



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

November 9, 2021

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
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#8 NOTICE OF MOTION

#9 CLOSED SESSION

9.1 Disclosure Harmful to Business Interests of a Third Party (Section 16, FOIP)
9.2 Disclosure Harmful to Business Interests of a Third Party (Section 16, FOIP)
9.3 Disclosure Harmful to Personal Privacy (Section 17, FOIP)
9.4 Disclosure Harmful to Personal Privacy (Section 17, FOIP)

#10 MEMBERS
REPORTS/EXPENSE
CLAIMS

- Ward 9

147

#11 ADJOURNMENT

Minutes of a
ORGANIZATIONAL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, October 26, 2021

1: Chief Administrative Officer Stacey Wabick called the meeting to order at 9:00
CALL TO ORDER a.m.

PRESENT	Ward 1	Councillor Winston Delorme
	Ward 2	Councillor Ryan Ratzlaff
	Ward 3	Councillor Sally Rosson
	Ward 4	Councillor Dave Berry
	Ward 5	Councillor Dale Smith
	Ward 6	Councillor Tom Burton
	Ward 7	Councillor Jennifer Scott
	Ward 8	Councillor Bill Smith
	Ward 8	Councillor Christine Schlieff
	Ward 9	Councillor Duane Didow
	Ward 9	Councillor Tyler Olsen

ATTENDING	Chief Administrative Officer	Stacey Wabick
	Chief Financial Officer	Aleks Nelson (virtual)
	Director, Corporate Services	Ed Kaemingh
	Interim Director, Community Services	Dennis Mueller
	Director, Infrastructure & Planning	Roger Autio
	Communications Officer	Stacey Sevilla
	Recording Secretary	Wendy Holscher

ABSENT

#2 Councillors were sworn in by Commissioner of Oaths, Leona Dixon
OATH OF OFFICE

**#3
ADOPTION OF
AGENDA**

MOTION: 21.10.252 Moved by: COUNCILLOR TYLER OLSEN
That Council accept the October 26, 2021, Organizational Meeting agenda as amended.

- Add Water North Coalition Board
- Add Foothills Forestry Public Advisory Committee
- Add Community Healthcare Board – Grande Cache
- Add AWN Elders Council

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**#4
NOMINATION FOR
REEVE**

Chief Administrative Officer, Stacey Wabick called for nominations for the election of Reeve.

Councillor Rosson nominates Councillor Dale Smith

Councillor Berry nominates Councillor Tom Burton

Councillor Delorme nominates Councillor Tyler Olsen

Chief Administrative Officer, Stacey Wabick called a second time for nominations for Reeve.

None Heard

Chief Administrative Officer, Stacey Wabick called a third time for nominations for Reeve.

None Heard

**CEASE
NOMINATION FOR
REEVE**

Councillor Bill Smith called for nominations for Reeve to cease.

**APPOINTMENT OF
REEVE**

Chief Administrative Officer, Stacey Wabick declared Councillor Tyler Olsen as the elected Reeve of the Municipal District of Greenview No. 16 Council until the next Organizational Meeting and Reeve Olsen assumed the chair. Chief Administrative Officer, Stacey Wabick passed the meeting to Reeve Olsen.

**#5
NOMINATIONS
FOR DEPUTY REEVE**

Reeve Olsen called for nominations for the election of Deputy Reeve.

Councillor Didow nominates Bill Smith

Councillor Rosson nominates Dale Smith

Reeve Olsen called a second time for nominations for Deputy Reeve,
Councillor Berry nominates Tom Burton

Reeve Dale Smith called a third time for nominations for Deputy Reeve,
None were heard.

**CEASE
NOMINATION FOR
DEPUTY REEVE**

MOTION: 21.10.253 Moved by: COUNCILLOR DUANE DIDOW
That Council cease nomination for Deputy Reeve of the MD of Greenview
FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**APPOINTMENT OF
DEPUTY REEVE**

MOTION: 21.10.254 Moved by: COUNCILLOR SALLY ROSSON
That Council appoint Councillor Bill Smith as Deputy Reeve until the next
Organizational Meeting.
FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

Reeve Tyler Olsen declared Councillor Bill Smith as the Deputy Reeve of the
Municipal District of Greenview No. 16 Council for a one-year period, where at
the Organization Meeting, Council will appoint another Deputy Reeve as per
Bylaw 21-876 Section 5.7.

**APPOINTMENT OF
REEVE**

MOTION: 21.10.255 Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Tyler Olsen as Reeve until the next Organizational
Meeting.
FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**DESTRUCTION OF
ALL BALLOTS**

MOTION: 21.10.256 Moved by: COUNCILLOR DUANE DIDOW
That Council request Administration to destroy all electronic records of ballots.
FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

#6
MEETING DATES

REGULAR MEETING DATES

5.1 REGULAR COUNCIL MEETING DATES

REGULAR COUNCIL
MEETING DATES

MOTION: 21.10.257 Moved by: COUNCILLOR TOM BURTON

That Council hold the Regular Scheduled Council Meetings on the second and fourth Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview, and cancel the following Regular Council Meetings;

August 09, 2022 for Council Break

November 8, 2022 for RMA Fall Conference

December 27, 2022 in lieu of Boxing Day

And further, that any Regular Scheduled Council Meeting that fall on a statutory holiday will be held on the Tuesday immediately following that holiday.

FOR: Councillor Didow, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Berry,

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ryan Ratzlaff, Councillor Winston Delorme

CARRIED

5.2 COMMITTEE OF THE WHOLE

COMMITTEE OF
THE WHOLE

MOTION: 21.10.258 Moved by: COUNCILLOR TOM BURTON

That Council hold the Committee of the Whole meetings on the third Tuesday of each month, at the following locations within Greenview;

January 18, 2022 commencing at 10:00 a.m. at the DeBolt Public Services Building

February 15, 2022 commencing at 10:00 a.m. at the Grovedale Public Services Building

April 19, 2022 commencing at 9:00 a.m. at the Grande Cache Public Services Building

May 17, 2022 commencing at 9:00 a.m. at the Valleyview Admin Building

June 21, 2022 commencing at 10:00 a.m. at the Grovedale Public Services Building

July 19, 2022 commencing at 9:00 a.m. at the Grande Cache Public Services Building

September 19, 2022 commencing at 9:00 a.m. at the Grande Cache Public Services Building

October 17, 2022 commencing at the 10:00 a.m. at the Grovedale Public Services Building

November 15, 2022 commencing at 10:00 a.m. at the DeBolt Public Services Building

December 20, 2022 commencing at 9:00 a.m. at the Administration Building, Valleyview

And further, that the Committee of the Whole meeting for the month of March be cancelled for the RMA Spring Convention and the meeting for August be cancelled for Council Break.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

5.3 MUNICIPAL PLANNING COMMISSION

**MUNICIPAL
PLANNING
COMMISSION**

MOTION: 21.10.259 Moved by: COUNCILLOR DALE SMITH

That Council schedule the Municipal Planning Commission Meeting on the Wednesday following the first Regular Council meeting of each month.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

PRC

5.4 POLICY REVIEW COMMITTEE

MOTION: 21.10.260 Moved by: COUNCILLOR DUANE DIDOW

That Council schedule the Policy Review Committee Meeting immediately following the Municipal Planning Commission Meeting on the Wednesday following the first Regular Scheduled Council meeting of each month.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

5.5 GREENVIEW RATEPAYER BBQ'S

GREENVIEW RATEPAYER BBQ'S

MOTION: 21.10.261 Moved by: COUNCILLOR WINSTON DELORME

That Council host the Annual Ratepayer Barbeques between 5:00 p.m. and 7:00 p.m. on the following dates, with funds to come from the 2022 Communications Citizens Engagement Budget;

June 21, 2022 at the Grovedale Community Hall

June 28, 2022 at the Outdoor Rec. Building, Valleyview

July 12, 2022 at the DeBolt Public Services Building

July 19, 2022 at the Recreation Centre, Grande Cache

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

#6 BOARDS & COMMITTEES

BOARDS & COMMITTEES

6.1 AGRICULTURE SERVICES BOARD

ASB BOARD

MOTION: 21.10.262 Moved by: COUNCILLOR SALLY ROSSON

That Council appoint Councillor Bill Smith and Councillor Dave Berry to the Agriculture Services Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

MOTION: 21.10.263 Moved by: DEPUTY REEVE BILL SMITH

That Council appoint Richard Brochu and Shelly Morrison to the Agriculture Service Board as a member at large for a 2 year term.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.2 ALBERTA CARE

ALBERTA CARE APPOINTMENT

MOTION: 21.10.264 Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Ryan Ratzlaff to the Alberta Care Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.3 AUDIT COMMITTEE

AUDIT COMMITTEE APPOINTMENT

MOTION: 21.10.265 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Sally Rosson, Councillor Dale Smith and Councillor
Tom Burton to the Audit Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.4 CANFOR FMA ADVISORY COMMITTEE

CANFOR FMA ADVISORY COMMITTEE APPOINTMENT

MOTION: 21.10.266 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Deputy Reeve Bill Smith and Councillor Christine Schlieff as
an alternate to the Canfor FMA Advisory Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.5 LITTLE SMOKY CEMETERY COMMITTEE

LITTLE SMOKY CEMETERY COMMITTEE MEMBERS AT LARGE

MOTION: 21.10.267 Moved by: COUNCILLOR TOM BURTON
That Council appoint Councillor Ryan Ratzlaff to the Little Smoky Cemetery
Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.6 VALLEYVIEW CEMETERY COMMITTEE

VALLEYVIEW CEMETERY COMMITTEE APPOINTMENT

MOTION: 21.10.268 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Sally Rosson to the Valleyview Cemetery Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.7 NORTHERN LAKES COLLEGE COMMUNITY EDUCATION COMMITTEE (CEC)

NORTHERN LAKES COLLEGE COMMUNITY EDUCATION COMMITTEE APPOINTMENT

MOTION: 21.10.269 Moved by: COUNCILLOR SALLY ROSSON
That Council appoint Councillor Ryan Ratzlaff to the Northern Lakes College Community Education Committee for Fox Creek.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

MOTION: 21.10.270 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Sally Rosson to the Northern Lakes College Community Education Committee for Valleyview.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.8 COMMUNITY FUTURES GRANDE PRAIRIE & REGION

COMMUNITY FUTURES GRANDE PRAIRIE & REGION APPOINTMENT

MOTION: 21.10.271 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council appoint Deputy Reeve Bill Smith to the Community Futures Grande Prairie & Region Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.9 COMMUNITY FUTURES WEST YELLOWHEAD BOARD

COMMUNITY FUTURES WEST YELLOWHEAD APPOINTMENT

MOTION: 21.10.272 Moved by: DEPUTY REEVE BILL SMITH
That Council appoint Reeve Tyler Olsen and Councillor Didow to the Community Futures West Yellowhead Board and Councillor Delorme as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.10 CROOKED CREEK RECREATION CLUB

CROOKED CREEK RECREATION CLUB APPOINTMENT

MOTION: 21.10.273 Moved by: DEPUTY REEVE BILL SMITH
That Council appoint Councillor Jennifer Scott to the Crooked Creek Recreation Board and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.11 EAST SMOKY RECREATION BOARD

EAST SMOKY RECREATION BOARD APPOINTMENT

MOTION: 21.10.274 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Tom Burton to the East Smoky Recreation Board and Councillor Jennifer Scott as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.12 EMERGENCY MANAGEMENT COMMITTEE

EMERGENCY MANAGEMENT COMMITTEE APPOINTMENT

MOTION: 21.10.275 Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Dave Berry, Councillor Sally Rosson, Councillor Winston Delorme and Deputy Reeve Bill Smith to the Emergency Management Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.13 EVERGREENS FOUNDATIONS

EVERGREENS FOUNDATION APPOINTMENT

MOTION: 21.10.276 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Winston Delorme, to the Evergreens Foundations Board, and Councillor Didow as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.14 FOX CREEK AREA SYNERGY GROUP

FOX CREEK AREA SYNERGY GROUP APPOINTMENT

MOTION: 21.10.277 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Ryan Ratzlaff to the Fox Creek Synergy Group and Councillor Dale Smith as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.15 FOX CREEK RECREATION COMMITTEE

**FOX CREEK
RECREATION
COMMITTEE
APPOINTMENT**

MOTION: 21.10.278 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Ryan Ratzlaff to the Fox Creek Recreation Board,
and Councillor Dave Berry as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.16 GOLDEN TRIANGLE CONSORTIUM

**GOLDEN TRIANGLE
CONSORTIUM
APPOINTMENT**

MOTION: 21.10.279 Moved by: COUNCILLOR SALLY ROSSON
That Council appoint Councillor Dave Berry to the Golden Triangle Consortium.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.17 GRANDE PRAIRIE REGIONAL HOSPITAL FOUNDATION

**GRANDE PRAIRIE
REGIONAL
HOSPITAL
FOUNDATION
APPOINTMENT**

MOTION: 21.10.280 Moved by: COUNCILLOR SALLY ROSSON
That Council appoint Councillor Dale Smith to the Grande Prairie Hospital
Foundation and Councillor Jennifer Scott as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.18 GRANDE PRAIRIE REGIONAL RECREATION COMMITTEE

**GRANDE PRAIRIE
REGIONAL
RECREATION
COMMITTEE
APPOINTMENT**

MOTION: 21.10.281 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Christine Schlieff to the Grande Prairie
Recreational Committee, and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

Reeve Olsen recessed the meeting at 10:10 a.m.
Reeve Olsen reconvened the meeting at 10:20 a.m.

6.19 GRANDE PRAIRIE TOURISM ASSOCIATION

**GRANDE PRAIRIE
TOURISM
ASSOCIATION
APPOINTMENT**

MOTION: 21.10.282 Moved by: COUNCILLOR TOM BURTON
That Council appoint Councillor Duane Didow to the Grande Prairie Tourism Association, and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.20 GRANDE SPIRIT FOUNDATION

**GRANDE SPIRIT
FOUDNATION
APPOINTMENT**

MOTION: 21.10.283 Moved by: COUNCILLOR JENNIFER SCOTT
That Council appoint Councillor Tom Burton to the Grande Spirit Foundation, and Councillor Christine Schlieff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.21 GREEN VIEW FAMILY & COMMUNITY SERVICES (FCSS)

**FCSS BOARD
APPOINTMENT
MEMBERS AT
LARGE**

MOTION: 21.10.284 Moved by: COUNCILLOR CHRISTINE SCHLIEFF
That Council appoint Councillor Sally Rosson and Councillor Duane Didow to the Green View Family & Community Services Board, and Councillor Christine Schlieff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**FCSS BOARD
MEMBERS**

MOTION: 21.10.285 Moved by: COUNCILLOR DALE SMITH

That Council appoint Tammy Day, Roxanne Perron, and Katrina Parker- Carroll as members at large to the Green View Family & Community Services Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.22 GREENVIEW REGIONAL MULTIPLEX BOARD

**GREENVIEW
REGIONAL
MULTIPLEX BOARD
APPOINTMENT**

MOTION: 21.10.286 Moved by: COUNCILLOR DUANE DIDOW

That Council appoint Councillor Jennifer Scott and Councillor Sally Rosson to the Greenview Regional Multiplex Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

MOTION: 21.10.287 Moved by: COUNCILLOR WINSTON DELORME

That Council appoint Judy Smith, Mary Wilson, Jessica Lavoie, and Joshua McMillan as Members at Large to the Greenview Regional Multiplex Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Bill Smith

ABSTAIN: Councillor Berry abstained due to the decision being made about a family member.

CARRIED

6.23 GREENVIEW REGIONAL WASTE MANAGEMENT COMMISSION (GRWMC)

**GRWMC
APPOINTMENT**

MOTION: 21.10.288 Moved by: COUNCILLOR WINSTON DELORME

That Council appoint Councillor Ryan Ratzlaff and Councillor Sally Rosson to the Greenview Regional Waste Management Commission and Councillor Dale Smith as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**GRWMC
MEMBERS AT
LARGE**

MOTION: 21.10.289 Moved by: COUNCILLOR SALLY ROSSON
That Council appoint Jake Drozda as a Member at Large to the Greenview Regional Waste Management Commission.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.24 GROVEDALE / SOUTH WAPITI RECREATION BOARD

**GROVEDALE /
SOUTH WAPITI
RECREATION
BOARD
APPOINTMENT**

MOTION: 21.10.290 Moved by: COUNCILLOR TOM BURTON
That Council appoint Deputy Reeve Bill Smith as a Member at Large to the Grovedale/South Wapiti Recreation Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.25 HEART RIVER HOUSING FOUNDATION

**HEART RIVER
HOUSING
FOUNDATION
APPOINTMENT**

MOTION: 21.10.291 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Dale Smith to the Heart River Housing Foundation.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.26 HIGH PRAIRIE RESOURCE ADVISORY COMMITTEE

**HIGH PRAIRIE
RESOURCE
ADVISORY
COMMITTEE
APPOINTMENT**

MOTION: 21.10.292 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council appoint Councillor Dale Smith to the High Prairie Advisory Council and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.27 INTERNATIONAL PAPER

**INTERNATIONAL
PAPER
APPOINTMENT**

MOTION: 21.10.293 Moved by: COUNCILLOR RYAN RATZLAFF
That Council appoint Councillor Tom Burton to the International Paper Committee and Councillor Christine Schlieff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.28 JOINT TOWN OF VALLEYVIEW / MD OF GREENVIEW COMMITTEE

**JOINT TOWN OF
VALLEYVIEW / MD
OF GREENVIEW
COMMITTEE
APPOINTMENT**

MOTION: 21.10.294 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint all members of Council to the Joint Town of Valleyview/MD of Greenview Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.29 MD OF GREENVIEW LIBRARY BOARD

**MD OF GREENVIEW
LIBRARY BOARD**

MOTION: 21.10.295 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Tom Burton, and Reeve Tyler Olsen to the MD of Greenview Library Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**MD OF GREENVIEW
LIBRARY BOARD
APPOINTMENT**

MOTION: 21.10.296 Moved by: COUNCILLOR TOM BURTON
That Council appoint Roxanne Perron, Beverly Plamondon-Street, and Joshua McMillan to the MD of Greenview Library Board for a 3-year term.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.30 MILLAR WESTERN PUBLIC ADVISORY COMMITTEE

**MILLAR WESTERN
PUBLIC ADVISORY
COMMITTEE
APPOINTMENT**

MOTION: 21.10.297 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Ryan Ratzlaff to the Millar Western Public
Advisory Committee Council and Councillor Dave Berry as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.31 NITEHAWK YEAR-ROUND ADVENTURE PARK

**NITEHAWK SKI
RECREATION
BOARD
APPOINTMENT**

MOTION: 21.10.298 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Reeve Tyler Olsen to the Nitehawk Year-Round Adventure
Park and Councillor Christine Schlieff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.32 WEST FRASER ENVIRONMENTAL COMMITTEE

**NORBORD
ENVIRONMENTAL
COMMITTEE
APPOINTMENT**

MOTION: 21.10.299 Moved by: COUNCILLOR JENNIFER SCOTT
That Council appoint Councillor Christine Schlieff to the West Fraser Environmental
Committee and Councillor Winston Delorme as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.33 NORTHERN TRANSPORTATION ADVOCACY BUREAU

**NORTHERN
TRANSPORTATION
ADVOCACY
BUREAU
APPOINTMENT**

MOTION: 21.10.300 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Tom Burton to the Northern Transportation Advocacy Bureau.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.34 PACE BOARD OF DIRECTORS APPOINTMENT

**PACE BOARD OF
DIRECTORS
APPOINTMENT**

MOTION: 21.10.301 Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Jennifer Scott to the Pace Board of Directors.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.35 PEACE LIBRARY SYSTEM BOARD

**PEACE LIBRARY
SYSTEM BOARD
APPOINTMENT**

MOTION: 21.10.302 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council appoint Councillor Tom Burton to the Peace Library System Board and Councillor Jennifer Scott as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.36 PEACE REGION ECONOMIC DEVELOPMENT ALLIANCE (PREDA)

**PEACE REGION
ECONOMIC
DEVELOPMENT
ALLIANCE
APPOINTMENT**

MOTION: 21.10.303 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Dale Smith to the Peace Region Economic Development Alliance and Councillor Jennifer Scott as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.37 POLICY REVIEW COMMITTEE

**POLICY REVIEW
COMMITTEE
APPOINTMENT**

MOTION: 21.10.304 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Tom Burton, Councillor Sally Rosson, and
Councillor Jennifer Scott to the Policy Review Committee with the remaining 8
Councillors as alternates.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.38 SMOKY APPLIED RESEARCH & DEMONSTRATION ASSOCIATION (SARDA)

**SMOKY APPLIED
RESEARCH &
DEMONSTRATION
ASSOCIATION
APPOINTMENT**

MOTION: 21.10.305 Moved by: COUNCILLOR TOM BURTON
That Council appoint Councillor Dale Smith to the Smoky Applied Research &
Demonstration Association and Councillor Dave Berry as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.39 SOUTH PEACE REGIONAL ARCHIVES

**SOUTH PEACE
REGIONAL
ARCHIVES
APPOINTMENT**

MOTION: 21.10.306 Moved by: COUNCILLOR RYAN RATZLAFF
That Council appoint Councillor Christine Schlieff to the South Peace Regional
Archives Committee and Councillor Jennifer Scott as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.40 SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB)

