



## REGULAR BOARD MEETING AGENDA

Wednesday June 22, 2022

9:30am

Meeting Room  
Green View FCSS Building

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#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held May 18, 2022 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	4
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a  
**REGULAR BOARD MEETING**  
**GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES**  
Green View Family and Community Support Services Building  
Valleyview, Alberta, on Wednesday, May 18, 2022

# 1:  
CALL TO ORDER Chair Perron called the meeting to order at 9:33 am.

PRESENT Chair, Member at Large, Greenview Roxanne Perron  
Board Member, Member at Large, Greenview (Zoom) Tammy Day  
Board Member, Member at Large, Greenview ( Zoom) Trina Parker-Carroll  
Board Member, Town of Valleyview Mayor Vern Lymburner  
Board Member, Greenview Councillor (Zoom) Duane Didow  
Board Member, Greenview Councillor Sally Rosson

ATTENDING FCSS Manager Lisa Hannaford  
Recording Secretary Corinne D’Onofrio

ABSENT

#2:  
AGENDA **2.0 GREEN VIEW FCSS AGENDA**  
**MOTION: 22.05.16** Moved by: BOARD MEMBER, VERN LYMBURNER  
That the May 18, 2022 agenda be adopted as presented.  
CARRIED

#3.1  
REGULAR MEETING MINUTES **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**  
**MOTION: 22.05.17** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, March 16, 2022 be adopted as presented.  
CARRIED

#3.2 BUSINESS ARISING FROM MINUTES **3.2 BUSINESS ARISING FROM THE MINUTES**

#4 DELEGATION **4.0 DELEGATION**

#5 OLD BUSINESS

**5.0 OLD BUSINESS**

#6 NEW  
BUSINESS

**6.0 NEW BUSINESS**

**6.1 FCSS MANAGER REPORT**

**MOTION: 22.05.18** Moved by: BOARD MEMBER, SALLY ROSSON  
That the Green View FCSS Board accept the May 2022 Manager's report as presented for information.

CARRIED

#7  
MEMBER  
REPORTS

**7.1 CHAIR/MEMBER REPORTS**

**BOARD MEMBER PARKER- CARROLL**

- No report at this time

**BOARD MEMBER DAY**

- Has been attending a senior's coffee social in Grovedale on Thursdays

**BOARD MEMBER ROSSON**

- Attended the Multiplex in Grimshaw to see how the schools and the Multiplex functioned together
- Attended a session on Palliative Care
- Spoke of a course being offered at Northern Lakes College on essential life skills

**BOARD MEMBER DIDOW**

- Attended the FCSSAA meeting at the end of April for a Strategic Planning session

**CHAIR PERRON**

- No report at this time

**BOARD MEMBER LYMBURNER**

- No report at this time

#8  
CORRESPONDENCE

**8.0 CORRESPONDENCE**

#9 CLOSED  
SESSION

**9.0 CLOSED SESSION**

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, June 15, 2022 at 9:30am.

#10  
ADJOURNMENT

**10.0 ADJOURNMENT**

**MOTION: 22.05.19** Moved by: BOARD MEMBER, VERN LYMBURNER  
That this meeting adjourns at 11:26 am.

CARRIED

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F.C.S.S. MANAGER

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F.C.S.S. CHAIR

UNADOPTED

# REQUEST FOR DECISION

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SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD  
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 22, 2022  
GM: MANAGER: LDH

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES  
PRESENTER: LDH

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RELEVANT LEGISLATION:  
**Green View FCSS Policy– N/A**

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RECOMMENDED ACTION:  
**MOTION: That Green View Family and Community Support Services Board accept the June 2022 Managers report as presented for information.**

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BACKGROUND/PROPOSAL:  
Monthly Managers reports are provided to the Board for information.

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BENEFITS OF THE RECOMMENDED ACTION:  
The benefit of accepting the report is to update the Board on services provided by the Manager.

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DISADVANTAGES OF THE RECOMMENDED ACTION:  
There are no perceived disadvantages to accepting the report.

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ALTERNATIVES CONSIDERED:  
N/A

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FINANCIAL IMPLICATION: N/A

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STAFFING IMPLICATION: N/A

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

N/A

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**ATTACHMENT(S):**

- June Managers report

## June Managers Report, FCSS

Dear Board members,

It is hard to believe the 2022 year is almost halfway over. Thank you all for coming to the NW regional meeting, learning more about the program, meeting new provincial representatives, and networking with other staff and board members from the Northwest region.

The Green View FCSS team continues to be busy in all core areas of business including community programming, school programs, and supports for seniors.

