

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Greenviiew Administration Building,  
 Valleyview, Alberta on Tuesday, May 10, 2022

**#1**  
**CALL TO ORDER**  
**PRESENT**

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Community Services	Michelle Honeyman
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher
Recording Secretary	Natalie Bartlett
Legislative Services Officer	Sarah Sebo

**ABSENT**

Ward 9	Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme

**#2**  
**AGENDA**

MOTION: 22.05.236 Moved by: COUNCILLOR TOM BURTON  
 That Council adopt the Agenda of the May 10, 2022, Regular Council Meeting as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**ADOPTED**

*Minutes of a Regular Council Meeting  
MD of Greenview*

*May 10, 2022*

**#3 MINUTES**

**MOTION: 22.05.237 Moved by: DEPUTY REEVE BILL SMITH**  
That Council adopt the minutes of April 26, 2022, Regular Council Meeting minutes as amended.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

**CARRIED**

**3.2 BUSINESS ARISING FROM THE MINUTES**

**3.2 BUSINESS ARISING FROM MINUTES**

Councillor Dale Smith requested an update on the completion date of the DeBolt Public Service Building. Roger Autio replied that the anticipated completion date will be this year (2022).

**#4 PUBLIC HEARING**

**4.0 PUBLIC HEARING**

**#5 DELEGATIONS**

**5.0 DELEGATIONS**

**#6 BYLAWS**

**6.0 BYLAWS**

**BYLAW NO.22-902**

**6.1 BYLAW NO.22-902 GROVEDALE AREA STRUCTURE PLAN UPDATE**

**MOTION: 22.05.238 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council give First Reading to Bylaw No. 22-902, to amend Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living within the Grovedale Area Structure Plan, re-designating a 4.86 hectare ± (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

**MOTION: 22.05.239 Moved by: COUNCILLOR DALE SMITH**  
Council makes a motion to table motion Bylaw 22-902 Grovedale Area Structure Plan Update until further in the meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

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Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

**6.4 BYLAW 22-911 SCHEDULE OF FEES AMENDMENT**

**BYLAW 22-911**

MOTION: 22.05.240 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 22-911 Schedule of Fees Amendment.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow

CARRIED

**6.3 BYLAW NO.22-906 RE-DESIGNATE FROM AGRICULTURAL ONE (A-1) DISTRICT TO AGRICULTURAL TWO (A-2) DISTRICT**

**BYLAW NO.22-906**

MOTION: 22.05.241 Moved by: COUNCILLOR DALE SMITH

That Council give First Reading to Bylaw No. 22-906, to re-designate a 10.64 hectare ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within PT. NE-05-70-06-W6.

For: Councillor Ratzlaff, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow

Against: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson

CARRIED

**6.1 BYLAW NO.22-902 GROVEDALE AREA STRUCTURE PLAN UPDATE**

**Bylaw NO.22-902**

MOTION: 22.05.242 Moved by: COUNCILLOR DUANE DIDOW

That Council lift tabled motion Bylaw 22-902 Grovedale Area Structure Plan

CARRIED

**Bylaw NO.22-902**

MOTION: 22.05.243 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council make a motion to defer Bylaw 22-902 Grovedale Area Structure Plan to a future Council Meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow

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Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

**6.2 BYLAW NO. 22-905 RE-DESIGNATE FROM AGRICULTURAL TWO (A-2) DISTRICT TO INDUSTRIAL LIGHT (M-1) DISTRICT**

Bylaw 22-905

MOTION: 22.05.244 Moved by: COUNCILLOR JENNIFER SCOTT  
That Council make a motion to defer Bylaw 22-905 to a future Council Meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**7.1 JOHNSON PARK PLAYGROUND-CONTRACT AWARD**

JOHNSON PARK  
PLAYGROUND

MOTION: 22.05.245 Moved by: COUNCILLOR DALE SMITH  
That Council authorize Administration to award the contract for the Johnson Park playground to The Sweetman Group o/a The Playground Guys, for a lump sum fee of \$134,372.50 (excluding GST).

