



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

October 25, 2022

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.2 Regular Council Minutes held October 11, 2022	3
	3.3 Business Arising from the Minutes	
#4	PUBLIC HEARING	
	Public Hearing Bylaw 22-920	16
#5	DELEGATION	
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	6.2 Bylaw 22-926 Local Authorities Pension Plan	29
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#7	BUSINESS	
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#8 NOTICE OF MOTION

#9 CLOSED SESSION

#10 MEMBERS	• Ward 1	252
REPORTS/EXPENSE	• Ward 2	
CLAIMS	• Ward 3	
	• Ward 4	
	• Ward 5	
	• Ward 6	
	• Ward 7	
	• Ward 8	
	• Ward 8	
	• Ward 9	

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Tuesday, October 11, 2022

#1
CALL TO ORDER
PRESENT

Reeve Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaege
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Natalie Bartlett
Legislative Services Officer	Sarah Sebo

ABSENT

#2
AGENDA

MOTION: 22.10.554 Moved by: COUNCILLOR DUANE DIDOW
That Council adopt the Agenda of the October 11, 2022, Regular Council Meeting as amended.

- 9.1 Sec 17(1) Disclosure harmful to personal privacy

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**#3
MINUTES**

MOTION: 22.10.555 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the minutes of September 27, 2022, Regular Meeting minutes as amended.

- Remove closed session from minutes

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**3.1 BUSINESS
ARISING
FROM THE MINUTES**

3.1 BUSINESS ARISING FROM MINUTES

Councillor Dale Smith inquired if Mountain Metis Nation Association has received the offer to purchase? Director of Ec. Dev & Planning Martino Verhaeghe replied that the offer has been received by MMNA and the developer. Councillor Dale Smith inquired if the offer open for 3 years? CAO Wabick replied that the motion is open, and Administration can revisit and bring back to Council. Councillor Dale Smith inquired if we could give them a timeframe for the offer? Reeve Olsen replied that a motion can be made to add a timeframe to the offer.

6.0

BYLAWS

BYLAW NO.21-870

6.2 Bylaw 21-870 Firearms Restriction in Ward 9, Hamlet of Grande Cache

MOTION: 22.10.556 Moved by: COUNCILLOR DUANE DIDOW
That Council give third reading to Bylaw 21-870 "Firearms Restriction in Ward 9, Hamlet of Grande Cache as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

DEFERRED

MOTION: 22.10.557 Moved by: DEPUTY REEVE BILL SMITH
Defer motion for Bylaw 21-870 "Firearms Restriction in Ward 9, Hamlet of Grande Cache" for further information regarding the map.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

4.0 PUBLIC HEARING

4.1 PUBLIC HEARING BYLAW 22-918 AMENDMENT

Chair Tyler Olsen opened the Public Hearing regarding Bylaw No. 22-918 at 9:20 a.m.

IN ATTENDANCE	Development Officer	Nicole Friesen
REFERRAL AGENCY & ADJACENT LANDOWNER COMMENTS	Development Officer Nicole Friesen provided a summary of the responses from referral agencies.	
APPLICANT BACKGROUND INFORMATION	This application for land use bylaw amendment A22-006 has been submitted by Colin Petker, to redesignate a ±4.93-acre (1.995-hectare) area from Agricultural One (A-1) to Industrial General (M-2) located within SW 9-72-1-W6, approximately 4.6 km west of the Hamlet of DeBolt. The re-designation would allow for the subsequent subdivision of a vacant industrial lot for future sale and development. The property is adjacent to existing industrial developments.	
QUESTIONS FROM COUNCIL	The Chair called for any questions from Council. Councillor Dale Smith asked if the other 6 industrial lots have an area structure plan? And Councillor Ratzlaff asked what the benefit of an ASP would be. Development Officer Friesen replied that an ASP would be beneficial if further development is done.	
IN FAVOUR	The Chair requested that anyone in favour of the application come forward. NONE	
OPPOSED	The Chair requested that anyone opposed of the application come forward. NONE	
QUESTIONS FROM THE APPLICANT OR PRESENTER	The Chair called for any questions form the Applicant or those that had spoke in favour or against the application. NONE	
FAIR & IMPARTIAL HEARING	The Chair asked the Applicant if they had a fair and impartial hearing. YES	
CLOSING BYLAW	Chair Tyler Olsen closed the Public Hearing regarding Bylaw No 22-918 9:32 a.m.	

6.0 BYLAWS

6.1 Bylaw 22-918 Land Use Bylaw Amendment to Redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2

BYLAW NO.22-918

MOTION: 22.10.558 Moved by: COUNCILLOR TOM BURTON

That Council give second reading to Bylaw 22-918, being a Land Use Bylaw Amendment to redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2) to accommodate subdivision of an industrial lot.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Dale Smith

CARRIED

MOTION: 22.10.559 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw 22-918, being a Land Use Bylaw Amendment to redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2) to accommodate subdivision of an industrial lot.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.3 Bylaw 22-916 Subdivision and Development Appeal Board

BYLAW NO.22-916

MOTION: 22.10.560 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give third reading to Bylaw 22-916 "Subdivision and Development Appeal Board" as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

BYLAW 22-923

6.4 Bylaw 22-923 Grande Cache Business License Repeal

MOTION: 22.10.561 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 22-923, Grande Cache Business License Repeal, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.10.562 Moved by: COUNCILLOR WINSTON DELORME

That Council give second reading to Bylaw 22-923, Grande Cache Business License Repeal, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

BYLAW 22-909

6.5 Bylaw 22-909 Volunteer Firefighter Green Light Program

MOTION: 22.10.563 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw No. 22-909 Volunteer Firefighter Green Light Program.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.0 NEW BUSINESS

CLOSED SESSION

MOTION: 22.09.564 Moved by: COUNCILLOR DALE SMITH

That the meeting go to Closed Session, at 9:58 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1, Section 16 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.09.565 Moved by: COUNCILLOR SALLY ROSSON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 10:06 a.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**AWARD RFP
INVESTMENT
SERVICES TENDER**

7.1 Award RFP Investment Services Tender

MOTION: 22.10.566 Moved by: COUNCILLOR TOM BURTON

That Council award the Investment Services contract to Hobson Chahal Advisory Group, CIBC Wood Gundy with funds to come from the Corporate Services Operating Budget.

For: Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow
Against: Deputy Reeve Bill Smith

CARRIED

Reeve Olsen recessed the meeting at 10:07 a.m.

Reeve Olsen reconvened the meeting at 10:15 a.m.

POLICY 1039

7.2 Policy 1039 Appointment to Boards and/or Committee

MOTION: 22.10.567 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy 1039 "Appointment to Greenview Boards and/or Committees" as amended.

- Change section 4.19(f)
- Change section 4.2 to seek members at large first before Greenview employees

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.3 Request to Waive Utility Charges

MOTION: 22.10.568 Moved by: COUNCILLOR SALLY ROSSON

That Council waive utilities in the amount of \$1,589.14 for meter 1852087265.

For: Councillor Delorme, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Didow

Against: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Ratzlaff, Councillor Burton, Reeve Olsen

CARRIED

7.4 Town of Grande Cache Policy Repeal

MOTION: 22.10.569 Moved by: COUNCILLOR WINSTON DELORME

That Council repeal the following obsolete Town of Grande Cache policies:

- Drug and Alcohol Use and Testing Standard Operating Procedure (SOP) 265/19
- Employee Conduct and Behaviour Policy 463/17
- Equipment Rental 097/15
- Equipment Rental Damage Deposit 266/14
- Grande Cache Recreation Centre ~ Financial Controls Policy 198/17
- Harassment, Discrimination, Bullying, and Violence 309/14
- Leases and Contracts 409/14
- Personnel Policy 463/17
- Personnel Policy 375/18
- Protective and Environmental Clothing 410/14
- Purchase Orders 265/09
- Recruitment and Hiring Policy 463/17
- Social Media Policy 412/14
- Social Media Procedures 412/14
- Time for Employees to Vote 265/09
- Travel Expenses 023/18
- Vehicle Use 416/14
- Volunteer Fire Department Awards Program 265/09
- Wellness Committee 152/12
- Whistleblower Protection 160/16

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.5 Grande Cache Operations Building Design

MOTION: 22.10.570 Moved by: COUNCILLOR DALE SMITH

That Council approve \$146,790.00 in addition funding for Architecture and Engineering for the new Public Works Building in Grande Cache in 2022 to be taken from the Facilities Reserve.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Rosson

CARRIED

MOTION: 22.10.571 Moved by: COUNCILLOR TOM BURTON

That Council award the Architecture and Engineering for the new Operations Building in Grande Cache to Beairsto and Associates in the amount of \$306,640.00 plus GST, with funds to come from the 2022 Facilities Maintenance budget FM22008.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.6 Alberta Roadbuilders and Heavy Construction Association Fuel Surcharge Review

MOTION: 22.10.572 Moved by: COUNCILLOR WINSTON DELORME

That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.10.573 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to continue to follow the Alberta Roadbuilders and Heavy Construction Association's addendum to the 2022 rental guide fuel prices in construction at 60% of and enforce a price increase of 3 cents per tonne/km haul with a review date at the first council meeting in February 2023.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow
Against: Councillor Dale Smith

CARRIED

7.7 Options to Purchase Crown Land in Grande Cache

MOTION: 22.10.574 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to provide a report on the options to purchase Crown land off Memorial Drive in Grande Cache, Ab, Role Number 7200.

For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow
Against: Reeve Olsen

CARRIED

7.8 Managers Reports

MOTION: 22.10.575 Moved by: COUNCILLOR RYAN RATZLAFF

That Council accept the Manager's Reports for information, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Reeve Olsen recessed the meeting at 12:09 p.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

8.0 NOTICE OF MOTION

NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 22.10.576 Moved by: COUNCILLOR DALE SMITH

That the meeting go to Closed Session, at 12: 47 p.m. a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1, Section 17 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Open Session

MOTION: 22.09.577 Moved by: DEPUTY REEVE BILL SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12.55 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

10.0 MEMBERS BUSINESS

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- ASCHA North regional meeting
-

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Greenview U – Planning 101 and Procurement
- AG Services – Preparing tree & shrubs for Fall/Winter

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- RMA zoom Payment levy presentation

MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- Agricultural Service Board
- Rural Crime Watch meeting
- Rural Crime Watch AGM

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event

MOTION: 22.10.579 Moved by: **COUNCILLOR DALE SMITH**
That Council impose a 60-day deadline for Mountain Metis Nation Association to accept the offer to purchase Plan 9722088, Block 34, Lot 14, as described in motion 22.09.546.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Greenview U – Planning 101 and Procurement
- Grande Spirit Foundation
- Community Aggregate Payment Levy
- Stronger Together Library Conference

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational event
- Greenview U – Planning 101 and Procurement
- PACE meeting
- RhPAP Conference

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Agriculture Service Board meeting

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth & Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- Canfor Wetland Open House - Educational tour at Wetlands Trails at Evergreen Park
- Stronger Together Library Conference

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting

- Grande Prairie Regional tourism meeting
- FCSSAA budget meeting
- Truth and Reconciliation Educational Event
- RhPAP conference
- Premier's Council for charities and civil societies engagement session
- FCSS directors' day for North West region

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Community Futures West Yellowhead
- Community Futures executive meeting

**#10 MEMBERS
BUSINESS**

MOTION: 22.10.580 Moved by: COUNCILLOR DALE SMITH

That Council accept the Members Business Reports for information as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

11.0 ADJOURNMENT

**#11
ADJOURNMENT**

MOTION: 22.10.581 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 1:32 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



October 25, 2022
Bylaw No. 22-920 Public Hearing
Background Information

PROPOSAL:

This application for land use bylaw amendment A22-007 has been submitted by Richard Lynch, to redesignate a ± 15 -ha (37-ac) area from Agricultural One (A-1) to Agricultural Two (A-2) located within NW 4-69-19-W5, approximately 36 km southeast of the Town of Valleyview. The re-designation would allow for the subdivision of the existing yard site, which includes a riding arena with a parking area and dugout to supply water for livestock.

BACKGROUND AND DISCUSSION:

The farmstead separation will be the first subdivision from the quarter section. To include the riding arena, parking area, and dugout, the subdivision area will exceed the maximum allowed within the current zoning district. The maximum parcel size for subdivisions within the Agricultural One (A-1) district is 8.1 ha (20.0 ac) while the parcel size range for the Agricultural Two (A-2) district is 8.1 ha (20 ac) to 32.0 ha (79.1 ac).

The purpose of the A-2 district is to allow for smaller agricultural operations while preserving agricultural lands, this would include the continued use of the riding arena and dugout for livestock. The proposed land use would be compatible with adjacent agricultural operations and complies with requirements under the MGA, MDP, and Land Use Bylaw 18-800.

An approach exists to access the proposed rezoning area. Construction of an approach to the balance will be a condition of approval of the subdivision. Road widening was previously taken on the west side of the quarter section adjacent to Range Road 194.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location as the proposed amendment will be compatible with existing surrounding residential developments.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On October 11, 2022, a copy of the application was circulated to Greenview's internal departments.

On October 11, 2022, a copy of the application and notice of Public Hearing was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Energy Regulator, Alberta Environment and Parks –

Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, East Smoky Gas Co-op, ATCO, and Telus.

On October 11, 2022, the Public Hearing advertisement was published on Greenview's website and social media sites in accordance with the Advertising Bylaw.

Adjacent landowners were also sent notification of the Public Hearing on October 11, 2022, in accordance with MGA requirements.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT: Bylaw 22-920 Land Use Bylaw Amendment to Redesignate an ±15-ha (37-ac) area within NW 4-69-19-W5 from Agricultural One (A-1) to Agricultural Two (A-2)

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: October 25, 2022 CAO: SW MANAGER:

DEPARTMENT: PLANNING AND ECDEV DIR: MAV PRESENTER: NF

STRATEGIC PLAN: Development LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act (MGA), RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan (MDP) Bylaw 15-742

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 22-920, being a Land Use Bylaw Amendment to redesignate an ±15-ha (37-ac) area within NW 4-69-19-W5 from Agricultural One (A-1) to Agricultural Two (A-2) to accommodate subdivision of an existing farmstead.

MOTION: That Council give third reading to Bylaw 22-920, being a Land Use Bylaw Amendment to redesignate an ±15-ha (37-ac) area within NW 4-69-19-W5 from Agricultural One (A-1) to Agricultural Two (A-2) to accommodate subdivision of an existing farmstead.

BACKGROUND/PROPOSAL:

Council gave Bylaw 22-920 first reading on September 27, 2022. Notifications of the public hearing were sent on October 11, 2022, to adjacent landowners, internal departments, and referral agencies.

Administration has received an application to rezone an ±15-hectare (37-acre) portion of NW 4-69-19-W5 to allow the subdivision of the farmstead approximately 36 km southeast of the Town of Valleyview, 1.6 km south of Highway 665 and Highway 747 intersection, in the Sunset House/Sweathouse area, Ward 4.

The farmstead separation will be the first subdivision from the quarter section. To include the riding arena, parking area, and dugout, the subdivision area will exceed the maximum allowed within the current zoning district. The maximum parcel size for subdivisions within the Agricultural One (A-1) district is 8.1 ha (20.0 ac) while the parcel size range for the Agricultural Two (A-2) district is 8.1 ha (20 ac) to 32.0 ha (79.1 ac).

The purpose of the A-2 district is to allow for smaller agricultural operations while preserving agricultural lands, this would include the continued use of the riding arena and dugout for livestock. The proposed land use would be compatible with adjacent agricultural operations and complies with requirements under the MGA, MDP, and Land Use Bylaw 18-800.

An approach exists to access the proposed rezoning area. Construction of an approach to the balance will be a condition of approval of the subdivision. Road widening was previously taken on the west side of the quarter section adjacent to Range Road 194.

Proposed Servicing: Private, cistern, and open discharge
Soil Type: Clay
Topography: Flat
Wetland Inventory: 14 – some swamp within a quarter section
Farmland Rating: Rezoning area: 6.0 & 32.0; Remainder: 32.0 & 28.15

MDP 15-742 *Section 3.4.2 Subdivision of Better Agricultural Land*

Greenview may support the subdivision of better agricultural land where the proposed subdivision is for:

(a) A farmstead separation;

Section 3.4.4 Parcel Location

Where possible, subdivisions identified in 3.4.2 will be encouraged to locate on portions of a quarter section that are:

(b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.

BENEFITS OF THE RECOMMENDED ACTION:

1. The redesignation would allow the landowner to subdivide the existing farmstead with minimal disturbance to the remaining agricultural lands.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The redesignation and subsequent subdivision would create a rural residential parcel, an unsustainable method of housing when costs, levels, and delivery of services are considered.

ALTERNATIVES:

Alternative #1: Council has the alternative to table Bylaw 22-920 for further discussion or information.

Alternative #2: Council has the alternative to deny the request. The proposed amendment is contemplated by existing policy and would allow for the continuation of the small scale animal husbandry operation relating to the riding arena to continue and does not represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

The landowner will be notified of the decision made by Council. A subdivision application will be taken to the Municipal Planning Commission for decision.

ATTACHMENT(S):

- Bylaw 22-920
- Aerial Map
- Overview Map
- Farmland Report
- Wetland Inventory
- MGA Sections



BYLAW No. 22-920

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 21 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Northwest (NW) Quarter of Section Four (4)
Within Township Sixty-Nine (69)
Range Nineteen (19) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 27th day of September, A.D., 2022.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

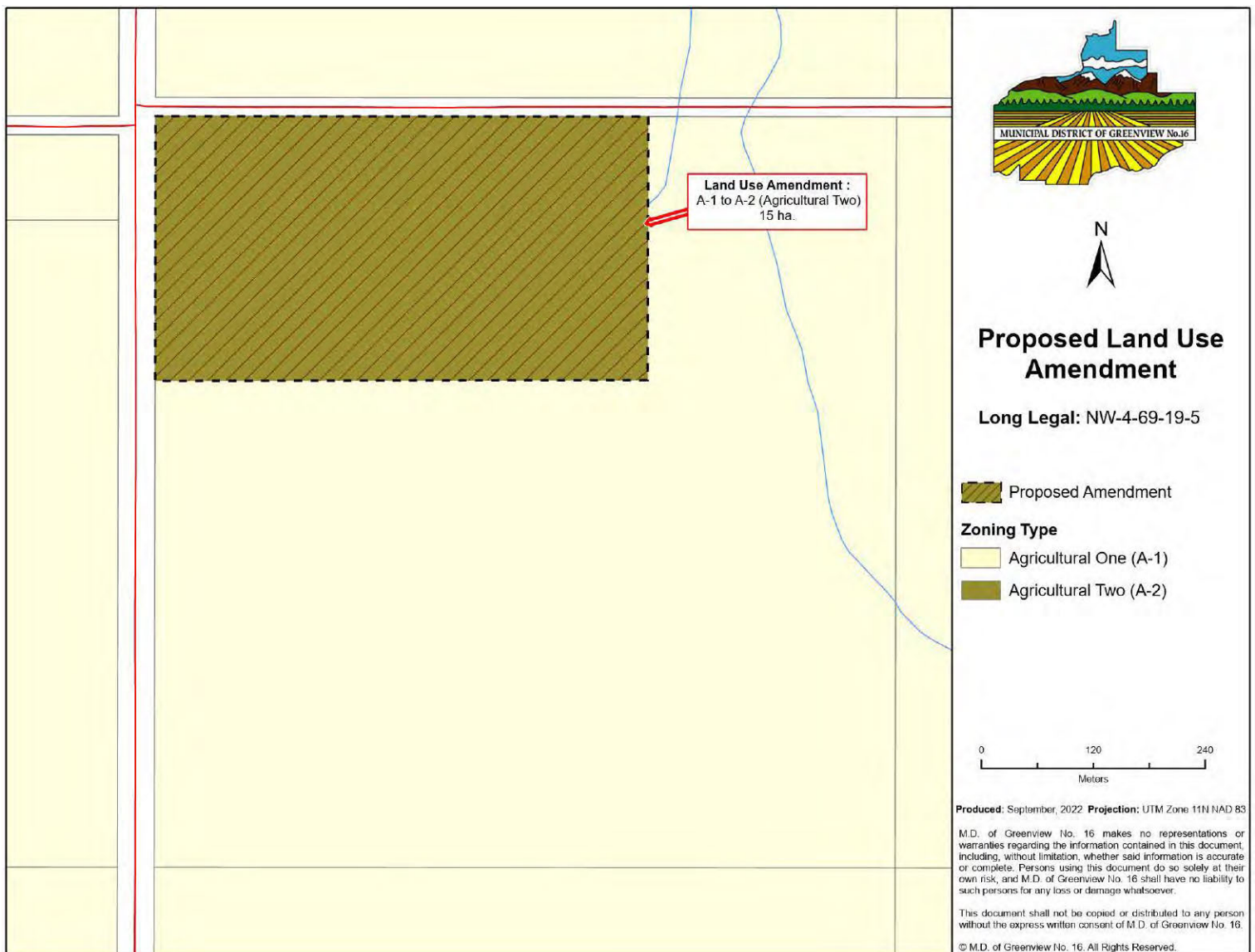
SCHEDULE "A"

To Bylaw No. 22-920

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Northwest (NW) Quarter of Section Four (4)
Within Township Sixty-Nine (69)
Range Nineteen (19) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:






Land Use Amendment :
A-1 to A-2 (Agricultural Two)
15 ha.

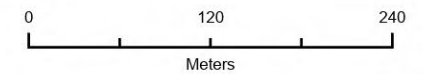


Proposed Land Use Amendment

Long Legal: NW-4-69-19-5

 **Proposed Amendment**

30cm Imagery, 2016

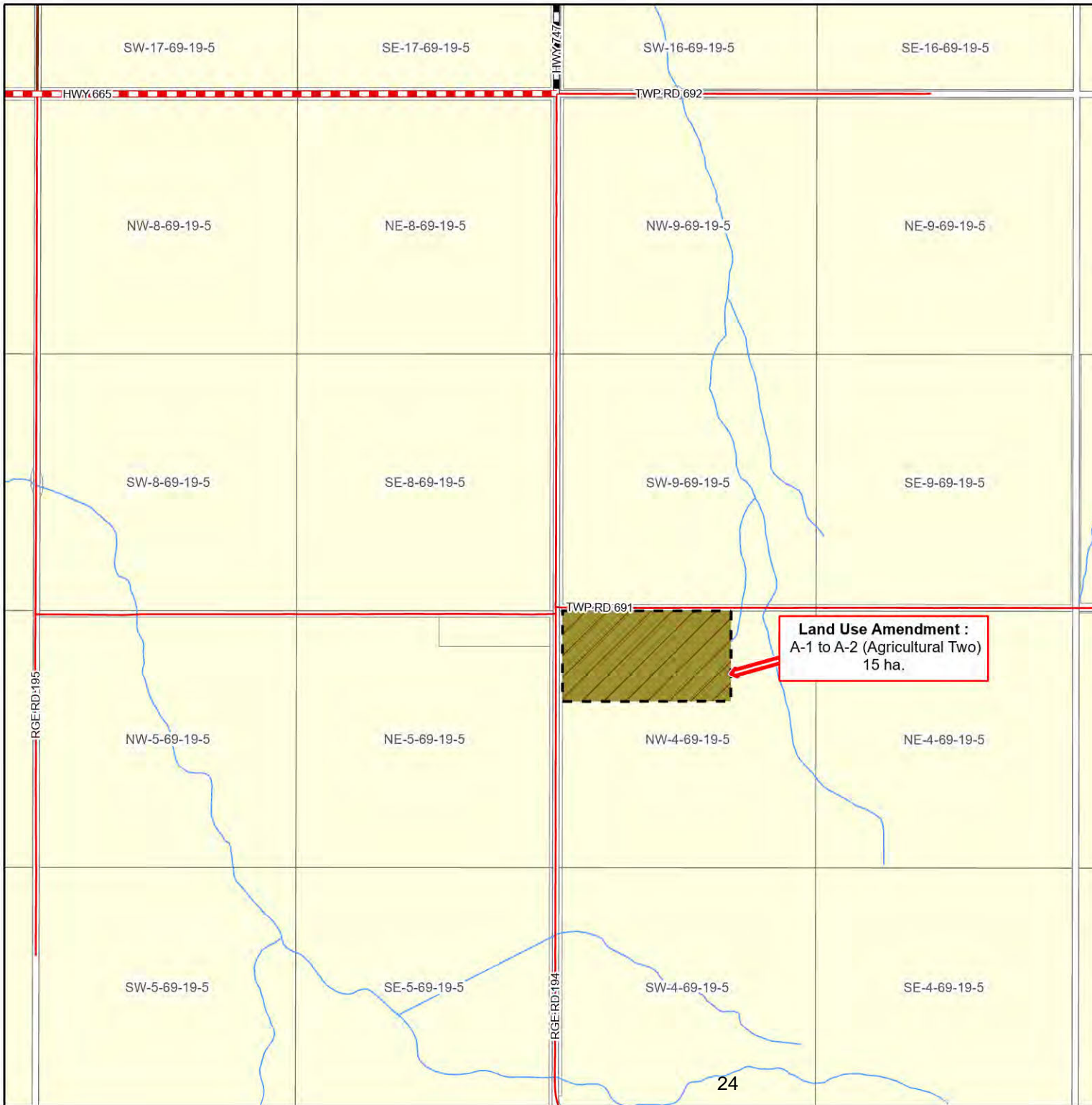


Produced: September, 2022 **Projection:** UTM Zone 11N NAD 83

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Proposed Land Use Amendment

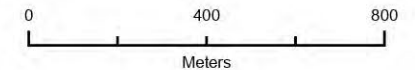
Long Legal: NW-4-69-19-5

 Proposed Amendment

Zoning Type

 Agricultural One (A-1)

 Agricultural Two (A-2)

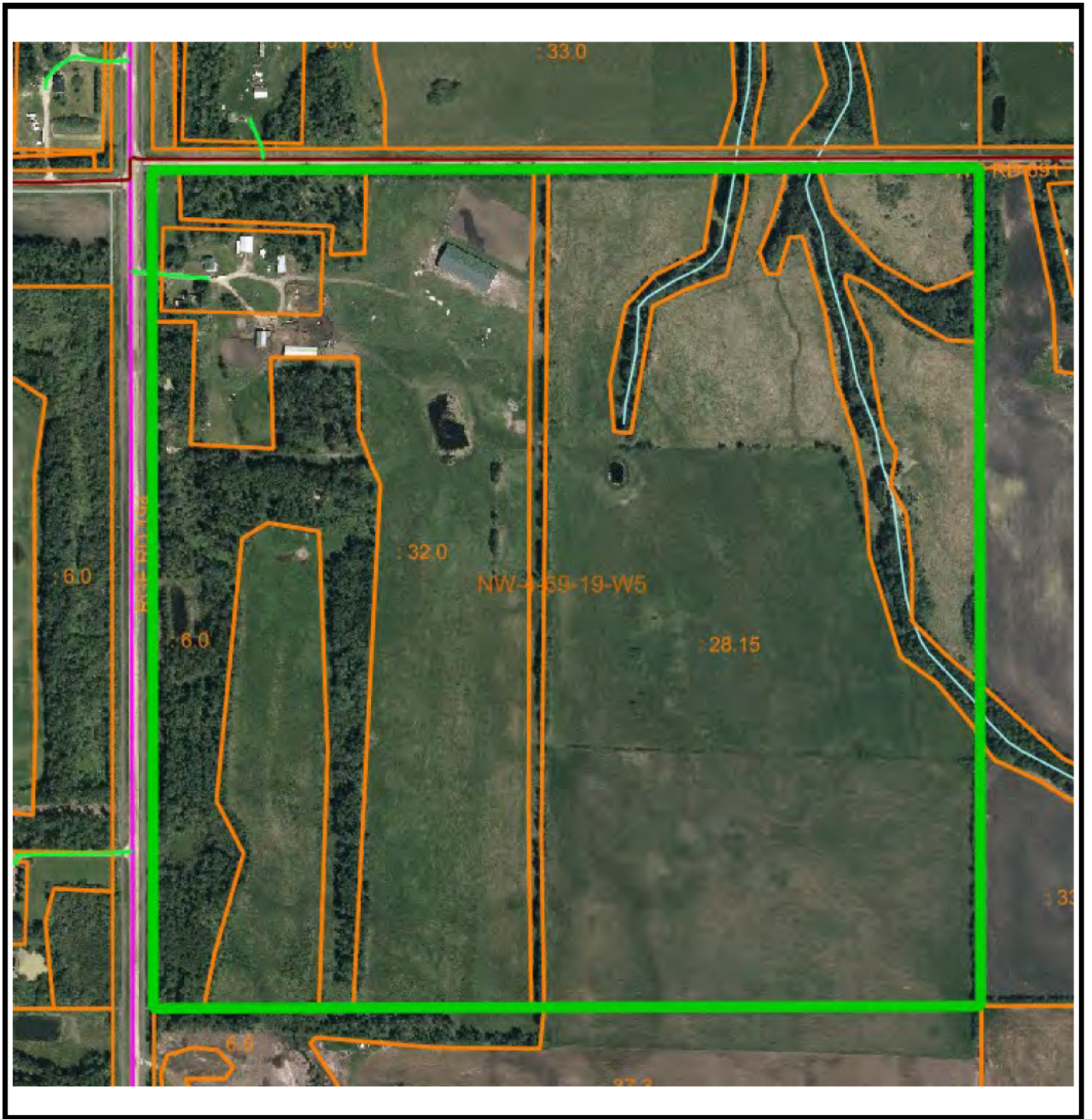


Produced: September, 2022 **Projection:** UTM Zone 11N NAD 83

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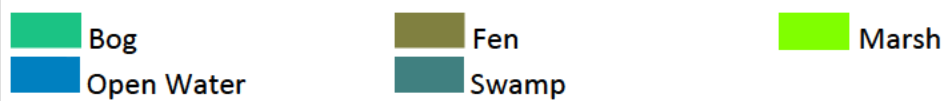
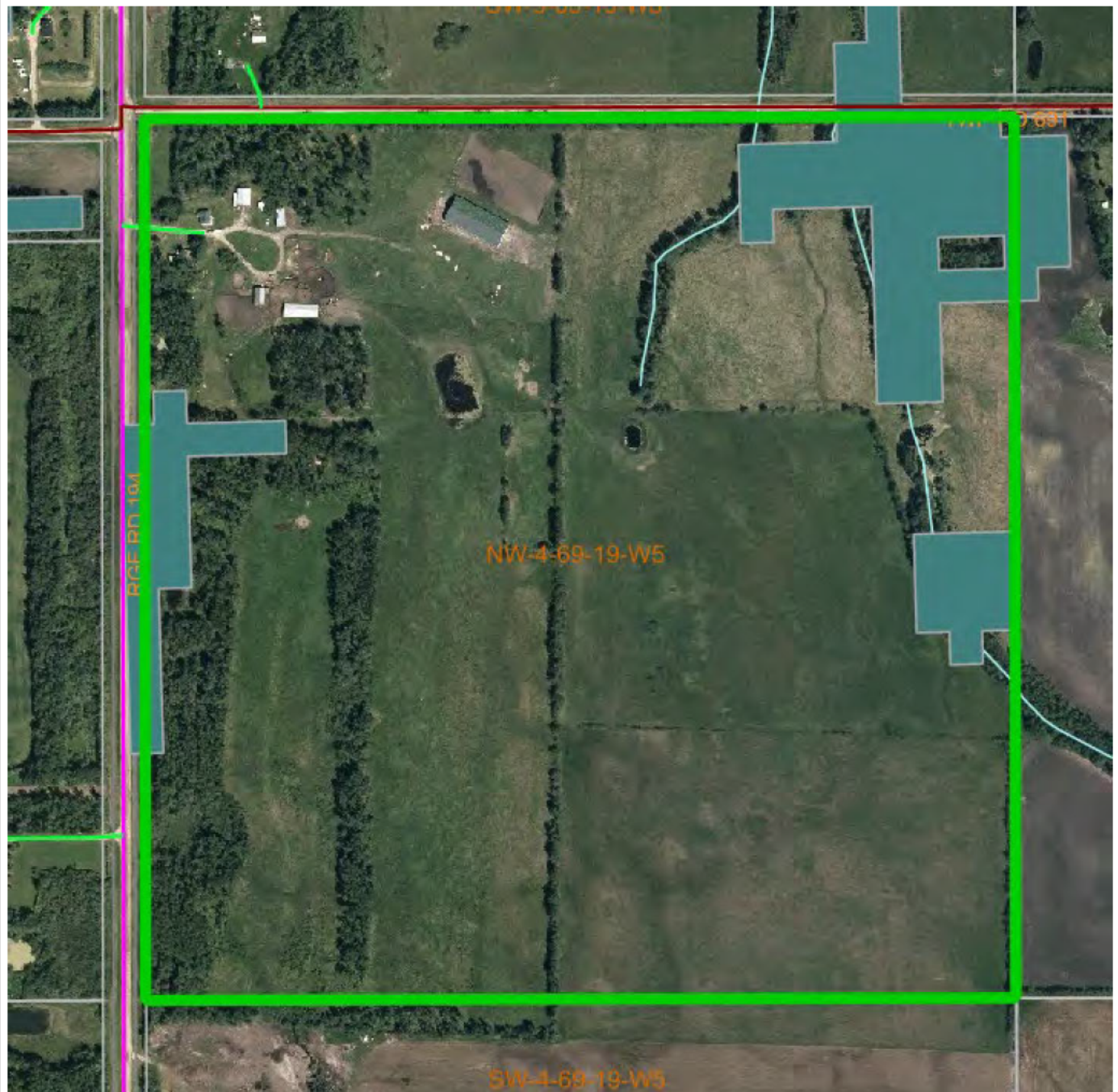
WETLAND INVENTORY

FILE NO. A22-007

APPLICANT: LYNCH RICHARD & GENIE

LEGAL LOCATION: NW 4-69-19-W5

LANDOWNER: SAME



Land use bylaw

640(1) Every municipality must pass a land use bylaw.

Planning bylaws

692(1) Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 216.4 after giving notice of it in accordance with section 606.

(2) Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

(3) Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

(4) In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
 - (i) the municipal address, if any, and the legal address of the parcel of land, and



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 22-926 Local Authorities Pension Plan		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER: EK
DEPARTMENT:	HUMAN RESOURCES	DIR: EGK	PRESENTER: TH
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Bylaw No. 16-772 (LAPP)

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw No. 22-926 Local Authorities Pension Plan as presented.

BACKGROUND/PROPOSAL:

Every year a payroll year end audit is completed. During the 2021 Local Authorities Pension Plan portion of the audit, the auditors, Metrix Group LLP, recommended Bylaw 16-772 be updated. This bylaw amendment is required in order to abide by Local Authorities Pension Plan procedures.

The required changes are simple but necessary. The following specifications should be added:

- Full-time equivalent base unit for pensionable service
- Types of pay treated as pensionable salary

The updated Bylaw includes the changes listed above.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview's practices become consistent with legislative requirements.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to this motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The alternative would be to keep our current bylaw in place. This is not recommended by administration as it is not compliant with the Local Authorities Pension Plan.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The auditor will be notified and given a copy of the updated bylaw.

ATTACHMENT(S):

- Bylaw No. 22-926 (LAPP)
- Bylaw No. 16-772 (LAPP)
- Metrix Group Agreed-Upon Procedures Report



BYLAW NO. 16-772(LAPP) of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta;

Whereas, Section 180 (1), Municipal Government Act, Chapter M-26, R. S. A. 2000, a Council may only act by resolution or bylaw;

Whereas, the Council for the Municipal District of Greenview No. 16, directs Administration to contract for, and maintain a group pension plan in conjunction with a provincial plan for Greenview's civic employees or any group thereof.

Therefore,

This bylaw shall be known as the Local Authorities Pension Plan Bylaw (LAPP);

That the Municipal District of Greenview No. 16 participate in the Local Authorities Pension Plan;

That all Permanent Employees who are regularly scheduled to work 30 hours or more per week must participate in the Local Authorities Pension Plan;

That all Permanent Part Time Employees who are regularly scheduled to work between 14 and 29 hours per week be given the option to participate in the Local Authorities Pension Plan. The option to enroll will be available any time after becoming eligible. Once enrolled, unless an employee becomes ineligible, they must remain enrolled in the pension plan for the duration of their employment;

That Permanent Part Time Employees who are regularly scheduled to work less than 14 hours per work are not eligible to participate in the Local Authorities Pension Plan;

That the Municipal District of Greenview No. 16 contribute the employers share or pension contributions as established by the Local Authorities Pension Plan Board of Trustees for the Local Authorities Pension Plan;

That Permanent Employees contribute to the Local Authorities Pension Plan, as established by the Board, for the Local Authorities Pension Plan;

That an employee who is contributing to Local Authorities Pension Plan at the time of any leave, may have the option of continuing to pay the employee's contribution of Local Authorities Pension Plan and the MD of Greenview No. 16 will contribute the employers portion as established by the Local Authorities Pension Plan Board of Trustees for the Local Authorities Pension Plan;

That the Human Resources Coordinator, Payroll and Benefits for the Municipal District of Greenview No. 16 is hereby empowered to take deductions from salaries for the employee's portion of pension contributions;


Bylaw 15-739 is hereby repealed in its entirety.

This Bylaw shall come into force and effect upon the third and final reading.

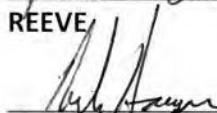
Read a first time the 27 day of Sept., A.D. 2016

Read a second time this 27 day of Sept., A.D. 2016

Read a third time and finally passed this 11 day of October, A.D. 2016.



REEVE



CHIEF ADMINISTRATIVE OFFICER

The pension plan

The Local Authorities Pension Plan (LAPP) is a defined benefit pension plan. This means your pension at retirement will be based on:

- your length of pensionable service; and
- your highest five-year average pensionable salary.

This type of pension plan:

- helps you prepare for your retirement because you can estimate your future pension income;
- provides you with a specified lifetime income upon retirement, regardless of market conditions and how long you live; and
- is funded by member and employer contributions and by investment earnings.

Who is eligible to join?

- If you're a full-time continuous employee (regularly scheduled hours of at least 30 hours per week), you automatically become a member of the Plan as soon as you start your employment, unless your employer delays your entry into the Plan for up to one year during a probationary period.
- If you're employed on a full-time basis for a predetermined period, you may participate if your employer has a policy to enrol you.
- If you're employed on a part-time (regularly scheduled hours of at least 14 hours per week) basis, you may participate depending on your employer's policy.
- For employees working at least 30 regularly scheduled hours per week on a continuous basis, participation is mandatory. To determine if this criteria is met, an employer must include all regularly scheduled hours in all continuous positions with that employer.
- For all other employees working at least 14 regularly scheduled hours per week, participation is by employer policy. To determine eligibility under the policy, an employer must include all regularly scheduled hours in all positions with that employer.

LAPP benefit

You need a minimum of two years of LAPP pensionable service to qualify for a pension at retirement. The maximum pensionable service you can accumulate is 35 years.

If you are at least 65 years old when you leave the Plan, you are entitled to receive an immediate pension even if you don't have two years of LAPP pensionable service.

When you retire, LAPP will pay a benefit to you based on your highest average salary, length of pensionable service and a legislated benefit accrual rate. The legislated benefit rate is:

- 1.4 per cent on your average highest pensionable salary up to the average YMPE*, multiplied by your years of pensionable service; and
- 2 per cent on your average highest pensionable salary over the average YMPE up to the maximum allowed under the federal Income Tax Act, multiplied by your years of pensionable service.

If you are working as a LAPP retiree, you will continue to receive your pension from LAPP. However, if you work for a LAPP employer, you will not be permitted to make further contributions to LAPP. If you work for an employer under another pension plan, you may be required to contribute to their plan.

Every year, LAPP also provides cost-of-living adjustments to pensions in pay, at a rate of 60 per cent of the increase in the Alberta Consumer Price Index. This feature is a significant benefit of LAPP.

* The Year's Maximum Pensionable Earnings (YMPE) is the maximum amount of earnings on which you can contribute to the Canada Pension Plan, as determined by the federal government. LAPP uses the YMPE to determine contribution rates, plan benefits, and the cost of service. The 2016 YMPE is \$54,900.

Increasing your LAPP benefit

You may be able to add to your future LAPP pension by increasing your length of pensionable service through the following methods:

- Transfer service from another pension plan to LAPP if there is a transfer agreement that allows you to do so.
- Buy optional service. Examples of this may include:
 - previous employment with your current employer;
 - previous employment with another employer who participates in LAPP; or
 - contributory service under another pension plan, in some circumstances.
- Contribute to the Plan when you are on, or return from, a leave without salary.

Contribution rates

Employee contributions to LAPP are tax deductible. Current contribution rates on pensionable salary are as follows:

Members	10.39% up to YMPE	14.84% over YMPE
Employers	11.39% up to YMPE	15.84% over YMPE

Please note: You may make contributions to the Plan on your pensionable salary up to the maximum amount allowed under the federal Income Tax Act (\$160,970.00 in 2016.) This maximum amount is known as the salary cap.

Leaving the Plan

If you choose to leave the Plan before retirement, you will have various benefit options available to you. Your options will depend on your age and your length of pensionable service. You can read more about termination options at www.lapp.ca.

Disability

You may be eligible for a disability pension if you are incapable of performing the regular duties of your employment. Contact your employer for more details.

Services provided to members

LAPP members are entitled to information on plan investment performance, pension account activity, and benefit options. Members receive publications such as member newsletters and annual statements summarizing pension contributions and service.

Once you are a member, you may sign up to use mypensionplan. Through this online service, you can view personal information on length of service, salary, contributions, and beneficiaries. You can also calculate pension estimates using your actual pension account information. You can update your contact information and beneficiary information, and sign up to go green to receive e-mail notifications when your Member Annual Statement and other publications are available online.

For detailed information about LAPP, visit www.lapp.ca.

Contact information

Contact your employer or the Member Services Centre for answers to any questions you might have about LAPP.

LAPP's Member Services Centre:

Phone: 1-877-649-LAPP (5277)

E-mail: memberservices@lapp.ca

Website: www.lapp.ca

This summary provides general information about the major provisions of LAPP. Please contact your employer or the Member Services Centre for more detailed information on any of the topics covered. If anything in this summary conflicts with the governing legislation, the legislation will apply.



BYLAW No. 22-926 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide Greenview employees membership into the Local Authorities Pension Plan.

Whereas, Section 180 (1), Municipal Government Act, Chapter M-25, R. S. A. 2000, a Council may only act by resolution or bylaw;

Whereas, the Council for the Municipal District of Greenview No. 16, directs Administration to contract for, and maintain a group pension plan in conjunction with ~~a provincial plan for the Local Authorities Pension Plan for Greenview's municipal employees or any group thereof.~~

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This bylaw shall be cited as the "Local Authorities Pension Plan Bylaw."

2. DEFINITIONS

2.1. **Local Authorities Pension Plan Board of Trustees (Board)** means the board of trustees elected from time to time to govern the Local Authorities Pension Plan.

2.2. **Permanent Full-Time Employee** means a person employed by Greenview on a permanent basis and working 37.5 regular hours per week.

2.3. **Greenview** means Municipal District of Greenview No. 16.

2.4. **Permanent Part-Time Employee** means a person employed by Greenview on a permanent basis and working less than 37.5 regular hours per week.

2.5. **Pensionable Service** means a key component of the formula used to calculate a member's LAPP benefit entitlement. Pensionable service is the number of years a member contributes to the Plan. The maximum amount of pensionable service a member can earn in LAPP is 35 years.

2.6. **Local Authorities Pension Plan (Plan)** means the pension plan governed by the Local Authorities Pension Plan Board of Trustees.

3. GENERAL

3.1. That Permanent Employees contribute to the Local Authorities Pension Plan as established by the Local Authorities Pension Plan Board of Trustees.

- 3.2. That Greenview contribute the employers share of pension contributions as established by the Local Authorities Pension Plan Board of Trustees for the Local Authorities Pension Plan.
- 3.3. An Employee who is contributing to the Local Authorities Pension Plan at the time of any leave may have the option of continuing to pay the employee's contribution of the Local Authorities Pension Plan, and Greenview shall continue to contribute the employer's portion as established by the Board.

4. PENSIONABLE SERVICE

- 4.1. Only regular earnings based on 75 hours in a bi-weekly pay period, including acting pay, may be calculated in pensionable service.
- 4.2. Pensionable service to receive 1.0 service in a year is based on a the full-time position of 1950 hours in a year, within the 26 pay periods paid on a bi-weekly basis and does not include overtime.
- 4.3. Pensionable service for part-time employees is based on annual hours worked divided by the full-time hours of 1950 hours in a year and does not include overtime.
- 4.4. The following types of remuneration are non-pensionable:
 - A) Expense allowance payments;
 - B) Overtime payments;
 - C) Holiday and vacation pay paid as a lump sum; and
 - D) Any other form of special pay not listed.

5. FULL-TIME EMPLOYEES

- 5.1. Permanent full-time Employees who work 37.5 hours must contribute to the Local Authorities Pension Plan, as established by the Board.
- 5.2. All Permanent Employees who are regularly scheduled to work 30 hours or more per week must participate in the Local Authorities Pension Plan.

6. PART-TIME EMPLOYEES

- 6.1. Permanent part-time Employees who are regularly scheduled to work less than 14 hours per week are not eligible to participate in the Local Authorities Pension Plan.
- 6.2. All Permanent part-time Employees who are regularly scheduled to work between 14 and 29 hours per week will be given the option to participate in the Local Authorities Pension Plan.
 - A) The option to enroll will be available any time after becoming eligible.

- B) Once enrolled, unless an employee becomes ineligible, they must remain enrolled in the pension plan for the duration of their employment.

7. DEDUCTIONS

- 7.1. The Greenview Employee responsible for payroll and benefits is hereby empowered to make deductions from Employee salaries for the Employee's portion of pension contributions.

8. REPEAL

- 8.1. Bylaw 16-772 "Local Authorities Pension Plan Bylaw (LAPP)" and all amendments thereto is hereby repealed.

9. COMING INTO FORCE

- 9.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2022.

Read a second time this ____ day of _____, 2022.

Read a third time this ____ day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: Bylaws 22-902, 22-905, and 22-921 to Redesignate a ±4.86-ha (12.0-ac) area within Plan 1024120; 1; 1 (Part of SW 5-70-6-W6) in the Grovedale area

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	October 25, 2022	CAO: SW MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV PRESENTER: NF
STRATEGIC PLAN:	Economy	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act (MGA), RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan (MDP) Bylaw 15-742

RECOMMENDED ACTION:

MOTION: That Council receive the Bylaws 22-902, 22-905, and 22-921 discussion for information.

MOTION: That Council give second reading to Bylaw 22-921, being a Land Use Bylaw Amendment to redesignate a ±4.86-ha (12.0-ac) area within Plan 1024120; 1; 1 (Part of SW 5-70-6-W6) from Agricultural Two (A-2) to Direct Control (DC) to accommodate a Manufacturing Plan, Small Scale.

MOTION: That Council give third reading to Bylaw 22-921, being a Land Use Bylaw Amendment to redesignate a ±4.86-ha (12.0-ac) area within Plan 1024120; 1; 1 (Part of SW 5-70-6-W6) from Agricultural Two (A-2) to Direct Control (DC) to accommodate a Manufacturing Plan, Small Scale.

MOTION: That first reading of Bylaw 22-902, to amend Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living within the Grovedale Area Structure Plan, re-designating a ±4.86-ha (12.0-ac) area from Agricultural to Light Industrial within Plan 1024120; 1; 1 (Part of SW 5-70-6-W6), be rescinded.

MOTION: That first reading of Bylaw 22-905, to re-designate a ±4.86-ha (12.0-ac) area from Agricultural Two (A-2) District to Industrial Light (M-1) District within Plan 1024120; 1; 1 (Part of SW 5-70-6-W6), be rescinded.

BACKGROUND/PROPOSAL:

Bylaw 22-921 for redesignation of a portion of Plan 1024120; 1; 1, being Part of SW 5-70-6-W6 (Subject Lands) to Direct Control (DC) District was brought forward by Greenview administration, at the request of Council, as an alternative to Bylaws 22-902 and 22-905, the Grovedale Area Structure Plan amendment and Industrial Light (M-1) redesignation applied for by Beirsto & Associates Engineering Ltd., on behalf of R.B. Curry Auto Transport Ltd.

All three (3) bylaws pertain to a ±4.86-hectare (12.0 acre) portion of the Subject Lands located within the Grovedale area, Ward 8, containing a 7,200 square foot metal clad shop which has been a subject of contention for the surrounding landowners for several years. The property is currently zoned as Agricultural Two (A-2) district.

A public hearing was held on August 23, 2022, for Bylaws 22-902 and 22-905 to redesignate the subject lands as Industrial within the Grovedale ASP and Industrial Light (M-1) District within the Land Use Bylaw. Many adjacent landowner letters were received in opposition to the bylaws. Several industrial-type Home Occupations are operating on the adjacent lands however, the subject parcel does not contain a residence, therefore leading to conflicting land uses with the solely industrial property and surrounding residences. The Direct Control (DC) District redesignation, Bylaw 22-921 was brought forward as an alternative which will allow Council to exercise a higher level of control over the subject land than what is allowed in other districts. A Public Hearing was held on October 18, 2022, at the Grovedale Public Service Building for Bylaw 22-921.

The purpose of the Direct Control (DC) District as stated in the Greenview Land Use Bylaw 18-800, is to accommodate developments in locations that require specific directions unavailable in other land use districts defined within the Land Use Bylaw. The Direct Control (DC) District would designate Council as the Development Authority for the subject lands; there are no permitted uses within the DC district. Unlike permitted or discretionary use Development Permits issued by Administration or the Municipal Planning Commission (MPC), those issued by Council in a Direct Control (DC) District may not be appealed.

Proposed Servicing:	Private, existing
Soil Type:	Clay
Topography:	Flat
Wetland Inventory:	65 – no wetlands within the subject area
Farmland Rating:	None

MDP 15-742 Section 6.3.2 Location of Development

- (b) Greenview may permit the establishment of industrial uses in agricultural areas if the proposed development:
- (i) Is a small-scale industrial pursuit as defined in the LUB;

BENEFITS OF THE RECOMMENDED ACTION:

1. The redesignation would allow the landowner to apply to utilize the existing shop while allowing Council to apply conditions not otherwise required by the Land Use Bylaw in an Industrial District. Council may apply conditions to development on the subject lands to mitigate disturbance to adjacent residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The redesignation and subsequent use of the existing shop may upset adjacent landowners if adequate conditions are not applied or complied with by the developer. Development will be more onerous with direct control as there are no permitted uses within a direct control district and Council must directly approve future development permit requirements.

ALTERNATIVES:

Alternative #1: Council has the alternative to table Bylaw 22-921 for further discussion or information. Administration does not recommend this action due to the subject applications already having been deferred to the current meeting date.

Alternative #2: Council has the alternative to refuse second reading of Bylaw 22-921 to redesignate to Direct Control (DC) and give second and third reading to Bylaws 22-902 and 22-905 to redesignation to Industrial Light (M-1). Administration does not recommend this action due to the land use conflict and limited conditions enforceable within Industrial Districts in the Land Use Bylaw 18-800. If this option is chosen by Council, Administration recommends a reduction of the redesignated area to 4.0 hectares (9.9 acres) which is the maximum parcel size permitted within the Industrial Light (M-1) District.

FINANCIAL IMPLICATION:

Proposed bylaw 22-921 was brought forward at the request of Council, so all associated costs will be borne by Greenview. Costs included advertising and adjacent landowner letters.

Proposed bylaws 22-902 and 22-905 were applied for by the landowner, so all associated costs will be borne by the applicant. Costs included advertising and adjacent landowner letters.

STAFFING IMPLICATION:

If the rezoning to Direct Control (DC) is approved, all development applications within the subject area will be discretionary, requiring additional staff time as well as Council time.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

The landowner will be notified of the decision made by Council. If the first reading is given, the proposed Bylaw will be publicly advertised, and adjacent landowners and appropriate referral agencies will be notified. Affected parties will have the opportunity to comment or attend the Public Hearing.

ATTACHMENT(S):

- Bylaw 22-902 and Proposed Figures 5 & 6 Amendments
- Bylaw 22-905
- Bylaw 22-921
- Aerial Map
- Overview Map
- Farmland Report
- Wetland Inventory



BYLAW NO. 22-902 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw 17-785, being the 'Grovedale Area Structure Plan'.

Whereas, under the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Section 191(1) the power to pass a bylaw includes a power to amend or repeal a bylaw.

Now Therefore, the Council of the Municipal of Greenview No. 16, duly assembled, hereby amends the following:

1. That this bylaw be cited as the 'Grovedale Area Structure Plan'.
2. Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living is amended by designating a 4.86 hectare \pm (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1 Block 1 Plan 1024120, SW-05-70-06-W6.
3. The amended Figure 6: Development Concept – Centralized Living is attached hereto as Schedule A reflecting the amendment.

This Bylaw shall come into force and effect upon the date of the final passage thereof.

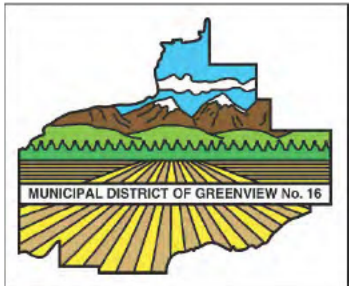
Read a first time this 24th day of May, A.D., 2022.

Read a second time this ____ day of ____, A.D., 2022.

Read a third time and passed this ____ day of ____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Development Concept

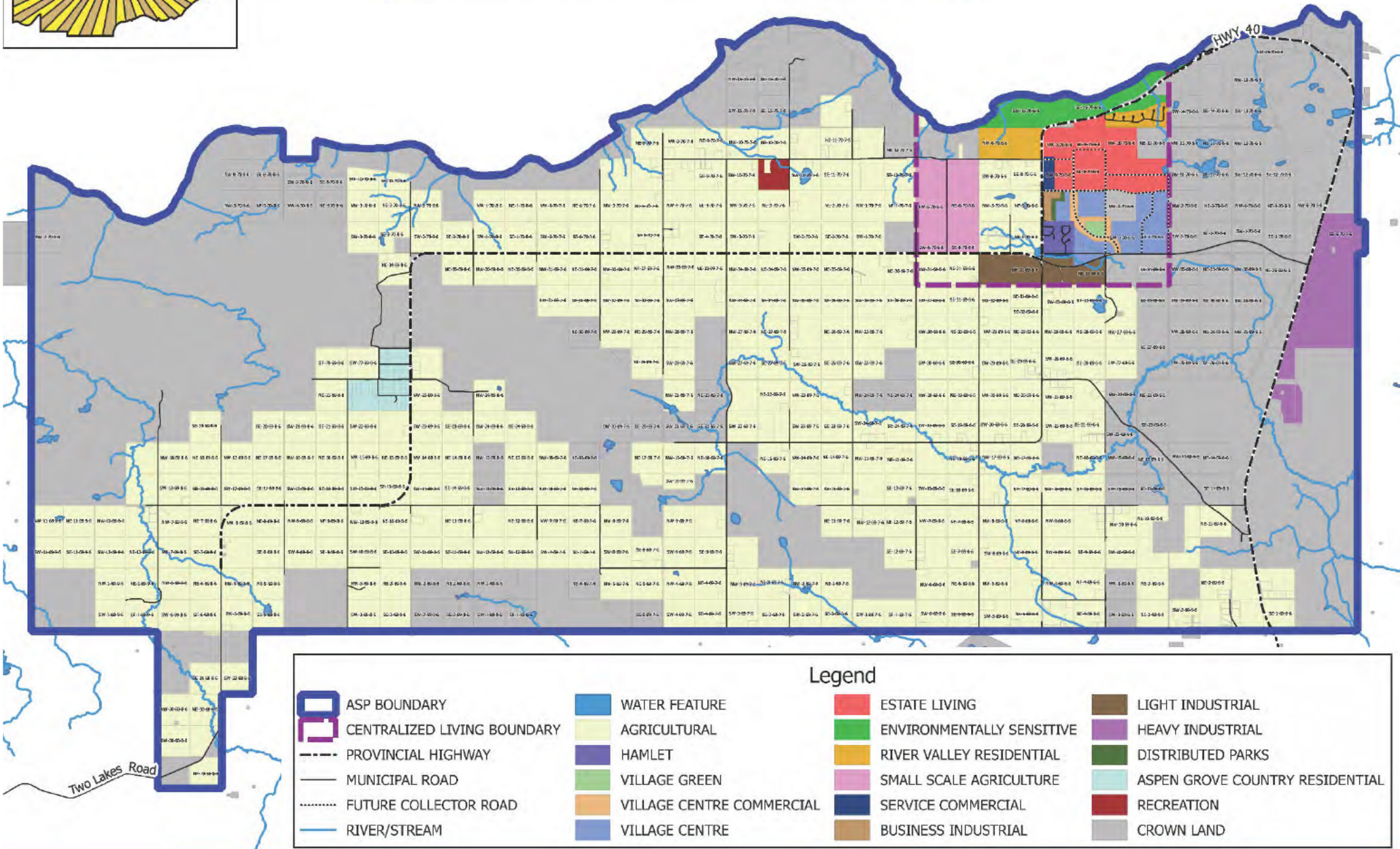
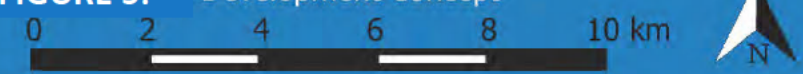


FIGURE 5: Development Concept



Note: The Development Concept is a conceptual framework intended to guide future land use patterns within the Grovedale ASP area, and is not meant to be interpreted on a site specific basis. Areas are approximate and generalized.



