

#### REGULAR BOARD MEETING AGENDA

Wednesday October 19, 2022 9:30am **Meeting Room** Green View FCSS Building #1 CALL TO ORDER #2 ADOPTION OF AGENDA 3.1 Regular Green View Family and Community Support Services #3 **MINUTES** 1 Meeting minutes held September 21, 2022 to be adopted. 3.2 Business Arising from the Minutes #4 **DELEGATION** 4.1 Grande Prairie and Area Council on Aging-Seniors Outreach 4 18 4.2 SPRC (Suicide Prevention Resource Centre) 49 4.3 PACE (Providing Assistance, Counselling & Information) #5 **OLD BUSINESS** 5.0 #6 **NEW BUSINESS** 6.1 FCSS Manager Report 59 MEMBER REPORTS #7 7.1 Chair/Member Reports 8.0 #8 CORRESPONDENCE 9.0 #9 **CLOSED SESSION** #10 **ADJOURNMENT** 10.0

#### Minutes of a

# REGULAR BOARD MEETING GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

Green View Family and Community Support Services Building Valleyview, Alberta, on Wednesday, September 21, 2022

# 1: Chair

Chair Perron called the meeting to order at 9:31 am.

PRESENT

Chair, Member at Large, Greenview

Board Member, Member at Large, Greenview Board Member, Member at Large, Greenview Board Member, Member at Large, Town of Valleyview

Board Member, Greenview Councillor (Zoom)
Board Member, Greenview Councillor

Board Member, Town of Valleyview Mayor (Zoom)

Sally Rosson Vern Lymburner

Roxanne Perron

Trina Parker-Carroll

Tammy Day

Kristine Gavin

**Duane Didow** 

ATTENDING

FCSS Manager Recording Secretary Lisa Hannaford Corinne D'Onofrio

ABSENT

#2: AGENDA

2.0 GREEN VIEW FCSS AGENDA

**MOTION: 22.09.24** Moved by: BOARD MEMBER, TAMMY DAY That the September 21, 2022 agenda be adopted as presented. CARRIED

#3.1 REGULAR MEETING MINUTES

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES

MOTION: 22.09.25 Moved by: BOARD MEMBER, SALLY ROSSON

That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,

June 22, 2022 be adopted with the change:

Agenda item #9- Closed Session- remove the next Green View FCSS Board meeting date statement.

**CARRIED** 

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION

**4.0 DELEGATION** 

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**#5 OLD BUSINESS** 

**5.0 OLD BUSINESS** 

#6 NEW BUSINESS

**6.0 NEW BUSINESS** 

#### **6.1 FCSS MANAGER REPORT**

Trina Parker-Carroll entered the meeting at 9:54 am.

Chair Perron called the meeting to recess at 10:52 am. Chair Perron reconvened the meeting at 10:59 am.

**MOTION: 22.09.26**: Moved by: BOARD MEMBER, TAMMY DAY That the Green View FCSS Board accept the September 2022 Manager's report as presented for information.

**CARRIED** 

**MOTION: 22.09.27:** Moved by: BOARD MEMBER, DUANE DIDOW

That Green View Family and Community Support Services Board approve the proposed 2023 operating budget.

**CARRIED** 

**MOTION: 22.09.28:** Moved by: BOARD MEMBER, SALLY ROSSON That the Green View Family and Community Support Service Board direct Administration to research ideas for a Red Silhouette campaign using vinyl decals for vehicles.

**CARRIED** 

#7 MEMBER REPORTS

#### 7.1 CHAIR/MEMBER REPORTS

#### **BOARD MEMBER PARKER- CARROLL**

 An Early Intervention Health Specialist is available in the community 4 days a week

#### **BOARD MEMBER KRISTINE GAVIN**

No report at this time

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#### **BOARD MEMBER DAY**

• Mentioned senior housing in Grovedale

#### **BOARD MEMBER ROSSON**

• No report at this time

#### **CHAIR PERRON**

• No report at this time

#8
CORRESPONDENCE

**8.0 CORRESPONDENCE** 

#9 CLOSED SESSION

9.0 CLOSED SESSION

#10 ADJOURNMENT

**10.0 ADJOURNMENT** 

MOTION: 22.09.29 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL

That this meeting adjourns at 12:12 pm.

**CARRIED** 

F.C.S.S. MANAGER F.C.S.S. CHAIR



SUBJECT: Delegation-Grande Prairie and Area Council on Aging-Seniors Outreach

**SUBMISSION TO:** REVIEWED AND APPROVED FOR SUBMISSION **GREEN VIEW FAMILY AND** 

COMMUNITY SUPPORT SERVICES

**BOARD** 

MEETING DATE: October 19, 2022 GM: MANAGER: LDH **DEPARTMENT: GREEN VIEW FAMILY AND** PRESENTER: LDH

COMMUNITY SUPPORT SERVICES

**RELEVANT LEGISLATION:** 

Green View FCSS Policy: N/A

#### RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the presentation from the Grande Prairie and Area Council on Aging-Seniors Outreach, for information.

#### BACKGROUND/PROPOSAL:

Green View FCSS has supported Seniors Outreach of Grande Prairie for over 10 years. The purpose of the Seniors Outreach Program is to aid seniors with any needs they may have. The organization provides up to date information and resources for seniors, caregivers, professionals or anyone with an interest pertaining to seniors.

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to update the Board on services provided by Seniors Outreach.

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the presentation.

#### **ALTERNATIVES CONSIDERED:**

Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

**Direct Costs: N/A** 

## Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS Municipal District of Greenview No.16 Box 1079, Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130

## **GREEN VIEW FCSS GRANT APPLICATION**

ORGANIZATION INFORMATION	
Name of Organization	
Grande Prairie And Area Council On Aging - Seniors Outreach	
Address of Organization	
#101, 10127 - 121 Avenue, Grande Prairie, AB T8V 0X7	
Contact Name	Phone Number
Sherry Dennis	780-539-6255
Purpose of Organization	
tools and information to meet their needs. We strive to keep senio making sure that they are on all the benefits available to them and its your organization non-profit? yes no Does your Does you Applicant's Information	
Name Sherry Dennis	Position Executive Director
Address #101, 10127 - 121 Avenue, Grande Prairie, AB T8V 0X7	
Phone Number (H) (W) 780-539-6255 (C)	E-mail address sherry@seniorsoutreachgp.com
Sherry Dennis Signature	Date

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

#### By signing this application, I/we concur with the following statements:

- \* The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- \* The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- \* The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- \* The organization agrees to submit to an evaluation of the project related to the grant.
- \* The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



#### **GRANT INFORMATION**

#### **Total Amount Requested**

\$30,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

#### **Proposed Project**

To offer the Seniors Outreach program to Grande Prairie and Area. To give information and support to Valleyview and area. To collaborate with FCSS, Homecare, Clients, Senior's and their families and anyone who has an invested interest in assisting a senior to receive up to date information on pensions, grants, and benefits. To help keep them safe and independent and accessing all the benefits and information. When a client is in crisis we help to problem solve with them to alleviate the problem.

The Seniors Outreach program is considered an essential service. 2020, 2021 and 2022 have been a challenge; due to the Covid 19 pandemic this past couple of years, we have had to deliver our service in a new way. Mid March 2020 we closed the office to the public due to the pandemic and consideration for the health and safety of the vulnerable sector that we serve. However, we did need to continue to be able to offer seniors services help and support. We were able to continue to do taxes and applications and offer support and updates regarding the pandemic and seniors safety by operating through closed doors. We were able to re-open our doors during tax season of March 2022 to see clients in office once again. With the increased numbers of baby boomers we are projecting an increase in seniors who will need our services therefore we need to increase our staff which will be possible with funding.



How will this project be preventative in nature?

We have found that by keeping seniors informed on all the benefits available to them, that they are able to stay independent and in their own homes longer. We have found that seniors are less stressed and relieved when there are benefits and agencies to help them with their questions and needs. During the pandemic seniors were required to stay home to help stop the spread of covid 19. We offered our service over the phone and through the mail slot of our office. Now we are happy to be open again and helping our seniors in person once again.

By being a resource for seniors, their families, caregivers and support agencies, we are able to help seniors navigate the available pensions, grants and programs available to assist them in remaining independent and in their own homes longer. We have tried to help alleviate the stress of unfamiliar paperwork and apprehension of 'government paperwork' - people do not want to fill out their forms incorrectly.

The "Baby Boomers" are hungry for information on benefits available to them. We are able to guide them through the retirement process and inform them on what benefits they can expect.

We are the contact for Elder Abuse in North West Alberta. We give information and support to seniors on issues of Elder Abuse and Scams. Scams have been on the rise and we receive many calls from clients saying that they received a threatening call saying that they owe money (example Revenue Canada). This can be very stressful for the senior. Unfortunately scams are on the rise and our senior population can be very vulnerable. We have dealt with clients from the Greenview area regarding Elder Abuse from family members and have also given information on scams. We presented along with the RCMP a presentation of scams and abuse at Sturgeon Lake. Those that attended were happy to get the information.

Prevention is important because if they are informed of the dangers of scams they can be prepared if they get the call.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)? The Seniors Outreach program is open to anyone that needs the information or services provided to help seniors. It may be seniors, family members, caregivers, support workers and the public.

In 2021 we had 234 new clients. That is an average of 20 new clients a month and a number we are now seeing go up, hello Baby Boomers! This number represents how many files were started when someone comes into the office and is helped by one of the outreach workers. We had over 7692 phone calls and over 3293 walk in clients. We support caregivers, family members, social workers in the area so that they are able to help their loved ones or clients.

Please click on attachments.

During 2021 tax season, surveys were done and we had 65 clients that live in the MD of Green View. Out of those 65 clients, 37 of them were female and 28 were male. These clients ranged in age from 36 to 95 and the majority of those clients drove themselves to see us. Please note that these numbers show the clients that used our program March - end of May and does not include the many clients that use our program the rest of the year.

## How will this program benefit the community?

This program is very much a benefit to the community as it helps seniors to be informed and receive all the benefits, grants, support and information that is available, this allows them to make decisions that assist them to remain as independent as possible. When a senior feels happy, heard and supported they tend to participate in creating a healthy vibrant community around them, and by doing so the circle is completed, both the Senior and the community prosper.

Although 2021 continued to be a year of many challenges and changes, we are happy to report that we are here and still able to help the seniors just in a different way and we were able to reopen in March of 2022 to see our clients in person again. We have found that the seniors are happy to be able to come back into the office again to be helped and also are happy to have their questions answered over the phone. We have staff that go above and beyond to assist in filling out forms and answering questions over the phone. Our goal is to keep seniors safe, informed, and on all benefits available to them and to continue to be able to help the growing number of seniors.



How will you recognize the contribution from Green View FCSS to your organization and in the community? We continue to note the contribution of FCSS funds at every opportunity. We have acknowledgment in our brochures and any printed publications that we make up. We have acknowledged Green View FCSS as a funder on our web page. And of course, word of mouth to our clients and at presentations to the community.

We are always available to assist the Valleyview FCSS program with any needs or questions they may have and very much enjoy the relationship we have of working together with the best interest of our clients.

#### How will this program be measured for success?

Feedback from seniors, clients, caregivers and people that have used this program indicate that it has made a difference in their lives to have information and assistance needed. Seniors were surveyed over and over again, and firstly they want good medical and hospital care, next was safe and affordable housing, and thirdly to have One Place to go to have their questions and needs met. We are able to help with that need.

In 2021 Seniors Outreach saw 1817 individual clients at least once. Most of the clients that come to apply for benefits at our office return as phone calls and follow up calls to government to check of the processing of applications. Government is sometimes up to a year behind in processing applications.

We had 234 new clients to our office. That is an average of 20 new clients per month.

Seniors Outreach had over 3293 people recorded as walking through our door, and we also responded to over 7692 phone calls.

We do surveys and counts to get these numbers.

