



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

May 11, 2021

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held April 27, 2021	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
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#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, April 27, 2021

#1
CALL TO ORDER

Reeve Dale Smith called the meeting to order at 9:00 a.m.

Present

Ward 5	Reeve Dale Smith
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Dale Gervais (virtual)
Ward 3	Councillor Les Urness (virtual)
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Chapman
Ward 9	Councillor Duane Didow
Ward 9	Councillor Tyler Olsen

ATTENDING

Chief Administrative Officer	Denise Thompson
Chief Financial Officer	Aleks Nelson
Director Infrastructure & Planning	Roger Autio
Interim Director, Community Services	Dennis Mueller
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Wendy Holscher

ABSENT

Deputy Chief Administrative Officer	Stacey Wabick
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#2
AGENDA

MOTION: 21.04.203 Moved by: COUNCILLOR TYLER OLSEN
That Council adopt the April 27, 2021 Regular Council Meeting Agenda as amended:

- Agenda Item 6.1 2021 Tax Rate Bylaw 21-874 moved to follow Agenda Item 7.1 2021 Capital and Operating Budgets Approval.
- Add Agenda item 7.19 Policy 4023 Undeveloped Road Allowance.
- Meeting request for Greenview Industrial Gateway added below 10.0 Members Business.

CARRIED

**#3
MINUTES**

MOTION: 21.04.204 Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Regular Council Meeting held on Tuesday, April 13, 2021 as amended.

- Added the times when Reeve Smith entered and exited the meeting.
- Corrected the numbering on Motion 21.04.196.
- Added "TWP 700" to Motion 21.04.201 for clarity.

CARRIED

**#3.1
BUSINESS ARISING
FROM THE MINUTES**

3.1 BUSINESS ARISING FROM MINUTES

- Branding and recognition on the highway 40 project has been discussed at multiple levels. Greenview needs assurance that they will be recognized when it comes to signing, and public engagement.

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

#5 DELEGATIONS

5.0 DELEGATIONS

**#6
BYLAWS**

6.0 BYLAWS

Agenda Item 6.1 has been moved below Agenda Item 7.1.

#7 NEW BUSINESS

7.0 NEW BUSINESS

**2021 OPERATING
BUDGET**

7.1 2021 CAPITAL AND OPERATING BUDGETS APPROVAL

MOTION: 21.04.205 Moved by: COUNCILLOR DALE GERVAIS
That Council approves the 2021 Operating Budget as presented showing Revenue of \$140,215,442. and Expenses of \$174,073,629. with \$33,858,187. to be funded from reserves.

CARRIED

2021 CAPITAL BUDGET

MOTION: 21.04.206 Moved by: COUNCILLOR TOM BURTON
That Council approves the 2021-2025 Capital Budget as presented showing Expenditures in 2021 of \$52,744,320. to be funded from reserves.

CARRIED

6.1 2021 TAX RATE BYLAW 21-874

BYLAW 21-874 FIRST READING

MOTION: 21.04.207 Moved by: COUNCILLOR ROXIE CHAPMAN

That Council give first reading to Bylaw 21-874, the 2021 Tax Rate Bylaw, as amended.

- Change Municipality of Alberta to Municipality of Greenview.
- Add lines to record First and Second Reading to last page of Bylaw.

CARRIED

BYLAW 21-874 SECOND READING

MOTION: 21.04.208 Moved by: COUNCILLOR DUANE DIDOW

That Council give second reading to Bylaw 21-874, the 2021 Tax Rate Bylaw, as amended.

CARRIED

AUDIT STATEMENT EXTENSION

7.2 EXTEND AUDITED FINANCIAL STATEMENT SUBMISSION FOR 2020

MOTION: 21.04.209 Moved by: COUNCILLOR SHAWN ACTON

That Council authorize administration to request an extension, from the Minister of Municipal Affairs, to submit the 2020 Audited Financial Statements and 2020 Financial Information Return to May 31, 2021.

CARRIED

GC RAW WATERLINE

7.3 GRANDE CACHE RAW WATERLINE REPLACEMENT CONTRACT AWARD

MOTION: 21.04.210 Moved by: COUNCILLOR WINSTON DELORME

That Council award the Grande Cache Raw Waterline Replacement contract to Thompson Infrastructure Ltd., in the amount of \$1,891,966.51 with funds to come from the 2021 Environmental Services Capital Budget.

CARRIED

Reeve Dale Smith recessed the meeting at 10:00 a.m.

Reeve Dale Smith reconvened the meeting at 10:11 a.m.

NITEHAWK ADDITIONAL FUNDS

7.4 NITEHAWK ADDITIONAL FUND REQUEST

MOTION: 21.04.211 Moved by: COUNCILLOR SHAWN ACTON

That Council lift deferred motion #21.03.146, Nitehawk Funding Request for the Installation of a T-Bar Lift.

CARRIED

MOTION: 21.03.146 Moved by: COUNCILLOR TYLER OLSEN

That Council approve grant funding with an upset limit of \$750,000.00 to Nitehawk Year-Round Adventure Park for the installation of a T-Bar Lift subject to Nitehawk entering into a capital asset agreement, with funds to come from the 2021 Community Services Operating Budget.

CARRIED

7.5 APPOINTMENT OF DEPUTY REEVE

NOMINATIONS

MOTION: 21.04.212 Moved by: COUNCILLOR DUANE DIDOW
That Deputy Reeve Bill Smith remain in the position of Deputy Reeve until the end of the term.

CARRIED

CEASE NOMINATIONS

MOTION: 21.04.213 Moved by: COUNCILLOR SHAWN ACTON
That Council cease nominations for Deputy Reeve of the Municipal District of Greenview.

CARRIED

APPOINT DEPUTY REEVE

MOTION: 21.04.214 Moved by: COUNCILLOR WINSTON DELORME
That Council appoint Councillor Bill Smith as the Deputy Reeve of the Municipal District of Greenview No. 16 Council until the next annual Organizational Meeting.

CARRIED

7.6 COUNCIL COMPENSATION

COUNCIL COMPENSATION

MOTION: 21.04.215 Moved by: DEPUTY REEVE BILL SMITH
That Council extend the interim supplementary salary through August 24, 2021 due to the ongoing pandemic and review the compensation at the August 24, 2021 Regular Council Meeting.
FOR: Councillor Acton, Councillor Burton, Deputy Reeve Smith, Councillor Olsen, Councillor Delorme, Councillor Didow, Councillor Urness, Councillor Gervais.
OPPOSED : Councillor Chapman, Reeve Dale Smith

CARRIED

7.7 APPOINTMENT OF MEMBERS TO THE INTERMUNICIPAL WEED AND PEST APPEAL BOARD

INTERMUNICIPAL APPEAL BOARD

MOTION: 21.04.216 Moved by: COUNCILLOR TOM BURTON
That Council appoint the following individuals to the Intermunicipal Weed and Pest Appeal Board as members for the 2021 calendar year: Richard Brochu, Stephen Lewis, Mark Pellerin, Larry Smith, and Warren Wohlgemuth, Arie Loogman, Brenda Yasinski, Brent Reese, James McCracken, Terry Ungarian, Linda Halabisky, Cheryl Anderson, Doug Meneice, Duane Nichols, Lorne Pratt, George Blackhurst, Bryan Gacek, Simon Lavoie, and Matt Kolebaba.

CARRIED

**WEED AND PEST
INSPECTORS**

7.8 APPOINTMENT OF WEED AND PEST INSPECTORS

MOTION: 21.04.217 Moved by: COUNCILLOR ROXIE CHAPMAN
That Greenview Council appoint the following employees as Pest and Weed inspectors under Section 10 of the Agricultural Pests Act and Section 7 of the Weed Control Act for the term of their employment: Dennis Haglund, Madeline Clough, Michala Serediak, Sierra Coy, Andonia Reynolds, MacKenna Kohlman, Casey Klassen, Jennekah Olsen, Jennifer Hammel, Terri Hoddinott, Brenda Jantz, Sue Lepage, Cheylin Patenuade, Kristin King, Jessica McCormick, Ben Brochu, and Chantel Boulet.

CARRIED

POLICY 1019

7.9 POLICY 1019 ISSUANCE OF DIGITAL COMMUNICATIONS TOOLS

MOTION: 21.04.218 Moved by: COUNCILLOR DUANE DIDOW
That Council approve Policy 1019 "Issuance of Digital Communications Tools" as presented.

CARRIED

POLICY 4003

7.10 POLICY 4003 TRAFFIC CONTROL DEVICES

MOTION: 21.04.219 Moved by: COUNCILLOR TYLER OLSEN
That Council approve Policy 4003 "Traffic Control Devices" as presented.

CARRIED

POLICY 4031

7.11 POLICY 4031 RIGHT-OF-WAY ACQUISITIONS

MOTION: 21.04.220 Moved by: COUNCILLOR ROXIE CHAPMAN
That Council approve Policy 4031 "Right-of-Way Acquisitions as presented.

CARRIED

POLICY EES 16

MOTION: 21.04.221 Moved by: COUNCILLOR TOM BURTON
That Council repeal Policy EES 16 "Right-of-Way Acquisitions".

CARRIED

POLICY 4032

7.12 POLICY 4032 FACILITIES MAINTENANCE

MOTION: 21.04.222 Moved by: COUNCILLOR DALE GERVAIS
That Council approve Policy 4032 "Facilities Maintenance" as presented.

CARRIED

EES 20

MOTION: 21.04.223 Moved by: COUNCILLOR TYLER OLSEN
That Council repeal Policy EES 20 "Facilities Maintenance".

CARRIED

POLICY 4033

7.13 POLICY 4033 ROAD CONSTRUCTION AND SURFACING PRIORITY

MOTION: 21.04.224 Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 4033 "Road Construction and Surfacing Priority" as presented.

CARRIED

EES 19 MOTION: 21.04.225 Moved by: COUNCILLOR DUANE DIDOW
That Council repeal Policy EES 19 “Road Construction and Surfacing
Priority”.
CARRIED

7.14 POLICY 5001 HOME SUPPORT
POLICY 5001 MOTION: 21.04.226 Moved by: COUNCILLOR TYLER OLSEN
That Council approve Policy 5001 “Home Support” as presented.
CARRIED

7.15 POLICY 5002 FCSS GRANTS
POLICY 5002 MOTION: 21.04.227 Moved by: COUNCILLOR SHAWN ACTON
That Council approve Policy 5002 “FCSS Grants” as amended.
CARRIED

7.16 POLICY 5003 MISCELLANEOUS GRANT SPONSORSHIP
POLICY 5003 MOTION: 21.04.228 Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 5003 “FCSS Miscellaneous Grant Sponsorship”
as presented.
CARRIED

**7.17 POLICY 7002 FINANCIAL ASSISTANCE FOR ACHIEVEMENT
RECOGNITION**
POLICY 7002 MOTION: 21.04.229 Moved by: COUNCILLOR TYLER OLSEN
That Council approve Policy 7002 “Financial Assistance for Achievement
Recognition” as presented.
CARRIED

POLICY AD 14 MOTION: 21.04.230 Moved by: COUNCILLOR TOM BURTON
That Council repeal Policy AD 14 “Financial Assistance for Achievement
Recognition”.
CARRIED

7.18 PROCEDURAL BYLAW AMENDMENT
PROCEDURAL BYLAW MOTION: 21.04.231 Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to bring back the Procedural Bylaw for
review.
CARRIED

**UNDEVELOPED ROAD
ALLOWANCE**

7.19 POLICY 4023 UNDEVELOPED ROAD ALLOWANCE

MOTION: 21.04.232 Moved by: COUNCILLOR TOM BURTON

That Council give direction to Administration regarding the Undeveloped Road Allowance License.

FOR: Reeve Dale Smith, Councillor Urness, Councillor Didow, Councillor Delorme, Councillor Olsen, Councillor Chapman, Deputy Reeve Bill Smith, Councillor Gervais

OPPOSED: Councillor Burton, Councillor Acton

CARRIED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

Councillor Gervais put forth a Notice of Motion for Administration to bring back the traffic counts from RR 230 and the North Goodwin Road back to the next meeting.

**#9
CLOSED SESSION**

9.0 CLOSED SESSION

MOTION: 21.04.233 Moved by: COUNCILLOR ROXIE CHAPMAN

That the meeting go to Closed Session, at 11:48 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

OPEN SESSION

9.1 CONFIDENTIAL EVALUATION (FOIP, SECTION 19)

MOTION: 21.04.234 Moved by: COUNCILLOR ROXIE CHAPMAN

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:04 p.m.

CARRIED

**#10
MEMBER REPORTS &
EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on his recent activities, which include;

- Land Use Bylaw Workshop
- Alberta Seniors & Community Housing Association Board Meeting
- Alberta Seniors & Community Housing Association Conference
- April 13 Regular Council Meeting
- Policy Review Committee
- April 20 Committee of the Whole

- Emergency Advisory Committee Meeting
- April 27 Regular Council Meeting

WARD 2

COUNCILLOR DALE GERVAIS updated Council on his recent activities, which include;

- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- April 20 Committee of the Whole

WARD 3

COUNCILLOR LES URNESS submitted his update to Council on his recent activities, which include;

- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- Little Smoky Ski Hill Board Meeting
- April 20 Committee of the Whole

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

- Land Use Bylaw Workshop
- South Peace Regional Archives Annual General Meeting
- April 20 Committee of the Whole
- Emergency Advisory Committee Meeting
- Fox Creek Library Board Meeting

WARD 5

REEVE DALE SMITH submitted his update to Council on his recent activities, which include;

- Emergency Meeting with Heart River Housing
- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- Heart River Housing Board Meeting
- Little Smoky Ski Hill Board Meeting
- Agricultural Services Board Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;

- MD of Greenview Library Board Meeting
- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- Policy Review Committee
- MD of Greenview Library Board Meeting
- East Smoky Recreation Board Meeting
- April 20 Committee of the Whole

WARD 7

COUNCILLOR ROXIE CHAPMAN submitted her update to Council on her recent activities, which include;

- April 13 Regular Council Meeting
- Grande Prairie Public Library Board Meeting
- Policy Review Committee
- Land Use Bylaw Workshop
- April 20 Committee of the Whole
- FCSS Board Meeting
- Grande Spirit Foundation Meeting

WARD 8

DEPUTY REEVE BILL SMITH submitted his update to Council on his recent activities, which include;

- Agricultural Services Board Meeting
- Community Futures Board Meeting
- Land Use Bylaw Workshop
- April 20 Committee of the Whole
- Emergency Advisory Committee Meeting
- Policy Review Committee

WARD 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;

- FCSS Association of Alberta Board Meeting
- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- Policy Review Committee
- April 20 Committee of the Whole
- FCSS Regular Board Meeting

WARD 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;

- Nitehawk Year-Round Adventure Park Board Meeting
- Grande Prairie Tourism Board Meeting
- Community Futures Board Meeting
- MD of Greenview Library Board Meeting
- Land Use Bylaw Workshop
- April 13 Regular Council Meeting
- Policy Review Committee
- River of Death and Discovery Dinosaur Museum Meeting
- April 20 Committee of the Whole
- Emergency Advisory Committee Meeting
- April 27 Regular Council Meeting

MEMBERS BUSINESS

MOTION: 21.04.235 Moved by: COUNCILLOR TOM BURTON
That Council accept the Members Business Reports as presented.

CARRIED

**GREENVIEW INDUSTRIAL
GATEWAY**

Meeting request for Greenview Industrial Gateway
May 17 – Lunch, Meet and Greet.

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 21.04.236 Moved by: DEPUTY REEVE BILL SMITH
That Council adjourn this Regular Council Meeting at 12:23 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: **2021 Tax Rate Bylaw #21-874**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: May 11, 2021
DEPARTMENT: FINANCE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: EK
DCAO SW PRESENTER: EK
LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act Sec 353, 354 and 355*

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give third reading to Bylaw 21-874, the 2021 Tax Rate Bylaw.

BACKGROUND/PROPOSAL:

Council passed Operating and Capital budgets on April 27th, 2021. The Tax Rate Bylaw provides the authority to levy taxes to support those budgets. The Tax Rate By-Law is consistent with Council direction to maintain municipal tax rates at 2020 levels.

For the Third Reading the Tax Rate Bylaw has been updated to the most recent template and captures corrections noted at the April 27th, 2021 Council Meeting. The third reading completes Council ratification of the Tax Rate Bylaw.

A summary of changes from 2020 to 2021 appears below:

1. The Rural residential municipal tax rate is the same at 2.4977%
2. The Grande Cache residential municipal tax rate is the same at 7.1748%
3. The Non-Residential municipal tax rate is the same at 6.6850%
4. The Residential Alberta School Foundation Fund requisition rate has decreased by 3% to 2.5262% (2020 2.5989%). This is primarily due to an increase in assessment value the prior year.
5. The Non-Residential Alberta School Foundation Fund requisition rate decreased by 7% to 3.5164% (2020 3.8001%). This is primarily due to an increase in assessment value from the prior year.
6. The senior's foundations requisition has increased 8% to .1278% (2020 .1186%), reflecting an increase in the operating funding requests from these organizations.
7. The Grande Cache debt repayment rate has decreased to 1.2384% (2020 1.2597%) reflecting an increase in assessment values.
8. The requisition allowance has decreased to 0.0185% (2020 .0187%) primarily due to increases in assessment values.

The following table illustrates an example of the proposed property tax for 2021 compared with the tax for 2020:

Residential Property- Assessed Value \$250,000. (Rural)	2020	2021	Increase (Decrease)
Municipal Tax	\$624.42	\$624.42	\$0.00
School	\$649.72	\$631.55	(\$18.17)
School Allowance	\$4.68	\$4.63	(\$.05)
Seniors Foundation	\$29.65	\$31.95	\$2.30
Total	\$1,308.47	\$1,292.55	(\$15.92)

Residential Property- Assessed Value \$250,000. (Grande Cache)	2020	2021	Increase (Decrease)
Municipal Tax	\$1,793.70	\$1,793.70	(\$0.00)
Special Tax	\$314.92	\$309.60	(\$5.32)
School	\$649.72	\$631.55	(\$18.17)
School Allowance	\$4.68	\$4.63	(\$.05)
Seniors Foundation	\$29.65	\$31.95	\$2.30
Total	\$2,792.67	\$2,771.43	(\$21.24)

Non-Residential Property-Assessed Value \$1,000,000.	2020	2021	Increase (Decrease)
Municipal Tax	\$6,685.04	\$6,685.04	\$0.00
School	\$3,800.06	\$3,516.40	(\$283.66)
School Allowance	\$18.70	\$18.50	(\$0.20)
Seniors Foundation	\$118.60	\$127.80	\$9.20
Total	\$10,622.40	\$10,347.74	(\$274.66)

BENEFITS OF THE RECOMMENDED ACTION:

- a. Council is required to pass a tax rate bylaw annually. By doing so Council will comply with the legislation.
- b. Administration will be able to send tax notices after the bylaw is passed.
- c. The bylaw supports the Operating and Capital budgets passed by Council.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can choose not to give bylaw readings however there is no authorization to levy taxes to support the budget if there is no taxation bylaw.

FINANCIAL IMPLICATION:

Passing the bylaw will allow administration to levy taxes and send tax notices to the ratepayers. Taxation is the principle source of revenue to sustain municipal operations.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will mail out tax notices.

ATTACHMENT(S):

- Municipal Government Act Sec 353, 354 and 355
- Bylaw 20-843

Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of (a) the expenditures and transfers set out in the budget of the municipality, and (b) the requisitions.

(3) The tax must not be imposed in respect of property (a) that is exempt under section 351, 361 or 362, or (b) that is exempt under section 363 or 364, unless the bylaw passed under that section makes the property taxable.

Tax rates

354(1) The property tax bylaw must set and show separately all of the tax rates that must be imposed under this Division to raise the revenue required under section 353(2).

(2) A tax rate must be set for each assessment class or sub-class referred to in section 297

(3) The tax rate may be different for each assessment class or sub-class referred to in section 297. (3.1) Despite subsection (3), the tax rate for the class referred to in section 297(1)(d) and the tax rate for the sub-classes referred to in section 297(2.1) must be set in accordance with the regulations.

(4) The tax rates set by the property tax bylaw must not be amended after the municipality sends the tax notices to the taxpayers unless subsection (5) applies.

(5) If after sending out the tax notices the municipality discovers an error or omission that relates to the tax rates set by the property tax bylaw, the municipality may (a) amend the property tax bylaw to the extent necessary to correct the error or omission, and (b) send out amended tax notices, if required as a result of the corrections to the property tax bylaw.

(6) A municipality must, within 30 days after passing a property tax bylaw amendment under subsection (5), provide the Minister with a copy of the amended bylaw.

Calculating tax rates

355 A tax rate is calculated by dividing the amount of revenue required by the total assessment of all property on which that tax rate is to be imposed.



BYLAW NO. 21-874 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2021 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 27, 2021; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2021 total \$ 196,381,505 and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 104,477,789 and the balance of \$ 91,903,716 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	2,544,748
Non-Residential	24,838,526
Opted Out School Boards	
Residential/Farmland	104,775
Non-Residential	1,168
Requisition Allowance MGA (359(2))	150,000
Seniors Foundation	1,816,324
Designated Industrial Properties Requisition	980,903

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	778,052,970
Residential Muni Only	4,090,100
Residential Grande Cache	270,665,610
Residential Grande Cache Muni Only	3,830,420
DIP Residential/Farmland	100,680
Non-Residential	217,968,760
Non-Residential Muni Only	1,697,440
Non-Residential Grande Cache	119,305,900
DIP Non-Residential	6,726,613,460
Machinery & Equipment	16,377,420
DIP Machinery & Equipment	5,972,174,830
DIP- Power Generation	<u>106,737,540</u>
Total	14,217,615,130

Therefore, under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	1,953,810	782,243,750	2.4977
Residential GC	1,969,454	274,496,030	7.1748
Non-Residential	87,980,452	13,160,875,350	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	487,670	393,801,930	1.2384
ASFF/Opted-Out School Boards			
Residential/Farm land	2,649,524	1,048,819,260	2.5262
Non-residential	24,839,694	7,063,888,120	3.5164

Requisition Allowance	150,000	8,112,707,380	.0185
Seniors Foundations	1,816,324	14,207,997,170	0.1278
Designated Industrial Properties	980,903	12,805,525,830	0.0766

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential taxes are due and payable on September 30th, 2021.
 - b) Residential/Farmland taxes are due and payable on November 15th, 2021.
3. In the event of any current taxes remaining unpaid for Non-Residential after September 30th, 2021, there shall be levied a penalty of 8%, on October 1st, 2021.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2021, there shall be levied a penalty of 8%, on November 16, 2021
 - a) In the event of any current taxes remaining unpaid after December 31st, 2021, there shall be levied a penalty of 10% on January 1st, 2022.
 - b) In the event of any arrears taxes remaining unpaid after December 31st, 2021, there shall be levied a penalty of 18% on January 1st, 2022 and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 27th day of April, A.D., 2021.

Read a second time this 27th day of April, A.D., 2021.

Read a third time and passed this 11th day of May, A.D., 2021.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Bylaw 21-873 Schedules of Fees**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: May 11, 2021

DEPARTMENT: CORPORATE SERVICES

STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION

CAO:

MANAGER:

DCAO SW

PRESENTER: DL

LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26.

Council Bylaw/Policy (cite) – Bylaw 20-854 Schedules of Fees.

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 21-873 “Schedules of Fees”.

MOTION: That Council give second reading to Bylaw 21-873 “Schedules of Fees”.

BACKGROUND/PROPOSAL:

A number of updates were provided to the Schedules of Fees. Due to the volume of changes, the previous version passed in 2020 is recommended for repeal and will be replaced with Bylaw 21-873. For clarity, the changes made are highlighted in red. These will not be marked when the bylaw is published.

Summary of Changes:

Agricultural Services: The Agricultural Service Board passed the following recommendation:

REVISIONS TO THE RENTAL EQUIPMENT RATES

MOTION: 21.04.38. Moved by: REEVE DALE SMITH

That the Agricultural Service Board recommend revisions to the rental equipment rates as presented:

Cattle Loading Chute	\$50.00
Panel Trailer	\$50.00
Grain Vac	\$150.00
Bale Wagon	\$250.00
Manure Spreader	\$300.00
14' Disc	\$300.00
No-Till Seed Drill	\$300.00

CARRIED

- Manure Spreader fee
- Loading Chute fee
- Panel Trailer fee
- 14' Heavy Disc fee
- No Till Drill fee
- Grain Vacuum fee
- Bale Wagon fee

FCSS

- Life Skills Day Camp

Recreation

- Johnson Park Campground
- Moody's Crossing
- Shuttler Flats Provincial Recreation Area
- Smoky River South Provincial Recreation Area
- Sheep Creek Provincial Recreation Area

Grande Cache Recreation

- Recreation Centre added personal training services.
- Recreation Centre added swimming lessons, lifesaving instructor courses, fitness programming and additional drop in programs
- Firewood
- 64" Smart Display TVs in Tourism and Information Centre

Greenview Multiplex

- Changed pass to membership
- Altered titles to match Grande Cache
- Weekend rate for Fieldhouse non-social and social functions
- Added Red Cross swim lessons, lifesaving instructor courses, fitness programming and additional drop in programs

Protective Services

- Fire Inspection Fees
- Response to Fire Incidents
- Response to Motor Vehicle Collision (MVC), Rescue and Dangerous Goods Incidents

Finance and Administration

- Mail Tube

Infrastructure and Planning General

- Road Allowance License fees revised, and application fee removed

Environmental Services

- Water meter repairs are added to the owner's responsibility
- Water Connection/Disconnection Operational Fee
- Call Outs
- Installation fee to include asphalt, curb and gutter fees and deposit to be the total installation costs
- Sewer rates
- Correctional Institutions and fee added to sewer rates
- Sewer snakes available only to contractors
- Cleaning fee

Operations

- Road Bond changed to exempt GST status

BENEFITS OF THE RECOMMENDED ACTION:

1. An updated fees listing will be in place and consolidated in one document.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may determine additional or revised fees.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw with any revisions for third reading.

ATTACHMENT(S):

- Bylaw 20-854
- Bylaw 21-873



BYLAW NO. 20-854 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000, Chapter M-26 as amended, the Planning Act, Chapter P-9, R.S.A. and amendments thereto, and the Taxation Act, Chapter M-31, R.S.A. and amendments thereto, a municipal Council has the authority to pass a bylaw establishing fees for the provision of services; and

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. Title

1.1 This bylaw may be cited as the "Schedules of Fees Bylaw".

2. Definitions

2.1 **Greenview** means the Municipal District of Greenview No. 16.

3. Application

3.1 This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.

3.2 This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3 All fees, fines, rates and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. Rates and fees

4.1 The rates and fees are established on the attached Schedules 'A' through 'J' and form part of this Bylaw.



BYLAW NO. 20-854
of the Municipal District of Greenview No. 16

5. Severability and Effect

5.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

5.2 Bylaw 19-816 and Bylaw 19-836 are hereby repealed.

6. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of July, 2020.

Read a second time this 24th day of August, 2020.

Read a third time and passed this 14th day of September, 2020



REEVE



CHIEF ADMINISTRATIVE OFFICER



Schedules of Fees
Bylaw 20-854

Schedule 'A' Agricultural Services

	Description	GST Status*	Fee in \$
Agricultural Services			
<i>All decisions being at the Agricultural Fieldsman's discretion</i>			
1.	Haying or Pasturing Permits		
i.	Application fee	E	\$100.00
ii.	Plus Annual per Acre Charge	E	\$15.00
2.	Spray Exemption Signs		
i.	Spray Exemption Signs (One-Time Free Only)	T	Free
ii.	Lost or Replacement Signs (each)	T	\$30.00
3.	Guides		
i.	Guide to Crop Protection - Chemical/Cultural	T	\$12.00
ii.	Weed Seedling Guide	T	\$10.00
4.	Picnic Table		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event - Maximum of 10 days	T	\$10.00 per day
iii.	Delivery Charge, per loaded km	T	\$2.00 per km
5.	Barbecue		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event – (Maximum of 10 days)	T	\$100.00 per day
iii.	Deposit (All Organizations)	E	\$200.00
iv.	Delivery charge (per loaded km)	T	\$2.00 per km
6.	Weed & Insect Control Equipment		
i.	Field Sprayer c/w GPS <i>All Locations</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type) <i>All Locations</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 Point Hitch) <i>Valleyview</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
vi.	Quad Mount Sprayer <i>All Locations</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
vii.	Backpack Sprayer (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00 Each Day (3 Days Maximum if Lineup)
viii.	Granular Pesticide Bait Applicator (Holds 135 lbs Bran) <i>Valleyview</i>	T	\$30.00 Each Day (3 Days Maximum if Lineup)
7.	Spreaders		
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader <i>Valleyview</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
8.	Earth Moving Equipment		



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
i.	1000 Earth Mover <i>All Locations</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	12' Pull-Type Blade <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
iii.	Vee Ditcher <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
9.	Post Pounders		
i.	Post Pounder <i>All Locations</i>	T	\$125.00 Each Day (3 Days Maximum if Lineup)
ii.	Post Pounder <i>All Locations</i>	T	½ day rate \$65.00 each
10.	Bin Crane		
i.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
11.	Cattle Equipment		
i.	Cattle Squeeze <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
ii.	Loading Chute <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iii.	Panel Trailer <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
iv.	Spare Panels <i>Crooked Creek, Grovedale</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Tag Reader <i>Valleyview</i>	T	Free, \$100.00 Deposit Required (3 Days Maximum if Lineup)
12. Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator <i>Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
iii.	30' Land Roller <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
iv.	14' Heavy Disc <i>Valleyview, Grovedale</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
v.	No Till Drill <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
13. Broadcast Seeders			
i.	Truck Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
ii.	Quad Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Hand Seeder <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
iv.	Three Point Hitch Mount Seeder	T	\$15.00
14. Water Pumping Equipment			
i.	Water Pump and Pipe Trailer (AB. Agriculture Unit) <i>Valleyview</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
15. Miscellaneous Equipment			
i.	Bag Roller <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
ii.	Survey Equipment <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Metal Detector <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iv.	Hay Sampler, Measuring Wheel, Bin Probe, Soil Sampler <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Scare Cannons <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
vi.	Rodent Traps (Two Styles) <i>Valleyview, Grovedale</i>	T	\$10.00 Each Week, \$100 Deposit Required (1 Week Maximum if Lineup)
vii.	Purchase Magpie Traps	E	\$150.00
viii.	Grain Vacuum <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
ix.	Bale Wagon <i>Valleyview, Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
x.	Pressure Washer on Trailer <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
16. Recovery of A.S.B. Equipment **Minimum one hour charge for recovery of equipment**			
i.	Recovery of Rental Equipment Requiring 1-ton min. for Transport	T	\$100.00 per hour
ii.	Recovery of Rental Equipment Requiring Vehicle under 1-ton for Transport	T	\$75.00 per hour
iii.	Cleaning and Removal of Contaminated Soil (Remediation Purposes for Club Root)	T	\$60.00 per hour + \$75.00 Disposal Fee
iv.	Repair of Damaged Rental Equipment due to Negligent Use	E	Full cost of repair



Schedules of Fees Bylaw 20-854

Schedule 'B' Family and Community Support Services

Family and Community Support Services			
1.	Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>	E	\$20.00*
2.	Summer Day Camps	E	\$40.00

Schedule 'C' Recreation

Recreation Grande Cache			
	Description	GST Status*	Fee in \$
1.	Grande Cache Arena Rentals (With Ice/ per hour)		
i.	Adult rate	T	\$170.00
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$109.25
iii.	Youth Rate	T	\$88.25
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00
v.	Public Skating Sponsorship	T	148.00
2.	Arena and Curling Rink Surfaces (No Ice)		
i.	Adult Rate per Hour	T	\$76.00
ii.	Youth Rate per Hour	T	\$38.00
iii.	Maximum Day Rate	T	\$373.00
3.	Aquatic Centre		
i.	Private Rental	T	\$134.50



Schedules of Fees Bylaw 20-854

ii.	Lane Pool/ Swim Club	T	\$88.50
iii.	Wave Crashers (During Public Swim)	T	\$107.00
iv.	Grande Bash (Private Rental)	T	\$180.00
v.	Extra Lifeguard	T	\$30.50
vi.	Sponsorship	T	\$184.00
4.	Locker Rental		
i.	Annual (Private Locker)	T	\$100.00
ii.	Lost or Damaged Key Replacement	T	\$35.00
5.	Recreation Centre Fees		
i.	Daily Pass		
	Family	T	\$14.50
	Adult (18+)	T	\$6.75
	Youth (5-17)	T	\$5.00
	Senior (60-69)	T	\$5.50
	Senior (70+) and Children (Under 5)	T	Free
ii.	10x Pass		
	Family	T	\$115.75
	Adult (18+)	T	\$53.75
	Youth (5-17)	T	\$37.75
	Senior (60-69)	T	\$42.50
	Senior (70+) and Children (Under 5)	T	Free
iii.	Monthly Pass		
	Family	T	\$126.75
	Adult (18+)	T	\$58.75
	Youth (5-17)	T	\$41.00
	Senior (60-69)	T	\$46.00



Schedules of Fees Bylaw 20-854

	Senior (70+) and Children (Under 5)	T	Free
iv.	3-Month Pass		
	Family	T	\$316.75
	Adult (18+)	T	\$146.25
	Youth (5-17)	T	\$101.25
	Senior (60-69)	T	\$114.25
	Senior (70+) and Children (Under 5)	T	Free
v.	6-Month Pass		
	Family	T	\$569.75
	Adult (18+)	T	\$262.25
	Youth (5-17)	T	\$182.75
	Senior (60-69)	T	\$205.25
	Senior (70+) and Children (Under 5)	T	Free
vi.	Annual Pass		
	Family	T	\$949.50
	Adult (18+)	T	\$437.00
	Youth (5-17)	T	\$304.25
	Senior (60-69)	T	\$342.25
	Senior (70+) and Children (Under 5)	T	Free
6.	Meeting or Banquet Rooms and Curling Club Lounge		
i.	Rental Rate with Clean- up	T	\$38.75 per hour
ii.	Association Rate/ Not- for-Profit	T	\$23.50 per hour
7.	Equipment Rental		
i.	Portable Sound System	T	\$100.00 per event



Schedules of Fees Bylaw 20-854

ii.	Portable Stage	T	\$170.00 per event
iii.	Portable Floor (Damage Deposit Required)	T	\$100.00 per event
iv.	Tables (Not Included in the Facility Rental)	T	\$6.50 per table
v.	Chairs (Those not Included in the in the Facility Rental)	T	\$3.00 per chair
vi.	Boom Lift (Includes Operator)	T	\$140.00 per hour
8.	Advertising		
i.	Wall Rink Board	T	\$425.00 per year
ii.	Ice Logo	T	\$650.00 per year
iii.	Zamboni	T	\$650.00 per side
9.	Administrative Items		
i.	Labour (Clean-up, Set- up, etc.)	T	\$57.00 per person
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00 per booking
iii.	Photocopying, Black and White,	T	\$0.10 per page
iv.	Photocopying, Color	T	\$0.15 per page
v.	Replacement Membership cards	T	\$5.00 per card
10.	Ball Diamonds		
i.	Rental Rate	T	\$40.50 per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50
11.	Grande Cache Campground		
i.	Full Service (Includes Power, Water and Sewer)	T	\$38.10 per night



Schedules of Fees Bylaw 20-854

ii.	Partial Service (Includes Power and Water)	T	\$33.33 per night
iii.	Open Tent area	T	\$23.81 per night
iv.	Monthly site rate (30 days) full service	T	\$975.00
12.	Grande Cache Tourism and Information Centre		
i.	Chamber Room (used for meetings or workshops, sits 40-50 people)	Includes: 20" Television, projector screen, DVD/VHS player, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people)	Includes: projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room).	Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
	Per Hour with Chamber Room	T	\$50.00
	Per Day with Chamber Room	T	250.00
13.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)		
	Per Hour	T	\$12.50
	Per Day	T	\$62.50



Schedules of Fees Bylaw 20-854

14.	Grande Cache Cemetery		May 15 to November 15	November 16 to May 14
i.	Open and Close Fees			
	Full Casket Adult	T	\$600.00	\$700.00
	Full Casket Child	T	\$400.00	\$500.00
	Cremation	T	\$450.00	\$550.00
	Surcharge (After 4:00 p.m. Working Days)	T	\$150.00	
	Disinterment	T	Double the cost of opening and closing	
ii.	Purchase of Plot	T	\$550.00	
iii.	Columbarium Fees			
	Niche Price (Includes Opening/Closing Fee)		\$1,050.00	
	Note: Each Niche can Hold 2 Urns			
Recreation Greenview Regional Multiplex				
15.	Recreation Centre Fees			
i.	Daily Pass			
	Family	T	\$19.50	
	Adult (18+)	T	\$8.50	
	Youth (13-17)	T	\$6.00	
	Child (3-12)	T	\$4.50	
	Senior (60-69)	T	\$6.00	
	Senior (70+) and Children (Under 3)	T	Free	
ii.	10x Pass			
	Family	T	\$175.50	
	Adult (18+)	T	\$76.50	
	Youth (13-17)	T	\$54.00	
	Child (3-12)	T	\$40.50	
	Senior (60-69)	T	\$54.00	



Schedules of Fees Bylaw 20-854

	Senior (70+) and Children (Under 3)	T	Free
iii.	Monthly Pass		
	Family	T	\$110.00
	Adult (18+)	T	\$50.00
	Youth (13-17)	T	\$35.00
	Child (3-12)	T	\$25.00
	Senior (60-69)	T	\$35.00
	Senior (70+) and Children (Under 3)	T	Free
iv.	6-Month Pass		
	Family	T	\$605.00
	Adult (18+)	T	\$275.00
	Youth (13-17)	T	\$192.50
	Child (3-12)	T	\$137.50
	Senior (60-69)	T	\$192.50
	Senior (70+) and Children (Under 3)	T	Free
v.	Annual Pass		
	Family	T	\$1100.00
	Adult (18+)	T	\$500.00
	Youth (13-17)	T	\$350.00
	Child (3-12)	T	\$250.00
	Senior (60-69)	T	\$350.00
	Senior (70+) and Children (Under 3)	T	Free
16.	Recreation Centre Fees (Corporate Rate – 15% Discount)		
i.	10x Pass		
	Family	T	\$149.00



Schedules of Fees Bylaw 20-854

	Adult (18+)	T	\$65.00
	Youth (13-17)	T	\$46.00
	Child (3-12)	T	\$34.50
	Senior (60-69)	T	\$46.00
	Senior (70+) and Children (Under 3)	T	Free
ii.	Monthly Pass		
	Family	T	\$93.50
	Adult (18+)	T	\$42.50
	Youth (13-17)	T	\$29.50
	Child (3-12)	T	\$21.50
	Senior (60-69)	T	\$29.50
	Senior (70+) and Children (Under 3)	T	Free
iii.	6-Month Pass		
	Family	T	\$514.25
	Adult (18+)	T	\$233.75
	Youth (13-17)	T	\$162.25
	Child (3-12)	T	\$118.25
	Senior (60-69)	T	\$162.25
	Senior (70+) and Children (Under 3)	T	Free
iv.	Annual Pass		
	Family	T	\$935.00
	Adult (18+)	T	\$425.00
	Youth (13-17)	T	\$297.50
	Child (3-12)	T	\$212.50
	Senior (60-69)	T	\$297.50
	Senior (70+) and Children (Under 3)	T	Free
17.	Personal Training Rates		



Schedules of Fees Bylaw 20-854

i.	One Person	T	
	3 Sessions	T	\$131.25
	5 Sessions	T	\$212.50
	10 Sessions	T	\$412.50
	20 Sessions	T	800.00
ii.	Small Group (2 People)		
	1 Session		\$65.00
	3 Sessions	T	\$180.00
	5 Sessions	T	\$275.00
	10 Sessions	T	\$500.00
	20 Sessions	T	\$900.00
iii.	Small Group (3 People)		
	1 Session	T	\$90.00
	3 Sessions	T	\$247.00
	5 Sessions	T	\$375.00
	10 Sessions	T	\$675.00
	20 Sessions	T	\$1200.00
18.	Pool Rental		
i.	Leisure or Lane Pool Rental up to 35 People and 1 Lifeguard	T	\$65.00/ hour
ii.	Leisure and Lane Pool Rental up to 70 People and 2 Lifeguards	T	\$120.00/ hour
iii.	Hot Tub Rental for 35 People and 1 Lifeguard	T	\$35.00/ hour
iv.	Wibit Rental (with additional \$200.00 Damage Deposit)	T	\$35.00/ hour
v.	Hourly Charges for Groups		
	105-140	T	\$155.00
	140-175	T	\$190.00
	175-210	T	\$225.00
	210-245	T	\$260.00
	245-280	T	\$295.00



Schedules of Fees Bylaw 20-854

19.	Party Room (3 Hour rental Minimum with a \$200.00 Damage Deposit)	T	\$30.00/ hour
20.	Field House (1/3 of Gym)		
i.	Daily	T	\$240.00
ii.	Weekday Hourly	T	\$30.00
iii.	Weekend Hourly	T	\$50.00
iv.	Special Youth Rate Hourly	T	\$20.00
21.	Field House (2/3 of Gym)		
i.	Daily	T	\$480.00
ii.	Weekday Hourly	T	\$60.00
iii.	Weekend Hourly	T	\$100.00
iv.	Special Youth Rate Hourly	T	\$40.00
22.	Field House (Full Gym)		
i.	Daily (Weekday)	T	600.00
ii.	Weekend Social Function (Daily)	T	\$1600.00
iii.	Weekend Non-Social Function (Daily)	T	\$720.00
iv.	Special Event Youth Rate (Hourly)	T	\$60.00
23.	Dance Studio (A or B)		
i.	Daily	T	\$100.00
ii.	Hourly	T	\$30.00
iii.	Weekend	T	\$150.00
24.	Dance Studio (A and B)		
i.	Daily	T	\$175.00
ii.	Hourly	T	\$50.00
iii.	Weekend	T	\$200.00
25.	Kitchen and Bar Rental		
i.	Weekday (Daily)	T	\$200.00



Schedules of Fees Bylaw 20-854

ii.	Weekend (Daily)	T	\$300.00
26.	Child Mind		
i.	Per Hour Per Child	T	\$5.00
ii.	10 Punch Pass	T	\$40.00
iii.	20 Punch Pass	T	\$70.00
27.	Board Room (A or B)		
i.	Daily	T	\$150.00
ii.	Hourly	T	\$30.00
28.	Board Room (A and B)		
i.	Daily	T	\$250.00
ii.	Hourly	T	\$50.00
29.	Stage Rental (with 500.00 Deposit)	T	\$500.00
30.	Dance Floor (with 500.00 Deposit)	T	\$500.00

Schedule 'D' Hamlet of Grande Cache Animal Control

Hamlet of Grande Cache Animal Control			
1.	Licensing Fees for Dogs		
i.	Female (Unaltered) Before February 1	E	\$30.00
ii.	Male (Unaltered) Before February 1	E	\$30.00
iii.	Altered Dog (Spayed or Neutered) Before February 1	E	\$20.00
iv.	License after February 1 (In addition to the relevant fee above)	E	\$10.00
v.	Replacement Tag	E	\$5.00



Schedules of Fees Bylaw 20-854

2.	Dog Team/Kennel License		
i.	Kennel (Requires a Development Permit and Business License for Commercial Kennel)	E	Cost of Development Permit/business license where applicable
ii.	Per Dog Fee as listed above	E	As per Section 1
3.	Licensed Dog Impoundment		
i.	First Impoundment	E	\$50.00
ii.	Second Impoundment	E	\$100.00
iii.	Third Impoundment	E	\$150.00
iv.	All Subsequent Impoundments	E	\$200.00
4.	Unlicensed Dog Impoundment		
i.	First Impoundment	E	\$100.00
ii.	Second Impoundment	E	\$165.00
iii.	Third Impoundment	E	\$215.00
iv.	All Subsequent Impoundments	E	\$290.00
5.	Vicious Dog Impoundment		
i.	First Impoundment	E	\$200.00
ii.	Second Impoundment	E	\$500.00
iii.	Third and All Subsequent Impoundments	E	\$1,000.00
6.	Other Domestic Animals Impoundment		
i.	First Impoundment	E	\$35.00
ii.	Second Impoundment	E	\$50.00
iii.	Third and All Subsequent Impoundments	E	\$75.00
7.	Livestock Impoundment		
i.	First Impoundment	E	\$150.00
ii.	Second Impoundment	E	\$250.00
iii.	Third and All Subsequent Impoundments	E	\$750.00
8.	Custodial Fees		



Schedules of Fees Bylaw 20-854

i.	Dog per Day (Plus Actual Cost to Board)	E	\$9.50
ii.	Other Domestic Animal per Day (Plus Actual Cost to Board)	E	\$2.00
iii.	Livestock (Plus \$10.00, Care and Sustenance per day and Veterinary Services)	E	\$25.00
iv.	Disposal Charge for Pathological Waste	E	\$0.30 per Pound, minimum of \$7.00 per disposal
v.	Euthanasia (In Addition to the Above Charges)	E	\$35.00
9. Animal Attractants			
i.	Improper Storage of Animal Attractant	E	\$500.00
ii.	Attempt/Feed Wild Life Purposely	E	\$500.00
iii.	Disposal of Animal Attractant	E	\$1,000.00

Schedule 'E' Finance and Administration

	Description	GST Status	Fee in \$
Finance & Administration			
1.	Photocopying		
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00 per page
2.	Documents		
i.	Planning or Otherwise, Any Size	T	\$10.00 per search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00 per page
iii.	Access to Information (FOIP), Research	T	\$25.00 per hour



Schedules of Fees Bylaw 20-854

3.	Taxes		
i.	Tax Certificate to Registered Landowner	E	No charge
ii.	Tax Certificate to Others	E	\$50.00 per roll number
iii.	Tax Search to Others	E	\$50.00 per roll number
iv.	Online Tax Certificate to Others	E	\$25.00
v.	Online Tax Search	E	\$15.00
vi.	Tax Notification Charges	E	\$75.00
4.	Assessment		
i.	Assessment Record to Landowner	E	\$5.00 per roll number
ii.	Assessment Record to Others	E	\$10.00 per roll number
5.	NSF Fee	E	\$50.00

Schedule 'F'

Infrastructure and Planning General

	Description	GST Status	Fee in \$
Infrastructure General			
1.	Road Closure		
i.	Application Fee	E	\$1,500.00
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value
2.	Approaches		
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00 per approach
ii.	Construction: Gravel Approach	E	\$2000.00 per approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00 per approach
iv.	Construction: Asphalt Approach	E	\$5000.00 per approach



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00 per approach
3. Road Allowance License			
i.	Application Fee	E	\$100.00
ii.	Road Allowance License Sign (One-Time Free Only)	E	Free
iii.	Road Allowance Sign Replacement	E	\$30.00
4. Inspections			
i.	Seismic Pre-Inspections	E	\$100.00 per occurrence
ii.	Seismic Post-Inspections	E	\$100.00 per occurrence
iii.	Seismic Non-Compliance	E	\$100.00 per inspection
5. Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties up to 40 Acres	T	See Schedule "I"
ii.	Properties Over 40 Acres	T	\$2400.00 per acre
iii.	Properties Minimum Payment	T	\$150.00 per occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000 per acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00 per m ³
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50 per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50 per m
6. Fencing			
i.	Removal of Old Fence by Landowner	T	\$1.25 per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75 per m



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$6.25 per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation

Schedule 'G' Environmental Services

Environmental Services			
	<i>Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.</i>		
	<i>Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest.</i>	<i>1.5% penalty/month</i>	
	<i>Water Meter/Replacement (Owner Responsibility)</i>	<i>Based on actual replacement costs</i>	
1.	Requested Services		
i.	Regular Hours	T	\$50.00 per hour per member of staff (1 hour min.)
ii.	After Hours	T	50.00 per hour per member of staff (1 hour min.)
2.	Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)		
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
3. Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
4. Rural Water Distribution System (Valleyview Rural)			
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00 per service
v.	Utilities Account Deposit	E	\$100.00
5. Rural Water Distribution System (Crooked Creek and Ridgevalley)			
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00 per service
v.	Utilities Account Deposit	E	\$100.00
6. Water Point Facilities			
i.	Potable Water Points Residential/Agriculture	E	\$3.50 per m ³



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
ii.	Potable Water Points Commercial	E	\$8.50 per m ³
iii.	Non-Potable Water Points	E	\$2.00 per m ³
7. Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)			
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
8. Gravity Wastewater Collection System (Grovedale)			
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$12,500.00 per service
9. Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)			
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
10. Septage Classification			
i.	Residential – Single Family Dwelling	E	\$1.00 per m ³ (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00 per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00 per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00 per m ³ (minimum \$36.00)



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
v.	Commercial – Laundromat	E	\$1.00 per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00 per m ³ (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00 per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00 per m ³ (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00 per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00 per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00 per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00 per m ³ (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00 per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00 per m ³ (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00 per m ³ (minimum \$24.00)
11. Wastewater Lagoon			
i.	Commercial/Industrial Tipping Rate	E	\$10.00 per m ³
12. Lagoon Keys			
i.	Key Fob (Initial/Replacement)	T	\$100.00
13. Grande Cache Sewer Rental			
i.	Electric Sewer Snake		
	4 Hour Minimum Charge	T	\$70.00



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
	Daily Rate	T	\$90.00
	Weekly Rate (5 Day Rental)	T	\$400.00
ii.	Electric Sewer Camera		
	Refundable Deposit	E	\$500.00
	4 hour Minimum Charge	T	\$137.00
	Daily Rate	T	\$195.00
	Weekly Rate (5 Day Rental)	T	\$780.00
14.	Waste Collection and Disposal		
i.	Residential Rates		
	Residential Waste Collection Fee	T	\$10.00 per month
	Recycle Fee	T	\$10.00 per month
i.	Commercial Rates		
	Commercial Waste Collection	T	\$50.00 per month
	Recycle Fee	T	\$10.00 per month
	Dumping Fee, Standard Service, per Bin	T	\$80.00 per month
15.	Penalties and Fines		
i.	General Penalties		
	Setting out Prohibited Materials for Collection	E	\$200.00
	Placing Hazardous Waste or Dangerous Goods out for Collection	E	\$200.00
	Failure to use Appropriate Containers	E	\$200.00
	Waste or Recycling Deposit Without Consent	E	\$200.00
	Collection Interference	E	\$200.00
	Dumping Outside the Landfill	E	\$1000.00
	Failure to Store Containers Properly	E	\$200.00
	Accumulation of Building Waste	E	\$200.00
	Failure to Contain Construction Waste	E	\$200.00



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
	Unsecured Load	E	double cost of materials as per schedule of fees
16. Grande Cache Landfill Fees			
i.	Greenview Residents		No Fees
	Mixed Load Disposal Fee (Residents and Commercial)	E	\$210.00 per tonne
ii.	Commercial Waste	E	\$105.00 per tonne
	Clean Mulch/Woodchips	E	\$55.00 per tonne
	Class II Acceptable Soils	E	\$55.00 per tonne
	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	E	\$55.00 per tonne
	Metal	E	\$55.00 per tonne
	Cement/Concrete	E	\$55.00 per tonne
	Sump	E	\$10.00/tonne
	Freon	E	\$50.00/ unit for removal

Schedule 'H' Operations

Operations			
<i>Greenview's Equipment Rates will be the same as the EOIP rates</i>			
1. Snowplowing Signs			
i.	Any Driveway up to 400 Meters	E	\$50.00
ii.	Any Driveway Greater than 400 Meters	E	\$50.00 + \$100.00 per hour for time over the first ½ hour
iii.	Lost or Replacement Signs	T	\$30.00 each



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
2.	Culverts – Used or Salvaged		
i.	500 mm or Less	T	\$13.00 per m
ii.	600 mm	T	\$15.00 per m
iii.	700 mm	T	\$16.00 per m
iv.	800 mm	T	\$25.00 per m
v.	900 mm	T	\$28.00 per m
vi.	1000 mm	T	\$29.00 per m
vii.	1200 mm or Greater	T	\$30.00 per m
3.	Grade Blades		
i.	Used	T	\$5.00 per each blade
4.	Dust Control		
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	E	\$150.00 per 200 m
ii.	Plus: for sections over 200 meters	E	\$5.35 per m
iii.	Application of Calcium Product for Multi-Parcel Subdivisions	E	\$100.00 per 100 m
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	E	\$1605.00 per 300 m
v.	Plus: for sections over 300 meters	E	\$5.35 per m
5.	Road Bond		
i.	Overload Road Bond Fees (Non-Refundable Payment)	T	\$1,125.00 per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)		\$6,375.00 per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00 per permit
6.	Community Aggregate		
i.	Community Aggregate Payment Levy	E	\$0.30 per tonne



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
7.	Equipment Rental		
i.	All Equipment Rentals will be paid out of the previous year's ARHCA Book.	T	100% of previous year's ARHCA rate

Schedule 'I' Planning and Development

Planning and Development			
1.	Planning Bylaw (New or Amended)		
ii.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00
iii.	New Developer's Area Structure Plan	E	\$2,500.00
iv.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00
2.	Development Permits, General		
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00 per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00 fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00 per sign
v.	Variance Request	E	\$150.00
vi.	Time Extension Request by Developer per Application	E	\$150.00



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
3.	Subdivisions (including Bare Land Condominium Plans)		
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00
	Plus: each additional lot/unit created	E	\$150.00
ii.	Plan of Subdivision Endorsement Fees	E	\$150.00 per title created
iii.	Condominium Plan Endorsement Fees	E	\$40.00 per unit
iv.	Time Extension Request by Developer per Application	E	\$500.00
4.	Subdivision and Development Appeal Board		
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
5.	Development Agreement Review		
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00
iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00
6.	Annual Business Licensing		
i.	Business License Fee - New application (January 1)	E	\$100.00
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00
7.	Business License Temporary/Special Event		
i.	Resident	E	\$30.00
ii.	Non-Resident	E	\$50.00
8.	Hawkers or Peddlers		
i.	Resident Annual	E	\$45.00
ii.	Resident per Day	E	\$35.00
iii.	Non-Resident Annual	E	\$130.00
iv.	Non-Resident per Day	E	\$50.00
9.	Rural Addressing Signage		



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
i.	Signage Permanent/ Replacement	T	\$50.00 per sign
10. Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00 per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00 per sign
11. Orthographic Printing			
	<i>Based on size and quality of paper, image and graphics</i>		
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00
12. Landowner Map Pricing			
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00 per sheet
13. Certificate of Compliance			
		E	\$200.00
14. Letter of Concurrence for Communication Tower			
		E	\$100.00
15. Environmental Site Assessment Inquiries			
		E	\$200.00 per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.
'T' refers to taxable, or GST not included in the listed rate or fee.



Schedules of Fees Bylaw 20-854

Schedule 'J' Land Acquisition by Greenview for Right of Way and Road Widening

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600	\$ 40,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600	\$ 20,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200	\$ 14,750
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250	\$ 9,900
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850	\$ 6,250
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700	\$ 3,810
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500	\$ 3,450
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

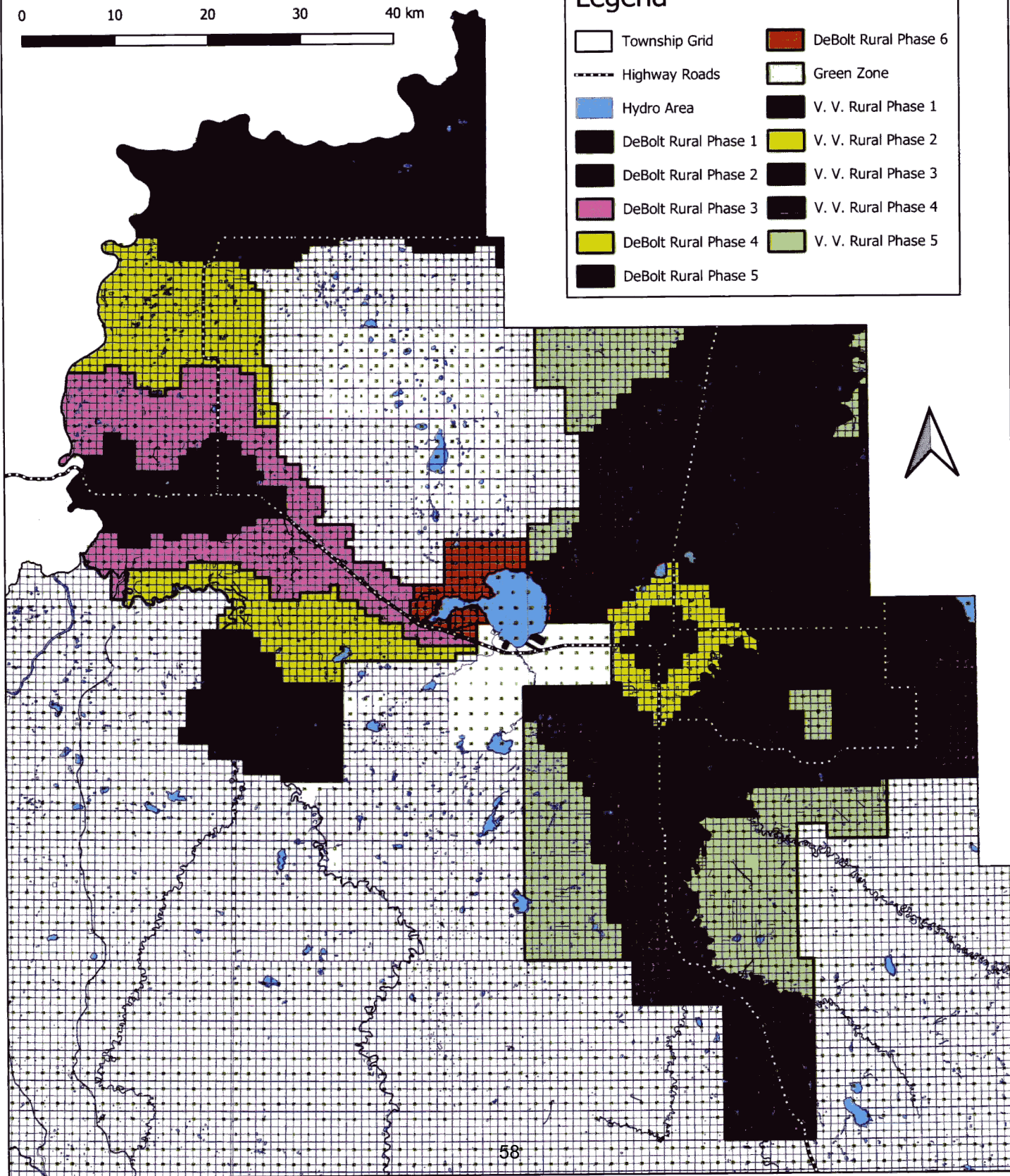


Schedules of Fees Bylaw 20-854

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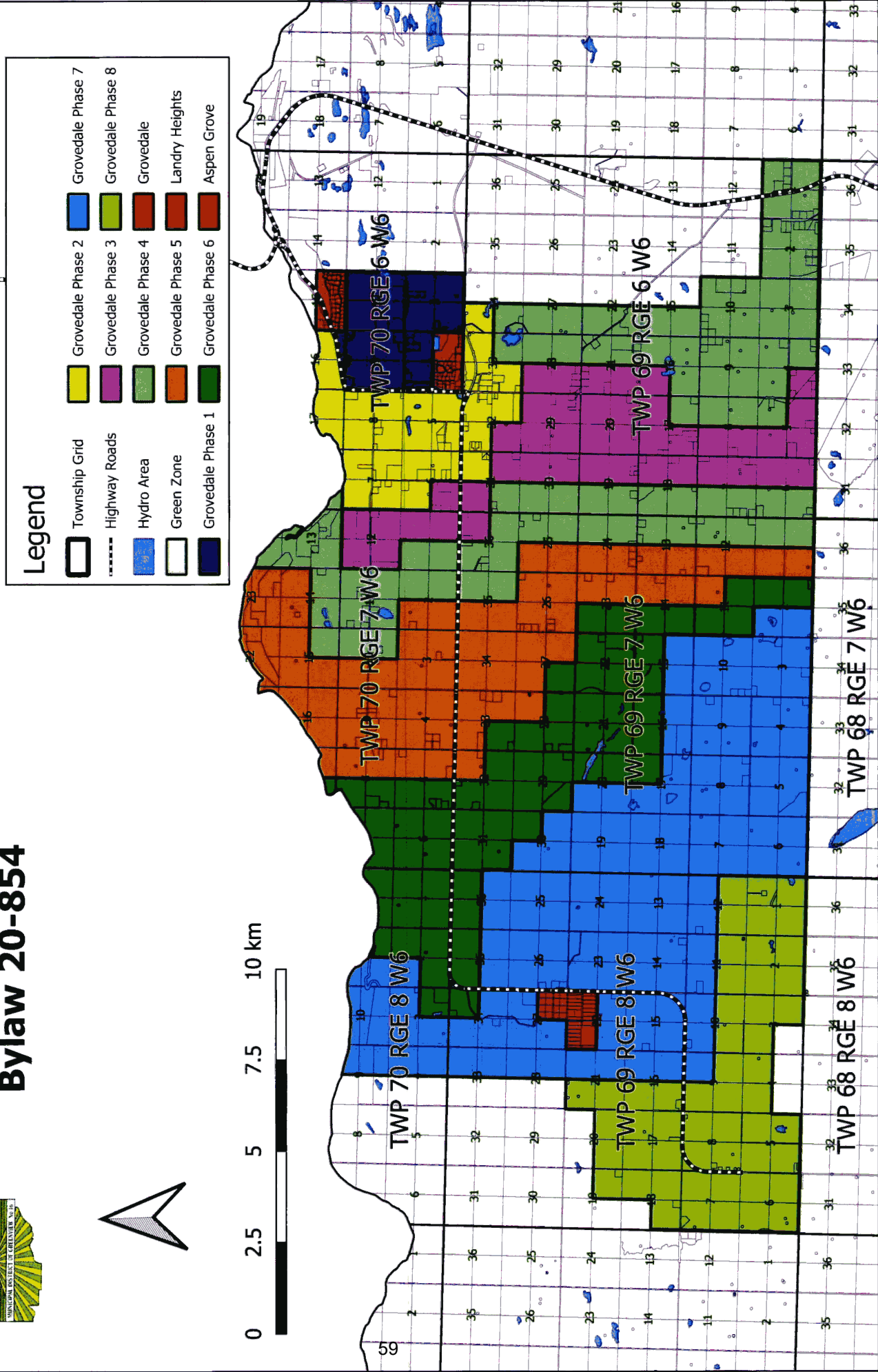
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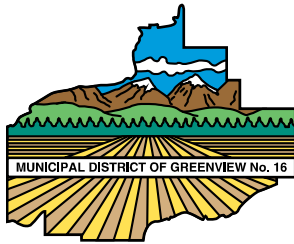
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|----------------------|----------------------|
| Township Grid | DeBolt Rural Phase 6 |
| Highway Roads | Green Zone |
| Hydro Area | V. V. Rural Phase 1 |
| DeBolt Rural Phase 1 | V. V. Rural Phase 2 |
| DeBolt Rural Phase 2 | V. V. Rural Phase 3 |
| DeBolt Rural Phase 3 | V. V. Rural Phase 4 |
| DeBolt Rural Phase 4 | V. V. Rural Phase 5 |
| DeBolt Rural Phase 5 | |





Schedules of Fees Bylaw 20-854





BYLAW NO. 21-873 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000, Chapter M-26 as amended, the Planning Act, Chapter P-9, R.S.A. and amendments thereto, and the Taxation Act, Chapter M-31, R.S.A. and amendments thereto, a municipal Council has the authority to pass a bylaw establishing fees for the provision of services; and

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. Title

1.1 This bylaw may be cited as the “Schedules of Fees Bylaw”.

2. Definitions

2.1 **Greenview** means the Municipal District of Greenview No. 16.

