



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

October 26, 2020

11:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held October 13, 2020.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING		
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 20-861 Greenview Regional Multiplex Advisory Board	10
#7	BUSINESS	7.1 Sale of Undeveloped Road Allowance between NW 19-72-20-5 and NE 24-72-21-5	14
		7.2 Mutual Aid Fire Control Plan 2020-2023	20
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#9	CLOSED SESSION	
	9.1 Information Harmful to Intergovernmental Relations	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	181
	<ul style="list-style-type: none"> • Ward 2 • Ward 4 • Ward 6 • Ward 7 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday October 13, 2020

#1
CALL TO ORDER

Reeve Dale Smith called the meeting to order at 9:02 a.m.

Present

Ward 5	Reeve Dale Smith
Ward 9	Deputy Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith
Ward 9	Councillor Duane Didow

ATTENDING

Assistant Chief Administrative Officer	Stacey Wabick
General Manager, Infrastructure & Planning	Roger Autio
Interim General Manager, Community Services	Dennis Mueller
Chief Financial Officer	Aleks Nelson
Marketing & Communication Manager	Stacey Sevilla
Recording Secretary	Lianne Kruger

ABSENT

Chief Administrative Officer	Denise Thompson
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#2
AGENDA

MOTION: 20.10.472. Moved by: COUNCILLOR SHAWN ACTON
That Council adopt the October 13, 2020 Regular Council Meeting
Agenda as amended;

- Addition Agenda Item 9.1 Confidential Evaluations (FOIP; Section 19)

CARRIED

#3
MINUTES

MOTION: 20.10.473. Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Regular Council Meeting held on
Monday September 28, 2020 as amended;

- Add "in attendance to Ward 1 Members Report"

CARRIED

#3.1
BUSINESS ARISING
FROM THE MINUTES

3.1 BUSINESS ARISING FROM MINUTES

**#4
PUBLIC HEARING**

4.0 PUBLIC HEARING

There were no Public Hearings presented.

**#5
DELEGATIONS**

5.0 DELEGATIONS

There are no Delegation presenting.

**#6
BYLAWS**

6.0 BYLAWS

6.1 BYLAW 20-856 REQUEST TO CLOSE UNDEVELOPED ROAD ALLOWANCE

**BYLAW 20-856
FIRST READING**

MOTION: 20.10.474. Moved by: COUNCILLOR DALE GERVAIS
That Council give first reading to Bylaw 20-856 to close 1.618 hectares ± of the undeveloped road allowance lying between NW-19-72-20-W5 and NE-24-72-21-W5 as shown on Schedule 'A' hereto.

CARRIED

**BYLAW 20-856
PUBLIC HEARING**

MOTION: 20.10.475. Moved by: COUNCILLOR ROXIE RUTT
That Council schedule a Public Hearing on December 14, 2020 for Bylaw No. 20-856 to close 1.618 hectares ± of the undeveloped road allowance lying between NW-19-72-20-W5 and NE-24-72-21-W5 as shown on Schedule 'A' hereto.

CARRIED

6.2 BYLAW 20-858 FIRE SERVICES

**BYLAW 20-858
FIRST READING**

MOTION: 20.10.476. Moved by: COUNCILLOR DUANE DIDOW
That Council give first reading to Bylaw 20-858 "Fire Services".

CARRIED

6.3 BYLAW 20-860 VALLEYVIEW INTERMUNICIPAL DEVELOPMENT PLAN TO GIVE FIRST READING

**BYLAW 20-860
FIRST READING**

MOTION: 20.10.477. Moved by: COUNCILLOR ROXIE RUTT
That Council give First Reading to Bylaw 20-860 being the replacement document for the Valleyview Intermunicipal Development Plan.

CARRIED

**BYLAW 20-860
JOINT PUBLIC HEARING**

MOTION: 20.10.478. Moved by: COUNCILLOR DALE GERVAIS
That Council schedule a Joint Public Hearing to Bylaw 20-860 to receive public input into the Valleyview Intermunicipal Development Plan to be scheduled on November 16, 2020 at the Valleyview Memorial Hall at 7:00 pm.

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 SALE OF UNDERDEVELOPED ROAD ALLOWANCE BETWEEN NW 19-72-20 and NE 24-72-21 W5

**2020 AGGREGATE
SUPPLY RFQ**

MOTION: 20.10.479. Moved by: COUNCILLOR SHAWN ACTON
That Council approve the sale and consolidation of approximately 1.618 hectare ± of the undeveloped road allowance lying between NW-19-72-20-W5 and NE-24-72-21-W5 as shown on Schedule 'A' hereto, to John Pozniak, for a total price of \$2,929.58 plus GST, plus all associated survey and transfer costs, subject to Ministerial approval and third reading of Bylaw 20-856.

CARRIED

7.2 GRANDE CACHE ABOVE GROUND FIBER OPTICS POLE NETWORK PROJECT

**GRANDE CACHE ABOVE
GROUND FIBER OPTICS
PROJECT**

MOTION: 20.10.480. Moved by: DEPUTY REEVE TYLER OLSEN
That Council approve installation of poles on Greenview property for Canadian Fiber Optics project within Grande Cache at no cost to Greenview.

CARRIED

Reeve Dale Smith recessed the meeting at 10:02 a.m.
Reeve Dale Smith reconvened the meeting at 10:19 a.m.

**7.3 GRANDE PRAIRIE RURAL CRIME WATCH ASSOCIATION
REALLOCATION OF FUNDS**

**GRANDE PRAIRIE RURAL
CRIME WATCH
ASSOCIATION**

MOTION: 20.10.481. Moved by: COUNCILLOR TOM BURTON
That Council approve the reallocation of the \$2,500.00 2020 grant funds awarded to the Grande Prairie Rural Crime Watch Association.

CARRIED

7.4 ALBERTA JUNIOR HIGH SCHOOL RODEO D3 SPONSORSHIP REQUEST

**ALBERTA JUNIOR HIGH
SCHOOL RODEO**

MOTION: 20.10.482. Moved by: COUNCILLOR DALE GERVAIS
That Council approve Single Event Sponsorship in the amount of \$500.00 to the Alberta Junior High School Rodeo District, with funds to come from Community Services Miscellaneous Grant.

CARRIED

7.5 RESIDENT REQUEST FOR A SECOND WATER SERVICE TO PLAN 0123804, LOT 4B IN GROVEDALE

**SECOND WATER
SERVICE IN GROVEDALE**

MOTION: 20.10.483. Moved by: COUNCILLOR TOM BURTON
That Council take no action on the request for an alternate water service location to the residence on Plan 0123804, Lot 4B in Grovedale.

CARRIED

7.6 SAFETY CODES ACCREDITATION – FIRE DISCIPLINE

**SAFETY CODES
ACCREDITATION**

MOTION: 20.10.484. Moved by: COUNCILLOR ROXIE RUTT
That Council direct Administration to become accredited under the Alberta Safety Codes Act – Fire Discipline.

CARRIED

7.7 MULTIPLEX TERMS OF REFERENCE

**MULTIPLEX TERMS OF
REFERENCE**

MOTION: 20.10.485. Moved by: COUNCILLOR WINSTON DELORME
That Council approve the revised Greenview Regional Multiplex Advisory Board Terms of Reference for the Greenview Regional Multiplex located in Valleyview, Alberta, as amended;

- Remove “with priority selection preference being Greenview residents.”

CARRIED

7.8 STOLLERY CHILDREN’S HOSPITAL – OPEN LETTER

**STOLLERY CHILDREN’S
HOSPITAL**

MOTION: 20.10.486. Moved by: COUNCILLOR TOM BURTON
That Council support the open letter put forward by the Stollery Children’s Hospital regarding equity and fairness in children’s health to positive long-term outcomes.

CARRIED

7.9 GOOD NEIGHBOUR PRACTICE REQUEST

GOOD NEIGHBOUR PRACTICE REQUEST

MOTION: 20.10.487. Moved by: DEPUTY REEVE TYLER OLSEN
That Council accept the good neighbour practice request from the Town of Valleyview for a no charge fee to Town of Valleyview ratepayers when accessing Greenview waste management facilities.

CARRIED

7.10 CAO/MANAGERS' REPORTS

CAO/MANAGERS' REPORTS

MOTION: 20.10.488. Moved by: COUNCILLOR TOM BURTON
That Council accept the CAO/Managers' Reports for information as presented.

CARRIED

#8 NOTICE OF MOTION

8.0 NOTICE OF MOTION

There were no Notice of Motion requested.

Reeve Dale Smith recessed the meeting at 11:53 a.m.
Reeve Dale Smith reconvened the meeting at 1:14 p.m.

#9 CLOSED SESSION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 20.10.489. Moved by: COUNCILLOR ROXIE RUTT
That the meeting go to Closed Session, at 1:15 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

9.1 CONFIDENTIAL EVALUTATIONS *(FOIPP; Section 19)*

OPEN SESSION

MOTION: 20.10.490. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:28 p.m.

CARRIED

**#10
MEMBER REPORTS &
EXPENSE CLAIMS**

11.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME was unavailable to give an update on his activities.

September 28, 2020 Regular Council Meeting
Evergreen Foundation Meeting

WARD 2

COUNCILLOR DALE GERVAIS updated Council on his recent activities, which include;

September 28, 2020 Regular Council Meeting
Council Strategic Planning Session

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which include;

September 28, 2020 Regular Council Meeting
Council Strategic Planning Session
Greenview Regional Waste Management Commission Meeting

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

September 28, 2020 Regular Council Meeting
Strategic Planning Session
Greenview Regional Waste Management Commission Meeting
Golden Triangle Consortium Virtual Meeting

WARD 5

REEVE DALE SMITH submitted his update to Council on his recent activities, which include;

September 28, 2020 Regular Council Meeting
Agriculture Services Board
Strat Plan

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;

September 28, 2020 Regular Council Meeting
Greenview's Strategic Planning Session
Minister Toews Outdoor Town Hall Discussions
MD of Greenview Library Board Meeting
Community Planning Association of Alberta

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;

September 28, 2020 Regular Council Meeting
Council Strategic Planning Session

Crooked Creek Recreation Club Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
September 28, 2020 Regular Council Meeting
Council Strategic Planning Session
Agriculture Services Board Meeting

Ward 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
September 28, 2020 Regular Council Meeting
Engagement Session with Deputy Minister of Community Services
Council Strategic Planning Session
Community Futures Meeting
FCSS Policy Review

Ward 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
September 28, 2020 Regular Council Meeting
Nitehawk Year Round Adventure Park Meeting
Council Strategic Planning Session
Community Futures Business Walk

MEMBERS BUSINESS

MOTION: 20.10.491. Moved by: COUNCILLOR BILL SMITH
That Council accept the Members Business Reports as presented.

CARRIED

**#11
ADJOURNMENT**

12.0 ADJOURNMENT

MOTION: 20.10.492. Moved by: COUNCILLOR BILL SMITH
That Council adjourn this Regular Council Meeting at 1:54 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: **Bylaw 20-861 Greenview Regional Multiplex Advisory Board**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 CAO: MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: DM PRESENTER: DM
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 20-861 “Greenview Regional Multiplex Advisory Board”.

MOTION: That Council give second reading to Bylaw 20-861 “Greenview Regional Multiplex Advisory Board”.

MOTION: That Council give unanimous consent for third reading of Bylaw 20-861 “Greenview Regional Multiplex Advisory Board”.

MOTION: That Council give third reading to Bylaw 20-861 “Greenview Regional Multiplex Advisory Board”.

BACKGROUND/PROPOSAL:

Greenview desires to establish a Greenview Regional Multiplex Advisory Board by means of a Bylaw. The Advisory Board will act in an advisory capacity on all matters pertaining to the operations, maintenance and functions associated with the Greenview Regional Multiplex.

The Bylaw includes the purpose, membership, structure, responsibilities and reporting for the Advisory Board. These topics were included in the Greenview Regional Multiplex Advisory Board Terms of Reference which was reviewed at the October 13, 2020 Council Meeting. The content in the proposed Bylaw includes the revisions as adopted within the Greenview Regional Multiplex Advisory Board Terms of Reference at the aforementioned meeting.

Due to the Organizational Meeting occurring, and the appointing of members to the Greenview Regional Multiplex Board, Administration is recommending that Council give first, second and third reading to Bylaw 20-861 “Greenview Regional Multiplex Advisory Board”, to ensure that the Board has the authority from Greenview to act in an advisory capacity in the manner stated within the Bylaw and Terms of Reference.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended actions is that the enacted bylaw will provide the Greenview Regional Multiplex Advisory Board with the authority to act in an advisory capacity on all matters pertaining to the operations, maintenance and functions associated with the Greenview Regional Multiplex.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not give first, second or third reading to Bylaw 20-861, however, the content of the bylaw was adopted in the form of “Terms of Reference” for the Greenview Regional Multiplex Advisory Board and a bylaw is required to provide the board with authority to act in an advisory capacity.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will proceed with the proposed Bylaw 20-861 for the Greenview Regional Multiplex Advisory Board in accordance with Council’s decision.

ATTACHMENT(S):

- Bylaw 20-861 Greenview Regional Multiplex Advisory Board



BYLAW NO. 20-861 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the establishment of the Greenview Regional Multiplex Advisory Board.

Whereas, pursuant to the Municipal Government of Alberta, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for the establishment and function of Council Committees and other bodies; and

Whereas, the Council of the Municipal District of Greenview No. 16 considers it desirable to establish a Greenview Regional Multiplex Advisory Board;

Therefore, the Council of the Municipal District of Greenview No. 16 duly assembled, enacts as follows:

1. Title

1.1 This Bylaw may be cited as the “Greenview Regional Multiplex Advisory Board Establishment Bylaw”.

2. Definitions

2.1 **Greenview** means the Municipal District of Greenview No. 16.

3. Purpose

3.1 The Greenview Regional Multiplex Advisory Board will act in an advisory capacity on all matters pertaining to the operations, maintenance and functions associated with the Greenview Regional Multiplex.

4. Membership

4.1 The Greenview Regional Multiplex Advisory Board shall consist of seven (7) voting members:

- A. Two (2) elected officials from Greenview Council.
- B. Five (5) members—at-large appointed by Greenview. Applications will be accepted from residents in Greenview and the incorporated Town of Valleyview.
- C. Non-voting members may include the Greenview Chief Administrative Officer or their appointed designate from Greenview as well as the appointed Greenview Regional Multiplex Facility Manager.

5. Structure

5.1 The chairman and vice chairman of the Greenview Regional Multiplex Advisory Board shall be selected at the annual organization board meeting.

5.2 The quorum of the Greenview Regional Multiplex Advisory Board shall consist of four (4) members with a minimum of one (1) elected official.

5.3 Voting members shall be appointed at Greenview’s organizational meeting.

5.4 Greenview Regional Multiplex Advisory Board Meetings shall be held at the call of the board chairman.

6. Responsibilities

6.1 The Greenview Regional Multiplex Advisory Board shall recommend to Greenview Council an annual capital and operational budget.

6.2 The Greenview Regional Multiplex Advisory Board shall establish and review any policies regarding the operations, maintenance and functionality of the Greenview Regional Multiplex, in accordance with the philosophies established by Greenview Council.

6.3 The Greenview Regional Multiplex Advisory Board shall not be involved in the day to day operations of the Facility and shall not be responsible for delivery of project or programs related to the Facility.

7. Reporting

7.1 Minutes of the Greenview Regional Multiplex Advisory Board meetings shall be recorded and submitted to Greenview in a timely manner.

8. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of ____, A.D., 2020.

Read a second time this ____ day of ____, A.D., 2020.

Read a third time and passed this ____ day of ____, A.D., 2020.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Sale of Undeveloped Road Allowance between NW-19-72-20-5 and NE-24-72-21-5**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER: SAR
DEPARTMENT: PLANNING & DEVELOPMENT GM: RA PRESENTER: LD
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial – *Municipal Government Act*, s. 22 “No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.”

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council approve the sale and consolidation of approximately 1.618 hectare ± of the undeveloped road allowance lying between NW-19-72-20-W5 and NE-24-72-21-W5 as shown on Schedule ‘A’ hereto, to John Pozniak, for a total price of \$2,929.58 plus GST, plus all associated survey and transfer costs, subject to Ministerial approval and third reading of Bylaw 20-856.

BACKGROUND/PROPOSAL:

Greenview received a road closure request from John Pozniak on June 22, 2020, to close 1.618 hectares (4.0 acres) ± of the undeveloped road allowance lying between NW-19-72-20-W5 and NE-24-72-21-W5 as shown on Schedule ‘A’ hereto. The area would be consolidated with the existing title to NE-24-72-21-W5 through the process of the road closure. A subsequent subdivision application is anticipated to consolidate all lands lying west of the Old High Prairie Road into one title.

The fair market value of the 1.618 hectare ± area was calculated by Accurate Assessment at \$2,929.58 and an Offer to Sell would be prepared for signature by Mr. Pozniak, the agreement also requiring reimbursement to Greenview of the survey and transfer costs. In accordance with legislation, notification of the proposed road closure was circulated to internal and external referral agencies and no negative concerns or comments were received.

Administration feels that the closure does not, or will not in the future, cause undue hardship for the road network in this location with access available to the lands from Township Road 724. Administration is recommending that Council sell the land to Mr. Pozniak as set out above.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the undeveloped road allowance would be consolidated with the title immediately to the west and generate revenue for Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The process to close the undeveloped road allowance would prevent future development of the service road.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to deny the sale of the land for the price of \$2,929.58.

FINANCIAL IMPLICATION:

Direct Costs: Greenview would be responsible for the cost to advertise the public hearing. Costs associated with the survey and transfer will be reimbursed by the landowners.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

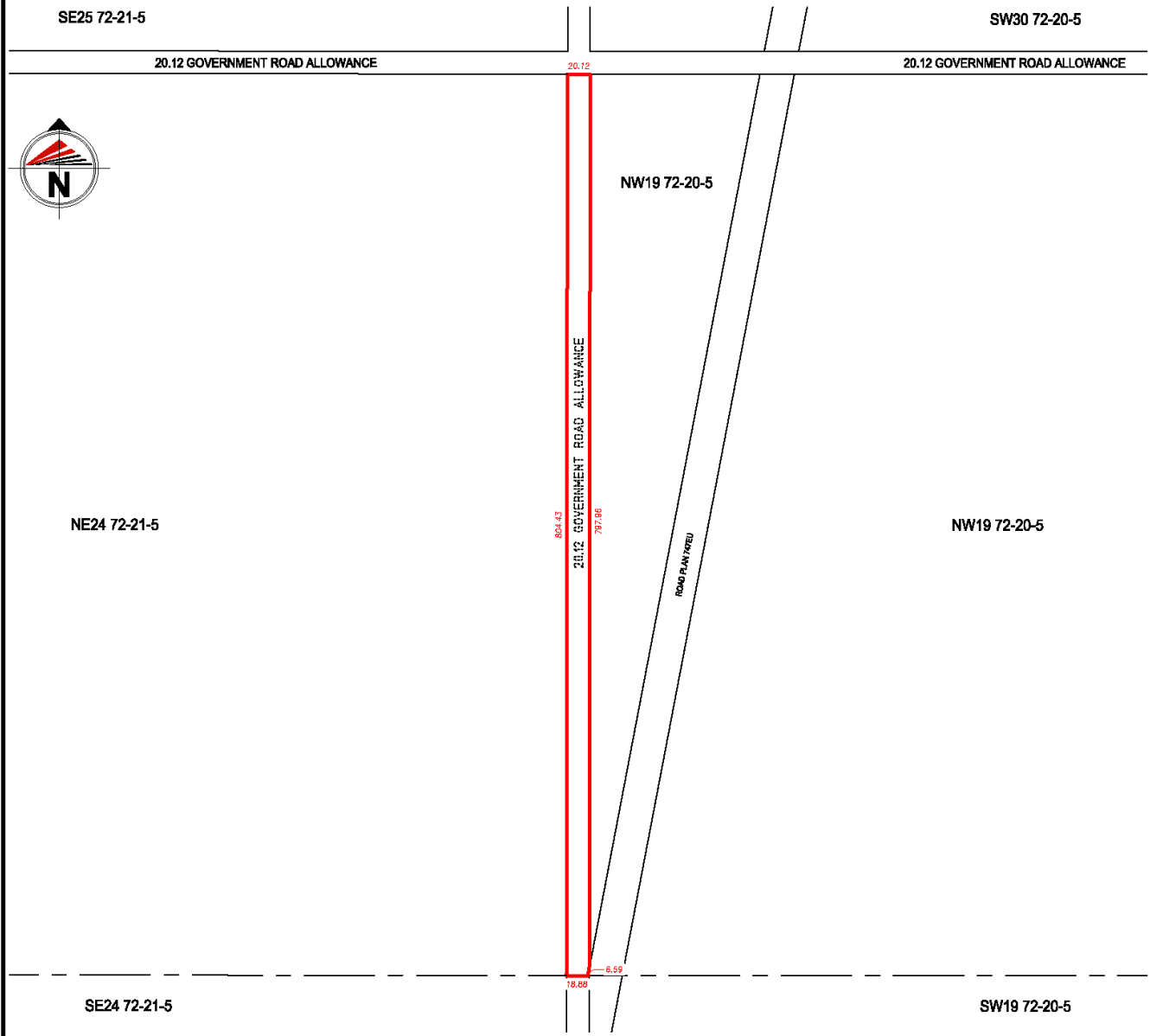
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

First reading was given on October 13, 2020, and a public hearing scheduled in accordance with legislation. Following the proposed closure, a road closure package would be forwarded to Alberta Transportation for consideration prior to returning to Council for second and third reading if the closure is acceptable to them.

ATTACHMENT(S):

- Schedule 'A' – Tentative Plan, Tentative Plan with Aerial
- Map overview



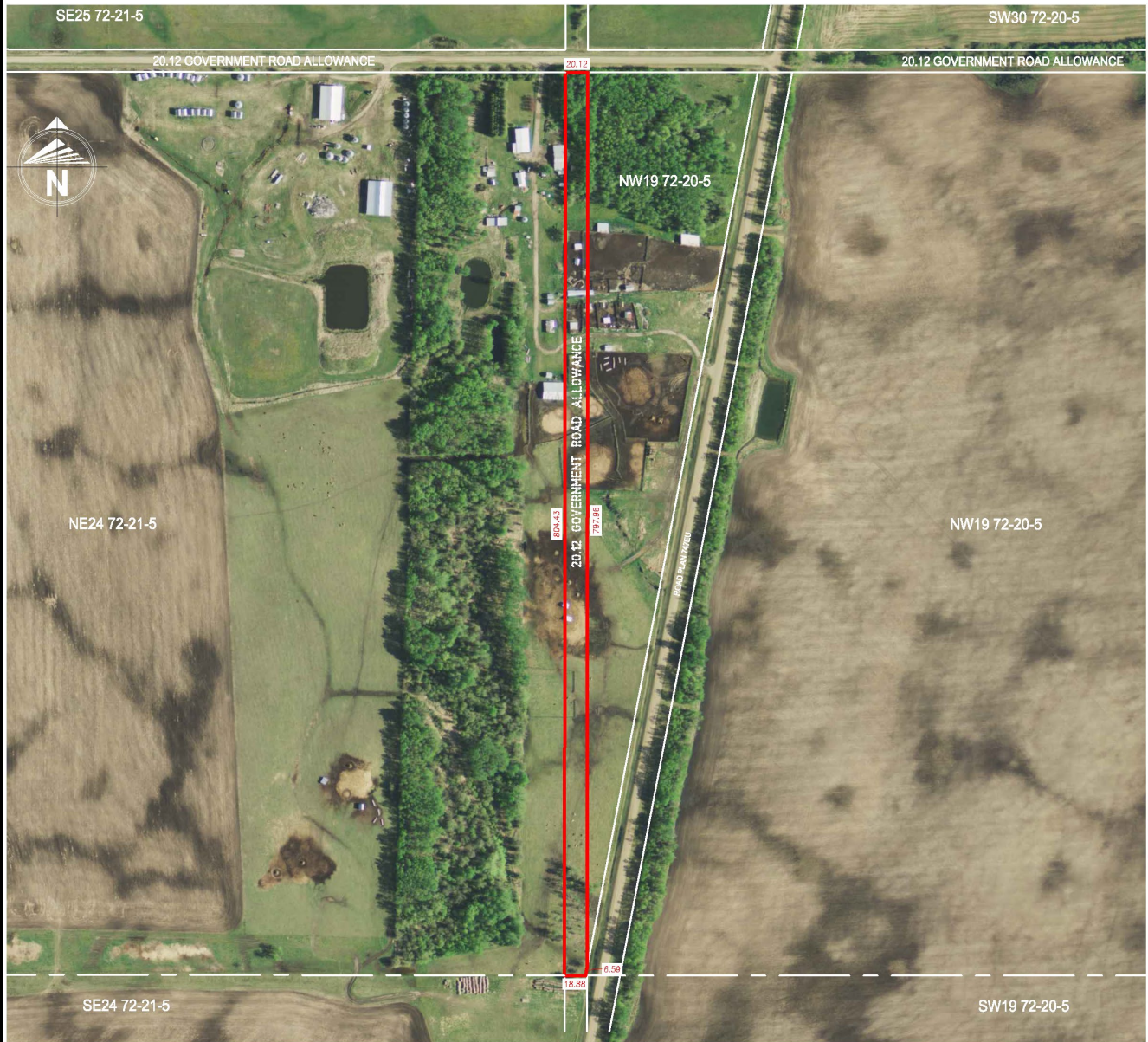
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE 'A'

SHOWING PROPOSED ROAD CLOSURE OF
GOVERNMENT ROAD ALLOWANCE
BETWEEN N.W. 1/4 SEC. 19, TWP. 72, RGE. 20, W.5M. &
N.E. 1/4 SEC. 24, TWP. 72, RGE. 21, W.5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ———
AND CONTAINS: 1.618 HECTARES (4.00 ACRES)

SCALE: 1:5000



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE 'A'

SHOWING PROPOSED ROAD CLOSURE OF
GOVERNMENT ROAD ALLOWANCE
BETWEEN N.W. 1/4 SEC. 19, TWP. 72, RGE. 20, W. 5M. &
N.E. 1/4 SEC. 24, TWP. 72, RGE. 21, W. 5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ———
AND CONTAINS: 1.618 HECTARES (4.00 ACRES)

SCALE: 1:5000

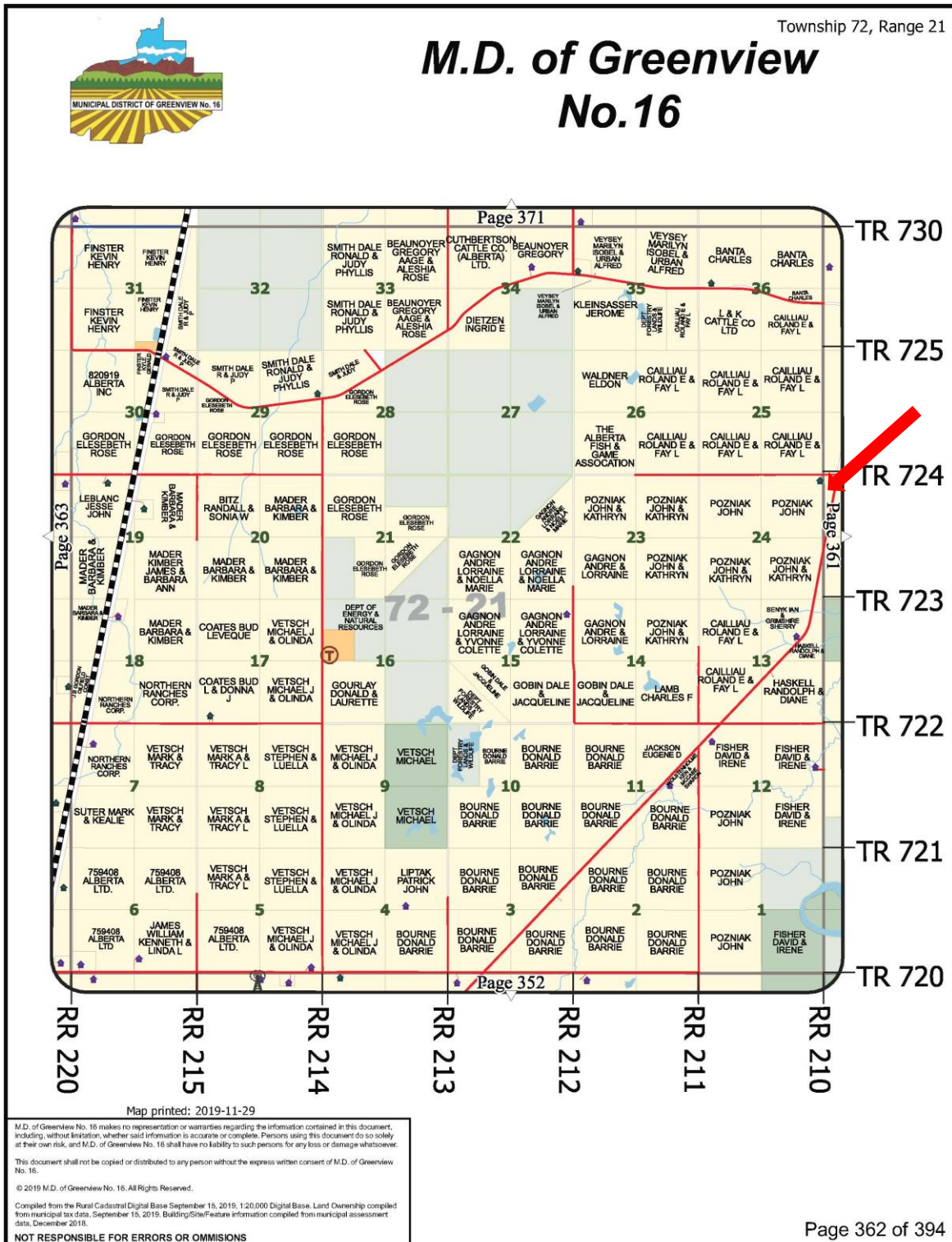
OWNER LOCATION MAP

FILE NO. R20-002

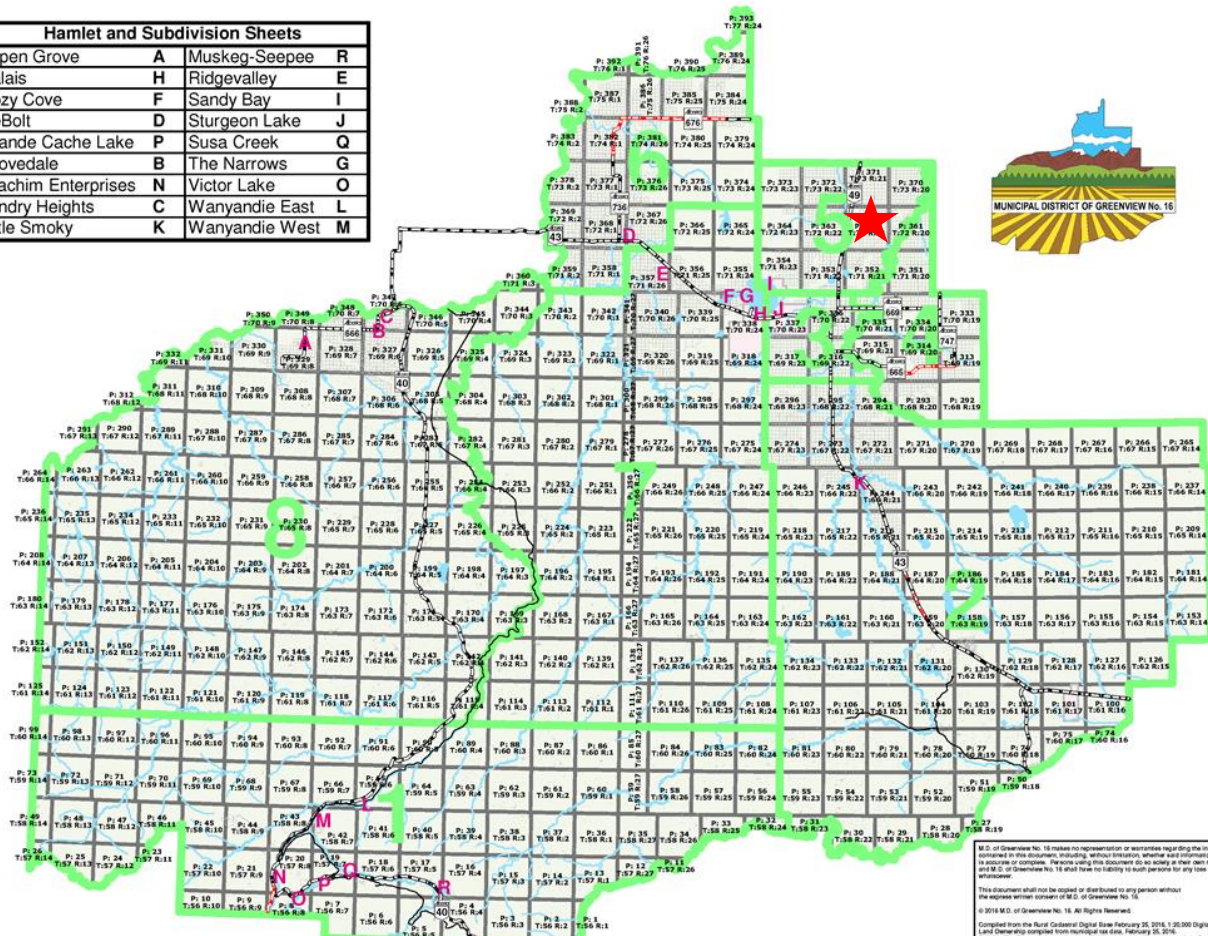
APPLICANT: POZNIAK JOHN

LEGAL LOCATION: NE-24-72-21-W5

LANDOWNER: SAME



Hamlet and Subdivision Sheets		
Aspen Grove	A	Muskeg-Seepee R
Calais	H	Ridgevalley E
Cozy Cove	F	Sandy Bay I
DeBolt	D	Sturgeon Lake J
Grande Cache Lake	P	Susa Creek Q
Grovedale	B	The Narrows G
Joachim Enterprises	N	Victor Lake O
Landry Heights	C	Wanyandie East L
Little Smoky	K	Wanyandie West M



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Compiled from the Rural Cadastre Digital Base February 25, 2014, 1:50,000 Digital Base. Land Ownership compiled from Municipal Tax Data, February 25, 2014. Building Footprint Information compiled from Municipal Assessment data, December 31, 2013.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



REQUEST FOR DECISION

SUBJECT:	Mutual Aid Fire Control Plan 2020-2023		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER: WB
DEPARTMENT:	PROTECTIVE SERVICES	GM:	PRESENTER: WB
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) – Alberta Forest and Prairie Protection Act, RSA 2000 cF-19, s 4(2).