The Community Resource Centers provided assistance to over 500 inquiries in the month of May. The top three reasons for visits were for legal reasons (33), employment (25) and technical assistance (20).

In Valleyview, over 70 individuals have been supported to fill out applications for the new First Nations Drinking Water Settlement (<https://firstnationsdrinkingwater.ca/>). Assistance with these applications included printing applications, scanning and copying identification, the actual filling out and witnessing of the applications, and sending these applications out whether by fax, email or preparing them for the mail. Clients mentioned that the Sturgeon Lake health unit and Band office referred them to Green View FCSS to get assistance with the forms because they were too busy.

The number of clients utilizing the Home Support services in Grande Cache now total 49, where there has been a marked increase in the last six months. 37% of clients reside in either a Cooperative or Enterprise and 63% residing in the Hamlet. Home Support in the rest of the municipality is provided to 72 clients, 24 within the Town of Valleyview, 27 in the rural Valleyview area, 11 in Grovedale and 10 in DeBolt area.

Youth programming in Valleyview has included:

- **I Can Handle Anger** – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- **Hands are Not for Hitting** – a 4-week program where kindergarten students will learn how to use their bodies appropriately when they have difficult emotions.
- **Why Try** - Grade 5 and 7 students will partake in a 6-week program teaching them that although making good decisions in life is hard it is worth it for them to earn more opportunity, freedom and self respect.
- **SKILLS** -The grade 8 and 9 class will participate in an offsite SKILLS program at the Green View Resource Centre. Content will include healthy relationships, how to resist peer pressure to become sexually involved before they are ready or able to cope with the consequences. A presentation from Northreach Centre in Grande Prairie on STIs and contraception, dating violence and the effects of pornography on the brain.
- **Home Alone** – Grade 4 students will participate in a 4-week program, preparing them to be left alone for short periods. This program also provides them with information on online safety, how to handle an emergency and basic first aid.

Outcomes and comments from youth programs recently delivered include:

Gay Straight Alliance- "I feel like GSA is a very comforting space, I hope it continues."

"I absolutely love this program, keep up the good work!"

Girls Circle

"I'm not one to talk about myself, but in the circle I sort of opened up and kind of learned things about other people."

"The best part of Girls Circle was being able to just talk without being judged."

"The best part of Girls Circle was the openness and judge free environment."

This fall we will see some changes in Principals, both at Hillside High School in Valleyview and Ridgevalley school. Communication will continue with the new administration to raise awareness and ensure FCSS school programming continues.

Youth Programs in Grande Cache

**Boys Council and Girls Circle**, facilitated by administration, have wrapped up. Registrants participated in activities designed to build upon personal strengths in further development of self-esteem and healthy relationships.

The **Home Alone** program ran for three days afterschool in May. Youth learned about safety in the home when left alone.

In June the **Babysitting Course** will run for 4 days and prepare youth aged 11 and up to provide child minding services for friends and family.

Implementation of **WiseGuyz** is slated for fall 2022, conversations with school divisions operating within the Municipal District are underway and the program has been confirmed to start at Hillside High school in the fall of 2022 for grade nine students. WiseGuyz is an evidence-based program for male identified youth ages 14 - 21 designed to reduce adolescent dating violence through educating participants about human rights, sexual health, gender, and positive relationships.

Due to the pandemic teachers are noticing a significant difference in the behaviours and emotional development of the children. After consulting with the teachers, Youth Program Coordinators have started implementing programs to the grade above. For example, I can Handle Anger is typically offered to grade one and two students, but if requested will be delivered for grade 3 students in the fall.

The week of June 6-10 was Senior's Week. Green View FCSS was approached by both the Big Horn Golden Age Club in Grande Cache and the Red Willow Lodge in Valleyview to financially support their senior's week BBQ and increase awareness of programs and services we offer.

Green View FCSS is collaborating with the Outdoor Recreation department to offer summer day camps. Locations will include Johnson Park, Grovedale Fishpond, Grande Cache and DeBolt.



Administration is planning an older adult information day in both Valleyview and Grande Cache in September. This annual event will include guest speakers, information on FCSS programs and services, and lunch. While all are welcome to the event the subject matter is geared to the older adult, caregiver, and seniors.

Ratepayers BBQ's will be hosted in Grovedale June 30, Valleyview June 28, DeBolt July 12 and Grande Cache July 19. FCSS representation will be present at all sites.

Coordinators reports and highlights from the Grande Cache office have been included in this report.

I look forward to seeing you on June 22 @ 9:30!

