



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

December 14, 2021

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held October 26, 2021.	3
	3.2 Business Arising from the Minutes	
	3.3 Regular Council Meeting Minutes held November 9, 2021.	11
	3.4 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 21-897 Borrowing Bylaw 2022	26
#7	BUSINESS	
	7.1 2022 Christmas Office Closures	35
	7.2 Cost of Living Adjustment	38
	7.3 MD of Greenview Library Board Financial Reviewer	43
	7.4 Smoky River ICF Committee	58

	7.5 Mountain Metis Nation Association	70
	7.6 Managers Reports	152
	7.7 Operating and Capital Budgets	185
#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 Disclosure Harmful to Personal Privacy (Section 17, FOIP)	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	250
	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Tuesday, October 26, 2021

#1
CALL TO ORDER
PRESENT

Reeve Tyler Olsen called the meeting to order at 12:46 p.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Interim Director, Community Services	Dennis Mueller
Chief Financial Officer	Aleks Nelson (virtual)
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher

ABSENT

#2
AGENDA

MOTION: 21.10.598 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the Agenda of the October 26, 2021 Regular Council Meeting as amended.

- Add Agenda Item 9.1 Disclosure Harmful to Business Interests of a Third Party
- Add Agenda Item 9.2 Disclosure Harmful to Personal Privacy.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 21.10.599 Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the October 12, 2021 Regular Council Meeting as amendments

- Add Aleks Nelson as present.
- 7.1 Councillor Burton voted against.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3.2
BUSINESS ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

No business arising.

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

There were no Public Hearings presented.

#5 DELEGATIONS

5.0 DELEGATIONS

There were no Delegations presented.

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW NO. 21-890 RE-DESIGNATE FROM URBAN RESERVE (UR-1) DISTRICT TO GRANDE CACHE SINGLE DETACHED RESIDENTIAL (R-1C) DISTRICT

**BYLAW 21-890
SECOND READING**

MOTION: 21.10.600 Moved by: COUNCILLOR DUANE DIDOW

That Council give Second Reading to Bylaw No. 21-890 to re-designate Lots 26W, Block 29, Plan 772 2953, and Lot 123W, Block 26, Plan 772 2953 from Urban Reserve (UR-1) District to Grande Cache Single Detached Residential (R-1C) District within the Hamlet of Grande Cache.

FOR: Councillor Burton, Councillor Delorme, Councillor Didow, Reeve Olsen, Deputy Reeve Bill Smith

AGAINST: Councillor Dale Smith

ABSTAIN: Councillor Dave Berry, Councillor Ryan Ratzlaff, Councillor Jennifer Scott, Councillor Sally Rosson, Councillor Christine Schlieff

Abstention from voting on matter discussed at public hearing Section 184 (MGA)

When a public hearing on a proposed bylaw or resolution is held, a councillor (a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

CARRIED

6.2 BYLAW NO. 21-891 RE-DESIGNATE FROM URBAN RESERVE (UR-1) DISTRICT TO MANUFACTURED HOME SUBDIVISION (R-MHS-V1) DISTRICT, SINGLE DETACHED RESIDENTIAL (R-1B) AND SINGLE DETACHED RESIDENTIAL (R-1A)

**BYLAW 21-891
SECOND READING**

MOTION: 21.10.601 Moved by: COUNCILLOR WINSTON DELORME

That Council give Second Reading to Bylaw No. 21-891 to re-designate the lands described in Schedule 'A' hereto within from Urban Reserve (UR-1) District to Manufactured Home Subdivision (R-MHS-V1) District, Single Detached Residential (R-1B) and Single Detached Residential (R-1A) within the Hamlet of Grande Cache.

FOR: Councillor Burton, Councillor Delorme, Councillor Didow, Reeve Olsen, Deputy Reeve Bill Smith

AGAINST: Councillor Dale Smith

ABSTAIN: Councillor Dave Berry, Councillor Ryan Ratzlaff, Councillor Jennifer Scott, Councillor Sally Rosson, Councillor Christine Schlieff

Abstention from voting on matter discussed at public hearing 184

When a public hearing on a proposed bylaw or resolution is held, a councillor

(a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

CARRIED

7.0 NEW BUSINESS

7.1 2021 Q3 CAPITAL AND OPERATING YEAR TO DATE

Q3 BUDGET REPORTS

MOTION: 21.10.602 Moved by: COUNCILLOR TOM BURTON

That Council accepts the year to date Operating and Capital Budget reports for the period ending September 30, 2021, for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.2 GRANDE CACHE MINOR HOCKEY ASSOCIATION SPONSORSHIP REQUEST

GC MINOR HOCKEY

MOTION: 21.10.603 Moved by: COUNCILLOR WINSTON DELORME

That Council approve sponsorship in the amount of \$5,000.00 to the Grande Cache Minor Hockey Association for hosting the World Junior Cup on November 27, 2021, at the Grande Cache Curling Rink, with funds to come from the Community Service Miscellaneous Grants.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.3 GRANDE PRAIRIE CURLING CENTER SPONSORSHIP REQUEST

GP CURLING CENTER

MOTION: 21.10.604 Moved by: COUNCILLOR DALE SMITH

That Council approve sponsorship in the amount of \$10,000.00 to the Grande Prairie Curling Center for the Best of Alberta Curling Provincial Championships to be held at the Bonnett's Energy Centre in Grande Prairie, Alberta January 3-9, 2022, with funds to come from the Community Service Miscellaneous Grants 2021 Budget.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 21.10.605 Moved by: COUNCILLOR DUANE DIDOW

That Council approved sponsorship in the amount of \$2000.00 to cover entry costs for 4 teams to the Regional Partnership Curling Bonspiel to be held November 19-21, 2021 at the Bonnett's Energy Centre in Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grants.

FOR: Reeve Olsen, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Smith

CARRIED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

Councillor Berry makes a Notice of Motion that Council direct Administration to provide a status report including potential partnership options on the replacement of the Alberta Transportation Bridge BF# 73971, located at NW 20-69-19 W5.

Councillor Didow makes a Notice of Motion that Administration investigate a Recreation board in Grande Cache.

**#9 CLOSED SESSION
CLOSED SESSION**

9.0 CLOSED SESSION

MOTION: 21.10.606 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:10 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**9.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY.
(SECTION 16, FOIP)**

**9.2 DISCLOSURE HARMFUL TO PERSONAL PRIVACY.
(SECTION**

OPEN SESSION

MOTION: 21.10.607 Moved by: COUNCILLOR DUANE DIDOW

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:57 p.m.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 21.10.608 Moved by: COUNCILLOR TOM BURTON

That Council take no action on the letter received from Beairsto & Associates on the land purchase located at Plan 102 4120, Block 1, Lot 1.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- Greenview Industrial Gateway Committee Meeting
- Municipal Planning Commission
- Grande Cache Doctors Meeting
- Council Orientation day 1

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- Council Orientation Day 1

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- Council Orientation Day 1

-

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- Council Orientation Day 1
-

- WARD 5** **COUNCILLOR DALE SMITH** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - Greenview Industrial Gateway Committee Meeting
 - Municipal Planning Commission
 - SARDA
 - Heart River Housing Meeting
 - Update on Greenview Industrial Gateway with Minister Toews
 - Council Orientation Day 1
- WARD 6** **COUNCILLOR TOM BURTON** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - Municipal Planning Commission
 - Greenview Industrial Gateway Committee Meeting
 - East Smoky Recreation Board Meeting
 - Council Orientation Day 1
- WARD 7** **COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;
- Council Orientation Day 1
- WARD 8** **COUNCILLOR BILL SMITH** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
- WARD 8** **COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;
- Council Orientation Day 1
- WARD 9** **COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - West Yellowhead Community Futures Board Meeting
 - Greenview Industrial Gateway Committee Meeting
 - Municipal Planning Commission Meeting
 - FCSS AA
 - Grande Cache Doctors Meeting
 - Council Orientation Day 1
 - Grande Cache Food Bank Check Presentation
- WARD 9** **COUNCILLOR TYLER OLSEN** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - West Yellowhead Community Futures Board Meeting

- Greenview Industrial Gateway Committee Meeting
- Municipal Planning Commission
- Grande Cache Food Bank Check Presentation
- Community Futures Annual General Meeting
- River of Death & Discovery Dinosaur Museum Meeting
- Grande Cache Doctors Meeting
- Council Orientation Day 1

MEMBERS BUSINESS

MOTION: 21.10.609 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 21.10.610 Moved by: COUNCILLOR DALE SMITH

That Council adjourn this Regular Council Meeting at 4:12 p.m.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Tuesday, November 09, 2021

#1
CALL TO ORDER
PRESENT

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Interim Director, Community Services	Dennis Mueller
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Sarah Sebo
Community Services Coordinator	Lisa Lenentine
Manager, Finance and Admin	Carolyn Ferraby

ABSENT

#2
AGENDA

MOTION: 21.11.611 Moved by: COUNCILLOR DALE SMITH
That Council adopt the Agenda of the November 9, 2021 Regular Council Meeting as amended.

- Move Agenda Item 9.1 and 9.2 to follow after the adoption of the minutes.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 21.11.612 Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the October 26, 2021 Organizational Meeting as amended.

- Reeve Tyler Olsen
- Identify Reeve and Deputy Reeve on motions
- Consistent use of first name throughout motions
- Eliminate March from PRC and MPC meeting dates
- 21.10.257 Dale Smith voted **for** the motion

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 21.11.613 Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the October 26, 2021 Regular Council Meeting as amended.

- Change interim for the CAO
- Bylaw 21-890 add additional numbers for abstaining from voting

DEFERRED

MOTION: 21.11.614 Moved by: COUNCILLOR TOM BURTON
That Council defer the adoption of October 26, 2021 Regular Council Meeting to the December 14, 2021 Regular Meeting.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**#3.2
BUSINESS ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES
No business arising.

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

There were no Public Hearings presented.

#5 DELEGATIONS

5.0 DELEGATIONS

#9 CLOSED SESSION

9.0 CLOSED SESSION

MOTION: 21.11.615 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 9:10 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**9.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY.
(SECTION 16, FOIP)**

**9.2 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY.
(SECTION 16, FOIP)**

MOTION 21.11.616 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 9:32 am.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

MOTION 21.11.617 Moved by: COUNCILLOR DALE SMITH

That Council authorize Administration to enter into a purchase sales agreement with Northern Petrochemical Corporation for the purchase of approximately 295 acres of land located within the Greenview Industrial Gateway.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**#6
BYLAWS**

6.0 BYLAWS

6.1 BYLAW NO. 21-893 COUNCIL CODE OF CONDUCT

MOTION: 21.11.618 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 21-893 "Council Code of Conduct" as amended.

- Review section 8.1
- 15.3 closed session not in camera
- Renumber
- Change titles of General Managers

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

6.2 BYLAW NO. 21-897 BORROWING BYLAW 2022

MOTION: 21.11.619 Moved by: COUNCILLOR DALE SMITH

That Council give first reading to Bylaw 21-897 "Borrowing 2022".

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

MOTION: 21.11.620 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give second reading to Bylaw 21-897 "Borrowing 2022".

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.0 NEW BUSINESS

7.1 POLICY 1008 COUNCIL & BOARD MEMBER REMUNERATION

MOTION: 21.11.621 Moved by: COUNCILLOR WINSTON DELORME

That Council receive Policy 1008 "Council and Board Member Remuneration" for information as presented.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

Motion: 21.11.622 Moved by: Bill Smith

That Council bring Policy 1008 Council and Board Member Remuneration to the next upcoming Policy Review Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.2 OPERATIONAL EQUIPMENT TRANSFER – AG SERVICES

MOTION: 21.11.623 Moved by: COUNCILLOR DAVE BERRY

That Council authorize Administration to transfer the listed operational equipment to the rental equipment fleet as amended:

- 8' pull blade (AG 003)
- 8' deep tillage cultivator (AG 004)
- 8' disk (AG 005)
- 8' diamond harrow (AG 007)
- 8' rotary tiller (AG 009)
- 9' pull blade (AG 011)

For: Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

Against: Councillor Didow

CARRIED

Reeve Tyler Olsen called a recess at 10:10a.m

Reeve Tyler Olsen resumed the meeting at 10:19a.m

7.3 HOMEOWNER FLOODING REQUEST

MOTION: 21.11.624 Moved by: COUNCILLOR WINSTON DELORME

That no action be taken on the request for recovery costs incurred during the 2019 flooding event that occurred in the area of Highway 736, north of DeBolt Alberta.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Against: Councillor Burton

CARRIED

7.4 RESIDENTIAL ACCESS REQUEST

MOTION: 21.11.625 Moved by: COUNCILLOR SALLY ROSSON

That Council approve the forced residential road access request to access SW 30-69-23 W5 to be constructed in 2022, with funds to come from the 2022 Construction Budget with the land being provided by each landowner.

For: Councillor Schlieff, Councillor Dale Smith, Councillor Didow, Councillor Scott, Councillor Rosson, Councillor Burton

Against: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff, Councillor Delorme, Reeve Tyler Olsen

CARRIED

7.5 VALLEYVIEW RIVERSIDE GOLF CLUB REALLOCATION OF FUNDS

MOTION: 21.11.626 Moved by: COUNCILLOR TOM BURTON

That Council approve the reallocation of the 2021 grant funds in the amount of \$19,960.01 awarded to the Valleyview Riverside Golf Club for the purchase of used golf carts to be directed for the purchase of new golf carts in the 2022 calendar year.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.6 REQUEST TO WAIVE PENALTIES

MOTION: 21.11.627 Moved by: COUNCILLOR DALE SMITH

That Council take no action on the request to waive the November 16, 2020 and January 1, 2021 penalties on tax roll 1170000 in the amount of \$311.62.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.7 ICF APPOINTMENT BIG LAKES COUNTY

MOTION: 21.11.628 Moved by: COUNCILLOR DALE SMITH

That Council appoint Councillor Dale Smith and Councillor Dave Berry to the Big Lakes County Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.8 ICF APPOINTMENT BIRCH HILLS COUNTY

MOTION: 21.11.629 Moved by: COUNCILLOR DALE SMITH

That Council appoint Councillor Jennifer Scott and Councillor Tom Burton to the Birch Hills County Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.9 ICF APPOINTMENT GRANDE PRAIRIE COUNTY

MOTION: 21.11.630 Moved by: COUNCILLOR DUANE DIDOW

That Council appoint Councillor Tom Burton and Councillor Christine Schlieff to the Grande Prairie County Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.10 ICF APPOINTMENT TOWN OF FOX CREEK

MOTION: 21.11.631 Moved by: COUNCILLOR WINSTON DELORME

That Council appoint Councillor Ryan Ratzlaff and Councillor Sally Rosson to the Town of Fox Creek Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.11 ICF APPOINTMENT TOWN OF VALLEYVIEW

MOTION: 21.11.632 Moved by: COUNCILLOR WINSTON DELORME

That Council appoint Councillor Dale Smith and Councillor Sally Rosson to the Town of Valleyview Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.12 ICF APPOINTMENT WOODLANDS COUNTY

MOTION: 21.11.633 Moved by: COUNCILLOR JENNIFER SCOTT

That Council appoint Reeve Tyler Olsen and Councillor Ryan Ratzlaff to the Woodlands County Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.13 ICF APPOINTMENT YELLOWHEAD COUNTY

MOTION: 21.11.634 Moved by: COUNCILLOR RYAN RATZLAFF

That Council appoint Reeve Tyler Olsen and Councillor Winston Delorme to the Yellowhead County Intermunicipal Collaboration Committee.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.14 TOWN OF FOX CREEK LIBRARY BOARD

MOTION: 21.11.635 Moved by: COUNCILLOR WINSTON DELORME

That Council send a letter to the Town of Fox Creek putting Councillor Ryan Ratzlaff name in for recommendation to represent the MD of Greenview on the Fox Creek Library Board.

MOTION: 21.11.636 Moved by: COUNCILLOR WINSTON DELORME

That Council defer the appointment of a Councillor to the Town of Fox Creek Library Board.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.15 TOWN OF VALLEYVIEW LIBRARY BOARD

MOTION: 21.11.637 Moved by: COUNCILLOR WINSTON DELORME

That Council send a letter to the Town of Valleyview putting Councillor Sally Rosson name in for recommendation to represent the MD of Greenview on the Valleyview Library Board.

MOTION: 21.11.638 Moved by: COUNCILLOR DALE SMITH

That Council defer the appointment of a Councillor to the Town of Valleyview Library Board.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

7.16 MANAGERS REPORT

MOTION: 21.11.639 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the Managers Reports for information as presented.

For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Deputy Reeve Bill Smith, Councillor Berry

CARRIED

MOTION: 21.11.640 Moved by: COUNCILLOR DUANE DIDOW

That Council direct administration to implement the Government of Alberta's restriction exemption program for the Grande Cache Rec Center and Greenview Regional Multiplex as of December 1, 2021.

For: Councillor Dale Smith, Councillor Didow, Councillor Scott, Councillor Delorme, Reeve Olsen

Against: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Berry, Councillor Ratzlaff, Councillor Rosson, Councillor Burton

DEFEATED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

Reeve Tyler Olsen recessed the meeting at 11:54am

Reeve Tyler Olsen reconvened the meeting at 12:43pm

9.0 CLOSED SESSION

MOTION: 21.11.641 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That the meeting go to Closed Session, at 12:44p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry
Absent: Councillor Burton

CARRIED

**9.3 DISCLOSURE HARMFUL TO PERSONAL PRIVACY.
(SECTION 17, FOIP)**

**9.4 DISCLOSURE HARMFUL TO PERSONAL PRIVACY.
(SECTION 17, FOIP)**

MOTION: 21.11.642 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:52pm

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry
Absent: Councillor Burton

CARRIED

MOTION 21.11.643 Moved By: COUNCILLOR DUANE DIDOW
That Council direct administration to contact the Government of Alberta to present to Council the strategy for recruiting doctors for Grande Cache.
For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry
Absent: Councillor Burton

CARRIED

MOTION 21.11.644 Moved by: COUNCILLOR SALLY ROSSON

That Council direct administration to investigate the potential of entering into a lease for the existing Grande Cache Medical Clinic for a short term.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Absent: Councillor Burton

CARRIED

MOTION 21.11.645 Moved by COUNCILLOR WINSTON DELORME

That Council direct administration to investigate the potential of establishing a professional services facility within the Eagles Nest Hall in Grande Cache.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Absent: Councillor Burton

CARRIED

MOTION 21.11.646 Moved By: Winston Delorme

That Council accept the report regarding the relieving of duties of a former employee for information as presented.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Absent: Councillor Burton

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- October 26, 2021 Organizational Meeting
- October 26, 2021 Regular Council Meeting
- Council Orientation Training
- Council Communications Training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee Meeting
- Foothills Forestry Management Plan

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- October 26, 2021 Organizational Meeting
- October 26, 2021 Regular Council Meeting
- Council Orientation Training
- Council Communications Training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee Meeting

Reeve Tyler Olsen left chambers 2:00pm

Reeve Tyler Olsen returned 2:03pm

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- October 26, 2021 Organizational Meeting
- October 26, 2021 Regular Council Meeting
- Council Orientation Training
- Council Communications Training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee Meeting
- Valleyview Recreation Board Meeting

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- Ag Service Board Meeting
- Directors meet and greet
- October 26, 2021 Organizational Meeting
- October 26, 2021 Regular Council Meeting
- Council Orientation Training
- Council Communications Training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee Meeting

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- October 26, 2021 Organizational Meeting
- October 26, 2021 Regular Council Meeting
- Council Orientation Training
- Council Communications Training
- Council Org. Chart review
- Grovedale Road Tour
- GIG Committee Meeting
- VSI annual meeting
- VSI board of directors meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- Organizational Meeting
- Council Meeting
- Council Orientation Training
- Council communications training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee

WARD 8

COUNCILLOR BILL SMITH updated Council on recent activities, which include;

- ASB Meeting
- Organizational Meeting
- Council Meeting
- Council Orientation Training
- Council communications training
- Council Org. Chart review
- Valleyview and DeBolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee virtually

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- Organizational Meeting
- Council Meeting
- HR orientation
- Council Orientation Training
- Council communications training
- Council Org Chart review
- Valleyview and Debolt Road tour
- Grovedale Road Tour
- GIG Committee Meeting
- Directors meet and greet
- Muni 101

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- Organizational Meeting
- Council Meeting
- HR Orientation Training
- Grande Prairie Regional Tourism meeting
- Foothills Forestry Management Plan
- Canadian Rangers
- Community Features
- Council Orientation
- Council communications training
- Council Org Chart review
- Valleyview and Debolt Road tour
- Grovedale Road Tour
- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee

WARD 9

COUNCILLOR TYLER OLSEN updated Council on recent activities, which include;

- Organizational Meeting
- Council Meeting
- HR Orientation
- Grande Prairie Regional Tourism meeting
- Canadian Rangers
- Community Features
- Council Orientation
- Council communications training
- Council Org Chart review
- Valleyview and Debolt Road tour
- Grovedale Road Tour

- Grande Cache and Coop and Enterprise Road Tour
- GIG Committee
- Nitehawk
- Dinosaur Museum AGM

MEMBERS BUSINESS

MOTION: 21.11.647 Moved by: DEPUTY REEVE BILL SMITH

That Council accept the Members Business Reports for information as presented.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Absent: Councillor Burton

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 21.11.648 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 2:13 p.m.

For: For: Councillor Dale Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Reeve Olsen, Councillor Scott, Councillor Ratzlaff, Deputy Reeve Bill Smith, Councillor Berry

Absent: Councillor Burton

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT:	Bylaw 21-897 Borrowing Bylaw 2022		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO:	MANAGER: CF
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER:
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, R.S.A. 2000, Chapter M-26, Section 251 and 256.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give third reading to Bylaw 21-897 “Borrowing 2022”.

BACKGROUND/PROPOSAL:

Council gave first and second reading to Bylaw 21-897 “Borrowing 2022” at the November 9, 2021 Council meeting.

Administration is requesting approval from Council to renew the Alberta Treasury Branch (“ATB”) borrowing bylaw for the 2022 financial year. ATB requires this bylaw be reviewed and approved annually. Greenview must have a borrowing bylaw in place to access an “Operating Line of Credit”. The bylaw gives permission to Administration to borrow up to FIVE MILLION DOLLARS (\$5,000,000.00).

The credit agreement with ATB shows the \$5,000,000.00 split into three different credit types:
Revolving Line of Credit available Limit \$4,481,760
Letter of Credit Authorized Limit \$18,240
Business MasterCard Authorized Limit \$500,000

While Greenview has access to the \$5 Million for Operating, the Operating Line of Credit has only been used to cover the monthly charges against Greenview’s ATB MasterCard.

As this borrowing is for less than a 3-year term, there is no requirement for it to be advertised.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will have a continuing line of credit and MasterCard expenditures may continue uninterrupted.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose not to proceed with a borrowing bylaw, but that will interrupt the organization's ability to use corporate Mastercard's and Greenview will not have access to a line of credit for 2022.

FINANCIAL IMPLICATION:

Greenview is required to abide by the terms and conditions of the Bylaw.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will have the bylaw signed and sent to ATB and added to the register

ATTACHMENT(S):

- Bylaw 21-897
- Bylaw 20-864
- MGA Sections 251 & 256



BYLAW NO. 21-897 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2022.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2022; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 20-864 "Borrowing 2021" is hereby repealed.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of ____, 2021.

Read a second time this ____ day of ____, 2021.

Read a third time and passed this ____ day of ____, 2021.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____, 2021 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

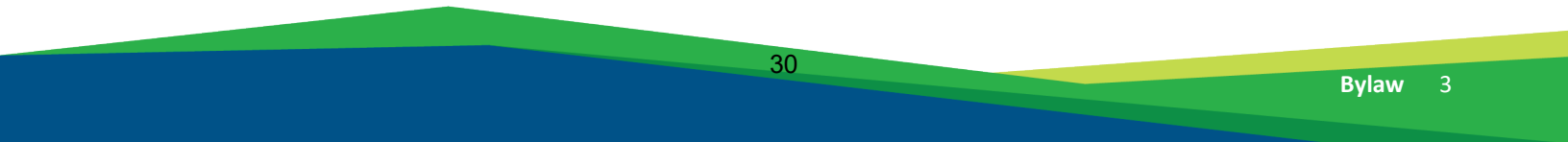
WITNESS our hands and the seal of the Corporation this ____ day of _____, 2021.

Chief Elected Official

Signature

Chief Administrative Officer

Signature





BYLAW NO. 20-864 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2021.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2021; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

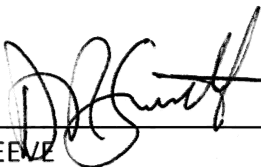
1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 19-833 "Borrowing 2020" is hereby repealed effective December 31, 2020.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of November, 2020.

Read a second time this 9th day of November, 2020.

Read a third time and passed this 23rd day of November, 2020.



REEVE



CHIEF ADMINISTRATIVE OFFICER

Certificate

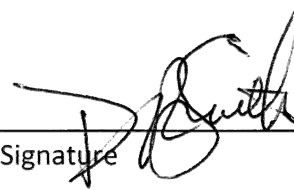
WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____, 2020 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this ____ day of _____, 2020.


Chief Elected Official

Signature



Chief Administrative Officer

Signature



Section 251 (1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

(a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;

(b) the maximum rate of interest, the term and the terms of repayment of the borrowing;

(c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

Section 256 (1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.



REQUEST FOR DECISION

SUBJECT:	2022 Christmas Statutory Holidays and Office Closures		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO:	MANAGER: LM
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: LM
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Greenview Staff Agreement

RECOMMENDED ACTION:

MOTION: That Council approve Tuesday December 27, 2022, as a day off in lieu of Christmas day, Wednesday, December 28, 2022, as the floating holiday and Friday, December 30, 2022, as a day off in lieu of New Year's Day with all Greenview offices being closed.

MOTION: That Council approve closing all Greenview Offices to the public on Thursday, December 29, 2022.

BACKGROUND/PROPOSAL:

According to the current Staff Agreement, *"All statutory/general holidays that fall on a Saturday or Sunday are observed on a day in lieu of the statutory/general holiday"* and *"Floating Holiday to be taken in conjunction with Christmas"* (exact day to be determined yearly by Greenview)".

In 2022/23, both Christmas Day and New Years Day fall on a Sunday and Boxing Day falls on a Monday.

Administration is seeking Council's approval to observe Tuesday, December 27, 2022, as a day off in lieu of Christmas day, Wednesday, December 28, 2022, as the floating holiday and Friday, December 30, 2022, as the day off in lieu of New Year's Day.

Based on historical information, Greenview residents had minimal administrative service requirements during the Christmas week. As such, Administration is requesting that Council consider closing all Greenview offices to the public on December 29, 2022.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of Council approving the above motions is that staff would receive an extended break.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: That Council approve Tuesday December 27, 2022, as a day off in lieu of Christmas day, Wednesday, December 28, 2022, as the floating holiday and Monday, January 2, 2023, as a day off in lieu of New Years Day.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the public.

Administration will inform employees.

ATTACHMENT(S):

- 2022 December Calendar

December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25 Christmas Day	26 Boxing Day	27 RECOMMENDED In Lieu of Christmas Day	28 RECOMMENDED Christmas Floater Day	29 RECOMMENDED Offices Closed to the Public	30 RECOMMENDED In Lieu of New Years Day	31
		ALTERNATIVE #1 In Lieu of Christmas Day	ALTERNATIVE #1 Christmas Floater Day			
1 New Years Day	2 ALTERNATIVE #1 In Lieu of New Years Day					



REQUEST FOR DECISION

SUBJECT:	2022 Market C.O.L.A. Adjustments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO: SW	MANAGER: LM
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: LM
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Council Bylaw/Policy (cite) – Policy 1033 – Compensation Review – Clause 3 and 4

3. "In addition, Council may annually, at their sole discretion upon the recommendation of the CAO, apply a cost of living factor to the pay grid, in order to maintain the Greenview pay structure in a competitive position."
4. "Greenview strives to set pay for all positions at the 75% percentile of current pay levels of other similar sized municipalities in Alberta, other public sector organizations in Alberta, and the broader public sector in Western Canada."

RECOMMENDED ACTION:

MOTION: That Council approve a 2.5% Market Cost Of Living Adjustment for Council and staff, effective January 1, 2022.

BACKGROUND/PROPOSAL:

Cost of Living Adjustment (C.O.L.A.) is an adjustment in salaries to offset a change in inflation or purchasing power, as measured by the Consumer Price Index (CPI). The CPI is an indicator of consumer prices experienced. It is obtained by comparing, over time, the cost of a fixed basket of goods and services purchased by consumers. Statistics Canada calculates the CPI.

Council has adopted a market placement of the 75th percentile for pay levels and has the option to apply a C.O.L.A. factor to maintain the pay structure.

On a year-over-year basis, Alberta paid 4.3% more in October 2021 for the goods and services that comprise the CPI than in the same month a year ago, while the national average CPI was up 4.7%. Based on the available information from the 2021 CPI, the 2022 Market Increase is at 2.9% as of the end of October 2021.

The CPI is forecast to hover around 4% to the end of 2021. At this rate the 2022 Market Increase is estimated to be 3.1%. In Alberta, nearly all commodity categories increased, with energy (+32.7%) and transportation (+11.8%) increasing the most.

Administration consulted other Municipalities in Alberta. Of the 32 responses received, the range for C.O.L.A. being proposed varies widely, from 0% to 4%. However, it is unknown what the final decision will be of those respective Municipalities.

Given the status of the upward trend and falling in the range other Alberta Municipalities, Administration recommends a 2.5% Market C.O.L.A. adjustment for Council and staff, for 2022.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of Council accepting the recommended motion is that:

1. Council and Administration are acutely aware of the rising costs of consumer goods in Alberta.
2. The Municipal District of Greenview would remain at the Council adopted market placement of the 75th percentile for all staff and Council.
3. The Municipal District of Greenview will be within the range of other Alberta Municipalities.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The Municipal District of Greenview could fall below the Council adopted market salary placement of the 75th Percentile for all staff and Council.
2. Staff and Council will not be provided with a Market C.O.L.A. adjustment for 2022 to cover the rising cost of consumer goods in Alberta.

ALTERNATIVES CONSIDERED:

Alternative #1: Council could provide an alternate percentage for the Market C.O.L.A. adjustment for 2022.

FINANCIAL IMPLICATION:

The financial implication for the recommended motion is approximately \$742,319.28 (Salaries - \$587,213.65 plus Employer Contributions \$155,105.63).

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform all staff of Council's decision.

Administration will include relevant costs in the 2022 budget.

ATTACHMENT(S):

Policy 1033

2021 Consumer Price Index - rate calculation

Title: Compensation Review

Policy No: 1033

Effective Date: October 12, 2021

Motion Number: 21.10.506

Supersedes Policy No: NONE

Review Date: October 12, 2024



Purpose: Greenview will provide for fair and equitable overall compensation to all staff based on internal equity and market comparison. Compensation will be structured so as to attract and retain competent and qualified staff and to appropriately reward performance.

1. DEFINITIONS

- 1.1. **CAO** means the Chief Administrative Officer of the M.D of Greenview No. 16.
- 1.2. **Greenview** means the municipal corporation of the M.D of Greenview No. 16.
- 1.3. **Pay Grid** means the salary structure that determines how much an employee is paid as a wage or salary, based on one or more factors such as the employee's level, rank, or status within the organization, the length of employment, and the difficulty of the job.
- 1.4. **Pay Rate** the individual salary or wage of an employee.
- 1.5. **Percentile** A value on a scale of one hundred that indicates the percent of a distribution that is equal to or below it. The 75th percentile is the point below which 75 percent of the data falls.

2. POLICY

- 2.1. Greenview's compensation package includes, competitive pay, employee benefit programs, vacation entitlements and paid leaves. Other elements include: Opportunities for employee learning and development, occupational health and safety, and other entitlements under the Staff Agreement.

3. COMPENSATION REVIEW

- 3.1. Greenview will engage an external consultant to conduct a compensation review at least every three years by surveying similar sized municipalities in Alberta, other public sector organizations in Alberta, and the broader public sector in Western Canada, to examine overall compensation provided to similar positions of relatively equal responsibility. A recommendation for changes will be made by the CAO to Council.

- 3.2. In addition, Council may annually, at their sole discretion upon the recommendation of the CAO, apply a cost-of-living factor to the pay grid, in order to maintain the Greenview pay structure in a competitive position.
- 3.3. Greenview strives to set pay for all positions at the 75% percentile of current pay levels of other similar sized municipalities in Alberta, other public sector organizations in Alberta, and the broader public sector in Western Canada.

4. PAY GRID

- 4.1. The pay Grid is based on a robust job classification process designed to ensure internal equity across all jobs at Greenview.
- 4.2. A pay range within Greenview's pay grid will be assigned to each employment position that is appropriate in relation to both the external market and relative internal responsibilities.
- 4.3. Compensation upon hiring will be based on the successful applicant's past experience and qualifications, as well as general market conditions.
- 4.4. An employee's movement within each range will be based upon the overall performance of the incumbent as determined by a performance review conducted prior to the end of their probationary period and in the employees annual performance review.
- 4.5. An employee who is not at the top of their wage range may be eligible for a step increase, dependent on their performance, at the recommendation of their immediate supervisor, and with the approval of their General Manager or CAO.

5. BENEFITS PROGRAM

- 5.1. Greenview provides an attractive package of affordable benefits for employees. Greenview's benefits offerings are intended to provide insurances for the financial consequences of health-related events and to promote over-all good health.
- 5.2. Benefits plan designs endeavor to balance sustainability and affordability while offering a package valued by current and potential employees. As with pay ranges, Greenview's benefits provisions are competitive with the benefits packages offered by other similar sized Alberta municipalities and other public sector organizations in Alberta.

6. STAFF AGREEMENT

- 6.1. Greenview provides a range of other benefits, including annual vacation entitlements, illness leave and special leaves, ensuring employees are treated in a fair and equitable manner. These provisions are included in the Staff Agreements and other policies.

7. COUNCIL COMPENSATION REVIEW

- 7.1. Annually Council will review travel, milage and subsistence rates to ensure Greenview remains comparable with the recommended rates established annually by the CRA Directives on Travel.
- 7.2. In the year prior to a General Election, Council will establish the Council Compensation Review Committee and appoint Members to the Committee to review the full compensation package and make recommended changes for the future Council's consideration.

2021 Consumer Price Index Rates (Alberta)		
Month	CPI	Forecast
January	0.8	0.8
February	0.6	0.6
March	1.9	1.9
April	3.3	3.3
May	3.1	3.1
June	2.7	2.7
July	3.7	3.7
August	4.7	4.7
September	4	4
October	4.3	4.3
November		4
December		4
Average	2.9	3.1
https://economicdashboard.alberta.ca/ConsumerPriceIndexChange		



REQUEST FOR DECISION

SUBJECT:	MD of Greenview Library Board Financial Review		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER: WH
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – Libraries Act – Sec 7 & 9

Council Bylaw/Policy (cite) – Bylaws 18-805 and 20-853

RECOMMENDED ACTION:

MOTION: That Council authorize the MD of Greenview Library board to appoint Donna Toews as the Financial Reviewer for the MD of Greenview Library Board.

BACKGROUND/PROPOSAL:

Council made a motion on March 9, 2021, **“That Council authorize the MD of Greenview Library Board to engage Donna Toews to conduct a review for the year ending 2019 for the MD of Greenview Library Board.”**

The original motion was carried out, but now the MD of Greenview Library board would like to appoint Donna Toews as the Financial Reviewer, with no end date. This appointment will continue until choice of Council, or a change from the Library Boards end.

The Alberta Libraries Act requires council to approve a person to review the records of a library board and to submit a financial report to Council annually.

The Municipal library board is the legal entity that controls the library. Its formation is defined by the Libraries Act – it is created via bylaw passed by municipal council.

The library board is a governing board, not an advisory board – it has full management and control of the library. This is defined in legislation (Libraries Act, Section 7). Note that library boards are different from other non-profit boards formed under other legislation (e.g. the Societies Act or the Municipal Government Act). The library board is a corporate body, a legal entity able to enter into contracts and employ staff.

The library board is a governing board. The library manager is employed by and reports to the board, and the board is accountable not only to council, but to all citizens of the municipality and to the provincial government. The library board passes safety and use bylaws and policies to enable the provision of public

library service delivery. The library board determines library service priorities and creates a plan of service based on community needs assessments.

The library board is responsible for acquiring library funding, requesting the funds from Council and applying for provincial grants. The library board keeps financial records and bank accounts and prepares and manages the budget. The library board selects and hires a financial reviewer (who is not a library board member).

DETERMINING FINANCIAL REVIEW Section 9(b) of the Libraries Act states that the municipal library board must have a person who is not a member of the library board, and whose qualifications are satisfactory to council, review the library board's accounts each calendar year, and the financial report shall be in a form satisfactory to council. Upon completion, the library board must submit the financial report to council. Because local library service is a municipal service funded by tax dollars, it is up to council to decide the level of financial review (e.g. a full audit, a notice to reader, or an accountant review), and to accept (or deem satisfactory) the person the library board wishes to have review their accounts. If or when financial reviewers change, council must pass a motion accepting the new reviewer.

As per the Libraries Act;

Board Duties

7 The Municipal board, subject to any enactment that limits its authority, has full management and control of the municipal library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the municipality and may co-operate with other boards and libraries in the provision of those services.

Accounts

9 The municipal board shall

- a) keep accounts of its receipts, payments, credits and liabilities,
- b) have a person who is not a member of the municipal board and whose qualifications are satisfactory to council review the accounts each calendar year and prepare a financial report in a form satisfactory to council, and
- c) submit the financial report to council immediately after its completion.

BENEFITS OF THE RECOMMENDED ACTION:

1. That the Greenview Library Board will be able to fulfill their legislative requirements.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to advise the MD of Greenview Library Board that an independent audit is required and or that the MD of Greenview Library Board choose a different individual to conduct the review.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Inform the MD of Greenview Library board the decision of Council

ATTACHMENT(S):

- FAQ from the Government of Alberta, Municipal Council and Library Boards; Roles and Responsibilities
- Email from Chairman Burton recommending Donna Toews
- Bylaw 18-805
- Bylaw 20-853

Municipal Councils and Library Boards: Roles and Responsibilities

Public Library Service in Alberta: An Overview

In Alberta, public library service is municipally based. A municipality may choose to provide public library service at a local level by having a library in the community, and/or having library service at a regional level by joining a library system.

A municipality makes the decision to have public library service in their community via a local library. Council passes an establishment bylaw under the *Libraries Act* (Part 1, Section 3) to create a library board for the provision of public library service. Upon its creation, a library board is a governing board and is a corporation with full management and control of the public library (Part 1, Section 7).

Municipalities may join a regional library system. A library system is made up of member municipalities working in partnership to provide regionally based centralized library service to enhance and support local library service. Being a part of a library system means municipalities and municipal libraries receive numerous benefits, such as: professional training for library staff, resource sharing, access to electronic resources and being part of the provincial Public Library Network.

Legislation: The *Libraries Act* and the *Libraries Regulation*

In Alberta, public library service is governed by the *Libraries Act* and *Libraries Regulation*.

The *Libraries Act* sets the **legal framework** for public library service through the establishment of library boards, who manage library service on behalf of the municipality.

The *Libraries Regulation* sets out **sound management practices** for library boards.

The *Municipal Government Act (MGA)* and the *Libraries Act* are two distinct pieces of legislation. Neither is superior to the other because the *MGA* and the *Libraries Act* do two separate things:

- The *MGA* is the law under which municipalities in Alberta operate, govern and are governed.
- The *Libraries Act* and *Libraries Regulation* form the legal basis for public library service in Alberta.

Did you know?

The *Libraries Act* was one of the first pieces of legislation passed by the newly formed Alberta government in 1907.

Municipal Councils and Library Boards: Roles and Responsibilities

Public library boards in Alberta are not subject to the MGA, e.g. library trustees are appointed by the terms outlined in the *Libraries Act*, not the MGA. There are only three references to public libraries in the MGA:

- The first is section 648 (2.1) which includes libraries as being eligible for off-site levies.
- The second is section 362(1)(j), which states that municipalities cannot tax public library boards.
- The third is section 271(2.1)(a) which states that a municipality may use a community services reserves for public libraries.

The Public Library Services Branch (PLSB) of Alberta Municipal Affairs is the provincial body that administers public library legislation and the provincial Public Library Network. PLSB staff are responsible for the administration of the *Libraries Act* and *Libraries Regulation*, delivering operating grants to municipal and system library boards, plus building and maintaining the provincial Public Library Network. PLSB staff members are available to consult with library boards, library staff and municipal councils. For more information about PLSB, visit www.albertalibraries.ca.

The Public Library Network links public libraries at a provincial level and enables sharing. In Alberta, the Public Library Network links public libraries and enables sharing by two different means: a provincial policy framework and a technological infrastructure. The purpose of the Network is to support equitable and seamless access to library resources for Albertans, and does so through things such as

SuperNet connectivity, resource sharing, and the centralized acquisition of electronic content.

The Roles and Responsibilities of a Municipal Library Board

The municipal library board is the legal entity that manages and controls the library. Its formation is defined by the *Libraries Act* – it is created via bylaw passed by municipal council.

The library board is a governing board, not an advisory board – it has full management and control of the library. This is defined in legislation (*Libraries Act*, Section 7). Note that library boards are different from other non-profit boards formed under other legislation (e.g. the *Societies Act* or the *Municipal Government Act*). The library board is a corporate body, a legal entity able to sue or be sued, enter into contracts and employ staff.

Upon establishment, the library board is a corporation administered under the *Libraries Act* with full management and control of library service in the municipality.

The library board is a governing board. The library manager is employed by and reports to the board, and the board is accountable not only to council, but to all citizens of the municipality and to the provincial government.

The library board passes safety and use bylaws and policies to enable the provision of public library service delivery.

The library board determines library service priorities and creates a plan of service based on community needs assessments.

Municipal Councils and Library Boards: Roles and Responsibilities

The library board is responsible for acquiring library funding, requesting the funds from council and applying for provincial grants.

The library board keeps financial records and bank accounts, and prepares and manages the budget. The library board selects and hires a financial reviewer (who is not a library board member).

The library board may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more library service points (intermunicipal library boards).

The library board is responsible for providing the space and staff required for public library service delivery.

The 9 Roles and Responsibilities of Municipal Councils

Unlike boards established under the *Municipal Government Act*, the *Libraries Act* sets out a specific relationship between council and the municipal library board and system library board.

1. ESTABLISHMENT OF A MUNICIPAL LIBRARY BOARD

The decision of whether or not to have a public library in the community is made by the local municipal council. If council decides that it would be beneficial to have a public library, council must pass a bylaw under the *Libraries Act* 3(1) to establish a library board. Once established, the library board can only be dissolved by order

of the Court of Queen's Bench, or if the municipality itself dissolves.

Upon establishment, the library board has full management and control of the public library and public library service in the community. It is a corporation under the *Interpretation Act* with all the rights and responsibilities that comes with that designation. Library boards may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more service points. Municipalities may also enter into agreements with up to two additional municipalities to form an intermunicipal library board. Once formed, the intermunicipal library board is also a corporation with full management and control of public library service in the municipalities.

The library board is a governing board. Library staff report to the board, and the board is accountable not only to council but to all citizens of the municipality. The board has decision making authority and through regional initiatives, generally participates in providing services beyond its local community.

Section 3(4) of the *Libraries Act* states that, **on being established, the municipal library board's legal name is "The (name of municipality) Library Board"**. This name should be used on all documents. Upon establishment, an intermunicipal library board is able to choose the legal name.

Municipal Councils and Library Boards: Roles and Responsibilities

2. APPOINTMENTS TO A MUNICIPAL LIBRARY BOARD

Council appoints and unappoints municipal library board members (trustees) to municipal library boards under the terms set out in the *Libraries Act* (sections 4, 5, 12.3, and 31), and the *Libraries Regulation* (section 17.1).

A municipal library board must have a minimum of 5 and a maximum of 10 board members. Intermunicipal library boards must have a minimum of 7 and a maximum of 10 board members.

Upon appointment, a board member is a trustee, governing the delivery of public library service in the community, making decisions that are in the best interest of the public and providing quality municipal library service. Trustees are also subject to common law principles and must act accordingly.

Council may appoint up to two board members who are also councillors on their council (i.e. councillors of the municipality that established the library board).

- If a councillor is appointed to the library board, they have the same role and responsibilities as the other board members and should not be referred to as a “Council Rep” or something similar.
- Councillors from neighbouring municipalities may be appointed to the library board and do not count against the limit of two councillors (i.e. councillors from municipalities that did not establish the library board).
- Council may also choose to *not* appoint councillors to the library board.

An employee of the library board cannot be appointed to the library board.

Alternates are not allowed on a municipal library board.

All appointments to the municipal library board shall be for a term of **up to three years**.

A library board member is eligible to be reappointed for up to two additional consecutive terms. If council wishes to appoint a board member for more than three terms, at least 2/3 of the whole council must pass a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. This must be done for each time the member is reappointed beyond three consecutive terms.

A library board member is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, three consecutive regular meetings of the board.

The term of office of a board member continues until a new board member is appointed by council in that member’s place.

The appointments of the members of the municipal board shall be made on the date fixed by council. Any vacancy arising from any cause must be filled by council as soon as reasonably possible for council to do so.

Best practices for appointments

- When appointing board members, make sure the motion includes the length of term (one, two, or three years).

Municipal Councils and Library Boards: Roles and Responsibilities

- Send the library board a list of appointments including the length of terms.
- Send a letter to the appointee with their term length and expiry date.
- Collaborate with the library board to develop a recruitment strategy that meets the needs of the council, the library board and the community.

3. FUNDING MUNICIPAL LIBRARY SERVICE

The *Libraries Act* (section 8) states that municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1.

This estimate is known as **local appropriation**, and is money provided to the library board from local taxes to deliver local public library service.

It is the responsibility of council to approve, in whole or in part, the **estimate of local appropriation** requested by the library board. Council **does not** approve the library board's budget. If council is unable or unwilling to provide the requested estimate in full, the library board must make adjustments to their budget to reflect their funding situation.

4. PROVIDING FOR LIBRARY BUILDING AND EQUIPMENT

The *Libraries Act* (Section 10) states that library boards may request funding from council for acquiring property for a library building, or for erecting, repairing, furnishing and equipping a building to be used as a municipal library. The

council may provide the funds, or a portion of the funds, as council considers expedient.

These capital funds may be borrowed by council under the authority of a borrowing bylaw, as outlined in the terms of the *Municipal Government Act (MGA)*.

5. DETERMINING FINANCIAL REVIEW

Section 9(b) of the *Libraries Act* states that the municipal library board must have a person who is not a member of the library board, and whose qualifications are satisfactory to council, review the library board's accounts each calendar year, and the financial report shall be in a form satisfactory to council. Upon completion, the library board must submit the financial report to council.

Because local library service is a municipal service funded by tax dollars, it is up to council to decide the level of financial review (e.g. a full audit, a notice to reader, or an accountant review), and to accept (or deem satisfactory) the person the library board wishes to have review their accounts.

If or when financial reviewers change, council must pass a motion accepting the new reviewer.

6. RECEIVING LIBRARY BOARD BYLAWS

Council receives the library board's bylaws for the safety and use of the library after they have been passed by the library board. Council may disallow a bylaw if they are not in keeping with comparable municipal bylaws.

Municipal Councils and Library Boards: Roles and Responsibilities

7. RECEIVING LIBRARY BOARD REPORTS

Required management practices of boards under the *Libraries Regulation* state that library boards must have certain policies, including confidentiality of user records, finance, and personnel policies. A municipal library board must also develop a Plan of Service based on a community needs assessment, and submit an annual report to the province. Council may receive these reports and policies, as well as meeting minutes, from the library board for information purposes.

8. BEING A MEMBER IN A REGIONAL LIBRARY SYSTEM

Council has the authority to join a library system, become a party to a library system agreement at the regional level, and appoint a member to the library system board. (All municipalities, with the exception of Edmonton and Calgary, are eligible to join a library system.)

Library system boards are also created under the *Libraries Act*. Library systems are established by the Minister of Alberta Municipal Affairs when municipalities in an area agree to jointly provide library system services.

There are seven library system boards in the province.

System boards are a corporation under the *Interpretation Act* with all the rights and responsibilities that comes with that designation.

Library systems provide professional and technical support to public libraries within the

system area so that even the smallest library has access to advice and assistance, along with the cost effectiveness and cooperation made possible by working through a larger unit. They also manage library resource development and sharing at the regional level. As well, library systems function as nodes within the provincial Public Library Network, connecting resources available provincewide to residents using municipal libraries in small rural communities.

9. APPOINTMENTS TO LIBRARY SYSTEM BOARDS

Appointments to a library system board are different than appointments to a municipal library board. When appointing to a library system board, council must adhere to the following, as set out in the *Libraries Regulation* (Section 32):

- A single term cannot exceed three years.
- Council shall not appoint a library system board member to serve for more than 9 consecutive years without the approval of 2/3rds of all the members of that council.
- Any vacancy in the membership of a library system board shall be filled by council as soon as reasonably possible.
- Council may appoint an alternate to a library system board if the library system board member is unable to attend a library system board meeting and has given notice to the library system board that an alternate member will attend. (This is not allowed for municipal library boards).
- The alternate member shall not act in place of the library system board member at more than two consecutive meetings except by resolution of the library system board.

From: [Wendy Holscher](#)
To: [Aleks Nelson](#)
Cc: [Wanda Fox](#)
Subject: FW: MD of Greenview Library Board Review
Date: February 26, 2021 1:35:45 PM

From: Tom Burton <Tom.Burton@mdgreenview.ab.ca>
Sent: February 26, 2021 1:31 PM
To: Wendy Holscher <Wendy.Holscher@MDGreenview.ab.ca>
Subject: MD of Greenview Library Board Review

Wendy

This is background information for an RFD addressing Greenview's direction for either an Audit or a Review of the MD of Greenview Library Board account.

Under the Library's Act, a municipal council has to approve by motion to either do a Review or an Audit.

Council needs to approve an person/organization to undertake this task.

Unfortunately the secretary/treasurer had undertaken the task without direction from the Library board or council and had a person do a review then submitted the required documents to the Public Library Branch as part of the reporting that has to happen.

Once the Public Library Branch receives the documents and approves them the final portion of the library's grant is released.

The Public Library Branch has accepted the documents, however they need a copy of the approval from Greenview for the person who did the review.

What I'm asking is council either approve or not approve a review.

If council believes that an Audit needs to be done, then provide a motion to that effect.

If council choses a Review then a motion is made to have a Review done.

If council so choses a Review then I'm providing the name and qualifications of the person who did the Review, that the Public Library Branch has accepted.

The name of the person is Donna Toews.

Donna owns and operates a Bookkeeping business in DeBolt operating under a number company; 1645054 Alberta Ltd.

Donna has a bachelor degree, majoring in accounting from the University of Lethbridge.

Donna worked for an Accounting firm in Lethbridge while going to school.

Donna, in the past had worked for Fletcher Mudryk for 2 years, as well as Alberta Health Services for 1 year.

Donna decided to venture out on her own and started a successful bookkeeping business, which has been operating for 15 years.

Donna has been a part of the DeBolt Library Board, so she does understand the operations of a library.

I feel Donna is more than qualify to undertake a Review.

Donna email address is dfarnw@hotmail.com

Cell 780-831-6429

Thanks Tom

Tom Burton

Ward 6 Councillor

Municipal District of Greenview No. 16 | 4806-36 Avenue Box 1079 Valleyview, Alberta T0H 3N0

Tel: [780-524-7600](tel:780-524-7600) | Fax: [780-524-4307](tel:780-524-4307) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [866-524-7608](tel:866-524-7608) | Direct: [1-780-512-1558](tel:1-780-512-1558)

mdgreenview.ab.ca | Follow us on Twitter [@mdofgreenview](https://twitter.com/mdofgreenview)

This communication, and its attachments, is confidential and intended for the addressee(s) only. If you are not the intended recipient, please notify us of our error, and disregard and delete the communication. Unauthorized use, disclosure, copying, forwarding or alteration of this communication may be unlawful.

Thank you.



BYLAW NO. 18-805 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the establishment of a Municipal Library Board.

Whereas, the Council of the M.D of Greenview deems it expedient to propose the establishment of a municipal library board.

Therefore, with the authority and under the provisions of the *Libraries Act*, the Council of the M.D of Greenview duly assembled, enacts as follows:

1. Title

1.1 This Bylaw may be cited as the "Municipal Library Board Bylaw"

2. Establishment and Membership

2.1 There shall be established a Municipal Library Board for the M.D of Greenview.

2.2 The relationship between the M.D of Greenview Council and the Municipal Library Board shall be governed by the *Libraries Act* and any Amendments and Regulations pertaining thereto.

2.3 The board will consist of two (2) Councillors, and five (5) Members at Large.

2.4 A Trustee of the Grande Yellowhead Public School Division will serve in a liaison role as a non-voting Member of the Board.

3. Term of Office

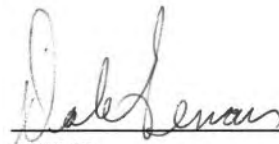
3.1 Each member of the Municipal Library Board shall be appointed at the pleasure of the Council for a term of one year, and may be re-appointed upon the expiry of the term at the pleasure of Council.

This Bylaw shall come into force and effect January 14, 2019.

Read a first time this 10th day of December, 2018.

Read a second time this 10th day of December, 2018.

Read a third time and passed this 14th day of January, 2019.



REEVE



CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 20-853
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend
Bylaw 18-805 "Municipal Library Board".**

Whereas, the Council of the M.D of Greenview deems it expedient to propose the establishment of a municipal library board.

Therefore, with the authority and under the provisions of the *Libraries Act*, the Council of the M.D of Greenview duly assembled, enacts as follows:

1. This Bylaw may be cited as "MD of Greenview Municipal Library Board Amendment".
2. Provision 2.3 shall be amended to:
 - a. The board will consist of up to 10 Members, including two (2) Councillors appointed from Greenview Council.
3. Provision 3. and 3.1 are hereby rescinded.
4. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 25th day of May, 2020.

Read a second time this 25th day of May, 2020.

Read a third time and passed this 8th day of June, 2020.


REEVE


CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Smoky River Rural Intermunicipal Development Plan Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Bylaw 19-830, Policy 1008

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor _____ and Councillor _____ to the Smoky River Rural Intermunicipal Development Plan Committee.

BACKGROUND/PROPOSAL:

The Intermunicipal Collaboration Framework between the Municipal District of Greenview No 16 and the Municipal District of Smoky River No 130 was signed November 2019 and followed with an accompanying bylaw the same month. The Rural Intermunicipal Development Plan Committee was established under the Intermunicipal Development Plan as the forum for reviewing the Intermunicipal Collaboration Framework.

This agreement does not specify who or how many individuals are required to be appointed to the committee, if any. However, as Smoky River appointed their Reeve and Deputy Reeve to the committee, it is recommended that Greenview appoint the same number.

The Committee meets on an as needed basis, in the event that either Municipality initiates the development of a new project and/or service that may require a new cost-sharing agreement. The initiating Municipality's CAO will notify the other Municipality's CAO in writing and the committee must meet within 30 days of the date the notice was received.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have appointed members to represent Greenview at any future committee meetings.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to appoint a different number of Councillors to be members of the Rural Intermunicipal Development Plan Committee.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Bylaw 19-830 Smoky River Intermunicipal Collaboration Framework



**BYLAW NO. 19-830
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, Section 708.28(1) of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, as amended, mandates that municipalities that have common boundaries must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each County, which services are best provided on an intermunicipal basis, and how services to be provided on an intermunicipal basis will be delivered and funded;

Whereas, Municipal District of Greenview No.16 and the Municipal District of Smoky River No. 130 share a common border;

Whereas, Municipal District of Greenview No.16 and the Municipal District of Smoky River No. 130 share common interest and are desirous of working together to provide services to their residents;

Whereas, Municipal District of Greenview No.16 and the Municipal District of Smoky River No. 130 consulted with residents of both Municipalities;

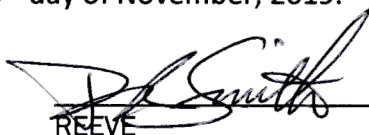
Now Therefore, The Municipal District of Greenview No.16 Council, in the Province of Alberta, adopts the Municipal District of Greenview No. 16 / the Municipal District of Smoky River No. 130 Intermunicipal Collaboration Framework, being the document attached hereto and forming part of this Bylaw.

1. This Bylaw shall come into force and effect upon the day of final passing

Read a first time this 9th day of September, 2019.

Read a second time this 25th day of November, 2019.

Read a third time and passed this 25th day of November, 2019.


REEVE


CHIEF ADMINISTRATIVE OFFICER

Intermunicipal Collaboration Framework

Between

Municipal District of Greenview No. 16

And

**The Municipal District of Smoky River
No. 130**

November 25, 2019

WHEREAS, Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 share a common border; and

WHEREAS, Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 share common interests and are desirous of working together to provide services to their residents; and

WHEREAS, the Municipal Government Act stipulates that municipalities that have a common boundary must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each municipality, which services are best provided on an intermunicipal basis, and how services to be provided on an intermunicipal basis will be delivered and funded.

NOW THEREFORE, by mutual covenant of the Municipalities it is agreed as follows:

A. DEFINITIONS

- 1) In this Agreement
 - a) “lead municipality” means the municipality responsible for administering the agreement.
 - b) “municipalities” means Municipal District of Greenview No. 16 and Municipal District of Smoky River No. 130.

B. TERM AND REVIEW

- 1) In accordance with the *Municipal Government Act*, this Intermunicipal Collaboration Framework shall come into force on final passing of matching bylaws that contain the Framework by both Municipalities.
- 2) This Framework may be amended by mutual consent of both Municipalities unless specified otherwise in this Framework.
- 3) It is agreed by the Municipalities that the Rural Intermunicipal Development Plan Committee shall review at least once every five years, commencing no later than 2024 to review the terms and conditions of the agreement.

C. INTERMUNICIPAL COOPERATION

- 1) The Rural Intermunicipal Development Plan Committee established under the Intermunicipal Development Plan is the forum for reviewing the Intermunicipal Collaboration Framework.

D. GENERAL TERMS

- 1) Both Municipalities agree that in consideration of the service agreements outlined in Section E(2) that residents of the Municipalities will be afforded the same services at the same costs, including user fees, as the Municipal District of Smoky River No. 130 residents for services provided by Municipal District of Greenview No. 16 and Municipal District of Greenview No. 16 residents for services provided by the Municipal District of Smoky River No. 130.

E. MUNICIPAL SERVICES

- 1) Both Municipalities have reviewed the services offered to residents. Based on the review it has been determined that each Municipality will continue to provide the following services to their residents independently:
 - a. Water and Wastewater
 - b. Emergency Services
 - c. Recreation
 - d. Transportation
 - e. Solid Waste
 - f. Affordable Housing
 - g. Municipal Administration
 - h. Agricultural Services
 - i. Animal Control
 - j. Assessment Services
 - k. Bylaw Enforcement
 - l. Information Technology
 - m. Pest Control
 - n. Police Services
 - o. Purchasing/Procurement Services
 - p. Weed Control
- 2) The Municipalities have a history of working together to provide municipal services to the residents on an intermunicipal basis, with the following services being provided directly or indirectly to their residents:
 - a. Emergency Services:
 - o The Municipalities, with additional partners, have agreements in place to aid in the event of emergencies:
 - i. A Mutual Aid Fire Agreement between the Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 was entered into on March 9, 2016. As a mutual aid agreement there is no lead municipality. Cost sharing is in accordance with the Mutual Aid Fire Agreement, with the municipality requesting mutual aid being responsible for the applicable costs associated with responding to the emergency.

