



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

March 22, 2022

9:00 a.m.

Administration Building  
Valleyview, AB

---

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held March 8, 2022.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
	4.1 Bylaw 22-922 Public Hearing	12
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 22-922 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District	19
	6.2 Bylaw 22-900 Schedule of Fees	27
	6.3 Bylaw 22-899 Audit Committee	67
#7	BUSINESS	
	7.1 2022 Clay Shoot Fundraising Recipients	73
	7.2 Northern Rural Chicks Sponsorship	75
	7.3 Letter of Support – Millar Western Forests Products & Backwoods Energy Services	87

7.4 Letter of Support – Grande Spirit Foundation	125
7.5 Motion of Support – Town of Fox Creek	130
7.6 Agricultural Services Board Annual Report	133
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7.10 Seniors Housing Management Body Boundaries	151
7.11 Land Use Options – Grande Cache Ball Diamond Area	153
7.12 Grovedale Water Distribution Report	155
7.13 Commercial Land Opportunities – Grande Cache	157

## #8 NOTICE OF MOTION

## #9 CLOSED SESSION

### 9.1 Disclosure Harmful to Business Interests of a Third Party

## #10 MEMBERS REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 9

159

## #11 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta on Tuesday, March 8, 2022

**#1**  
**CALL TO ORDER**  
**PRESENT**

Reeve Olsen called the meeting to order at 9:00 a.m.

Ward 9  
Ward 8  
Ward 1  
Ward 2  
Ward 3  
Ward 4  
Ward 5  
Ward 6  
Ward 7  
Ward 8  
Ward 9

Reeve Tyler Olsen  
Deputy Reeve Bill Smith  
Councillor Winston Delorme  
Councillor Ryan Ratzlaff  
Councillor Sally Rosson  
Councillor Dave Berry  
Councillor Dale Smith  
Councillor Tom Burton (virtual)  
Councillor Jennifer Scott  
Councillor Christine Schlieff  
Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer  
Director, Infrastructure and Planning  
Director, Corporate Services  
Director, Community Services  
Communications and Marketing Manager  
Recording Secretary  
Legislative Services Officer

Stacey Wabick  
Roger Autio  
Ed Kaemingh  
Michelle Honeyman  
Stacey Sevilla  
Wendy Holscher  
Sarah Sebo

**ABSENT**

**#2**  
**AGENDA**

MOTION: 22.03.118 Moved by: COUNCILLOR SALLY ROSSON

That Council adopt the Agenda of the March 8, 2022, Regular Council Meeting as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3  
MINUTES**

**MOTION: 22.03.119 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council adopt the minutes of February 22, 2022, Regular Meeting minutes as presented.  
For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**3.2 BUSINESS  
ARISING  
FROM THE MINUTES**

**3.2 BUSINESS ARISING FROM MINUTES**

- Schedule of Fees will be brought back next meeting.
- Sunset House water report will be back at a future COTW.

**#4 PUBLIC HEARING**

**4.0 PUBLIC HEARING**

There were no Public Hearings presented.

**#5 DELEGATIONS**

**5.0 DELEGATIONS**

**#6  
BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 22-899 AUDIT COMMITTEE**

**22-899 FIRST  
READING**

**MOTION: 22.03.120 Moved by: COUNCILLOR DUANE DIDOW**  
That Council give first reading to Bylaw 22-899 Audit Committee as presented.  
For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**22-899 SECOND  
READING**

**MOTION: 22.03.121 Moved by: COUNCILLOR TOM BURTON**  
That Council give second reading to Bylaw 22-899 Audit Committee as amended.  
For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED



## **7.0 NEW BUSINESS**

### **7.1 FERTILIZER SPREADER PURCHASE**

#### **FERTILIZER SPREADER**

MOTION: 22.03.122 Moved by: COUNCILLOR DAVE BERRY

That Council approve the purchase of a Salford Fertilizer Spreader from Flaman, Edmonton, Alberta in the amount of \$40,900, with \$5,900.00 additional funds to be added to the Ag. Services Capital Budget.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

### **7.2 GREENVIEW NEWSLETTER**

#### **GREENVIEW NEWSLETTER**

MOTION: 22.03.123 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council direct the Greenview Communications Department to proceed with the Greenview Newsletter as a quarterly publication with the first publication to be direct mailed to all ratepayers, with the option of signing up to have future newsletters direct mailed.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

### **7.3 SNIPE LAKE BOAT LAUNCH**

#### **SNIPE LAKE**

MOTION: 22.03.124 Moved by: COUNCILLOR RYAN RATZLAFF

That Council accept the presentation on Snipe Lake Boat Launch Parking Lot, located at NW 34–70–19 W5M, for information, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

### **7.4 VALLEYVIEW & DISTRICT MEDICAL CLINIC – FIBRE OPTIC**

#### **VV MEDICAL CLINIC**

MOTION: 22.03.125 Moved by: COUNCILLOR DALE SMITH

That Council approve payment in the amount of \$9,502.50 GST included to the Town of Valleyview, representing half the cost for the Canadian Fiber Optic installation for the Valleyview and District Medical Clinic, with funds to come from the Valleyview and District Medical Clinic Budget.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**CROSSLINK  
EXPANSION**

**7.5 CROSSLINK COUNTY SPORTSPLEX EXPANSION REPORT**

MOTION: 22.03.126 Moved by: DEPUTY REEVE BILL SMITH

That Council accept the Crosslink County Sportsplex Expansion Study in principle with no financial commitment.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**POLICY 1027**

**7.6 POLICY 1027 SIGNING AUTHORITY**

MOTION: 22.03.127 Moved by: COUNCILLOR DUANE DIDOW

That Council approve Policy 1027 "Signing Authority" as presented.

MOTION: 22.03.128 Moved by: COUNCILLOR DALE SMITH

That Council defer motion "Policy 1027 Signing Authority" to a future Council Meeting.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

Against: Councillor Burton

CARRIED

Reeve Olsen recessed the meeting at 10:28 a.m.

Reeve Olsen reconvened the meeting at 10:37 a.m.

**MANAGERS REPORTS**

**7.7 MANAGERS REPORTS**

MOTION: 22.03.129 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the managers reports for information, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**8.0 NOTICE OF MOTION**

Councillor Delorme makes a notice of motion that Council direct administration to investigate the procedure on changing the senior housing management body boundaries.

Councillor Dale Smith made a Notice of Motion that Council direct administration to provide a full accounting report on the Grovedale water distribution system and water treatment plant.

Reeve Olsen made a Notice of Motion that Council direct administration to investigate commercial land opportunities in GC for the purpose of economic development.

## **9.0 CLOSED SESSION**

### **CLOSED SESSION**

MOTION: 22.03.130 Moved by: COUNCILLOR DUANE DIDOW

That the meeting go to Closed Session, at 11:10 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

### **OPEN SESSION**

### **OPEN SESSION**

MOTION: 22.03.131 Moved by: COUNCILLOR WINSTON DELORME

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:09 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed for lunch 12:10 p.m.

Reeve Olsen reconvened the meeting at 1:00 p.m.

### **#10 MEMBER REPORTS AND EXPENSE CLAIMS WARD 1**

## **10.0 MEMBERS BUSINESS**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- February 22, 2022, Regular Council Meeting
- Valory Resources Meeting

**MOTION: 22.03.132** Moved by: **COUNCILLOR WINSTON DELORME**  
That Council direct Administration to contact AWN, Mountain Metis, and Muskeg Seepee Cooperative for the purpose of exploring a partnership to research flooding issues on and near the Muskeg Seepee Cooperative.  
For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- Feb. 22, 2022, Regular Council Meeting
- Alberta CARE conference (Lethbridge)
- Strat Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie
- Council of Community Education Committees (CCEC)

**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- Feb. 22, 2022, Regular Council Meeting
- Growing the North
- RMA Webinar Business Services
- Strat Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie
- RCMP Community Engagement Meeting
- Rural Crime Watch Meeting
- RCMP Virtual Townhall

**MOTION: 22.03.133** Moved by: **COUNCILLOR SALLY ROSSON**  
That Council direct administration to research the implications of the rising fuel costs and provide potential solutions to consider.  
For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**MOTION: 22.03.134 Moved by: COUNCILLOR SALLY ROSSON**

That Council direct Administration to switch the gravel hauls to an hourly rate until the April 12 Regular Council Meeting, at which time will be reviewed again.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- February 22, 2022, Regular Council Meeting
- ASB Meeting
- Strat Plan Review
- Greenview Industrial Gateway Update
- RCMP Engagement Meeting
- RCMP Virtual Townhall

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- Feb 22, Regular Council Meeting
- Greenview Industrial Gateway Update
- Supper with City of GP
- Heart River Housing Fox Creek project meetings
- PREDA Meeting in Spirit River
- 

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- February 22, 2022, Regular Council Meeting
- Grande Spirit Foundation Meeting
- Peace Library Systems
- Strat Plan Review
- Greenview Industrial Gateway Review
- Supper with the City of Grande Prairie

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- Feb 22 Regular Council Meeting
- RMA Webinar
- Strat Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie
- RCMP Community Engagement
- Crooked Creek Community Rec. Club/MD Meeting

**WARD 8**

**COUNCILLOR BILL SMITH** updated Council on recent activities, which include;

- February 22, 2022, Regular Council Meeting
- ASB Meeting
- Strat Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie
- Grazing meeting with Minister Toews

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- February 22, 2022, Regular Council Meeting
- Growing the North Conference
- South Peace Regional Archives Meeting
- Strategic Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- Feb. 22, Regular Council Meeting
- Community Futures
- Strat Plan Review
- Greenview Industrial Gateway Update
- Supper with City of Grande Prairie
- GP Regional Tourism Board Meeting
- Community Futures business walk around
- GC Tourism Centre Open House
- Medical Clinic Meeting
- Valory Resources Meeting
- Willmore Wilderness Foundation Tour

**WARD 9**

**COUNCILLOR TYLER OLSEN** updated Council on recent activities, which include;

- Feb 22, Regular Council Meeting
- Greenview Industrial Gateway Update
- Strat Plan Review
- Supper with the City of GP
- Nitehawk
- Evening with Grande Prairie in Edmonton
- Community Futures
- Oilsands Pathways Project
- Willmore Wilderness Foundation Tour
- Community Futures IRC Meeting

- Community Futures Business Walk around
- GC Tourism Centre Open House
- Lunch with GP Regional Tourism Association director
- Valory Resources Meeting

**MEMBERS BUSINESS**

**MOTION: 22.03.135 Moved by: DEPUTY REEVE BILL SMITH**

That Council accept the Members Business Reports for information as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**#11**

**ADJOURNMENT**

**11.0 ADJOURNMENT**

**MOTION: 22.03.136 Moved by: COUNCILLOR TOM BURTON**

That Council adjourn this Regular Council Meeting at 2:39 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

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CHIEF ADMINISTRATIVE OFFICER

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CHAIR



March 22, 2022  
Bylaw No. 22-922 Public Hearing  
Background Information

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**PROPOSAL:**

The application for land use amendment A21-008 has been submitted by Alex Klassen, on behalf of the registered landowners Gordon and Alison Klassen, to redesignate a **4.00-hectare** (9.88-acre) ± parcel from Agricultural One (A-1) District to Country Residential One (CR-1) District within NE-12-72-02-W6, in the DeBolt area, Ward 6. The re-designation would allow for the subsequent subdivision of the existing residence.

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**BACKGROUND AND DISCUSSION:**

The small area where the existing dwelling unit is located has a Farmland Assessment Rating (FAR) of 33.0%, with most of the proposal consisting of treed area rated at 6% and 2%, therefore meeting the requirements of the Municipal Development Plan. A small wetland (swamp) exists at the south boundary but does not affect the proposal.

Dedication of road widening of 5.03-metres along the north side of the proposed parcel adjacent to Township Road 722 was requested by Construction and Engineering at the subdivision stage. Access exists to the proposed lot, but an approach to the balance will be required at the subdivision stage. An existing cistern and holding tank provide services to the existing dwelling.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location as the proposed amendment will be compatible with existing surrounding residential developments.

**STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:**

On January 6<sup>th</sup>, 2022, a copy of the application was circulated to Greenview's internal department. Construction and Engineering requested road widening of 5.03 adjacent to Township Road 722 along the proposed parcel. No other concerns were received.

On January 6<sup>th</sup>, 2022, a copy of the application was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Environment and Parks – Nils Anderson, Alberta Municipal Affairs – David Dobson, ATCO Electric, East Smoky Gas Co-op, Peace Wapiti School District and Telus. No concerns were received.




On February 8<sup>th</sup>, 2022, a copy of the application and notice of the Public Hearing was circulated to adjacent landowners within 804 metres of the property. No concerns were received. Referral agencies were also notified of the public hearing, as well as advertising published on Greenview's website and social media sites in accordance with the Advertising Bylaw, with no concerns received.






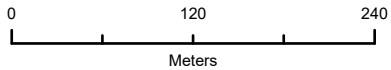
## Proposed Land Use Amendment

Long Legal: NE-12-72-2-6

 Proposed Amendment

### Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)



**Produced:** December, 2021 **Projection:** UTM Zone 11N  
NAD 83  
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SW-13-72-2-6

SE-13-72-2-6

SW-18-72-1-6

NW-12-72-2-6

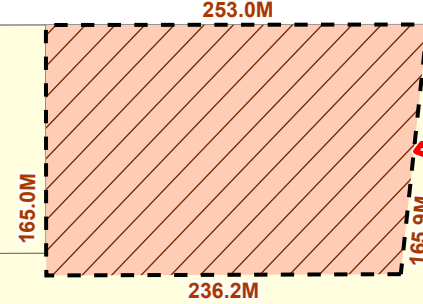
NE-12-72-2-6

NW-7-72-1-6

SW-12-72-2-6

SE-12-72-2-6

SW-7-72-1-6




**Land Use Amendment :**  
A-1 to CR-1 (Country  
Residential One)  
9.88 acres



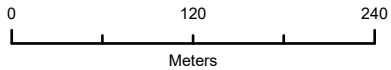


## Proposed Land Use Amendment

Long Legal: NE-12-72-2-6

 Proposed Amendment

30cm Imagery, 2016



**Produced:** December, 2021 **Projection:** UTM Zone 11N  
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
## Proposed Land Use Amendment

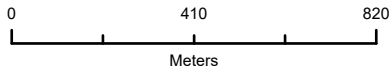
Long Legal: NE-12-72-2-6

 Proposed Amendment

### Zoning Type

 Agricultural One (A-1)

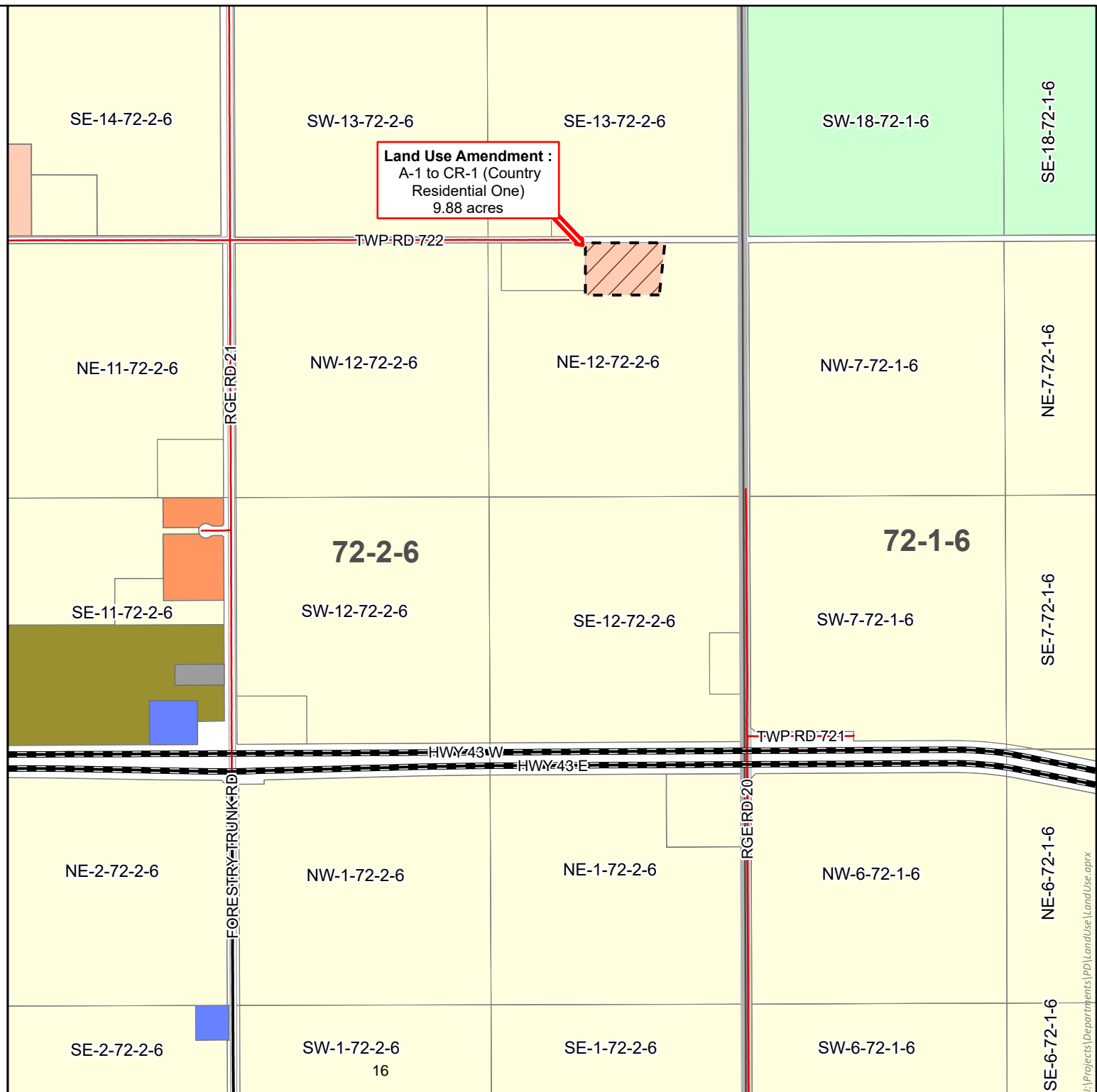
 Country Residential One (CR-1)



**Produced:** December, 2021 **Projection:** UTM Zone 11N  
NAD 83  
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# **BYLAW No. 22-922**

## **of the Municipal District of Greenview No. 16**

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### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 13 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the  
Northeast (NE) Quarter of Section Twelve (12)  
Within Township Seventy-Two (72)  
Range Two (2) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 8th day of February, A.D., 2022.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

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**REEVE**

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**CHIEF ADMINISTRATIVE OFFICER**

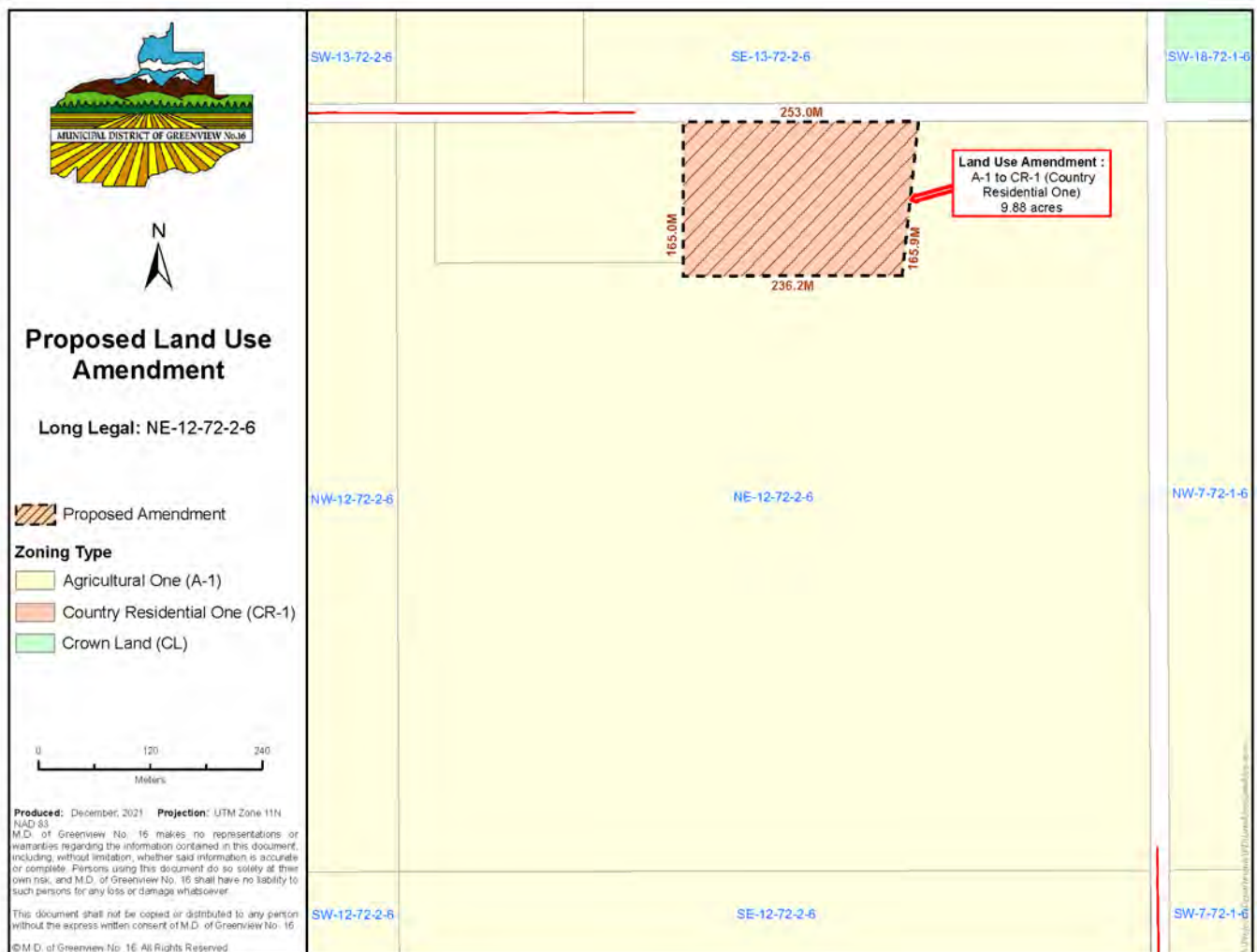
## SCHEDULE "A"

To Bylaw No. 22-922

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Northeast (NE) Quarter of Section Twelve (12)  
Within Township Seventy-Two (72)  
Range Two (2) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





# REQUEST FOR DECISION

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SUBJECT: **Bylaw No. 22-922 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	March 22, 2022	CAO: MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: RA PRESENTER: CC
STRATEGIC PLAN:	Development	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act, RSA 2000

**Council Bylaw/Policy** (cite) – Municipal Development Plan No. 15-742 and Land Use Bylaw No. 18-800

---

## RECOMMENDED ACTION:

**MOTION: That Council give Second Reading to Bylaw No. 22-922 to re-designate a 4.0-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NE-12-72-2-W6.**

**MOTION: That Council give Third Reading to Bylaw No. 22-922 to re-designate a 4.0-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NE-12-72-2-W6.**

---

## BACKGROUND/PROPOSAL:

The application for land use amendment A21-008 has been submitted by Alex Klassen, on behalf of the registered landowners Gordon and Alison Klassen, to redesignate a **4.00-hectare** (9.88-acre) ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NE-12-72-02-W6, in the DeBolt area, Ward 6. The re-designation would allow for the subsequent subdivision of the existing residence.

The small area where the existing dwelling unit is located, has a Farmland Assessment Rating (FAR) of 33.0%, with most of the proposal consisting of treed area rated at 6% and 2%, therefore meeting the requirements of the Municipal Development Plan. A small wetland (swamp) exists at the south boundary but do not affect the existing site.

Dedication of Road widening of 5.03-metres along the north side of the future parcel adjacent to Township Road 722 was requested by Construction and Engineering at the subdivision stage. Access exists to the proposed lot, but an approach to the balance will be required at the subdivision stage. An existing cistern and holding tank provide services to the existing dwelling. All other referral agencies responded with no concerns.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any

negative development or land use impacts from a subdivision at this location as the proposed amendment will be compatible with existing surrounding residential developments.

Administration is recommending that Council give Second and Third Reading to Bylaw No. 22-922.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that re-designation would allow the Landowner to increase the residential opportunities available in Greenview through a future subdivision.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table Bylaw No. 22-922 for further discussion or information.

**Alternative #2:** Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.



---

FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council following the Public Hearing.

---


ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment Maps
- Schedule 'B' – Bylaw No. 22-922






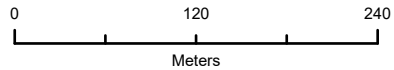
## Proposed Land Use Amendment

Long Legal: NE-12-72-2-6

 Proposed Amendment

### Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)



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SW-13-72-2-6

SE-13-72-2-6

SW-18-72-1-6

NW-12-72-2-6

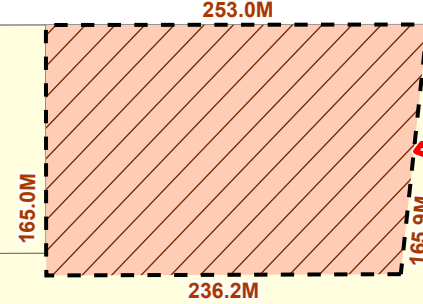
NE-12-72-2-6

NW-7-72-1-6

SW-12-72-2-6

SE-12-72-2-6

SW-7-72-1-6




**Land Use Amendment :**  
A-1 to CR-1 (Country  
Residential One)  
9.88 acres



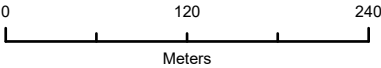


# Proposed Land Use Amendment

Long Legal: NE-12-72-2-6

 Proposed Amendment

30cm Imagery, 2016



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



## Proposed Land Use Amendment

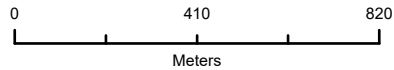
Long Legal: NE-12-72-2-6

 Proposed Amendment

### Zoning Type

 Agricultural One (A-1)

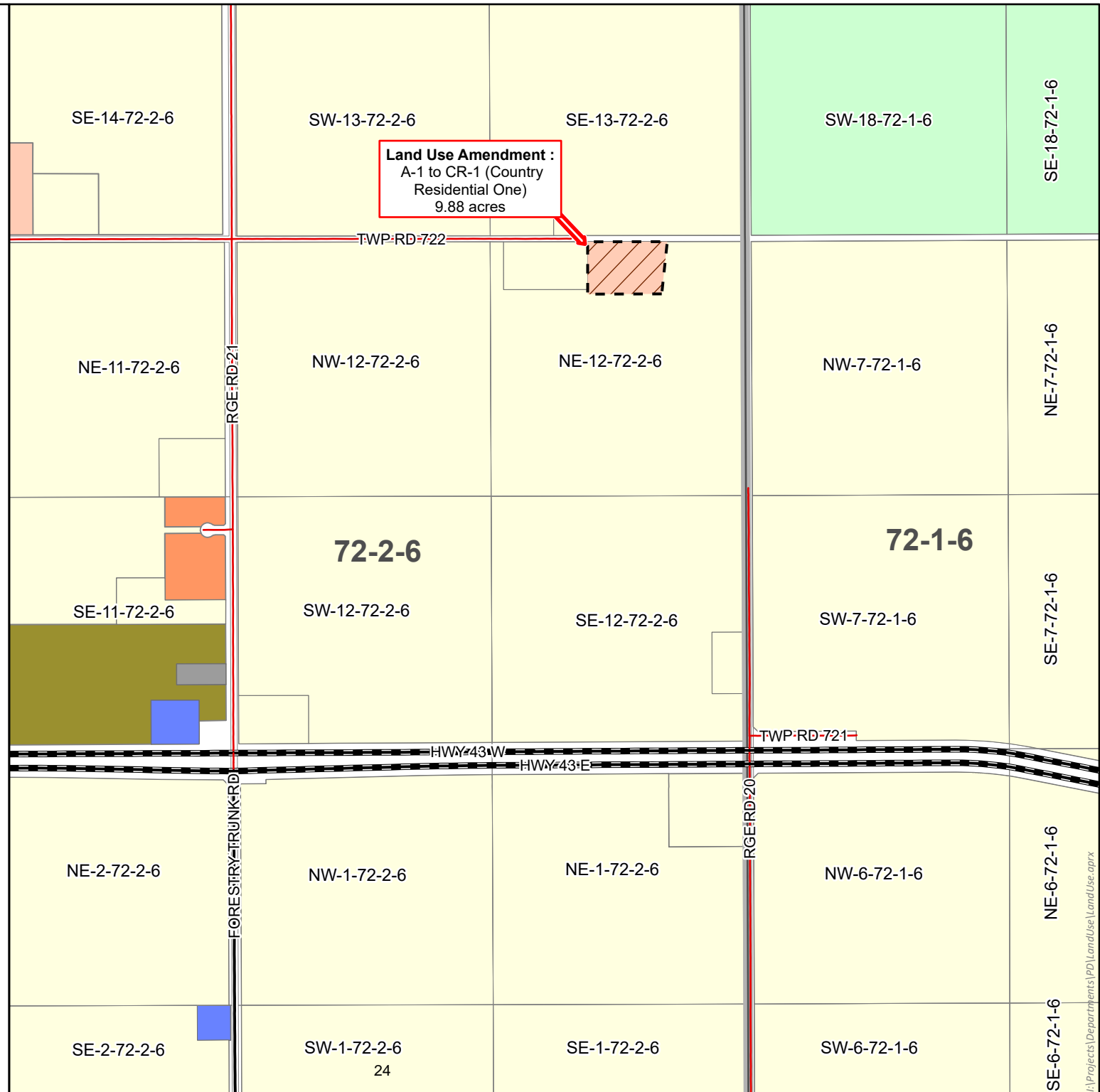
 Country Residential One (CR-1)



