



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

May 24, 2022

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held May 10, 2022	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
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	9.1 Local public body confidences (Section 23, FOIP)	
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	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 6 • Ward 7 • Ward 8 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, May 10, 2022

#1
CALL TO ORDER
PRESENT

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Community Services	Michelle Honeyman
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher
Recording Secretary	Natalie Bartlett
Legislative Services Officer	Sarah Sebo

ABSENT

Ward 9	Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme

#2
AGENDA

MOTION: 22.05.236 Moved by: COUNCILLOR TOM BURTON
That Council adopt the Agenda of the May 10, 2022, Regular Council
Meeting as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,
Councillor Schlieff, Councillor Didow

CARRIED

#3 MINUTES

MOTION: 22.05.237 Moved by: DEPUTY REEVE BILL SMITH

That Council adopt the minutes of April 26, 2022, Regular Council Meeting minutes as amended.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**3.2 BUSINESS
ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

Councillor Dale Smith requested an update on the completion date of the DeBolt Public Service Building. Roger Autio replied that the anticipated completion date will be this year (2022).

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

#5 DELEGATIONS

5.0 DELEGATIONS

**#6
BYLAWS**

6.0 BYLAWS

BYLAW NO.22-902

6.1 BYLAW NO.22-902 GROVEDALE AREA STRUCTURE PLAN UPDATE

MOTION: 22.05.238 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give First Reading to Bylaw No. 22-902, to amend Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living within the Grovedale Area Structure Plan, re-designating a 4.86 hectare ± (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

MOTION: 22.05.239 Moved by: COUNCILLOR DALE SMITH

Council makes a motion to table motion Bylaw 22-902 Grovedale Area Structure Plan Update until further in the meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.4 BYLAW 22-911 SCHEDULE OF FEES AMENDMENT

BYLAW 22-911

MOTION: 22.05.240 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 22-911 Schedule of Fees Amendment.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.3 BYLAW NO.22-906 RE-DESIGNATE FROM AGRICULTURAL ONE (A-1) DISTRICT TO AGRICULTURAL TWO (A-2) DISTRICT

BYLAW NO.22-906

MOTION: 22.05.241 Moved by: COUNCILLOR DALE SMITH

That Council give First Reading to Bylaw No. 22-906, to re-designate a 10.64 hectare ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within PT. NE-05-70-06-W6.

For: Councillor Ratzlaff, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson

CARRIED

6.1 BYLAW NO.22-902 GROVEDALE AREA STRUCTURE PLAN UPDATE

Bylaw NO.22-902

MOTION: 22.05.242 Moved by: COUNCILLOR DUANE DIDOW

That Council lift tabled motion Bylaw 22-902 Grovedale Area Structure Plan

CARRIED

Bylaw NO.22-902

MOTION: 22.05.243 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council make a motion to defer Bylaw 22-902 Grovedale Area Structure Plan to a future Council Meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

6.2 BYLAW NO. 22-905 RE-DESIGNATE FROM AGRICULTURAL TWO (A-2) DISTRICT TO INDUSTRIAL LIGHT (M-1) DISTRICT

Bylaw 22-905

MOTION: 22.05.244 Moved by: COUNCILLOR JENNIFER SCOTT
That Council make a motion to defer Bylaw 22-905 to a future Council Meeting.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.1 JOHNSON PARK PLAYGROUND-CONTRACT AWARD

JOHNSON PARK
PLAYGROUND

MOTION: 22.05.245 Moved by: COUNCILLOR DALE SMITH
That Council authorize Administration to award the contract for the Johnson Park playground to The Sweetman Group o/a The Playground Guys, for a lump sum fee of \$134,372.50 (excluding GST).

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.2 EXPRESSION OF INTEREST SHORT GRAVEL HAULS

EOI SHORT GRAVEL
HAULS

MOTION: 22.05.246 Moved by: COUNCILLOR DAVE BERRY
That Council direct Administration to explore other options regarding the EOI rates in the short gravel hauls.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 9:58 a.m.
Deputy Reeve Bill Smith reconvened the meeting at 10:12 A.M.

7.3 TOWN OF GRANDE CACHE POLICY REPEAL

POLICY REPEAL

MOTION: 22.05.247 Moved by: COUNCILLOR DUANE DIDOW
That Council repeal the following obsolete Town of Grande Cache policies:

- Resolution No. 087/12 - Release of Tax Roll Information
- Resolution No. 182/18 – Reserve Funds
- Resolution No. 294/13 – Reserve Funds
- Resolution No. 265/09 – Financial Functions and Controls
- Resolution No. 326/17 – Planning and Development Fees Policy

- Resolution No. 338/10 – Capital Assets
- Resolution No. 415/17 – Credit Card Use
- Resolution No. 415/17 – Tax Certificates/Tax Searches/Historical Data

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.4 POLICY 1027 SIGNING AUTHORITY

POLICY 1027

MOTION: 22.05.248 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy 1027 “Signing Authority” as amended.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.5 POLICY 2004 EMPLOYEE CODE OF CONDUCT

POLICY 2004

MOTION: 22.05.249 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve Policy 2004 “Employee Code of Conduct” as presented.

7.5 POLICY 2004 EMPLOYEE CODE OF CONDUCT

MOTION: 22.05.250 Moved by: COUNCILLOR TOM BURTON

That Council defer policy 2004 to Policy Review Committee.

Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.6 VACANT MD OWNED LOTS – PHASE 6 EATON FALLS CRESCENT, GRANDE CACHE

**EATON FALLS
CRESCENT**

MOTION: 22.05.251 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to sell the vacant lots owned by Greenview within Phase 6, Eaton Falls Crescent Grande Cache at the estimated fair market value as per Schedule ‘B’, with the stipulation that the purchaser needs to develop within 5 years.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

RIDGEFEST

7.7 RIDGEFEST SPONSORSHIP REQUEST

MOTION: 22.05.252 Moved by: COUNCILLOR DAVE BERRY

That Council approve a sponsorship in the amount of \$10,000.00 to the Ridge Restaurant & Lounge to host Ridgefest on the 2022 August long weekend, with funds to come from the Community Services Miscellaneous Grants Budget.

7.7 RIDGEFEST SPONSORSHIP REQUEST

MOTION: 22.05.253 Moved by: COUNCILLOR DUANE DIDOW

That Council make a motion to defer the Ridgefest Sponsorship request until further information is acquired.

For: Councillor Dale Smith, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Didow

Against: Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Rosson

CARRIED

**SENIOR HOUSING
BOUNDARY**

7.8 SENIOR HOUSING BOUNDARY REPORT

MOTION: 22.05.254 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the Senior Housing Boundary Report for information, as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**LITTLE SMOKY SKI
AREA**

7.9 LITTLE SMOKY SKI AREA PROJECT REQUEST

MOTION: 22.05.255 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to provide equipment, at no cost, to the Little Smoky Ski Area, for the Tube Park Project.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**WILLMORE
WILDERNESS
FOUNDATION**

**7.10 GREENVIEW'S HISTORICAL SUPPORT OF WILLMORE WILDERNESS
FOUNDATION**

MOTION: 22.05.256 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to provide a report regarding Greenview's historical support of the Willmore Wilderness Foundation.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

7.11 MANAGERS REPORTS

MOTION: 22.05.257 Moved by: COUNCILLOR TOM BURTON

That Council accept the managers report for information as provided.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 12:04 p.m.

Deputy Reeve Bill Smith reconvened the meeting at 12:34 p.m.

NOTICE OF MOTION

8.0 NOTICE OF MOTION

Councillor Ratzlaff makes a notice of motion to direct administration to bring cost proposals of relocating recycled bins to Little Smoky.

CLOSED SESSION

9.0 CLOSED SESSION

MOTION: 22.05.258 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Councillor Delorme joined meeting at 1:04 p.m.

OPEN SESSION

OPEN SESSION

MOTION: 22.05.259 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That, in compliance with Section 197(2) of the Municipal Government Act,
this meeting come into Open Session at 1:20 p.m.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

MOTION: 22.05.260 Moved by: COUNCILLOR DUANE DIDOW
That Council direct Administration to enter into an operating agreement with
the Bighorn Primary Care Network for the use of the Grande Cache Medical
Clinic facility until March 31, 2023, pending the funding proposal for the
Bighorn Primary Care Network has been approved and the consent from
Macro Seven Eight Corp. O/A Macro Properties has been granted.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

MOTION: 22.05.261 Moved by: COUNCILLOR JENNIFER SCOTT
That Council direct Administration to continue a monthly rental agreement of
\$2700.00 plus GST with Macro Properties for the lease of the Grande Cache
Medical Clinic space until March 31, 2023.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,
Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

10.0 MEMBERS BUSINESS

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS**

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities,
which include;

- April 26, 2022, Regular Council Meeting
- Victor Lake Elders Lodge
- CPAA

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Greenview regional waste
- CPAA
- AEP Town Hall EPR regulatory and design framework
- Regional forest advisory committee

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Greenview regional waste meeting
- Greenview Advisory Board multiplex meeting
- CPAA

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting (Virtual)
- CPAA

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- New Fish Creek Hall board meeting

MOTION: 22.05.262 Moved by: COUNCILLOR DALE SMITH

That Council direct administration to write a letter to the Minister of Environment & Parks regarding PLS NO. 1000006 public land sale cc Minister Toews, RMA and other MLA's within Greenview and Minister of Red Tape Reduction.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow, Councillor Delorme

CARRIED

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Community engagement session with Grande Yellowhead Public School Division
- AEP town hall EPR regulatory and design framework

- CPAA

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- PACE – Strategic Planning
- CPAA

WARD 8

COUNCILLOR BILL SMITH updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- Wapiti Corridor update
- ASB

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- South Peace regional Archives meeting
- Tolko & West Fraser

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- April 26, 2022, Regular Council Meeting
- FCSSAA strategic planning & Regular board meeting
- CPAA

WARD 9

COUNCILLOR TYLER OLSEN updated Council on recent activities, which include;

MEMBERS BUSINESS

MOTION: 22.05.263 Moved by: **COUNCILLOR TOM BURTON**
That Council accept the Members Business Reports for information as presented.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow, Councillor Delorme

CARRIED

ADJOURNMENT

#11

ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 22.05.264 Moved by: COUNCILLOR TOM BURTON

That Council adjourn this Regular Council Meeting at 2:14 p.m.

For: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff,
Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott,
Councillor Schlieff, Councillor Didow, Councillor Delorme

CARRIED



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 22-902 Grovedale Area Structure Plan Update		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA	PRESENTER: CC
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000

Council Bylaw/Policy – Grovedale Area Structure Plan No. 17-785

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 22-902, to amend Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living within the Grovedale Area Structure Plan, re-designating a 4.86 hectare ± (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

BACKGROUND/PROPOSAL:

The application to amend the Grovedale Area Structure Plan, specifically Figure 5: Development Concept, and Figure 6: Development Concept – Centralized Living, has been submitted by Beairsto & Associates Engineering Ltd. on behalf of R.B. Curry Auto Transport Ltd. (Curry). The proposed amendment would re-designate a 4.86 hectare ± (12.0-acre) parcel within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6, from Agricultural to Light Industrial in the Grovedale Area Structure Plan. The application would allow for the opportunity to apply for a development permit to operate a wood working business within the existing shop. This bylaw must be processed concurrent with Bylaw 22-905 that requests to rezone the same lands from Agricultural Two (A-2) District to Industrial Light (M-1) District in Greenview's Land Use Bylaw 18-00.

The proposal is located approximately 1.0 kilometre west of the Hamlet of Grovedale adjacent to Range Road 64A. The Grovedale Area Structure Plan designates the land Agricultural and south of Hwy 666 is designated for future Industrial Light.

Administration is recommending that Council give First Reading to Bylaw 22-905 to revise Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living, to amend the 4.86-hectare ± (12.0 acre) parcel within Lot 1, Block 1, Plan 1024120 from Agricultural to Industrial Light.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the rezoning application will allow the landowner to utilize their existing shop while maintaining compliance with Greenview's policies and regulations.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that there is potential for land use conflicts with the existing development.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 22-902 for further discussion or information.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):

- Schedule 'A' – Proposed Figure 6 – Grovedale Area Structure Plan
- Schedule 'B' – Bylaw No. 22-902



An Overview of Grovedale Area Structured Plan with Proposed Amendment

Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120



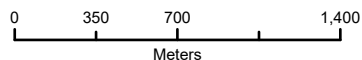
Proposed Amendment



Centralized Living Boundary

Area Structured Plan

- Agricultural
- Business Industrial
- Crown Land
- Distributed Parks
- Environmentally Sensitive
- Estate Living
- Hamlet
- Light Industrial
- River Valley Residential
- Service Commercial
- Small Scale Agriculture
- Village Centre
- Village Centre Commercial
- Village Green



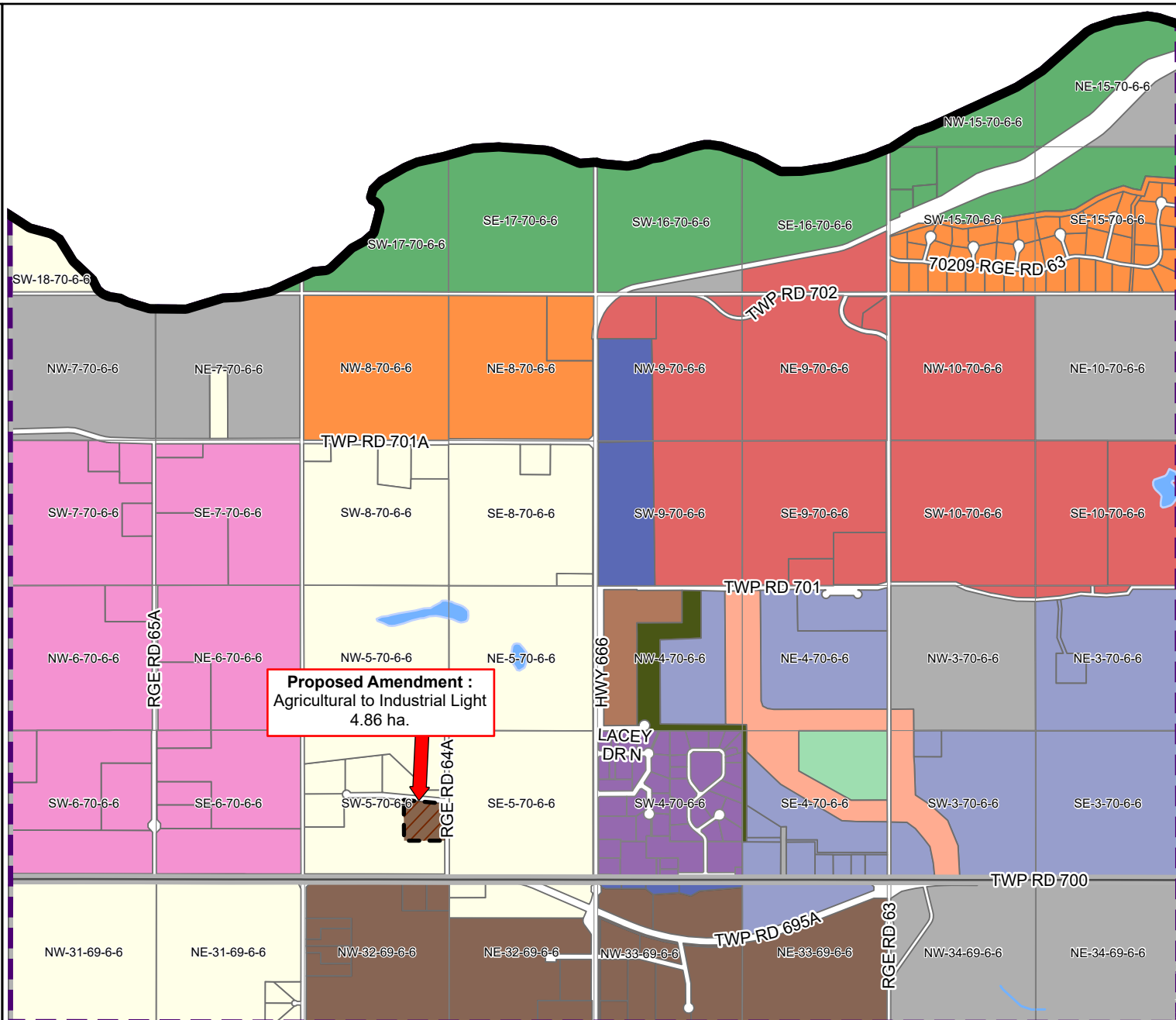
Produced: September, 2020

Projection: UTM Zone 11N NAD 83

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BYLAW NO. 22-902 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw 17-785, being the 'Grovedale Area Structure Plan'.

Whereas, under the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Section 191(1) the power to pass a bylaw includes a power to amend or repeal a bylaw.

Now Therefore, the Council of the Municipal of Greenview No. 16, duly assembled, hereby amends the following:

1. That this bylaw be cited as the 'Grovedale Area Structure Plan'.
2. Figure 5: Development Concept and Figure 6: Development Concept – Centralized Living is amended by designating a 4.86 hectare \pm (12.0 acre) parcel from Agricultural to Light Industrial within Lot 1 Block 1 Plan 1024120, SW-05-70-06-W6.
3. The amended Figure 6: Development Concept – Centralized Living is attached hereto as Schedule A reflecting the amendment.

This Bylaw shall come into force and effect upon the date of the final passage thereof.

Read a first time this 10th day of May, A.D., 2022.

Read a second time this ____ day of ____, A.D., 2022.

Read a third time and passed this ____ day of ____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: Bylaw No. 22-905 Re-designate from Agricultural Two (A-2) District to Industrial Light (M-1) District

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	May 24, 2022	CAO: SW MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA PRESENTER: CC
STRATEGIC PLAN:	Development	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act, RSA 2000*

Council Bylaw/Policy (cite) – *Municipal Development Plan No. 15-742; Land Use Bylaw No. 18-800*

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 22-905, to re-designate a 4.86 hectare ± (12.0 acre) area from Agricultural Two (A-2) District to Industrial Light (M-1) District within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6.

