



REGULAR BOARD MEETING AGENDA

Wednesday, January 20, 2021

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
		3.1 Regular Green View Family and Community Support Services Meeting minutes held November 18, 2020 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	6
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.1 Resource Center for Suicide Prevention	36
		8.2 Alberta Health Services	37
		Addition to agenda 8.3 Peace Wapiti School Division	38
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, November 18, 2020

1: Chair Perron called the meeting to order at 9:35 am.
CALL TO ORDER

PRESENT

Chair, Member at Large, Greenview	Roxanne Perron
Board Member, Town of Valleyview Councillor (teleconference)	Tanya Boman
Vice Chair, Member at Large, Town of Valleyview	Teresa Plontke
Board Member, Member at Large, Greenview (teleconference)	Tammy Day
Board Member, Greenview Councillor	Duane Didow
Board Member, Greenview Councillor	Roxie Rutt

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D’Onofrio

ABSENT

Board Member, Member at Large, Greenview	Trina Parker-Carroll
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#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 20.11.62 Moved by: BOARD MEMBER, ROXIE RUTT
 That the November 18, 2020 agenda be adopted as presented.
CARRIED

#3.1 REGULAR MEETING MINUTES

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES
MOTION: 20.11.63 Moved by: BOARD MEMBER, DUANE DIDOW
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, October 21, 2020 be adopted as presented.
CARRIED

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION

4.0 DELEGATION

4.1 PACE (PROVIDING ASSISTANCE, COUNSELLING & EDUCATION)

Delegate Jacquie Aitken of PACE (Providing Assistance, Counselling, & Education) joined the Green View FCSS Board meeting by teleconference at 10:01 am.

Delegate Jacquie Aitken of PACE (Providing Assistance, Counselling, & Education) exited the meeting at 10:25 am.

MOTION: 20.11.64 Moved by: BOARD MEMBER, ROXIE RUTT
That Green View Family and Community Support Services Board accept the presentation from PACE (Providing Assistance, Counselling, & Education) for information.

CARRIED

4.2 PEACE WAPITI SCHOOL DIVISION

Delegates Emily Kostiuk and Andrea Rosenberger-Deleeuw of Peace Wapiti School Division joined the Green View FCSS Board meeting by teleconference at 10:29 am. Delegates Emily Kostiuk and Andrea Rosenberger-Deleeuw of Peace Wapiti School Division exited the meeting at 10:58 am.

MOTION: 20.11.65 Moved by: VICE CHAIR, TERESA PLONTKE
That Green View Family and Community Support Services Board accept the presentation from Peace Wapiti School Division for information.

CARRIED

4.3 MOUNTAIN METIS NATION ASSOCIATION

Delegate Sonia Delorme-Paquette of Mountain Metis Nation Association joined the Green View FCSS Board meeting by teleconference at 10:58 am. Delegate Sonia Delorme-Paquette of Mountain Metis Nation Association exited the meeting at 11:07 am.

MOTION: 20.11.66 Moved by: BOARD MEMBER, DUANE DIDOW
That Green View Family and Community Support Services Board accept the presentation from Mountain Metis Nation Association for information.

CARRIED

Chair Perron called the meeting to recess at 11:09am.
Chair Perron reconvened the meeting at 11:15am.

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 GREEN VIEW FCSS 2021 PROPOSED GRANT REQUESTS

MOTION: 20.11.67 Moved by: BOARD MEMBER, ROXIE RUTT
That Green View Family and Community Support Services Board approve the grant request of \$30,000.00 to Seniors Outreach with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.68 Moved by: BOARD MEMBER, DUANE DIDOW
That Green View Family and Community Support Services Board approve the grant request of \$18,000.00 to PACE (Providing Assistance, Counselling, & Education) with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.69 Moved by: VICE CHAIR, TERESA PLONTKE
That Green View Family and Community Support Services Board approve the grant request of \$9,320.00 to John Howard Society with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.70 Moved by: BOARD MEMBER, TAMMY DAY
That Green View Family and Community Support Services Board approve the grant request of \$8,500.00 to Suicide Prevention Resource Center with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.71 Moved by: BOARD MEMBER, DUANE DIDOW

That Green View Family and Community Support Services Board approve the grant request of \$16,000.00 to Mountain Metis Nation Association with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.72 Moved by: BOARD MEMBER, ROXIE RUTT

That Green View Family and Community Support Services Board approve the grant request of \$2500.00 to Grande Prairie Victims Assistance with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

MOTION: 20.11.73 Moved by: VICE CHAIR, TERESA PLONTKE

That Green View Family and Community Support Services Board approve the grant request of \$13,500.00 to Big Brother Big Sister with funds to come from the 2021 operational budget, Grants to Organizations.

CARRIED

6.2 FCSS MANAGER REPORT

MOTION: 20.11.74 Moved by: VICE CHAIR, TERESA PLONTKE

That the Green View FCSS Board accept the November 2020 Manager's report as presented for information.

CARRIED

6.3 SWOT EXERCISE

Board Member Rutt exited the meeting room at 12:16am.

7.1 CHAIR/MEMBER REPORTS

#7
MEMBER
REPORTS

BOARD MEMBER PLONTKE

- No report at this time

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER DIDOW

- No report at this time

BOARD MEMBER BOMAN

- No report at this time

BOARD MEMBER RUTT

- No report at this time

CHAIR PERRON

- Attended a Working on Wellbeing (WOW) meeting in Valleyview on November 17th, 2020

**#8
CORRESPONDENCE**

8.0 CORRESPONDENCE

8.1 ALBERTA HEALTH SERVICES

MOTION: 20.11.75 Moved by: BOARD MEMBER, DUANE DIDOW

That the Green View FCSS Board authorize Administration to fund the Valleyview Health Center Long Term Care request to purchase a television for a maximum of \$1000.00.

CARRIED

**#9 CLOSED
SESSION**

9.0 CLOSED SESSION

**#10
ADJOURNMENT**

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, December 16, 2020 at 9:30am.

10.0 ADJOURNMENT

MOTION: 20.11.76 Moved by: VICE CHAIR, TERESA PLONTKE

That this meeting adjourns at 1:22 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: January 20, 2021
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM: MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the January 2021 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- January Managers report

Green View FCSS Managers Report

January 20, 2021 Regular Board Meeting

Happy New Year Board Members,

It is a pleasure to report that despite the COVID-19 restrictions, 100% of the FCSS team continues to work towards improving the quality of life for residents. There have been no temporary lay-offs within the department and the public can continue to meet needs through in person access to the community resource centers. Home support services and Outreach services are still being provided, with the appropriate safety measures in place.

The agencies that applied for 2021 operating grants and were deemed successful by the Green View FCSS Board received their funding in January.

The Community Volunteer Income Tax program recorded a record high in the number of taxes filed for residents in Valleyview and Greenview. In total 639 returns were completed, bringing back \$3,148,178.00 into the community. In 2020, this program was modified to use a drop-off system during Covid-19 to reduce close contact between residents, staff, and volunteers. This year administration will implement similar measures; however, a mail slot will be installed at the Community Resource centre in Valleyview providing a one stop, secured location for individuals to drop off their income tax information. February's manager report will include statistics on all programs offered in 2020, including outcome reports where applicable.

The Family and Community Support Services of Alberta (FCSSAA) Board meetings will resume on January 15th. Green View FCSS manager and Councillor Didow continue to sit on the Board. An agenda item at the upcoming zoom meeting is to discuss options regarding the 2021 annual conference scheduled December 1-3, 2021 at the Fantasyland Hotel in Edmonton-options for conference delivery include in person, virtual, or a hybrid. Dates for the NW Spring Regional Meeting have yet to be determined but will be communicated to the Board upon confirmation.