An Overview of Grovedale Area Structured Plan with Proposed Amendment

Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120



Proposed Amendment



Centralized Living Boundary

Area Structured Plan

- Agricultural
- Business Industrial
- Crown Land
- Distributed Parks
- Environmentally Sensitive
- Estate Living
- Hamlet
- Light Industrial
- River Valley Residential
- Service Commercial
- Small Scale Agriculture
- Village Centre
- Village Centre Commercial
- Village Green

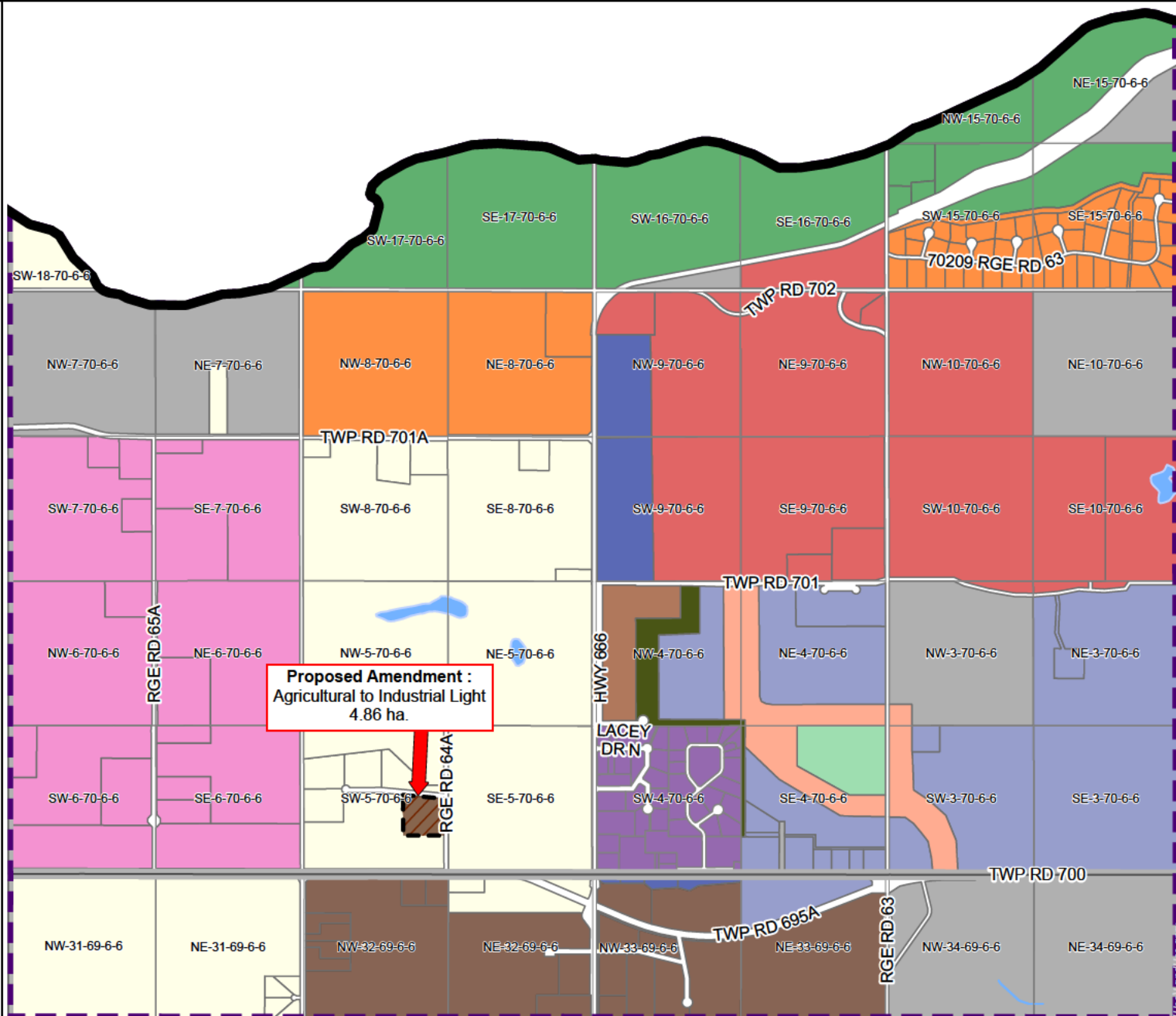
0 350 700 1,400
Meters

Produced September, 2020
Projection UTM Zone 11N NAD 83

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BYLAW No. 22-905

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 18 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 24th day of May, A.D., 2022.

Read a second time this ____ day of ____, A.D., 2022.

Read a third time and passed this ____ day of ____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER

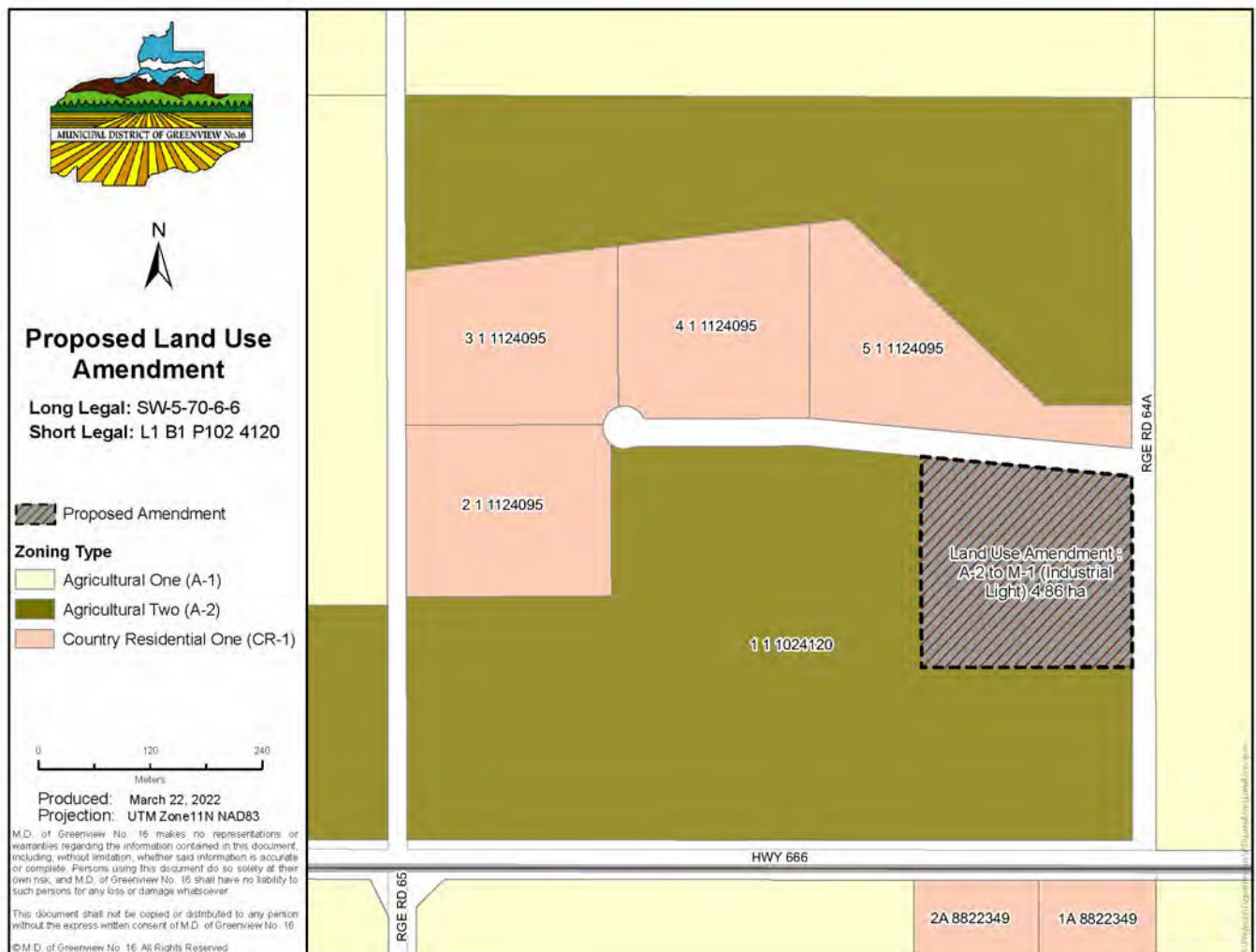
SCHEDULE "A"

To Bylaw No. 22-905

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural Two (A-2) District to Industrial Light (M-1) District as identified below:





BYLAW No. 22-921

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 4 & 18 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of
Plan 1024120, Block 1, Lot 1
Located within the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 27th day of September, A.D., 2022.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

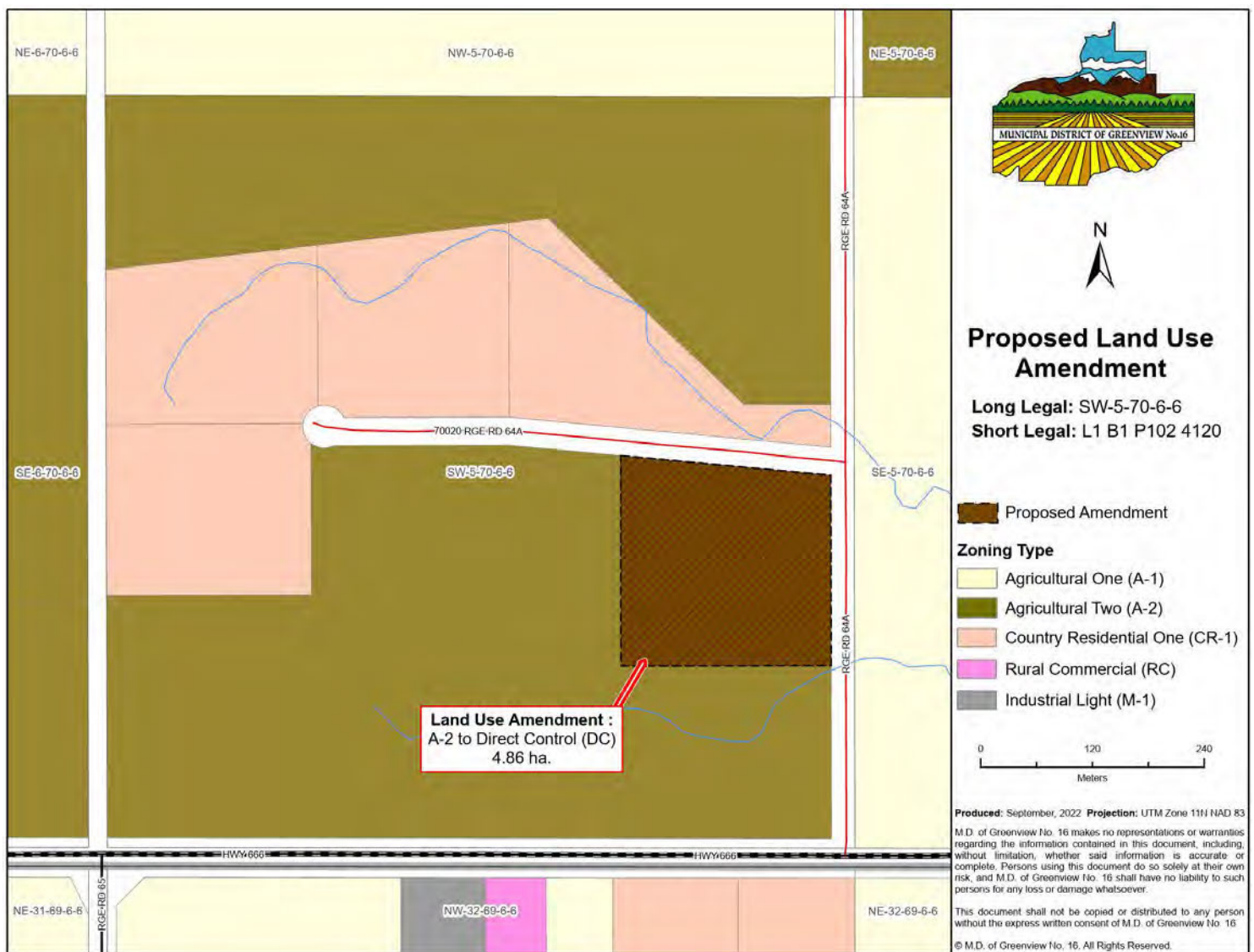
SCHEDULE "A"

To Bylaw No. 22-921

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of
Plan 1024120, Block 1, Lot 1
Located within the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural Two (A-2) District to Direct Control (DC) District as identified below:




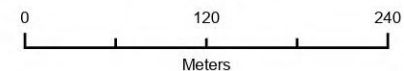


Proposed Land Use Amendment

Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120

 Proposed Amendment

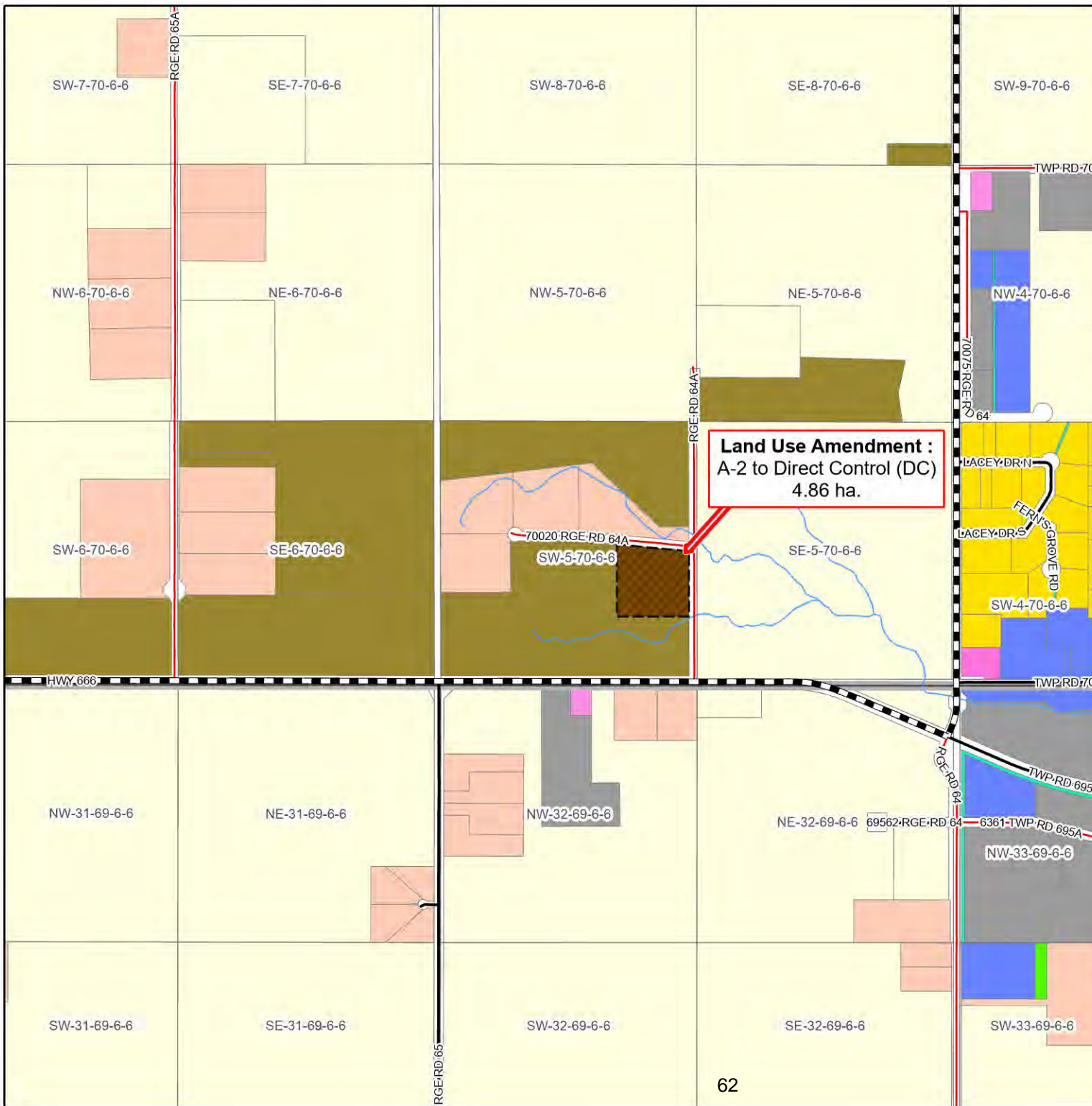


Produced: September, 2022 **Projection:** UTM Zone 11N NAD 83

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Proposed Land Use Amendment

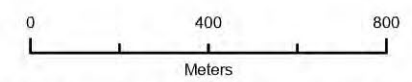
Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120

 **Proposed Amendment**

Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One (CR-1)
-  Direct Control (DC)
-  Hamlet Commercial (HC)
-  Hamlet Residential (HR)
-  Institutional (INS)
-  Industrial Light (M-1)
-  Rural Commercial (RC)
-  Municipal Easement (ME)
-  Municipal Reserve (MR)



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FARMLAND REPORT

FILE NO. A22-008
 APPLICANT: GREENVIEW

LEGAL LOCATION: Plan 1024120; 1; 1
 LANDOWNER: R.B. CURRY AUTO TRANSPORT LTD.



Land

Year of General Assessment: 2021

Roll: [REDACTED]
 Legal: 1024120 1 1 SW-5-70-6-6
 Address:

Land Area: 71.12 Acres
 Subdivision:
 Zoning: Agriculture Two



MarketLand Valuation

Site Area: 10.00 Acres

Market Land Value: 118,430

MarketLand Valuation

Site Area: 61.12 Acres

Market Land Value: 196,680

Assessment Totals

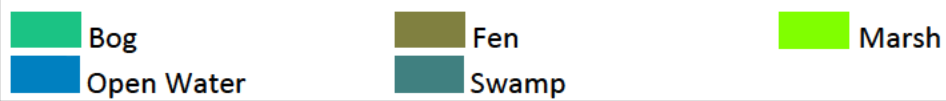
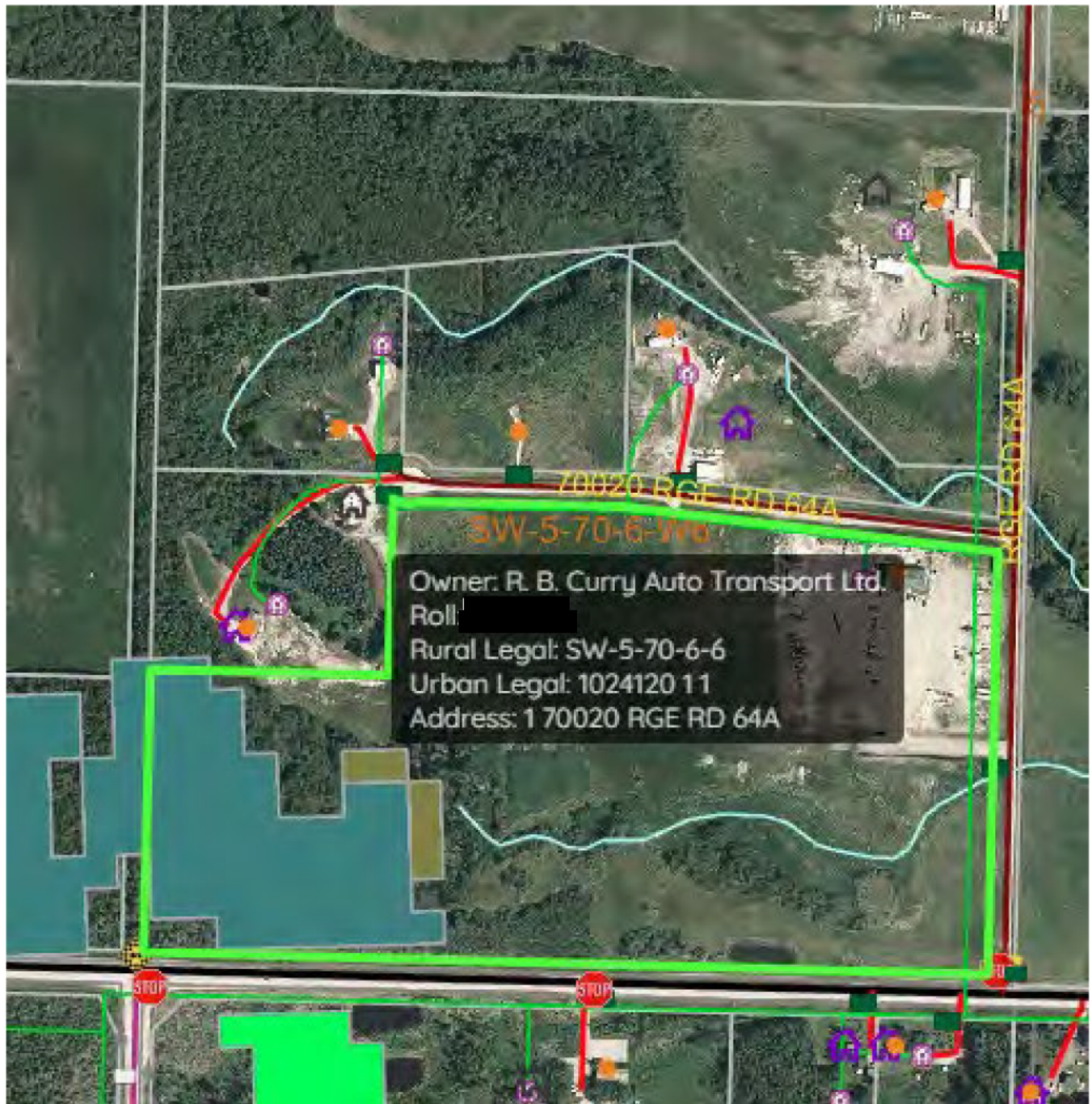
Tax Status	Code	Description	Assessment
T	200	*COMM IMPR/SITE	836,810
Grand Totals For 2021			836,810



WETLAND INVENTORY

FILE NO. A22-008
APPLICANT: GREENVIEW

LEGAL LOCATION: Plan 1024120; 1; 1
LANDOWNER: R.B. CURRY AUTO TRANSPORT LTD.





REQUEST FOR DECISION

SUBJECT:	Bylaw 22-928 Borrowing Bylaw 2023		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER: CG
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: CG
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26, Section 251 and 256

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 22-928 “Borrowing 2023”.

MOTION: That Council give second reading to Bylaw 22-928 “Borrowing 2023”.

BACKGROUND/PROPOSAL:

Administration is requesting approval from Council to renew the Alberta Treasury Branch (“ATB”) borrowing bylaw for the 2023 financial year. ATB requires this bylaw be reviewed and approved annually. Greenview must have a borrowing bylaw in place to access an “Operating Line of Credit”. The bylaw gives permission to Administration to borrow up to FIVE MILLION DOLLARS (\$5,000,000.00).

The credit agreement with ATB shows the \$5,000,000.00 split into three different credit types:

Revolving Line of Credit available Limit \$4,481,760

Letter of Credit Authorized Limit \$18,240

Business MasterCard Authorized Limit \$500,000

While Greenview has access to the \$5 Million for Operating, the Operating Line of Credit has only been used to cover the monthly charges against Greenview’s ATB MasterCard.

As this borrowing is for less than a three-year term, there is no requirement for it to be advertised.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will have a continuing line of credit and MasterCard expenditures may continue uninterrupted.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose not to proceed with a borrowing bylaw, but that will interrupt the organization's ability to use corporate MasterCard and Greenview will not have access to a line of credit for 2023.

FINANCIAL IMPLICATION:

The only financial implication is the ongoing use of the MasterCard, any other use of the bylaw would need to come to Council for approval.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw back to Council for third reading.

ATTACHMENT(S):

- Bylaw 22-928
- Bylaw 21-897
- MGA Sections 251 & 256

Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26

Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a)** the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b)** the maximum rate of interest, expressed as a percentage, the term and the terms of repayment of the borrowing;
- (c)** the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.



BYLAW NO. 22-928 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2023.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2023; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments, and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 21-897 "Borrowing 2022" is hereby repealed.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____th day of _____, 2022.

Read a second time this ____th day of _____, 2022.

Read a third time and passed this ____th day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the ____ day of _____, 2021 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this ____ day of _____, 2022.

Chief Elected Official

Signature

Chief Administrative Officer

Signature



BYLAW NO. 21-897 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2022.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2022; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 20-864 "Borrowing 2021" is hereby repealed.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of November, 2021.

Read a second time this 9th day of November, 2021.

Read a third time and passed this 14th day of December, 2021.

Tyler Olsen

REEVE

[Signature]

CHIEF ADMINISTRATIVE OFFICER

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the 14 day of December, 2021 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this 17 day of January, 2022.

Tyler Olsen

Chief Elected Official

STACY WABICK

Chief Administrative Officer

Tyler Olsen

Signature

[Handwritten Signature]

Signature



REQUEST FOR DECISION

SUBJECT: **Q3 Financial Reporting**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: October 25, 2022
DEPARTMENT: FINANCE
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: MH
DIR: EK PRESENTER: MH
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act 268.1 (b)

Council Bylaw/Policy (cite) – Financial Reporting Policy No.

RECOMMENDED ACTION:

MOTION: That Council accepts, the year-to-date Operating, Capital, and Reserve reports for the period ending September 30th, 2022, for information, as presented.

BACKGROUND/PROPOSAL:

Section 268.1 (b) of the Municipal Government Act stipulates actual revenues and expenses compared with the budget are provided to Council as often as Council directs. Financial Reporting Policy No. 1500 directs variance reports on the operating and capital budgets as well as a restricted surplus report be presented to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December.

Operating

There has been \$141 million in revenue earned and \$81 million in expenses incurred to date in operations. In Q1 2021, there was a one-time payment of \$25.0 million for the Highway 40 Twinning project; the same did not occur in 2022. Removing the anomaly from 2021, the expenses to date are \$6.9 million or 9% higher compared to the same time last year. Analysis of variances to the 2022 budget and variances of 10% and \$10,000 to prior year are shown in the Q3 2022 Operating Budget Variance Report attached.

The Operating Budget Variance Report shows budgeted expenses of \$163.8 million which is different than the amount approved on April 12th, 2022. This is due to motions made during the year to amend the operating budget. Included is a 2022 Operating Budget Amendment Schedule which outlines the changes made to the operating budget since it was passed. This schedule will be updated as needed for additional changes made during the remainder of the year.