- b. Road and Bridge Development
 - The Municipalities acknowledge the need to work together with Big Lakes County and the Province to ensure the development of an appropriate bridge and road infrastructure to maintain a crossing on the Old High Prairie Road over the Little Smoky River.
 - c. Recreation
 - The M.D. of Greenview and the M.D. of Smoky River have entered into the Little Smoky Recreation Area Governance Board Agreement with Big Lakes County dated December 1, 2018 to fund and operate the Little Smoky Recreation Area. The M.D. of Smoky River No. 130 is the lead municipality and funding is shared based on an equal basis between the three municipalities.
 - d. Library Services
 - Municipal District of Greenview No. 16 and the M.D. of Smoky River No. 130 are members of the Peace Library System, which supports library services in the Peace Region. As an independent body there is no lead municipality and the library system is funded based on an annual requisition.
 - e. Social Housing
 - Municipal District of Greenview No. 16 and the M.D. of Smoky River No. 130 are members of Heart River Housing, which provides supportive housing in the region. As an independent authority created under the Alberta Housing Act there is no lead municipality and the municipalities provide funding based on an annual requisition.
 - f. Intermunicipal Development Plan
 - The Municipalities entered into an Intermunicipal Development Plan in 2019, in accordance with the *Municipal Government Act*. The Intermunicipal Development Plan will be reviewed in conjunction with the Intermunicipal Collaborative Framework. As an Intermunicipal Development Plan there is no lead municipality and no cost sharing.
- 3) The Municipalities acknowledge that in addition to the shared service agreements in place between the Municipalities, they each have independent agreements with other regional partners.
- 4) The Municipalities have reviewed the aforementioned existing agreements and have determined that these are the most appropriate municipal services to be conducted in a shared manner.

F. FUTURE PROJECTS & AGREEMENTS

- 1) In the event that either Municipality initiates the development of a new project and/or service that may require a new cost-sharing agreement, the initiating Municipality's Chief Administrative Officer will notify the other Municipality's Chief Administrative Officer in writing.
- 2) The initial notification will include a general description of the project, estimated costs and timing of expenditures. The other party will advise if they have objections in principle to provide funding to the project and provide reasons. An opportunity will be provided to discuss the project at the Rural Intermunicipal Development Plan Committee.
- 3) The following criteria will be used when assessing the desirability of funding of new projects:
 - a. Relationship of the proposed capital project to Intermunicipal Development Plan, or any other regional long-term planning document prepared by the Municipalities;
 - b. The level of community support;
 - c. The nature of the project;
 - d. The demonstrated effort by volunteers to raise funds and obtain grants (if applicable);
 - e. The projected operating costs for new capital projects;
 - f. Municipal debt limit; and,
 - g. Projected utilization by residents of both Municipalities.
- 4) Once either Municipality has received written notice of new project, a Rural Intermunicipal Development Plan Committee meeting must be held within thirty (30) calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 5) The Rural Intermunicipal Development Plan Committee will be the forum used to discuss and review future mutual aid agreements and/or cost sharing agreements. In the event the Rural Intermunicipal Development Plan Committee is unable to reach an agreement, the dispute shall be dealt with through the procedure outlined within Section G of this document.
- 6) Both Municipalities recognize that the decision to participate in or not participate in a project ultimately lies with the respective municipal Councils, who in turn must rely on the support of their electorate to support the project and any borrowing that could be required.

G. DISPUTE RESOLUTION

- 1) The Municipalities are committed to resolving any disputes in a non-adversarial, informal and cost-efficient manner.
- 2) The Municipalities shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide, without prejudice, open and timely disclosure of relevant facts, information and documents to facilitate negotiations.
- 3) In the event of a dispute, the Municipalities agree that they shall undertake a process to promote the resolution of the dispute in the following order:
 - a. negotiation;
 - b. mediation; and
 - c. binding arbitration.
- 4) If any dispute arises between the Municipalities regarding the interpretation, implementation or application of this Framework or any contravention or alleged contravention of this Framework, the dispute will be resolved through the binding Dispute Resolution Process outlined herein.
- 5) If the Dispute Resolution Process is invoked, the Municipalities shall continue to perform their obligations described in this Framework until such time as the Dispute Resolution Process is complete.
- 6) Despite F(4), where an existing intermunicipal agreement has a binding dispute resolution process included the process in the existing intermunicipal agreement shall be used instead of the dispute resolution outlined in this Framework.
- 7) A party shall give written notice ("Dispute Notice") to the other party of a dispute and outline in reasonable detail the relevant information concerning the dispute. Within thirty (30) calendar days following receipt of the Dispute Notice, the Rural Intermunicipal Development Plan Committee shall meet and attempt to resolve the dispute through discussion and negotiation, unless a time extension is mutually agreed by the CAOs. If the dispute is not resolved within sixty (60) calendar days of the Dispute Notice being issued, the negotiation shall be deemed to have failed.
- 8) If the Municipalities cannot resolve the dispute through negotiation within the prescribed time period, then the dispute shall be referred to mediation.
- 9) Either party shall be entitled to provide the other party with a written notice ("Mediation Notice") specifying:
 - a. The subject matters remaining in dispute, and the details of the matters in dispute that are to be mediated; and
 - b. The nomination of an individual to act as the mediator.

- 10) The Municipalities shall, within thirty (30) calendar days of the Mediation Notice, jointly nominate or agree upon a mediator.
- 11) Where a mediator is appointed, the Municipalities shall submit in writing their dispute to the mediator and afford the mediator access to all records, documents and information the mediators may reasonably request. The Municipalities shall meet with the mediator at such reasonable times as may be required and shall, through the intervention of the mediator, negotiate in good faith to resolve their dispute. All proceedings involving a mediator are agreed to be without prejudice and the fees and expenses of the mediator and the cost of the facilities required for mediation shall be shared equally between the Municipalities.
- 12) In the event that:
 - a. The Municipalities do not agree on the appointment of a mediator within thirty (30) calendar days of the Mediation Notice; or
 - b. The mediation is not completed within sixty (60) calendar days after the appointment of the mediator; or
 - c. The dispute has not been resolved within ninety (90) calendar days from the date of receipt of the Mediation Notice;either party may by notice to the other withdraw from the mediation process and in such event the dispute shall be deemed to have failed to be resolved by mediation.
- 13) If mediation fails to resolve the dispute, the dispute shall be submitted to binding arbitration. Either of the Municipalities may provide the other party with written notice ("Arbitration Notice") specifying:
 - a. the subject matters remaining in dispute and the details of the matters in dispute that are to be arbitrated; and
 - b. the nomination of an individual to act as the arbitrator.
- 14) Within thirty (30) calendar days following receipt of the Arbitration Notice, the other party shall, by written notice, advise as to which matters stated in the Arbitration Notice it accepts and disagrees with, advise whether it agrees with the resolution of the disputed items by arbitration, and advise whether it agrees with the arbitrator selected by the initiating party or provide the name of one arbitrator nominated by that other party.
- 15) The Municipalities shall, within thirty (30) calendar days of the Arbitration Notice, jointly nominate or agree upon an arbitrator.
- 16) Should the Municipalities fail to agree on a single arbitrator within the prescribed time period, then either party may apply to a Justice of the Court of Queen's Bench of Alberta to have the arbitrator appointed.
- 17) The terms of reference for arbitration shall be those areas of dispute referred to in the Arbitration Notice and the receiving party's response thereto.

- 18) The *Arbitration Act* (Alberta) in force from time to time shall apply to arbitration proceedings commenced pursuant to this Framework.
- 19) The arbitrator shall proceed to hear the dispute within sixty (60) calendar days of being appointed and proceed to render a written decision concerning the dispute forthwith.
- 20) The arbitrator's decision is final and binding upon the Municipalities subject only a party's right to seek judicial review by the Court of Queen's Bench on a question of jurisdiction.
- 21) If the Municipalities do not mutually agree on the procedure to be followed, the arbitrator may proceed to conduct the arbitration on the basis of documents or may hold hearings for the presentation of evidence and for oral argument.
- 22) Subject to the arbitrator's discretion, hearings held for the presentation of evidence and for argument are open to the public.
- 23) If the arbitrator establishes that hearings are open to the public in Section 21, the arbitrator, as their sole discretion, may solicit written submissions. If the arbitrator requests written submissions, they must be considered in the decision.
- 24) The fees and expenses of the arbitrator and the cost of the facilities required for arbitration shall be shared equally between the Municipalities.
- 25) On conclusion of the arbitration and issuance of an order, the arbitrator must proceed to compile a record of the arbitration and give a copy of the record to each of the Municipalities.

H. CORRESPONDENCE

1) Written notice under this Agreement shall be addressed as follows:

a. In the case of Municipal District of Greenview No. 16 to:

**Municipal District of Greenview No. 16
c/o Chief Administrative Officer
P.O. Box 1079
Valleyview, AB T0H 3N0**

b. In the case of the Municipal District of Smoky River No. 130 to:


**Municipal District of Smoky River No. 130
c/o Chief Administrative Officer
P.O. Box 210
Falher, AB T0H 1M0**

2) In addition to H(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

MUNICIPAL DISTRICT OF
SMOKY RIVER NO. 130

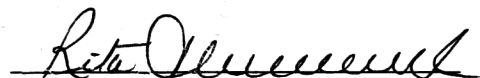
MUNICIPAL DISTRICT OF
GREENVIEW NO. 16



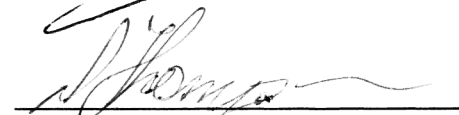
Reeve



Reeve



Chief Administrative Officer



Chief Administrative Officer

Bylaw Number: 19-924

Bylaw Number: 19-830



REQUEST FOR DECISION

SUBJECT:	Mountain Metis Nation Association's Intent to Purchase Land in Tower Park Estates		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 14, 2021	CAO: SW	MANAGER: JS
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: RA	PRESENTER: JS
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – Grande Cache Land Use Bylaw – Bylaw 799, Tower Park Estates Area Structure Plan with amendments – Bylaw 688, and Greenview Land Use Bylaw – 18-800

RECOMMENDED ACTION:

MOTION: That Council take no action on the request from Mountain Metis Nation Association with the intent to purchase approximately 8,423m² of land from the MD of Greenview in the Hamlet of Grande Cache with legal land description of Plan 6285 NY, Lot A for the purpose of an Indigenous Interpretive Centre.

BACKGROUND/PROPOSAL:

On October 12, 2021, administration presented a request from Mountain Metis Nation Association with the intent to purchase approximately 8,423m² of land from the MD of Greenview in the Hamlet of Grande Cache with the legal land description of Plan 6285 NY, Lot A for the purpose of an Indigenous Interpretive Centre (please see Schedule 'A').

Council made the motion, *"MOTION: 21.10.517 That Council defer motion "Mountain Metis Nation" to the December 14, Regular Council Meeting."*

Administration was able to provide Mountain Metis Nation Association with numbers of some costs for the road and infrastructure upgrades on Plan 6285 NY, Lot A, which are: \$60,000.00 to flush lines, \$150,000.00 - \$200,000.00 for a camera to ensure underground connections were done correctly, \$50,000.00 for a full design off the road, and \$1,500,000.00 for road construction, totalling approximately \$1,800,000.00 million dollars. This cost would need to be approved by Council before Mountain Metis Nation Association could proceed with the subdivision. The same issues with the proposed site still exist and are below.

The proposed parcel is adjacent to Highway 40 through the Hamlet of Grande Cache. Land Use Bylaw 799 (please see Schedule 'B') has the lands zoned as C2 – Highway Corridor Commercial which will not accommodate the proposed development as a Community Recreational Services. The only definition Administration can find for "Community Recreational Services" is in Greenview's proposed Land Use Bylaw 21-896, the definition reads as such, *"a development without fixed seats primarily intended for local community purposes, where recreational, social, or community multipurpose activities occur and may include*

the on-site preparation of food and beverages for consumption by users of the service. Typical uses include community halls and community league buildings operated by a local resident (s) organization.”

The Tower Park Estates Area Structure Plan purpose for the southerly portion, is proposed as a mixed-use urban village incorporating Smart Growth urban design principles. It will integrate residential, institutional, and open space uses to create ‘Tower Park Urban Village.’ Bylaw 688 – Tower Park Estates Area Structure Plan amendments (please see Schedule ‘C’) has identified for the proposed subdivision area as Residential Lodging Building Zone per Figure 8 – Urban Village Development Concept (please see Schedule ‘C’). As per Section 5.3.2 (.3) of Bylaw 688 amendment – *“Residential Lodging Building Zone comprises of hotels, motels and related food, service, entertainment, and convention facilities contained within the same building. Residential accommodation buildings shall be two storeys or more in height and may have internal or external parking. Residential accommodation may provide both short-term and long-term stay”* (please see Schedule ‘D’). The purposed Indigenous Interpretive Centre does not meet the Tower Park Estates Area Structure Plan development requirements as a use and would require an amendment. Also, as per the Area Structure Plan, commercial uses only allowed on the Main Street of the Urban Village. Free standing commercial buildings may be allowed on local streets on a discretionary basis, depending on if it fits the character of the local street. Tower Park Estates Area Structure Plan – Bylaw 688, Section 2 – Policy and Regulatory Context, Section 2.1 – Municipal Government Act in paragraph two on the second last line, the land cannot be subdivided... *“unless the land is contained with an area structure plan satisfactory to the Minister of Infrastructure and Transportation and the proposed use of the land is permitted under that plan,”* due to this verbiage it cannot be subdivided, please see Schedule ‘E’.

Alberta Transportation requires a Traffic Impact Assessment prior to any further subdivision being carried out, as per Tower Park Estates Area Structure Plan – Section 1.5. As per Section 6.5 once the development concept for the ASP area is confirmed, a traffic impact assessment maybe required to determine the effect of traffic on the adjacent roadway system.

A site check was completed on September 24, 2021, and it was noted that the proposed lot slopes south towards Highway 40 and the province currently has an issue with the surface drainage on the north side of Highway 40 in the same area. The proposed lot would be turned into a hard surface and the drainage coming off this hard surface could potential add to the province issue. During the site check it was noted that directly adjacent to the proposed lot are the Main Street Lofts which has a mixed use, residential on top of rental office space below. Noise coming from the proposed events (i.e., weddings, banquets, parties, corporate parties) could create complaints from the residences.

Administration has identified another issue with the proposed site as there is a sanitary trunk line that runs through the proposed lot. Schedule ‘F’ shows the sanitary line in brown. Administration has put in the proposed setbacks for a 7,000 square foot development on the proposed lot (Schedule F), and it shows that the proposed building does not have sufficient setbacks from the sanitary line. The water and sanitary lines are not finalized and are still part of the Main Street Lofts subdivision, which has its own issues (Stop Work Order). Also, the storm basins and road to Main Street Lofts are not finalized. The road is not paved and has been identified as belonging to Greenview. Potential development for the Main Street Lofts authority is under a feasibility review (by owners) to see if they can remove the Stop Work Order. Administration does not recommend doing anything to this area until the issues with Main Street Lofts are dealt with, as it can create more issues in the future.

Administration feels that the proposed location for the centre is not appropriate, due to the many issues that have been identified above. Administration has met with Mountain Metis Nation Association several times to try to find an appropriate location for the proposed Indigenous Interpretive Centre and has provide information on what is required for several proposed site locations.

Administration will continue to work with Mountain Metis Nation Association in finding an appropriate location for the proposed Indigenous Interpretive Centre.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is it will give administration a direction while working in collaboration with Mountain Metis Nation Association.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to direct administration to proceed with proposed subdivision and have the applicant submit a Land Use Amendment application after the subdivision process is complete.

FINANCIAL IMPLICATION:

There is no financial implication to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will notify the applicant with a letter of the decision made by Council.

ATTACHMENT(S):


- Overview Map
- Schedule 'A' – Letter of Intent, Planning & Design Project Proposal, and Tentative Site Plan for Subdivision
- Schedule 'B' – Bylaw 799
- Schedule 'C' – Tower Park Estates Area Structure Plan Amendment
- Schedule 'D' – Tower Park ASP
- Schedule 'E' – Section 5.3.2 (.3) of Bylaw 688 amendment – Residential Lodging Building Zone
- Schedule 'F' – Map showing proposed setbacks and utility lines



Hamlet of Grande Cache

Proposed Indigenous Interpretive Centre

Legend

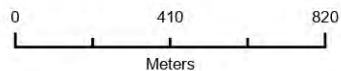
- 
- Proposed Indigenous Interpretive Centre

Road

- Gravel
— Other
— Paved

Base Features

-  First Nation Reserve
 Park
 Town
 Township Grid
 Section Grid

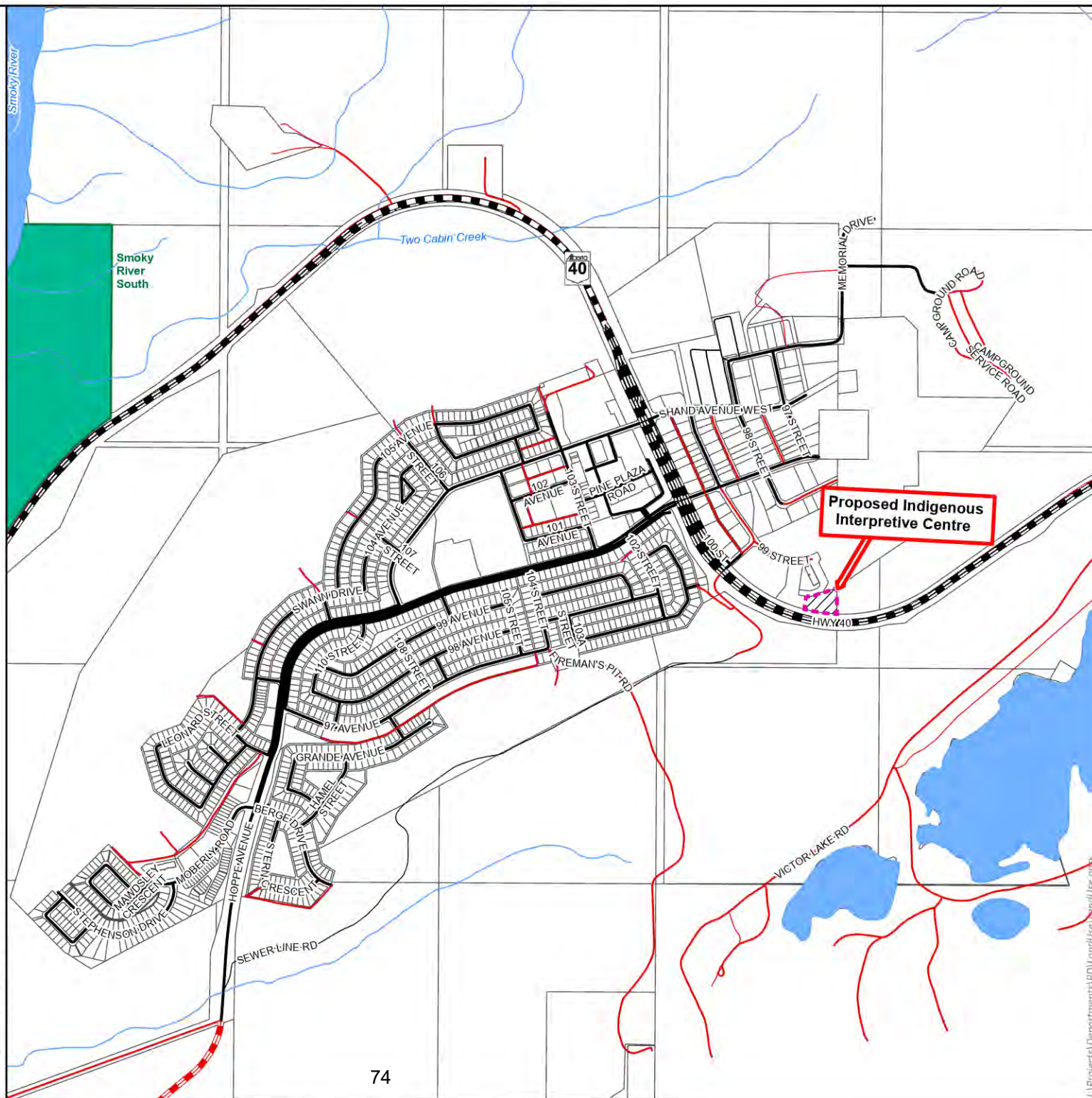


Produced: October, 2021 **Projection:** UTM Zone 11N NAD 83

M.D. of Greenview No. 16 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and M.D. of Greenview No. 16 shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of M.D. of Greenview No. 16.

© M.D. of Greenview No. 16. All Rights Reserved.





Mountain Métis Nation Association

Métis Nation of Alberta: Local Council #1994 of Grande Cache
PO Box 1468
Grande Cache, AB T0E 0Y0
780-827-2002

September 14, 2021

Members of Council
Municipal District of Greenview
Box 1079, Valleyview, AB. T0H 3N0
Via Jennifer.Sunderman@mdgreenview.ab.ca

RE: Mountain Métis Nation Association's Intent to Purchase Land

Dear All Members of Council:

As you are aware, the Mountain Métis Nation Association (MMNA) has been trying to secure a new facility to relocate our office and build a new community hall and support space to be included in a new Métis Cultural Centre in Grande Cache. Thank you for your previous letter of support that we were able to use in our funding proposals.

MMNA is working with Solis Architecture to design a traditional beautiful log building to include an Indigenous Interpretive Centre, MMNA offices, and a community hall (including full kitchen, bar, washrooms, and stage). Please see the attached "*Planning & Design Project Proposal*" document with more details on the project for your reference.

As discussed with Greenview previously, we want to build this facility adjacent to Highway 40, beside the Grande Cache Tourism and Interpretive Centre. The area needs to be subdivided and the land needs to be sold in order to proceed to the next steps.

Attached is a site plan with the requested area to be subdivided. The building size and location will change as we have not yet finalized the exact program and form of the building.

We are very anxious to proceed with this sale of land so that we can proceed with this project. Securing the land is crucial in allowing us to move on to our next steps with the project.

If you have any questions regarding our facility plans, please feel free to contact me at 780-827-2002. If there are any technical questions regarding the building and/or land, Jennifer Sunderman has been working closely with our Architect, Mike Johnson and she may contact him directly to address those questions.

Thank you for your continued support. We look forward to a speedy process in acquiring the land for our new facility.

Sincerely,

Alvin Findlay

Alvin Findlay, President
Mountain Métis Nation Association

cc: Duane Didow, Councillor Ward 9
cc: Winston Delorme, Councillor Ward 1

DEVELOPMENT REGULATIONS

Max site coverage = 50%
Maximum floor area ratio = 1.0
Minimum required front yard = 7.6m
Minimum required side yard = 10% of site width or 4.5m whichever is less
Minimum rear yard = 6.1m
Minimum yards from a highway = 15.2m
(notwithstanding any minimum yard requirement hereof)
Maximum building height = 15.85m or 4 storeys

Alberta Transportation setback requirement = 40m

AREA REQUIREMENTS

Total Land Area = 18,719.7m²

Land area proposed for MMNA = 8,423m²
Land area for Public Open Space = 10,296.7m²

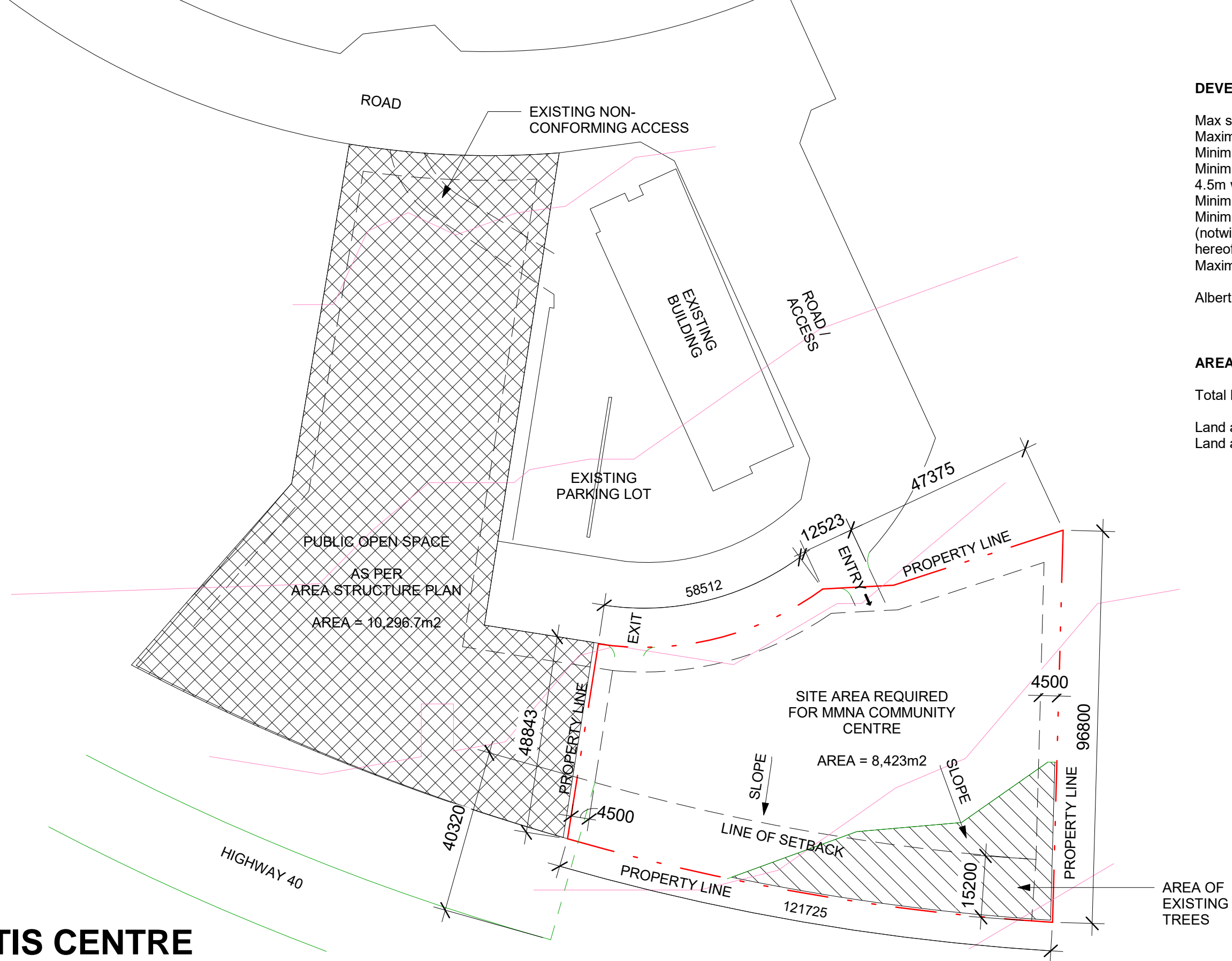
METIS CENTRE

1 : 1000

SOLIS
ARCHITECTURE

Solis Architecture Ltd.

SITE PLAN - FOR SUBDIVISION



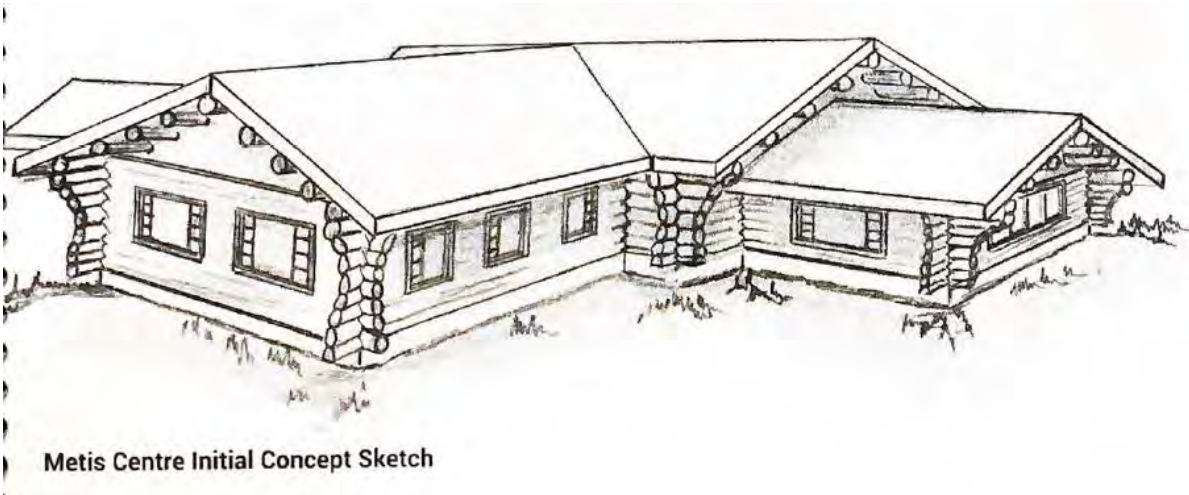


MOUNTAIN MÉTIS NATION ASSOCIATION

New Mountain Métis Cultural Centre

Planning & Design Project Proposal

May 2021



Metis Centre Initial Concept Sketch

Table of Contents

I.	Executive Summary	3
II.	Introduction	4
III.	Needs/Problems	5
IV.	Goals/Objectives	5
	Goal:	5
	Objectives:	6
	Deliverables:	6
V.	Procedures/Scope of Work	7
	General:	7
	Land:	7
	Environmental Assessment:	Error! Bookmark not defined.
	Contingencies, Permits, Etc:	Error! Bookmark not defined.
	Community & Stakeholder Engagement:	Error! Bookmark not defined.
	Risks and Mitigation:	7
VI.	Project Timetable	8

I. Executive Summary

The Mountain Métis Nation Association (MMNA) is a non-profit organization located in Grande Cache, Alberta. Incorporated in 1994, the MMNA has been successful in working to improve the quality of life for the Indigenous population of Grande Cache through youth programs, access to historical and cultural resources, and hosting local cultural events.

MMNA offers a variety of programs and services to its Mountain Métis members, Métis Nation of Alberta card holders living in the Grande Cache area, and other Indigenous and non-Indigenous members of the community. Specific programs include Traditional Land Use and Historical Research, Youth Connections, and an Aquatic Habitat program. Aside from these programs, MMNA also offers services to its Mountain Métis members including access to employment training, educational and/or trades opportunities and job advancement, access to educational bursaries, and providing general community support.

The Mountain Métis Nation would like to construct and build a new Mountain Métis Cultural Centre in Grande Cache, Alberta. This public use, community facility, would include a Métis Cultural & Interpretive Centre, new community hall (including full kitchen, bar, washrooms, and stage), space for programs, and proper offices to be able to provide new and additional services.

This project is currently in the design phase. MMNA is working with the Municipal District of Greenview to acquire land for the new building. Solis Architecture Ltd. is taking a lead in the project, helping MMNA with design and planning initiatives, working with appropriate engineers, consultants, and builders to prepare appropriate information to proceed to the building phase.

A Métis Cultural & Interpretive Centre will allow the opportunity to share the unique history, traditions and culture of the Canadian Rockies. The Mountain Métis story is about the unsung heroes that opened Western Canada through trade and relationships. This Cultural and Interpretive Centre will raise awareness and provide an opportunity for the general public to learn more about the Mountain Métis culture and history.

A new community hall will provide the Hamlet of Grande Cache with an additional rental space for community functions and events.

A new Métis facility will allow MMNA to increase its services offered to Indigenous and Métis families in the region, and allow for enhanced programming that would fulfill our organization's mission and play a meaningful role in fostering inclusion in society and combating systemic inequalities in the community. A new Mountain Métis Cultural Centre will serve as the heart of the Mountain Métis community, where members can access essential services, learn, and play.

II. Introduction

The mission of the Mountain Métis Nation Association is to enhance the cultural, social and economic well-being of our community. We believe that each member of our community is valued. A significant amount of time and effort has been provided by the Council to develop and manage special programs and events that strengthen cultural continuity. Special regard is held towards our Métis youth and Elders and in overcoming cultural barriers that limit the advancement of our people. Our mandate is to establish partnerships with government agencies and industry while preserving and protecting our traditional lands.

A registered non-profit association since 1994, the MMNA has been working to improve the quality of life for the Indigenous population of Grande Cache through youth programs, access to historical and cultural resources, and hosting local cultural events.

MMNA serves historically connected descendants who previously resided in what is now Jasper National Park in the 19th Century, as well as Métis Nation of Alberta card holders who are not necessarily connected to Jasper but currently reside in Grande Cache. The Mountain Métis population in Grande Cache currently consists of 200 registered members; however some of its programs are available to non-members and non-Indigenous in the community (specifically youth programs).

MMNA acknowledges that Mountain Métis's identity and culture are imperative for the future. Indigenous people suffer from identity issues in the community, therefore it is crucial for MMNA to establish cultural preservation. Mountain Métis deal with isolation factors, economic circumstances and limited community resources. These obstacles experienced by the Mountain Métis community have resulted in current underlying socio-economic issues which are ongoing within our community base. Approximately 95% of those who MMNA serve are vulnerable, disadvantaged, or at risk.

The association currently operates out of a leased building in downtown Grande Cache. The building has one office and a small community hall with kitchen. The hall used to generate extra revenue for the association, however due to COVID-19 restrictions, and the need for more office space, MMNA converted the hall into an open board room and office cubicles to accommodate its staff.

The MMNA consists of a President and four (4) board members that guide the vision for the organization. There are currently four (4) paid staff members of the organization, including an Executive Director (who also runs the Traditional Land Use Program and Historical Research and Genealogy), an Aquatic Habitat Coordinator, a Youth Connections Program Coordinator, and an organizational Program Assistant. The organization also has an Executive Assistant position which is currently vacant.

The Mountain Métis Nation is currently in the pre-design phase, working with Solis Architecture to plan and design a new Mountain Métis Cultural Centre to be built in Grande Cache.

III. Needs/Problems

As an additional community service and source of revenue, The Mountain Métis used to rent out a small community hall for cultural events, weddings, community functions, meetings, Christmas parties, and other rentals. The hall featured a small kitchen and bar, and MMNA was also able to offer catering services out of the space.

Previously, MMNA did not have the capacity to provide physical offices for its employees, who were forced to work from remote locations. As MMNA grew, COVID-19 hit. With the restrictions to close halls and ban indoor gatherings, MMNA decided to convert the hall space into a board room and cubicle office space. Although this has enhanced the working environment for MMNA staff, it has resulted in a loss of community service and loss of additional revenue for the organization.

The hamlet of Grande Cache is very limited on community hall space, with only three other small, hall/banquet rooms available. Most large functions in the past have been held at the local recreation centre, inside the curling rink ice-surface (off-season only). MMNA would like to build a new community hall for Grande Cache to utilize for all community events.

MMNA currently leases its office and hall, located in the downtown core of Grande Cache. The building does not have proper offices, and it is not laid out in a way for MMNA to expand and grow its organization. The uncertainty of renting month-to-month also results in unstable business activities for the organization.

IV. Goals/Objectives

Goal:

To build a traditional log building (~7,000 sq.') to include a Métis Cultural & Interpretive Centre, new community hall (including full kitchen, bar, washrooms, and stage), space to provide programming, and offices to offer appropriate services.

Objectives:

1. Work with Solis Architecture to design a new publicly accessible Mountain Métis Cultural Centre in Grande Cache, Alberta.
2. Hire a Project Manager to coordinate and manage the design and build process.
3. Ensure new facility is designed as a Net-Zero carbon building and exceeds the requirements of the building code for energy efficiency and performance.
4. Work with Mark Deagle Log Building Ltd. to build a beautiful log building that represents the mountain and wilderness environment of the Grande Cache area.
5. Work with the Municipal District of Greenview to secure land for the new facility.
6. Apply for Federal and Provincial capital grants to help fund the project.

Deliverables:

- A Métis Cultural & Interpretive Centre will allow the opportunity to share the unique history, traditions and culture of the Canadian Rockies. The Mountain Métis story is about the unsung heroes that opened Western Canada through trade and relationships.
- A new community hall will provide the Hamlet of Grande Cache with an additional rental space for community functions and provide space for new and enhanced Métis programming.
- A new Métis facility will allow MMNA to increase its services offered to Indigenous and Métis families in the region, and allow for enhanced programming that would fulfill our organization's mission and play a meaningful role in fostering inclusion in society and combating systemic inequalities in the community.
- A new Mountain Métis Cultural Centre will serve as the heart of the Mountain Métis community, where members can access essential services, learn, and play.
- A beautiful log building will enhance the beautification efforts of the Hamlet of Grande Cache, encouraging tourism and economic growth of the community.

V. Procedures/Scope of Work

General:

The Mountain Métis Nation has hired Solis Architecture Ltd. to provide the pre-design and assist with the entire design and planning process required to proceed with this project. Solis Architecture will manage and work with all sub-contractors (engineers, designers, builders, consultants), as well as represent MMNA in working with the MD of Greenview.

Land:

This project is in the land procurement stage. The area chosen for the new facility is near the Grande Cache Tourism and Interpretive Centre, and the land fits within Greenview's Land Use Bylaw.

The specific legal area for the build is:

Legal: Lot A, Pln 6285 NY
Title No: 082 255 211 +2
Owner: Municipal District of Greenview
Area on Title: 138.02 ha
Area in ASP: 4.15 ha

Mountain Métis Nation has been working with the MD of Greenview, and after meeting with a Development Officer, this location was deemed as the best location for the new build.

The MMNA is ready to proceed with Intent to Purchase the land from Greenview.

Solis Architecture is working directly with the MD of Greenview on the MMNA's behalf to ensure the process proceeds as required.

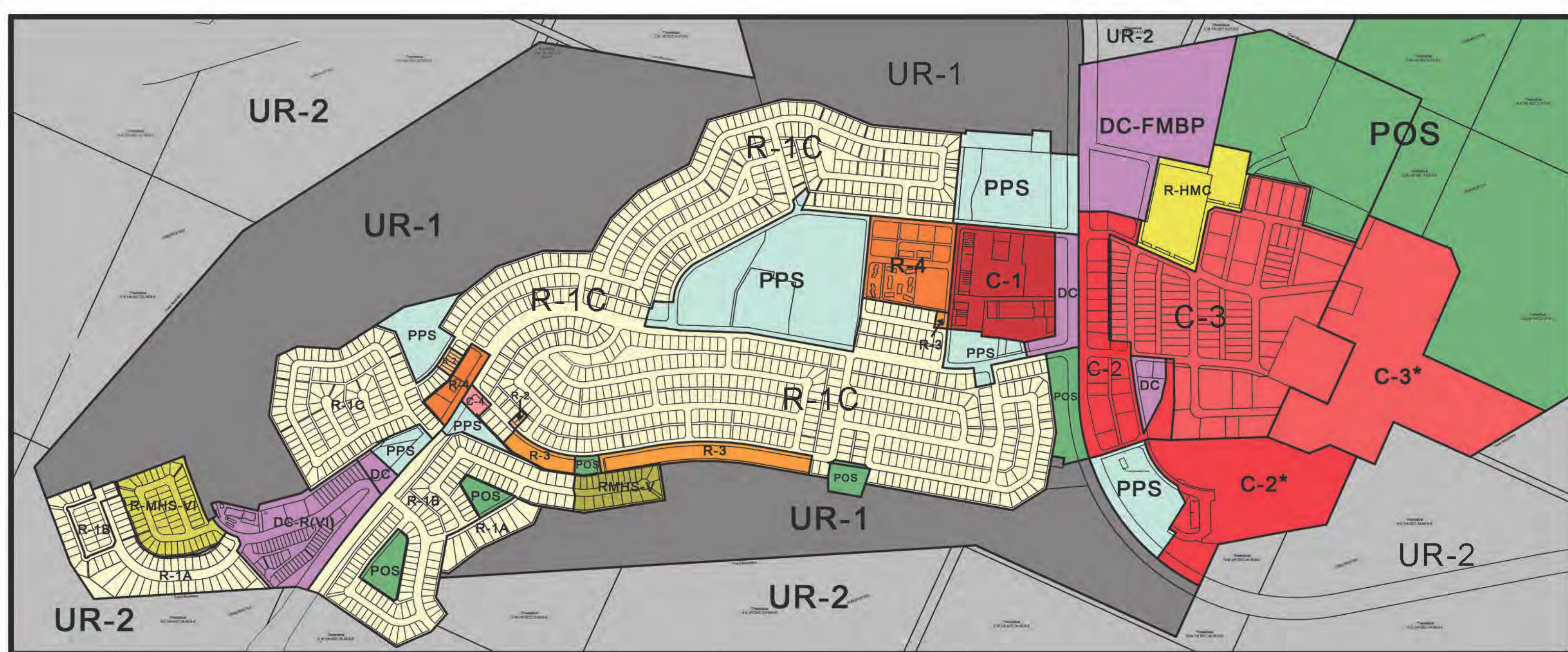
Risks and Mitigation:

Risks currently known:

- Land use bylaws and rezoning implications
- Site servicing costs
- Additional land use preparation required / soil stability
- Building in remote location
- Volatility of material costs due to COVID-19

VI. Project Timetable

	Description of Work	Start and End Dates
Phase One	Predesign	June – July 2021
Phase Two	Design Phase	July – December 2021
Phase Three	Permits and Approvals	January – March 2022
Phase Four	Site Preparation	March 2022
Phase Five	Construction	May 2022 – July 2023



* C-2 and C-3 Districts to be applied in combination with
Section 5 of the Tower Park ASP, as amended

Note: RM District applied to

Town of Grande Cache

Land Use Bylaw No.

Schedule A Land Use District Map

- | | | | |
|--|--|--|--|
| Single Detached Residential R-1A District | Manufactured Home Subdivision R-MHS-V District | Town Centre Commercial C-1 District | Urban Reserve UR-1 District |
| Single Detached Residential R-1B District | Manufactured Home Subdivision R-MHS-VI District | Highway Corridor Commercial C-2 District | Urban Reserve UR-2 District |
| Single Detached Residential R-1C District | Manufactured Home Park Community R-MHC District | Commercial and Industrial Service C-3 District | Direct Control DC District |
| Single Detached Residential R-1D District | Manufactured Home Park Residential R-MHP District | Neighbourhood Commercial C-4 District | Direct Control DC-RCVD Residential (Stage VI) District |
| Two-Unit Residential R-2 District | Riverview Narrow Lot Single Detached Residential RNL District | Rural Industrial RM District | Direct Control DC-FMBP FLOYD McLENNAN BUSINESS PARK District |
| Medium Density Residential R-3 District | Riverview Ground-Oriented Multiple Dwelling Residential RGO District | Parks and Open Space POS District | |
| Medium/High Density Residential R-4 District | Riverview Mixed-Use RMU District | Public and Private Services PPS District | |



ITEM: **PROPOSED TOWER PARK AREA STRUCTURE PLAN (ASP),
ADOPTING BYLAW 688**

ISSUE: Council is to decide whether to adopt proposed Bylaw 688, being the Tower Park ASP.

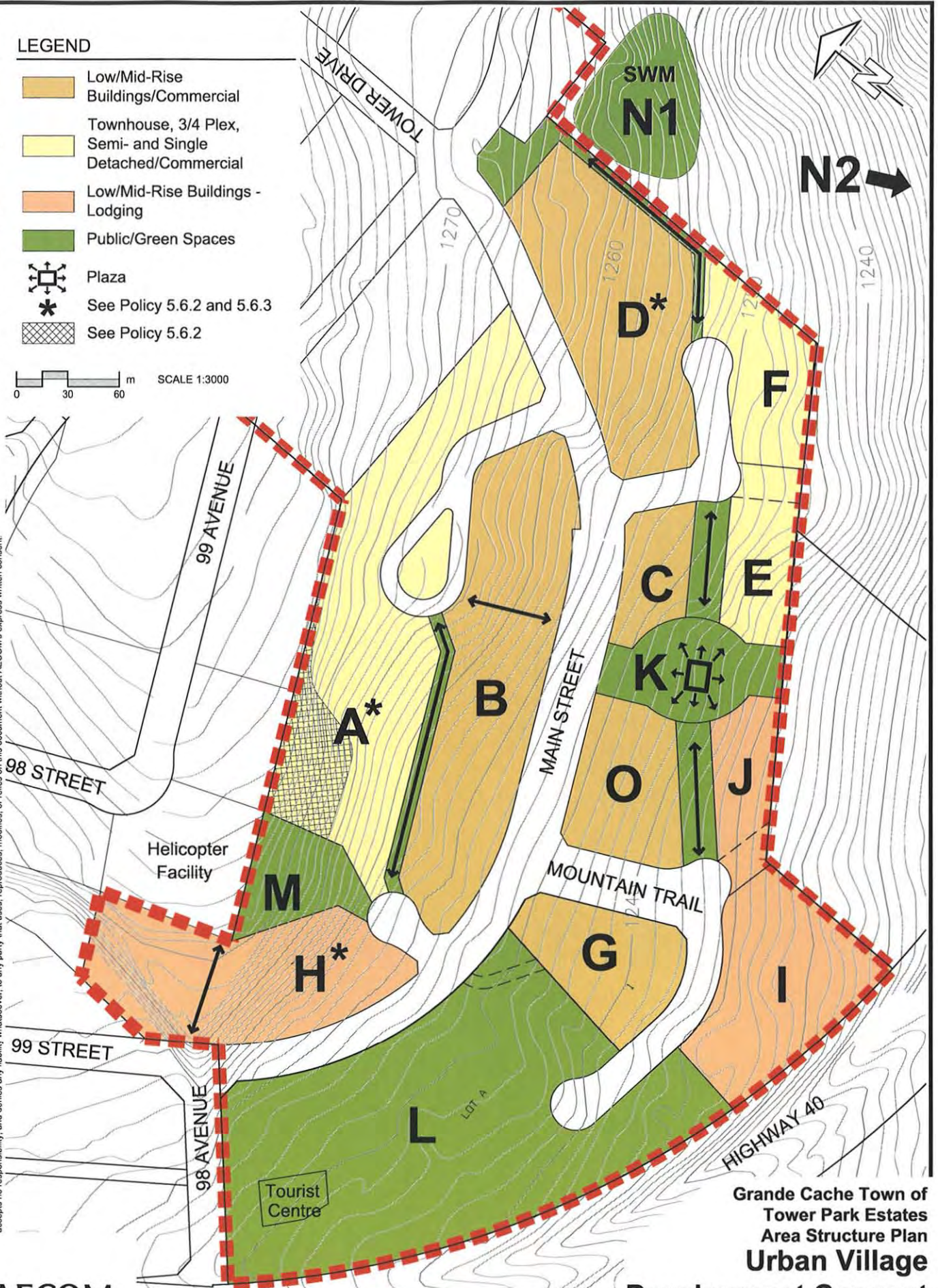
UPDATE/FOLLOW-UP: Subsequent to the public hearing Council opened and recessed July 29th, 2009, discussions have occurred and correspondence has been exchanged which appears to have satisfied Alberta Transportation's concerns with the ASP. Though we are now expecting support from them, written conformation of this was not in hand as of the writing of this report.

In addition, discussion has taken place, correspondence has been exchanged and proposed revisions to the ASP have been considered with respect to the issue of the helicopter site immediately adjacent to the Urban Village. What follows is a set of proposed revisions to the Tower Park ASP intended to address this issue. It is recommended that Council incorporate these proposed revisions as part of their approval of this ASP.

LEGEND

- Low/Mid-Rise Buildings/Commercial
- Townhouse, 3/4 Plex, Semi- and Single Detached/Commercial
- Low/Mid-Rise Buildings - Lodging
- Public/Green Spaces
- Plaza
- See Policy 5.6.2 and 5.6.3
- See Policy 5.6.2

0 30 60 m SCALE 1:3000



AECOM

Grande Cache Town of
 Tower Park Estates
 Area Structure Plan
 Urban Village
 Development Concept
 Figure - 8

5.3.2 Residential Development

Policy 5.6 Residential Land Use

Three residential building zones are established for the Urban Village, as follows:

.1 Low/mid rise Building Zone

Residential buildings may be a maximum of five storeys in height and a minimum of two storeys. Parking may be internal (underground or at grade) or external at grade. This land use zone may also include town house units and live/work units in which the residential units are on a second and/or third storey above a main floor commercial unit. However, town house units shall comprise no more than twenty five per cent (25%) of units within this zone.

Commercial and business uses may occupy the first storey of any building within this zone. Commercial and business use may occupy the first two storeys of any building fronting onto Main Street within this zone.

The location of free-standing commercial buildings within this zone is addressed by Policy 5.123 in Section 5.3.4.

The low/mid rise building zone shall apply to Urban Village Zones A, B, C, D, G and O.

.2 Town house and Three/four-plex Building Zone

Town houses are five or more dwellings divided by common walls and having separate entrances. They may be two to three storeys in height and have internal or external parking. Three/four-plex buildings are divided from each other by common walls and have individual or common entrances. They may have internal or external parking.

Single, semi-detached and duplex residential buildings may also be developed within this building zone, provided that the total number of such residential units does not exceed fifty per cent (50%) of the total number of units.

The Town House and Three/four-plex Building Zone shall apply to Urban Village Zones A, E and F.

Within Zone/Area A on Figure 8, the tree cover existing as of the coming into force of this ASP, the general location of which indicated with cross-hatching on Figure 8, is to remain in its natural state and be so protected by means of a Restrictive Covenant registered against title(s) or via other instrument or means acceptable to the Town. Within Zones/Areas A and D, sound-proofing/noise attenuation in relation to ceiling/roofing and windows shall be provided for any residential development to a standard/level and through means/mechanisms satisfactory to the Town.

.3 Residential Lodging Building Zone

Residential Lodging comprises hotels, motels and related food, service, entertainment and convention facilities contained within the same building. Residential accommodation buildings shall be two storeys or more in height, and may have internal or external parking. Residential accommodation may provide both short-term and long-term stay.

The Residential Lodging Building Zone shall apply to Urban Village Zones H, I and J.

The Residential Lodging Zone may also include low/mid rise residential buildings as an alternative building form and land use, if the demand for residential lodging is insufficient for build out of the three Urban Village Zones.

Within Zone/Area H on Figure 8, the highest elevation of any building, structure or other development shall not exceed the lowest current elevation of the adjoining lot labelled "Helicopter Facility". In addition, should a residential development/building be located within any portion of Zone/Area H on Figure 8 as an alternative to residential lodging, as provided for immediately above, sound-proofing/noise attenuation in relation to ceiling/roofing and windows shall be provided to a standard/level and through means/mechanisms satisfactory to the Town.

5.3.3 Public Spaces: Recreational, Civic and Parks

The public/civic realm will comprise three sites, each with its own distinctive character. The public realm also includes the walkways and sidewalks that provide both internal and external connectivity between these sites and the overall Town Trails system.

The three public place sites comprise the following:

1. a **civic plaza** precinct;
2. a **Hillside Park** natural area left under native forest cover; and
3. **Birds Eye View Park** in the western portion of the ASP area, and the site of the Town's **Tourism Information and Interpretive centre**.

In addition, two **stormwater management facilities** will be located on Crown land to the east and south of the ASP area, along with a bioswale to convey stormwater to these facilities (Section 7.3). It will be important to make connections with these facilities and integrate them within the overall public space system.

Civic Plaza Precinct (Zone K)

The heart of the Urban Village open space system will be a **civic plaza precinct**, comprising a plaza surrounded by businesses, civic buildings and/or residential buildings and two walkway/utility links extending east-west in each direction. The plaza will be a focal point for community gatherings, special events, art displays, markets, outdoor cafes or entertainment and cultural events as well as serving informally for

informal gatherings and social interaction. The scale and size of the Urban Village is such that any point within the Village will be within 400 metres walking distance of the plaza. The civic plaza will add value both to adjacent properties, and to the entire Urban Village as a major landmark and activity centre.

It is intended that the civic plaza precinct be the subject of a planning and design exercise, jointly sponsored by the Town and the developer. Development of the plaza would be jointly undertaken by the Town and developer under a funding formula to be determined. Ongoing programming and maintenance could be led by the Town. The Town could also explore the opportunity for a separate not-for-profit group, comprising adjacent businesses, community organizations, the Town and other groups, to take responsibility for programming and maintenance. This is an arrangement that has been successful in other situations.

The thoughtful and creative design of a sustainable civic plaza is paramount to the success of the Urban Village. A clear definition of the size and scope of the plaza is premature in this Area Structure Plan. However, the Area Structure Plan does establish development principles to guide its planning and design, and these are expressed in the policy statements that follow.

Policy 5.67 Planning and Design Process for Civic Plaza Precinct

The Town of Grande Cache will, in conjunction with the developer, take a leadership role in initiating the planning and design of the Civic Plaza Precinct. The plaza precinct will be comprehensively designed as one urban place, combining and integrating the disciplines of landscape architecture, architecture, urban design, urban planning and engineering to create an outstanding example of fine civic design.

The planning and design process shall include a consideration of capital and operating costs and measures for cost-effective programming and maintenance of ongoing operations. These measures may include the creation of a not-for-profit organization comprising business and community interests that have an interest in the success of the plaza.

Policy 5.78 Development Guidelines for Civic Plaza Precinct

The following development guidelines will be considered and incorporated into the planning and design of the Civic Plaza Precinct;

1. The size and shape of the civic plaza precinct as shown on Figure 8 is conceptual only. The final size and shape will be determined through the planning and design process. The process will consider that the plaza shall be small enough to maintain and foster a human scale and a sense of intimacy but large enough to support a variety of activities and functions.
2. The plaza will be defined by building facades on at least two sides and a street on no more than two sides.
3. The building forms that define the plaza edges will be managed as to location, height and orientation so as not to unduly block the sun and thus create a shadowing effect.

4. Commercial/civic activity will be encouraged at street level and the plaza would ideally be an extension of adjacent commercial and civic activities.
5. The plaza will be open to the south, southwest and southeast to maximize exposure to the sun in all seasons and to maximize views of the valley, foothills and mountains.
6. The two east-west walkway connections shall be an integral part of the plaza precinct to provide links with nearby parts of the Urban Village. The alignment of these walkways is also essential to accommodate critical utility connections and to provide any additional road access that the developer may require in relation to Blocks C, E, J and O.
7. There will be a direct visual and physical connection to and from Main Street to the north.
8. The planning and design process will consider the slopes of the site and consider the opportunities for spatial differentiation and interest through terracing, steps or other creative adaptations to a sloping site.
9. The plaza will have an appropriate balance between hard landscaped areas and soft or natural landscaping to evoke the forested and alpine environment within which Grande Cache is located.
10. The plaza will include such amenities as public art, water features, trees/planting beds, benches, informal seating, bandstand, kiosks and other elements to be identified through the design process. The design process will also define a suitable distinctive, iconic landscape element or landmark to provide visual focus and a strong sense of identity for the plaza as both the heart of the Urban Village and a major civic space within the Town of Grande Cache.

Hillside Park (Zone M)

The park will be located on steeper slopes in the northwest portion of the ASP area. With an area of 0.34 ha (0.84 acres) it is one of the few areas that has not been clear-cut through site development, and serves as an example of the forest environment surrounding Grande Cache. It provides opportunities for trails leading to a vantage point overlooking the Urban Village and beyond, with appropriate interpretive treatment of the natural and built environment. An appropriate alternate name for the park may be selected to commemorate an environmental, community or historical feature, person or theme.

Policy 5.89 Hillside Park

Hillside Park shall be left in a natural condition, with improvements limited to trails and a lookout for interpretive purposes. A walkway connection will be provided across private land to the west to provide a link with Main Street and 98th Avenue, and thus provide a variety of trail loops for a varied walking experience. The ownership of Hillside Park shall be negotiated between the Town and the landowner, to be confirmed at the time of subdivision approval through the development agreement process.

Birds Eye View Park - Tourism and Interpretive Centre (Zone L)

This large area at the east entry to the Town of Grande Cache is an existing well-used landmark and activity area for Town residents and visitors alike... The Tourism Centre is an attractive architectural icon that welcomes visitors to Grande Cache. The park's existing conditions and possible development are outlined in

the 'Open Space Assessment' prepared for the Town of Grande Cache in 2008 by the EDS Group Inc. The park is described as an "existing passive interpretive park featuring a walking path, gazebo seating and forest ranger stations from different decades (p.20)". It is a stopping point for tourists and a meeting place for white water rafters and contains a large gravel parking lot. The Park and the Tourism and Interpretive Centre also provide fine views of the Rocky Mountains to the west.

This will be the major park area within easy walking distance of the Urban Village. The site is large enough to provide recreational facilities and services to future residents and visitors alike. It also forms a critical link in the network of walkway and trail connections between the open space elements of the Urban Village (Civic Plaza and Hillside Park), the Town Centre, and the Town's proposed multi-use trail system. Because the site is relatively level, it provides an opportunity for parking for both on- and off-site use.

Because of the variety of potential uses that could be located on this site, and because of its strategic location relative to Highway 40, the Urban Village, the Town Centre and the rest of the community, it is felt that a Site Master Plan would be appropriate.

Policy 5.910 Bird's Eye View Park – Tourism and Interpretive Centre

The Town of Grande Cache will initiate a community-based site master planning process to identify and balance needs for this site, with the suitability of the site for a variety of purposes. Major objectives will be: to complement and enhance the activities of the Tourism and Interpretive Centre, to balance interpretive, recreational, parking and environmental needs and to define appropriate on-site and off-site trail linkages.

Storm Ponds (Zones N1 and N2 – Off-site)

Two storm ponds and connecting bioswales are proposed to handle runoff from the ASP area, as outlined in Section 7.3 and in locations shown on Figure 12. These are located on Crown land and will require successful negotiation of a lease or public utility lot with the Province.

An internal walkway connection provides a link between the plaza precinct and the northerly pond between Zones D and F.

Storm ponds in or near residential neighbourhood have a place-making function, add to the visual amenity of the neighbourhood, and provide valuable wetland habitat for a variety of plant and animal species. While these two ponds and connecting bioswales will be off-site, there are opportunities to extend the trail system along the bioswales to link the Urban Village, the storm ponds and the Town's trail system. This would add significantly to the passive recreational opportunities available to residents of the Urban Village.

Policy 5.101 Walkways to Storm Ponds

The Town will investigate the feasibility of providing trail linkages to connect the Urban Village, the storm ponds and the Town's trail system, including considerations of optimal routing, access to

Crown land, responsibility for development costs and responsibility for ongoing maintenance obligations, The Town will direct the implementation of the trail linkages according to the outcome of the feasibility investigations.

5.3.4 Commercial Land Use – Urban Village

The Development Concept does not identify sites for commercial use only. The intent is that commercial use be integrated into buildings that have a residential function, whereby the first storey is commercial and the storeys above are residential. It is also possible that, in certain locations, the market place may support commercial or other business functions on the first two storeys of the residential buildings.

