



DEVELOPMENT PERMIT APPLICATION – CROWN LAND MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600; Fax: 780.524.4307

www.mdgreenview.ab.ca

Information Checklist

The development permit application is only considered complete once noted information has been provided to our office. This checklist must be completed by the applicant and submitted with the application.

Checklist:

- ☐ **Non-refundable application fee**
 - **\$50 per each \$100,000** of completed project cost, or portion thereof
(e.g. completed project cost of \$129,335 – round up to \$200,000 = \$100 fee).
 - Maximum fee is \$10,000.
- ☐ **Completed development permit application**
 - **Requires** that a lease number (LOC, PML, PSM, etc.) be inserted under “Land Information.”
- ☐ **Site plan** includes an engineered drawing.
- ☐ **Alberta Energy Regulator (AER)** information regarding abandoned wellbores, identifying or confirming the abandoned wells, and that the 5-metre clearance from surface structures has been met.

NOTE: The Development Authority shall advise you within 20 days of receipt if the application is deemed complete. If the application is incomplete, you will be notified in writing of the outstanding documents and/or information and provided with a timeline in which to submit the required information.

IMPORTANT: This development permit application is **NOT** for building, gas, plumbing or electrical work.
Information on obtaining permits for such work can be found at:

<http://www.safetycodes.ab.ca>

Please mail, email or bring all the information to the above address.

For further information, please contact a Development Officer for your area:

Celine Chuppa

Direct Line: 780.524.6080; celine.chuppa@mdgreenview.ab.ca

Leona Dixon

Direct Line: 780.524.7639; leona.dixon@mdgreenview.ab.ca

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FOR ADMINISTRATIVE USE ONLY		
Appl. #	Roll #	
Fees \$	Pd	#
Land Use District		
Proposed Use		
<input type="checkbox"/> Permitted <input type="checkbox"/> Variance		
<input type="checkbox"/> Discretionary <input type="checkbox"/> Prohibited		
Development Officer		

I/We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A completed application includes the forms completely filled out, signatures, site plan, fees and any other information the development authority deems necessary to make an informed decision.

Applicant Information	
Applicant: _____	
Mailing address: _____	City: _____ PC: _____
Primary phone: _____	Other phone: _____
Email: _____	(By providing an email address, you authorize Planning and Development to contact you via email)
(Complete if different from applicant)	
Registered landowner(s) or leaseholder(s): _____	
Mailing address: _____	City: _____ PC: _____
Primary phone: _____	Other phone: _____
Email: _____	(By providing an email address, you authorize Planning and Development to contact you via email)

Land Information	
Legal description of proposed development site: LSD/QTR _____ SEC _____ TWP _____ RGE _____ M _____	
Registered Plan _____ Block _____ Lot _____	Lease Number _____
Property size: _____ Hectares (ha) &/or _____ Acres	
Description of the existing use of the land: _____	
This land is adjacent to: Highway No. _____ District road _____ LOC # _____	

Development Information	
Describe the proposed use of the land (if additional space is required, please attach a separate sheet):	
Check any proposed development(s) that apply:	
<input type="checkbox"/> Work camp	<input type="checkbox"/> Work camp renewal
<input type="checkbox"/> Sand and gravel pit	<input type="checkbox"/> Office trailer
Maximum # of occupants _____	# of buildings _____
<input type="checkbox"/> Compressor _____ HP	<input type="checkbox"/> Gas plant
<input type="checkbox"/> Storage site	<input type="checkbox"/> Other
*A road access map with directions must be provided. Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of sewage system: _____	Where is effluent disposed? _____
If a holding tank is used, to which off-site location is effluent trucked? _____	
Construction start date: _____	End date: _____
Completed project cost \$ _____	
Has development commenced? <input type="checkbox"/> Yes <input type="checkbox"/> No	

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Abandoned Well Information

***ALL** development permit applications require that the applicant provide a printout of an abandoned well site map from Alberta Energy Regulator If you require any assistance, please contact AER: Phone 1.855.297.8311, email inquiries@aer.ca or see www.aer.ca.

Please note:

- The location of all abandoned oil and gas well sites as well as setback distances in relation to existing or proposed building sites must be shown on all applications.
- A printout must be provided even if there is no abandoned well.
- The development authority cannot approve a development permit application if the lot does/lots do not comply with the setback directed by AER Directive 079: Surface Development in Proximity to Abandoned Wells.

Is there an abandoned well or pipeline on the property? ☐ Yes ☐ No

Licensee name: _____

Operation Details

Size of compressor: _____ HP Expected to flare? ☐ Yes ☐ No

Production type: ☐ Sweet gas ☐ Oil ☐ Natural gas liquid (NGL) ☐ Sour gas

Level: ☐ 1 ☐ 2 ☐ 3 ☐ 4

Declaration

I/We hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct. I/We understand that by signing this declaration, I/we also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a development permit application for the purposes of conducting a site inspection in order to evaluate the proposed development.

NOTE: If the applicant is not the registered landowner, the signature of the landowner(s) is/are required. **ALL** landowners **MUST** sign the application.

Signatures:

Applicant	Date	Registered Landowner/Leaseholder	Date
Applicant	Date	Registered Landowner/Leaseholder	Date

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.