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# **BYLAW No. 22-922**

## **of the Municipal District of Greenview No. 16**

---

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 13 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the  
Northeast (NE) Quarter of Section Twelve (12)  
Within Township Seventy-Two (72)  
Range Two (2) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 8th day of February, A.D., 2022.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

---

**REEVE**

---

**CHIEF ADMINISTRATIVE OFFICER**

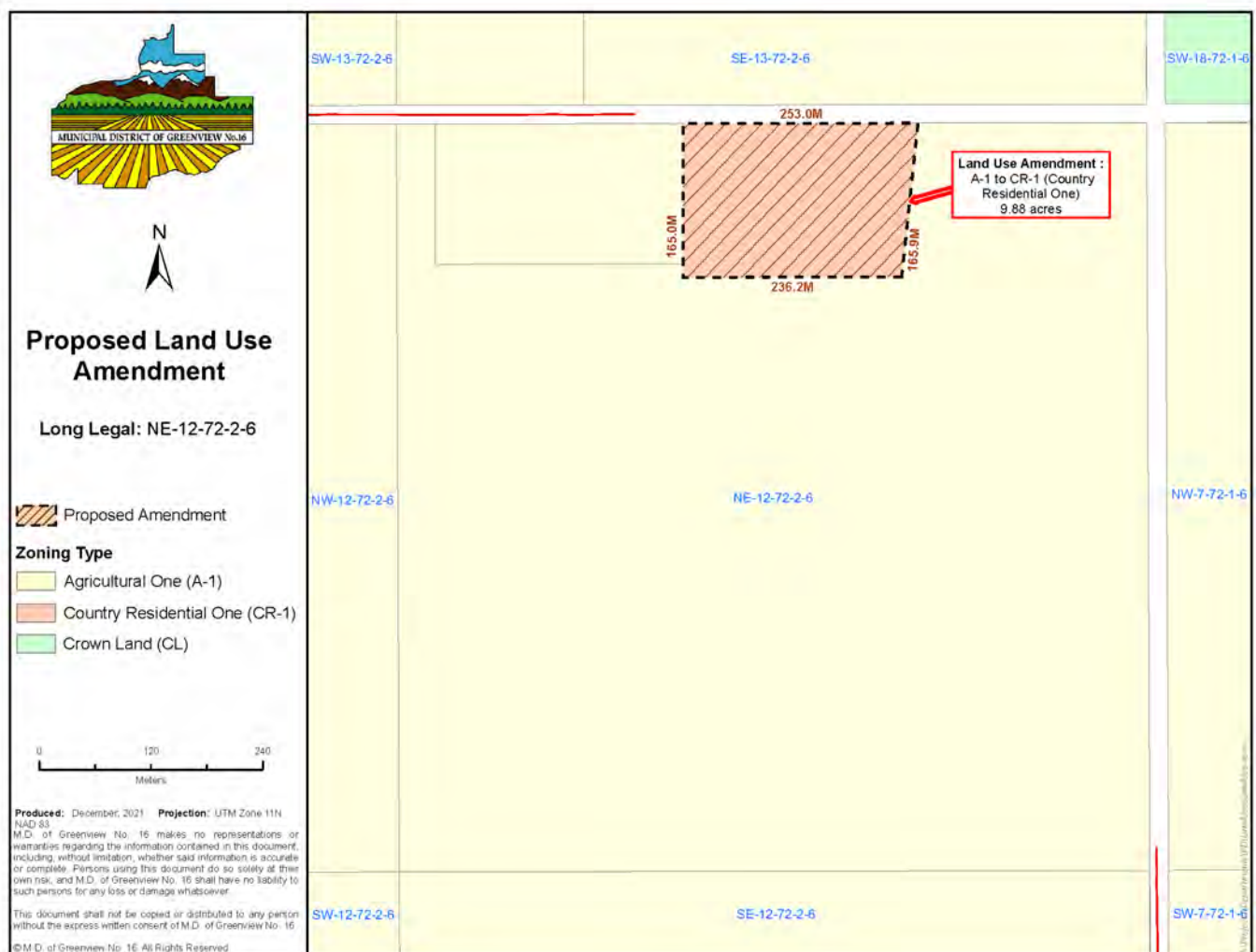
## SCHEDULE "A"

To Bylaw No. 22-922

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Northeast (NE) Quarter of Section Twelve (12)  
Within Township Seventy-Two (72)  
Range Two (2) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





# REQUEST FOR DECISION

SUBJECT: **Bylaw 22-900 Schedules of Fees**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: March 22, 2022

DEPARTMENT: CORPORATE SERVICES

STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: EK

LEG: SS

MANAGER:

PRESENTER: SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26, Section 7 and 8.

**Council Bylaw/Policy** (cite) – Bylaw 21-873 Schedules of Fees

---

## RECOMMENDED ACTION:

**MOTION: That Council give third reading to Bylaw 22-900 “Schedule of Fees” as presented.**

---

## BACKGROUND/PROPOSAL:

Annually, the Schedule of Fees bylaw is reviewed for any potential updates to reflect the level of services Greenview provides to ratepayers and the fees associated with it.

### Summary of Changes:

#### Agricultural Services:

- Picnic tables
- Barbeque
- Weed and Insect Control Equipment
- Spreaders
- Earth Moving and Post Pounding Equipment
- Conservation Equipment
- Miscellaneous Equipment
- Water Pumping Equipment
- Notice of Enforcement & Chemical
- Shelterbelt Program

#### Recreation

- Recreation Grande Cache
  - o Grande Cache Arena Rentals
  - o Arena and Curling Rink Surfaces
  - o Aquatic Centre
  - o Locker Rental

- Personal Training Rates
- Child and Youth Programming
- Fitness Programming
- Drop-in Registered Programs
- Meeting or Banquet Rooms and Curling Club Lounge
- Equipment Rental
- Grande Cache Community Bus
- Ball Diamonds
- Grande Cache Campground
- Recreation Greenview Regional Multiplex
  - 3 Month Membership
  - Family – Additional Child/Youth – Member & Corporate Discounts
    - Daily Pass
    - 10x Punch Pass
    - Monthly Membership
    - 3 Month Membership
    - 6 Month Membership
    - Annual Membership
  - Recreation Centre Fees – General Admittance
    - 10x Punch Pass
    - Monthly Membership
    - 3 Month Membership
    - 6 Month Membership
    - Annual Membership
  - Personal Training
  - Aquatic Centre
  - Fieldhouse Rate – Per Court
  - Fieldhouse Rate – All Courts
  - Party Room
  - Party at the ‘Plex!
  - Recreation Centre Fees – Registered Programs
    - Aquatics
    - Child & Youth Programming
    - Fitness Programming
    - Drop-in Registered Programs

#### Infrastructure and Planning General

- Approaches
- Land Acquisition (Right-of-Way and Road Widening)

#### Environmental Services

- Water Point Facilities
- Commercial Rates

#### Operations



- Snowplowing Signs
- Grader Blades
- Dust Control
- Road Bond
- Community Aggregate
- Equipment Rental
- Road Inspection Fee

At First Reading, Council amended the bylaw as follows

#### Agricultural Services

- Change the location abbreviations to fully written out locations to provide better clarity
- 5.ii 12' Pull-Type Blade include Grovedale to ensure Grovedale residents can rent this item
- 5.iii. Vee Ditcher include Valleyview to ensure Valleyview residents can rent this item
- 7.ii 33' Heavy Harrow with Granular Applicator reduced to \$200.00 the current price is \$250.00
- 9.i. Survey Equipment include per piece of equipment to allow renters to know which pieces of survey equipment are available
- 13.iii - v. addition of by package for the unit of each

#### Infrastructure and Planning

- 2.ii. Construction: Gravel Approach, include a clause mentioning the potential of a reduced rate. Depending on the quality, quantity and type of material a ratepayer can contribute to the gravel approach, they may be eligible for a \$500.00 reduction.
- 4.i. Reduce the price of dust control from the proposed \$500.00 to \$375.00 per 200 meters. The current rate is \$150.00 per 200 meters.

At second reading, Council amended the bylaw as follows:

#### Recreation

- 2-person personal training at the Greenview Regional Multiplex has been added back into the schedule
- 29.i. The note regarding each niche can hold 2 urns has been removed

#### Agricultural Services

- 13.iv. Range and Pasture Products are to be sold by volume rather than by box purchase as not all of the products are solids, nor will a ratepayer necessarily need the amount provided in the box
- 7.x. The 3 pt hitch 8' Harrow is no longer referenced as a diamond harrow
- All agricultural rental equipment can only be kept for a maximum of three (3) days if there is a lineup waiting for that item.

#### Infrastructure and Planning

- 3.ii. Road Allowance License replacement sign fee has been removed in accordance with Policy 4023 Licensing of Undeveloped Road Allowance.

Council did request information regarding including the tonne/km haul rate in the Schedule of Fees. It was last increased in 2018.

MOTION: 18.03.140. Moved by: DEPUTY REEVE TOM BURTON

That Council direct administration to raise the Greenview haul rates to \$0.19 per tonne/km on the Forestry Trunk Road and to \$0.17 per tonne/km on all other Greenview hauls.

CARRIED

However, it has not been included in any of Greenview's previous schedule of fees. This bylaw is established in part, under section 8.c.i of the Municipal Government Act, which allows Greenview to pass a bylaw to establish fees for licences, permits and approvals. Greenview's equipment contractor registry rates as they relate to Stock Pile and Stock Pile on the Forestry Trunk Road do not fall under this definition. These rates are paid to contractors by Greenview, rather than services provided to the public by Greenview for a fee, as with whole of the bylaw.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended action is an updated fees listing will be in place

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to determine additional or revised fees.

---

**FINANCIAL IMPLICATION:**

The cost of Greenview services will change.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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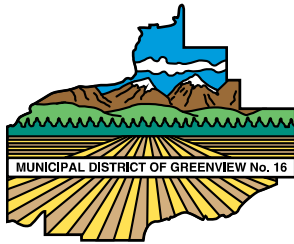
FOLLOW UP ACTIONS:

Administration will update the bylaw register.

---

ATTACHMENT(S):

- Bylaw 22-900
- MGA Section 7 and 8



## **BYLAW NO. 22-900 of the Municipal District of Greenview No. 16**

---

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.**

**Whereas,** pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000 a municipal Council has the authority to pass a bylaw establishing fees for the provision of services, licenses, permits, approval, and utility services provided by the municipality; and

**Whereas,** The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

**Therefore,** the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

**1. Title**

1.1 This bylaw may be cited as the “Schedules of Fees Bylaw”.

**2. Definitions**

2.1 **Greenview** means the Municipal District of Greenview No. 16.

**3. Application**

3.1 This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.

3.2 This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3 All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

**4. Rates and fees**

4.1 The rates and fees are established in the attached Schedules ‘A’ through ‘J’ and form part of this Bylaw.



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

**5. Severability and Effect**

5.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

5.2 Bylaw 21-873 and any amendments thereto is hereby repealed.

6. This Bylaw shall come into force and effect upon the day of final passing.

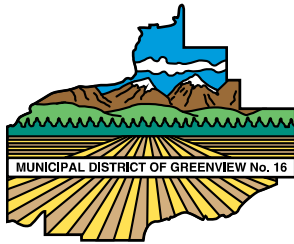
Read a first time this 25 day of January, 2022.

Read a second time this 22 day of February, 2022.

Read a third time and passed this     day of     , 2022

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

**AGRICULTURAL SERVICES – Schedule A**

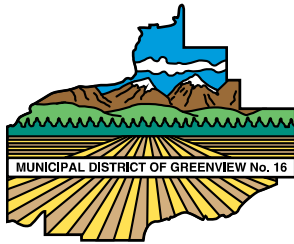
**\*\*All Agricultural Rental Equipment can be kept for a maximum of three (3) days if there is a lineup waiting for that item**

	Description	GST Status *	Fee in \$	Unit
<b>1.</b>	<b>Picnic Tables (per table, per day)</b>			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - <i>10 day max.</i>	T	\$10.00	Per Day
<b>2.</b>	<b>Barbeque</b>			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - <i>10 day max.</i>	T	\$100.00	Per Day
<b>3.</b>	<b>Weed and Insect Control Equipment</b>			
i.	Field Sprayer c/w GPS	T	\$50.00	Per Day
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00	Per Day
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00	Per Day
iv.	Estate Sprayer (Pull Type)	T	\$20.00	Per Day
v.	Estate Sprayer (3 pt hitch) <i>Valleyview</i>	T	\$20.00	Per Day
vi.	Handheld Sprayer	T	\$5.00	Per Day
vii.	Quad Mounted Sprayers	T	\$10.00	Per Day
viii.	Backpack Sprayers	T	\$5.00	Per Day
ix.	Granular Pesticide Bait Applicator ( <i>Holds 135 lbs Bran</i> )	T	\$30.00	Per Day
<b>4.</b>	<b>Spreaders</b>			
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$300.00	Per Day
ii.	Fertilizer Spreader <i>Valleyview, Grovedale</i>	T	\$100.00	Per Day
<b>5.</b>	<b>Earth Moving and Post Pounding Equipment</b>			
i.	1000 Earth Mover <i>All Locations</i>	T	\$200.00	Per Day
ii.	12' Pull-Type Blade, <i>Valleyview, Grovedale</i>	T	\$50.00	Per Day
iii.	Vee Ditcher, <i>Grovedale</i>	T	\$50.00	Per Day
iv.	Post Pounder	T	\$125.00	Per Day
			\$65.00	Half Day
v.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00	Per Day
<b>6.</b>	<b>Cattle Equipment</b>			



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

	Description	GST Status *	Fee in \$	Unit
i.	Cattle Squeeze	T	\$25.00	Per Day
ii.	Loading Chute	T	\$50.00	Per Day
iii.	Panel Trailer VV, GD	T	\$50.00	Per Day
iv.	Spare Panels ( <i>free 3 days, \$5 each for additional days</i> )	T	\$5.00	Per Day
v.	Tag Reader, Valleyview, Grovedale	T	No Charge	
<b>7. Conservation Equipment</b>				
i.	50' Heavy Harrow with Granular Applicator, Valleyview	T	\$250.00	Per Day
ii.	33' Heavy Harrow with Granular Applicator, Grovedale	T	\$200.00	Per Day
iii.	30' Land Roller, Valleyview, Grovedale	T	\$200.00	Per Day
iv.	14' Heavy Disc, Valleyview, Grovedale	T	\$300.00	Per Day
v.	No-Till Drill, Valleyview	T	\$200.00	Per Day
vi.	Conservation Seeder- 3 pt hitch, Valleyview	T	\$100.00	Per Day
vii.	3 pt hitch 8' Rotary Tiller, Valleyview	T	\$150.00	Per Day
viii.	3 pt hitch 8' Deep Tillage Cultivator, Valleyview	T	\$100.00	Per Day
ix.	3 pt hitch 8' Disk, Valleyview	T	\$100.00	Per Day
x.	3 pt hitch 8' Diamond Harrow, Valleyview	T	\$50.00	Per Day
xi.	3 pt hitch 8' Pull Blade, Valleyview	T	\$25.00	Per Day
xii.	Grain Bag Roller, Valleyview	T	\$50.00	Per Day
xiii.	Plastic Mulch Applicator, Valleyview	T	\$50.00	Per Day
xiv.	Tree Planter, Valleyview	T	\$50.00	Per Day
<b>8. Broadcast Seeding Equipment</b>				
i.	Truck Mount Seeder, Valleyview	T	\$10.00	Per Day
ii.	Quad Mount Seeder, Valleyview	T	\$10.00	Per Day
iii.	Hand Seeder, ( <i>free 3 days, \$5 per day after</i> )	T	\$5.00	Per Day
iv.	Broadcast Seeder, 3 pt hitch, Valleyview	T	\$15.00	Per Day
<b>9. Miscellaneous Equipment</b>				
i.	Survey Equipment, Valleyview ( <i>Theodilite, Transit, Gradient Stick</i> )	T	\$10.00	Per Day/ Per piece of equipment
ii.	Metal Detector, Valleyview	T	\$10.00	Per Day
iii.	Hay Sampler, Soil Sampler ( <i>Free first 3 days</i> )	T	\$5.00	Per Day
iv.	Bin Probe, Measuring Wheel ( <i>Free first 3 days</i> )	T	\$5.00	Per Day
v.	Scare Cannons ( <i>Free first 3 days</i> )	T	\$5.00	Per Day
vi.	Small Animal Traps	T	\$2.00	Per Day
viii.	Grain Vacuum, Valleyview, Grovedale ( <i>1/2 day rate \$75</i> )	T	\$150.00	Per Day



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

	Description	GST Status *	Fee in \$	Unit
ix.	Bale Wagon, <i>Valleyview, Grovedale</i>	T	\$250.00	Per Day
x.	Pressure Washer on Trailer, <i>Valleyview</i>	T	\$50.00	Per Day
<b>11.</b>	<b>Water Pumping Equipment</b>			
i.	Water Pump & Trailer, <i>Grovedale (Apr 2-Oct 31)</i>	T	\$250.00	48 Hrs
			\$250.00	+24 Hrs
ii.	Off Season (Nov 1-April 1) At Managers Discretion	T	\$500.00	48 Hrs
			\$500.00	+24 Hrs
<b>12.</b>	<b>Recovery &amp; Repairs; Rental Equipment Program</b>			
i.	Recovery requiring 1 ton minimum for transport	T	\$100.00	Per Hour
ii.	Recovery requiring under 1 ton to transport	T	\$75.00	Per Hour
iii.	Cleaning of Equipment ( <i>plus \$75 disposal fee</i> )	T	\$60.00	Per Hour
iv.	Repair due to Negligent Use, labour	T	\$60.00	Per Hour
v.	Repair due to Negligent Use, parts	T	<b>Full Cost</b>	
<b>13.</b>	<b>Notice of Enforcement &amp; Chemical</b>			
i	Notice Enforcement, Internal Labour	T	\$200.00	Per Hour
			\$125.00	Admin Fee
ii.	Notice Enforcement, External Labour	T	<b>Full Cost</b>	
			+15%	Admin Fee
iii.	Notice Enforcement, Chemical ( <i>by volume</i> )	T	<b>Full Cost</b>	By package
iv.	Range and Pasture Product ( <i>by volume box purchased</i> )	T	<b>Full Cost</b>	By package
v.	Rural Acreage Owner Chemical ( <i>by volume</i> )	T	<b>Full Cost</b>	By package
<b>14.</b>	<b>Haying and Pasture Permits</b>			
i.	Application fee	E	\$100.00	Per Day
ii.	Plus Annual per Acre Charge	E	\$15.00	Per Day
<b>15.</b>	<b>Spray Exemption Signs</b>			
ii.	Lost or Replacement Signs	T	\$30.00	Each
<b>16.</b>	<b>Guides</b>			
i.	Guide to Crop Protection	T	\$15.00	
ii.	Weed Seedling Guide	T	\$10.00	
<b>17.</b>	<b>Shelterbelt Program</b>			





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	Description	GST Status *	Fee in \$	Unit
i.	Seedling Bundle	T	\$15.00	10 Seedlings
ii.	Seedling Bundle	T	\$22.50	15 Seedlings
iii.	Landscape Seedlings	T	\$5.00	Single Seedling
iv.	Specialty Landscape (Singular)	T	\$10.00	
v.	Plastic Mulch, 1 Roll	T	\$225.00	1,500 ft per roll
vi.	Hemp Mats and 2 x Wooden Nails	T	\$1.00	

**FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B**

	Description	GST Status*	2021 Fee
<b>1. Home Support</b> <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>		E	\$20.00* Maximum Per Hour
<b>2. Life Skills Day Camp</b>		E	\$40.00

**RECREATION – Schedule C**

	Description	GST Status *	Fee in \$	Unit
<b>Recreation Grande Cache</b>				
<b>1. Grande Cache Arena Rentals (With Ice)</b>				
i.	Adult rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$150.00	Per hour
<b>2. Arena and Curling Rink Surfaces (No Ice)</b>				



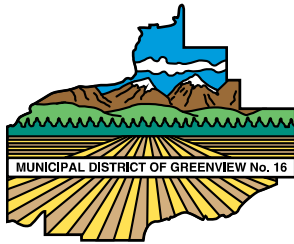
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	Description	GST Status *	Fee in \$	Unit
i.	Adult Rate	T	\$80.00	Per hour
ii.	Youth Rate	T	\$40.00	Per hour
iii.	Maximum Day Rate	T	\$375.00	
<b>3. Aquatic Centre</b>				
i.	Private Rental	T	\$140.00	Per hour
ii.	Lane Pool/ Swim Club	T	\$88.50	Per hour
iii.	Wave Crashers (During Public Swim)	T	\$110.00	Per session no time
iv.	Grande Bash (Private Rental)	T	\$180.00	Per session built in time
v.	Extra Lifeguard	T	\$35.00	Per hour
vi.	Sponsorship	T	\$185.00	Per hour
<b>4. Locker Rental</b>				
i.	Annual (Private Locker)	T	\$100.00	
<b>Recreation Centre Fees – General Admittance</b>				
<b>5. Daily Pass</b>				
i.	Family	T	\$14.50	
ii.	Adult (18+)	T	\$6.75	
iii.	Youth (5-17)	T	\$5.00	
iv.	Senior (60-69)	T	\$5.50	
v.	Senior (70+) and Children (Under 5)	T	Free	
<b>6. 10x Punch Pass</b>				
i.	Family	T	\$115.75	
ii.	Adult (18+)	T	\$53.75	
iii.	Youth (5-17)	T	\$37.75	
iv.	Senior (60-69)	T	\$42.50	
v.	Senior (70+) and Children (Under 5)	T	Free	
<b>7. Monthly Membership</b>				
i.	Family	T	\$126.75	
ii.	Adult (18+)	T	\$58.75	
iii.	Youth (5-17)	T	\$41.00	
iv.	Senior (60-69)	T	\$46.00	
v.	Senior (70+) and Children (Under 5)	T	Free	



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	Description	GST Status *	Fee in \$		Unit
<b>8.</b>	<b>3-Month Membership</b>				
i.	Family	T	\$316.75		
ii.	Adult (18+)	T	\$146.25		
iii.	Youth (5-17)	T	\$101.25		
iv.	Senior (60-69)	T	\$114.25		
v.	Senior (70+) and Children (Under 5)	T	Free		
<b>9.</b>	<b>6-Month Membership</b>				
i.	Family	T	\$569.75		
ii.	Adult (18+)	T	\$262.25		
iii.	Youth (5-17)	T	\$182.75		
iv.	Senior (60-69)	T	\$205.25		
v.	Senior (70+) and Children (Under 5)	T	Free		
<b>10.</b>	<b>Annual Membership</b>				
i.	Family	T	\$949.50		
ii.	Adult (18+)	T	\$437.00		
iii.	Youth (5-17)	T	\$304.25		
iv.	Senior (60-69)	T	\$342.25		
v.	Senior (70+) and Children (Under 5)	T	Free		
	<b>Recreation Centre Fees – Registered Programs</b>				
<b>11.</b>	<b>Aquatics</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Lifesaving Parent & Tot Swim Lesson	T	\$45.00		10 – 30min session
ii.	Lifesaving Preschool Swim Lesson	T	\$45.00		10 – 30min session
iii.	Lifesaving Swimmer Swim Lesson	T	\$60.00		10 – 45min session
iv.	Lifesaving Adult / Fitness Swimmer Swim Lesson	T	\$72.00		10 – 45min session
v.	School Swim Lessons		\$30.00		10 – 30 min session
vi.	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per hour
vii.	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Each/Per hour
viii.	Junior Lifeguard Club (session based)	T	\$10.00	\$12.00	Per hour
ix.	Red Cross Water Safety Instructor	T	\$350.00		
x.	Red Cross Water Safety Instructor - RECERTIFICATION	T	\$80.00	\$80.00	



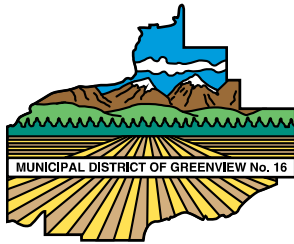
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	Description	GST Status *	Fee in \$		Unit
xi.	Lifesaving Society – Aquatics Emergency care / Standard First Aid	T	\$140.00		
xii.	Lifesaving Society – Lifesaving Instructor	T	\$350.00		
xiii.	Lifesaving Society – Lifesaving Instructor RECERTIFICATION	T	\$80.00		
xiv.	Lifesaving Society – Bronze Star	T	\$115.00		
xv.	Lifesaving Society – Bronze Medallion	T	\$180.00		
xvi.	Lifesaving Society – Bronze Cross	T	\$130.00		
xvii.	Lifesaving Society National Lifeguard	T	\$350.00		
xviii.	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$80.00	\$80.00	
xix.	Water Fitness (session based)	T	\$8.00	\$10.00	Per hour
xx.	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per hour
<b>12.</b>	<b>Child and Youth Programming</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$8.00	Per Session
<b>13.</b>	<b>Fitness Programming</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$8.00	Per Session
iii.	Adult Programming	T	\$9.00	\$10.00	Per Session
<b>14.</b>	<b>Drop-in Registered Programs</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$8.00	\$10.00	
iii.	Child	T	\$7.00	\$8.00	
<b>15.</b>	<b>Meeting or Banquet Rooms and Curling Club Lounge</b>				
i.	Rental Rate with Clean-up	T	\$40.00		Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$25.00		Per Hour
<b>16.</b>	<b>Equipment Rental</b>				



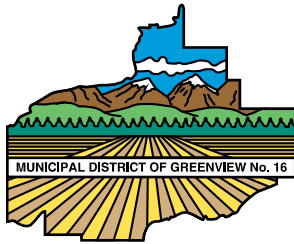
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	Description	GST Status *	Fee in \$	Unit
i.	Portable Sound System	T	\$100.00	Per Event
ii.	Portable Stage	T	\$170.00	Per Event
iii..	Tables (Not Included in the Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Those not included in the Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator) Onsite Only	T	\$140.00	Per Hour
<b>17. Grande Cache Community Bus</b>				
i.	<b>Regular Rental (not seniors or youth)</b>			
	Rate	T	\$1.00 + cost of fuel	Per km
	Driver	T	\$75.00	Per Hour
	Daily Trip (encompasses cost of driver & expenses)	T	\$750.00	
ii.	<b>Senior/Youth Rate</b>			
	Driver	T	\$50.00	Per Hour
	Daily Trip (encompasses cost of driver & expenses)	T	\$600.00	
iii.	<b>Round Trip to Grande Prairie/Hinton</b>	E	\$40.00 (including GST)	Per trip
iv.	<b>One Way Trip to Grande Prairie/Hinton</b>	E	\$30.00 (Including GST)	Per Trip
<b>18. Advertising</b>				
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Ice Logo	T	\$650.00	Per Year
iii.	Zamboni	T	\$650.00	Per Side
<b>19. Administrative Items</b>				
i.	Labour (Clean-up, Set-up, etc.)	T	\$57.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00	Per Booking
iii.	Replacement Membership cards	T	\$5.00	Per Card
<b>20. Ball Diamonds</b>				
i.	Rental Rate	T	\$45.50	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$125.00	
<b>21. Grande Cache Campground</b>				



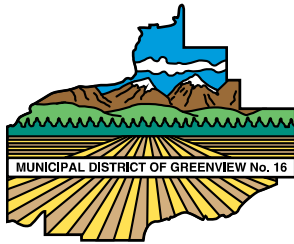
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	Description	GST Status *	Fee in \$	Unit
i.	Full Service (Includes Power, Water and Sewer)	T	\$40.00	Per Night
ii.	Partial Service (Includes Power and Water)	T	\$35.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service)	T	\$1050.00	30 Days
v.	Firewood	T	\$20.00	Wheelbarrow Load
22.	Grande Cache Tourism and Information Centre			
i.	<b>Chamber Room</b> (used for meetings or workshops, sits 40-50 people)  Includes: 64” Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle  *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
ii.	<b>Theatre Room</b> (Used for meetings, workshops, movies, sits 30-40 people)  Includes: 64” Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities  *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
iii.	<b>Mezzanine Level</b> (used for receptions, open houses, book launches. Can be included with the Chamber Room)  Includes: access to outside balcony  *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
		T	\$50.00	Per Hour with Chamber Room
		T	250.00	Per Day with Chamber Room
23.	<b>Eagles Nest Hall</b> (Capacity up to 65 people with tables and chairs)	T	\$12.50	Per Hour
		T	\$62.50	Per Day
	<b>Grande Cache Cemetery</b>			



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	Description	GST Status *	Fee in \$		Unit
24.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult	T	\$600.00	\$700.00	
ii.	Full Casket Child	T	\$400.00	\$500.00	
iii.	Cremation	T	\$450.00	\$550.00	
v.	Disinterment	T	Double the cost of opening and closing		
25.	Purchase of Plot	T	\$550.00		
26.	Columbarium Fees				
i.	Niche Price (Includes Opening/Closing Fee) <del>Note: Each Niche can Hold 2 Urns</del>	T	\$1,050.00		
Recreation Greenview Regional Multiplex					
	Recreation Centre Fees – General Admittance				
27.	Daily Pass				
i.	Family	T	\$19.50		
ii.	Adult (18+)	T	\$8.50		
iii.	Youth (13-17)	T	\$6.00		
iv.	Child (3-12)	T	\$4.50		
v.	Senior (60-69)	T	\$6.00		
vi.	Senior (70+) and Children (Under 3)	T	Free		
28.	10x Punch Pass				
i.	Family	T	\$175.50		
ii.	Adult (18+)	T	\$76.50		
iii.	Youth (13-17)	T	\$54.00		
iv.	Child (3-12)	T	\$40.50		
v.	Senior (60-69)	T	\$54.00		
vi.	Senior (70+) and Children (Under 3)	T	Free		
29.	Monthly Membership				
i.	Family	T	\$110.00		
ii.	Adult (18+)	T	\$50.00		



