



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

January 25, 2022

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held January 11, 2022.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 22-889 Tax Payment Plan	17
	6.2 Bylaw 22-900 Schedule of Fees	27
#7	BUSINESS	
	7.1 West Yellowhead Regional Waste Management Authority	97
	7.2 Valleyview Rural Waterline	108
	7.3 Enforcement Proceedings	145
	7.4 Farmland Request Retraction	151
	7.5 F9 Surplus Fire Truck	156
	7.6 Intermunicipal Appeal Committee	166
	7.7 2022 Community Grants	168

	7.8 GP Sport Connect Sponsorship	172
	7.9 Grande Cache Recreation Board	189
	7.10 Letter of Support Foothills Forest Products	196
	7.11 Policy 1013 Credit Cards	199
	7.12 Policy 3015 Corporate Health and Safety	206
#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 Disclosure Harmful to Intergovernmental Relations	
	9.2 Disclosure Harmful to Personal Privacy	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	212
	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, January 11, 2022

**#1
CALL TO ORDER
PRESENT**

Reeve Tyler Olsen called the meeting to order at 9:00 am.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry (virtual)
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff (virtual)
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh (virtual)
Director, Community Services	Michelle Honeyman
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher

ABSENT

**#2
AGENDA**

MOTION: 22.01.01 Moved by: COUNCILLOR SALLY ROSSON

That Council adopt the Agenda of the January 11, 2022, Regular Council Meeting as amended.

- Agenda Item 6.5 Bylaw 22-901 removed.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Didow, Councillor Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

Against: Councillor Burton

CARRIED

**#3
MINUTES**

MOTION: 22.01.02 Moved by: COUNCILLOR RYAN RATZLAFF

That Council adopt the minutes of the December 14, 2021 Regular Meeting as presented.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Didow, Councillor Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton

CARRIED

**3.2 BUSINESS
ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

- motion 21.12.655 contract for VV vet clinic update?

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

There were no Public Hearings presented.

#5 DELEGATIONS

5.0 DELEGATIONS

**#6
BYLAWS**

6.0 BYLAWS

BYLAW 21-890

6.1 BYLAW 21-890

MOTION: 22.01.03 Moved by: COUNCILLOR WINSTON DELORME

That Council give Third Reading to Bylaw No. 21-890 to re-designate Lots 26W, Block 29, Plan 772 2953, and Lot 123W, Block 26, Plan 772 2953 from Urban Reserve (UR-1) District to Grande Cache Single Detached Residential (R-1C) District within the Hamlet of Grande Cache.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith

Abstain: Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

Abstention from voting on matter discussed at public hearing Section 184 (MGA)

When a public hearing on a proposed bylaw or resolution is held, a councillor

(a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

6.2 BYLAW 21-891

BYLAW 21-891

MOTION: 22.01.04 Moved by: COUNCILLOR DUANE DIDOW

That Council give Third Reading to Bylaw No. 21-891 to re-designate the lands described in Schedule 'A' hereto within from Urban Reserve (UR-1) District to Manufactured Home Subdivision (R-MHS-V1) District, Single Detached Residential (R-1B) and Single Detached Residential (R-1A) within the Hamlet of Grande Cache.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith

Abstain: Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

Abstention from voting on matter discussed at public hearing Section 184 (MGA)

When a public hearing on a proposed bylaw or resolution is held, a councillor

(a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

6.3 BYLAW 21-893 COUNCIL CODE OF CONDUCT

BYLAW 21-893

MOTION: 22.01.05 Moved by: COUNCILLOR DALE SMITH

That Council give second reading to Bylaw 21-893 "Council Code of Conduct".

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

BYLAW 21-893 THIRD READING

MOTION: 22.01.06 Moved by: COUNCILLOR WINSTON DELORME

That Council give third reading to Bylaw 21-893 "Council Code of Conduct".

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

POLICY 1012

MOTION: 22.01.07 Moved by: COUNCILLOR DUANE DIDOW

That Council repeal Policy 1012 "Council Member Code of Ethics".

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

**BYLAW 21-878
GC Cemetery**

6.4 BYLAW 21-878 GRANDE CACHE CEMETERY

MOTION: 22.01.08 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 21-878 Grande Cache Cemetery, as amended.

- Change bylaw number to 22-878 from 21-878.
- Changes to 7.10 are needed. Administration will research and bring back.
- Changes to 6.2 are needed. Administration will research and bring back.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

7.0 NEW BUSINESS

**GC WASTEWATER
SCREENING
EQUIPMENT**

7.1 GRANDE CACHE WASTEWATER SCREENING EQUIPMENT

MOTION: 22.01.09 Moved by: COUNCILLOR DUANE DIDOW

That Council award Contract 1- Equipment Supply for Wastewater Screening Equipment to Zima Corporation (Kusters Water Division) in the amount of \$404,622.00 excluding GST with funds to come from the approved Capital budget project WW19002.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

7.2 LEASE AGREEMENT RENEWAL

LEASE AGREEMENT

MOTION: 22.01.10 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to renew the property lease on a month-by-month basis, plus additional property taxes – RV Storage Lot 1-53 Block 40 Plan 7822521 Grande Cache, Alberta, under customer ID 187501 with Clasik Home Hardware.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

Reeve Olsen recessed the meeting at 10:20 a.m.

Reeve Olsen reconvened the meeting at 10:30 a.m.

**APPRAISAL OF MD
LOTS**

7.3 EATON FALLS CRESCENT – APPRAISAL AND SALE OF MD OWNED LOTS

MOTION: 22.01.11 Moved by: COUNCILLOR DALE SMITH

That Council accept the appraisal values on Plan 072 6030, Block 45, Lots 24 - 27, 31- 34, and 38, Plan 072 6030, Block 48, Lots 3-6 and 9-13 for the lots located in the Hamlet of Grande Cache Alberta as information.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

**RIDGEVALLEY
SENIORS HOME**

7.4 RIDGEVALLEY SENIORS HOME

MOTION: 22.01.12 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to cancel the portion of property taxes not covered by Grants In Lieu of Property Taxes on tax roll 308689 for the 2021 and 2022 property taxes.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

REQUEST TO WAIVE

7.5 REQUEST TO WAIVE THE NOVEMBER 16TH, 2021 PENALTY ON TAX ROLL 4064000

MOTION: 22.01.13 Moved by: COUNCILLOR TOM BURTON

That Council accept the request to waive the November 16, 2021, penalty in the amount of \$14.63 on tax roll 4064000 on compassionate grounds due to extenuating circumstances.

For: Councillor Burton, Councillor Schlieff, Councillor Didow, Councillor Berry, Councillor Smith, Councillor Ratzlaff

Against: Deputy Reeve Smith, Councillor Scott, Councillor Rosson, Reeve Olsen, Councillor Delorme

CARRIED

**BIGHORN GOLDEN
AGE CLUB**

7.6 BIGHORN GOLDEN AGE CLUB GRANT REQUEST

MOTION: 22.01.14 Moved by: COUNCILLOR DUANE DIDOW

That Council approve a capital grant in the amount of \$27,666.89 to the Bighorn Golden Age Club for the engineering costs for phase 3 of the renovation project, with funds to come from the Community Services Miscellaneous Grants.

MOTION: 22.01.15 Moved by: COUNCILLOR DUANE DIDOW

That Council defer motion 22.01.14 “Bighorn Golden Age” and bring it back before the end of March.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

**GC COMMUNITY
EVENTS
FOUNDATION**

7.7 GRANDE CACHE COMMUNITY EVENTS FOUNDATION SPONSORSHIP

MOTION: 22.01.16 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve sponsorship in the amount of \$2,000.00 to the Grande Cache Community Events Foundation for the annual Winter Wonderland event to be held between December 17, 2021 and December 31, 2021 at the Bird’s Eye Park, with funds to come from the 2021 Community Services Miscellaneous Grants Budget.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

**REALLOCATION
REQUEST**

7.8 SWEATHOUSE COMMUNITY HALL REALLOCATION REQUEST

MOTION: 22.01.17 Moved by: COUNCILLOR DALE SMITH

That Council approve the reallocation of the remaining 2015 capital grant in the amount of \$19,167.73 awarded to the Sweathouse Community Hall for upgrades to the hall and curling rink as well as winter activities in the curling rink.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

GC ROCKIES

7.9 GRANDE CACHE ROCKIES ASSOCIATION LEASE WAIVER REQUEST

MOTION: 22.01.18 Moved by: COUNCILLOR DUANE DIDOW

That Council take no action regarding the lease waiver request from the Grande Cache Rockies Association.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

Against: Councillor Didow

CARRIED

Councillor Smith exited the meeting at 11:38 a.m.

7.10 GRIZZLY POPULATIONS LETTER

GRIZZY POP. LETTER

MOTION: 22.01.19 Moved by: COUNCILLOR WINSTON DELORME

That Council authorize Administration to send the Greenview Grizzly Populations letter to the Honourable Nate Horner, Minister of Agriculture, Forestry, and Rural Economic Development and the Honourable Jason Nixon, Minister of Environment and Parks, as amended.

- CC MLAs, RMA and other municipalities along the Eastern Slopes
- Add a request for a plan for mitigation/control
- Remove first paragraph in draft letter

Absent: Councillor Smith

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

7.11 PROPOSED WATER POINT IN NOSE CREEK

NOSE CREEK WATER POINT

MOTION: 22.01.20 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the report for the estimated cost for a Potable Trickle feed Water Point in Nose Creek, for information, as presented.

Absent: Councillor Smith

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

MOTION: 22.01.21 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to do preliminary design work in 2022 for a Potable Trickle Feed Water Point in Nose Creek, with a build date of 2023.

Absent: Councillor Smith

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

Reeve Olsen recessed the meeting at 11:58 a.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

Councillor Smith entered the meeting at 12:45 p.m.

**CAPPED WATER
WELL**

7.12 CAPPED WATER WELL – MUSKEG SEEPEE

MOTION: 22.01.22 Moved by: COUNCILLOR WINSTON DELORME

That Council accept the report for the costs to replace a water well at PT-10-57-5 W6M Muskeg Seepee Cooperative, for information, as presented.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

MOTION: 22.01.23 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to re-establish the water well and equipment that existed previously at PT-10-57-5 W6M Muskeg Seepee Cooperative, with funds to come from the 2022 Capital budget.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

ELDERS LODGE

7.13 EVERGREENS FOUNDATION AND ELDERS LODGE REPORT

MOTION: 22.01.24 Moved by: COUNCILLOR WINSTON DELORME

That Council accept the Evergreens Foundation Elders Lodge Report for information, as presented.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

MOTION: 22.01.25 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to negotiate a funding agreement with the Evergreen Foundation for the purpose of establishing an Elders Lodge at the Victor Lake Coop by the January 25, 2022, Council Meeting.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

GIG LAND PURCHASE

7.14 GREENVIEW INDUSTRIAL GATEWAY LAND PURCHASE

MOTION: 22.01.26 Moved by: COUNCILLOR DALE SMITH

That Council approve the land purchase of 1,943.28 acres, all located within Township 67, Range 5, W6M and includes lands within N ½ Section 10, NW ¼ Section 11, S ½ Section 14, all Section 15, E ½ Section 16, E ½ Section 21, all Section 22, W ½ Section 23, W ½ Section 27, SW ¼ Section 34, for the Greenview Industrial Gateway project as per the appraised assessment value per acre established by the Government of Alberta, with an upset limit of \$3,000,000.00, with funds to come from the Economic Development Reserve.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

CANADIAN HYDROGEN CONVENTION

7.15 CANADIAN HYDROGEN CONVENTION SPONSORSHIP

MOTION: 22.01.27 Moved by: COUNCILLOR WINSTON DELORME

That Council approve sponsorship in the amount of \$22,374.00 plus GST for the Canadian Hydrogen Convention, April 26 – 28th, 2022 in Edmonton, Alberta, with funds to come from the Greenview Industrial Gateway Budget.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

MANAGERS REPORTS

7.16 MANAGERS REPORTS

MOTION: 22.01.28 Moved by: COUNCILLOR TOM BURTON

That Council accept the Managers Reports for information, as presented.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

#8 NOTICE OF MOTION

8.0 NOTICE OF MOTION

Councillor Berry made a Notice of Motion that Administration bring back the Sunset House Water Point information for consideration to the February 22, 2022, Regular Council Meeting.

Reeve Olsen made a Notice of Motion that Administration come up with a plan for options for the Ball Diamond/RV Storage area within Grande Cache, for the March 8, 2022 Regular Council Meeting.

Councillor Rosson made a Notice of Motion that Administration come back with a report for Deep Valley Power fencing and options located south of Valleyview, for the January 25 Regular Council Meeting.

CLOSED SESSION

MOTION: 22.01.29 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:19 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

9.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS

OPEN SESSION

OPEN SESSION

MOTION: 22.01.30 Moved by: COUNCILLOR WINSTON DELORME

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:09 p.m.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff

CARRIED

MOTION: 22.01.31 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to negotiate a potential funding agreement with Grande Cache physicians for the purpose of establishing a medical clinic in the Hamlet of Grande Cache, Alberta.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNILLOR WINSTON DELORME updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- December 21, Committee of the Whole
- Victor Lake Elders Lodge Meetings
- Greenview Industrial Gateway Committee Meeting
- Update to Seniors Club in Grande Cache regarding physicians

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- December 21, Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- FCSS Board Meeting
- December 21, Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- December 21, Committee of the Whole
- Greenview Industrial Gateway Committee Meeting
- RMA Town Hall Zoom

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Fox Creek Housing Building Committee
- Heart River Housing Board Meeting

- Heart River Housing Basket Give Out
- December 21, Committee of the Whole

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- East Smoky Recreation Board Meeting
- December 21, Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- December 21, Committee of the Whole
- RMA Town Hall
- Greenview Industrial Gateway Committee Meeting

WARD 8

COUNCILLOR BILL SMITH updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- December 21, Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Dec 16 Norboard Advisory Meeting via Zoom
- December 21, Committee of the Whole
- RMA Townhall
- Greenview Industrial Gateway Committee Meeting

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Update to Seniors Club in GC regarding physicians
- Potential Physician Meeting
- Dropped off Christmas Platters to Greenview Departments
- December 21, 2021 Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

WARD 9

COUNCILLOR TYLER OLSEN updated Council on recent activities, which include;

- December 14, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Update to Seniors Club in GC regarding physicians
- Potential Physician Meeting
- Dropped off Christmas Platters to Greenview Departments
- December 21, 2021 Committee of the Whole
- Greenview Industrial Gateway Committee Meeting

MOTION: 22.01.32 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to send a letter to the Minister of Environment and Parks, and CC Ag and Forestry, MLAS, RMA, ASB Boards, and all Rural Alberta Municipalities regarding the management of elk and the impacts of depredation within the MD of Greenview.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MEMBERS BUSINESS

MOTION: 22.01.33 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the Members Business Reports for information as presented.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 22.01.34 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 3:33 p.m.

For: Reeve Olsen, Deputy Reeve Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: **Bylaw 21-889 Tax Payment Plan**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: January 11, 2022
DEPARTMENT: FINANCE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER:
DIR: EK PRESENTER: MJ
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. Chapter M-26 Section 340.

Council Bylaw/Policy (cite) – Bylaw 20-849

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 22-889 “Tax Payment Plan”.

MOTION: That Council give second reading to Bylaw 22-889 “Tax Payment Plan”.

BACKGROUND/PROPOSAL:

Greenview may, by bylaw, allow for the payment of taxes in instalments. Bylaw 20-849 allows for payment of property taxes in twelve installments. Administration is proposing a change to 4.1 for the pre-levy payment calculation to be “January to April” as opposed to “January to May”. This will allow Administration to prepare and mail notices in accordance with MGA requirement of allowing Non-Residential ratepayers 30 days for payment.

As well, administration is recommending the removal of section 7.2, which automatically removes ratepayers from the Tax Payment Plan if the participator pays the balance owing. It is not feasible for administration to monitor the balance of everyone on the program. The “special provision for the 2020 taxation year” has also been removed as it provided for people to enrol at any time before the 2020 deadline. The deadline within the bylaw will be enforced going forward.

Administration also took this opportunity to include a severability clause in the 22-889 bylaw, to ensure the bylaw stands if any portion is challenged in a court of law.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have a Tax Payment Plan Bylaw that better accommodates both Greenview staff and ratepayers.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommendations

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw for third reading.

ATTACHMENT(S):

- Bylaw 20-849
- Bylaw 22-889



BYLAW NO. 20-849 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the payment of taxes by instalments.

WHEREAS, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer; and

WHEREAS, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment;

WHEREAS, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the instalments to be paid in the remainder of the year, and what happens if an instalment is not paid.

NOW THEREFORE, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

1. Title

1.1 This bylaw shall be cited as the "Tax Payment Plan" Bylaw.

2. Definitions

2.1 **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.

2.2 **Tax Payment Plan** means the tax payment program and application.

3. Authorization

3.1 The owner as registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in twelve monthly instalments, in an amount calculated as per Section 4 of this Bylaw, providing all previous outstanding tax balances are paid in full.

3.2 To apply for the Tax Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate banking information, no later than January 31st of the year in which the taxpayer wishes to enroll in the Tax Payment Plan.

3.3 Any application received after the enrolment deadline of January 31st shall take effect the following calendar year.

3.4 The Tax Payment Plan agreement does not transfer from one property tax owner to a purchaser of the property in the event of a sale of a parcel of land.



BYLAW NO. 20-849 of the Municipal District of Greenview No. 16

4. Monthly payments

- 4.1 Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to May. The monthly payments from June to December will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by seven (7) months to create a zero balance owing by December 31st. The transfer of funds will occur on the last business day of every month.
- 4.2 Greenview will determine the monthly payment for each participant in the Tax Payment Plan. The option of additional or lesser monthly payment amounts by the property owner will not be permitted.
- 4.3 The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

5. Outstanding Charges

- 5.1 A property owner will not be eligible for this program if there is any amount owing on the tax roll after the enrolment deadline stipulated in Section 3.3.

6. Withdrawal

- 6.1 Once a participant is enrolled in the Tax Payment Plan, such participant is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.
- 6.2 A participating taxpayer may, at any time, withdraw from the Tax Payment Plan by giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

7. Cancellation

- 7.1 Greenview will cancel participation in the Tax Payment Plan if an instalment payment fails to be honoured. Penalties will be added to the tax roll per section 8.
- 7.2 If a participant pays the tax balance owing on the tax / assessment notice issued, they will automatically be removed from the Tax Payment Plan for the current taxation year.
- 7.3 Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically



BYLAW NO. 20-849 of the Municipal District of Greenview No. 16

disqualify participation in the Tax Payment Plan and the property owner will be removed immediately from the Tax Payment Plan.

7.4 Notice of removal from the Tax Payment Plan pursuant to Sections 7.1, 7.2 or 7.3 of this Bylaw may be sent to the taxpayer, by ordinary mail, to the taxpayer's last known mailing address as listed on the tax roll.

7.5 If participation in the Tax Payment Plan is cancelled by Greenview pursuant to Section 7.1 or 7.3, the taxpayer shall not be eligible to participate in the Tax Payment Plan until the taxation year following the cancellation, if the taxpayer chooses to re-enroll in the program. Completion of a new application form by the taxpayer is required.

7.6 Upon sale of the property, the participant will be automatically removed from the Tax Payment Plan.

8. Fees and Penalties

8.1 A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.

8.2 If participation in the Tax Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

9. Indemnification

9.1 The onus of providing correct banking information to Greenview lies with the taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. Responsibility

10.1 Tax Payment Plan participants are responsible for verifying that the pre-authorized payments are being made as per the application agreement signed by the participant. If they are not, the onus is on the taxpayer to notify Greenview to rectify the error.

11. Special Provision for the 2020 taxation year

11.1 Enrollment in the plan may be at any time before the tax due date shown on the 2020 tax notice.



BYLAW NO. 20-849
of the Municipal District of Greenview No. 16

11.2 Monthly payments will be calculated by taking the balance owing on the tax roll at the time of enrollment and dividing by the number of months remaining in 2020.

12. Repeal


12.1 Grande Cache Bylaw 703 "Taxes – Payment by instalments and penalties" is hereby repealed.

This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 14th day of April, 2020.

Read a second time this 14th day of April, 2020.

Read a third time and passed this 27th day of April, 2020.



REEVE



CHIEF ADMINISTRATIVE OFFICER



BYLAW No. 22-889 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 in the Province of Alberta, to provide for the payment of taxes by instalments.

Whereas, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer; and

Whereas, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment;

Whereas, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the instalments to be paid in the remainder of the year, and what happens if an instalment is not paid.

Therefore, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as “Tax Payment Plan”.

2. Definitions

2.1. In this bylaw, unless the context otherwise requires:

- A) **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.
- B) **Tax Payment Plan** means the tax payment program and application.

3. Authorization

- 3.1. The owner as registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in twelve monthly instalments, in an amount calculated as per Section 4 of this Bylaw, providing all previous outstanding tax balances are paid in full.
- 3.2. To apply for the Tax Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate

banking information, no later than January ~~31~~ 10th of the year in which the taxpayer wishes to enroll in the Tax Payment Plan.

3.3. Any application received after the enrolment deadline of January ~~31~~ 10th shall take effect the following calendar year.

3.4. The Tax Payment Plan agreement does not transfer from one property tax owner to a purchaser of the property in the event of a sale of a parcel of land.

4. **Monthly payments**

4.1. Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to ~~May~~ April. The monthly payments from ~~June~~ May to December will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by seven (~~7~~ 8) months to create a zero balance owing by December 31st. The transfer of funds will occur on the last business day of every month.

4.2. Greenview will determine the monthly payment for each participant in the Tax Payment Plan. The option of additional or lesser monthly payment amounts by the property owner will not be permitted.

4.3. The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

5. **Outstanding Charges**

5.1. A property owner will not be eligible for this program if there is any amount owing on the tax roll after the enrolment deadline stipulated in Section 3.3.

6. **Withdrawal**

6.1. Once a participant is enrolled in the Tax Payment Plan, such participant is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.

6.2. A participating taxpayer may, at any time, withdraw from the Tax Payment Plan by giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

7. **Cancellation**

7.1. Greenview will cancel participation in the Tax Payment Plan if an instalment payment fails to be honoured. Penalties will be added to the tax roll per section 8.

~~7.2. If a participant pays the tax balance owing on the tax / assessment notice issued, they will automatically be removed from the Tax Payment Plan.~~

7.3. Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically disqualify participation in the Tax Payment Plan and the property owner will be removed immediately from the Tax Payment Plan.

7.4. Notice of removal from the Tax Payment Plan pursuant to Sections 7.1, 7.2 or 7.3 of this Bylaw shall be sent to the taxpayer, by ordinary mail, to the taxpayer's last known mailing address as listed on the tax roll.

7.5. If participation in the Tax Payment Plan is cancelled by Greenview pursuant to Section 7.1, 7.2 or 7.3, the taxpayer shall not be eligible to participate in the Tax Payment Plan until the taxation year following the cancellation, if the taxpayer chooses to re-enroll in the program. Completion of a new application form by the taxpayer is required.

7.6. Upon sale of the property, the participant will be automatically removed from the Tax Payment Plan.

8. **Fees and Penalties**

8.1. A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.

8.2. If participation in the Tax Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

9. **Indemnification**

9.1. The onus of providing correct banking information to Greenview lies with the taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. **Responsibility**

10.1. Tax Payment Plan participants are responsible for verifying that the pre-authorized payments are being made as per the application agreement signed by the participant. If they are not, the onus is on the taxpayer to notify Greenview to rectify the error.

~~11. **Special Provision for the 2020 taxation year**~~

~~11.1. Enrollment in the plan may be at any time before the tax due date shown on the 2020 tax notice.~~

~~11.2. Monthly payments will be calculated by taking the balance owing on the tax roll at the time of enrollment and dividing by the number of months remaining in 2020.~~

12. **Repeal**

12.1. Bylaw 20-849 "Tax Payment Plan" is hereby repealed.

13. **Severability**

13.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

14. **COMING INTO FORCE**

14.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this _____ day of _____, 2022.

Read a second time this _____ day of _____, 2022.

Read a third time this _____ day of _____, 2022.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Bylaw 22-900 Schedules of Fees**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: January 25, 2021
DEPARTMENT: CORPORATE SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: EK
LEG: SS
MANAGER:
PRESENTER: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26.

Council Bylaw/Policy (cite) – Bylaw 21-873 Schedules of Fees

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 22-900 “Schedules of Fees”.

MOTION: That Council give second reading to Bylaw 22-900 “Schedules of Fees”.

BACKGROUND/PROPOSAL:

Annually, the Schedule of Fees bylaw is reviewed for any potential updates to reflect the level of services Greenview provides to ratepayers and the fees associated with it.

Summary of Changes:

Agricultural Services:

- Picnic tables
- Barbeque
- Weed and Insect Control Equipment
- Spreaders
- Earth Moving and Post Pounding Equipment
- Conservation Equipment
- Miscellaneous Equipment
- Water Pumping Equipment
- Notice of Enforcement & Chemical
- Shelterbelt Program

Recreation

- Recreation Grande Cache
 - o Grande Cache Arena Rentals
 - o Arena and Curling Rink Surfaces

- Aquatic Centre
- Locker Rental
- Personal Training Rates
- Child and Youth Programming
- Fitness Programming
- Drop-in Registered Programs
- Meeting or Banquet Rooms and Curling Club Lounge
- Equipment Rental
- Grande Cache Community Bus
- Ball Diamonds
- Grande Cache Campground
- Recreation Greenview Regional Multiplex
 - 3 Month Membership
 - Family – Additional Child/Youth – Member & Corporate Discounts
 - Daily Pass
 - 10x Punch Pass
 - Monthly Membership
 - 3 Month Membership
 - 6 Month Membership
 - Annual Membership
 - Recreation Centre Fees – General Admittance
 - 10x Punch Pass
 - Monthly Membership
 - 3 Month Membership
 - 6 Month Membership
 - Annual Membership
 - Personal Training
 - Aquatic Centre
 - Fieldhouse Rate – Per Court
 - Fieldhouse Rate – All Courts
 - Party Room
 - Party at the ‘Plex!
 - Recreation Centre Fees – Registered Programs
 - Aquatics
 - Child & Youth Programming
 - Fitness Programming
 - Drop-in Registered Programs

Infrastructure and Planning General

- Approaches
- Land Acquisition (Right-of-Way and Road Widening)

Environmental Services

- Water Point Facilities
- Commercial Rates

Operations

- Snowplowing Signs
- Grader Blades
- Dust Control
- Road Bond
- Community Aggregate
- Equipment Rental
- Road Inspection Fee

BENEFITS OF THE RECOMMENDED ACTION:

1. An updated fees listing will be in place

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may determine additional or revised fees.

FINANCIAL IMPLICATION:

The cost of Greenview services will change.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw with any revisions for third reading.

ATTACHMENT(S):

- Bylaw 21-873
- Bylaw 22-900
- Map 1 – Schedule J
- Map 2 – Schedule J



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000, Chapter M-26 as amended, the Planning Act, Chapter P-9, R.S.A. and amendments thereto, and the Taxation Act, Chapter M-31, R.S.A. and amendments thereto, a municipal Council has the authority to pass a bylaw establishing fees for the provision of services; and

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. Title

1.1 This bylaw may be cited as the "Schedules of Fees Bylaw".

2. Definitions

2.1 **Greenview** means the Municipal District of Greenview No. 16.

3. Application

3.1 This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.

3.2 This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3 All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. Rates and fees

4.1 The rates and fees are established in the attached Schedules 'A' through 'J' and form part of this Bylaw.



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

5. Severability and Effect

5.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

5.2 Bylaw 20-854 and any amendments thereto is hereby repealed.

6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of April, 2021.

Read a second time this 8th day of June, 2021.

Read a third time and passed this 8th day of June, 2021


REEVE


CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

AGRICULTURAL SERVICES – Schedule A

	Description	GST Status *	2021 Rates	Units
1.	Haying or Pasturing Permits			
i.	Application fee	E	\$100.00	
ii.	Plus Annual per Acre Charge	E	\$15.00	
2.	Spray Exemption Signs			
i.	Spray Exemption Signs (One-Time Free Only)	T	Free	
ii.	Lost or Replacement Signs (each)	T	\$30.00	
3.	Guides			
i.	Guide to Crop Protection - Chemical/Cultural	T	\$12.00	
ii.	Weed Seedling Guide	T	\$10.00	
4.	Picnic Table			
i.	Non-Profit Organizations - Community Event		No charge	
ii.	Private Affair, Non-Public Event - Maximum of 10 days	T	\$10.00	per day
iii.	Delivery Charge, per loaded km	T	\$2.00	per km
5.	Barbecue			
i.	Non-Profit Organizations - Community Event		No charge	
ii.	Private Affair, Non-Public Event – (Maximum of 10 days)	T	\$100.00	per day
iii.	Deposit (All Organizations)	E	\$200.00	
iv.	Delivery charge (per loaded km)	T	\$2.00	per km
6.	Weed & Insect Control Equipment			
i.	Field Sprayer c/w GPS <i>All Locations</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00	Each Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type) <i>All Locations</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 Point Hitch) <i>Valleyview</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	2021 Rates	Units
vi.	Quad Mount Sprayer <i>All Locations</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
vii.	Backpack Sprayer (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00	Each Day (3 Days Maximum if Lineup)
viii.	Granular Pesticide Bait Applicator (Holds 135 lbs Bran) <i>Valleyview</i>	T	\$30.00	Each Day (3 Days Maximum if Lineup)
7. Spreaders				
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$300.00	Each Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader <i>Valleyview</i>	T	\$100.00	Each Day (3 Days Maximum if Lineup)
8. Earth Moving Equipment				
i.	1000 Earth Mover <i>All Locations</i>	T	\$200.00	Each Day (3 Days Maximum if Lineup)
ii.	12' Pull-Type Blade <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
iii.	Vee Ditcher <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
9. Post Pounders				
i.	Post Pounder <i>All Locations</i>	T	\$125.00	Each Day (3 Days Maximum if Lineup)
ii.	Post Pounder <i>All Locations</i>	T	\$65.00	½ day rate/per item
10. Bin Crane				
i.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00	Each Day (3 Days Maximum if Lineup)
11. Cattle Equipment				
i.	Cattle Squeeze <i>All Locations</i>	T	\$25.00	Each Day (3 Days Maximum if Lineup)
ii.	Loading Chute <i>All Locations</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
iii.	Panel Trailer <i>Valleyview, Grovedale</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	2021 Rates	Units
iv.	Spare Panels <i>Crooked Creek, Grovedale</i>	T	Free First 3 Days	\$5.00 Each Additional Day
v.	Tag Reader <i>Valleyview</i>	T	Free	\$100.00 Deposit Required (3 Days Maximum if Lineup)
12. Conservation Equipment				
i.	50' Heavy Harrow with Granular Applicator <i>Valleyview</i>	T	\$250.00	Each Day (3 Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator <i>Grovedale</i>	T	\$250.00	Each Day (3 Days Maximum if Lineup)
iii.	30' Land Roller <i>Valleyview, Grovedale</i>	T	\$200.00	Each Day (3 Days Maximum if Lineup)
iv.	14' Heavy Disc <i>Valleyview, Grovedale</i>	T	\$300.00	Each Day (3 Days Maximum if Lineup)
v.	No Till Drill <i>Valleyview</i>	T	\$300.00	Each Day (3 Days Maximum if Lineup)
13. Broadcast Seeders				
i	Truck Mount Seeder <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
ii.	Quad Mount Seeder <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
iii.	Hand Seeder <i>Valleyview</i>	T	Free First 3 Days	\$5.00 Each Additional Day
iv.	Three Point Hitch Mount Seeder	T	\$15.00	
14. Water Pumping Equipment				
i.	Water Pump and Pipe Trailer (AB. Agriculture Unit) <i>Valleyview</i>	T	\$250.00	Each Day (3 Days Maximum if Lineup)
15. Miscellaneous Equipment				
i	Bag Roller <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
ii.	Survey Equipment <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
iii.	Metal Detector <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

	Description	GST Status *	2021 Rates	Units
iv.	Hay Sampler, Measuring Wheel, Bin Probe, Soil Sampler <i>Valleyview</i>	T	Free First 3 Days,	\$5.00 Each Additional Day
v.	Scare Cannons <i>Valleyview</i>	T	Free First 3 Days	\$5.00 Each Additional Day
vi.	Rodent Traps (Two Styles) <i>Valleyview, Grovedale</i>	T	\$10.00 Each Week	\$100 Deposit Required (1 Week Maximum if Lineup)
vii.	Purchase Magpie Traps	E	\$150.00	
viii.	Grain Vacuum <i>Valleyview, Grovedale</i>	T	\$150.00	Each Day (3 Days Maximum if Lineup)
	Half Day Rate	T	\$75.00	Single Half Day Rental
ix.	Bale Wagon <i>Valleyview, Grovedale</i>	T	\$250.00	Each Day (3 Days Maximum if Lineup)
x.	Pressure Washer on Trailer <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
16. Recovery of A.S.B. Equipment **Minimum one hour charge for recovery of equipment at the discretion of Agricultural Services Manager**				
i.	Recovery of Rental Equipment Requiring 1-ton min. for Transport	T	\$100.00	per hour
ii.	Recovery of Rental Equipment Requiring Vehicle under 1-ton for Transport	T	\$75.00	per hour
iii.	Cleaning and Removal of Contaminated Soil (Remediation Purposes for Club Root)	T	\$60.00	per hour + \$75.00 Disposal Fee
iv.	Repair of Damaged Rental Equipment due to Negligent Use	E	Full cost of repair	

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	2021 Fee
1. Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>		E	\$20.00* Maximum Per Hour
2. Life Skills Day Camp		E	\$40.00



