

Minutes of a
POLICY REVIEW COMMITTEE
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building, Council Chambers
Valleyview, Alberta, on May 11, 2022

1:
CALL TO ORDER

Chair Tom Burton called the meeting to order at 10:45 a.m.

PRESENT

Chair	Councillor Tom Burton
Member	Councillor Jennifer Scott
Member	Councillor Sally Rosson
Alternate Member	Councillor Dave Berry
Alternate Member	Deputy Reeve Bill Smith (virtual)
Alternate Member	Councillor Ryan Ratzlaff (virtual)
Alternate Member	Councillor Christine Schlieff
Alternate Member	Councillor Dale Smith
Alternate Member	Councillor Duane Didow

CAO	Stacey Wabick
Director of Infrastructure & Planning	Roger Autio
Director of Corporate Services	Ed Kaemingh
Director of Community Services	Michelle Honeyman
Manager of Agricultural Services	Sheila Kaus
Manager of Human Resources	Erin Klimp
Legislative Services Officer/Recording Secretary	Sarah Sebo
FOIP/Records Management Officer	Karen Chowace
Legislative Assistant	Drew Melvin

ABSENT

Alternate Member	Reeve Tyler Olsen
Alternate Member	Councillor Winston Delorme

#2
POLICY REVIEW
COMMITTEE
AGENDA

MOTION: 22.05.115 Moved by: COUNCILLOR DUANE DIDOW.
That the Policy Review Committee adopt the Agenda of the Policy Review
Committee meeting as presented.

CARRIED

#3
POLICY REVIEW
COMMITTEE
MINUTES

MOTION: 22.05.116 Moved by: COUNCILLOR SALLY ROSSON.
That the Policy Review Committee adopt the minutes of the Policy Review
Committee meeting held on April 13, 2022, as amended.

- First three motions require CARRIED
- Dale Smith present

CARRIED

#4
BUSINESS

4.1 "Records Management"

Records Management

MOTION: 22.05.117 Moved by COUNCILLOR DALE SMITH:
That the Policy Review Committee recommend Council approve Policy 1029
"Records Management" as amended.

MOTION: 22.05.118 Moved by COUNCILLOR DAVE BERRY:
That the Policy Review Committee defer Policy 1029 "Record Management" to
the next Policy Review Committee.

CARRIED

Access to Information

4.2 "Access to Information"

MOTION: 22.05.119 Moved by COUNCILLOR JENNIFER SCOTT:
That the Policy Review Committee accept Policy 1042 "Access to Information"
as amended.

- Have FOIP listed in all instances where the record can be deferred to the FOIP coordinator
- Include Fire Department incident reports in Protective Services and Enforcement Services Reports

CARRIED

4.3 "Annual Ratepayers Barbecues"

Annual Ratepayers
Barbecues

MOTION: 22.05.120 Moved by: COUNCILLOR SALLY ROSSON.
That the Policy Review Committee recommend Council approve Policy 1039
"Annual Ratepayers Barbecues"" as amended.

- Include - Greenview partners will be invited to the BBQ to have a booth/presence at the discretion of administration.

CARRIED