It is also reasonable to anticipate a demand for commercial facilities where a residential function simply may not be feasible. Yet commercial and business functions are an integral part of an Urban Village. Therefore guidelines are appropriate to designate free-standing commercial facilities at certain locations such as the Main Street. At the same time, some limitation on the total footprint of free-standing commercial facilities is appropriate to maintain the mixed use character of the village as determined by the balance between residential and commercial use.

Policy 5.142 Commercial Uses

Commercial uses will be allowed on the main storey of any building within the Urban Village. Commercial uses will be allowed on the first two storeys of any building on lots fronting Main Street.

Policy 5.123 Free-standing Commercial Uses

Commercial uses will be encouraged as part of any residential building. However, free-standing commercial buildings without a residential component will be allowed on any lot fronting Main Street to a maximum of fifty per cent of the frontage of either side of Main Street. Residential lodgings are not considered to be free-standing commercial uses.

Free-standing commercial buildings on local streets may be permitted on a discretionary basis, depending on the established character of the street.

5.3.4 Walkway Connections

The Urban Village Development Concept shows two walkway connections, likely across private lands, to provide a wider range of options for pedestrian circulation through the Urban Village. The first is a walkway connection linking Zone M, the Hillside Park with 99th Street through Zone H. The second will be a connection through Zone B opposite the civic plaza precinct, Zone K. This will require a mid-block pedestrian crossing of Main Street to provide continuity between residential areas to the north and the plaza precinct.

5.4.6 Access and Circulation

Tower Drive will be the main collector street, extending north from the Urban Village where it will be known as Main Street. It will terminate, temporarily, at the easterly extension of Shand Avenue, but may continue further north in the future to provide access to land to the north.

The extension of Shand Avenue will provide a direct roadway connection between the Business Park and Highway 40 and will complete the 'loop' collector roadway through the Business Park. Its extension will require the acquisition of Lot 50, Plan 062 5887 from Alberta Sustainable Resource Development. The matter of physically constructing Shand Avenue from the point where the roadway ends at 97th Street to the edge of the ASP area needs to be resolved between the developer and the Town. An additional benefit of extending Shand Avenue will be to provide a more direct route between the residential portion of the Town and the municipal golf course, without the necessity of traffic using the residential route along 99th Street and 104th Avenue.

5.4.7 Future Access to Crown Lands

Provision is indicated by the dashed line to protect for future access points to Crown land to the north and east. There are two potential future access points: (1) the northerly extension of Tower Drive, and (2) the easterly extension of Shand Avenue.

5.4.8 Special Planning Area

The easterly 'panhandle' within the Business Park is designated as a 'Special Planning Area'. Access shall be provided to future Stage 5 within the Business Park as shown, until an alternate access is provided across what are now crown lands in right of Alberta Sustainable Resource Development.

Policy 5.124 Special Planning Area

At the time that the ultimate land use for Stage 5 (see Figure 13) is determined, an amendment to this Area Structure Plan will be required to address land use, access, the possible provision of alternate access across Crown lands, water and sewer servicing, stormwater management and other ASP issues.

Policy 8.13 FireSmart Principles

The Town shall consider the principles presented in “FireSmart: Protecting Your Community from Wildfire” in an effort to minimize the risk of wildfire within this ASP area.

Policy 8.14 Historical Resources

In any area identified by Alberta Culture and Community Spirit (ACCS), the Town shall refer any land use, subdivision or development application to ACCS and impose any conditions necessary, should the application be approved, to ensure that the owner/developer complies with any requirements ACCS identifies pursuant to historical resources legislation and regulations.

Policy 8.15 Development on or Near Slopes

This ASP reinforces the provisions of the Municipal Development Plan (Policy 13.8 most particularly) and the Land Use Bylaw (Section 8.10 most particularly) related to development on or near slopes.

Policy 8.16 Notification Concerning Adjacent Uses

Further to Policy 5.6, the Town, in issuing decisions regarding land use, subdivision and development applications, shall consider utilizing ways and means of notifying owners and residents within residential developments in the Urban Village portion of this ASP of the presence of adjacent industrial uses including a helicopter facility.

Town of Grande Cache

Tower Park Estates Area Structure Plan



Prepared by:

AECOM Canada Ltd.

17007 – 107th Avenue, Edmonton, AB, Canada T5S 1G3
T 780.486.7000 F 780.486.7070 www.aecom.com

Project Number:

5120-019-00-01-4.6.1

Date:

June 2009

*Regular mtg - June 24/09
Public Hearing - July 29/09*

Table of Contents

	page
1. Introduction	1
1.1 Purpose	1
1.2 Location and Area	1
1.3 Timeframe	5
1.4 Interpretation	5
1.5 Background	5
2. Policy and Regulatory Context	6
2.1 Municipal Government Act	6
2.2 Municipal Development Plan	6
2.2.1 Goals and Strategies	6
2.2.2 Land Use Designations	7
2.2.3 General Development Policies	7
2.2.4 Residential Development Policies	8
2.2.5 Industrial Commercial Development Policies	8
2.2.6 Parks, Recreational Land Use and Urban Design Policies	8
2.2.7 Transportation Policies	8
2.2.8 Servicing and Utilities Policies	9
2.3 Area Structure Plans	9
2.4 Land Use Bylaw	10
3. Planning Influences	12
3.1 Winter City Design	12
3.2 New Urbanism and Smart Growth	12
3.3 Form-Based Zoning	13
3.4 20/20 Vision of the Future: Town of Grande Cache Strategic Sustainability Plan	15
4. Site and Site Context	16
4.1 Location and Access	16
4.2 Surrounding Land Use	16
4.3 Environmental Context	17
4.4 Topography and Drainage	17
4.5 Geotechnical Conditions	17
4.6 Environmental Site Assessment	20
5. Development Concept	21
5.1 Vision	21
5.2 Development Concept – General Description	21

5.3	Urban Village	25
5.3.1	General	26
5.3.2	Residential Development	27
5.3.3	Public Spaces: Recreational, Civic and Parks	28
5.3.4	Commercial Land Use – Urban Village	32
5.3.4	Walkway Connections	32
5.4	Business Park	33
5.4.1	General	33
5.4.2	Transition – Commercial	33
5.4.3	Transition – Business/Residential Mixed Use	33
5.4.4	Commercial/Light Industrial	33
5.4.5	Open Space	33
5.4.6	Access and Circulation	35
5.4.7	Future Access to Crown Lands	35
5.4.8	Special Planning Area	35
6.	Transportation	37
6.1	Regional Context	37
6.2	Provincial Highway	37
6.3	Access and Circulation	37
6.4	Pedestrian Connectivity	38
6.5	Traffic Impact Assessment	38
7.	Servicing	39
7.1	Water Supply and Distribution	39
7.2	Wastewater Collection System	39
7.3	Stormwater Management	42
7.4	Shallow Utilities	42
8.	Implementation	44
8.1	Land Use Bylaw	44
8.2	Subdivision and Development	44
8.3	Development Staging	45
8.4	Force and Effect	45
	References	49

List of Figures

Figure 1 – Location Plan.....	2
Figure 2 – ASP Boundary	3
Figure 3 – Land Ownership	4
Figure 4 – Current Land Use Districts	11
Figure 5 – Site Topography	18
Figure 6 – Geotechnical Evaluation – Borehole Locations.....	19
Figure 7 – Development Concept.....	22
Figure 8 – Urban Village Development Concept	23
Figure 9 – Business Park Development Concept	34
Figure 10 – Water Servicing	40
Figure 11 – Wastewater Servicing.....	41
Figure 12 – Stormwater Management	43
Figure 13 – Development Staging	46

List of Tables

Table 1 - Land Use Statistics.....	36
------------------------------------	----

1. Introduction

1.1 Purpose

The purpose of the Tower Park Area Structure Plan (ASP) is to provide guidelines and policies for a land use, transportation and servicing pattern for the subject lands (the ASP area). In so doing, the ASP supports the Town of Grande Cache Municipal Development Plan (MDP) in providing a further level of definition for desirable land use and development patterns for a specific area of the Town.

The ASP also provides a firm development concept to enable Alberta Transportation to evaluate subsequent development proposals within the ASP area and surrounding lands.

Finally, the Tower Park Estates ASP is intended to inform the citizens of the Town and other stakeholders about future development within the community that will enhance its appearance, quality of life and sustainability.

1.2 Location and Area

The ASP area is located in the eastern portion of the Town, to the north and northeast of Highway 40 (**Figure 1**). It occupies a southeast facing site to the southeast of existing industrial development. The site constitutes an easterly extension of the built-up area of the Town of Grande Cache.

Much of the ASP area lies within 800 metres of Provincial Highway No. 40. Although no direct access to the highway is proposed, traffic generated from the ASP area will utilize the three existing access points between the Town and Highway 40.

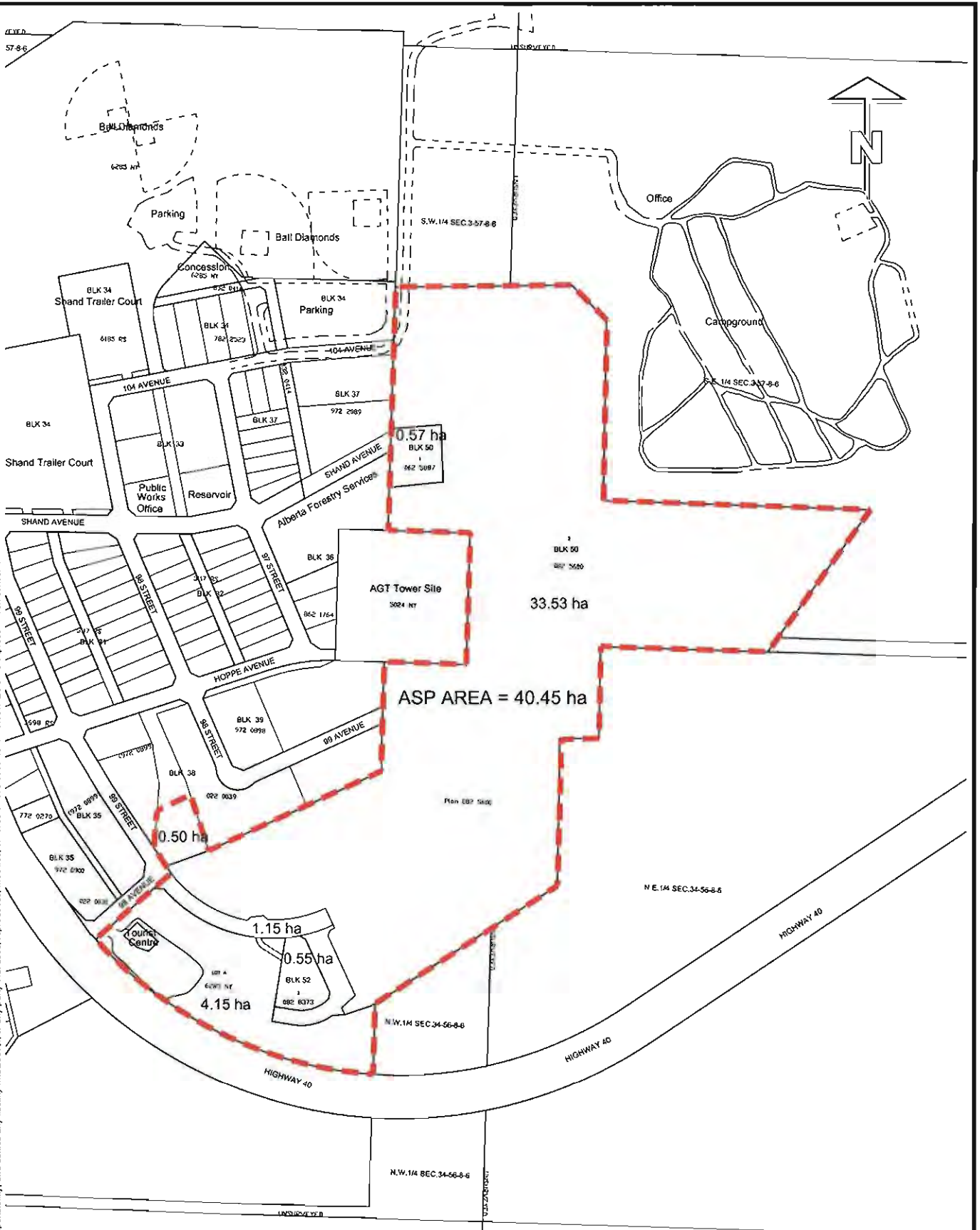
The ASP area and land ownership are shown on **Figure 3**. The ASP area comprises the following:

- Lot 3, Block 50, Plan 082600 approved on November 29, 2007;
- Lot 1, Block 52, Plan 0828373 approved in September, 2008;
- Lot 1, Block 30, Plan 062 5887 – the helicopter landing site owned by the provincial government;
- Lot 3, Block 38, Plan 972 0898; and
- Lot A, Plan 6285 NY – the site of the Tourism and Interpretive Centre and Birds Eye View Park.

The ASP area comprises 40.45 hectares (100.0 acres).

Policy 1.1 *The Tower Park Estates Area Structure Plan shall apply to the area contained within and defined by the boundaries shown on Figure 2.*





LEGEND

--- Area Structure Plan Boundary

Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
ASP Boundary

AECOM

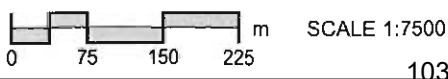
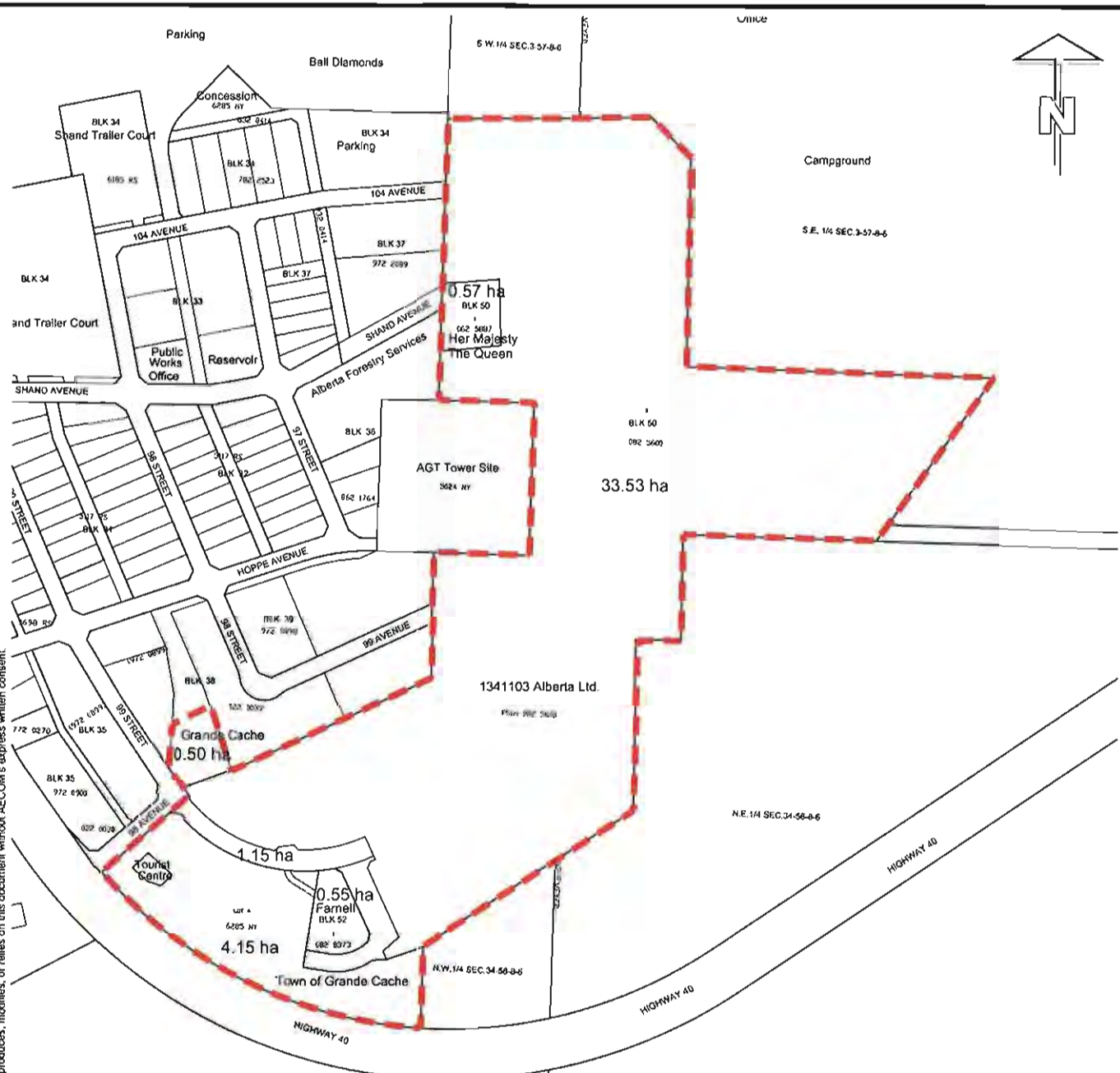


Figure - 2

ISS/REV: A
 AECOM FILE NAME: 5120-019-00_01-CP4003_RX.dwg
 Saved By: brulottem
 PLOT: 09/06/17 10:19:18 AM
 A SIZE 8.5" x 11" (215.9mm x 279.4mm)
 © 2009 AECOM Canada Ltd. All Rights Reserved. This document is protected by copyright law and may not be used, reproduced or modified in any manner or for any purpose except with the written permission of AECOM Canada Ltd. ("AECOM") or a party to which its copyright has been assigned. AECOM accepts no responsibility, and denies any liability whatsoever, to any party that uses, reproduces, modifies, or relies on this document without AECOM's express written consent.



Legal	Title No.	Owner	Area on Title	Area in ASP
Lot 3, Blk 50, Pln 082 5600	082 442 470 +1	1341103 Alberta Ltd.	33.88 ha	33.53 ha
Lot 1, Blk 50, Pln 062 5887	072 042 450	Her Majesty The Queen In Right of Alberta	0.573 ha	0.57 ha
Lot 1, Blk 52, Pln 082 8373	082 451 958	Farnell Properties & Development Ltd.	0.73 ha	0.55 ha
Lot3, Blk 38, Pln 972 0898	972 086 143 +4	Town of Grande Cache	0.94 ha	0.50 ha
Lot A, Pln 6285 NY	082 255 211 +2	Town of Grande Cache	138.02 ha	4.15 ha
Road Right of Way	N/A	Public	N/A	1.55 ha
Total				40.45 ha

LEGEND
 --- Area Structure Plan Boundary

**Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
 Land Ownership**

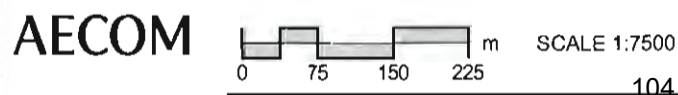


Figure - 3

1.3 Timeframe

The build-out of Tower Park Estates will be determined by market demand and be related to future economic conditions.

1.4 Interpretation

All symbols, locations and boundaries shown in the Area Structure Plan shall be interpreted as conceptual unless otherwise specified in the document or where they coincide with clearly recognizable physical or fixed features within the plan area.

A policy statement(s) containing 'shall' is mandatory and must be implemented. Where a policy provides direction that is impractical or impossible, an application may be made to amend the plan. A policy statement(s) containing 'should' is an advisory statement and indicates the preferred objective, policy and/or implementation strategy. If the 'should' statement is not followed because it is impractical or impossible, the intent of the policy may be met through other means to be agreed upon.

1.5 Background

The ASP area was originally Crown land in right of the Province of Alberta. It was transferred to the Town of Grande Cache to meet the continuing demand for industrial and related land uses. Rather than act as developer as it had done previously, the Town chose to seek private interests to develop the land. In preparation for this transfer, the Town commissioned preliminary grading and servicing drawings as the basis for development.

The successful purchaser and developer has modified the original development concept and provided additional planning and design work accordingly. The southerly portion of the ASP area is proposed as a mixed use urban village incorporating Smart Growth urban design principles. It will integrate residential, commercial, institutional and open space uses to create 'Tower Park Urban Village'. The northerly portion of the ASP area will continue as a more conventional industrial/commercial business park.

An Area Structure Plan is required for several reasons. First, the terms of the transfer of the land to private interest require the preparation of an ASP. Second, Alberta Transportation requires an approved Area Structure Plan and Traffic Impact Assessment prior to any further subdivision. Third, the Town's Municipal Development Plan requires the preparation of Area Structure Plans or conceptual schemes for the development of new areas or expansion of existing areas (Policy 15.1). Finally, the preparation of an Area Structure Plan represents comprehensive master planning and thus fulfills sound planning principles.

2. Policy and Regulatory Context

The preparation of the Tower Park ASP has been guided by and is intended to be consistent with applicable provincial and municipal land use legislation and policy.

2.1 Municipal Government Act

The Municipal Government Act (MGA) is the provincially enacted regulatory framework that directs municipalities how to enact land use policy. It enables the preparation of Municipal Development Plans (Section 632), Area Structure Plans (Section 633) and Land Use Bylaws (Section 640).

The Subdivision and Development Regulation (AR43/2002) is pertinent to this Area Structure Plan, as it states that "a subdivision authority shall not in a municipality other than a city approve an application for subdivision if the land that is the subject of the application is within 0.8 kilometres of the centre line of a highway right of way unlessthe land is contained within an area structure plan satisfactory to the Minister of Infrastructure and Transportation and the proposed use of the land is permitted under that plan" (Section 14).

2.2 Municipal Development Plan

Municipal Development Plans (MDPs) are created by municipalities to guide the long-range direction of land use within their boundaries. The Town of Grande Cache Municipal Development Plan, Bylaw 595, was adopted in 2000. It contains a number of goals, strategies and policies that affect this Area Structure Plan.

2.2.1 Goals and Strategies

The Town's current MDP identifies several goals and strategies that have been considered throughout the development of this ASP.

Economic Development Goals (Section 7.2) include the following:

- a) To create conditions that are conducive to the diversification of Grande Cache's economy [...] for which Grande Cache has an obvious economic or locational advantage.*
- b) To emphasize four season tourism and commercial recreation as a key component of Grande Cache's economy, [...] and to facilitate its continued growth and development.*
- c) To build upon Grande Cache's excellent and ever-improving transportation advantages, especially in terms of its strategic location for tourism.*
- d) To maintain and enhance the function and integrity of the Town Centre, Highway No. 40 corridor and commercial/industrial block.*

A clearly stated **population stability/growth** goal (Section 7.4) is:

To ensure a stable population base of at least 5,000 people in order to make full use of existing facilities and services.

Community resources and standards goals include the following:

- a) ***To plan and operate the Town so as to provide a social and physical environment that is conducive to growth and that unifies the community.***
- b) ***To maintain and improve upon when necessary within budgetary limits, the current high level of community parks, recreation facilities and service provision.***
- c) ***To encourage improvements to the existing level of cultural, educational and health facilities and programs available in Grande Cache.***
- d) ***To recognize the desirability of a unifying design theme and pursue the implementation of the same with the community generally and the business community in particular.***

The MDP land use designations and policies that particularly support or relate to the Tower Park Estates Area Structure Plan are presented in the following sections.

2.2.2 Land Use Designations

The Municipal Development Plan also provides generalized direction for the future use of the subject site. Map 2 of the Municipal Development Plan indicates that the site is generally 'Developable'. Map 3, the 'Generalized (Predominant) Future Land Use Concept' designates the lower portion of the subject lands for 'Highway/Tourism Commercial' use and the northern portion for 'Industrial' uses. To ensure that Section 638 of the MGA is satisfied, it may be prudent to amend Map 3 of the MDP redesignating the corresponding area to "Tower Park Urban Village".

2.2.3 General Development Policies

MDP Policy 10.4 ***"The Town, in conjunction with local/provincial/federal agencies, will engage in a concerted and coordinated effort to attract businesses that would benefit from Grande Cache's proximity to outstanding commercial tourism/recreational opportunities."***

MDP Policy 10.5 ***"[T]he Town shall ensure that a good supply of highway/tourism commercial lots of various sizes are always available for development east of Highway 40 at any given time."***

MDP Policy 10.6 ***"The Town [will] promote not only the Town's tourist and commercial/recreation attractions but those in the surrounding area as well."***

2.2.4 Residential Development Policies

MDP Policy 12.3 *"The Town will engage in a concerted and coordinated effort to attract new residents whose choice is to reside in Grande Cache would not be dependent on finding employment in the area, typically retirees."*

MDP Policy 12.7 *"When it is appropriate to open up new residential areas, the Town shall allow residential development in small phases so as to minimize the potential problems of only a few dwellings being constructed on a single block."*

MDP Policy 12.9 *"All new residential areas will set aside at least 15% of the net developable land for multi-household dwellings. This may be allocated to a wide variety of medium to high density housing options. These multi-household family sites will be dispersed to reduce any negative effects of large-scale grouping".*

2.2.5 Industrial Commercial Development Policies

MDP Policy 10.2 *"[T]he Town shall ensure that a good supply of light industrial/service commercial lots of various sizes are always available for development east of Highway 40 at any given time."*

2.2.6 Parks, Recreational Land Use and Urban Design Policies

MDP Policy 10.8 *"[T]he Town will establish design/landscape guidelines for [highway/commercial lands] to maintain an attractive visual appeal and a unifying design theme. To this end, the Town will continue to prohibit billboards, as is stipulated in the Land Use Bylaw."*

MDP Policy 11.2 *"The Town shall ensure that Highway 40 users are well informed of the availability and specific location of major Town-provided recreation facilities."*

2.2.7 Transportation Policies

MDP Policy 13.1 *"The Town will strive to achieve continuity of arterial and collector roads and ensure that the provision of transportation facilities is coordinated with the development of new areas."*

MDP Policy 13.2 *"The Town will apply a general road hierarchy in which design of roadways is consistent with their function."*

MDP Policy 13.3 *"The Town will maintain specific performance standards for road design and construction, but will encourage innovation where alternative designs will serve an equivalent function consistent with the provisions of this Plan."*

MDP Policy 13.4 *"The Town will work with developers and other agencies to develop a continuous pedestrian and bicycle circulation system which links residential areas, schools, commercial facilities, parks and leisure facilities."*

2.2.8 Servicing and Utilities Policies

MDP Policy 13.6 *"The Town shall ensure that appropriate utility infrastructure is in place to serve development. The Town shall periodically reassess this infrastructure in relation to anticipated demands."*

MDP Policy 13.7 *"The Town will not initiate the extension of municipal services to any developable area currently unserved until in-filling of existing serviced areas for the same types of land uses occurs to suitable levels."*

MDP Policy 13.8 *"Any development on slopes greater than 15% may require analysis of slope stability through geotechnical study and measures may need to be taken to mitigate slope instability if required."*

2.3 Area Structure Plans

The MGA outlines the requirements for an Area Structure Plan (ASP). Specifically, the MGA states that ASPs must describe:

- a) the sequence of development proposed for the area,
- b) the land uses proposed for the area,
- c) the density of population proposed for the area,
- d) the general location of major transportation routes and public utilities, and
- e) other matters the council considers necessary.

These requirements are reiterated in Policy 15.1 of the MDP that outlines the requirements for ASPs as follows:

"Area structure plans or conceptual schemes shall be prepared for the development of new areas or where existing areas are being significantly altered or expanded, they shall be consistent with this Plan and shall address the following:

- a) proposed land uses,
- b) sequence of development,
- c) location of roads and public utilities,
- d) location and extent of reserve lots,
- e) major physical or manmade constraints to development, and
- f) any other matters that the Town considers necessary for a particular area."

2.4 Land Use Bylaw

The subject lands are currently zoned C-2 (Commercial Highway-Oriented) and CM (Commercial Service and Light Industrial Mixed) (**Figure 4**). The purpose of the C-2 (Commercial Highway-Oriented) district is to “provide for a range of commercial uses to serve the travelling and local public using Highway 40” (page 11-28).

The purpose of the CM (Commercial Service and Light Industrial Mixed) district is to “to provide for a wide variety of service oriented commercial outlets [...] at lower densities [and to] establish an area of light industrial uses” (page 11-31).

Although the C-2 (Commercial Highway-Oriented) district allows for a Mixed Use Development as a discretionary use, a Direct Control district is necessary for the Urban Village area of the ASP area in order to create an area of special character with a higher level of design. The Direct Control district provisions shall address but not be limited to the following elements:

- Form and character of buildings;
- Landscaping;
- Public amenity space; and
- Access and circulation.

The CM (Commercial Highway-Oriented) district may be sufficient for the proposed Business Industrial Area. Discretionary uses included within the CM (Commercial Highway-Oriented) district which pose a level of environmental risk to adjacent residential lands will not be permitted. These uses include the following:

- Bulk fuel and chemical storage
- Oilfield support
- Waste management.

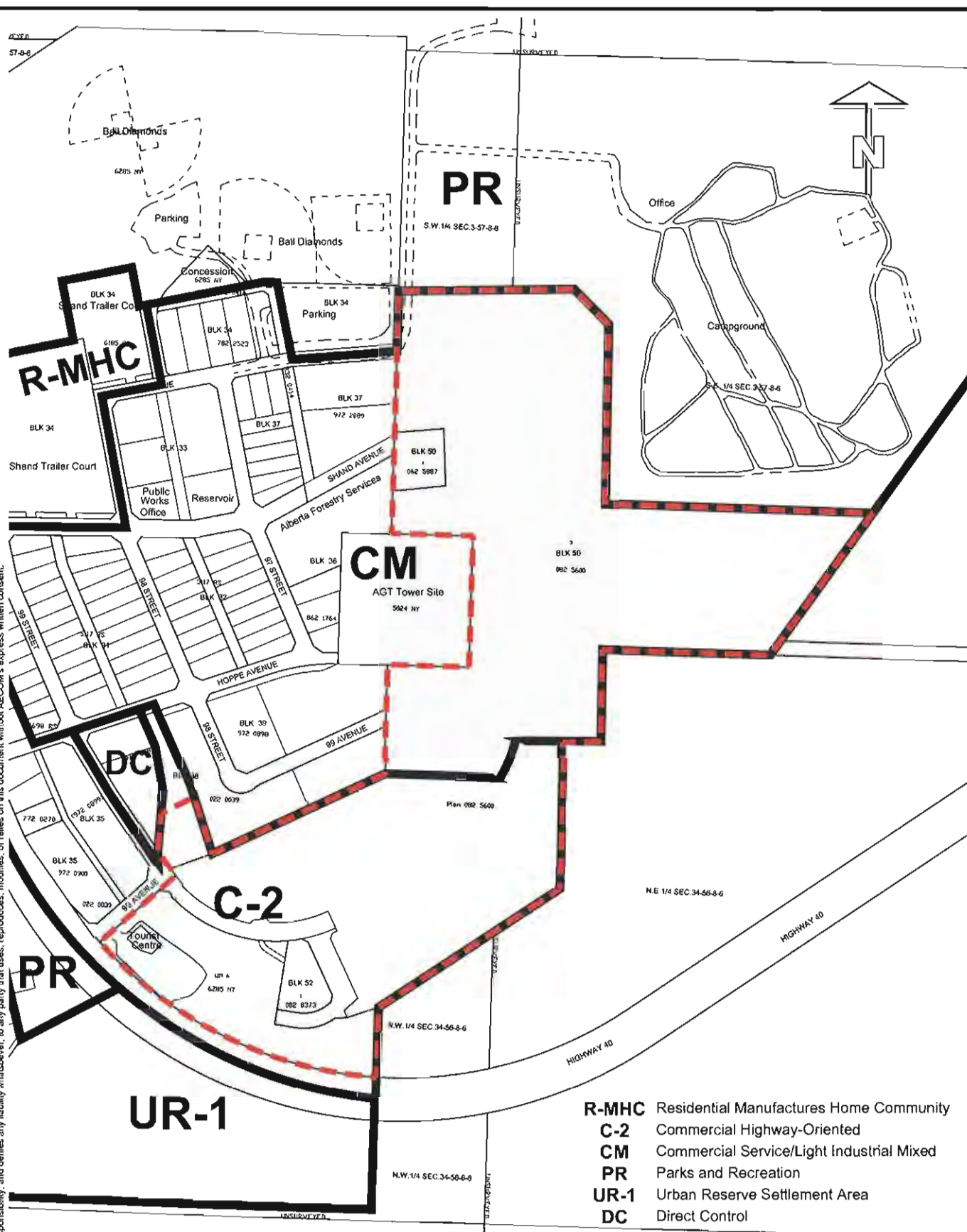
One or more Direct Control Districts or site-specific district may be required to ensure a higher standard of development, to limit noxious uses, to manage the provision of residents and for other purposes.

Additional sections of interest within the Land Use Bylaw that may apply to the ASP area include the following:

- a) Section 8.5 Design, Character and Appearance of Buildings and Structures,
- b) Section 8.10 Hazard Lands (building set-back of 20.12 m from top-of-bank of any watercourse or escarpment bank or slope exceeding 15 percent grade),
- c) Section 8.16 Noise Sensitive Land Uses which may address the potential for mitigation between mixed-use/residential and commercial/industrial land uses.

AECOM FILE#

© 2009 AECOM Canada Ltd. All Rights Reserved. This document is protected by copyright law and may not be used, reproduced or modified in any manner or for any purpose without the written permission of AECOM Canada Ltd. ("AECOM") or a party to which its copyright has been assigned. AECOM accepts no responsibility, and denies any liability whatsoever, to any party that uses, reproduces, modifies, or relies on this document without AECOM's express written consent.



R-MHC	Residential Manufactures Home Community
C-2	Commercial Highway-Oriented
CM	Commercial Service/Light Industrial Mixed
PR	Parks and Recreation
UR-1	Urban Reserve Settlement Area
DC	Direct Control

**Town of Grande Cache
Tower Park Estates
Area Structure Plan**

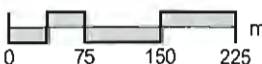
Existing Land Use Districts

Figure - 4

AECOM



— — — Area Structure Plan Boundary



SCALE 1:7500

3. Planning Influences

3.1 Winter City Design

Winter City Design principles are premised on the understanding that many communities must strive to maximize quality of life during cold, winter months. Winter is not viewed as a hindrance but rather a positive attribute that creates variety in experience for residents. Winter City Design seeks to minimize the negative implications of a cold climate (cold weather, limited daylight, slippery surfaces, snow removal) and embellish the positive (beauty, variety in experience, opportunity for new activities). Many Canadian and Scandinavian countries have been adopting Winter City Design principles to create urban spaces that are conducive to year-round activity.

Examples of measures that can be taken to implement Winter City Design in a community include the following:

- **Improving walkability** – using non-slip surfaces, providing handrails, raising pedestrian crossings to allow for snow/ice accumulation, space between sidewalks and roadways to mitigate spray from vehicles, providing awnings to protect pedestrian walks.
- **Appropriate use of vegetation** – provision of street trees, use of salt-resistant plants near roadways, planting deciduous trees on the south side of streets to shade in summer and permit sun in winter, planting coniferous trees to provide year-round colour and protection in winter.
- **Minimizing wind and cold** – sheltered transit stops and entranceways, building design to prevent wind tunnels, provide pedestrian walks on 'sunny side' of the street.
- **Other design considerations** – seasonal lighting, use of warm colours, continuous building facades, consider room for snow storage.

3.2 New Urbanism and Smart Growth

In 1993, the Congress of New Urbanism developed a set of planning and design principles which led to a popularization of this approach across North America. New Urbanism seeks to reduce the scale of urban spaces to recreate the intimacy and sense of place that was once valued as part of the design of urban spaces. This often involves prioritizing pedestrian and public spaces and minimizing the importance of vehicular activities. Mixing residential with other complementary uses (retail, offices, parks) is understood to create 24 hour activity in a place, thereby increasing opportunity for social interaction and enhancing community safety.

Principles of New Urbanism include the following:

- Walkability
- Connectivity
- Mixed Use
- Quality architecture
- Neighbourhood structure
- Density
- Alternative transportation.

3.3 Form-Based Zoning

Zoning (land use) bylaws are the predominant means of regulating land use in Canada. These bylaws ascribe to the traditional notion of districting land based on use (also known as 'Euclidian zoning'). Euclidian zoning originally emerged in an effort to separate noxious uses from areas of human habitation but has translated into the (albeit unintended) separation of uses based on income, class and even race through districting land use based on housing type.

Form-based zoning is an approach to regulating the manner in which development occurs which focuses less on the uses of the land and, instead, emphasizes organizing building placement and exteriors as well as the nature of streets and public spaces. A form-based code can be defined as "a regulatory approach designed to shape the physical form of development while setting only broad parameters for use" (Garvin and Jourdan, 2008, p. 396).

Form-based codes comprise two components:

- a) **Regulating plan** - an aerial map of what type of building goes where
- b) **Building standards** - a set of building cross-sections and plan diagrams indicating:
 - a. Minimum and maximum height
 - b. Setbacks
 - c. Location of entrances
 - d. Parking
 - e. Yards/courtyards
 - f. General uses
 - g. Street cross-sections
 - h. Landscape standards
 - i. Architectural standards (optional).

Form-based codes are argued to support a more socially integrative community, wherein housing types and tenure forms are mixed together.

SmartCode is a template for form-based zoning developed by Duany Plater-Zyberk & Company. SmartCode involves the delineation of transects throughout a community or region. A transect is defined as “the systematic gradation of a community from its most urban to its most rural sector” (Langdon, 2006, p. 29). Transects consist of six zones, as outlined below (Duany and Talen, 2002, p. 247):

- a) Rural Preserve
- b) Rural Reserve
- c) Sub-Urban
- d) General Urban
- e) Urban Center
- f) Urban Core.

Transects seek to create a sequence of human habitats composed of varying degrees of urban intensity (Duany and Talen, 2002, p. 250). Each transect zone should have a particular set of standards attached to them, as appropriate to local conditions.

An alternative to adopting form-based zoning for an entire municipality is to adopt an overlay wherein developers can use form-based rather than conventional ordinances.

Principles by which diversity can develop (Talen, no date, pp. 30-31):

- a) Housing mix
- b) Neighbourhood facilities and services
- c) Centers and edges
- d) Connectivity.

Design guidelines have traditionally been an attempt to toe the line between prescription and discretion (Sitkowski and Ohm, 2006, p. 170). Hiring a town architect a means by which to define ‘good design’ rather than appointed review boards (Ibid, p. 171).

The Tower Park Area Structure Plan will be a site specific plan showing blocks, specifying building forms and establishing density guidelines. Should the Town of Grande Cache choose to adopt a form-based code, this plan can become a special district within it. Should zoning remain Euclidian, the ASP area, or at least the Urban Village portion, may be regulated by a Direct Control district.

3.4 20/20 Vision of the Future: Town of Grande Cache Strategic Sustainability Plan

Many of the concepts and themes of sustainable community development, smart growth and winter city design are at the heart of the Town's sustainability plan, the **20/20 Vision of the Future: Town of Grande Cache Strategic Sustainability Plan**. This vision forms the basis for the community's planning and has informed the preparation of this Area Structure Plan. Therefore key excerpts from that vision and strategic plan are stated here to show the community values and directions that inform planning for the Town of Grande Cache.

The vision statement for the Town states that

Grande Cache will be a vibrant and progressive mountain community that achieves excellence by embracing cultural diversity, safe and healthy neighbourhoods, leading edge environmental stewardship, and a sustainable diversified economy.

The vision statement is built on a set of community values that guide community decisions, help set priorities and provide direction for actions to achieve goals. These values are stated as follows:

- Strong, healthy, diverse, vibrant neighbourhoods where social interaction, culture, recreation, social and health services and life-long learning are accessible;
- A sustainable, diversified and stable economy;
- Well planned and managed community
- Strong tourism economic placing a high value on environmental stewardship;
- Environmental stewardship resulting in leading edge environmental practices;
- A safe community for diverse residents and guests;
- A culture of customer service to residents and guests;
- Healthy living, recreational and cultural activities taking place within a unique mountain environment; and
- Citizen engagement and volunteerism.

The application of the vision statement and community values will lead to community design for liveability, the incorporation of progressive green technologies into new development, a balance between trail development and roadway development, affordable housing, and pedestrian orientation in neighbourhoods all within the context of public safety and security. The Town aspires to providing outstanding indoor and outdoor recreational opportunities and facilities. All of these factors are intended to provide a superior quality of life for residents and visitors alike.

4. Site and Site Context

4.1 Location and Access

The ASP area is located east and south of the most easterly built-up area within the Town of Grande Cache. It occupies about 40 ha (100 acres) of land extending in an arc from the existing Tourism and Interpretive Centre north and east of the industrial area. A portion of the site occupies the ridge on which most of Grande Cache has been built, while the southern portion extends onto a south facing slope below the ridge.

There are three existing and one potential roadway access points to the ASP area.

Access to the southern portion of the ASP area is from the intersection of 99th Street and 98th Avenue. Ninety-eighth Avenue provides direct access to Provincial Highway 40. It is the third roadway access to Highway 40 within the Town of Grande Cache. The first phase of 99th Street has been extended into the ASP area as Main Street to provide access to initial development.

Ninety-ninth Avenue provides a second access from the industrial area to the west near the centre of the ASP area.

The third access is from 104th Avenue near the north end of the ASP area.

An additional access point could be created by the physical extension of Shand Avenue from the west. This would complement the 104th Avenue access point and provide a more direct link to the Highway 40/Shand Avenue major intersection.

4.2 Surrounding Land Use

The Tower Park Estates ASP area is located north-east of Highway 40. The subject lands are bound to the southeast by undeveloped, unpatented Crown land currently under forest cover. A small portion of these lands are designated for Industrial and Community and Commercial Recreation in the Town's Municipal Development Plan. Hence they may represent a future development opportunity if such lands could be acquired from the Crown.

To the south, the ASP area is bound by Highway 40. Across Highway 40 to the southwest is the future site of 'Townsite 2', an area designated for future urban development.

To the north and west the ASP area is bound by existing industrial development within the Floyd McLennan Industrial Park. Immediately to the west and along the northeast frontage of Highway 40 is a highway commercial area comprising hotels, motels, restaurants and service stations. The Town Centre of Grande Cache is located about 400 metres to the northwest.

To the north the ASP lands are bound by Crown lands that have been developed for the municipal campground and the municipal golf course.

The Development Concept for the ASP area includes provisions for potential access to lands to the north, east and south, including the municipal campground.

4.3 Environmental Context

Grande Cache is located within the montane ecosystem at an elevation of approximately 4,200 feet. Typical forest cover comprises aspen poplar, white spruce and lodgepole pine. Much of the site has been cleared in anticipation of development. The site is located on a south-facing slope creating a sheltered, attractive site taking maximum advantage of solar orientation for human use and enjoyment.

4.4 Topography and Drainage

The ASP area extends along the top of the ridge on which Grande Cache is located and along the southeast and south facing slope of the ridge (**Figure 5**). The highest point in the ASP area is above 1,295 metres above sea level (asl) in the northern portion, while the lowest point is 1,230 metres asl at the extreme southern end. The vertical difference is therefore about 65 metres.

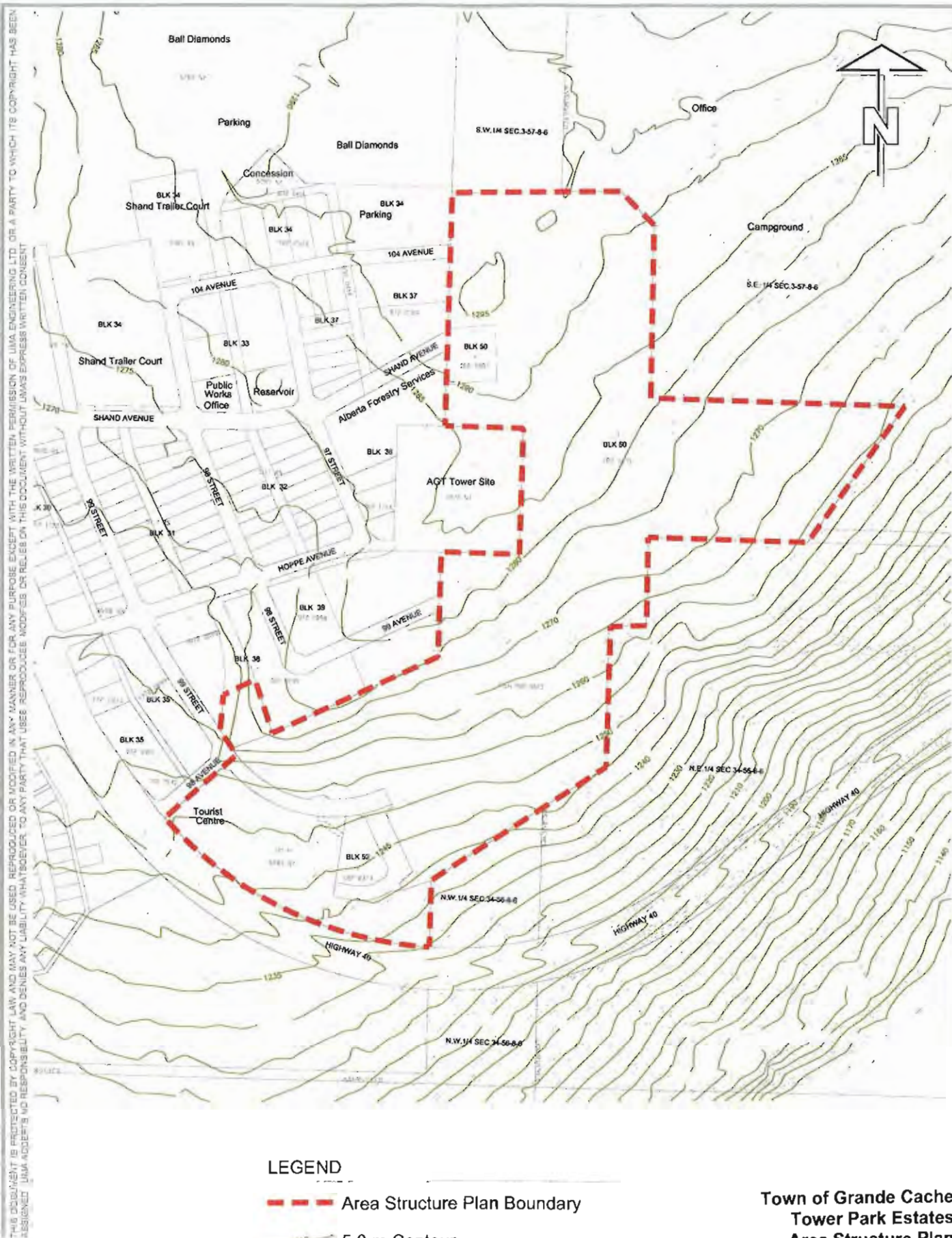
The southern portion of the ASP area is the area of greater slopes. Here the elevations range from 1,230 m asl to 1,270 m asl, a vertical difference of 40 metres. Overall, the gradient averages between 10% and 15%. Locally, gradients can be as low as 5% while there are also small areas where local slopes exceed 25%. Careful site planning will address the challenges of a sloping site through grading and terracing, as has been done throughout Grande Cache. At the same time, the south facing aspect, views across the valley, positive drainage and overall rolling topography define very positive attributes for site development. Street and building alignments can be adapted to the 'grain' of the land in a creative and satisfying manner.

There are no apparent water courses draining the site. Downslope drainage would ultimately end up in Victor Lake, located in the valley to the south.

4.5 Geotechnical Conditions

Parkland GEO conducted a geotechnical investigation of the ASP area in December of 2006. The investigation involved drilling nine (9) boreholes throughout the property to provide recommendations for site preparation, foundation design/construction and pavement structures (**Figure 6**).

The geotechnical investigation found subsurface conditions of sand and gravel overlying clay till, in places, and over bedrock in other places. The sand and gravel ranges in depths from 0.5 m to 3.0m below existing grade and contains some cobbles. The bedrock is either a highly weathered sandstone or a hard clay shale.



LEGEND

Area Structure Plan Boundary

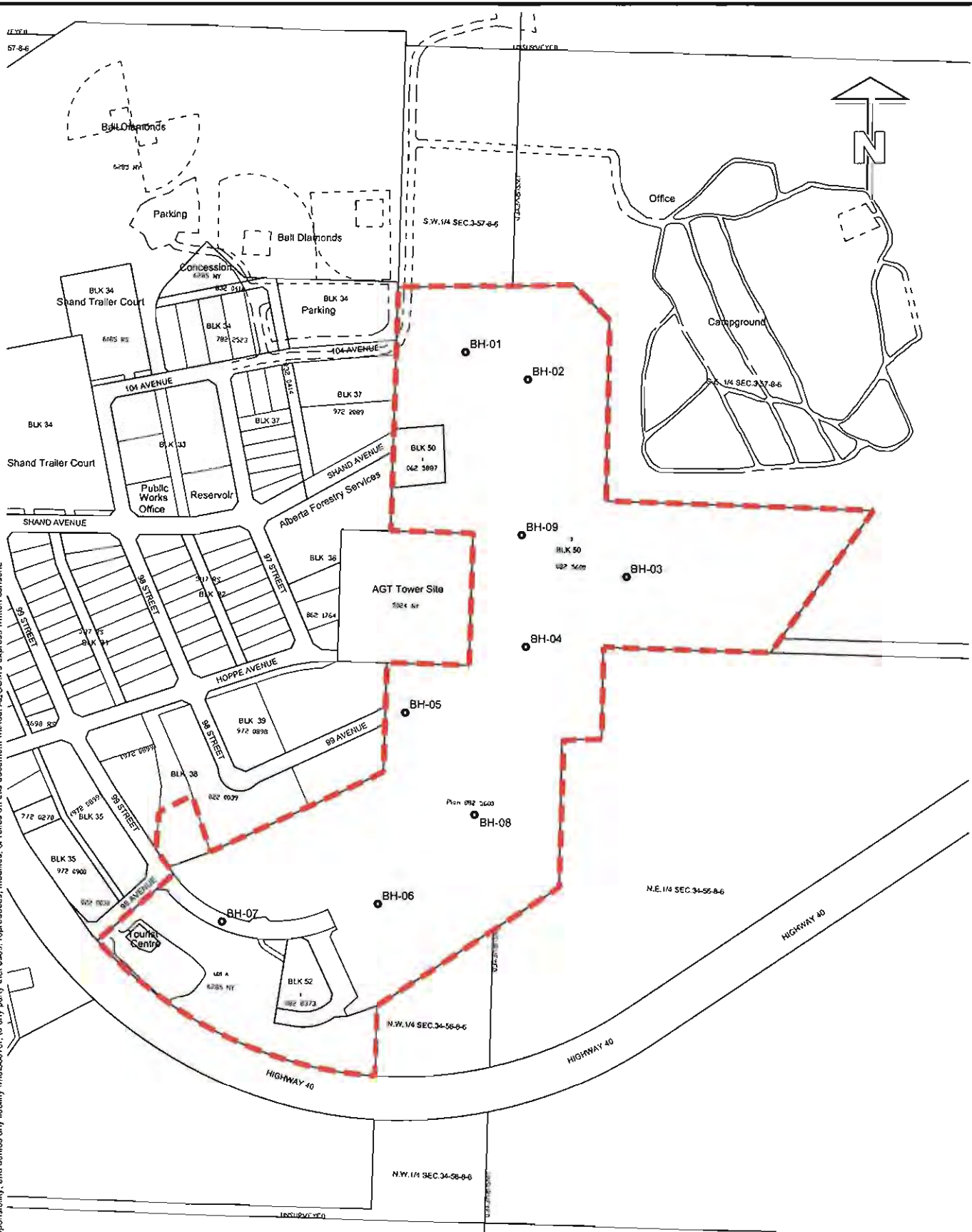
5.0 m Contour

Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
 Site & Topography

AECOM

0 75 150 225 118 m SCALE 1:7500

Figure - 5



LEGEND

- Area Structure Plan Boundary
- Borehole Location

AECOM



Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
Borehole Locations

Figure - 6

The report determined that the soil conditions within the ASP area are well suited to commercial and light industrial development. Road construction and asphalt parking areas may be placed directly onto a prepared subgrade. Utility trenching needs to consider dense gravel and sandstone at shallow depths. Building foundations will need to use shallow systems such as conventional footings; however, some areas will permit deep foundation options such as driven steel piles.

Additional geotechnical investigation will be required in conjunction with each development stage to provide recommendations regarding specific foundation and site development considerations.

4.6 Environmental Site Assessment

Parkland GEO prepared a Phase 1 Environmental Site Assessment (ESA) for the ASP lands in August, 2008. The ESA consisted of a review of historical air photos, interviews with individuals knowledgeable about the property, a site inspection and the preparation of a final report. The Phase 1 ESA concluded that the current owners do not pose a significant environmental liability or risk to the property. It was also determined that adjacent lands do not possess any high-risk environmental concerns that would influence the subject lands. The Energy and Utilities Board and Petroleum Tank Management Association of Alberta confirmed that there are no well sites or active or abandoned storage tanks on the property. Four underground storage tanks were identified in proximity to the subject area but are considered to be of low to moderate environmental concern. Lastly, municipal and provincial agencies had no environmental concerns to report.

The Phase 1 ESA concludes that the subject lands do not have any significant environmental concerns that would necessitate additional investigation. Therefore no further analysis of environmental risk was recommended.

5. Development Concept

5.1 Vision

The Tower Park Estates Area Structure Plan will provide a new focus for culture, shopping, residency, business and destination tourism for the Town of Grande Cache.

The area is located within a mountain environment, capitalizing on its setting to maintain views of the surrounding foothill and mountain environment. It will provide an urban setting close to nature.

It will be characterized by a mix of uses within a village setting providing a new and distinct residential environment close to shops, civic features, recreational facilities and employment opportunities. The village will have a compact, urban character, featuring pedestrian friendly, traffic calmed streets and a network of internal and external walkway linkages. Its focus will be a civic plaza, a gathering place for people of all ages.

Finally, it will provide an opportunity for sustainable features such as water reuse and recycling, stormwater bioswales and retention of natural areas.

5.2 Development Concept – General Description

Tower Park Estates will comprise two distinct, related precincts: an Urban Village and a Business Park. The Development Concept for Tower Park Estates is shown in **Figure 7**, while greater detail for the Urban Village is shown in **Figure 8**. Development statistics for the ASP area are presented in Table 2.

Urban Village

Generally, an Urban Village can be defined as a compact and distinct urban form with clearly defined edges and central focal point. It is intended as a place where most of the needs of daily life can be met within a convenient 400 metre walking distance. An Urban Village is a self-contained, integrated community with a mix of complementary land uses and activities, including residential, commercial, civic and recreational land uses. It is intended to provide a range of housing options which are predominantly of medium density housing forms such as town houses and low and mid-rise apartments. Live/work units are also a common feature of urban villages.

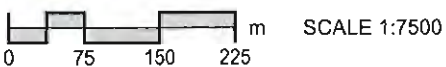
The Tower Park Estates Urban Village will occupy about 17 ha (40 acres) within the southern half of the ASP area. It has a location on a south and southeast facing slope providing dramatic views of the valley below and the mountains beyond. The slopes provide an opportunity to terrace development into the hillside creating interest and a variety of sites.

Land Use within the Urban Village will be a mix of residential, commercial and civic uses, with the opportunity of vertical integration of residential and commercial uses within multi-storey buildings.








LEGEND

- Area Structure Plan Boundary
- Urban Village
- Business Park
- Public/Open Space

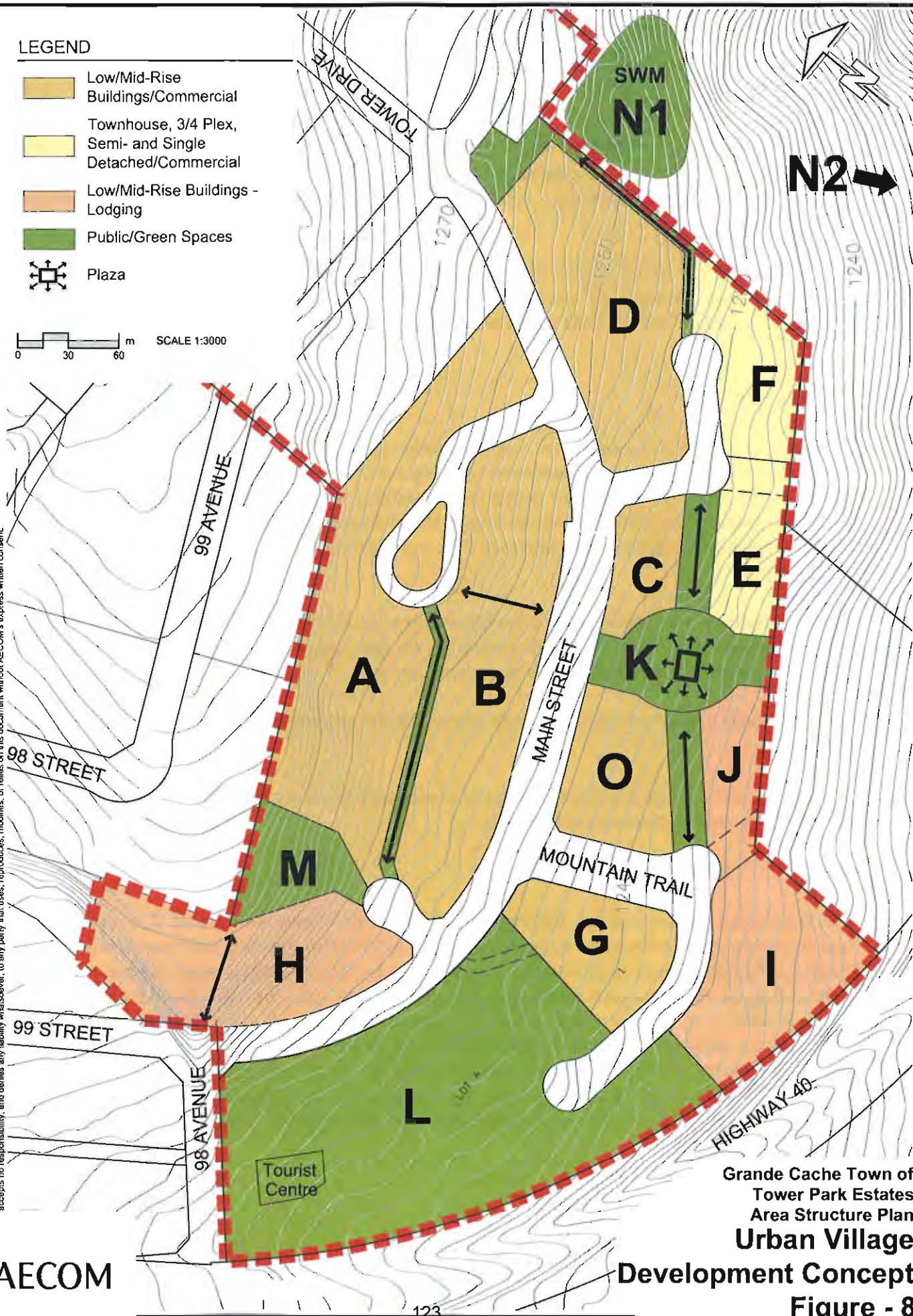


AECOM

LEGEND

-  Low/Mid-Rise Buildings/Commercial
-  Townhouse, 3/4 Plex, Semi- and Single Detached/Commercial
-  Low/Mid-Rise Buildings - Lodging
-  Public/Green Spaces
-  Plaza

0 30 60 m SCALE 1:3000



Grande Cache Town of
 Tower Park Estates
 Area Structure Plan
Urban Village
Development Concept
Figure - 8

Main Street will constitute the primary roadway through the Urban Village, with buildings aligned close to the street to create a distinctly urban character. A variety of civic uses focusing on a central plaza will be connected by sidewalks and walkways. External walkway linkages will provide connections with the rest of the community.

