

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Greenviiew Administration Building,  
 Valleyview, Alberta on Tuesday, February 22, 2022

**#1**  
**CALL TO ORDER**  
**PRESENT**

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

- |        |                               |
|--------|-------------------------------|
| Ward 9 | Reeve Tyler Olsen (virtual)   |
| Ward 8 | Deputy Reeve Bill Smith       |
| Ward 1 | Councillor Winston Delorme    |
| Ward 2 | Councillor Ryan Ratzlaff      |
| Ward 3 | Councillor Sally Rosson       |
| Ward 4 | Councillor Dave Berry         |
| Ward 5 | Councillor Dale Smith         |
| Ward 6 | Councillor Tom Burton         |
| Ward 7 | Councillor Jennifer Scott     |
| Ward 8 | Councillor Christine Schlieff |
| Ward 9 | Councillor Duane Didow        |

**ATTENDING**

- |                                       |                   |
|---------------------------------------|-------------------|
| Chief Administrative Officer          | Stacey Wabick     |
| Director, Infrastructure and Planning | Roger Autio       |
| Director, Corporate Services          | Ed Kaemingh       |
| Director, Community Services          | Michelle Honeyman |
| Communications and Marketing Manager  | Stacey Sevilla    |
| Recording Secretary                   | Wendy Holscher    |
| Legislative Services Officer          | Sarah Sebo        |

**ABSENT**

**#2**  
**AGENDA**

MOTION: 22.02.89 Moved by: COUNCILLOR SALLY ROSSON  
 That Council adopt the Agenda of the February 22, 2022, Regular Council Meeting as amended

- Add Agenda Item 7.15 Greenviiew Industrial Gateway Director Position

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry  
 Absent: Councillor Delorme

CARRIED

**ADOPTED**

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**#3  
MINUTES**

**MOTION: 22.02.90 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council adopt the minutes of February 8, 2022, Regular Meeting as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry  
Absent: Councillor Delorme

**CARRIED**

**3.2 BUSINESS  
ARISING  
FROM THE MINUTES**

**3.2 BUSINESS ARISING FROM MINUTES**

- Drainage ditch update. Letter to property owner.

**#4 PUBLIC HEARING**

**4.0 PUBLIC HEARING**

There were no Public Hearings presented.

**#5 DELEGATIONS**

**5.0 DELEGATIONS**

**#6  
BYLAWS**

**6.0 BYLAWS**

**BYLAW 22-878  
2<sup>ND</sup> READING**

**6.1 BYLAW 22-878 GRANDE CACHE CEMETARY**

**MOTION: 22.02.91 Moved by: COUNCILLOR DUANE DIDOW**  
That Council give second reading to Bylaw 22-878 Grande Cache Cemetery as amended.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry  
Absent: Councillor Delorme

**CARRIED**

**BYLAW 22-889  
THIRD READING**

**6.2 BYLAW 22-889 TAX PAYMENT PLAN**

**MOTION: 22.02.92 Moved by: COUNCILLOR DALE SMITH**  
That Council give third reading to Bylaw 22-889 "Tax Payment Plan" as amended.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry  
Absent: Councillor Delorme

**CARRIED**

Councillor Delorme entered the meeting virtually at 9:28 a.m.

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**BYLAW 22-895  
FIRST READING**

**6.3 BYLAW 22-895 UNLEGISLATED AGRICULTURAL PESTS**

MOTION: 22.02.93 Moved by: COUNCILLOR DAVE BERRY

That Council give first reading to Bylaw No. 22-895 "Unlegislated Agricultural Pests" as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**BYLAW 22-898  
THIRD READING**

**6.4 BYLAW 22-898 GRANDE CACHE RECREATION BOARD**

MOTION: 22.02.94 Moved by: COUNCILLOR DUANE DIDOW

That Council give Third and Final Reading to Bylaw 22-898 "Grande Cache Recreation Board" as amended.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**BYLAW 22-900  
SECOND READING**

**6.5 BYLAW 22-900 SCHEDULES OF FEES**

MOTION: 22.02.95 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give second reading to Bylaw 22-900 "Schedules of Fees" as amended.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme

Against: Councillor Burton

CARRIED

**7.0 NEW BUSINESS**

**GC WASTEWATER  
EQUIPMENT**

**7.1 BIOLOGICAL WASTEWATER TREATMENT EQUIPMENT GRANDE CACHE**

MOTION: 22.02.96 Moved by: COUNCILLOR DUANE DIDOW

That Council award Contract 2- Biological Wastewater Treatment Equipment to Napier-Reid Ltd. in the amount of \$437,078.00 with funds to come from the approved Capital budget project WW19002.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

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**7.2 DRAFT SUNSET HOUSE WATER TREATMENT PLANT UPGRADE OPTIONS & ESTIMATED COSTS**

**SUNSET HOUSE  
WATER TREATMENT**

MOTION: 22.02.97 Moved by: COUNCILLOR DAVE BERRY

That Council accept the Draft Sunset House Water Treatment Plant Upgrade Options & Estimated Costs for information as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

MOTION: 22.02.98 Moved by: COUNCILLOR DAVE BERRY

That Administration assemble the requested information regarding the Sunset House Water Treatment Plant Upgrade to bring back to a future Committee of the Whole.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 10:28 a.m.

