

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, March 9, 2021

**#1
CALL TO ORDER**

Reeve Dale Smith called the meeting to order at 9:00 am.

Present

Ward 5	Reeve Dale Smith
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme (virtual)
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness (virtual)
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Chapman (virtual)
Ward 9	Councillor Duane Didow
Ward 9	Councillor Tyler Olsen

ATTENDING

Chief Administrative Officer	Denise Thompson
Deputy Chief Administrative Officer	Stacey Wabick
Chief Financial Officer	Aleks Nelson
Director Infrastructure & Planning	Roger Autio
Interim Director, Community Services	Dennis Mueller
Marketing & Communication Manager	Stacey Sevilla (virtual)
Recording Secretary	Wendy Holscher

ABSENT

**#2
AGENDA**

MOTION: 21.03.087 Moved by: COUNCILLOR SHAWN ACTON

That Council adopt the March 9, 2021 Regular Council Meeting Agenda as amended

- Move Agenda Item 9.1 Disclosure Harmful to Business Interests of a Third Party to New Business Agenda Item 7.27 Greenview Industrial Gateway Update.
- Defer Agenda Item 7.21, Agenda Item 7.22 and Agenda Item 7.23 to March 23, Regular Council Meeting
- Replace Agenda Item 7.25 RFD with an updated RFD.

CARRIED

**#3
MINUTES**

MOTION: 21.03.088 Moved by: COUNCILLOR ROXIE CHAPMAN

That Council adopt the minutes of the Regular Council Meeting held on Tuesday, February 23, 2021 as amended.

CARRIED

ADOPTED

*Minutes of a Regular Council Meeting
MD of Greenview*

March 9, 2021

**#3.1
BUSINESS ARISING
FROM THE MINUTES**

3.1 BUSINESS ARISING FROM MINUTES

- Notice of Motion for Councillor Acton will come forward at a later date when more information has been received.

**#4
PUBLIC HEARING**

4.0 PUBLIC HEARING

**#6
BYLAWS**

6.0 BYLAWS

7.1 POLICY 1035 ADVERTISING

POLICY 1035

MOTION: 21.03.089 Moved by: COUNCILLOR TYLER OLSEN
That Council approve Policy 1035 "Advertising" as presented.

CARRIED

7.2 POLICY 1500 FINANCIAL REPORTING

POLICY 1500

MOTION: 21.03.090 Moved by: COUNCILLOR DUANE DIDOW
That Council approve Policy 1500 "Financial Reporting" as presented.

CARRIED

7.3 CORPORATE HEALTH AND SAFETY POLICY

POLICY 3015

MOTION: 21.03.091 Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 3015 "Corporate Health and Safety" as presented.

CARRIED

7.4 POLICY 3021 FIRE RESCUE SERVICES APPARATUS REPLACEMENT

POLICY 3021

MOTION: 21.03.092 Moved by: COUNCILLOR TYLER OLSEN
That Council approve Policy 3021 "Fire-Rescue Services Apparatus and Equipment Replacement".

CARRIED

7.5 POLICY 5000 FCSS GENERAL PROGRAMMING

POLICY 5000

MOTION: 21.03.093 Moved by: COUNCILLOR DUANE DIDOW
That Council approve Policy 5000 "FCSS General Programing" as presented.

CARRIED

REPEAL 5000-01

MOTION: 21.03.094 Moved by: COUNCILLOR SHAWN ACTON
That Council repeal Procedure 5000-01.

CARRIED

ADOPTED

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**ADMINISTRATION
POLICIES**

7.6 ADMINISTRATION POLICIES

MOTION: 21.03.095 Moved by: COUNCILLOR DALE GERVAIS
That Council direct the Chief Administrative Officer to approve the following safety policies as administrative policies.

- Policy 3018 "Hazard Assessment"
- Policy 3020 "Incident Investigations"
- Policy 3011 "Inspections"
- Policy 3014 "Contractor Safety"

CARRIED

REPEAL POLICY 5008

MOTION: 21.03.096 Moved by: COUNCILLOR WINSTON DELORME
That Council repeal Policy 5008 "Hazard Assessment".

CARRIED

REPEAL POLICY 5010

MOTION: 21.03.097 Moved by: COUNCILLOR TYLER OLSEN
That Council repeal Policy 5010 "Incident Investigations".

CARRIED

REPEAL POLICY 5011

MOTION: 21.03.098 Moved by: COUNCILLOR DALE GERVAIS
That Council repeal Policy 5011 "Inspections".