BACKGROUND/PROPOSAL:

The application for land use amendment A22-001 has been submitted by Beairsto & Associates Engineering Ltd., on behalf of R.B. Curry Auto Transport Ltd. (Curry), to redesignate a **4.86 hectare ± (12.0-acre)** area from Agricultural Two (A-2) District to Industrial Light (M-1) District within Lot 1, Block 1, Plan 1024120; PT. SW-05-70-06-W6 within Grovedale, Ward 8. The proposal is located approximately 1.0 kilometre west of the Hamlet of Grovedale adjacent to Range Road 64A. The landowner has cleared the site of all debris and equipment bringing the property into conformity with Greenview's previous enforcement notices.

The proposed rezoning would allow for subsequent subdivision of the site having an existing 7,200 square foot metal clad shop to support the proposed wood working business operation within the existing shop.

The proposal is located within the Centralized Living area of the Grovedale Area Structure Plan (GASP), where the lands are designated for Agricultural purposes. Four Country Residential One (CR-1) lots are located immediately to the north of the proposed lot, and two residences located on agricultural quarters located at the end of Range Road 64A. The quarter immediately across Hwy 666 from the proposal is designated Industrial Light in the GASP, along with three additional quarter sections to the east.

ATCO Pipelines, ATCO Gas and Alberta Energy Regulator, Field Operations North, responded they have no concerns with the application and other concerns could be addressed through conditions at the subdivision and permitting stages. Alberta Transportation commented that the department does not generally support isolated industrial development preferring instead to have development, industrial in nature, occur within established industrial parks or other urban industrial/commercial areas where existing highway and

municipal road networks can safely and efficiently support traffic generated from industrial developments. Further, the municipality and their developers will be responsible for any improvements to the highway network required to accommodate traffic associated with the industrial lot.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Industrial Light (M-1) District. The application meets the requirements of the Municipal Government Act, but with regards to the Municipal Development Plan, while the location may be considered to be in 'proximity to the hamlet' (s. 5.3.3), it must also be compatible with residential development s. 5.3.6, which impact will be better ascertained after notices of the public hearing are sent to adjacent landowners. Conditions may be imposed, for example: upgrading Range Road 64A to industrial grade, landscaped buffer, and hours of operation etc. could be considered at time of development.

Administration has requested that the Grovedale Area Structure Plan be amended concurrent with this application as the proposed area is outside the designated lands for Industrial Light. Administration is recommending that Council give First Reading to Bylaw 22-905.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the rezoning application will allow the landowner to utilize their existing shop while maintaining compliance with Greenview's policies and regulations.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that there is potential for land use conflicts with the existing development.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 22-905 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective, subject to the parcel size being reduced to remove lands considered Better Agricultural Lands.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council. If the lands are re-designated, a subdivision application would be brought before the Municipal Planning Commission.

ATTACHMENT(S):

- Schedule 'A' – Bylaw No. 22-905
- Schedule 'B' – Proposed Land Use Amendment Maps



BYLAW No. 22-905

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 18 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 10th day of May, A.D., 2022.

Read a second time this _____ day of _____, A.D., 2022.

Read a third time and passed this _____ day of _____, A.D., 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER

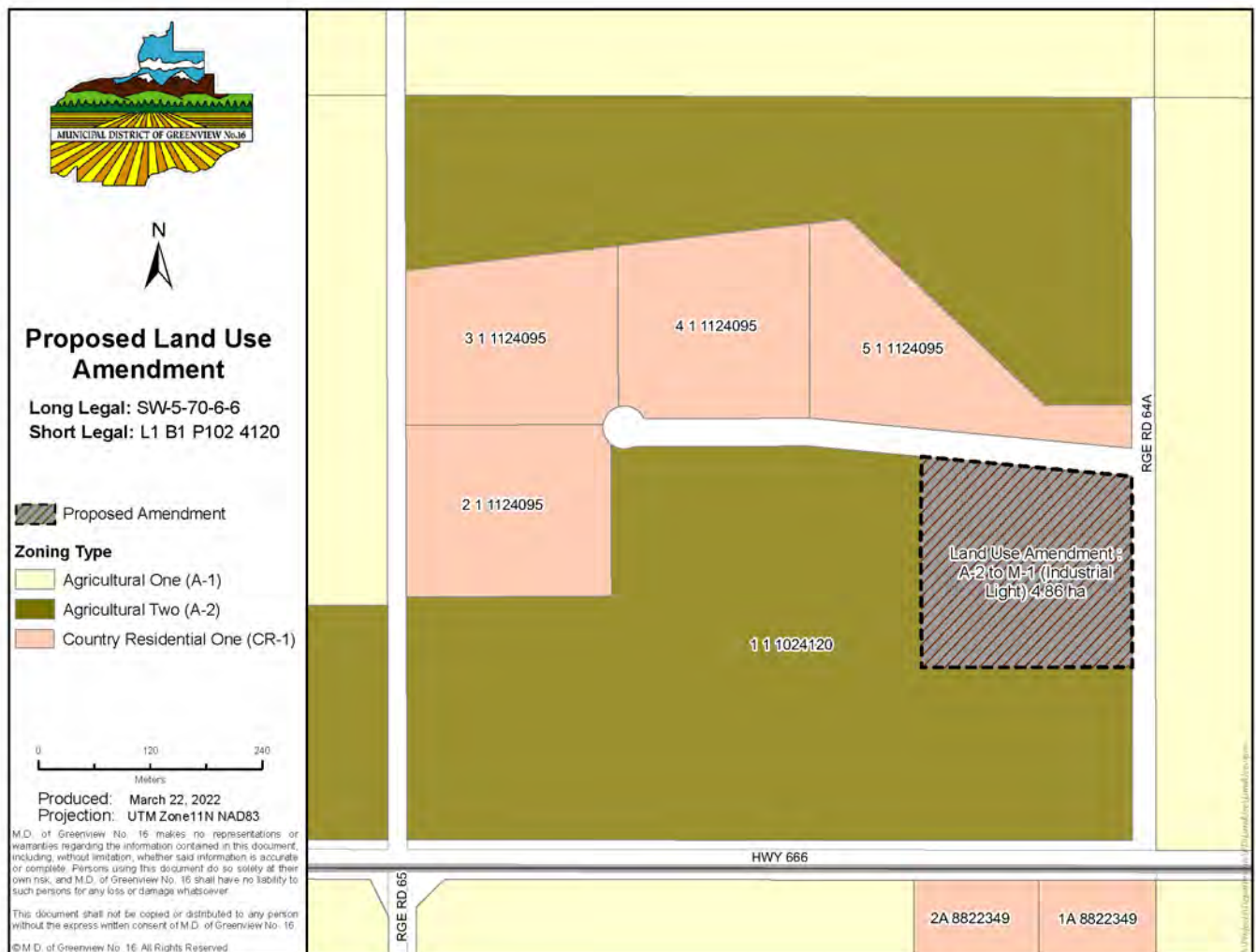
SCHEDULE "A"

To Bylaw No. 22-905

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Five (5)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)


Is reclassified from Agricultural Two (A-2) District to Industrial Light (M-1) District as identified below:








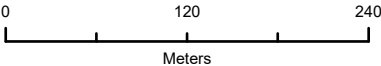
Proposed Land Use Amendment

Long Legal: SW-5-70-6-6
Short Legal: L1 B1 P102 4120

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One (CR-1)

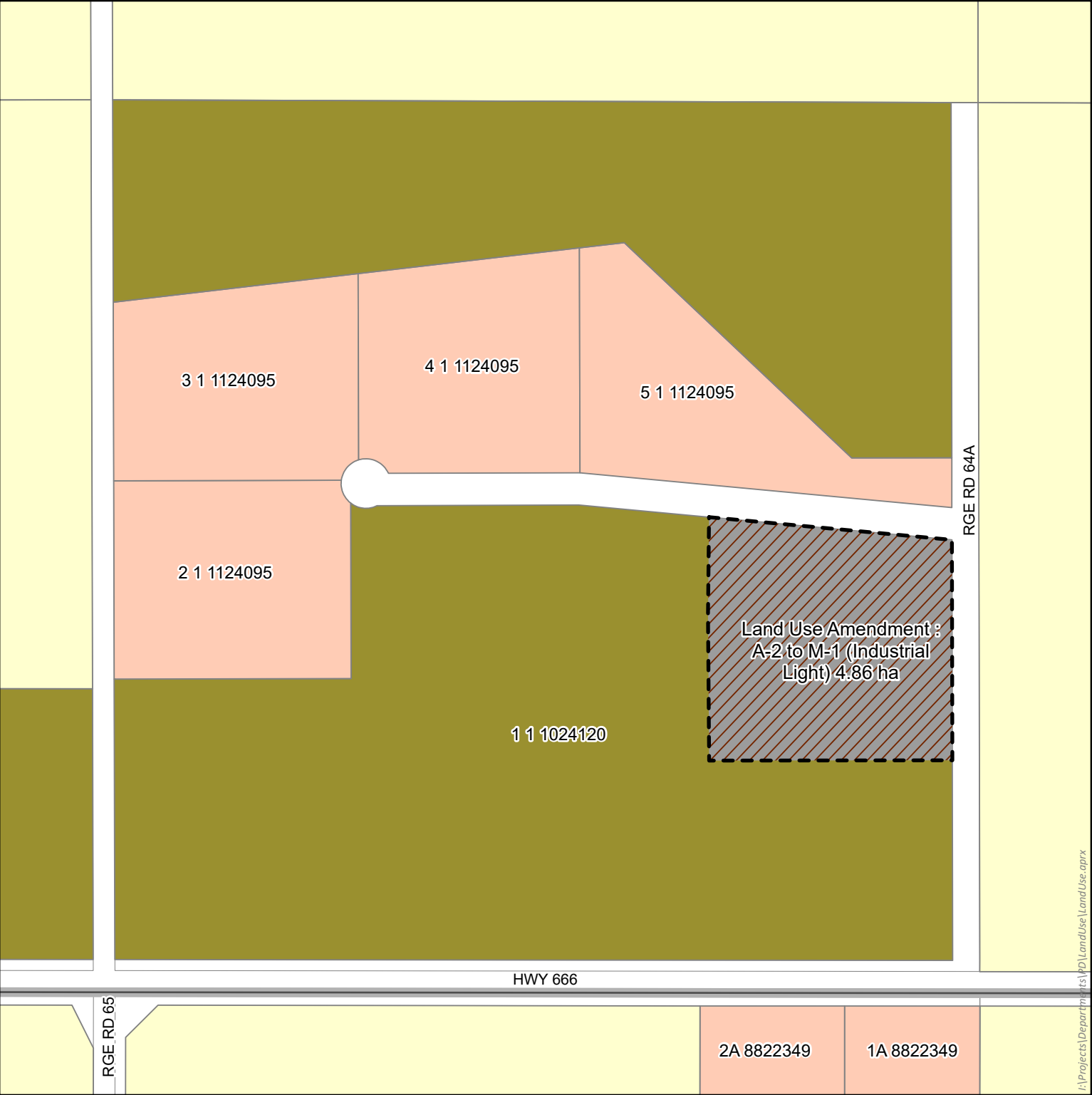


Produced: March 22, 2022
Projection: UTM Zone11N NAD83

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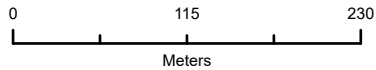


Proposed Land Use Amendment

Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120

 Proposed Amendment



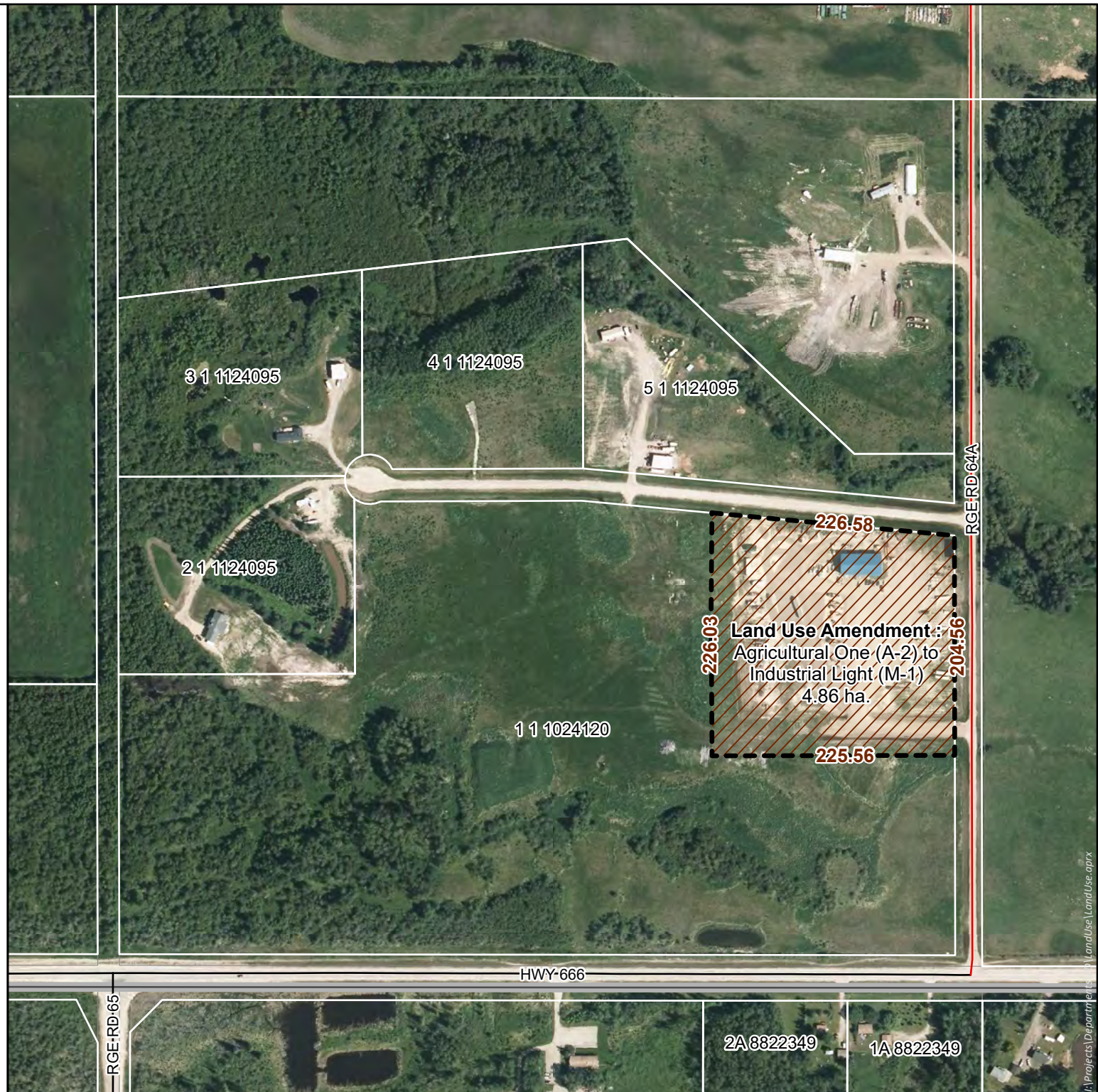
Produced: March 22, 2022

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








Proposed Land Use Amendment

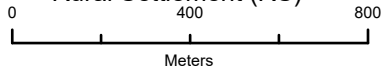
Long Legal: SW-5-70-6-6

Short Legal: L1 B1 P102 4120

 Proposed Subdivision for Amendment

Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One CR-1)
-  Hamlet Commercial (HC)
-  Hamlet Residential (HR)
-  Industrial Light (M-1)
-  Institutional (INS)
-  Rural Commercial (RC)
-  Rural Settlement (RS)

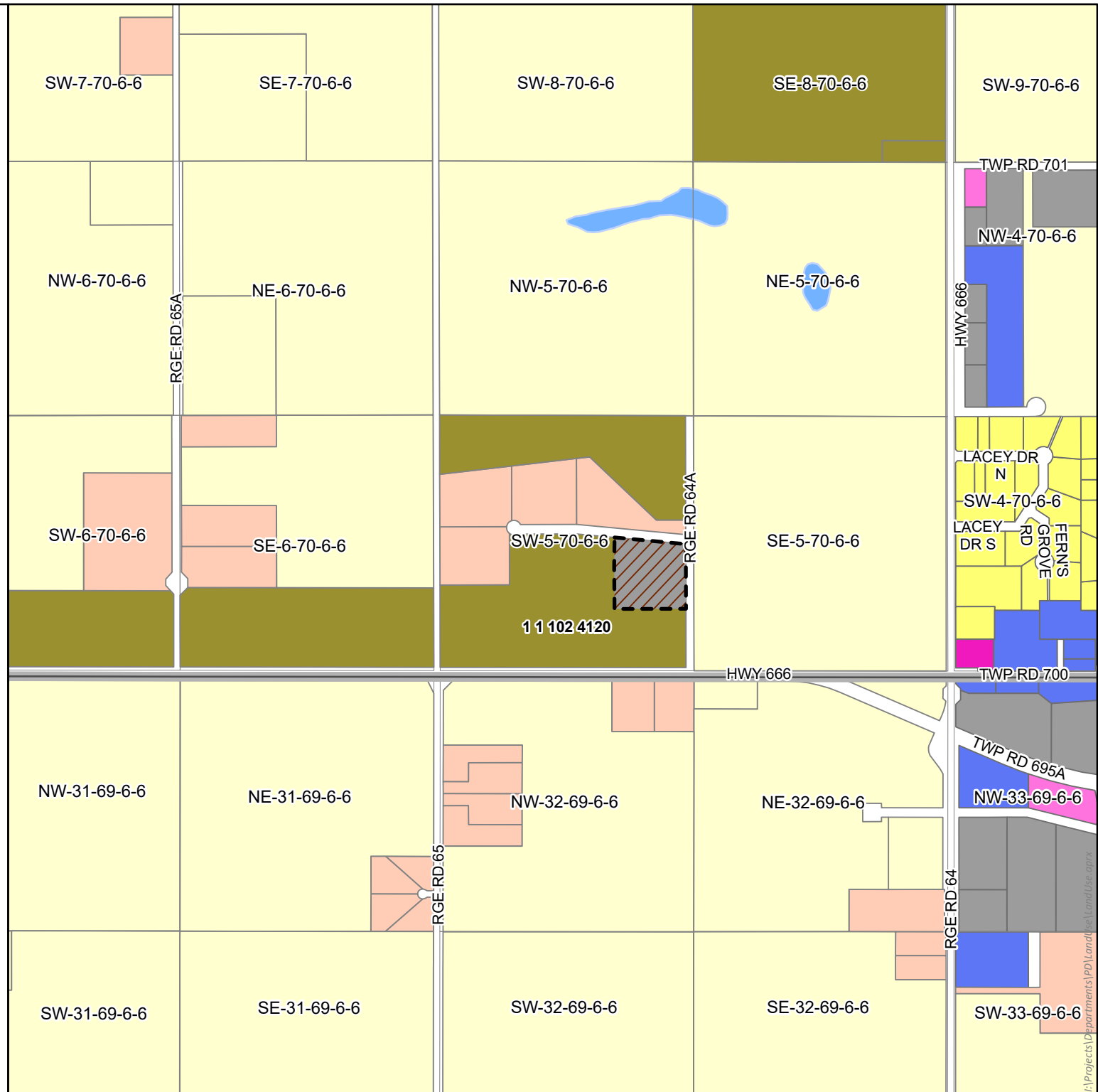


Produced: March 22, 2022
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REQUEST FOR DECISION

SUBJECT: **Bylaw 22-894 Designated Noxious Weeds**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: May 24, 2022 CAO: SW MANAGER: SK
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: SK
STRATEGIC PLAN: ~~Level of Service~~ LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – **WEED CONTROL ACT SA, 2008, Chapter W-5.1, Weed Control Regulation AR 19/2010**

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 22-894 Designated Noxious Weeds.