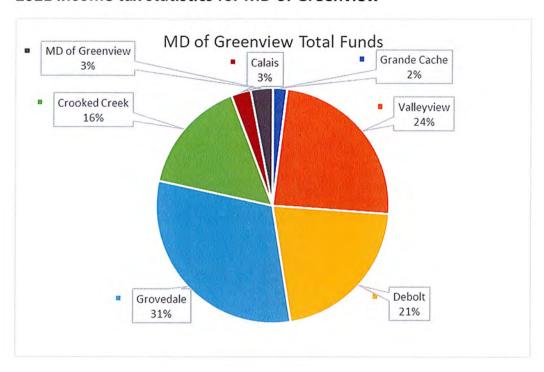


## ADDITIONAL INFORMATION

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1. Grant Amount	\$30,000.00	Year grant was received 2021	
Purpose of Grant		Did you provide an expense report?	yes 🗸 no
Seniors Outreach	Program - To help with wages and i	increased office expenses. To be able to continu	le to offer this service
to our communit			
2. Grant Amount	\$ 30,000.00	Year grant was received 2020	
Purpose of Grant Seniors Outreach helped many senior	Program - to help with wages and in	Did you provide an expense report?	yes no no id 19 although we
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AGENCY: Seniors Outreach	2022 Projected Budget	2023 Projected Budget			
OPERATING REVENUE:					
FCSS City of Grande Prairie	\$160,000.00	\$160,000.00			
FCSS County of Grande Prairie	\$25,000.00	\$25,000.00			
FCSS Greenview	\$30,000.00	\$30,000.00			
Fundraising (Casino)	\$25,000.00	\$0.00			
Donations	\$30,000.00	\$30,000.00			
United Way Allocation	\$30,000.00	\$30,000.00			
Interest/GST	\$1,000.00	\$1,000.00			
Other Rotary/Army&Navy/Com.Found/Admin.supp/int	\$20,000.00	\$20,000.00			
TOTAL REVENUE:	\$321,000.00	\$296,000.00			
OPERATING EXPENDITURES:	2022 Projected Budget	2023 Projected Budget			
Personnel:					
Salaries	\$222,450.00	\$222,450.00			
Casual Labour/Contractors					
Employer Benefits (CPP, UIC, WCB) health	\$12,800.00	\$12,800.00			
Supplementary Benefits (Insurance, RRSP)					
Staff Development conference	\$2,000.00	\$2,000.00			
Rent & Utilities					
Rent/Mortgage	\$30,000.00	\$30,000.00			
Utilities	\$4,000.00	\$4,000.00			
Insurance	\$1,400.00	\$1,400.00			
Telephone / Internet	\$8,000.00	\$8,000.00			
Leased Equipment					
Travel Expense					
Staff travel/mileage					
Hotels and accommodations					
PROGRAM:					
Materials					
Food/Supplies office supplies					
Consultants	2 2 2 2				
Dues & Subscriptions membership	\$100.00	\$100.00			
Volunteer expense	\$1,500.00	\$1,500.00			
CLIENT:					
Dental/Medical					
Transportation					
Personal Needs					
ADMINISTRATION:					
Office Supplies	\$8,000.00	\$8,000.00			
Leased Equipment					
Freight & Postage					
Advertising	\$500.00	\$500.00			
Professional Fees	\$2,100.00	\$2,100.00			
Bank Charges	\$150.00	\$150.00			
GST		/			
BOARD EXPENSES:					
OTHER (SPECIFY) janitorial/maintenance	\$3,000.00	\$3,000.00			
TOTAL EXPENSES:	\$296,000.00	\$296,000.00			
SURPLUS/DEFICIT	\$27,000.00				
	due to Casino				

## 2021 income tax statistics for MD of Greenview



# uess how much money we helped put back int the MD of Greenview?

Between March 1<sup>st</sup> to May 31st, 2022, our volunteer income tax program at Seniors Outreach completed 1229 tax returns that helped community members receive

\$32,173.90 in Climate Action Incentive

\$23,033.62 in GST

\$49,608.00 in AISH

\$117,615.95 in Alberta Seniors Benefit

\$267,872.34 in Guaranteed Income Supplement

\$24,587.19 in Tax Refunds







	ANNOALPROJECT	OUTCOMES REPORT
Agency Name	The Grande Prairie & Area Counc	cil On Aging
Project Name	Seniors Outreach	
Primary Target Po	opulation Seniors	▼
Please select the on	ic Direction Alignment (referenced in ee Provincial FCSS Strategic Direction that the Provincial FCSS Regulation) which be	comes from the five regulatory statements (referenced in
Help to Help to Help pe	develop an awareness of social needs. develop interpersonal and group skills, v	ong skills and become more resistant to crisis  which enhance constructive relationships among people.  sibility for decisions and actions, which affect them.  the community.
	y and Community Support Services F	
	ion Adult Personal Capacity	Building Community Potential Agency Capacity Building
Social Inclusi	ion Adult Personal Capacity  PROJECT OUTC	
Social Inclusion Indicator of Succe Question/Measure As a result of Senion	PROJECT OUTCOMES #1 #1 s Outreach, I know more about	Building Community Potential Agency Capacity Building  OME STATEMENT  Number of participants  completing measure: 154
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ADDITIO	NAL INFORMAT	TION	
Identify measurement tool used Survey			
If other, please describe			
When was measurement tool used? Pre-test,	/Post-test (bot	th before and after your activities)	•
Output information related to this program			
Number of participants served?	Adults		
	Children/youth		
	Families		
	Seniors	1817	
Number of volunteer hours related to this project only?	(if applicable)	206.5 hours	

Stories (please share a story that describes the significant impact for a participant or participants.)

A call we received from a lady in Valleyview was concerning her brother 
Jim who lives on an acreage, just out of town. She was concerned for his well being. Recently another sister had moved in with him and was not letting family, friends or neighbors see Jim. She made excuses that he was not feeling well or sleeping and did not want company. After several unsuccessful attempts to visit Jim, Seniors Outreach was called. We worked with the RCMP to have a wellness check done. He was alright, but he was behind on his paperwork that needed to support his income and was in jeopardy of having his cheques cut off. We also found out the sister that was staying with him had been using his bank card. We helped him change and secure his banking information. His sister has since moved out and family and friends are now welcome again in his home. We continue to support him to keep independent and safe in his home.

Telephone scams are on the rise. We are getting many calls about someone trying to convince vulnerable seniors to give them money. Many seniors are falling victim to this. Millions of Seniors across Canada are targeted. Telephone scams, email scams, romance scams are very common, and it is hard to find a senior that is not a victim or know of someone that is. We found that during Covid and seniors were isolated a lot of these scams were on the increase.

Mary had been receiving a call from a fellow that said he got her number from a friend of his, (She did not know or remember this person) He seemed very friendly and called her often. He was out of the country and was trying to get back to Canada, but due to Covid and his work (Oil field related) there was so many restrictions he was continually held back from returning to Canada. They had become very close and were talking every day. One day he asked her if she could send him money as his bank account had been frozen by the government. He said he would pay her back. She sent him \$2,000. The calls kept coming and more and more excuses about needing money. He made it sound very convincing and before she knew it, she had sent him \$80,000. And had still not seen his face. He did send a picture of a man standing in front of an oil rig, re claimed to be of him. Was promised he was coming, and they were going to have a relationship as they were both very much in love. A daughter then got involved and blocked him from having access from her mother. They had it checked out and the company he said he worked for, and address did not exist. He had made the whole story up and was using Mary for her money and playing on her loneliness and vulnerability. This is happening more often than we think and is often undetected until many dollars are sent because the victim is told not to talk about it, or they are embarrased.

Charlie a resident of Grovedale began using our services as of April 2000 to have his taxes prepared. He has been a recipient of AISH and does not read or speak English well, therefore he requires the additional support in navigating application forms and programs. He is turning 65 in July of 2023, and we will be doing the paperwork to get him transitioned from AISH to his seniors pensions and other applicable programs he is eligible for. Due to his communication limitations, he is not able to use the MyAccount through government agencies online to submit paperwork and collect information as this is not suitable for his needs. In collaboration with his niece, we have been successful in our objective of aiding him in his transition of becoming a senior. We continue to support Charlie with information and assistance to keep him in his own home with needed services and, making sure he is receiving all the financial benefits to keep his independence.



#### **CONTINUOUS QUALITY IMPROVEMENT**

After analyzing the data, would you like to continue with this project? Why or why not?

Yes! This is such a valuable program for our seniors and their families to help keep the seniors independent and informed of the resources available to them. We strive to keep seniors independent and in their own homes longer. We have so many "Baby Boomers", new seniors that are in need of information and navigation into the system to receive benefits and information. Looking at the latest poll, our seniors numbers are going to be doubling and tripling in the next few years. Due to the Baby Boomers which is a very large population, we also have people living longer. This is resulting in the rise in our senior population growing very rapidly. We are a contact for Elder Abuse reporting in this area. We are able to help clients living with abuse to feel supported and to have the information and referrals needed to stay safe.

What improvements could you make to the project?

We are in need of increasing our staff. In the spring of 2022 we were once again able to operate with our doors open after the Covid 19 pandemic had us offering our services through the door and over the phone. We operated with 1 Director, 1 Outreach Specialist and 1 Office Manager. We are a strong team, however, with the increased number of seniors we need to expand our staff in order to handle the needs of the growing senior population.

What	
What improvements could you make to the out	
The improvements you have made have ma	ade it easier already. Thank you.
Successes:  Our client numbers continue to increase and our positive feedback shows us the need for our services Now that we are open again we are able to help our many clients in person with their inquiries and paperwork. We also can now go into the community again!	
Completed by: Sherry Dennis  Signature: Sherry Dennis	Date: 08/24/2022

Important: After completing this report; save a copy with a different name for your files.



SUBJECT: **Delegation-SPRC (Suicide Prevention Resource Centre)** 

**SUBMISSION TO:** REVIEWED AND APPROVED FOR SUBMISSION **GREEN VIEW FAMILY AND** 

COMMUNITY SUPPORT SERVICES

**BOARD** 

MEETING DATE: October 19, 2022 GM: MANAGER:LDH **DEPARTMENT: GREEN VIEW FAMILY AND** PRESENTER:LDH

COMMUNITY SUPPORT SERVICES

**RELEVANT LEGISLATION:** 

**Green View FCSS Policy**: N/A

#### **RECOMMENDED ACTION:**

MOTION: That Green View Family and Community Support Services Board accept the presentation from the Suicide Prevention Resource Centre, for information.

#### BACKGROUND/PROPOSAL:

The Resource Center for Suicide Prevention promotes mental well-being and provides education to reduce suicide, suicidal behaviors and resulting impacts. Green View FCSS has supported various Suicide Prevention Resource Centers programs for over 10 years. In the 2023 grant application, the Suicide Prevention Resource Centre has requested funds to support youth mental health programming in Greenview.

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to update the Board on services provided by the Suicide Prevention Resource Centre.

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the presentation.

#### **ALTERNATIVES CONSIDERED:**

Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

**Direct Costs: N/A** 

#### Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



#### **Green View FCSS**

Municipal District of Greenview No.16 Box 1079, Valleyview, AB TOH 3NO Phone: 780.524.7603 Fax: 780.524.4130

#### GREEN VIEW FCSS GRANTS PROGRAM

## **Guidelines and Eligibility Criteria**

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

#### Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- Enhance, strengthen and stabilize family and community life;
- → Improve the ability of persons to identify and act on their own social needs;
- Help avert family or community social breakdown;
- → If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- → Promote, encourage and facilitate voluntarism and the use of volunteers.

#### Ineligibility

Projects are not eligible for support if they:

- Primarily provide for the recreation needs or leisure time pursuits of individuals;
- → Are primarily rehabilitative in nature;
- ◆ Offer direct financial assistance to sustain individuals or families; or
- Duplicate existing services in the community.

#### **Reporting Requirements**

Grant recipients are required to submit a final expense and outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved.
- b) Number of volunteer hours.
- c) Detailed accounting of grant funds.
- d) Applicable statistics.

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.



Green View FCSS Municipal District of Greenview No.16 Box 1079, Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130

## **GREEN VIEW FCSS GRANT APPLICATION**

ORGANIZATION INF	ORMATION		
Name of Organization			
Resource Centre for Suicid	e Prevention (Operational)	- Suicide Prevention	Resource Centre (Legal)
Address of Organization			
#200 10014 99 Street, Gran	nde Prairie, AB, T8V 3N4		
Contact Name			Phone Number
Hywel Williams			780-539-6680
Purpose of Organization			
and we empower our community land intervention training, public ed	by facilitating skill building, safe conducation and awareness programs, mals supports and resource for men profit? yes no no	nmunication, and promoti support group services, ps ital health and suicide pre	agencies with knowledge and resources to support living well; ing the value of self-care. Our services include suicide prevention sycho-educational and skills building workshops, and bridging evention.  Eation have a charitable status? yes one of note that is not being not being that the content of the content of the care that is not being not being not being not being not being the care that is not being the care that is not being the care that
Name Hywel Williams			Position Executive Director
Address #200 10014 99 Str	reet, Grande Prairie, AB, T8\	/ 3N4	
Phone Number (H)	(W) 780-539-6680	(C) 780-933-1878	E-mail address director@sp-rc.ca
Hywel Williams			
Signature			Date September 2, 2022

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

#### By signing this application, I/we concur with the following statements:

- \* The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- \* The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- \* The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- \* The organization agrees to submit to an evaluation of the project related to the grant.
- \* The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



#### GRANT INFORMATION

#### **Total Amount Requested**

\$10,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

#### **Proposed Project**

The Resource Center for Suicide Prevention is appreciative of the ongoing support our programs receive from FCSS Green View and the rate payers of the MD of Greenview. We are seeking your support, \$10,000, for our a targeted expansion of services in the MD of Greenview for our ongoing and evolving Youth Mental Health Program. We will also be expanding our Men's Mental Health Program in the MD but we are not seeking FCSS funding assistance this year for that increased effort. We include references to both areas because it is important that Board members are aware of the problem's in both program areas and our efforts to address them.

RCSP has undergone numerous changes in the past year including the on-boarding of several new staff including a new Executive Director. Some of these changes are a result of lessons learned through the challenges presented by the COVID-19 lock-downs, including increased demand for men's support programming, and more complex and demanding needs for supporting youth mental health.

