



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

June 14, 2022

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held May 24, 2022	4
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
	5.1 Alberta Transportation	18
#6	BYLAWS	
	6.1 Bylaw 22-908 Redesignate from Agricultural one (A-1) to Country Residential one (CR-1) District	26
	6.2 Bylaw No. 22-911 Re-designate from Rural Settlement (RS) to Institutional (INS)	34
#7	BUSINESS	
	7.1 Gravel Haul Actuals & Tender Results	44
	7.2 Stockpiling Hourly Tonne/Km and Hourly Gravel Hauling	52
	7.3 2022 Crack Sealing, Spray Patch and Line Painting	60
	7.4 Bridge File 76902 Culvert Replacement and Other Work	63
	7.5 Bridge File 77244 Culvert Replacement and Other Work	71
	7.6 Bridge File 77976 Culvert Replacement and Other Work	79

7.7 2022 Bridge Maintenance Contract Award	86
7.8 Grande Cache Pathway Award	93
7.9 Shoulder Pull Map for Information	102
7.10 Road Closure Application for Registered Road Plan 8921846	105
7.11 Replenish Nutrients – Letter of Support	108
7.12 Township Road 701A Overlay Award	113
7.13 Valleyview Airport	119
7.14 Township Road 714, 720 and 722	128
7.15 Agricultural Plastics Recycling Program	148
7.16 Tax Recovery – Public Sale of Land	206
7.17 Request to Waive the Municipal, Education and Seniors portion of the Improvement Taxes on Roll 309695	267
7.18 [REDACTED] Property Tax Payment Proposal	275
7.19 Policy 1042 Access to Information	299
7.20 Fox Creek Greenview Joint Economic Development Board Appointments	312
7.21 Town of Fox Creek Fire Service Agreement	320
7.22 LOC information for The Big Mountain Group camping and recreation area	350
7.23 Northern Gateway Public School Division & GRM	352
7.24 Costs of finalizing DeBolt Senior Housing Project	354
7.25 Grovedale Seniors Housing & Project History	356
7.26 Cost Proposal to move recycle bins within the Hamlet of Grande Cache	358

7.27 Managers Reports

360

#8 NOTICE OF MOTION

#9 CLOSED SESSION

#10 MEMBERS
REPORTS/EXPENSE
CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 6
- Ward 7
- Ward 8
- Ward 9

394

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, May 24, 2022

**#1
CALL TO ORDER
PRESENT**

Reeve Tyler Olsen called the meeting to order at 9:00 am.

Ward 1	Councillor Winston Delorme
Ward 2	Deputy Reeve Bill Smith
Ward 3	Councillor Ryan Ratzlaff
Ward 4	Councillor Sally Rosson
Ward 5	Councillor Dave Berry
Ward 6	Councillor Dale Smith
Ward 7	Councillor Tom Burton
Ward 8	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow
Ward 9	Reeve Tyler Olsen

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Community Services	Michelle Honeyman
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher
Recording Secretary	Natalie Bartlett
Legislative Services Officer	Sarah Sebo

ABSENT

**#2
AGENDA**

MOTION: 22.05.265 Moved by: DEPUTY REEVE BILL SMITH
That Council adopt the Agenda of the May 24, 2022, Regular Council Meeting as amended.

- Add agenda item 9.3 Closed Session – local public body
- Add Agenda item 7.7 Recycle bins relocation within the hamlet of Little Smoky
- Add 9.4 Closed Session – Disclosure harmful to intergovernmental relations

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

#3 MINUTES

MOTION: 22.05.266 Moved by: COUNCILLOR RYAN RATZLAFF
That Council adopt the minutes of May 10, 2022, Regular Council Meeting minutes as amended.

- Councillor Delorme – Virtual
- Councillor Ratzlaff – Virtual

CARRIED

**3.2 BUSINESS
ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

#5 DELEGATIONS

5.0 DELEGATIONS

CLOSED SESSION

CLOSED SESSION

MOTION: 22.05.267 Moved by: COUNCILLOR WINSTON DELORME

That the meeting go to Closed Session, at 9:06 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

OPEN SESSION

OPEN SESSION

MOTION: 22.05.268 Moved by: DEPUTY REEVE BILL SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 9:13 a.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**#6
BYLAWS**

6.0 BYLAWS

**BYLAW NO.22-902
Grovedale Area
Structure Plan**

6.1 Bylaw No. 22-902 Grovedale Area Structure Plan Update

MOTION: 22.05.269 Moved by: COUNCILLOR DALE SMITH

That Council give First Reading to Bylaw No. 22-902, to amend Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living within the Grovedale Area Structure Plan, re-designating a 4.86 hectare \pm (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

For: Reeve Olsen, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Didow

Against: Councillor Bill Smith, Councillor Schlieff, Councillor Ratzlaff, Councillor Delorme, Councillor Berry

CARRIED

6.2 BYLAW NO 22-905 RE-DESIGNATE FROM AGRICULTURAL TWO (A-2) TO INDUSTRIAL LIGHT (M-1) DISTRICT

Bylaw No. 22-905

MOTION: 22.05.270 Moved by: COUNCILLOR TOM BURTON

That Council give First Reading to Bylaw No. 22-905, to re-designate a 4.86 hectare \pm (12.0 acre) area from Agricultural Two (A-2) District to Industrial Light (M-1) District within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

For: Reeve Olsen, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Didow

Against: Councillor Bill Smith, Councillor Schlieff, Councillor Ratzlaff, Councillor Delorme, Councillor Berry

CARRIED

6.3 BYLAW 22-894 DESIGNATED NOXIOUS WEEDS

Bylaw No. 22-894

MOTION: 22.05.271 Moved by: COUNCILLOR TOM BURTON:

That Council give second reading to Bylaw 22-894 Designated Noxious Weeds.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.4 BYLAW NO. 22-895 UNLEGISLATED AGRICULTURE PESTS

Bylaw No.22-895

MOTION: 22.05.272 Moved by: COUNCILLOR DAVE BERRY
That Council give second reading to Bylaw 22-895 Unlegislated Agriculture Pests.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Bylaw No .22-895

MOTION: 22.05.273 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council give third reading to Bylaw 22-895 Unlegislated Agriculture Pests.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.5 BYLAW 22-911 SCHEDULE OF FEES AMENDMENT

Bylaw No.22-911

MOTION: 22.05.274 Moved by: COUNCILLOR WINSTON DELORME
That Council give second reading to Bylaw 22-911 Schedule of Fees Amendment.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Burton

CARRIED

Bylaw No.22-911

MOTION: 22.05.275 Moved by: COUNCILLOR SALLY ROSSON
That Council give third reading to Bylaw 22-911 Schedule of Fees Amendment.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Burton

CARRIED

Reeve Tyler Olsen recessed meeting at 10:00 a.m.

Reeve Tyle Olsen reconvened meeting at 10:07 a.m.

7.1 JUNIOR B HOCKEY SHOWCASE SPONSORSHIP

Junior B Hockey

MOTION: 22.05.276 Moved by: COUNCILLOR DUANE DIDOW

That Council approve sponsorship in the amount of \$10,000.00 to the Grande Cache Minor Hockey Association and the Louis Delorme Memorial Committee on September 16 to September 18, 2022, with funds to come from the Community Services Miscellaneous Grant Budget.

For: Reeve Olsen, Councillor Delorme, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff

CARRIED

7.2 LITTLE SMOKY DAY USE AREA NAME

**Little Smoky Day Use
Area Name**

MOTION: 22.05.277 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve 'Little Smoky Riverbend Park' as the official name of the day use area located adjacent to the Hamlet of Little Smoky at NE 24-66-22-W5M.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.3 POLICY 6306 WOLF HARVEST INCENTIVE PROGRAM

Policy 6306

MOTION: 22.05.278 Moved by: COUNCILLOR WINSTON DELORME

That Council approve Policy 6306 "Wolf Harvest Incentive Program" as amended.

- 3.6 a. Manager or designate

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.4 SOFTWARE REPLACEMENT PROJECT 2022-24

**Software
Replacement Project**

MOTION: 22.05.279 Moved by: COUNCILLOR JENNIFER SCOTT
That Council approve administration to go to tender utilizing a request for proposal (RFP) for the software replacement project 2022-2024 that will replace current Greenview software.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**Software
Replacement Project**

MOTION: 22.05.280 Moved by: COUNCILLOR TOM BURTON
That Council approve administration to add the estimated cost of \$1,365,000.00 to the 2022 Budget, costs to come from the Fleet and Equipment Replacement Reserve.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.5 APPOINTMENT OF WEED AND PEST INSPECTORS

**Appointment of
Weed and Pest
Inspectors**

MOTION: 22.05.281 Moved by: COUNCILLOR DAVE BERRY
That Greenview Council appoint the following employees as Pest and Weed inspectors under Section 10 of the Agricultural Pests Act and Section 7 of the Weed Control Act for the term of their employment: Valerie Bernard, Roxanne Gueutal, Kala Foley, Sara Daily, Mary Nelson, Hunter Neal, Jennifer Hammell, Brooklyn Wright, Brenda Jantz, Michala Serediak, Dennis Haglund, Sue LePage, Kathy Levesque, Casey Klassen, Cheylin Patenaude, Jennekah Olsen, Sage Eshleman, Mackenna Kohlman, James Neal, Talin McLeod, Austin Armstrong, and Grant Barrett.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Absent: Deputy Reeve Bill Smith

CARRIED

Deputy Reeve Bill Smith returned at 11:11 a.m.

**WILD BOAR
SURVEILLANCE**

7.6 WILD BOAR SURVEILLANCE CAMPAIGN

MOTION: 22.05.282 Moved by: COUNCILLOR WINSTON DELORME

That Council decline participation in the 2022 Provincial Wild Boar Bounty Program.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Burton

CARRIED

MOTION: 22.05.283 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to discuss a memorandum of understanding with neighbouring municipalities for a joint wild boar surveillance program funded from the existing 2022 Agricultural Services budget.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**RELOCATE RECYCLE
BINS**

7.7 Relocating Recycle Bins within the Hamlet of Little Smoky

MOTION: 22.05.284 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to provide a cost proposal to relocate the recycle bins to a permanent location within the Hamlet of Little Smoky.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

NOTICE OF MOTION

8.0 NOTICE OF MOTION

Councillor Didow made a notice of motion that Council direct Administration to provide cost proposals of relocating recycle bins within the Hamlet of Grande Cache.

Councillor Burton made a notice of motion that Council direct Administration to bring back costs of finalizing the DeBolt Seniors housing project in conjunction with the Grande Spirit Foundation.

Councillor Schlieff made a notice of motion that Council direct Administration to bring back information regarding Grovedale Seniors housing and project history.

Councillor Schlieff made a notice of motion that Council direct Administration to bring forward the LOC information regarding the Big Mountain Group camping recreation area.

Councillor Dale Smith made a notice of motion that Council direct Administration to bring back discussion items regarding the use between Northern Gateway School Division and the Greenview Multiplex.

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 22.05.285 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 11:40 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

OPEN SESSION

OPEN SESSION

MOTION: 22.05.286 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:03 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Reeve Olsen recessed the meeting at 12:04 p.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

**Firearms Restriction
Bylaw**

MOTION: 22.05.287 Moved by: COUNCILLOR SALLY ROSSON

That Council recommend Administration hold a public engagement on July 19, 2022, for residents to provide input on a Firearms Restriction Bylaw that will affect the hamlet of Grande Cache.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Closed Session

CLOSED SESSION

MOTION: 22.05.288 Moved by: COUNCILLOR WINSTON DELORME

That the meeting go to Closed Session, at 12:49 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

OPEN SESSION

MOTION: 22.05.289 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:33 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Ridgefest

MOTION: 22.05.290 Moved by: COUNCILLOR DALE SMITH

That Council lift deferred motion #22.05.525, Ridgefest Sponsorship request.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.05.291 Moved by: COUNCILLOR DAVE BERRY

That Council approve an in-kind sponsorship up to the amount of \$5,000.00 to the Ridge Restaurant & Lounge to host Ridgefest on the 2022 August long weekend.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff

Against: Councillor Didow

CARRIED

10.0 MEMBERS BUSINESS

#10 MEMBER REPORTS AND EXPENSE CLAIMS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting (Virtual)
- May 17, 2022, Committee of the Whole
- Joint council meeting with the Town of Fox Creek (virtual)
- The Evergreens Foundation Strategic planning meeting

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Economic Development Association ethics workshop
- Little Smoky Community Hall meeting
- Fox Creek School Open House for 50th anniversary
- May 17, 2022, Committee of the Whole
- Joint Council meeting with Town of Fox Creek
- Little Smoky Cemetery meeting
- Community Education Committee

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Community Education Committee
- Northern Gateway schools tour, Grimshaw, AB
- May 17, 2022, Committee of the Whole

- Joint council meeting with town of Fox Creek
- FCSS meeting
- FCSS Conference in Grande Prairie

MOTION: 22.05.292 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to review potential ways for Greenview to assist the landowner on the NW 27 70 22 W5 regarding flooding issue.

For: Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Reeve Olsen, Deputy Reeve Bill Smith

CARRIED

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting (Virtual)
- Municipal Planning Commission
- May 17, 2022, Committee of the Whole
- Joint council meeting with town of Fox Creek

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Northern Gateway Bus tour, Grimshaw, AB
- May 17, 2022, Committee of the Whole
- Joint council meeting with the town of Fox Creek
- Heart River Housing meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Economic Development Ethics workshop
- MD Greenview Library Board
- East Smoky recreation Board
- May 17, 2022 - Committee of the Whole
- Joint Council meeting with the town Fox Creek

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- May 17, 2022, Committee of the Whole
- Joint council meeting with the town of Fox Creek
- Municipal Planning Commission
- Policy Review Committee

WARD 8

COUNCILLOR BILL SMITH updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- May 17, 2022, Committee of the Whole
- Joint council with the town of Fox Creek
- Grovedale Seniors society

MOTION: 22.05.293 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to engage Alberta Transportation to attend the June 14, 2022, Regular Council meeting with regard to providing an update on the HWY 40 upgrade, chain up/off areas, TWP 700 road realignment and other relevant projects within the MD of Greenview.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Grovedale Seniors Housing Society
- MD Greenview Library Board
- May 17, 2022, Committee of the Whole
- Library training (Virtual) MD Greenview
- Joint council meeting with the town of Fox Creek
-

Councillor Scott exited the meeting at 2:12 p.m.

Councillor Scott re-entered meeting at 2:16 p.m.

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- May 10, 2022, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- May 17, 2022, Committee of the Whole
- Joint council meeting with the town of Fox Creek
- Greenview FCSS
- NW FCSSAA spring regional meeting

WARD 9

COUNCILLOR TYLER OLSEN updated Council on recent activities, which include;

- April 12, 2022 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Greenview Industrial Gateway
- AHS welcome north zone
- April 19, 2022, Committee of the Whole
- Greenview Industrial Gateway stakeholder event – Grande Cache
- Regional lunch with elected leaders/deputies/CAO City and County
- The River of Death and Discovery Dinosaur Museum Society
- Hydrogen Convention
- Community Futures West Yellowhead
- Regional discussion about Grande Prairie airport
- Travel Alberta town hall
- Nitehawk Ski Recreation Board meeting
- Community Futures National Conference
- ARC office opening
- The River of Death and Discovery Dinosaur Museum Society
- Energy Summit organization meeting
- May 17, 2022, Committee of the Whole
- Joint Council meeting with Town of Fox Creek
- The River of Death and Discovery Dinosaur Museum AGM

MEMBERS BUSINESS

MOTION: 22.05.294 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

ADJOURNMENT

#11

ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 22.05.295 Moved by: COUNCILLOR SALLY ROSSON

That Council adjourn this Regular Council Meeting at 2:26 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED



REQUEST FOR DECISION

SUBJECT: **Alberta Transportation Delegation**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: June 14, 2022

DEPARTMENT: INFRASTRUCTURE & PLANNING

STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: RA

LEG: SS

MANAGER:

PRESENTER: RA

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from Alberta Transportation for information, as presented.

BACKGROUND/PROPOSAL:

Council had been asking for a meeting with Alberta Transportation representatives regarding various projects with Greenview.

Administration has reached to engage and asked Council for a list of topics so the representatives coming can be fully prepared to elaborate on all issues and questions.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update from Alberta Transportation.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

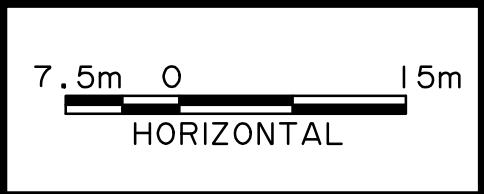
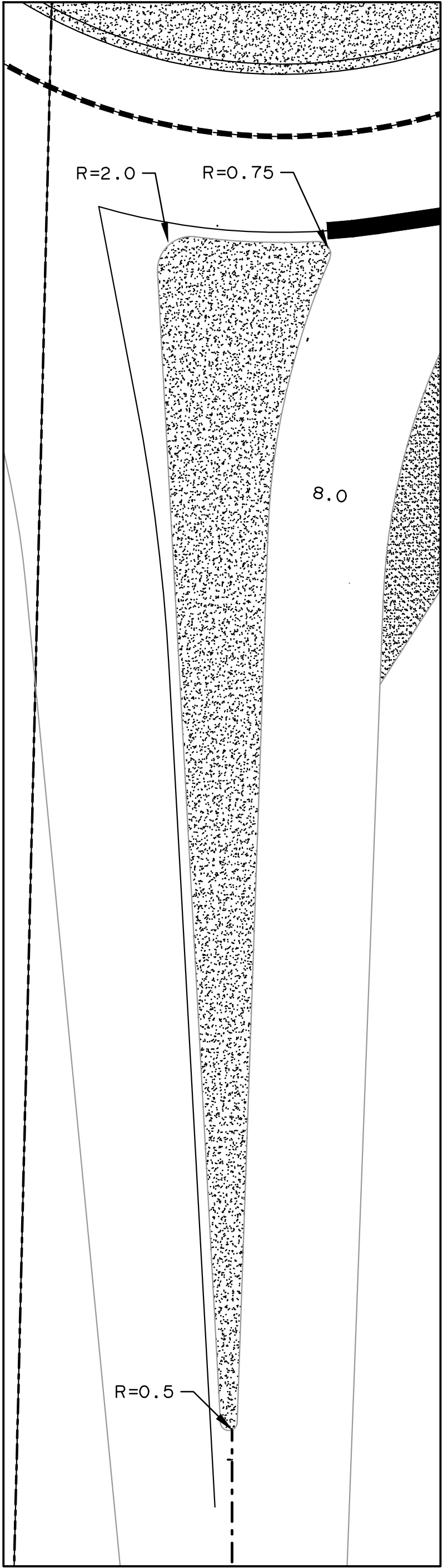
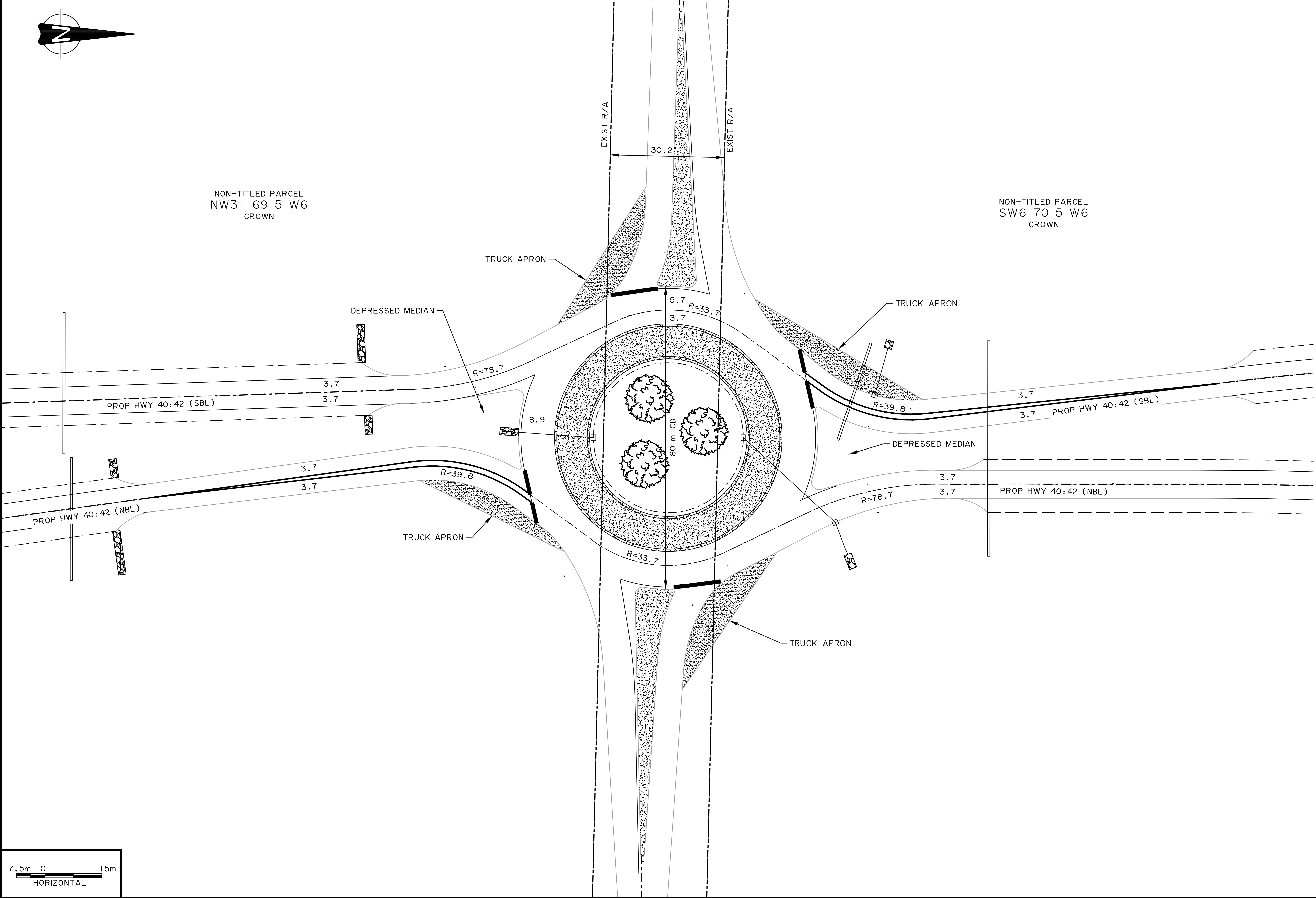
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

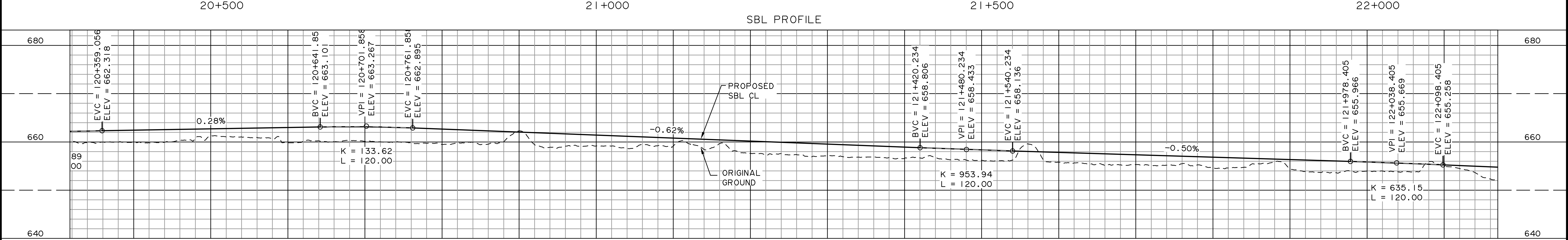
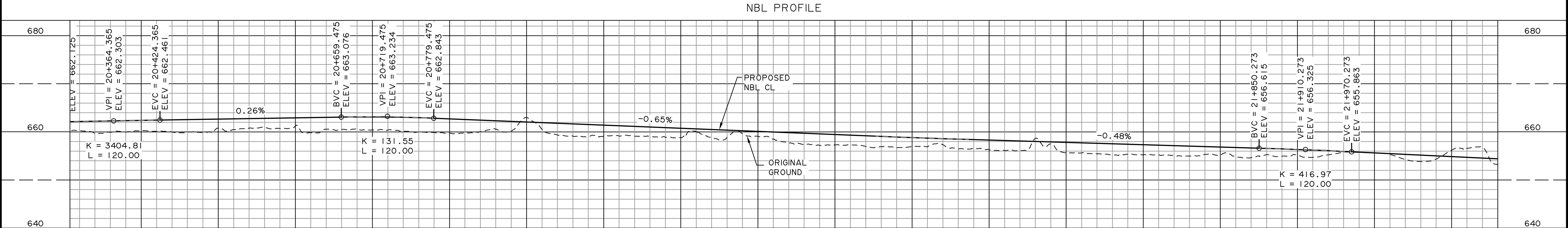
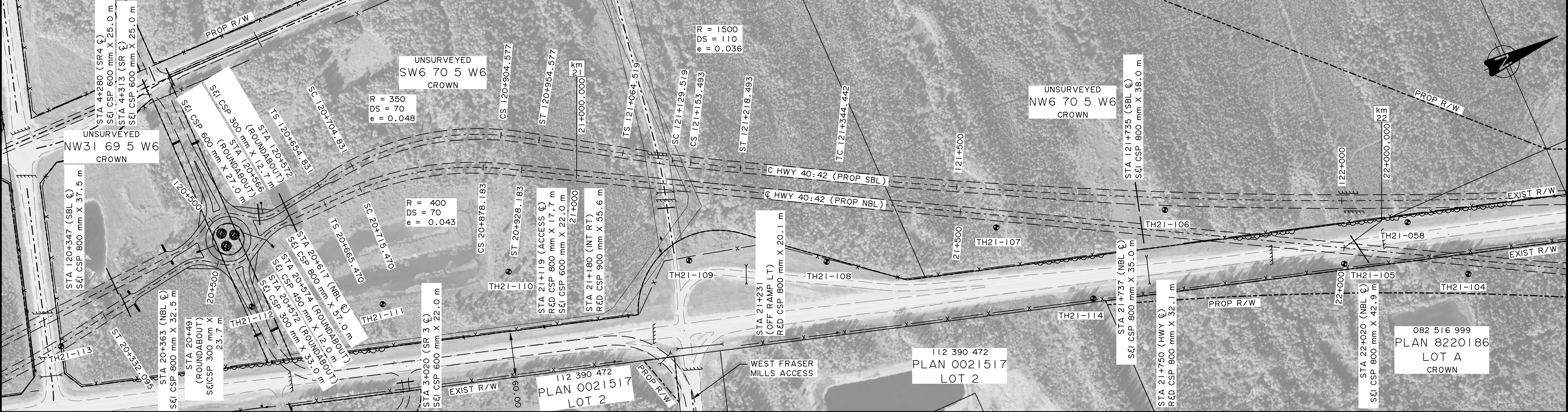
- Highway 40 Twinning



LEGEND							
EXISTING CENTRELINE	-----	UTILITY R/W OBLITERATION		TEST HOLE			
PROPOSED CENTRELINE	-----	EXISTING SIGNAGE		TELEPHONE - OVERHEAD			
EXISTING EOP	-----	EXISTING LIGHT		TELEPHONE - BURIED			
PROPOSED EOP	-----	EXISTING POWER POLE		POWER - OVERHEAD			
EXISTING R/W	-----	EXISTING LIGHT STANDARD		POWER - BURIED			
PROPOSED R/W	-----	PROPOSED LIGHT STANDARD		GAS LINE			
BROKEN LANE LINE	- - - - -	EXISTING CULVERT		WATER LINE			
SOLID LANE LINE	-----	PROPOSED CULVERT		FIBRE OPTIC-BURIED			
				WATER VALVE			

CONSULTANT		DESIGNER		CHECKER	
McINTOSH PERRY		PRELIMINARY FOR REVIEW ONLY			
217770		APRIL 1, 2022			

REV	DATE	REVISION	BY



LEGEND

EXISTING CENTRELINE

PROPOSED CENTRELINE

EXISTING EOP

PROPOSED EOP

EXISTING R/W

PROPOSED R/W

BROKEN LANE LINE

SOLID LANE LINE

WATER VALVE

OBLITERATION

EXISTING SIGNAGE

SIGNAL LIGHT

EXISTING POWER POLE

EXISTING LIGHT STANDARD

PROPOSED LIGHT STANDARD

EXISTING CULVERT

PROPOSED CULVERT

TEST HOLE

NOTES:

1. ALL DIMENSIONS ARE METERS AND DECIMALS OF A METER.

2. ALL DIMENSIONS SHOWN ARE FOR FINISHED PAVEMENT SURFACES.

35m 0 70m 5m 0 10m

HORIZONTAL VERTICAL

CONSULTANT

DESIGNER

CHECKER

DATE

LOCATION

SITE

CONTRACT

HIGHWAY

SHEET

DRAWING

McINTOSH PERRY

PRELIMINARY FOR REVIEW ONLY
APRIL 1, 2022

217770

DATE

LOCATION

SITE

CONTRACT

HIGHWAY

SHEET

DRAWING

Alberta Transportation

HWY 40:42
PLAN AND PROFILE
STA. 20+500 TO STA. 22+000

RD-19343-11-P



REQUEST FOR DECISION

SUBJECT: Bylaw No. 22-908 Re-designate from Agricultural One (A-1) to Country Residential One (CR-1) District

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 14, 2022	CAO: SW MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA PRESENTER: CC
STRATEGIC PLAN:	Governance	LEG: SS

RELEVANT LEGISLATION:

Provincial – *Municipal Government Act*, RSA 2000

Council Bylaw/Policy – *Municipal Development Plan No. 15-742; Land Use Bylaw No. 18-800*

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 22-908, to re-designate a 4.0-hectare ± area from Agricultural One (A-1) to Country Residential One (CR-1) District within SW-4-73-26-W5.

BACKGROUND/PROPOSAL:

The application for Land Use Amendment A22-003 has been submitted by Robert and Shirley Mackin to re-designate a 4.0-hectare (9.88-acre) ± parcel from Agricultural One (A-1) District to Country Residential One (CR-1) District within SW-4-73-26-W5, in the DeBolt area, Ward 6.

The re-designation would allow for the subsequent subdivision of a vacant lot for future residential purposes. The lands are treed and have a Farmland Assessment Rating (FAR) of 6%.

An approach exists to the balance of the quarter but an application for an approach to be built to the proposed lot would be required at the subdivision stage. Road widening of 5.03-metres was registered adjacent to both Range Road 264 and Township Road 733 at the time the first parcel was subdivided from the quarter. All other referral agencies responded with no concerns.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location and the proposed amendment will be compatible with existing surrounding residential developments.

Administration is recommending that Council approve First Reading of Bylaw 22-908, for a 4.0-hectare parcel.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the landowner to increase the residential opportunities available in Greenview through a future subdivision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw 22-908 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council and send an advertisement for the public hearing.

ATTACHMENT(S):

- Schedule 'A' – Bylaw No. 22-908
- Schedule 'B' – Proposed Land Use Amendment Maps
- Schedule 'C' – Farmland Report
- Schedule 'D' – Wetland Inventory



BYLAW No. 22-908

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 10 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Four (4)
Within Township Seventy-Three (73)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this _____ day of _____, A.D., 2022.

Read a second time this _____ day of _____, A.D., 2022.

Read a third time and passed this _____ day of _____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER

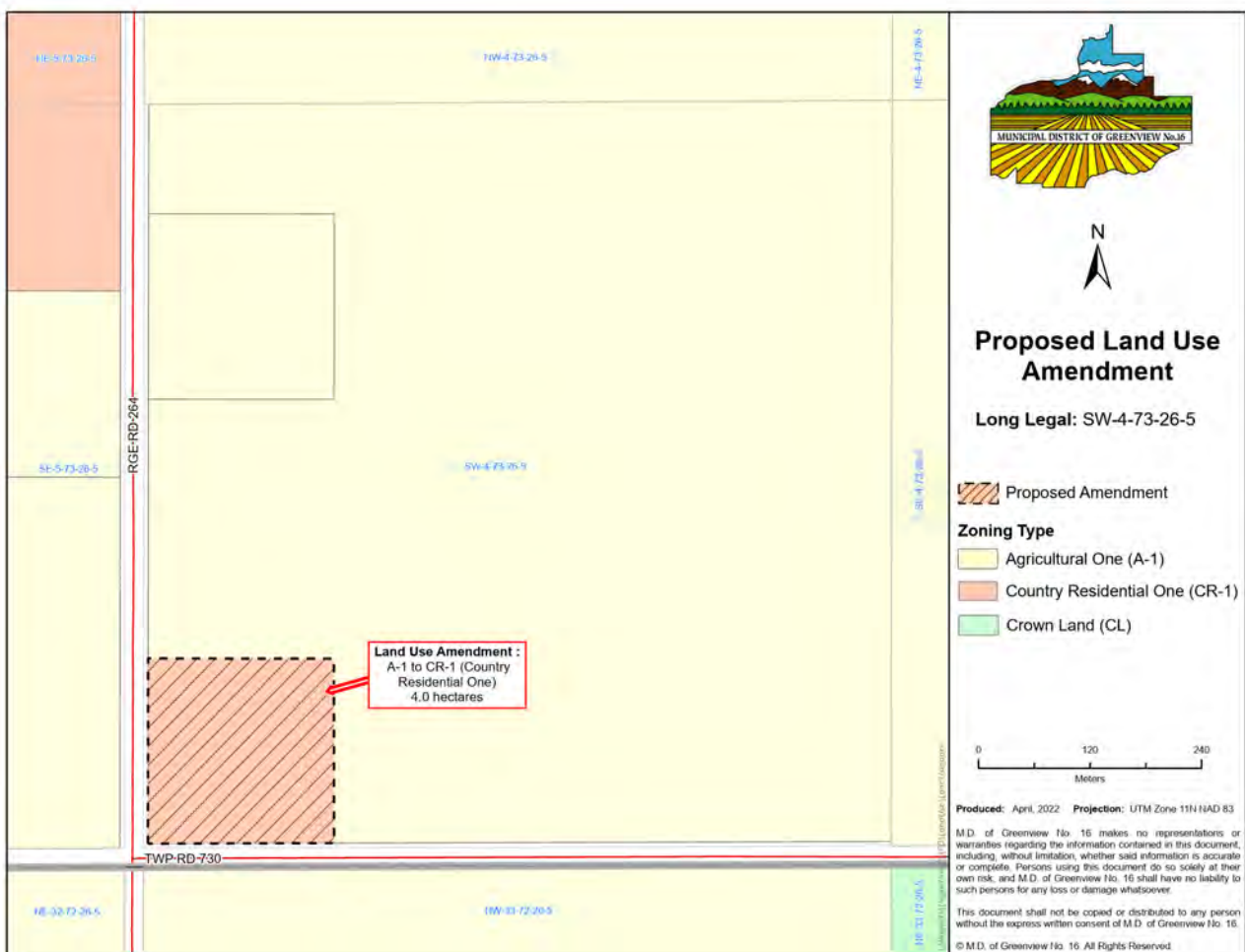
SCHEDULE "A"

To Bylaw No. 22-908

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Four (4)
Within Township Seventy-Three (73)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





Land Use Amendment :
 A-1 to CR-1 (Country Residential One)
 4.0 hectares

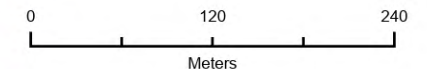


Proposed Land Use Amendment

Long Legal: SW-4-73-26-5

 **Proposed Amendment**

30cm Imagery, 2016



Produced: April, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.


This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.






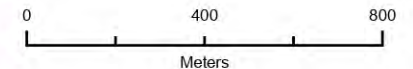
Proposed Land Use Amendment

Long Legal: SW-4-73-26-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)



Produced: April, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.

NW-9-73-26-5

NE-9-73-26-5

NW-10-73-26-5

NE-10-73-26-5

SW-9-73-26-5

SE-9-73-26-5

SW-10-73-26-5

SE-10-73-26-5

NW-4-73-26-5

NE-4-73-26-5

NW-3-73-26-5

NE-3-73-26-5

SW-4-73-26-5

SE-4-73-26-5

SW-3-73-26-5

SE-3-73-26-5

Land Use Amendment :
A-1 to CR-1 (Country Residential One)
4.0 hectares

TWP, RD, 730

NW-33-72-26-5

NE-33-72-26-5

NW-34-72-26-5

NE-34-72-26-5

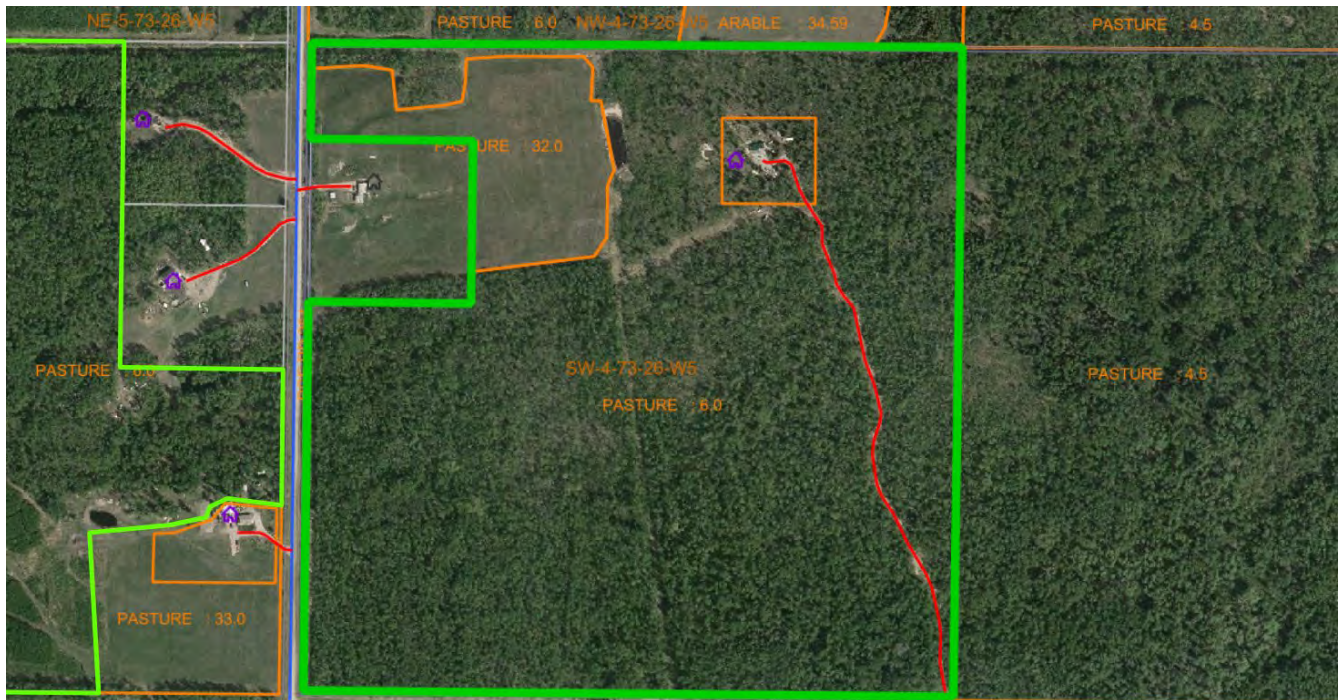
FARMLAND REPORT

FILE NO. A22-003

APPLICANT: MACKIN ROBERT & SHIRLEY

LEGAL LOCATION: SW-04-73-26-W5

LANDOWNER: SAME



WETLAND INVENTORY

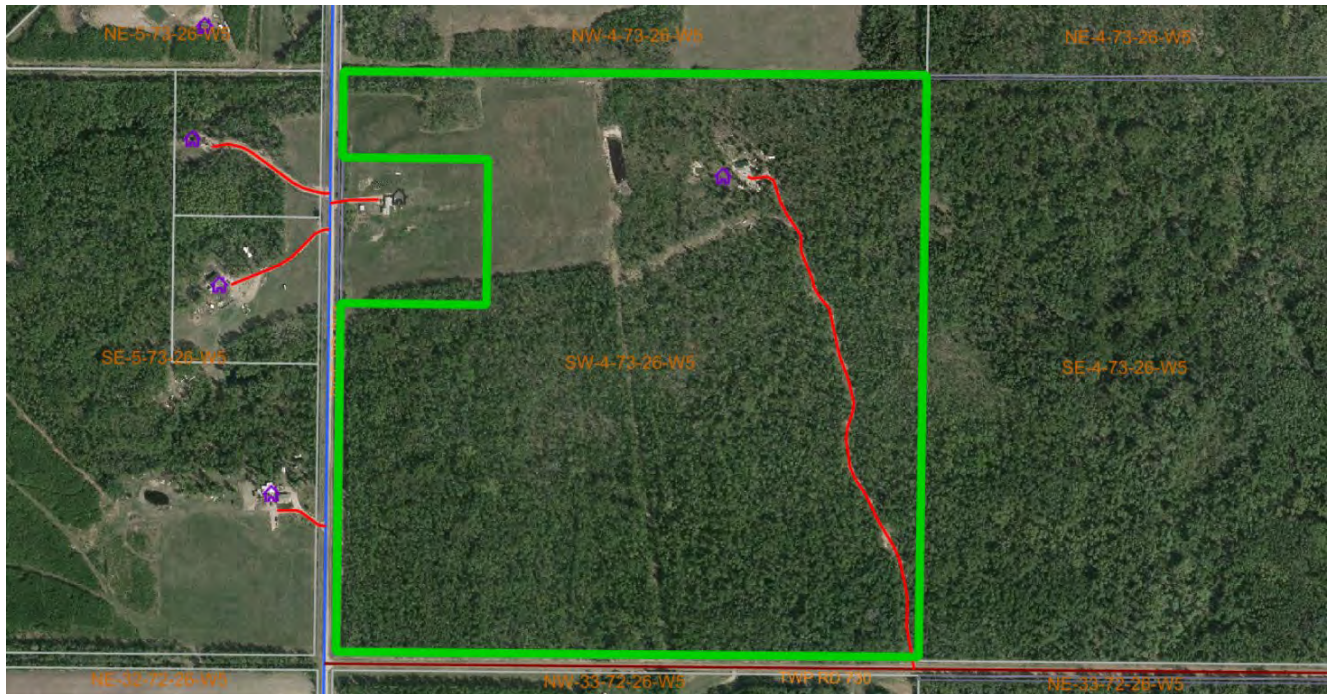
FILE NO. A22-003

APPLICANT: MACKIN ROBERT & SHIRLEY

LEGAL LOCATION: SW-04-73-26-W5

LANDOWNER: SAME

NONE



- Bog
- Fen
- Marsh
- Open Water
- Swamp



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 22-911 Re-designate from Rural Settlement (RS) District to Institutional (INS).		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA	PRESENTER: CC
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act, RSA 2000*

Council Bylaw/Policy (cite) – *Municipal Development Plan No. 15-742; Land Use Bylaw No. 18-800*

Ward: 1

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 22-911, to re-designate a 4.323 hectare ± area from Rural Settlement (RS) District to Institutional (INS) District within PT. NW-27-56-8-W6.

BACKGROUND/PROPOSAL:

The application for land use amendment A22-005 has been submitted by The Evergreens Foundation on behalf of Victor Lake Co-Operators, to redesignate a **4.323 hectare** (10.68-acre) ± area from Rural Settlement (RS) District to Institutional (INS) District located on PT. NW-27-56-8-W6 within the Victor Lake Co-op Settlement. The re-designation would allow for the subsequent subdivision of a vacant lot for a future Supportive Living Accommodation (Victor Lake Elder's Lodge). The Elder's Lodge will have 12 units to accommodate elders in need of assistance.

The elders lodge would be located on the NW corner of NW-27-56-8-W6 adjacent to the Victor Lake Road. All referral agencies will be notified at the Public Hearing Stage. No wetlands appear to exist on the area of the proposed amendment and subdivision.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Institutional (INS) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location as the proposed amendment will be compatible with existing surrounding residential developments.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the Landowner to provide Supportive Living Accommodations for the elders of the Settlements within the area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of Council accepting the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 22-911 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council. If the lands are re-designated, a subdivision application would be brought before the Municipal Planning Commission.

ATTACHMENT(S):

- Schedule 'A' – Bylaw No. 22-911
- Schedule 'B' – Proposed Land Use Amendment Maps
- Schedule 'C' – Preliminary Site Plan



BYLAW No. 22-911

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 27 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Northwest (NW) Quarter of Section Twenty-Seven (27)
Within Township Fifty-Six (56)
Range Eight (8) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and passed this ____ day of _____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER

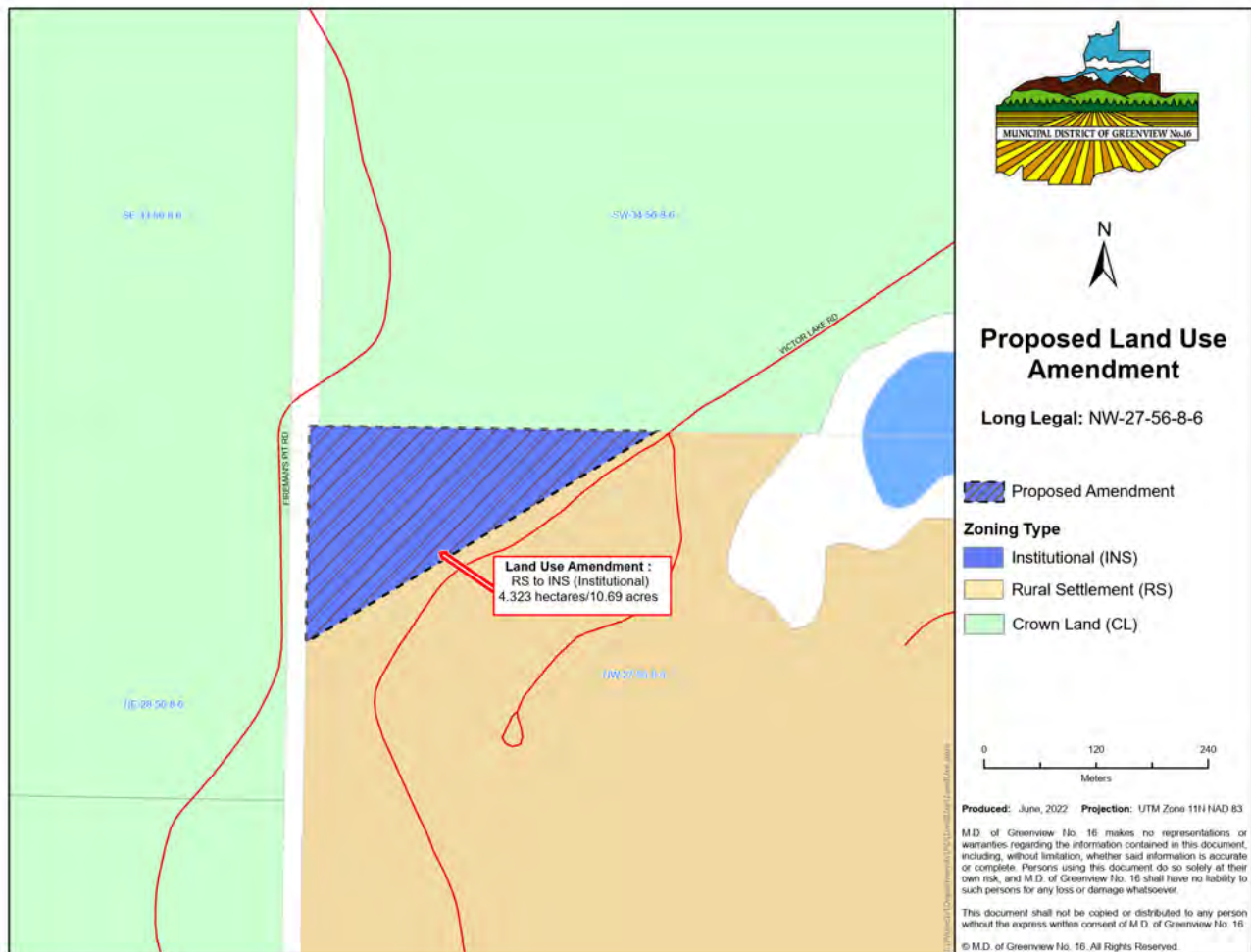
SCHEDULE "A"

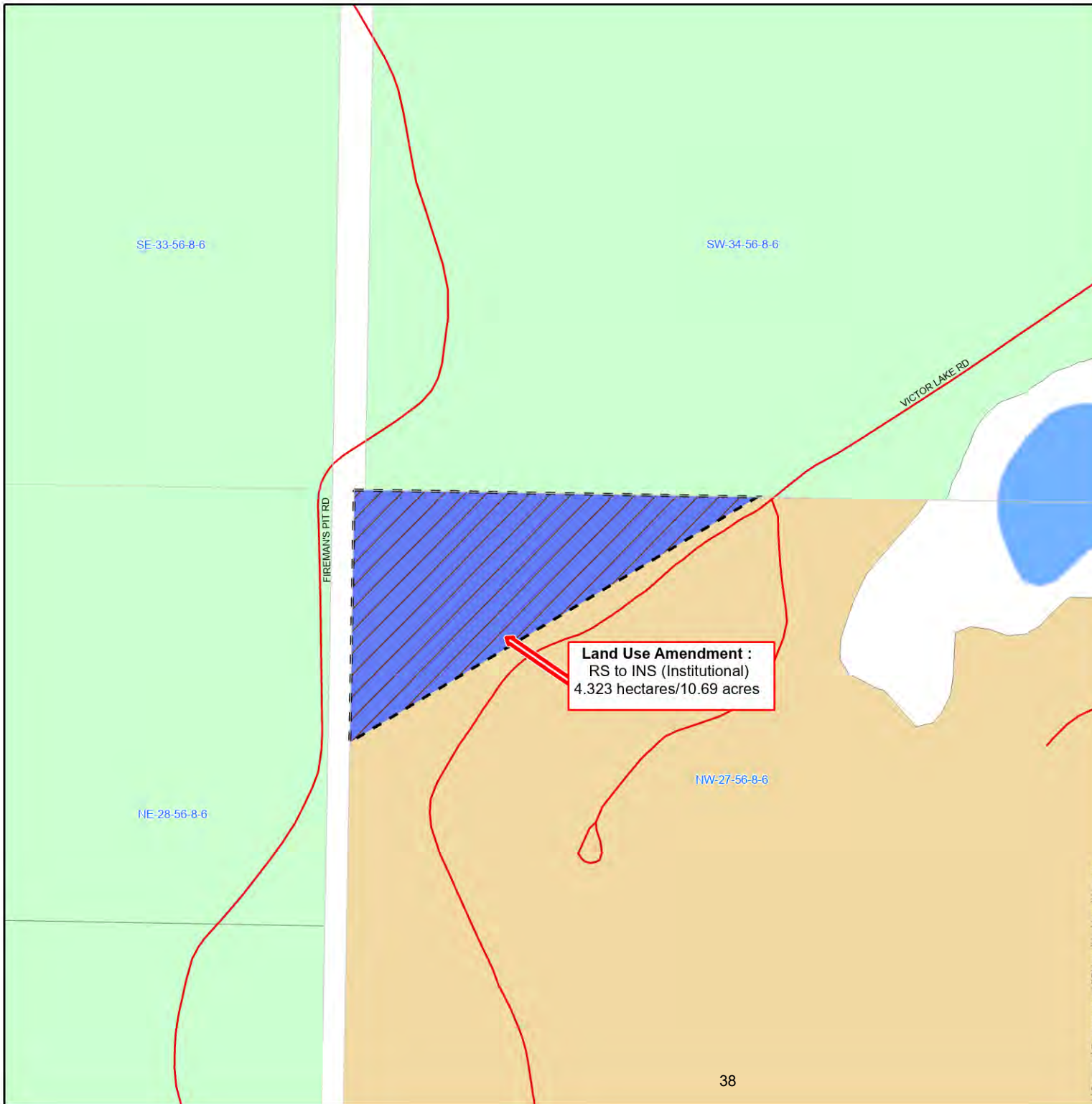
To Bylaw No. 22-911

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Northwest (NW) Quarter of Section Twenty-Seven (27)
Within Township Fifty-Six (56)
Range Eight (8) West of the Sixth Meridian (W6M)


Is reclassified from Rural Settlement (RS) District to Institutional (INS) District as identified below:





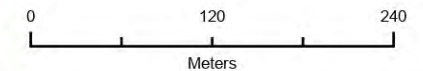
Proposed Land Use Amendment

Long Legal: NW-27-56-8-6

 Proposed Amendment

Zoning Type

-  Institutional (INS)
-  Rural Settlement (RS)
-  Crown Land (CL)

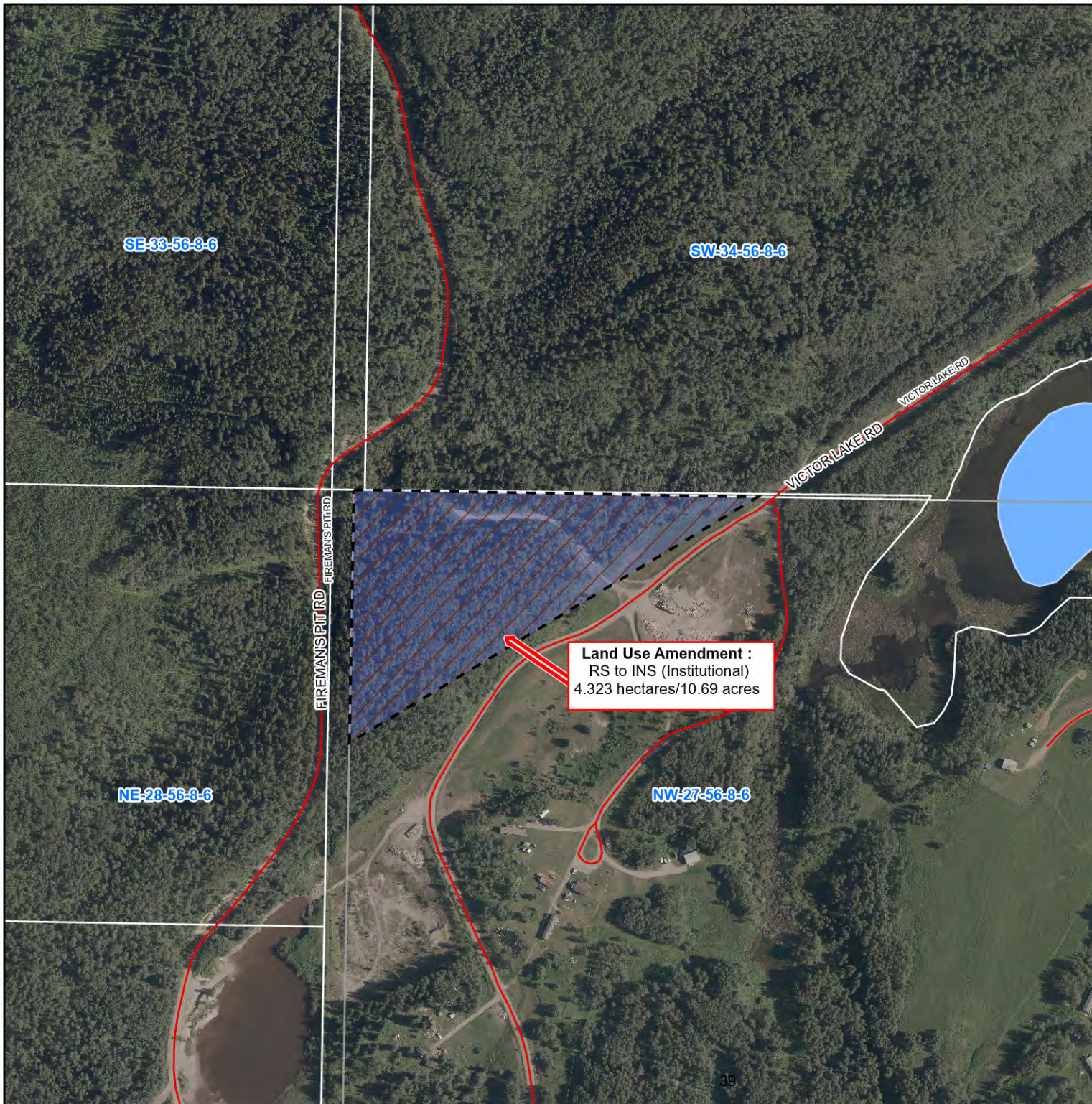


Produced: June, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.

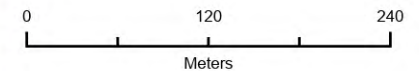


Proposed Land Use Amendment

Long Legal: NW-27-56-8-6

 Proposed Amendment

30cm Imagery, 2016

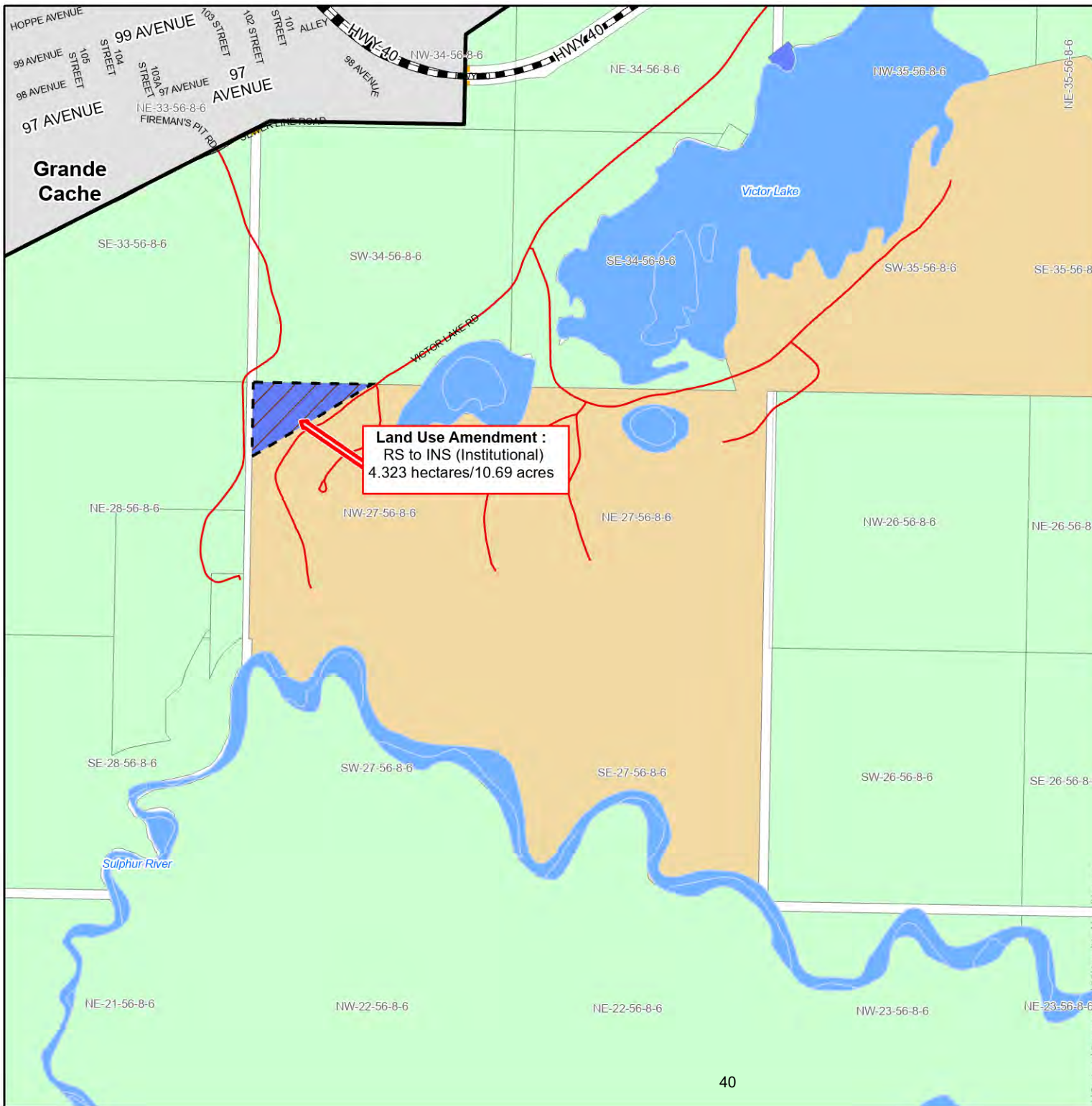


Produced: June, 2022 Projection: UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.


This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.



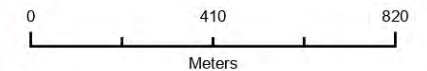
Proposed Land Use Amendment

Long Legal: NW-27-56-8-6

 Proposed Amendment

Zoning Type

-  Institutional (INS)
-  Rural Settlement (RS)
-  Crown Land (CL)

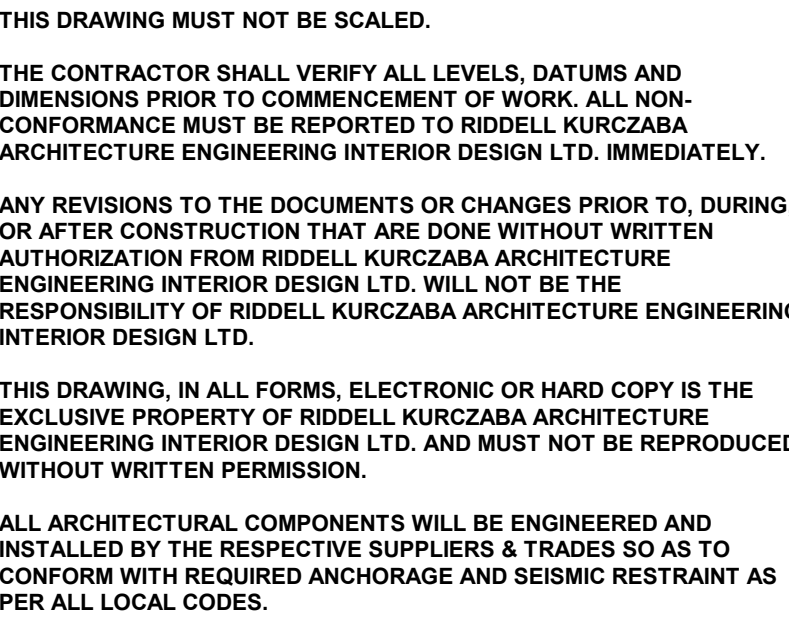


Produced: June, 2022 Projection: UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.



COPYRIGHT ©						
		DATE				
NO.	D	MO.	YR	REVISION		BY
1	24	03	22	ISSUED FOR CLASS C COST ESTIMATE		DF
2	11	05	22	ISSUED FOR DEVELOPMENT PERMIT		DF
3	11	05	22	ISSUED FOR LAND-USE AMENDMENT		DF

NO.	D	MO.	YR.	ISSUED FOR	BY
DATE					
DEVELOPMENT PERMIT NO.				BUILDING PERMIT NO.	

STAMP

**PRELIMINARY
NOT FOR
CONSTRUCTION**



COLLIERS PROJECT LEADERS
& THE EVERGREENS
FOUNDATION

VICTOR LAKE ELDERS LODGE

VICTOR LAKE COOPERATIVE, ALBERTA

DRAWN BY RM	REVIEWED BY DF/GH
	DATE 05/11/22
	SCALE As indicated

SITE PLAN

Issue	PROJECT NO. 2021053
-------	------------------------

A110

UNDERGROUND SERVICING NOTES:

GENERAL

1. ALL ONSITE MATERIALS AND WORKMANSHIP IN ACCORDANCE WITH PLUMBING CODE. CONTRACTOR RESPONSIBLE FOR NOTIFYING ENGINEER OF NON-COMPLYING DESIGN ELEMENTS. ALL MATERIALS AND INSTALLATION SHALL ALSO MEET THE REQUIREMENTS OF THE M.D. OF GREENVIEW.
2. CONTRACTOR TO VERIFY INVERT ELEVATIONS OF EXISTING SERVICE STUBS AND NOTIFY THE CIVIL ENGINEER OF ANY DISCREPANCIES PRIOR TO INSTALLATION OF UNDERGROUND UTILITIES.

BEDDING AND BACKFILL

3. CLASS 'B' BEDDING REQUIRED THROUGHOUT.
4. ALL BACKFILL TO BE COMPACTED TO 98% OF STANDARD PROCTOR DENSITY IN LIFTS NOT EXCEEDING 200mm LOOSE THICKNESS.
5. ENSURE PROPER COMPACTION AROUND MHS, CBS AND VALVES.
6. CONTRACTOR IS RESPONSIBLE FOR LOCATING AND PROTECTING ALL UTILITIES DURING CONSTRUCTION. ALL EXISTING UTILITIES MUST BE LOCATED PRIOR TO COMMENCEMENT OF WORK. VARIANCE IN LOCATION IS TO BE REPORTED TO THE SITE ENGINEER A MINIMUM OF 72 HOURS PRIOR TO CONSTRUCTION.

SEWER

7. ALL PIPE AND FITTINGS TO BE PSM TYPE PVC, DR35, TO SPECIFICATION S3034 AND CSA B182.1 AND B182.2, OR OPEN PROFILE PVC PIPE CONFORMING TO ASTM F794 AND CSA B182.4 WITH A MINIMUM STIFFNESS OF 320 kPa.
8. MANHOLES TO BE 1200mm. USE RUBBER GASKETS IN JOINTS.
9. ALL MANHOLES AND MISC. CONCRETE TO BE TYPE 5 SULPHATE RESISTANT.
10. MH AND CB FRAMES AND COVERS TO BE CAST IRON TO SPECIFICATION FOR GRAY IRON CASTINGS (ASTM A48 CLASS 20).
11. ENSURE PIPE CONNECTIONS TO MANHOLES ARE WATER TIGHT.

12. USE SWEEP BENDS FOR ALL DIRECTION CHANGES.
13. USE SANDBAGS FILLED WITH 1:10 MIX OF CEMENT AND SAND FOR PIPE SUPPORT AT CROSSINGS.
14. ALL MHS TO BE PRE-BENCHED TO PIPE SPRINGLINE OR BENCHED IN PLACE.

SERVICES

15. CONFIRM EXACT LOCATION OF SERVICE ENTRY TO BUILDING PRIOR TO CONSTRUCTION. PLUS 1.0m FROM BUILDING OR CONNECT TO BUILDING SERVICE, AS REQUIRED.
16. ENDS OF PIPE TO BE PAINTED: RED - SANITARY, GREEN - STORM.
17. CONTRACTOR TO INSTALL A MIN 1.2m LENGTH OF 2x4 TO MARK PLUG LOCATIONS.

WATER

18. ALL WATERMAIN TO BE PVC-C900 CLASS 1035 TO CSA B137.3.
19. ALL WATERMAIN FITTINGS TO BE PVC 'CENTURION' TO CSA B137.3.
20. A POTABLE WATER TEST IS REQUIRED PRIOR TO OCCUPANCY.
21. ALL METALLIC FITTINGS REQUIRE CATHODIC PROTECTION.
22. CONTRACTOR IS RESPONSIBLE TO CONTACT THE M.D. OF GREENVIEW PRIOR TO FLUSHING ONSITE WATER SYSTEM. BOUNDARY VALVES WITHIN M.D. R.O.W. ONLY TO BE OPERATED BY THE EMPLOYEES OF THE M.D. OF GREENVIEW.
23. THE PRESSURE TEST MUST BE CONDUCTED IN THE WITNESS OF AL-TERRA ENGINEERING AND BACTERIOLOGICAL SAMPLE COLLECTED BY AN AL-TERRA ENGINEERING REPRESENTATIVE. GRANT 5 BUSINESS DAYS NOTICE FOR COORDINATION.
24. CONTRACTOR MUST CONDUCT A PRE-TEST FOR THE PRESSURE TEST TO CONFIRM SOUNDNESS OF THE INSTALLATION PRIOR TO SCHEDULING THE ENGINEER WITNESSED TEST.

FIRE FIGHTING SYSTEM

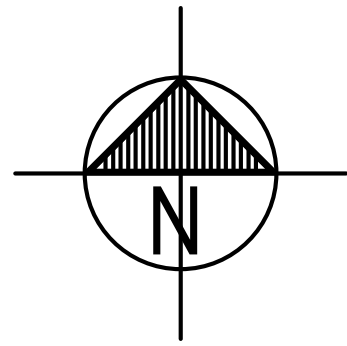
25. FIRE PUMP IN THE BUILDING SHALL SATISFY NFPA 13 REQUIREMENTS AND AN ADDITIONAL FLOW DELIVERED TO FIRE HYDRANT#1. THE ADDITIONAL FLOW TO THE HYDRANT IS TO FIGHT FIRES ORIGINATING ON THE SITE, IN ADDITION TO THE HOSE STREAM ALLOWANCE REQUIRED ACCORDING TO NFPA 13.
26. TOTAL REQUIRED FIRE FIGHTING FLOW SHALL EXCEED 1700 GPM, REQUIRED UNDER SEAL BY THE CIVIL ENGINEER.
27. THE SPRINKLER CONTRACTOR AND DESIGNER MAINTAINS RESPONSIBILITY FOR THE SPRINKLER SYSTEM ACCORDING TO THE DESIGN REQUIREMENTS OUTLINED BY THE MECHANICAL ENGINEER AND THE BUILDING CODE.
28. FIRE FIGHTING WATER STORAGE SHALL BE PROVIDED IN THE FORM OF WATER STORAGE TANKS, SIZED AS INDICATED ON THE DRAWINGS. THE TANKS ARE SELECTED TO PROVIDED 30 MINUTES OF FIRE FIGHTING FLOW.
29. FIRE FIGHTING WATER STORAGE TANKS SHALL BE PROVIDED AND INSTALLED IN ACCORDANCE WITH THE MANUFACTURER SPECIFICATIONS AND SHALL SATISFY NFPA 22 (STANDARD FOR WATER TANKS FOR PRIVATE FIRE PROTECTION).
30. COMMISSIONING OF THE FIRE FIGHTING WATER STORAGE TANKS SHALL INCLUDE A LEAKAGE TEST, CALCULATED BY DRAW DOWN TIME, TO BE CALCULATED BY THE CIVIL ENGINEER.
31. COMMISSIONING OF THE FIRE FIGHTING SYSTEM SHALL INCLUDE FULL OPERATION OF THE FIRE FIGHTING SYSTEM, WITH FLOW RESULTS MEASURED FROM THE TEST HEADERS AND FROM THE SITE FIRE HYDRANT.
32. REFER TO THE MECHANICAL DRAWINGS FOR THE FIRE PUMP, WET WELL AND INTERNAL PIPING.

SANITARY & WATER UTILITY PROJECTION

34. WATER CONSUMPTION AND SEWAGE GENERATION BASED ON AN ANNUAL UTILIZATION OF 2,300 m3. ESTIMATED ACCORDING TO ALBERTA ENVIRONMENT AND PARKS TABLE 4.1 "EXPECTED VOLUME OF SEWAGE PER DAY" AND A TOTAL NUMBER OF 14 RESIDENCES.
35. PEAK WATER DEMAND ESTIMATED TO BE 0.3 L/s, ACCORDING TO PEAKING FACTOR OF 4 AS LISTED IN THE M.D. OF GREENVIEW STANDARDS.
36. SANITARY SEWER SYSTEM TO BE A STEP SYSTEM (SANITARY-TANK-EFFLUENT-PUMP), EQUIPPED WITH A 5,600 GALLON TANK.
37. TRUCKED REMOVAL OF THE BIOSOLIDS FROM THE SANITARY TANK ARE REQUIRED, EXPECTED TO BE EMPTIED ROUGHLY 15 TIMES PER YEAR.
38. EFFLUENT PUMP TO BE PF3050 ORENCO 5 H.P. PUMP, OR APPROVED EQUIVALENT, TO SATISFY HYDRAULIC AND FRICTION LOSSES OF ROUGHLY 115m. TWO PUMPS REQUIRED FOR REDUNDANCY.
39. 1-PHASE POWER SERVICE REQUIRED FOR THE 5 H.P. 230 VOLT PUMPS.
40. 50mm FORCEMAIN TO BE EQUIPPED TO CARRY EFFLUENT DISCHARGED FROM THE STEP SYSTEM.
41. BOUNDARY FOR OWNERSHIP, MAINTENANCE AND OPERATION STILL UNDER REVIEW WITH THE M.D. OF GREENVIEW AND THE EVERGREENS FOUNDATION.

