



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

September 28, 2020

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting minutes held September 14, 2020.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 19-828 Re-Designate from Agriculture One District to Country Residential One District	12
	6.2 Bylaw 19-829 Re-Designate from Country Residential One District and Agriculture One District to Agriculture Two District	19
#7	BUSINESS	
	7.1 2020 Aggregate Supply RFQ	27
	7.2 Surplus Equipment	31
	7.3 AltaGas Franchise Fee – Grande Cache	56
	7.4 ATCO Franchise Fee – Grande Cache	63
	7.5 Policy 1500 Financial Reporting to Council	70
	7.6 2021 Municipal Intern Application	74

#8 NOTICE OF MOTION

#9 CLOSED SESSION

9.1 Information Harmful to Economic and Other Interests of a
Public Body

(FOIPP; Section 25)

9.2 Confidential Evaluations (Verbal)

(FOIPP; Section 19)

#10 MEMBERS
REPORTS/EXPENSE
CLAIMS

- Ward 1
- Ward 4
- Ward 6
- Ward 7
- Ward 9

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Monday September 14, 2020

**#1
CALL TO ORDER**

Reeve Dale Smith called the meeting to order at 9:02 a.m.

Present

Ward 5	Reeve Dale Smith
Ward 9	Deputy Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Denise Thompson
General Manager, Infrastructure & Planning	Roger Autio
Chief Financial Officer	Aleks Nelson
Marketing & Communication Manager	Stacey Sevilla
Recording Secretary	Lianne Kruger

ABSENT

Assistant Chief Administrative Officer	Stacey Wabick
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**#2
AGENDA**

MOTION: 20.09.428. Moved by: COUNCILLOR ROXIE RUTT
That Council adopt the September 14, 2020 Regular Council Meeting
Agenda with the following additions,

- Addition – Agenda Item 9.3 Disclosure Harmful to Business
Interests of a Third Party (FOIPP; Section 16)

CARRIED

**#3
MINUTES**

MOTION: 20.09.429. Moved by: DEPUTY REEVE TYLER OLSEN
That Council adopt the minutes of the Regular Council Meeting held on
Monday August 24, 2020 as presented.

CARRIED

**#3.1
BUSINESS ARISING
FROM THE MINUTES**

3.1 BUSINESS ARISING FROM MINUTES

6.1 BYLAW 20-854 SCHEDULES OF FEES

BYLAW 20-854 THIRD READING

MOTION: 20.09.430. Moved by: COUNCILLOR DALE GERVAIS
That Council give third reading to Bylaw 20-854 "Schedules of Fees".
CARRIED

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

4.1 BYLAW 20-855 ADVERTISING

Chair Dale Smith opened the Public Hearing regarding Bylaw 20-855 at 9:16 a.m.

IN ATTENDANCE

Legislative Services Officer Danie Leurebourg

REFERRAL AGENCY & ADJACENT LAND OWNER COMMENTS

Legislative Services Officer, Danie Leurebourg, provided a summary of the responses from referral agencies.

APPLICANT BACKGROUND INFORMATION

Section 606.1 of the Municipal Government Act, permits municipalities to pass a bylaw to advertise bylaws, resolutions, meetings, notices, public hearings and other things required by the Municipal Government Act online. Previously, Greenview was required to advertise these things in the local newspaper. Over the last few years, local newspapers in the Greenview area have stopped circulation. The only remaining newspaper is the Daily Herald Tribune, which has a limited reach in Greenview.

In order to reach a greater number of residents, Greenview Administration recommends moving to online advertising on our website and social media pages. These pages are readily accessible to the public. In order to address concerns that not all ratepayers have internet or computer access, Greenview will have notices and advertisements available at the Administration buildings. Additionally, Greenview has the option to advertise in the paper or circulate notices directly to the public.

QUESTIONS FROM COUNCIL

The Chair called for any questions from Council.
None were heard.

IN FAVOUR

The Chair requested that anyone opposed of the application come forward.
None were heard.

OPPOSED	The Chair requested that anyone opposed of the application come forward. None were heard.
QUESTIONS FROM THE APPLICANT OR PRESENTER	The Chair called for any questions from the Applicant or those that had spoke in favour or against the applications. There were none.
FAIR & IMPARTIAL HEARING	The Chair asked the Applicant if they had a fair and impartial hearing. The Applicant responded, yes.
CLOSING OF BYLAW	Chair Dale Smith closed the Public Hearing regarding Bylaw 20-855 at 9:24 a.m.
#5 DELEGATIONS	5.0 DELEGATIONS There are no Delegation presenting.
#6 BYLAWS	6.0 BYLAWS 6.2 BYLAW 20-855 ADVERTISING
BYLAW 20-855 THIRD READING	MOTION: 20.09.431. Moved by: COUNCILLOR DALE GERVAIS That Council give third reading to Bylaw 20-855 "Advertising". CARRIED
	6.3 BYLAW 20-857 "ELECTRONIC TRANSMISSION OF DOCUMENTS"
BYLAW 20-857 SECOND READING	MOTION: 20.09.432. Moved by: COUNCILLOR SHAWN ACTON That Council give second reading to Bylaw 20-857 "Electronic Transmission of Documents". CARRIED
BYLAW 20-857 THIRD READING	MOTION: 20.09.433. Moved by: COUNCILLOR ROXIE RUTT That Council give third reading to bylaw 20-857 "Electronic Transmission of Documents". MOTION: 20.09.434. Moved by: COUNCILLOR TOM BURTON That Council table motion 20.09.433., Bylaw 20-857 Electronic Transmission of Documents until later in the meeting. CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 DEBOLT LIFT STATION FORCE MAIN UPGRADE

**DEBOLT LIFT STATION
FORCE MAIN UPGRADE**

MOTION: 20.09.435. Moved by: DEPUTY REEVE TYLER OLSEN
That Council approve Administration to award MPE Engineering Ltd. for the Design and Construction Supervision of the new DeBolt Lift Station Force Main Upgrade for \$62,050.00, with money to come from the Environmental Services 2020 Capital Budget.

CARRIED

**7.2 GRANDE CACHE WASTEWATER TREATMENT PLANT UPGRADE
ENGINEERING PROPOSAL**

**GRANDE CACHE
WASTEWATER
TREATMENT PLANT
UPGRADE**

MOTION: 20.09.436. Moved by: COUNCILLOR DUANE DIDOW
That Council approve Administration to proceed with M2 Engineering on the Grande Cache Wastewater Treatment Plant Upgrade detailed design and construction for \$1,043,155.00, with money to come from Environmental Services 2020 Capital Budget.

CARRIED

7.3 GRANDE CACHE TRACK LOADER

**GRANDE CACHE TRACK
LOADER**

MOTION: 20.09.437. Moved by: COUNCILLOR WINSTON DELORME
That Council approve the purchase and repair of the 2006 Caterpillar Track Loader, owned currently by the Greenview Regional Waste Management Commission, to replace the loader at the Grande Cache Landfill, for a total cost of \$32,000.00 with funds to come from the Solid Waste Capital Reserve if required.

CARRIED

Reeve Dale Smith recessed the meeting at 9:59 a.m.
Reeve Dale Smith reconvened the meeting at 10:16 a.m.

7.4 COUNCIL COMPENSATION

**COUNCIL
COMPENSATION**

MOTION: 20.09.438. Moved by: COUNCILLOR TOM BURTON
That Council review Motion 20.04.238 "Interim Supplementary Salary" and provide Administration direction on how to proceed.

CARRIED

MOTION: 20.09.439. Moved by: COUNCILLOR TOM BURTON
That Council continue the interim supplementary salary through
December 2020 and review the method of compensation in January 2021.
CARRIED

7.5 GRANDE SPIRIT – DEBOLT SENIORS DEVELOPMENT

**GRANDE SPIRIT –
DEBOLT SENIORS
DEVELOPMENT**

MOTION: 20.09.440. Moved by: COUNCILLOR TOM BURTON
That Council waive the requirement for a security deposit required for
road and utility construction and installation for the Grande Spirit
Foundation senior housing project located on a portion of NW-12-72-01-
W6 (2.28 acre ±) owned by the Municipal District of Greenview No. 16.
CARRIED

7.6 W.D. STEVENSON DEMOLITION

**W.D. STEVENSON
BUILDING DEMOLITION**

MOTION: 20.09.441. Moved by: COUNCILLOR DALE GERVAIS
That Council authorize the demolition of the W.D. Stevenson Medical
Clinic to an upset limit of \$113,500.00, equal to fifty percent (50%), in
partnership with the Town of Valleyview, funds to come from
Contingency Reserve if required.
CARRIED

7.7 LETTER TO MINISTER – GUN BAN

**LETTER TO MINISTER –
GUN BAN**

MOTION: 20.09.442. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to send the attached letter to the
Minister of Public Safety & Emergency Preparedness regarding concerns
over the federal gun ban, and to cc: Prime Minister of Canada, Attorney
General, Leader of the Official Opposition, Premier of Alberta, Solicitor
General, MLA Grande-Prairie-Wapiti, MLA Central Peace-Notley, MLA
West Yellowhead, Federation of Canadian Municipalities, Rural
Municipalities of Alberta and Alberta Urban Municipalities Association.
CARRIED

LIFTED MOTION

MOTION: 20.09.443. Moved by: TOM BURTON.
That Council lift tabled motion 20.09.433. third reading to Bylaw 20-857
“Electronic Transmission of Documents”.
CARRIED

**BYLAW 20-857
THIRD READING**

MOTION: 20.09.433. Moved by: COUNCILLOR ROXIE RUTT
That Council give third reading to bylaw 20-857 “Electronic Transmission
of Documents”.
CARRIED

7.8 CAO/MANAGERS REPORTS'

CAO/MANAGERS' REPORTS

MOTION: 20.09.445. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the CAO/Managers Reports' for information as presented.

CARRIED

#8 NOTICE OF MOTION

8.0 NOTICE OF MOTION

There were no Notice of Motion requested.

#9 CLOSED SESSION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 20.09.446. Moved by: COUNCILLOR WINSTON DELORME
That the meeting go to Closed Session, at 11:36 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

9.1 INFORMATION HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY

(FOIPP; Section 25)

9.2 INFORMATION HARMFUL TO PERSONAL PRIVACY

(FOIPP; Section 17)

OPEN SESSION

MOTION: 20.09.447. Moved by: COUNCILLOR SHAWN ACTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:10 p.m.

CARRIED

MOTION: 20.09.448. Moved by: COUNCILLOR TOM BURTON
That Council direct Administration to draft a letter withdrawing from the AB #1 Project.

CARRIED

Reeve Dale Smith recessed the meeting at 12:11 p.m.
Reeve Dale Smith reconvened the meeting at 1:06 p.m.

**#10
MEMBER REPORTS &
EXPENSE CLAIMS**

11.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME was unavailable to give an update on his activities.

August 24, 2020 Regular Council Meeting
Evergreen Foundation Meeting
2020 Greenview Stakeholders Clay Shoot Event

WARD 2

COUNCILLOR DALE GERVAIS updated Council on his recent activities, which include;

August 24, 2020 Regular Council Meeting
AB #1 Meetings
Council Road Tour - Valleyview
2020 Greenview Stakeholder Clay Shoot Event

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which include;

August 24, 2020 Regular Council Meeting
Council Road Tour - Valleyview

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

August 24, 2020 Regular Council Meeting
Valleyview and District Recreation Board Meeting
Council Road Tour – Valleyview Area
2020 Greenview Stakeholder Clay Shoot Event
South Peace Regional Archives Meeting

WARD 5

REEVE DALE SMITH submitted his update to Council on his recent activities, which include;

August 24, 2020 Regular Council Meeting
Agriculture Services Board Meeting
Telephone meeting with Minister Allard
2020 Greenview Stakeholder Clay Shoot Event
Northern Alberta Elected Leaders Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;

August 24, 2020 Regular Council Meeting
Minister Travis Toews Outdoor Town Hall
Grande Yellowhead Public School Division “Kick-Off” Event
Community Planning Association of Alberta Meeting
Council Road Tour – Valleyview Area

MD of Greenview Library Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
August 24, 2020 Regular Council Meeting
Grande Spirit Foundation Meeting
Alberta Care Conference
Peace Library Systems Board Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
August 24, 2020 Regular Council Meeting
Agriculture Services Board Meeting
Community Futures (Electronic Meeting)

Ward 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
August 24, 2020 Regular Council Meeting
FCSS Executive Meeting
FCSS Board Meeting
Council Road Tour – Valleyview

Ward 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
August 24, 2020 Regular Council Meeting
Nitehawk Year-Round Adventure Park Meeting
Council Road Tour - Valleyview
Tri Municipal Industrial Partnership Meeting
2020 Greenview Stakeholder Clay Shoot Event
Grande Prairie Regional Tourism Association AGM
MD of Greenview Library Board Meeting

MEMBERS BUSINESS

MOTION: 20.09.449. Moved by: COUNCILLOR TOM BURTON
That Council accept the Members Business Reports as presented.

CARRIED

#11

ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 20.09.450. Moved by: COUNCILLOR ROXIE RUTT
That Council adjourn this Regular Council Meeting at 1:50 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

UNADOPTED



REQUEST FOR DECISION

SUBJECT: Bylaw No. 19-828 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	September 28, 2020	CAO: MANAGER: SAR
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: PRESENTER: LD
STRATEGIC PLAN:	Development	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000

Council Bylaw/Policy – Municipal Development Plan No. 15-742, Grovedale Area Structure Plan 17-785 and Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 19-828, to re-designate a 4.27-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-6-70-6-W6.

MOTION: That Council schedule a Public Hearing for Bylaw No. 19-828, to be held on November 23 , 2020, at 9:15 a.m. for the re-designation of a 4.27-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-6-70-6-W6.

BACKGROUND/PROPOSAL:

The application for land use amendment A19-004 has been submitted by Beairsto & Associates Engineering (Hein) to re-designate a 4.27-hectare ± (10.55-acre) area within SE-6-70-6-W6 from Agricultural One (A-1) District to Country Residential One (CR-1) District. The parcel is located west of the Hamlet of Grovedale, Ward 8, and is within the Small-Scale Agricultural area of the Centralized Living Area of the Grovedale Area Structure Plan.

