



REGULAR BOARD MEETING AGENDA

Thursday, December 16, 2021

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Organizational Meeting Minutes of Green View Family and Community Support Services Board held November 17th, 2021 to be adopted.	1
		3.2 Regular Green View Family and Community Support Services Meeting minutes held November 17th, 2021 to be adopted.	4
		3.3 Business Arising from the Minutes	
#4	DELEGATION	4.1 Senior's Outreach	7
		4.2 PACE	33
		4.3 John Howard Society of Grande Prairie	77
		4.4 Suicide Prevention Resource Centre	103
		4.5 Mountain Metis Nation Association	132
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	143
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
ORANIZATIONAL MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
Green View Family and Community Support Services Building
Valleyview, Alberta, on Wednesday, November 17, 2021

1: FCSS Manager Lisa Hannaford called the meeting to order at 9:34 a.m.
CALL TO ORDER

PRESENT
Board Member, Greenview Councillor Sally Rosson
Board Member, Member at Large, Greenview (teleconferencing) Tammy Day
Board Member, Greenview Councillor Duane Didow
Board Member, Member at Large, Greenview Roxanne Perron
Board Member, Member at Large, Greenview Trina Parker- Carroll

ATTENDING
FCSS Manager Lisa Hannaford
Recording Secretary Corinne D’Onofrio

ABSENT
Board Member, Town of Valleyview Mayor Vern Lymburner

#2: **MOTION: 21.11.35** Moved by: BOARD MEMBER, ROXANNE PERRON
AGENDA That the November 17, 2021 Organizational Meeting agenda be adopted as presented.
CARRIED

#3 Manager, Lisa Hannaford called for nominations for the election of Chair.
NOMINATION FOR CHAIR BOARD MEMBER, DUANE DIDOW nominated : BOARD MEMBER, ROXANNE PERRON

Manager, Lisa Hannaford called a second time for nominations for Chair.
*None were heard

Manager, Lisa Hannaford called a third time for nominations for Chair.
*None were heard

NOMINATIONS FOR CHAIR CEASE **MOTION: 21.11.36** Moved by: BOARD MEMBER, DUANE DIDOW
That the Green View Family and Community Support Services Board cease nominations for Chair.

CARRIED

**SELECTION OF
CHAIR**

Manager, Lisa Hannaford declared BOARD MEMBER, ROXANNE PERRON as the elected Chair of the Green View Family and Community Support Services Board until the next Organizational Meeting, Chair Perron assumed the Chair.

**#4
NOMINATIONS FOR
VICE CHAIR**

Chair Perron called for nominations for the election of Vice Chair.

BOARD MEMBER, SALLY ROSSON nominated BOARD MEMBER, TRINA PARKER-CARROLL

Manager Hannaford called a second time for nominations for Vice Chair.

*None were heard

Manager Hannaford called a third time for nominations for Vice Chair.

*None were heard

**#4 NOMINATIONS
FOR VICE CHAIR
CEASE**

MOTION: 21.11.37 Moved by: BOARD MEMBER, DUANE DIDOW

That the Green View Family and Community Support Services Board cease nominations for Vice Chair.

CARRIED

Chair Perron declared BOARD MEMBER, TRINA PARKER-CARROLL as the Vice Chair of the Green View Family and Community Support Services Board until the next annual Organizational meeting.

#5 MEETING DATES **5.0 REGULAR MEETING DATES**

REGULAR GREEN
VIEW FCSS BOARD
MEETING DATES **5.1 REGULAR GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATES**

MOTION: 21.11.38 Moved by: BOARD MEMBER, TAMMY DAY
That the Green View Family and Community Support Services Board hold regular
scheduled Board meetings on the 3rd Wednesday of the month, commencing at 9:30 a.m.
in the Green View FCSS meeting room at 4707-50th street, Valleyview, Alberta.
CARRIED

#6
ADJOURNMENT

6.0 ADJOURNMENT
MOTION: 21.11.39 Moved by: BOARD MEMBER, SALLY ROSSON
That this meeting adjourn at 9: 40 a.m.
CARRIED

FCSS MANAGER

FCSS CHAIR

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, November 17, 2021

1: Chair Perron called the meeting to order at 9:41 am.
CALL TO ORDER

PRESENT

Chair, Member at Large, Greenview	Roxanne Perron
Board Member, Member at Large, Greenview (teleconferencing)	Tammy Day
Board Member, Greenview Councillor	Duane Didow
Board Member, Greenview Councillor	Sally Rosen
Board Member, Member at Large, Greenview	Trina Parker-Carroll

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D'Onofrio

ABSENT

Board Member, Town of Valleyview Mayor	Vern Lymburner
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#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA

MOTION: 21.11.40 Moved by: BOARD MEMBER, DUANE DIDOW
 That the November 17, 2021 agenda be adopted with the addition:
 Item 6.4 Regional Meeting

CARRIED

**#3.1 REGULAR
 MEETING
 MINUTES**

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES

MOTION: 21.11.41 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,
 September 22, 2021 be adopted as presented.

CARRIED

**#3.2
 BUSINESS
 ARISING FROM
 MINUTES**

3.2 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION

4.0 DELEGATION

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 NEW BOARD ORIENTATION

Chair Perron called the meeting to recess at 10:46 am.
Chair Perron called the meeting back to order at 11:07 am.

6.2 2022 PROPOSED FAMILY AND COMMUNITY SUPPORT SERVICES OPERATING BUDGET

MOTION: 21.11.42 Moved by: BOARD MEMBER, SALLY ROSSON
That the Green View Family and Community Support Services Board approve the proposed 2022 operating budget.

CARRIED

6.3 FCSS MANAGER REPORT

MOTION: 21.11.43 Moved by: BOARD MEMBER, DUANE DIDOW
That the Green View FCSS Board accept the November 2021 Manager's report as presented for information.

CARRIED

Chair Perron called the meeting to recess at 1:00 pm to begin the Northwest Regional meeting.
Member Sally Rosson exited the meeting at 2:05 pm.

Chair Perron reconvened the meeting at 2:06 pm.

6.4 REGIONAL MEETING

MOTION: 21.11.44 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That the Green View FCSS Board appoint Tammy Day and Roxanne Perron as FCSSAA AGM 2021 voting delegates.

CARRIED

#7
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PARKER- CARROLL

- No report at this time

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER DIDOW

- Elections took place for the MD of Greenview Council- 5 new members are on Council and a new Reeve is in place

CHAIR PERRON

- Reported that the construction of the day use picnic area in Little Smoky was completed this Fall.
- Reported that she is sitting on 3 Boards this year- Green View FCSS Board, the Library Board and Subdivision Appeal Board.

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

#9 CLOSED
SESSION

9.0 CLOSED SESSION

The next Green View FCSS Board Meeting will be tentatively scheduled for Thursday, December 16, 2021 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 21.11.45 Moved by: BOARD MEMBER, TAMMY DAY
That this meeting adjourns at 2:55 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Delegation-Grande Prairie and Area Council on Aging-Seniors Outreach**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 16, 2021 GM: MANAGER: LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy: N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from the Grande Prairie and Area Council on Aging-Seniors Outreach, for information.

BACKGROUND/PROPOSAL:
Green View FCSS has supported Seniors Outreach of Grande Prairie for over 10 years. The purpose of the Seniors Outreach Program is to aid seniors with any needs they may have. The organization provides up to date information and resources for seniors, caregivers, professionals or anyone with an interest pertaining to seniors.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of accepting the presentation is to update the Board on services provided by Seniors Outreach.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to accepting the presentation.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:
Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Grande Prairie And Area Council On Aging - Seniors Outreach

Address of Organization

#101, 10127 - 121 Avenue, Grande Prairie, AB T8V 0X7

Contact Name

Sherry Dennis

Phone Number

780-539-6255

Purpose of Organization

The purpose of the Seniors Outreach Program is to provide assistance for seniors with what ever need they may have. Seniors Outreach is a "One Stop Shop for Seniors". We offer up to date information and resources available for seniors, caregivers, professionals or anyone with an interest pertaining to seniors. We are here to support the communities in providing seniors with tools and information to meet their needs. We strive to keep seniors independent and in their own home as long as possible by making sure that they are on all the benefits available to them and accessing all resources they need to keep safe and independent.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Sherry Dennis

Position Executive Director

Address #101, 10127 - 121 Avenue, Grande Prairie, AB T8V 0X7

Phone Number (H)

(W) 780-539-6255

(C)

E-mail address sherry@seniorsoutreachgp.com

Signature Sherry Dennis

Date Aug 26, 2021

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$30,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

To offer the Seniors Outreach program to Grande Prairie and Area. To give information and support to Valleyview and area. To collaborate with FCSS, Homecare , Clients, Senior's and their families and anyone who has an invested interest in assisting a senior to receive up to date information on pensions, grants, and benefits. To help keep them safe and independent and accessing all the benefits and information. When a client is in crisis we help to problem solve with them to alleviate the problem.

2020 & 2021 have been a challenge. The Seniors Outreach program is considered an essential service. Due to Covid 19 this past year and a half we have had to deliver our service in a new way. Mid March 2020 we closed the office to the public due to the pandemic and the vulnerable sector that we serve. However, we did need to continue to be able to offer seniors services help and support. We were able to continue to do taxes and applications and offer support and updates regarding the pandemic and seniors safety. We look forward to opening up our doors soon, with the increased numbers of baby boomers we are projecting an increase in seniors who will need our services therefore we need to increase our staff which will be possible with funding.



How will this project be preventative in nature?

We have found that by keeping seniors informed on all the benefits available to them, that they are able to stay independent and in their own homes longer. We have found that seniors are less stressed and relieved when there are benefits and agencies to help them with their questions and needs. During the pandemic seniors were required to stay home to help stop the spread of covid 19. We offered our service over the phone and through the mail slot of our office.

By being a resource for seniors, their families, caregivers and support agencies, we are able to help seniors navigate the available pensions, grants and programs available to assist them in remaining independent and in their own homes longer. We have tried to help alleviate the stress of unfamiliar paperwork and apprehension of 'government paperwork' - people do not want to fill out their forms incorrectly.

The "Baby Boomers" are hungry for information on benefits available to them. We are able to guide them through the retirement process and inform them on what benefits they can expect.

We are the contact for Elder Abuse in North West Alberta. We give information and support to seniors on issues of Elder Abuse and Scams. Scams have been on the rise and we receive many calls from clients saying that they received a threatening call saying that they owe money (example Revenue Canada). This can be very stressful for the senior. Unfortunately scams are on the rise and our senior population can be very vulnerable. We have dealt with clients from the Greenview area regarding Elder Abuse from family members and have also given information on scams. We presented along with the RCMP a presentation of scams and abuse at Sturgeon Lake. Those that attended were happy to get the information.

Prevention is important because if they are informed of the dangers of scams they can be prepared if they get the call.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The Seniors Outreach program is open to anyone that needs the information or services provided to help seniors. It may be seniors, family members, caregivers, support workers and the public.

In 2020 we had 250 new clients. That is an average of 21 new clients a month. The Baby Boomers are here! This number represents how many files were started when someone comes into the office and is helped by one of the outreach workers. We had over 6619 phone calls and over 2786 walk in clients. We support caregivers, family members, social workers in the area so that they are able to help their loved ones or clients.

Please click on attachments.

During 2020 tax season, surveys were done and we had 51 clients live in the MD of Green View. Out of those 51 clients, 25 of them were female and 26 were male. These clients ranged in age from 35 to 93 and the majority of those clients drove themselves to see us. Please note that these numbers show the clients that used our program March - end of May and does not include the many clients that use our program the rest of the year.

How will this program benefit the community?

This program is very much a benefit to the community as it helps seniors to be informed and receive all the benefits, grants, support and information that is available, this allows them to make decisions that assist them to remain as independent as possible. When a senior feels happy, heard and supported they tend to participate in creating a healthy vibrant community around them, and by doing so the circle is completed, both the Senior and the community prosper.

Although 2021 has continued to be a year of many challenges and changes, we are happy to report that we are here and still able to help the seniors just in a different way. We have found that the seniors are still happy to call us and have their needs met over the phone. We have staff that go above and beyond. We are able to assist filling out forms and answering questions over the phone. We have filled out forms and given them to client through our mail slot to sign. It has been a challenge but we are finding a way to make it work. Our goal is to keep seniors safe, informed, and on all benefits available to them.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We continue to note the contribution of FCSS funds at every opportunity. We have acknowledgment in our brochures and any printed publications that we make up. We have acknowledged Green View FCSS as a funder on our web page. And of course, word of mouth to our clients and at presentations to the community.

We are always available to assist the Valleyview FCSS program with any needs or questions they may have and very much enjoy the relationship we have of working together with the best interest of our clients.

How will this program be measured for success?

Feedback from seniors, clients, caregivers and people that have used this program indicate that it has made a difference in their lives to have information and assistance needed. Seniors were surveyed over and over again, and firstly they want good medical and hospital care, next was safe and affordable housing, and thirdly to have One Place to go to have their questions and needs met. We are able to help with that need.

In 2020 Seniors Outreach saw 1963 individual clients at least once. Most of the clients that come to apply for benefits at our office return as phone calls and follow up calls to government to check of the processing of applications. Government is sometimes up to a year behind in processing applications.

We had 250 new clients to our office. That is an average of 21 new clients per month.

Seniors Outreach had over 2786 people recorded as walking through our door, and we also responded to over 6619 phone calls.

We do surveys and counts to get these numbers.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount \$30,000.00

Year grant was received 2020

Did you provide an expense report?

yes no

Purpose of Grant

Seniors Outreach Program - to help with wages and increased office expenses . In 2020/21 Due to covid 19 although we helped many seniors the opportunity for them to come into the office as they usually have to give us a donation did not happen. Many said they would be in, but we are not open to the public yet and our doors are not open. We are receiving some donations by mail. We are not sure where we will end up with donations this year. It is another crazy year to say the least.

Thank you.

2. Grant Amount \$ 30,000.00

Year grant was received 2019

Did you provide an expense report?

yes no

Purpose of Grant

Seniors Outreach Program - staff wages and office expenses.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

Please see attached budget:

FCSS City of Grande Prairie

FCSS County of Grande Prairie No. 1

United Way Alberta Northwest (unfortunately we had a decrease in funding from the United Way as they did not meet their fundraising goals). Please see attached budget.

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



SENIORS OUTREACH

#101, 10127 – 121 Avenue
Grande Prairie, AB
T8V 7V3

Phone (780) 539 - 6255 FAX (780) 538 - 1115

Email: Sherry@seniorsoutreachgp.com

www.gpcouncilonaging.com

August 27, 2021

Lisa Hannaford, FCSS Director
Family & Community Support Services (FCSS)
Municipal District of Greenview #16
Box 1079 Valleyview, AB
T0H 3N0

Please find to follow our completed Proposal package for the Grande Prairie & Area Council On Aging, Seniors Outreach Program.

We would like to thank the Municipal District of Greenview #16 for continuing to contribute towards our Seniors Outreach Program. We see many clients from your district and are happy to be able to serve them.

The Seniors Outreach Program has been in existence since 1982, after a need was established that seniors needed a One Stop Shop, one place to go to have all their questions and needs met. This program supports the ability to live independently. The program identifies the gaps and trends and adjusts to provide up to date information and assistance on benefits, grants, and resources seniors need to live in the community on a healthy, beneficial, informed style.

By assisting and keeping seniors informed of the benefits and information needed to keep them independent and perhaps in their own homes longer has proved to be a benefit not only to the senior, but also to the community. We provide a resource for family, caregivers, professionals and collaborate with anyone that has an interest or link to a senior. Together we have a voice in the community for our seniors.

When a senior is in crisis, we problem solve with them to come up with a solution. This is done daily with clients: often until a crisis affects you it is hard to understand the need for such a service. Word of mouth and steady increase of clients has proved the important need and role Seniors Outreach has in our communities. When senior turns 65 none of the benefits, pensions, grants come automatically. They all need to be applied for. Helping seniors to be sure that they are on everything they are entitled to keeps them informed and less stressed. People of the age of 65 no longer qualify for AISH or Social Services, and for some that has been the support they always had is no longer available to them.

The last year during the pandemic it has been a challenge to say the least. We have managed to help our seniors through the door slot and over the phone. We had over 6000 phone calls and close to 3000 items put through the mail slot. Seniors were told to stay home and stay safe! We were

able to support them and keep them safe, and still able to inform them on all benefits and grants needed to keep them independent and in their own homes. We were able to help strengthen their coping skills during such stressful times. Our seniors were more resistant to crisis due to the support of the Seniors Outreach Program.

Seniors Outreach is here to support the increased need of information for seniors to continue to live independent and in their own homes. We know that the increase of seniors is happening now, we expect our senior population to double and triple in the next few years. We need to continue to expand programs that support seniors to prevent a crisis when the supports are not in place.

Thank you for your continued support.

Respectfully yours,

Sherry Dennis
Executive Director
Seniors Outreach/Meals on Wheels
#101, 10127 – 121 Avenue
Grande Prairie, Alberta
T8V 7V3

Seniors Outreach 780.539.6255
Meals on Wheels 780.539.3901



Guess how much money we helped put back into the MD of Greenview?

Between March 1st to April 30th, 2021, our volunteer income tax program at Seniors Outreach completed 1243 tax filling that helped community members receive...

\$13,824.53 in GST

\$50,656.00 in AISH

\$64,829.14 in Alberta Seniors Benefit

\$208,875.96 in Guaranteed Income Supplement

\$39,821.29 in Tax Refunds

That's \$378,006.92!



ANNUAL PROJECT OUTCOMES REPORT

Agency Name The Grande Prairie & Area Council on Aging

Project Name Seniors Outreach

Primary Target Population Seniors

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)
 Please select the **one** Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
- Help people and communities to assume responsibility for decisions and actions, which affect them.
- Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome Please select the **one** FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion Adult Personal Capacity Building Community Potential Agency Capacity Building

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1	Number of participants
As a result of Seniors Outreach, I know more about how to access the resources I need.	completing measure: 100
	experiencing a positive change: 100

Question/Measure #2 (if more than one)	Number of participants
As a result of new information, I feel supported by Seniors Outreach	completing measure: 100
	experiencing a positive change: 100

Indicator of Success #2

Question/Measure #1	Number of participants
	completing measure: <input type="text"/>
	experiencing a positive change: <input type="text"/>

Question/Measure #2 (if more than one)	Number of participants
	completing measure: <input type="text"/>
	experiencing a positive change: <input type="text"/>





ADDITIONAL INFORMATION

Identify measurement tool used Survey

If other, please describe

When was measurement tool used? Pre-test/Post-test (both before and after your activities)

Output information related to this program

Number of participants served?	Adults	<input type="text"/>
	Children/youth	<input type="text"/>
	Families	<input type="text"/>
	Seniors	1963
Number of volunteer hours related to this project only? (if applicable)		29 individuals

Stories (please share a story that describes the significant impact for a participant or participants.)

We have a male client that lives in Mackenzie Place (DSL4) who is supported by his caregiver which is his sister, she lives in Grovedale. He recently turned 65 and had not yet applied for all of his senior pensions and benefits. It is recommended to apply for these benefits a few months after turning 64 so they are in place soon after the senior's 65 birthday. His sister had contacted us for support and help in filling out all of the forms and applying for his Canadian Pension Plan, Alberta Seniors Benefit and Guaranteed Income Supplement. Our Outreach Worker was able to do an estimate for GIS and apply for other applicable benefits so this client can begin to have income to cover DSL rent and prescriptions.

It can be very stressful for family members or caregivers that are trying to help navigate all the programs for their loved ones. Often times it is family that ends up paying rents, prescriptions and other expenses until all the paperwork gets straightened out. Seniors Outreach offers support to help develop independence, strengthen coping skills and become more resistant to crisis.

Things have been so different for Seniors the last year during our pandemic and Covid 19. The Seniors Outreach office has been closed to the public. We have been working over the phone and through our mail slot, passing papers back and forth. If you would have asked me before if I thought the seniors would adjust to do this, I would have said no. I am amazed at how adaptable and resilient the seniors have been. Since they were the most vulnerable population and they were told to "Stay Home and Stay Safe". This is so hard. They still had to do all the paperwork required to receive all of their benefits and to stay independent. Lots of Seniors were isolated with out even family visits. Seniors Outreach was able to continue a relationship over the phone. We were able to have conversations to assure the seniors that they were okay and we would get them connected to whatever service they may have needed. Seniors Outreach was an essential service during this pandemic. We completed 1243 tax returns total. Seniors of Greenview that did their taxes with us received back \$378,006.92 back in benefits that they were able to put back into the community.



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

Yes! This is such a valuable program for our seniors to help keep them independent and informed of the resources available to them. We strive to keep seniors independent and in their own homes longer. We have so many "Baby Boomers", new seniors that are needing information and navigation into the system to receive benefits and information. Looking at the latest polls, our seniors numbers are going to be doubling and tripling in the next few years. Due to the Baby Boomers which is a very large population, we also have people living longer. This is resulting in the rise in our senior population growing very rapidly.

What improvements could you make to the project?

We are in need of increasing our staff. During Covid 19 our doors were closed to the public and we continued to offer our services through the door and over the phone. We did this with 1 Executive Director, 1 Outreach Worker and 1 Office Administrator. We are a strong team, however, with the increased number of seniors we need to expand to be able to handle the needs.

What improvements could you make to the outcome measurement process?

We have found that now we have our outcome information. We are able to use the information for multiple programs as long as everyone does not keep changing the formats so that every year we need to figure out how to report them.

Successes:

Our client numbers continue to increase and our positive feedback shows us the need. With Covid 19 restrictions starting to relax we are now able to go out into the community again!! We are in Grande Cache and Valleyview next month!

Changes to be made:

Increase staff

Completed by: *Sherry Dennis*

Signature: _____

Date: 08/26/2021

Name: Sherry Dennis

Important: After completing this report; save a copy with a different name for your files.