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into a Mutual Aid Fire Control Plan Agreement for a three-year term (2020-2023) between the Department of Agriculture and Forestry and Greenview.

BACKGROUND/PROPOSAL:

The purpose of the Mutual Aid Fire Control Plan is to define operating procedures, costs and clarify responsibilities of both parties in regard to wildfire protection within the forest protection area and its boundaries.

The plan identifies authorized representatives from Greenview which may request the services of the Department of Agriculture and Forestry in the event of a wildfire situation requiring extended resources. As well, the plan identifies those authorized personnel from the Department of Agriculture and Forestry that may request municipal assistance.

In the past, Greenview has entered the Mutual Aid Fire Control Plan with the Department of Agriculture and Forestry on a yearly or three-year period. The three-year term is proposed once again to alleviate some of the administrative redundancy.

BENEFITS OF THE RECOMMENDED ACTION:

1. The Benefit of endorsing the Mutual Aid Fire Control Plan is the confirmation of support to Greenview from the Department of Agriculture and Forestry in the event of a wildfire.
 2. The benefit of endorsing a Mutual Aid Fire Control Plan is that the document defines the costs and processes with the applicable parties requesting resources in the event of a wildfire.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not enter into a Mutual Aid Fire Control Plan, however there would then be no confirmed agreement with the Department of Agriculture and Forestry which may lead to a reduction of support from the Department in the event of a wildfire.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once the motion has been passed, Administration will ensure that the Mutual Aid Fire Control Plan is endorsed.

ATTACHMENT(S):

- Mutual Aid Fire Control Plan 2020-2023



2020

Mutual Aid Fire Control Plan

2020 ALBERTA WILDFIRE

Alberta 

Agriculture and Forestry, Government of Alberta

February 2019

T2019 Mutual Aid Control Plan

ISBN or ISSN, URL, and any other unique identifiers (required)

For more information regarding this content visit: <https://open.alberta.ca/dataset/3e4bccf4-6758-4e4a-bfb9-f7f063b83962/resource/d3739e94-9dd4-4514-8ba3-67ca1ebff81b/download/GoA-Publications-Guideline.pdf>

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MUTUAL AID FIRE CONTROL PLAN

This Mutual Aid Fire Control Plan is entered into by the Ministry of Agriculture and Forestry (AF), Forestry Division, hereinafter called the Division, and Municipal District of Greenview, hereinafter called the Municipality, under the Mutual Aid Fire Control Agreement between the Division and the Municipality dated May 3, 2012.

A. ADMINISTRATION

1. PURPOSE

The purpose of this Mutual Aid Fire Control Plan is to define operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement.

DIVISION:

Name: Forestry Division
Address: 10811-84th Avenue
Grande Prairie, Alberta
T8V 3J2
Phone: 780-538-5560
Fax: 780-538-5522

MUNICIPALITY:

Name: Municipal District of Greenview No. 16
Address: Box 1079
Valleyview, Alberta
T0H 3N0
Phone: 780-524-7600
Fax: 780-524-4307

2. FIRE CONTROL PLAN CONTACTS

Names, addresses, and phone numbers of contact personnel for the plan:

1. Division are included in Schedule A – AF Contact List.
2. Municipality are included in Schedule B – Municipality Contact List.

3. MUTUAL AID REQUEST PROCEDURE

Requests for mutual aid will be made by the following personnel:

1. The Division authorizes request for assistance as per Schedule C.
2. The Municipality authorizes requests for assistance as per Schedule D.

The request shall be made in writing using the Mutual Aid Request form (Schedule E). A request will be evaluated by the receiving agency based on available resources and ongoing priorities within their sphere of interest. The mutual aid request will be acknowledged in writing on the Mutual Aid Request form.

4. MUTUAL AID ZONES

The attached maps, Schedule F, which form part of the Mutual Aid Fire Control Plan, outline the mutual aid zones. Requests for mutual aid within each zone will be dealt with according to the following criteria:

1. ZONE 1:

Wildfire suppression within Zone 1 (Forest Protection Area) is the responsibility of the Division. Structural and facility fire is the responsibility of the Municipality. The discovering agency shall report the fire to the responsible agency immediately and will provide mutual aid assistance based on available resources and priorities as requested.

2. ZONE 2:

Wildfire and structural fire suppression within Zone 2 (*“urban municipality” means a city, town or village (including a summer village) and includes an urban service area of a specialized municipality* and municipal lands outside of the Forest Protection Area) is the responsibility of the Municipality. The Division will deal with requests for mutual aid assistance based on the Mutual Aid Fire Control Agreement and available resources and priorities as requested.

5. COST RECOVERY AND INVOICING

All costs associated with mutual aid will be borne directly by the requesting agency or may be billed by the providing agency to the requesting agency as soon as time permits.

All reimbursements made under the provisions of this Plan shall be in accordance with the Forest and Prairie Protection Act, Forestry Division policy, and the policies of the Municipality and the terms of the following:

1. This Agreement incorporates by reference the Mutual Aid Fire Control Agreement between the Division and the Municipality.
2. Reimbursement to the Municipality shall be at the rates and terms established in the current printing of Wildfire Management Branch Equipment Rates, Schedule 2. The use of any specialized Municipal equipment will be reimbursed at the rates and terms included in Schedule G.
3. Reimbursement to the Division shall be at the rates and terms established in the current printing of Wildfire Management Branch Equipment Rates, Schedule 2 the use of any specialized equipment shall be reimbursed at the rates and terms included in Schedule H.

6. MEETINGS

The Division and the Municipality agree to participate in annual planning meetings to ensure that the contents of the Mutual Aid Fire Control Agreement and Mutual Aid Fire Control Plan are current and to discuss matters pertaining to: wildfire prevention, wildfire detection, wildfire operations, administration, presuppression, and training.

B. PREVENTION AND DETECTION

1. FIRE PERMIT ISSUANCE:

The Division is responsible for issuing fire permits on all lands within the Forest Protection Area. Permits will be issued by qualified Forest Officers and the Fire Guardians (Patrolman) from the Division.

The Municipal District of Greenview No. 16 does not issue fire permits, however there is an MD bylaw that requires notification of any burning. Upon request both the MD and the Division will supply fire permit or notification information to each other (subject to the limitations of the FOIP Act).

2. FIRE CONTROL ORDERS:

Fire control orders will be requested by the Division, with input from the Municipality's Fire Chief. The Division will take the lead role in advertisement and enforcement of the fire control order on lands within the Forest Protection Area.

The Municipality will initiate fire control orders within its jurisdiction with input from the Division's Forest Area Manager or his designate. The Municipality will take the lead role in advertisement and enforcement of the fire control order on noted lands.

A Fire Control Order may be requested by the Minister for Municipal lands outside the Forest Protection Area.

Both the Division and the Municipality agree to follow the Fire Ban System focused on terminology to ensure standard messaging to the public, as per Schedule L.

3. COOPERATIVE PREVENTION OPPORTUNITIES:

The Municipality and the Division may develop a joint prevention advertisement campaign that meets both the Municipality and Division needs.

4. COOPERATIVE DETECTION SHARING:

When the Division is conducting aerial patrols, and potential wildfires are found outside of the FPA, information will be passed to the municipality in accordance with this agreement.

The Municipality will provide ground detection through education of all Municipal staff on fire assessment and reporting procedures as outlined in this Annual Fire Control Plan.

All fires discovered by the Division within the Municipality's jurisdictional boundaries will be reported to the **Municipality using the contact numbers in Appendix B and to the local fire chief through 9-1-1.**

All fires discovered by the Municipality within the Division's jurisdictional boundaries will be reported to the Forest Area Duty Officer at:

Grande Prairie Fire Center: 780-538-8094

Whitecourt Fire Center: 780-778-7265

Edson Fire Center: 780-723-8361

As a last resort you can call 310-FIRE (3473).

5. PRESCRIBED FIRE AND HAZARD REDUCTION BURNING:

The Division will be the lead agency for all prescribed fire and hazard reduction burning on lands within the Forest Protection Area. Municipal Fire Departments may be included in these prescribed fire and hazard reduction burns to assist with operations and to serve as a cross-training exercise.

The Municipality is the lead agency for all prescribed fire and hazard reduction burning within the corporate limits of “urban municipality” means a city, town or village (including a summer village) and includes an urban service area of a specialized municipality, and on all municipal lands outside of the Forest Protection Area. The Division may be included in the prescribed fire and hazard reduction burns to assist with planning, operations, and to serve as a cross-training exercise.

6. WILDLAND URBAN INTERFACE:

The Municipality agrees to address wildland urban interface issues within the Municipality through the application of the seven disciplines of FireSmart:

1. Public Education
2. Legislation
3. Development
4. Vegetation Management
5. Emergency Planning
6. Interagency Cooperation
7. Cross Training

The Division agrees to assist the Municipality with wildland urban interface issues through the provision of resource materials and training on the wildland urban interface disciplines and options to minimize hazards within the Municipality.

C. PRESUPPRESSION

1. COOPERATIVE PRESUPPRESSION ACTIVITIES:

The Division agrees to supply fire equipment to the Municipality on a short-term loan basis during wildfire incidents within the Municipality. The amount of equipment provided will be based on the request from the Municipality and the degree of hazard within the Forest Area at the time of the

request. The Municipality agrees to return the equipment within 24 hours of being notified by the Division.

The Municipality and Division, when required, agree to make facilities available to each other for presuppression activities when safe to do so and space is available.

The Municipality, if requested, should provide the Division with a copy of their Municipal Emergency Response Plan. This plan may assist with identifying unknown Values at Risk, evacuation times, critical infrastructure, etc.

As they become aware, Municipalities should report to the Division any large scale developments such as open or private camps, new campgrounds or anything that forms a new Value at Risk.

The Division, if requested, will assist the Municipality in obtaining many types of resources i.e. provide equipment listings, aircraft, crews etc., to assist the Municipality with direct hire of resources for the purposes of wildfire suppression and presuppression.

2. HAZARD AND RESOURCE INFORMATION SHARING:

The Division will provide the following information to the Municipality, when available:

1. Fire Weather Indices
2. Weather forecast
3. Pre-suppression resources
4. Fire Situation Report

The information provided will be for the Forest Protection Area; therefore, the Municipality must consider this when relying on the data provided. Weather forecast information for zones within the Forest Protection Area can be obtained at:

<http://wildfire.alberta.ca/wildfire-status/fire-weather/forecasts-observations/default.aspx>

The Municipality will provide a list of available presuppression resources available to the Division upon request.

D. WILDFIRE OPERATIONS

The Municipality and Division, when required, agree to make facilities available to each for suppression activities when safe to do so.

The Municipality is responsible for issuing evacuation alerts, orders or operations. The Division will make the appropriate recommendations regarding evacuations to the Municipality.

1. PROVISION OF PERSONNEL AND EQUIPMENT FOR MUTUAL AID:

The Division and the Municipality will provide mutual aid equipment and personnel as per the terms of this Plan and the Mutual Aid Request Form. This section describes the operational procedures for cooperative use of resources by both agencies.

1. When one agency requests assistance from another, the sending agency shall dispatch only personnel and/or equipment that meets or exceeds the minimum requirements for qualification, certification, and functionality by that agency.
2. At the time of the request for assistance during a wildfire, the sending agency shall endeavor to dispatch the nearest available resource(s) to the incident.
3. At the time of the request, each agency shall assign a resource that is capable of supervising the activities of the agencies' resources.
4. The requesting agency will make reasonable efforts to release the assisting agency from emergency duties as soon as possible.
5. The Division will assume command of all wildland fires within the Forest Protection Area upon arrival. The Municipality will assume command of all structural fires upon arrival.
6. Structure protection of facilities owned by the Wildfire Management Branch are the responsibility of the Wildfire Management Branch. Structure Protection of other public or privately owned facilities is the responsibility of the local jurisdiction. Wildfire management will only deploy sprinkler systems on prescribed fires, on wildfires for holding line or to meet wildfire suppression objectives and to provide structure protection to wildfire management facilities.
7. The requesting agency may be responsible for arrangement and payment of meals and accommodations for supplied resources.
8. The Division will not assume command on wildfires located outside of the Forest Protection Area.
9. Municipalities will be required to assign a qualified person who has the delegated authority to give direction to Divisional resources.
10. On all Alberta mutual aid wildfires and wildfires outside of the FPA, an Agriculture and Forestry representative must be on site prior to any airtanker drop.
11. The Division may conduct wildfire investigations outside the Forest Protection Area when approved by the Division's Director of Wildfire Prevention.
12. The Municipality may provide enforcement personnel to assist the Division and will be reimbursed as per Schedule G.
13. Agencies will provide an Agency Representative for wildfire incidents in order to integrate Wildfire operations efficiently.
14. The provision of firefighting services contemplated herein and provided by the Municipality and the Division as the case may be are solely and absolutely at the

discretion of the respective agency and the said agency may, without rendering the agency liable for any claims, penalty, damage or losses whatsoever to the other party or to any third party, direct any of the following:

- a. That there be no response whatsoever to the call for firefighting services by the respective agency regardless of the type of fire to be responded to; or
 - b. That there be dispatched in response to the call, resources as the respective agency may request; or
 - c. That there be dispatched in response to the call such lesser resources that, in the judgment of the respective Fire Chief or Forest Officer, may be prudently available.
15. If initial action is undertaken by an agency outside their jurisdictional boundaries, that agency will immediately attempt to preserve evidence pertaining to the fire's area of origin and possible cause.
16. The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from and against all losses, costs, damages, injury or expense to persons or property of every nature or kind whatsoever, arising out of, or in any way attributed to, the provision of emergency services contemplated hereunder, except where such loss, damage, injury or expense is caused by the negligence or willful act of any employee or agent of the party responding.
17. The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from damage or loss to its vehicles or equipment which is directly attributable to the provision of service contemplated hereunder, provided that there shall be no such indemnity if such loss or damage is the result of any negligent or willful act of an employee or agent of the party responding.

2. COMMUNICATIONS:

The mutual-aid response radio frequency will be **156.855** MHz. If this frequency is not functional (due to system incompatibilities i.e. AFRACS) then a communications protocol is required between the Municipality and the Division.

1. **RADIOS:** By the terms of this Agreement, each party agrees to permit the others to utilize radio frequencies for emergency purposes.
2. **TELEPHONES and CELL PHONES:** By the terms of this Agreement, each party agrees to keep their phone and cell phone numbers updated in the Contact List.
3. Annually, The Division will provide the Municipality the Forest Protection Radio Guide FP 183 (Schedule I).

3. ESTABLISHED PROTOCOL FOR TRANSFER OF COMMAND:

As per the responsibilities outlined in Sections A.2 and D.1.5, of the Mutual Aid Fire Control Plan, the Municipality and Division agree to complete the transfer of command/responsibility for fire suppression to the responsible agency as quickly and efficiently as possible.

Upon arrival at an incident, the Incident Commander for the responsible agency will meet with the present Incident Commander to obtain a transfer of command briefing. This briefing should consist of the ICS201. It is agreed that resources from the assisting agency will be released as soon as possible based on fire suppression success.

4. ESTABLISHMENT OF COMMAND STRUCTURES

As per the responsibilities outlined in Sections A.2 and D.1.5, of the Mutual Aid Fire Control Plan, the Municipality and Division agree to work together and if required form a command structure in accordance within the provisions of Incident Command System. As each incident is unique, organization structure examples, as agreed to by both the Division and Municipality, can be found in Schedule J. When agencies are working on the same incident, there will only be one Incident Command post. When Agencies are working together, information to be shared from the incident to the public and agency staff will be consistent. This may require the establishment of a Joint Information Centre (JIC) and implementation of a Joint Information System (JIS).

E. TRAINING

Training opportunities available to the Municipality from the Division are listed in Schedule K.

The Division agrees to provide fire permit issuance training to all new Municipal Fire Guardians.

The Municipality and the Division agree to make available training opportunities.

Agencies who wish to provide staff in trainee positions on wildfire incidents may do so at their own cost and with agreement from the receiving agency and Incident Command team.

1. JOINT RESPONSE EXERCISES.

The Division and the Municipality may develop and implement a mock wildfire response exercise to help fire managers identify strengths and weaknesses in the present plans, to act as a cross-training exercise for Municipal and wildland firefighters, and to act as a public education tool for residents, Municipal and Provincial government administration, and elected officials.

Funding for these exercises may be sourced from grants, such as: Alberta Emergency Management Agency grant program, FRIAA, etc. The agency responsible for the exercise is responsible for applying for the grant.

F. DATA SHARING

Municipalities and the Division will share requested data to the other for the purpose of wildfire management. The receiving agency will not share the data without the consent of the providing agency. Specific data requests will be made and approved as per the respective names and positions as listed in Schedules C and D.

G. EFFECTIVE DATES

This Annual Mutual Aid Fire Control Plan is in effect from **March 01, 2020 to February 28, 2023.**

IN WITNESS WHEREOF the parties hereunto have affixed their signatures and corporate seals on the day and year first written.

Mike Kingsbury, Acting Forest Area Manager

Date: _____

Wayne Brown, Regional Fire Chief

Date: _____

SCHEDULE A

AF Contact List

AF Forest Area – *Grande Prairie Forest Area*

Address – 10811 84th Ave, Grande Prairie, Alberta, T8V 3J2

Main Office Phone – 780-538-5560

Duty Room – 780-538-8094

Dispatch Email – grande.wfops@gov.ab.ca

Duty Officer - 780-538-8093; **Cell 780-518-6696 (24hour)**

Duty Officer Email - wf.do-grpr.i@gov.ab.ca

Fax – 780-538-5522

AF Forest Area – *Edson Forest Area*

Address – 203, 111-54 St, Edson, Alberta, T7E 1T2

Main Office Phone – 780-723-8269

Duty Room – 780-723-8506

Dispatch Email – WF.WFOPS-EDSN@gov.ab.ca

Duty Officer – 780-723-8361; **Cell 780-712-0114 (24hour)**

Duty Officer Email – wf.do-edsn.i@gov.ab.ca

Fax - 780-712-4483

AF Forest Area – *Whitecourt Forest Area*

Address – 5020 - 52 Ave Whitecourt AB, T7S 1N2

Main Office Phone – 780-778-7272

Duty Room – 780-778-7272

Dispatch Email – whitecourt.wfops@gov.ab.ca

Duty Officer – 780-778-7265; **Cell 780-778-7265 (24hour)**

Duty Officer Email – wf.do-whct.i@gov.ab.ca

Fax - 780-778-4659

Forest Area Manager, Grande Prairie – Vacant (*Mike Kingsbury Acting*)

Address – 10811 84th Ave, Grande Prairie, Alberta, T8V 3J2

Phone –

Cell –

Email –

Wildfire Operations Officer, Grande Prairie – *Forrest Barrett*

Address – 10811 84th Ave, Grande Prairie, Alberta, T8V 3J2

Phone – 780-538-6210

Cell – 780-933-0830

Email – forrest.barrett@gov.ab.ca

Wildfire Prevention Officer, Grande Prairie – *Mike Kingsbury*

Address – 10811 84th Ave, Grande Prairie, Alberta, T8V 3J2

Phone – 780-538-8982

Cell – 780-832-7601

Email – mike.kingsbury@gov.ab.ca

SCHEDULE B

Municipality Contact List

Municipal District of Greenview – Regional Fire Service

Address – Box 1079, Valleyview, Alberta, T0H 3N0

Phone - 780-524-7600

Fax - 780-524-4307

Chief Administration Officer – Denise Thompson

Address – Box 1079, Valleyview, Alberta, T0H 3N0

Phone – 780-524-7650

Cell – 780-552-4513

Email – denise.thompson@mdgreenview.ab.ca

Regional Fire Chief, Fire-Rescue Services – Wayne Brown

Address – Box 1079, Valleyview, Alberta, T0H 3N0

Phone – 780-524-7600

Cell – 780-524-8335

Email - wayne.brown@mdgreenview.ab.ca

Regional Deputy Fire Chief – Grand Cache Fire Station #33 – Brian Lott

Cell –

Email – brian.lott@mdgreenview.ab.ca

Regional Deputy Fire Chief – DeBolt Fire Station #31 – Gord Meek

Cell –

Email – gord.meek@mdgreenview.ab.ca

Regional Deputy Fire Chief – Grovedale Fire Station #32 – Bill Parsons

Cell –

Email – bill.parsons@mdgreenview.ab.ca

SCHEDULE C

Division Authorized Requesting Authorities

Forest Area Manager – ***Vacant (Mike Kingsbury Acting)***

Wildfire Operations Officer – ***Forrest Barrett***

Wildfire Prevention Officer – ***Mike Kingsbury***

Wildfire Management Specialist – ***Daniel Martin***

Wildfire Technologist – ***Emile Desnoyers***

Wildfire Technologist – ***Rick Hoddinott***

Wildfire Technologist – ***Gavin Hojka***

Anyone acting on behalf of the Forest Area as a Duty Officer or Deputy Duty Officer for the Grande Prairie, Edson and Whitecourt Forest Areas

SCHEDULE D

Municipality Authorized Requesting Authorities

Regional Fire Chief:	Wayne Brown
Regional Deputy Fire Chief:	Brian Lott
Regional Deputy Fire Chief:	Bill Parsons
Regional Deputy Fire Chief:	Gord Meek

SCHEDULE E

Mutual Aid Request Form



Appendix C - Mutual Aid Request

FROM

Name	Telephone Number	Fax Number
Municipality or AF Area	Email Address	

TO

Name	Telephone Number	Fax Number
Municipality or AF Area	Email Address	

SUBJECT

Mutual Aid Request
Location

As per the Mutual Aid Fire Control Agreement, mutual aid fire suppression is requested for the above fire.

The following resources are requested:

Manpower

Airtankers

Helicopters

Equipment

All costs associated with this mutual aid will be borne by the requesting agency as per the rates specified in the current Annual Mutual Aid Fire Control Plan.

Please respond to this request submitted by:

Name	Position		
Time	Date (yyyy-mm-dd)	Signature	

Your request for mutual aid assistance is ☐ approved / ☐ not approved as per this request and the terms of the Mutual Aid Fire Control Agreement.

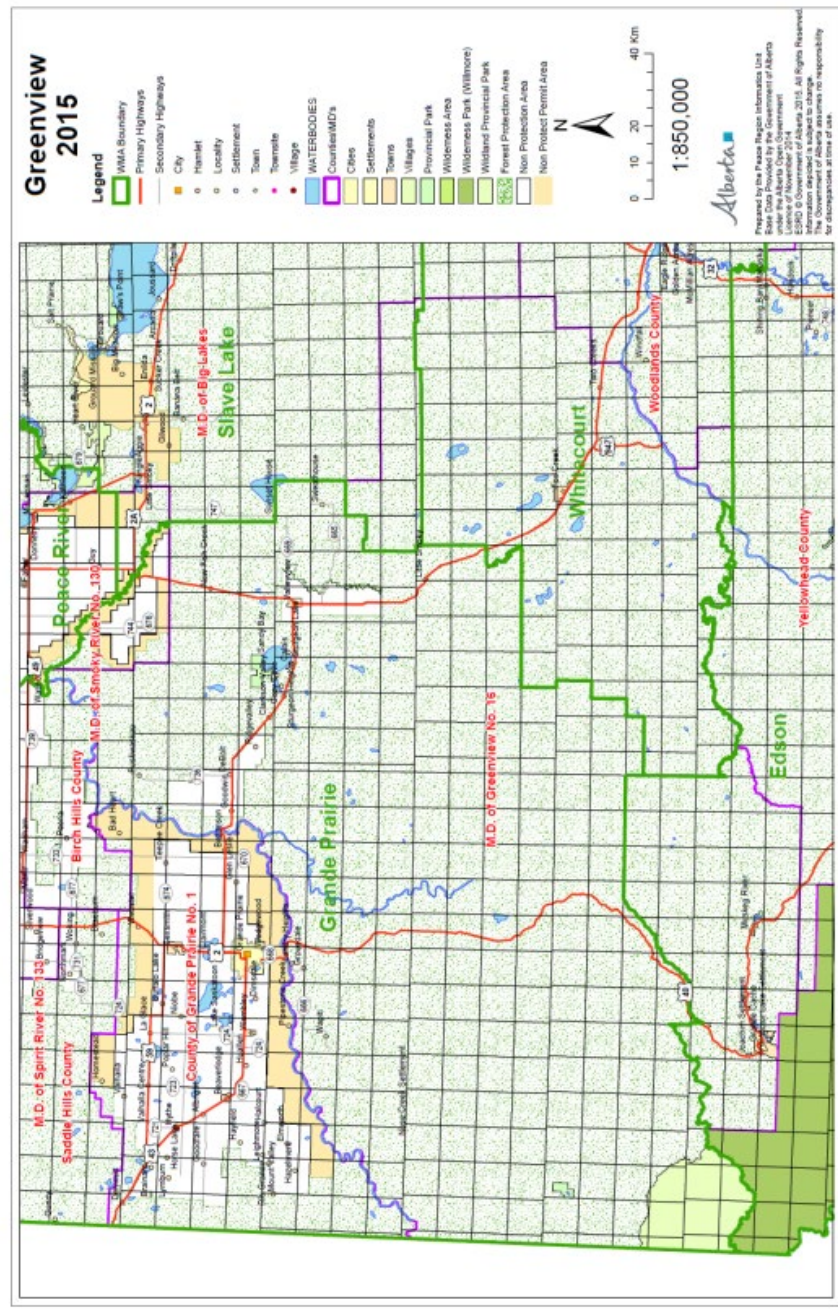
Name	Position		
Time	Date (yyyy-mm-dd)	Signature	

[Email](#)[Print](#)

Mutual Aid Request (June 2017)

SCHEDULE F

Mutual Aid Zones



SCHEDULE G

Municipality Estimated Reimbursement Rates

<i>Resource</i>	<i>Rate</i>
Manpower:*	
Firefighter	Regulation Rates
Specialized Equipment:	
Rescue Unit Tanker c/w 2 man crew	Alberta Road Builder Rates/Negotiated Rates
Municipal Fire Truck c/w 6 man crew	Alberta Road Builder Rates/Negotiated Rates
Fire Pumper Fire Truck c/w 3 man crew	Alberta Road Builder Rates/Negotiated Rates
Command Vehicle	Alberta Road Builder Rates/Negotiated Rates

***Manpower costs do not include accommodations or meals.**

SCHEDULE H

Division Estimated Reimbursement Rates

<i>Resource</i>	<i>Rate</i>
Airtanker Aircraft:*	
CV580	\$3400.00 per hour plus fuel and retardant
CL215T	\$4500.00 per hour plus fuel and retardant
Air Tractors (wheeled)	\$1400.00 per hour plus fuel and retardant
Air Tractors (amphibious)	\$2900.00 per hour plus fuel and retardant
L188	\$5900.00 per hour plus fuel and retardant
Bird dog Aircraft	
Turbo Commander 690	\$2600.00 per hour plus fuel
Cessna Caravan C208	\$2500.00 per hour plus fuel
Helicopters:	
Casual	Government hourly flying rate plus fuel
Contract Intermediate	\$3,000 to \$3,500 per flying hour plus fuel
Contract Medium	\$3,000.00 per flying hour plus fuel
Contract Heavy	\$4,000 per flying hour plus fuel

Manpower:**	
HAC Crew (4 or 8 man)	Cost Estimate \$21.61-\$29.06 per hour/person
UNIT Crew (20 man)	Cost Estimate \$21.61-\$29.06 per hour/person
Firetack Emergency (8 man)	Cost Estimate \$17.86-\$22.75 per hour/person
Firetack Base and Secondary (8 man)	Cost Estimate \$29.77/hour/person first 8 hours– \$44.66/hour/person after 8 hours. Truck Rate \$211.76/day/vehicle
Firetack Zero Day (8 man)	Cost Estimate \$24.41/hour/person first 8 hours - \$36.62/hour/person after 8 hours. Truck Rate \$211.76/day/vehicle
Air Attack Officer (contract)	\$1000.00/day/person
Specialized Equipment:	
Helitorch	Government Rate
Compressed Air Foam Unit	Contract Rate

* Airtanker Group Configuration is comprised of a minimum of 1 Bird Dog, 1 Airtanker and an Air Attack Officer.