Warm regards,

Lisa



June 2, 2022

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: June 2022 Grande Cache office report

### **Assistant Manager Overview**

#### **Total of all individuals assisted in May: 445**

*\*This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

Few things compare to the feeling of inspiration that comes from collaboration and connection. This past month administration has witnessed excitement, anticipation, and camaraderie in preparation for summer and fall 2022. Attendance of the FCSSAA Spring Directors Network in Lethbridge and the Northwest Regional gathering in Grande Prairie was informative and welcomed after the prolonged disconnected pandemic years. Sitting in a room, sharing space and conversation with so many like minded individuals was an awesome reminder of the impact Family and Community Support Services has in the province and the importance of the work Green View FCSS does in our Municipal District.

Save the date information is being designed for Community Connections (Sep 7), Poverty Simulation (Oct 5), and Breakfast with the Guys (Nov 3) and will be circulated in June. The Poverty Simulation and Breakfast with the Guys are new offerings in the Grande Cache area, and we believe there will be strong attendance at both.

The Jump into Summer registration event is a combination of ideas and work from the following: Grande Yellowhead Public School Division, Bringing Empowered Students Together, MD of Greenview Recreation Centre, MD of Greenview Tourism Centre, Grande Cache Municipal Library, and of course, Green View FCSS. On June 22, 2022, community members are invited to come enjoy a free BBQ, learn about bees and bats, participate in non-Indigenous drumming, and register children for summer programs. A copy of the poster for this event and details of Green View FCSS offerings this summer can be found in the Youth Coordinator section of the report.

In 2016 a Town of Grande Cache and Green View FCSS partnership was formed to provide subsidy of facility passes to the Recreation Centre. The program entitled, Aboriginal Community Activity Fee Assistance Program, provides access to a safe, inclusive, space and activities to increase peoples ability to heal from trauma, addictions, drastic life changes, and mental health issues. The program, funded by Green View FCSS, was available only to residents of the Cooperatives and Enterprises. With the dissolution of the town it has been discussed how to make the program inclusive, allowing residents of the Hamlet to also benefit from this program. A comprehensive review was undertaken as to how administration can maintain integrity of the program and it's viability. Some minor changes will occur, effective January 1, 2023, that will ensure subsidies are provided to the most vulnerable. Income will not

be a determining factor and the program will be available to residents of the Hamlet in addition to the Cooperatives and Enterprises. Self-referrals will not be accepted, referrals from a licensed medical professional (i.e. doctor or physiotherapist), registered mental health professional (i.e. psychologist), or Child Services Social Worker will be accepted. Once approved a 10-punch pass will be provided as opposed to the current issuing of a 3-month facility pass. To date 60 families and 37 individuals have accessed the program under the criteria established in 2016.

WiseGuyz implementation is on the not-too-distant horizon. A meeting with the Grande Cache Community High School principal will take place on June 8, 2022. After this meeting we will be able to proceed with finalizing implementation details, such as location and time. Youth participation in the program is voluntary and the first step to creating interest in the program will be raising awareness with parents and other agencies. It will start with “coming fall 2022” teasers in June followed by engagement sessions in the fall. Full details will be provided after confirmation of details.

Summer will be busy and fall will be exciting. The next update will be provided in September

#### UPCOMING:

- Updating Aboriginal Community Activity Fee Assistance Program materials
- Grande Cache Community High School WiseGuyz meeting (Jun 8)
- Learn at Lunch – FCSS information – Big Horn Golden Age Club (Jun 8)
- Conversation Café elder abuse – Big Horn Golden Age Club (Jun 9)
- Jump into Summer registration event (Jun 22)
- Interagency (Jun 28) – no meeting in July and August

### Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	8	7	7	8	6								36
AISH	9	9	11	2	5								36
Seniors Supports	4	3	17	6	4								34
Referrals	30	10	23	11	11								85
Other	385	259	284	270	212								1410
<b>Total Client Visits</b>	<b>436</b>	<b>288</b>	<b>342</b>	<b>297</b>	<b>238</b>								<b>1601</b>
<b>Residence Break Down:</b>													
Grande Cache	354	224	289	249	208								1324
Cooperatives & Enterprises	43	45	40	27	17								172
Other	39	19	13	21	13								105
<b>Total</b>	<b>436</b>	<b>288</b>	<b>342</b>	<b>297</b>	<b>238</b>								<b>1601</b>

\*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

### Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	36	57	62	68	59							
CVITP	1	12	40	20	12							
Eating for Your Well-Being	0	0	0	0	0							
Hope Exists in Lots of Places (H.E.L.P)	3	2	1	1	2							
Wheels for Meals	1	1	1	1	1							
Adopt a driveway	0	0	0	0	0							
Welcome Packages	0	0	0	0	0							

On May 11, 2022, administration was invited to the Big Horn Golden Age Club Learn at Lunch to teach the members about 72-hour preparedness. The 39 participants in attendance learned what should be included in a 72-hour emergency kit. Additional topics covered were what types of emergencies might occur in Grande Cache and area, Telematik, the Alberta Wildfire app and Alberta Emergency Alert app. The information session eased the anxiety attendees feel during wildfire season and provided them with take home resources to prepare for emergency situations.