BACKGROUND/PROPOSAL:

During routine right-of-way spraying, Greenview staff noted significant infestations of Wild Caraway, *Carum carvi*, within Greenview. Notably, a section of the right-of-way a mile in length was sprayed to control a significant, municipal infestation. Localized patches of caraway were noted with assistance being offered to one concerned ratepayer.

Wild Caraway is a species of concern for Alberta Invasive Species Council, specifically in range and pasture, as it is unpalatable to livestock. The plant has been elevated to noxious statues in multiple municipalities, including Brazeau County and Mountain View County. Administration recommends the ASB forward the drafted Weed Elevating Bylaw to the Policy Review Committee to include Wild Caraway as a noxious weed within Greenview. During discussion, the Agricultural Service Board noted increased presence of both Bull Thistle, *Cirsium vulgare*, and Kochia, *Bassia scoparia*, in Greenview.

On December 13, 2021, the Agricultural Service Board made the following recommendation:

MOTION: 21.12.145. Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board recommend Council elevate kochia and bull thistle to noxious weeds under the Designated Noxious Bylaw.

CARRIED

Administration added these species to the bylaw in response to the motion.

Alberta Agriculture, Forestry and Rural Economic Development is performing a review of the species currently listed as noxious and prohibited noxious within Alberta. It was expected the new list could be made available

in the spring of 2022. In response, Administration held Bylaw 22-894 back in anticipation of adding local species of concern to Greenview's Designated Noxious Bylaw that were removed from the provincial Weed Control Regulation AR 19/2010. Since this time, the anticipated publication of the new provincial species list has been pushed back to spring of 2024.

Bylaw No. 22-894 received first reading on April 26th, 2022 with the following changes requested, same made:

1. TITLE: This bylaw shall be cited as the "Designated Noxious Weeds Bylaw".

A mistake to the latin binomial of wild caraway was found by Administration and corrected:

2. Carum Carvil changed to Carum carvil

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is to encourage awareness and assist in keeping populations of the listed species controllable.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended actions.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Bylaw No. 22-894 receives second reading, it will be sent to the Minister of Agriculture, Forestry and Rural Economic Development for approval, prior to returning to Council for 3rd reading.

ATTACHMENT(S):

- Draft Bylaw 22-894 Letter to Minister
- Draft Elevated Weed Bylaw



MUNICIPAL DISTRICT OF GREENVIEW

May 24, 2022

Honourable Nate Horner
Minister of Agriculture, Forestry and
Rural Economic Development
131 Legislature Building
10800 – 97 Avenue
Edmonton, AB.
T5K 2B6

Dear Hon. Minister Nate Horner,

RE: Greenview BYLAW No. 22-894

Enclosed you will find a copy of Bylaw No. 22-894 with which the Greenview asks to elevate certain plants to the Noxious category of the Weed Control Act, within our boundaries.

Bylaw No. 22-894 received 1st & 2nd readings at the May 24, 2022 regular Council meeting

According to the Weed Control Act, Weed Control Regulations Part 2, Section 9(4) 'A designation under this section is not effective unless it is approved by the Minister.'

Greenview Council hereby requests the Honourable Minister approve Bylaw No. 22-894

Please feel free to contact Ms. Sheila Kaus, Manager, Agricultural Services at 780-558-9333 or sheila.kaus@mdgreenview.ab.ca should there be any questions on the particular species we are proposing to elevate with Bylaw No. 22-894.

Sincerely,

Stacey Wabick
Chief Administrative Officer
780-524-7600
stacey.wabick@mdgreenview.ab.ca

Encl. Bylaw No. 22-894



BYLAW No. 22-894 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to designate Wild Caraway (*Carum ~~c~~carvil*), Kochia (*Bassia scoparia*) and Bull Thistle (*Cirsium vulgare*) as Noxious Weeds.

Whereas, the *Alberta Weed Control Act* SA 2008 cW-5.1, *Weed Control Regulation* AR 19/2010 Section 9 provides Council the authority to make bylaws designating plants within Greenview as Noxious or Prohibited Noxious and,

Whereas, Greenview deems it desirable to designate certain invasive plants as noxious within its boundaries to assist with control efforts on private and public lands, and

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This bylaw shall be cited as the “Designated Noxious Weed~~s~~ Bylaw”.

2. **NOXIOUS DESIGNATION**

2.1. The following plants shall be designated as noxious weeds within the boundaries of Greenview.

- A) Wild Caraway (*Carum carvi*)
- B) Kochia (*Bassia scoparia*)
- C) Bull Thistle (*Cirsium vulgare*)

3. **SEVERABILITY**

~~3.1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid. Should any provision of this Bylaw be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, such provisions of this Bylaw shall remain valid and enforceable.~~

4. **COMING INTO FORCE**

4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 10 day of May, 2022.

Read a second time this ____ day of ____, 2022.

Pursuant to Section 9(4) of the *Alberta Weed Control Act*, *Weed Control Regulation*, this Bylaw is hereby approved

Dated at the _____ of _____, Alberta, this _____ day of _____, 2022.

Minister of Agriculture and Forestry

Read a third time this _____ day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW No. 22-894 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to designate Wild Caraway (*Carum carvil*), Kochia (*Bassia scoparia*) and Bull Thistle (*Cirsium vulgare*) as Noxious Weeds.

Whereas, the *Alberta Weed Control Act* SA 2008 cW-5.1, *Weed Control Regulation* AR 19/2010 Section 9 provides Council the authority to make bylaws designating plants within Greenview as Noxious or Prohibited Noxious and,

Whereas, Greenview deems it desirable to designate certain invasive plants as noxious within its boundaries to assist with control efforts on private and public lands, and

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This bylaw shall be cited as the "Designated Noxious Weeds Bylaw".

2. **NOXIOUS DESIGNATION**

2.1. The following plants shall be designated as noxious weeds within the boundaries of Greenview.

- A) Wild Caraway (*Carum carvi*)
- B) Kochia (*Bassia scoparia*)
- C) Bull Thistle (*Cirsium vulgare*)

3. **SEVERABILITY**

3.1. Should any provision of this Bylaw be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, such provisions of this Bylaw shall remain valid and enforceable.

4. **COMING INTO FORCE**

4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 10 day of May, 2022.

Read a second time this ____ day of ____, 2022.

Pursuant to Section 9(4) of the *Alberta Weed Control Act*, *Weed Control Regulation*, this Bylaw is hereby approved

Dated at the _____ of _____, Alberta, this ____ day of _____

_____, 2022.

Minister of Agriculture and Forestry

Read a third time this ____ day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 22-895 Unlegislated Agricultural Pests		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial – ALBERTA AGRICULTURAL PESTS ACT, RSA 2000, Chapter A-8

Council Bylaw/Policy –N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 22-895 Unlegislated Agricultural Pests.

MOTION: That Council give third reading to Bylaw 22-895 Unlegislated Agricultural Pests.

The Agricultural Service Board made the motion at their August 25, 2021, meeting regarding Bylaw 22-895 Unlegislated Agricultural Pests:

“That the Agricultural Service Board recommend the proposed bylaw to the Policy Review Committee for consideration.”

In June of 2020, the Alberta Government removed *Fusarium graminearum* from the Alberta Agricultural Pests Act. In response, a Peace Region intermunicipal committee was formed to draft a municipal bylaw to allow interested municipalities to continue surveillance, education, and active control measures to limit the pathogen's spread. The bylaw was meant to enable municipal inspectors access to fields to survey for disease, and if required, control infestations, similar in scope to the Agricultural Pests Act.

Administration recommends a surveillance bylaw, based on the intermunicipal draft but removing the authority of the Agricultural Fieldman to determine included species, independent of Council. The bylaw will allow appointed inspectors the right to inspect but will require Council creating a policy identifying the pests to be scouted for in Greenview. Administration recommends a surveillance policy focused on *Fusarium graminearum*, *Aphanomyces*, and *Verticillium* wilt.

At the Regular Council Meeting on February 22, Council made the following motion:

MOTION: 22.02.93 Moved by: COUNCILLOR DAVE BERRY that Council give first reading to Bylaw No. 22-895 “Unlegislated Agricultural Pests” as presented.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Bylaw will protect agricultural production in Greenview from economically damaging but unlegislated agricultural pests.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended actions.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not give second and third reading to the Bylaw.

FINANCIAL IMPLICATION:

Financial implications would include laboratory testing of suspected cases of pathogens. Council would set maximums through the budgetary process. Administration is currently working with the Alberta Plant Health Lab to provide free diagnostic services.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will update the bylaw register.

ATTACHMENT(S):

- Bylaw No. 22-895 Unlegislated Agricultural Pests



BYLAW No. 22-895 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for protecting the agricultural productivity of lands within Greenview.

Whereas, the Municipal Government Act Chapter M-26 as stated, in Part 2, Section 7 states that the Council of a municipality may make bylaws for the safety, health and welfare of people and the protection of people and property;

Whereas, the Agricultural Pests Act of Alberta list specific concerns whose presence threatens the economic well-being and viability of the agricultural producers in Greenview;

Whereas, Greenview has deemed it expedient and in the public interest to ensure that pests, diseases, insects, plants or other organisms within the municipality not listed under the Agricultural Pests Act, Weed Control Act, or Fisheries Act, their Regulations are not allowed to establish or spread and do not impact the economic viability of local agricultural producers;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This bylaw shall be cited as the “Unlegislated Agriculture Pest Bylaw”.

2. **DEFINITIONS**

2.1. **Greenview** means the Municipal District of Greenview No 16.

2.2. **Injurious species** means an organism that causes economic or environmental harm, that is not a legislated species under the Fisheries Act, Pest and Nuisance Regulation or Weed Control Regulation, that has been deemed by Council to have the potential to adversely impact the agricultural productivity of land or livestock including the quality and marketability of crops or livestock;

2.3. **Inspector** means the Agricultural Fieldman appointed by Greenview, or such other person(s) appointed by Greenview to administer and enforce this Bylaw;

2.4. **Livestock** means cattle, sheep, diversified livestock animals within the meaning of the Livestock Industry Diversification Act,

- 2.5. **Municipal Government Act or MGA** means the Municipal Government Act of Alberta, Revised Statutes of Alberta Chapter M-26, the most current edition.
- 2.6. **Council** means the council presiding for Greenview
- 2.7. **Owner** means a Person who controls the property under consideration, holds themselves out as the person having the powers and authority of ownership or who at the relevant time exercises the powers and authority of ownership, and includes:
- A) The Person registered on title at the Land Titles Office;
 - B) A Person who is recorded as the owner of the property on the assessment roll of Greenview;
 - C) A Person who has purchased or otherwise acquired the property and has not become the registered owner thereof; and
 - D) A Person who is the occupant of the property under a lease, license, permit or other agreement;
- 2.8. **Property** means any lands, buildings or structures, whether or not affixed to land;
- 2.9. **Person** means an individual, a firm, partnership, joint venture, proprietorship, corporation, association, society or any other legal entity;
- 2.10. **Retailer** means any person or company who promotes, cleans or offers for sale or any service related to seed, plants or plant parts, livestock, soil or soil amendments or any other organism to an Owner that could be deemed to adversely impact agriculture in Greenview

3. **AUTHORITY OF INSPECTORS**

- 3.1. Within the boundaries of Greenview, the Inspector's powers will include:
- A) The right to enter onto any Property at any reasonable time to inspect and seek to identify the presence of any agricultural injurious species;
 - i. The inspector shall not enter a private dwelling for inspection unless consent is granted by the Owner or written notice is given;
 - ii. The inspector may be accompanied by a Peace Officer;
 - B) To survey for or collect samples of seeds, plants or other substances or items from any Property and test or send such samples for testing to verify or determine the presence of any injurious species;
 - C) To take such other reasonable steps as may be required to uncover and identify the presence of and to prevent the sale or importation of all applicable injurious species municipally addressed via Policy at any Retailer within Greenview.

4. **OBSTRUCTION**

- 4.1. No Person, whether or not they are the Owner or Retailer which is the subject of any inspection under this Bylaw, shall interfere with or attempt to obstruct an Inspector who is attempting to inspect, identify, or take possession of any injurious species or otherwise carrying out any duty under this Bylaw.

5. SEVERABILITY

5.1. Should any provision of this Bylaw be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, such provisions of this Bylaw shall remain valid and enforceable.

6. COMING INTO FORCE

6.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 22 day of February, 2022.

Read a second time this _____ day of _____, 2022.

Read a third time this _____ day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Bylaw 22-911 Schedule of Fees Amendment		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER:
DEPARTMENT:	RECREATION	DIR: MH	PRESENTER: MH
STRATEGIC PLAN:	Quality of Life	LEG: SS	

RELEVANT LEGISLATION:

Provincial (N/A)

Council Bylaw/Policy – Schedule of Fees Bylaw No. 22-900

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 22-911 Schedule of Fees Amendment.

MOTION: That Council give third reading to Bylaw 22-911 Schedule of Fees Amendment.

BACKGROUND/PROPOSAL:

Greenview Council approved the Schedule of Fees Bylaw No. 22-900. Administration did not include a discounted rate for the use of the Grande Cache ball diamonds for youth baseball sport that was included in the previous Town of Grande Cache Bylaw 829 “Rates and Fees” in 2017. This was brought to Administration’s attention now that the Grande Cache Rockies Minor Ball is returning to the field since the pandemic.

The attached amending Bylaw will adjust the rates to 50% of the currently approved adult rates.

Current Arena Day Rate (no ice) \$375.00 per day (maximum day rate)

Updated Youth Day Rate (no ice) \$187.50 per day (maximum day rate)

Current Ball Diamond Day Rate (per diamond) \$125.00 per day (maximum day rate)

Updated Youth Ball Diamond Day Rate (per diamond) \$62.50 per day (maximum day rate)

Updated Youth Ball Diamond Tournament Rate Per Game Per Diamond Rate \$22.75 per game rate.

Grande Cache Rockies Minor Ball Association will be operating a youth baseball league in Grande Cache during the 2022 season. The letter from the Grande Cache Rockies Minor Ball Association is included as information.

Administration has reached out to some neighboring communities to inquire about the ball diamond rates. The information received is summarized below:

Community	Adult Rate	Youth Rate	Adult Daily Rate	Youth Daily Rate	Tournament Rate
Grande Cache (proposed)	\$45.50 per game	\$22.75 per game	\$125.00	62.50	No Rate Set
Grande Prairie	See Below	See Below	See Below	See Below	See Below
Valleyview	\$100 per diamond daily	None	None	None	None
Beaverlodge	\$25.00 (2 Hr) Season \$2500-\$3000	Free	TBD	Free	\$1000.00 (Weekend)
Hinton	\$11.75 (Hr)	\$6.00 (Hr)	\$147.75	\$74.00	None
Edson	\$100 per diamond daily	None	None	None	None
Rycroft	No Charge	No Charge	No Charge	No Charge	No Charge
Jasper	\$58.44 per game	None	\$295.70	\$121.51	Adult Seasonal Rate \$583.63 Youth Seasonal Rate \$100.25

Grande Prairie (various classes):

2-hour rental (Class A diamonds) - \$104.74 2-hour rental (Class B diamonds) - \$88.20
 2-hour rental (Class C diamonds) - \$50.72 2-hour rental (Class D diamonds) - \$28.67

Tournament (Diamonds 1-10) - \$2,149.88 Tournament (Diamonds 1-7) - \$2,094.75
 Tournament (Diamonds 1-6) - \$2,039.63 Tournament (Diamonds 1-5) - \$1,984.50
 Tournament (Diamonds 1-4) - \$1,929.38 Tournament (Diamonds 1-3) - \$1,874.25

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will reduce the expenses to the Grande Cache Rockies Minor Ball for the purpose of supporting, organizing and promoting youth baseball activities in Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion or amend the recommended motion.