LEGEND:

PROPOSED	EXISTING
	PROJECT BOUNDARY
	EOA
	EDGE OF ASPHALT
	EOA
	STRAIGHT FACE CURB & GUTTER
	BC
	BARRIER CURB
	SIDEWALK
	PROPERTY LINE
	EASEMENT
	FENCE
	TELECOM
	POWER
	GAS
	WICK DRAIN
	SAN
	SANITARY SEWER
	SAN
	WATER MAIN
	DRAINAGE BOUNDARIES
	WATER VALVE
	FIRE HYDRANT
	MANHOLE
	CATCH BASIN / CB MANHOLE
	STREET LIGHT
	CAR PLUG
	TRANSFORMER
	TREE
	BUILDING ENTRANCE
	BOREHOLE LOCATION
	TH18-22



1	16	MAY	2022	TEAM COORDINATION	TAZ
				DATE	ISSUED FOR
					BY

Development Permit No. Building Permit No.



riddell kurczaba
architecture engineering interior design ltd.
3rd Floor 10520 Jasper Avenue, Edmonton, Alberta, Canada T5J 1Z7
tele: 780.757.6600 | info@riddell.ca | www.riddell.ca



numberTEN
architectural group
310 - 115 Bannockburn Avenue, Winnipeg, Manitoba, Canada R3B 0R3
tele: 204.942.0981 | winnipeg@numberten.com | www.numberten.com



COLLIERS PROJECT LEADERS
& THE EVERGREENS
FOUNDATION

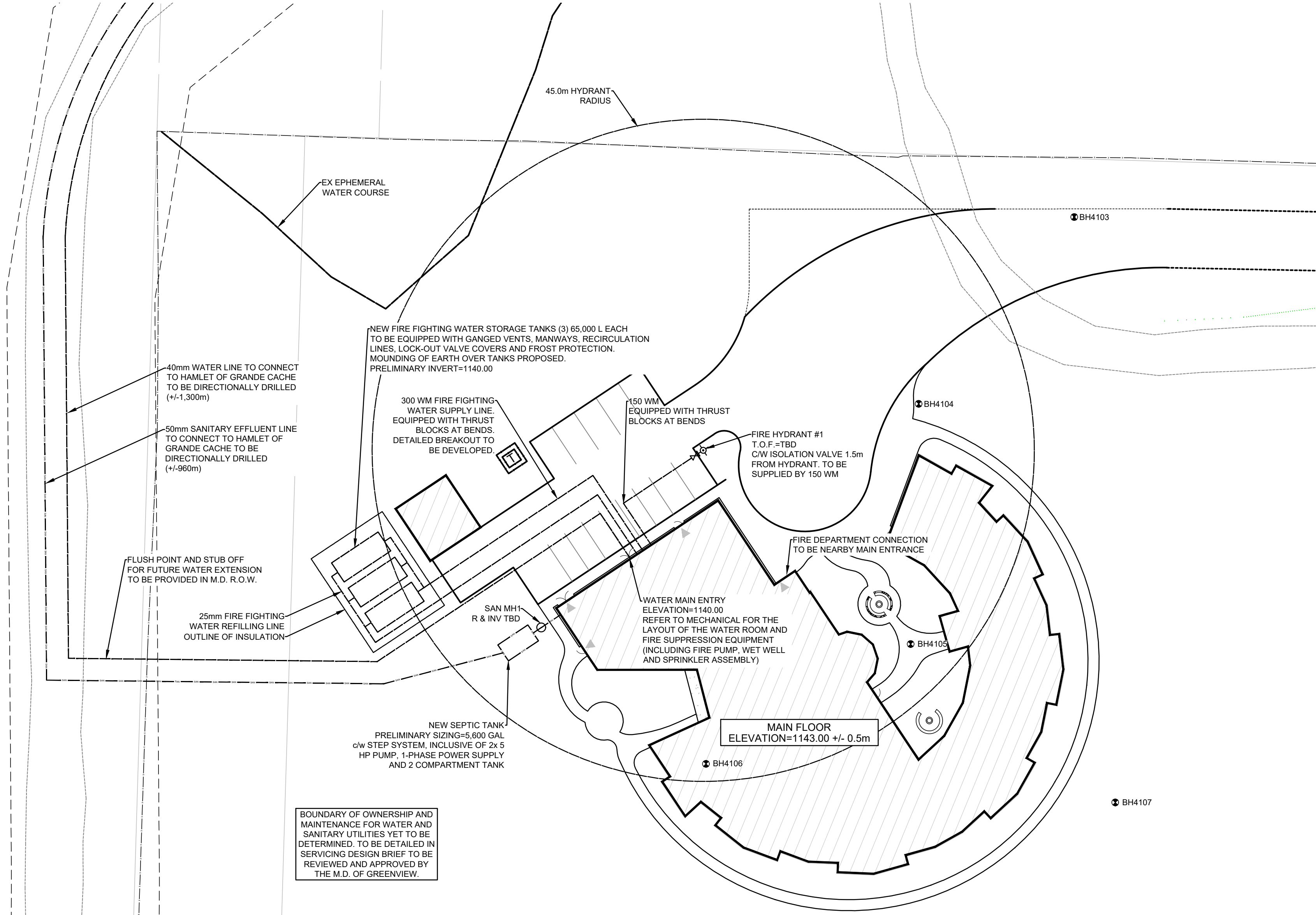
VICTOR LAKE ELDERS LODGE
VICTOR LAKE COOPERATIVE, ALBERTA

TAZ	GWT
TAZ	01 MAY, 2022
	1:400

UNDERGROUND UTILITIES PLAN

50% DESIGN 710-002

C002

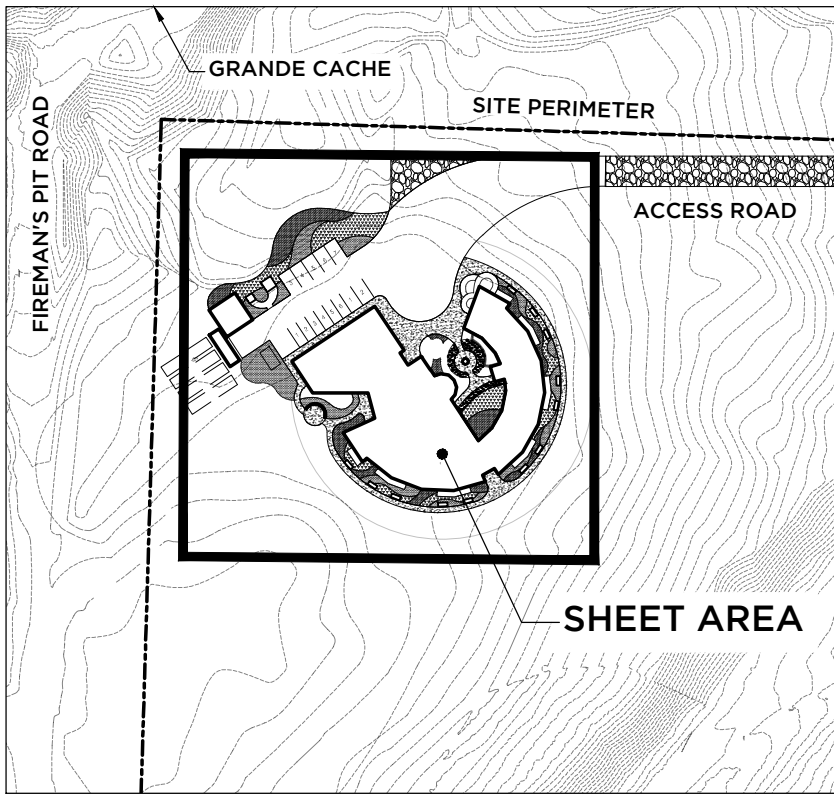


LOCATION OF UTILITIES IS APPROXIMATE. EXACT LOCATION TO BE DETERMINED BY CONTACTING THE OWNER OF THE UTILITY CONCERNED. THE CONTRACTOR SHALL PROVE THE LOCATION OF THE UTILITIES AND BE RESPONSIBLE FOR THEIR PROTECTION FROM DAMAGE.

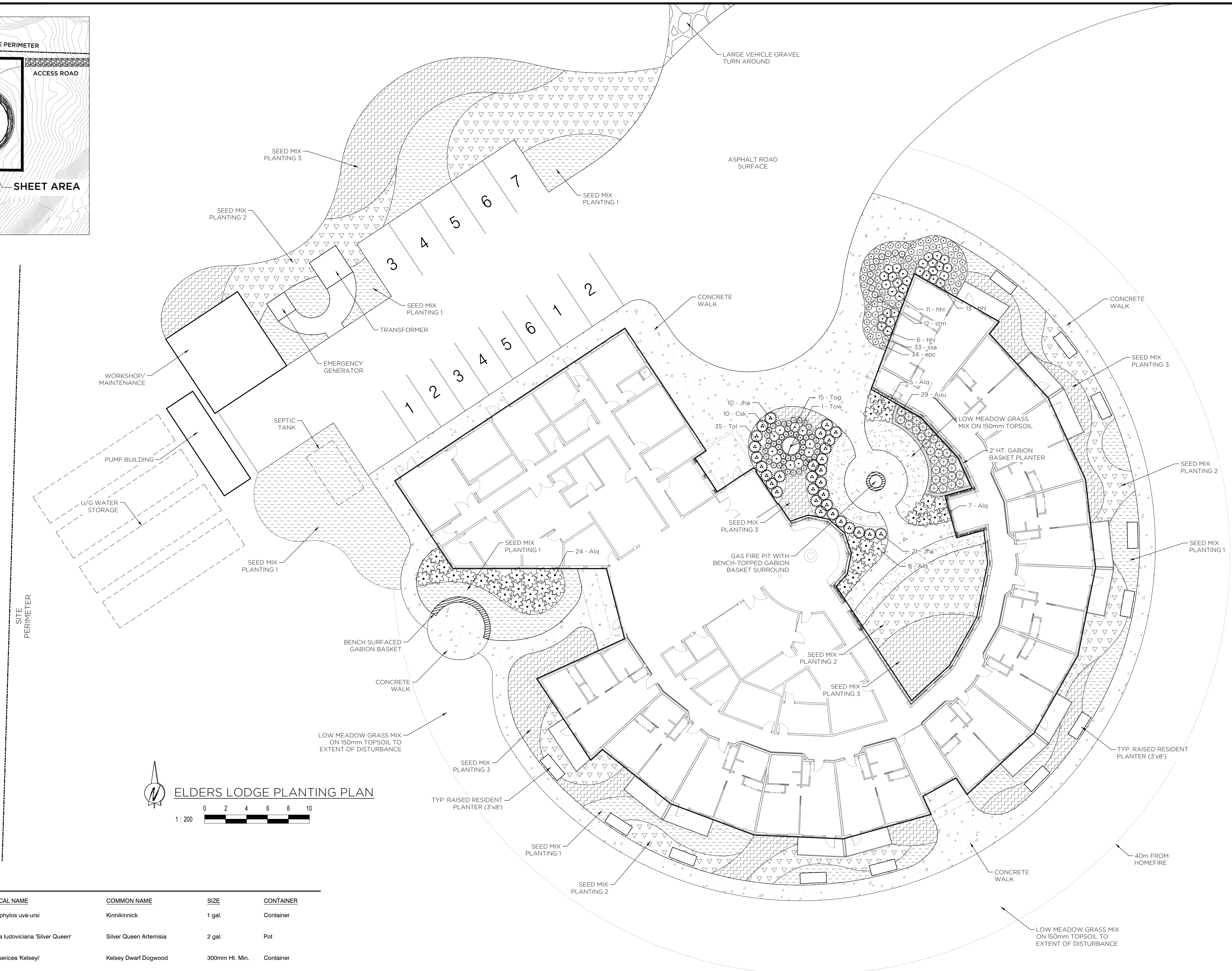
ALL ON SITE GRADING WORK TO BE CONTAINED AND THE OWNER/DEVELOPER MUST CONFORM TO THE EROSION AND SEDIMENTATION CONTROL MANUAL PER SPECIFICATION 31 25 00 EROSION AND SEDIMENTATION CONTROL.

ROOF DRAINS TO SPLASH TO GRADE AT DESIGNATED LOCATIONS, EQUIPPED WITH SPLASH PADS

SCALE: 1:400



KEY MAP - 1:2000



PLANT SCHEDULE

SHRUBS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	Auu	29	Arctostaphylos uva-ursi	Kinnikinnick	1 gal.	Container
	Alq	44	Artemisia ludoviciana 'Silver Queen'	Silver Queen Artemisia	2 gal.	Pot
	Csk	10	Cornus sericea 'Kelsey'	Kelsey Dwarf Dogwood	300mm Ht. Min.	Container
	Jha	31	Juniperus horizontalis 'Plumosa Compacta'	Andorra Juniper	300mm Spr. Min.	Container
	Tol	35	Thuja occidentalis 'Little Gem'	Little Gem Cedar	2 gal.	Pot
	Tog	15	Thuja occidentalis 'Little Giant'	Little Giant Cedar	2 gal.	Pot
	Tow	1	Thuja occidentalis 'Woodwardii'	Woodward's Cedar	400mm Spr. Min.	Container
PERENNIALS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	epc	34	Euphorbia polychroma	Cushion Spurge	1 gal.	Pot
	hhl	30	Helopsis helianthoides 'Loraine Sunshine'	Loraine Sunshine False Sunflower	1 gal.	Pot
	ssa	33	Sedum spectabile 'Autumn Fire'	Autumn Fire Showy Stonecrop	1 gal.	Pot
	stm	12	Sedum telephium 'Munstead Dark Red'	Munstead Dark Red Stonecrop	1 gal.	Pot

SEED MIX PLANTING SCHEDULE
*ADJUST MIXES TO INCLUDE 5-10% NITROGEN FIXER/NURSE CROP (PURPLE PRAIRIE CLOVER (DALEA PURPUREUM VAR. PURPUREUM), CANADA MILKVETCH (ASTRAGALUS CANADENSIS), OR AMERICAN VETCH (Vicia americana))

SEED MIX 1:
20% SHEEP FESCUE
20% BLUE GRAMA GRASS
15% JUNE GRASS
15% ROCKY MOUNTAIN FESCUE
5% NODDING ONION
5% CREEPING WHITE ASTER
5% POWWOW WILDBERRY ECHINACEA
5% TUFTED FLEABANE
5% CERISE QUEEN YARROW
5% COMMON YARROW

SEED MIX 2:
20% LITTLE BLUESTEM
20% TUFTED HAIR GRASS
15% SWEET GRASS
15% ROCKY MOUNTAIN FESCUE
5% POWWOW WHITE CONEFLOWER
5% CANADA GOLDENROD
5% EARLY BIRD GOLD CONEFLOWER
5% FLORISTAN WHITE BLAZING STAR
5% MOONSHINE YARROW
5% TERRACOTTA YARROW

SEED MIX 3:
20% SWEET GRASS
15% TICKLE GRASS
15% NEEDLE AND THREAD GRASS
10% SIDE OATS GRAMA
10% LITTLE BLUESTEM
5% POWWOW WILDBERRY ECHINACEA
5% SMOOTH ASTER
5% WHITE PEACHLEAF BELLFLOWER
5% GATEWAY JOE PYE WEED
5% BIEDERMEIER BLUE COLUMBINE
5% BALLOON FLOWER

LOW MEADOW GRASS MIX:
25% ALPINE BLUE GRASS
25% BLUE SHEEP FESCUE
25% BUFFALO GRASS
25% BLUE GRAMA GRASS



Invistec Consulting Ltd.

Suite 1700, 10130 - 103 Street NW
Edmonton Alberta, T5J 3N9
(780) 293 - 7373
www.invistec.ca

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO INVISTEC CONSULTING LTD. AS SOON AS POSSIBLE.

THE COPYRIGHTS TO ALL DESIGNS AND DRAWINGS ARE THE PROPERTY OF INVISTEC CONSULTING LTD. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY INVISTEC CONSULTING LTD. IS PROHIBITED.



REQUEST FOR DECISION

SUBJECT:	Gravel Haul Actuals & Tender Results		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER: JF
DEPARTMENT:	OPERATIONS	DIR: RA	PRESENTER: JF
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept gravel stockpiling data regarding 2022 actuals, comparisons, and 2021 stockpiling tender results for information as presented.

BACKGROUND/PROPOSAL:

Council has requested information regarding the following:

- Cost comparisons from 2022 hauls while being operated with an hourly payment vs. tonne/km payment
- Actuals for stockpiling completed in 2021 and to date in 2022
- Results of tender submissions from the stockpiling tender posted in 2021

Stockpiling gravel has been a topic discussed a great deal in 2022. One question that has been posed is whether there is a benefit to stockpiling gravel from its source pit location to the stockpile locations throughout Greenview. Like all material handling, there is an additional expense every time a commodity is moved from location to location. One of the benefits of having the remote stockpile locations is that when Greenview's Road Re-gravelling Program is underway there can be a narrow window to complete the project. Having material in the general location of the road re-gravelling reduces the turnaround time for completing a project. It also helps reduce the number of trucks needed to complete the job during summer months when it can be difficult to find enough trucks from the Contractors Registry (EOI) when many projects are underway. An alternative that may prove beneficial is to find a "middle ground" approach where a larger central stockpile is utilized in Valleyview and Little Smoky area with less material kept at the satellite areas.

Cost comparisons indicate that on the 2022 Athabasca hauls, the cost per tonne for trucking was very close to the tonne/km rate. On the FTR haul the comparison indicates that trucking cost 18% more.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will have the requested information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion of accepting for information as presented.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request further specific information relating to hauling gravel.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

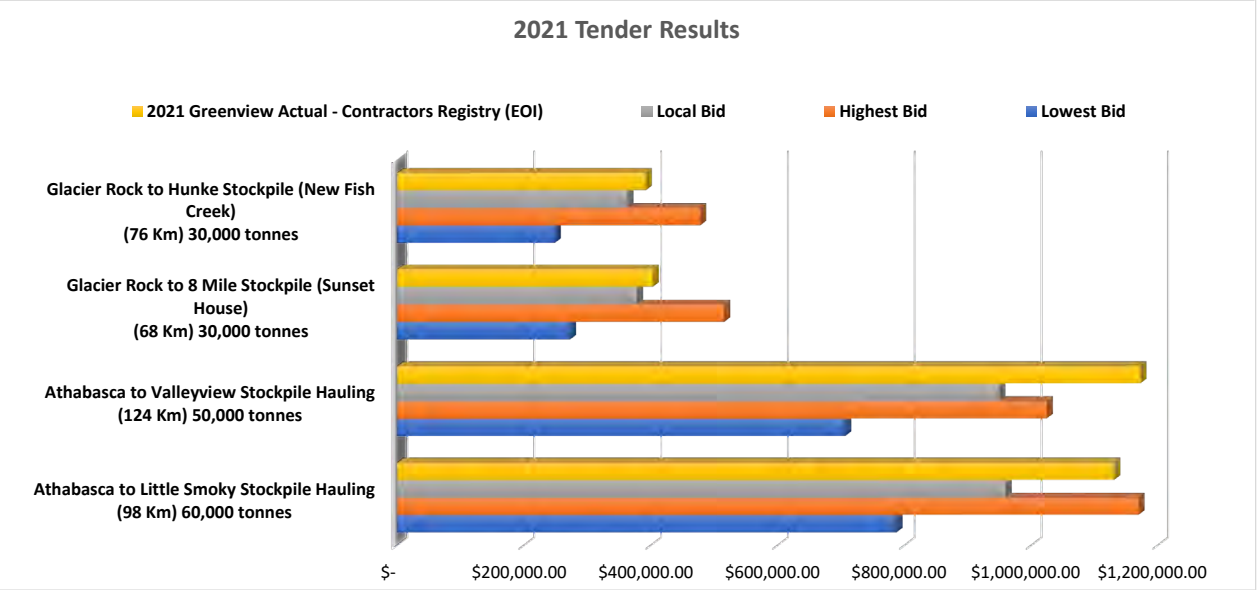
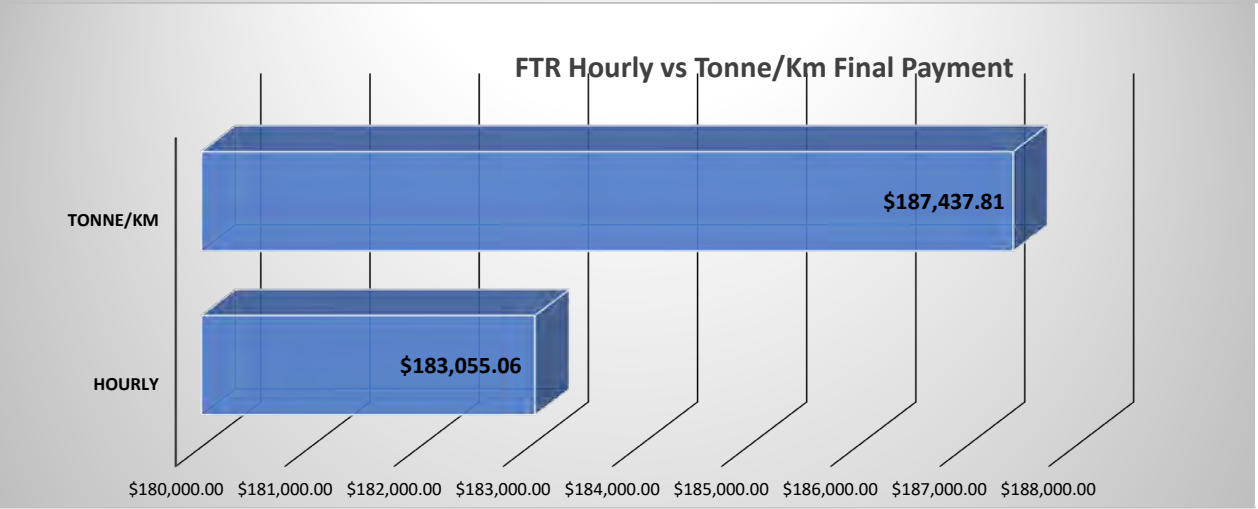
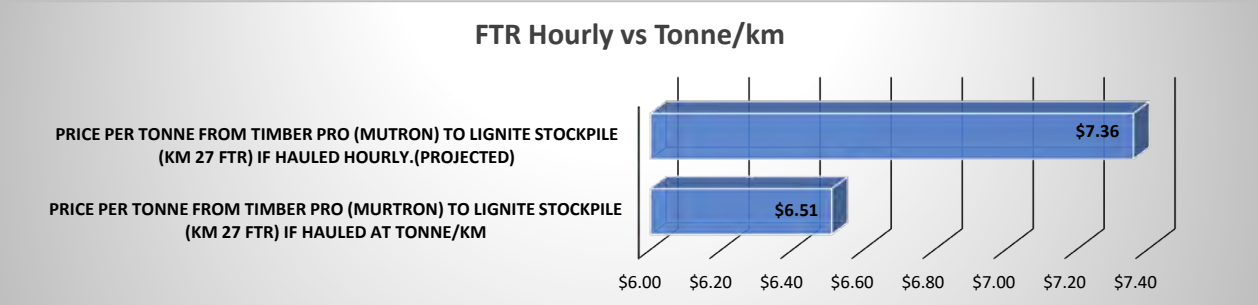
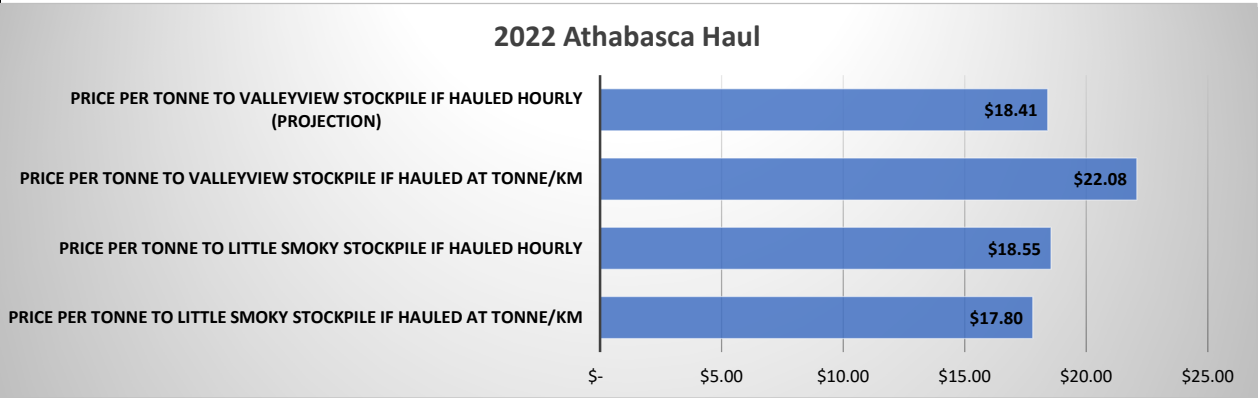
FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Cost Comparisons & Actuals from 2021 & 2022 Stockpiling with 2021 Stockpiling Tender Results
- Official Tender Results 2021 OP01
- Official Tender Results 2021 OP02
- 2021 – 2022 ARHCA rate comparison

Cost Comparisons & Actuals from 2021 & 2022 Stockpiling with 2021 Stockpiling Tender Results				
2022 Athabasca Haul - Trucking Expenses				
Price Per Tonne to Little Smoky Stockpile if Hauled at Tonne/Km	\$	17.80		
Hauling Actual if Entire 2022 Little Smoky Haul was Tonne/Km (projection)	\$	893,778.58		
Price Per Tonne to Little Smoky Stockpile if hauled hourly	\$	18.55		
2022 Hauling Actual for Little Smoky Stockpile (started with tonne/km and switched to hourly as per council direction)	\$	931,296.56	Tonne Km Payment = \$299,127.04 Hourly Payment = \$632,169.52	Tonne KM Payment = 32% Hourly Payment = 68%
Tonnes hauled to Little Smoky Stockpile (total)	50,212.28 tonnes	16,804.89 tonnes hauled tonne/km 33,407.39 tonnes hauled hourly	Percentage Hauled Tonne/Km = 33% Percentage Hauled Hourly = 67%	
Price Per Tonne to Valleyview Stockpile if Hauled at Tonne/Km	\$	22.08		
Hauling Actual if Entire 2022 Valleyview Haul was Tonne/Km (projection)	\$	1,200,465.53		
Price Per Tonne to Valleyview Stockpile if hauled hourly (projection)	\$	18.41		
2022 Hauling Actual for Valleyview Stockpile (all Hourly)	\$	1,000,982.77	All of the Athabasca to Valleyview Stockpile was completed with hourly trucking payment.	
Tonnes hauled to Valleyview Stockpile (total)	54,368.91 tonnes	All of the Athabasca to Valleyview Stockpile was completed with hourly trucking payment.		
Daily Amount Delivered to Stockpile (Tonne/Km)	3138.26 tonnes	Averaged from all tonne/km days		
Daily Amount Delivered to Stockpile (Hourly)	3624.59 tonnes	Averaged from all hourly days		
Distance From Athabasca Pit to Little Smoky Stockpile	98 Km			
Distance from Athabasca Pit to Valleyview Stockpile	124 Km			
2022 FTR Haul - Trucking Expenses				
Price Per Tonne from Timber Pro (Murtron) to Lignite Stockpile (km 27 FTR) if Hauled at Tonne/KM	\$	6.51		
Hauling Actual if Entire 2022 FTR Stockpile Haul was Tonne/Km (projection)	\$	327,798.03		
Price Per Tonne from Timber Pro (Mutron) to Lignite Stockpile (km 27 FTR) if hauled hourly.(projected)	\$	7.36		
2022 hauling actual for FTR Stockpile	\$	370,492.87	Tonne/Km Payment = \$187,437.81 Hourly Payment = \$183,055.06	Tonne/Km Payment = 51% Hourly Payment = 49%
Total Amount Hauled to Lignite Stockpile (KM 27 FTR)	50,353 tonnes	28,792.29 tonnes hauled tonne/km 21,560.71 tonnes hauled hourly	Percentage Hauled Tonne/Km = 57% Percentage Hauled Hourly = 43%	
Daily Amount Delivered to Stockpile (Tonne/Km)	2607.17 tonnes	Averaged from all tonne/km days		
Daily Amount Delivered to Stockpile (Hourly)	3612.49 tonnes	Averaged from all hourly days		
Distance from Timber Pro (Murtron) Gravel Pit to Lignite Stockpile (KM 27 FTR)	29 Km			
2021 Tender Results (Compiled from Official Results Attached)	Lowest Bid	Highest Bid	Local Bid	2021 Greenview Actual - Contractors Registry (EOI)
Athabasca to Little Smoky Stockpile Hauling (98 Km) 60,000 tonnes	\$ 787,800.00	\$ 1,170,000.00	\$ 960,000.00	\$ 1,131,723.03
Athabasca to Valleyview Stockpile Hauling (124 Km) 50,000 tonnes	\$ 707,000.00	\$ 1,025,000.00	\$ 950,000.00	\$ 1,173,093.30
Athabasca Hauling (both projects on same tender) Total Combined	\$ 1,494,800.00	\$ 2,195,000.00	\$ 1,910,000.00	\$ 2,304,816.33
Glacier Rock to 8 Mile Stockpile (Sunset House) (68 Km) 30,000 tonnes	\$ 273,100.00	\$ 516,000.00	\$ 378,600.00	\$ 403,568.80
Glacier Rock to Hunke Stockpile (New Fish Creek) (76 Km) 30,000 tonnes	\$ 249,000.00	\$ 478,200.00	\$ 363,600.00	\$ 392,461.26
Glacier Rock (both projects on same tender) Total Combined	\$ 522,000.00	\$ 994,200.00	\$ 742,200.00	\$ 796,030.06
All Locations Combined	\$ 2,016,800.00	\$ 3,189,200.00	\$ 2,652,200.00	\$ 3,100,846.39





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Operations

Project: 2021 Athabasca Stockpiling Tender 2021-OP01

Tender Results

Closed Friday, January 22, 2021, at 2:00 p.m.

- 1. to Little Smoky Stockpile
- 2. to Valleyview Stockpile

Official Results – for information only – does not constitute a tender award.

Note: Prices do not include G.S.T.

Company		Unit Price Per Tonne	Total Bid	Grand Total
TJ Sagoo Transport	1	██████	\$810,600.00	\$1,642,100.00
	2	██████	\$831,500.00	
Allied Paving	1	██████	\$1,170,000.00	\$2,195,000.00
	2	██████	\$1,025,000.00	
Green Acre Ventures	1	██████	\$1,012,800.00	\$2,007,300.00
	2	██████	\$994,500.00	
Jones Trucking & Backhoe Service	1	██████	\$999,000.00	\$1,986,500.00
	2	██████	\$987,500.00	
Wapiti Gravel Suppliers	1	██████	\$1,015,200.00	\$1,973,700.00
	2	██████	\$958,500.00	
Whissell Enterprises	1	██████	\$744,000.00	\$1,514,000.00
	2	██████	\$770,000.00	

We, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Municipal District Representative: Kerth Humphrey

Date: Jan 22, 2021

Signature: Kerth Humphrey

Josh Friesen
Josh Friesen



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Operations

Project: 2021 Athabasca Stockpiling Tender 2021-OP01

Tender Results

Closed Friday, January 22, 2021, at 2:00 p.m.

1. to Little Smoky Stockpile
2. to Valleyview Stockpile

Official Results – for information only – does not constitute a tender award.

Note: Prices do not include G.S.T.

Company		Unit Price Per Tonne	Total Bid	Grand Total
McLeod Valley Sand & Gravel	1	\$ [REDACTED]	\$1,022,400.00	\$2,055,400.00
	2	\$ [REDACTED]	\$1,033,000.00	
Timber Pro Logging	1	\$ [REDACTED]	\$966,600.00	\$1,906,100.00
	2	\$ [REDACTED]	\$939,500.00	
AB Hollingworth & Son Construction	1	\$ [REDACTED]	\$960,000.00	\$1,910,000.00
	2	\$ [REDACTED]	\$950,000.00	
Peoples Trucking Limited	1	\$ [REDACTED]	\$787,800.00	\$1,494,800.00
	2	\$ [REDACTED]	\$707,000.00	
Knelsen Sand & Gravel	1	\$ [REDACTED]	\$1,019,402.71	\$2,064,640.27
	2	\$ [REDACTED]	\$1,045,237.56	
Iron Stone Services	1	\$ [REDACTED]	\$767,400.00	\$1,552,400.00
	2	\$ [REDACTED]	\$785,000.00	
Central Civil Solutions	1	\$ [REDACTED]	\$782,400.00	\$1,642,400.00
	2	\$ [REDACTED]	\$860,000.00	

We, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Municipal District Representative: Keith Humphreys

Date: Jan 22, 2021

Signature: Keith Humphreys

Josh Ogien
Josh Friesen
48



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Operations

Project: 2021 Hunke & 8 Mile Stockpiling 2021-OP02

Tender Results

Closed Friday, January 22, 2021, at 2:00 p.m.

1. Hunke Stockpile
2. 8 Mile Stockpile

Official Results – for information only – does not constitute a tender award.

Note: Prices do not include G.S.T.

Company		Unit Price Per Tonne	Total Bid	Grand Total
Whissell Enterprises	1	██████	\$367,500.00	\$735,000.00
	2	██████	\$367,500.00	
Knelsen Sand & Gravel	1	██████	\$418,635.75	\$802,520.37
	2	██████	\$383,884.62	
Iron Stone Services	1	██████	\$287,100.00	\$553,200.00
	2	██████	\$266,100.00	
Central Civil Solutions	1	██████	\$306,000.00	\$585,000.00
	2	██████	\$279,000.00	
Jay Sidhu Transport	1	██████	\$273,100.00	\$522,000.00
	2	██████	\$249,000.00	
Allied Paving	1	██████	\$450,000.00	\$885,000.00
	2	██████	\$435,000.00	

We, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Municipal District Representative: Keith Humphreys

Date: Jan 22, 2021

Signature: Keith Humphreys

Josh Frisgen
Josh Frisgen



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Operations

Project: 2021 Hunke & 8 Mile Stockpiling 2021-OP02

Tender Results

Closed Friday, January 22, 2021, at 2:00 p.m.

1. Hunke Stockpile
2. 8 Mile Stockpile

Official Results – for information only – does not constitute a tender award.

Note: Prices do not include G.S.T.

Company		Unit Price Per Tonne	Total Bid	Grand Total
Green Acres Ventures	1	██████	\$358,500.00	\$685,500.00
	2	██████	\$327,000.00	
Wapiti Gavel Suppliers	1	██████	\$516,000.00	\$994,200.00
	2	██████	\$478,200.00	
McLeod Valley Sand & Gravel	1	██████	\$473,700.00	\$981,900.00
	2	██████	\$508,200.00	
AB Hollingworth & Son Construction	1	██████	\$378,600.00	\$742,200.00
	2	██████	\$363,600.00	
Peoples Trucking Limited	1	██████	\$314,100.00	\$628,200.00
	2	██████	\$314,100.00	
RB Curry Auto Transport	1	██████	\$457,100.00	\$884,300.00
	2	██████	\$427,200.00	

We, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Municipal District Representative: Keith Humphreys

Date: Jan 22, 2021

Signature: Keith Humphreys

Josh Friesen
Josh Friesen

ARHCA

Cost Comparison

2021 vs 2022

Stockpile	\$0.17 tonne/km plus \$1.00 BLF
Stockpile FTR	\$0.19 tonne/km plus \$1.00 BLF
All Equipment & Trucks and Construction Graders	100% of ARHCA
Labourer	\$41.00 per hour
Chain Saw Labourer	\$45.00 per hour with saw
Crew Cab Truck	\$170.00 per day *
Service Truck	\$170.00 per day *
Small Equipment (not listed in ARHCA) Will be paid at 10% over accepted rental rates.	

BLF = Basic Loading Factor

	2021	2022	Increase %	Increase \$
Tandem Axle Dump Truck	\$120 per hour	\$134 per hour	10.5%	\$14
Tri-Axle Dump Truck	\$148 per hour	\$154 per hour	3.9%	\$6
Tandem Axle Dump Truck c/w Tandem Axle Pup	\$165 per hour	\$185 per hour	10.8%	\$20
Tandem Axle Dump Truck c/w Tri-Axle Pup	\$172 per hour	\$179 per hour	3.9%	\$7
Tandem Axle Dump Truck c/w Wagon	\$181 per hour	\$193 per hour	6.2%	\$12
Tandem Axle Dump Truck c/w Quad Wagon	\$189 per hour	\$202 per hour	6.4%	\$13
Tri-Axle Dump Truck c/w Tri-Axle Pup	\$200 per hour	\$199 per hour	-0.5%	-\$1
Tandem Semi-Tractor c/w Tandem Axle End Dump	\$161 per hour	\$172 per hour	6.4%	\$11
Tandem Semi-Tractor c/w Tri-Axle End Dump	\$170 per hour	\$180 per hour	5.6%	\$10
Small Equipment Trailer	\$75 per day	\$77 per day	2.6%	\$2
Gooseneck Trailer - (Light Trucks)	\$100 per day	\$100 per day	-	-
Water/Trash Pumps – 2"	\$75 per day/all-inclusive	\$75 per day/all-inclusive	-	-
Water/Trash Pumps – 3"	\$95 per day/all-inclusive	\$95 per day/all-inclusive	-	-

Rainout days paid 3 hours maximum, and service truck paid out at ½ day rate. Equipment will only be paid for the hours worked.

Contractors are not to charge for breakdowns, lunch breaks, etc....

Travel time (on trucking only) is one (1) hour per day. (i.e.) **Gravel and Water trucks**

Gravel trucks and Water trucks operating on the Forestry Trunk Road will be compensated an additional \$10.00 per hour.



REQUEST FOR DECISION

SUBJECT:	Tonne/Km and Hourly Gravel Hauling		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER: JF
DEPARTMENT:	OPERATIONS	DIR: RA	PRESENTER: JF
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Council Motion 18.03.140, Council Motion 22.03.134, Policy No 4004 - Equipment Contractors Registry

RECOMMENDED ACTION:

MOTION: That Council direct Administration when hiring gravel hauling contractors through the Equipment Contractors Registry, stockpiling projects with haul distances of 49.9 Km or less be calculated at an hourly rate, while stockpiling projects with haul distances of 50.0 Km or greater be calculated at a tonne/km rate.

BACKGROUND/PROPOSAL:

At the April 12, 2022, Regular Council Meeting a Notice of Motion was made to explore other options regarding EOI short gravel hauls. Apart from hauling out of the Rail Rock Pit to the KM 70 stockpile on the Forestry Trunk Road, it has been Greenview's practice to calculate payments for stockpiling at a tonne/km rate and hourly for road re-gravelling. This has generally been accepted as the best practice as it tends to require the least amount of supervision with the most incentive to haul efficiently and effectively. Administration has controls in place to remove incentives for speeding or hauling overloaded, that assistants in a safe work zone. In 2020, Greenview hauled from the River Top Gravel Pit (Airth Pit) to the DeBolt Lagoon Stockpile which is a distance of 34 Km. Trucks were paid \$0.17 per tonne/km with a \$1.00 basic loading factor. While some contractors did object to the rate, others contacted Administration and said they had "run the numbers" and were happy to be hauling and making a profit due to the newly constructed Goodwin Road and Highway 43. Fuel prices have increased since that time so an equivalent job at this time would likely not be as profitable for gravel trucks willing to haul. However, early in 2022, trucks were willing to work for \$0.19 per tonne/Km hauling for 29 Km on the Forestry Trunk Road which contains multiple hills and corners.

While there are multiple factors that affect the following statement, it appears that hourly and tonne/km rates intersect around the 40 Km mark. This is a general assessment and may vary significantly depending on the truck, the road condition, hills, fuel prices, load times, etc.... Hauling less than that distance, the hourly rate is more advantageous for contractors, hauling more than that distance the tonne/km rate is more advantageous for contractors.

Policy No: 4004 Equipment Contractors Registry, clause 17 states: "Travel time of one (1) hour per day will be paid (on trucking only), this is not at the Greenview's representative's discretion." This has always been applied to hourly hauling and not to stockpiling tonne/km hauls. It is expected that if one stockpiling job is getting paid travel time and another job is not, there will be objections of unfairness.

Fuel prices have risen to a new high in 2022 and even with the province removing the carbon tax (short term) the cost to move a commodity is on a steady increase. Administration has looked at ways to address rising fuel costs and the most beneficial is simply looking at the fuel costs annually and or bi-annually. Due to the number of trucks and equipment on Greenview's EOI listing, administration would require an additional employee just for fuel calculations to keep up with contractor timely payments. Administration feels this is not the best path to follow. The rising fuel costs can be offset by raising the hourly or tonne/km rates.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that both Administration & contractors will have clarity on Council's direction.
2. A benefit of Council accepting the recommended motion is that contractors will have increased profit margins when stockpiling on hauls that are less than 50 Km.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. A disadvantage to the recommended motion is that this will increase hauling costs for stockpiling projects below 50 Km by approximately 20%.
2. Hourly calculations involve a 1-hour travel time indiscriminate of where the truck is based from. When multiple jobs are active there will be some contractors being compensated for travel time and some that are not.
3. While each payment scheme has its benefits and disadvantages, hourly stockpiling does require more administrative work and oversight.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to leave all stockpiling hauls at a tonne/km rate. This could be reassessed on an ongoing basis for hauls that are speed-restricted by being in remote locations

Alternative #2: Council has the alternative to direct administration to change all stockpiling hauls to an hourly rate.

Alternative #3: Council has the alternative to reduce or increase the 50 Km threshold in the motion(s).

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs:

Based upon comparisons from 2022, Hauling costs are expected to be approximately 20% more for hauls in the 30 Km range when paid hourly. In 2022, this would mean an increased expense of \$72,000.00 for the FTR

Km 27 stockpiling haul and an additional \$9,000.00 for moving 5000 tonnes of gravel from the Pinto Pit to the Grovedale Operations yard planned for later in 2022. In 2023, Operations expects to stockpile approximately 85,000 tonnes from the River Top Pit (Airth Pit) to the DeBolt Lagoon Stockpile. At the current tonne/km rate, hauling costs calculated for 34 Km would be \$576,300.00. At an hourly rate, Administration expects the haul cost to be no less than \$691,560.00. To date, all stockpiling expenses come from Operations' Road Maintenance budget.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council chooses to pass the motions, amendments will be made to the applicable rate sheets and contractors on the EOI list will be notified.

ATTACHMENT(S):

- Schedule A - 2022 EOI Rate Sheet (excerpt from 2022 EOI Package)
- Haul distances between Pit Locations
- Example Haul Distance per tonne Calculations
- 2021 – 2022 ARHCA rate comparison

Schedule "A" 2022 Greenview Equipment Contractor Registry Rates

Stockpile	\$0.17 tonne/km plus \$1.00 BLF
Stockpile FTR	\$0.19 tonne/km plus \$1.00 BLF
All Equipment & Trucks and Construction Graders	100% of ARHCA
Labourer	\$41.00 per hour
Chain Saw Labourer	\$45.00 per hour with saw
Crew Cab Truck	\$170.00 per day *
Service Truck	\$170.00 per day *
Small Equipment (not listed in ARHCA) Will be paid at 10% over accepted rental rates.	

BLF = Basic Loading Factor

Tandem Axle Dump Truck	\$120.00 per hour
Tri-Axle Dump Truck	\$148.00 per hour
Tandem Axle Dump Truck c/w Tandem Axle Pup	\$165.00 per hour
Tandem Axle Dump Truck c/w Tri-Axle Pup	\$172.00 per hour
Tandem Axle Dump Truck c/w Wagon	\$181.00 per hour
Tandem Axle Dump Truck c/w Quad Wagon	\$189.00 per hour
Tri-Axle Dump Truck c/w Tri-Axle Pup	\$200.00 per hour
Tandem Semi-Tractor c/w Tandem Axle End Dump	\$161.00 per hour
Tandem Semi-Tractor c/w Tri-Axle End Dump	\$170.00 per hour
Tri-Axle Semi Tractor c/w ...	Adds \$22 per hour to tandem rate
Tri-Axle Dump Truck c/w ...	Adds \$28 per hour to tandem rate
Small Equipment Trailer	\$75.00 per day
Gooseneck Trailer - (Light Trucks)	\$100.00 per day
Water/Trash Pumps – 2"	\$75.00 per day/all-inclusive
Water/Trash Pumps – 3"	\$95.00 per day/all-inclusive

Rainout days paid 3 hours maximum, and service truck paid out at ½ day rate. Equipment will only be paid for the hours worked. Contractors are not to charge for breakdowns, lunch breaks, etc....

Travel time (on trucking only) is one (1) hour per day. (i.e.) **Gravel and Water trucks**

Gravel trucks and Water trucks operating on the Forestry Trunk Road will be compensated an additional \$10.00 per hour.

All equipment rates will be taken from the 2021 ARHCA at 100% unless otherwise mentioned.

*Crew Cab Truck Rate and Service Truck Rate includes the driver, equipment operator, and/or labourers travel time.

Haul Distance Between Gravel Pits and Stockpile Locations		
Source Gravel Pit	Destination	Distance Between Sites
East		
Athabasca Gravel Pit (South of Fox Creek)	8 Mile Stockpile (Sunset House)	152 Km
Athabasca Gravel Pit (South of Fox Creek)	Hunke Stockpile (New Fish Creek)	160 Km
Athabasca Gravel Pit (South of Fox Creek)	Valleyview Stockpile	124 Km
Athabasca Gravel Pit (South of Fox Creek)	Little Smoky Stockpile	98 Km
Glacier Rock Gravel Pit (South of Ridgevalley)	8 Mile Stockpile (Sunset House)	68 Km
Glacier Rock Gravel Pit (South of Ridgevalley)	Hunke Stockpile (New Fish Creek)	76 Km
Glacier Rock Gravel Pit (South of Ridgevalley)	Valleyview Stockpile	53 Km
Glacier Rock Gravel Pit (South of Ridgevalley)	Little Smoky Stockpile	78 Km
Smoky River/Goodwin Pit (By Moody's Crossing)	Valleyview Stockpile	71 Km
Smoky River/Goodwin Pit (By Moody's Crossing)	Hunke Stockpile (New Fish Creek)	95 Km
Smoky River/Goodwin Pit (By Moody's Crossing)	8 Mile Stockpile (Sunset House)	86 Km
Central		
Airth Gravel Pit	DeBolt Lagoon Stockpile	34 Km
Airth Gravel Pit	Lignite Stockpile (FTR)	51 Km
Timber Pro/Murtron Gravel Pit (North end of FTR)	DeBolt Lagoon Stockpile	21 Km
Perron Gravel Pit	Lignite Stockpile (KM 27 FTR)	52 Km
Perron Gravel Pit	DeBolt Lagoon Stockpile	35 Km
Glacier Rock Gravel Pit	DeBolt Lagoon Stockpile	33 Km
Timber Pro/Murtron Gravel Pit (North end of FTR)	Valleyview Stockpile	29 Km
Smoky River/Goodwin Pit (By Moody's Crossing)	Lignite Stockpile (KM 27 FTR)	36 Km
South		
McNeil Sulfur Gravel Pit	Grande Cache Yard	11 Km
Ro-Dar Gravel Pit	Grande Cache Yard	9 Km
Ro-Dar Gravel Pit	Grande Cache Airport Stockpile	17.5 Km

West		
Pinto South Gravel Pit	Grovedale Yard	47 Km

Tonne/KM Haul Distance and Rate Per Tonne Calculations					
Source Gravel Pit	Destination	Distance Between Sites	Price per tonne to haul at current rate - (100% = \$0.17 per tonne/km + \$1.00 BLF)	Price per tonne to haul at increased rate - (106% = \$0.18 per tonne/km + \$1.00 BLF)	Price per tonne to haul at decreased rate - (94% = \$0.16 cents per tonne/km + \$1.00 BLF)
Athabasca Gravel Pit (South of Fox Creek)	8 Mile Stockpile (Sunset House)	152 Km	\$26.84	\$28.36	\$25.32
Athabasca Gravel Pit (South of Fox Creek)	Hunke Stockpile (New Fish Creek)	160 Km	\$28.20	\$29.80	\$26.60
Athabasca Gravel Pit (South of Fox Creek)	8 Mile Corner Stockpile	124 Km	\$22.08	\$23.32	\$20.84
Athabasca Gravel Pit (South of Fox Creek)	Hunke Stockpile	98 Km	\$17.66	\$18.64	\$16.68
Glacier Rock Gravel Pit (South of Ridgevalley)	8 Mile Stockpile (Sunset House)	68 Km	\$12.56	\$13.24	\$11.88
Glacier Rock Gravel Pit (South of Ridgevalley)	Hunke Stockpile (New Fish Creek)	76 Km	\$13.92	\$14.68	\$13.16
Glacier Rock Gravel Pit (South of Ridgevalley)	Little Smoky Pit	53 Km	\$10.01	\$10.54	\$9.48
River Top Sand & Gravel Pit (Airth Pit Northwest of DeBolt)	DeBolt Lagoon Stockpile	34 Km	\$6.78	\$7.12	\$6.44
Smoky River Goodwin Pit (By Moody's Crossing)	Hunke Stockpile	71 Km	\$13.07	\$13.78	\$12.36
Smoky River Goodwin Pit (By Moody's Crossing)	Hunke Stockpile (New Fish Creek)	95 Km	\$17.15	\$18.10	\$16.20
Smoky River Goodwin Pit (By Moody's Crossing)	8 Mile Stockpile (Sunset House)	86 Km	\$15.62	\$16.48	\$14.76
Pinto Gravel Pit (West of Grovedale)	Grovedale Operations Yard	47 Km	\$8.99	\$9.46	\$8.52
Source Gravel Pit	Destination	Distance Between Sites	Price per tonne to haul at current rate - (100% = \$0.19 per tonne/km + \$1.00 BLF)	Price per tonne to haul at increased rate - (105% = \$0.20 per tonne/km + \$1.00 BLF)	Price per tonne to haul at decreased rate - (95% = \$0.18 cents per tonne/km + \$1.00 BLF)
Timber Pro/Murtron Gravel Pit (North end of FTR)	Valleyview Stockpile	29 Km	\$6.51	\$6.80	\$6.22

Highlighted Green = hauls that are most common

ARHCA

Cost Comparison

2021 vs 2022

Stockpile	\$0.17 tonne/km plus \$1.00 BLF
Stockpile FTR	\$0.19 tonne/km plus \$1.00 BLF
All Equipment & Trucks and Construction Graders	100% of ARHCA
Labourer	\$41.00 per hour
Chain Saw Labourer	\$45.00 per hour with saw
Crew Cab Truck	\$170.00 per day *
Service Truck	\$170.00 per day *
Small Equipment (not listed in ARHCA) Will be paid at 10% over accepted rental rates.	

BLF = Basic Loading Factor

	2021	2022	Increase %	Increase \$
Tandem Axle Dump Truck	\$120 per hour	\$134 per hour	10.5%	\$14
Tri-Axle Dump Truck	\$148 per hour	\$154 per hour	3.9%	\$6
Tandem Axle Dump Truck c/w Tandem Axle Pup	\$165 per hour	\$185 per hour	10.8%	\$20
Tandem Axle Dump Truck c/w Tri-Axle Pup	\$172 per hour	\$179 per hour	3.9%	\$7
Tandem Axle Dump Truck c/w Wagon	\$181 per hour	\$193 per hour	6.2%	\$12
Tandem Axle Dump Truck c/w Quad Wagon	\$189 per hour	\$202 per hour	6.4%	\$13
Tri-Axle Dump Truck c/w Tri-Axle Pup	\$200 per hour	\$199 per hour	-0.5%	-\$1
Tandem Semi-Tractor c/w Tandem Axle End Dump	\$161 per hour	\$172 per hour	6.4%	\$11
Tandem Semi-Tractor c/w Tri-Axle End Dump	\$170 per hour	\$180 per hour	5.6%	\$10
Small Equipment Trailer	\$75 per day	\$77 per day	2.6%	\$2
Gooseneck Trailer - (Light Trucks)	\$100 per day	\$100 per day	-	-
Water/Trash Pumps – 2"	\$75 per day/all-inclusive	\$75 per day/all-inclusive	-	-
Water/Trash Pumps – 3"	\$95 per day/all-inclusive	\$95 per day/all-inclusive	-	-

Rainout days paid 3 hours maximum, and service truck paid out at ½ day rate. Equipment will only be paid for the hours worked.

Contractors are not to charge for breakdowns, lunch breaks, etc....

Travel time (on trucking only) is one (1) hour per day. (i.e.) **Gravel and Water trucks**

Gravel trucks and Water trucks operating on the Forestry Trunk Road will be compensated an additional \$10.00 per hour.



REQUEST FOR DECISION

SUBJECT: **2022 Crack Sealing, Spray Patch and Line Painting**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT
DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 4013

RECOMMENDED ACTION:

MOTION: That Council award the 2022 Crack Sealing, Spray Patch and Line Painting Project to AAA Striping & Seal Coating Service with funds to come from the 2022 Operational Budget in the amount of \$931,666.95.

BACKGROUND/PROPOSAL:

Administration posted the 2022AB Contract on Alberta Purchasing Connection for 2-week closing May 24th, 2022, at 1pm. Administration received 1 tender for the project.

AAA Striping & Seal Coating Service	Crack Sealing \$100,571.63 Line Painting \$169,884.45 Spray Patch \$1,332,000.00	Qualified
-------------------------------------	--	-----------

Line painting in the Hamlet of Grande Cache is completed with the Operations Department on a yearly basis which include crosswalks, stop lines, parking lines and bullnoses and curbs and the parking lots lines at the Tourism Centre, Central Park and the Recreational Centre. In the next season the operations budget yearly responsibilities will be added to this contract.

In the past, overlays and chip seals were completed on some of the roads through capital budget when deemed necessary. Although, this has been working it is not an effective maintenance practice for yearly crack sealing. Every year cracks get larger and become unable to be successfully filled with only crack sealing, therefore, administration felt it was necessary to have the spray patch included to maintain our infrastructure in a way that is feasible within our operational means.

Our current policy does not state spray patch for the yearly maintenance, although does state the following:

“4.1 Crack sealing on ACP projects will be done on a yearly basis, or as otherwise deemed necessary by the Manager of operations or Manager of construction.

4.2 General patching will be undertaken on a yearly basis. The areas to be patched will be prioritized based on safety concerns. Minor patching will be done as the budget allows.

4.4 Line painting will be evaluated on a yearly basis and repainted by the Manager of Operations or their designate. When possible, painting will be done after crack sealing and patching.”

Overall operation budget for asphalt repairs (6-20-203-000-6117) for 2022 was approved at \$1,500,000.00, therefore, Administration has adjusted the amount of kms within the bid and was agreed upon by the awardee with the adjustment. Therefore, approx. \$550,000.00 left in the budget to complete other asphalt repairs throughout Greenview.

Crack Sealing	141.9 kms	\$95,782.50 excluding GST
Line Painting	576.25kms	\$169,884.45 excluding GST
Spray Patch	90kms	\$666,000.00 excluding GST
TOTAL CONTRACT		\$931,666.95

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the maintenance of the local roads will be completed, and the longevity of the local roads will be extended.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There is no perceived disadvantage to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the motion; however, Administration does not recommend this action because it will continue to encourage poor maintenance on Greenview infrastructure.

Alternative #2: Council has the alternative to amend the motion to only do a certain portion of the tender.

FINANCIAL IMPLICATION:

Direct Costs: \$931,665.95

Ongoing / Future Costs:

The ongoing and future costs will consist of regular winter maintenance, future chip seals, future overlay

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council decides Administration will advise the lowest bidder.

ATTACHMENT(S):

- None



REQUEST FOR DECISION

SUBJECT: **Bridge File 76902 Culvert Replacement and Other Work**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT

DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT

STRATEGIC PLAN: Economy LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018 Expenditure and Disbursement

RECOMMENDED ACTION:

MOTION: That Council award Bridge File 76902 Culvert Replacement and associated works to Boss Bridgeworks Ltd. for the total project cost of 451,885.00, (excludes GST), with funds to come from the 2022 Capital Bridge Budget BF76902.

BACKGROUND/PROPOSAL:

Council approved \$390,000.00 for this project in the 2022 capital budget. MPA posted Bridge Tender 76902 and closed on May 25th. This contract consists of removal and installation of a new 3050 multiplate corrugated steel pipe under Township Road 700 over secondary order tributary to Sweathouse Creek, 32 km northeast of Valleyview (map attached). The current structure is a single span 5m girder type bridge on a treated lumber structure. The current condition of the bridge is quite substantial including subdeck planks rotting, northwest wingwall damaged, abutment backwalls do not extend below the streambed to mention some concerns.

There were no maintenance records on file regarding this crossing that was constructed in 1961. A Bridge Inspection was completed in 2020 recommending replacement in 2021, although unable to purchase land we are current using temporary workspace to complete the project.

MPA Engineering Ltd. on behalf of Greenview received a total of 12 contractor bids.

Lowest to Highest	Contractor	Cost
1	Green Acre Ventures	\$451,885.00
2	Cox Contracting Ltd.	\$491,084.02
3	CTR Contracting	\$474,359.00
4	NewGen Projects Ltd.	\$481,050.00
5	Northsite Contractors Ltd.	\$509,050.00
6	Boss Bridgeworks	\$507,700.00
7	AB Hollingworth & Sons	554,209.65

8	Prairie Erectors International Inc.	\$584,762.00
9	Unsurpassable Construction Ltd.	\$632,095.00
10	Martushev	\$680,133.18
11	Northern Road Builders	\$809,800.00

The lowest bid submitted was Green Acre Ventures in the amount of \$429,385.00. All contractors were compliant with their submission, including signed addendum pages.

The following table is a breakdown of the budget required to complete BF76902 in whole.

Description	Cost (exclusive of GST)
Construction Bid minus Site occupancy (Site occupancy, fish capture, traffic accommodations, all work required)	\$429,385.00
Site occupancy*	\$22,500.00
Contingency Estimate (10% total contract value)	\$42,938.50
Design Engineering <i>spent to date</i> with MPA Engineering Ltd. (Tender Package, Cost Estimate, Tender Ad, Tender issuing and opening and Contract Execution)	\$51,750.00
Construction and Post Construction Engineering (Construction Supervision, Material Inspection, Contract Management, Post Construction)	\$53,637.00
Total Project Estimate	\$600,210.50
Current 2022 Construction Budget	\$600,000.00

** Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e. number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500 per day = \$62,500.00).*

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the project will be completed within the 2022 Construction year.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview will be using reserved funds to support the bridge replacement.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to choose another contractor.

Alternative #2: Council has the alternative to cancel Bridge File 76902 Culvert Replacement.

FINANCIAL IMPLICATION:

Direct Costs: \$451,885 plus GST

The 2021 unaudited year end balance in the Bridge Replacement Reserve is \$9,623,504

Ongoing / Future Costs:

Ongoing maintenance costs and future replacement

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

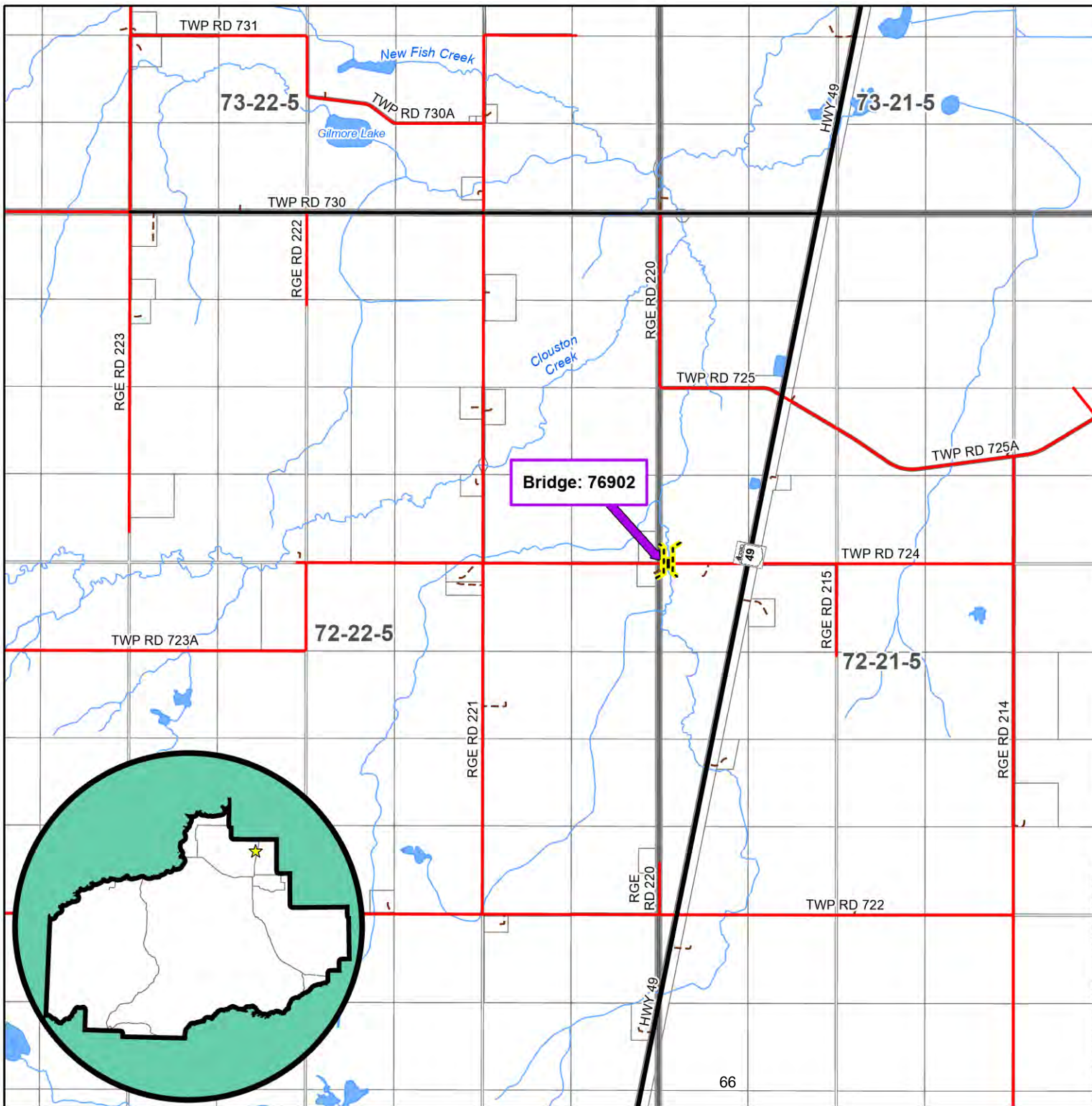
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will advise the engineering company.

ATTACHMENT(S):

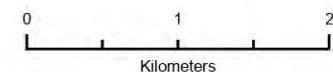
- Location Map
- Tender Recommendations



Capital Projects 2022 **BF76902 - Tributary to** **Clouston Creek**

Legend

- Capital Project
- Road**
 - Driveway
 - Gravel
 - Other
 - Paved
- Base Features**
 - Cadastre
 - Township Grid
 - Section



Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
 © M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



May 25, 2022

File: 76902

Municipal District of Greenview
Box 1079
Valleyview, AB
T0H 3N0

Attention: Mrs. Leah Thompson

Dear Leah,

**RE: Recommendation for Tender Award –
Tender 76902-22, Culvert Replacement and Other Work**

Attached is a summary of the tender opening results for Tender 76902-22 which was opened May 25, 2022. Green Acre Ventures was the lowest bidder at \$451,885.00 not including GST. The modified tender price (less site occupancy) is \$429,385.00 which is \$85,5575 (17%) lower than the C estimate. A D cost estimate based on the tender bid prices has been attached for your reference.

MPA has had limited experience with Green Acre Ventures, however, within that experience they have performed their contracts in a satisfactory manner. Therefore, we recommend that Green Acre Ventures be awarded the contract for this project.

Once the Municipal District of Greenview has approved the award of this tender, we will advise the Contractor and prepare the contract documents for signing. In the meantime, if you require anything further or have any questions, please contact us.

Sincerely,
MPA Engineering Ltd.
per:

Tim Edwards
Tim Edwards, P.Eng

Att.



COST ESTIMATE TYPE: **D**

FILE: **76902**

PROJECT: **Culvert Replacement and Other Work**

SPANS & TYPE: **3670 mm SPCSP Culvert**

LENGTH: **28.7**

WIDTH: **3.7**

CONTRACT NO.: **76902-22**

Bid Item No.	CONTRACT ITEM	UNIT	Quantity	UNIT PRICE	2022	2023	TOTAL
Table 1: Bridge File 76902 - Scope of Work							
1	Mobilization	l.sum	1	\$ 40,000	\$ 40,000	\$ -	\$ 40,000
2	Traffic Accommodation for Bridge Construction	l.sum	1	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
3	Demolition and Disposal of Existing Structure	l.sum	1	\$ 2,500	\$ 2,500	\$ -	\$ 2,500
4	Care of Water	l.sum	1	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
5	Excavation - Structural	l.sum	1	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
6	SPCSP - Supply	l.sum	1	\$ 105,000	\$ 105,000	\$ -	\$ 105,000
7	SPCSP - Assembly	l.sum	1	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
8	Backfill	l.sum	1	\$ 46,000	\$ 46,000	\$ -	\$ 46,000
9	Concrete End Treatment	l.sum	1	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
10	Roadway Work	l.sum	1	\$ 77,000	\$ 77,000	\$ -	\$ 77,000
11	Heavy Rock Riprap (Class 1)	cu m	195	\$ 315	\$ 61,425	\$ -	\$ 61,425
12	Erosion Control Barrier (Straw Fibre Roll)	lin m	200	\$ 20	\$ 4,000	\$ -	\$ 4,000
13	Erosion Control Barrier (Silt Fence)	lin m	70	\$ 10	\$ 700	\$ -	\$ 700
14	Erosion Control Soil Covering - Supply and Install (Type C)	sq m	420	\$ 3	\$ 1,260	\$ -	\$ 1,260

Table 2: Bridge File 76902 - Site Occupancy							
15	Site Occupancy for Bridge Construction	days	-	\$ 1,500	\$ -	\$ -	\$ -
Total "Contract" :					\$ 429,385	\$ -	\$ 429,385

Modified Cost-Contract & Materials	\$ 429,385
Engineering (Billed to Date)	\$ 51,750
Engineering (Remaining)	\$ 53,637
Engineering (Total)	\$ 105,387
Total Cost	\$ 534,772

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other (additional contingency for fish salvage):
Engineering: Consultant (Contract & Inspection)
TOTAL
Rounded Estimate

PAST	2022	2023	TOTAL
	\$ 429,385	\$ -	\$ 429,385
	\$ 42,939	\$ -	\$ 42,939
	\$ 5,000	\$ -	\$ 5,000
	\$ 105,387	\$ -	\$ 105,387
	\$ 582,711	\$ -	\$ 582,711
			\$ 590,000



ENGINEERING LTD

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 25-May-22



COST ESTIMATE TYPE: Bids Analysis

FILE: Various

PROJECT: 76902-22 Culvert Replacement and Other Work

SPANS & TYPE: 3670 mm SPCSP

DATE: 25-May-22

LENGTH: 28.7

WIDTH: 3.67

AREA:

CONTRACT NO.: 76902-22

Bid Item No.	CONTRACT ITEM	UNIT	QUANTITY	ENG C Est		Green Acre Ventures Ltd		Cox Contractors Ltd.		CTR Contracting Ltd.		Averages	
				PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	Unit	Total
Table 1 - BF 76902 Work Items													
1	Mobilization (GCS 1.2.9)	l.sum	1	\$ 60,000.00	\$ 60,000.00	\$		\$		\$		\$ 58,703.00	\$ 58,703.00
2	Traffic Accommodation for Bridge Construction (SSHC 7.1.12)	l.sum	1	\$ 7,500.00	\$ 7,500.00	\$		\$		\$		\$ 6,000.00	\$ 6,000.00
3	Demolition and Disposal of Bridge Structure (SSBC 21.4)	l.sum	1	\$ 10,000.00	\$ 10,000.00	\$		\$		\$		\$ 11,334.33	\$ 11,334.33
4	Care of Water (Special Provisions)	l.sum	1	\$ 10,000.00	\$ 10,000.00	\$		\$		\$		\$ 20,300.00	\$ 20,300.00
5	Excavation – Structural (SSBC 1.6)	l.sum	1	\$ 15,000.00	\$ 15,000.00	\$		\$		\$		\$ 24,691.00	\$ 24,691.00
6	SPCSP – Supply (SSBC 18.7)	l.sum	1	\$ 150,000.00	\$ 150,000.00	\$		\$		\$		\$ 105,834.33	\$ 105,834.33
7	SPCSP – Assembly (SSBC 18.7)	l.sum	1	\$ 55,000.00	\$ 55,000.00	\$		\$		\$		\$ 29,066.67	\$ 29,066.67
8	Backfill (SSBC 2.4)	l.sum	1	\$ 26,000.00	\$ 26,000.00	\$		\$		\$		\$ 58,219.67	\$ 58,219.67
9	Concrete End Treatment (Special Provisions)	l.sum	1	\$ 30,000.00	\$ 30,000.00	\$		\$		\$		\$ 25,433.67	\$ 25,433.67
10	Roadway Work (Special Provisions)	l.sum	1	\$ 80,000.00	\$ 80,000.00	\$		\$		\$		\$ 59,952.33	\$ 59,952.33
11	Heavy Rock Riprap (Class 1) (SSBC 10.7)	cu m	195	\$ 320.00	\$ 62,400.00	\$		\$		\$		\$ 235.00	\$ 45,825.00
12	Erosion Control Barrier (Straw Roll) (Special Provisions)	lin m	200	\$ 18.00	\$ 3,600.00	\$		\$		\$		\$ 16.78	\$ 3,356.67
13	Erosion Control Barrier (Silt Fence) (SSHC 6.5.6)	lin m	70	\$ 18.00	\$ 1,260.00	\$		\$		\$		\$ 15.00	\$ 1,050.00
14	Erosion Control Soil Covering (Type C) (SSHC 6.5.6)	sq m	420	\$ 10.00	\$ 4,200.00	\$		\$		\$		\$ 5.67	\$ 2,380.00
Table 2 - BF 76902 Site Occupancy													
15	Site Occupancy - Bridge Construction - BF 76902	days		\$ 1,500.00	\$ -							17	\$ 25,500.00
		Total Contract (inc Site Occ):		\$ 514,960		\$ 451,885		\$ 482,696		\$ 498,359			
		Modified Total Contract:		\$ 514,960		\$ 429,385		\$ 452,696		\$ 474,359			
		Diff. From C Est:				-17%		-12%		-8%			

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other (Fish Salvage and Release):
Engineering: Consultant (Contract & Inspection)
TOTAL

C-Est	Green Acre Ventures Ltd
\$ 514,960	\$ 429,385
\$ 51,496	\$ 42,939
\$ 5,000	\$ 5,000
\$ 105,387	\$ 105,387
\$ 676,843	\$ 582,711
Diff from C-Est	(94,133)
%Diff from C-Est	-14%

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 25-May-22



ENGINEERING LTD

Culvert Replacement and Other Work

Closing Date: Wednesday, May 25, 2022

Submission Summary

Vendor	City/Province	Submission Name	Unofficial Value or Notes
Green Acre Ventures Ltd	Grande Prairie, Alberta	Submission 1	\$474,479.25
Cox Contractors Ltd.	High Prairie, Alberta	Submission 1	\$506,830.80
CTR Contracting Ltd.	County of Grande Prairie No. 1 , Alberta	Submission 1	\$523,276.95
NewGen Projects Ltd.	Grimshaw, Alberta	Submission 1	\$544,477.50
NORTHSITE CONTRACTORS LTD	GRIMSHAW, AB	Submission 1	\$577,215.45
Boss Bridgeworks	La Crete, AB	Submission 1	\$580,335.00
A.B. Hollingworth & Son Construction Ltd	VALLEYVIEW, Alberta	Submission 1	\$626,020.13
Prairie Erectors International Inc.	Nisku, AB	Submission 1	\$688,025.10
Unsurpassable Construction Ltd.	Didsbury, Alberta	Submission 1	\$688,899.75
Martushev	Edmonton, Alberta	Submission 1	\$753,514.84
Northern Road Builders LP, by its general partner, Northern Road Builders GP Ltd.	La Crete, Alberta	Submission 1	\$894,390.00

 Witness (Print Name) Signature Date

 Tim Edwards *Tim Edwards* 25-May-2022

Witness (Print Name) Signature Date

 Witness (Print Name) Signature Date



REQUEST FOR DECISION

SUBJECT: **Bridge File 77244 Culvert Replacement and Other Work**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT

DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT

STRATEGIC PLAN: Economy LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018 Expenditure and Disbursement

RECOMMENDED ACTION:

MOTION: That Council award Bridge File 77244 Culvert Replacement and associated works to Boss Bridgeworks Ltd. for the total project cost of \$400,450.02, (excludes GST), with funds to come from the BF77244 2022 Capital Bridge Budget.