GRANDE PRAIRIE & AREA COUNCIL ON AGING

Financial Statements

December 31, 2020

(Unaudited - See Notice To Reader)





FLETCHER MUDRYK LLP
 TRUST • RESPECT • PRIDE

600 Windsor Court
 9835 - 101 Avenue
 Grande Prairie, Alberta
 T8V 5V4

☎ 780.539.4110
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 ✉ info@fletchermudryk.com
 🌐 www.fletchermudryk.com

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Grande Prairie & Area Council on Aging as at December 31, 2020 and the statements of changes in net assets, revenues and expenditures and cash flow for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Grande Prairie, Alberta
 March 24, 2021

Fletcher Mudryk LLP

Chartered Professional Accountants

GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Financial Position
December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 149,117	\$ 148,449
Accounts receivable	1,416	1,402
Security deposits	3,079	3,079
	153,612	152,930
PROPERTY, PLANT AND EQUIPMENT (Note 1)	50,797	49,797
	\$ 204,409	\$ 202,727
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 2,220	\$ 3,125
NET ASSETS		
UNRESTRICTED FUND	151,392	149,805
EQUITY IN PROPERTY, PLANT AND EQUIPMENT	50,797	49,797
	202,189	199,602
	\$ 204,409	\$ 202,727

ON BEHALF OF THE SOCIETY

_____ *Member*

_____ *Member*



GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Changes in Net Assets
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	Unrestricted Fund	Equity in Property, Plant and Equipment	2020	2019
NET ASSETS - BEGINNING OF YEAR	\$ 149,805	\$ 49,797	\$ 199,602	\$ 218,710
Excess (deficiency) of revenues over expenditures	2,587	-	2,587	(19,108)
Funds used for property, plant and equipment	(1,000)	1,000	-	-
NET ASSETS - END OF YEAR	\$ 151,392	\$ 50,797	\$ 202,189	\$ 199,602



GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Revenues and Expenditures
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
REVENUES		
Gaming	\$ -	\$ 10,000
Interest	80	85
Meals on Wheels - General <i>(Schedule 1)</i>	53,446	48,500
Meals on Wheels - Client <i>(Schedule 2)</i>	33,519	24,642
Senior's Outreach <i>(Schedule 3)</i>	286,763	300,842
	<u>373,808</u>	<u>384,069</u>
EXPENDITURES		
Casino	-	14
Rental	38,674	39,000
Meals on Wheels - General <i>(Schedule 1)</i>	74,870	56,116
Meals on Wheels - Client <i>(Schedule 2)</i>	31,907	24,987
Senior's Outreach <i>(Schedule 3)</i>	225,770	283,060
	<u>371,221</u>	<u>403,177</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 2,587	\$ (19,108)



GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Revenues and Expenditures - Meals on Wheels - Client *(Schedule 2)*
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
REVENUES		
Meal sales	\$ 32,821	\$ 24,642
Donations	698	-
	<u>33,519</u>	<u>24,642</u>
EXPENDITURES		
Cost of meals	31,900	24,980
Interest	7	7
	<u>31,907</u>	<u>24,987</u>
EXCESS (DEFICIENCY) FROM OPERATIONS	<u>\$ 1,612</u>	<u>\$ (345)</u>



GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Revenues and Expenditures - Senior's Outreach *(Schedule 3)*
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
REVENUES		
Administration	\$ 20,000	\$ 15,000
Donations	18,653	51,467
FCSS - City of Grande Prairie	160,000	160,000
FCSS - County of Grande Prairie	20,000	20,000
FCSS - MD of Greenview	30,000	25,000
Service club donations	4,530	-
United Way	33,580	29,375
	<u>286,763</u>	<u>300,842</u>
EXPENDITURES		
Advertising	381	1,295
Insurance	1,376	2,078
Interest and bank charges	49	98
Janitorial	2,646	3,684
Office	7,356	9,473
Professional fees	2,175	2,100
Salaries, wages and benefits	201,931	254,242
Telephone	8,285	6,634
Volunteer	1,571	2,376
Workshops	-	1,080
	<u>225,770</u>	<u>283,060</u>
EXCESS FROM OPERATIONS	<u>\$ 60,993</u>	<u>\$ 17,782</u>



GRANDE PRAIRIE & AREA COUNCIL ON AGING

Statement of Cash Flow

Year Ended December 31, 2020

(Unaudited - See Notice To Reader)

	2020	2019
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenditures	\$ 2,587	\$ (19,108)
Changes in non-cash working capital:		
Accounts receivable	(14)	277
Accounts payable and accrued liabilities	(905)	710
	<u>(919)</u>	<u>987</u>
Cash from (used by) operating activities	<u>1,668</u>	<u>(18,121)</u>
INVESTING ACTIVITY		
Purchase of property, plant and equipment	<u>(1,000)</u>	<u>-</u>
INCREASE (DECREASE) IN CASH	668	(18,121)
CASH - BEGINNING OF YEAR	<u>148,449</u>	<u>166,570</u>
CASH - END OF YEAR	\$ 149,117	\$ 148,449



GRANDE PRAIRIE & AREA COUNCIL ON AGING

Notes to Financial Statements

Year Ended December 31, 2020

(Unaudited - See Notice To Reader)

1. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Equipment	\$ 50,797	\$ -	\$ 50,797	\$ 49,797



GRANDE PRAIRIE & AREA COUNCIL ON AGING
Statement of Revenues and Expenditures - Meals on Wheels - General (Schedule 1)
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

	2020	2019
REVENUES		
Donations	\$ 6,046	\$ -
FCSS - City of Grande Prairie	36,900	36,500
United Way	10,500	12,000
	<u>53,446</u>	<u>48,500</u>
EXPENDITURES		
Administrative	20,414	15,000
Advertising and promotion	828	80
Insurance	1,163	1,021
Interest and bank charges	149	1
Janitorial	1,610	703
Meal subsidies	304	67
Memberships	-	425
Office	2,224	1,331
Professional fees	2,000	2,100
Salaries and wages	43,393	32,911
Telephone	2,785	2,387
Workshops	-	90
	<u>74,870</u>	<u>56,116</u>
DEFICIENCY FROM OPERATIONS	\$ (21,424)	\$ (7,616)



AGENCY: Seniors Outreach	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget
OPERATING REVENUE:			
FCSS City of Grande Prairie	\$160,000.00	\$160,000.00	\$160,000.00
FCSS County of Grande Prairie	\$20,000.00	\$25,000.00	\$25,000.00
FCSS Greenview	\$30,000.00	\$30,000.00	\$30,000.00
Fundraising (Casino)	\$0.00	\$25,000.00	\$0.00
Donations	\$30,000.00	\$30,000.00	\$30,000.00
United Way Allocation	\$30,000.00	\$30,000.00	\$30,000.00
Interest/GST	\$1,000.00	\$1,000.00	\$1,000.00
Other Rotary/Army&Navy/Com.Found/Admin.supp/int	\$20,000.00	\$20,000.00	\$20,000.00
TOTAL REVENUE:	\$291,000.00	\$321,000.00	\$296,000.00
OPERATING EXPENDITURES:	2021 Program Projected	2022 Projected Budget	2023 Projected Budget
Personnel:			
Salaries	\$218,208.00	\$222,450.00	\$222,450.00
Casual Labour/Contractors			
Employer Benefits (CPP, UIC, WCB) health	\$12,542.00	\$12,800.00	\$12,800.00
Supplementary Benefits (Insurance, RRSP)			
Staff Development conference	\$2,000.00	\$2,000.00	\$2,000.00
Rent & Utilities			
Rent/Mortgage	\$30,000.00	\$30,000.00	\$30,000.00
Utilities	\$4,000.00	\$4,000.00	\$4,000.00
Insurance	\$1,400.00	\$1,400.00	\$1,400.00
Telephone / Internet	\$8,000.00	\$8,000.00	\$8,000.00
Leased Equipment			
Travel Expense			
Staff travel/mileage			
Hotels and accommodations			
PROGRAM:			
Materials			
Food/Supplies office supplies			
Consultants			
Dues & Subscriptions membership	\$100.00	\$100.00	\$100.00
Volunteer expense	\$1,500.00	\$1,500.00	\$1,500.00
CLIENT:			
Dental/Medical			
Transportation			
Personal Needs			
ADMINISTRATION:			
Office Supplies	\$7,500.00	\$8,000.00	\$8,000.00
Leased Equipment			
Freight & Postage			
Advertising	\$500.00	\$500.00	\$500.00
Professional Fees	\$2,100.00	\$2,100.00	\$2,100.00
Bank Charges	\$150.00	\$150.00	\$150.00
GST			
BOARD EXPENSES:			
OTHER (SPECIFY) janitorial/maintenance	\$3,000.00	\$3,000.00	\$3,000.00
TOTAL EXPENSES:	\$291,000.00	\$296,000.00	\$296,000.00
SURPLUS/DEFICIT		\$27,000.00	
		due to Casino	



Green View FCSS

Municipal District of Greenview No.16
 Box 1079, Valleyview, AB T0H 3N0
 Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANTS PROGRAM

Guidelines and Eligibility Criteria

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- Enhance, strengthen and stabilize family and community life;
- Improve the ability of persons to identify and act on their own social needs;
- Help avert family or community social breakdown;
- If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- Promote, encourage and facilitate voluntarism and the use of volunteers.

Ineligibility

Projects are not eligible for support if they:

- Primarily provide for the recreation needs or leisure time pursuits of individuals;
- Are primarily rehabilitative in nature;
- Offer direct financial assistance to sustain individuals or families; or
- Duplicate existing services in the community.

Reporting Requirements

In addition to a final expense report; grant recipients are required to submit an outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved
- b) Number of volunteer hours
- c) Detailed accounting of grant funds
- d) Applicable statistics

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding. The Outcomes Report format can be found in the Green View FCSS page, next to this application package.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.

REQUEST FOR DECISION

SUBJECT: Delegation-PACE (Providing Assistance, Counselling & Information)
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 16, 2021 GM: MANAGER: LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy: N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from PACE (Providing Assistance, Counselling & Information) as information.

BACKGROUND/PROPOSAL:
Pace (Providing Assistance, Counselling & Information), based out of Grande Prairie, provides a range of crisis intervention support and counselling services dealing with sexual abuse, sexual assault, child abuse, and trauma. The organization also offers training designed for community members, professionals, students, first responders and frontline workers in our area.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of accepting the presentation is to update the Board on services provided by PACE (Providing Assistance, Counselling & Information).

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to accepting the presentation.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:
Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Pace Community Support, Sexual Assault and Trauma Centre.

Address of Organization

10031 - 103 AVE. Grande Prairie, Alberta
T8V 1B9

Contact Name

Jacque Aitken

Phone Number

780 518 6593

Purpose of Organization

Pace provides Grande Prairie, High Prairie, Peace River, Valleyview and Grande Cache and surrounding communities access to a continuum of prevention, crisis intervention and counselling services to address sexual assault, sexual abuse and trauma. This programs will work in partnership with established programs within each community. Services will include:
Group Counselling Programs: Professional counseling for adults, children/youth who have been abused, and support persons/family of survivors.
We strive to develop an organization with skills, knowledge and resources in dealing with crisis, post traumatic stress, sexual abuse, child abuse, domestic violence and suicide. Also, to influence and educate communities to respond to individuals and victims with compassion and respect.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Jacque Aitken

Position Executive Director

Address 10031 - 103 Ave. Grande Prairie Alberta

Phone Number (H) 780 518 6593 (W) 780 539 6692 (C)

E-mail address

Signature

J Aitken

Date 2021-08-23

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$18,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

The MD of Green View FCSS funding of \$18,000 is requested to support two Pace programs.

Sexual Violence Awareness Program

The goal of this program is to increase community members (children, youth, & adults) knowledge of Sexual Violence thus increasing the victim resiliency and the ability of the community to provide support, understanding and compassion. Three components are provided in this program. Kindergarten to grade 6 students participate in 2 sessions of the Who do you tell program. Students in grades 7 to 12 participate in the "Sexual Violence Awareness Presentation", Community adult presentations are tailored to meet the need of the specific audience.

Community Support Training

The goal of this program is to increase community member's ability to respond to individuals and/or families experiencing crisis and/or trauma.

Pace's Community Support Training program is a front line practical training to deal with crisis, loss and trauma that Community members, Para professionals, and Professionals may encounter. Facilitators for the training ensure theory is supplemented with practiced skill development, role plays and the ability to access community resources and/or consultation if the need arises in the future. Pace's Community Support Training Program is now the core training program for the GPRC Peer Support Program. The program is offered in conjunction with Grande Prairie Regional College as the Crisis Management Certificate Program.



How will this project be preventative in nature?

The comprehensive and longitudinal Adverse Childhood Experience (ACE) study has well documented the link between ACE and emotional and physical health issues across the individual's life span. ACEs are traumatic events that occur in childhood and may include exposure to violence by adult caregivers, direct forms of abuse to children, growing up with family members having mental health issues, judicial system involvement, and substance use problems. Toxic stress from ACEs changes brain development and affects how the body responds to stress.

Early childhood trauma is linked to chronic health problems, mental illness, substance misuse/abuse, poor educational outcomes, involvement in the child protection and criminal justice systems, earlier mortality rates, and other social issues (National Center for Injury Prevention and Control;)

The Alberta Association of Sexual Assault Services, 2020 found that Forty-five percent of adult Albertans have experienced some type of sexual abuse in their lifetime.

44% of girls and 24% of boys experienced an unwanted sexual act while under the age of 18. 41% of females 18 % of males had experienced sexual assault over the age of 18 (Aasas, 2020)

With the realities:1

1. that rural rates of sexual assault within the family are 3.5 times higher than urban communities.
2. And common assault within the family is 4.7 times higher. (Stats Canada, 2017)R
- 3, "Violent crimes committed against young women and girls by a family member had a rate nearly (4.4x) times higher in the North than in the South." (Stats Canada, 2017)

Rural programs have very different issues compared to major cities and Northern Rural Programs must deal with much more; The # of deaths by suicide, accidental death, motor vehicle deaths and child/youth deaths are consistently higher in Northern Rural Communities compared to either Edmonton or Calgary, (Chief Medical Examiner, 2009)

With this in mind we must stop Adverse childhood experience as young as possible by both teaching violence and abuse are against the law, children need healthy adults to disclose trauma to and receive support to process abuse.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

Sexual Assault Awareness Program (which deals with both physical and sexual abuse)

Children Kindergarten to grade 12,

College students ,

Teachers,

Parents,

Community Members.

Community Support Training

College Students

Front line Volunteers and staff in the human service field.

Para professionals & professionals in the human service field.

Interested Community Members.

How will this program benefit the community?

We strive to develop an organizations with in the north west region of Alberta to have skills, knowledge and resources in dealing with crisis, sexual abuse, child abuse, domestic violence and suicide. Also, to influence and educate communities to respond to individuals and victims with compassion and respect.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

All program advertising will include acknowledgment of Green View FCSS. Our programs will be available to participate in Green View Events if so requested.

How will this program be measured for success?

Participant feed back documented in post presentation questionnaire.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount **\$18,000.00**

Year grant was received **2021**

Did you provide an expense report?

yes no

Purpose of Grant

To facilitate a 15 week Trauma Informed Parenting Group in Valleyview.

The year is not complete, and we are not sure the moneys will be used or the program offered. the moneys will be returned if unable to offer in the fall because of COVID.

2. Grant Amount **\$ 17,000.00**

Year grant was received **2020**

Did you provide an expense report?

yes no

Purpose of Grant

Provide Sexual Violence Awareness Program

The goal of this program is to increase community members (children, youth, & adults) knowledge of Sexual Violence. Three components are provided in this program. Kindergarten to grade 6 students participate in 2 sessions of the Who do you tell program. Students in grades 7 to 12 participate in the "Sexual Violence Awareness Presentation", & Community adult presentations.

Community Support Training

The goal of this program is to increase community member's ability to respond to individuals and/or families experiencing **+**

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

City of Grande Prairie and County of Grande Prairie FCSS

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

P.A.C.E. (Providing Assistance, Counselling and Education)
Financial Statements
March 31, 2021

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P.A.C.E. (Providing Assistance, Counselling and Education)

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For the year ended March 31, 2021

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Management's Responsibility

To the Members of P.A.C.E. (Providing Assistance, Counselling and Education):

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Society. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Society's external auditors.

MNP LLP is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

June 30, 2021

E-SIGNED by Jacquie Aitken

Executive Officer

E-SIGNED by Arlana Scott

Financial Controller



Independent Auditor's Report

To the Board of P.A.C.E. (Providing Assistance, Counselling and Education):

Qualified Opinion

We have audited the financial statements of P.A.C.E. (Providing Assistance, Counselling and Education) (the "Society"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations including supplementary schedules 1 -20, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

As is common for charitable organizations, the Society derives revenue from the public in the form of cash receipts and incurs related cash expenditures. Due to the Society's inability to create sufficient internal control procedures in this area, the completeness of these transactions are not susceptible to satisfactory audit verification. Accordingly our verification of these revenues and expenditures were limited to the amounts recorded in the records of the Society and we were unable to determine if further adjustments were required.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.



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1.877.500.0786 T: 403.527.4441 F: 403.526.6218 MNP.ca



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Medicine Hat, Alberta

June 30, 2021

Chartered Professional Accountants



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P.A.C.E. (Providing Assistance, Counselling and Education)
Statement of Financial Position

As at March 31, 2021

	2021	2020
Assets		
Current		
Cash	163,436	377,916
Restricted cash (Note 3)	824,486	56,601
Marketable securities (Note 4)	805,214	400,000
Accounts receivable	160,734	349,379
Goods and services tax receivable	11,570	10,670
Prepaid expenses and deposits	26,004	20,210
	1,991,444	1,214,776
Tangible capital assets (Note 5)	461,874	438,573
Long-term investments (Note 6)	6,000	6,000
	2,459,318	1,659,349
Liabilities		
Current		
Accounts payable and accruals (Note 7)	181,376	175,976
Deferred contributions (Note 8)	824,486	584,226
	1,005,862	760,202
Deferred contributions related to tangible capital assets (Note 10)	151,032	87,500
	1,156,894	847,702
Contingencies (Note 11)		
Net Assets		
Investment in tangible capital assets	310,841	351,074
Unrestricted surplus	241,583	460,573
Internally restricted	750,000	-
	1,302,424	811,647
	2,459,318	1,659,349

Approved on behalf of the Board

E-SIGNED by Delbert Lubeck
 Director

E-SIGNED by Connie Korpan
 Director

The accompanying notes are an integral part of these financial statements

P.A.C.E. (Providing Assistance, Counselling and Education)
Statement of Operations
For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	2,933,555	2,545,073	2,824,622
Fee for service	237,000	213,827	390,737
Other income	181,432	113,772	118,463
Donations	8,000	37,530	66,555
Rental	130,800	35,182	134,485
Interest	1,300	5,220	-
Fundraising	69,797	-	6,135
Community Spirit	-	-	49,586
United Way	-	-	19,800
Gifts in kind	-	-	4,389
	3,561,884	2,950,604	3,614,772
Expenses			
Salaries and benefits	2,454,858	2,152,411	2,273,524
Contract fees	311,240	312,314	449,259
Office supplies	97,719	118,161	104,794
Training and education	88,835	57,609	85,195
Rent	160,600	53,780	177,280
Telephone	16,104	35,798	28,317
Association dues	14,000	33,361	45,045
Insurance	18,200	25,798	21,888
Professional fees	16,500	22,358	18,691
Client supplies	15,600	21,949	23,131
Workshops	6,500	21,852	42,024
Advertising	18,120	18,185	4,633
Travel	100,000	17,900	76,207
Equipment rental	3,470	9,023	9,037
Janitorial	2,400	5,942	9,043
Special projects	165,638	5,926	14,637
Repairs and maintenance	11,100	4,662	22,052
Transportation	4,000	4,000	3,494
Interest & bank charges	2,000	2,522	2,397
Bad debts	-	-	3,022
Fundraising expenses	15,000	-	7,672
	3,521,884	2,923,551	3,421,342
Excess of revenue over expenses from operations	40,000	27,053	193,430
Other items			
Government assistance (Note 17)	-	507,588	-
Amortization of deferred capital contributions	-	14,609	6,250
Amortization	(40,000)	(58,473)	(53,646)
	(40,000)	463,724	(47,396)
Excess of revenue over expenses	-	490,777	146,034

The accompanying notes are an integral part of these financial statements

P.A.C.E. (Providing Assistance, Counselling and Education)
Statement of Changes in Net Assets

For the year ended March 31, 2021

	<i>Investment in Capital Assets</i>	<i>Surplus Retention</i>	<i>Unrestricted surplus</i>	<i>Internally restricted</i>	2021	2020
Net assets beginning of year	351,074	-	460,573	-	811,647	671,713
Excess of revenue over expenses	-	-	490,777	-	490,777	146,034
Purchase of tangible capital assets	81,772	-	(81,772)	-	-	-
Amortization of tangible capital assets	(58,473)	-	58,473	-	-	-
Amortization of deferred contributions	14,609	-	(14,609)	-	-	-
Capital contributions received	(78,141)	-	78,141	-	-	-
Transfer to internally restricted	-	-	(750,000)	750,000	-	-
Repayment of prior year surplus	-	-	-	-	-	(6,100)
Net assets, end of year	310,841	-	241,583	750,000	1,302,424	811,647

The accompanying notes are an integral part of these financial statements

P.A.C.E. (Providing Assistance, Counselling and Education)

Statement of Cash Flows

For the year ended March 31, 2021

	2021	2020
Cash provided by (used for) the following activities		
Operating		
Excess of revenue over expenses	490,777	146,034
Amortization	58,473	53,646
Amortization of deferred contributions	(14,609)	(6,250)
Repayment of prior year surplus	-	(6,100)
	534,641	187,330
Changes in working capital accounts		
Accounts receivable	187,745	(187,410)
Prepaid expenses and deposits	(5,796)	(1,646)
Accounts payable and accruals	5,400	17,712
Deferred contributions	240,260	(125,090)
	962,250	(109,104)
Financing		
Cash contributions received for tangible capital assets	78,141	-
Investing		
Purchase of marketable securities	(805,214)	(400,000)
Proceeds on disposal of marketable securities	400,000	-
Purchase of tangible capital assets	(81,772)	-
	(486,986)	(400,000)
Increase (decrease) in cash resources	553,405	(509,104)
Cash resources, beginning of year	434,517	943,621
Cash resources, end of year	987,922	434,517
Cash resources are composed of:		
Cash	163,436	377,916
Restricted cash	824,486	56,601
	987,922	434,517

The accompanying notes are an integral part of these financial statements

P.A.C.E. (Providing Assistance, Counselling and Education) Notes to the Financial Statements

For the year ended March 31, 2021

1. Incorporation and nature of the organization

The Society's mission is to provide a confident, caring approach to people in crisis. Their aim is to strive to develop an organization with skills, knowledge and resources in dealing with crisis, post traumatic stress, sexual abuse, child abuse and suicide. Also, to influence and educate communities to respond to individuals and victims with compassion and respect. The Society provides services to Grande Prairie and the surrounding area.

The Society was incorporated under the *Societies Act of Alberta*.