FINANCIAL IMPLICATION:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes the motion, Administration will follow up with user groups with the Council decision.

ATTACHMENT(S):

- Bylaw 22-911 Schedule of Fees Amendment
- Letter of request by the Grande Cache Rockies Minor Ball Association



BYLAW No. 22-911 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to amend Bylaw 22-900 “Schedule of Fees”.

Whereas, under the provisions of the Municipal Government Act R.S.A. 2000, Chapter M-26, Section 191(1) the power to pass a bylaw includes a power to amend or repeal a bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby amends the following:

1. TITLE

1.1. This Bylaw may be cited as “Schedule of Fees Amendment”.

2. AMENDMENT

2.1. That Schedule C Recreation Grande Cache of the Schedule of Fees Bylaw shall be amended to include the following items and fees:

- A) Arena and Curing Rink Surface (No Ice) Maximum Day Rate – Youth at a rate of \$187.50 per day rate.
- B) Ball Diamonds Youth Rental Rate at a rate of \$22.75 per game.
- C) Ball Diamonds Youth Tournament Rate at a rate of \$62.50 day rate.

3. Severability

3.1. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of competent jurisdiction, all other provisions of this bylaw will remain valid and enforceable.

4. COMING INTO FORCE

4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 10 day of May, 2022.

Read a second time this ____ day of ____, 2022.

Read a third time this ____ day of ____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



GRANDE CACHE MINOR BALL

ROCKIES

Municipal District of Greenview NO. 16
4806-36 Avenue Po Box 1079
Valleyview, AB
T0H-0P0

CONTACT

✉ gcmbapresident@gmail.com

Kristal Chowace

☎ 7807830623

Victor Lake Cooperative



Mr. Tyler Olsen
Reeve of Md Greenview
Mr. Duane Didow
Councilor
10002 Shand Avenue
Grande Cache, AB
T0E-0Y0

I am writing to you today on behalf of Grande Cache Minor Ball Association. We will be booking the ball diamonds in the hamlet 7 days a week to provide youth in the Grande Cache area with the opportunity for extracurricular activities. At this moment the diamond rentals are at a cost of \$45.00 per hour or game per diamond and maximum day rate per diamond is \$125.00. There is no youth rate in place for ball diamond use at the moment. Indoor arena rental no ice is \$375.00 for a maximum day rate which is what we will be renting to start off the season for practices and possible rain day use. As someone who has offered a free fastball program for indigenous youth in this area I can honestly say the ball diamonds are a huge cost as is the arena pad. This year we the board have set our fees as low as we could to try and accommodate as many youth as possible from both the hamlet of Grande Cache and the seven indigenous coops and enterprises that surround the hamlet. The pandemic caused stress and hardship in all communities and it has impacted both physical and mental health. We believe this program can be just what our youth need to grow stronger as individuals and as a community. We are starting out from scratch as it has been years since minor baseball was operating in our area. We have a fair amount of costs such as registration fees, entry fees, insurance, team and training equipment costs, coaching clinics, umpire clinics and much more. Having a youth rate could make a massive difference for our program and other youth programs within the MD. We the board of Grande Cache Minor Ball Association are requesting to reinstate the youth rate at 50% of regular rental rates within the Municipal District of Greenview.

Sincerely,

Kristal Chowace
GCMBA President



REQUEST FOR DECISION

SUBJECT:	Junior B Hockey Showcase Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Quality of Life	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 8004, Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00 to the Grande Cache Minor Hockey Association and the Louis Delorme Memorial Committee on September 16 to September 18, 2022, with funds to come from the Community Services Miscellaneous Grant Budget.

BACKGROUND/PROPOSAL:

The Grande Cache Minor Hockey Association and the Louis Delorme Memorial Committee are two non-profit organizations in the Grande Cache Area who are collaborating to host a Junior B hockey showcase at the Akasaka Recreation Centre in Grande Cache from September 16 to September 18, 2022.

The Junior B Hockey Showcase brings 8 teams from the Northwest Junior Hockey League to one location to play exhibition games and mini hockey camps are facilitated for the local Minor Hockey Association during the showcase.

The Grande Cache Minor Hockey Association and the Louis Delorme Memorial Committee have requested a \$30,000.00 sponsorship for this event to help with the costs of busing, hotels and meals. The estimated costs for the weekend for 8 teams of 24 people is \$36,000.00 for busing, \$2,400.00 for hotels and \$3,000.00 for meals. This event is new to the Grande Cache community would provide an opportunity for the youth in the Grande Cache Area to participate in the mini hockey camps. There is interest in the community to have a Junior B Team in Grande Cache and this will be an opportunity for the community to watch this caliber of hockey.

Greenview has not previously hosted the Northwest Junior B Hockey Showcase and the event has never been hosted in Greenview before. Last year this event was hosted in High Level with some games played in Lacrete.

The Community Miscellaneous Grants Budget as of May 23, 2022, totals \$813, 356.24.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will sponsor an event that will promote athletes in Northwestern Alberta and provide the opportunity for Grande Cache youth to participate and develop their hockey skills.
2. The benefit of Council accepting the recommended motion is that Greenview will sponsor an event that will have a positive economic impact in the Grande Cache Area, attracting spectators from outside the region to this event.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter the sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$3,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Grande Cache Minor Hockey Association and the Louis Delorme Memorial Committee of Council's decision.

ATTACHMENT(S):

- Sponsorship Request

Greenview Sponsorship and Donation Request Form

Row 2

Organization or Person Requesting Funds	Grande Cache Minor Hockey Association Louis Delorme Memorial Committee
Date of Application	04/20/22
Form Date Field	91
Date of Event	09/16/22
Phone Number	Catrina - 780-501-0743 Dustin - 780-827-1426
Purpose of Organization	gcmhapresident@gmail.com ldrecmem@outlook.com
Mailing Address	Minor Hockey PO Box 281, Grande Cache, AB T0E 0Y0 Louis Delorme PO Box 266, Grande Cache, AB T0E 0Y0
Funding Request Total	30,000.00
Type of sponsorship request	Event
Describe your organization	GCMHA - Non-Profit - Community organization for youth hockey Louis Delorme Memorial - Non-Profit - Provide support for youth that are interested in sports, culture, arts and education.
Intended Purpose	The intended purpose of the funds is to host a Junior B hockey showcase in Grande Cache.
Direct Goals	Our goal is to engage our youth not only in our community but surrounding communities. We want to bring teams from the Northwest Junior Hockey League to Grande Cache to play exhibition games and provide mini hockey camps for the local minor hockey association. We want to let the kids know that there will always be an opportunity for them to play hockey once their minor hockey career is complete.
Where/When?	Sep 16 -18, 2022 Akasaka Recreation Centre
Benefit to residents of Greenview	This will benefit the community as a whole. Bringing 8 teams into the community will mean business for hotels, restaurants, local shops and tourism. Our community youth groups will benefit as they will be involved in the mini hockey camps and watching the skills of the players on the ice.

Funding from others	We will be requesting small donations and sponsorships from some of the local businesses in the community. We have not received any additional funding as of right now.
Recognition	MD recognition will be posted on our social media platforms, websites, and event posters. An add will be placed in the local newspaper to thank the MD for the support.
Previous Donation	
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donatee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendations	
Email	
Column41	
MD Logo	
Email Comm.	
Column44	

List for
Recognition

Contact Name(s)	Catrina Beggs (GCMHA) Dustin Mercereau (LDMC)
Column47	
Logo Permission	Catrina Beggs
Agreement with Statement	Catrina Beggs
Signature1	Catrina Beggs
FOIP Disclosure	Catrina Beggs



REQUEST FOR DECISION

SUBJECT: **Little Smoky Day Use Area Name**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: May 24, 2022
DEPARTMENT: RECREATION
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: MH
LEG: SS
MANAGER: KG
PRESENTER: DW

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve 'Riverbend Park' as the official name of the day use area located adjacent to the Hamlet of Little Smoky at NE 24-66-22-W5M.

BACKGROUND/PROPOSAL:

The general construction of the day use site located adjacent to the Hamlet of Little Smoky was completed in the fall of 2021. This site provides access to the Iosegun River as well as private picnic areas. Administration has compiled a list of name suggestions for the site as follows:

1. Riverbend Park – this name was chosen by Administration during a contest for the naming of Smoky Sunset Landing in 2019 but ultimately was not used. This name is also accurate to the new recreation site.
2. Riverside Park – A previous service station in the hamlet was called The Riverside Esso Service Station. This service station was lost to a structure fire.
3. Iosegun River Recreation Area - Due to the access points/proximity to the Iosegun River.

Administration is recommending that Council approve the name for the recreation area as 'Riverbend Park' but is comfortable with any of the listed names.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Administration can proceed with the signage and advertisement of the new recreation site.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to select one of the provided name suggestions other than Riverbend Park. Administration has no reason to recommend against this.

Alternative #2: Council has the alternative to provide a name suggestion of their own for the recreation site. Administration does not recommend against this but does request that names are kept relatively short in order to prevent issues with signage and advertising. Additionally, Administration would recommend against a name including Little Smoky due to the previous existing Smoky Sunset Landing.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will proceed with implementing the name through advertising and infrastructure such as signage.

ATTACHMENT(S):

No attachments.



REQUEST FOR DECISION

SUBJECT:	Policy 6306 – Wolf Harvest Incentive Program		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – Policy 6306 – Wolf Harvest Incentive Program

RECOMMENDED ACTION:

MOTION: That Council approve Policy 6306 “Wolf Harvest Incentive Program” as presented.

BACKGROUND/PROPOSAL:

Administration reviewed the submission requirements within Policy 6306 – Wolf Harvest Incentive Program to ensure adequate evaluation criteria is defined. The following changes are recommended to provide a beneficial management process for the evaluation of the wolf harvest incentive carcass submissions:

- The entire carcass is required to ensure the wolf has been harvested within all program guidelines and toxicant is not utilized. Administration recommends the removal of the option to present the head only.
- A 72 hr post-harvest submission is required to reduce the potential of a wolf harvest submission received from outside the Greenview boundaries. The implementation of a time-limit from hunted-to-submitted is advisable. Municipalities within the Peace Region have curtailed or eliminated wolf bounties. This provision could curb any potential submissions from outside Greenview’s boundary.
- Snared carcasses are only acceptable during allowable open trapping season as per Alberta Trapping regulations. Greenview has an obligation to ensure that wolves snared are harvested during the allowable trapping season.
- The implementation of random harvest site inspections has been implemented in other municipalities to view a hunt site has occurred within municipal boundaries. Application is randomized for every ten carcass submissions so as to not target any specific participant. Administration has recommended the random harvest site inspection be conducted, however, Greenview could offer the option of a geolocated photo of the hunt site and participants would then be excluded from this condition.

Administration had provided the recommended revisions to the Wolf Harvest Incentive Program Policy No. 6306 to improve the management of the program and provide a basis for denial of any harvest submission, should any be required. On March 23rd, the Agricultural Service Board made the following motion:

MOTION: 22.03.43. Moved by: REEVE TYLER OLSEN that the Agricultural Service Board recommend the Policy Review Committee approve the revisions to Policy 6306 – Wolf Harvest Incentive Program, with the following changes;

- Item 6 replace “Entire wolf carcasses” with “Wolf carcasses”
- Item 6a remove
- Item 6c remove
- Item 6e remove “(mailed via Canada Post to participant)”
- Item 3.7f replace “shall be performed” to “maybe performed”

The edits as set out in the Agricultural Service Board motion were applied to the drafted policy and forwarded to the Policy Review Committee.

The Policy Review Committee recommended the following changes:

- The manager of Agriculture Services may, at their discretion, require the presentation of the head of the wolf, or the carcass in its entirety.
- Problem Wildlife personnel employed or specifically contracted by Greenvue are exempt from this program

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of Council passing Policy 6306 – Wolf Harvest Incentive Program revisions is to improve the management of the harvest program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

The disadvantage of the recommended action is that the participants will need to adjust to the new harvest submission requirements.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to make additional changes to the policy.

FINANCIAL IMPLICATION:

There are no direct costs to these recommended policy changes.

STAFFING IMPLICATION:

The requirement for hunt site inspection may lead to an increased workload for the Problem Wildlife Officer, but this will mostly impact the winter months, which can be accommodated.

PUBLIC ENGAGEMENT LEVEL:

Greenvue has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

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PROMISE TO THE PUBLIC

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FOLLOW-UP ACTIONS:

Administration will update the policy register.

ATTACHMENT(S):

- Policy 6306 – Wolf Harvest Incentive Program CURRENT
- Policy 6306 – Wolf Harvest Incentive Program DRAFT

Title: WOLF HARVEST INCENTIVE PROGRAM

Policy No: 6306

Effective Date: January 22, 2018

Motion Number: 18.01.41

Supersedes Policy No: AG 10

Review Date:



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: Greenview supports wolf population control efforts in order to reduce livestock predation. Greenview will implement the policy and procedures to provide for a Wolf Harvest Incentive Program, for the purpose of promoting the lawful harvesting of wolves within the designated wolf harvest area of Greenview.

DEFINITIONS

Eligible Participant means the registered landowner of property within the boundaries of Greenview, or their designate (stated through written permission), verified by VSI membership or Administration. Greenview's Problem Wildlife Officer is not eligible to participate in the Wolf Harvest Incentive Program.

Financial Compensation means the monies received for lawfully harvested adult wolf by eligible participants.

POLICY

1. The Wolf Harvest Incentive Program will be in effect only on lands within 8 kilometers of private property, active grazing leases, and Provincial Grazing Reserves (agricultural area) within the boundaries of Greenview.
 - a. The Wolf Harvest Incentive Program will be limited to eligible participants or their designate.
 - b. Wolves harvested outside of Greenview will not qualify for compensation.
 - c. Individuals wishing to participate in the program will be required to register with the Manager of Agricultural Services or his/her designate, in advance of participation in the program.
2. Council shall, during budget deliberations, establish a budget for the Wolf Harvest Incentive Program.
3. By resolution of Council, the Wolf Harvest Incentive Program shall be activated or terminated.

PROCEDURE

1. Individuals participating in the wolf Harvest Incentive Program shall follow all Federal and Provincial Legislation and regulations including, but not limited to the Wildlife Act and Wildlife

regulations, the Firearms Act, the Petty Trespass Act, and Alberta Hunting and Trapping Regulations, and any amendments or successor legislations thereto.

2. Greenview's Wolf Harvest Incentive Program will be reviewed annually.
3. The manager of Agriculture Services, or their designate, shall arrange appointments with eligible participants for the examination and marking of adult wolves to qualify for financial compensation through the Wolf Harvest Incentive Program.
4. Greenview shall pay financial compensation as per the Schedule of Fees, for each eligible adult wolf carcass presented to the designated receiving location.
5. Eligible participants requesting financial compensation shall enter into a Contract of Participation Agreement, at the time of marking the carcass with the Manager of Agriculture Services or their designate.
6. Entire wolf carcasses (or head only, if agreed upon with the Manager, Agriculture Services or their designate) shall be delivered to a location designated by Greenview Agriculture Services, for examination and marking, and authorization of payment of compensation;
 - a. Examination of the carcass will be performed to verify the animal has been destroyed by means other than vertebrate toxicant.
 - b. The carcass will be marked by a representative of Greenview; a carcass that has been previously marked will be rejected.
 - c. If eligible, the claimant will be provided with a financial compensation authorization (mailed via Canada Post to participant).
7. To request authorization for financial compensation, the eligible participant will provide proof of permission from the owner or authorized occupant of the land upon which the harvest was conducted, and declare the following:
 - a. The legal land location where the wolf was harvested.
 - b. The date of harvest.
 - c. The harvest was conducted in a lawful manner, in accordance with current legislation.
 - d. The participant is the legal landowner or the authorized occupant of the land; and/or
 - e. The participant had permission to harvest on said land.
8. In accordance with Provincial Legislation, the eligible participant shall be responsible for disposal of all parts of the carcass.
9. Participants shall be removed from the list of eligible participants and shall forfeit all benefit from said program, if it is determined that have not adhered to the Policy as set by Council or the Contract of Participation.
10. Disputes over eligible claims for compensation will be settled at the discretion of the Manager of Agricultural Services, whose decision will be final and binding.

Title: Wolf Harvest Incentive Program

Policy No: 6306

Effective Date:

Motion Number:

Supersedes Policy No:

Review Date: (3 Years from date approved by Council)



Purpose: Greenview supports wolf population control efforts in order to reduce livestock predation. Greenview will implement the policy and procedures to provide for a Wolf Harvest Incentive Program, for the purpose of promoting the lawful harvesting of wolves within the designated wolf harvest area of Greenview.

1. DEFINITIONS

- 1.1. **Eligible Participant** means the registered landowner of property within the boundaries of Greenview, or their designate (stated through written permission), verified by VSI membership or Administration. Greenview's Problem Wildlife **Personnel and Problem Wildlife contractors** are ineligible to participate in the Wolf Harvest Incentive Program.
- 1.2. **Financial Compensation** means the monies received for lawfully harvested adult wolf by eligible participants.
- 1.3. **Greenview** means the Municipal District of Greenview No 16.

2. POLICY STATEMENT

- 2.1 The Wolf Harvest Incentive Program will be in effect only on lands within 8 kilometers of private property, active grazing leases, and Provincial Grazing Reserves (agricultural area) within the boundaries of Greenview.
 - A) The Wolf Harvest Incentive Program will be limited to eligible participants or their designate.
 - B) Wolves harvested outside of Greenview will not qualify for compensation.
 - C) Individuals wishing to participate in the program will be required to register with the Manager of Agricultural Services or their designate, in advance of participation in the program.
- 2.2 Council shall, during budget deliberations, establish a budget for the Wolf Harvest Incentive Program.
- 2.3 By resolution of Council, the Wolf Harvest Incentive Program shall be activated or terminated.