The number of clients using the Aboriginal Community Fee Assistance program has dropped, as many clients who have not meet the criteria to receive renewal. Assessments are on going.

The Community Volunteer Income Tax Program is beginning to slow down, as most clients have already filed their income tax returns at this time. We anticipate some more trickling in throughout the rest of the year.

Save the Date and invitations to agencies, organizations and clubs is circulated for the Green View FCSS Community Connections night. We are look forward to running this information event on Wednesday, September 7, 2022. Most organizations will confirm attendance by the end of June. Based off previous years, we anticipate 35 agencies etc. to book a table.

### Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Grief and Loss Support	4	10	10	14	14							
Home Support (Cooperatives & Enterprises)	18	18	18	18	18							
Home Support (Hamlet of Grande Cache)	29	29	30	30	31							
Meadows to Mountains Homelessness Prevention Project	5	1	0	0	2							

The Home Support Program is running smoothly, and a new client joined this past month. 49 clients are receiving services and being connected to resources, internal and external, when their situations change. An example of the continuum of care that enables aging in place happened this past month when a client lost independence because he can no longer drive. He was connected with the Green View FCSS Outreach Coordinator and Alberta Health Services Home Care. The client was able to access these services while maintaining dignity and experiencing minimal disruption in his life.

Three individuals this past month, who experienced the quick onset of chaos in their daily lives, attended appointments with the Adult Coordinator. Loss of job, addiction, death of a loved one are a few of the reasons the clients came into the Community Resource Centre. Services they accessed are Creative Grief and Loss, where a client has gained understanding of how grief manifests in her body and is learning skills to release the negative energy and the other clients gained new knowledge on budgeting, support to connect with mental health services, and income supports as part of a large plan to prevent homelessness.

UPCOMING

- June 7 – Creative Grief and Loss sample activity and information session at Big Horn Golden Age Club

### **Outreach Coordinator**

Current active clients total 26 with average age of 50 years. Clients have been aided with forms completion, transportation, medication delivery and pre/post hospitalization assistance. Daily the Outreach Coordinator averages three clients in addition to administrative work, workshops, and assistance with youth programs when needed.

During Seniors' Week, June 6 – 10, the following learning sessions will be provided at the Big Horn Golden Age Club and open to all community members.

- Tuesday, Jun 7 – Creative Grief and Loss session the Adult Coordinator to raise awareness of the program and provide a sample experience of the work conducted in sessions.
- Wednesday, Jun 8 – Learn at Lunch – Green View FCSS information, attendees will learn about Green View FCSS, the services we provide, and programs we facilitate.
- Thursday, Jun 9 – Conversation Café – topic for discussion; elder abuse.

Members of the Big Horn Golden Age Club have stated they would appreciate time with the Outreach Coordinator to converse about their situations to learn what services or resources are available to them. They also stated those conversations would be more robust if conducted in a space older adults are comfortable in. Starting in the fall the Outreach Coordinator will be at the Big Horn Golden Age Club the last Wednesday of each month for a couple of hours in the afternoon. This will take place in September, October, and November. Administration will monitor level of engagement for the three months and then make a determination for continuation.

There was an influx of Canadian volunteer Income Tax Program inquiries from the local penitentiary this past month. Canada Revenue Agency recommended the parole office connect with us to get forms and file her clients' income tax returns.

Another Just in Case Workshop is scheduled for June 23 2022. At the time of this report 5 people have registered.

#### **UPCOMING:**

- Seniors week (as described above)
- Jump Into Summer program registration night promoting WiseGuyz – Jun 22
- Just In Case workshop – Jun 23
- Outcomes Measurement Training via Zoom

**Youth Coordinator**

Miyo Wichihitowin (featuring ribbon skirt making and knowledge) wrapped up. 14 youth participated in the 4- week program. Indigenous and non-indigenous youth participated in this learning opportunity co-lead by 3 local Elders. Outcomes can be found below.

I know more about Indigenous culture	44% Agree	66% Strongly Agree
I believe we need to respect rights and feelings of people from diverse groups completely different than mine	2% Agree	98% Strongly Agree
I show respect for other kids	1% Sometimes	99% Most of the time

Attending the Gay Straight Alliance at Summitview Middle School continues. The teacher communicated the youth feel comfortable with Green View FCSS staff and would like us to continue attending. The participants have asked for information regarding pride flags. There are several, each representing various dynamics and the youth want more information. The Youth Coordinator will accommodate the request at the next meeting. At the next meeting, June 14<sup>th</sup>, administration will ask participants if they would like to continue to meet during the summer months.