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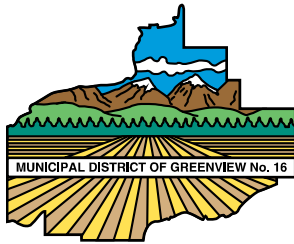
	Description	GST Status *	Fee in \$	Unit
iii.	Youth (13-17)	T	\$35.00	
iv.	Child (3-12)	T	\$25.00	
v.	Senior (60-69)	T	\$35.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
<b>30.</b>	<b>3 Month Membership</b>			
i.	Family (2 adults & 2 children)	T	\$316.00	
ii.	Adult (18+)	T	\$144.00	
iii.	Youth (13-17)	T	\$100.50	
iv.	Child (3-12)	T	\$72.00	
v.	Senior (60-69)	T	\$100.50	
vi.	Senior (70+) & Children (under 3)	T	Free	
<b>31.</b>	<b>6-Month Membership</b>			
i.	Family	T	\$605.00	
ii.	Adult (18+)	T	\$275.00	
iii.	Youth (13-17)	T	\$192.50	
iv.	Child (3-12)	T	\$137.50	
v.	Senior (60-69)	T	\$192.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
<b>32.</b>	<b>Annual Membership</b>			
i.	Family	T	\$1100.00	
ii.	Adult (18+)	T	\$500.00	
iii.	Youth (13-17)	T	\$350.00	
iv.	Child (3-12)	T	\$250.00	
v.	Senior (60-69)	T	\$350.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
	<b>Family – Additional Child/Youth – Member &amp; Corporate Discounts</b>			
<b>33.</b>	<b>Daily Pass</b>			
i.	Youth (13-17)	T	\$3.00	
ii.	Child (3-12)	T	\$2.25	
iii.	Under 3	T	Free	
<b>34.</b>	<b>10x Punch Pass</b>			
i.	Youth (13-17)	T	\$27.00	
ii.	Child (3-12)	T	\$20.25	





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	Description	GST Status *	Fee in \$	Unit
iii.	Under 3	T	Free	
<b>35.</b>	<b>Monthly Membership</b>			
i.	Youth (13-17)	T	\$17.50	
ii.	Child (3-12)	T	\$12.50	
iii.	Under 3	T	Free	
<b>36.</b>	<b>3 Month Membership</b>			
i.	Youth (13-17)	T	\$50.25	
ii.	Child (3-12)	T	\$36.00	
iii.	Under 3	T	Free	
<b>37.</b>	<b>6 Month Membership</b>			
i.	Youth (13-17)	T	\$96.25	
ii.	Child (3-12)	T	\$68.75	
iii.	Under 3	T	Free	
<b>38.</b>	<b>Annual Membership</b>			
i.	Youth (13-17)	T	\$175.00	
ii.	Child (3-12)	T	\$125.00	
iii.	Under 3	T	Free	
	<b>Recreation Centre Fees - (Corporate Rate – 15% Discount) – General Admittance</b>			
<b>39.</b>	<b>10x Punch Pass</b>			
i.	Family	T	\$165.75	
ii.	Adult (18+)	T	\$72.25	
iii.	Youth (13-17)	T	\$51.00	
iv.	Child (3-12)	T	\$38.25	
v.	Senior (60-69)	T	\$51.00	
<b>40.</b>	<b>Monthly Membership</b>			
i.	Family	T	\$93.50	
ii.	Adult (18+)	T	\$42.50	
iii.	Youth (13-17)	T	\$29.50	
iv.	Child (3-12)	T	\$21.50	
v.	Senior (60-69)	T	\$29.50	
<b>41.</b>	<b>3 Month Membership</b>			



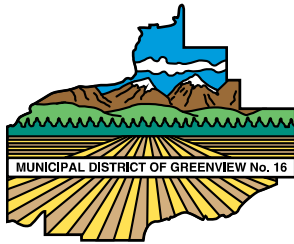
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	Description	GST Status *	Fee in \$	Unit
i.	Family	T	\$269.00	
ii.	Adult (18+)	T	\$122.50	
iii.	Youth (13-17)	T	\$85.50	
iv.	Child (3-12)	T	\$61.50	
v.	Senior (60-69)	T	\$85.50	
<b>42.</b>	<b>6-Month Membership</b>			
i.	Family	T	\$514.25	
ii.	Adult (18+)	T	\$233.75	
iii.	Youth (13-17)	T	\$162.25	
iv.	Child (3-12)	T	\$118.25	
v.	Senior (60-69)	T	\$162.25	
<b>43.</b>	<b>Annual Membership</b>			
i.	Family	T	\$935.00	
ii.	Adult (18+)	T	\$425.00	
iii.	Youth (13-17)	T	\$297.50	
iv.	Child (3-12)	T	\$212.50	
v.	Senior (60-69)	T	\$297.50	
<b>44.</b>	<b>Recreation Fees - Childmind</b>			
i.	Per Child	T	\$5.00	Per Hour
ii.	10 x Punch Pass	T	\$40.00	
iii.	20 x Punch Pass	T	\$70.00	
<b>Recreation Centre Fees – Fitness Centre</b>				
<b>45.</b>	<b>Personal Training Rates – One Person</b>			
i.	1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	
iii.	5 Sessions	T	\$212.50	
iv.	10 Sessions	T	\$412.50	
<b>46.</b>	<b>Personal Training Rates - 2 People</b>			
i.	1 Session	T	\$65.00	
ii.	3 Sessions	T	\$180.00	
iii.	5 Sessions	T	\$275.00	
iv.	10 Sessions	T	\$500.00	



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	Description	GST Status *	Fee in \$	Unit
<b>Recreation Centre Fees – Facility Rentals</b>				
<b>47.</b>	<b>Dance Studio A or B</b>			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$100.00	
iii.	Weekend	T	\$150.00	
<b>48.</b>	<b>Dance Studio A &amp; B</b>			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$175.00	
iii.	Weekend	T	\$200.00	
<b>49.</b>	<b>Aquatic Centre</b>			
i.	Lane or Leisure Pool (up to 35) Hot Amenities included	T	\$99.00	Per hour
ii.	Lane or Leisure Pool Rental (up to 70 People) Hot Amenities included	T	\$198.00	Per hour
iii.	Additional Guard	T	\$35.00	Per hour
<b>50.</b>	<b>Fieldhouse Rate – Per Court</b>			
i.	Daily (6:00am– 9:00pm)	T	\$250.00	
ii.	Weekday	T	\$30.00	Per hour
iii.	Weekend	T	\$50.00	Per hour
iv.	Special Youth Rate	T	\$20.00	Per hour
<b>51.</b>	<b>Fieldhouse Rate – All Courts</b>			
i.	Daily (6:00am-9:00pm)	T	\$600.00	Weekdays
ii.	Non-Prime Time (6:00am-3:00pm)	T	\$75.00	Per Hour
iii.	Weekend (3:00pm-Close/Weekends)	T	\$125.00	Per Hour
iv.	Youth Rate	T	\$60.00	Per Hour
v.	Weekend Day Rate (Non-Social)	T	\$720.00	
<b>52.</b>	<b>Stage Rental</b>	T	\$500.00	\$500.00 Deposit
<b>53.</b>	<b>Dance Floor</b>	T	\$500.00	\$500.00 Deposit
<b>54.</b>	<b>Commercial Kitchen and Bar</b>			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend	T	\$300.00	Per Day



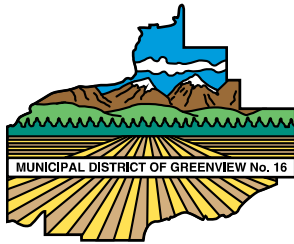
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	Description	GST Status *	Fee in \$	Unit
<b>55.</b>	<b>Board Room (A or B)</b>			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$150.00	
<b>56.</b>	<b>Board Room (A and B)</b>			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$250.00	
<b>57.</b>	<b>Party Room</b>	T	\$35.00 \$200.00 Damage Deposit	Per Hour (2 Hour rental minimum)
<b>58.</b>	<b>Party at the 'Plex!</b>			
i.	Greenview Splash	T	\$105.00	
ii.	Greenview Tidal Wave	T	\$125.00	
iii.	Greenview Hurricane	T	\$195.00	
iv.	Wibit Rental (exclusive to Private Rentals only)	T	\$35.00	Per Hour
v.	Fieldhouse Fun	T	\$140.00	
vi.	Child Play Party	T	\$125.00	
vii.	Splash & Play	T	\$135.00	
viii.	Wedding/Special Event Package – includes Kitchen, Bar, Dance Floor, Stage	T	\$1600.00	
<b>Recreation Centre Fees – Registered Programs</b>				
<b>59.</b>	<b>Aquatics</b>		<b>Members</b>	<b>Non-Members</b>
i.	Red Cross Swim Preschool (Session Based)	T	\$45.00	\$55.00
ii.	Red Cross Swim Kids Levels 1-6 (Session Based)	T	\$45.00	\$55.00
iii.	Red Cross Swim Kids Levels 7-10 (Session Based)	T	\$60.00	\$70.00
iv.	Red Cross Evaluation (Instructor Evaluates Level Placement)	T	\$5.00	\$5.00
v.	Red Cross Swim @ School	T	\$25.00	\$25.00
vi.	Red Cross Swim Basics	T	\$72.00	\$82.00
vii.	Red Cross Swim Strokes	T	\$72.00	\$82.00
viii.	Red Cross Swim Sports	T	\$45.00	\$55.00



## BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
ix.	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per Hour
x.	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Per Hour
xi.	Junior Lifeguard Club (Session Based)	T	\$10.00	\$12.00	Per Hour
xii.	Red Cross Water Safety Instructor	T	\$350.00		
xiii.	Red Cross Water Safety Instructor – RECERTIFICATION	T	\$80.00	\$80.00	
xiv.	Red Cross First Aid – C.P.R.-C & A.E.D.	T	\$140.00	\$140.00	
xv.	Red Cross Babysitting Course (6 hours)	T	\$30.00	\$40.00	
xvi.	Lifesaving Society – Bronze Star	T	\$115.00		
xvii.	Lifesaving Society – Bronze Medallion	T	\$180.00		
xviii.	Lifesaving Society – Bronze Cross	T	\$130.00		
xix.	Lifesaving Society National Lifeguard	T	\$350.00		
xx.	Lifesaving Society National Lifeguard – RECERTIFICATION	T	\$80.00	\$80.00	
xxi.	Water Fitness (Session Based)	T	\$8.00	\$10.00	Per Hour
xxii.	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per Hour
<b>60.</b>	<b>Child &amp; Youth Programming</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$8.00	Per Session
<b>61.</b>	<b>Fitness Programming</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$8.00	Per Session
iii.	Adult Programming	T	\$9.00	\$10.00	Per Session
<b>62.</b>	<b>Drop-in Registered Programs</b>		<b>Members</b>	<b>Non-Members</b>	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$8.00	\$10.00	
iii.	Child	T	\$7.00	\$8.00	
<b>63.</b>	<b>Johnson Park</b>				
i.	Unserviced Site (includes firewood)	T	\$20.00		Per Unit/Per Night

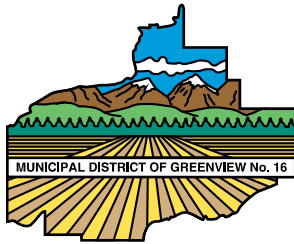


**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

	Description	GST Status *	Fee in \$	Unit
<b>64.</b>	<b>Moody's Crossing</b>			
i.	Unserviced Site (includes firewood)	T	\$20.00	Per Unit/Per Night
<b>65.</b>	<b>Shuttler Flats Provincial Recreation Area</b>			
i.	Group Use Area	T	\$50.00	Per Night
<b>66.</b>	<b>Smoky River South Provincial Recreation Area</b>			
i.	Unserviced Site	T	\$20.00	Per Unit/Per Night
<b>67.</b>	<b>Sheep Creek Provincial Recreation Area</b>			
i.	Unserviced Site	T	\$20.00	Per Unit/Per Night
<b>68.</b>	<b>Kakwa River Provincial Recreation Area</b>			
i.	Unservices Site	T	\$20.00	Per Unit/Per Night
<b>69.</b>	<b>Swan Lake</b>			
i.	Unserviced Site	T	\$20.00	Per Unit/Per Night
<b>70.</b>	<b>Outdoor Recreation Summer Camps</b>	T	\$40.00	Per Participant

**PROTECTIVE/ENFORCEMENT SERVICES – Schedule D**

	Description	GST Status*	Fee in \$	Unit
<b>Fire Services – All Locations</b>				
<b>1.</b>	<b>Fire Inspection Fees</b>			
i.	Copy of Fire Inspection Report	T	\$50.00	Each
ii.	After Hours Fire Inspection Request	T	\$75.00	Per hour
iii.	Special Event Fire Inspection Request	T	\$50.00	Each
iv.	Fire Inspection Request	T	\$50.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	T	\$35.00	Each
vi.	Property Search Request	T	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$25.00	Per person



**BYLAW NO. 22-900**  
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	Description	GST Status*	Fee in \$	Unit
	Fire Extinguisher Training (General Public)		Free	
viii.	Copy of Fire Investigation Report	T	\$50.00	Each
ix.	Fire Investigation Photographs	T	\$50.00	Each

**FINANCE AND ADMINISTRATION – Schedule E**

	Description	GST Status*	Fee in \$	Unit
<b>1.</b>	<b>Photocopying</b>			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page
<b>2.</b>	<b>Documents</b>			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP), Research	T	\$25.00	Per Hour
<b>3.</b>	<b>Taxes</b>			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	
v.	Online Tax Search	E	\$15.00	
vi.	Tax Notification Charges	E	\$75.00	
<b>4.</b>	<b>Assessment</b>			
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number
ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	
<b>5.</b>	<b>Mail Tube</b>	T	\$15.00	Per Tube

**INFRASTRUCTURE AND PLANNING GENERAL – Schedule F**



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

	Description	GST Status	Fee in \$	Unit
<b>1.</b>	<b>Road Closure</b>			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
<b>2.</b>	<b>Approaches</b>			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach *The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information	E	\$3,000.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$3,500.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,000.00	Per Approach
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$15,000.00	Per Approach
<b>3.</b>	<b>Road Allowance License</b>			
i.	Road Allowance License Fee	E	\$100.00	Per term
ii.	Road Allowance Sign Replacement	E	\$50.00	
<b>4.</b>	<b>Inspections</b>			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
<b>5.</b>	<b>Land Acquisition (Right-of-Way and Road Widening)</b>			
i.	Properties up to 40 Acres	T	See Schedule "I"	
ii.	Properties Over 40 Acres	T	\$2400.00	Per Acre
iii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m <sup>3</sup>
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
viii.	Application Fee for Access Road Requests	T	\$500.00	
ix.	Application Fee for Residential Road Requests	T	\$500.00	





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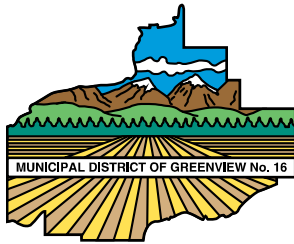
	Description	GST Status	Fee in \$	Unit
<b>6. Fencing</b>				
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$8.25	Per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation	

### ENVIRONMENTAL SERVICES – Schedule G

*Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.*

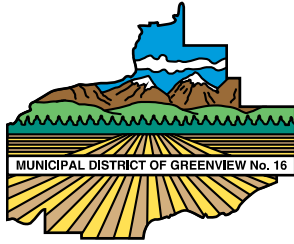
*Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest of 1.5% penalty monthly*

	Description	GST Status*	Fee	Unit
	<i>Water Meter/Replacement/Repairs (Owner Responsibility)</i>		Based on actual replacement/repair costs	
<b>1. Requested Service Change</b>				
i.	Regular Hours	T	\$50.00	per hour/per member of staff (1 hour min.)
ii.	After Hours/Call Out	T	\$52.00	per hour /per member of staff (1 hour min.)
<b>2. Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)</b>				
i.	Residential Rate (0 - 30 m <sup>3</sup> /Month)	E	\$3.50	per m <sup>3</sup>
ii.	Residential Rate (Over 30 m <sup>3</sup> /Month)	E	\$4.00	per m <sup>3</sup>
iii.	Non-Residential Rate	E	\$4.00	per m <sup>3</sup>
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	



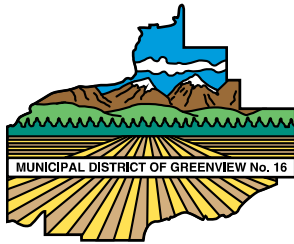
**BYLAW NO. 22-900**  
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	Description	GST Status*	Fee	Unit
<b>3.</b>	<b>Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)</b>			
i.	Residential Rate (0 - 30 m <sup>3</sup> /Month)	E	\$3.50	per m <sup>3</sup>
ii.	Residential Rate (Over 30 m <sup>3</sup> /Month)	E	\$4.00	per m <sup>3</sup>
iii.	Non-Residential Rate	E	\$4.00	per m <sup>3</sup>
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
<b>4.</b>	<b>Rural Water Distribution System (Valleyview Rural)</b>			
i.	Residential Rate (0-30m <sup>3</sup> /Month)	E	\$3.50	per m <sup>3</sup>
ii.	Residential Rate (Over 30 m <sup>3</sup> /Month)	E	\$10.00	per m <sup>3</sup>
iii.	Non-Residential Rate	E	\$10.00	per m <sup>3</sup>
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
<b>5.</b>	<b>Rural Water Distribution System (Crooked Creek and Ridgevalley)</b>			
i.	Residential Rate (0-30 m <sup>3</sup> /Month)	E	\$3.50	per m <sup>3</sup>
ii.	Residential Rate (Over 30 m <sup>3</sup> /Month)	E	\$10.00	per m <sup>3</sup>
iii.	Non-Residential Rate	E	\$10.00	per m <sup>3</sup>
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
<b>6.</b>	<b>Water Point Facilities</b>			
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m <sup>3</sup>
ii.	Potable Water Points Commercial	E	\$9.50	per m <sup>3</sup>
iii.	Non-Potable Water Points	E	\$2.00	per m <sup>3</sup>
<b>7.</b>	<b>Gravity Wastewater Collection System (DeBolt, Grande Cache &amp; Ridgevalley)</b>			
i.	Sanitary Service Installation Fee/Includes Asphalt, Curb & Gutter Etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service



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	Description	GST Status*	Fee	Unit
<b>8.</b>	<b>Gravity Wastewater Collection System (Grovedale)</b>			
i.	Sanitary Service Installation Fee	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$12,500.00	per service
<b>9.</b>	<b>Low Pressure Wastewater Collection System (Little Smoky, Grovedale &amp; Ridgevalley)</b>			
i.	Sanitary Service Installation Fee/includes asphalt, curb & gutter etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
<b>10.</b>	<b>Sewer Rates</b>			
i.	Residential – Single Family Dwelling	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00	per m <sup>3</sup> (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00	per m <sup>3</sup> (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00	per m <sup>3</sup> (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00	per m <sup>3</sup> (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00	per m <sup>3</sup> (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00	per m <sup>3</sup> (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00	per m <sup>3</sup> (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00	per m <sup>3</sup> (minimum \$48.00)
xii.	Churches	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00	per m <sup>3</sup> (minimum \$24.00)



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	Description	GST Status*	Fee	Unit
xvi.	Correctional Institutions	E	\$1.25	per m <sup>3</sup> (minimum \$80.00)
<b>11. Wastewater Lagoon</b>				
i.	Commercial/Industrial Tipping Rate	E	\$10.00	per m <sup>3</sup>
<b>12. Environmental Site Key/Fob (Approved 3<sup>rd</sup> Parties Only)</b>				
i.	Key Fob (Initial/Replacement)	T	\$100.00	
<b>Grande Cache Sewer Rental</b> <i>Rental of the Electric Sewer Snake and or Electric Sewer Camera is available to <b>Contractors only</b>. Rentals must be returned clean. Failure to do so will result in a cleaning fee</i>				
<b>13. Electric Sewer Snake</b>				
i.	4 Hour Minimum Charge	T	\$70.00	
ii.	Daily Rate	T	\$90.00	
iii.	Weekly Rate (5 Day Rental)	T	\$400.00	
<b>14. Electric Sewer Camera</b>				
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
<b>15. Cleaning Fee</b>				
		T	\$35.00	
<b>Waste Collection and Disposal</b>				
<b>16. Residential Rates</b>				
i.	Residential Waste Collection Fee	T	\$10.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month
<b>17. Commercial Rates</b>				
i.	Commercial Waste Bin Rental	T	\$50.00	Per Month
ii.	Commercial Recycling Bin Rental	T	\$15.00	Per Month
iii.	Recycle Fee	T	\$10.00	Per Month
iv.	Waste Dumping Fee, Standard Service, per Bin	T	\$80.00	Per Month
<b>18. Grande Cache Landfill Fees</b>				
i.	Greenview Residents		No Fees	
ii.	Mixed Load Disposal Fee (Residents and Commercial)	E	\$210.00	Per Tonne

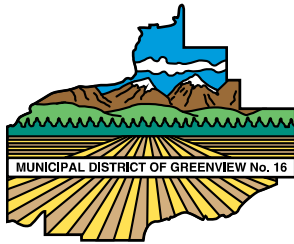


## BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
iii.	Commercial Waste	E	\$105.00	Per Tonne
iv.	Clean Mulch/Woodchips	E	\$55.00	Per Tonne
v.	Class II Acceptable Soils	E	\$55.00	Per Tonne
vi.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	E	\$55.00	Per Tonne
vii.	Metal	E	\$55.00	Per Tonne
viii.	Cement/Concrete	E	\$55.00	Per Tonne
ix.	Sump	E	\$10.00	Per Tonne
x.	Freon	E	\$50.00	Per unit for removal

### OPERATIONS – Schedule H

	Description	GST Status *	Fee in \$	Unit
<b>1.</b>	<b>Snowplowing Signs</b>			
i.	Any Driveway up to 400 Meters	E	\$50.00	
ii.	Any Driveway Greater than 400 Meters up to 800 meters	E	\$75.00	
iii.	Any driveway over 800 meters up to 1200 meters.	E	\$100.00	
iv.	For each additional 400 meters over 1200 meters	E	\$25.00	
iii.	Lost or Replacement Signs	T	\$30.00	Each
<b>2.</b>	<b>Culverts – Used or Salvaged</b>			
i.	500 mm or Less	T	\$13.00	per m
ii.	600 mm	T	\$15.00	per m
iii.	700 mm	T	\$16.00	per m
iv.	800 mm	T	\$25.00	per m
v.	900 mm	T	\$28.00	per m
vi.	1000 mm	T	\$29.00	per m
vii.	1200 mm or Greater	T	\$30.00	per m
<b>4.</b>	<b>Dust Control</b>			
i.	Application of Calcium Product for <b>Residents and Landowners</b> (up to April 15 <sup>th</sup> Each Year)	T	\$375.00	per 200 m
ii.	Plus: for sections over 200 meters	T	\$6.55	Per linear meter
iii.	Application of Calcium Product for <b>Multi-Parcel Subdivisions</b>	T	\$250.00	per 100 m

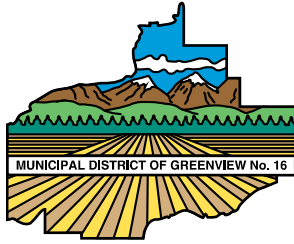


## BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iv.	Application of Calcium Product for <b>Industrial and Road Use Agreement Holders</b> (up to April 15 <sup>th</sup> Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1310.00	per 200 m
vi.	Plus: for sections over 200 meters	T	\$6.55	Per linear meter
<b>5. Road Bond</b>				
i.	Overload Road Bond Fees (Non-Refundable Payment)	E	\$1,125.00	per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)	E	\$6,375.00	per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00 until June 2022 \$25.00 afterwards	per permit
<b>6. Community Aggregate</b>				
i.	Community Aggregate Payment Levy	E	\$0.40	per tonne
<b>7. Equipment Rental</b>				
i.	All Equipment Rentals will be calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	
<b>8. Road Inspection Fee</b>				
	Pre-haul and post haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections required mid-haul due to terms of road use agreement not being kept	T	\$250.00	Per Inspection

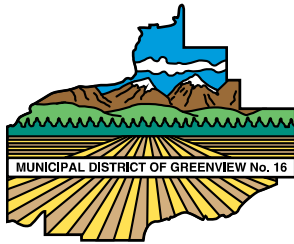
## PLANNING AND DEVELOPMENT – SCHEDULE I

	Description	GST Status*	Fee in \$	Unit
<b>1. Planning Bylaw (New or Amended)</b>				
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	
ii.	New Developer's Area Structure Plan	E	\$2,500.00	
iii.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00	
<b>2. Development Permits, General</b>				



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	Description	GST Status*	Fee in \$	Unit
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00	fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00	Per sign
v.	Variance Request	E	\$150.00	
vi.	Time Extension Request by Developer per Application	E	\$150.00	
<b>3. Subdivisions (including Bare Land Condominium Plans)</b>				
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	per title created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	per unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
<b>4. Subdivision and Development Appeal Board</b>				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
<b>5. Development Agreement Review</b>				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
i.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
<b>6. Annual Business Licensing</b>				
i.	Business License Fee - New application (January 1)	E	\$100.00	
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	
<b>7. Business License Temporary/Special Event</b>				
i.	Resident	E	\$30.00	



**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

	Description	GST Status*	Fee in \$	Unit
ii.	Non-Resident	E	\$50.00	
<b>8. Hawkers or Peddlers</b>				
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
<b>9. Rural Addressing Signage</b>				
i.	Signage Permanent/ Replacement and Installation	T	\$150.00	per sign
<b>10. Signage for Subdivisions</b>				
i.	Individual Lot Sign	T	\$50.00	per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00	per sign
<b>11. Orthographic Printing <i>Based on size and quality of paper, image and graphics</i></b>				
ii.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	
iii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	
<b>12. Landowner Map Pricing</b>				
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	per sheet
<b>13. Certificate of Compliance</b>				
<b>14. Letter of Concurrence for Communication Tower</b>				
<b>15. Environmental Site Assessment Inquiries</b>				
		E	\$200.00	Per parcel

\*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.

'T' refers to taxable, or GST not included in the listed rate or fee.





