



APPLICATION FOR BUSINESS LICENSE
Municipal District of Greenview No. 16
4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

The Business License Application is only considered complete once noted information has been provided to our office. This checklist must be completed by the applicant and submitted with the application.

Completed:

- Complete and sign Application for Business License
- Non-refundable processing application fee (subject to change as per the Schedule of Fees):
 - o New: \$100 (January 1); \$50 (after July 1); \$50 (annual renewal)
 - o Temporary/Special Events: \$30 (resident); \$50 (non-resident)
 - o Hawkers/Peddlers: *resident* – \$45 (annual); \$35 (day); *non-resident* – \$130 (annual); \$50 (day)

Applicant Information	
Name of Applicants(s): _____	
Mailing Address: _____	City: _____ PC: _____
Primary Phone: _____	Other Phone: _____
Email: _____	<i>(By providing your email address, you authorize Planning and Development department to contact you via email.)</i>
<i>(Complete if different from applicant)</i>	
Registered Landowner(s) or Leaseholder(s): _____	
Mailing Address: _____	City: _____ PC: _____
Primary Phone: _____	Other Phone: _____
Email: _____	<i>(By providing your email address, you authorize Planning and Development department to contact you via email.)</i>

Land Information	
Legal description of proposed development site: LSD/QTR _____ SEC _____ TWP _____ RGE _____ M _____	
Registered Plan	Block Lot
_____	_____
Rural/Civic address: _____	

For further information, please contact the Planning & Development Department:

FCSS Building | 4707 - 50 St. P.O. Box 1079, Valleyview, AB T0H 3N0 | 780.524.7600 | Planning@mdgreenview.ab.ca

FOR ADMINISTRATIVE USE	<input type="checkbox"/> DEVELOPMENT PERMIT _____ ISSUED		<input type="checkbox"/> DEVELOPMENT PERMIT NOT REQUIRED
	<input type="checkbox"/> VARIANCE	<input type="checkbox"/> PERMITTED USE	
	<input type="checkbox"/> PROHIBITED USE	<input type="checkbox"/> DISCRETIONARY USE	
ROLL NO.:	APPLICATION NO.:		
FEES:	DATE PAID:	LAND USE DISTRICT:	
RECEIPT NO.:	DEEMED COMPLETE:	PROPOSED USE:	

For all non-residential developments (i.e., COMMERCIAL, INDUSTRIAL, HOME BUSINESS MAJOR OR MINOR, etc.), please provide the following operation details:

Operation Details	
Describe the operation:	_____
<input type="checkbox"/> Residential	_____
<input type="checkbox"/> Commercial	_____
<input type="checkbox"/> Industrial	_____
<input type="checkbox"/> Other	_____
Business Name:	_____
Office Location:	_____
Will the business have a sign?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sign details:	_____

Will the development generate additional traffic to the site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Traffic generated per day	_____
How many people will your business employ?	_____ Residential employees
	_____ Non-residential employees
Will there be outdoor storage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will it be visible from the road?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Outdoor storage details:	_____

Declaration									
<p>I/We hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct. I/We understand that by signing this declaration, I/We also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a Development Application for the purposes of conducting a site inspection in order to evaluate the proposed development.</p>									
<p>NOTE: If the applicant is not the registered landowner, then a signature is required by the landowner(s). All landowners MUST sign the application.</p>	<table><tr><td>_____</td><td>_____</td></tr><tr><td>Date</td><td>Signature of Applicant</td></tr><tr><td>_____</td><td>_____</td></tr><tr><td>Date</td><td>Signature of Registered Landowner(s) or Leaseholder</td></tr></table>	_____	_____	Date	Signature of Applicant	_____	_____	Date	Signature of Registered Landowner(s) or Leaseholder
_____	_____								
Date	Signature of Applicant								
_____	_____								
Date	Signature of Registered Landowner(s) or Leaseholder								
<input type="checkbox"/> We hereby grant permission for Greenview to include this business in Greenview’s online directory.	_____								
	Signature of Applicant								

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.