BACKGROUND/PROPOSAL:

Council approved \$600,000 for this project in the 2022 capital budget. The BF77244 was a carry over from 2021 because administration was not able to obtain all the land required to install and maintain the structure for the future. MPA posted Bridge Tender 77244 and closed on May 25th. This contract consists of removal and installation of a new 3050 multiplate corrugated steel pipe under Township Road 700 over secondary order tributary to Sweathouse Creek, 32 km northeast of Valleyview (map attached). The current structure is a single span 5m girder type bridge on a treated lumber structure. The current condition of the bridge is poor because of subdeck planks rotting, northwest wingwall damaged, abutment backwalls do not extend below the streambed.

There were no maintenance records on file regarding this crossing that was constructed in 1961. A Bridge Inspection was completed in 2020 recommending replacement in 2021, although unable to purchase land we will be using temporary workspace to complete the project. Temporary workspace is not ideal as when access for maintenance is required, administration must contact landowner and schedule a date and time.

MPA Engineering Ltd. on behalf of Greenview received a total of 12 contractor bids.

Lowest to Highest	Contractor	Cost
1	Green Acre Ventures	\$400,450.02
2	Cox Contracting Ltd.	\$491,084.02
3	Boss Bridgeworks	\$521,700.03
4	NewGen Projects Ltd.	\$571,150.03
5	Kichton Contracting Ltd.	\$809,570.04

6	Northern Road Builders	\$1,423,150.07
---	------------------------	----------------

The lowest bid submitted was Green Acre Ventures in the amount of \$400,450.02. All contractors were compliant with their submission, including signed addendum pages.

The following table is a breakdown of the budget required to complete BF77244 in whole.

Description	Cost (exclusive of GST)
Construction Bid minus Site occupancy (Site occupancy, fish capture, traffic accommodations, all work required)	\$377,950.00
Contingency Estimate (10% total contract value)	\$37,795.00
Design Engineering <i>spent to date</i> with MPA Engineering Ltd. (Tender Package, Cost Estimate, Tender Ad, Tender issuing and opening and Contract Execution)	(\$38,536.00)
Construction and Post Construction Engineering (Construction Supervision, Material Inspection, Contract Management, Post Construction)	\$59,124.00
Total Project Estimate	\$474,869.00
Current 2022 Construction Budget	\$600,000.00

** Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e. number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500per day = \$62,500.00).*

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the project will be completed within the 2022 Construction year.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview will be using reserved funds to support the bridge replacement.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to choose another contractor.

Alternative #2: Council has the alternative to cancel Bridge File 77244 Culvert Replacement.

FINANCIAL IMPLICATION:

Direct Costs: \$474,869.00

Ongoing / Future Costs:

Ongoing maintenance costs and future replacement

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

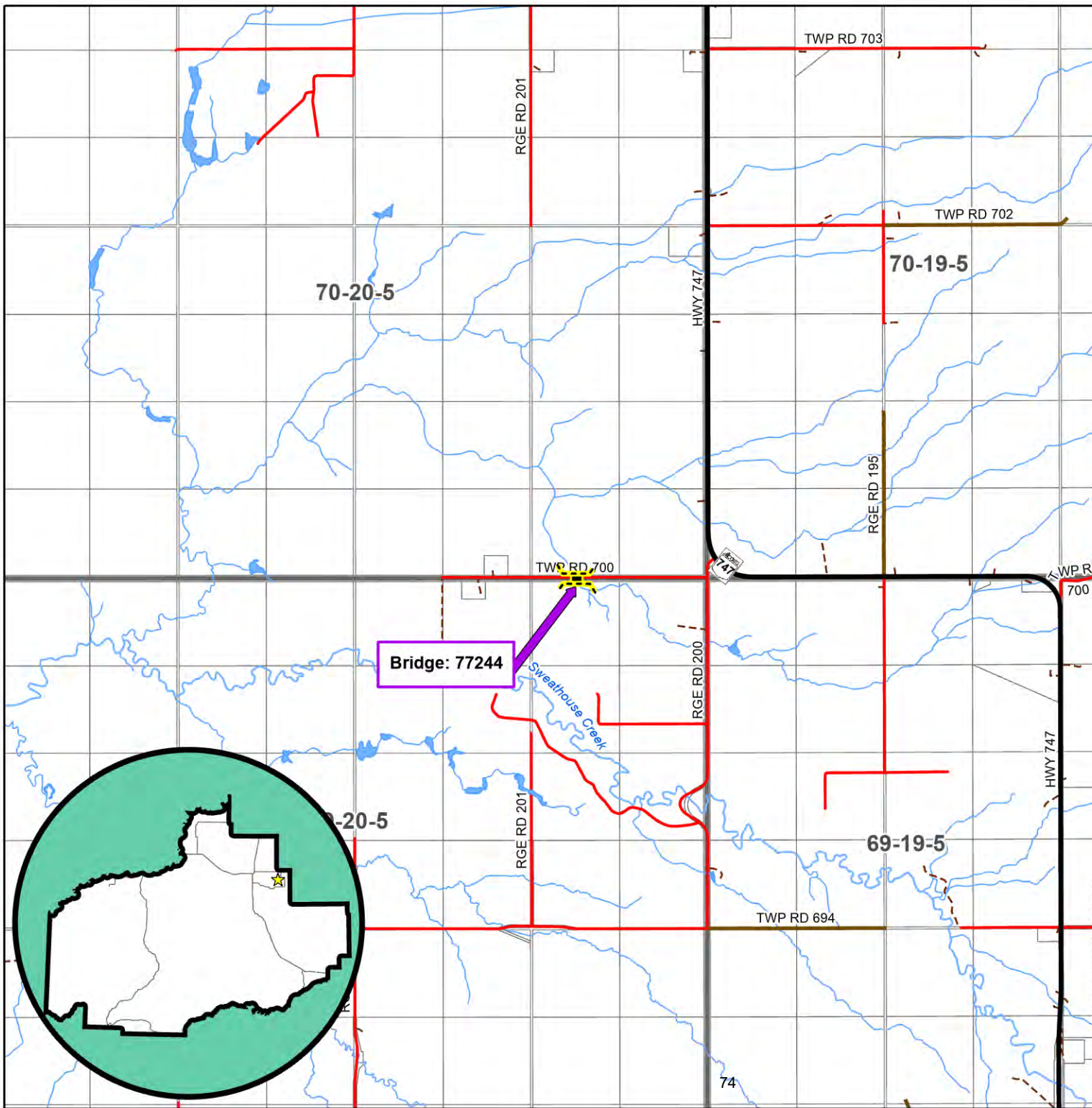
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will advise the engineering company.

ATTACHMENT(S):

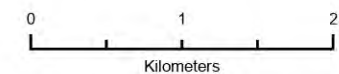
- Location Map
- Tender Recommendations



Capital Projects 2022
BF77244 - Tributary to
Sweathouse Creek

Legend

- Capital Project
- Road**
 - Driveway
 - Gravel
 - Other
 - Paved
- Base Features**
 - Cadastre
 - Township Grid
 - Section



Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
 © M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



May 26, 2022

File: 77244

Municipal District of Greenview
Box 1079
Valleyview, AB
T0H 3N0

Attention: Mrs. Leah Thompson

Dear Leah,

**RE: Recommendation for Tender Award –
Tender 77244-22, Bridge Maintenance and Other Work**

Attached is a summary of the tender opening results for Tender 77244-22 which was opened May 26, 2022. Green Acre Ventures was the lowest bidder at \$400,450.00 not including GST. The modified tender price (less site occupancy) is \$377,950.00 which is \$155,210 (29%) lower than the C estimate. A D cost estimate based on the tender bid prices has been attached for your reference.

MPA has had limited experience with Green Acre Ventures, however, within that experience they have performed their contracts in a satisfactory manner. Therefore, we recommend that Green Acre Ventures be awarded the contract for this project.

Once the Municipal District of Greenview has approved the award of this tender, we will advise the Contractor and prepare the contract documents for signing. In the meantime, if you require anything further or have any questions, please contact us.

Sincerely,
MPA Engineering Ltd.
per:

Tim Edwards
Tim Edwards, P.Eng

Att.



COST ESTIMATE TYPE: **D**

FILE: **77244**

PROJECT: **Culvert Replacement and Other Work**

SPANS & TYPE: **3050 mm SPCSP Culvert**

LENGTH: **25.6**

WIDTH: **3.1**

CONTRACT NO.: **77244-22**

Bid Item No.	CONTRACT ITEM	UNIT	Quantity	UNIT PRICE	2022	2023	TOTAL
Table 1: Bridge File 77244 - Scope of Work							
1	Mobilization	lump sum	1	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
2	Traffic Accommodation for Bridge Construction	lump sum	1	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
3	Care of Water	lump sum	1	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
4	Demolition and Disposal of Bridge Structure	lump sum	1	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
5	Excavation - Structural	lump sum	1	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
6	SPCSP - Supply	lump sum	1	\$ 85,000	\$ 85,000	\$ -	\$ 85,000
7	SPCSP - Assembly	lump sum	1	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
8	Backfill	lump sum	1	\$ 29,000	\$ 29,000	\$ -	\$ 29,000
9	Concrete End Treatment	lump sum	1	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
10	Roadway Work	lump sum	1	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
11	Heavy Rock Riprap (Class 1)	cubic metre	150	\$ 315	\$ 47,250	\$ -	\$ 47,250
12	Rock Lined Ditch Drains (Class 1M)	linear metre	20	\$ 450	\$ 9,000	\$ -	\$ 9,000
13	Erosion Control Barrier (Straw Fibre Roll)	linear metre	120	\$ 20	\$ 2,400	\$ -	\$ 2,400
14	Erosion Control Soil Covering (Type C)	square metre	650	\$ 4	\$ 2,600	\$ -	\$ 2,600
15	Erosion Control Barrier (Silt Fence)	linear metre	70	\$ 10	\$ 700	\$ -	\$ 700

Table 2: Bridge File 77244 - Site Occupancy							
16	Site Occupancy - Bridge Construction	days	-	\$ 800	\$ -	\$ -	\$ -
Total "Contract" :					\$ 377,950	\$ -	\$ 377,950

Cost-Contract & Materials	\$ 377,950
Engineering (Phase 1 and 2)	\$ 97,180
Total Cost	\$ 475,130

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other: Fish Capture and Release
Engineering: Consultant (Contract & Inspection)
TOTAL
Rounded Estimate

PAST	2022	2023	TOTAL
\$	377,950	\$ -	\$ 377,950
\$	37,795	\$ -	\$ 37,795
\$	7,500	\$ -	\$ 7,500
\$	97,180	\$ -	\$ 97,180
\$	520,425	\$ -	\$ 520,425
			\$ 530,000



ENGINEERING LTD

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 26-May-22



COST ESTIMATE TYPE: Bids Analysis

FILE: Various

PROJECT: 77244-22 Culvert Replacement and Other Work

SPANS & TYPE: 3050 mm SPCSP

DATE: 26-May-22

LENGTH: 25.6

WIDTH: 3.05

AREA:

CONTRACT NO.: 77244-22

Bid Item No.	CONTRACT ITEM	UNIT	QUANTITY	ENG C Est		Green Acre Ventures Ltd		Cox Contractors Ltd.		Boss Bridgeworks		Averages	
				PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	Unit	Total
Table 1 - BF 77244 Work Items													
1	Mobilization (GCS 1.2.9)	l.sum	1	\$ 70,000.00	\$ 70,000.00	\$		\$		\$		\$ 44,254.00	\$ 44,254.00
2	Traffic Accommodation for Bridge Construction (SSHC 7.1.12)	l.sum	1	\$ 75,000.00	\$ 75,000.00	\$		\$		\$		\$ 16,666.67	\$ 16,666.67
3	Care of Water (Special Provisions)	l.sum	1	\$ 10,000.00	\$ 10,000.00	\$		\$		\$		\$ 28,697.00	\$ 28,697.00
4	Demolition and Disposal of Bridge Structure (SSBC 21.4)	l.sum	1	\$ 15,000.00	\$ 15,000.00	\$		\$		\$		\$ 11,083.33	\$ 11,083.33
5	Excavation – Structural (SSBC 1.6)	l.sum	1	\$ 20,000.00	\$ 20,000.00	\$		\$		\$		\$ 54,574.33	\$ 54,574.33
6	SPCSP – Supply (SSBC 18.7)	l.sum	1	\$ 115,000.00	\$ 115,000.00	\$		\$		\$		\$ 96,757.33	\$ 96,757.33
7	SPCSP – Assembly (SSBC 18.7)	l.sum	1	\$ 34,500.00	\$ 34,500.00	\$		\$		\$		\$ 25,783.33	\$ 25,783.33
8	Backfill (SSBC 2.4)	l.sum	1	\$ 20,000.00	\$ 20,000.00	\$		\$		\$		\$ 61,642.00	\$ 61,642.00
9	Concrete End Treatment (Special Provisions)	l.sum	1	\$ 35,000.00	\$ 35,000.00	\$		\$		\$		\$ 23,412.67	\$ 23,412.67
10	Roadway Work (Special Provisions)	l.sum	1	\$ 65,000.00	\$ 65,000.00	\$		\$		\$		\$ 33,212.67	\$ 33,212.67
11	Heavy Rock Riprap (Class 1) (SSBC 10.7)	cu m	150	\$ 350.00	\$ 52,500.00	\$		\$		\$		\$ 198.67	\$ 29,800.00
12	Rock Lined Ditch Drains – Class 1M (Special Provisions)	lin m	20	\$ 410.00	\$ 8,200.00	\$		\$		\$		\$ 375.00	\$ 7,500.00
13	Erosion Control Barrier (Straw Roll) (Special Provisions)	lin m	120	\$ 18.00	\$ 2,160.00	\$		\$		\$		\$ 13.73	\$ 1,648.00
14	Erosion Control Soil Covering (Type C) (SSHC 6.5.6)	sq m	650	\$ 15.00	\$ 9,750.00	\$		\$		\$		\$ 4.67	\$ 3,033.33
15	Erosion Control Barrier (Silt Fence) (SSHC 6.5.6)	lin m	70	\$ 15.00	\$ 1,050.00	\$		\$		\$		\$ 7.33	\$ 513.33
Table 2 - BF 77244 Site Occupancy													
16	Site Occupancy - Bridge Construction - BF 77244	days		\$ 1,500.00	\$ -			\$		\$		22	\$ 32,500.00
Total Contract (inc Site Occ):				\$ 533,160		\$ 400,450		\$ 491,084		\$ 521,700			
Modified Total Contract:				\$ 533,160		\$ 377,950		\$ 461,084		\$ 476,700			
Diff. From C Est:						-29%		-14%		-11%			

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other (Fish Salvage and Release):
Engineering: Consultant (Contract & Inspection)
TOTAL

C-Est	Green Acre Ventures Ltd
\$ 533,160	\$ 377,950
\$ 53,316	\$ 37,795
\$ 7,500	\$ 7,500
\$ 97,180	\$ 97,180
\$ 691,156	\$ 520,425
Diff from C-Est	\$ (170,731)
%Diff from C-Est	-25%

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 26-May-22



ENGINEERING LTD

Bridge Replacement and Other Work

Closing Date: Thursday, May 26, 2022

Submission Summary

Vendor	City/Province	Submission Name	Unofficial Value or Notes
Green Acre Ventures Ltd	Grande Prairie, Alberta	Submission 1	\$420,472.50
Cox Contractors Ltd.	High Prairie, Alberta	Submission 1	\$515,638.20
Boss Bridgeworks	La Crete, AB	Submission 1	\$547,785.00
NewGen Projects Ltd.	Grimshaw, Alberta	Submission 1	\$599,707.50
Kichton Contracting Ltd	Acheson, Alberta	Submission 1	\$850,048.50
Northern Road Builders LP, by its general partner, Northern Road Builders GP Ltd.	La Crete, Alberta	Submission 1	\$1,494,307.50

Witness (Print Name) Signature Date

Tim Edwards *Tim Edwards* 26-May-2022

Witness (Print Name) Signature Date

Witness (Print Name) Signature Date



REQUEST FOR DECISION

SUBJECT: **Bridge File 77976 Culvert Replacement and Other Work**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT

DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT

STRATEGIC PLAN: Economy LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018 Expenditure and Disbursement

RECOMMENDED ACTION:

MOTION: That Council approve Administration to award Bridge File 77976 Culvert Replacement and other works to Boss Bridgeworks Ltd. for the total project cost of \$754,595.00 (excluding GST), with funds to come from the 2022 Capital Bridge Budget BF77976.

MOTION: That Council approve additional funding of \$93,884.00 to be transferred from the Bridge Replacement Reserves to the BF77976 2022 Capital Bridge Budget.

BACKGROUND/PROPOSAL:

Council approved \$750,000 for this project in the 2022 capital budget. MPA posted Bridge Tender 77976 and closed on May 11th. This contract consists of removal and installation of a new 3360 multiplate corrugated steel pipe under Township Road 722 over Boulder Creek, 28 km northeast of Valleyview (map attached). Due to the isolated perforations in sidewalls and large scour holes in the downstream of the culvert and that it was nearing the end of service life in which it was recommended for replacement in 2018.

MPA Engineering Ltd. on behalf of Greenview received a total of 12 contractor bids.

Lowest to Highest	Contractor	Cost
1	Boss Bridgeworks Ltd.	\$754,595.04
2	Cox Contracting	\$859,809.04
3	Green Acre	\$869,120.04
4	New Gen	\$1,009,404.05
5	Mainline Construction	\$1,023,581.34
6	MDP	\$1,177,820.98
7	Hollingworth Construction	\$1,384,063.79
8	CTR	\$1,422,495.98
9	Whissel	\$1,494,409.07
10	Northern Road Builders	\$1,578,740.08

11	Kichton	\$1,639,456.08
12	Integrity	\$1,993,667.60

The lowest bid submitted was Boss Bridgeworks Ltd. in the amount of \$754,595.00. All contractors were compliant with their submission, including signed addendum pages.

The following table is a breakdown of the budget required to complete BF77976;

Description	Cost (exclusive of GST)
Construction Bid minus Site occupancy (Site occupancy, fish capture, traffic accommodations, all work required)	\$709,595.00
Contingency Estimate (10% total contract value)	\$70,960.00
Design Engineering <i>spent to date</i> with MPA Engineering Ltd. (Tender Package, Cost Estimate, Tender Ad, Tender issuing and opening and Contract Execution)	(\$45,843.00)
Construction and Post Construction Engineering with MPA Engineering Ltd. (Construction Supervision, Material Inspection, Contract Management, Post Construction) <i>Fees remaining</i>	\$63,329.00
Total Project Estimate	\$843,884.00
Current 2022 Construction Budget	\$750,000.00
Additional Funding Request	\$93,884.00

** Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e. number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500 per day = \$62,500.00).*

The 2021 unaudited year end balance in the Bridge Replacement Reserve is \$9,623,504.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the project will be completed within the 2022 Construction year.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview will be using reserved funds to support the bridge replacement.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to choose another contractor.

Alternative #2: Council has the alternative to cancel Bridge File 77976 Culvert Replacement.

FINANCIAL IMPLICATION:

Direct Costs: \$934,727.00 plus GST

The 2021 unaudited year end balance in the Bridge Replacement Reserve is \$9,623,504

Ongoing / Future Costs:

Ongoing maintenance costs and future replacement

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will advise the engineering company.

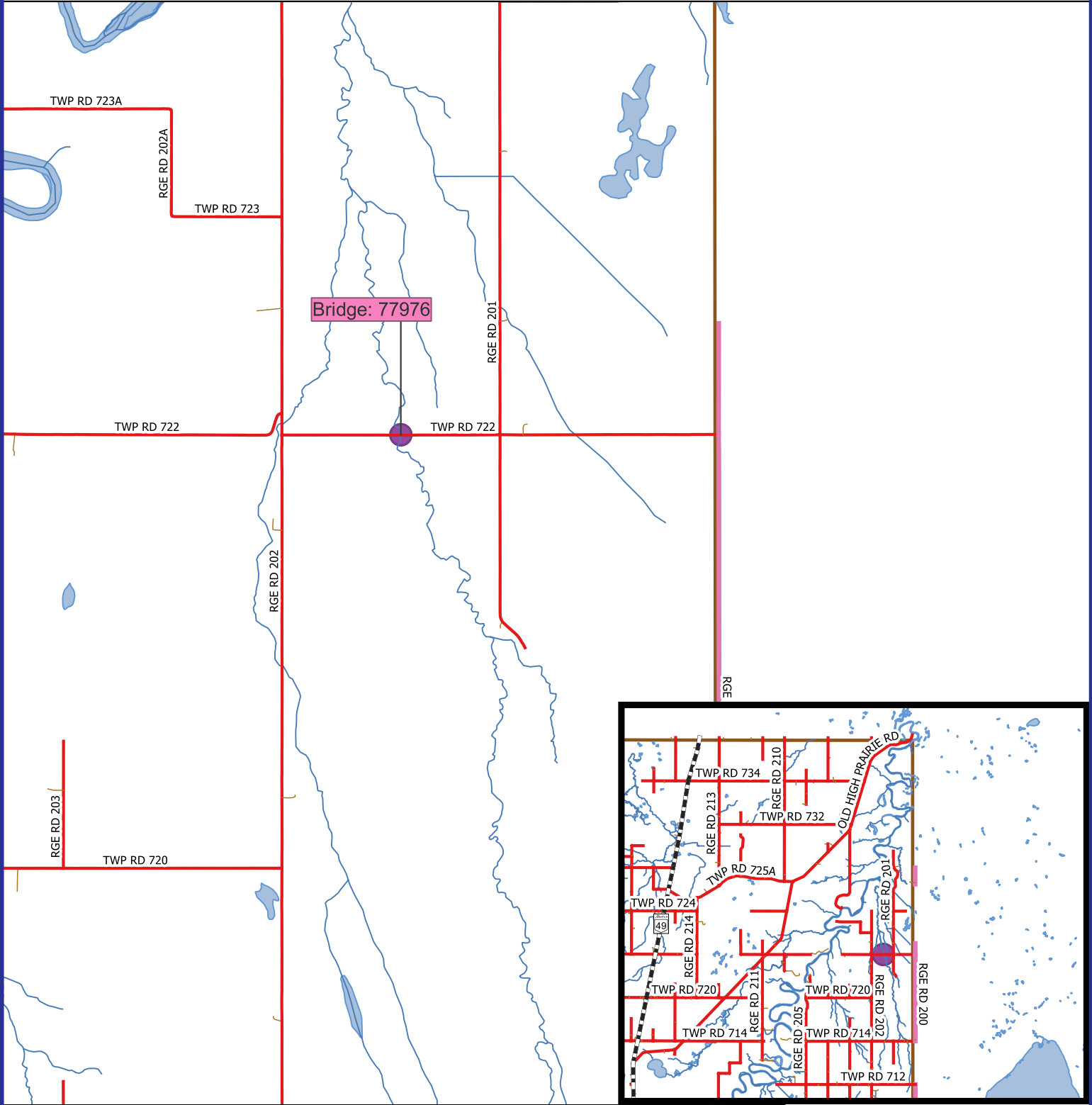
ATTACHMENT(S):

- Location Map
- Tender Recommendations



BF77976 - Boulder Creek

UTM Zone 11 NAD83
1:40,000
Date: Nov 30, 2021



Legend

- Roads by Jurisdiction
- BIG LAKES
 - MUNICIPAL
 - PRIVATE
- Hydro Area
- Hydro Line

0 250 500 750 m



The MD of Greenview makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the MD of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the MD of Greenview.

© MD of Greenview. All Rights Reserved.



May 11, 2022

File: 77976

Municipal District of Greenview
Box 1079
Valleyview, AB
T0H 3N0

Attention: Mrs. Leah Thompson

Dear Leah,

RE: Recommendation for Tender Award - Tender 77976-22, Bridge Maintenance and Other Work

Attached is a summary of the tender opening results for Tender 77976-22 which was opened May 11, 2022. Boss Bridgeworks was the lowest bidder at \$754,595.00 not including GST. The modified tender price (less site occupancy) is \$709,595.00 which is \$128,469 (20%) lower than the C estimate. A D cost estimate based on the tender bid prices has been attached for your reference.

Boss Bridgeworks is familiar and capable of this type of work. On projects that MPA have been involved with in the past, they have performed their contracts in a satisfactory manner. Therefore, we recommend that Boss Bridgeworks be awarded the contract for this project.

Once the Municipal District of Greenview has approved the award of this tender, we will advise the Contractor and prepare the contract documents for signing. In the meantime, if you require anything further or have any questions, please contact us.

Sincerely,
MPA Engineering Ltd.
per:

Tim Edwards
Tim Edwards, P.Eng

Att.



COST ESTIMATE TYPE: D

FILE: 77976

PROJECT: Culvert Replacement and Other Work

SPANS & TYPE: 3360 mm SPCSP Culvert

LENGTH: 55.5

WIDTH: 3.4

CONTRACT NO.: 77976-22

Bid Item No.	CONTRACT ITEM	UNIT	Quantity	UNIT PRICE	2022	2023	TOTAL
Table 1 - BF 77976 Work Items							
1	Mobilization	l.sum	1	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
2	Traffic Accommodation for Culvert Construction	l.sum	1	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
3	Care of Water	l.sum	1	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
4	Demolition, Disposal and Salvage of Bridge Structures	l.sum	1	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
5	Excavation - Structural	l.sum	1	\$ 150,000	\$ 150,000	\$ -	\$ 150,000
6	SPCSP - Supply	l.sum	1	\$ 225,000	\$ 225,000	\$ -	\$ 225,000
7	SPCSP - Assembly	l.sum	1	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
8	Backfill	l.sum	1	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
9	Concrete End Treatment	l.sum	1	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
10	Roadway Work	l.sum	1	\$ 50,000	\$ 50,000	\$ -	\$ 50,000
11	Heavy Rock Riprap (Class 2)	cu m	240	\$ 150	\$ 36,000	\$ -	\$ 36,000
12	Rock Lined Ditch Drains (Class 1M)	lin m	45	\$ 250	\$ 11,250	\$ -	\$ 11,250
13	Erosion Control Barrier (Straw Roll)	lin m	328	\$ 5	\$ 1,640	\$ -	\$ 1,640
14	Erosion Control Soil Covering - Supply and Install (Type C)	sq m	81	\$ 5	\$ 405	\$ -	\$ 405
15	Erosion Control Barrier (Silt Fence)	lin m	60	\$ 5	\$ 300	\$ -	\$ 300

Table 2 - BF 77976 Site Occupancy							
16	Site Occupancy for Culvert Construction	days	30	\$ 1,500	\$ -	\$ -	\$ 45,000
Total "Contract" :					\$ 709,595	\$ -	\$ 754,595

Cost-Contract & Materials	\$ 754,595
Engineering (Design)	\$ 45,843
Engineering (Construction)	\$ 63,329
Total Cost	\$ 863,767

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other (Fish Salvage and Release):
Engineering: Consultant (Contract & Inspection)
TOTAL
Rounded Estimate

PAST	2022	2023	TOTAL
	\$ 709,595	\$ -	\$ 709,595
	\$ 70,960	\$ -	\$ 70,960
	\$ 5,000	\$ -	\$ 5,000
	\$ 109,172	\$ -	\$ 109,172
	\$ 894,727	\$ -	\$ 894,727
			\$ 900,000



ENGINEERING LTD

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 07-Mar-22



COST ESTIMATE TYPE: Bids Analysis

FILE: Various

PROJECT: 77976-22 Culvert Replacement and Other Work

SPANS & TYPE: 3360 mm SPCSP

DATE: 11-May-22

LENGTH: 55.5

WIDTH: 3.4

AREA:

CONTRACT NO.: 77976-22

Bid Item No.	CONTRACT ITEM	UNIT	QUANTITY	ENG C Est		Boss Bridgeworks		Cox Contracts Ltd.		Green Acre Ventures Ltd.		Averages	
				PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	Unit	Total
Table 1 - BF 77976 Work Items													
1	Mobilization (GCS 1.2.9)	l.sum	1	\$ 80,000.00	\$ 80,000.00	\$						\$ 69,100.00	\$ 69,100.00
2	Traffic Accommodation for Bridge Construction (SSHC 7.1.12)	l.sum	1	\$ 7,500.00	\$ 7,500.00	\$						\$ 7,666.67	\$ 7,666.67
3	Demolition and Disposal of Bridge Structure (SSBC 21.4)	l.sum	1	\$ 15,000.00	\$ 15,000.00	\$						\$ 23,833.33	\$ 23,833.33
4	Care of Water (Special Provisions)	l.sum	1	\$ 30,000.00	\$ 30,000.00	\$						\$ 18,333.33	\$ 18,333.33
5	Excavation – Structural (SSBC 1.6)	l.sum	1	\$ 40,000.00	\$ 40,000.00	\$						\$ 79,334.00	\$ 79,334.00
6	SPCSP – Supply (SSBC 18.7)	l.sum	1	\$ 250,000.00	\$ 250,000.00	\$						\$ 227,293.67	\$ 227,293.67
7	SPCSP – Assembly (SSBC 18.7)	l.sum	1	\$ 101,000.00	\$ 101,000.00	\$						\$ 43,833.33	\$ 43,833.33
8	Backfill (SSBC 2.4)	l.sum	1	\$ 57,000.00	\$ 57,000.00	\$						\$ 131,715.33	\$ 131,715.33
9	Concrete End Treatment (Special Provisions)	l.sum	1	\$ 30,000.00	\$ 30,000.00	\$						\$ 27,250.33	\$ 27,250.33
10	Roadway Work (Special Provisions)	l.sum	1	\$ 170,000.00	\$ 170,000.00	\$						\$ 80,238.00	\$ 80,238.00
11	Heavy Rock Riprap (Class 2) (SSBC 10.7)	cu m	240	\$ 320.00	\$ 76,800.00	\$						\$ 215.38	\$ 51,692.00
12	Rock Lined Ditch Drains – Class 1M (Special Provisions)	lin m	45	\$ 410.00	\$ 18,450.00	\$						\$ 382.73	\$ 17,223.00
13	Erosion Control Barrier (Straw Roll) (Special Provisions)	lin m	328	\$ 18.00	\$ 5,904.00	\$						\$ 18.33	\$ 6,013.33
14	Erosion Control Soil Covering (Type C) (SSHC 6.5.6)	sq m	81	\$ 10.00	\$ 810.00	\$						\$ 15.00	\$ 1,215.00
15	Erosion Control Barrier (Silt Fence) (SSHC 6.5.6)	lin m	60	\$ 10.00	\$ 600.00	\$						\$ 10.00	\$ 600.00
Table 2 - BF 77976 Site Occupancy													
16	Site Occupancy - Bridge Construction - BF 77976	days		\$ 1,500.00	\$ -							28	\$ 42,500.00
Total Contract:				\$ 883,064	\$ 754,595			\$ 859,809	\$ 869,120				
Modified Total Contract:				\$ 883,064	\$ 709,595			\$ 814,809	\$ 831,620				
Diff. From C Est:					-20%			-8%	-6%				

PROJECTED EXPENDITURE SUMMARY

Contract
+10% Contingency
Other (Fish Salvage and Release):
Engineering: Consultant (Contract & Inspection)
TOTAL

C-Est		Boss Bridgeworks	
\$	883,064	\$	709,595
\$	88,306	\$	70,960
\$	5,000	\$	5,000
\$	109,172	\$	109,172
\$	1,085,542	\$	894,727
Diff from C-Est		\$ (190,816)	
%Diff from C-Est		-18%	

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 11-May-22



ENGINEERING LTD



REQUEST FOR DECISION

SUBJECT: **2022 Bridge Maintenance Contract Award**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT

DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT

STRATEGIC PLAN: Environment LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018

RECOMMENDED ACTION:

MOTION: That Council award the 2022 Bridge Maintenance Contract to Bridgemen Services for \$368,000.00 excluding GST to come from the 2022 Bridges Professional Services Operational Budget.

BACKGROUND/PROPOSAL:

The purpose of this contract is to maintain 4 bridge files that were brought forward through the Bridge Maintenance Inspection program as per Alberta Transportation requirements. With the yearly maintenance being completed it extends the lifespan of these structures. These maintenance items include items such as breastwall repairs, partial depth repairs, headslope repairs, replace grout, heavy rip rap, and replacement of piles. The bridges that are included in this maintenance are the following:

BF74383 – NW 31-72-21 W5M located on Range Road 220 over the Clouston Creek, treated timber
BF74433 – NW 3-71-26 W5M located on Range Road 263 over Cornwall Creek, treated timber
BF75041 – NE 21-67-22 W5M located on Township Road 673A over Asplund Creek, Concrete deck
BF76752 – SW 7-69-8 W6M located on Range Road 90 over the Tributary to Iroquois Creek; CSP

This maintenance contract is accounted for in the Bridges Operational 6-20-202-000-6040 budget that was approved in the 2022 Operational Budget. No additional funding is required.

MPA Engineering posted a tender for two weeks for the Bridge Maintenance contract that closed on April 27th, 2022.

Bridgemen Services Ltd.	\$368,000.00	Qualified
Griffen Contracting Ltd.	\$445,680.00	Qualified
Formula Alberta Ltd.	\$1,021,780.00	Qualified

The consultant (MPA Engineering) reviewed the tender quantities, calculations, and any anomalies along with reference check as required.

The lowest bidder is Bridgemen Services Ltd. located out of Didsbury, Alberta.

Contract Amount (site occ. days included)	\$347,200.00
Contingency (10%)	\$34,720.00
Approved Budget for Engineering, Preliminary Design, Tender, Construction, and post construction	\$61,330.00
Total project estimate	\$443,250.00
2022 Operational Budget	\$600,000.00

* Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e., number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500per day = \$62,500.00).

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the bridge maintenance will be completed within the 2022 construction season.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to decline the tender award; however, Administration does not recommend this action as it will cause an increase of costs to replace the bridges individually at a later date.

FINANCIAL IMPLICATION:

Direct Costs: \$443,250.00

Ongoing / Future Costs:

Ongoing and future costs will consist of bridge maintenance inspections.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will advise MPA of the award to prepare the contract.

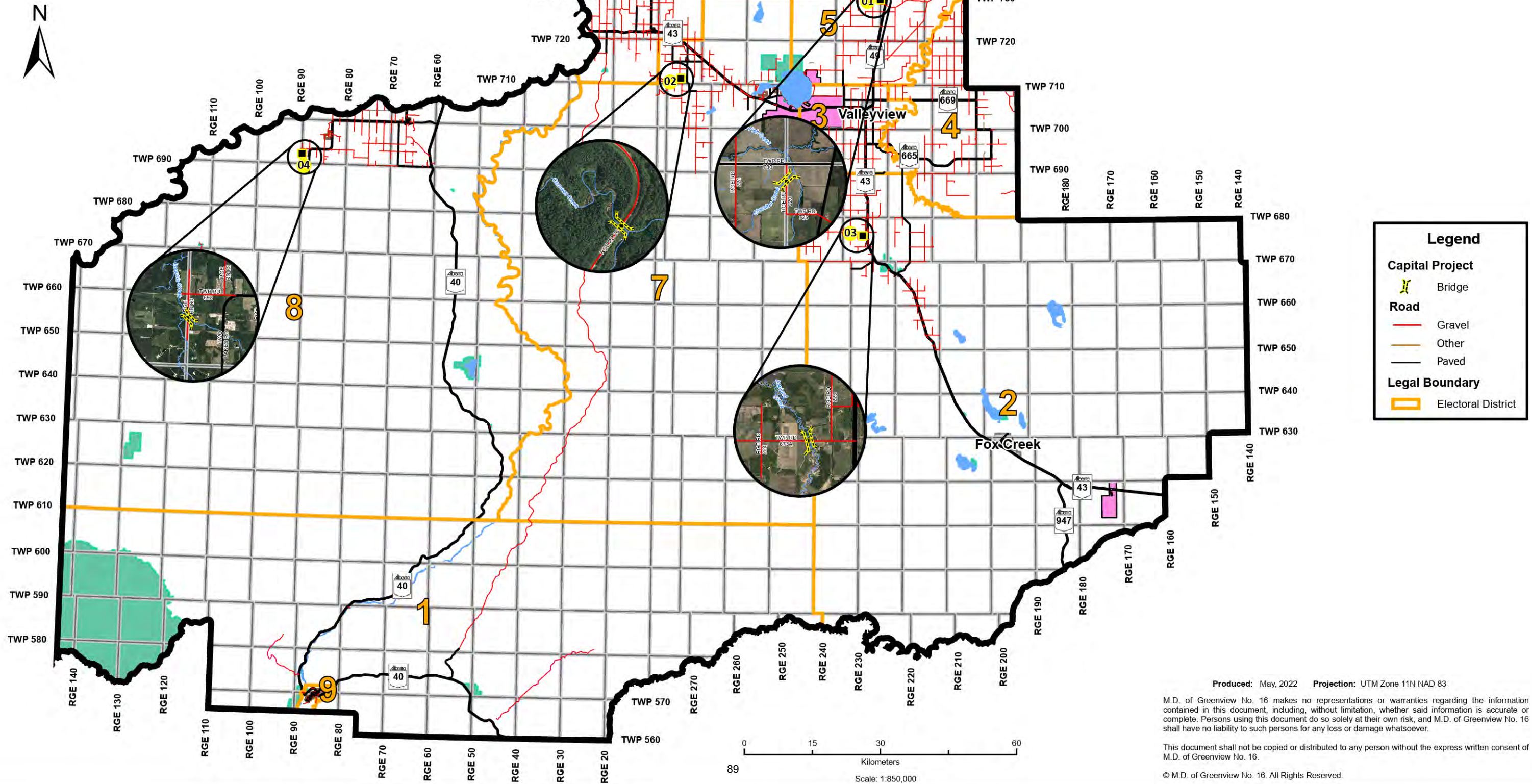
ATTACHMENT(S):

- PDF Overall Bridge Maintenance Map
- Recommendation



Capital Projects 2022

LABEL	BRIDGE NAME	DESCRIPTION
01	BF74383	NW 31-72-21 W5M located on Range Road 220 over the Clouston Creek treated timber.
02	BF74433	NW 3-71-26 W5M located on Range Road 263 over Cornwall Creek treated timber.
03	BF75041	NE 21-67-22 W5M located on Township Road 673A over Asplund Creek concrete deck.
04	BF76752	SW 7-69-8 W6M located on Range Road 90 over the Tributary to Iroquois Creek CSP.





April 28, 2022

File: 74383

Municipal District of Greenview
Box 1079
Valleyview, AB
T0H 3N0

Attention: Mrs. Leah Thompson

Dear Leah,

RE: Recommendation for Tender Award - Tender 74383-22, Bridge Maintenance and Other Work

Attached is a summary of the tender opening results for Tender 74383-22 which was opened April 27, 2022. Bridgemen Services was the lowest bidder at \$368,000.00 not including GST. The modified tender price (less site occupancy) is \$347,200.00 which is \$90,964 (36%) higher than the C estimate. A D cost estimate based on the tender bid prices has been attached for your reference.

Bridgemen Services is familiar and capable of this type of work. On projects that MPA have been involved with in the past, they have performed their contracts in a satisfactory manner. Therefore, we recommend that Bridgemen Services be awarded the contract for this project.

Once the Municipal District of Greenview has approved the award of this tender we will advise the Contractor and prepare the contract documents for signing. In the meantime, if you require anything further or have any questions please contact us.

Sincerely,
MPA Engineering Ltd.
per:

Tim Edwards

Tim Edwards, P.Eng

Att.



COST ESTIMATE TYPE: **Bids Analysis**
PROJECT: **Bridge Maintenance 2022**
SPANS & TYPE: **Various**
LENGTH: **Various**
CONTRACT NO.: **74383-22**

FILE: **Various**
DATE: **28-Apr-22**
AREA:

WIDTH: **Various**

Bid Item No.	CONTRACT ITEM	UNIT	QUANTITY	ENG C Est		Bridgemen Serv		Griffin Con		Formula Ab		Averages	
				PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	Unit	Total
Table 1 - BF 74383													
1	Mobilization	I.sum	1	\$ 5,000.00	\$ 5,000.00	\$		\$		\$		\$ 25,000.00	\$ 25,000.00
2	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 2,500.00	\$ 2,500.00	\$		\$		\$		\$ 7,033.33	\$ 7,033.33
3	Breastwall Repairs	I.sum	1	\$ 10,000.00	\$ 10,000.00	\$		\$		\$		\$ 21,666.67	\$ 21,666.67
4	Partial Depth Repairs	I.sum	1	\$ 3,000.00	\$ 3,000.00	\$		\$		\$		\$ 3,300.00	\$ 3,300.00
5	Heavy Rock Riprap - Class 1	cu m	10	\$ 350.00	\$ 3,500.00	\$		\$		\$		\$ 533.33	\$ 5,333.33
6	Miscellaneous Repairs	I.sum	1	\$ 4,000.00	\$ 4,000.00	\$		\$		\$		\$ 10,633.33	\$ 10,633.33
Table 2 - BF 74433													
7	Mobilization	I.sum	1	\$ 15,000.00	\$ 15,000.00	\$		\$		\$		\$ 42,166.67	\$ 42,166.67
8	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 2,500.00	\$ 2,500.00	\$		\$		\$		\$ 12,066.67	\$ 12,066.67
9	Demolition, Disposal and Salvage of Bridge Structures	I.sum	1	\$ 7,500.00	\$ 7,500.00	\$		\$		\$		\$ 82,666.67	\$ 82,666.67
10	Supply of Piling - (HP310 x 94)(Plain)	lin m	142.8	\$ 210.00	\$ 29,988.00	\$		\$		\$		\$ 330.00	\$ 47,124.00
11	Pile Set-up (Driven Piles)	piles	7	\$ 2,000.00	\$ 14,000.00	\$		\$		\$		\$ 6,666.67	\$ 46,666.67
12	Pile Driving	lin m	142.8	\$ 35.00	\$ 4,998.00	\$		\$		\$		\$ 276.67	\$ 39,508.00
13	Pier Construction	I.sum	1	\$ 50,000.00	\$ 50,000.00	\$		\$		\$		\$ 49,500.00	\$ 49,500.00
14	Breastwall Repairs	I.sum	1	\$ 6,000.00	\$ 6,000.00	\$		\$		\$		\$ 20,066.67	\$ 20,066.67
15	Headslope Repairs	I.sum	1	\$ 2,500.00	\$ 2,500.00	\$		\$		\$		\$ 14,500.00	\$ 14,500.00
16	Partial Depth Repairs	I.sum	1	\$ 3,000.00	\$ 3,000.00	\$		\$		\$		\$ 2,866.67	\$ 2,866.67
17	Heavy Rock Riprap - Class 1	cu m	40	\$ 350.00	\$ 14,000.00	\$		\$		\$		\$ 450.00	\$ 18,000.00
18	Miscellaneous Repairs	I.sum	1	\$ 6,000.00	\$ 6,000.00	\$		\$		\$		\$ 10,088.00	\$ 10,088.00
Table 3 - BF 75041													
19	Mobilization	I.sum	1	\$ 7,500.00	\$ 7,500.00	\$		\$		\$		\$ 20,500.00	\$ 20,500.00
20	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 7,500.00	\$ 7,500.00	\$		\$		\$		\$ 7,133.33	\$ 7,133.33
21	Pile Repairs - Posting	piles	3	\$ 9,500.00	\$ 28,500.00	\$		\$		\$		\$ 9,500.00	\$ 28,500.00
22	Replace Sway Bracing	I.sum	1	\$ 5,000.00	\$ 5,000.00	\$		\$		\$		\$ 8,100.00	\$ 8,100.00
23	Bridgerail Repairs	I.sum	1	\$ 800.00	\$ 800.00	\$		\$		\$		\$ 3,333.33	\$ 3,333.33
24	Heavy Rock Riprap - Class 1	cu m	20	\$ 350.00	\$ 7,000.00	\$		\$		\$		\$ 483.33	\$ 9,666.67
25	Miscellaneous Repairs	I.sum	1	\$ 4,000.00	\$ 4,000.00	\$		\$		\$		\$ 4,166.67	\$ 4,166.67
Table 4 - BF 76752													
26	Mobilization	I.sum	1	\$ 2,500.00	\$ 2,500.00	\$		\$		\$		\$ 14,400.00	\$ 14,400.00
27	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 2,500.00	\$ 2,500.00	\$		\$		\$		\$ 6,200.00	\$ 6,200.00
28	Supply and Place Grout	cu m	3	\$ 1,150.00	\$ 3,450.00	\$		\$		\$		\$ 6,000.00	\$ 18,000.00
29	Miscellaneous Repairs	I.sum	1	\$ 4,000.00	\$ 4,000.00	\$		\$		\$		\$ 5,900.00	\$ 5,900.00
Table 5 - Site Occupancy													
30	Site Occupancy - Bridge Construction - BF 74383	days		\$ 800.00	\$ -			\$		\$		7	\$ 5,333.33
31	Site Occupancy - Bridge Construction - BF 74433	days		\$ 800.00	\$ -			\$		\$		17	\$ 13,333.33
32	Site Occupancy - Bridge Construction - BF 75041	days		\$ 800.00	\$ -			\$		\$		7	\$ 5,666.67
33	Site Occupancy - Bridge Construction -BF 76752	days		\$ 800.00	\$ -			\$		\$		4	\$ 3,200.00
Total Contract:				\$ 256,236		\$ 368,000		\$ 445,680		\$ 1,021,780			
Modified Total Contract:				\$ 256,236		\$ 347,200		\$ 424,880		\$ 980,180			
Diff. From C Est:						36%		66%		283%			

PROJECTED EXPENDITURE SUMMARY


Contract
+10% Contingency
Other (BF 74383 - Substructure Repair EWO):
Engineering: Consultant (Contract & Inspection)
TOTAL

C-Est		Bridgemen Serv	
\$ 256,236	\$	\$ 347,200	
\$ 25,624	\$	-	
\$ 16,000	\$	-	
\$ 61,330	\$	61,330	
\$ 359,190	\$	408,530	
Diff from C-Est	\$	49,340	
%Diff from C-Est		14%	

Estimate Prepared by: Tim Edwards, P.Eng.
Date: 28-Apr-22



ENGINEERING
LTD

		COST ESTIMATE TYPE: D				FILE: Various			
		PROJECT: Bridge Maintenance 2022							
		SPANS & TYPE: Various				DATE: 28-Apr-202			
		LENGTH: Various				WIDTH: Various			
		CONTRACT NO.: 74383-22				AREA:			
Bid Item No.	CONTRACT ITEM	UNIT	QUANTITY	UNIT	PROJECTED EXPENDITURES				
				PRICE	TOTAL	2022	2023	TOTAL	
Table 1 - BF 74383									
1	Mobilization	I.sum	1	\$ 6,000	\$ 6,000	\$ 6,000		\$ 6,000	
2	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 1,100	\$ 1,100	\$ 1,100		\$ 1,100	
3	Breastwall Repairs	I.sum	1	\$ 8,500	\$ 8,500	\$ 8,500		\$ 8,500	
4	Partial Depth Repairs	I.sum	1	\$ 2,400	\$ 2,400	\$ 2,400		\$ 2,400	
5	Heavy Rock Riprap - Class 1	cu m	10	\$ 400	\$ 4,000	\$ 4,000		\$ 4,000	
6	Miscellaneous Repairs	I.sum	1	\$ 6,900	\$ 6,900	\$ 6,900		\$ 6,900	
Table 2 - BF 74433									
7	Mobilization	I.sum	1	\$ 21,500	\$ 21,500	\$ 21,500		\$ 21,500	
8	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 3,700	\$ 3,700	\$ 3,700		\$ 3,700	
9	Demolition, Disposal and Salvage of Bridge Structures	I.sum	1	\$ 43,000	\$ 43,000	\$ 43,000		\$ 43,000	
10	Supply of Piling - (HP310 x 94)(Plain)	lin m	142.8	\$ 240	\$ 34,272	\$ 34,272		\$ 34,272	
11	Pile Set-up (Driven Piles)	plies	7	\$ 7,000	\$ 49,000	\$ 49,000		\$ 49,000	
12	Pile Driving	lin m	142.8	\$ 130	\$ 18,564	\$ 18,564		\$ 18,564	
13	Pier Construction	I.sum	1	\$ 40,000	\$ 40,000	\$ 40,000		\$ 40,000	
14	Breastwall Repairs	I.sum	1	\$ 8,700	\$ 8,700	\$ 8,700		\$ 8,700	
15	Headslope Repairs	I.sum	1	\$ 8,500	\$ 8,500	\$ 8,500		\$ 8,500	
16	Partial Depth Repairs	I.sum	1	\$ 1,600	\$ 1,600	\$ 1,600		\$ 1,600	
17	Heavy Rock Riprap - Class 1	cu m	40	\$ 400	\$ 16,000	\$ 16,000		\$ 16,000	
18	Miscellaneous Repairs	I.sum	1	\$ 9,264	\$ 9,264	\$ 9,264		\$ 9,264	
Table 3 - BF 75041									
19	Mobilization	I.sum	1	\$ 9,500	\$ 9,500	\$ 9,500		\$ 9,500	
20	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 1,400	\$ 1,400	\$ 1,400		\$ 1,400	
21	Pile Repairs - Posting	plies	3	\$ 5,000	\$ 15,000	\$ 15,000		\$ 15,000	
22	Replace Sway Bracing	I.sum	1	\$ 2,800	\$ 2,800	\$ 2,800		\$ 2,800	
23	Bridgerail Repairs	I.sum	1	\$ 2,500	\$ 2,500	\$ 2,500		\$ 2,500	
24	Heavy Rock Riprap - Class 1	cu m	20	\$ 400	\$ 8,000	\$ 8,000		\$ 8,000	
25	Miscellaneous Repairs	I.sum	1	\$ 3,000	\$ 3,000	\$ 3,000		\$ 3,000	
Table 4 - BF 76752									
26	Mobilization	I.sum	1	\$ 6,200	\$ 6,200	\$ 6,200		\$ 6,200	
27	Traffic Accommodation for Bridge Construction	I.sum	1	\$ 600	\$ 600	\$ 600		\$ 600	
28	Supply and Place Grout	cu m	3	\$ 3,000	\$ 9,000	\$ 9,000		\$ 9,000	
29	Miscellaneous Repairs	I.sum	1	\$ 6,200	\$ 6,200	\$ 6,200		\$ 6,200	
Table 5 - Site Occupancy									
30	Site Occupancy - Bridge Construction - BF 74383	days	4	\$ 800	\$ 3,200	\$ 3,200		\$ 3,200	
31	Site Occupancy - Bridge Construction - BF 74433	days	15	\$ 800	\$ 12,000	\$ 12,000		\$ 12,000	
32	Site Occupancy - Bridge Construction - BF 75041	days	5	\$ 800	\$ 4,000	\$ 4,000		\$ 4,000	
33	Site Occupancy - Bridge Construction -BF 76752	days	2	\$ 800	\$ 1,600	\$ 1,600		\$ 1,600	
Total Contract Less Site Occupancy :					\$ 347,200	\$ 347,200		\$ 347,200	

Bridge Total	\$28,900
Contingency	\$3,000
Engineering	\$13,939
Total	\$45,839

Bridge Total	\$254,100
Contingency	\$26,000
Engineering	\$27,877
Total	\$307,977

Bridge Total	\$42,200
Contingency	\$5,000
Engineering	\$13,939
Total	\$61,139

Bridge Total	\$22,000
Contingency	\$3,000
Engineering	\$5,575
Total	\$30,575

Cost-Contract & Materials	\$ 347,200
Engineering	\$ 61,330
Total Cost	\$ 408,530

PROJECTED EXPENDITURE SUMMARY
 Contract
 +10% Contingency
 Other (BF 74383 - Substructure Repair EWO):
 Engineering: Consultant (Contract & Inspection)
TOTAL

TOTAL	2022	2023	TOTAL
\$ 347,200	\$ 347,200	\$ -	\$ 347,200
\$ 37,000	\$ 37,000	\$ -	\$ 37,000
\$ 16,000	\$ 16,000	\$ -	\$ 16,000
\$ 61,330	\$ 61,330	\$ -	\$ 61,330
\$ 461,530	\$ 461,530	\$ -	\$ 461,530



ENGINEERING LTD

Estimate Prepared by: Tim Edwards, P.Eng.

Date: 28-Apr-202



REQUEST FOR DECISION

SUBJECT:	Grande Cache Pathway Award	
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 14, 2022	CAO: SW MANAGER: LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	DIR: RA PRESENTER: LT
STRATEGIC PLAN:	Economy	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018

RECOMMENDED ACTION:

MOTION: That Council award the Grande Cache Pathway Project to Knelsen Sand & Gravel Ltd. with funds to come from the 2022 Operational Capital Budget.

BACKGROUND/PROPOSAL:

During the June 22, 2020, Regular Council Meeting, Councillor Didow made the following motion;

MOTION: 20.06.365. Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to respond to Her Majesty the Queen in Right of Canada (as represented by Prairies Regional Deputy Commissioner, Correctional Service Canada) indicating Greenview's willingness to assess the draft agreement on the Grande Cache Institution Pedestrian Path subject to an additional review conducted by Greenview.

The Grande Cache Pathway project is a project that is managed by Greenview but fully reimbursed by Correctional Services Canada. Administration will be invoicing monthly and tracking costs to ensure Greenview is only managing and not contributing to the overall cost. It will consist of a 2m (6.5feet) asphalt walking path that will start from Berge Drive along Hoppe Avenue to the Correctional Centre.

In 2020 and 2021 Administration was in conversation with the Correction Services Canada representative to engage in an agreement and to ensure the funding was in place for the pathway to be completed. In 2021 there was an audit within the Correctional Services Canada that postponed the project until 2022. Administration has now completed communications for the agreement with the Correctional Services Canada representatives and will proceed with the construction in 2022 construction season.

This project was posted on the Alberta Purchasing Connection for two-weeks closing Friday May 20th with 3 tenders received.

There were 3 tenders received with no disqualifications. The results are as follows:

Knelsen Sand & Gravel Ltd.	\$488,966.88	Qualified
CTR Construction Ltd.	\$519,470.00	Qualified
E Construction, Division of N.P.A. Ltd.	\$571,547.00	Qualified

The consultant (Allnorth) reviewed the tender quantities, calculations, and any anomalies along with reference check as required.

The lowest bidder is Knelsen Sand and Gravel and located out of Grande Prairie, Alberta.

Contract Amount (less site occ. Days)	\$488,966.88
Contingency (10%)	\$48,896.69
Engineering Preliminary Design, Tender, Construction, and post construction	\$62,750.00
Overall Cost excluding GST	\$600,613.57
Overall Cost excluding GST	

- *Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e. number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500 per day = \$62,500.00).*

The overall budget agreed to by Correctional Services Canada is \$620,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the project will be able to move forward and completed in the 2022 construction season.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1 Council has the alternative to choose another contractor, however, Administration does not recommend this action because it will go against Council policy.

FINANCIAL IMPLICATION:

Direct Costs: In and out costs

Ongoing / Future Costs:

Ongoing and Future costs would include snow removal, garbage removal, and other asphalt repairs in the future.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will advise the engineering firm and they will move forward with the contract

ATTACHMENT(S):



- GC Walkway Location
- Proposed Path Detail
- Award Recommendation





Legend

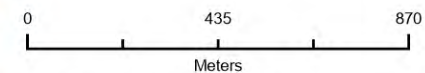
-  Walkway

Road

-  Driveway
-  Gravel
-  Other
-  Paved

Base Features

-  Cadastre
-  Park

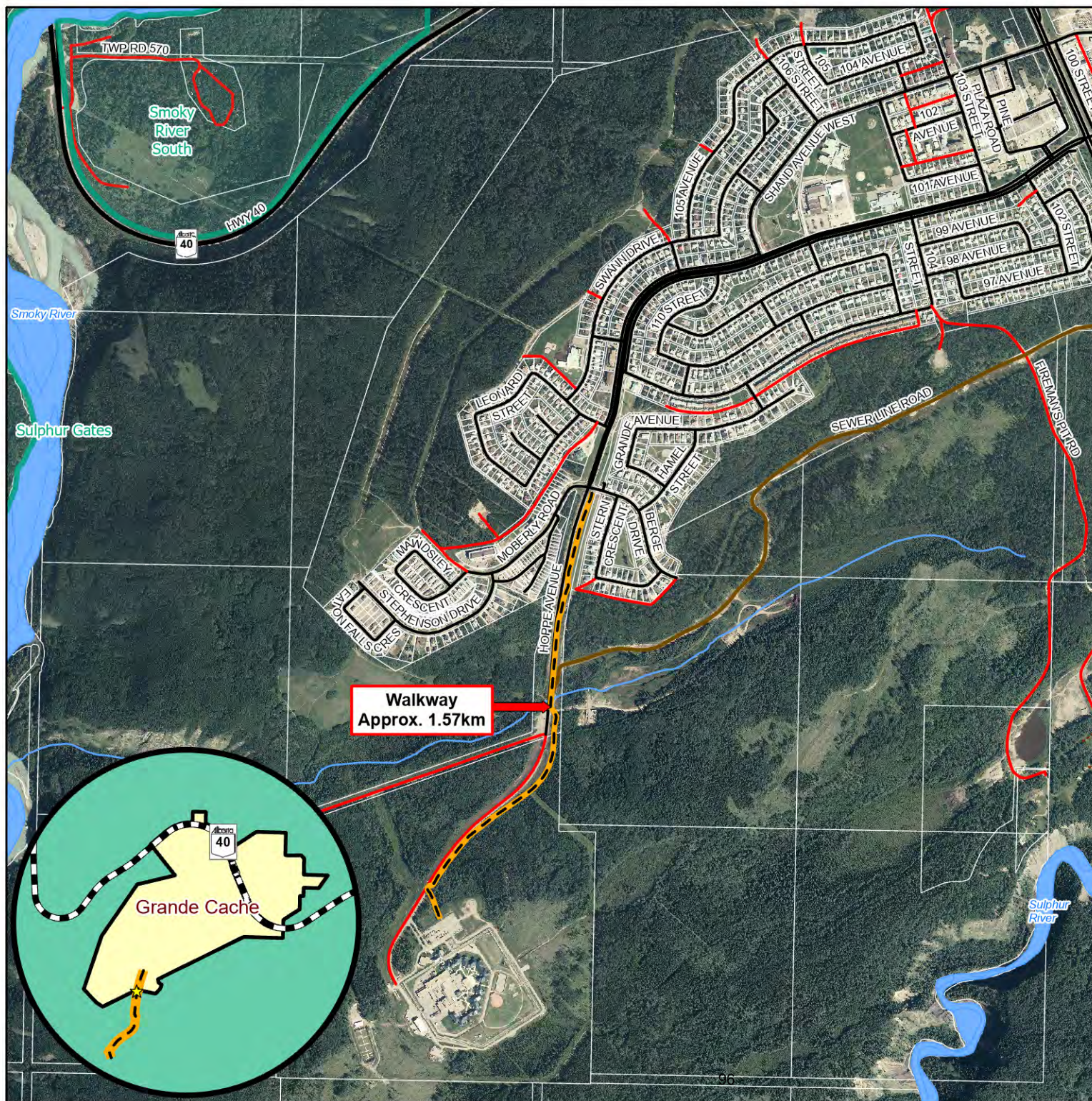


Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

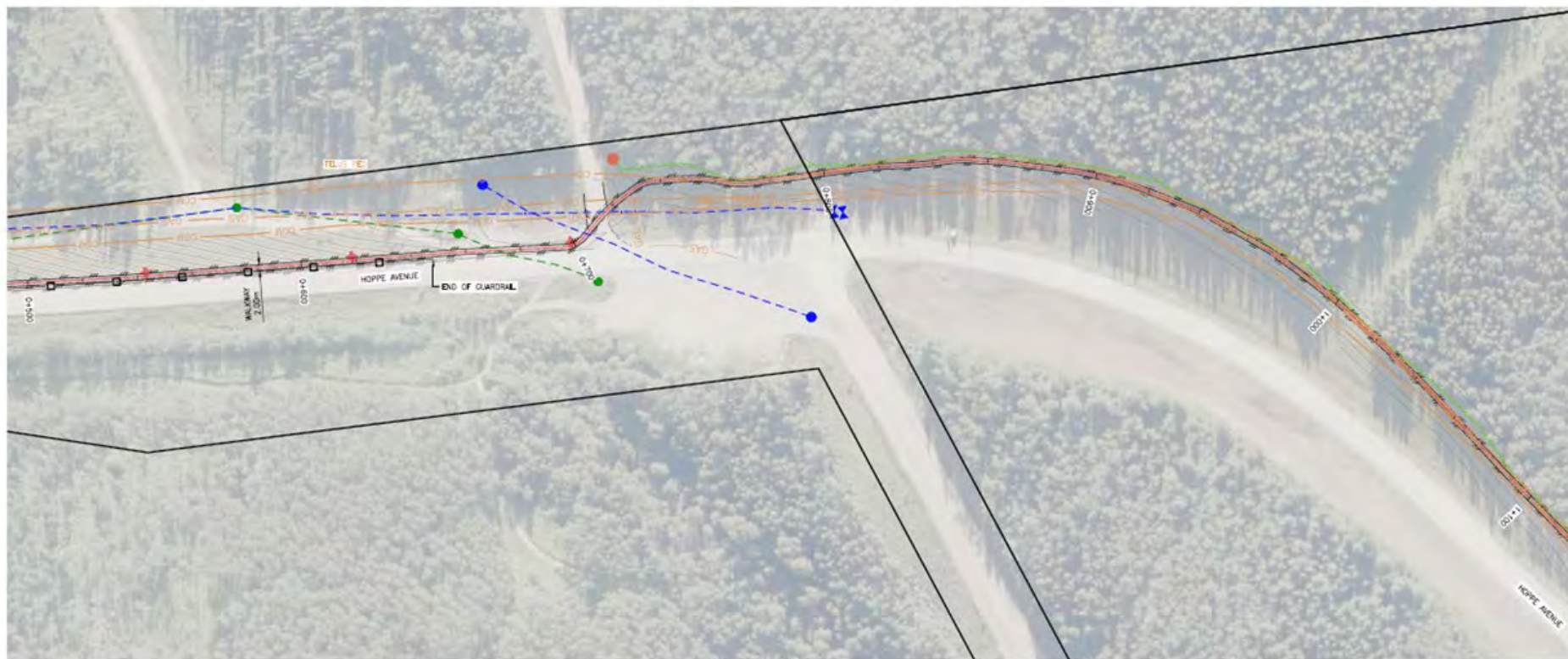
This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
© M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





WALKWAY PLAN
SCALE: 1:1000



WALKWAY PLAN
SCALE: 1:1000



VOLUME SUMMARY (m3)		
TOTAL		
04800.00	75mm ACB	241
TO	225mm GRC COMPACTED	722
14384.00	150mm COMPACTED SUBGRADE	480
	COMMON EARTH CUT	1205

99



May 20, 2022

Contract Number: 2100989

Municipal District of Greenview No. 16
Anderson Industrial Park
4813 36th Ave
Valleyview, Alberta T0H 3N0

Dear Leah Thompson, Manager, Construction & Engineering

RE: Contract Award - Contract No. 2100989

Grande Cache Walkway

Subgrade Preparation, Granular Base Course, Asphalt Concrete Pavement (EPS), and Other Works

From: Berge Drive (Station 0+000)

To: Approx. 1.56 km South (Station 1+564)

A total of two (3) tender packages were received for the above noted contract on May 20, 2022. All tenders were submitted in accordance with contract requirements.

The low bidder was Knelsen Sand & Gravel Ltd. with a Total Tender value including Site Occupancy of \$ 488,966.88. Allnorth has reviewed the tender submitted by Knelsen Sand & Gravel, and have found they have met the contractual requirements at the bid stage.

If the Municipal District of Greenview No. 16 elects to award this contract to Knelsen Sand & Gravel, we would anticipate expenditures for this project as follows:

Item	Grande Cache Walkway Construction
Construction Tender Bid <u>minus Site occupancy</u>	\$ 488,966.88
10% Contingency	\$ 48,896.69
Bonus/Penalty	\$ 7,334.50
Sub Total	\$ 545,198.07
Engineering	\$ 62,750.00
Total	\$ 607,948.07

The above Engineering costs are based on Allnorth's proposal dated April 21, 2021.

Please find attached the tender results summary for your files and records. Once the Municipal District of Greenview No. 16 Councils' approval to award is received, Allnorth will proceed with the formal execution of the contract documents.

Please contact the undersigned if you require further information.

Yours truly,

Allnorth Consultants Limited

Tosin Ojodun

Digitally signed by Tosin Ojodun
DN: cn=Tosin Ojodun, o=Allnorth Consultants Ltd., ou,
email=tojodun@allnorth.com, c=CA
Date: 2022.05.20 18:05:17 -0500

Tosin Ojodun, P.Eng., PMP

101-10530 117 Avenue, Grande Prairie, AB T8V 7N7
Phone: 780-538-2070
allnorth.com



#101-10530 117 Avenue
Grande Prairie, AB T8V 7N7
Phone: 780-538-2070
Fax: 780-518-3252

BID BREAKDOWN SUMMARY

Consultant: Allnorth Consultants Limited								Date: 20-May-22	
Client: Municipal District of Greenview No. 16								Project Code:	
Project: Grande Cache Walkway								Project # : 2100989	
GRANDE CACHE WALKWAY (STA 0+000 TO STA 1+564)				Kneisen - \$488,966.88		CTR Contracting - \$519,470.00		E Construction - \$571,547.00	
ITEM NO.	DESCRIPTION	UNIT	TOTAL QUANTITY	UNIT PRICE (\$)	TOTAL (\$)	UNIT PRICE (\$)	TOTAL (\$)	UNIT PRICE (\$)	TOTAL (\$)
1	Mobilization (1.2.9)	lump sum	1	\$				\$ 117,787.00	\$ 117,787.00
2	Site Occupancy (1.2.41) (Special Provisions)	day	1500	\$				\$ 19.00	\$ 28,500.00
3	Subgrade Preparation (150 mm) (3.1.3)	m2	3200	\$				\$ 12.00	\$ 38,400.00
4	Common Excavation Loaded to Trucks – Waste (2.3.6) (Special Provisions)	m3	1205	\$				\$ 56.00	\$ 67,480.00
5	Woven Geotextile for Stabilization – Supply and Install Class 1 (5.31.4) (deletable)	m2	500	\$				\$ 6.00	\$ 3,000.00
6	Granular Base Course - Designation 2 Class 20 (HCS 3.6.8) (HCS 5.2.5) (Special Provisions)	t	1800	\$				\$ 82.00	\$ 147,600.00
7	Asphalt Concrete Pavement - Type 'M1' (PG 52-34) (75mm Depth) (Special Provisions))	t	600	\$				\$ 250.00	\$ 150,000.00
8	Landscaping, Seeding, Fertilizing and Harrowing (2.20.4) (Special Provisions)	m	1565	\$				\$ 12.00	\$ 18,780.00
TOTAL (Including Site Occ):					\$ 488,966.88		\$ 519,470.00		\$ 571,547.00

TOTAL (Minus Site Occ)

\$ 467,966.88



REQUEST FOR DECISION

SUBJECT: Shoulder Pull Map for Information

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: June 14, 2022

DEPARTMENT: CONSTRUCTION & ENGINEERING

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

MANAGER: LT

DIR: RA

PRESENTER: LT

LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Shoulder Pull Map for information, as presented.

BACKGROUND/PROPOSAL:

During the 2022 budget deliberations \$637,500.00 was presented by Operations and approved, for a shoulder pull program within Greenview, of 25kms total. Later these funds were transferred to road's budget to manage, organize, and ensure completion within the 2022 construction season.

Administration has investigated and reviewed many road options for the shoulder pull and recommends the area of Range Road 205, north of Secondary Highway 669, for the full 25kms. Having the full pull within one area is beneficial in the aspect of costs due to the mobility of equipment that is additional.

Range Road 205 road top fluctuates between 6m and 11m's throughout. Township Road 720 fluctuates between 6m to 8m. The right of way throughout the 25km stretch is between 20m and 35m, highest percentage being 20m.

Administrations intent with the shoulder pull is to reclaim and rehabilitate the gravel aggregate that is lost in our ditches by snowplowing operations, erosion, grading and from the roads being pushed out year after year with traffic. Recall Gravel Systems anticipates being on site by the middle to end of July.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be aware of the location for the shoulder pull.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend other areas within Greenview.

FINANCIAL IMPLICATION:

Direct Costs: \$637,500.00

Ongoing / Future Costs:

Ongoing and future costs will consist of regular maintenance grading, gravel spreading, snow removal and other maintenance inquiries that are brought forward.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

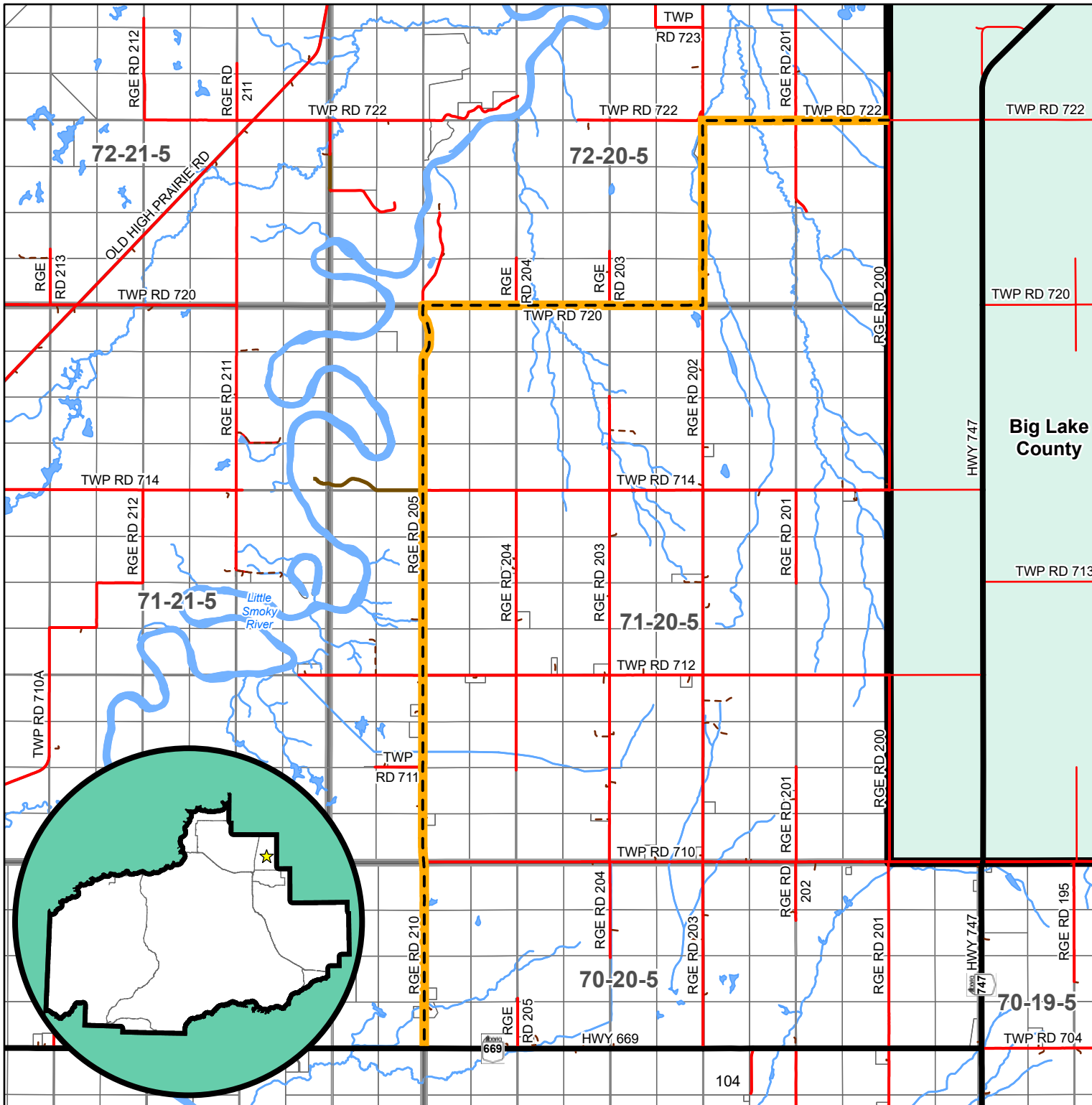
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's direction, Administration will send out notifications to all the landowners and Greenview internal communications of the area of work.

