



MUNICIPAL DISTRICT OF GREENVIEW No. 16

GREENVIEW INDUSTRIAL GATEWAY COMMITTEE MEETING AGENDA

Wednesday, September 14, 2022

T.B.A. – Immediately following
the Policy Review Committee
Meeting

Council Chambers
Administration Building
Valleyview, AB

-
- | | | | |
|----|--------------------|---|----|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | MINUTES | 3.1 Greenview Industrial Gateway Committee Meeting Minutes held Wednesday, July 13, 2022. | 2 |
| #4 | DELEGATION | | |
| #5 | BUSINESS | 5.1 Greenview Industrial Gateway Proposed 2023 Budget | 5 |
| | | 5.2 Greenview Industrial Gateway Executive Director Report | 11 |
| #6 | CLOSED SESSION | 6.1 Privileged Information
(Section 27, FOIP) | |
| | | 6.2 Privileged Information
(Section 27, FOIP) | |
| #7 | ADJOURNMENT | | |

Minutes of a
GREENVIEW INDUSTRIAL GATEWAY COMMITTEE MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Wednesday, July 13, 2022.

#1
CALL TO ORDER
PRESENT

Chair Jennifer Scott called the meeting to order at 12:15p.m.

Ward 9	Reeve Tyler Olsen (virtual)
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme (virtual)
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

ATTENDING

Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Director, Planning and Economic Development	Martino Verhaeghe
Executive Director, Industrial Development	Kyle Reiling
Communications and Marketing	Nicole Brooks
Recording Secretary	Natalie Bartlett

ABSENT

Ward 9	Councillor Duane Didow
Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh

#2
AGENDA

MOTION: 22.07.28 Moved by: COUNCILLOR SALLY ROSSON
That the Greenview Industrial Gateway Committee adopt the July 13,
2022, Greenview Industrial Gateway Committee Meeting Agenda as
presented.

CARRIED

#3 MINUTES

3.0 MINUTES

MOTION: 22.07.29 Moved by: COUNCILLOR DALE SMITH
That the Greenview Industrial Gateway Committee adopt the April 13,
2022, Greenview Industrial Gateway meeting minutes as presented.

CARRIED

BUSINESS ARISING

Councillor Rosson is inquiring about updates from First Nations consultations.

#5 NEW BUSINESS

5.0 NEW BUSINESS

GIG STAKEHOLDER EVENT

5.1 GREENVIEW INDUSTRIAL GATEWAY STAKEHOLDER EVENT

MOTION: 22.07.30 Moved by: COUNCILLOR TOM BURTON

That the Greenview Industrial Gateway Committee recommend that Council approve the 2022 Greenview Industrial Gateway Stakeholder event.

CARRIED

Councillor Delorme exited at 12:58 p.m.

WORLD MARKET REPORT

5.2 World Target Market Report

MOTION: 22.07.31 Moved by: COUNCILLOR SALLY ROSSON

That Greenview Industrial Gateway Committee accept the Greenview Industrial Gateway Target Market Report for information, as presented.

CARRIED

#4 DELEGATIONS

4.0 DELEGATIONS

DOMINION RAIL

4.2 DOMINION RAIL PRESENTATION

MOTION: 22.07.32 Moved by: COUNCILLOR RYAN RATZLAFF

That the Greenview Industrial Gateway Committee accept the Dominion Railway Services presentation for information, as presented.

CARRIED

Councillor Dale Smith exited the meeting at 1:43 p.m.

CERILON GTL

4.1 CERILON GTL PRESENTATION

MOTION: 22.07.33 Moved by: DEPUTY REEVE BILL SMITH

That the Greenview Industrial Gateway Committee accept the Cerilon GTL presentation for information, as presented.

CARRIED

5.3 EXECUTIVE DIRECTOR REPORT

MOTION: 22.07.34 Moved by: COUNCILLOR TOM BURTON

That the Greenview Industrial Gateway Committee accept the Greenview Industrial Gateway Month report for information, as presented.

CARRIED

CLOSED SESSION

Recessed meeting at 2:15 pm
Reconvened meeting at 2:23 p.m.

6.0 CLOSED SESSION

MOTION: 22.07.35 Moved by: COUNCILLOR SALLY ROSSON

That the meeting go to Closed Session, at 2:24 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

6.1 PRIVILEGED INFORMATION

Reeve Olsen exited the meeting at 2:56 p.m.

OPEN SESSION

MOTION: 22.07.36 Moved by: COUNCILLOR SALLY ROSSON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:59 p.m.

CARRIED

**#7
ADJOURNMENT**

7.0 ADJOURNMENT

MOTION: 22.07.37 Moved by: COUNCILLOR SALLY ROSSON

That the Committee adjourn this Greenview Industrial Gateway Meeting at 3:00 p.m.

CARRIED

CHAIR

RECORDING SECRETARY



REQUEST FOR DECISION

SUBJECT:	Greenview Industrial Gateway 2023 Proposed Budget		
SUBMISSION TO:	Greenview Industrial Gateway Committee	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 14, 2022	CAO:	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER: KR
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Greenview Industrial Gateway Committee accept the 2023 Proposed Greenview Industrial Gateway Budget for information, as presented.