**Manpower will be billed at actual cost. Estimated rates above do not include overtime rates, accommodations or meals.

SCHEDULE I

Forest Protection Radio Guide FP 183

Firenet Frequencies

Channels			RX Frequency (MHz)	TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)		
162.2	173.8	186.2		
201	217	233	152.480	157.740
202	218	234	152.495	157.755
203	219	235	152.510	157.770
204	220	236	152.525	157.785
205	221	237	152.540	157.800
206	222	238	152.555	157.815
207	223	239	152.570	157.830
208	224	240	152.585	157.845
209	225	241	152.600	157.860
210	226	242	152.615	157.875
211	227	243	152.630	157.890
212	228	244	152.645	157.905
213	229	245	152.660	157.920
214	230	246	152.675	157.935
215	231	247	152.690	157.950
216	232	248	152.705	157.965
<i>New Frequency Group</i>				
249	258	267	152.720	157.980
250	259	268	152.735	157.995
251	260	269	152.750	158.010

VHF/AM Frequencies

All aircraft proceeding to initial attack (IA) fire(s) will monitor 129.800 Primary. Alternate initial attack air advisory frequencies may be assigned if there are multiple fires in an area. Sustained action air advisory frequencies are only to be used when assigned by Alberta Wildfire Coordination Centre. **There is no AM monitoring on Fireline.**

AM Usage	Freq. (MHz)
Air Advisory (Primary IA)	129.800
Air Advisory (Secondary IA)	128.950
Air Advisory (Alternate IA)	130.750 (N of 52°, < 3500')
Air Advisory Sustained Act.	130.175 (N of 53°, < 3500')
Air Advisory Sustained Act.	131.850 (N of 53°, < 3500')
Air Tanker Bases	122.050

Note: All Channels are **Narrow Band**.

Fireline Frequencies

Channels			RX / TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)	
100.0	123.0	88.5	
1	18		150.470
2	19	35	151.055
3	20	36	151.070
4	21	37	151.090
5	22	38	151.115
6	23		151.265
7	24	39	151.385
8	25	40	151.880
9	26		151.910
10	27		152.090
11	28		152.390
12	29	41	153.050
13	30		154.415
14	31	42	154.505
15	32		158.970
16	33		159.420
17	34	43	162.210

Fireline Repeaters

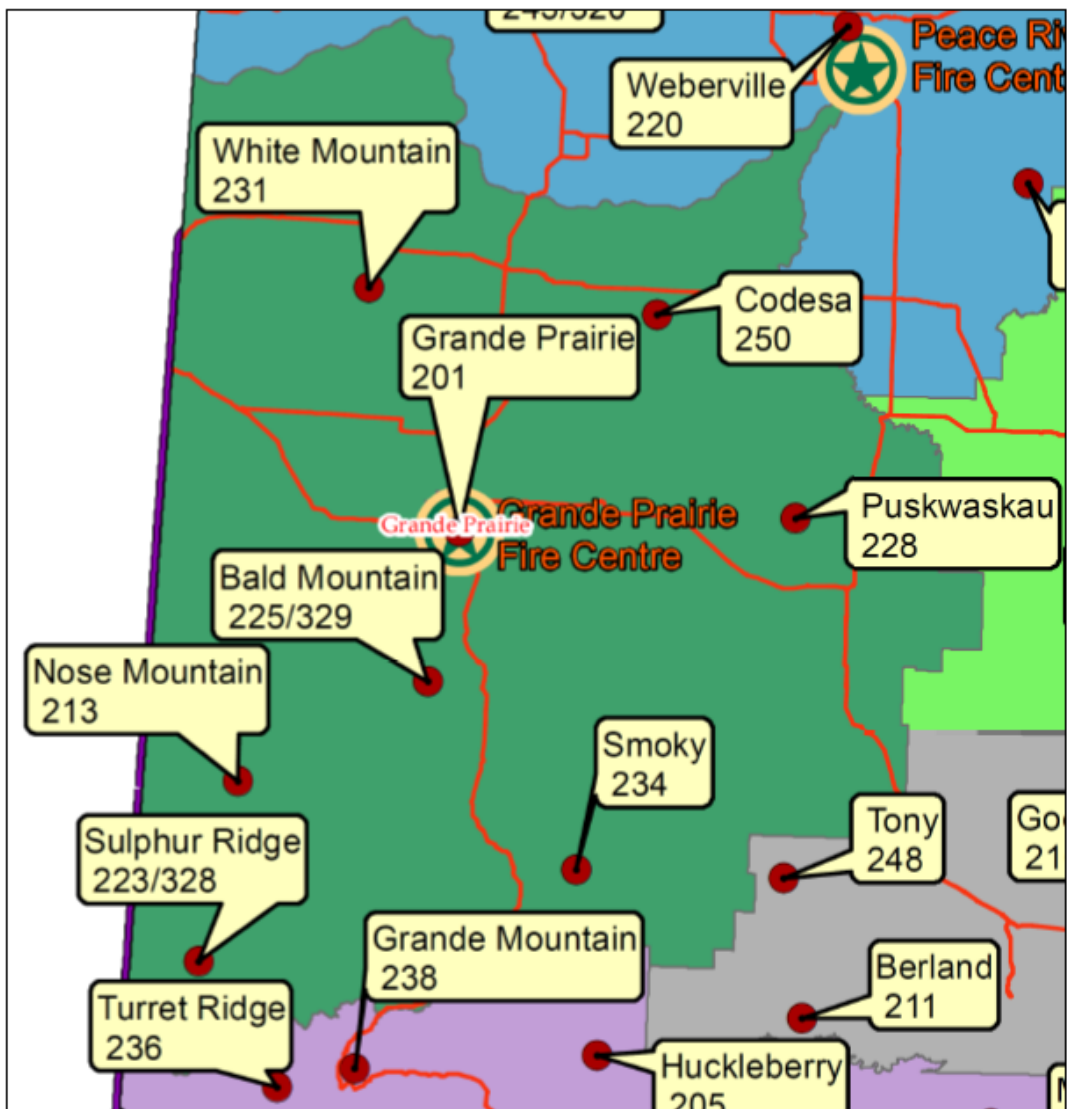
Channels			RX Frequency (MHz)	TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)		
136.5	151.4	162.2		
45	47	49	159.420	154.190
46	48	50	158.970	154.250

Pre-Assigned Channels

	Channel	Freq. (MHz)	Tone (Hz)
Dozer Channel	11	152.390	100.0
Camp Channel	19	151.055	123.0
Prov. Mutual Aid (wide band only)		156.855	

Note: All Channels are **Narrow Band**.

GRANDE PRAIRIE AREA

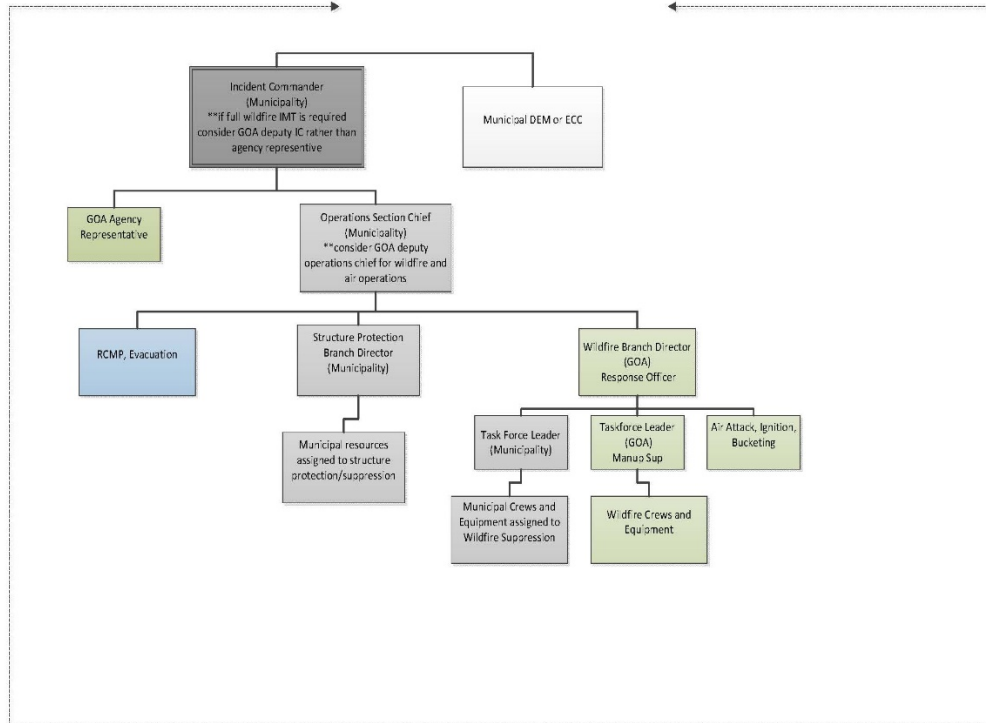


GRANDE PRAIRIE AREA

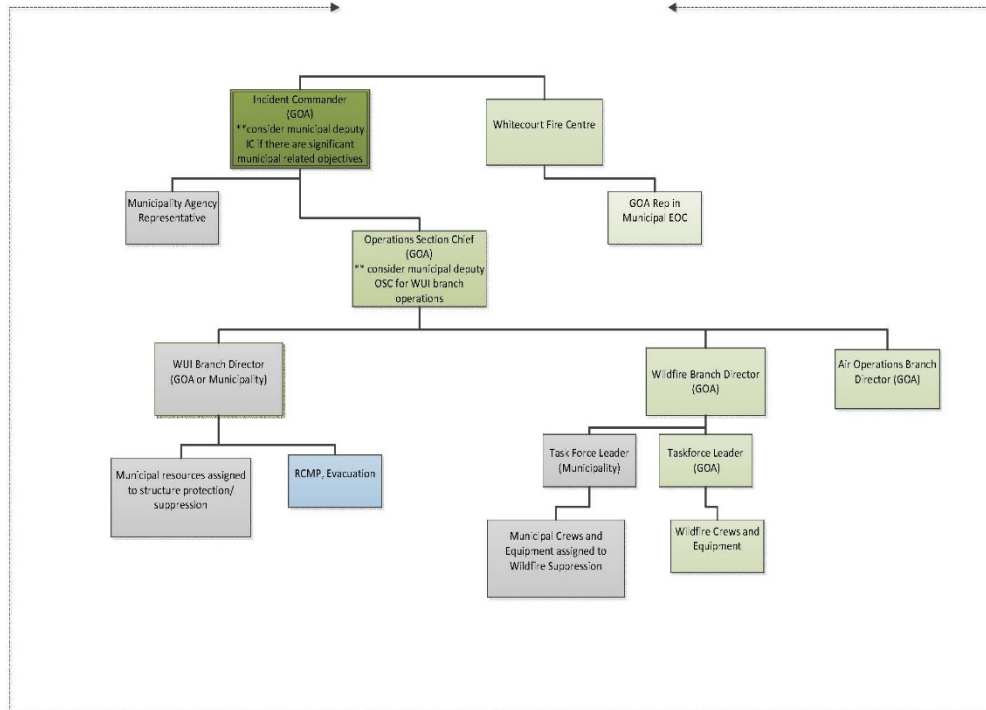
(780) 538-8094	Callsign	Contact Channel
Grande Prairie Duty Room	Grande Prairie Dispatch	
Initial Attack		36 + 38
Lookouts		
Bald Mtn.	Bald Mtn. Lookout	225
Copton	Copton Lookout	223
Economy	Economy Lookout	234
Kakwa	Kakwa Lookout	213
Nose Mtn.	Nose Mtn. Lookout	213
Pinto	Pinto Lookout	225
Puskwaskau	Puskwaskau Lookout	228
Saddle Hills	Saddle Hills Lookout	231
Smoky	Smoky Lookout	234
Snuff Mtn.	Snuff Mtn. Lookout	228
Torrens	Torrens Lookout	223
White Mtn.	White Mtn. Lookout	231
Fire Bases		
Frying Pan	Frying Pan Base	234
Graham	Graham Base	225
Happy Valley	Happy Valley Base	231
Valleyview	Valleyview Base	228
Air Tanker Bases		
Grande Prairie	Grande Prairie Tanker Base	201
Offices		
Valleyview Office	Valleyview Office	228

SCHEDULE J

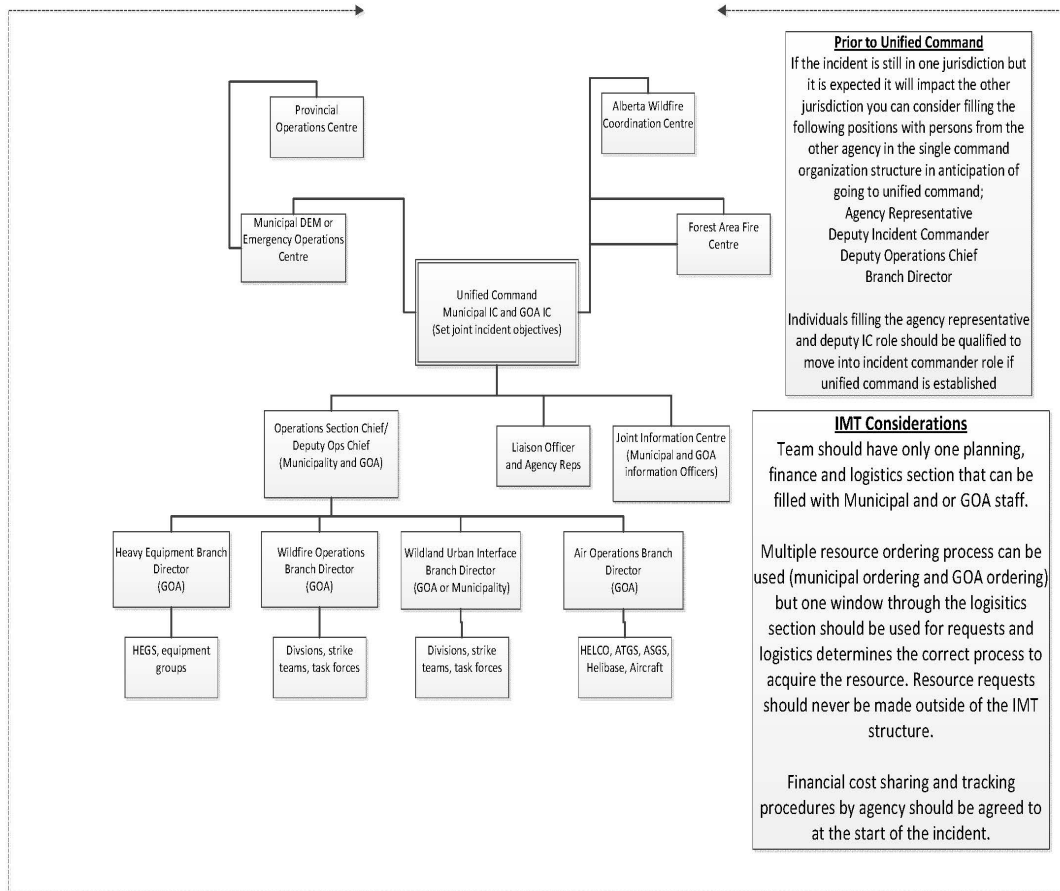
Incident Command System – Organization Structure Charts



Wildfire in Municipal Jurisdiction
Potential Command and Operations Organizational Structure



Wildfire in the Forest Protection Area with Municipal Resources Assisting
Potential Command and Operations Organizational Structure



Unified Command of Multi Jurisdiction Wildfire
Potential Command and Operations Organizational Structure

SCHEDULE K

Training Courses Available to the Municipalities

There are many sources of training for municipal staff involved with wildfire response and emergency management.

Most training is supplied/owned/available through the Ministry of Municipal Affairs (e.g., ICS training and NFPA courses/standards). The following courses may be available to the Municipality from the Division:

- Online Wildfire Orientation
- Wildfire Investigation (FI-110, FI-210, FI-310)
- Advanced Fire Behaviour**
- Dozer Boss (Industry)
- Prescribed Fire Planning
- Wildfire Prevention

SCHEDULE L

Fire Ban System and Matrix



27 | APPENDIX A

SUMMARY

	Restriction Level	Activities Allowed in Campgrounds	Activities Allowed in Backcountry and Random Camping Areas	Prohibited or Restricted Activities
	NO RESTRICTION (Low-Moderate)	Safe wood campfires within fire rings Charcoal briquettes Portable propane fire pits Gas or propane stoves and barbecues, designed for cooking or heating Catalytic or infrared style heaters	Safe wood campfires Charcoal briquettes Portable propane fire pits Gas or propane stoves and barbecues, designed for cooking or heating Catalytic or infrared style heaters	Any burning (other than a campfire) without a valid fire permit
	FIRE ADVISORY (Moderate-High)	Safe wood campfires within fire rings Charcoal briquettes Portable propane fire pits Gas or propane stoves and barbecues, designed for cooking or heating Catalytic or infrared style heaters	Safe wood campfires Charcoal briquettes Portable propane fire pits Gas or propane stoves and barbecues, designed for cooking or heating Catalytic or infrared style heaters	Any burning (other than a campfire) without a valid fire permit
<i>Issuance of new fire permits may be limited. Existing fire permits may be suspended or cancelled.</i>				
	FIRE RESTRICTION (High-Extreme)	Safe wood campfires within fire rings Portable propane fire pits Gas or propane stoves and barbecues (not charcoal briquettes), designed for cooking or heating Catalytic or infrared style heaters	Portable propane fire pits Gas or propane stoves and barbecues (not charcoal briquettes), designed for cooking or heating Catalytic or infrared style heaters	Wood campfires in backcountry or random camping areas. Charcoal briquettes, turkey fryers and tiki torches
<i>Issuance of new fire permits will be very limited. Existing fire permits will likely be suspended or cancelled.</i>				
	FIRE BAN (Extreme-Catastrophic)	Gas or propane stoves and barbecues (not charcoal briquettes), designed for cooking or heating Catalytic or infrared style heaters	Gas or propane stoves and barbecues (not charcoal briquettes), designed for cooking or heating Catalytic or infrared style heaters	Wood campfires Portable propane fire pits Charcoal briquettes, turkey fryers and tiki torches
<i>Existing fire permits are suspended or cancelled. New fire permits will not be issued.</i>				
	FOREST AREA CLOSURE (Catastrophic)	Portions of the Forest Protection Area closed to public except by access permit	Portions of the Forest Protection Area closed to public except by access permit	All activities within the closed area
<i>All appliances (such as barbecues, stoves, heaters and portable campfires) must be CSA approved or UL certified.</i>				



REQUEST FOR DECISION

SUBJECT:	Grazing Lease Access		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER:
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: LT
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – Policy 4002

RECOMMENDED ACTION:

MOTION: That Council deny the request for access to the FGL 030006 grazing lease holder located at SE-01-70-26 W5.

BACKGROUND/PROPOSAL:

Administration received a request for access to FGL 030006 located at SE-01-70-26 W5M. Township Road 710 dead ends on the east section of SW-01-70-26 W5. The leaseholder is requesting the following:

1. Provide access to his grazing lease
2. Provide a crossing to his grazing lease
3. Provide permission to clear part of the municipal undeveloped road allowance to do repairs on the existing bridge.

Administration contacted Alberta Environment to inquire about rules that state that a municipality does or does not provide access to a grazing lease. On October 2, 2020, administration received clarification from Mr. James Hedges, P. Ag, the Rangeland Agrologist, which states, *"Municipalities/Counties are NOT required to provide access for grazing dispositions or farm development leases. It is the leaseholder's responsibility to find access to their dispositions."*

Earlier in the year Council received a road construction request in this same location to extend Township Road 710 to meet the oilfield road at the end of Range Road 251. This encompassed approximately nine kilometres of new road through wetlands to meet a road that Greenview does not maintain. The request was defeated.

The request stated that administration had provided farmland access to a grazing lease south of Clarkson Hill located at NE-16-70-25 W5 (previous application and photos attached) in 2017. It was initially an oilfield road that was ultimately upgraded but the application was for farmland access. This request was approved,

although it was stated as access to a grazing lease throughout the application. The motions reflecting this request are below.

MOTION: 17.07.291. Moved by: COUNCILLOR TOM BURTON

That Council approve to construct two Farmland Road applications for the following legal land locations; NE 16-70-25-W5 and N ½ 11&12-73-22-W5 with funds to come from the 2017 Farmland Accesses block funding.

DEFEATED

MOTION: 17.07.292. Moved by: DEPUTY REEVE ROXIE RUTT

That Council approve the construction of Farmland Access to the NE 16-70-25 W5 with funds to come from the 2017 Farmland Accesses block funding.

CARRIED

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the direction of the applications received are clear and consistent moving forward.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide access to the grazing lease holder however Administration does not recommend this action because it will set a precedence that the municipality will provide access although not required by Alberta Environment and Parks.

FINANCIAL IMPLICATION:

Direct Costs: Dependant on the length of the access is being directed.

Ongoing / Future Costs:

Ongoing maintenance once the road is built, snow removal, grading, gravel.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Grazing lease holder will be advised of the decision made by council.

ATTACHMENT(S):

- Email request from Grazing Lease holder
- Policy 4002
- 2017 Farmland Access Request and Approval letter and photos

From: [Denise Thompson](#)
To: [Byron Minni](#); [Leah Thompson](#); [Roger Autio](#)
Cc: [Roxie Rutt](#); [Tom Burton](#)
Subject: RE: FGL 030006 lease holders
Date: August 31, 2020 9:03:33 AM

Hi Byron,

I will look into this and have someone get back to you by the end of the week.

Denise

From: Byron Minni <byronminni@gmail.com>
Sent: August 31, 2020 7:48 AM
To: Denise Thompson <Denise.Thompson@MDGreenview.ab.ca>
Cc: Roxie Rutt <Roxie.Rutt@MDGreenview.ab.ca>; Tom Burton <Tom.Burton@mdgreenview.ab.ca>
Subject: FGL 030006 lease holders

Denise Thompson and the M.D. Council :

This spring/summer I was cut off from my access to my FGL when it was fenced off by the private landowner . I have put a bridge across a small creek for access and the public and commercial traffic have been using my crossing. They have damaged my trail to the point we have trouble getting the cows to the FGL in the spring and fall, and too bring them out in the fall.

I was told you don't supply access for grazing pastures but I have seen you have put in one for Darel Klassen, south of Clarkson Hill.

I don't think that I should have the liability for everyone crossing the bridge I have put in on private land so I would appreciate a proper crossing and access.

I understand you have other requests to put a road across to the sturgeon heights road which could be a good thing to keep a lot of traffic off the roads past the two schools on the Ridgevalley Road.

I would like to do some repairs on the bridge so need permission to clear part of M.D right of way as soon as possible.

Thank you for your attention

Byron Minni

FGL 030006 lease holders

Title: Farmland Access Roads

Policy No: 4002

Approval: Council

Effective Date: February 25, 2014

Supersedes Policy No: (None)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) will construct farmland access roads to give access to any cultivated lands, which includes land cleared for grazing, which have no accessible access through a developed/undeveloped Road Allowance(s) and/or any applicant owned adjoining lands.

Purpose: The purpose of the Policy is to provide physical access to cultivated land(s) having no accessibility.

Principles:

1. Greenview will provide an economical form of farmland access for agricultural purposes.
2. Under this policy, Greenview staff will review the submitted application and bring forward a recommendation utilizing a rating system approved by Council.
3. Council will annually consider allocating funds for farmland access roads.
4. In determining a recommendation for Council on which farmland access roads, if any to construct, Greenview staff will review criteria based upon the current application(s).
5. Notwithstanding any recommendation from Greenview staff, Council at all times maintain the authority to determine which roads, if any are to be constructed and in which order.
6. In determining the most economical route for a potential farmland access road, Greenview staff will consider a number of factors including, but not limited to, physical land barriers such as hills, swamps and water bodies, soil conditions and any other man-made constraints such as pipelines, power lines, building and other structures.
7. No farmland access roads will be constructed where there is currently adequate access to the parcel whether through an existing road way or through the applicant's immediately adjacent parcel.
8. If any applications are received after August 1, Council may decide to accept the application in the current year or defer to the following year.
9. Despite anything in this policy, it is recognized and understood that this policy does not replace the necessity to look at individual access circumstances and challenges which must be considered on an individual basis.

Approved: 14.02.97



MUNICIPAL DISTRICT OF GREENVIEW No. 16

July 28, 2017

Darel Klassen
Box 417
DeBolt, Alberta T0H 1B0

Attention: Mr. Klassen

RE: Road Construction Request

Thank you for submitting your request for the farmland access located at NE 16-70-25 W5, it was with careful consideration that determined that your request was approved for construction in 2017 as per council's decision.

This request met the criteria according to Policy EES 19 of the MD of Greenview Policy & Procedures, see attached. Please be advised that you will receive a construction notification prior to the work initiating. Your road request will be completed within the 2017 construction season as scheduling permits.

Please don't hesitate to call the Infrastructure & Planning department if you have any questions or concerns at 780-524-7600.

Sincerely,

Kevin Sklapsky
Manager, Construction & Maintenance

KS/lt

cc: Filing

November-27-15

Greenview, Alberta 1



MUNICIPAL DISTRICT OF GREENVIEW No. 16

CAPITAL ROAD PROGRAM Weighted Selection Criteria FARMLAND ACCESS

PROPOSED PROJECT: Darel Klassen Ward 6

PROJECT TYPE: Farmland Access

CROSS-SECTION:

125 K/KM.

PROJECT LOCATION: NE 16-70-25 W5M

PROJECT LENGTH (KM) 0.250

PER KM COST (grading)	\$75,000.00	ENGINEERING	\$0.00
STRUCTURES	1 Culvert Required	CONTINGENCY	\$0.00
SUB TOTAL		TOTAL EST.	<u>\$0.00</u>

Criteria Using the Criteria Guidelines rate questions on a scale of 1 - 10	Weight Out of 100%	Project Impact Rating Minimum - 1 Maximum - 10	Weighted Rating
1) What is the cost to the MD?	30.00%	7.50	2.25
2) Will it serve more than one parcel?	10.00%	10.00	1
3) How many acres of cleared land?	10.00%	6.00	0.6
4) Is a bridge structure required?	10.00%	8.00	0.8
5) What type of access currently exists?	15.00%	8.00	1.2
6) Are there drainage concerns?	10.00%	9.00	0.9
7) How many arable acres?	10.00%	2.00	0.2
8) Landowner will provide borrow?	5.00%	10.00	0.5
1 - Low Priority 10 - High Priority	100.00%		7.45
			PROJECT PRIORITY

Comments:

This farmland access is to serve a grazing lease. Darel has given permission to obtain borrow if required from his perspective. Borrow may not be required as the present land features will enable us to obtain a substantial quantity of material within the road allowance boundaries. Had phone conversation with Darel on Dec 1, 2016. Brushing operations will be required as well as 1 maybe 2 culverts as existing centerline at the north end of the project may be salvageable.

FARMLAND ACCESS CONSTRUCTION

FARMLAND ACCESS CONSTRUCTION - 20m R.O.W. - 7 m top

\$ 75,000/Km AS PER KENED.

PROJECT NAME: DAREL KLASSEN

PROJECT LOCATION: NE 1/4 16-70-25 W5M.

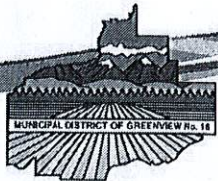
PROJECT LENGTH (km): 0.25 KM.

DEC 1, 2016.

SUGGESTED GUIDELINES FOR CRITERIA RATINGS

Rating Criteria	1-2 Guideline	3-4 Guideline	5-6 Guideline	7-8 Guideline	9-10 Guideline	Rating
1. What is the cost to the MD per kilometre?	400k+	400-300k	300-200k	200-100k	100-0k	7.5
2. Will serve more than one parcel?	1 parcel only	2-3 parcels	4-5 parcels	5-6 parcels	6+ parcels	10
3. How many acres of cleared land?	0-100	100-200	200-300	300-400	400+	6
4. Is a bridge structure required?	Major multiple impacts	Major impact	Significant impact	Minor impact	Negligible impact	8
5. What type of access currently exists?	All weather access	Access through own property	Unimproved road allowance	Other landowners' property	No Access	8
6. Are there drainage concerns?	Major problems	Serious problems	Average difficulty	Minor problems	Negligible problems	9
7. How many arable acres?	0-160	160-320	320-480	480-640	640-800	2
8. Landowner will provide borrow?	No				Yes	10

COMMENTS: ALL LAND (WEST) THAT DAREL LEASES IS GRAZING LEASE & ADJACENT LAND EAST IS CROWN. CURRENTLY DAREL GAINS ACCESS THROUGH ANOTHER LANDOWNERS FIELD.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

MUNICIPAL DISTRICT
OF GREENVIEW No. 16

DEC 12 2016

VALLEYVIEW

ROAD CONSTRUCTION REQUEST

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch, on the reverse side, **must be completed**.