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**7.2 EXPRESSION OF INTEREST SHORT GRAVEL HAULS**

EOI SHORT GRAVEL  
HAULS

MOTION: 22.05.246 Moved by: COUNCILLOR DAVE BERRY  
That Council direct Administration to explore other options regarding the EOI rates in the short gravel hauls.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 9:58 a.m.  
Deputy Reeve Bill Smith reconvened the meeting at 10:12 A.M.

**7.3 TOWN OF GRANDE CACHE POLICY REPEAL**

POLICY REPEAL

MOTION: 22.05.247 Moved by: COUNCILLOR DUANE DIDOW  
That Council repeal the following obsolete Town of Grande Cache policies:

- Resolution No. 087/12 - Release of Tax Roll Information
- Resolution No. 182/18 – Reserve Funds
- Resolution No. 294/13 – Reserve Funds
- Resolution No. 265/09 – Financial Functions and Controls
- Resolution No. 326/17 – Planning and Development Fees Policy

**ADOPTED**

*Minutes of a Regular Council Meeting  
MD of Greenview*

*May 10, 2022*

- Resolution No. 338/10 – Capital Assets
- Resolution No. 415/17 – Credit Card Use
- Resolution No. 415/17 – Tax Certificates/Tax Searches/Historical Data

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**POLICY 1027**

**7.4 POLICY 1027 SIGNING AUTHORITY**

MOTION: 22.05.248 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy 1027 “Signing Authority” as amended.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**POLICY 2004**

**7.5 POLICY 2004 EMPLOYEE CODE OF CONDUCT**

MOTION: 22.05.249 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve Policy 2004 “Employee Code of Conduct” as presented.

**7.5 POLICY 2004 EMPLOYEE CODE OF CONDUCT**

MOTION: 22.05.250 Moved by: COUNCILLOR TOM BURTON

That Council defer policy 2004 to Policy Review Committee.

Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**EATON FALLS  
CRESCENT**

**7.6 VACANT MD OWNED LOTS – PHASE 6 EATON FALLS CRESCENT, GRANDE CACHE**

MOTION: 22.05.251 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to sell the vacant lots owned by Greenview within Phase 6, Eaton Falls Crescent Grande Cache at the estimated fair market value as per Schedule ‘B’, with the stipulation that the purchaser needs to develop within 5 years.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

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Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

**RIDGEFEST**

**7.7 RIDGEFEST SPONSORSHIP REQUEST**

MOTION: 22.05.252 Moved by: COUNCILLOR DAVE BERRY

That Council approve a sponsorship in the amount of \$10,000.00 to the Ridge Restaurant & Lounge to host Ridgefest on the 2022 August long weekend, with funds to come from the Community Services Miscellaneous Grants Budget.

**7.7 RIDGEFEST SPONSORSHIP REQUEST**

MOTION: 22.05.253 Moved by: COUNCILLOR DUANE DIDOW

That Council make a motion to defer the Ridgefest Sponsorship request until further information is acquired.

For: Councillor Dale Smith, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Didow

Against: Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Rosson

CARRIED

**SENIOR HOUSING  
BOUNDARY**

**7.8 SENIOR HOUSING BOUNDARY REPORT**

MOTION: 22.05.254 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the Senior Housing Boundary Report for information, as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**LITTLE SMOKY SKI  
AREA**

**7.9 LITTLE SMOKY SKI AREA PROJECT REQUEST**

MOTION: 22.05.255 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to provide equipment, at no cost, to the Little Smoky Ski Area, for the Tube Park Project.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

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Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

### **7.10 GREENVIEW'S HISTORICAL SUPPORT OF WILLMORE WILDERNESS FOUNDATION**

**WILLMORE  
WILDERNESS  
FOUNDATION**

MOTION: 22.05.256 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to provide a report regarding Greenview's historical support of the Willmore Wilderness Foundation.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

### **7.11 MANAGERS REPORTS**

MOTION: 22.05.257 Moved by: COUNCILLOR TOM BURTON

That Council accept the managers report for information as provided.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 12:04 p.m.  
Deputy Reeve Bill Smith reconvened the meeting at 12:34 p.m.