This year, 2022, we have taken action to organizationally better coordinate our efforts in bettering youth and men's mental health by bringing all youth and men's programs under a respective dedicated Director. i.e. a Youth Mental Health Director, that brings the longstanding Gryphon & Phoenix Youth Programs (formerly the Breakfast Club) together with the Community Helpers Program (an AHS Youth Mental Health Peer Support Program), and a Men's Mental Health Director, that brings all the existing men's programs Tough Enough, Men's Support Group, Men's Talk together with the new Men's Shed program. The two Directors positions are as a result of expanded job duties for two of our staff members - no extra staff added.

This new coordinated effort will ensure that we have the necessary resources to allow us to innovate. Already this year, in the youth focus area, we have formed two new partnerships with AHS, a Youth Mental Health Support Group and a Family and Systems Support Program. In our men's program we have launched and implemented the community driven "Men's Shed".

Additionally, our efforts to expand our service to youth include a collaborative partnership with the Grande Prairie Friendship Centre (GPFC). We are working towards the integration of the Truth and Reconciliation Commission's Calls to Action into our culture. For Youth Programs this will include revision of current program content and increased partnerships in workshops and community engagement opportunities. On a broader scale this work includes providing mental health training and education to GPFC staff and integrating a Cultural Navigator into RCSP to ensure increased cultural competency and cultural awareness within programming.

We are aware of the challenges that youth, Valleyview in particular, are facing. To plan specific actions for the MD in 2023, our Youth Mental Health Director will surveying stakeholders in the fall to learn how best to inform that action plan.

Funding from FCSS Green View allows us to continue the work we have done and to actively innovate to do better work.



How will this project be preventative in nature?

It is widely known and acknowledged that there has been a decrease in community mental health. The most dramatic effect has been on youth and therefore we need to act in suicide prevention and intervention services.

Knowledge and education are key components of prevention and intervention. We provide youth with opportunities to grow and connect while providing a safe and empowering space for them to do so. Our Youth Mental Health Programs are psycho-educational with a focus on skills building and fostering healthy connections. Our workshops and youth focused activities provide youth with opportunities for open discussion on a variety of topics identified as important by youth (stress and coping, healthy relationships, on-line safety, boundaries, mental health, etc.) while providing them with tools and techniques to promote resilience and positive mental health. These workshops are taught by facilitators in an age appropriate way using a variety of engaging and creative tools including; crafts, activities, games, and videos. Workshops support a variety of learning styles, and have a high ratio of facilitators to youth participants. Youth gain the skills to better identify and cope with big feelings and negative thoughts, and are empowered to know how and when to ask for or access help. We also facilitate both on-line and in-person evening and weekend peer support activities, allowing youth to foster connection, engage in positive interactions with peers, learn relational and coping skills, and build resilience. All of these outcomes are preventative in nature, and improve youth relationships with their families, their peers, and themselves.

Our Men's programming offers a spectrum of intervention levels from a more clinical focused, Registered Social Worker lead Men's Talk, to the socialization focused peer lead Men's Shed.

RCSP is by definition prevention focused. Our efforts focus on addressing the stark reality that death by suicide is the 2nd leading cause of death in men aged 15-34 years and regionally 181 people in the AHS North Zone died by suicide. (By far the highest proportion in Alberta).



#### Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The service region for RCSP is loosely defined as encompassing the area from the Alberta/British Columbia border to Fox Creek, and from Grande Cache to Fairview. The COVID-19 pandemic brought about the popularization of engaging with clients and communities using on-line platforms and this has allowed us to provide eduction, training, and group programming beyond the usual scope of service delivery as well.

COVID-19 restrictions continued to limit the number of participants RCSP could host for in-person programs until they were lifted in the Spring of 2022 and workshop attendance numbers continued to be impacted by COVID related illness in both our participant and facilitator populations resulting in several postponements and cancellations. We are optimistically planning for a return to full group sizes and have retained new Mental Health Facilitators to support ongoing workshop offerings through the Fall and Winter.

Youth

In 2021, the Gryphon Youth Group (Teens) hosted 5 Workshops, 4 on-line Take and Makes and 4 Support and Friendship Nights for a total of 44 youth participants. This year there are 10 @ 1 Day Gryphon Workshops scheduled for up to 15 participants. We have increased our Gryphon Support & Friendship offerings to 1 per month for a total of 10, the # of participants allowed is often dictated by the organization or event planned but a minimum of 10 youth is fairly standard. We have increased our Wellness Game Night offerings to 1 per month for a total of 10. This program is returning based on feedback that this was a favorite offering. It also allows for return engagement from youth who do not reside in the City of GP.

The Phoenix Youth Group (Preteens) hosted 8 Workshops, 8 on-line events and a 7 Sacred Teachings Group in February for a total of 61 youth from January to December of 2021. This year there are 10 @ 1 Day Phoenix Workshops scheduled for up to 15 participants. There are a total of 10 Take And Make events that will be split between in-person and on-line delivery depending on Facilitator availability and registration.

We are currently offering a 6 month Youth Mental Health Support Group for youth 13 to 17 years in collaboration with Alberta Health Services Addiction & Mental Health. This free weekly drop-in peer-led group is designed to support youth struggling with their mental health and its implications in various aspects of their lives. It will run every Thursday from September 1st to February 23rd, for up to 20 participants.

Our Tough Enough program continues to provide workplace wellness training offering programming throughout the region. Our Men's Shed programming is leading, through a province wide effort to expand into smaller communities, like Valleyview, that could really benefit from this grass roots prgram.

#### How will this program benefit the community?

We have seen an increase in complexity of challenges youth are facing (increased co-morbidity of mental health and or developmental diagnoses, multiple and/or complex trauma, lack of access to affordable, timely and relevant mental health supports, poverty, substance misuse, self-harm) over the past 12 months. Lack of connection to peer groups and community, loss of stability and consistency in daily routines, prolonged isolation, financial instability and uncertainty, and ongoing concerns about physical health are all contributing factors that have increased the need for more and consistent support programming for youth and families. We have also seen an increase in the number of requests for mental health and suicide intervention and prevention supports and services for youth as young as Grade 4.

The benefits of our Youth Programming include providing psycho-educational and skills building education and awareness to youth ages 9 - 18, that increases their capacity to recognize and handle everyday stressors, form healthy relationships with peers and family based on caring, respect and healthy boundaries, while fostering resilience and connection. All communities benefit from having caring, compassionate, connected, resilient, resourceful and engaged youth.

"Anyone can have depression and they don't even have to show symptoms." " It really helped to talk with people who knew what I was saying." - Gryphon Youth Group Participants

"I just wanted to say that I think this is an excellent program for teens. Teens often get put on the back burner, for various reasons, and this group helps bring them to the forefront. It's a safe space for them to talk about life, learn coping strategies, and step outside of their comfort zone. I'm glad my boys were able attend!! Thank you." - Parent of Gryphon Group participant

"I enjoyed the crafts and making conversations with my peers in the room." "I liked doing crafts and meeting new people." - Phoenix Youth Group Participants "I'm so thankful for a youth group for the preteens. Very hard to come by. Great work!" "My son was very thankful for attending, after the first day he expressed that we was thankful I put him in the group." - Parents of Phoenix Group participants

The various men's mental health groups support the men in providing the appropriate level of "help". The interactions build empathy and knowledge that translates to more healthy and contributing men.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

RCSP will recognize the contribution from Green View FCSS online through the RCSP website and on multiple social medial platforms, including the RCSP and Gryphon & Phoenix Youth Program Facebook and Instagram pages and all men's programing material. Recognition for ongoing support from Green View FCSS will also be included in presentations and print materials, including our Annual Report, Program specific PowerPoint presentations, posters, brochures, and our Suicide Prevention Resource Network Quarterly Newsletter. RCSP will require current approved FCSS Green View logo files in a variety of formats (PNG, JPEG, EPS, etc.) in order to include acknowledgments in print and presentation materials.

How will this program be measured for success?

RCSP Youth Programs use post survey questionnaires based on our FCSS logic models in order to track outcomes and provide ongoing evaluation of program delivery. This allows us to ensure we are delivering quality programs based on current best practices that continue to meet the needs of the youth and families we serve.

Our men's programming seeks and obtains post event surveys from participants.

We also measure the success of our programming based on quantitative data including:

- Number of workshops offered
- Number of youth/men served
- Attendance numbers in each workshop
- Number of collaborative partnerships with other organizations



## ADDITIONAL INFORMATION

Li			s your organization has received from the Green View	yes 🗸 no 🔼
1.	Grant Amount	\$14,000.00	Year grant was received 2022	
			Did you provide an expense report?	yes no 🗸
	Purpose of Grant			
		s, Indigenous Wellness Group, Sup	P Youth Mental Health Programs (Gryphon and Phoen opport and Friendship Activities, Take and Make Activit	
	To support Toug	h Enough to Talk About It.		
2.	Grant Amount	\$ 8,500.00	Year grant was received 2021	
			Did you provide an expense report?	yes 🗸 no
	Purpose of Grant			
	worksпорs, зирр	ort and Friendship Activities, Take	e and Make Activities, Mental Wellness Game Night).	
	Have you applied	for grant funds from sources <b>other</b>	than the Green View FCSS grants program?	yes 🗸 no
	Have you received	grant funds from sources other tha	an the Green View FCSS grants program?	yes 🗸 no
	If yes, please desc	ribe when, who, purpose and amou	int.	
	For youth programming i Alberta Health Services City of GP FCSS County of GP FCSS MD of Greenview FCSS Emergency MH Funding Community Foundation	n our fiscal year April 2022 to March 2023: \$61,887 \$43,008 \$8,000 \$8,500 \$62,402 for Special Projects - COVID	mmunity fundraising, as well as corporate and individual donations to run all pro	ograms.

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

Financial Statements
Year Ended March 31, 2022

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#### INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Suicide Prevention Resource Centre

We have reviewed the accompanying financial statements of Suicide Prevention Resource Centre (the society) that comprise the statement of financial position as at March 31, 2022, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Suicide Prevention Resource Centre as at March 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Grande Prairie, Alberta June 16, 2022 Friesen Bain LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

P: 780.830.2305 F: 780.830.2306 #110, 8605 RESOURCES ROAL GRANDE PRAIRIE, AB T8V 3A6

## SUICIDE PREVENTION RESOURCE CENTRE Statement of Financial Position March 31, 2022

			2022	2021
ASSETS				
CURRENT Cash (Note 3) Accounts receivable Prepaid expenses		\$	668,609 9,311 60	\$ 609,228 21,033 8,624
			677,980	638,885
CAPITAL ASSETS (Note 4)		-	19,209	18,319
		\$	697,189	\$ 657,204
LIABILITIES AND NET ASSETS CURRENT				
Accounts payable (Note 5) Deferred contributions (Note 6)		\$	24,372 466,779	\$ 41,800 439,781
			491,151	481,581
LONG TERM DEBT (Note 7)		_	-	40,000
		) <del>4</del>	491,151	521,581
LEASE COMMITMENTS (Note 8)				
NET ASSETS  General fund Invested in capital assets		_	186,829 19,209	117,304 18,319
		_	206,038	135,623
		\$	697,189	\$ 657,204
ON BEHALF OF THE BOARD				
2012 1012	Director			
	Director			

## Statement of Revenues and Expenditures Year Ended March 31, 2022

		2022		2021
REVENUES				
Alberta Health Services	\$	263,516	\$	287,560
FCSS - Community Social Development City of Grande Prairie	*	75,700		75,625
FCSS - County of Grande Prairie		23,087		23,400
FCSS - MD of Greenview		8,500		14,875
Swan City Rotary Grant		2,350		7,923
Community Foundation of Greater Grande Prairie		1,100		2,900
Community Initiatives Program (CIP) Operating		75,000		
Casino		20,169		-
Alberta Health Services - Covid-19 Special Projects		154,611		110,688
Wage and rent subsidies (Note 9)		•		88,172
Government grant - debt forgiveness of CEBA loan				20,000
Donations		81,044		
Workshops		70,550		19,445
Fundraising		20,801		•
Fee for services		7,965		11,701
Interest income		376		354
Membership fees		35		(X)
	_	804,804		662,643
DIRECT EXPENDITURES				
Payroll costs		453,531		412,116
Facilities costs		89,850		91,251
Direct program costs	0-	23,546	_	28,881
		566,927		532,248
EXCESS OF REVENUES OVER DIRECT EXPENDITURES		237,877		130,395
GENERAL AND ADMINISTRATIVE EXPENDITURES (Schedule 1)	-	167,462		112,307
EXCESS OF REVENUES OVER EXPENDITURES	\$	70,415	\$	18,088

## Statement of Changes in Net Assets Year Ended March 31, 2022

		General Fund	 ivested in pital Assets	2022	2021
NET ASSETS - BEGINNING OF YEAR Excess of revenues over general and	\$	117,304	\$ 18,319 \$	135,623	\$ 117,535
administrative expenditures		70,415	*	70,415	18,088
Acquisition of capital assets		(17,215)	17,215	14	-
Deductions - amortization	_	16,325	(16,325)	1,00	(2)
NET ASSETS - END OF YEAR	\$	186,829	\$ 19,209 \$	206,038	\$ 135,623

## Statement of Cash Flows Year Ended March 31, 2022

		2022		2021	
OPERATING ACTIVITIES					
Excess of revenues over general and administrative expenditures Items not affecting cash:	\$	70,415	\$	18,088	
Amortization of capital assets Debt forgiveness of CEBA loan	_	16,325		23,605 (20,000)	
	_	86,740		21,693	
Changes in non-cash working capital:					
Accounts receivable		11,722		9,110	
Accounts payable Prepaid expenses		(17,430)		19,386	
Deferred contributions	_	8,564 26,999		(7,723) 323,838	
		29,855		344,611	
Cash flow from operating activities		116,595		366,304	
INVESTING ACTIVITY					
Purchase of capital assets	_	(17,214)		(19,344)	
FINANCING ACTIVITIES					
Proceeds from long term financing				60,000	
Repayment of long term debt	-	(40,000)		-1-	
Cash flow from (used by) financing activities	-	(40,000)		60,000	
INCREASE IN CASH FLOW		59,381		406,960	
Cash - beginning of year		609,228		202,268	
CASH - END OF YEAR (Note 3)	\$	668,609	\$	609,228	

## Notes to Financial Statements Year Ended March 31, 2022

#### PURPOSE OF THE SOCIETY

Suicide Prevention Resource Centre (the "society") was incorporated provincially under the Societies Act of Alberta on December 12, 2007.