CARRIED

REPEAL POLICY 5014

MOTION: 21.03.099 Moved by: COUNCILLOR LES URNESS
That Council repeal Policy 5014 "Contractor Safety"

CARRIED

REPEAL POLICY EES 07

7.7 POLICY EES 07 ROAD ALLOWANCE LICENSING

MOTION: 21.03.100 Moved by: DEPUTY REEVE BILL SMITH
That Council repeal Policy EES 07 Road Allowance Licensing.

CARRIED

**FOX CREEK –
GREENVIEW ICF**

7.8 FOX CREEK-GREENVIEW ICF

MOTION: 21.03.101 Moved by: COUNCILLOR DALE GERVAIS
That Council approve the Town of Fox Creek – MD of Greenview Intermunicipal Collaboration Framework as amended.

- 7.1.1 to reflect that Library Services will be dealt with between the Fox Creek and MD of Greenview Library Boards.

CARRIED

ADOPTED

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**NORTHERN TRAVEL
ALLOWANCE**

7.9 NORTHERN TRAVEL ALLOWANCE

MOTION: 21.03.102 Moved by: COUNCILLOR WINSTON DELORME
That Council rescind Motion 10.14.538

"That Council approves a Northern Travel Allowance of 10% of regular earnings to a maximum of \$2500 per year which is deemed to be a travel assistance benefit, and a Medical Travel Allowance of 2% of regular earnings to a maximum of \$500 per year which is deemed to be a medical assistance benefit, paid in a designated area as defined by Revenue Canada and the amounts shall be indicated on the employees T4 slips. The amount is deemed to be a part of and included in the salaries/wages of the employees. Employees are advised to contact Revenue Canada or their accountant for assistance in claiming these benefits" to take effect for the 2020 tax year.

CARRIED

**GREENVIEW DAYCARE
NEEDS**

7.10 GREENVIEW DAYCARE NEEDS COST ESTIMATE

MOTION: 21.03.103 Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to take no action on hiring a third-party organization to complete a cost/benefit and needs analysis of Greenview Daycare Needs.

CARRIED

COUNCILLOR DELORME EXITED THE MEETING AT 9:55 AM.

**MENS PROVINCIAL
CURLING**

7.11 MENS PROVINCIAL CURLING – GRANDE PRAIRIE

MOTION: 21.03.104 Moved by: COUNCILLOR DUANE DIDOW
That Council authorize Administration to provide a letter of support to the Grande Prairie Curling Club to host the 2022 Men's Provincial Curling Championship, February 9 -13, 2022 in Grande Prairie, Alberta.

CARRIED

**NITEHAWK FUND
REQUEST**

7.12 NITEHAWK – ADDITIONAL FUND REQUEST

MOTION: 21.03.105 Moved by: COUNCILLOR TOM BURTON
That Council approve grant funding in the amount of \$750,000.00 to Nitehawk Year-Round Adventure Park for ski lift repairs, with funds to come from the 2021 Community Services Operating Budget.

DEFERRED

ADOPTED

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MOTION: 21.03.106 Moved by: COUNCILLOR DALE GERVAIS

That Council defer motion 21.03.105 "That Council approve grant funding in the amount of \$750,000.00 to Nitehawk Year-Round Adventure Park for ski lift repairs, with funds to come from the 2021 Community Services Operating Budget.", until more information can be brought forward.

CARRIED

REEVE SMITH RECESSED AT 10:18 AM

REEVE SMITH RECONVENED AT 10:34 AM

COUNCILLOR DELORME RETURNED TO THE MEETING AT 10:34 AM

7.13 GREENVIEW ENTRANCE AND HAMLET SIGNS

**GREENVIEW ENTRANCE
SIGNS**

MOTION: 21.03.107 Moved by: COUNCILLOR SHAWN ACTON

That Council award the Greenview Entrance Signs project to Blanchett Neon Ltd. With an upset limit of \$495,000.00 with funds to come from the Communications Capital Projects Budget.

TABLED

MOTION: 21.03.108 Moved by: COUNCILLOR DUANE DIDOW

That Council table motion 21.03.107 "That Council award the Greenview Entrance Signs project to Blanchett Neon Ltd. With an upset limit of \$495,000.00 with funds to come from the Communications Capital Projects budget.", until later in the meeting.