Capital

There has been \$9.2 million spent to date on capital. Completed projects total \$2.2 million, all of which have been capitalized and funded from reserve.

One vehicle, which was replaced in 2022 due to an insurable loss, has been captured in the Q1 capital expenditures, however the insurance proceeds were recognized in the unrestricted surplus in 2021. The 2022 expense will be funded from the unrestricted surplus and the net impact to the reserves will be zero.

Notes on analysis of variances to budget as well as project statuses are shown in the Q3 2022 Capital Variance Report attached.

Reserves

As mentioned above, \$2.2 million of completed capital as well as \$2.9 million in operating projects have been funded from reserves to date. Reserve details are shown in the Q3 2022 Reserve Balances attachment.

Work is still being done to validate the individual reserve balances, as well as breaking out the 2022 additions, interest, and commitments. Any changes approved by Council will be reflected in future quarterly reporting updates.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Council can review revenues, expenses, and capital project spending to the end of September 30th, 2022 (Q3) as well as year to date reserve balances.
2. Council has the opportunity to ask questions regarding the financial information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Q3 2022 Operating Budget Variance Report
- Q3 2022 Capital Budget Variance Report
- Q3 2022 Reserve Balances
- Policy 1500 Financial Reporting
- MGA Sec 268.1 (b)

Financial records and receipts

268.1 A municipality must ensure that

- (a) accurate records and accounts are kept of the municipality's financial affairs, including the things on which a municipality's debt limit is based and the things included in the definition of debt for that municipality;
- (b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs;
- (c) the revenues of the municipality are collected and controlled, and receipts issued in the manner directed by council.



MD OF GREENVIEW NO. 16
Q3 REPORTING
OPERATING BUDGET VARIANCE BY SUB DEPARTMENT
ENDING SEPTEMBER 30TH, 2022

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
Revenues									
51 - REVENUE FROM LOCAL TAXES	132,930,461	131,500,361	(1,430,100)	98.9%	123,578,963	131,500,361	7,921,398	6.4%	Budget: \$1.3M of the variance due to the Education under levy from 2021 being incorrectly added to the budget as it was accrued for in 2021. The expense was also added so the net impact to the overall budget is \$0. \$0.1M of the variance is due to a decrease in assessments from the time the tax rate bylaw was passed. 2021: Current year taxes are higher due to increased assessment and requisitions.
53 - SALE OF MUNICIPAL SERVICES	5,674,987	5,608,731	(66,256)	98.8%	4,854,694	5,608,731	754,037	15.5%	Budget: \$0.3M recorded here as revenue (for the DIP assessment agreement invoiced to the Province) but was budgeted as a cost recovery in 112. This was corrected in the 2023 budget. There is also higher than budgeted revenues to date in Recreation Services with the facilities and amenities being open more this year. 2021: Higher revenues than 2021 in Environmental Services (\$0.5M) due to increased revenue for Grovedale Lagoon, Ridgevalley Water, and Creek's Crossing payments.
54 - REVENUE - OTHER	7,442,533	3,265,670	(4,176,863)	43.9%	4,056,654	3,265,670	(790,985)	-19.5%	Budget includes \$3.3M for Hwy 40 payment which will be invoiced to the County of GP in Q4 2022. 2021: Carrying more investments in short term and less overall which results in less return on investment revenue than this time in 2021.
55 - CONDITIONAL GRANTS	2,511,068	325,506	(2,185,562)	13.0%	353,931	325,506	(28,425)	-8.0%	Budget: Grant revenue is recognized as expenses are incurred or when the grant is received. Received a portion of the FCSS grant to date, the Ag Services grant, and MSI is reconciled at year end (\$0.2M).
55 - GRANTS AND SHARED FUNDING REVENUE	459,006	261,767	(197,239)	57.0%	261,767	261,767	-	0.0%	Budget includes MSI Operating grant revenue and FCSS shared funding grant revenue. We have received the MSI operating grant but not FCSS grant. It was received in Q4 2021.
Total Revenues	149,018,055	140,962,035	(8,056,020)	94.6%	133,106,009	140,962,035	7,856,026	5.9%	
Expenses									
10 - COUNCIL									
101 - Council	1,364,508	874,830	(489,678)	64.1%	596,259	874,830	278,571	46.7%	2021: Increased salaries and travel
102 - Municipal Elections	-	-	-	0.0%	10,659	-	(10,659)	-100.0%	2021 was an election year
Total 10 - COUNCIL	1,364,508	874,830	(489,678)	64.1%	606,918	874,830	267,912	44.1%	

	2022 Q3				2022 Q3				Analysis of Significant Variances
	2022 Budget	Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	Actuals	\$ Variance	% Variance	
11 - REQUISITIONS	36,138,094	26,030,914	(10,107,180)	72.0%	17,239,839	26,030,914	8,791,075	51.0%	Budget: All Seniors Requisitions have been paid for 2022. \$1.3M of the variance due to the Education under levy from 2021 being incorrectly added to the budget as it was accrued for in 2021. The revenue was also added so the net impact to the overall budget is \$0. Education Requisition is paid quarterly, one quarter remaining to be paid (\$8.8M). 2021: Requisitions are higher than previous year (Education \$0.8M higher and Seniors \$0.8M higher).
11 - CAO SERVICES									
110 - CAO Services Administration	1,218,343	501,100	(717,243)	41.1%	2,348,600	501,100	(1,847,499)	-78.7%	Budget: Significant budget for contingencies (succession planning, legal services) and the recently hired Director position which was vacant for 6 months in 2022. 2021: is higher as a result of de-centralization of costs (legal, amortization, insurance) and separation of Corporate Services sub-department.
111 - Communications	1,011,213	494,079	(517,134)	48.9%	435,241	494,079	58,838	13.5%	Budget: Flights and hotel expenses to be coming forward in November, more mileage than hotel stays for the year. Robust reductions for some GLs in 2023. 2021: is lower due to costs in 2022 for website hosting, annual subscriptions, news releases, marketing support, and publishing services which are new this year.
112 - Assessment Services	1,524,958	1,543,705	18,747	101.2%	230,535	1,543,705	1,313,169	569.6%	Budget: Revenue for the DIP assessment agreement invoiced to the Province was budgeted here as a cost recovery but actuals are being recorded as revenue in 53-Sale of Municipal Services. This was corrected in the 2023 budget. 2021: Due to timing as charges throughout the year were accounted for in Q4 2021.
115 - Information Systems	2,659,811	1,395,441	(1,264,370)	52.5%	1,429,356	1,395,441	(33,916)	-2.4%	Budget: Position planned for the year was only filled in Q3. Also includes \$0.6M for aerial surveys which are carrying forward to 2023.
116 - Health & Safety	666,857	323,806	(343,051)	48.6%	365,974	323,806	(42,168)	-11.5%	Budget: Includes annual renewals for software which occurs later in the year as well as fall safety training occurring partially in Q4. 2021: Higher due to decentralization of costs from CAO Services. There was an accrual reversed from 2020 in COA but should have been here.
117 - GC CAO Corporate Services	-	-	-	0.0%	(3)	-	3	-100.0%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
119 - Human Resources	1,027,307	616,241	(411,066)	60.0%	441,982	616,241	174,258	39.4%	Budget: Includes costs for projects underway or to be completed in later part of year (e.g. compensation review). As well, there has been lower need to date for legal/consulting costs. 2021: Higher staff costs in 2022 as a vacant position has been filled.
120 - Amortization	26,600,000	-	(26,600,000)	0.0%	-	-	-	0.0%	Amortization recorded at year-end.
121 - Corporate Services	5,691,221	2,988,318	(2,702,903)	52.5%	2,058,448	2,988,318	929,869	45.2%	Budget: \$1.1M of the variance is due to Allowance for Doubtful Accounts which is completed at year end. As well, there were 3 positions vacant until the end of Q1 and into Q2. 2021: Reallocation of costs in 2022 from CAO Services to better align with responsibility.
Total 11 - CAO SERVICES	40,399,710	7,862,689	(32,537,022)	19.5%	7,310,134	7,862,689	552,555	7.6%	
20 - INFRASTRUCTURE & ENGINEERING									
200 - Infrastructure & Engineering Administration	1,495,593	716,651	(778,942)	47.9%	658,008	716,651	58,643	8.9%	Budget: Lower need to date for legal/consulting costs. Also currently a vacant position in the department.
201 - Roadways	2,558,000	976,408	(1,581,593)	38.2%	1,109,505	976,408	(133,097)	-12.0%	Budget: Typically the largest portion of the budget is expended in the latter half of the year. 2021: Less ditching work done in Q1 2022 than 2021 due to more snow this year.
202 - Bridges	650,000	137,797	(512,203)	21.2%	13,223	137,797	124,575	942.1%	Budget: Costs to date for preliminary engineering and first progress payment for 2022 bridge maintenance contract. 2021: No major maintenance or repairs needed.
203 - Surfacing	1,500,000	97,779	(1,402,222)	6.5%	102,552	97,779	(4,773)	-4.7%	Budget: Typically the largest portion of the budget is expended in the latter half of the year. 2021: Approach work started in Q2 2021.
204 - Drainage	1,340,000	552,540	(787,460)	41.2%	3,200,203	552,540	(2,647,664)	-82.7%	Budget: Typically the largest portion of the budget is expended in the latter half of the year. 2021: Had more opportunity for winter work in Q1 2021 due to less snow. A lot of work was done on drainage through the winter of 2021/2021.
Total 20 - INFRASTRUCTURE & ENGINEERING	7,543,593	2,481,174	(5,062,419)	32.9%	5,083,491	2,481,174	(2,602,317)	-51.2%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
21 - PLANNING & DEVELOPMENT									
211 - Planning & Development Administration	1,212,489	606,436	(606,053)	50.0%	918,378	606,436	(311,942)	-34.0%	Budget: Staffing vacancies compared to budget 2021: Fewer staffing vacancies in 2021
212 - Municipal Planning Commission	51,800	37,204	(14,596)	71.8%	3,272	37,204	33,932	1037.1%	Budget: Travel and Education dependant on commission needs 2021: Honorariums were lower than 2022
213 - Subdivision & Development Appeal Board	14,500	3,326	(11,174)	22.9%	3,056	3,326	270	8.8%	Budget: Travel and Training dependant on appeals
214 - Subdivisions - Land Purchase	48,000	18,978	(29,022)	39.5%	18,280	18,978	698	3.8%	Budget: Survey and Mapping costs dependant on land sales
215 - Public Engagement	9,800	-	(9,800)	0.0%	-	-	-	0.0%	Budget: Public Engagement occurs when required by policy
Total 21 - PLANNING & DEVELOPMENT	1,336,589	665,944	(670,645)	49.8%	942,986	665,944	(277,042)	-29.4%	
22 - ENVIRONMENTAL SERVICES									
220 - Environmental Services Administration	1,838,589	1,124,804	(713,785)	61.2%	1,084,451	1,124,804	40,352	3.7%	Budget: Largest variance is due to salaries & benefits. Lower than budget due to staff vacancies
221 - Water Supply	1,547,100	811,721	(735,379)	52.5%	729,694	811,721	82,026	11.2%	Budget: Less than anticipated costs to date for professional services and contracted services. Projects to be completed before year end.
222 - Wastewater Collection & Disposal	662,611	247,151	(415,460)	37.3%	725,758	247,151	(478,608)	-65.9%	Budget: Less than anticipated costs to date for contracted services. Projects to be completed before year end. 2021: Included costs for an emergency repair to the Grande Cache wastewater facility.
223 - Solid Waste Collection & Disposal	2,180,561	1,324,992	(855,569)	60.8%	1,288,898	1,324,992	36,094	2.8%	Budget: Largest variance is due to salaries & benefits. Lower than budget due to staff vacancies.
Total 22 - ENVIRONMENTAL SERVICES	6,228,861	3,508,666	(2,720,195)	56.3%	3,828,802	3,508,666	(320,135)	-8.4%	
23 - OPERATIONS									
230 - Operations Administration	6,458,425	4,066,832	(2,391,593)	63.0%	3,686,471	4,066,832	380,361	10.3%	Budget: Largest variance is due to salaries & benefits. Slightly lower than budget due to staff vacancies. 2021: Also lower in 2021 in salaries & benefits.
231 - Fleet & Shop Valleyview	945,500	759,115	(186,385)	80.3%	664,724	759,115	94,391	14.2%	Budget: Most of the budget has been expended in Fuel & Oils and Vehicle Components & Parts due to increased prices, supply chain issues, and more repairs to vehicles. 2021: Increased fuel and oils expenses over last year.
232 - Operations Grovedale	47,000	29,609	(17,391)	63.0%	26,602	29,609	3,007	11.3%	
234 - Street Lights	285,000	160,472	(124,528)	56.3%	158,028	160,472	2,445	1.5%	
235 - Fleet & Shop Grovedale	383,000	264,766	(118,234)	69.1%	204,438	264,766	60,328	29.5%	2021: Increased fuel and oils expenses over last year.

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
236 - Fleet & Shop - Grande Cache	226,000	181,882	(44,118)	80.5%	149,815	181,882	32,067	21.4%	Budget: Most of the budget has been expended in Fuel & Oils and Vehicle Components & Parts due to increased prices, supply chain issues, and more repairs to vehicles. 2021: Increased fuel and oils expenses over last year.
237 - Operations - Grande Cache	255,000	208,111	(46,889)	81.6%	100,683	208,111	107,429	106.7%	2021: Asphalt repairs made in Q4 in 2021 were done in Q3 of 2022.
238 - Operations - DeBolt	25,000	3,180	(21,820)	12.7%	-	3,180	3,180	0.0%	Budget had utilities that have not been allocated to this site, corrected in the 2023 budget.
Total 23 - OPERATIONS	8,624,925	5,673,968	(2,950,957)	65.8%	4,990,761	5,673,968	683,207	13.7%	
24 - ROAD MAINTENANCE & SERVICES									
240 - Road Maintenance & Inspection	3,143,500	2,153,047	(990,453)	68.5%	1,817,518	2,153,047	335,529	18.5%	2021: Contractor rates lower than 2022.
242 - Brushing Program	354,250	176,884	(177,366)	49.9%	279,694	176,884	(102,810)	-36.8%	Budget: annual brushing activities not complete. 2021: Brushing more complete in 2021 by Q3 than in 2022.
243 - Mowing Program	48,500	51,905	3,405	107.0%	18,129	51,905	33,776	186.3%	Budget: Annual work not complete, costs driven up by accommodations costing more than planned. 2021: Travel costs associated with activity higher in 2022 than 2021.
245 - Gravelling Program	8,450,075	4,889,378	(3,560,697)	57.9%	8,077,663	4,889,378	(3,188,285)	-39.5%	Working on a new process for gravel inventory. Adjustments will be made at year-end for 2022.
246 - Road Services	1,754,000	1,009,539	(744,461)	57.6%	1,245,866	1,009,539	(236,326)	-19.0%	Budget: Projects ongoing and expect to be completed in Q4 2021: Less chemical dust control than previous year.
247 - Pit Reclamation	10,000	-	(10,000)	0.0%	-	-	-	0.0%	Budget: Costs incurred as required for pit reclamation
248 - Forestry Trunk Road	8,175,250	5,152,762	(3,022,488)	63.0%	5,841,226	5,152,762	(688,464)	-11.8%	Budget: Gravel crushing project not going forward due to cost estimates. 2021: Road work, dust control, and re-gravelling started later in 2022 due to weather and scheduling.
Total 24 - ROAD MAINTENANCE & SERVICES	21,935,575	13,433,516	(8,502,059)	61.2%	17,280,096	13,433,516	(3,846,580)	-22.3%	
25 - FACILITY MAINTENANCE									
250 - Facility Maintenance Administration	2,847,149	1,893,606	(953,543)	66.5%	1,431,303	1,893,606	462,303	32.3%	Budget: Several large value contract services to be finished 2021: The addition of security guard monitoring in Valleyview, an unexpected failure in the air conditioning unit at the Admin building and a furnace at the I&P shop, changes to the janitorial contracts all contributed to higher costs in 2022. As well, prices for supplies are significantly higher than last year.
251 - FCSS CRC Building Maintenance	33,000	19,693	(13,307)	59.7%	22,209	19,693	(2,516)	-11.3%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget		2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
252 - Grovedale Public Service Building	71,000	50,741	(20,259)	71.5%		46,264	50,741	4,477	9.7%	
253 - DeBolt Public Service Building	71,500	43,533	(27,967)	60.9%		58,300	43,533	(14,767)	-25.3%	Budget: Some key projects are not yet complete 2021: Difference on timing of projects from 2022
254 - GC - Facilities Maintenance	433,000	302,754	(130,246)	69.9%		273,380	302,754	29,374	10.7%	
255 - Valleyview Fire Hall Building Maintenance	10,000	6,288	(3,712)	62.9%		13,095	6,288	(6,807)	-52.0%	
256 - Valleyview Ambulance Building Maintenance	6,000	2,726	(3,274)	45.4%		2,905	2,726	(179)	-6.2%	
257 - Valleyview Vet Clinic - Building Maintenance	7,000	1,673	(5,327)	23.9%		4,549	1,673	(2,876)	-63.2%	Budget: Expect to be over in operating supplies as the boiler failed. Will be less than contracted services as being done in house
258 - Grovedale Maintenance Shop	47,950	20,521	(27,429)	42.8%		39,849	20,521	(19,329)	-48.5%	Budget: Budget was set on a coding error done in 2021 so it will be under budget.
259 - DeBolt Maintenance Shop	3,000	1,752	(1,248)	58.4%		2,149	1,752	(397)	-18.5%	
260 - FM Valleyview Medical Clinic	-	-	-	0.0%		1,043	-	(1,043)	-100.0%	
Total 25 - FACILITY MAINTENANCE	3,529,599	2,343,289	(1,186,310)	66.4%		1,895,048	2,343,289	448,242	23.7%	
30 - COMMUNITY SERVICES										
300 - Community Services Administration	7,096,525	3,679,273	(3,417,252)	51.8%		287,791	3,679,273	3,391,482	1178.5%	Budget: \$5M for Hwy 40 twinning will be paid upon completion of project, likely 2024. \$2M has been paid to date for Iosegun Manor and \$930k for Grande Spirit DeBolt Seniors housing (which will be funded from reserves). 2021: \$2M paid in 2022 for Iosegun Manor, \$930k for Grande Spirit DeBolt Seniors housing, and additional salaries as vacant positions have now been filled.
301 - Valleyview Medical Clinic	146,100	78,954	(67,146)	54.0%		69,915	78,954	9,039	12.9%	
302 - Fox Creek Medical Clinic	-	(36,000)	(36,000)	0.0%		(24,000)	(36,000)	(12,000)	50.0%	Budget: No budget, not being invoiced 2021: Accruals for 2019, 2020, 2021 were reversed, but no invoices have been submitted to date.
305 - Other Buildings	-	1,025	1,025	0.0%		142,022	1,025	(140,997)	-99.3%	2021: Expenses related to demolition of the WD Stevenson medical building. 2022 charges related to services that need disconnected or moved.
306 - Airport Agreements	18,500	1,855	(16,645)	10.0%		11,919	1,855	(10,065)	-84.4%	Budget: Includes power and other misc. supplies. Based on 2021 actuals but 2022 power expenses are lower due to cost saving initiatives done.
308 - Greenview Industrial Gateway	233,500	141,848	(91,652)	60.7%		-	141,848	141,848	0.0%	
Total 30 - COMMUNITY SERVICES	7,494,625	3,866,955	(3,627,670)	51.6%		487,647	3,866,955	3,379,308	693.0%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
31 - ECONOMIC DEVELOPMENT									
303 - Seniors Programs	49,000	33,000	(16,000)	67.3%	52,507	33,000	(19,507)	-37.2%	
311 - Economic Development Program	1,680,329	1,180,258	(500,071)	70.2%	1,413,510	1,180,258	(233,252)	-16.5%	2021: Expenses included signage design and development for the trails in Grande Cache. This was offset by grant funds from the Community Coal Transition.
321 - Economic Development Grants	1,580,000	865,680	(714,320)	54.8%	26,455,990	865,680	(25,590,310)	-96.7%	Budget: Includes \$1.5M in Grants to Organizations, Bursaries and Scholarships that were awarded in Q3. Sponsorships and special achievements are awarded based on timing of applications. 2021: Included \$25M payment for Highway 40 which is not occurring in 2022. Higher grant intake in 2021 than 2022.
323 - Multipurpose Facility/Recreation Board Grants	759,561	587,250	(172,311)	77.3%	(569,704)	587,250	1,156,954	-203.1%	Budget: Includes only Rec Boards for 2022. All payments have been made except for the Smoky River Ski Hill, done in Q4. 2021: Accrual for Fox Creek Multiplex funding was reversed in Q1 and not paid until Q4.
324 - Agricultural Societies	349,000	328,973	(20,027)	94.3%	722,500	328,973	(393,527)	-54.5%	Budget: Majority of Grants paid at the beginning of the year. 2021: Includes additional funding for the Grovedale Daycare Project.
332 - Community Halls	142,500	76,132	(66,368)	53.4%	140,945	76,132	(64,813)	-46.0%	Budget: Paid based on receipt of financials. 2021: Early submission of financials allowed for more timely payments in 2021.
333 - Museums	304,600	104,600	(200,000)	34.3%	272,400	104,600	(167,800)	-61.6%	Budget: Not a significant budget variance. Paid based on receipt of financials. 2021: Early submission of financials allowed for more timely payments.
334 - Cemeteries	38,000	1,500	(36,500)	3.9%	6,778	1,500	(5,278)	-77.9%	Budget: Paid based on receipt of financials.
Total 31 - ECONOMIC DEVELOPMENT	4,902,990	3,177,393	(1,725,597)	64.8%	28,494,926	3,177,393	(25,317,533)	-88.8%	
32 - COMMUNITY SERVICES GRANT PROGRAM									
312 - Community Development Agreements	5,100,000	(13,000)	(5,113,000)	-0.3%	2,805,000	(13,000)	(2,818,000)	-100.5%	Budget: CDI funding to be paid in last quarter. 2021: Accrued at year end for \$13k more than should have been.
320 - Recreation Boards	1,024,000	1,000,000	(24,000)	97.7%	(350,000)	1,000,000	1,350,000	-385.7%	2021: Accruals for Fox Creek Multiplex funding was reversed in Q1 and not paid until Q4 2021.
Total 32 - COMMUNITY SERVICES GRANT PROGRAM	6,124,000	987,000	(5,137,000)	16.1%	2,455,000	987,000	(1,468,000)	-59.8%	
33 - CULTURAL & HISTORICAL BUILDINGS									
330 - Cultural & Historical Buildings	638,500	631,444	(7,056)	98.9%	628,839	631,444	2,606	0.4%	Budget: Most grants paid at the start of the year, some residual payments throughout the year.
Total 33 - CULTURAL & HISTORICAL BUILDINGS	638,500	631,444	(7,056)	98.9%	628,839	631,444	2,606	0.4%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
34 - RECREATION ENHANCEMENT PROGRAM (REP)									
307 - Community Bus - Grande Cache	18,000	12,381	(5,619)	68.8%	2,369	12,381	10,012	422.7%	2021: Bus was used infrequently due to COVID.
340 - Outdoor Recreation Administration	714,129	449,035	(265,094)	62.9%	348,295	449,035	100,739	28.9%	2021: Split of personnel with Facilities Maintenance and Outdoor Rec was fluctuating compared to 2022.
342 - Outdoor Recreation Facilities Operations	282,200	112,555	(169,645)	39.9%	132,078	112,555	(19,523)	-14.8%	Budget: Anticipating the completion of projects in Q4. 2021: Additional firewood, chipping, signage and maintenance supplies in 2021 as compared to 2022.
343 - Outdoor Recreation Partnerships	45,187	36,808	(8,379)	81.5%	36,894	36,808	(86)	-0.2%	
344 - GC - Recreation - Pools	143,300	96,476	(46,824)	67.3%	42,037	96,476	54,438	129.5%	2021: No aquatics shut down for maintenance in 2021, which was done in 2022. There were also fewer operational hours in 2021 due to COVID so expenses were lower.
345 - GC - Campground	89,500	79,012	(10,488)	88.3%	71,323	79,012	7,689	10.8%	
346 - GC Recreation Administration	3,184,960	1,800,860	(1,384,100)	56.5%	1,227,393	1,800,860	573,467	46.7%	Budget: Timing of programs and staffing has led to some delayed spending. 2021: 90% of staff were laid off during this period of 2021.
347 - GC - Arena & Curling Club	460,350	364,356	(95,994)	79.1%	254,620	364,356	109,736	43.1%	2021: Less maintenance due to reduced staffing for COVID.
348 - GC - Programs	41,755	22,518	(19,237)	53.9%	14,991	22,518	7,527	50.2%	
349 - GC Outdoor Recreation	77,500	72,907	(4,593)	94.1%	99,763	72,907	(26,856)	-26.9%	Budget: AEP Grant for Trail Project expense was not budget for in 2022. Expected costs are \$125k which will be offset by grant revenue. 2021: Trail Project started in Q3 2021 and carried into Q1 2022.
380 - Greenview Regional Multiplex	2,595,050	1,435,486	(1,159,564)	55.3%	1,059,233	1,435,486	376,254	35.5%	Budget: Biggest variance due to salaries and benefits due to staff vacancies. 2021: Higher spending in 2022 for contracted services due to back ordered items and higher maintenance costs. Salaries were also higher in 2022 due to staffing without COVID restrictions
Total 34 - RECREATION ENHANCEMENT PROGRAM (REP)	7,651,931	4,482,394	(3,169,537)	58.6%	3,288,996	4,482,394	1,193,398	36.3%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
35 - PROTECTIVE SERVICES									
350 - Protective Services Administration	1,541,197	807,084	(734,113)	52.4%	946,563	807,084	(139,479)	-14.7%	Budget: Mostly timing as there is little regularity to the events driving these costs. 2021: Some cost savings in 2022 compared to 2021 as a result of irregular expenses.
351 - Fire Protection Valleyview	147,000	108,781	(38,219)	74.0%	131,623	108,781	(22,842)	-17.4%	2021: Q1 2021 included a catch up of 2019 joint PPE contribution to Town of Valleyview (\$26k).
352 - Fire Protection Grande Cache	242,400	172,484	(69,916)	71.2%	151,003	172,484	21,481	14.2%	2021: Repairs and Maintenance more significant in 2022 than 2021
353 - Fire Protection DeBolt	230,400	128,288	(102,112)	55.7%	141,171	128,288	(12,883)	-9.1%	Budget: Mostly timing as there is little regularity to the events driving these costs.
354 - Fire Protection Grovedale	239,900	154,938	(84,962)	64.6%	171,611	154,938	(16,673)	-9.7%	
355 - Disaster Services	28,350	87,334	58,984	308.1%	324,078	87,334	(236,744)	-73.1%	Budget and 2021 increased expenses for additional COVID cleaning.
356 - Ambulance Services	-	617	617	0.0%	4,459	617	(3,842)	-86.2%	
358 - Fire Protection Fox Creek	120,500	99,700	(20,800)	82.7%	88,215	99,700	11,486	13.0%	2021: Fire agreement paid in different rates in 2021 and 2022
Total 35 - PROTECTIVE SERVICES	2,549,747	1,559,227	(990,520)	61.2%	1,958,724	1,559,227	(399,497)	-20.4%	
36 - FAMILY & COMMUNITY SERVICES									
360 - FCSS Administration	1,721,800	1,121,915	(599,885)	65.2%	973,491	1,121,915	148,423	15.2%	Budget: Audit bill has not been received to date; November conference to be attended and will impact Accommodation & Subsistence, Travel. 2021: Vacant position in Q1 2021
361 - FCSS Board	43,000	17,700	(25,300)	41.2%	7,618	17,700	10,081	132.3%	Budget: Budget for 12 meetings but no meetings in July and August so this impacts overall budget and conferences will occur in late fall. 2021: Reduced board member attendance to meetings and/or conferences.
362 - FCSS Programs	69,000	34,757	(34,243)	50.4%	11,655	34,757	23,102	198.2%	Budget: Some training has been free, more programming to be forth coming in Q4; costs also down due to utilizing existing stock 2021: Covid impacted the spend on 2021 programming.
363 - Community Resource Centre	67,700	29,627	(38,073)	43.8%	23,958	29,627	5,669	23.7%	Budget: Utilization of online in house training reduced the need for travel, accommodations and to a certain extent the training costs; telecommunication costs have been analyzed for cost reductions as well.
364 - Home Support	98,500	80,324	(18,176)	81.5%	55,042	80,324	25,282	45.9%	2021: Covid impacted the program with many clients not wanting home visits.
365 - Liaison Worker Program	45,000	-	(45,000)	0.0%	-	-	-	0.0%	Budget: No funds distributed to date - prior year was distributed in November.
366 - Grants to Individual Organizations	90,000	47,450	(42,550)	52.7%	84,320	47,450	(36,870)	-43.7%	Budget: Deadline for grant applications was Aug 31 so no more grants to disperse this year, will be below budget. 2021: timing of grants; majority given out during Q1.
368 - Outreach Coordinator Program	3,000	1,183	(1,817)	39.4%	-	1,183	1,183	0.0%	
369 - Support Coordinator Program	2,500	735	(1,765)	29.4%	779	735	(43)	-5.6%	
Total 36 - FAMILY & COMMUNITY SERVICES	2,140,500	1,333,690	(806,810)	62.3%	1,156,863	1,333,690	176,828	15.3%	