3. PROCEDURE

- 3.1. Individuals participating in the Wolf Harvest Incentive Program shall follow all Federal and Provincial Legislation and regulations including, but not limited to the Wildlife Act and Wildlife regulations, the Firearms Act, the Petty Trespass Act, and Alberta Hunting and Trapping Regulations, and any amendments or successor legislations thereto.
- 3.2. Greenview's Wolf Harvest Incentive Program will be reviewed annually.
- 3.3. The Manager of Agricultural Services, or their designate, shall arrange appointments with eligible participants for the examination and marking of adult wolves to qualify for financial compensation through the Wolf Harvest Incentive Program.
- 3.4. Greenview shall pay financial compensation for each eligible adult wolf carcass presented to the designated receiving location.
- 3.5. Eligible participants requesting financial compensation shall enter into a Contract of Participation Agreement, at the time of marking the carcass with the Manager of Agricultural Services or their designate.
- 3.6. Wolf carcasses shall be delivered to a location designated by Greenview Agriculture Services, for examination and marking, and authorization of payment of compensation:
 - A) The manager of Agriculture Services may, at their discretion, require the presentation of the head of the wolf, or the carcass in its entirety.
 - B) Examination of the carcass will be performed to verify the animal has been destroyed by means other than vertebrate toxicant.
 - C) The carcass will be marked by a representative of Greenview; a carcass that has been previously marked will be rejected.
 - D) If eligible, the claimant will be provided with a financial compensation authorization.
- 3.7. To request authorization for financial compensation, the eligible participant will provide proof of permission from the owner or authorized occupant of the land upon which the harvest was conducted, and declare the following:
 - A) The legal land location where the wolf was harvested.
 - B) The date of harvest.
 - C) The harvest was conducted in a lawful manner, in accordance with current legislation.
 - D) The participant is the legal landowner or the authorized occupant of the land; and/or
 - E) The participant had permission to harvest on said land.
 - F) Random harvest site inspections may be performed to verify submissions as valid.
- 3.8. In accordance with Provincial Legislation, the eligible participant shall be responsible for disposal of all parts of the carcass.
- 3.9. Participants shall be removed from the list of eligible participants and shall forfeit all benefit from said program, if it is determined that have not adhered to the Policy as set by Council or the Contract of Participation.
- 3.10. Disputes over eligible claims for compensation will be settled at the discretion of the Manager of Agricultural Services, whose decision will be final and binding.



REQUEST FOR DECISION

SUBJECT:	Software Replacement Project 2022-24		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER: CG
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: MH
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Not applicable.

Council Bylaw/Policy (cite) – Policy 1018 Expenditure and Disbursement

RECOMMENDED ACTION:

MOTION: That Council approve administration to go to tender utilizing a request for proposal (RFP) for the software replacement project 2022-2024 that will replace current Greenview software.

MOTION: That Council approve administration to add the estimated cost of \$1,365,000.00 to the 2022 Budget, costs to come from the Fleet and Equipment Replacement Reserve.

BACKGROUND/PROPOSAL:

At the Committee of the Whole meeting on April 19th, 2022, Council received the Software Replacement Project 2022-24 for information which outlines the need to replace/reimplement Greenview's current chart of accounts, along with the financial, asset management and budget software.

Although Greenview is in alignment with applicable legislation, policies, and bylaws; the implementation of the new chart of accounts, and software will be essential tools in ensuring quarterly reports and information presented are consistent, accurate and timely. This will give Council the information required to make an informed decision that is in the best interest of Greenview and is in alignment with Greenview's six values, including but not limited to accountability and sustainability. Furthermore, as outlined in Greenview's 2022-2025 Strategic Plan, the software replacement project is key to ensuring Greenview can meet the first goal of the economy pillar, which Council has identified as a high priority. This project aligns with this goal and gives administration the tools necessary to "monitor and maintain capital spending and operational fiscal responsibility" along with "adopt an asset management plan" (pg 14, Greenview's Strategic Plan, 2022-2025). Unfortunately, at this time this goal is not accurately, effectively, or efficiently achieved utilizing the tools and resources currently available to administration.

There will be two Request for Proposals released for this project. The first Request for Proposal will be for a Project Management Professional who will oversee the software replacement project 2022-24 (component 1 as per below). Administration is cognizant of the time and dedication this project will require to ensure its

effective implementation. Given Administration's current workloads, a project manager is needed to oversee and focus on the project, timelines, and budget in its entirety. Without this resource, this project will not be as successful and could have similar complications as the current system. The second request for proposal is for components 2, 3, 4 and 5. This proposal will be for the development and implementation of software. Due to the mandatory integration of all the components, this project can not be completed in a phased approach and must be completed in a way that allows for departments, systems, and software to onboard in a strategic, and meaningful manner that is mindful of employee workloads and pressures. Administration is excited to collaborate with nine Greenview departments on this project.

Please note, the outlined timeframes below are an approximation and best-case scenario.

Component 1: Project Management Professional (PMP)

Approximate Cost: **\$200,000.00** (all inclusive minus internal travel to Greenview)

Approximate time frame: Twenty-four months

The Project Management Professional (PMP) will be an expert in project management and oversee the software replacement project 2022-24 in its entirety. The PMP will be responsible to Greenview and will provide weekly updates and monthly reports to the Asset Management Officer and Director of Corporate Services. The PMP will be responsible to ensure the project is progressing in a manner that is in line with the project schedule, overview, timelines, framework, and within the outlined budget. The expected qualifications of the PMP are as follows:

- Excellent communications skills
- Must have supply change management experience
- Solid understanding of software
- Experience in implementing multiple software systems
- Preference for a Project Management Professional Certification, including experience
- Experience working with municipalities
- Travel Requirement
- Must be able to be onsite throughout Greenview
 - Accommodations to be discussed
- Experience in handling scope awareness/scope creep
- Experience in coordinating end user profiles

Component 2: Chart of Accounts (COA) Refresh

Approximate cost: **\$100,000.00**

Approximate time frame: Fourteen months

At this time, the chart of accounts is not in alignment with Financial Information Return required by the Province of Alberta and as a result requires extensive mapping and reconciliation. A refreshed chart of accounts will allow Greenview to also gain fund management, and a hierarchy of accounts. This will greatly reduce the time needed to complete reporting, auditing, and the filing of returns. A COA will also increase accuracy, efficiency, reporting and flexibility to meet the financial needs of today, while supporting the future growth of tomorrow. A third-party consultant will be brought in to assist with best practices for creating a chart of accounts, creation of a logic model which outlines the use of each component of the chart of accounts, and mapping of old data to new data for integration into the new software.

Component 3: Replacement of the Asset Management Software

Approximate cost: **\$200,000.00**

Approximate time frame: Fourteen months

Contract support for the project and data

Approximate cost: **\$180,000.00**

Approximate time frame: Twenty-four months

The new software will ensure Greenview has accurate, up to date, detailed tracking, reporting, and monitoring of all assets, including detailed costs to maintain and/or replace the assets. This information will be easily accessible and will enhance reporting and allow for applicable decision makers to make informed decisions based on statistics and financial actuals. In addition, the contract support for the project and data input team member will be a temporary position that would see an individual focus their time and energy on migrating the current data to the new system. They will also assist Greenview employees with current and historical organization and importation of data.

Component 4: Replacement of Financial Software

Approximate cost: **\$600,000.00**

Approximate time frame: Twenty months

The new software will have a central database for all financial transactions, that seamlessly integrates with the above noted asset management software and budget management software. This will ensure Greenview has timely access to accurate and specific financial reports that are relevant for current and future needs of Greenview.

Component 5: Reimplementation or Replacement of Budget Software

Approximate cost: **\$85,000.00**

Approximate time frame: Twenty months *integrates with financial software

Procure a new budget management software or reimplement the current software with the new COA. This decision will be made after the COA refresh is complete. This will allow Greenview to budget and make informed decisions for current and future needs efficiently and effectively.

BENEFITS OF THE RECOMMENDED ACTION:

The benefits of Council accepting the recommended motion is:

1. The new Software will provide a solid foundation to understand future obligations for Asset Management and a greater understanding of Greenview's financial sustainability through long term financial planning.
2. End users buy-in and support throughout Greenview.
3. Council will be supporting Administration in the 97% uptime objective for staff useful time with software.
4. Ability to choose software and timelines that fit best for Greenview.
5. Administration will be able to provide specific, efficient, and accurate reporting that will give decision makers the resources needed to make informed decision.
6. Greenview rate payers will have instant access to their respective accounts, and balances with Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to stay with the current programs however Administration does not recommend this action because they do not meet the current and future needs of Greenview. Downtime and additional support costs are increasing, and we have been told that the programs will be only in maintenance and upkeep with no future considerations by the developer. With the approximate end date of 2028, Greenview would have to migrate to the new suite of software CentralSquare is looking at converting to, at a presumed additional cost that is to be determined.

Alternative #2: Council can delay this project to 2027. Again, with the approximate end date of 2028 for GP 2018-Diamond, Greenview will have to migrate to a new software. Administration does not recommend this action because of the increasing downtime and additional support costs of our current provider. We have not been given a firm timeline of the lifespan of our current software so delaying this project puts the successful implementation at risk as we may not have control of the timeline.

FINANCIAL IMPLICATION:

Direct Costs: Approximate Cost \$1,365,000.00 plus GST over a two-year period

Ongoing / Future Costs: Maintenance, support, upgrades, and licensing.

STAFFING IMPLICATION:

There will be a dedication of a limited number of staff throughout the project, and training of end-users near project completion. In addition, there will be a contract staff needed for project support and data entry.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

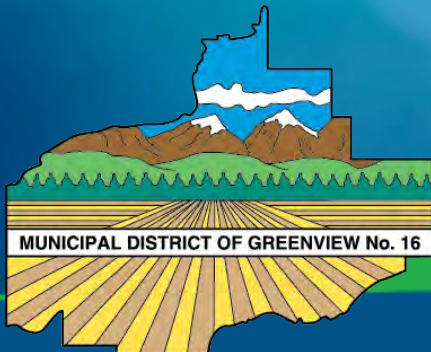
Administration will draft and post a Request for Proposal (RFP) to seek out vendors on Alberta Purchasing Connection (APC) as per the Policy 1018 directives.

ATTACHMENT(S):

- Software Replacement Project 2022-24 – PowerPoint Presentation

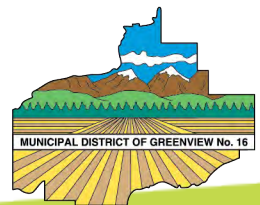
RFD-2022-24 Software Project

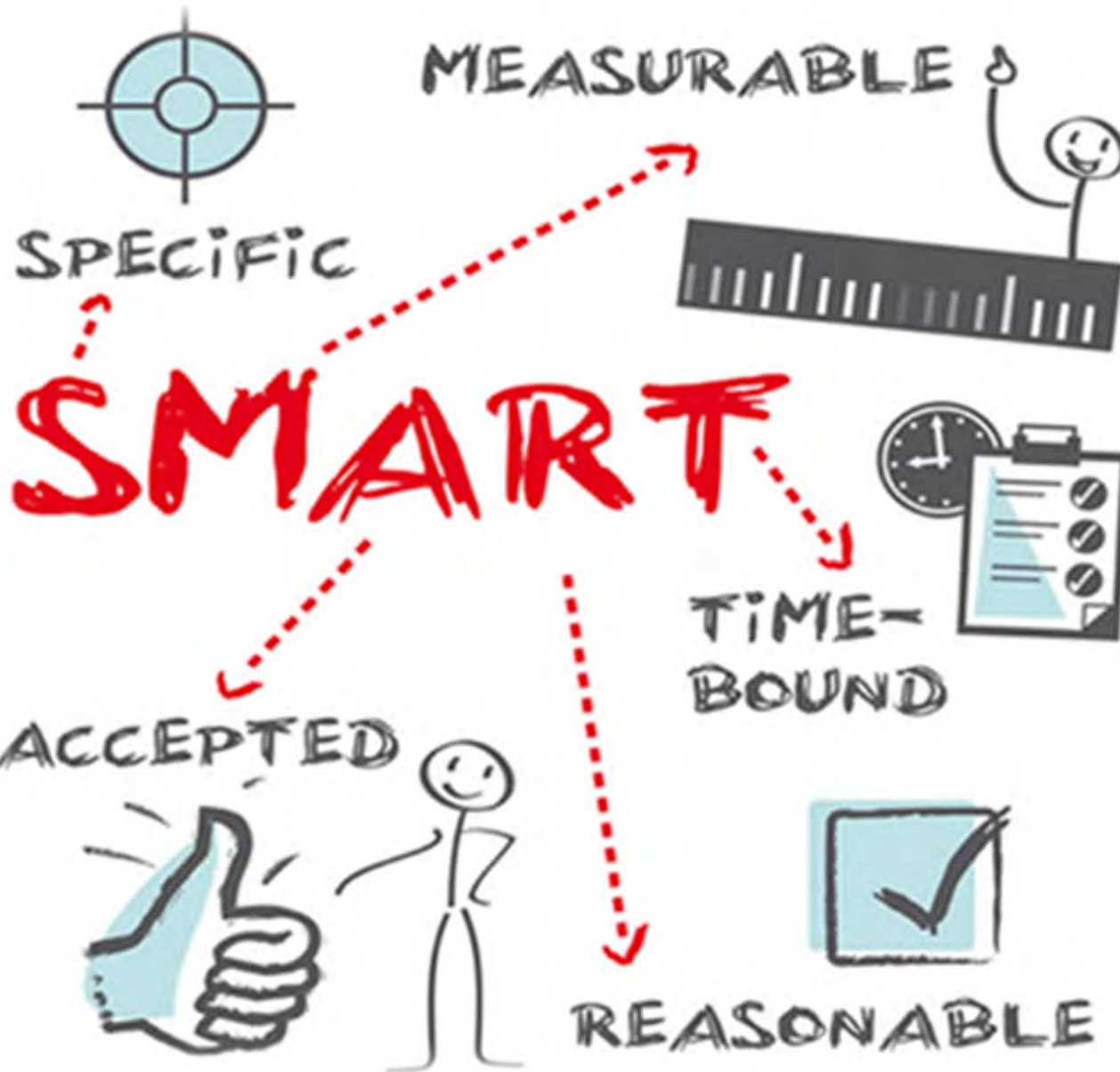
Presentation by J. Hallett, A. Holmes, M.
Hanrahan, C. Garrett



Software Project 2022-24

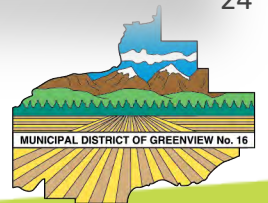
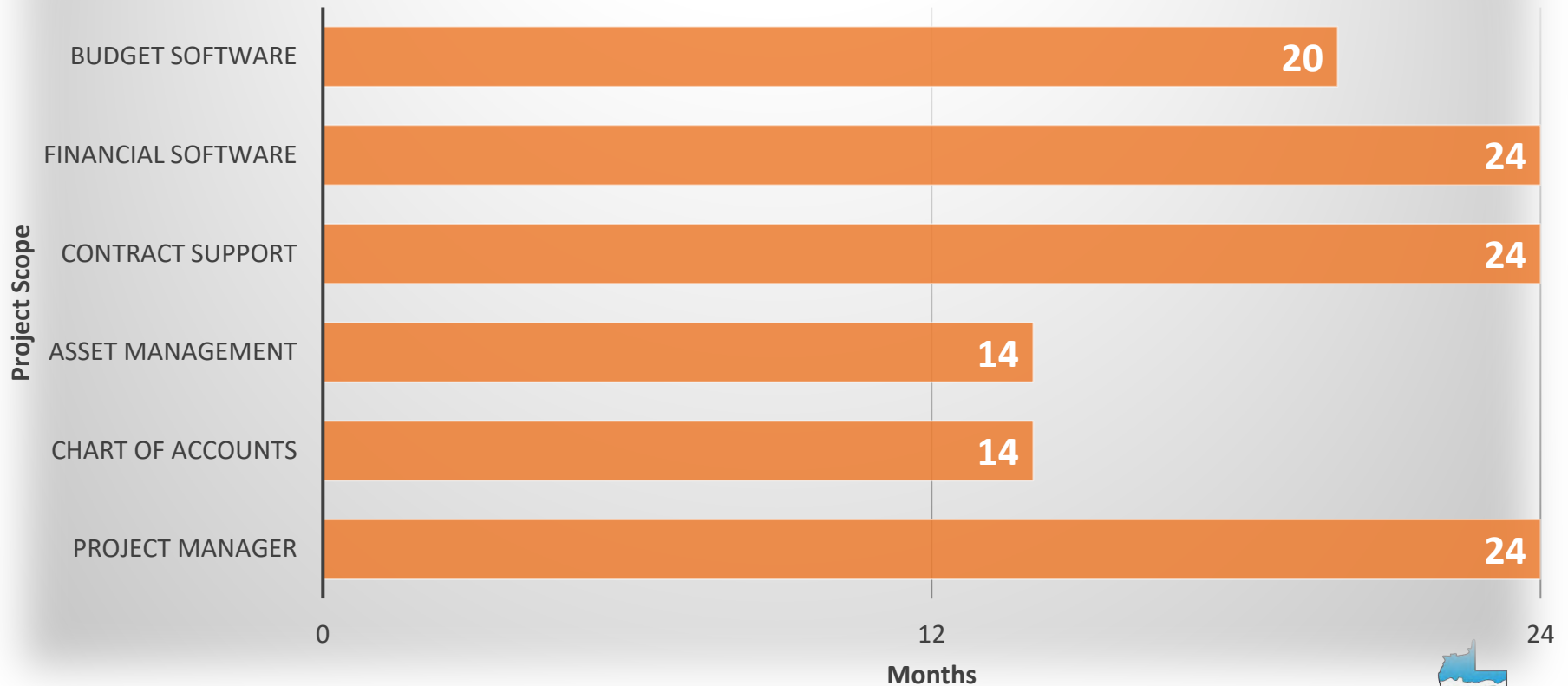
- Project time lines
- Staffing Implications
- State of Current Software
- Cross-Departmental Collaboration
- Payback Period
- Proposed Software Alignment
- Chart of accounts
- PMP Qualifications
- Question