Name: Darel Klassen Telephone No. 780 876 4467
Address: Box 417 Debelitz AB T0H 1B0
Location of Work to be Done
Legal: NE ^{1/4} Sec 16 Twp 70 Rge 25 W of 5th M
Lot _____ Block _____ Plan No. _____ Ward _____

Please answer the following

Road required for: Farmland Access ☒ Residential Purposes ☐ Or Both ☐

If for residential purposes; do you live on the land? Yes ☐ No ☐

If no, where do you presently live? _____

When will you reside on the land? _____

Have you applied for power? ☐ Gas? ☐ Phone? ☐ Development Application? ☐

Would the proposed road be on a school bus route? Yes ☐ No ☐

How have you been getting to this land? Across Neighbors Field

What is the condition of the present access? Good ☐ Fair ☐ Poor ☐ None ☒

Date land acquired? Nov 2015

For Residential Access requests:

Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development" Yes ☐ No ☐

For Farmland Access requests:

How many acres are in crop? 300 Cleared? 300 Hay? _____

ROAD RECONSTRUCTION

Location: South of Hwy 43 on RR253 to end of road

Deficiencies Observed: approx 250 Meters straight at end of RR253

PAVING REQUEST

Location: _____

Reason: _____

COMMENTS/ ADDITIONAL INFORMATION:

We have received permission from SRD to widen the Access Trail 250 M in from North Boundary on Section 16

Note: The location sketch below must be completed for all request types.
Please indicate details such as low areas, muskegs, drainage ditches, bridges, culverts, pipelines, power lines, existing or proposed buildings, and current access.

RANGE 25 W. OF 5 MERIDIAN

N

TOWNSHIP

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Culvert
250 M

Nov 29 2016

Date

[Signature]

Signature of Applicant

Copies to: Manager, Operations ☐ Roads Supervisor East ☐ West ☐



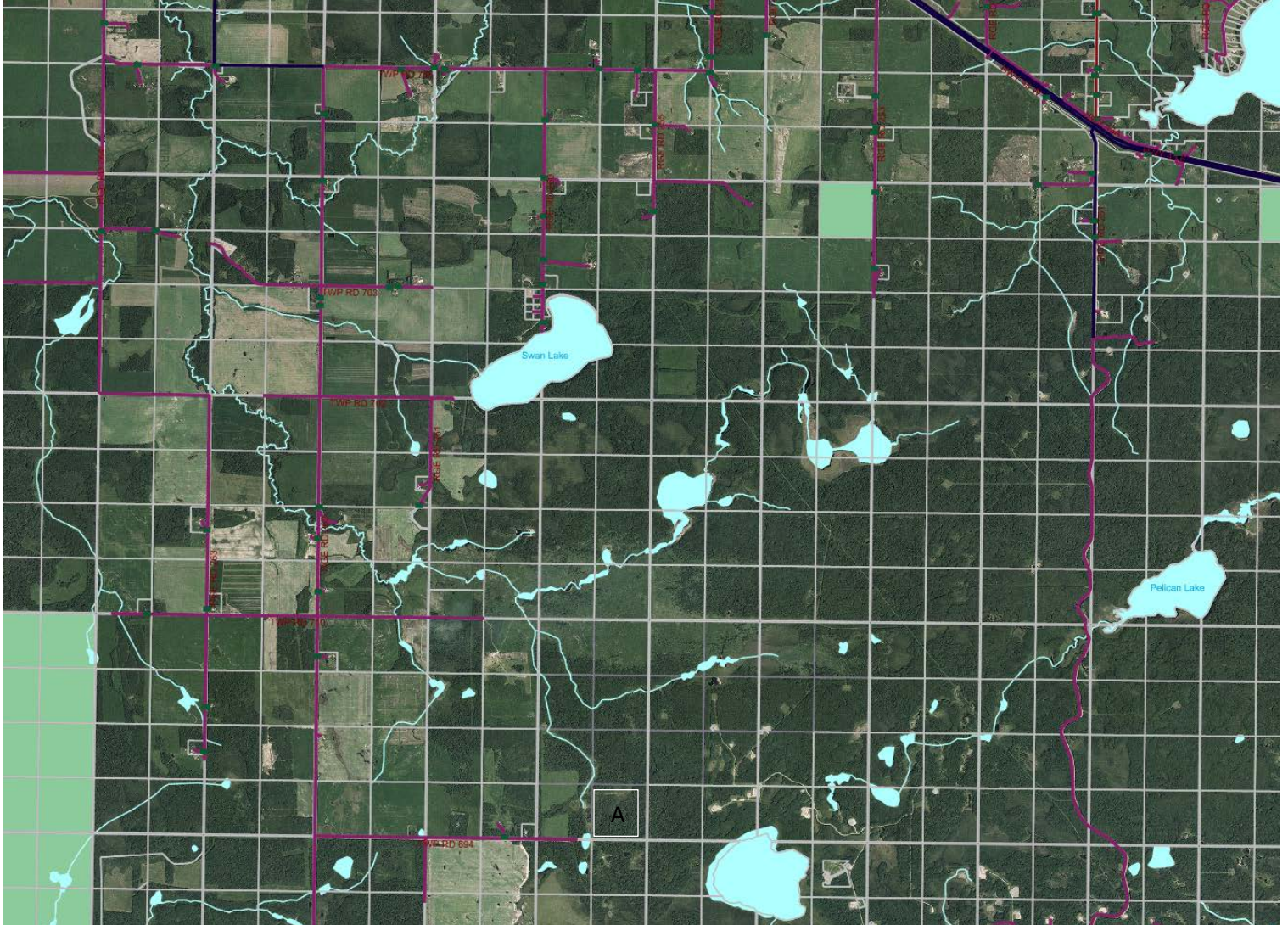
MUNICIPAL DISTRICT OF GREENVIEW No. 16





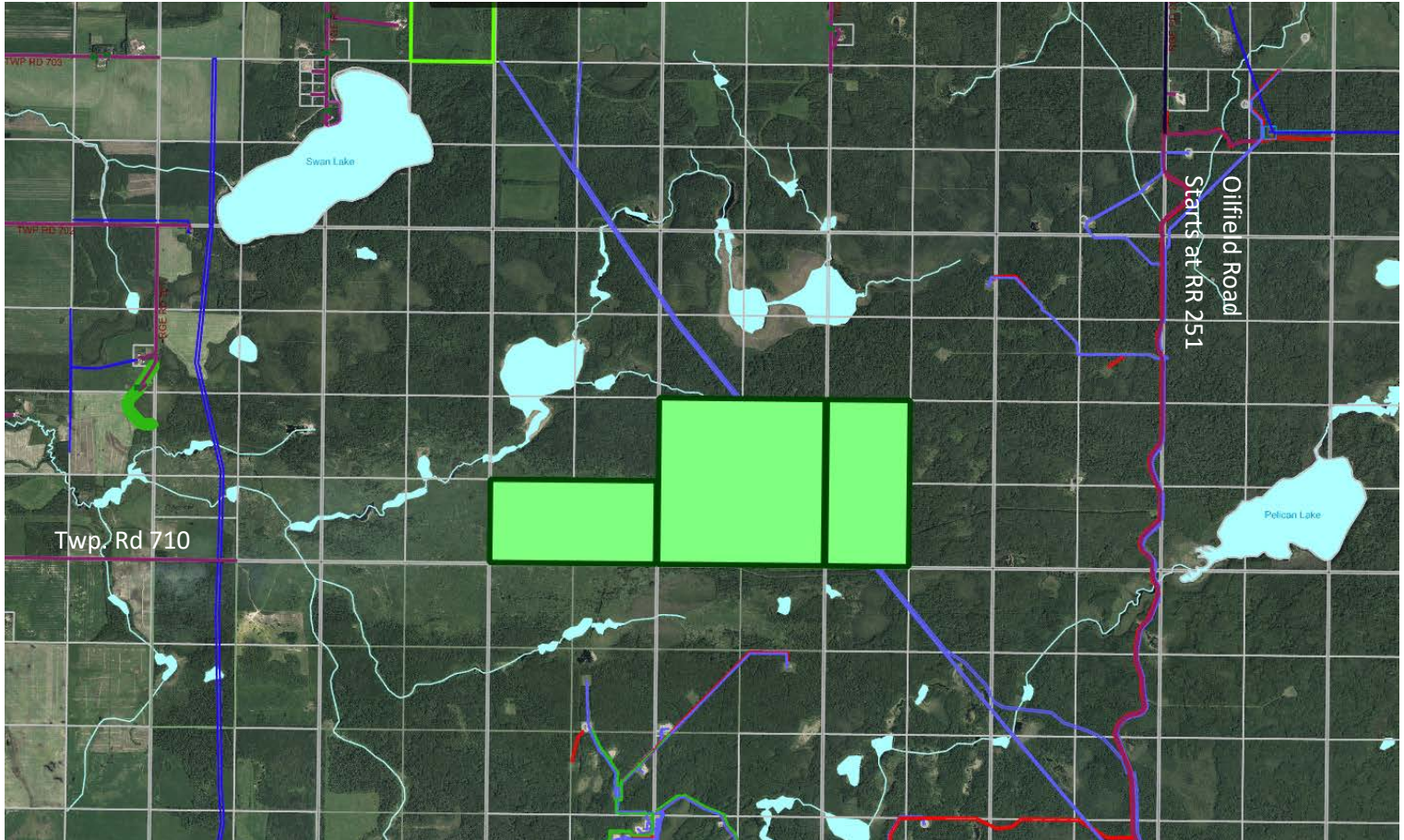
MUNICIPAL DISTRICT OF GREENVIEW No. 16

A is where access is being requested.





MUNICIPAL DISTRICT OF GREENVIEW No. 16





REQUEST FOR DECISION

SUBJECT:	Operations Building Request for DeBolt		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	GM: RA	PRESENTER: RA
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION #1: That Council approve Administration to build a new operations building in DeBolt, with funding contingent on government grants of \$450,000.

MOTION #2: That Council authorize the additional funding of up to \$200,000 for building items and property upgrades, with funds to come from operational reserves.

BACKGROUND/PROPOSAL:

Council has agreed to deliver a level of service to the public who reside in or conduct business within Greenview. Both Council and Administration recognize that determining the ways to maximize operational efficiency, while being cost effective and responsible in delivering that service, will be an ongoing matter for Greenview.

One of the findings through Administration's assessment was that the Operations department's equipment, personnel and yard space is currently stretched between the operations building in Grovedale and the operations building in Valleyview. The Operations department currently has no dedicated shop space to store equipment and product for winter and summer maintenance. The winter snowplowing is presently conducted out of Grovedale, which consists of numerous hours of travel time (equipment hours and personnel).

Interdepartmental meetings were held to find solutions to alleviate the required need for building and storage space for vehicles and equipment. However, due to the lack of building space in the area, administration sees an opportunity to improve the daily operational functions and level of service in DeBolt.

Administration was informed in late 2019 that DeBolt Contracting, located at 72104ABC Range Road 10, adjacent to Highway 43, was interested in selling. Administration contacted a realtor in Grande Prairie to communicate with the owners to acquire an assessed market value. The attached documents show that the owners asked for a selling price of approximately 2.2 million dollars including some material. At that time, the property was assessed at \$1,440,040. Administration had communicated to Council that this building was

for sale and asked if Council was interested in purchasing these lands and buildings. Council at that time turned down the request to purchase another building.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Operations Department will have adequate space for daily and seasonal functions.
2. The benefit of Council accepting the recommended motion is that Greenview operations in the DeBolt area would be more practical and run more efficiently and safely.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not approve the recommended motion; however, Administration does not recommend this action because of the lack of operational space in DeBolt.

Alternative #2: Council has the alternative to direct Administration to pursue the purchase of an existing building in DeBolt; however, Administration does not recommend this option because of the higher cost and future loss of revenue.

FINANCIAL IMPLICATION:

Direct Costs: \$650,000

Ongoing / Future Costs: Annual operating cost of the building will be included in annual budgets (approximately \$15,000 per year).

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

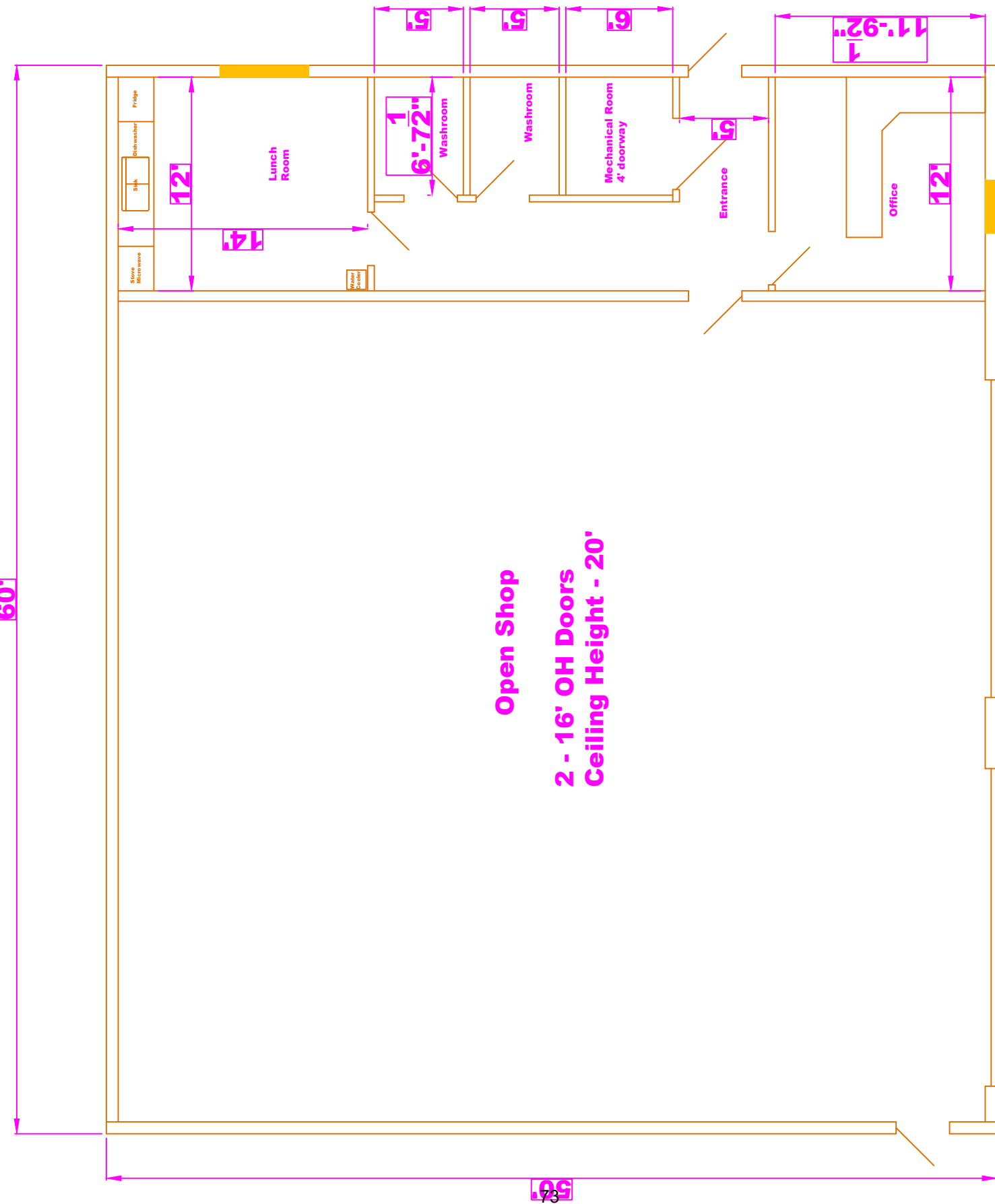
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will proceed as directed.

ATTACHMENT(S):

- Rough layout of proposed operations building
- Request for Proposal
- Proposed location of DeBolt operations building
- Assessment Report
- Realtor Correspondence



Open Shop
2 - 16' OH Doors
Ceiling Height - 20'

Cost Estimate for New Building in DeBolt

Building – similar to this:



- 60' W x 20' H x 50' D
- 2 bay doors (18' W x 16' H)
- 3 exterior man-doors
- Steel or wood structure – Builders Choice
- Metal exterior
- Fully insulated with metal interior wall and roof sheeting (except for offices)
- Clear-span trusses
- Full concrete floor
- In-floor heating – Cost estimate
- Forced Air Heating – Cost Estimate
- Air Conditioning in Office space – Cost Estimate
- Office space, washrooms, lunchroom, ETC as per attached rough layout
- Lunch room – full kitchen as per layout
- Fully insulated and drywall for office spaces
- 2 washrooms – as per layout
- Wiring and plumbing including CAT wire to ALL door ways, garage doors, and office spaces

Sand/storage storage – similar to this:

- Fabric , metal or wood covered
- 6' high exterior and interior walls
- Concrete floor
- 2 bays
- Approximately 60' W x 30' D







Summary Report

Year of General Assessment: 2019

Roll: 39389
 Legal: SE-12-72-1-6
 DEBOLT CONTRACTING SOUTH OF ROAD
 Description: DEBOLT CONTRACTING LTD.
 Address:
 Zoning: Industrial General
 Actual Use: Primary: R10102 Secondary: M10106
 Market Loc: 250 DEBOLT RURAL PHASE 1 Assbl. Land Area: 31.65 Acres
 Econ.Zone: Economic Zone 10
 Assbl.Party: I Individual
 Owner: HOLINATY DAVID & JOAN
 BOX 390
 DEBOLT AB T0H 1B0 CANADA



Market Value Land

LandID	Base Code	Site Area	Services	Location Adj.	Asmt	Code	Value
138000805	1 RESIDENTIAL	3.00 Acres	100%	100%	110	75%	68,520
					200	25%	22,840
Categories	Details	Factors	Inf %	Inf \$	Serv.Cost	Serv.Cost \$	
6 LOCATION	2 TRAFFIC	5 Factor 5	-5.0%	0	-5.0%	0	

Productivity Based Land

Agroclimatic Zone: 21

Photo: 72011

Regulated: 100%

Description	Area	AUVBR	BYM	Rating	A.U.V.	Location	Access	F.A.V.	Asmt	Code	Value
80 Pasture	15.50 Acres	\$350/Acre	1.0000	37.0%	2,007						
80 Pasture	13.15 Acres	\$350/Acre	1.0000	8.0%	368						
	28.65 Acres				2,375	88%	100%	2,090	300	100%	2,090

Improvements

ImprID	MT- Qu- St	Description	Area (Ft2)	Eff. Year	Asmt	Code	Value
138000982	003-04-00	SFD - After 1940	1,633	1977	110	100%	195,900
138003172	030-04-28	Carport	1,199	1977	110	100%	26,700
138004573	003-03-01	SFD - After 1940	768	1977	110	100%	64,220

Marshall & Swift

ImprID	MT- Qu- St	Description	Area (Ft2)	Eff. Year	Asmt	Code	Value
138110329	505-03-61	Warehouse (Metal Clad)	4,440 Ft	2002	200	100%	250,210
138110332	630-03-61	40x60 Archrib Warehouse	2,400 Ft	1972	200	50%	13,900
					310	50%	13,890
138111852	880-04-60	30x50 Frame & Fabric Buildings	1,500 Ft	2005	200	100%	9,200
138178265	505-03-61	40x80 Warehouse (Metal Clad)	3,200 Ft	2015	200	100%	106,310
138208382	870-04-60	12x60 Relocatable Office	720 Ft	2000	200	100%	57,340
138208959	870-04-60	Relocatable Office Trailers 7 - 12 x 60'	5,040 Ft	2010	200	100%	447,200
138208961	870-04-60	Relocatable Office Trailer 2 - 10 x 40'	800 Ft	2010	200	100%	86,000

Industrial Improvements - Buildings and Structures

75,720

Assessment Totals

Tax Status	Code	Description	Land	Improvement	Other	Assessment
T	110	FARM RES IMPR/SITE	68,520	284,730	0	353,250
	200	*COMM IMPR/SITE	22,840	1,045,880	0	1,068,720
	300	FARMLAND	2,090	0	0	2,090
		Totals: Taxable	93,450	1,330,610	0	1,424,060
E	310	FARM BLDG EXEMPTION	0	13,890	0	13,890
	900	RURAL RES EXEMPTION	0	2,090	0	2,090
		Totals: Exempt	0	15,980	0	15,980
		Grand Totals:	93,450	1,346,590	0	1,440,040

Narratives

997	02/21/2015	Permit inspected	D14-132 Addition to shop 64' x 60' \$225,000 - NOT COMPLETED
997	06/24/2015	Permit inspected	D15-210 Cold storage shed \$40,000
997	05/30/2017	Permit inspected	D17-157 Equipment storage & topsoil sale \$15,000
997	10/11/2018	Permit inspected	D18-282 4 person work camp \$25,000



Summary Report

Year of General Assessment: 2019

Roll: 39389
Address:

Legal: SE-12-72-1-6

Inspections

Visual Exterior	01/30/2020	MEADOWS, Kris	2019 Annual Inspection - Added camp and relocatable trailers for NTL office area
Visual Exterior	12/20/2018	MEADOWS, Kris	2018 Annual Inspection - Added 12x60 trailer for work camp
Visual Exterior	01/25/2018	MEADOWS, Kris	2017 Annual Inspection - No change

Rural Assessment Policy

Unit: 138010352 Name: HOLINATY DAVID & JOAN

Land:	Roll	Rural Legal	Parcel Area	Contribution	Assessment		
	39389	SE-12-72-1-6	31.65	100%	2,090	Total Land:	2,090
Buildings:	Roll	Priority	ImprID	MT-Qu-St	Assessment		
	39389	1	138000982	003-04-00	195,900		
	39389	2	138004573	003-03-01	64,220	Total Buildings:	260,120

Revisions

MGA305(1)	12/04/2007	BIRTLES, Troy	Updated Exempt reason coding.
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Sales

Date	Asmt	Price	Adj. Price	Sale Code	Type	Ratio	CofT
09/22/2003	\$780,270			90 *Not A Good Sale	Improved		032355617
06/10/2002	\$689,350	\$185,000	\$224,400	64 *Family Transaction	Improved	307%	022207135
07/26/2001	\$421,910	\$185,000	\$125,000	52 *Good Sale	Improved	338%	012225446

Amanda Stroebel

From: Cory Friesen <donotreply@northcentralmatrixmail.com>
Sent: November 28, 2019 2:57 PM
To: Amanda Stroebel
Subject: Past expired listings on SE 12-72-1-w6

Hi Amanda, I met with David this morning and went through his property, He is looking to sell but as you can see in the past has been asking 2.5 and 2.2 Million. He would like to stay around 2.2 million as a asking price. I know you mentioned you guys are not wanting any tools or materials so just wanted to verify on the shelving & Cupboards in shop? vechile lift in shop? There is a pile of screened topsoil and non screened topsoil he's valuating at 200k. He mentioned he has a quarter of land out there so maybe he could move that and sell if you guys are not interested! I also spoke to him about the drilling rig that stands along the highway and he does not want to do anything with it, it comes with the property. If you guys are still interested what kind of time frame are you thinking for possession and would it be possible to set up a viewing to go through the property with someone at the MD?

Click the following link to view the Listings:
<https://gp.mlxmatrix.com/DE.asp?ID=44379118>

Cory Friesen
Century 21 Grande Prairie Realty Inc.
(780)933-3078
www.coryfriesen.com

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REQUEST FOR DECISION

SUBJECT:	Award Construction of Operations Building in DeBolt		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	GM: RA	PRESENTER: RA
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Administration to award the building of a new operations building in DeBolt to Quattro Homes for \$460,000, with funding contingent on grants and additional funding from operational reserves.

BACKGROUND/PROPOSAL:

One of the findings through Administration's assessment was that the Operations department's equipment, personnel and yard space is currently stretched between buildings in Grovedale and Valleyview. The Operations department currently has no dedicated shop space to store equipment and product for winter and summer maintenance. The winter snowplowing is presently conducted out of Grovedale, which consists of numerous hours of travel time (equipment hours and personnel).

Interdepartmental meetings were held to find solutions to alleviate the required need for a building with storage space, equipment and personnel. However, due to the lack of adequate building space in the area, administration sees an opportunity to improve the daily operational functions and operational costs in DeBolt.

Administration was informed in late 2019 that DeBolt Contracting, located at 72104ABC Range Road 10, adjacent to Highway 43, was interested in selling. Administration contacted a realtor in Grande Prairie to communicate with the owners to acquire an assessed market value. The attached documents show that the owners asked for a selling price of approximately 2.2 million dollars including some material. At that time, the property was assessed at \$1,440,040. Administration had communicated to Council that this building was for sale and asked if Council was interested in purchasing this land and buildings. Council at that time turned down the request to purchase another building.

Due to the lack of available building space, Administration has requested proposals from various contractors (five in total) to construct an operations building along with a salt/sand storage building. Specifications recommended to consider for the proposed building included such items as: size of 60' wide x 20' high x 50' deep, two bay doors, three man doors, steel or wood structure, metal exterior, fully insulated metal interior

(except for offices), clear-span trusses, full concrete floor, heating system, space for office, lunchroom, fully insulated and sheeted/drywalled, two washrooms and wiring and plumbing. Specifications for the salt/sand storage shed included covered roof, two bays and approximately 60' wide x 30' deep. Four quotes have been received for consideration.

Contractor	Proposed Cost	Comments
Turcotte Construction	\$693,000 + GST	Building only
Quattro Homes	\$460,000 + GST	Building & sand/salt storage shed
Dorado Developments	Did not submit	Did not submit
LHI Construction	\$560,000 + GST	Building only
Castle Ridge Construction	\$345,400 + GST	Building – Not supplying services to the building – No dirt works – No true footings for building
	\$98,300 + GST	Sand/salt storage shed
	Total: \$443,700 + GST	

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that construction can be completed in the current year.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to award construction to the lowest submitted quote; however, this is not recommended because the quote shows anticipated future costs.

Alternative #2: Council has the alternative to direct Administration to pursue building only a Sand / Salt building to help out with winter maintenance.

FINANCIAL IMPLICATION:

Direct Costs: \$650,000

Ongoing / Future Costs:

Annual operating cost of the building will be included in annual budgets (approximately \$15,000 per year).

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will proceed as directed.

ATTACHMENT(S):

- Request for Proposal
- Rough layout of proposed operations building
- Proposed location of DeBolt operations building
- Turcotte Construction quote
- Quattro Homes quote
- LHI Construction quote
- Castle Ridge Construction quote

Cost Estimate for New Building in DeBolt

Building – similar to this:



- 60' W x 20' H x 50' D
- 2 bay doors (18' W x 16' H)
- 3 exterior man-doors
- Steel or wood structure – Builders Choice
- Metal exterior
- Fully insulated with metal interior wall and roof sheeting (except for offices)
- Clear-span trusses
- Full concrete floor
- In-floor heating – Cost estimate
- Forced Air Heating – Cost Estimate
- Air Conditioning in Office space – Cost Estimate
- Office space, washrooms, lunchroom, ETC as per attached rough layout
- Lunch room – full kitchen as per layout
- Fully insulated and drywall for office spaces
- 2 washrooms – as per layout
- Wiring and plumbing including CAT wire to ALL door ways, garage doors, and office spaces

Sand/storage storage – similar to this:

- Fabric , metal or wood covered
- 6' high exterior and interior walls
- Concrete floor
- 2 bays
- Approximately 60' W x 30' D







o/a TURCOTTE CONSTRUCTION

769484 Alberta Ltd.

GST #R71451241RT

Box 252

DONNELLY, ALBERTA T0H 1G0

Phone (780) 925-2387 Fax (780) 925-2817

0490

SUBMITTED TO MD OF Greenview			TELEPHONE 780-524-6107	DATE OCT 5, 2020
STREET			JOB NAME DeBolt Shop	
CITY	PROVINCE	POSTAL CODE	JOB LOCATION DeBolt	
CONTACT roger. guthrie@mdgreenview.ab.ca			DATE OF PLANS 96-09	JOB TELEPHONE

We hereby submit specifications and estimates for:

LABOUR & MATERIAL TO CONSTRUCT 60'x50'x20' HIGH WOOD FRAME SHOP

- 4' ICF CONCRETE GRABER BEAM ON 2' WIDE x 10" THICK FOOTING
- 6" THICK CONCRETE FLOOR C/W IN FLOOR HEAT
- 2" x 8" x 20' WOOD FRAME CONSTRUCTION METAL OUTSIDE + INTERIOR
- ENGINEERED ROOF SYSTEM
- ENGINEERED FLOOR SYSTEM FOR MEZZANINE C/W STAIRS + RAILING
- OFFICE SPACE, 2 WASHROOMS, LUNCH ROOM, MECHANICAL ROOM
- FORCED AIR HEATING FOR OFFICES, ETC.
- DRYWALL OFFICES, ETC. - TAPE, MUD, PAINT
- METAL COMMERCIAL EXTERIOR + INTERIOR DOORS - PVC WINDOWS
- ELECTRICAL + FIXTURES + UNDERGROUND CABLE TO POWER POLE
- PLUMBING + FIXTURES
- KITCHEN CABINETS + JANITIES + RECEPTION DESK
- 2 Sumps in SHOP AREA C/W EXTERIOR HOLDING TANK
- SEPTIC TANK
- SITE EXCAVATION + GRAVEL
- FLOORING FOR ENTRANCE; OFFICES, WASHROOMS, LUNCH ROOM, MEZZANINE

We Propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

dollars \$ **693,000.00 + GST**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by the applicable workplace safety and insurance programs.

Authorized Signature

Doris Turcotte

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____



Box 4085 Barrhead, AB T7N 1A1

Phone - (780) 674-9494

Fax - (780) 674-9593

Bid to construct a 60' x 50' shop with offices and a 60' by 30' sand/ storage building for the MD of Greenview at DeBolt AB.

SHOP/ OFFICE BUILDING

The following bid is based on the specifications as per supplied picture and floor layout of a similar building. Anything over and above information listed in them is not included in this bid.

Specifications:

- 60' x 50' x 20' tall
- 2400 sqft. of shop space
- 600 sqft of officespace
- Dirt work and utility connections
- 2 - 18' x 16' overhead doors with pull chains
- 3 exterior steel man doors and 2 windows
- Metal exterior, interior metal liner and metal roof
- Concrete floor
- Kitchen and washrooms
- Electrical and plumbing as required
- 2 ceiling mounted radiant heaters in shop
- Furnace system with ducting for office/ bathroom area
- Gas lines
- Fully insulated
- Offices, washrooms, lunch room areas complete with drywall, taped, mudded, textured ceilings, primed and painted walls
- Cabinets complete as per drawings
- Millwork and interior doors complete
- Commercial baseboard throughout office areas

Sand/ Storage Building

Specifications:

- 60 ft by 30 ft
- 9 ft concrete grade beam on spread footings (4 ft in ground for frost protection)
- 6 ft concrete perimeter and interior walls
- divider grade beam between bays
- steel frames with fabric cover over bays

Financial:

Bid \$460,000 plus gst

Quotes requested provided separately from the above bid.

- AC for offices \$4,500.00 + GST
 - o AC unit and hookup
- In floor heat upgrade from the furnace system currently included (replace) \$23,000.00 + GST
 - o Boiler unit complete with pumps, thermostats, electrical
 - o Heat lines in concrete
 - o Insulation under slab
 - o Gas line x 1

Thankyou for the opportunity to bid on this project

From: [Roger Autio](#)
To: [Jenny Cornelsen - Municipal District of Greenview No. 16 \(jenny.cornelsen@MDGreenview.ab.ca\)](#)
Subject: FW: LHI - New Shop Quote
Date: October 7, 2020 2:07:00 PM

From: Lincoln Eidse [mailto:smartframer1@gmail.com]
Sent: October 6, 2020 4:39 PM
To: Roger Autio <Roger.Autio@MDGreenview.ab.ca>
Subject: LHI - New Shop Quote

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day,

Our rough estimate for the construction of the shop as described is \$560,000.