ATTACHMENT(S):

- PDF of Shoulder Pull Map



Road Projects 2022

Legend

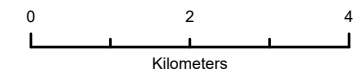
--- Road Project

Road

--- Driveway
--- Gravel
--- Other
--- Paved

Base Features

Cadastre
 Township Grid
 Section
 Surrounding Municipality



Produced: May, 2022 Projection: UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
 © M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



REQUEST FOR DECISION

SUBJECT:	Road Closure Application for Registered Road Plan 8921846		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA	PRESENTER: RA
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council rescind motion 21.06.294 directing Administration to work with the landowner to submit an application for a road closure to a portion of road plan 8921846.

BACKGROUND/PROPOSAL:

On June 8, 2021 Council carried Motion 21.06.293 “That Council deny the request for a gate to be installed on the registered road plan 8921846”, and further carried Motion 21.06.294 “That Council direct Administration to work with the landowner to submit an application for a road closure to a portion of road plan 8921846.”

Administration subsequently contacted the landowner and reviewed the process and obligations of a road closure on more than one occasion and after a lengthy consideration the landowner decided not to proceed to close the road at this time.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will remove any obligation on administration to pursue the road closure with the landowner.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion as the land landowner has the option to apply to close the desired portion of road plan 8921846 at any time in the future.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion and request administration to further pursue the application to close the portion of road plan 8921846 by the landowner.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

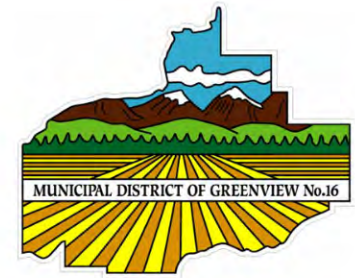
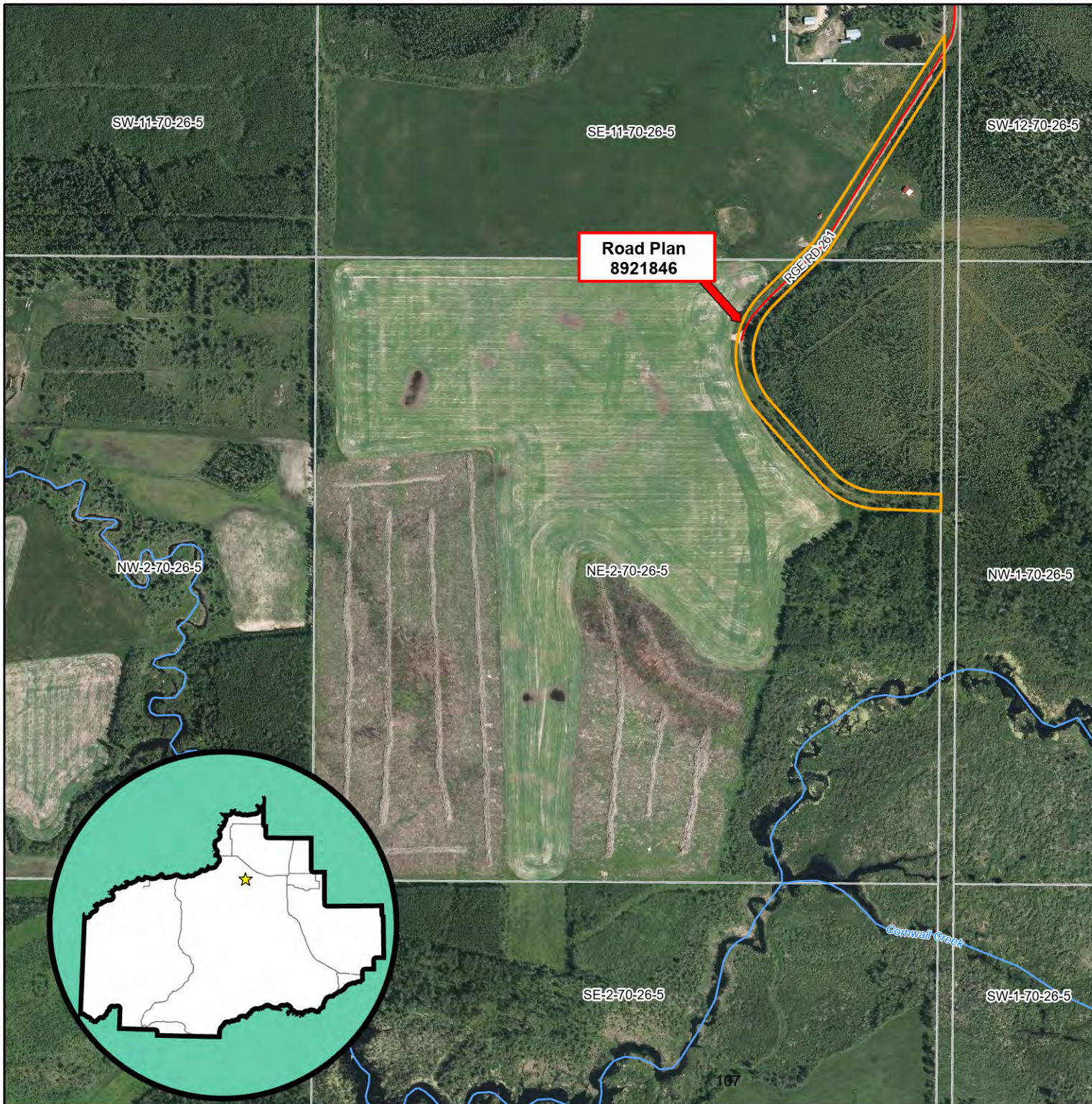
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Road plan map



Road Plan 8921846

Legend

— Road Plan

Road

- - - Driveway

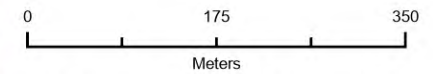
— Gravel

— Other

— Paved

Base Features

□ Section Grid



Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
© M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



REQUEST FOR DECISION

SUBJECT: Replenish Nutrients – Letter of Support

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: June 14, 2022

DEPARTMENT: PLANNING & DEVELOPMENT

STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: RA

LEG: SS

MANAGER:

PRESENTER: RA

RELEVANT LEGISLATION:

N/A

RECOMMENDED ACTION:

MOTION: That Council provide a Letter of Support to Replenish Nutrients for the DeBolt fertilizer plant project.

BACKGROUND/PROPOSAL:

Replenish Nutrients is seeking a Letter of Support to provide as supplement for a grant application through Emissions Reduction Alberta's Circular Economy Challenge. Replenish Nutrients is applying for the grant to support their DeBolt fertilizer plant expansion which was already granted Development Permit Approval in April 2022.

For more context Administration has attached a short EarthRenew article regarding Replenish Nutrients.

The deadline for the grant application was May 26th, 2022, however, Replenish Nutrients is hoping to be able to submit the letter as a supplement after the deadline.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is the Letter of Support may increase Replenish Nutrient's chance of gaining grant funding.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: That Council has the alternative to not provide a Letter of Support to Replenish Nutrients for the DeBolt fertilizer plant project.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Schedule "A" – Draft Letter of Support from Replenish Nutrients
- Earthrenew Article



MUNICIPAL DISTRICT OF GREENVIEW

June 14, 2022

Replenish Nutrients Ltd.
30 Crystal Ridge Drive
Okotoks, AB T1S 2C3

Gerard.philpott@replenishnutrients.com

Attention: Gerard Philpott

RE: Replenish Nutrients Proposed Development in the Municipal District of Greenview

On behalf of the Municipal District of Greenview, please accept this Letter of Support for Replenish Nutrients Ltd. in their application for the Emission Reduction Alberta Circular Economy Challenge.

Replenish Nutrients has been operating in the Municipal District of Greenview since 2019 to sell their regenerative fertilizer to the Northern Alberta agricultural market. The Municipal District of Greenview issued a Notice of Decision granting a Development Permit for the Debolt, Alberta project on April 14, 2022. The development permit demonstrates the Municipal District's support for the proposed project.

The Regenerative Fertilizer Facility proposed for the Debolt, Alberta facility will result in net positive impacts to the region through increased employment, tax revenue, and will provide a source of regenerative fertilizer products to Northern Alberta's Peace Region while supporting the circular economy.

Please feel free to contact Stacey Wabick, CAO, if you require any further information or have any questions.

Respectfully,

Tyler Olsen,
Reeve

cc: MD of Greenview No. 16 Council
Stacey Wabick, CAO

EarthRenew Inc. (CSE: EARTH; OTCQB: VVIVF) (“**EarthRenew**”), along with its wholly-owned subsidiary, [Replenish Nutrients Ltd.](#) (“**Replenish**” or “**the Company**”) is pleased to provide an update on its projects in DeBolt, Alberta and Bethune, Saskatchewan.

Replenish Nutrient’s low-salt, regenerative biofertilizers have driven sales over \$15.0 million as reported in the Company’s [annual financial statements for 2021](#). This success has prompted Replenish to establish new sites in proven, high-demand locations. The Company forecasts revenue from regenerative fertilizer sales of approximately \$24 million for 2022.

Engineering and development activities are underway for a 50,000 metric tonne granulation facility on-site at our current DeBolt, Alberta fertilizer blending facility. The zero-waste facility will service the large agriculture region in the Peace Country of Northern Alberta. The area is home to over 10 million acres of arable land, an area about the size of New York state, and represents an untapped market for sustainable agricultural products. Replenish has established a toe-hold in the area with sales of approximately \$7.5 million to date. The Company’s expansion extends market reach due to the inherent ease of transport, application, and storage of this type of product. [Modeled after the recently commissioned Beiseker facility](#), the Company intends for the DeBolt facility to be operational in 2023. The project has received development permit approval from the Municipal District of Greenview.

The Company is also advancing its efforts to establish a larger facility at the K+S Potash mine in Bethune, Saskatchewan. This strategic site provides access to the 36.5 million acres of farmland in Saskatchewan and an additional 20 million acres in Manitoba serviced by independent retailers and wholesale providers. The facility would allow Replenish to produce up to 200,000 metric tonnes of made-in-Canada product. Replenish benefits with a stable source of potash while assisting K+S in debottlenecking their production process. Project development activities such as environmental, permitting, regulatory and preliminary engineering have commenced.

Said CEO Keith Driver, “Our growth as a leader in sustainable and regenerative crop inputs is limited only by our ability to increase production capacity. With the announcement of these two projects, we can boost volume by up to 250,000 metric tonnes over the coming two years, translating into additional revenue of up to \$125 million dollars per year. The decision to build a smaller facility on our DeBolt location allows us to quickly capitalize on a Replenish-owned site with an established retail presence. The Bethune

project will solidify our position as a leader in the production of regenerative fertilizers in Western Canada. These two key projects offer growers a unique, made-in-Canada, low GHG footprint fertilizer product.”

.



REQUEST FOR DECISION

SUBJECT: **Township Road 701A Overlay Award**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 14, 2022 CAO: SW MANAGER: LT

DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT

STRATEGIC PLAN: Economy LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1018

RECOMMENDED ACTION:

MOTION: That Council award Township Road 701A Overlay Project to Knelsen Sand and Gravel for \$2,246,276.28 plus GST with funds to come from the 2022 capitol budget PV22002.

BACKGROUND/PROPOSAL:

Township Road 701A is located north of Grovedale, west off Hwy 666. This project is approximately 8kms of overlay and was approved at \$3,200,000.00 in the 2022 capital budget. Township Road 701A Overlay project was posted on Alberta Purchasing Connection for two-weeks closing Wednesday, May 18th, 2022.

There were 2 tenders received with no disqualifications. The results are as follows:

Knelsen Sand and Gravel	\$2,246,276.28	Qualified
Wapiti Sand and Gravel	\$2,354,786.00	Qualified

The consultant (Allnorth) reviewed the tender quantities, calculations, and any anomalies along with reference check as required. The lowest bidder is Knelsen Sand and Gravel and located out of Grande Prairie, Alberta.

Description	Cost (exclusive of GST)
Construction Bid (less site occupancy *, fish capture, traffic accommodations etc.)	\$2,213,276.28
Contingency Estimate (10% total contract value with site occupancy)	\$221,327.68
Engineering with Allnorth Approved ** (Tender Package, Contract Execution, Construction and Post Construction Engineering, Construction Supervision, Material Inspection, Contract Management, Post Construct).	\$73,978.00
Total Estimated Project Cost	\$2,508,581.96

2022 Capital Budget PV22002	\$3,200,000.00
-----------------------------	----------------

**Site occupancy is a contracting strategy used to help ensure that the owner receives the lowest evaluated project cost (combination of price to construct plus the number of days to complete). The contractor estimates the number of calendar days that he requires to complete the work and includes this amount in the tender price (i.e. number of days multiplied by a predetermined daily rate). A site occupancy is made to contractors who complete the work in less calendar days bid. If a contractor completes the work in exactly the number of days bid, there is no change in payment. Assuming this is the case, the actual contract cost is the total tender amount less the site occupancy (i.e., 25 days @\$2,500per day = \$62,500.00).*

*** There has been \$27,542.50 spent to date in Engineering*

The project PV22002 came in lower than projected.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the project will be able to move forward and completed in the 2022 construction season.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1 Council has the alternative to not approve the overlay as presented, however, Administration does not recommend this action because waiting to overlay may cost more in the future.

FINANCIAL IMPLICATION:

Direct Costs: \$2,246,276.28 plus GST

Ongoing / Future Costs:

Ongoing maintenance, future overlay maintenance, potential chip seal and ongoing line painting and crack sealing costs.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenvue has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

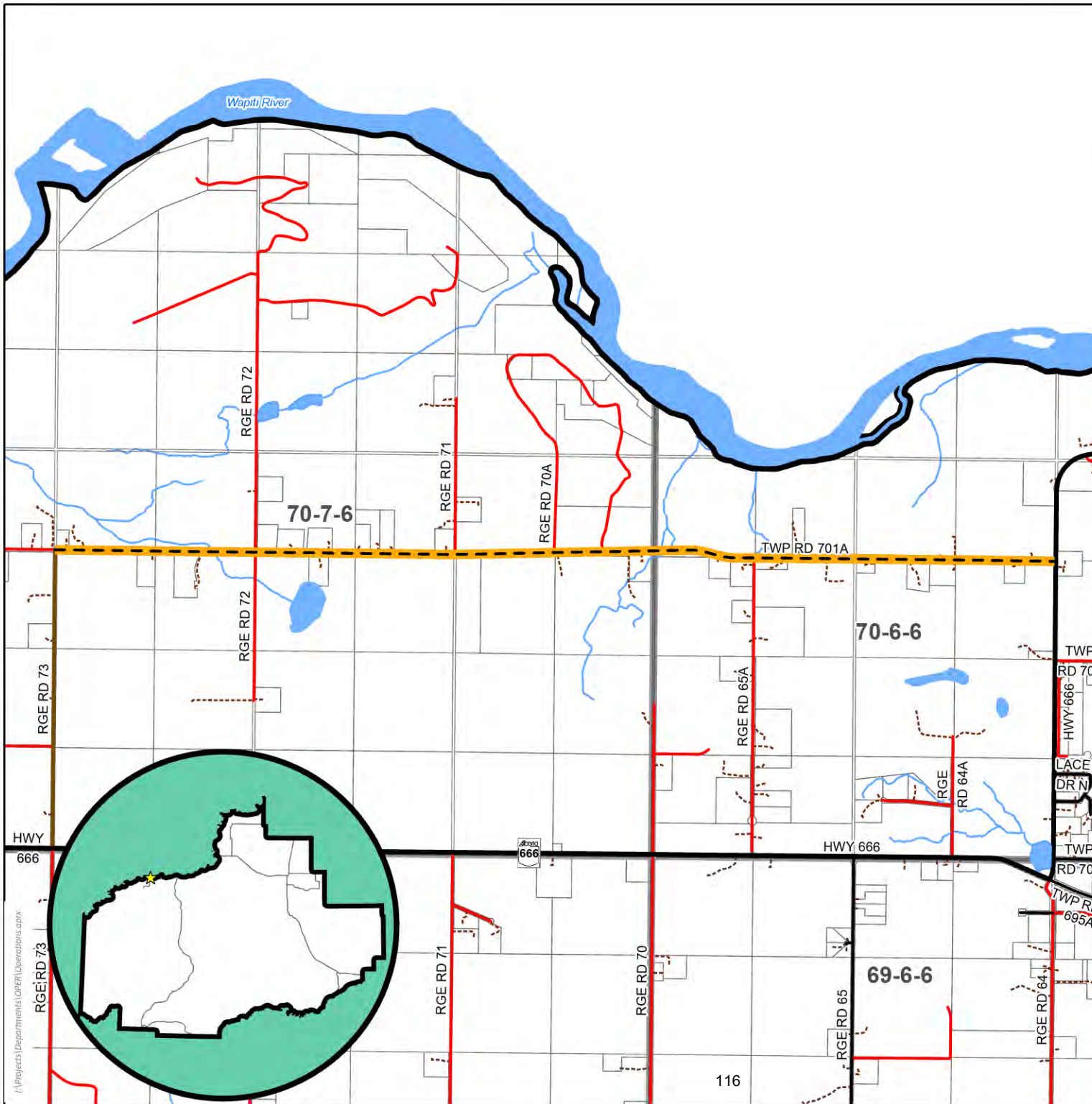
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the engineering firm of Council's decision.

ATTACHMENT(S):

- PDF Township Road 701A Location Map
- Recommendation



Road Projects 2022 TWP RD 701A

Legend

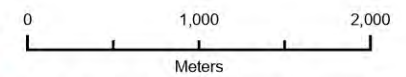
Road Project

Road

- Driveway
- Gravel
- Other
- Paved

Base Features

- Cadastre
- Town




Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
© M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



#101-10530 117 Avenue
Grande Prairie, AB T8V 7N7
Phone: 780-538-2070
Fax: 780-518-3252

BID BREAKDOWN SUMMARY

Consultant:

Allnorth Consultants Limited

Client:

Municipal District of Greenview No. 16

Project:

Township Road 701A Overlay

Date:

19-May-22

Project Code:

PV22002

Project #:

2200121

Unit Price Schedule- Township Road 701A Overlay (STA 10+000 to STA 18+183)

Knelsen - \$2,246,276.28

Wapiti - \$2,354,786.00

ITEM NO.	DESCRIPTION	UNIT	TOTAL QUANTITY	UNIT PRICE (\$)	TOTAL (\$)	UNIT PRICE (\$)	TOTAL (\$)
1	Mobilization (1.2.9)	lump sum	1	\$			
2	Site Occupancy (1.2.41) (Special Provisions)	day	1500	\$			
3	Cold Milling Asphalt Pavement (50 mm) (3.16.6) (Special Provisions)	m²	78000	\$			
4	Crack Repair – Spray Patch (Deletable) (3.33.6) (Special Provisions)	m	9000	\$			
5	Granular Fill - Designation 2 Class 25 (For transitional asphalt-to-gravel "ramps") (3.6.8) (5.2.5) (Special Provisions)	t	500	\$			
6	Asphalt Concrete Pavement (EPS) – Type "M1" (FG 52-34) (3.50.7) (3.2.4.1) (Special Provisions)	t	16200	\$			
7	Durable Pavement Messages – Stop Bar – Supplying Paint and Painting (5.20.5) (7.3.5)	message	1	\$			
8	Durable Pavement Messages – Stop Ahead – Supplying Paint and Painting (7.3.5)	message	1	\$			
9	Durable Pavement Messages – Stop – Supplying Paint and Painting (7.3.5)	message	1	\$			
10	Milled Rumble Strips for Stop Conditions (3.52.4.2)	set	1	\$			
11	Flexible Guide Post/Delineator – Round – Supply and Install (5.28.3) (2.19.4.5) (Special Provisions)	posts	100	\$			
12	Roadway Lines – Supplying Paint and Painting (Directional Dividing and 2 Edge Lines) (5.20.5) (7.2.6)	Km	8.183	\$			
13	Intersection Lines – Supplying Paint and Painting (5.20.5) (7.2.6)	Intersections	2	\$			
TOTAL (Including Site Occ):					\$ 2,246,276.28		\$ 2,354,786.00
TOTAL (Minus Site Occ)					\$ 2,213,276.28		



REQUEST FOR DECISION

SUBJECT:	Valleyview Airport		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2021	CAO:	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	DIR: RA	PRESENTER: RA
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve the cost sharing on the Valleyview Airport Rehabilitation work, at \$255,000.00, with funds to come from Unrestricted Reserves upon Valleyview being granted the Community Airport Grant.

BACKGROUND/PROPOSAL:

Greenview and the Town of Valleyview have a joint agreement for Cost Sharing and Maintenance Operations for the Valleyview Airport. The agreement has been in place since January 1, 2005. The Airport was originally surfaced in 1970 and has only has maintenance (crack sealing and Line painting) done since.

The Airport runway, taxiway and aprons are showing their age with excessive cracking and are due for a rehabilitation. The airport is also wanting to build an additional Hanger to help meet the local demands. Greenview has had one recent request from a rate payer, asking for an additional hanger to be built at the Airport.

The Town has already engaged McElhanney for a report showing cost estimates of the proposed surface work. The town has applied for the “Community Airport Grant” to cover 75% (\$1,317,728.13) of the associated costs but is requesting Greenview cost shares the overlay and hanger remaining portions. The estimate for Greenview’s cost sharing portion for the overlay and hanger construction is \$255,000.00.

The Valleyview Town Council has voted to proceed with the required Airport Rehabilitation work, in the current year (2022). The town has not received final confirmation regarding their success with the applied for grant, however it is anticipated that they will be receiving it (full 75%).

Due to the Town Council now electing to proceed if the grant is received, Greenview administration is now bringing this forward for Council consideration. If approved, Administration will only proceed if the grant is received in full. If the Town does not receive the grant in full and alternate funding provisions are required Administration will bring that forward to Council at that time.

The Unrestricted Reserve has an unaudited balance at end of 2021 of \$1,092,213.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Benefit of the recommended action is that the Airport will be maintained to an operational standard.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There is no disadvantage to the recommend action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny or alter the recommended action.

Alternative #2: Council has the alternative to ask for a joint meeting with Valleyview to discuss the project further.

FINANCIAL IMPLICATION:

Direct Costs: \$255,000.00

Ongoing / Future Costs: Annual Agreement costs

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision, Administration will follow up with the Town of Valleyview on the Grant and inform Council.

ATTACHMENT(S):

- McElhanney -- Valleyview Airport Full Pavement Rehabilitation Budget
- McElhanney -- Valleyview Airport Minimum Pavement Rehabilitation Budget
- McElhanney -- Valleyview Airport Full Pavement Rehabilitation Cost Breakdown
- Valleyview Airport Agreement

**Town of Valleyview
Valleyview Airport Pavement Rehabilitation
Construction Costs Unit Price Schedule**



McElhanney

Item	Reference	Description	Unit	Unit Price	Estimate Quantity	Extension
SCHEDULE A - Runway Rebuild						
1.01	GCS 1.2.9	Mobilization	l.s.	9%	1.0	\$ 19,219.14
1.02		Coordination with Lighting Contractor	l.s.	\$ 5,000.00	1.0	\$ 5,000.00
1.03		Full Depth Asphalt Removal c/w Sawcutting (Heaved Areas)	m ²	\$ 28.38	800	\$ 22,704.00
1.04		Granular Base Course Removals (Heaved Areas)	m ³	\$ 25.00	186	\$ 4,650.00
1.05		Unsuitable Clay Sub-Grade Removals (300mm Heaved Areas)	m ³	\$ 25.00	240	\$ 6,000.00
1.06		Woven Geo-textile - Supply and Place (Heaved Areas)	m ²	\$ 3.75	800	\$ 3,000.00
1.07		Granular Base Course - Supply and Place (Des 3 Class 20) (615 to 685mm; Heaved Areas)	m ²	\$ 133.87	800	\$ 107,096.00
1.08		Asphalt Concrete Pavement - Supply and Place (225mm Heaved Areas)	m ²	\$ 87.62	800	\$ 70,096.00
Schedule A Construction Estimate						237,765
SCHEDULE B - Runway Overlay						
1.01	GCS 1.2.9	Mobilization	l.s.	9%	1	\$ 124,263.68
1.02		Asphalt Concrete Pavement Milling (40mm Runway)	m ²	\$ 27.50	22,539	\$ 619,822.50
1.03		Asphalt Concrete Pavement Overlay - Supply & Place (70mm Runway)	m ²	\$ 20.00	23,338	\$ 466,760.00
1.04		Pavement Markings - Supply & Install (Runway)	l.s.	\$ 44,125.00	1	\$ 44,125.00
1.05		Lighting - Supply & Install	l.s.	\$ 250,000.00	1	\$ 250,000.00
Schedule B Construction Estimate						1,504,971
SCHEDULE C - Taxiway Overlay						
1.01	GCS 1.2.9	Mobilization	l.s.	9%	1.0	\$ 10,899.90
1.02		Asphalt Concrete Pavement Milling (40mm Taxiway)	m ²	\$ 27.50	2,493.0	\$ 68,557.50
1.03		Asphalt Concrete Pavement Overlay - Supply & Place (70mm Taxiway)	m ²	\$ 20.00	2,493.0	\$ 49,860.00
1.04		Pavement Markings - Supply & Install (Taxiway)	l.s.	\$ 2,692.50	1.0	\$ 2,692.50
Schedule C Construction Estimate						132,010
SCHEDULE D - Apron Overlay						
1.01	GCS 1.2.9	Mobilization	l.s.	9%	1.0	\$ 25,004.48
1.02		Asphalt Concrete Pavement Milling (40mm Apron)	m ²	\$ 27.50	5,849.0	\$ 160,847.50
1.03		Asphalt Concrete Pavement Overlay - Supply & Place (70mm Apron)	m ²	\$ 20.00	5,849.0	\$ 116,980.00
Schedule D Construction Estimate						302,832
Total Construction Estimate						2,177,578

MEMORANDUM

To
 Jim Baumgardt, Director of Public Works
 Public Works, Town of Valleyview

From
 Colby Dechant, Civil Technologist
 Peace River

Re
 Town of Valleyview Airport Rehabilitation

Date
 November 12, 2021

The purpose of this memorandum is to provide the Town of Valleyview with a cost estimate for the removal and replacement of the three cracked areas along the runway. The three cracked areas have been identified in Figure 1 below:

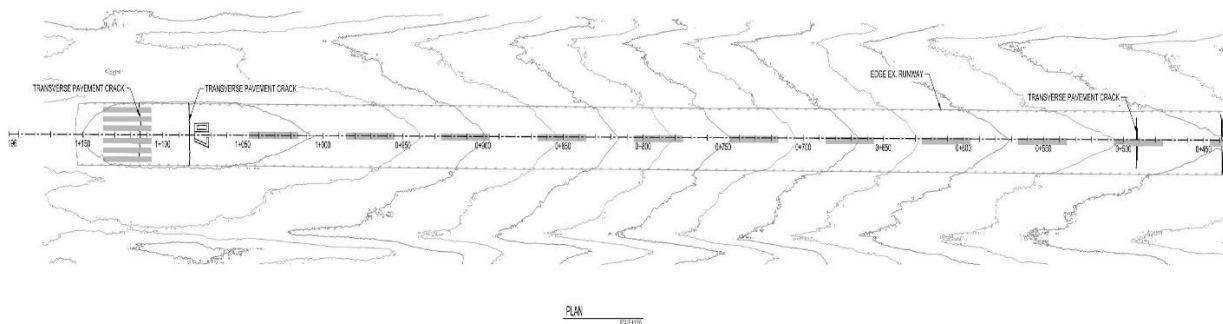


Figure 1: Cracked Areas Identified Along Runway

COST ESTIMATE

Table 1: Summary of Cost Estimate of the Valleyview Airport Runway Rebuild

Town of Valleyview Valleyview Airport Pavement Rehabilitation Runway Rebuild Cost Estimate	
Cost Estimate	Description
	Runway Rebuild
Engineering/Consulting	\$21,355
Construction Costs	\$232,765
Total (Excl. GST)	\$254,120

The cost estimate for the runway rebuild includes the full depth removal of the existing structure, the installation of woven geotextile fabric, supply and placement of the granular base course, and the supply and placement of asphalt concrete pavement at the three cracked locations. The total cost for the runway re-build at these locations is estimated to be \$254,120. The complete unit price breakdown can be found in Appendix A.

CLOSING

Sincerely,
McElhanney Ltd.

Prepared by:

Colby Dechant

Colby Dechant, Civil Technologist
cdechant@mcelhanney.com
780-836-0669

Reviewed by:

Josh Warkentin, P. Eng., Division Manager
jwarkentin@mcelhanney.com
780-624-1234

APPENDIX A

UNIT PRICE BREAKDOWN

UNIT PRICE BREAKDOWN

Table 2: Unit Price Breakdown

Town of Valleyview Valleyview Airport Pavement Rehabilitation Construction Costs Unit Price Schedule						
				 McElhanney		
Item	Reference	Description	Unit	Unit Price	Estimate Quantity	Extension
SCHEDULE A - Runway Rebuild						
1.01	GCS 1.2.9	Mobilization	I.S.	9%	1	\$ 19,219.14
1.02		Full Depth Asphalt Removal c/w Sawcutting (Heaved Areas)	m ²	\$ 28.38	800	\$ 22,704.00
1.03		Granular Base Course Removals (Heaved Areas)	m ³	\$ 25.00	186	\$ 4,650.00
1.04		Unsuitable Clay Sub-Grade Removals (300mm Heaved Areas)	m ³	\$ 25.00	240	\$ 6,000.00
1.05		Woven Geo-textile - Supply and Place (Heaved Areas)	m ²	\$ 3.75	800	\$ 3,000.00
1.06		Granular Base Course - Supply and Place (Des 3 Class 20) (615 to 685mm; Heaved Areas)	m ²	\$ 133.87	800	\$ 107,096.00
1.07		Asphalt Concrete Pavement - Supply and Place (225mm Heaved Areas)	m ²	\$ 87.62	800	\$ 70,096.00
1.08		Engineering Fees	I.S.	10%	1	\$ 21,354.60
Schedule A Construction Estimate						254,120
Total Construction Estimate						254,120

**Town of Valleyview
Valleyview Airport Pavement Rehabilitation
Budget Breakdown**



McElhanney

Budget Breakdown	Description				
	Runway Rebuild	Runway Overlay	Taxiway Overlay	Apron Overlay	Cost Estimate Total
Engineering/Consulting	\$ 23,776.50	\$ 150,497.10	\$ 13,201.00	\$ 30,283.20	
Construction Costs	\$ 237,765.00	\$ 1,504,971.00	\$ 132,010.00	\$ 302,832.00	
Total:	\$ 261,541.50	\$ 1,655,468.10	\$ 145,211.00	\$ 333,115.20	\$ 2,395,335.80



REQUEST FOR DECISION

SUBJECT: **Township Road 714, 720 and 722**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2022
DEPARTMENT: CONSTRUCTION & ENGINEERING
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: RA
LEG: SS
MANAGER: LT
PRESENTER: LT

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the evaluation report for Township Roads 714, 720, and 722 as presented.

MOTION: That Council approve additional funding in the amount of \$238,000.00 to the 2022 Roads Professional Services 9-90-201-000-6040 operational budget, for the purpose of additional maintenance on Township Roads 714, 720 and 722, with funds to come from the Roads Infrastructure Reserve.

MOTION: That Council cancel capital project RD22005.

BACKGROUND/PROPOSAL:

During Council deliberations Township Road 722 West of Hwy 49 to Range Road 230 north of Valleyview was in the budget as a tentative 5-year projected budget. Councillor Mr. Dale Smith requested Administration investigate Township Road 714, Township Road 720, and Township Road 722 to determine which was the best candidate for a regrade.

After deliberations between administration and after the site visits it has been determined that the roads listed, in fact have a good structure and would be much more beneficial to have the ditches re-established throughout versus funding a regrade. Although, each road does have concerns that should be addressed.

Township Road 714 – Currently has a 20m right of way, approx. 7km of road length from Hwy 49 to Range Road 230. Road top varies between 7.5m to 8.5m throughout. There are some considerably wet areas on both sides of the road between Range Road 223 and Range Road 224 and Range Road 222 and 221. The recommended action for this road is to purchase right of way where possible, widen the ditch, ensure the slopes are to the 3:1 specification and replacement of culverts where required. The average daily traffic count is 75 vehicles per day as of April 2022.

Township Road 720 – Currently has sporadic boundaries which include 5500m of 20m right of way, 1660m of 25m right of way, and 480m of 30m right of way. Approx. 7.6 km of road length from Hwy 49 to Range Road 225. Road top varies between 7.5m to 8.5m throughout. There are some areas of concern where water is being held and will require drainage. The recommended action for this road is to purchase right of way where possible, widen the ditch, ensure slopes are to the 3:1 specification and replacement of culverts where required. The average daily traffic count is 89 vehicles per day as of April 2022.

Township Road 722 – Currently has sporadic boundaries which include 4000m of 20m right of way, 2400m of 25m right of way, 500m of 30m right of way and 1400m of 40m right of way. Approx. 8.3km of road length from Hwy 49 to Range Road 225. Road top varies between 7.5m to 9m throughout. There are some areas of concern where water is being held and will require some drainage. The recommended action for this road is to purchase the right of way where possible, re-establish ditches, ensure slopes are to the 3:1 specification and replacement of culverts where required. The average daily traffic count is 97 vehicles per day as of April 2022.

Administration investigated Township Road 722 for a shoulder pull candidate, although, discussions with other departments and the requirements of ditch grade and other work, this did not seem feasible at this time. There is a large amount of water along this area where Administration would recommend having that rectified prior to a shoulder pull.

Overall, Administration recommends ditching and culvert replacements for the 2023 season on all 3 roads mentioned. This would serve as a better value for Greenview to use the funds accordingly to cover more area for maintenance than one road regrade. The increase in operational funds in 2022 would be used for a design, plans, land purchase etc. for all three roads. The construction will occur in the 2023 season.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is have a better understanding of the overall condition and requirements needed to maintain these roadways.
2. What benefit of following the recommended action is it will give the ability maintain a larger roadway distance while reducing the amount of operational budget required.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to leave the engineering and construction budget in the 2022 Capital Budget; however, Administration does not recommend this action because the regrade is not required.

FINANCIAL IMPLICATION:

Direct Costs: \$238,000.00

Ongoing / Future Costs:

Ongoing costs to maintain, gravel, snow removal and drainage concerns

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Photos Twp. 714
- Photos Twp. 720
- Photos Twp. 722
- **Overview Map of 714, 720 and 722**
- PowerPoint Presentation

Twp. 714

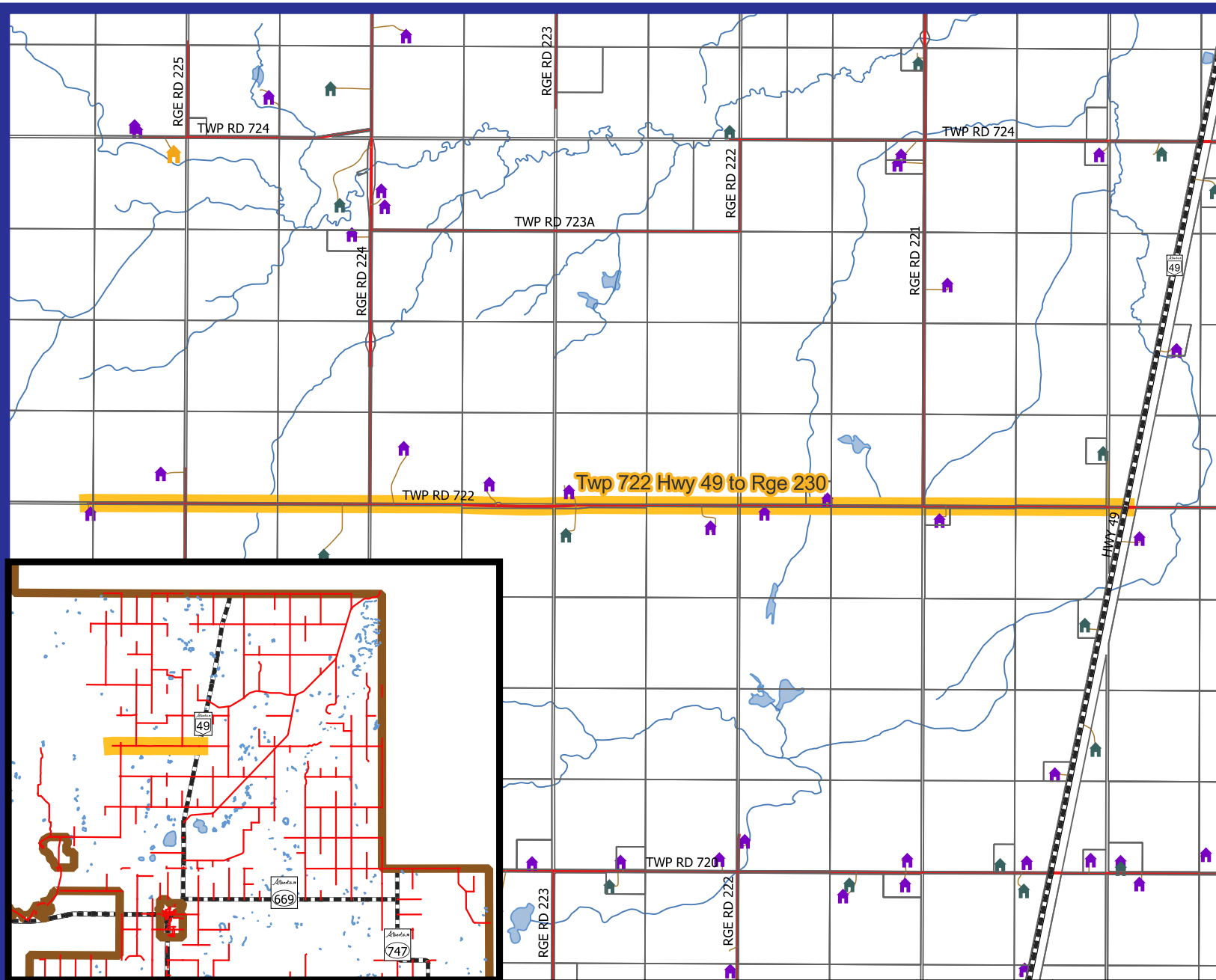


Twp. 720



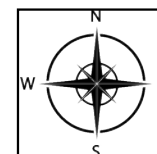
Twp. 722



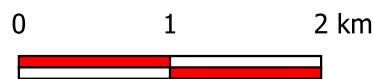


Legend

- 2022 Road Projects
- Roads by Jurisdiction
 - MUNICIPAL
 - PRIVATE
 - PROVINCIAL
 - Cadastre
 - Hydro Area
 - Hydro Line



MD Road Projects 2022 RD22005 - Township 722



133

UTM Zone 11

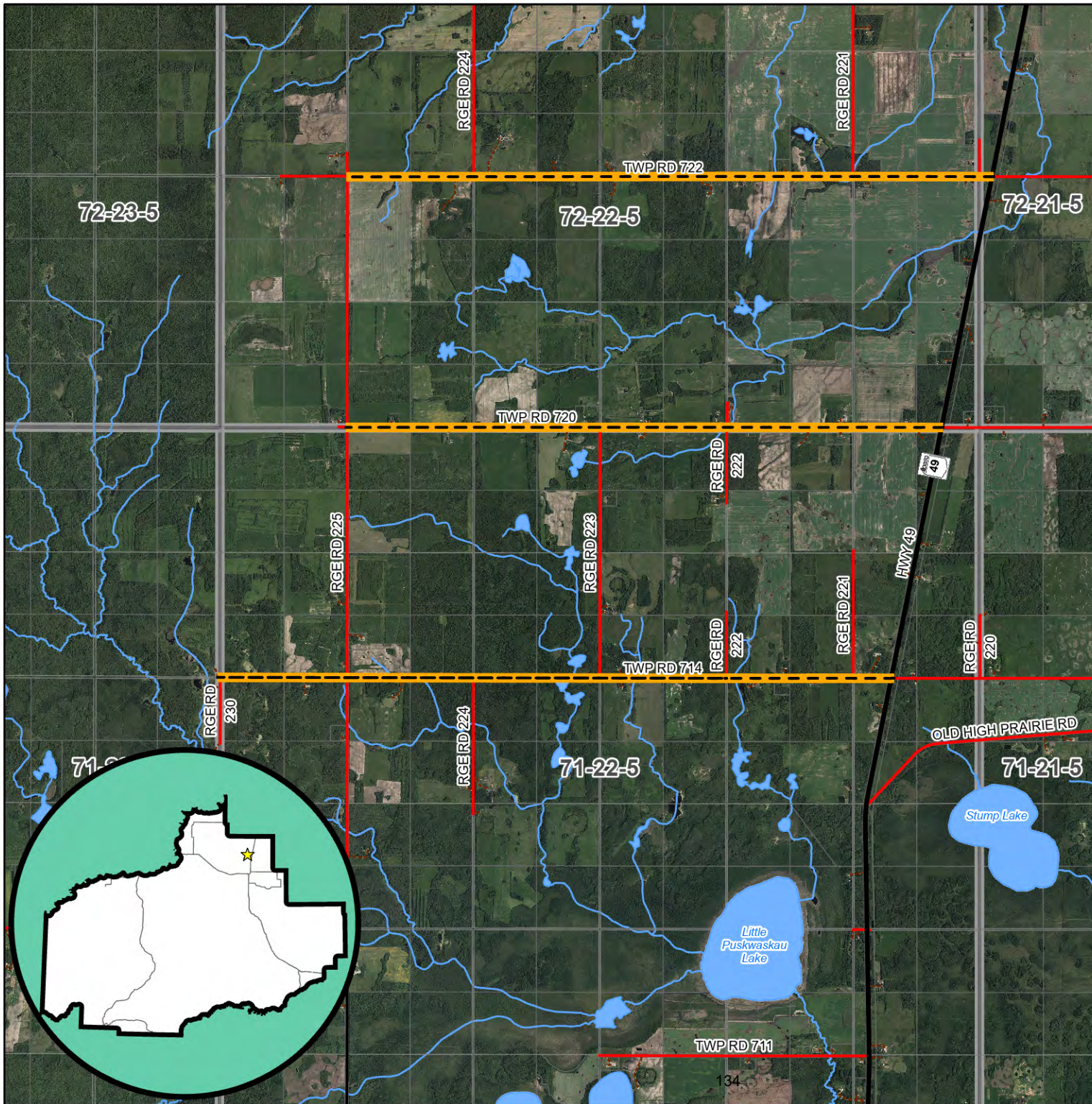
1:50,000

Date: 11/22/2021

The MD of Greenview makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the MD of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the MD of Greenview.

© 2021 MD of Greenview. All Rights Reserved.



Road Projects 2022 Re-Ditching Overview

Legend

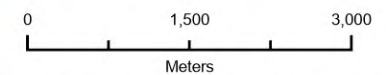
Road Project

Road

- Driveway
- Gravel
- Other
- Paved

Base Features

- Cadastre
- Town



Produced: May, 2022 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.
© M.D. of Greenview No. 16. All Rights Reserved.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





























REQUEST FOR DECISION

SUBJECT:	Agricultural Plastics Recycling Program		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the donation from Cleanfarms of two silage wrap/bale wrap compactors in order for the Agricultural Service Department to participate in the Cleanfarms Grain Bag and Twine pilot program.

BACKGROUND/PROPOSAL:

In 2018, the Alberta Government launched the Agricultural Plastics Recycling Pilot Program. The program is aimed at determining costs associated with the implementation of a provincial program addressing end-of-use concerns surrounding agricultural film plastics. The program is managed by CleanFarms, an organization that Greenview has had a long-standing relationship with, related to the recycling of pesticide containers.

On March 16th, Agricultural Services and Environmental Services participated in a presentation from CleanFarms regarding what potential there is to move forward with a full-fledged Agricultural Plastics Recycling program in Greenview. Cleanfarms stated that they are looking for additional participants and Greenview could be an ideal location. Through this presentation, CleanFarms offered to donate two silage wrap/balewrap compactors for use in Greenview at an estimated value of \$7,000.00. The donation contract for these two implements requires signing prior to moving forward. The silage and bale wrap plastic recycling is a pilot program funded by the federal government, representing an effort to address the end of life of these classes of agricultural plastic film. Previously, these plastics did not meet specifications for cleanliness insisted on by recyclers.

Twine collection bags were requested by Environmental Services from CleanFarms and will be utilized at Greenview transfer sites. These bags will be handed out to interested stakeholders to collect twine and then full bags are collected by Cleanfarms at no cost. This partnership has not been formalized and should Council not wish to persure the grain bags recycling, Greenview is free to participate as only a twine recycling site.

Expansion of recycling efforts to include the collection of grain bags could move forward, with a potential launch in the fall of 2022 . Administration included funding in the 2022 budget for labour to facilitate the agricultural plastics recycling program. In discussing program development with CleanFarms, it was advised the program be offered as a service. This is program is operating using this model currently in Wheatland

County. Staff would book appointments with producers to roll grainbags on-site, decreasing the potential labour requirement of unrolling and re-rolling of improperly prepared grain bags.

This item was brought to the Agricultural Services Board for discussion and the Board did not recommend the program to Council due to their concern with uptake by the local producers. Additional concern was that producers currently pay an environmental handling fee when purchasing grain bags, silage and bale wrap. The Board wanted to know where these fees collected by retailers go, with a clear indication given that these funds should be used to establish a service to producers related to pick-up and preparation of agricultural plastic recyclables. The Board was concerned about taxpayers paying to have the waste dealt with rather than retailers and the barriers to program uptake should there be no on-farm service.

Administration has since inquired with retailers and confirmed that the environmental handling fees collected go to CleanFarms to fund recycling efforts coordinated and delivered by the non-profit, such as the following permanent recycling programs: one for the Pesticide and Fertilizer Container Programs and the other for the Return-to-retailer based program for unused or unwanted Pesticide & Livestock Medication.

The Alberta Agricultural Plastics Recycling Pilot is anticipated to run until August of 2023 with establishment of a permanent program being the end goal. Active pilot program participants listed on the CleanFarms website are primarily municipalities. Should Alberta establish a Agricultural Plastic Recycling Program on a permanent basis, it is possible that retailer fees would remain in Alberta, similar to the program currently in its 3rd year of pilot in Saskatchewan. In Saskatchewan, most collection sites for twine and grain bags is facilitated on a municipal basis.

At this time, administration sees value in participating in the pilot program and moving forward with recycling efforts. Although ASB is uncertain of the uptake of the program by individual producers, administration will review program efforts and look at ways to best provide the service to producers in upcoming years. Potential to expand the program in 2023 for onsite collection will require some funding for additional equipment. A bale picker and two trailers are part of the future capital budget forecasting and would be required for the program to be fully implemented to an onsite collection service in 2023. The bale/silage wrap compactors are made of welded pipe and transporting without a trailer would be difficult. Alternatively, we could utilize available trailers and drop off at producers farms for trial. The costs below are estimated and quotes will be requested and part of the 2023 budgeting process. The bale picker is based on the Wheatland County model that has a staff member make appointments with producers, drive to their farm, roll up the grain bag, load with the bale picker on a flat bed truck and move on to the next farm.

Currently the cost of the space required for one grain bag in the landfill is approximately \$100. Through this program, Cleanfarms will pay \$55 per tonne which is equivalent to approximately 5 bags. The total cost saving for the 1 tonne is \$550; the actual dollar value reimbursed is \$55 and the rest is made up through the space savings at the landfill site.

This initiative, while may be cumbersome initially to the producers and individually they may not see value for their efforts, the overall environmental impact and savings for the landfills is the overarching goal for Greenview.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council entering into the Cleanfarms Grain Bag and Twine program contract and accepting the donation of silage/bale wrap compactors is the formal establishment of the Greenview Agricultural Plastics Recycling Program for Greenview.
2. The benefit of accepting the two silage wrap/balewrap compactors is the potential of recycling these previously unrecyclable waste products and potentially extending the life of the landfill.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Greenview must accept all liability as part of the donation of the compactors, and must be mitigated by additional insurance.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost:

Below reflects the capital and operational implications that will result in the 2022 and 2023 calendar years for the new Cleanfarms Grain Bag and Twine pilot program, however, note the bale picker is currently included in the capital budget, scheduled for 2023:

Capital	2022	2023
capital 1- trailer	\$0.00	\$8,000.00
capital 2- trailer	\$0.00	\$8,000.00
capital 3- bale picker	\$0.00	\$35,000.00
Total	\$0.00	\$51,000.00

Operational	2022	2023
insurance costs	\$300.00	\$300.00

This is an estimate, actual may be +/- listed value.

Greenview would receive \$55 for every tonne recycled. Of note, one grain bag takes up approximately 1 m³ of space in landfills. The cost of this space in the landfill is roughly estimates to be valued at \$100 per 1m³

Rebate	Measurement	Weight	Muni Cost
	1m ³	400 lbs	\$100 landfill space
\$55.00	1 tonne	2204.62 lbs	\$550 landfill space

STAFFING IMPLICATION:

A 0.25 FTE increase to the current rental coordinator position was approved in the 2022 budget to facilitate the Greenview Agricultural Plastics Recycling Program implementation and is anticipated to capture all potential staffing increases for 2022. Future impact to the budget will be brought forward in the 2023 operational budget planning process.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will follow the direction from Council's decision.

ATTACHMENT(S):

- Cleanfarms 2022 Program in Alberta
- Grain Bag & Twin Recycling Generic
- Collection Site Example Content Newsletter
- Alberta Ag Plastic Pilot Agreement
- Donation & Release of Liability Agreement



2022 Ag-Waste Recycling/Safe Disposal Programs in Alberta

February 2022

Since 2010: Industry led, industry funded stewardship

Cleanfarms

- Canadian non-profit industry stewardship organization committed to environmental responsibility through proper management of inorganic agricultural waste

~80 members

- Pesticide, fertilizer, seed, animal health medication, ag plastics industries



Cleanfarms: Canada-wide Program History



pesticide containers



pesticide bags (east)



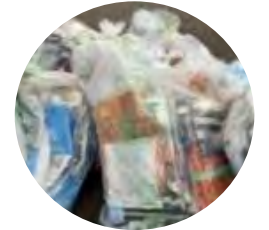
bulk pesticide containers



bulk fertilizer containers



grain bag and twine pilot (AB)



seed, pesticide, & inoculant bag pilots (west)



old & obsolete pesticides



obsolete animal health medication



fertilizer containers



seed bags (east)



grain bags (SK)



fertilizer bulk bags (QC)



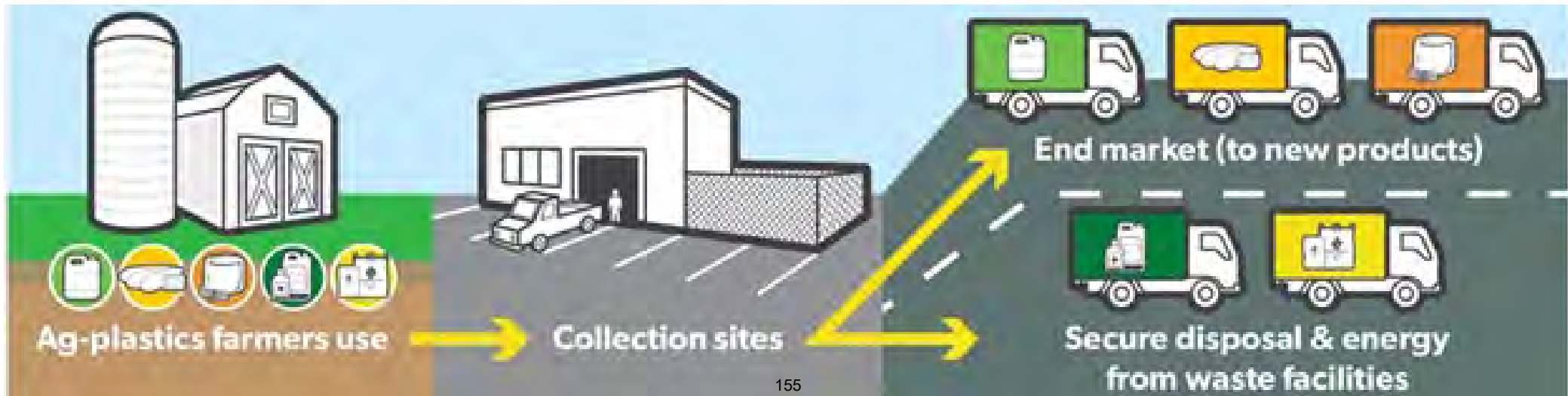
bale wrap, silage film, & twine pilots (east & west)

1989 1998 2006 2009 2010 2013 2015 2016 2018 2019 2020 2021

Our Vision:

Cleanfarms contributes to a healthier environment and a sustainable future by recovering and recycling agricultural and related industry plastics, packaging and products.

Approach:



Permanent Programs



Up to 23L Pesticide & Fertilizer Containers

Containers up to 23L



Above 23L Pesticide & Fertilizer Containers

Totes & drums



Unwanted Pesticides & Old Livestock/Equine Medication

Unwanted pesticides & livestock meds

Pilot Programs



Grain bags



Twine

Grain Bags & Twine (GoA - AAFRED)



Bags & large tote bags

Seed, Pesticide, & Inoculant Bags (Industry-funded)



Bale wrap & silage film

Bale and Silage Film (CASPP)

Permanent Programs in Alberta



Up to 23L Pesticide & Fertilizer Containers – **Return to Municipal & Retail**

- Phasing out a portion of the municipal locations each year from lowest-volume to highest-volume over three years
- Blended collection logistics for the duration of the transition
- May-October collections



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs



Up to 23L Pesticide & Fertilizer Containers – **Background Information**

- Collection of <23L containers still occurs at municipal landfill and waste transfer stations in 2/10 provinces – AB & MB
 - All other provinces use Return-to-Retail model
- In September 2021, Cleanfarms staff took a recommendation to the Board of Directors that the jug collection program in AB & MB should be transitioned to a return-to-retail model
 - The recommendation was passed



Up to 23L Pesticide & Fertilizer Containers – **3-year Transition Plan**

- Close municipal sites in order of volume collected:
 - Zero volume sites – close early 2022
 - Lowest volume sites – close by Dec 31, 2022
 - Medium volume sites – close by Dec 31, 2023
 - Largest volume sites – close by Dec 31, 2024
- A coordinated effort will ensure that, as municipal locations are closed, retailers in the affected areas are willing to accept containers to ensure the continued support and participation of growers.



Above 23L Pesticide & Fertilizer Containers – **Return to Retail**

- Non-deposit bulk containers
- 2020 AB Collection – 20,413 drums/totes
- 2021 AB Collection – 20,655 drums/totes



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs



Unwanted Pesticide & Livestock Medication – **Return to Retail**

- Fall 2022 – North of Red Deer and Peace Region Collection



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs

Pilot Programs in Alberta

Alberta Ag-Plastic. *Recycle It!* Program



Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating a \$1M pilot program to collect agricultural grain bags and twine for recycling.

Collections currently set to end August 31, 2023.

Program details: AlbertaAgPlastic.ca



The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

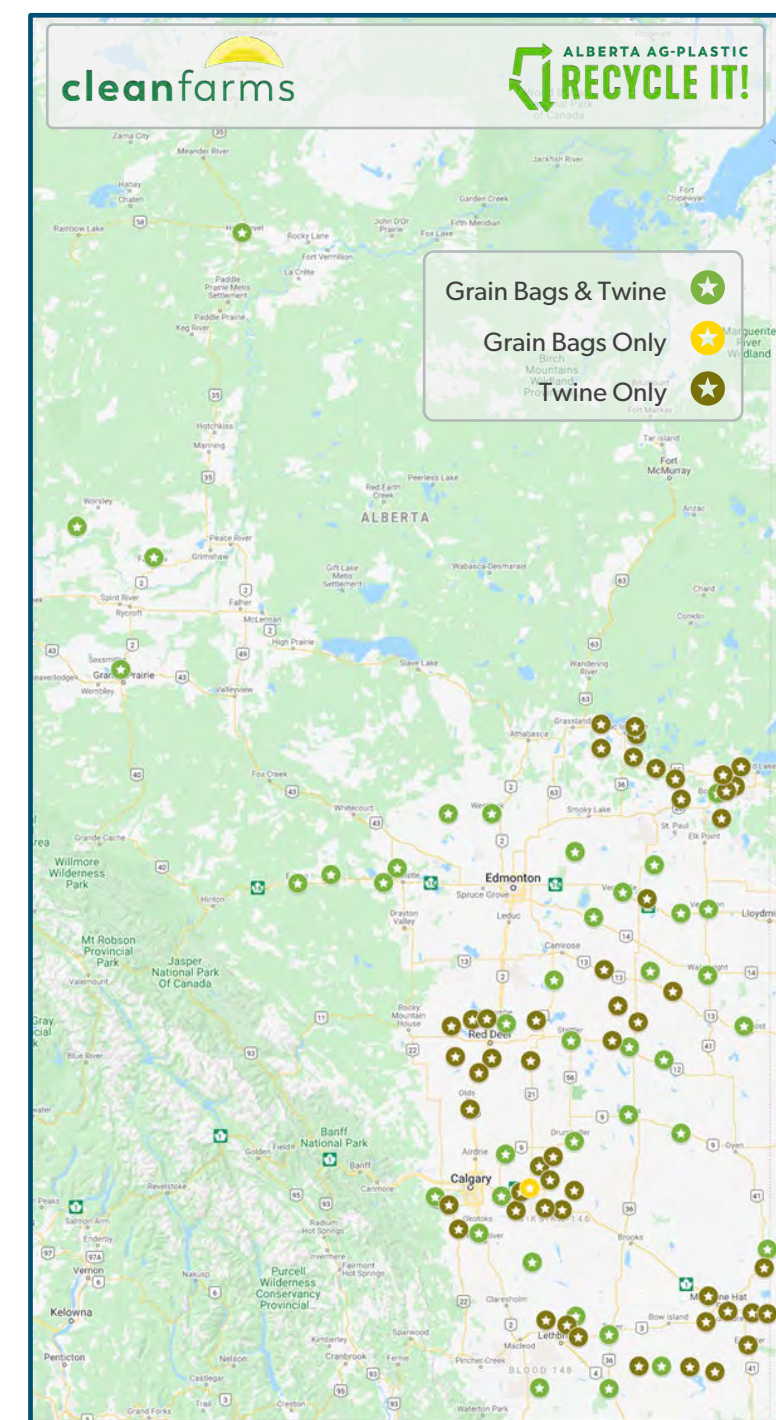
2019 Waste Characterization: Agricultural Plastic in Alberta

Plastic Type	2019 Estimated Total Annual Generation (tonnes) (rounded)	
	Minimum	Maximum
Bale Wrap	900	1,400
Grain Bags	1,480	2,500
Greenhouse Film	70	170
Silage Plastic	1,800	2,600
PP Twine	1,320	3,000
Net Wrap	400	560
Polypropylene Totes	520	600
Pesticide Containers	550	550
Sanitation Containers	4	4
Total Plastic Ag Waste	7,044	11,384

Grain Bags and Twine



- Extending pilot collection term
 - April 1, 2022 to August 31, 2023
- 33 Collection Partners [As of Dec 31, 2021]
 - 90 Collection sites
 - Grain bags only 1
 - Twine only 38
 - Grain bags & twine 51
- Adding twine collection sites to fill geographic gaps



Provincial Grain Bag and Twine Collection Totals (2019-10-01 - 2021-12-31)

Legacy Material ¹ (kg)		Pilot Collection (kg)	
Grain Bags	Twine	Grain Bags	Twine
309,714	37,943	1,336,566	173,508

Total Grain Bags

1,646,280

Total Twine

211,451

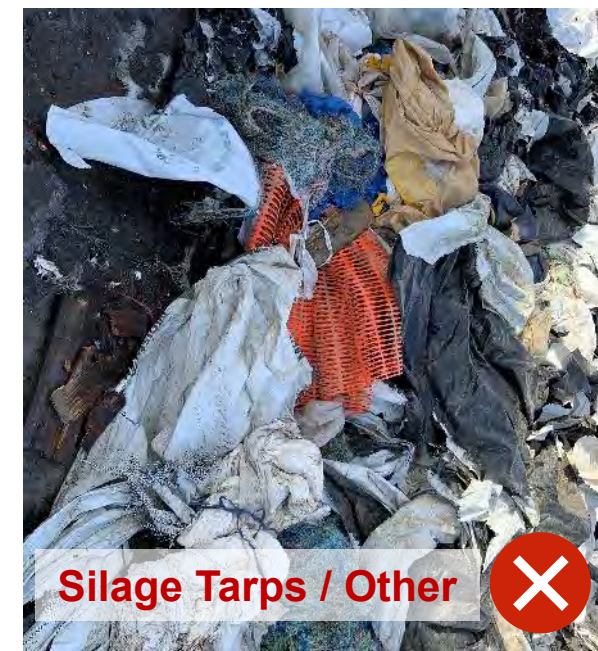
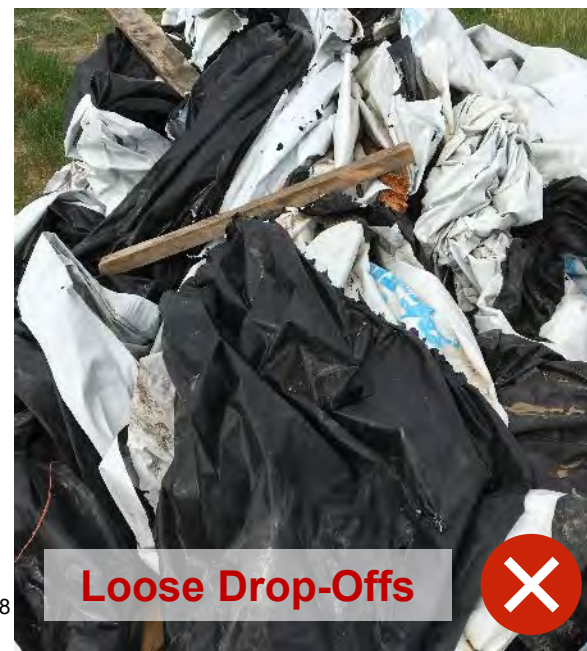
1. 'Legacy material' is defined as grain bags and/or twine that were collected and stored onsite by a collection site prior to signing a collection site agreement.

Grain Bags: Prepare it Properly

MUST BE:

- Free of excessive debris (mud, ice, grain)
- Tightly rolled with a mechanical grain bag roller
- Secured with twine (use as much as you would when baling hay)

- Hand-rolled bags or bags rolled with the extractor are loose and light, which make it difficult to handle/load efficiently for transport to a recycler; while silage tarps and other plastic are not currently recyclable under the pilot and contaminate the rest of the load.



Grain Bags: Prepare it Properly



Grain Bags: Prepare it Properly





An Alberta recycling facility where...



Grain bags are shredded and screened before washing...



Then melted in an extruder to create plastic pellets...



That are ready for manufacturing into new ag-film products.

Photos courtesy of PolyAg Recycling

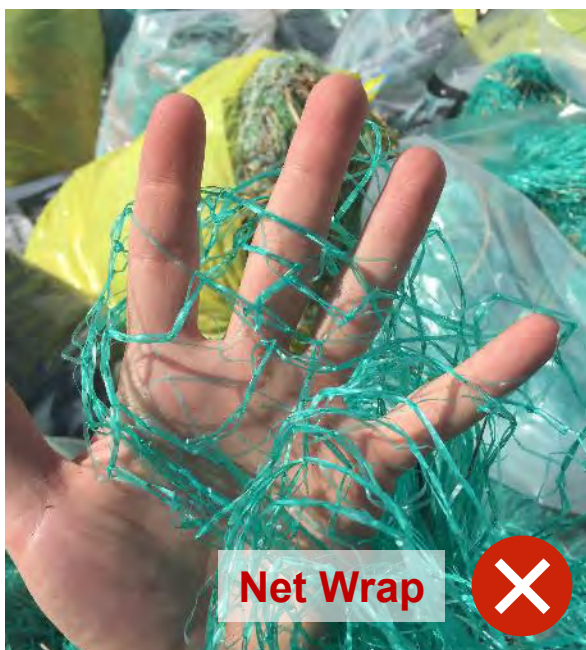
Twine: Prepare it Properly

Collection bags available free of charge from collection sites and some municipalities

MUST BE:

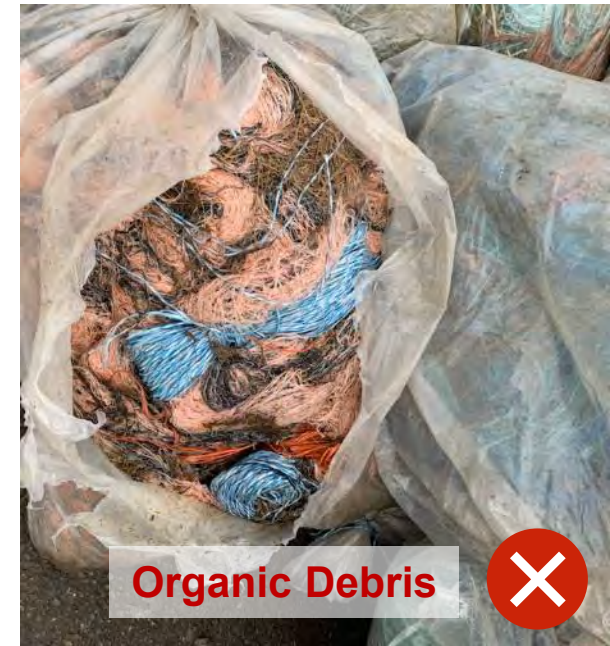
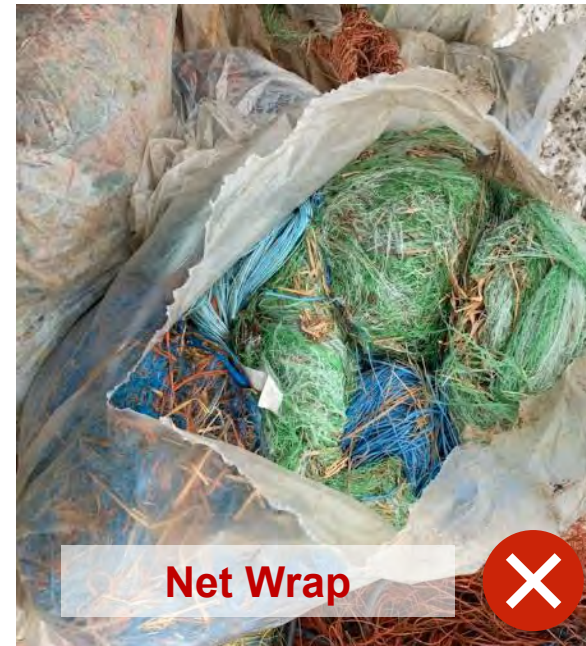
- Free of excessive debris (mud, ice, straw)
- Place in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or zip-tie. Store out of direct sunlight.

- There are currently no recycling markets for net wrap. Any bag containing net wrap, other rope/plastic, and organic matter, contaminates the bag of twine making the whole bag unrecyclable. The collection bag must only contain polypropylene twine.



Twine: Prepare it Properly

Collection bags available free of charge from collection sites and some municipalities



Industry Pilot: Seed, Pesticide, & Inoculant (SPI) Bags



SPI Pilot – Return to Retail

- 2022 - available to all retailers/seed dealers in AB
- May-October collections
- Click [here](#) for more information



[Click here to watch SPI participation video](#)

CASPP Pilot: AB Bale Wrap and Silage Film Collection



Where:

Why:

How:

Lethbridge County + 2022 Expand to other areas of AB

- Test manual baling systems for material consolidation
- (a) Municipal transfer stations for public use
 - (b) Mobile baling systems available for public use
 - (c) On-farm baling – compactors delivered to select farms

Click [here](#) for more information

Partners:



Agriculture et
Agroalimentaire Canada

Agriculture and
Agri-Food Canada

This project is funded in part by the Government of Canada through Agriculture and Agri-Food Canada's Canadian Agricultural Strategic Priorities Program (CASPP), a \$50.3 million, five-year investment to help the agricultural sector adapt and remain competitive.



CASPP Pilot: AB Bale Wrap and Silage Film Collection



Partners:



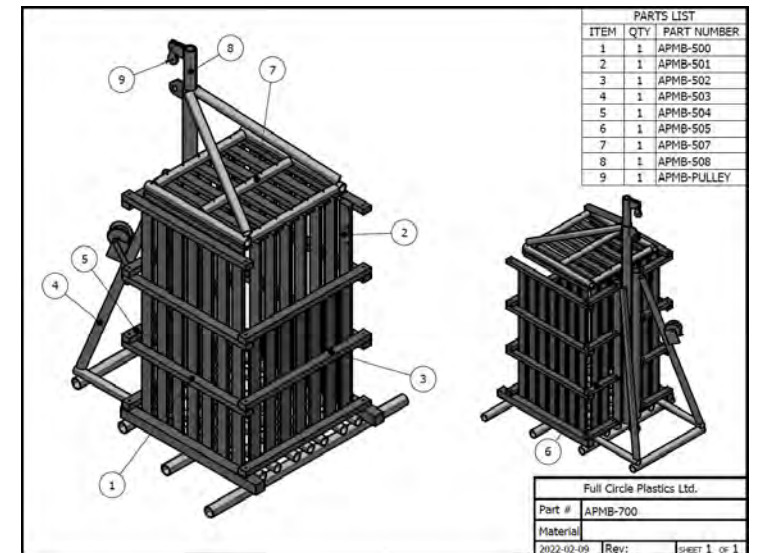
Design and manufacturing of baling systems using drill stem pipe and recycled chem jug/paint container dimensional lumber.