### **8.0 NOTICE OF MOTION**

**NOTICE OF MOTION**

Councillor Ratzlaff makes a notice of motion to direct administration to bring cost proposals of relocating recycled bins to Little Smoky.

### **9.0 CLOSED SESSION**

**CLOSED SESSION**

MOTION: 22.05.258 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Councillor Delorme joined meeting at 1:04 p.m.

ADOPTED

Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

**OPEN SESSION**

**OPEN SESSION**

MOTION: 22.05.259 Moved by: COUNCILLOR CHRISTINE SCHLIEF  
That, in compliance with Section 197(2) of the Municipal Government Act,  
this meeting come into Open Session at 1:20 p.m.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,  
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,  
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

MOTION: 22.05.260 Moved by: COUNCILLOR DUANE DIDOW  
That Council direct Administration to enter into an operating agreement with  
the Bighorn Primary Care Network for the use of the Grande Cache Medical  
Clinic facility until March 31, 2023, pending the funding proposal for the  
Bighorn Primary Care Network has been approved and the consent from  
Macro Seven Eight Corp. O/A Macro Properties has been granted.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,  
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,  
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

MOTION: 22.05.261 Moved by: COUNCILLOR JENNIFER SCOTT  
That Council direct Administration to continue a monthly rental agreement of  
\$2700.00 plus GST with Macro Properties for the lease of the Grande Cache  
Medical Clinic space until March 31, 2023.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,  
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,  
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

**10.0 MEMBERS BUSINESS**

**#10 MEMBER  
REPORTS AND  
EXPENSE CLAIMS**

**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities,  
which include;

- April 26, 2022, Regular Council Meeting
- Victor Lake Elders Lodge
- CPAA



**ADOPTED**

*Minutes of a Regular Council Meeting  
MD of Greenview*

*May 10, 2022*

**WARD 2**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Greenview regional waste
- CPAA
- AEP Town Hall EPR regulatory and design framework
- Regional forest advisory committee

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Greenview regional waste meeting
- Greenview Advisory Board multiplex meeting
- CPAA

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting (Virtual)
- CPAA

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- New Fish Creek Hall board meeting

MOTION: 22.05.262 Moved by: COUNCILLOR DALE SMITH

That Council direct administration to write a letter to the Minister of Environment & Parks regarding PLS NO. 1000006 public land sale cc Minister Toews, RMA and other MLA's within Greenview and Minister of Red Tape Reduction.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow, Councillor Delorme

CARRIED

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Community engagement session with Grande Yellowhead Public School Division
- AEP town hall EPR regulatory and design framework

**ADOPTED**

*Minutes of a Regular Council Meeting  
MD of Greenview*

*May 10, 2022*

- CPAA

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- PACE – Strategic Planning
- CPAA

**WARD 8**

**COUNCILLOR BILL SMITH** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Wapiti Corridor update
- ASB

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- South Peace regional Archives meeting
- Tolko & West Fraser

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- FCSSAA strategic planning & Regular board meeting
- CPAA

**WARD 9**

**COUNCILLOR TYLER OLSEN** updated Council on recent activities, which include;

**MEMBERS BUSINESS**

**MOTION: 22.05.263** Moved by: **COUNCILLOR TOM BURTON**  
That Council accept the Members Business Reports for information as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow, Councillor Delorme

**CARRIED**

ADOPTED

Minutes of a Regular Council Meeting  
MD of Greenview

May 10, 2022

ADJOURNMENT  
#11  
ADJOURNMENT

**11.0 ADJOURNMENT**

MOTION: 22.05.264 Moved by: COUNCILLOR TOM BURTON  
That Council adjourn this Regular Council Meeting at 2:14 p.m.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,  
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,  
Councillor Schlieff, Councillor Didow, Councillor Delorme

CARRIED

*Stacey Wabick*

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CHIEF ADMINISTRATIVE OFFICER

*Bill Smith*

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CHAIR