3. Application

3.1 This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.

3.2 This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3 All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. Rates and fees

4.1 The rates and fees are established ion the attached Schedules ‘A’ through ‘J’ and form part of this Bylaw.



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5. Severability and Effect

5.1 If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

5.2 Bylaw 20-854 are hereby repealed.

6. This Bylaw shall come into force and effect upon the day of final passing.

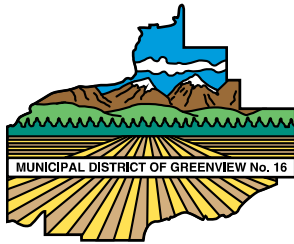
Read a first time this 13th day of April, 2021.

Read a second time this th day of , 2021.

Read a third time and passed this th day of , 2021

REEVE

CHIEF ADMINISTRATIVE OFFICER



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of the Municipal District of Greenview No. 16

AGRICULTURAL SERVICES – Schedule A

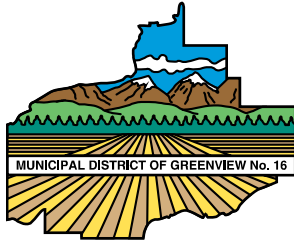
All decisions being at the Agricultural Fieldsman's discretion

	Description	GST Status *	2021 Rates	Units
1.	Haying or Pasturing Permits			
i.	Application fee	E	\$100.00	
ii.	Plus Annual per Acre Charge	E	\$15.00	
2.	Spray Exemption Signs			
i.	Spray Exemption Signs (One-Time Free Only)	T	Free	
ii.	Lost or Replacement Signs (each)	T	\$30.00	
3.	Guides			
i.	Guide to Crop Protection - Chemical/Cultural	T	\$12.00	
ii.	Weed Seedling Guide	T	\$10.00	
4.	Picnic Table			
i.	Non-Profit Organizations - Community Event		No charge	
ii.	Private Affair, Non-Public Event - Maximum of 10 days	T	\$10.00	per day
iii.	Delivery Charge, per loaded km	T	\$2.00	per km
5.	Barbecue			
i.	Non-Profit Organizations - Community Event		No charge	
ii.	Private Affair, Non-Public Event – (Maximum of 10 days)	T	\$100.00	per day
iii.	Deposit (All Organizations)	E	\$200.00	
iv.	Delivery charge (per loaded km)	T	\$2.00	per km
6.	Weed & Insect Control Equipment			
i.	Field Sprayer c/w GPS <i>All Locations</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00	Each Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type) <i>All Locations</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 Point Hitch) <i>Valleyview</i>	T	\$20.00	Each Day (3 Days Maximum if Lineup)
vi.	Quad Mount Sprayer <i>All Locations</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)



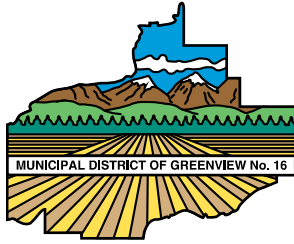
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	Description	GST Status *	2021 Rates	Units
vii.	Backpack Sprayer (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00	Each Day (3 Days Maximum if Lineup)
viii.	Granular Pesticide Bait Applicator (Holds 135 lbs Bran) <i>Valleyview</i>	T	\$30.00	Each Day (3 Days Maximum if Lineup)
7. Spreaders				
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$200.00 \$300.00	Each Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader <i>Valleyview</i>	T	\$100.00	Each Day (3 Days Maximum if Lineup)
8. Earth Moving Equipment				
i.	1000 Earth Mover <i>All Locations</i>	T	\$200.00	Each Day (3 Days Maximum if Lineup)
ii.	12' Pull-Type Blade <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
iii.	Vee Ditcher <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
9. Post Pounders				
i.	Post Pounder <i>All Locations</i>	T	\$125.00	Each Day (3 Days Maximum if Lineup)
ii.	Post Pounder <i>All Locations</i>	T	\$65.00	½ day rate/per item
10. Bin Crane				
i.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00	Each Day (3 Days Maximum if Lineup)
11. Cattle Equipment				
i.	Cattle Squeeze <i>All Locations</i>	T	\$25.00	Each Day (3 Days Maximum if Lineup)
ii.	Loading Chute <i>All Locations</i>	T	\$25.00 \$50.00	Each Day (3 Days Maximum if Lineup)
iii.	Panel Trailer <i>Valleyview, Grovedale</i>	T	\$25.00 \$50.00	Each Day (3 Days Maximum if Lineup)
iv.	Spare Panels <i>Crooked Creek, Grovedale</i>	T	Free First 3 Days	\$5.00 Each Additional Day



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	Description	GST Status *	2021 Rates	Units
v.	Tag Reader <i>Valleyview</i>	T	Free	\$100.00 Deposit Required (3 Days Maximum if Lineup)
12. Conservation Equipment				
i.	50' Heavy Harrow with Granular Applicator <i>Valleyview</i>	T	\$150.00	Each Day (3 Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator <i>Grovedale</i>	T	\$150.00	Each Day (3 Days Maximum if Lineup)
iii.	30' Land Roller <i>Valleyview, Grovedale</i>	T	\$200.00	Each Day (3 Days Maximum if Lineup)
iv.	14' Heavy Disc <i>Valleyview, Grovedale</i>	T	\$250.00 \$300.00	Each Day (3 Days Maximum if Lineup)
v.	No Till Drill <i>Valleyview</i>	T	\$150.00 \$300.00	Each Day (3 Days Maximum if Lineup)
13. Broadcast Seeders				
i	Truck Mount Seeder <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
ii.	Quad Mount Seeder <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
iii.	Hand Seeder <i>Valleyview</i>	T	Free First 3 Days	\$5.00 Each Additional Day
iv.	Three Point Hitch Mount Seeder	T	\$15.00	
14. Water Pumping Equipment				
i.	Water Pump and Pipe Trailer (AB. Agriculture Unit) <i>Valleyview</i>	T	\$250.00	Each Day (3 Days Maximum if Lineup)
15. Miscellaneous Equipment				
i	Bag Roller <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
ii.	Survey Equipment <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
iii.	Metal Detector <i>Valleyview</i>	T	\$10.00	Each Day (3 Days Maximum if Lineup)
iv.	Hay Sampler, Measuring Wheel, Bin Probe, Soil Sampler <i>Valleyview</i>	T	Free First 3 Days,	\$5.00 Each Additional Day



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	Description	GST Status *	2021 Rates	Units
v.	Scare Cannons <i>Valleyview</i>	T	Free First 3 Days	\$5.00 Each Additional Day
vi.	Rodent Traps (Two Styles) <i>Valleyview, Grovedale</i>	T	\$10.00 Each Week	\$100 Deposit Required (1 Week Maximum if Lineup)
vii.	Purchase Magpie Traps	E	\$150.00	
viii.	Grain Vacuum <i>Valleyview</i>	T	\$50.00 \$150.00	Each Day (3 Days Maximum if Lineup)
ix.	Bale Wagon <i>Valleyview, Grovedale</i>	T	\$150.00 \$250.00	Each Day (3 Days Maximum if Lineup)
x.	Pressure Washer on Trailer <i>Valleyview</i>	T	\$50.00	Each Day (3 Days Maximum if Lineup)
16. Recovery of A.S.B. Equipment **Minimum one hour charge for recovery of equipment**				
i.	Recovery of Rental Equipment Requiring 1-ton min. for Transport	T	\$100.00	per hour
ii.	Recovery of Rental Equipment Requiring Vehicle under 1-ton for Transport	T	\$75.00	per hour
iii.	Cleaning and Removal of Contaminated Soil (Remediation Purposes for Club Root)	T	\$60.00	per hour + \$75.00 Disposal Fee
iv.	Repair of Damaged Rental Equipment due to Negligent Use	E	Full cost of repair	

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	2021 Fee
1. Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>		E	\$20.00*
2. Summer Life Skills Day Camp		E	\$40.00



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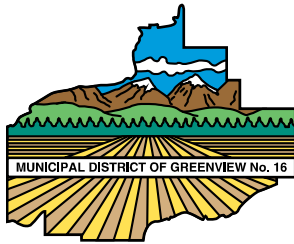
RECREATION – Schedule C

	Description	GST Status *	Fee in \$	Unit
Recreation Grande Cache				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$109.25	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$148.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$76.00	Per hour
ii.	Youth Rate	T	\$38.00	Per hour
iii.	Maximum Day Rate	T	\$373.00	
3.	Aquatic Centre			
i.	Private Rental	T	\$134.50	
ii.	Lane Pool/ Swim Club	T	\$88.50	
iii.	Wave Crashers (During Public Swim)	T	\$107.00	
iv.	Grande Bash (Private Rental)	T	\$180.00	
v.	Extra Lifeguard	T	\$30.50	
vi.	Sponsorship	T	\$184.00	
4.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	
ii.	Lost or Damaged Key Replacement	T	\$35.00	
	Recreation Centre Fees – General Admittance			
5.	Daily Pass			
i.	Family	T	\$14.50	
ii.	Adult (18+)	T	\$6.75	
iii.	Youth (5-17)	T	\$5.00	
iv.	Senior (60-69)	T	\$5.50	
v.	Senior (70+) and Children (Under 5)	T	Free	



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	Description	GST Status *	Fee in \$	Unit
6.	10x Punch Pass			
i.	Family	T	\$115.75	
ii.	Adult (18+)	T	\$53.75	
iii.	Youth (5-17)	T	\$37.75	
iv.	Senior (60-69)	T	\$42.50	
v.	Senior (70+) and Children (Under 5)	T	Free	
7.	Monthly Pass-Membership			
i.	Family	T	\$126.75	
ii.	Adult (18+)	T	\$58.75	
iii.	Youth (5-17)	T	\$41.00	
iv.	Senior (60-69)	T	\$46.00	
v.	Senior (70+) and Children (Under 5)	T	Free	
8.	3-Month Pass-Membership			
i.	Family	T	\$316.75	
ii.	Adult (18+)	T	\$146.25	
iii.	Youth (5-17)	T	\$101.25	
iv.	Senior (60-69)	T	\$114.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
9.	6-Month Pass Membership			
i.	Family	T	\$569.75	
ii.	Adult (18+)	T	\$262.25	
iii.	Youth (5-17)	T	\$182.75	
iv.	Senior (60-69)	T	\$205.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
10.	Annual Pass Membership			
i.	Family	T	\$949.50	
ii.	Adult (18+)	T	\$437.00	
iii.	Youth (5-17)	T	\$304.25	
iv.	Senior (60-69)	T	\$342.25	
v.	Senior (70+) and Children (Under 5)	T	Free	
11.	Personal Training Rates – One Person			
i.	One Person 1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	



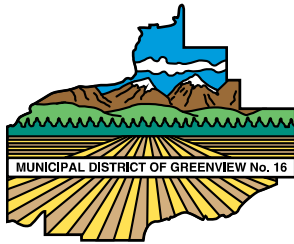
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	Description	GST Status *	Fee in \$		Unit
iii.	5 Sessions	T	\$212.50		
iv.	10 Sessions	T	\$412.50		
v.	20 Sessions	T	800.00		
12.	Small Group Personal Training Rates - 2 People				
i.	1 Session	T	\$65.00		
ii.	3 Sessions	T	\$180.00		
iii.	5 Sessions	T	\$275.00		
iv.	10 Sessions	T	\$500.00		
v.	20 Sessions	T	\$900.00		
13.	Small Group Personal Training Rates - 3 People				
i.	1 Session	T	\$90.00		
ii.	3 Sessions	T	\$247.00		
iii.	5 Sessions	T	\$375.00		
iv.	10 Sessions	T	\$675.00		
v.	20 Sessions	T	\$1200.00		
Recreation Centre Fees – Registered Programs					
14.	Aquatics		Members	Non-Members	
	Lifesaving Parent & Tot Swim Lesson	T	\$45.00		10 – 30min session
	Lifesaving Preschool Swim Lesson	T	\$45.00		10 – 30min session
	Lifesaving Swimmer Swim Lesson	T	\$60.00		10 – 45min session
	Lifesaving Adult / Fitness Swimmer Swim Lesson	T	\$72.00		10 – 45min session
	School Swim Lessons		\$30.00		10 – 30 min session
	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per hour
	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Each/Per hour
	Junior Lifeguard Club (session based)	T	\$10.00	\$12.00	Per hour
	Red Cross Water Safety Instructor	T	\$350.00		
	Red Cross Water Safety Instructor - RECERTIFICATION	T	\$80.00	\$80.00	



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	Description	GST Status *	Fee in \$		Unit
	Lifesaving Society – Aquatics Emergency care / Standard First Aid	T	\$140.00		
	Lifesaving Society – Lifesaving Instructor		\$350.00		
	Lifesaving Society – Lifesaving Instructor RECERTIFICATION		\$80.00		
	Lifesaving Society – Bronze Star	T	\$115.00		
	Lifesaving Society – Bronze Medallion	T	\$180.00		
	Lifesaving Society – Bronze Cross	T	\$130.00		
	Lifesaving Society National Lifeguard	T	\$350.00		
	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$80.00	\$80.00	
	Water Fitness (session based)	T	\$8.00	\$10.00	Per hour
	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per hour
15.	Child and Youth Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
16.	Fitness Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
iii.	Adult Programming	T	\$8.00	\$10.00	Per Session
17.	Drop-in Registered Programs		Members	Non-Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00	\$12.00	
iii.	Child	T	\$7.00	\$9.00	
18.	Meeting or Banquet Rooms and Curling Club Lounge				
i.	Rental Rate with Clean-up	T	\$38.75		Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$23.50		Per Hour
19.	Equipment Rental				



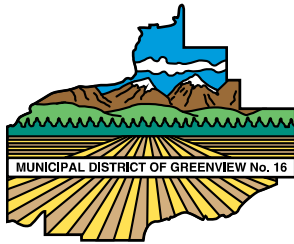
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	Description	GST Status *	Fee in \$	Unit
i.	Portable Sound System	T	\$100.00	Per Event
ii.	Portable Stage	T	\$170.00	Per Event
iii.	Portable Floor (Damage Deposit Required)	F	\$100.00	Per Event
iv.	Tables (Not Included in the Facility Rental)	T	\$6.50	Per Table
v.	Chairs (Those not included in the Facility Rental)	T	\$3.00	Per Chair
vi.	Boom Lift (Includes Operator)	T	\$140.00	Per Hour
20. Advertising				
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Ice Logo	T	\$650.00	Per Year
iii.	Zamboni	T	\$650.00	Per Side
21. Administrative Items				
i.	Labour (Clean-up, Set-up, etc.)	T	\$57.00	Per Person
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00	Per Booking
iii.	Photocopying, Black and White,	F	\$1.00	Per Document
iv.	Photocopying, Color	F	\$1.00	Per Document
v.	Replacement Membership cards	T	\$5.00	Per Card
22. Ball Diamonds				
i.	Rental Rate	T	\$40.50	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50	
23. Grande Cache Campground				
i.	Full Service (Includes Power, Water and Sewer)	T	\$38.10 \$40.00	Per Night
ii.	Partial Service (Includes Power and Water)	T	\$33.33 \$35.00	Per Night
iii.	Open Tent area	T	\$23.81 \$25.00	Per Night
iv.	Monthly site rate (Full Service)	T	\$975.00 \$1008.00	30 Days
v.	Firewood	T	\$20.00	Wheelbarrow Load
24. Grande Cache Tourism and Information Centre				



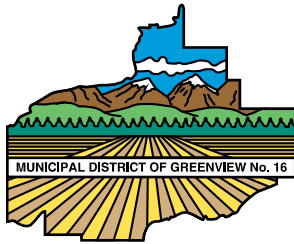
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	Description	GST Status *	Fee in \$		Unit
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 20" Television 64" Smart Display TV , DVD/VHS player , projector screen , flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00		Per Hour
		T	\$150.00		Per Day
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00		Per Hour
		T	\$150.00		Per Day
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room) Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00		Per Hour
		T	\$150.00		Per Day
		T	\$50.00		Per Hour with Chamber Room
		T	250.00		Per Day with Chamber Room
25.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)	T	\$12.50		Per Hour
		T	\$62.50		Per Day
	Grande Cache Cemetery				
26.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult	T	\$600.00	\$700.00	
ii.	Full Casket Child	T	\$400.00	\$500.00	
iii.	Cremation	T	\$450.00	\$550.00	



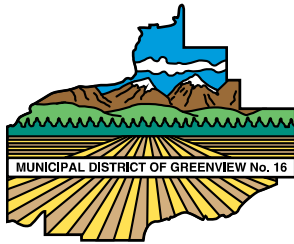
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	Description	GST Status *	Fee in \$	Unit
iv.	Surcharge (After 4:00 p.m. Working Days)	T	\$150.00	
v.	Disinterment	T	Double the cost of opening and closing	
27.	Purchase of Plot	T	\$550.00	
28.	Columbarium Fees			
i.	Niche Price (Includes Opening/Closing Fee) Note: Each Niche can Hold 2 Urns		\$1,050.00	
Recreation Greenview Regional Multiplex				
	Recreation Centre Fees – General Admittance			
29.	Daily Pass			
i.	Family	T	\$19.50	
ii.	Adult (18+)	T	\$8.50	
iii.	Youth (13-17)	T	\$6.00	
iv.	Child (3-12)	T	\$4.50	
v.	Senior (60-69)	T	\$6.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
30.	10x Punch Pass			
i.	Family	T	\$175.50	
ii.	Adult (18+)	T	\$76.50	
iii.	Youth (13-17)	T	\$54.00	
iv.	Child (3-12)	T	\$40.50	
v.	Senior (60-69)	T	\$54.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
31.	Monthly Pass Membership			
i.	Family	T	\$110.00	
ii.	Adult (18+)	T	\$50.00	
iii.	Youth (13-17)	T	\$35.00	
iv.	Child (3-12)	T	\$25.00	
v.	Senior (60-69)	T	\$35.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
32.	6-Month Pass Membership			
i.	Family	T	\$605.00	



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	Description	GST Status *	Fee in \$	Unit
ii.	Adult (18+)	T	\$275.00	
iii.	Youth (13-17)	T	\$192.50	
iv.	Child (3-12)	T	\$137.50	
v.	Senior (60-69)	T	\$192.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
33. Annual Pass Membership				
i.	Family	T	\$1100.00	
ii.	Adult (18+)	T	\$500.00	
iii.	Youth (13-17)	T	\$350.00	
iv.	Child (3-12)	T	\$250.00	
v.	Senior (60-69)	T	\$350.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
34. Recreation Fees - Childmind				
i.	Per Child	T	\$5.00	Per Hour
ii.	10 x Punch Pass	T	\$40.00	
iii.	20 x Punch Pass	T	\$70.00	
Recreation Centre Fees - (Corporate Rate – 15% Discount)				
35. 10x Punch Pass				
i.	Family	T	\$149.00	
ii.	Adult (18+)	T	\$65.00	
iii.	Youth (13-17)	T	\$46.00	
iv.	Child (3-12)	T	\$34.50	
v.	Senior (60-69)	T	\$46.00	
vi.	Senior (70+) and Children (Under 3)	T	Free	
36. Monthly Pass Membership				
i.	Family	T	\$93.50	
ii.	Adult (18+)	T	\$42.50	
iii.	Youth (13-17)	T	\$29.50	
iv.	Child (3-12)	T	\$21.50	
v.	Senior (60-69)	T	\$29.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
37. 6-Month Pass Membership				
i.	Family	T	\$514.25	



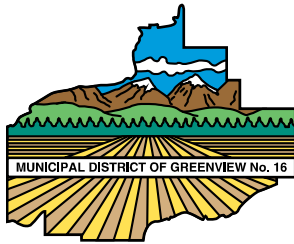
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	Description	GST Status *	Fee in \$	Unit
ii.	Adult (18+)	T	\$233.75	
iii.	Youth (13-17)	T	\$162.25	
iv.	Child (3-12)	T	\$118.25	
v.	Senior (60-69)	T	\$162.25	
vi.	Senior (70+) and Children (Under 3)	T	Free	
38. Annual Pass-Membership				
i.	Family	T	\$935.00	
ii.	Adult (18+)	T	\$425.00	
iii.	Youth (13-17)	T	\$297.50	
iv.	Child (3-12)	T	\$212.50	
v.	Senior (60-69)	T	\$297.50	
vi.	Senior (70+) and Children (Under 3)	T	Free	
39. Recreation Fees - Childmind				
i.	Per Child	T	\$5.00	Per hour
ii.	10 x Punch Pass	T	\$40.00	
iii.	20 x Punch Pass	T	\$70.00	
Recreation Centre Fees – Fitness Centre				
40. Personal Training Rates – One Person				
i.	One Person 1 Session	T	\$45.00	
ii.	3 Sessions	T	\$131.25	
iii.	5 Sessions	T	\$212.50	
iv.	10 Sessions	T	\$412.50	
v.	20 Sessions	T	800.00	
41. Small Group Personal Training Rates - 2 People				
i.	1 Session	T	\$65.00	
ii.	3 Sessions	T	\$180.00	
iii.	5 Sessions	T	\$275.00	
iv.	10 Sessions	T	\$500.00	
v.	20 Sessions	T	\$900.00	
42. Small Group Personal Training Rates - 3 People				
i.	1 Session	T	\$90.00	



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	Description	GST Status *	Fee in \$	Unit
ii.	3 Sessions	T	\$247.00	
iii.	5 Sessions	T	\$375.00	
iv.	10 Sessions	T	\$675.00	
v.	20 Sessions	T	\$1200.00	
Recreation Centre Fees – Facility Rentals				
43.	Dance Studio A or B			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$100.00	
iii.	Weekend	T	\$150.00	
44.	Dance Studio A & B			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$175.00	
iii.	Weekend	T	\$200.00	
45.	Pool Rental Aquatic Centre			
i.	Lane or Leisure Pool Rental (up to 35 People & 1 Lifeguard)	T	\$65.00	Per hour
ii.	Lane or Leisure Pool Rental (up to 70 People & 2 Lifeguards)	T	\$120.00	Per hour
iii.	Hot Tub Rental (up to 35 People & 1 Lifeguard)	T	\$35.00	Per hour
iv.	Wibit Rental	T	\$35.00	Per Hour (with additional \$200.00 Damage Deposit)
v.	Hourly Charges for Groups			
	105-140	T	\$155.00	
	140-175	T	\$190.00	
	175-210	T	\$225.00	
	210-245	T	\$260.00	
	245-280	T	\$295.00	
46.	Fieldhouse (1/3 of Gym) Rate – Per Court			
i.	Daily (5:00am – 9:00pm)	T	\$240.00	
ii.	Weekday	T	\$30.00	Per hour
iii.	Weekend	T	\$50.00	Per hour
iv.	Special Youth Rate	T	\$20.00	Per hour
47.	Fieldhouse (Full Gym) Rate – All Courts			



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	Description	GST Status *	Fee in \$	Unit
i.	Daily (5:00am-9:00pm)	T	600.00	Weekdays
ii.	Weekend Social Function	T	\$1600.00	Per Day
iii.	Weekend Non-Social Function	T	\$720.00	Per Day
iv.	Special Event Youth Rate	T	\$60.00	Per Hour
v.	Weekend Day Rate (Non-Social)	T	\$720.00	
vi.	Weekend Day Rate (Social Function)	T	\$1600.00	
48.	Stage Rental	T	\$500.00	\$500.00 Deposit
49.	Dance Floor	T	\$500.00	\$500.00 Deposit
50.	Commercial Kitchen and Bar			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend	T	\$300.00	Per Day
51.	Board Room (A or B)			
i.	Hourly	T	\$30.00	
ii.	Daily	T	\$150.00	
52.	Board Room (A and B)			
i.	Hourly	T	\$50.00	
ii.	Daily	T	\$250.00	
53.	Party Room	T	\$30.00	Per Hour (3 Hour rental Minimum with a \$200.00 Damage Deposit)
Recreation Centre Fees – Registered Programs				
54.	Aquatics		Members	Non-Members
	Red Cross Swim Preschool (Session Based)	T	\$45.00	\$55.00
	Red Cross Swim Kids Levels 1-6 (Session Based)	T	\$45.00	\$55.00
	Red Cross Swim Kids Levels 7-10 (Session Based)	T	\$60.00	\$75.00
	Red Cross Swim @ School	T	\$23.00	N/A
	Red Cross Swim Basics and Swim Strokes	T	\$72.00	\$88.00
	Red Cross Swim Sports	T	\$45.00	\$55.00



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	Description	GST Status *	Fee in \$		Unit
	Private Swimming Lessons (6 sessions for price of 5)	T	\$30.00		Per Hour
	Semi-Private Swimming Lessons (6 sessions for price of 5)	T	\$25.00		Per Hour
	Junior Lifeguard Club (Session Based)	T	\$10.00	\$12.00	Per Hour
	Red Cross Water Safety Instructor	T	\$350.00		
	Red Cross Water Safety Instructor – RECERTIFICATION	T	\$80.00	\$80.00	
	Red Cross First Aid	T	\$140.00		
	Lifesaving Society – Bronze Star	T	\$115.00		
	Lifesaving Society – Bronze Medallion	T	\$180.00		
	Lifesaving Society – Bronze Cross	T	\$130.00		
	Lifesaving Society National Lifeguard	T	\$350.00		
	Lifesaving Society National Lifeguard – RECERTIFICATION	T	\$80.00	\$80.00	
	Water Fitness (Session Based)	T	\$8.00	\$10.00	Per Hour
	Water Fitness (Drop-in)	T	\$10.00	\$12.00	Per Hour
55.	Child & Youth Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
56.	Fitness Programming		Members	Non-Members	
i.	Child Programming	T	\$6.00	\$7.00	Per Session
ii.	Youth Programming	T	\$7.00	\$9.00	Per Session
iii.	Adult Programming	T	\$8.00	\$10.00	Per Session
57.	Drop-in Registered Programs		Members	Non-Members	
i.	Adult	T	\$10.00	\$12.00	
ii.	Youth	T	\$10.00	\$12.00	
iii.	Child	T	\$7.00	\$9.00	



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	Description	GST Status *	Fee in \$	Unit
58.	Johnson Park Campground			
i.	Unserviced Site (includes firewood)	T	\$20.00	Per Unit/Per night
59.	Moody's Crossing			
i.	Unserviced Site (includes firewood)	T	\$20.00	Per Unit/Per night
60.	Shuttler Flats Provincial Recreation Area			
i.	Group Use Area	T	\$50.00	Per night
61.	Smoky River South Provincial Recreation Area			
i.	Unserviced Site	T	\$20.00	Per Unit/Per night
62.	Sheep Creek Provincial Recreation Area			
i.	Unserviced Site	T	\$20.00	Per Unit/Per night

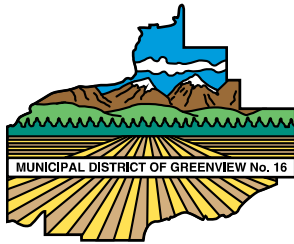
PROTECTIVE/ENFORCEMENT SERVICES – Schedule D

	Description	GST Status*	Fee in \$	Unit
Hamlet of Grande Cache Animal Control				
1.	Licensing Fees for Dogs			
i.	Female (Unaltered) Before February 1	E	\$30.00	
ii.	Male (Unaltered) Before February 1	E	\$30.00	
iii.	Altered Dog (Spayed or Neutered) Before February 1	E	\$20.00	
iv.	License after February 1 (In addition to the relevant fee above)	E	\$10.00	
v.	Replacement Tag	E	\$5.00	
2.	Dog Team/Kennel License			
i.	Kennel (Requires a Development Permit and Business License for Commercial Kennel)	E	Cost of Development Permit/business license where applicable	
ii.	Per Dog Fee as listed above	E	As per Section 1	



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	Description	GST Status*	Fee in \$	Unit
3.	Licensed Dog Impoundment			
i.	First Impoundment	E	\$50.00	
ii.	Second Impoundment	E	\$100.00	
iii.	Third Impoundment	E	\$150.00	
iv.	All Subsequent Impoundments	E	\$200.00	
4.	Unlicensed Dog Impoundment			
i.	First Impoundment	E	\$100.00	
ii.	Second Impoundment	E	\$165.00	
iii.	Third Impoundment	E	\$215.00	
iv.	All Subsequent Impoundments	E	\$290.00	
5.	Vicious Dog Impoundment			
i.	First Impoundment	E	\$200.00	
ii.	Second Impoundment	E	\$500.00	
iii.	Third and All Subsequent Impoundments	E	\$1,000.00	
6.	Other Domestic Animals Impoundment			
i.	First Impoundment	E	\$35.00	
ii.	Second Impoundment	E	\$50.00	
iii.	Third and All Subsequent Impoundments	E	\$75.00	
7.	Livestock Impoundment			
i.	First Impoundment	E	\$150.00	
ii.	Second Impoundment	E	\$250.00	
iii.	Third and All Subsequent Impoundments	E	\$750.00	
8.	Custodial Fees			
i.	Dog per Day	E	\$9.50	Plus Actual Cost to Board
ii.	Other Domestic Animal per Day	E	\$2.00	Plus Actual Cost to Board
iii.	Livestock	E	\$25.00	Plus \$10.00, Care and Sustenance per day and Veterinary Services
iv.	Disposal Charge for Pathological Waste	E	\$0.30	Per pound, minimum of \$7.00 per disposal
v.	Euthanasia	E	\$35.00	In Addition to the Above Charges
9.	Animal Attractants			
i.	Improper Storage of Animal Attractant	E	\$500.00	

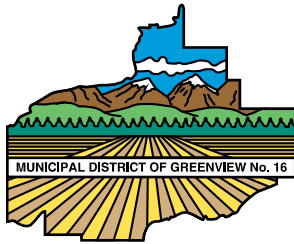


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	Description	GST Status*	Fee in \$	Unit
ii.	Attempt/Feed Wildlife Purposely	E	\$500.00	
iii.	Disposal of Animal Attractant	E	\$1,000.00	
Fire Services – All Locations				
1.	Fire Inspection Fees			
i.	Copy of Fire Inspection Report	T	\$50.00	Each
ii.	After Hours Fire Inspection	T	\$120.00	Per hour
iii.	Special Event Fire Inspection	T	\$85.00	Each
iv.	Fire Inspection Services General	T	\$85.00	Each
v.	Occupant Load Calculation (includes card)	T	\$85.00	Each
vi.	Property Search Request	T	\$85.00	Each
vii.	Fire Extinguisher Training	T	\$25.00	Per person
viii.	Copy of Fire Investigation Report	T	\$125.00	Each
ix.	Fire Investigation Photographs	T	\$85.00	Each
2.	Response to Fire Incidents			
i.	Within the MD of Greenview	T	\$600.00	Per hour
ii.	Outside the MD of Greenview	T	\$600.00	Per hour
3.	Response to Motor Vehicle Collision (MVC), Rescue and Dangerous Goods Incidents			
i.	Within the MD of Greenview	T	\$600.00	Per hour
ii.	Outside the MD of Greenview	T	\$600.00	Per hour
iii.	Provincial Highways	T	As per AB Transportation rates	

FINANCE AND ADMINISTRATION – Schedule E

	Description	GST Status*	Fee in \$	Unit
1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page

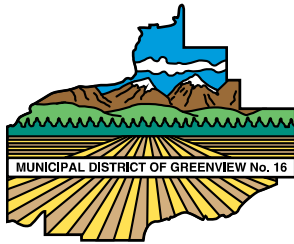


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2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP), Research	T	\$25.00	Per Hour
3.	Taxes			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	
v.	Online Tax Search	E	\$15.00	
vi.	Tax Notification Charges	E	\$75.00	
4.	Assessment			
i.	Assessment Record to Landowner	E	\$5.00	Per Role Number
ii.	Assessment Record to Others	E	\$10.00	Per Role Number
iii.	NSF Fee	E	\$50.00	
5.	Mail Tube	T	\$15.00	Per Tube

INFASTRUCTURE AND PLANNING GENERAL – Schedule F

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach	E	\$2000.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$5000.00	Per Approach
	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00	Per Approach



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	Description	GST Status	Fee in \$	Unit
3.	Road Allowance License			
i.	Application Fee	E	\$100.00	
i.	Road Allowance License Sign Fee	E	Free \$100.00	Per term
ii.	Road Allowance Sign Replacement	E	\$30.00 \$50.00	
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5.	Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties up to 40 Acres	T	See Schedule "I"	
ii.	Properties Over 40 Acres	T	\$2400.00	Per Acre
iii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
6.	Fencing			
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75	Per m
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$6.25	Per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation	



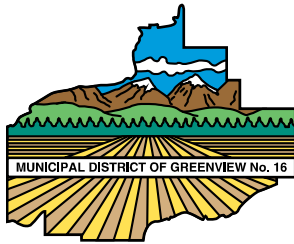
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ENVIRONMENTAL SERVICES – Schedule G

Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest of 1.5% penalty monthly

	Description	GST Status*	Fee	Unit
	<i>Water Meter/Replacement/Repairs (Owner Responsibility)</i>		Based on actual replacement/repair costs	
1.	Water Connection/Disconnection Operational Fee			
i.	Regular Hours	T	\$50.00	per hour/per member of staff (1 hour min.)
ii.	After Hours/Call Out	T	\$50.00 \$52.00	per hour /per member of staff (1 hour min.)
2.	Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (based on actual invoice) (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	
3.	Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00	per m ³
iii.	Non-Residential Rate	E	\$4.00	per m ³
iv.	Installation Fee (To install from Main Line to Property Line/ includes any asphalt, curb and gutter etc.)	E	\$8,000.00	deposit (based on actual invoice) (total installation costs)
v.	Connection Fee (Rights to Connect)	E	\$500.00	per service
vi.	Utilities Account Deposit	E	\$100.00	



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	Description	GST Status*	Fee	Unit
4.	Rural Water Distribution System (Valleyview Rural)			
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
5.	Rural Water Distribution System (Crooked Creek and Ridgevalley)			
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50	per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00	per m ³
iii.	Non-Residential Rate	E	\$10.00	per m ³
iv.	Connection Fee	E	\$12,500.00	per service
v.	Utilities Account Deposit	E	\$100.00	
6.	Water Point Facilities			
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$8.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³
7.	Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)			
i.	Sanitary Service Installation Fee/ Includes Asphalt, Curb & Gutter Etc.	E	\$8,000.00	deposit (based on actual invoice) (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
8.	Gravity Wastewater Collection System (Grovedale)			
i.	Sanitary Service Installation Fee	E	\$8,000.00	deposit (based on actual invoice) (total installation costs)
ii.	Connection Fee	E	\$12,500.00	per service
9.	Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)			
i.	Sanitary Service Installation Fee/ includes asphalt, curb & gutter etc.	E	\$8,000.00	deposit (based on actual invoice) (total installation costs)
ii.	Connection Fee	E	\$500.00	per service
10.	Sewer Rates			



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	Description	GST Status*	Fee	Unit
i.	Residential – Single Family Dwelling	E	\$1.00	per m ³ (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00	per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00	per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00	per m ³ (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00	per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00	per m ³ (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00	per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00	per m ³ (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00	per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00	per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00	per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00	per m ³ (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00	per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00	per m ³ (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00	per m ³ (minimum \$24.00)
xvi.	Correctional Institutions	E	\$1.25	per m ³ (minimum \$80.00)
11.	Wastewater Lagoon			
i.	Commercial/Industrial Tipping Rate	E	\$10.00	per m ³
12.	Lagoon Keys			
i.	Key Fob (Initial/Replacement)	T	\$100.00	



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	Description	GST Status*	Fee	Unit
Grande Cache Sewer Rental				
<i>Rental of the Electric Sewer Snake and or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee</i>				
13.	Electric Sewer Snake			
i.	4 Hour Minimum Charge	T	\$70.00	
ii.	Daily Rate	T	\$90.00	
iii.	Weekly Rate (5 Day Rental)	T	\$400.00	
14.	Electric Sewer Camera			
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
15.	Cleaning Fee	T	\$35.00	
Waste Collection and Disposal				
16.	Residential Rates			
i.	Residential Waste Collection Fee	T	\$10.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month
17.	Commercial Rates			
i.	Commercial Waste Bin Rental	T	\$50.00	Per Month
ii.	Recycle Fee	T	\$10.00	Per Month
iii.	Waste Dumping Fee, Standard Service, per Bin	T	\$80.00	Per Month
16.	Grande Cache Landfill Fees			
i.	Greenview Residents		No Fees	
ii.	Mixed Load Disposal Fee (Residents and Commercial)	E	\$210.00	Per Tonne
iii.	Commercial Waste	E	\$105.00	Per Tonne
iv.	Clean Mulch/Woodchips	E	\$55.00	Per Tonne
v.	Class II Acceptable Soils	E	\$55.00	Per Tonne
vi.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	E	\$55.00	Per Tonne
vii.	Metal	E	\$55.00	Per Tonne
viii.	Cement/Concrete	E	\$55.00	Per Tonne
ix.	Sump	E	\$10.00	Per Tonne
x.	Freon	E	\$50.00	Per unit for removal

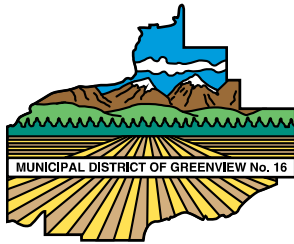


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OPERATIONS – Schedule H

Greenview's Equipment Rates will be the same as the EOIP rates

	Description	GST Status *	Fee in \$	Unit
1.	Snowplowing Signs			
i.	Any Driveway up to 400 Meters	E	\$50.00	
ii.	Any Driveway Greater than 400 Meters	E	\$50.00	\$100.00 per hour for time over the first ½ hour
iii.	Lost or Replacement Signs	T	\$30.00	Each
2.	Culverts – Used or Salvaged			
i.	500 mm or Less	T	\$13.00	per m
ii.	600 mm	T	\$15.00	per m
iii.	700 mm	T	\$16.00	per m
iv.	800 mm	T	\$25.00	per m
v.	900 mm	T	\$28.00	per m
vi.	1000 mm	T	\$29.00	per m
vii.	1200 mm or Greater	T	\$30.00	per m
3.	Grade Blades			
i.	Used	T	\$5.00	per each blade
4.	Dust Control			
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	E	\$150.00	per 200 m
ii.	Plus: for sections over 200 meters	E	\$5.35	per m
iii.	Application of Calcium Product for Multi-Parcel Subdivisions	E	\$100.00	per 100 m
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	E	\$1605.00	per 300 m
vi.	Plus: for sections over 300 meters	E	\$5.35	per m
5.	Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	FE	\$1,125.00	per km

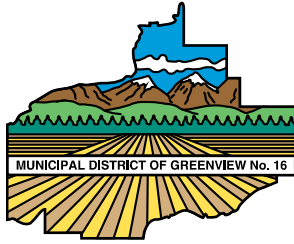


BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)	E	\$6,375.00	per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00	per permit
6.	Community Aggregate			
i.	Community Aggregate Payment Levy	E	\$0.30	per tonne
7.	Equipment Rental			
i.	All Equipment Rentals will be paid out of the previous year's ARHCA Book.	T	100% of previous year's ARHCA rate	

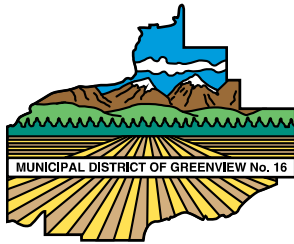
PLANNING AND DEVELOPMENT – SCHEDULE I

	Description	GST Status*	Fee in \$	Unit
1.	Planning Bylaw (New or Amended)			
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	
ii.	New Developer's Area Structure Plan	E	\$2,500.00	
iii.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00	
2.	Development Permits, General			
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00	fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00	Per sign
v.	Variance Request	E	\$150.00	
vi.	Time Extension Request by Developer per Application	E	\$150.00	



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	Description	GST Status*	Fee in \$	Unit
3.	Subdivisions (including Bare Land Condominium Plans)			
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	per title created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	per unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
4.	Subdivision and Development Appeal Board			
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5.	Development Agreement Review			
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
i.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6.	Annual Business Licensing			
i.	Business License Fee - New application (January 1)	E	\$100.00	
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	
7.	Business License Temporary/Special Event			
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8.	Hawkers or Peddlers			
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
9.	Rural Addressing Signage			
i.	Signage Permanent/ Replacement	T	\$50.00	per sign
10.	Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00	per sign



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	Description	GST Status*	Fee in \$	Unit
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00	per sign
11. Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>				
ii.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	
iii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	
12. Landowner Map Pricing				
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	per sheet
13. Certificate of Compliance				
14. Letter of Concurrence for Communication Tower				
		E	\$100.00	
15. Environmental Site Assessment Inquiries				
		E	\$200.00	Per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.
'T' refers to taxable, or GST not included in the listed rate or fee.



BYLAW NO. 21-873
of the Municipal District of Greenview No. 16

**Land Acquisition by Greenview for Right of Way and Road
Widening – Schedule J**

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600	\$ 40,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600	\$ 20,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200	\$ 14,750
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250	\$ 9,900
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850	\$ 6,250
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700	\$ 3,810
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500	\$ 3,450
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400



REQUEST FOR DECISION

SUBJECT:	Bylaw 21-876 Procedural Bylaw		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER:
DEPARTMENT:	CAO SERVICES	DCAO SW	PRESENTER: DL
STRATEGIC PLAN:	Level of Service	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26, Section 145 and 203, Meeting Procedures Covid 19 Suppression Regulation, AR 50/2020.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 21-876 “Procedural Bylaw”.

MOTION: That Council give second reading to Bylaw 21-876 “Procedural Bylaw”.

BACKGROUND/PROPOSAL:

- Section 145 A council may pass bylaws in relation to the following:
- (a) the establishment and functions of council committees and other bodies;
 - (b) procedures to be followed by council, council committees and other bodies established by the council.
- Section 203
- (1) A council may by bylaw delegate any of its powers, duties or functions under this or any other enactment or a bylaw to a council committee or any person unless an enactment or bylaw provides otherwise.
 - (2) A council may not delegate
 - (a) its power or duty to pass bylaws,
 - (b) its power to make, suspend or revoke the appointment of a person to the position of chief administrative officer,
 - (c) its power to adopt budgets under Part 8,
 - (d) its power with respect to taxes under section 347, and
 - (e) a duty to decide appeals imposed on it by this or another enactment or bylaw, whether generally or on a case-by-case basis, unless the delegation is to a council committee and authorized by bylaw.
 - (3) The council when delegating a matter to a council committee, the chief administrative officer or a designated officer may authorize the committee or officer to further delegate the matter

On April 27, Council made a motion requesting the Procedural Bylaw be brought forward for review. There were several areas of discussion that have been included in the draft bylaw. These include:

- Deputy Reeve Appointments be made for a period of 1 year.
- That the names of the members voting for or against be recorded in the minutes for all motions.
- That a provision be included to allow for anonymous voting or secret ballot voting in the case that the Organizational Meeting needs to be held Electronically.

Administration made several recommended amendments as well to provide greater clarity and capture current processes:

- Previous amendments were consolidated into this new bylaw. With all the changes, Administration is recommending a repeal and replace of Bylaw 19-809 and all amendments thereto.
- Changes were made to the Organizational Meeting Section to provide clarity and the appointment of Deputy Reeve is for a period of 1 year instead of 6 months.
- Changes were made to the Committee of the Whole Section outlining the functions and processes of COW.
- Minor revisions were made to electronic meetings and attendance by electronic means to ensure compliance with the MGA. Note: there is a temporary regulation in place that governs meetings electronically through Covid. The provisions of the regulation have not been captured here. If they are made permanent, the Procedural Bylaw will have to be amended.
- The Minutes section was amended to include that the names of those who vote for or against be recorded for all motions.
- Addition of CAO or designate as a signatory on minutes (this is done in practice but was not captured in the bylaw).
- Policy Review Committee provisions were also added to the bylaw. This serves to clarify questions surrounding which councillors can attend PRC, as well as the mandate of PRC from Council.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Procedural Bylaw will be up to date, consistent with legislation, and capture current processes.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommended changes.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will make any amendments necessary and bring the bylaw for third reading.

ATTACHMENT(S):

- Bylaw 19-809, 20-846 (current and amendment)
- Bylaw 21-876 (Revised)
- AR 50/2020



BYLAW NO. 21-876 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the orderly proceedings of meetings of Council, Council Committees and other bodies established by Council.

Whereas, pursuant to section 145 of the *Municipal Government Act*, R.S.A 2000, c. M-26, Council may pass bylaws in relation to the establishment and functions of Council Committees, and the procedure and conduct of Council and Council Committees;

And Whereas, pursuant to section 203 of the *Municipal Government Act*, R.S.A 2000, c. M-26, Council may, by bylaw, delegate its powers, duties and functions to a Council Committee;

And Whereas, the *Municipal Government Act* governs the conduct of Councils, Councillors, Council Committees; municipal organization and administration; public participation; and the powers of a municipality;

Therefore, the Council of the M.D of Greenview No. 16 enacts as follows:

1. Short Title

- 1.1. This Bylaw shall be cited as the "Procedural Bylaw."

2. Definitions

- 2.1. **Acting Reeve** means the Member, selected by Council, to preside at a meeting in the absence or incapacity of both the Reeve and Deputy Reeve.
- 2.2. **Administration** means the Chief Administrative Officer (CAO) or any employee of Greenview who is accountable to the CAO.
- 2.3. **Agenda** means the order of items of business for a meeting and the associated reports, bylaws and other documents.
- 2.4. **Annual Organizational Meeting** means the annual organizational meeting held in October as required under the *Municipal Government Act*.
- 2.5. **Business Day** means a day in which Greenview Administration Offices are open to the public, typically Monday through Friday, with the exception of Statutory Holidays.
- 2.6. **Call for the Order of the Day** means to demand to take up the proper business in order.

- 2.7. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer for the M.D of Greenview duly appointed by Council as the head of Greenview Administration under Section 205 of the *Municipal Government Act*.
- 2.8. **Chief Elected Official (CEO)** means the person appointed by Council as Reeve of the M.D of Greenview under Section 150 of the *Municipal Government Act*.
- 2.9. **Closed Session** means a meeting or portion thereof where any members of the public are not permitted to attend. Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.
- 2.10. **Committee of the Whole (COW)** means a Council Committee comprised of all Members of Council.
- 2.11. **Council** means the Reeve and Councillors duly elected in the M.D of Greenview and who continue to hold office.
- 2.12. **Council Committee** means a committee established by Council containing the entirety of Council Members, including Committee of the Whole and Municipal Planning Commission. These Committees make recommendations to Council.
- 2.13. **Delegation** means an individual or group making a presentation to Council or Council Committee.
- 2.14. **Deputy Reeve** the Councillor appointed by Council, pursuant to the Municipal Government Act to act as Chief Elected Official in the absence or incapacity of the Reeve.
- 2.15. **Electronic Meeting** means a meeting conducted through electronic communications.
- 2.16. **Freedom of Information and Protection of Privacy Act (FOIP)** means the *Freedom of Information and Protection of Privacy Act*, RSA 2000, Chapter F-25, as amended.
- 2.17. **Greenview** means the municipal corporation of the Municipal District of Greenview No. 16.
- 2.18. **Inaugural Organizational Meeting** means the first organizational meeting following a general election in accordance with requirements under the *Municipal Government Act*.
- 2.19. **Member** means either Council, Council Committee or Board Members.
- 2.20. **Municipal Government Act (MGA)** means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended.
- 2.21. **Pecuniary Interest** means a pecuniary interest within the meaning of the *Municipal Government Act*.
- 2.22. **Point of Information** means a request to a Member or an Administration, for information relevant to the business at hand, but not related to a point of procedure.
- 2.23. **Point of Order** means a demand that the Chair enforce the rules of procedure.

- 2.24. **Point of Privilege** means a request made to the Chair or Council on any matter related to the rights and privileges of Council or individual Councillors and includes the:
- A. Organization or existence of Council;
 - B. Comfort of Councillors;
 - C. Conduct of administrative employees or members of the public in attendance at the meeting;
 - D. Accuracy of the reports of Council's proceedings;
 - E. Reputation of Councillors or Council.
- 2.25. **Point of Procedure** means a request made to the Chair to obtain information on a matter of parliamentary law or the rules of Council bearing on the business at hand in order to assist a Member to make an appropriate motion, raise a point of order, or understand the parliamentary situation or the effect of the motion.
- 2.26. **Privileged Motion** means motions that cannot be debated including
- A. A motion to recess;
 - B. A motion to adjourn;
- 2.27. A point of privilege. **Quorum** means the majority of all Members that comprise the Council or the Board pursuant to the *Municipal Government Act*.
- 2.28. **Recess** means an intermission or break within a meeting that does not end the meeting, and after which proceedings are immediately resumed at the point that they were interrupted.
- 2.29. **Reeve** means an intermission or break within a meeting that does not end the meeting, and after which proceedings are immediately resumed at the point that they were interrupted.
- 2.30. **Request for Information** means a request from a Member of Council regarding items on the Council meeting or Committee of the Whole meeting Agenda.

3. Application

- 3.1. This Bylaw applies to all meetings of Council and **Council** Committees and shall be binding on all Councillors and Committee Members.
- 3.2. This Bylaw shall will prevail over any other Bylaw of the Municipal District of Greenview No. 16.

4. Interpretation

- 4.1. When a matter arises relating to proceedings not covered by a provision of this Bylaw, or the **Municipal Government Act**, the matter shall be decided by reference to the most recent edition of Robert's Rules of Order.
- 4.2. Procedure is a matter of interpretation by the Chair.
- A. In the event of a conflict between Robert's Rules of Order and this Bylaw, the provisions of this Bylaw shall apply.
 - B. In the absence of any statutory obligation, any provision of this Bylaw may be temporarily waived, altered or suspended by Special Resolution (two-thirds majority vote), except:
 - i. The provisions about statutory hearings; and
 - ii. The provisions for amending or repealing this Bylaw.

5. Organizational Meetings

- 5.1. An Organizational Meeting will be held each year in accordance with the *Municipal Government Act*.
- 5.2. At the Organizational Meeting:
 - A. The CAO shall call the meeting to order;
 - B. The Oaths of Office shall be issued to all Councillors as the first order of business at the first Organizational Meeting following a General Election;
 - C. The Oath of Office shall be administered to the Reeve and Deputy Reeve annually at every Organizational Meeting.
 - D. The CAO will preside over the election of Reeve by secret ballot;
 - E. Following the election of Reeve, the Oath of Office for the Reeve shall then be issued, and the CAO will turn the meeting over to the Reeve.
- 5.3. The Reeve will:
 - A. Preside over the election of Deputy Reeve for a period of six (6) months by secret ballot, after which the CAO will administer the Oath of Deputy Reeve; and
 - B. Preside over the remainder of the meeting.
- 5.4. At the Annual Organizational Meeting Council will:
 - A. Establish the dates, times and places for regular meetings of Council, Committee of the Whole, and the Municipal Planning Commission;
 - B. Appoint Council Committee and Board Members; and
 - C. Conduct other business as identified within the organizational meeting agenda.
- 5.5. In the case of tied votes for either Reeve or Deputy Reeve, or in the appointment of a Board Member, the CAO will write the names of the individuals in question on slips of paper of equal size and place them in an appropriate receptacle. The CAO will then draw a name from the receptacle and shall declare the name of the individual written on the withdrawn slip of paper.
- 5.6. The Reeve and Deputy Reeve, as appointed from among Council Members hold their appointment from immediately after the vote is announced by the CAO, or designate, until immediately before the beginning of the next Organizational Meeting.
- 5.7. In the event that the Organizational Meeting is conducted electronically, an electronic method of conducting a secret ballot vote shall be made available to all Councillors.

6. Regular Council Meeting

- 6.1. Council shall hold Regular Council Meetings on the dates and at the times established at the Organizational Meeting.
- 6.2. When a meeting falls on a Statutory Holiday, the meeting will be held the next business day and any other affected meetings shall be rescheduled to the following business day.
- 6.3. All Regular Council meetings will be open to the public with the exception of Closed Session portions of the meeting.
- 6.4. All Regular Council Meetings will be held in Council Chambers in Valleyview, Alberta unless otherwise resolved by Council.
- 6.5. Council, by resolution, can establish additional meeting dates.

7. Special Council Meeting

- 7.1. The Reeve may call a Special Council Meeting at any time, and must do so if a majority of Councillors so request in writing, including a statement of the purpose of the meeting.
- 7.2. A Special Council Meeting must be held within fourteen (14) days of receiving the request.
- 7.3. The Reeve calls a Special Council Meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting, as well as the time and location where it will be held.

8. Committee of the Whole

- 8.1. The Deputy Reeve will Chair Committee of the Whole Meetings. In the absence of the Deputy Reeve, the Reeve will assume the role of Chair.
- 8.2. Committee of the Whole is a forum for discussion rather than decision making. Committee of the Whole may accept presentations for information and make recommendations to Council. The Committee of the Whole may:
 - A. Receive Delegations. Delegations will present at Committee of the Whole Meetings unless otherwise directed by Council;
 - B. Receive information from Administration on emerging issues and ongoing projects and initiatives;
 - C. Discuss broad policy matters to provide further direction or clarification to Administration or formulate recommendations to Council;
 - D. Meet in Closed Session pursuant to the *Municipal Government Act*, and the *Freedom of Information and Protection of Privacy Act*.

9. Closed Session Meeting

- 9.1. The *Municipal Government Act* permits Council or Council Committee to close all or part of the meeting to the public if a matter to be discussed is within one of the exceptions to disclose contained in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.
- 9.2. A Subdivision Development Appeal Board may deliberate and make its decisions in meetings closed to the public.
- 9.3. When a meeting is held in Closed Session, Council or Council Committee may invite any person or persons to attend the Closed Session Meeting, as Council or Committee deems appropriate.
- 9.4. A Meeting held in Closed Session may, but will not generally, exclude Administration, but not Members as long as the Member is not disqualified from participating in the discussion due to Pecuniary Interest.
- 9.5. When a meeting is in Closed Session no resolutions may be passed at the meeting, except a resolution to revert to a meeting held in public.

10. Electronic Meetings and Electronic Attendance at Meetings:

- 10.1. Pursuant to the *Municipal Government Act* a meeting of Council or Committee can be conducted through electronic means or through other communication facilities if:
 - A. Notice is given to the public of the meeting, including the way in which it will be conducted. The Meeting shall be advertised as an Electronic Meeting of Council;

- B. The facilities enable the public to watch and/or listen to the meeting at a place specified in the notice and a designated officer is in attendance at that place; and
 - C. The facilities enable all the meetings participants to watch and/or hear each other.
- 10.2. Council Members participating in a meeting held by means of a communications facility, or by electronic means, are deemed to be present at the meeting.
- 10.3. Members of Council or Committees may participate in meetings through electronic means or other communication facilities instead of at the meeting location, if:
 - A. There is a quorum of six (6) Members of Council or Committee situated in the actual meeting place to ensure the meeting could continue should the communication facility or electronic means fail. **Under extenuating circumstances, the Reeve in their sole discretion, may authorize a Council meeting or Council Committee Meeting to proceed through electronic means without half the Members being in physical attendance at the meeting. A minimum of 24 Hours' notice should be provided to provide adequate public notice that the meeting will be proceeding electronically; and**
 - B. The Chief Administrative Officer or their designate is present at the place specified in the notice to the public about the meeting.
- 10.4. When a meeting goes into Closed Session, a Member of Council or Council Committee who is attending a meeting through electronic means must make a statement declaring that they are alone. To maintain confidentiality of matters discussed in Closed Session, if a Member is not alone, they may not participate in the Closed Session portion of the meeting.
- 10.5. Any person who wants to utilize electronic means or communication facilities to attend a meeting must:
 - A. Notify the Reeve or Chair of the Committee, and the CAO or their designate, that he or she intends to participate in the meeting through electronic means or communication facility;
 - B. Provide to the Reeve or Chair the reason that they cannot attend the meeting at the scheduled location; and
 - C. Advise the CAO or their designate of the phone numbers or means by which they will be available throughout the meeting.

11. Public Hearing

- 11.1. A Public Hearing will be held in conjunction with a Regular Council or Special Council Meeting.
- 11.2. **The Public Hearing on any proposed bylaw or resolution must be held before second reading of the bylaw or before Council votes on the resolution.**
- 11.3. A motion to go into Public Hearing is required before the subject matter is discussed.
- 11.4. The public, or a representative, may address Council on a planning matter or other matter directed by Council subject to:
 - A. The speaker being acknowledged by the Chair.
 - B. Generally a ten (10) minute time limit will be imposed on anyone making a presentation, although additional time may be granted at the discretion of the Chair.

- C. The presentation must be given in a respectful manner and otherwise in accordance with this Bylaw.
 - D. A presenter will generally be allowed to only speak once on an item, although additional opportunities to speak may be granted by the Chair.
 - E. Discussion shall only be regarding the matter identified on the agenda.
- 11.5. Council members will not debate issues with any speaker, but each Member of Council may ask questions for clarification of each speaker. All questions will be directed through the Chair.
- 11.6. Council may accept written submissions in lieu of verbal presentation as long as the document is signed, dated and includes the name and address of the person making the submission.
- 11.7. Individuals addressing Council shall state their name clearly and who they represent, if anyone, and provide the recording secretary with the correct spelling of their name.
- 11.8. Individuals addressing Council may, with the consent of the Chair, provide presentation material to be included in the official record of the Public Hearing.
- 11.9. At the discretion of Greenview Administration, no late submissions from the public are accepted unless the individual or group addresses Council at the Public Hearing.
- 11.10. In accordance with the Municipal Government Act, a Public Hearing:
- A. Shall hear any person, or group of persons, or person representing them, who claims to be affected by the proposed Bylaw or resolution and who has complied with the procedures outlined by the Council; and
 - B. May hear any other person who wishes to make a representation and whom the Council agrees to hear.
- 11.11. Individuals of the public attending a Public Hearing shall conduct themselves in accordance with this Bylaw.
- 11.12. The Order of Business for each item of the Public Hearing shall be:
- A. The Reeve or Chair will open the Public Hearing;
 - B. Presentations from Administration, introduction of bylaw or resolution, and questions for clarification;
 - C. Public Hearing Presentations **by the public. Members of the public will be allotted 10 minutes to make their presentations. The Chair may grant additional time to any speaker. Presentations will be heard in the following order:**
 - i. Those speaking in favour;
 - ii. Those speaking against;
 - iii. Follow-up questions from Council may be asked throughout the presentations and will be directed through the Chair;
 - D. **The Reeve or Chair closes the Public Hearing.**
- 11.13. All presentations should be made from the delegate table where possible.
- 11.14. A Council Member who is absent from the whole of a Public Hearing, is not entitled to vote on the matter and shall leave the meeting before the vote is taken.
- 11.15. When all persons who want to speak to an issue have been given their opportunity to speak, the Chair shall declare the Public Hearing closed. Once a Public Hearing is closed, it cannot be re-opened. Council may hold another Public Hearing on the same subject;

however, it is subject to the same requirements of advertising and rules for speaking as the initial public Hearing in accordance with the *Municipal Government Act*.

12. Agendas

12.1. Preparation

- A. Prior to each Council or Committee meeting, the Chief Administrative Officer, or their designate, shall prepare an Agenda of all business to be brought forward at the meeting, including input from participants, Administration, and previous meetings.
- B. Submissions to the Agenda, including those from delegations and Administration, shall be received by the Chief Administrative Officer, or their designate, no later than ten days preceding the meeting.
- C. Councillors wishing to add an item on the Regular Council Meeting or Committee of the Whole Meeting Agenda must submit an "Agenda Item Request" form to Administration in order for Administration to prepare the Request for Decision (RFD) for Council consideration.

12.2. Distribution

- A. Meeting Agendas, and all supporting materials, should be placed at the disposal of each member of Council, or Committee not later than 4:30 p.m. five (5) days prior to the meeting.
- B. The CAO, or their designate, shall post the Council or Council Committee Agendas on Greenview's public website and make copies of the agenda and supplementary materials available to the public (unless these must be, or may be, withheld under the *Municipal Government Act* or other legislation) five (5) days prior to the Meeting.

12.3. Late Submissions

- A. Administrative reports and submissions received too late to be added to the regular Agenda shall be included on the next Council Agenda.
- B. In exceptional circumstances, at the discretion of the CAO or their designate, submissions received too late to be included in the regular Council Agenda may be presented at the meeting as an emergent business item.

12.4. Additions or Deletions

- A. The addition or deletion of agenda items after the agenda has been published requires a resolution of Council.
- B. The addition or deletion of agenda items after the agenda has been adopted requires a unanimous vote of Council.

12.5. Order of Business

Council or Council Committee Meetings shall use the following order of business for meetings unless changed by unanimous consent:

- A. Call to Order
- B. Adoption of the Agenda
- C. Minutes
- D. Public Hearing
- E. Delegation
- F. Bylaws
- G. Business
- H. Notice of Motion

- I. Closed Session
- J. Members' Business Report
- K. Adjournment

13. Minutes

- 13.1. Minutes of all proceedings of Council and Committee Meetings shall be recorded in accordance with Sections 208 and 213 of the *Municipal Government Act*, and include:
 - A. All decisions and other proceedings.
 - B. The names of all Councillors, or Members at large, present at and absent from the meeting.
 - C. The names of the Councillors, or members at large, who vote for and against ~~a motion when a recorded vote is taken~~ **all motions**.
 - D. Resolutions to go into Closed Session and to adjourn the meeting.
 - E. The sections of the *Freedom of Information and Protection of Privacy Act* that apply to an item being discussed in Closed Session.
 - F. Any abstention made under the *Municipal Government Act* by any member and the general nature of the abstention.
 - G. Any abstention made as a result of a pecuniary and the general nature of the abstention.
 - H. The signatures of the Reeve or Chair **and the Chief Administrative Officer, or designate**.
 - I. The names of the members of the public who speak to an item.
- 13.2. The minutes of each meeting must be circulated prior to the meeting at which they are to be adopted. If:
 - A. There are errors or omissions, Council must pass a motion to amend the minutes as amended, or;
 - B. There are no errors or omissions, Council must adopt the minutes as presented.
- 13.3. With the exception of any Closed Session portion of meetings, audio recordings shall be made of all Council and Committee of the Whole meetings. Should Council determine that video recordings be made of Council Meetings, these shall also exclude Closed Session portions of meetings.
- 13.4. Greenview Council Meetings and Committee of the Whole Meetings will be live streamed on Greenview's website and made available for the public to access.
- 13.5. Regular Council meeting minutes shall be retained permanently by the municipality in the original form in a safe and secure place in accordance with the *Municipal Government Act*.

14. Meeting Proceedings

- 14.1. Role of the Chair
 - A. As soon as there is quorum after the time for commencement of the meeting, the Chair will call meetings to order.
 - B. The Chair will preserve order and decorum and decide all questions of procedure;
 - C. When the Chair makes a decision on a question of procedure, except a Parliamentary Inquiry, they must provide a reason for their decision.

- D. If the Chair wishes to leave the chair for any reason, they must call upon the Deputy Reeve or Vice Chair to preside.
- E. Anyone who is not a Councillor or Member- At-Large is not allowed to cross the Council Bar to speak to any Member without the Reeve or Chair's permission.
- F. The Chair may call to order any Councillor or Member who is out of order.
- G. If the Reeve and Deputy Reeve, or Chair and Vice-Chair, are not present within thirty (30) minutes after the time set for the meeting, and a quorum is present, the CAO or their designate shall call the meeting to order, and a Member shall be chosen by the Members present to Chair the meeting.
- H. Upon the arrival of the Reeve or Deputy Reeve, or Chair or Vice-Chair, they shall resume their role as Chair.