The Society is a Registered Charity within the rules of the Federal Income Tax Act and is not subject to either federal or provincial income taxes. The Society files a Registered Charity Information Return with the Canada Revenue Agency annually.

Impact on operations of COVID-19 (coronavirus)

In early March 2020 the impact of the global outbreak of COVID-19 (coronavirus) began to have a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders.

The impact of COVID-19 has been partially offset by available Government programs for which the Society was eligible. The Society has received wage subsidies from the period beginning in May 2020 up to and including November 2020, a portion of which was receivable at the date of completion of these financial statements. Further details of these programs is described in Note 17 Government assistance. Eligibility requirements under these programs have evolved since first announced and can be subject to changes in legislation or administrative positions, further, there is significant uncertainty of the period of time into the future that the Government will continue these programs.

At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Society as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada using the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Short-term investments with maturities over three months are included in marketable securities.

P.A.C.E. (Providing Assistance, Counselling and Education)
Notes to the Financial Statements
For the year ended March 31, 2021

2. **Significant accounting policies** *(Continued from previous page)*

Tangible capital assets

Purchased tangible capital assets are recorded at cost. Contributed tangible capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using methods and rates intended to amortize the cost of assets over their estimated useful lives.

Government grants are recorded as deferred contributions and amortized as income over the same period as amortization of the related tangible capital assets.

	Method	Rate
Automotive	declining balance	30 %
Computer equipment	declining balance	30 %
Equipment	declining balance	20 %
Office equipment	declining balance	20 %
Leasehold improvements	straight-line	5 - 20 %

In the year of acquisition, amortization is taken at one-half of the above rates.

Long-term investments

Long-term investments consist of a partnership interest recorded at cost, less any provisions for other than temporary impairment. They have been classified as long-term assets in concurrence with the nature of the investment.

Internally restricted equity

The Board has restricted a portion of the Society's equity for the purpose of maintaining a contingency fund.

Investment in tangible capital assets

Investment in tangible capital assets represents the equity the Society has invested in tangible capital assets. The balance is used to account for all tangible capital assets of the Society, and to present the flow of funds related to their acquisition and disposal, unexpended capital resources and debt commitments.

Long-lived assets

Long-lived assets consist of tangible capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Society determines that a long-lived asset no longer has any long-term service potential to the Society, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of revenue over expenditures. Write-downs are not reversed.

Surplus retention

Equity in surplus retention represents equity restricted in use by government agencies.

Revenue recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. All other contributions are reported in revenue in the current year.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Government assistance

Claims for assistance under various government grant programs related to COVID-19 related to wages are recorded as revenue in the period in which the related expenditures were made when the amount is known and collection is assured.

P.A.C.E. (Providing Assistance, Counselling and Education)
Notes to the Financial Statements

For the year ended March 31, 2021

2. Significant accounting policies *(Continued from previous page)*

Contributed materials and services

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Society's operations and would otherwise have been purchased.

The Society relies heavily on volunteers in order to carry out its objectives. Because of the difficulty of determining fair market value, contributed labour is not recognized in the financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization of tangible capital assets and deferred capital contributions are based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

Financial instruments

The Society recognizes its financial instruments when the Society becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Society may irrevocably elect to subsequently measure any financial instrument at fair value. The Society has not made this election.

The Society subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost less impairment. With the exception of financial liabilities indexed to a measure of the Society's performance or value of its equity and those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment:

The Society assesses impairment of all of its financial assets measured at cost or amortized cost. The Society groups assets for impairment testing when there are numerous assets affected by the same factor. Management considers whether the issuer is having significant financial difficulty in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Society determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. If so, the Society reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in current year excess of revenues over expenses.

The Society reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the statement of operations in the year the reversal occurs.

P.A.C.E. (Providing Assistance, Counselling and Education)
Notes to the Financial Statements

For the year ended March 31, 2021

2. Significant accounting policies *(Continued from previous page)*

Allocation of expenses

The Society engages in operating and managing programs aimed at providing support, counselling, information, and assistance to victims, offenders and families affected by sexual assault and abuse, and persons with distress. The costs of each program include the expenses that are directly related to providing the program, which consist of advertising, amortization, association dues, bad debts, client supplies, contract fees, education materials, fundraising, recreation, repairs and maintenance, salaries and benefits, training and education, travel and workshops. The Society also incurs a number of general support expenses that are common to the administration of the Society and each of its programs.

The Society allocates its general support expenses by identifying the appropriate basis of allocating each component expense, and applies that basis consistently each year. The general support expenses consist of equipment rental, insurance, interest and bank charges, janitorial, office, professional fees, rent and telephone and are allocated to the programs proportionately based on the size and average usage of each program.

Depending on various contracts with external funders, internal rent is charged within each program. The amount charged in the current year is \$126,600 (\$127,500 in 2020).

The allocation of the general support expenses are disclosed in the separate schedules for each program.

3. Restricted cash

Restricted cash includes \$804,885 of restricted deferred grant revenues. Spending of these amounts is restricted to certain expenses as agreed to between the Society and the various funders.

Restricted cash also includes \$19,601 (\$56,601 in 2020) which are raised by bingos and casinos. Spending of these amounts is restricted to certain expenses as agreed to between the Society and the Government of Alberta. Amounts raised must be deposited to bank accounts, set aside for this purpose and amounts spent must be paid directly out of these accounts.

4. Marketable securities

	2021	2020
Redeemable Guaranteed Investment Certificate, bearing interest at 0.78% per annum, matures on July 27, 2021	405,214	400,000
Redeemable Guaranteed Investment Certificate, bearing interest at 0.37% per annum, matures on March 5, 2022	400,000	-
	805,214	400,000

5. Tangible capital assets

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Automotive	63,575	26,948	36,627	7,859
Computer equipment	66,600	54,883	11,717	16,738
Equipment	18,185	2,837	15,348	2,263
Office equipment	51,488	45,097	6,391	7,988
Leasehold improvements	880,946	489,155	391,791	403,725
	1,080,794	618,920	461,874	438,573

P.A.C.E. (Providing Assistance, Counselling and Education)

Notes to the Financial Statements

For the year ended March 31, 2021

6. Long-term investments

Long-term investments consist of 2 units in the Alberta Satellite Bingo Limited Partnership representing a 0.50% (0.50% in 2020) interest.

7. Accounts payable and accruals

	2021	2020
Accounts payable and accruals	75,478	58,251
Source deductions payable	38,443	42,032
Wages payable	34,953	40,638
Vacation and overtime payable	32,502	35,055
	181,376	175,976

8. Deferred contributions

Deferred contributions consist of unspent contributions, which have been externally restricted for capital or operating purposes. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

	Opening	Amounts Received	Revenue Recognized	Surplus Repayment	2021	2020
Early Intervention	1,759	-	-	-	1,759	1,759
Sexual Assault Centre	11,821	1,221,848	(1,046,387)	-	187,282	11,821
Victims of Crime	44,400	187,500	(114,138)	(60,658)	57,104	44,400
Community Initiatives	7,492	-	-	-	7,492	7,492
City of Grande Prairie	5,823	135,850	(61,400)	(16,550)	63,723	5,823
Caribou Assistance	85,611	162,330	(124,084)	-	123,857	85,611
Gaming Funds	56,601	-	(37,000)	-	19,601	56,601
Alberta Health Services	26,220	113,632	(113,632)	-	26,220	26,220
Minister of Community and Social Services	74,000	-	(74,000)	-	-	74,000
HLHP	155,714	-	(50,000)	-	105,714	155,714
STOP	3,952	-	-	-	3,952	3,952
TIP	57,644	-	(25,671)	-	31,973	57,644
MD of Greenview	17,000	18,000	(17,000)	-	18,000	17,000
Solicitor General	13,822	-	(13,822)	-	-	13,822
Sucession Planning	22,367	67,120	(63,132)	-	26,355	22,367
Training	-	10,395	-	-	10,395	-
County of Grande Prairie	-	18,000	(18,000)	-	-	-
Caribou Case Coordinator	-	232,400	(189,120)	(190)	43,090	-
Children First	-	149,721	(112,260)	-	37,461	-
Genesis	-	50,844	(50,844)	-	-	-
Safe Visitation	-	159,000	(138,026)	-	20,974	-
COVID-19	-	42,065	(39,310)	-	2,755	-
INHS	-	485,779	(449,020)	-	36,759	-
	584,226	3,054,484	(2,736,846)	(77,398)	824,466	584,226

Revenue recognized includes \$2,545,073 of grant funds, \$113,632 of other income and \$78,141 of funds used for capital purchases included in deferred contributions related to tangible capital assets.

P.A.C.E. (Providing Assistance, Counselling and Education)
Notes to the Financial Statements
For the year ended March 31, 2021

9. Bank indebtedness

The Society has access to a line of credit with maximum credit available of \$50,000 (\$50,000 in 2020), none of which was drawn at year end. The line of credit bears interest at prime plus 3% (prime plus 3% in 2020) and is secured by a general security agreement providing a security interest over all present and after-acquired personal property.

10. Deferred contributions related to capital assets

Deferred capital contributions consist of the unamortized amount of contributions received for the purchase of tangible capital assets. Recognition of these amounts as revenue is deferred to periods when the related tangible capital assets are amortized. Changes in deferred capital contributions are as follows:

	2021	2020
Balance, beginning of year	87,500	93,750
Contributed capital funding	78,141	-
Less: Amounts recognized as revenue during the year	(14,609)	(6,250)
Balance, end of year	151,032	87,500

11. Contingencies

The Society receives funding from various government departments. Requirements specify that amounts not expended in the specified time period be repaid to the government. In some cases, the amount that may have to be repaid is unknown at the date the financial statements are issued. No provision has been made for possible repayment, other than those amounts included in deferred revenue. Should repayment be required the amount would be recorded as a reduction of unrestricted net assets.

12. Commitments

The Society has entered into a lease contract commencing April 1, 2015, for 7 years with an annual payment of \$1,500.

13. Income taxes

The Society is registered as a charitable organization under the *Income Tax Act* (the "Act") and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Society must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

14. Capital Management

The Society's objectives when managing capital are to maintain a strong cash flow for its operations and to continue to operate as a going concern. The Society sets the amount of capital in proportion to risk and manages the capital structure and makes adjustments to it in light of changes in economic conditions.

The Society manages the following as capital:

	2021	2020
Cash	968,322	377,916
Restricted Cash	19,601	56,601
Marketable securities	805,214	400,000
	1,793,137	834,517

P.A.C.E. (Providing Assistance, Counselling and Education)
Notes to the Financial Statements

For the year ended March 31, 2021

15. Financial instruments

The Society, as part of its operations, carries a number of financial instruments. It is management's opinion that the Society is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Credit concentration

Financial instruments that potentially subject the Society to concentrations of credit risk consist primarily of accounts receivable concentrated from two grantors (four grantors in 2020). However, the Society believes that there is minimal risk associated with the collection of these amounts, as the amounts are due from government agencies.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Society is exposed to interest rate risk primarily through its line of credit that bears an interest rate that fluctuates with prime.

16. Economic dependence

The Society's primary source of revenue is government grants. The grant funding can be cancelled if the Society does not observe certain established guidelines. The Society's ability to continue viable operations is dependent upon maintaining its right to follow the criteria within the provincial government guidelines. As at the date of these financial statements the Society believes that it is in compliance with the guidelines.

17. Government assistance

In response to the global outbreak of COVID-19 (coronavirus), the federal government of Canada introduced the Canada Emergency Wage Subsidy (CEWS) program to help organizations retain their employees. This subsidy requires complex calculations to determine the eligibility and amounts of the subsidy. At the date of release of these statements there is uncertainty around the Government of Canada's review process with regards to this program and it is possible that amounts claimed could be adjusted and require repayment in the future. The Society has applied for \$507,588 of subsidies related to the current period ending. This amount has been included in other items. \$80,464 of this amount is receivable as at year-end.

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 1 - Schedule of General Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Rental	159,532	161,782	134,485
Donations	8,000	28,122	66,555
Fee for service	29,400	35,842	102,623
Interest	1,300	5,220	-
Other income	2,000	140	4,831
Community Spirit	5,000	-	-
Fundraising	24,000	-	6,135
Funds reclassified to deferred capital	-	-	4,389
	229,232	231,106	319,018
Expenses			
Rent	34,000	53,780	49,780
Contract fees	28,100	41,161	23,533
Office Supplies	19,200	30,458	17,752
Telephone	-	19,694	15,314
Professional fees	9,000	14,858	11,691
Insurance	7,000	14,598	11,138
Equipment rental	2,400	7,953	7,017
Client supplies	-	5,724	5,516
Transportation	4,000	4,000	3,494
Repairs and maintenance	9,600	2,947	20,552
Janitorial	-	3,542	6,643
Special projects	2,860	2,926	-
Interest & bank charges	2,000	2,522	2,397
Association dues	1,000	516	88
Salaries and benefits	58,100	371	217
Travel	-	81	859
Training and education	-	29	473
Educational materials	8,240	-	-
Office supplies	28,732	-	-
Fundraising expenses	15,000	-	7,672
Advertising	-	-	435
Bad debts	-	-	3,022
	229,232	205,160	187,593
Excess of revenue over expenses	-	25,946	131,425

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 2 - Schedule of Safe Visitation Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	159,000	138,026	159,000
United Way	-	-	19,800
	159,000	138,026	178,800
Expenses			
Salaries and benefits	139,000	119,441	152,402
Rent	12,000	12,000	12,000
Office Supplies	2,000	2,000	1,400
Training and education	3,000	1,585	2,990
Telephone	1,200	1,200	1,200
Insurance	1,000	1,000	1,000
Client supplies	800	800	4,381
Equipment rental	-	-	950
	159,000	138,026	176,323
Excess of revenue over expenses	-	-	2,477

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 3 - Schedule of Public Education Revenues and Expenses

For the year ended March 31, 2021

	2021 <i>Budget</i> <i>Unaudited</i>	2021	2020
Revenue			
Grant revenue			
City of Grande Prairie	68,300	50,400	61,477
County of Grande Prairie	18,000	18,000	16,000
MD of Greenview	17,000	17,000	17,000
Fee for service	5,000	35,369	-
Community Spirit	-	-	49,586
	108,300	120,769	144,063
Expenses			
Salaries and benefits	77,960	88,876	61,059
Workshops	6,500	13,813	34,449
Office Supplies	7,000	7,000	24,000
Rent	3,800	3,800	7,500
Contract fees	3,640	1,490	1,370
Training and education	600	1,439	5,446
Telephone	1,200	1,200	1,800
Association dues	1,000	1,100	2,500
Advertising	5,000	1,051	1,512
Insurance	1,000	1,000	1,000
Client supplies	-	-	140
Travel	600	-	3,287
	108,300	120,769	144,063
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 4 - Schedule of Gaming Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Gaming revenue	37,000	37,000	-
Funds used to for capital purchases	(37,000)	(37,000)	-
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 5 - Schedule of Family Support Program - Grande Prairie Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	485,779	449,020	620,209
Fee for service	26,400	26,400	26,400
	512,179	475,420	646,609
Expenses			
Salaries and benefits	393,166	395,651	518,783
Office Supplies	18,243	18,243	18,243
Contract fees	16,000	16,002	16,002
Training and education	11,000	8,563	11,618
Professional fees	7,000	7,000	7,000
Insurance	6,000	6,000	6,000
Telephone	6,000	6,000	6,000
Association dues	12,000	3,995	9,315
Travel	24,000	2,674	15,778
Client supplies	13,800	6,322	9,754
Janitorial	2,400	2,400	2,400
Equipment rental	1,070	1,070	1,070
Repairs and maintenance	1,500	1,500	1,500
	512,179	475,420	623,463
Excess of revenue over expenses	-	-	23,146

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 6 - Schedule of Genesis Revenues and Expenses

For the year ended March 31, 2021

	<i>2021 Budget Unaudited</i>	<i>2021</i>	<i>2020</i>
Revenue			
Grant revenue	50,844	50,844	50,844
Expenses			
Salaries and benefits	50,844	50,844	50,844
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 7 - Schedule of Group Programs Revenues and Expenses
For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	11,000	11,000	11,250
Fee for service	2,000	1,000	-
	13,000	12,000	11,250
Expenses			
Salaries and benefits	12,000	11,010	11,223
Office Supplies	1,000	990	-
Contract fees	-	-	27
	13,000	12,000	11,250
Deficiency of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 8 - Schedule of Solicitor General Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	150,000	127,960	136,178
Expenses			
Salaries and benefits	114,500	105,401	100,658
Office Supplies	12,200	12,200	11,250
Travel	16,000	6,864	16,029
Telephone	1,500	1,500	-
Insurance	1,000	1,000	1,750
Training and education	4,800	780	3,909
Repairs and maintenance	-	215	-
Contract fees	-	-	2,250
Client supplies	-	-	332
	150,000	127,960	136,178
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 9 - Schedule of Family Support Fee for Service Revenues and Expenses
For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Fee for service	200,000	100,966	180,716
Expenses			
Contract fees	200,000	106,339	180,989
Deficiency of revenue over expenses	-	(5,373)	(273)

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 10 - Schedule of Sexual Assault Centre Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	1,230,620	1,120,387	978,552
Funds used for capital purchases	-	(4,199)	-
	1,230,620	1,116,188	978,552
Expenses			
Salaries and benefits	1,050,000	859,276	791,705
Contract fees	14,000	138,062	105,362
Rent	48,000	48,000	55,000
Office Supplies	44,000	24,000	8,873
Training and education	24,000	23,646	5,526
Advertising	12,620	17,133	-
Travel	26,000	6,071	10,916
Special projects	12,000	-	1,000
Association dues	-	-	170
	1,230,620	1,116,188	978,552
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 11 - Schedule of Therapist Revenues and Expenses
For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Alberta Health Services	113,632	113,632	113,632
Expenses			
Salaries and benefits	113,632	113,757	108,787
Excess (deficiency) of revenue over expenses	-	(125)	4,845

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 12 - Schedule of Children First Revenues and Expenses
For the year ended March 31, 2021

	<i>2021 Budget Unaudited</i>	<i>2021</i>	<i>2020</i>
Revenue			
Grant revenue	149,721	112,260	149,721
Expenses			
Salaries and benefits	139,456	112,260	141,173
Training and education	4,265	-	2,040
Travel	6,000	-	152
	149,721	112,260	143,365
Excess of revenue over expenses	-	-	6,356

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 13 - Schedule of Caribou Case Coordinator Revenues and Expenses
For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	230,900	189,120	206,479
Expenses			
Salaries and benefits	160,000	149,021	140,541
Rent	24,000	24,000	24,000
Training and education	24,000	8,349	17,049
Contract fees	8,400	4,662	2,400
Office Supplies	1,000	1,000	1,200
Insurance	1,000	1,000	1,000
Travel	12,000	588	9,080
Professional fees	500	500	-
Special projects	-	-	9,555
Client supplies	-	-	332
Association dues	-	-	1,322
	230,900	189,120	206,479
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 14 - Schedule of Caribou Assistance Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	162,330	124,084	142,718
Donations	-	9,409	-
	162,330	133,493	142,718
Expenses			
Salaries and benefits	110,000	83,246	731
Rent	36,000	36,000	14,000
Contract fees	3,600	3,600	83,000
Office Supplies	3,600	3,600	4,000
Special projects	3,000	3,000	4,083
Training and education	2,930	2,519	24,272
Insurance	1,200	1,200	-
Travel	2,000	328	7,982
Client supplies	-	-	2,611
Advertising	-	-	2,039
	162,330	133,493	142,718
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 15 - Schedule of STOP Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Fee for service	15,000	14,250	17,950
Expenses			
Workshops	-	8,040	7,342
Contract fees	10,000	997	-
Office Supplies	500	500	500
Travel	4,000	426	122
Advertising	500	-	-
Salaries and benefits	-	-	43
	15,000	9,963	8,007
Excess of revenue over expenses	-	4,287	9,943

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 16 - Schedule of HLHP Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	50,000	50,000	121,086
Funds used for capital purchases	-	(21,900)	-
	50,000	28,100	121,086
Expenses			
Special projects	21,900	-	-
Salaries and benefits	24,000	21,672	68,819
Office supplies	2,400	2,400	6,000
Telephone	1,200	1,200	-
Travel	500	511	3,354
Rent	-	-	9,000
Training and education	-	-	3,206
Client supplies	-	-	64
Contract fees	-	-	30,643
	50,000	25,783	121,086
Excess of revenue over expenses	-	2,317	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 17 - Schedule of Succession Planning Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	67,120	63,132	41,752
Fee for service	-	-	14,400
	67,120	63,132	56,152
Expenses			
Association dues	27,500	27,750	31,650
Salaries and benefits	12,200	15,984	12,339
Office Supplies	7,576	7,576	7,576
Telephone	5,004	5,004	4,003
Training and education	3,140	4,018	-
Rent	2,800	2,800	-
Travel	8,900	-	584
	67,120	63,132	56,152
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 18 - Schedule of TIP-Trauma Informed Parenting Revenues and Expenses
For the year ended March 31, 2021

	<i>2021 Budget Unaudited</i>	<i>2021</i>	<i>2020</i>
Revenue			
Grant revenue	57,941	25,671	112,356
Expenses			
Salaries and benefits	57,941	25,602	81,468
Travel	-	69	7,974
Training and education	-	-	8,584
Rent	-	-	6,000
Office Supplies	-	-	4,000
Contract fees	-	-	3,683
Advertising	-	-	647
	57,941	25,671	112,356
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 19 - Schedule of Covid Funding Revenues and Expenses

For the year ended March 31, 2021

	2021 Budget Unaudited	2021	2020
Revenue			
Grant revenue	42,065	39,310	-
Funds used for capital purchases	-	(15,042)	-
	42,065	24,268	-
Expenses			
Special projects	42,065	-	-
Client supplies	-	9,103	-
Office Supplies	-	8,194	-
Training and education	-	6,682	-
Travel	-	289	-
	42,065	24,268	-
Excess of revenue over expenses	-	-	-

P.A.C.E. (Providing Assistance, Counselling and Education)
Schedule 20 - Schedule of Early Intervention Revenues and Expenses
For the year ended March 31, 2021

	<i>2021 Budget Unaudited</i>	<i>2021</i>	<i>2020</i>
Revenue			
Fee for service	-	-	48,648
Expenses			
Salaries and benefits	-	-	32,733
Training and education	-	-	82
Travel	-	-	90
Workshops	-	-	233
	-	-	33,138
Excess of revenue over expenses	-	-	15,510

REQUEST FOR DECISION

SUBJECT: **Delegation-John Howard Society**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: December 16, 2021
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER: LDH
PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy: N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from the John Howard Society for information.

BACKGROUND/PROPOSAL:
Representatives of the John Howard Society, of Grande Prairie, will provide an overview of programs as well as details on the Eureka program offered to Greenview residents. The Eureka program stands for Exploring and Understanding Respect to Encourage Kindness and Acceptance. The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships through participatory activities, games, role-playing, stories and discussion.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of accepting the presentation is to update the Board on services provided by the John Howard Society.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to accepting the presentation.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

The John Howard Society of Grande Prairie

Address of Organization

#200, 10135-101 Avenue, Grande Prairie, AB, T8V 0Y4

Contact Name

Penny Mickanuck

Phone Number

780-897-9949

Purpose of Organization

The John Howard Society of Grande Prairie has offered the EUREKA program since 1999. The Society has had an active presence in Alberta for over 60 years and was incorporated in Grande Prairie in 1986. We are a community-based non-profit organization that is concerned with the causes and consequences of crime. We believe that crime and its prevention is a community issue that requires community based solutions. The John Howard Society of Grande Prairie supports re-integration, restorative justice, education, crime prevention, social development and harm reduction.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Penny Mickanuck

Position Executive Director

Address #200, 10135-101 Avenue, Grande Prairie, AB, T8V 0Y4

Phone Number (H) (W) 780-532-0373 (C) 780-897-9949 E-mail address penny@johnhowardgp.ca

Signature

Date

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$9,320.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

EUREKA stands for Exploring and Understanding Respect to Encourage Kindness and Acceptance. EUREKA is designed as an engaging, interactive, community based, two day workshop (and in-class EUREKA Follow Up sessions), targeted at grade seven students. During the 2020/21 school year, we delivered 23 in person workshops to 424 youth despite COVID and not being able to work in 4 of our usual 6 school districts. We delivered EUREKA Follow Up to 7 of the 23 workshop classes (115 students) via a live, online format. Given COVID-19 and the uncertainty of regular school for the upcoming 2021/22 school year given a possible 4th wave, we are prepared to offer EUREKA program content through other means as needed.

The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships through participatory activities, games, role playing, stories and discussion. The program focuses on developing critical thinking skills, building character by emphasizing respect for self and others, developing non-violent conflict resolution skills, and creating an increased sense of community among participants. Program content centers around the following principles, which provide the foundation for learning:

- * Affirmation
- * Communication
- * Cooperation
- * Conflict Resolution
- * Community Building

Our work within the EUREKA Program consists of:

Public Awareness: Distributing EUREKA marketing packages to applicable school districts, schools and teachers in the region.

Orientation: Providing pre-workshop consultations with teachers to determine their specific needs or concerns, as well as provide orientation for the material and delivery method. We will continue to adjust in our delivery of core program content in different ways as needed, and will continue to offer customized content and delivery methods that will focus on particular areas that teachers indicate need more attention.

Content Delivery: We are hoping that we will be able to resume delivery of in person, community-based workshops and in person, classroom based follow up in the 2021/22 school year, as we know from our results in 2020/21 that these original formats lead to stronger outcome results. Nevertheless, we will continue to adapt as needed, perhaps shifting to live online delivery through Zoom, program materials that teachers can deliver themselves, or student self-directed distance learning as needed. We will aggressively market EUREKA to the 5 to schools in the FCSS Green View area. We are not sure at this time that teachers will be able to commit to the usual 10 hours of EUREKA time for their class, that we will be allowed back into schools, or that students can attend a community location. All we can do is work with teachers to determine what will work best to ensure that youth continue to receive the EUREKA content through whatever means are available and most suitable. We have shown through the delivery of the live online Follow Up sessions that we can successfully deliver online follow up as needed, which may offer rural and remote schools additional options for engaging with EUREKA. Typical EUREKA workshop content includes:

- Instruction on individuality, communication, cooperation, conflict resolution and community building
- Direct skill instruction
- Opportunities for development & practice
- Group discussion
- Role play experience
- Participatory games & activities

Follow Up Sessions: Following completion of the workshops, schools are provided the opportunity to receive up to 8 Follow Up sessions. This helps to ensure that program strategies are more deeply integrated into the classroom and school curriculum over the longer term. We have developed a selection of sessions, each focusing on the EUREKA principles and teachings, and we work with teachers to customize and deliver materials that meet their identified needs and goals. Follow Up delivery in 2020/21 was explained above and this method of delivery will continue for the 2021/22 year as needed, or we will gladly resume in person delivery of follow up if that is possible.

See attached: Program Logic Model. Please note that this Program Logic Model describes the EUREKA program in original form and has not been edited to reflect program delivery changes due to COVID-19.



How will this project be preventative in nature?

EUREKA is preventive, with a focus on improving youths' ability to identify & act on their own social needs in a positive, pro-active manner, reflecting the crucial elements identified by research as necessary for effective conflict resolution training.

Rigorous evaluations of conflict resolution and anti-bullying education programs have been published in the past twenty years. Published evidence suggests that the best programs are those that are taught to all students (not just those with disruptive behaviours), incorporate a set of problem-solving principles, involve a structured process of problem solving strategies and provide the set of foundational abilities that youth need to resolve conflicts effectively (Crawford & Bodine, 2007). Programs must provide students with the life skills they need to integrate their perceptions of an unknown situation into a framework of known responses in order to produce socially acceptable behaviours.

The most effective programs are social-cognitive interventions that address the beliefs and attitudes that support aggressive behaviour (Thornton, 2002). Programs should involve teachers and principals from the beginning, should include role-playing and small group exercises to help youth practice pro-social, non-violent behaviour and develop automatic positive responses (Vera, 2004), and should provide youth with reinforcing “booster” activities to sustain the positive effects of the training (Thornton, 2002). Effective programs teach the following skills:

- negotiation, critical thinking, and decision making
- identifying, managing, and coping with feelings, including anger
- anticipating the consequences of one’s aggressive verbal and nonverbal behaviour
- finding non-violent alternatives to conflict
- moral reasoning. (Thornton, 2002)

A two-year study of the effects of conflict resolution training and cooperative learning on at-risk students at an alternative urban high school found a variety of positive effects (Coleman, N.D.). Trained students improved in their management of personal conflicts, experienced increased social support, and felt less victimized by others. Enhanced relationships with others led to increased self-esteem and more frequent positive feelings of well-being, as well as a decrease in anxiety and depression. Higher self-esteem, in turn, produced a greater sense of personal control, and students’ positive feelings of well-being led to higher academic performance and better work-readiness and performance.

Finally, research indicates that initiatives involving the broader community may enhance the effectiveness of school-based bullying intervention programs. A study of 46 Canadian school-based bullying prevention initiatives revealed that the top five successful programs addressed the attitudes, behaviours, and interpersonal and emotional skills of students, involved parents in the initiative, and involved the larger community (Public Safety Canada, 2008). The involvement of members outside the school community (such as criminal justice professionals, mental health workers) ensures that such individuals provide youth with consistent messages about how to respond to bullying. Canadian research demonstrates that lower levels of bullying are related to school connectedness (degree to which students believe that adults and peers in school care about them as individuals) and positive school climate (Public Safety Canada, 2018).



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The EUREKA program is targeted at grade 7 students but may be offered to grades 5-8 as necessary given circumstances (e.g. combined classrooms).

Our overall goal is to support 30 classrooms with EUREKA program content throughout our catchment area (Green View FCSS area, the County of Grande Prairie and the City of Grande Prairie). Based on our average data over the past few years, we would expect to reach up to 500 students during the delivery of the workshops, with some receiving additional attention through follow up sessions in class. We also typically hope to engage 30 volunteers (1 per workshop), although this has always been a challenge.

In 2020/21, we provided 23 workshops to 424 students in our delivery region, as well as follow up sessions to 7 classes at 4 schools (115 students). We were unable to work in 4 of the 6 usual school districts, which impacted our overall workshop and student counts this year. We are pleased with the amount of service we were able to provide given the challenges that schools faced this year with opening and closing throughout the year and in how we had to adapt our delivery methods.

Over the past eight years, we have offered an average of 3 workshops/year in the FCSS Green View area. In 2020/21, we delivered one workshops to 8 youth in the FCSS Green View region, in Grovedale. Unfortunately, three of the four school districts in the FCSS Green View area were not allowing outside groups into the school nor allowing students to leave the school, so we had only two schools available to us, of which one received both a workshop in class as well as follow up sessions online.

In 2021/22, we will keep our target to provide the EUREKA workshop program content to at least 3 classrooms in the Green View FCSS catchment area, as we feel this target is reasonable, based on the data from the past eight years. Of course, we will market the program to all five Green View FCSS area schools and would be delighted if we were invited to provide EUREKA workshop content to all five classes in the Green View FCSS area. With our target of three classrooms, we estimate that we will reach 65 youth. Our funding request of \$ 9,320 is based on previous years' average cost per workshop of \$ 2,330. We feel that this a reasonable way of costing out the program, as it reflects actual numbers from previous years. Although COVID impacted the number of workshops this year, our staff were no less busy, working hard to adapt and flex in delivering the workshops. We anticipate, that if all goes well, we will be able to resume business as usual in September.

We know from the student feedback that EUREKA is a powerful program that youth often refer to as "life changing," frequently expressing how they wish that everyone would get a chance to participate in EUREKA. The reality is that teachers make choices and, depending on the year and class make up, they deem some classes more in need of this type of education than others. While it is important that teachers have choices and can rely on this service being available when they feel they need it, ultimately we want schools to recognize how ALL youth can benefit from this kind of education and to understand that they shouldn't just be implementing it with a "difficult" class. This program is about prevention and respect and caring applies to everyone.

How will this program benefit the community?

With your support, our goal is that all Grade 7 students in the Green View FCSS area will be given an opportunity to participate in a program that teaches them about respect and empathy, greater consideration for others and increased knowledge and use of non-violent conflict resolution skills. We all want to raise youth who become citizens who are about others and respect their community. There is tangible benefit to our communities to raise citizens who think before reacting and who have the skills to solve problems without violence. We can make that happen together. We believe that it is more important than ever to help youth learn communication skills, to appreciate and foster community and to cooperate with others for the good of all, during this time of pandemic related stress, anxiety and isolation.

The cost per student is low and the impact is high. In 2018-19, we provided 4 workshops to 60 youth in the MD of Greenview, at a cost of \$ 121 per youth for the 2 day workshop. In 2019-20, we provided 2 workshops for 2019/20, reaching 33 youth; two additional workshops were canceled in 2019/20 and while it is impossible to know how many youth we would have reached through those additional workshops, were it not for COVID, a reasonable estimate would be that we would have realized similar numbers as last year, serving 60-65 youth. In 2020/21 we held one workshop with 8 students and reached 15 students during the Follow Up sessions online. The variation in numbers is due to students being out of school during COVID and shifting between in person and online.

Our outcome evidence on the next page demonstrates the benefits to the region and shows that the program has an impact on individual youth, such as increased respect for self, increased respect for others, and increased knowledge and use of non-violent conflict resolution techniques.

It should also be noted that, in addition to the EUREKA Program, the communities of FCSS Green View benefit significantly from the other work of our organization within your municipality. We offer domestic violence treatment services to individuals living in your communities. The constituents in your municipality benefit from these other services, with the associated costs covered by other sources.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We will recognize the contribution from Green View FCSS with your name and/or logo on:

- * all promotional print materials
- * in our agency Annual Report
- * in other reports (including those to funders)
- * in our newsletter
- * in social media posts
- * on program materials, where deemed appropriate.

We would be happy to further promote and recognize your contributions through distributing any promotional materials such as posters, pens, water bottle or other products that the MD or FCSS could provide that might be suitable for use or distribution.

How will this program be measured for success?

The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships. The program measures four outcomes:

- Participants report greater sense of self and respect for self.
- Participants report increased empathy and respect for others.
- Participants have increased knowledge of non-violent conflict resolution techniques.
- Participants have increased their use of non-violent conflict resolution techniques (Follow up sessions only).

Workshop evaluation forms are completed by students, measuring knowledge gain at the completion of each workshop, and by teachers on whether students gained knowledge. Follow up sessions include a written evaluation completed by teachers and students at the end of the session sequence, measuring knowledge again as well as behaviour change. Data is tallied and examined quarterly.

In the 2020/21 program year in FCSS Green View schools, we had excellent results from our student workshop (n=8):

- Participants report greater sense of self and respect for self - 88% of students reported knowing it is okay to be themselves and 88% of students reported that they feel good about themselves.
- Participants report increased empathy and respect for others - 100% of students reported caring about the feelings of others and 100% of students reported showing respect for other kids.
- Participants have increased knowledge of non-violent conflict resolution techniques - 88% of students reported knowing what a non-violent solution could be.

We also have satisfactory outcome results from the Follow Up sessions (n=17); we believe they are not as strong as the workshop because so many of the students participating in Follow Up had not received the workshop experience prior to receiving the Follow Up lessons. We also feel that some of these individual question results are perhaps also a barometer of the struggles that youth are experiencing due to pandemic isolation and uncertainty.

- Participants report greater sense of self and respect for self - 76% of students reported knowing it is okay to be themselves and 41% of students reported that they feel good about themselves.
- Participants report increased empathy and respect for others - 82% of students reported caring about the feelings of others and 88% of students reported showing respect for other kids.
- Participants have increased knowledge of non-violent conflict resolution techniques - 94% of students reported knowing what a non-violent solution could be.
- Participants have increased their use of non-violent conflict resolution techniques – 76% of students reported using the techniques taught in the workshop and follow up sessions.

A Green View student comment about the EUREKA workshop in 2020/21 was: "I learned to think before reacting because I used to just say whatever came to mind, but now I think about how it would affect the other person."

Another Green View student, when asked to describe a situation in which they talked themselves up to expect the best or look for the positive, said: "When I was about to go and sing in front of a bunch of people I was scared I would hit an awkward high note but I thought positive thoughts and I was able to sing very nicely."



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount

Year grant was received

Did you provide an expense report?

yes no

Purpose of Grant

The funding was received for the EUREKA Program. In 2020/21, we delivered one workshop in Grovedale to 8 students and delivered 8 Follow Up sessions to 17 students from the same classroom. The COVID-19 pandemic restricted our access to schools to deliver the EUREKA program, with 3/4 school districts in the FCSS Green View area not allowing visitors or students to leave the school building.

2. Grant Amount

Year grant was received

Did you provide an expense report?

yes no

Purpose of Grant

The funding was received for the EUREKA Program. In 2019-20, we had booked 3 workshops for Green View area schools, and delivered one (two canceled due to COVID19).

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

We have been fortunate to have had long term support for the EUREKA Program:

- County of Grande Prairie (2021) - \$ 13,555
- Alberta Health Services (2020-21) - \$ 13,045
- Community Foundation (2020-21) - \$ 4,653

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



Budget
2021 - 2022

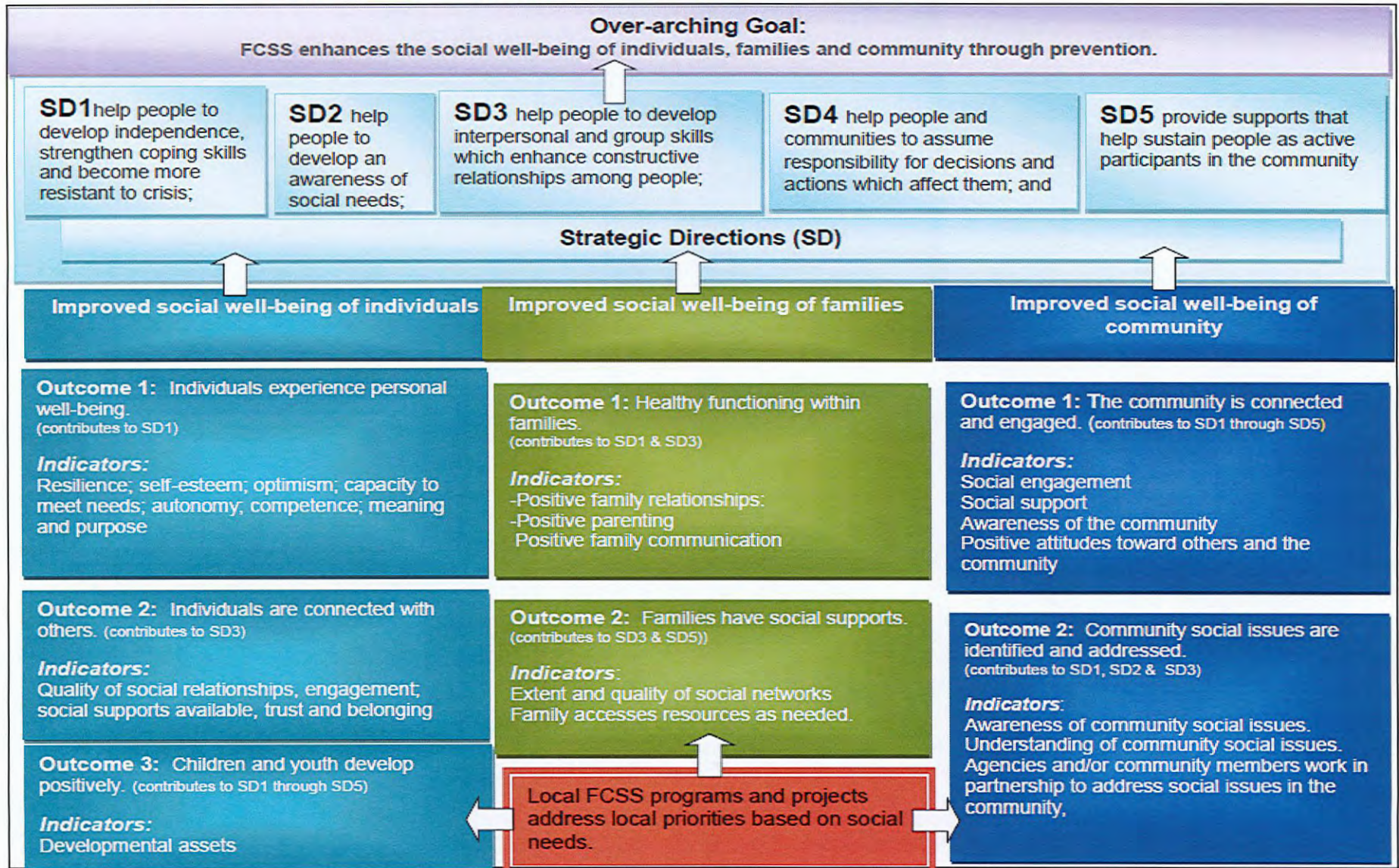
REVENUE

Alberta Health Services	\$ 770,071
Alberta Justice & Solicitor General	\$ 316,143
City of Grande Prairie	\$ 112,000
Community Foundation	\$ 5,000
County of Grande Prairie	\$ 13,155
Green View FCSS	\$ 9,320
Tamarack Institute	\$ 215,000
United Way	\$ 28,960
TOTAL:	\$ 1,469,649

EXPENSES

Staffing	\$ 1,190,678
Materials & Supplies	\$ 16,131
Office Supplies	\$ 10,000
Memberships	\$ 9,750
Rent	\$ 125,291
Advertising	\$ 4,242
Insurance	\$ 15,082
Audit	\$ 15,000
Telecom	\$ 11,300
Travel	\$ 21,810
Equipment & Maintenance	\$ 13,565
Staff Development	\$ 8,500
Cleaning	\$ 1,300
Contingency	\$ 6,000
Training	\$ 4,500
ETO, HR, IT Support	\$ 16,500
TOTAL:	\$ 1,469,649

The FCSS Outcomes Model: Chart of Outcomes and Indicators



1. PROGRAM LOGIC MODEL

Please describe your program outcomes on the following chart:

Program/Project Title:	EUREKA
Statement of Need: <i>What</i> community issue, need or situation are you responding to?	<p>Bullying, conflict and violence often lead to serious consequences for our youth, both as victims and as offenders. Bullying occurs when a person experiences repeated attacks, over time, by one or more individuals who systematically abuse their power (CPHA, 2003). It is often motivated by the need for social status or the need to dominate. Physical and verbal bullying more often come to the attention of school authorities; however, the social manipulation and social exclusion of victims is less easily detectable though equally harmful. Bullying is a primary element of conflict in the lives of youth. Others define bullying as a relationship problem because it is a form of aggression that takes place in the context of a relationship in which one youth repeatedly asserts power and control over another through aggression (Pepler et al., 2007).</p> <p>According to Safe Canada (2021), the following national data highlights the severity of the issue of bullying in Canada:</p> <ul style="list-style-type: none"> • 47% of Canadian parents have at least one child that has been a victim of bullying • Around one-third of the population has experienced bullying as a child • Around one-third of teenagers have been bullied recently <p>A 2008 social norms survey of City and County 4732 youth aged 10-19 (City of Grande Prairie, 2008) found that 54% of youth were physically bullied in the previous year, 79% reported being verbally bullied and 70% were socially bullied. More worrisome, when one examines the number of youth who reported daily bullying, 378 reported daily physical bullying, 757 reported daily verbal bullying, 425 reported daily social bullying and 993 reported witnessing bullying daily. These results provide compelling evidence of the extent of bullying in the Grande Prairie region and, therefore, the need to teach youth about respect for others and healthy conflict resolution.</p> <p>There is clear evidence of the effects of bullying on both victims and bullies. Many otherwise well-adjusted children develop symptoms of internalizing problems following long term exposure to bullying (CPHA, 2003). At the very least, exposure to bullying exacerbates problems among students already pre-disposed to emotional difficulties. Among victimized students, lower literacy levels and poor academic performance are attributed to their elevated levels of anxiety and depression. Victimized children commonly report symptoms of depression, anxiety, loss of self-esteem and occasionally increased aggression (NCPC, 2005). An international study that looked at over 120,000 students from 28 countries (including 6567 Canadian students) found that students who were bullied on a weekly basis are nearly twice as likely to experience headaches, stomach aches, backaches or dizziness, than their non-bullied peers (Due, 2005). Compared to non-bullied students, victims of bullying were up to 7.5 times more likely to experience psychological symptoms such as loneliness, nervousness, petulance, as well as other symptoms related to depression such as difficulty sleeping, tiredness and helplessness.</p>

