



REGULAR BOARD MEETING AGENDA

Wednesday September 21, 2022

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held June 22, 2022 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	4
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, June 22, 2022

1: Chair Perron called the meeting to order at 9:38 am.
CALL TO ORDER

PRESENT	Chair, Member at Large, Greenview	Roxanne Perron
	Board Member, Member at Large, Greenview	Tammy Day
	Board Member, Member at Large, Greenview	Trina Parker-Carroll
	Board Member, Greenview Councillor	Duane Didow
	Board Member, Greenview Councillor	Sally Rosson

ATTENDING	FCSS Manager	Lisa Hannaford
	Recording Secretary	Corinne D'Onofrio

ABSENT	Board Member, Town of Valleyview Mayor	Vern Lymburner
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#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 22.06.20 by: BOARD MEMBER, TAMMY DAY
 That the June 22, 2022 agenda be adopted as presented.
 CARRIED

#3.1
REGULAR
MEETING
MINUTES

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES
MOTION: 22.06.21 Moved by: BOARD MEMBER, SALLY ROSSON
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, May 18, 2022 be adopted as presented.

CARRIED

#3.2 BUSINESS
ARISING FROM
MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION **4.0 DELEGATION**

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 FCSS MANAGER REPORT

MOTION: 22.06.22 by: BOARD MEMBER, DUANE DIDOW

That the Green View FCSS Board accept the June 2022 Manager's report as presented for information.

CARRIED

#7
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PARKER- CARROLL

- No report at this time

BOARD MEMBER DAY

- Informing seniors in Grovedale of programs and services available through Green View FCSS

BOARD MEMBER ROSSON

- Reported that she will share Green View FCSS activities with Council more often

BOARD MEMBER DIDOW

- Attended a FCSSAA meeting in May and information was shared about the new Provincial reporting process
- Mentioned the plans for speakers at the next FCSSAA Annual Conference in November

CHAIR PERRON

- Attended the Spring Regional Conference in Grande Prairie

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

**#9 CLOSED
SESSION**

9.0 CLOSED SESSION

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, September 21, 2022 at 9:30am.

**#10
ADJOURNMENT**

10.0 ADJOURNMENT

MOTION: 22.06.23 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That this meeting adjourns at 12:06pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 21, 2022

GM:

MANAGER: LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER: LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the September 2022 Managers report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Managers report

Green View FCSS

September 2022 Managers Report

Dear Board Members,

I hope everyone had a wonderful summer break!

We are looking forward to seeing you all again and to welcome our newest Board member at large from the Town of Valleyview.

This report will provide brief highlights about events that took place during the summer, as well as those upcoming. More details will follow in the coordinators report attached.

Green View FCSS partnered with the Recreation department to facilitate an Outdoor Survival Camp at Johnson Park, Grovedale Fishpond and Grande Cache. This camp provided youth aged 8-12 with valuable information on survival in the woods, starting and maintaining fires, knife work and how to build a shelter. In DeBolt, seventeen youth attended the 3-day summer camp, where the focus was on developing healthy communication skills, conflict resolution and teamwork. Responses from the youth surveys are found in the Youth Coordinators report.

Prior to the summer break, administration provided information on the Wize Guyz program, which is an evidenced based 22-week program offered to male identified youth aged 13-19. The goal of WizeGuyz is to promote mental health and decrease adolescent dating violence. Through a competitive process Green View FCSS was chosen as a scaling site to offer the program, and four facilitators took a weeklong training in Calgary. Since that time, we have received permission from both Hillside School in Valleyview and the Grande Cache Community High school to deliver this program during school hours. We are currently in the recruitment process.

Green View FCSS was the only scaling site in Alberta approved by the Centre 4 Sexuality and Canadian Public Health Association to be part of the evidence-based Relationship & Sexual Health Education scaling project. The Relationship & Sexual Health Education is a comprehensive sexual health program dealing with sexual and reproductive health, healthy and respectful relationships, violence prevention and consent skills promotion. This program is designed for students in grade 7, 8, 9, 10, 11, and 12. Through this program Green View FCSS will be participating and contributing to ongoing cutting-edge research that will help inform practice and learning in the field of youth and sexual health. Training for this program will commence in September and consist of 25 hrs of training over zoom.

The Gay Straight Alliance is an afterschool program allows 2+LGBTQ, two spirited, lesbian, gay, bisexual, transgender, queer, and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently the GSA in Valleyview has seven regular attendees.

The Rural GSA Coordinator for the Alberta GSA Network from the University of Alberta, Institute for Sexual Minority Studies & Services, attended GSA in Valleyview on June 29 to do a presentation on queer history, coming out and self acceptance and mental health. The coordinator shared valuable information to the youth about 2+LGBTQ human rights and lived experiences

Home support services continue to be a vital program that over one hundred resident's access, and over the summer months eight new clients have requested assistance. The following story demonstrates the impact of this important FCSS service. A client who is living with cancer is in his final years of existence and wants to die at home. With the support of our Home Support team, we are providing both respite and cleaning as his family does not reside in Grande Cache. The gentleman would not be able to be in his home if we had not collaborated with other agencies and his friends to assist him in his end-of-life plan.

The Wheels for Meals program in Grande Cache has five individuals utilizing this service. This service not only contributes to nutritional needs of residents but also reduces isolation. There is one client on Wheels for Meals that lives alone, and her daughter is out-of-town. The daughter has commented "I am so happy that the Outreach Worker from FCSS can go over and see my mother each day, just knowing that she is getting a healthy meal once a day is so comforting." The Red Willow Lodge in Valleyview has still not resumed the Wheels for Meals partnership at this time due to remaining Covid protocols.

Community Connections, organized by Green View FCSS took place on September 6 in Grande Cache. Over twenty organizations, clubs, and sports teams were represented, and 106 community members attended. The Town of Valleyview hosted a similar community registration event on September 8th.

The Older Adult Information Day will take place October 12 in Grande Cache and September 29 in Valleyview. Older Adult Information Day is an annual event focusing on programs and services available to the senior and older adult population. Based off the input received during senior's week administration is exploring educational opportunities on subjects such as cannabis, sexual health, elder abuse, fall prevention, and how to adjust to life after the passing of a partner. The event in Valleyview will be offered in collaboration with the Greenview Multiplex.

The Provincial building in Valleyview has flooded, and as a result there has been a request by the MITTAA drug and alcohol counsellor for temporary office space in the FCSS building. Administration is pleased to assist this request until the provincial building is ready to house staff once again.

Administration will attend a Men's Shed conference in Cold Lake in Mid -September. The Men's shed is an international movement that provides a healthy space for men to gather, connect and learn new skills. Administration looks forward to providing additional information about this movement to the Green View FCSS Board. There is currently a Men's Shed operating in Grande Prairie.

Administration will be meeting with all school Principals in the next couple of weeks to review program offerings and to set a tentative schedule based on needs.

Green View FCSS is hosting a Northwest Directors Day on October 7th. This is an informal meeting where Directors in the region can gather, discuss programming and other FCSS related items.

Unfortunately, the poverty simulation planned for October has been cancelled due to lack of resources and trained staff from the Hinton Learning Center.

The Breakfast with the Guys event will be hosted on November 3 in Grande Cache and November 4 in Valleyview. This event is hosted in partnership with the HEART (health, education, and action in relationships Team), and the Alberta Council of Women's Shelters. The Real Talk With Men 2023 calendar will also be unveiled at the breakfast in Valleyview.

Administration is actively engaged in a provincial working group to revise the FCSS handbook and outcomes measure guide.

Included in this report are updates from the coordinators, the proposed 2023 budget, the current 2022 actuals and the updated strategic plan with recommendations.

I look forward to seeing you on September 21 @ 9:30!

Lisa



September 8, 2022

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: Summer 2022 Grande Cache office report

Assistant Manager Overview

Total of all individuals assisted in June - August: 1420

**This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

Summer 2022 was a success. The summer slow down we typical experience did not happen this year, which was a wonderful surprise. Registration and outcomes for Green View FCSS youth offerings was strong (details can be found in the Youth Coordinator portion of this report). The service provision through the Outreach Coordinator has seen increased interest and use and we have received confirmation that WiseGuyz will be delivered at the high school this school year.

In the next few weeks meetings will take place with all schools in town and Susa Creek school to discuss programming available to students. With the addition of the Canadian Public Health Association and Centre for Sexuality Relationship and Sexual Health Education program we anticipate a busy 2022/23 school year.

June marked the end of the first reporting period for the Meadows to Mountains Homelessness Prevention Project. The grant agreement with Rural Development Network began in November 2019 and will end March 31, 2024. This past quarter we assisted two families effectively diverting homelessness. Since 2019 a total of 66 individuals have remained home, this number represents parents, children, and adults. Total financial assistance provided since 2019 is \$48 000.00.

Administration is looking forward to hosting the first ever Breakfast with the Guys in Grande Cache. It will take place at the Eagle's Nest Hall on November 3. Another first in Grande Cache will be Older Adult Information Day (details can be found in the Outreach Coordinator portion of this report) on Wednesday, October 12 at the Grande Cache Tourism and Interpretative Centre from 9:00 am to 2:00 pm.

We enter fall with optimism and enthusiasm as we bring new impactful programming and event to the Grande Cache area.

Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	8	7	7	8	6	14	16	10					76
AISH	9	9	11	2	5	4	6	10					56
Seniors Supports	4	3	17	6	4	3	7	13					57
Referrals	30	10	23	11	11	10	18	17					130
Other	385	259	284	270	212	221	214	291					2136
Total Client Visits	436	288	342	297	238	252	261	341					2455
Residence Break Down:													
Grande Cache	354	224	289	249	208	223	197	279					2023
Cooperatives & Enterprises	43	45	40	27	17	20	41	36					269
Other	39	19	13	21	13	9	23	26					163
Total	436	288	342	297	238	252	261	341					2455

*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	36	57	62	68	59	58	42	45				
CVITP	1	12	40	20	12	9	19	7				
Eating for Your Well-Being	0	0	0	0	0	1	0	0				
Hope Exists in Lots of Places (H.E.L.P)	3	2	1	1	2	0	0	0				
Wheels for Meals	1	1	1	1	1	1	2	5				
Adopt a driveway	0	0	0	0	0	0	0	0				
Welcome Packages	0	0	0	0	0	1	2	5				

There has been a noticeable increase in the number of seniors coming in to apply for various supports, including Canada Pension Plan, Old Age Security, Guaranteed Income Supplement, and Alberta Seniors Benefit. Many of these are recently eligible for these programs, though the Community Resource Centre is seeing a few utilizing Special needs Assistance for Seniors.

The annual Community Connections night took place on Wednesday, September 7 at the Grande Cache Recreation Centre. The event is organized by Green View FCSS. Over 20 tables were booked with representatives from various organizations, sports clubs, and agencies were on site to raise awareness of their offerings and accept registrations. 106 community members attended the event.