The society is a registered charity within the rules of the Income Tax Act of Canada and is not subject to either federal or provincial income taxes. The society files a Registered Charity Information Return with the Canada Revenue Agency annually. The Information Return can be viewed at the web site address: http://www.cra-arc-qc.ca/charities.

The mission of the society is to prevent or reduce suicide, suicidal behaviours, and their effects by promoting positive alternatives and providing support.

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

#### Cash and cash equivalents

Cash includes cash and cash equivalents. All short-term investments with maturities of one year of less at date of purchase are classified as cash equivalents

#### Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Leasehold improvements5 yearsstraight-line methodComputer equipment55%declining balance methodWebsite development55%declining balance methodPromotional materials5 yearsstraight-line method

The society regularly reviews its capital assets to eliminate obsolete items. Government grants are treated as a reduction of capital assets cost.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

(continues)

## Notes to Financial Statements Year Ended March 31, 2022

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Revenue recognition

The society follows the deferral method of accounting for contributions which include government grants, donations, fundraising, workshops, and special project funding.

The society is funded primarily by the Province of Alberta and City of Grande Prairie in accordance with budget management plans and performance agreements established and approved by Ministry and/or Council. Approved operating contributions are recorded as revenue in the period which they relate and the related expenditures are incurred. Where a portion of a contribution relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the period which the related expenditures are incurred.

Revenue from the provision of goods and services are recorded in the periods the goods and services are provided.

#### Contributed services

Volunteers contribute many hours per year to assist the society in its service delivery activities Because of the difficulty in determining the fair market value of these contributions, they are not recognized in the financial statements of the society.

#### Contributed materials, assets and services

Contributions of materials, assets, and services are recorded at fair market value when the amount can be reasonably estimated and when the materials, assets and services will be used in the society's operations and would have been purchased otherwise.

#### Deferred contributions

Deferred contributions represent unspent resources and operation funding received in the current period that is related to a subsequent period.

#### Government assistance

Government assistance for acquiring fixed assets and related to expenditures is recorded as deferred government assistance and is amortized on the same basis and according to the same rates as the related fixed assets or to income as eligible expenditures are incurred.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

#### Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

The assets subsequently measured at amortized cost include cash, term deposits, prepaid expenses, and accounts receivable. The financial liabilities measured at amortized cost include trade accounts payable, deferred contributions, and long-term debt.

#### Notes to Financial Statements Year Ended March 31, 2022

3.	CASH

	-	2022	2021
Operating accounts	\$	348,556 257,623	\$ 451,294 -
Casino account		61,930	66,972
Grant funds account			90,462
Petty cash		500	500
	\$	668,609	\$ 609,228

All accounts are held on deposit with Canadian financial institutions.

The Casino account funds have conditions pertaining to their use imposed by Alberta Gaming, Liquor & Cannabis

Grant funds account was externally restricted to future program developments.

#### 4. CAPITAL ASSETS

	-	Cost	7.7-	cumulated nortization	Ne	2022 et book value	H	2021 Net book value
Leasehold improvements	\$	123,343	\$	123,343	\$	10.000	\$	1,533
Computer equipment Website development		46,538 18,404		27,669 18,064		18,869 340		14,196 756
Promotional materials		18,347		18,347				1,834
	\$	206,632	\$	187,423	\$	19,209	\$	18,319

During the year, capital assets were acquired in the total amount of \$17,215 (2021 - \$19,344) all of which were acquired by cash.

#### 5. ACCOUNTS PAYABLE

Accounts payable include the following government remittances at year end:

	2022			2021
Employee deductions payable	\$	10,257	\$	4

#### Notes to Financial Statements Year Ended March 31, 2022

#### 6. DEFERRED CONTRIBUTIONS

Deferred contributions represent fuding received in the current year for program expenditures to be incurred in subsequent years.

	2022	2021
Alberta Health Services - Community Helpers	\$	\$ 25,750
Alberta Health Services - Covid-19 special projects	57,843	90,462
FCSS - County of Grande Prairie	16,613	17,550
FCSS - MD of Greenview	11,875	6,375
Community Foundation of Greater Grande Prairie - Youth	1,425	825
Community Initiative Program (CIP) - Operating Grant	1 - 12	75,000
Swan City Rotary Grant		2,077
AGLC casino funds	46,803	66,972
Donations - Fundraising	113,331	101,749
Donations - Mens Shed	26,605	26,605
Donations - Youth	26,416	26,416
Wage and rent subsidies (Note 9)	165,868	
	\$ 466,779	\$ 439,781

#### 7. LONG TERM DEBT

	3	2022	2021
Canada Emergency Business Account loan Less forgivable portion Canada Emergency Business Account	\$		\$ 60,000
loan		-	(20,000)
	\$	12	\$ 40,000

#### 8. LEASE COMMITMENTS

The society has a long term lease with respect to its premises. The lease contains renewal options and provides for payment of utilities, property taxes and maintenance costs. Future minimum lease payments as at March 31, 2022, are as follows:

Year ending March 31, 2023 Year ending March 31, 2024	\$ 76,608 44,688
	\$ 121,296

#### 9. GOVERNMENT ASSISTANCE

During the year the society received \$133,212 (2021- \$88,172) in Canada Emergency Wage Subsidies and \$32,656 (2021- NIL) in Canada Emergency Rent Subsidies. Amounts received in the current year have been deferred until a final determination of eligibility can be made.

#### 10. FUNDRAISING

Fundraising expenditures were included entirely in the Core Program (schedule 2) due to the impracticality of allocating those expenditures to the individual programs.

#### Notes to Financial Statements Year Ended March 31, 2022

#### 11. ADMINISTRATIVE FEES

Administration fee income in Schedule 2, as well as the same amount of administration fee expense in each of the subsequent schedules, is an allocation of overhead from the main operating unit to each of the programs. It does not represent actual cash amounts received or paid by the society, and is not reflected in the overall statement of revenue and expenditures.

#### 12. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of March 31, 2022.

#### Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its donors and other related sources, long-term debt and accounts payable.

#### Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its cash savings accounts.

### General and administrative expenditures (Schedule 1)

		2022		2021
Accreditation	\$	6,253	\$	-
Advertising and promotion		8,802	+	7,099
Amortization		16,325		23,605
Bad debts				2,145
Bank charges		2,839		2,223
Consulting fees		5,100		2,204
Equipment lease		3,271		4,003
Fundraising (Note 10)		14,671		9,881
Information technology and website		21,821		13,670
Insurance		8,564		7,561
Office		18,763		6,670
Professional fees		5,000		5,000
Staff development and recognition		5,948		3,809
Travel costs		2,074		377
Volunteer recognition and training		1,753		721
Workshop	) <del></del>	46,278		23,339
	\$	167,462	\$	112,307

#### SUICIDE PREVENTION RESOURCE CENTRE Suicide Prevention Resource Centre CORE (Schedule 2)

		2022		2021
REVENUES				
Alberta Health Services	\$	98,629	\$	99,602
FCSS - County of Grande Prairie	Ψ	4,688	Ψ	5,000
Administrative fees (Note 11)		45,000		44,949
Community Initiatives Program (CIP) Operating Grant		27,500		
Swan City Rotary Grant		2,350		7,923
Casino		2,777		7,020
Special Projects - AHS Grant		7,258		
Federal government subsidies		7,200		20,672
Loan forgiveness - government subsidy				20,000
Fundraising		20,801		20,000
Donations		36,330		
Workshops		61,550		19,445
				11,701
Fees for services		7,965		
Interest income		376		354
Other income	10	35	-	
	1	315,259		229,646
DIRECT EXPENDITURES				
Payroll costs		162,489		136,714
Facilities costs		19,735		20,013
Direct program costs		3,744		- 4
	-	185,968		156,727
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	0	129,291		72,919
GENERAL AND ADMINISTRATIVE EXPENSES				
Administrative fees (Note 11)		2,000		-
Advertising and promotion		2,616		1,969
Amortization		16,325		23,605
Bad debts				2,145
Bank charges		2,840		2,225
Consulting fees		5,100		
Education materials		6,253		-
Equipment purchases		1,409		607
Fundraising (Note 10)		14,671		9,881
Insurance		428		411
Office supplies		10,870		2,388
Professional fees		1,720		3,770
Staff development		1,547		
Telecommunications		7,310		1,322
Travel costs		282		259
Volunteer recognition and training		1,753		471
Workshop	-	46,278		18,983
	_	121,402		68,036
EXCESS OF REVENUES OVER EXPENDITURES	\$	7,889	\$	4,883

### Youth Mental Health (formerly The Breakfast Club) (Schedule 3)

		2022		2021
REVENUES				
Alberta Health Services	\$	61,887	\$	61,887
FCSS - City of Grande Prairie	4	43,008	Ψ	43,000
FCSS - MD of Greenview		8,500		8,500
FCSS - County of Grande Prairie		8,000		8,000
Community Foundation of Greater Grande Prairie		1,100		2,900
Donations		2,926		1300
Alberta Health Services - Covid-19 Special Projects		62,402		45,231
Federal government subsidies	1			25,000
	_	187,823		194,518
DIRECT EXPENDITURES				
Payroll costs		105,914		121,999
Facilities costs		23,936		17,308
Direct program costs	_	9,388		14,238
	_	139,238		153,545
EXCESS OF REVENUES OVER DIRECT EXPENDITURES		48,585		40,973
GENERAL AND ADMINISTRATIVE EXPENDITURES				
Administrative fees (Note 11)		20,250		21,381
Advertising and promotions		367		707
Equipment purchases		1,212		461
Insurance		3,426		3,000
Office supplies		2,140		561
Professional fees		1,260		1,414
Staff development and recognition		2,670		1,351
Telecommunications		5,181		5,098
Travel costs		565		118
Volunteer recognition and training				48
	-	37,071		34,139
EXCESS OF REVENUES OVER EXPENDITURES	s	11,514	\$	6,834

# Tough Enough To Talk About It (Schedule 4)

		2022		2021
REVENUES				
FCSS - MD of Greenview	\$		\$	6,375
FCSS - County of Grande Prairie		5,000		5,000
Community Initiatives Program (CIP) Operating Grant		47,500		45
Donations		22,894		-
Workshops		9,000		
Alberta Health Services - Covid-19 Special Projects		41,481		53,357
Federal government subsidies	· ·		_	22,500
		125,875		87,232
DIRECT EXPENDITURES				
Payroll costs		64,913		42,625
Facilities costs		15,867		16,085
Direct program costs	-	87		2,227
	-	80,867		60,937
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	-	45,008		26,295
GENERAL AND ADMINISTRATIVE EXPENDITURES				
Administrative fees (Note 11)		5,850		5,843
Advertising and promotions		1,325		1,404
Equipment purchases		441		709
Insurance		1,713		1,500
Office supplies		1,678		694
Professional fees		640		640
Staff development and recognition		358		795
Telecommunications		5,273		3,432
Volunteer recognition and training				202
Workshop expenses	-		_	4,356
		17,278		19,575
EXCESS OF REVENUES OVER EXPENDITURES	\$	27,730	\$	6,720

## Men's Support Group (Schedule 5)

		2022	2021	
REVENUES				
FCSS - City of Grande Prairie	\$	9,000	\$ 9,000	
Casino		17,393		
Donations		12,125		
Alberta Health Services - Covid-19 Special Projects	_	•	 12,100	
		38,518	21,100	
DIRECT EXPENDITURES				
Payroll costs		15,600	16,256	
Facilities costs		4,330	4,738	
		19,930	20,994	
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	_	18,588	106	
GENERAL AND ADMINISTRATIVE EXPENDITURES				
Administrative fees (Note 11)		900	478	
Advertising and promotions		122	154	
Equipment purchases		54	4	
Insurance		514	450	
Office supplies		1,252	323	
Professional fees		120	120	
Staff development and recognition		100	- 2	
	_	3,062	1,525	
EXCESS (DEFICIENCY) OF REVENUES OVER				
EXPENDITURES	\$	15,526	\$ (1,419)	

