



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR AGRICULTURAL SERVICE BOARD MEETING AGENDA

Wednesday, April 27, 2022

9:30 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Agricultural Service Board Meeting minutes held Wednesday, March 23, 2022 to be adopted.	3
	3.2 Business Arising from the Minutes	
	3.3 Action Items	8
#4	DELEGATION	
	4.1 Alberta Invasive Species Council (AISC)	10
#5	BUSINESS	
	5.1 Agricultural Plastics Recycling Program	12
	5.2 Wild Boar Surveillance Campaign	69
	5.3 ASB 2023 Conference Networking – Mix & Mingle	98
	5.4 Provincial ASB Committee Resolution Responses Grading	100
	5.5 Town Weed Control Grants	102
	5.6 Beaver Harvest Program Policy 6132	111
	5.7 Managers Report	115
#6	MEMBERS REPORTS	
	• Chair Warren Wohlgemuth	
	• Vice Chair Shelley Morrison	
	• Deputy Reeve Bill Smith	
	• Councillor Dave Berry	

- Member Richard Brochu
- Member Larry Smith
- Member Mark Pellerin

#7 CORRESPONDENCE

- Alberta Precipitation Accumulations Related to Long Term Normal March 7 – April 5, 2022 120

#8 ADJOURNMENT

Minutes of a
REGULAR AGRICULTURAL SERVICE BOARD
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Wednesday, March 23, 2022

**#1
CALL TO ORDER**

Chair Warren Wohlgemuth called the meeting to order at 9:30 a.m.

PRESENT

A.S.B. Member - Chair	Warren Wohlgemuth
A.S.B. Member – Deputy Reeve	Bill Smith
A.S.B. Member – Councillor	Dave Berry
A.S.B. Member	Larry Smith
A.S.B. Member	Richard Brochu
Reeve	Tyler Olsen

ATTENDING

Manager, Agriculture Services	Sheila Kaus
Problem Wildlife Officer	Ben Brochu
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Denise Baranowski
Councillor	Tom Burton
Councillor	Ryan Ratzlaff
Councillor	Dale Smith
Councillor	Jennifer Scott (Virtual)
Councillor	Sally Rosson (Virtual)
Executive Assistant, CAO	Wendy Holscher

ABSENT

A.S.B. Member – Vice Chair	Shelley Morrison
A.S.B. Member	Mark Pellerin

**#2
AGENDA**

MOTION: 22.03.40. Moved by: MEMBER LARRY SMITH
That the Agricultural Service Board adopt the March 23, 2022, Regular Agricultural Service Board Meeting Agenda as presented.

CARRIED

**#3.1
REGULAR
AGRICULTURAL
SERVICE BOARD
MEETING MINUTES**

MOTION: 22.03.41. Moved by: DEPUTY REEVE BILL SMITH
That the Agricultural Service Board adopt the minutes of the Regular Agricultural Service Board Meeting held on Wednesday, February 23, 2022, as presented.

CARRIED

**#3.2
BUSINESS ARISING
FROM MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

#3.3
ACTION ITEMS

3.3 ACTION ITEMS

MOTION: 22.03.42. Moved by: MEMBER RICHARD BROCHU
That the Agricultural Service Board accept the Action Items, as presented.
CARRIED

#5
BUSINESS

5.0 BUSINESS

5.1 POLICY 6306 – WOLF HARVEST INCENTIVE PROGRAM

WOLF HARVEST
INCENTIVE
PROGRAM

MOTION: 22.03.43. Moved by: REEVE TYLER OLSEN
That the Agricultural Service Board recommend the Policy Review Committee approve the revisions to Policy 6306 – Wolf Harvest Incentive Program, with the following changes;

- Item 6 replace “Entire wolf carcasses” with “Wolf carcasses”
- Item 6a remove
- Item 6c remove
- Item 6e remove “(mailed via Canada Post to participant)”
- Item 7f replace “shall be performed” to “maybe performed”

CARRIED

#4.0
DELEGATION

4.0 DELEGATIONS

4.1 SMOKY HEMP DECORTICATION LTD.

SMOKY HEMP
DECORTICATION
LTD. DELEGATION
PRESENTATION

MOTION: 22.03.44. Moved by: MEMBER RICHARD BROCHU
That the Agricultural Service Board accept the Smoky Hemp Decortication presentation for information, as presented.

CARRIED

Chair Warren Wohlgemuth recessed the meeting at 11:30 a.m.

Chair Warren Wohlgemuth reconvened the meeting at 11:37 a.m.

5.2 PEACE REGION AGRICULTURAL SERVICE BOARD CHAIRS MEETING

PEACE REGION
AGRICULTURAL
SERVICE BOARD
CHAIRS MEETING –
MAIN TOPIC

MOTION: 22.03.45. Moved by: MEMBER LARRY SMITH
That the Agricultural Service Board approve broadening scope of practice for vet technicians as the main topic for the Peace Region Agricultural Service Board Chairs Meeting, April 4th, 2022, Rycroft, Alberta.

CARRIED

PEACE REGION
AGRICULTURAL
SERVICE BOARD
CHAIRS MEETING –
ADDITIONAL
TOPICS

MOTION: 22.03.46. Moved by: DEPUTY REEVE BILL SMITH

That the Agricultural Service Board approve grizzly bear predation and farm saved seed, in this priority sequence, as additional topics for the Peace Region Agricultural Service Board Chairs Meeting, April 4th, 2022, Rycroft, Alberta.

CARRIED

FARM SAVED SEED

MOTION: 22.03.47. Moved by: COUNCILLOR DAVE BERRY

That the Agricultural Service Board direct Administration to develop a report on the current status of farm saved seed for the ASB May 24th, 2022 meeting as information.

CARRIED

5.3 POLICY 6322 – GREENVIEW VEGETATION MANAGEMENT

POLICY 6322 –
GREENVIEW
VEGETATION
MANAGEMENT

MOTION: 22.03.48. Moved by: MEMBER RICHARD BROCHU

That the Agricultural Service Board recommend Policy 6322 – Greenview Vegetative Management to the Policy Review Committee, with the following changes;

- Item 3.1 replace “private and public lands, Greenview roadsides, and lands” to “all land within Greenview”.
- Item 7.1B replace “R.S.A. 2008” to “R.S.A. 2010”

CARRIED

RESCIND MOTION
22.03.48

MOTION: 22.03.49. Moved by: MEMBER RICHARD BROCHU

That the Agricultural Service Board rescind motion 22.03.48

CARRIED

5.4 MANAGER’S REPORT

MANAGER’S
REPORT

MOTION: 22.03.50. Moved by: COUNCILLOR DAVE BERRY

That the Agricultural Service Board accept the Managers’ report, as presented.

CARRIED

#6
MEMBERS’
BUSINESS &
REPORTS

6.0 MEMBERS’ BUSINESS & REPORTS

ASB MEMBERS
REPORTS

CHAIR WARREN WOHLGEMUTH updated the Agriculture Service Board on his recent activities, which include;

- Attended Peace Country Classic Agri Show

VICE CHAIR SHELLEY MORRISON updated the Agriculture Service Board on her recent activities, which include;

- No report

DEPUTY REEVE BILL SMITH updated the Agriculture Service Board on his recent activities, which include;

- No report

COUNCILLOR DAVE BERRY updated the Agriculture Service Board on his recent activities, which include;

- Attended Peace Country Classic Agri Show

MEMBER RICHARD BROCHU updated the Agriculture Service Board on his recent activities, which include;

- Attended session Making the Best of Forage
- Attended PCBFA annual general meeting

MEMBER LARRY SMITH updated the Agriculture Service Board on his recent activities, which include;

- No report

MEMBER MARK PELLERIN updated the Agriculture Service Board on his recent activities, which include;

- No report

**MEMBERS
BUSINESS AND
REPORTS**

MOTION: 22.03.51. Moved by: **MEMBER RICHARD BROCHU**
That the Agricultural Service Board accept the Members reports as information.
CARRIED

**#7
CORRESPONDENCE**

7.0 CORRESPONDENCE

**ASB
CORRESPONDENCE**

MOTION: 22.03.52. Moved by: **MEMBER LARRY SMITH**
That the Agricultural Service Board accept the correspondence as information.
CARRIED

#8
CLOSED SESSION

8.0 CLOSED SESSION

CLOSED SESSION

MOTION: 22.03.53. Moved by: MEMBER LARRY SMITH
That the meeting go to Closed Session, at 12:47 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

8.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS (FOIP, SECTION 21)

OPEN SESSION

MOTION: 22.03.54. Moved by: DEPUTY REEVE BILL SMITH
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:04 p.m.

CARRIED

WILD BOAR
SURVEILLANCE
PROGRAM

MOTION: 22.03.55. Moved by: REEVE TYLER OLSEN
That the Agriculture Service Board authorize administration to explore partnerships with Woodlands County, Yellowhead County, Alberta Environment and Parks, and Alberta Agricultural Forestry and Rural Economic Development in implementing an intermunicipal wild boar surveillance program and present at future Agricultural Service Board meeting.

CARRIED

#9
ADJOURNMENT

9.0 ADJOURNMENT

ASB
ADJOURNMENT

MOTION: 22.03.56. Moved by: MEMBER RICHARD BROCHU
That this Agricultural Service Board meeting adjourn at 1:09 p.m.

CARRIED

MANAGER, AGRICULTURE SERVICES

ASB CHAIR

3.3 Action Items - Agricultural Service Board Motions

No.	Motion	Assigned to	Status
MOTION: 21.06.66 June 23, 2021	Moved by: MEMBER MARK PELLERIN that the Agricultural Service Board direct administration to produce a document assisting interested producers with having commodity and livestock check off dollars returned to the producer.	Sheila Kaus, Agricultural Services Manager	In Progress
MOTION: 21.08.76 August 25, 2021	Moved by: MEMBER LARRY SMITH that the Agricultural Service Board authorize Administration to develop options to publicly highlight the past, present and future Greenview Farm Family Award recipients with the following revision: Change 1995 recipient to Larry & Donna Noullett.	Communications and Agricultural Services	2023 Capital Item
MOTION: 21.10.112 October 27, 2021	Moved by: COUNCILLOR DAVE BERRY that the Agricultural Service Board recommend that Administration draft an agreement template that landowners can use to develop their own agreement pertaining to rental or access of their land.	Kristin King, Agricultural Services Supervisor	In Progress
MOTION: 21.11.131 November 24, 2021	Moved by: MEMBER MARK PELLERIN that the Agricultural Service Board direct Administration to gather information on AgriStability accessibility issues and report back to the board.	Sheila Kaus. Agricultural Services Manager	In Progress
MOTION: 21.12.143 December 13, 2021	Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board recommend to Council to postpone the Agricultural Plastics Recycle capital purchase project for 2022 and to be considered for 2023.	Sheila Kaus. Agricultural Services Manager	2023
MOTION: 22.02.04 February 10, 2022	Moved by: COUNCILLOR DAVE BERRY that the Agricultural Service Board direct Administration to draft a resolution for the Peace Region to investigate a central location for the Provincial ASB Conference.	Sheila Kaus. Agricultural Services Manager	In Progress
MOTION: 22.02.05 February 10, 2022	Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board direct Administration to draft a presentation regarding a mix and mingle option for the 2023 Provincial ASB Conference with funding requirements and location options.	Sheila Kaus. Agricultural Services Manager	Complete – In Agenda Package
MOTION: 22.02.23 February 23, 2022	Moved by: COUNCILLOR DAVE BERRY that the Agricultural Service Board recommend Council approve the increase to the 2022 – 2024 Satellite Rental Agent Contract from \$2,000.00 to \$2,500.00, to compensate for the increase in oversight and documentation of the rental program, with the following changes; <ul style="list-style-type: none"> - Remove Bill Smith from Grovedale contract. - Remove item 8 regarding snow removal from both contracts. - Change item 9 from \$2,500.00 to \$200.00 per implement with a minimum of \$2,500.00 per year for both contracts. - Change item 14 to “cleaning charges being in line with the current Greenview Schedule of Fees” for both contracts. 	Sheila Kaus, Agricultural Services Manager	Delayed – Insurance Concerns

MD of Greenview
April 27, 2022

3.3 Action Items - Agricultural Service Board Motions

MOTION: 22.02.24 February 23, 2022	Moved by: MEMBER LARRY SMITH that the Agricultural Service Board recommend Administration investigate the purchase of sheds for the satellite rental yards for potential inclusion in the 2023 Capital Budget.	Sheila Kaus, Agricultural Services Manager	2023 Capital Budget
MOTION: 22.02.29 February 23, 2022	Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board authorize Administration to streamline reporting for funding grants to bring in line with current Greenview reporting procedures.	Sheila Kaus, Agricultural Services Manager	In Progress
MOTION: 22.02.31 February 23, 2022	Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board authorize Administration to provide a copy of the Farmers' Advocate Office publication; "What Are Important Considerations When Drawing Up a Land Rental Agreement?" to individuals requesting the information.	Kristin King, Agricultural Services Supervisor	In Progress
MOTION: 22.03.43. March 23, 2022	Moved by: REEVE TYLER OLSEN that the Agricultural Service Board recommend the Policy Review Committee approve the revisions to Policy 6306 – Wolf Harvest Incentive Program, with the following changes; <ul style="list-style-type: none"> - Item 6 replace "Entire wolf carcasses" with "Wolf carcasses" - Item 6a remove - Item 6c remove - Item 6e remove "(mailed via Canada Post to participant)" - Item 7f replace "shall be performed" to "maybe performed" 	Sheila Kaus, Agricultural Services Manager	PRC April 13, 2022
MOTION: 22.03.45. March 23, 2022	Moved by: MEMBER LARRY SMITH that the Agricultural Service Board approve broadening scope of practice for vet technicians as the main topic for the Peace Region Agricultural Service Board Chairs Meeting, April 4th, 2022, Rycroft, Alberta.	Sheila Kaus, Agricultural Services Manager	Complete
MOTION: 22.03.46. March 23, 2022	Moved by: DEPUTY REEVE BILL SMITH that the Agricultural Service Board approve grizzly bear predation and farm saved seed, in this priority sequence, as additional topics for the Peace Region Agricultural Service Board Chairs Meeting, April 4th, 2022, Rycroft, Alberta.	Sheila Kaus, Agricultural Services Manager	Complete
MOTION: 22.03.47. March 23, 2022	Moved by: COUNCILLOR DAVE BERRY that the Agricultural Service Board direct Administration to develop a report on the current status of farm saved seed for the ASB May 24th, 2022 meeting as information.	Kristin King, Agricultural Services Supervisor	In Progress



REQUEST FOR DECISION

SUBJECT:	Alberta Invasive Species Council (AISC)		
SUBMISSION TO:	AGRICULTURAL SERVICES BOARD	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 27, 2022	CAO:	MANAGER:
DEPARTMENT:	AGRICULTURE	DIR:	PRESENTER:
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board accept the Alberta Invasive Species Council presentation for information, as presented.

BACKGROUND/PROPOSAL:

Executive Director, Megan Evans will be updating the Agricultural Service Board virtually on the key aspects of their organization as well as programs they have planned for this year.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Agricultural Service Board accepting the recommended motion is that the board will be aware of what Alberta Invasive Species Council has been working on as well as events and information for 2022.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board has the alternative to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT:	Agricultural Plastics Recycling Program		
SUBMISSION TO:	AGRICULTURAL SERVICES BOARD	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 27, 2022	CAO:	MANAGER: SK
DEPARTMENT:	AGRICULTURE	GM:	PRESENTER: SK
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION 1: The Agricultural Service Board recommends Council enter into the Cleanfarms Grain Bag and Twine program contract to establish the Greenview Agricultural Plastics Recycling Program- Grain Bags and Twine for Greenview producers.

MOTION 2: The Agricultural Service Board recommends Council accept the donation from Cleanfarms of two silage wrap/bale wrap compactors to facilitate the development of the Greenview Agricultural Plastics Recycling Program- silage/bale wrap for Greenview producers.

BACKGROUND/PROPOSAL:

On March 16th, Agricultural Services and Environmental Services participated in a presentation from CleanFarms regarding moving forward with an Agricultural Plastics Recycling program. Through this presentation, CleanFarms offered to donate two silage wrap/balewrap compactors for use in Greenview at an estimated value of \$7,000.00. The donation contract for these two implements requires signing prior to moving forward.

Twine collection bags have been received and are being utilized at Greenview transfer sites. To formalize this, the CleanFarms program contract requires signing. Expansion of recycling efforts to collection of grain bags is in progress, with potential launch in the fall of 2022. Administration included funding for labour to facilitate the program in the 2022 budget.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of the Agricultural Service Board recommending Council enter into the Cleanfarms Grain Bag and Twine program contract and accepting the donation of silage/bale wrap compactors is the formal establishment of the Greenview Agricultural Plastics Recycling Program for Greenview producers.

DISADVANTAGES OF THE RECOMMENDED ACTION:

The disadvantage to the recommended motion is that Greenview must accept all liability as part of the donation of the compactors.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost:

Capital	2022	2023
capital 1- trailer	\$0.00	\$8,000.00
capital 2- trailer	\$0.00	\$8,000.00
capital 3- bale picker	\$0.00	\$35,000.00
Total	\$0.00	\$51,000.00

Operational	2022	2023
insurance costs	\$300.00	\$300.00

This is an estimate, actual may be +/- listed value.

STAFFING IMPLICATION:

A 0.25 FTE increase to the current rental coordinator position was budgeted for 2022 to facilitate the Greenview Agricultural Plastics Recycling Program and is anticipated to capture all potential staffing increases.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will carry the recommendation of the Board to Council, taking direction from Council's decision.

ATTACHMENT(S):

- Cleanfarms 2022 Program in Alberta
- Grain Bag & Twin Recycling Generic
- Collection Site Example Content Newsletter
- Alberta Ag Plastic Pilot Agreement
- Donation & Release of Liability Agreement



2022 Ag-Waste Recycling/Safe Disposal Programs in Alberta

February 2022

Since 2010: Industry led, industry funded stewardship

Cleanfarms

- Canadian non-profit industry stewardship organization **committed** to environmental responsibility through proper management of inorganic agricultural waste

~80 members

- Pesticide, fertilizer, seed, animal health medication, ag plastics industries



Cleanfarms: Canada-wide Program History



pesticide containers



pesticide bags (east)



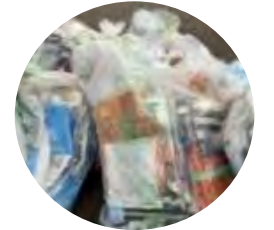
bulk pesticide containers



bulk fertilizer containers



grain bag and twine pilot (AB)



seed, pesticide, & inoculant bag pilots (west)

cleanfarms



old & obsolete pesticides



obsolete animal health medication



fertilizer containers



seed bags (east)



grain bags (SK)



fertilizer bulk bags (QC)



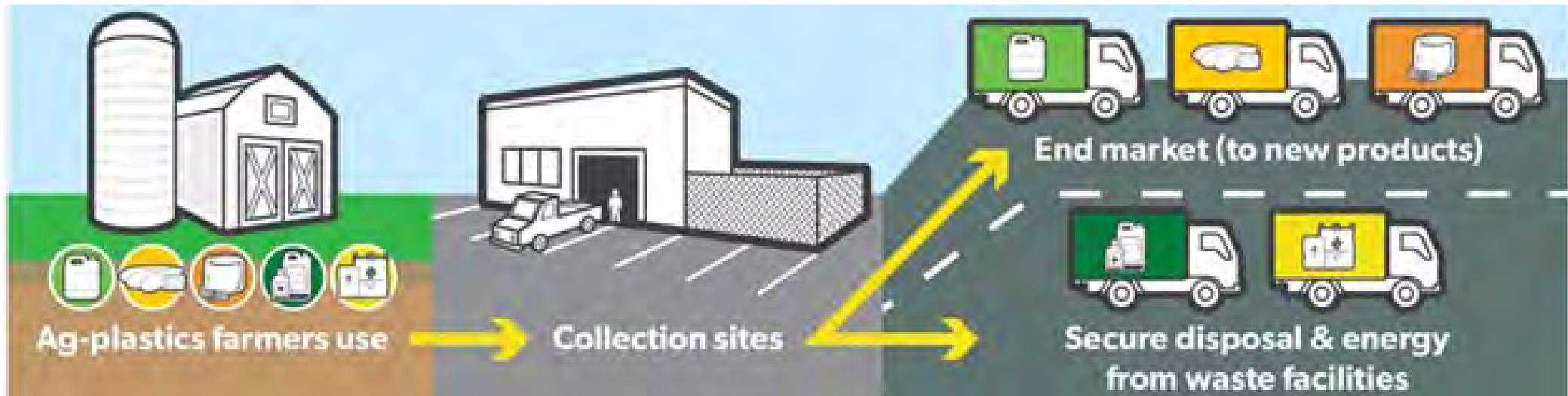
bale wrap, silage film, & twine pilots (east & west)

1989 1998 2006 2009 2010 2013 2015 2016 2018 2019 2020 2021

Our Vision:

Cleanfarms contributes to a healthier environment and a sustainable future by recovering and recycling agricultural and related industry plastics, packaging and products.