	<p>Children who continue to bully can suffer psychological problems later on, such as conduct disorders, aggressive tendencies and depressive symptoms. Children who bully others have been shown to have higher rates of substance abuse, aggressive behaviour and poor academic performance (Nansel, 2004). Adolescents who reported bullying peers were more likely to engage in both sexual harassment and dating violence (Pepler et al., 2007). Adolescents who frequently bully others may be at high risk for transferring these interactional patterns to other forms of power and aggression, such as workplace harassment, domestic violence, and child abuse. If the reported rates of bullying in Grande Prairie are left unaddressed, the consequences for our youth and our communities are evident.</p> <p>The Grande Prairie region's Community Foundation published a study in 2013 called the Vital Youth and Young Adults Survey, in which the opinions of 703 youth aged 15-24 were received. This report found that:</p> <ul style="list-style-type: none"> • 29% of county respondents indicated that they would like anti-bullying initiatives in response to a question about ensuring that the community is safe for young people. • 34% of youth respondents indicated that they would like "more youth who are trained to recognize stress and turmoil in other youth" when they were asked what they would do to address the health and well-being of youth. • A respondent is also quoted (page 25) as saying: "Programs for teaching kids how to deal with and stop bullying should be increased."
<p>Overall Goal: <i>What</i> change or impact do you want to achieve?</p>	<p>The goal of the EUREKA program is that youth experience more respectful, considerate and healthy peer relationships.</p>
<p>Broad Strategy: <i>How</i> will you address the issue, need or situation?</p>	<p>EUREKA stands for Exploring and Understanding Respect to Encourage Kindness and Acceptance. EUREKA is an engaging, interactive, community based, two day workshop (and in-class follow up sessions), targeted at grade seven students. The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships through participatory activities, games, role playing, stories and discussion. The program focuses on developing critical thinking skills, building character by emphasizing respect for self and others, developing non-violent conflict resolution skills, and creating an increased sense of community among participants. Program content centres around the following principles, which provide the foundation for learning:</p> <ul style="list-style-type: none"> * Affirmation * Communication * Cooperation * Conflict Resolution * Community Building <p>Our work within the EUREKA Program consists of:</p> <p><i>Public Awareness:</i> Distributing EUREKA marketing packages to applicable schools in the region.</p> <p><i>Orientation:</i> Providing pre-workshop consultations with teachers to determine their specific needs or concerns and to provide orientation for the workshops. We meet the teachers in person or virtually to provide an orientation to the program as well as to learn more about what they were hoping the program will do for their class. This personal approach will help build trusting relationships, set the goals and identify strategies to facilitate the program. We use a pre-workshop assessment that is completed</p>

	<p>with the teacher. Each EUREKA workshop will have standard, core content as well as some content that will be customized to the needs of the class, as determined through the assessment and teacher meeting.</p> <p><i>Workshop Delivery:</i> Offering 30 workshops annually. Workshops are held over 2 days (10 hours) and are aimed at grade 7 students. Each workshop provides:</p> <ul style="list-style-type: none"> • Instruction on individuality, communication, cooperation, conflict resolution and community building • Direct skill instruction • Opportunities for development & practice • Group discussion • Role play experience • Participatory games & activities <p><i>Follow Up Sessions:</i> Following completion of the workshops, schools are provided the opportunity to receive up to 8 in class follow up sessions as part of the EUREKA Follow Up Program component. This helps to ensure that program strategies are more deeply integrated into the school curriculum over the longer term. We have developed a selection of sessions, each focusing on the EUREKA principles and teachings, and we work with teachers to customize and deliver materials that meet their identified needs and goals.</p>
<p>Rationale:</p> <p>What evidence do you have that this strategy will work? Research?</p> <p><i>if/then statement</i></p>	<p>Rigorous evaluations of conflict resolution and anti-bullying education programs have been published in the past twenty years. Published evidence suggests that the best programs are those that are taught to all students (not just those with disruptive behaviours), incorporate a set of problem-solving principles, involve a structured process of problem solving strategies and provide the set of foundational abilities that youth need to resolve conflicts effectively (Crawford & Bodine, 2007). Programs must provide students with the life skills they need to integrate their perceptions of an unknown situation into a framework of known responses in order to produce socially acceptable behaviours.</p> <p>The most effective programs are social-cognitive interventions that address the beliefs and attitudes that support aggressive behaviour (Thornton, 2002). Programs should involve teachers and principals from the beginning, should include role-playing and small group exercises to help youth practice pro-social, non-violent behaviour and develop automatic positive responses (Vera, 2004), and should provide youth with reinforcing “booster” activities to sustain the positive effects of the training (Thornton, 2002). Effective programs teach the following skills:</p> <ul style="list-style-type: none"> • negotiation, critical thinking, and decision making • identifying, managing, and coping with feelings, including anger • anticipating the consequences of one’s aggressive verbal and nonverbal behaviour • finding non-violent alternatives to conflict • moral reasoning. (Thornton, 2002) <p>A two-year study of the effects of conflict resolution training and cooperative learning on at-risk students at an alternative urban high school found a variety of positive effects (Coleman, N.D.). Trained students improved in their management of personal conflicts, experienced increased social support, and felt less victimized by others. Enhanced relationships with others led to increased self-esteem and more frequent positive feelings of well-being, as well as a decrease in anxiety and depression. Higher</p>

self-esteem, in turn, produced a greater sense of personal control, and students' positive feelings of well-being led to higher academic performance and better work-readiness and performance.

A meta-analysis of 36 studies on conflict resolution education (CRE) in schools found that increased attention to procedural elements within a program is one of the best ways to increase the effectiveness of almost any conflict resolution education program (Garrard & Lipsey, 2007). They argue that tools to support implementation fidelity include a clearly articulated program manual and consistent training of program staff. They note in their study that the early and middle adolescent years embody a developmental transition in which changes in students' social and educational roles are related to increases in interpersonal conflicts and that grade 7 has been noted in several studies as a transition point where more interpersonal conflict is expected. Their research also suggests that "adolescence may represent a window of opportunity where the increased need for interpersonal conflict resolution aligns with students' readiness to benefit from the CRE programs of modest intensity and duration" (Garrard & Lipsey, 2007, p. 19).

Finally, research indicates that initiatives involving the broader community may enhance the effectiveness of school-based bullying intervention programs. A Canadian study of 46 school-based bullying prevention initiatives revealed that the top five successful programs addressed the attitudes, behaviours, and interpersonal and emotional skills of students; involved parents in the initiative; and involved the larger community (Public Safety Canada, 2008). The involvement of members outside the school community ensures that such individuals provide youth with consistent messages about how to respond to bullying.

The social and financial costs of conflict and violence are preventable. EUREKA offers a local solution that is recognized in Grande Prairie and surrounding areas as a positive approach to conflict and violence prevention. Our population continues to grow rapidly and we must be pro-active in working to reduce bullying as well as the incidence of violence. EUREKA is preventive in nature and aims to enhance, strengthen and stabilize family and community life. The focus is on improving the ability of youth to identify and act on their own social needs in a positive and pro-active manner.

EUREKA's content and delivery reflect the essential elements identified by research as necessary for effective conflict resolution training. The EUREKA workshop components centre on a Personal Power Cell and include respect for self; respect and caring for others; think before reacting; expect the best; and ask for a non-violent solution. Activities provide the opportunity for introspection and it is always exciting to see what youth discover about themselves and others. By removing students from the traditional classroom setting and offering the EUREKA program in the community, students can view themselves and others in a different environment, through a different lens.

Alberta Education's "Caring, Respectful and Safe Learning Environment" (CRSLE) initiative is intended to ensure that the learning environment provides a sense of belonging, acceptance and safety. Schools are provided with information and resources on bullying prevention, fostering mental health and creating a CRSLE environment. The EUREKA Program is an excellent complement to this initiative.

IF/THEN STATEMENT: If we provide an interactive, exceptional two day workshop to teach youth about respect, empathy, cooperation and non-violent conflict resolution, then students will have more respectful, considerate and healthy peer relationships.

<p>Who is served? Target Group</p>	<p>Primary target is grade 7 students, but EUREKA may be offered to grades 5-8 depending on size and need of community or school.</p>
<p>Inputs: resources invested to achieve your goal, e.g., staff, volunteers, money, materials, equipment, technology, partners, information</p>	<p>Staff (front line, management, evaluation) Staff training Volunteers and loaned staff Funding Program planning and curriculum Computers/equipment Collaborative partners ETO database</p>
<p>Outputs: - <i>Activities and processes used, e.g., advertising, workshops</i></p>	<p># workshops provided by grade level # schools receiving workshops # / list of communities # workshops co-facilitated with partners # pre-workshop consultation meetings # follow-up sessions provided # classes receiving follow up # schools receiving follow-up</p>
<p>Outputs: – <i>Who will you reach? e.g., community, partners, number served</i></p>	<p># workshops participants by gender # follow-up participants by gender # school staff members who participated # volunteers assisting with program delivery # volunteer hours</p>

Outcomes/ Measures Form

Potential Outcomes:	Indicators:	Measures:	Measures Bank Number:	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators:
1. Participants have a sense of self and respect for self.	1. Youth know that it is okay to be themselves.	1. I know that it is okay to be myself.	PM 20	Children and youth develop positively / Internal DA#38 Self Esteem
	2. Youth feel good about themselves.	2. I feel good about myself.	PM 23	
2. Participants have empathy and respect for others.	1. Youth care about the feelings of others.	1. I care about the feelings of others.	PM 10	Children and youth develop positively / Internal DA#26 Caring
	2. Youth show respect for other kids.	2. I show respect for other kids.	PM 12	
3. Participants have knowledge of non-violent conflict resolution techniques.	1. Youth know what a non-violent solution can be.	1. I know what a non-violent solution can be.	No Measures Bank questions are appropriate	
	2. Youth know it's better to think before they react.	2. I know it's better to think before I react.		
Data Collection Tool(s) Used: Eureka Student Workshop Survey; EUREKA Follow Up Student Survey		Date(s) when data collected: At the end of each workshop/ESP sequence	<input type="checkbox"/> Pre/post <input checked="" type="checkbox"/> Post only <input type="checkbox"/> During	

Potential Long-term Outcome:				
1.				
Potential Outcomes:	Indicators:	Measures:	Measures Bank Number:	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators:
4.Participants have increased their use of non-violent conflict resolution techniques. (applies only at end of ESP sessions)	1.Youth are good at taking care of problems without violence or fighting.	1. I am good at taking care of problems without violence or fighting.	PM 6	Children and youth develop positively / Internal DA#36 Peaceful Conflict Resolution
	2.Youth choose to resolve conflict peacefully.	2.I resolve conflict peacefully.	PM 8	
	3.Youth use their negotiation skills to help them resolve conflicts peacefully.	3. I use my negotiation skills to help me resolve conflicts peacefully.	26	
	4.Youth use empathy to help them resolve conflicts peacefully.	4. I use empathy to help me resolve conflicts peacefully.	27	
	5.Youth find middle ground to help them resolve conflicts peacefully.	5. I find middle ground to help me resolve conflicts peacefully.	28	
Data Collection Tool(s) Used: Eureka Student Workshop Survey; EUREKA Follow Up Student Survey		Date(s) when data collected: At the end of each workshop / ESP sequence	<input type="checkbox"/> Pre/post <input checked="" type="checkbox"/> Post only <input type="checkbox"/> During	

Outcomes/ Measures Form

Prepared by:	Penny Mickanuck
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Date:	
Revised by: (to note changes made to initial PLM) Date:	Christine Leonard July 2021



ANNUAL PROJECT OUTCOMES REPORT

Agency Name **The John Howard Society of Grande Prairie**
 Project Name **EUREKA**
 Primary Target Population **Children/Youth**

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)
 Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
- Help people and communities to assume responsibility for decisions and actions, which affect them.
- Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome Please select the one FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion Positive Child and Youth Development Building Community Potential

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1	Number of participants
I know that it is okay to be myself	completing measure: 17
	experiencing a positive change: 13
Question/Measure #2 (if more than one)	Number of participants
I show respect for other kids	completing measure: 17
	experiencing a positive change: 14

Indicator of Success #2

Question/Measure #1	Number of participants
I know it's better to think before I react	completing measure: 17
	experiencing a positive change: 17
Question/Measure #2 (if more than one)	Number of participants
I know what a non-violent solution could be	completing measure: 17
	experiencing a positive change: 16



ADDITIONAL INFORMATION

Identify measurement tool used **Survey**

If other, please describe

When was measurement tool used? **Post Only (after activities)**

Output information related to this program

Number of participants served?	Adults	2
	Children/youth	17
	Families	
	Seniors	

Number of volunteer hours related to this project only? (if applicable)

Stories (please share a story that describes the significant impact for a participant or participants.)

After the follow up program sequence, students described a situation in which they talked themselves up to expect the best or look for the positive:
 "When I was about to go and sing in front of a bunch of people I was scared I would hit an awkward high note but I thought positive thoughts and I was able to sing very nicely."
 "I did it once cause I had to talk in a show as like a main part and I had to psych myself up."
 "When I was about to compete in a skating competition, I told myself I could do it. - I got silver."
 "I said I was good enough and found out I was."

After the follow up program sequence, students described the following situations in which they used the conflict resolution skills they learned:
 "I learned to think before reacting because I used to just say whatever came to mind, but now I think about how it would affect the other person."
 "My sister annoyed me so I walked away."
 "Talk it out or walk away."
 "I learned to walk away if they want to fight."

The surveys completed by the teacher on both the workshop and the follow up session sequence indicated that the program met all of the outcomes for the students and the teacher commented that the EUREKA Coordinator was a great presenter and related well to the kids.



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

This work should continue. It's clear from the evaluation results presented above, as well as our global evaluation results over many years, that the program meets the intended outcomes. Schools have been eager to participate in EUREKA and demand has always been strong (pre COVID). Schools recognize how ALL youth can benefit from this kind of education and teachers understand that they shouldn't just be implementing these strategies with a "difficult" class because prevention, respect and caring apply to everyone. Evaluation feedback from youth and teachers consistently shows its impact not only on individuals, but on peer relationships and the school community. The impact of EUREKA is clear and meaningful.

For the 2020/21 school year, we determined that the workshops wouldn't work online given how interactive and participatory they are and continued with in person delivery, where possible. Unfortunately, we were only able to enter one school in the FCSS Green View area due to COVID. Three of the four school boards (Holy Family Catholic, Northern Gateway and Northland) were not allowing outside agencies into school, so we could not deliver the workshops we had proposed. We continued checking throughout the year if each board's rules had changed but the evolving nature of the pandemic kept us out of school. This left us with only two possible schools that we could access, and we were only successful in completing a workshop and follow up sequence with one of them (Pension school in Grovedale). When school were shut down for weeks at a time, workshops were cancelled and rescheduled. COVID also impacted the feasibility and availability of community facilities to host the workshops offline, as many schools did not allow students to leave the building. Accordingly, workshops were held in the classroom rather than at a community facility, and parent volunteers were unable to join. Follow up sessions were all delivered free online since they are shorter (1-2 hours rather than two full days).

We have shown that we can successfully deliver EUREKA content in new ways that meet teacher and student needs. We believe at this trying time that students need help communicating, respecting others, cooperating, and resolving conflict more than ever.

What improvements could you make to the project?

We will continue our new approach of consulting with teachers about the specific issues their students and classroom face in order to tailor workshops and follow up session content to their needs. We will take a look at our marketing materials and do all we can to help schools understand the importance of the EUREKA program in helping students cope with so much change and with all of the emotions they need to learn to handle as teens and due to COVID. We found our EUREKA Follow-Up Program to have a particular importance in aiding students' social & emotional learning as it offers reinforcement for the lessons of the EUREKA workshop. COVID brought additional uncertainty, pressure and isolation into students' lives. The ongoing uncertainty of school being in-person or online and students having to pivot quickly in such situations many times during the year resulted in individual student struggles, as well as obvious class disconnection. Providing eight sessions that reinforced the importance of caring, empathy, positivity, consideration and non-violence was essential, particularly this year. Therefore, we will do all we can to encourage teachers to book with us for follow up sessions post workshop as students and teachers will still be adjusting from the pandemic over the coming year. We will also continue to adapt and adjust our delivery methods during the 2021/22 school year as needed should COVID-19 safety protocols remain an issue.

What improvements could you make to the outcome measurement process?

We examined our outcomes measurement system again in the summer of 2020 with the new 2019 version of the Measures Bank available, to see if our questions are still in the Measures Bank or required changes prior to the start of the 2020/21 program year in September. The John Howard Society has a rigorous outcome measurement process in place for all programs, including EUREKA, and we study our data annually in the summer to discuss what the results tell us about program content, program delivery and outcome measurement itself. While we had changed the questions for EUREKA Follow Up in 2017, the online delivery of the Follow Up program from April-June 2020 was our first opportunity to test them. We tested them again during the 2020/21 program year and have removed two questions that did not seem to fit with the content or outcome we were seeking nor contribute well to the combined series of questions we use to measure the global follow up outcome related to behaviour change. We would like to note that the changes required to the questions every few years are impacting our ability to have long term results data for EUREKA that are comparable over time.

Successes:

We learned that we can be flexible and nimble in how we deliver the EUREKA program. We can pivot to delivering within the classroom environment rather than the community if needed, and we can deliver follow up programming live online. We learned that we can still achieve program outcomes with these adaptations, although the outcomes are not as strong as in previous years.

Changes to be made:

We will see what the 2021/22 school year brings in terms of being able to schedule in person workshops in the community rather than the classroom, as well as in person follow up sessions. We will remain in contact with schools, marketing to teachers and reminding them what an excellent resource EUREKA is to their students, class and community. If need be, we will adjust again and deliver the content in whatever means are available.

Completed by:

Signature:

Penny Mickanuck

Date:

July 27/21

Name:

Penny Mickanuck

Important: After completing this report; save a copy with a different name for your files.

EUREKA Program
Budget - 2020 -2021
September 1, 2020 - June 30, 2021

Revenue

Community Foundation	4,653.00
MD of Greenview	9,320.00
County of Grande Prairie	13,155.00
AB Health Services & contributions from JHSGP	19,245.51
Total	46,373.51

Expenses

Program Co-ordinator	43,836.00
Office Supplies	189.51
Travel Expenses	472.70
Contract Expenses - Odyssey House	1,875.00
Total	46,373.21



EUREKA PROGRAM BUDGET

2021-2022

Revenue:

County of Grande Prairie	13,555
Alberta Health Services	13,045
Green View FCSS	9,320
Community Foundation	5,000
John Howard Society	<u>16,255</u>
Total Revenue:	\$ 57,175

Expenses:

Program Co-ordinator wages & benefits (.8 FTE)	35,000
Contract staff	2,500
Support staff	4,600
Bookkeeping	2,675
Administration	2,550
Premises	3,300
Insurance	550
Materials & Supplies	950
Travel	3,200
Staff Development	750
Professional Fees (audit & memberships)	<u>1,100</u>
Total Expenses:	\$ 57,175

Additional in kind support provided annually is estimated as follows:

School Districts	\$ 4,000
Odyssey House	\$ 2,000
Community Facilities/rental space	\$ 3,500
Sunrise House	\$ 2,400

NOTES TO BUDGET: Green View FCSS is part of a broader collective that comes together to make this program possible in our region. Our external funding sources only barely cover staffing and travel expenses. All other expenses will continue to be borne by The John Howard Society. We continue to pursue additional supports for the program and are pleased to welcome a new partnership with Sunrise House in 2020/21, they will be providing loaned staffing support to EUREKA.



Budget
2021 - 2022

REVENUE

Alberta Health Services	\$ 770,071
Alberta Justice & Solicitor General	\$ 316,143
City of Grande Prairie	\$ 112,000
Community Foundation	\$ 5,000
County of Grande Prairie	\$ 13,155
Green View FCSS	\$ 9,320
Tamarack Institute	\$ 215,000
United Way	\$ 28,960
TOTAL:	\$ 1,469,649

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Audit	\$ 15,000
Telecom	\$ 11,300
Travel	\$ 21,810
Equipment & Maintenance	\$ 13,565
Staff Development	\$ 8,500
Cleaning	\$ 1,300
Contingency	\$ 6,000
Training	\$ 4,500
ETO, HR, IT Support	\$ 16,500
TOTAL:	\$ 1,469,649

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

The John Howard Society of Grande Prairie

Address of Organization

#200, 10135-101 Avenue, Grande Prairie, AB, T8V 0Y4

Contact Name

Penny Mickanuck

Phone Number

780-897-9949

Purpose of Organization

The John Howard Society of Grande Prairie has offered the EUREKA program since 1999. The Society has had an active presence in Alberta for over 60 years and was incorporated in Grande Prairie in 1986. We are a community-based non-profit organization that is concerned with the causes and consequences of crime. We believe that crime and its prevention is a community issue that requires community based solutions. The John Howard Society of Grande Prairie supports re-integration, restorative justice, education, crime prevention, social development and harm reduction.

Is your organization non-profit? yes no

Does your organization have a charitable status? yes no

Applicant's Information

Name Penny Mickanuck

Position Executive Director

Address #200, 10135-101 Avenue, Grande Prairie, AB, T8V 0Y4

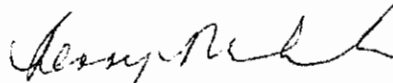
Phone Number (H)

(W) 780-532-0373

(C) 780-897-9949

E-mail address penny@johnhowardgp.ca

Signature



Date

July 27, 2021

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.

Lisa Hannaford

From: Penny Mickanuck <penny@johnhowardgp.ca>
Sent: August 1, 2021 9:40 AM
To: Lisa Hannaford
Subject: Reporting and Application
Attachments: Image (62).jpg; Green View Outcomes & Financial Report August 2021 Signed.pdf; JHSGP Green View FCSS Application EUREKA for 2022 FINAL.pdf; Program Logic Model July 2021.docx; EUREKA Projected Budget 2021-22.pdf; JHSGP Org. Budget 2021-22.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lisa,

Please find attached our 2021 Outcomes and Financial Reporting.

Also attached:

- Our 2022 Application
- The signed Signature page for our application
- EUREKA Program Logic Model
- 2021-22 Projected Budget (EUREKA)
- 2021-22 Budget (JHSGP)

I believe that this should be all that you require, but if there is anything that I have missed, please let me know.

Thanks Lisa. I hope you are enjoying your summer,
Penny

REQUEST FOR DECISION

SUBJECT: **Delegation-SPRC (Suicide Prevention Resource Centre)**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 16, 2021 GM: MANAGER: LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy: N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from the Suicide Prevention Resource Centre, for information.