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

RECREATION – Schedule C

	Description	GST Status *	Fee in \$	Unit
Recreation Grande Cache				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$109.25	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$148.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$76.00	Per hour
ii.	Youth Rate	T	\$38.00	Per hour
iii.	Maximum Day Rate	T	\$373.00	
3.	Aquatic Centre			
i.	Private Rental	T	\$134.50	Per hour
ii.	Lane Pool/ Swim Club	T	\$88.50	Per hour
iii.	Wave Crashers (During Public Swim)	T	\$107.00	Per session no time
iv.	Grande Bash (Private Rental)	T	\$180.00	Per session built in time
v.	Extra Lifeguard	T	\$30.50	Per hour
vi.	Sponsorship	T	\$184.00	Per hour
4.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	
ii.	Lost or Damaged Key Replacement	T	\$35.00	
	Recreation Centre Fees – General Admittance			
5.	Daily Pass			
i.	Family	T	\$14.50	
ii.	Adult (18+)	T	\$6.75	
iii.	Youth (5-17)	T	\$5.00	
iv.	Senior (60-69)	T	\$5.50	
v.	Senior (70+) and Children (Under 5)	T	Free	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
6.	10x Punch Pass			
i.	Family	T	\$115.75	
ii.	Adult (18+)	T	\$53.75	
iii.	Youth (5-17)	T	\$37.75	
iv.	Senior (60-69)	T	\$42.50	
v.	Senior (70+) and Children (Under 5)	T	Free	
7.	Monthly Membership			
i.	Family	T	\$126.75	
ii.	Adult (18+)	T	\$58.75	
iii.	Youth (5-17)	T	\$41.00	
iv.	Senior (60-69)	T	\$46.00	
v.	Senior (70+) and Children (Under 5)	T	Free	
8.	3-Month Membership			
i.	Family	T	\$316.75	
ii.	Adult (18+)	T	\$146.25	
iii.	Youth (5-17)	T	\$101.25	
iv.	Senior (60-69)	T	\$114.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
9.	6-Month Membership			
i.	Family	T	\$569.75	
ii.	Adult (18+)	T	\$262.25	
iii.	Youth (5-17)	T	\$182.75	
iv.	Senior (60-69)	T	\$205.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
10.	Annual Membership			
i.	Family	T	\$949.50	
ii.	Adult (18+)	T	\$437.00	
iii.	Youth (5-17)	T	\$304.25	
iv.	Senior (60-69)	T	\$342.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
11.	Personal Training Rates – One Person			
i.	1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iii.	5 Sessions	T	\$212.50	
iv.	10 Sessions	T	\$412.50	
v.	20 Sessions	T	800.00	
12. Personal Training Rates - 2 People				
i.	1 Session	T	\$65.00	
ii.	3 Sessions	T	\$180.00	
iii.	5 Sessions	T	\$275.00	
iv.	10 Sessions	T	\$500.00	
v.	20 Sessions	T	\$900.00	
13. Personal Training Rates - 3 People				
i.	1 Session	T	\$90.00	
ii.	3 Sessions	T	\$247.00	
iii.	5 Sessions	T	\$375.00	
iv.	10 Sessions	T	\$675.00	
v.	20 Sessions	T	\$1200.00	
Recreation Centre Fees – Registered Programs				
14. Aquatics			Members	Non-Members
	Lifesaving Parent & Tot Swim Lesson	T	\$45.00	10 – 30min session
	Lifesaving Preschool Swim Lesson	T	\$45.00	10 – 30min session
	Lifesaving Swimmer Swim Lesson	T	\$60.00	10 – 45min session
	Lifesaving Adult / Fitness Swimmer Swim Lesson	T	\$72.00	10 – 45min session
	School Swim Lessons		\$30.00	10 – 30 min session
	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00	Per hour
	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00	Each/Per hour
	Junior Lifeguard Club (session based)	T	\$10.00	\$12.00 Per hour
	Red Cross Water Safety Instructor	T	\$350.00	
	Red Cross Water Safety Instructor - RECERTIFICATION	T	\$80.00	\$80.00
	Lifesaving Society – Aquatics Emergency care / Standard First Aid	T	\$140.00	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
	Lifesaving Society – Lifesaving Instructor		\$350.00		
	Lifesaving Society – Lifesaving Instructor RECERTIFICATION		\$80.00		
	Lifesaving Society – Bronze Star	T	\$115.00		
	Lifesaving Society – Bronze Medallion	T	\$180.00		
	Lifesaving Society – Bronze Cross	T	\$130.00		
	Lifesaving Society National Lifeguard	T	\$350.00		
	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$80.00	\$80.00	
	Water Fitness (session based)	T	\$8.00	\$10.00	Per hour
	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per hour
15.	Child and Youth Programming		Members	Non- Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
16.	Fitness Programming		Members	Non- Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
iii.	Adult Programming	T	\$8.00	\$10.00	Per Session
17.	Drop-in Registered Programs		Members	Non- Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00	\$12.00	
iii.	Child	T	\$7.00	\$9.00	
18.	Meeting or Banquet Rooms and Curling Club Lounge				
i.	Rental Rate with Clean-up	T	\$38.75		Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$23.50		Per Hour
19.	Equipment Rental				
i.	Portable Sound System	T	\$100.00		Per Event
ii.	Portable Stage	T	\$170.00		Per Event



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iii..	Tables (Not Included in the Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Those not included in the Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator)	T	\$140.00	Per Hour
20. Advertising				
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Ice Logo	T	\$650.00	Per Year
iii.	Zamboni	T	\$650.00	Per Side
21. Administrative Items				
i.	Labour (Clean-up, Set-up, etc.)	T	\$57.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00	Per Booking
iii.	Replacement Membership cards	T	\$5.00	Per Card
22. Ball Diamonds				
i.	Rental Rate	T	\$40.50	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50	
23. Grande Cache Campground				
i.	Full Service (Includes Power, Water and Sewer)	T	\$40.00	Per Night
ii.	Partial Service (Includes Power and Water)	T	\$35.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service)	T	\$1008.00	30 Days
v.	Firewood	T	\$20.00	Wheelbarrow Load
24. Grande Cache Tourism and Information Centre				
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 64" Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
ii.	Theatre Room (Used for meetings,	T	\$30.00	Per Hour



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
	workshops, movies, sits 30-40 people) Includes: 64” Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$150.00	Per Day
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room) Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
		T	\$50.00	Per Hour with Chamber Room
	T	250.00	Per Day with Chamber Room	
25.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)	T	\$12.50	Per Hour
		T	\$62.50	Per Day
	Grande Cache Cemetery			
26.	Open and Close Fees		May 15 to November 15	November 16 to May 14
i.	Full Casket Adult	T	\$600.00	\$700.00
ii.	Full Casket Child	T	\$400.00	\$500.00
iii.	Cremation	T	\$450.00	\$550.00
iv.	Surcharge (After 4:00 p.m. Working Days)	T	\$150.00	
v.	Disinterment	T	Double the cost of opening and closing	
27.	Purchase of Plot	T	\$550.00	
28.	Columbarium Fees			
i.	Niche Price (Includes Opening/Closing Fee) Note: Each Niche can Hold 2 Urns		\$1,050.00	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
Recreation Greenview Regional Multiplex				
Recreation Centre Fees – General Admittance				
29.	Daily Pass			
i.	Family	T	\$19.50	
ii.	Adult (18+)	T	\$8.50	
iii.	Youth (13-17)	T	\$6.00	
iv.	Child (3-12)	T	\$4.50	
v.	Senior (60-69)	T	\$6.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
30.	10x Punch Pass			
i.	Family	T	\$175.50	
ii.	Adult (18+)	T	\$76.50	
iii.	Youth (13-17)	T	\$54.00	
iv.	Child (3-12)	T	\$40.50	
v.	Senior (60-69)	T	\$54.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
31.	Monthly Membership			
i.	Family	T	\$110.00	
ii.	Adult (18+)	T	\$50.00	
iii.	Youth (13-17)	T	\$35.00	
iv.	Child (3-12)	T	\$25.00	
v.	Senior (60-69)	T	\$35.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
32.	6-Month Membership			
i.	Family	T	\$605.00	
ii.	Adult (18+)	T	\$275.00	
iii.	Youth (13-17)	T	\$192.50	
iv.	Child (3-12)	T	\$137.50	
v.	Senior (60-69)	T	\$192.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
33.	Annual Membership			
i.	Family	T	\$1100.00	
ii.	Adult (18+)	T	\$500.00	
iii.	Youth (13-17)	T	\$350.00	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iv.	Child (3-12)	T	\$250.00	
v.	Senior (60-69)	T	\$350.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
34. Recreation Fees - Childmind				
i.	Per Child	T	\$5.00	Per Hour
ii.	10 x Punch Pass	T	\$40.00	
iii.	20 x Punch Pass	T	\$70.00	
Recreation Centre Fees - (Corporate Rate – 15% Discount)				
35. 10x Punch Pass				
i.	Family	T	\$149.00	
ii.	Adult (18+)	T	\$65.00	
iii.	Youth (13-17)	T	\$46.00	
iv.	Child (3-12)	T	\$34.50	
v.	Senior (60-69)	T	\$46.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
36. Monthly Membership				
i.	Family	T	\$93.50	
ii.	Adult (18+)	T	\$42.50	
iii.	Youth (13-17)	T	\$29.50	
iv.	Child (3-12)	T	\$21.50	
v.	Senior (60-69)	T	\$29.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
37. 6-Month Membership				
i.	Family	T	\$514.25	
ii.	Adult (18+)	T	\$233.75	
iii.	Youth (13-17)	T	\$162.25	
iv.	Child (3-12)	T	\$118.25	
v.	Senior (60-69)	T	\$162.25	
vi.	Senior (70+) and Children (Under 3)	T	Free	
38. Annual Membership				
i.	Family	T	\$935.00	
ii.	Adult (18+)	T	\$425.00	
iii.	Youth (13-17)	T	\$297.50	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iv.	Child (3-12)	T	\$212.50	
v.	Senior (60-69)	T	\$297.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
Recreation Centre Fees – Fitness Centre				
40.	Personal Training Rates – One Person			
i.	1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	
iii.	5 Sessions	T	\$212.50	
iv.	10 Sessions	T	\$412.50	
v.	20 Sessions	T	800.00	
41.	Personal Training Rates - 2 People			
i.	1 Session	T	\$65.00	
ii.	3 Sessions	T	\$180.00	
iii.	5 Sessions	T	\$275.00	
iv.	10 Sessions	T	\$500.00	
v.	20 Sessions	T	\$900.00	
42.	Personal Training Rates - 3 People			
i.	1 Session	T	\$90.00	
ii.	3 Sessions	T	\$247.00	
iii.	5 Sessions	T	\$375.00	
iv.	10 Sessions	T	\$675.00	
v.	20 Sessions	T	\$1200.00	
Recreation Centre Fees – Facility Rentals				
43.	Dance Studio A or B			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$100.00	
iii.	Weekend	T	\$150.00	
44.	Dance Studio A & B			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$175.00	
iii.	Weekend	T	\$200.00	
45.	Aquatic Centre			



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
i.	Lane or Leisure Pool (up to 35 People & 1 Lifeguard)	T	\$65.00	Per hour
ii.	Lane or Leisure Pool Rental (up to 70 People & 2 Lifeguards)	T	\$120.00	Per hour
iii.	Hot Tub Rental (up to 35 People & 1 Lifeguard)	T	\$35.00	Per hour
46. Fieldhouse Rate – Per Court				
i.	Daily (5:00am – 9:00pm)	T	\$240.00	
ii.	Weekday	T	\$30.00	Per hour
iii.	Weekend	T	\$50.00	Per hour
iv.	Special Youth Rate	T	\$20.00	Per hour
47. Fieldhouse Rate – All Courts				
i.	Daily (5:00am-9:00pm)	T	600.00	Weekdays
ii.	Weekend Social Function	T	\$1600.00	Per Day
iii.	Weekend Non-Social Function	T	\$720.00	Per Day
iv.	Special Event Youth Rate	T	\$60.00	Per Hour
v.	Weekend Day Rate (Non-Social)	T	\$720.00	
vi.	Weekend Day Rate (Social Function)	T	\$1600.00	
48. Stage Rental				
		T	\$500.00	\$500.00 Deposit
49. Dance Floor				
		T	\$500.00	\$500.00 Deposit
50. Commercial Kitchen and Bar				
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend	T	\$300.00	Per Day
51. Board Room (A or B)				
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$150.00	
52. Board Room (A and B)				
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$250.00	



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
53.	Party Room	T	\$30.00		Per Hour (3 Hour rental Minimum with a \$200.00 Damage Deposit)
Recreation Centre Fees – Registered Programs					
54.	Aquatics		Members	Non- Members	
	Red Cross Swim Preschool (Session Based)	T	\$45.00	\$55.00	
	Red Cross Swim Kids Levels 1-6 (Session Based)	T	\$45.00	\$55.00	
	Red Cross Swim Kids Levels 7-10 (Session Based)	T	\$60.00	\$75.00	
	Red Cross Swim @ School	T	\$23.00	N/A	
	Red Cross Swim Basics and Swim Strokes	T	\$72.00	\$88.00	
	Red Cross Swim Sports	T	\$45.00	\$55.00	
	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per Hour
	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Per Hour
	Junior Lifeguard Club (Session Based)	T	\$10.00	\$12.00	Per Hour
	Red Cross Water Safety Instructor	T	\$350.00		
	Red Cross Water Safety Instructor – RECERTIFICATION	T	\$80.00	\$80.00	
	Red Cross First Aid	T	\$140.00		
	Lifesaving Society – Bronze Star	T	\$115.00		
	Lifesaving Society – Bronze Medallion	T	\$180.00		
	Lifesaving Society – Bronze Cross	T	\$130.00		
	Lifesaving Society National Lifeguard	T	\$350.00		
	Lifesaving Society National Lifeguard – RECERTIFICATION	T	\$80.00	\$80.00	
	Water Fitness (Session Based)	T	\$8.00	\$10.00	Per Hour
	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per Hour
55.	Child & Youth Programming		Members	Non- Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
56.	Fitness Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
iii.	Adult Programming	T	\$8.00	\$10.00	Per Session
57.	Drop-in Registered Programs		Members	Non-Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00	\$12.00	
iii.	Child	T	\$7.00	\$9.00	
58.	Johnson Park Campground				
i.	Unserviced Site (includes firewood)	T	\$20.00		Per Unit/Per night
59.	Moody's Crossing				
i.	Unserviced Site (includes firewood)	T	\$20.00		Per Unit/Per night
60.	Shuttler Flats Provincial Recreation Area				
i.	Group Use Area	T	\$50.00		Per night
61.	Smoky River South Provincial Recreation Area				
i.	Unserviced Site	T	\$20.00		Per Unit/Per night
62.	Sheep Creek Provincial Recreation Area				
i.	Unserviced Site	T	\$20.00		Per Unit/Per night

PROTECTIVE/ENFORCEMENT SERVICES – Schedule D

	Description	GST Status*	Fee in \$	Unit
Fire Services – All Locations				
1.	Fire Inspection Fees			



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
i.	Copy of Fire Inspection Report	T	\$50.00	Each
ii.	After Hours Fire Inspection Request	T	\$75.00	Per hour
iii.	Special Event Fire Inspection Request	T	\$50.00	Each
iv.	Fire Inspection Request	T	\$50.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	T	\$35.00	Each
vi.	Property Search Request	T	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$25.00	Per person
	Fire Extinguisher Training (General Public)		Free	
viii.	Copy of Fire Investigation Report	T	\$50.00	Each
ix.	Fire Investigation Photographs	T	\$50.00	Each

FINANCE AND ADMINISTRATION – Schedule E

	Description	GST Status*	Fee in \$	Unit
1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page
2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP), Research	T	\$25.00	Per Hour
3.	Taxes			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	
v.	Online Tax Search	E	\$15.00	
vi.	Tax Notification Charges	E	\$75.00	
4.	Assessment			
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	
5.	Mail Tube	T	\$15.00	Per Tube

INFASTRUCTURE AND PLANNING GENERAL – Schedule F

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach	E	\$2000.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$5000.00	Per Approach
	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00	Per Approach
3.	Road Allowance License			
i.	Road Allowance License Fee	E	\$100.00	Per term
ii.	Road Allowance Sign Replacement	E	\$50.00	
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5.	Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties up to 40 Acres	T	See Schedule "I"	
ii.	Properties Over 40 Acres	T	\$2400.00	Per Acre
iii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status	Fee in \$	Unit
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
6. Fencing				
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75	Per m
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$8.25	Per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation	

ENVIRONMENTAL SERVICES – Schedule G

Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest of 1.5% penalty monthly

	Description	GST Status*	Fee	Unit
	<i>Water Meter/Replacement/Repairs (Owner Responsibility)</i>		Based on actual replacement/repair costs	
1. Water Connection/Disconnection Operational Fee				
i.	Regular Hours	T	\$50.00	per hour/per member of staff (1 hour min.)
ii.	After Hours/Call Out	T	\$52.00	per hour /per member of staff (1 hour min.)
2. Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)				



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
3. Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)				
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
4. Rural Water Distribution System (Valleyview Rural)				
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
5. Rural Water Distribution System (Crooked Creek and Ridgevalley)				
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
6. Water Point Facilities				
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$8.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
7.	Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)			
i.	Sanitary Service Installation Fee/Includes Asphalt, Curb & Gutter Etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
8.	Gravity Wastewater Collection System (Grovedale)			
i.	Sanitary Service Installation Fee	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$12,500.00	per service
9.	Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)			
i.	Sanitary Service Installation Fee/includes asphalt, curb & gutter etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
10.	Sewer Rates			
i.	Residential – Single Family Dwelling	E	\$1.00	per m ³ (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00	per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00	per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00	per m ³ (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00	per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00	per m ³ (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00	per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00	per m ³ (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00	per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00	per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00	per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00	per m ³ (minimum \$24.00)



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
xiii.	Schools (per Classroom)	E	\$1.00	per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00	per m ³ (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00	per m ³ (minimum \$24.00)
xvi.	Correctional Institutions	E	\$1.25	per m ³ (minimum \$80.00)
11. Wastewater Lagoon				
i.	Commercial/Industrial Tipping Rate	E	\$10.00	per m ³
12. Lagoon Keys				
i.	Key Fob (Initial/Replacement)	T	\$100.00	
Grande Cache Sewer Rental <i>Rental of the Electric Sewer Snake and or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee</i>				
13. Electric Sewer Snake				
i.	4 Hour Minimum Charge	T	\$70.00	
ii.	Daily Rate	T	\$90.00	
iii.	Weekly Rate (5 Day Rental)	T	\$400.00	
14. Electric Sewer Camera				
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
15. Cleaning Fee				
		T	\$35.00	
Waste Collection and Disposal				
16. Residential Rates				
i.	Residential Waste Collection Fee	T	\$10.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month
17. Commercial Rates				
i.	Commercial Waste Bin Rental	T	\$50.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
iii.	Waste Dumping Fee, Standard Service, per Bin	T	\$80.00	Per Month
16. Grande Cache Landfill Fees				
i.	Greenview Residents		No Fees	
ii.	Mixed Load Disposal Fee (Residents and Commercial)	E	\$210.00	Per Tonne
iii.	Commercial Waste	E	\$105.00	Per Tonne
iv.	Clean Mulch/Woodchips	E	\$55.00	Per Tonne
v.	Class II Acceptable Soils	E	\$55.00	Per Tonne
vi.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	E	\$55.00	Per Tonne
vii.	Metal	E	\$55.00	Per Tonne
viii.	Cement/Concrete	E	\$55.00	Per Tonne
ix.	Sump	E	\$10.00	Per Tonne
x.	Freon	E	\$50.00	Per unit for removal

OPERATIONS – Schedule H

Greenview's Equipment Rates will be the same as the EOIP rates

	Description	GST Status*	Fee in \$	Unit
1. Snowplowing Signs				
i.	Any Driveway up to 400 Meters	E	\$50.00	
ii.	Any Driveway Greater than 400 Meters	E	\$50.00	\$100.00 per hour for time over the first ½ hour
iii.	Lost or Replacement Signs	T	\$30.00	Each
2. Culverts – Used or Salvaged				
i.	500 mm or Less	T	\$13.00	per m
ii.	600 mm	T	\$15.00	per m
iii.	700 mm	T	\$16.00	per m
iv.	800 mm	T	\$25.00	per m
v.	900 mm	T	\$28.00	per m
vi.	1000 mm	T	\$29.00	per m
vii.	1200 mm or Greater	T	\$30.00	per m



BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
3.	Grade Blades			
i.	Used	T	\$5.00	per each blade
4.	Dust Control			
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	T	\$150.00	per 200 m
ii.	Plus: for sections over 200 meters	T	\$5.35	per m
iii.	Application of Calcium Product for Multi-Parcel Subdivisions	T	\$100.00	per 100 m
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1605.00	per 300 m
vi.	Plus: for sections over 300 meters	T	\$5.35	per m
5.	Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	E	\$1,125.00	per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)	E	\$6,375.00	per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00	per permit
6.	Community Aggregate			
i.	Community Aggregate Payment Levy	E	\$0.30	per tonne
7.	Equipment Rental			
i.	All Equipment Rentals will be paid out of the previous year's ARHCA Book.	T	100% of previous year's ARHCA rate	

PLANNING AND DEVELOPMENT – SCHEDULE I

	Description	GST Status*	Fee in \$	Unit
1.	Planning Bylaw (New or Amended)			
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
ii.	New Developer's Area Structure Plan	E	\$2,500.00	
iii.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00	
2. Development Permits, General				
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00	fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00	Per sign
v.	Variance Request	E	\$150.00	
vi.	Time Extension Request by Developer per Application	E	\$150.00	
3. Subdivisions (including Bare Land Condominium Plans)				
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	per title created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	per unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
4. Subdivision and Development Appeal Board				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5. Development Agreement Review				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
i.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6. Annual Business Licensing				
i.	Business License Fee - New application (January 1)	E	\$100.00	



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	
7.	Business License Temporary/Special Event			
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8.	Hawkers or Peddlers			
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
9.	Rural Addressing Signage			
i.	Signage Permanent/ Replacement and Installation	T	\$150.00	per sign
10.	Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00	per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00	per sign
11.	Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>			
ii.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	
iii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	
12.	Landowner Map Pricing			
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	per sheet
13.	Certificate of Compliance	E	\$200.00	
14.	Letter of Concurrence for Communication Tower	E	\$100.00	
15.	Environmental Site Assessment Inquiries	E	\$200.00	Per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.

'T' refers to taxable, or GST not included in the listed rate or fee.



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

**Land Acquisition by Greenview for Right of Way and Road
Widening – Schedule J**

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600	\$ 40,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600	\$ 20,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200	\$ 14,750
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250	\$ 9,900
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850	\$ 6,250
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700	\$ 3,810
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500	\$ 3,450
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000, Chapter M-26 as amended, the Planning Act, Chapter P-9, R.S.A. and amendments thereto, and the Taxation Act, Chapter M-31, R.S.A. and amendments thereto, a municipal Council has the authority to pass a bylaw establishing fees for the provision of services; and

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. Title

1.1 This bylaw may be cited as the “Schedules of Fees Bylaw”.

2. Definitions

2.1 **Greenview** means the Municipal District of Greenview No. 16.

3. Application

3.1 This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.

3.2 This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3 All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. Rates and fees

4.1 The rates and fees are established in the attached Schedules ‘A’ through ‘J’ and form part of this Bylaw.



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

5. Severability and Effect

5.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

5.2 Bylaw 21-873 and any amendments thereto is hereby repealed.

6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this day of , 2022.

Read a second time this day of , 2022.

Read a third time and passed this day of , 2022

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

AGRICULTURAL SERVICES – Schedule A

	Description	GST Status *	Fee in \$	Unit
1.	Picnic Tables (per table, per day)			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - <i>10 day max.</i>	T	\$10.00	Per Day
iii.	Delivery Charge, per loaded km	T	\$2.00	Per Km
2.	Barbeque			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - <i>10 day max.</i>	T	\$100.00	Per Day
iii.	Deposit (All Organization)	E	\$200.00	
iv.	Delivery charge (per loaded km)	T	\$2.00	Per Km
3.	Weed and Insect Control Equipment			
i.	Field Sprayer c/w GPS	T	\$50.00	Per Day (3 Days Maximum if Lineup)
ii.	Boomless Sprayer VV, GD	T	\$20.00	Per Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) VV, GD	T	\$25.00	Per Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type)	T	\$20.00	Per Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 pt hitch) VV	T	\$20.00	Per Day (3 Days Maximum if Lineup)
vi.	Handheld Sprayer	T	\$5.00	Per Day (3 Days Maximum if Lineup)



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
vii.	Quad Mounted Sprayers	T	\$10.00	Per Day (3 Days Maximum if Lineup)
viii.	Backpack Sprayers (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00	Per Day (3 Days Maximum if Lineup)
ix.	Granular Pesticide Bait Applicator (<i>Holds 135 lbs Bran</i>) <i>Valleyview</i>	T	\$30.00	Per Day (3 Days Maximum if Lineup)
4. Spreaders				
i.	Manure Spreader VV, GD	T	\$300.00	Per Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader VV, GD	T	\$100.00	Per Day (3 Days Maximum if Lineup)
5. Earth Moving and Post Pounding Equipment				
i.	1000 Earth Mover <i>All Locations</i>	T	\$200.00	Per Day
ii.	12' Pull-Type Blade, VV	T	\$50.00	Per Day
iii.	Vee Ditcher, <i>Valleyview</i> GD	T	\$50.00	Per Day
iv.	Post Pounder (All Locations)	T	\$125.00	Per Day
			\$65.00	Half Day
v.	Bin Crane VV, GD	T	\$100.00	Per Day (3 Days Maximum if Lineup)
6. Cattle Equipment				
i.	Cattle Squeeze	T	\$25.00	Per Day
ii.	Loading Chute	T	\$50.00	Per Day
iii.	Panel Trailer VV, GD	T	\$50.00	Per Day
iv.	Spare Panels (<i>free 3 days, \$5 each for additional days</i>)	T	\$5.00	Per Day
v.	Tag Reader, VV, GD	T	No Charge	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
7.	Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator, VV	T	\$250.00	Per Day Each Day (3-Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator, GD	T	\$250.00	Per Day Each Day (3-Days Maximum if Lineup)
iii.	30' Land Roller, VV, GD	T	\$200.00	Per Day Each Day (3-Days Maximum if Lineup)
iv.	14' Heavy Disc, VV, GD	T	\$300.00	Per Day Each Day (3-Days Maximum if Lineup)
v.	No-Till Drill, VV	T	\$300.00 \$200.00	Per Day Each Day (3-Days Maximum if Lineup)
vi.	Conservation Seeder- 3 pt hitch, VV	T	\$100.00	Per Day
vii.	3 pt hitch 8' Rotary Tiller, VV	T	\$150.00	Per Day
viii.	3 pt hitch 8' Deep Tillage Cultivator, VV	T	\$100.00	Per Day
ix.	3 pt hitch 8' Disk, VV	T	\$100.00	Per Day
x.	3 pt hitch 8' Diamond Harrow, VV	T	\$50.00	Per Day
xi.	3 pt hitch 8' Pull Blade, VV	T	\$25.00	Per Day
xii.	Grain Bag Roller, VV	T	\$50.00	Per Day
xiii.	Plastic Mulch Applicator, VV	T	\$50.00	Per Day
xiv.	Tree Planter, VV	T	\$50.00	Per Day
8.	Broadcast Seeding Equipment			
i.	Truck Mount Seeder, VV	T	\$10.00	Per Day
ii.	Quad Mount Seeder, VV	T	\$10.00	Per Day
iii.	Hand Seeder, (free 3 days, \$5 per day after)	T	\$5.00	Per Day
iv.	Broadcast Seeder, 3 pt hitch, VV	T	\$15.00	Per Day
9.	Miscellaneous Equipment			
i.	Survey Equipment, VV	T	\$10.00	Per Day



BYLAW NO. 22-900 **of the Municipal District of Greenview No. 16**

	Description	GST Status *	Fee in \$	Unit
ii.	Metal Detector, VV	T	\$10.00	Per Day
iii.	Hay Sampler, Soil Sampler (<i>Free first 3 days</i>)	T	\$5.00	Per Day
iv.	Bin Probe, Measuring Wheel (<i>Free first 3 days</i>)	T	\$5.00	Per Day
v.	Scare Cannons (<i>Free first 3 days</i>)	T	\$5.00	Per Day
vi.	Rodent Traps (Two Styles) Valleyview, Grovedale Small Animal Traps	T	\$10.00 Each Week \$2.00	\$100 Deposit Required (1 Week Maximum if Lineup) Per Day
vii.	Purchase Magpie Traps	E	\$150.00	
viii.	Grain Vacuum, VV, GD (1/2 day rate \$75)	T	\$150.00	Per Day
ix.	Bale Wagon, VV, GD	T	\$250.00	Per Day
x.	Pressure Washer on Trailer, VV	T	\$50.00	Per Day
11.	Water Pumping Equipment			
i.	Water Pump & Trailer (AB- Agriculture Unit) VV, GD (Apr 2-Oct 31)	T	\$250.00	Each Day (3 Days Maximum if Lineup) 48 Hrs
			\$250.00	+24 Hrs
ii.	Off Season (Nov 1-April 1) At Managers Discretion	T	\$500.00	48 Hrs
			\$500.00	+24 Hrs
12.	Recovery & Repairs; Rental Equipment Program			
i.	Recovery requiring 1 ton minimum for transport	T	\$100.00	Per Hour
ii.	Recovery requiring under 1 ton to transport	T	\$75.00	Per Hour
iii.	Cleaning of Equipment (<i>plus \$75 disposal fee</i>)	T	\$60.00	Per Hour
iv.	Repair due to Negligent Use, labour	T	\$60.00	Per Hour
v.	Repair due to Negligent Use, parts	T	Full Cost	
13.	Notice of Enforcement & Chemical			
i	Notice Enforcement, Internal Labour	T	\$200.00	Per Hour
			\$125.00	Admin Fee
ii.	Notice Enforcement, External Labour	T	Full Cost	
			+15%	Admin Fee
iii.	Notice Enforcement, Chemical (<i>by volume</i>)	T	Full Cost	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
iv.	Range and Pasture Product <i>(by box purchased)</i>	T	Full Cost	
v.	Rural Acreage Owner Chemical <i>(by volume)</i>	T	Full Cost	
14.	Haying and Pasture Permits			
i.	Application fee	E	\$100.00	Per Day
ii.	Plus Annual per Acre Charge	E	\$15.00	Per Day
15.	Spray Exemption Signs			
i.	Spray Exemption Signs – Initial Purchase	F	Free	
ii.	Lost or Replacement Signs	T	\$30.00	Each
16.	Guides			
i.	Guide to Crop Protection	T	\$15.00	
ii.	Weed Seedling Guide	T	\$10.00	
17.	Shelterbelt Program			
i.	Seedling Bundle	T	\$15.00	10 Seedlings
ii.	Seedling Bundle	T	\$22.50	15 Seedlings
iii.	Landscape Seedlings	T	\$5.00	Single Seedling
iv.	Specialty Landscape (Singular)	T	\$10.00	
v.	Plastic Mulch, 1 Roll	T	\$225.00	1,500 ft per roll
vi.	Hemp Mats and 2 x Wooden Nails	T	\$1.00	

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	2021 Fee
1.	Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>	E	\$20.00* Maximum Per Hour
2.	Life Skills Day Camp	E	\$40.00



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

RECREATION – Schedule C

	Description	GST Status *	Fee in \$	Unit
Recreation Grande Cache				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$109.25 \$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$148.00 \$150.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$76.00 \$80.00	Per hour
ii.	Youth Rate	T	\$38.00 \$40.00	Per hour
iii.	Maximum Day Rate	T	\$373.00 \$375.00	
3.	Aquatic Centre			
i.	Private Rental	T	\$134.50 \$140.00	Per hour
ii.	Lane Pool/ Swim Club	T	\$88.50	Per hour
iii.	Wave Crashers (During Public Swim)	T	\$107.00 \$110.00	Per session no time
iv.	Grande Bash (Private Rental)	T	\$180.00	Per session built in time
v.	Extra Lifeguard	T	\$30.50 \$35.00	Per hour
vi.	Sponsorship	T	\$184.00 \$185.00	Per hour
4.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	
ii.	Lost or Damaged Key Replacement	T	\$35.00	
	Recreation Centre Fees – General Admittance			
5.	Daily Pass			
i.	Family	T	\$14.50	
ii.	Adult (18+)	T	\$6.75	
iii.	Youth (5-17)	T	\$5.00	
iv.	Senior (60-69)	T	\$5.50	
v.	Senior (70+) and Children (Under 5)	T	Free	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
6.	10x Punch Pass			
i.	Family	T	\$115.75	
ii.	Adult (18+)	T	\$53.75	
iii.	Youth (5-17)	T	\$37.75	
iv.	Senior (60-69)	T	\$42.50	
v.	Senior (70+) and Children (Under 5)	T	Free	
7.	Monthly Membership			
i.	Family	T	\$126.75	
ii.	Adult (18+)	T	\$58.75	
iii.	Youth (5-17)	T	\$41.00	
iv.	Senior (60-69)	T	\$46.00	
v.	Senior (70+) and Children (Under 5)	T	Free	
8.	3-Month Membership			
i.	Family	T	\$316.75	
ii.	Adult (18+)	T	\$146.25	
iii.	Youth (5-17)	T	\$101.25	
iv.	Senior (60-69)	T	\$114.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
9.	6-Month Membership			
i.	Family	T	\$569.75	
ii.	Adult (18+)	T	\$262.25	
iii.	Youth (5-17)	T	\$182.75	
iv.	Senior (60-69)	T	\$205.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
10.	Annual Membership			
i.	Family	T	\$949.50	
ii.	Adult (18+)	T	\$437.00	
iii.	Youth (5-17)	T	\$304.25	
iv.	Senior (60-69)	T	\$342.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
11.	Personal Training Rates — One Person			
i.	1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit	
iii.	5 Sessions	T	\$212.50		
iv.	10 Sessions	T	\$412.50		
v.	20 Sessions	T	800.00		
12.	Personal Training Rates – 2 People				
i.	1 Session	T	\$65.00		
ii.	3 Sessions	T	\$180.00		
iii.	5 Sessions	T	\$275.00		
iv.	10 Sessions	T	\$500.00		
v.	20 Sessions	T	\$900.00		
13.	Personal Training Rates – 3 People				
i.	1 Session	T	\$90.00		
ii.	3 Sessions	T	\$247.00		
iii.	5 Sessions	T	\$375.00		
iv.	10 Sessions	T	\$675.00		
v.	20 Sessions	T	\$1200.00		
	Recreation Centre Fees – Registered Programs				
14.	Aquatics		Members	Non-Members	
i.	Lifesaving Parent & Tot Swim Lesson	T	\$45.00		10 – 30min session
ii.	Lifesaving Preschool Swim Lesson	T	\$45.00		10 – 30min session
iii.	Lifesaving Swimmer Swim Lesson	T	\$60.00		10 – 45min session
iv.	Lifesaving Adult / Fitness Swimmer Swim Lesson	T	\$72.00		10 – 45min session
v.	School Swim Lessons		\$30.00		10 – 30 min session
vi.	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per hour
vii.	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Each/Per hour
viii.	Junior Lifeguard Club (session based)	T	\$10.00	\$12.00	Per hour
ix.	Red Cross Water Safety Instructor	T	\$350.00		
x.	Red Cross Water Safety Instructor - RECERTIFICATION	T	\$80.00	\$80.00	
xi.	Lifesaving Society – Aquatics Emergency care / Standard First Aid	T	\$140.00		
xii.	Lifesaving Society – Lifesaving Instructor	T	\$350.00		



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
xiii.	Lifesaving Society – Lifesaving Instructor RECERTIFICATION	T	\$80.00		
xiv.	Lifesaving Society – Bronze Star	T	\$115.00		
xv.	Lifesaving Society – Bronze Medallion	T	\$180.00		
xvi.	Lifesaving Society – Bronze Cross	T	\$130.00		
xvii.	Lifesaving Society National Lifeguard	T	\$350.00		
xviii.	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$80.00	\$80.00	
xix.	Water Fitness (session based)	T	\$8.00	\$10.00	Per hour
xx.	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per hour
15.	Child and Youth Programming		Members	Non- Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00 \$8.00	Per Session
16.	Fitness Programming		Members	Non- Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00 \$8.00	Per Session
iii.	Adult Programming	T	\$8.00 \$9.00	\$10.00	Per Session
17.	Drop-in Registered Programs		Members	Non- Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00 \$8.00	\$12.00 \$10.00	
iii.	Child	T	\$7.00	\$9.00 \$8.00	
18.	Meeting or Banquet Rooms and Curling Club Lounge				
i.	Rental Rate with Clean-up	T	\$38.75 \$40.00		Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$23.50 \$25.00		Per Hour



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
19.	Equipment Rental			
i.	Portable Sound System	T	\$100.00	Per Event
ii.	Portable Stage	T	\$170.00	Per Event
iii..	Tables (Not Included in the Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Those not included in the Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator) Onsite Only	T	\$140.00	Per Hour
20.	Grande Cache Community Bus			
i.	Regular Rental (not seniors or youth)			
	Rate	T	\$1.00 + cost of fuel	Per km
	Driver	T	\$75.00	Per Hour
	Daily Trip (encompasses cost of driver & expenses)	T	\$750.00	
ii.	Senior/Youth Rate			
	Driver	T	\$50.00	Per Hour
	Daily Trip (encompasses cost of driver & expenses)	T	\$600.00	
iii.	Round Trip to Grande Prairie/Hinton	T	\$40.00 (including GST)	Per trip
iv.	One Way Trip to Grande Prairie/Hinton	T	\$30.00 (Including GST)	Per Trip
21.	Advertising			
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Ice Logo	T	\$650.00	Per Year
iii.	Zamboni	T	\$650.00	Per Side
22.	Administrative Items			
i.	Labour (Clean-up, Set-up, etc.)	T	\$57.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00	Per Booking
iii.	Replacement Membership cards	T	\$5.00	Per Card
23.	Ball Diamonds			
i.	Rental Rate	T	\$40.50 \$45.50	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50 \$125.00	