Approach:



Alberta: Six Collection Programs

3 Permanent | 3 Pilots

Permanent Programs



Up to 23L Pesticide & Fertilizer Containers



Above 23L Pesticide & Fertilizer Containers



Unwanted Pesticides & Old Livestock/Equine Medication

Pilot Programs



Grain Bags & Twine (GoA - AAFRED)



Seed, Pesticide, & Inoculant Bags (Industry-funded)



Bale and Silage Film (CASPP)

Permanent Programs in Alberta



Up to 23L Pesticide & Fertilizer Containers – **Return to Municipal & Retail**

- Phasing out a portion of the municipal locations each year from lowest-volume to highest-volume over three years
- Blended collection logistics for the duration of the transition
- May-October collections



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs



Up to 23L Pesticide & Fertilizer Containers – **Background Information**

- Collection of <23L containers still occurs at municipal landfill and waste transfer stations in 2/10 provinces – AB & MB
 - All other provinces use Return-to-Retail model
- In September 2021, Cleanfarms staff took a recommendation to the Board of Directors that the jug collection program in AB & MB should be transitioned to a return-to-retail model
 - The recommendation was passed



Up to 23L Pesticide & Fertilizer Containers – **3-year Transition Plan**

- Close municipal sites in order of volume collected:
 - Zero volume sites – close early 2022
 - Lowest volume sites – close by Dec 31, 2022
 - Medium volume sites – close by Dec 31, 2023
 - Largest volume sites – close by Dec 31, 2024
- A coordinated effort will ensure that, as municipal locations are closed, retailers in the affected areas are willing to accept containers to ensure the continued support and participation of growers.



Above 23L Pesticide & Fertilizer Containers – **Return to Retail**

- Non-deposit bulk containers
- 2020 AB Collection – 20,413 drums/totes
- 2021 AB Collection – 20,655 drums/totes



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs



Unwanted Pesticide & Livestock Medication – **Return to Retail**

- Fall 2022 – North of Red Deer and Peace Region Collection



Click [here](#) for information on:

- Preparation Instructions
- Finding a Collection Site
- What's In & What's Out
- FAQs

Pilot Programs in Alberta

Alberta Ag-Plastic. *Recycle It!* Program



Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating a \$1M pilot program to collect agricultural grain bags and twine for recycling.

Collections currently set to end August 31, 2023.

Program details: AlbertaAgPlastic.ca



The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

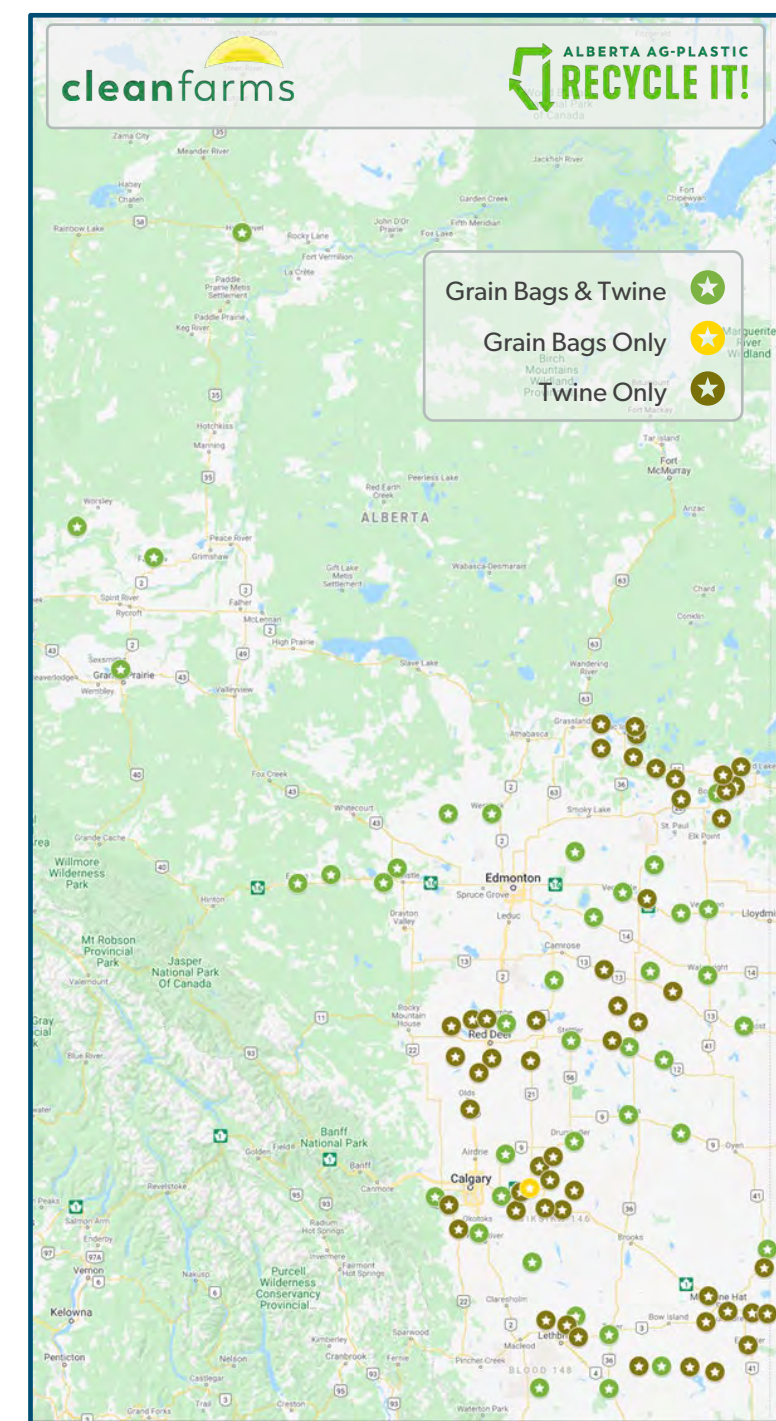
2019 Waste Characterization: Agricultural Plastic in Alberta

Plastic Type	2019 Estimated Total Annual Generation (tonnes) (rounded)	
	Minimum	Maximum
Bale Wrap	900	1,400
Grain Bags	1,480	2,500
Greenhouse Film	70	170
Silage Plastic	1,800	2,600
PP Twine	1,320	3,000
Net Wrap	400	560
Polypropylene Totes	520	600
Pesticide Containers	550	550
Sanitation Containers	4	4
Total Plastic Ag Waste	7,044	11,384

Grain Bags and Twine



- Extending pilot collection term
 - April 1, 2022 to August 31, 2023
- 33 Collection Partners [As of Dec 31, 2021]
 - 90 Collection sites
 - Grain bags only 1
 - Twine only 38
 - Grain bags & twine 51
- Adding twine collection sites to fill geographic gaps



Provincial Grain Bag and Twine Collection Totals (2019-10-01 - 2021-12-31)

Legacy Material ¹ (kg)		Pilot Collection (kg)	
Grain Bags	Twine	Grain Bags	Twine
309,714	37,943	1,336,566	173,508

Total Grain Bags

1,646,280

Total Twine

211,451

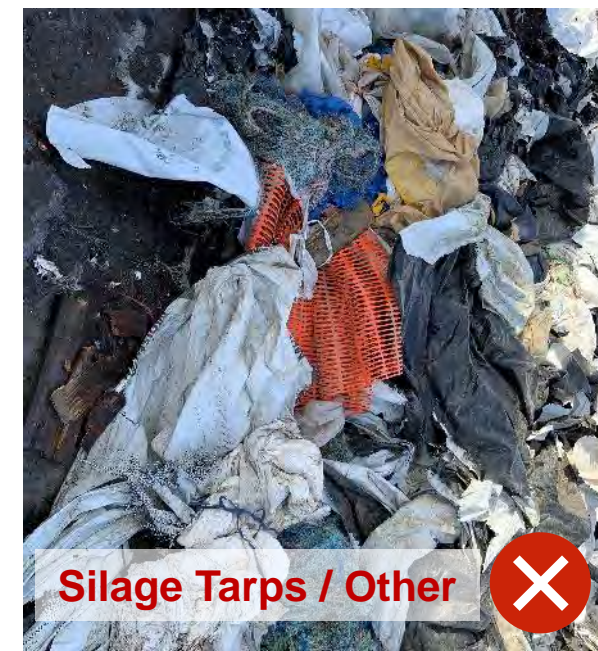
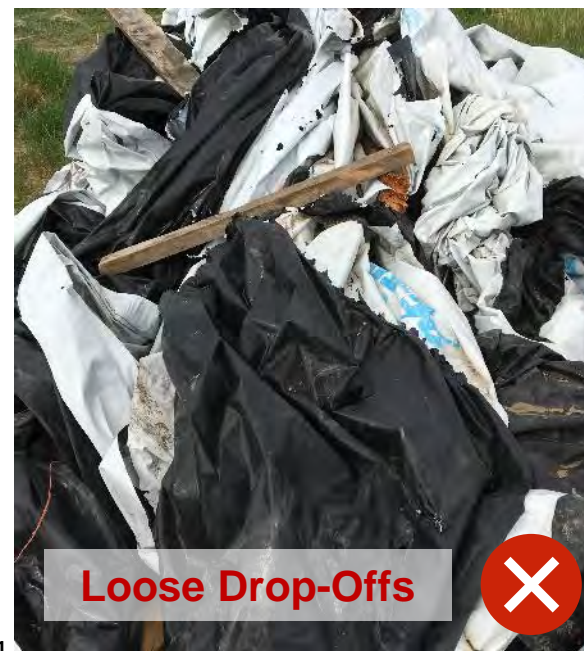
1. 'Legacy material' is defined as grain bags and/or twine that were collected and stored onsite by a collection site prior to signing a collection site agreement.

Grain Bags: Prepare it Properly

MUST BE:

- Free of excessive debris (mud, ice, grain)
- Tightly rolled with a mechanical grain bag roller
- Secured with twine (use as much as you would when baling hay)

- Hand-rolled bags or bags rolled with the extractor are loose and light, which make it difficult to handle/load efficiently for transport to a recycler; while silage tarps and other plastic are not currently recyclable under the pilot and contaminate the rest of the load.



Grain Bags: Prepare it Properly



Grain Bags: Prepare it Properly





An Alberta recycling facility where...



Grain bags are shredded and screened before washing...



Then melted in an extruder to create plastic pellets...



That are ready for manufacturing into new ag-film products.

Photos courtesy of PolyAg Recycling

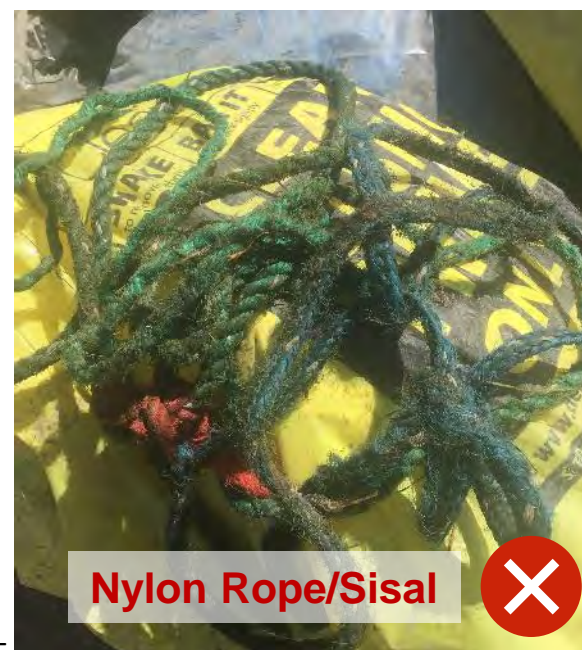
Twine: Prepare it Properly

Collection bags available free of charge from collection sites and some municipalities

MUST BE:

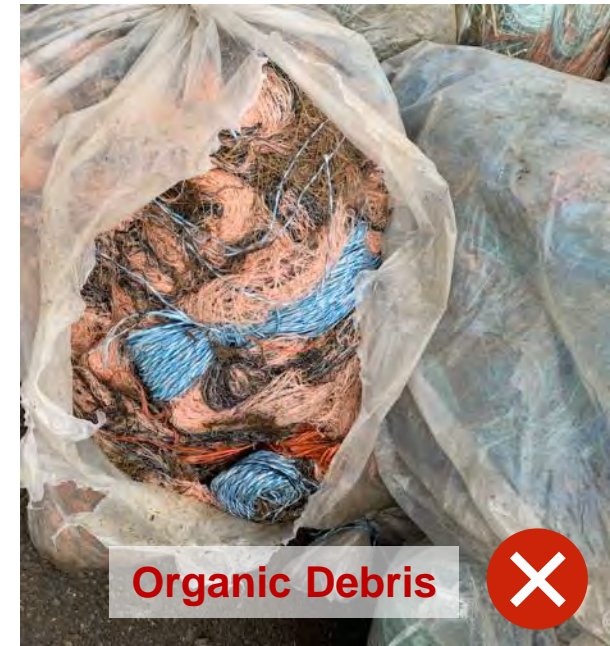
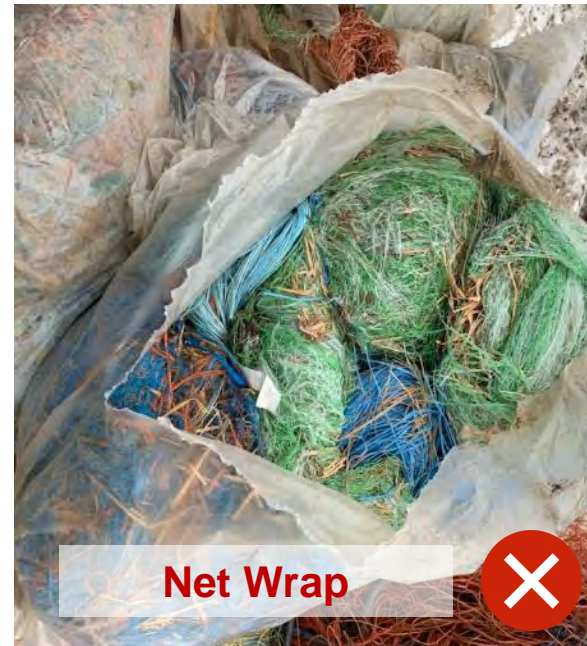
- Free of excessive debris (mud, ice, straw)
- Place in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or zip-tie. Store out of direct sunlight.

- There are currently no recycling markets for net wrap. Any bag containing net wrap, other rope/plastic, and organic matter, contaminates the bag of twine making the whole bag unrecyclable. The collection bag must only contain polypropylene twine.



Twine: Prepare it Properly

Collection bags available free of charge from collection sites and some municipalities



Industry Pilot: Seed, Pesticide, & Inoculant (SPI) Bags



SPI Pilot – Return to Retail

- 2022 - available to all retailers/seed dealers in AB
- May-October collections
- Click [here](#) for more information



[Click here to watch SPI participation video](#)

CASPP Pilot: AB Bale Wrap and Silage Film Collection



Where:

Why:

How:

Lethbridge County + 2022 Expand to other areas of AB

- Test manual baling systems for material consolidation
- (a) Municipal transfer stations for public use
 - (b) Mobile baling systems available for public use
 - (c) On-farm baling – compactors delivered to select farms

Click [here](#) for more information

Partners:



Agriculture et
Agroalimentaire Canada

Agriculture and
Agri-Food Canada

This project is funded in part by the Government of Canada through Agriculture and Agri-Food Canada's Canadian Agricultural Strategic Priorities Program (CASPP), a \$50.3 million, five-year investment to help the agricultural sector adapt and remain competitive.



CASPP Pilot: AB Bale Wrap and Silage Film Collection



Partners:



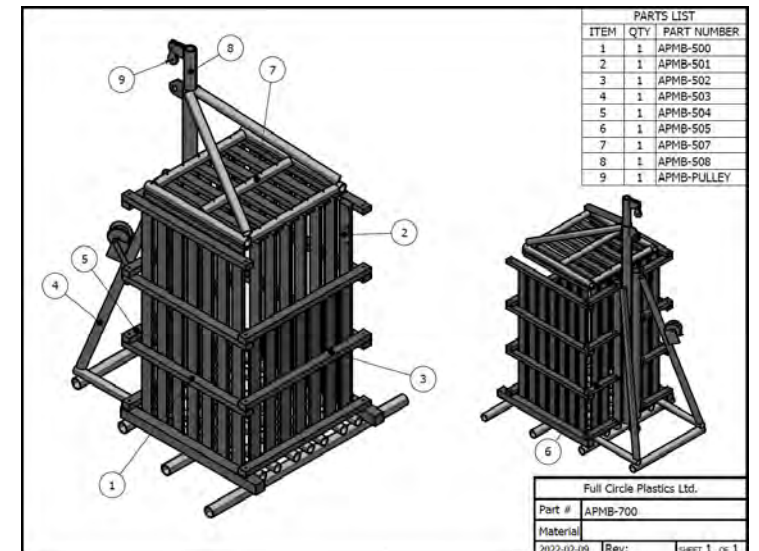
Design and manufacturing of baling systems using drill stem pipe and recycled chem jug/paint container dimensional lumber.