DBS ENVIRONMENTAL

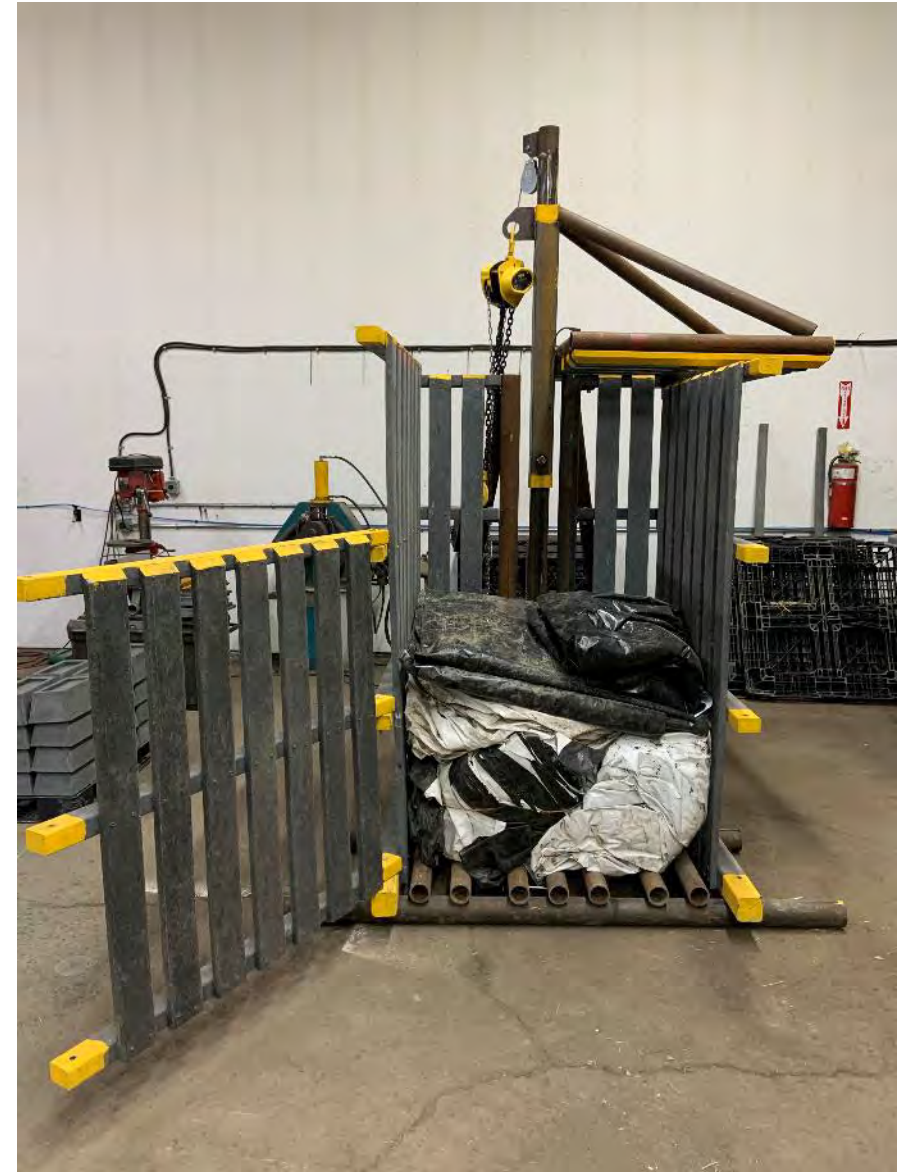
Transport/consolidation

Design plans available free to anyone who would like to build their own.

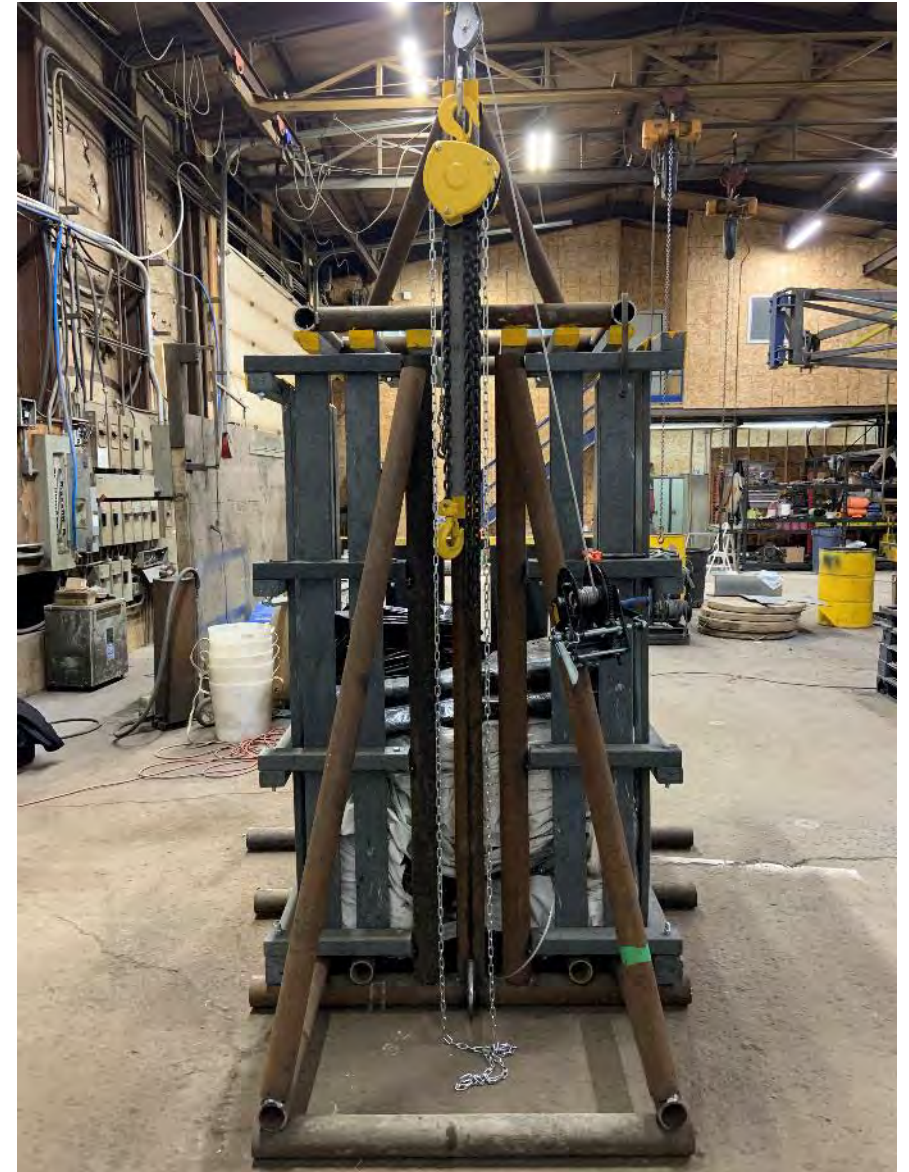
[Click to watch compactor 'how to' video](#)



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film

- A 15-yard roll-off bin of hand rolled silage plastic
- When folded instead of rolled and compressed with the manual baler
 - 42" x 42" x 31" bale
 - 566 lbs



182





Questions

Davin Johnson – Alberta Program Advisor
403.942.6012 | johnsond@cleanfarms.ca
cleanfarms.ca |   @cleanfarms

Grain Bag Recycling

3 steps to ensure your used grain bags can be accepted and recycled:

Please contact your local 'Alberta Ag-Plastic. Recycle It!' pilot collection site to confirm that it collects grain bags and/or twine, its hours of operation and if assistance is available.



1 Shake

- Please shake off as much organic material (spoilage, dirt, etc.) as possible*



2 Roll

- Must be rolled and tied with twine
- Rollers and compactors are available at some Alberta collection sites
- Contact your local collection site in advance to confirm



3 Return

- Bring grain bags that are rolled and tied securely to your local pilot collection site
- Visit AlbertaAgPlastics.ca to find your nearest collection site

*Excessively dirty or loose/unrolled bags may be rejected, subject to a landfill tipping fee or to additional charges at drop off.

For more information: 403-942-6012 cleanfarms.ca

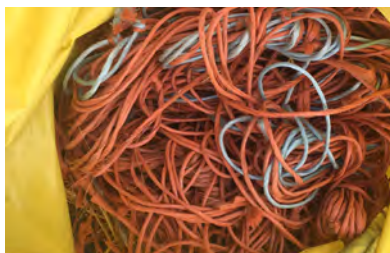


The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Twine Recycling

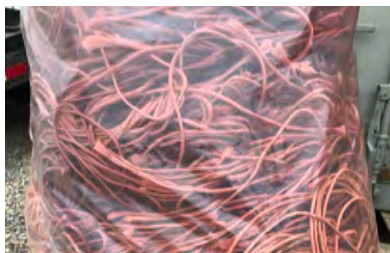
3 steps to ensure your used twine can be accepted and recycled:

Please contact your local 'Alberta Ag-Plastic. *Recycle It!*' pilot collection site to confirm that it collects grain bags and/or twine, its hours of operation and if assistance is available.



1 Shake

- Remove as much debris, snow or ice as possible*
- Do not include net wrap



2 Bag

- Obtain Cleanfarms recycling bag from collection site
- Place loose twine in a Cleanfarms recycling bag
- Poke small holes in bag at the bottom to drain water
- Secure bag tightly closed with twine or zip tie



3 Return

- Return to your local pilot collection site

*Excessively dirty twine, especially if knotted, may be rejected, subject to a landfill tipping fee or additional charges at drop off.

For more information: 403-942-6012 cleanfarms.ca



The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 1

Grain bag and twine recycling now available

Properly rolled and secured grain bags and bagged twine can be dropped off, free of charge, at <additional details>. Please call ahead <to schedule an appointment for drop-off> or <for site conditions and if any assistance is required to unload>.

<Sites to insert equipment available or special instructions here>

Note that grain bags and twine must be prepared properly prior to drop off. This will ensure a smooth drop off process which maximizes the recyclability of the material. Non-program material or material not prepared properly could be subject to additional fees.

Grain bags should be rolled tightly with a mechanical grain bag roller and secured with twine.

Clean plastic twine should be loosely placed in collection bags. Collection bags for recycling twine are available at <insert site location>. Please ensure there are no other materials, including netwrap, rope, or sisal twine in the collection bag, or the whole bag is un-recyclable.

Visit AlbertaAgPlastics.ca or <insert contact details (site manager, ag fieldman, etc.)>. to learn more about how to properly prepare your grain bags and twine for recycling and more news about this program.

About this program:

This initiative is part of the [Alberta Ag-Plastic. Recycle it!](#) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 2

Recycling grain bags and twine just got easier through the Alberta Ag-Plastic. *Recycle it!* program

Grain bag and twine recycling <is now/will be> available as part of a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Rolled grain bags and bagged twine can be dropped off, free of charge, at <insert site location>. Please call ahead ahead <to schedule an appointment for drop-off> or <for site conditions and if any assistance is required to unload>.

<Sites to insert equipment available or special instructions here>

Grain bags should be rolled tightly with a mechanical grain bag roller and secured with twine. Please ensure twine is clean, dry, and loosely placed in collection bags. Collection bags for recycling twine are available at <insert site location>. This helps to maximize the recyclability of the material.

Non-program materials such as netwrap, silage plastic, and bale wrap, or program material that are not prepared properly could be subject to additional fees. To find out how to prepare your materials, visit [AlbertaAgPlastics.ca](https://albertaagplastics.ca) or call <insert contact details (site manager, ag fieldman, etc.)>.

Thank you for helping Alberta build an agricultural plastics recycling program that helps keep our communities clean.

About this program:

This initiative is part of the [Alberta Ag-Plastic. *Recycle it!*](https://albertaagplastics.ca) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 3

Recycle your Twine and Grain Bags at the <insert location>

As of <insert date>, twine and grain bags can be recycled at the <insert location> under a three-year pilot program which is funded by the Government of Alberta. Go to <insert webpage> for details on location, hours of operation and contact information.

The pilot program is operated by Cleanfarms and is available free of charge to all Albertans. Be sure to reference the following instructions prior to dropping off your grain bags and twine for recycling to avoid rejection or tipping fees.

Grain Bag Recycling

1. **Shake** – Remove debris; grain bags need to be as clean as possible with care to remove as much organic material (spoilage, dirt, etc.) before or during rolling. Excessively dirty or loose/unrolled bags may be rejected or subject to a landfill tipping fee or additional charges at drop off.
2. **Roll** – Prepare grain bags by tightly rolling with a mechanical grain bag roller or baler, and then securing tightly with twine. Please contact <insert contact> to use the county grain bag roller.
3. **Return** – Please contact <insert contact> prior to dropping off material if unloading assistance is required and if you are unsure if you have prepared it properly.

Twine Recycling

1. **Shake** – Remove as much debris, snow, or ice as possible. *Excessively dirty twine may be rejected or subject to a landfill tipping fee or additional charges at drop off.*
2. **Bag** – Place loose twine in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or a zip tie. Please do not knot the twine. Twine collection bags made from 90% PCR content with perforated holes in the bottom are available at no cost to producers and can be obtained from <insert location/contact>. Contact <insert contact> for availability.
3. **Return** – Return to <insert location>. Please call <insert contact> before dropping off material to confirm hours of operation or if assistance is required.

Check out the [Frequently Asked Questions](#) for more information.

About this program:

This initiative is part of the [Alberta Ag-Plastic. Recycle it!](#) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 4

Recycle your Twine and Grain Bag at the <insert location>

Earlier this year, the <County/MD> began accepting twine and grain bags for recycling at the <insert location>, as part of a provincial Alberta Ag-Plastics. *Recycle It!* Pilot Program which runs through 2022.

If you have grain bags and twine to drop off for recycling, we ask that you follow the steps below to ensure your bags and twine can be accepted.

Grain Bag Recycling

4. **Shake** – Remove debris; grain bags need to be as clean as possible with care to remove as much organic material (spoilage, dirt, etc.) before or during rolling. Excessively dirty or loose/unrolled bags may be rejected or subject to a landfill tipping fee or additional charges at drop off.
5. **Roll** – Prepare grain bags by tightly rolling with a mechanical grain bag roller or baler, and then securing tightly with twine. Please contact <insert contact> to use the county grain bag roller.
6. **Return** – Please contact <insert contact> prior to dropping off material if unloading assistance is required and if you are unsure if you have prepared it properly.

Twine Recycling

4. **Shake** – Remove as much debris, snow, or ice as possible. *Excessively dirty twine may be rejected or subject to a landfill tipping fee or additional charges at drop off.*
5. **Bag** – Place loose twine in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or a zip tie. Please do not knot the twine. Twine collection bags made from 90% PCR content with perforated holes in the bottom are available at no cost to producers and can be obtained from <insert location/contact>. Contact <insert contact> for availability.
6. **Return** – Return for recycling.

For further details about the program, check out the frequently asked questions at <insert county/MD/ASB/waste commission page> or call <insert name> at <insert phone number>.

Content for Collection Site Newsletters and Social Media

General Information

- 1) Programs that help keep plastics out of the environment and recycled are hugely important in our efforts to convert to resource recovery and circular economy initiatives. Citizens of Alberta and, in fact, all Canadians are concerned that we should be recovering the natural resources we use to make products and packaging and reusing them to make new products. Recently, the federal government called for bans of single use plastics in the residential sector. The bans don't apply to plastics in the agricultural sector, but it should serve as an important call to action. We all have a responsibility to ensure resource materials in all sectors, including agriculture, are recovered for recycling and proper disposal, if needed.
- 2) The '**Alberta Ag-Plastic. *Recycle it!***' program will open up opportunities for farmers to adopt alternative disposal methods that help them be environmentally responsible and follow sustainable farming practices. Agricultural plastics are an important tool that producers use on farm to secure their commodity, now Alberta has a solution for the end of life for grain bags and twine in stead of other, more harmful methods of disposal.
- 3) When they are delivered to recycling end-markets, the plastic grain bags and twine are washed, shredded and pelletized before shipping to manufacturers who process the pellets into new products such as flower pots, used car parts, plastic dimensional lumber, garbage bags, and farm drainage tile, to name a few.

Content for Collection Site Newsletters and Social Media

Q&A Regarding Ag Plastics and Recycling

1. What are ag plastics?
 - Farmers use many tools made of plastics to help them manage agricultural operations to produce food, including small (<23L) chemical containers/jugs and other types of containers such as totes and drums; seed, pesticide, and inoculant bags; twine; grain bags; silage and bale wrap; and tarps.
2. What typically happens to ag plastics?
 - Cleanfarms operates recycling programs for multiple types of ag plastics (small/large chemical containers; grain bags; twine; silage plastic; bale wrap; seed, pesticide, and inoculant bags) across Canada. These plastics are typically converted into a flake or pellet and used in the manufacturing process of new plastic products. From surveys, other ag plastics that aren't included in Cleanfarms' collection programs are typically landfilled, burned or buried on-farm (the latter two are discouraged and prohibited practices in Alberta)
3. Why is there a need to recycle ag plastics?
 - Recycling ag plastic contributes to cleaner farms and farm communities.
 - Farmers who recycle ag plastics are adding to their farm sustainability and the stewarding of their land for future generations.
 - Recycling ag plastics recovers these resource materials to be used again, contributing to a circular economy and a better environment.
4. Are there any estimates of the amount of ag plastic generated in Alberta in a year? (Additionally, are there any estimates of the amount of grain bags and plastic twine generated in Alberta in a year?)
 - Please see the Alberta Agricultural Waste Characterization Study, completed in 2019 for the most up to date estimates in Alberta: <https://cleanfarms.ca/wp-content/uploads/2019/10/Alberta-Ag-Waste-Characterization-Study-Update-Oct-2019.pdf>
 - All Ag-Plastics (estimated 7,044 – 11,384 metric tonnes)
 - Grain bags (estimated 1,480 - 2,500 metric tonnes)
 - Twine (estimated 1,320 - 3,000 metric tonnes)
5. This pilot project currently includes only grain bags and plastic twine. Why?
 - Grain bags and twine have the most stable end markets and are easiest to recycle compared to some of the other ag plastics. Cleanfarms intends to develop programs for the other ag plastics as the recycling options evolve.
6. Are there any plans to expand the scope? Why or why not?
 - Funding for this pilot project was for grain bags and twine only. However, Cleanfarms is continually expanding our program base to encompass other materials. Currently, Cleanfarms operates a separate pilot program for the collection of silage plastic and bale wrap in Alberta (April 1, 2020 through March 31, 2024). The program is funded in part by Agriculture and Agri-Food Canada's Canadian Agricultural Strategic Priorities Program (CASPP).
7. When did the pilot project begin? When will it end?
 - The program is being funded through a grant from the Government of Alberta (\$1 million—collection of materials is currently scheduled to end August 31, 2023) and is financially administered by Alberta Beef

Content for Collection Site Newsletters and Social Media

Producers. The program is led by the multi-stakeholder Agricultural Plastics Recycling Group (APRG), while Cleanfarms, Canada's agricultural stewardship organization, operates the program.

8. How will it be determined if the project is a success?

- The goal of the pilot is to test logistics and to assess costs and resources for the implementation of a permanent program including collecting, managing, and recycling materials.

9. Is there a plan to continue with the collection sites once the pilot has ended?

- Currently, we are mid-pilot with a great deal of data yet to come that will inform next steps.

10. Are there collections sites throughout Alberta?

- As of December 31, 2021, there are 33 collection partners for grain bags and/or twine with a total of 90 collection locations which accept either grain bags, or twine, or both. The complete list with a map, directions, collection style, and site contact details can be found here: <https://cleanfarms.ca/alberta-ag-plastic-recycle-it-program-details/#collection-sites>

11. How were the locations determined?

- Sites were selected based on several factors, including meeting minimum site requirements for the safe handling and storage of material, prior experience in managing agricultural plastics for recycling, willingness to participate, and geographic distribution to ensure accessibility across the province.

12. What sort of uptake have you had so far?

- Producers in Alberta are keen to be able to recycle grain bags and twine. We know from studies that 92% of Alberta producers (growing crops or livestock) would be very (68%) or somewhat (24%) likely to participate in a recycling program for grain bags if a collection site was in their area. Similarly, 86% said they would be very (56%) or somewhat (30%) likely to participate in a twine recycling program if a collection facility was in their area. Every year, as more producers become aware of the program, collection volumes increase. As of December 31, 2021, the program has collected and recycled approximately 1,650 metric tonnes (MT) of grain bags and 210 MT of twine.

13. What happens to the materials once they are collected at the collection sites?

- Currently, grain bags are shipped to one of three recycling facilities, two in Alberta and one in the US, while twine is shipped to one of two recyclers in the US for cleaning, processing, and pelletizing.

14. What are some of the end uses for the recycled materials?

- Grain bags are converted into plastic pellets, the pellets are shipped to manufacturers across Canada and the USA to be used in the manufacturing of various plastic items such as plastic bags and construction sheeting, composite dimensional lumber, and agricultural fence posts; research and development is underway to use these pellets in the manufacturing of new grain bags.
- Twine is recycled into plastic pellets and those pellets are then blended with other plastic resins to manufacture things like car parts, flowerpots, composite decking, and dimensional lumber.

Content for Collection Site Newsletters and Social Media

About Cleanfarms

Cleanfarms is a non-profit industry stewardship organization committed to environmental responsibility through the proper management of agricultural plastic packaging and non-organic product waste.

Cleanfarms, is the only industry funded organization working across Canada that develops and operates waste product and packaging stewardship for the agricultural community. It utilizes a vast network of industry distributors, ag-retailers, and municipalities, to operate collection sites where farmers can take ag-waste plastics and other non-organic, ag-waste materials for recycling or proper disposal.

Recovered agricultural plastics are recycled into new products such as farm drainage tile, flexible irrigation pipe and agricultural fence posts.



SERVICES AGREEMENT
(Alberta Ag-Plastic. Recycle It! Pilot Program)

THIS SERVICE AGREEMENT (the “**Agreement**”) is effective **Month DD, YYYY** (the “**Effective Date**”) between:

NAME

AND **CLEANFARMS INC.**

Street

Suite 400 – 10 Four Seasons Place

City/Town, AB Postal Code

Etobicoke, ON M9B 6H7

(“**Site Operator**”)

(“**Cleanfarms**”)

(Cleanfarms and the Site Operator each a “**Party**” and collectively the “**Parties**”)

BACKGROUND:

- A. Cleanfarms is a non-profit industry stewardship organization focused on the management and disposal of agricultural waste;
- B. Cleanfarms administers a pilot program for collecting used, rolled grain bags and bagged twine (the “**Materials**”) from farmers and other users (“**Participants**”) for recycling (the “**Program**”); and
- C. Site Operator has expertise in handling such Materials and has a facility located at **LSD** (the “**Collection Site**”) that it is prepared to make available for the collection and storage of Materials in accordance with this Agreement.

AGREEMENT:

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which the Parties hereby acknowledge, the Parties agree as follows:

1. ENGAGEMENT

- 1.1 **Engagement.** Cleanfarms hereby engages Site Operator to provide the Services (as defined below) on a non-exclusive basis on the terms set out in this Agreement, and Site Operator hereby accepts such engagement.
- 1.2 **Term.** This Agreement is effective beginning on the Effective Date and ending on **August 31st, 2023**, unless terminated earlier in accordance with its terms (the “**Term**”); this Term is effective only under the Program, unless written notice to the contrary is provided by one Party to the other Party in accordance with Section 7.2.

2. CLEANFARMS’ RESPONSIBILITIES

- 2.1 **Main responsibilities.** Cleanfarms will do the following during the Term:

- (a) post information about each Collection Site on the Cleanfarms website (www.cleanfarms.ca), including opening hours, contact information and other relevant information related to the Program;



- (b) use commercially reasonable efforts to inform Participants of best practices for preparing and dropping off Materials;
- (c) provide Site Operator with operational best practices for Collection Sites (the “**Operational Best Practices**”);
- (d) supply Site Operator with education and promotional tools (site signage, print communications, advertisements, and other materials) for use by the Site Operator in promoting the Collection Site;
- (e) unless otherwise agreed under Section 3.2 or 3.3, load (or arrange for the loading of) Material into trucks at the Collection Site. Grain bags will be loaded on a full-load basis, where a full load is approximately 18 metric tonnes (MT) of Material; Twine will be periodically removed for consolidation as necessary;
- (f) arrange for the transportation and recycling of loaded Materials from Collection Site, unless otherwise agreed;
- (g) provide compensation to Site Operator on a per metric tonne basis as described under Section 4.

2.2 **Performance standard.** Cleanfarms will perform the obligations above in accordance with this Agreement, applicable laws and good industry practice.

2.3 **Final load.** Notwithstanding the references above to loading, transporting and disposing of Materials on a full-load basis, Cleanfarms will, in the course of the final pickup under the terminated Agreement, accept a partial load of Materials. Any Materials accumulated up to termination date, will be removed in accordance under this agreement. Cleanfarms reserves the right to set a collection end date in order to coordinate the final load under this agreement.

3. **SITE OPERATOR’S RESPONSIBILITIES**

3.1 **Main responsibilities.** Site Operator will do the following during the Term (collectively, the “Services”):

- (a) ensure that the Collection Site is open to receive Materials and adequately staffed during the regularly scheduled operating hours agreed to with Cleanfarms;
- (b) accept Materials from Participants at no charge, provided that grain bags are rolled and securely bound and twine is bagged and secured to prevent contamination;
- (c) assist Participants in unloading Materials at the time of drop off;
- (d) visually inspect Materials to ensure materials meet minimum quality requirements as set out in the Operational Best Practices and reject any Materials that do not meet such requirements or that are not Materials accepted under the Program;
- (e) provide a safe area on the Collection Site for unloading and loading Materials;



- (f) provide a well-drained gravel or concrete pad on the Collection Site large enough to store a minimum of 18MT of Material (approximately 120 large rolled grain bags);
- (g) take reasonable steps to ensure such storage area remains free of standing water, minimize contamination (including in the form of dirt, mud and pests) of the storage area and the Materials, and to ensure that the Materials are stored separately from and not commingled with other ag plastics or wastes;
- (h) maintain vector control on the Collection Site, including (but not necessarily limited to) following the recommendations in the Operational Best Practices;
- (i) maintain a Collection Site layout and site conditions that can accommodate a 53' tractor trailer, including leaving room for the required turning radius and ensuring that the applicable access road and loading area can safely support the weight of a fully loaded tractor trailer (35-40 MT);
- (j) cooperate with Cleanfarms in communicating with Participants including providing information about when and how to drop off Materials, as well updates regarding any conditions that may restrict the access to or safe use of the Collection Site (e.g., unusually wet conditions);
- (k) distribute collection bags, promotion and educational materials (P&E) under this Program for Participants; communicate with Cleanfarms to ensure adequate supplies of collection bags P&E are available;
- (l) notify Cleanfarms in a timely manner when a full load of Material (18 MT) is ready to be picked up;
- (m) take loading photos, as directed by Cleanfarms, for loading and shipping, and provide those photos to Cleanfarms;
- (n) dispose of any waste that is left at the Collection Site but that does not constitute Material accepted under the Program;
- (o) obtain and maintain any permits, approvals or licenses required under applicable law in connection with the Services; and,
- (p) Use logos and other communications materials associated with the Program in accordance with standards established by Cleanfarms from time to time.

3.2 **Optional loading services.** Site Operator may, on prior reasonable notice to Cleanfarms, elect to undertake (as part of the Services) the loading of Materials into shipping containers on trucks at the Collection Site (in which case Cleanfarms will no longer be responsible for loading as provided in Section 2.1(e)). Where the Site Operator elects to be responsible and liable for loading activities, it shall do the following (in addition to its other responsibilities under this Agreement):

- (a) provide a loading dock and/or ramp suitable to load a standard 40' container, or 53' trailer on a truck;



- (b) provide loading equipment that is acceptable to Cleanfarms (e.g., a bobcat with grapple attachment) and staff qualified to operate such equipment during a two-hour window scheduled in advance by Cleanfarms; and
- (c) load a minimum of 18 MT of Materials within the scheduled two-hour loading window and use reasonable efforts to maximize the loaded weight.

3.3 Grain bag rollers and other Equipment.

- (a) The Site Operator will be fully responsible for the operation, maintenance and use of the grain bag roller, including transportation and use by any Participants. The Site Operator hereby releases, discharges and remises Cleanfarms from any liability of whatever nature, past, present, or future, which may later develop or be discovered, in any way connected to the grain bag roller. Grain bag rollers are operated at the Site Operators discretion in accordance with Section 3.6.
- (b) If Site Operator has existing equipment or contractor to assist with the baling, loading, or transporting of Materials; loading capabilities or shipping to end markets; additional Services and fair compensation may be provided by Cleanfarms, agreed upon prior to execution.

3.4 **Safety.** In providing the Services, the Site Operator will ensure, as far as it is reasonably practicable for it to do so, the health, safety and welfare of workers engaged in the provision of the Service (or otherwise present while the Services are being provided), of Participants on the Collection Site, and of the public.

3.5 **Performance standard.** Site Operator will perform the Service in accordance with this Agreement, applicable laws, good industry practice, and the Operational Best Practices. For clarity, where applicable law or good industry practice imposes a higher standard than the Operational Best Practices, Site Operator will meet that higher standard.

3.6 **Value-added services.** Site Operator may, in its sole discretion, offer additional services to Participants ("**Value-added Services**"), including but not limited to on-farm pickup of Materials, services to roll grain bags, or equipment rental/borrowing. Site Operator is not required to provide such Value-added Services and is not entitled to any additional compensation from Cleanfarms for providing such Value-added Services. If Site Operator chooses to offer Value-added Services, it will do so in accordance with applicable laws and good industry practice.

4. COMPENSATION

4.1 **Rates.** Cleanfarms will pay the Site Operator for the Services at the following rates:

- (a) \$55/MT of Materials collected under the Program; and
- (b) where the Site Operator elects to undertake loading as part of the Services pursuant to Section 3.2, an additional incentive of \$15/MT for Material loaded by Site Operator.

4.2 **Calculation.** Payments will be calculated based on the net weight (shipped weight) of Materials, determined as the difference between the loaded and empty weight of the container (and truck, as applicable) as measured on commercially operated weigh scales.



- 4.3 **Invoicing and payment.** Cleanfarms will send the Site Operator confirmation of net weight of Materials for each load within two weeks of collecting the load. Site Operator will then issue Cleanfarms an invoice for the compensation amount due under this Section 4. Cleanfarms will pay the undisputed amount of each invoice within 30 days of receipt of invoice.
- 4.4 **Conditions.** All payments are conditional on Site Operator providing the Services in accordance with this Agreement. Where the Site Operator has failed to perform the Services in accordance with this Agreement, Cleanfarms may withhold payment until such failure is corrected.
- 4.5 **Incentive Limit.** Cleanfarms retains the right to limit the amount of incentive paid to the Collection Site Operator and will inform the Site Operator of incentive limits as they are established from time to time.
- 4.6 **Legacy Material.** Any Materials accumulated before **Month DD, YYYY** (agreement effective date) does not constitute program material and will not be eligible for incentive payments.
- 5. TITLE AND RISK OF LOSS**
- 5.1 **Title.** Title to the Materials will transfer to Cleanfarms when such Materials are loaded into a container for shipping pursuant to Section 2.1(e) or 3.2 as applicable.
- 5.2 **Risk of loss.** As between Cleanfarms and Site Operator, Site Operator will bear the risk of loss of the Materials until title to such Materials transfers to Cleanfarms under Section 5.1, at which time Cleanfarms will assume risk of loss for such Materials.
- 6. LIABILITY**
- 6.1 **Certain risks.** To the maximum extent permitted by applicable laws, Site Operator assumes all liabilities related to or caused by the Materials during the period where Site Operator has possession of the Materials and until title to the Materials transfers to Cleanfarms under Section 5.1, except to the extent such as liabilities are caused by the negligence or wilful misconduct of Cleanfarms.
- 6.2 **Insurance.** Site Operator will obtain (prior to providing any Services) and maintain (throughout the Term) policies of property and general liability insurance on terms that are reasonable and appropriate in the circumstances, and in any case no less than \$2 million in General Liability Insurance and appropriate Alberta WCB coverage for those on site. Such policies (where applicable) will name Cleanfarms as an additional insured. Site Operator will promptly upon request by Cleanfarms provide certificates of insurance evidencing that the policies required by this section are in place.
- 6.3 **Indemnification.** Site Operator agrees to indemnify, defend and hold harmless Cleanfarms on its own behalf and as trustee for its officers, directors, agents, employees, subcontractors, and affiliates from any and all costs, damages, expenses, losses, liabilities, demands, claims, suits, actions, proceedings, judgements, obligations and debts, including court costs, lawyers' fees and disbursements, environmental consulting and remediation costs and experts' fees, arising out of or related to: (a) Site Operator's breach of its obligations under this Agreement; (b) any act or omission by Site Operator or its employees, subcontractors or agent in connection with the Services; (c) the negligence, willful misconduct or fraudulent actions of the Site Operator, its employees, subcontractors or agents resulting in: bodily injury, including death to persons; damage to real or



tangible property; (d) any breach of applicable laws by the Site Operator, its employees, subcontractors or agents; and (e) the grain bag roller provided by the Site Operator pursuant to Section 3.3 (if the Site Operator has elected to make a grain bag roller available) or the transportation or use of such grain bag roller by any person.

7. GENERAL

7.1 Breach. Where the Site Operator has failed to perform the Services in accordance with this Agreement, and fails to remedy such non-performance within **10 business days** of receiving notice from Cleanfarms, Cleanfarms may (but is not required to) do any of the following (in addition to its right to withhold payment under Section 4.4 and any other rights it has under this Agreement or otherwise):

- (a) withhold payment until such failure is corrected;
- (b) undertake (or cause its representatives to undertake) such remedial action as Cleanfarms believes is required to rectify the Site Operator's failure, provided that Site Operator will: (i) grant Cleanfarms or its representatives access to the Collection Site for the purposes of undertaking such remedial action and will otherwise cooperate with Cleanfarms or its representatives; and (ii) reimburse Cleanfarms for any costs and expenses incurred by Cleanfarms in taking such remedial measures (and Cleanfarms may set off such costs and expenses against amounts owing to Site Operator);
- (c) refuse to collect Materials, in which case Site Operator will be responsible for disposing of such Materials in accordance with applicable law at its own expense; and/or
- (d) terminate this Agreement with 30 days written notice.

7.2 Termination.

- (a) Cleanfarms may terminate this Agreement on 30 days' written notice to Site Operator.
- (b) Site Operator may terminate this Agreement on 30 days' written notice to Cleanfarms.
- (c) Cleanfarms may terminate this Agreement immediately on notice if the Site Operator: (i) files a voluntary petition in bankruptcy or is adjudged to be in bankruptcy or makes any proposal or requests any arrangement for the benefit of its creditors generally, or if a court takes jurisdiction of either all, or substantially all of its assets, pursuant to proceedings brought under the provision of any provincial or federal law relating generally to the enforcement of creditor's rights, or if a receiver of all or a substantial part of its assets purports to have been appointed, whether or not pursuant to an order of any court of competent jurisdiction and any such taking or appointment is not stayed or vacated by a court of competent jurisdiction within a period of 60 days thereafter; (ii) is substantially divested of its assets or is substantially prevented by any action of any competent authority from providing the Services; or (iii) takes any corporate step, or steps by way of suit or otherwise, leading to the winding up of its affairs or the dissolution of its corporate existence.



- (d) Upon the expiry or termination of this Agreement for any reason, Site Operator will, upon request by Cleanfarms, grant access to the Collection Site for the purposes of removing Material within 90 days of the date that the Agreement expires or is terminated.
- 7.3 **Confidentiality.** Site Operator will not disclose the terms of this Agreement or any proprietary information related to the Program to any third party without the prior written consent of Cleanfarms, unless required to do so by applicable law.
- 7.4 **Subcontracting.** Site Operator may not subcontract any of its obligations under this Agreement without the prior written consent of Cleanfarms, which consent may be arbitrarily withheld. Where Site Operator subcontracts any such obligations, Contractor shall remain at all times the primary obligor under this Agreement and will not be relieved of any of its obligations by reason of having engaged a subcontractor.
- 7.5 **Relationship.** The Parties are independent of each other and neither is an agent, partner, employer/employee or joint venturer of the other Party. This Agreement does not authorize either Party to enter into or to execute any agreement on behalf of the other Party.
- 7.6 **Governing Law.** This Agreement is governed by, and shall be construed and interpreted in accordance with, the laws of Ontario and the federal laws of Canada applicable therein.
- 7.7 **Miscellaneous.** (a) No Party may assign this Agreement without the prior written consent of the other Party. Consent to assignment may be arbitrarily withheld. (b) This Agreement enures to the benefit of and binds the Parties and their respective successors and permitted assigns. (c) No waiver of any term of this Agreement is binding unless it is in writing and signed by all the Parties to this Agreement entitled to grant the waiver. No failure to exercise, and no delay in exercising, any right or remedy under this Agreement shall be deemed to be a waiver of that right or remedy. No waiver of any breach or any term of this Agreement shall be deemed to be a waiver of any subsequent breach of that term. (d) No amendment, supplement, restatement or termination of any provision of this Agreement is binding unless it is in writing and signed by each person that is a Party to this Agreement at the time of the amendment, supplement, restatement or termination. (e) This Agreement constitutes the entire agreement between the Parties with respect to the Agreement's subject matter and supersedes all prior agreements, negotiations, discussions, representations, warranties, and undertakings, whether written or verbal. (f) If any term of this Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that term shall not affect: the legality, validity or enforceability of the remaining terms of this Agreement or the legality, validity or enforceability of that term in any other jurisdiction.
- 7.8 **Counterparts.** This Agreement may be executed in one or more counterparts, in facsimile or original form, and when so executed shall form one agreement.



IN WITNESS WHEREOF the parties have executed this Agreement as of the date first written above.

CLEANFARMS INC.

By: _____
Name: Barry Friesen
Title: Executive Director

NAME

By: _____
Name: Name
Title: Title

EQUIPMENT DONATION AND RELEASE OF LIABILITY AGREEMENT

This Equipment Donation and Release of Liability Agreement (the "Agreement") is made effective **March 15, 2022** (the "effective Date")

WHEREAS, Cleanfarms Inc. ("Cleanfarms") desires to donate 'As-Is' and without any warranty the specific equipment for the compression of agricultural plastics, as fully described in this Agreement, to

Print full legal name of recipient ("Recipient")

Whose address is:

AND WHEREAS, the Recipient of the specific equipment listed in the attached Schedule 'A' ("Donated Equipment") acknowledges that proper use of the Donated Equipment should be carried out in accordance with the instructions set out in the attached Schedule 'B';

AND WHEREAS the Recipient acknowledges that the Donated Equipment may require maintenance, repairs and/or replacement of components;

AND WHEREAS, the Recipient acknowledges that it will, upon execution of this agreement, be solely and fully responsible for safe operation, maintenance and any necessary maintenance and training in order to use the Donated Equipment;

NOW, THEREFORE, the Recipient agrees to the following waiver of liability and indemnity provisions:

1. Receipt of Donated Equipment. The Recipient acknowledges receipt of the Donated Equipment donated by Cleanfarms to the Recipient as described in the attached Schedule 'A';
2. Restricted Use of Donated Equipment. The Recipient acknowledges and undertakes that the Donated Equipment will only be used for the sole purpose of collecting and compressing used agriculture film under the Cleanfarms pilot program for the Province of Alberta to recycle used agricultural silage plastic and bale wrap;
3. Forfeiture of Donated Equipment. In the event that the Recipient fails to restrict the use of the Donated Equipment in accordance with section 2 of this Agreement above, or if the Recipient chooses to stop using the Donated Equipment for the uses set out in section 2 of this Agreement at

any time prior to **March 31 2024**, then the Recipient hereby undertakes to promptly notify Cleanfarms of the discontinued use and make arrangements with Cleanfarms to return the Donated Equipment so that it can be used by other farms or service providers;

4. No Warranties. Cleanfarms, including its officers, employees, and agents, make no representations whatsoever, extend no warranties of any kind, either express or implied, including but not limited to the implied warranties of merchantability or fitness for a particular purpose, and assumes no responsibilities whatsoever with respect to design, development, manufacture, or use of the Donated Equipment.
5. Waiver of Liability. The Recipient does hereby waive, release, and discharge any and all claims for damages for personal injury, death, property damage, any claim in tort, or any other claim, regardless of legal theory, that may hereafter accrue as a result of the use of the Donated Equipment. The entire risk as to the performance of the Donated Equipment is assumed by the Recipient, irrespective of any persons that might use the Donated Equipment. In no event shall Cleanfarms or its officers, employees or agents, be responsible or liable for any direct, indirect, special, incidental, consequential damages, lost profits, or any other economic or physical loss or damage to any individual regardless of legal theory resulting from use of the Donated Equipment. The above limitations on liability apply even though Cleanfarms may not have advised of the possibility of such damage.
6. Indemnification. The Recipient hereby agrees to indemnify and hold harmless Cleanfarms from any and all claims, liability and damages, arising from the use of the Donated Equipment.
7. Applicable Law. The parties agree that this Agreement will be interpreted by and enforce in accordance with the laws of the Province of Alberta.

RECIPIENT HAS CAREFULLY READ THIS WAIVER OF LIABILITY AND INDEMNIFICATION AGREEMENT AND UNDERSTANDS ITS CONTENTS.

RECIPIENT IS AWARE THAT THIS IS A RELEASE OF LAIBILITY AND A CONTRACT BETWEEN CLEANFARMS INC. AND THE RECIPIENT.

IN WITNESS WHEREOF, both Cleanfarms and Recipient have caused this instrument to be executed as of the date first written above.

CLEANFARMS INC.

RECIPIENT

By: _____

By: _____

Date: _____

Date: _____

Name: Barry Friesen
Title: Executive Director

Name: _____
Title: _____

SCHEDULE 'A'

DESCRIPTION OF DONATED EQUIPMENT

A manual compacting/baling system which one individual can operate without powered equipment or the need for electricity. The manual compacting/baling system is intended to be used to compress used agricultural plastics (primarily silage plastic and bale wrap) to reduce the volumetric footprint of the plastic for temporary storage and increase the volume to weight ratio for efficient shipping of the plastic to recycling markets.

The system comprises:

- A rear wall made from recycled drill stem pipe and recycled plastic dimensional lumber; and,
- A left, a right, and a front wall made from recycled plastic dimensional lumber; and,
- A base plate made from recycled drill stem pipe; and,
- A compression lid constructed from recycled drill stem pipe and recycled plastic dimensional lumber which is attached to a metal sleeve which slides vertically along a vertical stand pipe to compress the plastic; and,
- A safety pin to secure the compression lid in place while loading plastic for compression; and,
- A cable winch to raise and lower the compression lid; and,
- A 2-tonne chain hoist to compress the plastic once the compression lid is lowered onto the plastic; and,
- A safety/instructional sign mounted to the outside right wall of the system; and,
- A metal rod for threading baler twine around the compressed plastic.



SCHEDULE 'B'
MANUFACTURERS INSTRUCTIONS FOR DONATED EQUIPMENT



REQUEST FOR DECISION

SUBJECT: **Tax Recovery – Public Sale of Land**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2022
DEPARTMENT: FINANCE
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: EK
LEG: SS
MANAGER: CG
PRESENTER: MJ

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with Section 418, 419, 428(1), 436.09(1) and 436.1 of *Municipal Government Act*

Council Bylaw/Policy (cite) – Policy 1506

RECOMMENDED ACTION:

MOTION: That Council set the reserve bid terms and conditions that apply to the public sale of land as per the attached advertisement.

MOTION: That Council set Wednesday September 16, 2022, at 1:30 p. m. Mountain Standard Time as the Public Auction Date, to be held in the Valleyview Administration building Council Chambers, the sale of the following properties:

Roll #	Legal Description	Reserve Bid
Roll #178997	NW-16-71-22-W5	\$175,000
Roll #178998	SW-16-71-22-W5	\$140,000
Roll #206689	SE-27-67-21-W5	\$130,000
Roll #225924	NW-17-73-21-W5	\$75,000
Roll #308698	SE-22-70-22-W5 Plan 9422527 Lot 1	\$50,000
Roll #311119	NE-22-69-8-W6 Plan 9825734 Block 3 Lot 1	\$130,000
Roll #311143	NE-22-69-8-W6 Plan 9825734 Block 4 Lot 17	\$115,000
Roll #3518000	NW-34-56-8-W6 Plan 0627943 Block 35 Lot 18	\$190,000
Roll #37908	NE-16-71-22-W5	\$140,000
Roll #40333	SE-25-66-22-W5 Plan 1296KS Block 1 Lot 1	\$120,000
Roll #40394	SE-8-71-23-W5 Plan 3978KS Block 1 Lot 14	\$105,000
Roll #4713000	NE-29-56-8-W6 Plan 9722205 Block 47 Lot 14	\$120,000
Roll #520011	NW-34-56-8-W6 Plan 0925042 Block 11	\$15,000
Roll #520012	NW-34-56-8-W6 Plan 0925042 Block 12	\$15,000
Roll #520013	NW-34-56-8-W6 Plan 0925042 Block 13	\$10,000
Roll #520014	NW-34-56-8-W6 Plan 0925042 Block 14	\$10,000
Roll #520015	NW-34-56-8-W6 Plan 0925042 Block 15	\$10,000
Roll #520016	NW-34-56-8-W6 Plan 0925042 Block 16	\$10,000

Roll #520017	NW-34-56-8-W6 Plan 0925042 Block 17	\$10,000
Roll #520018	NW-34-56-8-W6 Plan 0925042 Block 18	\$10,000
Roll #520019	NW-34-56-8-W6 Plan 0925042 Block 19	\$10,000
Roll #520021	NW-34-56-8-W6 Plan 0925042 Block 21	\$10,000
Roll #520022	NW-34-56-8-W6 Plan 0925042 Block 22	\$10,000
Roll #520023	NW-34-56-8-W6 Plan 0925042 Block 23	\$10,000
Roll #520024	NW-34-56-8-W6 Plan 0925042 Block 24	\$10,000
Roll #520025	NW-34-56-8-W6 Plan 0925042 Block 25	\$10,000
Roll #520026	NW-34-56-8-W6 Plan 0925042 Block 26	\$10,000
Roll #520027	NW-34-56-8-W6 Plan 0925042 Block 27	\$10,000
Roll #520028	NW-34-56-8-W6 Plan 0925042 Block 28	\$10,000
Roll #520029	NW-34-56-8-W6 Plan 0925042 Block 29	\$10,000
Roll #520030	NW-34-56-8-W6 Plan 0925042 Block 30	\$10,000
Roll #520031	NW-34-56-8-W6 Plan 0925042 Block 31	\$10,000
Roll #520033	NW-34-56-8-W6 Plan 0925042 Block 33	\$10,000
Roll #520034	NW-34-56-8-W6 Plan 0925042 Block 34	\$10,000
Roll #520035	NW-34-56-8-W6 Plan 0925042 Block 35	\$10,000
Roll #520036	NW-34-56-8-W6 Plan 0925042 Block 36	\$10,000
Roll #520037	NW-34-56-8-W6 Plan 0925042 Block 37	\$10,000
Roll #520038	NW-34-56-8-W6 Plan 0925042 Block 38	\$10,000
Roll #520039	NW-34-56-8-W6 Plan 0925042 Block 39	\$10,000
Roll #520040	NW-34-56-8-W6 Plan 0925042 Block 40	\$10,000
Roll #520041	NW-34-56-8-W6 Plan 0925042 Block 41	\$10,000
Roll #520042	NW-34-56-8-W6 Plan 0925042 Block 42	\$10,000
Roll #520043	NW-34-56-8-W6 Plan 0925042 Block 43	\$15,000
Roll #520044	NW-34-56-8-W6 Plan 0925042 Block 44	\$15,000
Roll #629000	Plan 2835RS Block 20 Lot 2	\$150,000
Roll #4033000	Stall 33, Shand Trailer Court	\$50,000

BACKGROUND/PROPOSAL:

The Tax Recovery process is the last resort mechanism Municipalities use to collect outstanding property taxes and is a strictly legislated process. When property taxes remain unpaid for more than one year, a Tax Notification Caveat is placed on the Land Title and notification is sent to the landowner and other interested parties as shown on the title advising them of the Caveat. If the property tax arrears remain unpaid on March 31st of the following year, the Municipality may sell the property by Public Auction. The municipality has one year from April 1st to place the parcel for sale by public auction.

Council is required to set a reserve bid that is as close as reasonably possible to the market value of the parcel. Administration requested an "Opinion of Value", from Accurate Assessment Group Ltd. A copy of the "Opinion of Value" is attached for Council's information.

After Council has made the decision to proceed with selling the property by Public Auction, a notice is sent to the property owner(s) advising them of the Public Auction date and the amount of outstanding property

taxes that must be paid prior to the start of the auction, to stop the sale of their property by Public Auction. If the outstanding arrears are not paid, the Public Auction proceeds.

If any property is sold by Public Auction, the municipality is permitted to charge an administration fee of 5% of the sale price to the tax roll. This amount plus the tax arrears and advertising costs are collected from the sale price. The remaining balance may be paid to the previous landowner, if the Municipality is satisfied there are no debts secured by an encumbrance on the Title. If the Municipality is not satisfied that there are no other debts that are secured by an encumbrance on Title, the Municipality must notify the previous owner that an application may be made under section 428(1) to recover all or part of the money.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the required advertising deadline will be met, and the Public Auction will go ahead as planned.
2. Another benefit of the recommended action is that Administration will have received Council's direction on how to proceed regarding the value to be placed on the properties.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to accept the recommendation, however, Administration does not recommend this action because the process will be delayed, another Opinion of Value would be requested from Accurate Assessment Group Ltd. which would likely have the same results and the advertising deadline will not be met.

FINANCIAL IMPLICATION:

There are no future or direct costs resulting from the recommended motion, as all cost will be added to the property tax rolls for the affected properties.

STAFFING IMPLICATION:

There are no staffing implications associated with the recommended action since tax recovery sales are considered in the annual work plan.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The required advertisements will be placed.

ATTACHMENT(S):

- Advertisement
- Opinion of Value
- Assessment Summary Report for each property
- Council Policy 1506
- MGA Sections 418, 419, 428(1), 436.09(1) & 436.1

TAX RECOVERY SALE
MUNICIPAL GOVERNMENT ACT
DIVISION 8
RECOVERY OF TAXES RELATED TO LAND
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Notice is hereby given that under the provisions of the *Municipal Government Act* the Municipal District of Greenview No. 16 will offer for sale, by public auction, in the Council Chambers of the Municipal District of Greenview No. 16 Administration Building, 4806 – 36 Avenue, Valleyview, Alberta, on Wednesday, September 16, 2022, at 1:30 P.M. Mountain Standard Time, the following lands:

LEGAL	PLAN	BLOCK	LOT	C OF T	RESERVE BID
NW-16-71-22-W5				902172754001	\$175,000
SW-16-71-22-W5				902172754001	\$140,000
SE-27-67-21-W5				142387772	\$130,000
NW-17-73-21-W5				082502702	\$75,000
SE-22-70-22-W5	9422527		1	062080404	\$50,000
NE-22-69-8-W6	9825734	3	1	102159691	\$130,000
NE-22-69-8-W6	9825734	4	17	132254757	\$115,000
NW-34-56-8-W6	0627943	35	18	082150436	\$190,000
NE-16-71-22-W5				902172754	\$140,000
SE-25-66-22-W5	1296KS	1	1	192128971	\$120,000
SE-8-71-23-W5	3978KS	1	14	072138357	\$105,000
NE-29-56-8-W6	9722205	47	13	122391941	\$120,000
NW-34-56-8-W6	0925042	11		092189896	\$15,000
NW-34-56-8-W6	0925042	12		092189896001	\$15,000
NW-34-56-8-W6	0925042	13		092189896002	\$10,000
NW-34-56-8-W6	0925042	14		092189896003	\$10,000
NW-34-56-8-W6	0925042	15		092189896004	\$10,000
NW-34-56-8-W6	0925042	16		092189896005	\$10,000
NW-34-56-8-W6	0925042	17		092189896006	\$10,000
NW-34-56-8-W6	0925042	18		092189896007	\$10,000
NW-34-56-8-W6	0925042	19		092189896008	\$10,000
NW-34-56-8-W6	0925042	21		092189896010	\$10,000
NW-34-56-8-W6	0925042	22		092189896011	\$10,000
NW-34-56-8-W6	0925042	23		092189896012	\$10,000

NW-34-56-8-W6	0925042	24		092189896013	\$10,000
NW-34-56-8-W6	0925042	25		092189896014	\$10,000
NW-34-56-8-W6	0925042	26		092189896015	\$10,000
NW-34-56-8-W6	0925042	27		092189896016	\$10,000
NW-34-56-8-W6	0925042	28		092152115	\$10,000
NW-34-56-8-W6	0925042	29		092152115001	\$10,000
NW-34-56-8-W6	0925042	30		092152115002	\$10,000
NW-34-56-8-W6	0925042	31		092152115003	\$10,000
NW-34-56-8-W6	0925042	33		092152115004	\$10,000
NW-34-56-8-W6	0925042	34		092152115005	\$10,000
NW-34-56-8-W6	0925042	35		092152115006	\$10,000
NW-34-56-8-W6	0925042	36		092152115007	\$10,000
NW-34-56-8-W6	0925042	37		092152115008	\$10,000
NW-34-56-8-W6	0925042	38		092152115009	\$10,000
NW-34-56-8-W6	0925042	39		092152115010	\$10,000
NW-34-56-8-W6	0925042	40		092152115011	\$10,000
NW-34-56-8-W6	0925042	41		092152115012	\$10,000
NW-34-56-8-W6	0925042	42		092152115013	\$10,000
NW-34-56-8-W6	0925042	43		092152115014	\$15,000
NW-34-56-8-W6	0925042	44		092152115015	\$15,000
	2835RS	20	2	172266499	\$150,000
Manufactured Homes					
PLAN	BLOCK	LOT	MH PARK	ADDRESS	RESERVE BID
0426473	34	15	Shand Trailer Court	33 Shand Trailer Court	\$50,000

Each parcel will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title.

These properties are being offered for sale on an "as is, where is" basis, and the Municipal District of Greenview No. 16 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach

conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by the Municipal District of Greenview No. 16. No further information is available at the public auction regarding the lands to be sold.

The Municipal District of Greenview No. 16 may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

TERMS: 10% down payment at public auction; balance within 30 days of the date of the Public Auction. All payments must be made by Cash or Certified Cheque.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Valleyview, Alberta July 15, 2022

STACEY WABICK, CHIEF ADMINISTRATIVE OFFICER



At AAG, our purpose is to continuously seek improvement
and earn the role of Trusted Advisor.

May 18, 2022

Attention: Marilyn Jensen

As per your request of May 16, 2022 regarding tax recovery properties, I have prepared an *opinion of value* on the subject properties. A visual drive by inspection was conducted in the past on these properties as part of the regularly scheduled assessment re-inspection Cycle. Assuming the condition of the property reflects normal condition and assuming there are not any problems or abnormalities, structural, physical, or otherwise, the following figures represent an *opinion of value* as of May 18, 2022. Any timber, mineral, riparian or commodity value(s) or easement revenue(s) that may exist on the subject properties have not been factored into their specific valuation.

Roll #178997	NW-16-71-22-W5	Opinion = \$175,000
Roll #178998	SW-16-71-22-W5	Opinion = \$140,000
Roll #206689	SE-27-67-21-W5	Opinion = \$130,000
Roll #225924	NW-17-73-21-W5	Opinion = \$75,000
Roll #308698	SE-22-70-22-W5 Plan 9422527 Lot 1	Opinion = \$50,000
Roll #311119	NE-22-69-8-W6 Plan 9825734 Block 3 Lot 1	Opinion = \$130,000
Roll #311143	NE-22-69-8-W6 Plan 9825734 Block 4 Lot 17	Opinion = \$115,000
Roll #3518000	NW-34-56-8-W6 Plan 0627943 Block 35 Lot 18	Opinion = \$190,000
Roll #37908	NE-16-71-22-W5	Opinion = \$140,000
Roll #40333	SE-25-66-22-W5 Plan 1296KS Block 1 Lot 1	Opinion = \$120,000
Roll #40394	SE-8-71-23-W5 Plan 3978KS Block 1 Lot 14	Opinion = \$105,000
Roll #4713000	NE-29-56-8-W6 Plan 9722205 Block 47 Lot 14	Opinion = \$120,000
Roll #520011	NW-34-56-8-W6 Plan 0925042 Block 11	Opinion = \$15,000
Roll #520012	NW-34-56-8-W6 Plan 0925042 Block 12	Opinion = \$15,000
Roll #520013	NW-34-56-8-W6 Plan 0925042 Block 13	Opinion = \$10,000
Roll #520014	NW-34-56-8-W6 Plan 0925042 Block 14	Opinion = \$10,000
Roll #520015	NW-34-56-8-W6 Plan 0925042 Block 15	Opinion = \$10,000
Roll #520016	NW-34-56-8-W6 Plan 0925042 Block 16	Opinion = \$10,000
Roll #520017	NW-34-56-8-W6 Plan 0925042 Block 17	Opinion = \$10,000
Roll #520018	NW-34-56-8-W6 Plan 0925042 Block 18	Opinion = \$10,000
Roll #520019	NW-34-56-8-W6 Plan 0925042 Block 19	Opinion = \$10,000
Roll #520021	NW-34-56-8-W6 Plan 0925042 Block 21	Opinion = \$10,000
Roll #520022	NW-34-56-8-W6 Plan 0925042 Block 22	Opinion = \$10,000

Roll #520023	NW-34-56-8-W6 Plan 0925042 Block 23	Opinion = \$10,000
Roll #520024	NW-34-56-8-W6 Plan 0925042 Block 24	Opinion = \$10,000
Roll #520025	NW-34-56-8-W6 Plan 0925042 Block 25	Opinion = \$10,000
Roll #520026	NW-34-56-8-W6 Plan 0925042 Block 26	Opinion = \$10,000
Roll #520027	NW-34-56-8-W6 Plan 0925042 Block 27	Opinion = \$10,000
Roll #520028	NW-34-56-8-W6 Plan 0925042 Block 28	Opinion = \$10,000
Roll #520029	NW-34-56-8-W6 Plan 0925042 Block 29	Opinion = \$10,000
Roll #520030	NW-34-56-8-W6 Plan 0925042 Block 30	Opinion = \$10,000
Roll #520031	NW-34-56-8-W6 Plan 0925042 Block 31	Opinion = \$10,000
Roll #520033	NW-34-56-8-W6 Plan 0925042 Block 33	Opinion = \$10,000
Roll #520034	NW-34-56-8-W6 Plan 0925042 Block 34	Opinion = \$10,000
Roll #520035	NW-34-56-8-W6 Plan 0925042 Block 35	Opinion = \$10,000
Roll #520036	NW-34-56-8-W6 Plan 0925042 Block 36	Opinion = \$10,000
Roll #520037	NW-34-56-8-W6 Plan 0925042 Block 37	Opinion = \$10,000
Roll #520038	NW-34-56-8-W6 Plan 0925042 Block 38	Opinion = \$10,000
Roll #520039	NW-34-56-8-W6 Plan 0925042 Block 39	Opinion = \$10,000
Roll #520040	NW-34-56-8-W6 Plan 0925042 Block 40	Opinion = \$10,000
Roll #520041	NW-34-56-8-W6 Plan 0925042 Block 41	Opinion = \$10,000
Roll #520042	NW-34-56-8-W6 Plan 0925042 Block 42	Opinion = \$10,000
Roll #520043	NW-34-56-8-W6 Plan 0925042 Block 43	Opinion = \$15,000
Roll #520044	NW-34-56-8-W6 Plan 0925042 Block 44	Opinion = \$15,000
Roll #629000	Plan 2835RS Block 20 Lot 2	Opinion = \$150,000
Roll #4033000	Stall 33, Shand Trailer Court	Opinion = \$50000

Details regarding the valuation process and criteria/comparables used are available upon request.

Sincerely,



Troy Birtles, AMAA
Assessment Coordinator
Accurate Assessment Group



Assessment Summary

Year of General Assessment: 2021

Roll: 178997
Legal: NW-16-71-22-5
 Address:

Land Area: 160.00 Acres
 Subdivision:
 Zoning: Agriculture One
 Actual Use: Improved Residential / Single Family Unit- fee simple / One Farm Residence



Market Land Valuation

Site Area: 3.00 Acres

Asmt	Code	Value
110	100%	59,110

Farmland Valuation

Agroclimatic Zone: 21 2H-PR

Asmt	Code	Value
300	100%	10,870

Soil Group	Area	Rating
80 Pasture	111.00 Acres	29.0%
80 Pasture	46.00 Acres	5.0%

Total Area: **157.00 Acres**

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
1 Storey Basementless	SFD - All Ages	677 Sq Feet	1978	110	100%	14,950

Assessment Totals

Tax Status	Code	Description	Assessment
T	110	FARM RES IMPR/SITE	59,110
	300	FARMLAND	10,870
		Totals For 2021 Taxable	69,980
E	900	RURAL RES EXEMPTION	14,950
		Grand Totals For 2021	84,930



Assessment Summary

Year of General Assessment: 2021

Roll: 178998	Land Area: 160.00 Acres
Legal: SW-16-71-22-5	Subdivision:
Address:	Zoning: Agriculture One

Market Land Valuation

Site Area: 0.00 Acres

Asmt	Code	Value
115	100%	0

Farmland Valuation

Agroclimatic Zone: 21 2H-PR

Asmt	Code	Value
300	100%	9,340

Soil Group

Area

Rating

80 Pasture

98.00 Acres

29.0%

80 Pasture

62.00 Acres

2.0%

Total Area: **160.00 Acres**

Assessment Totals

Tax Status	Code	Description	Assessment
T	300	FARMLAND	9,340
Grand Totals For 2021			9,340



Assessment Summary

Year of General Assessment: 2021

Roll: 206689	
Legal: SE-27-67-21-5	Land Area: 158.00 Acres
Address:	Subdivision:
	Zoning: Agriculture One

Market Land Valuation

Site Area: 0.00 Acres

Asmt	Code	Value
110	100%	0

Farmland Valuation

Agroclimatic Zone: 21 2H-PR

Asmt	Code	Value
300	100%	14,590

Soil Group	Area	Rating
62 GL	93.00 Acres	36.2%
42 DG	23.00 Acres	43.5%
80 Pasture	16.00 Acres	20.0%
80 Pasture	26.00 Acres	6.0%

Total Area: **158.00 Acres**


Assessment Totals

Tax Status	Code	Description	Assessment
T	300	FARMLAND	14,590
Grand Totals For 2021			14,590



Assessment Summary

Year of General Assessment: 2021

Roll: 225924 Legal: NW-17-73-21-5 Address: Land Area: 2.61 Acres Subdivision: Zoning: Agriculture One Actual Use: Improved Residential / Designated Manufactured Home / Manufactured Home out MHC	
---	---

Market Land Valuation

Site Area: 2.61 Acres

Asmt	Code	Value
100	100%	57,990

Improvement Valuation

	Floor Area	Built	Asmt	Code	Value
Foundationless Manufactured Home - Single	748 Sq Feet	1969	100	100%	16,860

Assessment Totals

Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	74,850
Grand Totals For 2021			74,850



Assessment Summary

Year of General Assessment: 2021

Roll: 308698

Legal: 9422527 1 SE-22-70-22-5

Address:

Land Area: 8.20 Acres

Subdivision:

Zoning: Agriculture One

Actual Use: Vacant Residential / Unspecified



Market Land Valuation

Site Area: 8.20 Acres

Asmt	Code	Value
100	100%	48,940

Assessment Totals

Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	48,940
Grand Totals For 2021			48,940



Assessment Summary

Year of General Assessment: 2021

Roll: 311119

Legal: 9825734 3 1 NE-22-69-8-6

Address:

Land Area: 9.04 Acres

Subdivision: Aspen Grove

Zoning: Country Residential One

Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 9.04 Acres

Asmt	Code	Value
100	100%	53,620

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
1 Storey Basementless	SFD - After 1940	935 Sq Feet	1983	100	100%	75,080

Assessment Totals

Tax Status	Code	Description	Assessment
T		100 RES IMPR/SITE	128,700
Grand Totals For 2021			128,700



Assessment Summary

Year of General Assessment: 2021

Roll: 311143

Legal: 9825734 4 17 NE-22-69-8-6

Address:

Land Area: 11.00 Acres

Subdivision: Aspen Grove

Zoning: Country Residential One

Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 11.00 Acres

Asmt	Code	Value
100	100%	56,640

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
1 Storey Basementless	SFD - After 1940	935 Sq Feet	1984	100	100%	57,090

Assessment Totals

Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	113,730
Grand Totals For 2021			113,730



Assessment Summary

Year of General Assessment: 2021

Roll: 3518000

Legal: 0627943 35 18 NW-34-56-8-6

Address: 9800 99 Street



Land Area: 0.72 Acres

Subdivision:

Zoning: C-2 Highway Comm

Actual Use: Improved Commercial / Retail / Stand Alone

Market Land Valuation

Site Area: 0.72 Acres

Asmt	Code	Value
32	100%	160,820

Improvement Valuation

	Floor Area	Built	Asmt	Code	Value
Detached Garage	576 Sq Feet	2014	32	100%	27,150

Assessment Totals

Tax Status	Code	Description	Assessment
T	32	COMMERCIAL-IMPROVED	187,970
Grand Totals For 2021			187,970



Assessment Summary

Year of General Assessment: 2021

Roll: 37908	
Legal: NE-16-71-22-5	Land Area: 160.00 Acres
Address:	Subdivision:
	Zoning: Agriculture One

<u>Market Land Valuation</u>	Site Area: 0.00 Acres	Asmt	Code	Value
		115	100%	0
<u>Farmland Valuation</u>	Agroclimatic Zone: 21 2H-PR	Asmt	Code	Value
Soil Group	Area	300	100%	10,000
80 Pasture	102.00 Acres			
80 Pasture	58.00 Acres			
Total Area: 160.00 Acres				

<u>Assessment Totals</u>			
Tax Status	Code	Description	Assessment
T	300	FARMLAND	10,000
Grand Totals For 2021			10,000



Assessment Summary

Year of General Assessment: 2021

Roll: 40333 Legal: 1296KS 1 1 SE-25-66-22-5 Address: Land Area: 30,000 Sq. Feet Subdivision: Little Smoky Zoning: Hamlet Residential Actual Use: Improved Residential / Single Family Unit- fee simple	
--	--

<u>Market Land Valuation</u>	Site Area: 30,000 Sq. Feet	Asmt	Code	Value
		100	100%	24,490


<u>Improvement Valuation</u>		Floor Area	Built	Asmt	Code	Value
1 Storey Basementless	SFD - After 1940	1,239 Sq Feet	1965	100	100%	93,320

<u>Assessment Totals</u>			
Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	117,810
Grand Totals For 2021			117,810



Assessment Summary

Year of General Assessment: 2021

Roll: 40394 Legal: 3978KS 1 14 SE-8-71-23-5 Address: Land Area: 13,213 Sq. Feet Subdivision: Sandy Bay Zoning: Country Residential Three Actual Use: Improved Residential / Single Family Unit- fee simple	
--	---

<u>Market Land Valuation</u>	Site Area: 13,213 Sq. Feet	Asmt	Code	Value
		100	100%	89,250


<u>Improvement Valuation</u>		Floor Area	Built	Asmt	Code	Value
1 Storey Basementless	Summer Cottage	521 Sq Feet	1975	100	100%	14,600

<u>Assessment Totals</u>			
Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	103,850
Grand Totals For 2021			103,850



Assessment Summary

Year of General Assessment: 2021

Roll: 4713000 Legal: 9722205 47 13 Address: 225 Mawdsley Crescent Land Area: 6,588 Sq. Feet Subdivision: Zoning: R-1A Residential (A) Actual Use: Improved Residential / Designated Manufactured Home / Manufactured Home out MHC	
---	---

Market Land Valuation

Site Area: 6,588 Sq. Feet

Asmt	Code	Value
2	100%	25,120

Improvement Valuation

	Floor Area	Built	Asmt	Code	Value
Foundation - Basementless Manufactured Home - Single	1,440 Sq Feet	2007	2	100%	91,590

Assessment Totals

Tax Status	Code	Description	Assessment
T		2 RESIDENTIAL S/F IMPROVED	116,710
		Grand Totals For 2021	116,710



Assessment Summary

As of: 05/25/2022

Roll: 520011

Legal: 0925042 11 NW-34-56-8-6

Address: 201, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Single Family Unit- fee simple



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	1,115.0 Sq Feet	2009	20	100%	17,230

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	17,230
Grand Totals For 2022			17,230



Assessment Summary

As of: 05/25/2022

Roll: 520012

Legal: 0925042 12 NW-34-56-8-6

Address: 202, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Single Family Unit- fee simple

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	1,116.3 Sq Feet	2009	20	100%	17,240

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	17,240
Grand Totals For 2022			17,240



Assessment Summary

As of: 05/25/2022

Roll: 520013

Legal: 0925042 13 NW-34-56-8-6

Address: 203, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520014

Legal: 0925042 14 NW-34-56-8-6

Address: 204, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	740.0 Sq Feet	2009	20	100%	11,600

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,600
Grand Totals For 2022			11,600



Assessment Summary

As of: 05/25/2022

Roll: 520015

Legal: 0925042 15 NW-34-56-8-6

Address: 205, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520016

Legal: 0925042 16 NW-34-56-8-6

Address: 206, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	740.0 Sq Feet	2009	20	100%	11,600

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,600
Grand Totals For 2022			11,600



Assessment Summary

As of: 05/25/2022

Roll: 520017

Legal: 0925042 17 NW-34-56-8-6

Address: 207, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520018

Legal: 0925042 18 NW-34-56-8-6

Address: 208, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	728.0 Sq Feet	2009	20	100%	11,420

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,420
Grand Totals For 2022			11,420



Assessment Summary

As of: 05/25/2022

Roll: 520019

Legal: 0925042 19 NW-34-56-8-6

Address: 209, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520021

Legal: 0925042 21 NW-34-56-8-6

Address: 211, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520022

Legal: 0925042 22 NW-34-56-8-6

Address: 212, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520023

Legal: 0925042 23 NW-34-56-8-6

Address: 213, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520024

Legal: 0925042 24 NW-34-56-8-6

Address: 214, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520025

Legal: 0925042 25 NW-34-56-8-6

Address: 215, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520026

Legal: 0925042 26 NW-34-56-8-6

Address: 216, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520027

Legal: 0925042 27 NW-34-56-8-6

Address: 217, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520028

Legal: 0925042 28 NW-34-56-8-6

Address: 218, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520029

Legal: 0925042 29 NW-34-56-8-6

Address: 219, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520030

Legal: 0925042 30 NW-34-56-8-6

Address: 220, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520031

Legal: 0925042 31 NW-34-56-8-6

Address: 221, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520033

Legal: 0925042 33 NW-34-56-8-6

Address: 223, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520034

Legal: 0925042 34 NW-34-56-8-6

Address: 224, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520035

Legal: 0925042 35 NW-34-56-8-6

Address: 225, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520036

Legal: 0925042 36 NW-34-56-8-6

Address: 226, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520037

Legal: 0925042 37 NW-34-56-8-6

Address: 227, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	737.0 Sq Feet	2009	20	100%	11,560

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,560
Grand Totals For 2022			11,560



Assessment Summary

As of: 05/25/2022

Roll: 520038

Legal: 0925042 38 NW-34-56-8-6

Address: 228, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520039

Legal: 0925042 39 NW-34-56-8-6

Address: 229, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	736.0 Sq Feet	2009	20	100%	11,540

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,540
Grand Totals For 2022			11,540



Assessment Summary

As of: 05/25/2022

Roll: 520040

Legal: 0925042 40 NW-34-56-8-6

Address: 230, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520041

Legal: 0925042 41 NW-34-56-8-6

Address: 231, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	740.0 Sq Feet	2009	20	100%	11,600

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,600
Grand Totals For 2022			11,600



Assessment Summary

As of: 05/25/2022

Roll: 520042

Legal: 0925042 42 NW-34-56-8-6

Address: 232, 3 Main Street

Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium



Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	738.0 Sq Feet	2009	20	100%	11,570

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	11,570
Grand Totals For 2022			11,570



Assessment Summary

As of: 05/25/2022

Roll: 520043

Legal: 0925042 43 NW-34-56-8-6

Address: 233, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	1,114.0 Sq Feet	2009	20	100%	17,210

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	17,210
Grand Totals For 2022			17,210



Assessment Summary

As of: 05/25/2022

Roll: 520044

Legal: 0925042 44 NW-34-56-8-6

Address: 234, 3 Main Street



Land Area: 1,337 Sq. Feet

Subdivision:

Zoning: DC Direct Control

Actual Use: Improved Residential / Residential Condominium

Direct Sales Valuation

Project	Type	Area	Year Built	Asmt	Code	Value
Cdm: 0925042 (Res Portion)	Apartment Unit	1,114.0 Sq Feet	2009	20	100%	17,210

Assessment Totals

Tax Status	Code	Description	Assessment
T		20 RESIDENTIAL CONDOMINIUM	17,210
Grand Totals For 2022			17,210



Assessment Summary

Year of General Assessment: 2021

Roll: 629000

Legal: 2835RS 20 2

Address: 10605 HOPPE AVENUE

Land Area: 8,750 Sq. Feet

Subdivision:

Zoning: R-1B Residential (B)

Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 8,750 Sq. Feet

Asmt	Code	Value
2	100%	33,760

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
1 Storey & Basement	SFD - After 1940	1,089 Sq Feet	1970	2	100%	111,610


Assessment Totals

Tax Status	Code	Description	Assessment
T		2 RESIDENTIAL S/F IMPROVED	145,370
Grand Totals For 2021			145,370



Assessment Summary

Year of General Assessment: 2021

Roll: 4033000 Legal: 0426473 SITE 33 Address: 33 SHAND MHPK Land Area: 0.0 Sq. Meters Subdivision: Zoning: R-MHP Mobile Home PK Actual Use: Improved Residential / Designated Manufactured Home / Manufactured Home in MHC	
--	---

Market Land Valuation

Site Area: 0.0 Sq. Meters

Asmt	Code	Value
12	100%	0

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
Foundationless	Manufactured Home - Single	1,057 Sq Feet	1995	12	100%	49,690

Assessment Totals

Tax Status	Code	Description	Assessment
T		12 MOBILE HOME PARK	49,690
Grand Totals For 2021			49,690

Title: TAX RECOVERY

Policy No: 1506

Effective Date: February 9, 2021

Motion Number: 21.02.048

Supersedes Policy No: AD 27

Review Date: February 9, 2024



Purpose: To establish guidelines on how tax forfeited lands will be sold or made available for taxation again and to establish the terms of payment for land to be sold at a public auction.