**SDAB
APPOINTMENT**

MOTION: 21.10.307 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Roxanne Perron, Ken Wilson, Stephen Lewis, Rene Moulun, and Joshua McMillan to the Subdivision & Development Appeal Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.41 THE RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

**THE RIVER OF
DEATH &
DISCOVERY
DINOSAUR
MUSEUM SOCIETY
APPOINTMENT**

MOTION: 21.10.308 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Reeve Tyler Olsen to the River of Death and Discovery Dinosaur Museum and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.42 VALLEYVIEW & DISTRICT MEDICAL CENTRE

**VALLEYVIEW &
DISTRICT MEDICAL
CENTRE
APPOINTMENT**

MOTION: 21.10.309 Moved by: COUNCILLOR CHRISTINE SCHLIEFF
That Council appoint Councillor Jennifer Scott, Councillor Dale Smith, and Councillor Sally Rosson to the Valleyview and District Medical Centre and Councillor Ryan Ratzlaff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.43 VALLEYVIEW & DISTRICT RECREATION BOARD

**VALLEYVIEW &
DISTRICT
RECREATION
BOARD
APPOINTMENT**

MOTION: 21.10.310 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Sally Rosson to the Valleyview and District Recreation Board and Councillor Dave Berry as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**VALLEYVIEW &
DISTRICT
RECREATION
BOARD**

MOTION: 21.10.311 Moved by: COUNCILLOR DALE SMITH
That Council appoint Kim Havell, and Sara Nicol to the Valleyview and District Recreation Board.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.44 VALLEYVIEW SEED CLEANING PLANT

**VALLEYVIEW SEED
CLEANING PLANT
APPOINTMENT**

MOTION: 21.10.312 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Dave Berry to the Valleyview Seed Cleaning Plant.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.45 VETERINARY SERVICES INCORPORATED (VSI)

VSI APPOINTMENT

MOTION: 21.10.313 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Dale Smith to the Veterinary Services Incorporated Board of Directors and Councillor Dave Berry as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.46 WAPITI RIVER MANAGEMENT PLAN COMMITTEE

**WAPITI RIVER
MANAGEMENT
PLAN COMMITTEE
APPOINTMENT**

MOTION: 21.10.314 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Deputy Reeve Bill Smith to the Wapiti River Management Plan Committee Council and Councillor Tom Burton as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.47 WEYERHAEUSER ADVISORY COMMITTEE

**WEYERHAEUSER
ADVISORY
COMMITTEE
APPOINTMENT**

MOTION: 21.10.315 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Christine Schlieff to the Weyerhaeuser Advisory Committee and Councillor Duane Didow as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.48 GROVEDALE CEMETERY COMMITTEE

**GD CEMETERY
COMMITTEE**

MOTION: 21.10.316 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Christine Schlieff to the Grovedale Cemetery Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.49 NEW FISH CREEK CEMETERY COMMITTEE

**NEW FISH CREEK
CEMETERY**

MOTION: 21.10.317 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Dale Smith to the New Fish Creek Cemetery Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.50 SUNSET HOUSE CEMETERY COMMITTEE

**SUNSET HOUSE
CEMETERY
COMMITTEE**

MOTION: 21.10.318 Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Dave Berry to the Sunset House Cemetery Committee.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.52 Greenview Cooperatives and Enterprises Cemetery Committee

**COOPS AND
ENTERPRISES
CEMETERY
COMMITTEE**

MOTION: 21.10.319 Moved by: COUNCILLOR TOM BURTON
That Council appoint Councillor Winston Delorme to the Greenview Cooperatives and Enterprises Cemetery Committee .

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.53 Little Smoky Ski Hill Committee

**LITTLE SMOKY SKI
HILL**

MOTION: 21.10.320 Moved by: COUNCILLOR RYAN RATZLAFF
That Council appoint Councillor Dale Smith and Councillor Sally Rosson to the Little Smoky Ski Hill Board, and Councillor Ryan Ratzlaff as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.54 Water North Coalition Board

**WATER NORTH
COALITION**

MOTION: 21.10.321 Moved by: COUNCILLOR DUANE DIDOW
That Council appoint Councillor Dale Smith to the Water North Coalition Board, and Councillor Tom Burton as alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.55 Foothills Forest Products Public Advisory Committee

**FOOTHILLS FOREST
PRODUCTS**

MOTION: 21.10.322 Moved by: COUNCILLOR RYAN RATZLAFF
That Council appoint Councillor Winston Delorme, and Councillor Duane Didow, to the Foothills Forest Products Public Advisory Board, and Reeve Tyler Olsen as the alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

**GC ATTRACTION &
RETENTION
COMMITTEE**

6.56 Grande Cache Healthcare Professionals Attraction and Retention Committee

MOTION: 21.10.323 Moved by: COUNCILLOR DUANE DIDOW

That Council approve the establishment of a Healthcare Professionals Attraction and Retention Committee for the Hamlet of Grande Cache.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

MOTION: 21.10.324 Moved by: COUNCILLOR DALE SMITH

That Council appoint Councillor Duane Didow and Councillor Winston Delorme to the Healthcare Professionals Attraction and Retention Committee Board, and Reeve Tyler Olsen as alternate.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

6.57 Awn Elders Council

**AWN ELDERS
COUNCIL**

MOTION: 21.10.325 Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Winston Delorme to the Awn Elders Council.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

7.0 CAO Covenant

MOTION: 21.10.326 Moved by: COUNCILLOR DALE SMITH

That Council approve and execute the CAO Covenant as presented.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 21.10.327 Moved by: COUNCILLOR TOM BURTON
That Council adjourn the Organizational Meeting at 11:55 am.

FOR: Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Schlieff,
Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff,
Councillor Burton, Councillor Berry, Councillor Bill Smith

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Tuesday, October 26, 2021

#1
CALL TO ORDER
PRESENT

Reeve Tyler Olsen called the meeting to order at 12:46 p.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Interim Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Planning	Roger Autio
Director, Corporate Services	Ed Kaemingh
Interim Director, Community Services	Dennis Mueller
Chief Financial Officer	Aleks Nelson (virtual)
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher

ABSENT

#2
AGENDA

MOTION: 21.10.328 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the Agenda of the October 26, 2021 Regular Council Meeting as amended.

- Add Agenda Item 9.1 Disclosure Harmful to Business Interests of a Third Party
- Add Agenda Item 9.2 Disclosure Harmful to Personal Privacy.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 21.10.329 Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the October 12, 2021 Regular Council Meeting as amendments

- Add Aleks Nelson as present.
- 7.1 Councillor Burton voted against.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3.2
BUSINESS ARISING
FROM THE MINUTES**

3.2 BUSINESS ARISING FROM MINUTES

No business arising.

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

There were no Public Hearings presented.

#5 DELEGATIONS

5.0 DELEGATIONS

There were no Delegations presented.

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW NO. 21-890 RE-DESIGNATE FROM URBAN RESERVE (UR-1) DISTRICT TO GRANDE CACHE SINGLE DETACHED RESIDENTIAL (R-1C) DISTRICT

**BYLAW 21-890
SECOND READING**

MOTION: 21.10.330 Moved by: COUNCILLOR DUANE DIDOW

That Council give Second Reading to Bylaw No. 21-890 to re-designate Lots 26W, Block 29, Plan 772 2953, and Lot 123W, Block 26, Plan 772 2953 from Urban Reserve (UR-1) District to Grande Cache Single Detached Residential (R-1C) District within the Hamlet of Grande Cache.

FOR: Councillor Burton, Councillor Delorme, Councillor Didow, Reeve Olsen, Deputy Reeve Bill Smith

AGAINST: Councillor Dale Smith

ABSTAIN: Councillor Dave Berry, Councillor Ryan Ratzlaff, Councillor Jennifer Scott, Councillor Sally Rosson, Councillor Christine Schlieff

Abstention from voting on matter discussed at public hearing 184

When a public hearing on a proposed bylaw or resolution is held, a councillor

(a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

DEFEATED

6.2 BYLAW NO. 21-891 RE-DESIGNATE FROM URBAN RESERVE (UR-1) DISTRICT TO MANUFACTURED HOME SUBDIVISION (R-MHS-V1) DISTRICT, SINGLE DETACHED RESIDENTIAL (R-1B) AND SINGLE DETACHED RESIDENTIAL (R-1A)

**BYLAW 21-891
SECOND READING**

MOTION: 21.10.331 Moved by: COUNCILLOR WINSTON DELORME

That Council give Second Reading to Bylaw No. 21-891 to re-designate the lands described in Schedule 'A' hereto within from Urban Reserve (UR-1) District to Manufactured Home Subdivision (R-MHS-V1) District, Single Detached Residential (R-1B) and Single Detached Residential (R-1A) within the Hamlet of Grande Cache.

FOR: Councillor Burton, Councillor Delorme, Councillor Didow, Reeve Olsen, Deputy Reeve Bill Smith

AGAINST: Councillor Dale Smith

ABSTAIN: Councillor Dave Berry, Councillor Ryan Ratzlaff, Councillor Jennifer Scott, Councillor Sally Rosson, Councillor Christine Schlieff

Abstention from voting on matter discussed at public hearing 184

When a public hearing on a proposed bylaw or resolution is held, a councillor

(a) must abstain from voting on the bylaw or resolution if the councillor was absent from all of the public hearing, and

(b) may abstain from voting on the bylaw or resolution if the councillor was only absent from a part of the public hearing.

1994 cM-26.1 s184 RSA 2000 MUNICIPAL GOVERNMENT ACT Chapter M-26

DEFEATED

7.0 NEW BUSINESS

7.1 2021 Q3 CAPITAL AND OPERATING YEAR TO DATE

Q3 BUDGET REPORTS

MOTION: 21.10.332 Moved by: COUNCILLOR TOM BURTON

That Council accepts the year to date Operating and Capital Budget reports for the period ending September 30, 2021, for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.2 GRANDE CACHE MINOR HOCKEY ASSOCIATION SPONSORSHIP REQUEST

GC MINOR HOCKEY

MOTION: 21.10.333 Moved by: COUNCILLOR WINSTON DELORME

That Council approve sponsorship in the amount of \$5,000.00 to the Grande Cache Minor Hockey Association for hosting the World Junior Cup on November 27, 2021, at the Grande Cache Curling Rink, with funds to come from the Community Service Miscellaneous Grants.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.3 GRANDE PRAIRIE CURLING CENTER SPONSORSHIP REQUEST

GP CURLING CENTER

MOTION: 21.10.334 Moved by: COUNCILLOR DALE SMITH

That Council approve sponsorship in the amount of \$10,000.00 to the Grande Prairie Curling Center for the Best of Alberta Curling Provincial Championships to be held at the Bonnett's Energy Centre in Grande Prairie, Alberta January 3-9, 2022, with funds to come from the Community Service Miscellaneous Grants 2021 Budget.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 21.10.335 Moved by: COUNCILLOR DUANE DIDOW

That Council approved sponsorship in the amount of \$2000.00 to cover entry costs for 4 teams to the Regional Partnership Curling Bonspiel to be held November 19-21, 2021 at the Bonnett's Energy Centre in Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grants.

FOR: Reeve Olsen, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Smith

CARRIED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

Councillor Berry makes a Notice of Motion that Council direct Administration to provide a status report including potential partnership options on the replacement of the Alberta Transportation Bridge BF# 73971, located at NW 20-69-19 W5.

Councillor Didow makes a Notice of Motion that Administration investigate a Recreation board in Grande Cache.

**#9 CLOSED SESSION
CLOSED SESSION**

9.0 CLOSED SESSION

MOTION: 21.10.336 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:10 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**9.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY.
(SECTION 16, FOIP)**

**9.2 DISCLOSURE HARMFUL TO PERSONAL PRIVACY.
(SECTION**

OPEN SESSION

MOTION: 21.10.337 Moved by: COUNCILLOR DUANE DIDOW

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:57 p.m.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 21.10.338 Moved by: COUNCILLOR TOM BURTON

That Council take no action on the letter received from Beairsto & Associates on the land purchase located at Plan 102 4120, Block 1, Lot 1.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- Greenview Industrial Gateway Committee Meeting
- Municipal Planning Commission
- Grande Cache Doctors Meeting
- Council Orientation day 1

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- Council Orientation Day 1

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- Council Orientation Day 1

-

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- Council Orientation Day 1
-

- WARD 5** **COUNCILLOR DALE SMITH** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - Greenview Industrial Gateway Committee Meeting
 - Municipal Planning Commission
 - SARDA
 - Heart River Housing Meeting
 - Update on Greenview Industrial Gateway with Minister Toews
 - Council Orientation Day 1
- WARD 6** **COUNCILLOR TOM BURTON** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - Municipal Planning Commission
 - Greenview Industrial Gateway Committee Meeting
 - East Smoky Recreation Board Meeting
 - Council Orientation Day 1
- WARD 7** **COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;
- Council Orientation Day 1
- WARD 8** **COUNCILLOR BILL SMITH** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
- WARD 8** **COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;
- Council Orientation Day 1
- WARD 9** **COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - West Yellowhead Community Futures Board Meeting
 - Greenview Industrial Gateway Committee Meeting
 - Municipal Planning Commission Meeting
 - FCSS AA
 - Grande Cache Doctors Meeting
 - Council Orientation Day 1
 - Grande Cache Food Bank Check Presentation
- WARD 9** **COUNCILLOR TYLER OLSEN** updated Council on recent activities, which include;
- Regular Council Meeting October 12, 2021
 - West Yellowhead Community Futures Board Meeting

- Greenview Industrial Gateway Committee Meeting
- Municipal Planning Commission
- Grande Cache Food Bank Check Presentation
- Community Futures Annual General Meeting
- River of Death & Discovery Dinosaur Museum Meeting
- Grande Cache Doctors Meeting
- Council Orientation Day 1

MEMBERS BUSINESS

MOTION: 21.10.339 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 21.10.340 Moved by: COUNCILLOR DALE SMITH

That Council adjourn this Regular Council Meeting at 4:12 p.m.

FOR: Reeve Olsen, Deputy Reeve Smith, Councillor Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: **Bylaw 21-893 Council Code of Conduct**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 9, 2021 CAO: SW MANAGER:
DEPARTMENT: CAO SERVICES GM: EK PRESENTER: JCP
STRATEGIC PLAN: Level of Service LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, c. M-26, Section 146.1(1) and Code of Conduct for Elected Officials Regulation, AR 200/2017.

Council Bylaw/Policy (cite) – Bylaw 18-797

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 21-893 “Council Code of Conduct”.

MOTION: That Council give second reading to Bylaw 21-893 “Council Code of Conduct”.

BACKGROUND/PROPOSAL:

On June 25, 2018, Council passed Bylaw 18-797, Motion 18.06.340.

Bylaw 18-797, Council Code of Conduct, was created in response to Bill 20, *Municipal Government Amendment Act*, 2015 which came into force on October 26, 2017, as well as the *Code of Conduct for Elected Officials Regulation*, AR 200/2017.

Bill 20 amended the *Municipal Government Act* to provide that Council must, by bylaw, adopt a code of conduct to govern all Councillors equally by July 23, 2018. Under these changes, a Councillor in breach of a code of conduct cannot be removed from office, plus the requirement that Councillors must abide by the code of conduct was added.

The Regulation established several topics that must be included in a code of conduct, including:

- a. Representing the municipality
- b. Communicating on behalf of the municipality
- c. Respecting the decision-making process
- d. Adherence to policies, procedures, and bylaws
- e. Respectful interactions with Councillors, staff, the public and others
- f. Confidential information
- g. Conflicts of interest
- h. Improper use of influence

- i. Use of municipal assets and services
- j. Orientation and other training attendance

Bylaw 21-893 aims to strengthen the Council Code of Conduct, by expanding on the Conflict-of-Interest section and the Complaint Process section. It also adds a Section on Severability and Effect and a definition of Conflict of Interest. The new bylaw also corrects some grammatical errors from the original bill.

Each Council must review and update its code of conduct at least once every 4 years.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Council Code of Conduct will be updated, thus making it a stronger and more effective bylaw.
 2. The Code of Conduct is reinforced by the Council-CAO covenant promoting positive relationships and good governance.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommended changes.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will make any amendments necessary and bring the bylaw for third reading.

ATTACHMENT(S):

- Bylaw 21-893 Council Code of Conduct - Revised



BYLAW No. 21-893 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to establish a code of conduct for members of Council

Whereas, pursuant to Section 146.1(1) of the *Municipal Government Act*, Council must, by bylaw, establish a code of conduct governing the conduct of councillors;

And Whereas, pursuant to section 146.1(3) of the *Municipal Government Act*, Council may, by bylaw, establish a code governing the conduct of members of Council committees and other bodies established by Council, who are not councillors;

And Whereas, pursuant to section 153 (e.1) of the *Municipal Government Act*, Councillors have a duty to adhere to the code established by Council;

And Whereas, the public is entitled to expect the highest standards of conduct from the members that it elects to the Council of the Municipal District of Greenview No. 16;

And Whereas, the establishment of a Code of Conduct for members of Council is consistent with the principles of transparent, accountable government;

And Whereas, a Code of Conduct ensures that members of Council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of Councillors;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw may be referred to as the “Council Code of Conduct Bylaw”.

2. **DEFINITIONS**

2.1. In this Bylaw, words have the meanings set out in the Act except

- A) **Act** means the Municipal Government Act, R.S.A 2000, c. M-26, and associated regulations as amended;
- B) **Administration** means the administrative and operational arm of the municipality, comprised of the various departments and business units, and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;
- C) **CAO** means the Chief Administrative Officer of Greenview, or their delegate;
- D) **Conflict of Interest** means a situation in which a member is in a position to derive personal benefit from action or decisions made in their official capacity.

- E) **Deputy Reeve** means the Councillor appointed by Council to fulfill the duties of the Reeve when the Reeve is unable to perform the duties of Chief Elected Official or if the office of the Reeve is vacant;
- F) **FOIP** means the Freedom of Information and Protection of Privacy Act, R.S.A 2000, c. F-25, any associated regulations, and any amendments or successor legislation;
- G) **Greenview** means the ~~municipal corporation of the~~ Municipal District of Greenview No. 16;
- H) **Investigator** means Council or the individual or body established by Council to investigate and report on complaints;
- I) **Member** means a member of Council which includes a Councillor or the Reeve. It also includes Members on Council committees or other bodies established by Council who are not Councillors or the Reeve;
- J) **Municipality** means the ~~municipal corporation of the~~ Municipal District of Greenview No. 16;
- K) **Reeve** means the Chief Elected Official who leads the municipality and acts as the public spokesperson for Council and the municipality;
- L) **SLT** means the Senior Leadership Team consisting of the General Managers of Greenview Administration.

3. **PURPOSE AND APPLICATION**

- 3.1. The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their roles and obligations as representatives of the municipality and a procedure for the investigation and enforcement of those standards.
- 3.2. Every Member will be provided with a copy of this Bylaw and will sign the Statement of Commitment attached as Schedule "A".

4. **GENERAL PRINCIPLES**

- 4.1. Members shall govern their conduct in accordance with the requirements and obligations set out in the Act.
- 4.2. Members shall demonstrate fairness, accountability, and impartiality in all Council matters.
- 4.3. Members shall not discriminate against anyone on the basis of their race, ancestry, place of origin, color, ethnic origin, citizenship, creed, gender, sexual orientation, age, record of offences, marital status, same-sex partnership status, family status, mental disability, physical disability or source of income.
- 4.4. Members appointed to committees or boards, serve in a liaison role, not necessarily as an advocate for the committee or board.

5. **REPRESENTING MUNICIPALITY**

- 5.1. Members will observe high standards of professionalism when representing Greenview in their dealings with members of the public, other elected officials, government officials, and Greenview Administration. Members shall hold themselves to the highest standard when engaging in public activities.

5.2. Members will consider the welfare and interests of Greenview as a whole. The interests of Greenview as a whole ~~supersedes~~ **supersede** the interests of any individual ward. Members shall bring to Council's attention anything that would promote the welfare or interest of Greenview.

5.3. Members will think independently and refrain from forming allegiances or factions within Council.

6. COMMUNICATING ON BEHALF OF THE MUNICIPALITY

6.1. A Member must not claim to speak on behalf of Council unless authorized to do so.

6.2. Unless Council directs otherwise, the Reeve is Council's official spokesperson. In the absence of the Reeve, it is the Deputy Reeve. All inquiries from the media regarding an official Council position on an issue, shall be referred to Council's official spokesperson.

6.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect Council's official position and the will of Council as a whole, even if the spokesperson disagrees with Council's position.

6.4. No Member shall make a statement when they know that statement is false.

6.5. No Member shall make a statement with the intent to mislead Council or members of the public.

7. RESPECTING THE DECISION-MAKING PROCESS

7.1. Council decisions, resolutions or direction, are made by a majority vote of Councillors. The decisions of Council must be accepted and respected by all Councillors, regardless of any personal view of the decision made.

7.2. Decision making authority lies with Council, and not with any individual Councillor. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind Greenview to a course of action, or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the municipality.

7.3. All members shall communicate and work toward the effective implementation of the positions and decisions of Council, even if they disagree with Council decisions. In this way Council will foster respect for the democratic decision making process.

7.4. Members will conduct and convey Council business and all their duties in an open and transparent manner, other than those matters which by law are authorized to be dealt with in a confidential manner in an "in-camera" session, and in doing so, allow the public to view

the process and rationale which was used to make decisions and the reasons for taking certain actions.