The Urban Village will have a distinct sense of place and will be 'branded' accordingly to convey its special character. Special features along Tower Drive will mark the west and east entry into the Urban Village and will discourage heavy industrial traffic from passing through.

Business Park

The Business Park will be located on the ridge and plateau to the north of the Urban Village. It will provide an opportunity for light industrial and commercial uses and will constitute an easterly extension of the existing industrial park. Tower Drive will be the central street extending through the Business Park and linking it with the Urban Village. This ASP proposes to extend Shand Avenue from the west to provide an additional access to the northern portion of the Business Park and a direct connection to Highway 40 and the Town Centre beyond.

Within the Business Park there will be some opportunity in an appropriate area for a business to co-locate with a single residence within the same building on the same lot, thus providing additional security and surveillance, convenience and economies for business owners.

Opportunities for commercial use only will be provided in the southern portion of the Business Park along 99th Avenue.

The Development Concept provides for access to Crown lands to the north, east and southeast if and when these lands become available for development.

Policy 5.1. Development Concept

The Town shall ensure that the Development Concept as shown on Figures 7, 8 and 9 and all accompanying policies are adhered to in making all subsequent planning decisions within the Area Structure Plan boundaries in relation to but not limited to Land Use Bylaw amendments, subdivision applications, development permits, development agreements and servicing. Should such a decision require or amount to a major deviation from or relaxation/variation of this ASP, an amendment to this ASP shall be required. Decisions that would result in or amount to a minor deviation from or relaxation/variation of this ASP may be considered without an amendment to this ASP, in accordance with Policy 8.10, where the owner/developer can demonstrate to the satisfaction of the Town that the deviation, relaxation or variation does not substantively alter the intent, force or effect of this ASP.

5.3 Urban Village

5.3.1 General

As stated in the previous section, the Urban Village will constitute a mixed-use, pedestrian oriented neighbourhood activity centre (**Figure 8**). It will comprise a fine-grained mix of three major land uses within a relatively small area: residential, commercial and civic uses. The mixed use character of the Urban Villages will have two dimensions, horizontal and vertical. Horizontal mixed use will be achieved by locating various uses in proximity to each other. Vertical mixed use will be achieved through building forms that provide for commercial space on the ground floor and residential units above. The emphasis will be on integration of uses in common building forms, rather than a rigid segregation of land uses.

The extension of 99th Street through the Village will constitute a 'Main Street' around which major buildings and features are organized. The Main Street will have ample sidewalks on each side for ease and convenience of pedestrian movement. Buildings will be required to 'build to' the front property line and thus directly address the street. Angle parking will be accommodated within an expanded right of way to increase parking efficiency and to provide traffic calming.

Distinct entry features at the east and west end of Main Street will mark the transition to and from the Urban Village and thus contribute to its distinctive identity. These entry features are also intended to discourage heavy truck traffic from passing through, other than those required to service local businesses.

A central plaza will constitute the heart and focus of the Urban Village and will be located just south of Main Street. The plaza will provide a setting for neighbourhood and community events, social interaction, displays and a variety of formal and informal social activities. Walkway connections will radiate outwards from the central plaza providing connectivity within the village and externally to all areas of the Town. As the Urban Village will extend about 700 metres from east to west and about 300 metres from north to south, all areas will be well within 400 metres of the central plaza, providing a very walkable environment in all seasons.

At full development, a population of up to 1050 may be achieved (Table 1) depending both on final built form and household size. Along with the commercial and civic uses, the Urban Village will be characterized by a sense of vitality and amenity to meet the housing, social and work needs of a significant portion of the residents of Grande Cache.

The Development Concept shows four distinct land use zones, each zone having a distinct range of building forms, land uses and densities. Each zone comprises several sites or blocks as designated by a letter, with appropriate guidelines and policies as outlined in the policies that follow.

The Development Concept also makes provision for future roadway connections to Crown land to the south, in the event that such lands become available for development.

Policy 5.2. Main Street Entry Treatment

Special features will be required along Main Street to mark the entry and exit points along the Main Street through the Urban Village and thus reinforce the sense of place and distinct character. These defining features may include expanded curbs, changes in pavement surface markings, signs, trees or other landscape features. This will serve two purposes: one, to reinforce the special sense of place inherent in the Urban Village, and two, to discourage and divert large trucks from the adjacent business areas from travelling through the mixed use area. The nature of the features will be determined through negotiations between the Town and the developer at the time of subdivision approval for the relevant stage, and enforced through the development agreement.

Policy 5.3. 'Build-to Lines'

'Build-to Lines' shall be established within the Direct Control district that is adopted to regulate development within the Urban Village. 'Build-to' lines are the converse of setbacks. 'Build-to lines' specify that buildings shall be built on or near the front property line to create a satisfactory relationship between the building, sidewalk and street and to avoid front on-site parking.

The 'build-to' lines for buildings fronting Main Street shall specify that buildings are built either to the front property line or a short distance, less than three metres, from the front property line where there is a compelling reason, acceptable to the Town, for not building to the front property line.

'Build-to' lines shall be established for local streets other than Main Street to meet similar urban design objectives of a successful building/sidewalk/street interface.

Policy 5.4 Pedestrian Environment

Sidewalks along Main Street shall be sufficiently wide to encourage easy and convenient pedestrian movement in all seasons, to facilitate social interaction, to allow for the effects of vehicle bumper overhang, to allow ample space for street furniture, signs, light standards and public art, to provide space for merchants' sidewalk displays, to encourage storefront browsing, and generally to enliven and animate this element of the public realm. Generally, a width of four (4) metres will be adequate, increasing or 'bulbing out' at intersections and mid-block crossings.

Design guidelines for the creation of lively and safe sidewalks for both Main Street and local streets shall be created jointly by the developer and the Town with the designs enforced through the development agreement accompanying subdivision approval.

Policy 5.5 Access to Adjacent Lands

The dashed lines in the Development Concept at the southeast corner of Mountain Trail and below the southeasterly cul-de-sac indicate a future alignment for potential roadway extensions to Crown lands to the south. Regardless, a public utility corridor will be required at these two points to convey stormwater to downstream storm ponds.

5.3.2 Residential Development

Policy 5.6 Residential Land Use

Three residential building zones are established for the Urban Village, as follows:

1. **Low/mid rise Building Zone**

Residential buildings may be a maximum of five storeys in height and a minimum of two storeys. Parking may be internal (underground or at grade) or external at grade. This land use zone may also include town house units and live/work units in which the residential units are on a second and/or third storey above a main floor commercial unit. However, town house units shall comprise no more than twenty five per cent (25%) of units within this zone.

Commercial and business uses may occupy the first storey of any building within this zone. Commercial and business use may occupy the first two storeys of any building fronting onto Main Street within this zone.

The location of free-standing commercial buildings within this zone is addressed by Policy 5.12 in Section 5.3.4.

The low/mid rise building zone shall apply to Urban Village Zones A, B, C, D, G and O.

2. **Town house and Three/four-plex Building Zone**

Town houses are five or more dwellings divided by common walls and having separate entrances. They may be two to three storeys in height and have internal or external parking. Three/four-plex buildings are divided from each other by common walls and have individual or common entrances. They may have internal or external parking.

Single, semi-detached and duplex residential buildings may also be developed within this building zone, provided that the total number of such residential units does not exceed fifty per cent (50%) of the total number of units.

The Town House and Three/four-plex Building Zone shall apply to Urban Village Zones E and F.

3. **Residential Lodging Building Zone**

Residential Lodging comprises hotels, motels and related food, service, entertainment and convention facilities contained within the same building. Residential accommodation buildings shall be two storeys or more in height, and may have internal or external parking. Residential accommodation may provide both short-term and long-term stay.

The Residential Lodging Building Zone shall apply to Urban Village Zones H, I and J.

The Residential Lodging Zone may also include low/mid rise residential buildings as an alternative building form and land use, if the demand for residential lodging is insufficient to provide for build out of the three Urban Village Zones.

5.3.3 Public Spaces: Recreational, Civic and Parks

The public/civic realm will comprise three sites, each with its own distinctive character. The public realm also includes the walkways and sidewalks that provide both internal and external connectivity between these sites and the overall Town Trails system.

The three public place sites comprise the following:

1. a **civic plaza** precinct;
2. a **Hillside Park** natural area left under native forest cover; and
3. **Birds Eye View Park** in the western portion of the ASP area, and the site of the Town's **Tourism Information and Interpretive centre**.

In addition, two **stormwater management facilities** will be located on Crown land to the east and south of the ASP area, along with a bioswale to convey stormwater to these facilities (Section 7.3). It will be important to make connections with these facilities and integrate them within the overall public space system.

Civic Plaza Precinct (Zone K)

The heart of the Urban Village open space system will be a **civic plaza precinct**, comprising a plaza surrounded by businesses, civic buildings and/or residential buildings and two walkway/utility links extending east-west in each direction. The plaza will be a focal point for community gatherings, special events, art displays, markets, outdoor cafes or entertainment and cultural events as well as serving informally for informal gatherings and social interaction. The scale and size of the Urban Village is such that any point within the Village will be within 400 metres walking distance of the plaza. The civic plaza will add value both to adjacent properties, and to the entire Urban Village as a major landmark and activity centre.

It is intended that the civic plaza precinct be the subject of a planning and design exercise, jointly sponsored by the Town and the developer. Development of the plaza would be jointly undertaken by the Town and developer under a funding formula to be determined. Ongoing programming and maintenance could be led by the Town. The Town could also explore the opportunity for a separate not-for-profit group, comprising adjacent businesses, community organizations, the Town and other groups, to take responsibility for programming and maintenance. This is an arrangement that has been successful in other situations.

The thoughtful and creative design of a sustainable civic plaza is paramount to the success of the Urban Village. A clear definition of the size and scope of the plaza is premature in this Area Structure Plan.

However, the Area Structure Plan does establish development principles to guide its planning and design, and these are expressed in the policy statements that follow.

Policy 5.6 Planning and Design Process for Civic Plaza Precinct

The Town of Grande Cache will, in conjunction with the developer, take a leadership role in initiating the planning and design of the Civic Plaza Precinct. The plaza precinct will be comprehensively designed as one urban place, combining and integrating the disciplines of landscape architecture, architecture, urban design, urban planning and engineering to create an outstanding example of fine civic design.

The planning and design process shall include a consideration of capital and operating costs and measures for cost-effective programming and maintenance of ongoing operations. These measures may include the creation of a not-for-profit organization comprising business and community interests that have an interest in the success of the plaza.

Policy 5.7 Development Guidelines for Civic Plaza Precinct

The following development guidelines will be considered and incorporated into the planning and design of the Civic Plaza Precinct;

1. The size and shape of the civic plaza precinct as shown on Figure 8 is conceptual only. The final size and shape will be determined through the planning and design process. The process will consider that the plaza shall be small enough to maintain and foster a human scale and a sense of intimacy but large enough to support a variety of activities and functions.
2. The plaza will be defined by building facades on at least two sides and a street on no more than two sides.
3. The building forms that define the plaza edges will be managed as to location, height and orientation so as not to unduly block the sun and thus create a shadowing effect.
4. Commercial/civic activity will be encouraged at street level and the plaza would ideally be an extension of adjacent commercial and civic activities.
5. The plaza will be open to the south, southwest and southeast to maximize exposure to the sun in all seasons and to maximize views of the valley, foothills and mountains.
6. The two east-west walkway connections shall be an integral part of the plaza precinct to provide links with nearby parts of the Urban Village. The alignment of these walkways is also essential to accommodate critical utility connections and to provide any additional road access that the developer may require in relation to Blocks C, E, J and O.
7. There will be a direct visual and physical connection to and from Main Street to the north.
8. The planning and design process will consider the slopes of the site and consider the opportunities for spatial differentiation and interest through terracing, steps or other creative adaptations to a sloping site.

9. The plaza will be have an appropriate balance between hard landscaped areas and soft or natural landscaping to evoke the forested and alpine environment within which Grande Cache is located.
10. The plaza will include such amenities as public art, water features, trees/planting beds, benches, informal seating, bandstand, kiosks and other elements to be identified through the design process. The design process will also define a suitable distinctive, iconic landscape element or landmark to provide visual focus and a strong sense of identify for the plaza as both the heart of the Urban Village and a major civic space within the Town of Grande Cache.

Hillside Park (Zone M)

The park will be located on steeper slopes in the northwest portion of the ASP area. With an area of 0.34 ha (0.84 acres) it is one of the few areas that has not been clear-cut through site development, and serves as an example of the forest environment surrounding Grande Cache. It provides opportunities for trails leading to a vantage point overlooking the Urban Village and beyond, with appropriate interpretive treatment of the natural and built environment. An appropriate alternate name for the park may be selected to commemorate an environmental, community or historical feature, person or theme.

Policy 5.8 Hillside Park

Hillside Park shall be left in a natural condition, with improvements limited to trails and a lookout for interpretive purposes. A walkway connection will be provided across private land to the west to provide a link with Main Street and 98th Avenue, and thus provide a variety of trail loops for a varied walking experience. The ownership of Hillside Park shall be negotiated between the Town and the landowner, to be confirmed at the time of subdivision approval through the development agreement process.

Birds Eye View Park - Tourism and Interpretive Centre (Zone L)

This large area at the east entry to the Town of Grande Cache is an existing well-used landmark and activity area for Town residents and visitors alike... The Tourism Centre is an attractive architectural icon that welcomes visitors to Grande Cache. The park's existing conditions and possible development are outlined in the 'Open Space Assessment' prepared for the Town of Grande Cache in 2008 by the EDS Group Inc. The park is described as an "existing passive interpretive park featuring a walking path, gazebo seating and forest ranger stations from different decades (p.20)". It is a stopping point for tourists and a meeting place for white water rafters and contains a large gravel parking lot. The Park and the Tourism and Interpretive Centre also provide fine views of the Rocky Mountains to the west.

This will be the major park area within easy walking distance of the Urban Village. The site is large enough to provide recreational facilities and services to future residents and visitors alike. It also forms a critical link in the network of walkway and trail connections between the open space elements of the Urban Village (Civic Plaza and Hillside Park), the Town Centre, and the Town's proposed multi-use trail system. Because the site is relatively level, it provides an opportunity for parking for both on- and off-site use.

Because of the variety of potential uses that could be located on this site, and because of its strategic location relative to Highway 40, the Urban Village, the Town Centre and the rest of the community, it is felt that a Site Master Plan would be appropriate.

Policy 5.9 Bird's Eye View Park – Tourism and Interpretive Centre

The Town of Grande Cache will initiate a community-based site master planning process to identify and balance needs for this site, with the suitability of the site for a variety of purposes. Major objectives will be: to complement and enhance the activities of the Tourism and Interpretive Centre, to balance interpretive, recreational, parking and environmental needs and to define appropriate on-site and off-site trail linkages.

Storm Ponds (Zones N1 and N2 – Off-site)

Two storm ponds and connecting bioswales are proposed to handle runoff from the ASP area, as outlined in Section 7.3 and in locations shown on Figure 12. These are located on Crown land and will require successful negotiation of a lease or public utility lot with the Province.

An internal walkway connection provides a link between the plaza precinct and the northerly pond between Zones D and F.

Storm ponds in or near residential neighbourhood have a place-making function, add to the visual amenity of the neighbourhood, and provide valuable wetland habitat for a variety of plant and animal species. While these two ponds and connecting bioswales will be off-site, there are opportunities to extend the trail system along the bioswales to link the Urban Village, the storm ponds and the Town's trail system. This would add significantly to the passive recreational opportunities available to residents of the Urban Village.

Policy 5.10 Walkways to Storm Ponds

The Town will investigate the feasibility of providing trail linkages to connect the Urban Village, the storm ponds and the Town's trail system, including considerations of optimal routing, access to Crown land, responsibility for development costs and responsibility for ongoing maintenance obligations. The Town will direct the implementation of the trail linkages according to the outcome of the feasibility investigations.

5.3.4 Commercial Land Use – Urban Village

The Development Concept does not identify sites for commercial use only. The intent is that commercial use be integrated into buildings that have a residential function, whereby the first storey is commercial and the storeys above are residential. It is also possible that, in certain locations, the market place may support commercial or other business functions on the first two storeys of the residential buildings.

It is also reasonable to anticipate a demand for commercial facilities where a residential function simply may not be feasible. Yet commercial and business functions are an integral part of an Urban Village. Therefore guidelines are appropriate to designate free-standing commercial facilities at certain locations such as the Main Street. At the same time, some limitation on the total footprint of free-standing commercial facilities is appropriate to maintain the mixed use character of the village as determined by the balance between residential and commercial use.

Policy 5.11 Commercial Uses

Commercial uses will be allowed on the main storey of any building within the Urban Village. Commercial uses will be allowed on the first two storeys of any building on lots fronting Main Street.

Policy 5.12 Free-standing Commercial Uses

Commercial uses will be encouraged as part of any residential building. However, free-standing commercial buildings without a residential component will be allowed on any lot fronting Main Street to a maximum of fifty per cent of the frontage of either side of Main Street. Residential lodgings are not considered to be free-standing commercial uses.

Free-standing commercial buildings on local streets may be permitted on a discretionary basis, depending on the established character of the street.

5.3.4 Walkway Connections

The Urban Village Development Concept shows two walkway connections, likely across private lands, to provide a wider range of options for pedestrian circulation through the Urban Village. The first is a walkway connection linking Zone M, the Hillside Park with 99th Street through Zone H. The second will be a connection through Zone B opposite the civic plaza precinct, Zone K. This will require a mid-block pedestrian crossing of Main Street to provide continuity between residential areas to the north and the plaza precinct.

5.4 Business Park

5.4.1 General

The general land use pattern for the Business Park is illustrated in **Figure 9**. A transition area at the southern end will provide for commercial land use and for appropriate/compatible businesses to co-locate with a single residence within the same building on the same lot. The balance of the land is designated for commercial and light industrial use, with one parcel to be left as open space. The Town may consider establishing 'build-to lines' within the relevant Land Use District(s) in the Land Use Bylaw for the Business Park or portions of it, similar to those created within the Urban Village.

5.4.2 Transition – Commercial

The uses in the commercial area will comprise those permitted and discretionary uses now contained within the C-2 Commercial Highway-Oriented land use district with the addition of the permitted and discretionary uses listed in the CM Commercial Service and Light Industrial Mixed Use land use district. The commercial area will extend on both sides of 99th Avenue and will include an additional site east of Tower Drive and south of 99th Avenue extension.

5.4.3 Transition – Business/Residential Mixed Use

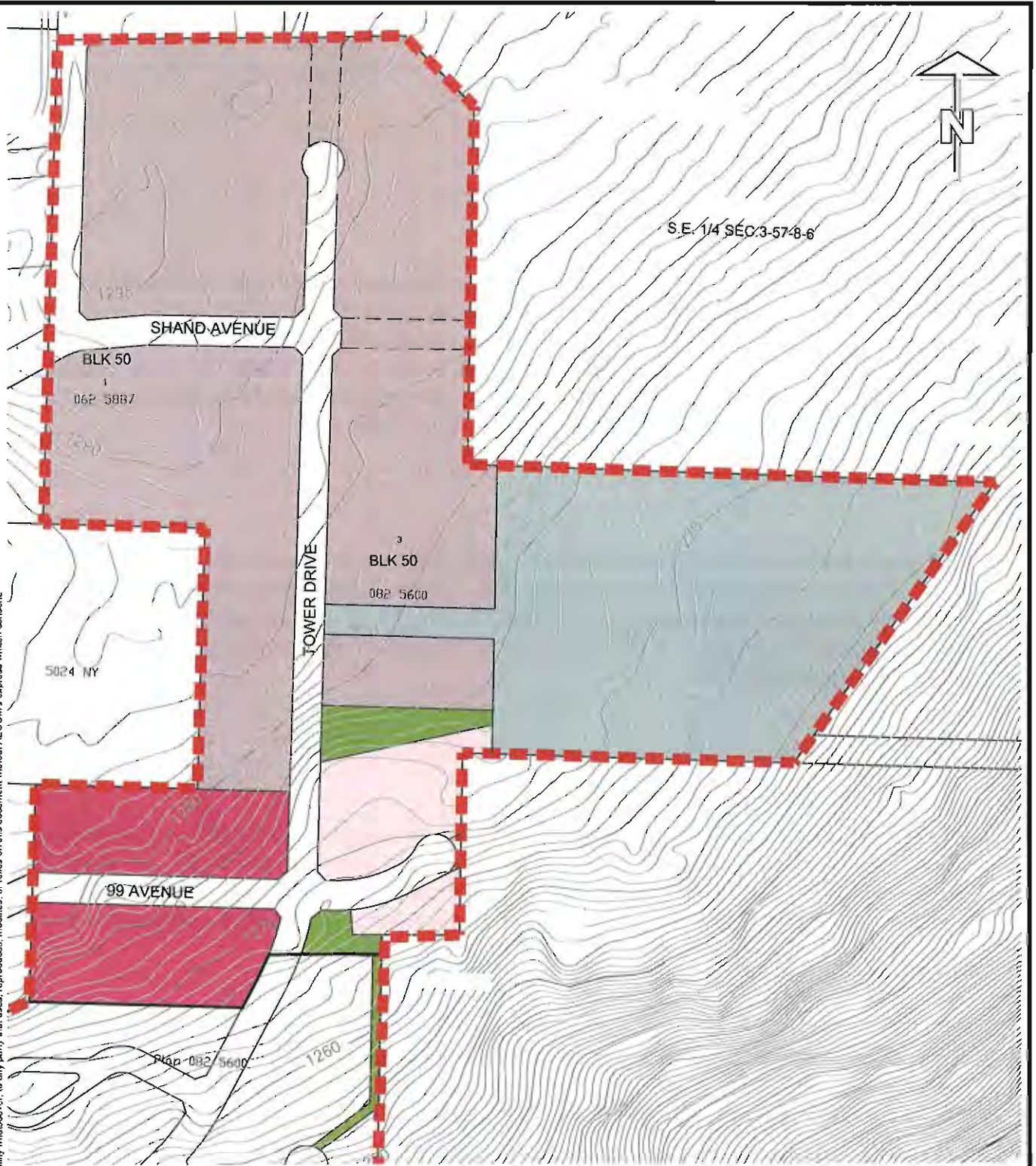
The opportunity for appropriate business uses co-locating with a single residence will occur on the north side of 99th Avenue extension. An area-specific amendment to the Land Use Bylaw will assist in the implementation of this aspect of the Business Park and clarify decision-making. The residence may be occupied by the owner of the business situated on the ground floor or be an owner's employee or a tenant.

5.4.4 Commercial/Light Industrial

The northerly portion of the Business Park will accommodate a variety of commercial and light industrial land uses identified within the CM Commercial Service and Light Industrial Mixed Use land use district. A variety of lot sizes will be created to meet a range of market needs.

5.4.5 Open Space

An area of open space is shown that is intended to be left under existing forest cover. This area will mark the interface between the transition area to the south and the commercial/industrial portion of the Business Park to the north.



LEGEND

- Area Structure Plan Boundary
- Light Industrial
- Commercial
- Business/Residential Mixed use
- Special Planning Area
- Public/Open Space

0 40 80 m SCALE 1:4000

AECOM

Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
Business Park
Development Concept
Figure - 9

5.4.6 Access and Circulation

Tower Drive will be the main collector street, extending north from the Urban Village where it will be known as Main Street. It will terminate, temporarily, at the easterly extension of Shand Avenue, but may continue further north in the future to provide access to land to the north.

The extension of Shand Avenue will provide a direct roadway connection between the Business Park and Highway 40 and will complete the 'loop' collector roadway through the Business Park. Its extension will require the acquisition of Lot 50, Plan 062 5887 from Alberta Sustainable Resource Development. The matter of physically constructing Shand Avenue from the point where the roadway ends at 97th Street to the edge of the ASP area needs to be resolved between the developer and the Town. An additional benefit of extending Shand Avenue will be to provide a more direct route between the residential portion of the Town and the municipal golf course, without the necessity of traffic using the residential route along 99th Street and 104th Avenue.

5.4.7 Future Access to Crown Lands

Provision is indicated by the dashed line to protect for future access points to Crown land to the north and east. There are two potential future access points: (1) the northerly extension of Tower Drive, and (2) the easterly extension of Shand Avenue.

5.4.8 Special Planning Area

The easterly 'panhandle' within the Business Park is designated as a 'Special Planning Area'. Access shall be provided to future Stage 5 within the Business Park as shown, until an alternate access is provided across what are now crown lands in right of Alberta Sustainable Resource Development.

Policy 5.13 Special Planning Area

At the time that the ultimate land use for Stage 5 (see Figure 13) is determined, an amendment to this Area Structure Plan will be required to address land use, access, the possible provision of alternate access across Crown lands, water and sewer servicing, stormwater management and other ASP issues.

Table 1 - Land Use Statistics

	AREA (ha)	% OF GDA	DU/ha	UNITS	% OF TOTAL	PPDU	POP	% OF TOTAL
Gross Area	40.45							
Environmental Reserve	0.00							
Gross Developable Area	40.45	100%						
Collector road	2.95	7.3%						
Local road	2.68	6.6%						
Public Spaces/Parks	4.92	12.2%						
Subtotal – Other Uses*	10.55	26.1%						
Business/Residential Mixed Use	1.04	2.6%	10	11	1.9%	2.2	25	2.3%
Commercial	2.25	6.4%						
Business Industrial	11.15	27.6%						
Special Planning Area	5.97	14.8%						
Subtotal – Business Park	20.41	51.2%		11	1.9%		25	2.3%
Low/Mid-Rise Buildings/Commercial	6.17	15.3%	85	525	90.2%	1.8	945	88.2%
Townhouse/Three/Four Plex,/Commercial	0.92	2.3%	50	46	7.9%	2.2	102	9.5%
Low/Mid-Rise Buildings – Lodging	2.40	5.9%						
Subtotal – Urban Village	9.49	23.5%		571	98.1%		1047	97.7%
TOTAL	40.45	100.0%		582	100.0%		1072	100.0%

*Stormwater Management Facilities located off-site total 1.50 ha and are not included in these statistics.

6. Transportation

6.1 Regional Context

Provincial Highway 40 is a major highway in west-central Alberta, linking Hinton and the Yellowhead Highway to the south with Grande Prairie to the north. As the only highway access to Grande Cache, it is a vital route for residents, visitors and industry and the ASP area occupies a strategic location adjacent to this main highway.

6.2 Provincial Highway

While Highway 40 forms the southwestern boundary to the ASP area, another access to Highway 40 south of 98th Avenue may not be appropriate due to site lines and grades and the policies of Alberta Transportation. It is important to note that a recent draft Access Management Plan from Alberta Transportation did not identify an intersection south of 98th Avenue.

6.3 Access and Circulation

As shown in the Development Concept, a continuous collector will traverse the ASP Area. Its character, appearance and standards will vary between the two components of the ASP area, reflecting the difference in anticipated vehicles, traffic patterns and pedestrian focus between the Urban Village and the Business Park. The collector will be known as 'Main Street' within the Urban Village and 'Tower Drive' within the Business Park.

In all parts of the ASP area, but especially in the Urban Village, the importance of pedestrian movement and walkability will be reinforced through traffic calming, wide sidewalks and an overall pedestrian system defined by destinations and linkages.

Traffic calming measures may include narrower roadways, raised pedestrian crossings, curb extensions at pedestrian crossings, pedestrian islands, medians, and changes in surface materials.

Section 5.2.1 addresses the special treatment to be provided on Main Street at the east and west entry/exit points to the Urban Village.

It is proposed road standards that Main Street/Tower Drive, as the collector street through the ASP area will have an urban standard through the Urban Village and a rural standard in the Business Park. All roadways will be paved. Right-of-way, road surface, sidewalk and speed standards will be modified from the Town's standards to reflect the goals and objectives of the ASP area.

As it relates to this Area Structure Plan, the Town, in conjunction with the developer, will need to address the improvement, including pavement, of roads, such as Shand Avenue and 99th Avenue, that provide access to the ASP area.

The goal is for visitors to the Urban Village to park at a single location and walk to their destinations. This will require the development of parking lots distributed throughout the Urban Village. Standards for screening and landscape development of public and private parking lots will need to be prepared and managed to provide a safe, convenient and accessible parking for residents and visitors.

Within the urban village, diagonal parking along Main Street will be enabled by a wide right of way of 30 m to act both as a traffic calming measure and to provide greater parking yield.

6.4 Pedestrian Connectivity

A safe, convenient and attractive pedestrian system within the ASP area is essential to ensuring a liveable and walk able environment. Appropriate surface materials and places to walk to and from (origins and destinations), wayfinding signs and links to the Town's community trails system are all elements of a safe and convenient system.

The sidewalk and walkway system will link all civic and park spaces with residential areas and with the rest of the community, its Town Centre, schools, and recreational and other community facilities. Sidewalks will also be provided on at least one side of all collector streets within the Business Park.

6.5 Traffic Impact Assessment

Once the development concept for the ASP area is confirmed, a traffic impact assessment may be required to determine the effect of traffic on the adjacent roadway system, the need and cost for necessary roadway, intersection and sidewalk upgrades, and the assignment of cost for necessary upgrades.

Policy 6.1 Traffic Impact Assessment

The Town may require applicant(s)/owner(s)/developer(s)/proponent(s), at their sole expense, to prepare a Traffic Impact Assessment (TIA). The timing and scope of a TIA in relation to Highway 40 shall be as determined by the Town in consultation with Alberta Transportation. The TIA prepared in relation to Highway 40 shall be to the satisfaction of Alberta Transportation as well as the Town.

7. Servicing

7.1 Water Supply and Distribution

In 2007 a Water Distribution Master Plan was completed for the Town of Grande Cache by ISL Engineering with the intent of determining required upgrades to the existing water distribution system. Water servicing the Town is pumped from Victor Lake and treated at a plant west of Highway 40, after which water is pumped to a reservoir located in the industrial lands located east of Highway 40. The Master Plan determined that the Town's reservoir has sufficient capacity to service existing population but that planning should occur for a second reservoir when the Town's population reaches 6,600 people. It was also determined that the industrial lands east of Highway 40 do not have sufficient fire flows. As such, the Master Plan recommends upgrades to fire pumps, water lines and Pressure Reducing Valves in proximity to the ASP lands. These upgrades will be able to service the subject area.

The Master Plans proposes that the ASP area will be serviced by a 300 mm water line creating a loop extending from the existing system at 99th Street and 98th Avenue along Tower Drive to the existing system at 104 Avenue and 97 Street (**Figure 10**)

7.2 Wastewater Collection System

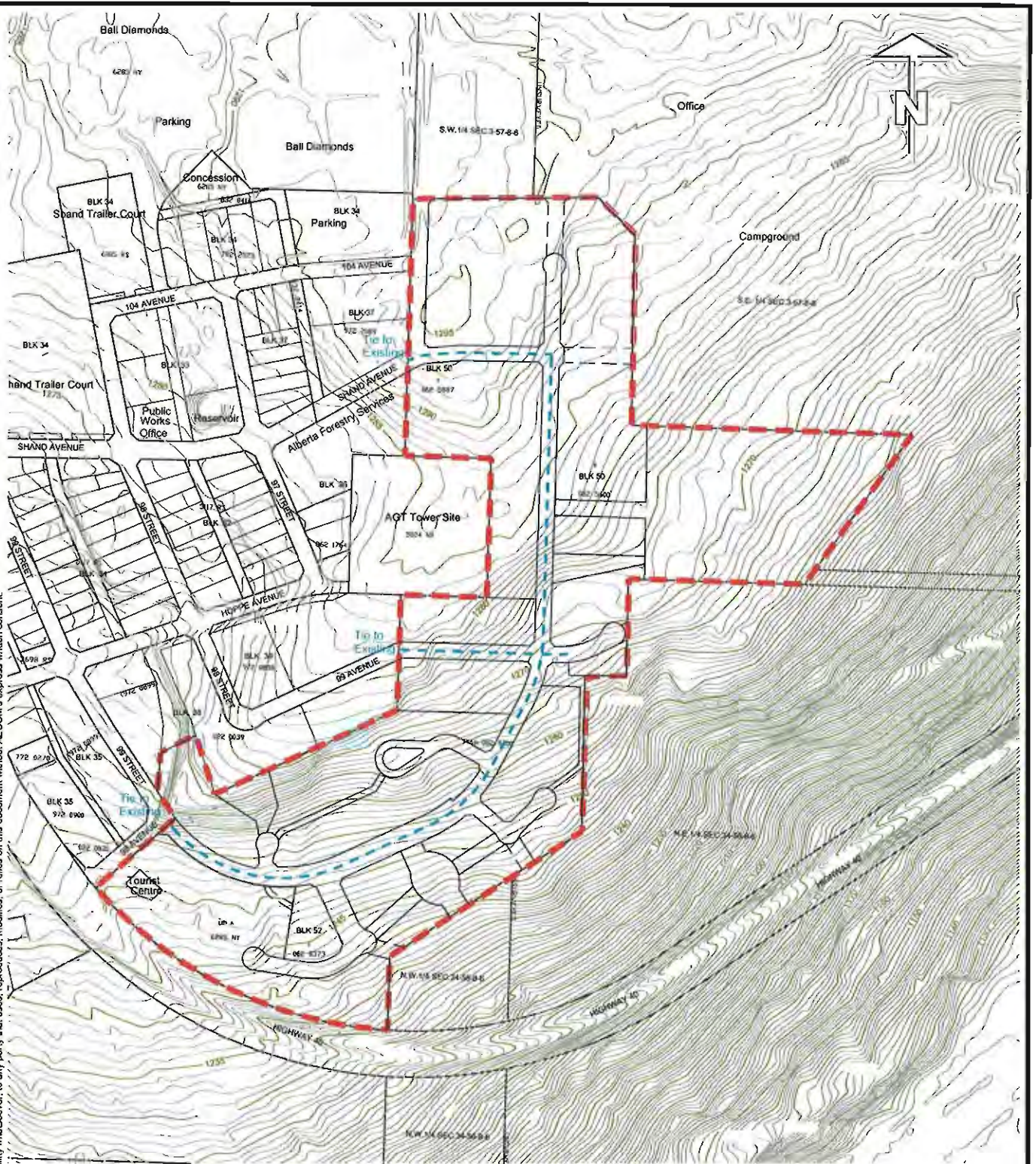
The Wastewater Collection System Master Plan was completed in October of 2007 by ISL Engineering on behalf of the Town. Its purpose was to determine upgrades required to the existing collection system and to develop servicing plans for future growth.

The Master Plan contains proposals for servicing the ASP area. Specifically,

"The Tower Site development will be serviced by gravity to the future 375/525 mm trunk which passes through Townsite 2 and connects with the 375 mm/600 mm outfall line. The proposed Tower Site 250 mm piping also allows for the connection of the campground to the Town sanitary system, and decommissioning of the septic field" (ISL, 2007, p. 11).

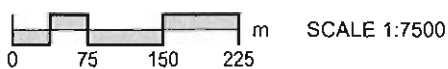
The 375/525 mm trunk was constructed in 2008 to a point on the opposite side of Highway 40. It will service not only the ASP area but also much of the adjacent industrial area to the north. Wastewater flows will be conveyed by the new trunk to the Town's wastewater treatment plant located about three kilometres to the southwest (**Figure 11**).

The Master Plan also recommends the decommissioning of the 200 mm trunk located just south of the subject lands, within the Tourism and Interpretive Centre site and replacing it with a 300 mm line.



LEGEND

- Area Structure Plan Boundary
- Water Mains



Town of Grande Cache Tower Park Estates Area Structure Plan Water Servicing

AECOM

Figure - 10

7.3 Stormwater Management

Stormwater and meltwater is proposed to be collected by open swale in the Business Park and by piped system in the Urban Village. Flows will be conveyed south and west to two ponds to be located on Crown lands to the south of the ASP area (**Figure 12**). The upper, smaller pond will act as a forebay or settlement pond primarily for stormwater flows from the Business Park. Water will then flow through an open, naturalized channel to a larger pond located just north of Highway 40. The Urban Village will drain via a pipe system to exit in an open channel system located south of and parallel to the south limit of the ASP area. This channel will be a naturalized bioswale to provide some water quality management before entering the lower storm pond.

All elements of the stormwater management system will require that the proponent receive approval from Alberta Environment at the design stage, prior to construction.

Approval will also be required from Alberta Sustainable Resource Development (ASRD) for access to and construction on Crown land. Application for such access will be made by the Town of Grande Cache.

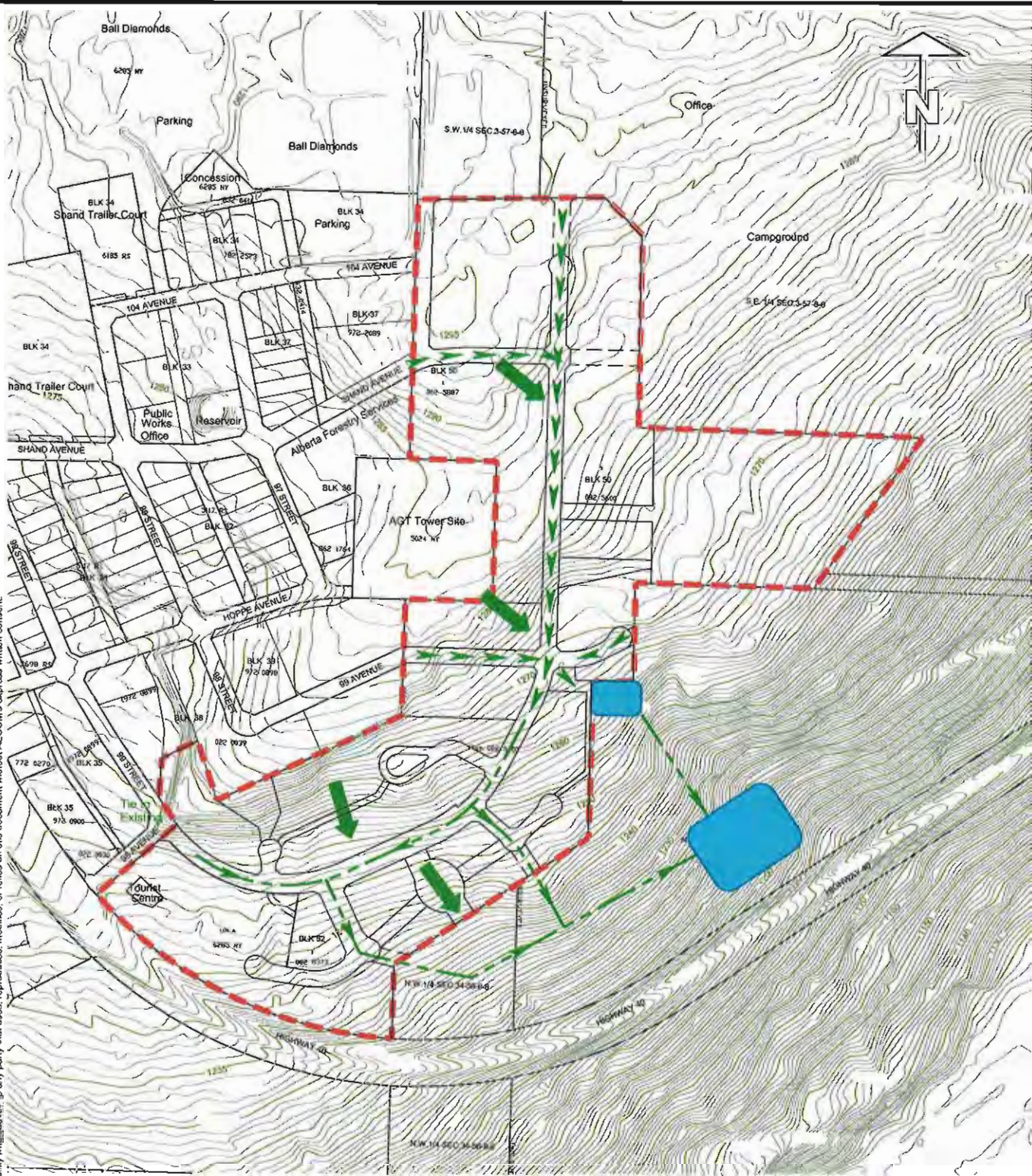
Policy 7.1 Stormwater Management Guidelines

Subdivision and development permit applications shall comply with the Stormwater Management Guidelines for the Province of Alberta 1999, prepared by Alberta Environment. There shall be no change between pre- and post-development off-site flows except where the application conforms to an approved stormwater management plan approved in conjunction with the Town.

7.4 Shallow Utilities

Policy 7.2 Power lines

Proposed power lines to service the ASP area and other shallow utilities such as gas and telephone shall be installed underground.



LEGEND

- Area Structure Plan Boundary
- General Drainage Direction
- Storm Sewer
- Surface Drainage
- Stormwater Management Facility

AECOM

0 75 150 225 m SCALE 1:7500

Town of Grande Cache
 Tower Park Estates
 Area Structure Plan
Stormwater Management

Figure - 12

8. Implementation

8.1 Land Use Bylaw

Policy 8.1 Direct Control Districts

A specifically tailored Direct Control land use district shall be prepared and inserted in the Land Use Bylaw corresponding to the Urban Village area of the ASP area to guide the development of an area of special character and higher level of design. Under this Direct Control District,

Provisions shall include but not be limited to the following:

- Form and character;
- Landscaping;
- Public amenity space; and
- Access and circulation.

Direct control districts may be prepared and adopted for those portions of the Business Park Area where warranted by special circumstances and the need to maintain a high quality environment. Site specific land use districts will be prepared and adopted for unique situations.

8.2 Subdivision and Development

Policy 8.2 Technical Information

Detailed engineering analysis and information shall be required with respect to geotechnical conditions, roads and servicing (both on- and off-site) prior to decisions being made at the subdivision and development level. All site preparation, public utilities, public roads, pedestrian walkways and any other public facilities and improvements shall be professionally designed and constructed to the satisfaction of the Town in accordance with the Town's standards.

Policy 8.3 Development Agreement

The Town may require owners/developers to enter into an agreement with the Town as a condition of an approved subdivision or development permit application pursuant to the Municipal Development Act.

Policy 8.4 Stormwater Management Approvals

The Town shall take responsibility for making all necessary arrangements and securing all required approvals regarding the disposal and management of stormwater off-site and all required documentation, permission, approvals and/or other forms of authorization from all relevant agencies

having jurisdiction in relation to the application. If an owner/applicant/proponent is prepared to undertake the required engineering, the Town may consider interim and/or on-site stormwater management until the overall stormwater management system or required components of it are in place and approved.

8.3 Development Staging

Policy 8.5 Staging

The staging of development will be determined by market forces and the cost-effective provision of infrastructure.

An illustrative staging sequence is shown on Figure 13. This staging sequence is illustrative only and may be altered to fit changing circumstances.

8.4 Force and Effect

Policy 8.6 Decisions Consistent with Area Structure Plan

The Town shall ensure that all future land use, subdivision, development and servicing decisions made regarding lands within the Tower Park Estates Area Structure Plan (ASP) shall comply with the provisions, policies, maps and drawings contained within this Area Structure Plan.

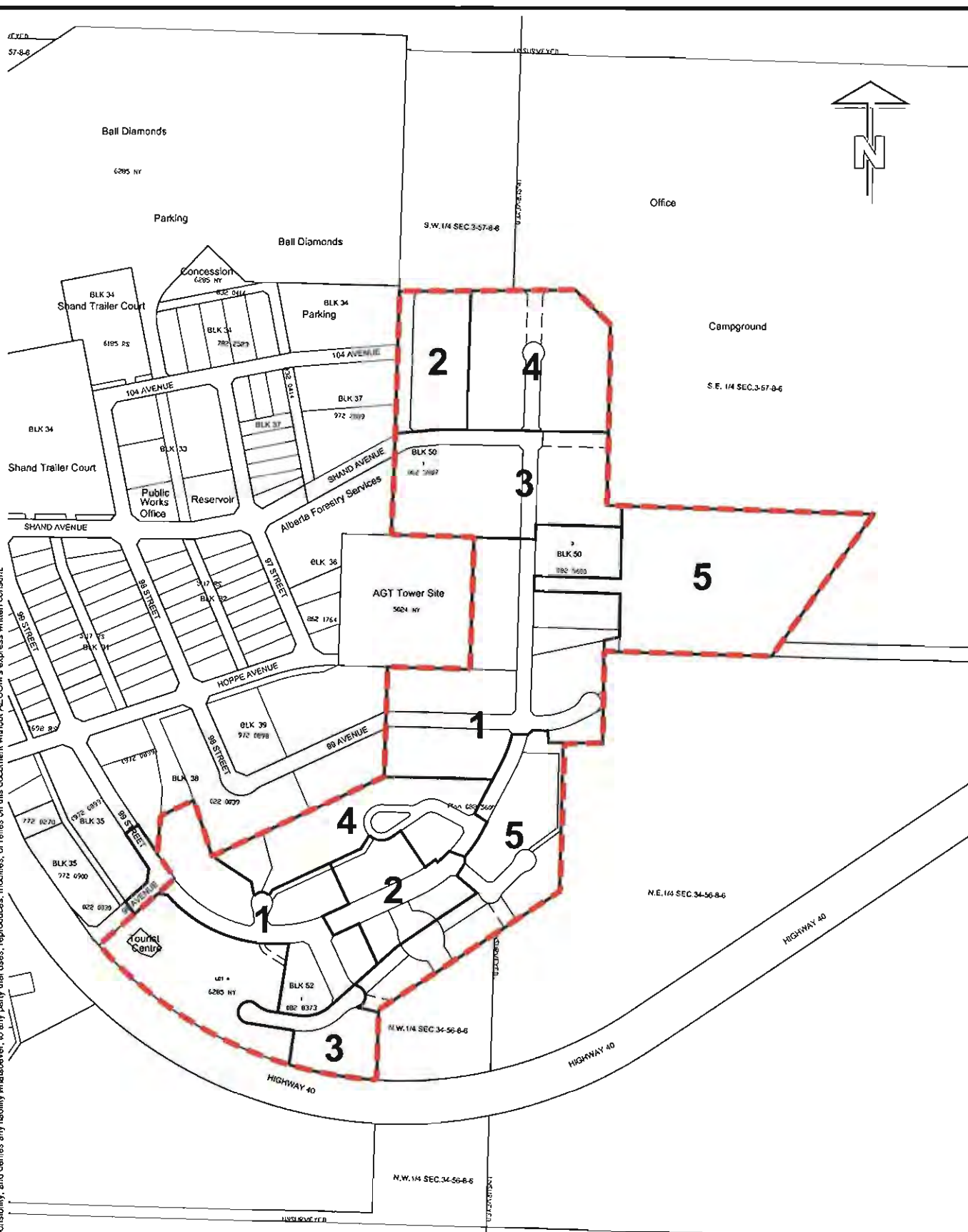
Policy 8.7 Compliance with the ASP

The Town shall pursue whatever actions are deemed appropriate or necessary to secure compliance with the provision of this ASP.

Policy 8.8 Amendments

If any decisions referred to in Policy 8.4 would constitute a major change of the provisions of this ASP, an amendment to this ASP shall be required. Decisions that would constitute a minor change to the provisions of the ASP may be considered without an amendment where the owner/developer can demonstrate to the satisfaction of the Town that the change does not substantively alter the intent, force or effect of the provisions of this ASP.

Amendments that may be required to this ASP shall be completed in accordance with the Municipal Government Act and all other applicable bylaws, policies and procedures.



SCALE 1:7500

Development Staging

Figure - 13

Policy 8.9 Effect on Decision Making

This ASP, its concepts and provisions shall be used in conjunction with the relevant provision of the Town of Grande Cache Municipal Development Plan and Land Use Bylaw, particularly in guiding the exercise of discretion in making decisions on subdivision and development permit applications. This ASP will be used to guide any required amendments to the provisions or land use designations or districts in the Municipal Development Plan or the Land Use Bylaw. To this end, Map 3 of the Town of Grande Cache Municipal Development Plan will be amended to redesignate the corresponding area to "Tower Park Urban Village" and "Business Park" to ensure consistency with Section 638 of the Municipal Government Act.

Policy 8.10 Principles for Decision Making

The exercise of discretion or variance in deciding an application or an amendment to this ASP must be both reasonable and defensible within the letter and spirit of this ASP as well as widely accepted planning principles.

If a requirement or provision of this ASP is to be deviated from or if an amendment is to be made, it is essential that those making the decision clearly understand the rationale for the requirement or provision they are being asked to vary or amend.

Discretion, variance and amendment shall only be considered if it can be demonstrated that the discretion, variance or amendment being considered will, at a minimum, not jeopardize the policies of this ASP and, at best, better serve them.

Any variance or discretion exercised or any amendment made shall be fully documented so that the reasons and rationale for the variance or discretion exercised or the amendment are accurately recorded and clearly understood.

Policy 8.11 Compliance with the ASP

The Town shall pursue whatever actions are deemed appropriate or necessary to secure compliance with the provision of this ASP.

Policy 8.12 Repeated Amendment Applications

Should an owner/developer make repeated applications to amend this ASP once it is in effect, the Town may undertake or require that the owner/developer undertake an overall review of this ASP instead of continuing to make individual, isolated amendment applications so that the implications of the revision to this ASP can be considered and evaluated, at a minimum, in the context of the entire ASP area and, if warranted, beyond this ASP area.

Policy 8.13 FireSmart Principles

The Town shall consider the principles presented in “FireSmart: Protecting Your Community from Wildfire” in an effort to minimize the risk of wildfire within this ASP area.

Policy 8.14 Historical Resources

In any area identified by Alberta Culture and Community Spirit (ACCS), the Town shall refer any land use, subdivision or development application to ACCS and impose any conditions necessary, should the application be approved, to ensure that the owner/developer complies with any requirements ACCS identifies pursuant to historical resources legislation and regulations.

References

- Berke, Philip. (2006). "Does It Make a Difference?". *Planning*. pp. 39-40.
- Burdette, Jason T. (2004). "Form-Based Codes: A Cure for the Cancer Called Euclidean Zoning?". Master's Thesis.
- Duany, Andres and Emily Talen. (2002). "Transect Planning". *APA Journal*. Volume 68, No. 3, pp. 245-266.
- Garvin, Elizabeth and Dawn Jourdan. (2008). "Through the Looking Glass: Analyzing the Potential Legal Challenges to Form-Based Codes". *Journal of Land Use*. Volume 23:2, pp. 395-421.
- ISL Engineering and Land Services Ltd (2007). "Wastewater Collection System Master Plan – Draft Report.
- ISL Engineering and Land Services Ltd. (2007). "Water Distribution System Master Plan – Draft Report".
- Katz, Peter. (2004). "Form First: The New Urbanist alternative to conventional zoning". *Planning*. pp. 16-21.
- Langdon, Philip. (2006). "The Not-So-Secret Code". *Planning*. pp. 24-29.
- Rouse, David and Nancy Zobl. (2004). "Form-Based Development Codes". *Zoning Practice*. Pp. 2-6.
- Sitkowski, Robert J. and Brian W. Ohm. (2006). "Form-Based Land Development Regulations". *The Urban Lawyer*. Volume 38, No. 1, pp. 163-172.
- SmartCode Central. (2008). SmartCode Version 9.2. Accessed online from:
http://www.smartcodecentral.com/smartfilesv9_2.html.
- Talen, Emily. (no date). "SmartCode Justice". *Places*. 18:1, pp. 30-35.
- Town of Grande Cache. (2006). 20/20 Vision of the Future, Town of Grande Cache Strategic Sustainability Plan.

.3 Residential Lodging Building Zone

Residential Lodging comprises hotels, motels and related food, service, entertainment and convention facilities contained within the same building. Residential accommodation buildings shall be two storeys or more in height, and may have internal or external parking. Residential accommodation may provide both short-term and long-term stay.

The Residential Lodging Building Zone shall apply to Urban Village Zones H, I and J.

The Residential Lodging Zone may also include low/mid rise residential buildings as an alternative building form and land use, if the demand for residential lodging is insufficient for build out of the three Urban Village Zones.

Within Zone/Area H on Figure 8, the highest elevation of any building, structure or other development shall not exceed the lowest current elevation of the adjoining lot labelled "Helicopter Facility". In addition, should a residential development/building be located within any portion of Zone/Area H on Figure 8 as an alternative to residential lodging, as provided for immediately above, sound-proofing/noise attenuation in relation to ceiling/roofing and windows shall be provided to a standard/level and through means/mechanisms satisfactory to the Town.

5.3.3 Public Spaces: Recreational, Civic and Parks

The public/civic realm will comprise three sites, each with its own distinctive character. The public realm also includes the walkways and sidewalks that provide both internal and external connectivity between these sites and the overall Town Trails system.

The three public place sites comprise the following:

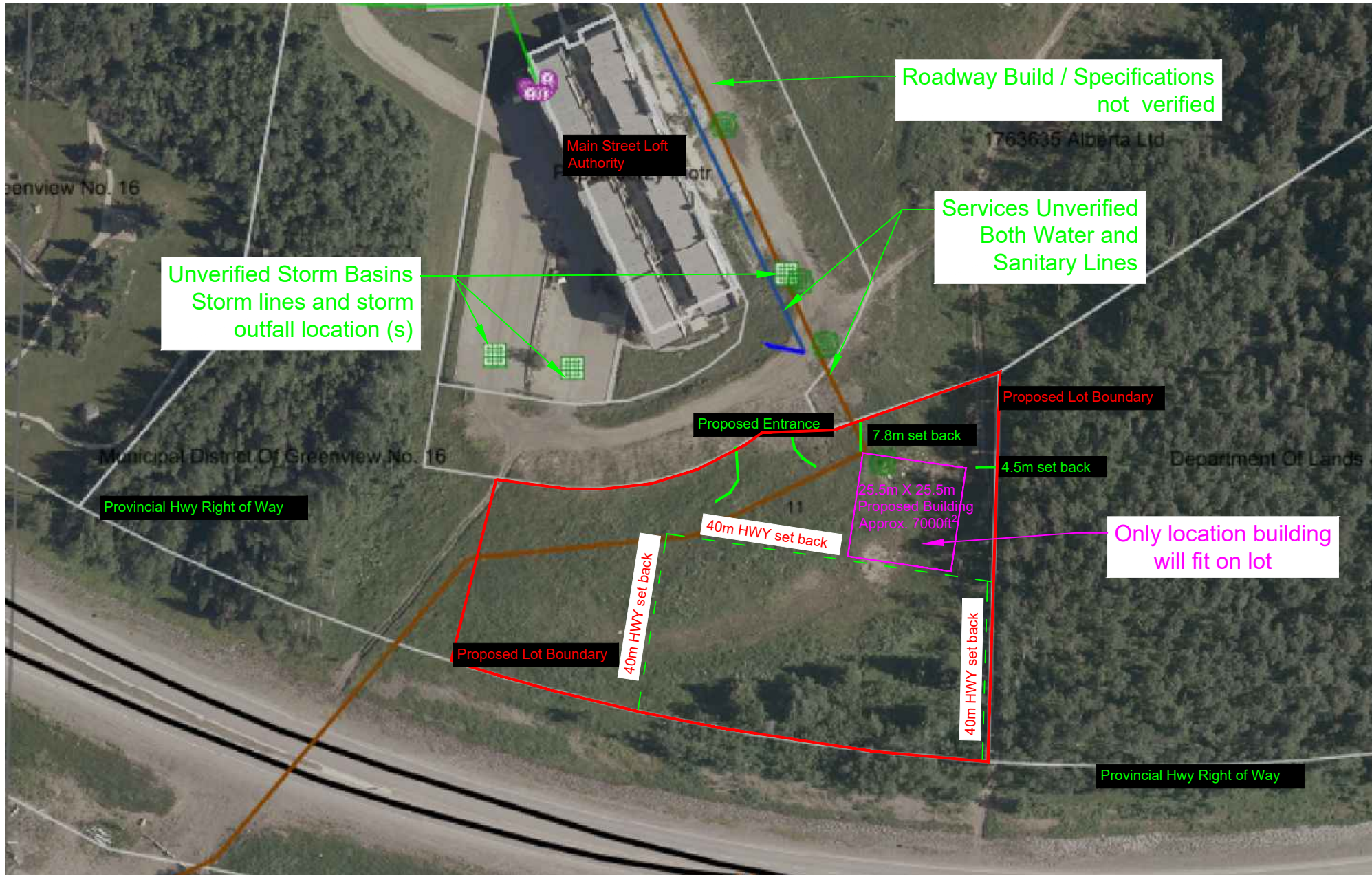
1. a **civic plaza** precinct;
2. a **Hillside Park** natural area left under native forest cover; and
3. **Birds Eye View Park** in the western portion of the ASP area, and the site of the Town's **Tourism Information and Interpretive centre**.

In addition, two **stormwater management facilities** will be located on Crown land to the east and south of the ASP area, along with a bioswale to convey stormwater to these facilities (Section 7.3). It will be important to make connections with these facilities and integrate them within the overall public space system.

Civic Plaza Precinct (Zone K)

The heart of the Urban Village open space system will be a **civic plaza precinct**, comprising a plaza surrounded by businesses, civic buildings and/or residential buildings and two walkway/utility links extending east-west in each direction. The plaza will be a focal point for community gatherings, special events, art displays, markets, outdoor cafes or entertainment and cultural events as well as serving informally for

Schedule 'G'





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 12/14/2021

Chief Administration Officer, Stacey Wabick

November was a month of review and learning. Approximately 12 meetings occurred with individual departments to review the upcoming 2022 budget as well as complete comparisons to the 2021 budget. Overall, the goal was to see very minimal changes and allow the newly elected and re-elected Councillors an opportunity to become acclimated to Greenview processes and each other.

When budget meetings were not taking place, the newly created Greenview University was. Much of the first week of the month was spent with Council completing road tours throughout the Municipality. This provided some much-valued face time between Council and Administration. This was immediately followed by the first annual Greenview Industrial Gateway (GIG) event which was deemed a wonderful success. With Premiere Kenny, Ministers and MLAs in attendance the event highlight was the announcement of the GIG's first proponent, Northern Petrochemical Corporations \$2.5 billion dollar carbon-neutral ammonia and methanol production facility that will create upwards of 4000 temporary and 400 permanent jobs over the next number of years.

With the first annual GIG event completed the next task of the month was Administration and Council gathering for a total of three days to complete strategic planning. Here, a good start was made on setting priorities and direction for the immediate and intermediate future of Greenview. More work remains on this front, and it will be revisited early 2022.

November also included the Rural Municipalities of Alberta conference in Edmonton and a Muni 101 course on municipal governance. The convention provides opportunities to not only take in speakers on relevant topics but also allow good face time with other municipalities to compare and discuss issues and ideas that face similar jurisdictions.

