

ADOPTED

Minutes of a  
**COMMITTEE OF THE WHOLE MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Grovedale Public Service Building  
 Grovedale, AB on Tuesday, February 15, 2022

**# 1:**  
**CALL TO ORDER**

Deputy Reeve Bill Smith called the meeting to order at 10:00 a.m.

**PRESENT**

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director Community Services	Michelle Honeyman
Director, Corporate Services	Ed Kaemingh
Director Infrastructure & Planning	Roger Autio
Manager Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher

**ABSENT**

Ward 1 Councillor Delorme

**#2:**  
**AGENDA**

MOTION: 22.02.16 Moved by: COUNCILLOR SALLY ROSSON  
That the Tuesday, February 15, 2022 Committee of the Whole agenda be adopted as amended.

- Move Agenda item 6.1 to immediately follow Agenda item 4.1.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

ADOPTED

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#3.1  
COMMITTEE OF THE  
WHOLE MINUTES

MOTION: 22.02.17 Moved by: COUNCILLOR SALLY ROSSON  
That the Minutes of the Committee of the Whole meeting held on Tuesday, January 18, 2022, be adopted as amended.

- Administrative Errors

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

#3.2  
BUSINESS ARISING  
#4  
DELEGATIONS

#### **4.0 DELEGATIONS**

##### **4.1 VALLEYVIEW RCMP**

**Presenter: Staff Sergeant Michael Bourguignon**

VALLEYVIEW RCMP

MOTION: 22.02.18 Moved by: COUNCILLOR DALE SMITH  
That Committee of the Whole accept the presentation from Staff Sergeant Michael Bourguignon of the Valleyview RCMP for information, as presented.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

CLOSED SESSION

##### **6.0 CLOSED SESSION**

MOTION: 22.02.19 Moved by: COUNCILLOR DUANE DIDOW  
That the meeting go to Closed Session, at 10:36 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

##### **6.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY**

ADOPTED

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**OPEN SESSION**

**MOTION: 22.02.20** Moved by: COUNCILLOR DALE SMITH  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 10:52 a.m.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

**EOI**

**5.1 EXPRESSION OF INTEREST**  
**MOTION: 22.02.21** Moved by: REEVE TYLER OLSEN  
That Committee of the Whole accept the process and presentation on the Expression of Interest (EOI) Equipment Criteria for information as presented.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

**GIG COMMUNICATIONS**

**5.2 GREENVIEW INDUSTRIAL GATEWAY INTERNAL COMMS. PLAN**  
**MOTION: 22.02.22** Moved by: COUNCILLOR SALLY ROSSON  
That Committee of the Whole accept the discussion with Administration regarding the internal communication plan moving forward with the Greenview Industrial Gateway.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 11:58 p.m.  
Deputy Reeve Bill Smith exited the meeting at 12:02 p.m.  
Reeve Tyler Olsen reconvened the meeting at 12:40 p.m.

**GREENVIEW NEWSLETTER**

**5.3 GREENVIEW NEWSLETTER**  
**MOTION: 22.02.23** Moved by: COUNCILLOR JENNIFER SCOTT  
That Committee of the Whole accept the presentation on Greenview Newsletter options for information, as presented.  
For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry  
Absent: Deputy Reeve Bill Smith

CARRIED

ADOPTED

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AVETTA

**5.4 AVETTA CONTRACTOR MANAGEMENT SOFTWARE**

MOTION: 22.02.24 Moved by: COUNCILLOR RYAN RATZLAFF

That Committee of the Whole accept the report regarding the recommended contractor management software, Avetta, for information, as presented.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

MOTION: 22.02.25 Moved by: COUNCILLOR SALLY ROSSON

That Committee of the Whole recommend to Council to have Administration bring back more information regarding Contractor Management Software options such as Avetta, Complyworks, and ISN to a future Committee of the Whole.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

HEALTH AND SAFETY  
ORIENTATION

**5.5 HEALTH AND SAFETY ORIENTATION**

MOTION: 22.02.26 Moved by: COUNCILLOR DUANE DIDOW

That Committee of the Whole accept the Health and Safety Orientation for information as presented.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

ACTION LIST

**5.6 ACTION LIST**

MOTION: 22.02.27 Moved by: COUNCILLOR DALE SMITH

That Committee of the Whole accept the Action List, for information, as presented.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

ADOPTED

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CLOSED SESSION

**6.0 CLOSED SESSION**

MOTION: 22.02.28 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:03 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

**6.2 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

OPEN SESSION

**OPEN SESSION**

MOTION: 22.02.29 Moved by: COUNCILLOR DUANE DIDOW

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:30 p.m.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

#7  
ADJOURNMENT

**7.0 ADJOURNMENT**

ADJOURN

MOTION: 22.02.30 Moved by: COUNCILLOR TOM BURTON

That this Committee of the Whole meeting adjourn at 2:40 p.m.

For: Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Rosson, Councillor Smith, Councillor Schlieff, Councillor Didow, Councillor Berry

Absent: Deputy Reeve Bill Smith

CARRIED

*Stacey Wabick*

CHIEF ADMINISTRATIVE OFFICER



CHAIR