CARRIED

7.14 GREENVIEW REGIONAL MULTIPLEX – ALL INCLUSIVE PREVENTATIVE MAINTENANCE CONTRACT

**PREVENTATIVE
MAINTENANCE
CONTRACT**

MOTION: 21.03.109 Moved by: COUNCILLOR WINSTON DELORME

That Council accept Administrations recommendation to select Nordic Mechanical Services all inclusive 3-year preventative maintenance contract for an annual sum of \$82,900.00 plus GST for the Greenview regional Multiplex.

CARRIED

7.15 MUNICIPAL ENERGY MANAGER PROGRAM

**MUNICIPAL ENERGY
MANAGER**

MOTION: 21.03.110 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to hire an Energy Manager through the Municipal Energy Manager Program with the position contingent on the success of the grant application to cover eighty percent of the position and the remaining twenty percent to come from the 2021 Operating Budget.

CARRIED

ADOPTED

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**2021 LIGHT DUTY
VEHICLES**

7.16 PURCHASE OF 2021 LIGHT DUTY VEHICLES

MOTION: 21.03.111 Moved by: COUNCILLOR ROXIE CHAPMAN
That Council award the 2021 Light Duty Vehicle Tender to Windsor Ford for two units with an upset limit of \$87,709.04, with funds to come from the Facility Maintenance and Environmental Services approved 2021 Capital Budgets.

CARRIED

**#5
DELEGATIONS**

5.0 DELEGATIONS

**METRIX GROUP
11:00AM**

5.1 METRIX GROUP LLP DELEGATION

MOTION: 21.03.112 Moved by: COUNCILLOR DUANE DIDOW
That Council accept the information from Metrix Group LLP as presented.

CARRIED

**GREENVIEW ENTRANCE
SIGNS**

7.13 GREENVIEW ENTRANCE AND HAMLET SIGNS

MOTION: 21.03.113 Moved by: COUNCILLOR DUANE DIDOW
That Council lift tabled motion 21.03.107 "That Council award the Greenview Entrance Signs project to Blanchett Neon Ltd. With an upset limit of \$495,000.00 with funds to come from the Communications Capital Projects budget".

CARRIED

MOTION: 21.03.107 Moved by: COUNCILLOR SHAWN ACTON
That Council award the Greenview Entrance Signs project to Blanchett Neon Ltd. With an upset limit of \$495,000.00 with funds to come from the Communications Capital Projects Budget.

CARRIED

**EMERGENCY CLARIFIER
REPAIRS**

7.17 GRANDE CACHE EMERGENCY CLARIFIER REPAIR

MOTION: 21.03.114 Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to proceed with an Emergency Repair on the Clarifier Internals at the Grande Cache wastewater facility provided by M2 Engineering with funds to come from the Wastewater Reserves in the amount of \$593,100.00.

CARRIED

**COST OF WATER
OVERVIEW**

7.18 GREENVIEW'S COST OF WATER OVERVIEW

MOTION: 21.03.115 Moved by: COUNCILLOR TYLER OLSEN
That Council accept the Greenview's estimated Cost of Water overview for information, as presented.

CARRIED

ADOPTED

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**JOINT FIRE TRAINING
CENTRE**

7.19 JOINT FIRE TRAINING CENTRE

MOTION: 21.03.116 Moved by: COUNCILLOR ROXIE CHAPMAN

That Council direct Administration to enter Greenview into an agreement with the County of Grande Prairie for the development of a Class B fire training facility, located at 60051 Highway 668, County of Grande Prairie, totalling \$250,000.00 with funds to come from the Municipal Stimulus Funding Grant Program.

CARRIED

REEVE SMITH RECESSED FOR LUNCH AT 12:05 PM

REEVE SMITH RECONVENED THE MEETING AT 1:00 PM

**GC FIRE TRAINING
CENTRE**

**7.20 GRANDE CACHE FIREFIGHTERS ASSOCIATION TRAINING CENTRE
PROPOSAL**

MOTION: 21.03.117 Moved by: COUNCILLOR TOM BURTON

That Council authorize Administration to enter into an agreement with the Grande Cache Firefighters Association to develop a Fire training Centre on the grounds of the Grande Cache Public Service Building (SE 4-57-8 W6M), with an upset limit of \$125,000.00 with funds to come from the 2021 Protective Services Capital Budget contingent on the Grande Cache Firefighters Association contribution of \$82,000.00.