BACKGROUND/PROPOSAL:

Administration has prepared a 2023 Operating and Capital Budget for the Committee's review. In 2023, the operating expenses total \$398,500.00, which represents an increase of \$165,000.00 from the 2022 Budget. The Executive Director will provide a report as to the requirement of the additional funds. The 2023 Capital expenditures total \$4,934,000.00 which is a drastic reduction from 2022. The review of the proposed budget will allow the Committee an opportunity to provide input and dialogue in the budget process prior to it being presented to Greenview Council.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the Committee will have the opportunity to review and discuss the proposed 2023 Greenview Industrial Gateway Budget.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of the recommended motion.

ALTERNATIVES CONSIDERED: N/A

FINANCIAL IMPLICATION:

There are no financial implications of the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications of the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- 2023 Proposed Budget Spreadsheet

GREENVIEW INDUSTRIAL GATEWAY

BUDGET 2022-2025

INCOME

	2022 Budget	2022 Actual Projected	2023 Proposed	Over/Under Variance	2024 Proposed	2025 Proposed
Land Sales	-	-	-		2,950,000.00	-
Grants	-	-	-		-	-
Sponsorships	5,000.00	-		5,000.00		
Land Rental					800,000.00	800,000.00
Other		-				
TOTAL INCOME:	5,000.00	-	-		3,750,000.00	800,000.00

EXPENSES

	2022 Budget	2022 Actual Projected	2023 Proposed	Over/Under Variance	2024 Proposed	2025 Proposed
Accomodation and Subsistence	19,000.00	19,000.00	60,000.00	(41,000.00)	60,000.00	60,000.00
*Promotional Marketing (Promotional Materials)	16,000.00	16,000.00				
*Promotional Marketing (Marketing and Communications)	75,000.00	75,000.00	90,000.00	1,000.00	90,000.00	90,000.00
Event Organization - Events (Hosting)	85,000.00	85,000.00	85,000.00	-	85,000.00	85,000.00
Mobile Communications	1,000.00	1,000.00	2,000.00	(1,000.00)	2,000.00	2,000.00
Professional Services (Upwork/Gabe, Joan B/Communication)	-	-	50,000.00	(50,000.00)	50,000.00	50,000.00
Tradeshows and Fairs	12,500.00	12,500.00	72,500.00	(60,000.00)	72,500.00	72,500.00
Repair/Maintenance of Motor Vehicles	-	-	5,000.00	(5,000.00)	5,000.00	5,000.00
Fuels and Oils	18,000.00	18,000.00	20,000.00	(2,000.00)	20,000.00	20,000.00
General and Operating Supplies	1,000.00	1,000.00	2,000.00	(1,000.00)	2,000.00	2,000.00
Building Rental (Office Facility Rental)	6,000.00	6,000.00	12,000.00	(6,000.00)	12,000.00	12,000.00
TOTAL EXPENSES:	233,500.00	233,500.00	398,500.00	(165,000.00)	398,500.00	398,500.00

**Note: Promotional Marketing (Promotional Materials) and (Marketing and Communications) are combined commencing on the 2023 calendar year.

CAPITAL EXPENSES

	2022 Budget	2022 Actual Projected	2023 Proposed	Over/Under Variance	2024 Proposed	2025 Proposed
Legal Fees - GI22001	200,000.00		75,000.00		75,000.00	50,000.00
Professional Services - Administration GI22002	175,000.00		-			
Professional Services - Engineering GI22003	1,500,000.00		1,250,000.00		1,000,000.00	1,000,000.00
GIG Road - GI22004	3,100,000.00	-	3,519,000.00		1,200,000.00	
Land Purchase - GI22005	10,000,000.00	3,000,000.00	0.00			
Vehicle - 1/2 Ton 4x4			90,000.00			
TOTAL CAPITAL EXPENSES:	14,975,000.00	3,000,000.00	4,934,000.00		2,275,000.00	1,050,000.00

GREENVIEW INDUSTRIAL GATEWAY

PUBLIC SEPTEMBER MONTHLY REPORT





LAND

Land Title transfer still to occur

NO UPDATED ON COMPLETION



WATER

Engineering and Design of Water out-take

EXPECTED TO BE COMPLETED SUMMER 2023



ROAD

Road Design and Engineering

COMPLETED FOR EAST/WEST ROAD AND INTERSECTION

Tender for Construction ISSUED

CONSTRUCTION TO OCCUR 2022 FOR PHASE 1 BEING INITIATED



RAIL

Dominion Rail Services Analysis

COMPLETED

Helix Engineering Confirming Elevations and Geotechnical Conditions

OCTOBER 31, 2022

Engineering Design for Tender

APRIL 2023



CARBON

Expression of Interest submitted by the MD of Greenview for the Leduc Steep Creek Reef as part of the carbon sequestration and management hub review

EXPECT TO HEAR RESULTS END OF OCTOBER 2022

Cost Estimate and design for Carbon Sequestration and management completed for GIG

PHASE 1 AND PHASE 2