DBS ENVIRONMENTAL

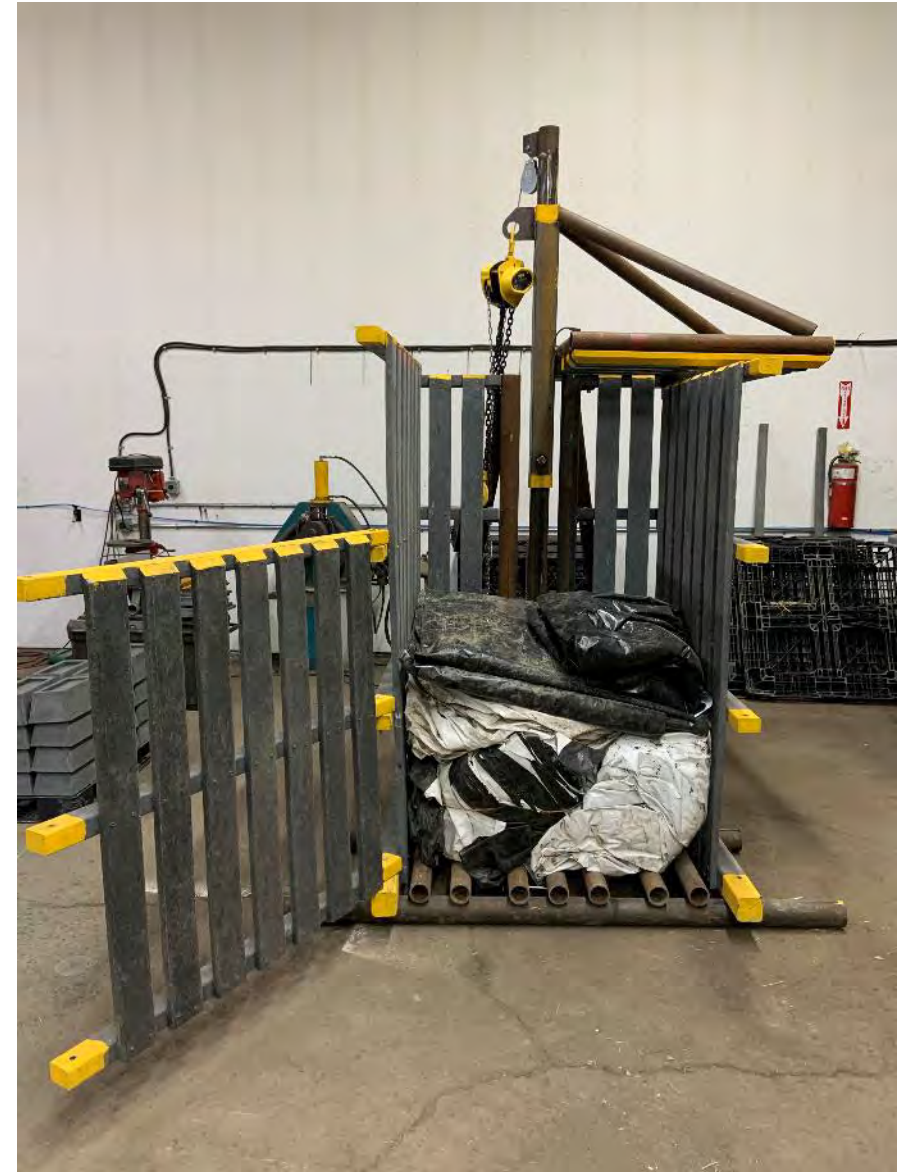
Transport/consolidation

Design plans available free to anyone who would like to build their own.

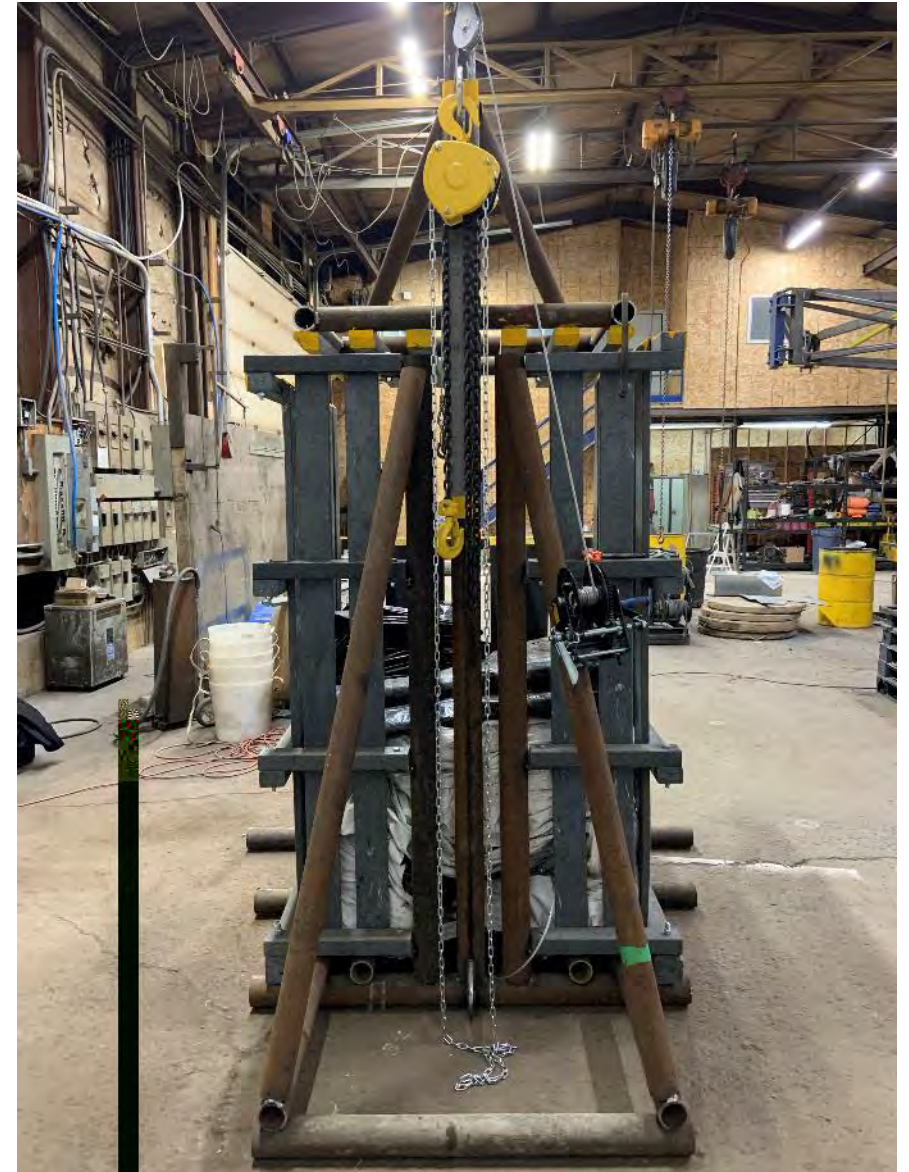
[Click to watch compactor 'how to' video](#)



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film



CASPP Pilot: AB Bale Wrap and Silage Film

- A 15-yard roll-off bin of hand rolled silage plastic
- When folded instead of rolled and compressed with the manual baler
 - 42" x 42" x 31" bale
 - 566 lbs





Questions

Davin Johnson – Alberta Program Advisor
403.942.6012 | johnsond@cleanfarms.ca
cleanfarms.ca |   @cleanfarms

Grain Bag Recycling

3 steps to ensure your used grain bags can be accepted and recycled:

Please contact your local 'Alberta Ag-Plastic. Recycle It!' pilot collection site to confirm that it collects grain bags and/or twine, its hours of operation and if assistance is available.



1 Shake

- Please shake off as much organic material (spoilage, dirt, etc.) as possible*



2 Roll

- Must be rolled and tied with twine
- Rollers and compactors are available at some Alberta collection sites
- Contact your local collection site in advance to confirm



3 Return

- Bring grain bags that are rolled and tied securely to your local pilot collection site
- Visit AlbertaAgPlastics.ca to find your nearest collection site

*Excessively dirty or loose/unrolled bags may be rejected, subject to a landfill tipping fee or to additional charges at drop off.

For more information: 403-942-6012 cleanfarms.ca



The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Twine Recycling

3 steps to ensure your used twine can be accepted and recycled:

Please contact your local 'Alberta Ag-Plastic. *Recycle It!*' pilot collection site to confirm that it collects grain bags and/or twine, its hours of operation and if assistance is available.



1 Shake

- Remove as much debris, snow or ice as possible*
- Do not include net wrap



2 Bag

- Obtain Cleanfarms recycling bag from collection site
- Place loose twine in a Cleanfarms recycling bag
- Poke small holes in bag at the bottom to drain water
- Secure bag tightly closed with twine or zip tie



3 Return

- Return to your local pilot collection site

*Excessively dirty twine, especially if knotted, may be rejected, subject to a landfill tipping fee or additional charges at drop off.

For more information: 403-942-6012 cleanfarms.ca



The pilot project is led by the multi-stakeholder Agricultural Plastics Recycling Group; funds were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 1

Grain bag and twine recycling now available

Properly rolled and secured grain bags and bagged twine can be dropped off, free of charge, at <additional details>. Please call ahead <to schedule an appointment for drop-off> or <for site conditions and if any assistance is required to unload>.

<Sites to insert equipment available or special instructions here>

Note that grain bags and twine must be prepared properly prior to drop off. This will ensure a smooth drop off process which maximizes the recyclability of the material. Non-program material or material not prepared properly could be subject to additional fees.

Grain bags should be rolled tightly with a mechanical grain bag roller and secured with twine.

Clean plastic twine should be loosely placed in collection bags. Collection bags for recycling twine are available at <insert site location>. Please ensure there are no other materials, including netwrap, rope, or sisal twine in the collection bag, or the whole bag is un-recyclable.

Visit AlbertaAgPlastics.ca or <insert contact details (site manager, ag fieldman, etc.)>. to learn more about how to properly prepare your grain bags and twine for recycling and more news about this program.

About this program:

This initiative is part of the [Alberta Ag-Plastic. Recycle it!](#) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 2

Recycling grain bags and twine just got easier through the Alberta Ag-Plastic. *Recycle it!* program

Grain bag and twine recycling <is now/will be> available as part of a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Rolled grain bags and bagged twine can be dropped off, free of charge, at <insert site location>. Please call ahead ahead <to schedule an appointment for drop-off> or <for site conditions and if any assistance is required to unload>.

<Sites to insert equipment available or special instructions here>

Grain bags should be rolled tightly with a mechanical grain bag roller and secured with twine. Please ensure twine is clean, dry, and loosely placed in collection bags. Collection bags for recycling twine are available at <insert site location>. This helps to maximize the recyclability of the material.

Non-program materials such as netwrap, silage plastic, and bale wrap, or program material that are not prepared properly could be subject to additional fees. To find out how to prepare your materials, visit [AlbertaAgPlastics.ca](https://albertaagplastics.ca) or call <insert contact details (site manager, ag fieldman, etc.)>.

Thank you for helping Alberta build an agricultural plastics recycling program that helps keep our communities clean.

About this program:

This initiative is part of the [Alberta Ag-Plastic. *Recycle it!*](https://albertaagplastics.ca) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 3

Recycle your Twine and Grain Bags at the <insert location>

As of <insert date>, twine and grain bags can be recycled at the <insert location> under a three-year pilot program which is funded by the Government of Alberta. Go to <insert webpage> for details on location, hours of operation and contact information.

The pilot program is operated by Cleanfarms and is available free of charge to all Albertans. Be sure to reference the following instructions prior to dropping off your grain bags and twine for recycling to avoid rejection or tipping fees.

Grain Bag Recycling

1. **Shake** – Remove debris; grain bags need to be as clean as possible with care to remove as much organic material (spoilage, dirt, etc.) before or during rolling. Excessively dirty or loose/unrolled bags may be rejected or subject to a landfill tipping fee or additional charges at drop off.
2. **Roll** – Prepare grain bags by tightly rolling with a mechanical grain bag roller or baler, and then securing tightly with twine. Please contact <insert contact> to use the county grain bag roller.
3. **Return** – Please contact <insert contact> prior to dropping off material if unloading assistance is required and if you are unsure if you have prepared it properly.

Twine Recycling

1. **Shake** – Remove as much debris, snow, or ice as possible. *Excessively dirty twine may be rejected or subject to a landfill tipping fee or additional charges at drop off.*
2. **Bag** – Place loose twine in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or a zip tie. Please do not knot the twine. Twine collection bags made from 90% PCR content with perforated holes in the bottom are available at no cost to producers and can be obtained from <insert location/contact>. Contact <insert contact> for availability.
3. **Return** – Return to <insert location>. Please call <insert contact> before dropping off material to confirm hours of operation or if assistance is required.

Check out the [Frequently Asked Questions](#) for more information.

About this program:

This initiative is part of the [Alberta Ag-Plastic. Recycle it!](#) program, a three-year pilot aimed at establishing an environmentally sustainable program to recycle agricultural plastics.

Cleanfarms, in partnership with the multi-stakeholder Agricultural Plastics Recycling Group (APRG), is operating the program, while funds for the project were granted by the Government of Alberta and are administered by Alberta Beef Producers.

Content for Collection Site Newsletters and Social Media

Example Newsletter/Website Notification 4

Recycle your Twine and Grain Bag at the <insert location>

Earlier this year, the <County/MD> began accepting twine and grain bags for recycling at the <insert location>, as part of a provincial Alberta Ag-Plastics. *Recycle It!* Pilot Program which runs through 2022.

If you have grain bags and twine to drop off for recycling, we ask that you follow the steps below to ensure your bags and twine can be accepted.

Grain Bag Recycling

4. **Shake** – Remove debris; grain bags need to be as clean as possible with care to remove as much organic material (spoilage, dirt, etc.) before or during rolling. Excessively dirty or loose/unrolled bags may be rejected or subject to a landfill tipping fee or additional charges at drop off.
5. **Roll** – Prepare grain bags by tightly rolling with a mechanical grain bag roller or baler, and then securing tightly with twine. Please contact <insert contact> to use the county grain bag roller.
6. **Return** – Please contact <insert contact> prior to dropping off material if unloading assistance is required and if you are unsure if you have prepared it properly.

Twine Recycling

4. **Shake** – Remove as much debris, snow, or ice as possible. *Excessively dirty twine may be rejected or subject to a landfill tipping fee or additional charges at drop off.*
5. **Bag** – Place loose twine in a clear collection bag, poke holes in the bottom to drain moisture, and secure bag closed with twine or a zip tie. Please do not knot the twine. Twine collection bags made from 90% PCR content with perforated holes in the bottom are available at no cost to producers and can be obtained from <insert location/contact>. Contact <insert contact> for availability.
6. **Return** – Return for recycling.

For further details about the program, check out the frequently asked questions at <insert county/MD/ASB/waste commission page> or call <insert name> at <insert phone number>.

Content for Collection Site Newsletters and Social Media

General Information

- 1) Programs that help keep plastics out of the environment and recycled are hugely important in our efforts to convert to resource recovery and circular economy initiatives. Citizens of Alberta and, in fact, all Canadians are concerned that we should be recovering the natural resources we use to make products and packaging and reusing them to make new products. Recently, the federal government called for bans of single use plastics in the residential sector. The bans don't apply to plastics in the agricultural sector, but it should serve as an important call to action. We all have a responsibility to ensure resource materials in all sectors, including agriculture, are recovered for recycling and proper disposal, if needed.
- 2) The '**Alberta Ag-Plastic. *Recycle it!***' program will open up opportunities for farmers to adopt alternative disposal methods that help them be environmentally responsible and follow sustainable farming practices. Agricultural plastics are an important tool that producers use on farm to secure their commodity, now Alberta has a solution for the end of life for grain bags and twine in stead of other, more harmful methods of disposal.
- 3) When they are delivered to recycling end-markets, the plastic grain bags and twine are washed, shredded and pelletized before shipping to manufacturers who process the pellets into new products such as flower pots, used car parts, plastic dimensional lumber, garbage bags, and farm drainage tile, to name a few.

Content for Collection Site Newsletters and Social Media

Q&A Regarding Ag Plastics and Recycling

1. What are ag plastics?
 - Farmers use many tools made of plastics to help them manage agricultural operations to produce food, including small (<23L) chemical containers/jugs and other types of containers such as totes and drums; seed, pesticide, and inoculant bags; twine; grain bags; silage and bale wrap; and tarps.
2. What typically happens to ag plastics?
 - Cleanfarms operates recycling programs for multiple types of ag plastics (small/large chemical containers; grain bags; twine; silage plastic; bale wrap; seed, pesticide, and inoculant bags) across Canada. These plastics are typically converted into a flake or pellet and used in the manufacturing process of new plastic products. From surveys, other ag plastics that aren't included in Cleanfarms' collection programs are typically landfilled, burned or buried on-farm (the latter two are discouraged and prohibited practices in Alberta)
3. Why is there a need to recycle ag plastics?
 - Recycling ag plastic contributes to cleaner farms and farm communities.
 - Farmers who recycle ag plastics are adding to their farm sustainability and the stewarding of their land for future generations.
 - Recycling ag plastics recovers these resource materials to be used again, contributing to a circular economy and a better environment.
4. Are there any estimates of the amount of ag plastic generated in Alberta in a year? (Additionally, are there any estimates of the amount of grain bags and plastic twine generated in Alberta in a year?)
 - Please see the Alberta Agricultural Waste Characterization Study, completed in 2019 for the most up to date estimates in Alberta: <https://cleanfarms.ca/wp-content/uploads/2019/10/Alberta-Ag-Waste-Characterization-Study-Update-Oct-2019.pdf>
 - All Ag-Plastics (estimated 7,044 – 11,384 metric tonnes)
 - Grain bags (estimated 1,480 - 2,500 metric tonnes)
 - Twine (estimated 1,320 - 3,000 metric tonnes)
5. This pilot project currently includes only grain bags and plastic twine. Why?
 - Grain bags and twine have the most stable end markets and are easiest to recycle compared to some of the other ag plastics. Cleanfarms intends to develop programs for the other ag plastics as the recycling options evolve.
6. Are there any plans to expand the scope? Why or why not?
 - Funding for this pilot project was for grain bags and twine only. However, Cleanfarms is continually expanding our program base to encompass other materials. Currently, Cleanfarms operates a separate pilot program for the collection of silage plastic and bale wrap in Alberta (April 1, 2020 through March 31, 2024). The program is funded in part by Agriculture and Agri-Food Canada's Canadian Agricultural Strategic Priorities Program (CASPP).
7. When did the pilot project begin? When will it end?
 - The program is being funded through a grant from the Government of Alberta (\$1 million—collection of materials is currently scheduled to end August 31, 2023) and is financially administered by Alberta Beef

Content for Collection Site Newsletters and Social Media

Producers. The program is led by the multi-stakeholder Agricultural Plastics Recycling Group (APRG), while Cleanfarms, Canada's agricultural stewardship organization, operates the program.

8. How will it be determined if the project is a success?

- The goal of the pilot is to test logistics and to assess costs and resources for the implementation of a permanent program including collecting, managing, and recycling materials.

9. Is there a plan to continue with the collection sites once the pilot has ended?

- Currently, we are mid-pilot with a great deal of data yet to come that will inform next steps.

10. Are there collections sites throughout Alberta?

- As of December 31, 2021, there are 33 collection partners for grain bags and/or twine with a total of 90 collection locations which accept either grain bags, or twine, or both. The complete list with a map, directions, collection style, and site contact details can be found here: <https://cleanfarms.ca/alberta-ag-plastic-recycle-it-program-details/#collection-sites>

11. How were the locations determined?

- Sites were selected based on several factors, including meeting minimum site requirements for the safe handling and storage of material, prior experience in managing agricultural plastics for recycling, willingness to participate, and geographic distribution to ensure accessibility across the province.

12. What sort of uptake have you had so far?

- Producers in Alberta are keen to be able to recycle grain bags and twine. We know from studies that 92% of Alberta producers (growing crops or livestock) would be very (68%) or somewhat (24%) likely to participate in a recycling program for grain bags if a collection site was in their area. Similarly, 86% said they would be very (56%) or somewhat (30%) likely to participate in a twine recycling program if a collection facility was in their area. Every year, as more producers become aware of the program, collection volumes increase. As of December 31, 2021, the program has collected and recycled approximately 1,650 metric tonnes (MT) of grain bags and 210 MT of twine.

13. What happens to the materials once they are collected at the collection sites?

- Currently, grain bags are shipped to one of three recycling facilities, two in Alberta and one in the US, while twine is shipped to one of two recyclers in the US for cleaning, processing, and pelletizing.

14. What are some of the end uses for the recycled materials?

- Grain bags are converted into plastic pellets, the pellets are shipped to manufacturers across Canada and the USA to be used in the manufacturing of various plastic items such as plastic bags and construction sheeting, composite dimensional lumber, and agricultural fence posts; research and development is underway to use these pellets in the manufacturing of new grain bags.
- Twine is recycled into plastic pellets and those pellets are then blended with other plastic resins to manufacture things like car parts, flowerpots, composite decking, and dimensional lumber.