14.2. Quorum

- A. Quorum will consist of a simple majority of Members.
- B. If there is not a quorum within thirty (30) minutes after the set time for the meeting, the CAO or their designate shall record the names of the members present and the meeting shall be adjourned to the time of the next regular meeting.
- C. If at any time during a meeting, quorum is lost, the meeting shall be recessed and if a quorum is not achieved within fifteen (15) minutes, the meeting shall be deemed to be adjourned.

14.3. Members of the Public during the meeting shall:

- A. Not approach or speak to Council or Committee without the permission of the Chair;
- B. Not speak on any matter longer than fifteen (15) minutes unless permitted by the Chair;
- C. Maintain order and quiet;
- D. Not interrupt a speech or action of Council, Committee or another person addressing members;
- E. Speak respectfully and must not use offensive language;
- F. Head coverings are prohibited in Council Chambers except in cases where the head covering is worn for recognized medical or religious reasons.

14.4. During a Meeting, Councillors and Board Members shall not:

- A. Speak disrespectfully, use offensive words, or un-parliamentary language;
- B. Address Members without permission;
- C. Break the rules of Council or Committee or disturb the proceedings;
- D. Leave their seat or make any noise of disturbance while a vote is being taken, or the result declared; or
- E. Disobey the decision of the Chair on any question or order, practice or interpretation.

14.5. Breach of Conduct

- A. A Board Member or Councillor who persists in a breach of subsection 14.4., the Chair may request that the Deputy Reeve or in the case of a Committee, the Vice Chair, to move a motion to remove the unruly Member or Councillor from the remainder of the Meeting.

- B. If the resolution passes, the Chair shall direct the Board Member or Councillor to leave the meeting.
 - C. Where the Chair has directed a Member to leave the meeting and the Member makes a satisfactory explanation and apology, the Members may, by resolution, allow the offending Member remain in, or return to the meeting.
 - D. The Chair may order a member of the public who creates a disturbance or acts inappropriately to be expelled from the meeting.
- 14.6. Members Business Report
 - A. Council Members should submit their Members business reports to Administration prior to the distribution of the Regular Council Meeting Agenda.
- 14.7. Request for Information
 - A. It is good practice that Requests for Information regarding items on the Council meeting or Committee of the Whole meeting Agenda, should be submitted to the relevant member of the SLT no less than 3 days prior to the scheduled meeting in order to allow Administration time to prepare an answer.
 - B. Members may also provide a Notice of Motion to provide sufficient time for Administration to prepare for the request.
- 14.8. Debate is a formal discussion on a particular topic in a public meeting. Healthy debate among Councillors and Board Members is encouraged.
- 14.9. The Chair will determine the speaking order when two or more Councillors or Board Members wish to speak, subject to a challenge.
- 14.10. Councillors or Members must address the Chair when speaking.
- 14.11. Councillors or Members who have been assigned their turn to speak may only be interrupted:
 - A. When a Councillor or member is discussing a subject and there is no motion on the floor;
 - B. By a Call for Orders of the Day;
 - C. By a Point of Privilege;
 - D. By a Point of Order;
 - E. By an objection to the considered motion; or
 - F. By a Challenge.
- 14.12. Each Councillor or Member will be given an opportunity to speak to a motion before it is put to a vote, unless a motion is passed to limit debate.

15. Motions

- 15.1. Consideration of Motions
 - A. Unless otherwise determined by the Chair, no matter may be debated or voted on by Council unless it is in the form of a motion.
- 15.2. A Councillor may move a motion whether or not the Councillor intends to support it.
- 15.3. After a motion is moved, it can only be withdrawn by the person who made it.
- 15.4. Motions placed before Council do not require a seconder.

- 15.5. All motions shall be concise and provide clear direction for Administration.
- 15.6. Council will generally not make a decision on issues brought forward from delegations the first time they are heard. The item should be addressed in a motion to “accept for information.”
 - A. At the discretion of the Chair, motions of Council to immediately address the item may be brought forward.
- 15.7. Motions to the main motion.
- 15.8. When a motion is been made and is being considered, no Council Member may make another motion, except to:
 - A. Amend the motion;
 - B. Amend the amendment to the motion;
 - C. Refer the main motion for consideration; or
 - D. Move a motion that has privilege.
- 15.9. Privileged Motions include the following:
 - A. A motion to recess;
 - B. A motion to adjourn;
 - C. A motion to set a time for adjournment; or
 - D. A point of privilege
- 15.10. Motion to Recess:
 - A. The Chair, without a motion, may recess the meeting for a specific period.
 - B. Any Councillor may move that Council recess for a specific period;
 - C. After they recess, business will resume at the point where it was interrupted
- 15.11. Amending Motions:
 - A. A Councillor may, after a motion is made, with the consent of the original mover, make a friendly amendment to the motion. This involves minor changes to the wording of the motion where the change does not alter the intent of the motion.
 - B. Only one amendment to the main motion and only one amendment to that amendment are allowed.
 - C. The main motion will not be debated until all amendments to it have been voted on.
 - D. When all amendments have been voted on, the main motion, incorporating the amendments that have been adopted by Council, will be debated and voted on.
- 15.12. A Councillor may move to refer any motion to the appropriate Council Committee or Administration for investigation and report, and the motion to refer:
 - A. Precludes all further amendments to the motion;
 - B. Is debatable;
 - C. May be amended only as to the body to which the motion is referred and the instructions on that referral.
- 15.13. A Councillor may move to defer any motion to another meeting at a later date. It should be specified a date at which the motion will be brought back to Council to address.
- 15.14. A Councillor may move to table any motion to be discussed later in that same meeting.
 - A. A Motion to table cannot be debated
 - B. May only be amended as to the limit placed on debate;

15.15. A Motion to limit or end debate:

- A. Cannot be debated; and
- B. May only be amended as to the limit placed on debate.

15.16. A Councillor may only introduce a motion asking Council to reconsider a matter dealt with in a previous motion if:

- A. The motion is made at the same meeting of Council at which the original matter was considered and is moved by a mover that voted with the prevailing result; or
- B. A Notice of Motion is submitted prior to the meeting at which it is to be considered, in which the Councillor sets out what special or exceptional circumstances warrant Council considering the matter again;
- C. The motion to which it is to apply has not already been acted upon; or
- D. Six (6) months have passed since the motion was last considered.
- E. If a motion to reconsider is passed, the original motion is on the floor.

16. Voting

- 16.1. Each Council member present is required to vote in accordance with the *Municipal Government Act*.
- 16.2. Unless otherwise specified under this Bylaw, a vote is carried when a majority of Members vote in favour of a motion.
- 16.3. A motion is lost if the vote is tied.
- 16.4. No Member shall leave the meeting after the question is put to a vote until the vote is taken.
- 16.5. The Chair shall declare the result of the vote.
- 16.6. ~~Any Councillor may request a recorded vote.~~
- 16.7. The Chair and the Recording Secretary shall ensure that each abstention and the reasons for the abstention are noted in the minutes of the Meeting.
- 16.8. If a Councillor is absent from the whole of a Public Hearing, they shall not be entitled to vote on the matter and shall leave the Meeting after the question is put to a vote until the vote is taken.
- 16.9. Once a vote is carried, or defeated, the decision of Council must be supported by all members.

17. Delegations

- 17.1. Any registered delegation wishing to appear before Council or Council Committee to address an agenda item not designated as a Public Hearing shall provide written notice to Administration prior to the agenda deadline. The request must identify the issue or topic to be addressed and any supporting documentation to be provided to Council.
- 17.2. Delegations will be scheduled to present to Council at Committee of the Whole Meetings, unless otherwise directed by Council.
- 17.3. Any person, group or delegation making a presentation shall state their name(s), and the purpose of their presentation.
- 17.4. Delegations shall only discuss the matters which they have submitted to Council or the Council Committee and which have been included on the agenda.
- 17.5. Delegations will generally be limited to fifteen (15) minutes for presentation or discussion, which can be extended or decreased at the discretion of the Chair.

- 17.6. For each meeting, all delegations will be advised to attend the meeting at a time scheduled by Administration, and delegations will be heard by Council in the order in which they appear on the agenda, unless a Council Motion is made to alter the schedule.
- 17.7. All delegates must address the Chair during their presentation. Delegates' conduct is subject to the rules of conduct provided within this bylaw and any other bylaw enacted by Council.
- 17.8. Council will not receive delegations from parties which have, or may reasonably be expected to have, current or pending litigation or other legal proceedings involving Greenview.
- 17.9. Delegations shall not address Council or Council Committees on the same subject matter more than once every six (6) months. This restriction shall not apply when Council, by resolution, invites a party to attend a Council meeting as a delegation.

18. Bylaws

- 18.1. All proposed Bylaws must have:
 - A. A Bylaw number assigned; and
 - B. A concise title indicating the purpose of the Bylaw.
 - C. Three (3) separate and distinct readings
- 18.2. Council Members will be provided the opportunity to review a copy of the proposed Bylaw, in its entirety, prior to any motion for first reading.
- 18.3. Council shall hear an introduction of the proposed bylaw or resolution from administration prior to first reading.
- 18.4. When a bylaw is subject to a statutory public hearing, the public hearing shall be held prior to **second** reading.
- 18.5. After the first reading has been given, any Member may move that the bylaw be read a second time.
- 18.6. Any amendments to the bylaw that are carried prior to the vote on third reading shall be considered to have been given first and second reading and shall be incorporated into the proposed bylaw.
- 18.7. Once a bylaw has been passed, it may only be amended or repealed by another bylaw made in the same way as the original bylaw, unless another method is specifically authorized by this Bylaw or any other enactment.
- 18.8. A bylaw is effective from the date of the third reading **and signing** unless the bylaw or any applicable statute provides for another effective date.
- 18.9. The Reeve and the CAO will sign the bylaw as soon as reasonably possible after third reading.

19. Policy Review Committee and Policies

- 19.1. **The Policy Review Committee will consist of three Members of Council appointed at the annual organizational meeting. All other Members of Council are alternate members of the committee.**
- 19.2. **Any Members of Council may attend a meeting of the Policy Review Committee and may participate as a Member of the Committee, even if the three appointed members are in attendance.**

- 19.3. The minimum number of Councillors that must be in attendance to hold a Policy Review Committee Meeting is three.
- 19.4. A motion of the Policy Review Committee is passed with simple majority of those in attendance at the meeting. A tie vote is lost.
- 19.5. The Policy Review Committee has responsibility to review policies prior to their presentation and adoption at a Regular Council Meeting, as well as any other matters referred to it by Council.
- 19.6. Draft policies shall be prepared by Administration and reviewed by the Policy Review Committee before the policy is presented to Council for approval, unless otherwise directed by Council. Draft copies shall be included in the agenda package. Administrative Policies, which may include Health and Safety Policies, or Human Resources Policies, may be presented to the Policy Review Committee or Council for information, but the approval of these policies lies with the CAO.

20. Repeal

Bylaw 19-809 "Procedural Bylaw" and all amendments thereto are hereby repealed.

This Bylaw shall come into force and effect upon the day of final passing.

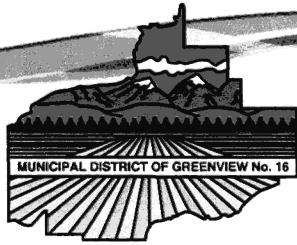
Read a first time the _____ day of _____, 2021.

Read a second time this _____ day of _____, 2021.

Read a third time and passed this _____ day of _____, 2021.

Reeve

CAO



BYLAW NO. 19-809 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the orderly proceedings of meetings of Council, Council Committees and other bodies established by Council.

Whereas, pursuant to section 145 of the *Municipal Government Act*, R.S.A 2000, c. M-26, Council may pass bylaws in relation to the establishment and functions of Council Committees, and the procedure and conduct of Council and Council Committees;

And Whereas, pursuant to section 203 of the *Municipal Government Act*, R.S.A 2000, c. M-26, Council may, by bylaw, delegate its powers, duties and functions to a Council Committee;

And Whereas, the *Municipal Government Act* governs the conduct of Councils, Councillors, Council Committees; municipal organization and administration; public participation; and the powers of a municipality;

Therefore, the Council of the M.D of Greenview No. 16 enacts as follows:

1 Short Title

- 1.1 This bylaw shall be cited as the "Procedural Bylaw."

2 Definitions

- 2.1 **Acting Reeve** means the Member, selected by Council, to preside at a meeting in the absence or incapacity of both the Reeve and Deputy Reeve.
- 2.2 **Administration** means the Chief Administrative Officer (CAO) or any employee of Greenview who is accountable to the CAO.
- 2.3 **Agenda** means the order of items of business for a meeting and the associated reports, bylaws and other documents.
- 2.4 **Annual Organizational Meeting** means the annual organizational meeting held in October as required under the *Municipal Government Act*.
- 2.5 **Business Day** means a day in which Greenview Administration Offices are open to the public, typically Monday through Friday, with the exception of Statutory Holidays.
- 2.6 **Call for the Order of the Day** means to demand to take up the proper business in order.

- 2.7 **Chief Administrative Officer (CAO)** means the Chief Administrative Officer for the M.D of Greenview duly appointed by Council as the head of Greenview Administration under Section 205 of the *Municipal Government Act*.
- 2.8 **Chief Elected Official (CEO)** means the person appointed by Council as Reeve of the M.D of Greenview under Section 150 of the *Municipal Government Act*.
- 2.9 **Closed Session** means a meeting or portion thereof where any members of the public are not permitted to attend. Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.
- 2.10 **Committee of the Whole (COW)** means a Council Committee comprised of all Members of Council.
- 2.11 **Council** means the Reeve and Councillors duly elected in the M.D of Greenview and who continue to hold office.
- 2.12 **Council Committee** means a committee established by Council containing the entirety of Council Members, including Committee of the Whole and Municipal Planning Commission. These Committees make recommendations to Council.
- 2.13 **Delegation** means an individual or group making a presentation to Council or Council Committee.
- 2.14 **Deputy Reeve** the Councillor appointed by Council, pursuant to the Municipal Government Act to act as Chief Elected Official in the absence or incapacity of the Reeve.
- 2.15 **Electronic Meeting** means a meeting conducted through electronic communications.
- 2.16 **Freedom of Information and Protection of Privacy Act (FOIP)** means the *Freedom of Information and Protection of Privacy Act*, RSA 2000, Chapter F-25, as amended.
- 2.17 **Greenview** means the municipal corporation of the Municipal District of Greenview No. 16.
- 2.18 **Inaugural Organizational Meeting** means the first organizational meeting following a general election in accordance with requirements under the *Municipal Government Act*.
- 2.19 **Member** means either Council, Council Committee or Board Members.
- 2.20 **Municipal Government Act (MGA)** means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended.
- 2.21 **Pecuniary Interest** means a pecuniary interest within the meaning of the *Municipal Government Act*.
- 2.22 **Point of Information** means a request to a Member or an Administration, for information relevant to the business at hand, but not related to a point of procedure.
- 2.23 **Point of Order** means a demand that the Chair enforce the rules of procedure.

- 2.24 **Point of Privilege** means a request made to the Chair or Council on any matter related to the rights and privileges of Council or individual Councillors and includes the:
- a. Organization or existence of Council;
 - b. Comfort of Councillors;
 - c. Conduct of administrative employees or members of the public in attendance at the meeting;
 - d. Accuracy of the reports of Council's proceedings;
 - e. Reputation of Councillors or Council.
- 2.25 **Point of Procedure** means a request made to the Chair to obtain information on a matter of parliamentary law or the rules of Council bearing on the business at hand in order to assist a Member to make an appropriate motion, raise a point of order, or understand the parliamentary situation or the effect of the motion.
- 2.26 **Privileged Motion** means motions that cannot be debated including
- a. A motion to recess;
 - b. A motion to adjourn;
 - c. A motion to set a time for adjournment; or
 - d. A point of privilege.
- 2.27 **Quorum** means the majority of all Members that comprise the Council or the Board pursuant to the *Municipal Government Act*.
- 2.28 **Recess** means an intermission or break within a meeting that does not end the meeting, and after which proceedings are immediately resumed at the point that they were interrupted.
- 2.29 **Reeve** means the person elected or appointed as chief elected official under Section 150 of the *Municipal Government Act*.
- 2.30 **Request for Information** means a request from a Member of Council regarding items on the Council meeting or Committee of the Whole meeting Agenda.

3 Application

- 3.1 Bylaw 13-692 "Meeting Procedure Bylaw", Bylaw 13-699 "Procedural Bylaw Amendment", Bylaw 13-713 "Public Hearing Procedure Bylaw" are hereby repealed.
- 3.2 This Bylaw applies to all meetings of Council and Committees and shall be binding on all Councillors and Committee Members.
- 3.3 This Bylaw shall will prevail over any other Bylaw of the Municipal District of Greenview No. 16.

4 Interpretation

- 4.1 When a matter arises relating to proceedings not covered by a provision of this Bylaw, the matter shall be decided by reference to the most recent edition of Robert's Rules of Order.

- 4.2 Procedure is a matter of interpretation by the Chair.
 - 4.2.1 In the event of a conflict between Robert's Rules of Order and this Bylaw, the provisions of this Bylaw shall apply.
 - 4.2.2 In the absence of any statutory obligation, any provision of this Bylaw may be temporarily waived, altered or suspended by Special Resolution (two-thirds majority vote), except:
 - a. The provisions about statutory hearings; and
 - b. The provisions for amending or repealing this Bylaw.

5 Meetings

- 5.1 An Organizational Meeting will be held each year in accordance with the *Municipal Government Act*.
 - 5.1.1 Appointment of Reeve
 - a. The CAO or their designate will:
 - i. Call the meeting to order
 - ii. Issue the oaths of office as the first order of business at the first Organizational Meeting following a General Election;
 - iii. Preside over the election of Reeve by secret ballot;
 - iv. Issue the oath of Reeve.
 - b. The Reeve will:
 - i. Preside over the election of Deputy Reeve for a period of six (6) months by secret ballot, after which the CAO will administer the Oath of Deputy Reeve; and
 - ii. Preside over the remainder of the meeting.
 - c. Appointment of Deputy Reeve
 - i. The Appointment of Deputy Reeve will be made at the annual Organizational Meeting.
 - ii. The Appointment of Deputy Reeve will be for a period of six (6) months and will rotate between Council Members.
 - iii. The order of appointment for the duration of the election term will be determined at the first Organizational Meeting following an election. To determine the order of appointment, Council Members names will be drawn by the CAO from an appropriate receptacle. The appointments will occur in the order that the names are drawn and the order will be noted in the Minutes.
 - iv. A Member of Council is not obligated to serve as Deputy Reeve. In a case where the Councillor declines their turn as Deputy Reeve, the appointment will pass to the next Councillor in the order.
 - d. In the case of tied votes for either Reeve or in the appointment of a Board Member, the CAO will write the names of the individuals in question on slips of paper of equal size and place them in an

appropriate receptacle. The CAO will then draw a name from the receptacle and shall declare the name of the individual written on the withdrawn slip of paper.

- 5.1.2 Establish the dates, times and places for regular meetings of Council, Committee of the Whole, and the Municipal Planning Commission.
- 5.1.3 Appoint Council Committee and Board Members.
- 5.1.4 Conduct other business as identified within the organizational meeting agenda.
- 5.2 Regular Council Meeting
 - 5.2.1 When a meeting falls on a Statutory Holiday, the meeting will be held the next business day and any other affected meetings shall be rescheduled to the following business day.
 - 5.2.2 All Regular Council meetings will be open to the public with the exception of Closed Session portions of the meeting.
 - 5.2.3 All Regular Council Meetings will be held in Council Chambers in Valleyview, Alberta unless otherwise resolved by Council.
 - 5.2.4 Council, by resolution, can establish additional meeting dates.
- 5.3 Special Council Meeting
 - 5.3.1 The Reeve may call a Special Council Meeting at any time, and must do so if a majority of Councillors so request in writing, including a statement of the purpose of the meeting.
 - 5.3.2 A Special Council Meeting must be held within fourteen (14) days of receiving the request.
 - 5.3.3 The Reeve calls a Special Council Meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting, as well as the time and location where it will be held.
- 5.4 Committee of the Whole
 - 5.4.1 The Deputy Reeve will Chair Committee of the Whole Meetings. In the absence of the Deputy Reeve, the Reeve will assume the role of Chair.
 - 5.4.2 Delegations will present at Committee of the Whole Meetings unless otherwise directed by majority vote of Council.

5.5 Closed Session Meeting

- 5.5.1 The *Municipal Government Act* permits Council or Council Committee to close all or part of the meeting to the public if a matter to be discussed is within one of the exceptions to disclose contained in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.
- 5.5.2 A Subdivision Development Appeal Board may deliberate and make its decisions in meetings closed to the public.
- 5.5.3 When a meeting is held in Closed Session, Council or Council Committee may invite any person or persons to attend the Closed Session Meeting, as Council or Committee deems appropriate.
- 5.5.4 A Meeting held in Closed Session may, but will not generally, exclude Administration, but not Members as long as the Member is not disqualified from participating in the discussion due to Pecuniary Interest.
- 5.5.5 When a meeting is in Closed Session no resolutions may be passed at the meeting, except a resolution to revert to a meeting held in public.

5.6 Electronic Meetings

- 5.6.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee can be conducted through electronic means or through other communication facilities if:
 - a. Notice is given to the public of the meeting, including the way in which it will be conducted;
 - b. The facilities enable the public to watch and/or listen to the meeting at a place specified in the notice and a designated officer is in attendance at that place; and
 - c. The facilities enable all the meetings participants to watch and/or hear each other.
 - d. Council Members participating in a meeting held by means of a communications facility, or by electronic means, are deemed to be present at the meeting.
- 5.6.2 Members of Council or Committees may participate in meetings through electronic means or other communication facilities if:
 - a. There is a quorum of Council or Committee, including those attending through electronic means, with at least half the Members present in person in the actual meeting place; and
 - b. The Chief Administrative Officer or their designate is present at the place specified in the notice to the public about this meeting.

- 5.6.3 When a meeting goes into Closed Session, a Member of Council or Council Committee who is attending a meeting through electronic means must make a statement declaring that they are alone. To maintain confidentiality of matters discussed in Closed Session, if a Member is not alone, they may not participate in the Closed Session portion of the meeting.
- 5.6.4 Any person who wants to utilize electronic means or communication facilities to attend a meeting must:
- a. Notify the Reeve or Chair of the Committee, and the CAO or their designate, that he or she intends to participate in the meeting through electronic means or communication facility;
 - b. Provide to the Reeve or Chair the reason that they cannot attend the meeting at the scheduled location; and
 - c. Advise the CAO or their designate of the phone numbers or means by which they will be available throughout the meeting.
- 5.7 Public Hearing
- 5.7.1 A Public Hearing will be held in conjunction with a Regular Council or Special Council Meeting.
- 5.7.2 A motion to go into Public Hearing is required before the subject matter is discussed.
- 5.7.3 The public, or a representative, may address Council on a planning matter or other matter directed by Council subject to:
- a. The speaker being acknowledged by the Chair.
 - b. Generally a ten (10) minute time limit will be imposed on anyone making a presentation, although additional time may be granted at the discretion of the Chair.
 - c. The presentation must be given in a respectful manner and otherwise in accordance with this Bylaw.
 - d. A presenter will generally be allowed to only speak once on an item, although additional opportunities to speak may be granted by the Chair.
 - e. Discussion shall only be regarding the matter identified on the agenda.
- 5.7.4 Council members will not debate issues with any speaker, but each Member of Council may ask questions for clarification of each speaker. All questions will be directed through the Chair.
- 5.7.5 Council may accept written submissions in lieu of verbal presentation as long as the document is signed, dated and includes the name and address of the person making the submission.

- 5.7.6 Individuals addressing Council shall state their name clearly and who they represent, if anyone, and provide the recording secretary with the correct spelling of their name.
- 5.7.7 Council may accept written submissions in lieu of verbal presentation as long as the document is signed, dated and includes the name and address of the person making the submission.
- 5.7.8 Individuals addressing Council shall state their name clearly and who they represent, if anyone, and provide the recording secretary with the correct spelling of their name.
- 5.7.9 Individuals addressing Council may, with the consent of the Chair, provide presentation material to be included in the official record of the Public Hearing.
- 5.7.10 At the discretion of Greenview Administration, no late submissions from the public are accepted unless the individual or group addresses Council at the Public Hearing.
- 5.7.11 In accordance with the Municipal Government Act, a Public Hearing:
- a. Shall hear any person, or group of persons, or person representing them, who claims to be affected by the proposed Bylaw or resolution and who has complied with the procedures outlined by the Council; and
 - b. May hear any other person who wishes to make a representation and whom the Council agrees to hear.
- 5.7.12 Individuals of the public attending a Public Hearing shall conduct themselves in accordance with this Bylaw.
- 5.7.13 The Order of Business for each item of the Public Hearing shall be:
- a. Presentations from Administration and questions for clarification;
 - b. Public Hearing Presentations by:
 - i. Those speaking in favour;
 - ii. Those speaking against;
 - iii. Follow-up questions from Council may be asked throughout the presentations and will be directed through the Chair;
 - c. Motions
- 5.7.14 All presentations should be made from the delegate table where possible.
- 5.7.15 A Council Member who is absent from the whole of a Public Hearing, is not entitled to vote on the matter and shall leave the meeting before the vote is taken.
- 5.7.16 When all persons who want to speak to an issue have been given their opportunity to speak, the Chair shall declare the Public Hearing closed. Once a Public Hearing is closed, it cannot be re-opened. Council may hold another Public Hearing on the same subject; however, it is subject to the same requirements of advertising and rules for speaking as the initial public Hearing in accordance with the *Municipal Government Act*.

6 Agendas and Records of Meetings

6.1 Agendas

6.1.1 Preparation

- a. Prior to each Council or Committee meeting, the Chief Administrative Officer, or their designate, shall prepare an Agenda of all business to be brought forward at the meeting, including input from participants, Administration, and previous meetings.
- b. Submissions to the Agenda, including those from delegations and Administration, shall be received by the Chief Administrative Officer, or their designate, no later than ten days preceding the meeting.
- c. Councillors wishing to add an item on the Regular Council Meeting or Committee of the Whole Meeting Agenda must submit an "Agenda Item Request" form to Administration in order for Administration to prepare the Request for Decision (RFD) for Council consideration.

6.1.2 Distribution

- a. Meeting Agendas, and all supporting materials, should be placed at the disposal of each member of Council, or Committee not later than 4:30 p.m. five (5) days prior to the meeting.
- b. The CAO, or their designate, shall post the Council or Council Committee Agendas on Greenview's public website and make copies of the agenda and supplementary materials available to the public (unless these must be, or may be, withheld under the *Municipal Government Act* or other legislation) five (5) days prior to the Meeting.

6.1.3 Late Submissions

- a. Administrative reports and submissions received too late to be added to the regular Agenda shall be included on the next Council Agenda.
- b. In exceptional circumstances, at the discretion of the CAO or their designate, submissions received too late to be included in the regular Council Agenda may be presented at the meeting as an emergent business item.

6.1.4 Additions or Deletions

- a. The addition or deletion of agenda items after the agenda has been published requires a resolution of Council.
- b. The addition or deletion of agenda items after the agenda has been adopted requires a unanimous vote of Council.

6.2 Order of Business

6.2.1 Council or Council Committee Meetings shall use the following order of business for meetings unless changed by unanimous consent:

- a. Call to Order
- b. Adoption of the Agenda
- c. Minutes
- d. Public Hearing
- e. Delegation
- f. Bylaws
- g. Business
- h. Members' Business Report
- i. Correspondence
- j. Closed Session
- k. Adjournment

6.3 Minutes

6.3.1 Minutes of all proceedings of Council and Committee Meetings shall be recorded in accordance with Sections 208 and 213 of the *Municipal Government Act*, and include:

- a. All decisions and other proceedings.
- b. The names of all Councillors or Members at large present at and absent from the meeting.
- c. The names of the Councillors, or members at large who vote for and against a motion when a recorded vote is taken.
- d. Resolutions to go into Closed Session and to adjourn the meeting.
- e. The sections of the *Freedom of Information and Protection of Privacy Act* that apply to an item being discussed in "Closed Session".
- f. Any abstention made under the *Municipal Government Act* by any member and the general nature of the abstention.
- g. Any abstention made as a result of a pecuniary and the general nature of the abstention.
- h. The signatures of the Reeve or Chair.
- i. The names of the members of the public who speak to an item.

6.3.2 The minutes of each meeting must be circulated prior to the meeting at which they are to be adopted. If:

- a. There are errors or omissions, Council must pass a motion to amend the minutes as amended, or;
- b. There are no errors or omissions, Council must adopt the minutes as presented.

- 6.3.3 With the exception of any Closed Session portion of meetings, audio recordings shall be made of all Council and Committee of the Whole meetings. Should Council determine that video recordings be made of Council Meetings, these shall also exclude Closed Session portions of meetings.
- 6.3.4 Greenview Council Meetings and Committee of the Whole Meetings will be live streamed on Greenview's website and made available for the public to access whenever possible.
- 6.3.5 Regular Council meeting minutes shall be retained permanently by the municipality in the original form in a safe and secure place in accordance with the *Municipal Government Act*.

7 Meeting Proceedings

7.1 Rules of Order, Conduct and Etiquette

7.1.1 Role of the Chair

- a. As soon as there is quorum after the time for commencement of the meeting, the Chair will call meetings to order.
- b. The Chair will preserve order and decorum and decide all questions of procedure;
- c. When the Chair makes a decision on a question of procedure, except a Parliamentary Inquiry, they must provide a reason for their decision.
- d. If the Chair wishes to leave the chair for any reason, they must call upon the Deputy Reeve or Vice Chair to preside.
- e. Anyone who is not a Councillor or Member- At-Large is not allowed to cross the Council Bar to speak to any Member without the Reeve or Chair's permission.
- f. The Chair may call to order any Councillor or Member who is out of order.
- g. If the Reeve and Deputy Reeve, or Chair and Vice-Chair, are not present within thirty (30) minutes after the time set for the meeting, and a quorum is present, the CAO or their designate shall call the meeting to order, and a Member shall be chosen by the Members present to Chair the meeting.
- h. Upon the arrival of the Reeve or Deputy Reeve, or Chair or Vice-Chair, they shall resume their role as Chair.

7.1.2 Quorum

- a. Quorum will consist of a simple majority of Members.
- b. If there is not a quorum within thirty (30) minutes after the set time for the meeting, the CAO or their designate shall record the names of the members present and the meeting shall be adjourned to the time of the next regular meeting.

- c. If at any time during a meeting, quorum is lost, the meeting shall be recessed and if a quorum is not achieved within fifteen (15) minutes, the meeting shall be deemed to be adjourned.
- 7.1.3 Members of the Public during the meeting shall:
 - a. Not approach or speak to Council or Committee without the permission of the Chair while the meeting has been called to order;
 - b. Not speak on any matter longer than fifteen (15) minutes unless permitted by the Chair;
 - c. Maintain order and quiet;
 - d. Not interrupt a speech or action of Council, Committee or another person addressing members;
 - e. Speak respectfully and must not use offensive language;
 - f. Head coverings are prohibited in Council Chambers except in cases where the head covering is worn for recognized medical or religious reasons.
- 7.1.4 During a Meeting, Councillors and Board Members shall not:
 - a. Speak disrespectfully, use offensive words, or un-parliamentary language;
 - b. Address Members without permission;
 - c. Break the rules of Council or Committee or disturb the proceedings;
 - d. Leave their seat or make any noise of disturbance while a vote is being taken, or the result declared; or
 - e. Disobey the decision of the Chair on any question or order, practice or interpretation.
- 7.1.5 Breach of Conduct
 - a. A Board Member or Councillor who persists in a breach of subsection 7.1.4, the Chair may request that the Deputy Reeve or in the case of a Committee, the Vice Chair, to move a motion to remove the unruly Member or Councillor from the remainder of the Meeting.
 - b. If the resolution passes, the Chair shall direct the Board Member or Councillor to leave the meeting.
 - c. Where the Chair has directed a Member to leave the meeting and the Member makes a satisfactory explanation and apology, the Members may, by resolution, allow the offending Member remain in, or return to the meeting.
 - d. The Chair may order a member of the public who creates a disturbance or acts inappropriately to be expelled from the meeting.

- 7.1.6 **Members Business Report**
 - a. Council Members should submit their Members business reports to Administration prior to the distribution of the Regular Council Meeting Agenda.
- 7.1.7 **Request for Information**
 - a. It is practice that Requests for Information regarding items on the Council meeting or Committee of the Whole meeting Agenda, should be submitted to the relevant member of the SLT no less than 3 days prior to the scheduled meeting in order to allow Administration time to prepare an answer.
- 7.2 **Debate**
 - 7.2.1 Debate is a formal discussion on a particular topic in a public meeting. Healthy debate is encouraged.
 - 7.2.2 The Chair will determine the speaking order when two or more Committee Members or Councillors wish to speak, subject to a challenge.
 - 7.2.3 Councillors or Members must address the Chair when speaking.
 - 7.2.4 Councillors or Members who have been assigned their turn to speak may only be interrupted:
 - a. When a Councillor or member is discussing a subject and there is no motion on the floor;
 - b. By a Call for Orders of the Day;
 - c. By a Point of Privilege;
 - d. By a Point of Order;
 - e. By an objection to the considered motion; or
 - f. By a Challenge.
 - 7.2.5 Each Councillor or Member will be given an opportunity to speak to a motion before it is put to a vote, unless a motion is passed to limit debate.
- 7.3 **Motions**
 - 7.3.1 **Consideration of Motions**
 - a. Unless otherwise determined by the Chair, no matter may be debated or voted on by Council unless it is in the form of a motion.

- 7.3.2 A Councillor may move a motion whether or not the Councillor intends to support it.
- 7.3.3 After a motion is moved, it can only be withdrawn by the person who made it.
- 7.3.4 Motions placed before Council do not require a seconder.
- 7.3.5 All motions shall be concise and provide clear direction for Administration.
- 7.3.6 Council will generally not make a decision on issues brought forward from delegations the first time they are heard. The item should be addressed in a motion to “accept for information.”
- a. At the discretion of the Chair, motions of Council to immediately address the item may be brought forward.
- 7.3.7 Motions to the main motion.
- 7.3.8 When a motion is been made and is being considered, no Council Member may make another motion, except to:
- a. Amend the motion;
 - b. Amend the amendment to the motion;
 - c. Refer the main motion for consideration; or
 - d. Move a motion that has privilege.
- 7.3.9 Privileged Motions include the following:
- a. A motion to recess;
 - b. A motion to adjourn;
 - c. A motion to set a time for adjournment; or
 - d. A point of privilege
- 7.3.10 Motion to Recess:
- a. The Chair, without a motion, may recess the meeting for a specific period.
 - b. Any Councillor may move that Council recess for a specific period;
 - c. After they recess, business will resume at the point where it was interrupted
- 7.3.11 Amending Motions:
- a. A Councillor may, after a motion is made, with the consent of the original mover, make a friendly amendment to the motion. This involves minor changes to the wording of the motion where the change does not alter the intent of the motion.
 - b. Only one amendment to the main motion and only one amendment to that amendment are allowed.
 - c. The main motion will not be debated until all amendments to it have been voted on.
 - d. When all amendments have been voted on, the main motion, incorporating the amendments that have been adopted by Council, will be debated and voted on.

- 7.3.12 A Councillor may move to refer any motion to the appropriate Council Committee or Administration for investigation and report, and the motion to refer:
- a. Precludes all further amendments to the motion;
 - b. Is debatable;
 - c. May be amended only as to the body to which the motion is referred and the instructions on that referral.
- 7.3.13 A Councillor may move to defer any motion to another meeting at a later date. It should be specified a date at which the motion will be brought back to Council to address.
- 7.3.14 A Councillor may move to table any motion to be discussed later in that same meeting.
- a. A Motion to table cannot be debated
 - b. May only be amended as to the limit placed on debate;
- 7.3.15 A Motion to limit or end debate:
- a. Cannot be debated; and
 - b. May only be amended as to the limit placed on debate.
- 7.3.16 A Councillor may only introduce a motion asking Council to reconsider a matter dealt with in a previous motion if:
- a. The motion is made at the same meeting of Council at which the original matter was considered and is moved by a mover that voted with the prevailing result; or
 - b. A Notice of Motion is submitted prior to the meeting at which it is to be considered, in which the Councillor sets out what special or exceptional circumstances warrant Council considering the matter again;
 - c. The motion to which it is to apply has not already been acted upon; or
 - d. Six (6) months have passed since the motion was last considered.
 - e. If a motion to reconsider is passed, the original motion is on the floor.

7.4 Voting

- 7.4.1 Each Council member present is required to vote in accordance with the *Municipal Government Act*.

- 7.4.2 Unless otherwise specified under this Bylaw, a vote is carried when a majority of Members vote in favour of a motion.
 - 7.4.3 A motion is lost if the vote is tied.
 - 7.4.4 No Member shall leave the meeting after the question is put to a vote until the vote is taken.
 - 7.4.5 The Chair shall declare the result of the vote.
 - 7.4.6 Any Councillor may request a recorded vote.
 - 7.4.7 The Chair and the Recording Secretary shall ensure that each abstention and the reasons for the abstention are noted in the minutes of the Meeting.
 - 7.4.8 If a Councillor is absent from the whole of a Public Hearing, they shall not be entitled to vote on the matter and shall leave the Meeting after the question is put to a vote until the vote is taken.
 - 7.4.9 Once a vote is carried, or defeated, the decision of Council must be supported by all members.
- 7.5 Delegations
- 7.5.1 Any registered delegation wishing to appear before Council or Council Committee to address an agenda item not designated as a Public Hearing shall provide written notice to Administration prior to the agenda deadline. The request must identify the issue or topic to be addressed and any supporting documentation to be provided to Council.
 - 7.5.2 Delegations will be scheduled to present to Council at Committee of the Whole Meetings, unless otherwise directed by Council.
 - 7.5.3 Any person, group or delegation making a presentation shall state their name(s), and the purpose of their presentation.
 - 7.5.4 Delegations shall only discuss the matters which they have submitted to Council or the Council Committee and which have been included on the agenda.
 - 7.5.5 Delegations will generally be limited to fifteen (15) minutes for presentation or discussion, which can be extended or decreased at the discretion of the Chair.
 - 7.5.6 For each meeting, all delegations will be advised to attend the meeting at a time scheduled by Administration, and delegations will be heard by Council in the order in which they appear on the agenda, unless a Council Motion is made to alter the schedule.
 - 7.5.7 All delegates must address the Chair during their presentation. Delegates' conduct is subject to the rules of conduct provided within this bylaw and any other bylaw enacted by Council.
 - 7.5.8 Council will not receive delegations from parties which have, or may reasonably be expected to have, current or pending litigation or other legal proceedings involving Greenview.

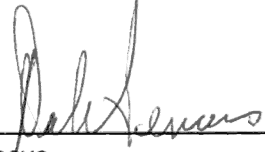
- 7.5.9 Delegations shall not address Council or Council Committees on the same subject matter more than once every six (6) months. This restriction shall not apply when Council, by resolution, invites a party to attend a Council meeting as a delegation.
- 7.6 Bylaws
- 7.6.1 All proposed Bylaws must have:
- a. A Bylaw number assigned; and
 - b. A concise title indicating the purpose of the Bylaw.
 - c. Three (3) separate and distinct readings
- 7.6.2 Council Members will be provided the opportunity to review a copy of the proposed Bylaw, in its entirety, prior to any motion for first reading.
- 7.6.3 Council shall hear an introduction of the proposed bylaw or resolution from administration prior to first reading.
- 7.6.4 When a bylaw is subject to a statutory public hearing, the public hearing shall be held prior to first reading.
- 7.6.5 After the first reading has been given, any Member may move that the bylaw be read a second time.
- 7.6.6 Any amendments to the bylaw that are carried prior to the vote on third reading shall be considered to have been given first and second reading and shall be incorporated into the proposed bylaw.
- 7.6.7 Once a bylaw has been passed, it may only be amended or repealed by another bylaw made in the same way as the original bylaw, unless another method is specifically authorized by this Bylaw or any other enactment.
- 7.6.8 A bylaw is effective from the date of the third reading unless the bylaw or any applicable statute provides for another effective date.
- 7.6.9 The Reeve and the CAO will sign the bylaw as soon as reasonably possible after third reading.
- 7.7 Policies
- 7.7.1 Draft policies shall be prepared by Administration and reviewed by the appropriate Council Committee before the policy is presented to Council for approval. Draft copies shall be included on the agenda package.
- 7.7.2 Upon being passed, a policy shall be signed by the Reeve or Chair of the meeting at which it was passed, and by the CAO.


8 This Bylaw shall come into force and effect upon the day of final passing.

Read a first time the 11th day of March, 2019.

Read a second time this 11th day of March, 2019.

Read a third time and passed this 8th day of April, 2019.



Reeve

Chief Administrative Officer

CURRENT



BYLAW NO. 20-846
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to amend Bylaw 19-809 "Procedural Bylaw".

WHEREAS, under the provisions of the Municipal Government Act, R.S.A 2000, Chapter M-26, Section 191(1) the power to pass a bylaw includes a power to amend or repeal a bylaw.

NOW THEREFORE, the Council of the M.D. of Greenview No. 16, duly assembled in the Province of Alberta, hereby amends the following:

1. This bylaw shall be cited as the "Procedural Bylaw Amendment".
2. Section 5.6.2.a. is amended by adding "Under extenuating circumstances, the Reeve, in their sole discretion, may authorize a Council meeting or Council committee meeting to proceed through electronic means without half the of the Members being in physical attendance at the meeting".
3. Section 6.2.1 is amended:
 - a. Section i. "Correspondence" is removed and replaced with "Notice of Motion".
 - b. Section h. "Member's Business Report" is moved after "Closed Session".
4. The revised Order of Business is attached hereto as Schedule A.

This Bylaw shall come into force and effect upon the day of final passing

Read a first time this 17th day of March, 2020.

Read a second time this 23rd day of March, 2020.

Read a third time and passed this 23rd day of March, 2020.



REEVE



CAO



**BYLAW NO. 20-846
of the Municipal District of Greenview No. 16**

Schedule A – Revised Order of Business

- a. Call to Order
- b. Adoption of the Agenda
- c. Minutes
- d. Public Hearing
- e. Delegation
- f. Bylaws
- g. Business
- h. Notice of Motion
- i. Closed Session
- j. Members' Business Report
- k. Adjournment

CURRENT



REQUEST FOR DECISION

SUBJECT:	Bylaw 20-858 Fire and Rescue Services		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER: WB
DEPARTMENT:	PROTECTIVE SERVICES	DCAO SW	PRESENTER: WB
STRATEGIC PLAN:	Level of Service	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26. *Explosives Act*, Consolidated Acts; R.S.C. , 1985, c. E-17.

Council Bylaw/Policy (cite) – Grande Cache Bylaw 699 and M.D. of Greenview Bylaw 07-517.

RECOMMENDED ACTION:

MOTION: That Council give third Reading to Bylaw 20-858 “Fire and Rescue Services”.

BACKGROUND/PROPOSAL:

Greenview currently operates under Bylaw 07-517. Greenview with the addition of Grande Cache has undergone significant changes in the Fire Services model. Greenview has moved away from the separate fire departments model to a regional fire services model to allow for greater efficiencies and more effective deployment of resources.

This fire services bylaw provides for the establishment, organization, and regulation of this fire-rescue services within the M.D. of Greenview #16 as per the Municipal Government Act, Part 2, Section 7. This Bylaw will replace current Grande Cache Bylaw 699 and Greenview Bylaw 07-517.

At first reading Council recommended that a fee schedule be added for offenses committed under the bylaw. Schedule B was added and outlines fees for a first, second and third offense. Additionally, after discussions with Council regarding safety codes, provisions 7 and 8 were added.

Grande Cache currently has a bylaw that prohibits the use of fireworks within the boundaries of the hamlet without a permit. Council has determined that this bylaw is to stay in place. Following discussions at the April 20, 2021 Committee of the Whole, it was recommended to remove provisions relating to Fireworks (former section 12) and create a separate consolidated bylaw for Fireworks for all of Greenview. Further, it was requested to include the Forest Protection Area Maps in the Bylaw.

BENEFITS OF THE RECOMMENDED ACTION:

The Fire-Rescue Services Bylaw:

- 1 Is an enabling piece of legislation that gives Council the authority to create a fire-rescue services and gives the authority for the fire-rescue services to function under.
- 2 Establishes and provides direction in the operation a fire service, authorizes the prevention and control of fires, and authorizes the recovery of related fees, expenses, and charges.
- 3 Ensures that an acceptable level of life safety for all ratepayers and visitors, protection by aligning Council expectations, fire-rescue activities, and defined an acceptable organizational level of risk.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended Motion

ALTERNATIVES CONSIDERED:

Council has the alternative to make additional changes.

FINANCIAL IMPLICATION:

There are no anticipated financial implications to the recommended motion

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the bylaw register and the public on the changes.

ATTACHMENT(S):

- Bylaw 20-858
- Bylaw 699
- Bylaw 07-517
- Bylaw 766



BYLAW NO. 20-858 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview #16 (Greenview), in the Province of Alberta, to establish and operate a Fire-Rescue Services, authorize the prevention and control of fires, rescue services, and authorize the recovery of related fees, expenses, and charges.

Whereas, the *Municipal Government Act*, R.S.A 2000, Chapter M-26 provides that a council of a municipality may pass bylaws for municipal purposes respecting the following matters:

- A) The safety, health and welfare of people, and the protection of people and property;
- B) Services provided by or on behalf of the municipality; and
- C) The enforcement of bylaws;

Whereas, the *Municipal Government Act* further provides that a municipality may impose a system of licences, permits or approvals and may collect, pursuant to a bylaw, costs and expenses incurred by the municipality for extinguishing fires;

Whereas, the *Forest and Prairie Protection Act*, R.S.A 2000, Chapter F-19 provides that a council of a municipal district is responsible for fighting and controlling all fires within the boundaries of the municipal district (see Schedule 'C'), other than areas contained in a forest protection area;

Whereas, Council wishes to establish a fire-rescue service within Greenview and provide for the efficient operation of such a service; and

Whereas, Council wishes to provide for the prevention, regulation and control of the lighting of fires within Greenview;

Therefore, the Council of the M.D of Greenview No. 16, duly assembled, enacts as follows:

1. Title and Interpretation

- 1.1 This Bylaw may be cited as the "Fire-Rescue Services" Bylaw.
- 1.2 In the event that any provision of this bylaw is inconsistent with any provincial or federal legislation, the provincial or federal legislation shall prevail.

2. Definitions

- 2.1 **CAO** means the Chief Administrative Officer of the Municipal District of Greenview No. 16.
- 2.2 **Council** means the Council for the M.D. of Greenview No. 16, duly elected.
- 2.3 **Dangerous Goods** means any product, substance, or organism specified in the regulations, or included by its nature, in any of the classes listed in the regulations under the *Dangerous Goods Transportation and Handling Act*, R.S.A 2000, Chapter D-4.

- 2.4 **Emergency Incident** means a fire or medical situation where a fire or explosion is imminent, or any other situation presenting a danger or possible danger to life, property, or the environment, and to which the Fire-Rescue Services has responded.
- 2.5 **Enforcement Officer** means a Community Enforcement Officer appointed by the Solicitor General of Alberta in accordance with the *Peace Officers Act*, R.S.A. 2006, Chapter P-3.5, and includes a member of the RCMP.
- 2.6 **Environmental Protections and Enhancement Act** means the regulatory requirements for air, water, land, and biodiversity management. It supports and promotes protection, enhancement, and wise use of the environment in *Environmental Protection and Enhancement Act*, R.S.A 2000, Chapter E-12.
- 2.7 **Equipment** means any tools, devices, materials, or supplies used by or for the Fire-Rescue Services to respond to an emergency incident.
- 2.8 **False Alarm** means any notification, by whatever means received, to the Fire-Rescue Services respecting the existence of a condition, circumstance, fire, or other event containing an imminent, danger to persons or property, wherein such condition, circumstances, fire, or other event does not exist.
- 2.9 **Fire Ban** means an order issued by the Minister responsible for the *Forest and Prairie Protection Act*, or an order issued pursuant to this bylaw, for the purposes of cancelling all fire permits, prohibiting the lighting of, and requiring the extinguishment of all fires within Greenview.
- 2.10 **Fire Permit** means a permit issued for all fires in the Forest Protection Area.
- 2.11 **Fire-Rescue Services** means the department as established by Council and organized by Greenview consisting of all person appointed or recruited to the various positions within the Fire-Rescue Services, including all members.
- 2.12 **Fire-Rescue Services Property** means all real and personal property owned or controlled by Greenview and designated for use by the Fire-Rescue Services, including, but not limited to apparatus, equipment, and fire stations.
- 2.13 **Fire Hazard** means combustible and flammable material that, through its nature, location, condition, arrangement, or any combination of these factors, may be ignited, and if ignited, could create a burning hazard.
- 2.14 **Fire Protection** means all of the services enumerated in this bylaw and includes any other service delivered by Fire-Rescue Services that is authorized by Council.
- 2.15 **Fire Protection Charges** means all costs incurred by or for the Fire-Rescue Services in providing fire protection both within and outside Greenview's boundaries.
- 2.16 **Fireworks** means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subdivision 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.2 of the Alberta Fire Code.

- 2.17 **Forest and Prairie Protection Act** means the protection of the forests and prairies of Alberta from wildfire. It established the Fire Season and enables cost recovery and fire control orders. It identifies firefighting responsibilities and describes the authority of forest officers and fire guardians in *Forest and Prairie Protection Act, R.S.A 2000, Chapter F-19*.
- 2.18 **Greenview** means the Municipal District of Greenview No. 16.
- 2.19 **Member** means any person who is duly appointed as a member of the Fire-Rescue Services and includes the Regional Fire Chief.
- 2.20 **Member in Charge** means the Regional Fire Chief, or in the absence of the Regional Fire Chief, the highest-ranking member who first arrives at the scene of an emergency incident.
- 2.21 **Owner** means the person or persons listed on title as the registered owner of property at the Land Titles Office.
- 2.22 **Person** means any individual, firm, partnership, association, or corporation.
- 2.23 **Recreational Fires** means fire confined within a non-combustible structure or container, that is lit for the purpose of cooking, obtaining warmth, or viewing pleasure and is fueled solely by dry wood, charcoal, natural gas, or propane.
- 2.24 **SOG** means Standard Operating Guidelines.
- 2.25 **Violation Ticket** means a violation ticket issued for an offence committed against any of the provisions of this bylaw under Part 2 of the *Provincial Offences Procedures Act, R.S.A 2000, Chapter P-34*.

3. Establishment and Purpose of Fire-Rescue Services

3.1 Greenview's Fire-Rescue Services is hereby established for the purpose of:

- A) Preventing and extinguishing structural, vehicle, and wildland fires;
- B) Preserving life, property, and the environment, and protecting persons and property from injury or destruction by fire;
- C) Reporting and investigating the cause and origin of fires pursuant to the SOGs and the *Safety Codes Act R.S.A. 2000, Chapter S-1*;
- D) Emergency medical co-response;
- E) Providing rescue services, these may include specialized and technical rescue (water rescue, rope rescue) dependant on the availability of the necessary equipment and trained personnel;
- F) Mitigating, combating, and controlling emergency incidents;
- G) Purchasing and operating Apparatus and Equipment for extinguishing fires, rescue, preserving life, property, and the environment;
- H) Preventing prairie or running fires and enforcing the provisions of the *Forest Prairie and Protection Act*;
- I) Fulfilling the requirements of any mutual aid, memorandum of agreement, contract with other municipalities and agencies;
- J) Leading and directing emergency management (Regional Fire Chief is DEM)
- K) Providing public education and information regarding fire and life safety;

- L) Education, training or other member development;
- M) Enforcing this Bylaw and any other applicable bylaws and policies of Greenview and any applicable enactments;
- N) Mitigating emergency incidents involving Dangerous Goods (DG), more complex and technical DG incidents may require assistance from partnered fire services with technical hazardous materials personnel; and
- O) Otherwise providing emergency services as required.

In accordance with Greenview Fire-Rescue Services Level of Service, policies, and Standard Operating Guidelines (SOGs) established by Greenview from time to time and all applicable legislation and regulation.

4. Authority and Responsibility of the Fire Chief

4.1 The Regional Fire Chief shall be responsible for leading and maintaining the overall delivery of emergency services and fire protection by Greenview Fire-Rescue Services, subject to:

- A) The *Safety Codes Act*,
- B) This bylaw;
- C) Greenview Fire-Rescue Services – Level of Service
- D) Greenview Fire-Rescue Services – SOGs.
- E) All applicable Greenview policies;
- F) The direction of the CAO or designate; and
- G) Any agreements and contracts Greenview has with other municipalities or other entities, however constituted, that provide emergency services and fire protection in Greenview.

4.2 The Regional Fire Chief may prescribe rules, regulations and policies for the ongoing organization, administration, and day to day operation of Fire-Rescue Services, including:

- A) Use, care, maintenance, and protection of Fire-Rescue Services property;
- B) The appointment, recruitment, conduct, discipline, duties, training, and responsibilities of all Members; and
- C) The efficient operation of Fire-Rescue Services; and may perform such other functions and have other powers and responsibilities that the CAO or designate may prescribe.

4.3 The Regional Fire Chief is responsible for Fire Protection as required pursuant to the *Safety Codes Act*.

4.4 The Regional Fire Chief may, subject to ratification by Council, negotiate and enter into agreements with the Province of Alberta, other municipalities, or entities, however constituted, for the purchase, joint use, control and management of Fire-Rescue Services Property, and for the purpose of providing emergency services and Fire Protection within or outside of Greenview.

4.5 The Regional Fire Chief is authorized to delegate, and to authorize further delegations of any powers, duties and functions delegated to the Regional Deputy Fire Chief(s) by Council under this Bylaw.

5. Authority and Responsibility of Members

5.1 Members are responsible to the Regional Fire Chief or designate in the performance of their duties and responsibilities pursuant to this Bylaw and applicable policies of Greenview.

6. Authority and Responsibility of Member in Charge

6.1 The Member in Charge at an emergency incident shall have control, direction and management of all apparatus, equipment and manpower assigned to that emergency incident and shall continue to act as the Member in Charge until relieved by another Member authorized to do so.

6.2 The Member in Charge shall take action as deemed necessary for preserving life and property and protecting persons and property from injury or destruction by fire or any emergency and is authorized to:

- A) Enter, pass through or over buildings, structures, or property whether adjacent or in proximity to an emergency incident and to cause Members or Apparatus to enter or pass through or over the building, structure, or property without permission;
- B) Establish boundaries and/or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by the Member in Charge;
- C) Request Enforcement Officers to enforce restrictions on persons entering within the boundaries and/or limits outlined in Section 14.1;
- D) Cause a building, structure, or thing to be pulled down, demolished or otherwise removed;
- E) Secure Greenview manpower and equipment that is considered necessary to deal with an Emergency Incident;
- F) Secure and/or commandeer privately owned equipment that is considered necessary to deal with an Emergency Incident and authorize payment for use of the equipment;
- G) Require any adult person who is not a Member, to assist in:
 - i. Extinguishing a fire or preventing the spread thereof;
 - ii. Removing furniture, goods and merchandise from any building or structure on fire or in danger thereof and in guarding and securing same; and
 - iii. Demolishing a building or structure at or near the fire or other emergency incident.

7. Fire Prevention

7.1 The Fire Chief may establish a fire prevention program within Greenview, including but not limited to:

- A) Preventative fire and life safety inspections of properties or structures within Greenview in accordance with the Quality Management Plan approved by the Safety Codes Council,
- B) Review of designs, plans, specifications and processes to ensure conformance with the Safety Codes Act as amended from time to time,
- C) Preparation of pre-fire plans for high and medium hazard occupancies,
- D) Dissemination of fire prevention information to the general public.

7.2 Greenview Fire-Rescue Services, subject to the direction and control of Council, may enter into agreements with other municipalities to provide fire inspection services.

- 7.3 Council, may by resolution, restrict the lighting of fires within Greenview including, but not limited to, open burning, the discharge of fireworks, the use of burning barrels and the use of all wood and briquette fires for cooking or warmth purposes.

8. Fire Investigations

- 8.1 The Fire Chief or designate may investigate the cause, origin, and circumstances of every fire within Greenview (defined jurisdiction) in accordance with the Quality Management Plan approved by the Safety Codes Council.
- 8.2 If the person investigating an incident has information that indicates a fire is or may be of an incendiary origin or has resulted in serious injury and/or loss of life, the RCMP are to be advised immediately of the incident.
- 8.3 Greenview Fire-Rescue Services, subject to the direction of Council, may enter into agreements with other municipalities to provide fire investigation services.

9. Fire Bans

- 9.1 The Regional Fire Chief may from time to time, prohibit all fires within Greenview (see Schedule 'C') or a portion of Greenview when the Regional Fire Chief determines that the prevailing environmental conditions may give rise to an increased risk of fire or increased risk of a fire running out of control.
- 9.2 A Fire Ban imposed pursuant to this Bylaw shall remain in force until either the date provided in the notice of the Fire Ban or until such time the Regional Fire Chief provides notice to the public that the Fire Ban is no longer in effect.
- 9.3 Notice of a Fire Ban shall be provided to the public. Notice may be in the form of signage, through a public service message on the local radio stations, or by any means, that the Regional Fire Chief determines is appropriate for the purpose of informing the public of the Fire Ban.
- 9.4 When a Fire Ban is in place, Individuals will:
- A) Not Ignite a fire
 - B) Immediately extinguish any fire lit once the person knows or ought reasonably to know of the Fire Ban; or
 - C) Not sell, purchase, possess, handle, discharge, fire or set off Fireworks within Greenview.

10. Fire and Dangerous Goods Emergency Incident Reporting Requirements

- 10.1 The Owner or authorized agent of any property damaged by fire must immediately report the particulars of the fire to Greenview Fire-Rescue Services in the manner and form prescribed by and to the satisfaction of the Regional Fire Chief.
- 10.2 The Owner or authorized agent of any property containing Dangerous Goods that sustains an accidental or unplanned release of the Dangerous Goods must immediately report the particulars of the release to Greenview Fire-Rescue Services in the manner and form prescribed by and to the satisfaction of the Regional Fire Chief.

11. Fire Protection Charges

11.1 When Greenview Fire-Rescue Services has extinguished a fire within or outside Greenview for the purpose of preserving life, property, and the environment from injury or destruction, the Regional Fire Chief may after consultation with the CAO or designate, charge any costs (see Schedule 'A') incurred by Greenview Fire-Rescue Services in taking such action to

- A) the person or persons causing or contributing to the fire; or
- B) the Owner or occupant of the parcel of land;

and all persons charged are jointly and severally liable for payment of the Fire Protection Charges to Greenview.

11.2 When Greenview Fire-Rescue Services has responded to a highway/roadway involving fire, vehicle entrapment or a Dangerous Goods incident within or outside Greenview for the purpose of preserving life, property, and the environment from injury or destruction, the Regional Fire Chief may charge any costs (see Schedule 'A') incurred by Greenview Fire-Rescue Services in taking such action to

- A) the person or persons causing or contributing to the incident; or
- B) the Owner or occupant of any vehicle, goods, or equipment;

and all persons charged are jointly and severally liable for payment of the Fire Protection Charges to Greenview.

11.3 Fire Protection Charges shall be paid within thirty (30) days of receipt. Collection of unpaid Fire Protection Charges and all other charges for emergency service may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which Greenview is entitled to on the parcel of land in respect of which the indebtedness is incurred.

11.4 Without limiting sub-section 11.1, the Owner of a parcel of land within Greenview is liable for Fire Protection Charges incurred in relation to Greenview Fire-Rescue Services extinguishing fires on that parcel and Greenview may add to the tax roll of the parcel of land all unpaid Fire Protection Charges. This will form a special lien against the parcel of land in favour of Greenview from the date the amount is added to the tax roll.

11.5 Notwithstanding the provisions of sub-sections 11.1, 11.2, and 11.3, Greenview may elect to recover Fire Protection Charges from person(s) responsible for those charges pursuant to the *Forest and Prairie Protection Act*.

- A) Inspection and Enforcement
- B) Offences
- C) Violation Tickets
- D) Voluntary Payment
- E) Severability

12. Safety Codes

- 12.1 When certain conditions exist that constitutes a fire hazard, Fire and Rescue Services may, pursuant to the *National Fire Code Alberta Edition*, order the owner or occupier to reduce or remove the fire hazard within a specified time frame.
- 12.2 When the order is issued under this section, and the owner or occupier fails to carry out the order within the time specified, Fire and Rescue Services may take whatever action is necessary pursuant to the *Alberta Fire Code* to ensure compliance with the order.

13. Inspection and Enforcement

- 13.1 Where a parcel of land does not comply with this Bylaw and/or a person contravenes this Bylaw, Greenview may pursue its enforcement alternatives in accordance with this Bylaw, any enactment and/or any common law right, including issuing an order to remedy contraventions or dangers, remedying contraventions or dangers by Greenview, adding amounts to tax rolls pursuant to Municipal Government Act (MGA), Section 553 (1) and pursuing injunctions contained within the MGA.

14. Offences

- 14.1 No person shall:

- A) Contravene any provision of this Bylaw;
- B) Damage or destroy Fire-Rescue Services Property;
- C) Falsely represent themselves as a Member;
- D) Obstruct or otherwise interfere with access by the Fire-Rescue Services or Fire-Rescue Services Property to:
 - i. The scene of an Emergency Incident;
 - ii. A fire hydrant, cistern or other body of water designated for firefighting purposes; or
 - iii. To connections to fire mains, standpipes, or sprinkler systems.
- E) Cross any boundaries or limits established by the Fire-Rescue Services in accordance with this Bylaw, without the express authorization of the Member in Charge;
- F) Cause or permit a Burning Hazard or fire hazard to exist on a parcel of land;
- G) Deposit, discard or abandon any burning matter or substance so as to create a Burning Hazard;
- H) Light a fire or cause a fire to be lit during a Fire Ban;
- I) Light a fire on any land not personally owned without the written consent of the Owner of the land;
- J) Permit a fire lit by that person to pass from their own land to the land of another person;
- K) Light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
- L) Conduct any activity that might reasonably be expected to cause a fire unless that person exercises reasonable care to prevent a fire from occurring;
- M) Conduct any activity that involves the use of a fire, where smoke produced by the fire may impede the visibility of vehicular and pedestrian traffic on any road or highway;

- N) Light a fire on lands owned the Forest Protection Area without a provincial Fire Permit between March 1 and October 31.
- O) Impede, obstruct, or otherwise hinder a Member of Fire-Rescue Services or Enforcement Officer in carrying out their duties under this Bylaw or related legislation; or
- P) Impede, obstruct, or otherwise hinder access to property or Equipment required for use by a member of Fire-Rescue Services or Enforcement Officer in carrying out their duties under this Bylaw or related legislation.

15. Offence Committed

15.1 A person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than \$250.00 and not more than \$2,500. No person found guilty of an offence under this Bylaw is liable to imprisonment.

16. Violation Tickets

16.1 An Enforcement Officer is authorized and empowered to immediately issue a violation ticket pursuant to the *Provincial Offences Procedure Act* to any person that the Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

16.2 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

- A) Specify the fine amount established by this Bylaw for the offence; or
- B) Require a person to appear in court ~~without the alternative of~~
- C) Make a voluntary payment as per 18.1.

17. Voluntary Payment

17.1 A person who commits an offence may:

- A) If the Violation Ticket is issued in respect of the offence; and
- B) If the Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

18. Severability and Effect

18.1 In the event that any provision of this bylaw is found to be invalid by a court of competent jurisdiction, that provision shall be severed, and the remainder of the bylaw shall remain valid and enforceable.

18.2 Bylaw 07-517 "Fire Protection" and Grande Cache Bylaw 699 "Fire/Rescue Department" and all amendments thereto are hereby repealed.

19. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of October, 2020.

Read a second time this 14th day of December, 2020.

Read a third time and passed this ____ day of ____, 2021.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Schedule 'A'
Fire Protection Charges
(if deemed necessary)

1. Response to Fire Incidents

- | | |
|----------------------------------|------------------|
| a. Within the M.D. of Greenview | \$600.00/hr/unit |
| b. Outside the M.D. of Greenview | \$600.00/hr/unit |

2. Response to Motor Vehicle Collision (MVC), Rescue and Dangerous Goods Incidents:

- | | |
|----------------------------------|--------------------------------|
| a. Within the M.D. of Greenview | \$600.00/hr/unit |
| b. Outside the M.D. of Greenview | \$600.00/hr/unit |
| c. Provincial Highways | As per AB Transportation rates |

NOTE: Administrative costs and the cost for replacement of equipment and/or materials used, lost, or damaged because of the response are charged in addition to the above.

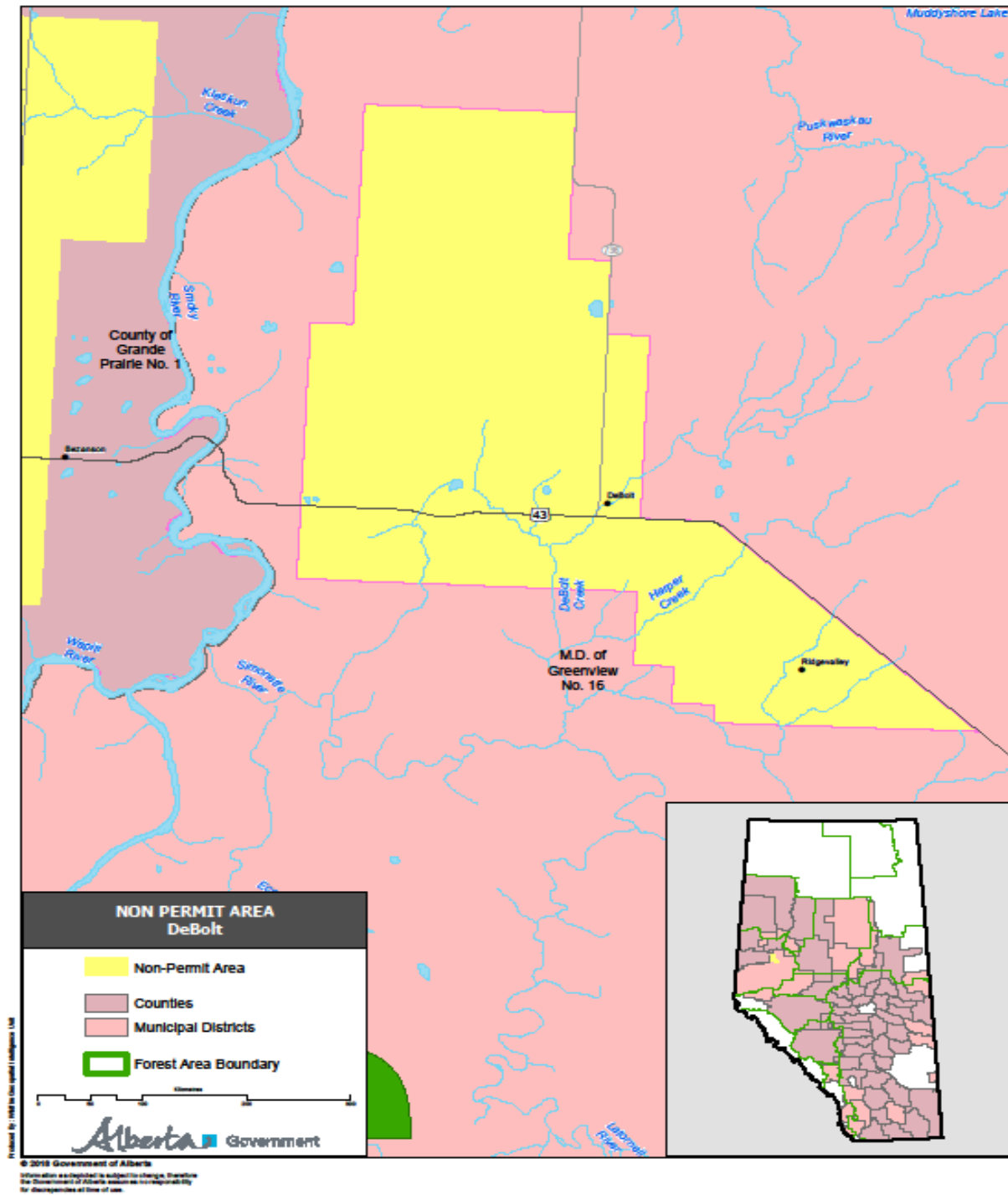
Schedule 'B'
Violation Tickets
(if deemed necessary)

A notice of Form (commonly called a Violation Ticket) may be issued by a Peace Officer to any person charged with a breach of any provisions of this Bylaw and the hereto mentioned Acts shall apply in regards to the payment. Section

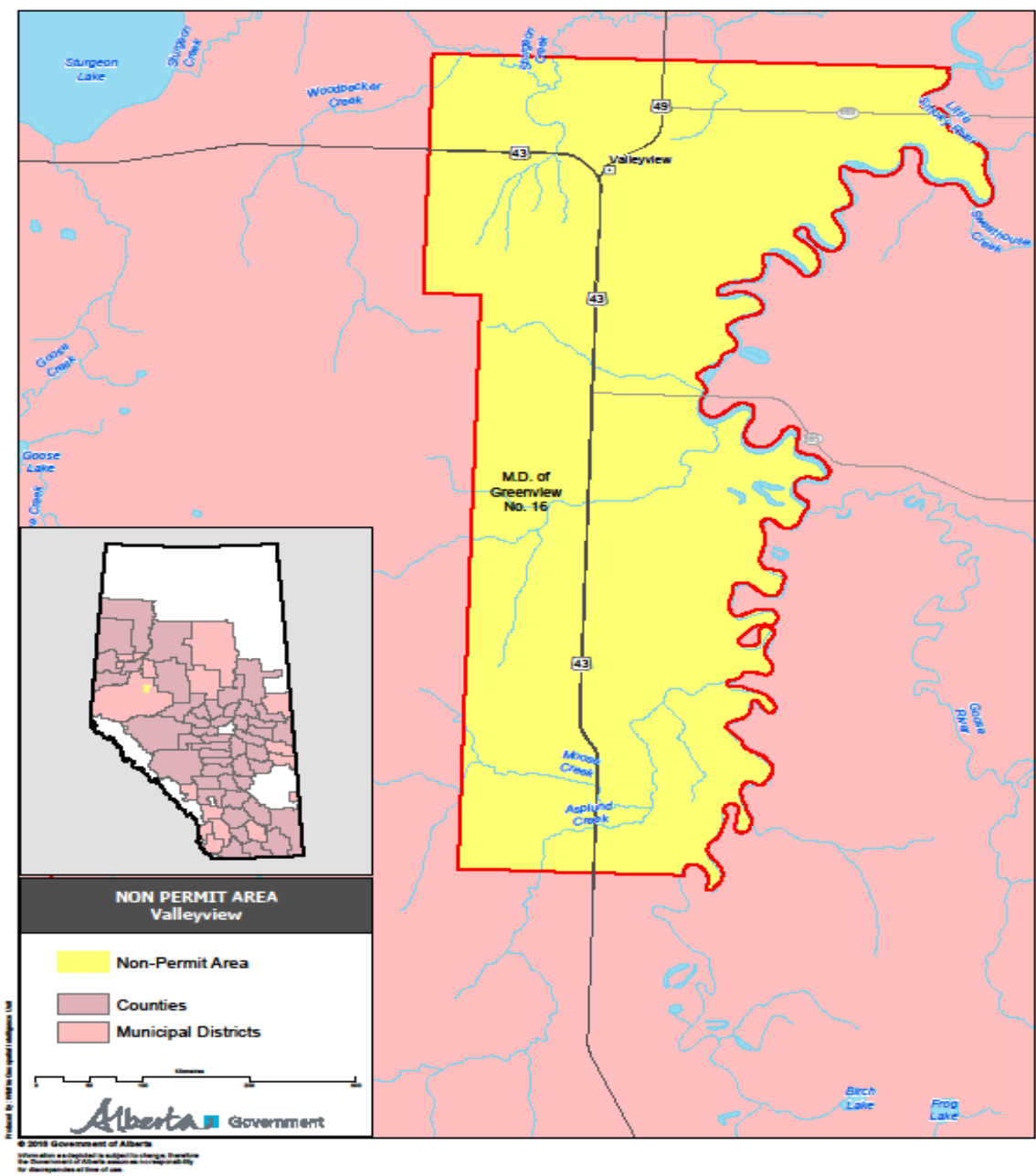
Charge	First Offence	Second Offence	Third Offence
Either directly or indirectly, ignite a fire and let it become a running fire on any property or allow a running fire to pass from his/her property to another property.	\$ 500	\$ 1,000	\$ 5,000
Light an outdoor fire, structure fire, incinerator fire, or smudge fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.	\$ 500	\$ 1,000	\$ 5,000
Light an outdoor fire, structure fire, incinerator fire, smudge fire, barbecue/fire pit, or portable appliance not fuelled by propane or natural gas during an applicable municipal and/or a provincial fire ban.	\$ 500	\$ 1,000	\$ 5,000
Obstruct a Peace Officer, fire guardian, member of the Fire Chief's office or firefighters in the performance of their duties.	\$ 500	\$ 1,000	\$ 5,000
Light any fire that contains prohibited debris that results in the release to the atmosphere of dense smoke, offensive odors, or a substance, and the release of which is regulated, prohibited or controlled by the <i>Environmental Protection and Enhancement Act</i> .	\$ 500	\$ 1,000	\$ 5,000
Damage, destroy, or unlawfully remove apparatus or equipment belonging to the Fire Service.	\$ 500	\$ 1,000	\$ 5,000
Obstruct a member or any person from carrying out duties imposed by this Bylaw or by the Fire Chief or designate, or an Incident Commander.	\$ 500	\$ 1,000	\$ 5,000
Falsely represent themselves as a member of the Fire Service or wear or display a badge, cap, button, insignia, or other paraphernalia for the purpose of such false representation.	\$ 500	\$ 1,000	\$ 5,000
Obstruct or otherwise interfere with access roads or streets or other approaches to an Incident or emergency scene, fire alarm, fire hydrant, cistern or body of water that may be required for firefighting purposes.	\$ 500	\$ 1,000	\$ 5,000

Schedule 'C'
M.D. of Greenview #16 not in Forest Protection Area

Ridgevalley and DeBolt Area



Valleyview Area



**THE TOWN OF GRANDE CACHE
BY-LAW NO. 699**

**BEING A BY-LAW OF THE TOWN OF GRANDE CACHE, IN THE PROVINCE OF ALBERTA,
TO PROVIDE FOR THE ESTABLISHMENT AND OPERATION OF THE GRANDE CACHE
FIRE/RESCUE DEPARTMENT**

WHEREAS the Alberta Municipal Government Act , RSA 2000, being Chapter M-26-1, as amended, provides that Council of a municipality may pass by-laws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property and;

WHEREAS the Town of Grande Cache has entered into agreements for services for other municipalities and;

WHEREAS the Council for the Town of Grande Cache wishes to establish a fire/rescue department and provide for the operation of the fire service and;

NOW THEREFORE, the Council for the Town of Grande Cache in the Province of Alberta, duly assembled, hereby enacts as follows:

SECTION 1 - NAME

- 1.1 This by-law may be referred to as "The Grande Cache Fire/Rescue Department By-Law".

SECTION 2 - DEFINITIONS

- 2.1 In this by-law:

- a) **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer for the Town of Grande Cache pursuant to the Alberta Municipal Government Act, RSA 2000, Chapter M-26-1;
- b) **COUNCIL** shall mean the Council of the Town of Grande Cache;
- c) **TOWN** shall mean the Town of Grande Cache;
- d) **DANGEROUS GOODS** means any material or substance that may constitute an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances and organisms covered by the Transportation of Dangerous Goods regulations;
- e) **DEPARTMENT** shall mean the Grande Cache Fire/Rescue Department;
- f) **EMERGENCY UNIT** shall mean any vehicle operated for emergency purposes by the Grande Cache Fire/Rescue Department whether on land, water or by air;
- g) **EQUIPMENT** shall mean any tools, contrivances, devices or materials used by the Department to combat an incident or other emergency;
- h) **FIRE CHIEF** means the Public Safety Officer hired by Council as head of the Department;
- i) **FIRE PROTECTION** shall mean all aspects of fire safety, including but not limited to, fire prevention, firefighting or suppression, pre-fire planning, fire inspection, public education and information, training or other staff development and advising;
- j) **INCIDENT** shall mean a fire or situation where an explosion is imminent, or any other situation where there is a danger or a possible danger to health, life or property or both, and to which the Department has responded;

- k) **INCIDENT COMMANDER** shall mean that member of the Grande Cache Fire/Rescue Department responsible for the Department resources and actions at an Incident;
- l) **MEMBER** shall mean any person that is a duly appointed member of the fire department or those persons conscripted to assist by the Incident Commander at an emergency;
- m) **STRUCTURE FIRE** shall mean a fire confined to and within any building, structure, machine or vehicle which will, or is likely to cause the destruction of or damage to such building, structure, machine or vehicle;
- n) **PROHIBITED DEBRIS** shall mean:
 - i. All animal or vegetable matter, including materials resulting from the handling, preparation, cooking, consumption and storage of food;
 - ii. Broken dishes, tins, glass, rags, cast-off clothing, waste paper, cardboard, sawdust, food containers, plastic, grass cuttings, shrubbery and tree pruning waste, weeds, garden waste, manure, tree stumps, roots, turf, earth, furniture, major household appliances, discarded auto parts or such waste matter as may accumulate as a result of building construction, renovation, repair, or demolition, including "treated wood";
 - iii. Any waste referred to in the Environmental Protection Act.

SECTION 3 - THE DEPARTMENT

- 3.1 The Council of the Town of Grande Cache in the Province of Alberta does hereby authorize the establishment of the Grande Cache Fire/Rescue Department.
- 3.2 The Grande Cache Fire/Rescue Department shall consist of a Fire Chief, Deputy Fire Chiefs, Officers, Members, buildings, emergency units and equipment as is deemed necessary by Council to safeguard the safety, health and welfare of people and to protect people and property.
- 3.3 The Fire Chief shall be hired by Council.
- 3.4 Deputy Fire Chiefs, Officers and members shall be appointed by the Fire Chief.
- 3.5 No emergency unit shall be used beyond the limits of the Town without the permission of the Fire Chief except where duly approved agreements are in effect.
- 3.6 The Fire Chief may, upon the approval of Council, purchase or otherwise acquire equipment, emergency units, material and supplies necessary for the operation, maintenance and administration of the Grande Cache Fire/Rescue Department.
- 3.7 The Public Safety Officer, subject to municipal policy, has complete and full authority over the Grande Cache Fire/Rescue Department, its organization, administration and management.
- 3.8 The Fire Chief has complete responsibility and authority over the department, subject to the direction and control of the Council, and in particular he may be required to carry out all fire protection activities and such other activities as Council directs, including but not limited to:
 - Structural Firefighting
 - Wildland Firefighting
 - Pre-fire Planning
 - First Response Dangerous Goods
 - Rescue, Vehicle Extrication
 - Fire Inspections
 - Fire Investigations
 - Fire Prevention and Education
 - Preventing, combating and controlling incidents
- 3.9 The Fire Chief, subject to the ratification by Council, may establish rules, regulations, standard operating guidelines, policies and committees necessary for the proper organization and administration of the Fire/Rescue Department.

SECTION 4 - FIRE CHIEF

- 4.1 The Fire Chief or Incident Commander is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, structures or things.
- 4.2 The Fire Chief or Incident Commander is empowered to cause the Department to enter on any land or premises, including adjacent land or premises, to combat, control or deal with an Incident in whatever manner he deems necessary.
- 4.3 The Fire Chief or Incident Commander may at his discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundary or limits unless authorized to enter by him.
- 4.4 No person shall enter the boundaries or limits of an area prescribed in accordance with section 4.3 unless he has been authorized to enter by the Fire Chief or Incident Commander.
- 4.5 The Fire Chief or Incident Commander is empowered to commandeer privately-owned equipment which he considers necessary to deal with an incident.
- 4.6 The Fire Chief or Incident Commander may compel adults for the time being in the municipality to assist in the mitigation of any incident in a capacity approved by the Fire Chief.

SECTION 5 – FIRE PERMITS

- 5.1 No person shall ignite, fuel, supervise, maintain or permit an open fire or incinerator fire within the municipal boundaries of the Town of Grande Cache without a valid Fire Permit, unless;
 - a) The fire is totally confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen, having a mesh size no larger than 13 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, and such fire may only be fueled with seasoned wood, charcoal, coal, natural gas or propane;
 - b) The fire has been set by the Fire/Rescue Department for the purpose of training its members.
- 5.2 No person shall be allowed to transfer a Fire Permit.
- 5.3 Fire Permits issued pursuant to this by-law are valid for such period of time as shall be determined and set by the Fire Chief or designate, and the Fire Permit shall have endorsed therein the period of time for which said Permit is valid.
- 5.4 The Fire Chief or designate may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.
- 5.5 The Fire Chief or designate may, in his sole and absolute discretion, terminate a Fire Permit and suspend or cancel a Fire Permit at any time.
- 5.6 Each application for a Fire Permit must contain the following information:
 - a) the name and address of the applicant;
 - b) the legal description of the land on which the applicant proposes to set a fire;
 - c) the type and description of material which the applicant proposes to burn;
 - d) the period of time for which the Fire Permit is valid;
 - e) the precautions, if any, that will be taken by the applicant to ensure that the proposed fire remain under the applicants control;
 - f) the signature of the applicant;
 - g) the signature of the Fire Chief or designate issuing the Fire Permit

- 5.7 Costs shall be recovered by the Town of Grande Cache if the Grande Cache Fire/Rescue Department has to respond to extinguish a fire, notwithstanding if a permit has been issued or not.
- 5.8 Fireworks:
- a) the firing and setting off of fireworks, both low level and "family" fireworks, shall be prohibited within the corporate limits of the Town of Grande Cache;
 - b) Special event fireworks permits may be applied for, and approval may be given by the Fire Chief or his designate.

AMENDED ~ s. 5.8, 5.9
Bylaw No. 767
Date 2014/02/12

SECTION 6 - OPEN AIR FIRES

- 6.1 No person shall permit an open air fire or any other fire upon land owned, occupied or under his or her control within the Town, unless a permit has been obtained, the provisions outlined on the permit are complied with, and burnable debris is burned.
- 6.2 Fire pits, outdoor fireplaces and stationary barbeques that burn combustible materials require a Fire Pit Permit and shall meet the following requirements:
- a) a minimum of 3.00 meters (10 feet) clearance shall be maintained from buildings, property lines and combustible materials, or as approved by the authority having jurisdiction;
 - b) the installation shall have a surface or cooking top not exceeding 3800 square centimeters (634 square inches), enclosed sides not exceeding 46 cms (18 inches) above ground level, and shall be constructed of bricks, concrete blocks, heavy gauge metal or other suitable non-combustible components, as approved by the authority having jurisdiction.
 - c) recreational burning or the cooking of food in acceptable fire pits or fireplaces is permitted, provided:
 - i. only clean fuel is used such as natural gas, dry wood or charcoal in amounts which will be contained within the fire pit or fireplace below the mesh screen
 - ii. the fire pit or fireplace is not used to burn prohibited debris;
- 6.3 Notwithstanding Section 6.1, a permit shall not be required under this by-law to conduct:
- a) the cooking of food using a portable barbecuing appliance;
 - b) a means, acceptable to the Fire Chief or designate, of controlling or extinguishing the fire is available on the property and within reasonable distance from where the fire occurs; and
 - c) a responsible adult is present on the property when the fire is burning;
 - d) burning in fireplaces in or attached to dwellings as provided by legislation;
 - e) burning in Town owned campgrounds and parks where fireplaces, stoves and fire pits are provided or approved by the Town
 - f) burning in an incinerator for which a permit to construct and license to operate has been issued pursuant to the applicable legislation; or
 - g) burning by the Fire/Rescue Department for the purpose of training its members.

SECTION 7 - RECOVERY OF FIREFIGHTING COSTS

- 7.1 Where the Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident in the Town, or for the purpose of preserving life or property from injury or destruction by fire or other incident on land within the Town, including any action taken by the Department on a false alarm, the Chief Administrative Officer may in respect of any costs and expenses incurred by the Department in taking such action, if the Chief Administrative Officer is of the opinion that grounds for doing so exist, charge any costs and expenses so incurred to the owner or occupant of the land in respect of which the action was taken.
- 7.2 The costs and fees to be charged by the Department for services rendered pursuant to this by-law shall be determined by Council, by resolution, from time to time.

AMENDED ~ s. 7.2
Bylaw No. 824
Date 2017/03/22

- 7.3 The Grande Cache Fire/Rescue Department may charge fees on a cost recovery basis for any service provided by the Department. Fees in excess of cost recovery rates or for emergency services must be approved by Council.
- 7.4 In the event that the owner or occupant of any land within the Town shall feel aggrieved by any action taken by the Chief Administrative Officer pursuant to Section 7.1, such owner or occupant shall have a period of thirty (30) days from the date of mailing or notice of the action taken by Chief Administrative Officer, to appeal to Council the action taken by the Chief Administrative Officer, and the decision of Council on any such appeal shall be final and binding upon the owner or occupant of the land and shall not be subject to any further appeal.
- 7.5 In respect of land within the Town, in the event that the amount levied by the Chief Administrative Officer shall not be paid within sixty (60) days after the mailing of a notice by the Chief Administrative Officer pursuant to Section 7.1, or in the event of an appeal, within sixty (60) days of the date of mailing of the decision of Council on the appeal, the amount levied and unpaid shall be charged against the land upon which the action was taken as taxes due and owing in respect of that land pursuant to the Alberta Municipal Government Act, section 553(1)(g).
- 7.6 The costs and fees to be charged by the Grande Cache Fire/Rescue Department for services rendered pursuant to this by-law shall be set out in Schedule "A" attached to and forming part of this by-law.

SECTION 8 - OFFENSES

- 8.1 No person shall enter the boundaries or limits of an area prescribed in accordance with Section 4.3 unless he has been authorized to enter by the Fire Chief or Incident Commander.
- 8.2 No person shall, either directly or indirectly, personally or through an agent, servant or employee, kindle a fire and let it become a running fire on any land not his own property, or allow a running fire to pass from his own property to the property of another.
- 8.3 No person shall light an outdoor fire, a structure fire or an incinerator fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times.
- 8.4 No person shall conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he exercises reasonable care to prevent the fire from occurring.
- 8.5 No person shall:
- a) interfere with the efforts of persons authorized in this by-law to extinguish fires or preserve life or property;
 - b) interfere with the operation of the Department's equipment or apparatus required to extinguish fires or preserve life or property;
 - c) damage or destroy the Department's property;
 - d) falsely represent himself as a Member or wear or display any emergency services badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.;
 - e) obstruct or otherwise interfere with access roads or streets or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for firefighting purposes, or any connections provided to a fire main, pipe, standpipe, sprinkler system, cistern or other body of water designated for firefighting purposes.
- 8.6 a) The Owner or his authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Chief or designate the particulars of the release which are satisfactory to the Fire Chief or designate.

- b) The Owner or his authorized agent of any property damaged by fire shall immediately report to the Fire Chief or designate the particulars of the fire which are satisfactory to the Fire Chief or designate.

SECTION 9 - PENALTIES

- 9.1 Every person who violates any of the provisions of this by-law, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this by-law, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this by-law, or who does any act or thing or omits any act or thing thus violating any of the provisions of this by-law, and upon a summary conviction is liable to a fine of not less than \$1,000.00 and not more than \$2,500.00.

SECTION 10 – SUITS

- 10.1 The Public Safety Officer or a member of the Fire/Rescue Department charged with the enforcement of this by-law or delivery of services pursuant to this by-law, acting in good faith and without malice for the municipality in the discharge of his duties, shall not hereby render himself liable personally and he is hereby relieved from all personal liability or any damage that may accrue to persons or property as a result of any act required or by reason of any act or omission in the discharge of his duties.
- 10.2 Any suit brought against the Fire Chief or a member of the Fire/Rescue Department because of an act or omission performed by him in the enforcement of this by-law or delivery of services pursuant to this by-law, shall be defended by the Town of Grande Cache until final determination of the proceedings.

SECTION 11 - SEVERABILITY

- 11.1 Should any section or part of this by-law be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this by-law and this by-law remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this by-law.


SECTION 12 - REPEAL, EFFECT AND TRANSITIONAL

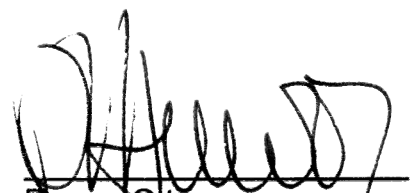
- 12.1 This by-law rescinds By-Law Nos. 495, 535 and 569, and all amendments thereto, and shall take force and have effect upon the final reading thereof.

Read a first time this tenth day of February, 2010 A.D.

Read a second time this tenth day of February, 2010 A.D.

Read a third and final time this tenth day of February, 2010 A.D.


Louise Krewusik
Mayor


Darren Ottaway
Chief Administrative Officer

SCHEDULE "A"
FEES AND CHARGES

- 1. Response to Fire Calls
 - (a) within Town of Grande Cache \$600.00/hour/unit
 - (b) within MD of Greenview Costs as per Agreement
 - (c) Mutual Aid and other jurisdictions \$600.00/hour/unit
- 2. Response to Motor Vehicle Accidents, Rescue, And Dangerous Goods Incidents:
 - (a) within Town of Grande Cache \$400.00/hour/unit
 - (b) within MD of Greenview \$400.00/hour/unit
 - (c) on primary and secondary Provincial Government Highways \$400.00/hour/unit
- 3. False Alarms:
 - (a) 1 unit responding
 - 1st incident – Warning
 - 2nd incident - \$150.00/Call
 - (b) General Alarm
 - 1st incident - Warning
 - 2nd incident - \$250.00/Call
- 4. Requested Fire Inspections and Occupant Loads \$40.00/hour
 - (a) Petroleum Tank Installation/Removal \$40.00/hour
- 5. Permits:
 - (a) Fireworks Permit \$25.00
 - (b) Burning Permit \$25.00/location
 - (c) Fire Pit Permit \$10.00/location
- 6. Fire Investigations \$125.00/hour

NOTE: Administrative costs and the cost for replacement of equipment and/or materials used, lost or damaged as a result of the response are charged in addition to the above.

AMENDED ~ s. 2, 4
Bylaw No. 824
Date 2017/03/22

BYLAW NUMBER 07-517
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the
Province of Alberta, for the purpose of providing
FIRE PROTECTION SERVICES
within the Municipal District of Greenview**

WHEREAS the *Municipal Government Act*, R.S.A. 2000 c M-26 and amendments thereto, provides that a Council of a municipality may pass a by-law for the safety, health and welfare of people and property and the prevention and extinguishing of fires; and

WHEREAS the *Forest and Prairie Protection Act*, R.S.A. 2000 c F-19 and amendments thereto, provides certain additional powers and authority to the municipality to enforce provisions of the *Forest and Prairie Protection Act* within the boundaries of the municipality;

THEREFORE the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts this bylaw as follows:

SECTION 1 - NAME OF BYLAW

1.1 This Bylaw may be cited and referred to as the “Fire Protection Bylaw”.

SECTION 2 - DEFINITIONS

2.1 In this bylaw:

- a) **“APPARATUS”** means any vehicle provided with machinery, devices, equipment, or materials for firefighting as well as vehicles used to transport firefighters or supplies;
- b) **“APPROVED”** means approved by the Municipal District of Greenview No. 16;
- c) **“CONSUMABLES”** means any articles that are intended to be used up, including, but not limited to, fire fighting foam and breathing air;
- d) **“COUNCIL”** means the Council of the Municipal District of Greenview No. 16;
- e) **“DANGEROUS GOODS”** means any product, substance or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the *Dangerous Goods Transportation and Handling Act*, R.S.A. 2000 c D-4, as amended;
- f) **“EQUIPMENT”** means any tools, contrivances, devices or materials used by the Fire Department(s) to combat an incident or other emergency;
- g) **“FALSE ALARM”** means any fire alarm that is set out needlessly, through willful human or mechanical error, and to which Fire Services responds;
- h) **“FIRE CHIEF”** is the person appointed by the Municipal district to perform the duties and responsibilities of a fire chief;

- i) **“FIRE GUARDIAN”** means the Reeve, Chief Administrative Officer, each member of the Council, and each Fire Guardian appointed by Council prior to April 1st of each year, or such other person as Council shall appoint to perform such functions as are set forth in the Bylaw, which are consistent with the *Forest and Prairie Protection Act*;
- j) **“FIRE PERMIT”** shall mean a Fire Permit issued pursuant to this Bylaw;
- k) **“FIRE PROTECTION”** means all aspects of fire safety including, but not limited to, fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training, or other staff development and advising;
- l) **“FIRE SERVICES”** means fire Services as established and organized for the Municipal District pursuant to the provisions of this Bylaw consisting of, *inter alia*, all persons appointed or recruited to the various positions described herein, all equipment, apparatus, materials and supplies used in the operation, maintenance and administration of Fire Services, including fire stations;
- m) **“HIGHWAY”** means as defined in the *Highway Traffic Act*, R.S.A. 2000 c H-8;
- n) **“INCIDENT”** means a fire, a situation where a fire or explosion is imminent or in process, or any other situation where there is a danger or a possible danger to life or property, and to which Fire Services has responded;
- o) **“INCINERATOR FIRE”** means a fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size not larger than 13 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash;
- p) **“MEMBER”** means a fire fighter of another municipality in which the Municipal District of Greenview No. 16 has an agreement for fire fighting services; a firefighter of a municipality while acting in a Mutual Aid Fire Agreement; or any person duly appointed a member of Fire Services who receives remuneration for his or her services (at a rate of pay established by Council), or who gratuitously performs his or her functions under this bylaw, including a part-time member, a fire protection officer, the Protective Services Coordinator, a constable, the Fire Chief, or a firefighter of the Municipal District of Greenview No. 16.
- q) **“OPEN FIRE”** shall mean any fire which is not an Incinerator Fire, Pit Fire, Public Park Site Fire and Smudge Fire, and which, without limiting the generality of the foregoing, shall include grass fires, forest and brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires;
- r) **“PIT FIRE”** means a fire which is totally confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size no larger than 13 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, and which fire is set for the purpose of cooking or obtaining warmth, and such fire may only be fuelled with dry wood, charcoal, coal, natural gas or propane;
- s) **“PREMISES”** shall mean structure or building;
- t) **“PROTECTIVE SERVICES OFFICER”** means a person who is employed by the Municipal District of Greenview No. 16 and is duly appointed to perform the duties and responsibilities of the Protective Services Officer. Without restricting the generality of the foregoing, the Protective Services Officer will be responsible for the provision of Fire Services within the Municipal District of Greenview No. 16;

- u) **“PUBLIC PARK SITE FIRE”** means a fire on land owned or leased by the Municipal District of Greenview No. 16 or its agents or subcontractors for recreational purposes and is confined to a non-combustible container supplied by the Municipal District as approved by the Protective Services Officer or Fire Chief, or a portable appliance which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fuelled with dry wood, charcoal, coal, natural gas or propane;
- v) **“RUNNING FIRE”** means a fire burning without being under the proper or any control of any person;
- w) **“SMUDGE FIRE”** means a fire confined within a non-combustible structure or container that is set on land for the purpose of protecting livestock from insects or for protecting garden plants from frost;
- x) **“VEHICLE”** means a device in, upon, or by, which a person or thing may be transported or drawn upon a highway.
- y) **“VIOLATION TAG”** means a tag or similar document issued by the Municipal District of Greenview No. 16 pursuant to the *Municipal Government Act*.
- z) **“VIOLATION TICKET”** means a ticket issued pursuant to Part II of the *Provincial Offences Procedure Act*, R.S.A. 2000 c P-34, as amended, and regulations thereunder.

SECTION 3 - GEOGRAPHICAL APPLICATION OF BYLAW

This Bylaw applies within the geographical boundaries of the Municipal District of Greenview No. 16 to such extent as a Bylaw respecting fires may be passed in accordance with Section 75 of the *Municipal Government Act*, or its successor. For greater certainty, but not so as to restrict the generality of the foregoing, this Bylaw applies to any part of a Hamlet within a forest protection area in the Municipal District of Greenview No. 16 and all non Forest Protection areas within the Municipal District of Greenview No. 16.

SECTION 4 - FIRE SERVICES

4.1 The Council does hereby establish Fire Services for the purpose of:

- a) preventing and extinguishing fires;
- b) investigating the cause of fires;
- c) preserving life and property and protecting persons and property from injury or destruction by fire;
- d) preventing prairie or Running Fires and enforcing the provisions of the *Forest and Prairie Protection Act*;
- e) preventing, combating and controlling Incidents;
- f) carrying out prevention patrols;
- g) entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
- h) purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property.

4.2 Fire Services is hereby authorized to control and mitigate Incidents involving Dangerous Goods to the level of their training and equipment available.

SECTION 5 - PROTECTIVE SERVICES OFFICER

- 5.1 The Protective Services Officer shall be appointed by Council upon the recommendation of the Chief Administrative Officer.
- 5.2 The Protective Services Officer shall be responsible to the Council through the Chief Administrative Officer.

- 5.3 The Protective Services Officer has complete responsibility and authority over Fire Services, subject to the direction of Council, and shall, upon approval of Council, prescribe rules, regulations and policies for the ongoing organization and administration of Fire Services, including but not limited to:
- a) the use, care and protection of Fire Services property;
 - b) the appointment, recruitment, conduct, discipline, duties and responsibilities of the Members;
 - c) the efficient operation of Fire Services.
- 5.4 Regulations, rules or policies made pursuant to Section 5.3 of this Bylaw, shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 5.5 The Protective Services Officer shall:
- a) upon approval of the Council, through the approved budget, be authorized to purchase or otherwise acquire Equipment, Apparatus, materials or supplies required for the operation, maintenance and administration of Fire Services to be used in connection therewith;
 - b) keep or cause to be kept, in proper form, records of all business transactions of Fire Services, including the purchase or acquisition of Equipment, Apparatus, materials or supplies and records of fires attended, actions taken in extinguishing fires, inspections carried out and actions taken on account of inspections and any other records incidental to the operation of Fire Services;
 - c) upon approval of the Council, negotiate on behalf of the Council with the Provincial Government of Alberta, other municipalities, and persons for the purpose of establishing mutual aid agreements and fire control agreements with recommendations and concerns regarding the establishing or renewing of any mutual aid agreement or fire control agreement or amendments thereto;
 - d) perform such functions and have such powers and responsibilities as Council may from time to time prescribe.

SECTION 6 - FIRE CHIEF

- 6.1 The Fire Chief shall report to the Protective Services Officer.
- 6.2 The Fire Chief, or any other Member in charge at a fire, is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, structures or things.
- 6.3 The Fire Chief, or any other Member in charge at an Incident, is empowered to cause Fire Services to enter on any land or Premises, including adjacent land or Premises, to combat, control or deal with the Incident in whatever manner he deems necessary.
- 6.4 The Fire Chief or any member shall be given access at reasonable hours to both public and private places for the purpose of inspecting the Premises to ascertain whether the same constitutes, or is likely to constitute, a fire hazard.
- 6.5 The Fire Chief or any other Member in charge at an Incident shall have the authority and power to:
- a) require any able-bodied adult person, who is not exempt by the regulations of the *Forest and Prairie Protection Act*, to assist in extinguishing fires and to assist in the prevention or spread thereof, and to assist in the protection of people or property;
 - b) commander and authorize payment for the possession or use of any Equipment for the purpose of fighting a fire;

- c) enter a closed area under the *Forest and Prairie Protection Act* without a permit or written permission of a forest officer, subject only to the regulations of the *Forest and Prairie Protection Act*;
- d) upon approval of Council, issue a Fire Permit in respect of any land within the Municipal District of Greenview No. 16 to which this Bylaw applies;
- e) upon approval of Council, issue a Fire Permit unconditionally or impose conditions upon the applicant which the Fire Chief, in his discretion, considers appropriate;
- f) suspend or cancel, at any time, a Fire Permit;
- g) without warrant enter on any land and Premises, except a private dwelling house, for the purpose of discharging his duties under this Bylaw or the *Forest and Prairie Protection Act*;
- h) without a warrant enter any private dwelling house or other structure which is on fire and proceed to extinguish the fire or to prevent the spread thereof;
- i) direct the operations of extinguishing or controlling the fire or the operations to preserve life and property;
- j) prevent interference with the efforts of persons engaged in the extinguishing of fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any fire or incident.

SECTION 7 - FIRE GUARDIANS

- 7.1 Fire Guardians may be appointed by Council annually upon the recommendation of the Fire Chief.

SECTION 8 - POWERS OF FIRE GUARDIANS

- 8.1 Each Fire Guardian which may be appointed shall have the authority and power to:
- a) enter a closed area under the *Forest and Prairie Protection Act* without a permit or written permission of a forest officer, subject only to the regulations of the *Forest and Prairie Protection Act*;
 - b) upon approval of Council, issue a Fire Permit in respect of any land within the Municipal District of Greenview No. 16, not otherwise under the control of the Alberta Forest Service with respect to Fire Permits;
 - c) upon approval of Council, issue a Fire Permit unconditionally or impose conditions upon the applicant which the Fire Guardian, in his discretion, considers appropriate;
 - d) suspend or cancel, at any time, a Fire Permit to which he has issued or to which he is directed to do so by the Fire Chief.

SECTION 9 - CONTROL OF FIRE HAZARDS

- 9.1 If the Municipal District of Greenview No. 16 finds, within its Municipal boundaries, on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Municipal District of Greenview No. 16;

- 9.2 When the Municipal District of Greenview No. 16 finds that the order it made pursuant to Section 9.1 has not been carried out the Municipal District of Greenview No. 16 may enter on the land with any Equipment and any person it considers necessary and may perform the work required to eliminate or reduce the fire hazard;
- 9.3 The owner or the person in control of the land on which work was performed pursuant to Section 9.2 shall on demand reimburse the Municipal District of Greenview No. 16 for the cost of the work performed, and in default of payment the Municipal District may place a lien for the amount against the land and improvements on it, and such amounts shall be a debt owing to the Municipal District of Greenview No. 16 which may be charged against the Tax Roll for the land;
- 9.4 For the purpose of fire control the Fire Chief may:
- a) suspend or cancel within any part or all of the municipality to which this Bylaw applies, all Fire Permits; or
 - b) prohibit the lighting of or require the extinguishing of a fire set other than under the authority of a Fire Permit.
- 9.5 In any area affected by an order made pursuant to Section 9.4, the notice shall be immediately published for at least 2 weeks and announced at least daily during the period of the ban.
- 9.6 In any area affected by an order made pursuant to Section 9.4, every person shall immediately proceed to extinguish every open outdoor fire lit by him or under his authority and every fire located on land occupied or owned by him.
- 9.7 In Hamlets affected by an Order made pursuant to Section 9.4, incineration fire shall not be allowed within residential property.

SECTION 10 - REQUIREMENT TO REPORT

- 10.1 The owner or occupant of any property damaged by fire, or their authorized agent, shall immediately report to Fire Services all particulars of the fires that are required by the Fire Chief;
- 10.2 The owner or occupant of any property containing a Dangerous Good(s) product which sustains an accidental or unplanned release of the Dangerous Good(s) product, or their authorized agent, shall immediately report to Fire Services particulars of the release which are satisfactory to the Fire Chief.

SECTION 11 - FIRE PERMIT

- 11.1 No person shall ignite, cause, fuel, supervise or maintain an Open Fire within those areas of the Municipal District of Greenview No. 16 to which this Bylaw applies except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw, unless:
- a) the fire is a Smudge Fire confined within a non-combustible structure or a container that is set on land for the purpose of protecting livestock from insects or for protecting garden plans from frost; or
 - b) the fire has been set by Fire Services for the purpose of training; or
 - c) the fire is a Public Park Site Fire; or
 - d) the fire is for personal warmth or the cooking of food.
 - e) the fire is in an incinerator and the materials are burnable as permitted by the Environmental Protection Enhancement Act.

- 11.2 No person shall permit an Open Fire upon land owned or occupied by him or which is under his control within those areas of the Municipal District of Greenview No. 16 to which this Bylaw applies except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw unless:
- a) the fire is a Smudge Fire confined within a non-combustible structure or a container that is set on land for the purpose of protecting livestock from insects or for protecting garden plants from frost; or
 - b) the fire has been set by Fire Services for the purpose of training; or
 - c) the fire is a Public Park Site Fire; or
 - d) the fire is for personal warmth or the cooking of food.
 - e) the fire is in an incinerator and the materials are burnable as permitted by the Environmental Protection Enhancement Act.
- 11.3 Upon receipt of proper information from an applicant the Fire Chief / Fire Guardian may:
- a) refuse to grant a Fire Permit; or
 - b) upon the approval of Council:
 - i) grant a Fire Permit without terms and conditions;
 - ii) grant a Fire Permit upon such terms and conditions as Fire Services deems appropriate.
- 11.4 A Fire Permit shall not be transferrable;
- 11.5 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Guardian and the Fire Permit shall have endorsed therein the period of time for which the said Permit is valid, not exceeding ten days;
- 11.6 The Fire Chief or a Fire Guardian may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired and the application is by the original permittee;
- 11.7 The Fire Chief may, in his sole and absolute discretion, terminate and suspend or cancel a Fire permit;
- 11.8 A Fire Guardian may, at any time, in his sole and absolute discretion, terminate and suspend or cancel a Fire Permit which he has issued or to which he is directed to do so by the Fire Chief;
- 11.9 Each Fire Permit shall contain the following information:
- a) the name, address and telephone number of the applicant;
 - b) the reason a Fire Permit is required;
 - c) the legal description of the land on which the applicant proposes to set a fire;
 - d) location of fire upon the land as described in Section 11.9(c);
 - e) the type and description of material which the applicant proposes to burn;
 - f) the period of time for which the Fire Permit is valid;
 - g) the precautions, if any, that will be taken by the applicant to ensure that the proposed fire remains under his control;

- h) the signature of the applicant; and
- i) the signature of the Fire Guardian issuing the Fire Permit.

SECTION 12 - COSTS OF SERVICES

- 12.1 Costs may be incurred by the Municipal District of Greenview No. 16 for extinguishing fires or providing fire services within the Municipal District of Greenview No. 16 including costs of apparatus, equipment and consumables. Council may charge all costs incurred by the Municipal District of Greenview No. 16 for the purposes of extinguishing fires or providing fire services to the person who caused the fire, the owner of the land on which the fire occurred, the occupier of the land on which the fire occurred, or the owner of a Vehicle in which a fire occurred;
- 12.2 Such costs may be placed on the accounts receivable ledger of the Municipal District of Greenview No. 16 in which case such costs will be subject to Bylaw 94-122 (or its successor) in respect to interest rates;
- 12.3 In the event that such costs, with any interest charges which may have accrued, remain unpaid for three months after the time that they have been placed on the accounts receivable ledger of the Municipal District of Greenview No. 16, the costs shall be charged against the land of the person or persons to whom the costs have been charged as taxes due and owing. The Chief Administrative Officer or his designate is also authorized to take any proceedings under the *Municipal Government Act* or otherwise, as he may deem appropriate.
- 12.4 Any person who has been charged with costs pursuant to this section may appeal to Council to rescind their decision. Written notice of any such appeal must be provided to the Municipal District of Greenview No. 16 within 30 days of the person, or their agent, being advised that such costs have been placed on the accounts receivable ledger of the Municipal District of Greenview No. 16, in which case Council will hear the appeal within 30 days of the notice being provided.
- 12.5 In the event that a written notice of appeal is not received by the Municipal District of Greenview No. 16 within the 30-day period referred to herein, no further right of appeal shall exist.

SECTION 13 - EQUIPMENT AND EQUIPMENT CHARGES

- 13.1 No part of the fire Apparatus or Equipment shall be used beyond the geographic limits of the Municipal District of Greenview No. 16 without express approval, in the form of a written contract or agreement, providing for the supply of firefighting services outside of the boundaries of the Municipal District of Greenview No. 16;
- 13.2 The Municipal District of Greenview No. 16 may, and is hereby authorized to, charge for Apparatus, Equipment and Consumables used for Fire Services rendered at such rates as are established by the Alberta Road Builders and Heavy Construction Association Equipment Rental Rates Guide, as amended from time to time, or in the absence of such rates, at rates which may be set by Council from time to time;
- 13.3 All Consumables will be charged on a cost recovery basis only.

SECTION 14 - OFFENCES

- 14.1 No person shall ignite, cause, fuel, supervise, maintain or permit an Open Fire, within those parts of the Municipal District of Greenview No. 16 to which this Bylaw applies, without a valid Fire Permit as required by this Bylaw, or contrary to conditions applicable to a Fire Permit, unless:

- a) the fire is a Smudge Fire confined within a non-combustible structure or a container that is set on land for the purpose of protecting livestock from insects or for protecting garden plants from frost;
 - b) the fire has been set by the Fire Services for the purpose of training;
 - c) the fire is a Public Park Site fire; or
 - d) the fire has otherwise been authorized by Fire Services or a Fire Guardian;
- 14.2 The owner or occupier of the land or the person having control of the land upon which a fire occurs contrary to Section 14.1, shall:
- a) extinguish the fire immediately; or
 - b) where he is unable to extinguish the fire immediately, report the fire to Fire Services.
- 14.3 No person shall, either directly or indirectly, personally or through an agent, servant or employee kindle a fire and let it become a Running Fire on any land not his own property, or allow a Running Fire to pass from his own property to the property of another;
- 14.4 No person shall:
- a) light, ignite, cause, maintain or supervise an Open Fire, Pit Fire or Smudge Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times;
 - b) light, ignite, cause, maintain or supervise an Open Fire, Pit Fire or Smudge Fire when the weather conditions are conducive to creating a Running Fire;
 - c) place a Pit Fire less than 3.0 metres from any structure including but not limited to a fence, deck, garage, shed or house;
 - d) burn in a Pit Fire garbage, painted wood, treated construction materials and items made of or containing rubber, plastic, tar or any materials deemed appropriate for disposal by means other than burning for the purpose of cooking or obtaining warmth;
 - e) fail to take adequate steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own;
 - f) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
 - g) conduct any activity that involves the use of fire that could be expected to cause a fire, unless he exercised sufficient care to prevent another fire from occurring;
 - h) provide false, incomplete or misleading information to the Municipal District of Greenview No. 16 or to Fire Services on or with respect to the Fire Permit application on any investigation as to the cause or origin of a fire;
 - i) interfere with the efforts or persons authorized in this bylaw to extinguish fires or preserve life or property;
 - j) interfere with the operation of any Fire Services Equipment or Apparatus required to extinguish fires or preserve life or property;
 - k) damage or destroy Fire Services property;

- l) falsely represent himself as a Fire Services Member or wear or display any Fire Services badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.
- 14.5 No person shall use a fire to burn
- a) manure;
 - b) livestock or other animal carcasses except as required under the *Animal Diseases Control Act*;
 - c) material that will result in the production of dense black smoke including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, household plastics, rubber materials or creosote wood, except for bona-fide oilfield flaring facilities;
 - d) herbicides, pesticides or any other toxic material or substance;
- 14.6 No person shall use a fire without obtaining a valid Fire Permit, prior to using a fire, as required;
- 14.7 Any person who contravenes the provisions of section 14 or any other provisions of this Bylaw, is guilty of an offence pursuant to this Bylaw and is subject to the penalties set out in this Bylaw;
- 14.8 Nothing in this Bylaw shall be deemed to authorize any fire, burning or other act which is in contravention of the *Environmental Protection and Enhancement Act*, R.S.A. 2000 c. E-12, as well as the *Alberta Safety Codes Act*, R.S.A. 2000 c. S-1, and the *Forest and Prairie Protection Act* and amendments thereto, or any regulation made thereunder, and in the event of any conflict between the provisions of this Bylaw and the said Act(s) or Regulation(s), the provisions of the said Act(s) or Regulation(s) shall govern.

SECTION 15 - VIOLATION TAG AND PENALTIES

- 15.1 A municipal constable is hereby authorized and empowered to issue a Violation Tag to any person whom the municipal constable has reasonable and probable grounds to believe has contravened any provision of this Bylaw. A Violation Tag may be issued to such person:
- a) either personally; or
 - b) by mailing a copy to such person at his last known post office address;
- 15.2 The Violation Tag shall be in a form approved by the Municipal District of Greenview No. 16 and shall state:
- a) the name of the person;
 - b) the offence;
 - c) the appropriate penalty for the offence as specified in this Bylaw;
 - d) that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
 - e) any other information as may be required by the Municipal District of Greenview No. 16;
- 15.3 Any person who contravenes or fails to comply with this Bylaw, any Permit, any condition on a Permit, or with any Order or request directed to him pursuant to this Bylaw, is guilty of an offence and liable, upon the issuance of a Violation Tag, to pay:

- a) a fine of \$300.00 for a first offence;
 - b) a fine of \$500.00 for a second offence within any one year period;
 - c) a fine of \$1,000.00 for a third, or subsequent, offence within any one year period;
- 15.4 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the municipal constable provided that no more than one Violation tag shall be issued for each day that the contravention continues;
- 15.5 Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation tag is issued may, in lieu of being prosecuted for the offence, pay to the Municipal District of Greenview No. 16 the penalty specified on the Violation Tag;
- 15.6 Nothing in this Bylaw shall prevent a municipal constable from immediately issuing a Violation Ticket for mandatory Court appearance of any person who contravenes any provision of this Bylaw.

SECTION 16 - VIOLATION TICKET AND PENALTIES

- 16.1 A municipal constable is hereby authorized and empowered to issue a Violation Ticket in respect to any contravention or failure to comply with any Permit or condition of a Permit, pursuant to the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended;
- 16.2 If the penalty specified on a Violation Tag is not paid within the prescribed time period, a municipal constable is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*;
- 16.3 Any person who contravenes or fails to comply with this Bylaw, any Permit, any condition on a Permit, or with any Order or request directed to him pursuant to this Bylaw, is guilty of an offence and liable, upon the issuance of a Violation Ticket, to pay a fine of not less than \$300.00 and not more than \$10,000.00.

SECTION 17 - SEVERABILITY

- 17.1 Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

That Bylaw 01-353 is hereby repealed.

This Bylaw shall come into force and effect upon the day of final passing.

READ a first time this _____ day of _____, 2007.

READ a second time this _____ day of _____, 2007.

READ a third time and finally passed this _____ day of _____, 2007.

REEVE

MUNICIPAL MANAGER



REQUEST FOR DECISION

SUBJECT:	Council Compensation Review Committee Appointments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DCAO SW	PRESENTER: DL
STRATEGIC PLAN:	Level of Service	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1002 Travel and Subsistence, Policy 1008 Council and Board Member Remuneration.

RECOMMENDED ACTION:

MOTION: That Council appoint Herb Castle, Roxanne Perron, and Lesley Vandermark to the Council Compensation Review Committee.

BACKGROUND/PROPOSAL:

The Council Compensation Review Committee will impartially and fairly review the Council Compensation package. A periodic review process ensures that compensation is equitable and that it encourages participation in Council by providing remuneration which allows potentially interested electors with the fiscal ability to serve on Council. Council recommended the Committee be composed of former Councillors. The last compensation review for Council was last done in 2013 by a committee of three individuals.

The Compensation Committee will review all current policies related to council compensation including Policy 1002 Travel and Subsistence, Policy 1008 Council and Board Member Remuneration, Policy 1015 Conference Attendance, and the Benefits package. The Committee will analyze comparable municipalities to establish their recommendations for any changes to the compensation package. The Committee will also review current Council responses to an anonymous compensation survey.

Applicants have submitted an application form (please see attached). The applicants come from all different areas of Greenview: Grovedale, Grande Cache and Little Smoky, which is an excellent sampling from Greenview.

This will ensure all seats on the committee are filled.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Council Compensation Review Committee will have three past councillors representing different areas that are interested in ensuring compensation is equitable.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may appoint alternate members to the committee, however no other applications were received.

Alternative #2: Council may open the Council Compensation Review Committee to the general public. Waiting for recruitment may cut into valuable review time of the committee. If this is the direction Council wishes to go, Administration recommends adding 2 members of the public. Applications will be open to June 1.

FINANCIAL IMPLICATION:

The Compensation Review Committee will be compensated in accordance with Policy 1008. This has been accounted for in the 2021 budget. It is anticipated that the Committee will meet between 4-6 times.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the applicant of Council's decision.

ATTACHMENT(S):

- Applications



MUNICIPAL DISTRICT OF GREENVIEW No. 16

APPLICATION – APPOINTMENT TO COUNCIL COMENSATION REVIEW COMMITTEE

Are you a resident of Greenview?

☒ Yes ☐ No

Have you served as a Councillor in the past?

☒ Yes ☐ No

Please check where you served as Councillor

☐ Ward 1 ☒ Ward 2 ☐ Ward 3 ☐ Ward 4 ☐ Ward 5 ☐ Ward 6
☐ Ward 7 ☐ Ward 8 ☐ Ward 9 ☐ Former Town of Grande Cache

Personal Resume

Name: Roxanne Perron

Home/Mailing Address [REDACTED]

City: Little Smoky Postal Code: T0H 3Z0

Phone (home): _____ Phone (cell): [REDACTED] Phone (work): _____

Email [REDACTED]

Qualifications:

Councillor in Ward 2 from fall 2001 - fall 2004

Experience:

3 years as councillor, 20 years on FCSS board, 20 years on SDAB

How do you feel you could contribute to the Council Compensation Review Committee?

I have many years of experience on various boards and committees, am a clear communicator and understand the need for adequate compensation for appointed positions.

Roxanne Perron
Applicant's Signature

Date of Application

Please return completed form and all attachments to:

Legislative Services Officer, MD of Greenview
4806 – 36th Avenue
PO Box 1079
Valleyview, AB T0H 3N0
Email: danie.leurebourg@mdgreenview.ab.ca

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member of a Board or Committee of Greenview Council. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. The collection of this information can be directed to the Administrative Liaison to the respective Board and to the Board Selection Committee. Names, address and home telephone numbers of successful applications will be provided to the public.

SUBMIT FORM



MUNICIPAL DISTRICT OF GREENVIEW No. 16

APPLICATION – APPOINTMENT TO COUNCIL COMENSATION REVIEW COMMITTEE

Are you a resident of Greenview?

☐ Yes ☐ No

Have you served as a Councillor in the past?

☐ Yes ☐ No

Please check where you served as Councillor

☐ Ward 1 ☐ Ward 2 ☐ Ward 3 ☐ Ward 4 ☐ Ward 5 ☐ Ward 6
☐ Ward 7 ☐ Ward 8 ☐ Ward 9 ☐ Former Town of Grande Cache

Personal Resume

Name: Lesley Vandemark

Home/Mailing Address

City: MD of Greenview

Postal Code: T8W 0L7

Phone (home): Phone (cell): Phone (work):

Email:

Qualifications:

Past Councillor with Greenview

Experience:

Compensation reviews during my time on council and discussions with other municipal councillors on how their Municipalities handled compensation, again when I was on council.

How do you feel you could contribute to the Council Compensation Review Committee?

Very adequately, weighing various options and value of service.

Applicant's Signature

April 21, 2021

Date of Application

Please return completed form and all attachments to:

Legislative Services Officer, MD of Greenview

4806 – 36th Avenue

PO Box 1079

Valleyview, AB T0H 3N0

Email: danie.leurebourg@mdgreenview.ab.ca

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member of a Board or Committee of Greenview Council. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. The collection of this information can be directed to the Administrative Liaison to the respective Board and to the Board Selection Committee. Names, address and home telephone numbers of successful applications will be provided to the public.

SUBMIT FORM



MUNICIPAL DISTRICT OF GREENVIEW No. 16

APPLICATION – APPOINTMENT TO COUNCIL COMENSATION REVIEW COMMITTEE

Are you a resident of Greenview?

☒ Yes ☐ No

Have you served as a Councillor in the past?

☒ Yes ☐ No

Please check where you served as Councillor

☐ Ward 1 ☐ Ward 2 ☐ Ward 3 ☒ Ward 4 ☐ Ward 5 ☐ Ward 6
☐ Ward 7 ☐ Ward 8 ☐ Ward 9 ☒ Former Town of Grande Cache

Personal Resume

Name: Herb L. Castle

Home/Mailing Address: [REDACTED]

City: Grande Cache Postal Code: T0E 0Y0

Phone (home): [REDACTED] Phone (cell): [REDACTED] Phone (work): [REDACTED]

Email: [REDACTED]

Qualifications:

43 years Federal gov't employee and manager
High school diploma

Experience:

Eight years on Grande Cache council

How do you feel you could contribute to the Council Compensation Review Committee?

I have experience in drafting compensation by laws
and monitoring council expenditures

Herb L. Castle
Applicant's Signature

April 22, 2021
Date of Application

Please return completed form and all attachments to:

Legislative Services Officer, MD of Greenview

4806 – 36th Avenue

PO Box 1079

Valleyview, AB T0H 3N0

Email: danie.leurebourg@mdgreenview.ab.ca

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member of a Board or Committee of Greenview Council. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. The collection of this information can be directed to the Administrative Liaison to the respective Board and to the Board Selection Committee. Names, address and home telephone numbers of successful applications will be provided to the public.

SUBMIT FORM



REQUEST FOR DECISION

SUBJECT: **Grovedale Daycare Funding**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: May 11, 2021
DEPARTMENT: ECONOMIC DEVELOPMENT
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: KK
GM: DM PRESENTER: LL
DCAO SW LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve grant funding in the amount of \$535,000.00 to the Grovedale Community Club and Agricultural Society for the construction of a daycare facility in the Hamlet of Grovedale, Alberta with \$95,000.00 to come from the 2021 Economic Development Budget and \$440,000.00 from the Greenview Daycare Funding Reserve.

MOTION: That Council authorize Administration to enter into an agreement with the Grovedale Community Club and Agricultural Society for the construction, maintenance, and operation of a daycare facility in Grovedale, Alberta.

BACKGROUND/PROPOSAL:

In February 2020, Council approved \$440,000.00 be transferred from the Grovedale Daycare Society Funding Reserve into a Greenview Daycare Funding Reserve to support future Greenview Daycare needs. Concurrently, Council authorized Administration to source Greenview owned land for the purpose of the development of a daycare facility through a third-party agreement while maintaining land ownership, within the boundaries of the Hamlet of Grovedale.

In late 2020, the Grovedale Community and Agricultural Society put forward a proposal to construct a daycare facility in the Hamlet of Grovedale. With Council's approval, Administration has completed the required Lease and Funding Agreements to move this project forward. Administration has previously discussed this proposed project with Council and is now looking for approval from Council as to close the administrative loop.

The 2021 Economic Development budget included an allocation of \$95,000.00 for the Grovedale Daycare project with the remaining funding located in the Greenview Daycare Funding Reserve. Administration is requesting that Council approve the payment of \$440,000.00 from the Greenview Daycare Funding Reserve and \$95,000.00 from the 2021 Economic Development budget for a total of \$535,000.00 to the Grovedale Community Club and Agricultural Society. The agreement and release of the \$535,000.00 grant funding will provide the Grovedale Community Club and Agricultural Society with the authority to proceed with the construction, maintenance and operation of the Grovedale Daycare, commencing summer 2021.

Greenview's Infrastructure and Planning department has started groundwork, the Grovedale Community Club and Agricultural Society have secured the building permits and selected a contractor to begin construction of the facility for June 2021.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motions is that the Grovedale Daycare construction can proceed.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motions.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve, amend or take no action to the recommended motions.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motions.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will distribute the funding to the Grovedale Community and Agricultural Society for the Grovedale Daycare construction per the grant funding agreement upon Council's approval.

ATTACHMENT(S): N/A



REQUEST FOR DECISION

SUBJECT: Kakwa Falls Trail Funding Agreement

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: May 11, 2021

DEPARTMENT: RECREATION

STRATEGIC PLAN: Intergovernmental Relations

REVIEWED AND APPROVED FOR SUBMISSION

CAO:

GM: DM

DCAO SW

MANAGER: KG

PRESENTER: DW

LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into an agreement with the Province of Alberta to receive funding allocated for improvements to the Kakwa Falls Trail.

BACKGROUND/PROPOSAL:

Alberta Parks presented at the April 20th, 2021 Committee of the Whole Meeting regarding funding available for the Kakwa Trail. This funding is allocated for improvements to the Kakwa Falls trail from Lick Creek Staging Area south. Several studies have been conducted in the area to identify deficiencies in the trail and identify priorities for improvements.

This area has historically been an area of interest to Council. In 2017, Greenview provided Swan City Snowmobile Club additional grant funding of \$220,000.00 for the purpose of improving the road to Lick Creek, outhouse facilities, and signage.

If Greenview were to enter into an agreement with Alberta Environment and Parks, it would secure upwards of \$1,000,000.00 for the Kakwa Trail in 2021. Steps moving forward if Council were to authorize Administration to enter into an agreement to receive the funding would include:

1. Request Alberta Environment and Parks provide copy of proposed agreement.
2. Review/amendments to agreement.
3. Legal review of agreement.
4. Have agreement signed.
5. Greenview receive funds.
6. Greenview hire consultant/project manager.
7. Work begins.
8. Greenview process payments for work being complete/track use of funds.

Deliverables for the 2021 season are projected to be the decommissioning of 5km of trail that is non-compliant with provincial legislation to encourage use of the newer trail (Gang Road) and improvements to water crossings.

It is recommended that Council authorize Administration to enter into an agreement with the Province of Alberta to receive funding for the Kakwa Falls Trail.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that funding dedicated to improvements to the Kakwa Falls Trail will be secured.
2. The benefit of Council accepting the recommended motion is that Greenview will be a major partner in improvements to the Kakwa Falls Trail without carrying any fiscal responsibility for the project.
3. The benefit of Council accepting the recommended motion is that it will continue to foster a positive working relationship with Alberta Parks.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative: Council has the alternative to not support Greenview working with Alberta Parks on this project. This alternative is not recommended as it could result in the funding for the project being lost if another suitable partner cannot be found and it would not be beneficial to the working relationship with Alberta Parks.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

1. Additional financial tracking/processing for Finance and Recreation Services.
2. Administrative work for Recreation Services to provide reports to the Province.
3. Administrative work for Recreation Services to oversee the hiring of a project manager and assist as required (under the direction of Alberta Parks).

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration to finalize agreement with Alberta Environment and Parks if Council approves the recommended motion.

ATTACHMENT(S):

- Kakwa Falls Upgrade and Repair Priorities

24 November 2020

Our File: 2321-01973-00

Mark Townsend, Heritage Protection Team Lead
Alberta Environment & Parks, Parks Operations Division
Room 1301, Provincial Building, 10320-99 Street
Grande Prairie, Alberta, T8V 6J4

KAKWA FALLS UPGRADE AND REPAIR PRIORITIZATION

Introduction

In 2018/2019, McElhanney and RC Strategies completed trail and watercourse crossing reviews of both the Public Lands and Provincial Park portions of the Kakwa Falls Trail from Lick Creek to Kakwa Falls day use area. The previous reports are:

- *Kakwa Falls Trail Feasibility Study* (Project Number 2531-19743-00 dated February 8, 2019); and,
- *Kakwa Wildland Provincial Park Trail and Watercourse Crossing Review* (Project Number 2531-19746-00 dated May 3, 2019).