1. DEFINITIONS

1.1. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY STATEMENT

2.1. Greenview has established a method in which Council can dispose of tax forfeited land.

2.2. Tax Recovery property at a public auction will be sold according to the following terms:

- A) A minimum of 10% of the sale price as a down payment on the date of the public auction.
- B) Balance of the sale price must be paid within 30 days of the date of the public auction.
- C) All payments must be made by cash, bank draft, money order, certified cheque or electronic funds transfer.

2.3. **LAND TITLE FEES:** Greenview will collect Land Title Office fees over and above the purchase price from purchasers at final payment, at a rate charged for Land Title fees, plus one dollar (\$1) for each \$1,000 market value or portion thereof.

2.4. If Greenview exercises its option to become the owner of the property, Greenview will not sell the property until one year after the date of the Public Auction unless the prospective buyer meets the reserve bid price set at the original public auction date.

2.5. If, in the opinion of Council, the sale of tax forfeited land will cause hardship to an existing occupant, Council may lease all or a portion of the parcel to the occupant.

- A) The amount of lease fees, based on current market value, will be established by Administration.
- B) The occupant is not permitted to assign or sublet his/her interest in the parcel.

2.6. For property that has been acquired by Greenview, Administration will determine the method of establishing the sale price and may include a valuation from the municipal assessor, a realtor, or an appraiser.

A) Council will approve the sale price by motion.

- (a) that if the tax arrears in respect of the parcel of land are not paid before March 31 in the next year, the municipality will offer the parcel for sale at a public auction, and
 - (b) that the municipality may become the owner of the parcel after the public auction if the parcel is not sold at the public auction.
- (3) The notice must be sent to the address shown on the records of the Land Titles Office for each person referred to in subsection (1).
1994 cM-26.1 s417;1995 c24 s61

Offer of parcel for sale

- 418(1)** Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.
- (2) Unless subsection (4) applies, the public auction must be held in the period beginning on the date referred to in section 417(2)(a) and ending on March 31 of the year immediately following that date.
- (3) Subsection (1) does not apply to a parcel in respect of which the municipality has started an action under section 411(2) to recover the tax arrears before the date of the public auction.
- (4) The municipality may enter into an agreement with the owner of a parcel of land shown on its tax arrears list providing for the payment of the tax arrears over a period not exceeding 3 years, and in that event the parcel need not be offered for sale under subsection (1) until
- (a) the agreement has expired, or
 - (b) the owner of the parcel breaches the agreement,
- whichever occurs first.

1994 cM-26.1 s418;1995 c24 s62;1996 c30 s35

Reserve bid and conditions of sale

- 419** The council must set
- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and
 - (b) any conditions that apply to the sale.

1994 cM-26.1 s419

Distribution of surplus sale proceeds

428(1) A person may apply to the Court of Queen's Bench for an order declaring that the person is entitled to a part of the money in the account referred to in section 427(1).

(2) An application under this section must be made within 10 years after

- (a) the date of the public auction, if the parcel was sold at a public auction, or
- (b) the date of a sale under section 425, if the parcel was sold at a sale under that section.

(3) The Court must decide if notice must be given to any person other than the applicant and in that event the hearing must be adjourned to allow notice to be given.

(4) In making an order, the Court must have regard to the priorities in which sale proceeds are distributed in a foreclosure action.

RSA 2000 cM-26 s428;2009 c53 s119

Payment of undistributed money to municipality

428.1 If no application is made under section 428 within the 10-year period referred to in section 428(2), the municipality may, for any purpose, use the money deposited in accordance with section 427 that remains undistributed.

1995 c24 s68

Transfer to municipality after 15 years

428.2(1) Despite anything in this Division, where a parcel of land has been offered for sale but not sold at a public auction and the certificate of title for the parcel has been marked "Tax Forfeiture" by the Registrar, the municipality may request the Registrar to cancel the existing certificate of title for the parcel of land and issue a certificate of title in the name of the municipality on the expiry of 15 years following the date of the public auction.

(1.1) This section does not apply to land respecting which the Minister responsible for the *Unclaimed Personal Property and Vested Property Act* has notified the municipality that the land has vested in the Crown.

(2) On the issuance of a certificate of title in the name of the municipality, all responsibilities of the municipality under this Division to the previous owner of the parcel of land cease.

(3) Where a certificate of title is issued to a municipality under subsection (1) and there are remedial costs owing in respect of the

manufactured home shown on the tax arrears list, send a written notice to

- (a) the owner of the designated manufactured home,
- (b) the owner of the manufactured home community where the designated manufactured home is located, and
- (c) each person who has a security interest in or a lien, writ, charge or other encumbrance against the designated manufactured home as disclosed by a search of the Registry using the serial number of the designated manufactured home.

(2) The notice must state that if the tax arrears in respect of the designated manufactured home are not paid before March 31 in the next year, the municipality will offer the designated manufactured home for sale at a public auction.

(3) The notice under subsection (1) must be sent to the address shown on the records of the Registry for each person referred to in subsection (1)(c).

1998 c24 s40;1999 c11 s25

Offer of designated manufactured home for sale

436.09(1) Each municipality must offer for sale at a public auction any designated manufactured home shown on its tax arrears list if the tax arrears are not paid.

(2) Unless subsection (4) applies, the public auction must be held in the period beginning on the date referred to in section 436.08(2) and ending on March 31 of the year immediately following that date.

(3) Subsection (1) does not apply to a designated manufactured home in respect of which the municipality has started an action under section 436.02(2) to recover the tax arrears before the date of the public auction.

(4) The municipality may enter into an agreement with the owner of a designated manufactured home shown on its tax arrears list providing for the payment of the tax arrears over a period not exceeding 3 years, and in that event the designated manufactured home need not be offered for sale under subsection (1) until

- (a) the agreement has expired, or
- (b) the owner of the designated manufactured home breaches the agreement,

whichever occurs first.

1998 c24 s40

Reserve bid and conditions for sale

436.1 The council must set for each designated manufactured home to be offered for sale at a public auction,

- (a) a reserve bid that is as close as reasonably possible to the market value of the designated manufactured home, and
- (b) any conditions that apply to the sale.

1998 c24 s40

Right to possession

436.11(1) From the date on which a designated manufactured home is offered for sale at a public auction, the municipality is entitled to possession of the designated manufactured home.

(2) For the purpose of obtaining possession of a designated manufactured home, a designated officer may enter the designated manufactured home and take possession of it for and in the name of the municipality, and if in so doing the designated officer encounters resistance, the municipality may apply to the Court of Queen's Bench for an order for possession of the designated manufactured home.

RSA 2000 cM-26 s436.11;2009 c53 s119

Advertisement of public auction

436.12(1) The municipality must advertise the public auction in at least one issue of a newspaper having general circulation in the municipality, not less than 10 days and not more than 30 days before the date on which the public auction is to be held.

(2) The advertisement must specify the date, time and location of the public auction, the conditions of sale and a description of each designated manufactured home to be offered for sale.

(3) Not less than 4 weeks before the date of the public auction, the municipality must send a copy of the advertisement referred to in subsection (1) to each person referred to in section 436.08(1).

1998 c24 s40

Adjournment of auction

436.13(1) The municipality may adjourn the holding of a public auction to any date within 2 months after the advertised date.

(2) If a public auction is adjourned, the municipality must



REQUEST FOR DECISION

SUBJECT: Request to Waive the Municipal, Education and Seniors portions of the Improvement Taxes on Roll 309695

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: MJ
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – Section 347(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – Bylaw 22-907

RECOMMENDED ACTION:

MOTION: That Council accept the request to waive the improvement portion of the municipal taxes in the amount of \$1,615.56, the education tax in the amount of \$1,731.86 and the seniors' tax in the amount of \$195.66 on tax roll 309695 due to a house fire on January 5, 2022, which resulted in the total loss of the house.

BACKGROUND/PROPOSAL:

As per the attached request, the ratepayers are asking for the property taxes on the improvements to be waived due to a house fire on January 5, 2022, which resulted in the total loss of the house.

The assessment for the property cannot be revised as the house was physically there as of December 31, 2021. As Troy Birtles of Accurate Assessment Group commented in his presentation May 17, 2022, the only way to address the impact of 2022 taxes is through Council approval. The property will be reviewed in 2022 to reflect any changed status for their 2023 property taxes.

Some municipalities have established policies on what portions of the tax will be considered for cancellation in the event of property loss. As Greenview has no current policy for this, Administration determined what the impact to the taxes may have been if the fire had occurred before the assessment date. Some policies that were seen in other municipalities exclude requisitions from what may be provided in tax relief. This is likely do to the fact that these amounts must be paid in fully to the Province of Alberta and if a wide spread loss was incurred there is not the opportunity to absorb it in the remaining property assessments.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is it allows Council to reflect the taxes that would have been assessed to the property if the fire had happened on or before December 31, 2021

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to waive the entire 2022 tax levy in the amount of \$4,444.82. This is not recommended as it would result in less taxes than if the fire had happened before December 31, 2021.

FINANCIAL IMPLICATION:

Loss of revenue:

As per motion - \$3,543.08

Alternative #1 - \$4,444.82

Direct Costs:

Ongoing / Future Costs:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will adjust the tax account and advise the ratepayers of Council's decision.

ATTACHMENT(S):

- Request from the Ratepayer
- MGA 347(1)
- Bylaw 22-907
- Proof of loss

To: Councillors <Councillors@MDGreenview.ab.ca>; Stacey Wabick <Stacey.Wabick@MDGreenview.ab.ca>
Subject: Fwd: [REDACTED] tax relief request

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: May 11, 2022 at 12:54:26 PM MDT
To: Bill Smith <Bill.Smith@mdgreenview.ab.ca>
Subject: Fwd: [REDACTED] tax relief request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: May 11, 2022 at 10:50:25 AM MDT
To: marilyn.jenson@mdgreenview.ab.ca
Subject: [REDACTED] tax relief request

To the Reeve and Council of Municipal District of Greenview,

We [REDACTED],
respectfully request relief on our 2022 property taxes. Our residence at 69531 Range Rd. 64 near Grovedale was completely destroyed by fire on January 5, 2022. We understand that taxes are based on the property value as of December 31. Due to our fire being so close to that date we are asking that you consider reassessing the properties value. We are currently renting in the Grovedale area as we strive to rebuild at the same property as our loss to be completed mid year 2023. We have course would expect a reassessment upon completion of our new home. Thank you for considering this request, it would be a great relief for our family during this time. Attached document is a confirmation of loss statement from our insurance adjuster.

Sincerely,
[REDACTED]

Sent from my iPhone

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a clean energy improvement tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax imposed in respect of a designated manufactured home in a manufactured home community.

RSA 2000 cM-26 s348;2005 c14 s12;2018 c6 s5

Fire insurance proceeds

349(1) Taxes that have been imposed in respect of improvements are a first charge on any money payable under a fire insurance policy for loss or damage to those improvements.



BYLAW NO. 22-907 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2022 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 12, 2022; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2022 total \$ 185,293,133 and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 90,158,026 and the balance of \$ 95,135,107 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$ 2,757,707
Non-Residential	\$ 27,571,406
2021 Non-Residential Under Levy	<u>\$ 1,295,898</u>
	\$ 31,625,011

Opted Out School Boards

Residential/Farmland	\$ 72,331
Non-Residential	<u>\$ 1,252</u>
	\$ 73,583

Requisition Allowance MGA (359(2))

\$ 150,000

Seniors Foundation

\$ 4,446,731

Designated Industrial Properties Requisition

\$ 1,012,358

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Residential/Farmland	\$	792,052,420
Residential Municipal Only		3,950,330
Residential Grande Cache		272,068,770
Residential Grande Cache Municipal Only		4,014,990
DIP Residential/Farmland		47,070
Non-Residential		258,944,430
Non-Residential Municipal Only		1,810,940
Non-Residential Grande Cache		125,596,040
Machinery & Equipment		34,872,950
DIP Non-Residential		6,837,670,630
DIP Machinery & Equipment		6,265,227,680
DIP Power Generation		113,269,670
Total	\$	14,709,525,920

Therefore, under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$ 1,988,294	\$ 796,049,820	2.4977
Residential Grande Cache	\$ 1,980,846	\$ 276,083,760	7.1748
Non-Residential	\$ 91,165,968	\$ 13,637,392,340	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	\$ 487,670	\$ 401,679,800	1.2141
ASFF/Opted-Out School Boards			
Residential/Farmland	\$ 2,830,038	\$ 1,064,168,260	2.6594
Non-Residential	\$ 28,868,556	\$ 14,444,422,200	3.9972
Requisition Allowance	\$ 150,000	\$ 8,286,379,360	0.0181
Seniors Foundations	\$ 4,446,731	\$ 14,699,749,660	0.3025
Designated Industrial Properties	\$ 1,012,358	\$ 13,216,167,980	0.0766

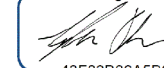
2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential taxes are due and payable on June 30th, 2022.
 - b) Residential/Farmland taxes are due and payable on November 15th, 2022.
3. In the event of any current taxes remaining unpaid for Non-Residential after June 30th, 2022, there shall be levied a penalty of 8%, on July 1st, 2022.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2022, there shall be levied a penalty of 8%, November 16, 2022.
 - a) In the event of any current taxes remaining unpaid after December 31st, 2022, there shall be levied a penalty of 10% on January 1st, 2023.
 - b) In the event of any arrear's taxes remaining unpaid after December 31st, 2022, there shall be levied a penalty of 18% on January 1st, 2023, and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 12th day of April, A.D., 2022.

Read a second time this 12th day of April, A.D., 2022.

Read a third time and passed this 26th day of April, A.D., 2022.

DocuSigned by:



43F83B06A5B04B6...

REEVE

DocuSigned by:



4B547CD18077418...

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: [REDACTED] **Property Tax Payment Proposal**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 14, 2022 CAO: SW MANAGER: CG
DEPARTMENT: FINANCE DIR: EK PRESENTER: MJ
STRATEGIC PLAN: Economy LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with Section 347(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – Bylaw 19-810, 20-843, 21-874, 22-889

RECOMMENDED ACTION:

MOTION: That Council take no action on the proposed payment plan from [REDACTED] for their 2019, 2020 and 2021 property taxes and penalties.

BACKGROUND/PROPOSAL:

On April 19, 2022, Administration received an email from the Commercial Vice President of [REDACTED] proposing a payment plan for the 2019, 2020 and 2021 property taxes and penalties.

The proposed payment plan includes:

- 2 monthly payments in the amount of \$582,901.11 and \$582,902.10 for a total of \$1,165,804.21.
- Waive any penalties on the Outstanding Taxes that have accrued as of the date of this Agreement and would otherwise accrue during the term of this Agreement.

[REDACTED] has previously submitted for a payment plan (October 2021) that was rejected due to the request to waive penalties. Administration is recommending taking no action for either of these new scenarios as they are not eligible to enter a tax payment plan under By-law 22-889 section 3.1.

As per the account, the outstanding tax and penalties is \$1,944,316.66. As of July 1, 2022, a penalty of 8% will be applied to the 2022 tax amounts. As well, on January 1, 2023, a penalty of 10% will be applied to any remaining 2022 tax amounts and 18% will be applied to any balance in arrears.

As per the email from [REDACTED] an alternative plan of payment over 12 months was proposed. A monthly payment to settle 2019, 2020, and 2021 taxes and all incurred and incurring penalties over a 12-month payment period would result in 2022 being in arrears and 2023 due before such a plan is complete.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the tax arrears and penalties for this company will be paid.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. [REDACTED] may not engage in continued communications to reach a mutually agreeable payment plan and the file may continue to be unpaid with accruing penalties.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may accept the proposed payment plan by [REDACTED]. This Alternative is not recommended as it includes the waiver of penalties.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise [REDACTED] of Council's decision.

ATTACHMENT(S):

- Request from [REDACTED] With proposed payment plan
- MGA Section 347(1)
- Bylaw 19-810, 20-843, 21-874, 22-889
- Greenview Tax Repayment Agreement (122126940.1)

From: [REDACTED]
To: [Marilyn Jensen](#)
Subject: RE: Property Tax Payment Plan
Date: April 25, 2022 11:36:10 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes that's correct.

Thanks Marilyn.

Wendy

From: Marilyn Jensen [mailto:marilyn.jensen@mdgreenview.ab.ca]
Sent: Monday, April 25, 2022 11:30 AM
To: [REDACTED]
Subject: RE: Property Tax Payment Plan

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Wendy,

Okay, thank you but one small thing, the total I gave you does not include penalties that will be levied on the 2022 property taxes July 1, 2022. As the mill rates have not been set yet I do not know what the exact amount will be.

The payments you will be making will just be to cover the arrears, anything owing prior to the 2022 taxes being posted, correct?

Marilyn

From: [REDACTED]
Sent: April 25, 2022 11:10 AM
To: Marilyn Jensen <marilyn.jensen@mdgreenview.ab.ca>
Subject: RE: Property Tax Payment Plan

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Marilyn,

Thanks for the response. Based on your updated balance which includes interest and penalties, the

monthly payment for the 12 month proposal would be \$132,093. Please proceed with the decision request for the 2 payment options provided.

In an effort to get this resolved quickly, I would like to propose the following:

- 12 month payment plan of \$132,093 (includes penalties) commencing May 15th (or May 1st if agreements are signed in time)

OR

- Waiver of penalties with 4 lump sum payments to be made on May 15, June 15, July 15 and Aug 15 (we can move this to the 1st of the month if we can get an agreement signed in time)

If Greenview is agreeable I will forward you a tax repayment plan agreement for execution.

Thanks very much,
Wendy

From: Marilyn Jensen [<mailto:marilyn.jensen@mdgreenview.ab.ca>]

Sent: Monday, April 25, 2022 10:07 AM

To: [REDACTED]

Subject: Property Tax Payment Plan

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning [REDACTED]

I am in the process of creating the Request for Decision that will be presented to Council in regards to the payment plan you have proposed.

I wanted you to be aware that the total amount owing you had in your email to Ed Kaemingh (\$1,437,555) is not the correct total, our records show the current total owing as \$1,585,113.79.

Also there will be an additional 8% penalty applied to the accounts for current taxes (2022) on July 1, 2022.

Please let me know how you would like to proceed.

Marilyn Jensen

Taxation, Assessment Coordinator & Reception Supervisor

Municipal District of Greenview No. 16 | 4806-36 Avenue Box 1079 Valleyview, Alberta T0H 3N0
Tel: [780-524-7600](tel:780-524-7600) | Fax: [1-780-524-4307](tel:1-780-524-4307) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [866-524-7608](tel:866-524-7608) | Direct: [1-780-524-7640](tel:1-780-524-7640)
mdgreenview.ab.ca | Follow us on Twitter [@mdofgreenview](https://twitter.com/mdofgreenview)

This communication, and its attachments, is confidential and intended for the addressee(s) only. If you are not the intended recipient, please notify us of our error, and disregard and delete the communication. Unauthorized use, disclosure, copying, forwarding or alteration of this communication may be unlawful.

Thank you.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax imposed in respect of a designated manufactured home in a manufactured home community.

RSA 2000 cM-26 s348:2005 c14 s12

Fire insurance proceeds

349(1) Taxes that have been imposed in respect of improvements are a first charge on any money payable under a fire insurance policy for loss or damage to those improvements.

(2) Taxes that have been imposed in respect of a business are a first charge on any money payable under a fire insurance policy for loss or damage to any personal property

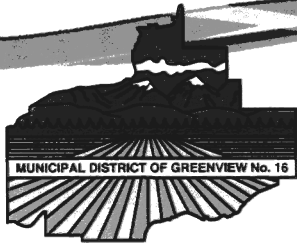
- (a) that is located on the premises occupied for the purposes of the business, and
- (b) that is used in connection with the business and belongs to the taxpayer.

1994 cM-26.1 s349

Tax certificates

350 On request, a designated officer must issue a tax certificate showing

- (a) the amount of taxes imposed in the year in respect of the property or business specified on the certificate and the amount of taxes owing, and



BYLAW NO. 19-810 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2019 taxation year

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on March 11, 2019; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2019 total \$ 189,435,877; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 69,213,372 and the balance of \$ 120,222,505 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	2,491,056
Non-residential	21,059,961
Opted Out School Boards	
Residential/Farm land	69,664
Non-residential	2,150
	<hr/>
Total School Requisitions	23,622,831
Requisition Allowance MGA(359(2))	100,000
Seniors Foundation	1,530,474
	<hr/>
Designated Industrial Properties Requisitions	877,971

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Greenview (not including Grande Cache)	<u>Assessment</u>
Residential	695,515,300
Non-residential	6,609,519,030
Farm land	57,624,090
Machinery and equipment	<u>4,834,317,410</u>
	12,196,975,830
Greenview (Grande Cache only)	
Residential	267,901,110
Non-residential	<u>110,701,901</u>
	378,603,020
Total	12,575,578,850

THEREFORE under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal (without Grande Cache)			
Residential/Farmland	2,033,476	753,139,390	2.7000
Non-Residential	89,582,352	11,443,836,440	7.8280
General Municipal (Grande Cache only)			
Residential/Farmland	2,066,053	267,901,110	7.7120
Non-Residential	866,575	110,701,910	7.8280

Grande Cache Properties**Special Tax (Borrowing)****Residential/Farmland**

345,057

267,901,110

1.2880

Non-Residential

142,584

110,701,910

1.2880

ASFF**Residential/Farm land**

2,485,551

991,325,889

2.5073

Non-residential

20,994,897

6,636,813,795

3.1634

Opted-Out School Boards**Residential/Farm land**

74,503

29,714,611

2.5073

Non-residential

983

310,710

3.1634

Requisition Allowance

100,000

6,673,089,400

0.0150

Seniors Foundation

1,530,474

12,575,578,850

0.1217

Designated Industrial Properties

877,791

11,170,109,000

0.0786

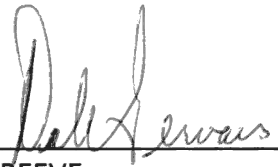
2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
- a) Non-Residential Municipal taxes are due and payable on June 30th
 - b) Residential/Farmland Municipal taxes are due and payable on November 15th.
3. In the event of any current taxes remaining unpaid for Non-Residential after June 30th of the current year, there shall be levied a penalty of 8%.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th of the current year, there shall be levied a penalty of 8%.
- a) In the event of any taxes of Non-Residential and Residential/Farmland after December 31st, in the current year, there shall be levied a penalty of 10% on January 1st
 - b) In the event of any arrears of taxes of Non-Residential and Residential/Farmland remaining unpaid after December 31st, in the succeeding year, there shall be levied a penalty of 18% on January 1st, and in each succeeding year thereafter, so long as the taxes remain unpaid.

5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid Portion must be severed and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of the third and final reading.

Read a first time this 25th day of March, A.D., 2019.

Read a second time this 25th day of March, A.D., 2019.

Read a third time and passed this 8th day of April, A.D., 2019.


REEVE


CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 20-843
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2020 taxation year

WHEREAS, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 27, 2020; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2020 total \$222,623,797.; and

WHEREAS, at \$133,299,962. and the balance of \$89,323,835. is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	2,575,774
2019 Under levy	40,955
Non-Residential	24,838,470
2019 Under Levy	1,651,347
Opted Out School Boards	
Residential/Farmland	74,071
Non-Residential	1,224
Requisition Allowance MGA(359(2))	150,000
Seniors Foundation	1,638,462
Designated Industrial Properties Requisition	941,580

WHEREAS, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipal District of Greenview as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	765,105,040
Residential Muni Only	3,685,360
Residential Grande Cache	270,165,460
Residential Grande Cache Muni Only	2,481,590
DIP Residential/Farmland	102,330
Non-Residential	260,057,460
Non-Residential Muni Only	1,697,750
Non-Residential Grande Cache	114,471,440
DIP Non-Residential	6,596,689,630
Machinery & Equipment	16,414,180
DIP Machinery & Equipment	5,712,795,520
DIP-Power Generation	<u>79,726,580</u>
Total	13,823,392,340

THEREFORE, under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	1,920,462	768,892,730	2.4977
Residential GC	1,956,192	272,647,050	7.1748
Non-Residential	85,447,181	12,781,852,560	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	487,641	387,118,490	1.2597

ASFF/Opted-Out School Boards

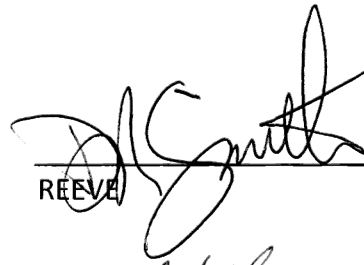
Residential/Farmland	2,690,800	1,035,372,830	2.5989
Non-residential	26,491,041	6,971,218,530	3.8001
Requisition Allowance	150,000	8,006,591,360	0.0187
Seniors Foundations	1,638,462	13,815,527,640	0.1186
Designated Industrial Properties	941,580	12,389,211,730	0.0760

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential taxes are due and payable on September 30th, 2020.
 - b) Residential/Farmland taxes are due and payable on November 15th, 2020.
3. In the event of any current taxes remaining unpaid for Non-Residential after September 30th, 2020, there shall be levied a penalty of 8%, on October 1st, 2020.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2020, there shall be levied a penalty of 8%, on November 16, 2020.
 - a) In the event of any current taxes remaining unpaid after December 31st, 2020, there shall be levied a penalty of 10% on January 1st, 2021.
 - b) In the event of any arrears taxes remaining unpaid after December 31st, 2020, there shall be levied a penalty of 18% on January 1st, 2021 and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of the third and final reading.

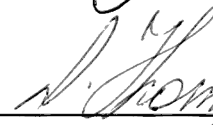
Read a first time this 27th day of April, 2020

Read a second time this 27th day of April, 2020

Read a third and final time this 11th day of May, 2020



REEVE



CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 21-874 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2021 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 27, 2021; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2021 total \$ 196,381,505 and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 104,477,789 and the balance of \$ 91,903,716 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	2,544,748
Non-Residential	24,838,526
Opted Out School Boards	
Residential/Farmland	104,775
Non-Residential	1,168
Requisition Allowance MGA (359(2))	150,000
Seniors Foundation	1,816,324
Designated Industrial Properties Requisition	980,903

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	778,052,970
Residential Muni Only	4,090,100
Residential Grande Cache	270,665,610
Residential Grande Cache Muni Only	3,830,420
DIP Residential/Farmland	100,680
Non-Residential	217,968,760
Non-Residential Muni Only	1,697,440
Non-Residential Grande Cache	119,305,900
DIP Non-Residential	6,726,613,460
Machinery & Equipment	16,377,420
DIP Machinery & Equipment	5,972,174,830
DIP- Power Generation	<u>106,737,540</u>
Total	14,217,615,130

Therefore, under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	1,953,810	782,243,750	2.4977
Residential GC	1,969,454	274,496,030	7.1748
Non-Residential	87,980,452	13,160,875,350	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	487,670	393,801,930	1.2384
ASFF/Opted-Out School Boards			
Residential/Farm land	2,649,524	1,048,819,260	2.5262
Non-residential	24,839,694	7,063,888,120	3.5164

Requisition Allowance	150,000	8,112,707,380	.0185
Seniors Foundations	1,816,324	14,207,997,170	0.1278
Designated Industrial Properties	980,903	12,805,525,830	0.0766

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential taxes are due and payable on September 30th, 2021.
 - b) Residential/Farmland taxes are due and payable on November 15th, 2021.
3. In the event of any current taxes remaining unpaid for Non-Residential after September 30th, 2021, there shall be levied a penalty of 8%, on October 1st, 2021.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2021, there shall be levied a penalty of 8%, on November 16, 2021
 - a) In the event of any current taxes remaining unpaid after December 31st, 2021, there shall be levied a penalty of 10% on January 1st, 2022.
 - b) In the event of any arrears taxes remaining unpaid after December 31st, 2021, there shall be levied a penalty of 18% on January 1st, 2022 and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 27th day of April, A.D., 2021.

Read a second time this 27th day of April, A.D., 2021.

Read a third time and passed this 11th day of May, A.D., 2021.


REEVE


CHIEF ADMINISTRATIVE OFFICER

TAX REPAYMENT AGREEMENT


THIS AGREEMENT made this 5th day of May, 2022.

BETWEEN:

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
a municipality governed pursuant to the *Municipal Government Act*

(the “**Municipality**”)

– and –


a body corporate incorporated pursuant to the laws of Alberta,

(the “**Taxpayer**”)

(collectively, the “**Parties**”)

RECITALS:

WHEREAS:

- a) Taxpayer (“**Taxpayer**”) owns, leases, operates and/or is the assessed person in respect to assets, including linear property, machinery and equipment, buildings, structures, and lands, as described in Schedule “A”, located within the jurisdictional boundaries of, and subject to assessment and taxation by the Municipality (the “**Property**”);
- b) There are outstanding taxes for the Taxpayer’s Property which have not been paid (the “**Outstanding Taxes**”), which are set out in **Schedule “A”**;
- c) The Taxpayer is willing to enter into a repayment agreement in relation to the Outstanding Taxes and in respect to taxes to be levied by the Municipality during the term of this Agreement;
- d) the Parties wish to fully and finally resolve any and all disputes regarding the Outstanding Taxes consensually, pursuant to the terms of this Tax Repayment Agreement (the “**Agreement**”);
- e) Taxpayer has full authority to enter into this Agreement and Taxpayer warrants that it is not in receivership or bankruptcy.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Taxpayer and the Municipality agree that the recitals herein contained are true in substance and in fact are intended to form part of this Agreement.
2. The Taxpayer acknowledges its indebtedness to the Municipality for the Outstanding Taxes at April 30, 2022 in the amount of \$**1,666,519**, as more specifically outlined in **Schedule “A”** to this Agreement, which includes penalties that have accrued in the amount of \$**500,715**.

3. The Taxpayer agrees to make monthly payments on the last day of every month towards the Outstanding Taxes in the amount set out in the tax repayment schedule set out in **Schedule “B”**.
4. The Municipality agrees that upon receiving all payments for the Outstanding Taxes as required in section 3 and pursuant to Schedule “B”, the Municipality shall waive any penalties on the Outstanding Taxes that have accrued as of the date of this Agreement and would otherwise accrue during the term of this Agreement.
5. The Municipality agrees that if the Taxpayer abides by the terms of this Agreement, including making all necessary payments, the Municipality shall not take any enforcement steps against the Taxpayer in respect of the Outstanding Taxes, either pursuant to the Municipal Government Act or otherwise, and it will not commence or continue any litigation against the Taxpayer.
6. If the Taxpayer fails to make any payment in accordance with this Agreement, the Taxpayer will have 10 business days from the date the payment was due to make the payment. If the Taxpayer fails to make the payment within 10 business days, it will be considered a default.
7. The following are acts of default by Taxpayer:
 - a. the failure of Taxpayer to make a payment to Municipality as and when required under this Agreement;
 - b. in the event that Taxpayer becomes a bankrupt within the meaning of the *Bankruptcy and Insolvency Act*;
 - c. a receiver, interim receiver, receiver and manager, custodian or liquidator is appointed for the business, property, affairs or revenues of Taxpayer, which are not diligently challenged or contested by Taxpayer;
 - d. any steps are taken or action or proceeding instituted by Taxpayer or by any other person, including, without limitation, any court or governmental body of competent jurisdiction for the dissolution, winding up or liquidation of Taxpayer or its assets, which are not diligently challenged or contested by Taxpayer;
 - e. the Taxpayer makes or attempts to make a sale in bulk of any of its assets located within Municipality, otherwise than in accordance with applicable law;
 - f. the Taxpayer vacates or abandons or attempts to vacate or abandon the Property or any part of the Property or the Municipality, acting reasonably, in good faith, and in a bona-fide manner, has a reasonable reason to believe that Taxpayer intends to vacate or abandon or attempt to vacate or abandon the Property or any part of the Property; or
 - g. any material portion of Taxpayer’s assets used in connection with the Property are taken under any writ of execution, chattel mortgage, charge, debenture or other security instrument, which action or proceeding is not diligently challenged or contested by Taxpayer.
8. If the Municipality, acting reasonably, in good faith and in a bona-fide manner, determines that the Taxpayer has committed an act of default under this Agreement, the Municipality shall, be required to provide at least 15 days prior written notice to Taxpayer. If the Taxpayer fails to remedy such breach within such period, the Municipality shall be entitled to full payment of the Outstanding Taxes,

including all applicable penalties, and shall be at liberty to pursue any and all remedies available to it at law.

9. In consideration for the agreements and covenants set out herein, including upon payment of all amounts in full as required in this Agreement, the Municipality, for itself and on behalf of its respective present and former agents, servants, employees, shareholders, directors, officers, solicitors, insurers, affiliates, partners, predecessors, successors, assigns and representatives, forever releases and discharges Taxpayer and Taxpayer's present and former agents, servants, employees, shareholders, directors, officers, solicitors, insurers, affiliates, partners, predecessors, successors, assigns and representatives, of and from any and all actions, causes of action, claims, demands, damages, costs and expenses whatsoever at law or in equity, that it had, now has, or may have in the future, by reason of or arising out of any cause, matter or thing whatsoever with respect to the Outstanding Taxes. For clarity, this release does not release Taxpayer from its obligations under this Agreement.
10. Upon termination of this Agreement, all benefits of Taxpayer under this Agreement herein shall cease and all monies paid hereunder may be retained by the Municipality to be applied firstly on account of all Outstanding Taxes and penalties, in addition to all other rights and remedies of the Municipality at law.
11. Each Party agrees that the terms of this Agreement are accepted voluntarily and not influenced by any representations of any kind made by any of the parties, except such representations as are outlined in this Agreement. This Agreement is being entered to terminate controversy and no admissions of liability are made by either Party.
12. This Agreement is governed by and shall be construed in accordance with the laws of the Province of Alberta and the laws of Canada applicable therein, and the Parties hereby irrevocably attorn to the exclusive jurisdiction of the courts of the Province of Alberta.
13. The Parties shall from time to time do such further acts and execute such further documents as shall be reasonably required to fully perform and carry out the terms, spirit and intent of this Agreement.
14. The Parties agree that this Agreement may be executed in any number of counterparts and electronically.

[Signature Page to Follow]

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Per: _____

Per: _____

Schedule “A”

Tax Roll	2019 Tax Levy	2020 Tax Levy	2021 Tax Levy	Total Tax Balance
316190	283,951.70	251,552.22	234,984.16	770,488.08
233904	34,480.81	30,191.42	30,151.30	94,823.53
310596	937.72	820.20	79.75	1,837.67
310649	166.35	143.72	-	310.07
310650	3,105.73	2,734.57	440.84	6,281.14
310896	94.80	87.72	34.29	216.81
310944	154.77	145.07	56.51	356.35
311476	135.15	125.59	48.16	308.90
312026	81.14	75.96	30.22	187.32
312225	1,771.05	557.58	556.85	2,885.48
312723	2,538.53	2,214.29	242.78	4,995.60
312749	194.78	183.36	70.68	448.82
312750	4,831.56	4,063.03	234.76	9,129.35
312752	130.00	120.68	47.22	297.90
312753	176.51	163.89	64.11	404.51
312854	1,138.52	1,000.60	100.39	2,239.51
313077	130.00	120.68	47.22	297.90
313113	517.40	455.04	452.18	1,424.62
313548	753.29	646.44	623.34	2,023.07
313549	819.36	699.96	674.86	2,194.18
313721	1,175.07	995.26	959.38	3,129.71
314048	125.74	116.93	45.77	288.44
314049	562.00	478.66	45.77	1,086.43
314050	562.00	478.66	456.44	1,497.10
314482	125.74	116.93	45.77	288.44
314969	824.91	720.77	721.30	2,266.98
315260	278.15	260.71	101.54	640.40
315559	1,719.85	1,433.90	1,387.13	4,540.88
315855	50,505.16	44,106.95	36,873.63	131,485.74
315856	133.70	124.52	48.78	307.00
316070	1,360.00	1,135.72	67.34	2,563.06
316100	1,248.03	1,038.13	993.75	3,279.91
316101	1,554.41	1,294.90	1,235.34	4,084.65
316277	1,352.14	1,134.04	1,152.41	3,638.59
316313	1,689.96	1,421.36	996.27	4,107.59
316667	932.84	878.87	848.01	2,659.72
316679	1,311.33	1,146.10	1,096.68	3,554.11
316691	1,082.80	902.61	864.45	2,849.86

316735	1,400.93	1,165.16	1,115.02	3,681.11
316878	1,131.69	937.54	906.82	2,976.05
317505	7,308.00	6,205.08	5,637.74	19,150.82
317512	17,585.88	14,966.76	14,387.42	46,940.06
318701	20.08	24.24	23.83	68.15
318913	46.74	45.57	42.12	134.43
318976	33.94	33.04	30.63	97.61
319965	3,661.14	3,033.88	2,916.81	9,611.83
320006	174.72	163.15	64.00	401.87
320536	3,523.73	2,950.97	2,848.16	9,322.86
	437,539.85	383,412.43	344,851.93	1,165,804.21

Schedule “B”

Date		Amount
May 31, 2022	\$	582,902.11
June 30, 2022	\$	582,902.10
Total	\$	1,165,804.21



REQUEST FOR DECISION

SUBJECT: Policy 1042 Access to Information

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: June 14, 2022

DEPARTMENT: CORPORATE SERVICES

STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: EK

LEG: SS

MANAGER: SS

PRESENTER: KC

RELEVANT LEGISLATION:

Provincial – Freedom of Information and Protection of Privacy Act.

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 1042 “Access to Information” as presented.

MOTION: That Council repeal Policy AD-01 “Access to Information”.

BACKGROUND/PROPOSAL:

The Access to Information policy provides clear direction to staff of their responsibilities in relation to public requests for information by identifying what records can be routinely released, where the public can access certain records freely and the conditions required to initiate a formal FOIP request.

Administration also updated the policy to the current template and to current standards.

Policy AD 01 will be recommended for repeal.

The Policy Review Committee recommended the following changes which have been added to the policy:

- (Schedule A) Have FOIP listed in all instances where the record can be deferred to the FOIP coordinator
- (Schedule A) Include Fire Department incident reports in Protective Services and Enforcement Services Reports

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will streamline the public’s access to records while protecting the privacy of personal information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will enact the necessary changes to implement the policy and its procedures.

ATTACHMENT(S):

- Policy AD01 Access to Information - Original
- Policy 1042 Access to Information - Revised



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

ADMINISTRATION

POLICY NUMBER: AD 01

POLICY TITLE: ACCESS TO INFORMATION

Page 1 of 1

Date Adopted by Council / Motion Number:

11.10.547

PURPOSE:

To provide information to the ratepayers and public in accordance with the Municipal Government Act and the Freedom of Information Protection Act (F.O.I.P.).

POLICY:

1. Administration will make reasonable effort to provide access to Municipal District No. 16 information in accordance with the Municipal Government Act (M.G.A.) and the Freedom of Information Protection Act (F.O.I.P.).
2. Upon receiving the formal request for information, the C.A.O. will make a decision on whether to provide the information or deny access to the information stating reasons according to FOIP.
3. The C.A.O. may apply applicable charges if required. A cost estimate will be prepared and provided to the requester in accordance with FOI P.
4. Notice of decision must be provided to the applicant containing a statement that the applicant may request a review by the Commissioner's Office under Part 5 of the F.O.I.P. unless the request is granted.

REEVE

C.A.O.

POLICY TITLE: PROCEDURES FOR ACCESS TO INFORMATION

Page 1 of 4

Date Adopted by Council / Motion Number:

96.02.64

PROCEDURE:

1. Staff receiving routine requests from ratepayers and public will provide the information and make every reasonable effort to provide the information and apply charges, if necessary.
2. Non-routine requests for information from ratepayers and public that may require staff to do extensive research and time will be forwarded to the C.A.O. or F.O.I.P. Co-ordinator for decision.
3. Staff receiving requests for information that may be subject to F.O.I.P. rules will request that a ratepayer or public member submit a request in writing to the Chief Administration Officer (C.A.O.).


C.A.O.

Title: Access to Information

Policy No: 1042

Effective Date:

Motion Number:

Supersedes Policy No: AD 01

Review Date:



Purpose: To provide open access to public records while protecting the privacy of personal information in the custody or control of Greenview. Freedom of Information and Protection of Privacy requests should be used as a last resort to access records.

1. DEFINITIONS

- 1.1 **Access** means the ability to obtain information held by Greenview. Access may mean either providing a copy of the record requested or providing a means and opportunity to view the record, whichever is administratively most efficient, as determined by the Department.
- 1.2 **Active Disclosure** means information that is routinely posted to the website, social media, posters, orally, newspapers, and publications.
- 1.3 **Applicant** means person who makes a written information request under the FOIP Act.
- 1.4 **Employees** means those employed and acting on behalf of Greenview, regardless of employment status: full-time, part-time, temporary, seasonal, agents and representatives.
- 1.5 **FOIP** means Freedom of Information and Protection of Privacy Act.
- 1.6 **Formal FOIP Request** means a formal request made under the FOIP Act.
- 1.7 **Greenview** means Municipal District of Greenview No. 16.
- 1.8 **PSB** means any Greenview Public Service Building (Valleyview, Debolt, Grovedale and Grande Cache)
- 1.9 **Records** means information in any form including notes, images, audio-visual recordings, x-rays, books, documents, maps, drawings, photographs, letters, vouchers, and any other information that is written, photographed, recorded, or stored in any manner, but does not include software or any mechanism that produces records.

1.10 **Routine Disclosure** means information that is requested on a regular basis, or material which is publicly available. For a complete listing see Schedule A.

1.11 **Third Party** means personal information of a person other than the applicant or scientific, technical, commercial, financial, or labour relations information supplied in confidence by someone other than the applicant.

2. POLICY STATEMENT

2.1 Greenview is committed to streamlining services and ensuring that information is available to members of the public, supporting a culture of open and transparent government.

2.2 The objective of this policy is to provide open access to public records while protecting the privacy of personal information in the custody or control of Greenview. Formal FOIP requests should be used as a last resort to seek access to records/information.

2.3 This Policy shall apply to all Greenview employees, departments, and all its records.

2.4 This Policy shall not apply to records that are subject to the exemptions of the *Freedom of Information and Protection of Privacy Act*.

3. PROCEDURE

3.1. Requests made by a law enforcement agency for records containing third party personal information must be forwarded directly to the FOIP Coordinator.

3.2. Records identified in Schedule A will be provided or made available to the public or to any requester according to the noted conditions for releasing records by the department responsible for the records.

3.3. Access to Greenview records will, wherever possible, be made available to the public via the Greenview website, verbally, news releases, social media, newspapers, or in person at the municipal office.

3.4. If an individual requests records pertaining to themselves, staff shall confirm their identity through photo I.D. prior to releasing the requested records.

3.5. If an individual requests third party information, they shall provide proof they have authority to act for that person (e.g. guardianship or trusteeship order, power of attorney) prior to the release of the records.

3.6. No records containing personal information will be disclosed to anyone other than the individual to whom the information pertains unless the record is first severed, or authorized by policy, bylaw, or legislation.

- 3.7. Requests for tenders, quotations and proposals results shall only include bid amounts and the names of companies.
- 3.8. All Formal FOIP requests shall be directed to the FOIP Coordinator.
- 3.9. Greenview reserves the right to require that a request be submitted in writing.
- 3.10. Fees shall be charged for the reproduction of records in accordance with the Schedules of Fees Bylaw. Where the request is deemed voluminous in nature, a deposit may be required prior to the service being performed.
- 3.11. Other than a Formal FOIP request, requests for records made under this policy shall be directed to the responsible department.
- 3.12. Repetitive requests by an individual or organization for significant volumes of records may require the separation of the request into several smaller requests totaling a large volume. Requests made to more than one department or branch related to a specific subject or issue will be centrally coordinated and referred to the FOIP Coordinator or their designate.
- 3.13. If staff receive a request for records and, after consulting the Schedule A attached to this policy, are unsure of whether the record can be released, they shall contact the FOIP Coordinator for clarification, prior to releasing any information.

4. COUNCIL RESPONSIBILITIES

- 4.1. Review and approve this policy in accordance with the policy review schedule, or as needed.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1. Routine disclosure requests are to be handled by the responsible department.
- 5.2. Each department will utilize Schedule A to identify records for routine disclosure.
- 5.3. Responses to requests for records made under this policy will be acknowledged in a reasonable timeframe in accordance with corporate standards. Requests will be completed in a reasonable timeframe as determined by staff workload.
- 5.4. Access requests that are identified as third party, in Schedule A, shall be forwarded to the FOIP Coordinator.

6. FOIP COORDINATOR RESONSIBILITIES

- 6.1 Uphold the duties as required by the FOIP Act.
- 6.2 Assist the Applicant in defining or clarifying information included in a Formal FOIP request application, including the timeframe and scope for the records requested.

- 6.3 Determine if a fee estimate for the records is applicable, based on the application's scope and timeframe.
- 6.4 Notify third parties, when necessary.
- 6.5 Comply with the 30-day time limit and request a time extension, when necessary.
- 6.6 Coordinate the search of responsive Records.
- 6.7 Undertake a line-by-line review of responsive records and redact information in accordance with the FOIP Act.
- 6.8 In accordance with the FOIP Act, determine whether the applicant will receive full access, partial access, or refuse access to the requested records.

DRAFT

Policy 1042 - SCHEDULE A
RECORDS FOR ROUTINE DISCLOSURE AND/OR ACTIVE DISCLOSURE

AD = Active Disclosure –Posted on Greenview’s website.

FOIP = A Formal FOIP Request Form must be completed. Referred to FOIP Coordinator.

RD = Routine Disclosure – Information can be disclosed, following the conditions listed in the following chart have been met.

RECORD TYPE	ACCESS METHOD	RESPONSIBLE DEPT.	AD RD FOIP	CONDITION OF RELEASE
Agendas and Minutes of Council, Boards and Committees	Website	CAO Services	AD	Direct to website. EXCLUDES Closed Session Materials and Minutes.
Agreements/Contracts <ul style="list-style-type: none"> • Development • Easement • Right of Way • Encroachment • Facility Rental(s) • Indemnity • Lease(s) • Site Plan 	PSB	All Depts.	RD FOIP	Only owner gets a copy. EXCLUDES draft or unsigned Agreements. Facility Rental to the renter only.
Agreements/Contracts <ul style="list-style-type: none"> • Supply of Goods & Services 	PSB	All Depts.	RD FOIP	Direct to applicable Dept. EXCLUDES confidential proprietary information, drafts or working papers.
Appointments to Committees and Boards	Website/ PSB	CAO Services	AD	Names can be released once appointed. EXCLUDES personal information & resumes unless consent is provided.
Assessment Roll	PSB	Tax Coord.	RD	Owner information can be viewed by appointment at the MD Office. Information is provided freely to government or law enforcement officials with satisfactory ID.
Audited Financial Statements	Website	Finance Dept.	AD	Direct to website.
Award/Grant Recipients	Website	EC Dev Dept.	AD	Summaries included in Council/Committee agendas.

Bids & Tenders Results	PSB	Dept. Responsible for Bid/Tender records	RD FOIP	Direct to responsible dept. Bidder names and summary of results can be released. EXCLUDES proprietary information and confidential documents.
Budget rating tal	Website	Finance Dept.	AD	Direct to website or Finance dept. EXCLUDES working documents.
Bylaws	Website/ PSB	Legislative Servs. Officer	AD	Direct to website. EXCLUDES Drafts or Working Documents.
Corporate Polices & Procedures	Website/ PSB	Legislative Services Officer	AD RD	Direct to Website. EXCLUDES drafts or working documents and internal or Dept. written procedures.
Corporate Structure Organizational Charts	PSB	Human Resources	RD	EXCLUDES personal contact information.
Demographic Data • Census Results	Website/ PSB	Legislative Services Officer	AD	Direct to website or Canada Statistics site
Elections • Results	Website/ PSB	Legislative Services Officer	AD	Direct to website.
Emergency Plans	PSB	Protective Services Dept.	RD	Direct to Prot. Servs. Dept. EXCLUDES version that includes personal phone numbers.
Protective and Enforcement Service Reports • Incident reports	PSB	Protective Service PSB FOIP Coord.	RD FOIP	Direct to Protective Services Department. EXCLUDES version with personal identifying information.
Expenses • Council Departments	PSB	Finance Dept	RD	Direct to Fin Dept.
Job Descriptions	Website/ PSB	Human Resources	RD	Direct to Website or HR Dept.
Legal or other information subject to Solicitor-Client Privilege or otherwise protected by FOIP	Valleyview PSB only	FOIP Coord.	FOIP	Direct to FOIP Coord. Subject to FOIP exclusions redaction of information/non-disclosure
Licenses • Business • Dog • RALs • Solid Waste • Water Wastewater	PSB	Finance Dept. Planning & Dev Dept. Enviro Dept.	RD	Third party requests limited to name and nature of license. MD licenses available on request

Media Relations <ul style="list-style-type: none"> • Advertisements • Notices • Publications 	Website Social Media	All Depts.	AD	Direct to website or responsible dept.
Motions & Resolutions	Website	CAO Servs	AD	Direct to website information included in Council/Committee minutes.
Permits <ul style="list-style-type: none"> • Development • Building • Roadway Occupation • Signs • Special Events 	PSB	All Depts.	RD FOIP	<p>Information can be released to the property owner.</p> <p>Third party requests limited to name and nature of permit.</p>
Planning Applications Public Hearings	Website/ PSB	Planning & Dev. Dept.	AD RD	Planning applications and comments received regarding public meetings are public information. Included in Council minutes.
Planning Documents <ul style="list-style-type: none"> • Official Plans • Secondary Plans • Zoning Bylaws 	Website/ PSB	Planning & Dev. Dept.	AD	Direct to website. EXCLUDES drafts or working documents.
Plans / Drawings <ol style="list-style-type: none"> 1. As constructed and profiles 2. Construction specifications and drawings for roads, bridges, sewer, watermain, etc. 3. Building Plans 4. Site Plans 5. Site servicing and grading 6. Subdivision Plans <ul style="list-style-type: none"> • Registered Plans 	PSB	I&P Dept. Planning & Dev. Dept. Ops Dept.	RD FOIP	<p>1, 2, 4, 5 & 6 Copies are provided on request. Copyright act applies to some drawings and plans.</p> <p>3. Residential site plans, septic plans, released to property owner or authorized agent ONLY.</p> <p>7. Registered plans refer to Alberta Registries.</p>
Plans and Studies <ul style="list-style-type: none"> • Strategic Plans • Area Structure plans • Municipal Development plan 	Website/ PSB	All Depts.	AD	EXCLUDES drafts or working documents.
Property/Land Files <ul style="list-style-type: none"> • Compliance Certificate 	PSB	Planning & Dev. Dept. FOIP Coord.	RD FOIP	Owner or authorized agent may view redacted file. Refer to FOIP Coord. if requested by third party.
Property Taxes <ul style="list-style-type: none"> • Roll Numbers 	Website/ PSB	Tax Coord.	AD RD	Direct to website.

<ul style="list-style-type: none"> • Statement of Account • Statement of taxes paid • Tax Account Information • Tax Certificates • Tax Rates • Tax Recovery Sale 			FOIP	<p>Tax rates and recovery are public information.</p> <p>Roll Numbers and Tax Account information released to owner or authorized agent.</p> <p>Tax certificates provided when requested.</p> <p>Location of property not to be released.</p> <p>Statement of Account and Statement of Taxes Paid are ONLY provided to the property owner or authorized agent.</p>
Provincial / Federal / RCMP Requests	PSB	All Depts.	RD FOIP	Forward request to the appropriate Dept. Head
Recruitment Information	PSB	Human Resources	RD	Release interview questions only
Receipts <ul style="list-style-type: none"> • Taxes • Accounts Receivable • Permits • Licenses, etc. • Program Registrations 	PSB	Finance Recreation FCSS	RD FOIP	<p>Receipts are provided to payee or account holder ONLY.</p> <p>Receipts for program registrations are provided to account holder or authorized agent ONLY.</p>
Rental Equipment Rates	Website/ PSB	Agri Dept.	AD	Direct to Website or Agri. Dept.
Reports <ul style="list-style-type: none"> • Animal Control Incidents • Building Inspection • Consultant Prepared • Development Statistics • Incident/Accident • Inspections • Property Standards • Employees Reports • Water Sampling 	PSB	All Depts.	RD FOIP	<p>Excludes confidential Employee reports and memorandums Direct to FOIP Coor.</p> <p>Inspections reports and photos released only to property owner or authorized agent.</p> <p>Witness statement of incidents provided to witness and owner only (Third Party Inquiry refer to FOIP Clerk)</p> <p>Copies of Incident/ Accident reports can be provided to individual involved or parent/guardian if identity and</p>

				relationship verified. (Third Party Inquiry refer to FOIP Clerk). Consultant Prepared Reports-refer to applicable Dept.
Salary Grid	PSB	Human Resources	RD FOIP	Salary range for position may be released, but not for a specific person. Direct to HR Dept. EXCLUDES drafts and working documents. Personal Information redacted.
Security Camera Footage	PSB	All Buildings	RD FOIP	Provide to law enforcement
Utility Rates/Charges	Website/ PSB	Finance Dept.	AD	Direct to website or Finance Dept.

DRAFT



REQUEST FOR DECISION

SUBJECT:	Fox Creek Greenview Joint Economic Development Board Appointments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MH	PRESENTER: KT
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council appoint two (2) elected members to serve on the Fox Creek Greenview Joint Economic Development and Tourism Board.

BACKGROUND/PROPOSAL:

The Town of Fox Creek provided a letter on May 13, 2022, requesting that Greenview appoint two (2) Councillors to sit on the Fox Creek Greenview Joint Economic Development and Tourism Board. This committee was also discussed at the Joint meeting with Fox Creek Council held in May.

This board will have specific focus on the geographic area within and directly surrounding the Town of Fox Creek. Partnership on this board allows for collaboration on regional economic development projects that affect business development, industry attraction and tourism initiatives in the immediate Fox Creek area.

Initial discussions on this project began in 2018, but due to changes within the in elected leadership, Administration of the two municipalities, and the pandemic, the development was delayed. Administration will also participate as non-voting members to provide topic advice at board meetings. Administration does not foresee funding needs from Greenview budget for the operation of this board in 2022, however the Councillors appointed will add this to their meeting obligations and Greenview will be responsible for their expenses as per the approved policy.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview will be contributing partner to initiatives that will not only support Greenview but also its neighbour community.
2. Greenview will be able to allocate resources and skills to business and tourism projects within the Fox Creek region, resulting in greater collaboration with a neighbouring municipality.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request changes to the provided Terms of Reference draft to better align with the needs of Greenview Council (1 Councillor). However, Administration does not recommend this action because it could be perceived as lack of commitment to the project.

FINANCIAL IMPLICATION:

Direct Costs: None

Ongoing / Future Costs: Travel costs and meeting per diems for elected officials

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Town of Fox Creek CAO of Council's decision.

ATTACHMENT(S):

- Request for Board Members Letter from the Town of Fox Creek (dated May 13, 2022).
- Draft of Terms of Reference (April 2022) for the Fox Creek Greenview Joint Economic Development and Tourism Board.



May 13, 2022

Municipal District of Greenview
Valleyview Administration Building
4806 – 36 Avenue
PO Box 1079
Valleyview, AB T0H 3N0

Attention: Reeve Olsen and Council

RE: FOX CREEK GREENVIEW JOINT ECONOMIC DEVELOPMENT AND TOURISM BOARD

Dear Council,

Economic Development and Tourism are two of the main building blocks in creating and maintaining a successful quality of life in any community. With a well thought out plan, both ensure the continuity of an economy and make it more resilient to hardships. However, it is not until times of uncertainty, as our town has experienced with COVID-19 and low oil prices, that the importance of economic development within a community is wholly understood.

With that in mind, the Town of Fox Creek would like to continue its partnership with the MD of Greenview in this endeavour to better Fox Creek and the surrounding area's economic development and tourism sectors by requesting that two (2) of the MD's Councillors sit on the Joint Economic Development and Tourism Board.

Currently, the board meets on the 3rd Wednesday of each month with the next meeting scheduled for May 18, 2022, at 7:00pm in the Fox Creek Greenview Protective Services Building and via Zoom for those who can not make it in person.

Please send the confirmed Councillor's names along with their contact information and whether they will be able to make the May meeting to communications@foxcreek.ca, or phone the Town Office at 780-622-3896.

Together we can work for a brighter Fox Creek.

Kind regards,

Kristen Milne
Chief Administrative Officer
kristen@foxcreek.ca

TITLE: Council Committees

POLICY No: PO79-2020-A02

EFFECTIVE DATE: May 24, 2022

AUTHORITY: Council

DEPARTMENT: Administration

SUPERSEDES POLICY No: PO68-2018

REVIEW DATE: October 2025



SCHEDULE E: JOINT ECONOMIC DEVELOPMENT AND TOURISM BOARD TERMS OF REFERENCE

1. COMMITTEE OBJECTIVE

To support, enhance, and promote business, economic activity, and tourism within the Town of Fox Creek and the surrounding area, as well as to provide strategic advice and recommendations to both the Town of Fox Creek and the MD of Greenview Councils that will facilitate and promote balanced, sustainable, and long-term growth for the benefit of the community and its residents.

2. COMMITTEE ROLE

- 2.1. Provide input, feedback, and advice on the strategies in the Economic Development Business Plan
- 2.2. Provide advice and comment on recommendations that the Economic Development Officer may take forward to Council
- 2.3. Recommend additional strategies, ideas, and solutions related to Economic Development and Tourism goals
- 2.4. Serve as a conduit or collaboration channel to the public, business community or investors in support of development and prosperity of the business and tourism communities
- 2.5. Develop a unified vision with goal setting/action items for endorsement by Council
- 2.6. Seek out and identify opportunities to help the Town and surrounding area achieve economic sustainability
- 2.7. Promote sustainable community economic development and tourism activities in the Town and surrounding area including marketing of the community

3. MEETING FREQUENCY

- 3.1. Meetings will be held monthly in the location of the Board's choosing.
- 3.2. Additional meetings in the form of Special Meetings may be called when required.
- 3.3. Meetings may be cancelled at the call of the Chair.
- 3.4. Meetings may also be cancelled by the Chair if there are insufficient agenda items requiring consideration with regard to the workplan.
- 3.5. The Board may choose not to hold meetings during the summer months (July/August).

- 3.6. After the Board has established its annual meeting schedule, including time, date, and place, notice of the schedule must be given by:
 - 3.6.1. Providing a copy of the schedule to each member of the Board
 - 3.6.2. Posting a copy of the schedule on the municipality's website

4. MEMBERSHIP

- 4.1. The Board's membership [may] consist of up to:
 - 4.1.1. Two representatives from Town of Fox Creek Council
 - 4.1.2. Two representatives from the MD of Greenview Council
 - 4.1.3. One Board member from the Chamber of Commerce
 - 4.1.4. One member representing the Forestry Sector
 - 4.1.5. One member representing the Retail Sector
 - 4.1.6. One member representing the Hotel and/or Restaurant Sector
 - 4.1.7. One member representing Education
 - 4.1.8. Two members representing Industry
 - 4.1.9. One member representing Recreation
 - 4.1.10. Two members at large
- 4.2. The Town of Fox Creek and MD of Greenview Economic Development Officers will act as advisory positions on the board, as well as act as the Recording Secretary.
- 4.3. The CAO from both the Town of Fox Creek and the MD of Greenview will attend meetings at their discretion
- 4.4. **Members of the Board will be appointed by Town of Fox Creek Council, and notice provided to the MD of Greenview Council as information at their subsequent Regular Meeting**
- 4.5. In order to maintain a high level of commitment and ensure business continuity, members may be required to resign if they have been absent for more than two consecutive meetings without good cause.
- 4.6. **Resignation of a member during the term must be given in writing to the Town of Fox Creek Council, and notice provided to the MD of Greenview Council as information at their subsequent Regular Meeting**
- 4.7. **Appointments to the Board shall run concurrent with the terms of the Councils**
- 4.8. **The Economic Development Officers** will review and consider whether to undertake a recruitment campaign to backfill a vacancy however at no point with the membership of the committee be less than five (5) members.

5. BOARD CHAIR RESPONSIBILITIES

- 5.1. The Chair shall preside at all meetings and exercises authority and performs duties as required, provide guidance and leadership to the Board in the completion of its mandate; and ensure that decorum is maintained at each meeting and that rules of procedure and conduct are observed.
- 5.2. The Chair shall be responsible for conducting the meeting in accordance with the relevant Town Bylaws and policies and will facilitate the discussion at each meeting pursuant to the published meeting agenda and the committee's mandate

- 5.3. The Chair is responsible for ensuring the smooth and effective operation of the Board and its' role. This will include responsibility for:
 - 5.3.1. Calling meetings to order
 - 5.3.2. Encouraging an informal atmosphere to encourage the exchange of ideas
 - 5.3.3. Creating an agenda in consultation with the recording secretary
 - 5.3.4. Chairing the meeting to ensure business is carried out efficiently and effectively
 - 5.3.5. Acting as a spokesperson
 - 5.3.6. The Chair shall conduct meetings in accordance with the Town's Procedural Bylaw

6. VICE-CHAIR RESPONSIBILITIES

- 6.1. The Vice-Chair acts in the Chairs absence and assumes the roles and responsibilities of the Chair.

7. MEMBER RESPONSIBILITIES

- 7.1. Membership on the Board is a position of responsibility and requires commitment to the Terms of Reference. Board members are required to:
 - 7.1.1. Attend all regularly scheduled meetings. Members shall notify the Chair, or the Economic Development Officer if they are unable to attend a meeting.
 - 7.1.2. Adhere to the provisions set in the Policy for Council Committees. If a member has an unexplained absence of more than two consecutive meetings, then their seat on the Board shall be declared vacant.
 - 7.1.3. Review all information supplied to them
 - 7.1.4. Prepare information for use in the development of materials for the Board
 - 7.1.5. Promote the role of the Board and its decisions made

8. ECONOMIC DEVELOPMENT OFFICER RESPONSIBILITIES

- 8.1. The Economic Development Officers will be responsible for carrying out the following functions with respect to the Board:
 - 8.1.1. Act as an information resource
 - 8.1.2. Orientation of the Board members at the first meeting after Council appointment
 - 8.1.3. Assist the Board in its reporting to Council
 - 8.1.4. Provide correspondence to the Board
 - 8.1.5. Responsible for performing the role of Recording Secretary

9. RECORDING SECRETARY RESPONSIBILITIES

- 9.1. The Recording Secretary is responsible for ensuring a complete and up-to-date record for the Board.
- 9.2. Liaising with the Chair to arrange a date, time, and venue for the meetings

- 9.3. Liaise with the chair to set agendas and circulate agendas to the members at least two business days prior to the meeting
- 9.4. Circulate draft minutes to the members
- 9.5. Keep a complete up-to-date record of Board minutes

10. COUNCIL REPRESENTATIVE RESPONSIBILITIES

- 10.1. To report actions of the Board to their respective Councils

11. GOVERNANCE

- 11.1. The Board shall be governed by applicable law including the Town's Procedural Bylaw, the Municipal Government Act, and Freedom of Information and Protection of Privacy Act.
- 11.2. A chairperson and vice-chairperson shall be appointed from membership for a term of one year
- 11.3. Recommendations to Council shall be in writing via motion and prepared in advance with a supported report from the Economic Development Officer
- 11.4. The calculation of quorum to conduct business of the Joint Economic Development and Tourism board is a simple majority of members in good standing.

12. CODE OF CONDUCT

- 12.1. Where not otherwise specified in these Terms of Reference, conduct and procedures of the Committee will be governed by the relevant sections of the Town's Procedural Bylaw and Code of Conduct

13. REPORTING

- 13.1. Reports are made to the Town and MD Councils via:
 - 13.1.1. Minutes as information items
 - 13.1.2. During the budget process
 - 13.1.3. Attendance by the Chair, or other Board representatives in their absence, at the Committee of the Whole Meetings to make recommendations on behalf of the board to Town Council
 - 13.1.4. Council representatives' reports during the "Council Business Reports" item at a Regular Meeting of Council

14. APPROVAL

Sheila Gilmour
Mayor of the Town of Fox Creek

Tyler Olsen
Reeve of the MD of Greenview

Date



REQUEST FOR DECISION

SUBJECT:	Town of Fox Creek Fire Service Agreement		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER: WB
DEPARTMENT:	PROTECTIVE SERVICES	DIR: MH	PRESENTER: WB
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, R.S.A 2000, Chapter M-26 Bylaw No. 20-858

Council Bylaw/Policy – Policy 3010 – Greenview Fire-Rescue Services Levels of Service Policy.

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into a new 3-year Memorandum of Agreement (MOU) with the Town of Fox Creek for the provision of the joint use of firefighting equipment, and firefighting services to the Town and the Municipal District of Greenview No. 16 in the Fox Creek Fire District.

BACKGROUND/PROPOSAL:

As per Policy 3010 – Greenview Fire-Rescue Services Levels of Service: Section 2.1 Greenview maintains fire protection and rescue services to provide for the safety of its ratepayers and visitors, as well as the protection of property within Greenview.

To meet the requirements of the Policy, the MD of Greenview is divided into 5 Fire Districts with Fox Creek responsible for the Fire District directly adjacent to the County of Woodland border. The Fire Service Agreement with the Town of Fox Creek that provided service into this Fire District expired in December 2021. The Regional Fire Chief prepared a 3-year agreement that was reviewed by the Greenview CAO and then sent to Fox Creek CAO and Fire Chief for review and comment. After minor amendments, the agreement was accepted and was signed by the Fox Creek Mayor and CAO.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Greenview will have an updated 3-year Fire Service agreement with the Town of Fox Creek that will meet the requirements of Policy 3010 - Greenview Fire-Rescue Services Levels of Service.
 2. Maintain ongoing fire protection and rescue services for the safety of ratepayers and visitors, as well as the protection of property within Fox Creek Fire District in Greenview.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to approve amend or deny the requested motion. However, Administration is recommending that Council endorse the MOU.

FINANCIAL IMPLICATION:

All Funds are to come from the Protective Services Operational Budget.

Direct Costs: N/A

Ongoing / Future Costs: If the agreement is executed, Greenview would be committed to paying The Town of Fox Creek in quarterly installments, the sum of \$103,500.00 plus a further amount of 3.5% thereof on a cumulative basis for the year of January 1, 2023, to December 31, 2024

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will contact the Town of Fox Creek to discuss the results of Council's decision and formalize an agreement.

ATTACHMENTS:

- Bylaw No. 20-858
- Policy 3010
- Fox Creek MOU
- Fox Creek Fire District Map



BYLAW NO. 20-858 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview #16 (Greenview), in the Province of Alberta, to establish and operate a Fire-Rescue Services, authorize the prevention and control of fires, rescue services, and authorize the recovery of related fees, expenses, and charges.

Whereas, the *Municipal Government Act*, R.S.A 2000, Chapter M-26 provides that a council of a municipality may pass bylaws for municipal purposes respecting the following matters:

- A) The safety, health and welfare of people, and the protection of people and property;
- B) Services provided by or on behalf of the municipality; and
- C) The enforcement of bylaws;

Whereas, the *Municipal Government Act* further provides that a municipality may impose a system of licences, permits or approvals and may collect, pursuant to a bylaw, costs and expenses incurred by the municipality for extinguishing fires;

Whereas, the *Forest and Prairie Protection Act*, R.S.A 2000, Chapter F-19 provides that a council of a municipal district is responsible for fighting and controlling all fires within the boundaries of the municipal district (see Schedule 'C'), other than areas contained in a forest protection area;

Whereas, Council wishes to establish a fire-rescue service within Greenview and provide for the efficient operation of such a service; and

Whereas, Council wishes to provide for the prevention, regulation and control of the lighting of fires within Greenview;

Therefore, the Council of the M.D of Greenview No. 16, duly assembled, enacts as follows:

1. Title and Interpretation

1.1 This Bylaw may be cited as the "Fire-Rescue Services" Bylaw.

1.2 In the event that any provision of this bylaw is inconsistent with any provincial or federal legislation, the provincial or federal legislation shall prevail.

2. Definitions

2.1 **CAO** means the Chief Administrative Officer of the Municipal District of Greenview No. 16.

2.2 **Council** means the Council for the M.D. of Greenview No. 16, duly elected.

2.3 **Dangerous Goods** means any product, substance, or organism specified in the regulations, or included by its nature, in any of the classes listed in the regulations under the *Dangerous Goods Transportation and Handling Act*, R.S.A 2000, Chapter D-4.

- 2.4 **Emergency Incident** means a fire or medical situation where a fire or explosion is imminent, or any other situation presenting a danger or possible danger to life, property, or the environment, and to which the Fire-Rescue Services has responded.
- 2.5 **Enforcement Officer** means a Community Enforcement Officer appointed by the Solicitor General of Alberta in accordance with the *Peace Officers Act*, R.S.A. 2006, Chapter P-3.5, and includes a member of the RCMP.
- 2.6 **Environmental Protections and Enhancement Act** means the regulatory requirements for air, water, land, and biodiversity management. It supports and promotes protection, enhancement, and wise use of the environment in *Environmental Protection and Enhancement Act*, R.S.A 2000, Chapter E-12.
- 2.7 **Equipment** means any tools, devices, materials, or supplies used by or for the Fire-Rescue Services to respond to an emergency incident.
- 2.8 **False Alarm** means any notification, by whatever means received, to the Fire-Rescue Services respecting the existence of a condition, circumstance, fire, or other event containing an imminent, danger to persons or property, wherein such condition, circumstances, fire, or other event does not exist.
- 2.9 **Fire Ban** means an order issued by the Minister responsible for the *Forest and Prairie Protection Act*, or an order issued pursuant to this bylaw, for the purposes of cancelling all fire permits, prohibiting the lighting of, and requiring the extinguishment of all fires within Greenview.
- 2.10 **Fire Permit** means a permit issued for all fires in the Forest Protection Area.
- 2.11 **Fire-Rescue Services** means the department as established by Council and organized by Greenview consisting of all persons appointed or recruited to the various positions within the Fire-Rescue Services, including all members.
- 2.12 **Fire-Rescue Services Property** means all real and personal property owned or controlled by Greenview and designated for use by the Fire-Rescue Services, including, but not limited to apparatus, equipment, and fire stations.
- 2.13 **Fire Hazard** means combustible and flammable material that, through its nature, location, condition, arrangement, or any combination of these factors, may be ignited, and if ignited, could create a burning hazard.
- 2.14 **Fire Protection** means all of the services enumerated in this bylaw and includes any other service delivered by Fire-Rescue Services that is authorized by Council.
- 2.15 **Fire Protection Charges** means all costs incurred by or for the Fire-Rescue Services in providing fire protection both within and outside Greenview's boundaries.
- 2.16 **Fireworks** means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subdivision 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.2 of the Alberta Fire Code.