The landowner wishes to subdivide the parcel which contains her existing residence for estate planning purposes. No concerns were received from referral agencies and adjacent landowners would be notified at the public hearing stage. The farmland assessment rating is 6%.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria. The application meets the requirements of the Municipal Government Act, the Municipal Development Plan and the Grovedale Area Structure Plan. Administration does not anticipate any negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding developments. Administration is recommending that Council give First Reading to Bylaw No. 19-828.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the landowner to downsize for estate planning purposes.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 19-828 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

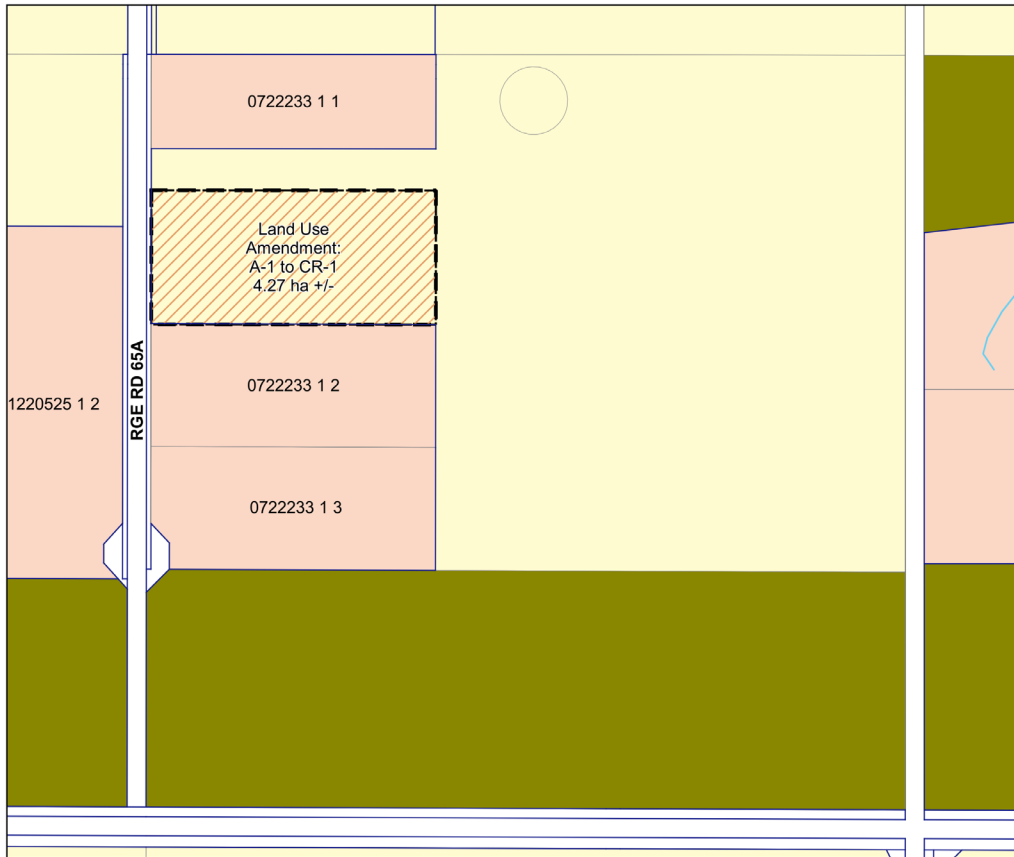
Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Bylaw No. 19-828

SCHEDULE 'A'

Proposed Land Use Amendment SE-6-70-6-6



Legend

- Proposed Amendment
- Agriculture 1 (A-1)
- Country Residential 1 (CR-1)
- Agricultural Two (A-2)

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Proposed Land Use Amendment SE-6-70-6-6



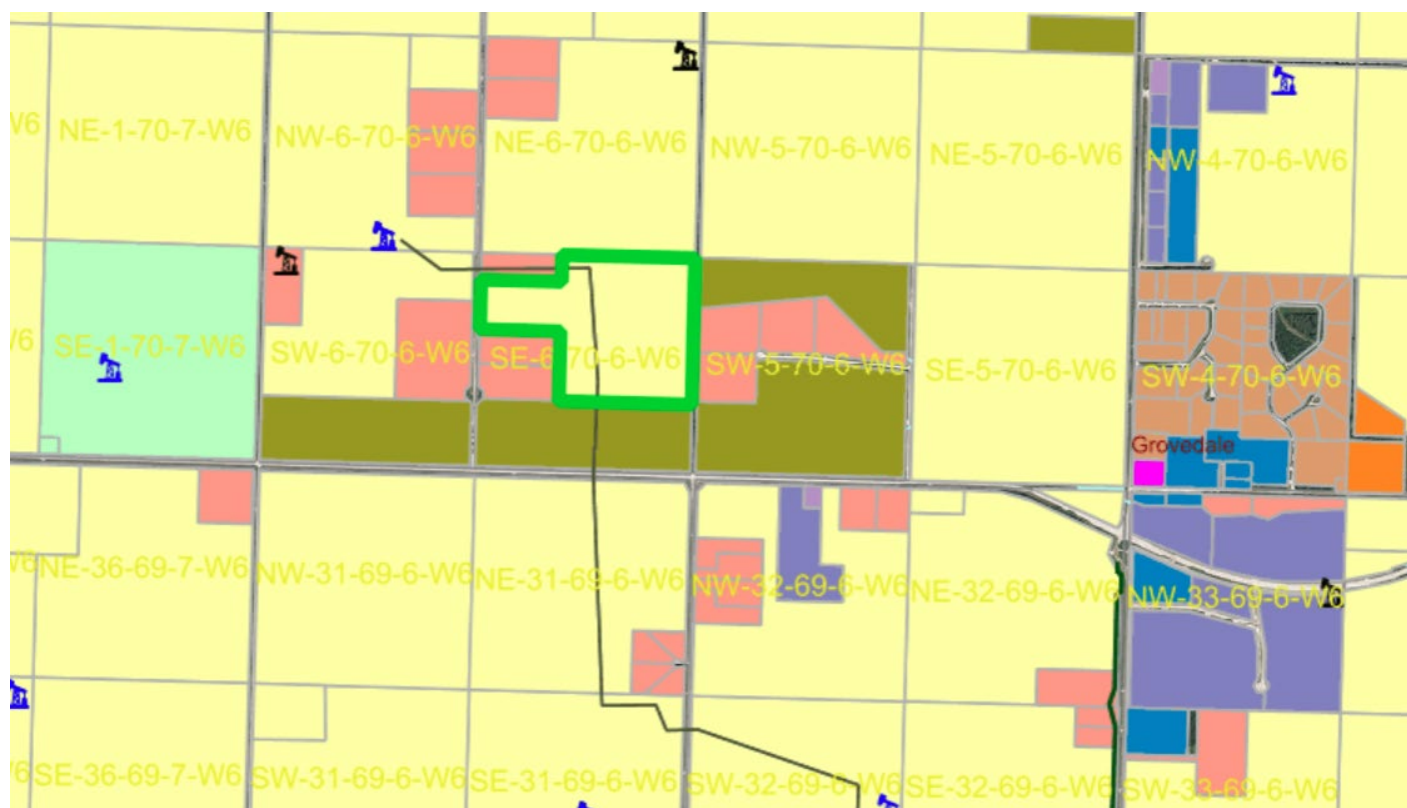
Legend
[Hatched Box] Proposed Amendment

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BYLAW No. 19-828

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 19-828, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 18 in the Land Use Bylaw, being Bylaw No. 19-828, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Six (6)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 28 day of September, A.D., 2020.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

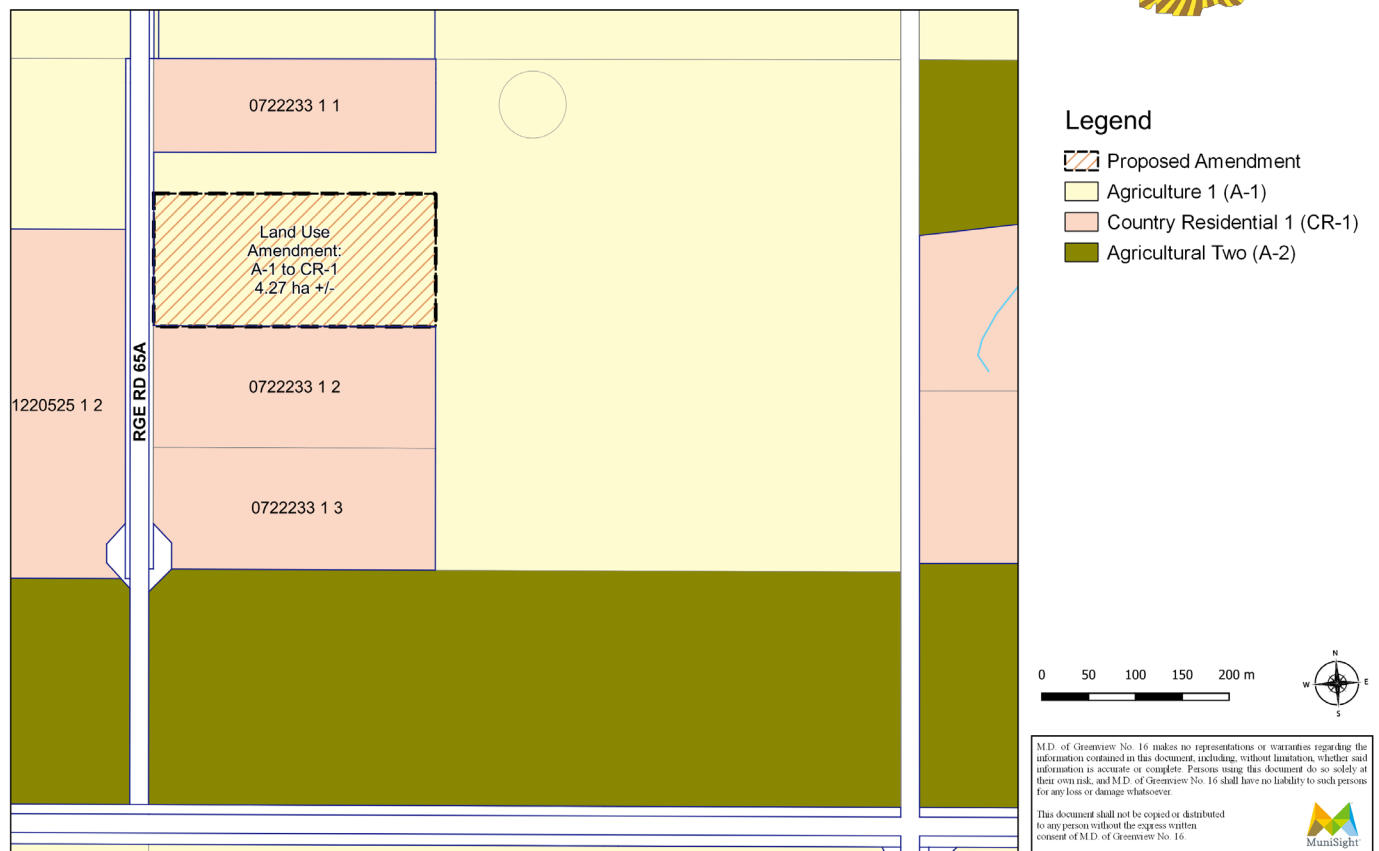
REEVE

CHIEF ADMINISTRATIVE OFFICER

To Bylaw No. 19-828

**All that Portion of the
Southeast (SE) Quarter of Section Six (6)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)**

Proposed Land Use Amendment SE-6-70-6-6





REQUEST FOR DECISION

SUBJECT: Bylaw No. 19-829 Re-designate from Country Residential One (CR-1) District and Agricultural One (A-1) District to Agricultural Two (A-2) District.

SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**

MEETING DATE: September 28, 2020 **CAO:** **MANAGER:** SAR

DEPARTMENT: PLANNING & DEVELOPMENT **GM:** **PRESENTER:** LD

STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000

Council Bylaw/Policy – Municipal Development Plan No. 15-742, Grovedale Area Structure Plan 17-785 and Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 19-829, to re-designate a 31.44-hectare ± area consisting of a 3.01-hectare ± area within Plan 0722233, Block 1, Lot 1 from Country Residential One (CR-1) District, and a 28.43-hectare ± area within SE-6-70-6-W6 from Agricultural One (A-1) District, to Agricultural Two (A-2) District.

MOTION: That Council schedule a Public Hearing for Bylaw No. 19-829, to be held on November 23, 2020, at 9:15 a.m. to re-designate a 31.44-hectare ± area consisting of a 3.01-hectare ± area within Plan 0722233, Block 1, Lot 1 from Country Residential One (CR-1) District, and a 28.43-hectare ± area within SE-6-70-6-W6 from Agricultural One (A-1) District, to Agricultural Two (A-2) District.

BACKGROUND/PROPOSAL:

The application for land use amendment A19-005 has been submitted by Beairsto & Associates Engineering (Hein/Fox) to re-designate a 31.44-hectare (77.67-acre) ± area within SE-6-70-6-W6, located west of the Hamlet of Grovedale, Ward 8. The area will re-designate Plan 0722233, Block, 1 Lot 1, containing 3.01 hectares (7.44 acres) ± from Country Residential One (CR-1) District, and 28.43 hectares (70.23 acres) ± on the balance of the quarter from Agricultural One (A-1) District, both to Agricultural Two (A-2) District. This will allow for a future boundary adjustment to accommodate estate planning for the current owner of the lands.

There were no concerns received from referral agencies and adjacent landowners would be notified at the public hearing stage.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria. The application meets the requirements of the Municipal Government Act, Municipal Development Plan and the Grovedale Area Structure Plan, where the designation for future development is small scale

agriculture. Administration does not anticipate any negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding developments. Administration is recommending that Council give First Reading to Bylaw No. 19-829.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the landowner to adjust boundaries to accommodate her estate planning and transfer lands to her daughter who now resides on Lot 1.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 19-829 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

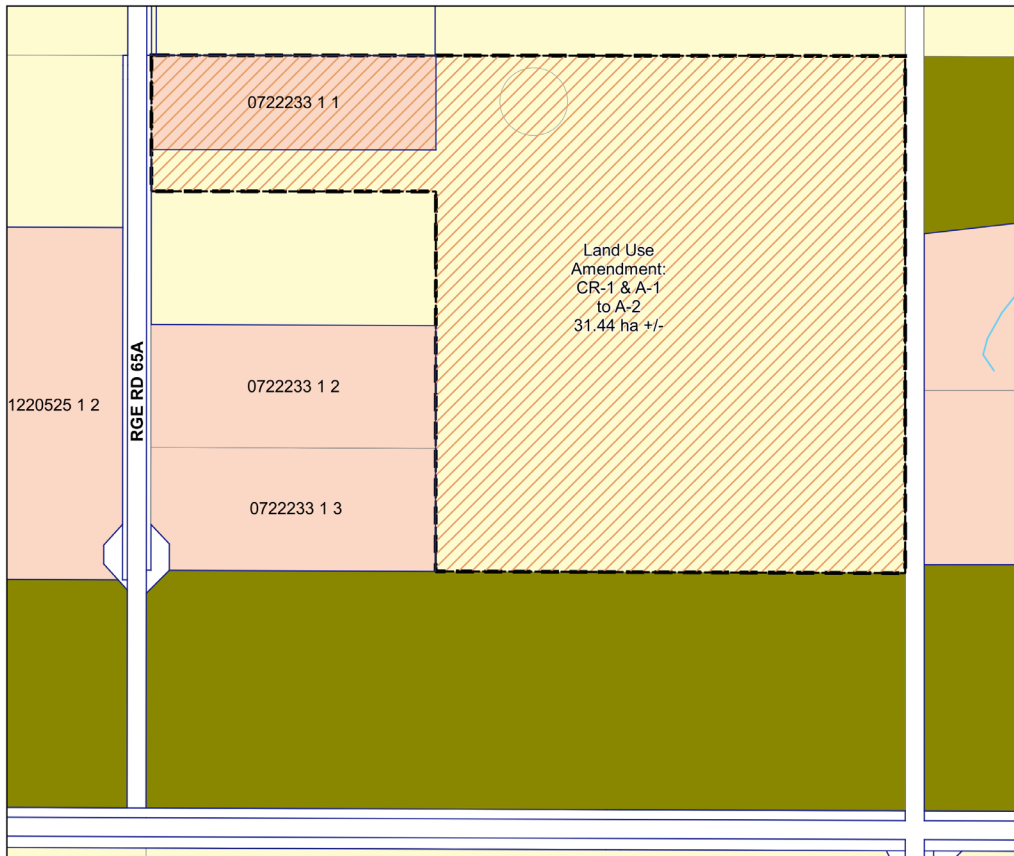
Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Bylaw No. 19-829

SCHEDULE 'A'