We will give a more detailed quote once we have confirmation.

Please contact Larry Isaac @ 780-876-5000 if you have any questions.

Thanks,
Lincoln Eidse

780-296-6027

LHI Construction



Debolt Shop and Salt Shed

For

MD of Greenview





October 5, 2020

Md. Greenview
Debolt, Alberta.

Attention: Roger Autio

My Proposal

Salt Shed



- Compact 8-12 inches of gravel
- Place 3 rows of Concrete precast blocks for the foundation making a total height of concrete wall 6 ft. high.
- Set tarp building on this wall.
- 2 bays as per picture
- 60 wide X 30 deep



Changes to Original

- Excavate
- Build concrete wall on top of footing
- Back fill with gravel

Note:

- no gravel will be placed and compacted on the ground where the sand will go
- Any heating and Hording is not included in this price including the heat in the concrete
- This quote is based on a 12 inch wall of concrete underneath the tarp building. Any engineering or drawings needed for this is not part of this pricing.
- Changes to these specifications will be discussed and priced when it is determined if changes are required.

Material Specifications:

Rolled structural tubing sections conform to ASTM A500-C
 Ø1.00" x 0.083" Wall Tubing – 46,000 psi yield / 62,000 psi tensile
 Ø1.25" x 0.083" Wall Tubing – 46,000 psi yield / 62,000 psi tensile
 Ø1.90" x 0.083" Wall Tubing – 46,000 psi yield / 62,000 psi tensile
 Ø2.38" x 0.095" Wall Tubing – 46,000 psi yield / 62,000 psi tensile
 All Structural plates conform to CSA G40.21 – 44W (300W)
 All fabric to be FRU88X-6 (4 mil)

Fabric Specifications RU88X-6 (4 mil):

WEAVE Woven clear HDPE scrim
 COATING 4.0 mil average, two sides LDPE (94 g/m², two sides LDPE)
 COLOR Natural (clear), white, blue, green, yellow, red, beige
 WEIGHT 12.0 oz/yd² (407 g/m²) +/- 5%
 THICKNESS 20 mils (0.05 mm) ASTM D5199

GRAB TENSILE	Warp 370 lb 1664 N	Weft 345 lb 1532 N	ASTM D5034-95
STRIP TENSILE, lb/inch(N/5cm)	Warp 275 (2444)	Weft 245 (2187)	ASTM D5035-95
TRAPEZOIDAL TEAR	Warp 90 lb 400 N	Weft 90 lb 400 N	ASTM D4533-04
TONGUE TEAR	Warp 115 lb 510 N	Weft 100 lb 489 N	ASTM D2261-96
MULLEN BURST	675 psi 4658 kpa		ASTM D3786-01
ACCELERATED UV WEATHERING	>90% strength retention after 2000 hrs exposure @ 0.77 W/m ² /nm, or 1200 hrs, exposure @ 1.35 W/m ² /nm		ASTM G151-00 ASTM G154-04
ACCELERATED NATURAL WEATHERING	>80% strength retention after 5 Florida standard years		ASTM G90-98
LOW TEMPERATURE BEND	-60°C		ASTM D2136-94

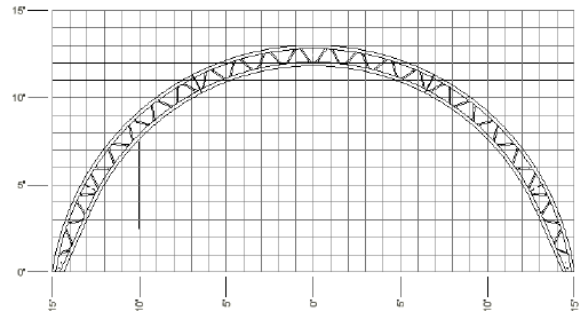
Q.U.V. [A-340 Lamps]: 8 hrs UV @ 60° C; 4 hrs condensation @ 50° C ± 1333 MJ

FR PERFORMANCE

This product meets the requirements of ASTM E84-00a (Class 1)

General Notes:

1. Frames to be covered with a woven polyethylene fabric.
2. All bolts & nuts to be minimum Grade 5.
3. All welds to conform to W59, welders to W47.1.



Building Style:

30' Paramount Low Profile

Frame:

Rafter Spacing: 8', 10', 12', 14' O.C.
 Truss Chord Material: Ø2.38" x 0.095"
 Truss Webbing Material: Ø1.00" x 0.083"
 Leg Chord Material: Ø2.38" x 0.095"
 Leg Webbing Material: Ø1.00" x 0.083"
 Truss Depth: 14"
 Purlin Diameter, 8' & 10' & 12' O.C.: Ø1.90" x 0.083"
 Purlin Diameter, 14': Ø2.38" x 0.095"
 Purlins per Bay: 10

Cover Tie Down:

Side Tie Down Pipe: Ø2.38" x 0.095"
 Side Tie down Winches: 11,000 Break Strength
 High Tension Pipe: Ø1.25" PVC Tubing
 High Tension Ratchets: 4,400 Break Strength



WINKLER
STRUCTURES

Box 1268
 Winkler, Manitoba
 R6W 4B3 Canada
 PHONE 204.325.9548
 TOLL FREE 800.852.2638
 FAX 204.325.5434
 EMAIL info@winklerstructures.com

www.WinklerStructures.com

30' Paramount Low Profile

Salt Shed Cost

\$98300.00

GST

\$4915.00

Total

\$103,215.00

Site Preparation prior to the work commencing is not part of this cost estimate.

Construct shop



Proposal

- Engineered Wood Structure pole building

Advantages

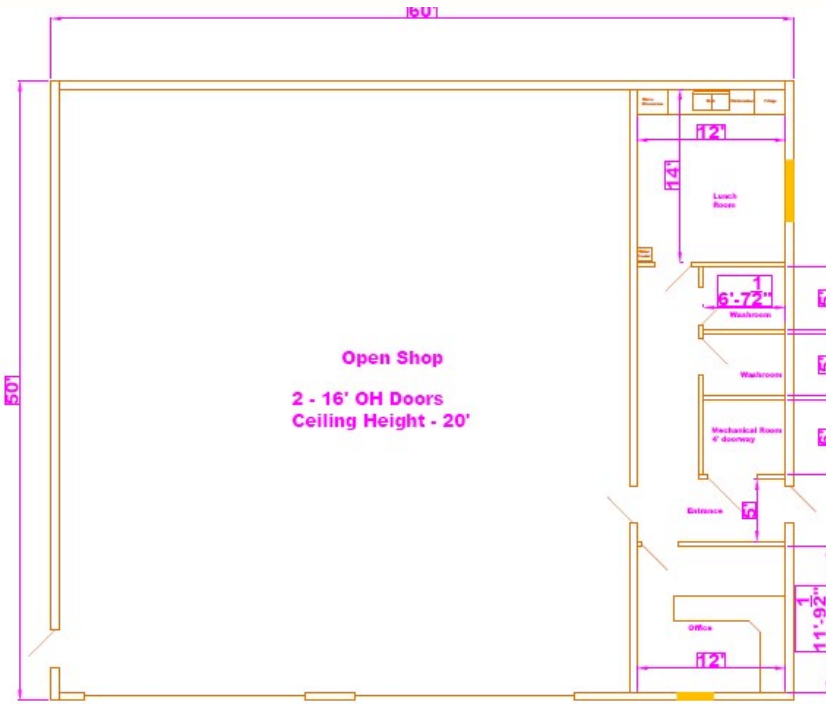
- Engineered pole building - most cost effective and the easiest to construct during the fall and winter months
- Engineered and easy for permitting
- Cost Effective to build and Maintain

Building Specifications

- 60' W x 20' H x 50' D
- 2 bay doors 18 wide X 16 high
- 3 exterior man doors
- Wood Construction
- Metal exterior
- Fully insulated with metal interior wall and roof sheeting (except for offices)
- Clear-span trusses
- Full concrete floor
- Office space, washrooms, lunchroom
- Lunch room
- Fully insulated and drywall for office spaces
- 2 washrooms
- Wiring and plumbing including CAT wire to ALL doorways, garage doors, and office spaces
- Shop space to be 50ft X 48 ft.
- Office 12 ft. X 50 ft.
- Heating will be tube heaters exhausted out the end of the building
- 1 small forced air furnace for the office space (No Air-conditioning) with the ducting run above the tee bar ceiling.

Electrical Specifications

- 1 - 200 amp single phase service
- 6 - LED highbays
- 2 - ceiling fans
- 11 – 4 ft. LED wraps
- 2 - unit heaters (connection only) shop
- 1 - furnace (connection only) office
- 1 - condenser (connection only)
- 12 - 15 amp receptacles (shop)
- 2 – outside receptacles
- 2 – counter plugs (kitchen)
- 1 – fridge plug
- 8 – 15 amp receptacles (office)
- Security wires (cables only)



Shop and Office Cost

Shop space \$98.00 per sq. ft.	\$235,200.00
Office Space \$147.00 per sq. ft.	\$88,200.00
Kitchen (appliances not included)	\$22,000.00
Shop and office	<u>\$345,400.00</u>
GST	\$17,270.00
Total	\$362,670.00



Note:

- Services brought into the building is not part of this estimate
- Dirt work or any site preparation will be done by the owner
- Heating and Hording needed is not part of this estimate
- Above the Office space the area will be left open for future development
- Air-conditioning adds approximately \$4,500.00 per forced air furnace depending on the size and the need
- Hanging furnaces for the shop space is \$7500.00 per unit.
- In floor heating including the piping in the floor and the boilers will add \$32,000.00

This price is valid for 15 days



REQUEST FOR DECISION

SUBJECT:	Overland Water Drainage Strategy		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER:
DEPARTMENT:	CONSTRUCTION & ENGINEERING	GM: RA	PRESENTER: RA
STRATEGIC PLAN:	Intergovernmental Relations		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Overland Water Drainage Strategy proposal for information as presented.

BACKGROUND/PROPOSAL:

Administration and Council acknowledge the ongoing and future impact of controlling water/drainage flows. In recent years Greenview has experienced two (2) overwhelming water events. The overland flooding from spring runoffs in 2018 and 2020 has cost Greenview substantial funding and countless equipment and employee hours. Administration asked for an overland water drainage strategy from Associated Engineering.

The strategy will outline key objectives, investigate concerns, workshops, improvements and overall master priority plan and design. The area's listed for immediate concern are Grovedale, DeBolt, New Fish Creek and Sunset House/Sweathouse.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is to acknowledge the need for an overland water drainage strategy.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to engage with a consultant to start actively working on engineering concepts to complete projects within the areas of concern for 2021.

FINANCIAL IMPLICATION:

Direct Costs: \$0

Ongoing / Future Costs: Maintenance of the areas once completed.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.

FOLLOW UP ACTIONS:

Once Council makes a decision, Administration will advise the awarded company to engage in their proposal for Greenview.

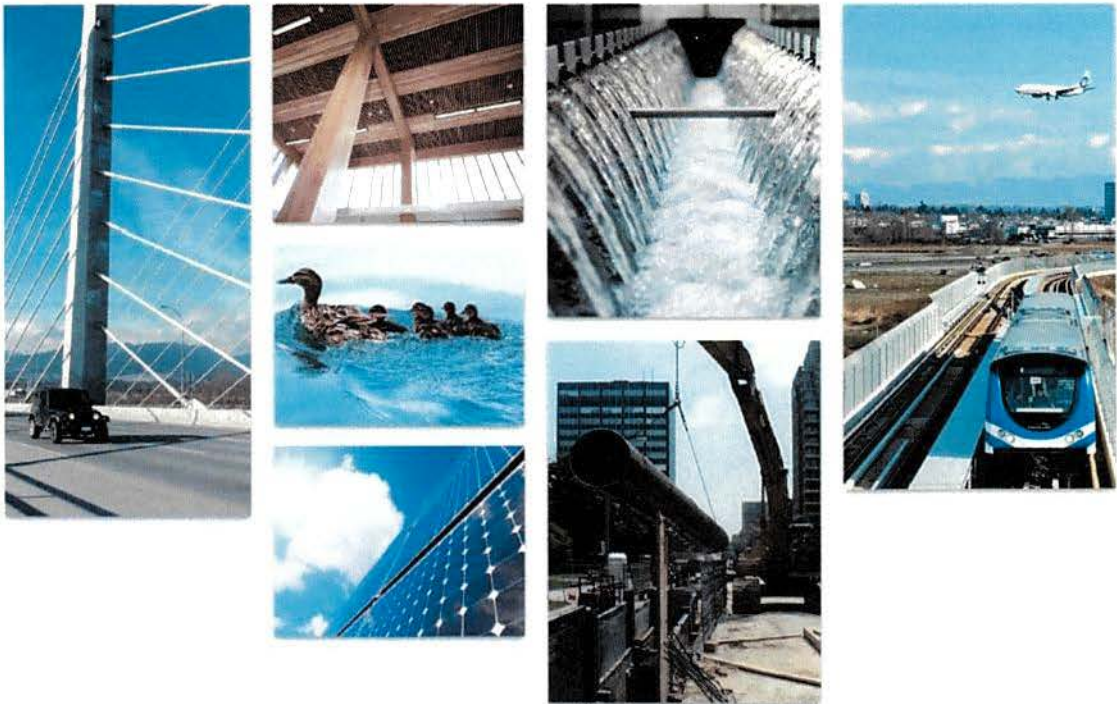
ATTACHMENT(S):

- Overland Water Drainage Strategy

REPORT

MD Of Greenview

Overland Water Drainage Strategy



SEPTEMBER 2020

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1 INTRODUCTION

The MD of Greenview (the MD) has had historic flooding due to overland water flows in certain significant areas. These areas are prone to flooding due to drainage constraints, beaver dams, road construction, oil & gas development, and modifications of natural drainage courses by landowners. Future development will place additional stresses on the drainage systems which are already impacted by the existing conditions.

Global Climate Change is causing above average precipitation and temperature fluctuations. This has led to heavy rainfalls and increased snow pack. Traditionally the heaviest flooding occurs in the Spring when temperatures become elevated quickly, leaving the natural drainage courses to flood with the increased spring runoff. This flooding has the potential of placing at risk private properties, municipal assets, roadways, oil & gas developments, and all aspects of the environment.

The MD needs to research various Best Practices involving Adaptation, Mitigation and Adaptation/Mitigation solutions for overland drainage for a sustainable future. In the past, there have been significant Grant Funds available for this type of project, such as the one the Town of Canmore received for Flood Mitigation.



2 KEY OBJECTIVES

Key Objectives

- Develop a drainage strategy that reduces flooding within the MD, promotes drainage to appropriate water bodies, and reduces or slows run-off.
- Stakeholder engagement, including the Mighty Peace Watershed Alliance.
- Environmental Stewardship.
- Long term sustainable solutions based on natural flora and fauna.
- Minimize soil erosion.
- Update and improve policies and standards for future planning.
- Develop operations and maintenance procedures.
- Complete first phases prior to election (October 2021).

The following table states the flood study area and the landbase in hectares (1 Ha = 2.47 Ac). Due to the size of each of the flood study areas, it will be imperative for the MD to understand the strategic importance of creating a well vetted priority list of issue areas.

Flood Study Area	Area (Ha)	Area (Ac)
Debolt Flood Study Area	72,923 Ha	180,120 Ac
Grovedale Flood Study Area	48,758 Ha	120,432 Ac
New Fish Creek Flood Study Area	81,517 Ha	201,347 Ac

Flood Study Area	Area (Ha)	Area (Ac)
Sunset House Flood Study Area	31,381 Ha	77,511 Ac

3 OVERLAND WATER DRAINAGE STRATEGY WORK PLAN

Overland Water Drainage Strategy Work Plan

A phased approach is recommended to ensure that this project is highly collaborative between landowners, First Nations, existing oil & gas interests, land and energy developers, Alberta Environment, Council and Administration. The following is a high-level work plan for the intended project.

Phase 1 – Investigate Overland Flooding Areas of Concern (Baseline Report)

Develop a high-level drainage plan to better understand current drainage patterns and existing issues:

- a. MD delineate areas of concern.
- b. Obtain LiDAR and available background information.
- c. Site visit.
- d. Identify major catchment areas and drainage patterns.
- e. Environmental Review (Natural Area and Aquatic Ecosystem Assessment)
 - i. Overview of Study Area (land use, veg, wildlife, fish, heritage, flood mapping)
 - ii. Morphological Assessment
 - iii. Riparian Analysis
 - iv. Wetland Functional Analysis
 - v. Water Quality Analysis
- f. Project Issues within existing land use.
- g. Categorize risk to developed lands, structures and the Environment.
- h. Create and present Phase 1 Tech Memo.

Data Required:

- LiDAR Data.
- Existing reports, studies, photos ,and video.
- Access to Road construction record drawings.
- Access to GIS for asset locations.
- Access to Staff and Council.



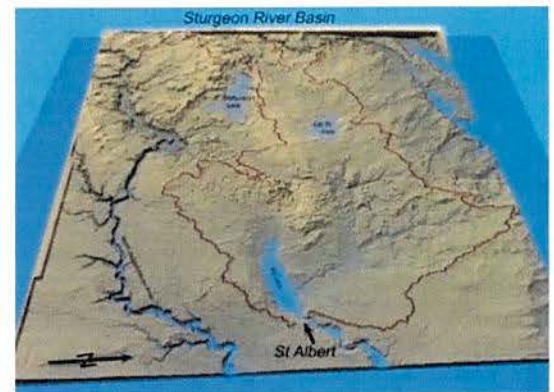
Erosion Within a Farmland



2. Site visit to view chronic drainage issues.
3. Understand impacts.
4. Confirm priority areas based on desk-top assessment.
5. Create and present Phase 2 Tech Memo.

Phase 3 – Drainage Improvements

- a. Selective Topographic Survey and Culvert Inventory.
- b. Model (Hydrology and Hydraulic Assessment) of Prioritized Areas:
 - i. Inundation Map (Flood Map);
 - ii. Erosion Areas; and
 - iii. Vulnerable infrastructure assessment.
- c. Validate modelled results with environmental review.
- d. Investigate and Recommend Mitigation Options
 - i. Nature Based Solutions:
 1. Wetland construction, wetland protection;
 2. Ditch vegetation and maintenance;
 3. Tree stands; and
 4. Restoring natural drainage.
 - ii. Soft and Hard Engineering Solutions
 1. Bioengineering;
 2. Hard Engineering (New or upgraded ditching); and
 3. Combination of both.
 - iii. Water Management Best Management Practices.
 - iv. Restrictions on private drainage modifications.
 - v. Policy changes for future Development.
- e. Develop and Propose Implementation Plan
 - i. Improvement projects;
 - ii. Conservation Planning;
 - iii. Planning Policy;
 - iv. Municipal By-laws; and
 - v. Public Education.



Phase 4 – Prepare Master Priority Flood Area Drainage Plan Detailed Design

- Prepare individual Priority Flood Area detailed design.
- Prepare Environmental Impact Assessment reports for detailed design.
- Prepare cost estimates.
- Provide recommendations for policies, standards and by-laws.
- Provide recommendation on how to implement a staged construction approach.

- Conduct Council/Staff Workshop to review/discuss project to date.
- Conduct Open House to inform stakeholders.





REQUEST FOR DECISION

SUBJECT: **Policy 6307 Veterinary Services Incorporated Policy**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: DM PRESENTER: QFB
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve policy 6307 “Veterinary Services Incorporated” as presented.

MOTION: That Council repeal policy AG 12.

BACKGROUND/PROPOSAL:

Recently the Agricultural Service Board requested that Bison, Cutter Bees and Honey Bees be added to the VSI list of eligible species. Since reviewing Policy AG 12, the Agricultural Services Department would like to update the member eligibility requirements as well. Changes and additions are listed below and are numbered to correspond with the updated policy format.

- Addition of 2.2. VSI members shall be required to notify Greenview every three years (3) in January to advise of their intent to continue the use of VSI, at which point, all pertinent information shall be updated.
- Addition of 2.3. If a VSI member fails to advise of their intent to continue using the services for five (5) consecutive years, their membership privileges may be discontinued.
- Addition of 3.1. VSI is a service available to livestock owners who are ratepayers and whose primary residence is within Greenview boundaries.
- Addition of 3.2.5. Megachilidae (Cutter Bees), Apis mellifera (Bees) and Bison bison (Bison) to the eligible species
- Change 5.1. from ‘The Municipal District of Greenview will appoint the Chair or Vice-Chair of the ASB to sit on the V.S.I. Board. The appointed member will report to the Council and Agricultural Service Board, and transfer ideas or concerns from the Municipal District to the V.S.I. Board and vice versa’ to ‘Council shall appoint a member to sit on the VSI Board. The appointed member will report to Council and ASB, and transfer ideas or concerns to the VSI Board and vice versa.’

At the October 14, 2020 Policy Review Committee meeting Policy 6307 was reviewed and accepted by PRC as presented.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenviews' Policy will be up-to-date and will better outline eligibility requirements as well as including livestock species that are in line with the V.S.I. program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended changes, however Administration does not recommend this action because there is currently no clear definition for eligible participant(s) and it would be perceived that Greenview is unsupportive of honey and/or bison producers.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: The increase of eligible species may increase the annual usage of the program.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The Agricultural Services Department administration will forward the revised policy to Records Management.

ATTACHMENT(S):

- Policy AG 12: Veterinary Services Incorporated
- Proposed Policy for Veterinary Services Incorporated
- Schedule A 2020

- Schedule B 2020



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
AGRICULTURE

POLICY NUMBER: AG 12

POLICY TITLE: VETERINARY SERVICES INCORPORATED

Page 1 of 1

Date Adopted by Council / Motion Number:

12.06.357

PURPOSE:

The Municipal District of Greenview recognizes the importance of continued participation in the Veterinary Services Incorporated (V.S.I.) program to assist in the recruitment and retention of available veterinary services, to enhance the productivity of the livestock industry and to promote Best Management Practices for improved animal health.

POLICY:

1. The Municipal District will appoint the Chair or Vice-Chair of ASB to sit on the V.S.I. Board. The appointed member will report to the Council and Agricultural Service Board, and transfer ideas or concerns from the Municipal District to the V.S.I. Board and vice versa.
2. Council will, during budget deliberations, establish the level of funding to be provided to V.S.I. with due regard for requisition values.
3. The Municipality will enter into agreement and forward funds to V.S.I. for the full requisition amount for the upcoming year.
4. The Manager of Agricultural Services will review and present V.S.I. quarterly activity reports to Agricultural Service Board meetings during the month following receipt of the quarterly report, for review and recommendations to Municipal Council.
5. Clients seeking subsidy under the V.S.I. program are required to apply for membership through Agricultural Services for verification of eligibility. Eligibility requirements will be in accordance with the agreement between the Municipal District of Greenview and Veterinary Services Incorporated (1980) Ltd.
6. The Manager of Agricultural Services will maintain an up-to-date active V.S.I. Client list and will issue membership cards to new and continuing members as required.
7. The attached "Schedule A" contains a list of eligible livestock species and will be considered part of this policy.

(Original signed copy on file)
REEVE

CHIEF ADMINISTRATIVE OFFICER

ELIGIBLE SPECIES

Animal species qualified for subsidization of eligible procedures through VSI, established in the original VSI Agreement signed in 1978, are as follows:

Bovine	(cattle)
Porcine	(swine)
Ovine	(sheep)
Caprine	(goats)

Title: Veterinary Services Incorporated

Policy No: 6307

Effective Date:

Motion Number:

Supersedes Policy No: AG 12

Review Date:



Purpose: Greenview recognizes the importance of continued participation in the Veterinary Services Incorporated (VSI.) program to assist in the recruitment and retention of available veterinary services, to enhance the productivity of the livestock industry and to promote Best Management Practices for improved animal health.

1. DEFINITIONS

- 1.1. **ASB** means Agricultural Service Board.
- 1.2. **Greenview** means the Municipal District of Greenview No. 16.
- 1.3. **VSI** means Veterinary Services Incorporated.

2. PROCEDURE

- 2.1. Clients seeking subsidy under the VSI program are required to apply for membership through Agricultural Services for verification of eligibility.
- 2.2. VSI members shall be required to notify Greenview ~~each year~~ **every three (3) years** in January to advise of their intent to continue the use of VSI, at which point, all pertinent information shall be updated.
- 2.3. If a VSI member fails to advise of their intent to continue using the services for ~~three (3)~~ **five (5)** consecutive years, their membership privileges may be discontinued.

3. ELIGIBILITY

- 3.1. **VSI is a service available to livestock owners who are ratepayers and whose primary residence is within Greenview boundaries.**
- 3.2. Animal species qualified for subsidization of eligible procedures **(as per Schedule A & B)** through VSI, are as follows:

- 3.2.1. Bovine (Cattle)
- 3.2.2. Porcine (Swine)
- 3.2.3. Ovine (Sheep)
- 3.2.4. Caprine (Goats)
- 3.2.5. Megachilidae (Cutter Bees)
- 3.2.6. Apis mellifera (Bees)
- 3.2.7. Bison bison (Bison)

4. COUNCIL RESPONSIBILITIES

- 4.1. Council shall, during budget deliberations, establish the level of funding to be provided to VSI, with due regard for requisition values.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1. ~~Greenview Council~~ shall appoint an ~~ASB~~ a member to sit on the VSI Board. The appointed member will report to Council and ASB, and transfer ideas or concerns to the VSI Board and vice versa.
- 5.2. Greenview shall enter into an agreement and forward funds to VSI for the full requisition amount for the upcoming year.
- 5.3. The Manager of Agricultural Services shall review and present VSI quarterly activity reports to ASB meetings during the month following receipt of the quarterly report, for review and recommendations to Council.
- 5.4. The Manager of Agricultural Services shall maintain an up-to-date active VSI client list and will issue membership cards to new and continuing members as required.
- 5.5. Any final decisions regarding dispute or eligibility will be up to the Manager, Agricultural Services' discretion.

BIRCH HILLS, MACKENZIE, NORTHERN LIGHTS, NORTHERN SUNRISE, and SADDLE HILLS COUNTIES and the MD's of GREENVIEW #16, PEACE #135, and SMOKY RIVER #130

Until this Tariff is amended, and subject to the terms and conditions of the year 2020 contract, VSI Services (1980) Ltd. will pay the listed VSI fee charged by the veterinarian for the services stated herein. All other charges levied in association with the service(s) being claimed must be shown on the invoice.

Note: Unless otherwise noted all **flat rate and hourly fees** are fully **inclusive** which means the **fee includes local anaesthetic procedures** (including the drugs), **surgical packs, suture materials, stitch removal and all drug administration procedures.**

CATTLE

A. Ancillary (add-on) Services

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Clinic Outpatient Fee	9	46.40	23.20	23.20

Note: This fee can **only** be **claimed** in conjunction **with another** valid **VSI claim**. It can only be charged once per occurrence. It is **not** a **per animal** fee.

Epidural	1	35.80	17.90	17.90
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Note: Epidurals can **only** be **claimed** in conjunction **with dystocias** (code 31), **embryotomies** (code 44 & 45) & **prolapse revisits** under code 52.

Intramuscular or Subcutaneous Injections	3	6.50	3.25	3.25
Intravenous Injections	4	13.00	6.50	6.50
Stall Fee (calves - per 24 hr.)	10	33.40	16.70	16.70
Stall Fee (older animals -per day)	11	50.80	25.40	25.40
Oral Drug Administration	5	36.10	18.05	18.05
Subconjunctival injection	7	13.00	6.50	6.50

Note: Codes 3, 4, 5 & 7 can **only** be **claimed once per animal** and only in conjunction with a code 26, 27, 50, 51, or 52 claim.

X-ray (2 views)	2	148.30	74.15	74.15
X-ray (subsequent views - each)	21	30.80	15.40	15.40
X-ray – Digital Equipment Surcharge	8	41.50	20.75	20.75

Note: Please be judicious in taking x-rays in situations where the x-ray won't add to the diagnosis or alter the course of treatment (e.g. most cases of broken legs in calves).

B. Flat Rate Inclusive Surgical Procedures

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Abscesses	28	190.90	95.45	95.45
Claw Amputation	17	273.60	136.80	136.80
Epididymectomy	20	293.50	146.75	146.75
Eye Enucleation	16	408.40	204.20	204.20
LDA (Left Displaced Abomasum)	22	475.20	237.60	237.60
Omphalitis – Intra-abdominal debridement	35	285.40	142.70	142.70

Note: For superficial procedures with minimal debridement use code 28

RDA (Right Displaced Abomasum)	23	530.30	265.15	265.15
Rumen Fistula	24	192.00	96.00	96.00
Sole Abscess	29	147.30	73.65	73.65
Torsion (abomasal or intestinal – calves < 200#)	14	302.10	151.05	151.05
Umbilical Hernia (eviscerated in newborn calve)	18	302.10	151.05	151.05
Urethrostomy	15	238.40	119.20	119.20
Vasectomy	19	322.10	161.05	161.05

V.S.I. SERVICES (1980) Ltd
SCHEDULE "A" 50/50 Effective January 2020

C. Flat Rate Obstetrical and Reproductive Services

Note: Oxytocin and/or uterine boluses are included in all obstetrical procedures.

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Caesarean Section	41	544.80	272.40	272.40
Dystocia	31	247.10	123.55	123.55
Embryotomy (1 or 2 cuts)	44	369.10	184.55	184.55
Embryotomy (3 or more cuts)	45	435.90	217.95	217.95

Note: Code #1 (epidural) can be added, as appropriate, with codes 31, 44, 45 & 52.

Scrotal Circumference Measurement	65	25.40	12.70	12.70
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Note: This fee only applies for bulls eliminated from further breeding soundness evaluations.

Semen Test (1 st bull)	60	109.00	54.50	54.50
Semen Test (2 nd to 10 th bull)	61	77.10	38.55	38.55 each
Semen Test (11 th to 51 st bull)	62	70.30	35.15	35.15 each
Semen Test (51 st bull plus)	63	63.60	31.80	31.80 each

Pregnancy Testing (per head)	6	5.60	2.80	2.80 each
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Note: A higher fee can be charged for the first animal as per the AB.VMA fee schedule but VSI will only pay the VSI rate for the first animal.

Prolapses				
-Rectal	74	128.40	64.20	64.20
-Uterine	71	243.80	121.90	121.90
-Vaginal	81	166.70	83.35	83.35
-Vaginal & Rectal	84	192.00	96.00	96.00
Uterine Torsion (manual correction)	46	269.20	134.60	134.60

D. Hourly Rates for Surgical & Professional Services

Note: Rates are quoted for 1/4 hour (15 minute) intervals. -- All of the services in this section are fully inclusive and an hourly rate can't be used for services for which a flat rate fee has been established.

