



PRIVATE APPROACH APPLICATION

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600

www.mdgreenview.ab.ca

Information Checklist

This application is only considered complete once the following information has been provided to our office. The landowner must complete the requirements on the checklist. All requests submitted on this application will be reviewed and submitted for consideration and/or priority rating.

Checklist:

- ☐ **Non-refundable application fee as per the Fee Schedule Bylaw**
- ☐ **Farmland and residential approach construction fees as per the Fee Schedule Bylaw**
 - New Gravel Approach
 - New Asphalt Approach
 - Relocation/Upgrade Gravel Approach
 - Relocation/Upgrade Asphalt Approach
- ☐ **Completed private approach application**
 - A completed approach application includes entirely filled forms, signatures of registered landowner(s), all applicable fees and any other information deemed necessary to make an informed decision.
- ☐ **Location sketch**
 - Include existing and/or proposed approach locations.

Please submit your application by mail or in person to the above address or by email to:

planning@mdgreenview.ab.ca.

Declaration

I/We hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.

I/We understand that by signing this declaration, I/we give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to an approach application for the purposes of conducting a site inspection in order to evaluate the proposed approach.

NOTE: ALL registered landowners MUST sign the application.

Applicant Signature

Date

Registered Landowner Signature

Date

Applicant Signature

Date

Registered Landowner Signature

Date

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

PRIVATE APPROACH APPLICATION

I/We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fees. A completed application includes entirely filled forms, signatures, location sketch, fees and any other information deemed necessary to make an informed decision.

Landowner Information	
Registered landowner: _____	
Complete mailing address: _____	
Primary phone: _____	Other phone: _____
Email: _____	(By providing an email address, you authorize Planning and Development to contact you via email)

Land Information	
All/Part of _____	LSD/QTR _____ SEC _____ TWP _____ RGE _____ WEST OF _____ M
Registered plan _____	Block _____ Lot _____
Property size _____	Hectares (ha) &/or _____ Acres
Rural address _____	
First approach on quarter? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Approach Information	
<u>Farmland Options</u>	<u>Residential Options</u>
New: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>	New <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>

Reason for Requesting an Approach
*Please continue to next page to provide location sketch.

FOR ADMINISTRATIVE USE:			
Application No.: _____	Development Officer: _____	Ward: _____	
Application Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Construction Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Date reviewed by DO: _____		<input type="checkbox"/> Approved by DO	<input type="checkbox"/> Refused by DO
DO: Related to development permit or subdivision application?		<input type="checkbox"/> Yes <input type="checkbox"/> No	App # _____
DO: Attached aerial map of location showing current and proposed approaches?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
DO: Notified applicant of approval for construction as schedule permits?		<input type="checkbox"/> Yes <input type="checkbox"/> No	

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Indicate the following information on the Location Sketch Plan:

- All proposed and existing approach locations
- Boundaries of the affected parcel including dimensions
- All roads adjacent to the parcel
- All drainage courses
- Location of existing approach(es)
- Location of proposed approach, measured from the closest property corner

The landowner is required to indicate proposed location of the proposed approach by the way of placing flagged stakes at both sides of the intended approach. If required, flagging and stakes can be obtained through the Operations department.

LOCATION OF PROPOSED APPROACH

_____ W _____ M

TWP RD _____

RR

RR

TWP RD _____