- 2.17 **Forest and Prairie Protection Act** means the protection of the forests and prairies of Alberta from wildfire. It established the Fire Season and enables cost recovery and fire control orders. It identifies firefighting responsibilities and describes the authority of forest officers and fire guardians in *Forest and Prairie Protection Act, R.S.A 2000, Chapter F-19*.
- 2.18 **Greenview** means the Municipal District of Greenview No. 16.
- 2.19 **Member** means any person who is duly appointed as a member of the Fire-Rescue Services and includes the Regional Fire Chief.
- 2.20 **Member in Charge** means the Regional Fire Chief, or in the absence of the Regional Fire Chief, the highest-ranking member who first arrives at the scene of an emergency incident.
- 2.21 **Owner** means the person or persons listed on title as the registered owner of property at the Land Titles Office.
- 2.22 **Person** means any individual, firm, partnership, association, or corporation.
- 2.23 **Recreational Fires** means fire confined within a non-combustible structure or container, that is lit for the purpose of cooking, obtaining warmth, or viewing pleasure and is fueled solely by dry wood, charcoal, natural gas, or propane.
- 2.24 **SOG** means Standard Operating Guidelines.
- 2.25 **Violation Ticket** means a violation ticket issued for an offence committed against any of the provisions of this bylaw under Part 2 of the *Provincial Offences Procedures Act, R.S.A 2000, Chapter P-34*.

3. Establishment and Purpose of Fire-Rescue Services

3.1 Greenview's Fire-Rescue Services is hereby established for the purpose of:

- A) Preventing and extinguishing structural, vehicle, and wildland fires;
- B) Preserving life, property, and the environment, and protecting persons and property from injury or destruction by fire;
- C) Reporting and investigating the cause and origin of fires pursuant to the SOGs and the *Safety Codes Act R.S.A. 2000, Chapter S-1*;
- D) Emergency medical co-response;
- E) Providing rescue services, these may include specialized and technical rescue (water rescue, rope rescue) dependant on the availability of the necessary equipment and trained personnel;
- F) Mitigating, combating, and controlling emergency incidents;
- G) Purchasing and operating Apparatus and Equipment for extinguishing fires, rescue, preserving life, property, and the environment;
- H) Preventing prairie or running fires and enforcing the provisions of the *Forest Prairie and Protection Act*;
- I) Fulfilling the requirements of any mutual aid, memorandum of agreement, contract with other municipalities and agencies;
- J) Leading and directing emergency management (Regional Fire Chief is DEM)
- K) Providing public education and information regarding fire and life safety;

- L) Education, training or other member development;
- M) Enforcing this Bylaw and any other applicable bylaws and policies of Greenview and any applicable enactments;
- N) Mitigating emergency incidents involving Dangerous Goods (DG), more complex and technical DG incidents may require assistance from partnered fire services with technical hazardous materials personnel; and
- O) Otherwise providing emergency services as required.

In accordance with Greenview Fire-Rescue Services Level of Service, policies, and Standard Operating Guidelines (SOGs) established by Greenview from time to time and all applicable legislation and regulation.

4. Authority and Responsibility of the Fire Chief

4.1 The Regional Fire Chief shall be responsible for leading and maintaining the overall delivery of emergency services and fire protection by Greenview Fire-Rescue Services, subject to:

- A) The *Safety Codes Act*,
- B) This bylaw;
- C) Greenview Fire-Rescue Services – Level of Service
- D) Greenview Fire-Rescue Services – SOGs.
- E) All applicable Greenview policies;
- F) The direction of the CAO or designate; and
- G) Any agreements and contracts Greenview has with other municipalities or other entities, however constituted, that provide emergency services and fire protection in Greenview.

4.2 The Regional Fire Chief may prescribe rules, regulations and policies for the ongoing organization, administration, and day to day operation of Fire-Rescue Services, including:

- A) Use, care, maintenance, and protection of Fire-Rescue Services property;
- B) The appointment, recruitment, conduct, discipline, duties, training, and responsibilities of all Members; and
- C) The efficient operation of Fire-Rescue Services; and may perform such other functions and have other powers and responsibilities that the CAO or designate may prescribe.

4.3 The Regional Fire Chief is responsible for Fire Protection as required pursuant to the *Safety Codes Act*.

4.4 The Regional Fire Chief may, subject to ratification by Council, negotiate and enter into agreements with the Province of Alberta, other municipalities, or entities, however constituted, for the purchase, joint use, control and management of Fire-Rescue Services Property, and for the purpose of providing emergency services and Fire Protection within or outside of Greenview.

4.5 The Regional Fire Chief is authorized to delegate, and to authorize further delegations of any powers, duties and functions delegated to the Regional Deputy Fire Chief(s) by Council under this Bylaw.

5. Authority and Responsibility of Members

- 5.1 Members are responsible to the Regional Fire Chief or designate in the performance of their duties and responsibilities pursuant to this Bylaw and applicable policies of Greenview.

6. Authority and Responsibility of Member in Charge

- 6.1 The Member in Charge at an emergency incident shall have control, direction and management of all apparatus, equipment and manpower assigned to that emergency incident and shall continue to act as the Member in Charge until relieved by another Member authorized to do so.
- 6.2 The Member in Charge shall take action as deemed necessary for preserving life and property and protecting persons and property from injury or destruction by fire or any emergency and is authorized to:
- A) Enter, pass through or over buildings, structures, or property whether adjacent or in proximity to an emergency incident and to cause Members or Apparatus to enter or pass through or over the building, structure, or property without permission;
 - B) Establish boundaries and/or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by the Member in Charge;
 - C) Request Enforcement Officers to enforce restrictions on persons entering within the boundaries and/or limits outlined in Section 14.1;
 - D) Cause a building, structure, or thing to be pulled down, demolished or otherwise removed;
 - E) Secure Greenview manpower and equipment that is considered necessary to deal with an Emergency Incident;
 - F) Secure and/or commandeer privately owned equipment that is considered necessary to deal with an Emergency Incident and authorize payment for use of the equipment;
 - G) Require any adult person who is not a Member, to assist in:
 - i. Extinguishing a fire or preventing the spread thereof;
 - ii. Removing furniture, goods and merchandise from any building or structure on fire or in danger thereof and in guarding and securing same; and
 - iii. Demolishing a building or structure at or near the fire or other emergency incident.

7. Fire Prevention

- 7.1 The Fire Chief may establish a fire prevention program within Greenview, including but not limited to:
- A) Preventative fire and life safety inspections of properties or structures within Greenview in accordance with the Quality Management Plan approved by the Safety Codes Council,
 - B) Review of designs, plans, specifications and processes to ensure conformance with the Safety Codes Act as amended from time to time,
 - C) Preparation of pre-fire plans for high and medium hazard occupancies,
 - D) Dissemination of fire prevention information to the general public.
- 7.2 Greenview Fire-Rescue Services, subject to the direction and control of Council, may enter into agreements with other municipalities to provide fire inspection services.

7.3 Council, may by resolution, restrict the lighting of fires within Greenview including, but not limited to, open burning, the discharge of fireworks, the use of burning barrels and the use of all wood and briquette fires for cooking or warmth purposes.

8. Fire Investigations

8.1 The Fire Chief or designate may investigate the cause, origin, and circumstances of every fire within Greenview (defined jurisdiction) in accordance with the Quality Management Plan approved by the Safety Codes Council.

8.2 If the person investigating an incident has information that indicates a fire is or may be of an incendiary origin or has resulted in serious injury and/or loss of life, the RCMP are to be advised immediately of the incident.

8.3 Greenview Fire-Rescue Services, subject to the direction of Council, may enter into agreements with other municipalities to provide fire investigation services.

9. Fire Bans

9.1 The Regional Fire Chief may from time to time, prohibit all fires within Greenview (see Schedule 'C') or a portion of Greenview when the Regional Fire Chief determines that the prevailing environmental conditions may give rise to an increased risk of fire or increased risk of a fire running out of control.

9.2 A Fire Ban imposed pursuant to this Bylaw shall remain in force until either the date provided in the notice of the Fire Ban or until such time the Regional Fire Chief provides notice to the public that the Fire Ban is no longer in effect.

9.3 Notice of a Fire Ban shall be provided to the public. Notice may be in the form of signage, through a public service message on the local radio stations, or by any means, that the Regional Fire Chief determines is appropriate for the purpose of informing the public of the Fire Ban.

9.4 When a Fire Ban is in place, Individuals will:

- A) Not Ignite a fire
- B) Immediately extinguish any fire lit once the person knows or ought reasonably to know of the Fire Ban; or
- C) Not sell, purchase, possess, handle, discharge, fire or set off Fireworks within Greenview.

10. Fire and Dangerous Goods Emergency Incident Reporting Requirements

10.1 The Owner or authorized agent of any property damaged by fire must immediately report the particulars of the fire to Greenview Fire-Rescue Services in the manner and form prescribed by and to the satisfaction of the Regional Fire Chief.

10.2 The Owner or authorized agent of any property containing Dangerous Goods that sustains an accidental or unplanned release of the Dangerous Goods must immediately report the particulars of

the release to Greenview Fire-Rescue Services in the manner and form prescribed by and to the satisfaction of the Regional Fire Chief.

11. Fire Protection Charges

11.1 When Greenview Fire-Rescue Services has extinguished a fire within or outside Greenview for the purpose of preserving life, property, and the environment from injury or destruction, the Regional Fire Chief may after consultation with the CAO or designate, charge any costs (see Schedule 'A') incurred by Greenview Fire-Rescue Services in taking such action to

- A) the person or persons causing or contributing to the fire; or
- B) the Owner or occupant of the parcel of land;

and all persons charged are jointly and severally liable for payment of the Fire Protection Charges to Greenview.

11.2 When Greenview Fire-Rescue Services has responded to a highway/roadway involving fire, vehicle entrapment or a Dangerous Goods incident within or outside Greenview for the purpose of preserving life, property, and the environment from injury or destruction, the Regional Fire Chief may charge any costs (see Schedule 'A') incurred by Greenview Fire-Rescue Services in taking such action to

- A) the person or persons causing or contributing to the incident; or
- B) the Owner or occupant of any vehicle, goods, or equipment;

and all persons charged are jointly and severally liable for payment of the Fire Protection Charges to Greenview.

11.3 Fire Protection Charges shall be paid within thirty (30) days of receipt. Collection of unpaid Fire Protection Charges and all other charges for emergency service may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which Greenview is entitled to on the parcel of land in respect of which the indebtedness is incurred.

11.4 Without limiting sub-section 11.1, the Owner of a parcel of land within Greenview is liable for Fire Protection Charges incurred in relation to Greenview Fire-Rescue Services extinguishing fires on that parcel and Greenview may add to the tax roll of the parcel of land all unpaid Fire Protection Charges. This will form a special lien against the parcel of land in favour of Greenview from the date the amount is added to the tax roll.

11.5 Notwithstanding the provisions of sub-sections 11.1, 11.2, and 11.3, Greenview may elect to recover Fire Protection Charges from person(s) responsible for those charges pursuant to the *Forest and Prairie Protection Act*.

- A) Inspection and Enforcement
- B) Offences
- C) Violation Tickets
- D) Voluntary Payment
- E) Severability

12. Safety Codes

- 12.1 When certain conditions exist that constitutes a fire hazard, Fire and Rescue Services may, pursuant to the *National Fire Code Alberta Edition*, order the owner or occupier to reduce or remove the fire hazard within a specified time frame.
- 12.2 When the order is issued under this section, and the owner or occupier fails to carry out the order within the time specified, Fire and Rescue Services may take whatever action is necessary pursuant to the *Alberta Fire Code* to ensure compliance with the order.

13. Inspection and Enforcement

- 13.1 Where a parcel of land does not comply with this Bylaw and/or a person contravenes this Bylaw, Greenview may pursue its enforcement alternatives in accordance with this Bylaw, any enactment and/or any common law right, including issuing an order to remedy contraventions or dangers, remedying contraventions or dangers by Greenview, adding amounts to tax rolls pursuant to Municipal Government Act (MGA), Section 553 (1) and pursuing injunctions contained within the MGA.

14. Offences

- 14.1 No person shall:

- A) Contravene any provision of this Bylaw;
- B) Damage or destroy Fire-Rescue Services Property;
- C) Falsely represent themselves as a Member;
- D) Obstruct or otherwise interfere with access by the Fire-Rescue Services or Fire-Rescue Services Property to:
 - i. The scene of an Emergency Incident;
 - ii. A fire hydrant, cistern or other body of water designated for firefighting purposes; or
 - iii. To connections to fire mains, standpipes, or sprinkler systems.
- E) Cross any boundaries or limits established by the Fire-Rescue Services in accordance with this Bylaw, without the express authorization of the Member in Charge;
- F) Cause or permit a Burning Hazard or fire hazard to exist on a parcel of land;
- G) Deposit, discard or abandon any burning matter or substance so as to create a Burning Hazard;
- H) Light a fire or cause a fire to be lit during a Fire Ban;
- I) Light a fire on any land not personally owned without the written consent of the Owner of the land;
- J) Permit a fire lit by that person to pass from their own land to the land of another person;
- K) Light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
- L) Conduct any activity that might reasonably be expected to cause a fire unless that person exercises reasonable care to prevent a fire from occurring;
- M) Conduct any activity that involves the use of a fire, where smoke produced by the fire may impede the visibility of vehicular and pedestrian traffic on any road or highway;
- N) Light a fire on lands owned the Forest Protection Area without a provincial Fire Permit between March 1 and October 31.

- O) Impede, obstruct, or otherwise hinder a Member of Fire-Rescue Services or Enforcement Officer in carrying out their duties under this Bylaw or related legislation; or
- P) Impede, obstruct, or otherwise hinder access to property or Equipment required for use by a member of Fire-Rescue Services or Enforcement Officer in carrying out their duties under this Bylaw or related legislation.

15. Offence Committed

- 15.1 A person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than \$250.00 and not more than \$2,500. No person found guilty of an offence under this Bylaw is liable to imprisonment.

16. Violation Tickets

- 16.1 An Enforcement Officer is authorized and empowered to immediately issue a violation ticket pursuant to the *Provincial Offences Procedure Act* to any person that the Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

- 16.2 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

- A) Specify the fine amount established by this Bylaw for the offence; or
- B) Require a person to appear in court; or
- C) Make a voluntary payment as per 18.1.

17. Voluntary Payment

- 17.1 A person who commits an offence may:

- A) If the Violation Ticket is issued in respect of the offence; and
- B) If the Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

18. Severability and Effect

- 18.1 In the event that any provision of this bylaw is found to be invalid by a court of competent jurisdiction, that provision shall be severed, and the remainder of the bylaw shall remain valid and enforceable.

- 18.2 Bylaw 10-624 "Municipal Emergency Services" and Grande Cache Bylaw 699 "Fire/Rescue Department" and all amendments thereto are hereby repealed.

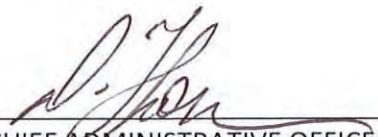
19. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of October, 2020.

Read a second time this 14th day of December, 2020.

Read a third time and passed this 11th day of May, 2021.


REEVE


CHIEF ADMINISTRATIVE OFFICER

Schedule 'A'
Fire Protection Charges
(if deemed necessary)

1. Response to Fire Incidents

- | | |
|----------------------------------|------------------|
| a. Within the M.D. of Greenview | \$600.00/hr/unit |
| b. Outside the M.D. of Greenview | \$600.00/hr/unit |

2. Response to Motor Vehicle Collision (MVC), Rescue and Dangerous Goods Incidents:

- | | |
|----------------------------------|--------------------------------|
| a. Within the M.D. of Greenview | \$600.00/hr/unit |
| b. Outside the M.D. of Greenview | \$600.00/hr/unit |
| c. Provincial Highways | As per AB Transportation rates |

NOTE: Administrative costs and the cost for replacement of equipment and/or materials used, lost, or damaged because of the response are charged in addition to the above.

Schedule 'B'
Violation Tickets
(if deemed necessary)

A notice of Form (commonly called a Violation Ticket) may be issued by a Peace Officer to any person charged with a breach of any provisions of this Bylaw and the hereto mentioned Acts shall apply in regards to the payment. Section

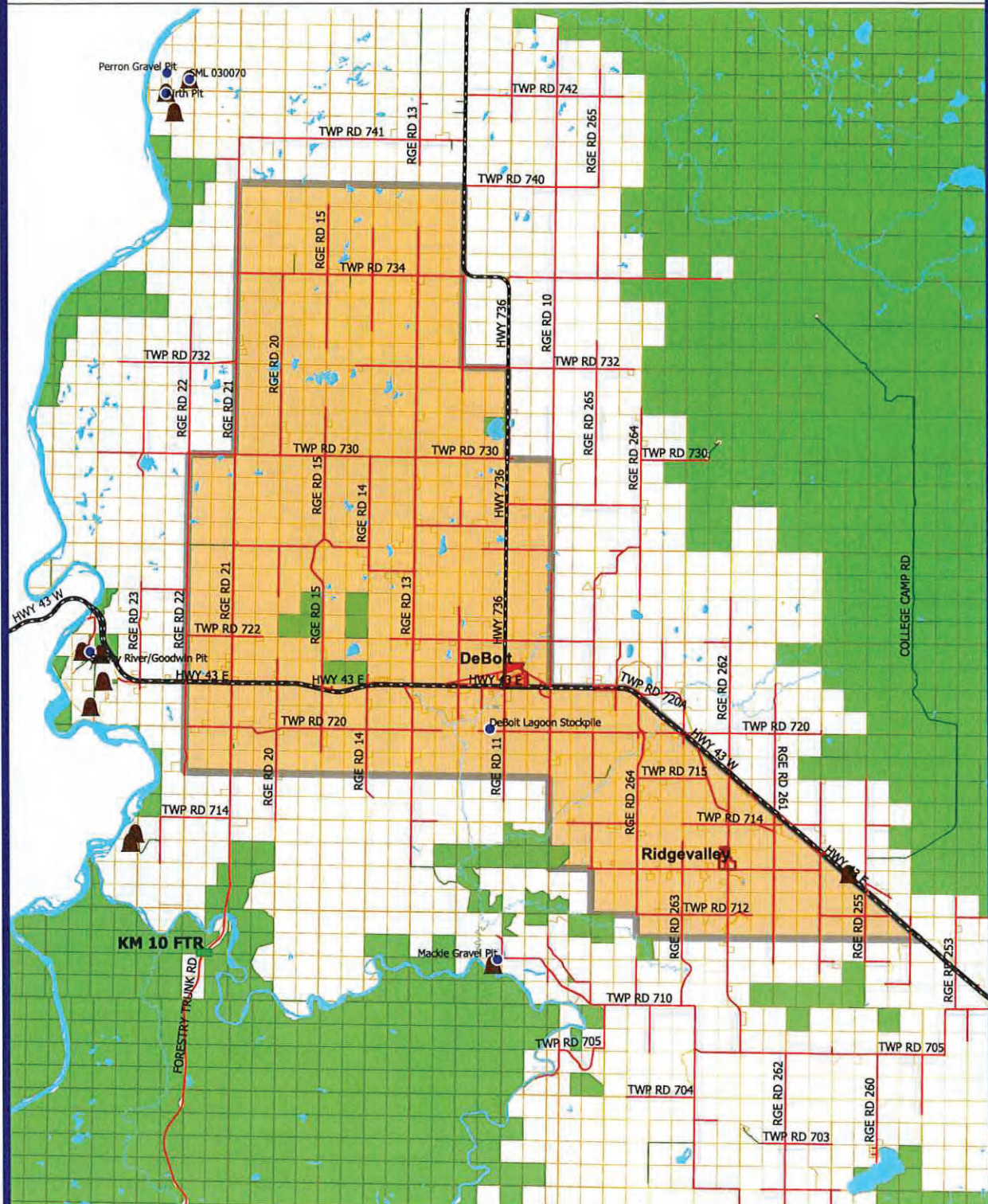
Charge	First Offence	Second Offence	Third Offence
Either directly or indirectly, ignite a fire and let it become a running fire on any property or allow a running fire to pass from his/her property to another property.	\$ 500	\$ 1,000	\$ 5,000
Light an outdoor fire, structure fire, incinerator fire, or smudge fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.	\$ 500	\$ 1,000	\$ 5,000
Light an outdoor fire, structure fire, incinerator fire, smudge fire, barbecue/fire pit, or portable appliance not fueled by propane or natural gas during an applicable municipal and/or a provincial fire ban.	\$ 500	\$ 1,000	\$ 5,000
Obstruct a Peace Officer, fire guardian, member of the Fire Chief's office or firefighters in the performance of their duties.	\$ 500	\$ 1,000	\$ 5,000
Light any fire that contains prohibited debris that results in the release to the atmosphere of dense smoke, offensive odors, or a substance, and the release of which is regulated, prohibited or controlled by the <i>Environmental Protection and Enhancement Act</i> .	\$ 500	\$ 1,000	\$ 5,000
Damage, destroy, or unlawfully remove apparatus or equipment belonging to the Fire Service.	\$ 500	\$ 1,000	\$ 5,000
Obstruct a member or any person from carrying out duties imposed by this Bylaw or by the Fire Chief or designate, or an Incident Commander.	\$ 500	\$ 1,000	\$ 5,000
Falsely represent themselves as a member of the Fire Service or wear or display a badge, cap, button, insignia, or other paraphernalia for the purpose of such false representation.	\$ 500	\$ 1,000	\$ 5,000
Obstruct or otherwise interfere with access roads or streets or other approaches to an Incident or emergency scene, fire alarm, fire hydrant, cistern or body of water that may be required for firefighting purposes.	\$ 500	\$ 1,000	\$ 5,000



Schedule 'C'

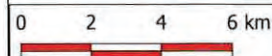
Non Permit Fire Protection Area - DeBolt

UTM Zone 11 NAD83
1:135,000
Date: May-19-2021



Legend

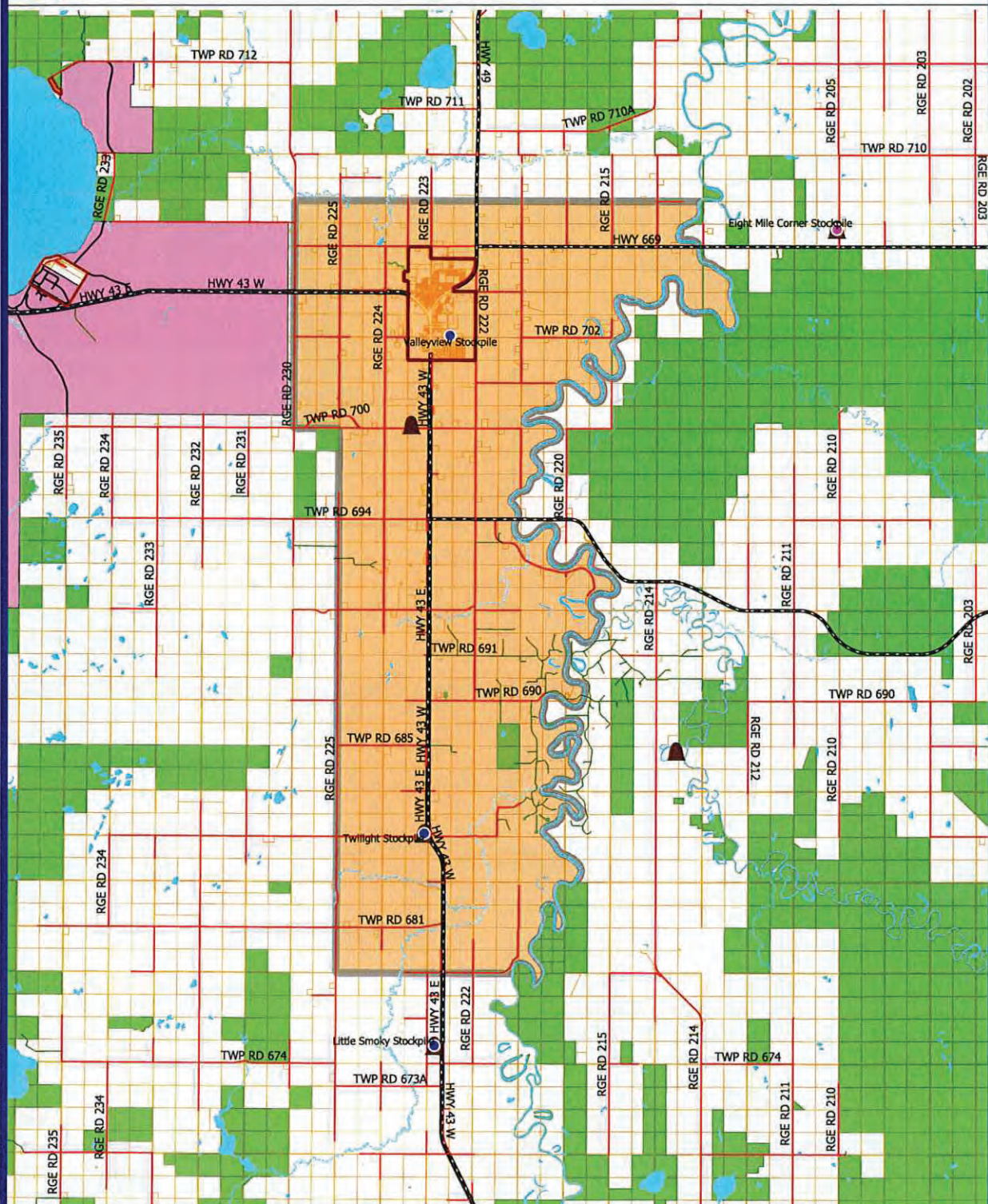
- | | | |
|--------------------|-----------------------|----------------------|
| NonPermit_FP_Areas | Roads by Jurisdiction | Crown Land |
| Hamlet Boundaries | MUNICIPAL | Cadastre |
| Gravel Pits ALL | PRIVATE | Municipal Boundaries |
| GREENVIEW | PROVINCIAL | |
| PRIVATE | FTR Km Markers | |
| | Hydro Line | |
| | Hydro Area | |



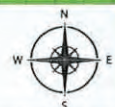
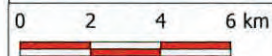
The MD of Greenview makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the MD of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the MD of Greenview.

© MD of Greenview. All Rights Reserved.



- Legend**
- | | | | | | |
|---|--------------------|---|-----------------------|---|----------------------|
|  | NonPermit_FP_Areas |  | Roads by Jurisdiction |  | Indian Reserves |
|  | Town of Valleyview |  | INDIAN RESERVES |  | Crown Land |
|  | Hamlet Boundaries |  | MUNICIPAL |  | Cadastre |
|  | Pits ALL |  | PRIVATE | | Municipal Boundaries |
|  | GREENVIEW |  | PROVINCIAL | | |
|  | PROVINCIAL |  | Hydro Line | | |
| | |  | Hydro Area | | |



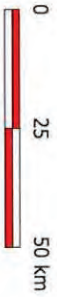
The MD of Greenview makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the MD of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the MD of Greenview.

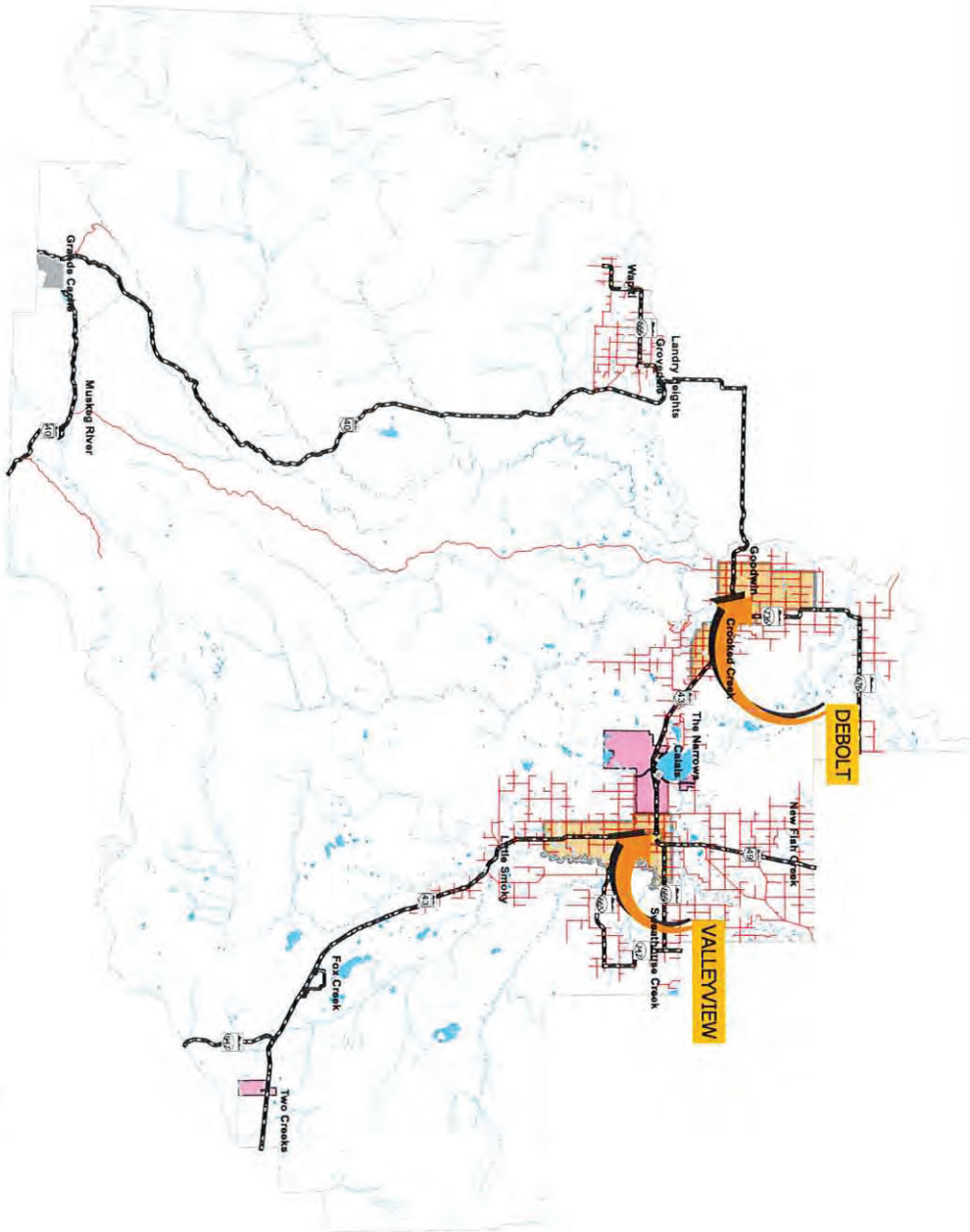
© MD of Greenview All Rights Reserved



Non Permit Fire Protection Areas - MD of Greenview

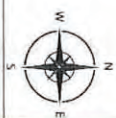


UTM Zone 11 NAD83
1:1,000,000
Date: 05/19/2021



Legend

- NonPermit_FP_Areas
- Roads by Jurisdiction
- INDIAN RESERVES
- MUNICIPAL
- PROVINCIAL
- Municipal Boundary Mask
- Hydro Line
- Hydro Area
- Indian Reserves
- Town of Fox Creek
- MD of Greenview



Title: Greenview Fire-Rescue Services Levels of Service

Policy No: 3010

Effective Date: February 9, 2021

Motion Number: 21.02.041

Supersedes Policy No: NONE

Review Date: February 9, 2024



Purpose: This policy outlines fire protection services and the level of service for all areas of Greenview.

1. DEFINITIONS

- 1.1. **AHS** means Alberta Health Services;
- 1.2. **Council** means the duly elected Council of Municipal District of Greenview #16;
- 1.3. **EMS** means Emergency Medical Services;
- 1.4. **Fire protection service** means a service provided by Greenview Fire-Rescue Services;
- 1.5. **Greenview Fire-Rescue Services** means the department of Greenview that provides fire protection service and emergency management;
- 1.6. **Firefighter** means a rescuer trained in firefighting, primarily to extinguish fires that threaten life, property and the environment, to rescue people and animals from dangerous situations and when requested to attend to medical incidents;
- 1.7. **Emergency Incident** means any situation where a member of the public or mutual aid partner, such as Alberta Health Services or Emergency Medical Services, RCMP has requested assistance from Greenview Fire Services;
- 1.8. **Medical First Responder (MFR)** means the Alberta Medical First Responder Program includes provincial standards for Medical First Responder service delivery, support for agencies providing Medical First Responder, ensuring safe patient care with medical oversight, and providing patient care guidelines;
- 1.9. **Greenview** means the Municipal District of Greenview #16
- 1.10. **Structure** means various types of residential, agricultural, and commercial buildings.

2. POLICY

- 2.1. Greenview maintains fire protection and rescue services to provide for the safety of its Ratepayers and visitors, as well as the protection of property within Greenview.

- 2.2. Greenview works in cooperation with Alberta Health Services (AHS) to provide Medical First Response (MFR). Fire-Rescue Services provides basic care and comfort to a patient or patients until the arrival of the Emergency Medical Services (EMS) or a higher level of care.
- 2.3. Greenview has determined that the most cost effective and appropriate way to deliver fire protection services within Greenview is through the deployment of volunteer firefighters in three fire stations: #31 Fire Station (DeBolt), #32 Fire Station (Grovedale), and #33 Fire Station (Grande Cache). This is augmented by two contracted fire departments located in Fox Creek and Valleyview.
- 2.4. Council is responsible for determining the applicable level of service for all areas to ensure Greenview Fire-Rescue Services responds only within the capacity of the stated level of service.
- 2.5. This policy applies to all Greenview firefighters and contracted fire departments (Fox Creek and Valleyview) providing firefighting, rescue, and medical services within Greenview.
- 2.6. Greenview does not guarantee specific response times notwithstanding anything contained in this policy. Factors that impact Greenview Fire-Rescue Services response times include, but are not limited to, the distance from a fire station to the incident, and whether the first fire station notified is able to respond.
- 2.7. Greenview does not guarantee any level of service notwithstanding anything contained in this policy. Factors that may result in a variation of the level of service include, but are not limited to:
 - A) Environmental factors, obstructions, remote or isolated properties, private roadways, hazardous or unsafe conditions at the incident, or encountered while on route to the incident;
 - B) Impeded access, topographic or geographic configurations of land; and
 - C) The number of firefighters, the level of training, and equipment available to respond to a particular incident.
- 2.8. Public and private water systems are not guaranteed to provide Underwriters Laboratories of Canada (ULC) recommended hydrant flows. Greenview Fire-Rescue Services may use available fire hydrants to augment on-truck water supplies.

3. FIREFIGHTER TRAINING

- 3.1. Firefighting is becoming an increasingly technical, skilled and regulated field. The safety of our volunteer firefighters is always our primary concern.
- 3.2. A significant amount of time and resources are dedicated to training either through recognized courses and standard fire station organized practices. This training provides the necessary skills, abilities and knowledge that enable our volunteer firefighters to deliver safe, effective and efficient emergency services to all ratepayers and visitors.
- 3.3. Greenview adheres to and follows the Occupational Health and Safety (OHS) Guide for firefighting. The goal is the NFPA 1001 standard for the professional certification of firefighters.

4. LEVEL OF SERVICE GENERAL

- 4.1. For all areas of Greenview
 - A) Fire protection services includes rescue, basic exterior/defensive fire suppression activities, and when safe, interior fire suppression activities.
 - B) The level of service is at least four firefighters on scene with an intermediate period of time 90% of the time.
- 4.2. A second unit response arrival is dependent on the proximity of the fire station/fire department responding.

5. STRUCTURAL FIREFIGHTING AND RESCUE

- 5.1. The level of service for firefighting and rescue involving structure fires may vary depending on the level of fire involvement of a structure upon the arrival of firefighters. The level of fire involvement of a structure is impacted by a variety of factors including but not limited to the distance of the structure from the responding fire station/fire department, road conditions, traffic congestion, the time of day, weather, early notification of the fire, witnessing the fire ignition, and the contents of the structure and their combustibility/flammability.
- 5.2. Entry into a structure for firefighting and rescue purposes is contingent on the life safety hazard, probability of survivability of occupants, firefighter safety, and the training of the firefighters attending. The Incident Commander will determine if they have sufficient resources and sufficiently trained fire fighters available to undertake an interior attack.
- 5.3. If rescue is not required and the structure's involvement is such that the likelihood of extinguishment is minimal, then the protection of exposures is the primary focus of the firefighters upon arrival.
- 5.4. Generally, the accepted level of service for structural firefighting and rescue is the protection of exposures and protection against fire extension to adjacent properties.

6. WILDLAND AND GRASSLAND FIREFIGHTING

- 6.1. All fire stations are trained and equipped to engage in the response and suppression of wildland and grassland fires. The response is provided in collaboration (formalized MOU) with the provincial Agriculture and Forestry Wildland Firefighting team.

7. SPECIALIZED AND TECHNICAL RESPONSE

- 7.1. Industrial Fire Fighting in general may not be engaged in at any industrial facility, these include but are not limited to wells, pipelines, tank farm/storage, and battery/plant facilities. Support may be provided for these types of sites and operations given the complexity and risk involved in the incident. The Incident Commander will determine the degree of support and involvement of fire crews based on a complete risk evaluation.

- 7.2. Swift water/Ice rescue will be undertaken if sufficient resources and technically certified responders are available. At present, #32 Fire Station – Grovedale is the only Greenview fire station equipped and technically certified for this type of response.
- 7.3. Standing water/Ice Rescue will be undertaken if sufficient resources and technically certified responders are available. The Incident Commander will determine if they have sufficient resources and trained responders available to undertake a rescue.
- 7.4. Dangerous goods incident response will be undertaken, however large and complex dangerous goods incidents will be managed by mutual aid partners that have technical hazardous materials responders.
- 7.5. Wildland rescue will be undertaken if sufficient resources and trained firefighters are available. Large and complex rescue type incidents will be managed in collaboration with mutual aid partners.

8. MEDICAL FIRST RESPONSE

- 8.1. As a Medical First Response agency, Greenview strictly adheres to a set of Medical Control Protocols (MCPs) outlined by AHS and as assigned by the Medical Director Physician.
- 8.2. The minimum training for firefighters is Standard First Aid or its equivalent, including CPR and AED Basic Life Support certification.
- 8.3. Fire Services is dispatched to a medical response call:
 - A) At the request of EMS based on information received during the 911 call, on scene patient assessment, or for manpower;
 - B) When the call criteria is consistent with AHS classification set forth within the MFR program; or
 - C) When an ambulance response is greater than 20 minutes away.

9. MUTUAL AID AGREEMENTS

- 9.1 Greenview Council encourages the Regional Fire Chief to recommend Mutual Aid Agreements and Service Agreements with neighboring Municipalities.
- 9.2 Fire-Rescue Services may be made available at the request of the RCMP, the Chief Officer of another Emergency Service or Fire Department, or the Chief Administrative Officer of another Municipality with whom a mutual Aid Agreement exists. All requests and confirmation of any response will be relayed through 911 Dispatch.
- 9.3 In the event of a mutual aid response, a staffing of firefighters in sufficient quantities to provide initial fire protection should be maintained in Greenview.
- 9.4 In the event that Fire Services are required to respond to an incident in an area that a mutual aid agreement is not in existence, the Municipality in which the event occurs may be invoiced by Greenview for the equipment and staffing as per the Fire-Rescue Services Bylaw Fee Schedule

MEMORANDUM OF AGREEMENT

THIS AGREEMENT made this ____ day of _____ A.D. 2022

BETWEEN:

**Municipal District of Greenview No. 16 in
the Province of Alberta (hereinafter called "Greenview")**

OF THE FIRST PART

- AND -

THE TOWN OF Fox Creek, a Municipal Corporation in the Province of Alberta (hereinafter called "The Town")

OF THE SECOND PART

WHEREAS the Municipal District and the Town may, under the provision of the Municipal Government Act, R.S.A., Chapter M-26, and amendments thereto, provide for the safety and protection of people and property; and

WHEREAS, the Municipal District and the Town wish to enter into an agreement for the provision of the joint use of firefighting equipment, and firefighting services to the Town and to a portion of the Municipal District;

THEREFORE, the Parties to this Agreement, in consideration of the promises and mutual terms, covenants and conditions to be observed and performed by each party, agree as follows:

- 1) The Town of Fox Creek undertakes and agrees that it will provide Fire-Rescue Services to the Town and to the portion of Greenview as indicated in Schedule 'A' – Valleyview Fire District attached hereto and forming part of this agreement, and on the terms and conditions hereinafter specified.
- 2) The Town shall be responsible for a volunteer fire department to be known as the Fox Creek Fire Department (hereinafter referred to as the "Department").
- 3) The Department shall be responsible for Fire -Rescue Services within the area identified in Schedule 'A' – Fox Creek Fire District.
- 4) Town firefighting personnel may utilize Greenview fire apparatus and equipment to respond to incidents within Greenview without Greenview personnel being present regardless of whether Greenview responds to the same incident.
- 5) Town firefighting personnel may utilize Greenview fire apparatus and equipment to respond to incidents within the Town when required.

- 6) Each of the parties hereto agree that neither of them shall be liable to the other for any penalty, damages, or losses whatsoever for delay or failure to respond to a call or request for assistance or withdrawing their assistance after responding to a call or request for assistance.
- 7) Greenview will permit the Town to invoice the costs associated with motor vehicle incidents as per Alberta Transportation guidelines or directly from insurance providers. The responsibility of invoicing will be that of the Town and all invoices will be inclusive of all attending apparatus regardless of ownership. The invoiced amount shall be reported at the end of each year to Greenview as information in preparation of the next budget cycle as per Sentence 9 below.
- 8) The Town will submit to Greenview, on or before October 31st of each year, a proposed Department budget for the ensuing year. The Department budget shall include all anticipated revenue and expenditures.
- 9) Greenview shall notify the Town, prior to December 31st of each year, the amount to be provided to the Department for operational costs.
- 10) Once approved by Greenview Council, Greenview will pay to the Town (must be annually approved by Greenview Council), in consideration of the Town's obligations hereunder, in quarterly installments, the sum of one hundred and three thousand five hundred dollars, (\$103,500) plus a further amount of 3.5 % thereof on a cumulative basis for the year January 1st, 2023 to December 31st, 2024..
- 11) Greenview shall provide at its own expense:
 - a) Registration and insurance for Greenview fire apparatus;
 - b) Fuel cards for its' fire apparatus and equipment;
 - c) Maintenance and repairs to Greenview fire apparatus and equipment (specific to the apparatus);
 - d) AFRRCS mobile radios and portables for all Greenview fire apparatus;
 - e) Replacement for any Greenview fire apparatus or equipment that becomes damaged or worn out, provided that the Town returns any damaged or worn-out parts, pieces, truck, or equipment to Greenview;
 - f) Provide Automatic Vehicle Location (AVL) hardware and service, inclusive of mobile WIFI for Greenview apparatus;
- 12) The Town shall, at its own expense:
 - a) Prepare and make available to Greenview an incident report within three (3) business days of an incident that involves a large motor vehicle collision (MVC), a dangerous goods incident, and a fire or explosion within Greenview attended by Town forces;

- b) Report all fire incidents (structures and vehicles) that occur in Greenview to the Regional Fire Chief or designate to ensure that the fire is investigated to determine cause, origin, and circumstances as per the Alberta Safety Codes Act.
 - c) House and operate Greenview fire apparatus in the Valleyview/Greenview Protective Services Building (Valleyview Fire Station);
 - d) When requested provide proof of competently trained firefighting personnel to man and operate Greenview fire apparatus as required during the term of this Agreement;
 - e) Report to Greenview Regional Fire Chief or designate any operational problems effecting Greenview fire apparatus and/or equipment immediately;
 - f) Report any Greenview equipment, including Greenview fire apparatus that is lost, missing, or deemed inoperable. Incident will be jointly investigated to determine cause and best course of action.
 - g) Provide to Greenview annually, a completed driver's abstract form for any fire fighter operating Greenview owned or leased vehicles, and proof that any such firefighter holds the appropriate class of driver's license for any apparatus that he/she will be driving, together with appropriate endorsements;
 - h) Comply with the Occupational Health and Safety (OHS) Guide for Firefighting to ensure that all firefighters attending emergency incidents are competently trained to perform the tasks that they have been assigned;
 - i) Provide WCB coverage for Town firefighters;
 - j) If available at the time of the request, send a representative from the Town's fire department to meetings convened by the Greenview Regional Fire Chief;
 - k) Make all payments for Town firefighting services, costs, and expenses, not directly assumed by Greenview as provided herein;
- 13)
- a) The Town CAO or designate and Greenview CAO or designate agree to oversee further additions to the working relationship between the two parties;
 - b) If requested, Greenview may provide to the Town at cost recovery, fire prevention services such as fire inspections and fire investigations;
 - c) Greenview and the Town may provide access and opportunities to training props, instructors, and events;
 - d) Greenview and the Town may work together collaboratively in the purchasing of fire apparatus and equipment;
- 14) The first fire service to arrive on scene of an incident shall assume incident command. The Greenview Regional Fire Chief or designate, may at their discretion, assume command of any incident which occurs within Greenview. Both parties will attempt to adhere to the

same fire ground command system to ensure seamless operations and consistency at scene.

- 15) The parties to this Agreement will work together to increase the level of firefighting training and promote public education regarding fire awareness and firefighting best practices.
- 16) The Town shall indemnify and hold harmless Greenview, together with its employees, agents, and volunteers, from any and all claims, demands, actions and costs that may arise, directly or indirectly, from the performance of this Agreement by the Town or its employees, agents or volunteers.
- 17) Greenview shall indemnify and hold harmless the Town, together with its employees, agents and volunteers, from any and all claims, demands, actions and costs that may arise, directly or indirectly, from the performance of this Agreement by Greenview or its employees, agents or volunteers.
- 18) In the event that any dispute arises pursuant to this Agreement, or the interpretation of this Agreement, the parties hereto agree that, in the event that such a dispute cannot be resolved by mutual negotiation, they will submit the dispute to a third party arbitrator for a determination of the dispute pursuant to the *Arbitration Act of Alberta*. The cost of the arbitrator will be shared equally between both parties.
- 19) The parties will notify all their fire service officers of this Agreement, so that those fire officers may become familiar with the Agreement, and terms.
- 20) Any notice, payment or other communication required or permitted to be given or served pursuant to this Agreement shall be in writing and shall be delivered by registered mail, postage prepaid, addressed as follows:

To Greenview: Municipal District of Greenview No. 16

4806 – 36 Avenue

Valleyview, AB T0H 3N0

Attention: CAO

To the Town: The Town of Fox Creek:

102 Kaybob Drive

Fox Creek, AB T0H 1P0

Attention: CAO

Every notice mailed at any post office in Canada by prepaid registered post in an envelope addressed to the party to whom the same is directed shall be deemed to have given and received by the addressee on the fifth business day following mailing except where there exists a labor strike or other postal interruption which interferes with mail deliveries, in which case every notice provided for in this Agreement or arising in connection therewith shall be in writing and shall be delivered to the party or parties at the above addresses and such notice shall be effective only if and when actually delivered. All invoices for fire services shall be sent within 30 days of the time of services rendered.

This Agreement shall come into force and effect on January 1st, 2022 and remain in effect until December 31st, 2024, at which time this Agreement will expire, unless there is Agreement in writing from both parties, to the contrary. Notwithstanding this however either party may terminate this Agreement by giving the other party 6 months' notice in writing of its intention to terminate the Agreement

The Parties hereto acknowledge and agree that they may have or may enter into other agreements related to fire services, such as mutual aid or regional fire agreements. However, in that event, such agreements shall be independent of and separate from this Agreement, and such agreements shall not be dependent on this or any other agreement.

IN WITNESS THEREOF the parties hereto have affixed their hands and corporate seals this _____ day of _____, A.D. 2022

TOWN OF FOX CREEK:

M.D. OF GREENVIEW NO. 16:

Mayor

Reeve

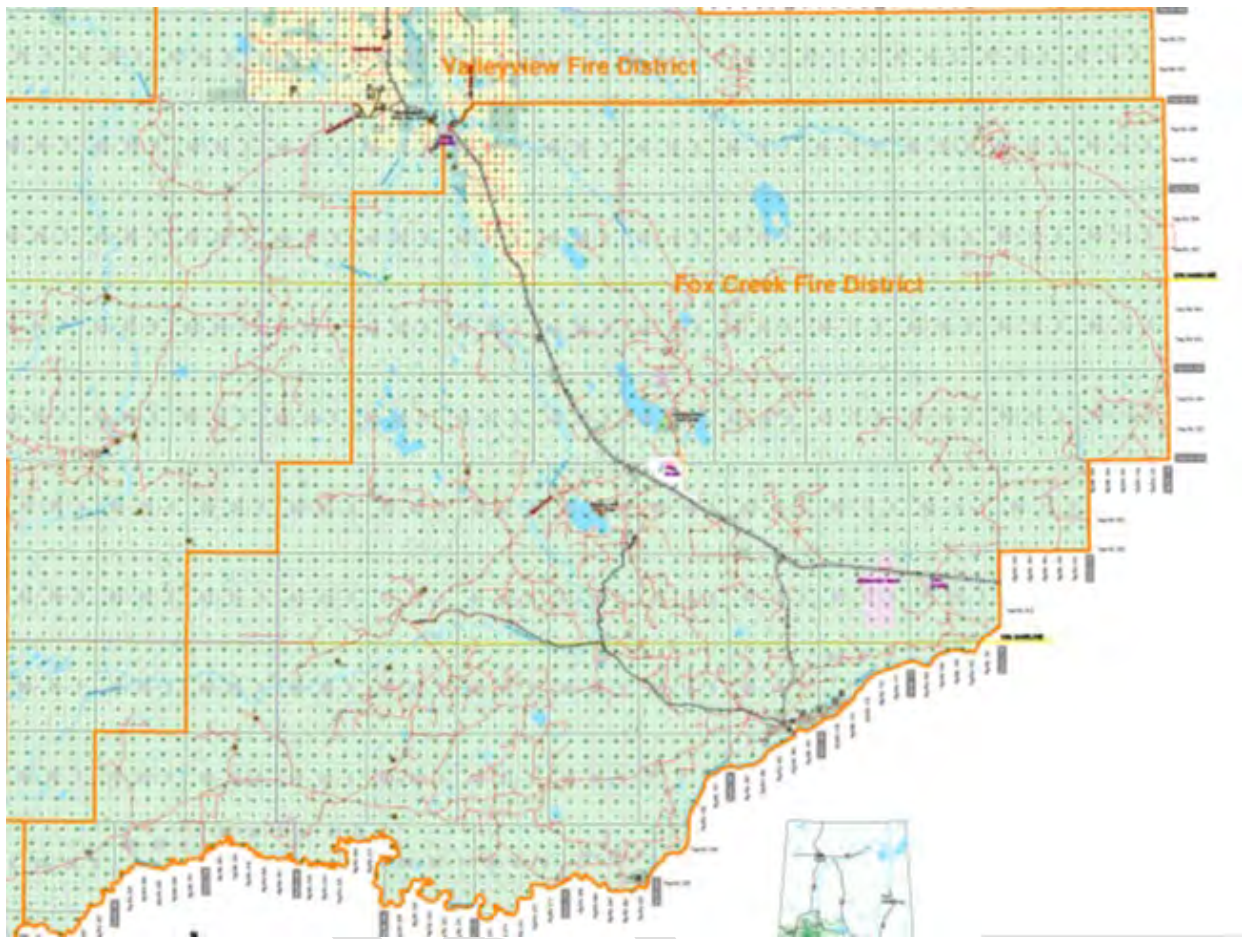
seal

seal

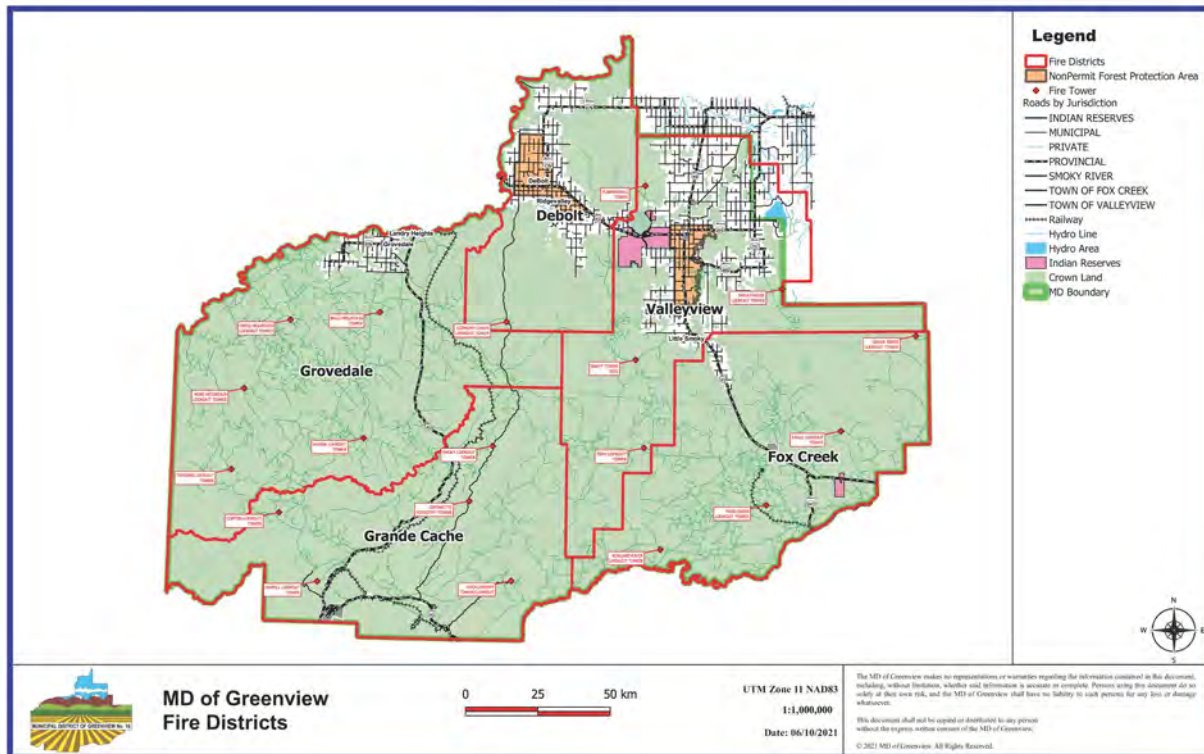
Chief Administrative Officer

Chief Administrative Officer

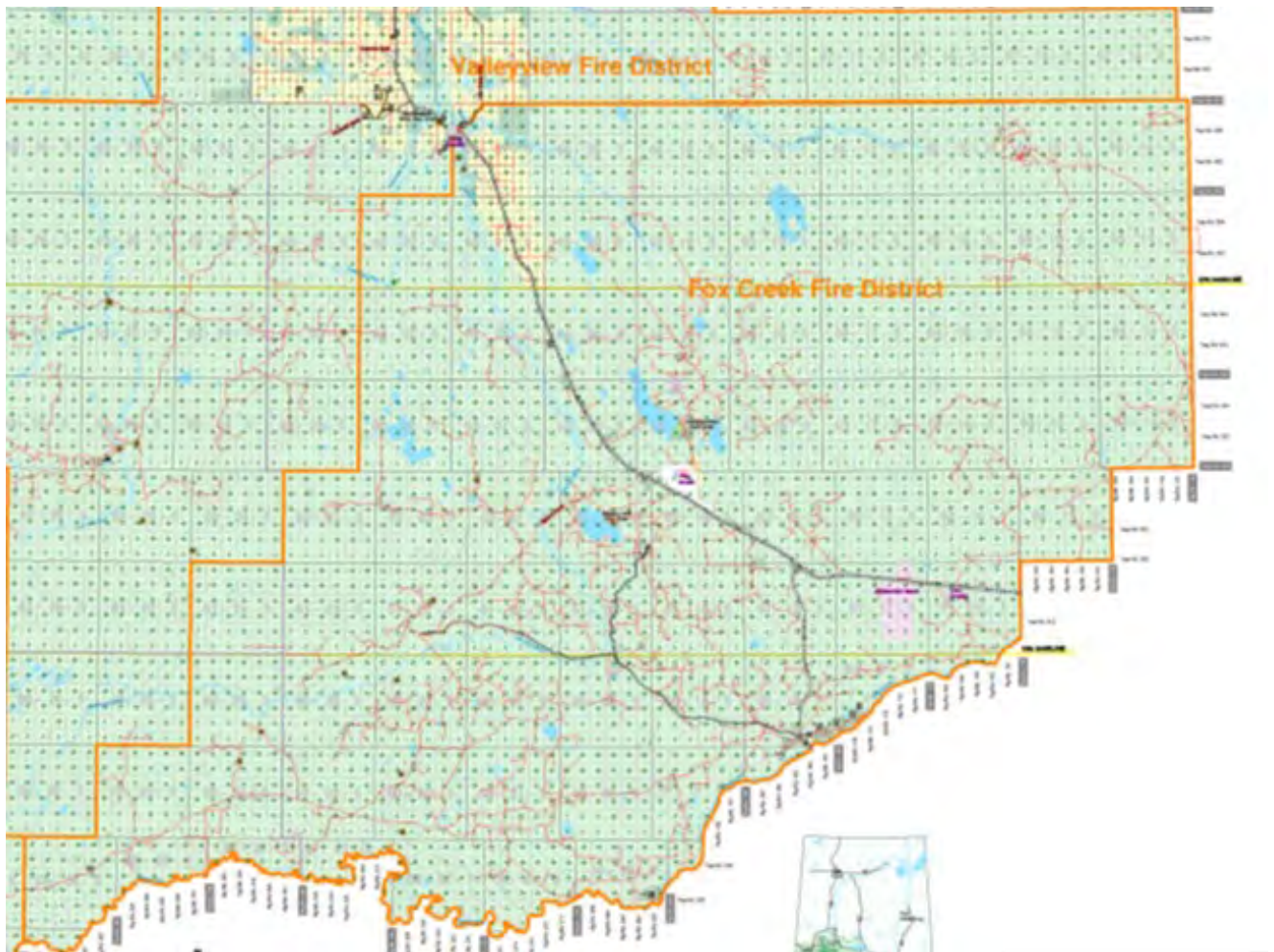
APPENDIX 'A' – Fox Creek Fire District



APPENDIX 'A' – M.D. of Greenview Fire District



ATTACHMENT 3 – Fox Creek Fire District Map





REQUEST FOR DECISION

SUBJECT: LOC INFORMATION REGARDING THE BIG MOUNTAIN GROUP CAMPING RECREATION AREA

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 14, 2022	CAO: SW MANAGER:
DEPARTMENT:	CAO SERVICES	DIR: PRESENTER:
STRATEGIC PLAN:	Environment	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to bring forward the Licence of Occupation information regarding the Big Mountain Group camping and recreation area.

BACKGROUND/PROPOSAL:

At the May 24, 2022, Regular Council meeting, Councillor Didow made a notice of motion, *“That Council direct Administration to bring forward the LOC information regarding the Big Mountain Group camping recreation area”*. Administration is bringing back the Notice of Motion for Councils approval before processing.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective (s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have clear understanding of the LOC information relating to Big Mountain Group camping recreation area.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or not to accept the recommended action.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will proceed accordingly.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT:	NORTHERN GATEWAY PUBLIC SCHOOL DIVISION & GRM		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to bring back discussion items regarding the use between Northern Gateway Public School Division and the Greenview Regional Multiplex.

BACKGROUND/PROPOSAL:

At the May 24, 2022, Regular Council Meeting, Councillor Dale Smith made a notice of motion, *“That Council direct Administration to bring back discussion items regarding the use between Northern Gateway Public School Division and the Greenview Regional Multiplex”*.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective (s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have clear understanding of items to be discussed regarding the use between Northern Gateway Public School Division and the Greenview Regional Multiplex.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or not accept the recommended action.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will proceed accordingly.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT:	COSTS OF FINALIZING DEBOLT SENIOR HOUSING PROJECT		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to bring back costs of finalizing the DeBolt Seniors housing project in conjunction with the Grande Spirit Foundation.

BACKGROUND/PROPOSAL:

At the May 24, 2022, Regular Council meeting, Councillor Burton made a notice of motion, *“That Council direct Administration to bring back costs of finalizing the DeBolt Seniors housing project in conjunction with the Grande Spirit Foundation”*. Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective (s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have clear understanding of the final costs for the DeBolt Seniors housing project in conjunction with the Grande Spirit Foundation.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or not accept the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will proceed accordingly.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **GROVEDALE SENIORS HOUSING & PROJECT HISTORY**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 14, 2022	CAO: SW MANAGER:
DEPARTMENT:	CAO SERVICES	DIR: PRESENTER:
STRATEGIC PLAN:	Economy	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to bring back information regarding Grovedale Seniors Housing and project history.

BACKGROUND/PROPOSAL:

At the May 24, 2022, Regular Council meeting, Councillor Schlieff made a notice of motion, *“That Council direct Administration to bring back information regarding Grovedale Seniors housing and project history”*. Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective (s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have clear understanding of the Grovedale’s Seniors housing project and its history.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or not accept the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will proceed accordingly.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT:	COST PROPOSAL TO MOVE RECYCLE BINS WITHIN HAMLET OF GRANDE CACHE		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2022	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Environment	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide a cost proposal to move the recycle bins within the Hamlet of Grande Cache.

BACKGROUND/PROPOSAL:

At the May 24, 2022, Regular Council meeting, Councillor Didow made a notice of motion, *“That Council direct Administration to provide a cost proposal of relocating the recycle bins within the hamlet of Grande Cache”*. Administration is bringing back the Notice of Motion for Councils approval before processing.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective (s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have clear understanding of the costs to move the recycle bins within the hamlet of Grande Cache.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or not to accept the recommended action.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will proceed accordingly.

ATTACHMENT(S):

N/A



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 5/31/2022

Chief Administration Officer, Stacey Wabick

In the month of May CAO Services continued to work with regional partnerships to maintain and enhance relationships. This included a meeting with the Willmore Wilderness ID 25 CAO, participating in a regional municipal tax rate comparison, arranging, and hosting a joint Council meeting with the Town of Fox Creek and a virtual administrative meeting with the CAO from the County of Grande Prairie.

Internally, CAO Services remains committed to good communication across the organization. Several Manager 360 Reviews were completed. For those who may not be familiar with the process, each manager has been reviewed by peers and a compliment of those who report directly to them. The process is intended to assist management in growth as organizational leaders. This was also complimented by an all manager meeting where current organizational topics and issues were reviewed and discussed at length. The final organizational communication piece was the first ever Senior Leadership (SLT) Virtual Townhall where a general update was given to all staff who chose to tune in and a question answer period was encouraged. Provided that it was the first one, it went well, and attendance was encouraging.

The Greenview Industrial Gateway progressed on a few fronts. All existing land dispositions on the 2000 acres that will be purchased have been successfully addressed paving the way to land title transfer. As with all processes, the land titles are another step that will take some time. Engineering for the main road servicing has been completed and a functionality review for a transportation network has been initiated with the province. Another functionality review is also underway but with another form of transportation, by way of rail. Last but certainly not least is the Carbon Sequestration Hub Expression of Interest was completed and submitted to the province. This is a lengthy process and just the first step of many, but nevertheless an important accomplishment.

Aside from the larger items of the month mentioned above, CAO Services completed several other tasks including but not limited to discussions with Greenviews assessors, a functional review of the organizational structure, various correspondence with ratepayers regarding water, community hall, insurance and dust control issues, and a review of Greenviews action list regarding outstanding items.

Overall Administration had a productive month, with ongoing work and planning for upcoming work identified in the budget and looks forward to a busy summer.



Manager's Report

Function: CAO Services

Submitted by: Stacey Sevilla, Manager Communications & Marketing

Date: 5/29/2022

Communications Highlights

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs etc.

Please note that the list below is a highlight of Communications department activities, but not exhaustive.

Projects completed or underway:

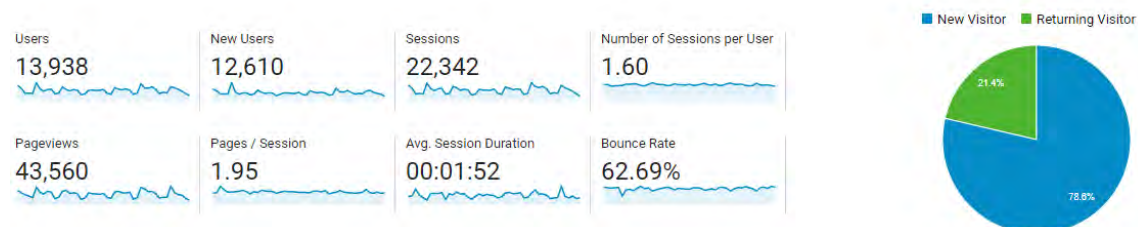
- The 2022-2025 Greenview Strategic Plan has been announced with a media release and advertising campaign to the public via the website and social media
- Comms Coordinator worked with CPO King to develop and launch the Enforcement Services Positive Ticketing program with a media release, and promotion on the website and social media channels. Custom stickers and ticket books were created for the program, and partnerships with several local businesses within Greenview are supporting this program with small coupon cards for youth identified as positive influences
- Developed and created Greenview University – June Conflict Management Training Posters
- Attended the STARS Air Ambulance H145 unveiling event with Council and CAO as Greenview contributed a significant amount toward the addition of this aircraft for the region
- Comprehensive planning and work is underway for the 4 upcoming Ratepayer BBQs. Venues and catering has been secured for each venue
- Pre-planning has begun for the 2022 Annual Stakeholder Sporting Clay Shoot to be held at the Shot Shell Sporting Clays course in Valleyview, Thursday September 8, 2022
- The redesigned and expanded Greenview Visitor Guide – has been a huge undertaking and is in full print production. The publication will be distributed and promoted across the province and at upcoming conventions

- Developed a new Z-Map and coordinated Grande Cache Trails Map for Greenview Tourism to promote to the public. These new maps are also being professionally printed and will be distributed by the Economic Development and Tourism department
- Created an updated Recreation Day-Use Area brochure in collaboration with Outdoor Recreation and Tourism departments
- Comms creates all Greenview internal Social Committee and Wellness Committee monthly posters and promotions
- Provided speaking notes for Councillor Ratzlaff for Fox Creek School's 50th anniversary, and upcoming graduation ceremony
- Developing a "Weed Awareness" campaign in collaboration with Agricultural Services – Working with a production company for video production. We have received approval and license to use "She ain't pretty, she just looks that way" jingle in the video and advertising courtesy of the Northern Pikes
- More GIG brochures being printed for marketing purposes and use at two upcoming Energy Conferences/Summit in Grande Prairie and Calgary in May and June respectively
- Worked with GRM and GC Rec teams to create posters, social posts, and programming handouts for May, and ran coordinated advertising campaigns on web and social media channels
- Design and layout is completed for new Grande Cache Area Trails & Adventure Map and tourism pocket maps to be printed for tourism distribution
- Designed numerous tourism advertisements for travel and tourism magazines and publications to market and promote Greenview tourism opportunities
- Community Newsletter template draft will be ready for SLT review within days and will be mailed out to all ratepayers at the beginning of June. Comms team has arranged direct mailing from printers to save staff time
- Editing and proofing assistance for various Health and Safety documents is ongoing

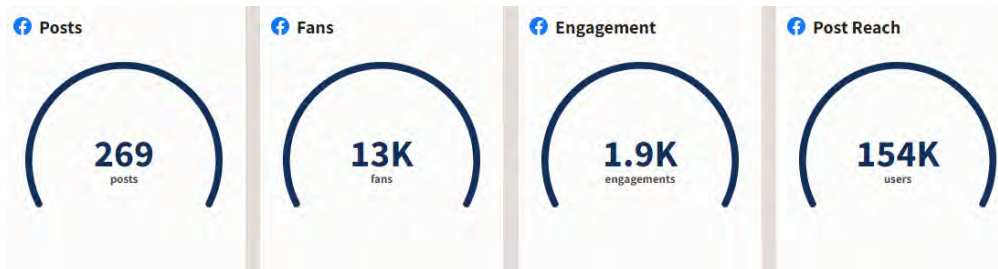
Digital presence statistics

Website (May 2022)

Greenview's website has seen 43,560 pageviews on the website through May. The Greenview website has maintained the average new website users from May at 12,610. Website access from mobile devices remains almost on par with the national average, at about 52% of users, with 47.4% of website users from a desktop or laptop computer.



Facebook (May 2022)



Efforts to grow our Twitter, and Instagram presence continues. Twitter followers as of May 29, 2022, = 1,829. Instagram followers as of May 29, 2022 = 569.

Greenview APP (May 2022)

The app was used approximately 455 times from May 1-28, with users accessing the "Notifications" section the most often as push notifications are sent out for Council Meetings, etc. Approx 886 Users to date.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director Community Services

Date: 6/14/2022

Director Community Services, Michelle Honeyman

Community Service Coordinator has met with the departments on evaluating the specific needs of the financial grant application collection and reporting requirements for the new financial system.

The lease for the Grande Cache Medical Clinic has been submitted to the Bighorn Primary Care Network for their review and consideration.

Administration has gathered information with regard to the financial contributions provided to Willmore Wilderness Foundation. The report includes a map, financial history and recent budget allocations.

Agricultural Services Manager, Sheila Kaus

Agricultural Services completed an outline for a weed awareness video for use in the upcoming weed awareness campaign in conjunction with Communications. The department is excited with how the video is coming together. Filming will be delayed until the weeds are blooming to provide more of a visual impact.

Tweaking of the data collection maps continue and beaver service requests orders have been addressed steadily. Agricultural Producers have been booking rental equipment far in advance to try and anticipate weather to get out in the fields. The Landcare Coordinator started on May 9th and we are excited to have her aboard!

Agricultural Services has received the new plastic mulch applicator and seedling transplanter. Administration is exploring the possibility of providing a demonstration of the equipment for Greenview ratepayers.

Agricultural Services has been welcoming the seasonal staff on May 2nd, training and other activities for

preparation of the season commenced.

River Country radio station called for a summary of the Tall Buttercup program, a meeting was held last week and planning is moving forward on an exciting weed awareness campaign with Communications. Boot Brush Stations for 8 trails, in collaboration with the Recreation Department and Communications have been ordered, delivering on a long-held goal for the department.

Agricultural Services has made contact with Alberta Environment and Parks (AEP) regarding Green Zone weed infestations. The Ministry is intending on focusing more resources on the issue and would like to form a partnership with Greenview to facilitate improved control. Administration is communicating with the AEP Ministry regarding development of a 5-year weed management plan, which includes sharing of infestation data for budget allocation and promotion of weed free forage and signage along with control work for the Willmore Wilderness area. The Agricultural Department hopes to have more positive news to report in the future as this relationship evolves.

Administration connected with a grizzly bear specialist regarding the concerns within Grovedale and Grande Cache. An educational session for Grande Cache residents has been tentatively scheduled for August, prior to commencement of hunting season. The specialist would also like to work with the department and provide presentations to the Agricultural Service Board with information in regard to addressing grizzly bear populations and the potential of a mitigation program. Additional details of this initiative will be provided as the possibilities are further explored.

Rental Equipment stands at 91 rental days for 2022.

Thus far in 2022, 14 wolves were submitted for incentive, totalling \$4,200 and 162 beavers have been submitted for incentive, totalling \$4,860—total hunting incentive payments for 2022 stand at \$9,060.

Problem Wildlife Work Orders, 2022

File Status	Beaver-MD	Beaver-Ratepayer	Customer Service	Predation	TOTAL
In Queue					
Open	1	4	0	1	6
Closed	1	0	5	2	8
TOTALS	2	4	5	3	14

The Problem Wildlife Officer and the Problem Wildlife Assistant have been busy addressing issues and inspecting problem sites from 2021. Unlike 2021, this season has a focus on proactively addressing potential areas.