Code 12A/12B or 13A/13B claims CAN'T EXCEED 1½ hours (parts A & B combined)

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Surgery (major)	12A	96.00	48.00	48.00
Non Surgical Professional time	12B	57.80	28.90	28.90
Surgery (minor)	13A	64.80	32.40	32.40
Non Surgical Professional time	13B	57.80	28.90	28.90

Note: Only the actual surgical time should be claimed under codes 12 & 13. Time required for related services, e.g. examination, surgical preparation, immediate post surgical treatments, etc. should be claimed under codes 12B or 13B.

Professional Services (general)	25	57.80	28.90	28.90
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Note: This fee is used:

- For herd health visitations and/or problems (max. 2 units for set-up Veterinary-client-Patient Relation)
- In place of codes 50, 51, 52 & 55 as specified in section "E"
- When more than two postmortems are conducted
- When a single animal is examined, euthanized then subjected to a postmortem
- Other instances as agreed to or recommended by the VSI Manager

Time claimed for codes 12, 13 & 25 should be consistent with time required by a veterinarian of average competence.

V.S.I. SERVICES (1980) Ltd
SCHEDULE "A" 50/50 Effective January 2020

E. Flat Rate Non-Surgical Professional Services

SERVICE	VSI Code	Maximum fee	50% VSI fee	50% CLIENT fee
Cast Application (closed reduction)	26	134.90	67.45	67.45
Cast Removal	27	63.60	31.80	31.80
Examination	50	109.00	54.50	54.50
Examination (2 nd animal)	51	74.40	37.20	37.20
Examination (re-visit)	52	74.40	37.20	37.20
Next 24 hr IV hook-up + monitor (NEW)	53	74.40	37.20	37.20
I.V. Hook - up (1 st & 2 nd no monitor)	55	121.90	60.95	60.95

Note: This code includes the examination and is for situations where the animal is not hospitalized for follow-up care.

I.V. Hook - up + 24 hour monitor	56	190.90	95.45	95.45
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Note: Only for calves up to two months old. It includes the exam and professional services for the first 24 hours. Code 53 should be used to cover professional services in subsequent 24 hour periods.

Services normally covered by codes 50, 51, 52 & 55 will be claimed under code 25 when more than two (2) claims are made using any combination of codes 50, 51, 52 & 55

Services normally covered under 50, in combination with flat fee(s) of equal or greater value, automatically become code 51 - second animal

Postmortem - Brain Removal	99	72.30	36.15	36.15
Postmortem - 300 pounds or less	90	114.40	57.20	57.20
Postmortem - 300 to 800 pounds	91	123.10	61.55	61.55
Postmortem - over 800 pounds	92	185.20	92.60	92.60

Note: For more than 2 postmortems at the same time make a single code 25 claim.

Technovit Block - Application of	30	95.50	47.75	47.75
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Note: Materials are included in this service

PIGS

All Services

Note: With the exception of the following pig services are to be billed by the hour under codes 12, 13, or 25, as appropriate:

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Examination	50	109.00	54.50	54.50
Examination (2 nd animal)	51	74.40	37.20	37.20
Examination (re-visit)	52	74.40	37.20	37.20

Note: Codes 3, 4 & 5 can be claimed with codes 50, 51 & 52, as appropriate

Postmortem - 20 pounds or less	93	77.10	38.55	38.55
Postmortem - 20 to 100 pounds	94	82.50	41.25	41.25
Postmortem - over 100 pounds	95	100.80	50.40	50.40

Note: For more than 2 postmortems at the same time make a single code 25 claim.

V.S.I. SERVICES (1980) Ltd
SCHEDULE "A" 50/50 Effective January 2020

SHEEP & GOATS

All Services

Note: Most sheep and goat services can be billed by the hour under codes 12, 13, or 25, as appropriate, with the exception of the specific flat rate codes in this section:

All of the sheep codes are inclusive with the exception of codes 33, 50, 51 & 52 where the same conditions apply as for cattle.

Oxytocin and/or uterine boluses are included in all obstetrical procedures.

SERVICE	VSI Code	Maximum Fee	50% VSI fee	50% CLIENT fee
Caesarean	43	345.70	172.85	172.85
Dystocia	33	153.80	76.90	76.90
Examination	50	109.00	54.50	54.50
Examination (2 nd animal)	51	74.40	37.20	37.20
Examination (re-visit)	52	74.40	37.20	37.20

Note: Codes 3, 4 & 5 can be claimed with codes 26, 27, 50, 51 & 52, as appropriate.

Semen Test (1 st animal)	66	92.30	46.15	46.15
Semen Test (subsequent animals)	67	70.10	35.05	35.05
Postmortem - 20 pounds or less	96	77.10	38.55	38.55
Postmortem - 20 to 100 pounds	97	82.50	41.25	41.25
Postmortem - over 100 pounds	98	100.80	50.40	50.40

Note: For more than 2 postmortems at the same time make a single code 25 claim.

Prolapse - Rectal	76	109.00	54.50	54.50
Prolapse - Uterine	73	159.10	79.55	79.55
Prolapse - Vaginal	83	109.00	54.50	54.50

V.S.I. SERVICES (1980) LTD.

SCHEDULE “B”

Annexed to and forming a part of the agreement dated **effective January 1, 2020**

Following are some of the services not payable by V.S.I. Services (1980) Ltd

- a) castrations
- b) dehorning
- c) dockings
- d) spaying heifers
- e) embryo transplants
- f) routine trimming of feet
- g) meat inspection
- h) scrotal hernias - all species
- i) umbilical hernias - all species
- Note:** With the exception of eviscerated hernias in newborn calves
- j) cryptorchid surgery- all species
- k) insurance examinations (including mortality, loss of use exams & reports)
- l) listed herd and dispersal sales
- m) shows & sales
- n) endorsement fees
- o) export testing
- p) parentage sampling
- q) routine vaccinations
- r) all drugs and medicines
- s) all laboratory fees
- t) waiting time
- u) after hours or holiday fees
- v) mileage
- w) services relating to quality assurance programs such as CQA & QSH.
- x) internal fracture fixation procedures
- y) hospitalization for any **service not listed in Schedule “A”**
- z) Services under codes 12A/B & 13A/B over & above 1½ hours
- aa) Exams for non-conventional treatments and those treatments. (Examples: adjustments, acupuncture etc)
- ab) **VCPR consultations for a period longer than 2 units of code #25**

All “Schedule A” services for species not specifically identified on “Schedule A”

Note: All jurisdictions cover “Schedule A” services for the bovine, porcine, caprine and ovine species. Some jurisdictions cover some, or all, “Schedule A” services for alternative livestock species (e.g. elk, bison, deer, etc.). The specific species and services covered will be identified on the “Schedule A” that was approved by that particular jurisdiction.

Any other veterinary services not specifically listed in Schedule “A” as amended from time to time.



REQUEST FOR DECISION

SUBJECT:	Policy 6308: Clubroot of Canola		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER: QFB
DEPARTMENT:	AGRICULTURE	GM: DM	PRESENTER: QFB
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) – Alberta Agricultural Pests Act A-8 RSA 2000, Alberta Pests and Nuisance Control Regulations 184/2001

Council Bylaw/Policy (cite) – Policy 6308 Clubroot of Canola

RECOMMENDED ACTION:

MOTION: That Council approve Policy 6308 “Clubroot of Canola” as presented.

BACKGROUND/PROPOSAL:

The Agricultural Services Department administration presented changes to be made to Greenview Policy 6308 Clubroot of Canola at the August 28, 2020 Agricultural Service Board meeting. Those changes were as follows:

- Change from requesting voluntary compliance, to issuing an immediate notice.
- Remove a repetitive statement.
- Update to current Greenview policy format.

Motion 20.08.53 was made by Reeve Dale Smith to accept the changes to Policy 6308 Clubroot of Canola as amended. Motion 20.08.54 was made by Reeve Dale Smith to defer motion 20.08.53 Policy 6308 Clubroot of Canola until the September 30, 2020 ASB meeting.

At the October 14, 2020 Policy Review Committee meeting the Agricultural Services Department administration recommended to PRC to update Policy 6308 with the following:

- Update to current Greenview policy format.
- 2.1. Remove from definition of Clubroot of Canola to Policy Statement. Remove from definitions statement of clubroot threat, and add to 2.1 under policy statement.
- 3.1.3. Change from requesting voluntary compliance to issuing an immediate notice.
- 3.2. Add in clarification of a one in four year crop rotation.
- 3.3.7.2.1. Remove a repetitive statement.
- 5.2.2.d. Set an annual deadline date for re-inspection on clubroot positive properties of June 30.
- Consistent use of the words landowner and producer in the various sections of the policy

Policy Review Committee would like to recommend to Council to update Policy 6308 with the following:

- 3.3.7.i Deleted second half of statement and changed wording.

- 3.3.7.ii. Added statement regarding recovering costs.
- 3.3.7.iii. Addition of administrative fee's.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the policy will be updated to prevent future miscommunication or misinterpretation if there is a clubroot issue.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion; however Administration does not recommend this action because we will then be open to miscommunication or misinterpretation of the policy in the future.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The Agricultural Services Department administration will forward the revised policy to Records Management.

ATTACHMENT(S):

- Policy 6308 Clubroot of Canola (with suggested changes)
- Previous version of Policy 6308 Clubroot of Canola

Title: CLUBROOT OF CANOLA

Policy No: 6308

Effective Date:

Motion Number:

Supersedes Policy No:

Review Date:



Purpose: The purpose of this policy is to establish a management plan to prevent and/or minimize the spread and impact of Clubroot in Greenview. Greenview Council recognizes that Clubroot of Canola is declared a pest under the *Agricultural Pests Act* of Alberta and is a concern to agricultural producers within the municipality. Council further recognizes that it is beneficial to the agricultural industry to 'take active measures to prevent the establishment of, control or destroy pests in the municipality' (Sec. 6, *Agricultural Pests Act*, R.S.A 2000, Chapter A-8).

1. DEFINITIONS

- 1.1. **Manager of Agriculture Services** means the individual appointed as such through motion by Greenview Council and by virtue of position (*Agricultural Service Board Act*) who acts as a Pest Inspector.
- 1.2. **Agricultural Pests Act** means the *Alberta Agricultural Pests Act* (R.S.A. 200, Chapter A-8) and the *Pest and Nuisance Control Regulation* (184/2001) including any amendments or successor legislation thereto.
- 1.3. **Agricultural Service Board** means the Board appointed by Greenview Council to address agricultural concerns.
- 1.4. **Alberta Clubroot Management Plan** means the plan to manage clubroot of canola as set forth by Alberta Agriculture and Forestry.
- 1.5. **Clubroot of Canola ("Clubroot")** means the serious soil-borne disease caused by *Plasmodiophora brassicae*.
- 1.6. **Control** means to destroy or manage the disease through measures deemed acceptable by the Pest Inspector and this Policy.
- 1.7. **Crop Residue** means the material left in an agricultural field after the crop has been harvested.
- 1.8. **Cruciferous Plants** means a plant family which includes; canola/rapeseed and mustard, as well as the cabbage family (broccoli, brussel sprouts, cabbage, cauliflower, kale, kohlrabi, radish, rutabaga and turnip).

- 1.9. **Destroy** means to kill all growing parts or to render reproductive mechanisms non-viable.
- 1.10. **Geographic Area** means an area of land under the jurisdiction of Greenview.
- 1.11. **Greenview** means the Municipal District of Greenview No. 16.
- 1.12. **Infested** means a property containing Clubroot of Canola.
- 1.13. **Notice** means a notice in writing issued by a Pest Inspector under section 12 of the *Agricultural Pests Act*.
- 1.14. **Period of Restriction** means a period of time which a cruciferous crop may not be planted or grown.
- 1.15. **Pest** means an animal, bird, insect, plant or disease declared a pest under section two of the *Agricultural Pests Act*.
- 1.16. **Pest Inspector** means an inspector appointed by Greenview Council or by the Minister to carry out the *Agricultural Pests Act*.
- 1.17. **Producer** means a farm operator.
- 1.18. **Soil Disturbance** means anything that can or may move soil.
- 1.19. **Suspected Field** means any field for which it has displayed any symptoms or signs of Clubroot of Canola.

2. POLICY STATEMENT

- 2.1. Clubroot of Canola poses a serious threat to the Canola industry by reducing yields, it reduces the quantity and quality of the oil produced from the seeds and the spores can remain viable for twenty (20) years or more according to current research.
 - 2.1.1. Clubroot was declared a pest to Alberta under the *Agricultural Pests Act* (APA) in 2007. Section 6 of the APA states that: a local authority shall take active measures to prevent the establishment of, or to control or destroy pests in the municipality.
- 2.2. Greenview Council shall appoint Pest Inspectors (as per section 10 of the *Agricultural Pests Act*).
 - 2.2.1. The Agricultural Fieldman, under the *Agricultural Service Board Act*, is by virtue of that office, an inspector under the *Agricultural Pests Act*.
- 2.3. The Manager of Agricultural Services shall establish protocols to be followed by Pest Inspectors for inspections, sampling techniques, and for entering land. These procedures shall be designed to minimize the potential for clubroot spore transferral between fields by Pest Inspectors and will follow the Alberta Clubroot Management Plan.

3. PROCEDURE

- 3.1. In the event that a sample from a suspected field returns as positive for Clubroot of Canola (DNA analysis), Greenview shall:

- 3.1.1 Inform the Agricultural Service Board and Municipal Council of the discovery, and of any enforcement actions taken.
 - 3.1.2 For Research purposes only, canola and other cruciferous crops may be permitted to be grown on lands where a Notice has been issued with respect to Clubroot of Canola on the lands provided that pre-approval has been granted by the Manager of Agricultural Services at his/her sole discretion.
 - 3.1.2 Ensure that all Canola fields with which the landowner(s) and/or ~~occupant(s)~~ **producer(s)** is known to be involved are inspected (including that landowner(s) and/or ~~occupant(s)~~ **producer(s)** own field(s), custom seeding, custom harvest, etc.).
 - a. If the producer is operating on lands other than ~~his~~ **their** own, a release of information form shall be signed by the registered landowner before there is correspondence with the producer.
 - 3.1.3 Ensure the landowner(s) and/or ~~occupant(s)~~ **producer(s)** receive a written Notice as per the *Agricultural Pests Act* and associated Regulations through registered mail or delivery in person and are required to follow the Best Management Guidelines in the Alberta Clubroot Management Plan.
 - a. Additional information may include:
 - i. The Alberta Clubroot Management Plan
 - ii. Clubroot of Canola Policy 6308
 - iii. Clubroot Identification Information
 - 3.1.4 All landowner(s) ~~and/or occupant(s)~~ **producer(s)** within a one(1) mile or 1.6 kilometer radius of the field where Clubroot was confirmed, will be sent written notice that Clubroot was confirmed within a one (1) mile or 1.6 kilometer radius of their property.
 - a. Additional information may include:
 - i. The Alberta Clubroot Management Plan
 - ii. Clubroot of Canola Policy 6308
 - iii. Clubroot Identification Information
 - 3.1.5 In order to better understand how the disease was introduced and spread, endeavour to gather as much information about the Clubroot infected field as possible, including type and variety of the crop, seed retailer, equipment movement, custom operators used, soil type (esp. pH) and drainage patterns.
- 3.2 The landowner(s) and/or ~~occupant(s)~~ **producer(s)** of lands confirmed with Clubroot may harvest the crop as per conditions set out in the Alberta Clubroot Management Plan, and for the subsequent three years following discovery of Clubroot, no host crop (including Clubroot resistant Canola) shall be planted. This is considered a one in four year rotation.
- 3.3 The landowner(s) and/or ~~occupant(s)~~ **producer(s)** of lands confirmed with Clubroot shall be required to adopt the following control measures, as per the Alberta Clubroot Management Plan:
 - 3.3.1 The crop shall be harvested, and the canola seed shall be sold for crushing, but **not** sold for feed or seed, and shall **not** be retained for reseeding

- 3.3.2 Crop residue shall be chopped and evenly spread back onto the infected land, not baled or removed
- 3.3.3 Any seed load transported from the infested land shall be securely covered (tarpred)
- 3.3.4 Soil disturbance on infected land must be minimized to prevent movement to uninfected land
- 3.3.5 Any crop residue and soil must be cleaned from all equipment and implements and left on the land before taking equipment off the infected land
- 3.3.6 Implements, or parts thereof, which come directly into contact with the soil should be sterilized, as per the Alberta Clubroot Management Plant (Appendix 1 and 2)
- 3.3.7 No clubroot susceptible crops (cruciferous plants) including clubroot resistant canola varieties shall be seeded for a period of three (3) consecutive years following the year in which Clubroot test result is positive. Should the **landowner(s) and/or producer(s)** ~~of producer~~ on infected land plant canola regardless of positive testing, the Manager of Agricultural Services shall:
 - ~~a. Notwithstanding any other provision of this Policy, a Pest Inspector shall not be required to issue a Notice to an owner or occupant of land if in the Pest Inspector's opinion it is appropriate to take preliminary or alternative measures as a predecessor to or in lieu of the issuance of a Notice which measures include but are not limited to verbal or written warnings that if specified actions are not taken a Notice will be issued~~
 - a. Issue a Notice to the ~~producer~~ **landowner(s) and/or producer(s)** as per the *Agricultural Pests Act*.
 - i. If ~~the a producer fails~~ **landowner(s) and/or producer(s) fails** to abide by the Notice, the Manager of Agricultural Services shall **take appropriate measures to destroy the planted crop. if the producer landowner(s) and/or producer(s) does not do so themselves.** Should the municipality destroy the crop, an invoice shall be issued to the ~~producer landowner(s) and/or producer(s)~~ for the labour, chemical and equipment costs of the crops destruction.
 - ii. **Should the municipality destroy the crop, an invoice shall be issued to the landowner(s) and/or producer(s) for the labour, chemical and equipment costs of the crops destruction as per Provincial Legislation, including the ability of the municipality to add the arrears amount to the property taxes.**
 - iii. Should enforcement be required, additional administrative fees will be charged at 15% of the cost of enforcement.
- 3.3.8 After the period of restriction, canola may be seeded using only Clubroot resistant varieties and rotating the resistant varieties with each subsequent planting.
- 3.3.9 Host plants of the clubroot pathogen, as listed in the Alberta Clubroot Management Plant, and volunteer canola shall be destroyed from within crops on the infested

lands, for a period of three (3) consecutive years following the year in which a Clubroot test result is positive.

3.3.10 Inform any contractors or custom operators who may enter onto the land that Clubroot has been found on the property, and advise them to properly clean and disinfect any equipment which comes into contact with the soil.

3.4. The landowner(s) and/or occupant(s) ~~producer(s)~~ of the land who are disturbing the soil will have the responsibility to follow the Best Management Guidelines that are laid out in the Alberta Clubroot Management Plan that is set out by Alberta Agriculture and Forestry to reduce the spread of the disease with the movement of soil and equipment.

4. COUNCIL RESPONSIBILITIES

4.1. Council shall appoint Pest Inspectors (as per section 10 of the *Agricultural Pests Act*).

4.1.1. The Agricultural Fieldman, under the *Agricultural Service Board Act*, is by virtue of that office, an inspector under the *Agricultural Pests Act*.

5. ADMINISTRATION RESPONSIBILITIES

5.1 The Manager of Agricultural Services shall establish protocols to be followed by Pest Inspectors for inspection, sampling techniques, and for entering land. These procedures shall be designated to minimize the potential for clubroot spore transferral between fields by Pest Inspectors and will follow the Alberta Clubroot Management Plan.

5.2 Annually, the Manager of Agricultural Services shall schedule inspections of Canola fields within Greenview. In preparing this inspection schedule, the Agricultural Fieldman shall use the following criteria:

5.2.1. The fields inspected shall be distributed across the geographic area of the municipality.

5.2.2. Priority inspections will be given to fields where:

- a. The ~~producer~~ landowner(s) and/or producer(s) ~~are~~ is known or believed to be involved in farming outside of Greenview.
- b. Inspectors notice Canola which appears to be showing symptoms of Clubroot (wilting, stunting, yellowing and early maturing).
- c. When earth moving equipment (i.e. pipeline, drilling, service rigs or road construction equipment) suspected to be from outside the Peace Region has been actively operated on the land.
- d. The property previously has Clubroot documented and verified through DNA analysis with an annual deadline for re-inspections of June 30.
- e. All fields within a one (1) mile or 1.6 kilometer radius of any field where Clubroot of Canola was confirmed and any fields associated with the landowner(s) and/ or producer(s) ~~operator(s)~~ of any field where Clubroot of Canola was confirmed.

5.3. Advise other Peace Region Agricultural Fieldman as well as the appropriate provincial departments that Clubroot has been found within Greenview.

- 5.4. Greenview Agricultural Services will provide information and education to landowner(s) and/or occupant(s) **producer(s)** regarding the spread of Clubroot of Canola.
- 5.5 Greenview will advocate that all seed (of a host crop) should be a Clubroot resistant variety and should be treated with a registered fungicide that includes the genus for Clubroot of Canola on the label list of controlled fungi, particularly if from an out of province or unknown source.

Title: CLUBROOT OF CANOLA

Policy No: 6308

Effective Date: January 22, 2018

Motion Number: 18.01.40

Supersedes Policy No: (None)

Review Date:



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: The purpose of this policy is to establish a management plan to prevent and/or minimize the spread and impact of Clubroot in Greenview. Greenview Council recognizes that Clubroot of Canola is declared a pest under the *Agricultural Pests Act* of Alberta and is a concern to agricultural producers within the municipality. Council further recognizes that it is beneficial to the agricultural industry to 'take active measures to prevent the establishment of, control or destroy pests in the municipality' (Sec. 6, *Agricultural Pests Act*, R.S.A 2000, Chapter A-8).

DEFINITIONS

Manager of Agriculture Services means the individual appointed as such through motion by Greenview Council and by virtue of position (*Agricultural Service Board Act*) who acts as a Pest Inspector.

Agricultural Pest Act means the *Agricultural Pest Act* of Alberta (R.S.A. 2000, Chapter A-8) and the *Pest and Nuisance Control Regulation* (184/2001) including any amendments or successor legislation thereto.

Agricultural Service Board means the Board appointed by Greenview Council to address agricultural concerns.

Alberta Clubroot Management Plan means the plan to manage clubroot of canola as set forth by Alberta Agriculture and Forestry.

Clubroot of Canola ("Clubroot") means the serious soil-borne disease caused by *Plasmodiophora brassicae*. It poses a serious threat to the Canola industry by reducing yields, it reduces the quantity and quality of the oil produced from the seeds and the spores can remain viable for twenty (20) years or more according to current research.

Control means to destroy or manage the disease through measures deemed acceptable by the Pest Inspector and this Policy.

Crop Residue means the material left in an agricultural field after the crop has been harvested.

Cruciferous plants means a plant family which includes; canola/rapeseed and mustard as well as the cabbage family (broccoli, Brussel sprouts, cabbage, cauliflower, Chinese cabbage, kale, kohlrabi, radish, rutabaga and turnip).

Destroy means to kill all growing parts or to render reproductive mechanisms non-viable.

Geographic Area means an area of land under the jurisdiction of Greenview.

Greenview means the Municipal District of Greenview No. 16.

Infested means any property containing Clubroot of Canola.

Notice means a notice in writing issued by a Pest Inspector under section 12 of the *Agricultural Pest Act*.

Period of Restriction means a period of time during which a cruciferous crop may not be planted and grown.

Pest means an animal, bird, insect, plant or disease declared a pest under section two of the *Agricultural Pests Act*.

Pest Inspector means an inspector appointed by Greenview Council or by the Minister to carry out the *Agricultural Pest Act*.

Producer means a farm operator.

Soil Disturbance means anything that can or may move soil.

Suspected Field means any field for which it has displayed any symptoms or signs of Clubroot of Canola.

POLICY

Authority

1. Greenview Council shall appoint Pest Inspectors (as per section 10 of the *Agricultural Pests Act*).
 - 1.1 The Agricultural Fieldman, under the *Agricultural Service Board Act*, is by virtue of that office, an inspector under the *Agricultural Pests Act*.
2. The Manager of Agriculture Services shall establish protocols to be followed by Pest Inspectors for inspections, sampling techniques, and for entering land. These procedures shall be designed to minimize the potential for clubroot spore transferral between fields by Pest Inspectors and will follow the Alberta Clubroot Management Plan.

Manager of Agriculture Services

3. In the event that a sample from a suspected field returns as positive for Clubroot of Canola (DNA analysis), Greenview shall:
 - 3.1 Inform the Agricultural Service Board and the Municipal Council of the discovery, and of any enforcement actions taken. Crops growing in non-compliance with a Notice will be destroyed at the landowner's and/or occupant's expense. Should enforcement be required, Greenview's administrative fees will be charged at 15% of the cost of enforcement.

- 3.2 For research purposes only, canola and other cruciferous crops may be permitted to be grown on lands where a Notice has been issued with respect to Clubroot of Canola on the lands provided that pre-approval has been granted by the Manager of Agricultural Services which pre-approval may be withheld by the Manager of Agricultural Services in his/her sole discretion.
- 3.3 Ensure that all Canola fields with which the landowner(s) and/or occupant(s) is known to be involved are inspected (including the landowner(s) and/or occupant(s)' own field(s), custom seeding, custom harvest etc.);
 - 3.3.1 If the producer is operating on lands other than his own, a release of information form shall be signed by the registered landowner before there is correspondence with the producer.
- 3.4 Ensure the landowner(s) and/or occupant(s) receive written notification through registered mail or delivery in person and are requested to follow the Best Management Guidelines in the Alberta Clubroot Management Plan;
 - 3.4.1 Additional information may include:
 - 3.4.1.1 The Alberta Clubroot Management Plan
 - 3.4.1.2 Clubroot of Canola Policy 6308
 - 3.4.1.3 Clubroot identification information
- 3.5 Advise other Peace Region Agricultural Fieldman as well as the appropriate provincial departments that Clubroot has been found within Greenview;
- 3.6 All landowners and/or occupants within a one (1) mile or 1.6 kilometre radius of the field where Clubroot was confirmed, will be sent written notice that Clubroot was confirmed within one (1) mile or 1.6 kilometres of their property. Additional information, such as the *Alberta Clubroot Management Plan*, Clubroot of Canola Policy 6308 and Clubroot identification information may be included, and;
- 3.7 In order to better understand how the disease was introduced and spread, endeavour to gather as much information about the Clubroot infected field as possible, including type and variety of the crop, seed retailer, equipment movement, custom operators used, soil type (esp. pH) and drainage patterns.
4. Greenview Agricultural Services will provide information and education to landowners and/or occupants regarding the spread of Clubroot of Canola.
5. Greenview will advocate that all seed (of a host crop) should be a Clubroot resistant variety and should be treated with a registered fungicide that includes the genus for Clubroot of Canola on the label list of controlled fungi, particularly if from an out of province or unknown source.

Control

1. Annually, the Manager of Agriculture Services shall schedule inspections of Canola fields within Greenview. In preparing this inspection schedule, the Agricultural Fieldman shall use the following criteria:
 - 1.1 The fields inspected shall be distributed across the geographic area of the municipality.

- 1.1.1 Priority of inspections will be given to fields where:
 - 1.1.1.1 The producer is known or believed to be involved in farming outside of Greenview;
 - 1.1.1.2 Inspectors notice Canola which appears to be showing symptoms of Clubroot (wilting, stunting, yellowing and early maturity);
 - 1.1.1.3 When earth moving equipment (i.e. pipeline, drilling, service rigs or road construction equipment) suspected to be from outside the Peace Region has been actively operated on the land;
 - 1.1.1.4 The property previously has Clubroot documented and verified through DNA analysis;
 - 1.1.1.5 All fields within a 1.6 km (or one mile) radius of any field where Clubroot of Canola was confirmed and any fields associated with the operator(s) of any field where Clubroot of Canola was confirmed.
2. The landowner(s) and/or occupant(s) of lands confirmed with Clubroot shall be required to adopt the following control measures:
 - a. The crop shall be harvested, and the canola seed shall be sold for crushing, but **not** sold for feed or seed, and shall **not** be retained for reseeded;
 - b. Crop residue shall be chopped and evenly spread back onto the infected land, not baled or removed;
 - c. Any seed load transported from the infested land shall be securely covered (tarp);
 - d. Soil disturbance on infected land must be minimized to prevent movement to uninfected land;
 - e. Any crop residue and soil must be cleaned from all equipment and implements and left on the land before taking equipment off the infected land;
 - f. Implements, or parts thereof, which come directly into contact with the soil should be sterilized, as per Alberta Clubroot Management Plan (Appendix 1 and 2);
 - g. No Clubroot susceptible crops (cruciferous plants) including Clubroot Resistant Canola varieties shall be seeded for a period of three (3) consecutive years following the year in which Clubroot test result is positive. Should the producer on infected land plant canola regardless of positive testing, the Manager of Agriculture Services shall;
 - i. Notwithstanding any other provision of this Policy, a Pest Inspector shall not be required to issue a Notice to an owner or occupant of land if in the Pest Inspector's opinion it is appropriate to take preliminary or alternative measures as a predecessor to or in lieu of the issuance of a Notice which may measures include but are not limited to verbal or written warnings that if specified actions are not taken a Notice will be issued.

- ii. Issue a Notice to the producer as per the *Agricultural Pest Act*;
 - 1. If a producer fails to abide by the Notice, the Manager of Agriculture Services shall destroy the planted crop through chemical means, so as to prevent soil disturbance and movement, if the producer does not do so themselves. Should the municipality destroy the crop, an invoice shall be issued to the producer for the labour, chemical and equipment costs of the crops destruction.
 - 2. Should enforcement be required, additional administrative fees will be charged at 15% of the cost of enforcement.
 - h. After the period of restriction, canola may be seeded using only Clubroot resistant varieties and rotating the resistant variety with each subsequent planting;
 - i. Host plants of the clubroot pathogen, as listed in the Alberta Clubroot Management Plan, and volunteer canola shall be destroyed from within crops on the infested lands, for a period of three (3) consecutive years following the year in which a Clubroot test result is positive;
 - j. Inform any contractors or custom operators who may enter onto the land that Clubroot has been found on the property, and advise them to properly clean and disinfect any equipment which comes into contact with the soil.
- 3. The landowner(s) and/or occupant(s) of the land who are disturbing the soil will have the responsibility to follow the Best Management Guidelines that are laid out in the Alberta Clubroot Management Plan that is set out by Alberta Agriculture and Forestry to reduce the spread of the disease with the movement of soil and equipment.



REQUEST FOR DECISION

SUBJECT: **Problem Wildlife Officer Position**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: October 26, 2020
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
ACAO SW MANAGER: QFB
GM: DM PRESENTER: QFB

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from Administration regarding the essential duties and responsibilities of the Problem Wildlife Officer (PWO) position for information, as presented.

