

DEPUTY RETURNING OFFICERS (2021 Municipal Elections) **MUNICIPAL DISTRICT OF GREENVIEW, ALBERTA**

LOCATIONS: Valleyview, Grande Cache, DeBolt, Grovedale, New Fish Creek, Ridgevalley, Sunset House, and Little Smoky

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Deputy Returning Officers (DROs) are required to work at various polling stations throughout the Municipal District of Greenview for the municipal election on October 18, 2021. The location of the stations and the number of DROs required will be determined after nominations are held on September 20, 2021. As well, DROs may be required for the Advance Vote, held on October 13, 2021.

You will be required to attend a full day training session prior to the Advance Vote and Election Day (date and time of training day to be determined). DROs working on Election Day will be required to work one shift from 7:00 a.m. until 2:30 p.m. or 2:30 p.m. until approximately 10:00 p.m.

REMUNERATION WILL BE PROVIDED TO DROs AS FOLLOWS:

- \$21.00 per hour for Election Day, Training Day, and Advance Vote (for those working it).
- \$0.59 per kilometer mileage rate.

HOW TO APPLY:

If you are interested in becoming a DRO for the election, please submit a letter of interest outlining any relevant experience/training, as well as your contact information. You may also submit a full resume at your discretion.

Interested candidates may submit cover letter and/or optional resume in one of the following ways:

By E-mail: careers@mdgreenview.ab.ca *(please quote the position in the subject line)*

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H 3N0
Attention: Danie Leurebourg, Returning Officer

Confidential Fax: 780-524-3981

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