**BYLAW NO. 22-900**  
**of the Municipal District of Greenview No. 16**

**Land Acquisition by Greenview for Right of Way and Road  
Widening – Schedule J**

**Valleyview Area**

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

**DeBolt Area**

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600	\$ 40,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600	\$ 20,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200	\$ 14,750
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250	\$ 9,900
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850	\$ 6,250
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700	\$ 3,810
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500	\$ 3,450
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

**Grovedale Area**

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400



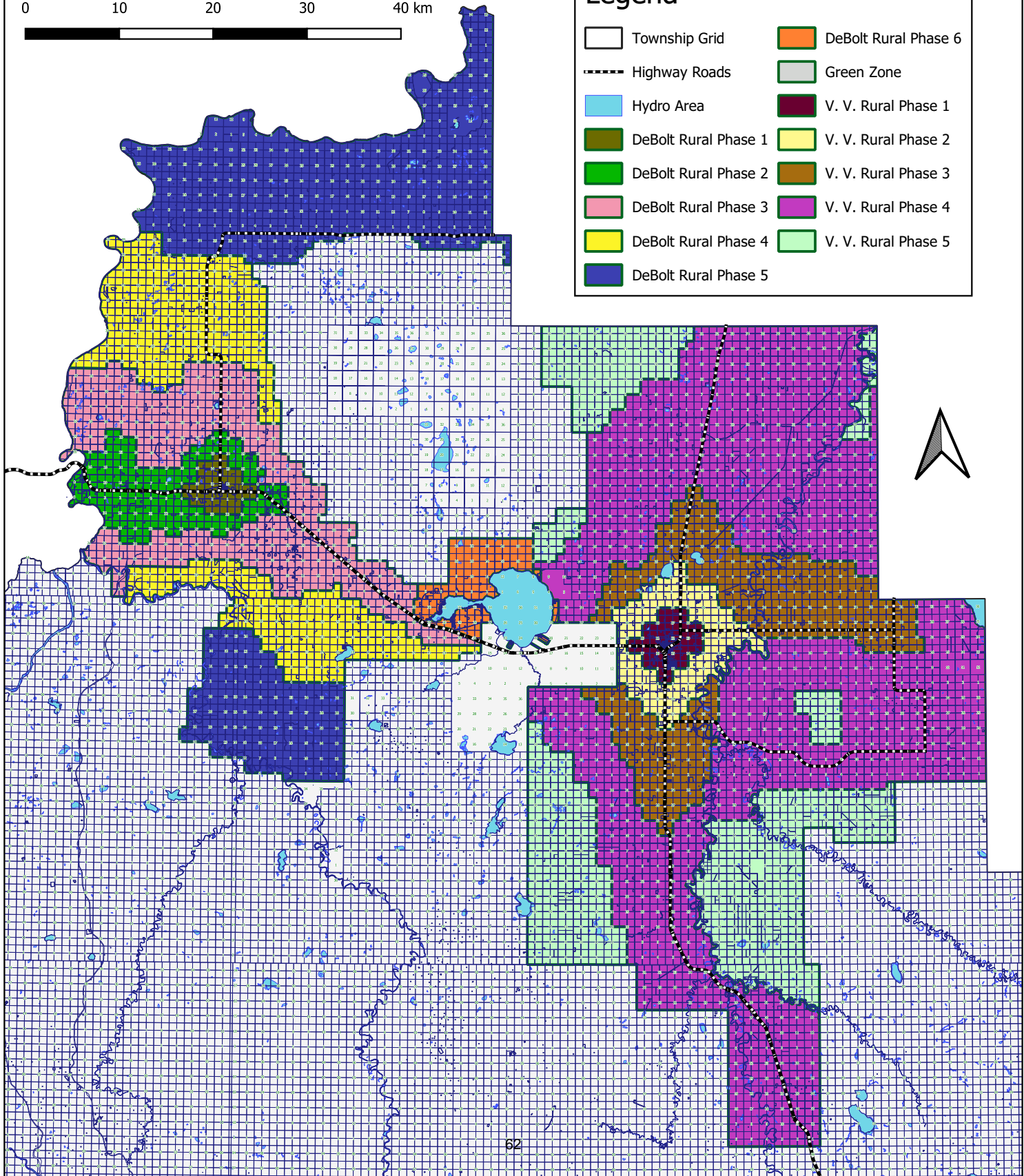
# Schedules of Fees Bylaw 22-900

0 10 20 30 40 km



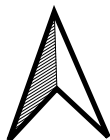
## Legend

Township Grid	DeBolt Rural Phase 6
Highway Roads	Green Zone
Hydro Area	V. V. Rural Phase 1
DeBolt Rural Phase 1	V. V. Rural Phase 2
DeBolt Rural Phase 2	V. V. Rural Phase 3
DeBolt Rural Phase 3	V. V. Rural Phase 4
DeBolt Rural Phase 4	V. V. Rural Phase 5
DeBolt Rural Phase 5	





# Schedules of Fees Bylaw 22-900

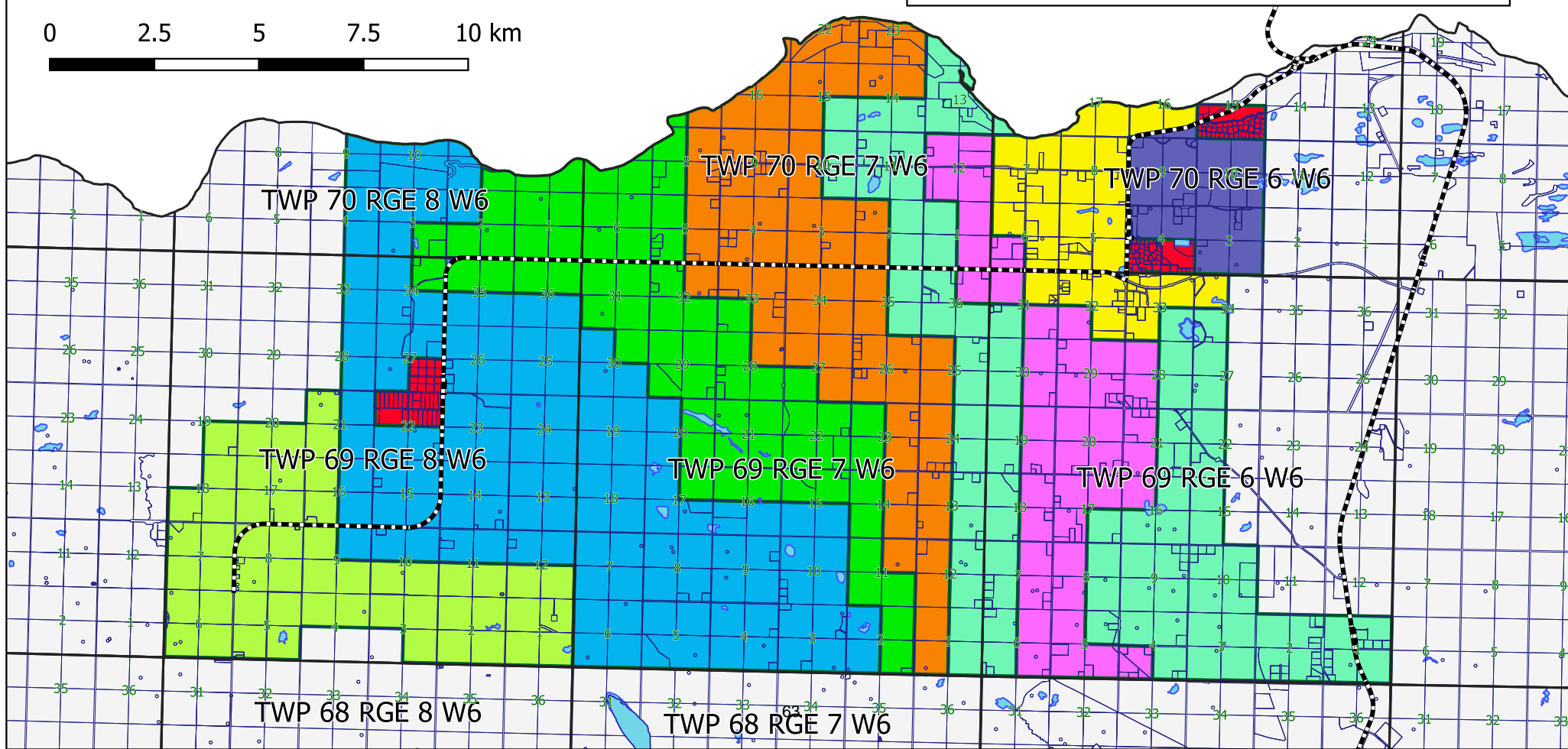


0 2.5 5 7.5 10 km



## Legend

Township Grid	Grovedale Phase 2	Grovedale Phase 7
Highway Roads	Grovedale Phase 3	Grovedale Phase 8
Hydro Area	Grovedale Phase 4	Grovedale
Green Zone	Grovedale Phase 5	Landry Heights
Grovedale Phase 1	Grovedale Phase 6	Aspen Grove



**General jurisdiction to pass bylaws**

**7** A council may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities and things in, on or near a public place or place that is open to the public;
- (c) nuisances, including unsightly property;



- (d) transport and transportation systems;
- (e) businesses, business activities and persons engaged in business;
- (f) services provided by or on behalf of the municipality;
- (g) public utilities;
- (h) wild and domestic animals and activities in relation to them;
- (i) the enforcement of bylaws made under this or any other enactment, including any or all of the following:
  - (i) the creation of offences;
  - (ii) for each offence, imposing a fine not exceeding \$10 000 or imprisonment for not more than one year, or both;
  - (iii) providing for the imposition of a penalty for an offence that is in addition to a fine or imprisonment so long as the penalty relates to a fee, cost, rate, toll or charge that is associated with the conduct that gives rise to the offence;
  - (iv) providing that a specified penalty prescribed under section 44 of the *Provincial Offences Procedure Act* is reduced by a specified amount if the penalty is paid within a specified time;
  - (v) providing for imprisonment for not more than one year for non-payment of a fine or penalty;
  - (vi) providing that a person who contravenes a bylaw may pay an amount established by bylaw and if the amount is paid, the person will not be prosecuted for the contravention;
  - (vii) providing for inspections to determine if bylaws are being complied with;
  - (viii) remedying contraventions<sup>65</sup> of bylaws.

**8** Without restricting section 7, a council may in a bylaw passed under this Division

- (a) regulate or prohibit;

- (b) deal with any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways;
- (c) provide for a system of licences, permits or approvals, including any or all of the following:
  - (i) establishing fees for licences, permits and approvals, including fees for licences, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue;
  - (ii) establishing fees for licences, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality;
  - (iii) prohibiting any development, activity, industry, business or thing until a licence, permit or approval has been granted;
  - (iv) providing that terms and conditions may be imposed on any licence, permit or approval, the nature of the terms and conditions and who may impose them;
  - (v) setting out the conditions that must be met before a licence, permit or approval is granted or renewed, the nature of the conditions and who may impose them;
  - (vi) providing for the duration of licences, permits and approvals and their suspension or cancellation for failure to comply with a term or condition or the bylaw or for any other reason specified in the bylaw;
- (c.1) establish and specify the fees, rates, fares, tariffs or charges that may be charged for the hire of taxis or limousines;
- (d) provide for an appeal, the body that is to decide the appeal and related matters.



# REQUEST FOR DECISION

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SUBJECT: **Bylaw 22-899 Audit Committee**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: March 22, 2022  
DEPARTMENT: FINANCE  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: SW                      MANAGER: CG  
DIR: EK                      PRESENTER: SS  
LEG: SS

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act RSA 2000 Chapter M-26 Section 145 and 146

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council give third reading to Bylaw 22-899 Audit Committee as presented.**

---

## BACKGROUND/PROPOSAL:

Greenview has had and appointed elected officials to the Audit Committee for a number of years. However, there is not a governing document for the committee. To remedy this, administration has drafted a Council Committee bylaw to establish the function and procedure of the committee.

The committee shall assist Council in fulfilling its oversight responsibilities by reviewing reports from the auditor and administration on matters relating to financial statements, internal controls, fraud, misconduct, and policy compliance.

The committee will be comprised of the three appointed Councillors and will require all three for quorum. As well, the committee will meet annually during audit.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the Audit Committee will be established as an official Council Committee by bylaw.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to make additional changes to the bylaw.

**Alternative #2:** Council has the alternative to defeat the motion however administration does not recommend this action as the Audit Committee will continue to operate without a governing document.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will update the bylaw register.

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**ATTACHMENT(S):**

- Bylaw 22-899 Audit Committee
- MGA Section 145 and 146





## BYLAW No. 22-899 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for the establishment of the Audit Committee.**

**Whereas**, Section 145 and 146 of the *Municipal Government Act*, R.S.A. 2000, c.M-26, Council may pass bylaws in relation to the establishment and functions of Council committees, and the procedure and conduct of Council committees;

**Whereas**, the Council of the Municipal District of Greenview No. 16, deems it appropriate to establish an Audit Committee;

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the "Audit Committee Bylaw".

2. **PURPOSE**

2.1. The purpose of this bylaw is to establish the Audit Committee as a Committee of Council, to delegate to it prescribed powers, duties and functions, and to establish rules for the appointment of its members, and its meeting procedures.

3. **DEFINITIONS**

3.1. **Committee** means the Audit Committee established by this bylaw;

3.2. **Council** means the Reeve and Councillors duly elected in the Municipal District of Greenview and who continue to hold office;

3.3. **Greenview** means the Municipal District of Greenview No 16.

3.4. **Internal Controls** means systems, processes and procedures developed to:

- A) Safeguard assets;
- B) Ensure the accuracy of the financial data;
- C) Promote operational efficiency; and
- D) Promote adherence to policies;

3.5. **Member** means an individual appointed to the Committee;

3.6. **Municipal Government Act** means the *Municipal Government Act*, R.S.A. 2000, c.M-26.

4. **MANDATE**

4.1. The Committee assists Council in fulfilling its oversight responsibilities by reviewing reports from:

- A) the Auditor; and the
- B) Administration on matters relating to:
  - i. Financial statements;
  - ii. Internal Controls;
  - iii. Fraud, misconduct, and policy compliance; and
  - iv. Other related and ancillary matters as may be directed by Council.

5. **GENERAL POWERS OF THE COMMITTEE**

5.1. The Committee may by motion request a report from the Auditor or Administration on matters within its mandate and within approved budgets.

5.2. When the Committee reviews a report it may:

- A) Receive it for information;
- B) Send it to Council with or without recommendations;
- C) Request additional information about matters relating to the report before sending it to Council with or without recommendations; and
- D) Make decisions on matters delegated to Committee by Council by this or any other bylaw.

6. **REPORTING**

6.1. The Committee may request additional information from the Auditor about any part of the Auditor's work plan or reports.

6.2. The Director of Corporate Services or designate will provide an annual report to the Committee regarding the Auditors performance.

7. **FINANCIAL STATEMENTS**

7.1. The Committee will recommend to Council:

- A) That the annual audited financial statements be approved; and
- B) Further actions or information that Council may desire in relation to Greenvview's financial reporting.

8. **FRAUD, MISCONDUCT AND POLICY COMPLIANCE**

8.1. Administration will present reports on fraud, misconduct, and policy compliance matters within their respective areas of authority to the Committee.

8.2. Upon review of fraud, misconduct and policy compliance reports, the Committee may make recommendations to Council regarding:

- A) The adequacy and effectiveness of policies in relation to legal requirements and conflicts of interest; and
- B) Processes and controls that deter, detect and prevent fraud and misconduct.

9. **MEMBERS, QUOROM, AND ORGANIZATION**

9.1. Committee will be comprised of three Councillors, appointed annually by Council during the Organizational Meeting.

9.2. Quorum for the Committee will be three Councillors.

9.3. On an annual basis the Committee shall designate Members to serve as Chair and Vice Chair, to act in the Chair's absence.

9.4. Members may attend and participate in Committee meetings using electronic communication facilities, and Members participating using electronic communication facilities will count towards quorum.

9.5. The Committee will follow the meeting and procedural rules in the Greenview Procedural Bylaw.

9.6. The Committee will meet annually.

10. **GENERAL**

10.1. The Committee will monitor its progress towards achieving its priorities and assess whether it needs to make adjustments periodically:

- A) Assessing the effectiveness of the Committee and reporting these results to Council; and
- B) Reviewing its mandate and bylaw and recommending changes to Council.

11. **COMING INTO FORCE**

11.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 8 day of March, 2022.

Read a second time this 8 day of March, 2022.

Read a third time this \_\_\_\_ day of \_\_\_\_\_, 2022.

---

REEVE

---

CHIEF ADMINISTRATIVE OFFICER

## **Bylaws — council and council committees**

**145** A council may pass bylaws in relation to the following:

- (a) the establishment and functions of council committees and other bodies;
- (b) procedures to be followed by council, council committees and other bodies established by the council.

RSA 2000 cM-26 s145;2015 c8 s15

## **Composition of council committees**

**146** A council committee may consist

- (a) entirely of councillors,
- (b) of a combination of councillors and other persons, or
- (c) subject to section 154(2), entirely of persons who are not councillors.



# REQUEST FOR DECISION

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SUBJECT:	<b>Council Stakeholder Event 2022 Donation Recipient</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO:	MANAGER: SS
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: NB
STRATEGIC PLAN:	Intergovernmental Relations	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) –N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council choose the five Food Banks that serve Greenview residents (Fox Creek, Valleyview, DeBolt, Grande Prairie and Grande Cache) as the donation recipient(s) for the 2022 Clay Shoot Stakeholder Event, with the total funds raised split equally among them.

---

## BACKGROUND/PROPOSAL:

In order to clearly identify the intention of the fundraising effort for the 2022 Annual Sporting Clay Shoot to stakeholders, sponsors, and participants of the 2022 Stakeholder Event, Administration would like Council to choose the recipient(s) of the funds raised from the event prior to commencing with invitations and offering sponsorship opportunities.

In 2021, Council selected the five Food Banks within Greenview as recipients of the funds raised from the Annual Clay Shoot after the event.

To ensure that this event benefits multiple areas within Greenview, Administration once again recommends equally splitting the funds raised between the five Food Banks within Greenview (Fox Creek, Valleyview, DeBolt, Grande Prairie and Grande Cache).

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council choosing the recipient(s) prior to the event will inform stakeholders where their sponsorships and donations will be allotted and assist with Greenview's advertising campaign.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council may choose alternative recipient(s) for the funds raised at the 2022 Clay Shoot Stakeholder Event.

**Alternative #2:** Council may choose not to select the recipient(s) of the fundraising prior to the event being held.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council approved the motion, the recipients of the fundraising will be advertised in the sponsorship packages and advertising campaign.

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**ATTACHMENT(S):**

1) N/A



# REQUEST FOR DECISION

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SUBJECT:	<b>Northern Rural Chicks Sponsorship Request</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO: SW	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Quality of Life	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) –Policy 8004, Greenview Sponsorships and Donations

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## RECOMMENDED ACTION:

**MOTION: That Council approve sponsorship in the amount of \$2,000.00 to the Northern Rural Chicks for the 2022 Women's Day event hosted in Falher, Alberta on April 9, 2022, with funds to come from the Community Services Miscellaneous Grant Budget.**

---

## BACKGROUND/PROPOSAL:

Northern Rural Chicks is a newly developed non-profit organization providing learning and growth opportunities and a variety of supports for Women in Rural Northern Alberta. Northern Rural Chicks is hosting their first 2022 Women's Day Event on April 9, 2022. This event is geared towards women of Northern Alberta with key speakers on a variety of topics including farming and mental health. In addition to key speakers, this event will include a silent auction, lunch, and vendors. The event will also provide a networking opportunity for women from Greenview and surrounding communities. It is anticipated that 350 women will attend this event.

The Women's Farm Show, a similar event, was previously held in Grande Prairie, however the organization that hosted this event has dissolved due to lack of volunteers.

The Northern Rural Chicks have requested a sponsorship of \$2,000.00 from Greenview to assist with the cost of speakers for the 2022 Women's Day Event.

Sponsorship has been requested from other municipalities as well as corporate sponsors to help cover the cost of this event.

The balance of the 2022 Community Services Miscellaneous Grants is \$819,406.24.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a regional women's networking event focused on the well-being of women in rural Northern Alberta.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to provide an alternate sponsorship amount or take no action to the recommended motion.

---

FINANCIAL IMPLICATION:

**Direct Costs: \$2,000.00**

**Ongoing / Future Costs: N/A**

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will advise the Northern Rural Chicks of Council's decision.

---

ATTACHMENT(S):

- Northern Alberta Chicks Sponsorship Application
- Northern Alberta Chicks Sponsorship Letter





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

Received Mar 8/22

## Greenview Sponsorship and Donation Request Form

This completed form must be submitted within a minimum of 60 days prior to the planned event.

In order to use the submit button at the bottom of this form, please first download the PDF to your computer, then fill out the form.

Organization or Person Requesting Funds: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: (h) \_\_\_\_\_ (c) \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Funding Request Total: \_\_\_\_\_

Type of sponsorship requested (check all that apply):

Event

Table

Conference

Gifts-in-kind (e.g. silent auction items)

Briefly describe your organization (non-profit, for profit):

Please indicate the intended purpose for the funds.

What are the direct goals/objectives of the project/event?

Where and when is the project/event taking place?

How many people will benefit from the planned project/event?

Please describe how the project/event will benefit the community and/or the residents of Greenview.

Please specify the amount of funding requested/anticipated from other organizations or government sources.

Please provide any additional information that will assist to support a funding decision.

Please provide the planned sponsorship/donation recognition methods for the acquired funds.

Has Greenview provided a donation or sponsorship contribution within the last 2 years, and if so, how was Greenview's contribution recognized?

You may attach a separate document if additional space is required. Greenview will provide banners for events, please contact the Community Service Coordinator at 780.524.7647 or email: [greenviewgivesback@mdgreenview.ab.ca](mailto:greenviewgivesback@mdgreenview.ab.ca)  
Policy 8004 – Greenview Sponsorships and Donations.ĚĚ

**Reporting can be submitted via one of the following:**

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email [greenviewgivesback@mdgreenview.ab.ca](mailto:greenviewgivesback@mdgreenview.ab.ca)



## Northern Rural Chicks

Providing opportunities and support for  
Northern Alberta Women

March 8th, 2022

MD of Greenview

Valleyview, Alberta, T0H 3N0

### Dear Community Supporter,

Northern Alberta can be observed in many settings. Wide open spaces. Amazing sunsets. Farming communities. Rural living... The list is endless. Surrounded mainly by a farming industry that is constantly changing, farmers and local businesses never hesitate to support each other in times of need. However, we do tend to forget that unique someone. That someone who works on those farms. That someone who lives in our rural areas. That someone who becomes the bookkeeper, equipment driver, chef, chauffeur, parts runner, cleaning lady, mother, wife, the women....

Our committee will be celebrating and offer support to these women. These women who always give of themselves on those farms, in our little towns and within the many organizations that they join. The women who devote themselves to their family farm or business. We want to celebrate these women who never ask for anything in return and who do it every single day.

We, the Northern Rural Chicks, are thrilled to announce a "Women's Day" event, happening in Falher, Ab on Saturday, April 9<sup>th</sup>, 2022. An event which will include:



P.O. Box 246  
Grouxville, AB T0H 1S0



780-837-0636



[northernruralchicks@gmail.com](mailto:northernruralchicks@gmail.com)



In progress





- 3 amazing guest speakers:

Mrs. Lesley Kelly from High Heels and Canola Fields

Mr. Jim Hole from Hole's Greenhouses

Dr. Jody Carrington renown child psychologist

(see attachment for more information)

- A Silent Auction will take place throughout the day.
- Local and unique vendors will be setup throughout the hall for the ladies to do a little bit of shopping.
- Giveaways and swag bags will be given as gifts to the women attending this event.
- A catered lunch and specialty drinks will be served.

For 1 day, we will gather all these amazing women, together, for a day of catered food, drinks, snacks and most importantly they will receive information on mental and physical health as well as ideas and tips on gardening. All these tools geared towards rural women.

As a community supporter, your contribution to this event would be so greatly appreciated! Different Sponsorship Opportunities are available (please see sponsorship package). This will be a one-of-a-kind event that you do not want to miss!

We thank you for your consideration! We look forward to forming a partnership with you for the women of our region!

Sincerely,

**Northern Rural Chicks**

Organizing committee



Presentation Sponsor (\$3,000.00)

- Your logo will be displayed in the hall during the event
- Your logo will appear on all event advertisements (social media, flyers, posters, etc...)
- Your logo will appear on the event agenda (which will be placed on each table)
- MC mention throughout the day as a presentation sponsor

Event Sponsor (\$1,000.00)

- Your logo will be displayed in the hall during the event
- Your logo will appear on all event advertisements (social media, flyers, posters, etc...)
- Your logo will appear on the event agenda
- MC mention throughout the day as an event sponsor

Friends of the Northern Rural Child (\$500.00)

- Your logo will be displayed in the hall during the event
- Your logo will appear on the event agenda
- MC mention throughout the day as a friend of the Northern Rural Child

Food Sponsor

*Morning and afternoon refreshments*

Coffee, refreshments, donuts, muffins, fruits, squares

*Lunch*

Special beverage, main course lunch meal, deserts

- Your logo will be displayed on the menu
- You will have the opportunity to post your business logo at the event (you will need to provide and bring your own banner or other means of promotion)
- MC mention throughout the day

Vendor at the Event (\$80.00/ table)

Great opportunity to display your products and attract new clients.

- Your logo will appear on media as a vendor at this event
- Includes 1 table
- Includes 1 lunch ticket
- Your logo and name will appear on the vendor event page

Swag Bag Sponsor

This is a great opportunity to promote your business and save the environment!

- Bags have to be reusable
- Along with your own company logo showing on the bag, they should also include our Northern Rural Chicks event logo
- MC mention throughout the day
- Bags should be given to the event coordinator 2 weeks prior to the event
- Bags will be filled with items that relate to our northern ladies!

For more information, please contact Alex Brochu 780-837-0636



**Northern Rural Chicks**  
**Sponsorship Opportunities**

Saturday, April 9<sup>th</sup>, 2022

Event Location: \_\_\_\_\_ Event Day: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Person Contact: \_\_\_\_\_  
Contact Phone Numbers: \_\_\_\_\_  
Contact Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

\*A copy of your business logo would be required for advertisement.

Please select your preferred sponsorship level:

- \_\_\_\_ Presentation Sponsor
- \_\_\_\_ Event Sponsor
- \_\_\_\_ Friends of the Northern Rural Chicks
- \_\_\_\_ Food Sponsor: \_\_\_\_\_ Morning Coffee/refreshments/ snacks  
\_\_\_\_ Afternoon Coffee/ refreshments/ snacks  
\_\_\_\_ Lunch
- \_\_\_\_ Vendor at the Event (\$80.00)
- \_\_\_\_ Swag Bag Sponsor

\*Information regarding the sponsorship level, is attached to this form.





## LESLEY KELLY

### AGRICULTURE & RURAL STORYTELLER

Lesley is a social media personality, motivational speaker, podcast host, blogger, creator of a snack food company, co-founder of the Do More Agriculture foundation, creator of High Heels and Canola Fields and a mother of two.

Lesley was the recipient of the Regina's YWCA Women of Distinction award for her contribution to mental health in rural Canada. Her and her husband farm at Watrous, Saskatchewan, Canada. Lesley has a high energy and positive style that gives her a unique ability to empower and relate to her audience. Motivational, inspirational, and approachable, Lesley's fun yet bright attitude is a refreshing approach that allows her to connect with audiences across the world. **High Heels and Canola Fields exists to help the industry make positive and everlasting change.** She does this by sharing stories and creating content, inspiration and community that allows people to think differently and challenges them to be better versions of themselves.

### ACCOLADES AND AWARDS

- Winner of the 2018 Woman of Distinction Award for Contribution to a Rural Community for her contribution to Mental Health in Canada
- Recipient of the 2019 Food and Farming Champion Award



@highheelsandcanolafields



@lesleyraekelly

Podcast: [farmercitygirl.libsyn.com](http://farmercitygirl.libsyn.com) | Do More Agriculture Foundation: [Domore.ag](http://Domore.ag)



### Speaker Biography:

Jim Hole knows the business of farming and horticulture like no other. He learned about growing and selling produce from his parents, Ted and Lois Hole, who set up a vegetable farm in St. Albert in the mid-1950s, expanding the business into a successful greenhouse operation, the "Enjoy Centre". The Hole family has been in the greenhouse business for more than 68 years in which started as a backyard business on their family's farm outside of St. Albert, AB. Ted and Lois Hole transformed the red barn on their farm into the family's first retail store on their vegetable farm in St. Albert in the mid-1950s and eventually expanding the business into a successful greenhouse operation.

In 1979, Jim Hole, Bill Hole, and Valerie Hole took over the company and expanded it where it became one of the largest independent retail garden centers in Canada. In 2009, Jim constructed the Enjoy Centre, a multi-use facility featuring a greenhouse, conference center, café, restaurant, market, and pop-up shops. Jim and the family recently sold the Enjoy Centre to focus on other projects. He is ardent about plants, the environment, and business.

Jim Hole's humor and engaging spirit are legendary, making him a highly sought-after speaker across the country. In addition to writing bestselling books, newspaper columns for a variety of major newspapers, Jim can be heard on CBC radio and seen on various TV stations sharing his messages and tips on gardening and horticulture, continuing his family's legacy.

Jim Hole is also the past President of the University of Alberta Alumni Association and Co-Chaired the University's Centenary Celebrations. Jim Hole has a Bachelor of Science degree in Agriculture (Plant Science major) from the University of Alberta. Jim is a Certified Professional Horticulturist with the American Society for Horticultural Science. Jim Hole is also a Certified Arborist with the International Society of Arboriculture.







# REQUEST FOR DECISION

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SUBJECT:	<b>Millar Western Forest Products / Backwoods Energy Serv. – Letter of Support</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: MH	PRESENTER: MH
STRATEGIC PLAN:	Development	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council authorize Administration to send a letter to Millar Western Forest Products Ltd. / Backwoods Energy Services Commercial in support of their timber permit application in the W01 and W02 Forest Management Units.**

---

## BACKGROUND/PROPOSAL:

Administration received correspondence from Backwoods Energy Services President and CEO requesting Greenview to provide a Letter of Support for a timber permit application in the W01 and W02 Forest Management Units. Backwoods Energy Services is a wholly owned company of the Alexis Nakota Sioux Nation. All profits from the company go back directly to the Nation to provide programs and services for its members.

Backwoods Energy Services has partnered with Millar Western to bid on forestry management work within the traditional territories of the Nation. This area is described by the Provincial Government as the “white zone.” If successful with the permit application, this work will provide the nation with many years of employment and foundational resources to further enhance their work within the Nation.

A letter of support template has been provided for our consideration.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would show support for the Alexis Nakota Sioux Nation’s (Backwoods Energy Services) partnership with Miller Western Forest Products Ltd. in the timber application that will provide an economic benefit for the area.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to take no action to the recommended motion.

**Alternative#2:** Council can approve the motion and request a presentation from Backwoods Energy Services at a future meeting.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Upon Councils approval, Administration will provide the letter of support to responding to their request.

---

ATTACHMENT(S):

- Request for Proposal Commercial Timber Permit in Forest Management Units W01 and W02
- Letter of Support Template



# **Request for proposals Commercial Timber Permit in Forest Management Units WO1 and WO2**

Closing date and time: 11:59 pm Alberta time, January 31, 2022



Alberta

Alberta Agriculture, Forestry and Rural Economic Development  
Forestry Division, Forest Stewardship and Trade Branch, Forest Tenure  
Seena Handel, Tenure System Specialist  
Suite 303, 7000 - 113 Street  
Edmonton, Alberta T6H 5T6  
Telephone: 780-427-6807

This publication is available online at <https://www.alberta.ca/forest-tenure.aspx>

Request for proposals Commercial Timber Permit in Forest Management Units WO1 and WO2  
Alberta Agriculture, Forestry and Rural Economic Development  
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# Request for Proposals

## Commercial Timber Permit in Forest Management Units WO1 and WO2

### 1 Executive Summary

In May of 2020, Agriculture, Forestry and Rural Economic Development released the Forest Jobs Action Plan with the intent of ensuring the long-term health and resilience of Alberta's forests and maintaining long-term access to a sustainable and secure fibre supply. A key component of the Forest Jobs Action Plan is the awarding of unallocated fibre through open and competitive processes.

In keeping with the Immediate Actions detailed by the Forest Jobs Action Plan, respondents are invited to submit Proposals in response to this Request for Proposals (RFP) outlining how their being awarded a timber permit will bring the greatest value to Alberta, and why they should have the opportunity to negotiate the terms and conditions of a new commercial timber permit (CTP) in Forest Management Units (FMUs) WO1 and WO2. Proposals must be submitted in accordance with the specifications, terms and conditions set out in this RFP, and will be used by the Province to select the most eligible Respondent with whom to negotiate the details, terms and conditions of a new CTP in FMUs WO1 and WO2. The Province may, in its sole discretion, choose not to negotiate with any respondent and may choose to not award the CTP.

This competitive process will be conducted in accordance with one fundamental objective: to maximize the benefit to the Province while providing a fair and equitable process for respondents to participate in the RFP.

Respondents are advised to pay careful attention to the wording used throughout this RFP.

### 2 Definitions

Terminology used throughout this RFP is defined as follows:

**"Alberta Time"** means Mountain Standard Time or Daylight Saving Time as provided for in the *Daylight Saving Time Act* (Alberta).

**"Alternate Manager"** means the Tenure Systems Specialist.

**"Business Day"** means 8:15 am to 4:30 pm, Alberta time, Monday to Friday, excluding holidays observed by the Province.