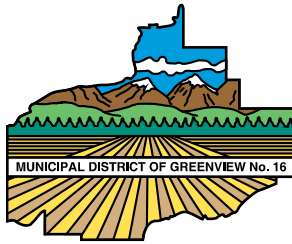
BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
24.	Grande Cache Campground			
i.	Full Service (Includes Power, Water and Sewer)	T	\$40.00	Per Night
ii.	Partial Service (Includes Power and Water)	T	\$35.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service)	T	\$1008.00 \$1050.00	30 Days
v.	Firewood	T	\$20.00	Wheelbarrow Load
25.	Grande Cache Tourism and Information Centre			
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 64" Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room) Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
		T	\$50.00	Per Hour with Chamber Room
		T	250.00	Per Day with Chamber Room
26.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)	T	\$12.50	Per Hour
		T	\$62.50	Per Day



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
	Grande Cache Cemetery				
27.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult	T	\$600.00	\$700.00	
ii.	Full Casket Child	T	\$400.00	\$500.00	
iii.	Cremation	T	\$450.00	\$550.00	
iv.	Surcharge (After 4:00 p.m. Working Days)	F	\$150.00		
v.	Disinterment	T	Double the cost of opening and closing		
28.	Purchase of Plot	T	\$550.00		
29.	Columbarium Fees				
i.	Niche Price (Includes Opening/Closing Fee) Note: Each Niche can Hold 2 Urns	T	\$1,050.00		
Recreation Greenview Regional Multiplex					
	Recreation Centre Fees – General Admittance				
30.	Daily Pass				
i.	Family	T	\$19.50		
ii.	Adult (18+)	T	\$8.50		
iii.	Youth (13-17)	T	\$6.00		
iv.	Child (3-12)	T	\$4.50		
v.	Senior (60-69)	T	\$6.00		
vi.	Senior (70+) and Children (Under 3)	T	Free		
31.	10x Punch Pass				
i.	Family	T	\$175.50		
ii.	Adult (18+)	T	\$76.50		
iii.	Youth (13-17)	T	\$54.00		
iv.	Child (3-12)	T	\$40.50		
v.	Senior (60-69)	T	\$54.00		
vi.	Senior (70+) and Children (Under 3)	T	Free		
32.	Monthly Membership				



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
i.	Family	T	\$110.00	
ii.	Adult (18+)	T	\$50.00	
iii.	Youth (13-17)	T	\$35.00	
iv.	Child (3-12)	T	\$25.00	
v.	Senior (60-69)	T	\$35.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
33. 3 Month Membership				
i.	Family (2 adults & 2 children)	T	\$316.00	
ii.	Adult (18+)	T	\$144.00	
iii.	Youth (13-17)	T	\$100.50	
iv.	Child (3-12)	T	\$72.00	
v.	Senior (60-69)	T	\$100.50	
vi.	Senior (70+) & Children (under 3)	T	Free	
34. 6-Month Membership				
i.	Family	T	\$605.00	
ii.	Adult (18+)	T	\$275.00	
iii.	Youth (13-17)	T	\$192.50	
iv.	Child (3-12)	T	\$137.50	
v.	Senior (60-69)	T	\$192.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
35. Annual Membership				
i.	Family	T	\$1100.00	
ii.	Adult (18+)	T	\$500.00	
iii.	Youth (13-17)	T	\$350.00	
iv.	Child (3-12)	T	\$250.00	
v.	Senior (60-69)	T	\$350.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
Family – Additional Child/Youth – Member & Corporate Discounts				
36. Daily Pass				
i.	Youth (13-17)	T	\$3.00	
ii.	Child (3-12)	T	\$2.25	
iii.	Under 3	T	Free	
37. 10x Punch Pass				



BYLAW NO. 22-900 **of the Municipal District of Greenview No. 16**

	Description	GST Status *	Fee in \$	Unit
i.	Youth (13-17)	T	\$27.00	
ii.	Child (3-12)	T	\$20.25	
iii.	Under 3	T	Free	
38.	Monthly Membership			
i.	Youth (13-17)	T	\$17.50	
ii.	Child (3-12)	T	\$12.50	
iii.	Under 3	T	Free	
39.	3 Month Membership			
i.	Youth (13-17)	T	\$50.25	
ii.	Child (3-12)	T	\$36.00	
iii.	Under 3	T	Free	
40.	6 Month Membership			
i.	Youth (13-17)	T	\$96.25	
ii.	Child (3-12)	T	\$68.75	
iii.	Under 3	T	Free	
41.	Annual Membership			
i.	Youth (13-17)	T	\$175.00	
ii.	Child (3-12)	T	\$125.00	
iii.	Under 3	T	Free	
	Recreation Centre Fees - (Corporate Rate – 15% Discount) – General Admittance			
42.	10x Punch Pass			
i.	Family	T	\$149.00 \$165.75	
ii.	Adult (18+)	T	\$65.00 \$72.25	
iii.	Youth (13-17)	T	\$46.00 \$51.00	
iv.	Child (3-12)	T	\$34.50 \$38.25	
v.	Senior (60-69)	T	\$46.00 \$51.00	
vi.	Senior (70+) and Children (Under 3)	F	Free	
43.	Monthly Membership			
i.	Family	T	\$93.50	
ii.	Adult (18+)	T	\$42.50	
iii.	Youth (13-17)	T	\$29.50	
iv.	Child (3-12)	T	\$21.50	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
v.	Senior (60-69)	T	\$29.50	
vi.	Senior (70+) and Children (Under 3)	F	Free	
44.	3 Month Membership			
i.	Family	T	\$269.00	
ii.	Adult (18+)	T	\$122.50	
iii.	Youth (13-17)	T	\$85.50	
iv.	Child (3-12)	T	\$61.50	
v.	Senior (60-69)	T	\$85.50	
45.	6-Month Membership			
i.	Family	T	\$514.25	
ii.	Adult (18+)	T	\$233.75	
iii.	Youth (13-17)	T	\$162.25	
iv.	Child (3-12)	T	\$118.25	
v.	Senior (60-69)	T	\$162.25	
vi.	Senior (70+) and Children (Under 3)	F	Free	
46.	Annual Membership			
i.	Family	T	\$935.00	
ii.	Adult (18+)	T	\$425.00	
iii.	Youth (13-17)	T	\$297.50	
iv.	Child (3-12)	T	\$212.50	
v.	Senior (60-69)	T	\$297.50	
vi.	Senior (70+) and Children (Under 3)	F	Free	
47.	Recreation Fees - Childmind			
i.	Per Child	T	\$5.00	Per Hour
ii.	10 x Punch Pass	T	\$40.00	
iii.	20 x Punch Pass	T	\$70.00	
Recreation Centre Fees – Fitness Centre				
48.	Personal Training Rates – One Person			
i.	1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	
iii.	5 Sessions	T	\$212.50	
iv.	10 Sessions	T	\$412.50	
v.	20 Sessions	F	800.00	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
49.	Personal Training Rates – 2 People			
i.	1 Session	T	\$65.00	
ii.	3 Sessions	T	\$180.00	
iii.	5 Sessions	T	\$275.00	
iv.	10 Sessions	T	\$500.00	
v.	20 Sessions	T	\$900.00	
50.	Personal Training Rates – 3 People			
i.	1 Session	T	\$90.00	
ii.	3 Sessions	T	\$247.00	
iii.	5 Sessions	T	\$375.00	
iv.	10 Sessions	T	\$675.00	
v.	20 Sessions	T	\$1200.00	
Recreation Centre Fees – Facility Rentals				
51.	Dance Studio A or B			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$100.00	
iii.	Weekend	T	\$150.00	
52.	Dance Studio A & B			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$175.00	
iii.	Weekend	T	\$200.00	
53.	Aquatic Centre			
i.	Lane or Leisure Pool (up to 35) People & 1 Lifeguard) Hot Amenities included	T	\$65.00 \$99.00	Per hour
ii.	Lane or Leisure Pool Rental (up to 70 People) & 2 Lifeguards) Hot Amenities included	T	\$120.00 \$198.00	Per hour
iii.	Hot Tub Rental (up to 35 People & 1 Lifeguard) Additional Guard	T	\$35.00 \$35.00	Per hour
54.	Fieldhouse Rate – Per Court			
i.	Daily (5:00am 6:00am – 9:00pm)	T	\$240.00 \$250.00	
ii.	Weekday	T	\$30.00	Per hour
iii.	Weekend	T	\$50.00	Per hour
iv.	Special Youth Rate	T	\$20.00	Per hour



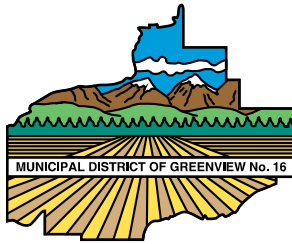
BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
55.	Fieldhouse Rate – All Courts			
i.	Daily (5:00am 6:00am -9:00pm)	T	\$600.00	Weekdays
ii.	Weekend Social Function Non-Prime Time (6:00am-3:00pm)	T	\$1600.00 \$75.00	Per Day Hour
iii.	Weekend Non-Social Function (3:00pm- Close/Weekends)	T	\$720.00 \$125.00	Per Day Hour
iv.	Special Event Youth Rate	T	\$60.00	Per Hour
v.	Weekend Day Rate (Non-Social)	T	\$720.00	
vi.	Weekend Day Rate (Social Function)	T	\$1600.00	
56.	Stage Rental	T	\$500.00	\$500.00 Deposit
57.	Dance Floor	T	\$500.00	\$500.00 Deposit
58.	Commercial Kitchen and Bar			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend	T	\$300.00	Per Day
59.	Board Room (A or B)			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$150.00	
60.	Board Room (A and B)			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$250.00	
61.	Party Room	T	\$30.00 \$35.00 \$200.00 Damage Deposit	Per Hour (3 2 Hour rental minimum)
62.	Party at the 'Plex!			
i.	Greenview Splash	T	\$105.00	
ii.	Greenview Tidal Wave	T	\$125.00	
iii.	Greenview Hurricane	T	\$195.00	
iv.	Wibit Rental (exclusive to Private Rentals only)	T	\$35.00	Per Hour
v.	Fieldhouse Fun	T	\$140.00	
vi.	Child Play Party	T	\$125.00	



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
vii.	Splash & Play	T	\$135.00		
viii.	Wedding/Special Event Package – includes Kitchen, Bar, Dance Floor, Stage	T	\$1600.00		
Recreation Centre Fees – Registered Programs					
63.	Aquatics		Members	Non-Members	
i.	Red Cross Swim Preschool (Session Based)	T	\$45.00	\$55.00	
ii.	Red Cross Swim Kids Levels 1-6 (Session Based)	T	\$45.00	\$55.00	
iii.	Red Cross Swim Kids Levels 7-10 (Session Based)	T	\$60.00	\$75.00 \$70.00	
iv.	Red Cross Evaluation (Instructor Evaluates Level Placement)	T	\$5.00	\$5.00	
v.	Red Cross Swim @ School	T	\$23.00 \$25.00	N/A \$25.00	
vi.	Red Cross Swim Basics	T	\$72.00	\$88.00 \$82.00	
vii.	Red Cross Swim Strokes	T	\$72.00	\$82.00	
viii.	Red Cross Swim Sports	T	\$45.00	\$55.00	
ix.	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per Hour
x.	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Per Hour
xi.	Junior Lifeguard Club (Session Based)	T	\$10.00	\$12.00	Per Hour
xii.	Red Cross Water Safety Instructor	T	\$350.00		
xiii.	Red Cross Water Safety Instructor – RECERTIFICATION	T	\$80.00	\$80.00	
xiv.	Red Cross First Aid – C.P.R.-C & A.E.D.	T	\$140.00	\$140.00	
xv.	Red Cross Babysitting Course (6 hours)	T	\$30.00	\$40.00	
xvi.	Lifesaving Society – Bronze Star	T	\$115.00		
xvii.	Lifesaving Society – Bronze Medallion	T	\$180.00		
xviii.	Lifesaving Society – Bronze Cross	T	\$130.00		
xix.	Lifesaving Society National Lifeguard	T	\$350.00		
xx.	Lifesaving Society National Lifeguard – RECERTIFICATION	T	\$80.00	\$80.00	
xxi.	Water Fitness (Session Based)	T	\$8.00	\$10.00	Per Hour
xxii.	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per Hour



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$		Unit
64.	Child & Youth Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00 \$8.00	Per Session
65.	Fitness Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00 \$8.00	Per Session
iii.	Adult Programming	T	\$8.00 \$9.00	\$10.00 \$10.00	Per Session
66.	Drop-in Registered Programs		Members	Non-Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00 \$8.00	\$12.00 \$10.00	
iii.	Child	T	\$7.00 \$7.00	\$9.00 \$8.00	
67.	Johnson Park				
i.	Unserviced Site (includes firewood)	T	\$20.00		Per Unit/Per Night
68.	Moody's Crossing				
i.	Unserviced Site (includes firewood)	T	\$20.00		Per Unit/Per Night
69.	Shuttler Flats Provincial Recreation Area				
i.	Group Use Area	T	\$50.00		Per Night
70.	Smoky River South Provincial Recreation Area				
i.	Unserviced Site	T	\$20.00		Per Unit/Per Night
71.	Sheep Creek Provincial Recreation Area				
i.	Unserviced Site	T	\$20.00		Per Unit/Per Night
72.	Kakwa River Provincial Recreation Area				



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
i.	Unservices Site	T	\$20.00	Per Unit/Per Night
73.	Swan Lake			
i.	Unserviced Site	T	\$20.00	Per Unit/Per Night
74.	Outdoor Recreation Summer Camps	T	\$40.00	Per Participant

PROTECTIVE/ENFORCEMENT SERVICES – Schedule D

	Description	GST Status*	Fee in \$	Unit
Fire Services – All Locations				
1.	Fire Inspection Fees			
i.	Copy of Fire Inspection Report	T	\$50.00	Each
ii.	After Hours Fire Inspection Request	T	\$75.00	Per hour
iii.	Special Event Fire Inspection Request	T	\$50.00	Each
iv.	Fire Inspection Request	T	\$50.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	T	\$35.00	Each
vi.	Property Search Request	T	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$25.00	Per person
	Fire Extinguisher Training (General Public)		Free	
viii.	Copy of Fire Investigation Report	T	\$50.00	Each
ix.	Fire Investigation Photographs	T	\$50.00	Each

FINANCE AND ADMINISTRATION – Schedule E

	Description	GST Status*	Fee in \$	Unit
1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP), Research	T	\$25.00	Per Hour
3.	Taxes			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	
v.	Online Tax Search	E	\$15.00	
vi.	Tax Notification Charges	E	\$75.00	
4.	Assessment			
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number
ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	
5.	Mail Tube	T	\$15.00	Per Tube

INFRASTRUCTURE AND PLANNING GENERAL – Schedule F

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach	E	\$2000.00 \$3,000.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00 \$3,500.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$5000.00 \$10,000.00	Per Approach



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status	Fee in \$	Unit
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00 \$15,000.00	Per Approach
3.	Road Allowance License			
i.	Road Allowance License Fee	E	\$100.00	Per term
ii.	Road Allowance Sign Replacement	E	\$50.00	
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5.	Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties up to 40 Acres	T	See Schedule "I"	
ii.	Properties Over 40 Acres	T	\$2400.00	Per Acre
iii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
viii.	Application Fee for Access Road Requests	T	\$500.00	
ix.	Application Fee for Residential Road Requests	T	\$500.00	
6.	Fencing			
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75	Per m
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$8.25	Per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

ENVIRONMENTAL SERVICES – Schedule G

Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest of 1.5% penalty monthly

	Description	GST Status*	Fee	Unit
	<i>Water Meter/Replacement/Repairs (Owner Responsibility)</i>		Based on actual replacement/repair costs	
1.	Water Connection/Disconnection Operational Fee Requested Service Change			
i.	Regular Hours	T	\$50.00	per hour/per member of staff (1 hour min.)
ii.	After Hours/Call Out	T	\$52.00	per hour /per member of staff (1 hour min.)
2.	Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
3.	Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
4.	Rural Water Distribution System (Valleyview Rural)			
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50	per m ³



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
5. Rural Water Distribution System (Crooked Creek and Ridgevalley)				
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
vi.	Installation Fee (to install from Main Line to Property Line/includes any asphalt, curb and gutter etc.)	E	\$8,000.00	Deposit (total installation costs)
6. Water Point Facilities				
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$8.50 \$9.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³
7. Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)				
i.	Sanitary Service Installation Fee/Includes Asphalt, Curb & Gutter Etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
8. Gravity Wastewater Collection System (Grovedale)				
i.	Sanitary Service Installation Fee	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$12,500.00	per service
9. Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)				
i.	Sanitary Service Installation Fee/includes asphalt, curb & gutter etc.	E	\$8,000.00	deposit (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
10. Sewer Rates				
i.	Residential – Single Family Dwelling	E	\$1.00	per m ³ (minimum \$24.00)



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00	per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00	per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00	per m ³ (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00	per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00	per m ³ (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00	per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00	per m ³ (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00	per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00	per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00	per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00	per m ³ (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00	per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00	per m ³ (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00	per m ³ (minimum \$24.00)
xvi.	Correctional Institutions	E	\$1.25	per m ³ (minimum \$80.00)
11. Wastewater Lagoon				
i.	Commercial/Industrial Tipping Rate	E	\$10.00	per m ³
12. Lagoon Keys Environmental Site Key/Fob (Approved 3rd Parties Only)				
i.	Key Fob (Initial/Replacement)	T	\$100.00	
Grande Cache Sewer Rental <i>Rental of the Electric Sewer Snake and or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee</i>				



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee	Unit
13.	Electric Sewer Snake			
i.	4 Hour Minimum Charge	T	\$70.00	
ii.	Daily Rate	T	\$90.00	
iii.	Weekly Rate (5 Day Rental)	T	\$400.00	
14.	Electric Sewer Camera			
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
15.	Cleaning Fee	T	\$35.00	
Waste Collection and Disposal				
16.	Residential Rates			
i.	Residential Waste Collection Fee	T	\$10.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month
17.	Commercial Rates			
i.	Commercial Waste Bin Rental	T	\$50.00	Per Month
ii.	Commercial Recycling Bin Rental	T	\$15.00	Per Month
iii.	Recycle Fee	T	\$10.00	Per Month
iv.	Waste Dumping Fee, Standard Service, per Bin	T	\$80.00	Per Month
18.	Grande Cache Landfill Fees			
i.	Greenview Residents		No Fees	
ii.	Mixed Load Disposal Fee (Residents and Commercial)	E	\$210.00	Per Tonne
iii.	Commercial Waste	E	\$105.00	Per Tonne
iv.	Clean Mulch/Woodchips	E	\$55.00	Per Tonne
v.	Class II Acceptable Soils	E	\$55.00	Per Tonne
vi.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	E	\$55.00	Per Tonne
vii.	Metal	E	\$55.00	Per Tonne
viii.	Cement/Concrete	E	\$55.00	Per Tonne
ix.	Sump	E	\$10.00	Per Tonne
x.	Freon	E	\$50.00	Per unit for removal



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

OPERATIONS – Schedule H

Greenview's Equipment Rates will be the same as the EOIP rates

	Description	GST Status *	Fee in \$	Unit
1.	Snowplowing Signs			
i.	Any Driveway up to 400 Meters	E	\$50.00	
ii.	Any Driveway Greater than 400 Meters up to 800 meters	E	\$50.00 \$75.00	\$100.00 per hour for time over the first ½ hour
iii.	Any driveway over 800 meters up to 1200 meters.	E	\$100.00	
iv.	For each additional 400 meters over 1200 meters	E	\$25.00	
iii.	Lost or Replacement Signs	T	\$30.00	Each
2.	Culverts – Used or Salvaged			
i.	500 mm or Less	T	\$13.00	per m
ii.	600 mm	T	\$15.00	per m
iii.	700 mm	T	\$16.00	per m
iv.	800 mm	T	\$25.00	per m
v.	900 mm	T	\$28.00	per m
vi.	1000 mm	T	\$29.00	per m
vii.	1200 mm or Greater	T	\$30.00	per m
3.	Grader Blades			
i.	Used	T	\$5.00	per each blade
4.	Dust Control			
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	T	\$150.00 \$500.00	per 200 m
ii.	Plus: for sections over 200 meters	T	\$5.35 \$6.55	Per linear meter
iii.	Application of Calcium Product for Multi-Parcel Subdivisions	T	\$100.00 \$250.00	per 100 m
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1605.00 \$1310.00	per 300 200 m
vi.	Plus: for sections over 300 200 meters	T	\$5.35 \$6.55	Per linear meter
5.	Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	E	\$1,125.00	per km



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)	E	\$6,375.00	per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00 until June 2022 \$25.00 afterwards	per permit
6. Community Aggregate				
i.	Community Aggregate Payment Levy	E	\$0.30 \$0.40	per tonne
7. Equipment Rental				
i.	All Equipment Rentals will be paid out of the previous year's ARHCA Book calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	
8. Road Inspection Fee				
	Pre-haul and post haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections required mid-haul due to terms of road use agreement not being kept	T	\$250.00	Per Inspection

PLANNING AND DEVELOPMENT – SCHEDULE I

	Description	GST Status*	Fee in \$	Unit
1. Planning Bylaw (New or Amended)				
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	
ii.	New Developer's Area Structure Plan	E	\$2,500.00	
iii.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00	
2. Development Permits, General				
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	per unit



BYLAW NO. 22-900 of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00	fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00	Per sign
v.	Variance Request	E	\$150.00	
vi.	Time Extension Request by Developer per Application	E	\$150.00	
3. Subdivisions (including Bare Land Condominium Plans)				
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	per title created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	per unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
4. Subdivision and Development Appeal Board				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5. Development Agreement Review				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
i.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6. Annual Business Licensing				
i.	Business License Fee - New application (January 1)	E	\$100.00	
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	
7. Business License Temporary/Special Event				
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8. Hawkers or Peddlers				
i.	Resident Annual	E	\$45.00	



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

	Description	GST Status*	Fee in \$	Unit
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
9.	Rural Addressing Signage			
i.	Signage Permanent/ Replacement and Installation	T	\$150.00	per sign
10.	Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00	per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00	per sign
11.	Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>			
ii.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	
iii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	
12.	Landowner Map Pricing			
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	per sheet
13.	Certificate of Compliance	E	\$200.00	
14.	Letter of Concurrence for Communication Tower	E	\$100.00	
15.	Environmental Site Assessment Inquiries	E	\$200.00	Per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.

'T' refers to taxable, or GST not included in the listed rate or fee.



BYLAW NO. 22-900
of the Municipal District of Greenview No. 16

**Land Acquisition by Greenview for Right of Way and Road
Widening – Schedule J**

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600	\$ 40,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600	\$ 20,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200	\$ 14,750
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250	\$ 9,900
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850	\$ 6,250
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700	\$ 3,810
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500	\$ 3,450
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400



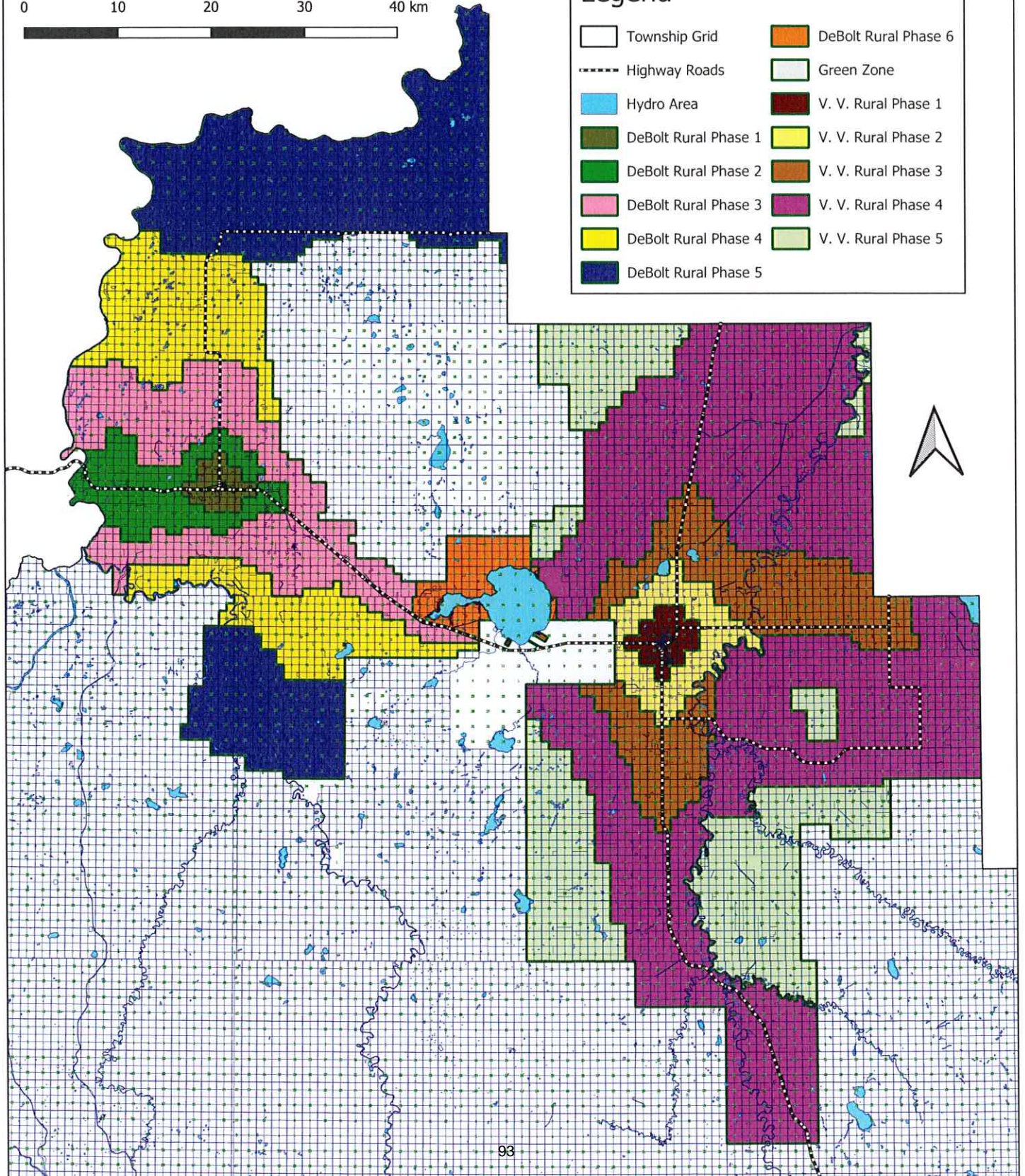
Schedules of Fees Bylaw 21-873

0 10 20 30 40 km



Legend

Township Grid	DeBolt Rural Phase 6
Highway Roads	Green Zone
Hydro Area	V. V. Rural Phase 1
DeBolt Rural Phase 1	V. V. Rural Phase 2
DeBolt Rural Phase 2	V. V. Rural Phase 3
DeBolt Rural Phase 3	V. V. Rural Phase 4
DeBolt Rural Phase 4	V. V. Rural Phase 5
DeBolt Rural Phase 5	





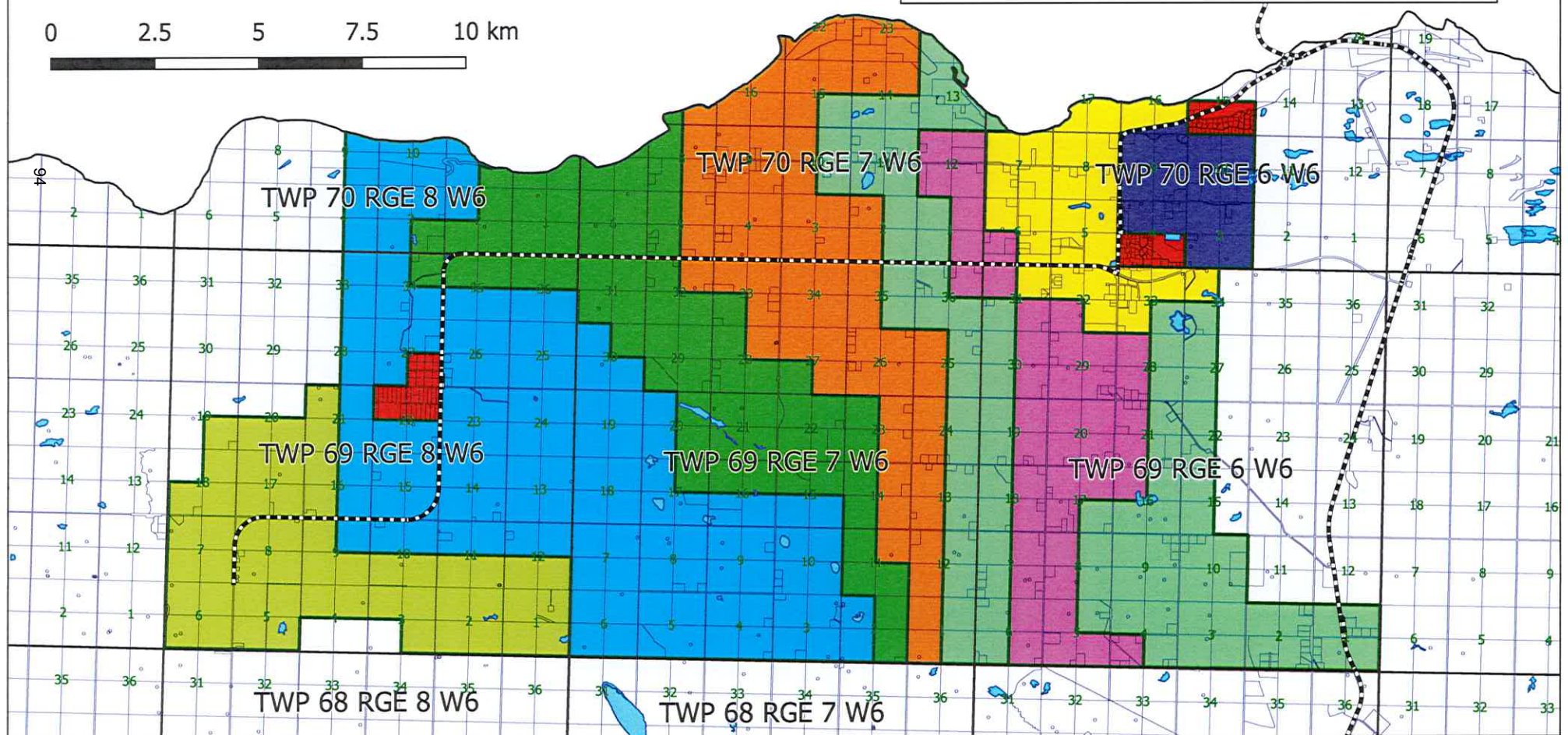
Schedules of Fees Bylaw 21-873



0 2.5 5 7.5 10 km

Legend

- | | | |
|-------------------|-------------------|-------------------|
| Township Grid | Grovedale Phase 2 | Grovedale Phase 7 |
| Highway Roads | Grovedale Phase 3 | Grovedale Phase 8 |
| Hydro Area | Grovedale Phase 4 | Grovedale |
| Green Zone | Grovedale Phase 5 | Landry Heights |
| Grovedale Phase 1 | Grovedale Phase 6 | Aspen Grove |





Schedules of Fees Bylaw 22-900

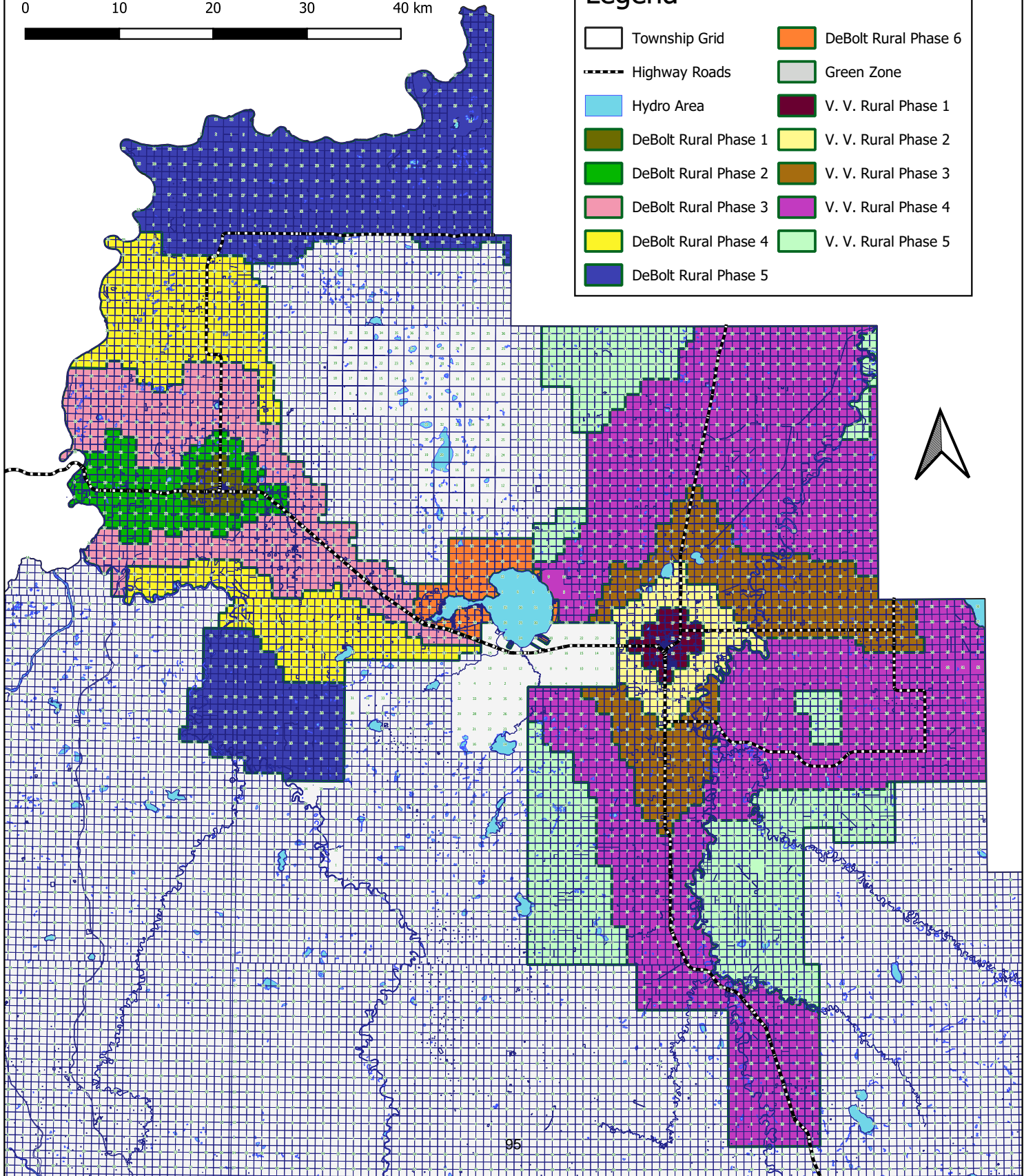
Schedule J - Land Acquisition by Greenview for Right of Way and Road Widening

0 10 20 30 40 km



Legend

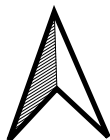
Township Grid	DeBolt Rural Phase 6
Highway Roads	Green Zone
Hydro Area	V. V. Rural Phase 1
DeBolt Rural Phase 1	V. V. Rural Phase 2
DeBolt Rural Phase 2	V. V. Rural Phase 3
DeBolt Rural Phase 3	V. V. Rural Phase 4
DeBolt Rural Phase 4	V. V. Rural Phase 5
DeBolt Rural Phase 5	





Schedules of Fees Bylaw 22-900

Schedule J - Land Acquisition by
Greenview for Right of Way and
Road Widening

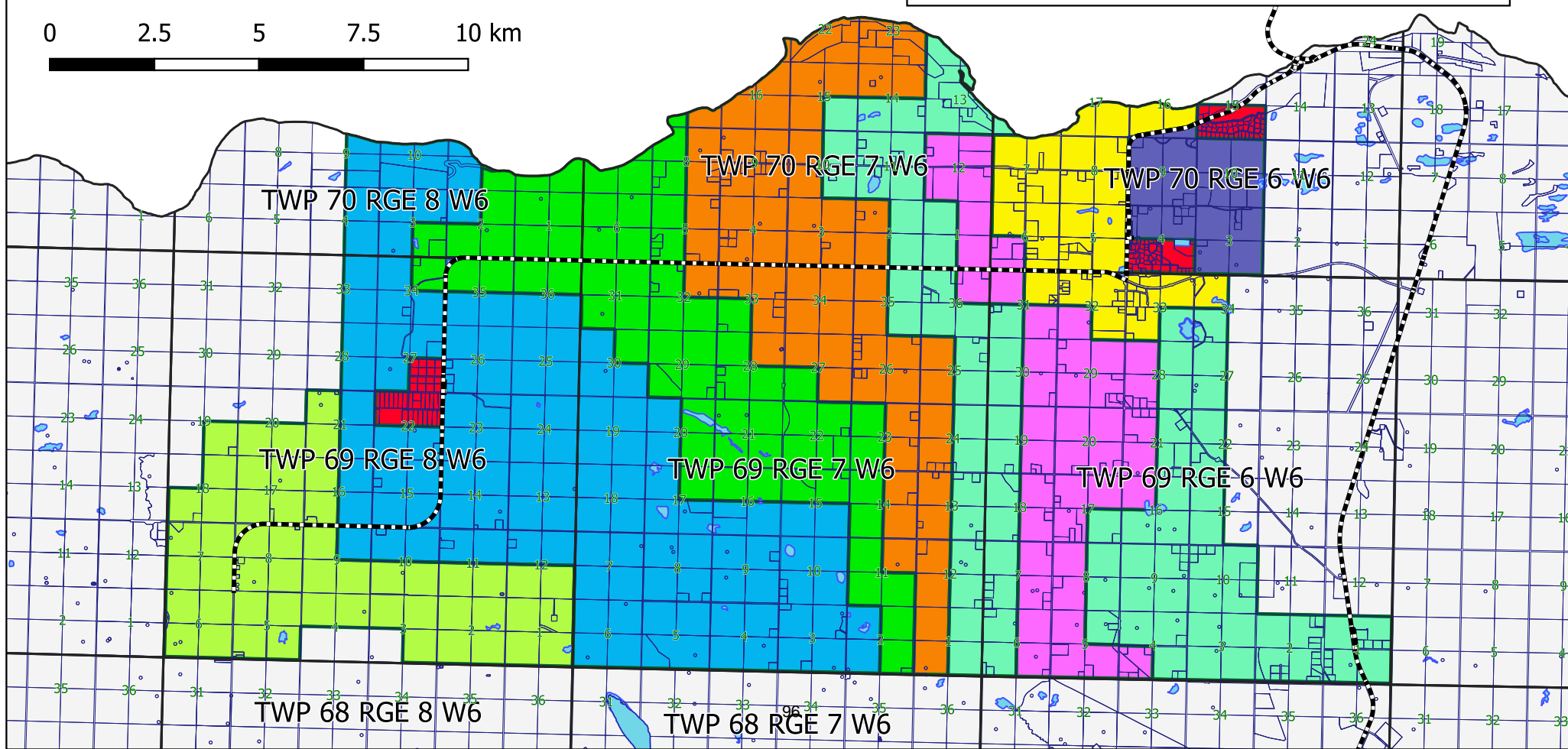


0 2.5 5 7.5 10 km



Legend

Township Grid	Grovedale Phase 2	Grovedale Phase 7
Highway Roads	Grovedale Phase 3	Grovedale Phase 8
Hydro Area	Grovedale Phase 4	Grovedale
Green Zone	Grovedale Phase 5	Landry Heights
Grovedale Phase 1	Grovedale Phase 6	Aspen Grove





REQUEST FOR DECISION

SUBJECT:	West Yellowhead Regional Waste Management Authority		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 25, 2022	CAO: SW	MANAGER: DB
DEPARTMENT:	ENVIRONMENTAL SERVICES	DIR: RA	PRESENTER: DB
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council direct administration to enter into an agreement to join the West Yellowhead Regional Waste Management Authority, to facilitate the diversion of solid waste from the Hamlet of Grande Cache with a capital investment of \$270,000.00, funds to come from the 2022 Capital Budget.