8. ADHERENCE TO THE POLICIES, PROCEDURES AND BYLAWS

- 8.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta.
- 8.2. As Greenview's stewards and decision makers, all Members shall respect, and adhere to, the established policies, procedures and bylaws of Greenview, showing commitment to performing their duties and functions with care and diligence.
- 8.3. Members shall respect Greenview as an institution, its policies, procedures and bylaws and shall encourage public respect for Greenview and Greenview's policies, procedures and bylaws. Members must not encourage disobedience of any policy, procedure or bylaw of Greenview in responding to a member of the public, as this undermines public confidence in Greenview and in the rule of law.

9. RESPECTFUL INTERACTIONS WITH COUNCIL MEMBERS, PUBLIC AND STAFF

- 9.1. Council is committed to creating and sustaining a vibrant, healthy, safe and caring work environment in all interactions with internal and external stakeholders and Council members. Key requirements to support a respectful workplace include, but are not limited to, the following:
 - A) Be polite, courteous and respectful of others at all times;
 - B) Treat others equitably and fairly; and
 - C) Recognize value and diversity.
- 9.2. Councillors
 - A) Members will be given an in depth opportunity to address matters before Council, in a full, open, transparent, and professional manner with the goal of good governance, through healthy debate.
 - B) Members will take all points of view into account when making decisions.
 - C) Members shall feel confident to express their views in any session, without fear of interruption and shall feel confident in the Chair's impartiality in controlling the meeting.
- 9.3. Public
 - A) Members will treat ratepayers and members of the public with respect, professionalism, and dignity.
 - B) Members may publicly express their opinions on Council matters, but not so as to undermine the standing of Council in the public and the community.
- 9.4. Staff
 - A) Members shall at all times conduct themselves in a manner that reflects the separation of roles and responsibilities between Council and Administration.

- B) Members will respect the professional opinions of Greenview's Administration and be mindful that the CAO is exclusively responsible under the Act for directing staff.
- C) Members shall not give direction; directly or implied, to any municipal employee or contracted resource, other than to, or through the CAO or their designate.
- D) Internal requests for information and questions relative to Administration will be directed through the offices of CAO and SLT.
- E) All personnel matters shall be dealt with strictly "in-camera" with the CAO present.
- F) Members will not comment in public regarding the performance of any member of Administration, but will instead refer any question on the performance of Greenview staff to the CAO.

10. **CONFIDENTIAL INFORMATION**

- 10.1. Members shall not, either directly or indirectly release, make public, or in any way divulge any information which is deemed to be confidential, unless expressly authorized by Council or required by law to do so. This includes keeping confidential any aspect of "in-camera" deliberation, any information required to be kept in confidence as prescribed by Privacy legislation and information subject to solicitor-client privilege.
- 10.2. Members shall not misuse confidential information which they have knowledge of by virtue of their position as Councillor that is not in the public domain. This includes emails and correspondence from other Councillors or third parties, such that it may cause harm, detriment, or embarrassment to Greenview Council, other Councillors, Administration, members of the public or third parties.
- 10.3. Councillors shall not use confidential information that may create a benefit for themselves or any other individual.

11. **CONFLICTS OF INTEREST**

- 11.1. Members will disclose their affiliations or interest within an organization that may affect their decision-making on matters before Council regarding that organization, and its disclosure shall be documented in the meeting minutes.
- 11.2. The decision with respect to whether any Member may have, or may be perceived to have, a pecuniary interest or conflict of interest, is the individual Member's decision to make. The Member may discuss this with Council and seek the advice of the Reeve or the CAO.
- 11.3. When a Member believes they have a pecuniary interest or conflict of interest in a matter before Council, or Council Committee, they shall notify the Reeve or Chair of the meeting prior to the matter being considered, that they have a pecuniary or conflict of interest in the matter.
- 11.4. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.

- 11.5. Members shall approach decision-making with an open mind that is capable of persuasion.
- 11.6. Members are to be free from undue influence and not act, or appear to act, in order to gain financial or other benefit for themselves, family, friends or associates, business or otherwise.
- 11.7. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in pecuniary or other conflict of interest.
12. **IMPROPER USE OF INFLUENCE**
- 12.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.
- 12.2. Members shall not abuse relationships or interactions with Administration by attempting to take advantage of their position as Councillors. Members will at all times refrain from any behaviour which is, or may be perceived to be, bullying or harassment of other Councillors, rate-payers, members of the public or Greenview's staff.
- 12.3. Members shall refrain from using their positions to obtain employment with the municipality for themselves, family members or close associates.
- 12.4. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or committee of Council or any other body established by Council.
13. **USE OF MUNICIPAL ASSETS AND SERVICES**
- 13.1. No Member shall use or attempt to use Greenview's property, funds, services, or **private** information for personal benefit or the benefit of any other individual.
- 13.2. Members will abide by all of Greenview's policies, procedures and bylaws in the use of Greenview property, services, and equipment, and vehicles.
- 13.3. Equipment, facilities and any other Greenview resources provided to Councillors as part of the regular delivery of their duties, will not be used for campaign purposes during Municipal elections.
14. **ORIENTATION, TRAINING AND ATTENDANCE AT MEETINGS**
- 14.1. Unless excused by Council, every Member must attend training organized at the direction of Council for the benefit of Members throughout their appointed term.
- 14.2. Councillors will attend regular Council meetings as required under the Act. Councillors will participate in these meetings to represent, to the best of their abilities, the interests of Greenview as a whole, and act as advocates of their respective wards.

- 14.3. Members will participate when appointed to Committees or Boards and inform Council as a whole, of the activities of that Committee or Board.

15. **COMPLAINT PROCESS**

- 15.1. Any person, in good faith, may report perceived wrongdoing or make a complaint alleging a breach of the Council Code of Conduct by a Member. All reasonable attempts shall be made to keep the reports and complaints confidential until full investigation is completed, in order to protect the Member and complainant.

- 15.2. The report or complaint shall be **made** in writing and addressed to the Reeve, or the Deputy Reeve, if the Reeve is the subject of the complaint, and **shall** include:

- A) The date and be signed by an identifiable individual; and
- B) Reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation.
- C) The Council Member or Members who are the subject of the complaint will be provided a copy of the complaint and are to provide a written response to the allegations, which will be provided to all of Council.

- 15.3. Upon receipt of a complaint, Council shall meet “in-camera,” ~~excluding the Member or Members of Council concerned,~~ review the complaint and written response or responses of the Council Member or Members and decide whether to proceed to investigate the complaint or not. **The Council Member who is the subject of the complaint shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed.** Council, in its sole discretion, may decide to take no action on the complaint. The Council Members or Members concerned shall be notified of the Council decision.

- 15.4. If Council concludes that the Council Member or Members concerned have breached the statutory regulations, it ~~may, in its sole discretion, decide to~~ **will** advise the Council Member or Members of its conclusion and approve moving forward with the appropriate proceedings pursuant to the Act. **Any action taken by Council should include a timeframe and what remedial action is expected.**

- 15.5. At its sole discretion, Council may elect to conduct the investigation into the allegations or select a third party to investigate. **If the complaint results in a lost quorum, a third party will be brought in to make the decision.**

16. SANCTIONS

16.1. In the event that a Member has been determined to have violated any of these terms of Greenview's Council Code of Conduct or any provision of the Act, then Council may consider disciplinary action on the offending Member. By resolution, Council may impose one or more of the following sanctions against the offending Member or Members:

- A) Verbal reprimand provided by the Reeve or Deputy Reeve;
- B) A letter of reprimand addressed to the Member or Members;
- C) Requesting to the Member or Members to issue a letter of apology;
- D) ~~Publish~~ Publication of a letter of reprimand or request for an apology and that Member's or Members' response;
- E) ~~Suspension~~ Suspend or remove removal of the appointment of a Member as the Reeve under Section 150(2) of the Act or as Deputy Reeve under Section 152 of the Act;
- F) ~~Suspension~~ Suspend or remove removal of the Reeve's presiding duties under Section 154 of the Act;
- G) ~~Suspension~~ Suspend or remove removal of the Member or Members from some or all Council committees or bodies to which Council has the right to appoint members;
- H) Request for an inquiry under Section 572 of the Act;
- I) ~~Initiation of~~ Initiate legal action under Section 175 of the Act;
- J) ~~Reduction~~ Reduce or suspend suspension of remuneration as defined in Section 275.1 of the Act corresponding to a reduction in duties, including, but not limited to, limiting travel or expenses, and excluding allowances for attendance at Council meetings;
- K) Limiting access to Greenview buildings, aside from entering or leaving meeting rooms utilized for Council meetings;
- L) ~~Require the~~ return of Greenview's property, including laptops, tablets, cellular boosters;
- M) Any other sanction Council deems reasonable and appropriate in the circumstances, provided that the sanction does not prevent the Member or Members from fulfilling their legislated duties of a Councillor and the sanction is not contrary to the Act.

~~16.2. Any action taken by Council should include a timeframe and what remedial action is expected.~~

16.3. A decision to apply one or more of the sanctions detailed above requires a Council resolution.

17. REQUIREMENTS TO FULFILL DUTIES

17.1. This Council Code of Conduct, or any provision herein, and any sanctions imposed must not prevent a Councillor from fulfilling their legislated duties as a Councillor, as outlined in the Municipal Government Act.

~~17.2. Any provision deemed to prevent a Councillor from fulfilling their legislated duties, shall be declared invalid, however the rest of the Council Code of Conduct shall remain in effect.~~

18. SEVERABILITY AND EFFECT

18.1. If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

19. REVIEW

19.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.

20. **REPEAL**

20.1. Bylaw 18-797 "Council Code of Conduct" and all amendments thereto are hereby repealed.

21. **COMING INTO FORCE**

21.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2021.

Read a second time this ____ day of _____, 2021.

Read a third time this ____ day of _____, 2021.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Bylaw 21-897 Borrowing Bylaw 2022		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2020	CAO:	MANAGER: CF
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: CF
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, R.S.A. 2000, Chapter M-26, Section 251 and 256.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 21-897 “Borrowing 2022”.

MOTION: That Council give second reading to Bylaw 21-897 “Borrowing 2022”.

BACKGROUND/PROPOSAL:

Administration is requesting approval from Council to renew the Alberta Treasury Branch (“ATB”) borrowing bylaw for the 2022 financial year. ATB requires this bylaw be reviewed and approved annually. Greenview must have a borrowing bylaw in place to access an “Operating Line of Credit”. The bylaw gives permission to Administration to borrow up to FIVE MILLION DOLLARS (\$5,000,000.00).

The credit agreement with ATB shows the \$5,000,000.00 split into three different credit types:
Revolving Line of Credit available Limit \$4,481,760
Letter of Credit Authorized Limit \$18,240
Business MasterCard Authorized Limit \$500,000

While Greenview has access to the \$5 Million for Operating, the Operating Line of Credit has only been used to cover the monthly charges against Greenview’s ATB MasterCard.

As this borrowing is for less than a 3 year term, there is no requirement for it to be advertised.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will have a continuing line of credit and MasterCard expenditures may continue uninterrupted.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose not to proceed with a borrowing bylaw, but that will interrupt the organization's ability to use corporate MasterCards and Greenview will not have access to a line of credit for 2022.

FINANCIAL IMPLICATION:

Greenview is required to abide by the terms and conditions of the Bylaw.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw back to Council for third reading.

ATTACHMENT(S):

- Bylaw 21-897
- Bylaw 20-864
- MGA Sections 251 & 256



BYLAW NO. 20-864 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2021.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2021; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

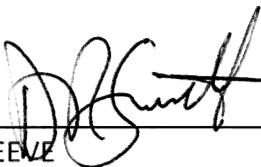
1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 19-833 "Borrowing 2020" is hereby repealed effective December 31, 2020.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of November, 2020.

Read a second time this 9th day of November, 2020.

Read a third time and passed this 23rd day of November, 2020.



REEVE



CHIEF ADMINISTRATIVE OFFICER

Certificate

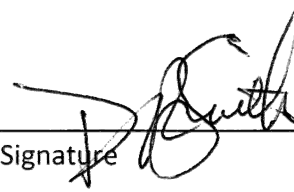
WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____, 2020 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this ____ day of _____, 2020.

Chief Elected Official

Signature



Chief Administrative Officer

Signature





BYLAW NO. 21-897 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose specified in Section 251 of the Municipal Government Act for borrowing funds for the financial year commencing January 2022.

Whereas, the Council of the Municipal District of Greenview No. 16 (herein after referred to as the Corporation) in the province of Alberta considers it necessary to borrow certain sums of money for the purpose of financing current expenditures of the Corporation for its financial year commencing January 2022; and

Whereas, Section 251 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. The Corporation is hereby authorized to borrow from ATB Financial (hereinafter referred to as "ATB") up to the principal sum of FIVE MILLION DOLLARS (\$5,000,000.00), repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Official and the Chief Administrative Officer are authorized for, and on behalf of, the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to the ATB;
 - b. As security for any money borrowed from ATB
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation, or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - a. Taxes
 - b. Reserves
 - c. Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in Section 3 hereof and delivered to ATB, will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. Bylaw 20-864 "Borrowing 2021" is hereby repealed.
8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of ____, 2021.

Read a second time this ____ day of ____, 2021.

Read a third time and passed this ____ day of ____, 2021.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____, 2021 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

This Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

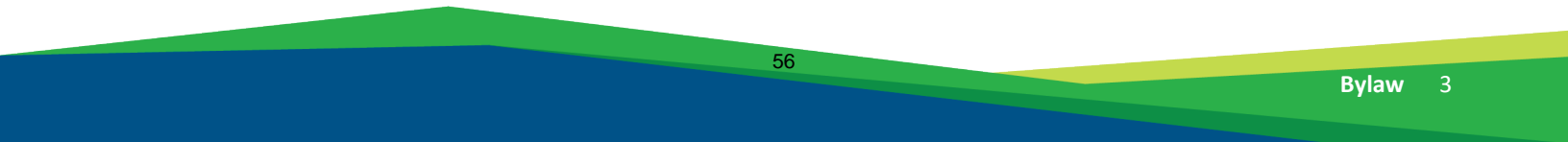
WITNESS our hands and the seal of the Corporation this ____ day of _____, 2021.

Chief Elected Official

Signature

Chief Administrative Officer

Signature



Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26

Section 251 (1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b) the maximum rate of interest, the term and the terms of repayment of the borrowing;
- (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

Section 256 (1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.



REQUEST FOR DECISION

SUBJECT:	Policy 1008 Council and Board Member Remuneration		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council receive Policy 1008 “Council and Board Member Remuneration” for information as presented.

BACKGROUND/PROPOSAL:

A couple councillors requested that policy 1008 be brought to council to clarify what is covered under the monthly honorarium versus what is covered under the meeting per diem in policy 1008.

The monthly honorarium is the monthly flat-rate of pay to account for the time each member of Council spends representing Greenview and conducting the day-to-day business of a Council Member, including meetings with ratepayers, phone calls, ward-specific community meetings, social events, etc. Annually, Councillor honoraria will be adjusted for a cost of living allowance.

Meeting per diems, is an additional compensation on top of the existing honoraria. Meeting per diems are the rate-of-pay for each meeting attended on behalf of Greenview as appointed by Council. Unless otherwise approved by Council, this refers to Council appointed Boards and Committees. Travel to and from these meetings is also included in the per diem rate. Council may also receive meeting per diem compensation for attendance at Special Events that Greenview receives an invitation for the Reeve to attend on behalf of Greenview or that Council has appointed a member to attend as a designate. For conference attendance, members of Council will also receive a per diem rate of \$438.00. Whether a meeting is in person or electronic, Council will be compensated based on the per diem, so long as the meeting exceeds fifteen (15) minutes.

BENEFITS OF THE RECOMMENDED ACTION:

1. Council will have a better understanding of the differences between per diem and honorarium regarding Policy 1008.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: If Council wishes to make changes to Policy 1008 Council and Board Member Remuneration a motion can be made to refer it to Policy Review Committee.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Policy 1008

Title: Council and Board Remuneration

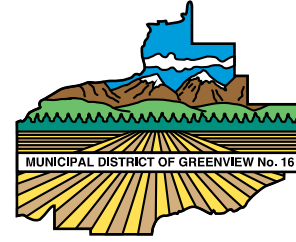
Policy No: 1008

Effective Date: October 12, 2021

Motion Number: 21.10.502

Supersedes Policy No: NONE

Review Date: October 12, 2024



Purpose: The purpose of this policy is to establish fair rates of compensation for Council Member and Board and Committee members.

1. DEFINITIONS

- 1.1. **Meeting Per Diem** means the rate-of-pay for each meeting attended on behalf of Greenview as appointed by Council. Unless otherwise approved by Council, this refers to Council appointed Boards and Committees.
- 1.2. **Monthly Honorarium** means the monthly flat-rate of pay to account for the time each member of Council spends representing Greenview and conducting the day-to-day business of a Council Member, including meetings with ratepayers, phone calls, ward-specific community meetings, social events, etc.
- 1.3. **Special Event** means any special event or meeting to which Greenview is sent an invitation for the Reeve, or other designate appointed by Council, to attend as a representative of Greenview Council or the Municipality.

2. PROCEDURE

- 2.1. Starting November 1, 2021, Council members, other than the Reeve, will be paid a monthly flat-rate honorarium of \$2,340.00 per month; the Reeve will be paid \$3,681.00 per month
- 2.2. The monthly honorarium is compensation for the time a Council Member spends representing Greenview and conducting the day-to-day business of a Councillor, including meetings with ratepayers and appearances at community events.
- 2.3. Starting with the first meeting of the new Council in 2021, Council members and Greenview appointed at-large Board and Committee members will be paid for all meetings and travel in a day, using the meeting per diem rates as follows:
 - A. \$257.00 for meetings (and travel) in a day of 0-4 hours;
 - B. \$302.00 for meetings (and travel) in a day of 4-8 hours;
 - C. \$438.00 for meetings (and travel) in a day of 8-12 hours.
 - D. \$500.00 for meetings (and travel) in a day over 12 hours.

- 2.4. A meeting per diem is compensation for attendance at Council appointed Boards and Committees.
- 2.5. Councillors and the Reeve may also receive meeting per diem compensation for attendance at Special Events. Special Events are those that Greenview receives an invitation for the Reeve to attend on behalf of Greenview, or that Council has appointed a member to attend as a designate.
- 2.6. Notwithstanding provisions 3, for conference attendance, conference attendees will be paid a per diem rate of \$438.00.
- 2.7. Annually, established rates of honoraria will be adjusted for a cost of living allowance, at the same time, in the same manner and for the same amount (if any) as the salary grid of Greenview. All rates under this policy will be rounded to the closest dollar for ease of processing.
- 2.8. Council members and appointed Board and Committee members will be paid for attending a meeting through electronic means (teleconference, Skype and such similar methods), so long as the meeting exceeds fifteen (15) minutes.
- 2.9. In accordance with Section 154(2) of the Municipal Government Act, the Reeve, by nature of the position, is a member of all council committees and all bodies to which council has the right to appoint members. The Reeve may choose to attend any committee or board meeting, and will be eligible to receive the meeting per diem compensation for this attendance as outlined in this policy.
- 2.10. Should a Councillor receive an invitation to attend meeting on behalf of Greenview and there is not time for Council to make a motion to approve attendance at the meeting or function, the Councillor must make a request to the Reeve for approval prior to attending the meeting or function in order to receive compensation for attending the meeting.
- 2.11. All honoraria paid under this policy is subject to the taxation requirements of the Canada Revenue Agency.
- 2.12. Greenview will compensate Council Members for mileage to all events attended as a Councillor.
- 2.13. All per diem claims are to be submitted every two weeks and will correspond with the payroll cycle determined by the payroll and benefits department of Greenview.
- 2.14. Expense claims for Board and Committee members will be reviewed by the most senior Greenview employee directly involved in the Board and Committee in question.
- 2.15. All Council Member expense claims, other than the expense claim for the Reeve, will be submitted to the Reeve (or in his or her absence, the Deputy Reeve) for review and approval. The Reeve will submit his or her expense claim to the Deputy Reeve for review and approval. If the Reeve is absent then the Deputy Reeve will submit his or her expense claim to another member of Council for review and approval.
- 2.16. Greenview will engage an external party to conduct a compensation review for Council and Board remuneration to be complete and approved by Council prior to each Municipal Election.



REQUEST FOR DECISION

SUBJECT:	Operational Equipment Transfer – Agriculture Services		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO: SW	MANAGER: SK
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: KK
STRATEGIC PLAN:	Level of Service	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – AG 09: Rental of MD Equipment

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to transfer the listed operational equipment to the rental equipment fleet:

- 19' covered sprayer (AG 001)
 - 8' pull blade (AG 003)
 - 8' deep tillage cultivator (AG 004)
 - 8' disk (AG 005)
 - 8' diamond harrow (AG 007)
 - 8' rotary tiller (AG 009)
 - 9' pull blade (AG 011)
-

BACKGROUND/PROPOSAL:

The Greenview Agricultural Services Department has several pieces of small equipment in the operational fleet that are used infrequently. Administration has had many enquires on this equipment since moving to the new Agricultural Services Building. All pieces are 3-point hitch mounted and include a 19' covered sprayer, 8' pull blade, 8' deep tillage cultivator, 8' disk, 8' diamond harrow, 8' rotary tiller, and a 9' pull blade.

This equipment is suited for small acreage and operational work, which could assist new and established small acreage owners with access to affordable equipment for conducting the work required to improve land efficiencies. Having this equipment moved from the operational fleet to the rental fleet could assist our smallholding residents with establishing local food and vegetable production or assist with land management.