CARRIED

**RURAL WATER SERVICE
CO-OPS AND
ENTERPRISES**

**7.21 RURAL WATER SERVICE WITHIN THE CO-OPERATIVES AND
ENTERPRISES**

Removed from Agenda

**POTABLE WATER POINT
NOSE CREEK**

7.22 POTABLE WATER POINT AT NOSE CREEK

Removed from Agenda

**CAMP WATER SUPPLY
WELL**

7.23 CAMP WATER SUPPLY WELL – MUSKEG SEEPEE CO-OPERATIVE

Removed from Agenda

**BF73970 SWEATHOUSE
CREEK**

7.24 LOAD RESTRICTION OF BF73970

MOTION: 21.03.118 Moved by: COUNCILLOR SHAWN ACTON

That Council direct Administration to write a letter to Alberta Transportation on the bridge file crossing Sweathouse Creek on Highway 747 with concerns about the load restrictions.

CARRIED

ADOPTED

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**MD LIBRARY BOARD
FINANCIAL REVIEW**

7.25 MD OF GREENVIEW LIBRARY BOARD FINANCIAL REVIEW

MOTION: 21.03.119 Moved by: COUNCILLOR TOM BURTON

That Council authorize the MD of Greenview Library Board to engage Donna Toews to conduct a review for the year ending 2019 for the MD of Greenview Library Board.

CARRIED

COUNCILLOR DELORME EXITED THE MEETING AT 1:31 PM

MANAGERS REPORTS

7.26 MANAGERS REPORTS

MOTION: 21.03.120 Moved by: COUNCILLOR TYLER OLSEN

That Council accepts the Managers Reports as information.

CARRIED

GIG UPDATE

7.27 Greenview Industrial Gateway Update

MOTION: 21.03.121 Moved by: DEPUTY REEVE BILL SMITH

That Council accept the Greenview Industrial Gateway update as information as presented.

CARRIED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

**#9
CLOSED SESSION**

9.0 CLOSED SESSION

MOTION: 21.03.122 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:19 pm pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**9.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(FOIP, Section 16)**

**9.2 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(FOIP, Section 21)**

OPEN SESSION

MOTION: 21.03.123 Moved by: COUNCILLOR LES URNESS

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:36 pm.

CARRIED

ADOPTED

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MOTION: 21.03.124 Moved by: COUNCILLOR TYLER OLSEN

That Council send a letter to the Minister of Transportation and cc the Town of Fox Creek and the Town of Valleyview expressing that Greenview appreciates the initiative to upgrade several rest areas along HWY 43 but that we do not support any commercial development as the negative economic impact will be detrimental to many existing businesses along the route, including in the Town of Fox Creek and Town of Valleyview.

CARRIED

**#10
MEMBER REPORTS &
EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on his recent activities, which include;

- ASCHA North Region Meeting
- February 23, 2021 Regular Council Meeting

WARD 2

COUNCILLOR DALE GERVAIS updated Council on his recent activities, which include;

- February 23, 2021 Reg. Council meeting

WARD 3

COUNCILLOR LES URNESS submitted his update to Council on his recent activities, which include;

- Little Smoky Ski Hill Meeting
- February 23, 2021 Regular Council Meeting

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

- February 23, 2021 Regular Council Meeting
- Valleyview Library Board Meeting
- South Peace Archives Meeting
- Water North Coalition Meeting

WARD 5

REEVE DALE SMITH submitted his update to Council on his recent activities, which include;

- February 23, 2021 Regular Council Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;

- February 23, 2021 Regular Council Meeting
- MD of Greenview Library Board

ADOPTED

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WARD 7

COUNCILLOR ROXIE CHAPMAN submitted her update to Council on her recent activities, which include;

- February 23, 2021 Regular Council Meeting
- P.A.C.E Board of Directors Meeting
- Grande Spirit Foundation Meeting
- Peace Library Systems Board Meeting

WARD 8

DEPUTY REEVE BILL SMITH submitted his update to Council on his recent activities, which include;

- February 23, 2021 Regular Council Meeting

WARD 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;

- FCSS AA Board Meeting
- February 23, 2021 Regular Council Meeting

WARD 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;

- February 23, 2021 Regular Council Meeting
- Grande Prairie Regional Tourism Meeting
- Business Support Network

MEMBERS BUSINESS

MOTION: 21.03.125. Moved by: **COUNCILLOR TOM BURTON**
That Council accept the Members Business Reports as presented.

CARRIED

#11

ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 21.03.126 Moved by: **COUNCILLOR ROXIE CHAPMAN**
That Council adjourn this Regular Council Meeting at 2:48 pm

CARRIED



CHIEF ADMINISTRATIVE OFFICER



CHAIR