UPCOMING

- Invitations for Breakfast with the Guys
- Promotional materials for Older Adult Information Day

Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Grief and Loss Support	4	10	10	14	14	14	14	3				
Home Support (Cooperatives & Enterprises)	18	18	18	18	18	18	18	18				
Home Support (Hamlet of Grande Cache)	29	29	30	30	31	31	33	33				
Meadows to Mountains Homelessness Prevention Project	5	1	0	0	2	1	0	2				

Over the past few months 3 Home Support clients have passed away. Surviving spouse and family members appreciate being able to access the Creative Grief and Loss program so soon after their loved ones passing. In July several clients completed the Grief and Loss program, and outcomes are as follows:

Survey question	Pre-survey	Post-survey
I am to deal with my situation	100% - strongly disagree	57% - strongly agree 43% - agree
I use health strategies to manage stress	100% - somewhat agree	28% - strongly agree 72% - agree
My grief is impacting my daily activities	100% -very often	100% - almost never

Whispering Pines Lodge has requested the Creative Grief and Loss program to return for lodge residents (group sessions) in September. The program is designed to run 10 -14 weeks; however it may be less depending on interest from residents. It will be delivered every second Thursday.

Inquiries continue regarding the Meadows to Mountains Homelessness Prevention Project, three clients expressed need for financial assistance, however they did not meet Reaching Home criteria. Those clients were provided options, like speaking with their bank and referrals to organizations, for example Money Mentors.

UPCOMING

- Creative Greif and Loss (group sessions) Big Horn Golden Age Club
- Older Adult Information Day (October 12, 2022)

Outreach Coordinator

Transportation barriers are the number one reason for clients accessing Outreach Coordinator services. The clients who receive transportation for medical appointments and assistance with shopping for essential needs are unable to drive due to age related issues. The needs of clients do not align with the Community Bus schedule and are fixed incomes which makes it unrealistic to use taxi service. Clients rely on this service to meet their needs and maintain their independence to age in place.

Over the summer months the Outreach Coordinator has helped 29 clients and had over 200 interactions with those clients. The increased visibility of the Outreach Coordinator in the community when out with clients has resulted in more inquires and referrals. The main referral source is Alberta Health Services Home Care followed closely with referrals from Whispering Pines Lodge. Wheels for Meals clients have increased from 1 to 5 and the Outreach Coordinator delivers meals 5 days a week.

Older Adult Information Day planning is underway and will take place at the Grande Cache Interpretive Centre on October 12th, 9:00 am – 2:00 pm. Session content has been determined by the interests of local older adults. The top three requested information sessions are how to have sex after 60 without physical harm, medical assistance in dying, and cannabis. These topics and others will be covered. Full details will be confirmed in September and information will be provided in the next monthly report.

Beginning late September and continuing until December the Outreach Coordinator will be present at the Big Horn Golden Age Club every Friday 1:00 pm – 2:30 pm. During this time older adults can receive assistance with forms, referrals and information on FCSS services like Just In Case and Creative Greif and Loss.

The Outreach Coordinator is assisting the Youth Coordinator with Wise Guyz implementation (more information can be found in the Youth Coordinator section of this report) and provided an assist in delivery of the Babysitting Course delivered at the end of August. Assistance was provided due to the large enrollment for the course, 16 youth.

UPCOMING:

- Older Adult Information Day (October 12)
- Wise Guyz recruitment and parent information session (October)
- Afternoons with Ray at the Big Horn Golden Age Club (last week of September)

Youth Coordinator

The following programs were delivered during the summer months: Life Skills Day Camp (July 5 – 7), Indigenous Life Skills Day Camp (August 8 -11), and the Babysitting Course (August 29 – Sep 1). Registration was strong with both the Indigenous Life Skills Camp (20 youth) and Babysitting Course (16 youth) reaching capacity. In total 50 youth participated in FCSS offerings. Outcomes are as follows:

Life Skills Day Camp – post survey	
I am more aware of the importance of making informed decisions	1% disagree, 1% somewhat agree, 98% agree
I am better at taking responsibility form my actions even when it is hard	38% somewhat agree, 62% agree
I am better at knowing when people are upset, even when they say nothing	1% disagree, 99% agree
I was given tools and ideas to gain more confidence and self-esteem	1% somewhat agree, 99% agree
Participant comments: “This course is the best I want to come in it again.”	

The Indigenous Life Skills Camp was a huge success. Youth learned how to prepare an animal hide start to finish over 3 days (6 hours/day). This camp was made possible with the contributions of hides and volunteer elders and local knowledge keepers from Aseniwuche Winewak Nation and youth from the Louis Delorme Memorial Committee Youth Action Club, who prepared all snacks and meals for participants. During the hide preparation process youth gained a new appreciation for the beliefs of Indigenous peoples. As a result of the positive impact witnessed by the adults delivering the camp there is interest in partnering for future youth experiences.

Indigenous Life Skills Camp – post survey (delivered with assistance from Aseniwuche Winewak Nation & Louis Delorme Memorial Committee)	
I know about the Indigenous Culture	68% agree, 32% strongly agree
I believe we need to respect rights and feelings of people from diverse groups completely different than mine	38% agree, 62% strongly agree
I show respect for other kids	1% sometimes, 99% most of the time
Participant comments: What did you like most? “I liked everything and I had fun.”, “The hands-on learning and exploration of Indigenous culture. I am grateful for the opportunity.”. “The scraping.” What did you like least? “The smells of the hides.” “I didn’t like the membrane or the deer head being cut open.” Additional comment from a parent: “The abundance of mentorship and traditional knowledge these kids are learning here are truly milestones and will add a lifetime of memories. At one point today when I asked the kids what process is the softening of the hide and how do we do that process. They were speaking up and at that point teaching me.”	

The Babysitting Course was not originally scheduled for summer delivery, however in early July, six parents wanted to know when it would be offered. The decision was made to add the course to summer programming. Once advertised the Course filled to it’s maximum of 16 participants.

Babysitting Course – post survey	
I make good decisions when babysitting	42% sometimes, 58% always
I am better planning ahead for a babysitting job	100% always
The babysitting course has helped me feel good about myself	4% sometimes 96% always
Participant feedback: “I loved this course and changing the poop diapers.” “I had fun.”	

In August administration met with the Grande Cache Community High School Principal, and received a yes to running WiseGuyz during the 2022/23 school year. Given the small student body the program will be offered to grade 9 and grade 10 male identified youth. Moving into the recruitment phase the following is planned: week of October 2, a letter to parents will be sent through the high school and parent engagement session will take place, Oct 11 administration will visit grade 9 and 10 classes to recruit participants, October 14 an additional recruitment tool will take place where interested youth will have a chance to get to know the facilitators. First WiseGuyz session is scheduled for October 21.

The last few months of the previous school year the Youth Coordinator was facilitating the Gay Straight Alliance at Summitview Middle School. Administration will connect with the school in September to determine the plan for the 2022/23 school year.

The Youth Coordinator will be trained for the Canadian Public Health Association Relationship and Sexual Health Education program this fall. Following training schools will be contacted to confirm delivery of the program.

UPCOMING:

- WiseGuyz recruitment and parent engagement session
- Meetings with school principals regarding Green View FCSS program offerings
- Relationship and Sexual Health Education Program training

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: Sept 2022 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. Currently, there are 75 clients, 51 from the MD and 24 in Valleyview. 8 new clients started over the summer months. In the last 3 months, we transported clients to essential services 12 times.

The Home support staff are participating in ICS100 (Incident Command Systems) training. This training is to help prepare staff to assist in Emergency Social Services, should FCSS be called in to support a Municipal emergency activation.

- **Older Adult Information Day**

Older Adult Info Day is being held at the Greenview Regional Multiplex on Sept 29 starting at 9:00 am and running until 4:00 pm. It is a collaboration between the GRM and FCSS. Sessions on Emergency Preparedness, Sexual Health, Understanding Dementia, and Medical Cannabis are being held in the boardroom. A session on the GLA:D (osteoarthritis) program will be set up in the dance studio, Floor Curling and Pickleball will be happening in the Fieldhouse, and the Walk and Stretch program will be using the track. The FCSS Home Support staff will be using the concession to provide refreshments and lunch for the participants.

- **Balance Restorative Yoga**

Balance is set to run in Valleyview this fall, starting Oct 14 and running Mondays and Fridays for 10 sessions. It will be held in the FCSS boardroom. The DeBolt Community Centre is taking the lead on this program in their community. They have hired their instructor and set their schedule with FCSS providing some funding to them.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest incomes and simple tax situations. During the tax months of March and April, the program completed 576 returns. Over the summer clients continue to come in to get the returns completed. 35 returns were done in June, July, and August.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

VV	MD	SL	2022								
241	114	348									
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL
187	61	455	\$ 286,313.00	\$ 1,066,060.00	153	\$ 61,130.00	\$ 403,711.00	\$ 398,501.00	\$ 1,033,146.00	\$ 270,564.00	\$ 3,519,425.00
703											

- **Workshops**

Planning has started to hold workshops in Valleyview, DeBolt, and Grovedale during October and November. Workshops offered to the communities include advanced planning and family caregiver workshops such as Just in Case, The Paper Dragon, and Good Grief.

- **Adult Support and Referral**

The Support and Referral Program supports clientele by finding appropriate programs or assisting with applications and or advocacy. Staff assist people with caregiver support, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney, and Personal Directives, this can take multiple phone calls and meetings. 110 people were assisted with 159 separate needs during June, July, and August.

June/July/ August	Residence			110
Support Needs	MD	VV	SLCN	Explanation/ Example
Admin Assist	5	4	9	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	1	2	0	Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	3	0	0	With anyone, Family, Businesses, Government
Aging in Place	1	1	0	Utilizing resources, preplanning to remain
Alberta Benefits	4	7	2	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	6	4	0	Info on programs, strategies, referrals to other
Commissioner/ Notary	5	8	6	
CRA Inquiry	2	3	3	any Income Tax inquiries, not filing
Elder Abuse	0	0	0	Queries and Advise
Estate Planning/ Handling	6	5	6	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	5	1	0	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	1	6	2	CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	13	7	0	Queries, home visits
Information	6	7	1	
Legal	0	0	1	Queries, Paperwork,
Maintenance Enforcement Prog	1	0	0	Queries, form assistance
Other FCSS Prog	0	0	0	Referral to another program or worker within FCSS
Referral to other Agency	1	3	2	
Supportive Listening	2	4	0	
Technology Assistance	2	1	0	cell phone, internet, CRA accounts, email- etc
Monthly Total	64	63	32	159

Michelle Hagen
Adult Coordinator



September 1, 2022

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: September Coordinator report

Stats Report for August 2022:

Green View FCSS Community Resource Center assisted a total of 468 client visits in the month of August 2022.

The breakdown can be seen below.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	42	46	40	20	38	44	58	55	0	0	0	0	343
Employment Supports	70	53	81	50	72	46	55	46	0	0	0	0	473
Other Clients	306	355	702	511	417	390	353	367	0	0	0	0	3401
Total Clients Visits	418	454	823	581	527	480	466	468	0	0	0	0	4217
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	0	0	0	0	752
Sturgeon Lake	90	125	258	178	230	156	161	138	0	0	0	0	1336
Town	225	239	400	308	221	251	236	249	0	0	0	0	2129
New	5	10	9	6	13	10	12	12	0	0	0	0	77
Returning	413	444	814	575	514	470	454	456	0	0	0	0	4140
Total Clients Visits	418	454	823	581	527	480	466	468	0	0	0	0	4217

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support	42	46	40	20	38	44	58	55	0	0	0	0	343
Employment Supports	70	53	81	50	72	46	55	46	0	0	0	0	473
Other Clients	306	355	702	511	417	390	353	367	0	0	0	0	3401
Total Clients Visits	418	454	823	581	527	480	466	468	0	0	0	0	4217
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	0	0	0	0	752
Sturgeon Lake	90	125	258	178	230	156	161	138	0	0	0	0	1336
Town	225	239	400	308	221	251	236	249	0	0	0	0	2129
New	5	10	9	6	13	10	12	12	0	0	0	0	77
Returning	413	444	814	575	514	470	454	456	0	0	0	0	4140
Total Clients	418	454	823	581	527	480	466	468	0	0	0	0	4217
Information and Referral Indicators													
Information and Referral program, I know more about how to access the community resources I need.													
YES	418	454	823	581	527	480	466	468	0	0	0	0	4217
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	4	1	0	0	1	1	2	1	0	0	0	0	10
Food Bank	22	27	11	16	13	24	12	19	0	0	0	0	144
Mental Health	2	2	3	8	0	3	0	1	0	0	0	0	19
Canadian Child Tax Benefits	3	1	4	0	3	3	0	4	0	0	0	0	18
AISH	15	25	23	21	23	24	26	24	0	0	0	0	181
Income Support	42	46	40	20	38	44	58	55	0	0	0	0	343
Alberta Adult/Child Health Benefit	4	6	5	4	8	8	7	9	0	0	0	0	51
Housing/ Heart River Housing	5	12	8	4	15	9	11	6	0	0	0	0	70
Service Canada	14	19	17	17	31	14	35	27	0	0	0	0	174
Seniors Information	6	14	18	11	22	4	19	22	0	0	0	0	116
CVITP related	0	60	420	210	56	22	37	18	0	0	0	0	823
Canada Revenue Agency	27	48	67	28	24	11	27	20	0	0	0	0	252
Employment Supports	70	53	81	50	72	46	55	46	0	0	0	0	473
WCB (Worker's Compensation Board)	0	2	1	0	0	0	0	3	0	0	0	0	6
Technology Assistance	99	107	89	97	90	84	42	72	0	0	0	0	680
childcare subsidy	0	1	1	0	1	0	0	0	0	0	0	0	3
program inquires	17	25	18	23	10	23	16	24	0	0	0	0	156
Legal (faxes, forms, calls)	19	38	43	36	136	74	33	25	0	0	0	0	404
Other questions/inquires	42	47	33	36	46	58	30	43	0	0	0	0	335
Mountains to Meadows	0	9	4	0	6	1	3	0	0	0	0	0	23

The category “other” can represent clients coming into the Resource Center for various things, such as feminine hygiene products and prophylactics, clients needing phone numbers and addresses for various businesses.

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The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
Income Support clients	33	29	24	13	24	38	48	47					256	
Employment Supports	36	30	46	31	35	24	16	21					239	
Other Clients	156	180	330	264	162	189	172	181					1634	
Total Clients Visits	225	239	400	308	221	251	236	249					2129	
Residence Break Down:														
Town of Valleyview	225	239	400	308	221	251	236	249					2129	
New	3	5	6	5	8	4	4	5					40	
Returning	222	234	394	303	213	247	232	244					2089	
Total Clients Visits	225	239	400	308	221	251	236	249					2129	
Information and Referral Indicators														
As a result of Green View FCSS Information and Referral program, I know more about how to access the														
YES	225	239	400	308	221	251	236	249					2129	
NO	0	0	0	0	0	0	0						0	
Community Social Issues Identified														
CFS	2	0	0	0	0	1	2	0					5	
Food Bank	17	19	9	12	9	21	8	15					110	
Mental Health	1	1	1	7	0	2	0						12	
Canadian Child Tax Benefits	3	0	2	0	3	1	0	4					13	
AISH	8	16	10	15	7	12	9	10					87	
Income Support	33	29	24	13	24	38	48	47					256	
Alberta Adult/Child Health Benefit	3	4	1	3	6	6	3	9					35	
Housing/ Heart River Housing	4	10	5	4	14	8	9	3					57	
Service Canada	8	6	4	9	20	7	18	18					90	
Seniors Information	0	1	15	4	19	1	9	9					58	
CVITP related		24	207	105	14	13	10	9					382	
Canada Revenue Agency	13	22	41	17	10	8	12	8					131	
Employment Supports	36	30	46	31	35	24	16	21					239	
WCB(Workers Compensation Board)	0	0	1	0	0	0	0	1					2	
Technology Assistance	50	72	35	52	37	45	20	28					339	
Childcare subsidy	0	1	0	0	1	0	0	0					2	
program inquires	11	18	10	13	4	9	5	10					80	
Legal (faxes, forms, calls)	5	21	20	10	27	23	0	9					115	
Other questions/inquires	20	26	10	11	17	26	15	20					145	
Mountains to Meadows		3	3	0	6	1	3	0					16	

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The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	11	4	5	8	5	6	1					42
Employment Supports	17	17	15	5	17	13	26	21					131
Other Clients	71	97	239	168	205	138	129	116					1163
Total Clients Visits	90	125	258	178	230	156	161	138					1336
Residence Break Down:													
Sturgeon Lake Cree Nation	90	125	258	178	230	156	161	138					1336
New	1	2	1	0	1	0	3	3					11
Returning	89	123	257	178	229	156	158	135					1325
Total Clients Visits	90	125	258	178	230	156	161	138					1336
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	90	125	258	178	230	156	161	138					1336
NO	0	0	0	0	0	0	0	0					0
Community Social Issues Identified													
CFS	1	0	0	0	0	0	0	1					2
Food Bank	2	1	1	2	1	1	3	2					13
Mental Health	0	1	1	1	0	1	0	1					5
Canadian Child Tax Benefits	0	1	2	0	0	2	0	0					5
AISH	7	5	8	3	13	7	14	12					69
Income Support	2	11	4	5	8	5	6	1					42
Alberta Adult/Child Health Benefit	0	0	1	1	2	0	4	0					8
Housing/ Heart River Housing	1	0	0	0	1	0	2	1					5
Service Canada	3	9	9	6	8	2	14	5					56
Seniors Information	0	2	1	0	0	0	0	0					3
CVITP related		30	148	83	37	8	26	6					338
Canada Revenue Agency	12	23	19	5	10	2	15	11					97
Employment Supports	17	17	15	5	17	13	26	21					131
WCB(Workers Compensation Board)	0	0	0	0	0	0	0	0					0
Technology Assistance	27	19	32	33	41	28	16	39					235
Childcare subsidy	0	0	0	0	0	0	0	0					0
program inquiries	0	1	1	0	0	2	0	0					4
Legal (faxes, forms, calls)	14	14	16	19	98	47	23	15					246
Other questions/inquires	12	11	17	19	23	23	9	16					130
Mountains to Meadows		2	1	0	0	0	0	0					3

Employment supports increased in July and August from earlier this year. 55 clients visited the Community Resource Center for assistance with employment related tasks such as viewing the job board, creating and updating existing resumes, emailing and faxing resumes as part of a job search as well as using the computers for online courses and job applications.

Income support numbers also increased in July to 58 and decreased slightly in August to 46. Clients are working with coordinators at the Resource Center to navigate the new process of applying for Income Support by completing the online application and uploading the required documents with the online application. Clients that have already completed the application process occasionally require assistance with completing monthly reporting, connecting with their workers either by phone or email with requests and inquiries as well as submitting documents such as medical notes. In cases where clients do not have access to a phone or computer for email, a community intake can be arranged with a

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supervisor at Income Support/ AB Supports. A community intake may include service providers such as Green View FCSS, CMHA, and Wapiti House.

The CRC Coordinator and Youth Coordinator will be attending the upcoming Community Information Night at the Memorial Hall on September 8th and will have information available on various programs such as the Older Adult Information Day, Breakfast with the Guys, and WiseGuyz.

The CRC Coordinator has scheduled a Service Canada Outreach Clinic with the Citizen Services Specialist for October 18th 1:30-3:30pm at the Community Resource Center. Clients can come for assistance with information related to their pensions, applications for Social Insurance Numbers and information on their Employment Insurance applications/files.

Both the CRC Coordinator and the Support Coordinator completed the FOIP training in August and the Support coordinator completed the recertification process for being a Commissioner of Oaths and will be attending Applied Suicide Intervention Skills Training (ASIST) in October.

Over the summer, 3 individuals that were housed precariously, were assisted to find more suitable permanent housing and other necessary supports through AB Supports and the Mountains to Meadows Homelessness Prevention Project.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: September Youth Coordinator's Report

July & August

GSA - Gay Straight Alliance

This afterschool program allows 2+LGBTQ, two spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently the GSA has seven regular attendees.

- The Rural GSA Coordinator for the Alberta GSA Network from the University of Alberta, Institute for Sexual Minority Studies & Services attended GSA on June 29 to do a presentation on queer history, coming out and self acceptance and mental health. The coordinator shared valuable information to the youth about 2+LGBTQ human rights and lived experiences. Plans were made to invite the coordinator back to Valleyview in the fall.
- A LGBTQ2S+ member of the Valleyview RCMP contacted the Youth Program Coordinator and offered to speak to the youth in the fall.
- GSA has ran weekly during the summer with 4-8 youth attending weekly.

Summer Camps

The Youth Program Coordinator assisted the Recreation Department with Outdoor Survival Camp at Johnson Park and Grovedale Fish Pond. Registration was full for both camps with a wait list on both. This camp provided youth with valuable information on survival in the woods, starting and maintaining fires, knife work and how to build shelter. (Dates were set for 2023 Outdoor Survival Camps)

DeBolt Summer Camp

DeBolt camp had 17 youth attend. During this camp the youth learned about responsibility through daily jobs they were able to choose. Youth practiced through games, good communication skills, conflict resolution and working in teams.

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Outcomes

Program	# of Completed Surveys	Outcomes
Outdoor Survival Camp	26	96% of youth feel more confident after attending Outdoor Survival Camp.
DeBolt Summer Camp	17	100% of youth are more open to trying new things after attending Summer Camp

What was the most important thing you learned?

What was your favourite part of summer camp?

<ul style="list-style-type: none"> • How to talk to people. • How to have a conversation better. • How to cut food and always wash your hands. • How to light fires in various ways. 	<ul style="list-style-type: none"> • Everything! • Hanging out with my friends and everything! • Helping in the kitchen and games!
--	---

Upcoming October Programs

Hillside High School – Recruitment took place September 8th, deadline for registration is September 26th.

WiseGuyz – A 20 week participatory program for grade 9 guys designed to promote healthy relationships and prevent adolescent dating violence.

The program consists of 4 modules:

- Module 1 – Healthy Relationships- learn conflict resolution skills and develop their understanding of their personal values and how to communicate them.
- Module 2 – Sexual Health – sexual health information and learn about the available community and health resources. How to make healthy choices related to their sexuality.
- Module 3 – Gender and the Media –exploring gender stereotypes and develop media literacy skills as well as learn the importance of being an ally.
- Module 4 – Human Rights, Advocacy and Allyship – participants learn the difference between equity and equality. Gain an understanding of the impact of stereotypes and prejudice.

FCSS Manager and Youth Program Coordinator had a meeting with the new principal at Ridgevalley School on September 8th to discuss programming and potentially start WiseGuyz at this location also. The principal will meet with their staff to discuss the program and will confirm with the Youth Program Coordinator by the end of September.

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Upcoming November Programming

The Empathy Program - This program provides stories, songs and activities that enhance empathetic development for children ages 3-5. This program will be held at the Greenview Regional Multiplex, Starting November 4th and running for 6 weeks. Partnering with them to provide The Empathy Program along with a Play Program afterwards.

STRAT Plan Recommendations

1. Admin recommends removing SKILLS and KIDO as it is being replaced with Relationship Sexual Education.
2. Admin recommends changing the name of Girls Circle and Boys Council to Friendship Group as it allows for mixed gender groups if needed.
3. Admin recommends removing Rainbows as it has not been requested due to the abundance of mental health support online and in schools.
4. Admin recommends not delivering Mother Daughter Circle in Valleyview due to lack of registration in the last 4 years.

Other

- Green View FCSS was approved by the Centre 4 Sexuality and Canadian Public Health Association to be part of the evidence-based Relationship Sexual Education scaling project. The Relationship & Sexual Education is a comprehensive sexual health program dealing with sexual and reproductive health promotion and education, healthy and respectful relationship education, violence prevention and consent skills promotion. This program is designed for students in grade 7, 8, 9 and 10. Through this program Green View FCSS will be participating and contributing to ongoing cutting edge research that will help inform practice and learning in the field of youth and sexual health.
 - Training for the RSE program will commence in September and consist of over 25hrs of multi-day Zoom training.
- Youth Program Coordinator attended the DeBolt Rate Payers BBQ on July 12th. The coordinator greeted approximately 200 MD residents.
- Youth Program Coordinator completed FOIP online training August 30.
- Youth Programmer attended Greenview U, Shared Accountability. The learning session included information on enhancing leadership skills and developing coaching techniques to be used in your professional and personal life.

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- Youth Programmer attended the Valleyview Information Night on September 8th. They connected with community members to discuss Green View FCSS programs available to them.
- Youth Programmer will be taking the Applied Suicide Intervention Skills Training September 21 & 22 in Grande Prairie. ASIST teaches participants to recognize when someone may be having thoughts of suicide and work with them to create a plan that will support their immediate safety.

Respectfully Submitted,

Amanda Roy

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GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES STRATEGIC PLAN 2021-2023

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<https://www.facebook.com/#!/GreenViewFCSS>

www.mdgreenview.ab.ca

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ACKNOWLEDGEMENTS

Green View FCSS would like to acknowledge those that provided assistance and support in the planning and implementation of our strategic planning:

- Host – M.D. of Greenview
- Facilitation provided by Lisa Hannaford, FCSS Manager

STATEMENT OF APPROVAL AND ACCOUNTABILITY

The strategic plan for the year commencing January 2021 to December 2023 was prepared under the direction of the Board of Green View Family and Community Support Services. Board members present were Roxie Rutt; Teresa Plontke; Duane Didow; Roxanne Perron; Tammy Day; Teresa Parker-Carroll and Tanya Boman. The Board and Staff are committed to achieving the planned results laid out in this plan.

Date of Board Meeting: January 20, 2021

VISION

Building strong communities through positive, caring interaction and mutual respect.

MISSION

Family and Community Support Services is a joint partnership between the Province of Alberta, the MD of Greenview and the Town of Valleyview, that develops locally driven preventative social initiatives to enhance the wellbeing of individuals, families and communities.

We do this through:

- Providing preventative programs for all age groups
- Helping individuals develop independence, coping skills and become more resistant to crisis
- Building interpersonal and group skills
- Providing support that helps sustain individuals as active participants in their communities
- Increasing the community's ability to overcome difficulty and change

VALUES

Green View Family and Community Support Services supports the following beliefs:

- A community's most valuable resources are its people. Investments made in developing and supporting people pay dividends in all areas of community life.
- We can make valuable contributions to our communities and communities need the contributions of all of us.
- Voluntarism is inherently valuable in that it allows us, as citizens, to contribute directly to our community, which in turn is linked to positive outcomes for individual volunteers.
- Partnerships are fundamental to community building.
- Municipalities can support individuals, families and communities by providing well-designed preventive social programs.
- Each municipality has unique programming needs and is best able to determine what its own needs are.

GREEN VIEW FCSS PROFILE

History:

The Green View FCSS Board held their first meeting on April 16, 1997. Since that time the programs, services, number of staff and people served have significantly increased. The department moved into its current location in July 2012.

Access:

Green View FCSS is open Monday to Friday from 8:00-4:30 P.M. The office is closed for lunch from 12:00-1:00, and on statutory holidays.

<https://www.facebook.com/#!/GreenViewFCSS>

Governance:

Green View FCSS is governed by a board consisting of:

- 1 member of Council from the Town of Valleyview
- 2 members of Council from the M.D. of Greenview
- 4 Community Members at Large

Human Resources:

Green View FCSS has staff year-round with 10 full time staff members and 11 permanent part time staff. Volunteers also play a role in various programs.

The Green View FCSS Manager (Director) is Lisa Hannaford, who continues to make everyone feel welcome at FCSS.

Clientele / Community:

The programs and services are offered to all of the Town of Valleyview residents and the residents residing in the MD of Greenview which include DeBolt; Little Smoky; New Fish Creek; Sunset House; Crooked Creek; Grovedale and Grande Cache and area. The total population served is approximately 11,400.00.

Partnerships:

- FCSS is a unique 80/20 funding partnership between the Government of Alberta and participating municipalities or Métis settlements. Provincially, the FCSS Program receives its mandate from the FCSS Act and Regulation. The Act describes what the Province and municipality/Metis Settlement can do to provide preventive social services. The Regulation describes how services may be provided.

The Regulation sets out the service requirements that a municipality or Métis Settlement must meet to be eligible for funding. At the local level, a municipality or Métis Settlement Council chooses whether to establish a Program and enters into an agreement with the Province to jointly fund FCSS activities. Under FCSS, communities design and deliver social programs that are preventive in nature to promote and enhance well-being among individuals, families, and communities. The programs depend on community resources, and where appropriate involve volunteers in delivery.

The FCSS philosophy is based on a belief that self-help contributes to a sense of integrity, self-worth, and independence. The programs developed are intended to help individuals within their communities to adopt healthy lifestyles, thereby improving the quality of life and building the capacity to prevent and/or deal with crisis situations should they arise.

- Contractual service agreements are held with Alberta Works.

Green View FCSS also has valuable partnerships and provides information and referral to:

- Alberta Council of Women's Shelters
- Alberta Health Services
- Aseniwuche Winewak Nation (AWN)
- Child and Family Services
- Emergency Social Services Network of Alberta (ESSNA)
- Family Resource Network
- Grande Cache and Area Food Bank
- Grande Cache Community Learning and Employment Center
- Grande Yellowhead Public School Division
- Hinton Friendship Centre
- Holy Family Catholic School Division
- John Howard Society
- MITTA – Drug and Alcohol Counselling
- Mountain Metis Association
- Northern Gateway Public School Division
- Northern Lakes College
- Odyssey House
- PACE Providing Assistance, Counselling, and Education
- Peace Wapiti Public School Division
- Red Willow Lodge
- RCMP
- Seniors Outreach
- Service Canada
- Sturgeon Lake Cree Nation
- Suicide Prevention Resource Center
- Town of Valleyview
- Town of Valleyview Library
- Victims Assistance
- Valleyview Adult & Family Learning
- Valleyview Food Bank
- Whispering Pines Lodge

PROGRAMMING

Green View FCSS offers programs and services to people from all ages. We manage the following programs:

- **Babysitting Courses:** Green View FCSS partners with service providers who deliver a one-day babysitting course, approx. three times per year for children 11 and older.
- **Balance:** a therapeutic yoga program for seniors, people with disabilities/disease and post-surgery recovery. This program increases strength and flexibility for fall prevention.
- **Body Talk:** For students in Grade 5 & 6-participants learn how to communicate effectively within boundaries and sustain healthy relationships. This program addresses anatomy, puberty, hygiene, and menstruation.
- **Career and Employment Resource Services:** Available at the Valleyview location. Residents can access the local job board, career and employment computers for job searching and resume building, internet access for printing government forms and completion of online employment insurance applications.
- **Caregiver Workshops-**A variety of workshops give caregivers the tools to manage the unique demands and challenges they face in the are giving role. This can be done individually or in a group setting.
- **Commissioner for Oaths:** Services provided free of charge.
- **Community Activity Fee Funding (formally: Aboriginal Community Activity Fee Assistance Program):** available to residents from the Cooperatives and Enterprises in the Grande Cache area. For those in addictions recovery, healing after a traumatic experience, or experiencing physical or mental health challenges this program provides access to programs and services available the Grande Cache Recreation Centre. As of January 1, 2023, the program includes non-indigenous peoples and residents within the Hamlet of Grande Cache.
- **Community Connections:** an evening of community information, registrations and connections to community services and programs.
- **Community Support Worker:** Available to residents in Valleyview and area. Partners collaborate to provide an Outreach Worker from Odyssey House to support clients in the transition from situations of domestic violence to regain independence.
- **Counselling Services:** Green View FCSS offers short term one-on-one mental health appointments with a registered psychologist or professional therapist.
- **Disconnect Boxes:** Families or groups can use these boxes to temporarily store technological devices decreasing online time and increasing their in-person face to face connection.

- **Eating for Your Well-being:** This program provides clients with a 30-day cooking resource with easy-to-read recipes, weekly shopping lists, budget friendly ingredients and daily menus.
- **Emergency Social Services:** In times of a disaster, Green View FCSS provides services such as food; housing; childcare; pet care; personal services.
- **The Empathy Program:** This program uses stories and connections to build empathy in children aged 3-5.
- **FCSS Baby Book Bags:** FCSS and the Health Unit partner on this project which has been created to encourage and increase the practice of reading to young children. FCSS provides an educational package for new families to promote bonding and interaction with parents and the child.
- **Finding Our Voices:** This is a six-week self-esteem workshop for women.
- **Friendship Groups:** these small group settings are requested by teachers or school Principals to address and support conflicts, issues, or co-operation strategies in the schools.
- **Gay/Straight Alliance:** This participant led group provides a safe space for LGBTQ2+ youth aged 12-18 to gather, learn and support one another.
- **Girls Circle/Boys Council:** Curriculum is adjusted to be relevant to the students ages. These programs focus on building students' personal strengths and developing essential social skills. These groups cover a variety of topics, such as self-esteem, teamwork, getting along with others etc.
- **Green View FCSS Grants:** The FCSS Board is committed to supporting preventive social programs that positively impact the ratepayers of Greenview and the Town of Valleyview.
- **Hands are Not for Hitting:** For kindergarten and grade 1 students. Students will learn how to properly use their bodies when they are experiencing difficult emotions.
- **HEART:** Health, Education, and Action in Relationships Team. Stakeholders include the RCMP, Victims Assistance for Valleyview and Sturgeon Lake Cree Nation, Child and Family Services and Green View FCSS.
- **Home Alone:** a one-day program that is offered to all grade 4 classes in the MD. This program focuses on safety in the home and prepares children to be left alone for short periods of time.
- **Home Support:** This program provides light housekeeping and meal preparation to senior and those requiring post-operative care. Currently 100 individuals throughout the M.D. access the program with up to 12 Home Support Workers providing service.