Proposed Land Use Amendment SE-6-70-6-6



Legend

- Proposed Amendment
- Agriculture 1 (A-1)
- Agricultural Two (A-2)
- Country Residential 1 (CR-1)

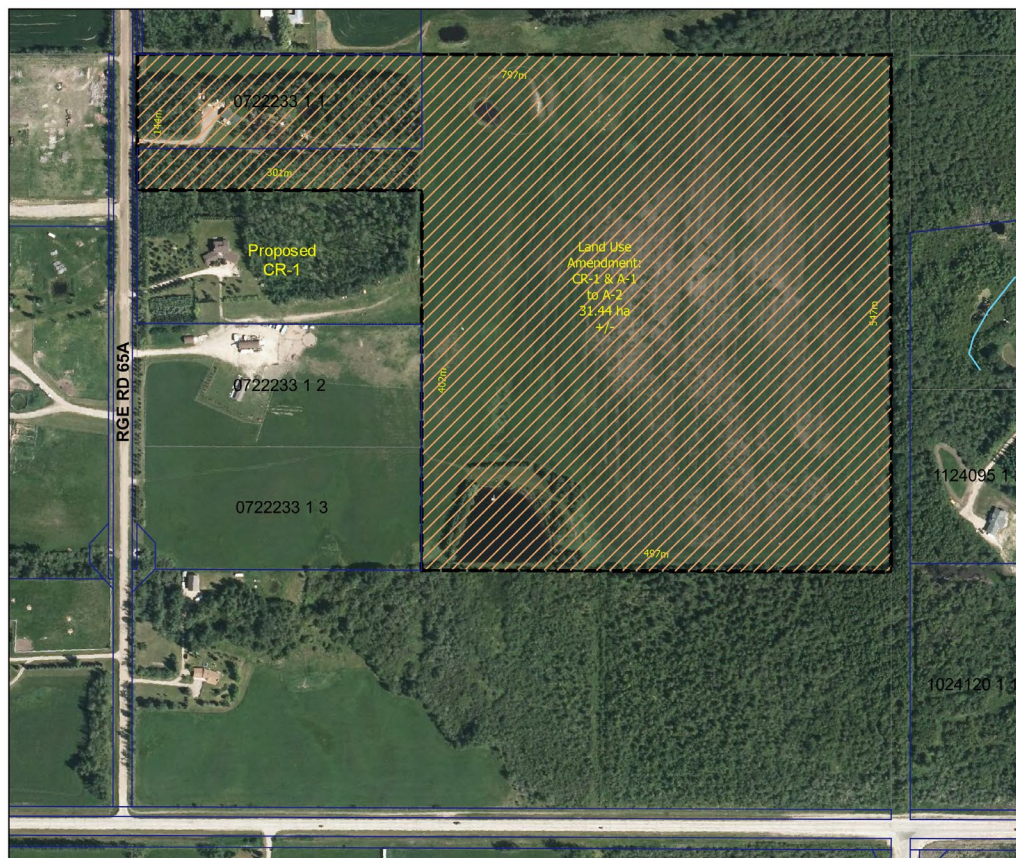
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 Proposed Amendment

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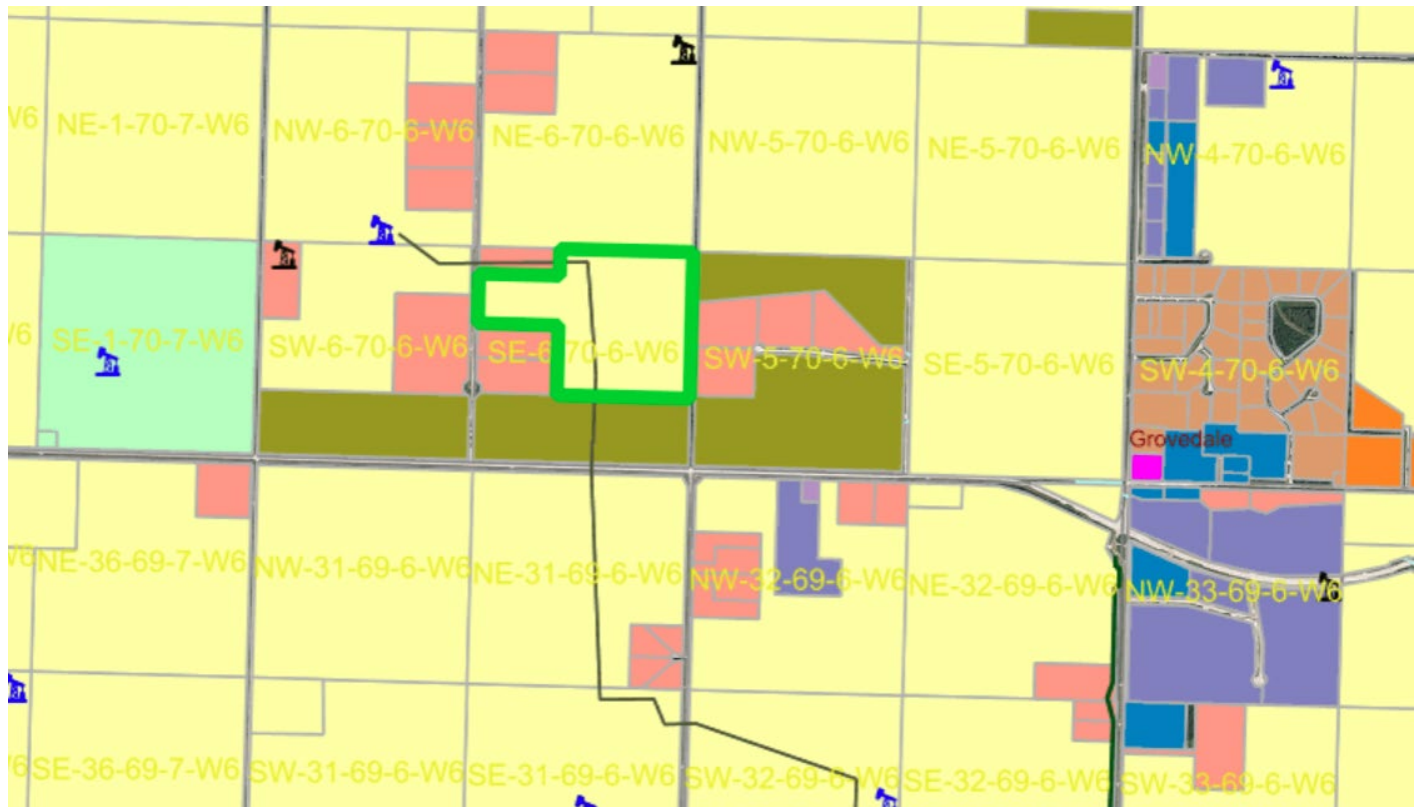


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BYLAW No. 19-829

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 19-829, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 18 in the Land Use Bylaw, being Bylaw No. 19-829, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Six (6)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 28 day of September, A.D., 2020.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

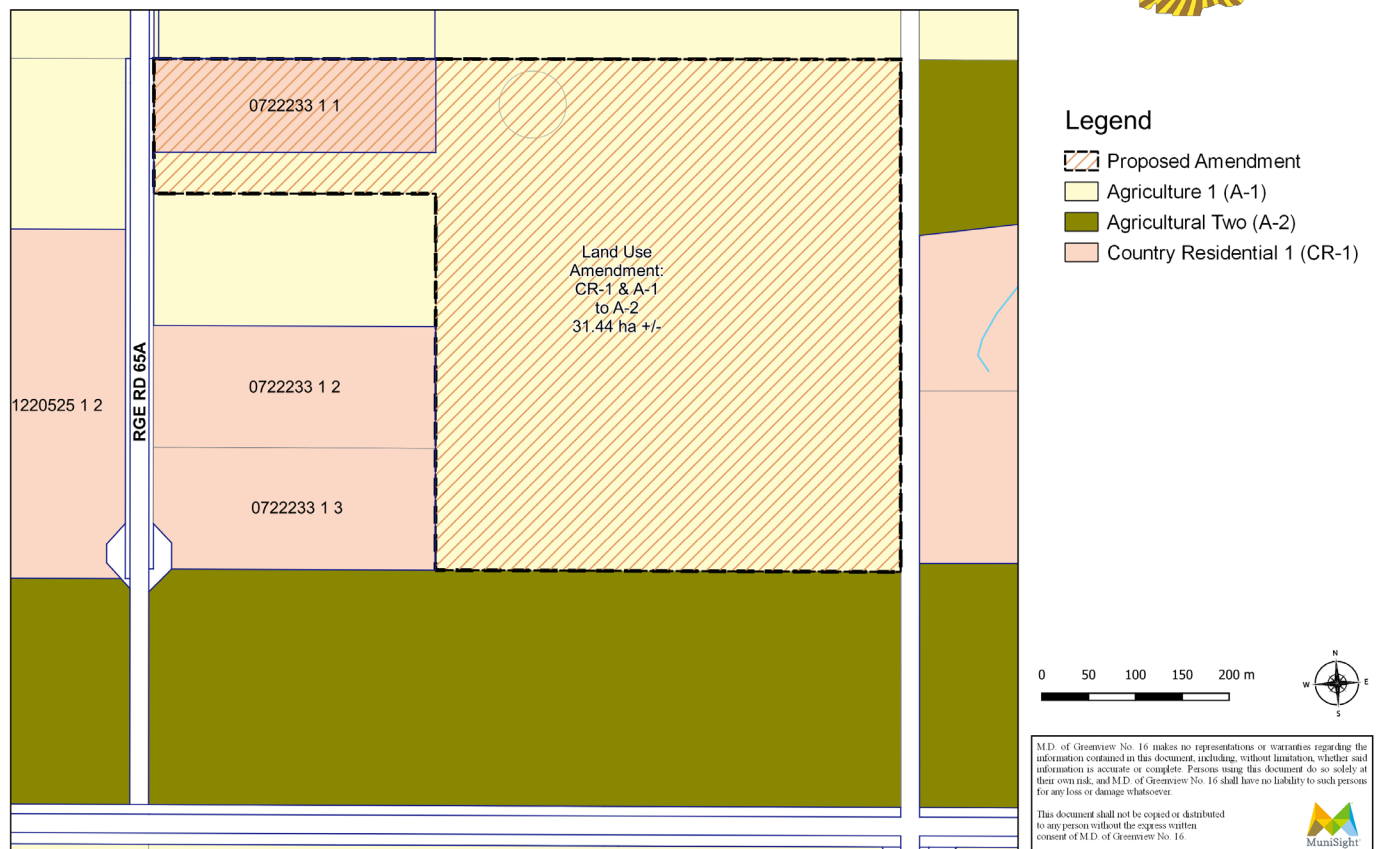
To Bylaw No. 19-829

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Six (6)
Within Township Seventy (70)
Range Six (6) West of the Sixth Meridian (W6M)

Is reclassified from Country Residential One (CR-1) and Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:

Proposed Land Use Amendment SE-6-70-6-6





REQUEST FOR DECISION

SUBJECT: **2020 Aggregate Supply RFQ**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 28, 2020
DEPARTMENT: OPERATIONS
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: JF
GM: PRESENTER: JF

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION (1): That Council approve the purchase 40,000 t of 4:40 gravel for the RidgeValley / Crooked Creek area from Glacier Rock Resources Inc. in the amount of \$560,000.00 according to the terms of the 2020 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

MOTION (2): That Council approve the purchase 30,000t of 4:40 gravel for the New Fish Creek area from Glacier Rock Resources Inc. in the amount of \$420,000.00 according to the terms of the 2020 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

MOTION (3): That Council approve the purchase 30,000t of 4:40 gravel for the Sunset House / Sweathouse area from Glacier Rock Resources Inc. in the amount of \$420,000.00 according to the terms of the 2020 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

MOTION (4): That Council approve the purchase 30,000t of 4:40 gravel for the DeBolt / Puskwaskau area from Perron Ventures Ltd. in the amount of \$442,500.00 according to the terms of the 2020 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

BACKGROUND/PROPOSAL:

Greenview Operations has requested quotes for providing gravel for use in the RidgeValley/Crooked Creek, New Fish Creek, Sunset House/Sweathouse and DeBolt/Puskwaskau areas. Five suppliers provided quotes and costs have been calculated using trucking costs based upon haul distances from pit locations and material costs quoted according to the terms of the RFQ. While some areas can be gravelled directly from suppliers' gravel pits, tonne/km rates were utilized to calculate haul costs to a central location in the area to allow for consistent comparisons from all potential suppliers and recommendations have been made based upon the lowest total cost. The terms of the RFQ are that, upon quality assurance testing and confirmation of agreed-upon quantity being crushed, the supplier will be paid for 25% of the quoted value of the aggregate with the remaining 75% to be paid as material is removed from the site. The supplier is to provide loading and scaling of material.

BENEFITS OF THE RECOMMENDED ACTION:

1. Operations will have gravel available to utilize for the road regravelling program in 2021.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There is no perceived disadvantage to the recommended motions.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to agree to purchase from suppliers other than those recommended who submitted quotes. Administration does not recommend this action as the other suppliers are not the most cost-effective or practical to purchase from currently in consideration of present inventories, haul distances, and/or conditions of access.

Alternative #2: Council has the alternative to not enter into a sales agreement for any or all the quoted materials. Administration does not recommend this action as it may adversely affect the 2021 stockpiling and road re-gravelling program and increase costs of supplying material for the identified areas.

FINANCIAL IMPLICATION:

Direct Costs: \$1,842,500 is the total purchase cost for the aggregate.

Ongoing / Future Costs: 25% (\$460,625) to be paid from the 2020 operational budget and the remainder (\$1,381,875) to be paid as material is removed from the locations in 2021.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, suppliers will be notified so they can take any necessary operational steps and agreements will be entered into.

ATTACHMENT(S):

- 2020 Aggregate Supply Calculations

2020 Greenview Operations Aggregate Supply Quote Trucking & Material Cost Calculations	Perron Ventures Ltd. Pit Location: (SW-15-74-02-W6)	Buffalo Rock Resources Inc. (Adams Pit) Pit Location: (SE-33-71-02-W6)	Timber Pro Logging Ltd (Murttron) Pit Location: (NE-21-71-02-W6)	Glacier Rock Resources Inc. Pit Location: (NE-27-69-26-W5)	Wanham Trucking Location: 30-78-23-W5)	Pit (NW-
(1) RidgeValley/Crooked Creek Area (Distance to Hamlet) SE-22-71-26-W5 (Intersection of RGE 262+TWP 713) 4:40 - 40,000 t.	\$14.75 x .17 x 43.5 Km + BLF = \$335,800 trucking cost + \$590,000 material cost = \$925,800 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	n/a - no quote provided	n/a - no quote provided	\$14.00 x .17 x 19.2 Km + BLF = \$170,560 trucking cost + \$560,000 material cost = \$730,560 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	n/a - no quote provided	
(2) New Fish Creek (Hunke Stockpile) SE-31-72-21-W5 4:40 - 30,000 t.	\$14.75 x .17 x 93.8 Km + BLF = \$508,380 trucking cost + \$442,500 material cost = \$950,880	n/a - no quote provided	n/a - no quote provided	\$14.00 x .17 x 75.9 km + BLF = \$417,090 trucking cost + \$420,000 material cost = \$837,090	\$10.50 x .17 x 113.0 Km + BLF = \$606,300 trucking cost + \$315,000 material cost = \$921,300	
(3) Sunset House/Sweathouse (8 Mile Stockpile) SW-15-70-22-W5 4:40 - 30,000 t.	\$14.75 x .17 x 100.7 Km + BLF = \$543,570 trucking cost + \$442,500 material cost = \$986,070	n/a - no quote provided	n/a - no quote provided	\$14.00 x .17 x 67.9 Km + BLF = \$376,290 trucking cost + \$420,000 material cost = \$796,290	\$10.50 x .17 x 148.0 Km + BLF = \$754,800 trucking cost + \$315,000 material cost = \$1,069,800	
(4) DeBolt/Puskwaskau Area SW-11-74-01-W6 (Intersection of TWP RD 741 + SEC HWY 736) 4:40 - 30,000 t.	\$14.75 x .17 x 10.1 Km + BLF = \$81,510 trucking cost + \$442,500 material cost = \$524,010 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	\$12.00 x .17 x 48.8 Km + BLF = \$278,880 trucking cost + \$360,000 material cost = \$638,880 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	\$13.75 x .17 x 40.0 Km + BLF = \$234,000 trucking cost + \$412,500 material cost = \$646,500 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	\$14.00 x .17 x 52.0 Km + BLF = \$295,200 trucking cost + \$420,000 material cost = \$715,200 *can haul directly to roads from this location. T/Km calculation was used to make a consistent comparison.	n/a - no quote provided	
Total Material Costs: \$1,842,500 *25% (\$460,625) due to contractor(s) within 30 days after crushing completed in 2020. 75% (\$1,381,875)due upon removal of material from site	Stockpile Rates are \$0.17 per tonne/km for all routes except \$0.19 on the Forestry Trunk Road. BLF = Basic Loading Factor of \$1.00 per tonne.					



