



BYLAW No. 21-885 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for the establishment of Committee of the Whole.

Whereas, pursuant to Section 145 and 146 of the *Municipal Government Act, Chapter M-26, R.S.A. 2000*, and amendments thereto, Council may pass a bylaw in relation to the establishment and functions of Council Committees;

Whereas, the Council of the Municipal District of Greenview No. 16, deems it appropriate to establish a Committee of the Whole;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the "Committee of the Whole Bylaw".

2. **DEFINITIONS**

2.1. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer for the M.D. of Greenview duly appointed by Council as the head of Greenview Administration under Section 205 of the *Municipal Government Act*.

2.2. **Chair** means the Member of Council who has been given authority to direct the conduct of the meeting;

2.3. **Closed Session** means a meeting or portion thereof where any members of the public are not permitted to attend. Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.

2.4. **Committee** means Committee of the Whole.

2.5. **Council** means the Reeve and Councillors duly elected in the M.D. of Greenview and who continue to hold office.

2.6. **Delegation** means an individual or group making a presentation to Council or Council Committee.

2.7. **Greenview** means the Municipal District of Greenview No 16;

2.8. **Member** means either Council, Council Committee or Board Members.

2.9. **Quorum** means the majority of all Members that comprise the Council Committee or the Board pursuant to the *Municipal Government Act*.

3. **PURPOSE**

3.1. The Committee of the Whole receives updates on emerging and ongoing projects and initiatives. Committee of the Whole is a forum for discussion rather than decision making, enabling all Committee Members to discuss key items without the requirement to make a decision.

4. **DUTIES AND OUTCOMES**

4.1. The Committee of the Whole may:

- A) Receive Delegations. Delegations will present at Committee of the Whole Meetings unless otherwise directed by Council;
- B) Receive information from Administration on emerging issues and ongoing projects and initiatives;
- C) Discuss broad policy matters to provide further direction or clarification to Administration or formulate recommendations to Council;
- D) Meet in Closed Session pursuant to the *Municipal Government Act*, and the *Freedom of Information and Protection of Privacy Act*.

5. **MEMBERSHIP, QUOROM, AND ORGANIZATION**

5.1. The Committee of the Whole consists of all members of Council.

5.2. No meeting shall be held without Quorum present.

5.3. The Deputy Reeve will Chair Committee of the Whole Meetings. In the absence of the Deputy Reeve, the Reeve will assume the role of Chair.

5.4. The meeting schedule will be determined at the Annual Organizational Meeting.

5.5. A motion of the Committee of the Whole is passed with simple majority of those in attendance at the meeting. A tie vote is lost.

5.6. All members shall be bound to the meeting procedures, entitlements, and limitations established in the Greenview Procedural Bylaw and the Council Code of Conduct.

5.7. No less than twenty-four (24) hours' notice of the Committee of the Whole meeting stating the time, date and place at which it is to be held and stating in general terms the nature of the business to be discussed at the meeting, shall be provided to each member of the committee and to the public.

6. **LIMITATIONS OF POWER**

6.1. Pursuant to Section 203(1) of the Municipal Government Act M-26, R.S.A. 2000, Committee of the Whole does not:

- A) Have the power or duty to pass bylaws;
- B) Have the power to make, suspend, or revoke the appointment of a person to the position of Chief Administrative Officer;
- C) Have the power to adopt budgets under Part 8;
- D) Have the power with respect to taxes under section 347; and
- E) Have a duty to decide appeals imposed on it by this or another enactment or bylaw, whether generally or on a case by case basis, unless the delegation is to the Council Committee authorized by bylaw;


7. **COMING INTO FORCE**

7.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 24 day of August, 2021.

Read a second time this 24 day of August, 2021.

Read a third time this 14 day of September, 2021.



REEVE



CHIEF ADMINISTRATIVE OFFICER