Content for Collection Site Newsletters and Social Media

About Cleanfarms

Cleanfarms is a non-profit industry stewardship organization committed to environmental responsibility through the proper management of agricultural plastic packaging and non-organic product waste.

Cleanfarms, is the only industry funded organization working across Canada that develops and operates waste product and packaging stewardship for the agricultural community. It utilizes a vast network of industry distributors, ag-retailers, and municipalities, to operate collection sites where farmers can take ag-waste plastics and other non-organic, ag-waste materials for recycling or proper disposal.

Recovered agricultural plastics are recycled into new products such as farm drainage tile, flexible irrigation pipe and agricultural fence posts.



SERVICES AGREEMENT
(Alberta Ag-Plastic. Recycle It! Pilot Program)

THIS SERVICE AGREEMENT (the “**Agreement**”) is effective **Month DD, YYYY** (the “**Effective Date**”) between:

NAME

AND **CLEANFARMS INC.**

Street

Suite 400 – 10 Four Seasons Place

City/Town, AB Postal Code

Etobicoke, ON M9B 6H7

(“**Site Operator**”)

(“**Cleanfarms**”)

(Cleanfarms and the Site Operator each a “**Party**” and collectively the “**Parties**”)

BACKGROUND:

- A. Cleanfarms is a non-profit industry stewardship organization focused on the management and disposal of agricultural waste;
- B. Cleanfarms administers a pilot program for collecting used, rolled grain bags and bagged twine (the “**Materials**”) from farmers and other users (“**Participants**”) for recycling (the “**Program**”); and
- C. Site Operator has expertise in handling such Materials and has a facility located at **LSD** (the “**Collection Site**”) that it is prepared to make available for the collection and storage of Materials in accordance with this Agreement.

AGREEMENT:

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which the Parties hereby acknowledge, the Parties agree as follows:

1. ENGAGEMENT

- 1.1 **Engagement.** Cleanfarms hereby engages Site Operator to provide the Services (as defined below) on a non-exclusive basis on the terms set out in this Agreement, and Site Operator hereby accepts such engagement.
- 1.2 **Term.** This Agreement is effective beginning on the Effective Date and ending on **August 31st, 2023**, unless terminated earlier in accordance with its terms (the “**Term**”); this Term is effective only under the Program, unless written notice to the contrary is provided by one Party to the other Party in accordance with Section 7.2.

2. CLEANFARMS’ RESPONSIBILITIES

- 2.1 **Main responsibilities.** Cleanfarms will do the following during the Term:

- (a) post information about each Collection Site on the Cleanfarms website (www.cleanfarms.ca), including opening hours, contact information and other relevant information related to the Program;



- (b) use commercially reasonable efforts to inform Participants of best practices for preparing and dropping off Materials;
- (c) provide Site Operator with operational best practices for Collection Sites (the “**Operational Best Practices**”);
- (d) supply Site Operator with education and promotional tools (site signage, print communications, advertisements, and other materials) for use by the Site Operator in promoting the Collection Site;
- (e) unless otherwise agreed under Section 3.2 or 3.3, load (or arrange for the loading of) Material into trucks at the Collection Site. Grain bags will be loaded on a full-load basis, where a full load is approximately 18 metric tonnes (MT) of Material; Twine will be periodically removed for consolidation as necessary;
- (f) arrange for the transportation and recycling of loaded Materials from Collection Site, unless otherwise agreed;
- (g) provide compensation to Site Operator on a per metric tonne basis as described under Section 4.

2.2 **Performance standard.** Cleanfarms will perform the obligations above in accordance with this Agreement, applicable laws and good industry practice.

2.3 **Final load.** Notwithstanding the references above to loading, transporting and disposing of Materials on a full-load basis, Cleanfarms will, in the course of the final pickup under the terminated Agreement, accept a partial load of Materials. Any Materials accumulated up to termination date, will be removed in accordance under this agreement. Cleanfarms reserves the right to set a collection end date in order to coordinate the final load under this agreement.

3. **SITE OPERATOR’S RESPONSIBILITIES**

3.1 **Main responsibilities.** Site Operator will do the following during the Term (collectively, the “Services”):

- (a) ensure that the Collection Site is open to receive Materials and adequately staffed during the regularly scheduled operating hours agreed to with Cleanfarms;
- (b) accept Materials from Participants at no charge, provided that grain bags are rolled and securely bound and twine is bagged and secured to prevent contamination;
- (c) assist Participants in unloading Materials at the time of drop off;
- (d) visually inspect Materials to ensure materials meet minimum quality requirements as set out in the Operational Best Practices and reject any Materials that do not meet such requirements or that are not Materials accepted under the Program;
- (e) provide a safe area on the Collection Site for unloading and loading Materials;



- (f) provide a well-drained gravel or concrete pad on the Collection Site large enough to store a minimum of 18MT of Material (approximately 120 large rolled grain bags);
- (g) take reasonable steps to ensure such storage area remains free of standing water, minimize contamination (including in the form of dirt, mud and pests) of the storage area and the Materials, and to ensure that the Materials are stored separately from and not commingled with other ag plastics or wastes;
- (h) maintain vector control on the Collection Site, including (but not necessarily limited to) following the recommendations in the Operational Best Practices;
- (i) maintain a Collection Site layout and site conditions that can accommodate a 53' tractor trailer, including leaving room for the required turning radius and ensuring that the applicable access road and loading area can safely support the weight of a fully loaded tractor trailer (35-40 MT);
- (j) cooperate with Cleanfarms in communicating with Participants including providing information about when and how to drop off Materials, as well updates regarding any conditions that may restrict the access to or safe use of the Collection Site (e.g., unusually wet conditions);
- (k) distribute collection bags, promotion and educational materials (P&E) under this Program for Participants; communicate with Cleanfarms to ensure adequate supplies of collection bags P&E are available;
- (l) notify Cleanfarms in a timely manner when a full load of Material (18 MT) is ready to be picked up;
- (m) take loading photos, as directed by Cleanfarms, for loading and shipping, and provide those photos to Cleanfarms;
- (n) dispose of any waste that is left at the Collection Site but that does not constitute Material accepted under the Program;
- (o) obtain and maintain any permits, approvals or licenses required under applicable law in connection with the Services; and,
- (p) Use logos and other communications materials associated with the Program in accordance with standards established by Cleanfarms from time to time.

3.2 **Optional loading services.** Site Operator may, on prior reasonable notice to Cleanfarms, elect to undertake (as part of the Services) the loading of Materials into shipping containers on trucks at the Collection Site (in which case Cleanfarms will no longer be responsible for loading as provided in Section 2.1(e)). Where the Site Operator elects to be responsible and liable for loading activities, it shall do the following (in addition to its other responsibilities under this Agreement):

- (a) provide a loading dock and/or ramp suitable to load a standard 40' container, or 53' trailer on a truck;



- (b) provide loading equipment that is acceptable to Cleanfarms (e.g., a bobcat with grapple attachment) and staff qualified to operate such equipment during a two-hour window scheduled in advance by Cleanfarms; and
- (c) load a minimum of 18 MT of Materials within the scheduled two-hour loading window and use reasonable efforts to maximize the loaded weight.

3.3 Grain bag rollers and other Equipment.

- (a) The Site Operator will be fully responsible for the operation, maintenance and use of the grain bag roller, including transportation and use by any Participants. The Site Operator hereby releases, discharges and remises Cleanfarms from any liability of whatever nature, past, present, or future, which may later develop or be discovered, in any way connected to the grain bag roller. Grain bag rollers are operated at the Site Operators discretion in accordance with Section 3.6.
- (b) If Site Operator has existing equipment or contractor to assist with the baling, loading, or transporting of Materials; loading capabilities or shipping to end markets; additional Services and fair compensation may be provided by Cleanfarms, agreed upon prior to execution.

3.4 **Safety.** In providing the Services, the Site Operator will ensure, as far as it is reasonably practicable for it to do so, the health, safety and welfare of workers engaged in the provision of the Service (or otherwise present while the Services are being provided), of Participants on the Collection Site, and of the public.

3.5 **Performance standard.** Site Operator will perform the Service in accordance with this Agreement, applicable laws, good industry practice, and the Operational Best Practices. For clarity, where applicable law or good industry practice imposes a higher standard than the Operational Best Practices, Site Operator will meet that higher standard.

3.6 **Value-added services.** Site Operator may, in its sole discretion, offer additional services to Participants ("**Value-added Services**"), including but not limited to on-farm pickup of Materials, services to roll grain bags, or equipment rental/borrowing. Site Operator is not required to provide such Value-added Services and is not entitled to any additional compensation from Cleanfarms for providing such Value-added Services. If Site Operator chooses to offer Value-added Services, it will do so in accordance with applicable laws and good industry practice.

4. COMPENSATION

4.1 **Rates.** Cleanfarms will pay the Site Operator for the Services at the following rates:

- (a) \$55/MT of Materials collected under the Program; and
- (b) where the Site Operator elects to undertake loading as part of the Services pursuant to Section 3.2, an additional incentive of \$15/MT for Material loaded by Site Operator.

4.2 **Calculation.** Payments will be calculated based on the net weight (shipped weight) of Materials, determined as the difference between the loaded and empty weight of the container (and truck, as applicable) as measured on commercially operated weigh scales.



- 4.3 **Invoicing and payment.** Cleanfarms will send the Site Operator confirmation of net weight of Materials for each load within two weeks of collecting the load. Site Operator will then issue Cleanfarms an invoice for the compensation amount due under this Section 4. Cleanfarms will pay the undisputed amount of each invoice within 30 days of receipt of invoice.
- 4.4 **Conditions.** All payments are conditional on Site Operator providing the Services in accordance with this Agreement. Where the Site Operator has failed to perform the Services in accordance with this Agreement, Cleanfarms may withhold payment until such failure is corrected.
- 4.5 **Incentive Limit.** Cleanfarms retains the right to limit the amount of incentive paid to the Collection Site Operator and will inform the Site Operator of incentive limits as they are established from time to time.
- 4.6 **Legacy Material.** Any Materials accumulated before **Month DD, YYYY** (agreement effective date) does not constitute program material and will not be eligible for incentive payments.
- 5. TITLE AND RISK OF LOSS**
- 5.1 **Title.** Title to the Materials will transfer to Cleanfarms when such Materials are loaded into a container for shipping pursuant to Section 2.1(e) or 3.2 as applicable.
- 5.2 **Risk of loss.** As between Cleanfarms and Site Operator, Site Operator will bear the risk of loss of the Materials until title to such Materials transfers to Cleanfarms under Section 5.1, at which time Cleanfarms will assume risk of loss for such Materials.
- 6. LIABILITY**
- 6.1 **Certain risks.** To the maximum extent permitted by applicable laws, Site Operator assumes all liabilities related to or caused by the Materials during the period where Site Operator has possession of the Materials and until title to the Materials transfers to Cleanfarms under Section 5.1, except to the extent such as liabilities are caused by the negligence or wilful misconduct of Cleanfarms.
- 6.2 **Insurance.** Site Operator will obtain (prior to providing any Services) and maintain (throughout the Term) policies of property and general liability insurance on terms that are reasonable and appropriate in the circumstances, and in any case no less than \$2 million in General Liability Insurance and appropriate Alberta WCB coverage for those on site. Such policies (where applicable) will name Cleanfarms as an additional insured. Site Operator will promptly upon request by Cleanfarms provide certificates of insurance evidencing that the policies required by this section are in place.
- 6.3 **Indemnification.** Site Operator agrees to indemnify, defend and hold harmless Cleanfarms on its own behalf and as trustee for its officers, directors, agents, employees, subcontractors, and affiliates from any and all costs, damages, expenses, losses, liabilities, demands, claims, suits, actions, proceedings, judgements, obligations and debts, including court costs, lawyers' fees and disbursements, environmental consulting and remediation costs and experts' fees, arising out of or related to: (a) Site Operator's breach of its obligations under this Agreement; (b) any act or omission by Site Operator or its employees, subcontractors or agent in connection with the Services; (c) the negligence, willful misconduct or fraudulent actions of the Site Operator, its employees, subcontractors or agents resulting in: bodily injury, including death to persons; damage to real or



tangible property; (d) any breach of applicable laws by the Site Operator, its employees, subcontractors or agents; and (e) the grain bag roller provided by the Site Operator pursuant to Section 3.3 (if the Site Operator has elected to make a grain bag roller available) or the transportation or use of such grain bag roller by any person.

7. GENERAL

7.1 Breach. Where the Site Operator has failed to perform the Services in accordance with this Agreement, and fails to remedy such non-performance within **10 business days** of receiving notice from Cleanfarms, Cleanfarms may (but is not required to) do any of the following (in addition to its right to withhold payment under Section 4.4 and any other rights it has under this Agreement or otherwise):

- (a) withhold payment until such failure is corrected;
- (b) undertake (or cause its representatives to undertake) such remedial action as Cleanfarms believes is required to rectify the Site Operator's failure, provided that Site Operator will: (i) grant Cleanfarms or its representatives access to the Collection Site for the purposes of undertaking such remedial action and will otherwise cooperate with Cleanfarms or its representatives; and (ii) reimburse Cleanfarms for any costs and expenses incurred by Cleanfarms in taking such remedial measures (and Cleanfarms may set off such costs and expenses against amounts owing to Site Operator);
- (c) refuse to collect Materials, in which case Site Operator will be responsible for disposing of such Materials in accordance with applicable law at its own expense; and/or
- (d) terminate this Agreement with 30 days written notice.

7.2 Termination.

- (a) Cleanfarms may terminate this Agreement on 30 days' written notice to Site Operator.
- (b) Site Operator may terminate this Agreement on 30 days' written notice to Cleanfarms.
- (c) Cleanfarms may terminate this Agreement immediately on notice if the Site Operator: (i) files a voluntary petition in bankruptcy or is adjudged to be in bankruptcy or makes any proposal or requests any arrangement for the benefit of its creditors generally, or if a court takes jurisdiction of either all, or substantially all of its assets, pursuant to proceedings brought under the provision of any provincial or federal law relating generally to the enforcement of creditor's rights, or if a receiver of all or a substantial part of its assets purports to have been appointed, whether or not pursuant to an order of any court of competent jurisdiction and any such taking or appointment is not stayed or vacated by a court of competent jurisdiction within a period of 60 days thereafter; (ii) is substantially divested of its assets or is substantially prevented by any action of any competent authority from providing the Services; or (iii) takes any corporate step, or steps by way of suit or otherwise, leading to the winding up of its affairs or the dissolution of its corporate existence.



- (d) Upon the expiry or termination of this Agreement for any reason, Site Operator will, upon request by Cleanfarms, grant access to the Collection Site for the purposes of removing Material within 90 days of the date that the Agreement expires or is terminated.
- 7.3 **Confidentiality.** Site Operator will not disclose the terms of this Agreement or any proprietary information related to the Program to any third party without the prior written consent of Cleanfarms, unless required to do so by applicable law.
- 7.4 **Subcontracting.** Site Operator may not subcontract any of its obligations under this Agreement without the prior written consent of Cleanfarms, which consent may be arbitrarily withheld. Where Site Operator subcontracts any such obligations, Contractor shall remain at all times the primary obligor under this Agreement and will not be relieved of any of its obligations by reason of having engaged a subcontractor.
- 7.5 **Relationship.** The Parties are independent of each other and neither is an agent, partner, employer/employee or joint venturer of the other Party. This Agreement does not authorize either Party to enter into or to execute any agreement on behalf of the other Party.
- 7.6 **Governing Law.** This Agreement is governed by, and shall be construed and interpreted in accordance with, the laws of Ontario and the federal laws of Canada applicable therein.
- 7.7 **Miscellaneous.** (a) No Party may assign this Agreement without the prior written consent of the other Party. Consent to assignment may be arbitrarily withheld. (b) This Agreement enures to the benefit of and binds the Parties and their respective successors and permitted assigns. (c) No waiver of any term of this Agreement is binding unless it is in writing and signed by all the Parties to this Agreement entitled to grant the waiver. No failure to exercise, and no delay in exercising, any right or remedy under this Agreement shall be deemed to be a waiver of that right or remedy. No waiver of any breach or any term of this Agreement shall be deemed to be a waiver of any subsequent breach of that term. (d) No amendment, supplement, restatement or termination of any provision of this Agreement is binding unless it is in writing and signed by each person that is a Party to this Agreement at the time of the amendment, supplement, restatement or termination. (e) This Agreement constitutes the entire agreement between the Parties with respect to the Agreement's subject matter and supersedes all prior agreements, negotiations, discussions, representations, warranties, and undertakings, whether written or verbal. (f) If any term of this Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that term shall not affect: the legality, validity or enforceability of the remaining terms of this Agreement or the legality, validity or enforceability of that term in any other jurisdiction.
- 7.8 **Counterparts.** This Agreement may be executed in one or more counterparts, in facsimile or original form, and when so executed shall form one agreement.



IN WITNESS WHEREOF the parties have executed this Agreement as of the date first written above.

CLEANFARMS INC.

By: _____
Name: Barry Friesen
Title: Executive Director

NAME

By: _____
Name: Name
Title: Title

EQUIPMENT DONATION AND RELEASE OF LIABILITY AGREEMENT

This Equipment Donation and Release of Liability Agreement (the "**Agreement**") is made effective **March 15, 2022** (the "effective Date")

WHEREAS, Cleanfarms Inc. ("**Cleanfarms**") desires to donate 'As-Is' and without any warranty the specific equipment for the compression of agricultural plastics, as fully described in this Agreement, to

Print full legal name of recipient (**"Recipient"**)

Whose address is:

AND WHEREAS, the Recipient of the specific equipment listed in the attached Schedule 'A' ("**Donated Equipment**") acknowledges that proper use of the Donated Equipment should be carried out in accordance with the instructions set out in the attached Schedule 'B';

AND WHEREAS the Recipient acknowledges that the Donated Equipment may require maintenance, repairs and/or replacement of components;

AND WHEREAS, the Recipient acknowledges that it will, upon execution of this agreement, be solely and fully responsible for safe operation, maintenance and any necessary maintenance and training in order to use the Donated Equipment;

NOW, THEREFORE, the Recipient agrees to the following waiver of liability and indemnity provisions:

1. **Receipt of Donated Equipment.** The Recipient acknowledges receipt of the Donated Equipment donated by Cleanfarms to the Recipient as described in the attached Schedule 'A';
2. **Restricted Use of Donated Equipment.** The Recipient acknowledges and undertakes that the Donated Equipment will only be used for the sole purpose of collecting and compressing used agriculture film under the Cleanfarms pilot program for the Province of Alberta to recycle used agricultural silage plastic and bale wrap;
3. **Forfeiture of Donated Equipment.** In the event that the Recipient fails to restrict the use of the Donated Equipment in accordance with section 2 of this Agreement above, or if the Recipient chooses to stop using the Donated Equipment for the uses set out in section 2 of this Agreement at

any time prior to **March 31 2024**, then the Recipient hereby undertakes to promptly notify Cleanfarms of the discontinued use and make arrangements with Cleanfarms to return the Donated Equipment so that it can be used by other farms or service providers;

4. **No Warranties.** Cleanfarms, including its officers, employees, and agents, make no representations whatsoever, extend no warranties of any kind, either express or implied, including but not limited to the implied warranties of merchantability or fitness for a particular purpose, and assumes no responsibilities whatsoever with respect to design, development, manufacture, or use of the Donated Equipment.
5. **Waiver of Liability.** The Recipient does hereby waive, release, and discharge any and all claims for damages for personal injury, death, property damage, any claim in tort, or any other claim, regardless of legal theory, that may hereafter accrue as a result of the use of the Donated Equipment. The entire risk as to the performance of the Donated Equipment is assumed by the Recipient, irrespective of any persons that might use the Donated Equipment. In no event shall Cleanfarms or its officers, employees or agents, be responsible or liable for any direct, indirect, special, incidental, consequential damages, lost profits, or any other economic or physical loss or damage to any individual regardless of legal theory resulting from use of the Donated Equipment. The above limitations on liability apply even though Cleanfarms may not have advised of the possibility of such damage.
6. **Indemnification.** The Recipient hereby agrees to indemnify and hold harmless Cleanfarms from any and all claims, liability and damages, arising from the use of the Donated Equipment.
7. **Applicable Law.** The parties agree that this Agreement will be interpreted by and enforce in accordance with the laws of the Province of Alberta.