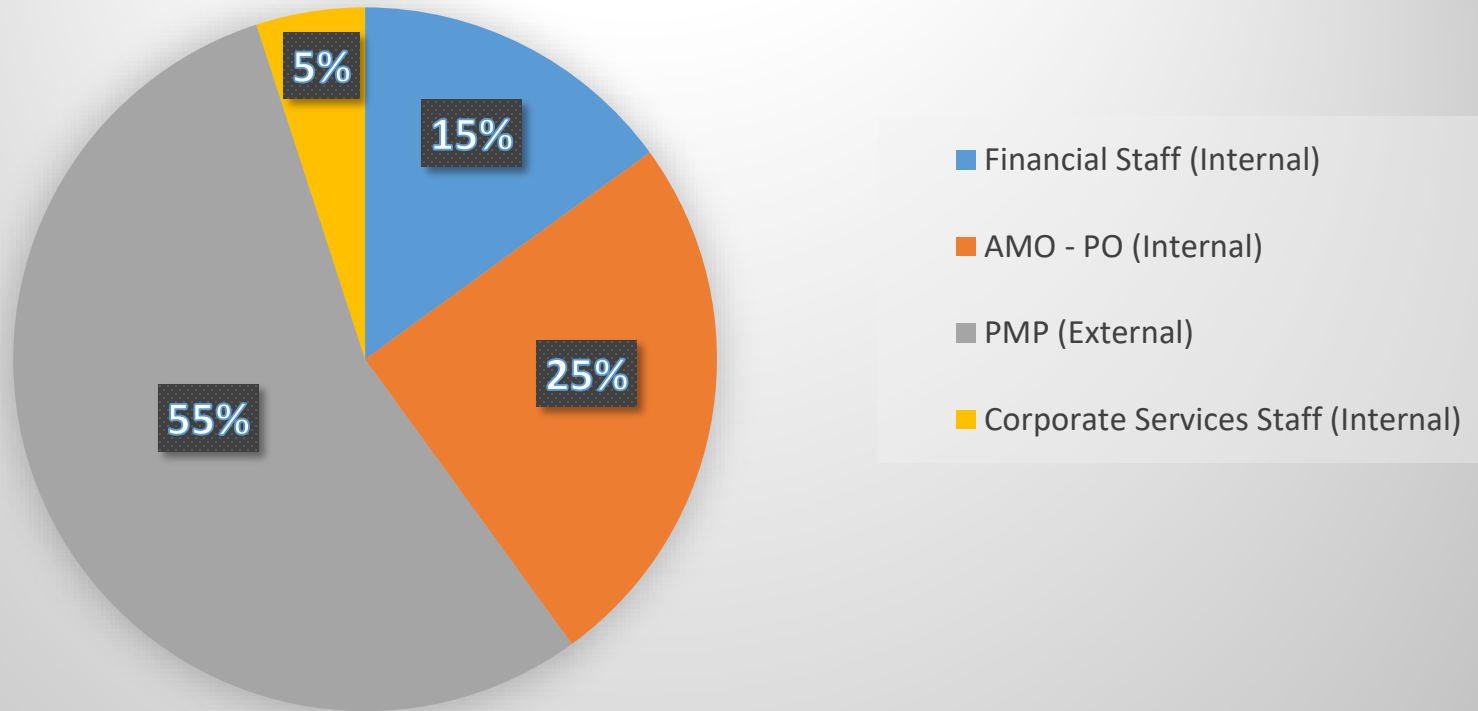
Project Time-Line 2022-24

Project Overview- Proposed time lines

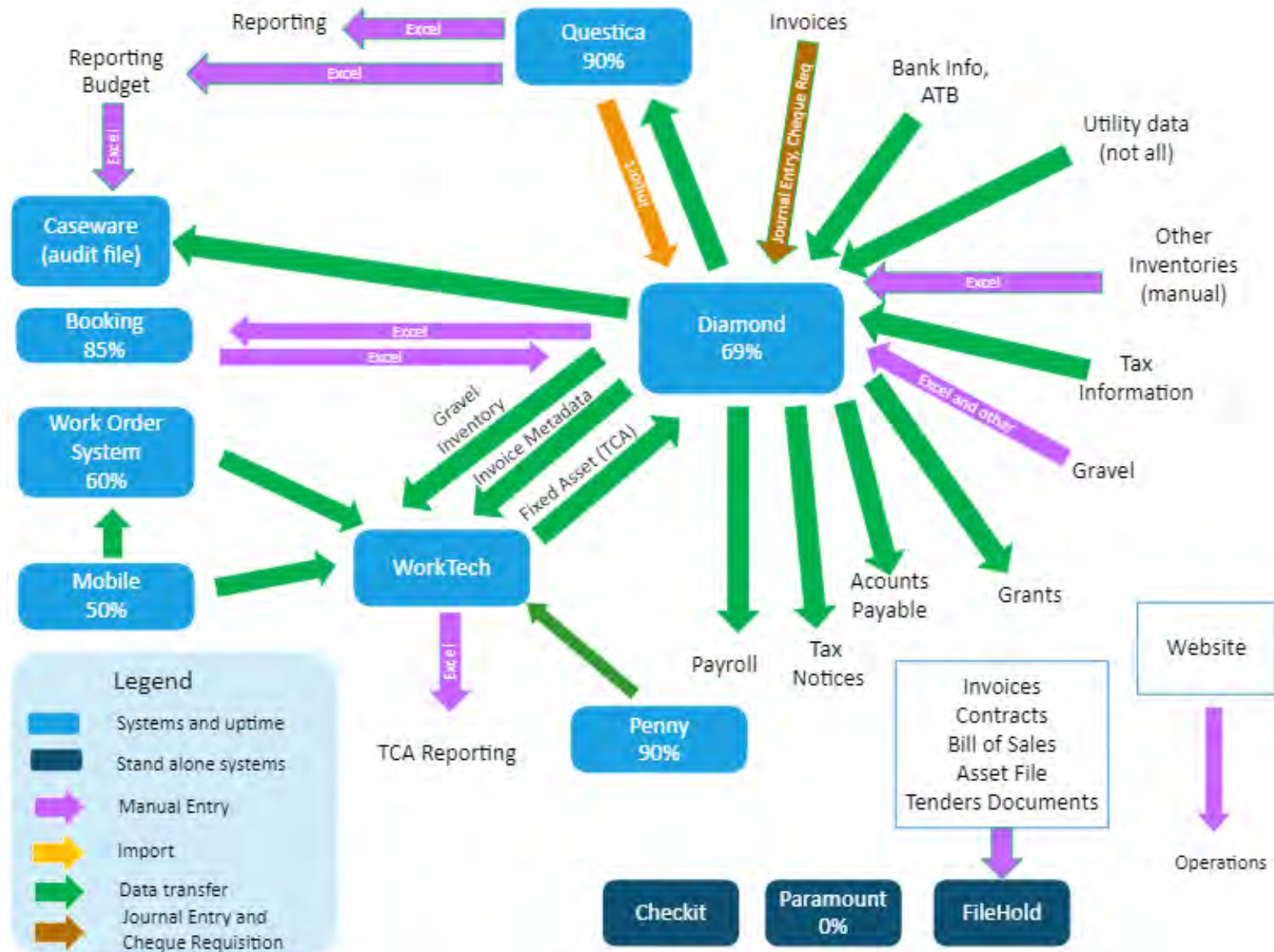


Staffing Implications for Project

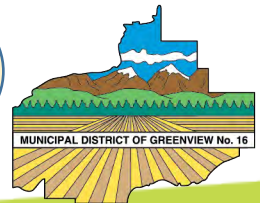
Time Expectations



State of Current Software



Cross-Departmental Collaboration and Alignment



Payback Period

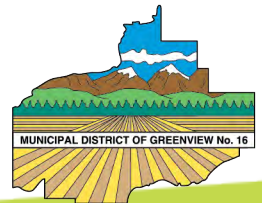
Current State

Average annual cost \$280,000

Future State

Average annual costs \$150,000

Capital Investment **\$1,365,000**
Payback Period **10.5 years**



Proposed Software Alignment

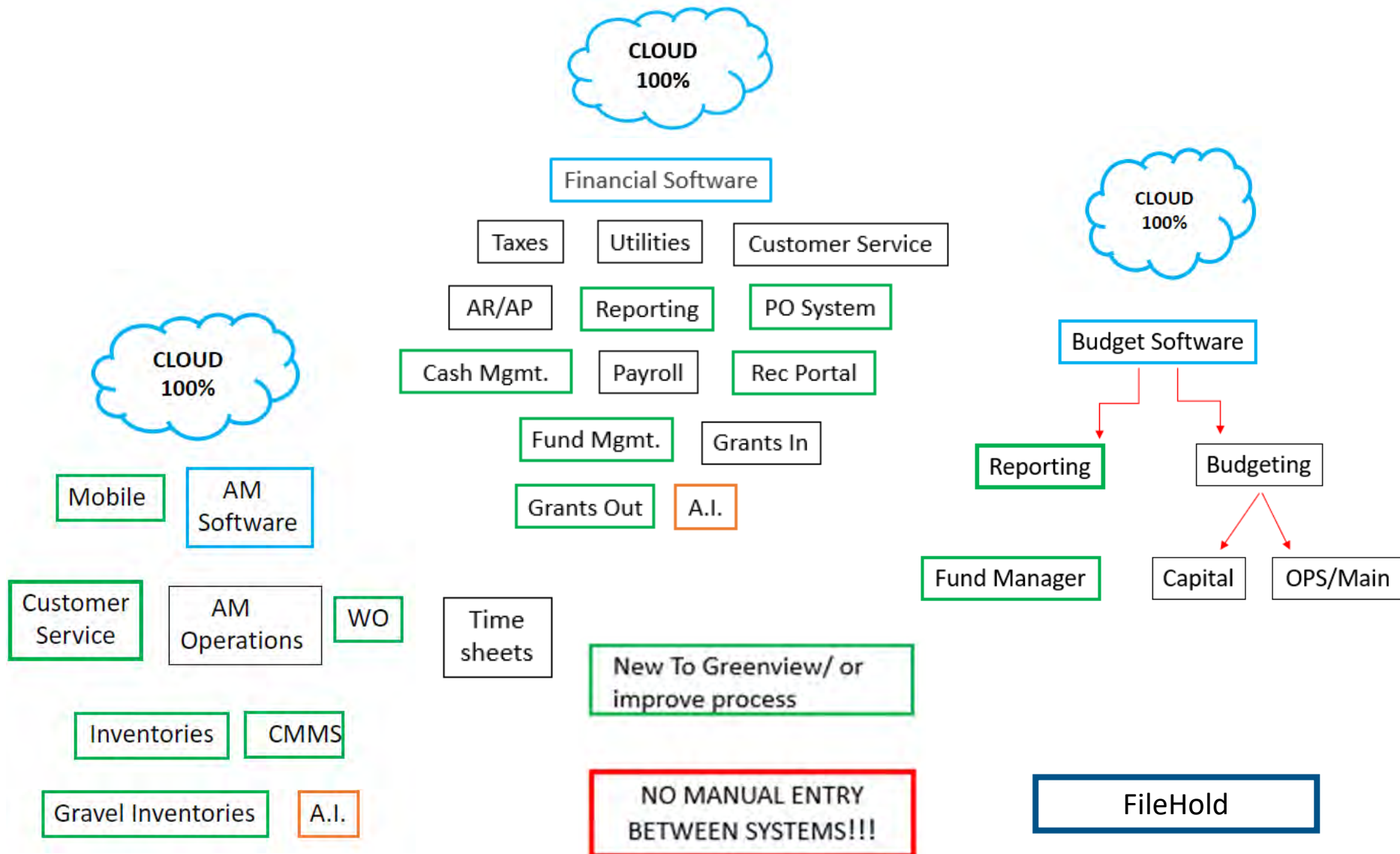


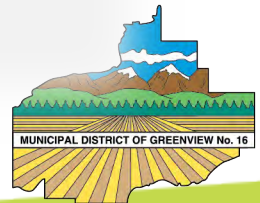
Chart of Accounts

Current State

- 3000+ accounts
- Inconsistencies within COA and to reporting requirements
- Unable to grow in a strategic and meaningful way
- Additional time and effort spent on analysis and reporting

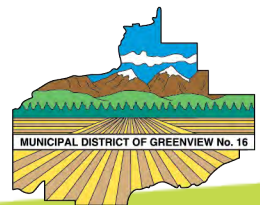
Future State

- Reduce number of accounts
- Fund management and flexibility
- Created with a logic model that allows for future growth and development
- Aligns across reporting, policy, departments and software creating efficiencies

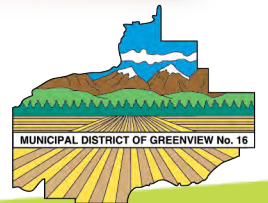


Project Management Professional - PMP

- 2 YEAR COMMITMENT
- CONTRACT BUDGET- \$200K- all inclusive
minus internal travel to Greenview
- PAYMENT – Based on reporting and time
- SUPPLY- Information Technology
Requirements
- PREFERENCE – PMP certification and
experience
- This project **WILL NOT** succeed without a
dedicated resource



ANY
QUESTIONS?





REQUEST FOR DECISION

SUBJECT:	Appointment of Weed and Pest Inspectors		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 24, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Agricultural Pests Act Chapter A-8 RSA 2000
Weed Control Act Chapter W-5.1 RSA 2008

Section 10 of the Agricultural Pests Act provides as follows:

Municipal Inspectors

10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.

Section 7 of the Weed Control Act provides as follows:

Municipal Inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Greenview Council appoint the following employees as Pest and Weed inspectors under Section 10 of the Agricultural Pests Act and Section 7 of the Weed Control Act for the term of their employment: Valerie Bernard, Roxanne Gueutal, Kala Foley, Sara Daily, Mary Nelson, Hunter Neal, Jennifer Hammell, Brooklyn Wright, Brenda Jantz, Michala Serediak, Dennis Haglund, Sue LePage, Kathy Levesque, Casey Klassen, Cheylin Patenaude, Jennekah Olsen, Sage Eshleman, Mackenna Kohlman, James Neal, Talin McLeod, Austin Armstrong, and Grant Barrett.

BACKGROUND/PROPOSAL:

Greenview must appoint pest inspectors under the Agricultural Pests Act A-8 and weed inspectors under the Weed Control Act W-5.1 on an annual basis to be compliant with the applicable legislation. The inspectors typically are employed from May to September and functions are to inspect for the species listed in the Pest and Nuisance Control Regulation AR/184 2001 and Weed Control Regulation AR 19/2010, Bylaw No.

Administration is confident that the above-mentioned employees will fulfill all the applicable duties associated with Greenview's Weed and Pest Control Program.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will be appointing qualified employees to be compliant with the Agricultural Pests Act and Weed Control Act.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Greenview has the alternative to alter or deny the recommended motion, however Administration is recommending that the noted employees be appointed.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended action.

STAFFING IMPLICATION:

There are no staffing implications to the recommended action.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will proceed with all administrative functions required upon the recommended motions outcome.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT: **Wild Boar Surveillance Campaign**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: May 24, 2022
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: SK
DIR: MH PRESENTER: SK
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION 1: That Council decline participation in the 2022 Provincial Wild Boar Bounty Program.

MOTION 2: That Council enter a memorandum of understanding with Woodlands County and Yellowhead County for a joint wild boar surveillance program funded from the existing 2022 Agricultural Services budget.

BACKGROUND/PROPOSAL:

On March 23, the Administration made the Agricultural Service Board aware of the Alberta Agriculture, Forestry and Rural Economic Developments' intention to announce the Wild Boar Bounty Program renewal. This program features two streams of bounty-related activities.

One stream would see interested hunters turn in wild boar ears in participating municipalities for a bounty of \$75.00.

The second stream invites interested private trappers to submit a business plan detailing how the animals would be dispatched, how the trap would be deployed successfully from a remote location, and purchase the trapping apparatus. The trapper must confirm that the entire sounder has been trapped and euthanized to receive the bounty. This stream would see the partnering landowner and the participating trapper receive a bounty of \$75.00 per set of ears upon confirmation that the entire sounder was captured and dispatched. The private trapping stream has an estimated capital cost of \$10,000 for the trapping apparatus and related supplies. For the trapper to recoup the capital costs for purchasing the trapping apparatus, 133 boars must be trapped and euthanized.

Participation in these programs is restricted to municipalities that do not have current surveillance or trapping initiatives. Should a municipality participate in the bounty programs, the province will not assist should a significant population be found. Should a municipality decline to participate in the bounty programs, the province will assist in the eradication of newly discovered populations.

Administration recommends Greenview decline participation as few efforts have been made to surveil for wild boar within the municipality, leaving Greenview in a stronger position to work with provincial specialists to manage any populations discovered.

Over the past five years, there has been considerable effort to encourage the public to report wild boar sightings and plentiful research that hunting wild boar can worsen the situation. Hunting potentially increases the number of sounders, educates the pest on hunting practices, and drives the sounders to more nocturnal activities. Of concern, recent reports indicate the lack of information on the Provincial Bounty Program has led to unauthorized access to farmland by hunters, with some hunters shooting at domestic swine in pastures hoping to collect the bounty.

While a concern to all municipalities, Greenview does not currently have a documented wild boar population. Established wild boar populations in Alberta are concentrated within Lac Ste. Anne County and Woodlands County. Greenview shares a large, unpopulated border with Woodlands County, and this area is challenging to monitor due to the low levels of human activity.