Council has passed an interim budget, and the approved 2021 FCSS budget is included in this report. Other items for review include Assistant Manager and Coordinators reports, a summary of the Strengths, Weaknesses, Opportunities, Threats (SWOT) analyses completed by the Board at the last regular meeting in November, and the strategic plan to be reviewed and potentially modified upon Board direction. Finally, policy #5000 is included for review. At every regular Board meeting of 2021 the Board will have an opportunity to review a policy and advise administration to forward any proposed changes to the MD of Greenview policy review committee.

Looking forward to the next meeting scheduled January 20 @ 9:30 A.M. either in person or via teleconference depending on your preference.

Warm regards,

Lisa

FAMILY & COMMUNITY SUPPORT SERVICES		2020 BUDGET	2020 ACTUALS	2021 BUDGET	PERCENT CHANGE	2022 PLAN	2023 PLAN
FCSS Administration							
6-36-360-000-6001	Salaries	1,249,349	-	1,317,728	5.47%	1,344,527	1,372,279
6-36-360-000-6004	Employer Contributions	291,962	-	294,905	1.01%	302,636	310,646
6-36-360-001-6011	Accommodation & Subsistence	7,000	-	4,000	-42.86%	4,000	4,000
6-36-360-001-6012	Transportation Expenses	3,500	-	2,000	-42.86%	2,000	2,000
6-36-360-001-6015	Memberships Seminars Conferences	4,000	-	4,000	0.00%	3,000	3,000
6-36-360-001-6033	Telecommunication Services	2,000	-	2,000	0.00%	2,000	2,000
6-36-360-001-6041	Auditing & Accounting Services	1,500	-	1,000	-33.33%	1,000	1,000
6-36-360-001-6158	Homelessness Prevention Prog	-	-	22,500	-	22,500	22,500
6-36-360-003-6011	Accommodation & Subsistence	3,000	-	4,000	33.33%	4,000	4,000
6-36-360-003-6012	Transportation Expenses	3,000	-	4,000	33.33%	4,000	4,000
6-36-360-003-6015	Memberships Seminars Conferences	4,000	-	4,000	0.00%	3,000	3,000
6-36-360-003-6033	Telecommunication Services	900	-	5,000	455.56%	5,000	5,000
		1,570,211	-	1,665,133	6.05%	1,697,663	1,733,425
FCSS Board							
6-36-361-000-6003	Honorariums	24,000	-	24,000	0.00%	24,000	24,000
6-36-361-000-6004	Employer Contributions	2,500	-	2,500	0.00%	2,500	2,500
6-36-361-000-6011	Accommodation & Subsistence	5,000	-	5,000	0.00%	5,000	5,000
6-36-361-000-6012	Transportation Expenses	7,000	-	7,000	0.00%	7,000	7,000
6-36-361-000-6015	Memberships Seminars Conferences	4,500	-	4,500	0.00%	4,500	4,500
		43,000	-	43,000	0.00%	43,000	43,000
Youth & Other FCSS Programs							
6-36-362-000-6011	Accommodation & Subsistence	3,000	-	2,000	-33.33%	2,000	2,000
6-36-362-000-6012	Transportation Expenses	2,500	-	1,500	-40.00%	1,500	1,500
6-36-362-000-6013	Training & Education	2,500	-	1,500	-40.00%	1,500	1,500
6-36-362-000-6040	Professional Services	3,000	-	3,000	0.00%	3,000	3,000
6-36-362-000-6109	General & Operating Supplies	20,000	-	15,000	-25.00%	15,000	15,000
6-36-362-000-6143	Rental of Building	1,500	-	1,500	0.00%	1,500	1,500
6-36-362-003-6011	Accommodation & Subsistence	1,800	-	1,800	0.00%	1,800	1,800
6-36-362-003-6012	Transportation Expenses	2,500	-	1,500	-40.00%	1,500	1,500
6-36-362-003-6013	Training & Education	1,500	-	1,500	0.00%	1,500	1,500
6-36-362-003-6040	Professional & Special Services	10,000	-	10,000	0.00%	10,000	10,000
6-36-362-003-6109	General & Operating Supplies	5,000	-	7,000	40.00%	7,000	7,000
		53,300	-	46,300	-13.13%	46,300	46,300
Community Resource Centre							
6-36-363-001-6011	Accommodation & Subsistence	1,000	-	1,000	0.00%	1,000	1,000
6-36-363-001-6012	Transportation Expenses	300	-	300	0.00%	300	300
6-36-363-001-6013	Training & Education	1,000	-	1,000	0.00%	1,000	1,000
6-36-363-001-6033	Telecommunication Services	5,000	-	5,000	0.00%	5,000	5,000
6-36-363-001-6076	Repair/Maint.- Motor Vehicles	500	-	1,500	200.00%	1,500	1,500
6-36-363-001-6105	Fuels & Oils	2,500	-	2,500	0.00%	2,500	2,500
6-36-363-001-6109	General & Operating Supplies	15,000	-	12,000	-20.00%	12,000	12,000
6-36-363-001-6143	Rental of Building	37,200	-	-	-100.00%	-	-
6-36-363-003-6011	Accommodation & Subsistence	1,000	-	1,000	0.00%	1,000	1,000
6-36-363-003-6012	Transportation Expenses	1,000	-	300	-70.00%	300	300
6-36-363-003-6013	Training & Education	1,000	-	1,000	0.00%	1,000	1,000
6-36-363-003-6033	Telecommunication Services	5,500	-	5,000	-9.09%	5,000	5,000
6-36-363-003-6109	General & Operating Supplies	10,000	-	10,000	0.00%	10,000	10,000
6-36-363-003-6143	Rental of Building	30,000	-	12,500	-58.33%	12,500	12,500
		111,000	-	53,100	-52.16%	53,100	53,100

Home Support

6-36-364-001-6011	Accommodation & Subsistence	2,000	-	2,000	0.00%	2,000	2,000
6-36-364-001-6012	Transportation Expenses	50,000	-	70,000	40.00%	70,000	70,000
6-36-364-001-6013	Training & Education	2,000	-	2,000	0.00%	2,000	2,000
6-36-364-001-6036	Mobile Communication Services	2,700	-	4,000	48.15%	4,000	4,000
6-36-364-001-6104	PPE & First Aid Supplies	500	-	1,500	200.00%	1,500	1,500
6-36-364-003-6011	Accommodation & Subsistence	2,000	-	1,500	-25.00%	1,500	1,500
6-36-364-003-6012	Transportation Expenses	10,000	-	15,000	50.00%	15,000	15,000
6-36-364-003-6013	Training & Education	2,000	-	1,500	-25.00%	1,500	1,500
6-36-364-003-6104	PPE & First Aid Supplies	1,000	-	1,500	50.00%	1,500	1,500
		72,200	-	99,000	37.12%	99,000	99,000

Liaison Workers

6-36-365-000-6202	Peace Wapiti School Div. Grant	45,000	-	45,000	0.00%	45,000	45,000
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Grants to Individual Organizations

6-36-366-000-6202	Grants to Organizations	95,000	-	97,820	2.97%	100,000	100,000
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Outreach Coordinator Program

6-36-368-003-6011	Accommodations and Subsistence	1,000	-	1,000	0.00%	1,000	1,000
6-36-368-003-6012	Transportation Expenses	5,000	-	1,000	-80.00%	1,000	1,000
6-36-368-003-6013	Training & Education	1,000	-	1,000	0.00%	1,000	1,000
		7,000	-	3,000	-57.14%	3,000	3,000