The final few days of a hectic month were spent presenting the upcoming interim budget to Council. This budget will bridge Greenview into the new year when a final budget can be adopted.



Manager's Report

Function: CAO Services

Submitted by: Stacey Sevilla, Manager Communications & Marketing

Date: 11/27/2021

Communications Highlights

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Greenview Highway Entrance Sign installation is well underway, and almost all of the Hamlet and large boundary entrance signs have been installed. Two signs are being stored with Facilities Maintenance while road construction is completed, and will be installed in 2022. Worldwide aluminum shortages have impacted the fabrication of the Grande Cache LED sign, but the large-scale LED screens have been delivered, and an update this week projects completion and final installation of the sign to mid/end December. Please note that the list below is a highlight of Communications department activities, but not exhaustive.

Projects completed or underway:

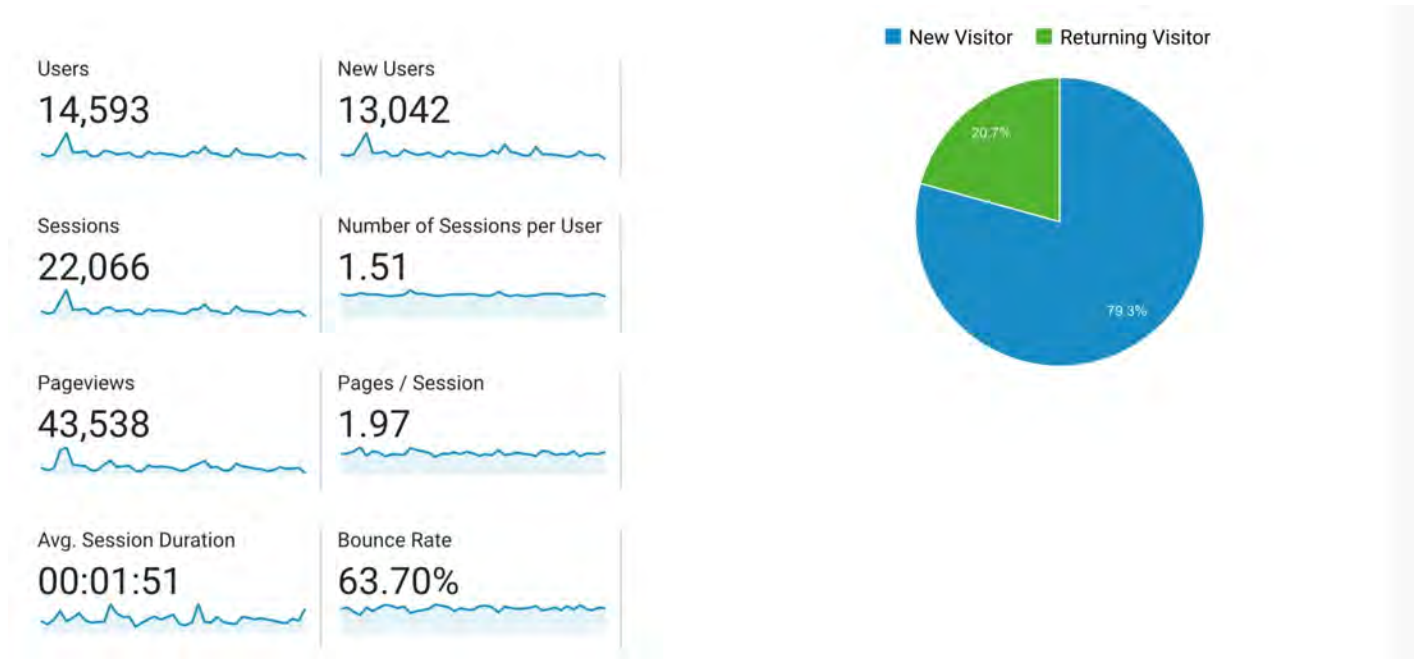
- Grande Cache LED Sign in production – projected fabrication completion and installation has been moved to the end of November due to Aluminum shortage for sign components.
- Editing and proofing assistance for various Health and Safety documents
- Greenview App social media app awareness + instruction campaign running.
- COVID Compliance Code of Practice reformatting, editing and proofing
- Assisted with set up of GIG event
- Assist with Economic Development Shop Local event details
- Economic Development/Tourism & Communication Meeting to discuss 2022 projects
- Create Tail Gate banners for Agricultural Services
- Created promotions for Staff Christmas Party, Kids Christmas Party and Wellness Committee events
- Updated Performance Review fillable form
- Created promotions for GCRC December Fitness & After School Programs
- Gathering and reviewing old MD brochures that will need to be updated
- Met with Tourism to discuss MD of Greenview Visitor Guide and maps that will need to be updated
- Reminder to Grande Cache residents of snow removal bylaw
- Completing Internal & External calendars
- Media Releases this month: Greenview Industrial Gateway, 2021 Greenview Farm Family of the Year
- Assist Greenview Fire Rescue Services with promotion of events

- Negotiating radio advertising costs
- Assist GRM with December promotions advertising
- Website edits for GRM

Digital presence statistics

Website (November 2021)

Greenview's website has seen 43,538 pageviews on the website through November. The Greenview website has gained 13,042 new website users. Website access from mobile devices remains on average, about 53% of users.



Facebook (November 2021)



Efforts continue to grow our Twitter, and Instagram presence continues. Twitter followers as of November 27, 2021, = 1,815. Instagram followers as of November 27, 2021, = 542.

Greenview APP (November 2021)

The app is still being downloaded 1-4 times per day on average, with users accessing the "Notifications" section the most often as push notifications are sent out for Council Meetings, etc. Approx 755 Users to date. A new custom video has been created to explain all of the app's many features and has been shared on social media as part of an ongoing campaign.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Protective Services

Submitted by: CAO, Stacey Wabick

Date: 12/14/2021

Greenview Fire-Rescue Services (GFRS)

Reported by: Regional Fire Chief, Wayne Brown

Administration:

We will be engaging the community of Nose Creek Settlement and updating the Wildfire Preparedness Guide.

An EOC planning and setup session will be held on December 9, 2021, that will involve Greenview, AG & Forestry, and the COOPS/Enterprises. This is the prelude to a Tabletop in early February 2022.

Representatives of GFRS and the County of Grande Prairie Fire Service will be meeting with the Vendor on December 14, 2021, to review the plans and specifications for the Class 'B' training facility.

Regional Fire Chief attended the Sinopec Canada Full Mobilization Exercise on November 17, 2021, as an observer. The exercise went well, and the Chief's observations and comments were well received.

Fire Stations update:

Station 31 DeBolt responded to 14 incidents for November. Of the **14** incidents, there were 9 Medical Co-Responses, **2** Motor Vehicle Collisions, **1** Hazmat (ammonia leak), **1** Mutual Aid Request (Sturgeon Lake Cree Nation (SLCN) Fire Department for assistance with large structure fire), and **1** Large Outdoor Fire (see details below).

Large Outdoor Fire: On November 22, 2021, Station 31 responded to Youngs Point Provincial Park for a reported large outside fire. This was a controlled burn conducted by Provincial Park staff that got away from them. Ag & Forestry were contacted however were not able to respond or provide resources. Upon arrival, Station 31 crew found that a log deck was fully involved within the Provincial Park area. As well, the fire had spread into the surrounding forested area including the treetops, which was threatening structures, equipment, and a large industrial-sized propane cylinder. Fire Crews began an offensive attack that initially extinguished the fire in the underbrush. They then removed the propane cylinder and with the help of Parks personnel and their heavy construction equipment, began work to limit the spread of the fire. A total of 6 DeBolt Station 31 units were on scene, it took 8 hours of hard, laborious firefighting to control and completely extinguish the fire. GFRS will recover all costs of this response by billing Ag & Forestry.

Station 32 Grovedale responded to 22 incidents for November. Of the 22 incidents, **15** were Medical Co-Responses, **3** were Fire Incidents and **4** were Motor Vehicle Collisions.

Fire Captain Shannon Bartlett has accepted the portfolio of Communications Officer for Station 32's community outreach and acts as liaison with Greenview Communications involving events.

Met with Grande Prairie Fire Dispatch to discuss remote call dispatching and resources.

Station 33 Grande Cache responded to 26 incidents for November. Of the 26 incidents, **16** were Medical Co-Responses, **4** were Motor Vehicle Collisions, **5** were Monitored Alarms, and **1** was a Structure Fire.

Training:

A General Contractor will be in Grande Cache the week of Dec 1 to install the dry standpipe system in the Grande Cache Training Centre. This will allow training of Fire Department Connections (FDC) as well as standpipe operations on different fire floors.

One firefighter from Station 32 is enrolled to complete their Class 3 license along with 2 junior Firefighters who completed FF101 with the County of GP Fire.

Grovedale Firefighter's Association paid for 12 firefighters to take their H2S Alive course which they have now completed.

Deputy Fire Chief Meek is in the process of preparing the 2022 training schedule for #31, #32, and #33 for both fire and medical and should have it finalized by mid-January.

Community Outreach:

Station 31 - DeBolt

Station 31 had the children's coloring contest winners tour their fire station and fire trucks. Firefighters also demonstrated the use of gear and equipment. The children were provided lunch.

Station 31 completed their 2nd annual Food Drive with much success. This years' food drive surpassed last year's in both the amount of food donated as well as the cash donations (\$2000.00).

Station 32 – Grovedale

Grovedale PSB has set up an Anonymous Santa Toy DropBox, Station 32 Firefighters have made a substantial donation to the cause.

Station 32 assisted in the preparation and flooding of the Landry Heights community outdoor ice rink. The Fire Station is looking into hosting a community fun skate in January or February.

December 18th Station 32 is hosting a "Stuff the Truck" food bank campaign with the Salvation Army Food Bank. It will be held in the Fire Station Parking lot from 10:00 am to 2:00 pm. Greenview Communications is helping to spread the word.

Station 32 is looking to participate with CPO Thibeault with seasonal candy cane check stops this December.

DFC Parsons will be reaching out to Nitehawk Ski Area to review seasonal medical responses during their 21/22 season when they are in operation.

Station 33 – Grande Cache

Station 33 Firefighters BBQed steaks and fixings for the seniors last week. This was held at the Bighorn Golden Age Club; the event was very well received with about 100 seniors attending.

Sergeant, George Ferraby

Administration

Patrols on the FTR have increased with all officers being fully trained. Several commercial vehicle stops have resulted in significant fines. Approximately \$40,00.00 in commercial vehicle fines have been issued in November.

Enforcement Services began using a new record management software program that will benefit our Peace Officers by allowing the officers to record and complete all information about their calls and traffic stops in their vehicles which will reduce data entry.

Officers wrote a total of 74 violation tickets and responded to 62 calls for service during November.

Training:

Training is taking place to support the direction on protecting the MD infrastructure.

Community Outreach:

CPO Thibeault along with Station 32 and our Communications Department set up Greenview's Positive Checkstop Program which will promote safe holiday travel and remind motorists to make safe choices when getting behind the wheel. This is anticipated to generate positive feedback from the residents of Grovedale.

CPO King, along with our Communications Department is in the process of starting up a positive ticketing program for local youth. The program would reward local youth who are found doing the right thing with coupons for a free slush or a free day pass to one of our local recreation centers. This program is expected to be up and running shortly.

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Statistics from: 2021-11-01 00:50:03 to 2021-11-30 23:03:03

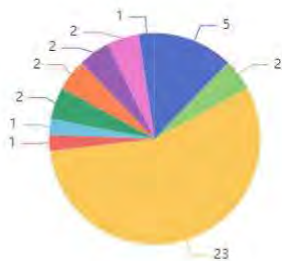




Count of Incident Types

Total:22 | 100.0%

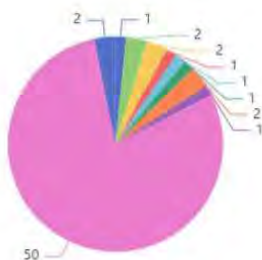
ASSIST GENERAL PUBLIC	2 9.09%
ASSIST OTHER AGENCY	1 4.55%
ASSIST OTHER GREENVIEW DEPARTMENT	2 9.09%
ASSIST RCMP	2 9.09%
CRIMINAL CODE : MISCHIEF	1 4.55%
FOUND PROPERTY	1 4.55%
MUNICIPAL BYLAW : ANIMAL CONTROL	8 36.36%
MUNICIPAL BYLAW : PARKING	3 13.64%
MUNICIPAL BYLAW : PARKS AND RECREATION P...	1 4.55%
MUNICIPAL BYLAW : SNOW REMOVAL	1 4.55%



Count of Incident Types

Total:41 | 100.0%

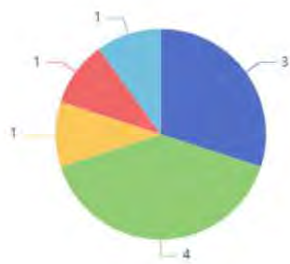
PROVINCIAL : TRAFFIC SAFETY ACT	5 12.20%
PROVINCIAL : TRAFFIC SAFETY ACT : ABANDO...	1 2.44%
PROVINCIAL : TRAFFIC SAFETY ACT : TRAFFI...	23 56.10%
PROVINCIAL : TRESPASS TO PREMISES ACT	1 2.44%
PUBLIC COMPLAINT	1 2.44%
TRAFFIC : ASSIST FIRE	1 2.44%
TRAFFIC : COMMERCIAL VEHICLE CHECKSTOP	2 4.88%
TRAFFIC : COMMERCIAL VEHICLE STOP	2 4.88%
TRAFFIC : OTHER TRAFFIC	2 4.88%
TRAFFIC SAFETY ACT : COMMERCIAL VEHICLE ...	1 2.44%



Count of Incident Types

Total:63 | 100.0%

TRAFFIC SAFETY ACT : COMMERCIAL VEHICLE ...	1 1.59%
TRAFFIC SAFETY ACT : DISPLAY ON MV/TRAIL...	1 1.59%
TRAFFIC SAFETY ACT : DRIVE/PARK MV/TRAIL...	2 3.17%
TRAFFIC SAFETY ACT : FAILURE TO PROVIDE ...	1 1.59%
TRAFFIC SAFETY ACT : HAVE UNINSURED MV O...	1 1.59%
TRAFFIC SAFETY ACT : OPERATE COMMERCIAL ...	1 1.59%
TRAFFIC SAFETY ACT : OPERATE COM VEH, ON...	2 3.17%
TRAFFIC SAFETY ACT : OPERATE MV WITHOUT ...	1 1.59%
TRAFFIC SAFETY ACT : SPEEDING 115(2)(P)	50 79.37%
TRAFFIC SAFETY ACT : SPEEDING 115(2)(P) ...	2 3.17%



Count of Incident Types
Total:10 | 100.0%

TRAFFIC SAFETY ACT : UNREGISTERED VEHICLE...	3	30.00%
TRAFFIC SAFETY ACT : USE OF HIGHWAY AND ...	4	40.00%
TRAFFIC SAFETY ACT : USE OF HIGHWAY AND ...	1	10.00%
TRAFFIC SAFETY ACT : USE OF HIGHWAY AND ...	1	10.00%
TRAFFIC SAFETY ACT : VEHICLE INSPECTION ...	1	10.00%



Manager's Report

Department: Infrastructure & Planning

Submitted by: Roger Autio, Director Infrastructure & Planning

Date: 12/14/2021

Director, Infrastructure & Planning, Roger Autio

- Bus Tour
- Strategic Planning
- AMSA Conference
- Budget meetings
- Working with Lawyers on Grande Cache Water Treatment Plant and Grande Cache Public Service Building
- Signed affidavit of records for Grande Cache Water Treatment Plant

Manager, Construction & Engineering, Leah Thompson

- DeBolt Creek Stabilization investigation is under way, options have been provided, and are being reviewed.
- Bridge file 78838 box culvert, the Conditional Construction Certificate of Completion has been provided to the contractor.
- Bridge file 79713 box culvert, the Conditional Construction Certificate of Completion has been provided to the contractor.
- Range Road 85 asphalt overlay is complete, the Conditional Construction Certificate of Completion has been provided to the contractor.
- Range Road 260 is complete, the Conditional Construction Certificate of Completion has been provided to the contractor. Operations will be in charge of all maintenance going forward.
- Range Road 210 drainage is complete
- Range Road 203 drainage, north of Valleyview is complete.
- Grande Cache roads rehabilitation is complete. The Conditional Construction Certificate of Completion has been provided to the contractor.

- Ditching on Twp. Road 691 in Sweat House is complete.
- Ditching on Range Road 210 and Twp. Road 725A along with the Old High Prairie Road is complete.
- Range Road 10 culverts and ditching is complete.
- Administration has a meeting scheduled with Alberta Environment and Parks (AEP) due to a complaint that came in from landowner, due to Greenview ditch cleaning in their area. Multiple conversations have been had with administration and AEP determining this is not a concern. The landowner is quite persistent in calling AEP, therefore the meeting will occur with Administration, AEP and landowner before the end of the year.
- Administration has prepared the registered drainage maps for information and other ditches that have been constructed throughout our undeveloped road allowances.

Manager, Operation, Josh Friesen

- Gravel crushing at Murtron/Timber Pro on the north end of the Forestry Trunk Road is complete
- Gravel crushing at the Athabasca pit is complete
- All field crews have been snowplowing and dealing with freezing rain and icy conditions as well as dead fall trees from high winds

Operations East

- Beaver-proof culvert attachment added on TWP RD 714 north of Valleyview
- 2 culverts replaced on RGE RD 220 by TWP RD 730 (south of New Fish Creek Hall), culvert ends cleaned and repaired on New Fish Creek East road and 1 culvert replaced on TWP RD 683 south of Valleyview.
- Approach repairs in Ridgevalley, Sunset House, and New Fish Creek areas
- Ditch cleaning along service road by intersection of RGE RD 230 & HWY 43 West of Valleyview
- Brushing along right-of-way at RGE RD 245 (Cosy Cove) West of Valleyview

Operations Central

- Gravel stockpiling from Perron Pit to Lignite Pit on the Forestry Trunk Road is complete
- 11 signs were replaced / installed including Stop and Curve signs

Operations West

- Stripping of overburden is ongoing in the Pinto pit for future crushing
- 2 signs were replaced / installed including Engine Brake and Stop signs in Grovedale area
- Responded to Ledcor requests for plowing HWY 666

Operations South

- Crews have been snowplowing and dealing with freezing rain and icy conditions
- Pothole patching and street and curb painting has been completed
- Culvert repaired and flush with combo vac unit at KM 146 on the Forestry Trunk Road

Fleet Services

- 4 light duty pickup trucks ordered in 2021 are expected to arrive before end of year

- The replacement pull scraper blade for AG Services has been delivered.
- A new hoist in the Grande Cache shop has been installed as the old hoist could no longer be certified

Road Concerns Received - 55	Valleyview	Grovedale	DeBolt	Grande Cache
Culverts	1			
Brushing			1	
Driveway Snowplowing	4	1	1	
Ditching & Drainage		1		1
Snow & Ice	9	3	2	2
Dust Control	1			
Flooding	1			
Gravel Request				
Safety Concerns	2			
Signs	6	2	11	
Road Conditions	3	1	1	1
TOTAL	27	8	16	4

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	34
Grovedale Shop	20
Valleyview Shop	84
TOTAL	138

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTAL	50	593	24	0
RoaData-Municipal Loads		Single Trip Loads	Multiple Legal Trip Loads	
TOTAL		658	0	
Grand Total-Approval Requests/Municipal Loads		1325		

Manager, Environmental Services, Doug Brown

Water

- Piping for the building at the Victor Lake pump house was completed and an insulated doghouse was built over the piping to protect it from the elements. The water line is active and working. Some final deficiencies will be looked at in spring such as additional willow planting on ROW, seeding and landscaping. We are also considering the potential for fencing on ROW access. Final inspection for the Grande Cache Raw Waterline Replacement project was completed Oct 13th
- Met with consultants Nov 25 regarding the Valleyview Rural Waterline. We should have a report with cost projection along with 3 different options in late December.
- Grande Cache lab equipment was calibrated. The turbidity meters were cleaned out, and we corrected volumes on all analytic equipment.
- The reverse osmosis membranes were replaced, and we changed out the ion exchange media at the Little Smoky water treatment plant
- We optimized the analyzer flows at Ridgevalley water treatment plant
- Operators have been operating Grovedale water treatment plant with the contractor's operator.
- DeBolt well #3 and Ridgevalley observation well had their data loggers replaced.
- Completed pin repairs on the Ultra Filtration unit# 2 membrane skid at the Grande Cache WTP
- Grande Cache operators completed 2 repairs including a cc replacement and a broken service line. The water was shut off to repair the broken service line, which affected 11 homes.

Wastewater

- Grande Cache sewer plant RFP's have gone out for some of the major equipment supplies. The consultant has received results on 1 (Wastewater screening equipment) so far and is evaluating.
- Contractors were on-site at the Grande Cache Sewer plant to conduct a Hazardous Building assessment
- Working with consultant on winter modifications to the skimmer blade on the clarifier at the Grande Cache sewer plant
- Operators finished sewage lagoon releases for Little Smoky, Grovedale, Sturgeon Heights and DeBolt
- A repair was completed on a sanitary service in Creeks Crossing, in DeBolt.
- The Grovedale Daycare Septic tank and water service have been installed.
- Operators flushed and jetted the Greenview portion of the low-pressure sanitary line between the DeBolt service station and DeBolt Contracting
- During the lagoon release, operators discovered the discharge valve at Grovedale sewage lagoon was plugged. Operators and the use of a vac unit were able to unplug the discharge valve.
- Greenview's stakeholder liaison has met with the landowner and is negotiating land purchase for the Ridgevalley lagoon expansion.
- Grovedale lagoon whales/ leaking liner issue was reported to AEP. We have engaged a consultant and drilling crew to investigate causes and solutions to issue. Drilling to commence in the new year.

Solid Waste

- The Solid Waste Labourer has been trained on the Grande Cache garbage truck for vacation coverage
- Interviews were completed for Grande Cache Landfill Operator Position
- The new hire has been trained on the Transfer Station and GRWMC scale house systems.

- Worked with Big Lakes County to set up a contract for Greenview to look after one garbage bin at Snipe Lake
- Illegal dumping site past Little Smoky Transfer station has been cleaned up and is being monitored for future issues
- Metal crusher contractors push dates due to BC flooding, staying connected for the soonest dates they can arrive on sites
- Grande Cache Utility Supervisor assisted with the daily cover at the landfill.
- Grande Cache Landfill recent samples showed some contamination (hexavalent chromium/ used in manufacturing processes, pigmentation of paints, plastics, dyes etc.). We are working with AEP and consultants. Remediation may include the installation of more monitoring wells as well as increased monitoring as per Environmental requirements.
- Our consultant has spoken with the province regarding Grande Cache Landfill land purchase and now in consultation with AT and the mine. The main issue is access off HWY 40. A jug handle has been recommended for shared access into the Landfill and future mining operations access. Summit coal holds a DML for that area.
- 1000-hour service was completed on the GRWMC John Deere Crawler loader by a Brandt tractor service truck to keep with warranty

Manager, Planning & Development, Jennifer Sunderman

- Review of consolidation of Grande Cache and Greenview's Land Use Bylaws, including maps, is complete and changes are being made.
- Reviewed Land Use Amendment list from 2001 to ensure consistency with the consolidation of Land Use Bylaw
- Land Use Amendment letter to landowners who applied for amendment with the purpose of subdividing but did not follow through being drafted
- Surveyor working on transfer documents for Grande Cache encroachments
- Met with Mountain Metis Nation Association to determine location for proposed Indigenous Interpretive Centre
- Requesting quotes on Indigenous Consultation on Acknowledgement Letter on NE 35 & NW 36-68-6 W6M for Grovedale Industrial use.
- Met with Alberta Government with Consultative Notation (CNT) and Protective Notation (PNT) notifications in the GIG area
- Meeting with Kyle Reiling to discuss referral process for the GIG area
- Inquiry on subdivision and what type of reports required for the Big Mountain Industrial area
- Getting appraised values for properties on Stephenson Drive in Grande Cache
- Set up meeting with GIS to discuss issues with Rural Addressing in Hamlets (Ridge Valley, DeBolt, etc.) and the Coops
- Stop Order issued for accessory building being used as a dwelling/sleeping unit in DeBolt
- Subdivision application within Sturgeon Lake Area Structure Plan withdrawn due to cost to meet requirements of updated SLASP; and reviewing requirements with two further landowners who wish to subdivide
- FAC issued for 804143 Alberta Ltd. (Greenview Golf Resort) and security refunded
- Business License renewal letters/emails sent

GIS Staff have worked on various activities including the following:

- LUB Map Changes and changes to page order
- Printed and reviewed Munisight 2021 Fall ownership Maps
- Ordered 30 new Address Signs, created new Road Allowance License Signs
- Captured all Cemeteries data to add to Munisight
- Staff member completed Professional Asset Management Certificate
- Review and update Municipal Overview Map (wall size) for 2022 (Work In Progress)

The following information provides a summary of new planning and development applications:

Type	Applications
Business Licenses:	1
Development Permits:	27
Lease Referrals:	1
Road Allowance Licenses:	26
Land Use Amendments:	1
Subdivisions:	2
Approaches:	1
Road Closures:	0

The following provides a detailed breakdown of planning and development applications:

Business Licenses:

B21-311 / NW-5-73-26-W5 / MOORE / CLEAN BABY CLEAN CLEANING SERVICES / HOME OFFICE / WARD 7

Development Permits:

D21-301 / SE-26-67-21-W5 / HANLON / CABIN / \$40,000 / WARD 2
D21-302 / SW-7-69-4-W6 / MILLENIUM LAND / SPARTAN DELTA / BORROW PIT / \$10,000 / WARD 8
D21-303 / SE-12-69-5-W6 / MILLENIUM LAND / SPARTAN DELTA / BORROW PIT / \$10,000 / WARD 8
D21-304 / 4-7-62-20-W5 / WORLEY CANADA / CHEVRON / OIL AND GAS FACILITY / \$5,700,000 / WARD 2
D21-305 / SE-24-69-7-W6 / BRUNESKI / BASEMENT ADDITION / \$64,000 / WARD 8
D21-306 / SW-20-67-10-W6 / TIMBER PRO LOGGING / WEYERHAEUSER / TEMP. WORK CAMP / \$80,000 / WARD 8
D21-307 / 4-34-61-25-W5 / INTEGRITY LAND / KIWETINOHK ENERGY / BORROW PIT / \$30,000 / WARD 7
D21-308 / 13-10-62-25-W5 / INTEGRITY LAND / KIWETINOHK ENERGY / BORROW PIT / \$15,000 / WARD 7
D21-309 / NE-10-65-5-W6 / KEYERA / ARC RESOURCES. / OIL AND GAS FACILITY/ \$2,470,000 / WARD 8
D21-313 / 16-20-60-20-W5 / BLUE RIDGE LUMBER / XTO ENERGY / 40-PERSON WORK CAMP / WARD 2
D21-314 / NW-34-74-24-W5 / CAOQUETTE / CABIN / \$10,000 / WARD 6
D21-315 / NW-4-59-19-W5 / WHITECAP RESOURCES / AER / 400 HP COMPRESSOR / \$500,000 / WARD 2
D21-316 / SW-26-74-1-W6 / PC LAND / CANAMAX-LONG RUN / COMPR & SHIPPING CONT / \$1,500,000 / WARD 6
D21-317 / SW-16-67-7-W6 / HORIZON NORTH / 450-PERSON WORK CAMP; RENEWAL WARD 8
D21-318 / NW-35-71-26-W5, 11237901-01-01 / TOEWS / DWELLING, SINGLE DET. / \$330,000 / WARD 7
D21-319 / NE-17-58-26-W5 TOURMALINE OIL CORP. / 16-PERSON WORK CAMP; RENEWAL / WARD 1
D21-320 / 2-4-69-25-W5 / INTEGRITY LAND / WHITECAP RES. / BORROW PIT / \$100,000 / WARD 3
D21-321 / 6-7-60-17-W5 / OUTLIER RESOURCES LTD. / OIL AND GAS FACILITY / \$50,000 / WARD 2
D21-322 / SW-32-66-21-W5 / ARNAULT / RESIDENTIAL/QUILT SHOP / \$50 / WARD 2
D21-323 / 12-1-64-4-W6 / PC LAND / ARC RES. / OIL AND GAS FACILITY / \$12,300,000 / WARD 8
D21-324 / 2020228-02-09 / LANGENECKER / DWELLING UNIT, SINGLE DETACHED / \$450,000 / WARD 7
D21-325 / 11-28-62-19-W5 / WORLEY CANADA / CHEVRON / OIL & GAS FACILITY / \$5,400,000 / WARD 2

D21-326 / 14-20-60-23-W5 / ATHABASCA OIL CORP / 12-PERSON WORK CAMP / \$75,000 / WARD 2
D21-327 / 6-8-62-3-W6 / EVOLVE / STRATHCONA RESOURCES / 2445 HP COMPRESSOR / \$1,500,000 / WARD 8
D21-328 / 12-9-62-3-W6 / EVOLVE / STRATHCONA RESOURCES / 810 HP COMPRESSOR / \$750,000 / WARD 8
D21-329 / 13-26-67-5-W6 / CNRL / ACCESSORY BUILDING / \$58,000 / WARD 8
D21-330 / SW-19-64-22-W5 / HURLAND / CRESCENT POINT / 400 HP COMPRESSOR / \$1,250,000 / WARD 2

Lease Referrals:

L21-312 / NW-9-65-5-W6 / ATCO ELECTRIC LTD. / SEVEN GENERATIONS LTD. / EASEMENT / WARD 8

Road Allowance Licenses:

RAL21-001 / Jason, Debbie & Tyler Wirth / E of NE-18-70-21-W5 / WARD 3
RAL21-002 / Trevor Eslinger / N of NE-10-74-1-W6 / Ward 6
RAL21-003 / Bill Smith / Ptn E of NE-3-70-7-W6 / Ward 8
RAL21-004 / Thomas Loewen / N of N ½-11-72-26-W5 / WARD 7
RAL21-005 / Darryl & Rebecca Smith / E of SE-3-71-24-W5 / WARD 7
RAL21-006 / Hutterian Brethren Ridgevalley / E of NE-6 & SE-7-71-26-W5
RAL21-007 / Kevin & Rachel Cymbaluk / E of E ½-17-73-20-W5 / SE-20-7-20-W5 / WARD 3
RAL21-008 / Rolf, Judy & Mitzi Roschlaub / S & W of W ½-26-73-2-W6 & W of NW-23-73-2-W6 / WARD 6
RAL21-009 / Gerald Finster / E of E 1/2 -36-70-22-W5 / WARD 3
RAL21-010 / Dave Berry / E of NE-5-71-20-W5 / WARD 4
RAL21-011 / Ken & Lucille Basarab / E of NE-35-70-22-W5 / WARD 3
RAL21-012 / Clinton & Vivian Klassen / N of NW-9-72-26-W5 / WARD 7
RAL21-013 / Clinton & Vivian Klassen / N of NE-9-71-16-W5 / WARD 7
RAL21-014 / Clinton & Vivian Klassen / W of SE-16-72-26-W5 / WARD 7
RAL21-015 / Val and Pam Mitchell / N of N-1/2-23-72-26-W5 / WARD 7
RAL21-016 / 563929 Alberta LTD / E of E-1/2-7-73-22-W5 / WARD 5
RAL21-017 / Gary & Heather Gomułka / E of E-1/2-32-65-21-W5 / WARD 2
RAL21-018 / Tom & Debbie Airth / N of NW-35-71-1-W6 / WARD 6
RAL21-019 / Tom & Debbie Airth / N of N-1/2-23, E of SW-26-71-1-6 and N of N-1/2-24-71-1-W6 / WARD 6
RAL21-020 / Tony Wolfe / E of E ½-29-67-23-W5 (Ptn NE) / WARD 3
RAL21-021 / Tony Wolfe/ Between E-1/2-21-67-23-W5 / WARD 3
RAL21-022 / Eldon & Aleta Vandemark / Between SE-9 & SW-10-70-6-W6 / WARD 8
RAL21-023 / Roland & Fay Calliau / E of E ½-25-72-21-W5 & E of SE 36-72-21-W5, E of E-1/2-26-72-21-W5
RAL21-024 / Katrin Lehman / W of SW-6-70-21-W5 / WARD 3
RAL21-025 / Roger & Elizabeth Rieger / Between SW-17 & SW-18-71-26-W5 / WARD 7
RAL21-026 / Edgar Mostad / E of NE-15-69-23-W5 / WARD 3

Land Use Amendments:

MCARTHUR/ WITHDRAWN

Subdivisions:

S21-016 / NE-34-71-21-W5 / REHN NOAH MORGAN / RESIDENTIAL / WARD 5
S21-018 / SE-20-68-22-W5 / KOHLMAN RUSSEL & LANA / CR-1 / WARD 2

Approaches:

APPR21-16 / SE-26-67-21-5 / PATRICK HANLON / GRAVEL / WARD 2

Manager, Facility Maintenance, Wayne Perry

Task List Completed	61
Task List New Additions	80

Valleyview

- Jacob Joergensen was hired as the Facility Technician for the Valleyview area on November 29th
- Installed plexiglass barriers in the Council Chamber Room
- Installed Christmas Decorations at the Administration Building
- Finished the PM's on the heaters for Valleyview and surrounding area
- Serv-All updated the software system at the Administration Building
- Priority Fence finished the PM's on the gate openers for Valleyview and surrounding area
- WAJAX performing annual inspections on the Administration Generator
- Installed smoke and CO detectors

Grovedale

- Office set up for Bradley Thilbeault at the PSB
- True North Crane conducted the annual inspections on the cranes at the Lift Station and PSB
- Heating Problems at PSB, no natural gas going to the building, had to restart all furnaces and hot water tanks.
- Installed Christmas Decorations at the PSB

DeBolt

- True North Crane conducted the annual inspections on the cranes at the Lift Stations and PSB
- Priority Fence finished the PM's on the gate openers for PSB's and Sturgeon Heights
- Installed Christmas decorations at the PSB
- WAJAX performed annual inspections at the generators at DeBolt Watertreatment, Creeks Crossing Lift Station and DeBolt Lift Station.

Grande Cache

- WAJAX performing annual inspections on the Generators in the area
- Installed Hot Water Tank at Operations
- Christmas Decorations at the PSB
- Complete the construction of a Gazebo in the park at the tourism center in GC
- Repaired the "Little Free Library" book nook at Central Park
- Installed fence around lower section of the Water Treatment Plant

Safety

- Completed 6 safety action items from e compliance.



Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director Community Services

Date: 12/14/2021

Director Community Services, Michelle Honeyman

The demolition of the W.D. Stevenson building was completed in October of this year. The Greenview Infrastructure and Planning department managed the project to completion. The Town of Valleyview will be invoiced this month for their 50% share of the entire cost as they are co-owners of the former building.

The County of Grande Prairie was provided an invoice for a third of the \$10,000,000.00 commitment in partnering with Greenview for the Highway 40 Twinning and Bridge Project. The County will provide their contribution in 2021, 2022 and 2023. Greenview has committed to contributing 50% of the project cost for the twinning of highway 40 for approximately 20 kilometers up to and including the intersection of Township Road 700, not exceeding 60 million dollars, and that other funding contributors be deducted from Greenview's portion. Greenview has contributed \$45,000,000.00 to-date and with the \$10,000,000.00 committed from the County of Grande Prairie Greenview has \$5,000,000.00 remaining to contribute to the project in 2022.

Administration has prepared a letter to the Minister of Health requesting their strategy for recruiting doctors in Grande Cache.

Agricultural Services Manager, Sheila Kaus



Administration is happy to report on the proposed storage location for agricultural plastics recycling. After conferring with Environmental Services, a paddock within the New Fish Creek transfer site was chosen. The area is delineated on the thumbnail map with a red border. Agricultural plastics do not require a building for storage if the length of time at the site is less than two years.

Conversations with CleanFarms revealed that the Provincial Government is interested in hearing from impacted stakeholders regarding establishing a permanent

Agricultural Plastics Recycling Program. CleanFarms encouraged letters to the Ministry to be written in support of a permanent program. They advised that Greenview postpone the launch of the Agricultural Plastics Recycling program as the current pilot ends in April 2022, and agricultural Plastics have been left off the Extended Producers Responsibility (EPR) program. Administration has drafted a letter to send to the Provincial Government, should attempt to organize a Peace Region driven letter be unsuccessful.

The Regional Agricultural Service Board Conference took place on November 19th, 2021. The Conference included an update from the Provincial ASB Manager and the election of the Peace Region Provincial Committee Representative. One resolution was passed, requesting accurate counts of elk populations within the Province.

Administration would like Council to be aware of the Alberta Beef Industry Conference, March 2-4, Red Deer, should anyone wish to attend.

The 3-pt hitch seeder has been ordered but will arrive in 2022 due to delays in delivering large pieces of equipment. The pull-blade replacement was slated to arrive the week of November 15th.

The Veterinary Services Incorporated (VSI) AGM was held on November 5th, with the Directors Board approving an increase of 3% to Alberta Veterinary Medicine Association (ABVMA) rates. Greenview will continue with current levels of coverage.

Rental Equipment stands at 584 rental days for 2021.

Up to November 30th, 58 wolves have been submitted for incentive, totalling \$17,400, and 456 beavers have been submitted for incentive, totalling \$13,680.

Problem Wildlife Work Orders, up to October 21st

File Status	Beaver-MD	Beaver-Ratepayer	Customer Service	Predation	TOTAL
In Queue					
Open	0	0	0	2	2
Closed	25	27	17	10	80
TOTALS	25	27	17	12	77

PWO Culls: Over 300 beaver, 17 skunks, 19 muskrats.

Other highlights: Solved multiple black bear and roadkill issues.

Blasting for 2021 was concluded. Administration has caught up to the blasting backlog, with 17 dams blasted and countless others removed by hand and with equipment. Blasting supplies for 2022 have been procured to facilitate rapid response in the spring. The Problem Wildlife Officer



MUNICIPAL DISTRICT OF GREENVIEW No. 16

has completed the Resident Trapline Management and Snaring Certificates with Alberta Trapping Association (ATA) and has been active in the local ATA to build relationships and ensure healthy communication with trappers in Greenview. Decembers focus switches to depredation, working with producers and all relevant parties to implement long-term solutions in problem areas, training, planning, and catching up on office work.

VSI Quarterly Reports and Service Breakdown- 3rd quarter

	# Services	2021	2020	+/- (%)
Total 1st Quarter	99	\$19,269.77	\$21,172.35	-8.99%
Total 2nd Quarter	231	\$33,953.33	\$36,569.40	-7.15%
Total 3rd Quarter	53	\$ 8,382.80	\$ 8,342.09	+0.50%
2021 Claims	383	\$61,605.90	\$66,083.84	-6.80%

Semen Testing: 614 claims; \$24,809.71

Preg Checks: 2389 claims; \$6,689.20

C-Sections: 22 claims; \$5,893.25

Exams: 108 claims; \$5,367.00

Economic Development Department **Community:**

Administration communicated with other Greenview departments and not-for-profit organizations to obtain additional information on community grant requests as well as arrange delegations for the December Committee of the Whole meeting.

Administration is reviewing agreements for the arenas in Greenview in collaboration with the safety department to determine appropriate revisions for liability and safety where appropriate.

Business:

Administration continues to positively collaborate with other regional municipalities, government funded agencies and the local Chamber of Commerce on multiple projects. This collaborative group was successful in helping the Grande Prairie & District Chamber of Commerce receive the Digital Service Squad Grant for extra Information Technology (IT) support for the small businesses in the region, including Greenview.

Growing the North, the largest economic development conference in the Peace Region is scheduled February 22-24, 2022. It will be held through virtual attendance again this year and the registration is set to open mid December.

Shop Local Grande Cache has commenced, the event is a collaboration of Grande Cache Community Mountain Voice and Community Futures, with support being provided from Greenview. There has been positive feedback in and around Grande Cache with regard to the shop local initiative. This event runs until December 21, 2021 providing local shoppers with an opportunity to win prizes, the winners will be drawn on December 22, 2021.

Tourism:

Successfully hosted and managed a booth at the World Jr. Hockey Cup Tour and Expo held at the Grande Cache Recreation Centre including Virtual Reality (VR) experience, Grande Cache hockey archives and tourism brochures and maps.

The Grande Cache Tourism Centre will be highlighted in the Mountain Voice publication and Administration is planning and setting-up for Christmas 2021 activities and events.

Greenview has communicated the Greenview Green Chair initiative through ZenSeekers. ZenSeekers brings stories from around Alberta and B.C., and in all seasons to inspire people to get outside and experience transformative travel. The average forecast reach is 25,000 people with the average reads of 1,000 people. Administration received social media stats from #ExploreNWAB that the actual reaches were 33,242 people and the actual reads were 1,095 people. From these 1,095 people they spent an average of 4 minutes and 20 seconds on the page engaging on the content, this time is also above average. The average time spent is typically 3 minutes and ten seconds. Definitely great statistics resulted for the promotion of Greenview and it is a positive indicator of the Green Chair initiative.

Several interpretive programs have been hosted at the Grande Cache Tourism Information Centre including Nature @ Noon, Jr. Adventurer's and Coffee and Crafts.

Visitor Statistics and Revenue

- Total November Visitors: 401
- Total November Giftshop Revenue Sales: \$5011.92

Visitors	Jan-Nov	Revenue Jan-Nov
2019	18,656	\$58,392.15
2020	8774	\$53,320.51
2021	15,163	\$114,806.16

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

During the month of November, the Community Resource Centers fielded 714 inquiries. The top reasons clients called or came in was to access Canada Revenue information and support, employment supports, and information or referral to: mental health supports; food bank; commissioner of oaths; victims assistance, technological assistance, and registration for FCSS programs.

The Community Resource Centres have seen a substantial increase assisting with Alberta Supports and Assured Income for the Severely Handicapped (AISH). For AISH alone, administration in Grande Cache assisted 18 people in their application process. Cessation of Canadian Recovery Benefit is a contributing factor to the increase in financial need we are seeing.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Two Just in Case File workshops were completed in November, one in Valleyview and one in DeBolt, with a total of 13 participants. 100% of participants indicated that as a result of the workshop, they feel better about their ability to plan ahead. This workshop is scheduled in Grande Cache on January 15 at the Eagles Nest Hall.

The Home Support program continues to gain new clients. Currently there are 42 clients in the Grande Cache area benefitting from this essential service, and 63 clients in other areas of the municipality.

Youth Programs

St Stephens Catholic School

Mind Up! – Grade 3's will participate in a 5-week program on ways to cultivate a positive attitude and building healthy relationships. Modules will include Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.

Harry Gray Elementary School

Girls Circle – Six students participating in a group program to help them with friendship and relationship skills. Boys Council – Six students participating in a group program to help them with friendship and relationship skills. Body Talk - Grade 5's will participate in a 4-week program learning about, anatomy, puberty, hygiene and menstruation.

Oscar Adolphson Primary School

Mind Up! – Grade 3's will participate in a 5-week program on ways to cultivate a positive attitude and building healthy relationships. Modules will include Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.

Ridgevalley School

Boys Council: Youth programmer will facilitate two Boys Council groups, one for the Grade 4's and one for the Grade 7. The grade 4 and 7 students will participate in a structured program for boys that aim to promote boys' natural strengths and are given the opportunity to address masculine definitions and behaviors, learn about healthy relationships and positive friendships.

Hillside High School

Skills - Two grade nine classes participated in the SKILLS program, normally taught to the grade eights but this group missed it due to covid and regulations last year. Content included healthy relationships, how to resist peers pressure to become sexually involved before they are ready or able to cope with the consequences.

Gay Straight Alliance (GSA)

This afterschool program allows 2+LGBTQ, two spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like minded youth. This program runs every Wednesday from 3:30-5:30 p.m. at the Valleyview Public Library. Currently the GSA has seven regular attendees. This alliance will begin in January in Grande Cache.

Grande Cache Youth programs are being provided in person in the middle school and available after school hours. Currently there are 3 programs running. The response in the Miyo Wichitowin (Good Relations) program is a highlight this month. Teachers are impressed with the level of engagement the Youth Coordinator fosters in the sessions, the knowledge participants are gaining and the lessening of cultural divide between the students.

Recreation Services Manager, Kevin Gramm

A request for quotes was posted for the outhouse facilities for the new day use area in Little Smoky. The received quotes were over double what we have typically paid in the past. As such, other options are being considered. If a more reasonable solution is not found, the budget may be carried forward and the items re-quoted in the spring to ensure we are as fiscally responsible with the project as possible.

Administration has been contacted by the Landry Heights Homeowner's Society with confirmation that they are now incorporated. As such, Administration can now move forward with obtaining quotes for liability insurance in relation to the municipal reserve in Landry Heights. Once that quote has been obtained, Administration will work with the Society to request a grant for the insurance. Once completed, the Society will be able to move forward with signing the agreement for operating the playground on the Municipal reserve.

Administration is still waiting for a response from the province for the lease renewal applications on the following sites:

- Fireman's Pit,
- Grande Cache Lake,
- Grovedale Fishpond,
- Grande Cache Golf Course, and
- Power Pond.

Administration has sent correspondence to the province outlining Greenview's frustration with the delays (almost two years) on these renewals and has been given a positive response that the concern has been noted and information from Greenview forwarded to decision-making authority on the matters.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Administration met with Whispering Pines Lodge in Grande Cache to enhance our relationship and find out how to best assist the senior population. Administration will also be meeting with AWN to connect and relationship build in the upcoming month now that the newly elected president has settled into their role. Administration was also invited to the Big Horn Golden Age Club in Grande Cache to do a presentation regarding the community bus and its service. Administration is coordinating this with the bus driver to have the bus on site for this presentation in the New Year.

Administration has been working with the Communication Department preparing upcoming facility promotions. Promotions are as follows:

- Walk Winter Away – December 1st - March 31st. This promotion will bring non-members into the facility to utilize the walking track Monday-Friday, 9:00am-2:00pm for \$2.00. This promotion applies to the track only.
- Member Survey – engage Greenview, ratepayers will have the opportunity to be heard.
- Quarterly Newsletter - includes facility programming, promotions and events.
- Member of the Month Program. The Member of the Month will be acknowledged on social media platforms, digital screens in the facility, and the quarterly newsletter. The member that checks in the most frequently each month will be awarded the title and celebrated.

Over the last year the Greenview Regional Multiplex and the Grande Cache Recreation Centre has experienced significant change and challenges, many of which can be contributed to the COVID-19 pandemic. New staff members and an abundance of training has our teams feeling confident and excited for the New Year.

Administration has booked a rental with the Hillside School for the Multiplex Fieldhouse for April 22nd/23rd for Badminton Zones. Administration has tentatively booked two additional rentals for events hosted by the Valleyview Enhancement Society taking place in March and Valleyfest in July 2.

Greenview Regional Multiplex Facility Statistics



GRM November Facility Stats

	Public Membership	Corporate Membership
2020 Youth (13-17)	53	20
2021 Youth (13-17)	161	92
2020 Adult (18-59)	413	439
2021 Adult (18-59)	643	636
2020 Senior (60-69)	80	26
2021 Senior (60-69)	118	35
2020 Senior (70+)	64	
2021 Senior (70+)	127	
2020 Family	80	265
2021 Family	146	446
2020 Child (3 - 12)	21	8
2021 Child (3- 12)	72	23
Totals	Public Membership	Corporate Membership
2020	1280	1239
	Public Membership	Corporate Membership
2021	1513	1646

Programming (GRM)

Programmers continue to facilitate child and youth programs under current COVID-19 restrictions. Planning for Christmas drop-in programs, and New Years Eve is almost complete.

Administration applied for and was provided confirmation of grant funding for HIGH FIVE – Train the Trainer certification program. The value of the Train the Trainer program is \$700.00. This certification will allow the qualified staff member to train all employees in-house, as well



MUNICIPAL DISTRICT OF GREENVIEW No. 16

as offer the programming to our user group and other organizations in our community that provide programming to children and youth. Training date to be announced for Winter of 2022.

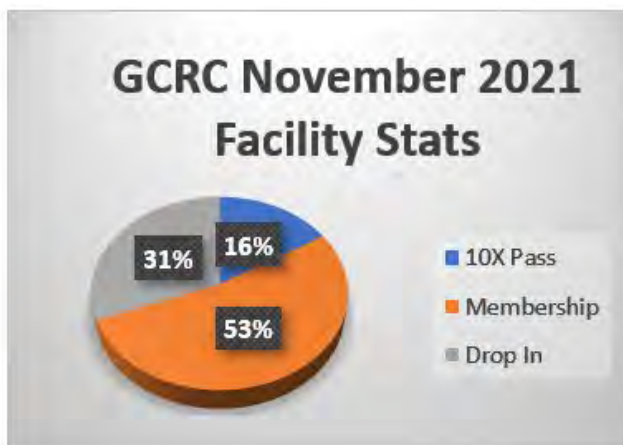
The following user groups are running programming in the facility: Valleyview Gymnastics, Dance in Motion, and Valleyview Northern Dragons Kempo Karate. It is great to have them back in the facility.

The G.R.M. team was happy to have Council Orientation in the Fieldhouse on November 12th. The commercial kitchen was utilized, the portable stage set up and Heartbeat Productions was in attendance running the audio and visual requirements for the orientation. The team worked together to ensure all areas of the facility were ready to go for the occasion.

Administration has been composing an Aquatic Sponsorship Program. This program has the potential to alleviate staff shortage concerns in the aquatic department. Throughout the pandemic, aquatics has been affected significantly when it comes to retaining staff. Due to facility closures and restrictions not allowing in-person training the Aquatic Centre is currently understaffed. The program would assist applicants to enroll in aquatic leadership programs to qualify for open job positing in the Aquatic Centre.

Along with regular maintenance duties we have recently completed the cleaning of the HVAC system throughout the facility.

Grande Cache Recreation Centre Facility Statistics



GCRC November Facility Stats			
	10X Pass	Membership	Drop In
2020 Youth (5-17)	14	87	68
2021 Youth (5- 17)	35	42	192
2020 Adult (18-59)	101	427	174
2021 Adult (18-59)	144	469	180
2020 Senior (60-69)	26	8	3
2021 Senior (60-69)	24	48	18
2020 Family	21	67	35
2021 Family	35	115	65
2020 Senior (70+)		113	
2021 Senior (70+)		102	
	10X Pass	Membership	Drop In
2020	162	702	280
2021	238	776	455

Child & Youth Programming Grande Cache

November 2021 we were able to offer programming to both age groups, 0-5 and 5-12. We only had a maximum of 15 kids for programs due to the restrictions put into place, there was good attendance for both age groups.

Facility Rentals:



GC November 2020 Rentals (hours)		
Internal	External	Cancelled
53.5	122.25	0



GC November 2021 Rentals (hours)		
Internal	External	Cancelled
57.5	158	2



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Administration is trying to ensure that the Grande Cache Recreation Centre ammonia refrigeration system will be completed on time as planned. Contract services are on site commissioning the ice plant and Alberta Boilers Safety Association (ABSA) will be on site to stamp our pressure vessels. As soon as the permission is given to cool the ice surfaces our staff will begin installation of the arena ice surface and will monitor and provide support to curling rink ice installation.

Grande Cache Community Bus:

This month a couple of trips had to be cancelled due to staffing shortages. A brochure update has been completed to incorporate new procedures for the community bus. Promotional material for the bus service has been posted at several publicly visited venues, including the Grande Cache mall, Seniors Lodge, New Horizon Co-op grocery store, FCSS, Hospital, Mental Health and Addictions, Health Clinic and the Tawow Centre.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 12/2/2021

Director Corporate Services, Ed Kaemingh

November was a busy month with Council Orientation, Strategic Planning, and the RMA convention.

Our asset management officer started November 29 and sat through the budget meetings. This was perfect timing for his orientation and understanding where Greenview sits with asset management. He and I have discussed his observations. I am looking forward to seeing the results, it will be a long-term plan with short term milestones. We will be sure to engage with Council and the organization as we move along, this must be an organizational approach to be successful.

I would be remiss if I didn't send kudos to my team and the rest of the organization, we asked them to change the budget approach significantly and they delivered in a short time frame. Though we still have some improvements to work on, I believe we should celebrate our wins along the way.

Interim Finance & Administration Manager, Carolyn Ferraby

November has been busy with Budget reports, employee Performance reviews and reconciliations. The Finance team has had meetings with Metrix Group to review and streamline financial processes.

The Interim Audit is scheduled for the week of Jan 17, 2022. Recurring notices will be provided to vendors over the next several weeks regarding 2021 yearend invoicing deadlines.

The EDI (Electronic Data Interchange) is finally a success. This process is the electronic transmission of data in a standard format for cash received in the municipal bank account, the bank report is uploaded in the Greenview financial system and receipts generated for the transactions received. This process has resulted in a substantial time savings for staff involved with cash receipting.

Change over of the two accounts payable printers to Magnetic Ink Character Recognition (MICR) for more secure cheque printing is still a work in progress. After four failed test results from the bank, we have contacted the Printer company for support. MICR printers use a special toner to print the check number, account number and bank routing number across the bottom of the cheque providing a more secure method of payment.

Accounts payable processed 1,407 invoices in the month of November. Accounts payable staff continue to contact vendors to switch over to electronic payment of funds. There are currently 807 Vendors set up for EFT. The statistics below show 180 cheques issued in November versus 553 electronic funds transferred for payment of services.

Accounts Payable Statistics:

Payment Method	Month	# of payments	# of Invoices	\$ Value of payments
EFT	November 2021	553	1161	\$8,591,035
Cheque	November 2021	180	246	\$3,770,185

Property Taxes

Non-Residential were due Sept. 30, 2021, and Residential were due Nov. 15, 2021.

As of Nov 30, the following is a summary of taxes paid for 2021 thus far.

2021 Tax Levy	\$ Amount Paid YTD	% Of taxes paid YTD
\$ 122,827,831	\$ 119,944,673	98%

Finance Reporting Manager, Deb Welsh

Pearl Government Suite (Worktech) – Mobile Work Orders – Mobile Work Orders are currently being utilized by the shop mechanics in Valleyview and were rolled out to Grande Cache. Some features of the program remain non-operational due to the version upgrades of our financial software. Greenview is scheduled to move to GP18 on December 14 and is optimistic the missing features will operate correctly following that upgrade.

Pearl Government Suite (Worktech) - Project Costing - Errors have been identified where returns are processed through the financial system, have not been recognized on the projects. Administration has made the Vendor aware of the issue and will continue to work with the Vendor for a solution.

Paramount – Electronic Purchase Orders – A lot of work went into updating this program internal testing resulted in several errors which were identified to the Vendor. A phone meeting is scheduled for December 2, 2021, to develop a plan to address these. The Invoice Matching Module which compliments the Purchase Order Module is scheduled for implementation the end of January/beginning of February.

Questica Budget Software – Questica updates from Pearl Project Costing for all capital projects. The project integrating with Pearl is ongoing. Administration continues to work with Questica budget reporting to enhance the financial reporting.

Information Systems Manager, Peter Stoodley

Internal IT Projects

Two projects have reached completion for the IS department.

1. The deployment of Councillor Laptops and peripherals.
2. EOC VLAN set up and configuration of the wireless printers is now complete.

There was an issue with the DFS (folder redirection) the issue is now resolved.

Finalized the Performance Evaluation for staff to be given to HR for December 3rd. Storage cleanup of the Recycling Bin has been created – 800GB has been freed up.

Meeting with the IS team to organize an effort before Christmas break to remind staff of some housekeeping tips so the IS environment is running well before they return.

December 1st presented the IS area for the 2022 proposed budget to Council.

Legislative Services Officer, Sarah Sebo

Policies/Bylaws

Bylaw 21-893 went for first reading and amendments were made. This bylaw will be returning to Council for second and third reading in December.

Policy 1008 Council and Board Member Remuneration was referred by Council to Policy Review Committee in December.

Legislative Services continues to work with various departments to finalize several bylaws.

Policy Review Committee

Policy Review Committee has been cancelled for November 10th as it conflicted with the Greenview Industrial Gateway's first Annual Stakeholder Update. Policy Review Committee is anticipated to proceed December 15th with several policies.

Records Management

The 2021 records destruction list has been created and distributed to managers to prepare for year end shredding.

Election

Municipal Election materials are scheduled for destruction December 3rd.



REQUEST FOR DECISION

SUBJECT: **2022 Capital and Interim Operating Budgets and 3 Year Operating Plan**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 14, 2021 CAO: SW MANAGER:
DEPARTMENT: FINANCE GM: EK PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act Sec 242, 245, 283.1*

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council passes the 2022 Interim Operating Budget as presented showing Revenue of \$139,709,941 and Expenses of \$157,770,137.

MOTION: That Council passes the 2022-2026 Interim Capital Budget as presented showing Expenditures in 2022 of \$69,073,526 with the full amount for 2022 to be funded from the Restricted Surplus.

MOTION: That the 3-year operating plan is approved as presented.

BACKGROUND/PROPOSAL:

Administration has prepared the Interim Operating and Capital budgets as required by the MGA and directed by Council.

2022 Operating Budget:

The 2022 operating budget has been prepared showing a deficit of \$18,060,196. Amortization of \$26,600,000 has been included in that deficit and is not required to be funded, leaving an operating surplus of \$8,539,804 after amortization. The surplus will be transferred to restricted reserves without affecting the municipal tax rate. Administration captured the changes discussed during the budget meetings, overall expenses have increased by \$1,813,000, requisitions increased \$2,000,000 for a Seniors Lodge in the Grande Cache Area, offset by decreases of \$187,000 identified throughout various areas during the Council budget review.

There is a significant reduction in expenses from 2021 to 2022 which primarily represents the elimination of the payment to the province for the twinning of Highway 40.

2022-2026 Capital Budget

The 2022 Capital Budget is \$69,073,526 has been reduced from \$73,840,426 at Councils direction during the budget review. The capital budget is fully funded by existing reserves.

An interim budget provides flexibility to make operating and capital budget adjustments or deferrals at Councils direction prior to passing the final budget in April 2022.

2022-2024 Operating Plan

Municipalities are required to prepare a 3-year operating (financial) plan. Year 1 of the plan, 2022, reflects the 2022 Interim Operating Budget. Years 2023-2024 are administration's best estimates currently for future revenues and expenses.

BENEFITS OF THE RECOMMENDED ACTION:

Compliance with the Municipal Government Act

An interim budget will allow administration to operate through 2022 until the final budget is set.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Daily operating expenses starting in 2021 cannot be paid without an approved budget.

STAFFING IMPLICATION:

There are no staffing implications.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

In spring of 2022 the budget can be finalized, the tax rates bylaw can be passed, and tax notices can be sent.

ATTACHMENT(S):

- 2022 Interim Operating Budget, and 2021 to 2024 Operating Plan
- Interim Capital Budget 2022-2026

Municipal Government Act Sections 242, 245, 283.1

Adoption of operating budget

242(1) Each council must adopt an operating budget for each calendar year.

(2) A council may adopt an interim operating budget for part of a calendar year.