Administration is recommending that the above-noted operation equipment be moved to the rental equipment program. The Agriculture Service Board has reviewed the above-noted action and is recommending to Council to add the equipment to the rental fleet. The equipment would be added to the 2022 schedule of fees upon Council's endorsement.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to the recommended motion is that the Agricultural Services Department would utilize equipment currently underutilized within the fleet to the benefit of Greenvue residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that this will increase the number of pieces of equipment within the rental program adding to additional maintenance and repairs.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to change, alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Regular maintenance and repair costs.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenvue has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

ATTACHMENT(S):

- Images of equipment







REQUEST FOR DECISION

SUBJECT:	Cost Recovery Request– 2019 Flooding		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO: SW	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	GM: RA	PRESENTER: RA
STRATEGIC PLAN:	Infrastructure	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy EES 05

RECOMMENDED ACTION:

MOTION: That no action be taken on the request for recovery costs incurred during the 2019 flooding event that occurred in the area of Highway 736, north of DeBolt Alberta.

BACKGROUND/PROPOSAL:

The homeowner lives off Hwy 736 approximately 14.5 kilometers north of DeBolt, Alberta on an area locally known as the “S” curves. The ditch that flows along Hwy 736 is an Alberta Transportation responsibility that takes water from the South (Hwy 736 / Twp. Rd 732 Area) to the North to a Greenview Drainage Ditch that flows North on an Undeveloped Road Right of Way (Rge Rd 11), and towards the Puskwaskau River.

The property in question has flooded numerous times in the past. The homeowner now states that ensuring the original homestead is becoming very expensive due to events. The homeowner has reached out to Alberta Transportation and has been informed that they are not willing to help. The homeowner has also reached out to Greenview looking for support. Greenview has tried to engage Alberta Transportation with no support. The homeowner is requesting financial support in the amount of \$28,248.73. Greenview has since cleaned out the existing drainage ditch and continued building the ditch northward to help alleviate the flooding. Alberta Transportation has approved Greenview doing some ditching within their right of way.

The problem of flooding will continue in this area on heavy rainfall/quick snow melting years, without Alberta Transportation cooperation.

Council Policy EES 05 Residential Activity – Excluding Sustainable Resource Development states:

“Cost recovery will be at the discretion of Council for any invoices received by the Municipal District as a result of third-party activities requested by Municipal Emergency Services for incident mitigation created by private landowners or other members of the public. Private landowner cost recovery will not exceed \$5,000.00 for any one occurrence with the exception of those activities involved by Sustainable Resources Development.”

Previously Greenview Council has reimbursed cost recovery requests (Motion 19.05.408 and Motion 19.05.409) for ratepayer's residence that experienced flooding.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will not be held liable for future cost incurred by landowners due to flooding.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to reimburse up to \$5000.00 as per Policy EES 05 for damages caused by the flooding, however, Administration does not recommend this action because this is the responsibility of Alberta Transportation and Council would be setting a precedence.

Alternative #2: Council has the alternative to support the full cost recovery amount; however, Administration does not recommend this action because this is Alberta Transportations responsibility and Council would be setting a precedence.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will draft a letter to the homeowner stating Council's decision.

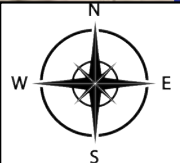
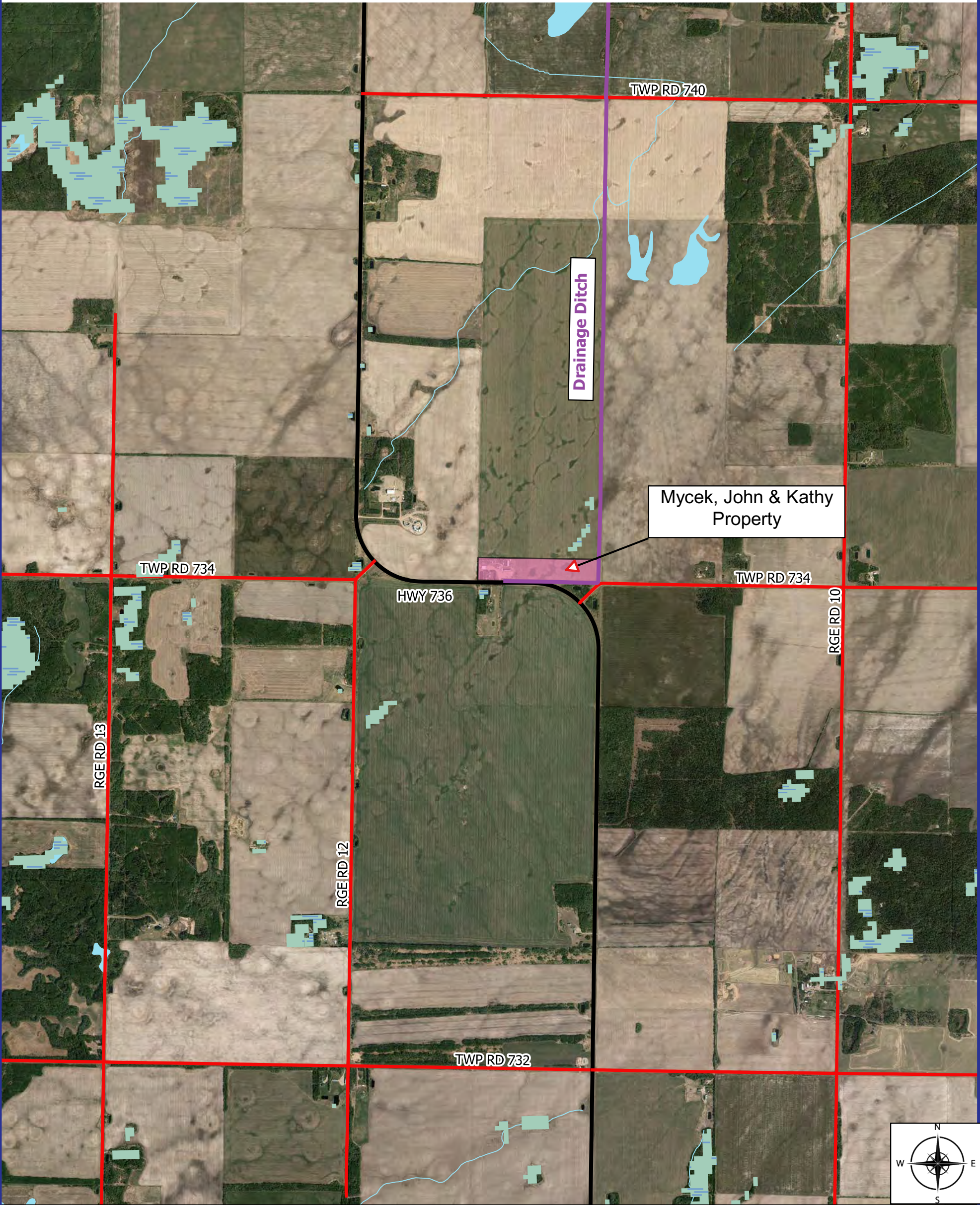
ATTACHMENT(S):

- Policy EES 05
- Map A



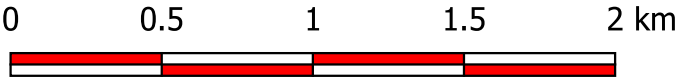
Roll 236692 - Mycek Property
Legal: SE-26-73-1-6
Address: 1138 HWY 736

UTM Zone 11 NAD83
1:25,000
Date: November-01-2021



Legend

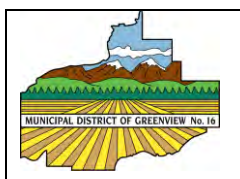
- Drainage Ditch-Myceks
- Myceks Property
- Roads SURFACE
- GRAVEL
- PAVED
- Water Features
- Hydro line
- Hydro area



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M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**ENGINEERING &
ENVIRONMENTAL
SERVICES**

POLICY NUMBER: EES 05

**POLICY TITLE: COST RECOVERY FOR
MUNICIPAL EMERGENCY SERVICES**

Page 1 of 2

Date Adopted by Council / Motion Number:

10.07.1116

PURPOSE:

To provide guidance to M.D. Administration on the invoicing of ratepayers and businesses with respect to any action received by them through Municipal Emergency Services..

POLICY:

Commercial Activity:

Cost recovery will be automatic for any invoices received by the Municipal District as a result of third-party activities requested by Municipal Emergency Services for incident mitigation created by commercial activities.

Residential Activity – excluding Sustainable Resource Development:

Cost recovery will be at the discretion of Council for any invoices received by the Municipal District as a result of third-party activities requested by Municipal Emergency Services for incident mitigation created by private landowners or other members of the public. Private landowner cost recovery will not exceed \$5,000 for any one occurrence with the exception of those activities involved by Sustainable Resources Development.

Highway Revenue Generation:

Cost recovery with respect to Municipal Emergency Services and any third-party activities as they may Relate to highway incidents will be automatically invoiced to the Province of Alberta through Alberta Transportation. The rate for emergency services apparatus will be the maximum rate allowed at the time of invoice by Alberta Transportation per unit, per hour and any consumables and/or third-party activities will be invoiced at cost.

Municipal Emergency Services Actions within the Forest Protection Area:

Cost recovery with respect to Municipal Emergency Services and any third-party activities as they may related to wild-land fire response within the Forest Protection Area and/or Crown Land will be automatically invoiced to the Province of Alberta through Sustainable Resources Development. The rate for emergency services apparatus will be as reflected in the current Wildfire Mutual Aid Control Plan and any consumables and/or third-party activities will be invoiced at cost.

**POLICY TITLE: COST RECOVERY FOR
MUNICIPAL EMERGENCY SERVICES**

Page 2 of 2

Date Adopted by Council / Motion Number:

10.07.1116

Sustainable Resource Development Actions within the Non-Forest Protection Area:

Cost recovery with respect to invoices received by the Municipal District on behalf of Sustainable Resource Development for wild-land firefighting activities within the non-Forest Protection Area will be invoiced back to the responsible party. The responsible party may include as per the Forest and Prairie Protection Act:

- a) the person who caused the fire;
- b) the person who directed the lighting of the fire;
- c) the person who was otherwise responsible for the fire;
- d) the person who owned the land on which the fire began and does not establish that the fire ignited or was lit without that person's consent, express or implied; and
- e) the person who was in control of the land on which the fire began and does not establish that the fire ignited or was lit without that person's consent, express or implied.

All invoicing for emergency services apparatus with the exception of rates established in the Annual Mutual Aid Wildfire Control Plan with Sustainable Resource Development will be at the maximum rate allowable by Alberta Transportation at the time of invoicing.

Any other cost recovery activities will be as prescribed by Council.

(Original signed copy on file)

REEVE

C.A.O.



REQUEST FOR DECISION

SUBJECT:	Road Construction Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO: SW	MANAGER: LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: LT
STRATEGIC PLAN:	Infrastructure	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 4001 Security Deposits, 4002 Access Roads

RECOMMENDED ACTION:

MOTION: That Council approve the forced residential road access request to access SW 30-69-23 W5 to be constructed in 2022, with funds to come from the 2022 Construction Budget with the land being provided by each landowner.

BACKGROUND/PROPOSAL:

Administration brought forth the original request from Mr. Ryan Kluyt on July 13th, 2021. The request is for a forced residential access roadway. The following motion was made.

MOTION: 21.07.354 Moved by: COUNCILLOR WINSTON DELORME

That Council approve option # 1 for the residential access request to access SW 30-69-23 W5 to be constructed in 2022, with funds to come from the 2022 Construction Budget.

MOTION: 21.07.355 Moved by: COUNCILLOR WINSTON DELORME

That Council defer motion #354, Residential Access Request, until November 2021.

CARRIED

Administration has confirmed that the land will be provide by the landowners and the location of the proposed roadway. The roadway will +/- 900m in length within a 30m right of way, and a turnaround constructed at the end.

SW 30-69-23 W5 – Applicant Ryan Kluyt is requesting approx. 876m of road on the north side of the quarter. The applicant currently lives on the SW quarter and accesses through SE 30-69-23 W5 driveway. The development permit was approved in April of 2019 for a residential cabin and zoned agriculture one with a shared driveway. The south side of the quarter has approx. 300m of wetlands which includes two large waterbodies and is 1.6km of ne road.

The driveway to access Mr. Ryan Kluyt's quarter is through a private quarter section that will be listed for sale, therefore there will be no access to Mr. Kluyt's quarter section.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is providing legal access to a resident that pays taxes although has no access.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not provide approval for the applicant.

Alternative #2: Council has the alternative to provide the approval without collecting the security funds as per the policy as the landowners will be providing the land for the forced road.

FINANCIAL IMPLICATION:

Direct Costs:

\$500,000

Ongoing / Future Costs:

Yearly maintenance costs, gravel costs, grading, snow removal and other required maintenance costs.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the applicant of Council's decision and proceed to put into the schedule as time sees fit within the 2022 construction season.

ATTACHMENT(S):

- Policy 4001
- Policy 4002
- Map of location
- Original RFD

Title: SECURITY DEPOSITS FOR RESIDENTIAL ROAD CONSTRUCTION TO PROPOSED RESIDENTIAL DEVELOPMENTS

Policy No: 4001

Effective Date: May 9, 2017

Motion Number: 17.05.176

**Supersedes Policy No:
4001/4001-01 (Nov 26/13),
EES 01**



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: To establish a process whereby security deposits are required from applicants for the construction of residential roads.

DEFINITIONS

Permanent Residency means an approved permanent residence which is continuously occupied for more than six months.

POLICY

1. Greenview is required to provide or ensure legal access to property but is not required to provide physical access. When Council authorizes a road to be constructed to provide physical access to a quarter section(s) or a parcel of land, the road shall be constructed under the following conditions:
 - 1.1 All new roads being constructed to a quarter section(s) or a parcel of land shall be constructed through the quarter section as per Greenview's Engineering Design & Construction Standards' cul-de-sac section.
 - 1.2 Residential roads will be constructed to the specifications as outlined in the Greenview Engineering Design & Construction Standards.
 - 1.3 When the quarter section line or property line lies within a low area, muskeg, creek or other physical barrier unsuitable to access the parcel, the road shall be constructed sufficiently past such barrier to surpass any hindrance.
 - 1.4 When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the issue will be brought to Council for review.
2. Upon Council approval for the construction of road access on a road allowance to unoccupied lands for the purpose of proposed residential development, the following conditions apply:

- 2.1 The applicant will provide an administration fee in the amount of \$2,500.00 in the form of cash or certified cheque to cover administration costs such as preliminary planning & design.
- 2.2 If the applicant fails to move forward with the project after preliminary planning is initiated. Greenview will retain the administration fee.
- 2.3 If the applicant proceeds with the project, the administration fee of \$2,500.00 becomes part of the total security deposit of \$5,000.00 required for construction by the applicant.
- 4. The security deposit will be returned or refunded to the applicant, without interest, if permanent residency is established within three years of the date of approval of residential road construction. Where this has not been met, or the property has been sold prior to the fulfillment of this condition, the security will be forfeited.
- 5. Construction of a residential road will not commence until the specified security has been provided by the applicant and an agreement outlining terms and conditions has been entered into by the applicant.
- 6. Dedication of road widening, as determined by the General Manager, Infrastructure & Planning, will be required on land owned by the applicant adjacent to or abutting the residential road construction project.
- 7. Payment of the security deposit must be received within ninety (90) days from Council approval to construct, and prior to the project proceeding.

Title: Access Roads

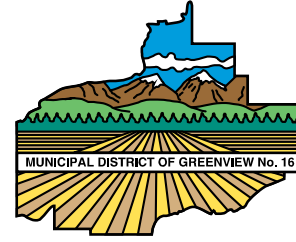
Policy No: 4002

Effective Date: June 8, 2021

Motion Number: 21.06.297

Supersedes Policy No: NONE

Review Date: June 8, 2024



Purpose: The purpose of the Policy is to provide physical access to land(s) within Greenview that have no accessibility.

1. DEFINITIONS

- 1.1. **Access Roads** means to construct a new road on the municipality's registered roadways or undeveloped road allowances to a titled parcel of land used for farm operations; these roads will be constructed in accordance with the Development Guidelines & Municipal Servicing Standards.
- 1.2. **Greenview** means Municipal District of Greenview No. 16.

2. POLICY

- 2.1. Greenview may construct Access Roads to give access to any cultivated lands, which have no accessible access through a developed/undeveloped Road Allowance(s) and/or any applicant owned adjoining lands.
- 2.2. Landowners that wish to have an Access Road built must submit an application to Greenview. The application deadline is August 1. Applications received after August 1 will be brought to Council to determine whether the application will be accepted or deferred to the following year.

3. PROCEDURE

- 3.1. No access roads will be constructed where there is currently adequate access to the parcel whether through an existing roadway, a developed/undeveloped road allowance, or through the applicant's immediately adjacent parcel.
- 3.2. If land is required from the applicant for the road construction, the applicant shall provide it free of charge.
- 3.3. Road access requests will not be considered to grazing leases.
- 3.4. Once administration reviews the applications against this policy a list of proposed projects will be brought to Council for approval.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council will annually consider allocating funds for access roads.
- 4.2 Council, at all times, maintain the authority to determine which roads, if any are to be constructed and in which order.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Administration will review the submitted application and bring forward a recommendation utilizing a rating system approved by Council. The rating system includes:
 - A) Cost of project;
 - B) Whether it will serve more than the landowner;
 - C) Whether a bridge structure is required;
 - D) Drainage concerns;
 - E) Whether the road is of network importance;
 - F) Whether there is ratepayer consensus; and
 - G) Whether there is utility relocation requirements.
- 5.2 In determining the most economical route for a potential access road, Greenview staff will consider several factors including, but not limited to, physical land barriers such as hills, swamps, and water bodies, soil conditions and any other man-made constraints such as pipelines, power lines, building and other structures.
- 5.3 Administration will notify the applicant should the application be denied.
- 5.4 Administration will notify the applicant should the application be approved and identify next steps for construction.





REQUEST FOR DECISION

SUBJECT: **Road Construction Request**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: July 13, 2021

DEPARTMENT: CONSTRUCTION & ENGINEERING

STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

MANAGER: LT

GM: RA

PRESENTER: LT

LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 4001 Security Deposits, 4002 Access Roads

RECOMMENDED ACTION:

MOTION: That Council approve option # for the residential access request to access SW 30-69-23 W5 to be constructed in 2022, with funds to come from the 2022 Construction Budget.

BACKGROUND/PROPOSAL:

Administration has received a residential access request. The request will be a forced road access.

SW 30-69-23-W5 – Applicant Ryan Kluyt is requesting approx. 876m of road on the north side of the quarter. The applicant currently lives on the SW quarter and accesses through SE 30-69-23 W5 driveway. The development permit was approved in April of 2019 for a residential cabin and zoned agriculture one with a shared driveway. The south side of the quarter has approx. 300m of wetlands which includes two large waterbodies and is 1.6km of new road.

Landowner who shares the driveway will be selling therefore there will be no access to Mr. Ryan Kluyt quarter and residence. The landowner to the east would have to provide the land for the road to be built as this is not on an undeveloped road allowance. The landowner to the east tried to apply for the same application but it was not his property to access. Therefore, his son and neighbour applied for the same road construction request. The first application did not meet the policy therefore was rejected.

OPTION 1:

Build within a 30m ROW residential access road with security funds to be obtained as per policy. Purchase ROW from the landowner located at SE 30-69-23 W5 that will provide the access and the applicant to sell the remainder for road and the turnaround.

OPTION 2:

Build within a 30m ROW residential access road with no security funds obtained. Purchase ROW from the landowner located at SE 30-69-23 W5 that will provide the access and the applicant to provide the remainder for road and the turnaround.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is providing legal access to a residence that pays taxes although has no access.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no preserved disadvantages of the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council could provide direct recommendation to not provide approval for the applicant.

FINANCIAL IMPLICATION:

Direct Costs:

\$500,000

Ongoing / Future Costs:

Yearly maintenance costs, gravel costs, grading, snow removal, and other required maintenance costs.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the applicants of Council's decision and proceed to put into the schedule as time sees fit within 2022.

ATTACHMENT(S):

- Application and map for SW 30-69-23 W5M
- Policy 4001 Security Deposits
- Policy 4002 Access Roads

FOR INFORMATION ONLY



REQUEST FOR DECISION

SUBJECT:	Valleyview Riverside Golf Club Reallocation of Funds		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO: SW	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: DM	PRESENTER: LL
STRATEGIC PLAN:	Quality of Life	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy No. 8002, Community Grants

RECOMMENDED ACTION:

MOTION: That Council approve the reallocation of the 2021 grant funds in the amount of \$19,960.01 awarded to the Valleyview Riverside Golf Club for the purchase of used golf carts to be directed for the purchase of new golf carts in the 2022 calendar year.

BACKGROUND/PROPOSAL:

Greenview Council approved a capital grant to the Valleyview Riverside Golf Course in the amount of \$30,000 in January 2021 for a fairway grounds mower, concession equipment and 6-10 used power carts.

The purchase of the fairway ground mower has been put off at this time because there is a greater need for the power carts. The concession equipment and an outside green mower has been purchased, with a remaining balance of \$19,960.01.