REQUEST FOR DECISION

SUBJECT: **Surplus Equipment**
 SUBMISSION TO: REGULAR COUNCIL MEETING
 MEETING DATE: September 14, 2020
 DEPARTMENT: OPERATIONS
 STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION
 CAO: _____ MANAGER: _____
 GM: RA PRESENTER: LB

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – Policy number AD 26, Surplus Assets and 4006 Equipment and Vehicle Replacement.

RECOMMENDED ACTION:

MOTION: That Council approve the disbursement of surplus equipment for upcoming Ritchie Brothers auctions in Grande Prairie, Alberta and on GOV Deals Online Auctioning platform.

BACKGROUND / PROPOSAL:

Administration created the vehicle and equipment list by following the criteria set out in Policy 4006 Equipment and Vehicle Replacement. A104 will be in service until the arrival of the new replacing unit, this will not allow this unit to make November sale but next Ritchie Bros. auction after arrival of the new unit. Gov Deals selected for some units because no transportation is required, providing better value. Gov Deals has items sold and picked up from current location, sold as is where is. M17, M20, M21 recommended for GOV Deals as it is off season to sell large mowers, if they are not sold by April 30 2021, they are to sell at next Ritchie Bros. auction. The Environmental FRP Tanks have had local interest in being purchased and would be able to bid, purchased and picked up from location without Greenview incurring additional freight charges. Items sold through Ritchie Bros. auction would need to be transported to auction yard west of Grande Prairie. Both Ritchie Bros. and GOV Deals are RMA listed Vendors. Ritchie Bros. charges 12.5% of the sold value of the item. GOV deals charges 7.5% on the sold value of the item.

UNIT	YEAR	MAKE & MODEL	DEPARTMENT	SERIAL NUMBER	HRS/KM's	RECOMMENDED
A104	2010	Western Star Plow Truck	Operations	5KKHALCK3APAL9836	315,062Km	Ritchie Bros. (later sale)
A140	2014	Freightliner Bin truck	Environmental	1FVHG3DV1EHFP4564	316,683Km	Ritchie Bros. GP
Blade	(T18)	Degelman Dozer	Operations	23975	N/A	Ritchie Bros. GP
Blade	(T19)	Degelman Dozer	Operations	25005	N/A	Ritchie Bros. GP
121		Craftsman 42"	Agriculture		N/A	Ritchie Bros. GP
SOIL3070		900 Earthmover	Agriculture		N/A	Ritchie Bros. GP
SOIL3072		425 Earthmover	Agriculture		N/A	Ritchie Bros. GP
SQUE3096	2012	Morand Cattle Squeeze	Agriculture		N/A	Ritchie Bros. GP
SQUE3097	2010	Real Cattle Squeeze	Agriculture		N/A	Ritchie Bros. GP
SQUE3098	2014	Morand Cattle Squeeze	Agriculture		N/A	Ritchie Bros. GP
ASB0002	2015	Wheatheart Post Pounder	Agriculture		N/A	Ritchie Bros. GP
ASB0003	2015	Wheatheart Post Pounder	Agriculture		N/A	Ritchie Bros. GP

M17	2012	Schulte XH-1500 Mower	Operations	C30611115205	N/A	GOV Deals unless not sold Apr.2021
UNIT	YEAR	MAKE & MODEL	DEPARTMENT	SERIAL NUMBER	HRS/KM's	RECCOMENDED
M20	2013	Schulte XH-1500 Mower	Operations	C30611119301	N/A	GOV Deals unless not sold Apr.2021
M21	2013	Schulte XH-1500 Mower	Operations	C30611312301	N/A	GOV Deals unless not sold Apr.2021
G26	2010	Volvo G976 Grader	Operations	VCE0G976J00507008	9129Hrs	Ritchie Bros. GP
G30	2014	Volvo GG976 Grader	Operations	VCE0G976P0S531035	7583Hrs	Ritchie Bros. GP
G41	2005	Volvo G740B	Operations	X037073	11,514Hrs	Ritchie Bros. GP
T61	2005	Interstate BBQ Trailer	Agriculture	4RACS12255N033398	N/A	GOV Deals
N/A	1989	Case 621 Loader	Operations	JAK0020909		Ritchie Bros. GP
T80	2009	John Deere 1445 Mower	Agriculture - GC	TC144D090186		GOV Deals
N/A	2007	Kawasaki Mule	Operations - GC	1AFCJ167B517730		GOV Deals
N/A	1989	Champion Grader	Operations - GC	7401274921970989		Ritchie Bros. GP
UTV02	1999	Bombardier Traxter	Operations - GC	2VBVTAZD7XV000153		GOV Deals
A219	1980	Chev. K30	Operations - GC	CKM33A1138288	32,596Kms	GOV Deals
A220	1981	Mack RD600	Operations - GC	2M2P131YGB009028	5403Hrs	GOV Deals
A222	1987	Service truck F350	Operations - GC	2FTJW36L8HCA81307	48248Kms	GOV Deals
A224	1997	Ford Aerostar Van	Operations - GC	1FMDA41X2VZA12246	142,337Kms	GOV Deals
A225	2000	GMC Sierra 2500	Operations - GC	1GTHK33R1YF408024	231,807 km	GOV Deals
A228	2005	GMC Sierra 2500	Operations - GC	1GTHK24U65R310931	178,614 km	GOV Deals
A231	2007	GMC Sierra 2500	Operations - GC	1GHTK29U27E117655	178,616 km	GOV Deals
A235	2011	GMC Sierra 2500	Operations - GC	1GT120CG5BF251121	279,592 km	GOV Deals
A251	1979	GMC 6500 Bucket truck	Operations - GC	T16DB9V619233	89,848 km	GOV Deals
N/A		FRP Water Tanks	Environmental			Gov Deals
Packer		Follow Me Wobbly Packer	Operations	Old unit not functional		Ritchie Bros. GP
Packer		Follow Me Wobbly Packer	Operations	Old unit not functional		Ritchie Bros. GP
Packer		Follow Me Wobbly Packer	Operations	Functional does not fit current units		Ritchie Bros. GP
Packer		Follow Me Wobbly Packer	Operations	Functional does not fit current units		Ritchie Bros. GP

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of recommended action is that the Surplus equipment and vehicles will be disposed of in a timely manner and best return value.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the right to dispose of the surplus equipment at later date, this is not recommended by administration as it will hold up the process of disposal.

Alternative #2: Council may choose to list all surplus equipment with one vendor, this is not recommended by administration because of the cost benefit associated with some of the equipment.

FINANCIAL IMPLICATION:

Any revenue made on the sale of the equipment and/or vehicles will be recognized on the financial statement as part of the annual surplus.

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- RMA Gov Deals Information
- Environmental Tank information and Image
- Policy AD 26 – Surplus Assets
- Policy 4006 – Equipment and Vehicle Replacement

GovDeals Canada

Online Government Surplus Auctions



Simplicity - a turnkey program exclusively selling end-of-life government assets online



Transparency - complete audit trail permanently maintained and available in perpetuity



Accountability - significantly mitigate risk with as-needed surplus disposition



Back Office Solution - real-time customizable reporting tools within a secure account with online payment collection



Sustainable Practices - reduce or eliminate overhead associated with reallocation, transport, and warehousing



Self-Service Functionality – perpetual and ongoing auction capability for “as is, where is” surplus disposition



Marketing Outreach – asset specific marketing to 750,000+ established buyers and appropriate local marketplaces



**YOU HAVE SURPLUS.
WE HAVE SOLUTIONS.**

RMA has chosen GovDeals as a preferred vendor for surplus asset management. This includes equipment, vehicles, and any asset no longer required. Call today to learn more about our online auction marketplace and how you can maximize your yield on surplus assets while maintaining complete control.

Using our self-service online marketplace, you can expect sales times measured in days, not weeks. Listing items yourself allows you to get inventory into our auctions and sold more quickly. You'll have a dedicated account manager to solve all your problems, and you'll benefit from our decades of surplus inventory expertise.



Sold: \$71,750
Wanham, AB



Sold: \$54,000
Lethbridge, AB



Sold: \$11,200
Clairmont, AB

WANT TO KNOW MORE?

GovDeals

Contact **Frank Wilson**
Western Canada Manager

403-993-7727

fwilson@govdeals.ca

GovDeals.ca

RMA

Contact **Ryan Yavis**
Client Relations Manager

780-720-5145

ryan@RMAtrade.com

rmalberta.com



Sold: \$14,724.99
Fort McMurray, AB

GovDeals, and the market reach we provide, while strongly encouraging local participation on all posted items. GovDeals is an online marketplace – exclusive to government agencies, where surplus items can be posted, and over 900,000 bidders have access and can bid on the posted item. You set the minimum price, and GovDeals does the marketing and paperwork. GovDeals works for you the seller.

Key information includes:

- Approved vendor with RMA Alberta
- Trade member of the Alberta Fire Chiefs Association.
- GovDeals is an online auction service, with over 900,000 registered bidders across North America, with many specialty buyers.
- Local participation. GovDeals provides a web-link that can be posted to the Greenview website. This link leads to your items on our site, and encourages local participation. All local citizens are encouraged to register as a bidder, only requirement is a name and address.
- North American wide marketing provided at no charge for items over \$5,000 in value.

- Control is 100% with the seller, when you post assets. You can set the minimum price and/or the reserve price. The asset stays in your control until sold and funds have been collected.
- High degree of transparency and accountability.
- No waiting or holding items for an auction, post the minute your team declares items surplus.
- Canada based staff to help at every step of the way.
- No contract to sign, use GovDeals on an as-needed basis.
- Post assets AS IS – WHERE IS. The buyer has to pick-up, and it is sold in the condition you post.
- GovDeals completes all paperwork, and sends you a cheque, (or EFT) for the amount bid, less the seller fee.
- Seller fee is 7.5% auction fee for sold items only. No cost to open an account, no cost if you post and it does not sell. No pick-up or storage fee. No hidden costs.

Many government agencies in Alberta use GovDeals, including; Beaver County, Lac Ste. Anne County, Wood Buffalo County, City of Grande Prairie, County of Grande Prairie, Birch Hills, Mackenzie County, Lethbridge, and more.

Environmental Tanks for Surplus:

Tank #1 Containment Solutions – 75,000L capacity

Tank #2 Containment Solutions – 75,414L capacity



Figure 1: FRP Tanks



Stantec Consulting Ltd.
1100 - 4900 50th Street
Red Deer AB T4N 1X7
Tel: (403) 341-3320
Fax: (403) 342-0969

October 24, 2014
File: 113929286-01a

Attention: Simon Doiron, Manager of Environmental Services

4806-36 Avenue
Box 1079
Valleyview, AB T0H 3N0



Dear Sir,

**Reference: Recommendation for Payment – Containment Solutions
Ridgevalley WTP Tanks**

Attached is Invoice No. 74915 from Containment Solutions for the Ridgevalley water treatment plant tanks. We have reviewed this invoice and recommend payment to Containment Solutions in the amount of \$45,598.12 USD. Should you have any questions regarding this invoice, please contact the undersigned.

Regards,

STANTEC CONSULTING LTD.

Stephan Weninger

Stephan Weninger, P. Eng
Senior Associate
Phone: (403) 356-3400
Fax: (403) 342-0969
stephan.weninger@stantec.com

Attachment: Containment Solutions Invoice 74915

c. Amber Mitchell (Stantec)

Grant
Grant
(AUTHORIZATION)

P.O.#	PROJ#	GL#	AMOUNT
6-41-10-00-610			\$
WRVPLAN-ICP			\$

Simon Doiron

azm v:\1139\active\113929286-greenview 2012\01_correspondence\01a_client_correspondence\ridgevalley wtp\let_doiron_containment solutions_13114_4feb2014.docx

“PAYABLE IN U.S. FUNDS”



Containment Solutions, Inc.
5150 Jefferson Chemical Rd.
Conroe, TX 77301-6834

Phone: 936-756-7731

VOICE 74915

SALES ORDER NO. 74108	DATE INVOICED 10/09/14	
PACKING SLIP NO. 74108*1	DATE SHIPPED 10/09/14	
CUSTOMER PURCHASE ORDER NO. 50150	WHS 040	
INSIDE SALES REPRESENTATIVE TOM WRIGHT	CODE TBC	
SHIPPED VIA FULL TRUCK LOAD	PPD X	COL
PAYMENT TERMS 50% CBS NET 30 DAYS	TAX X	TAX CODE AB

SOLD TO	01*14375 MD OF GREENVIEW C/O STANTEC CONSULTING 1100-4900 50TH ST RED DEER AB T4N 1X7 CN AMBER MITCHELL	SHIP TO	01*14375 HAMLET OF RIDGEVALLEY "ADDRESS TO FOLLOW" RIDGEVALLEY, AB CN
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ITEM	PRODUCT/DESCRIPTION	QTY ORDERED	QTY SHIPPED	QTY B.O.	UNIT PRICE	TOTAL PRICE
001	8S756105 TANK 8'SW 75KL 18932 PE-C 22.80 DB7-10 ** Serial Number(s) ** BAK1742	1	1		34657.50	34,657.50
002	8S756106 TANK 8'SW 75KL 18933 PE-C 22.80 DB7-10 ** Serial Number(s) ** BAK1759	1	1		35635.00	35,635.00
003	98C00074 MW CVR 30 M300-0 ZINC HARDWARE	2	2		0.00	0.00
004	98C01884 MW EXT 30"X9'-4" NSF W/ H ARDWARE	2	2		0.00	0.00
005	98C00109 DEADMAN ANCHOR 18' 12X12" W/ EYEBOLT	4	4		613.34	2,453.36
006	98C00110 DEADMAN ANCHOR 20' W/ EYEBOLT	8	8		613.33	4,906.64



RECEIVED OCT 23 2014

RETURNED

RECEIVED

APPROVED

Delivery and Tax not subject to cash discount.