BACKGROUND/PROPOSAL:

In 2016 Greenview created the position of Problem Wildlife Officer (PWO) in an effort to assist the organization with limiting the impediments of problem wildlife and the effects that they have on the ratepayer/residents lifestyles (predation (livestock) and depredation (crops)), flooding of producing agricultural lands, as well as on municipal infrastructure (roads, culverts, and bridges).

Previous to 2016, Greenview had the services of a contractor for beaver control and no services for other vertebrate pests (predators), for the 2016 budget it was proposed that Greenview hire a Problem Wildlife Officer (PWO) to deal with predator issues and in the upcoming year or two when the beaver contract was up, the responsibility for beaver control would also become part of this positions responsibilities. In 2017 the beaver contract was given up by the previous contractor due to health issues and regulatory upgrades required for his explosive magazine site. Beaver control work then became part of the responsibilities of the Problem Wildlife Officer.

It has been postulated that the Problem Wildlife Officer position either spent too much time on beaver control work and not enough time was devoted to providing direction/assistance for predation and depredation issues not meeting expectations, or the work was ok but the way many beaver issues were identified and prioritized did not accomplish the expectations.

When research was being conducted to determine the best fit for a problem wildlife position for Greenview, there were a few other municipality's position descriptions that were looked at, for information to determine what would be required for this position to be successful. The County of Grande Prairie, Sturgeon County, and Strathcona County were looked at to determine best practices. The information that was acquired had

shown that a full time PWO along with a seasonal assistant or a contractor on a seasonal basis to help with beaver control work is what seemed to work best.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be informed on the need for and or priorities of the Problem Wildlife Officer position.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the Problem Wildlife Officer position presentation for information, however, Administration suggests that the information will be a valuable asset to Council in determining the viability with continuing the program.

FINANCIAL IMPLICATION:

The Problem Wildlife Position is currently a budgeted position within the 2020 Agriculture Services Operational Budget.

Direct Costs: This position is accounted for in the 2020 Agriculture Services Operational Budget.

Ongoing / Future Costs:

Upon Council's decision regarding the Problem Wildlife Officer position there may be additional funding requirements.

STAFFING IMPLICATION:

Depending upon Council's decision there may be an added staffing implication whether it is a seasonal employee or a contractor.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will implement any of the follow-up actions required as determined by Council's direction regarding the future of the Problem Wildlife Officer position/program.

ATTACHMENT(S):

- Problem Wildlife Officer Position Description (newly revised)
- Problem Wildlife Officer Position Description (previous version)
- Problem Wildlife Officer Position PowerPoint presentation

GREENVIEW, ALBERTA

POSITION DESCRIPTION

JOB TITLE: PROBLEM WILDLIFE OFFICER
DEPARTMENT: AGRICULTURE SERVICES
LOCATION: VALLEYVIEW & GROVEDALE AGRICULTURE SERVICES BUILDING

SUMMARY:

- The Problem Wildlife Officer position is responsible for controlling wild animals that could have a negative impact on farming/ranching operations, municipal infrastructure, and agriculture in general.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Major

- Working with landowners and residents within Greenview to review problem wildlife issues and assist in the implementation of potential solutions.
- Remove beavers and beaver dams where required to protect municipal infrastructure and facilitate proper operation and/or prevent flooding of producing agricultural lands.
- Provide information to landowners regarding current best practices that minimize the negative aspects of wildlife predation on livestock and wildlife depredation on crops.
- Provide aid or assistance in the control of wild animals that could have a negative impact on agriculture and farming operations, including but not limited to, beavers (beaver dams), skunks, badgers, coyotes and wolves.
- Work in partnership with Alberta Fish and Wildlife and other government agencies as necessary to assess wildlife related issues affecting landowners and offering solutions that addresses the problem.
- Complete regular reports on all municipal problem wildlife activities for senior management, the Agricultural Service Board and Council.
- Ensure accurate record keeping of landowner/resident work orders, interdepartmental work orders, and equipment inventory.
- Completing paperwork and reports regarding the use of devices, and control of predators.
- Responding to all predator and vertebrate pest complaints.

Minor

- Securing paperwork related to access to property, permission and waivers.
- Setting traps, snares, and poison.
- Dispatching of wild animals through the use of firearms as authorized under applicable provincial acts/regulations.
- Maintain trapping equipment for proper usage and most humane effect.

- Assist with the coordination and delivery of education and training sessions regarding vertebrate pests and their habits for various audiences.
- Ability to safely work with explosives.

Occasional

- Investigate reports of live rats with a view to confirming species and seizing rats.
- Relocating live pests to remote areas if necessary.
- Dispose of dead animals.
- Provide data and comments for monthly reporting to the Agriculture Service Board.

QUALIFICATIONS/EDUCATION/EXPERIENCE:

- Must have a Provincial Fur Trapping license
- Experienced in controlling problem wildlife in densely populated areas.
- Possess a valid Firearms Possession and Acquisition License.
- Valid Driver's License is required
- Minimum three years of experience trapping.
- Eligibility for obtain a blasting certificate is considered an asset.
- Minimum Grade 12 Matriculation

SKILLS REQUIRED:

- Must have knowledge and experience in the humane trapping of wildlife and other control methods.
- Must have extensive knowledge of lifestyles and habits of predators and other vertebrate pests.
- Ability to maintain exceptional public relations while performing duties.
- Ability to operate a 4x4 truck, ATV, snowmobile, canoe, and boat.
- Beaver trapping experience.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Occasional heavy lifting (60-100 lbs.).
- Extensive use of the computer and telephone.
- Long periods of sitting required, with good lighting temperature and noise control provided.
- Long periods of working outdoors with temperature variations, and lighting variations, and noise control provided.
- Normal working day consists of 7.5 hours, with occasional overtime required.

HEALTH & SAFETY:

All personnel working at the M.D. of Greenview are governed by the M.D. Health & Safety Policy.

- Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and all Occupational Health and Safety Rules and Regulations.

INCUMBENT SIGN-OFF:

I have read the above description of the primary role and responsibilities of the Problem Wildlife Officer position and acknowledge that I understand the scope and responsibility of the position. I understand that this is not intended to be an exhaustive list of job duties and responsibilities and that I will be assigned other duties as required to support the success of the Municipal District of Greenview No. 16.

Incumbent – Print Name

Date

Incumbent – Signature

Manager – Print Name

Date

Manager – Signature

GREENVIEW, ALBERTA

POSITION DESCRIPTION

JOB TITLE: PROBLEM WILDLIFE OFFICER
DEPARTMENT: AGRICULTURE SERVICES
LOCATION: OPERATIONS BUILDING & GROVEDALE AG OFFICE

SUMMARY:

- The Problem Wildlife Officer position is responsible for the implementation of pest control services and programs to eliminate predators and vertebrate pests/nuisances using a variety of traps/devices, firearms, poison or explosives as well as providing advice to reduce loss of livestock.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Major

- Meeting with landowners to other municipalities, and other departments to investigate complaints of predator kills.
- Outlining techniques or best practices that will minimize the negative aspects of predator kills through management practices such as fencing, guard animals, predator proof pens, securing livestock, immediate removal of carcasses, night lighting, etc.
- Completing paperwork and reports regarding use of devices and control of predators.
- Completing work orders for work completed for landowners, and other Greenview departments.
- Responding to all predator and vertebrate pest complaints.
- Coordinating with the appropriate federal or provincial departments in regards to problem wildlife work.

Minor

- Conducting autopsies of animals to determine what predator killed it.
- Securing paperwork related to access to property, permission and waivers
- Setting traps, snares, and poison
- Educating landowners on the use and handling of poison
- Shooting predators
- Identify pest and offer possible solutions.
- Maintain accurate records
- Maintain trapping equipment for proper usage and most humane effect.
- Provide education and training sessions regarding vertebrate pests and their habits for various audiences

Occasional

- Investigate reports of live rats with a view to confirming and seizing rats.
- Relocating live pests to remote areas
- Dispose of dead animals.
- Provide data and comments for monthly reporting to the Agriculture Service Board.

QUALIFICATIONS/EDUCATION/EXPERIENCE:

- Must have a Provincial Fur Trapping license
- Experienced in controlling problem wildlife in densely populated areas.
- Possess a valid Firearms Possession and Acquisition License.
- Valid Driver's License is required
- Minimum three years of experience trapping.
- Minimum Grade 12 Matriculation

SKILLS REQUIRED:

- Must have knowledge and experience in the humane trapping of wildlife and other control methods.
- Must have knowledge of lifestyles and habits of predators and other vertebrate pests.
- Able to maintain exceptional public relations while performing duties.
- Ability to operate a 4x4 truck, ATV, snowmobile, canoe, and boat.
- Beaver trapping experience would be an asset

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Occasional heavy lifting (60-100 lbs.).
- Extensive use of the computer and telephone.
- Long periods of sitting required, with good lighting temperature and noise control provided.
- Long periods of working outdoors with temperature variations, and lighting variations, and noise control provided.
- Normal working day consists of 7.5 hours, with occasional overtime required.

HEALTH & SAFETY:

All personnel working at the M.D. of Greenview are governed by the M.D. Health & Safety Policy.

- Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and all Occupational Health and Safety Rules and Regulations.

INCUMBENT SIGN-OFF:

I have read the above description of the primary role and responsibilities of the Problem Wildlife Officer position and acknowledge that I understand the scope and responsibility of the position. I understand that this is not intended to be an exhaustive list of job duties and responsibilities and that I will be assigned other duties as required to support the success of the Municipal District of Greenview No. 16.

Incumbent – Print Name


Date

Incumbent – Signature

Manager – Print Name

Date

Manager – Signature



PROBLEM WILDLIFE OFFICER POSITION

Alternative #1

- For Council to accept the Problem Wildlife Officer (PWO) position description as presented.
- For Council to consider employing the Problem Wildlife Officer position as stated in the position description that was presented, plus a seasonal **employee** (to provide assistance with the beaver workload during peak times.
- Administration recommends this alternative, so as to provide assistance to the Problem Wildlife Officer position during the time of year when beavers are active.

Alternative #2

- For Council to accept the Problem Wildlife Officer position description as presented.
- For Council to consider employing the Problem Wildlife Officer position as stated in the position description that was presented, plus a seasonal **contractor** (to provide assistance with the beaver workload during peak times.
- Administration recommends this second alternative (if council does not chose to accept the first one), so as to provide assistance to the Problem Wildlife Officer position during the time of year when beavers are active.

Alternative #3

- For Council to accept the Problem Wildlife Officer (PWO) position description as presented and to consider employing the Problem Wildlife Officer position as stated in the position description that was presented.
- Administration does not recommend this alternative, as the PWO would still be very busy during beaver season and may not be able to devote the time expected to facilitate problems with predators.

Alternative #4

- For Council to not accept the Problem Wildlife Officer position description as presented and to look at the option of leaving the position unfilled and continuing status quo with the current capacity of beaver issue management.
- Administration does not recommend this action as contracted services usually have a higher cost involved, considering it is currently only for beaver control work.

Alternative #5

- For Council to not accept the problem Wildlife Officer position description as presented and look further into the concept of an Enhanced Fish and Wildlife Officer position.
- Administration does not recommend this action because in discussions with the district problem wildlife officer he indicated that while it would be nice to bolster his provincial staff with another position he feels it should not be the responsibility of Greenview and its tax base.
- Administration also discussed with the former CAO of Ranchland County where an enhanced Fish and Wildlife Officer position exists. Her recommendation was to not entertain this idea and cited a completed lack of control to direct this position towards municipal priorities.
- This appears to be an issue with Enhanced RCMP positions that Greenview currently has on contract. Greenview would still have to look at hiring an additional person to look after beaver issues.

Alternative #6

- For Council to not accept the problem Wildlife Officer position description as presented and to not do anything in regards to problem wildlife issues..
- Administration does not recommend this action due to the demonstrated need for having Problem Wildlife staff to deal with predator and beaver problems.



REQUEST FOR DECISION

SUBJECT: **Wolf Harvest Incentive Program Effectiveness Report**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: DM PRESENTER: QFB
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 6306 Wolf Harvest Incentive Program

RECOMMENDED ACTION:

MOTION: That Council accept the presentation on the effectiveness of the Greenview Wolf Harvest Incentive Program for information, as presented.

BACKGROUND/PROPOSAL:

As per Council's Notice of Motion regarding Greenview's Wolf Incentive Program, Administration has prepared a report on the statistics that have been collected from 2012 to-date. The information was derived from both Greenview records and information from the Alberta Environment and Parks Ministry (Fish and Wildlife Division).

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Council will be informed of the statistical data in relation to the Greenview Wolf Harvest Incentive Program.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to choose not to accept the report as presented or accept the report as presented for information.

FINANCIAL IMPLICATION:

Direct Costs: The Wolf Harvest Incentive Program is a budgeted item in the 2020 Agriculture Services Operational Budget.

Ongoing / Future Costs: There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

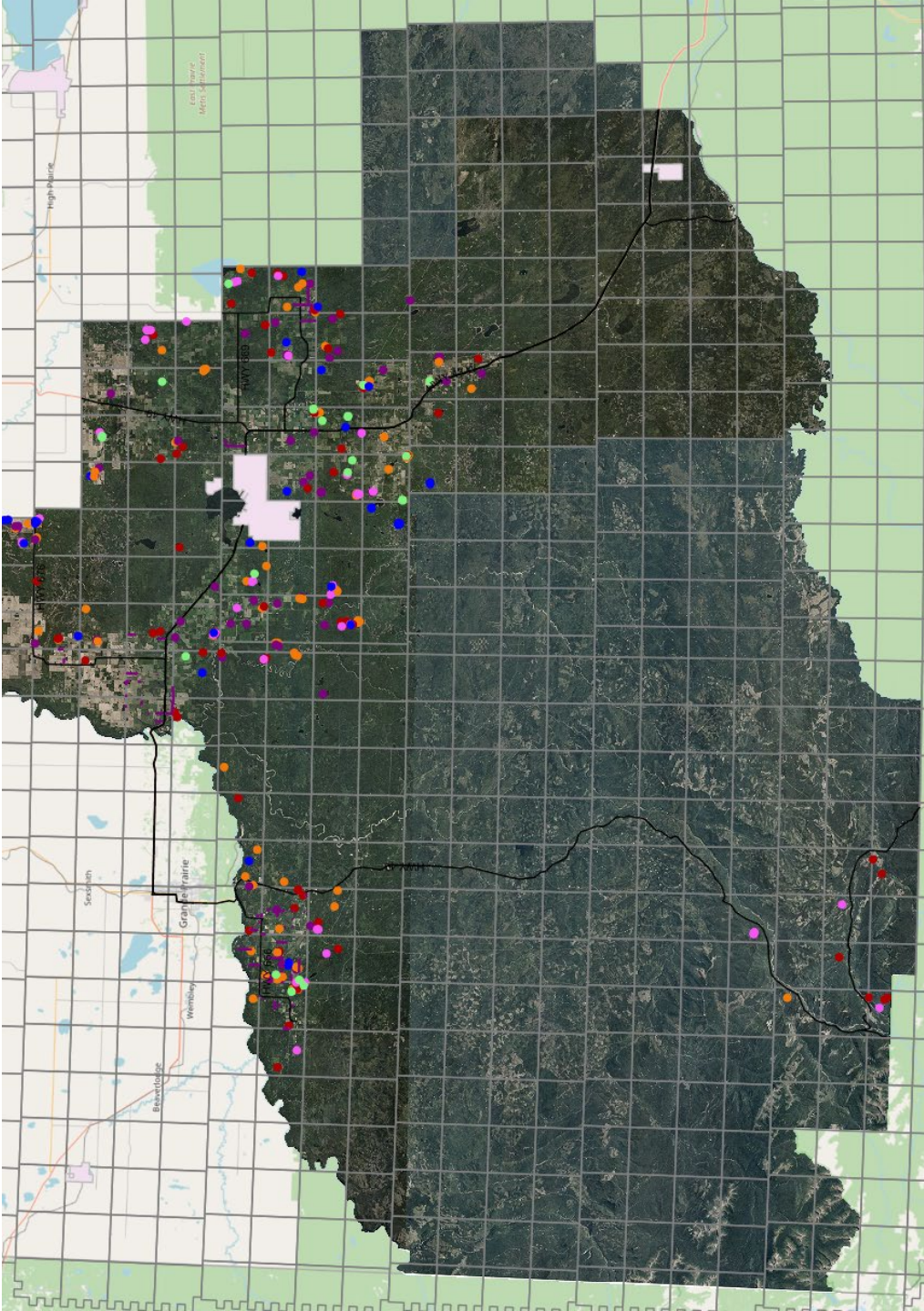
- PowerPoint presentation Wolf Harvest Effectiveness Report

Wolf Harvest Effectiveness Report

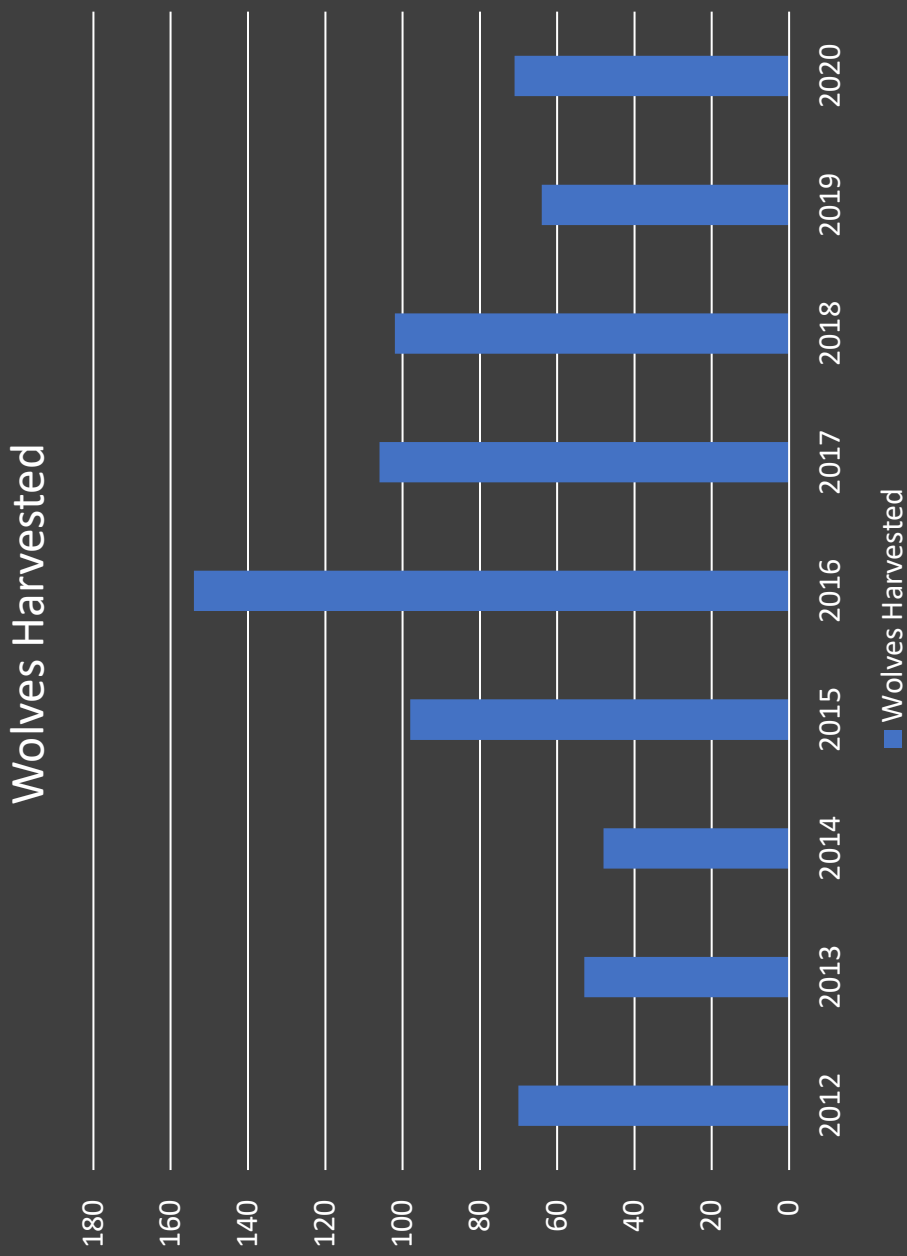


Information used in this
presentation has been
collected, gathered and
mapped from
2012 – 2020.

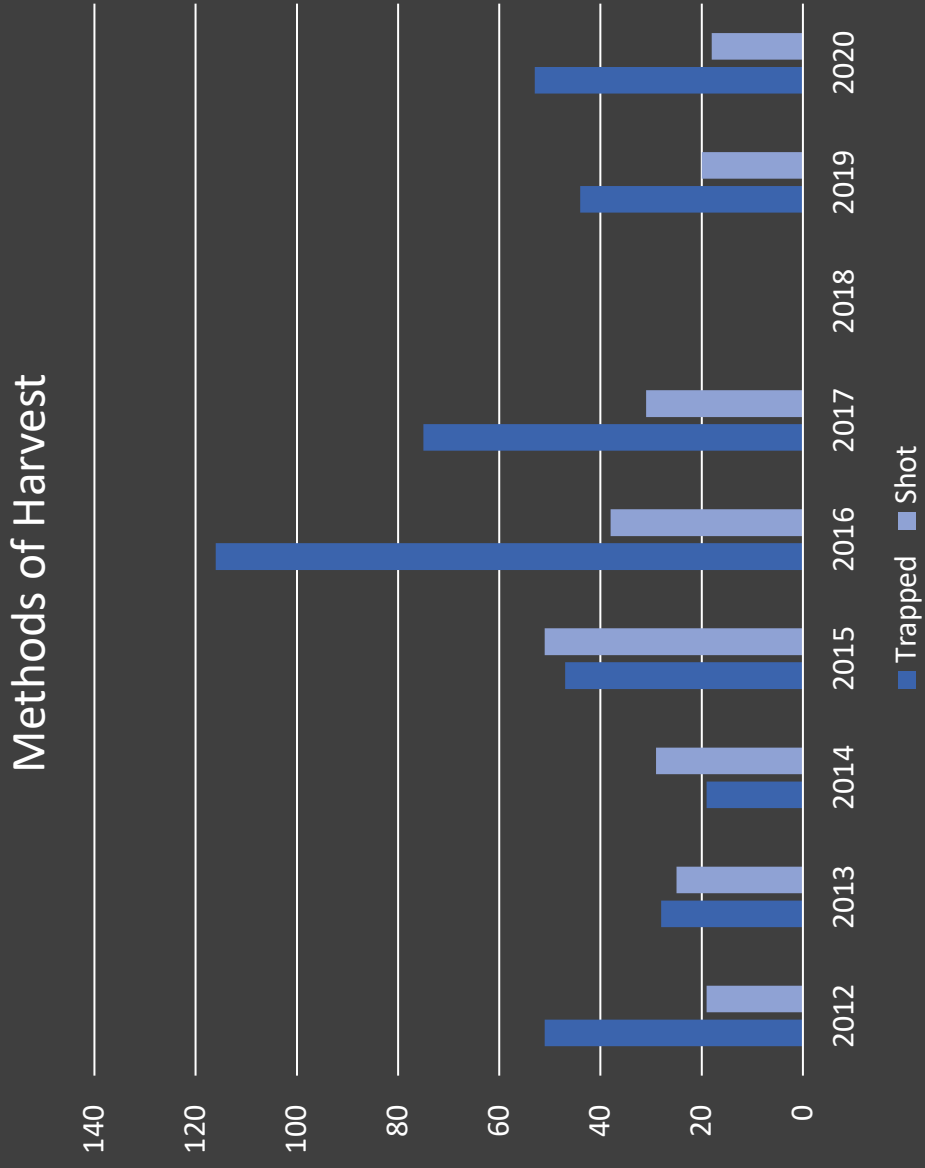
Snapshot of Wolf Harvest Locations (2015-2020)



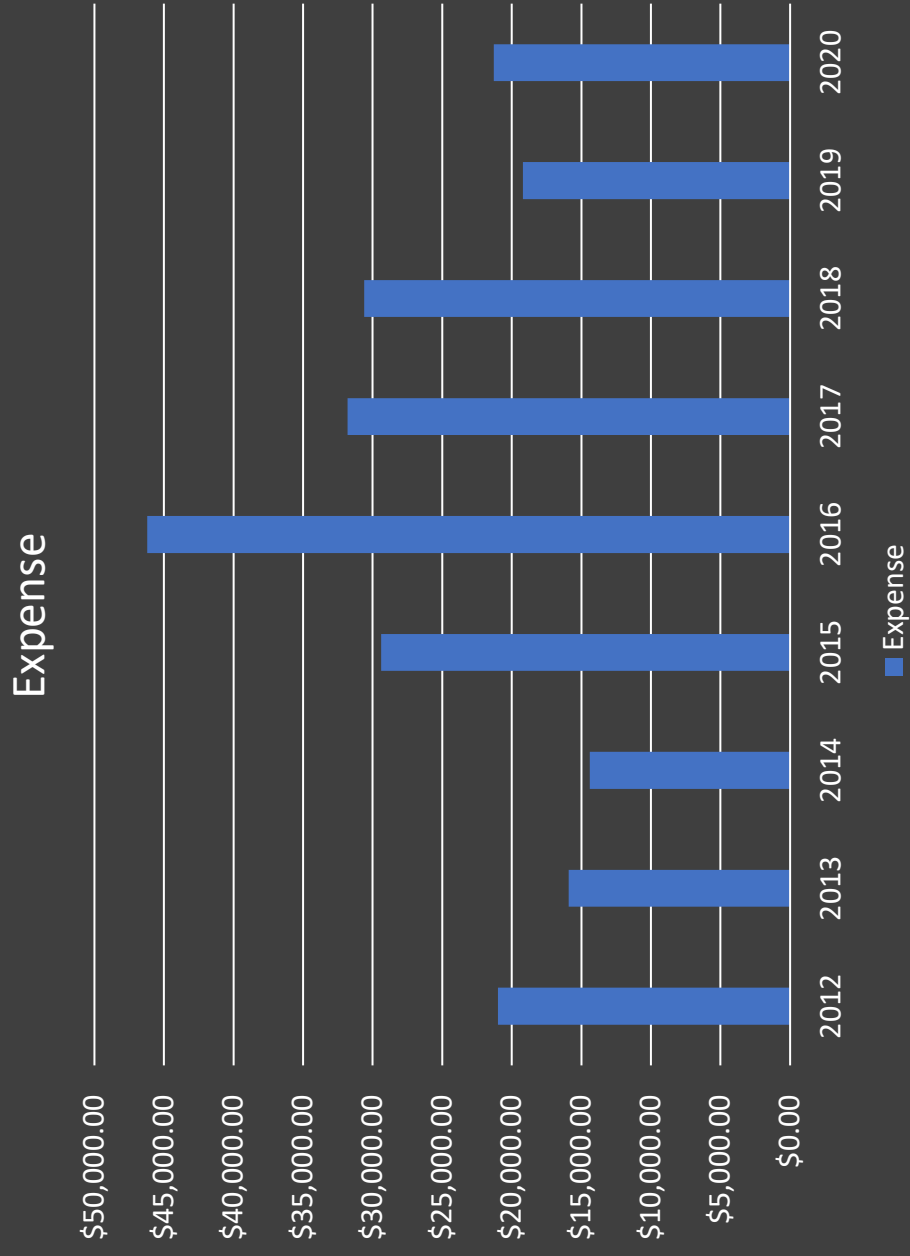
Wolves Harvested in Greenview 2012-2020



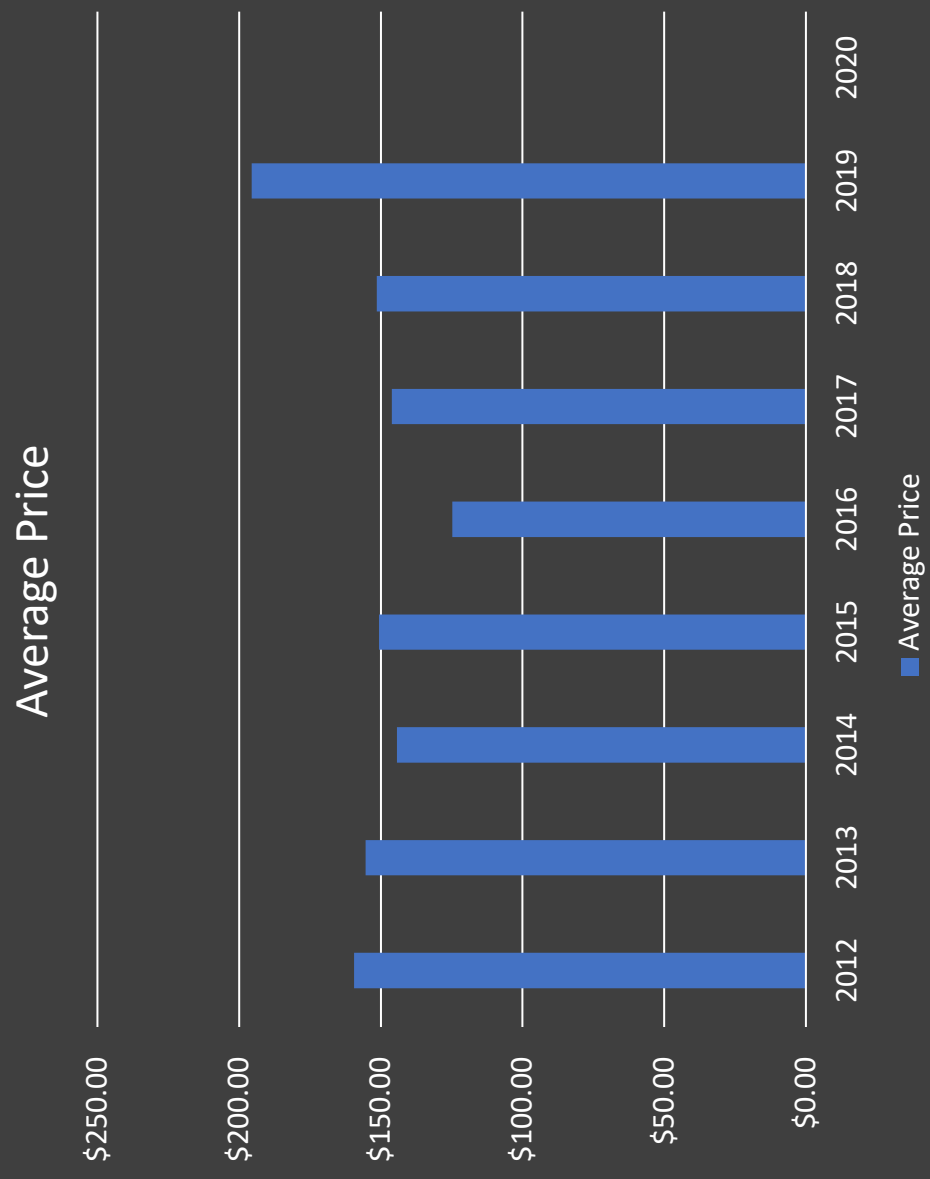
Harvest Methods



Annual Expenditure

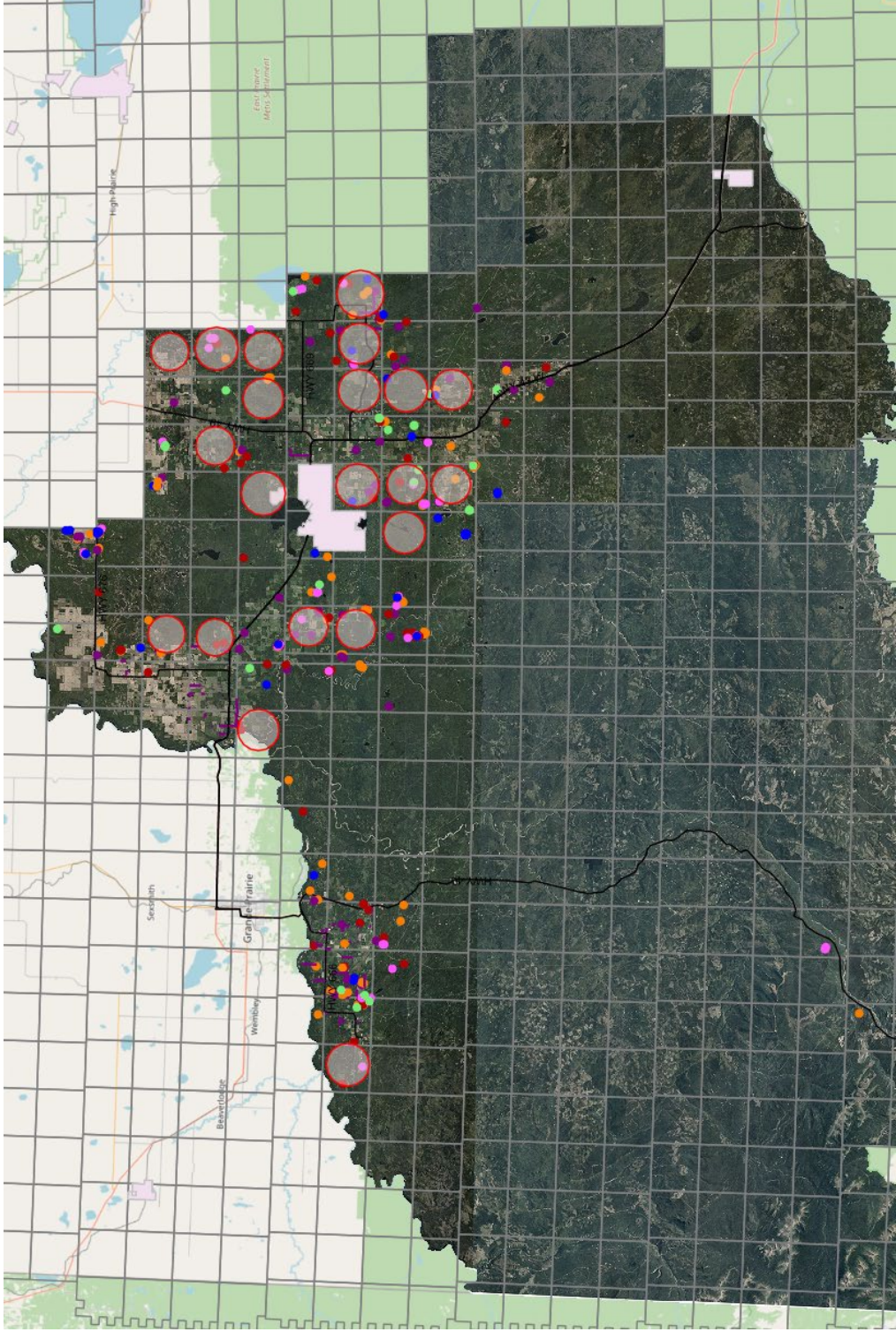


Average Wolf Price (Based upon Export Permits)