The Valleyview Riverside Golf Club had put in a request in the spring of 2021 with Oak Creek Golf & Turf, a golf cart dealership, to purchase 7 used power carts. Due to the high demand and delays due to COVID, Oak Creek Golf & Turf doesn't currently have any used golf carts available for purchase. At this time the Valleyview Riverside Golf Club would like to order new carts instead as it is unknown when Oak Creek Golf & Turf will have used golf carts available for purchase.

The Valleyview Riverside Golf Club is requesting that the remaining 2021 funding of \$19,960.01 be reallocated to purchase 3 new golf carts instead of purchasing 7 used golf carts. The new golf carts will be purchased in 2022. The Valleyview Riverside Golf Course will be submitting a 2022 grant request for the purchase of the remaining 4 golf carts they wish to purchase.

Administration would support the Valleyview Riverside Golf Club's request.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a Greenview community initiative.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request the grant funds be returned to Greenview or to take no action to the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Valleyview Riverside Golf Club of Council's decision.

ATTACHMENT(S):

- Valleyview Riverside Golf Club Letter & Quote

Valleyview Riverside Golf Club
Box 299
Valleyview AB T0H 3N0
Phone: 780-524-2449, Fax: 780-524-5249

Received Oct.14/21

To Whom It May Concern

RE: 2021 Municipal District of Greenview Extension Letter Request

The Valleyview Riverside Golf Club received a \$30,000 Grant from you in January, 2021.

We had put down for the following equipment:

Fairway Grounds Mower
Concession Equipment
6 - 10 Used Power Carts

Our purchases as of today are:

Outside Green Mover	\$ 1,900.00
2 Oven Gas Stove	\$ 1,669.99
Sandwich/Snack Display Case	\$ 2,995.00
Griddle Grill	\$ 1,650.00
Charbroiler & Equipment Stand	<u>\$ 1,825.00</u>
Total	\$10,039.99

Receipts & Pictures are attached for the above equipment. This leaves \$19,960.01 for the extension.

We put off purchasing the Fairway Mower, as the Power Carts were needed more at this time. The problem we are having is that we had put in an order in the spring with Oak Creek for 7 Used Power Carts but because of the high demand (with Covid) they have not received their new ones, so we have not received the used ones from them. We have now gone a different route and we are in the process of going to a new supplier (Club Car Golf) to purchase new carts instead, which we have attached a Quote. To use up the remaining 2021 grant as per the quote 3 club car carts will be purchased @ \$6695.00 = \$20,085.00. The remaining 4 that they have quoted us will be used if we receive a grant for 2022.

If you can let us know at your earliest convenience that we have received the extension, that would be great. Your donations have helped us tremendously and are greatly appreciated.

Thank You
Brenda Boomgaarden
Tournaments & Fund Raiser Chairman

Golf Car Proposal

To: Valleyview Golf Club
Valleyview, Alberta.

Date: October 12, 2021

Quantity	Description	List Price	Silverwing
7	2021 Club Car Precedent i2 EFI Gas Complete with: AlumiCore Chassis/ Monsoon Canopy Top Dual "Flexi" Drink Holders/ Ergo Seats Precedent Sport Wheel Covers/ Sweater Basket Sport Drive Steering & Suspension 360 Degree Bumper/Surlyn Reflections Body Panels Dash Insert/ 4-Ply Premium Tread Tires / Number Decals / Kohler 14 HP EFI Engine / 5 Year Limited Warranty Body Color; Cashmere Canopy Color – Beige Seat Colors – Beige Optional Accessories: Folding Windshield Black Weathermax Club Protector 2 x Sand & Seed Bottles	\$11974.00 Included Included Included Included Included Included Included Included Included Sub-Total: Total: Grand Total	\$6271.00 Included Included Included Included Included Included Included Included Included \$132.00 \$216.00 \$38.00 ea \$6695.00 \$6695.00 \$46865.00 *Total Subject to all applicable Taxes*
Terms	F.O.B.	Delivery Date	Shipped Via
Net 30 Days	Valleyview Golf Club	2022	Club Car Truck

Prices quoted are those in effect at the time of quotation and are guaranteed subject to acceptance within 30 days. All credit terms must be approved by Club Car LLC. prior to delivery. Customer must submit required credit information for approval. All prices quoted are based on the Canadian Dollar at .79cents against the American Dollar. Any fluctuation in the currency could impact the price in a positive or negative manner.

Valleyview Golf Club
October 12, 2021

Accepted By:
Valleyview Golf Club

Club Car, LLC.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

2021 Grant 3 Golf Carts X \$6695.00 = \$20,085.00

2022 Projected Grant 4 Golf Carts X \$6695.00 = \$26,780.00



Valleyview Golf Club

Valleyview, Alberta.

Phil McDonald / phil_mcdonald@clubcar.com / 403.999.9353



Phil McDonald
Territory Manager
Club Car LLC

403.999.9353





Legend

- address_point
- roads SURFACE
- GRAVEL
- Water_Features
- hydro_line
- hydro_area
- Proposed Access



**Road Access to
SW-30-69-23-5**



UTM Zone 11 NAD83
1:5,000

Date: 06/28/2021

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REQUEST FOR DECISION

SUBJECT: **Request to Waive the November 16, 2020 and January 1, 2021 Penalties on Tax Roll 1170000**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	November 9, 2021	CAO: SW MANAGER: CF
DEPARTMENT:	FINANCE	GM: EK PRESENTER: MJ
STRATEGIC PLAN:	Level of Service	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Sections 347(1) and 341 of the Municipal Government Act

Council Bylaw/Policy (cite) – Bylaw 20-483 Tax Rate 2020

RECOMMENDED ACTION:

MOTION: That Council take no action on the request to waive the November 16, 2020 and January 1, 2021 penalties on tax roll 1170000 in the amount of \$311.62.

BACKGROUND/PROPOSAL:

As per the attached letter, the owner is requesting the November 16, 2020 and January 1, 2021 penalties on her property be waived. The owner brought her property tax payment to her local Post Office, believing it would be post marked that day. Administration received the payment post marked November 17, 2020; thus, penalties were applied. When the owner contacted Canada Post, she was advised there was a change to this process and most envelopes are not post marked until they reach the main post offices in Edmonton or Calgary.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Council will have upheld Council's bylaw and will have treated all ratepayers equally.
 2. The benefit of the recommended action is that Council will avoid creating a precedence by going against Council's bylaw.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to waive the penalties.

FINANCIAL IMPLICATION:

The financial implication would be \$311.62

Direct Costs:

Ongoing / Future Costs:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will send a letter to the Owner advising them of Council's decision.

ATTACHMENT(S):

- Request from the Owner
- MGA Section 347(1)
- MGA Section 341
- Bylaw 20-843



Shirley M. Clark
P.O. Box 121
Rimby AB. T0C 2S0.

Municipal District of Greenview No. 16
4806-36th Ave. Box 1079
Valleyview AB. T0H 3N0

F-22

URGENT! ☐ AS SOON AS POSSIBLE ☐

FROM: Darrell & Shirley Clark.
RE: 11233 Leonard St.
DEPT: Grande Cache, AB. T0E 0Y0.
DATE: Sept 1/21.
SUBJECT: TAX ACCOUNT - Penalties
Attention to Marilyn Jensen
FINANCE COORDINATOR TAXATION &
ASSESSMENT.

MESSAGE

Dear Reeve & Council

Good day to each one of you. I am writing this letter of appeal which I am late and I truly am sorry. I recently pulled my tax file for Grande Cache and realized I hadn't written my letter explaining the changes to "Postmark stamped on the envelope. Charged to our tax account is the amount of 283.29 - In researching why ^{our} my taxes were received passed the postage date stamp was due to a technology change by Canada Post. I did call in to explain this development with Finance Coordinator and was told a letter of information must be written. I prepared my cheque for taxes \$3,541.11 and took to post office knowing it will be post marked today as the mail leaves at 5:30pm. Lots of time then - After finding out about the penalty, calls to post office and finally locating the solution that postmarked date on envelope does not work any longer from out of city towns. The envelopes are not marked or stamped with the date stamp until the Edmonton post office leaving for the west & north towns & cities. Progress they say. I ask & pray for your kindness & grace to remove this charge penalty for us. I thank you in advance truly. ⁹¹ Shirley M. Clark.

S.M. Stevens Clark
P.O. Box 141
Emeryville, Cal 94608.

201170349
3932 TEL



Municipal District of Brentwood #16
P.O. Box 1079
Valleyview AB. T0H 3M0

493

1170000

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and
- (b) what happens if an instalment is not paid.

1994 cM-26.1 s340

Deemed receipt of tax payment

341 A tax payment that is sent by mail to a municipality is deemed to have been received by the municipality on the date of the postmark stamped on the envelope.

1994 cM-26.1 s341

Receipt for payment of taxes

342 When taxes are paid to a municipality and the assessed person requests a receipt, the municipality must provide a receipt.
RSA 2000 cM-26 s342;2017 c13 s1(30)

Application of tax payment

343(1) A tax payment must be applied first to tax arrears.

(2) If a person does not indicate to which taxable property or business a tax payment is to be applied, a designated officer must decide to which taxable property or business owned by the taxpayer the payment is to be applied.

1994 cM-26.1 s343

Penalty for non-payment in current year

344(1) A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a clean energy improvement tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax imposed in respect of a designated manufactured home in a manufactured home community.

RSA 2000 cM-26 s348;2005 c14 s12;2018 c6 s5

Fire insurance proceeds

349(1) Taxes that have been imposed in respect of improvements are a first charge on any money payable under a fire insurance policy for loss or damage to those improvements.



BYLAW NO. 20-843
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2020 taxation year

WHEREAS, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 27, 2020; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2020 total \$222,623,797.; and

WHEREAS, at \$133,299,962. and the balance of \$89,323,835. is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	2,575,774
2019 Under levy	40,955
Non-Residential	24,838,470
2019 Under Levy	1,651,347
Opted Out School Boards	
Residential/Farmland	74,071
Non-Residential	1,224
Requisition Allowance MGA(359(2))	150,000
Seniors Foundation	1,638,462
Designated Industrial Properties Requisition	941,580

WHEREAS, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipal District of Greenview as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	765,105,040
Residential Muni Only	3,685,360
Residential Grande Cache	270,165,460
Residential Grande Cache Muni Only	2,481,590
DIP Residential/Farmland	102,330
Non-Residential	260,057,460
Non-Residential Muni Only	1,697,750
Non-Residential Grande Cache	114,471,440
DIP Non-Residential	6,596,689,630
Machinery & Equipment	16,414,180
DIP Machinery & Equipment	5,712,795,520
DIP-Power Generation	<u>79,726,580</u>
Total	13,823,392,340

THEREFORE, under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	1,920,462	768,892,730	2.4977
Residential GC	1,956,192	272,647,050	7.1748
Non-Residential	85,447,181	12,781,852,560	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	487,641	387,118,490	1.2597

ASFF/Opted-Out School Boards

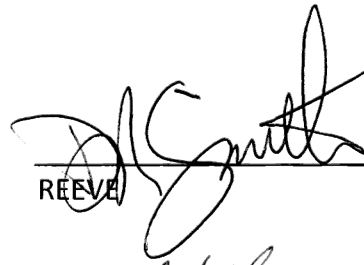
Residential/Farmland	2,690,800	1,035,372,830	2.5989
Non-residential	26,491,041	6,971,218,530	3.8001
Requisition Allowance	150,000	8,006,591,360	0.0187
Seniors Foundations	1,638,462	13,815,527,640	0.1186
Designated Industrial Properties	941,580	12,389,211,730	0.0760

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential taxes are due and payable on September 30th, 2020.
 - b) Residential/Farmland taxes are due and payable on November 15th, 2020.
3. In the event of any current taxes remaining unpaid for Non-Residential after September 30th, 2020, there shall be levied a penalty of 8%, on October 1st, 2020.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2020, there shall be levied a penalty of 8%, on November 16, 2020.
 - a) In the event of any current taxes remaining unpaid after December 31st, 2020, there shall be levied a penalty of 10% on January 1st, 2021.
 - b) In the event of any arrears taxes remaining unpaid after December 31st, 2020, there shall be levied a penalty of 18% on January 1st, 2021 and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of the third and final reading.

Read a first time this 27th day of April, 2020

Read a second time this 27th day of April, 2020

Read a third and final time this 11th day of May, 2020



REEVE



CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Big Lakes County Intermunicipal Collaboration Committee**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 9, 2021 CAO: MANAGER:
DEPARTMENT: CORPORATE SERVICES GM: EK PRESENTER: SS
STRATEGIC PLAN: Regional Cooperation LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) - Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor _____ and Councillor _____ to the Big Lakes County Intermunicipal Collaboration Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The committee shall meet at least once every two (2) years to review the terms and conditions of the agreement. Either municipality, by giving at least 30 days' notice, may trigger the requirement for the Committee to hold a meeting. Meeting requests shall be directed to the CAO for the respective municipality.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	Birch Hills County ICF Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor _____ and Councillor _____ to the Birch Hills County ICF Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The ICF Committee shall meet upon request, giving at least 30 days notice. Meeting requests shall be directed by the CAO for the respective municipality.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	County of Grande Prairie Intermunicipal Collaboration Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council Councillor _____ and Councillor _____ to the County of Grande Prairie Intermunicipal Collaboration Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The committee shall meet on a required basis and will develop recommendations to the Councils on all matters of strategic direction and cooperation affecting the residents and ratepayers of both parties. Either municipality, by giving at least 30 days' notice, may trigger the requirement for the Committee to hold a meeting. Meeting requests shall be directed to the CAO for the respective municipality.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	Town of Fox Creek ICF Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor _____ and Councillor _____ to the Fox Creek ICF Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The ICF committee is a recommending body that meets on an as required basis and will develop recommendations to the Councils on all matters of strategic direction and cooperation affecting the residents and ratepayers of both parties. Either party may trigger the requirement for the Committee to hold a meeting giving at least 30 days notice. Meeting requests shall be directed by the CAO for the respective municipality.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	Town of Valleyview ICF Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillors _____ and Councillor _____ to the Town of Valleyview ICF Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The ICF Committee shall meet upon request, giving at least 30 days notice. Meeting requests shall be directed by the CAO for the respective municipality.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	Woodlands County Intermunicipal Negotiating Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act RSA 2000 Chapter M-26

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Reeve Tyler Olsen to the Woodlands County Intermunicipal Negotiating Committee.

MOTION: That Council appoint Councillor _____ to the Woodlands County Intermunicipal Negotiating Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The committee shall meet on an as required basis and will review current agreements in place, discuss potential areas of improvement and achieve fair, equitable solutions and cost savings; to spur managed growth, attract both businesses and residents to the area, improve intermunicipal relations and promote transparency.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT:	Yellowhead County Intermunicipal Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 9, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	GM: EK	PRESENTER: SS
STRATEGIC PLAN:	Regional Cooperation	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Reeve Tyler Olsen to the Yellowhead County Intermunicipal Committee

Motion: That Council appoint Councillor _____ to the Yellowhead County Intermunicipal Committee.

BACKGROUND/PROPOSAL:

The Municipal Government Act requires that municipalities that have a common boundary must create a framework with one another that identifies the services that the municipalities agree benefit more than one municipality that is party to the Intermunicipal Collaboration Framework (ICF) and are provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of the services provided on an intermunicipal basis.

The ICF Committee shall meet at least once every five years, or upon request by either party, commencing no earlier than 90 calendar days and no later than 180 calendar days after a municipal election to review the terms and conditions of the ICF framework.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



REQUEST FOR DECISION

SUBJECT: **Fox Creek Library Board**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 9, 2021
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
GM:
LEG:
MANAGER:
PRESENTER: WH

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council send a letter to the Town of Fox Creek putting Councillor _____ name in for recommendation to represent the MD of Greenview on the Fox Creek Library Board.

BACKGROUND/PROPOSAL:

The Fox Creek Library board is made up of 9 members, two of which are Town of Fox Creek Council, and one from MD of Greenview Council. The Town of Fox Creek will make the final appointment after Council puts forth a name for consideration.

Councillor Shawn Acton previously sat on this board.

BENEFITS OF THE RECOMMENDED ACTION:

1. Council will fulfill their agreement with the Town of Fox Creek in regard to representation on the board and will continue to show support and understanding of the importance of Municipal Libraries.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can choose to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a recommendation, Administration will provide a letter to the Town of Valleyview for consideration.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT: **Valleyview Municipal Library Board**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 9, 2021
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
GM:
LEG:
MANAGER:
PRESENTER: WH

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council send a letter to the Town of Valleyview putting Councillor _____ name in for recommendation to represent the MD of Greenview on the Valleyview Library Board.

BACKGROUND/PROPOSAL:

The Valleyview Municipal Library board is made up of 8 members, one of which is Town of Valleyview Council, and one from MD of Greenview Council. The town of Valleyview will make the final appointment after Council puts forth a name for consideration.

Councillor Shawn Acton previously sat on this board.

BENEFITS OF THE RECOMMENDED ACTION:

1. Council will fulfill their agreement with the Town of Valleyview in regard to representation on the board and will continue to show support and understanding of the importance of Municipal Libraries.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can choose to alter or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a recommendation, Administration will provide a letter to the Town of Valleyview for consideration.

ATTACHMENT(S):



Manager's Report

Function: CAO Services

Submitted by: Stacey Sevilla, Manager Communications & Marketing

Date: 10/29/2021

Communications Highlights

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Greenview Highway Entrance Sign installation is well underway, and almost all of the Hamlet and large boundary entrance signs have been installed. Worldwide aluminum shortages have impacted the fabrication of the Grande Cache LED sign, but the large-scale LED screens have been delivered, and an update this week projects completion and final installation of the sign to be the end of November. Please note that the list below is a highlight of Communications department activities, but not exhaustive.

Projects completed or underway:

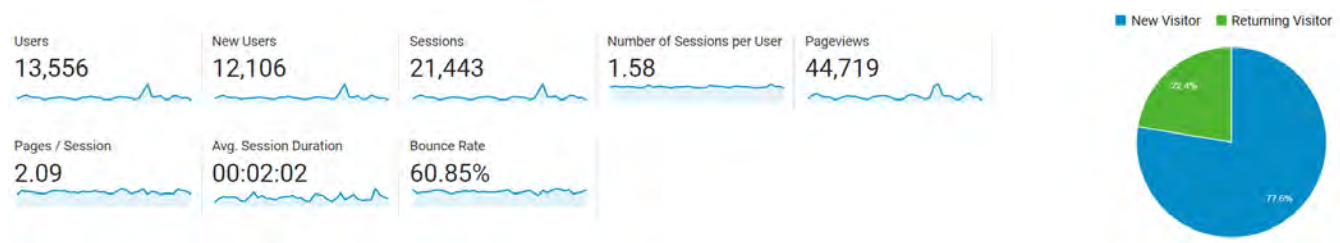
- Municipal Elections preparation assistance to Legislative Services. Built a more robust website section with more information for both Candidates and Voters. Comms team created and ordered ballots, posters, signage, social media ads, and more.
- Unofficial Election Results posted the night of the Municipal election to website and social media.
- Official Election Results posted to website and social media at Noon on Friday October 22, 2021 as per Municipal Elections Act.
- Design/layout of Greenview University Council orientation handbook
- Greenview Industrial Gateway (GIG) Event planning – Venue, design/layout invitations and Agenda cards – professional printing.
- Design/layout of GIG Strategic Plan for professional printing.
- Designed and ordered GIG Floor displays, podium signs, Media photo wall for event.
- Editing and proofing of GIG - Carbon Sequestration Expression of Interest submission.
- Media Release writing and distribution for Fourth Annual Clayshoot fundraising results, Reeve + Deputy Reeve Appointments, CAO Appointment
- Grande Cache LED Sign in production – projected fabrication completion and installation has been moved to the end of November due to Aluminum shortage for sign components.
- Editing and proofing assistance for various Health and Safety documents

- New Job Posting template created for HR recruitment postings
- Magazine Ad layout for Alberta Outdoorsman – Johnson Park feature
- Fire Prevention Week social media campaign and website post created and scheduled.
- Ongoing Recreation and Multiplex posting to website and social media pages.
- Committees and Boards website page created to replace PDF and provide clear information for elected officials, ratepayers, and current/potential boards and committee members at large. *Updated with newly appointed Councillors after Organizational meeting.
- Greenview App social media app awareness + instruction campaign running.
- Employee Orientation Handbook editing and proofing
- Internal/External Calendars are in design/layout process. Waiting on 2022 dates from various departments.

Digital presence statistics

Website (October 2021)

Greenview's website has seen 44,719 pageviews on the website through October. The Greenview website has gained 12,106 new website users. Website access from mobile devices remains on average, about 53% of users.



Facebook (October 2021)



Efforts continue to grow our Twitter, and Instagram presence continues. Twitter followers as of October 29, 2021, = 1,809. Instagram followers as of October 29, 2021, = 542.

Greenview APP (October 2021)

The app is still being downloaded 1-4 times per day on average, with users accessing the "Notifications" section the most often as push notifications are sent out for Council Meetings, etc. Approx 721 Users to date. A new custom video has been created to explain all of the app's many features and has been shared on social media as part of an ongoing campaign.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Protective Services

Submitted by: CAO, Stacey Wabick

Date: 11/9/2021

Greenview Fire-Rescue Services (GFRS)

Reported by: Regional Fire Chief, Wayne Brown

Administration:

A simulated wildfire incident (Grande Cache area) is being jointly planned for December 9, 2021, that will involve AEMA, AG & Forestry, and the COOPS/Enterprises. A planning meeting is scheduled for November 3, 2021, at the Grande Cache PSB (STN 33).