CUSTOMER COPY



Containment Solutions, Inc.
5150 Jefferson Chemical Rd.
Conroe, TX 77301-6834

Phone: 936-756-7731

VOICE 74915

SALES ORDER NO. 74108	DATE INVOICED 10/09/14	
PACKING SLIP NO. 74108*1	DATE SHIPPED 10/09/14	
CUSTOMER PURCHASE ORDER NO. 50150	WHS 040	
INSIDE SALES REPRESENTATIVE TOM WRIGHT	CODE TBC	
SHIPPED VIA FULL TRUCK LOAD	PPD X	COL
PAYMENT TERMS 50% CBS NET 30 DAYS	TAX X	TAX CODE AB

SOLD TO	01*14375 MD OF GREENVIEW C/O STANTEC CONSULTING 1100-4900 50TH ST RED DEER AB T4N 1X7 CN AMBER MITCHELL	SHIP TO	01*14375 HAMLET OF RIDGEVALLEY "ADDRESS TO FOLLOW" RIDGEVALLEY, AB CN
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ITEM	PRODUCT/DESCRIPTION	QTY ORDERED	QTY SHIPPED	QTY B.O.	UNIT PRICE	TOTAL PRICE
008	22E2931 TURNBUCKLE TB3418 3/4" 9.16" L.O.8.06"T.U.	32	32		0.00	0.00
009	98C05331 STRAP FRP FLAT 8' @175.75 "	16	16		0.00	0.00
Chg	FRT Freight Delivery & Handling		1			26185.00

REMITTANCE ADDRESS:

Containment Solutions, Inc.
PO Box 951636
Dallas, TX 75395-1636

Delivery and Tax not subject to cash discount.

SUBTOTAL 103,837.50

DISCOUNT 0.00

TAX 0.00

DEPOSIT 0.00

U.S.A. DOLLARS 103,837.50

CUSTOMER COPY

*Repaial
Due*

*<58,239.38>
45,598.12*



MUNICIPAL DISTRICT OF GREENVIEW No. 16

ADMINISTRATION OFFICE
Box 1079, 4707 - 50 Street
Valleyview, AB T0H 3N0
PH: (780) 524-7600
FAX: (780) 524-4307

FIELD SERVICES OFFICE
Box 1079, 3609 - 46 Street
Valleyview, AB T0H 3N0
PH: (780) 524-7601
FAX: (780) 524-4432

SUPPLIER: Containment Solutions

DATE ORDERED: Dec 21/13

GENERAL TERMS & CONDITIONS ON
REVERSE SIDE ARE PART OF THIS ORDER.

QTY.	ITEM NO.	DESCRIPTION	UNIT PRICE	TOTAL
2		Tanks	\$34657.50	\$69315.00
2		Anchors	\$3680.00	\$7360.00
		Delivery (Tanks)	\$10500.00	\$21000.00
		Delivery (Anchors)	\$5185.00	
		Quote # TAOB4780		
	#13114	Paid 75% 58,239.38 (=)		

ENTERED

THE PRINT SHOP (Grande Prairie) - (780) 532-9017

BN 13686 6761

US Funds

103,837.50
Gyants

SUB TOTAL \$102,860.00
G.S.T. 5,143.00
F.O.B. 108,003.00

ORDERING DEPARTMENT/AGENT: Environment / I + D
AUTHORIZATION: D + Bump
REFERENCE: ESWRUPLANT
CODE: 6-41-10-00-610

50150

TO BE SUBMITTED TO CONTROLLING OFFICE WITHIN ONE WEEK OF ORDERING
WHITE - Customer CANARY - Accounting PINK - Department GOLDENROD - Control Copy

(Grant says Accrue)

Accrue



5150 Jefferson Chemical Road
 Conroe, TX 77301-6834
 Telephone: 800-537-4730
 Facsimile: 800-839-4727

QUOTATION

Flowtite® Fiberglass Underground Water Storage Tanks

Date	Quote #
01/08/14	TAOBQ4780-02

Sold To: Stantec
 Liang Liu
 1100 - 4900 50th Street
 Red Deer, AB T4N 1X7

Phone: (403) 341-3320
Fax:

Ship To:

8' 75,000 Liter Potable Water Tanks
 Hamlet of Ridgevalley, AB

Phone:
Fax:

We are pleased to submit the following quotation on fiberglass tanks and accessories. This quotation is subject to the "General Terms and Conditions of Sale" set forth by Containment Solutions, Inc. Limitations of use and detailed warranties are set forth in product literature and available on the CSI website. Equipment sold for specific environments must not be used for other environments before determining suitability with Containment Solutions. This quotation is based upon information received at the time of quotation. CSI reserves the right to amend pricing as necessary upon receipt of complete specifications and drawings before acceptance of order.

Qty	Description	Unit Price	Ext. Price
1	Tank #1	\$34,657.50	\$34,657.50
	Model SWT G-6 (8) - 75,000 Liter Made-To-Order Single-Wall Tank		
	8' Dia., 75,000 Liter - NSF Listed Liner		
	Deep Bury - Up to 10' (3 M) from top of tank to grade		
	8" Tangentially Mounted Flanged Nozzle (End Cap Mounted)		
	6" Dia. SWT Flanged Plate Gusset Nozzle Includes: Deflector Plate		
	6" Dia. SWT Flanged Plate Gusset Nozzle Includes: Deflector Plate		
	30" SWT Fiberglass Manway - Steel Lid Includes: Deflector Plate & Hardware		
	30" x 9' 4" Manway Extension		
	2" Tangentially Mounted Flanged Nozzle (End Cap Mounted)		
	4" Tangentially Mounted Flanged Nozzle (End Cap Mounted)		
1	Tank #2	\$35,635.00	\$35,635.00
	Model SWT G-6 (8) - 75,000 Liter Made-To-Order Single-Wall Tank		
	8' Dia., 75,000 Liter - NSF Listed Liner		
	Deep Bury - Up to 10' (3 M) from top of tank to grade		
	8" Tangentially Mounted Flanged Nozzle		

Qty	Description	Unit Price	Ext. Price
	(End Cap Mounted)		
	4" Tangentially Mounted Flanged Nozzle - Same Elevation as 8" Flanged Nozzle		
	6" Dia. SWT Flanged Plate Gusset Nozzle Includes: Deflector Plate		
	6" Dia. SWT Flanged Plate Gusset Nozzle Includes: Deflector Plate		
	30" SWT Fiberglass Manway - Steel Lid Includes: Deflector Plate & Hardware		
	30" x 9' 4" Manway Extension		
	2" Tangentially Mounted Flanged Nozzle (End Cap Mounted)		
	4" Tangentially Mounted Flanged Nozzle (End Cap Mounted)		
2	Anchors	\$3,680.00	\$7,360.00
	8' Diameter 75,000 Liter Deadman Anchors - includes 2 - 18' and 4 - 20'		
	(8) 8' Fiberglass One-Piece Hold Down Strap		
	(16) 3/4" Dia. Turnbuckle (Model TB3418)		
2	Delivery - 6'8' Dia. Tank from Bakersfield, CA to Hamlet of Ridgevalley, Alberta	\$10,500.00	\$21,000.00
1	Delivery - Deadman Anchors and Manway Extensions from Bakersfield, CA to Hamlet of Ridgevalley, Alberta	\$5,185.00	\$5,185.00
A FUEL SURCHARGE MAY BE IN EFFECT AT THE TIME OF SHIPMENT AND WILL BE ADDED TO THE DELIVERY CHARGE AMOUNT.		SubTotal	\$103,837.50
		Total USD	\$103,837.50

SALES TAX AND DELIVERY CHARGES NOT INCLUDED UNLESS OTHERWISE NOTED.

Payment Terms (pending credit approval): 50% deposit with order, balance 1% 15 days, Net 30 days. Sales tax and delivery charges not included unless otherwise noted. Buyer will be Importer of Record and pay all custom fees, duties and taxes on shipments outside the United States. Delivery charges not subject to cash discount. Shipping locations include Mt. Union, PA, Conroe, TX and Bakersfield, CA. Delivery Charges are F.O.B. factory per Containment Solutions freight guide in effect at time of shipment.

Pricing valid for 30 days from date of quote.

Sales Rep: Todd Bogenrief

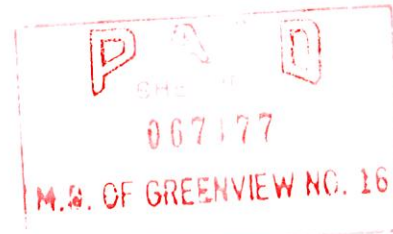
Fax:

tbogenrief@csipproducts.com



Stantec Consulting Ltd.
1100 - 4900 50th Street
Red Deer AB T4N 1X7
Tel: (403) 341-3320
Fax: (403) 342-0969

February 6, 2014
File: 113929286-01a



Attention: Simon Doiron, Manager of Environmental Services
4806-36 Avenue
Box 1079
Valleyview, AB ToH 3N0

Dear Sir,

**Reference: Recommendation for Payment – Containment Solutions
Ridgevalley WTP Tanks**



Attached is Invoice No. 13114 from **Containment Solutions** for the 75% deposit of the Ridgevalley water treatment plant tanks. As per our agreement with Containment Solutions should this payment be made before the end of February 2014 the tanks will be locked into the current pricing, and will not be affected by the recent price adjustments. We have reviewed this invoice and recommend payment to Containment Solutions in the amount of **\$58,239.38 USD**. Should you have any questions regarding this invoice, please contact the undersigned.

Regards,

STANTEC CONSULTING LTD.

Stephan Weninger, P. Eng
Senior Associate
Phone: (403) 356-3400
Fax: (403) 342-0969
stephan.weninger@stantec.com

Attachment: Containment Solutions Invoice 13114

c.

GST EXEMPT

(AUTHORIZATION)					
RO.#	PROJ#	UNIT#	CLASS	GL#	AMOUNT
	FSWRV Plant			6-41-10-00-610	\$58,239.38
			Proc		\$

"PAYABLE IN U.S. FUNDS"

azm v:\1139\active\113929286-greenview 2012\01_correspondence\01a_client_correspondence\ridgevalley wtp\let_doiron_containment solutions_13114_4feb2014.docx



Remittance Address:

PO BOX 951636
DALLAS TX 75395-1636

INVOICE

Customer PO# 50150

INVOICE DATE: 1/31/2014
INVOICE NUMBER: 13114
ORDER NUMBER:
EST SHIP DATE:
DELIVERY METHOD:
PAYMENT TERMS: 75% DEPOSIT

SOLD TO: MD OF GREENVIEW
C/O STANTEC
1100-4900 50TH ST
RED DEER AD T4N 1X7
CN 14375

SHIP TO:
HAMLET OF RIDGEVALLEY AB

Item Number	Qty	Description	Unit Price	Total Price
	1	TANK SW 75,000L MTO	\$34,657.50	\$34,657.50
	1	TANK SW 75,000L MTO	\$35,635.00	\$35,635.00
	2	ANCHORS	\$3,680.00	\$7,360.00
		DELIVERY AND HANDLING AT TIME OF SHIPMENT		

TOTAL \$77,652.50
75% DEPOSIT DUE \$58,239.38
US DOLLARS

SD

TO	GRANT
AUTHORIZATION TO PAY	
CODE	ESWRV GRANT 6.41: 10.00.610
PO# / AGMT# / PROJECT / UNIT#	ENGR



16 May 2018

Report Number: Mi-VI-R-051618-001

MAYOR OPERATIONS, INC
Ridge Valley, AB – FRP Tanks Visual Inspection

Mayor Operations Inc

9815 – 45th Avenue NW
Edmonton AB
Canada. T6E5C8

tkruger@mayorindustries.com

Conforms to ISO 9001:2015

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1. Contents

• Client Information – Order Number	2
• Scope	2
• Inspectors, Dates and Place(s)	2
• Areas of Concern & Recommendations	2
• Inspection Results.....	2
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• Conclusions.....	4

- **Client Information – Order Number**

Municipal District of Greenview No. 16

Contract No. I&P 026-18

Contact: Gary Couch

Phone: 780.524.7638

- **Scope**

Complete a Visual Inspection of two FRP Tanks located in Ridge Valley, AB to determine the condition of the tanks. The tank assessment will be completed before the pressure and soap test. This visual inspection was conducted to determine the readiness of the tanks for the pressure and soap tests. There were two (2) tanks inspected

Tank #1: Containment Solutions 75,000 Liters

Tank #2: Containment Solutions 75,414 Liters

- **Inspectors, Dates and Place(s)**

Site: Ridge Valley, AB – MD Laydown yard

Date: May 10, 2018

Teunis P. KRUGER – Project Manager

587.989.1757, tkruger@mayorindustries.com

Robert STEWART – P.Eng Technical Manager

780.412.1060, rstewart@mayorindustries.com

- **Areas of Concern & Recommendations**

Tank #1 has a six (6) inch flange turned onto a concrete block (see pictures below). This will not allow bolting onto this flange and will affect the pressure test. A picker truck will be required to lift the tank on the lifting lugs and adjusted so that the flange will be accessible. The additional cost for a picker truck (crane) is 325.00 per hour for six hours total of 1,950.00. Pry bars cannot be used as they would potentially damage the fiberglass tank.

- **Inspection Results**

On Thursday 10 May 2018 two (2) Mayor Inspectors completed a site visit to the water treatment unit at Ridge Valley AB to perform an initial inspection of two (2) fiber glass tanks. The tanks are located on the ground immediately adjacent to the water treatment facility. An initial evaluation of the condition of the tanks was conducted, and the tanks were found to be in acceptable condition to perform a pressure and leak test. One exception would be a six (6) inch flange was not accessible for bolting as it is resting on a concrete barrier.

The inspection indicated the tanks as follows:

Tank #1 Containment Solutions – 75,000L capacity

Twenty-Four (24) inch Manway was bolted and flanged - visually looks acceptable

One (1) eight (8) inch flange open to the atmosphere - visually looks acceptable

Two (2) six (6) inch flanges open to the atmosphere - visually looks acceptable

One (1) four (4) inch flange open to the atmosphere - visually looks acceptable

One (1) two (2) inch flange open to the atmosphere - visually looks acceptable

Tank #2 Containment Solutions – 75,414L capacity

Twenty-Four (24) inch Manway was bolted and flanged - visually looks acceptable

One (1) eight (8) inch flange open to the atmosphere - visually looks acceptable

Two (2) six (6) inch flanges open to the atmosphere - visually looks acceptable

One (1) four (4) inch flange open to the atmosphere - visually looks acceptable

One (1) two (2) inch flange open to the atmosphere - visually looks acceptable

Both tanks had a twenty-four (24) flanged opening on the top of the tank and two (2) six inch nozzles along the top of the tank. Two (2) nozzles were located at one end of the tank a two (2) inch and a four (4) inch with a single eight (8) inch nozzle on the opposite end of the tank. A blind flange plate was present on the Manway openings, but all the other flanges were open and unprotected.

Tank #2 was found to be in an approximately upright position all markings were clear. The tank had a blind flange over the manway on the top of the tank however the other five (5) nozzles on the tank were found to be open with no flange protection in place. A visual examination of the flanges indicated the flanges to be visually in a good condition with no significant damage noted. The remainder of the tank was visually examined for evidence of damage or significant deterioration with no evidence of any significant anomalies noted. The orientation of the tank was such that the lower edge of a flange mounted on a nozzle projecting horizontally from the bottom of the tank flange was impressed into the ground. This will require the rotation of the tank to attach the blind flange to the flange to perform the required pneumatic pressure test.