These reports provide an assessment of existing conditions and recommendations for upgrades to the trail to meet visitor experience, sustainability, and visitor safety objectives as identified by Alberta Environment and Parks (AEP) and stakeholder groups. Guided by the visitor experience, sustainability and visitor safety objectives established by Alberta Environment and Parks (AEP) and stakeholders that were engaged in the process, the reports:

- Establish a Trail Management Objective (TMO) to which management and design should be guided, characterize the general trail conditions;
- Identify and provide an assessment of specific 'Problem Areas';
- Propose conceptual upgrades and repairs that will allow the trail to meet the TMO and visitor experience, sustainability and visitor safety objectives; and,
- Identify management strategies that should be implemented to manage visitation more effectively on the trail.

These reports should be reviewed in conjunction with this memo. The total estimated cost for the client-preferred options was approximately \$8.5 million. Given that funding for upgrades and repairs will likely be phased in smaller components year over year, AEP requires prioritization of the proposed upgrades and repairs to dispatch current budget amounts to the most logistically feasible and highest-value projects.

Building upon recommendations provided in the previous Kakwa trail and watercourse crossing review reports, the purpose of this project was to objectively and transparently prioritize and determine the optimal order in which to implement the recommended upgrades and repairs based on clear logistics, visitor experience/safety, legislative risk, and environmental risk criteria and considerations. By doing so, this report allows AEP and partner

organizations to determine how to allocate available funds for implementation. Prioritization occurred under two scenarios. The two scenarios were as follows:

1. There are no cost constraints (e.g. AEP has stable and sufficient funding over multiple years); and,
2. A cost constraint of approximately \$200,000 for the 2020-21 fiscal year, and approximately \$800,000 for the 2021-2022 fiscal year and unknown future funding.

Methodology

The analysis was conducted by compiling the recommended upgrades and repairs from both previous reports and organized by the identified Problem Area and other discrete 'projects' (refer to Appendix 1). It should be noted that the details of the recommended upgrades and repairs of each project are not described fully in this report. For the details on the upgrades and repairs, the reader should review the 2019 reports referenced above.

McElhanney and RC Strategies trails team developed transparent criteria to evaluate the priority of each problem area and confirmed these criteria with AEP (see Table 1). Each project was then qualitatively evaluated by McElhanney's and RC Strategies trails team using the evaluation criteria and the preliminary results were reviewed with AEP.

Table 1. Draft Evaluation Criteria for the Kakwa Falls Trail Upgrade/Repair Prioritization Project

Weighting	Criterion	Description
40	Construction Logistics/Access	The logistics of construction staging and access will be a critical go/no-go factor in prioritizing trail upgrades. Projects that are possible/easiest to access with the required construction equipment and materials were prioritized. Given the linear nature of the trail, some projects may not be accessible for the required equipment/materials until upgrades are completed on the beginning sections of the trail. Note that some projects/components of projects were combined for the final recommended priority order due to construction logistics and access.
15	Trail Function & User Safety	Projects that improve trail function and user safety prioritized over projects that do not or could result in a negative filter effect which would decrease user safety.
10	Environmental & Legislative Risk	Proposed repairs/upgrades that mitigate existing environmental and/or legislative risks to AEP and the public interest were prioritized.
15	Risk to loss of trail function/access	There are several problem areas noted on the trail that may result in loss of trail function/access for the intended users if left unaddressed. Projects that address problem area with significant risk to loss of trail function/access for the intended users were prioritized (e.g. potential washout areas should be prioritized over tread repair).
10	High value for cost	Projects that provide the highest value for cost shall be prioritized (e.g. low-cost items that address environmental/legislative risks or a large number of problem areas).
10	User Experience	Projects that enhance the user experience for the intended users (as defined on the TMOs in the previous reports) were prioritized.

The scoring was reviewed by McElhanney, and some projects or portions of projects were adjusted/combined based on construction logistics and access as per the final prioritization recommendation discussed in the following sections (note that the scoring may not exactly match the final recommended order provided below).

Scenario 1 – No Cost Constraints

Based on the evaluation criteria described above, the recommended upgrades and repairs were evaluated, prioritized and are summarized in Table 2.

In general, the projects can be competed as discrete projects if adequately funded. However, completion of these improvements is likely to result in increased visitation, so it is recommended that general trail tread maintenance, signage improvements, and access control measures are completed in conjunction with the prioritized projects when equipment is mobilized to a particular area. Note that if funding is limited for a particular project, some of the projects may also be adjusted, scaled, and/or combined during detailed design depending on the technical nature of the work and the circumstance (see Scenario 2 for an example).

Scenario 2 – 2020-2021 Fiscal Years

Based on the evaluation criteria used, realignment of the trail onto the Gang Road (Project KPL-2 on Appendix 1) was considered the highest priority project for the initial \$1 million funding available for the 2020 to 2022 fiscal years. This project involved complete re-alignment of the first 5 km of the existing trail onto the Gang Road, constructing a new trail connection from the Gang Road back to the existing trail, construction of a clear-span bridge crossing over the South Torrens River at Watercourse Crossing No. 12, and decommissioning/rehabilitation of all old trail portions that are re-routed. The main reasons for this being the highest priority project are:

- Construction access to other projects beyond the first 5 km of the existing trail would be extremely challenging (likely not possible) without completion of this project first due to the extremely poor tread conditions and portions of the trail that are impacted by river flows on the trail tread.
- The environmental and legislative risks of Problem Areas 2, 3, and 4 on the Public Lands portion of the trail area the greatest of the entire trail if left unaddressed. Re-routing the trail completely away from these areas and decommissioning/rehabilitating the former alignment would greatly reduce these risks by eliminating 11 watercourse crossings.
- Completion of other projects beyond the first 5 km of the existing trail would undoubtedly increase the number of visitors. If Problem Areas 2, 3, and 4 on the Public Lands portion of the trail were left unaddressed with increased quantity of users, the environmental impacts of operating OHVs and 4x4's through watercourses in these areas would be greatly increased.
- The trail is at imminent risk of loss of function/access at these Problem Areas if left unaddressed.
- Visitor experience and trail function will be greatly improved by removing significant sections with water flowing on trail tread and providing better early/late winter access.
- Construction access and logistics of this project are simple given proximity to the Lick Creek staging area and existing road access.

Table 2. Project Prioritization Summary

Priority	Project ID	Project Name	Project Overview	Rationale
1	KPL-2	Problem Areas 2, 3 & 4 (Re-align onto Gang Road & Gang Road Extension)	<ul style="list-style-type: none"> Utilize existing Gang Road for trail alignment. Build new connection from end of Gang Road to Kakwa Trail Construct new bridge at Watercourse Crossing No. 12 Decommission the first 5 km of the existing Kakwa Falls Trail 	<p>This project would completely resolve some of the most significant environmental impacts on the Kakwa Falls trail as well as some of the most significant visitor challenges for early and late winter season use (high value for cost). The approximately 6 km portion of the existing alignment that this re-route avoids is significantly impacted by braiding of the South Torrens River, which is flowing on the trail tread for a significant length. Construction access to any other projects south of these Problem Areas would be very challenging (likely not possible) without completion of this project first. Note that planning for access by the trapper to the trapper cabin in this area is a requirement and will be essential to the successful decommissioning of the original Kakwa falls trail.</p>
2	KPL-4 & KWPP-3 (watercourse & wetland areas only)	General trail tread repair (near watercourse crossings and wetlands only)	<ul style="list-style-type: none"> General trail tread/corridor maintenance near watercourse and wetland areas only. Recommend prioritizing maintenance near watercourses/wetlands only (depending on budget) to mitigate sedimentation at all watercourse crossings with tread and drainage repairs. 	<p>Repair of the trail tread cupping and erosion at all watercourse crossings would be a high value for cost project to significantly reduce the current environmental impacts from sedimentation while also improving the user experience and function of the trail. These line items in the previous project cost estimates cover the entire length of the trail; however, the high-value portion of this is to focus on any watercourse crossing, wetland, and/or culvert areas depending on budget availability. Approximately 50% of the budget values provided on the attached spreadsheet (Appendix 1) would be needed to address tread issues at watercourse crossings only. Equipment requirements would be minimal compared to other larger projects, so logistically this project is higher priority as it would also help equipment access to further future projects.</p>
3	KPL-1	Problem Area 1 (Lick Creek Staging Area)	<ul style="list-style-type: none"> Decommission unauthorized/unnecessary watercourse crossing near staging area. Re-align trail to use existing bridge and road portion w/ upgrades. 	<p>This project is another high-value for cost project given the easy access at the start of the trail. The current watercourse crossing of Lick Creek near the staging area is unsustainable, unsafe and is not necessary as a suitable alternative on the existing road with a bridge is available. AEP should confirm the legal authority for OHV use on this segment of road.</p>

4	KWPP-1	Problem Area 1 (Mouse Cache Creek)	<ul style="list-style-type: none"> • Raised tread trail • Repair significant mud hole area that limits vehicle access to day use area • Repair and armour several washouts and erosion areas. 	<p>The Mouse Cache Creek area is a major access limitation for many users on the trail due to a significant mud hole in a wetland area. The area is also subject to several washouts and the trail tread is threatened in one area by an eroding river bank. If not for the difficult access to this site (which requires of the above 3 projects first), this project would be higher priority due to the risk of loss of trail access/function. Upgrade of this area would also significantly increase visitor experience of all visitor types (motorized, equestrian, cycling, pedestrian) by repairing the most unsuitable portion of the tread as noted by stakeholders.</p>
5	KWPP-2	Problem Area 2 (Descent to Kakwa Day Use Area)	<ul style="list-style-type: none"> • Reroute over-steepened trail alignment. • Repair tread and drainage on bench cut areas. 	<p>This project benefits visitor experience and visitor safety but is very difficult to access as it is near the end of the trail and the issues observed are not directly impacting watercourses compared to other Problem Areas. Repairs to this area will address significant visitor safety concerns that are resulting from significant erosion due to the poor alignment of the trail.</p>
6	KPL-3:	Problem Area 5 (Hidden Valley/South Torrens)	<ul style="list-style-type: none"> • 3 major bridges • Trail tread and drainage improvements 	<p>Interim improvement would be made at the three major watercourse crossings in this Problem Area during KPL-4/KWPP-3. The existing wet watercourse crossings in this area are also in better condition than most on the trail, and there are more cost-effective options for mitigating this area than installing clear span bridges. Installation of clear span bridges at Problem Area 5 would be a low overall priority project.</p>
n/a	KPL-5 & KWPP-4:	Miscellaneous Items & General Tread Repair in all other areas	<ul style="list-style-type: none"> • Signage Improvements/Upgrades • Access control measures • General trail tread repair in non-watercourse areas 	<p>Signage and access controls should be integrated as a portion of each above project when equipment is at specific locations for other work. As projects are completed, visitation to the trail will also increase and these improvements will be critical to the operational and managerial success of the trail. Additionally, any general trail tread repair areas could be addressed on a project-by-project basis due to the simple logistics of having equipment mobilized and available on a particular portion of the trail.</p>

Notes: KPL = Kakwa Public Lands portion of the trail and KWPP = Kakwa Wildland Provincial Park portion of the trail. Refer to Appendix 1 for additional details.

The estimated cost for this entire project is nearly \$2 million including design and construction review, mob/demob, and contingency, which exceeds the available \$1 million budget. From a technical perspective, this project could be broken up into components that may be able to fit within the available budget and gain most of the positive outcomes of re-aligning the trail; however, there would be compromise required which would result in incomplete mitigation of the environmental/legislative risks that exists. Some options that could be considered during detailed design include:

- Complete the decommissioning and rehabilitation of the first 5km of the existing alignment at a later time. Some closure/decommissioning would be required to prevent users from accessing the old alignments; however, the budget could be reduced by approximately \$425,000;
- Use a temporary wet or armoured crossing of the river at Watercourse Crossing No. 12 for potential budget reduction of approximately \$450,000;
- Reduce effort on raised tread trail reinstatement/maintenance on the existing Gang Road (e.g. use it in its existing condition), which could result in a budget reduction of approximately \$400,000.

Furthermore, additional cost and constructions efficiencies could be explored during detailed design or additional funding may be sought for the second fiscal year to complete the project (e.g. use existing funding as leverage for other funding sources). It must be noted that the cost estimates provided in the 2019 reports are considered high-level Class D cost estimates (+/- 30% contingency) based only on conceptual design, limited information, and estimated unit rates based on similar types of work and costs would be refined through the detailed design process.

Other Considerations

The proposed works in 2020 through 2022 will be the first deliberate attempt to mitigate environmental/legislative risk and enhance the trail to provide a better recreational experience. Travel Alberta is already promoting Kakwa Falls, perhaps inappropriately given the current condition of the trail, and news of the improved recreation experience will spread and/or be marketed following completion and visitor volume is expected to significantly increase in an area that already receives limited managerial presence by AEP. AEP must plan and be prepared to implement measures, such as improved signage, education programs, increased enforcement and patrols, and increased management effort, in conjunction with the proposed trail improvements. The easy road conditions from Lick Creek to the end of the Gang Road provide a false introduction to visitors and serve as a negative filter. It will be important that, as news of the trail improvements grows, that AEP ensure accurate information about the true trail conditions and appropriate vehicles / equipment are made available to visitors before arriving at the trail,

In addition, it is important to acknowledge that the current Kakwa Falls Trail is utilized by a local trapper. AEP should engage with the trapper to plan dedicated access to the trap line and trapper cabin that is in support of efforts to decommission the original trail alignment.

Next Steps

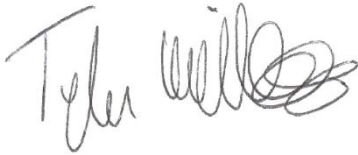
Given the short timelines of the funding available, permitting, and engagement with stakeholders and First Nations should begin as soon as possible to ensure all approvals are in place in time for construction season and to allow for initiating and delivering the appropriate procurements processes for the design and construction services. Detailed design should begin as soon as snow in the study area has melted and ground conditions can be observed. Some key next steps that will be critical to timely a successful completion of the work include:

- Detailed trail alignment design, bridge design, and tender/RFP documents for construction.
- Archeology and environmental reviews and permits, as required and determined by AEP.
- First Nations consultation and approval, as required and determined by AEP.
- Communications and engagement with stakeholder groups.

Closure

We appreciate the opportunity to complete this project for Alberta Environment and Parks and we look forward to working with you for the duration of this project. If you have any questions regarding the information within, please do not hesitate to contact the undersigned.

Yours Truly,



Tyler Wilkes, EIT
Trail Designer
McElhanney Ltd.



Justin Ellis
Senior Associate
RC Strategies

APPENDICES

Appendix 1 - Kakwa Falls Trail Upgrade and Repair Prioritization Spreadsheet

Appendix 2 - Statement of Limitations

APPENDIX 1

Client: Alberta Environment and Parks
Project: Kakwa Falls Trail - Upgrade and Repair - Prioritization
Updated: November 2, 2020
McElhanney Project No: 2321-01973-00



Cost Estimate and Project Information from 2019 Reports (See Note 1)																		2020 Project Prioritization - Evaluation					
Project No.	Description	Notes	Measurement Unit	Quantity	Unit Price	Sub-Total	Design & Construction Review (17%)	Mob/Demob (15%)	Contingency (30%)	Line Item Sub-Total	Construction Logistics & Access (40)	Interim Function & Safety (15)	Enviro & Legislative Risk (10)	Risk to Loss of Function of Trail (15)	High-Value for Cost (10)	User Experience (10)	Score						
KPL 1	Lick Creek Staging Area - Problem Area 1 Trail Reinstatement - Raised Tread Decommission Trail Signage	Directional and regulatory signage for trail closure	m m each	2,120 450 10	\$ 90.00 \$ 45.00 \$ 500.00	\$ 190,800.00 \$ 20,250.00 \$ 5,000.00	\$ 33,000.00 \$ 4,000.00 \$ 1,000.00	\$ 29,000.00 \$ 4,000.00 \$ 1,000.00	\$ 76,000.00 \$ 9,000.00 \$ 3,000.00 PROJECT TOTAL \$ 376,050.00	\$ 328,800.00 \$ 37,250.00 \$ 10,000.00	10	7	8	1	5	3	67						
KPL 2	Realign onto Gang Road & Extension - Problem Areas 2, 3 & 4 Trail Reinstatement - Raised Tread Trail Decommissioning Trail Decommissioning New Trail Construction - Bench Cut Bridge Watercourse Culvert Crossings Watercourse Armoured Crossings	Existing Gang Road - assume no new culverts required Existing connection to Kakwa Falls Trail Existing Kakwa Falls Trail New extension to Kakwa Falls Trail Watercourse Crossing No. 12 2 watercourses expected on new construction Watercourses No. 36, 27 & 38	m m m m m each each	4,115 1,240 5,075 1,830 15 3 3	\$ 70.00 \$ 45.00 \$ 45.00 \$ 130.00 \$ 20,000.00 \$ 11,500.00 \$ 3,000.00	\$ 288,050.00 \$ 55,800.00 \$ 228,375.00 \$ 237,900.00 \$ 300,000.00 \$ 34,500.00 \$ 9,000.00	\$ 49,000.00 \$ 10,000.00 \$ 39,000.00 \$ 41,000.00 \$ 51,000.00 \$ 6,000.00 \$ 2,000.00	\$ 44,000.00 \$ 9,000.00 \$ 35,000.00 \$ 36,000.00 \$ 45,000.00 \$ 6,000.00 \$ 2,000.00	\$ 115,000.00 \$ 23,000.00 \$ 91,000.00 \$ 95,000.00 \$ 119,000.00 \$ 14,000.00 \$ 4,000.00 PROJECT TOTAL \$ 1,989,625.00	\$ 496,050.00 \$ 97,800.00 \$ 393,375.00 \$ 409,900.00 \$ 515,000.00 \$ 60,500.00 \$ 17,000.00	10	6	10	9	10	7	90						
KPL 3	Hidden Valley/South Torrens - Problem Area 5 Trail Reinstatement - Raised Tread Trail Reinstatement - Bench Cut Fall-Line Trail Trail Decommissioning Wetland Armoured Crossings Bridges	Option 1 - Clear-Span Bridges on Existing Alignment 3 bridges, large abutments/earthworks required for each	m m m m each m	1,350 750 1,095 130 1 70	\$ 90.00 \$ 80.00 \$ 80.00 \$ 45.00 \$ 21,105.00 \$ 25,000.00	\$ 121,500.00 \$ 60,000.00 \$ 87,600.00 \$ 5,850.00 \$ 21,105.00 \$ 1,750,000.00	\$ 21,000.00 \$ 11,000.00 \$ 15,000.00 \$ 1,000.00 \$ 4,000.00 \$ 298,000.00	\$ 19,000.00 \$ 9,000.00 \$ 14,000.00 \$ 1,000.00 \$ 4,000.00 \$ 263,000.00	\$ 49,000.00 \$ 24,000.00 \$ 35,000.00 \$ 3,000.00 \$ 9,000.00 \$ 694,000.00 PROJECT TOTAL \$ 3,520,055.00	\$ 210,500.00 \$ 104,000.00 \$ 151,600.00 \$ 10,850.00 \$ 38,105.00 \$ 3,005,000.00	4	5	7	4	4	3	41						
KPL 4	All Others Areas Trail Reinstatement - Raised Tread Trail Reinstatement - Bench Cut Fall-Line Trail Watercourse Culvert Crossings Wetland Armoured Crossings	General tread and coridor maintenance in areas not covered in specific Problem Areas above	m m m each each	1,225 1,470 685 2 1	\$ 90.00 \$ 80.00 \$ 80.00 \$ 11,500.00 \$ 21,105.00	\$ 110,250.00 \$ 117,600.00 \$ 54,800.00 \$ 23,000.00 \$ 21,105.00	\$ 19,000.00 \$ 20,000.00 \$ 10,000.00 \$ 4,000.00 \$ 4,000.00	\$ 17,000.00 \$ 18,000.00 \$ 9,000.00 \$ 4,000.00 \$ 4,000.00	\$ 44,000.00 \$ 47,000.00 \$ 23,000.00 \$ 10,000.00 \$ 9,000.00 PROJECT TOTAL \$ 568,755.00	\$ 190,250.00 \$ 202,600.00 \$ 96,800.00 \$ 41,000.00 \$ 38,105.00	5	7	8	5	5	7	56						
KPL 5	Misc. Items Signage Access Control Closure	Estimate 5 signs per km Replanting, placement of debris & signage at each	each each	70 9	\$ 500.00 \$ 2,000.00	\$ 35,000.00 \$ 18,000.00	\$ 6,000.00 \$ 4,000.00	\$ 6,000.00 \$ 3,000.00	\$ 15,000.00 \$ 8,000.00 PROJECT TOTAL \$ 95,000.00	\$ 62,000.00 \$ 33,000.00	8	8	4	1	6	5	58						
KWPP 1	Mouse Cache Creek - Problem Area 1 Trail Reinstatement - Raised Tread Wetland Armoured Crossings Watercourse Culvert Crossings Watercourse Armoured Crossings Tree Falling Creek Armouring	Assume mud hole fix similar to wetland armour crossing Hand falling 50 m length of creek, 3 m high bank	m each each each each m3	620 2 2 2 1 450	\$ 90.00 \$ 21,105.00 \$ 11,500.00 \$ 3,000.00 \$ 1,000.00 \$ 150.00	\$ 55,800.00 \$ 42,210.00 \$ 23,000.00 \$ 6,000.00 \$ 1,000.00 \$ 67,500.00	\$ 10,000.00 \$ 8,000.00 \$ 4,000.00 \$ 2,000.00 \$ 1,000.00 \$ 12,000.00	\$ 9,000.00 \$ 7,000.00 \$ 4,000.00 \$ 1,000.00 \$ 1,000.00 \$ 11,000.00	\$ 23,000.00 \$ 18,000.00 \$ 10,000.00 \$ 3,000.00 \$ 1,000.00 \$ 28,000.00 PROJECT TOTAL \$ 348,510.00	\$ 97,800.00 \$ 75,210.00 \$ 41,000.00 \$ 12,000.00 \$ 4,000.00 \$ 118,500.00	4	6	7	9	8	9	61						
KWPP 2	Descent to Kakwa Day-Use Area - Problem Area 2 Trail Reinstatement - Bench Cut Trail Decommissioning New Trail Construction - Bench Cut		m m m	860 450 1,225	\$ 80.00 \$ 45.00 \$ 130.00	\$ 68,800.00 \$ 20,250.00 \$ 159,250.00	\$ 12,000.00 \$ 4,000.00 \$ 28,000.00	\$ 11,000.00 \$ 4,000.00 \$ 24,000.00	\$ 28,000.00 \$ 9,000.00 \$ 64,000.00 PROJECT TOTAL \$ 432,300.00	\$ 119,800.00 \$ 37,250.00 \$ 275,250.00	2	8	4	5	5	7	43						
KWPP 3	All Other Areas Trail Reinstatement - Raised Tread Trail Reinstatement - Bench Cut Watercourse Culvert Crossings Watercourse Armoured Crossings Wetland Armoured Crossings	Estimated 50% trail raised tread Estimated 50% trail bench cut	m m each each	3,060 3,060 5 1 4	\$ 90.00 \$ 80.00 \$ 11,500.00 \$ 3,000.00 \$ 21,105.00	\$ 275,400.00 \$ 244,800.00 \$ 57,500.00 \$ 3,000.00 \$ 84,420.00	\$ 47,000.00 \$ 42,000.00 \$ 10,000.00 \$ 1,000.00 \$ 15,000.00	\$ 42,000.00 \$ 37,000.00 \$ 9,000.00 \$ 1,000.00 \$ 13,000.00	\$ 110,000.00 \$ 98,000.00 \$ 23,000.00 \$ 2,000.00 \$ 34,000.00 PROJECT TOTAL \$ 1,149,120.00	\$ 474,400.00 \$ 421,800.00 \$ 99,500.00 \$ 7,000.00 \$ 146,420.00	3	8	7	5	5	7	49						
KWPP 4	Misc. Items Signage Access Control Closure	Estimate 5 signs per km Replanting, placement of debris & signage at each	each each	40 25	\$ 500.00 \$ 2,000.00	\$ 20,000.00 \$ 50,000.00	\$ 4,000.00 \$ 9,000.00	\$ 3,000.00 \$ 8,000.00	\$ 9,000.00 \$ 21,000.00 PROJECT TOTAL \$ 124,000.00	\$ 36,000.00 \$ 88,000.00	8	8	4	1	6	5	58						

Notes:
1. Refer to 2019 Kakwa Wildland Provincial Park Trail and Watercourse Crossing Review and Kakwa Falls Trail Feasibility reports for full cost estimate and project information. Note that cost estimates were re-organized from original reports to include design/construction review, mob/demob, and contingency per line item rather than summarized for the whole project for ease of reference. Some numbers may not exactly match original report due to minor rounding errors.

Appendix 2 - Statement of Limitations

Use of this Report. This report was prepared by McElhanney Ltd. ("McElhanney") for the particular site, design objective, development and purpose (the "**Project**") described in this report and for the exclusive use of the client identified in this report (the "**Client**"). The data, interpretations and recommendations pertain to the Project and are not applicable to any other project or site location and this report may not be reproduced, used or relied upon, in whole or in part, by a party other than the Client, without the prior written consent of McElhanney. The Client may provide copies of this report to its affiliates, contractors, subcontractors and regulatory authorities for use in relation to and in connection with the Project provided that any reliance, unauthorized use, and/or decisions made based on the information contained within this report are at the sole risk of such parties. McElhanney will not be responsible for the use of this report on projects other than the Project, where this report or the contents hereof have been modified without McElhanney's consent, to the extent that the content is in the nature of an opinion, and if the report is preliminary or draft. This is a technical report and is not a legal representation or interpretation of laws, rules, regulations, or policies of governmental agencies.

Standard of Care and Disclaimer of Warranties. This report was prepared with the degree of care, skill, and diligence as would reasonably be expected from a qualified member of the same profession, providing a similar report for similar projects, and under similar circumstances, and in accordance with generally accepted trail planning and design professional judgments, principles and practices. McElhanney expressly disclaims any and all warranties in connection with this report.

Information from Client and Third Parties. McElhanney has relied in good faith on information provided by the Client and third parties noted in this report and has assumed such information to be accurate, complete, reliable, non-fringing, and fit for the intended purpose without independent verification. McElhanney accepts no responsibility for any deficiency, misstatements or inaccuracy contained in this report as a result of omissions or errors in information provided by third parties or for omissions, misstatements or fraudulent acts of persons interviewed.

Effect of Changes. All evaluations and conclusions stated in this report are based on facts, observations, site-specific details, legislation and regulations as they existed at the time of the report preparation. Some conditions are subject to change over time and the Client recognizes that the passage of time, natural occurrences, and direct or indirect human intervention at or near the site may substantially alter such evaluations and conclusions. Construction activities and natural processes can significantly alter soil, rock and other geologic conditions on the site. McElhanney should be requested to re-evaluate the conclusions of this report and to provide amendments as required prior to any reliance upon the information presented herein upon any of the following events: a) any changes (or possible changes) as to the site, purpose, or development plans upon which this report was based, b) any changes to applicable laws subsequent to the issuance of the report, c) new information is discovered in the future during site excavations, construction, building demolition or other activities, or d) additional assessments or testing conducted by others.



Independent Judgments. McElhanney will not be responsible for the independent conclusions, interpretations, interpolations and/or decisions of the Client, or others, who may come into possession of this report, or any part thereof. This restriction of liability includes decisions made to purchase, finance or sell land or with respect to public offerings for the sale of securities.

Construction Cost Estimates. This construction cost estimate has been prepared using the design and technical information currently available, and without the benefit of detailed design information. Furthermore, McElhanney cannot predict the competitive environment, weather or other unforeseen conditions that will prevail at the time that contractors will prepare their bids. The cost estimate is therefore subject to factors over which McElhanney has no control, and McElhanney does not guarantee or warranty the accuracy of such estimate.





REQUEST FOR DECISION

SUBJECT:	Forestry Trunk Road Phase 5		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	DCAO: SW
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: LT
STRATEGIC PLAN:	Infrastructure	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to proceed with the Forestry Trunk Road Phase 5 construction prior to receiving grant funding by Alberta Transportation with the funds to come from the 2021 roads capital budget.

BACKGROUND/PROPOSAL:

During the 2020 Budget proposals Administration included the Forestry Trunk Road Phase 5 with the request of \$4,780,000.00. The budget was approved during this process. Administration submitted a Resource Funding application to Alberta Transportation on November 24th, 2020, and to date we are uncertain of approval.

Administration contacted Alberta Transportation for an update regarding the approval of the funds April 19, 2021 to determine a timeframe. The list of recommendations from Alberta Transportation has been provided to the Ministry for approval. To date administration has received no approvals. If Greenview is successful in the funding application, those funds will be placed in the appropriate location of the capital budget and still used for the intended purpose.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is it will provide Administration a timeline to have a contractor chosen and construction to start and complete within the budget year.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview may not receive the Resource Funding that was applied for.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not approve the road construction approval prior to the final resource funds.

FINANCIAL IMPLICATION:

Direct Costs: \$4,780,000.00

Ongoing / Future Costs:

General maintenance and gravel program.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

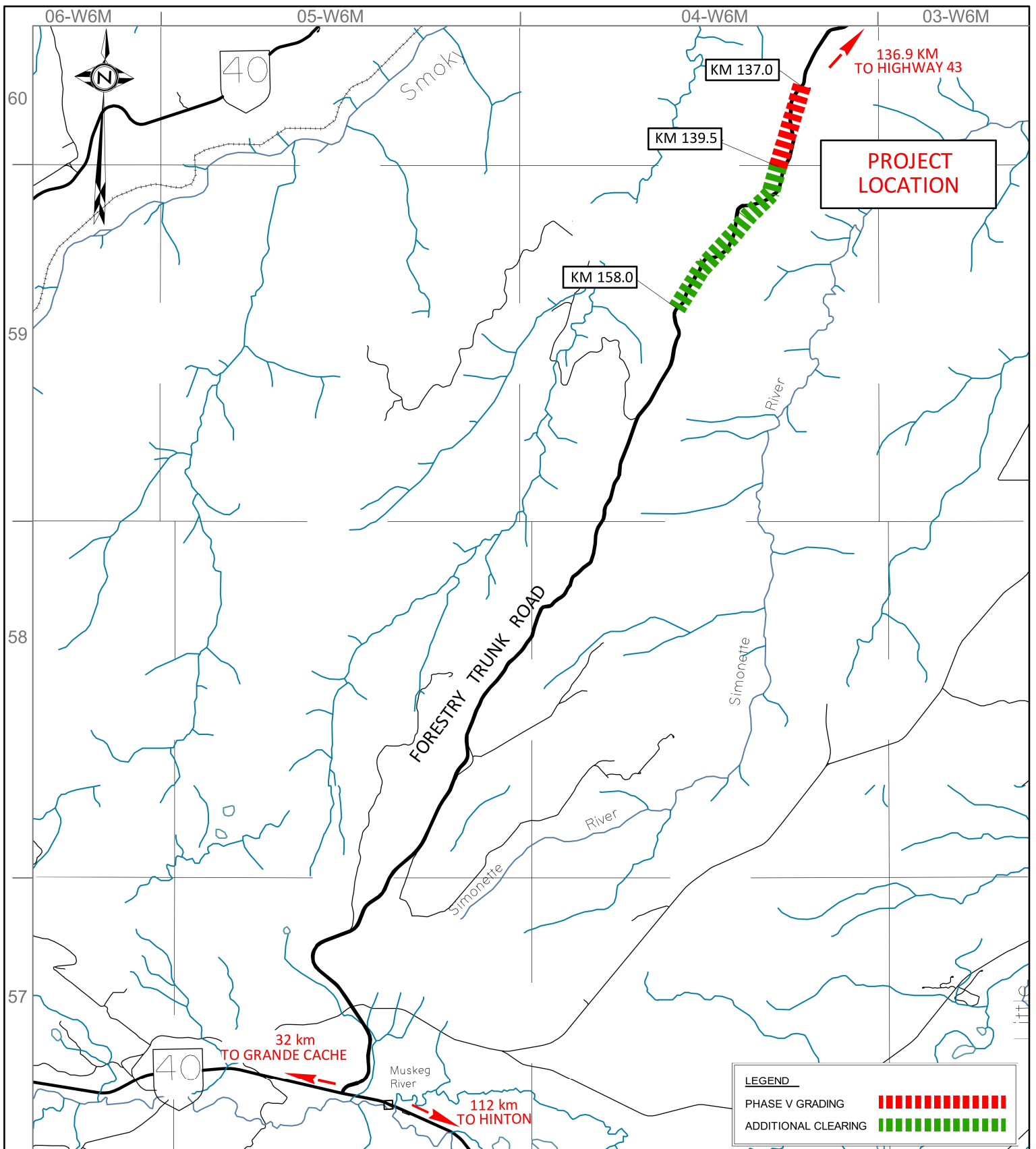
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

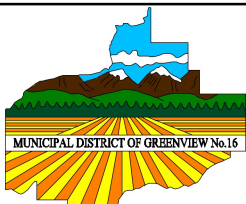
Administration will proceed the posting for construction.

ATTACHMENT(S):

- Forestry Trunk Road Phase 5 KM 137 to KM 158



wsp



FORESTRY TRUNK ROAD PROJECT LOCATION KM 137.0 TO KM 158.0

Date:	Drawn By:	Checked By:	Scale:	Drawing No.
November 16, 2020	188 PLP	D.B.	NTS	03036-LP



REQUEST FOR DECISION

SUBJECT:	Road Request for Residence SE 12-72-26 W5		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	DCAO: SW
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: LT
STRATEGIC PLAN:	Infrastructure	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 4002 (Farmland Access Road)

RECOMMENDED ACTION:

MOTION: That Council approve Option #4 on the requested Farmland access to SE 12-72-26 W5, with funds to come from the 2021 operational budget.

BACKGROUND/PROPOSAL:

Administration received a road construction request in June of 2019 for an area northeast of Ridgevalley. The landowner currently has access through the subdivision on SW 12-72-26 W5. The recommendation was reviewed at the July 13th, 2020 Council meeting, where the motion to build the farmland access was defeated.

MOTION: 20.07.377.

That Council provide approval for the requested farmland access to SE-12-72-26-W5, with funds to come from the 2021 budget with funds to come from the 2021 construction budget.

DEFEATED

Administration received a second application on Monday, April 19th, 2021 requesting the farmland access to be built.

The current landowner of the subdivision presently allows access through their yard, with a large crossing on the south of the property. The north sides of the two quarters are accessed by Range Road 261. The applicants are concerned that they will not have approval to access their farmland in the future when the subdivision is sold.

Administration has come up with the following options:

Option 1: Upgrade oilfield road and construct new road for a total length of 1.55 kilometres (1550 metres) to provide farmland access, as shown in the attached map #1. Administrations estimated cost would be \$1,400,000.00.

Option 2: Construct a road on the south side of the quarter for .25 kilometres (250 metres), the landowner has not been approached for the purchase of land (as of yet) to complete the project as shown in the attached map #2. However, there are wetlands identified in the area, as shown in the attached map #2. Administrations estimated cost would be \$1,000,000.00.

Option 3: Rebuild the entire 3.5 kilometres (3500 metres) of road to encompass the intersection, oilfield road and new construction, as shown in map #3. Administrations estimated cost would be \$3,300,000.00.

Option 4: Remove the existing crossing through the subdivision and install a crossing further north. The access would be provided without building additional metres of road, as shown in the attached map #4. Administrations estimated cost would be \$100,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that we are providing a service and infrastructure to our ratepayers with keeping the costs low.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview would be setting a precedence of installing crossings on private property.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to build an access road with the upgrading and constructing of a roadway of a higher value.

FINANCIAL IMPLICATION:

Direct Costs:

Dependant on option chosen.

Ongoing / Future Costs:

Ongoing maintenance and upgrading

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

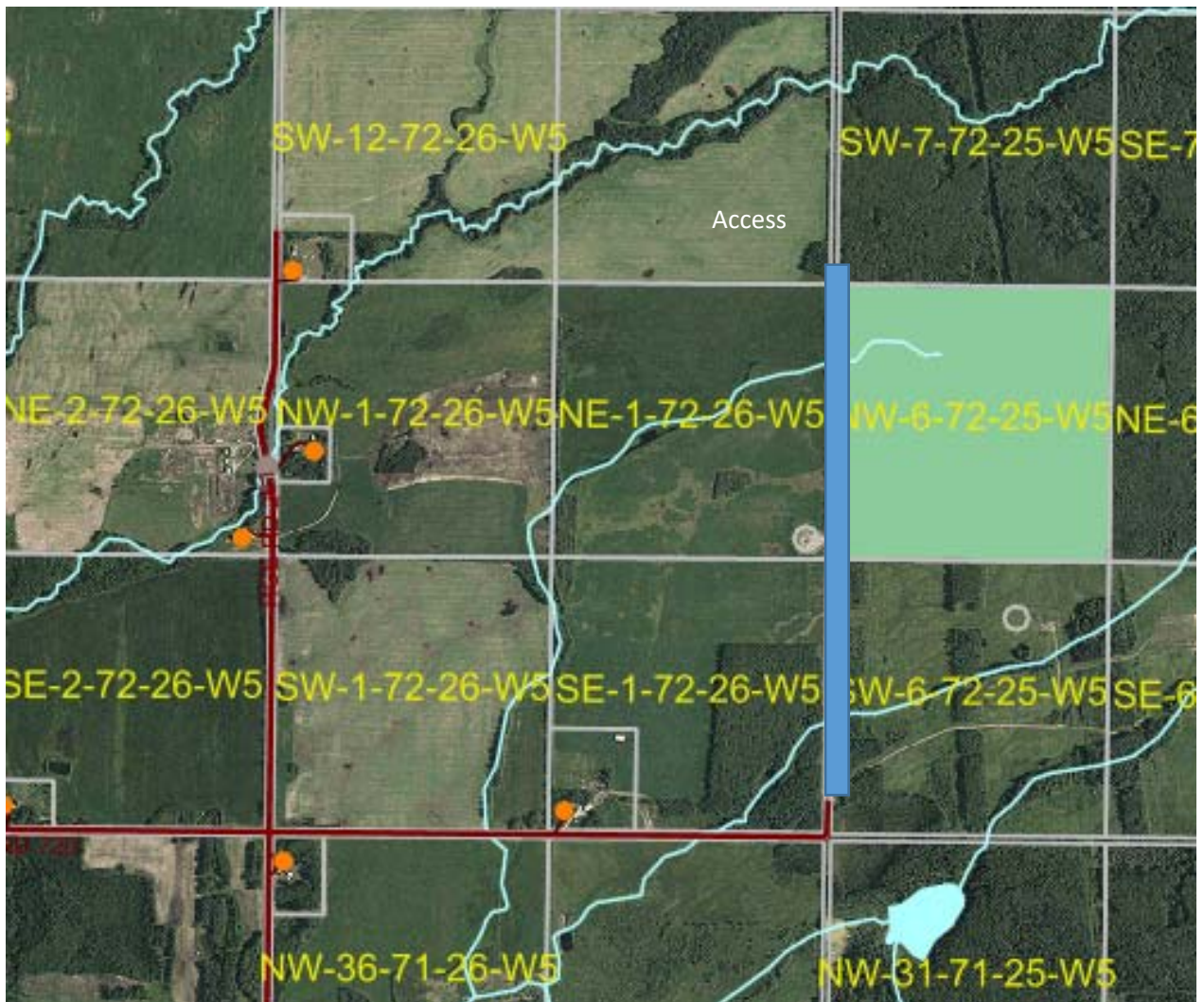
FOLLOW UP ACTIONS:

Once Council decides Administration will move forward with the decision provided and advise the landowner.

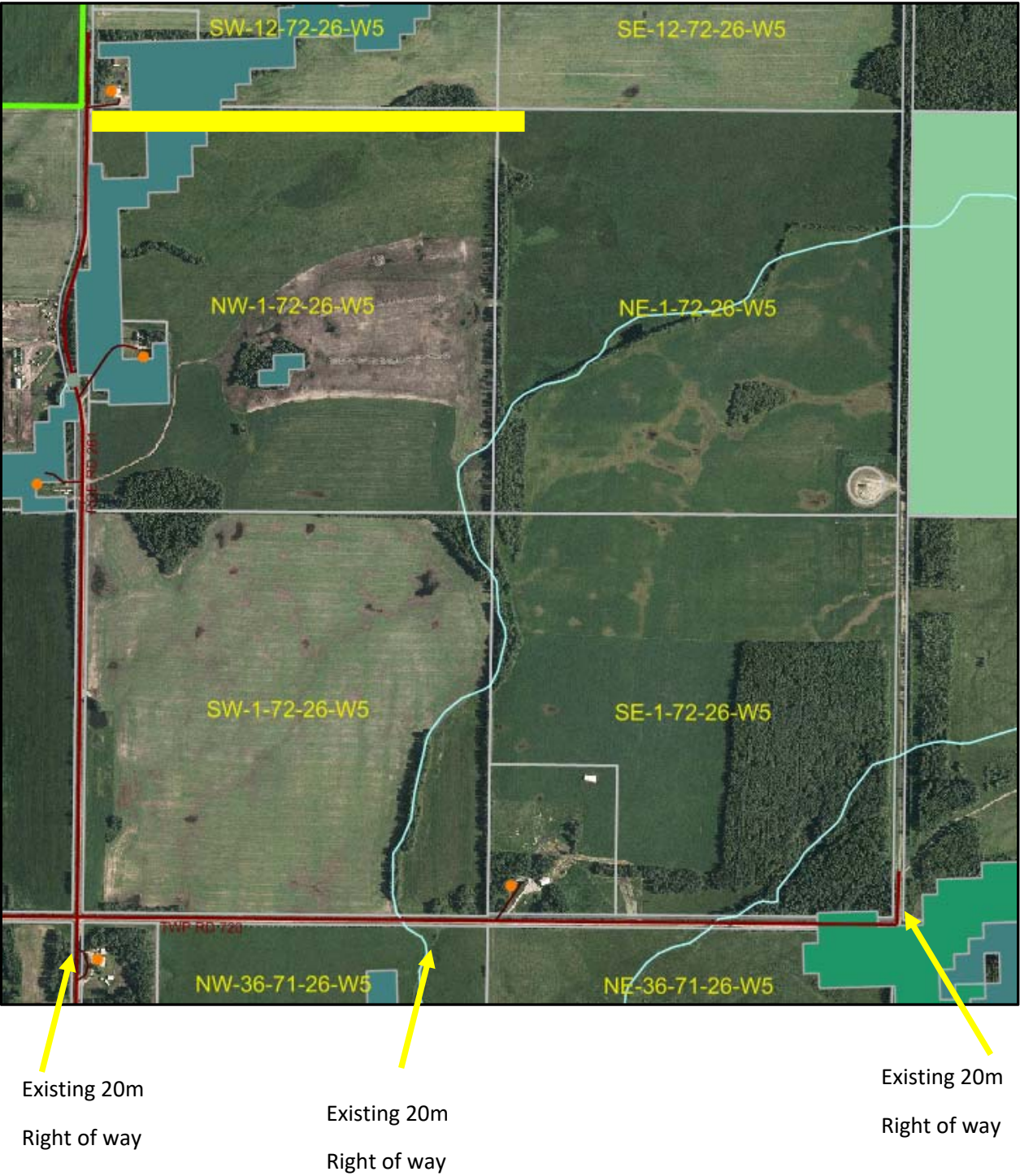
ATTACHMENT(S):

- Map #1 Option #1
- Map #2 Option #2
- Map #3 Option #3
- Map #4 Option #4
- Map #5 Arial view of

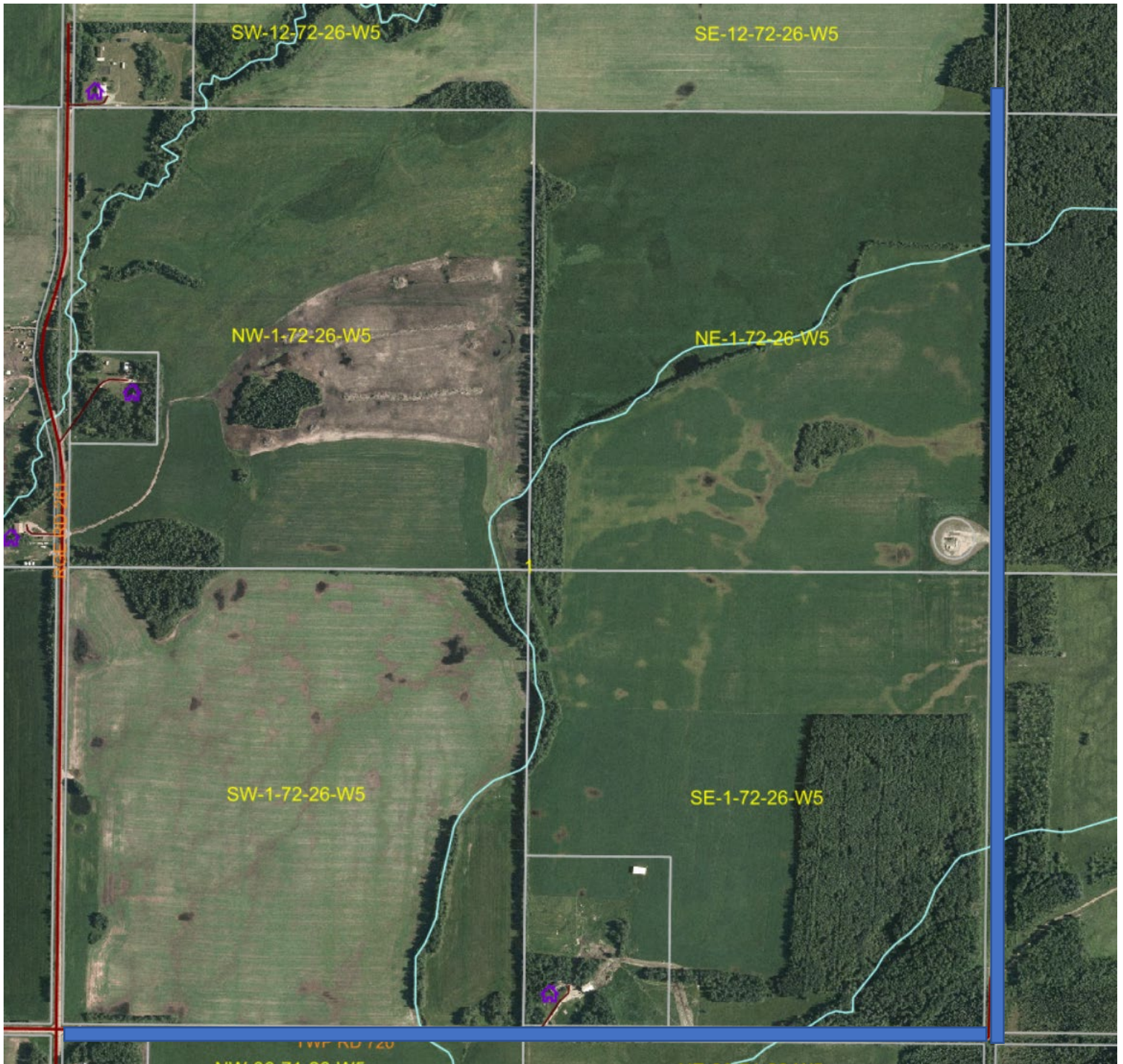
Sather Farmland Access Request Map 1 – Road to encompass the oilfield road



Sather Farmland Access Request Map 2 – Potential if land could be purchased, landowner has not been contacted. There are wetlands and will have to provide crossing.



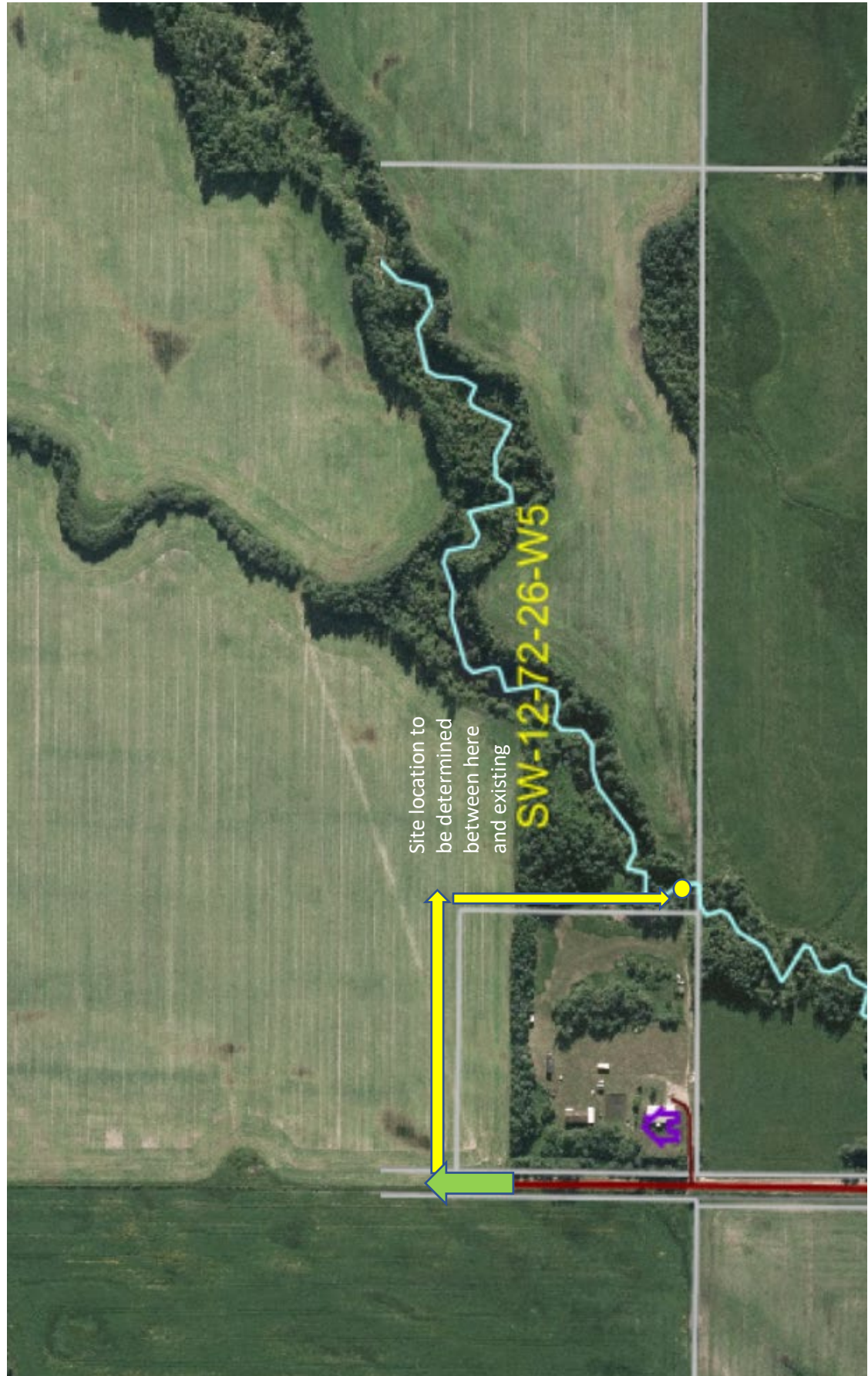
Sather Farmland Access Map 3



Sather Farmland Access Map 4

● CURRENT ACCESS

↑ Road actually is extended with turnaround







REQUEST FOR DECISION

SUBJECT:	North Goodwin and Range Road 230 Traffic Counts		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER: LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: LT
STRATEGIC PLAN:	Infrastructure	DCAO SW	LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council accept the traffic counts for Goodwin and Range Road 230 for information, as presented.

BACKGROUND/PROPOSAL:

The traffic count information attached for Range Road 230 is from 2019. Administration did install counters on April 29th, 2021 and numbers will be presented at the May 11, 2021 Council.

Traffic counters were installed on the Goodwin Road from January 6th to 21st 2021. They were set up on each end from Township Road 734 north to east ending at the secondary Hwy east bound.

Administration assumes that the 3-vehicle difference between the two totals is travellers using the road as a through route.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the traffic counts on RR 230 and Goodwin Road.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the information as presented.

FINANCIAL IMPLICATION:

Direct Costs:

There are no direct costs.

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

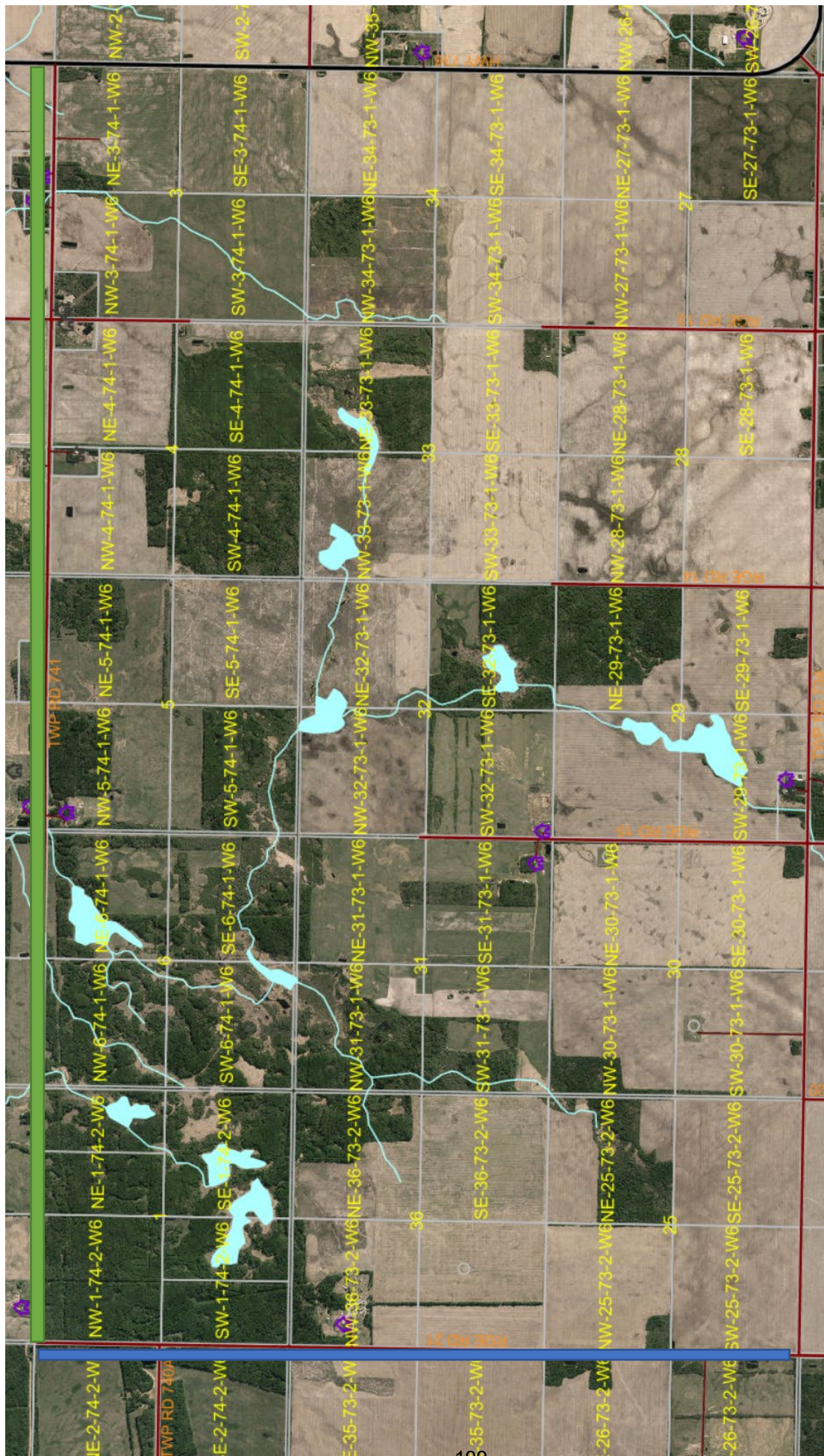
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Range Road 230 2019 Traffic Counts
- 2019 Twp. Road 734 North on Range Road 21
- 2019 East of Range Road 21 on Twp. Road 734
- 2019 West of Hwy 736 on Twp. Road 741
- 2020 east and west on Twp. Road 741
- 2020 north and west on Range Road 21



Blue = North and South RR 21

Green = East west on Twp. 741

For Project:
Project Notes:
Location/Name:
Report Generated:
Speed Intervals
Time Intervals
Traffic Report From
85th Percentile Speed
85th Percentile Vehicles
Max Speed
Total Vehicles
Annual Average daily
traffic (AADT):

Goodwin1
Debolt
Incoming Facing South
2021-01-21
14:39
1 km/h
Instant
2021-01-06
10:00:00
through
2021-01-06
10:50:08
157
118 km/h
on
185
13

Volumes -

weekly counts

Average Daily
AM Peak
PM Peak

Speed

Speed Limit:
85th Percentile Speed:
Average Speed:
Count over limit
% over limit
Avg Speeder

Class Counts

VEH_SM
VEH_MED
VEH_LG
[VEH_SM=motorcycle,

Goodwin1
Debolt
Incoming Facing South
2021-01-21
14:39
1 km/h
Instant
2021-01-06
10:00:00
through
2021-01-20
10:59:59
157
118 km/h
on
185
13

Time	5 Day	7 Day
------	-------	-------

09:00
05:00

80
96
76.99

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8	16	16	17	15	11	7
50.0	66.7	55.2	56.7	40.5	44.0	29.2
89.6	89.9	94.7	92.1	94.1	91.7	90.6

Number	%
1	0.5
174	94.1
10	5.4
VEH_MED = sedan,	VEH_LG = truck]

Day/Time Ending	85th pctl (km/h)	85th pctl cnts	Total Cnts	Max Speed	Avg Speeder	% Speeders
2021-01-06 11:00:00 AM	118.0	1	1	118	118.0	100.0%
2021-01-06 12:00:00 PM	83.0	1	1	83	83.0	100.0%
2021-01-06 01:00:00 PM	94.0	1	1	94	94.0	100.0%
2021-01-06 02:00:00 PM	**No Data**					
2021-01-06 03:00:00 PM	78.0	1	1	78	0.0	0.0%
2021-01-06 04:00:00 PM	96.0	1	1	96	96.0	100.0%
2021-01-06 05:00:00 PM	**No Data**					
2021-01-06 06:00:00 PM	**No Data**					
					
2021-01-06 08:00:00 PM	111.0	1	1	111	111.0	100.0%
2021-01-06 09:00:00 PM	**No Data**					
2021-01-06 10:00:00 PM	**No Data**					
2021-01-07 06:00:00 AM	84.0	1	1	84	84.0	100.0%
2021-01-07 07:00:00 AM	**No Data**					
2021-01-07 08:00:00 AM	81.0	1	1	81	81.0	100.0%
2021-01-07 09:00:00 AM	93.0	1	1	93	93.0	100.0%
2021-01-07 10:00:00 AM	88.0	2	2	88	88.0	50.0%
2021-01-07 11:00:00 AM	97.0	3	3	97	97.0	33.3%
2021-01-07 12:00:00 PM	94.0	2	2	94	94.0	50.0%
2021-01-07 01:00:00 PM	17.0	1	1	17	0.0	0.0%
2021-01-07 02:00:00 PM	87.0	1	1	87	87.0	100.0%
2021-01-07 03:00:00 PM	107.0	3	3	107	103.5	66.7%
2021-01-07 04:00:00 PM	82.0	1	1	82	82.0	100.0%
2021-01-07 05:00:00 PM	**No Data**					
2021-01-07 06:00:00 PM	78.0	2	2	78	0.0	0.0%
2021-01-07 07:00:00 PM	100.0	1	1	100	100.0	100.0%
2021-01-07 08:00:00 PM	**No Data**					
2021-01-07 09:00:00 PM	**No Data**					
2021-01-08 08:00:00 AM	82.0	1	1	82	82.0	100.0%
2021-01-08 09:00:00 AM	73.0	1	1	73	0.0	0.0%
2021-01-08 10:00:00 AM	**No Data**					
2021-01-08 11:00:00 AM	76.0	1	1	76	0.0	0.0%
2021-01-08 12:00:00 PM	88.0	2	2	88	88.0	50.0%
2021-01-08 01:00:00 PM	103.0	2	2	103	103.0	50.0%
2021-01-08 02:00:00 PM	**No Data**					
2021-01-08 03:00:00 PM	115.0	2	2	115	115.0	50.0%
2021-01-08 04:00:00 PM	86.0	2	2	86	86.0	50.0%
2021-01-08 05:00:00 PM	47.0	1	1	47	0.0	0.0%
2021-01-08 06:00:00 PM	**No Data**					
2021-01-08 07:00:00 PM	**No Data**					
2021-01-08 08:00:00 PM	85.0	3	3	85	85.0	33.3%
2021-01-08 09:00:00 PM	56.0	1	1	56	0.0	0.0%
2021-01-08 10:00:00 PM	**No Data**					
2021-01-08 11:00:00 PM	50.0	1	1	50	0.0	0.0%
2021-01-09 12:00:00 AM	**No Data**					
2021-01-09 01:00:00 AM	**No Data**					
2021-01-09 02:00:00 AM	104.0	1	1	104	104.0	100.0%
2021-01-09 03:00:00 AM	**No Data**					
2021-01-09 04:00:00 AM	**No Data**					

2021-01-09 05:00:00 AM	84.0	1	84	84.0	100.0%
2021-01-09 06:00:00 AM	**No Data**				
2021-01-09 07:00:00 AM	**No Data**				
2021-01-09 09:00:00 AM	54.0	3	54	0.0	0.0%
2021-01-09 10:00:00 AM	**No Data**				
2021-01-09 11:00:00 AM	81.0	1	81	81.0	100.0%
2021-01-09 12:00:00 PM	95.0	1	95	95.0	100.0%
2021-01-09 01:00:00 PM	**No Data**				
2021-01-09 02:00:00 PM	89.0	1	89	89.0	100.0%
2021-01-09 03:00:00 PM	64.0	1	64	0.0	0.0%
2021-01-09 04:00:00 PM	91.0	1	91	91.0	100.0%
2021-01-09 05:00:00 PM	101.0	1	101	101.0	100.0%
2021-01-09 06:00:00 PM	**No Data**				
2021-01-09 07:00:00 PM	102.0	2	102	102.0	50.0%
2021-01-09 08:00:00 PM	**No Data**				
2021-01-09 09:00:00 PM	78.0	1	78	0.0	0.0%
2021-01-09 10:00:00 PM	**No Data**				
2021-01-09 11:00:00 PM	**No Data**				
2021-01-10 09:00:00 AM	86.0	1	86	86.0	100.0%
2021-01-10 10:00:00 AM	91.0	1	91	91.0	100.0%
2021-01-10 11:00:00 AM	**No Data**				
2021-01-10 12:00:00 PM	45.0	4	111	111.0	25.0%
2021-01-10 01:00:00 PM	93.0	1	93	93.0	100.0%
2021-01-10 02:00:00 PM	**No Data**				
2021-01-10 03:00:00 PM	58.0	1	58	0.0	0.0%
2021-01-10 04:00:00 PM	81.0	3	81	81.0	33.3%
2021-01-10 05:00:00 PM	27.0	1	27	0.0	0.0%
2021-01-10 06:00:00 PM	89.0	2	89	86.0	100.0%
2021-01-10 07:00:00 PM	**No Data**				
2021-01-10 08:00:00 PM	**No Data**				
2021-01-11 05:00:00 AM	84.0	1	84	84.0	100.0%
2021-01-11 06:00:00 AM	**No Data**				
2021-01-11 07:00:00 AM	**No Data**				
2021-01-11 08:00:00 AM	86.0	2	86	86.0	50.0%
2021-01-11 09:00:00 AM	**No Data**				
2021-01-11 10:00:00 AM	**No Data**				
2021-01-11 02:00:00 PM	84.0	1	84	84.0	100.0%
2021-01-11 03:00:00 PM	74.0	1	74	0.0	0.0%
2021-01-11 04:00:00 PM	79.0	1	79	0.0	0.0%
2021-01-11 05:00:00 PM	**No Data**				
2021-01-11 06:00:00 PM	81.0	3	81	81.0	33.3%
2021-01-11 07:00:00 PM	**No Data**				
2021-01-11 08:00:00 PM	**No Data**				
2021-01-12 07:00:00 AM	93.0	1	93	93.0	100.0%
2021-01-12 08:00:00 AM	88.0	2	88	88.0	50.0%
2021-01-12 09:00:00 AM	67.0	2	67	0.0	0.0%
2021-01-12 10:00:00 AM	85.0	1	85	85.0	100.0%
2021-01-12 11:00:00 AM	87.0	1	87	87.0	100.0%
2021-01-12 12:00:00 PM	**No Data**				
2021-01-12 01:00:00 PM	106.0	1	106	106.0	100.0%