Agreements/Bylaws/Policies:

The Fire Services Contract between Greenview and Fox Creek will expire on December 31, 2021. A draft 3-year contract has been prepared.

Fire Stations update:

First Responses

Station 31 responded to 14 incidents for October. Of the 14 incidents, there were **9** Medical Co-Responses, **1** Structure Fire, **1** Grass Fire, **1** Medical (STARS evac required), **1** Monitored Alarm, and **1** wildland/bush fire in Forest Protection Area – mutual aid from GP County (Bezanson, Teepee Creek), 3 private bulldozers, 3 private water haulers, 16 Firefighters fought the fire. NOTE: Ag & Forestry had no resources available.

Station 32 responded to 12 incidents for October. Of the 12 incidents, **7** were Medical Co-Responses, **1** Fire Incident, **1** Motor Vehicle Collision, and **3** False Alarms.

Station 33 responded to 10 incidents for October. Of the 10 incidents, **6** were Medical Co-Responses, **2** were Motor Vehicle Collisions, and **2** were Monitored Alarms.

Training:

Station 33 Officers are setting up a physical fitness training program. They will follow the standards and procedures from the University of Alberta. This is a test of overall fitness, and a great goal for our firefighters to achieve.

One Station 31 firefighter completed 1002 driver operator practical.

Five Station 32 firefighters completed 1001 firefighter Level 2 practical and four Station 32 firefighters completed 1002 pump operator practical.

One Station 32 firefighter attended an Air Brake Endorsement course on October 26.

Station 32 has 3 junior members enrolled in FF101 with the County of Grande Prairie Regional Fire Services (CGPRFS) on November 6, 7, 13, and 14.

On November 20, 2021, Station 32 has an H2S Alive course booked with 20 members enrolled.

The exterior center of the training center in Grande Cache is almost complete. The rope rescue tower has been installed, and work is continuing inside of the structure. The security fence is being erected around the structure.

Apparatus and Equipment:

Station 32 CVIPs are completed on all units.

F9 Engine 3211 has made the surplus list. Foothills Forest Products in Grande Cache has looked at the unit and would like to make an offer to purchase. Chief Brown will look into the process.

Rescue 3230 has been successfully placed into service, the previous 3230 is now branded Brush 3270 for wildland service

Community Outreach:

Station 31 - DeBolt

As part of fire prevention week, Station 31 Firefighters attended Ridgevalley School, Rosedale School, and the Ridgevalley Hutterite Colony school to deliver fire prevention messages. Students of the 3 schools participated in a coloring contest. The winners will receive a \$25 gift card to Trappers Gord's and fire prevention swag. Runner ups and participants to receive swag. Presentation to the winners will be held on October 28.

On Sunday, October 31, Station 31 Firefighters will have fire apparatus around DeBolt and Ridgevalley handing out candy to the trick or treaters as well providing a safety zone for both kids and parents.

Station 31 firefighters have purchased a commemorative wreath and will be participating in the Remembrance Day ceremony at the DeBolt Legion on November 11, 2021.

Station 31's 2nd annual food drive dates and times have now been confirmed. Station 31 will be reaching out to Communications closer to the dates to post on social media.

- Saturday, November 20 – Feedlot Café 10 am – 2 pm
- Tuesday, November 23 – Crooked Creek General Store 4 pm – 6 pm
- Thursday, November 25 – Trapper Gord's 6 pm – 8 pm
- Saturday, November 27 – DeBolt Christmas Market 10 am – 4 pm

The 4H Club and Station 31 DeBolt have partnered up and will be holding a Toy Drive on the same dates as the Food Drive, both the food and toy drive will benefit local DeBolt families. The toy drive will assist the 4H members in working towards their community service hours.

Station 32 - Grovedale

Station 32 attended a meeting with Forestry and Agriculture and Nose Creek resident spokesperson to walk through upcoming programs and emergency planning for the settlement.

Due to Covid restrictions, Station 32 was unable to interact in person or provide station and equipment tours with Penson school and community for Fire Prevention Week, however, material from Greenview Communications was shared and posted on the station's Facebook page.

Patrolled with Community Peace Officer Thibeault on October 25th to highlight problem areas.

Fire Pump trailer has been moved back to Grovedale from Nose Creek by Facilities; residents have been informed.

Station 33 – Grande Cache

Station 33 organized virtual Fire Station tours for the local schools. This was an interactive tour with the students asking questions and our firefighters answering them. The students got to see the Fire Station and Fire Apparatus while our firefighters went through Fire Safety Lessons. Both the students and firefighters enjoyed the process.

Sergeant, George Ferraby

Administration

Our new e-ticketing software is nearly complete and we are expecting to go live on November 8, 2021. All officers will have to take an instructional course on how to use the new software. This will help to assist our officers by being more productive and eliminate any clerical errors that can affect the outcome of violations.

The province is moving forward with a new provincial penalty system in February, which will compliment the new e-ticketing software.

Officers wrote a total of 64 violation tickets and responded to 46 calls for service. 20 violation tickets/calls were Grovedale area, 17 were from the Grande Cache area, 4 were from the DeBolt/Ridgevalley area, and 2 were from the Valleyview area, and the remaining were on highways.

Training

Sgt. Ferraby attended 4 days of training in Lac La Biche to assist with the training of CPO King and Thibeault. Both officers have successfully completed their training.

CPO King and Thibeault graduated on October 22, 2021. CPO King earned the prestigious Leadership Award for her class, which is a proud accomplishment.

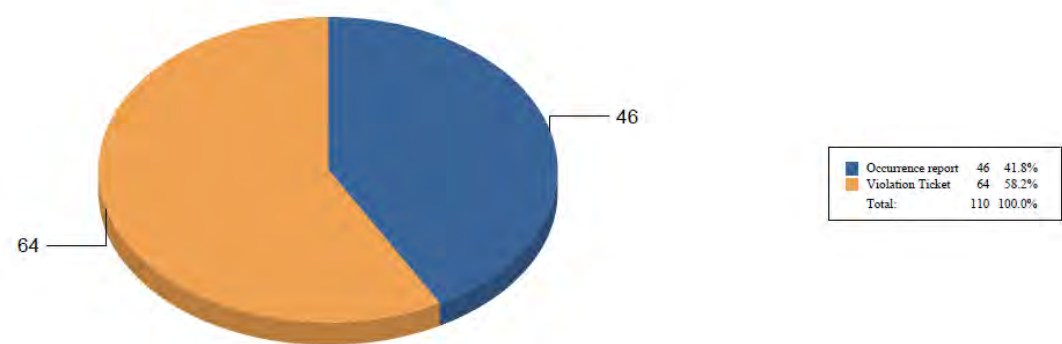
Both officers are now working in full capacity as CPO Level 1 Officers in Grovedale and Valleyview areas. This will reduce the requirement of the Grande Cache Officers travelling North to assist.

Sgt. Ferraby and CPO Shultz have attended their annual weapons certification course in October.

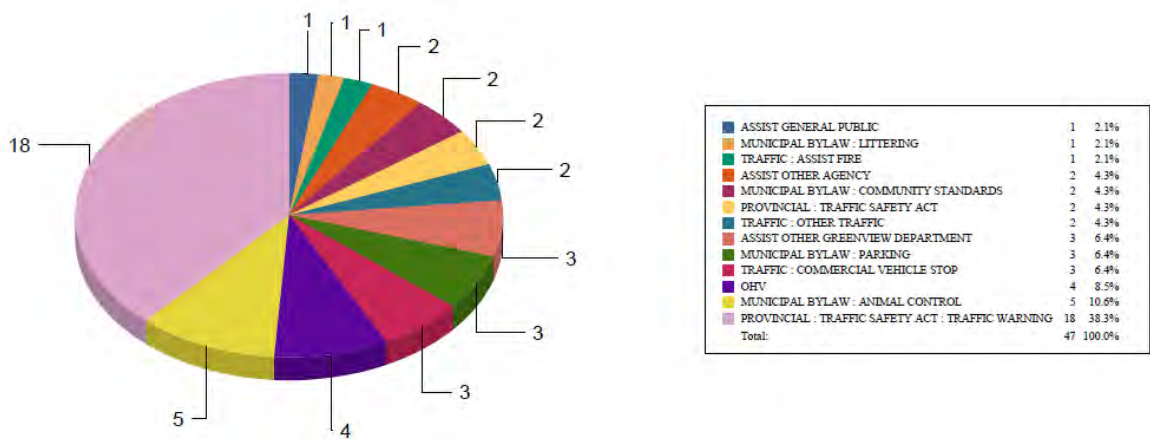
CPO Thibeault, King and Schultz will be attending a Transportation of Dangerous Goods Inspector Course in November, which will give them the required training to further investigate Commercial Vehicle Traffic on our roadways.

Stats:

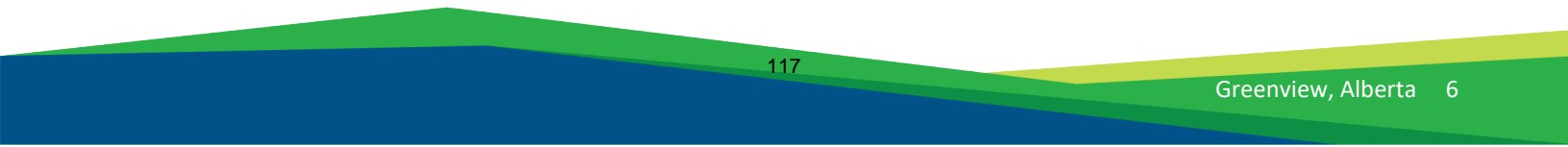
Count of Reports Completed



Count of Incident Types



Violation Ticket





Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 10/29/2021

Director Corporate Services, Ed Kaemingh

- Reviewing budget submissions from Managers, preparing for Council Interim budget presentations.
- Interviews for the Manager of Finance and Administration position, our focus is someone who can provide coaching, working with the systems and process improvements to help the team.
- Recruiting for Asset Management Officer, this position will be responsible for developing the asset management program for Greenview, leading to long term financial planning, assets condition assessment and replacement plans that tie into long term financial planning.

Finance & Administration Interim Manager, Carolyn Ferraby

October has been busy with insurance renewals, budget queries, and 3rd quarter reporting. In addition, some staff were involved in the election training and worked the advanced and election day polls.

Finance staff had the opportunity to attend the virtual Government Finance Officers Association Conference (GFOA). Three Finance staff also attended the Administrative Professionals Conference (ACP). These conferences provide a terrific opportunity for training and networking.

Electronic Data Interchange Project (EDI) has been completed. This allows deposits to be directly uploaded from our bank to our Software, saving staff time. It will improve accuracy and be more efficient as these payments were previously processed manually.

Change over of the two accounts payable printers to Magnetic Ink Character Recognition (MICR) for more secure cheque printing is still a work in progress. Support issues from Central Square continue to delay this implementation. MICR printers use a special toner to print the check number, account number and bank routing number across the bottom of the cheque providing a more secure method of payment.

Accounts payable processed 1772 invoices in the month of October (September 1160). Accounts payable staff are still contacting vendors to switch over to electronic payment of funds. There are currently 783 Vendors set up for EFT (Electronic Funds Transfer) to date. The statistics below show 259 cheques issued in October versus 658 electronic funds transferred.

Accounts Payable Statistics:

	Month	# of payments	# of Invoices	\$ Value of payments
EFT	Oct. 2021	658	1441	\$ 5,686,296
Cheques	Oct. 2021	259	331	\$ 2,776,968

Property Tax:

Property Tax, we currently have 332 rolls on the Tax Instalment Payment Plan (TIPP). This program allows taxpayers to pay their property tax in monthly instalments. As of Oct 28, the following is a summary of taxes paid for 2021 thus far. Note that Non-Residential were due Sept 30, 2021 and Residential are due Nov 15, 2021.

2021 Tax Levy	\$ Amount Paid YTD	% Of taxes paid YTD
\$122,827,831	\$115,901,040	94%

Finance Reporting Manager, Deb Welsh

Pearl Government Suite (Worktech) – Mobile Work Orders – have been rolled out to all the mechanics. The GP16 March and September updates were performed and did not fix the assign issues. GP18 Version Upgrade is scheduled for mid November with go live date mid December. Optimistically the features not responding in GP16 will work in GP18. The mechanics are looking forward to using what they have seen of the program.

Pearl Government Suite (Worktech) – Electronic Purchase Orders – Implementation dates for invoicing Matching of Electronic Purchase Orders were proposed for January to March 2022. Extremely disappointing given the timeline this project has been worked on. Administratively, we are attempting to move forward with the Purchase Order portion of the program during the month of November if support can be provided from Central Square to achieve this.

Qwestica Budget Software - The municipality has utilized this budgeting software for several years but provides financial reporting through a different program. Administration is currently working with Qwestica to have the ability to do budgeting and reporting all with the same software program while providing the same level of service to internal departments. Status unchanged for the month of October.

Information Systems, Peter Stoodley

Internal IT Projects

Starlink Internet service has been shipped for Eagles Nest to support public rentals. ETA of installation is not known at this time. Since installing this equipment at the Grande Cache campground earlier this summer there has been no network downtime.

Private/Confidential Printing Project is nearly complete with only Valleyview left.

Provisioning new equipment for the incoming Council Members. With global shipping issues and limited stock for purchasing new laptops will be delayed prior to commencement of new council sitting. There will be temporary laptops configured until the new laptops arrive.

Configuration and installation of a PC to control the display board at the Multiplex in Valleyview.

This process will be continuing. Assessment of our server environment has started. The consideration given is where the MD will be/needs to be in 3-years, not today. The back-end environment is due to be upgraded to accommodate increased use of hardware, software, and users.

Monthly Happenings

- New users are being setup each month. This process does not stall or stop. Multiple updates to user's accounts.
- Setup and rollout of new cell phones, laptops, desktops, deskside phone are occurring each month.
- Meetings with Yardstick on monthly happenings, projects, and security.
- Meeting with Canadian Fibre for status updates and developing a plan for fibre installation in other parts of the district.
- Weekly team huddle within the IS department.
- Site visits to GC, VV as needed for technical/hardware issues.
- Monthly meeting with Corporate Services and the director ongoing monthly.

Service Tickets

- Approximately 171 incidents tickets were opened July and actioned by internally or Yardstick.
- 7 IS eForms submitted to Information Systems and actioned internally.
- 31 Onboarding/Offboarding eForms submitted to Information Systems and actioned. Expect this number to increase once the summer season ends.

Although there were plenty, there is no data for office visits, phone calls, emails, and text for support by out staff.

Legislative Services, Danie Leurebourg & Sarah Sebo

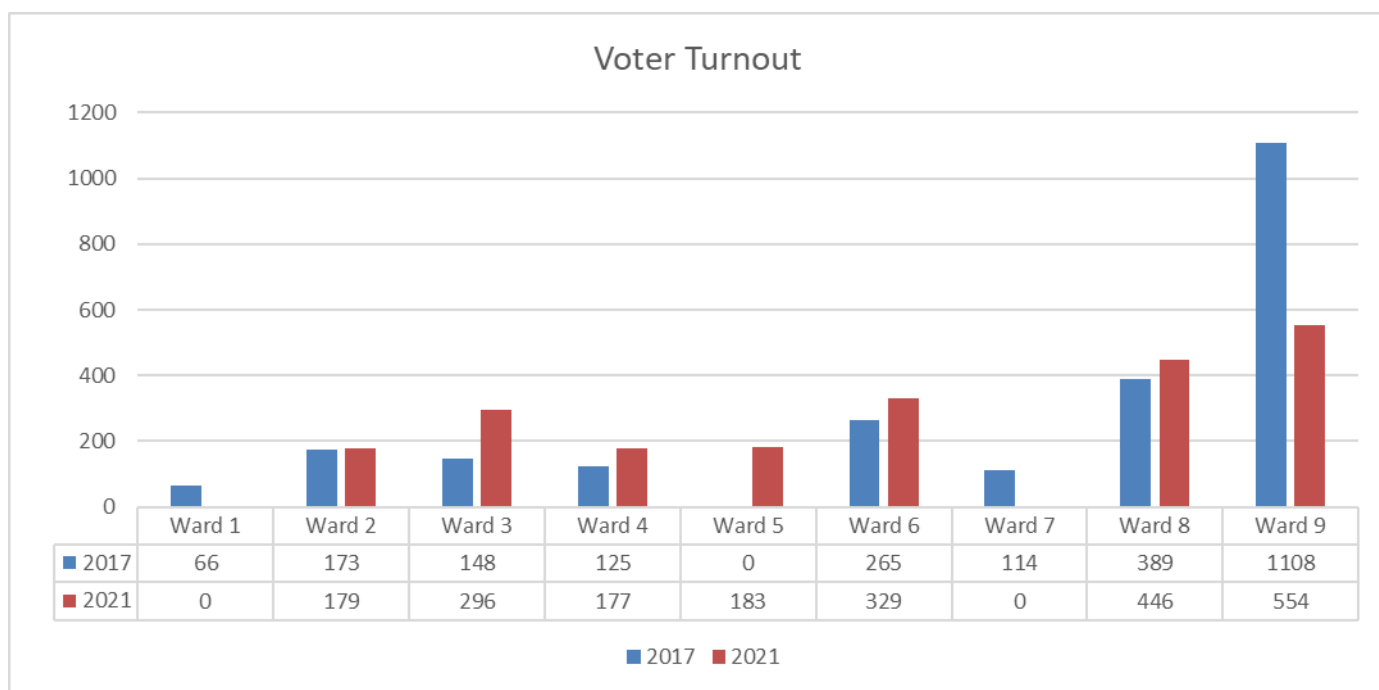
Municipal Elections

Greenview has had a successful 2021 Municipal Election! Two thousand two hundred and fifty-two (2, 252)

Greenview residents went out to the polls to vote for their Municipal representatives between the advance poll and election day. Five new Councillors were elected.

Greenview's Senate Election results are 2,041 total voters, with the top three senate choices being Pam Davison 1,049, Erika Barootes 1,009 and Mykhailo Martyniuk 750. Greenview voters overwhelmingly voted yes to the referendum question "Should section 36(2) of the Constitution Act, 1982 – Parliament and the government of Canada's commitment to the principle of making equalization payments – be removed from the constitution?" 1,746 voted yes and 403 voted no with 2,225 total voters. The second referendum question, "Do you want Alberta to adopt year-round Daylight-Saving Time, which is summer hours, eliminating the need to change our clocks twice a year?" was also a yes in Greenview. 1,192 votes yes, 973 voted no and 2,225 total voters as well.

WARD	CANDIDATES (IN ORDER OF VOTES)	VOTES
WARD 1 - Grande Cache Cooperatives & Enterprises	Winston Louis Delorme	ACCLAMATION
WARD 2 - Little Smoky	Ryan Ratzlaff	71
	Catherine Wiltse	63
	Sara Nichol	45
WARD 3 - Valleyview	Sally Rosson	157
	Darren Soderquist	129
	Frank John Mark Besinger	10
WARD 4 - Sunset House/Sweathouse	Dave Berry	98
	Shawn Acton	53
	Dave Hay	26
WARD 5 - New Fish Creek	Dale R. Smith	133
	Danielle Bourgoin	50
WARD 6 - DeBolt	Tom R. Burton	185
	Mike Gerwatoski	144
WARD 7 - Ridgevalley, Crooked Creek, Sturgeon Heights	Jennifer Rose Scott	ACCLAMATION
WARD 8 - Grovedale	William Tyler Smith	203
	Christine Schlieff	153
	Cameron Hood	138
	Kristeva Dawling	122
	Tammy Wanda Day	97
WARD 9 - Grande Cache	Duane Didow	436
	Tyler Olsen	293
	Robert Staples	219



*0 = acclamations

**Ward 9 - 2017 numbers are from the Town of Grande Cache election

POLICY REVIEW COMMITTEE

Policy Review Committee is expected to meet November 10, 2021.



Manager's Report

Department: Community Services

Submitted by: Dennis Mueller, Interim Director

Date: 11/09/2021

Administration has recently met with Willmore Wilderness Foundation in regard to exploring any synergies that could be created between the Foundation and Greenview as to promote tourism.

Greenview has received confirmation from the Town of Fox Creek as to the endorsement of the Multiplex Recreation agreement. Administration will be releasing the appropriate funds shortly.

Administration has received an endorsed capital asset agreement from Nitehawk Recreation and will be forwarding the appropriate funds as approved by Council for the ski lift project.

Correspondence has been received from the Town of Valleyview regarding the AHS Ambulance facility, a proposed additional airport hangar and Medical Clinic internet, Administration will be providing reports on each of these items for Council's consideration.

Administration has met with the architect for the Grande Cache Event Centre with a draft floor plan design presented, the firm will be presenting a concept for the outside of the facility shortly. A presentation will be forthcoming by Administration to Council in the near future for endorsement.

Sheila Kaus, Manager, Agricultural Services

As the busy agricultural growing season comes to a close, reports of better-than-expected crop yields coupled with strong commodity prices have made an otherwise unfavorable situation more tolerable. Area producers are wrapping up harvest activities, and while concerns regarding contract sales abound, many grain producers have benefited from the high commodity prices, offsetting lower than average yields.

Administration is preparing final budget preparations for formal presentation to Council as well as finalizing plans for 2022. November will see the Agricultural Service Board receive orientation from Alberta Agriculture, enriched with Greenview specific policy review.