BACKGROUND/PROPOSAL:

In 2019 it was determined that the Grande Cache Landfill was nearing its capacity and due to site restraints. Administration has been exploring the conversion of the landfill into a transfer station but in doing so Greenview would be required to truck garbage to a near by landfill. Through the draft waste study, it was determined that West Yellowhead Regional Landfill in Hinton would be the closest and most economically feasible.

Due to capacity limits Greenview currently uses a 3rd party contractor to divert furniture and recycling from the Grande Cache landfill, but upon converting to a transfer station Greenview will be required to divert all solid waste from the Hamlet of Grande Cache

In July of 2021 Council made the following motion:

“MOTION: 21.07.386 Moved by: COUNCILLOR DUANE DIDOW

That Council direct administration to explore the possibility of joining the West Yellowhead Regional Management Authority for disposal of solid waste from the Grande Cache landfill.

UNANIMOUS

CARRIED”

With an understanding from Greenview that West Yellowhead Regional Waste Management Authority (WYRWMA), “the WYRWMA (soon to be a commission) is not just a landfill operation but very much into

exploring and implementing regional solid waste diversion and reduction initiatives”, the WYRWMA board met on December 2, 2021, and approved the following terms for Greenview to join the authority:

“That WYRWMA Board approve the following terms for the planned addition of MD of Greenview to the authority for all solid waste coming from Grande Cache hamlet transfer site:

- that the MD of Greenview representatives participate in WYRWMA Board upon signing the agreement, with voting rights added upon Commission creation or within 1 year of signing, whichever happens sooner.
- a one-time fee of \$270,000 paid in 2022.
- a waste disposal fee of \$4/tonne greater than the municipal partner rate be set for the first 4,650 tonnes of landfill waste delivered from Grande Cache following when MD of Greenview signs the agreement to join the Authority/Commission.”

Upon signing the agreement Greenview Council will require 2 representatives to attend an estimated 6 meetings annually which are currently held via Zoom and are expected to continue throughout 2022. As per the terms above and the West Yellowhead Regional Landfill fee schedule effective January 1st, 2021, Greenview will pay a waste disposal fee of \$65/tonne for the first 4650 tonnes and \$61/tonne there after.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview will secure a long-term cost-effective solution for the diversion of solid waste from the Hamlet of Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to forgo joining the WYRWMA, however Administration does not recommend this action as the Grande Cache landfill is nearing capacity and alternative waste disposal options such as Aquatera and Clairmont landfills would result in higher operational costs due to distance and waste disposal fees.

FINANCIAL IMPLICATION:

Direct Costs: One time fee of \$270,000.00 with funds to come from the 2022 Capital Budget.

Ongoing / Future Costs: Trucking, bin purchase and/or rentals as necessary, and Waste Disposal Fees of \$4/tonne greater than the municipal partner for the first 4,650 tonnes (as per West Yellowhead Regional landfill fee schedule effective January 1st, 2021, the municipal partner rate is \$61/tonne).

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Greenview Administration will send a letter of intent to the chair of WYRWMA and work to formalize the legal documents required for the long-term agreement.

ATTACHMENT(S):

- Current Memorandum of Agreement for partners.

August 14, 2013

RECEIVED

NOV 04 2013

MEMORANDUM OF AGREEMENT MADE THIS 1st DAY OF JANUARY, A.D. 2014 TOWN OF HINTON

BETWEEN: Yellowhead County
2716 – 1st Avenue
Edson, AB T7E 1N9
(Hereinafter referred to as "Yellowhead")

OF THE FIRST PART

AND The Town of Hinton
813 Switzer Drive
Hinton, AB T7V 1V1
(Hereinafter referred to as "Hinton")

OF THE SECOND PART

AND The Town of Edson
Box 6300
Edson, AB T7E 1T7
(Hereinafter referred to as "Edson")

OF THE THIRD PART

AND Municipality of Jasper
Box 520
Jasper, AB T0E 1E0
(Hereinafter referred to as "Jasper")

OF THE FORTH PART

WHEREAS the West Yellowhead Regional Waste Management Authority operates a municipal solid waste disposal System on lands legally described as part of NE ½ 29-50-25-W5M, part of SE ¼ 32-50-25-W5M, and part of SW ¼ 33-50-25-W5M (hereinafter referred to as the "System").

WHEREAS on January 1st 2002 the Parties expanded the membership of the Hinton Regional Waste Management Authority to include Yellowhead, Hinton and Edson and to be known as the West Yellowhead Regional Waste Management Authority (hereinafter referred to as "the Authority").

WHEREAS the Parties wish to expand the membership of the West Yellowhead Regional Waste Management Authority effective January 1st 2014 to include Yellowhead, Hinton, Edson and Jasper

WHEREAS the Parties wish to share joint ownership, management, and liability for the municipal solid waste management system.

WHEREAS the Parties feel it is in their best interest to avoid construction of new landfills and to maximize the use of existing landfills.

WHEREAS an Authority will be beneficial to meet the Municipal waste disposal needs of the four parties in the short term but also beyond the life of the current regional landfill to meet the needs for the future.

NOW THEREFORE, the Parties subject to the terms, covenants, and conditions contained herein agree to as follows:

1. GENERAL CONDITIONS

- 1.1 The Parties agree to joint ownership, management, and liability for the System for the benefit of each Party located on lands legally described as a part of NE ½ 29-50-25-W5M, part of SE ¼ 32-50-25-W5M, and part of SW ¼ 33-50-25-W5M.
- 1.2 Each of the Parties has appointed two (2) members from its Municipal Council to be members of a joint committee to be known as the Authority.

August 14, 2013

- 1.3 The Parties agree that the Authority shall include all lands within the corporate boundaries of Yellowhead, Hinton, Edson and Jasper.
- 1.4 The composition of the Authority shall be two (2) members appointed by Hinton, two (2) members appointed by Edson, two (2) members appointed by Yellowhead and two (2) members appointed by Jasper.

2. VISION, MISSION AND GUIDING PRINCIPLES

- 2.1 Vision (15-20 year goal) – The Authority is to be the leader in regional waste reduction through collaborative efforts to reduce, reuse, recycle, recover and the effective management of waste in the West Yellowhead Region.
- 2.2 Mission – The purpose of the Authority is to manage waste on a regional basis through the promotion of environmental stewardship to reduce waste disposed at the West Yellowhead Regional Landfill.
- 2.3 Guiding Principles:
 - 2.3.1 The Authority is a regional body that provides an overall environmental stewardship umbrella.
 - 2.3.2 The Authority recognizes the individual municipality's specific needs and uniqueness of their current operations.
 - 2.3.3 The Authority promotes reduce, reuse, recycle, recover and effective waste management.

3. JASPER TRANSITIONAL PERIOD FEES

- 3.1 Jasper shall, upon execution of this agreement, provide to the Authority the sum of two hundred and forty four thousand dollars (\$244,000.00).
- 3.2 The monies paid to the Authority by Jasper shall be kept by the Authority in a capital reserve fund to be used for future System upgrades to meet regulatory requirements, closure and post closure requirements of the System.
- 3.3 Subject to payment of any membership fee contemplated by this agreement, each Party shall have the equal right to haul and deposit its municipal solid waste to the System for disposal except as may be restricted by operational or regulatory requirements.
- 3.4 For any municipal waste produced by Jasper from within its corporate boundary Jasper shall pay the current external customer per tonnage rate per tonne of deposited waste, to the West Yellowhead Regional Waste Management Authority for waste disposal from January 1st, 2014 – December 31, 2014 (assuming Jasper joins the Authority on Jan 1, 2014). For clarity, this agreement applies to waste generated and collected from within the Municipal boundaries of Jasper and not to waste generated or accepted outside of the boundary.
- 3.5 For any municipal waste produced by Jasper they shall pay to the Authority the per tonne rate paid by the West Yellowhead Regional Waste Management Authority members plus a surcharge of four dollars (\$4.00) per tonne for disposal of municipal solid waste during the remainder of the transitional period from January 1st, 2015 - December 31st 2015.
- 3.6 Jasper shall not be entitled to rebates for the initial two year period from effective date.

August 14, 2013


4. LIABILITY

- 4.1 For purposes of this agreement, obligation shall be defined as anything or act required by the regulatory authority to be done to manage the System during operations, closure, and post closure of the System.
- 4.2 The Parties agree that the Parties' liability for obligations regarding the System shall begin from the date of commissioning of the System until the regulator authority issues final reclamation approval and such liability shall survive termination of this agreement.
- 4.3 The Parties, in accordance with the volume of tonnes of municipal solid waste hauled and deposited to the System for disposal by each Party relative to the total tonnage of solid waste hauled and deposited by all Parties, shall share costs associated with the management and resolution of liability arising from operation of the system. The tonnage attributed to each Party up to the effective date of Jasper joining the Authority, shall be confirmed in writing upon execution of this agreement.

5. WEST YELLOWHEAD REGIONAL WASTE MANAGEMENT AUTHORITY MEMBERSHIP (WYRWMA)

- 5.1 Each Party shall appoint two (2) members to the Authority and such appointments shall have effect January 1, 2002 for Yellowhead, Edson and Hinton and shall have effect January 1st, 2014 for Jasper.
- 5.2 Appointed members to the Authority shall be sitting elected councillors of Hinton, Edson, Yellowhead and Jasper.
- 5.3 Each Party may determine the length of appointment of its members to the Authority.
- 5.4 Each Party shall assign a staff member to act in an advisory capacity to the Authority.
- 5.5 Effective January 1, 2014, each Party shall be entitled to utilize the System for disposal of its municipal solid waste and each shall pay the same per tonne rate for that disposal, such rates to be established by the Authority. With the exception of the agreed to terms of Jasper joining the Authority as per section 3 (Jasper Transitional Period Fees), above.

6. DELEGATION OF DUTIES

- 6.1 The Authority shall develop, establish, and maintain policy rules and regulations for the conducting of the business of the Authority.
- 6.2 The Authority shall have specific authority on behalf of the Parties to enter into agreements with outside Parties for any operational requirements of the System subject to the limitations for decision making established in this Agreement.
-  6.3 The Authority shall have specific authority on behalf of the Parties to enter into an agreement with any of the Parties to provide administrative and accounting services to the Authority.
- 6.4 The Authority shall have specific authority on behalf of the Parties to enter into agreements with the System users subject to the limitations established for decision making in this Agreement.
- 6.5 The Authority shall have specific authority on behalf of the Parties to enter into agreements with the Federal and Provincial Government or any other grant making agency.

August 14, 2013

- 6.6 The Authority shall have specific authority on behalf of the Parties to apply for and obtain any necessary regulatory permits or approvals.
- 6.7 The Authority shall have specific authority to receive and expend funds within the annual budget approved by the Parties.
- 6.8 The Authority shall develop and make recommendations to the Council(s) regarding the future waste management systems that extend beyond the life of the existing System.

7. VOTING STRUCTURE OF THE WEST YELLOWHEAD REGIONAL WASTE MANAGEMENT AUTHORITY (WYRWMA)

- 7.1 The Parties agree that decisions on matters delegated to the Authority shall be decided by a majority vote.
- 7.2 A tie vote shall be defeated.
- 7.3 The calculation of any weighted vote decisions taken by the Authority effective January 1, 2014 shall be as follows:

Two (2) members Hinton	at 12.50% each	25.0%
Two (2) members Edson	at 12.50%each	25.0%
Two (2) members Yellowhead	at 12.50% each	25.0%
Two (2) members Jasper	at 12.50% each	25.0%
Total		100.0%

8. FINANCIAL

- 8.1 The Parties shall share the annual net operating deficit of the System according to the ratio of tonnes hauled and deposited by the Parties to the System for disposal. The ratio is based on the tonnes of waste hauled and deposited by the parties over the total amount of waste hauled and deposited to the system.
- 8.2 The Parties agree that the annual net operating deficit shall, for purposes of this agreement, be defined as the difference between all revenues from all sources and all expenditures related to the operation of the System, in a calendar year.
- 8.3 The Authority shall discharge all the financial obligations of the Authority according to a budget approved by each of the Parties.
- 8.4 The Authority shall keep accurate and current financial records of any and all transactions related to the operation of the System and such records shall be made available to the Parties on request within a reasonable period of time.
- 8.5 On or before the first day of December in any year of the agreement the Authority shall submit to the Parties an interim capital and operational budget for the following year in a manner and form acceptable to the Parties.
- 8.6 The Parties shall respond in writing to the Authority in regards to content of the interim budget in a timely fashion and such response shall not be unreasonably withheld or delayed. The response may either be an approval of the interim budget or a refusal to approve the interim budget with a specific statement of the reasons why the approval of the interim budget is being refused.

August 14, 2013

- 8.7 Interim budget approval by the Parties shall be deemed approval to the Authority to discharge any financial obligations resulting from previous and current year's legal or statutory obligations from the first day of January of any current year until final budget approval is received.
- 8.8 On or before the first day of May in each year of this agreement the Authority shall submit to the Parties the finalized capital and operation budget for the current year and an audited financial statement of the previous year in a manner and form acceptable to the Parties.
- 8.9 The audited financial statement shall contain details of each Party's liability related to the System based on the provisions of this agreement.
- 8.10 The Parties shall respond in writing to the Authority on the final budget for the current year in a timely fashion and such response shall not be unreasonably withheld or delayed.
- 8.11 In the event that one (1) or more of the Parties withhold approval of the Authority's final budget the dispute resolution section shall apply.
- 8.12 Final budget approval by the Parties shall be the specific authority for the expenditure of funds by the Authority to operate the System on behalf of the Parties in the year in question.
- 8.13 The Parties recognize and agree that the Authority shall have specific authority to reallocate funds within the approval budget as may be required for operational reasons provided that the total amount approved in the budget is not exceeded in the current year.
- 8.14 Specific authority is given by the Parties to the Authority to deal with emergency situations requiring the expenditure of funds not contained or contemplated in the approved budget.
- 8.15 The Authority will invoice each municipality monthly. The Authority shall invoice annually where there is a net operating deficit.
- 8.16 The Authority shall not be responsible for any additional costs incurred by Yellowhead, Edson, Hinton or Jasper for waste disposal in the event of picketing, strike, or other labour dispute disrupting access to the System.
- 8.17 The Parties shall make all reasonable efforts to divert wet waste away from the System.
- 8.18 In the event that funds are required for an emergency the Authority shall, as soon as practical provide written documentation to the Parties detailing the emergency situation and the amount required from each Party to address or remedy the emergency situation. Each Party shall pay the require amount to the Authority within a reasonable period of time.
- 8.19 Except in an emergency situation, the Authority shall seek prior written approval from the Parties for the expenditure of any funds not in the approved budget.

9. AUTHORITY OPERATION

- 9.1. Save as herein provided, the business of the Authority shall be conducted at meetings of members of the Authority.
- 9.2. The Chairperson of the Authority may call a non-regularly scheduled meeting on proper notice.
- 9.3. At least three (3) clear days notice of a non-regularly scheduled meeting of the Authority shall be given to each member of the Authority if given to the member personally and if sent by ordinary mail addressed to the member at his address shown on the records of the Authority

August 14, 2013

and to the municipalities at least seven (7) clear days notice shall be given, provided that any member may waive notice.

- 9.4. Any five or more of the voting members of the Authority shall be a quorum at a meeting of the Authority.
- 9.5. The Authority shall appoint a Chairman, and a Vice-Chairman to hold office at the pleasure of the Authority.
- 9.6. The Chairman shall preside at meetings of the Authority and in the absence of the Chairman, the Vice-Chairman and in the absence of the Vice-Chairman the meeting may elect a Chairman.
- 9.7. A resolution in writing signed by all the members of the Authority shall be of the same force and effect as if the same had been passed by the majority of the votes cast at a fully constituted meeting of the Authority.
- 9.8. The Authority shall be at liberty to invest any excess funds in short term bank deposit receipts.

10. INSURANCE

- 10.1. The Authority shall ensure that the Operating Contractor maintains motor vehicle liability insurance and comprehensive general liability insurance in the following minimums:
 - 10.1.3. Five million dollars for loss or damage from bodily injury to or death of any one (1) person.
 - 10.1.4. Ten million dollars for property damage for each occurrence.
- 10.2. As the landowner the Town of Hinton will provide additional insurance that the Parties shall deem necessary to adequately keep and save harmless the Parties from any and all claims arising from the operation of the Authority. Premiums and deductible costs will be shared by the Parties as part of the annual operating expenses.

11. INDEMNITY

Each Party agrees to indemnify each other as members of the Authority for all obligations, costs, damages, and expenses including reasonable legal costs which are properly or reasonably incurred by the Authority.

12. DISPUTE RESOLUTION

- 12.1. The Parties agree that in the event of any dispute between the Parties under this agreement, the Parties shall be entitled to receive copies of any and all documents, papers, contracts, correspondence, and all other material relevant to the dispute from the Authority and the Party requesting the material shall bear the reasonable cost of providing the copies.
- 12.2. The Parties agree that the first step to resolve a dispute shall be to seek resolutions by negotiations between the Parties.
- 12.3. The Parties may jointly or severally seek formal remedy to resolve a dispute by serving notice on the Authority and any remaining Parties of its intention and outlining in sufficient detail the nature of the dispute and the remedy sought.
- 12.4. Notice shall be deemed received within seven (7) clear days when sent by regular mail to the corporate office of the Parties and the mailing address of the Authority.

August 14, 2013

12.5. The Parties agree any questions or differences whatsoever touching this agreement that are not settled by negotiations between the Parties shall be referred to a single arbitrator to be agreed upon by the Parties hereto or failing agreement to be appointed pursuant to the provisions of the ARBITRATION ACT OF ALBERTA. Such Arbitrator shall have all the powers conferred on arbitrators by the Arbitration Act or any statutory modification or re-enactment thereof for the time being in force.

12.6. The decisions or awards of the appointed Arbitrator shall be final and binding on the Parties except on a point of law or jurisdiction which may be appealed to a Court having jurisdiction.

13. AMENDMENTS

This agreement may be amended at any time by mutual written agreement of all the Parties.

14. WITHDRAWAL/DISSOLUTION

14.1. The Parties agree to continue this agreement for the operational life of the System or until final reclamation and release is received from the regulatory Authority.

14.2. The Parties agree that nothing in this agreement is intended to relieve any Party from liability for its municipal waste hauled and deposited to the System for disposal.

14.3. Any Party may request to withdraw from the Authority by serving a one (1) year notice of its intention on the last day of December of any given year.

14.4. There must be unanimous agreement between the Parties to allow any Party to withdraw and such agreement shall not be subject to appeal or any dispute resolution mechanism provided for in this agreement.

14.5. Subject to the unanimous approval of the Councils of the Parties, the Authority may resolve to wind up its affairs whereupon the affairs of the Authority shall be wound up as expeditiously as possible. The assets and liabilities of the Authority shall be divided amongst the Parties on a basis which reflects the relative total tonnage of waste deposited in the System by each of the municipalities in the last year of operation.

14.6. The Parties shall, prior to dissolution, negotiate a formal agreement, provide for the winding up of the Authority's affairs and the appointment of a custodian to manage the System until final reclamation and release of the System by the regulatory authority.

14.7. The Parties agree that any dissolution agreement Pursuant to this section shall generally reflect the financial and environmental liability of each of the Parties.

14.8. In the event of a dispute over the dissolution agreement or conditions contained therein the Parties shall rely on the dispute resolution mechanism contained in this agreement.

14.9. Any municipality which is allowed to withdraw as a member of the Authority shall have no interest in or claim against any assets of the Authority from and after the said effective date of the withdrawal.

15. SEVERANCE

15.1. The Parties agree that if any provision of this agreement shall be prohibited by or judged by a Court to be unlawful, void, or unenforceable such provision shall to the extent required be severed from this agreement. The remaining provisions of this agreement shall not as far as possible be changed or modified and all other terms and conditions not so severed shall continue in full force and effect.

August 14, 2013

15.2. This agreement constitutes the entire agreement between the Parties hereto with respect to the subject matter herein contained.

15.3. This agreement shall inure to the benefit of and be binding upon the Parties their successors and approved assigns.

IN WITNESS OF THEIR AGREEMENT each Party has caused its authorized representative to execute this instrument effective as of the date first written above.

YELLOWHEAD COUNTY

per _____

per _____

TOWN OF HINTON

per _____

per _____

TOWN OF EDSON

per _____

per _____

MUNICIPALITY OF JASPER

per _____

per _____



REQUEST FOR DECISION

SUBJECT: **Valleyview Rural Water line**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: January 25, 2022
DEPARTMENT: ENVIRONMENTAL SERVICES
STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: DB
DIR: RA PRESENTER: DB
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Codes of practice for a Waterworks system Consisting solely of a Water Distribution System. Environmental protection and enhancement Act.

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council accepts the Valleyview Rural Water Line Study Update with options and cost projections for information, as presented.

BACKGROUND/PROPOSAL:

During 2021 budget preparations Greenview Council requested a feasibility report for the extension of the Valleyview Rural Water line (VVRWL). The VVRWL consist of a South water line and a West water line which are fed directly from the Town of Valleyview (Valleyview) distribution system. In 2016 Associated Engineering provided Greenview with the Valleyview Rural Loop Study which was a result of a previously requested feasibility study. For continuity Administration chose to utilize the same consultant.

The 2016 Study was used as a baseline and updated as necessary. In addition to the original study the consultants were asked to identified surface assets in the field and provide updated water line records that were previously unavailable. The report focused on customers who have expressed interest for water service via the Valleyview Rural Water line.

The report presents an Interim phase and an Ultimate phase along with 3 options for potential delivery methods with costs. Additionally, due to well water supply issues, the option to provide water servicing from the Town of Valleyview to Sunset House was analysed and subsequently eliminated due to, High Capital and Operational Costs, and Low Demand.

The current agreement with Valleyview provides Greenview with 20,000m³ of water per year or 54.79m³ per day. Although we currently have the capacity to supply this amount of water, we must rely on Valleyview to produce it. In 2021 VVRWL users faced water restrictions as Valleyview experienced supply issues due to low river volumes. Any larger future water demands may require partnering with the Town of Valleyview on upgrading the water system, including storage, pumping and treatment.

In addition to the supply of the water, we have also experienced some issues with low demand resulting in water age which dictates flushing to keep chlorine residuals above 0.10mg/l free chlorine, the acceptable levels as per the Codes of Practice. At times the water quality has also failed the regulatory requirements for THM's (Trihalomethanes) in drinking water which is immediately reported to Valleyview and Alberta Environment.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Benefit of the recommended motion is that Council will be able to make an informed decision based on the report and cost projections.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to take no action and not proceed with the expansion of the Valleyview Rural Water line.

FINANCIAL IMPLICATION:

Direct Costs: To be determined based on Council direction.

Ongoing / Future Costs: To be determined based on Council direction.

STAFFING IMPLICATION:

Staffing is dependant on the Level of service and options chosen. Additions to our current systems will affect workloads and existing staff coverages.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Awaiting Council direction.

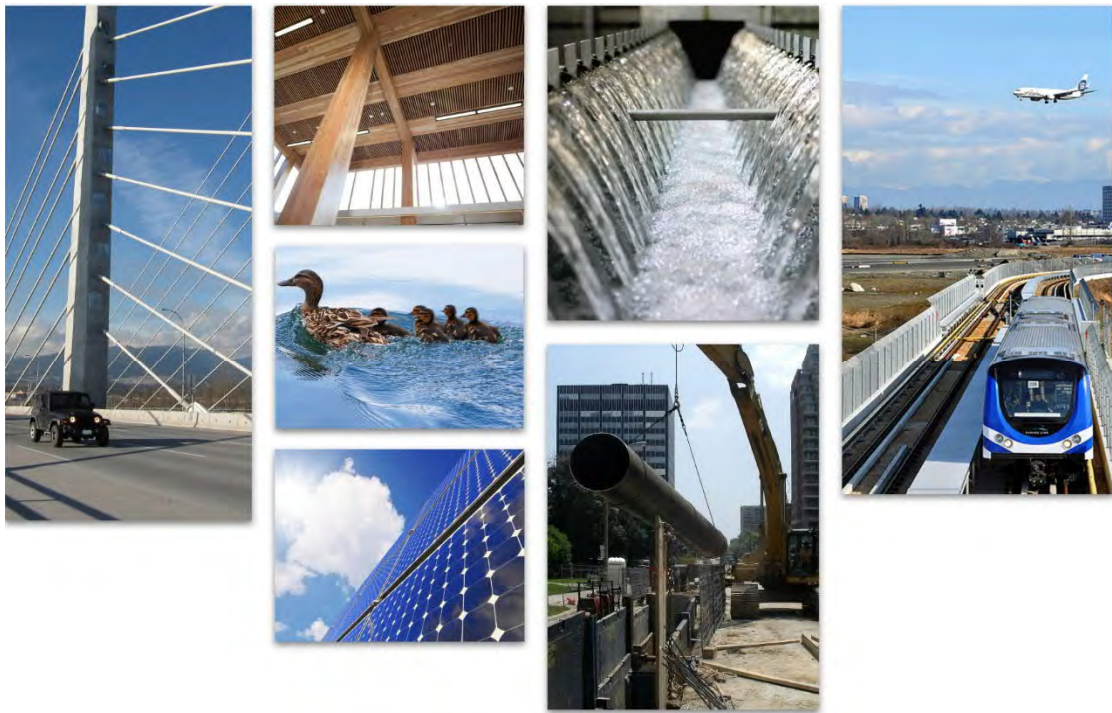
ATTACHMENT(S):

- Valleyview Rural Water Line Study Update

REPORT

Municipal District of Greenview

Valleyview Rural Water Line Study Update



JANUARY 2022

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TABLE OF CONTENTS

SECTION	PAGE NO.
Table of Contents	i
List of Tables	iii
List of Figures	iv
1 Introduction	1-1
1.1 Background of VVRWL	1-1
1.2 AE's Objectives	1-1
2 Data Collection and Review	2-1
2.1 Existing Water Distribution System	2-1
2.2 Area Topography	2-1
2.3 Customers and Water Usage	2-2
2.4 Population	2-2
2.5 Development Phases	2-2
3 Design Criteria	3-1
3.1 Population	3-1
3.2 Historical Water Demand	3-2
3.3 Design Water Demand	3-3
3.4 Level of Service	3-5
3.5 Operating Pressures	3-6
3.6 Additional Design Criteria	3-7
4 Existing Phase	4-1
4.1 Existing System Model Update	4-1
4.2 Existing System Analysis	4-1
4.3 Existing System Upgrades	4-2
5 Interim Phase	5-1
5.1 Full Pressure Distribution System	5-1
5.2 Trickle Fill System	5-2
5.3 Bottle Fill Station	5-2
6 Ultimate Phase	6-1
6.1 Available Capacity	6-1
6.2 Sunset House Servicing	6-1
7 Opinion of Probable Cost	7-1
8 Conclusions and Recommendations	8-1
8.1 Conclusions	8-1
8.2 Recommendations	8-2

Closure

Appendix A - Cost Estimates

LIST OF TABLES

	PAGE NO.
Table 3-1 Historical Population	3-1
Table 3-2 Annualized Growth Rates	3-1
Table 3-3 Existing Population Data	3-2
Table 3-4 Projected Population for the Interim Phase	3-2
Table 3-5 Water Meter Records	3-3
Table 3-6 Historical Residential Water Consumption Rates	3-3
Table 3-7 Design Population and Water Demand Summary	3-4
Table 3-8 Design Demand for a Full Pressure System	3-5
Table 3-9 Design Demand for a Trickle Fill System	3-6
Table 3-10 System Operating Pressure Range	3-6
Table 5-1 Level of Service Comparison	5-3
Table 6-1 Ultimate Phase Available Capacity Summary	6-1
Table 7-1 Comparison of Probable Costs	7-2

LIST OF FIGURES

PAGE NO.

Figure 2-1 Existing System Overview	2-3
Figure 4-1 Existing System under Peak Hour Demand	4-3
Figure 4-2 Upgraded Existing System under Peak Hour Demand	4-4
Figure 5-1 Upgraded Interim System (Full Pressure Level of Service) Under Peak Hour Demand	5-4
Figure 5-2 Interim System (Trickle Fill System) Under Peak Hour Demand	5-5

1 INTRODUCTION

1.1 Background of VVRWL

The Municipal District of Greenview (MD) has retained Associated Engineering (AE) to update the Valleyview Rural Water Line Loop Study (AE, 2016). The 2016 study set out design criteria, established service areas, proposed watermain alignment and sizing, conducted hydraulic modeling of the proposed alignment, and explored options to service rural residents in the MD surrounding the Town of Valleyview. Currently there are two watermains servicing rural residents located west and south of the Town of Valleyview. These two mains are collectively called the Valleyview Rural Water Line (VVRWL).

1.2 AE's Objectives

The MD is exploring the possibility to extend the VVRWL to service additional residents. This includes residents that have expressed interest to be connected to the water distribution system, as well as potential additional future users. The objective of this study update includes the following:

- Review background information and recent water usage.
- Update system information.
- Review and update system design criteria.
- Review system level of service.
- Conduct hydraulic modeling of the water distribution system to determine required upgrades and proposed expansion.
- Coordinate with the Town of Valleyview on boundary conditions and confirm if the projected water demand can be met.
- Update phasing plan and cost estimates.

2 DATA COLLECTION AND REVIEW

Background information provided by the MD and additional information obtained by AE from previous project records and other sources were collected, reviewed, and summarized below.

2.1 Existing Water Distribution System

The following information was provided by the MD:

- VVRWL South 150 mm Extension Line Map (MD. 2021).
- Water distribution system GIS shapefiles (MD. 2021).
- Current pressure settings at two pressure reducing valve chambers (MD. 2021).
- Valleyview Rural Water Line Record Drawings (EXH Engineering Services. 2016).
- Valleyview Rural Water Line Loop Study (AE. 2016).

The record drawings and GIS shapefiles show the existing water distribution system consists of the west and the south portions:

- **West Watermain** – The West Watermain is approximately 3.6 km of 100 mm and 150 mm diameter HDPE DR 13.5 pipe. This watermain connects to the Town's system with a meter and a pressure reducing valve (PRV) on Township Road (TWP) 702, at the MD's border with the Town. The watermain then travels west along TWP 702 and heads north along Range Road (RR) 224, before heading east along the service road north of Highway (HWY) 43.
- **South Watermain** – The South Watermain is approximately 7.4 km long and consists of 3 km of 150 mm diameter pipe and roughly 4.4 km of 100 mm diameter pipe. Similar to the West Watermain, the South Watermain was also constructed with HDPE DR 13.5 material. The South Watermain is connected to the Town's water system through a meter chamber at the Town's southern border near HWY 43 and heads south along HWY 43's service road. A PRV is installed approximately 850 m north of TWP 694. This watermain currently terminates near TWP 694.