(3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Adoption of capital budget

245 Each council must adopt a capital budget for each calendar year.

Required plans

283.1(1) In this section, (a) “capital plan” means a plan referred to in subsection (3); (b) “financial plan” means a plan referred to in subsection (2).

(2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.

(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.

(4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan or capital plan is prepared.

(5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.

(6) Council must annually review and update its financial plan and capital plan.

(7) The Minister may make regulations respecting financial plans and capital plans, including, without limitation, regulations (a) respecting the form and contents of financial plans and capital plans; (b) specifying the first financial year required to be reflected in a financial plan; (c) specifying the first financial year required to be reflected in a capital plan.

**MD Of Greenview
Draft Operating Budget
2022-2024**

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
10 - COUNCIL	1,472,482	804,292	1,364,508	(107,974)	1,368,520	1,368,620
11 - CAO SERVICES	37,415,692	9,229,490	39,617,041	2,201,349	39,686,697	39,749,364
11 - REQUISITIONS	31,030,824	24,069,573	33,149,643	2,118,819	31,154,143	31,154,143
20 - INFRASTRUCTURE & PLANNING	6,441,908	5,927,096	6,759,217	317,309	6,703,968	6,744,993
21 - PLANNING & DEVELOPMENT	1,562,708	1,105,005	1,317,095	(245,613)	1,419,823	1,260,469
22 - ENVIRONMENTAL SERVICES	6,041,957	4,492,325	6,110,542	68,585	6,282,945	6,353,546
23 - OPERATIONS	8,653,425	6,117,545	8,505,758	(147,667)	8,622,803	8,741,534
24 - ROAD MAINTENANCE & SERVICES	22,205,605	16,731,252	22,573,075	367,470	21,043,588	20,506,888
25 - FACILITY MAINTENANCE	3,373,654	2,237,419	3,432,912	59,258	3,522,668	3,602,276
30 - COMMUNITY SERVICES	7,790,732	2,584,722	13,294,611	5,270,379	8,295,151	8,305,025
31 - ECONOMIC DEVELOPMENT	31,491,449	30,684,135	4,841,324	(26,650,125)	4,746,228	4,587,705
34/38 - RECREATION	7,651,948	4,212,615	7,606,678	(45,270)	7,637,754	7,739,686
35 - PROTECTIVE SERVICES	3,247,499	2,275,734	2,505,907	(741,592)	2,272,998	2,322,006
36 - FAMILY & COMMUNITY SERVICES	2,054,853	1,406,142	2,089,547	34,694	2,135,309	2,168,258
37 - AGRICULTURAL SERVICES	2,619,128	1,621,768	2,582,504	(36,624)	2,617,937	2,662,919
45 - COMMUNITY PEACE OFFICER PROGRAM	1,019,765	565,641	2,019,775	1,000,010	2,546,016	2,721,205
Total Expenses	174,073,629	114,064,754	157,770,137	(16,502,968)	150,056,548	149,988,637
Percent Decrease			9.37%		4.89%	0.05%
51 - REVENUE FROM LOCAL TAXES	122,345,976	123,522,607	124,577,347	2,231,371.00	124,580,455	124,580,455
53 - SALE OF MUNICIPAL SERVICES	5,837,359	5,171,866	5,469,987	(367,372.00)	15,454,477	5,456,474
54 - REVENUE - OTHER	6,987,033	4,448,127	6,692,533	(294,500.00)	6,200,534	2,375,200
55 - CONDITIONAL GRANTS	3,511,068	446,537	2,511,068	(1,000,000.00)	1,511,068	123,907
55 - GRANTS AND SHARED FUNDING REVENUE	1,534,006	461,841	459,006	(1,075,000.00)	459,036	459,036
Total Revenues	140,215,442	134,050,979	139,709,941	(505,501.00)	148,205,570	132,995,072
Percent Decrease			0.36%		6.08%	10.26%
Net Total	(33,858,187)	19,986,224	(18,060,196)	15,997,467.00	(1,850,978)	(16,993,565)

Summary

10 - COUNCIL

101 - Council

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6003-Honorariums	646,051	531,900	671,788	25,737	671,788	671,788
6004-Employer Contributions	126,428	81,384	130,220	3,792	134,132	134,132
6007-Non Cash Awards & Incentives	39,525	4,330	34,075	(5,450)	34,075	34,075
6011-Accommodation & Subsistence	108,145	41,110	91,000	(17,145)	91,000	91,000
6012-Travel	214,908	67,810	178,550	(36,358)	178,550	178,550
6013-Training & Education	15,000	0	15,000	0	15,000	15,000
6015-Memberships Seminars Conferences	69,925	5,759	73,875	3,950	73,975	74,075
6027-Hospitality	105,000	1,403	82,000	(23,000)	82,000	82,000
6036-Mobile Communication Services	7,500	3,648	10,000	2,500	10,000	10,000
6040-Professional Services	65,000	0	65,000	0	65,000	65,000
6109-General & Operating Supplies	5,000	1,335	5,000	0	5,000	5,000
6143-Building Rental	10,000	0	8,000	(2,000)	8,000	8,000
	1,412,482	738,678	1,364,508	(47,974)	1,368,520	1,368,620

102 - Municipal Elections

6001-Salaries	26,000	50,375	0	(26,000)	0	0
6011-Accommodation & Subsistence	4,000	758	0	(4,000)	0	0
6012-Travel	4,000	3,884	0	(4,000)	0	0
6013-Training & Education	3,000	0	0	(3,000)	0	0
6021-Advertising Services	16,500	6,957	0	(16,500)	0	0
6040-Professional Services	2,000	0	0	(2,000)	0	0
6109-General & Operating Supplies	2,500	2,840	0	(2,500)	0	0
6143-Building Rental	2,000	800	0	(2,000)	0	0
	60,000	65,613	0	(60,000)	0	0
	1,472,482	804,292	1,364,508	(107,974)	1,368,520	1,368,620

11 - CAO SERVICES

110 - CAO Services Administration

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6001-Salaries	891,557	377,264	760,469	(131,088)	783,776	807,832
6004-Employer Contributions	258,552	75,851	220,535	(38,017)	227,294	234,270
6007-Non Cash Awards & Incentives	12,500	8,713	12,500	0	12,500	12,500
6008-Employee Relocation	20,000	3,500	10,000	(10,000)	10,000	10,000
6011-Accommodation & Subsistence	55,000	37,264	55,000	0	55,000	55,000
6012-Travel	25,000	18,359	25,000	0	25,000	25,000
6013-Training & Education	20,000	29,226	20,000	0	20,000	20,000
6015-Memberships Seminars Conferences	17,500	5,847	17,500	0	17,500	17,500
6016-Succession Planning	75,000	0	75,000	0	75,000	75,000
6021-Advertising Services	5,000	150	1,000	(4,000)	1,000	1,000
6025-Promotional Marketing	10,000	0	0	(10,000)	0	0
6031-Postage and Parcel Post	1,000	957	1,000	0	1,000	1,000
6032-Freight & Courier Services	1,000	406	500	(500)	500	500
6033-Telecommunication Services	0	19,885		0	0	0
6036-Mobile Communication Services	0	1,282	1,200	1,200	1,200	1,200
6040-Professional Services	700,000	61,176	250,000	(450,000)	250,000	250,000
6041-Auditing & Accounting Services	0	2,000		0		
6046-Legal Services	300,000	111,051	150,000	(150,000)	150,000	150,000
6102-Office Supplies	5,000	2,564	500	(4,500)	500	500
6109-General & Operating Supplies	85,000	13,081	75,000	(10,000)	75,000	75,000
6121-Power Supply Service	123,891	50,513	0	(123,891)	0	0
6122-Natural Gas Service	17,500	10,538	0	(17,500)	0	0
6129-Local Utilities - Water/Sewer/Garbage	8,750	3,563	0	(8,750)	0	0
6143-Building Rental	3,000	-2,574	3,000	0	3,000	3,000
6148-Rental Office Equipment	0	5,635		0	0	0
6218-Allowance	1,000,000	763,442	0	(1,000,000)	0	0
	3,635,250	1,599,693	1,678,204	(1,957,046)	1,708,270	1,739,302

111 - Communications

6001-Salaries	310,709	254,290	318,031	7,322	327,774	337,852
6004-Employer Contributions	90,105	67,553	92,228	2,123	95,057	97,979
6011-Accommodation & Subsistence	10,000	1,610	10,000	0	10,000	15,000
6012-Travel	7,000	11,162	15,000	8,000	15,000	15,000
6013-Training & Education	15,000	1,762	20,000	5,000	20,000	20,000
6015-Memberships Seminars Conferences	17,255	199	23,255	6,000	23,255	23,255
6021-Advertising Services	115,000	74,322	115,000	0	115,000	115,000
6022-Publishing Services	44,000	3,802	86,000	42,000	86,000	86,000
6025-Promotional Marketing	142,000	35,125	158,500	16,500	158,500	168,500
6028-Branding & Image Building	50,000	23,042	40,000	(10,000)	40,000	40,000
6032-Freight & Courier Services	0	343	1,500	1,500	1,500	1,500
6036-Mobile Communication Services	1,500	1,217	1,500	0	1,500	1,500
6040-Professional Services	40,000	25,473	75,000	35,000	75,000	75,000
6109-General & Operating Supplies	15,000	2,690	27,000	12,000	27,000	27,000
	857,569	502,589	983,014	125,445	995,586	1,023,586

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
112 - Assessment Services						
6003-Honorariums	5,600	0	5,600	0	5,600	5,600
6004-Employer Contributions	560	0	500	(60)	5,800	500
6011-Accommodation & Subsistence	1,500	0	3,000	1,500	1,500	1,500
6012-Travel	1,500	0	2,000	500	2,000	2,000
6013-Training & Education	1,500	0	1,500	0	1,500	1,500
6040-Professional Services	500,000	285,065	500,000	0	500,000	500,000
6226-DIP Requisitions	913,263	980,903	981,011	67,748	985,000	990,000
	1,423,923	1,265,968	1,493,611	69,688	1,501,400	1,501,100

115 - Information Services						
6001-Salaries	332,430	259,891	417,199	84,769	430,094	443,395
6004-Employer Contributions	96,404	52,126	120,988	24,584	124,728	128,586
6011-Accommodation & Subsistence	8,500	1,382	8,500	0	8,500	8,500
6012-Travel	0	469	5,000	5,000	5,000	5,000
6013-Training & Education	0	16	1,500	1,500	1,500	1,500
6015-Memberships Seminars Conferences	1,500	0	10,000	8,500	2,250	2,250
6021-Advertising Services	1,400	0	0	(1,400)	0	0
6032-Freight & Courier Services	0	128	0	0	0	0
6033-Telecommunication Services	310,348	363,211	299,528	(10,820)	327,528	327,528
6036-Mobile Communication Services	55,000	27,201	62,100	7,100	37,000	37,000
6065-Geophysical Surveying & Mapping Services	403,300	8,811	118,612	(284,688)	101,612	101,612
6067-Information Technology Services	133,350	46,398	75,000	(58,350)	55,000	55,000
6071-Contracted Maintenance Service	353,420	238,674	355,220	1,800	355,220	355,220
6076-Repair/Maintenance of Motor Vehicles	0	440	3,000	3,000	3,000	3,000
6105-Fuels & Oils	2,000	1,362	5,000	3,000	5,000	5,000
6109-General & Operating Supplies	0	180	1,500	1,500	1,500	1,500
6121-Power Supply Service	6,000	3,809	6,000	0	6,000	6,000
6133-IT Hardware Purchase	253,260	221,667	116,120	(137,140)	92,000	92,000
6134-IT Software Purchase	173,381	393,694	178,781	5,400	212,781	169,781
6144-Rental of IT & Communication Equipment	6,600	28,016	0	(6,600)	0	0
	2,136,893	1,647,474	1,784,048	(352,845)	1,768,713	1,742,872

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
116 - Health & Safety						
6001-Salaries	241,776	204,049	242,178	402	249,545	257,126
6004-Employer Contributions	70,114	52,978	70,235	121	72,365	74,567
6007-Non Cash Awards & Incentives	6,600	497	7,000	400	6,600	6,600
6011-Accommodation & Subsistence	14,275	5,081	14,325	50	14,325	14,325
6012-Travel	0	3,327	4,000	4,000	5,000	6,000
6013-Training & Education	85,260	46,261	80,855	(4,405)	78,830	78,830
6015-Memberships Seminars Conferences	4,770	351	5,370	600	5,370	5,370
6024-Subscriptions to Publications	500	797	500	0	500	500
6032-Freight & Courier Services	0	631	0	0	0	0
6036-Mobile Communication Services	0	1,363	2,500	2,500	2,500	2,500
6040-Professional Services	145,650	53,417	180,500	34,850	145,500	145,500
6076-Repair/Maintenance of Motor Vehicles	3,000	1,420	6,600	3,600	3,000	3,000
6104-PPE & First Aid Supplies	15,000	15,658	17,800	2,800	16,750	15,000
6105-Fuels & Oils	7,000	3,927	7,200	200	7,200	7,200
6109-General & Operating Supplies	42,852	26,337	11,050	(31,802)	11,050	11,050
6159-Ergonomic Supplies	10,500	990	10,500	-	10,500	10,500
	647,297	417,084	660,613	13,316	629,035	638,068
119 - Human Resources						
6001-Salaries	566,214	401,046	573,574	7,360	591,233	606,313
6004-Employer Contributions	164,202	105,255	166,333	2,131	171,457	175,832
6009-Wellness Program	10,000	1,182	10,000	0	10,000	10,000
6011-Accommodation & Subsistence	21,500	564	16,500	(5,000)	16,500	16,500
6012-Travel	0	3,522	5,000	5,000	5,000	5,000
6013-Training & Education	10,000	5,008	10,000	0	10,000	10,000
6015-Memberships Seminars Conferences	25,000	3,686	15,000	(10,000)	15,000	15,000
6021-Advertising Services	23,000	6,369	20,000	(3,000)	20,000	20,000
6025-Promotional Marketing	3,000	0	18,000	15,000	3,000	3,000
6032-Freight & Courier Services	0	42	100	100	100	100
6036-Mobile Communication Services	0	1,124	0	0	0	0
6040-Professional Services	0	0	32,000	32,000	12,000	32,000
6042-Consulting Services	0	0	20,000	20,000	20,000	20,000
6045-Human Resources Management Services	0	0	20,000	20,000	20,000	20,000
6046-Legal Services	75,000	0	75,000	0	75,000	75,000
6067-Information Technology Services	0	0	5,000	5,000	0	0
6080-Fees and Other Charges	0	0	8,000	8,000	8,000	8,000
6109-General & Operating Supplies	7,000	5,955	8,000	1,000	8,000	8,000
	904,916	533,752	1,002,507	97,591	985,290	1,024,745

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
120 - Amortization						
6341-Building Depreciation	23,500,000	0	3,101,622	(20,398,378)	3,101,622	3,101,622
6342-Land & Land Improvements	0	0	647,635	647,635	647,635	647,635
6343-Vehicle & Depreciation	0	0	1,696,435	1,696,435	1,696,435	1,696,435
6344-Equipment & Machinery Depreciation	0	0	2,455,097	2,455,097	2,455,097	2,455,097
6345-Engineered Structure Depreciation	0	0	18,410,312	18,410,312	18,410,312	18,410,312
6347-Roads & Streets Depreciation	0	0	288,899	288,899	288,899	288,899
	23,500,000	0	26,600,000	3,100,000	26,600,000	26,600,000
121 - Corporate Services						
6001-Salaries	2,021,034	1,577,581	2,080,140	59,106	2,137,165	2,127,947
6004-Employer Contributions	571,085	386,806	588,679	17,594	605,003	609,494
6011-Accommodation & Subsistence	86,900	30,525	92,000	5,100	93,000	94,000
6012-Travel	20,000	7,069	20,000	0	20,000	20,000
6013-Training & Education	30,000	3,953	33,000	3,000	33,000	33,000
6015-Memberships Seminars Conferences	31,525	37,388	31,825	300	31,835	31,850
6021-Advertising Services	2,000	170	2,000	0	2,000	2,000
6025-Promotional Marketing	3,000	0	3,000	0	3,000	3,000
6031-Postage and Parcel Post	15,000	35,533	45,000	30,000	45,000	45,000
6032-Freight & Courier Services	5,000	2,736	5,000	0	5,000	5,000
6036-Mobile Communication Services	0	1,741	1,400	1,400	1,400	1,400
6040-Professional Services	40,000	38,013	44,000	4,000	48,000	53,000
6041-Auditing & Accounting Services	100,000	64,241	100,000	0	100,000	100,000
6102-Office Supplies	100,000	53,445	105,000	5,000	110,000	115,000
6109-General & Operating Supplies	15,000	12,173	15,000	0	15,000	15,000
6148-Rental of Office Equipment	275,000	175,091	275,000	0	275,000	275,000
6218-Allowance	0	0	1,000,000	1,000,000	1,000,000	1,000,000
6321-Bank Service Charges	14,000	17,673	14,000	0	14,000	14,000
6322-Cash Management Charges	250,000	175,575	225,000	(25,000)	225,000	200,000
6331-Insurance Premium	700,000	608,604	700,000	0	700,000	700,000
6360-Taxes	30,300	34,611	35,000	4,700	35,000	35,000
	4,309,844	3,262,929	5,415,044	1,105,200	5,498,403	5,479,691
	37,415,692	9,229,490	39,617,041	2,201,349	39,686,697	39,749,364

REQUISITIONS

114 - Education Requisitions

6205-Education Requisitions

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
	27,489,217	20,419,601	27,489,943	726	27,489,943	27,489,943
	27,489,217	20,419,601	27,489,943	726	27,489,943	27,489,943

304 - Seniors Requisitions

6207-Shared Funding

	3,541,607	3,649,973	5,659,700	2,118,093	3,664,200	3,664,200
	3,541,607	3,649,973	5,659,700	2,118,093	3,664,200	3,664,200
	31,030,824	24,069,573	33,149,643	2,118,819	31,154,143	31,154,143

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
20 - INFRASTRUCTURE & PLANNING						
200 - Infrastructure & Planning Administration						
6001-Salaries	1,169,115	595,707	1,100,012	(69,103)	1,130,826	1,162,629
6004-Employer Contributions	310,043	160,231	319,005	8,962	327,942	337,164
6011-Accommodation & Subsistence	8,000	6,630	8,000	0	8,000	8,000
6012-Travel	2,750	280	2,000	(750)	2,000	2,000
6013-Training & Education	10,000	1,026	8,000	(2,000)	8,000	8,000
6015-Memberships Seminars Conferences	2,000	1,015	2,000	0	2,000	2,000
6032-Freight & Courier Services	1,000	1,687	2,700	1,700	2,700	2,700
6033-Telecommunication Services	0	1,817	2,700	2,700	2,700	2,700
6036-Mobile Communication Services	4,000	1,767	4,000	0	4,000	4,000
6040-Professional Services	35,000	9,600	25,000	(10,000)	30,000	30,000
6046-Legal Services	0	0	100,000	100,000	100,000	100,000
6076-Repair/Maintenance of Motor Vehicles	4,000	4,248	4,000	0	4,000	4,000
6104-PPE & First Aid Supplies	1,000	30	1,000	0	1,000	1,000
6105-Fuels & Oils	14,000	14,979	5,000	(9,000)	5,000	5,000
6109-General & Operating Supplies	6,000	5,692	5,000	(1,000)	5,000	5,000
6122-Natural Gas Service	0	533	800	800	800	800
6129-Local Utilities - Water/Sewer/Garbage	0	923	1,000	1,000	1,000	1,000
	1,566,908	806,165	1,590,217	23,309	1,634,968	1,675,993
201 - Roadways						
6011-Accommodation & Subsistence	0	0	4,000	4,000	4,000	4,000
6013-Training & Education	0	0	5,000	5,000	5,000	5,000
6015-Memberships Seminars Conferences	0	0	1,000	1,000	1,000	1,000
6040-Professional Services	785,000	712,830	1,000,000	215,000	1,000,000	1,000,000
6104-PPE & First Aid Supplies	0	0	1,000	1,000	1,000	1,000
6105-Fuels & Oils	0	0	6,000	6,000	6,000	6,000
6109-General & Operating Supplies	1,000,000	574,457	650,000	(350,000)	650,000	650,000
6122-Natural Gas Service	0	0	6,000	6,000	6,000	6,000
6129-Local Utilities - Water/Sewer/Garbage	0	0	6,000	6,000	6,000	6,000
	1,785,000	1,287,287	1,679,000	(106,000)	1,679,000	1,679,000
202 - Bridges						
6040-Professional Services	700,000	13,223	600,000	(100,000)	500,000	500,000
6109-General & Operating Supplies	50,000	3,212	50,000	0	50,000	50,000
	750,000	16,435	650,000	(100,000)	550,000	550,000

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
203 - Surfacing						
6117-Asphalt Repairs	1,000,000	549,547	1,500,000	500,000	1,500,000	1,500,000
	1,000,000	549,547	1,500,000	500,000	1,500,000	1,500,000
204 - Drainage						
6040-Professional Services	1,300,000	3,120,289	1,300,000	0	1,300,000	1,300,000
6109-General & Operating Supplies	40,000	147,373	40,000	0	40,000	40,000
	1,340,000	3,267,662	1,340,000	0	1,340,000	1,340,000
	6,441,908	5,927,096	6,759,217	317,309	6,703,968	6,744,993

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
21 - PLANNING & DEVELOPMENT						
211 - Planning & Development Administration						
6001-Salaries	997,370	798,741	755,809	(241,561)	776,994	795,324
6004-Employer Contributions	218,188	215,867	219,186	998	225,329	230,645
6011-Accommodation & Subsistence	10,000	2,926	10,000	0	10,000	2,000
6012-Travel	2,100	192	2,000	(100)	2,000	2,000
6013-Training & Education	12,500	1,699	12,500	0	12,500	12,500
6015-Memberships Seminars Conferences	5,000	1,825	5,000	0	5,000	5,000
6021-Advertising Services	5,000	0	3,000	(2,000)	3,000	3,000
6032-Freight & Courier Services	750	713	750	0	750	750
6036-Mobile Communication Services	4,200	1,760	3,000	(1,200)	3,000	3,000
6040-Professional Services	165,250	35,528	162,000	(3,250)	232,000	52,000
6076-Repair/Maintenance of Motor Vehicles	4,000	579	4,000	0	4,000	4,000
6104-PPE & First Aid Supplies	750	447	750	0	750	750
6105-Fuels & Oils	4,000	2,287	4,000	0	4,000	4,000
6109-General & Operating Supplies	1,000	97	1,500	500	1,500	1,500
6121-Power Supply Service	0	6,770	6,000	6,000	6,000	6,000
6122-Natural Gas Service	0	720	1,000	1,000	1,000	1,000
6129-Local Utilities - Water/Sewer/Garbage	0	808	1,000	1,000	1,000	1,000
6208-Donations & Sponsorships	1,500	0	1,500	0	1,500	1,500
	1,431,608	1,070,960	1,192,995	(238,613)	1,290,323	1,125,969
212 - Municipal Planning Commission						
6003-Honorariums	20,000	3,061	20,000	0	25,000	30,000
6004-Employer Contributions	7,000	459	7,000	0	7,000	7,000
6011-Accommodation & Subsistence	7,000	574	7,000	0	7,000	7,000
6012-Travel	10,000	3,202	10,000	0	10,000	10,000
6015-Memberships Seminars Conferences	4,500	800	4,500	0	4,900	4,900
6021-Advertising Services	8,000	0	1,000	-7,000	1,000	1,000
6032-Freight & Courier Services	800	0	800	0	800	800
6109-General & Operating Supplies	500	0	500	0	500	500
6143-Building Rental	1,000	0	1,000	0	1,000	1,000
	58,800	8,096	51,800	-7,000	57,200	62,200

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
213 - Subdivision & Development Appeal Board						
6003-Honorariums	3,400	2,300	3,400	0	3,400	3,400
6004-Employer Contributions	800	115	800	0	800	800
6011-Accommodation & Subsistence	2,100	0	2,100	0	2,100	2,100
6012-Travel	2,200	441	2,200	0	2,200	2,200
6013-Training & Education	5,000	200	5,000	0	5,000	5,000
6015-Memberships Seminars Conferences	1,000	0	1,000	0	1,000	1,000
	14,500	3,056	14,500	0	14,500	14,500
214 - Subdivisions - Land Purchase						
6065-Geophysical Surveying & Mapping Services	30,000	17,024	30,000	0	30,000	30,000
6549-Land	18,000	5,869	18,000	0	18,000	18,000
	48,000	22,893	48,000	0	48,000	48,000
215 - Public Engagement						
6003-Honorariums	5,000	0	5,000	0	5,000	5,000
6004-Employer Contributions	500	0	500	0	500	500
6011-Accommodation & Subsistence	1,800	0	1,800	0	1,800	1,800
6012-Travel	2,500	0	2,500	0	2,500	2,500
	9,800	0	9,800	0	9,800	9,800
	1,562,708	1,105,005	1,317,095	(245,613)	1,419,823	1,260,469

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
22 - ENVIRONMENTAL SERVICES						
220 - Environmental Services Administration						
6001-Salaries	1,353,713	974,334	1,344,976	(8,737)	1,381,098	1,411,340
6004-Employer Contributions	392,577	226,983	390,047	(2,530)	400,519	409,288
6011-Accommodation & Subsistence	10,000	16,455	8,000	(2,000)	8,000	8,000
6012-Travel	1,000	889	1,000	-	1,000	1,000
6013-Training & Education	19,000	14,242	2,500	(16,500)	2,500	2,500
6015-Memberships Seminars Conferences	10,000	2,092	2,500	(7,500)	2,500	2,500
6021-Advertising Services	1,500	0	0	(1,500)	0	0
6032-Freight & Courier Services	1,000	227	1,000	0	1,000	1,000
6033-Telecommunication Services	21,525	5,575	0	(21,525)	0	0
6036-Mobile Communication Services	0	264	600	600	600	600
6040-Professional Services	40,000	10,104	30,000	(10,000)	30,000	30,000
6071-Mobile Communications	0	90	0	0	0	0
6076-Repair/Maintenance of Motor Vehicles	10,000	8,420	2,500	(7,500)	2,500	2,500
6104-PPE & First Aid Supplies	10,000	1,900	2,250	(7,750)	2,250	2,250
6105-Fuels & Oils	50,000	53,667	4,200	(45,800)	4,200	4,200
6109-General & Operating Supplies	5,000	3,130	7,000	2,000	7,000	7,000
6121-Power Supply Service	500	9,154	520	20	520	520
6122-Natural Gas Service	900	3,370	936	36	936	936
6129-Local Utilities - Water/Sewer/Garbage	0	1,179	1,500	1,500	1,500	1,500
6140-Rentals & Leases	41,900	6,399	0	(41,900)	0	0
6331-Insurance Premium & Deductible	0	1,000	0	0	0	0
	1,968,615	1,339,474	1,799,529	(169,086)	1,846,123	1,885,134

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
221 - Water Supply						
6011-Accommodation & Subsistence	0	0	6,800	6,800	6,800	6,800
6013-Training & Education	0	511	15,500	15,500	15,500	9,500
6015-Memberships Seminars Conferences	0	0	3,000	3,000	3,000	3,000
6032-Freight & Courier Services	0	41,087	38,200	38,200	38,200	38,200
6033-Telecommunication Services	20,000	18,410	25,900	5,900	25,900	25,900
6036-Mobile Communication Services	0	9,807	3,300	3,300	3,300	3,300
6040-Professional Services	178,000	162,092	242,500	64,500	112,500	112,500
6046-Legal Services	0	20,687	10,000	10,000	0	0
6071-Contracted Maintenance Service	25,000	115,071	247,250	222,250	247,250	247,250
6076-Repair/Maintenance of Motor Vehicles	0	0	10,000	10,000	10,000	10,000
6104-PPE & First Aid Supplies	14,400	1,830	7,000	(7,400)	7,000	7,000
6105-Fuels & Oils	0	1,076	29,750	29,750	29,750	29,750
6109-General & Operating Supplies	55,000	23,187	90,900	35,900	90,900	90,900
6110-Chemicals/Control Products	200,000	141,003	212,000	12,000	212,000	212,000
6112-Gravel Purchases	0	0	27,000	27,000	27,000	27,000
6119-Other Repair & Maintenance Supplies	35,000	34,191	0	(35,000)	0	0
6121-Power Supply Service	224,200	189,390	314,156	89,956	314,156	334,956
6122-Natural Gas Service	59,000	50,874	78,090	19,090	78,090	78,090
6125-Town of Valleyview Utilities	17,000	17,603	23,000	6,000	41,800	41,800
6313-Debenture Principal	86,660	0	92,169	5,509	20,841	20,841
6315-Loan Interest	34,591	34,591	29,085	(5,506)	24,270	24,270
6571-Environmental Monitoring System (inc SCADA)	10,000	7,548	25,000	15,000	25,000	25,000
	958,851	868,959	1,530,600	571,749	1,333,257	1,348,057

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
222 - Wastewater Collection & Disposal						
6011-Accommodation & Subsistence	0	0	5,800	5,800	5,800	5,800
6013-Training & Education	0	0	9,500	9,500	9,500	9,500
6015-Memberships Seminars Conferences	0	0	3,000	3,000	3,000	3,000
6032-Freight & Courier Services	0	1,938	4,000	4,000	4,000	4,000
6033-Telecommunication Services	5,000	2,757	5,000	0	6,000	6,000
6036-Mobile Communication Services	0	267	3,300	3,300	3,300	3,300
6040-Professional Services	875,100	521,256	32,250	(842,850)	32,250	32,250
6071-Contracted Maintenance Service	0	73,684	322,000	322,000	322,000	322,000
6076-Repair/Maintenance of Motor Vehicles	0	0	10,000	10,000	10,000	10,000
6104-PPE & First Aid Supplies	10,000	1,905	5,000	(5,000)	5,000	5,000
6105-Fuels & Oils	0	649	29,750	29,750	29,750	29,750
6109-General & Operating Supplies	10,000	15,031	30,000	20,000	30,000	30,000
6110-Chemicals/Control Products	7,000	3,043	2,600	(4,400)	7,500	7,500
6112-Gravel Purchases	0	0	24,000	24,000	24,000	24,000
6119-Other Repair & Maintenance Supplies	10,000	8,920	0	(10,000)	0	0
6121-Power Supply Service	80,000	88,167	109,200	29,200	109,200	109,200
6122-Natural Gas Service	2,000	1,728	2,500	500	2,500	2,500
6145-Rental of Equipment & Machinery	15,000	6,326	10,000	(5,000)	10,000	10,000
6313-Debenture Principal	19,843	0	20,841	998	20,841	20,841
6315-Loan Interest	25,266	25,266	24,270	(996)	24,270	24,270
6571-Environmental Monitoring System (inc SCADA)	7,000	0	9,500	2,500	9,500	9,500
	1,066,209	750,938	662,511	(403,698)	668,411	668,411

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
223 - Solid Waste Collection & Disposal						
6001-Salaries	865,690	640,006	879,036	13,346	893,187	907,753
6004-Employer Contributions	199,592	154,726	203,466	3,874	207,567	211,791
6011-Accommodation & Subsistence	7,000	4,534	5,500	(1,500)	5,500	5,500
6012-Travel	13,500	11,895	14,500	1,000	14,500	14,500
6013-Training & Education	0	0	5,500	5,500	5,500	5,500
6015-Memberships Seminars Conferences	0	0	1,500	1,500	1,500	1,500
6032-Freight & Courier Services	0	528	900	900	900	900
6036-Mobile Communication Services	4,500	4,766	5,500	1,000	5,500	5,500
6040-Professional Services	150,000	129,678	170,000	20,000	170,000	170,000
6066-Harvest & Cleanup Incentives	8,000	4,500	8,000	0	8,000	8,000
6071-Contracted Maintenance Service	172,000	57,828	102,000	(70,000)	102,000	102,000
6076-Repair/Maintenance of Motor Vehicles	23,000	31,366	48,000	25,000	47,000	45,000
6083-Tipping Fees	135,000	99,925	140,000	5,000	440,000	440,000
6104-PPE & First Aid Supplies	12,000	3,537	6,500	(5,500)	6,500	6,500
6105-Fuels & Oils	87,000	88,951	101,000	14,000	101,000	101,000
6109-General & Operating Supplies	14,000	12,263	22,500	8,500	22,500	22,500
6112-Gravel Purchases	0	0	24,000	24,000	24,000	24,000
6119-Other Repair & Maintenance Supplies	10,000	8,422	0	(10,000)	0	0
6121-Power Supply Service	32,000	7,888	32,000	0	32,000	32,000
6147-Environmental Control Equipment	315,000	272,143	348,000	33,000	348,000	348,000
	2,048,282	1,532,955	2,117,902	69,620	2,435,154	2,451,944
	6,041,957	4,492,325	6,110,542	68,585	6,282,945	6,353,546

23 - OPERATIONS

230 - Operations Administration

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6001-Salaries	4,849,647	3,511,457	4,868,893	19,246	4,962,822	5,055,373
6004-Employer Contributions	1,281,213	823,121	1,286,265	5,052	1,312,881	1,339,061
6011-Accommodation & Subsistence	4,000	2,109	2,000	(2,000)	2,000	2,000
6012-Transportation Expenses	0	9,237	0	0	0	0
6013-Training & Education	15,000	6,300	15,000	0	15,000	15,000
6015-Memberships Seminars Conferences	1,000	400	1,000	0	1,000	1,000
6021-Advertising Services	8,000	12,776	15,000	7,000	15,000	15,000
6033-Telecommunication Services	37,500	27,888	30,000	-7,500	30,000	30,000
6036-Mobile Communication Services	0	1,514	5,000	5,000	5,000	5,000
6104-PPE & First Aid Supplies	500	530	500	0	500	500
6109-General & Operating Supplies	2,600	2,322	2,600	0	2,600	2,600
6121-Power Supply Service	110,000	38,316	80,000	(30,000)	80,000	80,000
6122-Natural Gas Service	33,500	11,599	25,000	(8,500)	25,000	25,000
6129-Local Utilities - Water/Sewer/Garbage	12,000	4,522	8,000	(4,000)	8,000	8,000
6140-Rentals & Leases	24,900	21,326	0	(24,900)	0	0
	6,379,860	4,473,419	6,339,258	(40,602)	6,459,803	6,578,534

231 - Fleet & Shop Valleyview

6011-Accommodation & Subsistence	2,500	1,456	1,500	(1,000)	1,500	1,500
6013-Training & Education	7,500	8,370	9,000	1,500	5,500	5,500
6015-Memberships Seminars Conferences	1,500	0	500	(1,000)	500	500
6032-Freight & Courier Services	10,000	11,589	12,000	2,000	12,000	12,000
6036-Mobile Communication Services	115,000	109,916	125,000	10,000	125,000	125,000
6060-Contracted Services and Repairs	143,000	115,607	100,000	(43,000)	100,000	100,000
6082-Licence & Permit Fees	1,000	782	1,000	0	1,000	1,000
6102-Office Supplies	0	561	0	0	0	0
6104-PPE & First Aid Supplies	4,000	5,061	8,500	4,500	8,500	8,500
6105-Fuels & Oils	435,000	337,288	435,000	0	435,000	435,000
6106-Truck Tools	8,000	4,837	8,000	0	8,000	8,000
6107-Parts for Motor Vehicle & Other	0	118	0	0	0	0
6108-Consumable Tools & Supplies	110,000	64,159	110,000	0	110,000	110,000
6109-General & Operating Supplies	0	-20	0	0	0	0
6331-Insurance Premium	5,000	1,005	5,000	0	5,000	5,000
6519-Vehicle Components and Parts	125,000	114,391	125,000	0	125,000	125,000
6520-Vehicle Accessories	7,500	612	5,000	(2,500)	5,000	5,000
	975,000	775,731	945,500	(29,500)	942,000	942,000

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
232 - Operations Grovedale						
6011-Accommodation & Subsistence	1,500	409	1,000	(500)	1,000	1,000
6033-Telecommunication Services	6,500	5,474	6,500	0	6,500	6,500
6060-Contracted Services and Repairs	22,000	5,546	5,000	(17,000)	5,000	5,000
6104-PPE & First Aid Supplies	1,500	1,194	1,500	0	1,500	1,500
6109-General & Operating Supplies	3,000	6,901	3,000	0	3,000	3,000
6121-Power Supply Service	40,000	24,172	15,000	(25,000)	15,000	15,000
6122-Natural Gas Service	12,650	8,959	15,000	2,350	15,000	15,000
	87,150	52,655	47,000	(40,150)	47,000	47,000
234 - Street Lights						
6121-Power Supply Service	285,000	198,118	285,000	0	285,000	285,000
	285,000	198,118	285,000	0	285,000	285,000
235 - Fleet & Shop Grovedale						
6011-Accommodation & Subsistence	1,000	0	1,000	0	1,000	1,000
6013-Training & Education	3,750	522	3,500	(250)	3,500	3,500
6015-Memberships Seminars Conferences	1,000	0	500	(500)	500	500
6032-Freight & Courier Services	2,500	2,028	2,500	0	2,500	2,500
6036-Mobile Communication Services	16,000	5,014	8,000	(8,000)	8,000	8,000
6060-Contracted Services and Repairs	40,000	44,880	40,000	0	40,000	40,000
6082-Licence & Permit Fees	1,000	375	1,000	0	1,000	1,000
6104-PPE & First Aid Supplies	2,500	1,234	3,500	1,000	3,500	3,500
6105-Fuels & Oils	180,000	111,316	180,000	0	180,000	180,000
6106-Truck Tools	8,000	6,359	8,000	0	8,000	8,000
6108-Consumable Tools & Supplies	45,000	27,324	45,000	0	45,000	45,000
6331-Insurance Premium	5,000	0	5,000	0	5,000	5,000
6519-Vehicle Components and Parts	80,000	50,296	80,000	0	80,000	80,000
6520-Vehicle Accessories	7,500	4,893	5,000	(2,500)	5,000	5,000
	393,250	254,241	383,000	(10,250)	383,000	383,000

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
236 - Fleet & Shop - Grande Cache						
6011-Accommodation & Subsistence	2,000	0	1,000	(1,000)	1,000	1,000
6013-Training & Education	6,000	1,852	6,000	0	6,000	6,000
6015-Memberships Seminars Conferences	1,000	0	0	(1,000)	0	0
6032-Freight & Courier Services	4,000	6,735	7,500	3,500	7,500	7,500
6036-Mobile Communication Services	15,000	2,346	7,500	(7,500)	7,500	7,500
6060-Contracted Services and Repairs	25,000	22,736	25,000	0	25,000	25,000
6082-Licence & Permit Fees	1,000	225	1,000	0	1,000	1,000
6104-PPE & First Aid Supplies	3,500	467	3,500	0	3,500	3,500
6105-Fuels & Oils	90,000	68,854	90,000	0	90,000	90,000
6106-Truck Tools	12,000	8,276	12,000	0	10,000	10,000
6108-Consumable Tools & Supplies	12,000	8,847	12,000	0	12,000	12,000
6331-Insurance Premium	5,000	0	5,000	0	5,000	5,000
6519-Vehicle Components and Parts	48,000	36,327	48,000	0	48,000	48,000
6520-Vehicle Accessories	7,500	1,027	7,500	0	7,500	7,500
	232,000	157,693	226,000	(6,000)	224,000	224,000
237 - Operations - Grande Cache						
6011-Accommodation & Subsistence	2,000	925	1,000	(1,000)	1,000	1,000
6013-Training & Education	6,500	3,256	5,000	(1,500)	5,000	5,000
6015-Memberships Seminars Conferences	1,000	0	500	(500)	500	500
6032-Freight & Courier Services	2,500	5,558	8,000	5,500	8,000	8,000
6033-Telecommunication Services	4,000	1,173	4,000	0	4,000	4,000
6060-Contracted Services and Repairs	20,000	2,076	20,000	0	20,000	20,000
6104-PPE & First Aid Supplies	5,000	4,196	5,000	0	5,000	5,000
6106-Truck Tools	1,000	953	1,000	0	1,000	1,000
6109-General & Operating Supplies	25,000	33,217	40,000	15,000	40,000	40,000
6112-Gravel Purchases	20,000	17,666	5,000	(15,000)	5,000	5,000
6117-Asphalt Repairs	100,000	111,647	100,000	0	100,000	100,000
6121-Power Supply Service	23,665	3,422	10,000	(13,665)	10,000	10,000
6122-Natural Gas Service	6,000	7,641	15,000	9,000	15,000	15,000
6129-Local Utilities - Water/Sewer/Garbage	1,500	0	500	(1,000)	500	500
6852-Salt & Sand	38,000	13,933	40,000	2,000	42,000	42,000
	256,165	205,663	255,000	(1,165)	257,000	257,000

238 - Operations - DeBolt

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6033-Telecommunication Services	1,000	0	1,000	0	1,000	1,000
6104-PPE & First Aid Supplies	2,000	25	2,000	0	2,000	2,000
6109-General & Operating Supplies	2,000	0	2,000	0	2,000	2,000
6121-Power Supply Service	30,000	0	15,000	-15,000	15,000	15,000
6122-Natural Gas Service	10,000	0	5,000	-5,000	5,000	5,000
	45,000	25	25,000	-20,000	25,000	25,000
	8,653,425	6,117,545	8,505,758	(147,667)	8,622,803	8,741,534

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
24 - ROAD MAINTENANCE & SERVICES						
240 - Road Maintenance & Inspection Administration						
6011-Accommodation & Subsistence	1,000	0	500	(500)	500	500
6032-Freight & Courier Services	0	11,830	8,000	8,000	8,000	8,000
6071-Contracted Maintenance Service	2,250,000	1,540,049	2,250,000	0	2,250,000	2,250,000
6109-General & Operating Supplies	575,500	460,565	625,000	49,500	625,000	625,000
6852-Salt & Sand	250,000	183,231	260,000	10,000	260,000	260,000
	3,076,500	2,195,675	3,143,500	67,000	3,143,500	3,143,500
242 - Brushing Program						
6011-Accommodation & Subsistence	1,000	0	500	(500)	500	500
6013-Training & Education	2,500	0	750	(1,750)	750	750
6071-Contracted Maintenance Service	350,000	277,858	350,000	0	350,000	350,000
6104-PPE & First Aid Supplies	1,000	590	1,000	0	1,000	1,000
6109-General & Operating Supplies	2,000	1,246	2,000	0	2,000	2,000
	356,500	279,694	354,250	(2,250)	354,250	354,250
243 - Mowing Program						
6011-Accommodation & Subsistence	9,000	6,679	9,000	0	9,000	9,000
6043-Contractor Services	3,000	3,094	3,000	0	3,000	3,000
6104-PPE & First Aid Supplies	500	280	500	0	500	500
6105-Petroleum & Antifreeze Products	0	100	0	0	0	0
6109-General & Operating Supplies	36,000	25,580	36,000	0	38,000	40,000
	48,500	35,732	48,500	0	50,500	52,500
245 - Gravelling Program						
6011-Accommodation & Subsistence	4,000	0	1,000	(3,000)	1,000	1,000
6040-Professional Services	0	0	100,000	100,000	50,000	150,000
6043-Contractor Services	2,400,000	1,878,178	2,400,000	0	2,400,000	2,400,000
6060-Contracted Services and Repairs	300,000	62,476	300,000	-	300,000	300,000
6112-Gravel Purchases	3,431,875	2,168,533	2,428,125	(1,003,750)	3,430,000	1,280,000
6115-Gravel Exploration Services	50,000	5,460	50,000	0	50,000	50,000
6865-Gravel - Stockpile to Stockpile	3,456,480	3,107,680	3,170,950	(285,530)	1,222,150	3,170,950
	9,642,355	7,222,326	8,450,075	(1,192,280)	7,453,150	7,351,950

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
246 - Road Services						
6040-Professional Services	80,000	20,527	80,000	0	80,000	80,000
6043-Contractor Services	0	0	637,500	637,500	0	0
6066-Harvest & Cleanup Incentives	44,000	23,181	26,000	(18,000)	26,000	26,000
6109-General & Operating Supplies	3,000	5,139	3,000	0	3,000	3,000
6110-Chemicals/Control Products	500,000	364,655	500,000	0	550,000	600,000
6117-Asphalt Repairs	75,000	115,462	75,000	0	75,000	75,000
6142-Road Allowance Clearing	70,000	70,492	70,000	0	70,000	70,000
6145-Rental of Equipment & Machinery	1,000,000	855,759	1,000,000	0	1,000,000	1,000,000
	1,772,000	1,455,215	2,391,500	619,500	1,804,000	1,854,000
247 - Pit Reclamation						
6043-Contractor Services	10,000	0	10,000	0	10,000	10,000
	10,000	0	10,000	0	10,000	10,000
248 - Forestry Trunk Road						
6011-Accommodation & Subsistence	1,000	0	0	(1,000)	0	0
6032-Freight & Courier Services	0	294	500	500	500	500
6043-Contractor Services	2,900,000	2,201,859	2,900,000	0	2,900,000	2,900,000
6060-Contracted Services and Repairs	120,000	113,950	120,000	0	120,000	120,000
6071-Contracted Maintenance Service	25,000	40,348	25,000	0	25,000	25,000
6109-General & Operating Supplies	175,000	105,251	175,000	0	185,000	185,000
6110-Chemicals/Control Products	1,378,750	974,197	1,378,750	0	1,447,688	1,447,688
6112-Gravel Purchases	900,000	377,655	1,412,500	512,500	1,350,000	862,500
6145-Rental of Equipment & Machinery	600,000	654,454	600,000	0	600,000	600,000
6831-Gravel Usage - Regravelling	1,200,000	985,045	1,200,000	0	1,200,000	1,200,000
6865-Gravel - Stockpile to Stockpile	0	89,556	363,500	363,500	400,000	400,000
	7,299,750	5,542,610	8,175,250	875,500	8,228,188	7,740,688
	22,205,605	16,731,252	22,573,075	367,470	21,043,588	20,506,888

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
25 - FACILITY MAINTENANCE						
250 - Facility Maintenance Administration						
6001-Salaries	1,338,760	815,840	1,280,958	(57,802)	1,308,888	1,336,644
6004-Employer Contributions	338,869	198,699	322,872	(15,997)	330,974	339,023
6011-Accommodation & Subsistence	20,000	11,955	20,000	0	20,500	21,012
6013-Training & Education	15,000	3,253	20,000	5,000	20,500	20,750
6032-Freight & Courier Services		3,314	1,500	1,500	1,537	1,575
6036-Mobile Communication Services	7,000	6,408	7,020	20	7,175	7,354
6071-Contracted Maintenance Service	775,000	437,401	834,896	59,896	855,875	877,550
6076-Repair/Maintenance of Motor Vehicles	25,000	25,577	25,200	200	25,625	26,265
6103-Cleaning/ Janitorial Supplies	15,000	7,429	15,000	0	15,375	15,760
6104-PPE & First Aid Supplies	8,000	1,945	8,004	4	8,200	8,405
6105-Fuels & Oils	65,000	50,258	70,008	5,008	71,800	73,500
6109-General & Operating Supplies	125,000	111,230	125,004	4	128,000	131,400
6114-Landscaping Equipment & Supplies	20,000	13,538	20,000	0	25,000	25,625
6121-Power Supply Service	0	849	0	0	0	0
6122-Natural Gas Service	0	4,361	0	0	0	0
6129-Local Utilities-Water/Sewer/Garbage	0	1,198	0	0	0	0
6331-Insurance Premium	0	5,000	0	0	0	0
	2,752,629	1,698,256	2,750,462	(2,167)	2,819,449	2,884,863
251 - FCSS CRC Building Maintenance						
6068-Bldg Maintenance	25,000	22,869	25,000	0	25,625	26,265
6109-General & Operating Supplies	8,000	1,708	8,000	0	8,200	8,405
	33,000	24,578	33,000	0	33,825	34,670
252 - Grovedale Public Service Building						
6069-PSB Maintenance Contract	51,500	47,372	65,000	13,500	65,000	65,000
6109-General & Operating Supplies	5,000	3,935	6,000	1,000	6,662	6,830
	56,500	51,307	71,000	14,500	71,662	71,830
253 - DeBolt Public Service Building						
6032-PSB Maintenance Contract	0	20	0	0	0	0
6069-PSB Maintenance Contract	50,000	63,588	65,000	15,000	65,000	65,000
6109-General & Operating Supplies	6,500	2,507	6,500	0	6,662	6,830
	56,500	66,115	71,500	15,000	71,662	71,830

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
254 - GC - Facilities Maintenance						
6011-Accommodation & Subsistence	10,000	1,658	8,000	(2,000)	11,275	11,555
6013-Training & Education	3,000	0	3,000	0	3,075	3,151
6032-Freight & Courier Services	0	1,974	1,500	1,500	1,538	1,575
6033-Telecommunication Services	900	0	900	0	900	900
6036-Mobile Communication Services	0	715	0	0	0	0
6068-Bldg Maintenance	0	0	7,500	7,500	5,000	5,125
6071-Contracted Maintenance Service	285,000	235,555	269,120	(15,880)	276,750	283,668
6076-Repair/Maintenance of Motor Vehicles	0	208	0	0	0	0
6103-Cleaning/ Janitorial Supplies	10,000	4,757	10,020	20	10,250	10,506
6105-Fuels & Oils	15,000	26,135	23,000	8,000	25,300	25,950
6109-General & Operating Supplies	100,000	79,644	98,520	(1,480)	100,960	103,480
6121-Power Supply Service	4,000	0	5,040	1,040	6,050	6,101
6122-Natural Gas Service	0	1,454	3,600	3,600	3,690	3,780
6129-Local Utilities - Water/Sewer/Garbage	0	0	2,800	2,800	2,870	2,941
	427,900	352,101	433,000	5,100	447,658	458,732
255 - Valleyview Fire Hall Building Maintenance						
6069-PSB Maintenance Contract	6,500	11,599	9,000	2,500	9,225	9,455
6109-General & Operating Supplies	1,000	1,556	1,000	0	1,025	1,050
	7,500	13,155	10,000	2,500	10,250	10,505
256 - Valleyview Ambulance Building Maintenance						
6069-PSB Maintenance Contract	5,000	3,460	5,000	0	5,125	5,256
6109-General & Operating Supplies	1,000	0	1,000	0	1,025	1,050
	6,000	3,460	6,000	0	6,150	6,306
257 - Valleyview Vet Clinic - Building Maintenance						
6068-Bldg Maintenance	9,000	4,309	6,000	(3,000)	6,150	6,300
6109-General & Operating Supplies	1,000	240	1,000	0	1,025	1,050
	10,000	4,549	7,000	(3,000)	7,175	7,350
258 - Grovedale Maintenance Shop						
6033-Telecommunication Services	450	376	450	0	450	450
6071-Contracted Maintenance Service	5,000	8,978	7,000	2,000	7,175	7,354
6109-General & Operating Supplies	5,000	3,123	5,000	0	5,125	5,252
6121-Power Supply Service	7,000	4,338	31,000	24,000	34,340	35,195
6122-Natural Gas Service	4,000	3,528	4,500	500	4,610	4,725
	21,450	20,343	47,950	26,500	51,700	52,976

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
259 - DeBolt Maintenance Shop						
6033-Telecommunication Services	525	640	750	225	800	819
6121-Power Supply Service	775	1,030	1,100	325	1,148	1,177
6122-Natural Gas Service	875	843	1,150	275	1,189	1,218
	2,175	2,513	3,000	825	3,137	3,214
260 - FM Valleyview Medical Clinic						
6068-Bldg Maintenance	0	1,028	0	0	0	0
6109-General & Operating Supplies	0	15	0	0	0	0
	0	1,043	0	0	0	0
	3,373,654	2,237,419	3,432,912	59,258	3,522,668	3,602,276

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
30 - COMMUNITY SERVICES						
300 - Community Services Administration						
6001-Salaries	275,763	222,664	531,935	256,172	539,369	547,023
6004-Employer Contributions	79,971	49,770	131,148	51,177	133,304	135,524
6011-Accommodation & Subsistence	8,000	12,595	8,000	0	8,000	8,000
6012-Travel	5,000	1,609	5,000	0	5,000	5,000
6013-Training & Education	8,000	146	8,000	0	8,000	8,000
6032-Freight & Courier Services	0	31	0	0	0	0
6036-Mobile Communication Services	600	754	900	300	900	900
6043-Contractor Services	30,000	10,000	30,000	0	30,000	30,000
6046-Legal Services	0	0	25,000	25,000	25,000	25,000
6109-General & Operating Supplies	1,000	350	1,000	0	1,000	1,000
6121-Power Supply Service	750	0	750	0	750	750
6202-Grants to Organizations	0	0	5,000,000	5,000,000	0	0
6313-Debtenture Principal	347,408	0	347,408	0	347,408	347,408
6315-Loan Interest	64,120	49,048	64,120	0	64,120	64,120
	820,612	346,966	6,153,261	5,332,649	1,162,851	1,172,725
301 - Valleyview Medical Clinic						
6011-Accommodation & Subsistence	4,000	0	0	(4,000)	0	0
6033-Telecommunication Services	1,200	1,087	10,250	9,050	1,200	1,200
6040-Professional Services	6,500	2,734	6,500	0	6,500	6,500
6021-Advertising Services	100	0	100	0	100	100
6027-Hospitality	1,000	0	1,000	0	1,000	1,000
6068-Bldg Maintenance	20,000	20,813	20,000	0	20,000	20,000
6103-Cleaning/ Janitorial Supplies	37,000	25,500	37,000	0	37,000	37,000
6109-General & Operating Supplies	1,000	173	1,000	0	1,000	1,000
6121-Power Supply Service	25,000	20,845	25,000	0	25,000	25,000
6122-Natural Gas Service	9,000	6,287	9,000	0	9,000	9,000
6125-Town of Valleyview Utilities	3,000	2,224	3,000	0	3,000	3,000
6301-Transfer to Reserve	0	0	10,000	10,000	10,000	10,000
6331-Insurance Premium	4,000	0	4,000	0	4,000	4,000
	111,800	79,662	126,850	15,050	117,800	117,800
302 - Fox Creek Medical Clinic						
6203-Grant Agreements	12,000	(24,000)	0	(12,000)	0	0
	12,000	(24,000)	0	(12,000)	0	0

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
303 - Seniors Programs						
6043-Contractor Services	0	10,000	0	0	0	0
6121-Power Supply Service	0	835	0	0	0	0
	0	10,835	0	0	0	0
305 - Other Buildings - WD Stevenson Building						
6033-Telecommunication Services	650	1,123	0	(650)	0	0
6040- Professional Services	0	151,903	0	0	0	0
6121-Power Supply Service	550	928	0	(550)	0	0
6122-Natural Gas Service	250	0	0	(250)	0	0
	1,450	153,954	0	(1,450)	0	0
306 - Airport Agreements						
6109-General & Operating Supplies	2,500	0	2,500	0	2,500	2,500
6121-Power Supply Service	0	14,221	16,000	16,000	16,000	16,000
	2,500	14,221	18,500	16,000	18,500	18,500
308-Greenview Industrial Gateway						
6011-Accommodation & Subsistence	0	0	19,000	19,000	19,000	19,000
6025-Promotional Marketing	0	0	91,000	91,000	91,000	91,000
6026-Event Organization	0	0	85,000	85,000	85,000	85,000
6036-Mobile Communications	0	0	1,000	1,000	1,000	1,000
6057-Tradeshows & Fairs	0	0	12,500	12,500	12,500	12,500
6105-Fuels & Oils	0	0	18,000	18,000	18,000	18,000
6109-General & Operating Supplies	0	0	1,000	1,000	1,000	1,000
6143-Building Rental	0	0	6,000	6,000	6,000	6,000
	0	0	233,500	233,500	233,500	233,500
32 - COMMUNITY SERVICES GRANT PROGRAM						
312 - Community Development Agreements						
6203-Grant Agreements	5,113,000	1,719,130	5,100,000	(13,000)	5,100,000	5,100,000
	5,113,000	1,719,130	5,100,000	(13,000)	5,100,000	5,100,000
320 - Recreation Boards						
6202-Grants to Organizations	160,000	(350,000)	24,000	(136,000)	24,000	24,000
6207-Shared Funding	930,870	0	1,000,000	69,130	1,000,000	1,000,000
	1,090,870	(350,000)	1,024,000	(66,870)	1,024,000	1,024,000

33 - CULTURAL & HISTORICAL BUILDINGS**330 - Cultural & Historical Buildings**

6202-Grants to Organizations

6203-Grant Agreements

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
	577,000	572,706	577,000	0	577,000	577,000
	61,500	61,248	61,500	0	61,500	61,500
	638,500	633,954	638,500	0	638,500	638,500
	7,790,732	2,584,722	13,294,611	5,270,379	8,061,651	8,071,525

DRAFT

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
31 - ECONOMIC DEVELOPMENT						
303 - Seniors Programs						
6202-Grants to Organizations	28,000	37,500	28,000	0	28,000	28,000
6203-Grant Agreements	11,500	0	11,500	0	11,500	11,500
6223-Red Willow Lodge Grant	9,500	9,500	9,500	0	9,500	9,500
	49,000	47,000	49,000	0	49,000	49,000
311 - Economic Development Program						
6001-Salaries	784,972	539,327	618,007	(166,965)	633,879	648,211
6004-Employer Contributions	188,873	103,456	165,271	(23,602)	169,878	174,033
6011-Accommodation & Subsistence	13,900	1,353	12,000	(1,900)	12,150	12,650
6012-Travel	5,000	21,138	6,000	1,000	6,120	6,250
6013-Training & Education	10,500	2,316	12,000	1,500	12,270	12,530
6015-Memberships Seminars Conferences	76,084	68,494	74,585	(1,499)	76,085	64,585
6021-Advertising Services	44,000	25,696	46,000	2,000	40,000	40,000
6025-Promotional Marketing	123,500	9,609	111,000	(12,500)	55,000	55,000
6032-Freight & Courier Services	2,000	3,553	2,000	0	2,200	2,200
6033-Telecommunication Services	5,000	2,118	5,000	0	5,200	5,200
6036-Mobile Communication Services	3,900	1,456	3,900	0	4,000	4,100
6058-Investment Readiness & Attraction	0	0	40,000	40,000	25,000	10,000
6074-Equipment & Machinery Repair	6,000	3,021	6,000	0	6,000	6,000
6040-Professional Services	52,200	35,377	47,200	(5,000)	7,000	7,500
6057-Tradeshows and Fairs	45,000	554	46,000	1,000	40,000	45,000
6102-Office Supplies	5,000	2,405	5,000	0	5,200	5,200
6104-PPE & First Aid Supplies	2,400	16	2,400	0	2,500	2,540
6105-Fuels & Oils	7,700	3,152	7,700	0	7,945	8,220
6109-General & Operating Supplies	251,900	266,875	23,000	(228,900)	24,400	24,900
6151-ECD Bighorn Gallery Purchases	33,300	47,963	50,000	16,700	51,500	42,500
6153-ECD Bighorn Gallery Consignment	0	26,163	0	0	0	0
6121-Power Supply Service	5,500	3,613	5,600	100	5,600	5,600
6122-Natural Gas Service	4,720	2,326	8,000	3,280	8,000	8,000
6150-TMIP Ind. Partnership	500,000	226,518	0	(500,000)	0	0
6202-Grants to Organizations	310,000	310,000	310,000	0	310,000	310,000
6203-Grant Agreements	0	0	0	0	0	0
6221-Business Retention Expansion & Investment	43,000	7,500	58,000	15,000	58,000	58,000
	2,524,449	1,713,997	1,664,663	(859,786)	1,567,927	1,558,219
321 - Economic Development Grants						
6202-Grants to Organizations	26,050,000	26,461,317	1,500,000	(24,550,000)	1,500,000	1,500,000
6209-Bursaries & Scholarships	65,000	31,800	80,000	15,000	80,000	80,000
	26,115,000	26,493,117	1,580,000	(24,535,000)	1,580,000	1,580,000