	2022 Budget	2022 Q3 Actuals	\$ Variance	% of Budget	2021 Q3 Actuals	2022 Q3 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
37 - AGRICULTURAL SERVICES									
370 - Agricultural Services Administration	1,596,716	1,016,570	(580,146)	63.7%	894,342	1,016,570	122,229	13.7%	Budget: Professional Development & Conferences for full-time staff usually is in Q1 and Q4, Weed awareness promo video is on hold, weed booklets are on order.
371 - Agriculture Service Board	56,500	25,992	(30,508)	46.0%	7,747	25,992	18,245	235.5%	Budget: Conference to be attended in October. 2021: Due to timing of honorarium payments.
372 - Agricultural Rental Program	54,600	19,199	(35,401)	35.2%	20,278	19,199	(1,079)	-5.3%	Budget: General reduced costs due to less maintenance required and costs to satellite locations.
373 - Vegetation Management	355,200	158,475	(196,725)	44.6%	129,196	158,475	29,278	22.7%	Budget: Utilization of chemical inventory has reduced costs to date as inventory is reconciled and the adjustment entered at yearend. 2021: \$18k in 2022 for licensing (new).
374 - Pest Control	103,500	49,429	(54,071)	47.8%	57,378	49,429	(7,949)	-13.9%	Budget: Costs for tree pest specialist and problem wildlife officer included in budget but not utilized to date and less beaver & wolf harvest incentives received. 2021: higher payouts for beaver and wolf harvest incentives
375 - Extension and Outreach	211,100	152,335	(58,765)	72.2%	115,202	152,335	37,134	32.2%	2021: timing of grant payments, some were paid later in the year in 2021.
376 - Veterinary Services	161,800	150,718	(11,082)	93.2%	118,456	150,718	32,262	27.2%	Budget: grant funding paid out in April for the year. 2021: Grant higher in 2022 as well as the tax payment for the building was miscoded in 2021 and not captured here.
377 - Beautification Program	100,700	65,236	(35,464)	64.8%	54,664	65,236	10,572	19.3%	
Total 37 - AGRICULTURAL SERVICES	2,640,116	1,637,954	(1,002,162)	62.0%	1,397,263	1,637,954	240,691	17.2%	
40 - PLANNING & ECONOMIC DEVELOPMENT									
400 - Planning & Economic Development Administration	499,480	68,091	(431,389)	13.6%	-	68,091	68,091	0.0%	Budget: Positions were not staffed until midway through the year.
Total 40 - PLANNING & ECONOMIC DEVELOPMENT	499,480	68,091	(431,389)	13.6%	-	68,091	68,091	0.0%	
45 - COMMUNITY PEACE OFFICER PROGRAM									
450 - Community Peace Officer Program	2,035,091	804,217	(1,230,874)	39.5%	467,785	804,217	336,432	71.9%	Budget: Police Funding paid in Q4. Some savings in reduce training and timing of CPO hiring. 2021: Recognition of partial costs of police funding model that was previously in Protective Services.
Total 45 - COMMUNITY PEACE OFFICER PROGRAM	2,035,091	804,217	(1,230,874)	39.5%	467,785	804,217	336,432	71.9%	
Total Expenses	163,778,435	81,423,355	(82,355,080)	49.7%	99,514,115	81,423,355	(18,090,760)	-18.2%	
Net Surplus/(Deficit)	(14,760,380)	59,538,680	74,299,060	-403.4%	33,591,894	59,538,680	25,946,786	77.2%	



MD OF GREENVIEW NO. 16
Q3 REPORTING
OPERATING BUDGET AMENDMENT SCHEDULE
ENDING SEPTEMBER 30TH, 2022

Date	Motion	Revenue	Expenses	Net	Sub Department
12-Apr-22	22.04.203	\$ 149,018,055	\$ 162,610,435	\$ (13,592,380)	2022 Approved Budget
Amendments					
14-Jun-22	22.06.318		238,000	(238,000)	201 - Roadways
12-Jul-22	22.07.412		930,000	(930,000)	300 - Community Services Administration
		\$ 149,018,055	\$ 163,778,435	\$ (14,760,380)	2022 Amended Budget



**MD OF GREENVIEW NO. 16
Q3 REPORTING
CAPITAL BUDGET VARIANCE
ENDING SEPTEMBER 30TH, 2022**

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
CAO & Corporate Services							
CM21002	Grande Cache Digital Sign	\$ -	\$ 128,692	\$ 86,002	\$ 42,690	66.8%	
CS22001	Software Replacement Project 2022-2024	-	1,365,000	5,323	1,359,677	0.4%	Continuing to 2023 & 2024
Total CAO & Corporate Services		-	1,493,692	91,325	1,402,367	6.1%	
Information Systems							
IT22001	Host Server and SAN Cluster	120,000	120,000	3,590	116,410	3.0%	Will be completed in 2022
IT22004	Nutanix Server Upgrade	1,000,000	1,000,000	740,872	259,128	74.1%	Complete
IT22005	Desk Side Phone System	35,000	35,000	25,662	9,338	73.3%	Complete
Total Information Systems		1,155,000	1,155,000	770,124	384,876	66.7%	
Health & Safety							
HS22001	Truck replacement A133	58,000	57,400	-	57,400	0.0%	On order
Total Health & Safety		58,000	57,400	-	57,400	0.0%	
Road Construction							
RD18008	Range Road 64 (TWP 700 to TWP 694)	1,844,714	1,844,714	802,500	1,042,213	43.5%	Will be completed in 2022
RD20001	RR 205/210-8 Mile Road	350,000	350,000	-	350,000	0.0%	Design work will be completed in 2022 with construction to start in 2023
RD20008	TWP 692 - Grovedale Industry Road West of 666	1,513,696	1,513,696	257,738	1,255,958	17.0%	Will be completed in 2022
RD21001	FTR Phase 5	2,159,003	2,159,003	773,571	1,385,432	35.8%	Will be completed in 2022
RD22001	FTR Phase 6	733,000	733,000	1,418	731,583	0.2%	Design work will be completed in 2022 with construction to start in 2023
RD22002	Block Funding - Roads	2,000,000	2,000,000	151,063	1,848,937	7.6%	The number of applications approved reflect the cost to date
RD22003	Forestry Trunk Road Improvements	850,000	850,000	207,340	642,660	24.4%	Will be completed in 2022
RD22005	Township Road 722 (West of H:49 to Rge Rd 230)	238,000	-	-	-	n/a	Canceled via Motion 22.06.319
RD22006	RV Dumping Access	250,000	250,000	2,960	247,040	1.2%	Will be a carry over to 2023 dependent on Council's decision on the location
Total Road Construction		9,938,413	9,700,413	2,196,590	7,503,823	22.6%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Bridges							
BF72012	Sturgeon Creek Bridge	85,000	85,000	44,505	40,495	52.4%	Design work will be completed in 2022 with construction to start in 2027
BF76902	Tributary to Clouston Creek	390,000	542,111	24,181	517,931	4.5%	Will be completed in 2022
BF77159	Asplund Creek	45,000	45,000	29,033	15,967	64.5%	Will be a carry over to 2023
BF77244	Tributary to Sweathouse Creek	600,000	600,000	9,903	590,098	1.7%	Will be completed in 2022
BF77259	Tributary to Sweathouse Creek	45,000	45,000	30,713	14,287	68.3%	Design work will be completed in 2022 with construction to start in 2027
BF77976	Boulder Creek	750,000	862,338	195,084	667,254	22.6%	Will be completed in 2022
BF78147	Tributary to Smoky River	45,000	45,000	28,892	16,108	64.2%	Design work will be completed in 2022 with construction to start in 2024
Total Bridges		1,960,000	2,224,449	362,310	1,862,139	16.3%	
Surfacing & Drainage							
PV22001	Range Road 251 South	1,000,000	1,000,000	2,179	997,821	0.2%	Will be completed in 2022
PV22002	Twp 701A Overlay (SH 666 to Rge Rd 73)	3,200,000	3,200,000	45,805	3,154,195	1.4%	Will be completed in 2022
PV22003	Rge Rd 230 (South of Hwy 43 to Twp Rd 700)	3,920,000	3,920,000	28,547	3,891,453	0.7%	Will be completed in 2022
PV22004	Phase 6 Sidewalks and Driveways Grande Cache	845,000	1,012,135	347,005	665,130	34.3%	Will be completed in 2022
PV22005	I&P Facilities Paving	100,000	100,000	-	100,000	0.0%	Will be completed in 2022
PV22006	Grande Cache Pathway Project	-	620,000	25,553	594,447	4.1%	Will be completed in 2022
DR22001	Wilson Drainage	360,000	360,000	1,898	358,103	0.5%	Will be completed in 2022
DR22002	DeBolt Stabilization Phase 1	50,000	50,000	7,107	42,893	14.2%	Will be completed in 2022
Total Surfacing & Drainage		9,475,000	10,262,135	458,093	9,804,042	4.5%	
Environmental Services							
ES21001	1/2 Ton Truck Replacement A197	-	47,200	45,637	1,563	96.7%	Complete
ES22001	GC Skid Steer & Attachments	95,000	118,665	120,589	(1,924)	101.6%	Complete
Total Environmental Services		95,000	165,865	166,226	(362)	100.2%	
Water Distribution							
WD15002	Grovedale Water Treatment Plant Upgrade	2,445,005	2,251,748	305,653	1,946,094	13.6%	Continuing to 2023 with warranty to 2024
WD16004	Landry Heights Water Distribution System	100,000	120,000	84,498	35,502	70.4%	Continuing to 2023
WD17002	SCADA Upgrades - WTP & WP	100,000	100,000	47,416	52,584	47.4%	Continuing to 2023
WD17009	Grovedale Water Distribution System	120,000	120,000	85,537	34,463	71.3%	Complete
WD19003	Grande Cache Raw Waterline Intake Upgrade	110,000	180,000	48,746	131,254	27.1%	Complete
WD19004	Grande Cache Water Treatment Plant	1,330,000	1,322,505	173,869	1,148,636	13.1%	Postponed to 2024
WD20005	Valleyview Rural Waterline Extension	500,000	500,000	3,572	496,428	0.7%	No direction at this time
WD20006	Sturgeon Lake Water & Wastewater Feasibility Study	-	-	3,047	(3,047)	n/a	Complete
WD21001	Sunset House Water	150,000	170,000	26,100	143,900	15.4%	Postponed to 2024
WD22002	SCADA Upgrades - WTP & WP	100,000	200,000	27,300	172,700	13.7%	Continuing to 2023
WD22004	Grande Cache Master plan	607,390	1,101,423	433,511	667,912	39.4%	Continuing to 2023
WD22005	Water & Sewer Extension - Memorial Drive	-	70,000	-	70,000	0.0%	Continuing to 2023
WD22006	Muskeg Seepee Water Well	75,000	75,000	-	75,000	0.0%	Work done in late Q3/Q4
Total Water Distribution		5,637,395	6,210,676	1,239,249	4,971,427	20.0%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Wastewater							
WW17001	Grovedale Collection System	25,000	25,000	4,500	20,500	18.0%	Complete
WW17002	Grovedale Evaporative Lagoon Decommissioning	700,000	700,000	22,117	677,883	3.2%	Continuing to 2023
WW19001	Grovedale Floating Liner	100,000	162,285	114,548	47,736	70.6%	Continuing to 2023
WW19002	Grande Cache Sewage Treatment Plant	10,500,000	10,211,092	541,732	9,669,360	5.3%	Continuing to 2023
WW20005	DeBolt Lift Station Forcemain Upgrades	1,544,500	1,544,500	66,292	1,478,208	4.3%	Continuing to 2023
WW21001	Ridgevalley Lagoon Expansion	250,000	250,000	26,685	223,315	10.7%	Continuing to 2023
WW22001	SCADA - LS Remote Operations	100,000	-	-	-	n/a	Project cancelled
WW22004	Shoring purchase	25,000	25,000	24,706	294	98.8%	Complete
Total Wastewater		13,244,500	12,917,877	800,581	12,117,296	6.2%	
Solid Waste							
SW19004	Grande Cache Landfill & Recycling Land Purchase	65,000	65,000	-	65,000	0.0%	Continuing to 2023
SW20001	GC Transfer Station Development	100,000	90,059	21,259	68,800	23.6%	Continuing to 2025
SW22001	Roll off bin replacement	40,000	40,000	31,168	8,832	77.9%	Will be completed in 2022
SW22002	GC Bin Replacement	10,000	10,000	8,153	1,847	81.5%	Will be completed in 2022
SW22003	West Yellowhead Regional Management Authority	300,000	300,000	-	300,000	0.0%	Will be a carry over to 2023
SW22004	ADDITION - GC Landfill Groundwater Monitoring Well	134,000	134,000	-	134,000	0.0%	Will be completed in 2022
Total Solid Waste		649,000	639,059	60,580	578,479	9.5%	
Operations Vehicles & Equipment							
OP22001	Street Sweeper GC	365,000	365,000	-	365,000	0.0%	On order, projected to be delivered in Q4
OP22002	Skidsteer Lease Buyout - GC SKID10	30,000	30,000	31,239	(1,239)	104.1%	Complete
OP22003	Loader Replacement - Valleyview	375,000	375,000	379,950	(4,950)	101.3%	Complete
OP22005	Trench Roller	50,000	50,000	48,016	1,984	96.0%	Complete
OP22006	Insurance Replacement Truck A286	-	-	48,718	(48,718)	n/a	Insurance proceeds for A286 were received and recognized in 2021. They were recorded in the unrestricted surplus. The new unit will be funded from there in 2022, so the net impact will be \$0.
Total Operations Vehicles & Equipment		820,000	820,000	507,924	312,076	61.9%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Facilities Maintenance							
FM20004	I&P New Building	-	-	9,760	(9,760)	n/a	Construction of upstairs offices
FM20013	DeBolt PSB Addition	435,000	894,170	343,588	550,582	38.4%	Plans to be completed by 2022
FM21001	Used Scissor Lift for Valleyview	18,000	18,000	-	18,000	0.0%	Still discussing options
FM21006	1/2 Ton Truck A232	-	47,200	45,637	1,563	96.7%	Complete
FM21008	Security Improvement 5 Year Plan	242,200	242,200	69,662	172,538	28.8%	Behind schedule, but work in progress
FM22001	Skid Steer Broom Replacement	12,000	12,000	-	12,000	0.0%	Arrived - still to be invoiced
FM22002	Tractor Replacement T21	38,000	38,000	-	38,000	0.0%	Arrived - still to be invoiced
FM22003	C0 & N20 Monitoring Equipment MD Shops	60,000	60,000	-	60,000	0.0%	Quotes - starting week of Oct 23
FM22004	Zero Turn Replacement	10,000	10,000	-	10,000	0.0%	Arrived August - still to be invoiced
FM22005	Sunset House Community Hall Roof	65,000	65,000	-	65,000	0.0%	On target for Sept 26 start - 3 week project
FM22006	Upgrade and standardize all the community Fire Station Pump	20,000	20,000	-	20,000	0.0%	Will be seeking further direction from Council before this proceeds
FM22007	Renovations to FM/Enviro Building	40,000	40,000	-	40,000	0.0%	Quotes - waiting to close office to get work done
FM22008	New Operations Shop in Grande Cache	50,000	50,000	-	50,000	0.0%	Brought to Council for discussion in October
FM22009	GRM Emergency Generator	175,000	175,000	-	175,000	0.0%	Quotes - will be a carryforward to 2023
FM22011	Hotsy I&P Shop	23,000	23,000	14,450	8,550	62.8%	Complete
FM22012	Grovedale OPS Building Renovation	-	-	37,635	(37,635)	n/a	Complete. Construction of offices
Total Facilities Maintenance		1,188,200	1,694,570	520,732	1,173,838	30.7%	
Community Services							
CP22003	Fibre Optics Installation MOTION 22.03.125	9,050	9,050	9,050	-	100.0%	Complete
CP22004	VV Airport Runway	255,000	255,000	-	255,000	0.0%	
CP22005	Fox Creek Greenview Multiplex Renovation Project		2,416,109	-	2,416,109	0.0%	Projected to be complete in November
Total Community Services		264,050	2,680,159	9,050	2,671,109	0.3%	
Greenview Industrial Gateway							
GI22001	Greenview Industrial Gateway - Legal Fees	200,000	200,000	119,299	80,701	59.6%	Ongoing
GI22002	Greenview Industrial Gateway - Professional Planner	175,000	175,000	362,018	(187,018)	206.9%	Actuals miscoded, will be moved to GI22003 in Q4.
GI22003	GIG Professional Services - Engineering	1,724,000	1,724,000	98,629	1,625,371	5.7%	Ongoing
GI22004	Greenview Industrial Gateway - Road	3,100,000	3,100,000	-	3,100,000	0.0%	Brought to Council for tender in Q3, will continue into 2023.
GI22005	Greenview Industrial Gateway - Land Purchase	2,500,000	2,500,000	182,774	2,317,226	7.3%	Should be complete in 2022.
Total Greenview Industrial Gateway		7,699,000	7,699,000	762,719	6,936,281	9.9%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Economic Development							
ED21001	Greenview Electric Car Charging Stations	60,000	60,000	-	60,000	0.0%	Project canceled
ED21002	Tourism Centre Exhibits & Interactive Features	72,000	68,994	36,750	32,244	53.3%	Will be a carry over to 2023
ED22001	Fiber Optics	6,000,000	6,000,000	-	6,000,000	0.0%	Status pending Council recommendation
ED22002	Replacement Vehicle- SUV	42,000	46,452	-	46,452	0.0%	On order
ED22003	Bird's Eye Park Gazebo - Historical Monument	7,000	7,000	-	7,000	0.0%	Complete, waiting on invoice
ED22004	Mural Roofs and Lighting at Bird's Eye Park	20,000	20,000	-	20,000	0.0%	Will be a carry over to 2023
Total Economic Development		6,201,000	6,202,446	36,750	6,165,696	0.6%	
Recreation							
RE19007	Grande Cache Ball Diamond Upgrades	105,000	105,000	104,577	423	99.6%	Complete
RE19008	Grande Cache Municipal Campground	25,000	25,000	-	25,000	0.0%	Cancelled
RE20002	Curling Rink Retaining Wall	35,575	35,575	17,263	18,312	48.5%	
RE21002	Little Smoky Recreation Area	116,782	111,895	154,934	(43,039)	138.5%	Coding errors on this project showing over budget, will be corrected in Q4.
RE21007	Community Facility	2,041,575	1,994,325	47,875	1,946,450	2.4%	
RE21008	Heat & Power Generation System	246,325	246,325	316,435	(70,110)	128.5%	95% complete, finalizing work on contingency items. Completed all submissions to the Municipal Climate Change Action Centre and received rebate payment.
RE22002	Johnson Park	150,000	150,000	-	150,000	0.0%	
RE22003	Victor Lake Recreation Enhancements	50,000	50,000	-	50,000	0.0%	Will carry over to 2023
RE22004	Fitness Equipment GRM	35,000	35,000	31,985	3,015	91.4%	Complete
RE22005	GRM Sound Baffles	50,000	50,000	45,285	4,715	90.6%	Complete
RE22006	Fitness Centre Equipment Enhancement	25,000	25,000	24,927	73	99.7%	Complete
RE22007	Event Stage	10,000	10,000	8,458	1,542	84.6%	
RE22008	Shuttler Flats	75,000	75,000	5,075	69,925	6.8%	
RE22009	Skid Steer Blade	4,500	4,500	3,741	759	83.1%	Complete
RE22010	Camera	5,000	5,000	-	5,000	0.0%	
Total Recreation		2,974,757	2,922,620	760,557	2,162,064	26.0%	
Protective Services							
PS21003	GC Fire Training Center	-	60,341	27,071	33,270	44.9%	
PS22001	New UTV	50,000	50,000	47,675	2,325	95.3%	Complete
PS22002	Kenwood Radios	42,000	42,000	38,697	3,303	92.1%	Complete
Total Protective Services		92,000	152,341	113,443	38,899	74.5%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Agricultural Services							
AG21001	3 Pt Hitch reclamation Seeder (new)	13,500	13,500	13,833	(333)	102.5%	Complete
AG22001	Grain Vacuum Replacement (ASB0008)	36,500	36,500	36,500	-	100.0%	Complete
AG22002	Skid Mount Sprayer	10,000	10,000	9,845	156	98.4%	Complete
AG22003	Heavy Disc 14 Ft. DISC1 (replacement)	39,800	39,800	39,712	88	99.8%	Complete
AG22004	Skid Mount Sprayer - Grovedale	10,000	10,000	9,845	156	98.4%	Complete
AG22005	Fertilizer Spreader New	40,900	40,900	40,900	-	100.0%	Complete
AG22006	1/2 Ton Truck Replacement A109	57,500	57,500	-	57,500	0.0%	Will be received by end of October 2022
AG22007	Tree Planter/Transplanter	10,000	10,000	5,608	4,392	56.1%	Complete
AG22008	Plastic Mulch Applicator	15,000	15,000	6,270	8,730	41.8%	Complete
Total Agricultural Services		233,200	233,200	162,512	70,688	69.7%	
CPO Program							
PO22001	2022 Chevrolet Tahoe PPV	120,000	120,000	82,913	37,087	69.1%	Having fit up completed
PO22002	New Side by Side Grande Cache	37,500	37,500	35,409	2,091	94.4%	Complete
PO22003	New Side by Side - Grovedale	37,500	37,500	35,409	2,091	94.4%	Complete
PO22004	New Snow Machine	21,000	21,000	-	21,000	0.0%	on order
Total CPO Program		216,000	216,000	153,730	62,270	71.2%	
Total Capital Projects		\$ 61,900,515	\$ 67,446,901	\$ 9,172,494	\$ 58,274,407	13.6%	



MD OF GREENVIEW NO. 16
Q3 REPORTING
RESERVE BALANCES
ENDING SEPTEMBER 30TH, 2022

	Dec 31, 2021	Activity			Sep 30, 2022
	Balance	Contributions	Interest	Withdrawals	Balance
Unrestricted Reserves					
Unrestricted	4,197,393			(1,168,984)	3,028,409
Total Unrestricted Reserves	4,197,393	-	-	(1,168,984)	3,028,409
Restricted Reserves					
Asset Management Reserves					
Asset Retirement Obligation Liability	966,847				966,847
Bridge Replacement	11,304,736				11,304,736
Community Bus	-				-
Fire Facilities	2,710,021				2,710,021
Fire-Rescue Apparatus Vehicle & Equipment	4,255,010				4,255,010
Fleet & Equipment Replacement	7,726,221			(1,571,448)	6,154,773
Facilities	12,745,926				12,745,926
Gravel Pit Reclamation	1,347,447				1,347,447
Project Carry Forward	14,186,836				14,186,836
Recreation	3,032,586			(210,516)	2,822,070
Road Infrastructure	71,410,896				71,410,896
Valleyview and District Medical Clinic Building	-	9,050		(9,050)	-
Valleyview and District Medical Clinic Equipment	-				-
Water	5,177,187			(137,330)	5,039,857
Wastewater	4,827,526			(29,206)	4,798,320
Total Restricted Reserves	139,691,239	9,050	-	(1,957,550)	137,742,739
Social, Economic, & Environmental Reserves					
Economic Development	15,000,000				15,000,000
Disaster Response	3,000,000				3,000,000
Greenview FCSS	100,000				100,000
Heart River Housing	2,000,000			(2,000,000)	-
Operating Contingency	3,772,682				3,772,682
Total Social, Economic, & Environmental Reserves	23,872,682	-	-	(2,000,000)	21,872,682
Planning & Development					
Developer Contributions	-				-
Total Planning & Development Reserves	-	-	-	-	-
Total All Reserves	\$ 167,761,314	\$ 9,050	-	\$ (5,126,534)	\$ 162,643,830

Title: Financial Reporting

Policy No: 1500

Effective Date: February 8, 2022

Motion Number: 22.02.68

Supersedes Policy No: NONE

Review Date: February 8, 2025



Purpose: This policy outlines financial reporting requirements for Greenview. Administration will provide Council with quarterly financial reports in order to promote stewardship of Greenview resources, to support decision-making, and to provide transparent communication to the public.

1. DEFINITIONS

- 1.1. **Act** means the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 and any amendments.
- 1.2. **Capital Budget** means the approved budget for the current year covering purchases of tangible capital assets.
- 1.3. **Council** means the Reeve and Councillors of the Municipal District of Greenview No. 16 duly elected pursuant to the provisions of the Local Authorities Election Act, R.S.A 2000, Chapter L-21, and who are eligible to hold office under the terms of the Municipal Government Act, R.S.A 2000, Chapter M-26.
- 1.4. **Greenview** means the Municipal District of Greenview No. 16.
- 1.5. **Operating Budget** means the approved budget for the current year covering annual operating expenditures such as wages, supplies, equipment, etc.
- 1.6. **Restricted Surplus** means amounts Council has designated towards a specific purpose.
- 1.7. **Restricted Surplus Report** means a report on restricted surplus balances and will include balance forwards from prior years, estimated reductions and estimated increases in the current year.
- 1.8. **Variance Report** means a report showing the budgeted amounts, actual amounts and the difference between the two reported as both dollar and percentage variances.

2. POLICY STATEMENT

- 2.1 Council must be made aware of certain aspects of the financial operations of Greenview as often as Council directs in accordance with the Act.

- 2.2 Council should be made aware of other aspects respecting the financial position of Greenview on a regular basis.

3. PROCEDURE

- 3.1. Variance reports on the Operating Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.2. Variance reports on the Capital Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.3. A Restricted Surplus report shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information on those periods.
- 3.4. December quarter-end reports will be preliminary as year end reports will not be complete.
- 3.5. Audited Financial Statements for the year will be presented by the Auditor to Council following the completion of the annual audit, normally in April of the year following the year for which the audit has been prepared.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council will review the reports as presented to ensure a general familiarity with the financial information provided.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Administration shall prepare the reports and respond to any questions on the information contained in the reports.



REQUEST FOR DECISION

SUBJECT:	Clay Shoot Report 2022		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER: SS
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: NB
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial - N/A

Council Bylaw/Policy –N/A

RECOMMENDED ACTION:

MOTION: The Council accepts the 2022 Greenview Clay Shoot event report for information, as presented.

MOTION: That Council authorizes Administration to hold a Clay Shoot event on September 7, 2023, with an upset budget limit of \$40,000 with funds to come from the 2023 Greenview Communications Budget.

BACKGROUND/PROPOSAL:

Greenview hosted the 5th Annual Greenview Clay Shoot at Shot Shell Shooting Range south of Valleyview on Thursday, September 8, 2022. This Clay Shoot Tournament was held to improve stakeholder relations and raise funds for the five Foodbanks that serve Greenview (Fox Creek Food Bank Society, Valleyview Interfaith Food Bank, DeBolt Food Bank, Salvation Army (Grovedale), and Grande Cache Food Bank). We received generous support from our sponsors and very positive feedback from attendees, who reported that this unique event was a refreshing change of pace.