Support Coordinator Program

6-36-369-000-6011	Accommodations and Subsistence	1,800	-	1,000	-44.44%	1,000	1,000
6-36-369-000-6012	Transportation Expenses	1,500	-	500	-66.67%	500	500
6-36-369-000-6013	Training & Education	1,500	-	1,000	-33.33%	1,000	1,000
		4,800	-	2,500	-47.92%	2,500	2,500

TOTAL FAMILY & COMMUNITY SUPPORT SERVICES

		2,001,511	-	2,054,853	2.67%	2,089,563	2,125,325
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FCSS REVENUE		2020 BUDGET	2020 ACTUALS	2021 BUDGET	PERCENT CHANGE	2022 PLAN	2023 PLAN
FAMILY & COMMUNITY SUPPORT SERVICES							
5-53-537-000-5200	Sale of Goods & Services	(22,400)	-	(28,000)	25.00%	(28,000)	(28,000)
5-53-537-003-5200	Sale of Goods & Services - GC	(3,150)	-	(4,000)	78.75%	(4,000)	(4,000)
5-53-537-000-5299	Other Services - AB Works Contract	-	-	(45,000)	100.00%	(45,000)	(45,000)
5-53-537-003-5809	Other Revenue - Homeless Prevention Grant	(15,750)	-	(22,500)	70.00%	(22,500)	(22,500)
5-55-552-000-5706	Provincial Grant FCSS	(387,161)	-	(387,161)	0.00%	(387,161)	(387,161)
5-55-554-001-5709	Shared Funding - Town of Valleyview	(135,267)	-	(193,239)	42.86%	(193,239)	(193,239)
		(563,728)	-	(679,900)	20.61%	(679,900)	(679,900)
	TOTAL FCSS REVENUE	(563,728)	-	(679,900)	20.61%	(679,900)	(679,900)



January 6, 2021

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: January 2020 Grande Cache Office Monthly Report

Assistant Manager Overview

Total of all individuals assisted in December: 251

TOTAL OF ALL INDIVIDUALS ASSISTED IN 2020: 3662

**This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

As anticipated the number of individuals seeking assistance in December decreased, historically we see a slow down during the holidays. Globally there were many negatives in 2020, but we would like share a few of the positives that resulted from being pushed outside our “normal”.

- Providing virtual connectivity (Zoom) for Interagency meetings increased the number of agency representatives that attend. Average attendance was 15 people as opposed to an average of 11 the previous year. Agencies lacking in town staff (i.e., Child Services, Alberta Supports, AISH) expressed gratitude for virtual connection as often they are unable to drive to Grande Cache monthly to attend meetings.
We will provide a hybrid of in-person and virtual attendance once restrictions are lifted.
- The Home Support Program has grown exponentially. At the end of 2019, our client count was 13. Early in 2020, we expanded service provision to residents within the Hamlet. We are receiving referrals from Alberta Health Services Home Care, family members, doctors, and Alberta Health Services Mental Health and Addictions. Our current client count is 33 (19 in the Hamlet, 14 in the Cooperatives and Enterprises).
- Much like the Home Support Program client count increased for the Outreach Coordinator. At the end of 2019, the Coordinator was working with 12 individuals. As of December 31, 2020, there is a total client count of 30 (22 active clients). In a year that restricted in-person contact, the innovative and caring solutions provided to residents demonstrated to the community the importance of the services Green View FCSS provides. Delivery of prescriptions and groceries, daily text or phone call check-ins, handwritten letters with word puzzles and jokes, and continuance of monthly (when allowed) of cultural activities/events at Whispering Pines Lodge are examples of the work completed.
- The Youth Coordinator was reassigned to the Recreation Department (children’s programming) following the spring layoff. Time in that department provided occasions to engage with parents and children that she may not have had in her regular duties, raising awareness of FCSS programs. Since fall 2020 the schools in our area are have not allowed non-staff presenters into

their locations. Upon the Youth Coordinator's return, slated for January 2020, she will connect with schools to explore virtual program delivery in the classroom.

- Meadows to Mountains Homelessness Prevention Project did not see the number of projected clients because of COVID response funding. However, the project provided financial assistance to 7 individuals. 100% of individuals assisted through the program have remained homed and continue to meet their monthly financial obligations. An additional 29 clients participated in the intake process, but either due their addiction and/or mental health did not follow through on recommendations.

Despite the challenges presented in the pandemic environment, 2020 was a good year for us. Awareness of Green View FCSS programs and services has increased and we believe this momentum will continue into 2021.

In January administration will be assembling Program Summary Reports for all programs and services. The Assistant Manager will be participating in a 2-day virtual Hinton and Area Community round table discussing response to sexual violence. Information gained will be shared in the next monthly report.

Early February two more individuals will complete SAGESSE training with a goal of running Finding Our Voices starting in March.

The Youth Coordinator will be returning to our office early January from her temporary assignment at the Recreation Centre. She will be talking with schools, exploring virtual in-class delivery of programs, restarting Youth Interagency meetings, and exploring delivery of the Miyo Wichihitowin (Good Relations) working with Indigenous youth.

Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	87	77	45	2	3	12	8	13	1	7	8	2	265
AISH	-	24	4	4	2	2	3	4	7	18	8	2	78
Seniors Supports	17	17	1	5	0	4	3	5	13	9	1	9	84
Referrals	20	24	23	13	10	5	5	19	37	20	26	16	218
Other	224	233	179	126	74	80	98	143	141	161	155	129	1743
Total Client Visits	348	375	252	150	89	103	117	184	199	215	198	158	2388
Residence Break Down:													
Grande Cache	172	183	150	78	67	66	68	148	142	167	158	116	1515
Cooperatives & Enterprises	54	61	62	35	18	14	8	10	16	29	27	11	345
Other	122	131	40	37	4	23	41	26	41	19	13	31	528
Total	348	375	252	150	89	103	117	184	199	215	198	158	2388

*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	60	66	54	54	54	54	54	33	32	29	29	29
CVITP	0	0	26	8	2	2	2	2	2	3	1	0
Eating for Your Well-Being	0	1	0	0	0	0	0	1	0	0	0	0
Hope Exists in Lots of Places (H.E.L.P)	6	3	4	0	0	0	0	0	0	0	6	6
Wheels for Meals	4	3	4	1	1	1	1	1	1	1	1	1
Adopt a driveway	12	12	12	0	0	0	0	0	0	0	0	0
Welcome Packages	0	1	0	0	6	0	1	0	0	0	0	0

Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Home Support (Cooperatives & Enterprises)	12	13	11	11	11	11	13	13	13	11	15	14
Home Support (Hamlet of Grande Cache)	7	11	9	8	8	7	12	12	12	16	17	19
Meadows to Mountains Homelessness Prevention Project	2	11	12	0	1	1	4	0	0	0	3	2

Meadows to Mountains saw two new intakes completed in December, the financial needs of the clients were answered through other funding; Untied Way and Alberta Supports. The Home Support Coordinator provides additional supports to these clients. She assisted clients in creation of plans to reduce the likelihood of homelessness.

Domestic violence was a factor for one of the intakes and appropriate supports were provided. A young mom through her plan has; got her driver's licence, secured employment, exploring additional skill development, and has been successfully living in her own place for over a month. She also has and continues to access mental health support through the Hope Exists in Lots of Places program.

It is anticipated we will see more clients over the next few months for the Homelessness Prevention Project.

Outreach Coordinator

Clients by location	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Cooperatives & Enterprises	6	6	6	6	n/a	7	9	8	8	8	8	8
Hamlet of Grande Cache	3	6	5	5	n/a	3	4	3	4	6	7	7
Whispering Pines	3	5	5	5	n/a	5	6	6	6	7	6	7
TOTAL NUMBER OF CLIENTS	12	17	16	16	n/a	15	19	17	18	21	21	22

The Outreach Coordinator also completed 3 Just in Case Workshops with a total of 21 participants in 2020.