**"Eligible community timber permit program applicant"** means an applicant who is eligible to be registered under section 74.2 of the *Timber Management Regulation*. Community timber permit program applicant eligibility criteria can be found in this RFP's **Appendix 8 – Coniferous Community Timber Permit Program Eligibility Criteria**.

**"Crown charges"** means all charges, fees, assessment levies and dues in respect of Crown timber, costs, expenses and penalties imposed under the *Forests Act* or its regulations or payable to the Crown by virtue of any contract.

**"Evaluation Team"** means the individuals who will evaluate the proposals on behalf of the Province.

**"Manager"** means the Director, Forest Tenure.



**“Must” or “mandatory” or “shall”** means that the requirement so described must be met in a substantially unaltered form in order for the Proposal to be compliant.

**“Personal Information”** means “personal information” as defined in the *Freedom of Information and Protection of Privacy Act* (Alberta) (FOIP).

**“Primary timber product”** means “primary timber product” as defined in the *Forests Act* and the *Timber Management Regulation*.

**“Proposal”** means the Respondent’s response to this RFP, and includes all the Respondent’s attachments and presentation materials.

**“the Province”** means Her Majesty the Queen in right of Alberta as represented by the Minister of Agriculture, Forestry and Rural Economic Development.

**“Respondent”** means an individual, business entity, organization or Respondent Team responding to this RFP with a Proposal.

**“Respondent Team”** means a consortium or other arrangement among two or more individuals, business entities, or organizations that respond to this RFP with one Proposal.

**“Request for Proposals” or “RFP”** means this solicitation for the Services and Materials including attached appendices.

**“RFP closing Date and Time”** means the date and time as stated on the cover page of this RFP.

**“Should” or “desirable”** means that a provision so described has a significant degree of importance to the Province and will be evaluated.

**“Timber”** means all trees living or dead, of any size or species and whether standing, fallen, cut or extracted.

## 2.1 Interpretation

Headings are used for convenience only, and they do not affect the meaning or interpretation of the clauses.

Words in the singular include the plural and vice versa.

In the event of any inconsistency between words and numbers, words shall govern.

## 3 Overview

The Province is considering the sale of a CTP in the White Area FMUs WO1 and WO2, under the authority of section 22 of the *Forests Act*. If issued, the CTP will have a term of no more than five-years and will be non-renewable. All timber operations associated with the proposed CTP and its planning requirements are to be grounded in science and based on the principles and practices of sustainable forest management. The successful Respondent must to comply with the *Forests Act* and its regulations, any relevant Government of Alberta policy, the terms and conditions of the CTP and the requirements of this RFP.

### 3.1.1 Harvest Planning

The successful Respondent will be required to complete harvest planning for FMUs WO1 and WO2. Further details regarding harvest plan requirements are provided in **Appendix 5 - Harvest Plan Requirements**. The CTP will authorize the successful Respondent to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first, for each timber year of the five-year term of the CTP contemplated by this RFP. The successful Respondent will be responsible for harvest

planning for any timber volume harvested under this CTP. Annual operating plans and the White Area Harvest Plan (WAHP) will identify harvest areas consistent with the annual maximums. **The Province does not guarantee the quantity, quality or fitness for a particular purpose of the timber situated on the areas described in this RFP nor the CTP.**

The successful Respondent is required to consult with Indigenous communities about the Respondent's proposed harvesting operations<sup>1</sup> at their own cost as per:

- a) *The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013* and the guidelines as amended from time to time; and
- b) *The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015* and the guidelines as amended from time to time

### 3.1.2 Inventory

The successful Respondent will be required to submit an inventory to the standard of Alberta Vegetation Inventory (AVI) Interpretation Standards Version 2.1.1, as amended or replaced from time to time (see link in **Appendix 2** - Background Information). The AVI submission is due April 30, 2027 at 4:30 pm Alberta time. Further details on the AVI requirements can be found in **Appendix 6** - Inventory.

If the AVI is submitted and approved prior to April 30, 2027 at 4:30 pm Alberta time, the Province may authorize the AVI data to be used in a timber supply analysis (TSA). In this scenario, the schedule for any TSA will be discussed with the Province concurrent with the final AVI submission. If the Province authorizes the use of AVI submitted and approved prior April 30, 2027 in a TSA, the Province, in its sole discretion, will determine the constraints the successful Respondent must use and volume sampling requirements the successful Respondent must complete for use in a TSA. The Province may consider revising the area and volume maximums of the CTP for the remainder of the term of the CTP based on the outcomes of the any such TSA.

The AVI milestones are AVI Plan submission, image acquisition, AVI pilot submission, and AVI final submission. The AVI milestone deadlines will be defined and approved in the AVI Plan and incorporate final AVI submission deadline detailed below. If the AVI milestones as defined and approved as a part of the AVI plan are not met, the Province may, in its sole discretion, reduce the term, suspend, cancel or realize on security deposit of the CTP issued pursuant to this RFP.

### 3.1.3 CTP Area and Timber

The areas displayed in **Appendix 1** - Forest Management Units WO1 and WO2 Overview Map are the only areas that can be included in proposals in response to this RFP. The areas displayed in **Appendix 1** - Forest Management Units WO1 and WO2 Overview Map are the only areas that the Province will consider including in the proposed CTP. Timber situated on areas that are not identified on the map in **Appendix 1** - Forest Management Units WO1 and WO2 Overview Map are not contemplated by this RFP and will not be available for harvest under any CTP issued pursuant to this RFP.

The coniferous and deciduous timber utilization standard is discussed in Appendix 5, Section 2.1 **Growing Stock Determination.**

All timber operations conducted under the authority of the proposed CTP must be in compliance with the applicable *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time (see link in **Appendix 2** - Background Information).

All timber operations authorized by the proposed CTP will be subject to the Province's regulatory requirements, including submission of timber harvest plans, and are subject to any land-use changes within FMUs WO1 and WO2 authorized under the authority of Government of Alberta (GOA) legislation.

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<sup>1</sup> Details on which harvesting operations and plans require consultation with Indigenous communities is found in **Appendix 5 - Harvest Plan Requirements**

Harvest plan preparation, including annual operating plans, supporting data and inventory, is a requirement of this CTP. Respondents are encouraged to contact Forest Resource Improvement Association of Alberta directly to explore the eligibility of work pursuant to the CTP for funding under their programs. Inventory data collected under a project previously funded by Forest Resource Improvement Association of Alberta or Forest Resource Improvement Program is acceptable for use pursuant to this CTP.

## 4 Proposal Process

This section provides an explanation of the proposal process.

Only proposals meeting the Mandatory Criteria, as set out in Section 5.1 – Mandatory Criteria will be evaluated.

Proposals shall be evaluated based on the non-mandatory criteria set out in **Appendix 4 - Evaluation Criteria** of this RFP. All evaluations and weighting of the criteria shall be in the sole discretion of the Province.

### 4.1 Respondent Questions

The Respondent may request any instruction, decision, or direction necessary to prepare its Proposal. Unless otherwise advised by the Manager, all questions and any form of communication between the Respondent(s) and the Province in relation to this RFP must be submitted in writing to the Manager only. Written questions in email format are strongly preferred. Responses to verbal questions, and the questions, received by the Manager will be written and posted online by the Province at <https://www.alberta.ca/forest-tenure.aspx>. Verbal responses to enquiries are not binding on any party. Unless deemed confidential by the Manager, all verbal and written questions and responses, at any stage of the RFP process, will be documented and posted by the Province at <https://www.alberta.ca/forest-tenure.aspx>.

Questions must be communicated in writing to the Manager at least three (3) Business Days prior to the RFP's closing date and time. Any questions received after the RFP's closing date and time may be answered in the Province's sole discretion. Questions received after the RFP's closing date and time may not be answered.

If a Respondent considers a question to be confidential, and requests that the question and the response not be disseminated to all respondents, the Respondent must request confidentiality and provide an explanation to support their request. The Manager may in the Manager's sole discretion, treat questions and associated responses as confidential and only in exceptional circumstances.

If the Manager, in the Manager's sole discretion, considers that the question and its corresponding response will be to be kept confidential, the Manager will direct the response only to the Respondent that has asked the confidential question, and not to the other respondents. If the Manager determines that the question and the response will not be kept confidential, the Manager will advise the Respondent and the Respondent will have the opportunity to withdraw the question, without a response being provided by the Manager.

The Respondent has the responsibility to notify the Province, in writing, of any ambiguity, divergence, error, omission, oversight, contradiction, or item subject to more than one interpretation in this RFP, as it is discovered.

### 4.2 Respondent Conference Call

The Province will host a conference call to present an overview of this RFP and CTP and answer questions on January 5<sup>th</sup>, 2022 at 1:30 pm to 3:30 pm Alberta time.

#### Conference Call Information

Canada Conference Call Number	1.866.792.1317
Local Conference Call No.	780.409.9282
Conference Call ID	913.1569

The Province's expectation is that all attendees of the call will have received and reviewed this RFP. In order to have questions addressed at the conference call, please submit them in writing to the Manager no less than one business day in advance of the conference call so that comprehensive answers can be given on the call. Questions provided less than one business day in advance of the conference call or during the conference call will be answered in the call, however comprehensive answers may not be given during the call.

Questions posed during the conference call and associated responses will be posted in writing at <https://www.alberta.ca/forest-tenure.aspx>.

Respondent's attendance at the session is optional, but is highly recommended.

The conference call agenda includes the following items:

1. Overview of the RFP and potential CTP;
2. Conference call participant question and answers; and,
3. Rules regarding questions and answers received outside the conference call.

### **4.3 Proposal Submission**

**In order to be considered, proposals must be submitted electronically via email in PDF format delivered to the Manager, or as otherwise directed by the Manager, to [Chris.Breen@gov.ab.ca](mailto:Chris.Breen@gov.ab.ca) and received between January 24, 2022 at 4:00 pm Alberta time, and no later than 11:59 pm Alberta time, January 31, 2022. Proposals sent by facsimile will not be accepted or acknowledged.** For respondents that submit proposals, a written response from the Alternate Manager will be provided to respondents within five (5) business days confirming the receipt of the Proposal including confirmation of the date and time that the Proposal was received. If a Respondent submits a proposal and does not receive a written response from the Alternate Manager within five (5) business days and wishes to confirm the Province's receipt of the Proposal, please contact Seena Handel at 587-985-0971.

All proposals will be screened against the mandatory criteria in Section 5.1 and evaluated as soon as possible after the closing date. Proposals cannot be revised after the closing date and time. The Province may request clarification from a Respondent on its Proposal after the closing date and time. The successful Respondent and unsuccessful respondents will be notified of the results of the RFP as soon as possible.

### **4.4 Proposal Receipt**

Proposals received after the RFP's closing date and time may be rejected immediately. Failure to satisfy any term, condition or mandatory criteria of this RFP may result in rejection of a proposal. Ambiguous, unclear or unreadable proposals may be rejected at any point in the review process.

Notwithstanding any other provision or section of this RFP, the Province may, at its sole discretion:

- a) Reject one or more proposals;
- b) Accept one or more proposals; or
- c) Negotiate with any one or more of the respondents who satisfy the mandatory criteria and award such a CTP, if any, in the Province's sole discretion.

Where a proposal is rejected, the Province will notify the Respondent, in writing, of the rejection. The rejected Proposal may be revised by the Respondent prior to the closing date and time. Rejected proposals cannot be revised after the closing date and time.

## 5 Content of Proposal

This section provides an explanation of the mandatory and non-mandatory criteria of a proposal.

As a guideline, the Proposal should follow the format of: Mandatory Criteria, Respondent Profile, and must provide content to address all criteria, where applicable, as identified in **Appendix 4 - Evaluation Criteria**.

It is mandatory that proposals include responses to criteria described with a “must”, “mandatory” or “shall” in this RFP. Failure to provide a response to criteria described with a “must” “mandatory” or “shall” will result in rejection of the Proposal.

It is highly desirable that proposals also respond to “should” provisions.

Respondents should ensure that all supporting information is included so that the Province can evaluate the Respondent’s ability and suitability to operate within the terms and conditions of the CTP.

Evaluation of proposals will be based on the Proposal’s responses and intended outcomes in response to the evaluation criteria. A Respondent should provide cross references to any parts of the Proposal that contain information that the Respondent wishes to be considered in the evaluation of any given criteria or provision.

### 5.1 Mandatory Criteria

Each Proposal’s response to all mandatory criteria will be screened to determine if the mandatory criteria have been satisfied. The following three mandatory criteria apply:

1. The Respondent must have an office in Alberta; and
2. The Respondent, and any individuals, business entities, or organizations included in the Proposal, responsible for or in control of the administering and operating the CTP must be in compliance with the *Forests Act* and any the regulations thereunder in force from time to time that apply to the company (this includes being current on any debt or liability to the Crown in right of Alberta and to the Forest Resource Improvement Association of Alberta); and
3. If the applicant is a corporation, the corporation must be in compliance with the requirements of the legislation pursuant to which it was incorporated.

A corporate applicant shall, at the time of its Proposal and at its own cost, provide to the Province a current corporate registry report or similar document from the jurisdiction (i.e. provincial or federal) in which it was incorporated, and any other document(s) required by the Province to establish its compliance with the mandatory criteria to the satisfaction of the Province.

Proposals that satisfactorily meet the mandatory criteria may continue in the RFP process.

### 5.2 Respondent Profile

#### 5.2.1 All Proposals

1. All proposals must include the following:
  - a. The legal name of the Respondent(s);
  - b. Particulars of any individuals, business entities, or organizations responsible for or in control of the administering the CTP, planning and inventory pursuant to CTP, other than the Respondent; and
  - c. A Respondent contact for all questions and clarifications arising from the Proposal. Include the person’s position with the Respondent, as well as their contact information, including email, and telephone number.
2. For corporate respondents, all proposals should include:



- a. A brief corporate background, especially pertaining to forest harvest planning, Indigenous consultation, stakeholder consultation and forest harvesting experience on similar projects; and
- b. The location of the Respondent(s)'s head office and, if applicable, regional office(s).

### 5.2.2 Team Proposals

In addition to the criteria listed above by numbers 1 and 2, team proposals must and should also include the following, respectively:

1. In the case of team proposals, the Proposal must:
  - a. Identify the members of the Respondent Team and the Prime Respondent who will be the Respondent Team's contact with the Province.
2. In the case of team proposals, the Proposal should:
  - a. Include the location of the head office and, if applicable, regional office(s) for each Respondent Team member;
  - b. Describe the role and responsibilities of the Prime Respondent and each Respondent Team member; and,
  - c. Demonstrate a Respondent Team management approach that will ensure, for the duration of the term of the CTP, clear lines of communication among the Respondent Team and with the Province and compliance with CTP terms and conditions.

In the case of a team proposal, the Province requires that the Prime Respondent be the holder of the CTP, if issued, who is responsible to comply with the *Forests Act* and its regulations, any relevant Government of Alberta policy, and with the terms and conditions of the CTP. If a Respondent Team is selected as the successful Respondent, only the Prime Respondent will be identified as the Permit Holder in the CTP.

### 5.2.3 Multiple Proposals

If a Respondent submits more than one proposal, the Respondent must submit each proposal separately in the same format as outlined in this RFP. Each proposal submitted by the same Respondent must meet the Mandatory Criteria of this RFP or any deficient Proposal may be rejected. The Evaluation Team will evaluate each eligible Proposal separately on its respective merits.

## 6 Evaluation Process

This section provides an overview of the evaluation process.

All proposals that meet the Mandatory Criteria will be evaluated against the respondent profile criteria and non-mandatory criteria detailed in **Appendix 4 - Evaluation Criteria**. The outcome of the evaluation of proposals will inform the Province's decision regarding the eligibility of respondents to enter into negotiations with the Province regarding the proposed CTP. The Province may, in its sole discretion, choose not to negotiate with any respondent and may choose to not award the CTP.

### 6.1 Short Listing

The Province may establish a shortlist of respondents who may be asked to make formal presentations about their Proposal to the Evaluation Team. The Respondent, including key personnel and subject matter experts, will be expected to participate in such presentations. The Respondent must provide advanced notice to the Province of the formal presentation's participants and their respective roles relative to the Proposal and the proposed CTP administration and operations. These short-list presentations will be made at no cost to the Province. Proposal scoring may be adjusted based on the shortlist presentations.

### 6.2 Selection

Proposals will be evaluated and scored based on their responses to the requirements and provisions of this RFP. The Evaluation Team will recommend to the director their final selection for which respondent the Province should enter into negotiations with, if any, based on the highest scoring Proposal following evaluation (and the shortlist presentation(s) if applicable).

#### **6.2.1 Respondent Defaulting**

If a successful Respondent subsequently defaults on the purchase the CTP pursuant to this RFP, the Province may enter into negotiations of the terms and conditions of a CTP pursuant to this RFP with the next most competitive Proposal from an eligible Respondent.

### **6.3 Proposal Clarifications**

At any time during the evaluation process, the Province may ask a Respondent to clarify statements made in its Proposal.

For more information regarding this RFP please contact:

Mr. Chris Breen  
Director, Forest Tenure  
Forest Stewardship and Trade Branch  
Forestry Division  
Agriculture, Forestry and Rural Economic  
Development  
Telephone: 780-427-4707 (toll-free by first dialing  
310-0000)  
Email: [chris.breen@gov.ab.ca](mailto:chris.breen@gov.ab.ca)

Ms. Seena Handel  
Tenure System Specialist  
Forest Stewardship and Trade Branch  
Forestry Division  
Agriculture, Forestry and Rural Economic  
Development  
Telephone: 587-985-0971  
Email: [seena.handel@gov.ab.ca](mailto:seena.handel@gov.ab.ca)

## Appendix 1 - Forest Management Units WO1 and WO2 Overview Map

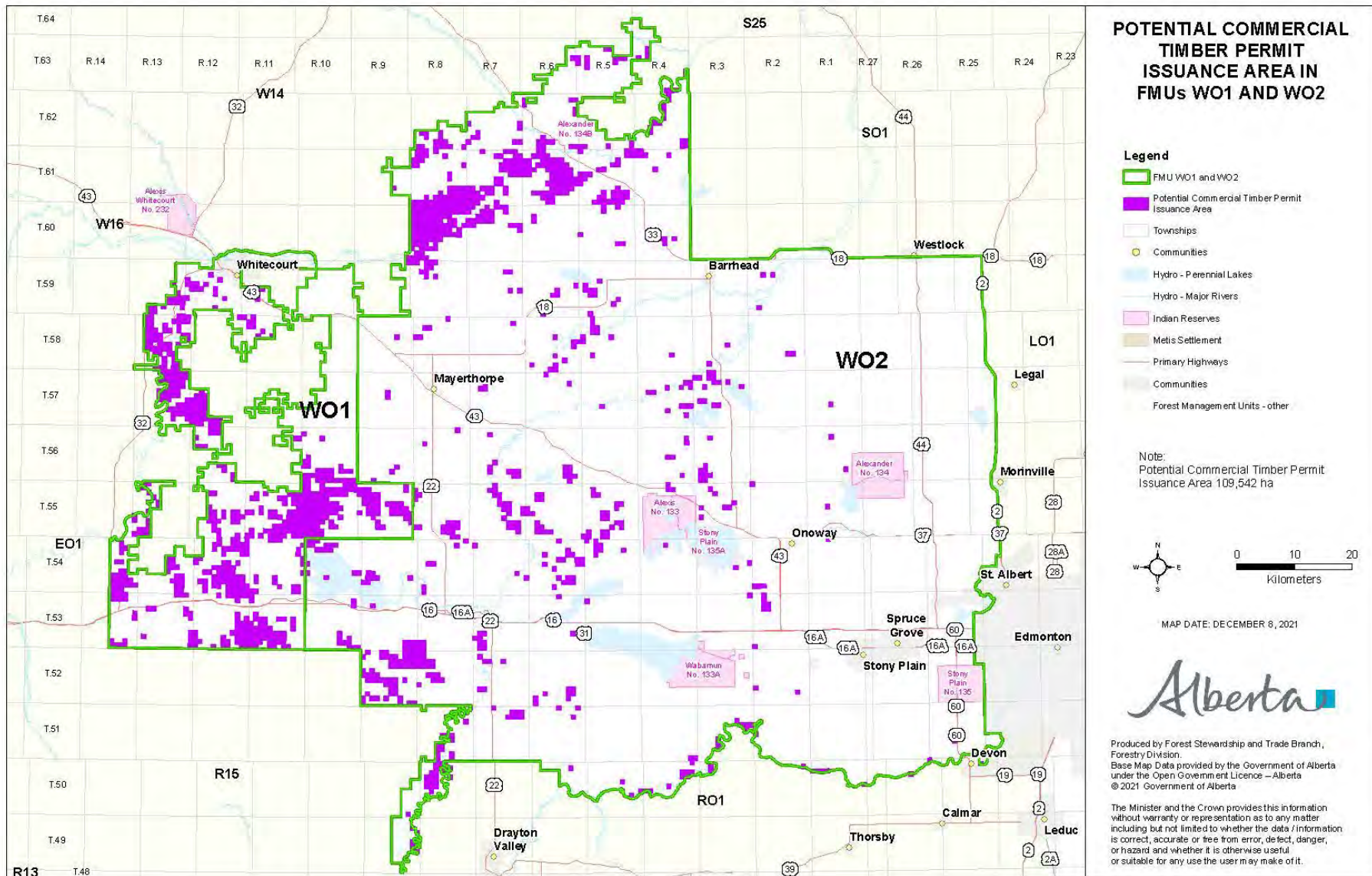


Figure 1 Potential Commercial Timber Permit Issuance Area in FMUs in WO1 and WO2



## Appendix 2 - Background Information

- *Forests Act* <https://www.qp.alberta.ca/documents/Acts/F22.pdf>
- Timber Management Regulation [https://www.qp.alberta.ca/documents/Regs/1973\\_060.pdf](https://www.qp.alberta.ca/documents/Regs/1973_060.pdf)
- Forests Regulation  
[https://www.qp.alberta.ca/1266.cfm?page=2021\\_077.cfm&leg\\_type=Regs&isbncln=9780779824335&display=html](https://www.qp.alberta.ca/1266.cfm?page=2021_077.cfm&leg_type=Regs&isbncln=9780779824335&display=html)
- Ministerial order 012-2021: Timber Dues  
[https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture\\_and\\_Forestry/2021\\_012\\_Agriculture\\_and\\_Forestry.pdf](https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture_and_Forestry/2021_012_Agriculture_and_Forestry.pdf)
- Ministerial Order 013/ 2021: Forest Fees, Rates and Other Amounts Payable  
[https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture\\_and\\_Forestry/2021\\_013\\_Agriculture\\_and\\_Forestry.pdf](https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture_and_Forestry/2021_013_Agriculture_and_Forestry.pdf)
- Alberta Vegetation Inventory Standard <https://www.alberta.ca/vegetation-inventory-standards.aspx>
- *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*  
<https://www.alberta.ca/forest-management-manuals-and-guidelines.aspx#jumplinks-1>
- The Government of Alberta's Proponent Guide to First Nations and Metis Settlements Consultation Procedures <https://open.alberta.ca/publications/proponent-guide-to-first-nations-and-metis-settlements-consultation-procedures>
- Forest Management Planning Standard  
[https://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/formain15749/\\$FILE/ForestManagementPlanningStandard-2006.pdf](https://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/formain15749/$FILE/ForestManagementPlanningStandard-2006.pdf)
- AF, Forestry Policy, 2015, No. 1 <https://open.alberta.ca/dataset/e0b84c6e-7be1-4d91-ba0e-c0fd2c698d33/resource/95acec46-e5d2-470e-a141-e798dc1a10ba/download/af-forestry-policy-2015-no-1-2020-11-30.pdf>
- AF, Forestry Policy, 2015, No. 2 <https://open.alberta.ca/dataset/0abe00b6-e1f5-46d9-ab9b-e5b94fa18889/resource/2f576971-ce0a-48c5-90f2-20a1cb777125/download/2016-directive-forest-harvest-plan-annual-data-submissions-2015-no-2-2016-05-06.pdf>
- AF, Forestry Policy, 2015, No. 3 <https://open.alberta.ca/dataset/6c69331a-f095-4794-872a-8a55d0fb3891/resource/213db8d8-d184-425c-b694-58336c69b886/download/af-forestry-policy-2015-no-3-2020-11-04.pdf>
- AF, Forestry Policy, 2015, No. 4 <https://open.alberta.ca/dataset/1f9dc22c-6434-4877-b066-125708b88506/resource/08004344-83e5-4e8f-90bd-a471265381fd/download/af-forestry-policy-2015-no-4-2020-11-04.pdf>
- Reforestation Standards of Alberta <https://www.alberta.ca/forest-management-manuals-and-guidelines.aspx#jumplinks-2>

- Wet Areas Mapping <https://geodiscover.alberta.ca/geoportal/rest/metadata/item/2ef5a9d1b2154067bc1af0160499ef3c/html>
- Grazing Timber Integration Manual, Directive SD 2011-03 <https://open.alberta.ca/dataset/87b8050e-3c51-4e21-8632-e88e155d4b5e/resource/5ee3c5c7-c66c-433c-9588-ad3caa61c187/download/2011-integration-grazing-timber-activities-apr-15-2011.pdf>
- Whitecourt/Anselmo Public Land Use Strategy <https://open.alberta.ca/dataset/8793967b-ee7d-480f-9051-925563492978/resource/134ff27a-d453-44c6-9ef6-31147b289fb6/download/1999-whitecourtanselmopubliclandstrategy-1999.pdf>
- GBA+ Information and training <https://www.alberta.ca/gender-based-analysis.aspx>

**NB** Contact the Alternate Manager for further details on any of the information listed above, or to request access to further resources not listed.

## 1 Introduction

Below is a sample of Commercial Timber Permit. Some values in the documents and map in Appendix 3 are examples only and for illustration purposes. The CTP issued pursuant to this RFP will reflect the details relevant to this RFP.

Page 1



Agriculture, Forestry and  
Rural Economic Development

Under the authority of Section 22 of the *Forests Act*:

**Commercial Timber Permit CTPWO111111**

is hereby granted to: **"COMMERCIAL TIMBER PERMIT HOLDER"**

on the public land within the boundary shown in the attached Appendix A and is subject to the permanent conditions of this timber permit and the terms and conditions on the attached Schedule A.

Effective: February 15, 2021

Expires: April 30, 2027

PERMANENT CONDITIONS:

A. SPECIES	CONDITION	ESTIMATED VOLUME (m <sup>3</sup> )	DUES RATE (\$/m <sup>3</sup> )
Spruce/Pine	GREEN	70,000	As per the <i>Timber Management Regulation</i>
Aspen/ Poplar	GREEN	30,000	As per the <i>Timber Management Regulation</i>

B. SECURITY DEPOSIT: \$XXX,XXX

C. REFORESTATION RESPONSIBILITY: Company/ FRIAA

D. THE FOLLOWING UTILIZATION STANDARD APPLIES:

CONIFEROUS TIMBER:

1. STUMP DIAMETER - 15 CM MEASURED OUTSIDE BARK
2. TOP DIAMETER - 10 CM MEASURED INSIDE BARK
3. STUMP HEIGHT - 15 CM

DECIDUOUS TIMBER:

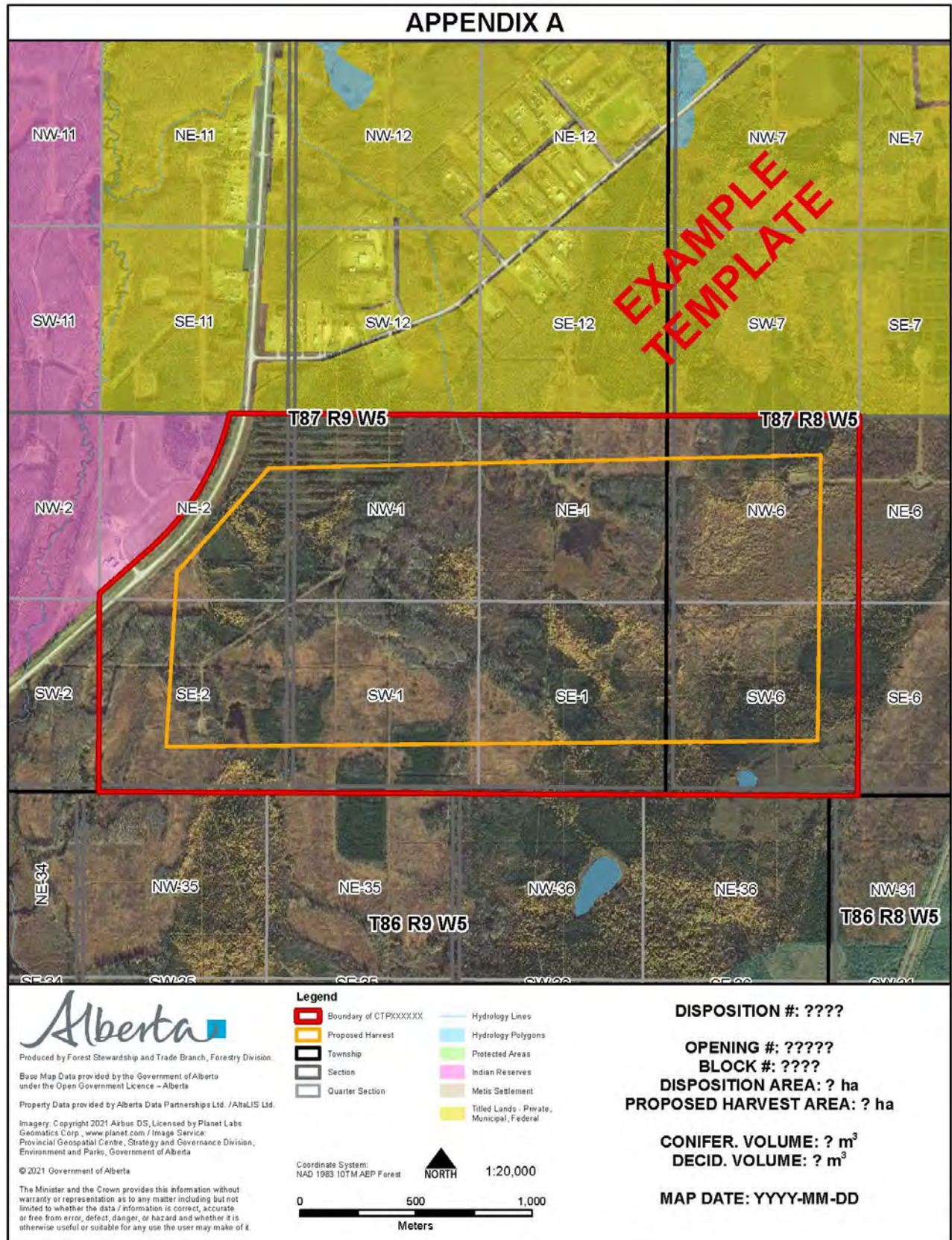
1. STUMP DIAMETER - 15 CM MEASURED OUTSIDE BARK
2. TOP DIAMETER - 10 CM MEASURED INSIDE BARK
3. STUMP HEIGHT - 15 CM

THIS DISPOSITION IS SUBJECT TO THE *FORESTS ACT*, *PUBLIC LANDS ACT*, *FOREST AND PRAIRIE PROTECTION ACT*, *TIMBER MANAGEMENT REGULATION*, *FOREST AND PRAIRIE PROTECTION REGULATIONS - PARTS I AND II*, AND ANY ACTS OR REGULATIONS PASSED IN SUBSTITUTION THEREOF.