VSI Quarterly Reports and Service Breakdown - 2022

	# Services	2022	2021	2020	+/- (%)
Total 1st Quarter			\$19,269.77	\$21,172.35	-8.99%
Total 2nd Quarter			\$33,953.33	\$36,569.40	-7.15%
Total 3rd Quarter			\$ 8,382.80	\$ 8,342.09	+0.50%
Total 4th Quarter			\$40,995.55	\$34,228.60	+19.8%
2022 Claims			\$102,601.45	\$100,312.44	+2.3%

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

The Community Resource Centre provided assistance to over 500 inquiries in the month of May. The top three reasons for visits were for legal reasons (33), employment (25) and technical assistance (20).

In Valleyview, over 60 individuals have been supported to fill out applications for the new First Nations Drinking Water Settlement (<https://firstnationsdrinkingwater.ca/>). The assistance with these applications included printing applications, scanning and copying identification, the actual filling out and witnessing of the applications, and sending these applications out whether by fax, email or preparing them for the mail. Clients mentioned that the Sturgeon Lake Health Unit and Sturgeon Lake Band office referred them to Green View FCSS to get assistance with the forms.

The number of clients utilizing the Home Support services in Grande Cache now total 49, where there has been a marked increase in the last six months. 37% of clients reside in either a Cooperative or Enterprise and 63% are residing in the Hamlet. Home Support in the rest of the municipality is provided to 72 clients, 24 within the Town of Valleyview, 27 in the rural Valleyview area, 11 in Grovedale and 10 in the DeBolt area.

Youth programming in Valleyview has included:

I Can Handle Anger – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.

Hands are Not for Hitting – a 4-week program where kindergarten students will learn how to use their bodies appropriately when they have difficult emotions.

Why Try - Grade 5 and 7 students partake in a 6-week program teaching them that although making good decisions in life is hard it is worth it for them to earn more opportunity, freedom, and self-respect.

SKILLS -The grade 8 and 9 class will participate in an offsite SKILLS program at the Green View Resource Centre. Content will include healthy relationships, how to resist peer pressure to become sexually involved before they are ready or able to cope with the consequences. A presentation from Northreach Centre in Grande Prairie on sexually transmitted infections (STIs), contraception, dating violence and the effects of pornography on the brain.

Home Alone – Grade 4 students will participate in a 4-week program, preparing them to be left alone for short periods. This program also provides them with information on online safety, how to handle an emergency and basic first aid.

Youth Programs in Grande Cache included:

Boys Council and Girls Circle, facilitated by administration, have wrapped up. Registrants participated in activities designed to build upon personal strengths in further development of self-esteem and healthy relationships.

The **Home Alone** program will run for three days afterschool in May and youth ages 8 – 10 will learn about safety in the home when left alone.

In June the **Babysitting Course** will run for 4 days and prepare youth aged 11 and up to provide child minding services for friends and family.

Implementation of **WiseGuyz** is slated for fall 2022, conversations with school divisions operating within Greenview are underway. Raising awareness of the program will begin in June followed by parent and youth engagement in the fall before program start. WiseGuyz is an evidence-based program for male identified youth ages 14 - 21 designed to reduce adolescent dating violence through educating participants about human rights, sexual health, gender, and positive relationships.

Due to the pandemic, teachers are noticing a significant difference in the behaviours and emotional development of the children. After consulting with the teachers, Youth Program Coordinators have started implementing programs to the grade above. For example, I can Handle Anger is typically offered to grade one and two students, but if requested will be delivered for grade 3 students in the fall.

The week of June 6-10 is Senior's Week, Green View FCSS was approached by both the Big Horn Golden Age Club in Grande Cache and the Red Willow Lodge in Valleyview to financially support their senior's week BBQ and increase awareness of programs and services we offer.

Green View FCSS is collaborating with the Outdoor Recreation department to offer summer day camps, locations will include Johnson Park, Grovedale Fishpond, Grande Cache and DeBolt.

Recreation Services Manager, Kevin Gramm

Administration:

Combined Heat and Power Generation – CHP Update:

Administration has applied to the Municipal Climate Change Action Centre (MCCAC) for an additional extension on the project completion due date. The funding is a guaranteed amount based on meeting the specific criteria set forth by the MCCAC to ensure that a public engagement session has been completed, substantial completion has been signed off on by ATCO, and the system is producing the desired results as set forth. Due to delays with parts arriving for the project administration requested an additional month to ensure adequate time to meet the conditions.

Trail and Signage Improvement – MD Greenview – Hamlet of Grande Cache

The proposed project consists of two phases: 1) Recreational Trail Rehabilitation, and 2) Interpretive Signage, based on these project stages the proposal is classified primarily as **Education / Public Awareness**.

The forests and terrain surrounding the Hamlet of Grande Cache is a haven for recreational enthusiasts with the users primarily using the vast trail system. According to records from the Grande Cache Tourism and Interpretive Centre, for the 11-year period from 2011 to 2021 there was a total of 210,685 visitors, with the majority of visitors (167,824) coming during snow free months from May to September. Although the visitor numbers are impressive it only accounts for those that visited the Centre and marked their names, therefore the record of visitors under-represents the actual number of visitors that use the trail system or attend annual larger events such as the Canadian Death Race.

Grande Cache also hosts the “Passport to the Peaks Program”. This program was initiated by a group of local hiking enthusiasts and encourages participants to climb 22 mountain peaks in and around Grande Cache and keep track of their achievement by using a program passport that is stamped for every peak that is climbed. The passports are available at the local Tourism and Interpretive Centre. There are now 1235 registered in the program, including 399 passports distributed over the last three hiking seasons (2019-2021). The Centre keeps track of all hiking inquiries and from 2019 to 2021, there were a total of 5145 unique inquiries.

Considering the number of visitors to Grande Cache to use the trail networks near and away from the community, Greenview is in need of completing trail rehabilitation and enhancements and improve the trail interpretive signage. Greenview’s Recreational Services department has identified this project as an opportunity for repairing/maintaining/upgrading the existing trail network. CANFOR’s management team is fully aware of the recreational opportunities around Grande Cache which their employees, contractors and residents of Grande Prairie use on a regular basis, and therefore CANFOR would like to support these improvements through the Forest Resource Improvement Program (FRIP).

Administration is pleased to announce that 12 corporate sponsors have been secured for the Put a Family in the Plex promotion, 14 families will receive a 3-month family membership to the facility this year. Ballot boxes for entries will be placed at all participating sponsor locations by June 1st.

Administration is pleased to communicate that Valleyview Health Centre – Long Term Care is utilizing the Indoor Walking Track. The Recreational Therapist is bringing residents into the facility to utilize the wheelchair bike on the walking track. Conversations regarding alternative therapy has begun and we look forward to building a relationship with Alberta Health Services.

GRM Member of the Month program has been running for 4 months now. The patrons are eager to find out who the new Member of the Month is and enjoy the Greenview Swag and Member of the Month parking space. This is such a fun program that recognizes patrons that make their health and fitness a priority.

The contact from Nose Creek has not been successful in securing insurance to conduct the maintenance of Shuttler Flats. Administration will present options to Council on this project in the future. In the meantime, Greenview employees will continue to complete the cleaning of the site.

Outhouses are currently being built for Little Smoky Riverbend Park. They will be a single stall/vault version similar to those found at Smoky Sunset Landing, Kakwa River Provincial Recreation Area, Southview Recreation Area, and Shuttler Flats Provincial Recreation Area. Administration has signed the agreement for the playground at Johnson Park. Updates will be provided to Council as a schedule is received from the supplier.

Administration has obtained a quote for the dock for Victor Lake. Administration has been working with the Province to apply for the necessary approvals for the boat launch.

Facility Membership and Usage Statistics:

Greenview Regional Multiplex - April 25th – May 24th – 2021/2022

Category	Total Memberships Purchased this month - 2021	Total Memberships Purchased this month - 2022	Total Day Passes Purchased this month - 2021	Total Day Passes Purchased this month - 2022	Average Daily Use - 2021	Average Daily Use - 2022
Family	0	16	9	123	0	21
Senior	1	16	6	20	0	8
Super Senior	FREE	FREE	FREE	FREE	0	8
Adult	0	142	9	462	0	47
Youth	0	30	1	183	0	11
Child	0	22	7	300	0	7

Grande Cache Recreation Centre – April 25th – May 24th 2021/2022

Category	Memberships Purchased - 2021	Memberships Purchased - 2022	Day Passes Purchased - 2021	Day Passes Purchased - 2022	Average Daily Use - 2021	Average Daily Use - 2022
Family	3	4	27	89	1	3
Senior	1	9	1	39	1	2
Super Senior	FREE	FREE	FREE	FREE	0	5
Adult	6	80	37	317	1	13
Youth	1	11	4	108	0	4

Please note: When reviewing the average daily counts for usage this is what an average day may receive for each category identified. This does not intend to represent that for every hour, this is the total, and at any given time period during the day the average number may be higher or lower depending on the time of day, or activity that is taking place. In addition, this number denotes usage totals respective to the total amount of use, which can be a membership access or a day pass purchased.

Aquatics & Programming Department:

Administration is pleased to announce that the Senior Programmer received a Professional Development grant. Funding was received and provided the programmer the opportunity to become a fully certified High Five – Train the Trainor. High Five Training will benefit the Programmers with program delivery, including knowledge of healthy child development in sport and recreation. The Senior Programmer will have the ability to train staff in-house and reach out to user groups and other Child/Youth organizations to provide training.

GRM - Attendance Stats - May 2022

***Minimum Required Attendance: 6 participants**

Program	Participant Registration	Duration
Stay & Play	6 families	ongoing
Empathy & Play Program	7	April 21-May 19
Childmind Care	25	Average Monthly Attendance

GRM Fitness

Programs and Attendance Stats – May 2022

***Minimum Required Attendance: 6 participants**

Program	Participant Registration	Duration
Yoga – April – May	10	April 11 th -May 16 th
Yoga – May – June	12	May 30 th – June 27 th

GRM Aquatics

The Lifeguard-in-Training program has been successful, two participants completed the program. An existing staff member completed their National Lifeguard certification and joined the aquatic team. This allows the increase of available swim times on weekends. Staff have been promoting the aquatic rentals and facility party package offerings, and aquatic staff is available to accommodate.

Administration is currently working towards certifying Lifeguards as Water Safety Instructors to allow for swimming lessons to open July 2022. Registration is now open for Adult Swim Basics 1, Parent & Tot Swimming, and a Caregiver Supervision Session.

Bather Count Averages:

Bather counts are taken every hour for record keeping purposes and to signify how many lifeguards are required on the pool deck. Each week these values are recorded and an average over the period of a month is determined. The values have indicated an average over specified times as indicated below:

Dim Swim (T/T 8:00-9:00pm): Average 7 people during these times

Senior/Parent & Tot Swim (M/W/F) – 9:00-10:00am): Average of 13 people during these times

Weekend Swims: On average between 30-60 people during the busier swim times.

Evening Swims: Swim Club has started utilizing the lane pool from 4:00-6:00pm averaging around 20 swimmers for this time. Evenings on average have 15-25 people.

Programs and Attendance Stats – May 2022

Program	Participant Registration	Duration
Water Works	12	Tues/Thurs – May 5 th – June 2 nd
Greenview – Pool Watch	11	Tuesday's – April 7-May 26th

Grande Cache Recreation Centre:

Program	Days Offered	Attendance (registered)
All Around the World Germany!	April. 26	6 (7)
Swimtastic Wednesday!	April. 27	12 (15)
Hike with Munroe's Class	April. 27	24
All Around the World Cuba!	April. 28	10 (13)
Surprise Outdoor Adventure Awaits Day 1	May 3	2 (2)
Hike with Munroes class	May 4	22
Swimtastic Wednesday	May 4	10 (10)
Surprise Outdoor Adventure Awaits Day 2	May 5	3 (5)
Summertime Safety Event	May 7	30
Surprise Outdoor Adventure Awaits Day 3	May 10	3 (4)
Surprise Outdoor Adventure Awaits Day 4	May 17	4 (5)
Swimtastic Wednesday	May 18	7 (9)
Surprise Outdoor Adventure Awaits Day 5	May 19	2 (5)

Campgrounds and Day Use:

All campgrounds were open for the May Long weekend. The combined revenue for Johnson Park, Swan Lake and Moody's Crossing for the weekend was \$1,820.00.

The Grande Cache Campground registered full attendance for the May Long Weekend.

A colorful illustration of a forest scene at night. In the center, a campfire burns brightly on a log pile. To the left of the fire is a large orange tent. To the right is a yellow tent. A blue cooler and a blue folding chair are also visible. The background shows dark trees and a night sky. The text 'OUTDOOR SURVIVAL CAMPS' is written in large, bold, white letters at the top left. A red banner at the top right says 'FOR AGES 8-12'. Below the illustration, there is a white box with red and black text containing event details. To the right of this box, there is a grey box with red and black text containing more details and a registration link. At the bottom right, there is a small logo for the Municipal District of Greenview No. 13.

OUTDOOR SURVIVAL CAMPS

FOR AGES 8-12

JULY 5 – 7, 2022
JOHNSON PARK
9:30 am - 4:00 pm

JULY 19 – 21, 2022
GROVEDALE FISH POND
10:00 am - 4:00 pm

AUGUST 23 – 25, 2022
GRANDE CACHE LAKE
9:30 am - 4:00 pm

INFO: 780.524.7615
WWW.MDGREENVIEW.AB.CA

OUTDOOR SURVIVAL CAMPS

WHAT: Outdoor Survival Camps with Dale Kiselyk from Nature Alive. Learn all about fire making/shelter building & everything in between!

WHO: For ages 8-12 years of age

COST: \$40.00/camp/youth

Must pre-register at least one week prior to the start of date at the following locations:

- ▶ **Johnson Park & Grovedale Fish Pond**
Greenview Regional Multiplex | 780-524-4097
<https://app.booking.ca/grmpub/index.asp>
- ▶ **Grande Cache Lake**
Grande Cache Recreation Centre | 780-827-2446
<https://app.booking.ca/grandecachereccentrepub/>

MUNICIPAL DISTRICT OF GREENVIEW NO. 13

Greenview Fire-Rescue Services (GFRS)

Reported by: Regional Fire Chief, Wayne Brown

Administration:

Regional Fire Chief attended the third TELUS online session introducing the transition to the next generation (NG) 911 system. The Canadian Radio-Television and Telecommunications Commission (CRTC) has required that Canada's 911 system transition to (NG) capabilities occur by March 2025. NG911 utilizes technology such as precise location data, photo-sharing, video calling, connected vehicles, and others to allow for the nature and location of emergencies to be more easily, quickly, and accurately relayed to emergency dispatchers. A key municipal responsibility will be to provide addressing and location data to a standard required for NG911 use. Greenview Fire-Rescue Services will be working with the City of Grande Prairie Fire Dispatch Center to ensure the transition is seamless to the new system. At this point, the exact deadline for providing the GIS data is not known but it will likely be required by 2024/2025.

On May 2, the Regional Fire Chief met with the Fox Creek Fire Chief and Deputy Fire Chief (DFC) to discuss the pending new fire services contract and opportunities to train together as well as budget discussions.

On May 3, the Regional Fire Chief met with GP Fire Chief, GP County Fire Chief, and legal counsel to discuss the Memorandum of Understanding (MOU) for the planned tri-partnership training facility. The review went well with all sides in agreement on the amendments. Legal counsel will amend the MOU and distribute it.

STARS H145 helicopter is now operational and has started training exercises. On May 5, Station 31 – DeBolt participated in a simulation exercise with STARS personnel. This included the air medical crew flying in and landing at the helipad at the DeBolt Public Service Building (PSB) and the joint exercise with Station 31 firefighters, view attachment 1 – photos.

A draft Fireworks Bylaw has been prepared and forwarded to Legislative Services for review and comment.

The Greenview Emergency Management Plan (EMP) will be finalized and ready for an Emergency Advisory Committee presentation on June 14.

The Regional Fire Chief met with RCMP Detachment Commander and the Greenview Safety Section to discuss the Emergency Response Plan (ERP) hold and secure, and lockdown procedures. RCMP Detachment Commander has offered to present on the subject and assist at the next simulation.

Northern Heat conference was a complete success. Firefighters from Greenview's three fire stations attended as students and also helped instruct and fill SCBA bottles during live-fire training.

Fire Stations update:

Station 31 DeBolt responded to 6 incidents, 4 medical co-responses (1 with STARS attendance), and 2 vehicle fires.

Station 32 Grovedale responded to 11 incidents, 1 motor vehicle collision, 4 fire calls, and 6 medical co-response calls.

Station 33 Grande Cache responded to 16 incidents, 1 brush fire, 10 medical co-response calls, 2 motor vehicle collisions, 1 smoke investigation, 1 false alarm, and 1 elevator rescue.

Training:

- NFPA 1072 Hazmat Awareness and Operations training and provincial examination have been completed with a total of 8 firefighters from the 3 stations being successful.
- NFPA 1021 Level 1 Officer training began May 11, 2022, with 12 firefighters from the 3 stations enrolled.
- The Alberta Municipal Health and Safety Association (AMHSA) held three courses (Station 31 – DeBolt May 5, Station 32 – Grovedale May 7, and Station 33 – Grande Cache May 10) on Emergency Traffic Management focusing on emergency vehicle placement and safe scene emergency traffic control. Greenview firefighters often respond to emergency incidents on high-speed roadways (motor vehicle collisions, vehicle fires). This training helps mitigate the risk to the firefighters by providing strategies for the placement of apparatus, flagman protocols, and overall scene safety.

- Station 33 – Grande Cache firefighters have been working on pump operations, relay pumping, and rural water operations during practice nights.
- Station 33 Deputy Fire Chief has been coordinating mutual aid training exercises for Greenview Fire Rescue Services (GFRS) crews with the local Wildfire Technologist and is being scheduled for this Summer.
- Station 33 toured the PLC Construction area at the Milner Power location. Tour was for informational purposes and to identify accessibility, water sources, and rescue capability.
- Station 32 attended a meeting on May 16 with Grande Prairie Fire, County of Grande Prairie Fire, and Alberta First Responders Radio Communications System (AFRRCS) on possibly improving radio service in the Wapiti River Valley. The existing radio tower was toured and assessed as an option.

Community Outreach:

Station 31 – DeBolt

Station 31 hosted a fire station tour for the local DeBolt Moms and Munchkin Group. There were approximately 20 children and 10 parents/chaperones. The Community Police Officer (CPO) also participated in the tour and brought their CPO unit for viewing.

On May 25, station 31 hosted a fire station tour for the students of Rosedale Mennonite School and staff.

On June 1, station 31 is hosting a tour for the Kindergarten and Grade 1 students from Ridgevalley School.

Station 33 – Grande Cache

On May 7, station 33 partnered with Grande Cache Tourism Center, Grande Cache Municipal Library, and the Alberta Government to provide safety tips for emergency preparedness week. Station 33 brought an apparatus and the urban interface sprinkler protection trailer.

ATTACHMENT 1

STARS – GFRS – joint simulation at STN 31 – DeBolt





Sergeant, George Ferraby

Administration

Enforcement Services launched a Positive Ticket Program that started on May 19. This program is designed to recognize youth who are positive influences in the communities and allows Enforcement Services to create positive interactions with the youth by identifying good behaviors. This program has been advertised on Greenview social media as well as other media outlets and multiple positive tickets have been issued.

Enforcement Services participated in a Joint Force Operation in the Grovedale area with Alberta Conservation Officers on the May long weekend. The focus of this operation was on Off-Highway Vehicles (OHV) safety and compliance. Enforcement Services issued 33 Off-Highway Vehicle (OHV) related warnings, 14 Gaming Liquor and Cannabis Act (GLCA) related warnings, 2 GLCA violation tickets, 20 traffic-related tickets, and 2 positive tickets. Enforcement Services also patrolled Greenview campgrounds and recreation areas on the long weekend.

CPO Gutierrez attended Radar/Lidar training in Lac La Biche County and is scheduled to attend training for Emergency Vehicle Operations and Commercial Vehicle Weights and Dimensions in the coming weeks.

The office space in Grovedale has been completed and Officers will move in when the furniture arrives.

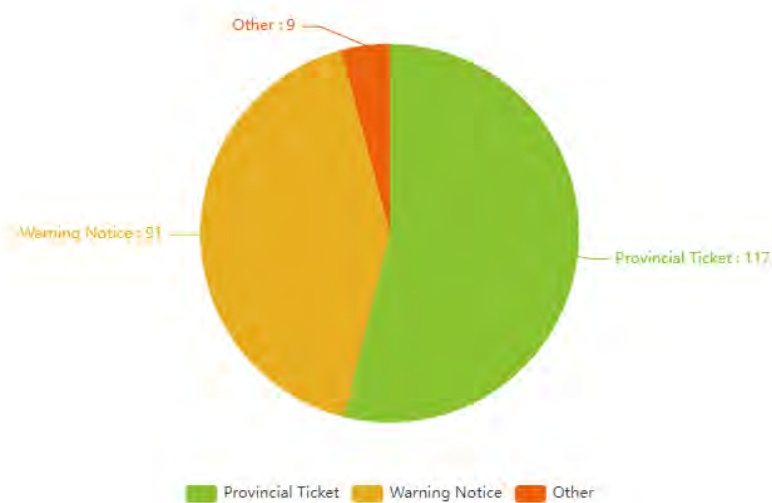
Multiple patrols of the Forestry Trunk Road have been conducted and low amounts of traffic have been observed, however, several warnings and tickets have been issued.

Enforcement Services fielded 56 calls for service and issued 117 violation tickets, 91 warnings, and 9 Bylaw & Gaming Liquor and Cannabis tickets for the period of April 28 – May 25.

Stats:

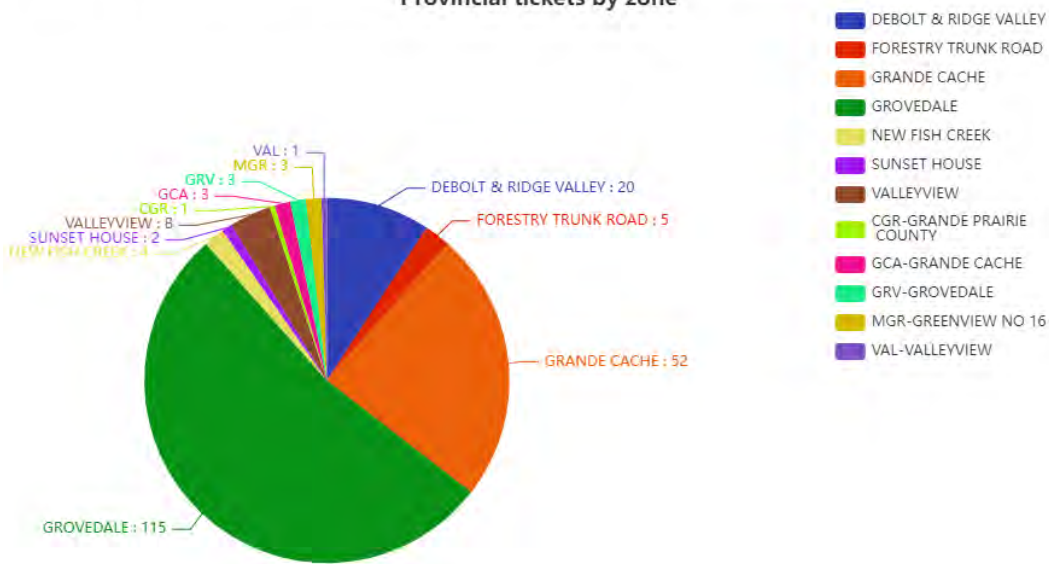
Ticket Create Date: 2022-04-28 ~ 2022-05-25

Provincial tickets by type

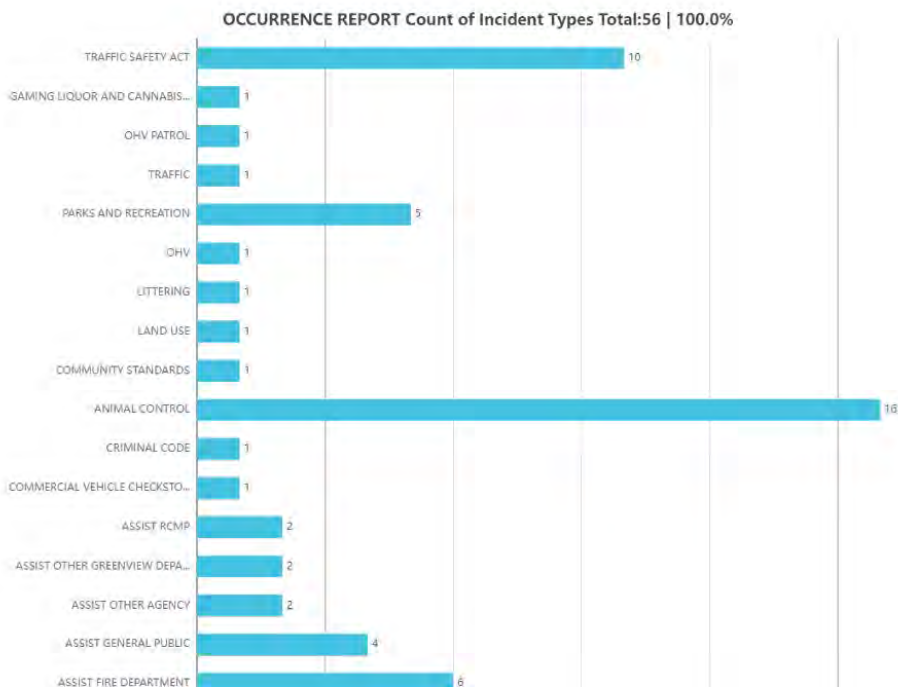


Ticket Create Date: 2022-04-28 ~ 2022-05-25

Provincial tickets by zone



Statistics from:2022-04-25 to 2022-05-25



Grande Cache Pound report:

Grande Cache Pound

April 20, 2022 - May 19, 2022

Animals Impounded:	
Dogs	7
Cats	2
Total Animals Impounded	9
Complaints:	
Responded to	15
Referred to CPO	1



Incident Type	Action Taken	Date	File #	Type of Animal	Date of Release	#of days in Pound	Outcome	Notes
Picked Up - Running at Large	Impounded	12-Apr	2022-0012, 0012a, 0012b	Dog	14-May	32	Deemed a Nuisance	File#0012. Animal impounded more than 17 times. #0012a Animal was declared a nuisance, with potential to bite. #0012b Animal transferred to a rescue
Brought to Pound	Impounded	19-Apr	2022-0008, 0008a	Dog		31	Still in pound	Deemed abandoned on April 27
Complaint	Impounded	20-Apr	2022-0009, 0009a	Dog	20-Apr	1	Released to Owner	Claimed By Owner
Brought to Pound	Impounded	25-Apr	2022-0010, 0010a	Dog	26-Apr	2	Released to Owner	Claimed By Owner
Assist RCMP	Impounded	01-May	2022-0005, 0005a	Dog	1-May	1	Released to Owner	Claimed By Owner
Picked Up - Running at Large	Impounded	01-May	2022-0007, 007a	Dog	1-May	1	Released to Owner	Claimed By Owner
Complaint - Running at Large	Unfounded	06-May	2022-0001	Dog				Attended location, animal not found
Complaint - Running at Large	Unfounded	06-May	2022-0002	Dog				Attended location, animal not found
Complaint - Nuisance Animal	Impounded	07-May	2022-0003, 0003a	Cat	16-May	10	Transferred to Rescue	Deemed abandoned May 15, transferred to rescue May 16
Complaint - Running at Large	Unfounded	07-May	2022-0004	Dog				Attended location, animal not found
Assist RCMP	Impounded	07-May	2022-0006, 0006a	Dog	8-May	2	Transferred to Rescue	Picked up dog from RCMP detachment. Owner Surrendered the dog to Little Critters May 8
Brought to Pound	Impounded	08-May	2022-0013, 0013a, 0013b	Cat	17-May	10	Transferred to Rescue	Deemed abandoned May 15, transferred to rescue May 17
Complaint - Animal Welfare	Unfounded	10-May	2022-0014					Report of what was thought to be a dead animal on road. Turned out to be a piece of clothing
Complaint - Animal Welfare	Attended Location	12-May	2022-0015	Dog				Dog severely tangled in a tie out cable. Owners arrived - no injuries
Complaint - Dangerous Dog	Referred to CPO	27-Apr	2022-0016	Dog				Complaints of 2 dogs running at large. Aggressive and threatening behaviour towards people and other animals. Referred to CPO

Economic Development Manager, Kevin Keller

- The department welcomes [REDACTED] to the team as the department administrative lead.
- Administration is currently answering inquiries about Greenview's Fibre Optic Request for Proposal. This key Strategic Goal will be open to bids until July 15, 2022.
- Programs and projects in tourism have begun for summer 2022 with high uptake rates from tourists and community members alike.

Business:

- Administration attended the 2023 Peace Energy show. The 2 booths showcased:
 - Greenview, Economic Development showing quality of life
 - Greenview Industrial Gateway promoting the Business Directory and sharing information of the project.
- Supporting small businesses has always been a high priority of the Economic Development team. Greenview hosted an inaugural round of Business Expo's in 5 hamlets (late May and early June). With this being a new opportunity, some registrations have been low, however, it has been a great response from the businesses. Going forward Administration would like to provide this opportunity to businesses more frequently.
- Eventure: Electric Vehicle (EV) Infrastructure project, has received some traction on a granting opportunity from Zero emissions Vehicle Infrastructure Program. The Project Committee will be sending a request for proposal of an electric company partnership and site location. Administration will be seeking councils' input regarding potential Greenview locations as this project further develops.

- **Tourism:**
- Destination development plan:
 - Administration met with Grande Cache Golf course May 12, 2022 to discuss a potential fat-bike riding trail event during shoulder season.
 - Held the Grande Cache Destination Development Plan Draft Session (22 registered – 7 attended) May 25, 2022.
 - Currently conducting market research and strategic plans for Grande Cache Tourism Marketing such as the concept of niche marketing as a wilderness destination.
- Administration attended a planning and land use meeting with Alberta Environment and Parks May 4, 2022 regarding crown land use for tourism business purposes.
- Grande Cache Tourism Centre Spring Programs
 - Summertime Safety Event: (77 people attended) May 7, 2022
 - Mother's Day Craft & Tea: (49 people attended)
 - Nature @ Noon May 15, 2022: Full registration (10 kids)
 - Water Colour Paint Nights -every Tuesday of the month (full registration)

Statistics

- | | |
|---------------------------------------|--|
| ▪ Total April Visitors: 1359 | Total April Revenue: \$8,250.88 |
| ▪ Total May Visitors: 1369 (May 1-30) | Total May revenue: \$9,196.96 (May 1 – 30) |

YTD Total Visitors

YTD Total Revenue

2019 4860
2020 870
2021 2687
2022 4629 (Jan -May)

2019 \$16,050.71
2020 \$4,464.40
2021 \$21,198.32
2022 \$28,451.36 (Jan-May)



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 6/14/2022

Director, Corporate Services – Ed Kaemingh

In May Senior Leadership Team started the working in Grande Cache on a rotational basis, my week was May 2nd to May 6th. This is something that we have been wanting to do for some time now and happy that we were able to proceed. It was a valuable experience, having interactions with staff at all our locations is important to building the relationships that keep the organization running smoothly.

In Finance you will notice that our EFT payment dollar ratio is higher than usual due to a few large payments that were done by cheque, our overall EFT invoice ratio is still above 80% which is the target level that we want to maintain.

The team presented the Software RFD, and we appreciate the support from Council and the organization. This is a large project that will need collaboration from all our departments to make sure we meet the requirements from both compliance and organizational efficiency perspective, we are targeting to get the RFP posted early July.

Over the last several months we have also been evaluating our investment services especially considering the current changing market conditions and volatility. We are currently finalizing an investment RFP that we expect to release in early July.

This week we reviewed our electricity and natural gas needs with our current provider, we are doing well with our current hedging practices, with a combination of locked in fixed pricing and variable pricing, our fixed price hedge has outperformed the market, and the fixed pricing allows for budget certainty. We will be reviewing options next week to determine if we should be changing the mix and duration of our hedging contracts considering current market volatility and direction.

Finance & Administration, Manager – Cara Garrett

The focus for May has continued to be the audit and working on the proposal for Council for new Financial Software. An extension of the financial statements was requested to July 5, 2022, but it was granted only until June 30, 2022. We are confident that we will meet this deadline. Once the submissions are complete, we will be using the audit findings and our own observations debrief managers and provide information to the Audit Committee. We will be putting in place several processes to make the next audit easier and identify potential issues earlier in the year.

We are very happy that our request for new financial software, asset management software and a Chart of Accounts update has been approved. A lot of effort has been made in the last several months to either find ways to utilise our current systems better or to determine if there are other software options available. Although we are just at the start of the effort in getting these systems in place, we are committed to doing it in a well-planned way and involve areas outside of finance and asset management to ensure that the solution is not purely done for those needs. The issue may very well come to avoiding scope creep as we see what different software packages have to offer and what issues they may help address.

We have a new support in admin and reception in Grovedale. [REDACTED] has taken a temporary position with Economic Development, and we have brought in [REDACTED] to cover [REDACTED] assignment period. [REDACTED] has also left from reception in Grande Cache, and we look forward to that position being filled in June.

With the tax bylaw passing we have sent out all the assessment and tax notices. We appreciate the help of those that joined from various departments to help fill the envelopes. I am sure that it was somewhat bittersweet for [REDACTED] with this being her last year to do this task. The assessors will be available during the appeals period and have a scheduled open house at each of the public service building for the ratepayers to come to with their questions. These dates will be published on the website.

Accounts Payable Statistics:

Accounts payable processed 1425 invoices since the last report. Accounts payable staff continue to encourage vendors to switch over to electronic payment of funds. There are currently 964 vendors set up for EFT.

METHOD OF PAYMENT	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	May	503	1167	\$ 5,266,375
CHQ	May	202	258	\$3,719,181

Financial Reporting, Manager – Marley Hanrahan

Most of May was spent responding to audit inquiries, working towards completion of the file and the preparation of the financial statements. That work slowed towards the end of the month which allowed for more time to begin looking at improvements for 2022. This included a draft month end close schedule and checklist to assist the team in outlining clear responsibilities and timelines to properly close a month. We plan to do a lot of the work that is typically done at year end more frequently throughout the year so that audit doesn't take as long next year.

I along with the Finance & Administration Manager and Assistant Manager, Finance & Administration drafted the Finance & Administration and Financial Reporting business plan to develop goals and initiatives for our areas that link to Council's Strategic Plan. We will be meeting with the team in a few weeks to review and finalize. This will help the team make linkages from our day-to-day work and how we contribute to the overall plan. It will also help the team in goal setting and performance management in the future.

We have continued to foster and strengthen relationships through the "Financial Business Partner" model. Now that the team is at full capacity, we have done a reorganization to balance the partners across the team, so they are in place for Q2 reporting and moving into budget season.

Considerable support was given to the team in preparation of the May 24 presentation to Council where the request to acquire new software as well as do a chart of accounts refresh was approved. These are critical components of the work Finance and Reporting do and will be instrumental in our efforts to improve on the financial reporting to SLT and Council to link all reporting; variance reporting, budget and annual audit reporting. Overall, the response we have received from other departments has been positive and we are excited to begin work on this project.

And those who needed training updates participated in Health and Safety training week.

Asset Management Officer – Jamie Hallett

During the month of May completed training courses and conferences noted below.

- Annual Canadian Network of Asset Managers Conference (virtually)
- Harassment & Violence Training
- Formal Workplace Inspection Training
- Risk Pro 2022- Insurance

During the regular Council meeting on May 24, my colleagues [REDACTED] did an excellent job presenting the RFD for Software Project & Information Presentation to Council, deserving of the unanimous decision. Other department staff were in the gallery to show support regarding this RFD as the decision would ultimately effect not only the Finance department but many others.

With the new software project approved, the task of taking inventory at every department has begun. The first area completed was the Valleyview Fleet Consumables which spanned over two days. Dates are scheduled for other areas; the next scheduled area is Agriculture, also with two days set aside.

Assisting [REDACTED] from Operations, draft the Fleet and Equipment Replacement Policy & the Procurement Disposal Policy both will go to Policy Review Committee in June. [REDACTED] will present the Procurement Policy; [REDACTED] will present the Fleet & Equipment Policy with myself as back up for both.

Development of a new agreement for Community groups with multi departments, Insurance Best Practices to name a few are underway also.

RMA Insurance have worked with us to schedule an Additional Named Insured (ANI) Annual meeting as well as an Additional Named Insured (ANI) Best Management Practices during the month of June. This will be an informative meeting I'm sure for staff, contractors, community groups etc. While our insurance representative is here for the meeting, we've decided to do a tour of some facilities such as the Grande Cache airport.

Information Systems, Manager – Peter Stoodley

Internal IT Project

We have received the shipment of Nutanix Clusters (servers) the inventory received will be gone through to ensure all components are here before work commences. This Project will have a trifecta of project management as Yardstick, Nutanix and the IT team will all collaborate regarding work on this project.

Deskside phone refreshes are occurring as planned. This will be ongoing for the next quarter.

Valleyview Multiplex 6 switches replaced. Prepping for new VOIP phone service.

Upgrade in service and reduction in monthly costs for DIDs/PRI for deskside phone service. Expected to have change in cost by end of June. Savings of 56 grand a year.

Network at the Grande Cache campground will be upgraded to have Wi-Fi service to all campgrounds. Initial scope of work has been created.

Upgrade in network of the Grovedale facilities building. Peace Officers have had new offices built and are being moved from the Agriculture Building in Grovedale.

Secondary TVs, 3-1 HDMI converter and 50ft HDMI cable have been purchased and received in, Facilities Maintenance will install these at the Public Service Buildings meeting rooms for future Committee of The Whole meetings.

New projector and reverse screen have been ordered. Equipment is in Canada and a delay in shipping is not expected.

Finally, all Hybrid Wireless equipment has been removed from the Grande Cache locations.

Daily Operational Support

New users are being setup each month. This process does not stall or stop. Multiple updates to user's accounts.

Setup and rollout of new cell phones, laptops, desktops, deskside phone are occurring each month.

Meetings with Yardstick on monthly happenings, projects, and security.

Meeting with Apple to discuss account. This is a yearly account audit and time for Greenview IS to ask questions and provide any concerns.

Weekly team huddle within the IS department.

Site visits to GC, VV as needed for technical/hardware issues.

Monthly meeting with Corporate Services and the director ongoing.

Legislative Services Officer – Sarah Sebo

Policies/Bylaws

Policy 1027 Signing Authority was adopted by Council May 10.

Policy 2004 Employee Code of Conduct was deferred to Policy Review Committee.

Policy 6306 Wolf Harvest Incentive Program was approved by Council May 24.

Bylaw 22-911 Schedule of Fees Amendment passed all three readings and came into force in May

Bylaw 22-894 Designated Noxious Weeds was given second reading May 24.

Bylaw 22-895 Unlegislated Agriculture Pests passed second and third reading and came into force May 24

Policy Review Committee

Policy Review Committee was held on May 11, 2022. PRC reviewed and made recommendations on Policy 1029 Records Management, Policy 1042 Access to Information, Policy 1039 Annual Ratepayer Barbeque, Policy 2018 Payroll, Policy 6312 Beaver Harvest, and a list of Grande Cache policies to repeal.

Grande Cache policies to repeal which included: Business Incentives, Citizen Engagement, Code of Conduct for Members of Council and Council Committees, Conflict of Interest, Council Responsibilities, Delegates Appearing Before Council, Departure Gift, Donation and Sponsorship, Honorarium and Compensation, Joint Funding of Capital Projects with the Municipal District of Greenview, Open Public Forum at Regular Council Meetings, Orientation, Property Tax Cancellation/Reduction and Refund, Public Participation, Risk Management, Strategic and Long-Term Planning, Steet Naming and Renaming.

The next Policy Review Committee is scheduled for June 15, 2022.

Procurement Officer, Ashlee Holmes

The month of May has been busy learning and gaining a greater understanding and awareness of Greenview policies, practices, and building relationships with department managers and team members. I have had the opportunity to work with some of the managers reviewing their upcoming tenders and agreements, sharing information, and gaining more detail and perspective on their needs. Through conversations and FileHold, I have been consolidating information and developing a tracker for active contracts and bonds that Greenview currently holds. Through this process, I have gained insight into some of the department's operations, began to build relationships, and identify areas of strength and growth along with some next steps for procurement and contracting. This process has also assisted me in developing a Procurement Officer presentation for Greenview's Senior Leadership team. The presentation provides information on procurement, contracting, purchasing, supply chain management, and how I can help Greenview continue to move forward and assist in reaching its strategic plan.

During May, the Asset Management Officer and I also began collecting consumable inventory data for the fleet department. Over a day and a half, we gained incredible information and wisdom about Fleet, and maintenance and built relationships with the Fleet Supervisor and mechanics. It was a great opportunity for each party to share their thoughts, opinions, and wishes for the future state while ensuring we were aware of what was working well and their current worries about change. The team was welcoming, kind, and helpful in us reaching this first milestone.

This month, our cohort also collaborated with [REDACTED], to help support her with Grants and work together to become in alignment with Rural Municipalities of Alberta (RMA) Insurance requirements for Additional Named Insured organizations. Together, we worked on updating Greenview's Grant Agreement, reviewing the grant processes, and discussing how we can support organizations that are named as an additional named insured (ANI) on Greenview's RMA policy. One of the first steps we are taking is to host a meeting with RMA for the organizations to attend. This meeting will provide Greenview and RMA the opportunity to introduce our new team, share key information, as well, give organizations a forum to ask any questions they may have.

One of the biggest successes this month for our cohort was receiving Council's approval and budget to move forward with the 2022-24 Software Project. The development of the later stage of this project was a great opportunity for our cohort to build relationships with one another, as well as work together and collaborate with other Greenview departments for a purpose larger than our team. Since receiving approval, I have begun drafting the Request for Proposal for the Project Management Professional and the Software.

Regarding professional development, this month I attended the Workplace Harassment and Violence Presentation, RiskPro 2022 conference (Rural Municipalities of Alberta Conference), and WHMIS. All certificates will be uploaded onto E-Compliance when received. Thank you for the opportunity to attend these courses.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Infrastructure & Planning

Submitted by: Roger Autio, Director Infrastructure & Planning

Date: 6/14/2022

DIRECTOR OF INFRASTRUCTURE AND PLANNING, ROGER AUTIO

- Met with numerous ratepayers on concerns brought forward
- Meeting with some Greenview managers over staffing concerns
- Meeting with Muskeg Seepee Co-operative and MMNA over river flooding (Aseniwuche Winewak Nation did not attend meeting by choice)
- Spent a week in Grande Cache talking with staff from all departments
- Participated in CAO town hall meeting
- Attended Greenview U ½ day session
- Meeting with ATCO Gas on master road crossing agreement
- Coordinated GIS staff move to FCSS building, office space was available but will be reconfiguring the print room to fit plotter by the end of summer.
- Conversation with legal team about having a consultant assist the Planning Department. The consultant must sign a few Greenview documents and follow our instructions.

MANAGER, CONSTRUCTION & ENGINEERING, LEAH THOMPSON

- Addressed flooding and erosion control in the North DeBolt Flood control. Located behind the airport. – This issue has been resolved. Ratepayers are very grateful and administration has received many calls regarding the improvement that has been made.
- Bridge File located on Secondary Highway 747 follow up includes

- Nothing to report since last months update
- Grande Cache Sidewalks and Driveways quote has been posted for engineering.
- Grande Cache Pathway for construction has been posted by Allnorth. This project is a partnership with the Government of Canada. Greenview will manage and Government of Canada will reimburse full funds.
- FTR Phase 5 has been handed back over to the contractor, responsibility for the maintenance during construction.

MANAGER, OPERATIONS, JOSH FRIESEN

- Roadside ditch cleanup program is complete. 25 non-profit volunteer groups cleaned 125 Km of ditches (both sides of the road).
- Road bans are no longer active. Refundable portion of road bonds will be returned to bond holders upon inspection and final approval.
- Focusing with supervisors on standardizing Greenview intersection address signs to be consistent throughout rural areas in Greenview as well as along 3 and 2-digit highways.
- RFQ for winter sand supply has been posted on APC. Current supply/inventory in rural areas (Grovedale, DeBolt, Valleyview) is expected to be sufficient for the upcoming winter.
- Grande Cache Gravel Pit (SML810017) lease renewal applied for in October of 2018 was approved by AEP May 12, 2022.

Operations East

- Street sweeping completed in the Valleyview area and in the Hamlets of Little Smoky and Ridgevalley.
- Numerous asphalt potholes repaired on Greenview paved surfaces. Pothole patching will continue after dust control program is complete in the Operations East area.
- Crews have been clearing deadfall trees in preparation for the 2022 mowing season.
- Several beaver dams removed in areas where water affected Greenview roads and ratepayer property. Coordinating with Ag Services to ensure effective communication of problem areas.
- Culvert repair on TWP RD 720 west off Highway 49 and a culvert patch performed on Youngs Point Road West of RGE RD 244.
- Erosion repair performed on the west side of RGE RD 222 near TWP RD 701 where water had undermined the shoulder of the paved surface.
- Crews have been preparing for 2022 calcium application and
- Delineators and signs replaced/installed. Multiple stop signs and checkerboard signs were repaired, the Greenview Regional Landfill sign was straightened on Little Smoky Road, speed limit sign fixed on Old High Prairie Road South of TWP RD 734, and several intersection address signs were replaced.

Operations Central

- Cleaning of Simonette Bridge on the Forestry Trunk Road is complete and new delineators installed. Delineators also installed at KM 19 on the FTR.
- Multiple culverts unblocked on the Forestry Trunk Road and two beaver dams removed in the DeBolt area.
- Street sweeping completed in the Hamlet of DeBolt and surrounding area.
- Six signs replaced/installed in the Hamlet of DeBolt.
- Preparation for the 2022 calcium application is complete. Spraying is anticipated to begin in the first week of June.

Operations West

- Greenview crews have been removing deadfall trees from ditches in the Grovedale area.
- Street sweeping of paved surfaces in Grovedale is now complete.
- Eighteen signs replaced/installed including Stop, Curve and Checkerboard.
- Assisted Facilities Maintenance with the installation of fuel tanks repurposed from Operations yard Grande Cache at the Operations yard in Grovedale.
- Aided Environmental Services installing a clean water tap at the Sani-dump.
- Worked with Operations Central to clean out culvert ends on the Forestry Trunk Road.

Operations South

- Pothole patching ongoing in the Hamlet of Grande Cache.
- Repaired one sign in the Hamlet of Grande Cache and installed four signs on the Forestry Trunk Road.
- Assisted Environmental Services with the combo vac truck on one curb stop valve repair, and four water line repairs in the Hamlet of Grande Cache. Crews also hauled shoring to and from dig sites and supplied back-fill material.
- Street sweeping and cleaning (first pass) performed on all streets in the Hamlet of Grand Cache. Street sweeping will be ongoing throughout the summer.
- Removed sand and sod windrows off the boulevard and median by Highway 40 in the Hamlet of Grande Cache.
- Greenview Operations crew has completed roadside ditch clean-up on the Forestry Trunk Road between KM 170 and 171

Fleet Services

- Six mowing tractors serviced/repared in preparation for mowing season including valve sets.
- Vendor has notified that delivery of the new Valleyview Loader from Strongco delayed until early June.
- Due to production delays, delivery of the new Grande Cache Street Sweeper is estimated for late summer or early fall.

Road Requests Received - 69	Operations East	Operations West	Operations Central	Operations South
Beaver Dam / Plugged Culverts	4			
Brushing				
Culverts	4		2	
Dust Control	1			
Flooding	1	1		
Gravel Request	1	1	1	
Roadside Mowing				
Safety Concerns	4	1		
Signage	13	18	7	5
Road Conditions	3		1	1
TOTAL	31	21	11	6

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	55
Grovedale Shop	20
Valleyview Shop	88
TOTAL	163

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	11	299	10	0
RoaData-Municipal Loads	Single Trip Loads	Multiple Legal Trip Loads		
TOTALS	299	0		
Grand Total-Approval Requests/Municipal Loads	619			

Road Use Agreements	
New Road Use Agreements	1
Total Road Use Agreements	860

Road Bonds	
Total Active Road Bonds	18
Total In Progress Road Bonds	0

Log Haul Route Requests		
Received	Approved with Conditions	Rejected
1	1	0

MANAGER, ENVIRONMENTAL SERVICES, DOUG BROWN

Water

- Reviewed Scada Software technical memorandum.
- Reviewed Little Smoky Scope of work for system upgrades.
- Reached out to province about failing weir structure on Grande Cache Lake.
- Grande Cache repaired inoperable CC valve on 97ave.
- Grande Cache Team repaired 3 water breaks, 98th Ave, the Campground Road and the Campground itself.
- Met with consultants on Grande Cache Elders Lodge servicing needs.
- Contractor repaired warranty issue with water leak (electro fusion coupler) in Fern's grove, Grovedale.

Wastewater

- Executed contract For DeBolt Forcemain construction.
- Flushed and CCTV inspected sewer lines in Hamlet of Ridgevalley as part of condition assessment.
- Ridgevalley Lagoon Annual release is in progress and will be completed by June 8th.
- To aid in the investigation of the leaking liner Thurber Engineering conducted sampling at the Grovedale Lagoon.

Solid Waste

- Solid Waste created tracking list for Grande Cache waste/ recycle bins.
- Reached out to Yellowhead County and are waiting for official agreement and invoice for joining the WYRWMA. (They are in process of hiring Commission Manager who starts May 16)
- Delivered additional waste bin to Nose Creek.
- An offer to purchase in the sum of \$19,272 (\$45,000 under budget) has been received from the Alberta Government for an additional 32.12 acres (\$600/acre) at the Grande Cache Landfill, funds to come from the 2022 Approved Capital Budget Job ID SW19004.

MANAGER, FACILITY MAINTENANCE, WAYNE PERRY

Task List Completed	116	Task List New Additions	127
---------------------	-----	-------------------------	-----

- Completed the annual services on all Air Conditioning system in the Valleyview areas. Several deficiencies were noted which will be corrected over the next month.
- Completed CO and N2O system inspection and calibrations in the month. Working now on the deficiencies from the inspections.
- Started construction of 2 offices in the I&P shop upstairs.
- Completed a repair to the flooring in the Medical Center to repair lifting floor tiles. We will need to budget to replace these floors next year.

- Conducted an electrical study of the Greenview Regional Multiplex system looking for a way to split the load to allow for a 150kW generator to carry the base load. In the original design this was not considered, to do it now may cost more than just purchasing a larger generator. From the evaluation it appears the maximum load on the building in Winter would be just less than a 350kW unit. We have a company providing a quote for splitting the power system. We do know the larger generator will cost \$45,000 more than we originally budgeted.
- Conducted an evaluation of the roofing system at the New Fish Creek Community Hall. The problem they are facing is a loss of insulation value which is causing ice damming on the outside cooler roof. Which further reduces the R value resulting in more accumulation. The most cost-effective repair is to add a second layer of insulation over the existing roof and then add a torch down membrane over the insulation.

Grovedale

- Completed the annual services on all Air Conditioning system in the Grovedale areas. Several deficiencies were noted which will be corrected over the next month.
- Completed CO and N2O system inspection and calibrations in the month. Working now on the deficiencies from the inspections.
- Built 2 new offices in the Grovedale Facility Maintenance building (old fire hall) for the CPO's.
- Re-paint the lines in the parking lot at the Grovedale PSB.

DeBolt

- Began construction of the Operations extension to the DeBolt PSB. The first step is to demolish the existing concrete pad to allow for construction of the building foundation and underground plumbing. The building has been ordered and the current anticipated delivery is mid-October.
- Completed the annual services on all Air Conditioning system in the DeBolt areas.
- Completed CO2 and N2O system inspection and calibrations in the month.
- Completed the annual service of the two boilers which provide heat to the DeBolt PSB.

Grande Cache

- Completed the annual services on all Air Conditioning system in the Grande Cache areas. Several deficiencies were noted which will be corrected over the next month.
- Completed CO2 and N2O system inspection and calibrations in the month. Working now on the deficiencies from the inspections.
- Changed oil in all Air Compressors in Grande Cache as part of the equipment preventive maintenance program
- Continued working on building designs and cost estimates for the new Operations Building. This month we toured the Brazeau County building gathering building concept idea. We have also started developing quotations for the salt and sand shed move.
- Replaced the Turbocharger on the Generator for the main Fire Water Pump for the town. The turbo was close to failing and picked up by one of our team members. We arranged for a technician who replaced the turbo as a warranty item.

PLANNING & DEVELOPMENT

The following information provides a summary of new planning and development applications:

Type	Applications
Business Licenses:	1
Development Permits:	39
Lease Referrals:	1
Road Allowance Licenses:	0
Land Use Amendments:	0
Subdivisions:	3
Approaches:	0
Road Closures:	0

The following provides a detailed breakdown of planning and development applications:

Business Licenses:

B22-209 / LOT 39, BLOCK 17, PLAN 2835RS / HOME OCCUPATION, MAJOR - RAFTING TOURS / WARD 9

Development Permits:

D22-167 / SW-1-69-6-W6 / Lot 2, Plan 002 3200 / ACCESSORY BUILDING; DETACHED GARAGE / WARD 8
D22-168 / 15-35-62-19-W5 / RTF 225637 / BORROW PIT / WARD 2
D22-169 / SE-1-63-19-W5 / RTF 225638 / BORROW PIT / WARD 2
D22-170 / SE-2-63-19-W5 / RTF 225639 / BORROW PIT / WARD 2
D22-172 / SE-21-71-26-W5 / DWELLING UNIT, MODULAR / WARD 7
D22-173 / SW-35-62-21-W5 / LOC 860241 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 2
D22-174 / SE-5-63-23-W5 / LOC 770498 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 2
D22-175 / NW-10-62-18-W5 / MSL 871193 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 2
D22-176 / NE-25-62-21-W5 / LOC 180483 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 2
D22-177 / NW-8-63-19-W5 / RTF 225972/MSL 1506049 / BORROW PIT / WARD 2
D22-178 / SW-7-65-19-W5 / MSL 210523 / 400 HP COMPRESSOR / WARD 2
D22-179 / NW-4-71-26-W5 / DWELLING UNIT, MANUFACTURED / WARD 7
D22-180 / NW-4-71-26-W5 / DWELLING UNIT, MANUFACTURED / WARD 7
D22-181 / 6-35-61-19-W5 / MSL 200863 / OIL & GAS FACILITY-ADDITION / WARD 2
D22-182 / NE-23-62-20-W5 / MSL 6852 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 2
D22-183 / NW-36-62-20-W5 / MLL 070181 / ACCESSORY BUILDING / WARD 2
D22-184 / NW-22-63-1-W6 / LOC 990810 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-185 / Lot 25, Block 13, Plan 2373RS / DECKS (4) / WARD 1
D22-186 / SE-36-71-22-W5 / SUITE, DETACHED / WARD 5
D22-187 / NW-26-71-21-W5 / CABIN (6.10M X 4.88M) / WARD 5
D22-188 / SE-15-70-6-W6 / Lot 19, Plan 7722194 / SOLAR COLLECTOR, MINOR / WARD 8
D22-189 / SE-11-72-1-W6 / Lot 2, Block 1, Plan 1521512 / PROTECTIVE SERVICES - ADDITION / WARD 6
D22-190 / NW-26-71-26-W5 / Lot 1, Plan 1824KS / ACCESSORY BUILDING - DETACHED ROOF / WARD 7

D22-191 / NE-34-64-20-W5 / RTF 226455 / BORROW PIT / WARD 2
D22-192 / S-2-65-20-W5 / RTF 226454 / BORROW PIT / WARD 2
D22-193 / E-2-65-20-W5 / RTF 226460 / BORROW PIT / WARD 2
D22-194 / SW-12-65-20-W5 / RTF 226462 / BORROW PIT / WARD 2
D22-195 / SE-13-65-22-W5 / MSL 181134 / COMPRESSOR - ADDITION (400 HP) / WARD 2
D22-196 / NE-5-66-4-W6 / PIL 210257 / ACCESSORY BUILDING - MCC/GENSET / WARD 8
D22-197 / NE-15-66-4-W6 / PIL 210279 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 8
D22-198 / SW-13-64-2-W6 / PIL 210232 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 8
D22-199 / SW-23-63-1-W6 / PIL 210337 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-200 / SE-13-63-1-W6 / PIL 210292 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-201 / SE-7-63-25-W5 / PIL 210261 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-202 / SE-3-63-25-W5 / PIL 210262 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-203 / SE-8-63-25-W5 / PIL 210267 / ACCESSORY BUILDING - ELECTRICAL HOUSE / WARD 7
D22-205 / SW-12-72-1-W6 / Lot 9, Block 4, Plan 1273HW / ACCESSORY BUILDING - SHED / WARD 6
D22-206 / SW-29-70-24-W5 / Lot 2, Block 1, Plan 0826188 / DWELLING UNIT, MODULAR / WARD 7
D22-207 / 14-30-67-4-W6 / LOC 190156 / NATURAL RESOURCE EXTRACTION / WARD 8
D22-208 / SW-33-69-6-W6 / Lot 2, Block 1, Plan 0624876 / DWELLING UNIT, SINGLE DETACHED / WARD 8

Lease Referrals:

L22-204 / SE-27-68-8-W6 / ELECTRICAL POWERLINE OVERHEAD / WARD 8

Road Allowance Licenses:

NONE

Land Use Amendments:

NONE

Subdivisions:

S22-004 / SW-4-73-26-W5 / SECOND PARCEL OUT / WARD 6
S22-005 / SW-15-71-21-W5 / FIRST PARCEL OUT / WARD 5
S22-006 / NE-12-72-2-W6 / SECOND PARCEL OUT / WARD 6

Approaches:

NONE

Road Closures:

NONE



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
17-May	9:00	17:00	M	COTW/ Joint Council Meeting with FC							308.00
23-May	20:00	23:00	M	Travel to GP	200						262.00
24-May	7:00	16:00	M	Council Meeting	300						447.00
NOTES:				KILOMETER CLAIM			TOTAL				1017.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	500	305.00	NET CLAIM				1017.00
				\$0.17 per km	500	85.00					
				SUBTOTAL		390.00	TOTAL CLAIM				1407.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		390	AMOUNT DUE (OWING)				\$1,407.00



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Apr				Victor lake Lodge meeting							
01-May			C	CPAA Confernce	500						447.00
02-May			C	CPAA Confernce							447.00
03-May			C	CPAA Confernce							447.00
03-May			C	CPAA Confernce	500						447.00
10-May	13:00	14:30	M	Council Meeting							262.00
NOTES:				KILOMETER CLAIM			TOTAL				2050.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1000	610.00	NET CLAIM				2050.00
				\$0.17 per km	1000	170.00					
				SUBTOTAL		780.00	TOTAL CLAIM				2830.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		780	AMOUNT DUE (OWING)				\$2,830.00



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
24-May	12:00	18:30	M	STARS Event	200	1	1		40.00		308.00
01-Jun			C	Travel to Regina FCM	1200		1		20.00		447.00
02-Jun			C	FCM							447.00
03-Jun			C	FCM							447.00
04-Jun			C	FCM							447.00
05-Jun			C	FCM							447.00
05-Jun			C	Travel to GC FCM	1200						447.00
NOTES:				KILOMETER CLAIM			TOTAL		60.00		2990.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	2600	1586.00	NET CLAIM		60.00		2990.00
				\$0.17 per km	2600	442.00					
				SUBTOTAL		2028.00	TOTAL CLAIM				5078.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		2028	AMOUNT DUE (OWING)				\$5,078.00



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Apr	8:15	13:00	M	RCM	80						308.00
28-Apr	9:15	13:00	M	GRWMC	80						262.00
29-Apr				GoA EPR town hall							
01-May	19:30	23:30	C	Travel for CPAA conference	342						447.00
02-May	8:00	16:30	C	CPAA							447.00
03-May	7:30	16:30	C	CPAA							447.00
04-May	8:00	15:30	C	CPAA	342						447.00
05-May	16:00	22:30	M	Regional Forest Advisory Committee (HP	245						308.00
10-May	9:00	14:15	M	RCM (ZOOM)							308.00
11-May	9:00	12:30	M	MPC/PRC (ZOOM)							262.00
11-May				EDA Ethics workshop (ZOOM)							
11-May				Little Smoky Community Hall meeting							
12-May	14:00	16:15	M	Fox Creek CEC	120						262.00
14-May				Fox Creek School 50th anniversary - Rep	120						
17-May	8:15	20:00	M	COTW, Joint w/Fox Creek, Little Smoky C	90						447.00
NOTES:				KILOMETER CLAIM			TOTAL				3945.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1419	865.59	NET CLAIM				3945.00
				\$0.17 per km	1419	241.23					
				SUBTOTAL		1106.82	TOTAL CLAIM				5051.82
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1106.82	AMOUNT DUE (OWING)				\$5,051.82



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
24-May	8:15	15:15	M	RCM	80							308.00
25-May				STARS open house	250							
NOTES:				KILOMETER CLAIM			TOTAL					308.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.55 per km	330	181.50	NET CLAIM					308.00
				\$0.26 per km	330	85.80						
				SUBTOTAL		267.30	TOTAL CLAIM					575.30
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		267.3	AMOUNT DUE (OWING)					\$575.30



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2022	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
26-Apr	8:30	13:00	M	Council	16							308.00
28-Apr	9:30	12:30	M	GRWMC	16							262.00
01-May	1:00	17:00	C	Travel to CPAA	379							447.00
02-May	8:00	16:30	C	CPAA								447.00
03-May	8:00	16:30	C	CPAA								447.00
04-May	8:00	16:30	C	CPAA & Return	379							447.00
10-May	8:30	14:30	M	Council	16							308.00
11-May	8:30	17:00	M	MPC, PRC & CEC	16							447.00
16-May	12:15	19:15	N/C	NGSchool/Multiplex Tour Grimshaw	N/C							No Charge
17-May	8:30	18:15	M	COW / Joint Council Fox Creek	16							447.00
18-May	9:00	16:30	C	FCSS Mtg & Conference	128							447.00
19-May	8:00	13:00	C	FCSS Conference	112							447.00
NOTES:				KILOMETER CLAIM			TOTAL					4454.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.61 per km	1078	657.58	NET CLAIM					4454.00
				\$0.17 per km	1078	183.26						
				SUBTOTAL		840.84	TOTAL CLAIM					5294.84
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		840.84	AMOUNT DUE (OWING)					\$5,294.84

Sally Ann Rosson
Claimant

May 19, 2022
Date

399

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Apr	9:00	12:00	M	ASB	30						
01-May	17:00	21:00	C	Travel to CPA conferenceLeduc	400			30	50.00		
02-May	9:00	17:00	C	CPA Conference				30			
03-May	8:00	16:00	C	CPA Conference							
04-May	8:00	16:00	C	CPA Conference till noon 4 hrs travel	400		20				
NOTES:				KILOMETER CLAIM			TOTAL		50.00		
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	830	506.30	NET CLAIM		50.00		
				\$0.17 per km	830	141.10					
				SUBTOTAL		647.40	TOTAL CLAIM			697.40	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		647.4	AMOUNT DUE (OWING)			\$697.40	



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
09-May	8:00	14:00	M	Golden Triangle Woodlands Cty	400		20		20.00		308.00
10-May	8:30	15:00	M	regular Council	30						308.00
11-May	8:30	11:00	M	MPC	30						262.00
17-May	8:30	19:00	M	COTW, Fox Creek joint meeting	30						447.00
NOTES:				KILOMETER CLAIM			TOTAL		20.00		1325.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	490	298.90	NET CLAIM		20.00		1325.00
				\$0.17 per km	490	83.30					
				SUBTOTAL		382.20	TOTAL CLAIM				1727.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		382.2	AMOUNT DUE (OWING)				\$1,727.20



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
24-May	8:30	16:00	M	Reg Council	30						308.00
NOTES:				KILOMETER CLAIM			TOTAL				308.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	30	16.50	NET CLAIM				308.00
				\$0.26 per km	30	7.80					
				SUBTOTAL		24.30	TOTAL CLAIM				332.30
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		24.3	AMOUNT DUE (OWING)				\$332.30

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
April 29 2022	13:30	14:30	M	AEP EPR Regulatory Design and Framework							262.00
May 10 2022	7:45	15:00	M	Council	120						308.00
May 11 2022	7:30	17:45	M	Municipal Planning Commission, Policy Review, IEDC	120						447.00
				EDA Economic Development Ethics Workshop							
May 13 2022	13:00	16:00	M	MD of Greenview Library Board							262.00
May 14 2022	6:50	15:35	M	MD of Greenview Library Board	520						447.00
May 16 2022	19:15	20:15	M	East Smoky Recreation Board							262.00
May 17 2022	7:45	19:00	M	Committee of the Whole, Town of Fox Creek Joint	120						447.00
				Council Discussions							
NOTES:				KILOMETER CLAIM			TOTAL				2435.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	880	536.80	NET CLAIM				2435.00
				\$0.17 per km	880	149.60					
				SUBTOTAL		686.40	TOTAL CLAIM				3121.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		686.4	AMOUNT DUE (OWING)				\$3,121.40

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
May 24 2022	8:00	15:30	M	Council	120							308.00
May 27 2022	8:30	13:00	M	Grande Spirit Foundation	120							308.00
May 27 2022	13:30	14:30	M	AEP EPR Paper Products and Packaging (PPP)								262.00
				/ Single Use Products Designation								
May 28 2022	9:20	15:30	M	Peace Library Systems	120							308.00
NOTES:				KILOMETER CLAIM			TOTAL					1186.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.61 per km	360	219.60	NET CLAIM					1186.00
				\$0.17 per km	360	61.20						
				SUBTOTAL		280.80	TOTAL CLAIM					1466.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		280.8	AMOUNT DUE (OWING)					\$1,466.80

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-May	8:00	15:30	M	Regular Council Meeting	76						308.00
11-May	8:00	14:00	M	MPC and PRC	76						308.00
17-May	8:00	18:30	M	COTW and Fox Creek Meeting	76						447.00
NOTES:				KILOMETER CLAIM			TOTAL				1063.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	228	139.08	NET CLAIM				1063.00
				\$0.17 per km	228	38.76					
				SUBTOTAL		177.84	TOTAL CLAIM				1240.84
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		177.84	AMOUNT DUE (OWING)				\$1,240.84



Municipal District of Greenview No. 16

NAME: Bill Smith

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-May	6:00	17:00	m	council	300	x					447.00
11-May	8:00	13:00	m	mpc/policy review							308.00
12-May	12:00	14:00	m	community futures							262.00
17-May	6:00	20:00	m	cotw valleyview/joint council fox creek	300	x					
24-May	6:30	17:00	m	council	300	x					447.00
31-May	14:00	17:00	m	gig minister update	30						262.00
11-May	19:00	21:30	m	grovedale senior update	30						262.00
NOTES:				KILOMETER CLAIM			TOTAL				1988.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	960	585.60	NET CLAIM				1988.00
				\$0.17 per km	960	163.20					
				SUBTOTAL		748.80	TOTAL CLAIM				2736.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		748.8	AMOUNT DUE (OWING)				\$2,736.80



Municipal District of Greenview No. 16

NAME: Christine Schlief

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-May	7:00	14:00	M	Regular Council meeting	305						308.00
11-May	7:00	14:00	M	MPC PRC	305						308.00
11-May	19:00	21:00	M	GD Seniors Housing Society	22						262.00
14-May	7:30	14:30	M	Greenview Library Board	22		1		20.00		308.00
17-May	7:00	19:30	M	COTW and Fox Creek council	305						510.00
18-May	13:30	14:30	M	Zoom Library Board training							262.00
NOTES:				KILOMETER CLAIM			TOTAL		20.00		1958.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	959	584.99	NET CLAIM		20.00		1958.00
				\$0.17 per km	959	163.03					
				SUBTOTAL		748.02	TOTAL CLAIM				2726.02
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		748.02	AMOUNT DUE (OWING)				\$2,726.02



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
24-May	7:00	16:30	M	Regular council	305						447.00
02-Jun	14:00	15:00	M	MD Library Board Training							262.00
NOTES:				KILOMETER CLAIM			TOTAL				709.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	305	167.75	NET CLAIM				709.00
				\$0.26 per km	305	79.30					
				SUBTOTAL		247.05	TOTAL CLAIM				956.05
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		247.05	AMOUNT DUE (OWING)				\$956.05



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	14:00	17:30	m	Travel to GP	200						262.00
24-May	6:30	18:30	m	Regular council, Nitehawk	220	1			20.00	15.00	447.00
25-May	13:00	14:00	m	STARS helicopter welcome event		1	1		40.00	15.00	262.00
26-May	18:00	21:00	m	Mayors caucus dinner						15.00	262.00
27-May	10:00	14:00	m	CFWY (virtual), travel home to GC	200	1	1		40.00	555.64	262.00
31-May	6:00	16:30	m	Travel to Calgary, virtual Ministers meeti	750		1		20.00		447.00
01-Jun	8:00	20:00	m	Calgary energy event, fly to regina for FCM			1		20.00	297.66	447.00
02-Jun			c	FCM							447.00
03-Jun			c	FCM							447.00
04-Jun			c	FCM							447.00
05-Jun			c	FCM							447.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00	898.30	4177.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	1370	753.50	NET CLAIM		140.00	898.30	4177.00
				\$0.26 per km	1370	356.20					
				SUBTOTAL		1109.70	TOTAL CLAIM				6325.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1109.7	AMOUNT DUE (OWING)				\$6,325.00



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
09-May			c	CF National conference							447.00
10-May			c	CF National conference							447.00
11-May			c	Travel back CF National	480	1	1	1	90.00	135.16	447.00
12-May	11:30	17:00	m	ARC office opening, RDDDMS finance, re	200	1			20.00		308.00
16-May	14:00	16:30	m	travel to GP for COW	200						262.00
17-May	6:30	19:30	m	COW Valleyview/Joint meeting with Fox	220	1			20.00	15.00	510.00
18-May	8:30	13:00	m	GIG discussion CAO/ED/Chair and GP oil	220					285.32	308.00
19-May	14:00	21:00	m	RDDDMS board and AGM	240					135.16	308.00
NOTES:				KILOMETER CLAIM			TOTAL		130.00	570.64	3037.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1560	951.60	NET CLAIM		130.00	570.64	3037.00
				\$0.17 per km	1560	265.20					
				SUBTOTAL		1216.80	TOTAL CLAIM				4954.44
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1216.8	AMOUNT DUE (OWING)				\$4,954.44



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
09-May	17:00	20:00	M	Travel to VV	350			X	50.00		262.00
10-May	7:00	17:00	M	Reg Council Meeting	200	X		X	70.00		447.00
11-May	7:00	18:00	M	MPC and PRC	350	X			20.00	270.32	447.00
16-May	17:00	20:00	M	Travel to VV	350			X	50.00		262.00
17-May	7:00	19:00	M	COW/ Joint Council mtg with Fox Creek	150	X			20.00	135.16	447.00
18-May	9:00	18:00	M	FCSS board mtg/NW Spring Regional mtg		X	X		40.00	135.16	447.00
19-May	8:00	16:00	M	NW FCSS Spring Regional meeting	200		X		20.00	143.42	308.00
NOTES:				KILOMETER CLAIM			TOTAL		270.00	684.06	2620.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1600	976.00	NET CLAIM		270.00	684.06	2620.00
				\$0.17 per km	1600	272.00					
				SUBTOTAL		1248.00	TOTAL CLAIM			4822.06	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1248	AMOUNT DUE (OWING)			\$4,822.06	

Duane Didow
Claimant

May 20, 2021
Date

411

Approved

Date



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	17:00	20:00	M	Travel to VV	350			X	50.00	50.00	262.00
24-May	7:00	17:00	M	Regular Council Meeting	350	X			20.00		447.00
25-May	9:30	10:30	M	FCSSAA Budget - via Zoom							262.00
27-May	10:00	12:00	M	CFWY - Regular meeting							262.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00	50.00	1233.00
Private accommodations. Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.55 per km	700	385.00	NET CLAIM		70.00	50.00	1233.00
				\$0.26 per km	700	182.00					
				SUBTOTAL		567.00	TOTAL CLAIM				1920.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		567	AMOUNT DUE (OWING)				\$1,920.00

D. Didow
Claimant

June 1, 2022
Date

412

Approved

Date