Tank #1 was found to be resting on the ground with the large manway orientated at approximately the 7 o'clock position. One (1) of the two (2) other flanges mounted to the top of the tank was found to be resting on a concrete form which would prevent the attachment of the blind flange for testing purposes to this flange. The remaining four (4) nozzles / flanges were found to be accessible and a visual examination of these flanges / nozzles did not reveal any significant damage or degradation. An attempt was made to manually turn the tank, but it was not possible to move the tank. This may indicate the tank is in a slight depression in the ground and therefore some mechanical means may be required to rotate the tank. (Removal of the concrete form would not be possible without the rotation of the tank to allow the removal of the form.) A visual examination of the remainder of the tank did not reveal evidence of any significant damage or deterioration.

- **Pictures**



Figure 1: FRP Tanks



Figure 2: Manway with Blind Flange



Figure 3: Restricted Flange Condition



Figure 4: Flange Resting on Concrete Form




Figure 5: Blocked Flange side view



Figure 6: Tank Markings

- **Conclusions**

Support of a picker truck will be required to continue with the Pressure & Leak Test. The test is scheduled to start May 24, 2018.

	M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL	Section: ADMINISTRATION
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POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS	Page 1 of 2
Date Adopted by Council / Motion Number:	10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY TITLE: SURPLUS ASSETS

Page 2 of 2

Date Adopted by Council / Motion Number:

03.04.239

9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

(Original signed copy on file)
REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS

Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.
- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

(Original signed copy on file)
C.A.O.

Title: Vehicle and Equipment Replacement

Policy No: 4006

Effective Date: May 11, 2020

Motion Number: 20.05.279

Supersedes Policy No: NONE

Review Date: May 11, 2023



Purpose: To ensure Greenview maintains a modern and reliable vehicle and equipment pool, at the lowest overall cost, through establishing a standard of equipment procurement, disposal, replacement and sustainable funding. Fire services equipment will be evaluated separately.

DEFINITIONS

ACAO means the Assistance Chief Administrative Officer.

CAO means Chief Administrative Officer.

CFO means the Chief Financial Officer.

GM means General Manager of one of the major departments and includes the Chief Financial Officer.

Greenview means the municipal corporation of the M.D. of Greenview No. 16.

Heavy Duty means a vehicle with a gross vehicle weight of greater than 10,000 lbs, including 1- ton trucks.

Life Cycle means the useful life of a vehicle or piece of equipment based on the average years, kilometres (km), or engine hours a vehicle or piece of equipment operates before maintenance becomes cost prohibitive.

Light/Medium Duty means vehicles with a gross vehicle weight of less than 8,500 lbs, including SUV's, minivans, ½ ton trucks.

Medium Duty means vehicles with a gross vehicle weight of between 8,500 and 10,000 lbs, including ¾ ton trucks.

SLT means Senior Leadership Team comprised of the GMs, CFO, ACAO and CAO.

POLICY

General Principles

1. Administration will recommend the type of equipment and vehicles that will be required to be replaced on a regular basis, to ensure the services of Greenview are provided as directed by Council.
2. Administration will endeavor to purchase the most economical and fuel efficient vehicles and pieces of equipment available and will recommend for purchase the most basic vehicle to suit the department's needs
3. Used vehicles and pieces of equipment may be considered for purchase.
4. Administration may consider leasing vehicles or equipment when economically feasible.
5. All fleet acquisition and disposal will be conducted through the legislated procurement processes and in accordance with Greenview purchasing policies.
6. In circumstances where a vehicle or piece of equipment becomes cost prohibitive to maintain or operate, before the end of its established life cycle, it may be considered for early replacement.
7. Upon review, if a vehicle or piece of equipment has continually performed at a high level, with a satisfactory maintenance record, that vehicle or piece of equipment may be considered for a life cycle extension.
8. Vehicles and equipment will be evaluated for replacement based on the following criteria:

VEHICLE/EQUIPMENT TYPE	TIME IN SERVICE (years/kms/engine hours/condition)
Light/Medium Duty Vehicles	10 years / 200,000 kms
Medium Duty Diesel Vehicles	10 years / 300,000 kms
Heavy Duty Vehicles	10 years / 300,000 kms
Graders	10 years / 7,500 hours
Loaders	10 years / 7,500 hours
Backhoes	10 years / 7,500 hours
Track Excavators	7,500 hours
ATV's/UTV's	15 years
Tractors (all types)	7,500 hours
Zambonis	10 years
Light Duty Mowers (zero -turn, self-propelled)	5 years
Gang Mowers	10 year
Water Tankers	20 years

Administrative Responsibilities:

9. Fleet Coordinator and Managers are responsible to recommend replacement of vehicles and equipment in accordance with this policy.
10. Vehicle accessories must be approved by the GM.

Policy No: 4006

11. Vehicle replacement requests must be approved by the GM.
12. SLT must sign off on department requests for fleet vehicles above light/medium duty.

Equipment and Vehicle Fleet Reserve

13. Administration will establish an Equipment and Vehicle Fleet Reserve.
14. Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
15. Equipment and Vehicle Fleet Reserve replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
16. Fleet replacement and due to obsolescence or end of life cycle will be financed through the Equipment and Vehicle Fleet Reserve.
17. Fleet replacement due to physical damage will be financed through appropriate insurance procedures, with the balance for replacement coming from the vehicle replacement reserve.
18. Proceeds from the disposal of vehicles or equipment will be allocated to the Equipment and Vehicle Fleet Reserve.
19. Interest earned from the Equipment and Vehicle Fleet Reserve will be allocated to the reserve at year end.
20. Council shall authorize the transfer of funds to and from the reserve.



REQUEST FOR DECISION

SUBJECT: **ALTAGAS FRANCHISE FEE-GRANDE CACHE**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 28, 2020 CAO: DT MANAGER:
DEPARTMENT: FINANCE GM: AN PRESENTER: AN
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec 45

Council Bylaw/Policy (cite) – Grande Cache Bylaw #708

RECOMMENDED ACTION:

MOTION: That the franchise fee for the AltaGas Gas Distribution Agreement remains at 25%.

BACKGROUND/PROPOSAL:

Sec. 45 of the Municipal Government Act allows municipalities to enter into agreements with utility providers to provide a service to all or a part of the municipality.

In 2010 the former Town of Grande Cache passed Bylaw 708 and entered into an agreement with ALTAGAS to allow ALTAGAS to provide natural gas distribution services in the town. The agreement is for a 10-year term. The Bylaw continues to be in force.

Annually, the MD has the opportunity to review and to make a change to the amount of the franchise fee. Historically, the fee has remained unchanged at 25%.

The following outlines how a change in the rate might effect a typical customer bill on an annual basis:

<i>Franchise Fee %</i>	<i>Impact on Typical Residential Bill</i>
0%	\$212.89 decrease
10%	127.74 decrease
25%	\$0. unchanged

The rural areas, including the other hamlets in the MD, are not subject to a franchise fee.

For 2021, revenue from the franchise fee is estimated to be \$476,976. based on leaving the current rate of 25% unchanged. A change of 1% in the franchise fee will have an effect of just over \$19,000. on MD revenue either positively or negatively, depending on if the fee is increased or if the fee is decreased.

If Council decides to change the rate, the change should be advertised to the public before October 14, 2020 for a period of 14 days. The MD would then respond to ALTAGAS with a copy of the advertising detail,

including publication dates, and any comments received from the public. At that time, ALTAGAS will apply to the Alberta Utilities Commission (AUC) to change the rate. The AUC must approve the rate change.

BENEFITS OF THE RECOMMENDED ACTION:

Council exercises its annual option to review and make a change to the franchise fee rate.

Minimal impact on budgeted revenue.

DISADVANTAGES OF THE RECOMMENDED ACTION:

A portion of the municipality pays a higher fee for natural gas services than the remainder of the municipality.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can set the rate from 0%-35%. Annually, this rate can be revised.

FINANCIAL IMPLICATION:

Direct Costs: None

Ongoing / Future Revenue:

Depending on the rate established, there may be an increase (if the rate is increased) or a decrease (if the rate is decreased) to municipal revenue.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If a rate change is recommended:

Advertising will be placed in a newspaper.

ALTAGAS will be advised of the advertising details and any comments received.

ALTAGAS will apply to the AUC for a change in rate.

ATTACHMENT(S):

- **Municipal Government Act Sec 45**

Granting rights to provide utility service

45(1) A council may, by agreement, grant a right, exclusive or otherwise, to a person to provide a utility service in all or part of the municipality, for not more than 20 years.

(2) The agreement may grant a right, exclusive or otherwise, to use the municipality's property, including property under the direction, control and management of the municipality, for the construction, operation and extension of a public utility in the municipality for not more than 20 years.

(3) Before the agreement is made, amended or renewed, the agreement, amendment or renewal must

(a) be advertised, and

(b) be approved by the Alberta Utilities Commission.

(4) Subsection (3)(b) does not apply to an agreement to provide a utility service between a council and a regional services commission.

(5) Subsection (3) does not apply to an agreement to provide a utility service between a council and a subsidiary of the municipality within the meaning of section 1(3) of the *Electric Utilities Act*.

- **Letter from ALTAGAS dated August 2020**
- **Town of Grande Cache Bylaw 708**
- **Schedule of Franchise Fees from other communities**

August 2020

Chief Administrative Officer - Denise Thompson
Municipal District of Greenview No.16
PO Box 1079
Valleyview, AB T0H 3N0

Dear Denise Thompson,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Municipal District of Greenview No.16 and AltaGas Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Hamlet with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2020. Failing notification, the current franchise fee percentage of will remain unchanged.

	2019 Actuals	2021 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$1,728,191.68	\$1,822,679.91
Delivery Revenues (Rate 3 & 13)	73,194.13	85,225.38
Total Delivery Revenues	\$1,801,385.81	\$1,907,905.29

2019 Actual Franchise

\$450,366.04

2021 Estimated Franchise Fee

\$476,976.32

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@agutl.com. I look forward to hearing from you.

Sincerely,

AltaGas Utilities Inc.



Irv Richelhoff
Supervisor, Business Development

**TOWN OF GRANDE CACHE
BY-LAW NO. 708**

BEING A BY-LAW OF THE TOWN OF GRANDE CACHE (the "Municipality") TO AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO ENTER INTO AN AGREEMENT GRANTING ALTAGAS UTILITIES INC. (the "Company"), THE RIGHT TO PROVIDE NATURAL GAS DISTRIBUTION SERVICE WITHIN THE MUNICIPALITY.

WHEREAS pursuant to the provisions of the Alberta Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto (the "Act"), the Municipality desires to grant and the Company desires to obtain, an exclusive franchise to provide natural gas distribution service within the Municipality for a period of ten (10) years, subject to the right of renewal as set forth in the said agreement and in the said Act;

WHEREAS the Council of the Municipality and the Company have agreed to enter into a Natural Gas Distribution System Franchise Agreement (the "Agreement"), in the form annexed hereto;

WHEREAS it is deemed that the Agreement would be to the general benefit of the consumers within the Municipality.

NOW THEREFORE the Council of the Municipality enacts as follows:

- a) That the Natural Gas Distribution System Franchise Agreement, a copy of which is annexed hereto as Schedule 'A', be and the same is hereby ratified, confirmed and approved, and the Mayor and Chief Administrative Officer are hereby authorized to enter into the Natural Gas Distribution System Franchise Agreement for and on behalf of the Municipality, and the Chief Administrative Officer is hereby authorized to affix thereto the corporate seal of the Municipality.
- b) That the Natural Gas Distribution System Franchise Agreement annexed hereto as Schedule 'A' is hereby incorporated in, and made part of, this By-Law.
- c) That the Council consents to the exercise by the Company within the Municipality of any of the powers given to the Company by the Water, Gas and Electric Companies Act, RSA 2000, Chapter W-4, as amended.
- d) That this By-Law shall come into force upon the Natural Gas Distribution System Franchise Agreement being approved by the Alberta Utilities Commission, and upon being given third and final reading.
- e) Natural Gas Franchise Agreement By-Law Nos. 445, 582 and 692 are hereby rescinded.

READ A FIRST TIME THIS FOURTEENTH DAY OF JULY, 2010 A.D.

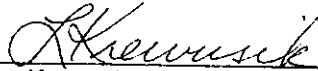


Louise Krewusik,
Mayor




Darren Ottaway,
Chief Administrative Officer

READ A SECOND TIME THIS EIGHTH DAY OF DECEMBER, 2010 A.D.



Louise Krewusik,
Mayor

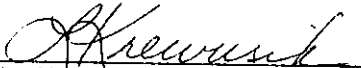


Darren Ottaway,
Chief Administrative Officer

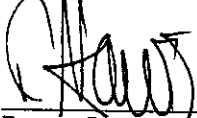
APPROVED BY THE ALBERTA UTILITIES COMMISSION

Dated

READ A THIRD AND FINAL TIME THIS THIRTEENTH DAY OF APRIL, 2011 A.D.



Louise Krewusik,
Mayor



Darren Ottaway,
Chief Administrative Officer

Municipalities Governed by Standardized Franchise Agreement

For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Gas Distribution Tariff, including without limitation the fixed charge, base energy charge, demand charge but excluding the cost of gas (being the calculated revenues from the gas cost recovery rate rider or the deemed cost of gas) in that year for Gas Distribution Service within the Municipal Area.

<u>Municipality</u>	<u>Type</u>	<u>District</u>	<u>Rate (%)</u>	<u>Decision / Order</u>	<u>Effective Date⁴</u> <u>(yyyy-mm-dd)</u>
Athabasca	Town	Athabasca	10.00	24518-D01-2019	2019-05-01
Barrhead	Town	BMW ¹	16.00	24070-D01-2018	2019-01-01
Beaumont	City	Leduc	28.50	25046-D01-2019	2020-01-01
Bonnyville	Town	Bonnyville	20.00	20810-D01-2015	2015-10-01
Bonnyville Beach	Summer Village	Bonnyville	0.00	22812-D01-2017	2017-08-01
Calmar	Town	Leduc	20.00	20626-D01-2015	2015-09-01
Crystal Springs	Summer Village	Leduc	0.00	23563-D01-2018	2018-06-01
Delia	Village	Hanna	12.00	22936-D01-2017	2017-10-01
Donalda	Village	Stettler	13.50	24796-D01-2019	2019-10-01
Drumheller	Town	Drumheller	27.00	20723-D01-2015	2015-11-01
Elk Point	Town	St. Paul	16.00	2010-158	2010-06-15
Glendon	Village	St. Paul	4.62	22869-D01-2017	2017-08-18
Grande Cache	Hamlet	Grande Cache	25.00	2011-113	2011-07-01
Grandview	Summer Village	Leduc	0.00	25356-D01-2020	2020-04-01
Hanna	Town	Hanna	15.00	22715-D01-2017	2017-06-13
Hay Lakes	Village	Leduc	4.00	21389-D01-2016	2016-04-01
High Level	Town	High Level	30.00	20717-D01-2015	2015-10-01
Island Lake	Summer Village	Athabasca	0.00	24366-D01-2019	2019-04-16
Leduc ²	City	Leduc	27.00	20748-D01-2015	2015-09-01
Leduc ³	City	Leduc	35.00	20748-D01-2015	2015-09-01
Ma-Me-O Beach	Summer Village	Leduc	0.00	24553-D01-2019	2019-05-22
Mewatha Beach	Summer Village	Athabasca	6.00	20900-D01-2015	2015-10-01
Morinville	Town	BMW	19.00	20594-D01-2015	2015-08-01
Morrin	Village	Drumheller	12.00	2010-378	2011-02-01
Munson	Village	Drumheller	11.00	2004-291	2004-12-01
Pelican Narrows	Summer Village	Bonnyville	0.00	24140-D01-2018	2019-02-01
Pincher Creek	Town	Pincher Creek	25.00	20595-D01-2015	2015-09-01
Poplar Bay	Summer Village	Leduc	0.00	25470-D01-2020	2020-05-01
Rochon Sands	Summer Village	Stettler	0.00	22861-D01-2017	2017-08-14
St. Paul	Town	St. Paul	22.00	20631-D01-2015	2015-08-01
Stettler	Town	Stettler	30.00	20718-D01-2015	2016-01-01
Sunset Beach	Summer Village	Athabasca	3.00	2008-247	2008-09-24
Three Hills	Town	Three Hills	9.00	2010-382	2010-11-01
Two Hills	Town	Two Hills	15.00	2005-135	2009-01-07
Waskatenau	Village	BMW	8.00	21221-D01-2016	2016-01-01
Westlock	Town	BMW	25.00	20730-D01-2015	2015-10-01
White Sands	Summer Village	Stettler	0.00	2008-130	2008-05-29
Willingdon	Hamlet	Two Hills	6.00	2005-005	2005-01-26

¹ BMW denotes Barrhead, Morinville and Westlock.