#### Connect (Schedule 6)

		2022	2021
REVENUES			
FCSS - Community Social Development City of Grande Prairie FCSS - County of Grande Prairie	\$	23,692 5,400	\$ 23,625 5,400
Donations		596	- 3
Alberta Health Services - Covid-19 Special Projects Federal government subsidies	_	43,470	20,000
	G	73,158	49,025
DIRECT EXPENDITURES			
Payroll costs		35,027	23,037
Facilities costs		15,867	16,075
Direct program costs	-	1,532	1,769
	_	52,426	40,881
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	_	20,732	8,144
GENERAL AND ADMINISTRATIVE EXPENDITURES			
Administrative fees (Note 11)		5,400	4,212
Advertising and promotions		200	427
Equipment purchases		88	142
Insurance		771	700
Office supplies		239	55
Professional fees		410	410
Staff development and recognition		306	-
Telecommunications		555	1,129
Travel costs		131	
	_	8,100	7,075
EXCESS OF REVENUES OVER EXPENDITURES	\$	12,632	\$ 1,069

## Community Helpers (Schedule 7)

		2022	2021
REVENUE Alberta Health Services	\$	103,000	\$ 126,072
DIRECT EXPENDITURES Payroll costs Facilities cost Direct program costs	-	65,681 10,115 3,877 79,673	71,485 17,032 10,647 99,164
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	N.	23,327	26,908
GENERAL AND ADMINISTRATIVE EXPENDITURES Administrative fees (Note 11) Advertising and promotions Equipment purchases		10,600 4,173 66	13,035 2,438 2,085
Insurance Office supplies Professional fees		1,713 1,390 850	1,500 2,649 850
Staff development and recognition Telecommunications Travel costs		902 1,904 1,054	1,663 2,688 -
		22,652	26,908
EXCESS OF REVENUES OVER EXPENDITURES	\$	675	\$ 

### Men's Shed (Schedule 8)

		2021		
REVENUE Donations	\$	6,172	\$	112
DIRECT EXPENDITURES Direct program costs		4,919		-
EXCESS OF REVENUES OVER DIRECT EXPENDITURES		1,253		12
GENERAL AND ADMINISTRATIVE EXPENDITURES Office supplies Telecommunications		1,193 1,438		•
	1	2,631		
DEFICIENCY OF REVENUES OVER EXPENDITURES	\$	(1,378)	\$	(4)

### Strategic Plan Program (Schedule 9)

		2021		
DIRECT EXPENDITURES		2 007	•	
Payroll costs	\$	3,907	\$	-
GENERAL AND ADMINISTRATIVE EXPENDITURES				
Accreditation		6,253		-
Staff development and recognition		66		-
Telecommunications		160		
Travel costs	0-	41		
		6,520		2
DEFICIENCY OF REVENUES OVER EXPENDITURES	\$	(10,427)	\$	

	SPRC		Youth Me			Men's Mental Health 2023				
Account #	Budget to Actuals	2023 Budget		2	022 Actual	E	Budgeted	2022 Actua		
INCOME						-				
4120	Alberta Health Services	\$	61,887	\$	61,887					
4160	City of GP FCSS	\$	43,000	\$	43,008					
4200	County of Grande Prairie FCSS	\$	8,000	\$	8,000	\$	5,000	\$	5,000	
4200	MD of Greenview FCSS	\$	10,000	\$	8,500	\$	10,000	\$	5,500	
4261	Emergency MH Funding	\$	65,000	\$	62,402	\$	20,000	\$	41,481	
4285	Special Projects CF Covid		0.00							
4290	Community Initiatives (CIP)					\$	18,500	\$	47,500	
4310	Community Foundation	\$	1,300	\$	1,100					
4320	Donations	\$	10,000	\$	2,926	\$	30,000			
4340	Fundraising					\$	25,000	\$	04	
4350	AGLC Previously Fundraised									
	Fees for Service					\$	12,000	\$	9,000	
	Other Grants									
	TOTAL	\$	199,187	\$	187,823	\$	120,500	\$	108,481	
EXPENSE	s									
	A.Salaries, Wages & Benefits	\$	117,000	\$	105,005	\$	72,000	\$	64,913	
	B. Direct Program Costs	\$	12,000	\$	8,685	\$	7,500	\$	87	
	C. Facility Costs	\$	24,000	\$	23,924	\$	20,496	\$	15,865	
	D. Administrative & Other Costs	\$	45,000	\$	41,483	\$	19,665	\$	17,100	
	TOTAL EXPENDITURES	\$	198,000	\$	179,097	\$	119,661	\$	97,965	
	SURPLUS/DEFICIT									
		\$	1,187.00	\$	8,726.00	\$	839	\$	10,516.00	



SUBJECT: Delegation-PACE (Providing Assistance, Counselling & Information)

**SUBMISSION TO:** REVIEWED AND APPROVED FOR SUBMISSION **GREEN VIEW FAMILY AND** 

COMMUNITY SUPPORT SERVICES

**BOARD** 

MEETING DATE: October 19, 2022 GM: MANAGER:LDH **DEPARTMENT: GREEN VIEW FAMILY AND** PRESENTER:LDH

COMMUNITY SUPPORT SERVICES

**RELEVANT LEGISLATION:** 

Green View FCSS Policy: N/A

#### RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the presentation from PACE (Providing Assistance, Counselling & Information) as information.

#### BACKGROUND/PROPOSAL:

Pace (Providing Assistance, Counselling & Information), based out of Grande Prairie, provides a range of crisis intervention support and counselling services dealing with sexual abuse, sexual assault, child abuse, and trauma. The organization also offers training designed for community members, professionals, students, first responders and frontline workers in our area. The 2023 grant request is to provide the Sexual Violence Awareness Program and Community Support Training.

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to update the Board on services provided by PACE (Providing Assistance, Counselling & Information).

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the presentation.

#### ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

#### FINANCIAL IMPLICATION:

**Direct Costs: N/A** 

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



#### **Green View FCSS**

Municipal District of Greenview No.16 Box 1079, Valleyview, AB TOH 3N0 Phone: 780.524.7603 Fax: 780.524.4130

#### GREEN VIEW FCSS GRANTS PROGRAM

#### **Guidelines and Eligibility Criteria**

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

#### Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- ➤ Enhance, strengthen and stabilize family and community life;
- Improve the ability of persons to identify and act on their own social needs;
- → Help avert family or community social breakdown;
- If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- ▶ Promote, encourage and facilitate voluntarism and the use of volunteers.

#### Ineligibility

Projects are not eligible for support if they:

- Primarily provide for the recreation needs or leisure time pursuits of individuals;
- Are primarily rehabilitative in nature;
- → Offer direct financial assistance to sustain individuals or families; or
- Duplicate existing services in the community.

#### Reporting Requirements

In addition to a final expense report; grant recipients are required to submit an outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved
- b) Number of volunteer hours
- c) Detailed accounting of grant funds
- d) Applicable statistics

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding. The Outcomes Report format can be found in the Green View FCSS page, next to this application package.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.



ODGANIZATION INFORMATION

Green View FCSS Municipal District of Greenview No.16 Box 1079, Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130

### **GREEN VIEW FCSS GRANT APPLICATION**

ONGANIZATION IN ONWATION	
Name of Organization	
Pace Community Support, Sexual Assault and Tra	auma Centre.
Address of Organization	
10031 - 103 AVE. Grande Prairie, Alberta T8V 1B9	
Contact Name	Phone Number
Jacquie Aitken	780 518 6593
Purpose of Organization	
to address sexual assault, sexual abuse and trauma. This programs will v Group Counselling Programs: Professional counseling for adults, childre	
Applicant's Information	
Name Jacquie Aitken	Position Executive Director
Address 10031 - 103 Ave. Grande Prairie Alberta	a
Phone Number (H) <sup>780</sup> 518 6593 (W) 780 539 6	6692 (C) E-mail address executivedirector@pacecentre.com
Signature	J Aitken Date 2022-08-23

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

#### By signing this application, I/we concur with the following statements:

- \* The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- \* The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- \* The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- \* The organization agrees to submit to an evaluation of the project related to the grant.
- \* The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



#### **GRANT INFORMATION**

#### **Total Amount Requested**

\$18,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

#### **Proposed Project**

The MD of Green View FCSS funding of \$18,000 is requested to support two Pace programs.

#### Sexual Violence Awareness Program

The goal of this program is to increase community members (children, youth, &adults) knowledge of Sexual Violence thus increasing the victim resiliency and the ability of the community to provide support, understanding and compassion. Three components are provided in this program. Kindergarten to grade 6 students participate in 2 sessions of the Who do you tell program. Students in grades 7 to 12 participate in the "Sexual Violence Awareness Presentation", Community adult presentations are tailored to meet the need of the specific audience.

#### **Community Support Training**

The goal of this program is to increase community member's ability to respond to individuals and/or families experiencing crisis and/or trauma.

Pace's Community Support Training program is a front line practical training to deal with crisis, loss and trauma that Community members, Para professionals, and Professionals may encounter. Facilitators for the training ensure theory is supplemented with practiced skill development, role plays and the ability to access community resources and/or consultation if the need arises in the future. Pace's Community Support Training Program is now the core training program for the NWP Peer Support Program. The program is offered in conjunction with Northwestern Polytechnic as the Crisis Response Certificate Program.



How will this project be preventative in nature?

The comprehensive and longitudinal Adverse Childhood Experience (ACE) study has well documented the link between ACE and emotional and physical health issues across the individual's life span. ACEs are traumatic events that occur in childhood and may include exposure to violence by adult caregivers, direct forms of abuse to children, growing up with family members having mental health issues, judicial system involvement, and substance use problems. Toxic stress from ACEs changes brain development and affects how the body responds to stress.

Early childhood trauma is linked to chronic health problems, mental illness, substance misuse/abuse, poor educational outcomes, involvement in the child protection and criminal justice systems, earlier mortality rates, and other social issues (National Center for Injury Prevention and Control;)

The Alberta Association of Sexual Assault Services, 2020 found that Forty-five percent of adult Albertans have experienced some type of sexual abuse in their lifetime.

44% of girls and 24% of boys experienced an unwanted sexual act while under the age of 18. 41% of females 18 % of males had experienced sexual assault over the age of 18(Aasas, 2020)

#### With the realities:1

- 1.that rural rates of sexual assault within the family are 3.5 times higher than urban communities.
- 2. And common assault within the family is 4.7 times higher. (Stats Canada, 2017)R
- 3, "Violent crimes committed against young women and girls by a family member had a rate nearly (4.4x) times higher in the North than in the South." (Stats Canada, 2017)

Rural programs have very different issues compared to major cities and Northern Rural Programs must deal with much more; The # of deaths by suicide, accidental death, motor vehicle deaths and child/youth deaths are consistently higher in Northern Rural Communities compared to either Edmonton or Calgary, (Chief Medical Examiner, 2009)

With this in mind we must stop Adverse childhood experience as young as possible by both teaching violence and abuse are against the law, children need healthy adults to disclose trauma to and receive support to process abuse.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

Sexual Assault Awareness Program (which deals with both physical and sexual abuse)

Children: Kindergarten to grade 12,

Interested Community Members.

College students,

Teachers,

Parents,

Community Members.

Community Support Training
College Students
Front line Volunteers and staff in the human service field.
Para professionals & professionals in the human service field.

How will this program benefit the community?

We strive to develop an organizations with in the north west region of Alberta to have skills, knowledge and resources in dealing with crisis, sexual abuse, child abuse, domestic violence and suicide. Also, to influence and educate communities to respond to individuals and victims with compassion and respect.



How will you recognize the contribution from Gr	reen View FCSS to your organization and in the community?
All program advertising will include acknowl participate in Green View Events if so reque	ledgment of Green View FCSS. Our programs will be available to ested.
How will this program be measured for success?	?
Participant feed back documented in post p	presentation questionnaire.