The past couple of months collaboration meetings have taken place in relation to youth programs this summer. Spearheaded by Bringing Empowered Students Together a summer registration event has been jointly organized (see image below). Administration will be present to promote Green View FCSS offerings, accepting registrations for our summer camps, and promoting WiseGuyz.



Body Talk is yet to be completed with the grade 5 class at Summitview. Due to circumstances beyond her control, the teacher had to cancel 3 sessions. The program will be completed by the end of the school year.

Home Alone ran from May 25 – 27 afterschool from 3:15 – 4:30 pm. Six youth registered and 100% of youth reported improved capability and confidence when they have to be home alone.

I feel confident to stay home alone	100% moved from Agree to Strongly Agree
I feel comfortable preparing food for myself	100% moved from Agree to Strongly Agree
I understand the importance of on line safety	100% Strongly Agree

As mentioned earlier, summer is upon us. Administration is ready for a busy summer. Two Life Skills camps will take place, one in July and the other in August. The camp in August will feature an indigenous life skill, preparing a hide. The August camp is a collaboration with Aseniwuche Winewak Nation (AWN) and will take place at AWN's Traditional Land Use (TLU) camp. Indigenous community members, elders and the Green View FCSS Youth Coordinator are prepared to accept up to 25 youth ranging from 8 – 18 years of age. After the incredible success of the Michihitowin (featuring ribbon skirts) program it is clear there is a strong interest from Indigenous and non-Indigenous residents to have their children learn about the culture and both organizations look forward to working together to educate youth, a crucial step in prevention of discrimination.

June 8, 2022, administration will be meeting with the Principal of the Grande Cache Community High School to discuss WiseGuyz programming to start this fall. Promotion will take place in the local newspaper, AWN newsletter, MD of Greenview digital signs, and at the Jump into Summer registration event. Youth participation is voluntary and by creating "chatter" in the community will assist in recruitment of youth to register.

#### UPCOMING:

- Safe Spaces (GSA) – Tuesdays at Summitview Middle School
- Body Talk – Thursdays at Summitview Middle School
- Babysitting Course (June 6<sup>th</sup> – 9<sup>th</sup>) 3:15 pm – 4:15 pm
- Meeting with Grande Cache Community High School re: WiseGuyz implementation (Jun 8<sup>th</sup>)
- Life Skills camp (Jul 6<sup>th</sup> – 8<sup>th</sup>) – ages 5 - 12
- Life Skills camp – Indigenous skill (Aug 2<sup>nd</sup> – 5<sup>th</sup>) – ages 8 – 18
- Outdoor Survival Camp (Aug 23<sup>rd</sup> – 25<sup>th</sup>) – assisting



To: Lisa Hannaford, Manager  
From: Coordinator, Adult  
Subject: June 2022 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or other essential services. Currently there are 73 clients, 49 from the MD and 24 in Valleyview. In May, we transported our clients to essential services 14 times.

The Home Support staff attended an AEMA (Alberta Emergency Management Agency) facilitated a virtual Emergency Social Services course in May. For most staff this was a good refresher just before the start of fire season. For new staff this was an introduction to the additional FCSS duties that may come into play should the MD have to activate for an Emergency.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in multiple ways. Such as finding appropriate programs or assisting with applications and or advocacy. Most of the staff time is spent assisting people with caregiver supports, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney's, and Personal Directives, this can take multiple phone calls and meetings. In the month of May, 49 people with 86 distinct needs were assisted.

May 2022	Residence			49
Support Needs	MD	VV	SLCN	Explanation/ Example
Admin Assist	2	2	8	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	1		1	Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	1			With anyone, Family, Businesses, Government
Aging in Place		1		Utilizing resources, preplanning to remain
Alberta Benefits	4	2	1	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	1	1		Info on programs, strategies, referrals to other
Commissioner/ Notary	2	3	12	
CRA Inquiry	3	1	7	any Income Tax inquiries, not filing
Elder Abuse				Queries and Advise
Estate Planning/ Handling	2		1	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	1	1	2	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	1	1		CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	4	3		Queries, home visits
Information	3	3	5	
Legal				Queries, Paperwork,
Maintenance Enforcement Prog				Queries, form assistance
Other FCSS Prog			1	Referral to another program or worker within FCSS
Referral to other Agency	1		1	
Supportive Listening	2	1		
Technology Assistance				cell phone, internet, CRA accounts, email- etc
<b>Monthly Total</b>	<b>28</b>	<b>19</b>	<b>39</b>	<b>86</b>