December can be difficult for many older adults. The Outreach Coordinator increased frequency of contact with certain clients knowing they are alone during the holiday season. She provided a Christmas craft (indigenous themed) at Whispering Pines Lodge followed by residents sharing their own cultural traditions and Christmas stories.

Surveys were distributed to all clients. Compilation of survey results will take place in January.

Youth Coordinator

January		
Name of Program	Location	# of children/youth
Home Alone <i>To be completed in February</i>	Susa Creek School	14
Home Alone	Recreation Centre	7
Babysitting Course	Recreation Centre	5
February		
Name of Program	School	# of children/youth
I Can Handle Anger <i>To be completed in March</i>	Sheldon Coates Elementary	5
March		
No new programs offered	-	-
April		
No programs delivered due to COVID-19 school closures	-	-
May		
No programs delivered due to COVID-19 school closures	-	-
June		
NO programs delivered due to COVID-19 school closures	-	-
July		
No programs – Coordinator reassigned to recreation dept.	-	-
August		
Babysitters Course	Grande Cache Recreation Centre	8
Home Alone	Grande Cache Recreation Centre	0
September		

No programs delivered due to COVID-19 restrictions in schools	-	-
October		
No programs delivered due to COVID-19 restrictions in schools	-	-
November		
No programs delivered due to COVID-19 restrictions in schools	-	-
December		
No programs delivered due to COVID-19 restrictions in schools		

The Youth Coordinator will return to FCSS in January.

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: January 2021 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or other essential services. Currently there are 68 clients, 40 from the MD and 28 in Valleyview. Home Support is not yet providing transportation. The Home Support program is continuing to pick up and deliver items for clients that do not have others supports to rely on.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS Home Support staff provide delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. As of May 1st 2020, Wheels 4 Meals has been discontinued by the Red Willow Lodge. The Lodge is unable to offer this service and cannot commit to resuming. Their kitchen staff is stretched to capacity to follow AHS requirements for food service for their own residents. Currently the Meals clients are being contacted by the Home Support workers to ensure their needs are being met.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly clients are supported by finding appropriate programs or assisting with applications and or advocacy. In December, 35 people with 73 different needs were assisted. In 2020, assistance was given 531 times by the Adult Coordinator, addressing 934 different needs.

2020 Support Needs	Residence			Explanation/ Example
	MD	VV	SL IR	
Admin Assist	19	10	7	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	9	3	1	Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	3	2	0	With anyone, Family, Businesses, Government
Alberta Benefits	38	41	12	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	10	12	1	Info on programs, strategies, referrals to other
Commissioner/ Notary	23	29	8	
CRA Inquiry	33	47	58	any Income Tax inquiries, not filing
Elder Abuse	0	0	0	Queries and Advise
Estate Planning/ Handling	14	13	10	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	20	33	23	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	9	14	7	CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	71	22	0	Queries, home visits
Information	95	56	19	General inquiries contact #s etc
Legal	5	7	1	Queries, Paperwork,
Maintenance Enforcement Prog	0	2	2	Queries, form assistance
Other FCSS Prog	3	2	0	Referral to another program or worker within FCSS
Referral to other Agency	34	15	3	
Supportive Listening	51	26	3	
Technology Assistance	7	1	0	cell phone, internet, CRA accounts, email- etc
Monthly Total	444	335	155	934

- **Workshops**

A Just in Case workshop was held 3 times in DeBolt during 2020. 25 people attended those workshops and 100% of the evaluations agreed that the workshop made them feel better about their ability to plan ahead. Although workshops were being planned in other locations, they did not run due to the Covid restrictions enacted.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. In 2020, 591 returns were completed in the Valleyview office.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

MD	VV	SL										2020
97	229	265										
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL	
168	53	370	\$ 218,563.00	\$ 857,332.00	124	\$ 81,720.00	\$ 253,760.00	\$ 397,693.00	\$ 977,485.00	\$ 187,880.00	\$ 2,974,433.00	
591												

GST (Good & Services Tax) **CCTB** (Child Tax Benefit), **CWB** (Canadian Workers Benefit), **GIS** (Guaranteed Income Support) are all federal programs that only pay out if the income tax return is filed on time.

*The Canada Child Tax Benefit (CCTB) is a tax-free monthly payment made to eligible families to help them with the cost of raising children under 18 years of age.

*The Canadian Workers Benefit (CWB) is a refundable tax credit intended to provide tax relief for eligible working low-income individuals and families who are in the workforce.

*The Guaranteed Income Supplement (GIS) provides a monthly non-taxable benefit to Old Age Security (OAS) pension recipients who have a low income.

*New this year is the federal climate action incentive (**CAI**) payment consists of a basic amount and a 10% supplement for residents of small and rural communities.

Michelle Hagen
Adult Coordinator



January 5, 2021

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: January 2021 Coordinator report

Stats Report for December 2020:

Green View FCSS Community Resource Center assisted a total of 288 client visits in the month of December.

The breakdown can be seen below.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	81	68	73	11	38	18	27	19	20	31	28	13	427
Employment Supports	100	65	44	5	17	17	35	50	77	39	50	29	528
Other Clients	191	335	524	294	158	165	267	266	281	280	361	246	3401
Total Clients Visits	405	468	641	310	213	232	329	336	378	350	439	288	4389
Residence Break Down:													
MD	65	83	115	96	68	48	94	91	76	85	111	55	987
Sturgeon Lake	111	152	210	51	36	34	55	68	90	108	102	56	1073
Town	229	233	316	163	109	150	180	177	212	157	226	177	2329
New	13	14	13	9	0	0	6	11	6	13	9	6	100
Returning	392	454	628	301	213	232	323	325	372	337	430	282	4289
Total Clients Visits	405	468	641	310	213	232	329	336	378	350	439	288	4389

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	15	12	12	1	14	6	8	2	4	8	5	0	87
Employment Supports	17	13	5	4	4	4	14	18	9	4	6	5	103
Other Clients	33	58	98	91	50	38	72	70	63	73	100	50	796
Total Clients Visits	65	83	115	96	68	48	94	91	76	85	111	55	987
Residence Break Down:													
MD	65	83	115	96	68	48	94	91	76	85	111	55	987
New	2	3	2	2	0	0	1	2	0	4	3	2	21
Returning	63	80	113	94	68	48	93	89	76	81	108	53	966
Total Clients	65	83	115	96	68	48	94	91	76	85	111	55	987
YES	65	83	115	96	68	48	94	91	76	85	111	55	987
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
Food Bank	0	5	16	6	16	0	4	4	1	3	7	1	63
Mental health	2	2	1	0	0	2	0	0	2	0	1	1	11
Canadian Child Tax Benefits	0	0	0	0	0	0	0	0	0	0	0	0	0
AISH	6	1	2	1	4	0	3	4	6	3	1	0	31
Income Support	15	12	12	1	14	6	8	2	4	8	5	0	87
Alberta Adult/Child Health Benefit	0	4	0	0	0	0	1	0	0	1	0	0	6
Housing/ Heart River Housing	0	1	2	2	4	2	2	3	1	1	1	0	19
Service Canada	2	2	17	30	14	6	9	7	4	11	5	9	116
Seniors Information	4	3	3	8	8	11	12	19	16	10	15	7	116
Canada Revenue Agency	1	14 (14 CVITP)	56 (47Cvitp)	19 (6 CVITP)	8(CVITP 4)	1	3(1 CVITP)	2	4(CVITP 1)	10(CVITP 1)	9 (CVITP 1)	3 (1CVITP)	130 (CVITP 77)
Employment Supports	17	13	5	4	4	4	14	18	9	4	6	5	103
WCB (Worker's Compensation Board)	0	0	0	0	0	0	3	3	1	0	0	0	7
Technology Assistance	1	1	1	3	0	2	0	0	1	2	7	2	20
Childcare subsidy program inquires	1	0	0	0	0	0	0	0	0	0	0	0	1
Legal (faxes, forms, calls)	2	8	10	1	5	3	1	8	2	5	15	4	64
Other questions/inquires	13	12	8	10	22	14	4	12	28	10	13	14	160