² Does not apply to service under Rates 3 or 13.

³ Applies only to service under Rates 3 and 13.

⁴ Any bill rendered after this date is subject to the corresponding rate.



REQUEST FOR DECISION

SUBJECT: **ATCO FRANCHISE FEE-GRANDE CACHE**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 28, 2020
DEPARTMENT: FINANCE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: AN
MANAGER:
PRESENTER: AN

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec 45

Council Bylaw/Policy (cite) – Grande Cache Bylaw #749

RECOMMENDED ACTION:

MOTION: That the franchise fee for the ATCO Electric Distribution Agreement remains at 5.5%.

BACKGROUND/PROPOSAL:

Sec. 45 of the Municipal Government Act allows municipalities to enter into agreements with utility providers to provide a service to all or a part of the municipality.

In 2013 the former Town of Grande Cache passed Bylaw 749 and entered into an agreement with ATCO to allow ATCO to provide electrical distribution services in the town. The agreement is for a 10-year term with 2 possible 5-year renewal periods. The Bylaw continues to be in force.

Annually, the MD has the opportunity to review and to make a change to the amount of the franchise fee. Historically, the fee has remained unchanged at 5.5%.

The following outlines how a change in the rate might effect a typical customer bill:

<i>Franchise Fee %</i>	<i>Impact on Typical Residential Bill</i>
0%	-\$6.76 decrease
2%	-\$4.30 decrease
4%	-\$1.84 decrease
5.5%	\$0. unchanged
7.0%	\$1.84 increase

The rural areas, including the other hamlets in the MD, are not subject to a franchise fee.

For 2021, revenue from the franchise fee is estimated to be \$199,100, based on leaving the current rate of 5.5% unchanged. A change of 1% in the franchise fee will have an effect of \$36,200, on MD revenue either positively or negatively, depending on if the fee is increased or if the fee is decreased.

If Council decides to change the rate, the change should be advertised to the public before October 14, 2020 for a period of 14 days. The MD would then respond to ATCO with a copy of the advertising detail, including publication dates, and any comments received from the public. At that time, ATCO will apply to the Alberta Utilities Commission (AUC) to change the rate. The AUC must approve the rate change.

BENEFITS OF THE RECOMMENDED ACTION:

Council exercises its annual option to review and make a change to the franchise fee rate.
Minimal impact on budgeted revenue.

DISADVANTAGES OF THE RECOMMENDED ACTION:

A portion of the municipality pays a higher fee for electric services than the remainder of the municipality.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can set the rate from 0%-20.0%. Annually, this rate can be revised.

FINANCIAL IMPLICATION:

Direct Costs: None

Ongoing / Future Revenue:

Depending on the rate established, there may be an increase (if the rate is increased) or a decrease (if the rate is decreased) to municipal revenue.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If a rate change is recommended:

Advertising will be placed in a newspaper.

ATCO will be advised of the advertising details and any comments received.
ATCO will apply to the AUC for a change in rate.

ATTACHMENT(S):

- **Municipal Government Act Sec 45**

Granting rights to provide utility service

45(1) A council may, by agreement, grant a right, exclusive or otherwise, to a person to provide a utility service in all or part of the municipality, for not more than 20 years.

(2) The agreement may grant a right, exclusive or otherwise, to use the municipality's property, including property under the direction, control and management of the municipality, for the construction, operation and extension of a public utility in the municipality for not more than 20 years.

(3) Before the agreement is made, amended or renewed, the agreement, amendment or renewal must
(a) be advertised, and
(b) be approved by the Alberta Utilities Commission.

(4) Subsection (3)(b) does not apply to an agreement to provide a utility service between a council and a regional services commission.

(5) Subsection (3) does not apply to an agreement to provide a utility service between a council and a subsidiary of the municipality within the meaning of section 1(3) of the *Electric Utilities Act*.

- **Letter from ATCO dated August 26, 2020**
- **Town of Grande Cache Bylaw 749 (42-page agreement not included but available if needed.)**
- **Schedule of Franchise Fees from other communities**

August 26, 2020

Hamlet of Grande Cache
C/O MD of Greenvue
Attn: Denise Thompson
PO Box 1079
Valleyview AB
T0H 3N0

Re: Distribution Revenue Forecast for 2021 Franchise Fee

Dear Denise Thompson,

Your Franchise Agreement allows for an annual change to the franchise fee percentage. However, specific procedures must be followed before the fee can be changed and take effect. This letter is intended to provide you with an overview of the franchise fee change procedure as follows:

1. Your Municipality must decide if a change is required and what the new fee percentage should be. ATCO Electric will provide revenue estimates to help you with this (if the new fee is greater than the pre-approved cap in your franchise, a different process is required).
2. In accordance with the Alberta Utilities Commission (AUC) Decision approving your Franchise Agreement, you must publish a public notice of the proposed change in the local newspaper with the greatest circulation. This notice must include the effect of the proposed change for the average residential customer. ATCO Electric can estimate the new charges and the impact on an average customer bill. We recommend that fee change notices be published before **October 14, 2020**.
3. Residents must have at least 14 days from the publication of the notice to make their concerns known to the Municipality and the Municipality is to respond to these concerns.
4. The Municipality will advise ATCO Electric by letter the new desired fee percentage. This letter must include a copy of the public notice with publication details (date and name of newspaper), and any comments the Municipality wants to include on the public response.
5. ATCO Electric will apply to the AUC to change the rate. Copies of the Municipality's letter and public notice will be included with the application. ATCO Electric must receive the municipality's request (complete with a copy of the notice) by **November 11, 2020** in order to obtain AUC approval and commence billing the new fee effective January 1, 2021.
6. The AUC must approve the change to ATCO Electric's rates. Provided the Commission is satisfied that proper notice was given they do not receive any objections or concerns from the public, the approval is anticipated to be issued quickly.
7. Once the rate change is approved, ATCO Electric will commence charging and remittance of the new fee.

The following information will help you decide the appropriate fee percentage for your community.

Current Fee Percentage	Current Fee Cap	Distribution Revenue Previous calendar year	Estimated 2020 Distribution Revenue	Estimated 2021 Distribution Revenue
5.5% of distribution revenue	20%	\$3,520,864	\$3,431,500 Estimated on first 6 months of data	\$3,620,000 Amortized (inflation index)

To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.

Estimated revenues are calculated based on best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 587-516-4201.

Yours truly,

Ashley Svecla
Customer Sales Representative
ATCO Electric
587-516-4201
Ashley.Svecla@atco.com

0.00 *

3,431,500. x

0.055 =

188,732.50 +

188,732.50 *

3,620,000. x

0.055 =

199,100.00 +

199,100.00 *

**THE TOWN OF GRANDE CACHE
BY-LAW NO. 749**

BEING A BY-LAW OF THE TOWN OF GRANDE CACHE IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER TO ENTER INTO AN AGREEMENT GRANTING ATCO ELECTRIC LTD. THE RIGHT TO PROVIDE ELECTRIC DISTRIBUTION SERVICE WITHIN THE MUNICIPALITY

WHEREAS Pursuant to the provisions of the *Alberta Municipal Government Act, RSA 2000, Chapter M-26, as amended*, the Town of Grande Cache (the 'Municipality') desires to grant and ATCO Electric Ltd. (the 'Company') desires to obtain, an exclusive franchise to provide electric distribution service within the Municipality for a period of ten (10) years subject to the right of renewal as set forth in the said agreement and in the said Act.

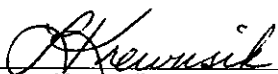
WHEREAS the Council of the Municipality and the Company have agreed to enter into an Electric Distribution System Franchise Agreement (the 'Agreement'), in the form annexed hereto.

WHEREAS it is deemed that the Agreement would be to the general benefit of the consumers within the Municipality.

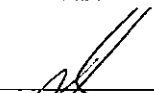
NOW THEREFORE the Council of the Town of Grande Cache, duly assembled in Council Chambers in Grande Cache, Alberta, enacts as follows:

- 1) **THAT** the Electric Distribution System Franchise Agreement, a copy of which is annexed hereto as Schedule 'A', be and the same is hereby ratified, confirmed and approved, and the Mayor and Chief Administrative Officer are hereby authorized to enter into the Electric Distribution System Franchise Agreement for and on behalf of the Municipality, and the Chief Administrative Officer is hereby authorized to affix there to the corporate seal of the Municipality.
- 2) **THAT** the Electric Distribution System Franchise Agreement annexed hereto as Attachment 'A' is hereby incorporated in, and made part of this bylaw.
- 3) **THAT** the Council consents to the exercise by the Company within the Municipality of any of the powers given to the Company by the Water, Gas and Electric Companies Act, RSA 2000, Chapter W-4, as amended.
- 4) **THAT** this bylaw shall come into force upon the Electric Distribution System Franchise Agreement being approved by the Alberta Utilities Commission and upon being given third and final reading.

READ a first time this 28th day of November, 2012 AD.



Louise Krewusik
Mayor




Alan Parkin
Chief Administrative Officer

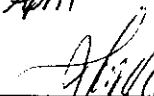
APPROVED BY THE ALBERTA UTILITIES COMMISSION

Dated


READ a second time this 10th day of April, 2013 AD.
READ a third and final time this 10th day of April, 2013 AD.