Summary for information:

- 93 Shooters (102 registered/paid)
- 7 Volunteers

Sponsorships were collected in the months leading up to the event, with \$39,700 received in sponsorship donations. In addition to the financial sponsorships, we received \$3,240 in registration fees. CDN Controls and Bullets & Broadheads donated guns to the rifle raffle, and Nordic Mechanical donated a clay thrower. Volunteers sold raffle tickets on these items and raised an additional \$3,862. After calculating revenue and expenses, a balance of \$46,802.11 was left to donate to the food banks.

Council and Administration have received a lot of great feedback on this year's event, especially with changing the schedule of the day's events. Many participants ended the day commenting on how much they loved this

unique fundraiser and the camaraderie between the participants, all while raising money which directly benefits Greenview residents in need.

Administration is recommending that Council choose to host the Greenview Clay Shoot next year, with the date falling on September 7, 2023.

Due to the overwhelming response and increased costs for the Clay Shoot, Administration is requesting an increase to the budget for 2023 to a total of \$40,000 (to come from the communications Operations budget). The request to increase the budget is due to multiple factors. In 2022, there was an increase of \$30 per person related to ammunition costs. In addition, Freson Bros sponsored breakfast for the event this year, which is a cost for which we are typically responsible. Based on the feedback received from the attendees, we anticipate a significant increase in registered shooters (2022 was up 16 from 2021). We believe this event will only grow in participation numbers, and based on rising costs for food and ammunition, Administration is requesting an increase to ensure the success of next year's event.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the Clay Shoot event.
2. The benefit of hosting another Sporting Clay Shoot is to continue providing this outreach and networking event for our Stakeholders to continue to foster community relations.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to accept the recommended motion for information.

Alternative #2: Council may choose another style of Stakeholder event (such as a Golf Tournament, etc) or a different date.

Alternative #3: Council may choose not to increase the budget from 2022.

FINANCIAL IMPLICATION:

Direct Costs: \$0.00

Ongoing / Future Costs: \$40,000

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Once Council makes a motion to accept the 2022 report as information, Administration will issue the final cheques for future presentation to the 5 Food Banks that serve Greenview.

ATTACHMENT(S):

- 2022 Greenview Clay Shoot Report for Council

2022 Greenview Clay Shoot Sponsors

Accurate Assessment	\$500.00
All North	Tent
Aquatera Utilities	\$1,500.00
ARC Resources	\$2,500.00
Associated Engineering	\$500.00
ATB	\$3,000.00
Beairsto & Associates	\$500.00
Canadian Fiber	\$1,500.00
CDN	Raffle Prize
City of GP	\$1,500.00
County of GP	\$500.00
Freson Bros	Tent
Glacier Rock Resources	\$500.00
Helix Engineering	\$1,500.00
Hi-Tech	\$500.00
Keyera	\$2,500.00
Knelsen Gravel	\$1,000.00
M2 Engineering	\$1,500.00
Marnevic Construction	\$500.00
McDaniel & Assoc	\$1,000.00
MPE Engineering	\$1,000.00
Nordic Mechanical	Raffle Prize & \$2,500.00
Pembina	\$1500.00
Perron Ventures	\$200.00
Reynolds Mirth Richard	\$1,000.00
Secure Energy Services	\$1,500.00
Serve All Mechanical	\$1,500.00
Suncrest	In-Kind (signs)
Tiger Calcium	\$3,000.00
Tim Hortons	In-Kind (Coffee & Pastries)
Town of Fox Creek	\$1,000.00
Trapper Gord	Door Prize
Trutec Contracting	\$1,500.00
WSP Engineering	\$1,500.00
Yardstick	\$2,500.00
Bullets & Broadheads	Raffle Prize
Total	\$39,700.00

2022 Greenview Clay Shoot Expense/Revenue Report

Revenue		Notes
Sponsorships	\$39,700.00	
Registration	\$3,240.00	
Raffle Tickets	\$3,862.11	Raffle
Total Revenue (Split between 5 Food Banks)	\$46,802.11	
Expenses		
Shot Shell Enterprises (Participants)	\$17,670.00	93 @ \$190 PP
Shot Shell Enterprises (Lunch Only)	\$280.00	7 @ \$40 PP
Little Smoky Gift Co (Prize)	\$185.00	Prizes
Western Event Rentals	\$3,136.25	Tent
Greenview Promo	\$796.16	Door Prizes
Safety Supplies	\$41.39	Ear Plugs
Home Hardware (Prizes)	\$539.96	Prizes
Trapper Gord (Prize)	\$99.99	Prizes
Rob B's Sports (Prize)	\$159.96	Prizes
Suncrest (Signs)	\$407.12	Signs
Home Hardware (Prizes)	\$559.99	Prizes
Registration Gift	\$3,399.07	Ball Caps (120)
Total Expenses	\$27,274.89	
2022 Budget	\$30,000.00	



REQUEST FOR DECISION

SUBJECT:	DeBolt & District Agricultural Society Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship to the DeBolt & District Agricultural Society in the amount of \$2,000.00 for the Harvesters Ball on November 5, 2022, at the DeBolt Centre, with funds to come from the Community Services Grants and Sponsorships Budget.

MOTION: That Council approve a gift-in-kind up to \$500.00 to the DeBolt & District Agricultural Society for the Harvesters Ball on November 5, 2022, at the DeBolt Centre, with funds to come from the 2022 Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The DeBolt & District Agricultural Society is requesting sponsorship in the amount of \$5,000.00 and/or a gift-in-kind (i.e., silent auction items) for the Harvesters Ball scheduled on Saturday, November 5, 2022, at the DeBolt Centre. At this time, Administration is recommending that Council approve a sponsorship of \$2,000 based on their letter indicating that amount is a Main Event Sponsorship Level.

The DeBolt & District Agricultural Society is a non-profit organization in DeBolt that looks after the DeBolt community hall, curling rink and sports field.

The Harvesters Ball is an annual fundraising event that includes a dinner, silent auction, dance and draws throughout the evening and funds raised go towards supporting various community projects. The Harvesters Ball has not been held in the past few years due to COVID. The 2022 Harvesters Ball aims to raise funds for the new outdoor rink located near the sports field in DeBolt. The goal of the organization is to have the rink operational for use this season. The DeBolt & District Agricultural Society is campaigning in the local and surrounding communities for donations, monetary funds, and auction items for the event. The fundraising goal is \$20,000.00 and to date \$8,057.00 in monetary donations have been received. Everyone is welcome to attend

The DeBolt sports field skating rink is a project the organization has been working on for the past few years. The rink was installed last year and now they are installing water for flooding and the land is being prepped

for the building that will be going up along the west side of the outdoor rink. The building will provide a shelter for putting skates on as well as a location to house the water pump and meter.

In July 2022, Council approved a grant up to \$22,000.00 to the DeBolt & District Agricultural Society for the municipal water connection fee and installation of water to the property line for the outdoor skating rink. Funds will be released upon receipt of paid invoices, there have been no invoices received to date.

Greenview has supported the Harvesters Ball in previous years, providing a sponsorship in 2018 in the amount of \$1,000.00 and in 2017 in the amount of \$2,500.00.

Greenview annually supports the DeBolt & District Agricultural Society with an operating grant in the amount of \$91,000.00.

The balance of the Community Services Miscellaneous Grants Budget as of October 24, 2022, is approximately \$547,759.93.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting the DeBolt & District Agricultural Society's community fundraising event to support a community project that will benefit Greenview residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a donation in-kind or sponsorship in the amount of their choosing or take no action to the recommended motions.

FINANCIAL IMPLICATION:

Direct Costs: \$2,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

Staff would be required to prepare and deliver a gift-in-kind, approximately 3 hours of staff time.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the DeBolt & District Agricultural Society of Council's decision.

ATTACHMENT(S):

- Sponsorship Application
- 2022 Harvesters Letter

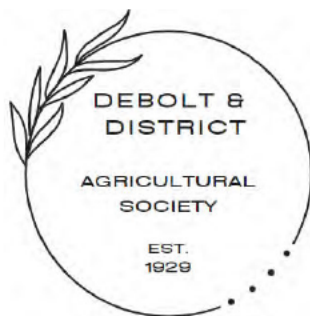
Greenview Sponsorship and Donation Request Form

Row 17

Organization or Person Requesting Funds	DeBolt & District Ag Society
Date of Application	10/03/22
Form Date Field	106
Date of Event	11/05/22
Phone Number	780-978-0540
Purpose of Organization	tcdau t@gmail com
Mailing Address	Box 388 DeBolt, AB T0H 1B0
Funding Request Total	\$5,000.00
Type of sponsorship request	Event
Describe your organization	We are a non-profit organization for our community. We have a community hall, curling rink and sports field
Intended Purpose	We are hosting a Harvester's Ball, the first one since COVID, and the Ball is a fundraiser for the DeBolt sports field skating rink. We put the rink in last year and now are installing water for flooding and having the land prepped for the building that will be going up along the west side of the rink. The building will house the water pump and meter and also have a shelter for the kids to put their skates on in. The funds will go towards the expenses to get the area ready for use as soon as the snow flies.
Direct Goals	The direct goal of the Ball is to raise funds to get the rink ready for use this season. The goal of the rink is to encourage families to come out and enjoy being outside in the fresh air, have family skating parties, hockey games, and in the summer it can be used for ball hockey and potentially pickle ball or tennis.
Where/When?	The Harvester's Ball is happening Saturday, November 5th at the DeBolt Centre. We are having a silent auction, live auction, a raffle, dinner and a dance. We moved the date from its previous October month to November with hopes that more farmers would be able to attend.
Benefit to	The event will offer an opportunity for everyone to come together

residents of Greenvview	after a long hiatus of being able to do so. More and more people are getting out and we are seeing the benefits of socializing happening again. In the long run, the rink will encourage winter activity in the community. The school would also be welcome to use it for their skating needs if they wanted. The local arena is only available for public skating on Sunday afternoons so this will provide a lot more opportunity for the public to lace up
Funding from others	We are campaigning the local and surrounding community for donations, monetary and/or items for the auctions. To date, we have \$8,057 in monetary donations, and the items are starting to come in. There are still several of our larger donors that have not committed but typically do. Our fundraising goal is \$20,000 for this year.
Recognition	All sponsors/donors will be recognized at the Harvester's ball and we plan to have several roll up banners made up for the event, that will be displayed at the Centre throughout the year. The table at the event will also have all the sponsor listed on placards.
Previous Donation	We haven't had a Harvester's Ball in the past two years so no but the MD has paid for roadside clean up and operational grants. We have our sponsors listed on our website, we put it in our community calendar and on our Facebook page and also have MD signs up at our facilities.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donatee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial	

Statement	
Administration Recommendations	
Email	
Column41	
MD Logo	
Email Comm.	
Column44	
List for Recognition	
Contact Name()	Treena D'Aoust
Column47	
Logo Permission	
Agreement with Statement	
Signature1	Treena D'Aoust
FOIP Disclosure	



September 28, 2022

To Whom It May Concern:

Re: DeBolt & District Ag Society's Semi-Formal Annual Harvester's Ball, November 5, 2022

The time is upon us once again to start fundraising for our Annual Harvester's Ball. This event will be taking place November 5, 2022 at The Centre. All proceeds raised at this event will go to our local Ag Society's skating rink project. There will be a dinner, silent auction, dance, and draws throughout the evening.

The DeBolt and District Ag. Society is the foundation upon which our community was built. As an Ag. Society we provide many services to the residents in our community. Examples of such services are: The Gunby Ranch Golf Club, The DeBolt Centre and Curling Rink, The Sports Fields, and the Annual Bench Fair. Along with that we also host many community events; Pancake breakfasts, Mother's Day Brunches, Family Movie Nights, Community Golf Tournaments, and Community Slow Pitch Tournaments just to name a few. To be able to continue to offer these services and functions, and expand on them in the future, we require full support from our community. We rely on fundraisers such as the Harvester's Ball to raise money to put towards the cost of not only maintaining existing facilities, but also to expand our facilities such as the addition of the new skating rink in the Sports Field.

We are proud of our little community and all that it has to offer. But more than that, we are proud of all the volunteers and community members that support the Ag Society, allowing us to grow and provide more opportunities for families to come together.

We are asking for our support of our annual fundraiser by making a cash donation, or by donating merchandise for our auction. This year our goal is \$20,000, and we hope that you will consider making a contribution. Your generosity will make a difference in our community by allowing us to continue in our work.

We are looking for **gift certificates**, **silent auction items**, and **monetary donations** to help reach our goal. Every donation makes a difference and is greatly appreciated!

If you are interested in sponsoring a specific portion of the event, please take a look at the options below and contact **Stacie Loewen at 780-978-6109**.

Main Event Sponsor: Business Logo will be placed on the photo booth backdrop, and be included in all photos taken, as well as recognition at the event, and displayed on our sponsor board for a year following the event.	\$2,000.00
Band Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1,800.00
Wine Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1,500.00
Decor Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1,500.00
VIP Table Decor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1,500.00

A table of 8 will be provided for those that fill the above sponsorship opportunities, as well as for those that make a cash donation of \$1,000.00 or more.

All cheques can be made payable to the DeBolt and District Ag. Society or an etransfer can be made to debolttag@gmail.com.

Sincerely,

The Harvesters Ball Committee

Contact: _____ Number _____



REQUEST FOR DECISION

SUBJECT: Peace Area Riding for the Disabled Society (PARDS) Sponsorship
SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**
MEETING DATE: October 25, 2022 **CAO:** SW **MANAGER:**
DEPARTMENT: COMMUNITY SERVICES **DIR:** MH **PRESENTER:** LL
STRATEGIC PLAN: Culture, Social & Emergency Services **LEG:**

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship to the Peace Area Riding for the Disabled Society (PARDS) in the amount of \$3,000.00 for PARDS 24th Annual Dine & Dance on November 5, 2022 at the Five Mile Hall in the County of Grande Prairie, with funds to come from the Community Services Grants and Sponsorships Budget.

BACKGROUND/PROPOSAL:

The Peace Area Riding for the Disabled Society (PARDS) is requesting sponsorship in the amount of \$3,000.00 for the PARDS 24th Annual Dine & Dance scheduled on Saturday, November 5, 2022, at the Five Mile Hall in the County of Grande Prairie.

PARDS is a non-profit organization located in the County of Grande Prairie that has been providing therapeutic and inclusive equine and animal assisted programs to people living with physical, cognitive, social, and behavioural challenges in the Peace Region since 1984.

The PARDS Dine & Dance is an annual fundraising event that includes a dinner, silent auction, raffles, and a live band. Money raised at this event will go directly to fund therapeutic programs at PARDS.

There are several sponsorship levels for the Dine & Dance event ranging from Gifts-In-Kind to \$10,000.00 as outlined in the attached Dine & Dance sponsorship form. Administration recommends the Horseshoe Sponsor valued at \$3,000.00. This includes 4 tickets to the event, logo in the program and social media recognition.

Greenview provided a 2022 operational grant to PARDS in the amount of \$20,000.00 to support this unique therapeutic service programs for individuals with disabilities.

Previous grants from Greenview are indicated in the table below:

Year	Grant Total
2019	\$30,000
2016	\$51,000.00
2015	50,000.00
2013	\$45,000.00

The balance of the Community Services Miscellaneous Grants Budget as of October 24, 2022, is approximately \$547,759.93.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting fundraising efforts for regional programs that can be utilized by residents within the Peace Region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a donation in-kind or sponsorship in the amount of their choosing or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$3,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

Staff would be required to prepare and deliver a gift-in-kind, approximately 3 hours of staff time.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Peace Area Riding for the Disabled Society (PARDS) of Council's decision.

ATTACHMENT(S):

- Sponsorship Application
- 2022 Dine & Dance Letter
- 2022 Dine & Dance Invite
- Dine & Dance Sponsorship Form
- Sponsorship Package

Greenview Sponsorship and Donation Request Form

Row 18

Organization or Person Requesting Funds	PARDS Therapeutic Centre
Date of Application	10/03/22
Form Date Field	107
Date of Event	11/05/22
Phone Number	780-830-6143
Purpose of Organization	community@pard.ca
Mailing Address	710009 RR 55 County of Grande Prairie No 1 T8W5A7
Funding Request Total	\$3,000.00
Type of sponsorship request	Event
Describe your organization	We provide a valuable service to our community through therapeutic and inclusive equine and animal assisted program. All of our programs are offered with the objective of positively impacting the quality of life for our riders. PARDS is a community leader focusing on unique and specific therapies for people living with a disability, whether physical, cognitive, social or behavioral.
Intended Purpose	Money raised from this event goes directly to fund our therapeutic programs.
Direct Goals	PARDS depends on fundraising contributions; through the ongoing partnerships, we have with many local organizations and events to ensure PARDS high-quality equine-assisted therapeutic programs remain accessible and available.
Where/When?	Five Mile Hall 71400 RR53 Clairmont, AB T0H 0W0
Benefit to residents of Greenview	PARDS therapeutic programs are accessible and available to the residents of the Peace Region who benefit from them.
Funding from others	\$3000, County of Grande Prairie \$3000. City of Grande Prairie

Recognition

Horseshoe Sponsor includes 4 tickets to the event, logo in program and social media recognition.

Previous Donation \$20,000. Unrestricted Operational Grant received February 2022

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
project ?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendation**

Email

Column41

MD Logo

Email Comm

Column44

**Li t for
Recognition**

Contact Name(s) Shirley McDonald

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Shirley McDonald

FOIP Disclosure



Dear 'Neigh'bour,

PARDS riders need you!

PARDS 24th Annual Dine & Dance is fast approaching, and we are reaching out to request your support! PARDS has been providing unique equine-assisted therapeutic programs to people living with physical, cognitive, social, and behavioral challenges in the Peace Region since 1984. We offer equine therapy to help people feel healthy and whole!

PARDS currently serves 370 therapeutic riders as well as 335 public program participants per year, currently ranging in age from 3 to 76 years young.

PARDS Dine and Dance will be held on Nov 5th, 2022, at Five Mile Hall. Monies raised from this event go directing to fund our therapeutic programs! The event includes a champagne greeting, live & silent auctions, raffles, draws, great food, an evening of dancing and a whole lot of fun!

Each year, the family member of a PARDS Rider is featured, and they offer their unique perspective on the challenges and joys of living with a child with unique challenges. Their stories are always the highlight of the evening.

We invite you to lend your support to the event with one of our sponsorship opportunities, the donation of an item for our live or silent auction or by purchasing a Corporate Table for the event. Live and silent auction items must be received by October 22nd to ensure inclusion and recognition in the event. Items received after this date are graciously accepted but may be used at a future fundraising event.

Please see the attached Sponsorship Opportunities for further information.

PARDS depends on fundraising contributions; through the ongoing partnerships, we have with many local organizations and events to ensure PARDS high-quality equine-assisted therapeutic programs remain accessible and available to all residents of the Peace Region who benefit from them.

Thank you for your consideration of this request and your valuable support of our riders.

Sincerely,

Shirley McDonald
Community Engagement Coordinator
PARDS Therapeutic Centre
community@pards.ca
780-830-6143 (Cell)



Proudly Presents the

Growing Together



2022 Dine and Dance

November 5, 2022 | Five Mile Hall

Doors Open at 5:30pm

Champagne Greeting | Dinner

Ring Box Raffle | Live & Silent Auctions

Live Band - Featuring Night Ryder

For Tickets and More Info: www.pards.ca

In Support of



PARDS
THERAPEUTIC CENTRE



2022 Dine & Dance Sponsorship Form

November 5, 2022

☐ **Mane Event Sponsor \$10,000 - One Opportunity**

Sponsorship includes one table of 10, prominent logo and message in program, option to bring greeting and address attendees and banner or signage at the event (sponsor to supply), social media recognition

☐ **Hearts, Hooves & Courage Sponsor \$5,000 - ~~Five~~ Three Opportunities**

Sponsorship includes 4 tickets to the event, logo & message in program, social media recognition

☐ **Horseshoe Sponsor \$3,000 - ~~Ten~~ Nine Opportunities**

Sponsorship includes 4 tickets to the event, logo in program, social media recognition

☐ **Entertainment Sponsor \$2,500 - One Opportunity**

Sponsorship includes 4 tickets to the event, logo in program and on the stage

☐ **Champagne Greeting Sponsor \$2,000 - One Opportunity**

Sponsorship includes 2 tickets to the event, logo in program and on greeting table

☐ **Table Sponsor \$2,000 - ~~Ten~~ Eight Opportunities**

Sponsorship includes table of 10, logo displayed on table

☐ **Great "Neigh"bour Sponsor \$1,000 - Unlimited Opportunities**

Sponsorship includes name in program

☐ **Gift in Kind**

Amount of Gift \$ _____ Item (i.e. Ring) _____

Recognition of live/silent/raffle item on item, live auction & raffle items included in program

Sponsor name: _____ (for recognition purposes)

Billing name: _____ (for invoicing & charitable tax receipt)

Address: _____ City _____ PC _____

Email _____ (to send invoice/charitable tax receipt)

Phone # _____

Payment options:

☐ Bill CC # _____ Exp _____ CCV _____

Name on card _____

☐ Invoice—Cheques made **payable** to PARDS

☐ E-transfer to Volunteer@pards.ca with Note: 2022 -Dine & Dance Sponsorship

Password: PARDS1984

Authorized Signature _____ Date _____

Name (please print) _____

Thank you for your generous support of PARDS riders!



PARDS

THERAPEUTIC CENTRE

Enhancing the lives of children and adults with physical, developmental, behavioural and social challenges since 1984

Dear PARDS Supporter:

Welcome to PARDS, where everyone belongs. We provide a valuable service to our community through therapeutic and inclusive equine and animal assisted programs. All of our programs are offered with the objective of positively impacting the quality of life for our riders.

PARDS is a community leader focusing on unique and specific therapies for people living with a disability or challenge, whether physical, cognitive, social or behavioral. We are a champion in the community believing all individuals have the right to independence and self-confidence as well as access to quality supports and services to assist them in achieving those. We also believe that the community is strengthened by developing and providing services that enhance the lives of all individuals.

PARDS has a membership of over 650 children and adults of all abilities who benefit from the vital, life enhancing programs offered at PARDS. Many riders engage with us outside of their lessons by volunteering at our facility, helping us with events or fundraising opportunities and being spokespersons for the benefits of therapeutic riding. All of these points of engagement promote a strong, inclusive and supportive community for people of all abilities.

Thank you for the opportunity to share PARDS and our programs. We are very proud of the environment we have created and would love to give you and your company a full tour. You will have the opportunity to meet some amazing horses, critters, staff and riders.

Enclosed please find information on program sponsorship opportunities. We invite you to become part of this community by supporting our facility, programs and riders in whichever way is most impactful to you.

SHIRLEY MCDONALD

Community Engagement Coordinator

PARDS

community@pards.ca

C: 780-830-6143



~ Our Mission ~

Peace Area Riding for the Disabled Society is committed to providing high quality Equine Assisted Therapy to Peace Country residents

~ Our Vision ~

To support individuals of all ages and abilities to maximize their growth and potential; physically, cognitively, behaviourally and socially, through equine assisted programs and activities

~ Belief Statement ~

We believe in the inherent worth of all people

We believe in the dignity & healing power of horses

We believe all individuals have the right to independence, self-confidence, community presence & involvement

We believe all individuals have the right to access quality supports and services to assist them to achieve independence, self-confidence, community presence & involvement

We believe the community as a whole is strengthened by developing and providing services that enhance quality of life for individuals of all abilities

We believe the development and support for services for individuals with disabilities increases their opportunity to become equal, engaged and contributing members of the community

We believe the community as a whole has a responsibility to support social programs which are able to demonstrate benefits to society

~ Our Aim ~

We strive to develop a client-centered organization with skills, knowledge and resources that are in keeping with current and innovative therapeutic riding approaches

We are committed to working in partnership with our community to meet these goals



SPONSORSHIP OPPORTUNITIES

We believe in the healing power of horses and other animals. We also believe there are many different ways to engage with them to support specific outcomes and address individual needs. As a result, we developed a number of both mounted and unmounted animal assisted therapeutic programs to support individuals of all abilities to achieve success, feel a sense of connectedness and gain skills and knowledge through experiential learning opportunities.

Any time at PARDS you may find a child riding a horse backwards. You might see artistic painting sessions where a patient pony is the canvas. There might be a horse based basketball game or a little girl whispering stories to her critter partner. Every moment at PARDS is different. The aim, however, is always the same – to make positive change in the lives of people of all abilities, through horses and other animals.

All of PARDS Therapeutic Centre program lessons and sessions are designed around the needs and goals of the individual. Just as each individual experiences challenges in their unique and personal way, so they also experience their successes.

Physical Benefits	Emotional	Educational
<ul style="list-style-type: none">• Improved balance and muscle strength• Improved coordination and faster reflexes• Increased muscular control• Decreased spasticity• Increased range of motion of joints• Stretching of tight and spastic muscles• Increased endurance and low level cardiovascular conditioning• Stimulates sensory integration• Improved visual-spatial perception• Improved gross and fine motor skills	<ul style="list-style-type: none">• Improved self-confidence• Healthy self-esteem and self image• Development of patience• Emotional control and self-discipline• Expansion of locus of control• Improved ability to assess risk• Sense of normality• Socialization and improved interpersonal skills• Increased perception of quality of life and life satisfaction• Stress reduction	<ul style="list-style-type: none">• Learning horseback riding knowledge and skills• Learning safe behaviour for riding• Improved literacy and numeracy skills• Colour recognition• Problem solving and sequencing• Improved speech• Awareness of environment• Cooperation and collaboration skills• Critical thinking skills

From our Riders & Their Families

She has come so far both physically and competitively. Winning first place in the PARA Equestrian Video Competition for the first time was a proud moment. Her first place ribbon is framed, hanging in her room as a reminder of what is possible with hard work and a four legged friend!

I have greatly appreciated the PARDS program and especially during this covid year. I believe my daughter has developed a true sense of belonging in the PARDS Community. I feel she has developed skills and confidence in herself.

Mounted Riding Program (\$50,000/year funding partner opportunity)

Therapeutic riding is offered to clients aged 3 and up. Clients who participate in riding lessons must have a clinical diagnosis. Our therapeutic client base encompasses a wide spectrum of disabilities classified under the scope of Physical (includes riders with limited mobility, delayed fine and gross motor skills, low trunk control/core strength, undeveloped balance, etc.), Cognitive (includes riders with limited cognitive capacity, autism spectrum disorders, traumatic brain injury, etc.), Sensory (includes riders with visual, auditory or speech impairment) and Nonvisible (includes riders with learning disability, epilepsy/seizure disorder, ADD/ADHD, anxiety, a variety of psychological disorders, etc.).

Cart Driving Program (\$25,000/year in funding partner opportunity)

Not everyone can ride – or wants to – but cart driving is an excellent way to access the benefits of equine therapy. Learning to work with and control a horse as the driver of a cart brings many therapeutic benefits, similar to the ones for therapeutic riding. Cart driving is where a horse or pony is hitched to a wheeled cart and is driven around an arena, an obstacle course, or out on a trail. Driving is a fabulous opportunity to make new friends, gain a sense of independence, be out in the open air (weather permitting) and have fun! Cart driving can range from a relaxing ride around our indoor arena or out on our specially designated cart trail, to thrilling competitions run by Equine Canada.

Community Group Program (\$10,000/year funding partner opportunity)

PARDS has opened time slots for community groups such as Rotary House and Alberta Health Services Adult Day Program and Alberta Health Services Youth Day Program to access PARDS programming. This option offers PARDS Programs to community members who otherwise would not be able to utilize them due to financial restraints.

Youth Leadership Program (\$20,000/year funding partner opportunity)

Youth Leadership is a groundwork experiential learning program focusing on cooperation, relationship building, self-esteem and more. Like all of PARDS programs, it's learning without realizing that you're learning. It's all about choices. That's our ultimate goal, to increase a youth's awareness of how their choices impact others. Participants make the choices, and they evaluate those choices in the end. As co-facilitators the horses guide and support.