- **I Can Handle Anger:** 6-week program for students in grade one and two. This is an age-appropriate anger management program where students learn different ways to handle anger and other difficult emotions.
- **Information, Referral, and Forms Assistance:** We provide referrals that match your need and will assist with completion of forms or applications such as Assured Income for the Severely Handicapped (AISH), Income Support and Seniors Benefits.
- **Inter-Agency Meetings:** Green View FCSS host interagency meetings in Valleyview (first Tuesday of every month) and in Grande Cache (last Tuesday of every month). Attendees include organizations such as Alberta Health Services, Education, Mental Health, Victims Assistance, Adult learning, RCMP and Children's Services etc.
- **Just In Case Workshop:** This is a hands on workshop to start preparing the documents and information you will need when you or a family member has a sudden death or emergency.
- **KIDO-** The goal of this program is to create awareness of peer pressure. Themes include bullying, abuse, self-harm, and online safety. This program is for grade six and older.
- **Kids Conference:** Hosted in Grande Cache for children and youth aged 5-12. A dynamic 2.5-day conference offers participants session choices from three streams of learning: life skills, creativity, and physical well-being.
- **Life Skills:** For children and youth. Beyond the academic world children require skills that are used in daily life as adults. Areas of learning may include financial literacy, cooking, public speaking, fostering creativity, and navigating social dynamics.
- **Meadows to Mountains Homelessness Prevention Project:** This project provides crucial supports for individuals and families within Greenview to prevent homelessness. Clients are provided on-going support to navigate systems, access life skills development, and are shown how they are pivotal to their success in stabilizing their living situation. The project is funded through a partnership between Green View FCSS and the Alberta Rural Development Network.
- **Mind-Up:** a program that uses mindfulness to teach emotional self-regulation in students.
- **Miyo Wichihitowin (Good Relations)** -available in Grande Cache for children and youth aged 5-18. Students learn about local Indigenous culture, traditional practices, and have opportunities to connect with Elders and local Indigenous role models. Activities are open to all youth to bridge the gap between cultures.
- **Mother –Daughter Circle:** The purpose of this program is to promote a healthy sustainable bond between mothers and daughters aged 11-14 during the transitional years from girlhood to young womanhood

- **Older Adult Information Day:** This annual event focuses on programs and services available to the senior and older adult population. Event specifics vary as to need and interest, and a variety of guest speakers provide presentations.
- **Rainbows:** grief and loss classes held in schools. The goal of this program is to deal with separation; loss of a family member; significant change in lifestyle etc. in a healthy positive manner.
- **Relationship and Sexual Education:** The Centre for Sexuality's RSE program provides curriculum for grade 4 – 10 students that was created in partnership with the Public Health Agency of Canada. Youth learn about sexual and reproductive health, healthy and respectful relationships, and violence and consent skills.
- **School Presentations:** Funding may be provided to schools within Greenview to host guest speakers. Topics may include themes such as bullying; digital citizenship; racism etc.
- **Seniors Supports:** Individuals are provided support in filling out forms, gaining access to federal and provincial supports, advocacy etc.
- **Skills:** designed to assist grade 8 students to gain factual information and to identify and resist pressure to become sexually involved before they are ready or able to cope with the consequences. All grade 8 students throughout the M.D. are invited to attend.
- **Volunteer Appreciation:** Green View FCS organizes events to recognize volunteerism in the community.
- **Volunteer Income Tax Program:** Volunteers provide this service to seniors and low-income individuals.
- **Welcome Baskets:** The intent of this program is to ensure all newcomers to the M.D. are aware of FCSS and other M.D programs, as well as other community services and businesses in the area.
- **Wheels for Meals:** Green View FCSS delivers meals to residents in the Town of Valleyview and Hamlet of Grande Cache. This program is in partnership with local seniors' lodges, who prepares and coordinates meals, while FCSS staff carry out the delivery.
- **Why Try:** A ten-week program designed for students in grade 4-12. This program assists children who are frustrated, confused, or angry with life's pressures and challenges. The program stresses to youth that although making good decisions can be difficult, doing so results in more opportunity, freedom, and self-respect.
- **WiseGuyz:** A 22 week program for male identified youth ages 13 – 21 that aims at prevention of adolescent dating violence and promote healthy relationships through education and awareness. Youth learn about healthy relationships, sexual health, gender, sexuality and the media and violence prevention and advocacy.

2021 – 2023 GOALS AND STRATEGIES

The following pages contain the strategic planning components. The Strategic Plan is reviewed annually and may be modified to adapt to emergent situational changes or to take advantage of innovation or new opportunities and strategic alliances. Detailed action plans and short-term emergent strategies at the operational level are the purview of the FCSS Manager, with approval from the Board, and are by necessity adaptive. These are, therefore, not included in this document.

	CORE AREA OF BUSINESS #1	PROGRAM DEVELOPMENT	
1	DESCRIPTION	Programs are implemented and developed depending on community need and issues presented. The provincial association believes in and supports local autonomy.	
2	GOAL	Programs help communities to be attractive, resilient, and adaptive. Quality of life in the community is improved through FCSS programs and services. There is less reliance on intervention and enforcement programs (RCMP, school, etc.) because of our prevention programs.	
	STRATEGIES	TARGETS	MEASURES
3	Older Adult Programs	All senior and older adults are aware of programs they may qualify for.	Residents are knowledgeable about programs and services for older adults.
4	Family Programs	Families, single parents-supported through partnerships with Family Resource Networks	Families have a change in skills, behavior knowledge, values, or attitude.
5	Youth Programs	Youth aged 6-18	Youth have a change in skills, behavior, values, attitude, or knowledge.
6	Future Visioning	<ol style="list-style-type: none"> 1) New programming regarding empathy, cultural connections; grief and loss for adults and teens; life skills 2) Partnerships with Family Resource Networks; 3) Domestic violence network in Grande cache similar to HEART 	Discussion ensued around all of the noted topics. More research will be done regarding these items.

	CORE AREA OF BUSINESS #2	ADVOCACY	
1	DESCRIPTION	Advocacy is important to give a voice to seniors, low-income individuals, the unemployed; youth; people with developmental disabilities; minority groups etc.	
2	GOAL	We have a strong voice at the table. Our input is recognized in policy. Councils support FCSS. MLA's understand our communities.	
	STRATEGIES	TARGETS	MEASURES
3	Relationship with Funders	To ensure the relationship with current funders meets reciprocal expectations, and service provision maintains realistic.	We have contracts in place which are proving expected outcomes.
4	FCSSAA Board	To have regular updates to provincial happenings, as well as a representative who can take items to the provincial table.	A representative from the North West region is present.
5	MLA	To ensure local and regional politicians are knowledgeable about programs and services.	MLA is invited to visit the CRC, meetings and overview of services has increased awareness.



	CORE AREA OF BUSINESS #3	COMMUNITY ENGAGEMENT	
1	DESCRIPTION	Community engagement refers to the process by which organizations and individuals build ongoing, permanent relationships for the purpose of applying a collective vision for the benefit of a community. Our communities are caring communities. We want to involve as many people as we can in the delivery of programs and services. We want to raise awareness around community issues.	
2	GOAL	The Community is aware of our programs and services.	
	STRATEGIES	TARGETS	MEASURES
3	Volunteers	FCSS increases its trained volunteer base. These volunteers actively contribute to specific programs, as well as are on call for ESS service.	FCSS acknowledges and recognizes volunteers in an annual appreciation dinner. We have growing numbers of attendees every year.
4	In-service training	Teachers and Parent Councils	Parents and teachers are aware of FCSS services



	CORE AREA OF BUSINESS #4	MEASUREMENT/OUTCOMES	
1	DESCRIPTION	Outcomes are the benefits or changes for individuals, families, communities, or populations during or after participating in program or project activities. These changes must be measured to prove desired outcomes are reached, and then reported to province.	
2	GOAL	We are able to effectively meet all our mandated measurement requirements.	
	STRATEGIES	TARGETS	MEASURES
3	Tracking and reporting outcomes	All staff are trained in outcomes measures and are familiar with reporting expectations.	Through surveys, interviews and pre/post tests, people have a change in at least one of the following: knowledge; attitude; values; skills; behavior; condition; or status.



	CORE AREA OF BUSINESS #5	CONTRACT MANAGEMENT	
1	DESCRIPTION	We currently have a service contract with Alberta Works, providing employment related services and information out of the CRC	
2	GOAL	We are able to meet the outcomes of our contract. Contracted programs are sustainable, effective, and efficient.	
	STRATEGIES	TARGETS	MEASURES
3	Alberta Works	This service contract provides local residents to access income support; employment resources; a job board; employment computers and computer basic classes.	Measure of success include statistical reports indicating the high volume of people utilizing the employment center.



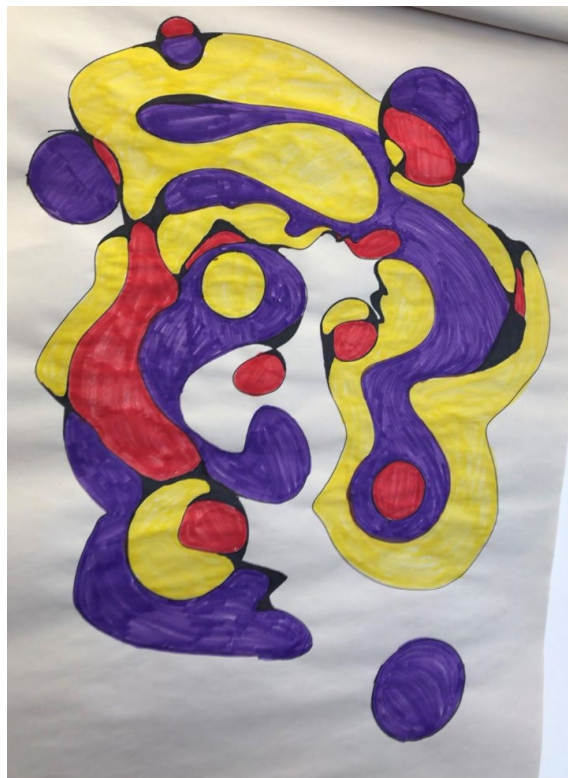
	CORE AREA OF BUSINESS #6	ADMINISTRATION	
1	DESCRIPTION	Administration oversees all staffing supervision, duties, and training; program management; contract management; reporting to province and meeting all provincial expectations; reporting to the FCSS Board; budgetary items; and relations with partners.	
2	GOAL	Contracts and agreements are clear, current, and relevant. We are able to effectively work within our budgets. We are effectively able to meet public's needs for social prevention.	
	STRATEGIES	TARGETS	MEASURES
3	Budgets	Administration is able to effectively manage the annual budget.	The annual budget is effectively managed.
4	Agreements	Agreements and service provided meets outcomes and proves expected results.	Agreements and service provisions meet expected results; service agreements and contracts are renewed and or extended.