To assist the department rental program, a list of general maintenance and repair required on equipment is being prepared to assist Administration in having deficiencies taken care of prior to the busy spring rental season. With a number of months of observing the rental program to assess improvements to implement, Administration is in the process of finalizing revisions to the Rental Equipment Policy, along with supporting documentation. This revision will be presented to the Agriculture Service Board at the January meeting.

At the September 29th Agricultural Service Board meeting, the Board approved the cancellation of the chemical jug storage building and the purchase of a replacement ATV Trailer. The current facility for used chemical jug storage meets the needs of the department while the ATV trailer currently in the fleet has seen little usage.

Rental equipment has been utilized 521 rental days to-date in 2021.

Up to October 21st, 55 wolves have been submitted for incentive, totalling \$16,500, and 446 beavers have been submitted for incentive, totalling \$13,380.

Problem Wildlife Work Orders, up to October 21st

File Status	Beaver-MD	Beaver-Ratepayer	Customer Service	Predation	TOTAL
In Queue					
Open	6	5	3	2	16
Closed	16	21	14	10	61
TOTALS	22	22	17	12	77

PWO Culls: Over 300 beaver, 17 skunks, 18 muskrats.

Other highlights: Solved multiple black bear and roadkill issues. Blasting is underway and is priority until freeze up.

VSI Quarterly Reports and Service Breakdown- 2nd quarter

	# Services	2021	2020	+/- (%)
Total Quarter 1st	99	\$19,269.77	\$21,172.35	-8.99%
Total Quarter 2nd	231	\$33,953.33	\$36,569.40	-7.15%
2021 Claims	330	\$53,223.10	\$57,741.75	-7.83%

Semen Testing: 309 claims; \$12,802.36

Preg Checks: 1382 claims; \$3,869.60

Calvings: 14 claims; \$3,714.05

C-Sections: 8 claims; \$2,179.20

Exams: 67 claims; \$3,147.65



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Economic Development Manager, Kevin Keller

Community:

The first intake of the 2022 Community Grant applications closed October 15, 2021. Thirty applications were received and will be presented at Committee of the Whole in December.

Information on free virtual workshops and events held throughout the province continue to be shared with Greenview's non-profit organizations, giving them the opportunity to learn and grow their organizations.

The Youth Connections Program 3rd quarter report was received. Despite COVID-19 challenges the Youth Connections Program continues to adapt to provide youth and their families with successful programming in the community while partnering with other community organizations and abiding by the Government of Alberta's safety guidelines. The program is beginning to engage more youth as the participation numbers are increasing.

The Community Foundation of Northwestern Alberta will be launching the 2021 Vital Signs Report virtually on November 2, 2021, in partnership with Greenview, the City of Grande Prairie and County of Grande Prairie. There will be a video on social media platforms, news releases to the media, and continued social media snapshots of the publication throughout November. A summary of the report publication is scheduled to be presented to Committee of the Whole in November.

New "Proudly Supported by Greenview" signs have been installed successfully with the assistance of the facility maintenance team. These recognition signs are in locations and facilities that Greenview supports annually through the operating budget.



*Proudly Support by Greenview Signage
-Sunset House Cemetery*

Business:

Greenview Economic Development was invited to present on the "Community Pulse Series" put together by the Grande Prairie and District Chamber of Commerce on September 29, 2021.

This was a great opportunity to share with the region some of the projects that Greenview has going on, including Greenview Industrial Gateway (just to get the name out there some more).

Economic Development continues to collaborate with Community Future West Yellowhead on October 6, 2021, Greenview participated in a Grande Cache Business walk that was put on by Community Futures. Great opportunity to get out and communicate with the businesses on what is happening and what supports that we have to give these businesses. As well as hearing how, business is going in the “recovery” stages of COVID.

Greenview hosted the first ever Greenview wide Business Support Network on October 12, 2021. There were a number of new faces from Grovedale and DeBolt. It was great to see new participants joining in and to hear firsthand what some of the needs are at this time.

Greenview Business awards were held on October 20, 2021, to support and celebrate the businesses within Greenview. Guest speaker Doug Griffiths presented his amazing presentation on “13 Ways to Kill your Community.” It seems that he was a hit speaker and Greenview Businesses enjoyed their evening. Looking forward to learning about more businesses and continuing to support, celebrate and network for more years to come. Greenview Business award winners are:

- Ward 1 – Fallen Mountain Soap
- Ward 2 – Ratz Nest Mechanical
- Ward 3 – The Crabbie Goat Distillery
- Ward 5 - Talon Electric
- Ward 6 – DeBolt General Store and Feedlot Café
- Ward 7 – Scotty’s Burger Shack
- Ward 8 – Grovedale General Store
- Ward 9 – Euro Tech Hair Design

Tourism:

Fall programming and events are underway including Nature @ Noon: Bears & Hibernation, Dino Day Event (in collaboration with Grande Cache Municipal Library), Halloween Candy Cauldron Contest, Halloween Craft: Decorate Your Own Treat Bag, Grande Cache Community Events Foundation- 1st Annual Pumpkin Festival and Grande Cache Minor Hockey: World Jr. Cup Hockey Expo. Christmas 2021 is currently in the planning and logistics stages.

Planning is underway for a winter tourism campaign in collaboration with Seekers Media “Ski NWAB” which will highlight different winter activities in Alberta’s Northwest region.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Writing of proposals to offer formal events in the Birds' Eye View Interpretive Park as well as an opportunity to create a new Tourism Destination Marketing model for Greenview by working alongside Travel Local Marketing, Indigenous Worx and Travel Alberta.

October Stats: Revenue	Visitors	Sales	YTD Visitors	YTD
2021	714	\$5898.57	14,644	\$108,150.61
2020	690	\$5101.74	8,360	\$49,834.27
2019	888	\$3436.19	17,966	\$56,177.10

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

During the month of October, the Community Resource Centers fielded 520 inquiries. The top reasons clients called or came in was to access Canada Revenue information and support, employment supports, and information or referral to the following: mental health supports; food bank; commissioner of oaths; victims assistance, technological assistance, and registration for FCSS programs.

Youth Programs, including social and emotional development and healthy relationships, are currently being delivered in St. Stephens school and Harry Gray elementary. The gay straight alliance, which began on September 27 and runs weekly at the Valleyview Library, has been well attended. Comments from participants and parents indicate this safe space for youth has been a welcome addition in the community.

The Youth Coordinator in Grande Cache is delivering the Miyo Wichihitowin program to grade 4 and 5 students in Summitview Middle School. In this "good relations" program, students learn about local Indigenous culture, traditional practices, and have opportunities to connect with elders and local indigenous role models. Activities are open to Indigenous and non-Indigenous youth to bridge the gap between cultures.

Creative Grief and Loss Support, launched in October, has been well received throughout the Municipal District and garnering interest. Currently administration is working with 3 clients and has received over 10 inquiries for virtual delivery.

Currently administration is providing assistance to over 100 Home support clients. Many clients are aging, and a large number have progressed to palliative care, resulting in grief and loss supports required by Home Support workers. Creative grief and loss sessions are available to all staff and residents, facilitated by administration.

Two Just in Case Files workshops have been scheduled, one in Valleyview on October 28, and one in DeBolt on November 15th. These workshops provide residents with information on what documentation is needed in the case of sudden death or incapacity.

The Family Resource Network Home visitation worker utilizes an office in the Valleyview FCSS building every Friday. While FCSS provides preventive programs, services provided by the Family Resource Network include intervention and diversion services for families with youth 0-18. This partnership allows for families to meet in a neutral space and are often referred to Green View FCSS for other types of services and programs, pending need.

The Green View FCSS Board will meet on November 17 and begin with the organizational meeting. Administration will provide an orientation to new Board members, and a Northwest regional meeting will follow in the afternoon.

The Family and Community Support Services Association of Alberta annual conference will be held virtually on Dec 1,2,3.

Recreation Services Manager, Kevin Gramm

Recreation Administration:

The general construction of a day-use area adjacent to the Hamlet of Little Smoky (RE21002) is now complete. A tender has been posted for outhouse facilities, and smaller furnishings are being sourced locally. Administration will present to Council on the project to finalize the official name of the site with a scheduled grand opening planned for the spring of 2022.

GEC Architecture presented the Grande Cache Community Event Centre (RE21007) preliminary draft design to Administration on October 13th, 2021. Administration was pleased with the discussion regarding the community event centre and has provided feedback to the design team on the project. The next scheduled administrative review is to take place on October 27th, 2021.

Administration received an update on the Combined Heat and Power Generation project (RE21008) from ATCO and associates. The engine/generator purchase is complete, and the unit is currently on route to Edmonton with arrival expected soon. The project's next phase, the construction of all supporting services, is to commence in mid-November and includes mechanical design and installation. Local construction support has been sourced in Grande Cache, and the generator pad has been installed.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Administration would like to report accessing funds from the contingency reserve on the capital project (RE21008) Combined Heat and Power Generation. There was an increased safety concern to doorway accesses and water drainage from the rear of the Grande Cache Recreation Centre (GCRC) and the placement of the engine/generator unit. It was determined that a sidewalk and drainage routes would be required. The total contingency value is \$13,100.00 of \$90,460 or 14%.

Administration has applied to the Municipal Climate Change Action Centre (MCCAC) for an extension and has received approval for the extension if there is a delay in the project timelines. A large portion of this project is dependent on the approved grant funding, and Administration wanted to ensure we would not have any delays in accessing the funds.

Cimco Refrigeration has arrived on site to begin repairs on the Grande Cache Recreation Centre ice plant and compressors. At the time of this report the ammonia chiller, integral to the entire project was still in transit to Edmonton. All preliminary work that can be completed is currently in progress on site.

The Grande Cache curling rink retaining wall (RE20002) is still awaiting the installation of the railing and supporting structure, including the staircase. The contract provider sourced a local construction company to construct the railings and the staircase. As such, delays in the completion of these pieces are pushing back finalizing the project. Administration is hopeful this will be completed by mid-November.

Administration enrolled in Leadership Training offered through the Northern Lakes College. October 28th & October 29th, Giving Employees what they need to succeed. The goal is to provide continuing education to staff members who can benefit from additional leadership capacity training and organizational strength building.

Administration has had a positive response from the request for proposal (R.F.P.) for custodial services at the Greenview Regional Multiplex. Four separate contractors have completed facility tours and are composing their bid packages, with two more tours scheduled. The submission deadline is November 30th, 2021.

Administration recently completed the storm system tie-in between the Grande Cache Recreation Centre's storm / weeping tile collection system into Central Park and the storm drain on Hoppe. The system was necessary to reduce the risk to public safety due to water exiting the park and entering onto the sidewalk along Hoppe Avenue, which would build up during the winter season. This tie-in will reduce the time spent by operations to maintain the sidewalk in that location.

Administration will be posting a Request for Proposals (RFP) for the Kakwa Falls Trail Grant through Alberta Environment and Parks. This RFP will be used to hire a consultant to lead the project.

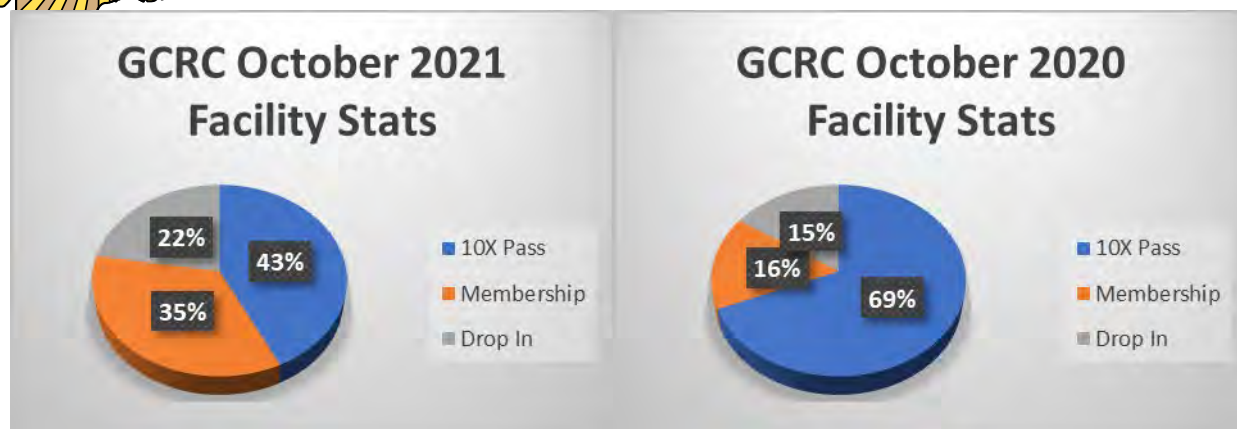
Canfor has approached Administration regarding available Forest Resource Improvement Association of Alberta (FRIAA) funding for projects in the Grande Cache area. They are especially interested in the trail network and wanted input into available projects based on a phase 2 approach of the Grande Cache Recreation and Trails Masterplan, which includes interpretive signage, bridging and interpretive projects. Administration met with a representative of FORSITE – ALBERTA PLANNING to review the preliminary information. Once we have our report back, they will take it to Canfor for project funding review.



GRM October Facility Stats		
	Public Membership	Corporate Membership
2020 Youth (13- 17)	53	20
2021 Youth (13- 17)	161	92
2020 Adult (18-59)	413	439
2021 Adult (18-59)	643	636
2020 Senior (60-69)	80	26
2021 Senior (60-69)	118	35
2020 Senior (70+)	64	
2021 Senior (70+)	127	
2020 Family	80	265
2021 Family	146	446
2020 Child (3 - 12)	21	8
2021 Child (3- 12)	72	23
Totals	Public Membership	Corporate Membership
2020	711	758
2021	1267	1232



MUNICIPAL DISTRICT OF GREENVIEW No. 16



GCRC October Facility Stats			
	10X Pass	Membership	Drop-In
2020 Youth (5-17)	800	100	170
2021 Youth (5- 17)	59	68	116
2020 Adult (18-59)	2	1	1
2021 Adult (18-59)	110	398	184
2020 Senior (60-69)	1	2	3
2021 Senior (60-69)	34	31	6
2020 Senior (70+)		73	
2021 Senior (70+)		70	
2020 Family	10	10	10
2021 Family	36	103	60
Totals:	10X Pass	Membership	Drop-In
2020	813	186	184
2021	1052	1052	550

The Grande Cache Recreation Centre welcomes the local Otters Swim Club back to the facility for their fall season. The Club is using the Aquatics facility four days a week for morning training and instruction and several afternoon sessions.

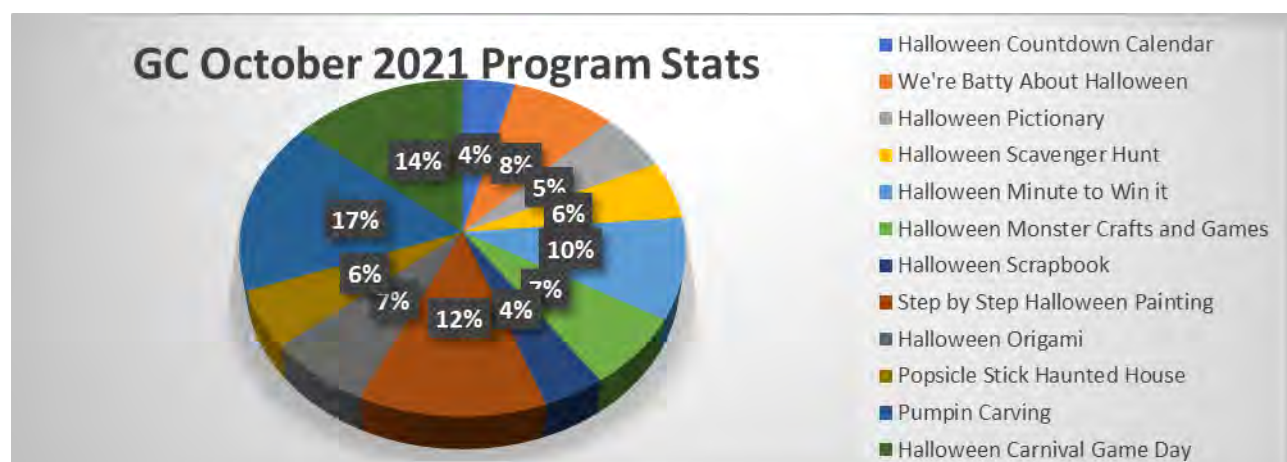
Child and Youth Programming GRM:

Programmers continue to facilitate child and youth programs under current COVID-19 restrictions. Programmers at the Greenview Regional Multiplex collaborated with Green View FCSS and hosted the Red Cross Babysitting Course on October 8th.

Child and Youth Programming Grande Cache:

The program's team has good youth participation for October 2021 taking a maximum of 12 kids for each program and Wednesdays are the busiest days with higher attendance. With other after-school sports starting up like hockey, swimming lessons, and volleyball, the numbers on Tuesday are low compared to other days of the week.

The Grande Cache Recreation Centre is now offering swimming lessons and Junior Lifeguard Club and the response has been overwhelming, with 83 registered participants (75 in lessons/8 in JLC). Grande Cache has always relied on a healthy swim club and Junior Lifeguard programs to recruit interested youth into the Aquatics field.

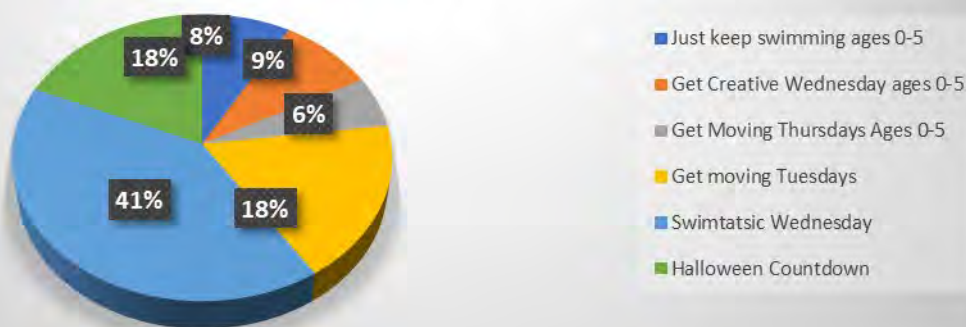


GC October 2020 Program Stats					
Just keep swimming ages 0-5	Get Creative Wednesday ages 0-5	Get Moving Thursdays Ages 0-5	Get moving Tuesdays	Swimtastic Wednesday	Halloween Countdown
13	14	9	28	64	29



MUNICIPAL DISTRICT OF GREENVIEW No. 16

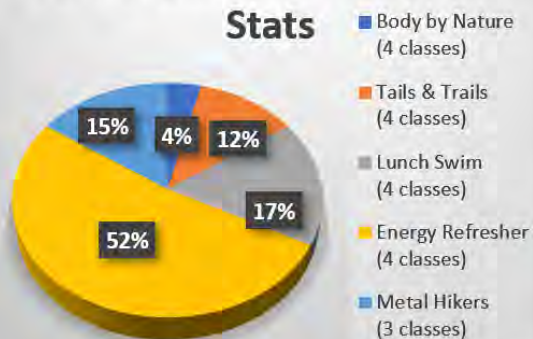
GC October 2020 Program Stats



GC October 2020 Program Stats					
Just keep swimming ages 0-5	Get Creative Wednesday ages 0-5	Get Moving Thursdays Ages 0-5	Get moving Tuesdays	Swimtastic Wednesday	Halloween Countdown
13	14	9	28	64	29

This month, outdoor fitness classes were focused on due to provincial cancellations on adult indoor group-led fitness classes. Administration provided the Aquafit and hydropower classes with workouts and saw these participants regularly come to the facility during their timeslots. These aquatic exercise participants supported and encouraged each other to keep up their fitness routine while we wait for restrictions to lift so personal instruction can continue. The Fitness Coordinator is also available to individuals for advice/ideas on equipment or fitness questions in the fitness centre. We are all patiently waiting for indoor classes to resume noting that we will always have outdoor classes year-round.

GC October 2021 Fitness Stats



GC Rec October 2021 Fitness Stats				
Body by Nature (4 classes)	Tails & Trails (4 classes)	Lunch Swim (4 classes)	Energy Refresher (4 classes)	Metal Hikers (3 classes)
2	6	9	27	8



GC Rec October 2020 Fitness Programming Stats				
Aqua Fitness (7 classes)	Water Workout (8 classes)	Outdoor Adventure (4 classes)	Body by Nature (3 classes)	Strides & Balances (4 classes)
62	57	15	10	6



GC October 2021 Rentals		
Internal	External	Cancelled
16	54	16



GC Rec October 2020 Rentals		
Internal	External	Cancelled
5	9	14

Outdoor Recreation Services:

- Fencing was installed at Smoky Sunset Landing to control access to the site. In addition, a gate has been sourced and will be installed once the gate is fabricated.
- The pipeline installation is complete across the Moody's Crossing Road. There was no impact to on-site operations by this project.
- The Alberta Conservation Association installed the aerators at Swan Lake for the winter. As such, the boat launch is now closed until spring.
- All campgrounds will be closed for the season on November 1st. This closing day may be moved forward in 2022, as the use statistics were very low during October.
- Administration has received confirmation that the Landry Heights Homeowners Association is now incorporated. As such, Administration can proceed to assist them in acquiring adequate insurance for the park located on the municipal reserve within the Hamlet. Following that, the Association will be able to sign the Council-approved agreement for the park's operation.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Campsite Registrations throughout 2021 Season

Site	May	June	July	August	September	October	Total	Nights per stall
Johnson Park	43	77	102	59	24	6	311	15
Moody's Crossing	134	192	255	151	47	16	795	50
Sheep Creek	33	13	44	36	18	0	144	24
Smoky River South	53	26	118	84	40	16	337	15
Swan Lake	9*	230	79	104	154	41	617	68
Total Nights: 2, 204								

* Incomplete data as the kiosk was installed at the end of the month.