- **Wheels for Meals**

A home support client has expressed a need for the Wheels for Meals program. FCSS has reached out to Red Willow Lodge, who provided the meals pre-covid to inquire about restarting the program. Currently the lodge does not feel it can accommodate the program. They stated that they still have additional restrictions in place and are not able to even accommodate family member coming in for meals. Over the summer months FCSS will collaborate with staff at the lodge with the goal of having the program running for September. To assist the clients that need meals, home support workers will provide additional meal preparation.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest income and simple tax situations. During the tax months the program completed 576 returns. In the month of May we completed an additional 47 returns.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

VV	MD	SL	2022									
221	95	307										
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL	
182	57	384	\$ 257,002.00	\$ 916,971.00	129	\$ 56,672.00	\$ 361,085.00	\$ 389,440.00	\$ 1,007,917.00	\$ 221,236.00	\$ 3,210,323.00	
623												

**GST** (Good & Services Tax) **CCTB** (Child Tax Benefit), **CWB** (Canadian Workers Benefit), **GIS** (Guaranteed Income Support) are all federal programs that only pay out if the income tax return is filed on time.

\*The Canada Child Tax Benefit (CCTB) is a tax-free monthly payment made to eligible families to help them with the cost of raising children under 18 years of age.

\*The Canadian Workers Benefit (CWB) is a refundable tax credit intended to provide tax relief for eligible working low-income individuals and families who are already in the workforce and to encourage other Canadians to enter the workforce.

\*The Guaranteed Income Supplement (GIS) provides a monthly non-taxable benefit to Old Age Security (OAS) pension recipients who have a low income.

\*The Federal Climate Action Incentive (CAI) payment consists of a basic amount and a 10% supplement for residents of small and rural communities. In 2022 this will be paid out in quarterly payment like the GST benefit.

*Michelle Hagen*  
*Adult Coordinator*



June 2, 2022

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: June Coordinator report

### Stats Report for May 2022:

Green View FCSS Community Resource Center assisted a total of 527 client visits in the month of May 2022.

The breakdown can be seen below.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	42	46	40	20	38	0	0	0	0	0	0	0	128
Employment Supports	70	53	81	50	72	0	0	0	0	0	0	0	204
Other Clients	306	355	702	511	417	0	0	0	0	0	0	0	1363
<b>Total Clients Visits</b>	<b>418</b>	<b>454</b>	<b>823</b>	<b>581</b>	<b>527</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1695</b>
<b>Residence Break Down:</b>													
MD	103	90	165	95	76	0	0	0	0	0	0	0	358
Sturgeon Lake	90	125	258	178	230	0	0	0	0	0	0	0	473
Town	225	239	400	308	221	0	0	0	0	0	0	0	864
New	5	10	9	6	13	0	0		0	0	0	0	24
Returning	413	444	814	575	514	0	0	0	0	0	0	0	1671
Total Clients Visits	418	454	823	581	527	0	0	0	0	0	0	0	1695

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	7	6	12	2	6								33
Employment Supports	17	6	20	14	20								77
Other Clients	79	78	133	79	50								419
<b>Total Clients Visits</b>	<b>103</b>	<b>90</b>	<b>165</b>	<b>95</b>	<b>76</b>								<b>529</b>
<b>Residence Break Down:</b>													
MD	103	90	165	95	76								529
New	1	3	2	1	4								11
Returning	102	87	163	94	72								518
Total Clients	103	90	165	95	76								529
<b>Information and Referral Indicators</b>													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	103	90	165	95	76								529
NO	0	0	0	0	0								0
<b>Community Social Issues Identified</b>													
CFS	1	1	0	0	1								3
Food Bank	3	7	1	2	3								16
Mental health	1	0	1	0	0								2
Canadian Child Tax Benefits	0	0	0	0	0								0
AISH	0	4	5	3	3								15
Income Support	7	6	12	2	6								33
Alberta Adult/Child Health Benefit	1	2	3	0	0								6
Housing/ Heart River Housing	0	2	3	0	0								5
Service Canada	3	4	4	2	3								16
Seniors Information	6	11	2	7	3								29
CVITP related		6	65	22	5								98
Canada Revenue Agency	2	3	7	6	4								22
Employment Supports	17	6	20	14	20								77
WCB (Worker's Compensation Board)	0	2	0	0	0								2
Technology Assistance	22	16	22	12	12								84
Childcare subsidy	0	0	1	0	0								1
program inquires	6	6	7	10	6								35
Legal (faxes, forms, calls)	0	3	7	7	11								28
Other questions/inquires	10	10	6	6	6								38
Mountains to Meadows		4	0	0	0								4