Deputy Reeve Bill Smith reconvened the meeting at 10:37 a.m.

**7.3 WEST YELLOWHEAD REGIONAL WASTE MANAGEMENT AUTHORITY – COUNCIL APPOINTMENT**

**WYRWM  
COUNCIL APPT.**

MOTION: 22.02.99 Moved by: COUNCILLOR TYLER OLSEN

That Council appoint two representatives, Councillor Didow and Councillor Delorme, as members of the West Yellowhead Regional Waste Management Authority’s joint committee.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**7.4 GRANDE CACHE MEDICAL CLINIC LEASE**

**GC MEDICAL CLINIC**

MOTION: 22.02.100 Moved by: COUNCILLOR DUANE DIDOW

That Council approve signing the month-to-month lease at \$2700/month plus GST, with funds to come from the Community Services budget, for the property located at 1600 Acorn Plaza, Unit A & B in Grande Cache AB, for the purpose of a professional services building, as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme

Against: Councillor Burton

CARRIED

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**701A OVERLAY**

**7.5 TOWNSHIP ROAD 701A OVERLAY**

MOTION: 22.02.101 Moved by: COUNCILLOR CHRISTINE SCHLIEF  
That Council approve the Engineering for Township Road 701A Overlay project to Allnorth Consulting Ltd. in the sum of \$73,978.00, with funds to come from the 2022 Capital Paving Budget.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**ASSET MNGT. PLAN**

**7.6 CORPORATE ASSET MANAGEMENT PLAN PRESENTATION**

MOTION: 22.02.102 Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the Corporate Asset Management Plan presentation for information, as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**WHEEL LOADER**

**7.7 PURCHASE OF ONE WHEEL LOADER FOR OPERATIONS EAST**

MOTION: 22.02.103 Moved by: COUNCILLOR TOM BURTON  
That Council approve the purchase of a 2022 Volvo L110H Wheel Loader from Strongco with an upset limit of \$379,950.00 with funds to come from the 2022 Operations Interim Capital Budget.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**STREET SWEEPER**

**7.8 PURCHASE OF ONE NEW STREET SWEEPER**

MOTION: 22.02.104 Moved by: COUNCILLOR TOM BURTON  
That Council approve the purchase of one new 2022 Broom Bear street sweeper from Joe Johnson Equipment with an upset limit of \$352,250.00 with funds to come from Operations 2022 Interim Capital Budget.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

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- FIRE PUMP REVIEW**      **7.9 RURAL FIRE PUMP REVIEW**  
MOTION: 22.02.105 Moved by: COUNCILLOR DALE SMITH  
That Council accept the Rural Fire Pump Program, with relation to Capital expenditure FM22006 to standardize and upgrade the equipment for information as presented.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
CARRIED
- POLICY 1034**      **7.10 POLICY 1034 ASSET MANAGEMENT**  
MOTION: 22.02.106 Moved by: COUNCILLOR DALE SMITH  
That Council approve Policy 1034 "Asset Management" as amended.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
CARRIED
- POLICY 1041**      **7.11 POLICY 1041 ASSET RETIREMENT OBLIGATION**  
MOTION: 22.02.107 Moved by: COUNCILLOR RYAN RATZLAFF  
That Council approve Policy 1041 "Asset Retirement Obligation (ARO)" as amended.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
CARRIED
- POLICY 1507**      **7.12 POLICY 1507 TANGIBLE CAPITAL ASSETS**  
MOTION: 22.02.108 Moved by: COUNCILLOR SALLY ROSSON  
That Council approve Policy 1507 "Tangible Capital Assets" as amended.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
CARRIED
- REPEAL AD 33**      MOTION: 22.02.109 Moved by: COUNCILLOR DALE SMITH  
That Council repeal Policy AD 33 Tangible Capital Assets.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
CARRIED

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**7.13 POLICY 4011 SNOW AND ICE CLEARING GREENVIEW ROADWAYS AND PUBLIC BUILDINGS**