#### ADDITIONAL INFORMATION

FCSS Grants Program:		View FCSS grants program? s your organization has received from the Green View	yes 🚺 no 🗌
1. Grant Amount		Year grant was received 2022	
Purpose of Grant		Did you provide an expense report?	yes no 🗸
Three components are p to 12 participate in the " Community Support Trai The goal of this program	is to increase community members (chilo provided in this program. Kindergarten to 'Sexual Violence Awareness Presentation' ining i is to increase community member's abili ining program is a front line practical train	dren, youth, &adults) knowledge of Sexual Violence grade 6 students participate in 2 sessions of the Who do you tell p ', & Community adult presentations.  ty to respond to individuals and/or families experiencing crisis and ling to deal with crisis, loss and trauma that Community members,	/or trauma. Pace's
2. Grant Amount	\$ 18,000.00	Year grant was received 2021	
		Did you provide an expense report?	yes 🗸 no
Purpose of Grant			
	r grant funds from sources <b>other</b>	than the Green View FCSS grants program?	yes 🗸 no
Have you applied fo			
		an the Green View FCSS grants program?	yes 🗸 no
Have you received g			yes 🗸 no

# P.A.C.E (Providing Assistance, Counselling and Education) Schedule 3 - Schedule of Public Education Revenues and Expenses For the year ended March 31, 2022

	2022 Budget	2022	2021
	Unaudited		
Revenue			
Grant revenue			
City of Grande Prairie	72,200	69,800	50,400
County of Grande Prairie	36,000	18,000	18,000
MD of Greenview	-		17,000
Fee for service	13,000	11,427	35,369
Donations	11,100		-
Community Spirit	18,000		-
	150,300	99,227	120,769
Expenses	463.0	- 30 ml	4.15
Salaries and benefits	83,300	50,749	88,876
Office supplies	15,000	17,000	7,000
Workshops	28,600	14,595	13,813
Rent	7,500	8,426	3,800
Travel	600	600	
Contract fees	4,140	2,436	1,490
Training and education	1,760	1,541	1,439
Advertising	5,000	1,526	1,051
Telephone	1,200	1,200	1,200
Insurance	1,000	1,000	1,000
Association dues	2,200	154	1,100
	150,300	99,227	120,769
Deficiency of revenue over expenses	121	114	



SUBJECT:	Managers' Report		
SUBMISSION TO:	GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD	REVIEWED AI	ND APPROVED FOR SUBMISSION
MEETING DATE:	September 21, 2022	GM:	MANAGER: LDH
DEPARTMENT:	GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES		PRESENTER: LDH
RELEVANT LEGISLA  Green View FCSS Po			
	CTION: een View Family and Community Suspiness presented for information.	ipport Services	Board accept the October 2022
BACKGROUND/PRO	POSAL:		
Monthly Managers	reports are provided to the Board for	information.	
	ECOMMENDED ACTION:		
The benefit of acce	oting the report is to update the Board	on services prov	vided by the Manager.
DISADVANTAGES O	F THE RECOMMENDED ACTION:		
There are no percei	ved disadvantages to accepting the re	port.	
ALTERNATIVES CON N/A	ISIDERED:		
FINANCIAL IMPLICA	TION: N/A		
STAFFING IMPLICAT	TION: N/A		

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL	OF PUBLIC	<b>IMPACT</b>
------------------	-----------	---------------

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

**FOLLOW UP ACTIONS:** 

N/A

#### ATTACHMENT(S):

• October Managers report

#### **Green View FCSS**

#### October 2022 Managers Report

Administration attended a Men's Shed conference in Cold Lake September 22 and 23. This was the first conference in Alberta and proved to be an excellent introduction to what a Mens's shed is, the diversity of sheds across the world, the positive mental health outcomes, and how to start one. The Men's shed movement began in Australia in the mid 1990's where the social landscape at the time was similar to Alberta's now. Australia had high unemployment rates, high rates of suicide, increases in depression and lack of connection. These factors led to the creation of the Men's Shed which is simply a safe, convenient place for men to regularly meet, socialize, enjoy camaraderie, and do both individual and group projects shoulder to shoulder, aiding in emotional wellbeing.

There are a number of sheds in Alberta, and one is currently running in Grand Prairie. The topic will be brought up at the next Breakfast with the Guys in Grande Cache on November 3 and in Valleyview on November 4-to gauge initial community interest- please save the dates!! The Real Talk with Men 2023 calendar will also be unveiled at the Breakfast. This calendar was developed in partnership with Valleyview Victims assistance and highlights local men of influence who start conversations about the importance of mental health and healthy masculinity.

Administration is working on the development of Red Silhouette vinyl stickers to be placed on vehicles promoting awareness of domestic violence. These should be available for November, in conjunction with the installation of silhouettes in front of the Community Resource Center.

The Community Resource Centers combined are averaging 125 client visits per week. The top reasons for visits include technical assistance, income assistance, employment supports and questions about subsidies. Many clients do not have telephones, computers or Wi-Fi access and need the Resource Center to complete applications and requests for information. Often clients require assistance with emails, faxes, printing documents off their devices, and setting up online accounts for a variety of reasons.

The Annual Older Adult Information Day was hosted in partnership with the Recreation Department and held at the Greenview Regional Multiplex on September 29. There were approximately twenty-five people in attendance who were very engaged and asked many questions in every session. Sessions included sexual health for the older adult, the use of opioids, dementia, and a session on 72-hour emergency preparation kits. Discussion was generated about overdosing, and the speaker was able to debunk the myth that overdosing was only caused by street drugs, and that medically prescribed drugs taken inappropriately could have the same effect. Naloxone kits were available at the session, and at least one individual took one home.

All schools within Greenview have been contacted to discuss school programming. Administration was pleased to be contacted by the Susa Creek School to resume facilitation of preventive programming. While this school has a small student population the needs are high and due to Covid FCSS services have been underutilized in this school specifically.

Interagency meetings have resumed with Green View FCSS as the chair and host. These monthly meetings take place in Valleyview and Grande Cache and are attended by between 10-20 various social service agencies who speak about their programs and services, identify gaps, and ensure non-duplication of services.

The FCSS Directors in the Northwest will meet at the Green View Community Resource Center on October 7. These meetings are an opportunity for all Northwest FCSS programs to discuss challenges, needs and issues seen in the region. This meeting was followed by an emergency social services meeting where Directors of Emergency Management from the Northwest are invited to attend.

A two-day Mental Health First Aid course will be offered on October 27 and 28<sup>th</sup> at the Green View Community Resource Center. A Level 2 Violence Threat Risk Assessment Training (VTRA), will be held in Valleyview on November 1<sup>st</sup> & 2<sup>nd</sup>. Level 2 builds on the theory of threat/risk assessment and delves into the process of assessing the threat and assessing the threat maker. Key FCSS staff who completed the Level 1 training will attend Level 2.

There have been some slight changes to the proposed 2023 budget presented at the last Board meeting. Due to an over calculation of salaries, the expense budget presented by administration will decrease by approximately \$60,000.00, with no change in revenue.

All Board members have been registered in their respective sessions for the 2022 FCSSAA conference taking place November 16-18. Accommodations at the Fantasyland hotel have been confirmed for the nights of November 15,16 &17. If you do not require all three nights, please let me know ahead of time so no fees are incurred. An MD vehicle will be leaving on the 15 at noon, please let me know if you plan on carpooling or if you wish to take your own vehicle.

There are three delegations scheduled for the October meeting, all of which will be speaking to their respective funding requests. A list of organizations and 2023 funding requests are attached in this report, in addition to the Coordinators and Assistant Manager reports.

Looking forward to seeing you on October 19 at 9:30.

Warm regards,

Lisa



October 11, 2022

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: September 2022 Grande Cache office report

#### **Assistant Manager Overview**

#### Total of all individuals assisted in September: 414

\*This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)

After two years of the pandemic the start of the 2022/23 school year was welcomingly normal. Meetings have taken place with three of the four schools in our area. Three of our schools have new leadership this year, it was nice to touch base with the principals and administration answered many questions about our programs; delivery of programs is promising.

This past month administration has been training, planning, and preparing for delivery of Relationship and Sexual Health Education (available for grades 7-12), Older Adult Information Day (October 12), WiseGuyz (details in Youth Coordinator section of this report), and Breakfast with the Guys (November 3). The items mentioned above are new to the area, generating a lot of talk in the community which is raising awareness of the diversity Green View FCSS offerings.

As part of the WiseGuyz program the Centre for Sexuality provides a workshop for parents of registered students entitled Natural Supports. The one-hour session provides parents/guardians with tools to engage in conversation or answer questions from their child as a result of attending the WiseGuyz program. Parents who attended the WiseGuyz parent information night expressed interest in attending to further the learning at home.

The Assistant Manager attended the Men's Shed Conference in Cold Lake with the Manager. Attendance was worthwhile, over two days we gained insight into the operation of a Men's Shed, hearing about challenges and solutions to those challenges in different communities. The main take away from the conference is that Men's Shed success is directly linked to the grass roots involvement of men in the community. A secondary take away was potential ways an organization can spark the establishment of a Men's Shed.

We look forward to sharing outcomes from the upcoming events in the next Board report.

#### **UPCOMING**

- Older Adult Information Day (October 12)
- Relationship and Sexual Health Education training completion (October 18-20)

- WiseGuyz Natural Supports Workshop for parents of students registered in the WiseGuyz program (October 19)
- WiseGuyz first session (October 28)
- Violent Threat Risk Assessment Level Two training (November 1-2)
- Completion of Rural Development Network quarter 2 reporting

#### **Community Resource Center Coordinator**

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	YEAR TOTAL
Alberta Supports	8	7	7	8	6	14	16	10	10				86
AISH	9	9	11	2	5	4	6	10	8				64
Seniors Supports	4	3	17	6	4	3	7	13	13				70
Referrals	30	10	23	11	11	10	18	17	13				143
Other	385	259	284	270	212	221	214	291	249				2385
Total Client Visits	436	288	342	297	238	252	261	341	293				2748
Residence Break Down:													
Grande Cache	354	224	289	249	208	223	197	279	256				2279
Cooperatives & Enterprises	43	45	40	27	17	20	41	36	19				288
Other	39	19	13	21	13	9	23	26	18				181
Total	436	288	342	297	238	252	261	341	293				2748

<sup>\*</sup>Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart <u>does not</u> reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

#### Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	36	57	62	68	59	58	42	45	47			
CVITP	1	12	40	20	12	9	19	7	0			
Eating for Your Well-Being	0	0	0	0	0	1	0	0	0			
Hope Exists in Lots of Places (H.E.L.P)	3	2	1	1	2	0	0	0	2			
Wheels for Meals	1	1	1	1	1	1	2	5	6			
Adopt a driveway	0	0	0	0	0	0	0	0	0			
Welcome Packages	0	0	0	0	0	1	2	5	0			

The Community Resource Center Coordinator attended a "Sharing Your Story" workshop, that was organize by FCSSAA. This free workshop educated attendees on the best ways of sharing your stories and promoting your organization and yourself across the five most popular social media platforms (Facebook, Instagram, Linkedin, Twitter and Tik Tok). It was valuable information that will be utilized in promotion of Green View FCSS programs, services, and events.

As mentioned in an earlier report, there will be minor changes and a name change to the Aboriginal Community Activity Fee Assistance Program. As of January 1, 2023, the program will be titled Community Activity Fee Funding, subsidy will be provided to residents of Greenview to access public swimming, public skating, and the fitness center. Entering the last quarter of the year, as clients request renewals they will be informed of the changes.

The Silent Witness campaign will begin in November, the red silhouettes will be placed at the three entrances to the provincial building. The silhouettes will be visible from high traffic roads and walkways. The stories are being updated.

#### **UPCOMING**

- Invitations for Breakfast with the Guys
- Updating the Red Silhouettes for the Silent Witness campaign in November

#### **Home Support Coordinator**

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Grief and Loss Support	4	10	10	14	14	14	14	3	2			
Home Support (Cooperatives & Enterprises)	18	18	18	18	18	18	18	18	18			
Home Support (Hamlet of Grande Cache)	29	29	30	30	31	31	33	33	33			
Meadows to Mountains Homelessness Prevention Project	5	1	0	0	2	1	0	2	1			

With increased Home Support Clients comes increased coordination of schedules, home support billing, and ensuring adherence to health and safety policies. The program did gain four new clients, however due to the passing of other clients the number of in town clients remains the same, 33.

The Home Support Coordinator will be providing a presentation on Older Adult Information Day about rediscovering who you are after the loss of a loved one. The presentation contains content from the Creative Grief and Loss program and will provide suggestions for attendees to use as they move into a new phase of their lives.

#### **UPCOMING**

Older Adult Information Day (October 12, 2022)

#### **Outreach Coordinator**

Assistance to clients remains consistent with previous months. Not a day passes without connecting with clients to assist with forms, referrals, transportation, or visitation. This past month the Outreach Coordinator assisted a client with organization and purging of an over abundance of items in their home.

Beyond clients the coordinator assisted with delivery of the Babysitting Course at the beginning of the month due to the large enrollment and with WiseGuyz implementation. Recruitment of participants for WiseGuyz will take place mid-October and the Coordinator plays an active role in the recruitment.

The coordinator completed the two-day Elder Abuse Council of Alberta training for Taking Action Against Elder Abuse. The knowledge gained will be used in a presentation during Older Adult Information Day. In addition to delivering the elder abuse session the coordinator will deliver a session on cannabis. Grande Prairie Palliative Care will provide a session on Medical Assistance in Dying and a local physiotherapist will provide information on how to prevent injury during sex. Attendees will have opportunity to sample local Indigenous foods such as dry meat and Bannock. The day provides many learning opportunities and experiences, outcomes will be provided in the next Board report.

#### **UPCOMING:**

- Older Adult Information Day (October 12)
- Wise Guyz recruitment and parent information session (October)

#### **Youth Coordinator**

During meetings with principals this fall the Assistant Manager and Youth Coordinator not only spoke to youth programming, but also additional supports relevant to families such as Creative Grief and Loss, Meadows to Mountains Homelessness Prevention, and short term counselling services. There is interest from the middle school, high school, and Susa Creek school for deliver of the Relationship and Sexual Health Education program. After completion of training for this program principals will be contacted to discuss delivery dates for the program.