Figure 2-1 shows the alignment of the existing water distribution system and the location of existing PRVs.

The 2016 Valleyview Rural Water Line Loop Study provided several recommendations on the alignment and pipe size to service residents within one mile of the proposed alignment. This report also made recommendations to provide full pressure or trickle fill levels of service to the area. As part of this Study Update, design criteria used in the 2016 Report will be updated and documented in **Section 3**.

The VVRWL South Extension Map shows that approximately 750 m of 150 mm diameter pipe was recently installed along TWP 700, west of HWY 43.

2.2 Area Topography

The area surrounding Valleyview is generally sloping to the northwest (towards Sturgeon Lake) and to the southeast (towards the Little Smoke River). A ridge that extends from Sec 31-69-22-W5 to the Town's Water Treatment Plant, separates the area in two. **Figure 2-1** also shows the LiDAR ground elevations.

2.3 Customers and Water Usage

The MD provided updated information including lots currently connected to and lots that have expressed interest in connecting to the VVRWL. Monthly water usage information from the two meters at the Town's boundary and from each customer's meter were also provided. Water usage is analysed and discussed in [Section 3](#).

2.4 Population

Census data from 1996 to 2016, for the MD and the Town of Valleyview were obtained from Statistics Canada. In general, there has been minimal growth from 1996 to 2011. From 2011 to 2016, similar growth rates were observed in both the MD and the Town of Valleyview. Population data is analysed in [Section 3](#).

2.5 Development Phases

Three development phases were established:

- **Existing Phase** considers servicing customers currently connected to the VVRWL.
- **Interim Phase** considers servicing existing customers and the majority of residents that have expressed interest in receiving a water service connection.
- **Ultimate Phase** services up to a maximum total water consumption of 20,000 m³/year.

Currently, 19 residential and 2 non-residential properties have expressed interest to connect to the VVRWL. Out of the interested properties, 14 residential and 2 non-residential properties are located near the existing South Watermain and are in close proximity to each other. Therefore, these properties will be included for water servicing during the Interim phase.

The following five residences are currently not included in the Interim Phase due to the relatively high cost to construct and maintain the watermain for one or two residents:

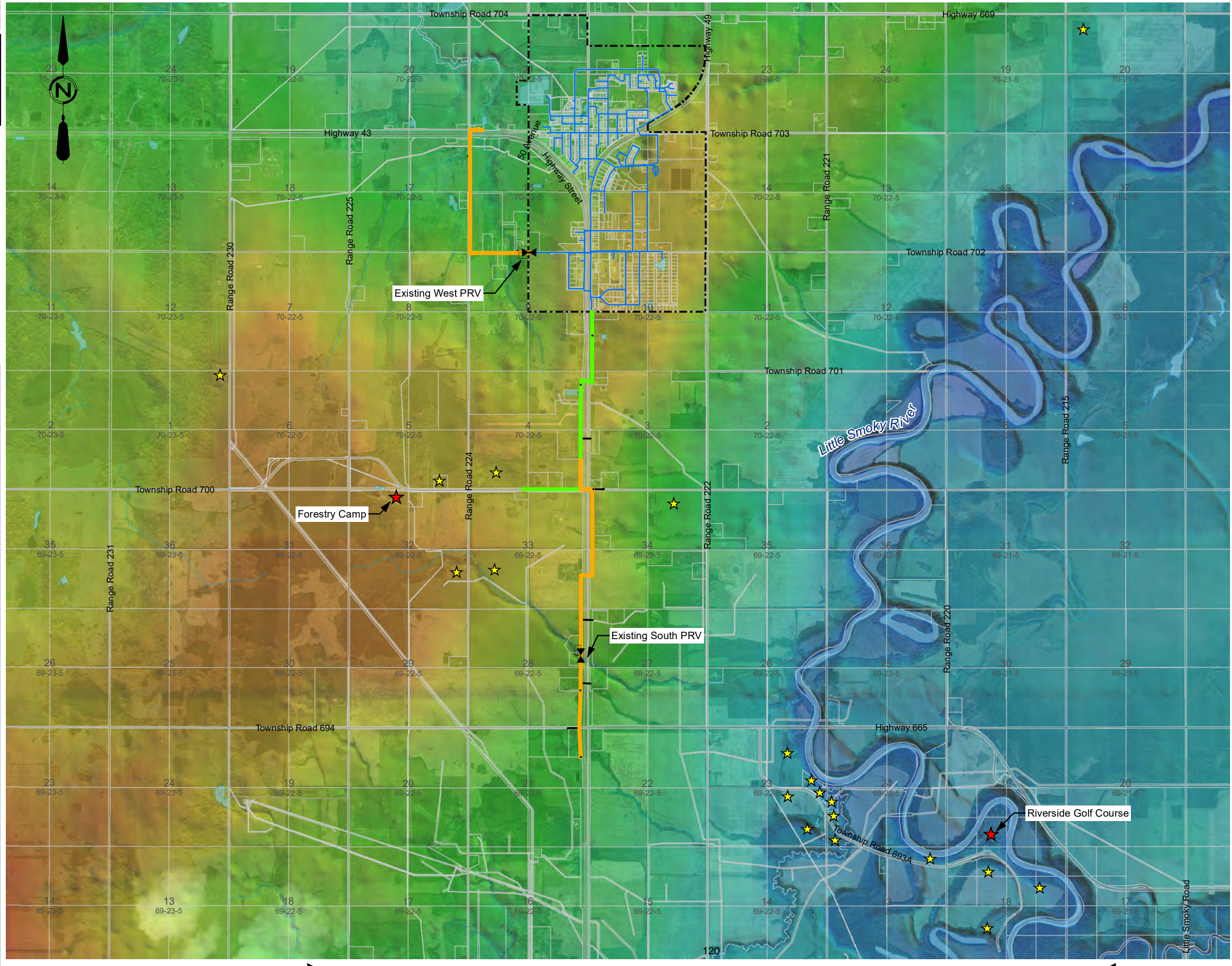
- Two residents along Range Road 224, south of Township Road 700 (creek crossings required).
- One resident along Township Road 700, west of Range Road 222 (1.1 km of main for one user).
- One resident along Range Road 230, north of Township Road 700 (3.8 km of main for one user).
- One resident near the intersection of Township Road 704 (Highway 669) and Range Road 215 (7.1 km of main and new connection to the Town's water system for one user).

For the Ultimate phase, the current agreement with the Town of Valleyview allocates up to 20,000 m³ of water per year. Watermain capacity to accommodate the total water allocation is discussed later in this study.

Figure 2-1 presents the location of all properties that have expressed interest in connecting to the water distribution system.

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DATA SOURCE: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

IF NOT 25 mm AS SHOWN, ADJUST SCALES
SCALE(S) SHOWN ARE INTENDED FOR TABLID (11X17) SIZE DRAWINGS UNLESS NOTED OTHERWISE



LEGEND:

- Valleyview Town Boundary
- Existing PRV
- Valleyview Water Main
- Water Main Diameter**
 - < 100 mm
 - 100 mm
 - 150 mm
- Properties Interested to Connect to VVRWL**
 - Non-Residential
 - Residential
- Elevation**
 - 750 m
 - 725 m
 - 700 m
 - 675 m
 - 650 m
 - 625 m



FIGURE 2-1
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
VALLEYVIEW RURAL WATERLINE STUDY UPDATE

EXISTING SYSTEM OVERVIEW

AE PROJECT No.	2021-3139-00
SCALE	1:50,000
APPROVED	
DATE	2022JAN11
REV	
DESCRIPTION	ISSUED FOR REPORT

3 DESIGN CRITERIA

3.1 Population

Population information will be used to provide a basis to establish water usage and to guide the selection of the peaking factors. This section documents our findings and assumptions used to establish the design water demands.

3.1.1 Existing Population

2016 census data for the MD and the Town of Valleyview were obtained from Statistics Canada and summarized in **Table 3-1**. The growth rate between census data was calculated, representing the growth rate over a five year period. **Table 3-2** summarizes the annualized growth rates.

Table 3-1
Historical Population

Census Year	M.D. of Greenview		Town of Valleyview	
	Population	Growth Rate Between Census	Population	Growth Rate Between Census
1996	5433	-	1944	-
2001	5439	0.11%	1856	-4.53%
2006	5464	0.46%	1725	-7.06%
2011	5299	-3.02%	1761	2.09%
2016	5583	5.36%	1863	5.79%

Table 3-2
Annualized Growth Rates

Timeframe	M.D. of Greenview	Town of Valleyview
Past 20 Years (1996 to 2016)	0.14% / year	-0.21% / year
Past 10 Years (2006 to 2016)	0.22% / year	0.77% / year
Past 5 Years (2011 to 2016)	1.05% / year	1.13% / year

Based on the 2016 Statistics Canada census information, the average number of people per household within the MD is 2.7 people, this is identical to the 2011 Census and will continue to be applied in this study.

The number of existing customers within the MD was counted based on the MD's customer water meter records. **Table 3-3** presents the number of residential and non-residential customers and the assumed residential population based on 2.7 people per household.

Table 3-3
Existing Population Data

Phase	Residential Customers	Non-Residential Customers	Residential Population
Existing (West)	5	2	14
Existing (South)	22	1	59
Total	27	3	73

3.1.2 Population Projections

Interim Phase

The Interim Phase assumes that an additional 14 residential and 2 non-residential customers are connected to the water distribution system, based on information provided by the MD. The non-residential customers include a Forestry Camp and Golf Course with Restaurant. [Table 3-4](#) presents the projected number of residents and non-residential customers within the Interim phase.

Table 3-4
Projected Population for the Interim Phase

Phase	Residential Customers	Non-Residential Customers	Residential Population
Interim (West)	5	2	14
Interim (South)	36	3	97
Total	41	5	111

Ultimate Phase

The maximum number of residents and households that can be serviced during the Ultimate Phase will be constrained by the total water consumption limit of 20,000 m³ per year (based on the current agreement). The Ultimate system population projection is calculated after establishing the design water demands and it is discussed in [Section 3.3](#).

3.2 Historical Water Demand

Water meter records at the Town boundary ("Mainline Meter") and at each customer's home ("Private Meter") were analysed and summarized in [Table 3-5](#). Meter data from January 2019 to June 2021 was available. Mainline meter records include data from the West Watermain and the South Watermain. Data for each customer's meter includes 27 residential and 5 non-residential customers that are currently serviced.

**Table 3-5
Water Meter Records**

Meter Locations	2019 Consumption (m³)	2020 Consumption (m³)	First Half of 2021 Consumption* (m³)
Mainline Meter	7,213	5,713	3,436
Private Meter	4,736	4,127	2,282
Difference	2,477	1,586	1,154

* 2021 consumption is calculated based on water meter data from January to June 2021 and may not reflect the final 2021 values.

The discrepancy between the recorded consumption at mainline and private meters could be caused by activities not recorded by private meters, such as watermain flushing, watermain leaks, or unmetered connections. Through discussion with the MD, it was confirmed that watermain flushing was performed several times in the past years, however the exact amount of water flushed is unknown.

Meter data from each residential customer's meter was used to calculate residential per capita consumption rates, as shown in [Table 3-6](#).

**Table 3-6
Historical Residential Water Consumption Rates**

Location	2019 Daily Water Consumption (L/c/d)	2020 Daily Water Consumption (L/c/d)	2021 Daily Water Consumption* (L/c/d)
South Watermain	120	122	139
West Watermain	123	105	84

* 2021 consumption calculated based on water meter data from January to June 2021 and may not reflect the final 2021 values.

The water consumption rates are calculated to show the daily consumption in liters per capita per day (L/c/d). Changes in consumption rates may be caused by various factors, such as implementation of water conservation measures, larger household size than the census estimation of 2.7 people per household, or watermain leaks and flushing.

The historical water demand from the 3 non-residential customers ranges from 0.027 L/s to 0.001 L/s.

3.3 Design Water Demand

A per capita water consumption rate of **175 L/c/d** is proposed for existing and future residential customers. The design water consumption rate has been reduced from that applied in the 2016 report (270 L/c/d). The revised value reflects updated metered water data, the actual number of service connections and removes the non-residential usage from the design value.

A **Peak Day factor of 2.5** and a **Peak Hour factor of 5** are recommended for this study. These peaking factors are typical for small water distribution systems which tend to have more significant peak demands compared to the average water usage.

Existing Phase Water Demand

The design per capita consumption of 175 L/c/d for the residential population of 73 residents (27 residential customers and 3 non-residential customers), results in a residential demand of 0.148 L/s. We assumed the demands for existing non-residential customers will be consistent from historical demand at 0.045 L/s. The total annual demand is approximately 6,070 m³/year as presented in **Table 3-7**.

Interim Phase Water Demand

During the Interim phase, 38 new residents (14 new residential customers and 2 new non-residential customers) are projected to be serviced by the VVRWL. The design non-residential water demand for the forestry camp and golf club are based on the Alberta Environment and Parks' Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems:

- Forestry Camp/Construction Camp of 50 residents @ 225 L/c/d.
- Golf Club with Restaurant of 48 seats @ 113 L/seat/d.

The estimated total annual demand during the Interim phase is 10,490 m³/year as presented in **Table 3-7**. We have assumed the golf club and the forestry camp are fully operational for 4 months per year.

Ultimate Phase Water Demand and Total Population Projection

In the Ultimate Phase, the MD has identified the potential for the Potter's Hand Campground to be connected to the VVRWL. The estimated demand from the Potter's Hand Campground is 80 L/campsite/day for 44 campsites.

The water allocation from the Town of Valleyview is assumed to be unchanged at 20,000 m³/year. Therefore 140 additional residents can be serviced beyond the Interim phase without exceeding the water allocation. Using an estimated household density of 2.7 people per household, 52 additional households can be serviced beyond the Interim phase.

Table 3-7 summarizes the estimated number of customers and the water demands in the three development phases.

Table 3-7
Design Population and Water Demand Summary

Phase	Total Residential Customers	Total Residential Population	Total Non-Residential Customers	Residential ADD (L/s)	Non-Residential ADD (L/s)	Total ADD (L/s)	Total Annual Demand (m ³ /yr.)
Existing	27	73	3	0.148	0.045	0.192	6,070
Interim	41	111	5	0.224	0.238	0.462	10,490*
Ultimate	93	251	6	0.509	0.278	0.787	19,870*

*Calculation of total annual demands for non-residential customers in the interim and ultimate phase (forestry camp, golf club, and campground) assumes 4 month operation season per year.

Water required for flushing is not considered in the design water demands outlined above. It is assumed there will be sufficient water demand to avoid the need to regularly flush watermain in the Ultimate development phase.

3.4 Level of Service

Three levels of service will be considered for future connections in this study:

- **Full Pressure Distribution System** – provides water directly to each customer's building/residence at typical distribution system pressure.
- **Trickle Fill System** - provides water to new customers' private cisterns, rather than directly to each customer's building/residence. Pumps are installed within the cisterns and water is delivered to each building at typical operating pressures.
- **Bottle Fill Station** - located at a convenient location for all new customers to retrieve water. Existing customers maintain the current distribution level of service.

The MD has indicated that customers currently serviced by the VVRWL are to maintain the current full pressure distribution service. Therefore, it is not permissible to convert these connections to other levels of service.

Full Pressure Distribution System

Table 3-8 summarizes the various water demands for a full pressure distribution system. Water demand during the Ultimate Phase has not been allocated to either the South Watermain or West Watermain at this time.

Table 3-8
Design Demand for a Full Pressure System

Phase	Location	Average Day Demand (L/s)	Peak Day Demand (L/s)	Peak Hour Demand (L/s)
Existing	West	0.046	0.115	0.230
	South	0.146	0.366	0.732
	Total	0.192	0.481	0.962
Interim	West	0.046	0.115	0.230
	South	0.416	1.040	2.080
	Total	0.462	1.155	2.310
Ultimate	Total	0.787	1.967	3.934

Trickle Fill System

For customers on the trickle fill system, the design water demand is considered to be the peak day demand as peak demands beyond that are provided by the private cistern. **Table 3-9** summarizes the design water demands for a trickle fill system.

Table 3-9
Design Demand for a Trickle Fill System

Phase	Location	Average Day Demand (L/s)	Peak Day Demand (L/s)	Peak Hour Demand (L/s)
Existing	West	0.046	0.115	0.230
	South	0.146	0.366	0.732
	Total	0.192	0.481	0.962
Interim	West	0.046	0.115	0.230
	South	0.416	1.040	1.406*
	Total	0.462	1.155	1.636*
Ultimate	Total	0.787	1.967	2.449*

*Peak Hour Demand during the Interim and Ultimate phases are assumed to be the same as the Peak Day Demand.

The water demands for the Existing Phase are identical in **Table 3-8** and **3-9** as the existing customers will maintain the current level of service. The peak hour demands in the Interim and Ultimate Phases vary based on the level of service. The design demands in the trickle fill system are assessed by the peak day demand only, as peak hour demands are provided by the private cisterns. Both tables above show the total demand in the Ultimate phase, rather than allocated to a specific waterline. Ultimate growth and further waterline extensions are not known at this time.

Bottle Fill Station

Water demand at the bottle fill station is assessed based on the peak day demand for additional customers in the Interim phase (0.674 L/s).

3.5 Operating Pressures

Table 3-10 summarizes the operating pressure under a full pressure distribution system and a trickle fill systems.

Table 3-10
System Operating Pressure Range

System	Minimum Pressure	Maximum Pressure
Full Pressure	345 kPa (50 psi)	552 kPa (80 psi)
Trickle Fill	138 kPa (20 psi)	965 kPa (140 psi)

The water cisterns installed in a trickle fill system will buffer pressures at individual customer's residences. As such, both high and low pressure can be more easily accommodated. Maximum pressure under a trickle fill system is mainly dependent by the pressure rating of the pipe. We have assumed a maximum pipe pressure of 965 kPa (140 psi) based on using PVC Dimension Ratio (DR) 26 or HDPE DR 11 pipes (with some additional allowance).

3.6 Additional Design Criteria

Other considerations for the water distribution system include:

- The water distribution system will not be designed with fire flow provision capacity.
- The pipe roughness coefficient (typically referred to as the C value) is recommended to be set at 130.
- The provision of treated water storage is not within this phase of work and will require discussion with the Town of Valleyview, which is the water supply authority.

4 EXISTING PHASE

4.1 Existing System Model Update

The existing water system model was updated and assessed in WaterCAD version 10. This is an industry adopted hydraulic modeling software created by Bentley Systems. The model was updated in the following areas:

- Added approximately 750 m section of 150 mm diameter watermain along TWP 700, west of Highway 43.
- Adjusted the PRV setting for the south main to 503 kPa (73 psi). Based on an approximate ground elevation of 705.8 m and assumed depth of cover of 2.5 m, the Hydraulic Grade Line (HGL) is 754.6 m. The MD noted the PRV bypass valve is also unable to fully close.
- Adjusted the PRV setting for the west main to 414 kPa (60 psi). Based on an approximate ground elevation of 701.7 m and assumed depth of cover of 2.5 m, the Hydraulic Grade Line (HGL) is 741.4 m.
- Updated ground elevation based on the latest LiDAR data.
- Refined PRV locations based on latest GIS data from the MD.
- Adhered to various design criteria as noted in [Section 3](#).

It is assumed there is sufficient water and pressure provided to each PRV station from the Town of Valleyview's water distribution system. AE also had discussions with the Town of Valleyview's Water Treatment Plant operators and gathered the following:

- There is sufficient capacity within the Little Smoky River to provide for additional water demand from the MD beyond the 20,000 m³/year.
- The Town has limited raw water storage capacity and upgrades within the water treatment plant will be required to accommodate additional demand.
- The estimated cost to upgrade the Town's WTP and raw storage capacity is between \$6 million and \$10 million.

4.2 Existing System Analysis

The existing system was analysed based on the average day, peak day, and peak hour demands summarized in [Table 3-8](#). The peak hour demand scenario is the most critical scenario as it has the highest water demand. [Figure 4-1](#) illustrates the available peak hour pressure within the existing system.

During the Average Day Demand, pressure within the south and West Watermain s ranges from 349.6 kPa to 639.1 kPa (50.7 psi to 92.7 psi). Under the peak hour demand, the pressure along the south and West Watermain ranges from 348.9 kPa to 638.5 kPa (50.6 psi to 92.6 psi). As identified in the design criteria, the target pressure range for full pressure distribution system is between 345 kPa to 552 kPa (50 psi to 80 psi). As such, the VVRWL system is generally within the target range. Three areas have simulated pressure higher than 80 psi:

- Area immediately north of the existing south PRV station (575.0 kPa / 83.4 psi).
- Area near and south of TWP 694 (634.3 kPa / 92.0 psi).
- Area near the northern end of the West Watermain near HWY 43 (638.5 kPa / 92.6 psi).

The actual pressure experienced by customers located south of the existing south PRV station is anticipated to be higher than the model results indicate, as it is understood that the bypass valve at this station is not fully closed. This will allow for even higher pressures downstream of the South PRV Station and should be addressed/repaired.

4.3 Existing System Upgrades

AE recommends the following upgrades to the existing distribution system to better meet the target operating pressure of 345 kPa to 552 kPa (50 psi to 80 psi):

- Adjust pressure setting at the south PRV station to 379.4 kPa (55.0 psi), equating to 742.0 m HGL.
- Inspect the South PRV Station and repair such that the bypass valve can be fully closed.
- Adjust pressure setting at the west PRV station to 390.2 kPa (56.6 psi), equating to 739.0 m HGL.

Pipe upsizing is not required for the existing system. **Figure 4-2** illustrates the proposed upgrades and the peak hour pressure of the upgraded existing distribution system.

By reducing the PRV pressure settings at the two existing PRV stations, pressures at the northern end of the West Watermain and at the southern end of the South Watermain are reduced. The peak hour pressure range within the watermain is reduced to a maximum of 590.9 kPa (85.7 psi).

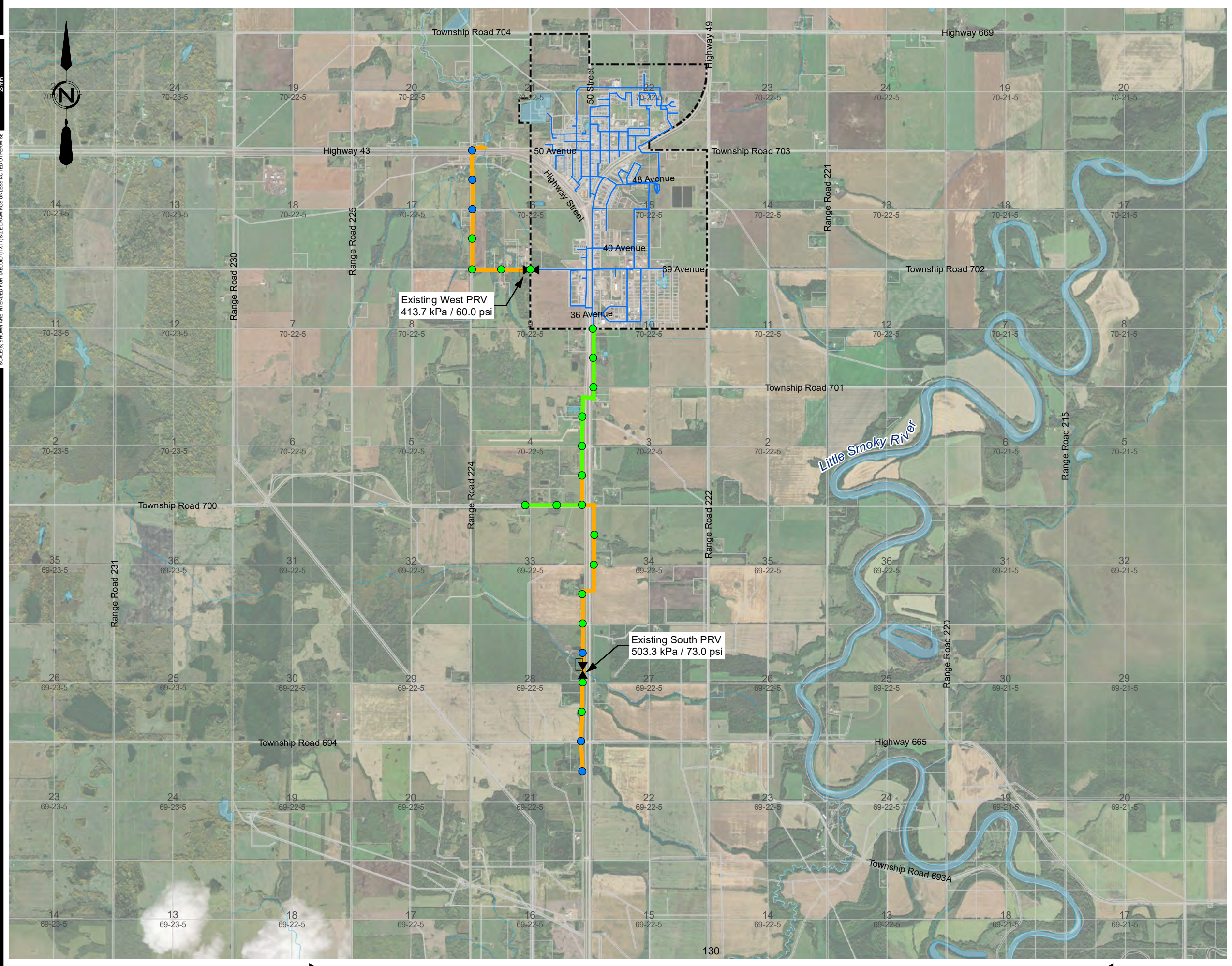
Two areas will continue to experience pressure slightly higher than 552 kPa (80 psi):

- Area immediately north of the south PRV station (83.4 psi).
- Area near the northern end of the West Watermain near HWY 43 (85.7 psi).

Constructing new PRV stations upstream of these two areas is not recommended because of the high capital and maintenance costs and limited customers affected (two customers in each of the areas). Since there are no reported issues in these areas, it is recommended to monitor and install individual on-lot PRVs, if needed.

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DATA SOURCE: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

IF NOT 20"=1" AS SHOWN ON THESE DRAWINGS UNLESS NOTED OTHERWISE
SCALE(S) SHOWN ARE INTENDED FOR TABLID (11X17) SIZE DRAWINGS UNLESS NOTED OTHERWISE



- LEGEND:**
- Valleyview Town Boundary
 - PRV
 - Peak Hour Pressure**
 - <30 psi (207 kPa)
 - 30 - 50 psi (207 kPa - 345 kPa)
 - 50 - 80 psi (345 kPa - 522 kPa)
 - 80 - 140 psi (522 kPa - 965 kPa)
 - >140 psi (965 kPa)
 - Water Main Diameter**
 - 100 mm
 - 150 mm
 - Valleyview Water Main



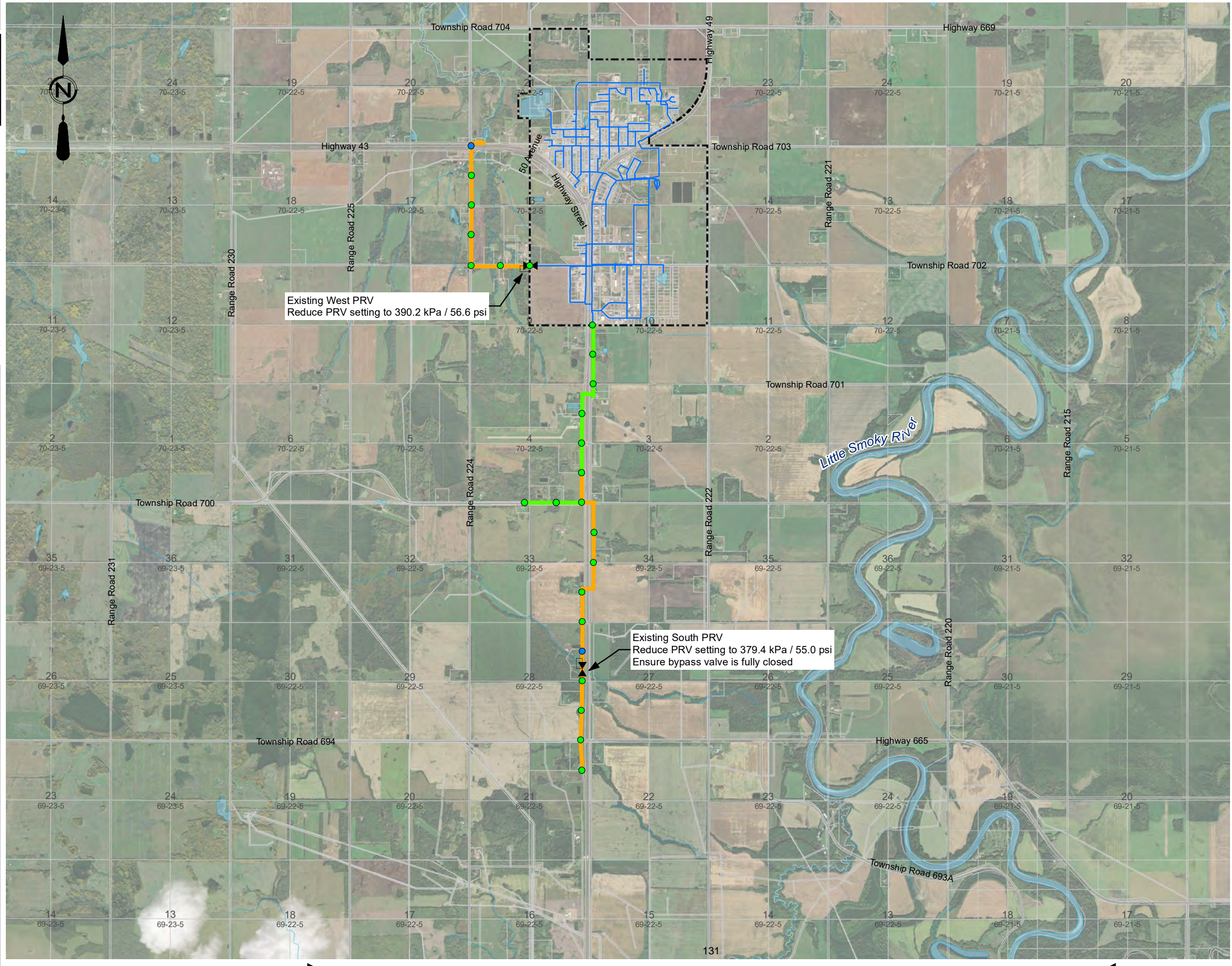
FIGURE 4-1
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
VALLEYVIEW RURAL WATERLINE STUDY UPDATE

**EXISTING SYSTEM
UNDER PEAK HOUR DEMAND**

AE PROJECT No.	2021-3139-00
SCALE	1:50,000
APPROVED	
DATE	2022JAN11
REV	
DESCRIPTION	ISSUED FOR REPORT

SAVE DATE: 12/15/2021 4:56:24 PM SAVED BY:
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DATA SOURCE: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

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SCALE(S) SHOWN ARE INTENDED FOR TABL/CID (11X17) SIZE DRAWINGS UNLESS NOTED OTHERWISE



- LEGEND:**
- Valleyview Town Boundary
 - Existing PRV
 - Peak Hour Pressure**
 - <30 psi (207 kPa)
 - 30 - 50 psi (207 kPa - 345 kPa)
 - 50 - 80 psi (345 kPa - 522 kPa)
 - 80 - 140 psi (522 kPa - 965 kPa)
 - >140 psi (965 kPa)
 - Water Main Diameter**
 - 100 mm
 - 150 mm
 - Valleyview Water Main



FIGURE 4-2
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
VALLEYVIEW RURAL WATERLINE STUDY UPDATE

**UPGRADED EXISTING SYSTEM
UNDER PEAK HOUR DEMAND**

AE PROJECT No.	2021-3139-00
SCALE	1:50,000
APPROVED	
DATE	2022JAN11
REV	
DESCRIPTION	ISSUED FOR REPORT

5 INTERIM PHASE

As noted in [Section 2.5](#), the Interim phase considers servicing existing customers and an additional 14 residential and 2 non-residential properties that have expressed interest in connecting to the VVRWL. Three levels of service options are presented for the interim phase.

5.1 Full Pressure Distribution System

Figure 5-1 shows the conceptual watermain alignment, proposed PRV stations, and proposed booster station required to service new customers from the South Watermain under a full pressure distribution system.

Golf Course Extension Requires Three PRV Stations

Further extension of the South Watermain is anticipated to service 12 residential properties and the Golf Course. Approximately 8.3 km of watermain is required to connect the existing watermain near HWY 43 and HWY 665 towards the cluster of interested properties near the river valley. The minimum anticipated watermain diameter is 75 mm, although the proposed watermain size should be confirmed during detailed design.

Three additional PRV stations will be required along the proposed watermain to limit the maximum pressure to 552 kPa (80 psi). Without additional PRV stations, the maximum pressure would reach 1026.6 kPa (148.9 psi), due to the lower elevation within the new service area. The proposed PRV pressure settings are:

- Proposed PRV Station #1: 335.1 kPa (48.6 psi), equating to 723.0 m HGL.
- Proposed PRV Station #2: 346.8 kPa (50.3 psi), equating to 701.0 m HGL.
- Proposed PRV Station #3: 411.6 kPa (59.7 psi), equating to 685.0 m HGL.

With the three additional PRV stations, the peak hour pressure is anticipated to range from 353.7 kPa to 536.4 kPa (51.3 psi to 77.8 psi). The pressure results during the average day and peak day demands will also be within the allowable range.

PRV Stations have been identified to limit the pressure within the proposed watermain to within the recommended criteria. PRV #1 may be unnecessary, because there are no future customers currently identified to be serviced between PRV #1 and PRV #2. Should future service connections be required in this location, it may be more cost effective to install individual on-lot PRVs. The MD may also wish to investigate installing on-lot PRVs throughout the expanded system, rather than PRV Stations located along the waterline itself.

Forestry Camp Extension Requires One Booster Station

A 1.6 km long watermain extension will be required to service the two residential properties and the Forestry Camp. A minimum pipe diameter of 75 mm will be required, however a 100 mm diameter watermain is recommended to provide additional capacity for potential future extension to the west. The model results indicate the pressure in this area will range from 284.8 kPa (41.3 psi) at the Forestry Camp to 344.7 kPa (50.0 psi) near the connection to the existing 150 mm dia. Main, during the peak hour demand.

A booster station operating at 409.8 kPa (59.4 psi), equating to 777 m HGL, will be required to increase pressure towards the forestry camp, to meet the target minimum pressure of 345 kPa (50 psi).

Further investigation will be required to assess whether accepting a lower delivery pressure could eliminate the need for the booster station. This will depend on specific servicing requirements at each location including service length, size, pressure requirements etc. It is currently assumed that a booster station will be required to provide a full pressure distribution system.

5.2 Trickle Fill System

Figure 5-2 shows the proposed alignment and peak hour pressure results under a trickle fill level of service.

Golf Course Extension Requires One PRV Station

Similar to the full pressure distribution system option, this option also requires approximately 8.3 km of 50 mm diameter watermain to service the new customers near the Golf Course. Water cisterns with pumps will be installed at each location along the extension. Existing customers' level of service will remain at the current distribution system pressure while new customers will be serviced at a trickle fill pressure of 138 kPa to 965 kPa (20 psi to 140 psi).

Once adjustments to the existing system are implemented (see [Section 4.3](#)), only one additional PRV station is required near the connection point with the existing south main. The proposed pressure setting for this PRV station (PRV #4) is 715 m HGL. The resulting downstream peak hour pressure ranges from 277.9 kPa to 780.5 kPa (40.3 psi to 113.2 psi) and is within the requirements.