The category "other" can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	33	29	24	13	24								123
Employment Supports	36	30	46	31	35								178
Other Clients	156	180	330	264	162								1092
<b>Total Clients Visits</b>	<b>225</b>	<b>239</b>	<b>400</b>	<b>308</b>	<b>221</b>								<b>1393</b>
<b>Residence Break Down:</b>													
Town of Valleyview	225	239	400	308	221								1393
New	3	5	6	5	8								27
Returning	222	234	394	303	213								1366
Total Clients Visits	225	239	400	308	221								1393
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	225	239	400	308	221								1393
NO	0	0	0	0	0								0
Community Social Issues Identified													
CFS	2	0	0	0	0								2
Food Bank	17	19	9	12	9								66
Mental Health	1	1	1	7	0								10
Canadian Child Tax Benefits	3	0	2	0	3								8
AISH	8	16	10	15	7								56
Income Support	33	29	24	13	24								123
Alberta Adult/Child Health Benefit	3	4	1	3	6								17
Housing/ Heart River Housing	4	10	5	4	14								37
Service Canada	8	6	4	9	20								47
Seniors Information	0	1	15	4	19								39
CVITP related		24	207	105	14								350
Canada Revenue Agency	13	22	41	17	10								103
Employment Supports	36	30	46	31	35								178
WCB(Workers Compensation Board)	0	0	1	0	0								1
Technology Assistance	50	72	35	52	37								246
Childcare subsidy program inquires	0	1	0	0	1								2
Legal (faxes, forms, calls)	11	18	10	13	4								56
Other questions/inquires	5	21	20	10	27								83
Mountains to Meadows	20	26	10	11	17								84
		3	3	0	6								12

The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	11	4	5	8								30
Employment Supports	17	17	15	5	17								71
Other Clients	71	97	239	168	205								780
<b>Total Clients Visits</b>	<b>90</b>	<b>125</b>	<b>258</b>	<b>178</b>	<b>230</b>								<b>881</b>
<b>Residence Break Down:</b>													
Sturgeon Lake Cree Nation	90	125	258	178	230								881
New	1	2	1	0	1								5
Returning	89	123	257	178	229								876
Total Clients Visits	90	125	258	178	230								881
<b>Information and Referral Indicators</b>													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	90	125	258	178	230								881
NO	0	0	0	0	0								0
<b>Community Social Issues Identified</b>													
CFS	1	0	0	0	0								1
Food Bank	2	1	1	2	1								7
Mental Health	0	1	1	1	0								3
Canadian Child Tax Benefits	0	1	2	0	0								3
AISH	7	5	8	3	13								36
Income Support	2	11	4	5	8								30
Alberta Adult/Child Health Benefit	0	0	1	1	2								4
Housing/ Heart River Housing	1	0	0	0	1								2
Service Canada	3	9	9	6	8								35
Seniors Information	0	2	1	0	0								3
CVITP related		30	148	83	37								298
Canada Revenue Agency	12	23	19	5	10								69
Employment Supports	17	17	15	5	17								71
WCB(Workers Compensation Board)	0	0	0	0	0								0
Technology Assistance	27	19	32	33	41								152
Childcare subsidy program inquires	0	0	0	0	0								0
Legal (faxes, forms, calls)	0	1	1	0	0								2
Legal (faxes, forms, calls)	14	14	16	19	98								161
Other questions/inquires	12	11	17	19	23								82
Mountains to Meadows		2	1	0	0								3

Employment supports increased in May. 72 individuals viewed the job board, updated and created resumes, and received support faxing, emailing and completing online applications.

Income support numbers also increased in May. 38 individuals were assisted with calling AB Supports, photocopying and emailing documents to workers, and filing monthly reports to continue receiving benefits. Clients received assistance with accessing online trainings such as Sell Safe, and completing

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applications such as their QCW (Qualified Cannabis Worker), which is the additional documentation required after receiving Sell Safe certification, in the hope of securing employment.

Although the CVITP program is officially complete for the year as the tax deadline has passed, 56 clients called or visited the Resource Center for assistance with their taxes, filling out forms to file them, questions about their taxes such as refunds or amounts owing, and asking about their tax assessments and how to interpret them. Clients also regularly request coordinators to send copies of their tax summaries or assessments, if available, to the coordinator that works with the Income Support program at Sturgeon Lake Cree Nation. Supplying either of these documents is a requirement in the process of applying for Income Support.