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
323 - Multipurpose Facility/Recreation Board Grants						
6200-Grants and Contributions	500,000	0	0	(500,000)	0	0
6202-Grants to Organizations	238,500	238,500	245,500	7,000	245,500	245,000
6203-Grant Agreements	1,215,000	1,025,000	510,061	(704,939)	510,061	510,061
6206-Grant for Recreation Project	4,000	2,667	4,000	0	4,000	4,000
	1,957,500	1,266,167	759,561	(1,197,939)	759,561	759,061
324 - Agricultural Societies						
6202-Grants to Organizations	396,000	742,500	303,000	(93,000)	303,000	303,000
	396,000	742,500	303,000	(93,000)	303,000	303,000
332 - Community Halls						
6202-Grants to Organizations	142,500	138,097	142,500	0	142,500	142,500
	142,500	138,097	142,500	0	142,500	142,500
333 - Museums						
6202-Grants to Organizations	51,000	36,000	65,000	14,000	65,000	65,000
6203-Grant Agreements	185,000	185,000	185,000	0	185,000	35,000
6207-Shared Funding	53,000	51,400	54,600	1,600	56,240	57,925
	289,000	272,400	304,600	15,600	306,240	157,925
334 - Cemeteries						
6207-Shared Funding	18,000	10,858	38,000	20,000	38,000	38,000
	18,000	10,858	38,000	20,000	38,000	38,000
	31,491,449	30,684,135	4,841,324	(26,650,125)	4,746,228	4,587,705

34 - RECREATION

GRANDE CACHE RECREATION SERVICES

307 - GC - Community Bus

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6012-Travel	1,000	0	500	(500)	500	500
6036-Mobile Communication Services	1,100	0	1,000	(100)	1,000	1,000
6076-Repair/Maintenance of Motor Vehicles	10,000	1,638	5,000	(5,000)	5,000	5,000
6103-Cleaning/ Janitorial Supplies	500	157	500	0	500	500
6105-Fuels & Oils	10,000	1,709	10,000	0	10,000	10,000
6109-General & Operating Supplies	1,000	43	1,000	0	1,000	1,000
	23,600	3,548	18,000	(5,600)	18,000	18,000

344 - GC - Recreation - Pools

6011-Accommodation & Subsistence	2,000	0	2,000	0	2,000	2,000
6012-Transportation Expenses	2,000	0	2,000	0	2,000	2,000
6013-Training & Education	6,000	2,295	6,000	0	6,000	6,000
6015-Memberships Seminars Conferences	2,000	325	2,000	0	2,000	2,000
6032-Freight & Courier Services	10,000	8,427	10,000	0	10,000	10,000
6033-Telecommunication Services	1,000	575	0	(1,000)	0	0
6036-Mobile Communication Services	1,000	305	500	(500)	500	500
6040-Professional Services	1,800	0	1,800	0	1,800	1,800
6060-Contracted Services and Repairs	19,000	2,499	29,000	10,000	29,000	29,000
6074-Equipment & Machinery Repair	5,000	0	5,000	0	5,000	5,000
6100-Goods and Supplies	8,000	1,585	6,000	(2,000)	6,000	6,000
6109-General & Operating Supplies	22,500	12,211	17,000	(5,500)	17,000	17,000
6110-Chemicals/Control Products	63,000	30,187	60,000	(3,000)	60,000	60,000
	143,300	58,409	141,300	(2,000)	141,300	141,300

345 - GC - Campground

6032-Freight & Courier Services	500	142	500	0	500	500
6033-Telecommunication Services	2,000	0	500	(1,500)	500	500
6036-Mobile Communication Services	3,500	2,290	2,000	(1,500)	2,000	2,000
6040-Professional Services	1,000	14,492	1,500	500	1,500	1,500
6071-Contracted Maintenance Service	46,000	26,759	62,000	16,000	62,000	62,000
6103-Cleaning/ Janitorial Supplies	2,000	984	2,000	0	2,000	2,000
6106-Truck Tools	500	292	500	0	500	500
6109-General & Operating Supplies	10,000	24,034	10,000	0	10,000	10,000
6121-Power Supply Service	11,000	9,439	6,000	(5,000)	6,000	6,000
6122-Natural Gas Service	4,500	2,405	3,000	(1,500)	3,000	3,000
6129-Local Utilities - Water/Sewer/Garbage	1,500	0	1,500	0	1,500	1,500
	82,500	80,837	89,500	7,000	89,500	89,500

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
346 - GC - Recreation Admin						
6001-Salaries	2,126,178	1,021,822	2,094,139	(32,039)	2,139,307	2,185,846
6004-Employer Contributions	546,518	250,031	545,521	(997)	558,632	572,122
6011-Accommodation & Subsistence	8,000	3,801	8,000	0	8,000	8,000
6013-Training & Education	6,000	1,843	6,000	0	6,000	6,000
6015-Memberships Seminars Conferences	1,000	0	1,000	0	1,000	1,000
6018-Vehicle & Equipment Lease	9,873	8,886	0	(9,873)	0	0
6027-Hospitality	1,000	1,020	2,500	1,500	2,500	2,500
6032-Freight & Courier Services	0	329	0	0	0	0
6040-Professional Services	25,000	11,259	23,000	(2,000)	23,000	23,000
6074-Equipment & Machinery Repair	25,000	6,457	15,000	(10,000)	15,000	15,000
6076-Repair/Maintenance of Motor Vehicles	5,000	4,717	5,000	0	5,000	5,000
6102-Office Supplies	5,000	4,909	5,000	0	5,000	5,000
6104-PPE & First Aid Supplies	8,000	1,516	8,000	0	8,000	8,000
6105-Fuels & Oils	10,000	10,513	10,000	0	10,000	10,000
6109-General & Operating Supplies	0	570	0	0	0	0
6121-Power Supply Service	260,000	173,916	250,000	(10,000)	250,000	250,000
6122-Natural Gas Service	130,000	78,383	130,000	0	130,000	130,000
6129-Local Utilities - Water/Sewer/Garbage	28,000	0	28,000	0	28,000	28,000
6208-Donations & Sponsorships	1,000	70	1,000	0	1,000	1,000
	3,195,569	1,580,044	3,132,160	(63,409)	3,190,439	3,250,468
347 - GC - Arena & Curling Club						
6011-Accommodation & Subsistence	3,000	493	3,000	0	3,000	3,000
6012-Transportation Expenses	1,000	0	1,000	0	1,000	1,000
6013-Training & Education	5,000	2,228	5,000	0	5,000	5,000
6015-Memberships Seminars Conferences	1,000	0	1,000	0	1,000	1,000
6032-Freight & Courier Services	15,000	949	10,000	(5,000)	10,000	10,000
6033-Telecommunication Services	750	1,528	750	0	750	750
6036-Mobile Communication Services	4,000	654	4,000	0	4,000	4,000
6040-Professional Services	30,000	22,258	5,000	(25,000)	5,000	5,000
6060-Contracted Services and Repairs	10,000	18,575	25,000	15,000	25,000	25,000
6071-Contracted Maintenance Service	271,600	209,899	270,000	(1,600)	270,000	270,000
6074-Equipment & Machinery Repair	17,000	8,343	15,000	(2,000)	15,000	15,000
6082-Licence & Permit Fees	1,000	421	1,000	0	1,000	1,000
6100-Goods and Supplies	3,000	113	2,000	(1,000)	2,000	2,000
6103-Cleaning/ Janitorial Supplies	2,000	540	2,000	0	2,000	2,000
6104-Personal Protection Equipment	0	1,336	0	0	0	0
6106-Truck Tools	4,000	1,152	3,000	(1,000)	3,000	3,000
6109-General & Operating Supplies	142,500	54,589	108,500	(34,000)	108,500	108,500
6543-Generator	2,000	0	0	(2,000)	0	0
	512,850	323,078	456,250	(56,600)	456,250	456,250

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
348 - GC - Programs						
6011-Accommodation & Subsistence	2,500	0	2,500	0	2,500	2,500
6012-Travel	1,000	136	1,000	0	1,000	1,000
6013-Training & Education	3,000	685	3,000	0	3,000	3,000
6015-Memberships Seminars Conferences	100	0	100	0	100	100
6024-Subscriptions to Publications	1,500	1,406	1,500	0	1,500	1,500
6026-Event Organization	1,000	247	1,000	0	1,000	1,000
6040-Professional Services	7,000	40	7,000	0	7,000	7,000
6100-Goods and Supplies	12,500	11,234	9,655	(2,845)	0	0
6109-General & Operating Supplies	16,000	12,288	16,000	0	16,000	16,000
	44,600	26,037	41,755	(2,845)	32,100	32,100
349 - GC - Outdoor Recreation						
6040-Professional Services	5,000	0	0	(5,000)	0	0
6068-Bldg Maintenance	2,000	783	2,000	0	2,000	2,000
6037-GC Trail Project Exp	10,000	102,428	25,000	15,000	25,000	25,000
6074-Equipment & Machinery Repair	0	0	27,000	27,000	0	0
6109-General & Operating Supplies	30,000	8,045	18,000	(12,000)	18,000	18,000
6121-Power Supply Service	6,330	5,262	2,000	(4,330)	2,000	2,000
6122-Natural Gas Service	4,900	3,165	2,000	(2,900)	2,000	2,000
6129-Local Utilities - Water/Sewer/Garbage	2,800	0	1,500	(1,300)	1,500	1,500
	61,030	119,683	77,500	16,470	50,500	50,500
OUTDOOR RECREATION SERVICES						
340 - Outdoor Recreation Administration						
6001-Salaries	416,479	297,829	427,871	11,392	433,580	439,480
6004-Employer Contributions	122,420	74,232	117,193	(5,227)	118,848	120,559
6011-Accommodation & Subsistence	7,000	1,454	7,000	0	7,000	7,000
6012-Travel	1,000	1,664	1,000	0	1,000	1,000
6013-Training & Education	17,000	4,801	17,000	0	17,000	10,000
6020-Public Relations & Information Services	10,000	1,722	10,000	0	10,000	10,000
6021-Advertising Services	3,000	1,125	3,000	0	3,000	3,000
6033-Telecommunication Services	0	96	300	300	300	300
6036-Mobile Communication Services	5,500	2,149	5,500	0	5,500	5,500
6040-Professional Services	2,000	0	2,000	0	2,000	2,000
6074-Equipment & Machinery Repair	5,000	4,436	5,000	0	5,000	5,000
6105-Fuels & Oils	20,000	23,719	20,000	0	20,000	20,000
6109-General & Operating Supplies	12,000	6,725	12,000	0	12,000	12,000
6121-Power Supply Service	0	4,595	5,500	5,500	5,500	5,500
6122-Natural Gas Service	0	2,325	3,500	3,500	3,500	3,500
6129-Local Utilities - Water/Sewer/Garbage	0	1,316	1,750	1,750	1,750	1,750
	621,399	428,186	638,614	17,215	645,978	646,589

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
342 - Outdoor Recreation Facilities Operations						
6032-Freight & Courier Services	0	321	0	0	0	0
6033-Telecommunication Services	525	82	0	(525)	0	0
6040-Professional Services	0	1,077	30,000	30,000	0	0
6059-Site Oper & Maint.	230,000	142,774	231,000	1,000	226,000	226,000
6076-Repair/Maintenance of Motor Vehicles	5,000	5,445	5,000	0	5,000	5,000
6104-PPE & First Aid Supplies	1,200	2,690	1,200	0	1,200	1,200
6108-Consumable Tools & Supplies	3,000	2,300	3,000	0	3,000	3,000
6109-General & Operating Supplies	12,000	11,172	12,000	0	12,000	12,000
6121-Power Supply Service	10,000	0	0	(10,000)	0	0
6122-Natural Gas Service	10,000	144	0	(10,000)	0	0
	271,725	166,006	282,200	10,475	247,200	247,200
343 - Outdoor Recreation Partnerships						
6207-Sasquatch & Partners	2,800	98	2,800	0	2,800	2,800
6207-GPRRC-Shared Salary	2,387	1,796	2,387	0	2,387	2,387
6207-AB Conservation Asso-East Dollar Lake	5,000	5,000	5,000	0	5,000	5,000
6207-Swan City Snowmobile Club	20,000	20,000	20,000	0	20,000	20,000
6207-Golden Triangle	15,000	15,000	15,000	0	15,000	15,000
6207-Grande Cache Trails-AEP	0	0	0	0	0	0
6207-Kakwa Falls Trail-AEP	0	0	0	0	0	0
	45,187	41,894	45,187	0	45,187	45,187

38 - GREENVIEW REGIONAL MULTIPLEX

380 - Greenview Regional Multiplex

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6001-Salaries	1,458,816	671,692	1,442,244	(16,572)	1,473,485	1,505,664
6003-Honorariums	0	0	5,000	5,000	5,000	5,000
6004-Employer Contributions	373,872	156,534	369,068	(4,804)	377,915	387,028
6011-Accommodation & Subsistence	3,000	156	3,000	0	3,000	3,000
6012-Travel	1,000	0	1,000	0	1,000	1,000
6013-Training & Education	15,000	3,076	15,000	0	15,000	15,000
6021-Advertising Services	2,000	125	2,000	0	2,000	2,000
6031-Postage and Parcel Post	1,000	0	0	(1,000)	0	0
6032-Freight & Courier Services	10,000	3,410	10,000	0	10,000	10,000
6033-Telecommunication Services	1,000	1,330	1,600	600	1,600	1,600
6036-Mobile Communication Services	1,600	628	1,600	0	1,600	1,600
6040-Professional Services	47,700	27,402	44,500	(3,200)	41,500	41,500
6043-Contractor Services	12,000	0	12,000	0	12,000	12,000
6052-Inspection Services	1,500	896	1,500	0	1,500	1,500
6068-Bldg Maintenance	10,000	14,647	30,000	20,000	30,000	30,000
6071-Contracted Maintenance Service	276,000	163,832	240,000	(36,000)	240,000	240,000
6074-Equipment & Machinery Repair	2,000	1,285	2,000	0	2,000	2,000
6076-Repair/Maintenance of Motor Vehicles	3,000	0	3,000	0	3,000	3,000
6100-Goods and Supplies	1,500	1,473	3,500	2,000	3,500	3,500
6102-Office Supplies	5,000	3,053	5,000	0	5,000	5,000
6103-Cleaning/ Janitorial Supplies	1,000	975	6,000	5,000	6,000	6,000
6104-PPE & First Aid Supplies	12,000	311	12,000	0	12,000	12,000
6105-Fuels & Oils	2,500	424	2,500	0	2,500	2,500
6106-Truck Tools	1,500	2,264	1,500	0	1,500	1,500
6109-General & Operating Supplies	0	308	0	0	0	0
6110-Chemicals/Control Products	65,000	35,994	70,000	5,000	70,000	70,000
6121-Power Supply Service	155,000	161,387	180,000	25,000	180,000	180,000
6122-Natural Gas Service	109,000	105,519	120,000	11,000	120,000	120,000
6129-Local Utilities - Water/Sewer/Garbage	20,000	13,038	20,000	0	20,000	20,000
6160-Concession Supplies	1,000	2,896	1,000	0	1,000	1,000
6161-Programming Supplies (Childmind, etc.)	3,000	2,558	13,000	10,000	13,000	13,000
6162-Childmind Supplies	0	-21	0	0	0	0
6163-Fitness Program Supplies	3,000	(2,400)	3,000	0	3,000	3,000
6164-Aquatic Program Supplies	2,000	1,640	4,000	2,000	4,000	4,000
6165-GRM General & Oper Supplies	6,000	2,862	6,000	0	6,000	6,000
6166-Fitness Operating Supplies	1,000	2,400	1,000	0	1,000	1,000
6167-Pool Operating Supplies	2,000	4,858	12,000	10,000	12,000	12,000
6168-Fitness Equip Repair/Maint	1,000	0	1,000	0	1,000	1,000
6208-Donations & Sponsorships	1,000	340	1,000	0	1,000	1,000
6331-Insurance Premium	38,200	0	38,200	0	38,200	38,200
	2,650,188	1,384,893	2,684,212	34,024	2,721,300	2,762,592
	7,651,948	4,212,615	7,606,678	(45,270)	7,637,754	7,739,686

35 - PROTECTIVE SERVICES

350 - Protective Services Administration

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6001-Salaries	524,369	433,571	536,492	12,123	552,730	569,484
6004-Employer Contributions	152,067	109,127	155,585	3,518	160,294	165,150
6011-Accommodation & Subsistence	7,500	2,657	8,000	500	8,000	8,000
6012-Travel	0	883	0	0	0	0
6013-Training & Education	80,000	38,048	50,000	(30,000)	50,000	50,000
6015-Memberships Seminars Conferences	3,000	3,660	5,000	2,000	5,000	6,000
6021-Advertising Services	4,000	645	5,000	1,000	6,000	7,000
6032-Freight & Courier Services	1,000	2,478	3,000	2,000	3,200	3,400
6036-Mobile Communication Services	17,680	16,018	17,680	0	17,680	17,680
6040-Professional Services	25,000	4,381	26,000	1,000	27,000	28,000
6055-Volunteer Appreciation	15,000	0	15,000	0	15,000	15,000
6063-Emergency Response Services	49,000	35,866	50,000	1,000	51,000	51,000
6064-Enforcement Services	767,883	148,116	0	(767,883)	0	0
6076-Repair/Maintenance of Motor Vehicles	10,000	2,148	9,000	(1,000)	9,000	10,000
6104-PPE & First Aid Supplies	75,000	54,563	84,000	9,000	50,000	50,000
6105-Fuels & Oils	40,000	7,361	20,000	(20,000)	21,000	22,000
6109-General & Operating Supplies	35,000	3,700	33,000	(2,000)	34,000	35,000
6110 - PTSD T-Shirt Purchases	0	6,868	0	0	0	0
6121-Power Supply Service	0	1,532	0	0	0	0
6122-Natural Gas Service	0	775	0	0	0	0
6129-Local Utilities-Water/Sewer/Garbage	0	439	0	0	0	0
6144-Rental of IT & Communication Equipment	0	0	6,600	6,600	6,600	6,600
6202-Grants to Organizations	342,000	72,000	342,000	0	92,000	92,000
6331 - Insurance Premium & Deductible	0	1,210	0	0	0	0
6551-Other Equipment	20,000	18,713	21,000	1,000	22,000	22,000
6600-Fire & Emergency Uniforms	30,000	13,873	20,000	(10,000)	20,000	20,000
6601-Emergency Response Equipment	20,000	0	0	(20,000)	0	0
6604-Fire Protection Equipment and Accessories	90,000	92,005	90,000	0	90,000	90,000
	2,308,499	1,070,637	1,497,357	(811,142)	1,240,504	1,268,314

351 - Fire Protection Valleyview

6036-Mobile Communication Services	0	57	2,000	2,000	2,500	3,000
6076-Repair/Maintenance of Motor Vehicles	0	460	10,000	10,000	10,000	10,000
6078-Fire Service Agreement	135,000	145,071	103,500	(31,500)	107,122	110,871
6105-Fuels & Oils	0	0	5,000	5,000	6,000	6,500
6121-Power Supply Service	0	7,471	15,000	15,000	16,000	17,000
6122-Natural Gas Service	0	4,386	8,000	8,000	9,000	10,000
6125-Town of Valleyview Utilities	0	1,753	3,500	3,500	3,600	3,700
	135,000	159,200	147,000	12,000	154,222	161,071

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
--	----------------------------	--------------------	-------------------------	----------------------------------	------------------	------------------

352 - Fire Protection Grande Cache

6003-Honorariums	85,000	85,000	85,000	0	85,000	85,000
6004-Employer Contributions	400	0	400	0	400	400
6011-Accommodation & Subsistence	3,000	493	3,500	500	4,000	4,000
6015-Memberships Seminars Conferences	2,500	0	3,000	500	3,500	3,500
6032-Freight & Courier Services	800	82	0	(800)	0	0
6033-Telecommunication Services	21,000	11,215	22,000	1,000	23,000	23,000
6036-Mobile Communications	0	202	0	0	0	0
6074-Equipment & Machinery Repair	9,500	7,948	9,500	0	9,500	9,500
6076-Repair/Maintenance of Motor Vehicles	15,000	28,970	30,000	15,000	31,000	32,000
6105-Fuels & Oils	11,000	5,795	11,000	0	11,000	12,000
6109-General & Operating Supplies	25,000	6,756	26,000	1,000	27,000	28,000
6110-Chemicals/Control Products	800	88	0	(800)	0	0
6121-Power Supply Service	35,000	23,596	35,000	0	35,000	35,000
6122-Natural Gas Service	15,500	9,124	16,000	500	17,000	18,000
6123-Sewer and Water	1,000	0	1,000	0	1,000	1,000
	225,500	179,269	242,400	16,900	247,400	251,400

353 - Fire Protection DeBolt

6003-Honorariums	85,000	93,170	85,000	0	85,000	85,000
6004-Employer Contributions	400	0	400	0	400	400
6011-Accommodation & Subsistence	3,000	1,205	3,500	500	4,000	4,000
6013-Training & Education	0	320	0	0	0	0
6015-Memberships Seminars Conferences	3,000	564	3,000	0	3,500	3,500
6032-Freight & Courier Services	800	246	0	(800)	0	0
6033-Telecommunication Services	21,000	6,751	22,000	1,000	23,000	23,000
6036-Mobile Communication Services	0	1,223	0	0	0	0
6074-Equipment & Machinery Repair	9,500	4,423	9,500	0	9,500	9,500
6076-Repair/Maintenance of Motor Vehicles	15,000	23,596	30,000	15,000	30,000	31,000
6105-Fuels & Oils	11,000	8,493	11,000	0	11,000	12,000
6109-General & Operating Supplies	25,000	10,295	26,000	1,000	26,500	26,500
6110-Chemicals/Control Products	800	88	0	-800	0	0
6121-Power Supply Service	25,000	22,243	25,000	0	25,000	25,000
6122-Natural Gas Service	15,000	4,794	15,000	0	15,000	15,000
	214,500	177,411	230,400	15,900	232,900	234,900

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
354 - Fire Protection Grovedale						
6003-Honorariums	85,000	85,788	85,000	0	85,000	85,000
6004-Employer Contributions	400	0	400	0	400	400
6011-Accommodation & Subsistence	3,000	190	3,500	500	4,000	4,000
6015-Memberships Seminars Conferences	2,500	0	3,000	500	3,500	3,500
6032-Freight & Courier Services	800	107	0	(800)	0	0
6033-Telecommunication Services	21,000	5,778	22,000	1,000	23,000	23,000
6036-Mobile Communications	0	2,013	0	0	0	0
6074-Equipment & Machinery Repair	9,500	8,092	9,000	(500)	9,000	9,500
6076-Repair/Maintenance of Motor Vehicles	15,000	43,558	30,000	15,000	31,000	32,000
6104-Personal Protection Equipment	0	762	0	0	0	0
6105-Fuels & Oils	11,000	11,994	11,000	0	11,000	12,000
6109-General & Operating Supplies	25,000	21,128	26,000	1,000	27,000	28,000
6110-Chemicals/Control Products	800	88	0	(800)	0	0
6121-Power Supply Service	35,000	28,089	35,000	0	35,000	35,000
6122-Natural Gas Service	15,000	4,044	15,000	0	15,000	15,000
	224,000	211,631	239,900	15,900	243,900	247,400
355 - Disaster Services						
6011-Salaries	0	154,126	0	0	0	0
6004-Employer Contributions	0	36,997	0	0	0	0
6011-Accommodation & Subsistence	1,500	116	2,000	500	2,500	2,500
6012-Travel	3,000	1,243	2,000	(1,000)	2,000	2,000
6013-Training & Education	5,000	209	5,000	0	5,000	5,000
6031-Postage and Parcel Post	0	82	0	0	0	0
6033-Telecommunication Services	10,000	13,872	1,850	(8,150)	1,850	1,850
6040-Professional Services	13,000	122,529	10,000	(3,000)	10,000	10,000
6109-General & Operating Supplies	7,500	33,519	7,500	0	7,500	7,500
6148-Rental Office Equipment	0	452	0	0	0	0
	40,000	363,144	28,350	(11,650)	28,850	28,850
358 - Fire Protection Fox Creek						
6036-Mobile Communication Services	0	385	2,000	2,000	2,100	2,200
6076-Repair/Maintenance of Motor Vehicles	0	1,646	10,000	10,000	10,000	11,000
6078-Fire Service Agreement	100,000	112,412	103,500	3,500	107,122	110,871
6105-Fuels & Oils	0	0	5,000	5,000	6,000	6,000
	100,000	114,443	120,500	20,500	125,222	130,071
	3,247,499	2,275,734	2,505,907	(741,592)	2,272,998	2,322,006

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
36 - FAMILY & COMMUNITY SERVICES						
360 - FCSS Administration						
6001-Salaries	1,317,728	934,986	1,344,511	26,783	1,372,264	1,397,839
6004-Employer Contributions	294,905	225,770	302,636	7,731	310,645	318,019
6011-Accommodation & Subsistence	8,000	586	6,000	(2,000)	6,000	6,000
6012-Travel	6,000	3,624	4,000	(2,000)	4,000	4,000
6015-Memberships Seminars Conferences	8,000	913	6,000	(2,000)	6,000	6,000
6032 - Freight & Courier Services	0	75	0	0	0	0
6033-Telecommunication Services	7,000	6,791	0	(7,000)	0	0
6036-Mobile Communication Services	0	1,159	2,200	2,200	2,200	2,200
6041-Auditing & Accounting Services	1,000	1,000	1,000	0	1,000	1,000
6121-Power Supply Service	0	5,980	0	0	0	0
6122-Natural Gas Service	0	720	0	0	0	0
6129-Other Utilities	0	815	0	0	0	0
6158-FCSS - Homelessness Prevention Prog	22,500	15,044	22,500	0	22,500	22,500
	1,665,133	1,197,462	1,688,847	23,714	1,724,609	1,757,558
361 - FCSS Board						
6003-Honorariums	24,000	6,384	24,000	0	24,000	24,000
6004-Employer Contributions	2,500	448	2,500	0	2,500	2,500
6011-Accommodation & Subsistence	5,000	277	5,000	0	5,000	5,000
6012-Travel	7,000	1,997	7,000	0	7,000	7,000
6015-Memberships Seminars Conferences	4,500	0	4,500	0	4,500	4,500
	43,000	9,105	43,000	0	43,000	43,000
362 - FCSS Programs						
6011-Accommodation & Subsistence	3,800	1,435	2,000	(1,800)	2,000	2,000
6012-Travel	3,000	50	2,000	(1,000)	2,000	2,000
6013-Training & Education	3,000	844	2,000	(1,000)	2,000	2,000
6040-Professional Services	13,000	2,281	24,500	11,500	24,500	24,500
6109-General & Operating Supplies	22,000	8,479	19,000	(3,000)	19,000	19,000
6143-Building Rental	1,500	0	1,500	0	1,500	1,500
	46,300	13,090	51,000	4,700	51,000	51,000

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
363 - Community Resource Centre						
6011-Accommodation & Subsistence	2,000	0	2,000	0	2,000	2,000
6012-Travel	600	84	600	0	600	600
6013-Training & Education	2,000	508	2,000	0	2,000	2,000
6033-Telecommunication Services	10,000	4,102	12,200	2,200	12,200	12,200
6076-Repair/Maintenance of Motor Vehicles	1,500	1,151	1,500	0	1,500	1,500
6105-Fuels & Oils	2,500	449	2,500	0	2,500	2,500
6109-General & Operating Supplies	22,000	10,287	22,000	0	22,000	22,000
6121-Power Supply Service	0	0	10,000	10,000	10,000	10,000
6122-Natural Gas Service	0	0	1,200	1,200	1,200	1,200
6129-Local Utilities - Water/Sewer/Garbage	0	0	1,200	1,200	1,200	1,200
6143-Building Rental	12,500	11,502	12,500	0	12,500	12,500
	53,100	28,083	67,700	14,600	67,700	67,700
364 - Home Support						
6011-Accommodation & Subsistence	3,500	0	3,500	0	3,500	3,500
6012-Travel	85,000	64,985	83,000	(2,000)	83,000	83,000
6013-Training & Education	3,500	4,484	3,500	0	3,500	3,500
6036-Mobile Communication Services	4,000	3,410	5,500	1,500	5,500	5,500
6104-PPE & First Aid Supplies	3,000	325	3,000	0	3,000	3,000
	99,000	73,204	98,500	(500)	98,500	98,500
365 - Liaison Worker Program						
6202-Grants to Organizations	45,000	0	45,000	0	45,000	45,000
	45,000	0	45,000	0	45,000	45,000
366 - Grants to Individual Organizations						
6202-Grants to Organizations	97,820	84,320	90,000	(7,820)	100,000	100,000
	97,820	84,320	90,000	(7,820)	100,000	100,000
368 - Outreach Coordinator Program						
6011-Accommodation & Subsistence	1,000	0	1,000	0	1,000	1,000
6012-Travel	1,000	0	1,000	0	1,000	1,000
6013-Training & Education	1,000	99	1,000	0	1,000	1,000
	3,000	99	3,000	0	3,000	3,000

369 - Support Coordinator Program

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
6011-Accommodation & Subsistence	1,000	0	1,000	0	1,000	1,000
6012-Travel	500	240	500	0	500	500
6013-Training & Education	1,000	539	1,000	0	1,000	1,000
	2,500	779	2,500	0	2,500	2,500
	2,054,853	1,406,142	2,089,547	34,694	2,135,309	2,168,258

DRAFT

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
37 - AGRICULTURAL SERVICES						
370 - Agricultural Services Administration						
6001-Salaries	1,315,232	881,985	1,256,231	(59,001)	1,272,236	1,288,752
6004-Employer Contributions	265,966	165,706	239,373	(26,593)	244,020	248,808
6011-Accommodation & Subsistence	15,000	2,077	15,500	500	15,500	15,500
6012-Travel	1,800	833	1,000	(800)	1,000	1,000
6013-Training & Education	10,000	3,575	12,000	2,000	12,360	12,731
6015-Memberships Seminars Conferences	6,000	882	6,200	200	6,400	6,600
6021-Advertising Services	4,600	8,038	6,200	1,600	6,386	6,577
6029-Other Information Services	2,500	1,684	3,000	500	3,090	3,183
6032-Freight & Courier Services	700	503	800	100	900	900
6033-Telecommunication Services	3,540	1,350	3,600	60	3,600	3,600
6036-Mobile Communications	0	100	0	0	0	0
6040-Professional Services	1,750	526	1,800	50	1,800	1,800
6104-PPE & First Aid Supplies	1,400	315	1,400	0	1,500	1,500
6109-General & Operating Supplies	3,000	882	1,500	(1,500)	1,500	1,500
6121-Power Supply Service	9,600	11,686	9,600	0	10,200	10,800
6122-Natural Gas Service	10,500	2,871	6,600	(3,900)	7,200	3,200
6129-Local Utilities - Water/Sewer/Garbage	4,500	1,442	2,000	(2,500)	2,200	2,400
	1,656,088	1,084,454	1,566,804	(89,284)	1,589,892	1,608,851
371 - Agricultural Service Board						
6003-Honorariums	25,000	10,802	25,000	0	25,000	25,000
6004-Employer Contributions	3,000	600	3,000	0	3,000	3,000
6011-Accommodation & Subsistence	12,000	1,095	12,000	0	12,000	12,000
6012-Travel	7,000	3,690	7,000	0	7,000	7,000
6015-Memberships Seminars Conferences	9,500	350	9,500	0	9,500	9,500
6021-Advertising Services	1,000	0	0	(1,000)	0	0
6032-Freight & Courier Services	350	0	0	(350)	0	0
6040-Professional Services	1,000	0	0	(1,000)	0	0
6109-General & Operating Supplies	500	0	0	(500)	0	0
	59,350	16,538	56,500	-2,850	56,500	56,500

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
372 - AG Rental Equipment Program						
6011-Accommodation & Subsistence	250	0	0	(250)	0	0
6032-Freight & Courier Services	800	15	800	0	800	800
6036-Mobile Communication Services	600	242	300	(300)	300	300
6040-Professional Services	12,000	4,626	12,000	0	12,000	12,000
6104-PPE & First Aid Supplies	500	74	500	0	500	500
6105-Fuels & Oils	2,000	1,370	8,000	6,000	8,000	8,000
6107-Parts of Motor Vehicle & Other	20,000	13,879	20,000	0	20,000	20,000
6108-Consumable Tools & Supplies	3,000	1,665	1,500	(1,500)	1,500	1,500
6109-General & Operating Supplies	6,000	1,732	9,000	3,000	3,000	3,000
	45,150	23,603	52,100	6,950	46,100	46,100
373 - Vegetation Management						
6011-Accommodation & Subsistence	15,000	4,680	6,000	(9,000)	6,180	6,365
6012-Travel	1,000	0	500	(500)	500	500
6013-Training & Education	12,000	13,851	10,500	(1,500)	10,815	11,139
6029-Other Information Services	10,000	0	39,800	29,800	28,474	29,168
6032-Freight & Courier	0	651	0	0	0	0
6036-Mobile Communication Services	13,000	8,053	10,500	(2,500)	10,815	11,139
6040-Professional Services	20,000	90	12,000	(8,000)	12,400	12,900
6066-Harvest & Cleanup Incentives	15,000	0	16,500	1,500	16,500	16,500
6104-PPE & First Aid Supplies	20,450	7,737	8,100	(12,350)	8,500	9,000
6105-Fuels & Oils	35,000	30,970	28,800	(6,200)	31,700	34,800
6107-Parts of Motor Vehicle & Other	35,000	20,038	25,000	(10,000)	25,750	26,523
6108-Consumable Tools & Supplies	2,500	601	2,500	0	2,575	2,652
6109-General & Operating Supplies	14,000	(4,602)	10,000	(4,000)	10,300	10,609
6110-Chemicals/Control Products	125,000	28,509	175,000	50,000	182,100	188,000
6121-Power Supply Service	0	1,493	0	0	0	0
6202-Grants to Organizations	3,000	27,014	5,000	2,000	5,000	5,000
	320,950	139,084	350,200	29,250	351,609	364,295
374 - Pest Control						
6032-Freight & Courier Services	0	483	0	0	0	0
6036-Mobile Communication Services	1,140	532	2,200	1,060	2,266	2,334
6040-Professional Services	51,000	7,495	16,000	(35,000)	16,000	16,000
6066-Harvest & Cleanup Incentives	34,000	30,120	40,000	6,000	40,000	40,000
6104-PPE & First Aid Supplies	1,000	864	2,500	1,500	2,625	2,756
6105-Fuels & Oils	15,000	5,547	25,000	10,000	25,750	26,522
6107-Parts of Motor Vehicle & Other	4,000	7,152	5,300	1,300	5,300	5,300
6108-Consumable Tools & Supplies	3,500	336	7,500	4,000	7,500	7,500
6109-General & Operating Supplies	10,000	10,763	5,000	(5,000)	5,000	5,000
	119,640	63,293	103,500	(16,140)	104,441	105,412

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
375 - Extension and Outreach						
6011-Accommodation & Subsistence	1,800	0	2,700	900	2,781	2,864
6021-Advertising Services	5,000	0	13,500	8,500	13,905	14,322
6040-Professional Services	3,000	0	10,500	7,500	10,500	10,500
6109-General & Operating Supplies	3,000	102	11,100	8,100	11,500	11,800
6143-Building Rental	1,000	0	3,500	2,500	3,500	3,500
6202-Grants to Organizations	187,000	115,100	169,800	(17,200)	167,000	165,500
	200,800	115,202	211,100	10,300	209,186	208,486
376 - Veterinary Services						
6121-Power Supply Service	8,500	8,148	11,500	3,000	13,200	15,100
6122-Natural Gas Service	3,500	1,772	2,500	(1,000)	2,800	3,000
6125-Town of Valleyview Utilities	3,000	4,281	6,400	3,400	7,100	7,800
6202-Grants to Organizations	110,000	106,800	105,700	(4,300)	116,700	122,800
6360-Taxes	15,500	0	15,500	0	15,500	15,500
	140,500	121,000	141,600	1,100	155,300	164,200
377 - Beautification Program						
6036-Freight & Courier Services	0	130	0	0	0	0
6036-Mobile Communication Services	1,650	0	1,700	50	1,750	1,803
6040-Professional Services	2,000	7,888	5,000	3,000	5,150	5,304
6104-PPE & First Aid Supplies	3,500	2,353	3,600	100	3,700	3,800
6105-Fuels & Oils	16,000	9,555	16,000	0	16,800	17,640
6107-Parts of Motor Vehicle & Other	13,500	7,947	13,500	0	14,200	14,800
6108-Consumable Tools & Supplies	3,000	2,554	15,600	12,600	15,700	15,800
6109-General & Operating Supplies	37,000	26,877	45,300	8,300	47,609	49,928
6122-Natural Gas Service	0	1,289	0	0	0	0
	76,650	58,593	100,700	24,050	104,909	109,075
	2,619,128	1,621,768	2,582,504	(36,624)	2,617,937	2,662,919

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
45 - COMMUNITY PEACE OFFICER PROGRAM						
450 - Community Peace Officer Program						
6001-Salaries	498,266	314,057	515,990	17,724	531,904	548,336
6004-Employer Contributions	144,499	87,056	149,634	5,135	154,246	159,019
6011-Accommodation & Subsistence	25,000	13,288	30,000	5,000	32,000	33,000
6012-Travel	10,000	182	3,000	(7,000)	4,000	5,000
6021-Advertising Services	2,500	0	3,000	500	4,000	5,000
6032-Freight & Courier Services	0	267	1,000	1,000	1,000	1,000
6036-Mobile Communication Services	3,500	3,332	4,000	500	5,000	6,000
6048-Training and Education Services	20,000	17,406	21,000	1,000	22,000	23,000
6060-Contracted Services and Repairs	5,000	1,754	6,000	1,000	7,000	8,000
6061-Animal Control Services	85,000	52,159	40,000	(45,000)	42,000	43,000
6076-Repair/Maintenance of Motor Vehicles	15,000	6,864	25,000	10,000	26,000	27,000
6093-Police Funding Model	0	0	1,046,651	1,046,651	1,535,766	1,675,600
6104-PPE & First Aid Supplies	50,000	14,349	26,000	(24,000)	27,000	28,000
6105-Fuels & Oils	63,000	23,540	63,000	0	64,000	65,000
6109-General & Operating Supplies	50,000	3,126	15,000	(35,000)	15,000	15,000
6121-Power Supply Service	0	1,532	2,000	2,000	2,500	3,000
6122-Natural Gas Service	0	775	1,500	1,500	1,500	1,550
6129-Local Utilities - Water/Sewer/Garbage	0	453	1,000	1,000	1,100	1,200
6133-IT Hardware Purchase	3,000	1,893	4,000	1,000	5,000	6,000
6134-IT Software Purchase	30,000	13,610	31,000	1,000	32,000	33,000
6202-Grants to Organizations	10,000	10,000	0	(10,000)	0	0
6520-Vehicle Accessories	5,000	0	6,000	1,000	7,000	7,500
6600-Uniforms	0	0	25,000	25,000	26,000	27,000
	1,019,765	565,641	2,019,775	1,000,010	2,546,016	2,721,205

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
51 - REVENUE FROM LOCAL TAXES						
510 - Property Taxes Revenue						
5001-Linear Property Tax	63,358,916	62,344,582	63,358,916	0	63,358,916	63,358,916
5002-Farmland Tax	292,813	289,705	289,705	(3,108)	292,813	292,813
5003-Machinery & Equipment Tax	111,675	233,306	233,306	121,631	233,306	233,306
5004-Non Residential Tax	3,948,943	3,565,795	3,606,787	(342,156)	3,606,787	3,606,787
5005-Residential Tax	6,810,952	6,765,586	6,764,998	(45,954)	6,764,998	6,764,998
5006-Revenue-Min Prop Tax Levy	10,329	10,436	10,436	107	10,436	10,436
5007-DIP Tax - Farmland	91	89	91	0	91	91
5008-DIP Tax -Machinery & Equipment	38,849,239	41,196,060	41,196,060	2,346,821	41,196,060	41,196,060
5009-DIP Tax -Non Res Property	8,962,573	9,116,616	9,116,616	154,043	9,116,616	9,116,616
5010-DIP Tax - Res Property	445	431	432	(13)	432	432
	122,345,976	123,522,607	124,577,347	2,231,371	124,580,455	124,580,455
53 - SALE OF MUNICIPAL SERVICES						
530 - Airport Revenue						
5317-GC Airport - Land Rentals Rig Racking	4,000	0	0	(4,000)	0	0
	4,000	0	0	(4,000)	0	0
531 - Administrative Revenue						
5206-GIS & Plotting Service	100	0	100	0	100	100
5208-Municipal Maps & Photos	2,500	4,700	2,500	0	2,500	2,500
5210-Photocopies	50	0	50	0	50	50
5300-Administrative Fees & Other Charges	1,000	9,124	1,000	0	1,000	1,000
5311-Fees - Tax Certificate	10,000	19,965	10,000	0	10,000	10,000
	13,650	33,790	13,650	0	13,650	13,650
532 - Environmental Services Revenue						
5407-Solid Waste Collection	576,000	509,788	595,000	19,000	595,000	595,000
5408-Wastewater Collection	681,600	565,948	667,616	(13,984)	667,616	667,616
5410-Water Distribution	1,375,200	1,161,361	1,385,200	10,000	1,385,200	1,385,200
5411-Water Point	121,050	65,718	119,820	(1,230)	119,820	119,820
5412-Water Rural	18,500	401,648	28,500	10,000	28,500	28,500
5415-Other - Commencing w/o Permit Fees	8,300	0	0	-8,300	0	0
5416-Wastewater Connection Fees	104,500	18,545	1,000	(103,500)	1,000	1,000
5420-Wastewater Lagoon Revenue	462,320	289,353	360,000	(102,320)	360,000	360,000
5427-Recycling Revenue	0	3,505	0	0	0	0
5436-Water Connection Fees	302,000	575	25,000	(277,000)	25,000	25,000
5506-Sale of Assets to Other Governments	11,000	10,022	9,500	(1,500)	9,500	9,500
5805-Debenture Wastewater	46,082	0	46,082	0	46,082	46,082
5806-Debenture Water	46,082	0	46,082	0	46,082	46,082
5809-Other Revenue	40,000	30,000	40,000	0	40,000	40,000
	3,792,634	3,056,463	3,323,800	(468,834)	3,323,800	3,323,800

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
533 - Operations Service Revenue						
5101-Aggregate Levy	400,000	352,697	600,000	200,000	600,000	600,000
5204-Dust Control	80,000	58,623	80,000	0	80,000	80,000
5213-Road Maintenance	50,000	4,860	50,000	0	50,000	50,000
5214-Road Services	40,000	10,436	40,000	0	40,000	40,000
5404-Road Permits & Fees	8,000	2,700	8,000	0	8,000	8,000
5406-Rural Address Sign Fee	1,400	1,550	0	(1,400)	0	0
5808-Road Use Bond	340,000	504,699	385,000	45,000	385,000	385,000
	919,400	935,564	1,163,000	243,600	1,163,000	1,163,000
534 - Planning & Development Service Revenue						
5305-Fees - Business License	1,600	3,180	4,000	2,400	4,000	4,000
5306-Fees - Certificate of Compliance	2,000	2,200	2,000	0	2,000	2,000
5309-Development Application Fee	50,000	81,698	50,000	0	50,000	50,000
5310-Subdivision & Endorsement Fees	20,000	13,250	20,000	0	20,000	20,000
5415-Commencing w/o Permit	0	67,765	0	0	0	0
5505-Land Use Amendment Application Fees	1,000	6,000	1,000	0	1,000	1,000
	74,600	174,093	77,000	2,400	77,000	77,000
535 - Community Services Revenue						
5200-Sales of Goods& Services	0	19,680	0	0	0	0
5217-GC CPS Cemetery Plot Sales	0	1,550	1,500	1,500	1,500	1,500
5304-Building Rental	61,200	51,000	61,200	0	61,200	61,200
5315-GC Hangar Leases	5,633	0	5,633	0	5,633	5,633
5316-GC Airport Water Bomber Base Lease	22,254	22,254	22,254	0	22,254	22,254
5549-Land Sales	0	0	0	0	10,000,000	0
5702-Donations & Sponsorships	0	0	5,000	5,000	5,000	5,000
5709-Shared Funding	56,123	0	23,300	(32,823)	23,300	23,300
5710-Multiplex Donations	218,000	195,500	17,500	(200,500)	0	0
5809-Other Revenue	3,100	6,312	4,300	1,200	4,300	4,300
	366,310	296,296	140,687	(225,623)	10,123,187	123,187
536 - Protective Services Revenue						
5230-Emergency Response Services	150,000	57,712	150,000	0	150,000	150,000
5601-Bylaw Enforcement	50,000	33,369	50,000	0	50,000	50,000
5702-Donations & Sponsorships	0	82,000	0	0	0	0
	200,000	173,081	200,000	0	200,000	200,000
537 - FCSS Revenue						
5200-Sales of Goods & Services	32,000	33,810	30,000	(2,000)	30,000	30,000
5299-Other Services	45,000	37,500	45,000	0	45,000	45,000
5809-Other Revenue	22,500	9,277	22,500	0	22,500	22,500
	99,500	80,588	97,500	(2,000)	97,500	97,500

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
538 - Agricultural Services Revenue						
5201-ASB Seminars & Courses	800	0	800	0	800	800
5202-ASB Services	150	0	13,150	13,000	13,390	13,637
5207-Maintenance & Repair Services	1,200	1,605	1,200	0	1,200	1,200
5215-Vegetation Management	1,000	0	2,500	1,500	4,250	6,000
5299-Other Services	2,000	0	2,000	0	2,000	2,000
5301-Fees - ASB Equipment Rental	25,000	59,612	30,000	5,000	30,000	30,000
5304-Building Rental	30,000	26,770	30,000	0	30,000	30,000
5604-Weed Enforcement	500	0	500	0	500	500
	60,650	87,987	80,150	19,500	82,140	84,137
539 - Recreation Services Revenue						
5200-Sales of Goods & Services	7,900	1,631	4,200	(3,700)	4,200	4,200
5212-Recreational Services	44,400	34,714	73,000	28,600	73,000	73,000
5216-GC Campground Revenue	110,000	184,310	140,000	30,000	140,000	140,000
5233-ATM Revenue	1,000	48	1,000	0	1,000	1,000
5235-Facility Pass Sales Revenue	35,000	73,933	50,000	15,000	50,000	50,000
5318-Arena Revenue	66,651	12,469	67,000	349	67,000	67,000
5319-Curling Club Revenue	20,414	13,157	20,500	86	20,500	20,500
5320-Ball Diamond Revenue	2,250	6,780	5,000	2,750	5,000	5,000
5321-Fitness Centre Revenue	7,000	952	1,000	(6,000)	1,000	1,000
5322-Camp Program Revenue	3,000	0	0	(3,000)	0	0
5323-Youth Program Revenue	3,000	340	6,000	3,000	6,000	6,000
5327-After School Program	5,000	4,511	5,000	0	5,000	5,000
5702-Donations & Sponsorships	500	773	1,000	500	1,000	1,000
5710-Donations VVW Multi-Plex	0	386	0	0	0	0
5800-Other Revenue	500	0	500	0	500	500
	306,615	334,005	374,200	67,585	374,200	374,200
	5,837,359	5,171,866	5,469,987	(367,372)	15,454,477	5,456,474

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
54 - REVENUE - OTHER						
540 - Recreation - Pool Revenue						
5422-Swimwear Revenue	1,000	1,348	1,000	0	1,000	1,000
5423-Locker Rental Revenue	2,000	664	2,000	0	2,000	2,000
5424-Pool Rental Revenue	25,000	6,084	10,000	(15,000)	10,000	10,000
5425-Aquatics Training Revenue	1,000	3,750	1,000	0	1,000	1,000
	29,000	11,845	14,000	(15,000)	14,000	14,000
541 - Other Revenue From Own Sources						
5419-Miscellaneous Fees	25,000	20,175	25,000	0	25,000	25,000
5421-Animal Licenses	1,500	4,235	1,500	0	1,500	1,500
5426-Revenue Franchise Revenue	0	58,893	0	0	0	0
5433-Tower Lease	2,000	28,355	2,000	0	2,000	0
5500-Sale of Assets	0	49,686	0	0	0	0
5555-Gain/Loss	0	2,381	0	0	0	0
5602-Penalties on Receivables	60,000	43,977	60,000	0	60,000	60,000
5603-Penalty & Costs on Taxes	300,000	779,300	500,000	200,000	500,000	500,000
5801-Claim refund	0	203,751	0	0	0	0
5802-Return on Investment	2,500,000	2,759,754	2,000,000	(500,000)	1,500,000	1,000,000
5803-Other Interest Revenue	125,000	149,211	125,000	0	125,000	125,000
5804-WCB Refund	0	46,200	0	0	0	0
	3,013,500	4,145,917	2,713,500	(300,000)	2,213,500	1,711,500
543 - Economic Development Revenue						
5429-Bighorn Gallery Sales	60,000	81,008	82,000	22,000	90,000	100,000
5430-Consignment Sales	16,000	28,978	16,000	0	16,000	16,000
5431-Commission on Consignment Sales	3,200	5,318	3,200	0	3,200	3,200
5432-Bighorn Gallery Rental Revenue	2,000	483	1,000	(1,000)	1,000	1,000
5705-Grant from Other Governments	3,333,333	33,549	3,333,333	0	3,333,334	0
5710-Multiplex Donations	500	0	0	(500)	0	0
	3,415,033	149,337	3,435,533	20,500	3,443,534	120,200
544 - Greenview Regional Multiplex Revenue						
5437-Event Rental Fees	10,000	0	10,000	0	10,000	10,000
5438-Aquatic Rental & Program Fees	48,000	4,083	48,000	0	48,000	48,000
5439-Gymnastic Rental Fees	7,000	0	7,000	0	7,000	7,000
5440-Dance Rental Fees	4,000	0	4,000	0	4,000	4,000
5441-Party/Meeting Rm Rental Fees	7,000	-381	7,000	0	7,000	7,000
5442-Locker Rental Fees	6,000	1,163	6,000	0	6,000	6,000
5443-Fieldhouse Rental Fees	7,000	918	7,000	0	7,000	7,000
5444-Daily Drop In Fees	91,000	57,234	91,000	0	91,000	91,000
5445-Fitness & Other Program Fees	50,000	2,155	50,000	0	50,000	50,000
5446-Concession Revenue	2,000	4,516	2,000	0	2,000	2,000
5447-Childmind Revenue	5,000	2,708	5,000	0	5,000	5,000
5450-GRM Memberships Fees	280,000	67,290	280,000	0	280,000	280,000
5451-Other GRM Revenue	10,000	1,266	10,000	0	10,000	10,000
5702-Donations & Sponsorships	2,500	77	2,500	0	2,500	2,500
	529,500	141,028	529,500	0	529,500	529,500
	6,987,033	4,448,127	6,692,533	(294,500)	6,200,534	2,375,200

	2021 Approved Budget	2021 YTD Actual	2022 Draft Budget	Budget Increase (Decrease)	2023 Forecast	2024 Forecast
55 - CONDITIONAL GRANTS						
356 -Grant from other Governments						
5705-Grant from Other Government-Ambulance	0	33,549	0	0	0	0
	0	33,549	0	0	0	0
552 - Conditional Grants - FCSS						
5706-Grant from Provincial Government	387,161	322,630	387,161	0	387,161	0
	387,161	322,630	387,161	0	387,161	0
553 - Conditional Grants - MSI CAP						
5706-Grant from Provincial Government	3,000,000	0	2,000,000	(1,000,000)	1,000,000	0
	3,000,000	0	2,000,000	(1,000,000)	1,000,000	0
555 - Conditional Grant - AG Services						
5706-Grant from Provincial Government	123,907	123,907	123,907	0	123,907	123,907
	123,907	123,907	123,907	0	123,907	123,907
	3,511,068	446,537	2,511,068	(1,000,000)	1,511,068	123,907
55 - GRANTS AND SHARED FUNDING REVENUE						
551 - Conditional Grants - Admin						
5706-Grant from Provincial Government	1,336,767	261,767	261,767	(1,075,000)	261,797	261,797
	1,336,767	261,767	261,767	(1,075,000)	261,797	261,797
554 - Shared Funding Revenue						
5709-Shared Funding	193,239	193,240	193,239	0	193,239	193,239
	193,239	193,240	193,239	0	193,239	193,239
557 - Conditional Grants - Eco. Dev.						
5200-Sales of Goods & Services	4,000	0	4,000	0	4,000	4,000
5706-Grant from Provincial Government	0	6,834	0	0	0	0
	4,000	6,834	4,000	0	4,000	4,000
	1,534,006	461,841	459,006	(1,075,000)	459,036	459,036
	140,215,442	134,050,979	139,709,941	(505,501)	148,205,570	132,995,072

DRAFT 2022 5 YR CAPITAL PLAN	2021 Carryover	2022	2023	2024	2025	2026
INFORMATION SYTEMS	-	655,000	70,000	-	115,000	25,000
HEALTH & SAFETY	-	50,000	-	50,000	-	-
ROADS CONSTRUCTION	4,719,949	8,890,949	22,423,900	16,203,700	9,685,000	3,000,000
BRIDGES	600,000	1,960,000	2,640,000	2,485,000	976,160	1,441,000
SURFACING & DRAINAGE	-	9,325,000	2,573,000	15,680,000	10,000,000	-
PLANNING & DEVELOPMENT	-	-	60,800	-	-	-
ENVIRONMENTAL SERVICES	-	95,000	358,265	163,920	-	416,165
WATER DISTRIBUTION	2,985,280	5,562,395	1,100,310	1,315,000	3,126,500	1,458,500
WASTEWATER	4,561,660	13,444,500	19,400,000	3,450,000	8,100,000	-
SOLID WASTE	99,030	515,000	2,435,000	5,919,585	400,000	-
OPERATIONS VEHICLES & EQUIPMENT	-	920,000	1,494,500	4,046,800	1,847,350	695,000
FACILITIES MAINTENANCE	435,000	1,130,000	5,551,100	504,500	298,800	-
COMMUNITY SERVICES	-	350,000	-	60,000	-	-
GREENVIEW INDUSTRIAL GATEWAY	-	14,975,000	-	-	-	-
ECONOMIC DEVELOPMENT	132,000	6,201,000	3,360,000	-	53,500	-
RECREATION SERVICES	554,682	3,529,682	2,071,000	2,362,717	173,000	-
PROTECTIVE SERVICES	-	1,020,000	1,120,000	930,000	790,000	100,000
FCSS	-	-	-	-	-	75,000
AGRICULTURAL SERVICES	13,500	231,000	267,840	478,800	839,400	53,000
BEAUTIFICATION	-	24,000	77,000	-	64,500	-
COMMUNITY PEACE OFFICER	-	195,000	300,000	-	-	-
TOTAL GREENVIEW EXPENDITURES	14,101,101	69,073,526	65,302,715	53,650,022	36,469,210	7,263,665

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
115 - Information Systems	IT22001	Host Server and SAN Cluster	-	120,000	-	-	-	-
115 - Information Systems	IT22004	Nutanix Server Upgrade	-	500,000	-	-	-	-
115 - Information Systems	IT22005	Desk Side Phone System	-	35,000	-	-	-	-
115 - Information Systems	IT23001	Disaster Recovery Server	-	-	70,000	-	-	-
115 - Information Systems	IT25001	Telephone Communication System Hardware Replacement	-	-	-	-	75,000	-
115 - Information Systems	IT25002	File and Data Backup Solution	-	-	-	-	40,000	-
115 - Information Systems	IT26001	Network Firewall Equipment Replacement	-	-	-	-	-	25,000
TOTAL INFORAMTION SYSTEMS			-	655,000	70,000	-	115,000	25,000
116 - Health & Safety	HS22001	Truck replacement A133	-	50,000	-	-	-	-
116 - Health & Safety	HS24001	Truck Replacement A242	-	-	-	50,000	-	-
TOTAL HEALTH & SAFETY			-	50,000	-	50,000	-	-

DRAFT #2

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
201 - Roads	RD18008	Range Road 64 (TWP 700 to TWP 694)	1,560,946	1,560,946	-	-	-	-
201 - Roads	RD20001	RR 205/210-8 Mile Road	-	350,000	3,000,000	-	-	-
201 - Roads	RD20008	TWP 692 - Grovedale Industry Road West of 666	1,000,000	1,000,000	-	-	-	-
201 - Roads	RD21001	FTR Phase 5	2,159,003	2,159,003	-	-	-	-
201 - Roads	RD22001	FTR Phase 6	-	733,000	7,540,000	-	-	-
201 - Roads	RD22002	Block Funding - Roads	-	2,000,000	-	-	-	-
201 - Roads	RD22003	Forestry Trunk Road Improvements	-	850,000	-	-	-	-
201 - Roads	RD22005	Township Road 722 (West of H:49 to Rge Rd 230)	-	238,000	3,400,000	-	-	-
201 - Roads	RD23002	Block Funding - Roads	-	-	2,000,000	-	-	-
201 - Roads	RD23003	Forestry Trunk Road Improvements	-	-	1,000,000	-	-	-
201 - Roads	RD23004	FTR Phase 7	-	-	783,900	6,030,000	-	-
201 - Roads	RD23005	Twp. 692 and RR 225	-	-	450,000	4,950,000	-	-
201 - Roads	RD23006	Twp. 692 (GD Fish Pond -Hwy 40 to Main Hall Road approx. 2kms)	-	-	250,000	1,500,000	-	-
201 - Roads	RD23007	Twp. 734 Hwy 736 west to Range Road 21	-	-	4,000,000	-	-	-
201 - Roads	RD24001	1/2 Ton Truck Replacement	-	-	-	60,700	-	-
201 - Roads	RD24002	Block Funding - Roads	-	-	-	2,000,000	-	-
201 - Roads	RD24003	Forestry Trunk Road Improvements	-	-	-	1,000,000	-	-
201 - Roads	RD24004	FTR Phase 8 KM 151.5-160	-	-	-	413,000	4,130,000	-
201 - Roads	RD24005	Twp. 690 Approx. 4kms	-	-	-	250,000	2,500,000	-
201 - Roads	RD25001	1/2 Ton Truck Replacement A155	-	-	-	-	55,000	-
201 - Roads	RD25002	Block Funding - Roads	-	-	-	-	2,000,000	-
201 - Roads	RD25003	Forestry Trunk Road Improvements	-	-	-	-	1,000,000	-
201 - Roads	RD26002	Block Funding - Roads	-	-	-	-	-	2,000,000
201 - Roads	RD26003	Forestry Trunk Road Improvements	-	-	-	-	-	1,000,000
TOTAL ROADS			4,719,949	8,890,949	22,423,900	16,203,700	9,685,000	3,000,000