Louise Krewusik
Mayor



Alan Parkin
Chief Administrative Officer

Interim 
Rick McDonald

ATCO Electric TABLE 1: TOTAL RIDER A									
Municipal Authority (Price Area)	[1] Municipal Tax from Table 2 (%)	[2] Franchise Fee (%)	[3] Franchise Fee Effective Date (yy/mm/dd)	[4] = [1] + [2] Rider A Total (%)	Municipal Authority (Price Area)	[1] Municipal Tax from Table 2 (%)	[2] Franchise Fee (%)	[3] Franchise Fee Effective Date (yy/mm/dd)	[4] = [1] + [2] Rider A Total (%)
ACADIA (M034)	3.39	0.00		3.39	MANNING (T556)	1.86	6.00	12/01/01	7.86
ALLIANCE (M017)	3.49	6.00	05/01/01	9.49	MANNVILLE (V559)	3.07	9.00	20/01/01	12.07
ALLISON BAY (B219)	1.12	0.00		1.12	MARWAYNE (V562)	2.12	6.00	15/06/01	8.12
ANDREW (M024)	1.64	7.00	20/01/01	8.64	MCLENNAN (T574)	2.92	2.75	11/01/01	5.67
BEAVER LODGE (T051)	1.73	7.00	20/01/01	8.73	MINBURN (V589)	2.96	1.00	18/01/01	3.96
BERWYN (V063)	1.98	6.00	19/01/01	7.98	MORRIN (V598)	1.73	3.50	12/01/01	5.23
BIG VALLEY (M069)	1.35	2.00	16/01/01	3.35	MUNDARE (T604)	2.23	6.00	20/04/01	8.23
BIGSTONE (B110)	1.62	0.00		1.62	MUNSON (V607)	3.36	1.00	10/07/01	4.36
BONNYVILLE BEACH S.V. (S096)	0.84	0.00		0.84	MYRNAM (V610)	1.87	2.00	08/02/01	3.87
BONNYVILLE, TOWN OF (T093)	1.22	6.80	03/01/01	8.02	NAMPA (V619)	1.78	2.00	16/01/01	3.78
BOTHA (V099)	1.24	0.00	20/01/01	1.24	NORTHERN LIGHT (M022)	0.63	0.00		0.63
BUSHE RIVER I.R. 207 (B726)	1.21	0.00		1.21	NORTHERN SUNRISE COUNTY (M131)	0.73	0.00		0.73
CAMROSE (C022)	1.10	0.00		1.10	OPPORTUNITY (M017)	1.05	0.00		1.05
CARBON (V129)	2.04	5.00	15/01/01	7.04	OYEN (T648)	1.37	6.00	09/01/01	7.37
CASTOR (T147)	1.91	7.00	20/01/01	8.91	PADDLE PRAIRIE (N221)	3.78	0.00		3.78
CEREAL (V153)	2.84	1.00	12/01/01	3.84	PAINTEARTH (C018)	0.90	0.00		0.90
CLEAR HILLS (M021)	1.02	0.00		1.02	PARADISE VALLEY (V654)	1.61	6.00	16/02/01	7.61
COLD LAKE (T189)	1.40	4.25	03/01/01	5.65	PEACE (M135)	0.85	0.00		0.85
CONSORT (V195)	2.62	6.00	16/04/01	8.62	PEACE RIVER (T657)	1.92	7.00	14/01/01	8.92
CORONATION (T198)	2.12	3.75	04/01/01	5.87	PEAVINE (N172)	3.60	0.00		3.60
DELBURNE (V231)	2.07	1.50	08/01/01	3.57	PELICAN NARROWS S.V. (S659)	0.33	0.00		0.33
DELIA (V234)	2.52	5.00	11/01/01	7.52	RAINBOW LAKE (T690)	1.63	13.00	15/01/01	14.63
DERWENT (V237)	4.66	4.00	19/06/01	8.66	RED DEER (C023)	1.11	0.00		1.11
DEWBERRY (V246)	1.79	8.00	17/01/01	9.79	ROCHON SANDS S.V. (S708)	1.47	0.00		1.47
DOGHEAD I.R. (B218)	0.97	0.00		0.97	ROSALIND (V717)	2.37	0.50	13/04/09	2.87
DONALDA (V252)	3.20	5.00	20/01/01	8.20	RYCROFT (V729)	1.08	7.00	20/04/01	8.08
DONNELLY (V255)	1.60	2.25	10/01/01	3.85	SADDLE HILLS (M020)	0.44	0.00		0.44
DRIFTPILE RIVER FIRST NATION I.R. 150 (B220)	0.00	0.00		0.00	SADDLE LAKE I.R. (B638)	1.33	0.00		1.33
DRUMHELLER (K025)	1.44	9.00		10.44	SEXSMITH (T754)	1.72	5.50	12/01/01	7.22
EAST PRAIRIE (N174)	2.42	0.00		2.42	SLAVE LAKE (T766)	1.54	10.40	20/03/01	11.94
ELIZABETH (N187)	2.53	0.00		2.53	SMOKY LAKE (T769)	1.94	7.00	19/04/01	8.94
ELK POINT (T291)	2.00	5.00	20/01/01	7.00	SMOKY RIVER (M130)	1.17	0.00		1.17
ELNORA (V294)	1.59	1.50	20/01/01	3.09	SPECIAL AREAS (A001)	0.50	0.00		0.50
EMPRESS (V297)	3.34	2.00	07/01/01	5.34	SPIRIT RIVER (M133)	0.71	0.00		0.71
FAIRVIEW (M136)	1.13	0.00		1.13	SPIRIT RIVER, TOWN OF (T778)	1.78	5.50	12/02/01	7.28
FAIRVIEW (T309)	1.63	7.50	13/01/01	9.13	ST. PAUL, COUNTY OF (C019)	0.54	0.00		0.54
FALHER (T315)	1.62	7.00	20/01/01	8.62	ST. PAUL, TOWN OF (T790)	1.59	7.00	03/01/01	8.59
FISHING LAKE (N188)	7.87	0.00		7.87	STARLAND (M047)	0.06	0.00		0.06
FLAGSTAFF (C029)	1.05	0.00		1.05	STETTLER, COUNTY OF (C006)	1.65	0.00		1.65
FORESTBURG (V324)	2.06	10.00	20/01/01	12.06	STETTLER, TOWN OF (T805)	1.14	11.10	18/01/01	12.24
FORT MCMURRAY (K032)	0.64	10.00	14/01/01	10.64	STURGEON LAKE I.R. 154 (B770)	0.91	0.00		0.91
FOX CREEK (T342)	1.40	6.50	20/01/01	7.90	SUCKER CREEK FIRST NATION 150A (B792)	0.99	0.00		0.99
FT. MACKAY SETTLEMENT #467 (B982)	1.58	0.00		1.58	SWAN HILLS TOWN (T830)	2.55	6.00	13/01/01	8.55
FT. MCMURRAY BAND (B352)	0.57	0.00		0.57	THREE HILLS (T845)	1.42	6.00	09/01/01	7.42
GADSBY (V351)	5.64	7.00	18/01/01	12.64	TROCHU (T857)	2.33	5.00	16/01/01	7.33
GALAHAD (V354)	2.13	8.00	19/01/01	10.13	TWO HILLS COUNTY (C021)	3.55	0.00		3.55
GIFT LAKE METIS SETT (N173)	5.62	0.00		5.62	TWO HILLS, TOWN OF (T863)	2.63	4.25	09/01/01	6.88
GIROUXVILLE (V366)	2.09	4.00	15/01/01	6.09	UPPER HAY LAKE I.R. 212 (B728)	0.82	0.00		0.82
GLENDON (V372)	2.10	1.50	03/01/01	3.60	VALLEYVIEW (T866)	1.49	5.25	06/01/01	6.74
GRANDE CACHE (T393)	-0.06	5.50	13/04/10	5.44	VEGREVILLE (T875)	2.01	10.00	20/01/01	12.01
GRANDE PRAIRIE, COUNTY OF (C001)	0.59	0.00		0.59	VERMILION (T878)	1.20	6.00	19/01/01	7.20
GRANDE PRAIRIE, CITY OF (K035)	1.72	10.00	19/02/01	11.72	VETERAN (V881)	3.15	6.00	17/01/01	9.15
GRIMSHAW (T405)	1.37	6.00	10/07/01	7.37	VILNA (V887)	5.23	20.00	12/01/01	25.23
HALKIRK (V414)	1.40	3.00	18/01/01	4.40	WASKATENAU (V908)	2.47	1.00	19/01/01	3.47
HANNA (T417)	1.66	7.50	18/01/01	9.16	WEMBLEY (T911)	1.44	6.00	11/03/01	7.44
HAY LAKE I.R. 209 (B727)	1.08	0.00		1.08	WHEATLAND (C016)	0.39	0.00		0.39
HEISLER (V429)	5.77	7.00	13/04/18	12.77	WHITE SANDS S.V. (S922)	0.89	0.00		0.89
HIGH LEVEL (T435)	0.87	12.10	20/01/01	12.97	WHITEFISH I.R. 155 (B924)	0.99	0.00		0.99
HIGH PRAIRIE (T438)	1.20	7.50	17/01/01	8.70	WILLINGDON (V926)	4.08	2.00	08/01/01	6.08
HINES CREEK (V447)	3.22	2.75	19/01/01	5.97	WOOD BUFFALO (M018)	0.13	0.00		0.13
HORSESHOE BAY S.V. (S458)	0.95	0.00		0.95	WOOD BUFFALO PARK (L024)	0.32	0.00		0.32
HYTHE (V468)	2.37	10.00	20/01/01	12.37	YOUNGSTOWN (V932)	2.98	1.25	12/01/01	4.23
INNISFREE (V474)	3.09	5.00	17/01/01	8.09	BIG LAKE & KINUSO (M125, V505)	1.00	0.00		1.00
JASPER (R004)	0.64	6.00	13/08/01	6.64	BIRCH HILLS & WANHAM (M019, V896)	1.28	0.00		1.28
KITSOTY (V508)	2.12	6.00	13/01/01	8.12	BONNYVILLE & ANNEXED AREA (M087, M088)	0.47	0.00		0.47
LAKELAND (C089)	0.37	0.00		0.37	JASPER (PARK & OUTSIDE TOWN) (L012, R003)	0.25	6.00	13/08/01	6.25
LAMONT (C030)	1.54	0.00		1.54	KNEEHILL & TORRINGTON (M048, V854)	0.88	0.00		0.88
LESSER SLAVE RIVER (M124)	0.42	0.00		0.42	LLOYDMINSTER (AB45, SK45)	1.23	11.00	15/01/01	12.23
LINDEN (V535)	2.43	6.00	15/01/01	8.43	MINBURN & LAVOY (C027, V523)	0.44	0.00		0.44
LOON RIVER CREE (B473)	2.56	0.00		2.56	SMOKY LAKE & WARSPITE (C013, V905)	0.84	0.00		0.84
M.D. of GREENVIEW (M016)	0.21	0.00		0.21	THORHILD & RADWAY (V687, C007)	4.04	0.00		4.04
MACKENZIE (M023)	1.11	0.00		1.11	VERMILLION RIVER (AB & SK) (C024, SK24)	0.84	0.00		0.84

ATCO Electric Rider A Amendment Approved in AUC Disposition 25440-D01-2020
(Dated: March 9, 2020)

Sheet 2 of 2
Effective: 2020 04 01
Supersedes: 2020 03 01

The Company's *Terms and Conditions for Electric Distribution Service* apply to all retailers and customers provided with System and/or Distribution Access Service by the Company. The *Terms and Conditions* are available on the website www.atco.com.



REQUEST FOR DECISION

SUBJECT: **Policy 1500 Financial Reporting to Council**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 28, 2020 CAO: DT MANAGER:
DEPARTMENT: CORPORATE SERVICES GM: PRESENTER: DL
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 1500 “Financial Reporting to Council” as presented.

BACKGROUND/PROPOSAL:

As a practice, Greenview has provided quarterly reports to Council. This has never been formally outlined in policy. This policy will set the expectations of Council for the frequency and process for which financial reports are given to Council.

Policy Review Committee recommended revising the purpose to include Greenview as a whole and be expanded in general. Previously the purpose stated: “This policy outlines financial reporting requirements to Council”. The purpose now states: “This policy outlines financial reporting requirements for Greenview. Administration will provide Council with quarterly financial reports in order to promote stewardship of Greenview resources, to support decision-making, and to provide transparent communication to the public”.

PRC also recommended the addition of definitions for Council and Greenview.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will formally outline the expectations for financial reporting to Council in an effort to increase accountability.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommendations to the policy.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The policy will be added to the policy register.

ATTACHMENT(S):

- Policy 1500

Title: Financial Reporting to Council

Policy No: 1500

Effective Date:

Motion Number:

Supersedes Policy No: NONE

Review Date:



Purpose: This policy outlines financial reporting requirements for Greenview. Administration will provide Council with quarterly financial reports in order to promote stewardship of Greenview resources, to support decision-making, and to provide transparent communication to the public.

1. DEFINITIONS

- 1.1. **Act** means the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 and any amendments.
- 1.2. **Capital Budget** means the approved budget for the current year covering purchases of tangible capital assets.
- 1.3. **Council** means the Reeve and Councillors of the Municipal District of Greenview No. 16 duly elected pursuant to the provisions of the Local Authorities Election Act, R.S.A 2000, Chapter L-21, and who are eligible to hold office under the terms of the Municipal Government Act, R.S.A 2000, Chapter M-26.
- 1.4. **Greenview** means the Municipal District of Greenview No. 16.
- 1.5. **Operating Budget** means the approved budget for the current year covering annual operating expenditures such as wages, supplies, equipment, etc.
- 1.6. **Restricted Surplus** means amounts Council has designated towards a specific purpose.
- 1.7. **Restricted Surplus Report** means a report on restricted surplus balances and will include balance forwards from prior years, estimated reductions and estimated increases in the current year.
- 1.8. **Variance Report** means a report showing the budgeted amounts, actual amounts and the difference between the two reported as both dollar and percentage variances.

2. POLICY STATEMENT

- 2.1 Council must be made aware of certain aspects of the financial operations of Greenview as often as Council directs in accordance with the Act.
- 2.2 Council should be made aware of other aspects respecting the financial position of Greenview on a regular basis.

3. PROCEDURE

- 3.1. Variance reports on the Operating Budget shall be provided to Council at the Committee of the Whole meeting following the calendar quarters ending March, June and September and

will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.

- 3.2. Variance reports on the Capital Budget shall be provided to Council at the Committee of the Whole meeting following the calendar quarters ending March, June and September and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.3. A Restricted Surplus report shall be provided to Council at the Committee of the Whole meeting following the calendar quarters ending March, June and September and will report on year to date information on those periods.
- 3.4. Audited Financial Statements for the year will be presented by the Auditor to Council following the completion of the annual audit, normally in April of the year following the year for which the audit has been prepared.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council will review the reports as presented to ensure a general familiarity with the financial information provided.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Administration shall prepare the reports and respond to any questions on the information contained in the reports.



REQUEST FOR DECISION

SUBJECT: **2021 Municipal Intern Application**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 28, 2020
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:
MANAGER:
PRESENTER: DL

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to submit an application for a Municipal Intern under the 2021 Municipal Internship Program offered through Municipal Affairs.

MOTION: That Council approve \$20,000.00 to cover additional expenses for the intern, with funds to be accounted for in the 2021 Budget.

BACKGROUND/PROPOSAL:

Greenview has acted as a host municipality for the Municipal Internship Program several times. Greenview most recently hosted a Finance Intern from 2018-2020. Greenview Administration is recommending an application be submitted for the administrative stream for 2021.

Municipal Affairs provides a grant of \$43,000 to host municipalities to cover the cost of the intern's salary, benefits, and training/conferences. Municipal Affairs requests municipalities top-up this grant to compensate for the organization and location. In previous years, Greenview has provided additional funds for training and conferences, benefits, and salary to be comparable with the rest of the organization. Administration is recommending an additional \$20,000.00 for the intern.

The internship program as an important part of succession planning for both Greenview and the municipal government industry.

Given the current financial climate in the province, there is a risk that this program may not be offered for 2021. In discussions with program staff, they are hopeful the program will continue and are behind schedule in releasing application information for the program as they on-board the new Minister of Municipal Affairs.

In the event that the program is cancelled for 2021, Administration is requesting that Council still approve an intern position for the 2021 budget and cover the costs normally provided by the grant. There will be no

partnership or oversight from Municipal Affairs. Greenview Administration will set up a similar program for the intern but will be solely responsible for its development and implementation.

ALT MOTION: That Council approve an intern position in the 2021 budget in the amount of \$63,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. This is a mutually beneficial program where the intern gains valuable experience in municipal government to help in the succession planning of the industry across the province, and they provide additional resources to Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the request.

Alternative #2: Council may choose to pursue hiring an intern even if the program is cancelled for 2021. It is expected that approximately \$43,000.00 would need to be added to the budget for an intern if Greenview assumes the total cost.

FINANCIAL IMPLICATION:

The additional top-up of \$20,000.00 would be accounted for in the 2021 Budget.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- NONE

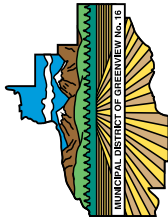


Municipal District of Greenview No. 16

NAME: Winston Delorme Employee # :
ADDRESS : Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
09-Mar	5:00	20:00	M	Council Meeting/travel	700		1		1	50.00		
12-Mar	10:00	16:00		Evergreen Foundation								
23-Mar	9:00	16:30	M	Council meeting (Zoom)								
14-Apr	9:00	16:30	M	Council meeting (Zoom)								
19-Apr	15:00	20:00	M	Travel to Valleyview	350				1	30.00		
20-Apr	8:00	13:00	M	COTW (Valleyview)			1			20.00		
20-Apr	13:00	17:00	M	Budget Meeting (Valleyview)					1	30.00		
20-Apr	8:00	12:00	M	Travel to Grande Cache	350		1			20.00		
27-Apr	9:00	17:00	M	Council meeting (Zoom)								
11-May	9:00	17:00	M	Council meeting (Zoom)								
19-May	9:00	17:00	M	COTW (Zoom)								
25-May	9:00	17:00	M	Council meeting (Zoom)								
08-Jun	9:00	17:00	M	Council meeting (Zoom)								
15-Jun	9:00	17:00	M	COTW (Zoom)								
NOTES:						TOTAL			150.00			
						RATE		TOTAL		LESS GST		
						\$0.59 per km		1400		826.00		
						\$0.15 per km		1400		210.00		
						SUBTOTAL				1036.00		TOTAL CLAIM
						LESS G.S.T.						1186.00
						TOTAL		1036		AMOUNT DUE (OWING)		\$1,186.00
Meeting Code : M for Meetings C for Conferences												

Claimant: _____ Date: _____ Approved: _____ Date: _____



Municipal District of Greenview No. 16

NAME: Winston Delorme Employee # :
ADDRESS : Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
22-Jun	9:00	17:00	M	Council meeting (Zoom)								
25-Jun	10:00	16:00		Evergreen Foundation								
12-Jul	15:00	19:00	M	Travel to Valleyview	350				1	30.00		
13-Jul	8:00	17:00	M	Council meeting			1		1	50.00		
14-Jul	9:00	12:00	M	MPC Meeting/Travel back to GC	350		1		1	50.00		
20-Jul	8:00	17:00	M	COTW (Grande Cache)								
26-Jul	15:00	19:00	M	Travel to Valleyview	350				1	30.00		
27-Jul	8:00	17:00	M	Council Meeting /Travel to Grande Cache	350		1			20.00		
06-Aug	10:00	12:00		Evergreen Foundation								
27-Aug	10:15	10:45		Evergreen Foundation								
09-Aug	15:00	20:00	M	Travel to Valleyview	350				1	30.00		
10-Aug	8:00	12:00	M	TMIP meeting (Valleyview)/Clay Shoot			1			20.00		
11-Aug	8:00	12:00	M	Travel back to Grande Cache	350		1			20.00		
NOTES:				KILOMETER CLAIM			TOTAL			250.00		
				RATE		KM's	TOTAL		LESS GST			
				\$0.59 per km		2100	1239.00		NET CLAIM		250.00	
				\$0.15 per km		2100	315.00					
				SUBTOTAL			1554.00		TOTAL CLAIM			
				LESS G.S.T.					LESS ADVANCES			
				TOTAL			1554		AMOUNT DUE (OWING)			
									1804.00			
Meeting Code : M for Meetings C for Conferences												

Claimant _____ Date _____ Approved _____ Date _____



Employee # : _____
Department: Council

	<u> </u>
Claimant 	Date _____ Approved _____



Council

Claimant _____ Approved _____ Date _____



Employee # : _____
Department: Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



Employee # : _____
Department: Council

Duane Didow Claimant	Aug. 17, 2020 Date	Approved Date
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Employee # : _____
Department: Council

Claimant	Date	Approved	Date