The category "other" can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	64	52	54	9	15	12	19	13	13	17	21	13	302
Employment Supports	56	33	29	1	11	12	14	12	45	22	30	17	282
Other Clients	109	148	233	153	83	126	147	152	154	118	175	147	1745
Total Clients Visits	229	233	316	163	109	150	180	177	212	157	226	177	2329
Residence Break Down:													
Town of Valleyview	229	233	316	163	109	150	180	177	212	157	226	177	2329
New	10	9	9	5	0	0	4	9	6	9	5	4	70
Returning	219	224	307	158	109	150	176	168	206	148	221	173	2259
Total Clients Visits	229	233	316	163	109	150	180	177	212	157	226	177	2329
YES	229	233	316	163	109	150	180	177	212	157	226	177	2329
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	1	1	0	0	0	1	1	1	2	0	0	0	7
Food Bank	16	19	19	21	8	11	3	6	6	15	23	20	167
Mental Health	5	9	1	1	1	1	5	1	1	0	3	4	32
Canadian Child Tax Benefits	3	3	1	0	0	0	0	1	1	3	1	3	16
AISH	9	18	6	12	3	5	7	12	10	7	8	15	112
Income Support	64	52	54	9	15	12	19	13	13	17	21	13	302
Alberta Adult/Child Health Benefit	4	6	0	0	0	2	2	0	0	2	6	2	24
Housing/ Heart River Housing	8	6	6	3	6	6	3	5	9	6	4	3	65
Service Canada	11	27	17	50	23	26	36	20	18	10	25	11	274
Seniors Information	9	5	8	3	4	8	5	15	7	5	5	6	80
Canada Revenue Agency	2 (4 CVITP inquires)	45 (42 CVITP)	147 (147 CVITP)	32 (26 CVITP)	17 (8 CVITP)	13 (12 CVITP)	12 (10 CVITP)	19 (12 CVITP)	21 (4)	22 (CVITP 5)	20 (CVITP 2)	19 (CVITP 1)	369 (CVITP 273)
Employment Supports	56	33	29	1	11	12	14	12	45	22	30	17	282
WCB(Workers Compensation Board)	0	1	0	0	0	0	0	3	1	0	0	0	5
Technology Assistance	3	2	3	2	0	0	6	0	3	4	12	11	46
Childcare subsidy program inquires	0	0	0	0	0	0	0	0	0	1	0	0	1
Legal (faxes, forms, calls)	9	12	11	7	9	17	28	24	15	11	14	16	173
Other questions/inquires	27	33	2	8	15	24	41	28	42	22	37	0	279

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The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	4	7	1	9	0	0	4	3	6	2	0	38
Employment Supports	27	19	10	0	2	1	7	20	23	13	14	7	143
Other Clients	82	129	193	50	25	1	48	44	64	89	86	49	860
Total Clients Visits	111	152	210	51	36	34	55	68	90	108	102	56	1073
Residence Break Down:													
Sturgeon Lake Cree Nation	111	152	210	51	36	34	55	68	90	108	102	56	1073
New	1	2	2	2	0	0	1	0	0	0	1	0	9
Returning	110	150	208	49	36	34	54	68	90	108	101	56	1064
Total Clients Visits	111	152	210	51	36	34	55	68	90	108	102	56	1073
YES	111	152	210	51	36	34	55	68	90	108	102	56	1073
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	0	0	0	0	0	0	0	0	0	0	0	2	2
Food Bank	2	0	2	1	1	0	1	1	2	3	0	1	14
Mental Health	2	1	0	0	0	0	1	2	5	0	2	0	13
Canadian Child Tax Benefits	0	2	0	0	0	0	0	2	2	3	0	0	9
AISH	11	10	3	4	2	2	5	2	6	6	9	1	61
Income Support	2	4	7	1	9	0	0	4	3	6	2	0	38
Alberta Adult/Child Health Benefit	0	6	0	0	0	0	0	0	0	0	3	0	9
Housing/ Heart River Housing	0	1	0	0	2	0	0	0	0	0	0	0	3
Service Canada	15	9	5	13	6	8	11	6	11	15	6	4	109
Seniors Information	0	1	1	1	0	0	6	2	1	0	2	0	14
Canada Revenue Agency	12(2 CVITP Inquires)	63 (50 CVITP)	178 (178 CVITP)	22 (22 CVITP)	7 (5 CVITP)	11(7CVITP)	9(7CVITP)	10(2CVITP)	27(CVITP 5)	45(CVITP 12)	22 (CVITP 5)	17 (CVITP 4)	423(299 CVITP)
Employment Supports	27	19	10	0	2	1	7	20	23	13	14	7	143
WCB(Workers Compensation Board)	0	0	1	0	0	0	0	0	1	0	0	0	2
Technology Assistance	2	0	1	1	0	1	0	0	0	0	4	6	15
Childcare subsidy program inquires	0	7	0	0	0	0	0	0	1	1	3	1	13
Legal (faxes, forms, calls)	9	15	7	2	1	5	1	6	5	11	12	8	82
Other questions/inquires	24	30	16	2	8	6	4	10	9	11	9	9	138

Employment support numbers decreased in December. 29 client visits to the Community Resource Center received support to update, print, fax and email resumes. Clients viewed the job board and made inquiries about local employment opportunities. Income support inquiries declined in December. Clients that did require support accessing Income Support or emergency assistance continue to be referred to Alberta Supports.

Clients continue to access the Community Resource Center for assistance with other forms of financial support. Through Service Canada, they file for Employment Insurance and through the Canada Revenue Agency they file for Canada Recovery Benefit. Many clients require technical assistance in applying online, initially to set up their Service Canada Accounts or their CRA Account. After their accounts are created, they require assistance to login and complete the application for the CRB benefit every 2 weeks for as long as they are eligible. Clients receiving Employment Insurance occasionally need assistance to file their bi-weekly report. They do have the option to complete this report over the phone, however

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sometimes access to a phone is an issue, as well as no access to internet. Some clients are more comfortable having assistance for fear of making a mistake by themselves and being unable to correct it.

Clients also made inquiries about the Food Bank and completed applications, as well as Santa's Anonymous and also a program through Odyssey House called "Adopt a Family". Clients that applied for this program through Odyssey House were able to pick up their parcels at Green View FCSS a few days before Christmas.

Other needs that are seen regularly are assistance with filling out or printing legal forms, faxing, photocopying, commissioning various documents, and interpreting documents from agencies such as Service Canada and Canada Revenue Agency. Support is also given to seniors needing to submit receipts to Alberta Seniors for reimbursement, filling out and sending in pension applications, and determining what benefits they may be eligible for.

In December 5 inquiries were made for Mental Health supports. These included referrals to ICAT, Mental Health "Talk In" service, and Rapid Access Counselling through Catholic Family Service available on line for Albertans.

During the months of November and December the Support Coordinator attended via Zoom, Sagesse facilitator training for programs such as Finding Our Voice and Growth Circle. These trainings took place over two weekends and three evenings. The purpose of the training was to assist facilitators to improve their skills and acquire more tools for facilitation of groups.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



January 6, 2021

TO: Lisa Hannaford

FROM: Amanda Roy, Youth Coordinator

SUBJECT: January Youth Coordinator's Report

Youth Programmer has returned to regular duties at the FCSS office.