RECIPIENT HAS CAREFULLY READ THIS WAIVER OF LIABILITY AND INDEMNIFICATION AGREEMENT AND UNDERSTANDS ITS CONTENTS.

RECIPIENT IS AWARE THAT THIS IS A RELEASE OF LAIBILITY AND A CONTRACT BETWEEN CLEANFARMS INC. AND THE RECIPIENT.

IN WITNESS WHEREOF, both Cleanfarms and Recipient have caused this instrument to be executed as of the date first written above.

CLEANFARMS INC.

RECIPIENT

By: _____

By: _____

Date: _____

Date: _____

Name: Barry Friesen
Title: Executive Director

Name: _____
Title: _____

SCHEDULE 'A'

DESCRIPTION OF DONATED EQUIPMENT

A manual compacting/baling system which one individual can operate without powered equipment or the need for electricity. The manual compacting/baling system is intended to be used to compress used agricultural plastics (primarily silage plastic and bale wrap) to reduce the volumetric footprint of the plastic for temporary storage and increase the volume to weight ratio for efficient shipping of the plastic to recycling markets.

The system comprises:

- A rear wall made from recycled drill stem pipe and recycled plastic dimensional lumber; and,
- A left, a right, and a front wall made from recycled plastic dimensional lumber; and,
- A base plate made from recycled drill stem pipe; and,
- A compression lid constructed from recycled drill stem pipe and recycled plastic dimensional lumber which is attached to a metal sleeve which slides vertically along a vertical stand pipe to compress the plastic; and,
- A safety pin to secure the compression lid in place while loading plastic for compression; and,
- A cable winch to raise and lower the compression lid; and,
- A 2-tonne chain hoist to compress the plastic once the compression lid is lowered onto the plastic; and,
- A safety/instructional sign mounted to the outside right wall of the system; and,
- A metal rod for threading baler twine around the compressed plastic.



SCHEDULE 'B'
MANUFACTURERS INSTRUCTIONS FOR DONATED EQUIPMENT



REQUEST FOR DECISION

SUBJECT: **Wild Boar Surveillance Campaign**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD
MEETING DATE: April 27, 2022
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: SK
GM: PRESENTER: SK

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION 1: That the Agricultural Service Board recommend Council decline participation in the Provincial Wild Boar Bounty Program.

MOTION 2: That the Agricultural Service Board recommend that Council enter a memorandum of understanding with Woodlands County and Yellowhead County for a joint wild boar public surveillance publicity funded from the existing Agricultural Services budget.

BACKGROUND/PROPOSAL:

On March 23, the Administration made the Agricultural Service Board aware of the Alberta Agriculture, Forestry and Rural Economic Developments' intention to announce the Wild Boar Bounty Program renewal. This program features two streams of bounty-related activities.

One stream would see interested hunters turn in wild boar ears in participating municipalities for a bounty of \$75.00. The second stream invites interested private trappers to submit a business plan detailing how the animals would be dispatched, how the trap would be deployed successfully from a remote location, and purchase the trapping apparatus. The trapper must confirm that the entire sounder has been trapped and euthanized to receive the bounty. This stream would see the partnering landowner and the participating trapper receive a bounty of \$75.00 per set of ears upon confirmation that the entire sounder was captured and dispatched. The private trapping stream has an estimated capital cost of \$10,000 for the trapping apparatus and related supplies. For the trapper to recoup the capital costs for purchasing the trapping apparatus, 133 boars must be trapped and euthanized.

Participation in these programs is restricted to municipalities that do not have current surveillance or trapping initiatives. Should a municipality participate in the bounty programs, the province will not assist should a significant population be found. Should a municipality decline to participate in the bounty programs, the province will assist in the eradication of newly discovered populations. Administration recommends Greenview decline participation as few efforts have been made to surveil for wild boar within the

municipality, leaving Greenview in a stronger position to work with provincial specialists to manage any populations discovered.

Over the past five years, there has been considerable effort to encourage the public to report wild boar sightings and plentiful research that hunting wild boar can worsen the situation. Hunting potentially increases the number of sounders, educates the pest on hunting practices, and drives the sounders to more nocturnal activities. Of concern, recent reports indicate the lack of information on the Provincial Bounty Program has led to unauthorized access to farmland by hunters, with some hunters shooting at domestic swine in pastures hoping to collect the bounty.

While a concern to all municipalities, Greenview does not currently have a documented wild boar population. Established wild boar populations in Alberta are concentrated within Lac Ste. Anne County and Woodlands County. Greenview shares a large, unpopulated border with Woodlands County, and this area is challenging to monitor due to the low levels of human activity.

Administration recommends Greenview work with intermunicipal partners to establish a surveillance campaign that incorporates oil and forestry workers voluntarily sharing any sightings, wildlife cam footage, geolocated photos, or tracks they may have of wild boar in public lands. The campaign would focus on public land areas shared by Yellowhead County, Woodlands County and Greenview. The program would be in conjunction with the international "Squeal on Pigs" campaign. The three municipalities would equally contribute to a gift card to Cabela's of \$500, with the winner randomly selected from confirmed wild boar sightings submitted. Confirmed sightings would be shared with provincial pest specialists.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of the Agricultural Service Board recommending Council enter a memorandum of understanding is that Greenview will be promoting intermunicipal activities that establish monitoring proactively instead of a reactive bounty program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

Bounty programs are popular with the public, and declining participation could be viewed negatively by some ratepayers.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board can alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost: A \$2,500 operational budget would come from the established 2022 Extension and Outreach budget.

STAFFING IMPLICATION:

The Landcare Coordinator would lead the project, working to establish beneficial relationships with intermunicipal and NGO partners.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will bring the Board's recommendation to Council and proceed with Council's direction.

ATTACHMENT(S):

- Wild Boar Participation Agreement, Terms and Conditions, and Program Conditions
- Wild Boar Bounty Program Declaration Form
- Transboundary Feral Swine Recommendations
- Wild Pig reports on the rise in Montana



Wild Boar at Large Bounty Program Administrator Agreement

is made between:

Her Majesty the Queen in right of Alberta as represented by the
Minister of Agriculture, Forestry and Rural Economic Development
(the "Minister")

and

(the "Municipality")

This Program Cooperation Agreement is made effective April 1, 2022 (the "Effective Date").

Background:

- A) The *Agricultural Pests Act* (APA) provides that local authorities are responsible to prevent the establishment of, or to control or destroy, pests in the municipality.
- B) Wild Boar at large are a pest under the *Agricultural Pests Act*.
- C) To assist municipalities, the Minister established a Wild Boar at Large Bounty Program (the "Program"), in 2022, to obtain data on the location, and encourage the destruction, of Wild Boar at large in the Province of Alberta.
- D) The Minister requests the cooperation of the Municipality and the Municipality agrees to cooperate with the Minister. Under the terms of this Agreement the Municipality will administer the Program, and the deliver Incentive Payments to Eligible Applicants, in accordance with the Program.

The rights and obligations of the parties are set out in this Agreement, to which the following are incorporated:

Schedule "A" Terms and Conditions

Schedule "B" Municipality Duties

Schedule "C" Program Conditions

Minister's Representative Signature

Municipality's Representative Signature

Print Name

Print Name

Date

Date

Schedule “A”

Terms and Conditions

1.0 Interpretation

1.1 In this Agreement, including the schedules, the following terms have the following meaning:

“**AFRED**” means Alberta Agriculture, Forestry and Rural Economic Development.

“**Agreement**” means this Wild Boar at Large Bounty Program Administrator Agreement, including all schedules.

“**Grant**” means the payments to the Municipality made under s. 2.3 of Schedule “A”.

“**Incentive Payment**” means the incentive payment provided by the Municipality to eligible Applicants under the Program, in accordance with the Program Conditions.

“**Minister**” means the Minister of Agriculture, Forestry and Rural Economic Development and her/his authorized representative(s);

“**Municipality**” means [REDACTED] *[Drafting note - list the name of municipality that signs the Agreement].*

“**Municipality Duties**” means the duties of the Municipality in administering the Program under this Agreement, as set out in Schedule “B”.

“**Program**” means the Wild Boar at Large Bounty Program.

“**Program Conditions**” means the Wild Boar at Large Bounty Program Conditions as set out in Schedule “C”, as may be revised by the Minister from time to time.

“**Program Costs**” means the funds expended by the Municipality in providing Incentive Payments to eligible Applicants under the Program.

“**Program End Date**” means the respective end dates for eligibility for Ear Bounty Incentive Payments and the end date for the Whole Sounder Trapping Incentive Payments as set out in the Program Conditions.

“**Provincial Crown**” means Her Majesty the Queen in Right of Alberta.

“**Regulation**” means the Agriculture and Forestry Grant Regulation under the Government Organization Act (Alberta), as may be amended from time to time.

“**Term**” means the period from the Effective Date until March 31, 2024, or the termination of this Agreement, whichever is earlier.

“**Wild Boar**” means a wild boar as defined under the Program Conditions.

1.2 Any words defined in the Program Conditions have the same when used in this Agreement, including the schedules.

1.3 This Agreement constitutes the entire agreement between the Minister and the Municipality with respect to the Municipality’s administration of the Program. This Agreement supersedes all

previous agreements, negotiations and understandings relating to the Program. There are no agreements, representations, warranties, terms, or commitments except as expressed in this Agreement.

2.0 Program Administration and the Grant

- 2.1 **Administration** - The Municipality agrees to and hereby assumes from the Minister the administration of the Program within the Municipality. The Municipality shall administer and delivery the Program in accordance with this Agreement and the Program Conditions.
- 2.2 **Condition for Payment** – The Municipality is not eligible for a Grant payment during any period Wild Boar surveillance or trapping activities were conducted within the Municipality, whether by the Municipality, by AFRED, or by contractors on behalf of the Municipality or AFRED.
- 2.3 **Grant** - The Minister shall pay the Municipality a grant by installment to reimburse the Municipality for the cost of all Incentive Payments that the Municipality paid, to eligible Applicants under the Program during the Term, in accordance with the Municipality Duties.
- 2.4 In addition to complying with the terms expressly set out in this Agreement, the Municipality must comply with the Regulation.
- 2.5 The Minister acknowledges that this Agreement, correspondence and communications between the Minister and the Municipality constitutes an application for a grant in a manner and form acceptable to the Minister.
- 2.6 The Municipality acknowledges and agrees that the Minister may disclose this Agreement and its contents by any means chosen by the Minister including without limitation tabling it before the Legislature. The Municipality further acknowledges that the Minister will publically disclose the following information relating to this agreement in accordance with section 11(d) of the *Fiscal Planning and Transparency Act* (Alberta): the grant recipient name; the amount of the grant; the program the grant is paid under; and the payment date.

3.0 Claim process

- 3.1 The Municipality must submit reports on a weekly basis as described in Schedule “B” (Municipality Duties).
- 3.2 The Minister shall pay the Municipality an amount equal to the cumulative total of the Incentive Payments paid by the Municipality to Applicants as indicated in the reports submitted under section 3.1.
- 3.3 The reports must be in a format provided by the Minister, be complete, and be submitted in accordance with the process described in Schedule “B” (Municipality Duties).

4.0 Representations and warranties

- 4.1 The Municipality represents and warrants that:
 - (a) it is a municipality as defined under the *Municipal Government Act* (Alberta);
 - (b) it has the power and authority to execute and deliver this Agreement and to perform its obligations hereunder;
 - (c) it will administer the Program in a diligent manner, using qualified personnel; and
 - (d) not alter the scope of the Program.

- 4.2 The Municipality shall immediately notify the Minister of any changes to the Municipality's status with respect to each of the representations and warranties at s. 4.1.

5.0 Records and audit

- 5.1 During the Term and for a period of 6 years thereafter, the Municipality shall maintain or cause to be maintained full, accurate and complete statements, invoices, records, and books of account relating to the Municipality's activities conducted under this Agreement.

- 5.2 The Minister (including for the purposes of this section, any agent appointed by the Minister to assist with audit and verification under the Program, as well as the Auditor General), for the purposes of:

- verifying the performance of the Services;
- verifying the Municipality's eligibility for the Grant;
- assessing the Municipality's compliance with this Agreement; or
- conducting an audit or evaluation of the Program,

may from time to time, upon reasonable notice to the Municipality, inspect or audit all statements, invoices, records and books of account maintained by the Municipality in relation to the Program during the Term. The Municipality shall provide the Minister with such assistance as may be reasonably required by the Minister. The cost of any such verification or audit shall be payable by the Minister, unless the audit, examination or report reveals material breaches of this Agreement or indicates that the records and books of account were inadequate to permit a determination of the Municipality's eligibility for the Grant, in which case the cost shall be borne by the Municipality. This section shall survive this Agreement.

6.0 Insurance

- 6.1 The Municipality will maintain insurance sufficient to cover any claims or liabilities which may reasonably arise out of or relate to its obligations under this Agreement and will provide evidence of such insurance upon request.

7.0 Indemnity

- 7.1 Each party shall indemnify and hold harmless the other party, the other party's employees and agents, from any and all third party claims, demands, actions and costs (including legal costs on a solicitor-client basis) to the extent arising from the Program, or from the negligence, other tortious act or willful misconduct of the responsible party, or those for whom it is legally responsible, in relation to the performance of its obligations under this Agreement. This section shall survive this Agreement.

8.0 Repayment

- 8.1 If, after making payment of the Grant the Minister determines that the Municipality has received an overpayment or a payment not in accordance with this Agreement, then, on receipt of written notice from the Minister, the Municipality must refund to the Provincial Crown the required amount within 30 days of the date of the notice. Failure to make repayments as required by the Minister creates a debt owing to the Provincial Crown that can be set off against any money the Provincial Crown owes to the Municipality. This section shall survive this Agreement.

9.0 Default

- 9.1 It shall be an “Event of Default” if any of the following occur:
- (c) the Municipality fails to provide information that the Minister requires to conduct an audit or verification under s. 5.0, or the Municipality provides false or misleading information to the Minister during an audit or verification under s. 5.0;
 - (d) the Municipality breaches any provision of this Agreement;
- and, upon receiving notice of the breach, fails to remedy the breach with the time specified by the Minister.
- 9.2 If an Event of Default occurs, in addition to any other remedy under this Agreement or at law, the Minister may do any one or more of the following:
- (a) make no further payments under the Agreement;
 - (b) require the Municipality to repay one or more instalments of the Grant, in full or in part;
 - (c) immediately terminate the Agreement;
 - (d) prohibit the Municipality from participating as an administrator for the Program in the future as a Municipality.

Any amounts that are not repaid shall be a debt due to and recoverable by the Provincial Crown that can be set off against any money the Provincial Crown owes to the Municipality.

10.0 Changes and cancellation of the Program

- 10.1 The Minister may change the Program from time to time in various respects, such as changes to forms and Program Conditions. The Minister will give the Municipality as much prior notice as reasonably practicable for the effective administration of the Program. The Minister may provide the notice by any means that the Minister considers to be the most effective, including email.
- 10.2 The Minister may terminate the Program at any time in the Minister’s sole discretion. The Minister shall provide the Municipality at least 10 business days written notice of a change or termination of the Program. Notice shall be provided in accordance with s. 12.1.

11.0 Termination and withdrawal

- 11.1 The Minister may terminate this Agreement at any time, without cause, by giving written notice of at least 10 business days.
- 11.2 The Municipality may withdraw from the Program by terminating this Agreement. The Municipality must provide at least 10 business days written notice to the Minister.
- 11.3 After the termination of this Agreement under section 9.2, 11.1, or 11.2, the Municipality shall cooperate with the Minister to ensure a smooth transition out of its administration of the Program. The Municipality shall:
- (a) return all Program materials (e.g. blank forms, promotional materials) to the Minister upon request; and
 - (b) submit its final report to the Minister within **10** days of the date of termination. The Minister shall not accept any transactions that occurred after the date of termination, or accept any invoice submitted more than 30 days after the date of termination.

12.0 Notices

- 12.1 Any notice, consents or other communications that are permitted or required to be given under this Agreement (excluding invoices and notices under s. 10.1) may be given by personal delivery, registered mail or fax addressed as follows, or to such address as a party may advise in writing from time to time:

If to the Minister:

Agricultural Service Board Program
J.G. O'Donoghue Building
200, 7000 - 113 Street
Edmonton AB T6H 5T6
Attention ASB Program Manager
Fax: 780-422-7755

If to the Municipality: <Municipality name>

Attn: _____
Address: _____
Tel.: _____
Fax.: _____

Notices personally delivered or sent by fax will be deemed received when actually delivered or successfully transmitted as shown by fax confirmation sheet. All notices sent by registered mail will be deemed to be received on the fourth business day following mailing, except in the case of an interruption of mail service. In the case of an interruption of mail service, any notices must be given by facsimile transmission or personal delivery.

13.0 General

- 13.1 This Agreement is not binding and does not obligate the parties to perform work or make payments of any kind until this Agreement has been signed by both parties.
- 13.2 Nothing in this Agreement is intended to constitute the parties as an agent of the other for any purpose, or to create any relationship of agency, partnership or joint venture.
- 13.3 No part of this Agreement or the services may be assigned or subcontracted without the prior written consent of the Minister.
- 13.4 This Agreement may only be amended in writing and signed by a duly authorized representative of each of the Minister and the Municipality.
- 13.5 No waiver of any provision of this Agreement is effective unless made in writing, and any such waiver has effect only in respect of the particular provision or circumstance stated in the waiver. No representation by the Minister with respect to the performance of any obligation under this Agreement is capable of giving rise to an estoppel unless the representation is made in writing.
- 13.6 Despite any other provision of this Agreement, those sections which by their nature continue after the expiry or termination of this Agreement shall continue after such expiry or termination.
- 13.7 The invalidity of any provision in this Agreement shall not affect any other provision. This Agreement shall be construed as if any invalid provision were severed from it.
- 13.8 This Agreement is governed by the laws of Alberta and the parties attorn to the courts of Alberta.

Schedule “B” Municipality Duties

Duties related to the Cooperation

1. AFRED will supply an application form for the Program. The Municipality may display and accept application forms until the Program End Date.
2. The Municipality should answer applicants’ questions about the Program, including how to complete the Application Form.
3. When processing the Application, the Municipality must:
 - ensure that the applicant completes and signs the Application, including Declaration. The Municipality is not expected to verify the accuracy of the applicant’s information, but the applicant should be advised that he may be contacted by AFRED if more information is deemed necessary;
 - complete and sign the Municipality’s part of the Application Form;
 - calculate the Incentive Payment following the formula on the Application Form; and
 - give a copy of the Application Form to the applicant immediately.

The Municipality may not provide the Incentive Payment unless the Application Form is fully completed and signed.