Forestry Camp Extension

A 1.6 km long watermain extension will be required to service the two residential properties and the Forestry Camp. The minimum required watermain diameter is 75 mm but 100 mm diameter mains are recommended to provide additional future capacity for potential connection to the west. The pressure is from 291.0 kPa to 346.1 kPa (42.2 psi to 50.2 psi), which is within the acceptable range for a trickle fill system. Hence, no booster station is required.

5.3 Bottle Fill Station

A bottle fill station provides a cost effective potable turnkey solution that is connected directly to the existing water distribution system. Because the bottle fill station does not have a reservoir, the available discharge rate at the station is the same as the available capacity within the watermain and should only be used by residential customers.

Other required components include backup generator, heater, heated concrete pad, lighting system, SCADA system, water meter, and site preparation.

For the location near the intersection of HWY 43 and HWY 665, there is sufficient capacity in the existing watermain to accommodate up to 1 L/s. This bottle fill station is intended to provide potable water to mainly residential users filling containers from 25 to 500 liters.

Insert 5-1 shows a typical bottle fill station.



Insert 5-1: Typical Bottle Fill Station

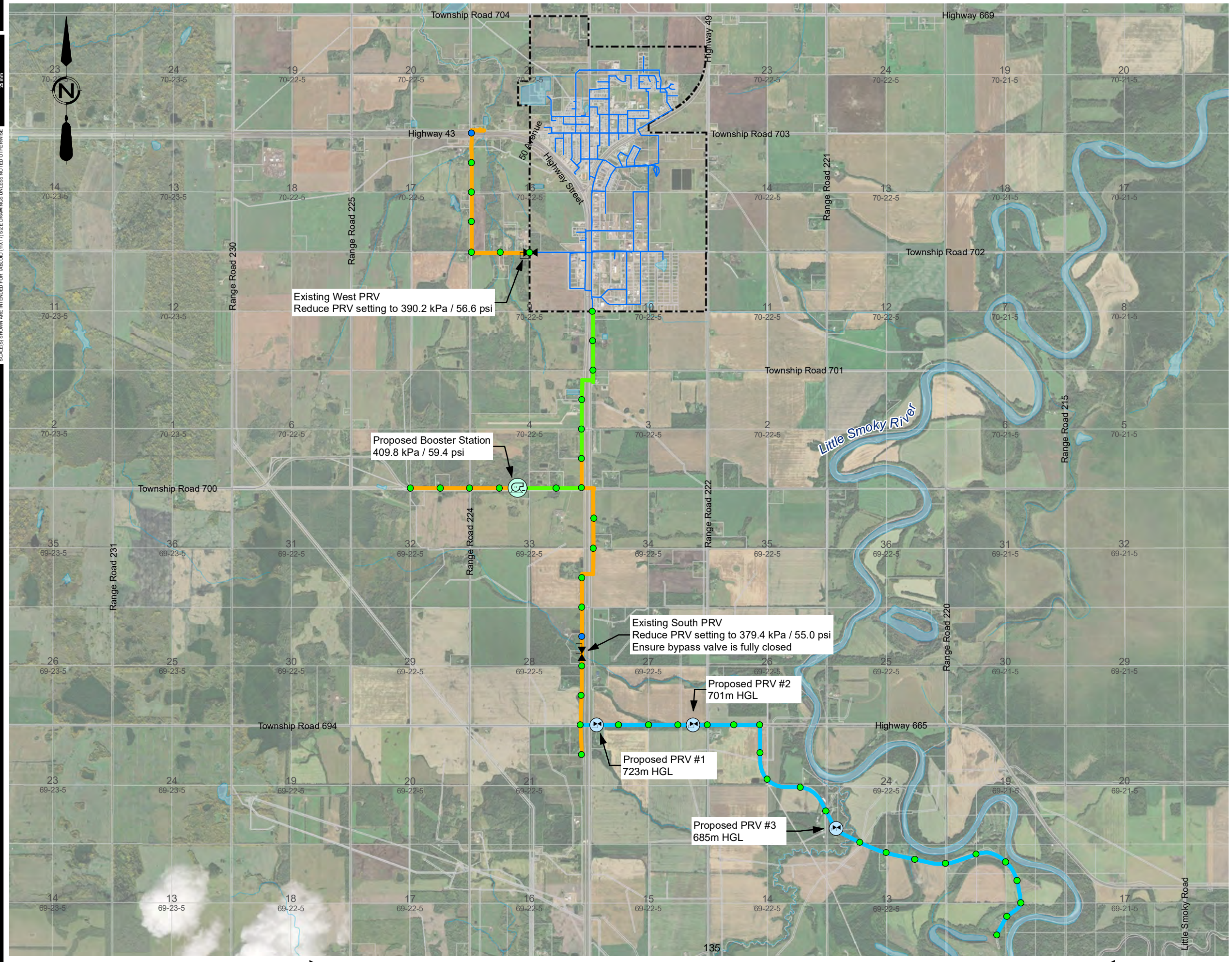
Table 5-1 compares the three levels of service considered.

Table 5-1
Level of Service Comparison

Level of Service Option	Advantages	Disadvantages
Full Pressure Distribution System	<ul style="list-style-type: none"> Private water cisterns and pumps will not be required by new customers Lower operating and maintenance requirements for new customers as water cisterns and pumps are not required Identical level of service for all customers 	<ul style="list-style-type: none"> Narrower allowable pressure range than trickle fill system Three more PRV stations and a booster station are required Higher water demand than trickle fill system Higher risk of supply interruption since there are no private cisterns (assumes MD not responsible for private cistern/station) High operating and maintenance costs for the MD due to more PRV stations and booster station Removal/abandonment of existing cisterns may be required (if currently installed)
Trickle Fill System for New Customers	<ul style="list-style-type: none"> Wider allowable pressure range than distribution system Lower water demand than distribution system One additional PRV station is required Lower O&M costs due to fewer PRV stations (assumes MD not responsible for private cistern/pumps) Consequence of a supply interruption is reduced with on-site cistern storage Possible cost savings if new customers already have adequate cisterns and pumps installed 	<ul style="list-style-type: none"> Private water cisterns and pumps are required by new customers Higher O&M costs for new customers
Bottle Fill System for New Customers	<ul style="list-style-type: none"> Less capital and O&M costs for the MD as new watermain will not be installed Bottle fill stations can be accessed by a larger number of customers Promotes quicker water turnover within the existing segments of pipes 	<ul style="list-style-type: none"> Cannot be used as a truck fill by commercial and industrial customers Customers need to retrieve water from a centralized location Customers may need to line up and wait to retrieve water during peak times Customers may complain due to slow fill rates compared to larger truck fills within the area.

SAVE DATE: 12/14/2021 4:57:28 PM SAVED BY:
DRAWING PATH: C:\Users\richardson\Desktop\LOCAL_PROJECT_WORK\2021-3139_MDgreenview_ValleyviewWater5-1_Updated_Interim_System_Typical.mxd
DATA SOURCE: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

IF NOT 25 mm AS SHOWN, SCALE(S) SHOWN ARE INTENDED FOR TABLID (11X17) SIZE DRAWINGS UNLESS NOTED OTHERWISE



LEGEND:

- Valleyview Town Boundary
- Existing PRV
- Proposed PRV
- Proposed Booster Pump

Peak Hour Pressure

- <30 psi (207 kPa)
- 30 - 50 psi (207 kPa - 345 kPa)
- 50 - 80 psi (345 kPa - 522 kPa)
- 80 - 140 psi (522 kPa - 965 kPa)
- >140 psi (965 kPa)

Water Main Diameter

- 75 mm
- 100 mm
- 150 mm
- Valleyview Water Main



FIGURE 5-1

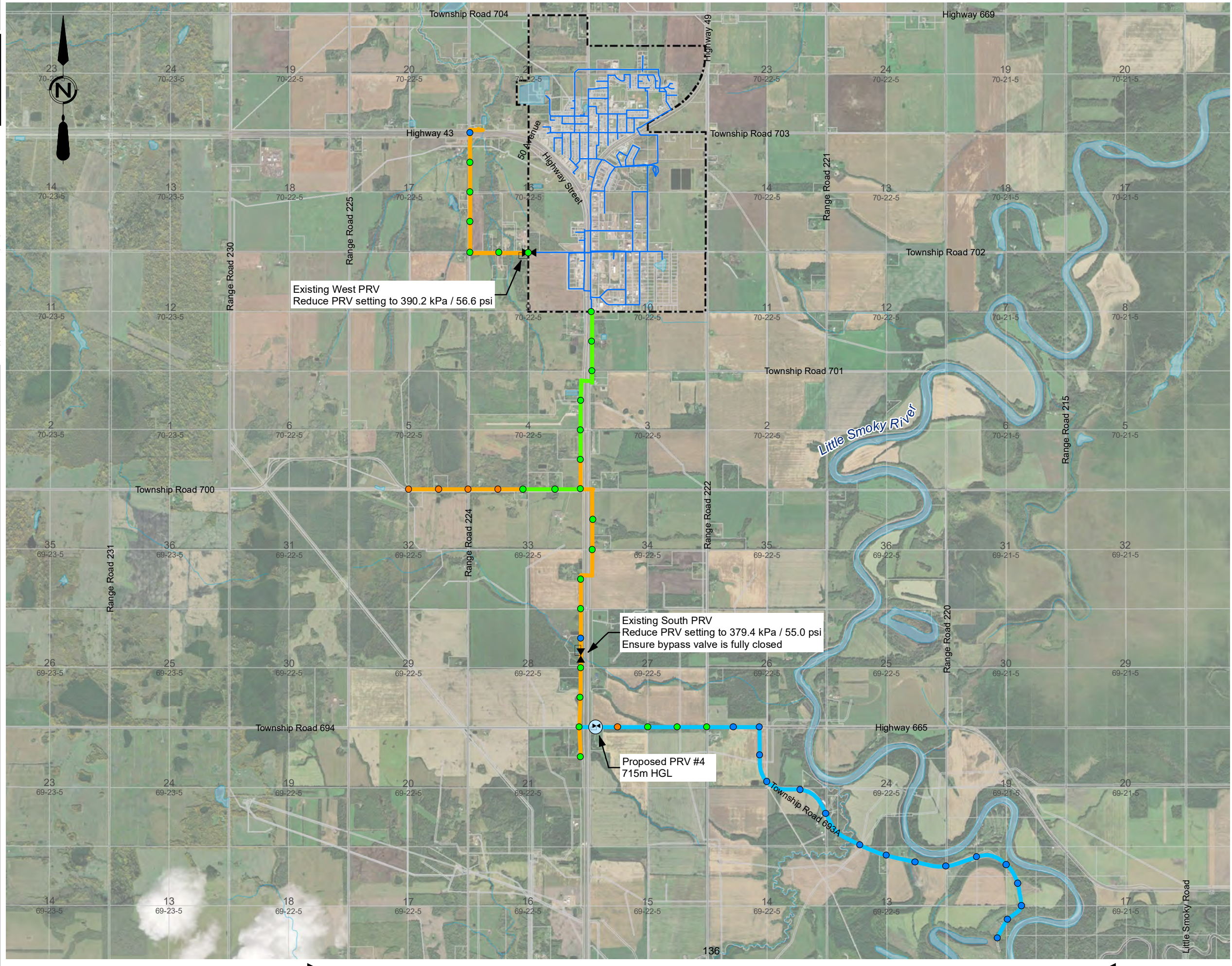
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
VALLEYVIEW RURAL WATERLINE STUDY UPDATE

**UPGRADED INTERIM SYSTEM
(FULL PRESSURE LEVEL OF SERVICE)
UNDER PEAK HOUR DEMAND**

AE PROJECT No.	2021-3139-00
SCALE	1:50,000
APPROVED	
DATE	2022JAN11
REV	
DESCRIPTION	ISSUED FOR REPORT

SAVE DATE: 1/11/2022 5:01:57 PM SAVED BY:
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DATA SOURCE: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

IF NOT 25 mm AS SHOWN, SCALE(S) SHOWN ARE INTENDED FOR TABL/CID (11X17) SIZE DRAWINGS UNLESS NOTED OTHERWISE



LEGEND:

- Valleyview Town Boundary
- Existing PRV
- Proposed PRV
- Peak Hour Pressure**
 - <30 psi (207 kPa)
 - 30 - 50 psi (207 kPa - 345 kPa)
 - 50 - 80 psi (345 kPa - 522 kPa)
 - 80 - 140 psi (522 kPa - 965 kPa)
 - >140 psi (965 kPa)
- Water Main Diameter**
 - 50 mm
 - 100 mm
 - 150 mm
 - Valleyview Water Main



FIGURE 5-2
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
VALLEYVIEW RURAL WATERLINE STUDY UPDATE

**UPGRADED INTERIM SYSTEM
(TRICKLE FILL LEVEL OF SERVICE)
UNDER PEAK HOUR DEMAND**

AE PROJECT No.	2021-3139-00
SCALE	1:50,000
APPROVED	
DATE	2022JAN11
REV	
DESCRIPTION	ISSUED FOR REPORT

6 ULTIMATE PHASE

A discussion was held with the MD's Planning Department in Fall 2021, which identified that the MD has no additional development plans within the vicinity of the VVRWL (beyond that identified in the Interim phase). As such, AE has assessed the remaining available capacity of the VVRWL system to accommodate future expansion based on the supply agreement. As well, we have investigated the feasibility of servicing Sunset House with potable water from Valleyview.

6.1 Available Capacity

Table 6-1 summarize AE's findings by modeling the design Ultimate peak hour demand (additional 52 residences and Potter's Hand Campground).

Table 6-1
Ultimate Phase Available Capacity Summary

Watermain	Sufficient Pressure under Full Pressure Level of Service	Sufficient Pressure under Trickle Fill Level of Service
South Watermain	<p>Existing System (along TWP 700, West of HWY 43) Peak Hour Pressure drops to 324.1 kPa (47 psi) (Marginally below criteria)</p> <p>Average Day Pressure drops to 340.6 kPa (49.4 psi) (Marginally below criteria)</p> <p>Golf Course and Forestry Camp Extensions Yes, sufficient pressure</p>	<p>Existing System (along TWP 700, West of HWY 43) Yes, sufficient pressure</p> <p>Golf Course Extension 50 mm watermain can only service 16 additional homes and Campground only;</p> <p>75 mm pipe required to service the ultimate design demand.</p> <p>Forestry Camp Extension Yes, sufficient pressure</p>
West Watermain	Yes	Yes

Note, PRV adjustments are also required. Actual adjustment will be based on development location.

6.2 Sunset House Servicing

The option to provide water servicing from the Town of Valleyview to Sunset House was analysed and subsequently eliminated due to:

- **High capital cost** (\$11 million) to construct a 27.3 km long watermain, construct booster station, and dedicate right of way beside Highway 669. Note land acquisition or right of way approval costs are not included in the cost estimate.
- **High operation and maintenance cost** to maintain the booster station and potential re-chlorination needs.
- **Low water demand** based on existing records, the average daily consumption is only 5.5 m³/day, or less than 1,850 m³ / year.
- **Low water turnover rate** as we estimate it will require 161 days to turnover the water in a 27.3 km long, 100 mm diameter pipe. This is assuming the water demand is 17 m³/day, which is the average maximum daily consumption from 2020 to 2021.

7 OPINION OF PROBABLE COST

Estimated cost to upgrade and extend to the water infrastructure are summarized in **Table 7-1**. A detailed cost estimate is attached in **Appendix A**.

This section presents high level opinion of probable cost estimates ($\pm 30\%$) for capital costs associated with the construction of watermains. Due to the conceptual/preliminary nature of this study and understanding that there exist unknown variables beyond the scope of this study, the estimates presented herein include the following assumptions:

- Costs are based on similar projects completed by AE and are based on 2021 dollars and includes 30% contingency and 15% engineering allowance.
- The contingency is to account for fluctuations in supply and labour costs and is typical for conceptual / master planning level of study.
- The engineering allowance accounts for engineering design, geotechnical investigation and environmental study costs.
- Cost excludes potential upgrades to the Town of Valleyview's WTP, raw water storage, or Town's water distribution system.
- Costs for full pressure and trickle fill systems includes allowance for flushing points and riprap (\$20,000 / flush point), to be used when there is insufficient demand in the system. One flush point is allocated to each extension.
- Costs for PRV station includes supply and installation of PRV, precast concrete manhole and lid, insulation, and piping.
- Cost for water service connection assumes a 20 m long service line, actual service length will vary.
- Costs exclude land acquisition, right-of-way dedication, and site preparation costs.
- Existing cisterns may be used in the trickle fill system. Actual cistern size may differ based on customer needs.
- Cost for the watermain extension during the ultimate development phase is not included as ultimate development plans are not available.

On-Lot PRVs

AE estimates the cost to supply and install an on-lot PRV for one residential customer is typically \$500 versus \$150,000 for a PRV station that services numerous customers. On-lot PRVs should be used in pressure zones with less than 300 connected customers. The individual landowner will be responsible to maintain the on-lot PRV.

Funding Sources

The following funding sources may be applicable to the proposed VVRWL extensions:

- **Municipal Sustainability Initiative (MSI):** This fund originates from the Alberta Municipal Affairs. The MD can apply for funding anytime and funding allocation carry forward for up to 5 years.
- **Gas Tax Fund (GTF):** This fund is managed jointly by Infrastructure Canada and Alberta Municipal Affairs. The MD can apply for funding anytime and funding allocation carry forward for up to 5 years.

The proposed work would not qualify for Water for Life funding.

**Table 7-1
Comparison of Probable Costs**

Development Phase	Service Location	MD's Cost			Customers' Cost			Total Cost
		Description	Total Cost	Cost per Lot	Description	Total Cost	Cost per Lot	
Interim System (Full Pressure Distribution System)	Golf Course Extension (service 13 lots)	8.3 km of 75 mm Watermain and 3 PRV Stations	\$4,169,000	\$321,000	Direct Water Service Connections	\$386,000	\$30,000	\$4,555,000
	Forestry Camp Extension (service 3 lots)	1.6 km of 100 mm Watermain and 1 Booster Station	\$2,291,000	\$764,000	Direct Water Service Connections	\$89,000	\$30,000	\$2,380,000
	Sum:		\$6,460,000	-	-			\$6,935,000
Interim System (Trickle Fill System)	Golf Course Extension (service 13 lots)	8.3 km of 50 mm Watermain and 1 PRV Station	\$3,674,000	\$283,000	Private Cisterns and Pumps	\$707,000	\$54,000	\$4,381,000
	Forestry Camp Extension (service 3 lots)	1.6 km of 75 mm Watermain	\$841,000	\$280,000	Private Cisterns and Pumps	\$163,000	\$54,000	\$1,004,000
	Sum:		\$4,515,000	-	-			\$5,385,000
Interim System (Bottle Fill Station)	Any	1 Bottle Fill Station	\$508,000	\$32,000	N/A			\$508,000

8 CONCLUSIONS AND RECOMMENDATIONS

8.1 Conclusions

- The MD and the Town of Valleyview have experienced more than 1% annual growth over the past 5 years.
- A design per capita consumption rate of design water demand of 175 L/c/d has been adopted for this assessment.
- The existing system model was updated to reflect newly installed watermains, more accurate ground elevation data, PRV settings, and updated design criteria.
- The peak hour model results identify that the existing system pressure is generally within the target range of 345 kPa to 552 kPa (50 psi to 80 psi), except for the area near the end of the west and South Watermain, and immediately north of the existing south PRV.
- The bypass valve on the South PRV Station is understood to be open and is allowing downstream pressure to exceed modelled pressure.
- Three levels of service were explored for the interim phase:
 - Full Pressure Distribution System;
 - Trickle Fill System; and
 - Bottle Fill Station.
- A 75 mm watermain is proposed towards the Golf Course and a 100 mm watermain is proposed towards the Forestry Camp in the full pressure distribution.
- A 50 mm watermain is proposed towards the Golf Course and a 75 mm watermain is proposed towards the Forestry Camp in the trickle fill system.
- In the full pressure distribution system option for the Golf Course Extension, a 75mm diameter pipe is proposal along with three additional PRVs.
- In the full pressure distribution system option for the Forestry Camp Extension, a 100mm diameter pipe is proposed along with a booster station to provide system pressure.
- In the trickle fill system option for the Golf Course Extension, a 50mm diameter pipe is proposed with a single PRV being required.
- In the trickle fill system option for the Forestry Camp Extension, a 75mm diameter pipe is proposed, and PRV and booster station are not required.
- No watermain extension will be required in the bottle fill option.
- The existing South Watermain can accommodate the Ultimate system demands (based on a total maximum water usage of 20,000 m³/year). The Ultimate system is assumed to include 52 additional dwellings and Potter's Hand Campground. Pressure will fall marginally below the target minimum pressure should all future demand be placed on the South Waterline alone.
- The probable cost to service the Interim system under a full pressure distribution system is \$6.9 million for the MD. The customers on lot is cost is \$30,000 per lot. Total cost per benefitted lot ranges from \$351,000 to \$794,000, depending on the location.
- The probable cost to service the Interim system under a trickle fill system is \$5.4 million for the MD. The customers on lot is cost is \$54,000 per lot. Total cost per benefitted lot ranges from \$334,000 to \$337,000, depending on the location.
- The probable cost to service the Interim system with a bottle fill station is \$508,000 for the MD and negligible cost for the customers. Cost per benefitted lot is \$32,000.

8.2 Recommendations

- Adjust the PRV pressure settings at both existing PRV station to reduce the peak hour pressure.
 - Monitor downstream pressure and install local PRVs if required.
- Inspect the South PRV Station and repair such that the bypass valve can be fully closed
- The lowest overall probable cost and cost per lot is the bottle fill station.
- For the Golf Course Extension, cost to construct a full pressure vs. trickle fill system is comparable (less than 5% difference). Hence, a higher level of service (full pressure system) is recommended.
- For the Forestry Camp Extension, due to the high elevation, a trickle fill system is recommended as it has a lower capital cost.
- In general, there is capacity within the water distribution system for ultimate servicing. Further study is required to understand effects on the system.
- Based on current water demands, AE does not recommend servicing Sunset House due to probable high capital and maintenance costs, low water demand, and low water turnover rates.

CLOSURE

This report was prepared for the Municipal District of Greenview to explore the feasibility of extending the Valleyview Rural Waterline.

The services provided by Associated Engineering Alberta Ltd. in the preparation of this report were conducted in a manner consistent with the level of skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty expressed or implied is made.

Respectfully submitted,
Associated Engineering Alberta Ltd.

Sean Nicoll, P.Eng.
Project Manager

Li Wang, P.Eng.
Civil Engineer

APPENDIX A - COST ESTIMATES

Probable Cost for Three Levels of Services in Interim Phase																		
Scenario	MD's Responsibility							Private Responsibility								Subtotal	TOTAL	
Interim Phase Full Pressure Distribution System	Golf Course Extension							Golf Course Extension								\$4,555,000	\$6,935,000	
	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot				
	Supply and Install 75 mm dia. WM with Gravel Restoration	1,700	I.m.	\$250	\$425,000			Supply and Install Water Service on Private Property	13	ea.	\$8,000	\$104,000						
	Supply and Install 75 mm dia. WM with Asphalt Restoration	6,600	I.m.	\$300	\$1,980,000			VVRWL Connection Cost	13	ea.	\$12,500	\$162,500						
	Supply and Install PRV Station	3	ea.	\$150,000	\$450,000							Subtotal	\$266,500					
	Flushing Point Allowance	1	L.S.	\$20,000	\$20,000			Engineering and Contingency (45%)				\$119,925						
				Subtotal	\$2,875,000							Total	\$386,000	13	\$30,000			
	Engineering and Contingency (45%)				\$1,293,750			Note:										
	Total				\$4,169,000	13	\$321,000	1. Costs based on info provided by the MD.										
	Forestry Camp Extension							Forestry Camp Extension								\$2,380,000		
	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot				
	Supply and Install 100 mm dia. WM with Asphalt Restoration	1,600	I.m.	\$350	\$560,000			Supply and Install Water Service on Private Property	3	ea.	\$8,000	\$24,000						
	Supply and Install Booster Pump Station	1	ea.	\$1,000,000	\$1,000,000			VVRWL Connection Cost	3	ea.	\$12,500	\$37,500						
	Flushing Point Allowance	1	L.S.	\$20,000	\$20,000							Subtotal	\$61,500					
Interim Phase Trickle Fill Ssystem				Subtotal	\$1,580,000			Engineering and Contingency (45%)				\$27,675						
	Engineering and Contingency (45%)				\$711,000			Note:				Total	\$89,000	3	\$30,000			
	Total				\$2,291,000	3	\$764,000	1. Costs based on info provided by the MD.										
	Golf Course Extension							Golf Course Extension								\$4,381,000	\$5,385,000	
	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot				
	Supply and Install 50 mm dia. WM with Gravel Restoration	1,700	I.m.	\$245	\$416,500			Supply and Install Private Cisterns and Pumps	13	ea.	\$25,000	\$325,000						
	Supply and Install 50 mm dia. WM with Asphalt Restoration	6,600	I.m.	\$295	\$1,947,000			VVRWL Connection Cost	13	ea.	\$12,500	\$162,500						
	Supply and Install PRV Station	1	ea.	\$150,000	\$150,000							Subtotal	\$487,500					
	Flushing Point Allowance	1	L.S.	\$20,000	\$20,000			Engineering and Contingency (45%)				\$219,375						
				Subtotal	\$2,533,500			Notes:				Total	\$707,000	13	\$54,000			
	Engineering and Contingency (45%)				\$1,140,075			1. Cost includes cistern installation cost for all new customers. This may not be the case.										
	Total				\$3,674,000	13	\$283,000	2. Cistern cost for non-residential customers may be higher.										
								3. Connection Cost obtained from the MD.										
	Forestry Camp Extension							Forestry Camp Extension								\$1,004,000		
	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot				
	Supply and Install 100 mm dia. WM with Asphalt Restoration	1,600	I.m.	\$350	\$560,000			Supply and Install Private Cisterns and Pumps	3	ea.	\$25,000	\$75,000						
	Flushing Point Allowance	1	L.S.	\$20,000	\$20,000			VVRWL Connection Cost	3	ea.	\$12,500	\$37,500						
				Subtotal	\$580,000							Subtotal	\$112,500					
Interim Phase Bucket Fill Station				Engineering and Contingency (45%)	\$261,000			Engineering and Contingency (45%)				\$50,625						
	Total				\$841,000	3	\$280,000	Note:				Total	\$163,000	3	\$54,000			
								1. Cost includes cistern installation cost for all new customers. This may not be the case.										
								2. Cistern cost for non-residential customers may be higher.										
								3. Connection Cost obtained from the MD.										
	Golf Course Extension							Golf Course Extension								\$508,000	\$508,000	
	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot	Item	Quantity	Unit	Unit Cost	Amount	# of Benefited Lot	Cost per Benefited Lot				
	Supply and Connect Bucket Fill Station (incl. Heated Pad, SCADA, and Site Prep costs)	1	L.S.	\$350,000	\$350,000			N/A										
				Subtotal	\$350,000													
	Engineering and Contingency (45%)				\$157,500													
	Total				\$508,000	16	\$32,000											



REQUEST FOR DECISION

SUBJECT: **Enforcement Proceedings on SW 22-68-22 W5M**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	January 25, 2022	CAO: SW MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	DIR: RA PRESENTER: RA
STRATEGIC PLAN:	Level of Service	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

Motion: That Council direct Administration to continue enforcement proceedings requiring Deep Valley Power Systems Ltd. to remove the fence from Range Road 223 service road right-of-way on SW-22-68-22-W5

Motion: That Council rescind motion 20.01.13, directing Administration to enter into a road lease / licence agreement.

BACKGROUND/PROPOSAL:

On October 15, 2019 Council carried Motion 19.10.709 “That Council direct Administration to continue enforcement proceedings requiring Deep Valley Power Systems Ltd. to remove the fence from Range Road 223 service road right-of-way on SW-22-68-22-W5.”

On January 13, 2020 Council carried Motion 20.01.01 “That Council accept the presentation from Deep Valley Power Ltd for information regarding the “order to remedy contraventions” in accordance with MGA Section 547.”

On January 13, 2020 Council defeated Motion 20.01.12 “That Council confirm the order to remedy contraventions and continue enforcement proceedings requiring Deep Valley Power Systems Ltd. to remove the fence from Range Road 223 service road right-of-way, on the west side of SW-22-68-22-W5.”

On January 13, 2020 Council carried Motion 20.01.13 “That Council direct Administration to enter into a Road Lease/License Agreement with Deep Valley Power Systems Ltd. on the west side of SW-22-68-22-W5.”

Administration is unable to follow direction of Council and enter into a Road Lease/License Agreement with Deep Valley Power Systems Ltd. on the west side of SW-22-68-22-W5. Greenview does not have the authority to lease a public developed roadway, therefore the road in question must remain open to the public. Deep

Valley Power Systems Ltd. is unwilling to leave the access gate open to allow unrestricted public access. The roadway in question is also a farmland access point (NW 22-68-22- W5M).

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Council will not be setting precedence by allowing Deep Valley Power Ltd. to close a developed roadway.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to assist Deep Valley Power Ltd. in relocating the fence in question.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs to the recommended Motion

Future Costs: Should Council direct Administration to proceed with the alternative, it is expected to cost approximately \$20,000.00.

STAFFING IMPLICATION:

There are no staffing implications.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

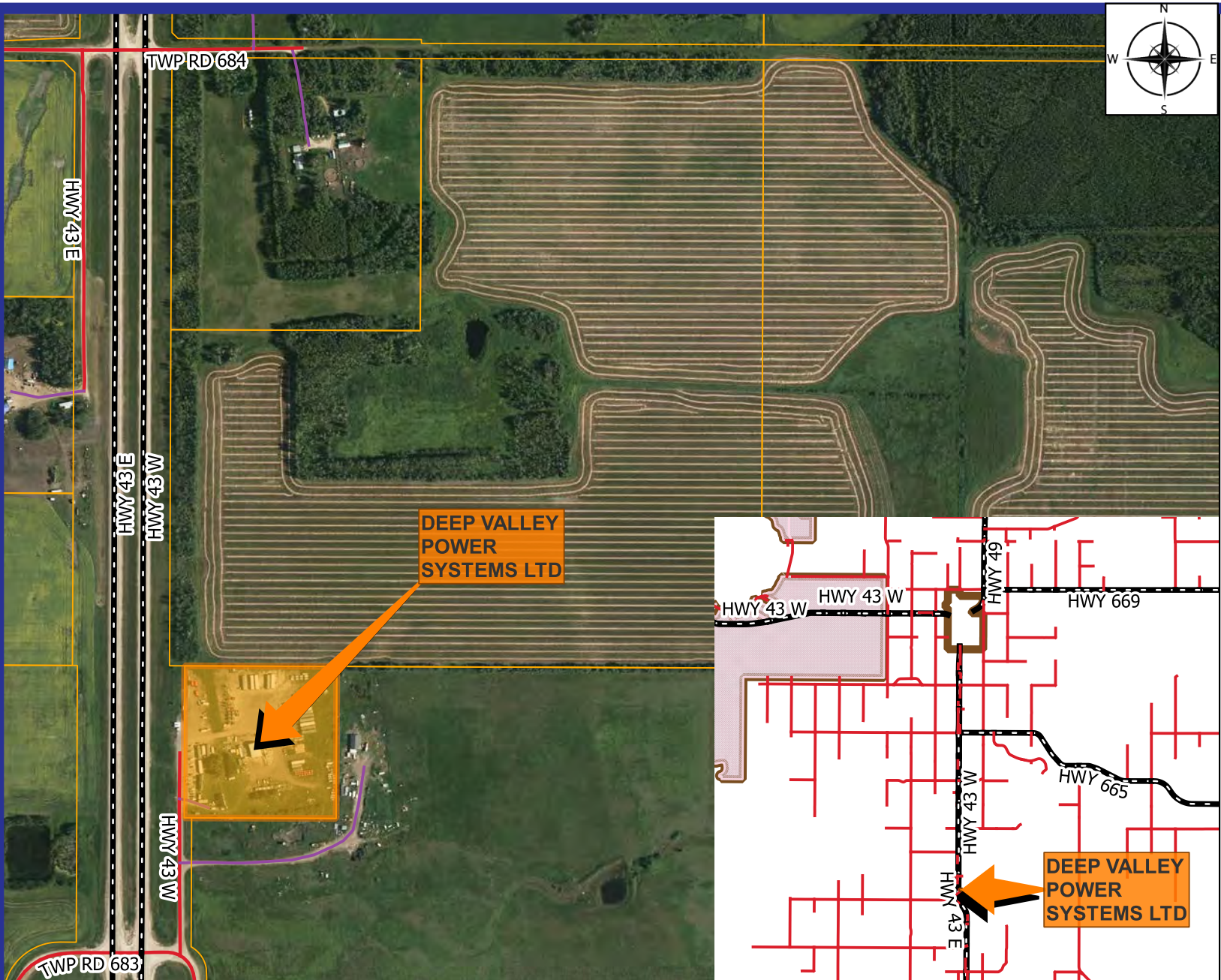
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform Deep Valley Power Ltd. of Councils decision.