January

Programming is scheduled to start the end of January at Harry Gray Elementary via zoom meetings. Programs will include:

- KIDO Online- Grade 5's will participate in an hour-long session on online safety.
- KIDO – Grade 6's will learn about bullying, abuse, substance abuse and online safety.
- Body Talk – Grades 5 & 6 will participate in a 4-week program learning about anatomy, puberty, hygiene and menstruation.
- The Youth Program Coordinator will be collaborating with Northern Gateway Success Coach to co-facilitate the KIDO program. The purpose of this is to learn best practices for online facilitating and capacity building.

Programming for St. Stephens will tentatively start in February, programs will include:

- Hands are Not for Hitting – a 4 week program where Kindergarten students will learn how to use their bodies appropriately when they have difficult emotions.
- I Can Handle Anger – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- Mind Up – Grade 3's will participate in a 6-week program on way to cultivate a positive attitude and building healthy relationships. Modules will include Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.
- Why Try! – Grade 5 students will partake in a 6-week program teaching them that although making good decisions in life is hard it is worth it for them to earn more opportunity, freedom and self respect.
- KIDO - Grade 6's will learn about bullying, abuse, substance abuse and online safety.

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Programming for Ridgevalley School will tentatively start in March, programs will include:

- I Can Handle Anger – a 6-week program where grade 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- Hands are Not for Hitting – a 4 week program where Grade 1 students will learn how to use their bodies appropriately when they have difficult emotions.
- Mind Up – Grade 3's will participate in a 6-week program on way to cultivate a positive attitude and building healthy relationships. Modules will include Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.
- Body Talk – Grades 5 & 6 will participate in a 4-week program learning about, anatomy, puberty, hygiene and menstruation.

The Youth Program Coordinator is researching three new programs to use within our schools that promote social emotional learning. The programs the Youth Coordinator currently uses for social emotional learning are I Can Handle Anger, Hands are Not for Hitting and Mind Up!. While these programs are great, they were established many years ago and much more research has gone into social emotional well being of youth since then.

- Worry Woos- teaches children various ways they can identify understand and cope with difficult emotions. Kit includes seven full sized Worry Woo plush characters, seven hardcover storybooks, seven discussion posters, Woos in the Classroom, literacy lesson plan book, Social Emotional Learning with the Woos lesson plan book with 6 full lesson plans. Cost \$445.00
- Kimochis- a social emotional learning program, assisting children with identifying emotions and proper ways to deal with difficult feelings. Program comes with a 296 page Kimochis Feel Guide, (5) 13" Kimochis characters, mixed bag of Kimochis feelings. Cost \$550.00
- Go Zen- a program to help kids and teens transform stress into resiliency. Included is seven animated programs, GoZen!, GoStrengths!, GoHackify!, GoToTheNow!,GoPositive!,GoWave!, GoAction! Cost \$197/yr.

The Green View FCSS in association with the FCSSAA will be hosting the first Youth Programmers Round Table on January 25th. The purpose of the round table is to network with other Youth Coordinators, gain new ideas and help to inspire others.

Continuing Programs

Girls Circle – On December 10th, Girls Circle started zoom sessions. While the program end date was scheduled for December 22nd, the participants asked if it could be continued in the new year. Girls Circle will continue to run for the month of January.

- Babysitting Course – held on November 6th at the GRM had 11 participants in the course
- Youth Coordinator attended the Diverse Voices Conference at the Ag Plex on November 12th & 13th.
- Youth Coordinator in the process of completing the online NACTAR (North American Center for Threat Assessment and Trauma Response) training.

Respectfully Submitted,

Amanda Roy

Green View FCSS Board SWOT Exercise November 2020

Strengths

Solid mandate
 Strategic Plan
 Succession planning
 Board development
 Quality Programming
 Measured Outcomes
 Partnerships
 Financial Resources
 Knowledgeable staff
 Community buy in
 Training
 Building space/location
 Experienced staff
 Leadership
 Provincial connections
 Action oriented

Weaknesses

we cannot solve everything
 Technology
 Geography

Opportunities

Cultural engagement
 Partnership with Civil Societies-faith based
 Zoom from outlying areas so all communities are connected
 Access for public to use Public Service Buildings
 Connecting communities thru an app
 Block parties and community events increase connection

Threats

Lack of internet connectivity
 Potential dissolution of Fox Creek and Valleyview
 Provincial cuts
 Service cuts
 Perception that FCSS should be the end all be all

A. Goal: To provide services that enhance the well-being of individuals, families and community through prevention.

1. Strategy: Develop programs and services to promote positive development for children and youth.

Programs may be implemented in the Valleyview, Ridgevalley, Grovedale and Grande Cache schools for the youth between six (6) to eighteen (18) years of age. All programs may be provided upon the request of the individual school requirements in consultation with the principal. Summer Day Camps may be initiated in Valleyview, DeBolt, Grovedale, Little Smoky, Sunset House and New Fish Creek.

Time Frame	Action	Status as of April 2021
School Year	Deliver "Body Talk"	
School year 6-week program	Deliver the "I Can Handle Anger" program.	
School year 10-week program	Deliver the "Why Try" program.	
School year 6 - 10 weeks program	Deliver the "Girls Circle" program.	
School Year 5-week program	Deliver the Stress Resilience Program	
School year 10-week program	Deliver the "SKILLS" program.	
School year 1-day program	Deliver the "Cool Camp" program.	
Annually	Deliver "Home Alone" program	
School year 4 – 8-week program	Deliver the "KIDO" program.	
July and August	Deliver the Life Skills program.	
Annually	Deliver the "Grief and Loss" program.	
2/3 times per year	Coordinate Babysitting Courses	

School year 6-8-week program	Deliver "Friendship Groups"	
School year 4-week program	Deliver the "Hands are Not for Hitting" program	
School year 6 – 10-week program	Deliver the "Boys Council" program.	
School Year 4-6 sessions	Deliver Mind-Up Program/Sparks Fly Bikes	
Annually	Kids Conference	
Annually	Grande Cache youth engagement (primary focus – indigenous youth) – outside school hours	

2. Strategy: Develop programs and services to enhance the lives of individuals and families within the community.

Enhance the lives of adults and families to promote economic, mental and physical wellbeing. Programs may be available annually and are based upon the needs and requests of clients.

Time Frame	Action	Status April 2021
Annually	Coordinate the FCSS Baby Book Bags.	
Annually	Deliver the "Growth Circle" program.	
Annually 6-week program	Deliver the "Mother Daughter Circle" program.	
Annually 6-week program	Deliver the "Finding Our Voices" program.	
Annually	Deliver Employment Supports.	
Annually	Coordinate access to Income Supports.	
Annually	Deliver the "Community Volunteer Income Tax Program."	
Spring and Fall Sessions Annually	Coordinate the "Balance Restorative Yoga" program.	
Annually	Deliver Emergency Preparedness Workshop	
Annually	Coordinate Breakfast with the Guys	
Annually	Host Intergenerational Healing Parenting	
Annually One day per year	Deliver the "Older Adult Information Day."	
Annually	Aboriginal Community Activity Fee Assistance Program	
Annually	Eating for Your Well-being	

3. Strategy: Develop programs and services to enhance the lives of adults and seniors within the community.

Enhance the lives of adults and seniors to promote economic, mental and physical wellbeing. These programs may be delivered annually as part of the ongoing operations.

Time Frame	Action	Status As of April, 2021
Annually	Deliver the Home Support program.	
Annually	Deliver the "Wheels for Meals" program within the Town of Valleyview and Hamlet of Grande Cache	
Annually	Deliver individual support with forms and subsidy applications.	
Annually	Deliver Just in Case File workshop	
	Seniors Learn at Lunch	
Annually	Contracted Counselling Services (H.E.L.P.)	