	CORE AREA OF BUSINESS #7	HUMAN RESOURCES	
1	DESCRIPTION	There are 10 full time employees; 11 part time employees; and approximately 5 volunteers.	
2	GOAL	We have adequate numbers of staff to meet our operational needs.	
	STRATEGIES	TARGETS	MEASURES
3	Volunteer Recruitment	Volunteers are recruited to suit their needs and interests. This varies from program to program, and season to season.	When we have a position requiring volunteers, it is filled.
4	Training and Development	Staff are trained in all areas of need.	Fully trained staff.
5	Human Resources Management	All employees are working effectively and efficiently within their job description. Succession plans are in place, and cross training is provided.	Full and part time staff are well managed and trained.
6	Staff Acquisition	Adequate staff for current programming.	All positions staffed.



	CORE AREA OF BUSINESS #8	BOARD DEVELOPMENT	
1	DESCRIPTION	Boards are responsible for the overarching governance of an organization, and manage its fiduciary, strategic and generative responsibilities. Boards that are functioning optimally set the framework for effective and efficient organizations.	
2	GOAL	The Board is effective and engaged.	
3	Policy Development	The board remains active in their provincial and local meetings and takes things back to the community.	Board Members attend at least 10 meetings per year, attend the fall FCSSAA conference, as well as the spring regional conference. Board members will be active in Volunteer Appreciation events.
4	Program Approval	The board has reviewed and approved all programs.	44 programs approved.
5	Strategic Planning	The board has a completed strategic plan.	Completed Plan
6	Leadership Development (Revised Board Orientation Manual)	The board has an effective and efficient orientation program for new board members.	Completed Orientation Manual



Goals, Strategies & Timelines

A. Goal: To provide services that enhance the well-being of individuals, families, and community through prevention.

1. Strategy: Develop programs and services to promote positive development for children and youth.

Programs may be implemented in the Valleyview, Ridgevalley, Grovedale, and Grande Cache schools or in community settings for the youth between six (6) to eighteen (18) years of age. All programs may be provided upon the request of the individual school requirements in consultation with the principal.

Time Frame	Action	Status as of August 2022
2 – 3 times per year	Deliver Babysitting Courses	Completed May and Oct in VV 2021 Completed in Jun and Jul in GC 2021 As of 2021 GRM delivers this course in VV Completed Jan and Jun and Aug 2022 in GC
School year	Deliver Body Talk	Completed Jan 2022 @ HG Completed Feb 2022 @ RV Completed Apr 2022 @ HG Completed May 2021 @ Summitview Scheduled fall 2022 @ Susa Creek
School year (6 – 10 week program)	Deliver Boys Council program	Completed @ HG in 2021 Completed Jan 2022 @RV Completed Apr 2022 in GC afterschool
Annually	Deliver the Empathy Program	Completed Feb 2022 in GC and VV Completed May 2022 in VV
Weekly	Facilitate Gay Straight Alliance	Began Sep 2021 in VV – continuing Began Feb 2022 in GC – continuing
School year (6 – 10 week program)	Deliver Girls Circle program	Completed Dec 2021 @ HG Completed Apr 2022 @ Hillside Completed Apr 2022 in GC afterschool
School year (4 week program)	Deliver Hands Are Not For Hitting	Completed Feb 2022 @ OAP Completed Jun 2022 @ St. Stephens Upon school request in GC

Time Frame	Action	Status as of August 2022
Annually	Deliver Home Alone program	Completed @ all schools in VV area in Jun 2021 Completed @ all schools in VV area Apr – Jun 2022 Completed afterschool in GC in Jun, Jul, Dec 2021 and May 2022
School year (6 week program)	Deliver I Can Handle Anger program	Completed Feb 2022 @ OAP, Completed Mar 2022 @ RV Completed Jun 2022 @ SS Scheduled Feb 2022 @ Susa Creek – cancelled due to COVID
School year (4-8 week program)	Deliver KIDO program	Completed Mar 2022 @ HG
Annually	Deliver Kids Conference	Offered in GC only On hold due to COVID – scheduled March 2023
July and August	Life Skills/Summer Day Camps – FCSS partners with Recreation	Completed in various locations within the municipality in Jul/Aug 2021 and Jul/Aug 2022
School year (4-6 week program)	Deliver MindUP program	Completed Nov 2021 @SS and OAP Completed Mar 2022 @ RV Available upon school request in GC
Ongoing	Deliver Miyo Wichihitowin program – offered in GC only	Completed afterschool Apr, May, Jul, Sep 2021 Completed Oct and Nov 2021 @ Summitview Completed afterschool Mar, Apr 2022
Annually	Deliver Rainbows program Offered in VV & are only	Available upon school request
School year (4-6 week program)	Deliver Relationship & Sexual Education program	Scheduled for 2022/23 school year
School year (10 week program)	Deliver SKILLS program	Completed Nov 2021 @ Hillside Completed Apr 2022 @ RV, Jun 2022 @ Hillside, May 2022 @ SS
School year (5 week program)	Deliver Kids Have Stress too program	Available upon school request
School year (7 week program)	Deliver Why Try program	Completed Apr 2021 @ SS Completed Apr 2022 @ HG, Completed May @ SS Started in GC in Apr 2022 – did not complete due to COVID – available upon school request
School year (22 week program)	Deliver WiseGuyz program	Scheduled for fall 2022 in VV and GC

2. Strategy: Develop programs and services to enhance the lives of individuals and families within the community.

Enhance the lives of adults and families to promote economic, mental, and physical wellbeing. Programs may be available annually and are based upon the needs and requests of clients.

Time Frame	Action	Status as of August 2022
Spring and fall sessions	Coordinate Balance restorative yoga program Only available in VV	<i>Completed Feb 2022 in DeBolt and VV Scheduled for fall 2022</i>
Annually	Coordinate Breakfast with the Guys	<i>Scheduled Nov 2022 in VV and GC</i>
Annually	Community Activity Fee Funding program (formally Aboriginal Community Activity Fee Assistance Program)	<i>Ongoing</i>
Annually	Deliver Community Volunteer Income Tax program	<i>Completed Mar, Apr 2021 both offices Completed Mar, Apr 2022 both offices</i>
Annually	Eating for Your Wellbeing	<i>Ongoing</i>
Annually	Deliver Emergency Preparedness workshop	<i>Completed May 2022 in GC Scheduled in Sep 2022 and October in VV</i>
Annually	Deliver Employment Supports	<i>Daily</i>
Annually	Coordinate FCSS Baby Book Bags	<i>Ongoing</i>
Annually	Coordinate access to Income Supports	<i>Daily</i>
Annually	Deliver Meadows to Mountains Homelessness Prevention Project	<i>Ongoing</i>
Annually (6 week program)	Deliver Mother Daughter Circle program	<i>Scheduled in VV Apr 2022 – offered but did not complete due to lack of enrollment Delivered Jan 2022 in GC – not completed due to COVID Scheduled in GC fall 2022</i>
Annually	Deliver Older Adult Information Day	<i>Scheduled for Sep 2022 in VV Scheduled for Oct 2022 in GC</i>

3. Strategy: Develop programs and services to enhance the lives of adults and seniors within the community.

Enhance the lives of adults and seniors to promote economic, mental, and physical wellbeing. These programs may be delivered annually as part of the ongoing operations.

Time Frame	Action	Status as of August 2022
Annually	Deliver Creative Grief and Loss	<i>Ongoing</i>
Annually	Contracted Counselling Services (H.E.L.P.)	<i>Ongoing</i>
Annually	Deliver individual support with forms and subsidy applications	<i>Ongoing</i>
Annually	Deliver the Home Support program	<i>Ongoing</i>
Annually	Deliver Just In Case File workshop	<i>Completed Oct 2021 in VV Completed Nov 2021 in DeBolt Completed Jan, Jun 2022 in GC Scheduled to run in various locations in fall 2022</i>
Annually	Deliver Tech To Go Pilot program	<i>Available</i>
Annually	Deliver the Wheels for Meals program within the Town of Valleyview and Hamlet of Grande Cache	<i>Ongoing in GC On hold due to COVID in VV – slated to restart in fall 2022</i>

B. Goal: Promote and provide services with various stakeholders for the benefit of residents within the community.

1. Strategy: Explore partnerships with various stakeholders to meet residents' needs.

Partnerships are vital in the community so as the residents' needs may be addressed in cooperation with various stakeholders. The stakeholders may be consulted on an annual basis to review possible partnership opportunities.

Time Frame	Action	Status
Reviewed annually	Alberta Health Services Partnership – “Mental Health Services” and Lunch and Learns; Older Adult Info Day etc.	<i>Ongoing</i>
Reviewed annually	Alberta Health Services – Mental Health Therapist	<i>Ongoing</i>
Reviewed annually	Alberta Works Contract – Employment Services	<i>Ongoing</i>
Reviewed annually	Canada Public Health Agency	<i>Ongoing</i>
Reviewed annually	Centre for Sexuality	<i>Ongoing</i>
Reviewed annually	Child and Family Services	<i>Ongoing</i>
Reviewed annually	Community Outreach Program enhancement (C.O.P.E.)	<i>Ended Oct 2020</i>
Reviewed annually	ESSNA – Emergency Social Services Network of Alberta	<i>Ongoing</i>
Reviewed annually	Evergreens Foundation (Whispering Pines Lodge)	<i>Ongoing</i>
Reviewed annually	Family Resource Network	<i>Ongoing</i>
Reviewed annually	Grande Cache Food Bank	<i>Ongoing</i>
Reviewed annually	Grande Yellowhead Public School Division	<i>Ongoing</i>
Reviewed annually	Holy Family Catholic School Division	<i>Ongoing</i>
Reviewed annually	Mountain Metis Association	<i>Ongoing</i>
Reviewed annually	Northern Gateway School Division	<i>Ongoing</i>
Reviewed annually	Northern Lakes College	<i>Ongoing</i>
Reviewed annually	Northlands School Division	<i>Ongoing</i>
Reviewed annually	Odyssey House – Outreach worker services	<i>Ongoing</i>
Reviewed annually	PACE	<i>Ongoing</i>
Reviewed annually	Peace Wapiti School Division	<i>Ongoing</i>
Reviewed annually	Provide Preventative Community Grants to non-profit agencies or organizations	<i>Ongoing</i>
Reviewed annually	Red Willow Lodge	<i>Ongoing</i>
Reviewed annually	Royal Canadian Legion	<i>Ongoing</i>
Reviewed annually	RCMP	<i>Ongoing</i>
Reviewed annually	Seniors Outreach	<i>Ongoing</i>
Reviewed annually	Service Canada Outreach	<i>Ongoing</i>
Reviewed annually	Sturgeon Lake Cree Nation	<i>Ongoing</i>
Reviewed annually	Suicide Prevention Resource Center	<i>Ongoing</i>
Reviewed annually	Town of Valleyview	<i>Ongoing</i>
Reviewed annually	Town of Valleyview Library	<i>Ongoing</i>
Reviewed annually	Victims Assistance	<i>Ongoing</i>

2. Strategy: Explore opportunities that may enhance resident access to services within the community.

Create a relationship with all relevant stakeholders so as programs and services may be coordinated to meet the community's needs.