ATTACHMENT(S):

- Maps

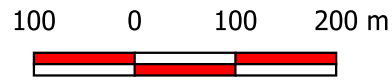


Legend

- Cadastre
- ROADS-Jurisdiction
 - MUNICIPAL
 - PRIVATE
 - PROVINCIAL



Deep Valley Power
SW-22-68-22-5



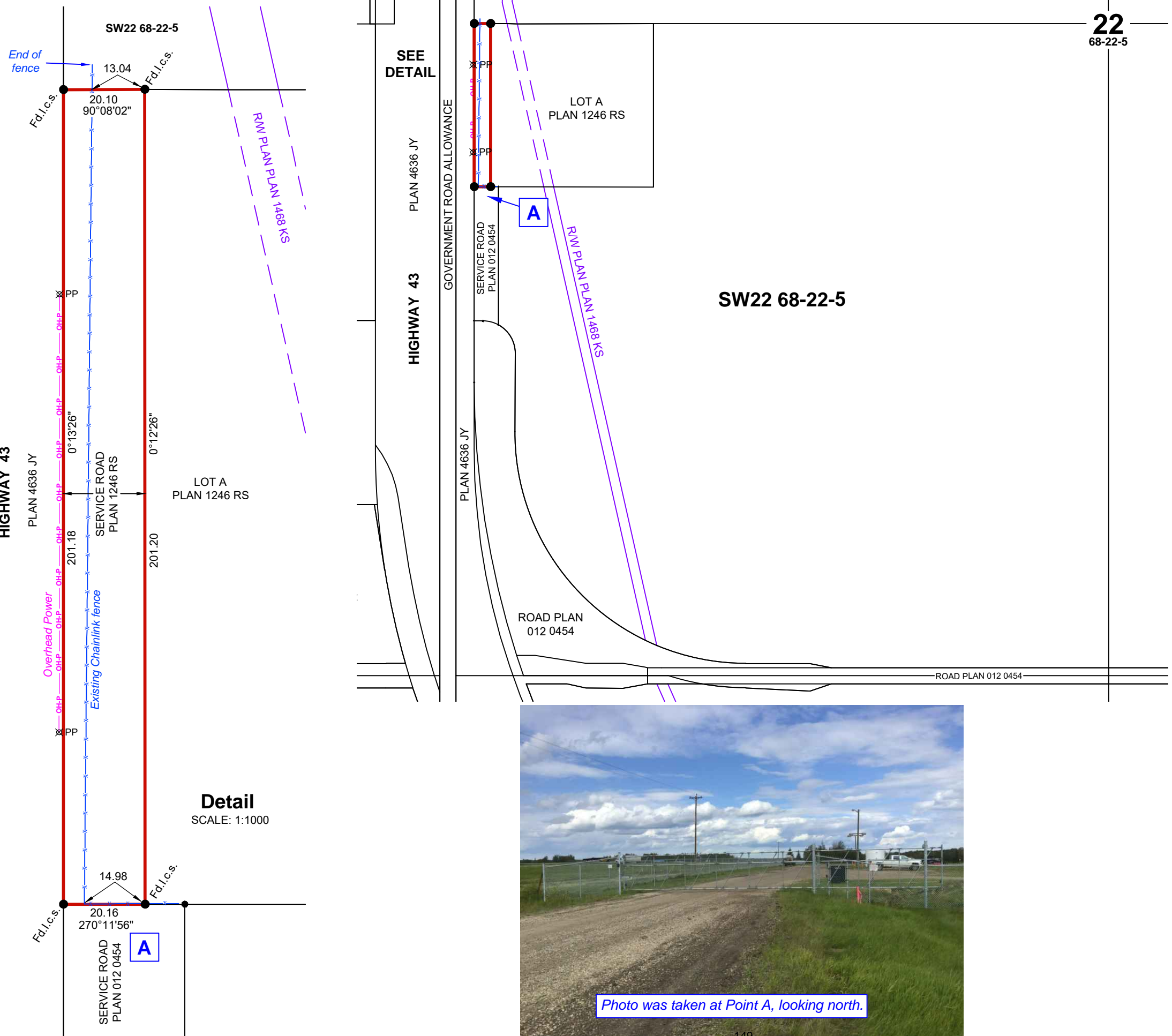
UTM Zone 11
 1:7,500

Date: 01/18/2022

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MUNICIPAL DISTRICT OF
GREENVIEW NO. 16

SKETCH SHOWING
AS-BUILT LOCATION OF
FENCELINE
within
**SERVICE ROAD
PLAN 1246 RS**
all within the
**SW 1/4 SEC. 22
TWP. 68, RGE. 22, W5M.**

SCALE: 1:5000

050100150200250

METRES

Revision00

Rev	Date	Description	pc	dwn	chk
00	Sept. 6/19	Original Issue	db	jl	dt

Beirsto & Associates
ENGINEERING & SURVEY
10940 - 92 Avenue, Grande Prairie, AB T8V 6B5
P: 1 855 879 5973 W: www.baseng.ca

19GLML7176-SK01R00-SK01

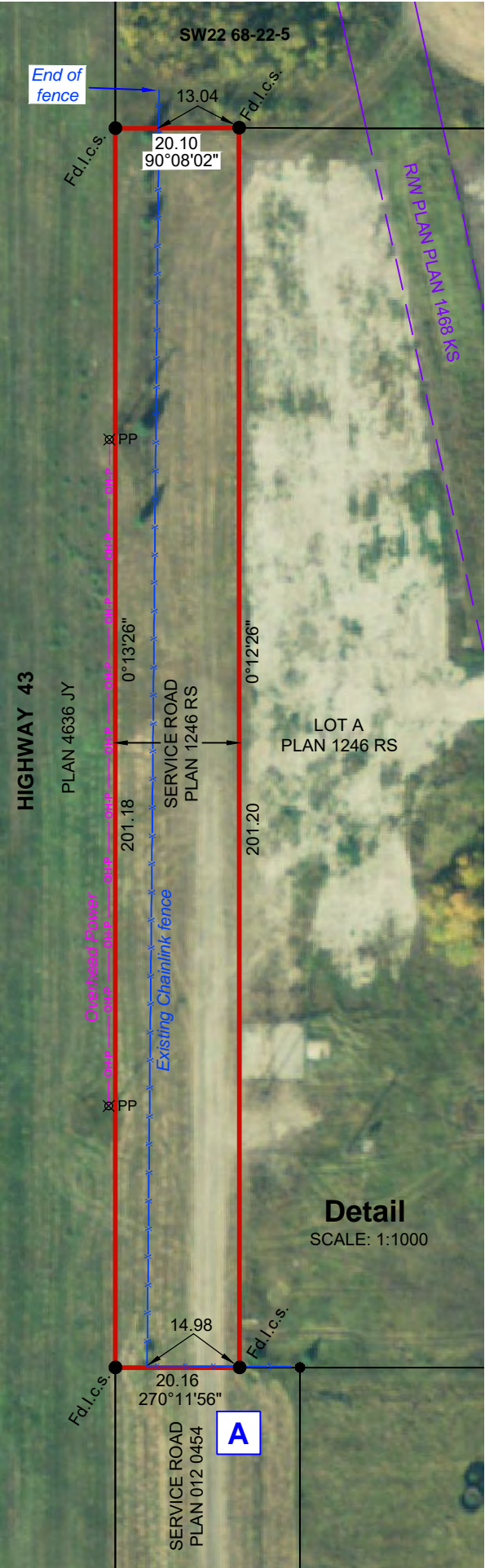


Photo was taken at Point A, looking north.

**MUNICIPAL DISTRICT OF
GREENVIEW NO. 16**

SKETCH SHOWING
AS-BUILT LOCATION OF

FENCELINE

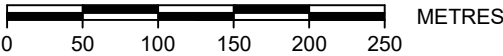
within

**SERVICE ROAD
PLAN 1246 RS**

all within the

**SW 1/4 SEC. 22
TWP. 68, RGE. 22, W5M.**

SCALE: 1:5000



Rev	Date	Description	pc	dwn	chk
00	Sept. 6/19	Original Issue	db	jl	dt

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19GLML7176-SK01R00-SK01

Revision
00



REQUEST FOR DECISION

SUBJECT: **Rescind Motion 21.04.190 – Farmland Access**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 25, 2022 CAO: SW MANAGER: LT
DEPARTMENT: CONSTRUCTION & ENGINEERING DIR: RA PRESENTER: LT
STRATEGIC PLAN: Level of Service LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council rescind motion 21.04.190 – Farmland Access to NW 20-73-21 W5M

BACKGROUND/PROPOSAL:

Administration brought forward an access road request to Council on April 13, 2021 (see attached motion 21.04.190). Council at the April meeting approved the access, contingent on refusal of an application to Alberta Transportation for access off of Hwy 49.

Administration has since received correspondence from the landowner, (see attached) that the access is no longer needed as they have access through the quarter to the north.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that motion 21.04.190 will have a conclusion.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has an alternative to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Email correspondence from landowner.
- Motion 21.04.190

From: [REDACTED]
Subject: [REDACTED]
Date: November 8, 2021 12:57:03 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Correct road is no longer needed as I was able to secure the qtr to the north to use as access, also any work if ditch clean on 722 west will be accomplished this fall yet ?
Thku DC

On Mon, Nov 8, 2021 at 11:41 AM Leah Thompson <Leah.Thompson@mdgreenview.ab.ca> wrote:

Hi [REDACTED]

As per our last conversation it was determined that the Farmland Road Request that was submitted and was presented to on Council in April 13th 2021. I am asked for you to reply to this email agreeing that the request has in fact been retracted by you the landowner with no further action required by Greenview regarding this request.

If you could please provide this as soon as possible I would greatly appreciate it.

Thank you and Have a Wonderful Day.

Leah Thompson

Manager, Construction & Engineering

[Municipal District of Greenview No. 16](#) | [4813 36th Avenue Valleyview, Alberta T0H 3N0](#)

Tel: [780-524-7600](tel:780-524-7600) | Fax: [1-780-524-4307](tel:1-780-524-4307) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [866-524-7608](tel:866-524-7608) | Direct: [1-780-524-7610](tel:1-780-524-7610)

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disclosure, copying, forwarding or alteration of this communication may be unlawful.
Thank you.

MOTION: 21.04.190 Moved by: COUNCILLOR TYLER OLSEN

That Council approve the farmland access request to access NW 20-73-21 W5M to be constructed in 2021, with funds to come from the 2021 Construction Budget, contingent on refusal of an application to AB Trans. for access off of Highway 49.

CARRIED



REQUEST FOR DECISION

SUBJECT:	Surplus Assets	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: SW	MANAGER: WB
MEETING DATE:	January 25, 2022	DIR:	PRESENTER: WB
DEPARTMENT:	PROTECTIVE SERVICES	LEG: SS	
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – AD26 - Surplus Assets

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to sell surplus Fire Truck F9 to Foothills Forest Products, located in the Grande Cache area of Alberta in the amount of \$5000.00.

BACKGROUND/PROPOSAL:

Unit F9 is a 1997 GMC Pumper that has not been in service for 5 years and therefore has been deemed surplus. F9 was the secondary engine for Station 32 - Grovedale until it was replaced by STN 33's unit F62 in 2021. After speaking with Fort Garry and Rocky Mountain Phoenix reps the unit could potentially sell for \$5000.00 to \$10,000.00 as it currently sits.

F9 (3211) ENGINE details:

1997 GMC, Model – Topkick,
Upfitter – Fort Garry
KMs: 29737kms

Chassis Make: GMC
Engine Make: Caterpillar
Engine Model: CAT. 3116
Pump Make: Darley
Model Number: VC10L5 - 1000-gallon tank and 5000 liters per minute pump

Additional Equipment includes: Hard suction hoses, Monitor with portable base, one 24 foot extension ladder and one 12 foot ladder, 14 (38mm) hoses and one 12 foot pike pole. This equipment was ordered with the original purchase.

An expression of interest letter was received from the Foothills Forest Products regarding Unit F9 as Foothills is currently rebuilding their fire brigade and they don't have a functional fire truck. If Foothills Forest Products

are successful in their bid to acquire F9, the fire truck would be a key resource for the newly formed fire brigade. In addition, F9 would be available to serve as a mutual aid resource for Station 33.

BENEFITS OF THE RECOMMENDED ACTION:

1. Support the rebuilding of the Foothills Forest Products fire brigade located in the MD of Greenview (Grande Cache Area).
2. Provide a much-needed fire asset to a local community.
3. Add a mutual aid resource for Station 33 – Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to selloff the Fire Engine in another way.

FINANCIAL IMPLICATION:

After researching prices with Fort Garry and Rocky Mountain Phoenix with similar units, Unit F9 would be in the price range of \$5000 to \$10,000.00. Unit F9 has not been pump certified or had a CVIP completed and still has its original tires. The cost to get the truck operational would be at the minimum of \$10,000.00.

Direct Costs: N/A

Ongoing / Future Costs:

There are no perceived ongoing costs of the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform Foothills Forest Products of Councils decision accordingly.

ATTACHMENT(S):

- MD of Greenview – Policy AD26
- Foothills Forest Products – Offer Letter
- F9 Pictures



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
ADMINISTRATION

POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS

Page 1 of 2

Date Adopted by Council / Motion Number:

10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY TITLE: SURPLUS ASSETS

Page 2 of 2

Date Adopted by Council / Motion Number:

03.04.239

9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS

Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.
- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

C.A.O.

September 30th, 2021

Dear Wayne,

My name is Phil Howe, and I am a current member of Station #33 holding the position of Lieutenant. I am also the Maintenance Coordinator and Fire Chief for the emergency response team at Foothills Forest Products, a division of Dunkley Lumber, in Grande Cache Alberta. Located approximately 20 kilometers south of Grande Cache, Foothills has a total annual production capacity of 120 million board feet of lumber in a range of sizes and lengths. Approximately 150 people are employed by Foothills, most of whom live in Grande Cache, in addition to many contractors providing services to the operation.

I am writing this letter to express our interest in a fire truck that will be taken out of the fleet of the Grovedale Fire department, unit F-9, due to Grande Cache Station #33 receiving a new rescue truck.

We are currently rebuilding the team here at Foothills and our current fire truck is not operational, so we are quite interested in working with you to get this unit as our primary (First up) truck for fire response on site here at Foothills.

In the event of a fire on site, this truck would be critically valuable to us at Foothills so that we may try to contain and minimize any potential damage to our operating assets. We also feel that the addition of this unit could allow the Foothills team to serve as mutual aid to Station #33 and the greater MD as a whole.

Please consider on offer of \$5000 as a starting point to "Keep this truck at home"

Thanks in Advance,

Phil Howe









REQUEST FOR DECISION

SUBJECT:	Appointment of Members to the Intermunicipal Weed and Pest Appeal Board		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 25, 2022	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Alberta Agricultural Pests Act A-8 RSA 2000 section 14(5), and Alberta Weed Control Act W-5.1 2008 Part 4, 19(1)

Council Bylaw/Policy (cite) – Weed Control Policy 6303-01 and Pest Control Policy 6316

RECOMMENDED ACTION:

MOTION: That Council appoint the following individuals to the Intermunicipal Weed and Pest Appeal Board as members for the 2022 calendar year: Richard Brochu, Shelley Morrison, Mark Pellerin, Larry Smith, Warren Wohlgemuth, Doug Meneice, Duane Nichols, George Blackhurst, Brianne Brault, Terry Ungarian, Linda Halabisky, Kayln Schug, Gary These, Brenda Yasinski, Brent Reese, and Gloria Dechant

BACKGROUND/PROPOSAL:

Greenview is a member of the Intermunicipal Weed and Pest Appeal Board which primary function is to allow for prompt, impartial appeal hearings to producers wishing to appeal a weed or pest notice. The board consists of municipal partners that include Greenview, Big Lakes County, County of Northern Lights and Northern Sunrise County whereby each respective municipality would put forth candidates which would be appointed annually to be on the appeal board. To be compliant with the related legislation, all members of the Intermunicipal Appeal Board must be appointed by each of the participating municipalities.

Administration is very supportive of the establishment of the appeal board as it is a valuable and impartial asset in addressing weed or pest notice appeals.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will be compliant with the applicable legislation as related to the appeal board.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Greenview Council has the alternative to alter or deny the recommended motion, however, Greenview may not be in compliance with the applicable legislation which may result in the default on notice appeals.

FINANCIAL IMPLICATION:

The only financial implication will be the per diem of the board members which may sit on the appeal board.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT: **2022 Grant Requests**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: January 25, 2022
DEPARTMENT: ECONOMIC DEVELOPMENT
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER:
DIR: MH PRESENTER: LL
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –Policy 8002- Community Grants

RECOMMENDED ACTION:

MOTION: That Council authorize funding to the grant recipients in the amount of \$463,547.00 as indicated on the attached 2022 Approved Grant Listing, with funds to come from the 2022 Community Service Miscellaneous Grant Budget.

BACKGROUND/PROPOSAL:

On December 21, 2021, the Committee of the Whole reviewed and recommended that Council disburse the 2022 community grants as indicated on the 2022 Approved Grant Listing (attached). Committee of the Whole reviewed each of the grant applications and made the recommendations as outlined in the “2022 Grant Listing” document.

The following requests have been deferred until they can present at a Committee of the Whole meeting:

- Mountain Métis Nation Association - \$80,000.00 operational request
- Louis Delorme Memorial Committee - \$80,000.00 operational request
- Ridgevalley Seniors Assistance Society - \$105,458.37 capital request

The New Fish Creek Community Cemetery request has been deferred until more information regarding financials can be provided - \$15,000.00 capital request.

The 2022 Community Services Miscellaneous Grant Budget is \$1,500,000.00 with the approval of the 2022 Approved Grant Listing in the amount of \$463,547.00 the remainder will be \$1,036,453.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the grant applicants can make a fiscal plan accordingly with the response of their application.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to take no action or to make alterations to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$463,547.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

If the motion is accepted staff will be required to put time into each application by way of notifying the applicant of Council's decision, recognition required, reporting criteria, and prepare documents for finance.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the grant applicants of Council's decision.

ATTACHMENT(S):

- 2022 Approved Grant Listing

2022 Grant Listing (2021 Fall Deadline)

	1,036,453.00	BUDGET TOTAL		
		Operating Requested	Capital Requested	Total Amount Requested
	Grant Applicant:			
1	Fox Creek Light Horse Association	\$ -	\$ 50,000.00	\$ 50,000.00
2	Rising Above Ministry	\$ 50,000.00		\$ 50,000.00
3	Cornwall Community Cemetery	\$ 5,000.00		\$ 5,000.00
4	Grande Prairie Palliative Care Society	\$ 35,000.00		\$ 35,000.00
5	Grande Prairie Regional Agricultural and Exhibition Society		\$ 75,000.00	\$ 75,000.00
6	Rocky Mountain Wilderness Society	\$ 19,600.00	\$ -	\$ 19,600.00
7	Valleyview & District Sun Valley Pioneers Association (Senior Drop-in Centre)		\$ 12,250.00	\$ 12,250.00
8	Grande Cache Community Events Foundation	\$ 65,000.00		\$ 65,000.00
9	Canadian Shorinryu Karate Association	\$ 3,745.00		\$ 3,745.00
10	Grande Prairie Youth Emergency Shelter Society	\$ 20,000.00		\$ 20,000.00
11	Hinton Adult Learning Society	\$ 5,000.00		\$ 5,000.00
12	Red Willow Player Theatre Association	\$ 8,000.00		\$ 8,000.00
13	Mountain Metis Nation Association	\$ 80,000.00		\$ 80,000.00
14	Wilmore Wilderness Preservation and Historical Foundation	\$ 50,000.00		\$ 50,000.00
15	Ridgevalley School Council Society		\$ 30,000.00	\$ 30,000.00
16	Valleyview Riverside Golf Club		\$ 50,000.00	\$ 50,000.00
17	Community Outreach Program (Grande Cache)	\$ 25,000.00		\$ 25,000.00
18	Louis Delorme Memorial Committee	\$ 80,000.00		\$ 80,000.00
19	New Fish Creek Community Cemetery		\$ 15,000.00	\$ 15,000.00
20	DeBolt and District Pioneer Museum Society		\$ 31,185.00	\$ 31,185.00
21	Bear Creek Folk Music Festival		\$ 8,000.00	\$ 8,000.00
22	New Fish Creek Community Association		\$ 6,000.00	\$ 6,000.00
23	South Peace Regional Archives Society		\$ 90,312.00	\$ 90,312.00

2022 Grant Listing (2021 Fall Deadline)

	1,036,453.00	BUDGET TOTAL		
		Operating Requested	Capital Requested	Total Amount Requested
	Grant Applicant:			
24	Peace Area Riding for the Disabled Society	\$ 50,000.00		\$ 50,000.00
25	Valleyview & District Agricultural Association	\$ 15,000.00		\$ 15,000.00
26	Reel Shorts Film Society	\$ 1,200.00		\$ 1,200.00
27	Ridgevalley Seniors Assistance Society		\$ 105,458.37	\$ 105,458.37
	Operating and Capital Totals:	\$ 512,545.00	\$ 473,205.37	
	Grand Total:	\$985,750.37		



REQUEST FOR DECISION

SUBJECT:	Grande Prairie Regional Sport Connection Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 25, 2022	CAO: SW	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Quality of Life	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 8004-Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council provide sponsorship in the amount of \$1,200.00 to the Grande Prairie Regional Sport Connection to host the Alberta North Sport Conference, at Evergreen Park on March 18-19, 2022, with funds to come from the 2022 Community Services Miscellaneous Grants Budget.

BACKGROUND/PROPOSAL:

The Grande Prairie Regional Sport Connection is a non-profit organization representing and serving the Grande Prairie and Area sport community and hosts signature events including the Northwest Alberta Sport Excellence Awards, Try It Day and the Alberta North Sport Conference.

The Grande Prairie Regional Sport Connection is hosting The Alberta North Sport Conference on March 18-19, 2022, in Clarkson Hall at Evergreen Park. This conference will be bringing together a team of professionals offering interactive sessions addressing the theme of 'Building Healthy Communities Through Sport'. This conference helps volunteers, coaches, parents, and teachers better support athletes and create a safe, healthy, and fun sporting environment. It is anticipated that the 2022 conference will have 100 to 150 attendees with a reach to the Northwest Territories, North Eastern BC, Northern Alberta and surrounding areas.

The Grande Prairie Regional Sport Connection is requesting a Greenview sponsorship of \$1,200.00 to secure quality speakers for the Alberta North Sport Conference. The Grande Prairie Regional Sport Connection is primarily funded through the City of Grande Prairie and the County of Grande Prairie. The Grande Prairie Regional Sport Connection have allocated \$5,000.00 of funding for this event and will be approaching businesses for additional sponsorship support.

Greenview supported the Alberta North Sport Conference in 2019 in the amount of \$750.00.

The Community Services Miscellaneous Budget as of January 25, 2022, totals \$1,500,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview would sponsor an event that will promote better support of athletes through volunteers, coaches' parents, and teachers.

DISADVANTAGES OF THE RECOMMENDED ACTION:

2. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter the sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$1,200.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

If the motion is accepted staff will be required to notify the applicant of Council's decision, recognition required, reporting criteria, and prepare documents for finance.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Grande Prairie Regional Sport Connection of Council's decision.

ATTACHMENT(S):

- Grande Prairie Regional Sport Connection Sponsorship Application



Received Dec 16/21

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview Sponsorship and Donation Request Form

This completed form must be submitted within a minimum of 60 days prior to the planned event.

In order to use the submit button at the bottom of this form, please first download the PDF to your computer, then fill out the form.

Organization or Person Requesting Funds: _____

Date of Application: _____ Date of Event: _____

Contact Name: _____ Phone: (h) _____ (c) _____

Email Address: _____

Mailing Address: _____

Funding Request Total: _____

Type of sponsorship requested (check all that apply):

Event

Table

Conference

Gifts-in-kind (e.g. silent auction items)

Briefly describe your organization (non-profit, for profit):

Please indicate the intended purpose for the funds.

What are the direct goals/objectives of the project/event?

Where and when is the project/event taking place?

How many people will benefit from the planned project/event?

Please describe how the project/event will benefit the community and/or the residents of Greenview.

Please specify the amount of funding requested/anticipated from other organizations or government sources.

Please provide any additional information that will assist to support a funding decision.

Please provide the planned sponsorship/donation recognition methods for the acquired funds.

Has Greenview provided a donation or sponsorship contribution within the last 2 years, and if so, how was Greenview's contribution recognized?

You may attach a separate document if additional space is required. Greenview will provide banners for events, please contact the Community Service Coordinator at 780.524.7647 or email: greenviewgivesback@mdgreenview.ab.ca
Policy 8004 – Greenview Sponsorships and Donations.ĚĚ

Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca

GRANDE PRAIRIE REGIONAL SPORT CONNECTION

CONTACT

The Community Village
10116 102 Ave,
Grande Prairie, AB, T8V 1A1

(780) 518-5506

info@gpsportconnect.ca
www.gpsportconnect.ca

GRANDE PRAIRIE REGIONAL SPORT CONNECTION 2022 SPONSOR INFO

***ALBERTA NORTH SPORT CONFERENCE
NORTHWEST ALBERTA SPORTS EXCELLENCE AWARDS***

MARCH 18TH-19TH 2022 / CLARKSON HALL, EVERGREEN PARK



NORTHWEST ALBERTA
SPORT EXCELLENCE AWARDS



INTRODUCTION

NORTHWEST ALBERTA SPORT EXCELLENCE AWARDS

Influencing and supporting the growth and enhancement of sport in the Region.

MISSION

The mission of the Northwest Alberta Sport Excellence Awards is to honour the achievements of our amateur athletes and the coaches, volunteers, sport leaders and corporations that support them. The categories will recognize athletes, coaches and volunteers' accomplishments.



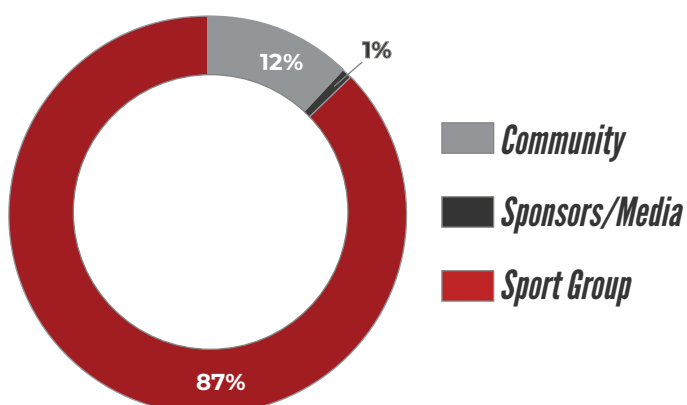


AUDIENCE

Our audience is comprised mostly of regional sport organizations and the individuals that support them. Volunteers for sport and recreations organizations are more likely to:

- Be between the ages of 35 & 45
- Be married or in common-law unions
- Have higher levels of formal education
- Have higher household incomes
- Have children in their household

EXPECTED ATTENDANCE



HIGH-PERFORMANCE AWARDS

We have extraordinary talent in the Northwest region and this event recognizes and celebrates that talent with the high-performance awards at the ceremony.

COMMUNITY AWARDS

This event recognizes and celebrates the community builders and organizations that step up to improve the quality of sport to ensure rewarding experiences for all participants.

The event covers the region from Fox Creek to Slave lake and the NWT & BC borders.

INTRODUCTION

ALBERTA NORTH SPORT CONFERENCE

The 2019 Alberta North Sport Conference consisted of 65+ sport leaders from 42 different organizations in the North region and provided them with new tools and beneficial takeaways.

CONFERENCE

The Alberta North Sport Conference will bring together a team of professionals offering interactive sessions addressing this year's theme of 'Building Healthy Communities Through Sport.' The conference helps sport volunteers, coaches, parents, and teachers better support athletes and create a safe, healthy and fun sporting environment.



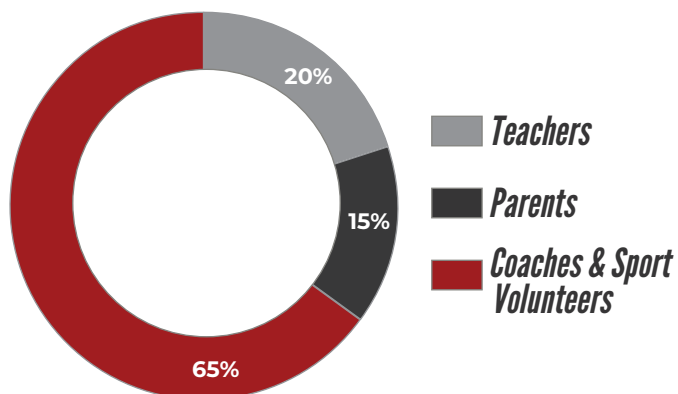


AUDIENCE

The audience will be comprised mainly of sport volunteers, coaches, teachers and parents. The demographic breakdown of this audience is:

- Average age of 30 & 44 (Skews Female)
- Have higher levels of formal education
- Have higher household incomes
- Have children in their household

EXPECTED ATTENDANCE



WHAT WE DO

The Alberta North Sport Conference brings together a talented team of professionals offering focused sessions with dynamic speakers sharing information and tools for quality coaching and sport management.

PACKAGES

NORTHWEST ALBERTA SPORT EXCELLENCE AWARDS PRESENTING SPONSOR PACKAGE

The Northwest Alberta Sport Excellence Awards Presenting Sponsor package includes:

- 2Day FM Radio Ads x 35 x 30 seconds
- 98.9 Rewind Radio Ads x 40 x 30 second
- Social Ads on FB Twitter, LinkedIn & Instagram
- Logo in social media header images
- Logo placement on signage at event
- Mentions in the GPRSC newsletter
- Logo and mention in Chamber Connections ad
- Logo on event page on GPRSC Website
- MC mentions throughout the night
- Present an award onstage to the winner
- 4 complimentary tickets specifically for your organization

\$3500



ALBERTA NORTH SPORT CONFERENCE PRESENTING SPONSOR PACKAGE

The Alberta North Sport Conference Presenting Sponsor package includes:

- On stage speaking opportunity introducing the conference
- Opportunity to include on-stage branding
- Thank You social media posts w/ your logo & social tagging
- Your logo on all social media header images
- Mentions on all our social platforms with links to your social media and logo image
- 2Day FM Radio Ads x 40 x 30 seconds
- 98.9 Rewind Radio Ads x 40 x 30 second
- Recognition in the Chamber Connections newsletter
- 2 tickets to the Alberta North Sport Conference
- Your logo on all social media and graphics pertaining to the event as 'Presenting Sponsor'

\$3500

PACKAGES

ALBERTA NORTH SPORT CONFERENCE SPEAKER PACKAGE

The Alberta North Sport Conference speaker package includes:

- Logo placement on signage at event
- Mentions in the GPRSC newsletter
- Logo and mention in Chamber Connections ad
- Logo on event page on GPRSC website
- Name mention when speaker is introduced
- Social Media Ads on Facebook, Twitter, LinkedIn & Instagram for both events

\$1200



FRIENDS OF SPORT SPONSOR PACKAGE

Includes Both Events

The Friends of Sport package includes:

- Logo placement on signage at event
- Mentions in the GPRSC newsletter
- Logo and mention in Chamber Connections ad
- Logo on event page on GPRSC website
- MC/Moderator mentions throughout the event
- Social Media Ad with logo on Facebook, Twitter, LinkedIn & Instagram for both events

\$350

SPORTS FANS SPONSOR PACKAGE

Single Event Chosen By Sponsor

The Sports Fans package includes:

- Logo placement on signage at event
- Mentions in the GPRSC newsletter
- Logo and mention in Chamber Connections ad
- Logo on event page on GPRSC website
- MC/Moderator mentions throughout the event
- Social Media Ad with logo on Facebook, Twitter, LinkedIn & Instagram for both events

\$300

THANK YOU



GRANDE PRAIRIE REGIONAL
SPORT CONNECTION

The Community Village
10116 102 Ave,
Grande Prairie, AB, T8V 1A1

(780) 518-5506

info@gpsportconnect.ca
www.gpsportconnect.ca



ALBERTA NORTH SPORT CONFERENCE

Sponsor Fulfillment Report
2019

Summary of 2019 Alberta North Sport Conference Sponsor Deliverables

Estimated Attendance:

The conference provided 65+ sport leaders from 42 different organizations in the North region with new tools and beneficial takeaways about everything from preventing bullying and harassment in sport, Sport nutrition and optimal performance, building effective practices, managing behavior and expectation for coaches, parents and athletes and so much more.

Sponsor Fulfillment:

Website:

- Logo can be seen on the event landing page once with clickable link
- <https://gpsportconnect.ca/events/alberta-north-sport-conference>

Event Advertising:

- Logo was on the sponsor thank you signage at the entrance of the conference floor
- Logo was on the posters distributed within the media kit to all media, Gyms, Fitness Centres, Sport Organizations, Schools and community centres.
- Your logo was also thanked on the name badges presented to each attendee at the check-in table
- Name was also mentioned in closing remarks to the entire conference.
- Branded sign on-site and giveaways.

*Please refer to page 5 to view the digital assets created with your logo

Social Media:

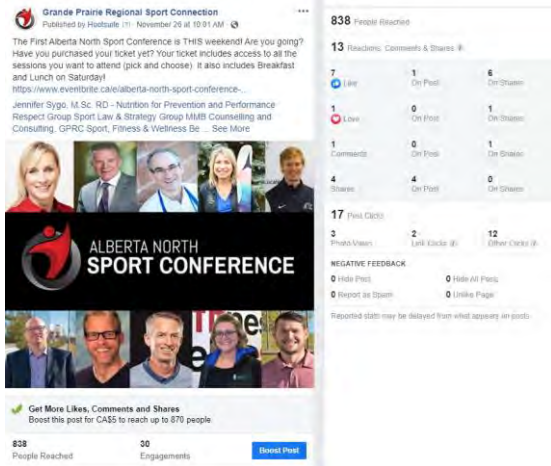
Committee Promotion on the Event Page:

- 4 direct mentions of MD of Greenview on Facebook Posts
- 2 Individual **Digital “Thank you” Asset using the** MD of Greenview logo (1 on FB and 1 on Instagram)
- 1 group **Digital “Thank yous” assets using the** MD of Greenview logo on Facebook (tagging the business)
- 2 individual **Digital “Thank yous” assets using the** MD of Greenview logo on Instagram
- 2 **group Digital “Thank yous” assets using the** MD of Greenview logo on Twitter
- 67 posts added to the Facebook page mentioning the conference
- 59 posts added to the Instagram feed mentioning the conference
- 54 posts added to Twitter mentioning the conference
- 12 posts added to LinkedIn mentioning the conference

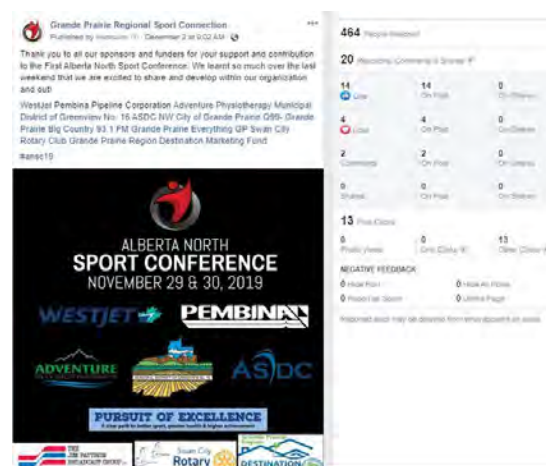
Post Analytics:

Top Posts for Reach and Engagement:

Facebook



Reached: 838	Shares: 4
Likes: 13	Post Clicks: 17
Comments: 0	Engagement: 13



Reached: 464	Shares: 0
Likes: 18	Post Clicks: 13
Comments: 2	Engagement: 22

Instagram



Reached: 201	Likes: 4
Impressions: 233	Engagement: 4



Reached: 196	Likes: 6
Impressions: 227	Engagement: 6

Twitter



GP Sport Connection @GPSportConnect

You do not want to miss out on this opportunity, about healthy habits for athletes, anxiety in kids, proper nutrition and sponsorship! Come see speakers like; Jennifer Sygo the performance nutritionist for the Toronto Raptors. Buy your tickets now at: <http://ow.ly/nTkm50wRjSN>
pic.twitter.com/solpNsgCuc

Impressions	680
Total engagements	9
Profile clicks	4
Retweets	2
Likes	2
Media engagements	1

Weekend Passes

- 2 conference passes were given as part of your sponsorship agreement
- A discount code was offered, ANSCFriend, for you to share with other staff interested in attending or clients/customers.

Thank you, Advertisement.

- 2 individualized **Digital “Thank you” Assets** naming Swan City Rotary Club and was posted on Instagram and Facebook.
- 9 group mentioned thank you for the sponsors of the event
- Your logo was also thanked on the name badges presented to each attendee at the check-in table.



Conference Supported By:



Testimonials:

A post-event satisfaction survey was sent to the attendees of the Alberta North Sport Conference. Below are the result and testimonials received.

Did you find the conference valuable?

95% of surveyed attendees said they found the information provided at this conference of value to their organization.

Would you attend this conference again in the future?

95% of surveyed attendees said they would attend this conference again in the future.

Would you recommend this conference to others?

95% of surveyed attendees said they would recommend this conference to others.

Comments:

“Simple, Inspiring, Fun presentation made its mark at the Grande Prairie Regional Sport Connection Alberta North Sport Conference”.

“I thought the topics were timely given recent events. These conversations need to continue, and the Sport Connection should be a leader in this, along with PSO/NSO's. If only 25% of youth are playing sport, we need to ask ourselves why is that number so low, and I think it's partly to do with negative experiences in sport and sport not being fun because of the focus on performance and results. Organization of the conference was excellent”.

“Thank-you so much for all of your hard work! It was excellent”.

“Great first conference”!

“Thanks for the great event”!

“Thank you to all of the organizers and volunteers, appreciate all the time you put in”.

“Well done, thanks for doing this”.

Digital Assets:





REQUEST FOR DECISION

SUBJECT: **Grande Cache Recreation Board**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: January 25, 2022
DEPARTMENT: COMMUNITY SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: MH
LEG: SS
MANAGER:
PRESENTER: MH

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Chapter M-26, R.S.A 2000.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Grande Cache Recreation Board Report for information, as presented.

BACKGROUND/PROPOSAL:

At the October 26, 2021, Council Meeting, Councillor Didow made the following Notice of Motion:

Councillor Didow makes a Notice of Motion that Administration investigate a Recreation board in Grande Cache.