B. Goal: Promote and provide services with various stakeholders for the benefit of residents within the community.

1. Strategy: Explore partnerships with various stakeholders to meet residents' needs.

Partnerships are vital in the community so as the residents' needs may be addressed in cooperation with various stakeholders. The stakeholders may be consulted on an annual basis to review possible partnership opportunities.

Time Frame:	Action:	Status:
Reviewed annually	Alberta Health Services Partnership - "Mental Health Services" and Lunch and learns; Older Adult info day	<i>Ongoing</i>
Reviewed annually	Victims Assistance	<i>Ongoing</i>
Reviewed Annually	Northern lakes College	<i>Ongoing</i>
Reviewed annually	Alberta Health Services-Mental Health Therapist	<i>Ongoing</i>
Reviewed annually	Red Willow Lodge- Wheels for Meals	<i>Ongoing</i>
Reviewed annually	Alberta Works Contract- Employment Services	<i>Ongoing</i>
Reviewed annually	Provide Preventative Community Grants to non-profit agencies or organizations.	<i>Ongoing</i>
Reviewed annually	Northern Gateway School Division	<i>Ongoing</i>
Reviewed annually	Holy Family Catholic School Division	<i>Ongoing</i>
Reviewed annually	Peace Wapiti School Division	<i>Ongoing</i>
Reviewed Annually	Northlands School Division	<i>Ongoing</i>
Reviewed annually	Grande Yellowhead School Division	<i>Ongoing</i>
Reviewed Annually	Odyssey House- Outreach worker services	<i>Ongoing</i>
Reviewed annually	PACE	<i>Ongoing</i>
Reviewed annually	Seniors Outreach	<i>Ongoing</i>
Reviewed annually	ESSNA-Emergency Social Services Network of Alberta	<i>Ongoing</i>
Reviewed annually	Peer Support Services for Women-Sagesse	<i>Ongoing</i>

Reviewed annually	W.J. Stelmach and Associates (WJS)	<i>Ongoing</i>
Reviewed annually	Town of Valleyview Library	<i>Ongoing</i>
Reviewed annually	Royal Canadian Legion	<i>Ongoing</i>
Reviewed annually	Suicide Prevention Resource Center	<i>Ongoing</i>
Reviewed annually	Sturgeon Lake Cree Nation	<i>Ongoing</i>
Reviewed annually	Town of Valleyview	<i>Ongoing</i>
Reviewed annually	RCMP	<i>Ongoing</i>
Reviewed annually	Mountain Metis Association	<i>Ongoing</i>
Reviewed annually	Child and Family Services	<i>Ongoing</i>
Reviewed annually	Family Resource Network	<i>Ongoing</i>
Reviewed Annually	Service Canada Outreach	<i>Ongoing</i>
Reviewed Annually	Grande Cache Food Bank	<i>Ongoing</i>
Reviewed Annually	Community Outreach Program Enhancement (C.O.P.E)	<i>Ongoing</i>
Reviewed Annually	Evergreens Foundation (Whispering Pines Lodge)	<i>Ongoing</i>

2. Strategy: Explore opportunities that may enhance resident access to services within the community.

Create a relationship with all relevant stakeholders so as programs and services may be coordinated to meet the community's needs.

Time Frame:	Action:	Status:
Annually September to June	To participate in interagency meetings to share information and identify social service gaps within the community.	<i>Ongoing-first Tuesday of every month</i>
Annually 3 to 4 meetings per year	FCSS Manager be a member of the Directors Network	<i>Minimum 3 meetings per year</i>
Annually Twice a month	Provide an Odyssey House support worker	<i>ongoing</i>
Annually	Deliver the "Welcome Basket" program.	<i>Ongoing-upon request</i>
Annually	Host Service Canada Outreach Clinics in the CRC	<i>Ongoing</i>
Annually	Coordinate the Community Information Board.	<i>Ongoing</i>
Annually	Deliver Information and Referral services.	<i>Ongoing</i>
Annually	Provide Community Training Sessions.	<i>Ongoing</i>
Annually/ weekly	Coordinate Mental Health Services out of the CRC.	<i>Ongoing</i>
Bi- Annually	Host HEART Domestic Violence Conference	<i>Ongoing</i>
Annually	Host Breakfast with the Guys	<i>Ongoing</i>
Annually	Community Connections Night	<i>Ongoing</i>

C. Goal: Provide opportunities whereby residents are actively engaged within the community.

1. Strategy: Promote resident participation and engagement within the community.

Community engagement and connection contributes to improved social wellbeing. Residents are encouraged to assist in various deliverable opportunities.

Time Frame:	Action:	Status:
Annually / November	Deliver the “Red Silhouette” program.	
Annually / April	Host Volunteer Appreciation events.	
Annually	Provide residents with volunteer opportunities to assist with various deliverable programs.	

D. Goal: Provide service excellence to residents within the community.

1. Strategy: Develop actions that enhance Green View FCSS service deliverable excellence.

Time Frame:	Action:	Status:
Annually	Review the Green View FCSS Strategic Plan annually.	
Annually	Provide measurable outcomes where applicable for programs and services.	<i>Ongoing</i>
Annually	Ensure that staff has access to effective training opportunities.	<i>Ongoing</i>
Annually	The Green View FCSS Board will draft and present the annual budget to the respective Councils.	<i>2021 update complete.</i>
Annually	Staff performance appraisals will be administered annually to all staff.	<i>Completed December 2020</i>

Title: FCSS GENERAL PROGRAMMING

Policy No: 5000

Approval: Council

Effective Date: September 24, 2013

Supersedes Policy No: (FC 02)



Policy Statement: Green View Family and Community Support Services will provide programs that are preventative in nature, and will enhance the social well-being of individuals and families through awareness or intervention strategies provided in a timely manner.

Purpose: To provide guiding principles to the Green View FCSS Board in establishing programs.

Principles:

1. No program will be offered without prior Green View FCSS Board approval.
2. All programs must be consistent with the principles and intent of this policy.
3. The FCSS Manager is authorized to, and may at his or her discretion, utilize other agencies or individuals to facilitate programs.

Regulations:

1. NONE

Approved: 13.09.579



Procedure Title: FCSS GENERAL PROGRAMMING

Procedure No: 5000-01

Approval: CAO

Effective Date: September 24, 2014

Supersedes Procedure No: FC 02

1. Definitions

NONE

2. Responsibilities

2.1. FCSS Board:

2.1.1. Annually, the Board will establish a budget and programs in accordance with the FCSS Act and Regulations and community needs.

2.1.2. The Board may approve additional programming provided there is adequate funding in the current year's budget.

2.2. FCSS Staff:

2.2.1. The FCSS Manager and Program Coordinators will conduct a needs assessment periodically to determine FCSS program needs from schools, community groups, and other agencies.

2.2.2. Throughout the year, the FCSS Program Coordinators will deliver the various programs.

2.2.3. A program report is to be submitted to the Board by the Manager and Program Coordinators at each regular meeting which may include but is not limited to statistics, evaluations, costs, and recommendations.

2.2.4. The FCSS Manager will submit an annual report to the Board prior to submission of the budget to the funding bodies. The report will include the following

information:

- revenues;
- program evaluations;
- expenditures;
- recommendations;
- statistics.

3. End of Procedure

Approved: 13.09.580

December 11, 2020

FCSS Greenview
PO Box 1079
Valleyview, AB T0H 3N0

Dear: Ms. Hannaford,

Thank you for your support for our Youth Mental Health Programming for grades 4-12 as delivered by the Resource Centre for Suicide Prevention. Your support helps to further our mission to listen, to raise awareness, to support, to teach and to keep faith with our community in reducing suicide, suicidal behaviour and effects by promoting positive alternatives and healthy coping skills. We couldn't do it without you.

