



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING AGENDA

Wednesday, November 27, 2019

9:30 AM

Council Chambers
Administration Building

- | | | | |
|----|--|--|---|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | NOMINATION FOR
CHAIR AND VICE CHAIR | 3.0 Nominations for Chairman | 2 |
| | | 3.1 Nominations for Vice Chairman | 3 |
| | | 3.2 Agriculture Services Board Meeting Times and Locations | 4 |
| #4 | IN CAMERA | | |
| #5 | ADJOURNMENT | | |



REQUEST FOR DECISION

SUBJECT: **Appointment of Chairman**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 27, 2019 ICAO: MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: PRESENTER: QFB
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – Agricultural Service Board Act Chapter A-10 s3(2)

Council Bylaw/Policy (cite) – Agricultural Service Board AG02, By-Law 13-709

RECOMMENDED ACTION:

MOTION: That Agricultural Service Board appoint _____ as the Chairman of the Municipal District of Greenview No. 16 ASB until the next annual Organizational Meeting.

MOTION: That ASB request the Manager, Agriculture Services, to destroy the ballots used for the appointment of Chairman.

BACKGROUND/PROPOSAL:

Under Section 3(2) the Council is to determine the chair, the number of members, the voting status and the term of office of the members of the board. Voting may be secret ballot.

ASB Chairman and Vice Chairman Positions have been selected from among the public Board members since October 2013 as per By-Law 13-709.

Before selecting the Chairman, the Agricultural Service Board will need to first determine the manner in which they intend to vote on the selection of Chairman. Roberts Rules of Order provides that voting is to be by secret ballot **if any board member present requests same**; otherwise, voting will be by show of hands.

Once a winner has been declared by the Manager, Agriculture Services; then the selected member will assume the chair.



REQUEST FOR DECISION

SUBJECT: **Appointment of Vice Chairman**
SUBMISSION TO: ORGANIZATIONAL MEETING
MEETING DATE: November 27, 2019
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
ICAO: _____
GM: _____

MANAGER: QFB
PRESENTER: QFB

RELEVANT LEGISLATION:

Provincial (cite) – Agricultural Service Board Act Chapter A-10 s3(2)

Council Bylaw/Policy (cite) – Agricultural Service Board AG02, By-Law 13-709

RECOMMENDED ACTION:

MOTION: That Agricultural Service Board appoint _____ as the Vice Chairman of the Municipal District of Greenview No. 16 ASB until the next annual Organizational Meeting.

MOTION: That ASB request the Manager, Agriculture Services, to destroy the ballots used for the appointment of Vice Chairman.

BACKGROUND/PROPOSAL:

Under Section 3(2) the Council is to determine the chair, the number of members, the voting status and the term of office of the members of the board. Voting may be secret ballot.

ASB Chairman and Vice Chairman Positions have been selected from among the public Board members since October 2013 under By-Law 13-709.

Before selecting the Vice Chairman, Agricultural Service Board will need to first determine the manner in which they intend to vote on the selection of Chairman. Roberts Rules of Order provides that voting is to be by secret ballot **if any board member present requests same**; otherwise, voting will be by show of hands.



REQUEST FOR DECISION

SUBJECT: **Agriculture Service Board (ASB) Meeting Times and Locations**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 27, 2019 CAO: MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: PRESENTER: QFB

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agriculture Service Board decide upon which day of the month for their meetings and which location (room).

BACKGROUND/PROPOSAL:

For 2020 the ASB needs to decide what day of the month to have the meetings on and what room in the MD office shall it be in. Historically, the ASB would host the monthly meeting on the Wednesday following the second Council meeting. If we follow this trend, the proposed dates for the 2020 monthly ASB meetings will be as follows:

- January 29, 2020
 - February 26, 2020
 - March 25, 2020
 - April 29, 2020
 - May 27, 2020
 - June 24, 2020
 - July 29, 2020
 - August 26, 2020
 - September 30, 2020
 - October 28, 2020
 - November 25, 2020
 - December 16, 2020
-

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to having all meeting for 2018 on a schedule allows for members to plan their monthly activities accordingly ahead of time.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion

ALTERNATIVES CONSIDERED:

Alternative #1: ASB may choose to not accept the presentation for information as presented.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

N/A