Youth need practical skills to build and support healthy relationships. They need the opportunity to develop positive life and relationship skills that are often lacking, due to the fast paced, technologically advanced and non-traditional family models experienced today. Parents, teachers, and youth themselves have identified that some youth display aggressive and/or bullying behaviours, others are struggling to cope with or proactively respond to bullying behaviours, some are struggling to positively interact and engage in their environment, while others lack positive role models on which to model their behaviours.

Little Pony Motricity Program (\$20,000/year funding partner opportunity)

Little Pony Motricity is designed for children aged 4 to 6. The program is set up with fun activities that incorporate fundamental skills in early ages of development while working with assisted learning through our equine partners. Little Pony Motricity is both a ground work and riding program.

Riders work in pairs with a pony to challenge obstacle courses designed to stimulate problem solving and sequencing skills and create self-learning and independence through play. Access to this program is open to children of all abilities. Positive changes in motor skill development and memory are typically seen within 1-2 lessons. Benefits include increased self-confidence, enhanced fine & gross motor skills, improved concentration & attention span.

Critter Connections Literacy Program (\$20,000/year funding partner opportunity)

Literacy is a vital component of learning and is a valuable life skill. Many children struggle to grasp the complex symbolism of reading and ultimately find reading a stressful experience. When this is not addressed early, children become youth who have difficulty keeping up with their peers, suffer from low self-esteem and have an increased likelihood of not staying in school.

Critter connection provides children and youth connection with a fun, compassionate and non-judgmental animal while they develop and strengthen their fundamental literacy skills. They are given the opportunity to build their reading skills by reading to their chosen animal partner whether it be pony, horse, duck, goat or sheep. They are provided with the guidance of caring and compassionate volunteer mentors to help build their confidence in reading. They will also play fun literacy developing games with their trusty animal partners. These games focus on letters, sounds, sight words, writing, combination sounds and much more! The participants will also write a story about their animal partner throughout their session which they will take home at the end of their program.

Imagine... making a wish come true, giving hope, providing a key to success... become engaged!

Sponsor-A-Horse - PARDS created the Horse Sponsorship Program to ensure a safe and beneficial riding experience. We seek community members and companies to sponsor the purchase of a horse including associated costs (vet check, vaccinations, etc.) of a suitable therapeutic program horse. Sponsors are encouraged to name "their" horse, and signage is provided on the stall door with the horse's name along with the name of the sponsor.

Adopt-A-Rider - Join the PARDS Adopt-A-Rider Scholarship Program and give the gift of animal assisted therapy to a rider with financial barriers.

Dime-at-a-Time Bottle Donation Program – Drop your bottles off at the depot marked with PARDS Recycle Plus Account #1273-3211 and the refunds will be credited to our account. Every dime helps countless riders to participate in PARDS programs and activities.

Need for Feed Campaign – An annual campaign to support the purchase and transportation of much needed hay for our animals via gift in kind donations and cash contributions.

Kickboard Sponsorships – Make an annual donation and have your logo displayed in our indoor riding arena on a 4'x 4' kickboard. Over 2000 riders, families and community members come through our arena each year.

Great "Neigh"bour Campaign – Through the month of May we seek out corporate partners serving the public to encourage a donation to PARDS from their customers. In recognition of their donation, customers sign their name on a Great "Neigh"bour placard which is proudly hung on the wall of the retailer throughout the campaign.

Monthly or Annual Giving - Become a PARDS GEM (Giving Every Month) by making a monthly or annual donation commitment. To make it simple, you can set up your donation through a preauthorized auto deposit.

Planned Giving – It is simple yet extremely impactful to leave a lasting legacy with a gift to PARDS as part of your estate planning.



Event Sponsorship - PARDS hosts events each year to help ensure community members continue to have access to the benefits of Equine Assisted Therapeutic programs in the area with much needed donations, sponsorships and financial support.

- **Community Carnival & Cook Off** June 25, 2022 – An annual event designed to include the families and friends of PARDS. Enjoy fun games and activities during the day, then move into a friendly Cook Off Contest, cash bar and dancing in the dirt. Sponsorship levels include the “Mane” event sponsor along with varying levels throughout the event.
- **Dine & Dance** – November 5, 2022 - Festivities begin with a champagne greeting followed by a delicious buffet dinner, cash bar, auctions, draws, music and dancing! The event promises to be a magical evening honouring PARDS’ riders and our supporters. Sponsorship levels include the “Mane” event sponsor along with varying levels throughout the event.

*We invite you to support your community by connecting and getting involved
... you will make a difference!*

- Be the Change you want to see in the world -

Shirley McDonald – Community Engagement Coordinator

Main Office: (780)538-3211 Cell: (780)830-6143

community@pards.ca

www.pards.ca

710009 Range Road 55, County of Grande Prairie, AB T8W 5A7

Society #50327430



here, everyone belongs



REQUEST FOR DECISION

SUBJECT:	Grande Cache Street Renaming		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: SS
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Town of Grande Cache Policy 353/15 “Street Naming and Renaming”

RECOMMENDED ACTION:

MOTION: That Council approves 110 Street, between Hoppe Ave and 98 Avenue in Grande Cache Alberta be renamed to “Beland Blvd”.

BACKGROUND/PROPOSAL:

In accordance with the Town of Grande Cache policy 353/15 “Street Naming and Renaming”, residents are permitted to submit a written request to Council to change the name of a numbered street.

Vic and Joan Beland have been stewards of the community of Grande Cache for 50 years. This proposed renaming comes from members of the community who would like to name the street after the couple, not the couple themselves. They are proposing 110 Street between Hoppe Ave and 98 Avenue be renamed or dual named “Beland Blvd”.

In 2015 the town had a proposal to rename 98 Avenue from 102 Street to 104 Street be renamed “Wall Street”, the motion was withdrawn and the renaming did not move forward.

BENEFITS OF THE RECOMMENDED ACTION:

1. A street in Grande Cache will be named after members of the community, rather than just a number.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is the community will need to adapt to a new street name. As well, utility companies, emergency response and mapping will need to be notified and updated.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to reject the proposed rename, and the street will remain as is.

Alternative #2: Council has the alternative to direct administration to initiate public consultation to ensure the community is in favour of the renamed street.

FINANCIAL IMPLICATION:

Direct Costs:

Approximately \$150.00 for the sign and materials

Ongoing / Future Costs:

N/A

STAFFING IMPLICATION:

Staff will need to remove the old sign and install a new one.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Involve

PUBLIC PARTICIPATION GOAL

Involve - To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

PROMISE TO THE PUBLIC

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

FOLLOW UP ACTIONS:

Administration will order a new sign.

ATTACHMENT(S):

- Letter request
- Policy 353/15 "Street Naming and Renaming"

"BELAND BLVD"

WHEREAS, Joan & Victor Beland are among the longest residing citizens still living in Grande Cache, and

WHEREAS, the town has progressively and continually looked for ways to recognize our citizens who unselfishly contribute their time, knowledge, and talents to volunteer to make our community better, and

WHEREAS, Vic literally built the grocery store that has fed this community for over 45 years, served as councilor for over 27 years, served on the Community Futures Board, been an active member of the Knights of Columbus, Elks, etc., and

WHEREAS, Joan has been active in the community, playing piano at many weddings, funerals, etc., has served for years on the Catholic Women's League, and

WHEREAS, Vic & Joan have tirelessly and passionately worked on countless committees in the community; have given very generous donations to every local organization, especially those involving children; including the Otters, hockey, Scouts & Brownies, schools, the new swimming pool facility, etc., and

WHEREAS, Vic & Joan Beland are still two of our greatest ambassadors, promoting Grande Cache at every opportunity, both locally and abroad, and


WHEREAS, too often we recognize our town fathers/mothers posthumously when they cannot benefit from the recognition that we wish to bestow upon them, and

WHEREAS, there has been precedent set when naming our streets and parks after prominent citizens and popular locations, and

WHEREAS, Joan & Vic Beland have raised their family in the house that they built, maintained, and lived in for over 50 years on this same street,

I would like to respectfully request that the avenue presently called "110 Street"; between Hoppe Ave and 98 Avenue be renamed (or dual named) to **"BELAND BLVD"**

Sincerely,

Two handwritten signatures in dark ink. The first signature is 'Stan Wall' and the second is 'Harry J Biglands'.

Stan Wall & Harry J Biglands
Proud citizens of Grande Cache



TOWN OF GRANDE CACHE Policy and Procedures

Title **Street Naming and Renaming**

Page 1 of 2

Section C-1
Department Council

Resolution No. 353/15
Effective Date November 25, 2015

P O L I C Y

POLICY STATEMENT

Council for the Town of Grande Cache acknowledges that street names in Grande Cache were originally established by engineers involved in the planning of the community and were based on decisions made in Edmonton with little local input. These street names have become imbedded in the history of the community and are very important to our citizens. Specific street names may be changed to recognize contributions made to the community or events that occurred in the community.

POLICY

1. The existing street names remain as they are.
2. An individual or group may submit a written request to Council to change a street name from a number to a name. The request must include the following:
 - a) clear description of the street or portion of a street to be re-named;
 - b) detailed explanation of why the request is being made - ie. the contributions the individual has made to the community, the history of the individual and its relationship to the development of the community;
 - c) indication of support from the community at large for the name change, for example, a letter being signed a number of residents in the immediate area of the street being proposed for change and the community at large.
3. Council will either:
 - a) decide if the reason for the requested name change and community support shown with the request is sufficient, or
 - b) initiate a public consultation process inviting input from the community in general in a manner they consider appropriate.
4. If the community support shown with the request or the public consultation supports changing the street name, the request for the street name will be approved with Council establishing an effective date for the change.



TOWN OF GRANDE CACHE

Policy and Procedures

Title **Street Naming and Renaming** Page 2 of 2

Section	C-1	Resolution No.	353/15
Department	Council	Effective Date	November 25, 2015

5. A sign with the new name and the existing name in brackets will be installed.
6. Changes to street names will be provided to the utility companies and emergency response providers on approval of the name change and installation of the street sign(s).
7. The street name will be shown on Town mapping when it is next updated.
8. Streets in new subdivisions be named having consideration for the history of the community and the citizens who contributed to the Town over the years.



REQUEST FOR DECISION

SUBJECT: Architectural Services Contract Cancellation

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	October 25, 2022	CAO: SW MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH PRESENTER: KG
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council direct administration to suspend the Grande Cache Event Centre Community Hall project and terminate architectural services contract with GEC Architecture.

BACKGROUND/PROPOSAL:

Greenview entered into a contract agreement with GEC Architecture under a Canadian Standard Form of Contract for Architectural Services dated July 27th, 2021. This was approved by Greenview Council Motion: 21.07.387 “that Council authorize Administration to enter into an agreement with GEC Architecture, Edmonton, Alberta to provide design service for the Grande Cache Event Centre Community Hall in the amount of \$209,950.00 plus GST, with funds to come from the Recreation Capital Budget”.

GEC Architecture provided design services up to and including the additional design effort for professional services up to July 31st, 2022. Total contractual expenditure to date for these services is \$113,500.00 plus GST. There is no work or billing/ invoices currently outstanding.

Council has indicated that the design services are no longer required by GEC Architecture under project “Grande Cache Event Centre Community Hall GEC Project #5858” due to changes in the interests of Greenview and project design scope.

Following the September 20th Committee of the Whole meeting Administration consulted the legal services of Reynolds Mirth Richards & Farmer LLP and received the following feedback.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

A written letter will serve to inform GEC Architecture that under General Conditions – GC11 Termination and Suspension – Section 11.2; Greenview will be terminating contract services for the project Grande Cache Event Centre Community Hall – GEC Project #5858 effective immediately.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Greenview Council accepting the recommended motion is that Greenview will not accumulate any further financial costs associated with continuing with this project.
2. The benefit of Greenview Council accepting the recommended motion is that Council and Administration can collaboratively work together on a more suitable project in the Grande Cache Recreation Centre.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. A perceived disadvantage of Council accepting the recommended action is that GEC Architecture may claim costs associated with a perceived loss of profit, however after review of the contract, this would be unlikely due to the fact of where the contract is being terminated at in the process. Administration did have the contract reviewed by Reynolds Mirth Richards & Farmer LLP and it is agreed that, as all work to date done by GEC has been invoiced and paid, there is no outstanding cost with terminating contract at this time.

ALTERNATIVES CONSIDERED:

Alternative #1: Council could choose to not accept the recommended motion and continue with the contract between Greenview and GEC Architecture. This is not recommended at this time due to the overall concept for the project has changed and the future of the project as originally tendered is no longer the vision for the future.

FINANCIAL IMPLICATION:

Direct Costs: There are no perceived direct costs to Greenview by Council following the recommended action.

Ongoing / Future Costs: This project will be evaluated, and future costs will come forward to Council through budget requests once a new project scope is determined.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council decides, Administration will follow up on the recommended action and motion by informing GEC Architecture of the decision in writing.

ATTACHMENT(S):

- Canadian Standard Form of Contract for Architectural Services



REQUEST FOR DECISION

SUBJECT:	Nose Creek Water Point Update		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER: DB
DEPARTMENT:	INFRASTRUCTURE & ENGINEERING	DIR: RA	PRESENTER: RA
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council accept the update on the water point in the Subdivision of Nose Creek within Greenview, for information, as presented.

MOTION: That Council approve the funding of \$240,000.00 for the purpose of adding a Small Reservoir Water Point System in the Subdivision of Nose Creek within Greenview with funding to come from the 2023 Capitol Budget.

MOTION: That Council direct Administration the proceed with option 2, for construction of a Small Reservoir Water Point System that requires a water reservoir that is filled with potable water (delivered by truck) with a circulating pump, in the subdivision of Nose Creek within Greenview.

BACKGROUND/PROPOSAL:

At the January Regular Council Meeting, Administration brought back a high-level report on a Potable Trickle Feed Water Point for the subdivision of Nose Creek.

“MOTION: 22.01.20 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the report for the estimated cost for a Potable Trickle feed Water Point in Nose Creek, for information, as presented.

Absent: Councillor Smith

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED”

Council also made the following motion during the same meeting

“MOTION: 22.01.21 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to do preliminary design work in 2022 for a Potable Trickle Feed Water Point in Nose Creek, with a build date of 2023.

Absent: Councillor Smith

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff -----CARRIED”

At the March 2021 Regular Council Meeting, Council made the following;

“MOTION: 21.03.156 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to bring back a preliminary report outlining costs for a potable water point to serve the residents in Nose Creek.

CARRIED”

Administration set out to have a whole system designed for construction in 2023. Discussions with industry and Alberta Environment and Parks, Administration thought it would be beneficial to bring back to Council before the final design. The estimated daily usage of 277.5 liters (15 jugs @ 18.5 liters) is based on 7 days /week. Currently, the subdivision of Nose Creek has about 15 residents which works out to approximately 1 jug (18.5 Liters)/day.

Option #1: Small Water Point System that entails drilling a well, building to house equipment, electrical and natural gas connections, and land development. The system will be small scale and not recommended for a reverse osmosis system but just a cartridge / treatment system.

Note1: “Please note that without a drilled well water sample it is a best guess on the level of treatment required to produce potable water.”

Note 2; “please note that a reverse osmosis system is not recommended due to the small amount of water being used”

Pros; Fully automated building built to supply potable water
Built for future demands

Cons; Cost per liter
Greenview’s current level of subsidy
Annual cost to maintain (employee time / travel / chemicals)

Option #2: Small reservoir Water Point System that entails a water reservoir that is filled with potable water (delivered by truck) with a circulating pump. The system will also add treatment if residuals start to fall from approved limits. The system includes a Building to house equipment, Solar electrical system, natural gas connection, and land development. The system will automatically call for water when needed.

Pros; Fully automated building to supply potable water
Cheaper cost per liter

Cons; Annual trucking water cost from Grovedale Water Treatment Facility
Based on today and not built for the future
Greenview’s current level of subsidy

Administration has reviewed the project and has come back with a cost comparison for Councils direction.

Option 1- Small Water Point System		
Item	Description	Cost
1.0	Site Preparation	\$20,000
2.0	Electrical Connection	\$20,000
3.0	Gas Connection	\$10,000
4.0	Drill a well	\$100,000
5.0	Prefabricated building	\$350,000
Subtotal		\$500,000.00
Engineering, 7.5%		\$37,500
Subtotal		\$537,500.00
Contingency (10%)		\$53,750
Total		\$591,250.00

Option 2- Small Reservoir Water Point System		
Item	Description	Cost
1.0	Site Preparation	\$20,000
2.0	Solar system	\$20,000
3.0	Gas Connection	\$10,000
5.0	Prefabricated building	\$145,000
Subtotal		\$195,000.00
Engineering, 8.0%		\$15,600
Subtotal		\$210,600.00
Contingency (10%)		\$21,060
Total		\$231,660.00

The attached spreadsheet shows the estimated costs (option 1 and option 2) to Greenview to produce 1 liter of potable water. The sheets give 3 different scenarios on a projected daily usage and the level of service Greenview will subsidize.

Based on the cost, information, and subsidy level administration is recommending option #2. Administration is set to proceed in 2023 based on Council's direction.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motions is Administration has provided an update on the processes and work done to investigate the true cost of having a water point in the subdivision of Nose Creek within Greenview.
2. The benefit of Council accepting the recommended motion is that Greenview ratepayers will have potable water within their community.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is the costs to construct a water point system in the subdivision of Nose Creek within Greenview.
2. The disadvantage of Council accepting the recommended motion is that providing potable water to this stand alone subdivision may set a precedence to other stand alone subdivisions. (the Narrows).

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to remove the construction of a water point in the subdivision of Nose Creek within Greenview, however, Administration does not recommend this action as the ratepayers of Nose Creek have no immediate access to potable water.

Alternative #2: Council has the alternative to provide further direction.

FINANCIAL IMPLICATION:

Direct Costs: Option #2 estimated direct cost is \$231,600.00

Ongoing / Future Costs: annual estimated cost is \$13,000.00 with an estimated increase of 3% per year

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Tentative building picture
- Water bottle fill picture
- Water Point Cost Breakdown





Manual

7 Gal.
26.5 l.

5 Gal.
18.9 l.

Stop

FLOWPOINT

USE KEYPAD TO ENTER
4 DIGIT NUMBER

7	8	9	START
4	5	6	STOP
1	2	3	FP
.	0	←	ENTER

ESTIMA

Options	Type of System	Construction	Annual
Option #1	Small Water Point System (Small scale full water production system)	\$ 591,250.00	\$ 20,000.00
Option #2	Small Reservoir Water Point System (8000 liter reservoir filled by trucks with a circulating system)	\$ 231,660.00	\$ 13,000.00

ESTIM,

Options	Type of System	Construction	Annual
Option #1	Small Water Point System (Small scale full water production system)	\$ 591,250.00	\$ 20,000.00
Option #2	Small Reservoir Water Point System (8000 liter reservoir filled by trucks with a circulating system)	\$ 231,660.00	\$ 13,000.00

ESTIMA

Options	Type of System	Construction	Annual
Option #1	Small Water Point System (Small scale full water production system)	\$ 591,250.00	\$ 20,000.00
Option #2	Small Reservoir Water Point System (8000 liter reservoir filled by trucks with a circulating system)	\$ 231,660.00	\$ 16,000.00

Scenario #1

ATED DAILY USAGE-----15 jugs @ 18.5 Liters (277.5 Liters/day)

Cost factors over a 20 year life span

Estimated daily usage	Per liter/day	Per Jug (18.5l)	Per cubic meter (1000liters)
277.5 liters (15 jugs@18.5L each)	\$ 0.49	\$ 9.05	\$ 489.32
277.5 liters (15 jugs@18.5L each)	\$ 0.24	\$ 4.49	\$ 242.71

Scenario #2

ATED DAILY USAGE-----10 jugs @ 18.5 Liters (185 Liters/day)

Cost factors over a 20 year life span

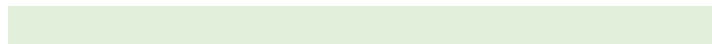
Estimated daily usage	Per liter/day	Per Jug (18.5l)	Per cubic meter (1000liters)
277.5 liters (10 jugs@18.5L each)	\$ 0.49	\$ 9.05	\$ 489.32
277.5 liters (10 jugs@18.5L each)	\$ 0.24	\$ 4.49	\$ 242.71

Scenario #3

ATED DAILY USAGE-----20 jugs @ 18.5 Liters (370 Lieters/day)

Cost factors over a 20 year life span

Estimated daily usage	Per liter/day	Per Jug (18.5l)	Per cubic meter (1000liters)
370 liters (20 jugs@18.5L each)	\$ 0.37	\$ 6.79	\$ 366.99
370 liters (20 jugs@18.5L each)	\$ 0.20	\$ 3.78	\$ 204.24



Greenviews Fee Schedule cost per m3 / 1000 Liters	Subsidy by Greenview Per m3 / 1000 liters
--	--

\$ 3.50	\$ 485.82
---------	-----------



\$ 3.50	\$ 239.21
---------	-----------



Greenviews Fee Schedule cost per m3 / 1000 Liters	Subsidy by Greenview Per m3 / 1000 liters
--	--

\$ 3.50	\$ 485.82
---------	-----------



\$ 3.50	\$ 239.21
---------	-----------



Greenviews Fee Schedule cost per m3 / 1000 Liters	Subsidy by Greenview Per m3 / 1000 liters
--	--

\$ 3.50	\$ 363.49
---------	-----------



\$ 3.50	\$ 200.74
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REQUEST FOR DECISION

SUBJECT:	Grande Cache Distribution Pumphouse Award		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2022	CAO: SW	MANAGER: DB
DEPARTMENT:	ENVIRONMENTAL SERVICES	DIR: RA	PRESENTER: DB
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – Policy 1018 Expenditure and Disbursement

RECOMMENDED ACTION:

MOTION: That Council take no action on project WD19004 Grande Cache Distribution Pumphouse Upgrades as the project exceeds the financial limits of the 2022 Capital Budget.

BACKGROUND/PROPOSAL:

Upon the dissolution of the Town of Grande Cache in 2019, Greenview inherited and assumed responsibility for several ongoing projects including the 2014 Grande Cache Water Treatment Plant Upgrades.

While the water treatment plant was recently upgraded, several issues still exist including:

- Construction deficiencies that were not completed due to the termination of the Contractor on the original 2014 Water Treatment Plant Upgrades
- Additional items to improve operations and maintenance that were identified upon inspection of the original deficiencies
- Distribution Pumphouse and Reservoir Upgrades as discovered in summer of 2021 while assessing the high flow pump and flows. Proposed upgrades include having a properly sized generator to supply back up power to the entire distribution pumphouse, adequate suction pressure to the high flow pump, and integrated controls to reduce overall distribution system pressure fluctuations when high flow pump is called upon to start.

Additional background on these issues can be found in the attached technical memorandum "Upgrade Timeline 1997-2022"

In accordance with Policy 1018 Expenditure and Disbursement

"9.2. All tender or request for proposal notices must be posted on the Alberta Purchasing Connection Website www.purchasingconnection.ca. Additional means of tendering notices may also be used."

The Tender post received interest from 7 contractors however, Alpha Construction Inc. (Alpha) was the only contractor to submit a bid.

Tendering followed a two-envelope process. Envelope 1 was for mandatory compliance and a qualifications review, whereas Envelope 2 captured all financial items. Evaluation of Envelope 2 could only proceed if a score of 70 points or more was obtained during the qualifications review of Envelope 1.

Although Alpha met all criteria and passed the 2-envelope evaluation process making them eligible for award, their bid exceeds the approved financial limits of the 2022 Capital budget

The following table, taken from the bid evaluation, outlines the proposed overall estimates throughout the concept, preliminary design and post tender phases of the project.

Phase	Sept 2021 Estimate Concept Phase	June 2022 Estimate Pre-design Phase	August 2022 Post Tender Phase
Construction			
Engineering			
Contingency			
Overall Project Estimate			
2022 Approved Budget (WD19004)			\$1,322,505
Additional Funding Estimate			\$1,309,035
Greenview Water Reserve Balance as of June 30 th , 2022			\$5,177,187

As indicated in the above table, the overall project estimate doubled in 2022. This increase can be attributed to:

- The addition of the electrical house(e-house) and foundation, due to space limitations in the existing distribution pumphouse, and
- Construction inflation costs from 2021 to 2022 are estimated to be greater than 30%

Additional background on the costs can be found in the attached technical memorandum- "Upgrade Timeline 1997-2022"

As the project exceeds the financial limits of the 2022 Capital Budget, Administration recommends that Council take no action on the award of the Grande Cache Distribution Pumphouse Upgrade at this time.

Administration is proposing to re-tender the project in 2024. In the meantime, Administration will review the outstanding deficiency work that can be completed in house. The in-house work will not complete all the deficiencies but will allow administration to complete a few pressing items in 2023.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is this reflects Councils Strategic plan to “monitor and maintain capital spending and operational fiscal responsibility.”

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is while recognizing the project exceeds the financial limits of the 2022 Capital Budget the work will need to be completed in the future.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to award to Alpha Construction Inc; however, Administration does not recommend this action as the total estimated project budget exceeds the financial limits of the 2022 Capital Budget

FINANCIAL IMPLICATION

Direct Costs: \$100,000.00 to be added to the 2023 Operational Budget

Ongoing / Future Costs: This project will be added to the 2024 budget.

STAFFING IMPLICATION:

There are no staffing implications currently, to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once a decision is made Administration will draft a letter informing the bidder of Council’s decision.

ATTACHMENT(S):

- Summary of Work July 2022 Tender Pkg Grande Cache Distribution Pumphouse Upgrades
- Predesign Report – June 2022
- Upgrade Timeline 1997-2022 – Sept 2022



REQUEST FOR DECISION

SUBJECT:	Relocation of Grande Cache Recycle bins		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 11, 2022	CAO: SW	MANAGER: DB
DEPARTMENT:	ENVIRONMENTAL SERVICES	DIR: RA	PRESENTER: ZS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accepts the cost proposal for the relocation of the recycle bins within the Hamlet of Grande Cache as presented, for information.

MOTION: That Council direct administration to leave the recycle bins in the current location within the Hamlet of Grande Cache.

BACKGROUND/PROPOSAL:

The landfill for the hamlet of Grande Cache is set to close in the near future due to capacity limits. Administration has looked at a few different sites, but still finds the ball diamond area most economical if Council chooses. Administration proposes not moving the recycle bins at this time as the future of a hamlet transfer station will be at the existing landfill location. The site will be encompassing a fully functional transfer station (recycling and garbage disposal) as a “one stop shop”

On the June 14th, 2022, Regular Council Meeting, Councillor Didow made the following motion,

"MOTION: 22.06.333 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to provide a cost proposal to move the recycle bins within the Hamlet of Grande Cache.

CARRIED"

In June of 2020 the comingled recycle bins (plastic, paper, and metals recycled together) in Grande Cache were moved from the ball diamonds to the Grande Cache Landfill. This area is easier to keep clean and is monitored on a regular basis by our on-duty scale attendant who assists residents and educates them on proper recycling practices to prevent contamination of recyclables. This service is free for residential Landfill users.

The reason for the bins being moved was the old ball diamonds site was experiencing illegal dumping, windblown garbage and recycling that was not properly disposed of and contaminated. 3-4 operations staff at the time were bailing cardboard twice a week at this location and the site was difficult to monitor and keep clean. Complaints were received about the site cleanliness.

In 2022 Greenview began charging for commercial recycling bin collection in Grande Cache as this was only charged as a recycle fee in the past as per the Schedule of Fees bylaw; Greenview's Operations team previously provided this service on an on-call basis, it is now contracted out on a weekly pickup schedule.