Administration recommends Greenview work with intermunicipal partners to establish a surveillance campaign that incorporates oil and forestry workers voluntarily sharing any sightings, wildlife cam footage, geolocated photos, or tracks they may have of wild boar in public lands. The campaign would focus on public land areas shared by Yellowhead County, Woodlands County and Greenview. The program would be in conjunction with the international "Squeal on Pigs" campaign. The three municipalities would equally contribute to a gift card to Cabela's of \$500, with the winner randomly selected from confirmed wild boar sightings submitted. Confirmed sightings would be shared with provincial pest specialists.

On April 27, 2022 the Agricultural Service Board made the following motions:

MOTION: 22.04.61. Moved by: MEMBER LARRY SMITH

That the Agricultural Service Board recommend Council decline participation in the Provincial Wild Boar Bounty Program.

CARRIED

MOTION: 22.04.62. Moved by: DEPUTY REEVE BILL SMITH

That the Agricultural Service Board recommend that Council enter a memorandum of understanding with Woodlands County and Yellowhead County for a joint wild boar program surveillance publicly funded from the existing Agricultural Services budget.

CARRIED

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of Council entering a memorandum of understanding is that Greenview will be promoting intermunicipal activities that establish monitoring proactively instead of a reactive bounty program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

Bounty programs are popular with the public, and declining participation could be viewed negatively by some ratepayers.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost: A \$2,500 operational budget would come from the established 2022 Extension and Outreach budget.

STAFFING IMPLICATION:

The Landcare Coordinator would lead the project, working to establish beneficial relationships with intermunicipal and NGO partners.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

Administration will proceed with Council's direction.

ATTACHMENT(S):

- Wild Boar Participation Agreement, Terms and Conditions, and Program Conditions
- Wild Boar Bounty Program Declaration Form



Wild Boar at Large Bounty Program Administrator Agreement

is made between:

Her Majesty the Queen in right of Alberta as represented by the
Minister of Agriculture, Forestry and Rural Economic Development
(the "Minister")

and

(the "Municipality")

This Program Cooperation Agreement is made effective April 1, 2022 (the "Effective Date").

Background:

- A) The *Agricultural Pests Act* (APA) provides that local authorities are responsible to prevent the establishment of, or to control or destroy, pests in the municipality.
- B) Wild Boar at large are a pest under the *Agricultural Pests Act*.
- C) To assist municipalities, the Minister established a Wild Boar at Large Bounty Program (the "Program"), in 2022, to obtain data on the location, and encourage the destruction, of Wild Boar at large in the Province of Alberta.
- D) The Minister requests the cooperation of the Municipality and the Municipality agrees to cooperate with the Minister. Under the terms of this Agreement the Municipality will administer the Program, and the deliver Incentive Payments to Eligible Applicants, in accordance with the Program.

The rights and obligations of the parties are set out in this Agreement, to which the following are incorporated:

Schedule "A" Terms and Conditions

Schedule "B" Municipality Duties

Schedule "C" Program Conditions

Minister's Representative Signature

Municipality's Representative Signature

Print Name

Print Name

Date

Date

Schedule “A”

Terms and Conditions

1.0 Interpretation

1.1 In this Agreement, including the schedules, the following terms have the following meaning:

“**AFRED**” means Alberta Agriculture, Forestry and Rural Economic Development.

“**Agreement**” means this Wild Boar at Large Bounty Program Administrator Agreement, including all schedules.

“**Grant**” means the payments to the Municipality made under s. 2.3 of Schedule “A”.

“**Incentive Payment**” means the incentive payment provided by the Municipality to eligible Applicants under the Program, in accordance with the Program Conditions.

“**Minister**” means the Minister of Agriculture, Forestry and Rural Economic Development and her/his authorized representative(s);

“**Municipality**” means [REDACTED] *[Drafting note - list the name of municipality that signs the Agreement].*

“**Municipality Duties**” means the duties of the Municipality in administering the Program under this Agreement, as set out in Schedule “B”.

“**Program**” means the Wild Boar at Large Bounty Program.

“**Program Conditions**” means the Wild Boar at Large Bounty Program Conditions as set out in Schedule “C”, as may be revised by the Minister from time to time.

“**Program Costs**” means the funds expended by the Municipality in providing Incentive Payments to eligible Applicants under the Program.

“**Program End Date**” means the respective end dates for eligibility for Ear Bounty Incentive Payments and the end date for the Whole Sounder Trapping Incentive Payments as set out in the Program Conditions.

“**Provincial Crown**” means Her Majesty the Queen in Right of Alberta.

“**Regulation**” means the Agriculture and Forestry Grant Regulation under the Government Organization Act (Alberta), as may be amended from time to time.

“**Term**” means the period from the Effective Date until March 31, 2024, or the termination of this Agreement, whichever is earlier.

“**Wild Boar**” means a wild boar as defined under the Program Conditions.

1.2 Any words defined in the Program Conditions have the same when used in this Agreement, including the schedules.

1.3 This Agreement constitutes the entire agreement between the Minister and the Municipality with respect to the Municipality’s administration of the Program. This Agreement supersedes all

previous agreements, negotiations and understandings relating to the Program. There are no agreements, representations, warranties, terms, or commitments except as expressed in this Agreement.

2.0 Program Administration and the Grant

- 2.1 **Administration** - The Municipality agrees to and hereby assumes from the Minister the administration of the Program within the Municipality. The Municipality shall administer and delivery the Program in accordance with this Agreement and the Program Conditions.
- 2.2 **Condition for Payment** – The Municipality is not eligible for a Grant payment during any period Wild Boar surveillance or trapping activities were conducted within the Municipality, whether by the Municipality, by AFRED, or by contractors on behalf of the Municipality or AFRED.
- 2.3 **Grant** - The Minister shall pay the Municipality a grant by installment to reimburse the Municipality for the cost of all Incentive Payments that the Municipality paid, to eligible Applicants under the Program during the Term, in accordance with the Municipality Duties.
- 2.4 In addition to complying with the terms expressly set out in this Agreement, the Municipality must comply with the Regulation.
- 2.5 The Minister acknowledges that this Agreement, correspondence and communications between the Minister and the Municipality constitutes an application for a grant in a manner and form acceptable to the Minister.
- 2.6 The Municipality acknowledges and agrees that the Minister may disclose this Agreement and its contents by any means chosen by the Minister including without limitation tabling it before the Legislature. The Municipality further acknowledges that the Minister will publically disclose the following information relating to this agreement in accordance with section 11(d) of the *Fiscal Planning and Transparency Act* (Alberta): the grant recipient name; the amount of the grant; the program the grant is paid under; and the payment date.

3.0 Claim process

- 3.1 The Municipality must submit reports on a weekly basis as described in Schedule “B” (Municipality Duties).
- 3.2 The Minister shall pay the Municipality an amount equal to the cumulative total of the Incentive Payments paid by the Municipality to Applicants as indicated in the reports submitted under section 3.1.
- 3.3 The reports must be in a format provided by the Minister, be complete, and be submitted in accordance with the process described in Schedule “B” (Municipality Duties).

4.0 Representations and warranties

- 4.1 The Municipality represents and warrants that:
 - (a) it is a municipality as defined under the *Municipal Government Act* (Alberta);
 - (b) it has the power and authority to execute and deliver this Agreement and to perform its obligations hereunder;
 - (c) it will administer the Program in a diligent manner, using qualified personnel; and
 - (d) not alter the scope of the Program.

- 4.2 The Municipality shall immediately notify the Minister of any changes to the Municipality's status with respect to each of the representations and warranties at s. 4.1.

5.0 Records and audit

- 5.1 During the Term and for a period of 6 years thereafter, the Municipality shall maintain or cause to be maintained full, accurate and complete statements, invoices, records, and books of account relating to the Municipality's activities conducted under this Agreement.

- 5.2 The Minister (including for the purposes of this section, any agent appointed by the Minister to assist with audit and verification under the Program, as well as the Auditor General), for the purposes of:

- verifying the performance of the Services;
- verifying the Municipality's eligibility for the Grant;
- assessing the Municipality's compliance with this Agreement; or
- conducting an audit or evaluation of the Program,

may from time to time, upon reasonable notice to the Municipality, inspect or audit all statements, invoices, records and books of account maintained by the Municipality in relation to the Program during the Term. The Municipality shall provide the Minister with such assistance as may be reasonably required by the Minister. The cost of any such verification or audit shall be payable by the Minister, unless the audit, examination or report reveals material breaches of this Agreement or indicates that the records and books of account were inadequate to permit a determination of the Municipality's eligibility for the Grant, in which case the cost shall be borne by the Municipality. This section shall survive this Agreement.

6.0 Insurance

- 6.1 The Municipality will maintain insurance sufficient to cover any claims or liabilities which may reasonably arise out of or relate to its obligations under this Agreement and will provide evidence of such insurance upon request.

7.0 Indemnity

- 7.1 Each party shall indemnify and hold harmless the other party, the other party's employees and agents, from any and all third party claims, demands, actions and costs (including legal costs on a solicitor-client basis) to the extent arising from the Program, or from the negligence, other tortious act or willful misconduct of the responsible party, or those for whom it is legally responsible, in relation to the performance of its obligations under this Agreement. This section shall survive this Agreement.

8.0 Repayment

- 8.1 If, after making payment of the Grant the Minister determines that the Municipality has received an overpayment or a payment not in accordance with this Agreement, then, on receipt of written notice from the Minister, the Municipality must refund to the Provincial Crown the required amount within 30 days of the date of the notice. Failure to make repayments as required by the Minister creates a debt owing to the Provincial Crown that can be set off against any money the Provincial Crown owes to the Municipality. This section shall survive this Agreement.

9.0 Default

- 9.1 It shall be an “Event of Default” if any of the following occur:
- (c) the Municipality fails to provide information that the Minister requires to conduct an audit or verification under s. 5.0, or the Municipality provides false or misleading information to the Minister during an audit or verification under s. 5.0;
 - (d) the Municipality breaches any provision of this Agreement;
- and, upon receiving notice of the breach, fails to remedy the breach with the time specified by the Minister.
- 9.2 If an Event of Default occurs, in addition to any other remedy under this Agreement or at law, the Minister may do any one or more of the following:
- (a) make no further payments under the Agreement;
 - (b) require the Municipality to repay one or more instalments of the Grant, in full or in part;
 - (c) immediately terminate the Agreement;
 - (d) prohibit the Municipality from participating as an administrator for the Program in the future as a Municipality.

Any amounts that are not repaid shall be a debt due to and recoverable by the Provincial Crown that can be set off against any money the Provincial Crown owes to the Municipality.

10.0 Changes and cancellation of the Program

- 10.1 The Minister may change the Program from time to time in various respects, such as changes to forms and Program Conditions. The Minister will give the Municipality as much prior notice as reasonably practicable for the effective administration of the Program. The Minister may provide the notice by any means that the Minister considers to be the most effective, including email.
- 10.2 The Minister may terminate the Program at any time in the Minister’s sole discretion. The Minister shall provide the Municipality at least 10 business days written notice of a change or termination of the Program. Notice shall be provided in accordance with s. 12.1.

11.0 Termination and withdrawal

- 11.1 The Minister may terminate this Agreement at any time, without cause, by giving written notice of at least 10 business days.
- 11.2 The Municipality may withdraw from the Program by terminating this Agreement. The Municipality must provide at least 10 business days written notice to the Minister.
- 11.3 After the termination of this Agreement under section 9.2, 11.1, or 11.2, the Municipality shall cooperate with the Minister to ensure a smooth transition out of its administration of the Program. The Municipality shall:
- (a) return all Program materials (e.g. blank forms, promotional materials) to the Minister upon request; and
 - (b) submit its final report to the Minister within 10 days of the date of termination. The Minister shall not accept any transactions that occurred after the date of termination, or accept any invoice submitted more than 30 days after the date of termination.

12.0 Notices

- 12.1 Any notice, consents or other communications that are permitted or required to be given under this Agreement (excluding invoices and notices under s. 10.1) may be given by personal delivery, registered mail or fax addressed as follows, or to such address as a party may advise in writing from time to time:

If to the Minister:

Agricultural Service Board Program
J.G. O'Donoghue Building
200, 7000 - 113 Street
Edmonton AB T6H 5T6
Attention ASB Program Manager
Fax: 780-422-7755

If to the Municipality: <Municipality name>

Attn: _____
Address: _____
Tel.: _____
Fax.: _____

Notices personally delivered or sent by fax will be deemed received when actually delivered or successfully transmitted as shown by fax confirmation sheet. All notices sent by registered mail will be deemed to be received on the fourth business day following mailing, except in the case of an interruption of mail service. In the case of an interruption of mail service, any notices must be given by facsimile transmission or personal delivery.

13.0 General

- 13.1 This Agreement is not binding and does not obligate the parties to perform work or make payments of any kind until this Agreement has been signed by both parties.
- 13.2 Nothing in this Agreement is intended to constitute the parties as an agent of the other for any purpose, or to create any relationship of agency, partnership or joint venture.
- 13.3 No part of this Agreement or the services may be assigned or subcontracted without the prior written consent of the Minister.
- 13.4 This Agreement may only be amended in writing and signed by a duly authorized representative of each of the Minister and the Municipality.
- 13.5 No waiver of any provision of this Agreement is effective unless made in writing, and any such waiver has effect only in respect of the particular provision or circumstance stated in the waiver. No representation by the Minister with respect to the performance of any obligation under this Agreement is capable of giving rise to an estoppel unless the representation is made in writing.
- 13.6 Despite any other provision of this Agreement, those sections which by their nature continue after the expiry or termination of this Agreement shall continue after such expiry or termination.
- 13.7 The invalidity of any provision in this Agreement shall not affect any other provision. This Agreement shall be construed as if any invalid provision were severed from it.
- 13.8 This Agreement is governed by the laws of Alberta and the parties attorn to the courts of Alberta.

Schedule “B” Municipality Duties

Duties related to the Cooperation

1. AFRED will supply an application form for the Program. The Municipality may display and accept application forms until the Program End Date.
2. The Municipality should answer applicants’ questions about the Program, including how to complete the Application Form.
3. When processing the Application, the Municipality must:
 - ensure that the applicant completes and signs the Application, including Declaration. The Municipality is not expected to verify the accuracy of the applicant’s information, but the applicant should be advised that he may be contacted by AFRED if more information is deemed necessary;
 - complete and sign the Municipality’s part of the Application Form;
 - calculate the Incentive Payment following the formula on the Application Form; and
 - give a copy of the Application Form to the applicant immediately.

The Municipality may not provide the Incentive Payment unless the Application Form is fully completed and signed.

4. The Municipality must complete any other Program forms as AFRED may require for the Program.
5. The Municipality must ensure that all staff who complete the Municipality part of the Application Form and then apply the Incentive Payment understand the Application Form and the Program Conditions.
6. Program forms may contain personal information of the Submitter. The Municipality must take reasonable precautions to protect this personal information. For example, the Municipality must:
 - ensure that only those employees of the Municipality who are required to have access to or collect personal information for the purposes of providing the Incentive - Payment are permitted access to that personal information;
 - use reasonable measures so that non-employees are not able to access the personal information.

The Municipality will not use or disclose information from a completed Application Form for any purpose other than the cooperation and participation in the Program, as otherwise permitted by this Agreement, or as may be required by law.

7. **The Municipality acknowledges that this Agreement, and all information and records collected, used or disclosed pursuant to this Agreement or in administering the Program, are subject to both the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta), as applicable.**

Claims process

The Municipality must use current versions of Program claim forms. Claim forms will be available by contacting the ASB Program Office.

The Municipality must report the number of applications received and number of pairs of Wild Boar ears received, and reports must be submitted with a copy of the Application Forms for each transaction on the report. Reports must be completed, signed, and submitted to the Minister by the following deadlines in each year of the Term:

- a) for the time period from April 1 to October 15, on or before October 15; and
- b) for the time period from October 15 to March 31, on or before March 31.

Reports must be sent to the address specified by the Minister.

Schedule “C” Program Conditions

Wild Boar at Large Bounty Program

Program Conditions

1.0 Purpose:

The purpose of the Wild Boar at Large Bounty Program (the “Program”) is to collect data of the locations where Wild Boar are at large and the severity of the infestation, and to provide funding to support the management and elimination of Wild Boar within Municipalities.

The Program will operate in and be administered by participating Municipalities. Only those Municipalities that have signed a Wild Boar at Large Bounty Program Administrator Agreement will participate in the Program and only activities within the boundaries of participating Municipalities may be eligible for Program Incentive Payments.

There are two parts to the Program:

- **Ear Bounty Incentive Payments** - provides payment on a reimbursement basis to individuals for the destruction of individual Wild Boar, in accordance with the requirements of the Program, as evidenced by submission of Eligible Ears.
- **Whole Sounder Trapping Incentive Payments** - provides payment on a reimbursement basis to Landowners who authorize the trapping of, and Eligible Trappers who trap, Wild Boar using techniques and equipment that ensures whole sounder removal, all in accordance with the requirements of the Program.

The Program is a discretionary and non-entitlement reimbursement grant program. The Program will be reviewed on an ongoing basis, and the Minister may change or terminate the Program at any time without notice.

2.0 Definitions:

2.1 In these Program Conditions, the following terms have the following meanings:

AFRED: means Alberta Agriculture, Forestry and Rural Economic Development.

Applicant: means a person who submits an application for reimbursement and meets the eligibility criteria in sections 3.1 or 3.2.

Eligible Trapper: means an individual 18 years of age or older who, or an Alberta registered legal entity that, traps Wild Boar within a participating Municipality utilizing techniques and equipment that ensures whole sounder removal and that has been approved by AFRED.

Eligible Wild Boar: means a Wild Boar that meets the eligibility criteria in s. 3.2.

Eligible Wild Boar Ears: means the ears of an Eligible Wild Boar that meet the eligibility criteria in s. 3.2.

Incentive Payment: means a grant payment paid under this Program, subject to the terms and conditions of the Program.

