



BYLAW NO. 21-886 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for the establishment of the Greenview Industrial Gateway Committee.

Whereas, pursuant to Section 145 and 146 of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, Council may pass a bylaw in relation to the establishment and functions of Council Committees;

Whereas, Council for the Municipal District of Greenview deems it appropriate to establish an advisory committee to guide the development of the Greenview Industrial Gateway;

Therefore, Council for the Municipal District of Greenview No. 16 hereby enacts as follows:

1. TITLE

- 1.1. This bylaw shall be cited as the “Greenview Industrial Gateway Committee Bylaw.”

2. DEFINITIONS

- 2.1. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer for the M.D. of Greenview duly appointed by Council as the head of Greenview Administration under Section 205 of the Municipal Government Act.
- 2.2. **Chair** means the person appointed by the members of the committee to direct the conduct of a meeting.
- 2.3. **Council** means the Reeve and Councillors duly elected for the Municipal District of Greenview No. 16.
- 2.4. **Committee** means the Greenview Industrial Gateway Committee.
- 2.5. **Greenview** means the Municipal District of Greenview No. 16.
- 2.6. **Project** means the Greenview Industrial Gateway Development.
- 2.7. **Quorum** means the simple majority of all Greenview Council Members that comprise the Committee.

3. PRINCIPLES

- 3.1. The Committee will operate under the following general principles:
 - A) All costs associated with direct development of the Project, and in line with Council’s approved philosophies, will be borne by Greenview; and

- B) The Committee will operate in a governance and oversight capacity. Elected Members will not engage in the administrative tasks of the project.

4. COMPOSITION

- 4.1. The Committee shall be comprised of the elected Members of Greenview Council as voting members.
- 4.2. The Committee shall be comprised of the following non-voting members:
 - 4.2.1. The Chief Administrative Officer and/or their designate;
 - 4.2.2. The Greenview Industrial Development Executive Officer; and,
 - 4.2.3. Other administrative support such as a recording secretary, as required.
- 4.3. The Chair shall be selected from among Greenview Council Members.
- 4.4. Quorum of the Committee shall be designated as the majority of Greenview Council Members.

5. DUTIES

- 5.1. The Committee shall have the following duties:
 - A) Act as an advisory Committee to Council on all matters relating to the Greenview Industrial Gateway project.
 - B) Recommend an annual operating and capital budget for Council's consideration.
 - C) Recommend the adoption of the Greenview Industrial Gateway Project Strategic Business Plan to Council.
 - D) Ensure that an annual report on all Greenview Industrial Gateway activities is presented to Council.
 - E) Ensure that the adopted philosophies of Council are adhered to in all matters related to the Greenview Industrial Gateway project.
 - F) The Chair or their designate will act as the official spokesperson for the Committee.
 - G) Committee Members will serve as positive ambassadors in all matters relating to the Greenview Industrial Gateway project.

6. CONDUCT

- 6.1. Official Minutes of all meetings will be recorded.
- 6.2. Committee meetings will be held at the call of the Chair. Meetings of the Committee shall be advertised no less than twenty-four hours in advance of the meeting. The notice shall state the date, time, and place at which the meeting is to be held, and state, in general terms, the nature of the business being discussed at the meeting in accordance with the Municipal Government Act.
- 6.3. The Committee will be governed by the meeting procedures outlined in Greenview's Procedural Bylaw.

7. COMING INTO FORCE

7.1. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 28 day of July, 2021.

Read a second time this 28 day of July, 2021.

Read a third time this 28 day of July, 2021.



REEVE



CHIEF ADMINISTRATIVE OFFICER