Signed: \_\_\_\_\_

NOTE: This timber disposition may be amended by the issuance of a separate Commercial Timber Permit.





## Schedule A - Operating Conditions

1. The disposition holder of the CTP, shall comply with requirements of the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules* as amended or replaced from time to time and the terms and conditions of the CTP.
2. The disposition holder of the CTP shall fall, skid, remove any timber cut and complete any necessary forest operations post timber removal by this disposition's expiry date.
3. This disposition does not convey ownership of the timber until such time as the timber has been cut by the timber disposition holder.
4. The disposition holder shall comply with the requirements of;
  - a) the *Forests Act*, and as amended from time to time,
  - b) any Act of the Legislature of the Province of Alberta in force, or enacted hereafter from time to time, and as replaced or amended for time to time, and
  - c) any Regulation inclusive of any amendments or substitutions in force from time to time under any of the Acts referred to in clauses (a) and (b) that apply to the disposition holder or to this disposition either specifically or generally by express wording or by implication.
5. The Minister may, by notice in writing to the disposition holder, require the disposition holder to provide the Minister, within the time specified in the notice, an audited statement disclosing the information related to the disposition holder's forestry operation that the notice specifies, including, without limitation, information respecting production and sales of primary timber products and reporting of timber dues and levies.

## Appendix 4 - Evaluation Criteria

### FMUs WO1 and WO2 Commercial Timber Permit Proposal Evaluation Criteria

The following is an overview of the criteria used by the Province to determine the competitiveness of a given proposal from an eligible Respondent with whom to negotiate the terms and conditions of a new CTP for available area to harvest coniferous and deciduous timber from FMUs WO1 and WO2.

Each Proposal received by the Province will be evaluated by the Evaluation Team on the criteria headings listed below:

#### 1 Non-Mandatory Criteria Evaluation Weighting

##### 1.1 *Social Benefits (sixty per cent (60%) weighting)*

- Benefit to local Indigenous communities – evaluation weighting thirty five per cent (35%)
- Benefit to eligible community timber permit program applicants – evaluation weighting fifteen per cent (15%)
- Benefit to other Alberta communities – evaluation weighting ten per cent (10%)

##### 1.2 *Economic Benefits (thirty per cent (30%) weighting)*

- Benefits to Alberta – evaluation weighting twenty per cent (20%)
- Purchase price – evaluation weighting ten percent (10%)

##### 1.3 *Integration (ten per cent (10%) weighting)*

- Grazing integration – evaluation weighting ten per cent (10%)

Each of these criteria headings contain various sub-categories that will be used to evaluate the competitiveness of a given proposal. Proposals will be evaluated using a point system so that an objective, consistent and defensible evaluation can be carried out.

#### 1.4 Non-Mandatory Criteria Details

##### 1.4.1 Social Benefit

In order to provide an evaluation of the social and economic benefits of a particular Proposal, several items will be assessed:

- Benefit to local Indigenous communities
- Benefit to eligible community timber permit program applicants
- Benefit to Alberta communities

##### 1.4.1.1 *Benefit to local Indigenous communities*

The benefit to Indigenous communities will be assessed by evaluating Indigenous communities' involvement in the Proposal(s). Letters of support will be evaluated by assigning points on a basis of the number of letters of support.

Proposals will be evaluated as follows (from highest value to lowest):

1. Proposals with Indigenous communities within FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is Indigenous or solely Indigenous owned, or part of a team Proposal;
2. Proposals with Indigenous communities as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity



or firm is Indigenous or solely Indigenous owned, or as part of a team Proposal, where FMUs WO1 and WO2 is part of their traditional territory;

3. Letters of support from Indigenous communities within FMUs WO1 and WO2;
4. Letters of support from Indigenous communities where FMUs WO1 and WO2 is part of their traditional territory;
5. Partnerships from any other Indigenous communities within Alberta;
6. Letters of support from any other Indigenous communities within Alberta;
7. Nothing.

The letters of support from Indigenous communities must be signed by the Chief and Council or official Government of the Indigenous community.

#### **1.4.1.2 Benefit to Eligible Community Timber Permit Program Applicants**

Benefits to **eligible Eligible community timber permit program applicant(s)** will be assessed by evaluating community timber permit program applicant(s) involvement in the Proposal(s). Letters of support will be evaluated by assigning points on a basis of the number of letters of support.

Proposals will be evaluated as follows (from highest value to lowest):

1. Proposals with eligible community timber permit program applicant(s) within FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is eligible community timber permit program applicant owned, or as part of a team Proposal;
2. Proposals with eligible community timber permit program applicant external to FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is eligible community timber permit program applicant owned, or as part of a team Proposal;
3. Letters of support from eligible community timber permit program applicant(s) within in FMUs WO1 and WO2;
4. Letters of support from eligible community timber permit program applicant(s) external to FMUS WO1 and WO2;
5. Partnerships from any other eligible community timber permit program applicant within Alberta;
6. Letters of support from any other eligible community timber permit program applicant within Alberta;
7. Nothing.

Letters of support must be signed by an authorized representative of the **eligible Eligible community timber permit program applicant** that has indicated that a partnership is in effect.

#### **1.4.1.3 Benefit to Alberta Communities**

Benefits to Alberta communities will be measured by assessing letters of support from Alberta communities (counties, municipalities, villages, towns, cities). These letters will signify commitments made by the Respondent to the community with respect to meaningful employment, economic relationships, investment in the community, and other commitments that would contribute to a positive, long-term relationship. The details of the agreement on which the letter of support is based will not be evaluated by the Province, rather, the quantity and quality of the content of the letter(s) will be used to assess competitiveness.

Letters of support will be evaluated as follows (from highest value to lowest):

1. Letters of support from any community within 9.6 kilometers (6 miles) of any area included in the RFP;
2. Letters of support from any community beyond 9.6 kilometers (6 miles) of any area included in the RFP and within FMUs WO1 and WO2;
3. Letters of support from any other community in the Province outside of FMUs WO1 and WO2;
4. Nothing.

Letters of support must be provided by the legal governing body of any communities wishing to indicate their support for a given proposal.

#### **1.4.2 Economic Benefits**

The benefit of a particular proposal to Alberta will be measured by assessing four factors:

- An evaluation of the Proposal's expected contribution to the Province's Gross Domestic Product (GDP);
- An evaluation of the potential annual timber dues payable to the Department resulting from the Proposal; and
- An evaluation of the Purchase Price;
- Assessment of other relevant factors.

The Proposal shall indicate the majority product that will be produced from the proposed CTP timber volume. The contribution to the GDP and the timber dues payable to the Province will vary based on the majority **Primary timber product** the applicant proposes to produce. The Proposal need not contain the Respondent's expected contribution to the Province's Gross Domestic Product (GDP) or the potential annual timber dues payable to the Province. The evaluation team may consider any other relevant factors when assessing the Proposal.

##### **1.4.2.1 Purchase Price**

The Respondent must provide the purchase price they are willing to pay to acquire the proposed CTP. The purchase price is a lump sum amount to be paid for the proposed CTP and must be expressed in total Canadian dollars and cents and exclusive of the Goods and Services Tax and the Harmonized Sales Tax. There is no mandatory minimum purchase price required to have the application considered, however, a purchase price must be clearly communicated in the Proposal. Purchase prices will be evaluated by comparing all purchase prices and assigning points based on the relative percent of each proposal to the highest dollar value purchase price submitted.

The successful Respondent must pay the proposed purchase price within thirty (30) calendar days of receipt of the notice of the Director's intent to issue the CTP and must be in the form of a certified cheque, money order or electronic funds transfer.

In addition to this purchase price, the successful Respondent is also responsible for all Crown charges associated with holding and operating a CTP (e.g. issuance fees, performance guarantee deposits, timber dues, holding and forest protection charges) for the term of the CTP.

#### **1.4.3 Integration**

The benefit of a particular proposal to Alberta will be evaluated based on support from grazing disposition holders.

##### **1.4.3.1 Grazing Disposition Integration**

The timber operations authorized by the proposed CTP may overlap grazing dispositions issued under the *Public Lands Act*. Grazing disposition integration will be measured by assessing letters of support from grazing disposition holders.

Letters of support will be evaluated by assigning points on a basis of the number of letters of support from grazing disposition holders. The most letters will receive the most points, and the fewest letters will receive the least points. Proposals that do not include letters of support from grazing disposition holders will receive no points.

### **1.5 Total Evaluation Score**

In order to complete the evaluation of a submitted Proposal, the weighted score assigned to each measureable within the criteria set will be totaled to provide an overall criteria score. Each of the three particular criteria scores will then be combined (in a weighted fashion) to provide a total score for each Proposal.



# Appendix 5 - Harvest Plan Requirements

## 1 Introduction

All contents of Appendix 5 – Harvest Plan Requirements will form the terms and conditions on the Schedule A of the CTP.

## 2 Growing Stock

### 2.1 Growing Stock Determination

The growing stock will be determined where the successful Respondent deems there is sufficient forest cover and by applying a coniferous and deciduous tree utilization standard of 15 cm stump diameter, 10 cm top diameter, and 15 cm stump height (15/10/15) and any polygon with a minimum of 50 cubic meters of timber per hectare. A polygon minimum of 50 cubic meters of timber per hectare can be the sum of either coniferous or deciduous timber volume individually or a sum of both coniferous and deciduous timber volume. A polygon minimum of less than 50 cubic meters of timber per hectare or any other tree utilization standard cannot be used to determine the total growing stock.

### 2.2 Growing Stock Available for Harvest

Determination of the operable growing stock available for harvest will be completed by the successful Respondent. All polygons identified in the growing stock determination and verified through harvest opening layout where polygons meet the above utilization standards are potentially available for harvest.

The successful Respondent must remove lands consistent with *Alberta Forest Management Planning Standard (AFMPS)*, Annex 1, Section 3.2, iii from the growing stock available for harvest. The Respondent must remove from the growing stock available for harvest from areas consistent with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules (OGRs)*.

The successful Respondent may request of Forestry Division an operational tree utilization standard different than 15 cm stump diameter, 10 cm top diameter, and 15 cm stump height for their operations. Forestry Division will receive the request and make a decision.

The growing stock meeting the above definitions and deemed available after the removal of area as per the AFMPS, Annex 1, Section 3.2, iii and OGRs is potentially available for harvest within the term of the proposed CTP to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first.

## 3 Harvest Plans

There are three phases to harvesting under the proposed CTP. Agriculture, Forestry and Rural Economic Development's Forestry Division (AFRED) has the sole authority to review and make decisions about harvesting under the CTP. Harvest plans will be submitted to Forestry Division's local Forest Area Forest Manager for review and decision making prior to any harvesting operations.

1. Phase one is AOP preparation prior to White Area Harvest Plan (WAHP) approval.
2. Phase two is preparation of the WAHP.
3. Phase three is implementing the approved WAHP through AOPs.

### 3.1 Phase One: AOP preparation prior to WAHP approval

The successful Respondent will prepare Annual Operating Plans (AOPs) consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

The successful Respondent is required to complete all Indigenous Consultation related to the Respondent's operations as per "The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013" and the guidelines as amended from time to time, and "The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015" and the guidelines, as amended from time to time on any AOPs prior to WAHP approval.

The successful Respondent will complete stakeholder consultation as per Appendix 5, **Annex 1-Stakeholder Involvement Plan** of this RFP on any AOPs submitted to Forestry Division for decision making prior to WAHP approval.

### **3.2 Phase Two: White Area Harvest Plan (WAHP) preparation**

The WAHP must include proposed harvest areas for the remainder of the term of the CTP and not previously included in any AOPs.

The successful Respondent will prepare the WAHP consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

The successful Respondent is required to complete all Indigenous Consultation related to the harvest pattern and harvest level of the WAHP as per "The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013" and the guidelines as amended from time to time, and "The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015" and the guidelines, as amended from time to time on the WAHP. The term of Indigenous Consultation adequacy will be determined and specified by the local Forest Area Manager.

The successful Respondent will complete stakeholder consultation as per Appendix 5, **Annex 1-Stakeholder Involvement Plan** of this RFP on the WAHP submitted to the Forestry Division for decision making.

The WAHP will be submitted to the Edson and Whitecourt Forest Area Forest Area Managers for review and decision making.

### **3.3 Phase Three: Implementing the WAHP through AOPs**

The successful Respondent will prepare Annual Operating Plans (AOPs) consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

## **4 Harvest Planning**

The following requirements apply to harvest plans submitted in the three different phases: AOPs submitted prior to a WAHP submission, the WAHP and the AOPs implementing the approved WAHP.

### **4.1 Harvest Planning Requirements**

#### **4.1.1 Proposed harvest areas**

Spatially represented proposed harvest areas to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first.

Proposed harvest areas will need to be consistent with the methodology and processes described in Sections 2.1 **Growing Stock** and 2.2 **Growing Stock Available for Harvest** above.

Each proposed harvest area included in the harvest plan must be accompanied by information regarding overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous

timber volume estimates. The successful Respondent may choose to collect and provide additional data for each proposed harvest area.

In harvest plans, the successful Respondent must track and report production toward both the per-timber year area and timber volume maximums. The successful Respondent is responsible for ensuring it has not exceeded the per-timber year area and timber volume maximums.

#### **4.1.2 Landscape level retention**

Landscape level retention external to the harvest area boundary will be tracked by the successful Respondent. For every hectare of any stand type that has been identified for harvest, an additional 10% representative of what was harvested must be excluded from harvest and left on the landscape. Landscape level retention will be not included in the 500 hectares of public land harvest area maximum. Landscape level retention is separate from stand level retention internal to the harvest area boundary.

For the purposes of any CTP issued pursuant to this RFP, representative landscape level retention will match the harvested stand's overstorey leading species, overstorey tree height plus or minus two meters and coniferous and deciduous timber volume per hectare within 15% of the cubic meters of timber per hectare and be within ten kilometers of the harvested stand.

Areas identified as landscape level retention must be represented spatially in the harvest plan and are not eligible for harvesting during the term of this CTP. Each landscape level retention area included in the harvest plan must be accompanied by information regarding overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous timber volume estimates. A table summarizing the area totals of proposed harvest areas and proposed landscape level retention must accompany the harvest plan.

#### **4.1.3 Stand level retention**

Stand level retention internal to the harvest area boundary will be consistent with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

#### **4.1.4 Access plan**

The harvest plan shall include an access plan. The access plan must show all roads, regardless of class, with a lifespan of less than three years, to be built under the authority of the AOP. The access plan will specify any successful Respondent proposed actions to mitigate concerns identified by stakeholders.

#### **4.1.5 Grazing Disposition Integration**

The successful Respondent shall prepare the harvest plan in compliance with the Grazing Timber Integration Manual and Directive SD 2011-03 (see link in **Appendix 2** - Background Information).

#### **4.1.6 Landscape Values**

The harvest plan shall present additional landscape values addressed by the harvest plan using data and measured or predicted outcomes. Only values that are supported by data, the result of Indigenous consultation, or a stakeholder concern may be included. Examples of additional landscape values are forest health damaging agents, wildfire risk, wildlife (beyond those present in the wildlife sensitivity data sets), issues identified by municipalities or grazing objectives. The harvest plan shall describe any additional landscape values where data identifies a risk to the value. The harvest plan shall describe how the proposed harvest areas and landscape level retention are changing the forest to positively impact the value. The description of the positive impact of the value shall be based on measured or predicted (modelled) outcomes. For example, wildfire risk reduction by application of the harvest plan disturbance pattern. The successful Respondent is responsible for all analysis and work, including any modelling, associated with landscape values.

The successful Respondent will prioritize areas for harvest consistent with sustained timber management areas identified in the Whitecourt Anselmo Public Land Use Strategy (1999) (see link in **Appendix 2** - Background Information).

The successful Respondent shall consider wildlife sensitivity data in the design of harvest plans. The harvest plan shall describe any overlap between harvesting or timber hauling operations and wildlife

sensitivity data and propose actions to mitigate any impacts to wildlife values identified in the overlapping areas. The successful Respondent shall engage with local Alberta Environment and Parks staff for the purpose of gaining feedback on site specific concerns within proposed harvest area boundaries or timber hauling routes prior to harvest plan submission. The successful Respondent must demonstrate proposed mitigation measures to address feedback provided by local Alberta Environment and Parks staff in the harvest plan submission.

#### **4.1.7 Reforestation strategy**

The harvest plan shall contain a reforestation strategy. The reforestation strategy and associated silviculture prescriptions will address how key ecosite, climatic and pathogen related limiting factors will be identified and managed in order to achieve future stand conditions. Harvested openings must be successfully reforested as per the Reforestation Standard of Alberta (RSA) (see link in **Appendix 2 - Background Information**) with regards to stocking, strata and mean annual increment objectives.

Future stands conditions shall be at a minimum consistent with the RSA strata natural stand yield projection representative of the harvested area. Reforestation strategies that produce yield projections higher than that represented by the RSA strata natural stand yield projections are also acceptable.

#### **4.1.8 Regulated Forestry Professional Declaration**

The plan must contain a signed declaration by a Registered Forestry Professional<sup>2</sup>.

### **4.2 Decision Making Regarding Harvest Plans**

AFRED's Edson or Whitecourt Forest Area Forest Manager have the sole authority to review and make decisions about harvest plans submitted pursuant to this CTP based on the geographic location of the harvesting. Harvest plans will be submitted to Edson or Whitecourt Forest Area Forest Manager, as appropriate, for review and decision making.

The Edson and Whitecourt Forest Area Manager will review and make a decision on the WAHP within 30 business days after complete WAHP submission.

### **4.3 Implementing the White Area Harvest Plan**

The successful Respondent shall perform all operations in compliance with the approved AOP and WAHP.

### **4.4 Adjusting the White Area Harvest Plan**

The WAHP will need to remain responsive to previously unidentified items. The successful Respondent may be required to adjust its WAHP in response to any land-use changes authorized by legislation of Alberta within FMUs WO1 and WO2.

## **5 Operations**

The successful Respondent shall perform all operations in compliance with the approved AOP, WAHP and the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*.

## **6 Data**

Overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous timber volume estimates data for all polygons, whether including or excluded in proposed harvest activities, collected during the term of this CTP will be provided to the Province free of charge.

The data collected to be used in harvest plans and data produced from harvest planning will become the property of the Province when the CTP holder submits the harvest plan to the Province. Updates to the

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<sup>2</sup> As per Alberta's *Regulated Forest Management Profession Act* and its regulations.

data collected during the implementation of the harvest plan and data produced during the implementation of the harvest plan will become the property of the Province upon the expiry date of the proposed CTP. As applicable, data submitted to the Province will be in accordance with the standards and specifications outlined in AF, Forestry Policies, 2015 No. 1, No. 2, No. 3, and No. 4 (see **Appendix 2 - Background Information**). Where data to be submitted is not covered by the AF, Forestry Policy, 2015 No. 1, No. 2, No. 3, and No. 4, the data will be submitted consistent with the direction provided by the Province.

## **Annex 1- Stakeholder Involvement Plan**

### **1 Introduction**

The Stakeholder Involvement Plan must provide meaningful opportunities for input from stakeholders using a variety of accessibility methods, while removing barriers to accessing harvest plan information and removing barriers for a wide variety of stakeholders to provide input into harvest plans and activity. The objective of the Stakeholder Involvement Plan is for the successful Respondent to obtain input from stakeholders and to propose actions to mitigate any specific concerns and access timing coordination related to the successful Respondent's proposed operations, where reasonable and if possible. For the purposes of the Stakeholder Involvement Plan, specific concerns means concerns arising from the successful Respondent's proposed activities that may have an immediate impact to a stakeholder's personal residence, property, livelihood, well-being and safety.

"Stakeholders" are defined as individuals, organized groups or municipalities with a demonstrated interest within the proposed CTP boundary and timber hauling access routes.

"Access routes" are defined as public roads where road use is shared by members of the public for non-commercial purposes and by the successful Respondent for the purposes hauling timber volume cut pursuant to the proposed CTP and hauling equipment for use in operations pursuant to the proposed CTP.

The Stakeholder Involvement Plan shall be prepared and submitted to the Edson and Whitecourt Forest Area Managers for review and decision making within six months of being issued the proposed CTP. The Stakeholder Involvement Plan shall cover the term of the CTP. Once a complete Stakeholder Involvement Plan submission is made, The Forestry Division will review and make a decision on the Stakeholder Involvement Plan within thirty (30) business days.

#### **1.1 Stakeholder Involvement Plan Process Requirements**

The Stakeholder Involvement Plan must include all of the following points:

1. Opportunities for stakeholder input must be advertised at least two weeks in advance of the opportunity. Advertising must occur in a minimum of three formats with the goal of reaching a variety of stakeholders and providing at least two weeks' notice of the upcoming opportunity. Advertising opportunities for stakeholder input must have a minimum duration of five days. Advertising format examples are print media, social media, radio media, company produced print material, or company website.
2. Stakeholders must be provided remote or "online" input opportunities. The successful Respondent is strongly encouraged to provide in-person input opportunities where practical. The Stakeholder Involvement Plan should provide for both remote and in-person input opportunities over the course of the Stakeholder Involvement Plan term. Stakeholder input opportunities examples are open houses, BBQs open to the community, online open houses, webinars with a survey, questionnaires, direct interaction or correspondence with high interest stakeholders.
3. Although the same input opportunity does not have to meet all criteria, stakeholder input opportunities must allow for two-way dialogue between stakeholder and the successful Respondent.
4. Stakeholder input opportunities cannot rely solely on one-way information flow from respondent to stakeholder.
5. Although the same stakeholder question and response opportunities do not have to meet all criteria, stakeholder question and response opportunities must be verbal and written.
6. Stakeholder responses must be accepted for a minimum of fourteen (14) business days from the event or the posting of material for comment.



7. Opportunities for stakeholder input must be provided on harvest plans where the successful Respondent is considering the growing stock available for harvest.
8. The plain language material presented to stakeholders must be representative of and in keeping with Government of Alberta legislation and Government of Alberta policies, based on facts and in neutral language. Plain language material must contain a map of timber hauling access routes. Plain language material must describe the forest management choices made by the successful Respondent. Plain language material must be submitted to the local Forest Area Manager for review and decision. Review and decision on complete plain language material submission will occur within 10 business days.
9. After plain language material is agreed to by the applicable Forest Area Manager, the plain language material shall be delivered to stakeholders within two kilometers to the harvest plan activity and timber hauling access routes. The plain language delivery schedule must be specified in the Stakeholder Involvement Plan.
10. Responses provided to stakeholders must be representative of and in keeping with Government of Alberta legislation and Government of Alberta policies, and shall be based on facts and in neutral language.
11. The successful Respondent shall submit to the local Forest Area Manager a completed record of concern table with the successful Respondent's capture of the stakeholder concern, responses provided to stakeholders, successful Respondent's proposed actions to mitigate stakeholder site specific concerns, including any updates in the harvest plan that consider any stakeholder response to the initial proposed measures. The local Forest Area Manager will review the completed record of concerns table and make a decision regarding the completeness of the Stakeholder Involvement Plan process within ten (10) business days after the submission of a complete record of concern table.

## **1.2 Stakeholder Involvement Plan Reporting Requirements**

The AOP or the WAHP, as the case may be, must report the following:

1. A copy of the advertisements made in each advertising format; and
2. A copy of the plain language material and access map(s) provided to stakeholders in each stakeholder input opportunity format; and
3. The duration:
  - a) Of the advertising of the stakeholder input opportunity;
  - b) Of time in which the stakeholders were able review and consider the plain language materials; and
  - c) Of time the stakeholders had to provide comments.
4. When the successful Respondent followed up with stakeholders as previously agreed upon with the stakeholder.
5. A completed record of concern table with the successful Respondent's capture of the stakeholder concern, responses provided to stakeholders, successful Respondent's proposed actions to mitigate stakeholder site specific concerns, including any updates in the harvest plan that consider any stakeholder response to the initial proposed measures.

## Appendix 6 - Inventory

All contents of Appendix 6 - Inventory will form the terms and conditions on the Schedule A of the CTP.

### 1 Inventory

The successful Respondent will be required to submit to Forestry Division an AVI to the standard of *Alberta Vegetation Inventory (AVI) Interpretation Standards Version 2.1.1*, as amended or replaced from time to time (see link in **Appendix 2** - Background Information). The AVI deadline for submission is April 30, 2027 by 4:30 pm.

The AVI will provide attributes for vegetated polygons, as defined<sup>3</sup> in *Alberta Vegetation Inventory Interpretation Standards Version 2.1.1* on vacant crown land within the CTP issued pursuant to this RFP.

### 2 AVI Milestones

The AVI milestones are AVI Plan submission, image acquisition, AVI pilot submission, and AVI final submission. The AVI milestone deadlines will be defined and approved in the AVI Plan and incorporate final AVI submission deadline detailed below. If the AVI milestones as defined and approved as a part of the AVI plan are not met, the Province may, in its sole discretion, reduce the term, suspend, cancel or realize on security deposit of the CTP issued pursuant to this RFP.

#### 2.1 AVI Plan

The successful Respondent must submit an AVI Plan to Forestry Division's Director, Reforestation, Inventory and Biometrics for review and decision making. The AVI Plan submission at a minimum must provide content to address all criteria as identified immediately below in this appendix to this RFP and to the satisfaction of the Director, Reforestation, Inventory and Biometrics. The AVI Plan submission deadline is November 1, 2022.

#### 2.2 Image Acquisition

Image acquisition timelines shall be proposed in the AVI Plan. The successful Respondent directing delays to the image acquisition timelines in the approved AVI Plan may result in the Director, Forest Tenure taking any of the actions set out in Appendix 6, Section 2 above. Delays in image acquisition timelines due to image acquisition aircraft operating restrictions beyond the control of the successful Respondent may be acceptable and should be discussed with the Director, Forest Tenure immediately.

#### 2.3 AVI Pilot Submission

A timeline for AVI pilot submission for initial audit by Forestry Division shall be proposed in the AVI Plan. The successful Respondent directing delays to the AVI pilot submission timeline in the approved AVI Plan may result in the Director, Forest Tenure taking any of the actions set out in Appendix 6, Section 2 above.

#### 2.4 AVI Final Submission

The final AVI submission prepared consistent with *Alberta Vegetation Inventory Interpretation Standards Version 2.1.1*, as amended or replaced from time to time and the approved AVI Plan shall be submitted to the department for audit and decision making by April 30, 2027, 4:30 pm Alberta time. The Director may realize on the security deposit for the CTP if the final AVI submission is not made prior to April 30, 2027, 4:30 pm Alberta time.

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<sup>3</sup> Polygons with  $\geq 6\%$  plant cover are considered vegetated



The schedule for any TSA based on the AVI submitted by the successful Respondent will be discussed with the Province concurrent with the final AVI submission.

# Appendix 7 – RFP General Clauses

## 1 Introduction

By submitting a proposal, the “RFP General Clauses” contained in Appendix 7 are deemed to be accepted by the Respondent in their entirety and without any changes.

### 1.1 *Proposal Alterations and Irrevocability*

Respondents may only amend or rescind their Proposal before the RFP closing date and time by submitting a clear and detailed written notice to the Province. All proposals become irrevocable after the RFP closing date and time.

In either of the following circumstances:

- a) the Respondent has rescinded a Proposal before the RFP closing date and time; or,
- b) the Province has received a Proposal after the RFP closing date and time;

such a Proposal will, at the Respondent’s choice, either be returned to the Respondent at the Respondent’s expense after the RFP closing date and time, or destroyed by the Province after the RFP closing date and time.

### 1.2 *Period of Commitment*

Proposals shall be final and binding on the Respondent for ninety (90) days from the RFP’s closing date and time and may not be altered by subsequent offerings, discussions, or commitments unless the Respondent is asked to do so by the Province.

### 1.3 *Proposal Return*

Upon receipt by the Province, proposals and accompanying documentation will become the property of and will be retained by the Province.

### 1.4 *Confidentiality and Security of Information*

The Respondent, the Respondent’s employees, subcontractors, and agents shall:

- a) keep strictly confidential all information concerning the Province or third parties, or any of the business or activities of the Province or third parties acquired as a result of participation in the RFP; and
- b) only use, copy or disclose such information as necessary for the purpose of submitting a Proposal or upon written authorization from the Province.

The Respondent shall maintain security standards, including control of access to data and other information, consistent with the highest standards of business practice in the industry.

No press release or other public announcement relating to this RFP shall be issued without the prior written consent of the Province.