There was a notable increase in supports provided to Sturgeon Lake residents in the month of May due to the First Nations Drinking Water Settlement. Clients required assistance with legal paperwork to apply to receive compensation for living on an impacted First Nation that was under a water advisory for a period of time. This legal case is covering numerous First Nations across Canada. Clients are receiving assistance to access the actual paper application, fill out the required information, and photocopy identifications required to submit along with the application. Clients completing these documents also require a witness to verify their signature, and in the cases of individuals that are applying for the injury portion of the Claim Form, these applications also must be commissioned. When all the steps are complete, these applications are either faxed, emailed, or mailed with the assistance of coordinators at the Community Resource Center. Clients have been reporting that various agencies such as the Sturgeon Lake Health Unit have referred them to Green View FCSS for assistance with this process.

The CRC Coordinator and Support Coordinator compiled 30 Green View FCSS Baby Book Bags and delivered them to the Health Unit at the end of May. The Health Unit has reported that they are well stocked again and will notify coordinators when they are in need of more bags.

In May, the Mountains to Meadows Homelessness Prevention Grant was utilized to assist a senior couple that were struggling financially due to a wait on an application for seniors benefits to be processed. The individuals have recently contacted Green View FCSS and reported that their financial benefit has been issued and they are now feeling much more financially stable.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: June Youth Coordinator's Report

### June Programming

#### St. Stephens School

- **I Can Handle Anger** – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- **Hands are Not for Hitting** – a 4-week program where kindergarten students will learn how to use their bodies appropriately when they have difficult emotions.
- **Why Try** - Grade 5 and 7 students will partake in a 6-week program teaching them that although making good decisions in life is hard it is worth it for them to earn more opportunity, freedom and self respect.
- **Home Alone** – Grade 4 students will participate in an all day class, preparing them to be left alone for short periods. This program also provides them with information on online safety, how to handle an emergency and basic first aid

#### Hillside High School

- **SKILLS** - The grade 8 class will participate in the SKILLS program. Content will include healthy relationships, how to resist peer pressure to become sexually involved before they are ready or able to cope with the consequences. A presentation from Northreach Centre in Grande Prairie on STIs and contraception, dating violence and the effects of pornography on the brain.

#### Penson School

- **Home Alone** – 22 Grade 4 students will participate in an all day class, preparing them to be left alone for short periods. This program also provides them with information on online safety, how to handle an emergency and basic first aid

#### Harry Gray Elementary School

- **Home Alone** – 37 Grade 4 students will participate in an all day class, preparing them to be left alone for short periods. This program also provides them with information on online safety, how to handle an emergency and basic first aid.

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### GSA - Gay Straight Alliance

This afterschool program allows 2+LGBTQ, two spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently the GSA has seven regular attendees.

- GSA youth will be painting a Pride flag on the sidewalk in front of the library in recognition of Pride Month.
- The Rural GSA Coordinator for the Alberta GSA Network from the University of Alberta, Institute for Sexual Minority Studies & Services will be attending GSA on June 29 to do a presentation on queer history, coming out and self acceptance and mental health.

### Outcomes

<b>Program</b>	<b># of Completed Surveys</b>	<b>Outcomes</b>
Home Alone	51	96% of students feel more confident staying home alone after taking this program.
		90% of students know how to respond in an emergency situation after taking Home Alone.
SKILLS	37	100%of students now know the warning signs or red flags of an unhealthy relationship.
		100% of students now understand the consequences of becoming sexually involved with another.
I Can Handle Anger	24	92% of students know ways to cool down and control their anger after taking I Can Handle Anger.
		96% of students feel they are better at using their words to tell people how they are feeling after participating in I Can Handle Anger.
Why Try!	28	69% of students are more likely to do what they believe is right, even though it is challenging after talking the Why Try program.

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Why Try!	28	86% of students feel they are more likely to take responsibility for their actions, even when it is challenging after talking Why Try.
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### Teacher Feedback

- ❖ Students are engaged. Use of videos, books and age appropriate material made this a valuable learning experience for students. – I Can Handle Anger

### Other

- Youth Program Coordinator will be submitting an application to the Centre 4 Sexuality and Canadian Public Health Association to be part of the Relationship Sexual Education scaling project. The Relationship & Sexual Education is a comprehensive sexual health program dealing with sexual and reproductive health promotion and education, healthy and respectful relationship education, violence prevention and consent skills promotion. This program is designed for students in grade 7, 8, 9 and 10.
- Youth Program Coordinator will be assisting the Recreation Department with their Outdoor Survival Camps at Johnson Park and Grovedale Fish Pond in July.
- Youth Program Coordinator will be attending the DeBolt Rate Payers BBQ on July 12<sup>th</sup>.

Respectfully Submitted,

Amanda Roy