4. The Municipality must complete any other Program forms as AFRED may require for the Program.
5. The Municipality must ensure that all staff who complete the Municipality part of the Application Form and then apply the Incentive Payment understand the Application Form and the Program Conditions.
6. Program forms may contain personal information of the Submitter. The Municipality must take reasonable precautions to protect this personal information. For example, the Municipality must:
 - ensure that only those employees of the Municipality who are required to have access to or collect personal information for the purposes of providing the Incentive - Payment are permitted access to that personal information;
 - use reasonable measures so that non-employees are not able to access the personal information.

The Municipality will not use or disclose information from a completed Application Form for any purpose other than the cooperation and participation in the Program, as otherwise permitted by this Agreement, or as may be required by law.

7. **The Municipality acknowledges that this Agreement, and all information and records collected, used or disclosed pursuant to this Agreement or in administering the Program, are subject to both the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta), as applicable.**

Claims process

The Municipality must use current versions of Program claim forms. Claim forms will be available by contacting the ASB Program Office.

The Municipality must report the number of applications received and number of pairs of Wild Boar ears received, and reports must be submitted with a copy of the Application Forms for each transaction on the report. Reports must be completed, signed, and submitted to the Minister by the following deadlines in each year of the Term:

- a) for the time period from April 1 to October 15, on or before October 15; and
- b) for the time period from October 15 to March 31, on or before March 31.

Reports must be sent to the address specified by the Minister.

Schedule “C” Program Conditions

Wild Boar at Large Bounty Program

Program Conditions

1.0 Purpose:

The purpose of the Wild Boar at Large Bounty Program (the “Program”) is to collect data of the locations where Wild Boar are at large and the severity of the infestation, and to provide funding to support the management and elimination of Wild Boar within Municipalities.

The Program will operate in and be administered by participating Municipalities. Only those Municipalities that have signed a Wild Boar at Large Bounty Program Administrator Agreement will participate in the Program and only activities within the boundaries of participating Municipalities may be eligible for Program Incentive Payments.

There are two parts to the Program:

- **Ear Bounty Incentive Payments** - provides payment on a reimbursement basis to individuals for the destruction of individual Wild Boar, in accordance with the requirements of the Program, as evidenced by submission of Eligible Ears.
- **Whole Sounder Trapping Incentive Payments** - provides payment on a reimbursement basis to Landowners who authorize the trapping of, and Eligible Trappers who trap, Wild Boar using techniques and equipment that ensures whole sounder removal, all in accordance with the requirements of the Program.

The Program is a discretionary and non-entitlement reimbursement grant program. The Program will be reviewed on an ongoing basis, and the Minister may change or terminate the Program at any time without notice.

2.0 Definitions:

2.1 In these Program Conditions, the following terms have the following meanings:

AFRED: means Alberta Agriculture, Forestry and Rural Economic Development.

Applicant: means a person who submits an application for reimbursement and meets the eligibility criteria in sections 3.1 or 3.2.

Eligible Trapper: means an individual 18 years of age or older who, or an Alberta registered legal entity that, traps Wild Boar within a participating Municipality utilizing techniques and equipment that ensures whole sounder removal and that has been approved by AFRED.

Eligible Wild Boar: means a Wild Boar that meets the eligibility criteria in s. 3.2.

Eligible Wild Boar Ears: means the ears of an Eligible Wild Boar that meet the eligibility criteria in s. 3.2.

Incentive Payment: means a grant payment paid under this Program, subject to the terms and conditions of the Program.

Landowner: means an individual 18 years of age or older who, or Alberta registered legal entity that, owns land, or is the lessee of a lease (minimum 6-month term) at market value for the use of land – all land must be located in Alberta.

Minister: means the Minister of Alberta Agriculture, Forestry and Rural Economic Development, and his authorized representative(s).

Municipality: means a participating municipality as defined in the *Agricultural Service Board Act* (Alberta), as amended from time to time that has signed a Wild Boar at Large Bounty Program Administrator Agreement with the Minister.

Program Conditions: means the terms and conditions for the Program set out in this document, as may be amended from time to time.

Program Term: means the time period from April 1, 2022 to March 31, 2024.

Provincial Crown: means Her Majesty the Queen in Right of Alberta.

Wild Boar: means a wild boar that is from the species *Sus scrofa*, that immediately prior to destruction or capture, was at large in Alberta, and that meets the requirements of a “pest” as defined under the Agricultural Pests Act. For greater certain a Wild Boar does not include an animal that is commonly referred to as a domestic pig.

- 2.2 In these Program Conditions words in the singular include the plural and words in the plural include the singular.

3.0 Eligibility:

- 3.1 **Eligible Applicants** – The following entities are eligible to apply to the Program:

- (a) **Ear Bounty Incentive Payments** – individuals 18 years of age or older, or an Alberta registered legal entity;
- (b) **Whole Sounder Trapping Incentive Payments** – Landowners and Eligible Trappers;

- 3.2 **Additional Terms and conditions** – To be eligible for reimbursement, all hunting and trapping of Wild Boar must take place in Alberta, within the boundaries of a Municipality participating in the Program, and during the Program Term. In addition the following terms and conditions must be complied with:

- (a) **Ear Bounty Incentive Payments** – An Applicant may submit Eligible Wild Boar Ears for reimbursement provided:
 - (i) The Wild Boar was not, to the best of the Applicant’s knowledge, intentionally

released in order to be at large.

- (ii) The Wild Boar was killed by hunting or trapping. Wild Boar killed for the purpose of slaughter are not eligible.
- (iii) The Wild Boar was killed humanely.
- (iv) The Applicant has provided the location of the kill, and contact information for the Application for any follow-up, all in sufficient detail as required by the Application.
- (v) Eligible Wild Boar Ears must not be from a Wild Boar for which an application has been made for a Whole Sounder Trapping Incentive Payment.

(b) **Whole Sounder Trapping Incentive Payments** – A Landowner or Eligible Trapper may apply for reimbursement provided:

- (i) The Landowner has provided confirmation, to the satisfaction of the Municipality, that the Landowner provided access to the Landowner's land to allow an Eligible Trapper to trap Wild Boar on the Landowner's land, using a method that ensures the trapping of whole Wild Boar sounders.
- (ii) As part of any Application for reimbursement, the Applicant must provide evidence that the equipment and techniques used by the Eligible Trapper meet or exceed any recommended methods for whole sounder trapping.
- (iii) The Landowner has not permitted hunting activities of any type, not limited to hunting of Wild Boar, within the quarter section of land during the period of time in which the Eligible Trapper is actively conducting surveillance, trapping, or both, of Wild Boar.
- (iv) The Landowner allowed the Eligible Trapper to euthanize, and the Eligible Trapper has euthanized only the Landowner's property, all captured Wild Boar.
- (v) All Wild Boar carcasses were removed from the Landowner's property and disposed of in accordance with legal requirements.
- (vi) No meat from any of the trapped Wild Boar was salvaged for human consumption.
- (vii) The Wild Boar was not, to the best of the Applicant's knowledge, intentionally released in order to be at large.
- (viii) The Wild Boar was killed the Eligible Trapper.
- (ix) The Wild Boar was killed humanely.
- (x) The Applicant has provided the location of the kill, and contact information for the Application for any follow-up, all in sufficient detail as required by the Application.

1.0 Applications:

- 1.1 Eligible Trappers will send verification to the participating Municipality of the number of Wild Boar at large captured and the Landowner may apply for an Incentive Payment from the Municipality based on the verified number of Wild Boar captured by the Eligible Trapper on the Landowner's Property.
- 1.2 Eligible Applicants must complete an application, in the form provided by the Minister, and submit it to the participating Municipality to apply for reimbursement under the Program.
- 1.3 Applications must be signed by the Applicant who is at least 18 years of age, or on behalf of the Applicant by a properly authorized representative. The Municipality may require evidence of authorization.
- 1.4 All applications must be received by the Municipality, or postmarked, on or before the end of the Program Term applicable for Ear Bounty Incentive Payments or Whole Sounder Trapping Incentive Payments.
- 1.5 All applications must include:
 - (a) **Ear Bounty Incentive Payments –**
 - (i) The number of pairs of Eligible Ears for which an Incentive Payment is being applied for.
 - (ii) The location within the participating Municipality where each Eligible Wild Boar was killed and the Eligible Ears were retrieved.
 - (iii) Any other information required in the Application form.
 - (b) **Whole Sounder Trapping Incentive Payments –**
 - (i) The location within the participating Municipality where each Wild Boar was trapped.
 - (ii) The name of the Landowner of the land on which the Wild Boar was trapped.
 - (iii) The name of the Eligible Trapper.
 - (iv) The number of Wild Boar for which an Incentive Payment is being applying for.
 - (v) Any other information required in the Application form.
- 1.6 An Application will not be considered complete unless the Statement of Certification on the Application is signed and all required supporting documentation is provided to the satisfaction of the Municipality.
- 1.7 Submission of an Application does not entitle the Applicant to an Incentive Payment under the Program.
- 1.8 The Municipality may, in its sole discretion, reject any Application that is ineligible, inaccurate or incomplete.

2.0 Term:

- 2.1 **Ear Bounty Incentive Payments –** Eligibility for Ear Bounty Incentive Payments under the Program commences April 1, 2022 and ends March 31, 2023.

- 2.2 **Whole Sounder Trapping Incentive Payments** – Eligibility for Whole Sounder Trapping Incentive Payments under the Program commences April 1, 2022 and ends March 31, 2024.

3.0 Incentive Payment Amount:

- 3.1 **Ear Bounty Incentive Payments** – Approved Applicants for Ear Bounty Incentive Payments will receive an Incentive Payment of \$75 (seventy-five dollars) for each pair of Eligible Ears.
- 3.2 **Whole Sounder Trapping Incentive Payments** – Approved Applicants for Whole Sounder Trapping Incentive Payments will receive an Incentive Payment of \$75 (seventy-five dollars) for each verified capture and disposal of a Wild Boar as part of the whole sounder trapped. A Landowner and an Eligible Trapper are each eligible to each receive a separate Incentive Payment of \$75 (seventy-five dollars) for each Wild Boar captured and disposed of by the Eligible Trapper on the lands of the Landowner.
- 3.3 In no circumstances will an Eligible Applicant receive an Incentive Payment of more than \$75 (seventy-five) dollars for each Wild Boar hunted or trapped, and disposed of.

4.0 Payment Eligibility:

- 4.1 The Municipality has the absolute discretion to determine eligibility for any Incentive Payment under this Program. The decision of the Municipality is final.

5.0 Audits and verification:

- 5.1 By accepting the Program Incentive Payment, the Applicant:
- (a) Agrees to provide additional information and records to the Municipality as may be required to verify the Applicant's eligibility for an Incentive Payment.
 - (b) Authorizes the Municipality to obtain information from (and release information to): other municipalities, any government department or agency, or other body, in order to verify the Applicant's eligibility to receive an Incentive Payment.

6.0 Program Changes:

- 6.1 The Minister may change the Program from time to time or may terminate the Program without notice. Changes to the Program Conditions are binding on Applicants once they are posted on the AFRED website (alberta.ca/agriculture).

7.0 Refunds:

- 7.1 An approved Applicant shall pay to the Municipality or the Provincial Crown, on demand, any payment received by the Applicant contrary to these Program Conditions. Any demand for payment received by the Applicant under this Program is due within 30 days of notice being provided to the Applicant by the Municipality or the Minister. The demand notice will be deemed to have been received 2 business days after the mailing of the demand notice to the applicant's address on the Program application form. Failure by the Applicant to make payment as required, creates a debt owing to the Provincial Crown that can be set off against any money that the Provincial Crown owes to the Applicant.

8.0 False or misleading information:

- 8.1 An Applicant who provides false or misleading information under this Program foregoes all rights to benefit from this Program.

9.0 Collection of Information:

- 9.1 The Applicant acknowledges that the information provided to the Municipality regarding this application is subject to both the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta).

10.0 Disclosure of Information:

- 10.1 The Applicant acknowledges that the Minister publicly discloses the following information for all grant recipients: the grant recipient name, the amount of the grant, the program the grant is paid under, and the payment date.

11.0 Municipality and Provincial Crown Not Liable:

- 11.1 The Applicant acknowledges that hunting and trapping activities carry risk and are subject to strict legal requirements. The Applicant, in undertaking any hunting and trapping activities, accepts the risks associated with those activities and is responsible for ensuring that all legal and safety requirements have been met.
- 11.2 By submitting an Application for an Incentive Payment, the Applicant acknowledges that the both the Municipality and the Provincial Crown are not liable to the Applicant, the Applicant's heirs, administrators and assigns for the personal injury, property damage, or other damage, injury, claim or loss whatsoever arising out the Applicant's hunting or trapping activities.

12.0 No Agency:

- 12.1 Nothing in the Program is intended to constitute the parties as an agent of the other for any purpose, or to create any relationship of agency, partnership or joint venture.

13.0 Representations and Warranties:

- 13.1 By submitting an Application, the Applicant represents and warranties that:
- (a) The Applicant is eligible pursuant to the Program requirements.
 - (b) With the exception of Landowners and Eligible Trappers that are applying for the same Wild Boar killed on the Landowner's land, neither the Applicant nor any other person has previously applied under the Program for an Incentive Payment for the Eligible Ears or Wild Boar that are the subject of the Applicant's application.
 - (c) It has made full, true and plain disclosure to the Municipality of all facts that are material to its Application.
 - (d) It has the power and authority and all necessary licenses and permits to own and carry on its operations, to make the Application, and to carry out its activities.
 - (e) It will carry out all hunting or trapping activities in a diligent and safe manner, consistent with industry practices and all legal requirements; using qualified employees, contractors and professional advisors.

**Wild Boar at Large Bounty Program
Declaration Form**

Application:

Municipality receiving ears:					
Date ears delivered to above Municipality:					
Number of pairs of Eligible Ears:					
Applicant's Name:					
Applicant's Address and telephone number:					
Amount received or to be received by Applicant:					
Legal Land Description(s) where Eligible Wild Boars were killed and Eligible Ears were collected:	Quarter	Section	Township	Range	Meridian

Declaration of Applicant

1. I _____ of _____ in the province of _____; confirm and declare:
2. I am an Eligible Applicant.
3. I have submitted Eligible ears in the number of pairs of wild boar at large ears indicated in this application to the Municipality above named.
4. I have [check one]
 - a. ___received payment from the Municipality in the amount specified above, or,
 - b. ___been provided with confirmation that I am to receive within 30 days of signing the Application a payment from the Municipality in the amount specified above.
5. I have received a copy of, read and agree to the Program Conditions.
6. The ears that I am submitting come from an animal that:
 - a. Is a wild boar that was found at large when it was killed;
 - b. Was not, to the best of my knowledge, intentionally released;
 - c. Was killed by lawful hunting or trapping, and not slaughter;
 - d. Was killed humanely;
 - e. Was killed at the location(s) that I have indicated above; and
 - f. Was not killed in a manner that contravened any law.
7. I certify that the information given on this Application is true and correct to the best of my knowledge.

Date:

Signature of Applicant

Declaration of Municipality

I _____ of _____ in the province of Alberta

1. Certify that the numbers of pairs of wild boar at large ears indicated in the application were presented for inspection from the Applicant.
2. Certify [check one]
 - a. ___the Applicant received payment in the amount of ____; or,
 - b. ___the Applicant shall receive payment in the amount of ___ within 30 days of signing this Application.
3. Certify that the ears have been destroyed, or marked in a manner sufficient to identify the ears as having been previously submitted under the Program.
4. Certify that the information given on this Application is true and correct to the best of my knowledge.

Date:

Signature on behalf of the Municipality

Feral Swine Transboundary Workgroup Findings and Recommendations

December 1, 2020

Natural resource managers throughout North America have identified feral swine as a significant challenge. This invasive species has emerged as a major environmental and economic concern as populations have exploded. They exist across North America with population estimates over six million. Populations are expanding in the western provinces of Canada and are on the rise in the United States. Existing data from the U.S. and Canada on the distribution of feral swine have confirmed that animals have been detected near the international border and the potential for transboundary movement is very possible.

Western states without established populations have worked vigilantly to prevent introductions or to eradicate feral swine that appear on the landscape. Western states have an opportunity to enhance prevention efforts by partnering with Canadian provinces and each other to discuss challenges and opportunities to preventing and stopping feral swine along interstate and international borders.

In January 2020, staff from the Montana and Washington invasive species councils reached out to U.S. federal, state and Canadian governmental feral swine experts to convene a workgroup aimed at discussing the challenges and opportunities to preventing and stopping feral swine along interstate and international borders (see Appendix A for workgroup members).

On February 21, 2020, the first ever Feral Swine Transboundary Workgroup meeting occurred. During the meeting, members provided an overview of feral swine issues in their respective areas, discussed best practices for management, and began forming preliminary recommendations for enhancing transboundary feral swine management.

The workgroup met again on May 20, 2020, to hear overviews of the [Canadian Invasive Wild Pig Initiative](#) and the [United States Department of Agriculture National Feral Swine Damage Management Program](#), as well as to review and refine recommendations for enhanced transboundary management.

This report contains a summary of the transboundary group's review of five key strategic areas, and contains findings, recommendations and best management practices that federal, state, provincial and local natural resource managers might incorporate into their programs to improve transboundary feral hog management in the western region.

1. Coordination

- a. Identify stakeholders and compile lists of land management agencies, national groups, academics, industry groups, and other stakeholders that are involved in feral swine research, management or response to share best practices and coordinate research and management efforts.
 - i. Beyond the transboundary group that convened initially, other examples include the invasive species working group of the Pacific NorthWest Economic Region (PNWER). PNWER coordinates provincial and state issues through working groups and hosts an annual summit that is a prime venue for including feral swine into its programming. Also, Canada has a national Invasive Wild Pig Initiative, charged with developing a national strategy.
- b. Standardize messaging and communication to the public and develop customized key messages for various distinct audiences. Messaging to recreational hunters will be different than messaging to farmers and ranchers, for example.
 - i. A number of states and provinces have adopted the shared educational campaign, [Squeal on Pigs!](#) to create consistency in messaging across the West.

2. Monitoring

- a. Identify and incorporate feral swine survey and monitoring into ongoing efforts for other species.
 - i. For example, the USDA-APHIS-Wildlife Services surveys coyotes to assess livestock predation. Potentially, feral swine surveys could be added to these efforts.
- b. Expand capacity to monitor populations using measures such as distribution, density, disease testing, and rate of population expansion.
- c. Prioritize, develop, and enhance population distribution maps to identify high-risk areas to focus efforts of prevention and detection.
 - i. Some resources exist to identify high-risk areas and to identify gaps in distribution mapping. Examples include:
 - 1. [USDA-APHIS History of Feral Swine in the Americas](#)
 - 2. [Understanding habitat co-occurrence and the potential for competition between native mammals and invasive wild pigs \(*Sus scrofa*\) at the northern edge of their range](#)
 - 3. Connectivity and corridors: implications for wild pig (*Sus scrofa*) range expansion across the North American prairies (currently under peer review)
- d. Expand monitoring networks by partnering with non-traditional organizations to begin or increase active surveillance, e.g. hunting groups, wildlife organizations, etc.

- e. Augment passive reporting (reports of sightings of feral swine evidence) with active monitoring, particularly in high-risk areas, using tools such as trail cameras, GPS collaring, flying surveys, and direct contact with landowners.
- f. To the extent possible and as resources allow, collecting data on domestic pig operations can benefit surveillance efforts, as escapees can become feral quickly.

3. Reporting and notification

- a. Develop and document reporting and notification protocols. Standardized protocols would ensure that communication and response is streamlined and efficient.
- b. Develop and adopt standard notification information requirements, such as date and time of sighting, number of pigs alive and or dead, spatial location, etc.
- c. State and provincial authorities along the international border should discuss and agree on notification protocols for reports that will be shared cross-border.
 - i. For example, Washington and British Columbia have discussed scenarios that would trigger a report to the respective jurisdiction. In this instance, a report made in a U.S. county that abuts the international border will trigger notification, whereas a notification will be provided to the U.S. if the detection is made within 100 km of the international border.
- d. Following action, including instances where a report resulted in no-action, communicate the resolution and summary of investigation or response actions to notification lists and other applicable parties, e.g. individual who reported the sighting.
- e. As resources allow, exercise notification protocols for the purpose of testing response systems. Use exercise after-action feedback to improve readiness, procedures, and notification information.