2021-01-12 02:00:00 PM
2021-01-12 03:00:00 PM
2021-01-12 04:00:00 PM
2021-01-12 05:00:00 PM
2021-01-12 06:00:00 PM
2021-01-12 07:00:00 PM
2021-01-12 08:00:00 PM
2021-01-12 09:00:00 PM
2021-01-13 07:00:00 AM
2021-01-13 08:00:00 AM
2021-01-13 09:00:00 AM
2021-01-13 10:00:00 AM
2021-01-13 11:00:00 AM
2021-01-13 12:00:00 PM
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2021-01-14 05:00:00 AM
2021-01-14 06:00:00 AM
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2021-01-14 08:00:00 AM
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2021-01-14 11:00:00 AM
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2021-01-14 05:00:00 PM
2021-01-14 06:00:00 PM
2021-01-14 07:00:00 PM
2021-01-14 08:00:00 PM
2021-01-15 07:00:00 AM
2021-01-15 08:00:00 AM
2021-01-15 09:00:00 AM
2021-01-15 10:00:00 AM
2021-01-15 11:00:00 AM
2021-01-15 12:00:00 PM
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2021-01-15 02:00:00 PM
2021-01-15 03:00:00 PM
2021-01-15 04:00:00 PM
2021-01-15 05:00:00 PM
2021-01-15 06:00:00 PM
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2021-01-15 09:00:00 PM
2021-01-15 10:00:00 PM

No Data
97.0
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81.0
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105.0
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92.0
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44.0
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105.0
77.0
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89.0
No Data
79.0
No Data
81.0
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73.0
109.0
No Data
No Data
40.0
97.0

1

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97

85
81
82

105
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92
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78
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97
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44

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71
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79

81
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73
109

40
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97.0

85.0
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101.0
82.0
90.0
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95.0
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103.0
85.0

0.0

0.0

105.0
0.0
85.0
0.0
89.0

0.0

81.0
97.0
0.0
103.5

0.0
97.0

100.0%

100.0%
100.0%
100.0%

100.0%
50.0%
100.0%
0.0%

0.0%
100.0%

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100.0%
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100.0%
0.0%
100.0%
0.0%
50.0%

0.0%

100.0%
33.3%
0.0%
66.7%

0.0%
50.0%

[illegible]

2021-01-19 02:00:00 PM
2021-01-19 03:00:00 PM
2021-01-19 04:00:00 PM
2021-01-19 05:00:00 PM
2021-01-20 08:00:00 AM
2021-01-20 09:00:00 AM
2021-01-20 10:00:00 AM
2021-01-20 11:00:00 AM

No Data
88.0
No Data
No Data
92.0
No Data
76.0
101.0

1

3
4
1

1

3
5
1

88

92
79
101

88.0

87.0
0.0
101.0

100.0%

66.7%
0.0%
100.0%

Day/Time Ending	85th pctl (km/h)	85th pctl cnts	Total Cnts	Max Speed	Avg Speeder	% Speeders
2021-01-07 12:00:00 AM	111.0	5	6	118	100.4	83.3%
2021-01-08 12:00:00 AM	97.0	16	19	107	92.1	57.9%
2021-01-09 12:00:00 AM	86.0	14	17	115	93.2	35.3%
2021-01-10 12:00:00 AM	101.0	12	14	104	93.4	57.1%
2021-01-11 12:00:00 AM	91.0	12	14	111	90.6	50.0%
2021-01-12 12:00:00 AM	84.0	8	9	86	83.8	44.4%
2021-01-13 12:00:00 AM	93.0	11	13	106	88.6	76.9%
2021-01-14 12:00:00 AM	96.0	12	14	105	92.3	57.1%
2021-01-15 12:00:00 AM	93.0	9	11	103	92.0	54.5%
2021-01-16 12:00:00 AM	97.0	17	20	109	94.8	45.0%
2021-01-17 12:00:00 AM	82.0	9	11	95	87.3	27.3%
2021-01-18 12:00:00 AM	69.0	8	10	80	0.0	0.0%
2021-01-19 12:00:00 AM	100.0	6	7	106	95.5	57.1%
2021-01-20 12:00:00 AM	88.0	9	11	118	92.2	54.5%
2021-01-20 10:59:59 AM	92.0	8	9	101	91.7	33.3%

Hour	2021-01-01	to		2021-01-07	Monday	Tuesday	Wednesday	Thursday	Week	Weekend	Week Day 85%
	Friday	Saturday	Sunday	2021-01-03	2021-01-04	2021-01-05	2021-01-06	2021-01-07	Day Avg	Avg	Avg Speed
0 - 1	*	*	*	*	*	*	*	0	0	0	0
1 - 2	*	*	*	*	*	*	*	0	0	0	0
2 - 3	*	*	*	*	*	*	*	0	0	0	0
3 - 4	*	*	*	*	*	*	*	0	0	0	0
4 - 5	*	*	*	*	*	*	*	0	0	0	0
5 - 6	*	*	*	*	*	*	*	1	1	0	84
6 - 7	*	*	*	*	*	*	*	0	0	0	0
7 - 8	*	*	*	*	*	*	*	1	1	0	81
8 - 9	*	*	*	*	*	*	*	1	1	0	93
9 - 10	*	*	*	*	*	*	*	2	2	0	88
10 - 11	*	*	*	*	*	*	1	3	2	0	107.5
11 - 12	*	*	*	*	*	*	1	2	1.5	0	88.5
12 - 13	*	*	*	*	*	*	1	1	1	0	55.5
13 - 14	*	*	*	*	*	*	0	1	0.5	0	87
14 - 15	*	*	*	*	*	*	1	3	2	0	92.5
15 - 16	*	*	*	*	*	*	1	1	1	0	89
16 - 17	*	*	*	*	*	*	0	0	0	0	0
17 - 18	*	*	*	*	*	*	0	2	1	0	78
18 - 19	*	*	*	*	*	*	0	1	0.5	0	100
19 - 20	*	*	*	*	*	*	1	0	0.5	0	111
20 - 21	*	*	*	*	*	*	0	0	0	0	0
21 - 22	*	*	*	*	*	*	0	0	0	0	0
22 - 23	*	*	*	*	*	*	0	0	0	0	0
23 - 24	*	*	*	*	*	*	0	0	0	0	0
Totals	0	0	0	0	0	0	6	19			
% of Total	0%	0%	0%	0%	0%	0%	24%	76%			

Hour	2021-01-08 Friday 2021-01-08	to Saturday 2021-01-09	2021-01-14 Sunday 2021-01-10	Monday 2021-01-11	Tuesday 2021-01-12	Wednesday 2021-01-13	Thursday 2021-01-14	Week Day Avg	Weekend Avg	Week Day 85% Avg Speed
0 - 1	0	0	0	0	0	0	0	0	0	0
1 - 2	0	1	0	0	0	0	0	0	0.5	0
2 - 3	0	0	0	0	0	0	0	0	0	0
3 - 4	0	0	0	0	0	0	0	0	0	0
4 - 5	0	1	0	1	0	0	1	0.4	0.5	87.5
5 - 6	0	0	0	0	0	0	0	0	0	0
6 - 7	0	0	0	0	1	2	2	1	0	98.33
7 - 8	1	0	0	2	2	2	2	1.8	0	84.2
8 - 9	1	3	1	0	2	2	1	1.2	2	75
9 - 10	0	0	1	0	1	0	1	0.4	0.5	94
10 - 11	1	1	0	0	1	4	2	1.6	0.5	79.75
11 - 12	2	1	4	0	0	0	0	0.4	2.5	88
12 - 13	2	0	1	0	1	0	0	0.6	0.5	104.5
13 - 14	0	1	0	1	0	0	0	0.2	0.5	84
14 - 15	2	1	1	1	1	0	1	1	1	90.5
15 - 16	2	1	3	1	0	1	0	0.8	2	81
16 - 17	1	1	1	0	1	3	0	1	1	76
17 - 18	0	0	2	3	1	0	1	1	1	68.67
18 - 19	0	2	0	0	2	0	0	0.4	1	82
19 - 20	3	0	0	0	0	0	0	0.6	0	85
20 - 21	1	1	0	0	0	0	0	0.2	0.5	56
21 - 22	0	0	0	0	0	0	0	0	0	0
22 - 23	1	0	0	0	0	0	0	0.2	0	50
23 - 24	0	0	0	0	0	0	0	0	0	0
Totals	17	14	14	9	13	14	11			
% of Total	18.48%	15.22%	15.22%	9.78%	14.13%	15.22%	11.96%			

Hour	2021-01-15		to		2021-01-21		Monday 2021-01-18	Tuesday 2021-01-19	Wednesday 2021-01-20	Thursday 2021-01-21	Week Day Avg	Weekend Avg	Week Day 85% Avg Speed
	Friday 2021-01-15	Saturday 2021-01-16	Sunday 2021-01-17	2021-01-21									
0 - 1	0	0	0	0	0	0	0	0	*	0	0	0	0
1 - 2	0	0	0	0	0	0	0	0	*	0	0	0	0
2 - 3	0	0	0	0	0	0	0	0	*	0	0	0	0
3 - 4	0	0	0	0	0	0	0	0	*	0	0	0	0
4 - 5	0	0	0	0	0	0	0	1	*	0.25	0	0	82
5 - 6	0	0	0	0	0	0	0	0	*	0	0	0	0
6 - 7	1	0	0	0	1	2	0	0	*	1	0	0	106
7 - 8	1	0	0	0	2	2	3	0	*	2	0	0	83.75
8 - 9	1	0	0	0	0	0	0	0	*	0.25	0	0	85
9 - 10	1	0	0	0	0	2	5	0	*	2	0	0	74.67
10 - 11	2	0	2	2	0	0	1	0	*	0.75	1	0	95
11 - 12	0	2	1	1	1	2	*	0	*	1	1.5	0	82
12 - 13	2	1	0	2	2	1	*	0	*	1.67	0.5	0	91
13 - 14	0	1	0	0	0	0	*	0	*	0	0.5	0	0
14 - 15	1	1	2	2	0	1	*	0	*	0.67	1.5	0	84.5
15 - 16	3	0	3	3	1	0	*	0	*	1.33	1.5	0	88.5
16 - 17	1	0	0	0	0	0	*	0	*	0.33	0	0	73
17 - 18	3	3	0	0	0	0	*	0	*	1	1.5	0	109
18 - 19	0	2	1	1	0	0	*	0	*	0	1.5	0	0
19 - 20	0	0	0	0	0	0	*	0	*	0	0	0	0
20 - 21	1	0	1	1	0	0	*	0	*	0.33	0.5	0	40
21 - 22	2	0	0	0	0	0	*	0	*	0.67	0	0	97
22 - 23	0	1	0	0	0	0	*	0	*	0	0.5	0	0
23 - 24	1	0	0	0	0	0	*	0	*	0.33	0	0	92
Totals	20	11	10	7	11	11	9	0	0	0	0	0	0
% of Total	29.41%	16.18%	14.71%	10.29%	16.18%	16.18%	13.24%	0%	0%	0%	0%	0%	0%

Hour	Jan 2021							Week Day 85% Avg Speed
	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	
	0	0	0	0	0	0	0	
0 - 1	0	0	0	0	0	0	0	0
1 - 2	0	1	0	0	0	0	0	0
2 - 3	0	0	0	0	0	0	0	0
3 - 4	0	0	0	0	0	0	0	0
4 - 5	0	1	0	1	1	0	1	85.67
5 - 6	0	0	0	0	0	0	1	84
6 - 7	1	0	0	1	3	2	2	104
7 - 8	2	0	0	4	4	5	3	82.6
8 - 9	2	3	1	0	2	2	2	84.25
9 - 10	1	0	1	0	3	5	3	83.75
10 - 11	3	1	2	0	1	6	5	90.5
11 - 12	2	3	5	1	2	1	2	85.8
12 - 13	4	1	1	2	2	1	1	80.4
13 - 14	0	2	0	1	0	0	1	85.5
14 - 15	3	2	3	1	2	1	4	92.8
15 - 16	5	1	6	2	0	2	1	86
16 - 17	2	1	1	0	1	3	0	84.67
17 - 18	3	3	2	3	1	0	3	87.25
18 - 19	0	4	1	0	2	0	1	91
19 - 20	3	0	0	0	0	1	0	98
20 - 21	2	1	1	0	0	0	0	56
21 - 22	2	0	0	0	0	0	0	97
22 - 23	1	1	0	0	0	0	0	50
23 - 24	1	0	0	0	0	0	0	92
Totals	37	25	24	16	24	29	30	
% of Total	20%	13.51%	12.97%	8.65%	12.97%	15.68%	16.22%	

Incoming Facing South Weekly Speeds
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Hour	2021-01-01		to		2021-01-07				Weekend Avg	Week Day 85% Avg Speed
	Friday 2021-01-01	Saturday 2021-01-02	Sunday 2021-01-03	Monday 2021-01-04	Tuesday 2021-01-05	Wednesday 2021-01-06	Thursday 2021-01-07			
0 - 1	*	*	*	*	*	*	0	*	*	0
1 - 2	*	*	*	*	*	*	0	*	*	0
2 - 3	*	*	*	*	*	*	0	*	*	0
3 - 4	*	*	*	*	*	*	0	*	*	0
4 - 5	*	*	*	*	*	*	0	*	*	0
5 - 6	*	*	*	*	*	*	0	*	*	0
6 - 7	*	*	*	*	*	*	84	84	*	84
7 - 8	*	*	*	*	*	*	0	*	*	0
8 - 9	*	*	*	*	*	*	81	81	*	81
9 - 10	*	*	*	*	*	*	93	93	*	93
10 - 11	*	*	*	*	*	*	75	75	*	88
11 - 12	*	*	*	*	*	118	78.33	88.25	*	107.5
12 - 13	*	*	*	*	*	83	69	73.67	*	88.5
13 - 14	*	*	*	*	*	94	17	55.5	*	55.5
14 - 15	*	*	*	*	*	0	87	87	*	87
15 - 16	*	*	*	*	*	78	90.67	87.5	*	92.5
16 - 17	*	*	*	*	*	96	82	89	*	89
17 - 18	*	*	*	*	*	0	0	*	*	0
18 - 19	*	*	*	*	*	0	77	77	*	78
19 - 20	*	*	*	*	*	0	100	100	*	100
20 - 21	*	*	*	*	*	111	0	111	*	111
21 - 22	*	*	*	*	*	0	0	*	*	0
22 - 23	*	*	*	*	*	0	0	*	*	0
23 - 24	*	*	*	*	*	0	0	*	*	0

Hour	2021-01-15		to		2021-01-21				Thursday 2021-01-21	Week Day Avg	Weekend Avg	Week Day 85% Avg Speed
	Friday 2021-01-15	Saturday 2021-01-16	Sunday 2021-01-17	Monday 2021-01-18	Tuesday 2021-01-19	Wednesday 2021-01-20						
0 - 1	0	0	0	0	0	0	0	*	0	0	0	
1 - 2	0	0	0	0	0	0	0	*	0	0	0	
2 - 3	0	0	0	0	0	0	0	*	0	0	0	
3 - 4	0	0	0	0	0	0	0	*	0	0	0	
4 - 5	0	0	0	0	82	0	0	*	82	0	82	
5 - 6	0	0	0	0	0	0	0	*	0	0	0	
6 - 7	105	0	0	95	105	0	0	*	102.5	0	106	
7 - 8	77	0	0	72.5	78.5	83	0	*	78.5	0	83.75	
8 - 9	85	0	0	0	0	0	0	*	85	0	85	
9 - 10	71	0	0	0	75.5	74.4	0	*	74.25	0	74.67	
10 - 11	81.5	0	61	0	0	101	0	*	88	61	95	
11 - 12	0	64	80	100	63.5	*	0	*	75.67	69.33	82	
12 - 13	75.5	85	0	93	88	*	0	*	85	85	91	
13 - 14	0	75	0	0	0	*	0	*	0	75	0	
14 - 15	81	57	48.5	0	88	*	0	*	84.5	51.33	84.5	
15 - 16	76.67	0	57.33	80	0	*	0	*	77.5	57.33	88.5	
16 - 17	73	0	0	0	0	*	0	*	73	0	73	
17 - 18	85.33	60	0	0	0	*	0	*	85.33	60	109	
18 - 19	0	72	69	0	0	*	0	*	0	71	0	
19 - 20	0	0	0	0	0	*	0	*	0	0	0	
20 - 21	40	0	57	0	0	*	0	*	40	57	40	
21 - 22	76	0	0	0	0	*	0	*	76	0	97	
22 - 23	0	95	0	0	0	*	0	*	0	95	0	
23 - 24	92	0	0	0	0	*	0	*	92	0	92	

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Jan 2021									
Hour	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Week	Weekend
								Day Avg	Avg
0 - 1	0	0	0	0	0	0	0	0	0
1 - 2	0	104	0	0	0	0	0	0	104
2 - 3	0	0	0	0	0	0	0	0	0
3 - 4	0	0	0	0	0	0	0	0	0
4 - 5	0	84	0	84	82	0	91	85.67	84
5 - 6	0	0	0	0	0	0	84	84	0
6 - 7	105	0	0	95	101	101	95	99.44	0
7 - 8	79.5	0	0	75.5	80.75	80.4	81.33	79.44	0
8 - 9	79	45	86	0	58.5	90	80.5	77	55.25
9 - 10	71	0	91	0	78.67	74.4	84.33	77.67	91
10 - 11	79.67	81	61	0	87	66.67	75.6	73.6	67.67
11 - 12	79	74.33	61.6	100	63.5	83	69	75.75	66.38
12 - 13	80.75	85	93	93	97	94	17	81.4	89
13 - 14	0	82	0	84	0	0	87	85.5	82
14 - 15	91	60.5	51.67	74	92.5	78	87	87.09	55.2
15 - 16	79.2	91	61.33	79.5	0	87	82	81.1	65.57
16 - 17	60	101	27	0	85	91.33	0	79.83	64
17 - 18	85.33	60	86	65.67	81	0	66	73.2	70.4
18 - 19	0	79.25	69	0	82	0	100	88	77.2
19 - 20	61	0	0	0	0	111	0	73.5	0
20 - 21	48	78	57	0	0	0	0	48	67.5
21 - 22	76	0	0	0	0	0	0	76	0
22 - 23	50	95	0	0	0	0	0	50	95
23 - 24	92	0	0	0	0	0	0	92	0

Hour	2021-01-01	to		2021-01-07	Monday	Tuesday	Wednesday	Thursday	Week	Weekend	Week Day 85% Avg Speed
	Friday 2021-01-01	Saturday	Sunday	2021-01-03	2021-01-04	2021-01-05	2021-01-06	2021-01-07	Day Avg	Avg	
0 - 1	*	*	*	*	*	*	*	0	0	0	0
1 - 2	*	*	*	*	*	*	*	0	0	0	0
2 - 3	*	*	*	*	*	*	*	0	0	0	0
3 - 4	*	*	*	*	*	*	*	0	0	0	0
4 - 5	*	*	*	*	*	*	*	0	0	0	0
5 - 6	*	*	*	*	*	*	*	84	84	0	84
6 - 7	*	*	*	*	*	*	*	0	0	0	0
7 - 8	*	*	*	*	*	*	*	81	81	0	81
8 - 9	*	*	*	*	*	*	*	93	93	0	93
9 - 10	*	*	*	*	*	*	*	88	88	0	88
10 - 11	*	*	*	*	*	*	118	97	107.5	0	107.5
11 - 12	*	*	*	*	*	*	83	94	88.5	0	88.5
12 - 13	*	*	*	*	*	*	94	17	55.5	0	55.5
13 - 14	*	*	*	*	*	*	0	87	87	0	87
14 - 15	*	*	*	*	*	*	78	107	92.5	0	92.5
15 - 16	*	*	*	*	*	*	96	82	89	0	89
16 - 17	*	*	*	*	*	*	0	0	0	0	0
17 - 18	*	*	*	*	*	*	0	78	78	0	78
18 - 19	*	*	*	*	*	*	0	100	100	0	100
19 - 20	*	*	*	*	*	*	111	0	111	0	111
20 - 21	*	*	*	*	*	*	0	0	0	0	0
21 - 22	*	*	*	*	*	*	0	0	0	0	0
22 - 23	*	*	*	*	*	*	0	0	0	0	0
23 - 24	*	*	*	*	*	*	0	0	0	0	0

Hour	2021-01-15		to		2021-01-21				Monday 2021-01-18	Tuesday 2021-01-19	Wednesday 2021-01-20	Thursday 2021-01-21	Week Day Avg	Weekend Avg	Week Day 85% Avg Speed
	Friday 2021-01-15	Saturday 2021-01-16	Sunday 2021-01-17	2021-01-21											
0 - 1	0	0	0				*	0	0	0	0	0	0	0	0
1 - 2	0	0	0				*	0	0	0	0	0	0	0	0
2 - 3	0	0	0				*	0	0	0	0	0	0	0	0
3 - 4	0	0	0				*	0	0	0	0	0	0	0	0
4 - 5	0	0	0				*	0	82	0	0	0	82	0	82
5 - 6	0	0	0				*	0	0	0	0	0	0	0	0
6 - 7	105	0	0			95	*	118	0	0	0	0	106	0	106
7 - 8	77	0	0			81	*	85	92	0	0	0	83.75	0	83.75
8 - 9	85	0	0			0	*	0	0	0	0	0	85	0	85
9 - 10	71	0	0			0	*	77	76	0	0	0	74.67	0	74.67
10 - 11	89	0	61			0	*	0	101	0	0	0	95	61	95
11 - 12	0	65	80			100	*	64	*	0	0	0	82	72.5	82
12 - 13	79	85	0			106	*	88	*	0	0	0	91	85	91
13 - 14	0	75	0			0	*	0	*	0	0	0	0	75	0
14 - 15	81	57	73			0	*	88	*	0	0	0	84.5	65	84.5
15 - 16	97	0	61			80	*	0	*	0	0	0	88.5	61	88.5
16 - 17	73	0	0			0	*	0	*	0	0	0	73	0	73
17 - 18	109	67	0			0	*	0	*	0	0	0	109	67	109
18 - 19	0	82	69			0	*	0	*	0	0	0	0	75.5	0
19 - 20	0	0	0			0	*	0	*	0	0	0	0	0	0
20 - 21	40	0	57			0	*	0	*	0	0	0	40	57	40
21 - 22	97	0	0			0	*	0	*	0	0	0	97	0	97
22 - 23	0	95	0			0	*	0	*	0	0	0	0	95	0
23 - 24	92	0	0			0	*	0	*	0	0	0	92	0	92

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Jan 2021									
Hour	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Week Day Avg	Weekend Avg
0 - 1	0	0	0	0	0	0	0	0	0
1 - 2	0	104	0	0	0	0	0	0	104
2 - 3	0	0	0	0	0	0	0	0	0
3 - 4	0	0	0	0	0	0	0	0	0
4 - 5	0	84	0	84	82	0	91	85.67	84
5 - 6	0	0	0	0	0	0	84	84	0
6 - 7	105	0	0	95	118	105	97	104	0
7 - 8	82	0	0	81	85	82	83	82.6	0
8 - 9	85	54	86	0	67	92	93	84.25	70
9 - 10	71	0	91	0	85	76	103	83.75	91
10 - 11	89	81	61	0	87	101	85	90.5	71
11 - 12	88	95	80	100	64	83	94	85.8	87.5
12 - 13	79	85	93	106	106	94	17	80.4	89
13 - 14	0	89	0	84	0	0	87	85.5	89
14 - 15	115	64	73	74	97	78	100	92.8	68.5
15 - 16	86	91	70	80	0	96	82	86	80.5
16 - 17	73	101	27	0	85	96	0	84.67	64
17 - 18	109	67	89	81	81	0	78	87.25	78
18 - 19	0	82	69	0	82	0	100	91	75.5
19 - 20	85	0	0	0	0	111	0	98	0
20 - 21	56	78	57	0	0	0	0	56	67.5
21 - 22	97	0	0	0	0	0	0	97	0
22 - 23	50	95	0	0	0	0	0	50	95
23 - 24	92	0	0	0	0	0	0	92	0

Date:	01-06-2021	County:		Hwy:		Location:				
(from):	10:00 AM	(to):	10:59 AM	Weather:						
Surface Type:				Surface Condition:		Wet:	Dry:	Smooth:	Rough:	

[illegible]

Starting Hour	Count	Average Speed of all Traffic	Violator Counts	Average Speed of Violators
00:00:00	0	N/A	N/A	N/A
01:00:00	1	104.0	1	104.0
02:00:00	0	N/A	N/A	N/A
03:00:00	0	N/A	N/A	N/A
04:00:00	4	85.3	4	85.3
05:00:00	1	84.0	1	84.0
06:00:00	9	99.4	9	99.4
07:00:00	18	79.4	10	84.2
08:00:00	12	69.8	5	88.8
09:00:00	13	78.7	4	91.8
10:00:00	18	72.6	7	94.0
11:00:00	16	71.1	6	95.2
12:00:00	12	82.7	7	96.4
13:00:00	4	83.8	3	86.7
14:00:00	16	77.1	6	98.0
15:00:00	17	74.7	6	88.8
16:00:00	8	75.9	5	92.0
17:00:00	15	72.3	6	90.2
18:00:00	8	81.3	5	89.6
19:00:00	4	73.5	2	98.0
20:00:00	4	57.8	0	0.0
21:00:00	2	76.0	1	97.0
22:00:00	2	72.5	1	95.0
23:00:00	1	92.0	1	92.0

Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG
2021-01-06	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	07:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	08:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	09:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	118	108 to 118	100.0	1	100.0	0	1	0
2021-01-06	11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	83	73 to 83	100.0	1	100.0	0	1	0
2021-01-06	12:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	94	84 to 94	100.0	1	100.0	1	0	0
2021-01-06	13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	14:00	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	78	68 to 78	100.0	*	*	0	1	0
2021-01-06	15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	96	86 to 96	100.0	1	100.0	0	1	0
2021-01-06	16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	19:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	111	101 to 111	100.0	1	100.0	0	1	0
2021-01-06	20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-06	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary		0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	3	6	111	73 to 83	33.3	5	83.3	1	5	0

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min													Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100			
2021-01-07	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100.0	1	100.0	0	1	0
2021-01-07	06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100.0	1	100.0	0	1	0
2021-01-07	08:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100.0	1	100.0	0	1	0
2021-01-07	09:00	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	50.0	1	50.0	0	2	0
2021-01-07	10:00	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	66.7	1	33.3	0	3	0
2021-01-07	11:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	50.0	1	50.0	0	2	0
2021-01-07	12:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	100.0	*	*	0	1	0
2021-01-07	13:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100.0	1	100.0	0	1	0
2021-01-07	14:00	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	66.7	2	66.7	0	3	0
2021-01-07	15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100.0	1	100.0	0	1	0
2021-01-07	16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	100.0	*	*	0	2	0
2021-01-07	18:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100.0	1	100.0	0	1	0
2021-01-07	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-07	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

24 Hr Summary		0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
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Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

2021-01-08	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary		0	0	0	0	0	1	1	1	1	2	0	1	2	2	3	0	0	2	*	17	86	76 to 86	35.3	6	35.3	0	17	0
Date	Starting Hr:min	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG	
2021-01-09	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	104	94 to 104	100.0	1	100.0	0	1	0	
2021-01-09	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	84	74 to 84	100.0	1	100.0	0	1	0	
2021-01-09	05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	07:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	08:00	0	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	3	54	44 to 54	66.7	*	*	0	3	0	
2021-01-09	09:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	81	71 to 81	100.0	1	100.0	0	1	0	
2021-01-09	11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	95	85 to 95	100.0	1	100.0	0	1	0	
2021-01-09	12:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	13:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	89	79 to 89	100.0	1	100.0	0	1	0	
2021-01-09	14:00	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	64	54 to 64	100.0	*	*	0	1	0	
2021-01-09	15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	91	81 to 91	100.0	1	100.0	0	1	0	
2021-01-09	16:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	101	91 to 101	100.0	1	100.0	0	1	0	
2021-01-09	17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	18:00	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	2	102	61 to 71	50.0	1	50.0	0	2	0	
2021-01-09	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-09	20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	78	68 to 78	100.0	*	*	0	1	0	
2021-01-09	21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	

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Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	Speed																	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG		
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95										95 to >100	
2021-01-09	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-09	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary		0	0	0	0	1	0	0	1	1	1	0	1	1	2	1	1	1	4	14	101	81 to 91	28.6	8	57.1	0	14	0	
Date	Starting Hr:min	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG	
2021-01-10	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	07:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	08:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	86	76 to 86	100.0	1	100.0	0	1	0	
2021-01-10	09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	91	81 to 91	100.0	1	100.0	0	1	0	
2021-01-10	10:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	11:00	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	1	4	45	35 to 45	50.0	1	25.0	0	4	0	
2021-01-10	12:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	93	83 to 93	100.0	1	100.0	0	1	0	
2021-01-10	13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	14:00	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	58	48 to 58	100.0	*	*	0	1	0	
2021-01-10	15:00	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	3	81	35 to 45	33.3	1	33.3	0	3	0	
2021-01-10	16:00	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	27	17 to 27	100.0	*	*	0	1	0	
2021-01-10	17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	89	79 to 89	100.0	2	100.0	0	2	0	
2021-01-10	18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-10	20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	

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Incoming Facing South Histogram

Goodwin I

Debolin

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Deboln

[illegible]

Date	Starting Hr:min	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG	
2021-01-12	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	93	83 to 93	100.0	1	100.0	0	1	0	0
2021-01-12	07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	0	0	2	88	78 to 88	100.0	1	50.0	0	2	0	0
2021-01-12	08:00	0	0	0	1	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2	67	40 to 50	50.0	*	*	0	2	0	0
2021-01-12	09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	85	75 to 85	100.0	1	100.0	0	1	0	0
2021-01-12	10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	87	77 to 87	100.0	1	100.0	0	1	0	0
2021-01-12	11:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	12:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	106	96 to 106	100.0	1	100.0	0	1	0	0
2021-01-12	13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	97	87 to 97	100.0	1	100.0	0	1	0	0
2021-01-12	15:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-12	16:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	85	75 to 85	100.0	1	100.0	0	0	1	1
2021-01-12	17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	81	71 to 81	100.0	1	100.0	0	1	0	0
2021-01-12	18:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	82	72 to 82	100.0	2	100.0	0	2	0	0

Incoming Facing South Histogram

Goodwin I

Deboln

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

[illegible]

Incoming Facing South Histogram

Goodwin I

Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Debolt

	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	%Speeders	VEH_SM	VEH_MED	VEH_LG	
Starting Hr:min																												
Date																												
2021-01-14 18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	14	96	87 to 97	35.7	8	57.1	0	13	1
2021-01-13 19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-13 20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-13 21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-13 22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-13 23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary	0	1	1	0	0	0	0	0	0	0	0	0	3	1	1	2	2	3	14	96	87 to 97	35.7	8	57.1	0	13	1	
Page 8																												
2021-01-14 00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	91	81 to 91	100.0	1	100.0	0	1	0	
2021-01-14 05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	97	87 to 97	100.0	2	100.0	0	2	0	
2021-01-14 07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	2	83	73 to 83	100.0	1	50.0	0	2	0	
2021-01-14 08:00	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	68	58 to 68	100.0	*	*	0	1	0	
2021-01-14 09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	103	93 to 103	100.0	1	100.0	0	1	0	
2021-01-14 10:00	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	2	85	48 to 58	50.0	1	50.0	0	2	0	
2021-01-14 11:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 12:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	76	66 to 76	100.0	*	*	0	1	0	
2021-01-14 15:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14 16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	Total Counts																85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG				
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90									90 to <95	95 to >100		
2021-01-15	17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	44	34 to 44	100.0	*	0	0	1	0	
2021-01-14	18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14	20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14	21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-14	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Page 9																		54.5	36.4	6			11						

Incoming Facing South Histogram

Goodwin I

Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	Speed																	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG	
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95										95 to >100
2021-01-15	16:00	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	73	63 to 73	100.0	*	0	1	0	
2021-01-15	17:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	2	3	109	39 to 49	33.3	66.7	0	3	0	
2021-01-15	18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-15	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-15	20:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	40	30 to 40	100.0	*	0	1	0	
2021-01-15	21:00	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	2	97	45 to 55	50.0	50.0	0	2	0	
2021-01-15	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2021-01-15	23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	92	82 to 92	100.0	100.0	0	1	0	
24 Hr Summary		0	0	0	0	0	1	1	0	1	1	0	5	2	1	2	1	5	20	97	97	71 to 81	40.0	45.0	0	20	0	
Page 10																												
Date	Starting Hr:min	<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100	Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG
2021-01-16	00:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	07:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	08:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	09:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	10:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-16	11:00	0	0	0	0	0	0	0	0	0	1	1	1	0	0	0	0	0	0	2	65	55 to 65	100.0	*	*	0	0	2
2021-01-16	12:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	85	75 to 85	100.0	100.0	1	1	0	0
2021-01-16	13:00	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	75	65 to 75	100.0	*	*	1	1	0
2021-01-16	14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	57	47 to 57	100.0	*	*	1	1	0

Incoming Facing South Histogram

Goodwin

Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

[illegible]

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM																85ppt Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG			
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90									90 to <95	95 to >100	Total Counts
2021-01-17	14:00	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2	73	14 to 24	50.0	*	*	0	2	0
2021-01-17	15:00	0	0	0	0	0	0	0	1	0	2	0	0	0	0	0	0	0	0	3	61	51 to 61	100.0	*	*	0	3	0
2021-01-17	16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-17	17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-17	18:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	69	59 to 69	100.0	*	*	0	1	0
2021-01-17	19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-17	20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	57	47 to 57	100.0	*	*	0	1	0
2021-01-17	21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-17	22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
2021-01-17	23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
24 Hr Summary		0	0	1	0	0	0	0	1	1	4	1	1	1	0	1	0	0	0	10	69	51 to 61	60.0	*	*	0	9	1

Page 12

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Incoming Facing South Histogram

Goodwin I

Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

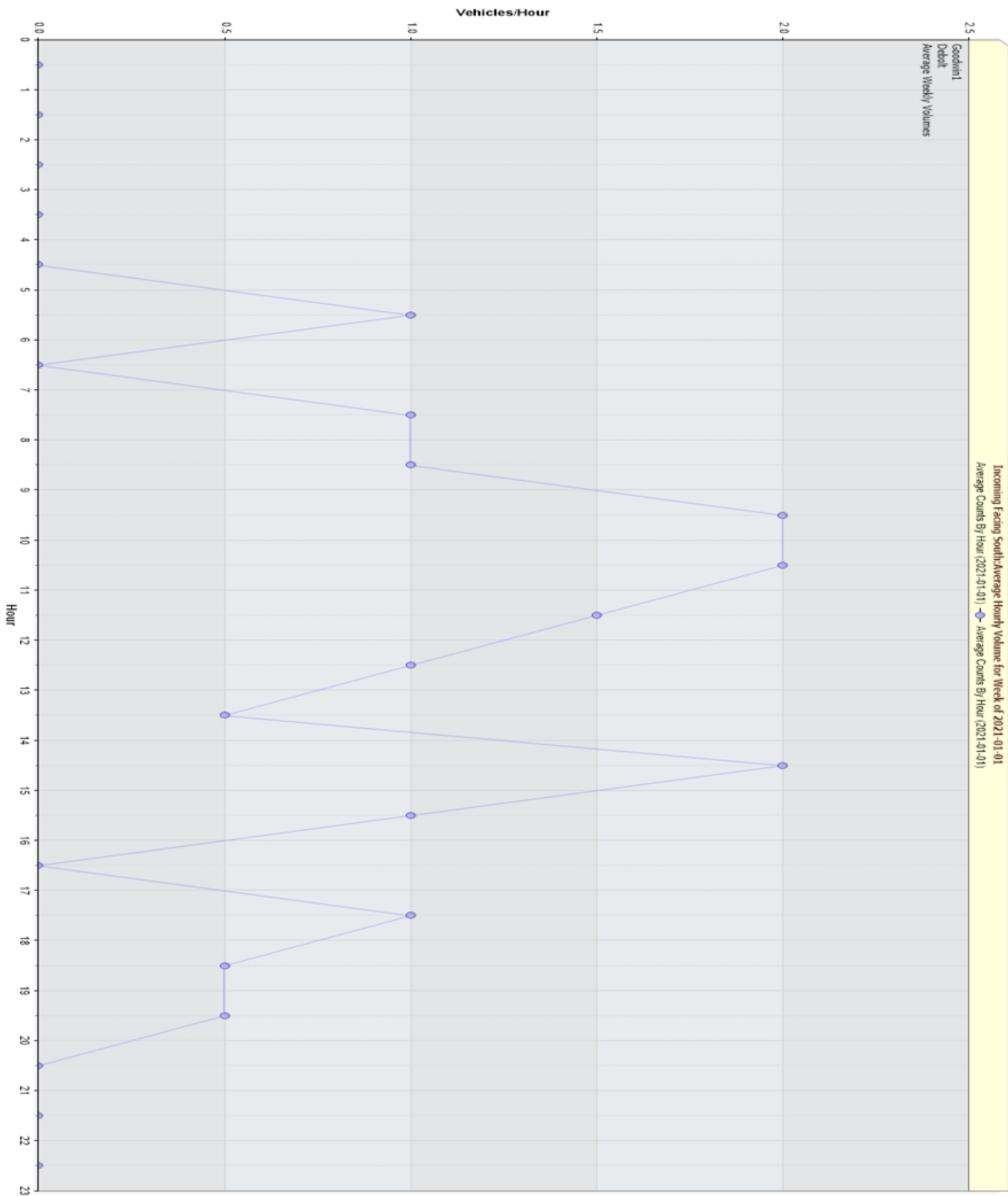
Debolt

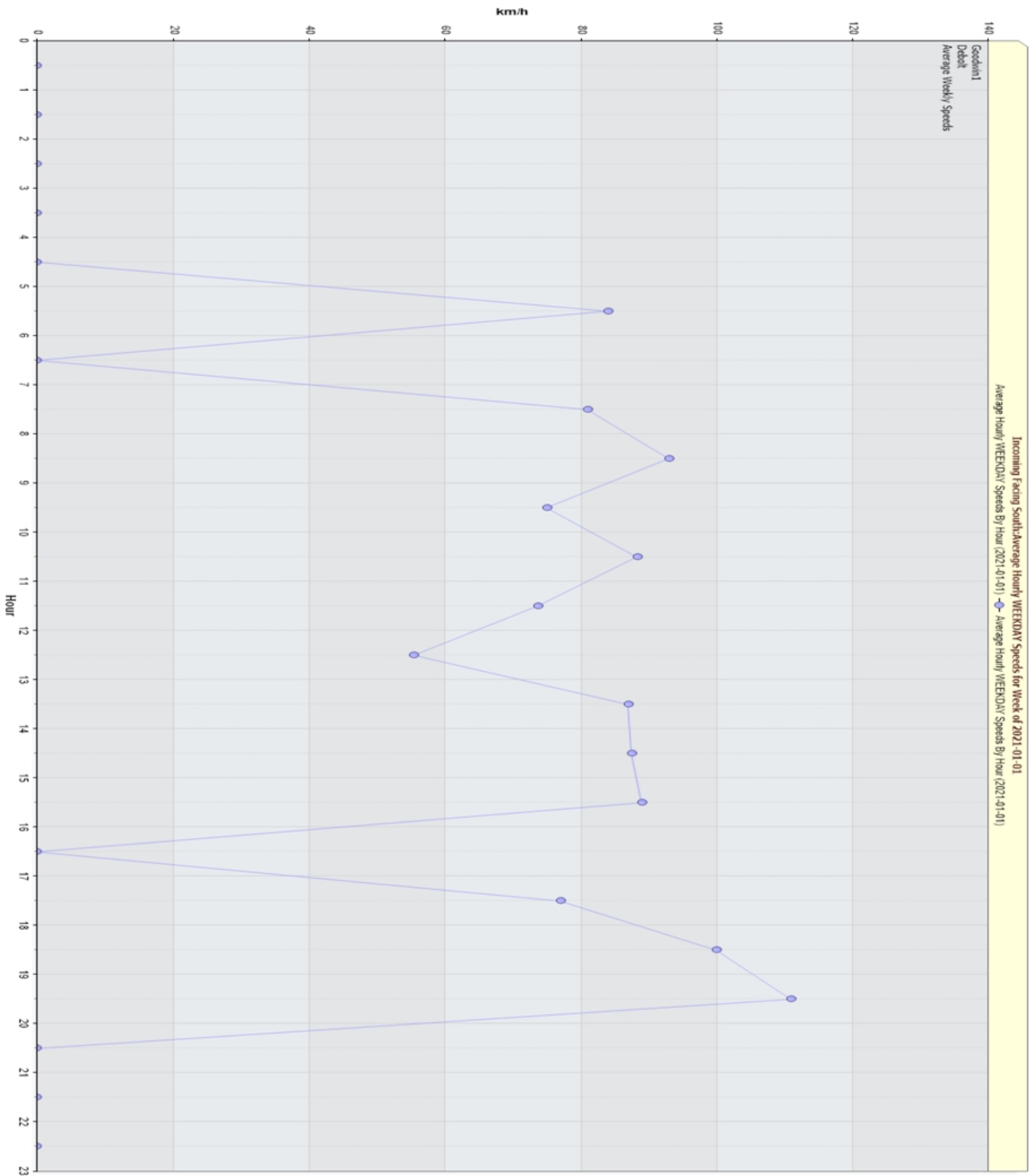
[illegible]

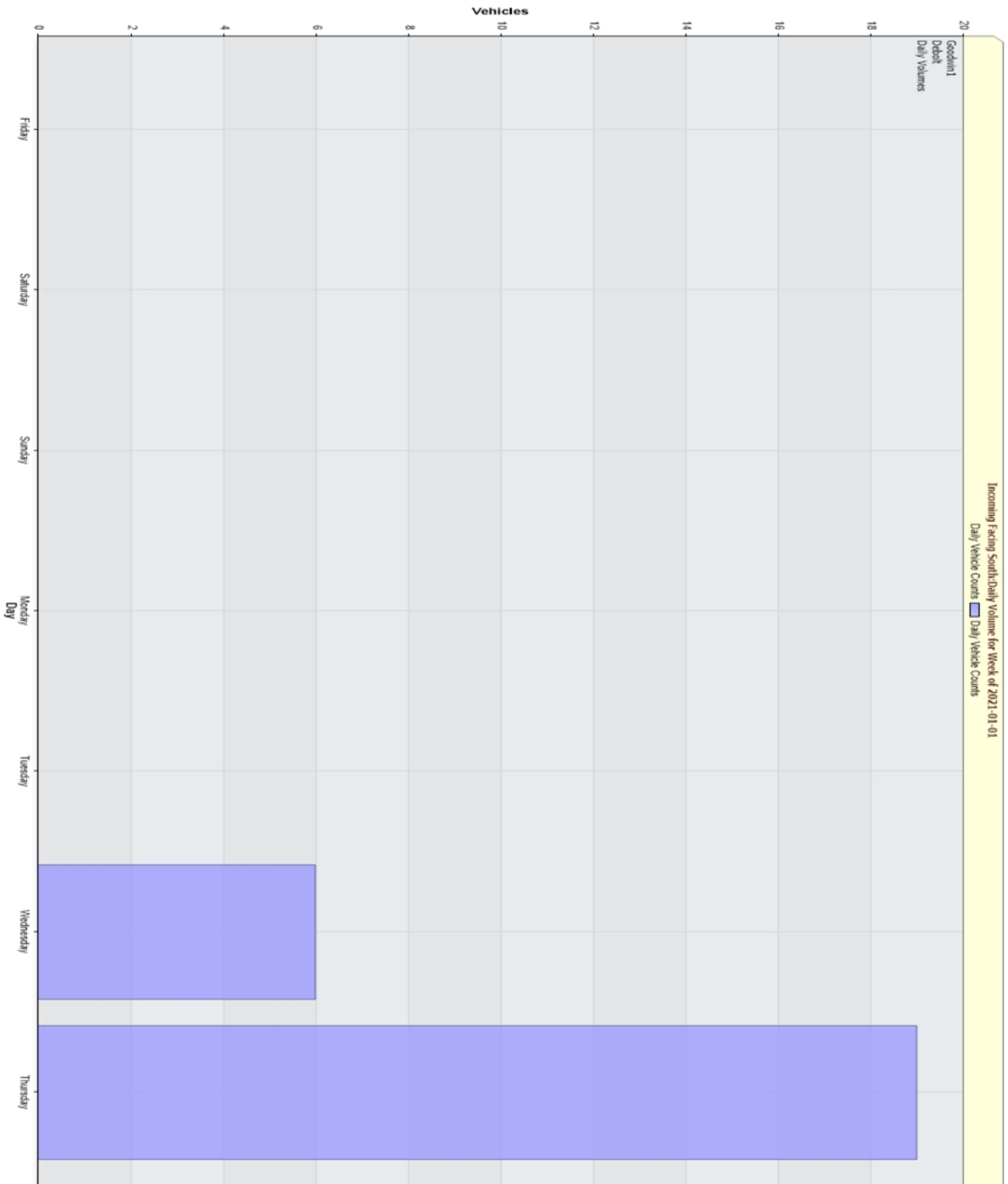
Incoming Facing South Histogram
Goodwin1
Debolt

from Wed-Jan-06-2021-10-00-AM to Wed-Jan-20-2021-10-59-AM

Date	Starting Hr:min	<15 15 to <20 20 to <25 25 to <30 30 to <35 35 to <40 40 to <45 45 to <50 50 to <55 55 to <60 60 to <65 65 to <70 70 to <75 75 to <80 80 to <85 85 to <90 90 to <95 95 to >100														Total Counts	85pct Speed	10km/h Pace	% in pace	# of Speeders	% Speeders	VEH_SM	VEH_MED	VEH_LG
		<15	15 to <20	20 to <25	25 to <30	30 to <35	35 to <40	40 to <45	45 to <50	50 to <55	55 to <60	60 to <65	65 to <70	70 to <75	75 to <80	80 to <85	85 to <90	90 to <95	95 to >100					
2021-01-19	12:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	100.0	1	100.0	0	0	1
2021-01-19	13:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	100.0	1	100.0	0	1	0
2021-01-19	15:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	16:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	17:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	18:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	19:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	20:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	21:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	22:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	23:00	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	* *	*	*	*	*	*	*
2021-01-19	24 Hr Summary	0	0	0	0	0	0	0	0	0	0	2	0	2	1	1	3	1	0	1	45.5	0	9	2







MD OF GREENVIEW, SUMMARY OF TRAFFIC COUNTS, 2018

SITE 44 (11 U 425186 E, 6134039 N)

*** 525m North of Township Road 734 on Range Road 21 (Goodwin Road)***

		Northbound Vehicles				Southbound Vehicles				Total Vehicles			
Day	Date	Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	Trucks	% Trucks
Thu	29-Nov	19	6	32%	19	6	32%	38	12	32%	38	12	32%
Fri	30-Nov	22	9	41%	17	9	53%	39	18	46%	39	18	46%
Sat	1-Dec	18	4	22%	10	2	20%	28	6	21%	28	6	21%
Sun	2-Dec	11	6	55%	11	4	36%	22	10	45%	22	10	45%
Mon	3-Dec	13	3	23%	15	7	47%	28	10	36%	28	10	36%
Tue	4-Dec	16	4	25%	21	7	33%	37	11	30%	37	11	30%
Wed	5-Dec	11	1	9%	12	7	58%	23	8	35%	23	8	35%
Average		16	5	30%	15	6	40%	31	11	35%	31	11	35%

Day	Time	Northbound Vehicles			Southbound Vehicles			Total Vehicles		
		Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	Trucks	% Trucks
Fri	7am - 7pm	20	8	40%	15	9	60%	35	17	49%

Note: 12 hr count taken from day with highest overall 24 hr count.

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*** 514m West of Hignway 736 On Township Road 741 ***

		Eastbound Vehicles				Westbound Vehicles				Total Vehicles			
Day	Date	Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	Trucks	% Trucks
Thu	29-Nov	21	12	57%	16	8	50%	37	20	54%			
Fri	30-Nov	14	6	43%	12	9	75%	26	15	58%			
Sat	1-Dec	14	2	14%	11	4	36%	25	6	24%			
Sun	2-Dec	12	7	58%	9	5	56%	21	12	57%			
Mon	3-Dec	10	1	10%	7	5	71%	17	6	35%			
Tue	4-Dec	15	5	33%	15	8	53%	30	13	43%			
Wed	5-Dec	20	9	45%	13	9	69%	33	18	55%			
Average		15	6	40%	12	7	58%	27	13	47%			

12 Hour Count Information
29-Nov-18

Day	Time	Eastbound Vehicles			Westbound Vehicles			Total Vehicles		
		Total	Trucks	% Trucks	Total	Trucks	% Trucks	Total	% Trucks	
Thu	7am - 7pm	18	10	56%	16	8	50%	34	18	53%

Note: 12 hr count taken from day with highest overall 24 hr count.

243

For Project:
Project Notes:
Location/Name:
Report Generated:
Speed Intervals
Time Intervals
Traffic Report From
85th Percentile Speed
85th Percentile Vehicles
Max Speed
Total Vehicles
Annual Average daily
traffic: (AADT)

Goodwin2
Debolt
Incoming Facing East
2021-01-21
1 km/h
Instant
2021-01-06
79 km/h
227
106 km/h
267
19 - Total number of
vehicles registered

14:44
11:00:00
2021-01-20
through
2021-01-15
17:00:38

11:59:59

Volumes -

weekly counts

	5 Day		7 Day	
Time	17		17	
10:00	2		2	
04:00	3		3	
80				
79				
64.1				
Monday	Tuesday	Wednesday	Thursday	Friday
5	3	7	5	6
13.2	7.7	17.5	13.9	17.6
84.8	86.3	88.9	86.8	92.0

Speed

Speed Limit:
85th Percentile Speed:
Average Speed:
Count over limit
% over limit
Avg Speeder

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
5	3	3	7	5	6	2	1
13.2	7.7	7.7	17.5	13.9	17.6	5.4	2.3
84.8	86.3	86.3	88.9	86.8	92.0	82.0	88.0

Class Counts

Number	%
1	0.4
255	95.5
11	4.1
VEH_MED = sedan,	VEH_LG = truck]

VEH_SM
VEH_MED
VEH_LG
[VEH_SM=motorcycle,



REQUEST FOR DECISION

SUBJECT:	Mountain Metis Nation Association – Letter of Support		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER:
DEPARTMENT:	CAO SERVICES	DCAO SW	PRESENTER:
STRATEGIC PLAN:	Level of Service	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide the Mountain Metis Nation Association a letter of support for development of office space, a community hall and indigenous cultural centre; to be submitted with their application for the Community Facility Enhancement Program.

BACKGROUND/PROPOSAL:

Mountain Metis Nation Association (MMNA) brought forth a request for a letter of support to be submitted with their application to the Community Facility Enhancement Program.

MMNA is working with Solis Architecture to design a traditional beautiful log building to include an Indigenous Interpretive Centre, MMNA offices, and a 6,000 sq. ft. community hall.

The proposed location of this facility would be behind the Grande Cache Tourism and Interpretive Centre, however, Administration continues to work with the MMNA to ensure proper process is followed to secure land within the Hamlet of Grande Cache.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council writing a letter to support Mountain Metis Nation Association is that Greenview will demonstrate their support to the Indigenous Tourism Industry and Initiatives.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to not provide a letter of support for this project.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Letter of support will be provided to Mountain Metis Nation Association upon the passing of this motion.

ATTACHMENT(S):

- Letter of Support Request
- Proposed Building Sketch

MOUNTAIN MÉTIS

*Métis Nation of Alberta Association Local Council #1994 of Grande Cache
P.O. Box 1468 Grande Cache, Alberta T0E 0Y0
Tel: 1.780.827.2002
• email: mna1994@telus.net • website: MountainMetis.com*



April 28, 2021

Denise Thompson, CAO
Municipal District of Greenview
Box 1079, Valleyview, AB. T0H 3N0
Via Denise.thompson@mdgreenview.ab.ca

RE: Support for Mountain Métis Nation Association's Community Facility Enhancement Program Application

Dear Ms. Thompson:

As you are well aware, the Mountain Métis Nation Association (MMNA) has been trying to secure a new facility to relocate our office and build an upgraded and enhanced community hall and newly developed Indigenous Cultural Centre here in Grande Cache. MMNA presented our ideas and options to Greenview's council this past winter, and we are now putting together an application for the Community Facility Enhancement Program (CFEP) to secure funding to proceed.

MMNA is working with Solis Architecture to design a traditional beautiful log building to include an Indigenous Interpretive Centre, MMNA offices, and a 6,000 sq. ft. community hall (including full kitchen, bar, washrooms, and stage). An initial concept sketch is attached for your reference.

As discussed with Greenview previously, we are looking at locating this facility behind the Grande Cache Tourism and Interpretive Centre. To accompany our Business Case and grant application for this project, MMNA requires a letter of support from Greenview confirming:

1. Greenview's support for the project; and
2. Confirmation that the approved project can take place on the lands as discussed and that MMNA will have access to the lands for the purposes of carrying out the approved project.



We kindly ask that Greenview be able to support our project so that we can proceed with our CFEP application, which is due mid-June 2021. Should you have any questions, please feel free to contact me at 780-827-2002.

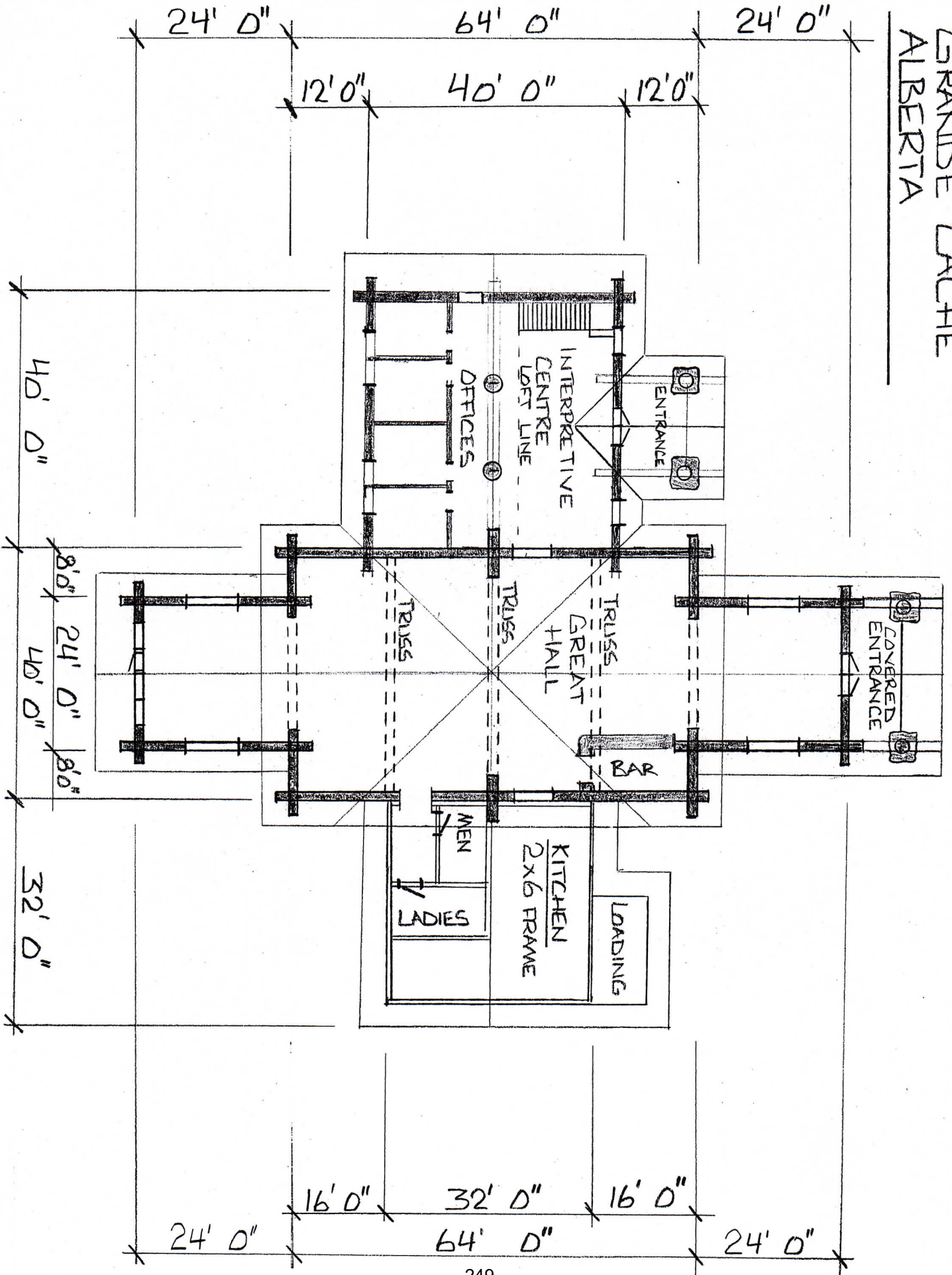
Sincerely,

A handwritten signature in dark ink, appearing to read 'Alvin Findlay', with a stylized flourish extending from the end.

Alvin Findlay, President

METIS CENTRE GRANDE CACHE ALBERTA

APRIL 2021





REQUEST FOR DECISION

SUBJECT:	Transfer Delinquent Utilities Accounts to the Associated Tax Roll		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER: EK
DEPARTMENT:	FINANCE	GM:	PRESENTER: GD
STRATEGIC PLAN:	Level of Service	DCAO SW	LEG: DL

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec. 553

Council Bylaw/Policy (cite) – By-Law 11-664 Water Utility, Part VIII 1, 1.1

RECOMMENDED ACTION:

MOTION: That Council approve the transfer of delinquent utility accounts 90 days and over to the associated tax Roll.

BACKGROUND/PROPOSAL:

The transfer of delinquent utility accounts to the associated tax roll has been a customary practice for Grande Cache Utility customers, however since it is a new process for Greenview Utility customers, Administration has brought this to Council this first time only.

The intention is to make this an annual administrative practice consistent with the Bylaws of the Municipality of Greenview and will assist Administration managing delinquent utility accounts.

Administration follows customary collection procedures including billing and mailing notices on a regular basis, delinquent accounts are followed up with phone calls. The transfer to the tax roll is the last step when other collection efforts have been unsuccessful.

Grande Cache has 74 delinquent Utility Accounts for a total of \$100,336.54, Valleyview has 10 delinquent Utility Accounts for a total of \$5,344.65. Of note this process has not taken place for Grande Cache Utilities since the amalgamation.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of adding this to the Tax Roll is that the MD of Greenview will have a better chance at collecting payment through the Tax Recovery Process
-

DISADVANTAGES OF THE RECOMMENDED ACTION: None

ALTERNATIVES CONSIDERED:

Alternative #1: The alternative to adding the outstanding balance to Property Taxes is to turn off the water until the account is paid in full, while allowed in our bylaws could cause undue hardship to residents.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Utility Accounts Balances outstanding 90 days and over will be transferred to the associated tax roll.

Adding amounts owing to tax roll

553(1) A council may add the following amounts to the tax roll of a parcel of land:

- (a) unpaid costs referred to in section 35(4) or 39(2) relating to service connections of a municipal public utility that are owing by the owner of the parcel;
- (b) unpaid charges referred to in section 42 for a municipal utility service provided to the parcel by a municipal public utility that are owing by the owner of the parcel;
- (c) unpaid expenses and costs referred to in section 549(3), if the parcel's owner contravened the enactment or bylaw and the contravention occurred on all or a part of the parcel;

PART VIII – BILLING AND COLLECTION:

1. COLLECTION OF WATER RATES AND CHARGES:

- 1.1 The rates, rents and fees specified in the Schedule of Fees are hereby imposed and levied for water supplied by or on behalf of the MD. All such rates, rents, fees or any penalties which remain unpaid after the date by which payment is required may be added to the tax roll of the property and will be recovered in the same manner and means as ordinary property taxes in arrears.



REQUEST FOR DECISION

SUBJECT:	HAMLET OF GRANDE CACHE LED SIGN		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 11, 2021	CAO:	MANAGER: SS
DEPARTMENT:	CAO SERVICES	DCAO SW	PRESENTER: KM
STRATEGIC PLAN:	Quality of Life	LEG: DL	

RELEVANT LEGISLATION:

Provincial (cite) – New West Partnership Trade Agreement.

Council Bylaw/Policy (cite) – Policy 1018 “Expenditure and Disbursement”.

RECOMMENDED ACTION:

MOTION: That Council award the Grande Cache LED sign project to Libertelevision Inc. with an upset limit of \$132,310.00 with funds to come from the Communications Capital Projects Budget.

MOTION: That Council authorizes Administration to construct Option #__ for the design of the Hamlet of Grande Cache LED sign.

BACKGROUND/PROPOSAL:

A Request for Proposal was posted to the Alberta Purchasing Connection website on March 19, 2021 and two (2) proposals were received by the April 8, 2021 deadline.

The RFP requested costing for drawings of a detailed design, manufacturing, construction, and commissioning of an electric LED sign, to be located at the front entrance of the Grande Cache Recreation Centre (GCRC), located at 10450 Hoppe Avenue, Grande Cache.

The request for proposal is attached for Council’s information. The project management consultant checked references of qualified proponent, and a tender recommendation for award by EDS is attached.

A matrix of the two bids received is attached outlining our evaluation and scoring recommendations for:

- Libertelevision Inc. – a final score of 72 out of 100 points; and
- Blanchette Neon Limited – a final score of 68 out of 100 points

Each proposal had their merits: one with a lower cost and within the budget allocated. The recommended proponent has also designed, installed, and currently maintains our Grovedale LED sign.

Libertelevision has provided two design options attached based on Administration’s conceptualized design drawing that was included in the RFP for Council’s consideration. Administration is in support of option #1

(with small alterations to the design in order to better suit the sign to Greenview's branding and style guidelines, which is part of the process anticipated when this project was tendered). The sign will face east and west on Hoppe Avenue, with a display screen on each side of the sign, allowing traffic heading both directions to view the display ads.