A WiseGuyz parent information night was held on October 5, the session designed to be an hour lasted for two hours and parents asked questions like, "My son is quiet and shy, how will you get him to engage in the lessons?" "Will you discuss consent?". The training provided by the Center for Sexuality was put to use as the Youth Coordinator, Outreach Coordinator and Assistant Manager fielded the questions. Parents in attendance expressed interest in learning how to talk to their kids about the content they will learn, in answer to this administration will provide a Natural Supports Workshop for parents of youth registered for the program on October 19. Recruitment begins the week of October 10 with a deadline for completed registrations set for October 27. The first session will take place on October 28.

The Youth Coordinator will be going to Susa Creek school to spend some time with the students to get to know them, this is at the request of the school's administration. The time spent with students will be used in determining which Green View FCSS program will be provided first. The school has stated they would like programming ongoing throughout the school year.

The Youth Coordinator organized Jingle dancers to perform on Truth and Reconciliation Day at the request of Aseniwuche Winewak Nation. Eight youth participated receiving positive feedback and thanks. Youth report feeling more comfortable sharing and celebrating their culture through the support and guidance provided by the Youth Coordinator.

#### **UPCOMING:**

- WiseGuyz recruitment
- Completion of the Relationship and Sexual Health Education Program training
- Susa Creek school programming



To: Lisa Hannaford, Manager From: Coordinator, Adult

Subject: Oct 2022 Coordinators Report

#### Home Support

The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. Currently, there are 75 clients, 50 from the MD and 25 in Valleyview. The program provided transportation for 10 trips during the month.

#### Upcoming Training

- Many of the Home Support staff are attending courses being provided by Olivers Funeral Home in Grande Prairie. On October 18<sup>th</sup> at 7 pm Living Well Leaving Well is a session on Advanced Planning. Then on October 25, two half-day sessions are being offered. Understanding Adult Grief and Healing followed in the afternoon by Understanding Childhood Grieving.
- The Home Support staff are attending a 2-day training Mental Health First Aid on October 27 and 28th. This is being held at the Green View FCSS Resource Centre. This training is designed to give persons the skills to help someone who is experiencing a decline in their mental well-being or suffering a mental health crisis.

#### Older Adult Information Day

Older Adult Info Day was held at the Greenview Regional Multiplex on Sept 29. Sessions provided were Emergency Preparedness, Sexual Health, Understanding Dementia, Medical Cannabis, and the GLA:D (osteoarthritis) program. 26 people attended various sessions throughout the day. Participants expressed their appreciation of the knowledgeable presenters.

 Outcomes - All participants that completed the evaluations reported that they know more about how to take action toward improving their life. The participants also all agreed that they are now more aware of resources and supports in their community.

#### • Balance Restorative Yoga

Balance starts in Valleyview on Oct 14 and will be held Mondays and Fridays for 12 sessions in the FCSS boardroom. This program will be offered in partnership with the Town of Valleyview, who is providing the instructor for the program.

#### Workshops

Contacts have been made with the Valleyview and Grovedale Seniors Drop-in Centres to see if they want to host workshops this fall.

Connections have also been made with the Valleyview Community Learning Council to see if they would like to host a workshop in either of the DeBolt or Valleyview Libraries.

#### • Community Volunteer Income Tax Program (CVITP)

Program Income Threshold										
Family Size	Total far	Total family income								
1 person	\$	35,000.00								
2 persons	\$	45,000.00								
3 persons	\$	47,500.00								
4 persons	\$	50,000.00								
5 persons	\$	52,500.00								
More than 5	\$52,500 plus \$2500 for ea									

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest incomes and simple tax situations. During the tax months of March and April, the program completed 576 returns. The program runs year-round, and community members can utilize the program throughout the year to get current and past returns completed.

VV	MD	SL	วกวว								
241	114	348	2022								
Senior	AISH	Low Inc	GST	ССВ	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL
187	61	455	\$ 286,313.00	\$ 1,066,060.00	153	\$ 61,130.00	\$ 403,711.00	\$ 398,501.00	\$ 1,033,146.00	\$ 270,564.00	\$ 3,519,425.00
	703										

#### • Adult Support and Referral

The Support and Referral Program supports clientele by finding appropriate programs or assisting with applications and or advocacy. Staff assist people with caregiver support, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney, and Personal Directives, this can take multiple phone calls and meetings. 26 people were assisted with 55 separate needs in the month of September.

Sept 2022	R	esiden	ce	26
Support Needs	MD	VV	SLCN	Explanation/ Example
Admin Assist	1	1	3	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	2			Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	2			With anyone, Family, Businesses, Government
Aging in Place		1		Utalizing resourses, preplanning to remain
Alberta Benefits	1	1		Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	1			Info on programs, stategies, referrals to other
Commissioner/ Notary	1	1	2	
CRA Inquiry	2	3	2	any Income Tax inquiries, not filing
Elder Abuse				Queries and Advise
Estate Planning/ Handling		1		Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	1	1		GST,Canada Child Tax Benefit, Guaranteed Income
Federal Pensions		1		CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	11	1		Queries, home visits
Information	2		1	General inquiries contact #s etc
Legal				Queries, Paperwork,
Maintenance Enforcement Prog				Queries, form assistance
Other FCSS Prog	1			Referral to another program or worker within FCSS
Referral to other Agency	2	1		
Supportive Listening	4		1	
Technology Assistance	3			cell phone, internet, CRA accounts, email- etc
Monthly Total	34	12	9	55

Michelle Hagen Adult Coordinator



October 4, 2022

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support

Coordinator

SUBJECT: October Coordinator report

#### **Stats Report for September 2022:**

Green View FCSS Community Resource Center assisted a total of 423 client visits in the month of September 2022.

The breakdown can be seen below.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	ОСТ	NOV	DEC	<mark>Year</mark> TOTAL
Income Support	42	46	40	20	38	44	58	55	61	0	0	0	343
Employment Supports	70	53	81	50	72	46	55	46	54	0	0	0	473
Other Clients	306	355	702	511	417	390	353	367	308	0	0	0	3401
Total Clients Visits	418	454	823	581	527	480	466	468	423	0	0	0	4217
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	64	0	0	0	752
Sturgeon Lake	90	125	258	178	230	156	161	138	124	0	0	0	1336
Town	225	239	400	308	221	251	236	249	235	0	0	0	2129
New	5	10	9	6	13	10	12	12	15	0	0	0	92
Returning	413	444	814	575	514	470	454	456	408	0	0	0	4140
Total Clients Visits	418	454	823	581	527	480	466	468	42	0	0	0	4217

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	ост	NOV	DEC	TOTAL
Income Support clients	7	6	12	2	6	1	4	7	3				48
Employment Supports	17	6	20	14	20	9	13	4	8				111
Other Clients	79	78	133	79	50	63	52	70	53				657
Total Clients Visits	103	90	165	95	76	73	69	81	64				816
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	64				816
New	1	3	2	1	4	6	5	4	3				29
Returning	102	87	163	94	72	67	64	77	61				787
Total Clients	103	90	165	95	76	73	69	81	64				816
Information and Referral Indicators As a resit of Green View FCSS Information and Referral program, I know more about how to access the		•					•		•	•	•		
community resources I need.													
YES	103	90	165	95	76	73	69	81	64				816
NO	0	0	0	0	0	0	0	0	0				0
Community Social Issues Identified													
CFS	1	1	0	0	1		0	(	) (	)			3
Food Bank	<b>†</b>		-			1			1				22
Mental health	_				1	1							3
Canadian Child Tax Benefits		1											0
AISH			_	,									29
Income Support						_			_				48
Alberta Adult/Child Health	·	Ť	12			_	1	,	<u> </u>	<u> </u>			
Benefit		. 2	3	0	0	) 2	. 0		) 1				9
Housing/ Heart River Housing						_				3			11
Service Canada	<b>†</b>	3 4			3	5	3						30
Seniors Information		5 11	2	7	3	3	10	13	11	L			66
CVITP related		6	65	22	5	1	. 1	3	3	3			106
Canada Revenue Agency	. 2	2 3	7	6	4	1 1	. 0	1					28
Employment Supports						_					_		111
WCB (Worker's Compensation		<del>                                     </del>	20	17	20	1	1	7			+		
Board)	C	) 2	0	0	0		0	2	ی ای				4
Technology Assistance													118
Childcare subsidy	1					+			_	1			1
program inquires	1												76
Legal (faxes, forms, calls)			7						_	5			49
Other questions/inquires	10	10	6	6	6	5 9			, 5	5			65
Mountains to Meadows		4			0	) (	0	C	) (	)			4

The category "other" can represent clients coming into the Resource Center for various things, such as feminine hygiene products and prophylactics, clients needing phone numbers and addresses for various businesses.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	ОСТ	NOV	DEC	TOTAL
Income Support clients	33	29	24	13	24	38	48	47	46				302
Employment Supports	36	30	46	31	35	24	16	21	32				271
Other Clients	156	180	330	264	162	189	172	181	157				1791
Total Clients Visits	225	239	400	308	221	251	236	249	235				2364
Residence Break Down:													
Town of Valleyview	225	239	400	308	221	251	236	249	235				2364
New	3	5	6	5	8	4	4	5	10				50
Returning	222	234	394	303	213	247	232	244	225				2314
Total Clients Visits	225	239	400	308	221	251	236	249	235				2364
Information and Referral		4							Į.				
Indicators													
As a resit of Green View FCSS Information and Referral program, I													
know more about how to access the													
YES	225	239	400	308	221	251	236	249	235				2364
NO	0	0	0	0	0	0	0	0	0				0
Community Social Issues Identified													
CFS	. 2	2 0	0	0	0	1	2	C	2				7
Food Bank	17	7 19	9	12	9	21	8	15	14				124
Mental Health	1	1	1	7	0	2	0		3				15
Canadian Child Tax Benefits	3	3 0	2	0	3	1	0		. 4				17
AISH	<del> </del>								14				101
Income Support					<b>-</b>								302
Alberta Adult/Child Health							-						
Benefit		3 4	1	3	6	6	3	g	5				40
Housing/ Heart River Housing	4	10	5	4	14	8	9	3	2				59
Service Canada		3 6	4	9	20	7	18	18	6				96
Seniors Information	C	) 1	15	4	19	1	9	g	1				59
CVITP related		24	207	105	14	13	10	g	6				388
Canada Revenue Agency	13	3 22	41	17	10	8	12	8	8				139
Employment Supports						24	16	21	. 32				271
WCB(Workers Compensation													
Board)	0	0	1	0	0	0	0	1	. 0				2
Technology Assistance	50	72	35	52	37	45	20	28	19				358
Childcare subsidy	C	) 1	. 0	0	1	. 0	0	C	0				2
program inquires	11	18	10	13	4	. 9	5	10	10				90
Legal (faxes, forms, calls)	5	21	. 20	10	27	23	0	g					125
Other questions/inquires	20	26	10	11	17	26	15	20	15				160
Mountains to Meadows		3	3	0	6	1	3	0	0		1 -		

The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	ОСТ	NOV	DEC	TOTAL
Income Support clients	2	11	4	5	8	5	6	1	12				54
Employment Supports	17	17	15	5	17	13	26	21	14				145
Other Clients	71	97	239	168	205	138	129	116	98				1261
Total Clients Visits	90	125	258	178	230	156	161	138	124				1460
Residence Break Down:													
Sturgeon Lake Cree Nation	90	125	258	178	230	156	161	138	124				1460
New	1	2	1	0	1	0	3	3	2				13
Returning	89	123	257	178	229	156	158	135	122				1447
Total Clients Visits	90	125	258	178	230	156	161	138	124				1460
Information and Referral Indicators  As a resit of Green View FCSS Information and Referral program, I													
know more about how to access the community resources I need.		1	ı	1	1	1	1	1	1	1			
YES		125	258	178	230	156	161	138	124	ļ			1460
NO	0	0	0	0	0	0	0	0	0				0
Community Social Issues Identified													
CFS									0	)			2
Food Bank		-	1	2	1	1	3		1				14
Mental Health			1	1	0	_	0		2				7
Canadian Child Tax Benefits	C	_	2				0			1			6
AISH	7						14						85
Income Support		2 11	4	5	8	5	6	1	12	!			54
Alberta Adult/Child Health													
Benefit	<u> </u>			1	2	0				<u> </u>		_	11
Housing/ Heart River Housing		·				0			1	-			6
Service Canada							14		11				67
Seniors Information	<b>†</b>		1	0						1	_	_	4
CVITP related	_	30	1							-	_	_	341
Canada Revenue Agency									11				108
Employment Supports	17	7 17	15	5	17	13	26	21	14				145
WCB(Workers Compensation			_	_	_	l ,	l ,	_ ا	l ,	J			
Board)	0	7 19										-	0
Technology Assistance	27											-	258 0
Childcare subsidy								<u> </u>			-	+	<del>-</del>
program inquires	1.1		1	0						<del> </del>	_	_	4
Legal (faxes, forms, calls)	14 12						23 9		18	<del>                                     </del>		-	247
Other questions/inquires  Mountains to Meadows		2 11	17 1								_	-	148 3

Employment supports increased in the month of September. 54 clients visited the Community Resource Center for assistance with employment related tasks such as viewing the job board, creating and updating existing resumes, emailing and faxing resumes as part of a job search as well as using the computers for online courses and job applications. As a result of the assistance given to one client in particular, they were able to secure full time employment in the Valleyview Health Center. Assistance had been given to update their resume, complete an online application, as well as completing the onboarding process online that included a training session once the individual was hired.

