



BYLAW NO. 20- 862 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for conducting of general elections in the M.D. of Greenview.

Whereas, the Local Authorities Election Act, R.S.A. 2000, Chapter L-21, (the Act) as amended provides for the holding of general elections; and

Whereas, the Act further provides that the municipality may, by and agreement, conduct and election in conjunction with an election for representatives of a school district pursuant to the School Act, R.S.A. 2000, Chapter S-3, as amended; and

Whereas, the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended provides for the submission of bylaws and questions to the electors.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. Title

1.1 This bylaw may be cited as the “Municipal Elections” Bylaw.

2. Definitions

2.1 All words and phrases in this bylaw shall have the same meaning as the Local Authorities Election Act.

3. Application

3.1 This bylaw applies to all general elections conducted in Greenview.

3.2 Matters and processes not covered in this bylaw shall be handled in accordance with the Local Authorities Election Act.

3.3 By-elections shall be conducted in accordance with the Local Authorities Election Act.

4. Returning Officer

4.1 Council shall appoint, by resolution, a returning officer for the municipal election no later than June 30th of the year in which a general election is taking place.

4.2 Council shall appoint by resolution, a substitute returning officer for the municipal election no later than June 30th of the year in which a general election is taking place.



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4.3 The returning officer is authorized to appoint one or more deputy returning officers and any other officials they deem necessary to fulfill their duties under the Local Authorities Election Act or this bylaw.

5. Joint Election

5.1 The returning officer is authorized to enter into agreements between Greenview and the school divisions in the area to conduct elections for the positions of school trustee, if required.

6. Nominations

6.1 A person may file a nomination to become a candidate for a general election within the period beginning on January 1 in a year in which a general election is to be held and ending at 12 noon on nomination day.

6.2 Nomination day for a general election is 4 weeks before election day.

6.3 The returning officer shall give notice of nomination day by publishing a notice at least once a week in each of the two weeks before nomination day in a newspaper circulating in the area, as well as on the Greenview website.

6.4 The person nominated as a candidate is responsible for ensuring that the nomination filed meets the requirements under the Local Authorities Election Act. The returning officer shall not accept incomplete nominations, or nominations received after 12 noon on nomination day.

6.5 Nomination packages can be dropped off with a deputy returning officer at any of the following locations:

- a. **Valleyview Administration Building** 4806 36 Avenue, Valleyview, AB.
- b. **Grovedale Public Service Building** 56361 Township Road 695A, Grovedale, AB.
- c. **Grande Cache Public Service Building** 10002 Shand Avenue, Grande Cache, AB.

7. Death of a Candidate

7.1 If prior to the opening of the voting stations on election day, a candidate for an elected authority dies after being nominated, the election for the position for which the deceased candidate was nominated shall be discontinued, and the elected authority should, as soon as practicable, provide for the holding of a new election for that office.

8. Ballots



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- 7.1 Ballots for candidates shall be in the general form prescribed by the returning officer in “Appendix A”.
- 7.2 Sufficient ballots shall be printed to ensure that there are ballot cards available for each elector who wishes to vote.
- 7.3 A separate ballot shall be used for:
 - a. The offices of Councillors;
 - b. The offices for school representatives or trustees;
- 7.4 Each ballot shall:
 - a. Contain a brief explanatory note stating the maximum number of candidates for each office for which an elector can vote without making the ballot void; and
 - b. Provide a space for the elector to mark the electors vote beside each office or question on the ballot.
- 7.5 Candidates names shall be listed on the ballot alphabetically by last name. Each last name will be capitalized and bolded.

8 Voting Stations

- 8.1 The returning officer is hereby delegated the authority to designate the locations of the voting stations.

9 Advance Voting

- 9.1 Greenview will conduct an advance vote in accordance with the Local Authorities Election Act.
- 9.2 The returning officer must determine the days and hours when the advance vote is to be held.
- 9.3 The returning officer is authorized to establish the number of advance voting stations the returning officer considers necessary.

10 Institutional Voting

- 10.1 Council by resolution, or the returning officer, if authorized by resolution of Council, may designate the location of one or more institutional voting stations for an election.
- 10.2 If it is determined that an institutional vote will be held, the returning officer is authorized to set appropriate dates and times for holding the institutional vote.
- 10.3 The dates and times of the institutional vote will be posted at the institution at least two (2) days before the vote is to be taken.



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- 10.4 The deputies, accompanied by an official of the institution, will locate a portable ballot box in a common area for those patients or residents who desire to vote during the designated times.

11 Special Ballots

- 11.1 Council may, by resolution passed prior to nomination day, provide for special ballots and provide that the application for special ballots may be made by any one or more of the following methods:
- 11.1 In writing;
 - 11.2 By telephone;
 - 11.3 In person;
 - 11.4 By Email
- 11.2 If Council has made a resolution for special ballots, an elector may apply to the returning officer for a special ballot, by a method provided for in the resolution, and during the period of time specified in the resolution.
- 11.3 Electors who wish to make application for a special ballot in accordance with this bylaw, must provide to the returning officer the elector's:
- a. First and last name;
 - b. Residential municipal address (Legal Land Location or Rural Address);
 - c. School elector status if voting for a trustee of a board of a school division;
 - d. Mailing address for delivery of special ballot;
 - e. Contact phone number;
 - f. Email address; and
 - g. Reason why the special ballot is requested.

12 Voting Hours on Election Day

- 12.1 Every voting station shall be kept open continuously on election day from 8:00 a.m. to 8:00 p.m.

13 Severability

- 13.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder is deemed valid.

14 Repeal

- 14.1 Bylaw 17-779 "Election Bylaw", 95-142 "Nomination Hours Extension", Bylaw 98-256 "Nominations Received Grande Cache", Grande Cache Bylaw 763



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“Municipal Election Bylaw” and Grande Cache Bylaw 148 “Voters List Unnecessary” are hereby repealed.

This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 9th day of November, 2020.

Read a second time this 9th day of November, 2020.

Read a third time and passed this 23rd day of November, 2020.



REEVE




CHIEF ADMINISTRATIVE OFFICER



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Appendix A: Ballot Template

 Municipal District of Greenview	<p align="center">LAST NAME, First Name</p>	
<p align="center"><u>YEAR</u> Municipal Election</p>	<p align="center">LAST NAME, First Name</p>	
<p align="center">Election of a Councillor for Ward #</p>	<p align="center"><i>THE MAXIMUM NUMBER OF CANDIDATES THAT CAN BE VOTED FOR IS ____</i></p>	<p align="center">*****</p>