Grande Cache Campground:

Administration has been working with the caretakers at the Grande Cache Campground to prepare for the seasonal closure. All maintenance work orders are being completed. Water has been turned off, and the camping loop system will be drained. The Grande Cache Campground has had a successful year to date, and Administration looks forward to the continued services provided by H.Y. Services.

The Grande Cache Events Committee hosts a Thanksgiving / Halloween event at the Grande Cache Campground on October 29th and 30th. The event is for the community, and all are welcome to attend. Grande Cache Programming department will support for a Haunted Halloween walk and Story Time during this community event.

GC Campground October 2021 Stats			
1 Day	Weekend	3 Days +	2 Weeks +
14	2	2	0

GC Campground October 2020 Stats			
1 Day	Weekend	3 Days +	2 Weeks +
4	3	2	0



GC Bus October 2021 Hamlet Trips	
Pick-Up	Drop-Off
15	3

October 2021 Community Bus Stats	
One Way	Round Trip
2	3

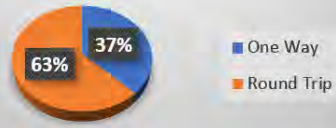
Community Bus Hamlet Trips October 2020



October 2020 Hamlet Trips

Pick-Up	Drop-Off
22	18

Community Bus Out of Town October 2020



October 2020 Community Bus Stats

One Way	Round Trip
3	5



Manager's Report

Department: Infrastructure & Planning

Submitted by: Roger Autio, Director Infrastructure & Planning

Date: 11/9/2021

Director, Infrastructure & Planning, Roger Autio

- Working with Facility Manager and Lawyer on Grande Cache Public Service Building Deficiencies
- Working with Environmental Services Manager and Lawyer on Grande Cache Water Treatment Plant Deficiencies
- Working with Team on various projects to be completed in 2021
- Call made to Alberta Environment and Parks on land clearing along Sturgeon Lake
- Dealing with Rate payer concerns
- Letter sent to Canfor about Council removing the special axle weight limit approval
- Letter sent to Spring Creek Grazing Association about removal of gate across municipal roadway
- Working with Velocity Group on the DeBolt Seniors development (roadway and utilities)

Manager, Construction & Engineering, Leah Thompson

- DeBolt Creek Stabilization investigation is under way, LiDar and stability modelling of creek slope and stabilization options are in progress.
- Bridge File 78838 box culvert has had Final Acceptance with deficiencies.
- Bridge File 79713 box culvert has had Final Acceptance with deficiencies.
- Range Road 85 asphalt is complete final inspection was complete seam deficiencies.
- Range Road 260 is in progress and at 99% complete final inspection scheduled for October 29th.
- Range Road 210 drainage and culvert replacements are in progress.
- Preconstruction meeting for BF 75355 located north of DeBolt is in progress.
- Grande Cache roads rehabilitation is complete. Final inspection was complete October 26th.

- Administration position has been filled.
- Ditching on Twp. Road 691 in Sweat House is in progress.
- Ditching on Range Road 210 and Twp. Road 725A along with the Old High Prairie Road is in progress.
- Range Road 10 culverts and ditching is in progress.

Manager, Operation, Josh Friesen

- Gravel Crushing is complete at River Top Sand & Gravel Pit
- Gravel Crushing is projected to be underway at Athabasca 3 Pit on October 29
- Gravel Crushing is complete at Glacier Rock Gravel Pit
- Drainage survey underway at the Hamlet of Ridgevalley and surrounding area

Operations East

- Rigging up plow trucks and equipment for winter
- Gravel haul for road touch-ups from 8-Mile Stockpile in Sunset House and Sweathouse areas and Anderson Stockpile for Valleyview South. Also hauled gravel from the Valleyview Stockpile to Valleyview Central.
- 6 new signs installed in Sunset House at RGE RD 200 (road used for HWY 747 bypass) - Industrial Traffic Use LADD 2, Steep Hill and Bridge Ahead. 1 Turn Chevron sign installed at RGE RD 225 off TWP RD 704. 13 advance intersection and intersection signs installed along HWY 49, 747, 669 and 665. 1 Checkerboard sign replaced at RGE RD 244 at TWP RD 704. 1 Stop sign replaced at RGE RD 214 at TWP RD 675 and signs and barricades were added to the Sturgeon Heights Road for 2 asphalt sloughing spots.
- Two dead 60' poplar trees removed on the Greenview right of way in the Hamlet of Little Smoky.
- Mowing was completed along paved roads and townsite touch-ups were also completed. All tractors are now at the Valleyview shop to complete cleaning and maintenance and attaching winter plows
- Brushing crew removed trees in Ridgevalley, DeBolt North, Puskwaskau and Sunset House areas.
- Approach repairs and ditching completed on RGE RD 203 north of HWY 665 in Sweathouse area
- Approach repair completed on RGE RD 255 north of HWY 43 in Crooked Creek area

Operations Central

- A new pad was built for the salt and sand storage shed in DeBolt.
- RGE RD 12 South of TWP RD 724A was gravelled.
- Roadside ditching project was started in September on RGE RD 13 and RGE RD 23 and was completed mid October.
- Approach culverts were added on RGE RD 13 and RGE RD 23, a large culvert on RGE RD 14 was repaired and 3 culverts on TWP RD 713 by the water treatment plant, 4-Way Stop, and the arena in Ridgevalley have been replaced.
- An asphalt patch was completed on the corner of 1st Street East in DeBolt, and an emergency patch is completed on two large holes on the Sturgeon Heights Road.
- New street signs will be added in the DeBolt Townsite during the week of October 25th to 29th for streets that are currently unmarked.

- Drone modelling of the newly crushed pile at Glacier Rock was completed. Before, during and after pictures were also taken of the crushing that is ongoing at River Top Sand and Gravel.

Operations West

- 3 signs were replaced / installed including Engine Brake and Stop signs.
- 1 culvert install completed on RGE RD 74 North of HWY 666, 1 on RGE RD 70 South of HWY 666 and 1 in the Nose Creek settlement.
- Ditch cleaning has been completed on TWP RD 690 West of the Bald Mountain Tower Road.
- Culvert ends have been cleaned out before freezing occurs.
- Patch gravelling completed in the Nose Creek Settlement and the Shuttler Flats access road was gravelled.
- Windfallen trees have been cleared throughout the Grovedale area.

Operations South

- Worked with Environmental Services on two water digs.
- 15 loads of cover hauled to the Grande Cache landfill.
- Repaired a damaged guardrail on Hoppe Avenue – Jail Hill.
- Winterizing equipment and rigging plow trucks for winter.
- Flushed centerline culvert by Wanyandie East with combo vac truck.

Fleet Services

- Plow truck A159 has been repaired and is now in service in Grovedale.
- Grande Cache Shop hoist installation is booked for November 2nd. The old hoist is longer able to be certified.
- The loader for Grovedale is scheduled for factory release October 26th and delivery is scheduled for mid November.
- Continued implementation of work order system in Operations shop in Grande Cache

Road Concerns Received - 52	Valleyview	Grovedale	DeBolt	Grande Cache
Culverts				
Brushing	1			
Dust Control				
Ditching & Drainage				3
Roadside Mowing	1			
Safety Concern	3			
Gravel Request				
Signs	24	3	2	10
Road Conditions	3	1	1	
TOTAL	32	4	3	13

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	42
Grovedale Shop	24

Valleyview Shop	80
TOTAL	146

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTAL	35	503	16	0

RoaData-Municipal Loads	Single Trip Loads	Multiple Legal Trip Loads
TOTAL	525	149
Grand Total-Approval Requests/Municipal Loads	1228	

Manager, Environmental Services, Doug Brown

Overall

- Conducted interviews for temporary Transfer Station attendant, Solid Waste Labourer and Regional Landfill Scale House operator. The solid waste labourer, and casual transfer station attendant started October 25th and the GRWMC scale house operator is starting Nov 1st
- Grande Cache Utility Supervisor has completed his Level 2 Water Treatment Exam and passed and is currently working through the Level 2 Wastewater Prep course in preparation for the Exam
- 3 GC staff members attended first aid lifesaving society course
- GC Utility Supervisor had a meeting with Canadian Fiber Optics regarding change orders to the proposed drilling maps

Water

- Grovedale Water Treatment Plant and Distribution projected to be completed and water production to begin by November 15.
- Crews will be in Grovedale throughout November installing services to Greenview Buildings. The Grovedale Daycare is slated to be installed starting Nov 7th
- Fall Hydrant flushing has been completed
- Valleyview Utility Operators have started shadowing the contract operator at the Grovedale Water Treatment Plant.
- VV Supervisor met with the project manager for Grovedale daycare facility to plan and install water and sewer services to the property.
- CIP on Little Smoky Reverse osmosis system.
- Substantial Completion Inspection Victor Lake water line, deficiencies noted to be addressed
- Monitoring Sunset House well flows and levels, well is recovering slower.
- Received one quote for Grande Cache water plant deficiencies we are in the process of reviewing.
- Consultant is reviewing background data Greenview sent for priority of future potential service locations on the Valleyview Rural Waterline.
- Emergency shut off at 10979 Grande Ave in Grande Cache. The CC was repaired, main valves were isolated, and residents were notified.
- Repaired residents concrete driveway, curb and gutter in Grande Cache.
- GC Utility Supervisor assisted the consultant and the contractor with the commissioning of the Raw Water Line along with the final walk through of the project.
- Flushed chemical lines at the GC WTP

- Completed leak repairs on the Chlorine Injection point
- Yellowhead flooring removed Asbestos from Victor Lake Pumphouse
- Two digs were completed in GC. 106 Street (emergency shut off) and Berge Drive (water would not turn back on after shutting off CC)
- Manholes and valves were marked within the Farnell Building Area

Wastewater

- Clean out installed at the property line for DeBolt Service Station. Flushing and jetting of the Low-pressure line completed.
- Reviewed current processes and the code of practice regarding lagoon releases and have implemented new processes which will provide more accurate reporting to AEP
- Started annual release for DeBolt, Grovedale, Sturgeon Heights and Smoky Lagoon. This includes taking water quality samples as well as ground water monitoring. Depending on the volume and the rate of release this process could take up to 3 weeks, not including the final ground water monitoring which is not completed until a later date.
- Water analysis and Geotechnical drilling has been done at the Grovedale Lagoon regarding the liner issue. We are waiting on a report.
- Little Smoky and Ridge Valley lagoon sludge surveys are completed. We are waiting on reports.
- GC Contractor has finished up repairs for Manhole 'B' project (Heater, auto dump and solenoid valves)
- Completed Wastewater plant safety inspection follow ups (housekeeping / safety concerns)
- GC Contractor was on site at the Wastewater Treatment Plant to install hinged floor plate for safe access to the auto dump
- Continuing to flush problem areas in the GC Sewer Lines-

Solid Waste

- Consultant has met with AT on land purchase and access requirements for the Grande Cache Landfill site off Hwy 40.
- Existing blocks from Valleyview will be hauled to Grande Cache to close off new water pipeline access and to be used at the new oil recycling tank in at the GC landfill
- We have pulled three old garbage bins out of regular service and will be up for grabs for other department to use as storage. One has already been spoken for by the Grovedale fire hall
- Dirt hauling to GC landfill for winter cover planned
- Grande cache landfill fall ground water sampling has been completed
- Completed the Puskwaskau transfer station fence line repairs
- Freon system purchased for GC to keep on top of fridges and freezer.
- The GRWMC equipment operator completed and passed his landfill certification exam.
- GRWMC leachate sampling completed

Manager, Planning & Development, Jennifer Sunderman

- Mid-Year Performance Reviews are completed
- Final review of consolidation of Grande Cache and Greenview's Land Use Bylaws, including maps, is underway
- Subdivisions plan for Grande Spirit lot in DeBolt has finally registered. The stall was related to surveyor acquiring required consents from agencies and slow turnaround time at Land Titles Office.

- Subdivisions endorsed and forwarded to the surveyor for registration at Alberta Land Titles Office include Froese (S20-003) – Wolfe (S21-004)
- Eighteen (18) Road Allowance License Applications have been completed to signage stage; and remaining fifteen (15) applications have been contacted for outstanding information
- Final Acceptance Certificate for Greenview Golf Resort has been completed
- Compliance Certificate Construction for Grand Cache Dairy Queen/Gas Station has been requested by contractor
- S16-025 Big Mountain – the Time Extension for the proposed Big Mountain industrial subdivision has expired and the file will be closed, requiring re-application if the applicant wishes to proceed.
- Review of land file for Environmental Site Assessment on the ATCO Electric property located within the Valleyview Pembina site south of Valleyview, and for the 804183 Alberta Ltd. (Greenview Golf Resort)
- Mountain Metis Nation Association project – Grande Cache
- Clasik Hardware lease renewal – Grande Cache
- Working with surveyor on encroachments in Grande Cache
- Setting a date for landowners to visit Grande Cache office to sign Offer to Sell contracts
 - Eaton Falls Crescent appraisal and sale of MD owned land bring brought in front of Council
 - Email sent to Government of Alberta requesting a status update on the Grovedale Lagoon lands
 - Request submitted by Beirsto & Associates, on behalf of R. B. Curry Auto Transport, for the consideration of the purchase or lease of Plan 102 4120, Block 1, Lot 1.
- Second and Third reading on Bylaw 21-890 and Bylaw 21-891

GIS Staff have worked on various activities including the following:

- Rural address Cleanup, review since 2014, adding address signs, driveways and looking for anomalies, add and update from binders and paper records
- Fix existing culverts and readd guardrails from archive
- Investigate and update Grande Cache hamlet boundary
- Add New Co-op Highway signs, installed by Ledcor, points to Munisight
- Create roads mapping workspace for Leah and create document to explain
- Create Ag Pest maps, update spray data, delete inspections
- Election training and work at polling station
- Prepare Address Sign order for Fall '21, Spring '22
- Tailoring and updating ownership overview maps and their corresponding insets, symbology, and annotation
- Completed several detailed and overview maps within Grande Cache area
- Updating land use amendment maps and their corresponding data
- Prepared maps for the electoral process
- Pursuing asset management training certificate (Felecia's anticipated completion November)
- Review and amend rural addressing bylaw (up next)

The following information provides a summary of new planning and development applications:

Type	Applications
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Business Licenses:	0
Development Permits:	2
Lease Referrals:	1
Road Allowance Licenses:	
Land Use Amendments:	2
Subdivisions:	5
Approaches:	
Road Closures:	

The following provides a detailed breakdown of planning and development applications:

Development Permits:

D21-298 / NE-24-66-22-W5 / GREENVIEW / RECREATION, OUTDOOR PASSIVE; DAY USE AREA AND OUTHOUSE – \$45,000 / WARD 2

D21-299 / SE-17-59-23-W5 / ANC TIMBER LTD / 12-PERSON WORK CAMP RENEWAL – \$0 / WARD 2

Lease Referrals:

L21-300 / NE-28-62-25-W5 / ARCTOS RESOURCE SERVICES / SURFACE MATERIALS – AGGREGATE EXPLORATION PHASE / WARD 7

Land Use Amendments:

A21-005 / 7722953, 29, 26W / MUNICIPAL DISTRICT OF GREENVIEW / UR-1 TO R-1 C / WARD 9

a21-006 / 1026164,, 46, 69MR / MUNICIPAL DISTRICT OF GREENVIEW / UR-1 TO R-1 C / WARD 1

Subdivisions:

S21-012 / NE-33-62-19-w5 / TOWN OF FOX CREEK / INDUSTRIAL / WARD 2

S21-013 / NE-09-71-25-w5 / ZENNER / first parcel out / WARD 7

s21-014 / SW-21-69-06-w6 / MUNICIPAL DISTRICT OF GREENVIEW NO.16 / PUBLIC UTILITY / WARD 8

S21-015 / SE-06-71-20-w5 / HAGEN / RESIDENTIAL / WARD 4

S21-017 / SW-18-69-06-w6 / MCCLELLAND / country RESIDENTIAL one / WARD 8

Manager, Facility Maintenance, Wayne Perry

Task List Completed	119	Task List New Additions	122
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Personnel

- In the month we hired a Journeyman Electrician for the Grovedale area. Michael Barfoot brings a significant amount of experience with commercial electrical work. Having Michael based out of Grovedale will allow him to easily flex to work in both Valleyview and Grande Cache. This will over-time reduce our contractor costs.

Valleyview

- Cladding has now been completed on the I&P shop roof. The job is completed and signed off for the warranty through the ARCA.

- Fence repairing for this year is now complete except for continual repairs to the land fill fences. We have seen the past few weeks people cutting the fence on a regular basis.
- All landscaping work and sod laying was completed in October at the GRM. Over 1000 SF of sod laid in the. Boulevards.
- The phase 4 work in the I&P shop conference room is substantially completed. There are a few minor touch ups to be completed in the coming week.
- Built and installed the tables and chairs in the new conference room.
- Completed seasonal heater PMs for Valleyview and the surrounding area's this leaves just a few units in DeBolt area to complete. While our Certified Technician has been conducting this work, we have been using this as a training opportunity to provide others in the department more information on heater operation and controls
- Completed the security camera upgrades and installs at the Admin Building. All cameras in the I&P shop and Ag building are now being video monitored 24/7
- Began the planning for a small item storage system at the Ag. Building.
- Worked with Economic Development to install proudly sponsored by Greenview signs to all building and grounds we provide funding too.

Grovedale

- Changed the water heater in the PSB fire fighter PPE room to a 40-gallon unit to allow for adequate hot water for their needs.
- Repaired the wind damage caused to the large electric sign at the Ag building.
- Security cameras in the Shop A & B are now being video monitored to allow for immediate response in case of an incident
- Worked with Economic Development to install proudly sponsored by Greenview signs to all building and grounds we provide funding too.

DeBolt

- Completed the construction of the salt and sand shed at the DeBolt PSB. This building is now complete except for a few touch ups.
- Installed and upgraded the security cameras in the DeBolt PSB. Just waiting for the programming before we begin live monitoring these cameras.
- Worked with Economic Development to install proudly sponsored by Greenview signs to all building and grounds we provide funding too.

Grande Cache

- Continue working to recover the bond money to complete the warranty repairs on the Grande Cache PSB. In the month we provided the surety with a letter expressing our position and the need for action. We also provided all the background information.
- Completed the installation of a fence surrounding the new fire fighter training facility at the GC fire hall.

- Changed (4) 30-year-old radiant tube heaters in the Operations building and completed the repairs to another one. We have also inspected the remaining heaters in the building and found them to be in good condition.
- Working with Ecc. Dev. and the GC historical society on the installation of a gazebo over the Blue Bridge monument at the tourism centre.

Security

- Nightly security patrols in the Grande Cache area, reported 16 corrective actions in the month, this included 3 incidents where people were removed from our sites after hours and one fire call response that turned out to be a false alarm. The patrol continues to deter crime as we have not experienced a break-in since the program began.

Safety

- Completed 18 repairs which were identified in the Safety tours in E-compliance.



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : Box 810, Grande Cache, AB T0E 0Y0

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
11-Oct	17:00	20:00	M	Travel to VV	350				X	50.00		257.00
12-Oct	8:30	17:00	M	Regular Council Meeting			X		X	70.00		438.00
12-Oct	15:00	16:00		CFWY board meeting								
13-Oct	7:30	18:00	M	GIG Committee meeting	350		X		X	70.00		438.00
13-Oct	13:00	14:00		MPC								
15-Oct	9:00	12:00	M	FCSSAA board meeting								257.00
22-Oct	12:00	14:00	M	Gr. Cache Doctors meeting								257.00
NOTES:				KILOMETER CLAIM			TOTAL			190.00		1647.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	700	413.00	NET CLAIM		190.00			1647.00
				\$0.17 per km	700	119.00						
				SUBTOTAL		532.00	TOTAL CLAIM					2369.00
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		532	AMOUNT DUE (OWING)					\$2,369.00

Duane Didow
 Claimant

Oct 25, 2021
 Date

147

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
11-Oct	15:00	18:00	m	Travel to Grande Prairie	210							257.00
12-Oct	7:00	17:30	m	VV Regular Council, CFWY board meetin	490							438.00
13-Oct	8:30	14:00	m	GIG committee, MPC								302.00
14-Oct				Food Bank Photo								
15-Oct	12:30	15:30	m	CFNA AGM								257.00
21-Oct	14:00	21:30	m	RDDMS board meeting	410				1	50.00		302.00
22-Oct	12:00	15:00	m	GC Doctors								257.00
24-Oct	14:00	17:00	m	Travel to Grande Prairie	210							257.00
NOTES:				KILOMETER CLAIM			TOTAL			50.00		2070.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	1320	778.80	NET CLAIM			50.00		2070.00
				\$0.17 per km	1320	224.40						
				SUBTOTAL		1003.20	TOTAL CLAIM					3123.20
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1003.2	AMOUNT DUE (OWING)					\$3,123.20

 Claimant

 Date

148

 Approved

 Date