Income support numbers also increased in September with 61 client visits being related to new and existing Income Support applications. Coordinators continue to assist clients to apply for Income Assistance online, as well as email correspondence to their assigned workers and also complete monthly reports to continue receiving benefits.

Green View Family & Community Support Services 4707 – 50 Street, Box 1079 Valleyview, Alberta TOH 3N0 The Service Canada Outreach Clinic at Green View FCSS Community Resource Center will be taking place on October 18<sup>th</sup> 1:30-3:30pm. Clients can receive assistance with information related to their pensions, applications for Social Insurance Numbers and information on their Employment Insurance applications/files.

The CRC Coordinator will be participating in Mental Health First Aid at the end of October in Valleyview and the Support Coordinator will be attending ASIST (Applied Suicide Intervention Skills Training) through Resource Center for Suicide Prevention.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: October Youth Coordinator's Report

#### **October**

#### GSA - Gay Straight Alliance

This afterschool program allows 2+LGBTQ, two-spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently the GSA has seven regular attendees.

#### **Upcoming November Programming**

#### **Greenview Regional Multiplex**

• The Empathy Program, this program provides stories, songs and activities that enhance empathetic development for children ages 3-5. This parented program will be held at the Greenview Regional Multiplex, starting November 4<sup>th</sup> and running for 6 weeks. FCSS will be partnering with the GRM to provide the Empathy Program along with a Play Program afterward, a stay and play physical literacy component.

#### Oscar Adolphson Primary School

- **The Empathy Program** This program provides stories, songs and activities that enhance empathetic development for children and will be facilitated in the kindergarten class.
- Hands are Not for Hitting a 4-week program where Grade 1 students will learn how to use their bodies appropriately when they have difficult emotions.
- I Can Handle Anger a 6-week program where grade 1 and 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

• **Mind UP** - Grade 3's will participate in an 8-10-week program on ways to cultivate a positive attitude and build healthy relationships. Modules will include Mindful Awareness, Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.

#### **Harry Gray Elementary School**

- **Digital Citizenship**: The grade 6 students will participate in an hour-long presentation on being a good digital citizen. Topics covered are cyberbullying, safe online practices and online manners.
- **Protecting Your Online Rep**: The grade 5 students will participate in an hour-long presentation on online activities, privacy and keeping yourself safe online.

#### WiseGuyz

A 20 week participatory program for grade 9 guys designed to promote healthy relationships and prevent adolescent dating violence.

#### Hillside High School

- Although there has been support from staff and some students, there hasn't been enough registration to be able to run the program.
- Youth Program Coordinator will be attending the Parent Teacher night on October 13<sup>th</sup> to promote the WiseGuyz information to grade 9 parents.
- Youth Program Coordinator will possibly run a follow up presentation for the guys to foster more interest.

#### Ridgevalley School

 Administration is in support of the WiseGuyz program however recruitment and registration is ongoing.

#### Other

- Youth Programmer took the Applied Suicide Intervention Skills Training September 21 & 22 in Grande Prairie. ASIST teaches participants to recognize when someone may be having thoughts of suicide and work with them to create a plan that will support their immediate safety. This training was eye opening and incredibly valuable.
- Relationship Sexual Education scaling project, is a comprehensive sexual health program dealing with sexual and reproductive health promotion and education, healthy and respectful relationship education, violence prevention and consent skills promotion. This program is designed for students in grade 7, 8, 9 and 10. Through this program Green View FCSS will be participating and contributing to ongoing cutting edge research that will help inform practice and learning in the field of youth and sexual health.

Green View Family & Community Support Services

Box 1079

Valleyview, Alberta

TOH 3N0

- Youth Program Coordinator will attend the final three days of training October 18-20 via
   Zoom and will be able to facilitate the RSE program thereafter.
- Youth Programmer will attend Level 2 Violence Threat Risk Assessment Training (VTRA), on November 1<sup>st</sup> & 2<sup>nd</sup>. Level 2 builds on the theory of threat/risk assessment and delves into the process of assessing the threat and assessing the threat maker.

Respectfully Submitted,

Amanda Roy



### **GREEN VIEW FCSS 2023 PROPOSED GRANT REQUESTS**

	ORGANIZATION	2023 OPERATING request	PURPOSE	PREVIOUS (TWO) GRANTS	FINANCIAL REPORTING RECEIVED	ADMINISTRATIVE RECOMMENDATION
1	Seniors Outreach	30,000.00	Operating- assisting seniors	2021-\$30,000.00 2022-30,000.00 2023-\$30,000.00	yes	Administration recommends that the request for funding be considered.
2	PACE (Providing Assistance, Counselling, and Education)	\$18,000.00	Sexual violence awareness program and community support training	2021-\$18,000.00 2022-used 2021 funds 2023-\$18,000.00	yes	Administration recommends that the request for funding be considered.
4	Suicide Prevention Resource Centre	\$10,000.00	Youth mental health	2021-\$8,500.00 2022-14,000.00 2023-\$10,000.00	yes	Administration recommends that the request for funding be considered.
6	Grande prairie Victims Assistance	2500.00	Operating-assisting victims	2021-\$2500.00 2022-0.00 2023-2500.00	yes	Administration recommends that the request for funding be considered.

Total grant requests for the 2023 calendar year is \$60,500.00



Green View FCSS Municipal District of Greenview No.16 Box 1079, Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130

# **GREEN VIEW FCSS GRANT APPLICATION**

ORGANIZATION INF	ORMATION		
Name of Organization		To Table in National Comment of Comments	ANT ANT ANT ANT ANT ANT ANT AND
Grande Prairie & District V	fictim Services Association		
Address of Organization			
10202 99 Street, Grande Pr	rairle, AB T8V 2H4		
Contact Name			Phone Number
Joan Ridsdale		William William	780-830-5757
Purpose of Organization		200 m 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
year. Types of emergency calls we When charges have been laid; we	attend are: sudden deaths; fatal v provide court support, court orien gh the judicial system. There are assist the victim to fill out the form	vehicle accident; sexual a ntation liaise with both th programs for victims tha ms.	e provide a 24 hour emergency line that also operates 365 days per assault; domestic violence, he RCMP and Crown Prosecutor, we also provide court updates to at we are able to inform the victim of and provide them the nization have a charitable status? yes no
Applicant's Informati	ion		
Name Joan Ridsdale			Position Executive Director
Address 10202 -99 Street,	Grande Prairie, AB. T9V 2H	4	
Phone Number (H)	(W) 780-830-5757	(C)	E-mail address Joan@gpvsu.ca
Signature Joan	Ridadala		Date March 3, 2022
			le work description or details, other funds source, event or a Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- \* The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- \* The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- \* The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- \* The organization agrees to submit to an evaluation of the project related to the grant.
- \* The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



#### **GRANT INFORMATION**

#### **Total Amount Requested**

\$2,500.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

#### **Proposed Project**

To continue providing support, information and referrals to the victims of that live in the M.D of Greenview district. We currently serve the communities of: Landry Heights, Grovedale, Debolt. Little Smokey, Ridgvalley and Crooked Creek. We also provide court supprot to some individuals from Valleyview. In 2021 we opened

The time varies on each referral we receive, if it is a charged file and it will be going to court, one file can take up to 55+ hours from the time we start working with them to the time it is completed in the court system. Non charge files take less time as we would be providing, information and referrals to that individual. Emergency call outs vary from 2 hours to 6 hours dependent on location and what the emergency is.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

We will serve all victims of crime and tragedy that live in the designated area's that we serve for the MD of Green View. We will provide emergency call outs on a 24/7 365 days per year basis.

in 2021 we served 24 individuals

This includes emergency call outs, referrals from the RCMP and court orientation and support.

\*\*\*\* Volunteer Hours 9,977.25 - Hours low due to pandemic

How will this program benefit the community?

By providing services to victims of crime and tragedy, which can be the most vulnerable time of their lives, we encourage them and provide a safety net for them that lifts their confidence so they can and are will to take the supports and referrals offered to them. This helps them move forward with their lives and learn how to deal with the crime, tragedy or trauma that they experience.

Providing supports to victims of crime and tragedy benefits and educates the community as whole is provides awareness of crime and how to protect themselves and one another in their communities.



e will post your logo pport to our organiz	on our social me ation.	dia and websi	te to provide re	cognition to th	ne public of you	ur financial
			TENA E			

How will use client surveys as well as client success stories.

We will use client surveys as well as client success stories.



Town of Rycroft - 1500

# ADDITIONAL INFORMATION Have you previously applied for a grant from the Green View FCSS grants program? List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program: 2021 1. Grant Amount Year grant was received Did you provide an expense report? Purpose of Grant To provide support, information and referrals to victims of crime and tragedy. 2. Grant Amount Year grant was received Did you provide an expense report? Purpose of Grant To provide support, information and referrals to victims of crime and tragedy. Have you applied for grant funds from sources other than the Green View FCSS grants program? Have you received grant funds from sources other than the Green View FCSS grants program? If yes, please describe when, who, purpose and amount. We receive annual funding from the following municipalities and others: Birch Hills County - 1553 County of Grande Prairie - 15,000 Saddle Hills County - 30,000 MD of Spirit River - 2000 Town of Sexsmith - 2000

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.



#### ANNUAL PROJECT OUTCOMES REPORT

**Agency Name** 

Grande Prairie & District Victim Services Association

**Project Name** 

Victims of Crime and Tragedy Supports

**Primary Target Population** 

Adults

#### Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)

Please select the <u>one</u> Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

Help to develop independence, strengthen coping skills and become more resistant to crisis

Help to develop an awareness of social needs.

Help to develop interpersonal and group skills, which enhance constructive relationships among people.

Help people and communities to assume responsibility for decisions and actions, which affect them.

Help to sustain people as active participants in the community.

#### **Green View Family and Community Support Services Priority Outcome**

Please select the one FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion Adult Personal Capacity

**Building Community Potential Social Awareness and Engagerr** 

#### PROJECT OUTCOME STATEMENT

#### Indicator of Success #1

Question/Measure #1

Help people to develop independence, strengthen coping skills and become more resistant to crisis

Question/Measure #2 (if more than one)

**Number of participants** 

completing measure: 24

experiencing a positive change: 20

Number of participants

completing measure:

experiencing a positive change:

Indicator of Success #2

Question/Measure #1

Help People to develop an awareness of social needs

Question/Measure #2 (if more than one)

**Number of participants** 

completing measure: 24

experiencing a positive change: 20

**Number of participants** 

completing measure:

experiencing a positive change:



Identify measurement tool used Survey  If other, please describe		TION	
If other, please describe			
	· 表示数别的原则数		
When was measurement tool used? Pos	t Only (after activitie	es)	
Output information related to this program			
Number of participants served?	Adults	20	
	Children/youth		
	Families	4	
	Seniors		
Number of volunteer hours related to this project	only? (if applicable)		
Stories (please share a story that describes the	e significant impact fo	or a participant or pa	rticipants.)
Victim was referred by RCMP, the victim had been sexually as		veapon as well uttering threa	ats and forcible confinement,
the subject of complaint was charged with numerous firearm	onenses.		
the accused threatened to kill her and her family if she report. The victim Fled from her home to another province, when the environment, the victim entered a treatment center. She att. The victim testified at the preliminary hearing, she was focus is enrolled in university for a teaching degree. The trial is date.	e assault occurred the victin ained sobriety and moved in ed, articulate and determine	nto a treatment center for s	exual assault and trauma based.
Complete Complete And			



## **CONTINUOUS QUALITY IMPROVEMENT**

After analyzing the data, would you like	to continue with this project? Why or why not?
Yes, absolutely This program has assisted victims to experienced during the crime.	get closure and seek resources to treat their trauma of what the
What improvements could you make to	the project?
Find more volunteers to assist with t	the emergency on call and court support
What improvements could you make to	the outcome measurement process?
Nothing, it is fine the way it is.	
Successes:	Changes to be made:
Already added.	
Completed by: Joan Ridse	dale
Signature:	Date: 03/03/2022
Name: Joan Ridsdale	

Please print and complete for each outcome related to this project.

# Received From GPUSU

M.D of Green View FCSS Budget/Expenses 2021

## BUDGET:

Revenue:

M.D. of Green View FCSS

\$2,500

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Bottled Water	\$16.00
Kleenex	\$18.00
Blankets	\$282.00
Backpacks with extra clothing x3	\$75.00
Vehicle Expense	\$420.00
Liability Insurance for volunteers	\$689.00
Volunteer Appreciation	\$1,000.00
The second secon	\$2500.00