Currently at the Grande Cache landfill site, Greenview rents one 15-yard glass recycling bin and six 30-yard bins used for single stream recycling. Single stream recycling is where only one recycling type goes into each bin to ensure all material is being recycled and not landfilled. Greenview switched to single stream from comingled in the spring of 2022, after Administration discovered the comingled bins were arriving at the recycle centre contaminated, which resulted in the material being landfilled instead of recycled. Three bins are utilized for residential cardboard dumped twice monthly. Single stream recycling is a new initiative for Greenview which uses the other three 30-yard bins, one bin for plastics, one bin for tins/metals, and one bin for mixed paper. With single stream being a new initiative dumping frequency is undetermined, but current estimate is every two months. These bins are hauled by the contractor Hinton Scrap Metal, who was contracted when these bins were originally brought to the landfill in 2020. Table 1 shows the total cost for the monthly price using current cardboard hauling numbers and an estimate for single stream recycling.

Table 1, current recycling costs per month excluding GST

Bin Style and Hauling	Monthly and Hourly Price	Total bins and hours	Total Price
Bin Rental 6 30-yard and 1 15-yard	\$175.00 30-yard \$120.00 15-yard	7 bins	\$1,700.00
Cardboard Hauling, 2 bins per trip	\$205.00 per hour	10 hours, twice a month	\$4,100.00
Single Stream Hauling, 1 bin per trip	\$170.00 per hour	10 Hours, every second Month	\$1,700.00
Glass Hauling, every 6 months	\$170.00 per hour	10 hours, every 6 months	\$1,700.00
		Total monthly cost if glass bin serviced	\$7,500.00

Administration surveyed available options for relocating bins on Greenview owned land to a suitable location within Grande Cache that would be generally acceptable and accessible for the residents. Other than the current landfill location the only other viable option is back to the ball diamond's location. See attachment one pictures 1 through 4 for area and attachment one picture 5 for a fence description.

Site construction includes a new fully fenced area limiting access for residents to deposit recyclables into the dumping slot only and not encourage illegal dumping and cardboard being stacked beside or in between bins. Our in-house Facilities Maintenance Department provided an estimated cost for fence construction of \$15,237.62 including GST.

Administration researched two different styles of bins for the ball diamonds area. 8-yard front load bins, and the same as Greenview has currently, 30-yard roll off bins. To accommodate the same bin volume Greenview currently has with the 30-yard bins, Greenview will need 23 8-yard front load bins. Administration reached out to four recycling contractors asking to quote this proposal. Contractors were asked for pricing on both 8-yard front load and 30-yard roll off bins, hauling, tipping fees, and bin rental for these services. The table shows an inclusive cost as some companies had separated fees differently. Hinton Scrap Metal was the fourth

contractor, but they do not have 8-yard front load bins so did not submit a quote. Table 2 is an all-inclusive monthly cost estimate for single stream recycling.

Table 2, all inclusive price estimates for single stream recycling

Company	Bin size and style	Monthly cost
Environmental 360 Solutions	6 30-yard roll off bins	\$5,570.00 excluding GST
Environmental 360 Solutions	23 8-yard front load bins	\$6,351.07 excluding GST
Prairie Disposal	6 30-yard roll off bins	\$5,916.67 excluding GST
Prairie Disposal	23 8-yard front load bins	\$4,884.00 excluding GST
GFL	6 30-yard roll off bins	\$6,070.00 excluding GST
GFL	23 8-yard front load bins	\$3,974.00 excluding GST

The estimate in table 2 do not include a glass bin because only one contractor has an option for glass recycling. GFL can do a glass bin for a price estimate of \$1,560.00 per bin including rental and servicing. This is estimated at servicing one every six months based on current practice. The other two contractors do not offer glass recycle services.

These estimates are based on residential use only. If commercial users access these bins, Greenview may have to increase the dumping frequency of bins, possibly add extra bins, and potential loss of income from commercial users cancelling their cardboard bins to haul recycle materials to the community bins. Greenview currently has 35 commercial cardboard bins in service within the Hamlet for business use. These cardboard bins bring in a revenue of \$4,042.50 per month including GST. These bins are hauled away by a contractor for \$5,390.12 including GST per month.

Alternatively, Administration is researching building a small eco centre within the landfill grounds once the active pit is closed. This centre would include an area for residents to place sorted and single stream recycle materials. There will be room for the recycle balers to come out of storage to be used, room for bales to be stockpiled until shipping, and machine storage to keep our machines parked inside and out of the elements. This recycle centre will be able to sell the recycle material for the market price at the time of sale by shipping out bales to wherever the market is calling for material. This centre could be operated by Greenview's current two-person landfill staff. The Town of Valleyview constructed their recycle center in 2008 for approximately \$350,000.00. A high estimate using average inflation rate from 2008 to current is approximately \$550,000.00 for construction costs. We already own the balers, and the telehandler would assist in baling operation. Valleyview has given permission to attach photos of their recycle center for reference, see attachment two, pictures 1 through 8.

Administration recommends staying with a single stream recycling system as this is the most cost effective and ensures proper recycling. With comingled recycling there is high risk for contaminated material which has to be sent to the landfill at an average cost of \$160.00 per load. Single stream recycling can lead to cost savings by avoiding landfill fees of approximately \$960.00 over a 6-month period. Since receiving the estimates in table 2, Administration recognizes cost savings within our operation that we plan to implement.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will have the financial information to make an informed decision on the future recycling location in the Hamlet of Grande Cache.
2. The benefit of Council accepting the recommended motion is Administration has recognized potential savings to be implemented.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to leave the recycling at its current location and work towards an eco center for the Hamlet of Grande Cache. This could be developed after the active landfill is closed and we are operating as a transfer station.

FINANCIAL IMPLICATION:

Currently no budget for fence construction if that is the selected route. Recycling monthly costs to come out of Environmental Services Solid Waste environmental control equipment budget.

Direct Costs: Dependant on Council decision.

Ongoing / Future Costs: Dependant on Council decision.

STAFFING IMPLICATION:

Our current landfill operator can accommodate checking the new location for recycling in the morning and evening of his scheduled shifts on his way to and from the landfill. Environmental Services will coordinate with Grande Cache Operations for snow and ice clearing in the winter months from around and inside the fenced area.

PUBLIC ENGAGEMENT LEVEL:

Greenvue has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

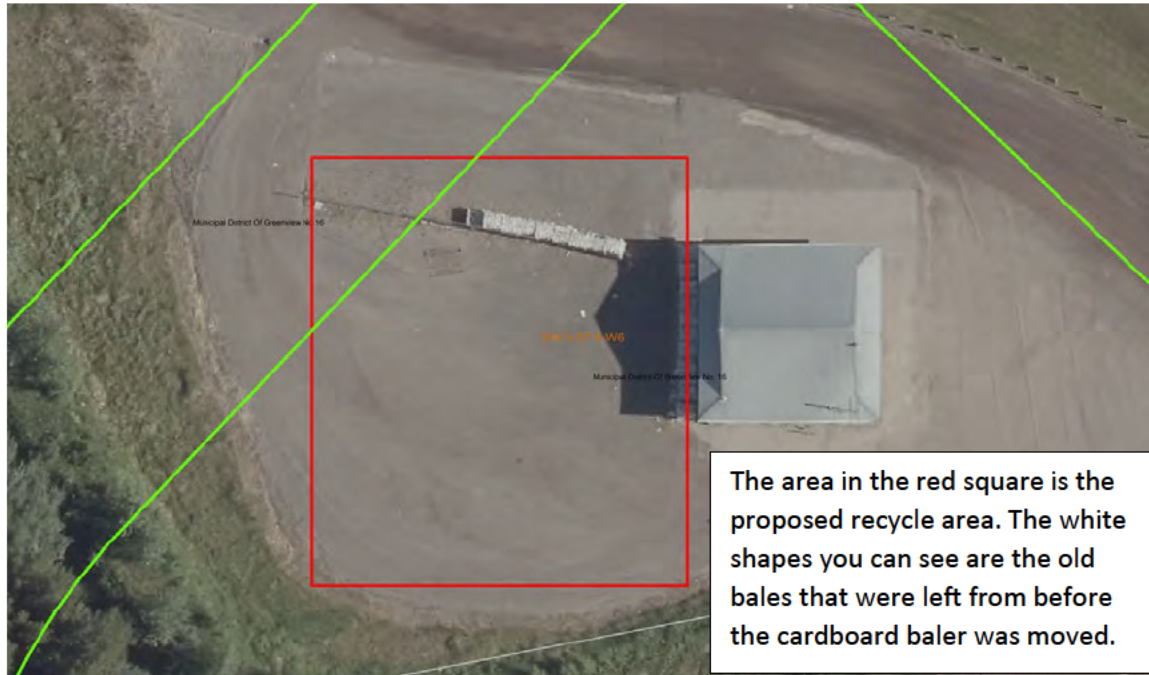
Dependent on Council's decision, follow up actions include public notification and fence construction.

ATTACHMENT(S):

- 1. Pictures 1 through 5 of proposed ball diamond's location
- 2. Pictures 1 through 8 of the Valleyview Recycle Centre, for future ideas for eco centre

Attachment One

Grande Cache Ball Diamonds location picture 1



Grande Cache Ball Diamonds picture 2



Attachment One

Grande Cache Ball Diamonds picture 3

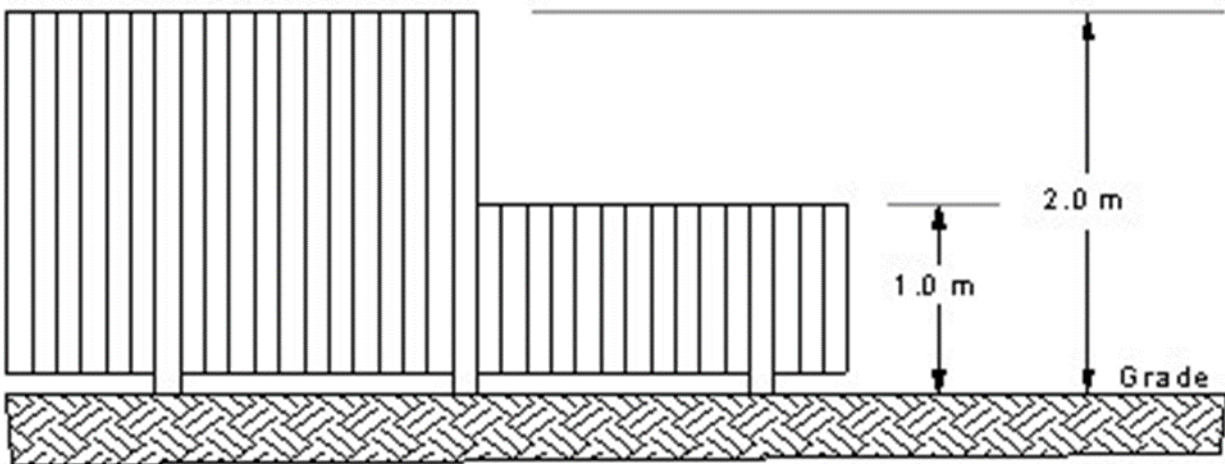


Grande Cache Ball Diamonds location picture 4



Attachment One

Grande Cache Ball Diamonds location picture 5



The fenced area would be designed similar to the picture above. The bins would be placed behind the fence within the 1.0m height sections with the dumping slots facing out, while the rest of the fence would be built to the 2.0m height.

Attachment two

Valleyview Recycle Centre picture 1



Inside of Valleyview Recycle Center. Storing the white bags of shredded plastic, cages on tin cans, and bales of cardboard. The yellow machine in the back is a baler.

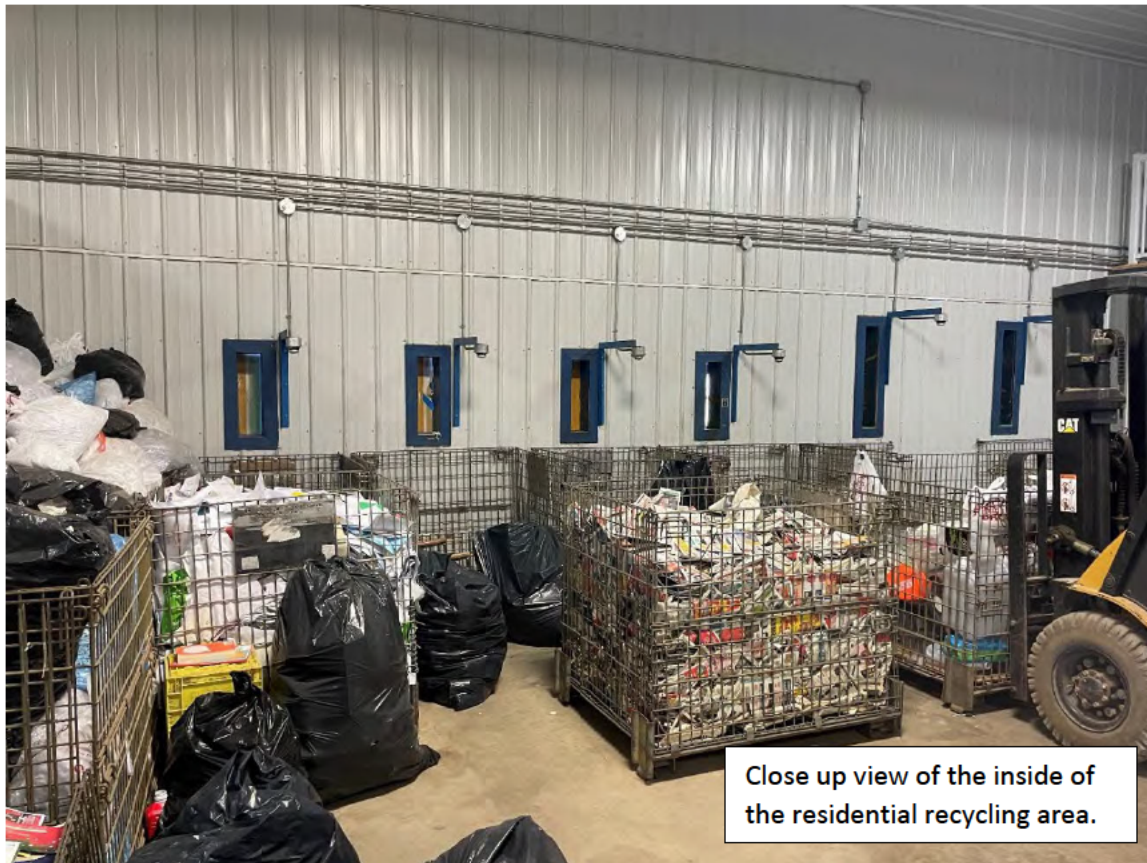
Valleyview Recycle Center picture 2



Inside of Valleyview Recycle Center. Showing the other angle with light tube storage, and the inside of the residential recycling access.

Attachment two

Valleyview Recycle Center picture 3

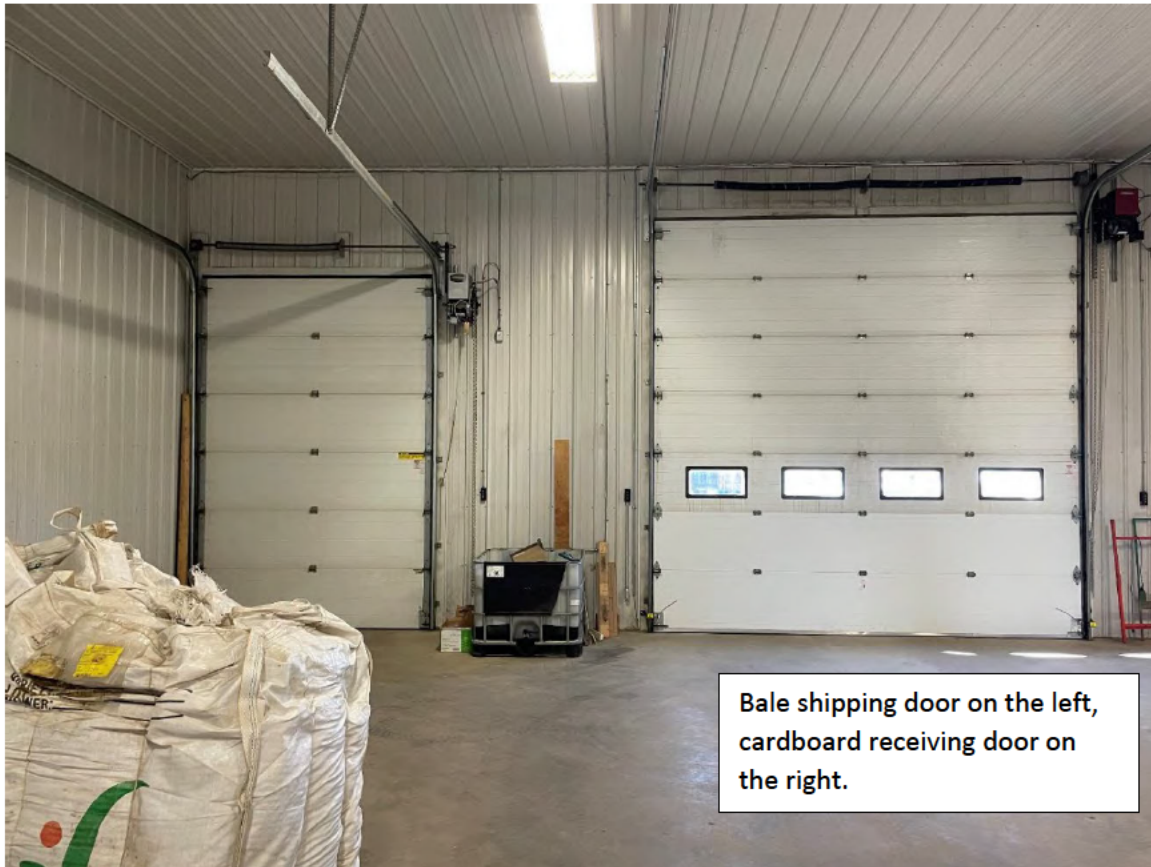


Valleyview Recycle Center picture 4



Attachment two

Valleyview Recycle Center picture 5



Valleyview Recycle Center picture 6



Attachment two

Valleyview Recycle Center picture 7



Outside of the Recycle Center, showing the shipping door and dock on the right, as well as a lean-to storage on the far right of the building.

Valleyview Recycle Center picture 8



Outside view of the residential recycle location.



Municipal District of Greenview No. 16

NAME: Winston Delorme
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
Oct. 3				ASCHA North Region Meeting							
Oct. 10	18:00	21:00	M	Travel to GP	200			1	50.00		262.00
Oct. 11	7:00	17:00	M	Council Meeting/Travel to GP	300	1			20.00		447.00
Oct. 12	7:00	17:00	M	PRC/MPC/ Travel to GC	500	1			20.00		447.00
NOTES:				KILOMETER CLAIM			TOTAL		90.00		1156.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1000	610.00	NET CLAIM		90.00		1156.00
				\$0.17 per km	1000	170.00					
				SUBTOTAL		780.00	TOTAL CLAIM			2026.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		780	AMOUNT DUE (OWING)			\$2,026.00	



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Sep	8:15	13:00	M	Regular Council meeting	80						308.00
03-Oct	8:00	16:30	M	Greenview U, Planing & Procurement	350						447.00
NOTES:				KILOMETER CLAIM			TOTAL				755.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	430	236.50	NET CLAIM				755.00
				\$0.26 per km	430	111.80					
				SUBTOTAL		348.30	TOTAL CLAIM				1103.30
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		348.3	AMOUNT DUE (OWING)				\$1,103.30

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
4.75	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
8.5	M	TRUE	TRUE	TRUE	0	0	0	0	447	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Doing Calculations

[illegible]



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2022	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Sep	8:45	11:50	M	Council - Zoom							262.00
30-Sep	12:00	15:00	M	Truth & Reconciliation	16						262.00
03-Oct	8:00	15:45	M	Greenview University - Grovedale	256						308.00
06-Oct	9:00	10:10	M	RMA Aggregate Payment Levy - Zoom							262.00
NOTES:				KILOMETER CLAIM			TOTAL				1094.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	272	149.60	NET CLAIM				1094.00
				\$0.26 per km	272	70.72					
				SUBTOTAL		220.32	TOTAL CLAIM				1314.32
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		220.32	AMOUNT DUE (OWING)				\$1,314.32

Claimant

October 6, 2022
Date

256

Approved

Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3.083333	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
3	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
7.75	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
1.166667	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Doing Calculations

O/T Limit	Meet Tot	M or C		Mileage		
0	262	262		0		
0	262	262		16		
0	308	308		256		
0	262	262		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
0	0	0		0		
					over 5000	over 5000
			Mlg Total	272	272	0
			Text rule	\$0.55 per km		0
			Mlg calc	149.6		0
			Ntp calc			



Municipal District of Greenview No. 16

NAME: Dave Berry
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Sep	8:30	13:30	M	Reg Council	30						308.00
03-Oct	8:00	15:00	M	Greenview U Grovedale	240						308.00
05-Oct	9:00	13:00	M	ASB	30						262.00
06-Oct	9:00	10:00	M	Aggregate Levy zoom							262.00
04-Oct	19:00	20:00	M	Crime Watch	30						262.00
06-Oct	17:00	22:00	M	Crime Watch AGM	30						308.00
NOTES:				KILOMETER CLAIM			TOTAL				1710.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	360	198.00	NET CLAIM				1710.00
				\$0.26 per km	360	93.60					
				SUBTOTAL		291.60	TOTAL CLAIM				2001.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		291.6	AMOUNT DUE (OWING)				\$2,001.60

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
5	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
7	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
4	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
1	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
1	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
5	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

ting Calculations

O/T Limit	Meet Tot	M or C
0	308	308
0	308	308
0	262	262
0	262	262
0	262	262
0	308	308
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

Mileage

30
240
30
0
30
30
0
0
0
0
0
0
0
0
0
0
0
0
0

	over 5000	over 5000
Mlg Total	360	360
Text rule	\$0.55 per krr	0
Mlg calc	198	0
Ntp calc		



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Sep	8:00	12:30	M	Regular Council Meeting	76						308.00
30-Sep	11:30	15:30	M	Truth and Reconciliation	76						262.00
28-Sep	16:30	20:30	M	PACE	168						262.00
03-Oct	8:30	14:00	M	Greenview U	268						308.00
03-Oct				Travel to Drayton Valley for RhPAP	302			X	50.00		
04-Oct			C	RhPAP Conference				X	50.00		447.00
05-Oct			C	RhPAP Conference							447.00
06-Oct			C	RhPAP Conference	302			X	50.00		447.00
NOTES:				KILOMETER CLAIM			TOTAL		150.00		2481.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	1192	655.60	NET CLAIM		150.00		2481.00
				\$0.26 per km	1192	309.92					
				SUBTOTAL		965.52	TOTAL CLAIM				3596.52
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		965.52	AMOUNT DUE (OWING)				\$3,596.52

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
4.5	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
4	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
4	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
5.5	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
0	O	TRUE	TRUE	FALSE	0	0	50	50	0	0	0
0	C	TRUE	TRUE	FALSE	0	0	50	50	0	0	0
0	C	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	C	TRUE	TRUE	FALSE	0	0	50	50	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Estimating Calculations

O/T Limit	Meet Tot	M or C	Mileage		
0	308	308	76		
0	262	262	76		
0	262	262	168		
0	308	308	268		
0	0	0	302		
0	0	447	0		
0	0	447	0		
0	0	447	302		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
				over 5000	over 5000
		Mlg Total	1192	1192	0
		Text rule		\$0.55 per krr	0
		Mlg calc		655.6	0
		Ntp calc			



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Sep	7:00	15:00	M	Regular council	305						308.00
30-Sep	12:00	15:30	M	Truth and Reconciliation speaker	26						262.00
03-Oct	9:30	14:00	M	Greenview U	26						308.00
05-Oct	13:30	14:30	M	Canfor wetlands open house	64						262.00
06-Oct	9:00	16:00	M	Library Board Conference zoom							308.00
07-Oct	9:00	16:00	M	Library Board Conference zoom							308.00
NOTES:				KILOMETER CLAIM			TOTAL				1756.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	421	231.55	NET CLAIM				1756.00
				\$0.26 per km	421	109.46					
				SUBTOTAL		341.01	TOTAL CLAIM				2097.01
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		341.01	AMOUNT DUE (OWING)				\$2,097.01

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
8	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
3.5	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
4.5	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
1	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
7	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
7	M	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Doing Calculations

[illegible]



Employee # : _____
Department: Council

Claimant

Date

268

Approved

Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Sep	17:00	20:00	M	Travel to VV	350			X			262.00
27-Sep	7:00	14:00	M	Regular Council meeting		X		X	70.00	135.16	308.00
28-Sep	16:00	20:00	M	GP Regional Toruism Assoc. meeting	350		X	X	70.00	50.00	262.00
29-Sep	10:30	12:00	M	FCSSAA Budget meeting							262.00
30-Sep	13:00	15:00	M	National Truth and Reconciliation Day							262.00
03-Oct	16:00	19:30		RhPAP Conference - Registration fee						266.23	
03-Oct	16:00	19:30	C	Travel to Drayton Valley - RhPAP	375			X	50.00		447.00
04-Oct	8:00	17:00	C	RhPAP Conference							447.00
05-Oct	8:00	17:00	C	RhPAP Conference							447.00
06-Oct	8:00	13:00	C	RhPAP Conference - Travel home	375					516.94	447.00
07-Oct	6:00	15:00	M	FCSS directors day meeting in VV	700	X	X		40.00		447.00
06-Oct				Hotel for GC Committee member RhPAP Conference						470.29	
NOTES:				KILOMETER CLAIM			TOTAL		230.00	1438.62	3591.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	2150	1182.50	NET CLAIM	230.00	1438.62	3591.00	
				\$0.26 per km	2150	559.00					
				SUBTOTAL		1741.50	TOTAL CLAIM			7001.12	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1741.5	AMOUNT DUE (OWING)			\$7,001.12	

Claimant

Oct. 10, 2022
Date

269

Approved

Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3	M	TRUE	TRUE	FALSE	0	0	50	50	262	0	0
7	M	FALSE	TRUE	FALSE	20	0	50	70	308	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
4	M	TRUE	FALSE	FALSE	0	20	50	70	262	0	0
1.5	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
2	M	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
3.5	O	TRUE	TRUE	TRUE	0	0	0	0	262	0	0
3.5	C	TRUE	TRUE	FALSE	0	0	50	50	262	0	0
#VALUE!	C	TRUE	TRUE	TRUE	0	0	0	0	#VALUE!	#VALUE!	#VALUE!
9	C	TRUE	TRUE	TRUE	0	0	0	0	447	0	0
5	C	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
9	M	FALSE	FALSE	TRUE	20	20	0	40	447	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

ing Calculations

O/T Limit	Meet Tot	M or C	Mileage		
0	262	262	350		
0	308	308	0		
0	0	0	0		
0	262	262	350		
0	262	262	0		
0	262	262	0		
0	262	0	0		
0	262	447	375		
#VALUE!	#VALUE!	447	0		
0	447	447	0		
0	308	447	375		
0	447	447	700		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
				over 5000	over 5000
		Mlg Total	2150	2150	0
		Text rule		\$0.55 per km	0
		Mlg calc		1182.5	0
		Ntp calc			



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Sep	8:00	20:30	m	RDDDMS dino tracks tour, travel to Calga	220		1	1	70.00		510.00
27-Sep			c	regular council meetin(virtual), CFNA symposium(CFWY)							447.00
28-Sep			c	CFNA Symposium (CFWY)							447.00
29-Sep			c	CFNA Symposium (CFWY), travel to GC	220			1	50.00		447.00
Oct 7	11:00	16:00	m	CFWY executive meeting, Hinton	300						308.00
NOTES:				KILOMETER CLAIM			TOTAL		120.00		2159.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	740	407.00	NET CLAIM		120.00		2159.00
				\$0.26 per km	740	192.40					
				SUBTOTAL		599.40	TOTAL CLAIM				2878.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		599.4	AMOUNT DUE (OWING)				\$2,878.40

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
12.5	m	TRUE	FALSE	FALSE	0	20	50	70	510	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	FALSE	0	0	50	50	0	0	0
5	m	TRUE	TRUE	TRUE	0	0	0	0	308	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Estimating Calculations

	Mileage		
	220		
	0		
	0		
	220		
	300		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	over 5000	over 5000	
Mlg Total	740	740	0
Text rule	\$0.55 per krr		0
Mlg calc		407	0
Ntp calc			