Landowner: means an individual 18 years of age or older who, or Alberta registered legal entity that, owns land, or is the lessee of a lease (minimum 6-month term) at market value for the use of land – all land must be located in Alberta.

Minister: means the Minister of Alberta Agriculture, Forestry and Rural Economic Development, and his authorized representative(s).

Municipality: means a participating municipality as defined in the *Agricultural Service Board Act* (Alberta), as amended from time to time that has signed a Wild Boar at Large Bounty Program Administrator Agreement with the Minister.

Program Conditions: means the terms and conditions for the Program set out in this document, as may be amended from time to time.

Program Term: means the time period from April 1, 2022 to March 31, 2024.

Provincial Crown: means Her Majesty the Queen in Right of Alberta.

Wild Boar: means a wild boar that is from the species *Sus scrofa*, that immediately prior to destruction or capture, was at large in Alberta, and that meets the requirements of a “pest” as defined under the Agricultural Pests Act. For greater certainty a Wild Boar does not include an animal that is commonly referred to as a domestic pig.

- 2.2 In these Program Conditions words in the singular include the plural and words in the plural include the singular.

3.0 Eligibility:

- 3.1 **Eligible Applicants** – The following entities are eligible to apply to the Program:

- (a) **Ear Bounty Incentive Payments** – individuals 18 years of age or older, or an Alberta registered legal entity;
- (b) **Whole Sounder Trapping Incentive Payments** – Landowners and Eligible Trappers;

- 3.2 **Additional Terms and conditions** – To be eligible for reimbursement, all hunting and trapping of Wild Boar must take place in Alberta, within the boundaries of a Municipality participating in the Program, and during the Program Term. In addition the following terms and conditions must be complied with:

- (a) **Ear Bounty Incentive Payments** – An Applicant may submit Eligible Wild Boar Ears for reimbursement provided:
 - (i) The Wild Boar was not, to the best of the Applicant’s knowledge, intentionally

released in order to be at large.

- (ii) The Wild Boar was killed by hunting or trapping. Wild Boar killed for the purpose of slaughter are not eligible.
- (iii) The Wild Boar was killed humanely.
- (iv) The Applicant has provided the location of the kill, and contact information for the Application for any follow-up, all in sufficient detail as required by the Application.
- (v) Eligible Wild Boar Ears must not be from a Wild Boar for which an application has been made for a Whole Sounder Trapping Incentive Payment.

(b) **Whole Sounder Trapping Incentive Payments** – A Landowner or Eligible Trapper may apply for reimbursement provided:

- (i) The Landowner has provided confirmation, to the satisfaction of the Municipality, that the Landowner provided access to the Landowner's land to allow an Eligible Trapper to trap Wild Boar on the Landowner's land, using a method that ensures the trapping of whole Wild Boar sounders.
- (ii) As part of any Application for reimbursement, the Applicant must provide evidence that the equipment and techniques used by the Eligible Trapper meet or exceed any recommended methods for whole sounder trapping.
- (iii) The Landowner has not permitted hunting activities of any type, not limited to hunting of Wild Boar, within the quarter section of land during the period of time in which the Eligible Trapper is actively conducting surveillance, trapping, or both, of Wild Boar.
- (iv) The Landowner allowed the Eligible Trapper to euthanize, and the Eligible Trapper has euthanized only the Landowner's property, all captured Wild Boar.
- (v) All Wild Boar carcasses were removed from the Landowner's property and disposed of in accordance with legal requirements.
- (vi) No meat from any of the trapped Wild Boar was salvaged for human consumption.
- (vii) The Wild Boar was not, to the best of the Applicant's knowledge, intentionally released in order to be at large.
- (viii) The Wild Boar was killed the Eligible Trapper.
- (ix) The Wild Boar was killed humanely.
- (x) The Applicant has provided the location of the kill, and contact information for the Application for any follow-up, all in sufficient detail as required by the Application.

1.0 Applications:

- 1.1 Eligible Trappers will send verification to the participating Municipality of the number of Wild Boar at large captured and the Landowner may apply for an Incentive Payment from the Municipality based on the verified number of Wild Boar captured by the Eligible Trapper on the Landowner's Property.
- 1.2 Eligible Applicants must complete an application, in the form provided by the Minister, and submit it to the participating Municipality to apply for reimbursement under the Program.
- 1.3 Applications must be signed by the Applicant who is at least 18 years of age, or on behalf of the Applicant by a properly authorized representative. The Municipality may require evidence of authorization.
- 1.4 All applications must be received by the Municipality, or postmarked, on or before the end of the Program Term applicable for Ear Bounty Incentive Payments or Whole Sounder Trapping Incentive Payments.
- 1.5 All applications must include:
 - (a) **Ear Bounty Incentive Payments –**
 - (i) The number of pairs of Eligible Ears for which an Incentive Payment is being applied for.
 - (ii) The location within the participating Municipality where each Eligible Wild Boar was killed and the Eligible Ears were retrieved.
 - (iii) Any other information required in the Application form.
 - (b) **Whole Sounder Trapping Incentive Payments –**
 - (i) The location within the participating Municipality where each Wild Boar was trapped.
 - (ii) The name of the Landowner of the land on which the Wild Boar was trapped.
 - (iii) The name of the Eligible Trapper.
 - (iv) The number of Wild Boar for which an Incentive Payment is being applying for.
 - (v) Any other information required in the Application form.
- 1.6 An Application will not be considered complete unless the Statement of Certification on the Application is signed and all required supporting documentation is provided to the satisfaction of the Municipality.
- 1.7 Submission of an Application does not entitle the Applicant to an Incentive Payment under the Program.
- 1.8 The Municipality may, in its sole discretion, reject any Application that is ineligible, inaccurate or incomplete.

2.0 Term:

- 2.1 **Ear Bounty Incentive Payments –** Eligibility for Ear Bounty Incentive Payments under the Program commences April 1, 2022 and ends March 31, 2023.

- 2.2 **Whole Sounder Trapping Incentive Payments** – Eligibility for Whole Sounder Trapping Incentive Payments under the Program commences April 1, 2022 and ends March 31, 2024.

3.0 Incentive Payment Amount:

- 3.1 **Ear Bounty Incentive Payments** – Approved Applicants for Ear Bounty Incentive Payments will receive an Incentive Payment of \$75 (seventy-five dollars) for each pair of Eligible Ears.
- 3.2 **Whole Sounder Trapping Incentive Payments** – Approved Applicants for Whole Sounder Trapping Incentive Payments will receive an Incentive Payment of \$75 (seventy-five dollars) for each verified capture and disposal of a Wild Boar as part of the whole sounder trapped. A Landowner and an Eligible Trapper are each eligible to each receive a separate Incentive Payment of \$75 (seventy-five dollars) for each Wild Boar captured and disposed of by the Eligible Trapper on the lands of the Landowner.
- 3.3 In no circumstances will an Eligible Applicant receive an Incentive Payment of more than \$75 (seventy-five) dollars for each Wild Boar hunted or trapped, and disposed of.

4.0 Payment Eligibility:

- 4.1 The Municipality has the absolute discretion to determine eligibility for any Incentive Payment under this Program. The decision of the Municipality is final.

5.0 Audits and verification:

- 5.1 By accepting the Program Incentive Payment, the Applicant:
- (a) Agrees to provide additional information and records to the Municipality as may be required to verify the Applicant's eligibility for an Incentive Payment.
 - (b) Authorizes the Municipality to obtain information from (and release information to): other municipalities, any government department or agency, or other body, in order to verify the Applicant's eligibility to receive an Incentive Payment.

6.0 Program Changes:

- 6.1 The Minister may change the Program from time to time or may terminate the Program without notice. Changes to the Program Conditions are binding on Applicants once they are posted on the AFRED website (alberta.ca/agriculture).

7.0 Refunds:

- 7.1 An approved Applicant shall pay to the Municipality or the Provincial Crown, on demand, any payment received by the Applicant contrary to these Program Conditions. Any demand for payment received by the Applicant under this Program is due within 30 days of notice being provided to the Applicant by the Municipality or the Minister. The demand notice will be deemed to have been received 2 business days after the mailing of the demand notice to the applicant's address on the Program application form. Failure by the Applicant to make payment as required, creates a debt owing to the Provincial Crown that can be set off against any money that the Provincial Crown owes to the Applicant.

8.0 False or misleading information:

- 8.1 An Applicant who provides false or misleading information under this Program foregoes all rights to benefit from this Program.

9.0 Collection of Information:

- 9.1 The Applicant acknowledges that the information provided to the Municipality regarding this application is subject to both the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta).

10.0 Disclosure of Information:

- 10.1 The Applicant acknowledges that the Minister publicly discloses the following information for all grant recipients: the grant recipient name, the amount of the grant, the program the grant is paid under, and the payment date.

11.0 Municipality and Provincial Crown Not Liable:

- 11.1 The Applicant acknowledges that hunting and trapping activities carry risk and are subject to strict legal requirements. The Applicant, in undertaking any hunting and trapping activities, accepts the risks associated with those activities and is responsible for ensuring that all legal and safety requirements have been met.
- 11.2 By submitting an Application for an Incentive Payment, the Applicant acknowledges that the both the Municipality and the Provincial Crown are not liable to the Applicant, the Applicant's heirs, administrators and assigns for the personal injury, property damage, or other damage, injury, claim or loss whatsoever arising out the Applicant's hunting or trapping activities.

12.0 No Agency:

- 12.1 Nothing in the Program is intended to constitute the parties as an agent of the other for any purpose, or to create any relationship of agency, partnership or joint venture.

13.0 Representations and Warranties:

- 13.1 By submitting an Application, the Applicant represents and warranties that:
- (a) The Applicant is eligible pursuant to the Program requirements.
 - (b) With the exception of Landowners and Eligible Trappers that are applying for the same Wild Boar killed on the Landowner's land, neither the Applicant nor any other person has previously applied under the Program for an Incentive Payment for the Eligible Ears or Wild Boar that are the subject of the Applicant's application.
 - (c) It has made full, true and plain disclosure to the Municipality of all facts that are material to its Application.
 - (d) It has the power and authority and all necessary licenses and permits to own and carry on its operations, to make the Application, and to carry out its activities.
 - (e) It will carry out all hunting or trapping activities in a diligent and safe manner, consistent with industry practices and all legal requirements; using qualified employees, contractors and professional advisors.

**Wild Boar at Large Bounty Program
Declaration Form**

Application:

Municipality receiving ears:					
Date ears delivered to above Municipality:					
Number of pairs of Eligible Ears:					
Applicant's Name:					
Applicant's Address and telephone number:					
Amount received or to be received by Applicant:					
Legal Land Description(s) where Eligible Wild Boars were killed and Eligible Ears were collected:	Quarter	Section	Township	Range	Meridian

Declaration of Applicant

1. I _____ of _____ in the province of _____; confirm and declare:
2. I am an Eligible Applicant.
3. I have submitted Eligible ears in the number of pairs of wild boar at large ears indicated in this application to the Municipality above named.
4. I have [check one]
 - a. ___received payment from the Municipality in the amount specified above, or,
 - b. ___been provided with confirmation that I am to receive within 30 days of signing the Application a payment from the Municipality in the amount specified above.
5. I have received a copy of, read and agree to the Program Conditions.
6. The ears that I am submitting come from an animal that:
 - a. Is a wild boar that was found at large when it was killed;
 - b. Was not, to the best of my knowledge, intentionally released;
 - c. Was killed by lawful hunting or trapping, and not slaughter;
 - d. Was killed humanely;
 - e. Was killed at the location(s) that I have indicated above; and
 - f. Was not killed in a manner that contravened any law.
7. I certify that the information given on this Application is true and correct to the best of my knowledge.

Date:

Signature of Applicant

Declaration of Municipality

I _____ of _____ in the province of Alberta

1. Certify that the numbers of pairs of wild boar at large ears indicated in the application were presented for inspection from the Applicant.
2. Certify [check one]
 - a. ___the Applicant received payment in the amount of ____; or,
 - b. ___the Applicant shall receive payment in the amount of ___ within 30 days of signing this Application.
3. Certify that the ears have been destroyed, or marked in a manner sufficient to identify the ears as having been previously submitted under the Program.
4. Certify that the information given on this Application is true and correct to the best of my knowledge.

Date:

Signature on behalf of the Municipality



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Apr				Victor Lake Elders Lodge Meeting							
01-May			C	CPAA Conference	500						447.00
02-May			C	CPAA Conference							447.00
03-May			C	CPAA Conference							447.00
04-May			C	CPAA Conference	500						447.00
10-May	13:00	14:30	M	Council Meeting							262.00
NOTES:				KILOMETER CLAIM			TOTAL				2050.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1000	610.00	NET CLAIM				2050.00
				\$0.17 per km	1000	170.00					
				SUBTOTAL		780.00	TOTAL CLAIM				2830.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		780	AMOUNT DUE (OWING)				\$2,830.00

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Apr	9:00	12:00	M	ASB	30						
01-May	17:00	21:00	C	Travel to CPA conferenceLeduc	400			30	50.00		
02-May	9:00	17:00	C	CPA Conference				30			
03-May	8:00	16:00	C	CPA Conference							
04-May	8:00	16:00	C	CPA Conference till noon 4 hrs travel	400		20				
NOTES:				KILOMETER CLAIM			TOTAL		50.00		
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	830	506.30	NET CLAIM		50.00		
				\$0.17 per km	830	141.10					
				SUBTOTAL		647.40	TOTAL CLAIM			697.40	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		647.4	AMOUNT DUE (OWING)			\$697.40	

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : [REDACTED]

Employee # : [REDACTED]
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
April 25 2022	13:00	15:00	M	Grande Spirit DeBolt Senior Project							262.00
April 26 2022	8:00	15:30	M	Council	120						308.00
April 26 2022	18:00	19:45	M	Grande Yellowhead Public School Division Board of Trustees Community Engagement							262.00
May 1 2022			C	Community Planning Association of Alberta Conference	449					15.00	447.00
May 2 2022			C	Community Planning Association of Alberta Conference						15.00	447.00
May 3 2022			C	Community Planning Association of Alberta Conference						15.00	447.00
May 4 2022			C	Community Planning Association of Alberta Conference	449						447.00
NOTES:				KILOMETER CLAIM			TOTAL			45.00	2620.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1018	620.98	NET CLAIM			45.00	2620.00
				\$0.17 per km	1018	173.06					
				SUBTOTAL		794.04	TOTAL CLAIM				3459.04
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		794.04	AMOUNT DUE (OWING)				\$3,459.04

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Apr	8:00	14:30	M	RCM	76						308.00
30-Apr	8:30	16:00	M	PACE - Strategic Planning	166	x			20.00		308.00
01-May	18:00	22:30		Travel to CPAA	410			x	50.00		
02-May	7:00	17:00	C	CPAA				x	50.00		447.00
03-May	6:30	16:00	C	CPAA							447.00
04-May	7:00	17:00	C	CPAA	410			x	50.00		447.00
NOTES:				KILOMETER CLAIM			TOTAL		170.00		1957.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1062	647.82	NET CLAIM		170.00		1957.00
				\$0.17 per km	1062	180.54					
				SUBTOTAL		828.36	TOTAL CLAIM				2955.36
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		828.36	AMOUNT DUE (OWING)				\$2,955.36

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Bill Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
12-Apr	6:00	20:00	m	council	300		x		x			510.00
13-Apr	8:30	14:30	m	mpc/prc gig								308.00
18-Apr	16:00	19:00	m	cotw grande cache	240				x			262.00
19-Apr	7:00	20:30	m	cotw grande cache	200		x					
20-Apr	16:00	21:00	m	canfor advisory	75							308.00
21-Apr	11:00	15:00	m	joint regional reeves/cao luncheon	75							262.00
26-Apr	6:30	16:00	m	council	300		x					447.00
27-Apr	7:00	15:30	m	asb	300		x					447.00
04-May	18:00	22:30	m	wapiti corridor aer	70							308.00
NOTES:				KILOMETER CLAIM			TOTAL					2852.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.61 per km	1560	951.60	NET CLAIM					2852.00
				\$0.17 per km	1560	265.20						
				SUBTOTAL		1216.80	TOTAL CLAIM					4068.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1216.8	AMOUNT DUE (OWING)					\$4,068.80

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : [REDACTED]

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Apr	7:00	16:00	M	Council Meeting	305						447.00
28-Apr	13:30	15:00	M	GP Regional Archive	64						262.00
05-May	15:30	23:30	M	Tolko West Fraser High Prairie	470						308.00
NOTES:				KILOMETER CLAIM			TOTAL				1017.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	839	511.79	NET CLAIM				1017.00
				\$0.17 per km	839	142.63					
				SUBTOTAL		654.42	TOTAL CLAIM				1671.42
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		654.42	AMOUNT DUE (OWING)				\$1,671.42

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Apr			c	Canadian Hydrogen Convention	450	1			20.00		447.00
26-Apr			c	Canadian Hydrogen Convention						15.00	447.00
27-Apr			c	Canadian Hydrogen Convention						15.00	447.00
28-Apr	6:00	18:00	m	Community Futures West Yellowhead, G	680	1		1	70.00	453.45	447.00
02-May	20:00	22:00	m	GP Tourism Town hall evening mixer	200			1	50.00	150.16	262.00
03-May	9:30	18:00	m	GP Tourism Town hall, Nitehawk, travel	500	1			20.00	188.31	447.00
04-May			c	Fly to Ottawa CF National Conference							447.00
08-May			c	CF National Conf				1	50.00		447.00
NOTES:				KILOMETER CLAIM			TOTAL		210.00	821.92	3391.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1830	1116.30	NET CLAIM		210.00	821.92	3391.00
				\$0.17 per km	1830	311.10					
				SUBTOTAL		1427.40	TOTAL CLAIM			5850.32	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1427.4	AMOUNT DUE (OWING)			\$5,850.32	

Claimant

Date

Approved

Date