4. Response

- a. Rapidly respond to confirmed reports no later than 48 hours with a goal of eliminating the entire sounder.
- b. Develop agreements with private landowners, tribal and first nations, and federal and state/provincial land management agencies allowing for monitoring and response actions prior to detection of feral swine.
- c. Promote and develop agreements and mechanisms for resource sharing such as use of helicopters, traps, and qualified individuals that may provide technical support.
- d. Pig sightings are often escapees from domestic pig operations of all varieties from commercial operations to backyard pens. These escapees can become feral very quickly if not promptly captured and returned. In cases where escapees become feral it is important to have the authority to eradicate and test the animals for diseases before they are allowed to breed.

5. Control and Management

- a. Promote and share response and management plans to promote consistency, to identify standard resources, and to facilitate communication between jurisdictions.
- b. As resources and level of effort allow, expand capacity for sample testing for disease and population metrics including opportunities to obtain data such as body weights, standard body measurements, sex, age, location, blood samples.
- c. Standardize data collection, storage, and data sharing between authoritative data sources.
- d. Clearly and consistently message the problems associated with allowing recreational hunters to control populations. In most instances, recreational hunting is not an effective approach to eliminate wild pig populations and there is evidence that it can make the problem worse.
- e. Identify and prioritize research needs to enhance management activities such as mapping of priority survey areas, and low-density eDNA testing.

Appendix A: Feral Swine Transboundary Workgroup Members

First Name	Last Name	Title	Organization	Email
Katrina	Ackerman*	Senior International Relations Officer	Government of Saskatchewan, Ministry of Trade and Export Development	katrina.ackerman2@gov.sk.ca
Perry	Abramenko	Inspector/Pest Program Specialist	Government of Alberta, Ministry of Agriculture and Forestry	perry.abramenko@gov.ab.ca
Jared	Beaver	Assistant Professor and Extension Wildlife Specialist	Montana State University	jared.beaver@montana.edu
Martina	Beck	Unit Head, Invasive Fauna	Government of British Columbia, Ministry of Environment and Climate Change Strategy	Martina.Beck@gov.bc.ca
Travis	Black	Deputy Regional Manager, SE Region	Colorado Parks & Wildlife	travis.black@state.co.us
Rick	Boatner	Invasive Species Coordinator	Oregon Department of Fish and Wildlife	Rick.j.boatner@state.or.us
Jacob	Bradford	Bureau of Reclamation	US Bureau of Reclamation, Missouri Basin/Arkansas-Rio Grande-Texas Gulf	jbradford@usbr.gov
Ryan	Brook	Associate Professor	University of Saskatchewan, College of Agriculture and Bioresources	ryan.brook@usask.ca
Justin	Bush	Executive Coordinator	Washington Recreation and Conservation Office, WA Invasive Species Council	justin.bush@rco.wa.gov
Michelle	Cox	Region 1 Invasive Species Program Coordinator	US Forest Service	Michelle.Cox2@usda.gov
Stephanie	Criswell	Invasive Species Program Manager	Montana Department of Natural Resources and Conservation, MT Invasive Species Council	scriswell@mt.gov
Wayne	East	Animal Health Division	Colorado Department of Agriculture	wayne.east@state.co.us

Megan	Evans	Executive Director	Alberta Invasive Species Council	info@abinvasives.ca
Slade	Franklin	Weed and Pest Coordinator	Wyoming Department of Agriculture	slade.franklin@wyo.gov
Leanne	Heisler	Wildlife Biologist	Government of Saskatchewan, Fish, Wildlife & Lands Branch, Ministry of Environment	leanne.heisler@gov.sk.ca
Ron	Howell	Assistant Chief of Law Enforcement	Montana Fish, Wildlife & Parks	RHowell@mt.gov
Anna	Izzard*	Appeal Coordinator	Government of Saskatchewan, Provincial Appeal Panel	anna.izzard@scic.ca
Dr. Susan	Keller	State Veterinarian	North Dakota Department of Agriculture	skeller@nd.gov
Jason	Kloft	District Supervisor	USDA APHIS Wildlife Services, Kansas Wildlife Services	Jason.M.Kloft@aphis.usda.gov
Quentin	Kujala	Chief of Staff, Director's Office	Montana Fish, Wildlife & Parks	qkujala@mt.gov
Thomas	Lines	Operations Officer	U.S. Custom and Border Protection, Havre Sector HQ	thomas.d.lines@cbp.dhs.gov
Emily	Lomas	Terrestrial Invasive Fauna Specialist	Government of British Columbia, BC Ministry of Environment and Climate Change Strategy	Emily.Lomas@gov.bc.ca
Heidi	McMaster	Environmental Protection Specialist-Regional IPM Coordinator	US Bureau of Reclamation-Columbia Pacific Northwest Region	HMcMaster@usbr.gov
Dr. Brandon	Munk	DVM, Wildlife Branch	California Department of Fish & Wildlife	Brandon.Munk@wildlife.ca.gov
Steve	Myers	Senior Program Manager	Pacific Northwest Economic Region	steve@pnwer.org
Dale	Nolte	Feral Swine Program Manager	USDA APHIS Wildlife Services, National Wildlife Research Center	dale.l.nolte@usda.gov
Maggie	Nutter	President	Marias River Livestock Association	nutter@northerntel.net

Ryan	Powers	District Supervisor	USDA APHIS Wildlife Services, North Dakota Wildlife Services	ryan.a.powers@usda.gov
Cara	Riwai-Couch	Natural Research Specialist	US Bureau of Reclamation	criwaicouch@usbr.gov
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John	Steuber	State Director	USDA APHIS Wildlife Services, Montana Wildlife Services	john.e.steuber@usda.gov
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James	Tansey, PhD*	Provincial Specialist, Insect/Vertebrate Pest Management	Government of Saskatchewan, Ministry of Agriculture	james.tansey@gov.sk.ca
Matt	Tyree*	Manager, Fisheries Unit	Government of Saskatchewan, Ministry of Environment	matt.tyree@gov.sk.ca
Wendy	Velman	State Botanist	US Bureau of Land Management, Montana Dakota Office	wvelman@blm.gov
Darby	Warner*	Executive Director of Insurance	Government of Saskatchewan, Saskatchewan Crop Insurance Corporation	darby.earner@scic.ca
Karen	Wickerson	Rat and Pest Program Specialist	Government of Alberta, Agriculture and Forestry	karen.wickerson@gov.ab.ca
Kate	Wilson	Commission Administrator	Upper Columbia Conservation Commission	kate.wilson@mt.gov
Marnie	Zimmer	Canadian Cooperative Health Cooperative	University of Saskatchewan, National Office	mzimmer@cwhc-rcsf.ca
Nic	Zurfluh	Invasive Species Section Manager	Idaho Department of Agriculture	nicholas.zurfluh@isda.idaho.gov

*Participated on workgroup, unable to comment on recommendations.

Wild pig reports on the rise in Montana



FILE - In this Aug. 24, 2011, file photo, a feral hog stands in a holding pen at Easton View Outfitters in Valley Falls, N.Y. New York has since eradicated feral swine within its boundaries, but such hogs still do more than \$1.5 billion a year in damage around the country, and scientists are taking what could be a big step toward controlling them. (AP Photo/Mike Groll, File)

By
JOHN MCCLAUGHLIN

|
March 15, 2022 7:00 AM

Feral swine appear to be rooting up in Montana — and invasive species officials say they will be ramping up Big Sky’s “Squeal on Pigs!” campaign in the Flathead Valley and surrounding area.

It’s part of a continued state, federal and international campaign against the pig invasion that strains the U.S. by more than \$1.5 billion in annual damages and control costs.

Assistant State Veterinarian Tahnee Szymanski said reports of feral swine in Montana previously remained as few as one or two hogs.

Szymanski said reports over the past 12 months have grown to nearly a dozen, mostly throughout northern Montana but somewhat sporadically across the state.

In its northwestern reaches, feral swine were reported during the past year in Lincoln, Pondera, and Lewis and Clark counties, according to the Montana Department of Livestock.

Seemingly few, the aggressive pigs remain prolific breeders, according to Montana State University’s Animal and Range Sciences Extension Service.

Offspring from domestic pigs, meanwhile, have shown to quickly revert to wild animals within as few as a two generations, growing tusks and long, bristly hair — otherwise becoming fully boarish.

The spread of disease or parasites remains a major concern with the animals. Montana officials ask that any pig that appears wild be reported as such.

Feral pigs are generally black, but colors could range from gray and brown to blonde and red, including spotted variations, according to the extension service.

Szymanski said that while some swine are immigrating to Montana and neighboring states from Canada, perhaps a greater concern is that others are being let loose to develop hunting resources or simply escape from domestic stocks, and then soon become feral and spread.

Montana landowners or lessees are allowed to kill the animals on private property if a pig poses an immediate threat to people or property, though state officials prefer that seemingly wild pigs are instead reported — some might just be pets.

If a pig is killed, landowners or lessees need to report it within 24 hours to the state Department of Livestock.

State eradication efforts are restricted to the department, or to state and federal employees it designates for eradication.

FEDERAL OFFICIALS say more than 6 million feral hogs thrive across North America, causing major environmental and economic impacts.

Data since 1982 show a steady flood inland mostly from Southern coastal states, Texas and California, according to the U.S. Department of Agriculture.

Now reported in at least 35 states, the national population continues to explode, according to the USDA's Animal and Plant Health Inspection Service.

Feral swine were introduced to the Americas as a food resource during the 1500s by explorers and settlers, and in the 1900s, Eurasian wild boars were transplanted to parts of the U.S. for sport, according to APHIS.

The nonnative invaders are now a mix of domestic pigs, Eurasian boars, or hybrids of the latter, according to the federal agency.

A recent USDA study indicated that wild boars annually cause more than \$1.5 billion in damages and remediation costs from thoroughly rooting, wallowing and trampling resources.

The pigs roam in herds technically known as sounders.

In January 2020, invasive species councils in Montana and Washington coordinated with federal, state and Canadian officials to muster a transboundary response effort.

Soon thereafter, the first Feral Swine Transboundary Workgroup meeting convened.

The group ultimately defined five strategic goals in combating the invasive species, from coordination and monitoring efforts to reporting and removal.

The latter calls for rapid response efforts to confirmed sightings in hopes of eliminating an entire sounder of feral pigs, if necessary, within 48 hours to prevent its likely spread.

Resources, however, so far remain lacking for Montana officials to accomplish such a goal.

To catch feral swine in Montana, for instance, state officials now have to first borrow a specialized trap from Idaho, Szymanski recently told the Montana Invasive Species Council.

That prompted the council to begin estimating costs to get Montana's own trap, which could cost some \$10,000 including a live-stream camera and estimated personnel training.

Officials also rely on special cooperative agreements with pilots in borrowing helicopters to survey for and potentially shoot feral swine from the sky.

Feral pigs in the state can be reported at 406-444-2976. More information on Montana's efforts is available at squealonthepigsmt.com.



REQUEST FOR DECISION

SUBJECT: **2023 ASB Conference Investigate Mix and Mingle**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 27, 2022 CAO: MANAGER: SK
DEPARTMENT: AGRICULTURE GM: PRESENTER: SK
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board accepts the report for information, as presented.

BACKGROUND/PROPOSAL:

On February 10, 2022, the Agricultural Service Board made the following motion:

MOTION: 22.02.05 February 10, 2022	Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board direct Administration to draft a presentation regarding a mix and mingle option for the 2023 Provincial ASB Conference with funding requirements and location options.
--	---

Administration has investigated the possibility of hosting a “Mix and Mingle” at the 2023 ASB Conference in consultation with the organizing committee for the conference itself. The ASB Provincial Conference will run from January 17th to 19th in Grande Prairie, AB, at the Tara Centre. The committee plans to provide a Provincial Ministers Forum on the 17th, and the banquet will take place on the 19th. This leaves the 18th a potential time to host a mix and mingle event for delegates.

The organizing committee was approached regarding sponsorship for such an event. All agricultural retailers have already been contacted to sponsor the Provincial Conference, leaving few untapped sponsorship sources to approach for the mix and mingle event. Corkage and catering services, as well as venue rental, are estimated to cost approximately \$15,000. The organizing committee has requested that should Greenview wish to sponsor the event themselves, it is hosted at the Tara Centre and to fold this event in with the other aspects of the conference.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of the Agricultural Service Board accepting the report for information, as presented, is they are informed as to the costs of a mix and mingle event at the Provincial ASB Conference on January 18th, 2023.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost: There are no perceived financial implications to the recommended action.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Provincial ASB Committee Resolution Responses Grading**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 27, 2022 CAO: MANAGER: SK
DEPARTMENT: AGRICULTURE GM: PRESENTER: SK
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board accept the report for information, as presented.

BACKGROUND/PROPOSAL:

April 8th was the deadline for response to the 2022 Provincial ASB Committee Resolutions for the ministries and organizations addressed. Administration has provided the original resolutions within this report with the responses received. Resolution 2-22, "Restoration of Alberta Agriculture, Forestry and Rural Economic Development Regional Network of Experts," has not received a response.

Administration is providing this information to allow the Board to review the material for discussion at the May 25th Agricultural Service Board meeting. At that meeting, grading of the responses will be completed by the Board and Administration will submit Greenview's grading to the Provincial ASB Committee.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of the Agricultural Service Board accepting the response for information is that it allows time for review of the material, leading to informed resolution response grading.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There is no disadvantage to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Cost: There are no perceived financial implications to the recommended action.

STAFFING IMPLICATION:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

ATTACHMENT(S):

- PASBC Resolutions 1-22 through 6-22



REQUEST FOR DECISION

SUBJECT:	Town Weed Control Grants		
SUBMISSION TO:	AGRICULTURAL SERVICES BOARD	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 27, 2022	CAO:	MANAGER:
DEPARTMENT:	AGRICULTURE	DIR:	PRESENTER:
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board accept the changes to the stipulations on the Town Grants for the 2022 weed control season.

BACKGROUND/PROPOSAL:

For several years, Greenview has provided a grant for the towns within its borders to control noxious and prohibited noxious weed species to a maximum of \$10,000 per year per entity. Each spring, Administration contacts these municipalities to discuss this grant opportunity, stipulations around the grant, and provide the application form. The grant has only been applied for and granted once since its inception, and Administration noticed a deficiency in the clarity of how the funding is utilized. Administration would like to provide clarification on the maximum allowable, such as labour costs, to avoid abuse of the grant funding.

The application process is laid out that the applicant must apply by July 29 for the first \$5,000. They are meant to have a clear overview and estimates, including contractor costs, training expenses, and herbicide purchases. Applicants are eligible for an additional \$5,000 for reimbursement on further expenses.

Administration supports the grant funding for these jurisdictions to control invasive weed species within the towns, preventing spread into agricultural lands. Administration recommends that the Agricultural Service Board accept the additional stipulations to help manage and administer this program.

Proposed changes are as follows;

- Outline of intended control activities due July 29 for first \$5,000
 - a maximum of allowable dollars per man hour of \$25.00
 - outline additional training eligible for reimbursement, ie: Pesticide Applicator Training
 - outline on the information required for the final report
 - an outline of what Greenview can provide to the towns for further assistance, if requested.
-

BENEFITS OF THE RECOMMENDED ACTION:

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Administration will be better equipped to manage and administer the grant funding for the towns within Greenview boundaries.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion as this item is already budgeted.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

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PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once the Agricultural Service Board makes a decision, Administration will update the application form and inform the towns of Fox Creek and Valleyview of the changes to the application.

ATTACHMENT(S):

- Current Town Grant Application Form
- Proposed Town Grant Application Form



MUNICIPAL DISTRICT OF GREENVIEW No. 16

GRANT APPLICATION

Purpose

To provide financial assistance to neighbouring jurisdictions within Greenview boundaries, up to a maximum of \$10,000 per year, for the purpose of controlling invasive plant species as specified by the *Alberta Weed Control Act*.

Requirements

Application must be completed in full and returned to the MD for review by August 1. Included with the application must be an estimated cost for the first \$5,000 after which proof of purchase/control work must be submitted for to receive an additional \$5,000.

You will become ineligible to receive or continue receiving a grant if the following conditions exist:

- 1) Application form is not completed in full
- 2) Documents supporting estimated cost for control is not attached
- 3) Detailed project budget and receipts are not submitted
- 4) Final report is outstanding from a previous grant application

Municipal Information:

Name of Municipality: _____

Contact Name: _____

Contact Phone Number: _____

Position of Contact Person: _____

E-mail: _____

Grant Information:

Greenview will grant neighbouring jurisdictions within Greenview up to a maximum of \$10,000 per year for the control of invasive plant species as specified by the Alberta *Weed Control Act*. \$5,000 will initially be granted upon review and approval of application and project budget, with an additional \$5,000 upon proof of purchase/control work.

By signing this application, I/we concur with the following statements:

- The grant application is complete and includes all supporting documentation, including a program budget plan;
- The grant shall be used for only those purposes for which the grant requested have been varied by the M.D. of Greenview Council, the grant will be used for those varied purposed only;
- The municipality will provide a written report to the MD of Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name _____

Signature _____

Address _____

Telephone Number _____

Date _____

E-mail _____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

GRANT APPLICATION

Purpose

To provide financial assistance to neighbouring jurisdictions within Greenview boundaries, up to a maximum of \$10,000 per year, for the purpose of controlling invasive plant species as specified by the Alberta *Weed Control Act*.

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Requirements

Application must be completed in full and returned to ~~the MD~~ Greenview Agricultural Services for review by ~~August 1~~ July 29, 2022. Included with the application must be an estimated cost for the first \$5,000 after which proof of purchase ~~control work must be submitted for to receive an additional \$5,000 of herbicide, control work completed internally (maximum \$25/man hour) or by licensed contractor is mandatory to receive \$5,000 in additional funding. Expenses related to applicable training, such as obtaining a pesticide applicators licence, may also be submitted for reimbursement.~~

You will become ineligible to receive or continue receiving a grant if the following conditions exist:

- ~~1) Proof of service registration not provided by any contractors hired,~~
- 1) 2) Application form is not completed in full.
- 2) 3) Documents supporting estimated cost for control is not attached.
- 3) 4) Detailed project budget and receipts are not submitted.
- 4) 5) Control work not completed.
- 5) 6) Final report is outstanding from a previous grant application.

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The final report must include the location, target vegetation, type of control work and man hours/contractor receipts for each location that work was completed on.

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Municipal Information:

Name of Municipality: _____

Contact Name: _____

Contact Phone Number: _____

Position of Contact Person: _____

E-mail: _____

Grant Information:

Greenview will grant neighbouring jurisdictions within Greenview up to a maximum of \$10,000 per year for the control of invasive plant species as specified by the Alberta *Weed Control Act*. -\$5,000 will initially be granted upon review and approval of application and project budget, with an additional \$5,000 upon proof of purchase/control work— and/or proof of training, such as obtained applicators licence.

Greenview will provide assistance with establishment of program, weed management plan, a control plan and training.

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By signing this application, I/we concur with the following statements:

Formatted: Justified

- The grant application is complete and includes all supporting documentation, including a program budget plan;
- The grant shall be used for only those purposes for which the grant requested have been varied by ~~the M.D. of~~ Greenview Council, the grant will be used for those varied purposed only;
- The municipality will provide a written report to ~~the MD of~~ Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview No.16 or to request approval from the Municipality to use the funds for an optional project.