Time Frame	Action	Status
Annually Sep – Jun	Host monthly interagency meetings	VV – ongoing 1 st Tues of the month GC – ongoing last Tues of the month
Annually – twice a month	Provide an Odyssey House support worker	Ongoing
Annually	Deliver the Welcome Basket program	Ongoing – upon request
Annually	Host Service Canada Outreach Clinics in the CRC	Ongoing
Annually	Coordinate the Community Information Board	Ongoing
Annually	Deliver Information Referral services	Ongoing
Annually	Provide Community Training sessions	Ongoing
Annually – weekly	Coordinate Mental Health out of the CRC	Ongoing
Bi-annually	Host HEART Domestic Violence Conference	On hold
Annually	Host Breakfast with the Guys	Scheduled for November 2022
Annually – September	Community Connections night	Delivered 2021 Scheduled for 2022
Annually	Daily Thoughts banners	Ongoing
Annually	Did You Know Campaign (social media posts)	3 times/year – 4 posts per occurrence

C. Goal: Provide opportunities whereby residents are actively engaged within the community.

1. Strategy: Promote resident participation and engagement within the community.

Community engagement and connection contributes to improved social wellbeing. Residents are encouraged to assist in various deliverable opportunities.

<i>Time Frame</i>	<i>Action</i>	<i>Status</i>
Annually – November	Deliver the Red Silhouette program	<i>Completed Nov 2021</i>
Annually	Host Volunteer Appreciation events	<i>Completed Apr 2022</i>
Annually	Provide residents with volunteer opportunities to assist with various deliverable programs	<i>Have volunteers in place</i>

D. Goal: Provide service excellence to residents within the community.

1. Strategy: Develop actions that enhance Green View FCSS service deliverable excellence.

<i>Time Frame</i>	<i>Action</i>	<i>Status</i>
Annually	Review the Green View FCSS Strategic plan	<i>Completed Jan 2021</i>
Annually	Provide measurable outcomes where applicable for programs and services	<i>Ongoing</i>
Annually	Ensure that staff has access to effective training opportunities	<i>Ongoing</i>
Annually	The Green View FCSS Manager will draft and present the annual budget to the respective Councils	<i>2022 proposed complete</i>
Annually	Staff performance appraisals will be administered to all staff	<i>Completed Dec 2021</i>

2022 Year to Date Actual Expenses

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Sub-Department *	Object *	Location	2022 Budget	2022 YTD	Remaining \$	% Spent
360 - FCSS Administration	6011-Accommodation & Subsistence	001 -Valleyview (01)	3,000	1,290	1,710	43.00%
360 - FCSS Administration	6012-Travel	001 -Valleyview (01)	2,000	2,480	480	124.02%
360 - FCSS Administration	6015-Memberships Seminars Conferences	001 -Valleyview (01)	3,000	282	2,718	9.40%
360 - FCSS Administration	6041-Auditing & Accounting Services	001 -Valleyview (01)	1,000	-	1,000	0.00%
360 - FCSS Administration	6001-Salaries	000 -Administration	1,371,415	746,844	624,572	54.46%
360 - FCSS Administration	6004-Employer Contributions	000 -Administration	308,685	172,663	136,022	55.93%
360 - FCSS Administration	6011-Accommodation & Subsistence	003 - Grande Cache	3,000	1,386	1,614	46.20%
360 - FCSS Administration	6012-Travel	003 - Grande Cache	2,000	156	1,844	7.82%
360 - FCSS Administration	6015-Memberships Seminars Conferences	003 - Grande Cache	3,000	498	2,502	16.60%
360 - FCSS Administration	6158-FCSS - Homelessness Prevention Prog	001 -Valleyview (01)	22,500	13,799	8,701	61.33%
360 - FCSS Administration	6036-Mobile Communication Services	001 -Valleyview (01)	1,200	932	268	77.67%
360 - FCSS Administration	6036-Mobile Communication Services	003 - Grande Cache	1,000	550	450	54.99%
361 - FCSS Board	6003-Honorariums	000 -Administration	24,000	11,929	12,071	49.70%
361 - FCSS Board	6004-Employer Contributions	000 -Administration	2,500	1,316	1,184	52.65%
361 - FCSS Board	6011-Accommodation & Subsistence	000 -Administration	5,000	829	4,171	16.58%
361 - FCSS Board	6012-Travel	000 -Administration	7,000	1,734	5,266	24.77%
361 - FCSS Board	6015-Memberships Seminars Conferences	000 -Administration	4,500	660	3,840	14.67%
362 - FCSS Programs	6011-Accommodation & Subsistence	000 -Administration	1,000	1,194	194	119.37%
362 - FCSS Programs	6012-Travel	000 -Administration	1,000	1,558	558	155.84%
362 - FCSS Programs	6013-Training & Education	000 -Administration	1,000	275	725	27.50%
362 - FCSS Programs	6040-Professional Services	000 -Administration	14,500	1,930	12,570	13.31%
362 - FCSS Programs	6143-Building Rental	000 -Administration	1,500	550	950	36.67%
362 - FCSS Programs	6109-General & Operating Supplies	000 -Administration	13,000	5,765	7,235	44.35%
362 - FCSS Programs	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	1,562	562	156.18%
362 - FCSS Programs	6012-Travel	003 - Grande Cache	1,000	-	1,000	0.00%
362 - FCSS Programs	6013-Training & Education	003 - Grande Cache	1,000	457	543	45.70%
362 - FCSS Programs	6109-General & Operating Supplies	003 - Grande Cache	6,000	1,946	4,054	32.43%
362 - FCSS Programs	6040-Professional Services	003 - Grande Cache	10,000	3,100	6,900	31.00%
362 - FCSS Programs	6201 - Community Activity Fee Funding	003 - Grande Cache	18,000	11,822	6,178	65.68%
363 - Community Resource Centre	6011-Accommodation & Subsistence	001 -Valleyview (01)	1,000	-	1,000	0.00%
363 - Community Resource Centre	6012-Travel	001 -Valleyview (01)	300	-	300	0.00%
363 - Community Resource Centre	6033-Telecommunication Services	001 -Valleyview (01)	5,000	1,544	3,456	30.88%
363 - Community Resource Centre	6076-Repair/Maintenance of Motor Vehicles	001 -Valleyview (01)	1,500	2,556	1,056	170.42%
363 - Community Resource Centre	6105-Fuels & Oils	001 -Valleyview (01)	2,500	1,612	888	64.47%
363 - Community Resource Centre	6109-General & Operating Supplies	001 -Valleyview (01)	12,000	6,690	5,310	55.75%
363 - Community Resource Centre	6013-Training & Education	001 -Valleyview (01)	1,000	435	565	43.50%
363 - Community Resource Centre	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	-	1,000	0.00%
363 - Community Resource Centre	6012-Travel	003 - Grande Cache	300	-	300	0.00%
363 - Community Resource Centre	6013-Training & Education	003 - Grande Cache	1,000	-	1,000	0.00%
363 - Community Resource Centre	6033-Telecommunication Services	003 - Grande Cache	7,200	-	7,200	0.00%
363 - Community Resource Centre	6109-General & Operating Supplies	003 - Grande Cache	10,000	2,806	7,194	28.06%
363 - Community Resource Centre	6143-Building Rental	003 - Grande Cache	12,500	7,165	5,335	57.32%
363 - Community Resource Centre	6121-Power Supply Service	001 -Valleyview (01)	10,000	3,019	6,981	30.19%
363 - Community Resource Centre	6122-Natural Gas Service	001 -Valleyview (01)	1,200	732	468	60.99%
363 - Community Resource Centre	6129-Local Utilities - Water/Sewer/Garbage	001 -Valleyview (01)	1,200	568	632	47.35%
364 - Home Support	6011-Accommodation & Subsistence	001 -Valleyview (01)	2,000	-	2,000	0.00%
364 - Home Support	6013-Training & Education	001 -Valleyview (01)	2,000	370	1,630	18.51%
364 - Home Support	6012-Travel	001 -Valleyview (01)	75,000	63,079	11,921	84.11%
364 - Home Support	6036-Mobile Communication Services	001 -Valleyview (01)	4,000	2,598	1,402	64.95%
364 - Home Support	6104-PPE & First Aid Supplies	001 -Valleyview (01)	1,500	83	1,417	5.51%
364 - Home Support	6011-Accommodation & Subsistence	003 - Grande Cache	1,500	-	1,500	0.00%
364 - Home Support	6012-Travel	003 - Grande Cache	8,000	3,274	4,726	40.93%
364 - Home Support	6013-Training & Education	003 - Grande Cache	1,500	375	1,125	24.98%
364 - Home Support	6104-PPE & First Aid Supplies	003 - Grande Cache	1,500	-	1,500	0.00%
364 - Home Support	6036-Mobile Communication Services	003 - Grande Cache	1,500	483	1,017	32.19%
365 - Liaison Worker Program	6202-Grants to Organizations	000 -Administration	45,000	-	45,000	0.00%
366 - Grants to Individual Organizations	6202-Grants to Organizations	000 -Administration	90,000	47,450	42,550	52.72%
368 - Outreach Coordinator Program	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	1,183	183	118.31%
368 - Outreach Coordinator Program	6012-Travel	003 - Grande Cache	1,000	-	1,000	0.00%
368 - Outreach Coordinator Program	6013-Training & Education	003 - Grande Cache	1,000	-	1,000	0.00%
369 - Support Coordinator Program	6011-Accommodation & Subsistence	000 -Administration	1,000	-	1,000	0.00%
369 - Support Coordinator Program	6012-Travel	000 -Administration	500	-	500	0.00%
369 - Support Coordinator Program	6013-Training & Education	000 -Administration	1,000	735	265	73.53%
2022 TOTALS			2,140,500	1,134,265	1,006,235	52.99%

FCSS 2022 REVENUE

All sub-departments	Object	Account Description	2022 Budget	2022 YTD	\$ Remaining	% Received
FCSS						
5-53-537-000-5200	5200	Sales of Goods and Services	\$28,000	\$22,687	\$5,313	81.02%
5-53-537-003-5200	5200	Sales of Goods and Services - GC	\$2,000	\$2,738	\$738	136.89%
5-53-537-000-5299	5299	Other Services - Alberta Works Contract	\$45,000	\$30,000	\$15,000	66.67%
5-53-537-000-5304	5304	Other Revenue - Building Rental (FRN Agreement)	\$0	\$3,000	\$3,000	
5-53-537-003-5809	5809	Revenue - Homeless Prevention Grant	\$22,500	\$12,347	\$10,153	54.88%
5-55-552-000-5706	5706	Provincial Grant FCSS	\$387,161	\$201,599	\$185,562	52.07%
5-55-554-001-5709	5709	Shared Funding - Town of Valleyview	\$193,239	\$0	\$193,239	0.00%
TOTAL REVENUE			\$677,900	\$272,371	\$405,529	40.18%

REQUEST FOR DECISION

SUBJECT: **2023 Proposed Family and Community Support Services Operating Budget**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 21, 2022 GM: MANAGER: LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board approve the proposed 2023 operating budget.