BACKGROUND/PROPOSAL:
Green View FCSS has supported various Suicide Prevention Resource Centers programs for over 10 years. In the 2022 grant application, the Suicide Prevention Resource Centre has requested funds to support youth mental health programming in Greenview. The “Griffon Youth Group” is offered to grades 7-12, and the “Phoenix Youth Group” is offered to grades 4-6. Programming recognizes the need for youth to learn regulation and coping skills, and to help youth gain valuable skills to help with stress, self-esteem, feelings, and relationships.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of accepting the presentation is to update the Board on services provided by the Suicide Prevention Resource Centre.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to accepting the presentation.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS
 Municipal District of Greenview No.16
 Box 1079, Valleyview, AB T0H 3N0
 Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Suicide Prevention Resource Centre

Address of Organization

#200, 10014 99 Street, Grande Prairie, AB T8V 3N4

Contact Name

Ainsley Miller

Phone Number

780-539-6680

Purpose of Organization

SPRC's vision is to reduce suicide, suicidal behavior, and their effects by promoting positive alternatives and healthy coping skills. We provide resources to those who may be experiencing a decline in mental well-being and help them find hope and support through increased coping skills and healthy behaviors. We raise awareness and understanding of mental health and to promote open dialogue in our community around mental health. Our services include suicide prevention, intervention training, public education, support group services, coping skill programming, and post-vention services.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Ainsley Miller

Position Executive Director

Address #200, 10014 99 Street, Grande Prairie, AB T8V 3N4

Phone Number (H)

(W) 780-539-6680 (C)

E-mail address manager@sp-rc.ca

Ainsley Miller Ainsley Miller

Signature

Date 8/30/2021

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$14,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

We truly appreciate all the support from FCSS Green View for our Phoenix & Gryphon Youth Groups formerly The Breakfast Club as well as our Tough Enough To Talk About It programs. Just recently, our Youth Coordinator traveled to Fox Creek to provide our 1 day workshops to youths in the area and will continue to expand delivery to organizations in the MD of Green View. Tough Enough To Talk About It has provided virtual presentations to Business Support Networks in Grande Cache and Fox Creek. Through larger corporations like Surepoint Technologies and ConocoPhillips we have reached many participants who reside in the MD of Green View areas.

We have added a new workshop called Indigenous Wellness Through the Seven Sacred Teachings which will be offered to both the Phoenix and Gryphon Youth Groups. This workshop will use a theme from the medicine wheel each week as a focus for wellness and include an introduction & story, activity & craft and close with a talking circle. This 7-week group is to empower youth to find their voices and speak to what it is they value and need for their mental well-being as well as to gain tools and valuable information from the indigenous culture.

We are asking for \$8,500 for the Phoenix & Gryphon Youth Groups and \$5,500 for Tough Enough To Talk About It.

We will continue to expand our reach to youth and adults in the MD of Green View areas to ensure that we are providing information on our programming and awareness around Mental Health matters through workshops and presentations to organizations and residents.



How will this project be preventative in nature?

Currently within our community and surrounding area there is a need for prevention and education for youth regarding mental health. The global pandemic and economic uncertainty have been challenging for everyone, especially youth, not having a regular routine, rigid limitations, and lack of connectivity. Through our programs the Phoenix and Gryphon youth groups, we provide open discussion, tools, and techniques to promote resilience and positive mental health as well as providing activities, and techniques that can be used at home among their family and peers. This includes coping techniques for big feelings, what we can do to combat negative thoughts, breathing techniques, and how to access help. We provide one day workshops and evening peer support activities both on-line and in-person, that youth can have positive interactions, learn coping techniques, and build their resiliency.

Tough Enough to Talk About It helps prevent suicide by reducing the stigma surrounding mental health, providing information about how to help, encourages frank discussions of mental health and encourages participants to recognize potential mental health issues in themselves or co-workers. Suicide is the leading cause of injury death in Western Canada. In Alberta, at least one person dies by suicide every day, and 75% are men. Tough Enough has been delivering on-line presentations to increase discussion of mental health in workplaces, particularly industry, trades and agriculture. Presentations have frequently resulted in men coming forward to ask for help, finding resources for themselves and those they act as a support to. The additional half day workshops for those in a leadership role have been well received and participants learn to safely respond to psychological health and safety hazards in the workplace and to employees impacted by mental health concerns. With a steady decline in mental health of all Canadians as reported through covid-19 restrictions and impacts, it has never been more important to support employers facing needs of their employees which had not been a leading concern in the workplace to this extent previously.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

Our served area is loosely defined as the AB/BC border to Fox Creek, and Grande Cache to Fairview, though with our Tough Enough To Talk About It virtual presentations we have reached Albertans working remotely throughout the Province and across Canada.

The Gryphon Youth Group served 32 teens in 5 one-day workshops, up to 5 teens in each 4 virtual take and make group series (offered 4 times), and 23 teens took part in partnered presentations with Mountain Plains, Sunrise House, and The Pitone Youth Group. This age group is being scheduled for 8 one day workshops, 4 series of 4 friendship and support event series (combination of virtual and in-person if possible), and 2 series of 4 Indigenous Cultural and Mental Health learning series in 2022.

The Phoenix Youth Group served 36 preteens taking part in 5 x one day workshops and 47 preteens participating in virtual evening sessions with wellness supports and take and make craft activities. This age group is increased to double outputs with a Day one and Day two separate workshop. Day one will be offered 6 times, Day two (new programming) will be offered 8 times, evening sessions are scheduled for 10 sessions with the intent they will be offered virtually and in-person if restrictions allow.

Indigenous Culture and Mental Health session series was piloted in 2021 and will be delivered twice in 2022, this is a four session series in partnership with Pitiskwetan program under the Grande Prairie Friendship Centre and is only delivered on line.

In the past year due to COVID-19, we were unable to run our youth workshops from March to August 2020 and focused on virtual activities, reaching out to previous participants through social media and offering broad mental health learning to those who support youth in their capacity as a parent, coach or similar. In September, we returned to offering our youth workshops in person with reduced capacity, as well as virtual take and makes series which were well received. The youth groups on line enabled more remote, rural or those with transportation difficulties into supervised activities with peer supports fostering reduced sense of isolation and awareness of trusted adults teaching coping skills to build resiliency.

Tough Enough To Talk About It

In a year where many programs fought to find their place and deliver their resources, the Tough Enough To Talk About It program planted a tiny seed of hope to keep the program thriving. A seed that quickly grew and flourished, building a community where everyone can create crucial conversations within workplaces. After a lot of research and continual development of partnerships, Tough Enough launched a "virtual" workplace presentation, and a virtual supervisor training session.

Tough Enough To Talk About It served 392 individuals through virtual presentations due to the Public Health Restrictions put in place by the Government of Alberta and after this winter of amazing growth, expects to see more increases in requests and delivery through 2022.

How will this program benefit the community?

Phoenix & Gryphon's Youth Groups

Over the last 18 months, youth have gone through a number of changes and uncertainties such as switching between remote and in school learning multiple times. Not being able to be with friends, losing consistent routine, prolonged isolation, financial and health concerns of their family supports have increased their need for new and/or additional coping skills.

Our youth programming provides unique supports to all youth from those who are building resiliency to life's challenges in the future to those who are experiencing a decline in their mental well-being. Our workshops help them gain valuable coping skills, which in turn allows them to live healthy and productive lives.

Anecdotal Comments from parents:

"I'm so thankful for the workshop. It's not only taught him coping skills but also trying something new (the workshop) and getting out of his comfort zone can lead to good things. I will recommend this workshop to others."

"I just wanted to say that I think this is an excellent program for teens. Teens often get put on the backburner, for various reasons, and this group helps bring them to the forefront. It's a safe space for them to talk about life, learn coping strategies, and step outside of their comfort zone. I'm glad my boys were able to attend!! Thank you."

Tough Enough To Talk About It

This program started out as Men at Risk and was renamed in 2016 to Tough Enough To Talk About It, now running for 22 years and still going strong, creating safe spaces in the workplace with open discussions and removing the stigma around mental health matters. This program delivers training to participants to recognize signs of decline in wellness in themselves and others, educate on creating conversations, delivers effective helping tools and resources for participants to use and share with family and friends.

Anecdotal Comments from participants:

"Continued conversations like this are really going to help us normalize mental health and feel confident in asking others how they are doing"

"This information resonated with me. It helps raise personal awareness. I now know how to get help"

"Absolutely great presentation I felt it really hit home for me and that I definitely need to be more open with my fellow coworkers about the issues I'm having and with issues they are having."

"I have now been apart of this presentation 3 times. I was invited to the County BSN when I first listened to the Tough Enough To Talk About It Presentation, then I hosted the Grande Cache BSN and listened again, then when mental health was brought up by some of the businesses of Fox Creek I just knew this is the presentation to have. Each and every time I am apart of this presentation, I pick up on something new, I learn more and am shocked of stats that I don't think I should be so shocked about but when you actually hear or see the numbers it is overwhelming. I am just in awe of this program, I think it is amazing. Hats off to you all."



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We will recognize the contribution from Green View FCSS on our website, through our social media platforms, and print material. Our annual report which includes our yearly financials is provided to community members, organizations and published to our website.

How will this program be measured for success?

Our programing uses post surveys with questions based on our FCSS logic models. These outcomes are tracked and evaluated to ensure quality as well as year over year comparisons to ensure we are continuing to deliver on best practices.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program? yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount **\$8,500.00**

Year grant was received **2020**

Did you provide an expense report? yes no

Purpose of Grant

The funds received were used in the manner as described above to support our Phoenix & Gryphon Youth Groups formerly The Breakfast Club.

2. Grant Amount **\$ 14,000.00**

Year grant was received **2019**

Did you provide an expense report? yes no

Purpose of Grant

The funds received were used in the manner as described above to support our Phoenix & Gryphon Youth Groups formerly The Breakfast Club and Tough Enough To Talk About It programs.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program? yes no

Have you received grant funds from sources other than the Green View FCSS grants program? yes no

If yes, please describe when, who, purpose and amount.

Funding is received from multiple sources including provincial and municipal governments, corporate and individual donations, public and private donations, as well as community fundraising. For a complete breakdown, please see our attached budget.

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

Account #	SPRC	Youth Mental Health Programming		Tough Enough to Talk About It 2022	
	Budget to Actuals	2022 Budgeted	2021 Actual	Budgeted	2021 Actual
INCOME					
4120 Alberta Health Services	\$	61,887	\$ 61,887		
4160 City of GP FCSS	\$	43,000	\$ 43,000		
4200 County of Grande Prairie FCSS	\$	8,000	\$ 8,000	\$ 5,000	\$ 5,000
4200 MD of Greenview FCSS	\$	8,500	\$ 8,500	\$ 5,500	\$ 6,375
4261 Emergency MH Funding	\$	62,402	\$ 45,231	\$ 41,481	
4285 Special Projects CF Covid				\$	53,357
4290 Community Initiatives (CIP)				\$ 47,500	\$ -
4310 CEWS Rebate	\$	10,000	\$ 25,000	\$ 5,000	\$ 22,500
4320 Donations	\$	5,000		\$ -	
4340 Fundraising	\$	5,000	\$ -	\$ -	\$ -
4350 AGLC Previously Fundraised	\$	20,000			
Fees for Service	\$	1,965		\$ 1,500	
Other Grants	\$	1,100	\$ 2,625		
TOTAL	\$	226,854	\$ 194,243	\$ 105,981	\$ 87,232
EXPENSES					
A. Salaries, Wages & Benefits	\$	139,267	\$ 121,999	\$ 65,846	\$ 49,625
B. Direct Program Costs	\$	27,000	\$ 14,238	\$ 500	\$ 2,227
C. Facility Costs	\$	23,223	\$ 17,309	\$ 20,496	\$ 16,085
D. Administrative & Other Costs	\$	38,246	\$ 40,192	\$ 18,853	\$ 19,574
TOTAL EXPENDITURES	\$	227,736	\$ 193,738	\$ 105,695	\$ 87,511
SURPLUS/DEFICIT					
	-\$	882.00	\$ 505.00	\$ 286	-\$ 279.00

FRIESEN BAIN LLP
CHARTERED PROFESSIONAL
ACCOUNTANTS

SUICIDE PREVENTION CENTRE

Financial Statements

Year Ended: March 31, 2021

(Unaudited – See Notice To Reader)

SUICIDE PREVENTION RESOURCE CENTRE
Index to Financial Statements
Year Ended March 31, 2021

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Suicide Prevention Resource Centre

We have reviewed the accompanying financial statements of Suicide Prevention Resource Centre (the society) that comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Suicide Prevention Resource Centre as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Grande Prairie, Alberta
May 27, 2021

Friesen Bain LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Financial Position
March 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash (Note 3)	\$ 609,228	\$ 202,268
Accounts receivable	21,033	30,143
Prepaid expenses	8,624	901
	<u>638,885</u>	<u>233,312</u>
CAPITAL ASSETS (Note 4)	<u>18,319</u>	<u>22,580</u>
	<u>\$ 657,204</u>	<u>\$ 255,892</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 41,801	\$ 22,413
Deferred contributions (Note 5)	439,780	115,944
	<u>481,581</u>	<u>138,357</u>
LONG TERM DEBT (Note 6)	<u>40,000</u>	<u>-</u>
	<u>521,581</u>	<u>138,357</u>
LEASE COMMITMENTS (Note 7)		
NET ASSETS		
General fund	117,304	94,955
Invested in capital assets	18,319	22,580
	<u>135,623</u>	<u>117,535</u>
	<u>\$ 657,204</u>	<u>\$ 255,892</u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Revenues and Expenditures
Year Ended March 31, 2021

	2021	2020
REVENUES		
Alberta Health Services	\$ 287,560	\$ 273,770
FCSS - Community Social Development City of Grande Prairie	75,625	75,150
FCSS - County of Grande Prairie	23,400	22,650
FCSS - Green View	14,875	14,750
Swan City Rotary Grant	7,923	-
Community Foundation of Greater Grande Prairie	2,900	4,415
Other Grants	-	500
Child and Family Services Authority	-	41,732
Community Initiatives Program (CIP) Operating Grant	-	25,000
Community Initiatives Program (CIP) Capital Grant	-	15,000
FCSS - Community Social Development City of Grande Prairie (Special Projects)	-	10,024
Alberta Health Services - Covid-19 Special Projects	110,688	-
Federal government subsidies	88,172	-
Debt forgiveness - government subsidy	20,000	-
Fundraising	-	107,538
Donations	-	98,988
Workshops	19,445	43,850
Fee for services	11,701	19,843
Interest income	354	1,312
Other income	-	36
	<u>662,643</u>	<u>754,558</u>
DIRECT EXPENDITURES		
Payroll costs	412,116	448,554
Facilities costs	91,251	92,904
Direct program costs	28,881	24,041
	<u>532,248</u>	<u>565,499</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	130,395	189,059
GENERAL AND ADMINISTRATIVE EXPENDITURES (Schedule 1)	112,307	177,173
EXCESS OF REVENUES OVER EXPENDITURES	\$ 18,088	\$ 11,886

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Changes in Net Assets
Year Ended March 31, 2021

	General Fund	Invested in Capital Assets	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 94,955	\$ 22,580	\$ 117,535	\$ 105,649
Excess of revenues over general and administrative expenditures	18,088	-	18,088	11,886
Acquisition of capital assets	(19,344)	19,344	-	-
Deductions - amortization	23,605	(23,605)	-	-
NET ASSETS - END OF YEAR	\$ 117,304	\$ 18,319	\$ 135,623	\$ 117,535

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Cash Flows
Year Ended March 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Excess of revenues over general and administrative expenditures	\$ 18,088	\$ 11,886
Items not affecting cash:		
Amortization of capital assets	23,605	30,665
Debt forgiveness - government subsidy	(20,000)	-
	-	-
	<u>21,693</u>	<u>42,551</u>
Changes in non-cash working capital:		
Accounts receivable	9,110	19,119
Accounts payable	19,386	(3,545)
Prepaid expenses	(7,723)	-
Deferred contributions	323,838	34,603
	<u>344,611</u>	<u>50,177</u>
Cash flow from operating activities	<u>366,304</u>	<u>92,728</u>
INVESTING ACTIVITY		
Purchase of capital assets	<u>(19,344)</u>	-
FINANCING ACTIVITY		
Proceeds from long term financing	<u>60,000</u>	-
INCREASE IN CASH FLOW	406,960	92,728
Cash - beginning of year	<u>202,268</u>	<u>109,540</u>
CASH - END OF YEAR (Note 3)	\$ 609,228	\$ 202,268

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Notes to Financial Statements
Year Ended March 31, 2021

1. **PURPOSE OF THE SOCIETY**

Suicide Prevention Resource Center (the "Society") was incorporated provincially under the Societies Act of Alberta on December 12, 2007.

The Society is a registered Charity within the rules of the Income Tax Act of Canada and is not subject to either federal or provincial income taxes. The Society files a Registered Charity Information return with the Canada Revenue Agency annually. The Information Return can be viewed at the web site address: <http://www.cra-arc-gc.ca/charities>.

The mission of the Society is to prevent or reduce suicide, suicidal behaviours, and their effects by promoting positive alternatives and providing support.

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash and cash equivalents

Cash includes cash and cash equivalents. All short-term investments with maturities of one year or less at date of purchase are classified as cash equivalents.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Leasehold improvements	10 years	straight-line method
Computer equipment	55%	declining balance method
Website development	55%	declining balance method
Promotional materials	5 years	straight-line method

The Society regularly reviews its capital assets to eliminate obsolete items. Government grants are treated as a reduction of capital assets cost.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Revenue recognition

Suicide Prevention Resource Centre follows the deferral method of accounting for contributions which includes government grants, donations, fundraising, workshops, and special project funding.

The Society is funded primarily by the Province of Alberta and City of Grande Prairie in accordance with budget management plans and performance agreements established and approved by Ministry and/or Council. Approved operating contributions are recorded as revenue in the period which they relate and the related expenditures are incurred. Where a portion of a contribution relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the period which the related expenses are incurred.

(continues)

SUICIDE PREVENTION RESOURCE CENTRE**Notes to Financial Statements****Year Ended March 31, 2021**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue from the provision of goods and services are recorded in the periods the goods and services are provided.

Contributed services

Volunteers contribute many hours per year to assist the Society in its service delivery activities. Because of the difficulty in determining the fair market value of these contributions, they are not recognized in the financial statements of the Society.

Contributed materials, assets and services

Contributions of materials, assets, and services are recorded at fair market value when the amount can be reasonably estimated and when the materials, assets and services will be used in the Society's operations and would have been purchased otherwise.

Deferred contributions

Deferred contributions represent unspent resources and operation funding received in the current period that is related to a subsequent period.

Government assistance

Government assistance for acquiring fixed assets and related to expenses is recorded as deferred government assistance and is amortized on the same basis and according to the same rates as the related fixed assets or to income as eligible expenditures are incurred.

Income taxes

The Society is a charitable organization registered under the Income Tax Act (the "Act") and, as such is exempt from income and capital taxes under S.149 (1) (l) and is able to issue donation receipts.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

The assets subsequently measured at amortized cost include cash, term deposits, prepaid expenses, and accounts receivable. The financial liabilities measured at amortized cost include trade accounts payable, deferred contributions, and long-term debt.

SUICIDE PREVENTION RESOURCE CENTRE

Notes to Financial Statements

Year Ended March 31, 2021

3. CASH

	2021	2020
Operating accounts	\$ 451,794	\$ 136,049
Casino account	66,972	66,219
Grant funds	90,462	-
	\$ 609,228	\$ 202,268

All accounts are held on deposit with a Canadian financial institution.

The Casino account funds have conditions pertaining to their use imposed by Alberta Gaming, Liquor & Cannabis Commission.

Grant funds account is externally restricted to future program developments.

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Leasehold improvements	\$ 123,343	\$ 121,810	\$ 1,533	\$ 15,015
Computer equipment	29,324	15,128	14,196	380
Website development	18,404	17,648	756	1,681
Promotional materials	18,347	16,513	1,834	5,504
	\$ 189,418	\$ 171,099	\$ 18,319	\$ 22,580

During the year, capital assets were acquired in the total amount of \$19,344 (2020 - \$NIL) all of which were acquired by cash.

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent funding received in the current year for program expenditures to be incurred in subsequent years.

	2021	2020
Alberta Health Services - Community Helpers	\$ 25,750	\$ 9,746
Family and Community Support Services - County of Grande Prairie	17,550	17,550
Family and Community Support Services - Green View	6,375	12,750
Community Foundation of Greater Grande Prairie - Youth	825	-
Community Foundation of Greater Grande Prairie	-	2,625
Community Initiative Program (CIP) - Operating Grant	75,000	-
Swan City Rotary Grant	2,077	10,000
AGLC Gaming funds	66,972	63,273
Alberta Health Services - Covid-19 Special Projects	90,462	-
Donations - Fundraising	101,748	-
Donations - Mens	26,605	-
Donations - Youth	26,416	-
	\$ 439,780	\$ 115,944

SUICIDE PREVENTION RESOURCE CENTRE
Notes to Financial Statements
Year Ended March 31, 2021

6. LONG TERM DEBT

	2021	2020
Canada Emergency Business Account loan bearing interest at 0.00% per annum until December 2022.	\$ 60,000	\$ -
Less forgivable portion Canada Emergency Business Account loan	(20,000)	-
	\$ 40,000	\$ -

7. LEASE COMMITMENTS

The society has a long term lease with respect to its premises. The lease contains renewal options and includes payment of utilities, property taxes and maintenance costs. Monthly lease expense includes the base rates plus the common costs. Future minimum lease payments which are base amounts, as at year end are as follows:

2022		\$ 52,682
2023		56,445
2024		60,208

8. FUNDRAISING

Fundraising expenditures in past years were included in the entirety in the Suicide Prevention Resource Centre Society (schedule 8) due to the difficulty of allocating those expenditures to the individual programs. In the current year the Society allocated fundraising expenditures to the CORE program.

9. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of March 31, 2021.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt and accounts payable.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its cash savings account and credit facilities.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.

SUICIDE PREVENTION RESOURCE CENTRE
Notes to Financial Statements
Year Ended March 31, 2021

10. ADMINISTRATIVE FEES

Administration fee income in Schedule 2, as well as the same amount of administration fee expense in each of the subsequent schedules, is an allocation of overhead from the main operating unit to each of the programs. It does not represent actual cash amounts received or paid by the Society, and is not reflected in the overall statement of revenue and expenditures.

11. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

SUICIDE PREVENTION RESOURCE CENTRE
General and administrative expenditures
Year Ended March 31, 2021

(Schedule 1)

	2021	2020
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotion	\$ 7,099	\$ 3,962
Amortization	23,605	30,665
Bad debts	2,145	-
Bank charges	2,223	3,959
Equipment maintenance and repairs	519	313
Equipment purchases	4,003	1,230
Fundraising (Note 8)	9,881	43,566
Insurance	7,561	3,836
Office	6,151	11,589
Professional fees	7,204	5,723
Special projects	-	10,315
Staff development and recognition	3,809	5,175
Telecommunications	13,670	16,491
Travel costs	377	7,794
Volunteer recognition and training	721	3,293
Workshop	23,339	29,262
	<u>\$ 112,307</u>	<u>\$ 177,173</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Suicide Prevention Resource Centre CORE *(Schedule 2)*
Year Ended March 31, 2021

	2021	2020
REVENUES		
Alberta Health Services	\$ 99,602	\$ 98,633
FCSS - County of Grande Prairie	5,000	4,972
Administrative fees <i>(Note 10)</i>	44,949	44,949
Community Initiatives Program (CIP) Capital Grant	-	15,000
Swan City Rotary Grant	7,923	-
Other grants	-	500
Federal government subsidies	20,672	-
Loan forgiveness - government subsidy	20,000	-
Fundraising <i>(Note 8)</i>	-	10,458
Donations	-	21,011
Workshops	19,445	43,550
Fees for services	11,701	11,830
Interest income	354	1,312
Other income	-	36
	<u>229,646</u>	<u>252,251</u>
DIRECT EXPENDITURES		
Payroll costs	136,714	144,346
Facilities costs	20,013	24,967
Direct program costs	-	692
	<u>156,727</u>	<u>170,005</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	<u>72,919</u>	<u>82,246</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotion	1,969	1,466
Amortization	23,605	30,665
Bad debts	2,145	-
Bank charges	2,225	3,959
Equipment maintenance and repairs	-	67
Equipment purchases	607	411
Fundraising <i>(Note 8)</i>	9,081	-
Insurance	411	692
Office supplies	2,388	3,705
Professional fees	3,770	2,443
Staff development and recognition	-	2,138
Telecommunications	1,322	2,201
Travel costs	259	2,674
Volunteer recognition and training	471	3,293
Workshop	18,983	28,532
	<u>68,036</u>	<u>82,246</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 4,883</u>	<u>\$ -</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
The Breakfast Club
Year Ended March 31, 2021

(Schedule 3)

	2021	2020
REVENUES		
Alberta Health Services	\$ 61,887	\$ 61,883
FCSS - Community Social Development City of Grande Prairie	43,000	43,500
FCSS - Green View	8,500	7,375
FCSS - County of Grande Prairie	8,000	6,859
Community Foundation of Greater Grande Prairie	2,900	4,415
Child and Family Services Authority	-	41,732
FCSS - Community Social Development City of Grande Prairie (Special Projects)	-	10,024
Donations	-	20,605
Alberta Health Services - Covid-19 Special Projects	45,231	-
Federal government subsidies	25,000	-
	<u>194,518</u>	<u>196,393</u>
DIRECT EXPENDITURES		
Payroll costs	121,999	120,533
Facilities costs	17,308	17,188
Direct program costs	14,238	15,478
	<u>153,545</u>	<u>153,199</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	<u>40,973</u>	<u>43,194</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 10)	21,381	19,777
Advertising and promotions	707	261
Equipment maintenance and repairs	-	204
Equipment purchases	461	268
Insurance	3,000	1,346
Office supplies	561	1,566
Professional fees	1,414	1,260
Special projects	-	10,315
Staff development and recognition	1,351	1,458
Telecommunications	5,098	5,960
Travel costs	118	749
Volunteer recognition and training	48	-
Workshop expenses	-	30
	<u>34,139</u>	<u>43,194</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 6,834</u>	<u>\$ -</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE

Tough Enough To Talk About It

(Schedule 4)

Year Ended March 31, 2021

	2021	2020
REVENUES		
FCSS - Green View	\$ 6,375	\$ 7,375
FCSS - County of Grande Prairie	5,000	4,972
Community Initiatives Program (CIP) Operating Grant	-	25,000
Alberta Health Services - Covid-19 Special Projects	53,357	-
Federal government subsidies	22,500	-
Fundraising	-	36,500
Donations	-	24,652
Workshops	-	300
Fee for services	-	8,013
	87,232	106,812
DIRECT EXPENDITURES		
Payroll costs	42,625	66,042
Facilities costs	16,085	16,457
Direct program costs	2,227	2,119
	60,937	84,618
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	26,295	22,194
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 10)	5,843	10,226
Advertising and promotions	1,404	58
Equipment maintenance and repairs	-	14
Equipment purchases	709	412
Insurance	1,500	423
Office supplies	694	3,163
Professional fees	640	640
Staff development and recognition	795	875
Telecommunications	3,432	4,392
Travel costs	-	1,991
Volunteer recognition and training	202	-
Workshop expenses	4,356	-
	19,575	22,194
EXCESS OF REVENUES OVER EXPENDITURES	\$ 6,720	\$ -

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Men's Support Group
Year Ended March 31, 2021

(Schedule 5)

	2021	2020
REVENUES		
FCSS - Community Social Development City of Grande Prairie	\$ 9,000	\$ 9,150
Alberta Health Services - Covid-19 Special Projects	12,100	-
Fundraising	-	1,862
	<u>21,100</u>	<u>11,012</u>
DIRECT EXPENDITURES		
Payroll costs	16,256	8,098
Facilities costs	4,738	1,341
Direct program costs	-	3
	<u>20,994</u>	<u>9,442</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	<u>106</u>	<u>1,570</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 10)	478	450
Advertising and promotions	154	843
Insurance	450	-
Office supplies	323	134
Professional fees	120	120
Staff development and recognition	-	23
	<u>1,525</u>	<u>1,570</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>\$ (1,419)</u>	<u>\$ -</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE

Connect

(Schedule 6)

Year Ended March 31, 2021

	2021	2020
REVENUES		
FCSS - Community Social Development City of Grande Prairie	\$ 23,625	\$ 22,500
FCSS - County of Grande Prairie	5,400	5,847
Federal government subsidies	20,000	-
Donations	-	32,720
	<u>49,025</u>	<u>61,067</u>
DIRECT EXPENDITURES		
Payroll costs	23,037	39,457
Facilities costs	16,075	16,457
Direct program costs	1,769	112
	<u>40,881</u>	<u>56,026</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	<u>8,144</u>	<u>5,041</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 10)	4,212	1,461
Advertising and promotions	427	30
Equipment maintenance and repairs	-	9
Equipment purchases	142	82
Insurance	700	414
Office supplies	55	220
Professional fees	410	410
Staff development and recognition	-	88
Telecommunications	1,129	1,246
Travel costs	-	1,081
	<u>7,075</u>	<u>5,041</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 1,069</u>	<u>\$ -</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE

Community Helpers

(Schedule 7)

Year Ended March 31, 2021

	2021	2020
REVENUES		
Alberta Health Services	\$ 126,072	\$ 113,254
	-	-
	<u>126,072</u>	<u>113,254</u>
DIRECT EXPENDITURES		
Payroll costs	71,485	69,441
Facilities cost	17,032	16,494
Direct program costs	<u>10,647</u>	<u>5,379</u>
	<u>99,164</u>	<u>91,314</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	<u>26,908</u>	<u>21,940</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 10)	13,035	13,035
Advertising and promotions	2,438	196
Equipment maintenance and repairs	-	19
Equipment purchases	2,085	57
Insurance	1,500	961
Office supplies	2,649	2,306
Professional fees	850	850
Staff development and recognition	1,663	525
Telecommunications	2,688	2,692
Travel costs	-	1,299
	<u>26,908</u>	<u>21,940</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Suicide Prevention Resource Centre Society *(Schedule 8)*
Year Ended March 31, 2021

	2021	2020
REVENUES		
Fundraising	\$ -	\$ 58,748
	-	-
	-	58,748
DIRECT EXPENDITURES		
Payroll costs	-	637
Facilities cost	-	258
	-	895
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	-	57,853
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotions	-	1,108
Fundraising <i>(Note 8)</i>	-	43,566
Office supplies	-	495
Staff development	-	68
Workshop	-	700
	-	45,937
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ 11,916

See notes to financial statements

REQUEST FOR DECISION

SUBJECT: **Delegation-Mountain Metis Association**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: December 16, 2021
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER: LDH
PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the Mountain Metis Association presentation for information.

BACKGROUND/PROPOSAL:
The Green View Family and Community Support Services Board has approved funding for the operation of Mountain Metis Summer Camps since 2016. Delegates will provide an overview of the Mountain Metis Association as well as specifics on the Summer Camp funded by Green View Family and Community Support Services.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Mountain Metis Association.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the presentation.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S): Grant Application



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

Go to PRINT

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Mountain Metis Nation Association

Address of Organization

PO Box 1468, 3300 Pine Plaza, Grande Cache AB, T0E0Y0

Contact Name

Alvin Findlay

Phone Number

7808272002

Purpose of Organization

To enhance the Cultural, Social and Economic well being of our community. Our mandate is to establish partnerships with Government Agencies and Industry to fulfill our objective.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Alvin Findlay

Position President

Address PO Box 1468, 3300 Pine Plaza, Grande Cache AB, T0E0Y0

Phone Number (H)

(W) 7808272002 (C)

E-mail address mna1994@telus.net

Signature

Date AUG 30/21

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.

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GRANT INFORMATION

Total Amount Requested

16,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

The Mountain Metis Nation Association (MMNA) of Grande Cache is submitting the application for funding to operate one free Youth Summer Camp in August 2022 for five days at Hide-A-Way Camp located 35 kms South of Grande Cache AB.

The purpose of the youth camp is to engage youth in activities that will support healthy social development during their adolescence years and to strengthen their essence of the community with one another. The camp is inclusive of all youth, however our target group is Indigenous Youth from the MD of Green View Cooperative and Enterprises that surround Grande Cache AB.

Since 2000, the MMNA has successfully raised funds to operate one to two free Youth Summer Camps, with the exception on 2013 due renovations and 2020 due to Covid 19. These youth camps have been noted by the Community and the Province of Alberta as being exceptional youth programming services.

Currently, no funds have been obtained to cover the cost to operate a Youth Summer Camp for 2022. The total planned cost to operate one Youth Summer Camp are set within the attached "Financial Forecast"

The Youth Summer Camp would operate at Hide-A-Way Camp which is located 35 kms South of Grande Cache AB. The camp facilities include a large kitchen with attached dining hall, public washrooms with showers and a separate handicap bathroom that is wheelchair accessible. Six heated cabins that sleep 6 - 8 per cabin and outside cooking and meeting areas. There are five lakes within hiking distance of the camp location for swimming, hiking and fishing.

[Go to PRINT](#)

How will this project be preventative in nature?

The following activities are forecasted to be delivered during the 2022 youth summer camp. Many of these activities are to encourage positive behaviours towards others and themselves. Activities forecasted are subject to change within reason depending on facilitators available to deliver.

Traditional Plants and Medicines: This workshop will include the youth being taken around the camp to learn about traditional plants and medicines to the local indigenous people who practice them.

Cultural Teachings: Jigging, is a celebrated Metis dance, we bring in a professional dance instructor who also shares her knowledge through motivational speaking on sober living. We also invite a professional fiddler to teach the youth how to play simple tunes. Other teachings may include traditional beading, bannock making and round dancing.

Group/Team Activities- Youth will be challenged in different activities where they must interact with one another that will build their teamwork, communication, problem solving and conflict resolution skills these activities create strong bonds of friendship.

Activities that may be included are prey/predator where youth must duplicate the forest animal food chain and come together to find a way to get all symbolic food and water to win. We also encourage fun activities like tug of war, capture the flag, kickball, badminton and more.

Small Field Trips - for activities such as hikes, swimming, fishing and berry picking at off site locations like Pierre Grey Lakes.

[Go to PRINT](#)

Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?
The camp will be inclusive to 20 community youth who will be selected on a first come first serve basis.

This camp will cater to youth ages 10 to 17. The program will be promoted within local schools, The Youth Connections Program, Social Media Platforms, posters on local bulletin boards, and our new local newspaper in the town of Grande Cache.

How will this program benefit the community?

This camp has been proven to be beneficial for the community of Grande Cache youth, especially for those who come from low-income households. Providing them with this opportunity helps them to engage with other youth and mentors in a positive environment through a variety of fun activities that allow them to challenge themselves to grow.

The camp also provides youth with the opportunity to learn about the Indigenous Culture through expression of music, dance, art and it strengthens youth self-esteem and provides a sense of cultural pride.

Another example of how this camp benefits our youth and our community is by the strong bonds of friendship, teamwork, communication, problem solving, and conflict resolution skills they each learn throughout the week.

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How will you recognize the contribution from Green View FCSS to your organization and in the community?

We will recognize Green View FCSS through promotion of the Youth Summer Camp by noting the funders on all our administrative documents such as posters, social media posts, registration forms, gear lists, and camp rules. We will also have it posted on our camp schedules, and camp menus that are hung in each cabin and the cook house at Hide-A-Way.

Articles in our Mountain Metis Nation quarterly newsletter, as well coverage through our local Community Newspaper.

At the end of camp we will send a appreciation card with a group camp picture in recognition of your generous support.

How will this program be measured for success?

We measure our success in three different ways.

1. **Nightly journals:** Youth will write in journals each night outlining their day with what they liked or disliked. This is also a safe place for them to express any issues or insecurities they may be experiencing. Its a great way to connect with each youth individually and privately.
2. **Daily Sharing Circles:** Every day everyone as a group sits together and we all express our ideas, concerns, and things we are enjoying at camp together. This is a positive way to express our feelings about our activites.
3. **End of Camp Evaluation:** At the end of camp youth are given a detailed evaluation on all the activities we completed. We use this data to measure the success of the camp as a whole.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View

FCSS Grants Program:

1. Grant Amount 16,000.00

Year grant was received 2021

Did you provide an expense report?

yes no

Purpose of Grant

To operate one free summer youth camp in August 2021. We ran a successful camp using all the funds granted in 2021.

2. Grant Amount 16,000.00

Year grant was received 2020

Did you provide an expense report?

yes no

Purpose of Grant

To operate one free youth summer camp in August of 2020, unfortunately due to the pandemic regarding the Covid 19 virus we were unable to host the annual summer youth camp. Under the restrictions set fourth by the Government of Alberta. Upon our decision to cancel we immediately sent all the grant dollars back to Green View FCSS.

Have you applied for grant funds from sources other than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

Proposed Annual Budget for Summer Youth Camp 2022	
budget is subject to changes	
EXPENDITURES	Total
STAFF EXPENSES	Proposed Annual Budget
Wages: Coordinator	\$3,200.00
Wages: Youth Supervisors (x4)	\$3,600.00
Wages: Cook	\$800.00
Wages: Kitchen Helpers	\$600.00
Total Staff Expenses	\$8,200.00
OPERATING EXPENSES	
Travel/honorariums	\$400.00
Program/Administrative Supplies	\$1,000.00
Food	\$2,000.00
Camp Rental	\$3,200.00
Cultural Instructor	\$1,200.00
Total Operating Expenses	\$7,800.00
TOTAL EXPENDITURES	\$16,000.00

2022 PROPOSED Youth Connections Camp Activities Schedule

*All activities are subject to change.

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 9:00	All staff arrive, unpack, Cabin assignments, Staff orientation, prepare Lunch for Youth arrivals at 12:00 pm	Breakfast, showers, tidy cabins.	Breakfast, showers, tidy cabins.	Breakfast, showers, tidy cabins.	Breakfast, showers, tidy cabins.
9:00 - 9:30		Zumba	We are all connected - residential school activity orange hearts	Aquatic Habitats	Snack
9:30 - 10:00		Snack	Snack	Snack	Sharing circle, Hand in Journals, take Evaluation, Camp photo with staff. Parents join us for Lunch before departure at 1:30 pm
10:00 - 11:00		land based activities (build a shelter, build a fire, find water)	three legged race, Hoola Hoop team build, team building games	team building games, rock painting	
12:00 – 1:00	Lunch	Lunch	Lunch	Lunch	
1:00 – 2:00	Greeting circle, Bear awareness, Buddy Systems, and Ice breakers	Traditional Ice Cream Making	Traditional Plants and Medicines	Indigenous Story telling, Long Road Home Documentary	
2:00 - 2:45	Jigging	Fiddling and Jigging	Fiddling and Jigging	Fiddling	
2:45 - 3:15	Snack	Snack	Snack	Snack	
3:15 - 4:00	Jigging	Fiddling and Jigging	Fiddling and Jigging	Fiddling	
4:00 – 6:00	Jigging Badminton, and other sports for fun	Traditional Beading	5:00 pm to 8:30 pm Swimming at Pierre Grey Lakes. Fishing Hike to trading post Hot Dog Roast	Traditional Beading	
6:00 – 7:00	Supper	Supper		Supper	
7:00 – 8:30	Smores. Mini round dance to celebrate the beginning of our week	Bannock making over the fire, Duck Duck Goose in Cree		Out door Movie Night!	
8:30 – 9:30	Clean up, Nightly Journals, lights out at 10:00 pm	Clean up, Nightly Journals, lights out at 10:00 pm	Clean up, Nightly Journals, lights out at 10:00 pm		

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 am - Breakfast		Pancakes, Syrup, & Berries Assorted Cereal Milk/Juice	Scrambled eggs, bacon & toast Assorted Cereal Milk/Juice	French toast, Syrup, & sausage Assorted Cereal Milk/Juice	Oatmeal with Brown sugar & toast Assorted Cereal Milk/Juice
10:00 am SNACK		Granola Bars & Fruit	Granola Bars & Fruit	Granola Bars & Fruit	Granola Bars & Fruit
12:00 pm Lunch	Ham, turkey, roast Bunwiches, Carrot, celery, and ranch dip	Grilled Cheese, Chicken noodle Soup Juice/Water	Pizza Lunch	Left overs Lunch	Parents Lunch Beef stew and Bannock
3:30 pm - SNACK	Apples, Oranges, Bananas	Tradional Ice Cream & Muskeg tea	Bannock on a stick and fried with Jam	Cheese & Crackers	
6:00 pm - Supper	Spaghetti, Galic toast, Ceaser Salad Juice, Water	Chicken Fingers with Fries and Gravy, Juice/Water	Hot Dog roast at Pierre Grey, with potatoes salads, macaroni salads, juice/water	pulled pork buns, coleslaw, roasted potatoes, Juice/water	
8:30 - SNACK	Smores	assorted sandwiches, Egg salad, tuna and turkey	Watermelon wedges	Pop Corn and chips for movie night	

REQUEST FOR DECISION

SUBJECT: **Managers' Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: December 16, 2021
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM: MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the December 2021 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- December Managers report

Green View FCSS Managers Report December 2021

During the month of November, the Community Resource Centers fielded 714 inquiries. The top reasons clients called or came in was to access Canada Revenue information and support, employment supports, and information or referral to: mental health supports; food bank; commissioner of oaths; victims assistance, technological assistance, and registration for FCSS programs.

The Community Resource Centres have seen a substantial increase assisting with Alberta Supports and Assured Income for the Severely Handicapped (AISH). For AISH alone, administration in Grande Cache assisted 18 people in their application process. Cessation of Canadian Recovery Benefit is a contributing factor to the increase in financial need we are seeing.

Two Just in Case File workshops were completed in November, one in Valleyview and one in DeBolt, with a total of 13 participants. 100% of participants indicated that as a result of the workshop, they feel better about their ability to plan ahead. This workshop is scheduled in Grande Cache on January 15 at the Eagles Nest Hall.

The Home Support program continues to gain new clients. Currently there are 42 clients in the Grande Cache area benefitting from this essential service, and 63 clients in other areas of the municipality.

Administration presented the proposed 2022 budget to council, and the interim budget was approved.

FCSS administration, along with the protective services department will be hosting a mock emergency tabletop exercise in Grande Cache on December 9th. This will provide and opportunity to flex our ESS (emergency social services) muscles!

For any Board members who are interested in attending a FCSS 101 workshop, a virtual presentation will be held on February 24 @ 6:00p.m. This workshop is geared for new Board members and will provide a general overview of the program from a provincial perspective. Please let me know if you wish to attend this presentation.

In this last meeting of the 2021 year, several delegates will make presentations regarding their 2022 funding requests. To accommodate each organization, the delegates will have only 15 minutes to present, and they will attend virtually.

The Coordinators reports are included as part of the Managers report.

I look forward to seeing you on Thursday December 16 @ 9:30.

Lisa



GREEN VIEW FCSS 2022 PROPOSED GRANT REQUESTS

	ORGANIZATION	2022 OPERATING request	PURPOSE	PREVIOUS (TWO) GRANTS	FINANCIAL REPORTING RECEIVED	ADMINISTRATIVE RECOMMENDATION
1	Seniors Outreach	30,000.00	operating	2020-\$30,000.00 2021-\$30,000.00	yes	Administration recommends that the request for funding be considered
2	PACE (Providing Assistance, Counselling, and Education)	\$18,000.00	Sexual violence awareness program and community support training(18,000.00 carried over from 2021 as they were not used for trauma informed parenting class.)	2020-\$17,000.00 2021-\$18,000.00	yes	Administration recommends that the request for funding be considered-In 2021 18,000 was provided for a parenting program which did not run.-
3	The John Howard Society of Grande Prairie	\$9320.00	Eureka Program	2020-\$9320.00 2021-9320.00	yes	Administration recommends that the request for funding be considered.
4	Suicide Prevention Resource Centre	\$14,000.00	Youth mental health-Griffon and phoenix youth group-\$8500.00 Tough Enough to talk about it - \$5500.00	2020- \$17,000.00 2021-\$8,500.00	yes	Administration recommends that the request for funding be considered.
5	Mountain Metis Association	\$16,000.00	Hide-Away- Summer Camp	2020-\$16,000.00(returned) 2021-\$16,000.00	yes	Administration recommends that the request for funding be considered.
6	Grande prairie Victims Assistance	No application received	operating	2020- 0.00 2021-\$2500.00	no	
7	Big Bros Big Sis	Funds to be returned	Mentoring program-did not use funds in 2021-rerquesting a carry over to 2022-denied by board-funds were returned.	2021-\$13,500.00 2022-	no	

The total grant request for 2022 equal \$87,320.00



December 6, 2021

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: November 2021 Grande Cache office report

Assistant Manager Overview

Total of all individuals assisted in September & October: 386

**This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

Great strides were made with Summitview Middle school in the month of November. Having seen the Youth Coordinator deliver the Miyo Wichitowin program in classes, faculty at the school have confirmed they want more. While the specific programs have yet to be determined for after Christmas break the Youth Coordinator will meet with faculty to discuss Green View FCSS offerings to find the right fit for the needs identified in the student body. At the time of this report the elementary school, high school and Susa Creek school are still not permitting non-school division staff on site for program delivery.