Administration has investigated the establishment of a Recreation Board in Grande Cache and determined that a bylaw would be required, a draft has been prepared for Council's review and consideration.

Highlights of the composition, terms of office, duties, principles, and conduct are listed below:

Composition

- The board shall be comprised of seven voting members: two Greenview elected officials and five members-at-large representing recreation Committee groups (appointed by Greenview Council).
- The Chair shall be selected from among the Board members.

Term of Office

- Council members shall be appointed until the next organizational meeting.
- Members-at-large shall be appointed for two years, at which time they may re-apply.
- Members that are absent from three (3) consecutive meetings without prior authorization from the board shall forfeit their office.
- Council may request in writing, the resignation of any member of the board.

Duties

- Acts as an advisory Board to Council on all matters relating to recreation within Grande Cache.
- Establish an operational recreation service group grants budget annually for Council's consideration.

- Review recreation service group grant requests and award funding as per Greenview's established Grande Cache recreation grant funding policy.
- Recommend a recreation capital infrastructure plan and budget to Council.
- Recommend the adoption of a Grande Cache Recreation Strategic Business Plan to Council.
- Ensure that an annual report on all Grande Cache recreation activities is presented to Council.
- The Recreation Board will not have oversight in the Grande Cache Recreation Complex operations and maintenance, however, may act in an advisory capacity.

Principles:

- The Board will operate in a governance and oversight capacity and will not engage in the administrative tasks of Grande Cache recreation.
- Board members will serve as positive ambassadors in all matters relating to recreation within Grande Cache.

Conduct:

- Board meetings will be held at the call of the Chairman.
- The Board will be governed by the governance procedures as outlined in Greenview's Procedural Bylaw.

Greenview currently has the following recreation board bylaws:

- East Smoky Recreation Board Authority – Bylaw 94-028
- Grovedale Recreation Board Authority – Bylaw 94-027
- Valleyview Regional Recreation Board – Bylaw 94-045

Administration has provided the Grande Cache Recreation Board information as a report for Council to determine if it is the consensus of Council to proceed with the establishment of a board.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Council will have the opportunity to discuss the establishment of a Grande Cache Recreation Board to determine the applicable terms of the Board and consensus to proceed.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve of the draft bylaw as presented or amend the bylaw.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion, however, if Council wishes to proceed with establishing a Grande Cache Recreation Board costs will include the honorariums paid to the members-at-large.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion, however, if Council wishes to proceed with establishing a Grande Cache Recreation Board, Administration will present the bylaw for further readings.

ATTACHMENT(S):

- Draft Bylaw No. 22-898



BYLAW No. 22-898 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the establishment of the Grande Cache Recreation Board.

Whereas, pursuant to Section 145 and 146 of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, Council may pass a bylaw in relation to the establishment and functions of Council Committees;

Whereas, the Council of the Municipal District of Greenview No 16, deems it appropriate to establish a Recreation Board;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the "Grande Cache Recreation Board Bylaw".

2. **DEFINITIONS**

2.1. **Board** means Grande Cache Recreation Board.

2.2. **Chair** means the Member of the Board who has been given authority to direct the conduct of the meeting.

2.3. **Council** means the Council of the Municipal District of Greenview No 16.

2.4. **Greenview** means the Municipal District of Greenview No 16.

2.5. **Member** means either Council, Council Committee or Board Member.

3. **COMPOSITION**

3.1. The Board shall be comprised of seven voting members appointed by Council.

3.2. The Board shall be comprised of the following:

- A) Two Greenview elected officials.
- B) Five members-at-large representing recreation Committee groups.
- C) Greenview non-voting Administration.

3.3. The Chair shall be selected from among the Board members.

3.4. Quorum of the Committee shall be designated as a majority of the Board Members.

4. **TERM OF OFFICE**

4.1. The terms of office of the members shall be as follows:

- A) The term of members of Council shall terminate on the day of the next Organizational Meeting of each Council.
- B) The term for members-at-large shall be for two calendar years. Terms shall expire on a rotational basis.

4.2. Notwithstanding 4.1, all members shall remain in office until their respective successors are appointed.

4.3. In the event of a vacancy occurring prior to completion of the appointed term, the person appointed to fill the vacancy shall hold office for the remainder of the term for the position in which the vacancy has arisen. Completion of the unexpired term shall not be considered a full-term appointment.

4.4. Any member of the Board who is absent from three (3) consecutive meetings or 50% of the regular meetings of the Board, shall forfeit their office and another member shall be appointed in their place for the remainder of the term. The member so forfeiting their office shall be considered eligible for re-appointment.

4.5. Notwithstanding 4.4, any member of the Board may be absent from three (3) consecutive meetings or 50% of the Board if the absence has been authorized by resolution of the Board and entered in the official record of the meeting.

4.6. Board members may apply for re-appointment to the Board at the conclusion of their term of office.

4.7. Council may, with reason(s), request in writing the resignation of any member of the Board at any time prior to the expiration date of the member's term of office.

5. **DUTIES**

5.1. The Board shall have following duties:

- A) Acts as an advisory Board to Council on all matters relating to recreation within Grande Cache.
- B) Establish an operational recreation service group grants budget annually for Council's consideration.
- C) Review recreation service group grant requests and award funding as per Greenview's established Grande Cache recreation grant funding policy.
- D) Recommend a recreation capital infrastructure plan and budget to Council.
- E) Recommend the adoption of a Grande Cache Recreation Strategic Business Plan to Council.
- F) Ensure that an annual report on all Grande Cache recreation activities is presented to Council.
- G) The Recreation Board will not have oversight in the Grande Cache Recreation Complex operations and maintenance, however, may act in an advisory capacity.

- 5.2. The Board shall perform all duties outlined in 5.1 in the Grande Cache Recreation Area consisting of all lands within that portion of Greenview as identified on attached Schedule "A".

6. **PRINCIPLES**

- 6.1. The Board will operate and incorporate the following principles:

- A) The Board will operate in a governance and oversight capacity and will not engage in the administrative tasks of Grande Cache recreation.
- B) Board members will serve as positive ambassadors in all matters relating to recreation within Grande Cache.

7. **CONDUCT**

- 7.1. Board meetings will be held at the call of the Chairman.

- 7.2. The Board will be governed by the governance procedures as outlined in Greenview's Procedural Bylaw.

8. **COMING INTO FORCE**

- 8.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this _____ day of _____, 2022.

Read a second time this _____ day of _____, 2022.

Read a third time this _____ day of _____, 2022.

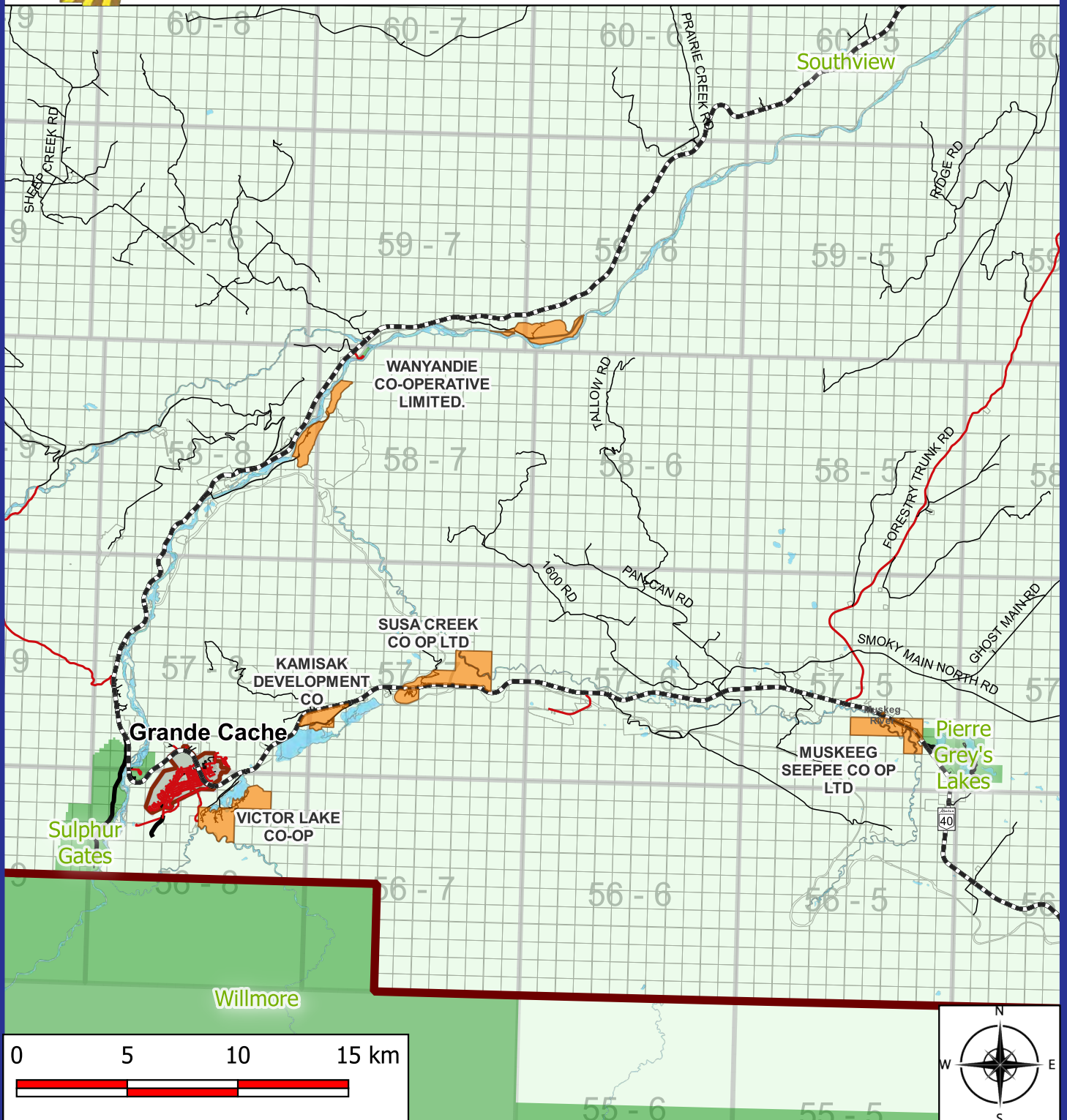
REEVE

CHIEF ADMINISTRATION



Grande Cache Recreation Area

UTM Zone 11 NAD83
1:250,000
January 14, 2022



Legend

- | | |
|------------------------------|----------------------------|
| Township Grid | MD Boundary |
| Co-Ops | Highways By Surface |
| Roads By Jurisdiction | Gravel Highways |
| Municipal | Paved Highways |
| Provincial | Cadastre (Land Parcels) |
| Private | |
| Reserve | |

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REQUEST FOR DECISION

SUBJECT:	Forest Management Agreement for Foothills Forest Products – Letter of Support		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 25, 2022	CAO: SW	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: MH	PRESENTER: KT
STRATEGIC PLAN:	Intergovernmental Relations	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to send two letters of support to Foothills Forest Products, one for a Forest Management Agreement and one for obtaining a Timber Permit.

BACKGROUND/PROPOSAL:

Administration received correspondence from Foothills Forest Products requesting Greenview to provide two Letters of Support. One for a Forest Management Agreement with the Government of Alberta and the second for a timber permit in the W1 and W2 Forest Management Units.

Foothills Forest Products is currently in the application process for a Forest Management Agreement, a letter of support during this application could deem this application more successful. As a result, with this application being successful the agreement would act as a key pillar for economic certainty, growth and planned management of this renewable resource within Greenview, targeted in the Grande Cache area. Greenview is home to numerous forestry industry partners and appreciates the value and commitment these key industry players bring to the region.

Obtaining a timber permit in the above stated Forest Management Units would pursue the rights to harvest 100,000 cubic meters of timber per year for the next 5 years in the area between Whitecourt, Drayton Valley, Carrot Creek and Edmonton. This opportunity would bring a new source of revenue to Greenview as the majority of the volume will come to Foothills Forest Products and in return will add to the economic growth in the area.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion would show the support for the creation of an opportunity to enhance economic growth within Greenview profiting the Grande Cache area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to take no action to the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Councils approval, Administration will provide two letters of support to Foothills Forest Products responding to their request.

ATTACHMENT(S):

- Letter from Foothills Forest Products



PHONE (780) 827-2225
FAX (780) 827-2246

P.O. BOX 180
GRANDE CACHE, AB
CANADA T0E 0Y0

November 26, 2021

Stacey Wabick
Chief Administration Officer
MD of Greenview
4806 36 Avenue, PO Box 1079
Valleyview, AB
T0H 3N0

Foothills Forest Products Letter of Support

Hello Stacey,

Foothills Forest Products (FFP) has begun the process of obtaining a Forest Management Agreement (FMA). Currently, FFP operates under the authority of a quota. Switching to an FMA would mean greater business certainty, greater employment and also greater responsibility on the part of FFP. Visit <https://www.alberta.ca/forest-tenure.aspx> to learn more about quotas and FMAs in Alberta.

Obtaining an FMA is a lengthy process with several elements that must be completed to the satisfaction of the Government of Alberta. One of these elements is reporting on the benefits FFP provides to the area. In relation to this requirement FFP is seeking a letter of support to substantiate statements in the report.

FFP is looking for letters of support speaking to the main sections of the report which are long term health of forest ecosystems and ecological opportunities, social opportunities, cultural opportunities and economic opportunities.

Your response will be greatly appreciated and will help us to continue providing opportunities to your community for years. Please send letters of support to slewis@dunkleylumber.com or to mailing address at top right of this letter by December 10th. Don't hesitate to contact us with questions.

Sincerely,

Skyler Lewis
Planning Forester
Foothills Forest Products
(780)-827-2225



REQUEST FOR DECISION

SUBJECT: **Policy 1013 Credit Card**
SUBMISSION TO: POLICY REVIEW COMMITTEE
MEETING DATE: January 25, 2022
DEPARTMENT: FINANCE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER:
DIR: EK PRESENTER: SS
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 1013 “Credit Cards” as presented.

BACKGROUND/PROPOSAL:

Administration updated the policy to current standards and updated professional references and language.

The Credit Card policy has been revised to include new provisions. Greenview employees must be employed continuously for six months before they will be approved for a Greenview credit card regardless of extenuating circumstances. Administration also included a review hierarchy for monthly statements to increase transparency and ensure purchases are within policy guidelines.

Policy Review Committee in September recommended administration add a provision for Council to receive credit cards as well as a provision to outline consequences for abuse of the Greenview credit card.

Administration is bringing this policy back to PRC because the ability of Council, the CAO and Directors to approve monthly credit card statements has been removed. All will still review the monthly statement and flag any issues however, as the payment is automatically withdrawn from the bank, it is not within anyone’s powers to approve the statements before they are paid.

Policy Review Committee recommended the following changes:

- The Deputy Reeve now has the same credit limit as the Reeve, at \$10,000.
- It is now optional for a Councillor to receive a corporate Greenview credit card once elected.
- Councillors, along side employees, are required to reimburse Greenview for any untoward charges.

BENEFITS OF THE RECOMMENDED ACTION:

1. There will be additional checks and balances for the use of Greenview credit cards and purchases.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommendations.

FINANCIAL IMPLICATION:

The Deputy Reeve will have a credit card limit increase from \$5,000 to \$10,000

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the policy register.

ATTACHMENT(S):

- Policy 1013 Original
- Policy 1013 Revised

Title: Credit Card

Policy No: 1013

Effective Date: May 25, 2020

Motion Number: 20.05.314

Supersedes Policy No: NONE

Review Date: May 25, 2023



Purpose: To provide a convenient, cost-effective and more efficient method of procuring goods and services by simplifying the procurement process, speeding up vendor payments and empowering staff who have procurement responsibilities.

DEFINITIONS

Cardholder means a Greenview Councillor or Greenview employee who has been issued a credit card and who is authorized to make purchase in accordance with this policy.

CAO means Chief Administrative Officer.

Corporate Credit Card Administrator means the Manager of Finance or delegate.

Credit Card Use Authorization Agreement means a contract to define the limits and use for Greenview issued credit cards provided to Councillors and employees in order to make purchase of goods and services.

GM means the General Managers of Infrastructure and Planning and Community Services and includes the Chief Financial Officer (CFO).

Greenview means Municipal District of Greenview No. 16.

POLICY

Principles

1. Greenview may issue Corporate Credit Cards to Council Members as per resolution of Council.
2. Greenview employees may be issued corporate Credit Cards as approved by the CAO. The use of the Corporate Credit Card for Greenview business will not circumvent the intention or application of any other Greenview policy.
3. Credit cards may be issued to the CAO, GMs, Managers and other employees on an as-needed basis.

4. A credit card issued in the name of the Councillor or Employee is the property of Greenview.
5. The Corporate Credit Card will not be used to purchase items or services for personal use. The Corporate Credit Card will not be used to purchase restricted items as defined within this policy.

Responsibilities

6. Corporate Credit Card Administrator(s):
 - 6.1 Maintain and control a central record of all cardholders, limits, etc.
 - 6.2 Monitor and evaluate spending patterns.
 - 6.3 Assist with concerns or card holder inquiries.
 - 6.4 Assist in rectifying disputed credit card charges with suppliers and the credit card company.
7. Cardholders
 - 7.1 Councillors and employees will be required to sign a Credit Card Use Authorization Agreement prior to being issued a credit card.
 - 7.2 Cardholders will supply receipts for each purchase to Accounts Payable on a weekly basis or the next working day for that employee or Council Member. If the assigned cardholder cannot produce a receipt, they shall be responsible to reimburse Greenview for the full amount of the charge, for which a receipt is not supplied. Receipts must be legible and show the amounts to purchase.
 - 7.3 Take appropriate action to resolve any problem.
 - 7.4 Ensure their credit card is secure to avoid risk of unauthorized use.
 - 7.5 Return the credit card immediately upon request.
 - 7.6 Credit cards may be used for lodging, meals, travel expenses, conferences, workshops and appropriate purchases in accordance with the Expenditure and Disbursement Policy.
 - 7.7 Cardholders will use prudence in making purchases.
 - 7.8 Lost or stolen credit cards must immediately be reported to the Credit Card company as well as the Manager, Finance & Administration.

Credit Limits

8. Credit card limits for employees shall be determined in accordance with the Expenditure and Disbursement Policy to a maximum of \$20,000.
9. The Reeve's maximum shall be \$10,000 and Councillors maximum shall be \$5,000.

Corporate Credit Card Restrictions:

10. The Corporate Credit Card will not be used to purchase items or services for personal use or the purchase of alcohol, unless the purchase is for a corporate event approved by Council and a direct invoice is not possible. Corporate Credit Cards will not be used for the purchase of any other controlled substance.
11. Any violation of this policy will be investigated and could result in termination and/or criminal prosecution.
12. Credit Card may not be used to obtain cash advances.
13. E-Mail and Internet purchases are prohibited unless the purchase is placed through a secure website.

Title: Credit Card

Policy No: 1013

Effective Date: Date passed in Council

Motion Number:

Supersedes Policy No:

Review Date: (3 Years from date approved by Council)



Purpose: To provide a convenient, cost-effective and more efficient method of procuring goods and services by simplifying the procurement process, speeding up vendor payments and empowering staff who have procurement responsibilities.

1. DEFINITIONS

- 1.1. **Cardholder** means a Greenview Councillor or Greenview employee who has been issued a credit card and who is authorized to make purchase in accordance with this policy.
- 1.2. **CAO** means Chief Administrative Officer.
- 1.3. **Corporate Credit Card Administrator** means the Manager of Finance or delegate.
- 1.4. **Credit Card Use Authorization Agreement** means a contract to define the limits and use for Greenview issued credit cards provided to Councillors and employees in order to make purchase of goods and services.
- 1.5. **Director** means the Directors of Infrastructure and Planning, and Community Services and Corporate Services.
- 1.6. **Greenview** means Municipal District of Greenview No. 16.

2. POLICY STATEMENT

- 2.1. Greenview may issue Corporate Credit Cards to Council Members as per resolution of Council.
- 2.2. Greenview employees may be issued corporate Credit Cards as approved by the CAO. The use of the Corporate Credit Card for Greenview business will not circumvent the intention or application of any other Greenview policy.
- 2.3. Greenview Councillors ~~will~~ **may** be issued Corporate Credit Cards during Council Orientation following the General Election.
- 2.4. Credit cards may be issued to the CAO, Directors and, Managers on an as-needed basis, after being employed with Greenview for a continuous period of six months. Other employees

may be issued a credit card, on an exception basis, after being employed with Greenview for a continuous period of six months.

- 2.5. A credit card issued in the name of the Councillor or Employee is the property of Greenview.
- 2.6. The Corporate Credit Card will not be used to purchase items or services for personal use. The Corporate Credit Card will not be used to purchase restricted items as defined within this policy.

3. RESPONSIBILITIES & REVIEW

3.1. Corporate Credit Card Administrator(s):

- A) Maintain and control a central record of all cardholders, limits, etc.
- B) Monitor and evaluate spending patterns.
- C) Assist with concerns or card holder inquiries.
- D) Assist in rectifying disputed credit card charges with suppliers and the credit card company.

3.2. Cardholders

- A) Councillors and employees will be required to sign a Credit Card Use Authorization Agreement prior to being issued a credit card.
- B) Cardholders will supply signed and coded receipts for each purchase to Accounts Payable on a monthly basis. If the assigned cardholder cannot produce a receipt, they shall be responsible to reimburse Greenview for the full amount of the charge, for which a receipt is not supplied. Receipts must be legible and show the amounts to purchase.
- C) Take appropriate action to resolve any problem.
- D) Ensure their credit card is secure to avoid risk of unauthorized use.
- E) Return the credit card immediately upon request.
- F) Credit cards may be used for lodging, meals, travel expenses, conferences, workshops and appropriate purchases in accordance with the Expenditure and Disbursement Policy.
- G) Cardholders will use prudence in making purchases.
- H) Lost or stolen credit cards must immediately be reported to the Credit Card company as well as the Manager, Finance & Administration.

3.3. The Reeve or Designate

- A) Will review the monthly statement for the CAO and councillors to ensure purchases are within policy guidelines.

3.4. The Deputy Reeve

- A) Will review the monthly statement for the Reeve to ensure purchases are within policy guidelines.

3.5. The CAO

- A) Will review the monthly statement for Directors to ensure purchases are within policy guidelines.

3.6. Directors

- A) Will review the monthly statement for their department managers (and other) to ensure purchases are within policy guidelines.

3.7. Accounts Payable

- A) Will ensure reviews have been completed within 30 days of statements being available and electronically file the approved statements.

4. CREDIT LIMITS

- 4.1. Credit card limits for employees shall be determined in accordance with the Expenditure and Disbursement Policy to a maximum of \$20,000.
- 4.2. The Reeve and Deputy Reeve's maximum shall be \$10,000 and Councillor's maximum shall be \$5,000.

5. CORPORATE CREDIT CARD RESTRICTIONS

- 5.1. The Corporate Credit Card will not be used to purchase items or services for personal use or the purchase of alcohol, unless the purchase is for a corporate event approved by Council and a direct invoice is not possible. Corporate Credit Cards will not be used for the purchase of any other controlled substance.
- 5.2. Any violation of this policy will be investigated and could result in loss of credit card privileges, termination and/or criminal prosecution.
- 5.3. Credit Card may not be used to obtain cash advances.
- 5.4. E-Mail and Internet purchases are prohibited unless the purchase is placed through a secure website.
- 5.5. Employees and Councillors will be required to reimburse Greenview for all costs associated with improper unauthorized use through direct payment and/or payroll deduction.



REQUEST FOR DECISION

SUBJECT: Corporate Health and Safety Policy

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: January 25, 2022

DEPARTMENT: HUMAN RESOURCES

STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: EK

LEG: SS

MANAGER:

PRESENTER: MM

RELEVANT LEGISLATION:

Provincial (cite) – Occupational Health and Safety Act 2020 Chapter O-2.2

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 3015 “Corporate Health and Safety” as presented.

BACKGROUND/PROPOSAL:

This policy is to abide by Occupational Health and Safety Act Part 5 that the employer must have a Health and Safety Policy that states the policy for the protection and maintenance of the health and safety of workers at the work site. To ensure that everyone is aware of Greenview’s commitment to the Health and Safety of all workers and their Safety Program.

Unlike the administrative Health and Safety policies, administration recommend that this policy be approved by Council as it applies broadly to the organization as a whole. There is minimal liability for Council in approving this policy.

The 2021 audit recommended the following changes:

- a. That provision 2.5 include all the levels that are responsible and accountable for health and safety.
- b. That provision 2.6 be added.
- c. That the policy be signed by the CAO once approved.

Policy Review Committee approved the policy without any changes.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have an updated Corporate Health and Safety Policy which applies broadly to the organization and is compliant with OH&S legislation and regulation.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommended changes to the policy.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the policy register

ATTACHMENT(S):

- Policy 3015 Corporate Health and Safety – Current
- Policy 3015 Corporate Health and Safety – Revised

Title: Corporate Health and Safety Policy

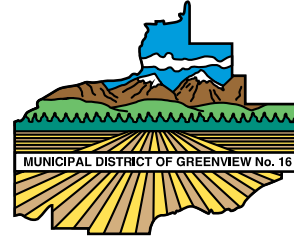
Policy No: 3015

Effective Date: Mach 9, 2021

Motion Number:21.03.091

Supersedes Policy No: 5005

Review Date: March 9, 2024



Purpose: The purpose of this policy is to ensure everyone is aware of the Health and Safety Commitment from Greenview.

1. DEFINITIONS

- 1.1. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY

- 2.1. Greenview is committed to the protection of the Health and Safety of each worker. Greenview is committed to promoting a safe and healthy workplace for all workers, contractors, citizens and visitors. Council and Management support the implementation of a Health and Safety Program, which:
- A) Ensures procedures and practices for safe work performance.
 - B) Provides protective equipment as required.
 - C) Is committed to providing training to all workers in safety and health practices
 - D) Encourages active involvement by all workers in developing and maintaining an effective Health and Safety Program.
- 2.2. In pursuit of Greenview's commitment, Greenview will develop, implement and enforce such policies and procedures that promote and provide a healthier, safer work environment. In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and health work environment in accordance with industry standards and legislative requirements. Greenview will strive to eliminate any foreseeable hazards which may result in accidents, personal injury/illness and property damage.
- 2.3. Greenview is committed to working closely and proactively with Greenview's Occupational Health and Safety Committee with an aim to prevent injuries and accidents within Greenview's facilities and on our worksites. Greenview recognize that the responsibilities for health and safety must be shared to effectively maximize our efforts. Active worker involvement is encouraged and in conjunction with good management will help to control the potential for accidents. Safety is the direct responsibility of the CAO, Directors, Managers, Supervisors, workers, and contractors.
- 2.4. Recognizing that Greenview is engaged in providing public services there is an obligation to provide those services in an efficient, effective and safe manner. All management activities will comply with Greenview's safety requirements as they relate to planning, operation and

maintenance of facilities and equipment. All workers will perform their jobs properly in accordance with established procedures and safe work practices.

- 2.5. All worksite parties have a responsibility to ensure their physical, psychological and social well-being at Greenview.

3. PURPOSE OF THE HEALTH AND SAFETY PROGRAM

- 3.1. Greenview's Health and Safety Manual is based on the fundamental concept that through knowledge, cooperation and adherence to provincial legislation and accident prevention measures, a healthy and safe work environment can be achieved.

CURRENT

Title: Corporate Health and Safety Policy

Policy No: 3015

Effective Date:

Motion Number:

Supersedes Policy No:

Review Date:



Purpose: The purpose of this policy is to ensure everyone is aware of the Health and Safety Commitment from Greenview.

1. DEFINITIONS

1.1. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY

2.1. Greenview is committed to the protection of the Health and Safety of each worker. Greenview is committed to promoting a safe and healthy workplace for all workers, contractors, citizens and visitors. Council and Management support the implementation of a Health and Safety Program, which:

- A) Ensures procedures and practices for safe work performance.
- B) Provides protective equipment as required.
- C) Is committed to providing training to all workers in safety and health practices
- D) Encourages active involvement by all workers in developing and maintaining an effective Health and Safety Program.

2.2. In pursuit of Greenview's commitment, Greenview will develop, implement and enforce such policies and procedures that promote and provide a healthier, safer work environment. In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and health work environment in accordance with industry standards and legislative requirements. Greenview will strive to eliminate any foreseeable hazards which may result in accidents, personal injury/illness and property damage.

2.3. Greenview is committed to working closely and proactively with Greenview's Occupational Health and Safety Committee with an aim to prevent injuries and accidents within Greenview's facilities and on our worksites. Greenview recognize that the responsibilities for health and safety must be shared to effectively maximize our efforts. Active worker involvement is encouraged and in conjunction with good management will help to control the potential for accidents. Safety is the direct responsibility of the CAO, Directors, Managers, Supervisors, workers, and contractors.

2.4. Recognizing that Greenview is engaged in providing public services there is an obligation to provide those services in an efficient, effective and safe manner. All management activities will comply with Greenview's safety requirements as they relate to planning, operation and

maintenance of facilities and equipment. All workers will perform their jobs properly in accordance with established procedures and safe work practices.

2.5. The employer, supervisor and workers at every level are responsible and accountable for Health and Safety. Active participation by all worksite parties have a responsibility to ensure their in health and safety excellence includes maintaining the physical, psychological and social well-being at of Greenview workers.

2.6. Please refer to Greenview's Occupational Responsibility Policy 3012 for guidance on individual work parties' responsibilities.

3. PURPOSE OF THE HEALTH AND SAFETY PROGRAM

3.1. Greenview's Health and Safety Manual is based on the fundamental concept that through knowledge, cooperation and adherence to provincial legislation and accident prevention measures, a healthy and safe work environment can be achieved.

Chief Administrative Officer



Municipal District of Greenview No. 16

NAME: _____
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
Jan. 6				Victor Lake Elders Lodge Design Coordination meeting							
Jan. 10	7:00	18:00	M	Travel to Valleyview/GIG Committee Me	500		1		20.00		447.00
Jan. 11	7:00	18:00	M	Council Meeting	300						447.00
Jan. 12	8:00	10:30	M	Travel to GC	200	1			20.00		262.00
NOTES:				KILOMETER CLAIM			TOTAL		40.00		1156.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	1000	610.00	NET CLAIM		40.00		1156.00
				\$0.17 per km	1000	170.00					
				SUBTOTAL		780.00	TOTAL CLAIM			1976.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		780	AMOUNT DUE (OWING)			\$1,976.00	



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : [REDACTED]

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
04-Jan	12:15	16:00	M	GIG Committee	80						262.00
11-Jan	8:15	16:30	M	Regular Council Meeting	80						447.00
12-Jan	9:30	12:45	M	Policy Review Committee	80						262.00
NOTES:				KILOMETER CLAIM			TOTAL				971.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	240	146.40	NET CLAIM				971.00
				\$0.17 per km	240	40.80					
				SUBTOTAL		187.20	TOTAL CLAIM				1158.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		187.2	AMOUNT DUE (OWING)				\$1,158.20



Municipal District of Greenview No. 16

NAME: Sally Rosson

Employee # : 19

ADDRESS :

Department: Council

DATE 2022	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-Jan	12:30	15:30	M	GIG	16						257.00
11-Jan	8:30	16:00	M	Council	16						302.00
12-Jan	10:00	12:30	M	Policy Review	16						257.00
13-Jan	8:45	9:30	M	Little Smoky Ski Area (Virtual)							257.00
NOTES:				KILOMETER CLAIM			TOTAL				1073.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	48	28.32	NET CLAIM				1073.00
				\$0.17 per km	48	8.16					
				SUBTOTAL		36.48	TOTAL CLAIM				1109.48
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		36.48	AMOUNT DUE (OWING)				\$1,109.48

Sally Ann Rosson
Claimant

January 17, 2021
Date

214

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # :

ADDRESS :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
06-Jan	14:00	16:00	M	RMA Townhall Zoom							257.00
10-Jan	13:00	15:00	M	GIG Meeting I attended via zoom							257.00
11-Jan	9:00	15:30	M	Council I attended via zoom							302.00
12-Jan	10:30	12:00	M	PRC I attended via zoom							257.00
NOTES:				KILOMETER CLAIM			TOTAL				1073.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
							NET CLAIM				1073.00
				\$0.17 per km							
				SUBTOTAL			TOTAL CLAIM				1073.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL			AMOUNT DUE (OWING)				\$1,073.00



Municipal District of Greenview No. 16

NAME: Tom Burton

Employee # : 378

ADDRESS :

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
January 10 2022	11:45	16:00	M	Greenview Industrial Gateway	120						308.00
January 11 2022	7:30	16:45	M	Council	120						447.00
January 15 2022	8:20	12:25	M	MD of Greenview Library Board	166						308.00
NOTES:				KILOMETER CLAIM			TOTAL				1063.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.61 per km	406	247.66	NET CLAIM				1063.00
				\$0.17 per km	406	69.02					
				SUBTOTAL		316.68	TOTAL CLAIM				1379.68
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		316.68	AMOUNT DUE (OWING)				\$1,379.68



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # :

ADDRESS :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
06-Jan	14:00	16:00	M	RMA Member Townhall on Alberta Provincial Police Service							257.00
10-Jan	12:00	15:30	M	GIG Committee	76						257.00
11-Jan	8:00	16:00	M	Regular Council Meeting	76						302.00
12-Jan	10:00	12:30	M	Policy Review	76						257.00
12-Jan	18:00	19:00	M	PACE - ZOOM							257.00
NOTES:				KILOMETER CLAIM			TOTAL				1330.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	228	134.52	NET CLAIM				1330.00
				\$0.17 per km	228	38.76					
				SUBTOTAL		173.28	TOTAL CLAIM				1503.28
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		173.28	AMOUNT DUE (OWING)				\$1,503.28



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
10-Jan	13:00	15:30	m	GIG							257.00		
11-Jan	9:00	15:30	m	Council meeting							302.00		
12-Jan	10:30	12:00	m	Policy Review							257.00		
NOTES:				KILOMETER CLAIM			TOTAL				816.00		
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST						
							NET CLAIM				816.00		
				\$0.17 per km									
				SUBTOTAL			TOTAL CLAIM 816.00						
				LESS G.S.T.			LESS ADVANCES						
				TOTAL			AMOUNT DUE (OWING) \$816.00						



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-Jan	9:00	17:00	M	Travel to VV	350	X		X	70.00		302.00
11-Jan	8:30	19:00	M	Regular Council meeting	350	X		X	70.00	135.16	438.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00	135.16	740.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	700	413.00	NET CLAIM		140.00	135.16	740.00
				\$0.17 per km	700	119.00					
				SUBTOTAL		532.00	TOTAL CLAIM			1547.16	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		532	AMOUNT DUE (OWING)			\$1,547.16	

____ Duane Didow ____
Claimant

Jan 17, 2022
Date

219

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-Jan	8:00	17:00	m	travel toVV for GIG committee meeting	450			1	50.00		438.00
11-Jan	7:00	17:00	m	Regular Council VV	200	1		1	70.00		438.00
12-Jan	7:00	17:00	m	PRC in VV and return to GC	400	1			20.00		438.00
13-Jan	9:30	10:00	m	IRC for Community Futures West Yellowhead							257.00
15-Jan	8:00	14:00	m	MD Greenview Library Board Grovedale	380		1		20.00		302.00
17-Jan	7:00	13:00	m	RDDDM finance committee	280						302.00
NOTES:				KILOMETER CLAIM			TOTAL		160.00		2175.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	1710	1008.90	NET CLAIM		160.00		2175.00
				\$0.17 per km	1710	290.70					
				SUBTOTAL		1299.60	TOTAL CLAIM				3634.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1299.6	AMOUNT DUE (OWING)				\$3,634.60