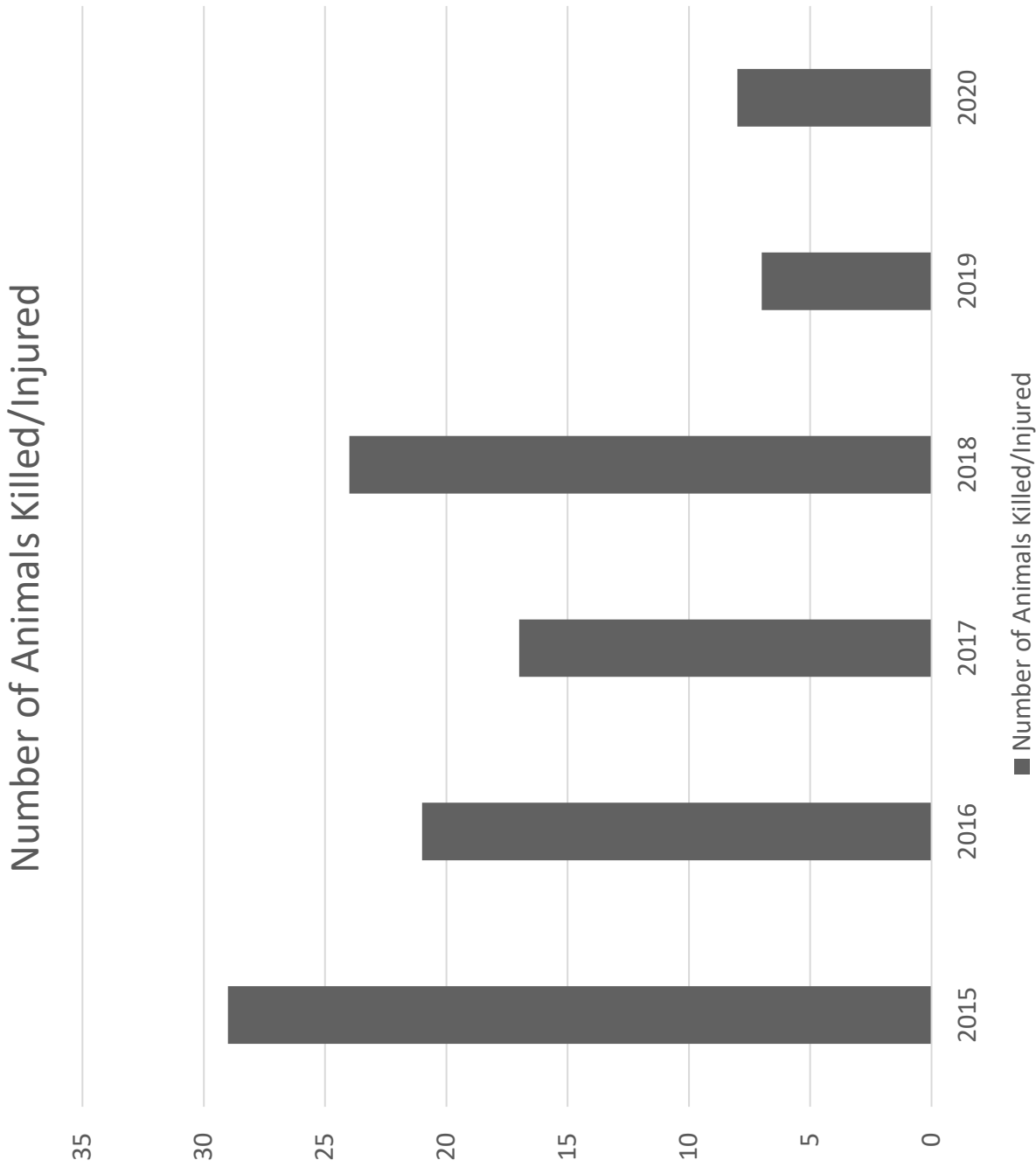


2015-2020 Confirmed Depredation Locations

(Provided by Alberta Fish
& Wildlife)



2015-2020 Depredation





REQUEST FOR DECISION

SUBJECT: **Big River View Snow Club Reallocation of Funds**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: DM PRESENTER: LL
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council authorize the Big River View Snow Club an extension to utilize the 2020 grant funds in the amount of \$15,000.00 to the 2021 calendar year.

BACKGROUND/PROPOSAL:

Greenview Council approved a capital grant to the Big River View Snow Club in January 2020 for \$15,000.00 to be used towards permanent fixtures for a terrain park to be utilized at the Little Smoky Ski Area. Due to the Covid 19 Pandemic the hill was closed to follow the provincial guidelines set out by Alberta Health Services, the project was not initiated but is scheduled for completion in 2021.

The Big River View Snow Club is requesting that the 2020 funding of \$15,000.00 be reallocated to 2021 to proceed with the capital project originally planned for 2020.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a Greenview community initiative.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request the grant funds be returned to Greenview or to take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Big River View Snow Club of Council's decision.

ATTACHMENT(S):

- Big River View Snow Club Reallocation Request

Teresa Marin

From: Big River View <bigriverview@gmail.com>
Sent: October 7, 2020 12:31 PM
To: Greenview Gives Back
Subject: 2019 Grant Funding

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I'm writing on behalf of our Big River View Snow Club in regards to the \$15,000 grant we received last season. I'd like to inform you that we have not had the chance to fully execute our plan for the money. Our intentions were high going into our 2019/2020 season to put the money towards some permanent fixtures for a terrain park to be utilized at the Little Smoky Ski Area.

COVID hit us and the hill was closed to follow the provincial guidelines set out by AHS.

We would like to ask for an extension to properly allocate the funds.

Please let us know if this can happen, or will gladly give the money back to support another organization as well.

Regards,

Jay Dreyer on behalf of BRVSC.



REQUEST FOR DECISION

SUBJECT:	Warrior Hockey Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: DM	PRESENTER: LL
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council take no action on the sponsorship request for enrollment costs from the Warrior Hockey Club.

BACKGROUND/PROPOSAL:

Two sponsorship forms were received for two children from Valleyview to assist with enrollment costs for the Warrior Hockey Club requesting a sponsorship of \$500 to \$1000 per child.

The Warrior Hockey Club is a hockey league that gives children in the region an opportunity to compete across Alberta and beyond. Enrollment from September to June is a cost of \$4250 plus tax/child. Sponsorship of \$1000.00 or more will be displayed at each team showcase.

There are many communities within Greenview that have minor hockey associations. An example of the 2020 minor hockey association's enrollment include the following:

- 90 children registered for Grande Cache Minor Hockey
- 67 registered for Fox Creek Minor Hockey

The number of registered players presented is a small representation of the total number of sponsorship requests that may be submitted from within Greenview. As a result, Administration is recommending that no action be taken for the sponsorship request due to the precedent that may result.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would not be setting a precedence to families residing in Greenview whose children play registered sports.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion or recommend a sponsorship amount.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the applicants of Council's decision.

ATTACHMENT(S):

- Warrior Hockey Club Sponsorship Requests

Lisa Lenentine

From: Kristie Lefebvre
Sent: October 2, 2020 2:32 PM
To: Greenview Gives Back
Subject: Sponsorship Donation request
Attachments: Generic_Sponsorship Warrior Wnter pgrm 2020.pdf; Kallyn Donation Request Form.pdf; Kayden Donation Request Form.pdf

RECEIVED Oct 2/20
SCANNED LL

Hello,

My boys are currently playing this year with the Warriors in Grande Prairie and we are looking for some help with registration costs for Kallyn Lefebvre and Kayden Lefebvre my twin boys. Please see attached letter and let me know if you require anything more from myself or my boys.

Thank you for your time, I do appreciate it.



Kristie Lefebvre - Fitness Programmer
Greenview Regional Multiplex
Phone: 780.524.2346
Email: kristie.lefebvre@mdgreenview.ab.ca



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview Sponsorship and Donation Request Form

This completed form must be submitted within a minimum of 60 days prior to the planned event.

Organization or Person Requesting Funds: Kallyn Lefebvre (Warriors Hockey)
Date of Application: 10/02/2020 Date of Event: 2020/2021 Hockey Season
Contact Name: Kristie Lefebvre Phone: (h) _____ (c) 780-882-0870
Email Address: kristielefebvre@gmail.com
Mailing Address: Po Box 251, Valleyview AB T0H 3N0
Funding Request Total: \$ 500-\$1,000.00

Type of sponsorship requested (check all that apply):

- ☐ Event
- ☐ Table
- ☐ Conference
- ☒ Gifts-in-kind (e.g. silent auction items)

Briefly describe your organization (non-profit, for profit):

An Opportunity and Platform for kids to play competitive Hockey across Alberta under the Warriors Hockey Club in Grande Prairie. High Quality coaching, mentorship, and personal Development on and off the ice.

Please indicate the intended purpose for the funds.

Enrollment Costs

What are the direct goals/objectives of the project/event?

A highly development focused season from September to June where they will grow and showcase their Abilities and grow as individuals

Where and when is the project/event taking place?

2020/2021 Hockey Season

How many people will benefit from the planned project/event?

The children playing Hockey for the Warriors as well as the MD as they may get their logo on the Banner.

Please describe how the project/event will benefit the community and/or the residents of Greenview.

The Boys will improve their Development and represent with pride and thankfulness of the MD sponsorship.

Please specify the amount of funding requested/anticipated from other organizations or government sources.

\$0

Please provide any additional information that will assist to support a funding decision.

Sponsors over \$1000 will have their logo on the Team Banner that will be displayed at every game across Alberta

Please provide the planned sponsorship/donation recognition methods for the acquired funds.

Towards Enrollment Costs

Has Greenview provided a donation or sponsorship contribution within the last 2 years, and if so, how was Greenview's contribution recognized?

Not to my knowledge

You may attach a separate document if additional space is required.

Greenview will provide banners for events, please contact the Community Service Coordinator at 780.524.7647 or email: greenviewgivesback@mdgreenview.ab.ca

Policy 8004 – Greenview Sponsorships and Donations



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview Sponsorship and Donation Request Form

This completed form must be submitted within a minimum of 60 days prior to the planned event.

Organization or Person Requesting Funds: Kayden Lefebvre (Warriors Hockey)
Date of Application: 01/02/2020 Date of Event: 2020/2021 Hockey Season
Contact Name: Kirstie Lefebvre Phone: (h) _____ (c) 780-882-0872
Email Address: KirstieLefebvre@gmail.com
Mailing Address: Po Box 251, Valleyview AB T0H 3N0
Funding Request Total: \$500.00 - \$1000.00

Type of sponsorship requested (check all that apply):

- ☐ Event
- ☐ Table
- ☐ Conference
- ☒ Gifts-in-kind (e.g. silent auction items)

Briefly describe your organization (non-profit, for profit):

An Opportunity and platform for kids to play competitive Hockey across Alberta Under the Warriors Hockey Club in Grande Prairie. High Quality Coaching, mentorship and personal Development both on and off the ice.

Please indicate the intended purpose for the funds.

Enrollment Costs

What are the direct goals/objectives of the project/event?

A highly development focused season from September to June where they will grow and showcase their Abilities and grow as Individuals.

Where and when is the project/event taking place?

2020/2021 Hockey Season

How many people will benefit from the planned project/event?

The children playing Hockey for the Warriors as well as the MD as they may get the logo on

Please describe how the project/event will benefit the community and/or the residents of Greenview.

The Boys will improve their development and represent with pride and thankfulness of the MD sponsorship. the Banner

Please specify the amount of funding requested/anticipated from other organizations or government sources.

\$0

Please provide any additional information that will assist to support a funding decision.

Sponsors over \$1000 will have their logo displayed on the team Banner at every game

Please provide the planned sponsorship/donation recognition methods for the acquired funds.

Towards Enrollement Costs

Has Greenview provided a donation or sponsorship contribution within the last 2 years, and if so, how was Greenview's contribution recognized?

Not to my Knowledge

You may attach a separate document if additional space is required.

Greenview will provide banners for events, please contact the Community Service Coordinator at 780.524.7647 or email: greenviewgivesback@mdgreenview.ab.ca

Policy 8004 – Greenview Sponsorships and Donations



Re: Sponsorship Warrior Hockey Club

To Whom it may concern:

We are embarking on an exciting new endeavour in the Peace Region, We have organized opportunity and a platform for kids in the region to compete under the Warrior Hockey Club and take on highly competitive hockey from across Alberta and beyond. This season, not only comes with entering the Premier Hockey League, but also gives these kids access to high quality coaching, mentorship and player/personal development both on and off the ice. This program is also strongly rooted in developing strong community members.

We are providing these letters to seek out sponsorship to help with their enrollment costs. The total cost of the program is \$4250 plus tax. This gives the kids a highly development focused season from Sept-June where they will grow and showcase their abilities and grow as individuals.

If you are interested in helping out, we would be able to provide you with a sponsorship receipt and letter of the same for your records. Sponsors of \$1000.00 or more will be displayed at each team Showcase on our roll out banner from Oct – March thanking you for your support.

I greatly appreciate you taking the time to consider sponsorship for a young player looking to grow both on and off the ice. Its business' like yours that truly do make an impact in youth's development.

My Best,

Dave Oakes.

President

Warrior Hockey Club – A Momentum Management Group Ltd. Company



REQUEST FOR DECISION

SUBJECT: **Reel Shorts Film Festival Reallocation of Funds**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: DM PRESENTER: LL
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council authorize the Reel Shorts Film Festival request to utilize the 2020 grant funds in the amount of \$1,200.00 in the 2021 calendar year.

BACKGROUND/PROPOSAL:

Greenview Council approved an operational grant to the Reel Shorts Film Festival in January 2020 for \$1,200.00 to be used towards the Reel Shorts Film Festival scheduled from May 4-8, 2020. Due to the Covid 19 Pandemic the 2020 Reel Shorts Film Festival did not take place as the venue, Grande Prairie Live Theatre, was closed as well as the schools. The Reel Shorts Film Festival is requesting that the 2020 funding of \$1,200.00 be reallocated to the Reel Shorts Film Festival scheduled from April 26 to May 3, 2021.

A virtual cinema was held in partner with Blue Ice Docs for people to stream feature-length documentaries in May and June 2021 but did not do well. There was a small loss of money on the Virtual Cinema due to marketing expense, however a modest sum was made at two other events prior to the pandemic. Because of the low overhead costs, the Reel Shorts Film Festival ended up having a revenue over expenditures for their fiscal year ending June 30, 2020.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a regional event.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request the grant funds be returned to Greenview or to take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Reel Shorts Film Festival of Council's decision.

ATTACHMENT(S):

- Reel Shorts Film Festival Reallocation Request

From: [Terry Scerbak](#)
To: [Greenview Gives Back](#)
Subject: RE: MD of Greenview recognition at Reel Shorts
Date: October 14, 2020 2:41:18 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see my email to Lissa Dunn below and please let me know if we can defer our 2020 grant of \$1,200 to 2021 since we were not able to put on the Reel Shorts Film Festival May 4-11, 2020. It has been postponed to Apr 26 to May 3, 2021. If we could use the grant for our postponed festival, that would be greatly appreciated. Thanks!

From: Terry Scerbak [mailto:terry@reelshorts.ca]
Sent: October 14, 2020 2:35 AM
To: 'Lissa Dunn'
Subject: RE: MD of Greenview recognition at Reel Shorts

Hi Lissa,

The Reel Shorts Film Festival, which was originally scheduled for May 4-8, 2020, could not take place because Grande Prairie Live Theatre (our venue) was closed due to the pandemic. The schools were also closed so the 2,000 Grade 1-12 students who would normally attend our fest couldn't this year. We postponed the festival to Apr 26 to May 3, 2021.

In place of our regular festival, we partnered with Blue Ice Docs, a Canadian distributor, to offer a Virtual Cinema for people to stream feature-length documentaries for the months of May and June, but it did not do well. We lost a small sum of money on the Virtual Cinema due to marketing expenses, but made a modest sum at two other events we put on before the pandemic. Since we're a volunteer-run organization with very low overhead, we ended up in the fortunate position of having an excess of revenues over expenditures for our fiscal year ending Jun 30, 2020.

Since we can't report on our major event (the festival) because it never took place due to circumstances outside of our control, would it be okay for us to defer the \$1,200 grant we received from the MD of Greenview for the 2020 festival and use it for our 2021 festival instead?

Or do you have any other suggestions as to how we should proceed?

Thanks,

Terry

From: Lissa Dunn [mailto:Lissa.Dunn@MDGreenview.ab.ca]
Sent: February 6, 2020 8:17 AM
To: Terry Scerbak
Subject: RE: MD of Greenview recognition at Reel Shorts

Good morning Terry,

I am glad to hear you have received your grant funding, we are thrilled we can be a helping hand in this year's festival once again!

The same level of recognition would be great, we appreciate it.

Wishing you a very successful event.

Kind Regards,

Lissa

From: Terry Scerbak [mailto:terry@reelshorts.ca]
Sent: Wednesday, February 05, 2020 5:59 PM

To: Lissa Dunn <Lissa.Dunn@MDGreenview.ab.ca>

Subject: MD of Greenview recognition at Reel Shorts

Hi Lissa,

Thank you so much for the grant cheque of \$1,200 that we received today! This is the same amount that we received for our 2019 Reel Shorts Film Festival and I just want to check that the same level of recognition will be satisfactory:

- 1/3 page ad (5.125"W x 2.75"H) – we can use the same ad that we did last year – please see p. 27 of our 48-page program by clicking on the link in the first paragraph of our 2019 Thanks page at <https://reelshorts.ca/the-festival/2019-festival/2019-thanks/>
- Listed as a public funder on the inside back cover of our souvenir print program as above, as well as on our Thanks website page as above
- Logo on our intro reel which screens before all 23-25 film packages – the 2019 intro reel is at the top of the page at the same link as above

We are very grateful for the MD of Greenview's support! Please let me know if the ad in our print program, logo on our intro reel, and thanks in the print program and on our website provides acceptable recognition?

Thanks,

Terry

--

Office: 780.814.7410

Mobile: 780.512.4251

Email: terry@reelshorts.ca

Website: www.reelshorts.ca

Facebook: <https://www.facebook.com/ReelShorts>

Twitter: @ReelShortsFest



REQUEST FOR DECISION

SUBJECT:	Terrapin Geothermal Framework Development		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 26, 2020	ACAO SW	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM:	PRESENTER: KK
STRATEGIC PLAN:	Development		

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to request reimbursement of \$40,000.00 from Terrapin for the Geothermal Framework development they were to complete on behalf of Greenview in support of the Greenview geothermal project.

BACKGROUND/PROPOSAL:

As part of the development of the Greenview geothermal project, proposed in 2018 for the area southeast of Grovedale, Terrapin received \$40,000.00 in funding from Greenview. This funding was to pre-emptively develop a geothermal framework development plan to utilize in the expedition of receiving provincial consent to develop the project. At that time, the province of Alberta had no framework or policies dealing with the extraction of geothermal resources. In October 2020, it was announced that Terrapin Geomatics would be working alongside the Province of Alberta to develop the geothermal framework.

Terrapin did not fulfill their commitment to Greenview by providing a geothermal framework development plan to date. Recent comments from Terrapin, and Alberta #1 officials; through the media, have made it clear the proposed framework has not yet been developed.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview would be reimbursed funds allocated for a project that was not completed by the contractor.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is it may harm future relationships with the developer of the Alberta #1 project.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend or take no action on this motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will send correspondence to Terrapin upon Council's decision.



REQUEST FOR DECISION

SUBJECT: **Letter of Support – Valleyview Agriculture Society**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 26, 2020 ACAO SW MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve the Letter of Support for the Valleyview Agriculture Society to purchase Municipal Reserve Land (R1) 7521257 from the Town of Valleyview.

BACKGROUND/PROPOSAL:

The Valleyview Agriculture Society is proposing to purchase a municipal reserve from the Town of Valleyview for the purpose of reconstructing the rodeo grounds and relocate some of the existing amenities such as food booths.

The Valleyview Agriculture Society views this venture as being beneficial for numerous residents within the Town of Valleyview and the surrounding area of Greenview. As such the Valleyview Agriculture Society is seeking a letter of support from Greenview in their effort to accomplish this goal.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will be supporting development of amenities that can benefit ratepayers.
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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Greenview may be influencing a development within a partnered municipality without a full understanding of their official position on the development.
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ALTERNATIVES CONSIDERED:

Alternative #1: Council can chose to not provide a letter of support to the Valleyview Agriculture Society.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will make the Valleyview Agriculture Society aware of Councils decision.

ATTACHMENT(S):

- Letter of Support for the Valleyview Agriculture Society



MUNICIPAL DISTRICT OF GREENVIEW No. 16

October 21, 2020

To whom it may concern:

RE: Valleyview Agriculture Society

Greenview Council strongly supports the Valleyview Agriculture Society proposal to purchase Municipal Reserve R17521257 from the Town of Valleyview in order to develop the rodeo grounds.

As you may be aware, the Valleyview Agriculture Society has made significant attempts at working with the town to acquire 16 acres of Municipal Reserve to reconstruct the rodeo grounds and relocate the food booths, as they sit on an existing road allowance. The purchase of the Municipal Reserve is an essential part of accomplishing this goal and should the society dissolve these lands would transfer back to the town.

During these uncertain times, it more important than ever for municipalities to work with and build strong relationships with non-profit societies.

Respectfully,

Dale Smith
Reeve, MD of Greenview

DS/lk

cc: FOIP/Records Management



Employee # : 477
Department: Council

Claimant

Date

Approved

Date



Employee # : _____
Department: Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



Council

Claimant _____ Approved _____ Date _____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
10/13/2020	Regular Council Meeting	Minutes posted on MD Website
10/13/2020	Grande Prairie Public Library Board	<ul style="list-style-type: none"> • Board is completing a Self-Evaluation • Board is completing a Lib Director's Evaluation • The Strategic Plan is nearing completion • C6 Resolution, re: Librarians was discussed and a letter of concern forwarded to the Govt
10/14/2020	Municipal Planning Commission	Minutes are posted on MD Website
10/14/2020	Policy Review Committee	Minutes are posted on MD Website
10/15/2020	Other	Attended a meeting at the DeBolt Seniors regarding housing, MLA Todd Loewen and GSF General Manager Steve Madden were in attendance. The cost of moving the old units to the new site, the code upgrades and the renovations were deemed just too prohibitive. The decision to acquire new units was reaffirmed. The group will continue asking the Province for assistance and MLA Loewen promised to keep the pressure on but to date the Province does not seem interested in forwarding any monies to support the project
10/19/2020	Committee of the Whole	Minutes are on MD Website
10/19/2020	Other	Some of Council and Administration did a road tour of the Grovedale area
10/21/2020	FCSS	<ul style="list-style-type: none"> • The Board heard presentations for Grant requests from Big Brothers and Sisters, John Howard Society, Suicide Prevention and Seniors Outreach. Remaining presentations will be heard in Nov when decisions of grants will be made. • The Board approved the Proposed Operating Budget for 2021 • The Board reviewed the Strategic Plan

		<ul style="list-style-type: none"> FCSS Administration: <ul style="list-style-type: none"> - busy promoting education and awareness of FCSS services throughout Grande Cache and area - collaborating with the Alberta Rural Development Network to conduct a second Housing and Service Needs survey Oct 5 – Nov 4. Conducting the first estimation was a key factor in the success of receiving grant funding for the 4.5 year Homeless Prevention Project FCSS currently administers. Over 20 people have been assisted in securing housing as a result. -Administration will participate in a (FCSSAA) provincial program engagement review. Themes will focus on mandate, funding, enhanced collaboration and coordination, accountability and oversight.
10/21/2020	Canfor FMA Advisory Committee	<ul style="list-style-type: none"> Canfor continued operations uninterrupted thus far in 2020 with no negative impact to production however it did see a 30 % rise in mental health issues related to Covid-19 restrictions. 6.5 million trees were planted and 3.2 million harvested 2020 marks the 25 year anniversary of Canfor's Forest Management Advisory Committee Markets have been a roller coaster with the highest stumpage fees being paid to the Government in history. Softwood lumber duties began at 20% and were supposed to drop to 4% then Covid struck so Nov is the new date to hopefully see a significant drop here. Canfor is glad to see the Mountain Pine Beetle impact lessening throughout their area however it is still active in central Alberta and moving eastward. Canfor is part of "Love Alberta's Forests" a promotional survey to educate people about the industry www.lovealbertaforest.com A presentation of Regional Forest Health was presented with aerial surveys, mapping and reports on damage from biotic and abiotic agents. <p>There is widespread Aspen decline all across the western provinces due to such things as willow</p>

		<p>leaf-liner, bruce spanworm, gypsy moth pheromone, draught and defoliation</p> <ul style="list-style-type: none"> • The Spruce Beetle that are wrecking havoc in the Prince George area of BC are not yet in Alberta but Canfor is monitoring the situation. • Yearly audits are in with no major infractions/non conformities
10/23/2020	Grande Spirit Foundation	Oral report will be delivered in Council on Oct 26
10/24/2020	Peace Library Systems Board	Oral report...
10/26/2020	Regular Council Meeting	



Employee # : _____
Department: Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



Employee # : _____
Department: Council

Date
Sep. 28, 2020

Duane Didow
Claimant



Municipal District of Greenview No. 16

NAME: Tyler Olsen Employee # :
ADDRESS : Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
08-Sep	19:30	22:00		Travel for Road tours	350			1	30.00		
09-Sep	7:00	17:00		Valleyview area road tours							
10-Sep	8:00	12:00		TMIP		1			20.00		
11-Sep	8:00	11:30		Travel to Grande Cache	350						
13-Sep	19:00	21:00		Travel for Regular Council	350						
10-Sep	19:30	21:00		GPTRA AGM Via zoom							
14-Sep	8:00	15:00		Regular Council							
15-Sep	9:00	9:30		MPC							
15-Sep	10:00	10:30		PRC							
15-Sep	13:00	14:00		Valleyview IDP meeting							
15-Sep	19:00	0:00		Strgeon Lake open house SLASP	350						
18-Sep	8:30	13:30		CFWY board meeting	300						
22-Sep	8:30	20:00		Debolt road tour and return to GC	700						
23-Sep	17:00	19:00		GPTRA board meeting via zoom							
26-Sep	14:00	22:00		Nitehawk Comedy night fundraiser	380						
NOTES:					TOTAL			50.00			
					TOTAL			LESS GST			
					RATE			TOTAL			
					\$0.59 per km			1640.20			
					\$0.15 per km			2780			
					SUBTOTAL			417.00			
					LESS G.S.T.			2057.20			2107.20
					TOTAL			2057.2			
Meeting Code : M for Meetings								TOTAL CLAIM			2107.20
C for Conferences								LESS ADVANCES			
								AMOUNT DUE (OWING)			\$2,107.20

Claimant _____ Date _____ Approved _____ Date _____