A map is attached to view the location of the sign at the GCRC (located where the present GCRC sign is) and was chosen for the following reasons:

- The sign requires a hardwired connection (due to inconsistent cellular service in Grande Cache,) and this is available at the GCRC between the proposed sign location and an IT closet, that is located within the GCRC. Drawings indicating the location of this IT closet are attached. Due to extreme weather, it is also preferred that the required PC system be located within this IT closet. The following describes general parameters for the hardware required to operate the screen:
 - provide a video connection from the IT closet in the GCRC to the outside display board. This can be achieved by running a CAT5e or CAT6 wire with video connections on each end or other means proposed by Proponents.
 - Greenview will supply, install, and configure a PC to run the system. This PC will be setup to be on Greenview's domain and will run other tools for support and management. The Contractor shall supply and install a display port at the PC.
- The GCRC is the hub of the community, and the sign will be used to promote Greenview, GCRC & community information, and events.
- Power is available immediately beside the proposed location having street light wiring running alongside the road.

The following three (3) sign locations were considered, and recommendation for site selection is based on the criteria that the recommended site has reasonable access to MD property that can house the hardwired connection:

1. Grande Cache Recreation Centre (where the present GCRC sign is)
2. Grande Cache Public Services Building (less traffic as per traffic count)
3. Rocky the Ram site (no way to hardwire the sign to a municipally owned building in the area)

Traffic counts were taken at the sites listed below, where power would be accessible. Traffic counts show that there is more traffic in front of the Recreation Centre. A map is attached to see where the traffic counts were taken:

Date	Map	Traffic Counter Location	Total vehicles one way	Total Traffic
February 19 – 26, 2021	A	Between Shand & Rec facility west – measure traffic going west	8,048	16,435
February 19 – 26, 2021		Between Shand & Rec facility west – measure traffic east	8,387	
March 8 – 15, 2021	B	Upper Shand – measure traffic going east	6815	12,891
March 8 – 15, 2021		Upper Shand – measure traffic going west	6076	

As the GCRC is the hub of the community, this location for the LED sign is a conveniently located space that is recognized and valued by residents who utilize facility programs, services, and amenities at the GCRC, as well as being a school drop off and pick up zone for Summitview School students. The LED sign will be highly visible to the community and would not only be used to promote Greenview communications (such as taxes due, fire

advisories, municipal communications), but it would also serve to promote programs and events (such as public skate times, public swim times, spring break programs) at the hub of the community.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motions are that Greenview can proceed with the chosen firm to mobilize and begin work immediately to produce and install the sign.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1:

Council has the alternative to not proceed with any of the proposed proponents; however, Administration does not recommend this action, as it would delay this project.

Alternative #2:

Council has the alternative to proceed with a proponent other than Libertelevision Inc.

FINANCIAL IMPLICATION:

Direct Costs: \$132,310.00 Communications capital project budget

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

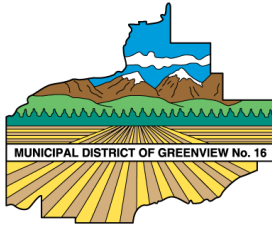
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will contact the interested firms and advise them of Greenview's decision. Administration will work directly with the chosen firm to proceed with the production and installation of the sign in the Hamlet of Grande Cache.

ATTACHMENT(S):

- LED Sign – Hamlet of Grande Cache Design-Build Project Request for Proposals
- RFP Submissions – Evaluation & Qualification Matrix
- Libertelevision Design Options #1 and #2
- Location of LED sign map at the Grande Cache Recreation Centre photos
- Traffic counter map



REQUEST FOR PROPOSALS

Municipal District of Greenview No. 16

LED Sign – Hamlet of Grande Cache

Design-Build Project

RFP # 2021-COMGC-02

Municipal District of Greenview #16
4806-36th Avenue
PO Box 1079
Valleyview, AB
T0H 3N0

March 2021

INTRODUCTION

The Municipal District of Greenview No. 16

The Municipal District of Greenview No. 16 (Greenview) is located in Northwest Alberta and includes the Towns of Fox Creek and Valleyview. Greenview also includes five hamlets, including Little Smoky, Ridgevalley, DeBolt, Grovedale, and Grande Cache. The Sturgeon Lake Cree Nation, and seven Indigenous Cooperatives and Enterprises in the Grande Cache area completes the list of diverse communities of the region. Geographically, Greenview is the third-largest municipality in the Province, spanning more than 32,000 square kilometers. Previously, the Municipality had developed a facility and wayfinding signage strategy for the Hamlet of Grande Cache. At this time, Greenview has prioritized the detailed design, manufacturing, construction and commissioning of an electronic LED sign, to be located nearby the Grande Cache Recreation Centre located at 10450 Hoppe Ave., Grande Cache Alberta.

Terminology and Definitions

The following terms will apply to this Request for Proposal and to any subsequent Contract. The submission of a proposal in response to this Request for Proposal indicates acceptance of the following terminology.

- a) "Bidder" means a company that submits, or intends to submit, a proposal in response to this Request for Proposal and means the same as Proponent as identified below;
- b) "Contract" means the written agreement resulting from this Request for Proposal executed by the MD of Greenview No. 16 and the Contractor for the Project which will include any additional terms and conditions attached thereto. The form of contract will be CCDC14e – Design-Build Stipulated Price Contract;
- c) "Contractor" means the Successful Proponent to this Request for Proposal who enters into a written Contract with the MD of Greenview No. 16;
- d) "Cost Schedule" means the itemized list of project deliverables, unit rates and costs offered by bidders;
- e) "Greenview" means the Municipal District of Greenview No. 16;
- f) "Must", or "Mandatory" means an essential prerequisite for a proposal to receive consideration;
- g) "Owner" means the MD of Greenview No. 16;
- h) "Owner's Agent" means EDS Group Inc., of Spruce Grove Alberta;
- i) "Preferred Proponent" means the Proponent selected by Greenview for proceeding to negotiation and execution of the Contract;
- j) "Project" means the design and construction of gateway signage at various locations in Greenview;
- k) "Proponent" means a company that submits, or intends to submit, a proposal in response to this Request for Proposal and means the same as Bidder;
- l) "Province" means Her Majesty the Queen in Right of the Province of Alberta;
- m) "Request for Proposal" or "RFP" means the invitation to Proponents to submit a proposal for the provision of the Project in accordance with requirements specified in this document;
- n) "Should" or "Desirable" means a requirement having a significant degree of importance to the objectives of the Request for Proposal;
- o) "Successful Proponent" means the Proponent, if any, with whom Greenview executes the Contract; and
- p) "Total Performance" means the full completion of installation of proposed work as identified within the definitions of CCDC 14e form of contract.

PROJECT PURPOSE

This is a design-build project for the design, approvals, implementation and warranty / maintenance of a proposed electronic sign and structure. The intent is to provide a balance of elegant design with very durable materials that last the test of time, while doing so in the most cost-effective manner possible. Greenview currently utilizes Telemetry signage software for other screen infrastructure currently being used at the Grande Cache Recreation Centre, and the new sign must be compatible and be integrated with the current system. The successful proponent will provide best overall value, not just the lowest price. Selection criteria has been included in this Request for Proposals. The project budget will not be disclosed.

PROJECT SCOPE

The overall scope of this project includes the design, fabrication and installation of an electronic sign.

As part of your bid submission:

- to develop a conceptual design drawing for the proposed electronic sign structure (prepared as part of your RFP submission) that demonstrates your creative ability to design signs which are compatible with Greenview's branding guidelines and with the overall vision of the Municipality. An excerpt of Greenview's branding guidelines has been included in Schedule 1. A wayfinding and facility signage strategy was previously completed for Grande Cache, and an excerpt related to this electronic sign has been included in Schedule 2 demonstrating two conceptual design options. These concept designs shall 'inform' your proposed concept plan;
- to identify an appropriate electronic sign that suits the proposed location, generally conforms to information included in Schedule 1 and 2, is compatible with Greenview's existing Telemetry system, is durable and is suitable for the weather conditions of a northern Rocky Mountain community; and
- to provide a detailed cost for all design, approvals and implementation for the project along with a project schedule for all activities.

Upon award to the Successful Proponent:

- to enter into a design-build agreement with Greenview and provide all required certifications, insurance, bonding and other requirements in accordance with the terms included in this RFP and the sample contract included in Schedule 3;
- to make refinements to the conceptual drawings that were provided during the RFP stage, based on comments provided by Greenview;
- to complete the detailed design of the proposed sign structure, including structural components (that are certified by a professional engineer (P.Eng.) licensed with APEGA), surface materials, lighting and any elements affixed to the sign surfaces;
- to remove and dispose of the existing facility sign currently along Hoppe Ave. at the driveway entrance of the Grande Cache Recreation Centre. An image of this existing sign is included in Schedule 4;
- to provide a source of power to the sign location, tying into the power that is located in the road ROW directly adjacent to the proposed sign location. A meter will be required to be installed on the sign in a discreet location as part of your scope of work;
- to provide an Environmental Construction Operations (ECO) Plan prior to any construction;
- to install all proposed signage components, generally in the location as shown in Schedule 5;
- to provide training to Greenview staff on the operations and maintenance of the sign; and

- to provide warranty for a period of at least five years after construction completion and make any required adjustments or repairs. Costs to repair damages caused by third parties such as vandalism and graffiti would be the responsibility of Greenview.

The Contractor will be required to obtain a development permit from Greenview as part of their scope, with the cost of all permits being the responsibility of the Contractor. For more information on development permits, please refer to: <https://mdgreenview.ab.ca/departments/planning-development/overview/>

For additional information you may contact Price Leurebourg, Development Officer, at 780.524.6078 or at price.leurebourg@mdgreenview.ab.ca

The following describes the over-arching design criteria that Greenview envisions for the sign (design concept to be included in your tender submission, with detailed design drawings completed after contract award):

- use the materials palette included on one of the preliminary conceptual drawings that are included in Schedule 2. For sign durability, Proponents may propose using painted aluminum or fiberglass materials to replicate the look of wood components. Durability is key to materials selection;
- include the existing Greenview logo, with the ability for this logo to be easily removed from the sign and replaced in upcoming years if this logo is updated;
- signs are to be single-sided, with imagery and text only on the visible front side. Include a separate cost to upgrade the sign structure to be double-sided with screens visible from both sides;
- apply colours from Greenview's corporate style guide, as included in Schedule 1 of this RFP;
- be compatible with the existing Telemetry system with a hard-wired connection between the proposed sign location and the IT closet in the Rec Centre. The location of the IT closet can be found in Schedule 6 – IT Closet Information; and
- introduce innovative materials that last the test of time, do not fade from weather exposure and can be easily replaced or cleaned in the case of damage or vandalism. Proposals must include a narrative that describes the life expectancy of the materials used and all warranties that come with electronic equipment and the signage system.

Due to unpredictable cellular service in Grande Cache, Greenview has set the requirement for a hard-wired connection between the sign and an IT closet that is located within the Recreation Centre. Drawings indicating the location of this IT closet can be found in Schedule 6. Due to cold weather it is also preferred that the required PC system be located within this IT closet. The following describes general parameters for the hardware required to operate the screen:

- provide a video connection from the IT closet in the Rec Centre to the outside display board. This can be achieved by running a CAT5e or CAT6 wire with video connections on each end, or other means proposed by Proponents;
- Greenview will supply, install and configure a PC to run the system. This PC will be setup to be on Greenview's domain and will run other tools for support and management. The Contractor shall supply and install a display port at the PC;
- provide a system that is compatible with Greenview's existing Telemetry software which is managed onsite by Greenview staff; and
- testing of communication between the board and the PC via Telemetry will be required before sign-off.

The form of Contract for this project will be CCDC14e – Design-Build Stipulated Price Contract. A copy of this standard agreement has been included in Schedule 3. Upon payment of design-related tasks,

Greenview will acquire full copyright and rights to the use of all design products for future use. A special provision to the Contract will be established, altering clause GC 1.1.7 of the Contract, to transfer all copyright rights to Greenview upon payment of design-related tasks. Agreeing to this provision is a mandatory condition of the Contract.

Greenview has retained the services of EDS Group Inc. (Spruce Grove, Alberta) as Owner's Advisor for the duration of this project. Proponents may not contact any staff or agent of EDS Group Inc. during the course of the tender process, and such contact may disqualify a Proponent. EDS Group Inc. is also ineligible to be part of any proposed team.

PROPOSAL SUBMISSION AND GUIDELINES

Submission Requirements

Submissions must include one bound hard copy that meets all requirements set forth in this RFP along with one digital copy saved on a USB external drive/memory stick. Files must not exceed 20MB. The digital version must be an exact replica of the printed copy, and no additional information will be considered that is not included in the hard copy. In the case of difference between the hard copy and digital version, hard copies will be deemed as the accurate submission. Greenview reserves the right to declare the submission non-compliant, and your submission will be returned to you if any mandatory criteria is not met. Ensure that submissions include all required insurance certificates, COR certificate, WCB clearance letter, bonding / security certificate, etc.

Proposal Submission Location

Proposals will be received at the following address:

MD of Greenview No. 16.
Administration Office
4806-36 Ave, Box 1079
Valleyview, AB. T0H 3N0
Attn: Stacey Sevilla, Manager, Communications and Marketing

All submittals must be submitted in a single envelope that is well secured, including the following information clearly marked on the front:

- Legal name of the Proponent;
- Name of the primary contact for the Proponent with email address and phone number;
- Name of the proposal, "LED Sign – Hamlet of Grande Cache";
- Closing date and time; and
- Greenview's address as shown above.

Late submissions will not be accepted, and Proponents will be notified by email should their proposal not be accepted due to late delivery. Proposals will be received up until the deadline as listed in the section entitled PROPOSAL AND PROJECT TIMELINES of this RFP. In lieu of receiving the hard copy and digital file prior to the deadline, Greenview will accept submissions by email prior to and up to the deadline as long as the email submission is accompanied by a receipt of courier shipment (to show that the package has already been shipped) to stacey.sevilla@mdgreenview.ab.ca. The courier receipt MUST be time and date stamped showing that the package was dropped off at the courier no less than four days (96 hours) prior to the closing time. Files under 25MB can be emailed to the email address above. Files over 25MB can be emailed via WeTransfer to communications@mdgreenview.ab.ca

Changes or Withdrawal of Submissions

Proponents may withdraw their proposal when they submit a request in writing by the Proponent or its agent at any time up to the time fixed for receiving proposals.

A Proponent wishing to make changes to its proposal before the time set for receiving proposals may withdraw their submission in accordance with the above conditions. The modified proposal may then be resubmitted in the same sealed envelope, up to the time and date set for receiving proposals.

Addenda will be prepared by Greenview and made available by posting on Alberta Purchasing Connection. Bidders must acknowledge all addenda received by noting them in the cover letter.

Submission Format

Each proposal must conform to the following format. Greenview reserves the right to reject any proposal that does not conform to providing a proposal in this format.

a) Cover Letter

- i. is max. 1 page in length, and signed by an individual that has authority to bind the Proponent with original ink (no digital signatures);
- ii. identifies any actual or perceived conflicts of interest, or clearly states that there are no known conflicts;
- iii. identifies any addenda received during the bid process;
- iv. clearly indicates the team format, for example the name of the lead company and what contractual arrangements will be made for sub-contractors;
- v. includes the statement, "We have reviewed the sample contract in detail and are prepared to execute a contract with the MD of Greenview No. 16 based on its terms." A copy of this agreement has been included in Schedule 3 of this RFP – CCDC 14e – Design Build Stipulated Price Contract; and
- vi. identifies a proposed completion date for all design and construction work that is on or before the construction completion date identified in the section entitled PROPOSAL AND PROJECT TIMELINES of this proposal.

b) Proponent Profile

- i. is max. 4 pages in length;
- ii. full legal name of the Proponent and any sub-contractors or consultants that will be part of the team;
- iii. a summary of the Proponent including years of experience, geographic areas that it works within, and types of work completed;
- iv. service philosophy, describing any over-arching values that your company has as it relates to the services you offer;
- v. summary of any proposed sub-contractors or sub-consultants; and
- vi. staff biography no more than one page per person that identifies the name, qualifications, years of experience with the Proponent and role in the project for, at minimum, the following individuals:
 - lead designer;
 - Professional Structural Engineer; and
 - construction manager.

c) Past Experience

- i. summary of three to five projects completed by the Proponent in the past five years that includes the design and construction of similar electronic signs. Max. one page per project description that must include a photograph of the finished product;
- ii. a list of at least three past references that includes the Client's name, place of employment, phone number, email and a short summary of the project scope. References must be current and still employed with the original Client; and
- iii. indication of your experience working with the MD of Greenview. While not mandatory, previous experience with Greenview would be an asset.

d) Process

- i. describe the general stages of the project, including but not limited to conceptual design, detailed design, approvals, mobilization, construction and warranty / maintenance period;
- ii. outline the provision of shop drawings that will be prepared by the Contractor and provided to Greenview for review and acceptance;
- iii. outline a design review process that allows Greenview's project manager to be an integral part of the design process and at what stages you will require formal acceptance of any submissions;
- iv. include a list of all documentation to be provided by the Contractor to Greenview, including but not limited to contract securities, proof of insurance, WCB Clearances and COR certification or temporary letter of certification; and
- v. outline any anticipated challenges that may arise throughout the project, and ways that the Proponent plans to mitigate for these challenges.

e) Project Schedule

- i. outline a detailed schedule that aligns with all tasks included in section entitled PROPOSAL AND PROJECT TIMELINES;
- ii. identify when during the course of this project that the Contractor will be applying for progress payments, and what deliverables need to be in place prior to any request for payment; and
- iii. detail the process by which you assure schedules are adhered to, and how this process will be applied to this project.

f) Project Costs

- i. detailed breakdown of all costs, including but not limited to conceptual design, detailed design, fabrication of structures, installation of the sign, and maintenance/warranty period;
- ii. clear statements within this section that confirms that all project costs are included in the quoted amounts, including but not limited to travel and other disbursements, licenses and application fees, permits, professional fees, materials supply, installation and any other ancillary costs; and
- iii. process by which you assure financial accuracy and cost controls for projects, and how this process will be applied to this project.

g) Assumptions

- i. any assumptions that apply to the process, schedule and costs included in your proposal.

h) Design Concept & Technical Details

- i. your proposed design concept that reflects the criteria included in the section entitled PROJECT SCOPE of this RFP;
- ii. a general description of the structure that the sign will be supported by;
- iii. description of the signage materials proposed, their anticipated lifespan, and benefits that the materials provide as it relates to replacing damaged components due to accidents or vandalism; and
- iv. technical details of the IT infrastructure that is provided to operate the sign. This will include details of the proposed display port placed within the IT closet at the Rec Centre, type of wiring proposed leading from the Rec Centre to the sign location, the LED sign display unit and all other hardware required. Greenview will supply, install and configure a PC for this sign, and Proponents must identify if any special considerations influence the type of PC system required.

i) Resumes

- i. Personal resumes for key staff, including lead designer, Professional Structural Engineer and construction manager. Be sure to list related projects.

Tender Acceptance and Agreement

Greenview intends to obtain the proposal most suitable and advantageous to the interests of the Owner. Greenview reserves the right, in its sole and unfettered discretion to reject or accept any proposal including the right to reject all proposals. Without limiting the generality of the foregoing, Greenview may reject any tender which:

- a) is incomplete, obscure, irregular or unrealistic;
- b) is non-compliant or conditional;
- c) has erasures or corrections;
- d) fails to include any mandatory information;
- e) fails to complete the information required in the Tender, or
- f) is accompanied by an insufficient certified cheque, or irrevocable letter of credit or by a Bid Bond in an unsatisfactory form.

A proposal may be rejected or accepted on the basis of Greenview's unfettered assessment as to a Proponent's past work performance for Greenview or for anyone else, a Proponent's previous or current business or professional relationship with Greenview, a Proponent's financial capabilities, a Proponent's ability to perform the work, a Proponent's ability to complete the work on schedule or without delay or interference, a Proponent's equipment, a Proponent's sub-contractors, the character, integrity, reputation, judgement and experience of a Proponent, a Proponent's ability to provide maintenance or warranty work, and its history or reputation regarding the same, a Proponent's propensity for litigation or other forms of dispute, or a Proponent's history related to resolving disputes.

In no circumstance shall Greenview be required to disclose to the Proponent Greenview's reasoning or explanation behind its decision to either award this project or to reject any or all proposals.

The Owner reserves the right after closing time to seek clarification or to ask for additional information from one or more Proponents and reserves the right to negotiate after the deadline (as listed in the section entitled PROPOSAL AND PROJECT TIMELINES) with the Proponent that Greenview deems has provided the most advantageous proposal. In no event will Greenview be required to seek clarification or to ask for additional information from all Proponents or to offer any modified terms to other than the most

advantageous Proponent prior to entering into a Contract with the Successful Proponent and Greenview shall incur no liability to any other Proponents as a result of such discussion, negotiation or modification.

In addition to the foregoing, each Proponent by submitting a proposal agrees that they will not claim damages in any court proceeding or other dispute resolution forum in respect of any aspect of the within tender process, including but not limited to representations made or purported to be made at any time before, during or after the tender process and anything arising during the contract negotiation phase, in excess of an amount equivalent to the reasonable costs incurred by the Proponent in preparing the proposal, and each Proponent, by submitting a proposal, specifically waives any claim for loss of profits if no agreement is entered into with the Proponent.

Greenview will not consider bids from any Proponent who has initiated litigation with Greenview for a period of three (3) years from the conclusion of the litigation. Any such proposal received will be returned unopened. Litigation for the purpose of this policy includes a lawsuit, arbitration or other formal dispute resolutions processes.

Any sub-contractor who has initiated litigation with Greenview will not be permitted to perform work under the Contract and Greenview reserves the right to have the sub-contractor replaced at the Contractors expense.

Proponents being considered for award shall provide documentation proving their experience specifically related to the type of work required under this contract prior to award of tender. Proposals may not be awarded to Proponents that do not have specific experience in all aspects of the work specified in the RFP.

Insurance and Bonding

Proponents shall, without limiting their obligations or liabilities herein and at their own expense, provide and maintain the following insurances in compliance with the Alberta Insurance Act, in forms and amounts acceptable to the Greenview:

- a) General Liability Insurance in an amount not less than two million dollars (\$2,000,000) inclusive per occurrence, insuring against bodily injury, personal injury and property damage, including loss of use thereof. Greenview is to be added as an additional insured under this policy for any and all claims arising out of the Contractor's operations. The policy shall be endorsed to state it is primary and will not require the pro-rata sharing of any loss by any insurer of Greenview. Such insurance shall include but not be limited to:
 - products and completed operations liability;
 - owner's protective liability;
 - blanket written contractual liability;
 - contingent employer's liability;
 - personal injury liability;
 - non-owned automobile liability;
 - cross liability with respect to additional insured;
 - employees as additional insured;
 - broad form property damage endorsement;
 - operation of attached machinery;
 - sudden and accidental pollution, and

- where such further risk exists, blasting, demolition, pile driving, caisson work or tunneling, as applicable.
- b) Automobile Liability Insurance on all vehicles owned, operated or licensed in the name of the Contractor in an amount not less than two million dollars (\$2,000,000). All the foregoing insurance shall be primary and not require the pro-rata sharing of any loss by any insurer of Greenview. The Successful Proponent shall provide Greenview with a certified true copy of each policy prior to execution of the Contract, and shall ensure that Products and Completed Operations coverage, as applicable, shall be in force for the duration of the warranty period. All required insurance shall be endorsed to provide Greenview with 30 days advance written notice of material change or cancellation. In addition, the successful Proponent shall require and ensure that each subcontractor provides evidence of comparable insurance to that set forth in clauses (a) through (b) of this section. The successful Proponent will also be responsible for insuring his equipment against "all risks" of accidental loss or damage. The Contractor shall waive his right of recourse against Greenview with regard to any loss or damage to the equipment and shall make his insurer aware of this waiver.
- c) Tender Security. Proponents must enclose herewith as Tender Security a bid bond, certified cheque, bank draft or money order payable to **Municipal District of Greenview No.16** for 10% of the total tender amount and agrees that should they refuse or fail within thirty-five (35) days after a Contract is offered to them by Greenview for acceptance,
- i. to enter into a Contract with Greenview for the performance of the work and/or the supplying of material covered by this tender, and
 - ii. to provide security and insurance as required by the Specifications, and a Contract for the work and/or material is entered into with some other person for a greater amount, the undersigned hereby agrees to forfeit all right and title to the aforementioned deposit, and the same is forfeited to the Municipal District of Greenview No.16.
- Bid bonds, certified cheque, bank drafts, money order of unsuccessful bidders shall be returned after award of the contract or all tenders have been rejected.
- d) The Successful Proponent shall furnish security in a form satisfactory to the Owner, in the amount of:
- i. 50% of the Contract tender price for the due performance of the Contract;
 - ii. 50% of the Contract tender price for the payment in full of all claims for labour and for material used or reasonably required for use in the performance of the Contract;

Irrevocable Letters of Credit, Certified Cheques, Bank Drafts or Money Orders used in lieu of Labour and Materials Payment Bonds, will be released 120 days after the date of Construction Completion providing there are no outstanding claims filed with the Owner against the Contractor.

Eligibility

Proposals will not be evaluated if the Proponent's current or past corporate or other interests may, in Greenview's opinion, give rise to a conflict of interest in connection with the Project.

Proponents must prove evidence of complying with the following by including certificates in proposal

submissions:

- a) coverage with WCB Alberta, and holding an account in good standing;
- b) meeting the insurance coverage requirements as included in the sample contract provided as an attachment to the RFP, and naming Greenview as additional insured; and
- c) Certificate of Recognition (COR) in the Province of Alberta.

Contracts will only be awarded to Proponents who, prior to the time fixed for receiving tenders, possess a Certificate of Recognition (COR), which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety.

Bidders are advised that a small employer's certificate of recognition (SECOR - for employers with less than ten employees) is not considered acceptable.

For Bidders who have not obtained a Certificate of Recognition, a valid Temporary Letter of Certification (TLC) issued by the Alberta Construction Safety Association (ACSA) will be considered acceptable. Greenview will confirm that the Bidder possesses a COR or a valid TLC through the Alberta Construction Safety Association. Prospective Bidders who do not possess a COR and wish to obtain information about obtaining a COR or TLC, are advised to contact:

The Alberta Construction Safety Association
#101, 13025 - St. Albert Trail
Edmonton, AB, T5L 5G2
Telephone: (780) 453-3311 or 1-800-661-2272
Fax: (780) 455-1120
www.acsa-safety.org

Contractors shall familiarize themselves, their staff and their subcontractors with the terms of the Occupational Health and Safety Act and Regulations there under to ensure complete understanding, respecting the responsibilities given and compliance required. The Contractor acknowledges that it is and assumes all of the responsibilities and duties of the Prime Contractor, as defined by the Occupational Health and Safety Act, and that they shall, as a condition of the Contract, comply with the Occupational Health and Safety Act and the regulations thereunder.

PROJECT COSTING

Packages should include an itemized list of cost areas using the following Cost Schedule table, or a similar table of your own format, and must be included in your price offer within your submission. These unit rates will be used to determine payment amounts for this Contract.

Item	Description	Units	Quant.	Rate	Totals
1	Conceptual and detailed design of sign	I.s.	1	\$	\$
2	Mobilization and demobilization	I.s.	1	\$	\$
3	Permits, licenses, Alberta One-Calls associated with the work	I.s.	1	\$	\$
4	Removal and disposal of existing entrance sign, restoration of site	I.s.	1	\$	\$
5	ECO Plan	I.s.	1	\$	\$
6	Provide power to signage location, including all required tie-ins, breakers,	I.s.	1	\$	\$

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	panel(s), meter				
7	Supply and installation of sign and all required hardware, systems & software	I.s.	1	\$	\$
8	Training of Greenview staff on sign operations	I.s.	1	\$	\$
Total Base Cost (not including GST)					\$
A	Optional Price: to provide a double-sided electronic sign	I.s.	1	\$	\$
Total Optional Cost (not including GST)					\$

Packages will include a clear project total and include ALL project costs including expenses and disbursements. This will be an “all in” cost. Do not include GST in any values. Greenview will enter into a services agreement depicting this amount as a project limit for the expected deliverables.

Greenview reserves the right to reject all proposals if a suitable price cannot be obtained, and to negotiate with the preferred Proponent to reduce quantities or eliminate items in the Cost Schedule.

SUPPORTING DOCUMENTS

Proponents must become familiar with, and ensure that their submissions identify how the following documents will be considered throughout the design and installation process:

- Greenview Development Guidelines & Municipal Service Standards (2017) – available online at http://mdgreenview.ab.ca/wp-content/uploads/2013/12/Combined-2_Nov_2017_14-030-10-GREENVIEW-Municipal-Servicing-Std-2017-R2.pdf;
- CCDC 14e – Design-Build Stipulated Price (2013) form of contract, available from the Canadian Construction Documents Committee (CCDC) or your local construction association; and
- ECO Plan guideline documents can be found online on the City of Edmonton’s website at: https://www.edmonton.ca/city_government/environmental_stewardship/environmental-construction-operations-plans.aspx

PROPOSAL EVALUATION CRITERIA

Evaluation of proposals will be conducted by the Owner’s Agent in conjunction with staff from Greenview. The following criteria will be used to evaluate proposals:

Criteria	Weighting
Provide mandatory information, ie. insurance, COR Certificate, WCB, etc.	Pass / Fail
Lump sum price	30
Design experience	10
Construction experience	20
Quality of design provided	20
Material durability of proposed signage	20

Lump Sum Price (30 points) - To evaluate price, the lowest price will receive a score of 30 points. All other

prices will be scored by percentage comparison to the low bid. For example, if the low bid from Proponent #1 is \$100,000 (receiving a score of 30 points) and Proponent #2 offers a price of \$120,000, Proponent #2 will receive a price score of $(30) \times (100,000/120,000) = 25$ points. Proposals that exceed the total project budget of \$130,000 (excluding GST) will not be considered. Bids will be evaluated based on the base cost proposed in Cost Schedule table.

Design Experience (10 points) - Design experience will be evaluated based on the proposed design team and past projects included in submissions, and reference checks.

Construction Experience (20 points) - Construction experience will be evaluated based on the proposed construction manager and their direct involvement in similar projects within the past five years with the Proponent.

Quality of Design Provided (20 points) – submissions will be organized into order of preference for submitted concept designs. The top design will be provided a score of 20 points, with the least preferred concept design submitted receiving a score of zero. All other submissions will be ranked and assigned a score between 0 and 20 points.

Material Durability of Proposed Signage (20 points) – the longevity of proposed materials will be evaluated for lifespan, ability to withstand the elements (sun, temperature extremes, wind, etc.) and resistance to vandalism. Proponents are encouraged to include product details that demonstrate proven lifespan and durability.

QUESTIONS:

Questions will be received by Greenview and responded to through addenda. All addenda will be posted on Alberta Purchasing Connection (APC). Proponents are encouraged to download all RFP and Addendum documents off APC in order to keep notified of any addenda.

Questions by telephone will not be recorded or responded to. All questions must be sent via email to stacey.sevilla@mdgreenview.ab.ca. Only emailed questions will be considered. Proponents that contact other Greenview employees or any staff or agent of EDS Group Inc. during the process of completing proposals may be disqualified.

PROPOSAL AND PROJECT TIMELINES:

Proposals submitted to Greenview must be received at Greenview's Main Administration Building on or before **2:00pm Mountain Time on Thursday, April 8th, 2021**. Envelopes will be date and time stamped once received. The following includes a list of current dates that are applicable to this project:

RFP Release:	Friday, March 19 th , 2021
Close of Questions:	Tuesday, March 30 th , 2021, 4:00pm Mountain Time
RFP Closing:	Thursday, April 8 th , 2021, 2:00pm Mountain Time
Selection of Proponent:	Tuesday, April 13 th , 2021
Construction Completion:	End of July, 2021

The successful proponent will be required to complete all work by the end of July, 2021. A penalty of \$1,000 per calendar day will apply to the final payment should the contract deadline not be met.

The following describes the project sequencing for this Project. Proponents must identify their schedule for completing the Project with the following considerations:

- upon Contract Award, the Contractor will be provided with any comments to the concept plan submitted as part of the proposal process. Detailed design must be completed by the end of April 2021 and that process must include three working days of time for Greenview to review and provide any comments to the design development;
- the Contractor is responsible for confirming all utility locations on site through an Alberta One-Call and discussions with Greenview staff. Copies of all utility locate certificates must be provided to Greenview;
- prior to commencing any construction the Contractor must provide an Environmental Construction Operations (ECO) Plan to the satisfaction of the Owner's Agent. Guidelines to complete an ECO Plan shall be consistent with those provided by the City of Edmonton and City of Calgary (both municipalities use the same framework); and
- all proposed signs must be completed prior to the end of July, 2021. A penalty of \$1,000 per calendar day will apply to the final payment should the contract deadline not be met.

Negotiation Delay

If a written Contract cannot be negotiated within *ten* days of notification to the Preferred Proponent, or such earlier time as determined solely by Greenview, Greenview may, at its sole discretion at any time thereafter, terminate negotiations with that Proponent and either negotiate a Contract with the next qualified Proponent or choose to terminate the RFP process and not enter into a Contract with any of the Proponents.

Debriefing

At the conclusion of the RFP process, all Proponents will be notified. Unsuccessful Proponents may request a debriefing meeting with Greenview.

END OF MAIN DOCUMENT – SEE ATTACHED SCHEDULES 1 THROUGH 6

Schedule 1 – Branding Guidelines

3. Our Corporate Logo

CORPORATE LOGO

THE LOGO SHAPE:

The shape of the Greenview logo is the actual shape of the municipality of Greenview within the Alberta map, as shown on the right.

THE LOGO COLORS:

Two Tone Yellows – Depiction of hay field

Green – Depiction of trees

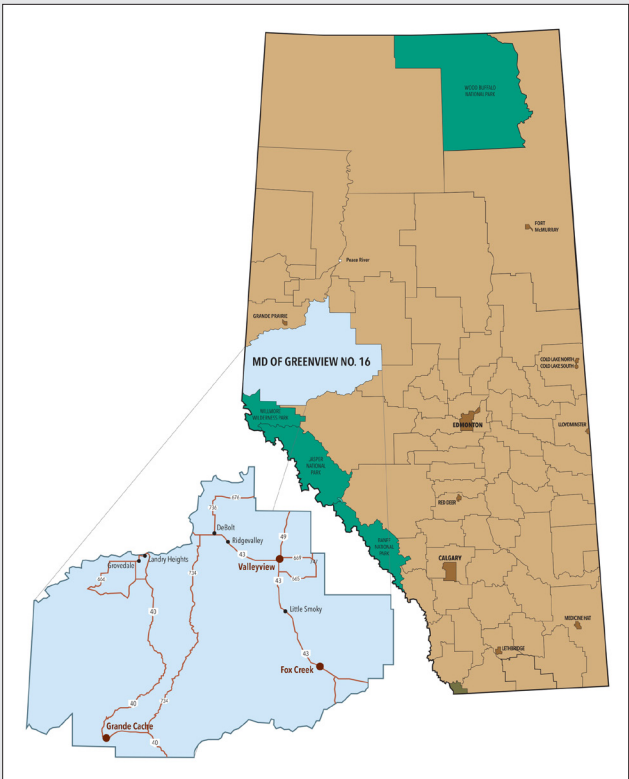
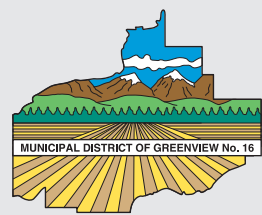
Light Green – Depiction of hills

Brown/white – Capped mountains

Blue – Big Sky

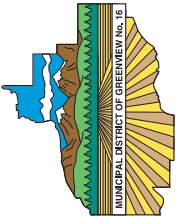










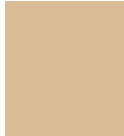


White – Clouds

MD OF GREENVIEW LOGO



OUR LOGO IS THE SHAPE OF OUR MUNICIPALITY

MD OF GREENVIEW - LOGO & STYLE GUIDE

<div>LOGO VARIATIONS</div> <div>7 COLOR LOGO</div>  <div>LOGO FOR EMBROIDERY</div>  <div>2 COLOR BLACK & WHITE LOGO</div>  <div>1 COLOR WHITE LOGO</div> 	
<div>FOOTER</div> 	
<div>COLORS</div> <div>Blue Sky</div>  <div>Pantone 299 C:87 M:18 Y:0 K:0 R:0 G:157 B:221 HTML: 009CDC</div> <div>Brown Mountains</div>  <div>Pantone 464 C:47 M:65 Y:100 K:0 R:154 G:107 B:56 HTML: 9A6B37</div> <div>Green Hills</div>  <div>Pantone 360 C:60 M:0 Y:79 K:0 R:109 G:192 B:106 HTML: 6CBF69</div> <div>Black Outlines & Copy</div>  <div>Process Black C:0 M:0 Y:0 K:100 R:35 G:31 B:32 HTML: 231F20</div> <div>Green Trees</div>  <div>Pantone 3295 C:100 M:0 Y:56 K:18 R:0 G:144 B:126 HTML: 00907E</div> <div>Yellow Field</div>  <div>Pantone 115 C:0 M:9 Y:79 K:0 R:255 G:225 B:83 HTML: FFE052</div> <div>Brown/Gold Field</div>  <div>Pantone 465 C:18 M:30 Y:56 K:0 R:211 G:175 B:126 HTML: D2AF7D</div> <div>ACCENT COLORS</div> <div>Green</div>  <div>Pantone 356 C:96 M:26 Y:100 K:15 R:0 G:121 B:52 HTML: 007833</div> <div>Blue</div>  <div>Pantone 2955 C:100 M:45 Y:0 K:37 R:0 G:82 B:136 HTML: 005187</div>	
<div>TYPOGRAPHY</div> <div>HEADING FONT</div> <div>Municipal District of</div> <div>GREENVIEW</div> <div>Gabriel Font Black</div> <div><i>Gabriel Font Black Italic</i></div> <div>Gabriel Font Bold</div> <div><i>Gabriel Font Bold Italic</i></div> <div>Gabriel Font Medium</div> <div><i>Gabriel Font Medium Italic</i></div> <div>Gabriel Font Normal</div> <div><i>Gabriel Font Normal Italic</i></div> <div>Gabriel Font Thin</div> <div><i>Gabriel Font Thin Italic</i></div> <div>COPY FONT</div> <div>Municipal District of</div> <div>GREENVIEW</div> <div>Calibri Font Bold</div> <div><i>Calibri Font Black Italic</i></div> <div>Calibri Font Regular</div> <div><i>Calibri Italic</i></div> <div>Calibri Font Light</div> <div><i>Calibri Font Light Italic</i></div>	

Evaluation Criteria	Blanchett Neon	Libertevision
Meets Mandatory Requirements (Y/N)	Yes	Yes
Comments:		COR Certification not in Libertevision's name rather supplied by Selkirk Signs who will oversee site work
1.0 Lump Sum Price (Weight = 30 Points)		
To evaluate price, the lowest price will receive a score of 30 points. All other prices will be scored by percentage comparison to the low bid. For example, if the low bid from Proponent #1 is \$440,000 (receiving a score of 30 points) and Proponent #2 offers a price of \$490,000, Proponent #2 will receive a price score of $(30) * (440,000/490,000) = 27$ points.	14	20
Lump Sum Price	\$147,600+\$15,000+\$27,732=\$190,332	\$132,310
Comments:	Blanchette's value was estimated given the original bid did not include hard wiring, so \$15,000 was added to their bid price offered. Libertevision also offered a screen that is much larger, and significantly better resolution, so an additional \$27,732 to the bid price, which is an amount provided by Blanchette after tender close as an upgrade for the equivalent pixelation (not size) of screen	Contractor verified after original submission that the total price will include upgrades to aluminum panels versus vinyl applique, and also includes hard wiring between the sign and rec centre
2.0 Design Experience (Weight = 10 Points)		
Overall comprehension of project scope and objectives	√	√
Design experience will be evaluated based on the proposed design team and past projects included in submissions, and reference checks.	7	6
Comments:	Two of the references no longer working, other two yet to call back. Examples provided are excellent precedents	Three reference checks no longer working, one yet to call back, one responded. Examples provided are not very comparable
3.0 Construction Experience (Weight = 20 Points)		
Construction experience will be evaluated based on the proposed construction manager and their direct involvement in similar projects within the past five years with the Proponent.	15	13
Comments:	C. Rogiani - explains his role on site, 20 years of experience. No resume provided	D.Dustin - 10 years of experience, no other info provided.
4.0 Quality of Design Provided (Weight = 20 Points)		
Submissions were organized into order of preference for submitted concept designs. The top design will be provided a score of 30 points, with the least preferred concept design submitted receiving a score of zero. All other submissions will be ranked and assigned a score between 0 and 30 points.	15	17
Comments:	Great design, the screen size is on the small size, lowest resolution	Highest resolution sign available and larger than other proponent
5.0 Material Durability (Weight = 20 Points)		
The longevity of proposed materials will be evaluated for lifespan, ability to withstand the elements (sun, temperature extremes, wind, etc.) and resistance to vandalism. Proponents are encouraged to include product details that demonstrate proven lifespan and durability.	17	16
TOTAL SCORE:	68	72

21_Libertevision-21-1085_D01_R1

OPTION 2



Ph. 403.243.0778 Fax 403.278.8450
#8 285145 Wrangler Way SE, Calgary, AB T1X 0K3
www.selkirksigns.com



Page: 2 of 2

BID ART

BID TENDER PACKAGE

Description

S/F Pylon C/W EMC

Quantity: 1

Scale: NTS

Revisions

#1
Date: 4/26/21
Details: Specs adjusted

#2
Date:
Details:

- ☒ Single Sided
- ☐ Double Sided

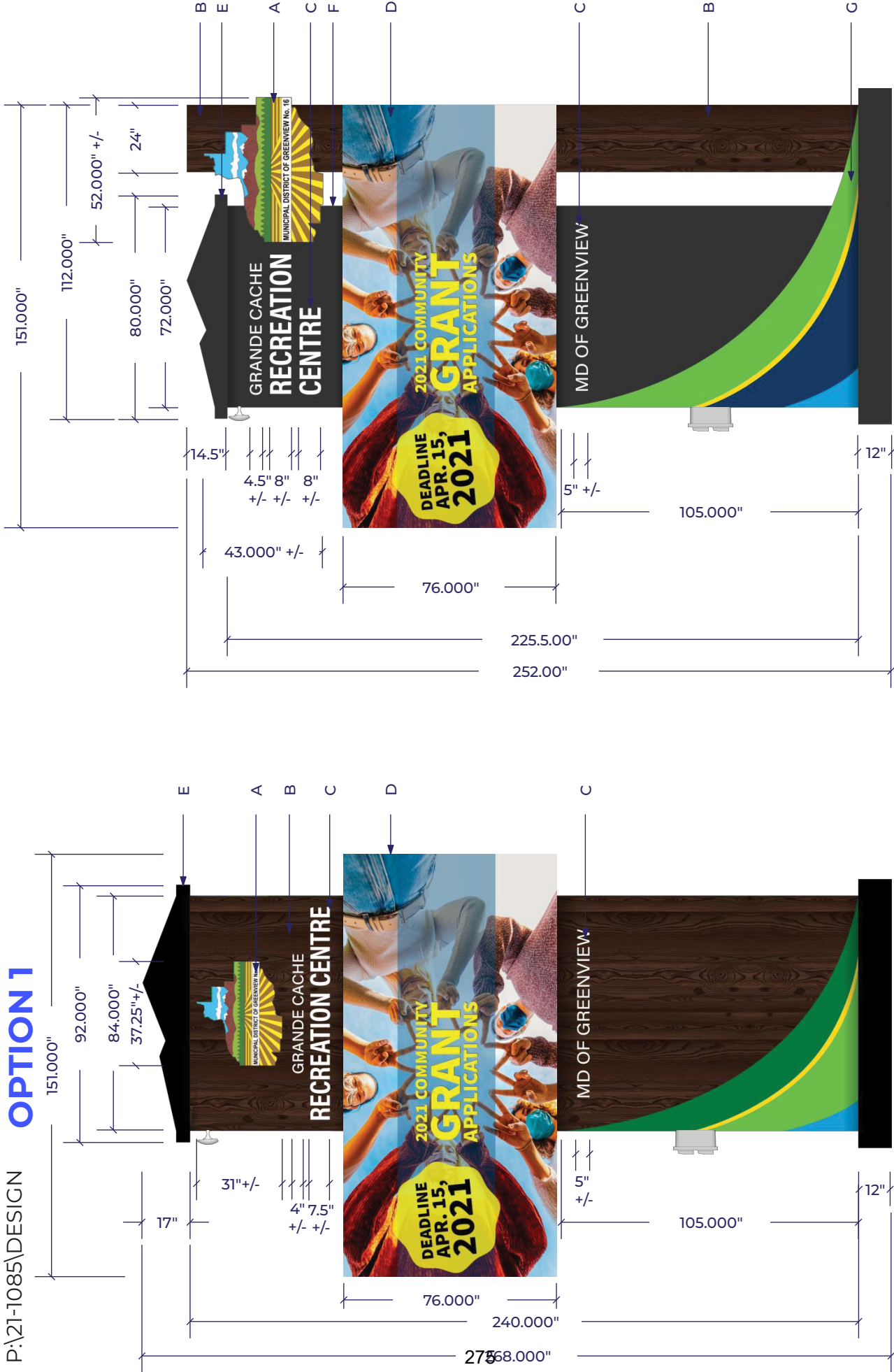
Client Approval

Signature:

Date:

© Selkirk Signs & Services Ltd.
This design is the sole property of
Selkirk Signs & Services Ltd. and may not
be used, or duplicated in any form without
the express written permission of Selkirk
Signs & Services Ltd.

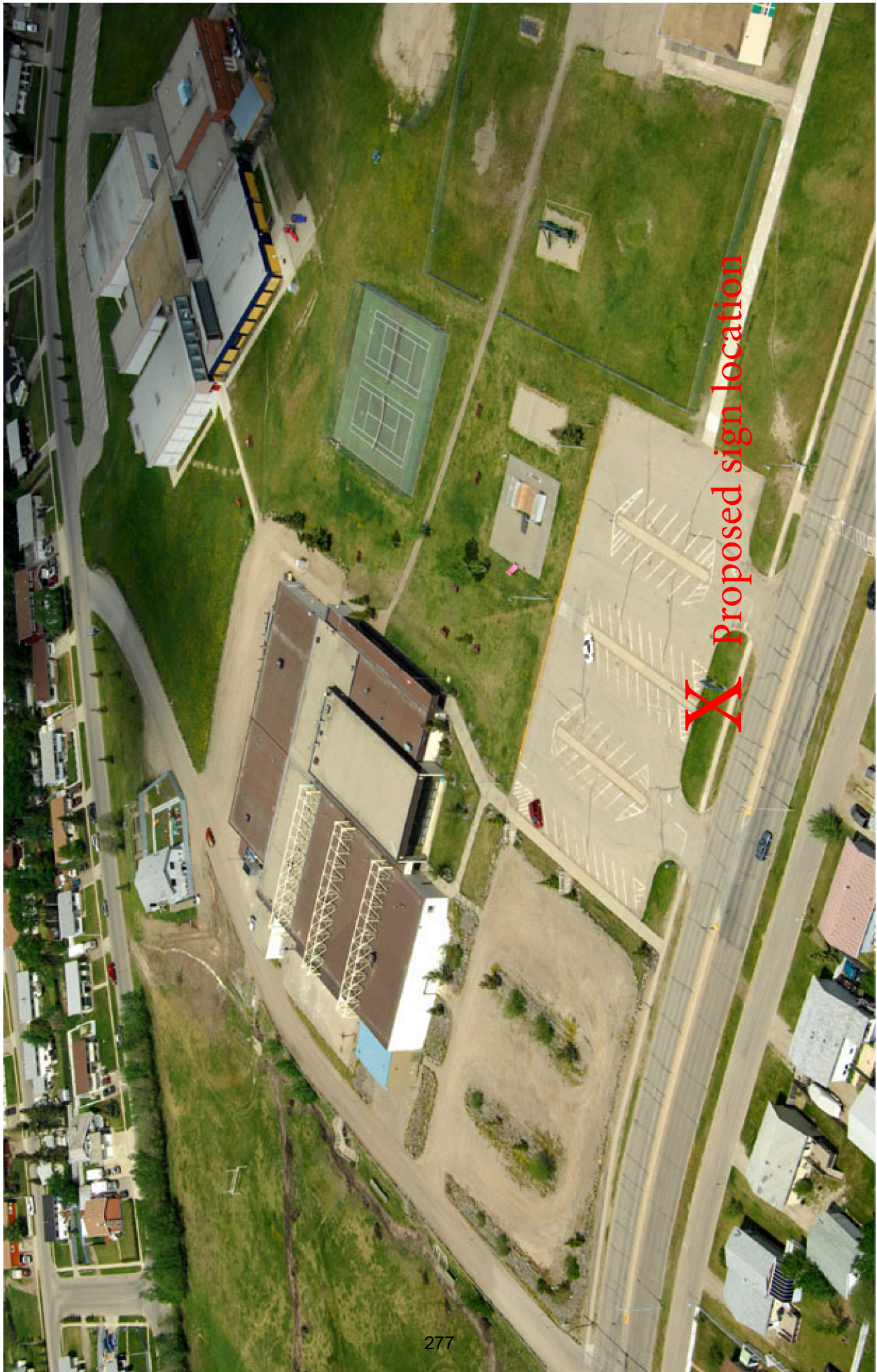
Perspective renditions in this drawing are
by the designer. Only approximate sizes
and perspectives of the signs are being
achieved.



Customer: Libertevision	Address: Grande Cache AB	Sales: Chris Roubekas	Designer: AC	Date: 3/29/21
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- S/F PYLON:
A) DIGITAL PRINT W/ LAMINATE TO ROUTER CUT 1/4" ALUMINUM
B) LAYERED METAL COMPOSITE MATERIAL (ASHWOOD)
C) ALL WHITE LETTERING: 1/4" ALUMINUM PAINTED WHITE
- D) 76" X 151" 6.67MM COLOUR EMC SUPPLIED BY LIBERTEVISION
E) FABRICATED ALUMINUM PYLON TOPPER
F) PYLON CLADDING PAINTED TO MATCH BRAND COLOURS
- G) ROUTER CUT 1/4" ALUMINUM PAINTED TO MATCH BRAND COLOURS
(YELLOW SWOOP MASKED-OFF & PAINTED TO RIGHT-MOST SWOOP SHAPE)







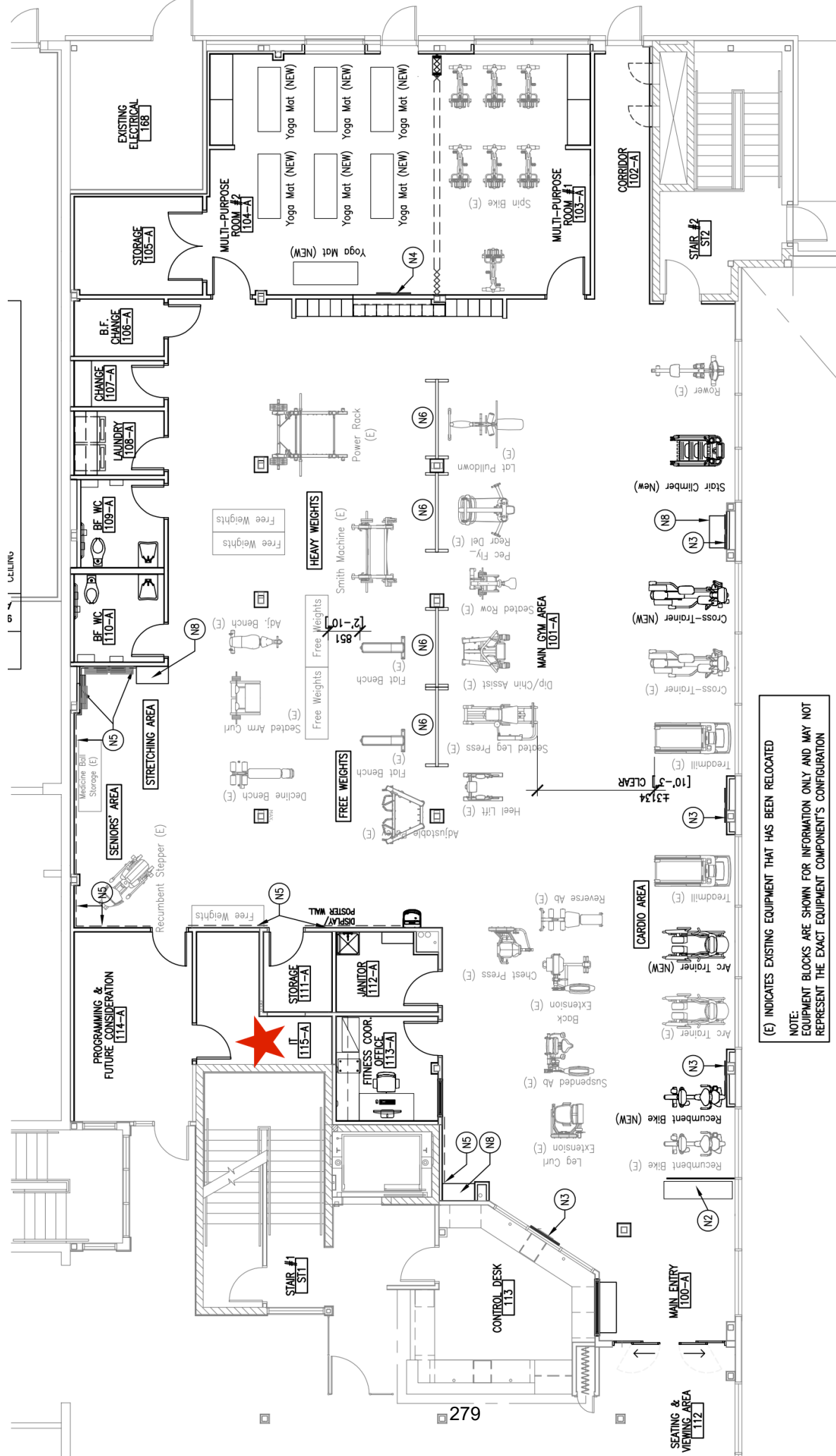
TRUE
NORTH



PROJECT
NORTH

IT ROOM
LOCATION





NEW MAIN FLOOR EQUIPMENT LAYOUT

1:100

VIEW OF SIGN HEADING WEST ON HOPPE AVENUE



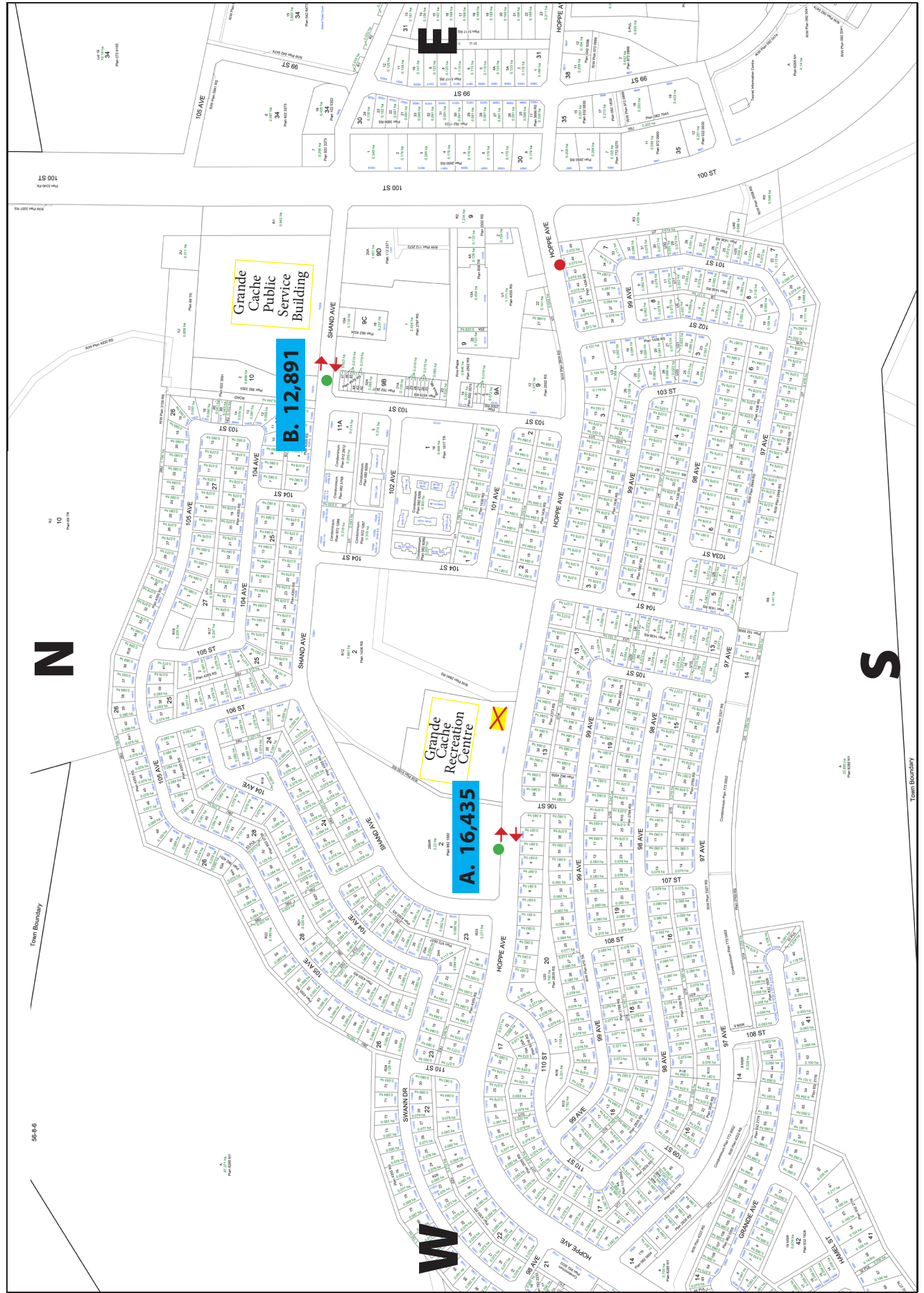
280

VIEW OF SIGN HEADING EAST ON HOPPE AVENUE



HAMLET OF GRANDE CACHE LED SIGN

Traffic Count totals - measuring traffic numbers both ways/site





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: CAO Services

Submitted by: Denise Thompson, CAO and Stacey Wabick, Deputy CAO

Date: 5/11/2021

Chief and Deputy Chief Administration Officer, Denise Thompson, Stacey Wabick

April was a month of diverse subject areas for CAO Services. CAO Thompson continues to work closely with Greenviews Executive Director, Industrial Development – Greenview Industrial Gateway. Together they continue to make considerable progress with CAO Thompson dedicating much time for meetings with perspective partners. Front and center in the month of April included the continued development of a water strategy, application for land purchase and talking with potential proponents.

Another initiative that was undertaken in the month of April by CAO Thompson was the beginning of a proficiency review in some departments. The purpose of this review is to identify opportunities to enhance the service delivery of departments both within the organization and externally to ratepayers. Every year Greenview budgets money to keep staff adequately trained within their discipline and CAO Services wants to leverage those funds in a manner that will result in the best possible outcome for not only the individual taking the training but for the organization as a whole. This will be an ongoing project.

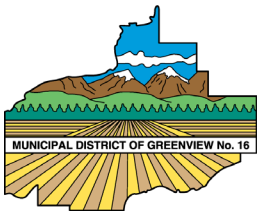
Greenview University continues to ramp up in preparation for welcoming Councillors who are elected in October. Greenview 'U' will be an all new comprehensive orientation for elected officials that will provide a tool kit containing resources and training a Councillor will need to get started. Administration is hopeful that this increased focus on getting off on the right foot will have positive results.

CAO Services held a much-needed Manager's meeting. Due to COVID, the frequency of this activity has been greatly reduced; however, their importance remains. With COVID measures in place, the meeting covered manager responsibilities, levels of service, organizational consistency, training and the ever-important round table to catch up on everyone's challenges and successes.

Deputy CAO Wabick spent a good portion of the month working with staff on a variety of issues. With Greenview achieving Fire Safety Codes Accreditation, a number of situations have been brought to Administrations attention. Before acting, these are being reviewed carefully and any outcomes will focus on

education and working towards positive resolutions. Internet in the Hamlet of Grovedale has become a regular topic and Greenview has been approached by a local vendor interested in Greenview's thoughts of how-to best service the area. Policing seems to be regularly at the forefront during these times and Deputy CAO Wabick and Enforcement Services have been in discussion with RCMP Detachments and becoming more engaged in a rural policing strategy that will see the agencies of RCMP, Sherriff Department, Fish and Wildlife and Greenview CPO's assist each other when appropriate. Council establishes Greenview's CPO priorities and those will remain the focus of the department and program.

Perhaps one of the most important subject matters in the month of April was Administrative Professionals Day! Greenview has absolutely wonderful Administrative Professionals who carry such a heavy load in keeping Greenview functioning and on track.



Manager's Report

Department: Information Systems

Submitted by: Peter Stoodley, Information Systems Manager

Date: 5/4/2020

Internal IT Project s

- COTW meeting rooms are being installed May 4-7. Training being provided during these installs by the contractor. The areas included are DeBolt, Grovedale and Grande Cache. This is the upstairs meeting room in each location.
- Canadian Fibre is moving along with the fibre installations in Grande Cache. Currently Tourism Interpretation Centre and Operations are live with fibre. There is a noticeable bandwidth and speed increase. Sites have gone from 6-10 Mbps to 95-105 Mbps. Installation is expected to begin again mid May to finish off the other four sites.
- Print/Fax Servers project has kicked off. This will do two major things. First all printers will have a proper naming convention with a big label affixed to the frontside of the printer for users to identify and use the printer they need. This will eliminate frustration and confusion from our staff/councillors and better manager for IS. Faxing will be internet based instead of land line based. Fax lines will be eliminated reducing cost, staff will be able to fax from the PC (reducing price per page, toner, and paper costs)
- Confidential Printing Project just kicked-off. Printers (big black Toshiba) will have a card reader attach to better control private/confidential print jobs for the staff member. When a staff member prints to that printer it will hold it in a queue, once the staff member taps the card on the printer it will log them, prompt them for what jobs they want released and print while they are at the printer. This will help to reduce the cost of leasing printers for each office.
- Streamlining of our Active Directory (user and device account management tool).
- Firewalls for our main Data Centre in Valleyview have been updated. This provides better security for our entire organization.

Monthly Happenings

- New users are being setup each month. This process does not stall or stop. Multiple updates to user's accounts.
- Setup and rollout of new cell phones, laptops, desktops, deskside phone are occurring each month.
- Several meetings with Inland Audio/Video for two projects, COTW meeting rooms and new I/P conference room space.
- Attended COTW meeting and presented Information Systems.

- Attend Council Meeting regarding IS policy.
- Hosted meeting with Canadian Fibre for status updates and developing a plan for fibre installation in other parts of the District.
- Weekly team huddle began within the IS department.
- Site visits to GC, VV as needed for technical/hardware issues.
- Continue removing Telus cell plans from GC plan to MD Bell plan. Some Telus contracts are finished May, June and July of 2021.
- Continue investigating Telus services at the Eagles nest. I do not think three phone lines and internet is required. One line in back room is suffice. **Although this was expected to be removed in March priorities came first.**
- Met with the team for individual Smart Goals meetings.
- Met with Protection Services for SmartSheet education.

Service Tickets

- Approximately 150 incidents tickets were opened in April.
- 30 IS eForms were submitted to Information Systems and actioned.
- 50 Onboarding/Offboarding eForms were submitted and actioned.
- 86 server callouts
- Although there were plenty, there is no data for office visits, phone calls, emails and text for support by out staff.



Manager's Report

Function: CAO Services

Submitted by: Stacey Sevilla, Manager Communications & Marketing

Date: 4/30/2021

General Communications

The communications department continues to produce regular external communications for ratepayers, stakeholders, and the public. Throughout the month, digital communications efforts continue to be dominated by putting out timely and accurate information for ratepayers and stakeholders on upcoming meetings, facility hours or operations changes, COVID updates, etc. The Greenview entrance signs, and Grande Cache LED Digital Sign capital projects are underway, and the Communications Officer is working closely with the project manager to manage both projects.