FCSS Greenview plays a crucial role in what we do in helping our youth throughout the region. Like many, we have adjusted our delivery to accommodate for both in-person workshops and virtual wellness check activities to discuss topics on stress, anxiety, feelings, thoughts, depression and suicide, drugs and alcohol, communication, relationships and technology safety for different age groups, in age appropriate language and learning activities.

We truly appreciate the Boards' thoughtful contribution and I am humbled by the support. Your grant makes it possible to run our youth programming. We are here to help and if you would like information or training to better support someone in your life, then please visit our website www.sp-rc.ca, email or call our office at 780-933-6144.

Best wishes and take care,



Ainsley Miller
Executive Director

#200, 10014 99 Street Nordic Court
Grande Prairie, AB T8V 3N4

Phone: 780-539-6680
Manager@sp-rc.ca



www.sp-rc.ca



Dec 07/20

MD of Greenview
FCSS BOARD MEMBERS,

Thank you so much for the generous donation! I was able to find a bargain due to black Friday sales \$661.49 The residents are enjoying their new viewing, it`s wonderful. Please make cheque payable to the Valleyview Health Centre Foundation. I will send a photo with TV and residents when we receive the cheque, thanks again!

Thank you
Mary Wilson
Coordinator
Volunteer Resources
780-524-7052
780-524-8432



November 19, 2020

Ms. Heather Putio
Peace Wapiti School Division
8611A-108 St.
Grande Prairie, AB
T8V 4C5

Dear Ms. Putio,

RE: Green View FCSS School Liaison Funding

Thank-you for helping to coordinate the Peace Wapiti School Division presentation to the Green View FCSS Board on November 18, 2020. Emily Kostiuk and Andrea Rosenberger-Deleeuw are doing some excellent preventative programming at both Penson and Ridgevalley schools. The Board looks forward to reviewing outcome measures for programs that have been completed, and seeing the efforts taken by the Liaison Workers to ensure the promotion and support of Green View FCSS is evident in newsletters to parents.

While the FCSS Board recognizes there have been cuts to school divisions, please be aware there was concern and surprise raised by the Board that the amount of time the Liaison Workers are in the Greenview Schools has been reduced from two days a week to one, particularly at a time when social and mental health needs have increased due to Covid-19. As you are aware the 2020-2021 invoice was not reduced to reflect the decrease in service. The question was asked, "are we now subsidizing schools outside of Greenview"?

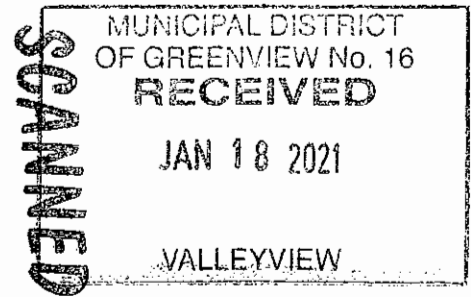
The Board is interested in hearing more about how the funds are being distributed, and to inquire if the reduction in services is a temporary measure. Supporting Greenview residents is a priority for the FCSS Board; therefore, we are requesting further clarity as to why the funding has remained the same but service level cut in half. We look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Roxanne Perron'.

Roxanne Perron
Green View FCSS Board Chair

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0



January 11, 2021

Ms. Roxanne Perron
Green View FCSS
Box 1079
Valleyview, AB.
T0H 3N0

Dear Ms. Roxanne Perron,

Thank you for your letter and for sharing your thoughts regarding the current services being delivered to Penson and Ridgevalley Schools through the Community School Liaison Counselor program. In hindsight, I wish I had attended your board meeting in person and made myself available to answer the questions that followed the presentation by our two Community School Liaison Counsellors, Emily Kostiuik and Andre Rosenberger-Deleeuw. I have identified two concerns from your letter and will take this opportunity to address both.

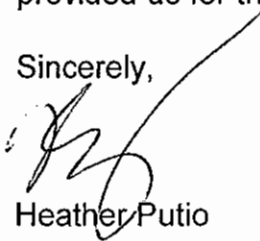
Green View FCSS has provided ongoing support for the Community School Liaison Counsellor position and provided additional programs to both schools to address identified areas of concern for our students. PWPSD is grateful for this continued support and will immediately attend to publically acknowledging the support Green View provides. To date, we have revised our site based brochures introducing our counsellors and describing the service with attention to the Green View logo, we are including information on our site and district website acknowledging the contributions from Green View and other County partners, posting visuals on site based bulletin boards and including information about our partnership in school newsletters. We will dedicate attention to this throughout the school year. The CSLC program would not be present without your financial contribution.

I have attached a budget for the cost of implementing the Community School Liaison Counseling program in the Green View County. The schedule has been adjusted and additional time has been dedicated to Ridgevalley School. Please note that this increase in time totals .7 FTE which equates to one and a half day of service to Penson School and two full days for Ridgevalley School. This provides each school with a balance of one to one contact with students and families as well as small group sessions and classroom presentations. The expectation is that Green View Schools will have 130 days of dedicated service. This number includes an organizational day, professional development and time to complete necessary certification required for this

position. The CSLC time dedicated to Ridgevalley School has only just been adjusted in December and our goal is to meet the needs of both communities and provide a total of at least 130 days to the schools in Green View County. Please note that we continue to provide service to students, staff and families using an online platform, telephone conferencing and physical distancing during the current pandemic. The counsellor's have their ASSIST certification, Violence Threat and Risk Assessment training and multiple other skills to support our communities with crisis response and suicide risk assessment in addition to all of the prevention and promotion programming as outlined in the outcome measures. Stats and ongoing data is collected to help guide the direction of the program.

I am available to connect online, in person or over the phone if there are any questions that remain unanswered. In closing I would like to emphasize the appreciation PWPSD's administration, staff and community members have for the support from Green View County. The adjusted schedule is reflective of the funding you have provided us for the 2020-2021 school year.

Sincerely,



Heather Putio

Assistant Superintendent Inclusive Education

PEACE WAPITI PUBLIC SCHOOL DIVISION

8611A - 108 Street, Grande Prairie, Alberta T8V 4C5

PHONE (780) 831-3060 Email heatherputio@pwsd76.ab.ca

cc. Robert Stewart
Ralph Paquin

2020	Column 1 Expenses paid or contributed by the Applicant and other funding partners (Agency Contribution)	Column 2 Expenses to be funded by [insert FCSS (Project Request)]	Column 3 PROJECTED Budget (Total Cost)	Column 4 Actual Cost (For report)
REVENUE (specify all sources of funding including fundraising, fees for service, other grants, etc.)				
Community School Liaison Counsellor] Greenview .7 FTE		45,000.00		
Fundraising / Cash donations:				
Other Grants (Please specify):				
TOTAL REVENUE				
		45,000.00		
EXPENSES				
PERSONNEL				
Salaries & Wages & Benefits & Remittances (.7 FTE)	500.00	45,000.00	45,500.00	
Travel & Subsistence	4500.00		4500.00	

OPERATIONS COST				
Facility Rentals	In kind			
Insurance				
Telephone/internet, etc.	1200.00		1200.00	
Technology	1000.00		1000.00	
ADMINISTRATION COSTS (specify)				
Advertising & Promotions	In Kind			
Postage/administrative materials	In kind			
Audit & Accounting	650.00		650.00	
HR & Supervision	2000.00		2000.00	
Professional Development/Certification	1000.00		1000.00	
OTHER PROGRAM COSTS (specify)				
Resources	1500.00		1500.00	
TOTAL EXPENDITURES	12,350.00	45,000.00	57,350.00	
FCSS REQUEST (DEFICIT/SURPLUS = Column 3: Total Revenue – Expenditures)				