**POLICY 4011**

MOTION: 22.02.110 Moved by: COUNCILLOR JENNIFER SCOTT  
That Council approve Policy 4011 "Snow and Ice Clearing Greenview Roadways and Public Buildings" as presented.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**REPEAL POLICY 333/14**

MOTION: 22.02.111 Moved by: COUNCILLOR DUANE DIDOW  
That Council repeal Town of Grande Cache Policy 333/14 Snow Removal.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**7.14 POLICY 4023 LICENSING OF UNDEVELOPED ROAD ALLOWANCE**

**POLICY 4023**

MOTION: 22.02.112 Moved by: COUNCILLOR DAVE BERRY  
That Council approve Policy 4023 "Licensing of Undeveloped Road Allowance" as amended.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme  
Against: Councillor Burton

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 12:02 p.m.  
Deputy Reeve Bill Smith reconvened the meeting at 12:40 p.m.  
Councillor Dale Smith exited the meeting at 12:05 p.m.

**7.15 GREENVIEW INDUSTRIAL GATEWAY DIRECTOR POSITION**

**GIG DIRECTOR POSITION**

MOTION: 22.02.113 Moved by: COUNCILLOR DUANE DIDOW  
That Council approve the transfer of the temporary employment contract for the Executive Director of the Greenview Industrial Gateway to a full-time permanent position.  
For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme  
Absent: Councillor Dale Smith

CARRIED

**8.0 NOTICE OF MOTION**

ADOPTED

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**CLOSED SESSION**

MOTION: 22.02.114 Moved by: COUNCILLOR SALLY ROSSON

That the meeting go to Closed Session, at 12:53 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

Absent: Councillor Dale Smith

CARRIED

**OPEN SESSION**

**OPEN SESSION**

MOTION: 22.02.115 Moved by: COUNCILLOR WINSTON DELORME

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:26 p.m.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

Absent: Councillor Dale Smith

CARRIED

**#10 MEMBER  
REPORTS AND  
EXPENSE CLAIMS  
WARD 1**

**10.0 MEMBERS BUSINESS**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- Feb 8, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Alberta Seniors Community Housing Association Board Meeting
- Foothills Forestry Meeting

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- GofA COVID Restrictions round table
- Valleyview Medical Clinic Meeting
- February 15, Committee of the Whole



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**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- February 15, Committee of the Whole
- Valleyview Medical Clinic Meeting
- RMA District 4 Meeting
- Greenview Regional Multiplex Advisory Board Meeting
- Municipal Planning Commission
- Policy Review Committee
- Emerging Trends in Municipal Law
- FCSS Regular Board Meeting

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- Feb. 8, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Ag. Services Board Meeting
- February 15, Committee of the Whole
- Emerging Trends in Municipal Law

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Valleyview Medical Clinic Meeting
- February 15, Committee of the Whole
- SARDA
- Heart River Housing

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- RMA District 4 Meeting
- MD of Greenview Library Board Meeting
- February 15, Committee of the Whole
- East Smoky Recreation Board Meeting

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission

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- Policy Review Committee
- Greenview Regional Multiplex Advisory Board Committee
- Feb. 15, Committee of the Whole
- Crooked Creek Recreation Board Meeting
- PACE
- Emerging Trends in Municipal Law

**WARD 8**

**COUNCILLOR BILL SMITH** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Community Futures
- February 15, Committee of the Whole

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- RMA Zoom
- February 15, Committee of the Whole
- Emerging Trends in Municipal Law

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Foothills Forestry
- RMA District 4 Meeting
- February 15, Committee of the Whole
- FCSS Regular Board Meeting
- Community Futures West Yellowhead

**WARD 9**

**COUNCILLOR TYLER OLSEN** updated Council on recent activities, which include;

- February 8, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Ag. Services Board Meeting
- RMA District 4 Meeting
- February 15, Committee of the Whole
- Strategic Planning with Nitehawk
- Growing the North Video
- Open House for Community Futures
- Dino Museum Tour

ADOPTED

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- Board Meeting River of Death and Discovery

**MEMBERS BUSINESS**

MOTION: 22.02.116 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

Absent: Councillor Dale Smith

CARRIED

**#11**

**ADJOURNMENT**

**11.0 ADJOURNMENT**

MOTION: 22.02.117 Moved by: COUNCILLOR JENNIFER SCOTT

That Council adjourn this Regular Council Meeting at 2:06 p.m.

For: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

Absent: Councillor Dale Smith

CARRIED

*Stacey Wabick*

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CHIEF ADMINISTRATIVE OFFICER

*Tyler Olsen*

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CHAIR