BACKGROUND/PROPOSAL:

The proposed 2023 expense budget has a total increase of \$20,152.00 which is mainly due to potential merit increases.

Revenue forecasts for 2023 have increased by \$25,000.00. This increase in revenue is due to the Family Resource Network office space agreement, the honorarium from the Canadian Public health Association for the Relationship and Sexual Health Education program and the increase in sales and services from home support fees.

An attached summary sheet has been provided outlining further details to the proposed revenue and expense changes for the upcoming year. Once the Green View FCSS Board approves the proposed 2023 budget in principle, it is then submitted to Council for final approval.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of approving the proposed 2023 Family and Community Support Services operating budget will ensure the level of service approved by the Green View Family and Community Support Services Board and Council will be fulfilled.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to approving the proposed 2023 operating budget.

ALTERNATIVES CONSIDERED:

Alternative #1 The Green View Family and Community Support Services Board has the option to approve or alter the proposed 2023 budget.

FINANCIAL IMPLICATION:

Direct Costs: N/A**Ongoing / Future Costs:** N/A

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision regarding the 2023 operating budget, final figures will be reviewed with the senior leadership team and Council.

ATTACHMENT(S):

- 2023 Proposed Summary sheet
- Proposed 2023 operating expense and revenue budget

Family and Community Support Services
2023 Proposed Budget Summary Report

2022 Approved Expense: \$2,140,500.00
 2023 Proposed Expense: \$2,160,652.00
 Overall increase in Expense \$ 20,152.00

Expense Changes Include:

- 1) Increased Home Support Clients and travel expenses
- 2) Potential merit increase
- 3) Decreased grant requests
- 4) Decreased costs in telecommunications for Grande Cache

2022 Approved Revenue: \$677,900.00
 2023 Proposed Revenue: \$702,900.00
 Overall increase in Revenue \$ 25,000.00

Revenue Changes Include:

- 1) Increase revenue Other Revenue, i.e., Family Resource Network office space Agreement, Relationships and Sexual Education honorarium, Provincial Rental Subsidy for Grande Cache office, increased Sales of Goods and Services

M.D. of Greenview Contribution

2022	2023	Net Change
Expense: \$2,140,500.00	Expense: \$2,160,652.00	\$20,152.00
Revenue: <u>\$ 677,900.00</u>	Revenue: <u>\$ 702,900.00</u>	<u>\$25,000.00</u>
\$1,462,600.00	\$1,457,752.00	\$ 4,848.00

Decreased costs from 2022 to 2023 total \$4,848.00

Sub-Department *	Object *	Location	2022 Budget	Rev 2023	GL Change	Net chg
360 - FCSS Administration	6011-Accommodation & Subsistence	001 -Valleyview (01)	3,000	3,000	0	
360 - FCSS Administration	6012-Travel	001 -Valleyview (01)	2,000	2,500	500	
360 - FCSS Administration	6015-Memberships Seminars Conferences	001 -Valleyview (01)	3,000	3,000	0	
360 - FCSS Administration	6041-Auditing & Accounting Services	001 -Valleyview (01)	1,000	1,000	0	
360 - FCSS Administration	6001-Salaries	000 -Administration	1,371,415	1,395,123	23,708	
360 - FCSS Administration	6004-Employer Contributions	000 -Administration	308,685	315,529	6,844	
360 - FCSS Administration	6011-Accommodation & Subsistence	003 - Grande Cache	3,000	3,000	0	
360 - FCSS Administration	6012-Travel	003 - Grande Cache	2,000	2,500	500	
360 - FCSS Administration	6015-Memberships Seminars Conferences	003 - Grande Cache	3,000	3,000	0	
360 - FCSS Administration	6158-FCSS - Homelessness Prevention Prog	001 -Valleyview (01)	22,500	22,500	0	
360 - FCSS Administration	6036-Mobile Communication Services	001 -Valleyview (01)	1,200	1,200	0	
360 - FCSS Administration	6036-Mobile Communication Services	003 - Grande Cache	1,000	1,000	0	31,552
361 - FCSS Board	6003-Honorariums	000 -Administration	24,000	24,000	0	
361 - FCSS Board	6004-Employer Contributions	000 -Administration	2,500	2,500	0	
361 - FCSS Board	6011-Accommodation & Subsistence	000 -Administration	5,000	5,000	0	
361 - FCSS Board	6012-Travel	000 -Administration	7,000	7,000	0	
361 - FCSS Board	6015-Memberships Seminars Conferences	000 -Administration	4,500	4,500	0	0
362 - FCSS Programs	6011-Accommodation & Subsistence	000 -Administration	1,000	1,000	0	
362 - FCSS Programs	6012-Travel	000 -Administration	1,000	1,000	0	
362 - FCSS Programs	6013-Training & Education	000 -Administration	1,000	1,000	0	
362 - FCSS Programs	6040-Professional Services	000 -Administration	14,500	10,000	4,500	
362 - FCSS Programs	6143-Building Rental	000 -Administration	1,500	1,000	500	
362 - FCSS Programs	6109-General & Operating Supplies	000 -Administration	13,000	17,500	4,500	
362 - FCSS Programs	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	1,000	0	
362 - FCSS Programs	6012-Travel	003 - Grande Cache	1,000	1,000	0	
362 - FCSS Programs	6013-Training & Education	003 - Grande Cache	1,000	1,000	0	
362 - FCSS Programs	6109-General & Operating Supplies	003 - Grande Cache	6,000	11,500	5,500	
362 - FCSS Programs	6040-Professional Services	003 - Grande Cache	10,000	8,000	2,000	
362 - FCSS Programs	6201 - Community Activity Fee Funding	003 - Grande Cache	18,000	15,000	3,000	0
363 - Community Resource Centre	6011-Accommodation & Subsistence	001 -Valleyview (01)	1,000	800	200	
363 - Community Resource Centre	6012-Travel	001 -Valleyview (01)	300	300	0	
363 - Community Resource Centre	6033-Telecommunication Services	001 -Valleyview (01)	5,000	5,000	0	
363 - Community Resource Centre	6076-Repair/Maintenance of Motor Vehicles	001 -Valleyview (01)	1,500	1,500	0	
363 - Community Resource Centre	6105-Fuels & Oils	001 -Valleyview (01)	2,500	2,500	0	
363 - Community Resource Centre	6109-General & Operating Supplies	001 -Valleyview (01)	12,000	12,000	0	
363 - Community Resource Centre	6013-Training & Education	001 -Valleyview (01)	1,000	700	300	
363 - Community Resource Centre	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	1,000	0	
363 - Community Resource Centre	6012-Travel	003 - Grande Cache	300	300	0	
363 - Community Resource Centre	6013-Training & Education	003 - Grande Cache	1,000	700	300	
363 - Community Resource Centre	6033-Telecommunication Services	003 - Grande Cache	7,200	2,000	5,200	
363 - Community Resource Centre	6109-General & Operating Supplies	003 - Grande Cache	10,000	6,000	4,000	
363 - Community Resource Centre	6143-Building Rental	003 - Grande Cache	12,500	12,500	0	
363 - Community Resource Centre	6121-Power Supply Service	001 -Valleyview (01)	10,000	6,000	4,000	
363 - Community Resource Centre	6122-Natural Gas Service	001 -Valleyview (01)	1,200	1,200	0	
363 - Community Resource Centre	6129-Local Utilities - Water/Sewer/Garbage	001 -Valleyview (01)	1,200	1,200	0	14,000
364 - Home Support	6011-Accommodation & Subsistence	001 -Valleyview (01)	2,000	2,000	0	
364 - Home Support	6013-Training & Education	001 -Valleyview (01)	2,000	2,000	0	
364 - Home Support	6012-Travel	001 -Valleyview (01)	75,000	100,000	25,000	
364 - Home Support	6036-Mobile Communication Services	001 -Valleyview (01)	4,000	4,000	0	
364 - Home Support	6104-PPE & First Aid Supplies	001 -Valleyview (01)	1,500	1,500	0	
364 - Home Support	6011-Accommodation & Subsistence	003 - Grande Cache	1,500	1,500	0	
364 - Home Support	6012-Travel	003 - Grande Cache	8,000	6,000	2,000	
364 - Home Support	6013-Training & Education	003 - Grande Cache	1,500	1,500	0	
364 - Home Support	6104-PPE & First Aid Supplies	003 - Grande Cache	1,500	1,500	0	
364 - Home Support	6036-Mobile Communication Services	003 - Grande Cache	1,500	1,000	500	22,500
365 - Liaison Worker Program	6202-Grants to Organizations	000 -Administration	45,000	45,000	0	0
366 - Grants to Individual Organizations	6202-Grants to Organizations	000 -Administration	90,000	72,000	18,000	18,000
368 - Outreach Coordinator Program	6011-Accommodation & Subsistence	003 - Grande Cache	1,000	800	200	
368 - Outreach Coordinator Program	6012-Travel	003 - Grande Cache	1,000	500	500	
368 - Outreach Coordinator Program	6013-Training & Education	003 - Grande Cache	1,000	500	500	1,200
369 - Support Coordinator Program	6011-Accommodation & Subsistence	000 -Administration	1,000	800	200	
369 - Support Coordinator Program	6012-Travel	000 -Administration	500	500	0	
369 - Support Coordinator Program	6013-Training & Education	000 -Administration	1,000	500	500	700
TOTALS			2,140,500	2,160,652	20,152.00	0.94%

FCSS 2022 REVENUE

All sub-departments	Object	Account Description	2022 Budget	2022 Actuals (YTD Aug)	2023 Proposed	% increase
FCSS						
5-53-537-000-5200	5200	Sales of Goods and Services	\$28,000.00	\$22,687	\$ 34,000.00	21%
5-53-537-003-5200	5200	Sales of Goods and Services - GC	\$2,000.00	\$2,738	\$ 4,000.00	100%
5-53-537-000-5299	5299	Other Services - Alberta Works Contract	\$45,000.00	\$30,000	\$ 45,000.00	0%
5-53-537-000-5304	5304	Other Revenue - Building Rental (FRN Agreement)	\$0.00	\$3,000	\$ 17,000.00	
5-53-537-003-5809	5809	Revenue - Homeless Prevention Grant	\$22,500.00	\$20,366	\$ 22,500.00	0%
5-55-552-000-5706	5706	Provincial Grant FCSS	\$387,161.00	\$193,580	\$ 387,161.00	0%
5-55-554-001-5709	5709	Shared Funding - Town of Valleyview	\$193,239.00	\$0	\$ 193,239.00	0%
TOTAL REVENUE			\$677,900.00	\$272,371	\$ 702,900.00	4%
					\$ 25,000.00	
					3.69%	