Projects completed or underway:

- Greenview Corporate Website updates and refinements – added Recreation Services overview page, added a feature image slider to GRM landing page, updates to Campgrounds & Day use area section and added 2 new PRA sites to this section
- Working with professional photographer Suzanne Sagmeister to develop a comprehensive list of buildings, locations, Hamlets, campground & day-use areas, recreation centres, and other points of interest within Greenview boundaries. The photographer will travel throughout Greenview shooting and project will commence in mid-late June. Project will provide a comprehensive library of quality photos for use in Greenview promotion
- Working with Fire-Rescue to share shoutouts for Fire Stations. Sharing Grovedale Station #32 Firefighter Fridays on main social channels. Setting up a meeting with the Regional Fire Chief to update him on progress
- Completed “Safe Workplace for Everyone” staff photo contest and poster for upcoming Safety Week internal communications initiative. Comms Associate participated in Dr. Jody Carrington video talk
- Social media and website campaign created to launch the “Passport to the Parks” program. Coil-bound booklets, custom stickers, and wristbands are being distributed by Outdoor Rec team. Campaign to launch May long weekend
- Created and scheduled an advertising campaign for the Bank of Montreal Farm Family Award nominations to recognize an outstanding Farm family from Greenview
- Created and scheduled social media campaign and information for Emergency Preparedness week, May 2-8, 2021
- Created a marketing plan for Rural Crime Prevention and education. Posts were running once per week on main social channels. Creating a tips page and rural crime map link on corporate website

- Annual Report content input and design underway. Department Managers are providing Comms with statistical data and 2020 highlights for department sections. Draft to be provided to CAO Thompson mid-May
- RFP – Grande Cache LED Sign bidding concluded: April 8. RFD for Council decision coming to May Council meeting
- Working on a bi-monthly email newsletter to launch June 2021. Campaigner email marketing platform is collecting subscriptions from ratepayers and stakeholders. An update email is being readied to send out to our pre-2019 list to have them re-subscribe to their desired email notifications. Currently, subscribers can sign up for automatic email notifications for News and Announcements, Agriculture News, Career Opportunities, Council Highlights, and Newsletters
- Grants, Scholarships and fundraising workshop posts to main social channels and website
- Custom instructional video for Greenview App nearing completion for app promotions
- Regular review and proofing of Monthly Safety Bulletins and all documentation for Health and Safety (ongoing)
- HR Recruitment social advertising support
- Regular updates to Grovedale electronic sign and VV administration building screens

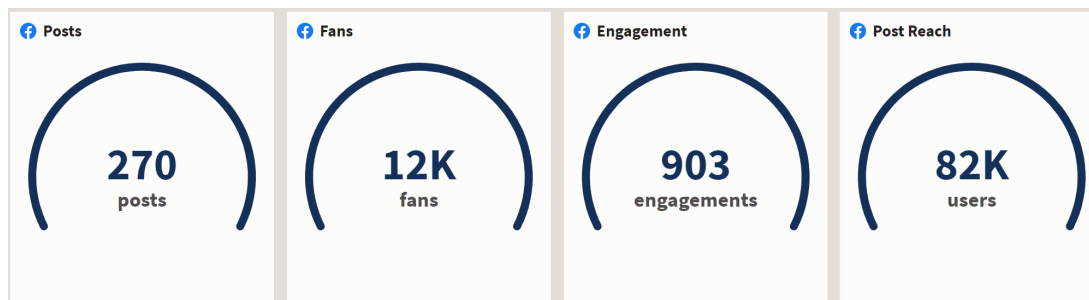
Digital presence statistics

Website (April 2021)

Greenview's website has seen 33,904 pageviews on the website through April. The Greenview website has gained 10,027 new website users. Website access from mobile devices increased slightly in April to about 50% of users. We attribute some change to users accessing information via the Greenview App.



Facebook (April 2021)



Efforts continue to build our Twitter and Instagram presence continue. Twitter followers as of April 30, 2021, = 1,801. Instagram followers as of April 30, 2021, = 504.

Greenview APP (April 2021)

The app is being downloaded 1-4 times per day on average, with users accessing the "Notifications" section the most often as push notifications are sent out for Council Meetings, etc. Approx. 498 Users to date.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Protective Services

Submitted by: Deputy CAO, Stacey Wabick

Date: 5/11/2021

Regional Fire Chief, Wayne Brown

2020 Update:

In 2020, GFRS Stations and Contracted Fire Services attended 605 emergency incidents. Station 31 DeBolt and Station 32 Grovedale emergency responses decreased. Station 31 by -17% and Station 32 -36%. Fox Creek Fire Department was down -34% and Valleyview Fire Department increased by 34%. Responses overall decreased by -12.7% the first decrease in 5 years in large part due to the necessary pandemic restrictions placed on Fire Station medical co-response.

On average just over 28% were co-medical response with EMS, just under 3.5% were structure fires, and 29% were attendance at motor vehicle collisions.

Administration:

Fire Chief Brown is currently reviewing the Greenview Emergency Management Plan and will be amending to ensure it is up to date. A draft document was presented at the recent Emergency Advisory Committee meeting.

Regional Deputy Chief is reviewing the current Standard Operating Guidelines (SOG) and will prepare a draft version for GFRS.

Safety Codes Activities:

Several files are being reviewed for Safety Codes compliance; more information cannot be released due to the sensitivity of the cases.

Agreements/Bylaws/Policies:

The Fire-Rescue Services Bylaw has been approved by Council.

The Fire Services Contract between Greenview and Fox Creek has been signed and is effect. The Contract will expire December 31, 2021.

The Fire Services Contract between Greenview and Valleyview will expire December 31, 2021. A draft contract is being prepared and will be provided to Valleyview for review and discussion.

A draft Mutual Aid Agreement has been prepared by the Regional Fire Chief between GFRS and Grande Cache Search & Rescue. The agreement is currently with Grande Cache Search & Rescue leadership for review and comment.

Fire Stations update:

Alberta Ag & Forestry has completed their Fire Smart project on the West end of Grande Cache.

DFC Parsons toured Wild Kakwa and Two Lakes Recreation area with Grovedale CPO for orientation. GFRS is reviewing response to remote areas when STARS is unable to fly. Also evaluating resources in the area for use for Medical and Enforcement possibilities. A meeting with the President of the Grande Prairie Snowmobile Club was very informative in this matter.

Equipment and Apparatus:

Preparations are being made at Station 31 DeBolt and Station 32 Grovedale for the installation of the new Extractor (washer) and the Dryer Cabinet. The units have arrived in Edmonton and will be installed by the end of May.

Station 32 will be locating a fire pump to Nose Creek Settlement and tentatively planning an orientation on the operations of the pump.

Station 33 fire fighters are compiling a list of areas with dead radio reception in the AFRRCS radio system.

Station 33 Wet-Rescue Apparatus (Pierce Velocity) is expected to be in service in July of 2021. The current Wet-Rescue that station 33 is using will be relocated to Station 32 in Grovedale. This is a much needed upgraded for both fire stations. The primary benefit of the new unit is versatility, it carries 8 fully equipped firefighters and can perform the initial suppression of a fire as well as deal with any type of emergency extrication. This critical apparatus supports our goal of delivering 24/7 protection for ratepayers through effective emergency response.

Training:

Station 31 firefighter completed St. Johns Ambulance First Aid instructor course.

Four members from Station 32 Grovedale successfully completed the NFPA 1001 (basic fire fighting) course on April 17-18 weekend.

Three Station 33 firefighters are attending Wildland Firefighting training in Jasper in May.

Applications to the Office of the Fire Commissioner (OFC) have been approved for future NFPA training to commence in June for all stations.

Station 31 DeBolt will begin training members in house and through the AHS – Medical First Responder (MFR) Program to an advanced medical level. This is beneficial for the community in providing quicker medical treatment to those in need. #31 is working on a training schedule and is hoping to launch in May.

Swift Water Technician course has been booked for July 16th to 18th at Station 32.

Seven Station 33 firefighters will be training in Fire Apparatus Engine operations starting May 4, 2021.

Sergeant, George Ferraby

Administrative

April was another busy month for Enforcement Services. CPO Schultz and Sgt. Ferraby continued with assisting Grovedale and Valleyview with enforcement. Several blitzes have taken place in Grovedale and tickets were issued during the month. The residents of Grovedale have given positive feedback on the increased enforcement.

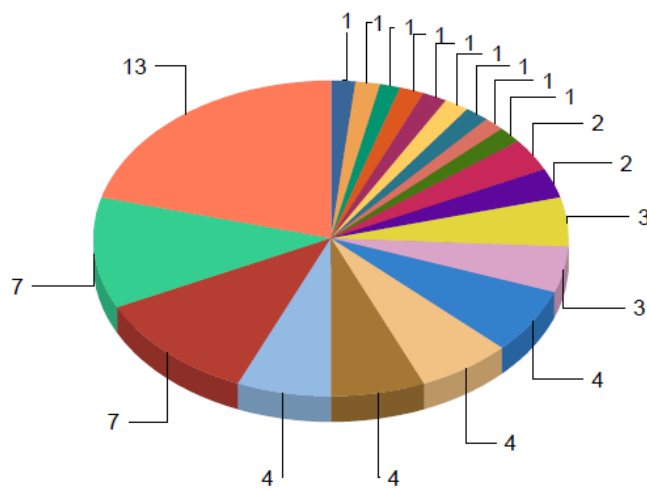
The Forestry Trunk road traffic has slowed significantly with the road bans. Sgt. Ferraby and CPO Schultz investigated and shut down a puppy mill operation in Grande Cache. 13 adult and 5 puppies were found to be living in horrible conditions. The dogs were seized and are currently awaiting adoption.

Enforcement services fielded 81 calls for service during April. 20 were from the Grovedale area, 34 were from the Grande Cache area, 9 were from the DeBolt/Ridgevalley area, and 6 were from the Valleyview area. The remaining 12 were highway calls. Officers wrote a total of 88 Violation Tickets and responded to 81 calls for services.

Stats

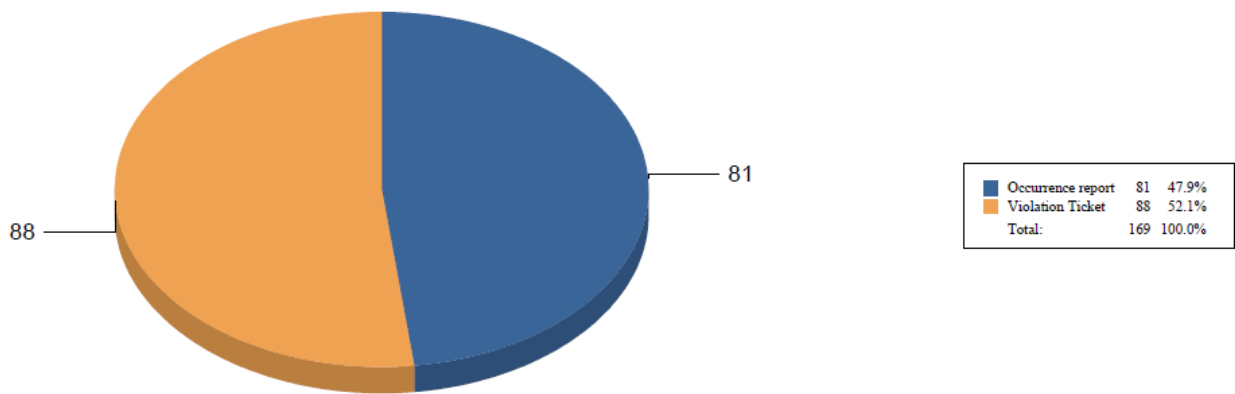
Count of Incident Types

Occurrence report

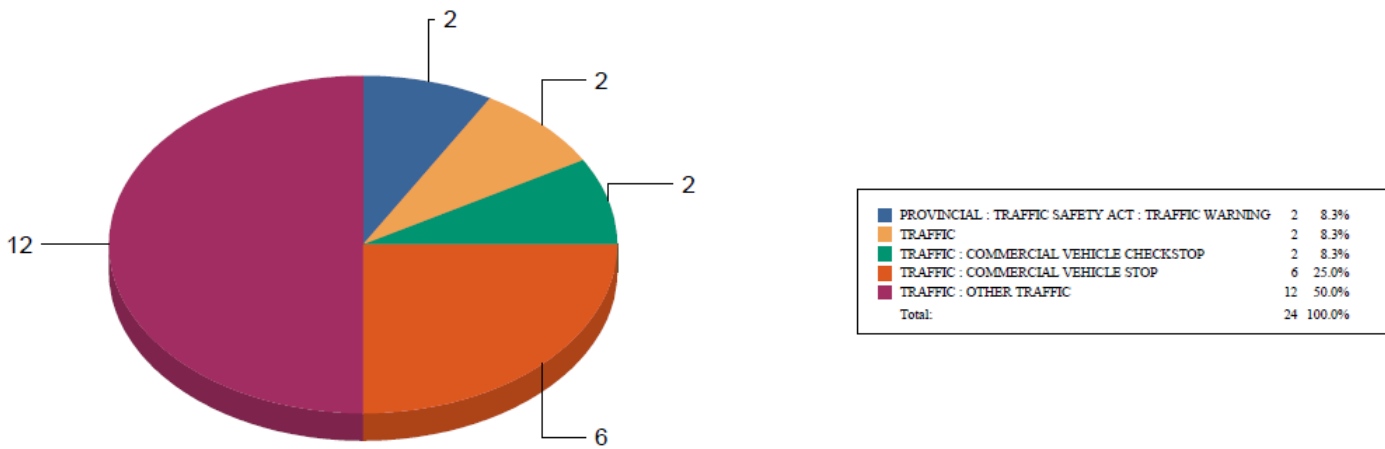


ASSIST GENERAL PUBLIC	1	1.6%
MUNICIPAL BYLAW	1	1.6%
MUNICIPAL BYLAW : COMMUNITY STANDARDS	1	1.6%
MUNICIPAL BYLAW : FIREWORKS	1	1.6%
MUNICIPAL BYLAW : LAND USE BYLAW	1	1.6%
MUNICIPAL BYLAW : PARKS AND RECREATION PROTECTION BYLAW	1	1.6%
MUNICIPAL BYLAW : SNOW REMOVAL	1	1.6%
PROVINCIAL : GAMING LIQUOR AND CANNABIS ACT	1	1.6%
PROVINCIAL : PUBLIC HEALTH ACT : COVID-19	1	1.6%
ASSIST RCMP	2	3.2%
PROVINCIAL : ANIMAL PROTECTION ACT	2	3.2%
OHV : OFF HIGHWAY VEHICLE	3	4.8%
PROVINCIAL : FOREST PRAIRIE PROTECTION ACT	3	4.8%
ASSIST OTHER GREENVIEW DEPARTMENT	4	6.5%
MUNICIPAL BYLAW : ANIMAL CONTROL : IMPOUNDED ANIMAL	4	6.5%
MUNICIPAL BYLAW : PARKING	4	6.5%
PROVINCIAL : TRAFFIC SAFETY ACT	4	6.5%
MUNICIPAL BYLAW : TRAFFIC	7	11.3%
PROVINCIAL : TRAFFIC SAFETY ACT : ABANDONED VEHICLE	7	11.3%
MUNICIPAL BYLAW : ANIMAL CONTROL	13	21.0%
Total:	62	100.0%

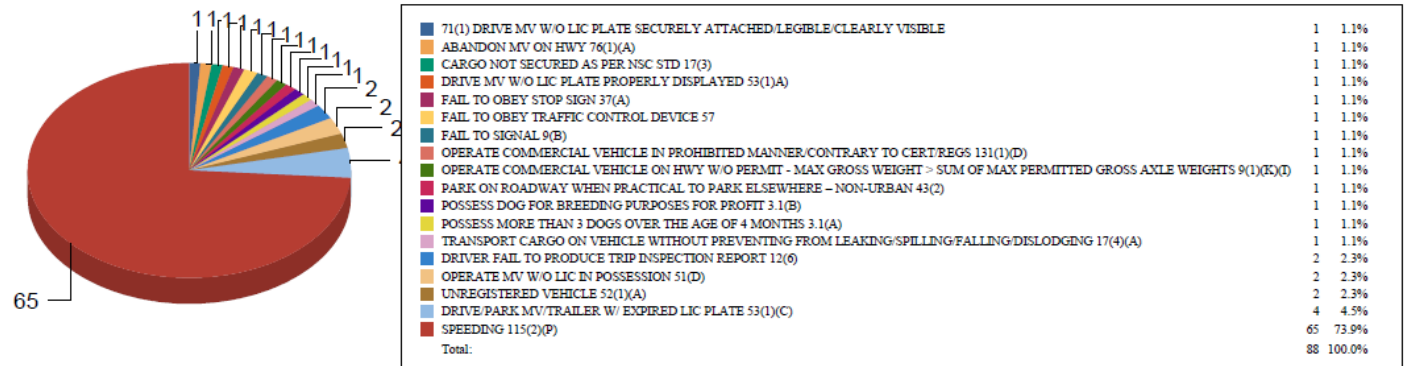
Count of Reports Completed



Count of Incident Types



Count of Incident Types





Manager's Report

Department: Infrastructure & Planning

Submitted by: Roger Autio, Director Infrastructure & Planning

Date: 5/11/2021

Director, Infrastructure & Planning, Roger Autio

- Still waiting for the Municipal Energy Manager Approval from the government
- Team support and departmental meetings
- Dealing with Public concerns
- Support in the Planning and Development department
- Working on Policies and Bylaws

Manager, Construction & Engineering, Leah Thompson

- Cleanup on west chapman drainage as areas dry located in Ward 7.
- Culvert order has been made for the ditch cleanups that were completed throughout the winter months. Installations will commence within the next couple of weeks in these areas.
- Further investigating farmland access request from DeBolt to determine access.
- Meeting scheduled to discuss KM 7 of the FTR to have day labour complete.
- Water study being completed by McEllaney for Range Road 210 and the Old High Prairie Road.
- Working in joint venture with Operations in the replacement and ditch work on Range Road 22 and
- Water applications have been submitted for misc. drainage projects.
- Speed limit signs were installed in all areas which met the assessment that was completed for the paved roads.
- New speed limit signs were removed and reduced back to 80km/h on the Young's Point Road, Ridgevalley Range Road 262, Twp. 713 intersection and in Grovedale.
- Ditch cleaning on RR 195 and Township Road 691 located Ward 4.

- Travelled to Grande Cache to investigate the walking trails that lead from Phase 6 to the institution. Area is surveyed and design to be prepared.
- Administration has determined that a subdivision has been approved through the process of the Municipal Planning Commission that does not have a road that meets standards of distances of an approach to the balance of the quarter. This will require 100m of road to be built with a turnaround as there is a landowner on the opposite side. Unknown of the costs to build due to the low-lying area and it being in a key wildlife biodiversity area.
- Greenview will be entering their contingency with Prairie North due to liquidated damages. The issues that arose during this time were weather days and being late to location. Although, being late to the location the contractor was very aware of the job, aware of the landowners and worked extremely well with them. They also did extra fencing that was not included and dealt with some areas of which were not included in the contract with no questions and were great to deal with. With that all being said they had 57 days of rain outs which extended the engineering costs. Greenview has determined to use the contingency to cover the additional engineering costs as those were the only extra costs that would have been incurred to Greenview.
- C & E are jointly working with Operations to repair and stabilize sloughing and drainage in the Valleyview, Grande Cache, Sweathouse and Grovedale area.
- Contractor has started working in the multiplex parking lot estimated demolition by May 3 and start to reconstruct the areas required.
- Administration has received and is working on the Grande Cache Walking path that starts at Phase 6 and ends at the institution.

Manager, Operation, Josh Friesen

- Work in Sandy Bay is paused until conditions allow for further progress
- Road Bans in effect, Road Bond Agreements entered into as well as various road ban exemptions issued for agricultural requests
- Gearing up for seasonal staff start date with interviews, training arrangements, etc...
- Administrative Support position for Operations South in Grande Cache has been filled. Individual is scheduled to start on May 3
- Organizing with Ag Services for improved coordination between brushing, mowing, and spraying crews
- Staff are developing proposed gravel maps for 2021 re-gravelling
- Crews are gearing up for dust control season to begin once road bans come off
- Roadside Ditch Cleanup Program is scheduled for the weekend of May 8
- Training has begun with area supervisors to utilize CivilTracker. A platform for doing site surveys to calculate cuts, fills, and volumes utilizing lightweight and inexpensive drones.

Operations East

- Gravel stockpiling began February 16, 2021 and was completed on April 16, 2021. Hauls were completed in the following order:
 - 8 Mile Stockpile (Sunset House) - Completed Feb 24, 2021
 - Hunke Stockpile (New Fish Creek) - Completed March 6, 2021
 - Little Smoky Stockpile – Completed March 29, 2021

- Valleyview Stockpile – Completed April 16, 2021
- Gravelled Ag Services Yard
- Pothole patching is ongoing
- Crew spent several days on sign and delineator repairs

Operations Central

- Brushing began on the Forestry Trunk Road clearing deadfall from Km 86.5 to Hwy 43
- Minor ditching was completed at Moody's Crossing and on TWP RD 720 East of RGE RD 10
- Various road signs were repaired, replaced, and installed throughout the area
- An unauthorized structure was found on Greenview's SML by Moody's Crossing and will be removed in collaboration with Enforcement Services
- Street sweeping has started in the DeBolt area and is expected to be completed by April 27th

Operations West

- Working on repairs for a hill slide on TWP RD 692 West of Hwy 666
- Crews have been out sanding and plowing in some of the late season snow events
- Crews have been out clearing out culvert ends and steaming culverts in various locations in Grovedale area
- Crews started street sweeping on the area paved roads
- Snow wings and plow attachments have been removed from all graders and tractors except for one plow truck that still has its spinner attached in case of a late season storm
- Crews have been cleaning up dead fall trees throughout the area over the course of a few days
- Roadside brushing for approximately 5.5 Km has been completed up to the Pinto Pit for driver safety

Operations South

- Winter/Spring Operations – Snow removal & boulevard cleaning, haul snow piles to the snow dumps, open catch basins, clear sidewalks, street sweeping and pothole patching
- Main street sweeper has been broke down for a couple weeks waiting on parts. Crew has been utilizing smaller sweeper attachments with Wille and skid-steer units to keep up until repairs can be made
- Hauled cover material to the landfill (55 loads)
- Vactron unit worked on Forestry Truck Road at drainage issues at KM 141 and opened frozen culverts around KM 150
- Roadside brushing on the FTR from KM 160 to KM 86.5

Fleet Specialist

- Surplus plow truck A104 sold at Ritchie Brothers at the April 13, 2021 auction for \$30,000
- A capital purchase for a sewer hydrovac was awarded to Joe Johnson Equipment for a lightly used Vactor 2100i
- A capital purchase for the Grovedale replacement wheel loader was awarded to SMS Equipment for a Komatsu 380-8
- A capital purchase was awarded to Bobcat of the Peace for one new compact track loader for Grande Cache
- Baldwin/Parker filters selected as new main filter supplier at estimated 20-70% cost reduction (depending on the specific filters)
- The Valleyview Operations loader scales were calibrated
- The reorganization of the Grovedale Operations shop has started for improved efficiency and working towards standardized processes

- Implementing system for scheduling units that are shared between departments

Road Concerns Received - 18	Valleyview	Grovedale	DeBolt	Grande Cache
Culverts		1		
Beaver Dam/Plugged Culverts	1	1		
Dust Control	2			
Ditching & Drainage	3	1		
Safety Concern	1			
Flooding	1			
Gravel Request			1	
Signs		8	1	
Road Condition	4			
Snowplowing, Driveway			1	
TOTAL	12	11	3	

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	32
Grovedale Shop	20
Valleyview Shop	66
TOTAL	89

Development Officer, Planning & Development, Leona Dixon

- The update to the Sturgeon Lake Area Structure Plan is progressing with plans to present changes at the Committee of the Whole meeting in May.
- Land Use Bylaw review after Council's input is underway.
- Approximately twenty letters have been sent requesting ratepayers obtain development permits for existing development because of a list received from the Assessor.
- In accordance with Policy 4023, Licensing of Undeveloped Road Allowances, notice has been mailed to ratepayers whose licenses expired December 2020, resulting in numerous calls with questions and concerns, and applications being submitted.

- Planning & Development has seen an influx of development permits due to the assessors advising us of ratepayers that did not obtain development permits for their existing development.
- 18 Undeveloped Road Allowance License applications have been received for various wards. All applications are under review and being processed, in accordance with Policy 4023, Licensing of Undeveloped Road Allowance.
- Quotations have been received for Spring 2021 Rural Address Sign installations.
- The following information provides a summary of the new applications received in the various development categories:

Monthly Summary of Activity in March 2020	
Type of Planning & Development Activity	Number of Applications
BUSINESS LICENSES:	2
DEVELOPMENT PERMIT APPLICATIONS:	34
LEASE REFERRALS:	0
UNDEVELOPED ROAD ALLOWANCE LICENSES:	18
LAND USE AMENDMENTS (RE-DESIGNATION):	2
SUBDIVISION APPLICATIONS:	3
APPROACH APPLICATIONS:	3 Gravel/Asphalt

Breakdown of the applications are outlined as follows:

Business Licenses: 2

B21-163 / SW-25-72-1-W6 / MOUNTAIN SPRINGS MECHANICAL LTD. / WARD 6
 B21-187 / SE-25-66-22-W5 PLAN 1296KS, BLK 2, LOT 3 / CLAIM JUMPER HOLDINGS LTD. / WARD 2

Development Permits: 34

D21-162/ 12-13-62-27-W5 DML110110/ WRK CMP 8 PRSN-\$ 200,000/ SPARTAN DELTA CORP./ WARD 7
 D21-164/ SW-6-71-24-W5/ CABIN-\$ 14,000/ CAMERON, TERRANCE & LORI/ WARD 7
 D21-165/ NW-20-72-26-W5/ DWELL UNT SNGL DET-\$ 300,000/ VANHAGA, DAVE & BEV/ WARD 6
 D21-166/ PLAN 9620355 BLK14 LOT 114/ HOME OCC MINOR-\$ 2,500/ ZITKO MARIO / DIV 9
 D21-167/ PLAN 1024530, BLK 1, LOT 1/ ACC BLDG 2 CAR GRG-\$ 45,000/ THIESSEN, LILLIAN / WARD 7
 D21-168/ NE-3-72-26-W5/ CABIN-\$ 20,000/ GUNSON, MEL & CATHY / WARD 7
 D21-169/ PLAN 8220383 BLK 2 LOT 30/ ACCOM LEISURE/ PIKE, JOHN & JANET/ WARD 7
 D21-170/ PLAN 0426333, BLK 1 LOT 1/ DWELL UNT MODUL-\$ 270,000/ SMITH, NICHOLE/ WARD 8
 D21-171/ SW-20-71-26-W5/ ADDIT, DECK, & GRG ADDIT-\$ 250,000/ ISAAC, RYAN / WARD 7
 D21-172/ NW-11-71-26-W5/ DWELL UNT MANUF-\$ 400,000/ WIEBE, ROSS & PAM/ WARD 7
 D21-173/ PLAN 8822349, LOT 1A/ SHIPPING CONTAINER-\$ 500/ HORTE, WADE / WARD 8
 D21-174/ SW-25-63-4-W6 MSL150139/ COMPR 1000HP-\$ 4,030,000/ SEVEN GENS ENRGY/ WARD 8
 D21-175/ PLAN 9924898, BLK1, LOT 2/ ADDIT ON DWELL UNT-\$ 400,000/ SHAW, CHAD/ WARD 3
 D21-176/ 12-10-69-22-W5/ ACC BLDG ELEC BLDG & DUGOUT-\$ 610,000/ CANADA WEST LAND/ WARD3

D21-177/ SE-1-69-6-W6/ ACC BLDG SHOP-\$ 100,000/ BARTLETT, COREY/ WARD 8
 D21-178/ PLAN102851, BLK 1, LOT 2/ DWEL UNT & SHIPP CONT-\$ 10,000/ KROEKER, LEE-ANN/ WARD 7
 D21-179/ NW-8-72-1-W6/ ACC BLDG WORKSHOP FOR SADDLERY-\$ 50,000/ REMPEL, VERN/ WARD 6
 D21-180/ PLAN 0323999, BLK 1, LOT 1/ ACC BLDG 2 CAR GRG-\$ 18,000/ DOUCET, JOEL / WARD 7
 D21-181/ PLAN 1623379, BLK 1, LOT 1/ DWELL MANUF-\$ 2,500/ GRAY, ANDREA/ WARD 7
 D21-182/ NE-7-70-6-W6/ ACC BLDG- SHOP-\$ 50,000/ OLSON, NORMAN/ WARD 8
 D21-183/ NE-21-75-25-W6/ DWELL UNT MANUF-\$ 13,000/ MACKLIN, NATHAN, WARD 6
 D21-184/ NW-12-71-23-W5/ ADDIT ON DWELL-\$ 8,000/ MARCOTTE, KENNY/ WARD 5
 D21-185/ PLAN 1024645, BLK 1, LOT 1/ SUITE DET CABIN-\$ 25,000/ LARKIN, BRENT/ WARD 6
 D21-186/ PLAN 0522201, BLK 1, LOT 1/ DWELL UNT MANUF-\$100,000/ LUTZ, DWIGHT/ WARD 6
 D21-188/ SW-2-70-22-W5/ ACC BLDG DET GRG-\$108,728/ UNRAU, ROY/ WARD 3
 D21-189/ SW-16-73-1-W6/ ACC BLDG SHOP-\$ 300,000/ BIRCHALL, TYSON/ WARD 6
 D21-190/ NW-3-70-7-W6/ DWELL UNT MANUF-\$50,000/ SMITH, CAVY / WARD 8
 D21-191/ SW-32-66-21-W5/ HOME OCC MAJ QUILT SHP-\$5,000/ PINK PETUNIA PATCHWORKS/ WARD 2
 D21-192/ NE-27-56-8-W6 PLAN 3524TR/ DWELL UNT-\$15,000/ DELORME, WINSTON/ WARD 1
 D21-193/ 12-14-63-5-W6 MSL131390/ 4140HP COMPR-\$5,800,000/ SEVEN GENS ENRGY / WARD 8
 D21-194/ 14-9-63-5-W6 DML200050/ WRK CMP 8 PRSN-\$500,000/ KICKING HORSE OIL & GAS/ WARD 8
 D21-195/ PLAN 0625581, BLK 5 LOT 8/ GRG ATTACHED-\$80,000/ KLASSEN, IRVIN/ WARD 7
 D21-196/ SE-33-69-6-W6/ CABIN-\$50,000/ BRULOTTE, LIONEL / WARD 8
 D21-197/ SE-33-69-6-W6/ACC BLDG POLESHED, WRKSHP GRNHSE-\$40,000/ BRULOTTE, LIONEL/ WARD

8

Lease Referrals: 0

Road Allowance Licenses: 18

TURKEY BALLS INC./ BETWEEN SE-1 & SW-6-72-26-W5 / WARD 6
 MITCHELL VAL & PAM / BETWEEN NW-23 & SW-26-72-26-W5/ WARD 6
 LANGLOIS TERRY / BETWEEN SW-26 & SW-25-69-22-W5 / WARD 4
 VANDEMARK ELDON / BETWEEN SE-9 & SW-10-70-6-W6 / WARD 8
 WIRTH JOHN / BETWEEN SE-20 & SW-21-70-21-W5 & NE-17 & NW-16-70-21-W5 / WARD 3
 CYMBALUK KEVIN/ BETWEEN E ½ -17 & W ½ -16-73-20-5 + SE-20 & SW-21-73-20-W5 / WARD 5
 BASARAB KEN/ BETWEEN NE-35 & NW-36-70-22-W5 / WARD 3
 WOLFE TONY/ BETWEEN NE-21 & NW-22-67-23-W5 / WARD 2
 WOLFE TONY / BETWEEN SE-29 & SW-28-67-23-W5 / WARD 2
 563929 ALBERTA LTD./ BETWEEN W ½ -8-73-22-W5 & E ½ -7-73-22-W5 / WARD 5
 LOEWEN THOMAS / N OF N ½ 11-72-26-W5/ WARD 6
 FINSTER GERALD / E OF E ½ -36-70-22-W5 / WARD 4
 RIEGER ROGER / BETWEEN SE-18 & SW-17-71-26-W5 / WARD7
 BRELAND KEN / E OF SE-34-71-22-W5 / WARD 5
 GOMUWKA GARY / E OF E ½- 32-65-21-W5 / WARD 2
 CALLIAU ROLAND / E OF E ½- 25-72-21-W5 & E OF SE-36-72-21-W5, E OF E ½-26-72-21-W5/ WARD 5
 SMITH DARRYL / E OF SE-3-71-24-W5 / WARD 7
 SMITH BILL / E OF NE-3-70-7-W6 / WARD 8

Land Use Amendments: Total 2

A21-001 / NE-28-70-22-W5 / A-1 TO CR-1 / BROCHU / WARD 3
A21-002 / NE-09-71-25-W5 / CR-1 TO CR-2 / ZENNER / WARD 7

Subdivisions: Total 3

S21-003 / NW-08-71-22-W5 / FIRST PARCEL OUT / HUTH / WARD 5
S21-004 / SW-03-67-23-W5 / FIRST PARCEL OUT / WOLFE / WARD 2
S21-005 / NW-02-73-22-W5 / FIRST PARCE OUT / FINSTER / WARD 5

Approaches: Total 3

APPR21-02 / NW-20-72-26-W5 / RESIDENTIAL-NEW / VAN HAGA / WARD 6
APPR21-03 / NW-11-71-26-W5 / RESIDENTIAL-NEW / WIEBE / WARD 7
APPR21-04 / NW-02-73-22-W5 / FARMLAND-NEW / FINSTER / WARD 5

Road Closures: Total 0

Manager, Facility Maintenance, Wayne Perry

Task List

Completed 117 New Additions 130

Valleyview

- Ag Building – Completed renovations to the front entry of the building and install white boards in the offices. Started planning for the outdoor renovations in the coming month.
- Conducted fire extinguisher annual re-certification for all fire extinguishers in Valleyview, Grovedale and DeBolt. Over 300 extinguishers inspected.
- Took delivery of our new zero turn mower.
- Awarded the contract and began pre-work on the council chamber renovations planned for the Summer.

Grovedale & DeBolt

- Public Service Building –Finish the plumbing and electrical work in preparation of installing the Washer & Dryer units in the fire bays of both fire halls.

Grande Cache

- Tourism Centre – Renovations were completed in the month to extend the shopping area and improve the facility flow for customers. This work involved removing a wall and installing a beam then renovations to the space to convert it into usable shop space.
- Began the prep work for the installation of a fence around the lower level of the water treatment plant. Will begin the installation in the spring of the 750' of fence to install.
- GCFD Training centre – Met with the committee which will be building the training centre, and an engineer in the month. Will be helping with management on the project. One item not currently in the project is the need to fence the area around the training centre. We are working on getting a quote shortly.

Security

- Began nightly security patrols in the Grande Cache area as we ramp up our response to criminal activity. These patrols are looking to expanded into the Valleyview area in the coming weeks. We have also continued to streamline the list for capital in 2021 for the money already allocated.

Safety

- Completed 15 repairs which were identified in the Safety tours in E-compliance.

Interim Manager, Environmental Services, Doug Brown

Overall

- Prepared Award RFD for the Grande Cache Raw Waterline Replacement project.
- Assisted Finance with final Audit requests for both Greenview and GRWMC.
- Worked with Associated Engineering on Grande Cache Water, Sewer and Storm GIS and Hydraulic Modeling
- (2) GC Utility staff have returned from maternity leave and are being re-trained on the processes, SOPs etc.
- Met with Canadian Fibre in Grande Cache to review potential Utility conflicts.
- Canadian Fibre Optics arranged to store fibreglass poles on Greenview property (500 units). GC Utility Supervisor has organized the units on our “Fire break” or “Sewer trunk line”.
- NAIT student is set to start work in Grande Cache on April 26th.
- Ongoing Safety training with staff.
- Revamped the internal One-call system. Introduced new procedures and a form to fill out for record keeping.
- Met with Director and department Managers on updating Greenview’s Municipal servicing standards and guidelines document and integrating with the Grande Cache Engineering standards.
- Received MPE Engineering design basis report on proposed DeBolt New Sewage Forcemain.
- Grande Cache Utility Supervisor completed Level II Water treatment and Wastewater treatment course.
- Interim Manager completed Level III/IV Water treatment course.
- Solid Waste Supervisor Completed Transfer station operator course.
- Solid Waste laborer completed Leachate Management course.
- Met with Legal regarding the Chandos lawsuit (Grande Cache Water plant contractor)
- Regional Landfill meeting scheduled April 28.

Water

- Finalized draft ERP for Grande Cache water system.
- (3) Residential Corporation stops changed and completed in Grande Cache.
- Dairy Queen service line repair being completed next week (End of April) (To meet our standards)
- Suez was on site for membrane maintenance and pin repairs Grande Cache water plant.
- We will be reviewing the mapping results of the Grovedale Raw Waterline on April 28th.
- Meeting with Associated Engineering and the drilling contractor on April the 28 to finalize details and look at the new well site in Sunset House.
- Cleaned/ Flushed Goodwin water point storage tanks.
- Had Culligan visit Goodwin water point to develop a control philosophy, schematic, and procedures.

- Met with Communications about AEP mandated Lead Management sampling program and asked for their help to develop an educational website for Greenview.
- Discussed lowering the approval level of our Little Smoky WTP from a level 3 system to a level 2 system by removing the UV system with the approval engineer at AEP.

Wastewater

- Main sewer line blockage on Hoppe Ave affecting Subway and Vegas bar and grill. Lines were flushed and inspected and proved to be flowing.
- Sewage Treatment plant froth pump rebuilt, and line configuration changed.
- Dumped our digested sludge to the lagoons for solid storage.
- Creeks Crossing generator has a broken breaker. Facilities has arranged Cummins to repair the breaker.
- Made SDS binders for our trucks and investigated TDG requirement for transporting treatment chemicals.
- We have received the parts for the Grande Cache clarifier repairs and consultant is coordinating local contractors to excavate pond and finalizing repair work plans, repairs to commence in May. AEP approvals have delayed us a bit.

Solid Waste

- Worked with GC Utility Supervisor and Hinton Scrap to clean up cardboard at the ball diamonds in Grande Cache. (1 load left)
- Delivered A-246 to back Grande Cache after repairs were finalized and made arrangements for the leased rental unit to go back.
- Advertising for Transfer site and Grande Cache annual litter pick cleanup closes May 31.
- Investigating moving the oil storage tank from Operations shop to Landfill in Grande Cache.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Dennis Mueller, Director of Community Services

Date: 5/11/2021

Interim Director Community Services, Dennis Mueller

Administration has met with the 100 Caring Hearts community organization in regard to the barbecue that was purchased with Greenview grant funding. The community organization has experienced issues regarding a very large expense in insuring the unit and housing of the unit. Administration is working with the group and will be bringing forth recommendations for Council's consideration.

Administration has scheduled a meeting with one of the doctors in Grande Cache who has concerns regarding the number of physicians that will remain in the community as a result of retirements and relocations as well as the present medical clinic lease model. Administration has been in contact with AHS regarding these matters and will be presenting a report to Council as to possible solutions to identify issues.

Administration previously has had meetings scheduled with the Grande Cache Tourism Committee and the Grande Cache Golf Course; however, these were cancelled due to COVID issues. Administration will be meeting with the respective groups in early May and hopefully develop clear strategies and courses of actions in assisting with moving the groups forward.

Administration will be making a presentation at the May Committee of the Whole Meeting regarding the utilizing of the former swimming pool at the Recreation Centre as a future Community Hall/Events Centre.

Administration has been in contact with Grande Spirit Foundation in regard to their plans in developing a seniors housing project near DeBolt. Administration will be providing Council with a status update.

Administration has been in contact with the Town of Valleyview regarding the proposed EMS housing project and continues to gather pertinent information prior to reporting to Council for direction.

Administration was very pleased to finally obtain demolition approval from Alberta Health Services for the W.D. Stevenson building and Infrastructure and Planning are starting the demolition process.

Administration has met with an Aseniwuche Winewak Nation (AWN) representative in regard to some very exciting indigenous tourism opportunities in the Grande Cache area. One of which involves obtaining the Smoky River South Provincial Recreation Area lease from Greenview and constructing numerous campsites, cabins, etc. AWN will be making a presentation to Council at the upcoming Committee of the Whole Meeting.

Agricultural Services Manager, Sheila Kaus

Administration is pleased to announce the recent hiring of a Problem Wildlife Officer. The Manager of Operations and the Deputy CAO assisted with the interview and selection process. Since commencing April 15th, all equipment, traps and inventory have been moved from the previous three locations to one location in DeBolt, out of the old fire hall with office space to be located in the DeBolt Field Services building. This central location will lead to improved service for Greenview residents.

Administration has commenced improvements of the Agricultural Services yard to bring it up to Greenview standards for professional appearance. This has included additional gravel and packing to ensure the yard is less prone to sinking and rutting for rental equipment and residents accessing the yard. This will improve the residents experience when coming to the Agricultural Services offices.

The spray exemptions for 2020 have been rolled over into 2021 mapping with new locations being added as they come in for 2021. Administration hopes this will prevent any miscommunication between seasonal staff and residents who miss the deadline, improving Agricultural Services public relations within Greenview. All exemption areas will be checked after July 15th to ensure agreed to control has taken place. If it has not, staff will control via spot spray application.

Administration has reached out to all producers having lands that were found to harbour clubroot infestations. Administration has spoken to producers about their infestations, producer's concerns, explained procedures and in one case, initiated a research project to assist the producer in learning what pathotype the lands are impacted by.

Beautification has awarded successful quotes for service to the appropriate companies and secured the beautification order for Grande Cache for the coming season. New this year, perennial shrubs rated for Grande Cache's climate will be added to the "Welcome" sign.

May marks the beginning of Agricultural Service's busy season which include preparing for onboarding of seasonal staff, coordinating safety training, meeting ratepayers needs regarding harvest incentives, problem wildlife and rental equipment, as well as streamlining administrative processes.

Agricultural Services would like to thank the Operations Department, Facilities Management Department and Environmental Services Department for their enthusiastic assistance with rental equipment repairs, yard improvements and office improvements.

PEST AND NUISANCE CONTROL

Up to April 21st, 37 wolves have been presented for payment in 2021.

YEAR	WOLVES	AMOUNT
2019	56	\$16,800.00
2020	114	\$34,200.00
2021	37	\$11,100.00
Total	187	\$62,100.00

Up to April 29th, 149 beavers have been presented for payment in 2021. This is a 132-beaver increase from the month of March, or 6.3 beavers daily.

YEAR	BEAVER	AMOUNT
2020	102	\$3,060.00
2021	149	\$4,470.00
Total	251	\$7,530.00

Up to April 29th, Problem Wildlife Work Orders by Type and Status:

File Status	Beaver-MD	Beaver-Ratepayer	Customer Service	TOTAL	
Open					*Open- On record, in queue
Monitor	9	8		17	*Monitor- Active Trapping
Closed			2	2	*Closed- No further action
TOTALS	9	8	2	19	

The next quarterly report for VSI will be received in May 2021.

	Q1	Q2	Q3	Q4	TOTAL
2019	\$23,601.95	\$28,434.47	\$4,462.31	\$40,241.32	\$93,159.73
2020	\$21,172.35	\$28,434.47	\$8,342.09	\$34,001.80	\$100,085.64
2021					

Economic Development Manager, Kevin Keller

Community:

Community Services Coordinator continues to build relationships with Greenview not-for-profit societies and associations. Assisted numerous organizations with completing their April 2021 community grant applications. Fourteen (14) community grant applications received, to be presented to Committee of the Whole on May 18, 2021.

Greenview Infrastructure & Planning are completing groundwork and construction for the Grovedale Daycare. The daycare construction is scheduled to begin in June 2021.

Administration hosted “virtual Fund Development Workshops” on the evenings of April 21st and April 28th. Presenters instructed Greenview not-for profit board directors on topics addressing fundraising and fund development opportunities and planning. Twelve attendees were present, representing numerous community groups.

Refreshed Greenview Community bulletin boards are currently in the design process with expectation for installation throughout Greenview in the summer of 2021.

Business:

Grande Cache Business Support Network meeting was held in March. Amazing presentation from Strong Coffee on marketing for small business. Always seeking additional businesses for the Grande Cache BSN chapter.

Steps toward the initiation of the Highway 43 Business Support Network (BSN) has begun. Administration has gathered the support of the Valleyview Chamber of Commerce to promote the BSN, as it will reach businesses beyond and including Valleyview corporate limits. Currently slated to be facilitated the last Tuesday of each month. Initial meetings in May and June and will resume in September.

Administration is planning two Greenview specific “local resident tourism” campaigns. Focusing on promoting the Hwy 40/43 loop, get people to stop in at all of the chair locations and share with us their favorites on social media.

- Green Chairs of Greenview – Economic Development & Tourism has collaborated with Grande Prairie Regional Tourism and #exploreNWAB to promote this initiative.
- Golf Greenview – will operate again this summer to promote the six golf courses within Greenview.
 - Radio and social media campaign to promote and support these projects.
 - Additionally, grant and promotional support is being sought through Travel Alberta for these campaigns.

Phase one of the Regional Labour Market Needs Assessment was released to the public on April 7, 2021. This study considered the gaps employers are facing with finding skilled staff and the issues staff are finding with long-term employment. Grande Prairie Regional College found this project’s data of interest and has joined the partnership to see how regional efforts could assist the local economy rebound in 2021.

Administration and the Executive Director of the Greenview Industrial Gateway met a number of times in April to ensure both parties are coordinated on projects and ensure we can support each other as we promote Greenview business and industrial opportunities.

Beginning in May 2021, Administration will begin a door-to-door business visitation campaign over the summer to gather data of the majority of businesses based and operating within Greenview. From the data, information and conversations with business, Administration will have the tools to develop better promotional material, training, programs and supports for homebased, small, medium businesses and

industry. Concurrent to this, an inventory of available commercially zoned properties will be generated to assist in the promoting of new business to be based within Greenview.

Tourism:

On April 22, 2021, the Grande Cache Tourist Interpretative Centre (TIC) is officially running on fiber optic, upload speeds are currently exceeding 100mb/s, a 16-fold increase in speed.

Tourism Centre highway frontage sign was repaired but replacement will be required, costs are being researched.

With the new fiber optic connection to the Tourist Interpretive Centre the meeting-rooms are now available for use. Administration has advised other departments of their availability. If community groups, business or associations would like a location to meet (following COVID guidelines), these rooms are available during regular operating hours.

Programs and Events/Meeting Room Bookings/Projects

A Grande Cache based non-profit group now manages the operation of the Passport to the Peaks program. Prior year outstanding award plaques for this program are being updated and new binders are expected to be printed for distribution this summer.

Tourism Centre staff hosted a virtual field trip to the Grande Cache Tourism Interpretive Centre on April 26th for a grade 3 class.

Whispering Pines senior lodge is having a small-scale (maximum 10 people) field trip to the Tourism Centre on April 27th.

Final preparations are underway for the upcoming 2021 visitor season.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

The Green View FCSS Volunteer appreciation event took place on April 23rd & 24th at the Grande Sunset Theatre in Grande Prairie. This drive-in movie night provided a safe, socially distanced opportunity for volunteers and their families to gather in a central location. The event was co-hosted with neighboring FCSS programs from municipalities including Hythe, Beaverlodge, Sexsmith, Wembley, County of Grande Prairie and the City of Grande Prairie. Friday nights film was “Hotel for Dogs”, with 288 attendees, and Saturday night had a total of 250 attendees who viewed the movie “Instant Family”.

FCSS Administration in conjunction with the Regional Fire Chief were scheduled to meet with stakeholders of Cooperatives and Enterprises to develop an emergency response plan for residents living outside of the Hamlet of Grande Cache. The meeting will provide an opportunity to meet with key individuals from the area and explain the role FCSS plays in emergency social services. Unfortunately, this event had to be postponed due to the new Covid-19 restrictions and has been rescheduled to May 25th.

The finalized Green View FCSS Strategic Plan for 2021-2023 was approved by the Green View FCSS Board on April 21st. This document identifies core areas of business; historical background; staffing; and a list of program offerings. While we hope to facilitate all programs in the Strategic Plan, Covid-19 restrictions may prohibit certain programs from being delivered in 2021.

Green View FCSS, in partnership with the Provincial Association, has continued to host Youth and Adult Coordinators sharing circles with very positive feedback and attendance from colleagues throughout the province. The last zoom session for Youth Coordinators was held on March 29th, where a guest speaker spoke about supporting 2SLGBTQ+ Youth in the community. This session was very popular, and many Coordinators requested the same speaker to come back late April and speak about initiating gay straight alliance groups, particularly in rural settings. The next Adult Coordinators zoom session is scheduled for May 4th. The Assistant Manager of Green View FCSS hosted a session on April 1st called “Fostering Creativity,” this session was very well received, and the content was excellent. The final zoom session for Adult Coordinators will be held on May 4th.

Staff capacity building is enhanced with continuous collaboration between the two FCSS offices within Greenview. The Adult Coordinators are collaborating on updating all documents and procedural guidelines contained in the Home Support Manual and are engaging in initial planning of the Older Adult Information day, which has not been delivered in Grande Cache before. While we hope to have in-person facilitation in both locations on two separate days, the opportunity to host one virtual event for all older adults from Greenview is an alternative. The Youth Coordinators are working together to develop content for the Life Skills Day Camps the department will offer this summer. Collaboration and alignment of programs will continue to strengthen teams and ensure positive outcomes for residents.

Green View FCSS partnered with Valleyview Victims Assistance to photocopy and compile 450 suicide prevention packages for residents at Sturgeon Lake. The Sturgeon Lake community has had 4 attempted suicides in the last 5 weeks. Staff at Sturgeon Lake Health Unit will be going door to door to deliver the packages to community residents.

The Northwest Spring Regional meeting will be held virtually on May 5th, with both Administration and Board members attending.

Recreation Services Manager, Kevin Gramm

Grande Cache Combined Heat & Power (CHP) Project Update

Council approved capital funding for the installation of a Combined Heat and Power Generation system in Grande Cache through motion 21.01.022. Greenview legal council and legal representatives for ATCO met with Recreation Services Manager and ATCO representatives to finalize the project agreement contract. This contract is now in place and in effect regarding the project expectations and timelines. After reviewing three (3) submissions for the project supply and installation, one client was selected that met the criteria. A site review with trades for the contractor was held on Wednesday April 21st to review locations and project

scope. A plan detail meeting was conducted on April 28th, 2021 to choose the location and integrate the CHP into the Recreation Centre systems. The engine/generator combo order is placed, and Administration is working with ATCO on the Micro-Generation Export agreement.

Grande Cache Recreation and Trails Masterplan

Recreation Services in partnership with Economic Development have held several joint meetings regarding implementation of various identified projects within the Hamlet of Grande Cache (former corporate boundaries of the Town of Grande Cache) originally identified in the Grande Cache Recreation & Trails Masterplan. On April 21st Administration conducted a meeting with EDS Group regarding the final approach to the updated map network, signage information and move forward plan. Administration is also in discussion with the Province regarding setting up temporary field authorizations (TFA) on the current established trail networks in and around the hamlet of Grande Cache. The next scheduled meeting with user groups will be held on May 4th to finalize names of trails, simplification of the network and documentation.

Grande Cache Curling Rink Retaining Wall

Administration finalized details of the approved tender package, completed the package contract agreement and has met with the contractor retained to do the project. On April 30th Paving Stone Plus will be in Grande Cache to review the scope of project in final detail, complete any remaining site adjustments and make preparations for demolition and construction.

Indoor and Outdoor Programming: Greenview Regional Multiplex and Grande Cache Recreation Centre

Administration within Recreation Services has created programming opportunities for residents in Grande Cache at the Grande Cache Recreation Centre (GCRC) and at the Greenview Regional Multiplex (GRM). Plans established within the current provincial restrictions and Alberta Health Services (AHS) guidelines include fitness and activity programming for children and youth, outdoor fitness activities and specialized aquatic programming for families. Currently, facilities offer a modified booking procedure, indoor fitness centre use and aquatics facility rental bookings. As we receive new information, updates and guidelines, we adapt or create new or updated offerings to residents and patrons. However, at this time, with the Province returning to a modified stage 1 approach, Administration will not be implementing any new offerings of programming opportunities. What currently is in place will remain active moving forward. Both the Grande Cache Recreation Centre and the Greenview Regional Multiplex have had to close the public use of our Fitness Centres until new provincial restrictions are implemented or current ones are lifted.

Multiplex Closure

In response to a positive COVID19 case of a staff member at the Greenview Regional Multiplex, Administration with the support of the Health & Safety department completed a facility wide closure to the public on April 16th, 2021. Working with Alberta Health Services (AHS) a timeline was established with close contacts and staff were instructed to book immediate COVID19 testing. After receiving negative test results and after a deep cleaning procedure was conducted, most staff returned to regular work schedules as of April 28th, 2021. Due to some timings of contacts, last shifts worked and scheduling, others will be

returning later in the week. The GRM will reopen to the public May 3rd, 2021 at the regularly scheduled hours and with all approved programming in place.

Greenview Regional Multiplex Advisory Board

Advisory Board Chairperson and Recreation Administration will schedule a meeting with the Advisory Board once provincial restrictions ease and in-person attendance is permitted, if preferred.

Greenview Regional Multiplex / Grande Cache Recreation Centre

Administration recently had to bring in Nordic Mechanical Services to correct a circulation pump failure on the internal heating loop. Maintenance staff on a routine facility sweep discovered a leak in the system which required them to contact the on-call system established with Nordic Mechanical to acquire their service.

Administration was informed of a pipe failure on the artificial ice system of the brine circulation system in Grande Cache. During a routine inspection by Cimco Refrigeration, a concern was noted regarding the condition of the original piping connected to the ammonia cooling exchanger. This will need to be rectified as soon as possible and Administration will put out a request for quotation on the project.

Administration recently discovered extreme sagging and deterioration during a wastewater back up in a sewage line exiting the exterior dressing room currently leased by the Grande Cache Rockies Association. Environmental services reviewed video footage of the waste line and determined the need to remove and replace this line.

Grande Cache Campground

Administration is in the preparation of ensuring the Grande Cache Campground will be open and ready to receive visitors on time and without delay. Online registration will open on May 12th at 7am and the campground will see the first of many visitors May 21st, 2021. We anticipate this season to be an extremely popular one as visitors to the area have increased and exposure to the natural area is being highlighted. This season we welcome HY Contracting Services to the team at the Campground as the new caretakers. Online training with the booking agency and system was completed and our new guests are eager to get going. We say goodbye and good luck to the former caretaker who has been there for many seasons.

Opening of Campgrounds

Administration is currently working on preparing sites for opening. It is still anticipated for all sites to be open at full capacity (firewood supplied, etc.) by May 14th at the latest. Sites will be opened as maintenance is completed and they are ready for users. Administration will consider a soft opening of sites sooner if maintenance is completed before the target of May 14th.

Given the current COVID-19 restrictions, it is anticipated that Shuttler Flats Provincial Recreation Area will not be open to the public at the beginning of the season.

Swan Lake

Dock repairs are scheduled to be completed during the last week of April or first week of May. This will include releveling the docks and replacing any missing components (i.e. cup holders). Additionally, fishing rod holders are to be installed in an attempt to eliminate users removing other caps to place their rods. The current method people are utilizing results in a public safety risk as sharp edges are exposed.

There is current significant beaver damage to the trees in the day use sites of Swan Lake. The Problem Wildlife Officer has been notified and is working towards mitigating the problem.

The aerators have been removed from the lake and the boat launch is now open for public use.

Sheep Creek Provincial Recreation Area & Smoky River South Provincial Recreation Area

Administration will be meeting with Alberta Parks staff on May 4th to do final tours of Sheep Creek and Smoky River South before receiving keys. Maintenance staff will be on site shortly after to do cleanup in anticipation for opening. At this time, Administration has yet to conduct a thorough review of the area and expect to find numerous deadfall from the extremely windy season this spring in Grande Cache. We will recover the deadfall and utilize for the wood lots at our various sites.

Grande Cache Trails Working Group

Administration is still waiting for funding to be received so the group can begin moving forward on tasks with associated costs. The first step once funding has been received will be to finalize the contract with the consultant being retained for the projects identified in the Terms of Reference. The working group is a diverse group spanning multiple levels of public interest, programming specialists, local enthusiasts and government.

Kakwa Area Funding

Administration had a meeting with Alberta Parks staff regarding funding for the Kakwa area following the Committee of the Whole Presentation on April 20th. A presentation will be brought to the first Council meeting in May as follow up to determine next steps. This presentation will contain an RFD to approve moving forward with a partnership agreement between Greenview and Alberta Parks.

Victor Lake

Administration is meeting with Alberta Environment and Parks staff in early May to further discuss options/requirements regarding the proposed establishment of a boat launch and dock at Victor Lake.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Corporate Services

Submitted by: Aleks Nelson, Chief Financial Officer

Date: 4/30/2021

Chief Financial Officer, Aleks Nelson
Manager Finance & Administration, Ed Kaemingh
Manager of Financial Reporting, Deb Welsh

April continued to be very busy for the finance staff with audit related matters. The audit is nearing completion. A request to the Minister to extend the filing date for the 2020 financial statements has been sent.

The Greenview Regional Waste Management Commission financial statements have been reviewed by the board and filed with the province.

Accurate Assessment has sent out forms to all Grande Cache residents asking for property details to be updated to ensure accurate assessment records. The forms can be updated on line or dropped by the office in Grande Cache to be forwarded on to Accurate.

The 2021 tax rate bylaw was given first and second readings. Once third reading is complete tax notices can be sent out.

Tracy Mead is working on a clean up of vendor accounts. Currently there are 5755 vendor accounts that have been set up. 3094 of these accounts have not been used in the past 2 years.

The bank account we experienced a fraud with has now been closed. We have implemented extra security measures ongoing to protect Greenview's assets.

We continue to encourage vendors to sign up for electronic funds transfer (EFT) payments. A year ago we had no vendors on this payment system; currently we have 635 vendors set up to be paid electronically. Electronic payments are more secure and vendors are paid more quickly. Finance has considered reducing paper cheque processing to once a month rather than weekly in the hopes that more vendors will have incentive to sign up for EFT payments. Current EFT statistics are:

Month	# of payments	# of Invoices	\$ Value of payments
June 2020	27	52	\$ 232,942.84
July 2020	268	843	\$ 4,991,357.77

August 2020	237	766	\$ 2,672,328.28
September 2020	282	782	\$ 4,923,206.63
October 2020	412	1337	\$ 10,332,248.14
November 2020	472	1207	\$ 14,285,620.75
December 2020	570	1610	\$ 7,922,730.94
January 2021	420	1028	\$ 4,549,417.49
February 2021	308	691	\$ 3,853,589.20
March 30 2021	422	1101	\$ 3,990,984.79
April 30 2021	437	1200	\$ 5,818,021.17

Fun fact: Tracy recently prepared a cheque for \$25,000,000. to the province for the Highway 40 twinning project. This is the largest cheque amount ever produced by the MD.

We welcomed Chantelle Hasselbacher to Greenview. Chantelle will be working at the front counter with Shannon.

On the legislative front, Danie and her team have been busy with the following:

- **Council Compensation Review Committee:** Appointments will be made at May 11 Council Meeting. A survey on current compensation will be circulated to Current Councillors to provide anonymous feedback on current system and policies. Meetings will occur throughout the summer.
- **Elections Training:** Module 6 of 10 is complete for Returning Officer Training for Returning Officer, Substitute Returning Officer and Legislative Assistant.
- **Elections:** Nominations have been steadily coming in. There are currently 8 candidates. Candidates have until September 20 to file nomination papers. Upcoming decisions of Council relating to the election include: Scheduling Advance Vote dates and whether Greenview will be offering mail-in ballots.
- **Municipal Intern (Administrator Stream) has been hired and will be starting May 3, 2021.** The intern will be starting their department rotations May 17th.
- **PRC:** PRC has reviewed 31 Policies to date. The next PRC date is May 12. It is anticipated that there will not be a PRC meeting in June.
- **Upcoming and Draft Bylaws:** Procedural Bylaw, Schedules of Fees, Drainage System Protection, Road and Right-of-Way Protection and Licensing, and Utilities.

Respectfully submitted,

Aleks Nelson CPA, CGA



Municipal District of Greenview No. 16

NAME: Winston Delorme Employee # :
ADDRESS : Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
06-Apr				ASCHA Meeting								
07-Apr				ASCHA Conference								
08-Apr				ASCHA Conference								
09-Apr				ASCHA Conference								
11-Apr			M	Travel to GP for Land Use Bylaw Worksh	200							
12-Apr			M	Land Use Bylaw Workshop	300		1		1	50.00		
13-Apr			M	Council Meeting/Travel to GP	300		1			20.00		
14-Apr			M	PRC/ Travel to GC	200		1			20.00		
19-Apr			M	Travel to GP	200							
20-Apr			M	COTW	300		1			20.00		
20-Apr			M	Emergency Management Advisory Meet	300		1			20.00		
21-Apr			M	Travel To GC	200		1			20.00		
26-Apr			M	Travel to GP	200		1			20.00		
27-Apr			M	Council Meeting/Travel to GP	300		1			20.00		
28-Apr			M	Travel to GC	200		1					
NOTES:				KILOMETER CLAIM			TOTAL			190.00		
				RATE	KM's	TOTAL	LESS GST					
				\$0.59 per km	2700	1593.00	NET CLAIM			190.00		
				\$0.15 per km	2700	405.00						
				SUBTOTAL		1998.00	TOTAL CLAIM				2188.00	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		1998	AMOUNT DUE (OWING)				\$2,188.00	
Meeting Code : M for Meetings C for Conferences												

Claimant

Date

Approved

Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Councillor Dale Gervais		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
4/27/2021	Regular Council Meeting	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 4 Councillor Shawn Acton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
04/20/2021	Regular Council Meeting	
04/28/2021	Greenview Regional Waste Management Commission	
04/30/2021	South Peace Regional Archives	
05/03/2021	Choose an item.	CPAA Virtual Conference



Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



NAME: Tom Burton

ADDRESS: Box 419, DeBolt, Alberta T0H 1B0

Employee #: 378

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
April 13 2021			M	Council	120						
April 14 2021			M	Policy Review Committee	120						
April 16 2021			M	MD of Greenview Library Board	120						
April 20 2021			M	Committee of the Whole	120						
NOTES:				KILOMETER CLAIM		TOTAL					
Meeting Code : M for Meetings C for Conferences				RATE		TOTAL	LESS GST				
				\$0.59 per km		283.20	NET CLAIM				
				\$0.15 per km		72.00					
				SUBTOTAL		355.20	TOTAL CLAIM		355.20		
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		355.2	AMOUNT DUE (OWING)		\$355.20		

Claimant

Date

Approved

Date



Employee # : _____
Department: Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 8 Councillor Bill Smith

DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
4/27/2021	Regular Council Meeting	
4/28/2021	Agriculture Services Board	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Tyler Olsen		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
4/27/2021	Regular Council Meeting	
4/28/2021	Nitehawk Ski Recreation Board	
4/28/2021	Grande Prairie Regional Tourism	
4/29/2021	Community Futures West Yellowhead	
5/8/2021	MD Greenview library board	
1/1/2021	Choose an item.	



Council

Claimant

Date

Approved

Date



Council

Duane Didow Claimant	<u>April 26, 2021</u> Date		Approved _____ Date
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