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Applicant Information:

Name _____

Signature _____

Address _____

Telephone Number _____

Date _____

E-mail _____

DRAFT



MUNICIPAL DISTRICT OF GREENVIEW No. 16

GRANT APPLICATION

Purpose

To provide financial assistance to neighbouring jurisdictions within Greenview boundaries, up to a maximum of \$10,000 per year, for the purpose of controlling invasive plant species as specified by the Alberta *Weed Control Act*.

Requirements

Application must be completed in full and returned to Greenview Agricultural Services for review by July 29, 2022. Included with the application must be an estimated cost for the first \$5,000 after which proof of purchase of herbicide, control work completed internally (maximum \$25/man hour) or by licensed contractor is mandatory to receive \$5,000 in additional funding. Expenses related to applicable training, such as obtaining a pesticide applicators licence, may also be submitted for reimbursement.

You will become ineligible to receive or continue receiving a grant if the following conditions exist:

- 1) Proof of service registration not provided by any contractors hired,
- 2) Application form is not completed in full,
- 3) Documents supporting estimated cost for control is not attached,
- 4) Detailed project budget and receipts are not submitted,
- 5) Control work not completed,
- 6) Final report is outstanding from a previous grant application.

The final report must include the location, target vegetation, type of control work and man hours/contractor receipts for each location that work was completed on.

Municipal Information:

Name of Municipality: _____

Contact Name: _____

Contact Phone Number: _____

Position of Contact Person: _____

E-mail: _____

Grant Information:

Greenview will grant neighbouring jurisdictions within Greenview up to a maximum of \$10,000 per year for the control of invasive plant species as specified by the Alberta *Weed Control Act*. \$5,000 will initially be granted upon review and approval of application and project budget, with an additional \$5,000 upon proof of purchase/control work and/or proof of training, such as obtained applicators licence.

Greenview will provide assistance with establishment of program, weed management plan, a control plan and training.

By signing this application, I/we concur with the following statements:

- The grant application is complete and includes all supporting documentation, including a program budget plan;
- The grant shall be used for only those purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposed only;
- The municipality will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview No.16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name _____

Signature _____

Address _____

Telephone Number _____

Date _____

E-mail _____



REQUEST FOR DECISION

SUBJECT:	Beaver Harvest Program Policy 6132		
SUBMISSION TO:	AGRICULTURAL SERVICES BOARD	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 27, 2022	CAO:	MANAGER:
DEPARTMENT:	AGRICULTURE	DIR:	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial – None

Council Bylaw/Policy – None

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board recommend Council approve Policy 6132 “Beaver Harvest Program” as presented.

BACKGROUND/PROPOSAL:

On March 22, 2022 Council made the motion:

MOTION: 22.03.150 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to bring back the Beaver Incentive Program policy to PRC for review.

For: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

Against: Deputy Reeve Bill Smith, Councillor Burton

CARRIED

Policy 6132 “Beaver Harvest Program” is being returned to the Policy Review Committee to allow additional deliberation on whether the program should proceed to Council. The purpose of this policy is to entice Greenview residents to participate in the harvest of beavers.

Policy Review Committee reviewed the policy and recommended the following changes:

- Define eligible participants and financial compensation
- Include leased land and grazing leases as locations where Greenview landowners have the responsibility of rectifying their beaver issues independent of the Beaver Harvest program.
- Beavers shall be harvested within no more than an 8 km radius of Greenview infrastructure and land.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Agricultural Service Board accepting the recommended motion is ASB will have the opportunity to provide input on the beaver harvest program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board has the option of making additional recommendations to the motion.

FINANCIAL IMPLICATION:

There are no perceived financial implications to the adoption of this motion.

STAFFING IMPLICATION:

Adoption of the policy may require additional personnel to ensure the development and administration of the program.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the policy to Council for approval.

ATTACHMENT(S):

- Policy 6321 Beaver Harvest Program - Revised

Title: Beaver Harvest Program

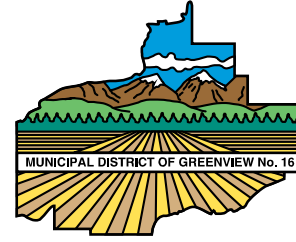
Policy No: 6321

Effective Date: July 13, 2020

Motion Number: 20.07.385

Supersedes Policy No: NONE

Review Date: July 13, 2023



Purpose: Greenview is committed to protecting municipal infrastructure from water movement problems related to beaver activity. Greenview will implement the policy and procedures to provide for the harvest of beavers and/or removal of beaver dams, for the purpose of preventing damage to infrastructure and flooding caused by beavers.

1. DEFINITIONS

1.1 Eligible participant means a registered landowner within the boundaries of Greenview or, with written permission, their designate. Greenview Wildlife Personnel are ineligible to participate in the program.

1.2 Financial compensation means the sum set out in this policy which is payable to eligible participants once program criteria has been satisfied.

1.3 Greenview means the Municipal District of Greenview No. 16

2. POLICY STATEMENT

2.1 Greenview Administration shall prioritize the harvesting of beaver and/or removal of beaver dams **within an 8 (eight) kilometer radius** in the following order:

- a) Areas that occur on Greenview land and cause operational and/or structural integrity issues to municipal infrastructure (i.e., roads, bridges, culverts etc.), at no cost.
- b) Areas that occur on Greenview land that is currently or has the potential to cause damage/flooding to private land such as yard sites and agricultural crops and pasture land, at no cost.
- c) Areas that occur on drainage ditches registered by Greenview to prevent flooding of agricultural land, at no cost and with landowner authorization as per policy procedure.

2.2 Greenview shall hold a valid Damage Control License authorizing the removal of beavers.

2.3 Greenview shall implement a Beaver Harvest Incentive Program that will pay a bounty of (\$30.00) thirty dollars for each beaver harvested by a ratepayer or resident within the municipal boundaries of Greenview in accordance with policy procedure. Problem Wildlife personnel employed or specifically contracted by Greenview are exempt from this program.

2.4 Greenview will maintain a license authorizing the appropriate handling and use of explosives for the purpose of blasting beaver dams (i.e., licensed magazine, certified blaster).

2.5 Landowners with beaver issues on private, **leased or grazing lands** (i.e., ~~agricultural crop and pasture lands, yards etc.~~) are encouraged to rectify the issue independently.

3. PROCEDURE

3.1. All beaver dam removal on designated watercourses must comply with all relevant acts (i.e., Fisheries Act, Alberta's Water Act, Public Lands Act etc.).

3.2. The Manager of Agricultural Services, or their designate, shall work with internal departments and the public on prioritizing the harvesting and/or removal of beaver dams in accordance with section 2.1 of this policy.

3.3. The Manager of Agricultural Services, or their designate, shall ensure the delivery of the Beaver Harvest Incentive Program.

3.4. Beavers harvested under the Beaver Harvest Incentive Program will be compensated upon a signed declaration of the following:

- a) The legal land location where the beaver was harvested.
- b) The date of harvest.
- c) The harvest was conducted in a lawful manner, in accordance with current legislation.
- d) The participant had permission to harvest on said land.
- e) The beaver tail is marked by a Greenview employee, in the presence of the individual who harvested the animal.
- f) **The beaver was harvested within 8 (eight) kilometers of Greenview infrastructure**

3.5. Disposal of all beavers submitted under the Beaver Harvest Incentive Program will be the responsibility of the person submitting the carcass/tail after proper submission procedures have taken place.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Agricultural Service Board

Submitted by: Sheila Kaus, Manager, Agricultural Services

Date: 4/27/2022

Agricultural Services is happy to report that the shelterbelt program is 60% sold out! We are very excited at the warm reception the program has received from Greenview residents and the great work promoting the program done by the Communication team.

Agricultural Services has received the new overseeder and fertilizer spreader. Currently, unit numbers and insurance is being arranged to get these units into the fleet as quickly as possible. On April 4th, Greenview welcomed the new Problem Wildlife Assistant and welcomed back the Rental Coordinator for the upcoming season. Training for the seasonal staff has been the staff's focus, with extension activity planning completed until the fall of 2022. There will be a "Tough Enough to Talk About It" webinar geared toward agricultural producers on April 28th and a Municipal Weed Program workshop in Little Smoky on the evening of April 26th. A pruning and tree care workshop will be delivered on April 26th in Grande Cache, with a municipal staff tree care session to follow the day after.

Agricultural Services focused on organizing all files about the Valleyview Seed Cleaning Plant Co-op to generate the agenda and facilitate a meeting on March 29th. It is hoped this file will move forward, with the next Co-op meeting set for June 13th, 2022.

On April 8th, Administration received a letter requesting municipal support from SARDA, formerly Smoky Applied Research and Demonstration Association, to build a new facility for the organization. The funding request has been forwarded to the Committee of the Whole before review by the Agricultural Service Board due to deadlines for inclusion in the agenda. The proposal has been sent to all partnering municipalities, and SARDA will present it to the Greenview Committee of the Whole soon.

On April 11th, Smoky Hemp Decortication requested a letter of support for the industrial hemp initiative in preparation for a meeting with the Minister of Agriculture, Forestry and Rural Economic Development on

April 21st. While the letter of support will not be approved in time for the discussion, the organization stated that all letters of support are welcome.

Environmental and Agricultural Services are working together to make Agricultural Plastic Recycling a reality for Greenview. Logistics are being explored, but CleanFarms has donated two plastic bunchers to Greenview – these bunchers are used for packaging silage and bale wrap for recycling correctly.

Rental Equipment stands at 47 rental days for 2022.

Thus far in 2022, 14 wolves were submitted for incentive, totalling \$4,200, and 6 beavers have been submitted for incentive, totalling \$180—total hunting incentive payments for 2022 stand at \$4,380.

Problem Wildlife Work Orders, 2022

File Status	Beaver-MD	Beaver-Ratepayer	Customer Service	Predation	TOTAL
In Queue					
Open	1	4	0	1	6
Closed	1	0	5	2	8
TOTALS	2	4	5	3	14

The Problem Wildlife Officer has worked with the Problem Wildlife Assistant on seasonal preparation and position orientation. They are also working on beaver site mapping, and beaver trapping has begun.

VSI Quarterly Reports and Service Breakdown - 2022

	# Services	2022	2021	2020	+/- (%)
Total 1st Quarter			\$19,269.77	\$21,172.35	-8.99%
Total 2nd Quarter			\$33,953.33	\$36,569.40	-7.15%
Total 3rd Quarter			\$ 8,382.80	\$ 8,342.09	+0.50%
Total 4th Quarter			\$40,995.55	\$34,228.60	+19.8%
2022 Claims			\$102,601.45	\$100,312.44	+2.3%

ATTACHMENT(S):

- SARDA 2022 Municipal Capital Assistance Request Letter
- Greenview Letter of Support to Minister - DRAFT

Municipal District of Greenview
PO Box 1079, Valleyview, AB T0H 3N0
info@mdgreenview.ab.ca

Dear Reeve Olsen and Council

Re: Seeking Collaborative Construction Opportunities

Sarda Ag Research is ready to begin moving forward with the construction of a new building that will house the trial plot processing shop and the staff offices under one roof. Much ground-work has already been done. Land situated between the Village of Donnelly and Donnelly corner has been donated by a local producer. A grant for \$750,000 has been conditionally approved and will be released once SARDA Ag Research can demonstrate the ability to construct and operate the facility for many years into the future. Our Association is holding \$750,000 in reserve to match the conditional grant. We have a conceptual drawing ready to submit to Engineering for review and approval and we have secured bids from contractors for both the site ground prep and building construction. There is a legitimate concern by the Board that costs are likely to be a little higher than quoted and we could leave ourselves in a tenuous financial position.

Our Municipal partners have always been our strongest and most reliable supporters. This letter is being sent to each one with the hope of exploring the possibility of synergistic collaboration.

- 1) Our quote for gravel for the site is \$84,000. Any options to lower this expense would be very helpful.
- 2) The Ministry of Transportation is stipulating that the highway access needs to be re-constructed to conform to the regulations for an agricultural operation. Equipment, materials and expertise would be helpful as well as a skilled negotiator to consult with government staff.
- 3) One of the conditions of our grant is that we are not allowed to borrow money from any financial institution. To support cash flow for construction and operational costs simultaneously, we were hoping that one or more Municipalities might be able to provide a total loan of \$500,000 with a 10 year repayment period.

We have up-coming meetings scheduled with Government of Alberta employees to seek Capital funding but at this date only a firm commitment to talk about funding.

Construction costs are always lower when done during milder weather and in our volatile economic climate the longer we wait the higher the costs are expected to be. Our Board feels that to be financially prudent we need to get started and continue to search for funding while construction is underway. The multiple layers of collaboration that have gone into the design, planning and funding of this facility makes it unique. For the first time ever, we have the opportunity to have plots immediately adjacent to our office building and an assured space for our long term plots that are currently at constant risk of disruption at the whim of a landowner. Farmers throughout the entire Peace Region will benefit from the improved quality work done by staff who have better resources to work with and increased visibility.

- 2 -

We look forward to speaking with you at your earliest convenience to answer any questions or address concerns you may have. It is our sincere hope that together we can build infrastructure that will improve the skill set and financial outcomes of our agricultural producers while being fiscally responsible to those residents of the Peace Region who ultimately pay the bill through their tax dollars.

Yours truly,

A handwritten signature in black ink, appearing to read "Simon Lavoie".

Simon Lavoie
Chairman

Date, 2022

Honourable Nate Horner
Minister of Agriculture, Forestry and
Rural Economic Development
131 Legislature Building
10800 – 97 Avenue
Edmonton, AB.
T5K 2B6

RE: Decortication facility

Dear Minister,

The Municipal District of Greenview is enthused that Smoky Hemp Decortication Ltd. (SHDL) is building a Hemp Decortication Plant in the village of Donnelly, AB, located in the Peace Region.

Our understanding is the Decortication plant will act as a hub, the decortication process will provide the raw products to encourage further processing by other companies and individuals. The availability of decorticated hemp will allow not only for the export of the hemp fibre, hurd and dust but also for other companies and individuals an opportunity to convert these into refined higher value products.

We strongly support the building of this plant and this industry in our region as it will provide much needed employment, offer an alternative crop for our producers and slow the export of our young people from our region.

The Municipal District of Greenview looks forward to working with Smoky Hemp Decortication Ltd. to bring this project into fruition. If you require further information, don't hesitate to contact CAO name & email.

Sincerely,



REQUEST FOR DECISION

SUBJECT: **Correspondence**

SUBMISSION TO: AGRICULTURAL SERVICES BOARD

MEETING DATE: April 27, 2022

DEPARTMENT: AGRICULTURE

STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION

CAO:

MANAGER: SK

GM:

PRESENTER:

LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agricultural Service Board accept the correspondence as information.

ATTACHMENT(S):

1. Alberta Precipitation Accumulations Related to Long Term Normal March 7 – April 5, 2022

UPCOMING EVENT(S):

- | | |
|-------------------|--|
| 1. April 26, 2022 | Tall Buttercup Workshop – Little Smoky Community Hall 6:30 pm |
| 2. April 28, 2022 | Adaptive Grazing Webinar Series – John & Deanne Chuiko |
| 3. April 28, 2022 | Webinar – A Flood of Fact on Beneficial Ag Wetland Stewardship |
| 4. April 28, 2022 | Invasive Species Workshop at Triangle Hall |
| 5. April 28, 2022 | Tough Enough to Talk About It Virtual |
| 6. May 5, 2022 | Adaptive Grazing Webinar Series – Blain Hjertaas |
| 7. May 4, 2022 | Virtual - Biochar, Compost and Agroforestry |
| 8. May 11, 2022 | Virtual – Squeal on Pigs! Forum - Alberta Invasive Species Council |

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Agricultural Service Board accepting the recommended motion is that the Board will be made aware of the events, seminars and conferences within the agricultural community throughout the Province.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The Agricultural Service Board has the alternative to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

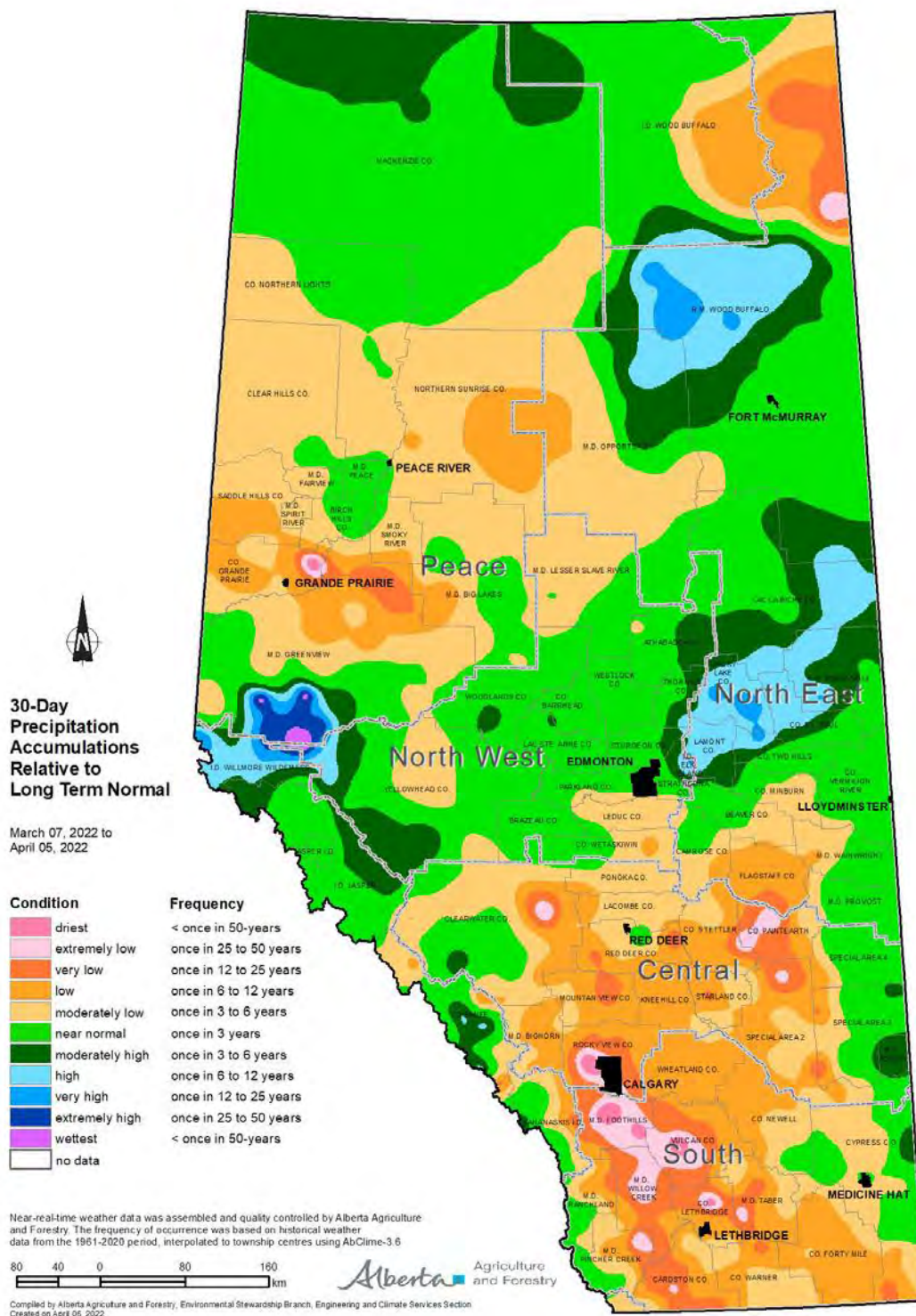
PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

Map 2



Visit weatherdata.ca for additional maps and meteorological data