### 1.5 *Freedom of Information and Protection of Privacy ACT (Alberta) (FOIP)*

The Respondent acknowledges that FOIP applies to all information and records relating to, or obtained, generated, created, collected or provided under, the RFP or the proposed CTP and which are in the custody or under the control of the Province. FOIP allows any person a right of access to records in the Province’s custody or control, subject to limited and specific exceptions as set out in FOIP.

Additionally, the Respondent acknowledges that, if it considers portions of its Proposal to be confidential, it shall identify those parts of its Proposal to the Province considered to be confidential and what harm could reasonably be expected from disclosure. The Province does not warrant that this identification will preclude disclosure under FOIP.

## **1.6 Consent to the use of Personal Information**

The purpose of collecting Personal Information for this RFP is to enable the Province to ensure the accuracy and reliability of the information, to evaluate the Proposal, and for other related program purposes of the Province. Authority for this collection is the *Government Organization Act* (Alberta), as amended from time to time and section 33 (c) of FOIP. The Respondent may contact the Manager identified in the RFP regarding any questions about collection of Personal Information pursuant to this RFP.

The Respondent consents, and has obtained the written consent from any individuals identified in the Proposal, to the use of their Personal Information in the Proposal by the Province, the Province's employees, subcontractors and agents, to enable the Province to evaluate the Proposal and for other program purposes of the Province. The Respondent must provide those written consents within two (2) Business Days of a request by the Province to do so.

## **1.7 Conflict of Interest**

On or before the closing date and time of this RFP, Respondents must fully disclose to the Manager, in writing, the circumstances of any actual, possible or perceived conflict of interest in relation to the Respondent, all Respondent Team members or any employee, sub-contractor or agent, if the Respondent were to become the CTP holder pursuant to this RFP. The Province shall review any submissions by the Respondent under this provision and may reject any proposal where, in the opinion of the Province, the Respondent, any Respondent Team member, employee, sub-contractor or agent is, could be, or could be perceived to be in a conflict of interest if the Respondent were to become the CTP holder pursuant to this RFP.

## **1.8 Lobbyists Act**

The Respondent acknowledges that:

- a) the *Lobbyists Act* (Alberta), as amended from time to time, establishes certain obligations and prohibitions with respect to lobbying and contracts for paid advice, as those terms are defined in the *Lobbyists Act*; and
- b) it is responsible for complying with the *Lobbyists Act* (Alberta) during the RFP process, and if the successful Respondent.

## **1.9 Canadian Free Trade Agreement and New West Partnership Trade Agreement**

This RFP is subject to Chapter 5 (Government Procurement) of the Canadian Free Trade Agreement, and the New West Partnership Trade Agreement.

## **1.10 Modified RFP Process**

If no proposals are submitted in response to this RFP that meet the Mandatory Criteria and requirements, the Province reserves the right to undertake a modified RFP process in order to select a successful Respondent. The modified RFP process, if used, will be conducted as follows:

- All respondents submitting non-compliant proposals, other than those who submitted proposals after the RFP closing date and time, will be asked to prepare a "Modified Proposal". The necessity, scope and the timing of such a modified RFP process will be solely at the Province's discretion; and
- Details regarding the manner and form of the modified RFP process and the expected deliverables to be included therein will be provided in advance to all respondents who submitted a non-compliant Proposal; and
- Modified Proposals and accompanying documentation, upon receipt by the Province, will become the property of and be retained by the Province; and

- Respondents submitting Modified Proposals must meet the mandatory criteria identified in the modified RFP process; and
- At the conclusion of the modified RFP process, following the Respondent's submission of the Modified Proposals, the Evaluation Team will evaluate Modified Proposals in accordance with an evaluation plan developed for the modified RFP process.

### ***1.11 Extension, Amendment to or Cancellation of RFP***

The Province may extend the RFP closing date and time, or the Province may amend, suspend, postpone or cancel this RFP.

### ***1.12 Proposal Acceptance/ Rejection***

Notwithstanding any provision or section of this RFP, the Province is not required to accept any proposal and may, in its sole discretion, reject any or all proposals.

### ***1.13 CTP Negotiation and Sale***

Following the evaluation of the most eligible Proposal, if any, the Province and the successful Respondent will enter into negotiations regarding the award of the CTP. If after being notified of the director's intent to negotiate the terms and conditions of a CTP, in the opinion of the Province, it appears that a CTP will not be issued to the successful Respondent within thirty (30) calendar days for any reason, the Province may enter into negotiations regarding the terms and conditions of a CTP with the Respondent that submitted the next highest scoring Proposal or, in its sole discretion, choose to not issue a CTP.

### ***1.14 Representations and Warranties***

Statements made in a proposal may be incorporated into, attached to, or otherwise included in Schedule B to the CTP, and shall constitute representations and warranties of the successful Respondent and shall form part of the CTP.

### ***1.15 Release of Proposal Information***

The Province reserves the right to disclose the names of Respondents and any proposal details not deemed confidential by the Respondent in the RFP, notwithstanding FOIP.

### ***1.16 Respondent Debriefing***

At the written request of an unsuccessful respondent, the Province will conduct a debriefing to tell the Respondent why its Proposal was not selected. The unsuccessful Respondent's written request for a debriefing must be received by the Province within ten (10) Business Days of notification to the Respondent that it was unsuccessful.

### ***1.17 Costs of the Proposal***

The Respondent is responsible for all costs of preparing and presenting its Proposal and, if applicable, being issued the CTP.

### ***1.18 Limitations on Legal Proceedings and Claims***

Notwithstanding any other provision in this RFP, a Respondent who responds to this RFP agrees that it shall not commence any legal proceeding or make any claim for losses, damages, costs or compensation of any kind related directly or indirectly to a breach of contract or other cause of action arising from:

- the RFP process;
- any costs to prepare their proposal(s);

- the evaluation of proposals;
- the awarding of the CTP; or
- a decision by the Province not to award the CTP.

By submitting a proposal a Respondent acknowledges and accepts this limitation.

## Appendix 8 – Coniferous Community Timber Permit Program Eligibility Criteria

### 1 Provincial Coniferous Community Timber Permit Program Eligibility Criteria

An applicant who, at the time of the application, meets one or more of the criteria below is **not** eligible for registration in the Coniferous Community Timber Permit (CCTP) program:

1. Has a compliance history under any provincial statute or any regulation under those Acts including warnings, penalty assessments or convictions;
2. Is indebted to the Crown including crown dues, penalties, interest, fees, holding and protection charges and/or amounts owing to the Forest Resource Improvement Association of Alberta (FRIAA);
3. Was a former participant in the CCTP or commercial timber permit program and was or is the holder of a timber quota;
4. Directly or indirectly has any ownership in a timber quota (or timber licence), forest management agreement or is already a member of a CCTP program in Alberta; or
5. In the five years prior to the year in which the application is made, either withdrew from the CCTP program or was removed from the CCTP program by Forestry Division because of the applicant's non-compliance with the *Forests Act* or any regulation under the Act.

An applicant who, at the time of the application, meets all of the following criteria is eligible for registration in the CCTP program:

1. Is an Alberta resident and has been an Alberta resident for the six months prior to the date on which application is received by Forestry Division and has a residence located within the historical program boundary. The area outlined in purple in Figure 2 Edson and Whitecourt Coniferous Community Timber Permit Program Residency Boundary will be used for the purposes of assessing coniferous community timber permit program eligibility residency pursuant to this RFP.
2. Is 18 years of age or older; and
3. If the applicant is a corporation, the corporation is in compliance with the requirements of the legislation pursuant to which it was incorporated. A corporate applicant shall, at the time of its application and at its own cost, provide to Forestry Division a current corporate registry report or similar document from the jurisdiction (i.e. provincial or federal) in which it was incorporated, and any other document(s) required by Forestry Division to establish its compliance to the satisfaction of Forestry Division.



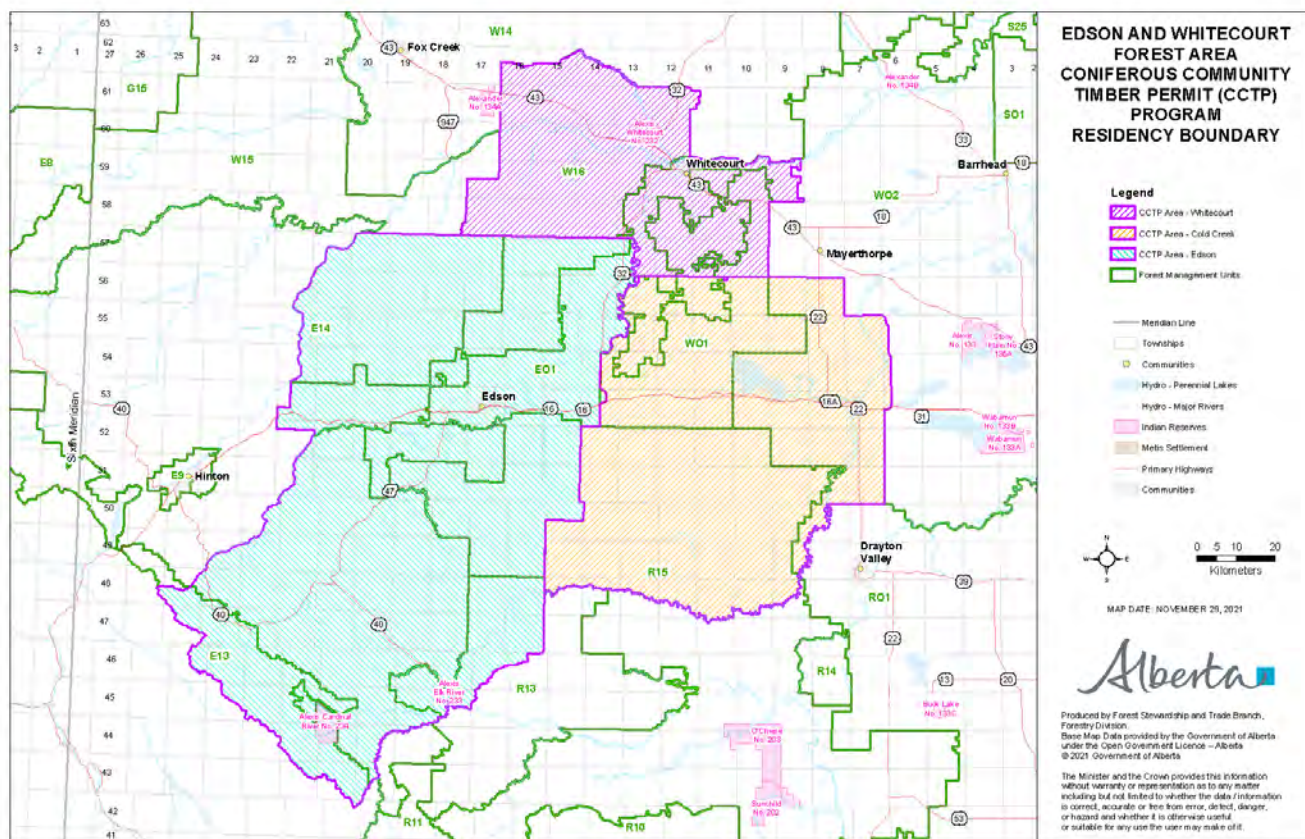


Figure 2 Edson and Whitecourt Coniferous Community Timber Permit Program Residency Boundary

[letterhead of municipality/community]

[date]

Millar Western Forest Products Ltd.  
Attn: Bob Mason, Chief Forester  
16640-111 Avenue  
Edmonton, AB T5M 2S5

Dear Mr. Mason:

**Re: Millar Western Forest Products/Backwoods Energy Services Commercial Timber Permit Application**

On behalf of the council and community of [Town/County], I am writing in support of Millar Western's (the prime respondent) application for a Commercial Timber Permit to harvest deciduous and conifer on public lands in the White Area, near xxxxxxxx. This application is being made by the company on behalf of its consortium partner Backwoods Energy Services, a wholly owned company of the Alexis Nakota Sioux Nation. [Town/County] endorses the plans made by Millar Western and Backwoods Energy to make responsible use of renewable forest resources in this area as a means of strengthening the long-term viability of both companies and of the communities that rely on them.

Forests and forestry play a critical role in the environmental, social and economic health of [Town/County], and the Alexis Nakota Sioux Nation. The past, present and future of our communities are closely linked to sustainable forestry, and we count on Millar Western's and Backwoods Energy's continued progress to support our own. The plans proposed by Millar Western and Backwoods align with our priorities and goals for community growth and sustainability.

[Town/County] sees great value in the Millar Western/Backwoods Energy plans in the White Area for the 2022-27 period, and endorses this Commercial Timber Permit application. If I can provide further information or support during the application review process, please do not hesitate to contact me directly.

Yours truly,

cc: Backwoods Energy





# REQUEST FOR DECISION

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SUBJECT:	<b>Grande Spirit Foundation – Letter of Support</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: MH
STRATEGIC PLAN:	Quality of Life	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council approve Administration provide a letter of support to Grande Spirit Foundation to borrow up to \$7,400,000.00 capital funds from the Canadian Mortgage Housing Corporation for the construction of 26 new units at Pleasantview Lodge in Spirit River, Alberta.**

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## BACKGROUND/PROPOSAL:

Grande Spirit Foundation provides affordable housing for Alberta's seniors through a management body comprised of twelve municipalities including Greenview, City of Grande Prairie, County of Grande Prairie, County of Saddle Hills, County of Birch Hills, Town of Sexsmith, Town of Beaverlodge, Municipal District of Spirit River, Town of Wembley, Town of Spirit River, Village of Hythe and the Village of Rycroft. The Foundation is governed by a Board of Directors who are subsequently governed by Ministerial Order, the Alberta Housing Act and Regulations and the Foundation's policies and procedures. The Ministerial Order and the Act provides Grande Spirit Foundation with operating requisitioning powers from the twelve (12) municipalities within its jurisdiction. The Edna Stevenson Manor and the Laura DeBolt Manor within DeBolt are two senior housing facilities owned by Grande Spirit Foundation within Greenview. These facilities are currently closed due to the unstable conditions of the creek bank located adjacent to the facilities. A new senior facility is currently under construction adjacent to DeBolt on Greenview owned land. The construction project is expected to be completed in 2022 with occupancy of two units available in the mid to later portion of this year.

A letter dated February 8, 2020 was received from Grande Spirit Foundation requesting support to borrow funds for a capital project. The letter communicated that the Province announced funding for a new Designated Supportive Living facility in Spirit River that will provide 92 units to accommodate replacement of the old lodge and provide a higher level of care for seniors.

In 2019, Grande Spirit Foundation conducted a needs assessment that confirmed the ongoing need for self-contained apartments throughout their region. Residents in the community of Spirit River put together a petition, requesting new seniors' self-contained units be considered as part of the new build. The land for

the designated supportive living facility in Spirit River has been provided by the Town of Spirit River, Saddle Hills County, Birch Hills County, Municipal District of Spirit River and the Village of Rycroft.

The Board voted in favor of adding a 24-unit seniors' self-contained building for Spirit River, aligning with the Province of Alberta's mandate of seniors aging in place. The project business case indicated it should have positive cash flow, not requiring additional requisition funds to support this project upon operational start up. Completing the project will require borrowing the capital funds, and at that time, the projected estimated cost was \$4 million.

Greenview submitted a letter to Grande Spirit Foundation in support of their request for the project borrowing, with the following wording enclosed:

*The Municipal District of Greenview agrees with Grande Spirit Foundation borrowing up to \$4 million capital funds for the construction of the 24 new units at Pleasantview Lodge in Spirit River, Alberta and will provide financial support for any future deficits, if needed, associated with the construction of this aforementioned project.*

Grande Spirit Foundation has contacted all the member municipalities in February of this year to notify that during the past two years residential construction inflation has increased, resulting in an updated construction estimate of \$7,400,000.00, a \$3,400,000.00 increase.

Grande Spirit Foundation is not requesting additional funds for the project from the municipalities, rather they are requesting a motion from Council that provides continued municipal support to the project, recognizing the increase in capital budget required for construction. If the recommended motion is approved, Administration will send Grande Spirit Foundation the approved motion to assist them with acquiring the additional funds from the Canadian Mortgage and Housing Corporation's (CMHC) Co-investment program.

The Province's 92 unit continuing care and lodge project in Spirit River continues to progress quickly with shovel in the ground expected in Spring/Summer of 2022.

Grande Spirit Foundation is scheduled to present to Committee of the Whole on May 17<sup>th</sup> with regard to their operations.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended action is that Council will provide Administration with Greenview's support position with regards to Grande Spirit Foundation borrowing capital funds for the 24-unit seniors self contained facility in Spirit River, Alberta.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** N/A

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will follow-up with Grande Spirit Foundation accordingly with Council's direction.

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**ATTACHMENT(S):**

- Grande Spirit Foundation Request for a Continued Support Motion – Spirit River Seniors Self Contained New Build



# Grande Spirit Foundation

"We serve seniors, families and individuals by providing quality affordable housing"

February 8, 2022

To: all Grande Spirit Foundation Member Municipalities

RE: Request for Continued Support Motion - Spirit River Seniors Self Contained New Build

The provinces 92 unit continuing care and lodge project in Spirit River continues to progress quickly with shovel in ground expected in Spring/Summer of 2022.

Aligned with this project is the Seniors Self Contained (SCC) new building project Grande Spirit Foundation staff and consultants have been working on to be constructed beside the provinces building. Renderings and a Class D estimate for the SSC project have been completed and provided clearer estimates for construction budgeting.

Our effort with this letter is to create transparency to all our member municipalities regarding this new construction estimate and to highlight this project continues to be revenue positive with these changes.

Our board has reviewed and approved application to the Canadian Mortgage and Housing Corporation's (CMHC) Co-investment program that is part of the National Housing Strategy. CMHC provides a low interest rate and longer amortization period than regular commercial banking facilities providing a revenue positive on an annual basis for the building. This further aligns our strategic plan to create sustainable projects for Grande Spirit Foundation.

Staff and consultants identified the ability to add two more units to the building space from 24 to 26 without changing the original building structure that was planned for 24 units. Adding these extra units further increases positive annual revenue for the building.

Over the course of the past two years residential construction inflation has increased as shown in the table below.

<b>Original Construction Estimate</b>	<b>\$4,000,000</b>
Contingency estimate increased from 5% to 10%	+ \$400,000
Addition of 1000 square foot multipurpose room and two additional suites	+ \$500,000
Building size increased for circulation and building services	+ \$500,000
Residential construction inflation	+\$2,000,000
<b>Updated Construction Estimate</b>	<b>\$7,400,000</b>



# Grande Spirit Foundation

"We serve seniors, families and individuals by providing quality affordable housing"

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To clarify, GSF is not requesting any extra funds for this project from municipalities, rather we are requesting a motion from your council that provides continued municipal support to the project recognizing the increase in capital budget required for construction.

In summary, the addition of the two units and accessing CMHC mortgaging continues to show positive revenue annually for this new build.

Please discuss this at your next Council meeting and provide a letter of support to our CAO, Steve Madden, via email [smadden@grandespirit.org](mailto:smadden@grandespirit.org). We are happy to discuss this opportunity and assist with any questions with your perspective councils in person if requested.

Sincerely,

Judy Kokotilo-Bekkerus, Chair  
Grande Spirit Foundation



# REQUEST FOR DECISION

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SUBJECT:	<b>Town of Fox Creek Alberta Community Partnership Grant Support</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2021	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: WH
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council support the Town of Fox Creek submission of a 2021/22 Alberta Community Partnership Grant application for the purpose of developing a Regional Transportation Infrastructure Master Plan project, with no matching contribution required from Greenview.

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## BACKGROUND/PROPOSAL:

The Town of Fox Creek has submitted an application to the Government of Alberta for the Alberta Community Partnership Grant (ACP) for funds to complete a Transportation Infrastructure Master Plan Project. There is no financial contribution required from Greenview, however, Fox Creek requires a motion of Council for the application to be considered.

The main goal of the project is for the Town to develop a street replacement program, that will allow for proper planning and budgeting in the coming year.

The primary reason for this project is to ensure sustainability and safety of the region's residents through a comprehensive approach to infrastructure management beyond the municipal boundaries. The Infrastructure Management Plan (IMP) will inform a municipal service delivery framework with several regional benefits in the following areas.

- Understanding the condition and identification of required improvements to the road network and is especially critical as it relates to safe access for fire and emergency service response, industrial movement of goods and services, and agriculture and food production.
- The town and municipal district have experienced some growth and pressures in conjunction with oil and gas, commercial, industrial development, and residential especially in the fringe areas around Fox Creek. The Town of Fox Creek is a regional hub for the oilfield and agricultural industries, as well as tourism. The IMP addresses coordination of the transportation network and land use framework to

guide development to ensure it occurs in an orderly, economic, efficient, and harmonious manner that is sustainable for the Town of Fox Creek.

- The Town of Fox Creek has numerous recreational facilities such as the swimming pool, hockey rinks, skate park, playgrounds, and there is only one access road for residents and surrounding Municipal District residents. The facilities are foundational to enhanced quality of life for all residents in the region.

This IMP is a regional collaboration and planning tool that will benefit both partners with jointly recognizing infrastructure and land use concerns, promote efficient planning, and identify cost saving strategies. Municipal cost savings, because of infrastructure and service sharing will also provide residents with a higher quality of life.

The IMP requires joint awareness and will:

- Foster ongoing relationship building,
- Potentially identify future opportunities for the delivery of new and enhanced regional services, and
- Promotes collaboration and cooperation in planning matters of mutual interest.

Reliable infrastructure is also a critical component for attracting investments and supporting economic growth.

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is we are following our strategic plan and working to support our neighbouring municipalities/towns, thus strengthening those relationships.

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#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to alter the motion however this is not recommended as this is the specific motion that the Town of Fox Creek has requested Council consider.

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#### FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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#### STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.



**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes the recommended motion Administration will forward it to the Town of Fox Creek for submission with the ACP Grant paperwork.

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**ATTACHMENT(S):**

- NA



# REQUEST FOR DECISION

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SUBJECT:	<b>2021 Agricultural Service Board Annual Report</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO:	MANAGER: SK
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG:	

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## RELEVANT LEGISLATION:

**Provincial (cite) – Agricultural Service Board Act (RSA 2000, C. 8-10)**

**Council Bylaw/Policy (cite) – Greenview Bylaw 97- 224**

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## RECOMMENDED ACTION:

**MOTION: That Council accept the 2021 Agricultural Service Board Annual Report, as presented.**

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## BACKGROUND/PROPOSAL:

On an annual basis, the Agricultural Service Board is required to provide a summarized report of activities under Provincial legislation and the Greenview bylaw.

The Agricultural Service Board Act (RSA 2000, C. 8-10) states the following:

### **Summary of activities**

4 A board must present a summary of its activities for the preceding year to the Council in a form acceptable to the Council containing the information required by the council. RSA 1980 cA-11 s6;1994 cM-26.1 s642(3);1997 c1 s5

Greenview Bylaw 97-224 states the following:

### **7 – RESPONSIBILITIES AND FUNCTIONS**

**7.3** The Agricultural Service Board shall provide to Council a summary of its activities for the preceding year prior to March 31st in each year.

In compliance with the Provincial Legislation, regarding a summary report from the Agricultural Service Board be presented to Council, and Greenview Bylaw 97-224 further requirement that this report be presented to Council no later than March 31<sup>st</sup>, Administration recommended the Agricultural Service Board review the report and recommend Council accept the report for information purposes.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview is compliant with the Agricultural Service Board Act (RSA 2000, C. 8-10) and Greenview Bylaw 97-224.

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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

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ALTERNATIVES CONSIDERED: N/A

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

N/A

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ATTACHMENT(S):

- 2021 Annual Report – Agricultural Services



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# 2021

## ANNUAL REPORT

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AGRICULTURAL SERVICES

## Agricultural Service Board

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*Agricultural Service Board Act* is the legislation in which the Agricultural Service Board receives their mandate. Agricultural Services is the administrator of the Agricultural Service Board.

The Manager and overall Agricultural Services Department is accountable to the Director of Community Services and provides support to the Agricultural Service Board (ASB) to implement their decisions, deliver their programming, and enforce applicable legislation. The **Agricultural Service Board Act** empowers the Board, and the Board is responsible for municipal adherence to the following legislation:

- Alberta Soil Conservation Act
- Alberta Agricultural Pests Act
- Alberta Weed Control Act
- *Support and adherence to Alberta Animal Health Act*

In 2021, 10 Agricultural Service Board meetings were held. Policy updates included Policy 6307- Veterinary Services Incorporated and Policy 6308 Clubroot of Canola. The Agricultural Service Board has passed reviews and revisions for Policy 6305- Rental Equipment. An annual policy review schedule was created to assist the board in review of relevant policies in a timely fashion.

The board reviewed Provincial ASB Resolution Grading and Greenview's ratings of resolution responses was submitted to the Provincial ASB Committee.

## Agricultural Rental Equipment Program

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Rentals were very busy despite breakdowns this season. Daily rentals were up compared to the previous year by almost 10% for 597 rentals. Ratepayers expressed they liked how bookings were scheduled this year. Bookings were tightly scheduled together based on pick-up and return times. If a ratepayer did not show up, staff would call to verify if they still required the piece of equipment. If their plans had changed and they cancelled their booking, staff would call the next person in line to see if they wanted the equipment earlier. Waiting lists were made for equipment that was in for repairs so equipment could be booked as soon as repairs were completed.

<b>RENTAL USAGE REPORT</b>	<b>Valleyview</b>	<b>Grovedale</b>	<b>Crooked Creek</b>	<b># Total</b>	<b>% of Overall Total</b>
1000 EARTH MOVER	16	1	5	22	3.69%
12' PULL TYPE BLADE	7	n/a	n/a	7	1.17%
14' HEAVY DISC	33	6	n/a	39	6.53%
30' LAND ROLLER	13	3	n/a	16	2.68%
50' HEAVY HARROWS	21	n/a	n/a	21	3.52%
33' HEAVY HARROWS	n/a	11	n/a	11	1.84%
BACK PACK SPRAYER	3	0	0	3	0.50%
BAG ROLLER	0	n/a	n/a	0	0.00%
BALE HAULER	7	1	n/a	8	1.34%
BARBEQUE	6	0	n/a	6	1.01%
BIN CRANE	7	0	n/a	7	1.17%
BOOMLESS SPRAYER 500G	16	0	n/a	16	2.68%
BOOMLESS SPRAYER 300G	n/a	1	n/a	1	0.17%
CATTLE SQUEEZE	15	1	3	19	3.18%
ESTATE SPRAYER - 3PT HITCH	1	0	0	1	0.17%
ESTATE SPRAYER - PULL TYPE	2	0	0	2	0.34%
FERTILIZER SPREADER	13	4	n/a	17	2.85%
FIELD SPRAYER 300G	n/a	n/a	5	5	0.84%
FIELD SPRAYER 500 G	12	10	n/a	22	3.69%
GRAIN VAC	20	8	n/a	28	4.69%
HAY SAMPLER	15	0	n/a	15	2.51%
LOADING CHUTE	19	3	11	33	5.53%
MANURE SPREADER	26	0	n/a	26	4.36%
MEASURING WHEEL	3	0	n/a	3	0.50%
METAL DETECTOR	12	0	n/a	12	2.01%
NO-TILL SEED DRILL	6	n/a	n/a	6	1.01%
PANEL TRAILER	14	1	n/a	15	2.51%
PICNIC TABLE	46	0	n/a	46	7.71%
POST POUNDER	53	13	44	110	18.43%
PRESSURE WASHER	5	0	n/a	5	0.84%
QUAD MOUNT SEEDER	16	0	0	16	2.68%
QUAD SPRAYER	13	0	0	13	2.18%
RODENT TRAP	10	0	0	10	1.68%
SEEDER - 3 PT HITCH	3	0	n/a	3	0.50%
SURVEY EQUIPMENT	1	0	n/a	1	0.17%
TAG READER	5	0	n/a	5	0.84%
WATER PUMP & PIPE TRAILER	13	1	n/a	14	2.18%
WATER TANK TRAILER	6	5	n/a	11	1.84%
VEE DITCHER	0	2	n/a	2	0.34%
<b>TOTAL</b>	<b>458</b>	<b>71</b>	<b>68</b>		<b>597</b>
<b>% of Rentals by Location</b>	<b>76.72%</b>	<b>11.89%</b>	<b>11.39%</b>		<b>100%</b>

## Vegetation Management

1661 total weed infestations were documented with 16% overall control having been recorded. The rate of control exceeds 16% but due to technical difficulties, many files were not updated in a timely fashion. This is being addressed and should be rectified for the 2022 season. This analysis provides the program with a baseline of control rates to measure improvements against for accountability and transparency.

Public Lands inspection numbers are higher than recorded, but due to technical difficulties, the staff only entered information on sites that required attention and hand recorded the rest.

	Total Infestations	Total Controlled	% Controlled
Greenview Rural	617	181	29%
Greenview Road	112	7	6%
Public Lands	476	19	4%
Grande Cache- Res	308	50	16%
Grande Cache - Ind	26	3	12%
Grande Cache -Road	47	1	2%
Grande Cache- Misc	75	4	5%
<b>Total</b>	<b>1661</b>	<b>265</b>	<b>16%</b>

Of note, 27% of total documented infestations occurred within the Hamlet of Grande Cache and the department plans on focusing heavily on the control in 2022. The rate of roadside control is known to be near 100%, but spray staff currently do not have access to the mapping systems in the field, which will be rectified for the 2022 season

The Roadside Vegetation Management Program controlled 1240 km roadside in the Grovedale and Valleyview areas. The total linear length equates to 2480 km of control work completed as each road must be travelled twice to ensure both ditches have been controlled. Grovedale rotational spraying was completed in 6 days due to an inter-municipal cooperation agreement with the County of Grande Prairie, allowing staff to fill the Greenview Spray Truck in Clairmont, eliminating the need for a nurse tank and reducing the amount of travel required.