Home Support client numbers remain strong and the Meadows to Mountains Homelessness Prevention project has finished its second quarter for the 2021/2022 Rural Development Network fiscal year. Four clients were assisted in the reporting period with a little over \$7000.00 provided in financial assistance through the grant. Single parents, individuals with medical issues, and families experiencing job loss comprise those assisted. All clients are now stably housed and managing monthly expenses and one successfully exited a domestic violence environment.

A new Outreach Coordinator was onboarded in mid-November and administration has started year end review process, distributing surveys and data collection for the program summary reports.

The Empathy Program scheduled for a soft launch in November has been postponed until January 2022. The first run of the program will be delivered at the Grande Cache Municipal Library. Currently they are the only organization offering early years activities and have graciously agreed to provide us space and inclusion on their monthly calendar to increase awareness of the program. With limited venues for promotion in the community we appreciate their assistance in reaching the many families participating in their existing programs.

Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	0	9	1	0	4	3	9	1	2	6	8		43
AISH	0	10	6	1	8	11	8	5	5	11	18		83
Seniors Supports	4	4	0	0	0	7	4	12	5	2	8		46
Referrals	12	20	22	12	14	17	19	16	10	9	12		163
Other	123	223	197	172	140	169	170	197	192	160	166		1909
Total Client Visits	139	266	226	185	166	207	210	231	214	188	212		2244
Residence Break Down:													
Grande Cache	92	194	157	142	122	165	176	194	176	152	190		1760
Cooperatives & Enterprises	15	28	50	33	17	22	17	19	24	15	14		254
Other	32	44	19	10	27	20	17	18	14	21	8		230
Total	139	266	226	185	166	207	210	231	214	188	212		2244

*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	29	29	33	17	17	28	41	50	51	37	44	
CVITP	0	8	28	20	4	3	1	4	1	1	1	
Eating for Your Well-Being	0	0	0	0	0	0	0	0	0	0	1	
Hope Exists in Lots of Places (H.E.L.P)	2	3	4	2	3	2	2	0	3	2	4	
Wheels for Meals	1	1	1	1	1	1	1	1	1	1	1	
Adopt a driveway	0	0	0	0	0	0	0	0	0	0	0	
Welcome Packages	0	0	0	0	0	1	2	1	0	0	0	

During the month of November, the Community Resource Coordinator spent time training the new Outreach Coordinator on front end duties. The cross training provides seamless assistance for the community in the event the coordinator is away.

Additionally, creation of promotional materials for a Did You Know campaign (social media posts) and homelessness awareness took place. The Did You Know campaign will highlight the following FCSS

services: Commissioner for Oaths, homelessness prevention, forms assistance, youth, and Canadian Volunteer Income Tax Program. Posts will be featured on both Green View FCSS Facebook pages. Educating and raising awareness about homelessness is part of the grant agreement with the Rural Development Network. The materials are aimed at increasing awareness of the Meadows to Mountains Homelessness Prevention Project and dispelling common biases related to homelessness.

UPCOMING

- Green View FCSS and homelessness information table at Shopper's Park Mall Dec 8 and 9, 2021
- Program Summary Reports

Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Greif and Loss Support	-	-	-	-	-	-	-	-	-	4	4	
Home Support (Cooperatives & Enterprises)	14	14	14	14	14	14	14	12	14	15	15	
Home Support (Hamlet of Grande Cache)	19	19	17	16	18	18	18	20	25	26	27	
Meadows to Mountains Homelessness Prevention Project	2	1	2	1	3	0	2	1	2	3	4	

The Home Support Coordinator spent time with the new Outreach Coordinator providing orientation on the Home Support Program. If we are short staffed the Outreach Coordinator will be able to sub providing service to clients and preventing disruption to service levels.

One Home Support Worker resigned. Recruitment for a replacement will take place in January 2022, arrangements have been made to ensure all clients still receive coverage for December.

The Home Support Coordinator concluded Outcomes Measurement Training and has sent surveys to clients in preparation for annual reporting. COMPASS facilitator training is done however, prior to facilitating workshops the Home Support Coordinator will have to participate in a workshop. This is set to take place in January 2022.

UPCOMING:

- Home Support Worker recruitment (January 2022)
- Participation in COMPASS workshop to complete facilitator certification
- Program Summary Reports

Outreach Coordinator

Clients by location	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Cooperatives & Enterprises	8	8	8	7	7	9	9	8	8	8	8	
Hamlet of Grande Cache	12	12	7	8	8	6	6	6	6	6	6	
Whispering Pines	3	3	7	6	6	6	6	7	7	7	7	
TOTAL NUMBER OF CLIENTS	23	23	22	21	21	21	21	21	21	21	21	

The new Outreach Coordinator started in mid-November. Client needs were prioritized during his training period and assisted by other staff. As a result of this transition there is no new information to report this month.

UPCOMING:

- Client meetings
- Cooperatives and Enterprises orientation
- Agency meetings (introductions)
- Just In Case Workshop (January)
- Outreach Coordinator client survey completion
- Program Summary Report

Youth Coordinator

The Miyo Wichitowin (beading) program ran in 2 classes (grades 5 and 6) for a total of 46 students in November. Not only did Youth Coordinator receive positive feedback from the participants she was approached by two non-indigenous parents who expressed how much their child enjoyed the teachings. They appreciate the hands on learning their children received. A meeting is scheduled with two teachers from the middle school to determine the next programs to be delivered after Christmas break.

Thursdays afterschool saw 6 youth participate in another aspect of the Miyo Wichitowin program (Pow Wow dancing). Attendance remains consistent throughout the month.

The Youth Coordinator completed several trainings in November, Kids' Grief and Finding Meaning in the Mess of Grief, Bear Aware Safety, webinars through CYF Caregiver education related to anxiety and stress in youth.

The Youth Coordinator also spent time with the Outreach Worker providing an orientation Green View FCSS youth offerings.

UPCOMING:

- Safe Space – Gay Straight Alliance (January 2022)
- Miyo Wichitowin (Pow Wow dancing afterschool) (January 2022)
- Miyo Wichitowin (Jingle Dancers intergenerational learning at Whispering Pines Lodge) (January 2022)
- Babysitting Course (January 2022)
- Summitview (grade 5 class – program to be decided with the teacher mid-December) (January 2022)
- Mother Daughter Circles (January 2022)
- The Empathy Program

To: Lisa Hannaford, Manager
 From: Coordinator, Adult
 Subject: December 2021 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or other essential services. Currently there are 63 clients, 42 from the MD and 21 in Valleyview. We continue to do essential shopping for two clients, we provide weekly transportation within the town of Valleyview for 2 others and in November transportation for 6 medical appointments was provided.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly clients are supported by finding appropriate programs or assisting with applications and or advocacy. Most of the time is spent assisting people with caregiver supports, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney's, and Personal Directives. These can take multiple phone calls and meetings. In the month of November, we assisted 32 people with 66 different needs.

Nov 2021	Residence			32
Support Needs	MD	VV	SL IR	Explanation/ Example
Admin Assist	2	3	1	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning		1		Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	1	3	5	With anyone, Family, Businesses, Government
Aging in Place	1			Utilizing resources, preplanning to remain
Alberta Benefits	2	7	1	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	1	1		Info on programs, strategies, referrals to other
Commissioner/ Notary	4	3	2	
CRA Inquiry	1	2	1	any Income Tax inquiries, not filing
Elder Abuse				Queries and Advise
Estate Planning/ Handling	2			Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits		1	1	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions		1		CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	4	2		Queries, home visits
Information	2	1	2	General inquiries contact #s etc
Legal				Queries, Paperwork,
Maintenance Enforcement Prog				Queries, form assistance
Other FCSS Prog		1		Referral to another program or worker within FCSS
Referral to other Agency		2		
Supportive Listening	2	2	1	
Technology Assistance				cell phone, internet, CRA accounts, email- etc
Monthly Total	22	30	14	66

- **Workshops**

A Just in Case workshop was held in DeBolt on Nov 15th, 4-6 pm at the DeBolt Centre. The workshop was full, with 6 participants. All the participants reported that as a result of the workshop they feel better about their ability to plan ahead.

- **Balance- Restorative Yoga**

Balance is a restorative yoga program. This program is a support (chair) based yoga designed to restore or improve flexibility, strength, and balance. Our target participants are experiencing a reduction in these assets due to injury, illness, surgery, or hospitalization. The instructor needs to be specifically trained as to not cause further injury when working with participants that may be post-surgery, suffer from osteoporosis, arthritis, vertigo and other ails. From experience we know the program improves the participants belief in their ability to improve themselves and it has contributed to their ability to remain in their homes.

Balance has not been offered since 2019 when our past instructor relocated. We are now ready to proceed with Balance in January 2022, it will be made available to Valleyview and DeBolt residents.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest income and simple tax situations. Included are the 2020 stats for comparison.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

Goods and Services Tax- The GST amount is higher in 2021 than 2020 because the covid benefits collected were taxable, as a result it increased the amount of GST people were eligible for.

Canada Child Benefit- CCB is higher due to completing more returns with children.

Canada Workers Benefit- CWB is lower due to less people having eligible T4 income.

Climate Action Incentive- CAI has increased because the payment amount increased from last year.

Alberta Seniors Benefit and Guaranteed Income Supplement- AB Benefit and GIS increased because we assisted more seniors.

Refunds are the non-benefit portion of the tax refund. We see a decrease because less money was contributed to taxes, due to fewer people working. Also, many returns had an amount owing due to the covid benefits being taxable income.

VV	MD	SL	2020									
229	97	265										
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL	
168	53	370	\$ 218,563.00	\$ 857,332.00	124	\$ 81,720.00	\$ 253,760.00	\$ 397,693.00	\$ 977,485.00	\$ 187,880.00	\$ 2,974,433.00	
591												
VV	MD	SL	2021									
224	112	295										
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL	
207	57	367	\$ 256,878.00	\$ 1,157,460.00	165	\$ 26,405.00	\$ 323,512.50	\$ 441,784.00	\$1,091,802.00	\$ 105,520.84	\$ 3,403,362.34	
631												

Michelle Hagen
Adult Coordinator



December 6, 2021

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: December Coordinator report

Stats Report for November 2021:

Green View FCSS Community Resource Center assisted a total of 496 client visits in the month of November 2021.

The breakdown can be seen below.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	12	12	23	20	10	21	16	33	26	12	31		
Employment Supports	38	22	39	48	44	74	53	68	58	68	54		
Other Clients	226	252	596	418	354	291	371	366	346	347	306		
Total Clients Visits	276	286	658	486	408	386	440	467	430	427	496		
Residence Break Down:													
MD	69	76	158	83	101	115	123	134	124	140	124		
Sturgeon Lake	64	52	158	103	81	75	108	128	86	64	131		
Town	143	158	342	300	226	196	209	205	220	223	241		
New	10	3	9	11	8	7	12	9	9	8	2		
Returning	266	283	649	475	400	379	428	458	421	419	494		
Total Clients Visits	276	286	658	486	408	386	440	467	430	427	496		

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2021	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	4	2	2	6	2	1	5	4	0	5		34
Employment Supports	15	2	11	9	8	19	15	22	11	22	10		144
Other Clients	51	70	145	72	87	94	107	107	109	118	109		1069
Total Clients Visits	69	76	158	83	101	115	123	134	124	140	124		1247
Residence Break Down:													
MD	69	76	158	83	101	115	123	134	124	140	124		1247
New	3	0	4	3	3	0	6	3	5	4	0		31
Returning	66	76	154	80	98	115	117	131	119	136	124		1216
Total Clients	69	76	158	83	101	115	123	134	124	140	124		1247
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	69	76	158	83	101	115	123	134	124	140	124		1247
NO	0	0	0	0	0	0	0	0	0	0	0		0
Community Social Issues Identified													
CFS	0	0	0	0	0	2	0	0	0	0	0		2
Food Bank	3	4	2	2	2	1	1	2	1	4	4		26
Mental health	1	0	2	0	1	0	2	0	0	4	0		10
Canadian Child Tax Benefits	0	0	0	0	0	0	0	0	0	0	0		0
AISH	2	5	15	4	14	8	3	10	7	7	3		78
Income Support	3	4	2	2	6	2	1	5	4	0	5		34
Alberta Adult/Child Health Benefit	1	0	0	3	0	1	0	0	0	0	18		23
Housing/ Heart River Housing	0	1	1	0	3	4	2	2	0	2	0		15
Service Canada	9	7	6	1	12	9	7	8	12	10	6		87
Seniors Information	3	11	22	2	4	24	19	23	11	6	6		131
Canada Revenue Agency	9	21 (18 CVITP)	73 (65 CVITP)	29(25 CVITP)	17(9 CVITP)	10 (2 CVITP)	16(4 CVITP)	18(7 CVITP)	9(2 CVITP)	7(CVITP1)	1(1 CVITP)		209 (133 CVITP)
Employment Supports	15	2	11	9	8	19	15	22	11	22	10		144
WCB (Worker's Compensation Board)	0	0	0	1	0	0	0	1	3	0	0		5
Technology Assistance	2	7	5	6	13	6	9	19	13	4	9		93
Childcare subsidy program inquires	0	0	0	0	0	0	0	0	0	0	0		0
Legal (faxes, forms, calls)	4	9	9	7	7	8	8	22	13	1	15		103
Other questions/inquires	11	17	18	18	13	20	16	12	13	21	10		169

The category "other" can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2021	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	6	7	16	14	1	15	14	23	19	11	25		151
Employment Supports	12	13	18	22	27	40	25	26	30	24	31		268
Other Clients	125	138	308	264	98	141	170	156	171	188	185		1944
Total Clients Visits	143	158	342	300	226	196	209	205	220	223	241		2463
Residence Break Down:													
Town of Valleyview	143	158	342	300	226	196	209	205	220	223	241		2463
New	6	2	5	7	5	6	5	5	4	2	2		49
Returning	137	156	337	293	221	190	204	200	216	221	239		2414
Total Clients Visits	143	158	342	300	226	196	209	205	220	223	241		2463
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	143	158	342	300	226	196	209	205	220	223	241		2463
NO	0	0	0	0	0	0	0	0	0	0	0		0
Community Social Issues Identified													
CFS	0	1	0	1	1	0	2	0	0	0	0		5
Food Bank	10	11	10	6	8	5	11	18	8	11	14		112
Mental Health	1	1	4	4	1	3	6	1	3	8	3		35
Canadian Child Tax Benefits	0	1	1	0	1	0	0	0	0	0	0		3
AISH	6	4	13	20	11	8	1	1	17	15	6		102
Income Support	6	7	16	14	1	15	14	23	19	11	25		151
Alberta Adult/Child Health Benefit	3	2	3	3	3	3	1	0	4	2	16		40
Housing/ Heart River Housing	5	6	9	20	11	4	8	7	9	2	4		85
Service Canada	10	11	13	7	5	8	15	8	16	8	11		112
Seniors Information	4	1	7	1	7	13	4	4	4	0	5		50
Canada Revenue Agency	11	28(18CVITP)	172(140CVITP)	110(79CVITP)	32(23CVITP)	18(4 CVITP)	32(13 CVITP)	28(15CVITP)	17(9 CVITP)	26(7CVITP)	12(5 CVITP)		474(308CVITP)
Employment Supports	12	13	18	22	27	40	25	26	30	24	31		268
WCB(Workers Compensation Board)	0	1	0	0	0	1	0	0	1	0	0		3
Technology Assistance	3	13	32	17	21	38	34	27	32	25	22		264
Childcare subsidy program inquires	0	0	0	0	0	0	0	0	0	0	0		0
Legal (faxes, forms, calls)	1	2	8	4	2	18	18	19	14	16	9		111
Other questions/inquires	1	20	33	25	17	18	9	17	18	4	14		176
	36	13	21	32	40	38	24	26	22	30	18		300

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The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2021	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	1	5	4	3	4	1	5	3	1	1		31
Employment Supports	11	7	10	17	9	15	13	20	17	22	13		154
Other Clients	50	44	143	82	69	56	94	103	66	41	12		760
Total Clients Visits	64	52	158	103	81	75	108	128	86	64	131		1050
Residence Break Down:													
Sturgeon Lake Cree Nation	64	52	158	103	81	75	108	128	86	64	131		1050
New	1	1	0	1	0	1	1	1	0	2	0		8
Returning	63	51	158	102	81	74	107	127	86	62	131		1042
Total Clients Visits	64	52	158	103	81	75	108	128	86	64	131		1050
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	64	52	158	103	81	75	108	128	86	64	131		1050
NO	0	0	0	0	0	0	0	0	0	0	0		0
Community Social Issues Identified													
CFS	1	0	0	0	2	0	0	2	0	2	0		7
Food Bank	0	1	1	4	0	0	0	1	0	0	0		7
Mental Health	0	0	2	0	1	1	1	1	1	0	0		7
Canadian Child Tax Benefits	0	0	2	0	0	2	0	1	1	0	1		7
AISH	0	1	2	2	1	3	2	9	5	5	9		39
Income Support	2	1	3	4	3	4	1	5	3	1	1		28
Alberta Adult/Child Health Benefit	0	1	0	0	1	1	2	0	0	0	4		9
Housing/ Heart River Housing	0	0	3	0	1	2	1	5	3	0	0		15
Service Canada	2	2	4	2	11	6	2	3	9	2	7		50
Seniors Information	0	2	5	0	0	0	1	0	0	0	0		8
Canada Revenue Agency	20	27 (12 CVITP)	121 (113 CVITP)	67(50CVITP)	32(23CVITP)	27 (12CVITP)	44(27 CVITP)	30(12CVITP)	22(6CVITP)	20(CVITP 5)	12(10 CVITP)		410(260 CVITP)
Employment Supports	11	7	10	17	9	15	13	20	17	9	13		141
WCB(Workers Compensation Board)	0	0	0	0	1	0	0	2	0	0	0		3
Technology Assistance	1	3	16	5	6	3	15	28	15	12	21		125
Childcare subsidy program inquires	0	0	0	0	0	0	0	0	0	0	0		0
Legal (faxes, forms, calls)	4	6	10	9	7	3	8	18	10	2	12		89
Other questions/inquires	12	2	10	12	9	6	6	13	4	6	12		92

Employment support numbers decreased slightly in November. 54 individuals updated and created resumes, and received support faxing, emailing and completing online applications. Clients that required use of a computer to complete online courses and orientations received assistance with setting up and completing these trainings. Often a lack of useable technology or internet is the reason that clients come in to do these trainings. However another more common reason is a lack of technical skills when dealing with the internet and online platforms. Clients often need assistance with locating these courses and orientations, and navigating throughout to become certified.

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Client visits to the Resource Center regarding Income Support nearly tripled in November. 31 clients accessed the Resource Center to connect with Alberta Supports and receive coordinators assistance with emailing, faxing and phoning. Clients also came in to receive support on the computer to file their monthly Income Support report to continue receiving benefits. Alberta Supports have been extremely busy since the discontinuation of CRB. Many clients that had been receiving CRB through the CRA or while on Employment Insurance are in the process of applying for Income Support if they have not returned to work. Wait times have been up to 2 and 3 hours to speak with someone, and intake appointments then are taking another 3-5 days.

24 clients accessed the Resource Center for assistance with Service Canada needs. Clients continue to come to the Resource Center for assistance with new applications, bi weekly reporting and phone calls to Service Canada specialists.

Coordinators continue to be very busy with printing, laminating and updating residents vaccination cards. Coordinators assisted 49 residents in the month of November with this task.

Nine clients accessed the Resource Center this month to receive information and applications for Santa's Anonymous. The deadline for these applications was November 30th and recipients will receive their gifts on December 8th corresponding with December's Valleyview Food Bank date. There were also numerous calls about donations to the Food Bank as well as individuals seeking applications and information. 18 clients accessed the Community Resource Center regarding the Food Bank.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: December Youth Coordinator's Report

December Programming

Harry Gray Elementary School

- Girls Circle – Six students participating in a group program to help them with friendship, social and relationship skills.
- Boys Council – Six students participating in a group program to help them with friendship, social and relationship skills.
- Body Talk - Grade 5's will participate in a 4-week program learning about, anatomy, puberty, hygiene and menstruation.

Oscar Adolphson Primary School

- Mind Up! – Grade 3's will participate in a 5-week program on ways to cultivate a positive attitude and building healthy relationships. Modules will include Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.

Ridgevalley School

- Boys Council – The grade 4 and 7 students will participate in structured programs for boys that aim to promote boys' natural strengths. They are given the opportunity to address masculine definitions and behaviors, learn about healthy relationships and positive friendships. Also, practice essential social skills.

GSA - Gay Straight Alliance

This afterschool program allows 2+LGBTQ, two spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently the GSA has seven regular attendees.

Outcomes

Program	# of Completed Surveys	Outcomes
Mind Up!	37	83% of students are better at controlling their temper after taking Mind UP!
SKILLS	37	97% of students know the warnings signs of an unhealthy relationship after taking SKILLS.

Upcoming January Programs

Oscar Adolphson Primary School

- I Can Handle Anger – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- Hands are Not for Hitting – a 4 week program where Grade 1 students will learn how to use their bodies appropriately when they have difficult emotions.

Ridgevalley School

- The grade 8 class will participate in the SKILLS program. Content will include healthy relationships, how to resist peer pressure to become sexually involved before they are ready or able to cope with the consequences. A presentation from Northreach Centre in Grande Prairie on STIs and contraception, dating violence and the effects of pornography on the brain.

Other

- Green View FCSS along with Spark Family Resource Network participated in International Day of the Child by creating hot chocolate, cookie and information packages. It was a very successful day with 18 packages given out.
- Youth Coordinator attended a meeting hosted by Valleyview Library Family Literacy to discuss the increase in gaps in child development and the fact that families do not know where to reach out to in Valleyview and area. The discussion was also on Ages & Stages Questionnaires® (ASQ®) and how to reach those families. ASQ has been specifically designed to pinpoint developmental progress and catch delays in young children—paving the way for meaningful next steps in learning, intervention, or monitoring.
- Youth Program Coordinator had a zoom meeting with Heather Putio, Assistant Superintendent Peace Wapiti School Division, Penny Rose, Principle Ridgevalley School, Lacy Schramm, Community School Liaison Councillor to discuss the roles of Youth Program Coordinator and Community School Liaison in the school. Will meet annually in the fall to discuss needs of school and children.

Respectfully Submitted,

Amanda Roy

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