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
202 - Bridges	BF72012	Sturgeon Creek Bridge	-	85,000	1,100,000	-	-	-
202 - Bridges	BF73703	Sturgeon Creek Bridge	-	-	-	-	11,160	1,116,000
202 - Bridges	BF75041	Asplund Creek	-	-	60,000	800,000	-	-
202 - Bridges	BF75250	DeBolt Creek	-	-	50,000	500,000	-	-
202 - Bridges	BF75355	Tributary to DeBolt Creek	-	-	-	-	-	-
202 - Bridges	BF76494	Tributary to Little Smoky River	-	-	35,000	300,000	-	-
202 - Bridges	BF76902	Tributary to Clouston Creek	-	390,000	-	-	-	-
202 - Bridges	BF77159	Asplund Creek	-	45,000	420,000	-	-	-
202 - Bridges	BF77244	Tributary to Sweathouse Creek	600,000	600,000	-	-	-	-
202 - Bridges	BF77259	Tributary to Sweathouse Creek	-	45,000	420,000	-	-	-
202 - Bridges	BF77441	Tributary to Smoky River	-	-	-	-	-	-
202 - Bridges	BF77976	Boulder Creek	-	750,000	-	-	-	-
202 - Bridges	BF78147	Tributary to Smoky River	-	45,000	470,000	-	-	-
202 - Bridges	BF79077	Tributary to Big Mountain Creek	-	-	-	35,000	350,000	-
202 - Bridges	BF79118	Tributary to Sturgeon Creek	-	-	50,000	500,000	-	-
202 - Bridges	BF79709	Tributary to Moose Creek	-	-	35,000	300,000	-	-
202 - Bridges	BF86025	Twp Rd 752 East of RR 260	-	-	-	-	35,000	325,000
202 - Bridges	BF86296	Twp 712 / RR 263 Intersection	-	-	-	50,000	580,000	-
TOTAL BRIDGES			600,000	1,960,000	2,640,000	2,485,000	976,160	1,441,000
203 - Surfacing (paving)	PV22001	Range Road 251 South	-	1,000,000	-	-	-	-
203 - Surfacing (paving)	PV22002	Twp 701A Overlay (SH 666 to Rge Rd 73)	-	3,200,000	-	-	-	-
203 - Surfacing (paving)	PV22003	Rge Rd 230 (South of Hwy 43 to Twp Rd 700)	-	3,920,000	-	-	-	-
203 - Surfacing (paving)	PV22004	Phase 6 Sidewalks and Driveways Grande Cache	-	845,000	-	-	-	-
203 - Surfacing (paving)	PV23003	Hamlet Curb & Gutter	-	-	2,000,000	-	-	-
203 - Surfacing (paving)	PV24001	Range Road 73 to H666 (also RR73 to RR74)	-	-	-	810,000	-	-
203 - Surfacing (paving)	PV24002	Additional FTR Paving	-	-	-	10,000,000	-	-
203 - Surfacing (paving)	PV24003	Twp. Road 704 Overlay Hwy 49 to RR 230	-	-	-	2,500,000	-	-
203 - Surfacing (paving)	PV25001	Additional FTR Paving	-	-	-	-	10,000,000	-
204 - Drainage	DR22001	Wilson Drainage	-	360,000	573,000	-	-	-
204 - Drainage	DR24001	New Fish Creek Line 2	-	-	-	2,370,000	-	-
TOTAL SURFACING & DRAINAGE			-	9,325,000	2,573,000	15,680,000	10,000,000	-

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
211 - Planning & Development	PD23001	1/2 Ton Truck Replacement A164	-	-	60,800	-	-	-
TOTAL P & D			-	-	60,800	-	-	-
220 - Environmental Services	ES22001	GC Skid Steer & Attachments	-	95,000	-	-	-	-
220 - Environmental Services	ES23001	1/2 Ton Truck Replacement A161	-	-	52,038	-	-	-
220 - Environmental Services	ES23002	GC Loader & Attachments	-	-	306,227	-	-	-
220 - Environmental Services	ES24001	1/2 Ton Truck Replacement A203	-	-	-	54,640	-	-
220 - Environmental Services	ES24002	1/2 Ton Truck Replacement A207	-	-	-	54,640	-	-
220 - Environmental Services	ES24003	1/2 Ton Truck Replacement A260	-	-	-	54,640	-	-
220 - Environmental Services	ES26001	1/2 Ton Truck Replacement A108	-	-	-	-	-	66,216
220 - Environmental Services	ES26002	1/2 Ton Truck Replacement A115	-	-	-	-	-	66,216
220 - Environmental Services	ES26003	1 Ton Truck Replacement A194	-	-	-	-	-	85,085
220 - Environmental Services	ES26004	1/2 Ton Truck Replacement A248	-	-	-	-	-	66,216
220 - Environmental Services	ES26005	1/2 Ton Truck Replacement A250	-	-	-	-	-	66,216
220 - Environmental Services	ES26006	1/2 Ton Truck Replacement A272	-	-	-	-	-	66,216
TOTAL ES			-	95,000	358,265	163,920	-	416,165
221 - Water Supply	WD15002	Grovedale Water Treatment Plant Upgrade	2,445,005	2,445,005	-	-	-	-
221 - Water Supply	WD16004	Landry Heights Water Distribution System	120,000	100,000	20,000	-	-	-
221 - Water Supply	WD17002	SCADA Upgrades - WTP & WP	25,000	100,000	100,000	-	-	-
221 - Water Supply	WD17009	Grovedale Water Distribution System	120,000	120,000	-	-	-	-
221 - Water Supply	WD19003	Grande Cache Raw Waterline Intake Upgrade	110,000	110,000	-	-	-	-
221 - Water Supply	WD19004	Grande Cache Water Treatment Plant	62,575	1,330,000	-	-	-	-
221 - Water Supply	WD20005	Valleyview Rural Waterline Extension	-	500,000	500,000	-	-	-
221 - Water Supply	WD21001	Sunset House Water	102,700	150,000	-	-	-	-
221 - Water Supply	WD22002	SCADA Upgrades - WTP & WP	-	100,000	-	-	-	-
221 - Water Supply	WD22004	Grande Cache Master plan	-	607,390	260,310	-	-	-
221 - Water Supply	WD23001	Grande Cache SCADA	-	-	20,000	-	-	-
221 - Water Supply	WD23004	Demolition of Old Raw Water Pumphouse	-	-	200,000	-	-	-
221 - Water Supply	WD24001	Sturgeon Heights Water Treatment Plant	-	-	-	815,000	3,126,500	1,458,500
221 - Water Supply	WP24001	Sandy Bay Water Point Upgrade	-	-	-	500,000	-	-
TOTAL WATER DISTRIBUTION			2,985,280	5,562,395	1,100,310	1,315,000	3,126,500	1,458,500

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
222 - Wastewater Collections	WW17001	Grovedale Collection System	25,000	25,000	-	-	-	-
222 - Wastewater Collections	WW17002	Grovedale Evaporative Lagoon Decommissioning	-	700,000	2,250,000	-	-	-
222 - Wastewater Collections	WW18001	RV Dumping Station	50,000	200,000	-	-	-	-
222 - Wastewater Collections	WW19001	Grovedale Floating Liner	79,400	100,000	-	-	-	-
222 - Wastewater Collections	WW19002	Grande Cache Sewage Treatment Plant	4,399,950	10,500,000	10,500,000	3,150,000	-	-
222 - Wastewater Collections	WW20005	DeBolt Lift Station Forcemain Upgrades	-	1,544,500	-	-	-	-
222 - Wastewater Collections	WW21001	Ridgevalley Lagoon Expansion	7,310	250,000	6,150,000	-	-	-
222 - Wastewater Collections	WW22001	SCADA - Lift Stations Remote Operations	-	100,000	-	-	-	-
222 - Wastewater Collections	WW22004	Shoring purchase	-	25,000	-	-	-	-
222 - Wastewater Collections	WW23001	SRS Station Sturgeon Heights Lagoon	-	-	500,000	-	-	-
222 - Wastewater Collections	WW24001	Sturgeon Heights Lagoon Expansion	-	-	-	300,000	8,100,000	-
TOTAL WASTE WATER			4,561,660	13,444,500	19,400,000	3,450,000	8,100,000	-
223 - Solid Waste	SW19004	Grande Cache Landfill & Recycling Land Purchase	52,840	65,000	-	-	-	-
223 - Solid Waste	SW20001	GC Transfer Station Development	46,190	100,000	1,769,900	4,919,585	-	-
223 - Solid Waste	SW22001	Roll off bin replacement	-	40,000	-	-	-	-
223 - Solid Waste	SW22002	GC Bin Replacement	-	10,000	-	-	-	-
223 - Solid Waste	SW22003	West Yellowhead Regional Management Authority	-	300,000	-	-	-	-
223 - Solid Waste	SW23001	GC Compactor Replacement	-	-	665,100	-	-	-
223 - Solid Waste	SW24001	Roll off bins	-	-	-	100,000	-	-
223 - Solid Waste	SW24002	GC Landfill Equipment Storage	-	-	-	650,000	-	-
223 - Solid Waste	SW24003	Hook Bin Truck Replacement A201	-	-	-	250,000	-	-
223 - Solid Waste	SW25001	GC Garbage Truck Replacement A246	-	-	-	-	400,000	-
TOTAL SOLID WASTE			99,030	515,000	2,435,000	5,919,585	400,000	-

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
230 - Operations	OP22001	Street Sweeper GC	-	365,000	-	-	-	-
230 - Operations	OP22002	Skidsteer Lease Buyout - GC SKID10	-	30,000	-	-	-	-
230 - Operations	OP22003	Loader Replacement - Valleyview	-	375,000	-	-	-	-
230 - Operations	OP22004	I&P Facilities Paving	-	100,000	-	-	-	-
230 - Operations	OP22005	Trench Roller	-	50,000	-	-	-	-
230 - Operations	OP23001	F 550 Superduty XLT Truck replace A137 GD	-	-	94,200	-	-	-
230 - Operations	OP23002	1 Ton Crew cab Replaces A 162 GC	-	-	80,200	-	-	-
230 - Operations	OP23003	Suburban Replacement GC A 112	-	-	75,000	-	-	-
230 - Operations	OP23004	1/2 Ton Truck Replacement GC A237	-	-	55,400	-	-	-
230 - Operations	OP23005	Tractor 6140R Replacement T27	-	-	213,675	-	-	-
230 - Operations	OP23006	Tractor 6140R Replacement T26	-	-	213,675	-	-	-
230 - Operations	OP23007	Grader Replacement G35 VV	-	-	579,250	-	-	-
230 - Operations	OP23008	1/2 Ton Truck replacement GC A231	-	-	55,400	-	-	-
230 - Operations	OP23009	1/2 Ton crew cab 4x4 Replaces 156 GC	-	-	60,800	-	-	-
230 - Operations	OP23010	3/4 Ton truck replacement A 214 GD	-	-	66,900	-	-	-
230 - Operations	OP24001	3/4 Ton Truck Replacement A 187 VV	-	-	-	70,100	-	-
230 - Operations	OP24002	3/4 Ton Truck Replacement A190 GD	-	-	-	70,100	-	-
230 - Operations	OP24003	1 Ton Flat Deck Dually Truck Replacement A 186 VV	-	-	-	84,100	-	-
230 - Operations	OP24004	3/4 Ton Extended Cab Truck Replacement A 188 VV	-	-	-	70,100	-	-
230 - Operations	OP24005	1/2 Ton truck Replacement A157 VV	-	-	-	55,400	-	-
230 - Operations	OP24006	550, Extended Cab, 4 x 4 Service Truck A103 GD	-	-	-	167,500	-	-
230 - Operations	OP24007	Plow Truck Replacement A 135 GD	-	-	-	357,500	-	-
230 - Operations	OP24008	Picker Truck Replacement A141 GD	-	-	-	324,500	-	-
230 - Operations	OP24009	17' Pony Pup Trailer VV TRL3	-	-	-	67,000	-	-
230 - Operations	OP24010	Tractor 2014 6140R Replacement T25	-	-	-	194,250	-	-
230 - Operations	OP24011	Tractor 2014 6140R Replacement T24	-	-	-	194,250	-	-
230 - Operations	OP24012	Grader Replacement VV	-	-	-	579,250	-	-
230 - Operations	OP24013	Grader Replacement VV	-	-	-	579,250	-	-
230 - Operations	OP24014	17' Pony Pup Trailer replace TRL12 VV	-	-	-	75,000	-	-
230 - Operations	OP24015	Grader Replacement GD	-	-	-	579,250	-	-
230 - Operations	OP24016	Grader Replacement VV	-	-	-	579,250	-	-
230 - Operations	OP25001	3/4 Ton, Crew Cab, 4 x 4, Pick Up Truck	-	-	-	-	70,400	-
230 - Operations	OP25002	3/4 Ton, Crew Cab, 4 x 4, Pick Up Truck	-	-	-	-	70,400	-
230 - Operations	OP25003	3/4 Ton, Crew Cab, 4 x 4, Pick Up Truck	-	-	-	-	70,400	-
230 - Operations	OP25004	3/4 Ton, Crew Cab, 4 x 4, Pick Up Truck	-	-	-	-	70,400	-
230 - Operations	OP25005	Plow Truck Replacement A150 VV	-	-	-	-	353,000	-
230 - Operations	OP25006	3/4 Ton, Crew Cab, 4 x 4, Pick Up Truck	-	-	-	-	70,400	-
230 - Operations	OP25007	3/4 Ton Pick Up Truck A171 GD	-	-	-	-	66,900	-
230 - Operations	OP25008	3/4 Ton, Crew Cab, 4 x 4 Pick Up Truck A 175 GD	-	-	-	-	63,800	-
230 - Operations	OP25009	Plow Truck Replacement A 150 VV	-	-	-	-	357,500	-
230 - Operations	OP25010	Backhoe Replacement L10 DB	-	-	-	-	200,000	-
230 - Operations	OP25011	Plow Truck Replacement A159 GD	-	-	-	-	347,750	-
230 - Operations	OP25012	Pressure Washer	-	-	-	-	53,200	-
230 - Operations	OP25013	Pressure Washer	-	-	-	-	53,200	-
230 - Operations	OP26002	Backhoe Replacement L 12 GD	-	-	-	-	-	200,000
230 - Operations	OP26004	Backhoe Replacement L11 VV	-	-	-	-	-	200,000
230 - Operations	OP26005	Picker Truck Replacement A123 VV	-	-	-	-	-	295,000
TOTAL OPERATIONS			-	920,000	1,494,500	4,046,800	1,847,350	695,000

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
250 - Facility Maintenance	FM20013	DeBolt PSB Addition	435,000	435,000				
250 - Facility Maintenance	FM21008	Security Improvement 5 Year Plan	-	160,000	160,000	160,000	160,000	-
250 - Facility Maintenance	FM22001	Skid Steer Broom Replacement	-	12,000	-	-	-	-
250 - Facility Maintenance	FM22002	Tractor Replacement T21	-	28,000	-	-	-	-
250 - Facility Maintenance	FM22003	C0 & N20 Monitoring Equipment MD Shops	-	60,000	-	-	-	-
250 - Facility Maintenance	FM22004	Zero Turn Replacement	-	10,000	-	-	-	-
250 - Facility Maintenance	FM22005	Replace bad sections of Sunset House Community Hall roof	-	65,000	-	-	-	-
250 - Facility Maintenance	FM22006	Upgrade and standardize all the community Fire Station Pump	-	20,000	-	-	-	-
250 - Facility Maintenance	FM22007	Renovations to FM/Enviro Building	-	40,000	40,000	40,000	-	-
250 - Facility Maintenance	FM22008	New Operations Shop in Grande Cache	-	50,000	5,250,000	-	-	-
250 - Facility Maintenance	FM22009	GRM Emergency Generator	-	175,000	-	-	-	-
250 - Facility Maintenance	FM22010	I & P Generator Installation	-	75,000	-	-	-	-
250 - Facility Maintenance	FM23001	Tractor Replacement	-	-	28,000	-	-	-
250 - Facility Maintenance	FM23002	1 Ton Truck Replacement A149	-	-	73,100	-	-	-
250 - Facility Maintenance	FM24001	Ford F550 Replacement F20	-	-	-	94,200	-	-
250 - Facility Maintenance	FM24002	3/4 Ton Truck Replacement A172	-	-	-	60,800	-	-
250 - Facility Maintenance	FM24003	3/4 Ton Truck Replacement A177	-	-	-	60,800	-	-
250 - Facility Maintenance	FM24004	1/2 Ton Truck Replacement A196	-	-	-	60,700	-	-
250 - Facility Maintenance	FM24005	Tractor Replacement T23	-	-	-	28,000	-	-
250 - Facility Maintenance	FM25002	3/4 Ton Truck Replacement A148	-	-	-	-	57,900	-
250 - Facility Maintenance	FM25003	3/4 Ton Truck Replacement A147	-	-	-	-	57,900	-
250 - Facility Maintenance	FM25004	DeBolt Water Treatment Plant - Pavement	-	-	-	-	23,000	-
TOTAL FACILITIES MAINTENANCE			435,000	1,130,000	5,551,100	504,500	298,800	0

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
300 - Community Services	CP22002	VV AHS Building	-	350,000				
300 - Community Services	CP24001	Airport Terminal Demolition (Grande Cache)	-	-	-	60,000	-	-
TOTAL COMMUNITY SERVICES			-	350,000	-	60,000	-	-
300 - Community Services	GI22001	Greenview Industrial Gateway - Legal Fees	-	200,000	-	-	-	-
300 - Community Services	GI22002	Greenview Industrial Gateway - Professional Planner	-	175,000	-	-	-	-
300 - Community Services	GI22003	GIG Professional Services - Engineering	-	1,500,000	-	-	-	-
300 - Community Services	GI22004	Greenview Industrial Gateway - Road	-	3,100,000	-	-	-	-
300 - Community Services	GI22005	Greenview Industrial Gateway - Land Purchase	-	10,000,000	-	-	-	-
TOTAL GREENVIEW INDUSTRIAL GATEWAY			-	14,975,000	-	-	-	-
311 - Economic Development	ED21001	Greenview Electric Car Charging Stations	60,000	60,000	-	-	-	-
311 - Economic Development	ED21002	Tourism Centre Exhibits & Interactive Features	72,000	72,000	-	-	-	-
311 - Economic Development	ED22001	Fiber Optics	-	6,000,000	3,000,000	-	-	-
311 - Economic Development	ED22002	Replacement Vehicle- SUV	-	42,000	-	-	-	-
311 - Economic Development	ED22003	Bird's Eye Park Gazebo - Historical Monument	-	7,000	-	-	-	-
311 - Economic Development	ED22004	Mural Roofs and Lighting at Bird's Eye Park	-	20,000	-	-	-	-
311 - Economic Development	ED23001	Highway 40 Billboard Purchase & Installation	-	-	360,000	-	-	-
311 - Economic Development	ED25001	Replacement Vehicle- SUV	-	-	-	-	53,500	-
TOTAL ECONOMIC DEVELOPMENT			132,000	6,201,000	3,360,000	-	53,500	-

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
340 - Recreation	RE19007	Grande Cache Ball Diamond Upgrades	-	105,000	-	-	-	-
340 - Recreation	RE19008	Grande Cache Municipal Campground	-	25,000	-	-	-	-
340 - Recreation	RE21002	Little Smoky Recreation Area	116,782	116,782	-	-	-	-
340 - Recreation	RE21007	Community Facility	191,575	2,041,575	-	-	-	-
340 - Recreation	RE21008	Heat & Power Generation System	246,325	246,325	-	-	-	-
340 - Recreation	RE22002	Johnson Park	-	150,000	-	-	-	-
340 - Recreation	RE22003	Victor Lake Recreation Enhancements	-	50,000	-	-	-	-
340 - Recreation	RE22004	Fitness Equipment GRM	-	35,000	-	-	-	-
340 - Recreation	RE22005	GRM Sound Baffles	-	50,000	-	-	-	-
340 - Recreation	RE22006	Fitness Centre Equipment	-	25,000	-	-	-	-
340 - Recreation	RE22007	Event Stage	-	10,000	-	-	-	-
340 - Recreation	RE22008	Moody's Crossing Rec Area	-	600,000	-	-	-	-
340 - Recreation	RE22009	Shuttler Flats	-	75,000	75,000	-	-	-
340 - Recreation	RE23001	Grande Cache Municipal Campground	-	-	350,000	-	-	-
340 - Recreation	RE23002	Recreation Centre Arena	-	-	1,000,000	-	-	-
340 - Recreation	RE23004	Pick Up Truck Replacement - 163	-	-	58,000	-	-	-
340 - Recreation	RE23006	3/4 Ton Truck Replacement - A167	-	-	58,000	-	-	-
340 - Recreation	RE23007	Grovedale Community Walking Trails	-	-	100,000	375,000	-	-
340 - Recreation	RE23008	1/2 Ton Truck Replacement (A143)	-	-	50,000	-	-	-
340 - Recreation	RE23009	1/2 Ton Truck Replacement A142	-	-	50,000	-	-	-
340 - Recreation	RE23010	GRM Generator	-	-	150,000	-	-	-
340 - Recreation	RE23011	River Floats	-	-	50,000	250,000	-	-
340 - Recreation	RE24001	Pick Up Truck Replacement (A160)	-	-	-	50,000	-	-
340 - Recreation	RE24002	Recreation Centre Ammonia Compressors	-	-	-	400,000	-	-
340 - Recreation	RE24003	Central Park	-	-	-	216,417	-	-
340 - Recreation	RE24004	Arena Dressing Room Revitalization	-	-	-	971,300	-	-
340 - Recreation	RE24005	1/2 Ton Truck Replacement A241 GC	-	-	-	50,000	-	-
340 - Recreation	RE24007	1/2 Ton Truck Replacement A240	-	-	-	50,000	-	-
340 - Recreation	RE24009	Zamboni Replacement	-	-	130,000	-	-	-
340 - Recreation	RE25001	Stern Park	-	-	-	-	85,000	-
340 - Recreation	RE25002	Hamel Park	-	-	-	-	88,000	-
TOTAL RECREATION SERVICES			554,682	3,529,682	2,071,000	2,362,717	173,000	-

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
350 - Protective Services	PS22001	New UTV	-	50,000	-	-	-	-
350 - Protective Services	PS23001	Rescue Truck Replacement (F27)	-	450,000	600,000	-	-	-
350 - Protective Services	PS24001	Replacement Squad (F63) - Grande Cache	-	-	-	95,000	-	-
350 - Protective Services	PS24002	UTV Replacement (F24)	-	-	-	50,000	-	-
350 - Protective Services	PS24003	1 Ton Truck Replacement (F51)	-	-	-	75,000	-	-
350 - Protective Services	PS24004	Rescue Truck Replacement (F28)	-	320,000	320,000	410,000	-	-
350 - Protective Services	PS25001	Bush Truck	-	-	-	-	275,000	-
350 - Protective Services	PS25002	Rescue Boat Replacement (F30)	-	-	-	-	100,000	-
350 - Protective Services	PS25004	1/2 Ton Truck Replacement (A165)	-	-	-	-	65,000	-
350 - Protective Services	PS25005	Pumper/Rescue Truck Replacement (F33)	-	200,000	200,000	300,000	350,000	-
350 - Protective Services	PS26004	Fire Tender Apparatus (Grovedale New unit)	-	-	-	-	-	100,000
TOTAL PROTECTIVE SERVICES			-	1,020,000	1,120,000	930,000	790,000	100,000
360 - FCSS	FC26001	SUV Explorer VV Unit A178 Replacement	-	-	-	-	-	75,000
TOTAL FCSS			-	-	-	-	-	75,000

DRAFT #2

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
370 - Agricultural Services	AG21001	3 Pt Hitch reclamation Seeder (new)	13,500	13,500	-	-	-	-
370 - Agricultural Services	AG22001	Bale Picker	-	35,000	-	-	-	-
370 - Agricultural Services	AG22002	Skid Mount Sprayer	-	10,000	-	-	-	-
370 - Agricultural Services	AG22003	Heavy Disc 14 Ft. DISC1 (replacement)	-	45,000	-	-	-	-
370 - Agricultural Services	AG22004	Skid Mount Sprayer - Grovedale	-	10,000	-	-	-	-
370 - Agricultural Services	AG22005	Fertilizer Spreader New	-	35,000	-	-	-	-
370 - Agricultural Services	AG22006	1/2 Ton Truck Replacement A109	-	57,500	-	-	-	-
370 - Agricultural Services	AG22007	Tree Planter/Transplanter	-	10,000	-	-	-	-
370 - Agricultural Services	AG22008	Plastic Mulch Applicator	-	15,000	-	-	-	-
370 - Agricultural Services	AG23001	UTV Side by Side Replacement (UTV01)	-	-	43,500	-	-	-
370 - Agricultural Services	AG23002	UTV Spray system replacement	-	-	10,000	-	-	-
370 - Agricultural Services	AG23003	2 Ton Medium Duty Deck Truck Replacement (A138)	-	-	90,000	-	-	-
370 - Agricultural Services	AG23004	Spray System Replacement (A138)	-	-	30,000	-	-	-
370 - Agricultural Services	AG23005	Sprayer 500 gal Boomless Replacement (ASB0016)	-	-	32,000	-	-	-
370 - Agricultural Services	AG23006	Sprayer 500 gal Replacement (ASB0015)	-	-	32,000	-	-	-
370 - Agricultural Services	AG23007	Panel Trailer Replacement (TRL6)	-	-	17,340	-	-	-
370 - Agricultural Services	AG23008	Cattle Squeeze Replacement (SQUE3099)	-	-	13,000	-	-	-
370 - Agricultural Services	AG24001	Medium Duty Deck Truck 5 Ton Replacement (A158)	-	-	-	145,000	-	-
370 - Agricultural Services	AG24002	Quad ATV Replacement (Q6)	-	-	-	14,000	-	-
370 - Agricultural Services	AG24003	Pick-up Truck Replacement (A151)	-	-	-	57,900	-	-
370 - Agricultural Services	AG24004	Pick-up Truck Replacement (A144)	-	-	-	57,900	-	-
370 - Agricultural Services	AG24005	Heavy Harrow 50 ft Replacement (HARR3114)	-	-	-	60,000	-	-
370 - Agricultural Services	AG24006	Earth Mover Replacement (SOIL3100)	-	-	-	40,000	-	-
370 - Agricultural Services	AG24007	Earth Mover Replacement (SOIL3101)	-	-	-	40,000	-	-
370 - Agricultural Services	AG24009	Post Pounder Replacement ASB0018	-	-	-	17,000	-	-
370 - Agricultural Services	AG24010	Water Tank Trailer Replacement (TRL8)	-	-	-	12,000	-	-
370 - Agricultural Services	AG24011	Grain Vacuum Replacement (ASB0008)	-	-	-	35,000	-	-
370 - Agricultural Services	AG25001	Tractor and Loader Replacement (T28)	-	-	-	-	85,000	-
370 - Agricultural Services	AG25002	Quad ATV Replacement (Q9)	-	-	-	-	15,000	-
370 - Agricultural Services	AG25003	3 Point Hitch Covered Boom Sprayer Replacement	-	-	-	-	18,000	-
370 - Agricultural Services	AG25004	1/2 Ton Truck Replacement (A170)	-	-	-	-	55,000	-
370 - Agricultural Services	AG25005	One Ton Truck Replacement (A169)	-	-	-	-	66,800	-
370 - Agricultural Services	AG25006	Spray System Chemical Injection Replacement (A158)	-	-	-	-	55,000	-
370 - Agricultural Services	AG25007	Tractor and Loader Replacement (T29)	-	-	-	-	150,000	-
370 - Agricultural Services	AG25008	Land Roller Replacement (ASB0005)	-	-	-	-	40,000	-
370 - Agricultural Services	AG25009	Heavy Disk 14 ft. Replacement (ASB0001)	-	-	-	-	45,000	-
370 - Agricultural Services	AG25010	Water Tank Trailer Replacement (TRL18)	-	-	-	-	12,000	-
370 - Agricultural Services	AG25011	Barbecue Replacement (TRL19)	-	-	-	-	50,000	-
370 - Agricultural Services	AG25012	Loading Chute Replacement ASB0017	-	-	-	-	10,000	-
370 - Agricultural Services	AG25013	Post Pounder Replacement ASB0024	-	-	-	-	17,000	-
370 - Agricultural Services	AG25014	Post Pounder Replacement ASB0023	-	-	-	-	17,000	-
370 - Agricultural Services	AG25015	Field Sprayer 500 Gal (ASB0004)	-	-	-	-	32,000	-
370 - Agricultural Services	AG25016	Bale Hauler Replacement (ASB0012)	-	-	-	-	50,000	-
370 - Agricultural Services	AG25017	3/4 Ton Truck Replacement (A166)	-	-	-	-	60,800	-
370 - Agricultural Services	AG25018	3/4 Ton Truck Replacement (A168)	-	-	-	-	60,800	-
370 - Agricultural Services	AG26001	Land Roller Replacement ROLL001	-	-	-	-	-	40,000
370 - Agricultural Services	AG26002	Cattle Squeeze Replacement (SQUE3098)	-	-	-	-	-	13,000
TOTAL AGRICULTURE SERVICES			13,500	231,000	267,840	478,800	839,400	53,000

Department	Project Number	Project Title	2021 Carryover	2022	2023	2024	2025	2026
370 - Agricultural Services	BT22002	Landscape Material Storage	-	24,000	-	-	-	-
370 - Agricultural Services	BT23001	Wide Area Mower T84 (replacement)	-	-	77,000	-	-	-
370 - Agricultural Services	BT25001	Front Deck Mower and cab T78 (replacement)	-	-	-	-	58,000	-
370 - Agricultural Services	BT25002	48 inch riding mower T85 (replacement)	-	-	-	-	6,500	-
TOTAL BEAUTIFICATION			-	24,000	77,000	-	64,500	-
450 - Community Peace Officer Program	PO22001	2022 Chevrolet Tahoe PPV	-	120,000	-	-	-	-
450 - Community Peace Officer Program	PO22002	New Side by Side Grande Cache	-	37,500	-	-	-	-
450 - Community Peace Officer Program	PO22003	New Side by Side - Grovedale	-	37,500	-	-	-	-
450 - Community Peace Officer Program	PO23001	SPV SUV - CPO Program	-	-	75,000	-	-	-
450 - Community Peace Officer Program	PO23002	SPV SUV - CPO Program	-	-	75,000	-	-	-
450 - Community Peace Officer Program	PO23003	SPV SUV - CPO Program	-	-	75,000	-	-	-
450 - Community Peace Officer Program	PO23004	SPV SUV - CPO Program	-	-	75,000	-	-	-
TOTAL PEACE OFFICER PROGRAM			-	195,000	300,000	-	-	-

DRAFT #2



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
22-Nov	7:30	16:00	c	RMA training/Conference								438.00
23-Nov	7:30	15:30	c	RMA training/Conference								438.00
24-Nov	7:30	21:00	c	RMA Conference								438.00
25-Nov	7:30	16:30	c	RMA Conference								438.00
26-Nov	7:30	16:00	c	RMA Conference	320							438.00
29-Nov	8:00	16:15	m	Strat Plan/Budget prep	80							438.00
30-Nov	8:00	17:45	m	Budget Presentation	80							438.00
01-Dec	8:00	18:15	m	Budget Presentation	80							438.00
NOTES:				KILOMETER CLAIM			TOTAL					3504.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	560	330.40	NET CLAIM					3504.00
				\$0.17 per km	560	95.20						
				SUBTOTAL		425.60	TOTAL CLAIM					3929.60
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		425.6	AMOUNT DUE (OWING)					\$3,929.60

 Claimant

 Date

250

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
08-Nov	8:15	12:45	m	GIG meeting	80						302.00
09-Nov	8:15	15:00	m	Regular Council meeting	80						302.00
10-Nov	7:00	16:00	m	GIG Stakeholder meeting	80						438.00
10-Nov				Little Smoky Community Hall meeting							
11-Nov	10:00	11:45		Deliver wreath for Remeberance ceremo	110						
12-Nov	8:15	16:00	m	Gordon McIntosh Orientation	80						302.00
16-Nov	8:15	16:30	m	COTW	190						438.00
17-Nov	13:00	14:00	m	Whitecourt Forest Advisory Committee							257.00
17-Nov	15:45	16:30	m	Travel to GP for Strat Plan & art tour	170			1	50.00		257.00
18-Nov	8:30	13:00	m	Strat plan				1	50.00		302.00
19-Nov	8:30	17:30	m	Strat plan	170						438.00
21-Nov	16:00	20:00	C	RMA Fal Conference	320						438.00
NOTES:				KILOMETER CLAIM			TOTAL		100.00		3474.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	1280	755.20	NET CLAIM		100.00		3474.00
				\$0.17 per km	1280	217.60					
				SUBTOTAL		972.80	TOTAL CLAIM				4546.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		972.8	AMOUNT DUE (OWING)				\$4,546.80

 Claimant

 Date

251

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
25-Oct	8:30	13:30	m	Orientation Day 1	80							302.00
26-Oct	7:30	17:00	m	Regular Council meeting	80							438.00
27-Oct	12:30	16:00	m	HR Orientation	80							257.00
28-Oct	8:30	14:00	m	Orientation Day 3	80							302.00
02-Nov	8:30	16:30	m	Valleyview/Debolt road tour	80							302.00
03-Nov	7:30	15:30	m	Grovedale/Grande Cache road tour	40							302.00
04-Nov	9:00	17:00	m	Grande Cache road tour	40							302.00
NOTES:				KILOMETER CLAIM			TOTAL					2205.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	480	283.20	NET CLAIM					2205.00
				\$0.17 per km	480	81.60						
				SUBTOTAL		364.80	TOTAL CLAIM					2569.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		364.8	AMOUNT DUE (OWING)					\$2,569.80



Municipal District of Greenview No. 16

NAME: Sally Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2021	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
22-Nov			C	RMA Training/Conference							438.00
23-Nov			C	RMA Training/Conference						15.00	438.00
24-Nov			C	RMA Conference						15.00	438.00
25-Nov			C	RMA Conference						15.00	438.00
25-Nov	15:30	17:00	M	CEC Meeting							257.00
26-Nov			C	RMA Conference/Return	357						438.00
29-Nov	8:30	16:00	M	Council Budget	16						302.00
30-Nov	8:30	17:00	M	Council Budget	16						438.00
01-Dec	8:30	18:00	M	Council Budget	16						438.00
02-Dec			C	FCSSAA Conference	16						438.00
02-Dec	18:30	20:45	M	GV Regional Multiplex	16						257.00
03-Dec			C	FCSSAA Conference	16						438.00
NOTES:				KILOMETER CLAIM			TOTAL			45.00	4758.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	453	267.27	NET CLAIM			45.00	4758.00
				\$0.17 per km	453	77.01					
				SUBTOTAL		344.28	TOTAL CLAIM				5147.28
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		344.28	AMOUNT DUE (OWING)				\$5,147.28

Sally Ann Rosson
 Claimant

December 3, 2021
 Date

253

Approved

Date



Municipal District of Greenview No. 16

NAME: Sally Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
08-Nov	8:45	13:00	M	GIG Update Session	16							302.00
09-Nov	8:45	14:30	M	Council Meeting	16							302.00
10-Nov	18:45	20:15	M	VV Rec Board Meeting	16							257.00
12-Nov	6:30	16:30	M	GIG Event Evergreen Park Clarkson Hall	226							438.00
12-Nov	8:45	16:30	M	Gord McIntosh Training Multiplex	16							302.00
16-Nov	8:45	15:30	M	Committee of Whole (CoW) DeBolt	100							302.00
17-Nov	9:15	16:00	M	FCSS Mtg/Regional/LS Ski Hill Zoom	16							302.00
17-Nov	16:45	17:45	M	STRAT Mtg GP	110							257.00
18-Nov	9:00	13:30	M	STRAT Mtg								302.00
19-Nov	7:45	16:30	M	STRAT Mtg & Return	110							438.00
21-Nov	13:00	16:30	C	RMA Conference	357							438.00
NOTES:				KILOMETER CLAIM			TOTAL					3640.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	983	579.97	NET CLAIM					3640.00
				\$0.17 per km	983	167.11						
				SUBTOTAL		747.08	TOTAL CLAIM				4387.08	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		747.08	AMOUNT DUE (OWING)				\$4,387.08	

Sally Ann Rosson
 Claimant

November 21/21
 Date

254

Approved

Date



Municipal District of Greenview No. 16

NAME: Rosson, Sally Ann
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
25-Oct	8:45	13:00	M	IT Training & Orientation	16							302.00
26-Oct	7:45	16:45	M	Organizational / Council Meeting	16							438.00
27-Oct	12:45	15:45	M	Payroll Orientation	16							257.00
28-Oct	8:45	14:45	M	Social Media Training / Greenview App	16							302.00
02-Nov	8:45	16:45	M	Valleyview/DeBolt Road Tours	16							302.00
03-Nov	7:45	17:45	M	Grovedale Road Tour & Travel to GC	16							438.00
04-Nov	8:45	17:00	M	Grande Cache Tour								438.00
NOTES:				KILOMETER CLAIM			TOTAL					2477.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	96	56.64	NET CLAIM					2477.00
				\$0.17 per km	96	16.32						
				SUBTOTAL		72.96	TOTAL CLAIM				2549.96	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		72.96	AMOUNT DUE (OWING)				\$2,549.96	

 Claimant

 Date

255

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Dave Berry
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
21-Nov	16:30	20:30	C	travel to edmontonfor rma	400			30	50.00		438.00
22-Nov	8:00	16:00	C	RMA Edmonton							438.00
23-Nov	8:00	16:00	C	RMA Edmonton							438.00
24-Nov	8:00	16:00	C	RMA Edmonton/ASB skype							438.00
25-Nov	8:00	16:00	C	RMA Edmonton							438.00
26-Nov	8:00	16:00	C	RMA Edmonton and travel home	400						438.00
29-Nov	8:30	15:30	M	Strat Plan VV	60						302.00
30-Nov	8:30	17:30	M	Budget VV	60						438.00
01-Dec	8:30	18:00	M	Budget VV	60						438.00
NOTES:				KILOMETER CLAIM			TOTAL		50.00		3806.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	980	578.20	NET CLAIM		50.00		3806.00
				\$0.17 per km	980	166.60					
				SUBTOTAL		744.80	TOTAL CLAIM				4600.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		744.8	AMOUNT DUE (OWING)				\$4,600.80

 Claimant

 Date

256

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Dale Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
01-Oct	12:50	15:20	m	Northern Elected leaders mtg/zoom							200.00
12-Oct	8:05	16:20	m	Regular council	50						398.00
13-Oct	8:10	15:30	m	MPC and Policy review/GIG	50						300.00
14-Oct	8:15	13:30	m	SARDA	110						
15-Oct	12:15	16:30	m	meeting with MLA Toews/GP	272						300.00
25-Oct	8:00	13:00	m	council training	50						300.00
26-Oct	8:15	16:30	m	Regular council	50						398.00
27-Oct	12:40	15:30	m	council orientation	50						200.00
28-Oct	8:10	14:00	m	council orientation	19-Feb						300.00
03-Nov	8:00	15:45	m	council facility tour Grovedale	322						300.00
05-Nov	8:15	15:15	m	VSI meeting / Peace River	235						300.00
NOTES:				KILOMETER CLAIM			TOTAL				2996.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	1239	731.01	NET CLAIM				2996.00
				\$0.15 per km	1239	185.85					
				SUBTOTAL		916.86	TOTAL CLAIM			2996.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL			AMOUNT DUE (OWING)			\$2,996.00	

 Claimant

 Date

257

 Approved

 Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Councillor Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
11/11/2021	Greenview Industrial Gateway Public Announcement	
11/12/2021	Council Orientation	
11/13/2021	MD of Greenview Library Board	
11/15/2021	East Smoky Recreation Board	
11/16/2021	Committee of the Whole	
11/19/2021	Greenview Strategic Planning Session	
11/22-26/2021	RMA Fall Conference	
11/27/2021	Peace Library Systems	
11/29-12/1/2021	Greenview Budget Discussions	
12/3/2021	Grande Spirit Foundation Board Orientation	
12/4/2021	Greenview Appreciation Event	
12/9/2021	Planning 101 Educational Session	
12/11/2021	MD of Greenview Library Board	



Employee # : _____
Department: Council

Claimant



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
October 12 2021	7:30	14:30	M	Council	120							302.00
October 13 2021	7:30	14:40	M	Greenview Industrial Gateway & MPC	120							302.00
October 18 2021	19:15	20:15	M	East Smoky Recreation Board								257.00
October 25 2021	7:30	15:30	M	IT Setup & Council Chamber Training	120							302.00
October 26 2021	7:15	18:00	M	Organizational & Council	120							438.00
October 27 2021	11:00	16:30	M	HR Orientation	120							302.00
October 28 2021	7:45	14:40	M	Communications & Organization Review	120							302.00
November 2 2021	8:00	17:00	M	Valleyview & DeBolt Road Tours	120							438.00
November 3 2021	8:30	20:00	M	Grovedale & Grande Cache Road Tours								438.00
November 4 2021	7:30	16:00	M	Grande Cache Road Tours								438.00
November 5 2021	15:15	17:30	M	MD of Greenview Library	120							257.00
November 6 2021	7:30	17:30	M	Munis 101	120							438.00
November 7 2021	7:15	14:15	M	Munis 101	120							302.00
NOTES:				KILOMETER CLAIM			TOTAL					4516.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1200	708.00	NET CLAIM					4516.00
				\$0.17 per km	1200	204.00						
				SUBTOTAL		912.00	TOTAL CLAIM					5428.00
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		912	AMOUNT DUE (OWING)					\$5,428.00



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
21-Nov	16:00	21:00	C	RMA - Travel	384							438.00
22-Nov	7:00		C	RMA								438.00
23-Nov	7:00		C	RMA								438.00
24-Nov	7:00		C	RMA								438.00
25-Nov	7:00		C	RMA								438.00
26-Nov	7:00		C	RMA								438.00
26-Nov	13:00	18:00	C	RMA - Travel	384							438.00
24-Nov	18:00	19:00	M	PACE								257.00
29-Nov	8:00	16:00	M	Budget	76							302.00
30-Nov	8:00	17:30	M	Budget	76							438.00
01-Dec	8:00	18:00	M	Budget	76							438.00
02-Dec	18:30	21:00	M	Greenview Multiplex	76							257.00
NOTES:				KILOMETER CLAIM			TOTAL					4758.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1072	632.48	NET CLAIM					4758.00
				\$0.17 per km	1072	182.24						
				SUBTOTAL		814.72	TOTAL CLAIM					5572.72
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		814.72	AMOUNT DUE (OWING)					\$5,572.72

Claimant

Date

261

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
08-Nov	8:00	13:00	M	GIG Update	76							302.00
09-Nov	8:00	15:00	M	Council Meeting	76							302.00
10-Nov	7:00	15:00	M	GIG Update - Clarkson Hall	178							302.00
12-Nov	8:00	16:30	M	Council Orientation - Gordon McIntosh	76							438.00
16-Nov	9:00	16:00	M	COTW - Debolt	50							302.00
18-Nov	7:00	13:30	M	Strategic Planning	86							302.00
19-Nov	8:00	17:00	M	Strategic Planning	86							438.00
17-Nov	6:30	10:00	M	Crooked Creek Rec Club	30							257.00
NOTES:				KILOMETER CLAIM			TOTAL					2643.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	658	388.22	NET CLAIM					2643.00
				\$0.17 per km	658	111.86						
				SUBTOTAL		500.08	TOTAL CLAIM					3143.08
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		500.08	AMOUNT DUE (OWING)					\$3,143.08

 Claimant

 Date

262

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
25-Oct	8:00	13:30	M	IT/Orientation Meeting	76							302.00
26-Oct	7:30	17:00	M	Organizational/Council Meeting	76							438.00
27-Oct	12:30	15:30	M	Payroll Orientation	76							257.00
27-Oct	18:00	19:00	M	PACE								257.00
28-Oct	8:30	14:00	M	Comm. Training	76							302.00
02-Nov	8:00	16:00	M	Road Tour Valleyview DeBolt	76							302.00
03-Nov	7:00	20:00	M	Road Tour Grovedale								445.00
04-Nov	7:00	16:00	M	Road Tour Grande Cache								438.00
NOTES:				KILOMETER CLAIM			TOTAL					2741.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	380	224.20	NET CLAIM					2741.00
				\$0.17 per km	380	64.60						
				SUBTOTAL		288.80	TOTAL CLAIM					3029.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		288.8	AMOUNT DUE (OWING)					\$3,029.80

 Claimant

 Date

263

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Bill Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
22-Nov			c	muni 101		x			20.00		438.00
23-Nov			c	muni 101							438.00
24-Nov			c	rma				x	50.00		438.00
24-Nov			m	Asb		x			20.00		
25-Nov			c	rma				x	50.00		438.00
26-Nov			c	rma	500		x		20.00		438.00
29-Nov	6:30	17:30	m	budgets	300	x			20.00		438.00
30-Nov	6:30	19:30	m	budgets	300	x		x	70.00		500.00
01-Dec	6:30	19:30	m	budgets	300	x		x	70.00		500.00
NOTES:				KILOMETER CLAIM			TOTAL		320.00		3628.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	1400	826.00	NET CLAIM		320.00		3628.00
				\$0.17 per km	1400	238.00					
				SUBTOTAL		1064.00	TOTAL CLAIM				5012.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1064	AMOUNT DUE (OWING)				\$5,012.00

 Claimant

 Date

264

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
26-Nov	13:00	15:00	M	South Peace Regional Archives								257.00
29-Nov	7:00	17:30	M	Budget	305							438.00
30-Nov	7:00	19:00	M	Budget	305							438.00
01-Dec	7:00	19:00	M	Budget	305							438.00
02-Dec	9:00	10:00	M	GPRRB Zoom								257.00
NOTES:				KILOMETER CLAIM			TOTAL					1828.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	915	539.85	NET CLAIM					1828.00
				\$0.17 per km	915	155.55						
				SUBTOTAL		695.40	TOTAL CLAIM					2523.40
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		695.4	AMOUNT DUE (OWING)					\$2,523.40

 Claimant

 Date

265

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Bill Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
07-Sep	10:00	17:00	M	GIG Meeting	300			1		20.00		302.00
09-Sep	15:00	21:00	M	Community Futures	75							302.00
14-Sep	6:00	18:00	M	Council Meeting	300		1		1	70.00		438.00
15-Sep	9:00	12:00	M	MPC/PRC Virtual								257.00
16-Sep	9:00	12:00	M	Highway 40 Safety Assessment update	30			1		20.00		257.00
17-Sep	16:00	21:00	M	Shuttler Flats/Nose Creek	100							302.00
21-Sep	6:00	18:00	M	COTW/Emergency advisory committee	300		1		1	70.00		438.00
28-Sep	6:00	18:00	M	Council Meeting	300		1			20.00		438.00
29-Sep	7:00	15:00	M	ASB	300		1			20.00		302.00
05-Oct	16:00	21:00	M	Community Futures	75							302.00
12-Oct	6:00	17:00	M	Council Meeting	300		1			20.00		438.00
26-Oct	6:00	18:00	M	Org meeting/Council Meeting	300		1		1	70.00		438.00
27-Oct	7:00	17:00	M	ASB/ HR Oreintation			1			20.00		438.00
28-Oct	6:00	17:00	M	Council Communications/Meet &greet	300		1			20.00		438.00
NOTES:				KILOMETER CLAIM			TOTAL			350.00		5090.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	2680	1581.20	NET CLAIM		350.00			5090.00
				\$0.17 per km	2680	455.60						
				SUBTOTAL		2036.80	TOTAL CLAIM					7476.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		2036.8	AMOUNT DUE (OWING)					\$7,476.80

 Claimant

 Date

266

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
09-Nov	7:00	16:30	M	Council	305							438.00
10-Nov	8:00	14:00	M	GIG Event	50							302.00
12-Nov	7:00	17:30	C	Orientation	305							438.00
16-Nov	8:00	17:00	M	Committee of tha Whole	186							438.00
18-Nov	8:00	13:30	M	Strat Plan	64							302.00
19-Nov	8:15	15:30	M	Strat Plan	64							302.00
NOTES:				KILOMETER CLAIM			TOTAL					2220.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	974	574.66	NET CLAIM					2220.00
				\$0.17 per km	974	165.58						
				SUBTOTAL		740.24	TOTAL CLAIM					2960.24
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		740.24	AMOUNT DUE (OWING)					\$2,960.24

 Claimant

 Date

267

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
25-Oct	7:00	14:30	M	it orientation	305							302.00
26-Oct	6:00	18:00	M	org meeting/council meeting	305							438.00
27-Oct	11:00	17:30	M	HR orientation	305							302.00
28-Oct	7:00	16:30	M	Communications/MGA orientation	305							438.00
02-Nov	7:00	17:30	M	Valleyview Tour	305							438.00
03-Nov	9:00	14:00	M	Grovedale Tour	13							302.00
06-Nov	7:45	16:00	C	Muni 101 Gr Pr	70							438.00
07-Nov	7:45	12:00	C	Muni 101 Gr Pr	70							438.00
08-Nov	7:00	14:30	M	GIG Valleyview	305							302.00
NOTES:				KILOMETER CLAIM			TOTAL					3398.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1983	1169.97	NET CLAIM					3398.00
				\$0.17 per km	1983	337.11						
				SUBTOTAL		1507.08	TOTAL CLAIM					4905.08
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1507.08	AMOUNT DUE (OWING)					\$4,905.08

 Claimant

 Date

268

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
21-Nov	12:00	17:00	C	Travel to Edmonton	450			X		20.00		438.00
22-Nov	8:30	17:00	C	RMA - Muni 101			X		X	70.00		438.00
23-Nov	8:30	17:00	C	RMA - Muni 101			X			20.00		438.00
24-Nov	8:30	17:00	C	RMA								438.00
25-Nov	8:30	17:00	C	RMA					X	50.00		438.00
26-Nov	8:30	13:00	C	RMA					X	50.00	1312.70	438.00
27-Nov	10:00	15:00	M	Travel to GC	450			X		20.00		302.00
28-Nov	16:00	19:00	M	Travel to VV	350				X	50.00		257.00
29-Nov	8:00	18:00	M	Budget			X		X	70.00		438.00
30-Nov	8:00	18:00	M	Budget			X		X	70.00	405.48	438.00
01-Dec	8:00	21:00	M	Budget			X			20.00		445.00
01-Dec	17:00	19:00		GP Regional Tourism Assc/Travel to GC	350				X	50.00		

NOTES:				KILOMETER CLAIM			TOTAL			490.00	1718.18	4508.00
#NAME?	RATE			KM's	TOTAL	LESS GST						
	#REF!			#REF!	#REF!	NET CLAIM			490.00	1718.18	4508.00	
	\$0.17 per km			#REF!	#REF!							
	SUBTOTAL				#REF!	TOTAL CLAIM					#REF!	
	LESS G.S.T.					LESS ADVANCES						
	TOTAL				#REF!	AMOUNT DUE (OWING)					#REF!	

Meeting Code : M for Meetings
 C for Conferences

Duane Didow
 Claimant

Nov 5, 2021
 Date

269

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
22-Nov			C	RMA Edmonton							438.00
23-Nov			C	RMA Edmonton							438.00
24-Nov			C	RMA Edmonton							438.00
25-Nov			C	RMA Edmonton							438.00
26-Nov			C	RMA Edmonton							438.00
26-Nov			C	RMA Edmonton travel GC	450		1	1	70.00		438.00
28-Nov	14:00	17:00	m	Travel to GP	210						257.00
29-Nov	7:30	17:00	m	Budget discussions VV	200	1		1	70.00		438.00
30-Nov	7:30	18:30	m	Budget discussions VV	200	1			20.00		438.00
01-Dec	7:30	20:00	m	Budget discussions VV return to GC	490						500.00
02-Dec	18:00	21:00	m	Travel to Jasper for CFWY	260						257.00
03-Dec	9:00		m	CFWY orientation and board meeting							
04-Dec	9:00		m	Return to GC	260						
NOTES:				KILOMETER CLAIM			TOTAL		160.00		4518.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	2070	1221.30	NET CLAIM		160.00		4518.00
				\$0.17 per km	2070	351.90					
				SUBTOTAL		1573.20	TOTAL CLAIM				6251.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1573.2	AMOUNT DUE (OWING)				\$6,251.20

 Claimant

 Date

270

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Nov	12:00	15:00	M	FCSSAA - Board meeting				X	50.00	220.51	257.00
02-Dec	8:30	16:00	M	FCSSAA - Virtual Conference							302.00
02-Dec	13:00	16:00	M	CF West Yellowhead travel to Jasper	220			X	50.00		
03-Dec	10:00	17:00	M	CF West Yellowhead Brd mtg/ Xmas Party						334.66	302.00
03-Dec	13:00	14:00		FCSSAA - AGM (virtual)							
04-Dec	9:00	15:00	M	Travel from Jasper to GP for Staff Xmas	420		X		20.00		257.00
05-Dec	10:00	12:00		Travel to GC	200	X			20.00	129.71	
NOTES:				KILOMETER CLAIM			TOTAL		140.00	684.88	1118.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.59 per km	840	495.60	NET CLAIM		140.00	684.88	1118.00
				\$0.17 per km	840	142.80					
				SUBTOTAL		638.40	TOTAL CLAIM				2581.28
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		638.4	AMOUNT DUE (OWING)				\$2,581.28

 Duane Didow
 Claimant

Dec 4, 2021
 Date

271

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
08-Nov	7:00	14:00	m	GIG vallyview	200		1			20.00		302.00
09-Nov	7:00	0:00	m	Regular Council Valleyview / Invest Albe	200		1			20.00		500.00
10-Nov	7:30	15:00	m	GIG stakeholder event	30		1			20.00		302.00
12-Nov	7:00	19:00	m	Council orientation Vallyview return to C	490		1			20.00		438.00
13-Nov	9:30	12:00	m	MD greenview library board								257.00
15-Nov	14:00	17:00	m	Travel to GP	210							257.00
16-Nov	8:00	16:00	m	COW Debolt	140				1	50.00		302.00
18-Nov	8:30	13:00	m	Strat plan								302.00
19-Nov	8:30	18:00	m	Strat plan and return to GC	210							438.00
21-Nov			c	Travel to Edmonton for RMA	450							438.00
NOTES:				KILOMETER CLAIM			TOTAL			130.00		3536.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1930	1138.70	NET CLAIM			130.00		3536.00
				\$0.17 per km	1930	328.10						
				SUBTOTAL		1466.80	TOTAL CLAIM					5132.80
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1466.8	AMOUNT DUE (OWING)					\$5,132.80

 Claimant

 Date

272

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
07-Nov	17:00	20:00	M	Travel to VV	350				X	50.00		257.00		
08-Nov	8:30	17:00	M	GIG update			X		X	70.00		438.00		
09-Nov	8:00	17:00	M	Reg Council mtg			X		X	70.00		438.00		
10-Nov	8:30	17:00	M	GIG Stakeholder Event	350		X			20.00	430.43	438.00		
12-Nov	8:30	19:00	M	Council Orientation by Dr McIntosh	700		X		X	70.00		438.00		
15-Nov	14:00	17:00	M	travel to gp	250				X	50.00		257.00		
16-Nov	8:30	16:00	M	COTW			X		X	70.00		302.00		
17-Nov	9:00	16:00	M	FCSS Reg Board meeting	250		X		X	70.00	405.48	302.00		
18-Nov	8:30	14:00	M	Strat Planning			X		X	70.00		302.00		
19-Nov	8:00	18:00	M	Strat Planning	200		X		X	70.00	165.74	438.00		
NOTES:				KILOMETER CLAIM			TOTAL			610.00	1001.65	3610.00		
#NAME?				RATE		KM's	TOTAL	LESS GST						
				\$0.59 per km		2100	1239.00	NET CLAIM			610.00	1001.65	3610.00	
				\$0.17 per km		2100	357.00							
				SUBTOTAL			1596.00	TOTAL CLAIM					6817.65	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			1596	AMOUNT DUE (OWING)					\$6,817.65	
Meeting Code : M for Meetings C for Conferences														

Duane Didow
 Claimant

Nov 5, 2021
 Date

273

Approved

Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
24-Oct	17:00	20:00	M	Travel to VV	350				X	50.00		257.00
25-Oct	8:30	17:00	M	IT set up and Council Chambers Training			X		X	70.00		438.00
26-Oct	8:00	17:00	M	Org Meeting/Reg Council mtg			X			20.00		438.00
27-Oct	8:30	19:00	M	Council Training/GP Regional Tourism Assc meeting					X	50.00		438.00
28-Oct	8:30	14:00	M	Communications/Finance training	350		X			20.00	567.76	302.00
01-Nov	16:00	19:00	M	Photo op/ Travel to VV in MD vehicle					X	50.00		257.00
02-Nov	8:30	15:00	M	VV/DeBolt Road tour			X			20.00		302.00
03-Nov	9:00	15:00	M	Grovedale Road tour			X			20.00	296.38	302.00
04-Nov	9:00	15:00	M	GC Road tour/ Canadian Rangers mtg								302.00
05-Nov	8:00	13:00	M	CFWY Board mtg in Hinton	300			X		20.00		302.00
NOTES:				KILOMETER CLAIM			TOTAL			320.00	864.14	3338.00
Hotel on personal credit card rcpt attac Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1000	590.00	NET CLAIM		320.00	864.14	3338.00	
				\$0.17 per km	1000	170.00						
				SUBTOTAL		760.00	TOTAL CLAIM				5282.14	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		760	AMOUNT DUE (OWING)				\$5,282.14	

Duane Didow
 Claimant

Nov 5, 2021
 Date

274

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
25-Oct	7:00	14:30	m	Council orientation	200		1			20.00		302.00
26-Oct	7:00	20:00	m	organizational and regular council/ Nite	200		1			20.00		500.00
27-Oct	10:30	17:00	m	council orientation	200		1		1	70.00		302.00
28-Oct	7:00	20:00	m	council orientation and RDDDMS AGM	370		1		1	70.00		500.00
29-Oct	9:00	12:00	m	Travel from GP to GC	210		1			20.00		257.00
01-Nov	16:00	19:00	m	Travel from GC to GP								257.00
02-Nov	7:00	18:30	m	Vlleyview/Debolt road tours			1			20.00		438.00
03-Nov	8:00	16:30	m	Grovedale/HWY 40 road tours/CFWY			1			20.00		438.00
04-Nov	8:30	15:00	m	Grande Cache/Co-op and enterprises road tour/ Rangers presentaion								302.00
05-Nov	7:30	14:00	m	Community Futures West Yellowhead	300							302.00
07-Nov	12:00	15:00	m	Travel to Grande Prairie	210							257.00
NOTES:				KILOMETER CLAIM			TOTAL			240.00		3855.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1690	997.10	NET CLAIM		240.00			3855.00
				\$0.17 per km	1690	287.30						
				SUBTOTAL		1284.40	TOTAL CLAIM					5379.40
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1284.4	AMOUNT DUE (OWING)					\$5,379.40

Claimant

Date

275

Approved

Date