The department expanded on the offering of Private Spray Requests to the public. In total, 143 requests were received, with some of these being for the 2022 season as the control window for the weed had passed. 69 of these requests were in the hamlet of Grande Cache. 50 of these Grande Cache requests were completed. Requests not completed in 2021 and those made specifically for 2022 will be completed in the upcoming control season.



The department increased focus on Greenview properties and completed control work on the following locations:

- All Greenview transfer stations
- All Greenview operation yards
- Valleyview Administration Building
- Greenview Regional Multiplex
- Johnson Park Walking Trails
- Debolt Public Service Building
- Debolt Museum Trails
- Grande Cache Tourism Centre

More Greenview locations are being added to the regular spray rotation of the department, with Administration completing a planned schedule of control work.

In March and April, Administration contacted all landowners and producers with Clubroot Infestations to remind them of the infestation and allow them to ask questions. All Clubroot infested fields within Greenview were inspected for compliance before June 15<sup>th</sup>, 2021.

514 Clubroot inspections were completed over five days, with four fields returning as positive for Clubroot. Pathotype testing revealed that 3 of the positive cases were the 3H, the most prevalent pathotype in Alberta, and the fourth case was 8N. These pathotypes are thought to be well protected against with available clubroot-resistant canola cultivars. Up to the present, there have been minimal signs of a pathotypic shift within Greenview clubroot infestations.

Fifty-nine blackleg inspections were conducted with ten samples showing low rates of blackleg infection. The findings are consistent with what was found in other areas of the province.

66 grasshopper inspections were conducted and records were submitted to the province as part of the Prairie Pest Network surveillance. The department also reported numbers of bertha army worms to the province to assist in pest monitoring for producers.

## Problem Wildlife

File Status	Beaver - MD	Beaver - RP	Predator	Other	Total
Open	0	0	2	0	2
Closed	25	27	12	19	80
Totals	25	27	14	19	86

Problem Wildlife Removed, 2021: ~ 300 beavers, 17 skunks, 19 muskrats

Harvest Incentive Programs were also busy. Beavers were up drastically from the previous year by 347%, considering the program was new and only ran for six months in 2020. A total of 456

beavers were submitted for 2021. Wolves were down from the previous year by 48%, with 64 wolves submitted.

The Problem Wildlife Officer spent a lot of the 2021 season strengthening relationships, working with ratepayers, and addressing dam removal concerns proactively before freeze up. It is hoped these efforts will improve runoff paths and alleviate drainage concerns related to beaver activity this spring.

During the winter months, the program focused on wolf activity with bait locations monitored from wildlife cameras, allowing monitoring of snare sights while managing geographic challenges.

## Extension and Outreach

Due to limitations brought by the Covid-19 pandemic, 2021 was a quiet year for extension and outreach. The stimulus for Environmental Farm Plan completion has been impacted as completion is no longer required to access Canada Agricultural Partnership grants.

One workshop was hosted on Gardening Practices, with 15 individuals attending. The department gathered information on various webinars and made the details available to ratepayers through the Greenview website and social media platforms,

## Veterinary Services

		2021	2020	+/- (%)	
<b>Total 1<sup>st</sup> Quarter</b>	99	\$19,269.77	\$21,172.35	-8.99%	<b>Semen Testing:</b> 694 claims; \$27,578.16
<b>Total 2<sup>nd</sup> Quarter</b>	231	\$33,953.33	\$36,569.40	-7.15%	<b>Preg Checks:</b> 14205 claims; \$39,751.40
<b>Total 3<sup>rd</sup> Quarter</b>	53	\$ 8,382.80	\$ 8,342.09	+0.50%	<b>C-Sections:</b> 22 claims; \$5,893.25
<b>Total 4<sup>th</sup> Quarter</b>	130	\$40,995.55	\$34,228.60	+19.8%	<b>Exams:</b> 87 claims; \$5,708.35
<b>2021 Claims</b>	<b>513</b>	<b>\$102,601.45</b>	<b>\$100,312.44</b>	<b>+2.3%</b>	

Veterinary Services Incorporated (VSI) Program claims grew 2.3% over 2021. An increase to ABVMA rates after the 2020 AGM resulted in an unanticipated 5% increase applied retroactively to 2021 claims. This unexpected increase added to an annual 3% ABVMA hike for 2021. The 10% contingency fee, coupled with higher than anticipated administrative costs, has increased the requisition for 2022 from \$105,800 to \$126,000, an increase of \$20,200.

The lease for the Greenview Veterinary Clinic was signed in January with the current lessee. Greenview was contractually obligated to offer the lease on the terms set out within the original lease from 2016.

## **Beautification Program**

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Relationships within the hamlet were built upon with local gardening groups and local not-for-profit organizations. With the introduction of the Scentless Chamomile Incentive Program in 2021, the program was able to attain a common goal of controlling the ongoing Scentless Chamomile issues within the hamlet and surrounding areas while also providing funding to not-for-profits for their participation. One non-profit group participated, picking 24 30 litre capacity bags of Scentless Chamomile and receiving \$480. Assuming a minimum of 20 plants per bag and the seed production of 1,000,000 seeds per plant, this removed 480 million scentless chamomile seeds from the hamlet.

Initial spring clean-up was completed in May, with plant and landscaping material arriving following the May-long weekend. Planting is weather permitting and does not occur until after the final overnight frost. Spring turf damages on all Greenview properties were assessed after snowmelt and completed required repairs.

Grass cutting was completed throughout the season after initial growth stages in early June. Priority locations including hamlet parks, green spaces, boulevards, and public Greenview buildings were completed weekly. The outdoor recreation sites located at Southview, Sheep Creek, Smoky River South, & Kakwa, were conducted on a 14-day basis, with utility buildings, yard space and right-of-ways being completed as needed.

### *Hamlet Vegetation Management Program*

The hamlet program offered the Greenview Private Spray Request program for the first time in 2021, allowing staff to assist residents with long standing infestations. This program is expected to expand in 2022, and there will be an increased focus on control. Spraying will begin in early spring, post frost. Early season spray priority includes Greenview properties with known noxious weed infestations, and pre-existing private spray requests. Once early season priority spraying is completed, any new private spray requests and the remaining Greenview properties requiring herbicide are conducted in tandem until all areas have been addressed.

2021 featured a tree inventory completed with Toso Bozic. This work will help establish a timeline for regular brushing/pruning maintenance on all MD trees and a breakdown of specific maintenance needs for each tree within the hamlet.

A Request-For-Quotation was attempted for the 2022, 2023, & 2024 seasons to establish a streamlined coordination of plant material ordering. Unfortunately, this process did not prove fruitful. The goal was to establish a system to streamline the choice and ordering of plant

material in the early fall and create more solidified spring plans for the shipment and planting of new plant material. The department will attempt this again for 2023.

Attempts were made to create a permanent space in the Agricultural Services Yard in Grande Cache to properly store landscaping materials, such as soil, mulch, and gravel, and realize savings through purchasing in higher volumes. Proper storage would allow the program to keep material on hand, cut down on costs, and more effectively control the spread of weeds within the hamlet. With the announcement of a new operational building being considered in Grande Cache, this capital project has been postponed until plans are finalized for construction.

The Beatification program provides snow removal for the following locations in Grande Cache; Bird's Eye View Interpretive Park, Grande Cache Cemetery, Rocky the Ram, Mall Park, Stearn Crescent Park, Hamel Street Park, Phase 5 Park, Phase 5 Hockey Rink, Grassy Hill Park as well as the Agricultural Services Shop and Yard. The Outdoor Hockey rink was regularly flooded & cleared of snow to ensure it is accessible and presentable to the public.



# REQUEST FOR DECISION

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SUBJECT:	<b>Case File – 12-3032</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Level of Service	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – *Weed Control Act* of Alberta (RSA 2008/W-5.1)

**Council Bylaw/Policy** (cite) – Weed Control 6301, 6301-01

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## RECOMMENDED ACTION:

**MOTION:** That Council approve the destruction of a crop over 20 acres in size for Case File 12-3032.

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## BACKGROUND/PROPOSAL:

In 2012, Case File 12-3032 was inspected, and it was found to have a severe abundance of Tall Buttercup throughout the pasture area. At that time, a resident of the property stated they would be cultivating the land. Communication with the landowners on the property remained with the landowners stating they would complete a type of control. In 2020, the landowner was served a Weed Notice under the *Weed Control Act* to control the infestation. No control efforts were conducted, and Administration received an email from the landowner stating there are other problem areas that Greenview should be focusing on and that they have sprayed in the past but the herbicide did not work and if there is financing, they will be plowing the field. In 2021 the Agricultural Services Department attempted to work with the landowner, encouraging voluntary compliance. No control efforts were noted in 2021.

Upon review of archived files, the property has been an issue for Tall Buttercup since at least 1999. In 2004, there is a record of the property being aerially sprayed with Grazon with follow-up spot spraying in 2005.

Administration is recommending that Council approve the destruction of a crop over 20 acres due to the severity of the infestation and long-standing issue. The destruction approval from Council must be made prior to the issuance of a Weed Notice as per section 14 (4) of the *Weed Control Act* for the control of Tall Buttercup (*Ranunculus acris*) growing within a pasture area.

Administration will apply a control deadline within the Weed Notice of June 30, 2022 to allow the landowner enough time to control the infestation during a period where control efforts will be effective or allow Administration to arrange enforcement if necessary. If the landowner controls the infestation on or before the deadline stated within the Weed Notice, Greenview will not be required to enforce control.

When consulted, the Agricultural Service Board made the following recommendation:

**MOTION: 22.02.27. Moved by: COUNCILLOR DAVE BERRY**

*That the Agricultural Service Board recommend that Council approve the destruction of a crop over 20 acres in size on Case File 12-3032.*

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that an invasive plant that has been an issue on the property will be brought under control and ratepayer complaints will be addressed.
2. Greenviews' efforts to control noxious weeds will be improved.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of the recommended motion is that it may be perceived negatively to enforce the Weed Notice by those unaware of the history and severity of the infestation.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to alter or deny the recommended motion.

---

**FINANCIAL IMPLICATION:**

Greenview would hire a contractor for enforcement of a Weed Notice. All charges, plus administrative fees would then be issued by a Debt Recovery Notice to the landowner in a manner as defined by section 21 (2) and section 21 (4) of the *Weed Control Act*.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

If Council approves the recommended motion, Administration will have followed the legislated steps to follow through on enforcement of a Weed Notice, if required.

---

ATTACHMENT(S):

- N/A





# REQUEST FOR DECISION

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SUBJECT:	<b>Case File – 12-3297</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: SW	MANAGER: SK
MEETING DATE:	March 22, 2022	DIR: MH	PRESENTER: SK
DEPARTMENT:	COMMUNITY SERVICES	LEG: SS	
STRATEGIC PLAN:	Level of Service		

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## RELEVANT LEGISLATION:

**Provincial** (cite) – *Weed Control Act* of Alberta (RSA 2008/W-5.1)

**Council Bylaw/Policy** (cite) – Weed Control 6301, 6301-01

---

## RECOMMENDED ACTION:

**MOTION: That Council approve the destruction of a crop over 20 acres in size for Case File 12-3297.**

---

## BACKGROUND/PROPOSAL:

In 2012, Case File 12-3297 was inspected, and it was found to have a severe abundance of Tall Buttercup throughout the pasture area. At that time, a resident of the property stated they had previously spent a large amount of money on an aerial application of Grazon. Since 2014, Administration has been attempting contact with next of kin regarding the infestation.

There are documented attempts of Administration attempting to contact the next of kin, however, attempts were unsuccessful. In January of 2022, Administration was able to contact the executor of the estate. The executor stated they want to control the infestation and they will be contacting their tenant to come up with a control plan. Going forward, Administration recommends a Notice be issued for the property in the case that the executor or tenant are unable to control the infestation in a timely manner, Administration can still enforce the Notice, gaining control on the infestation.

Administration is recommending that Council approve the destruction of a crop over 20 acres due to the severity and long-standing infestation. The destruction approval from Council must be made prior to the issuance of a Weed Notice as per section 14(4) of the *Weed Control Act*, for the control of Tall Buttercup (*Ranunculus acris*) growing within a pasture area since 2000.

Administration will apply a control deadline within the Weed Notice of June 30, 2022 to allow the landowner enough time to control the infestation during a period where control efforts will be effective or allow Administration to arrange enforcement if necessary. If the landowner controls the infestation on or before the deadline stated within the Weed Notice, Greenview will not be required to enforce control.

When consulted, the Agricultural Service Board made the following recommendation:

**MOTION: 22.02.26.                      Moved by: MEMBER MARK PELLERIN**

*That the Agricultural Service Board recommend that Council approve the destruction of a crop over 20 acres in size on Case File 12-3297.*

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that an invasive plant that has been an issue on the property will be brought under control and ratepayer complaints will be addressed.
2. Greenviews' efforts to control noxious weeds will be improved.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of the recommended motion is that it may be perceived negatively to enforce the Weed Notice by those unaware of the history and severity of the infestation.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to alter or deny the recommended motion.

---

**FINANCIAL IMPLICATION:**

Greenview would hire a contractor for enforcement of a Weed Notice. All charges, plus administrative fees would then be issued by a Debt Recovery Notice to the landowner in a manner as defined by section 21 (2) and section 21 (4) of the *Weed Control Act*.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

If Council approves the recommended motion, Administration will have followed the legislated steps to follow through on enforcement of a Weed Notice, if required.

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ATTACHMENT(S):

- N/A



# REQUEST FOR DECISION

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SUBJECT:	<b>Case File – 12-5057</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: SW	MANAGER: SK
MEETING DATE:	March 22, 2022	DIR: MH	PRESENTER: SK
DEPARTMENT:	COMMUNITY SERVICES	LEG: SS	
STRATEGIC PLAN:	Level of Service		

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## RELEVANT LEGISLATION:

**Provincial** (cite) – *Weed Control Act* of Alberta (RSA 2008/W-5.1)

**Council Bylaw/Policy** (cite) – Weed Control 6301, 6301-01

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## RECOMMENDED ACTION:

**MOTION: That Council approve the destruction of a crop over 20 acres in size for Case File 12-5057.**

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## BACKGROUND/PROPOSAL:

In 2014, Case File 12-5057 was inspected, and it was found to have a serious abundance of Scentless Chamomile in the cultivated field at the west side of the property. Contact with the previous landowner was unsuccessful. In 2018 and 2019, contact was attempted with the current landowner through the mail and verbal contact was unsuccessful. Early fall 2019, the area appeared to have been cut and sprayed with some re-growth. In 2021, Administration received numerous complaints about the Scentless Chamomile and concerns regarding seed spread. Administration was successful in verbally contacting the landowner and tenant of the property, and both parties agreed to control the infestation.

Administration is recommending that Council approve the destruction of a crop over 20 acres due to the severity of the infestation, the longevity of seed viability, and the duration of the established infestation. The destruction approval from Council must be made prior to the issuance of a Weed Notice as per section 14 (4) of the *Weed Control Act*, for the control of Scentless Chamomile (*Tripleurospermum perforatum*) growing within a forage crop area.

Administration will apply a control deadline within the Weed Notice of June 30, 2022 to allow the landowner enough time to control the infestation during a period where control efforts will be effective or allow Administration to arrange enforcement if necessary. If the landowner controls the infestation on or before the deadline stated within the Weed Notice, Greenview will not be required to enforce control.

When consulted, the Agricultural Service Board made the following recommendation to Council:

**MOTION: 22.02.25. Moved by: MEMBER RICHARD BROCHU**

*That the Agricultural Service Board recommend that Council approve the destruction of a crop over 20 acres in size on Case File 12-5057.*

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that an invasive plant that has been an issue on the property will be brought under control and ratepayer complaints will be addressed.
2. Greenviews' efforts to control noxious weeds will be improved.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of the recommended motion is that it may be perceived negatively to enforce the Weed Notice by those unaware of the history and severity of the infestation.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to alter or deny the recommended motion.

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**FINANCIAL IMPLICATION:**

Greenview would hire a contractor for enforcement of a Weed Notice. All charges, plus administrative fees would then be issued by a Debt Recovery Notice to the landowner in a manner as defined by section 21 (2) and section 21 (4) of the *Weed Control Act*.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council approves the recommended motion, Administration will have followed the legislated steps to follow through on enforcement of a Weed Notice, if required.

---

**ATTACHMENT(S):**

- N/A



# REQUEST FOR DECISION

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SUBJECT:	<b>Seniors Housing Management Body Boundary Review</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2022	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: WH
STRATEGIC PLAN:	Quality of Life	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

---

## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to investigate the procedure on changing the Seniors Housing Management Body boundaries.**

---

## BACKGROUND/PROPOSAL:

At the March 8, 2022, Regular Council Meeting, Councillor Delorme made a notice of motion that *“Council direct administration to investigate the procedure on changing the senior housing management body boundaries.”*

There are currently 3 Seniors Housing Management authority’s that operate within Greenview;

- Heart River Housing
- Grande Spirit Foundation
- Evergreen Foundation.

Heart River Housing represents 11 municipalities and provides a variety of housing types that are accessible to low- or moderate-income households. The Ridgevalley and Valleyview Seniors home falls under this management body.

Grande Spirit Foundation represents 11 municipalities and has built 5 Senior Lodges and 15 Apartment Complexes. The DeBolt Seniors Housing Complex falls under this management body.

The Evergreens Foundation serves 6 municipalities and offers a variety of lodges, apartments, and family housing units. The Whispering Pines Lodge in Grande Cache falls under this management body, they will also manage the elders lodge at the Victor Lake Coop when completed.

At the time of a notice of motion, no further discussion is permitted. By seeking the notice of motion become a formal motion it will allow for more discussion among Council and also provide further direction to Administration and therefore assist in providing a better report.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the recommended motion is that Council will have a clear understanding of how the boundaries are set, and the steps it would require to change them.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to alter or not accept the recommended motion.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision Administration will proceed accordingly.

---

**ATTACHMENT(S):**

- N/A





# REQUEST FOR DECISION

---

SUBJECT:	<b>Land Use Options</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: SW	MANAGER:
MEETING DATE:	March 22, 2021	DIR:	PRESENTER: WH/ RA
DEPARTMENT:	CAO SERVICES		
STRATEGIC PLAN:	Quality of Life	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

---

## RECOMMENDED ACTION:

**MOTION:** That Council direct administration to come up with a plan for options for the ball diamond/RV Storage area within Grande Cache and bring back a report at a future Council meeting.

---

## BACKGROUND/PROPOSAL:

Reeve Olsen made a Notice of Motion at the January 11, 2022 Regular Council Meeting *“that Administration come up with a plan for options for the Ball Diamond/RV Storage area within Grande Cache, for the March 8, 2022 Regular Council Meeting.”*

These options did not make the deadline for March 8 meeting, but Administration is currently working on multiple projects that will tie into this request. We are asking that Council formalize this motion and allow Administration the time to finalize the details and bring this back to a future Council Meeting.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will be allowing Administration more time to finalize the options that they are currently working with and bring back Council a detailed report.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to alter or not accept the recommended motion.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision Administration will proceed accordingly.

---

**ATTACHMENT(S):**

- N/A



# REQUEST FOR DECISION

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SUBJECT: **Grovedale Water Distribution System and Treatment Plant Report**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: March 22, 2022 CAO: SW MANAGER:  
DEPARTMENT: CAO SERVICES DIR: PRESENTER: WH  
STRATEGIC PLAN: Quality of Life LEG: SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

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## RECOMMENDED ACTION:

**MOTION:** That Council direct administration to provide a full accounting report on the Grovedale water distribution system and water treatment plant.

---

## BACKGROUND/PROPOSAL:

At the March 8, 2022, Regular Council Meeting, Councillor Smith made a notice of motion that “Council direct administration to provide a full accounting report on the Grovedale water distribution system and water treatment plant”. Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective(s) and goals(s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will have a clear understanding of the Grovedale Water Distribution/Plant Project and the obstacles that Administration has faced along the way, as well as the financial implications.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to alter or not accept the recommended motion.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision Administration will proceed accordingly.

---

**ATTACHMENT(S):**

- N/A



# REQUEST FOR DECISION

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SUBJECT: **Commercial Land Opportunities – Grande Cache**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: March 22, 2022 CAO: SW MANAGER:  
DEPARTMENT: CAO SERVICES DIR: PRESENTER: WH  
STRATEGIC PLAN: Quality of Life LEG: SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

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## RECOMMENDED ACTION:

**MOTION: That Council direct administration to investigate commercial land opportunities in Grande Cache for the purpose of Economic Development.**

---

## BACKGROUND/PROPOSAL:

At the March 8, 2022, Regular Council Meeting, Reeve Olsen made a notice of motion that *“Council direct administration to investigate commercial land opportunities in Grande Cache for the purpose of Economic Development.”* Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion, it cannot be discussed further and therefore does not allow for Council discussion to further explore the reasoning or goal of the motion. Nor does it allow for Administration to gather insight at that time to better direct efforts. Therefore, it is recommended that this motion be formally discussed before proceeding with the related investigative work required to fulfill it.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will be made aware of the current opportunities that exist within Grande Cache regarding available commercial land space for future economic development use.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to alter or not accept the recommended motion.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision Administration will proceed accordingly.

---

**ATTACHMENT(S):**

- N/A



# Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
Mar. 2				Victor Lake Elders Lodge Meeting							
Mar. 7	15:00	18:00	M	Travel to GP	200						262.00
Mar. 8	7:00	17:00	M	Council Meeting	300						447.00
Mar. 9	7:00	17:00	M	MPC/PRC/GIG	150						447.00
Mar. 10	9:00	12:00	M	Travel to GC	200						262.00
Mar. 12	8:00	13:00			400						
Mar. 13			C	RMA							447.00
Mar. 14			C	RMA							447.00
Mar. 15			C	RMA							447.00
Mar. 16			C	RMA	400						447.00
NOTES:				KILOMETER CLAIM			TOTAL				3206.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1650	1006.50	NET CLAIM				3206.00
				\$0.17 per km	1650	280.50					
				SUBTOTAL		1287.00	TOTAL CLAIM				4493.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1287	AMOUNT DUE (OWING)				\$4,493.00

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date





# Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Feb	9:00	21:30	m	Strat plan/GIG/Dinner w/City	170						510.00
08-Mar	8:15	15:15	m	RCM	80						308.00
09-Mar	8:15	16:00	m	MPC/PRC/GIG	80						308.00
13-Mar	8:15	16:00	c	Level of Service training @ RMA	320						447.00
NOTES:				KILOMETER CLAIM			TOTAL				1573.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	650	396.50	NET CLAIM				1573.00
				\$0.17 per km	650	110.50					
				SUBTOTAL		507.00	TOTAL CLAIM				2080.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		507	AMOUNT DUE (OWING)				\$2,080.00



# Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE 2022	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Feb	6:45	21:15	M	Stat Plan, GIG & City of GP Mtgs	222						510.00
01-Mar	9:45	11:00	M	RCMP Community	16						262.00
07-Mar	6:00	7:00	M	Webcast RCMP via Zoom							262.00
08-Mar	8:30	15:00	M	Council	16						308.00
08-Mar	6:45	8:00	M	Rec Board	16						262.00
09-Mar	8:30	17:00	M	MPC, PRC, GIG & CEC	16						447.00
10-Mar	7:45	12:00	M	LS Ski Area	104						308.00
NOTES:				KILOMETER CLAIM			TOTAL				2359.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	390	237.90	NET CLAIM				2359.00
				\$0.17 per km	390	66.30					
				SUBTOTAL		304.20	TOTAL CLAIM				2663.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		304.2	AMOUNT DUE (OWING)				\$2,663.20

*Sally Ann Rosson*  
Claimant

March 11, 2022  
Date

161

Approved

Date



# Municipal District of Greenview No. 16

NAME: Tom Burton  
 ADDRESS : \_\_\_\_\_

Employee # : \_\_\_\_\_  
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
February 28 2022	6:30	20:35	M	Strat Plan & Greenview Industrial Gateway	142						510.00
				Training & Joint Council City of Grande Prairie							
March 8 2022	8:50	15:00	M	Council							308.00
March 9 2022	8:50	14:00	M	Municipal Planning Comission & Policy Review							308.00
				Committee & Greenview Industrial Gateway							
March 10 2022	18:00	19:00	M	MD of Greenview Library Board							262.00
March 12 2022	9:00	13:00	M	MD of Greenview Library Board							262.00
NOTES:				KILOMETER CLAIM			TOTAL				1650.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	142	86.62	NET CLAIM				1650.00
				\$0.17 per km	142	24.14					
				SUBTOTAL		110.76	TOTAL CLAIM				1760.76
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		110.76	AMOUNT DUE (OWING)				\$1,760.76

Claimant

Date

Approved

Date



# Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Feb	7:30	21:30	M	Delta Strat Plan review and City GP	172						510.00
01-Mar	9:30	12:30	M	RCMP Town Hall	72						262.00
04-Mar	14:30	16:00	M	MD Inspection CCCRC	50						262.00
08-Mar	8:00	15:30	M	Regular Council Meeting	76						308.00
09-Mar	8:00	16:30	M	MPC, PRC, GIG	76						447.00
09-Mar	6:30	8:30	M	RCMP Community Engagement							262.00
NOTES:				KILOMETER CLAIM			TOTAL				2051.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	446	272.06	NET CLAIM				2051.00
				\$0.17 per km	446	75.82					
				SUBTOTAL		347.88	TOTAL CLAIM				2398.88
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		347.88	AMOUNT DUE (OWING)				\$2,398.88



# Municipal District of Greenview No. 16

NAME: bill smith

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
08-Feb	6:00	15:00	m	council	300	x					447.00
09-Feb	9:30	10:30	m	mpc							262.00
10-Feb	16:00	22:00	m	community futures	70						308.00
15-Feb											
22-Feb	6:00	17:00	m	council	300	x			20.00		447.00
23-Feb	7:00	15:00	m	asb	300						308.00
15-Feb	9:00	13:30	m	cotw Grovedale	30		x		20.00		308.00
28-Feb	7:00	21:00	m	strat plan/gig/supper GP	70	x			20.00		510.00
04-Mar			m	meet with travis toews							
08-Mar	6:00	17:00	m	council	300						447.00
09-Mar	8:30	16:00	m	mpc/policy review/gig							308.00
NOTES:				KILOMETER CLAIM			TOTAL		60.00		3345.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1370	835.70	NET CLAIM		60.00		3345.00
				\$0.17 per km	1370	232.90					
				SUBTOTAL		1068.60	TOTAL CLAIM				4473.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1068.6	AMOUNT DUE (OWING)				\$4,473.60



# Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
28-Feb	8:00	20:00	M	Strat, GIG and GP city supper	64							447.00		
08-Mar	7:00	16:30	M	Regular Council	305							447.00		
09-Mar	7:00	17:30	M	MPC, PRC, GIG	305							447.00		
09-Mar	18:30	20:00	M	RCMP presentation Zoom								262.00		
10-Mar	9:00	10:30	M	GPRRC Zoom								262.00		
10-Mar	18:00	20:00		GP Art Gallery	64									
NOTES:				KILOMETER CLAIM			TOTAL					1865.00		
Meeting Code : M for Meetings  C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.61 per km		738	450.18	NET CLAIM					1865.00	
				\$0.17 per km		738	125.46							
				SUBTOTAL			575.64	TOTAL CLAIM					2440.64	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			575.64	AMOUNT DUE (OWING)					\$2,440.64	

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



# Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Feb	17:00	19:00	M	Travel to GP	200			X	50.00		262.00
28-Feb	9:00	20:00	M	Strat Plan/ GIG/ Dinner with City of GP		X			20.00		447.00
01-Mar	17:00	21:00	M	GP Regional Tourism Assoc.	200	X	X		40.00	375.92	262.00
07-Mar	17:00	20:00	M	Travel to VV	350						262.00
08-Mar	7:00	16:00	M	Reg Council Meeting	200	X		X	70.00		447.00
09-Mar	7:00	18:00	M	MPC/PRC/GIG and travel to GC	350	X		X	70.00	291.07	447.00
10-Mar	11:00	18:00	M	FCSSAA in Edmonton							308.00
11-Mar	9:00	18:00	M	FCSSAA in Edmonton							447.00
12-Mar	13:00	18:00	M	Travel to Edm for RMA Conference	450			X	50.00	177.58	308.00
NOTES:				KILOMETER CLAIM			TOTAL		300.00	844.57	3190.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1750	1067.50	NET CLAIM		300.00	844.57	3190.00
				\$0.17 per km	1750	297.50					
				SUBTOTAL		1365.00	TOTAL CLAIM				5699.57
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1365	AMOUNT DUE (OWING)				\$5,699.57

Duane Didow  
Claimant

Mar 13, 2021  
Date

166

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



# Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Feb	8:30	20:00	m	Strat plan review, GIG presentation, City GP dinner							447.00
01-Mar	9:00	11:30	m	Travel back to GC	220	1			20.00		262.00
03-Mar	9:30	3:00	m	CFWY - IRC and business walk GC							
04-Mar	12:00	14:00	m	lunch with GPRTA Executive director							262.00
04-Mar	14:00	16:00		Valory Resources							
07-Mar	14:00	17:00	m	Travel to GP	220						262.00
08-Mar	6:30	17:00	m	Regular council	230	1			20.00		447.00
09-Mar	7:00	19:00	m	MPC, PRC, GIG, return to GC	450	1		1	70.00		447.00
10-Mar	16:00	20:00		Grande Prairie Art Gallery	220						
11-Mar	8:00	11:00		Return to GC	220						
11-Mar	13:00	14:30	m	EVentures Mayoral update							262.00
12-Mar	10:30	16:00	m	Nitehawk ribbon cutting	400		1		20.00		308.00
13-Mar	9:00	13:00	c	Travel for RMA	480		1		20.00		447.00
NOTES:				KILOMETER CLAIM			TOTAL		150.00		3144.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	2440	1488.40	NET CLAIM		150.00		3144.00
				\$0.17 per km	2440	414.80					
				SUBTOTAL		1903.20	TOTAL CLAIM				5197.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1903.2	AMOUNT DUE (OWING)				\$5,197.20