



BYLAW NO. 20-851
Of the Municipal District of Greenview No. 16

**A BYLAW OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16, IN THE PROVINCE OF ALBERTA TO ESTABLISH
AN EMERGENCY ADVISORY COMMITTEE AND AN EMERGENCY MANAGEMENT AGENCY.**

WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 provides that a council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS the Council of the Greenview is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act*, Revised Statutes of Alberta 2000, Chapter E-6.8, to appoint an Emergency Advisory Committee and to establish and maintain a Emergency Management Agency; and

WHEREAS the Council of Greenview wishes to establish regulations and procedures to meet the obligations of the municipality under the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*, Alberta Regulation 203/2018; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the *Emergency Management Act*; and

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the M.D. of Greenview NO. 16, in the Province of Alberta, enacts as follows

1. This Bylaw may be cited as the "Municipal Emergency Management Bylaw".
2. Definitions

In this Bylaw:

- 2.1 **Act** means the *Emergency Management Act*, Revised Statutes of Alberta 2000, Chapter E-6.8, and any regulations;
- 2.2 **Alberta Emergency Management Agency** means the provincial government agency charged with the administration of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*;
- 2.3 **Deputy Chief Administrative Officer** or **DCAO** means the Deputy Chief Administrative Officer of Greenview, or their delegate;
- 2.4 **Chief Administrative Officer** or **CAO** means the Chief Administrative Officer of Greenview, or their delegate;

2.5 **Council** means the municipal council of Greenview;

2.6 **Deputy Director of Emergency Management or DDEM** means the person(s) appointed as the Deputy Director(s) of the Emergency Management Agency;

2.7 **Director of Emergency Management or DEM** means the person appointed as the Director of the Emergency Management Agency;

2.8 **Disaster** means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property or the environment;

2.9 **Emergency** means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;

2.10 **Emergency Advisory Committee or Committee** means the committee established under this Bylaw;

2.11 **Emergency Management Agency or Agency** means the agency established under this Bylaw;

2.12 **Emergency Management Plan** means the plan approved by the Committee to guide a response to an Emergency or Disaster;

2.13 **General Manager or GM** means the employee who is the head and responsible for a department of Greenview;

2.14 **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.

2.15 **Minister** means the Minister charged with administration of the Act; and

2.16 **State of Local Emergency** means a state of local emergency declared in accordance with the provisions of the Act and this Bylaw.

3 The Emergency Advisory Committee is hereby established to advise on the development of emergency plans and programs and to exercise the powers delegated to the Committee by this bylaw.

4 Composition of the Emergency Advisory Committee:

4.1 The Committee shall consist of the Reeve as ex officio, and the Deputy Reeve and three other Councillors appointed by Council annually at the Organizational meeting.

4.2 A Council member serving on the Committee shall be selected as the Chairperson.

4.3 A quorum of the Committee shall be a majority of the members, except when the Committee is exercising its powers with respect to declaring a State of Local Emergency in which case a quorum is prescribed in section 11.1 of this bylaw.

5 Council shall provide for the payment of expenses of the members of the Committee.

6 Council hereby delegates to the Committee the power to:

- a) approve the Emergency Management Plan;
- b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs;
- c) renew a State of Local Emergency;
- d) exercise any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency; and
- e) authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency.

7 The Emergency Advisory Committee:

- 7.1.1 shall meet to review and approve the Emergency Management Plan and related plans and programs on a regular basis, but at a minimum once per year, to ensure that Greenview is prepared to address any potential Emergency or Disaster;
- 7.1.2 shall provide guidance and direction to the Agency;
- 7.1.3 shall appoint by resolution the Director of Emergency Management (DEM) and a Deputy Director or Directors of Emergency Management (DDEM); and
- 7.1.4 Shall authorize the DEM to exercise the powers outlined in section 19(1) of the Act during a State of Local Emergency.

8 The Emergency Management Agency is hereby established to act as Council's agent in exercising the powers and duties under the Act, and is responsible for the implementation and administration of the Emergency Management Plan, subject to any such powers and duties delegated under this bylaw to the Committee.

9 Composition of the Emergency Management Agency

9.1 The Agency shall be comprised of the following members:

- 9.1.1 the DEM;
- 9.1.2 the DDEM;
- 9.1.3 the CAO;
- 9.1.4 the DCAO;
- 9.1.5 the Regional Fire Chief (if not the DEM or DDEM) or their delegate; and
- 9.1.6 at least one GM appointed by the CAO.

9.2 The DEM may invite representatives of external organizations to work with the Agency, including representatives of:

- 9.2.1 the Alberta Emergency Management Agency;
- 9.2.2 the RCMP;
- 9.2.3 utility companies;
- 9.2.4 health agencies;
- 9.2.5 school boards;
- 9.2.6 Towns of Fox Creek and Valleyview;
- 9.2.7 Sturgeon Lake Cree Nation; and
- 9.2.8 any other agency or organization that, in the opinion of the DEM, may assist in the development or implementation of the Emergency Management Plan or related plans or programs.

9.3 The Agency shall:

- 9.3.1 utilize the command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency in accordance with the Act;
- 9.3.2 track training and exercises to support preparedness, response and recovery activities;
- 9.3.3 support and assist the DEM in the implementation and co-ordination of the emergency response pursuant to the Emergency Management Plan;
- 9.3.4 at least once a year, provide the Committee with an update on the activities of the Agency;
- 9.3.5 at least once a year, review the Emergency Management Plan;
- 9.3.6 at least once a year, provide the Committee with an update on the Agency's review of the Emergency Management Plan; and
- 9.3.7 annually make the Emergency Management Plan available to the Alberta Emergency Management Agency for review and comment.

9.4 The Agency must, in accordance with the Act, engage in mandatory emergency management exercises and submit an exercise notification to Alberta Emergency Management Agency.

10 Director of Emergency Management

10.1 The DEM shall: