

SENIOR LIFEGUARD (temporary 10-16 months) MUNICIPAL DISTRICT OF GREENVIEW, ALBERTA

DEPARTMENT: Community Services – Recreation Services

LOCATION: Greenview Regional Multiplex - Valleyview, Alberta

STATUS: Application are being accepted until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farm-land, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Senior Lifeguard assists the Aquatics Coordinator with operations of the aquatic center and the direct supervision and safety of patrons and staff in the aquatic center. The Senior Lifeguard reports directly to the Aquatics Coordinator.

MAJOR

- Leadership assistance including mentoring, recruiting and evaluating aquatic staff.
- Provide support, feedback, and leadership to instructors and lifeguards.
- Inspire and energize others to work together.
- Perform and oversee operational duties (e.g. water testing and balancing, backwashes, filter cleaning, strainer basket cleaning, etc.).
- Delivery of programs and education of users in an aquatic context.
- Instruction of lessons, programs and courses.
- Ensure that the pool is always operated in a safe manner.
- Perform duties as specified in the MD of Greenview safety program.
- Assist in planning and delivering events and programs for the pool.
- Supervise patrons in the pool and on deck in accordance with legislative and policy requirements.
- Attend staff meetings and training as required.
- Facilitate staff training and meetings as required.

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MINOR

- Willingness to work with other departments and assist in programs and events outside of the aquatics department.
- Report maintenance deficiencies immediately to the Aquatics Coordinator or Manager, Recreation Services.

OCCASIONAL

- Perform other duties as assigned.

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- Must pass a pre-employment criminal record check and vulnerable sector check
- A post- secondary education in recreation and leisure studies, fitness & nutrition, sports administration or a similar discipline is desired.
- Current National Lifeguard Award
- Current water safety instructor
- Aquatic Emergency Care or standard First Aid certifications with CPR & AED
- Current lifesaving instructor certificate
- Current WHIMS
- Two of the following: current lifesaving instructor trainer, current national lifeguard instructor/ examiner, current water safety instructor trainer, AEC/ standard first aid CPR & AED instructor/ examiner.
- Ability to demonstrate must see & instructional emergency response criteria of all required awards and certificates.
- Prepared to participate in internal and external education and training opportunities.
- Pool Operators 1 and 2.
- Exceptional communication skills.
- Ability to work with all ages.
- Previous instructing or coaching experience is desirable.
- Knowledge and experience in pool operations.
- Minimum 3 years working in an aquatic facility.
- Previous experience working with the public is desirable.
- Previous supervisory experience.

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SKILLS REQUIRED:

The incumbent is expected to demonstrate the following competencies and behaviors to successfully meet the requirements of this position:

- Cooperatively to construct and maintain a safe work and culture.
- Communicates clearly, concisely and effectively.
- Shares information in the spirit of teamwork and in a timely manner.
- Commits to providing excellent service, driven by sincere desire to meet and exceed community expectations.
- Desires creativity and innovation in program design and delivery.
- Knowledgeable about Lifesaving standards.
- Remain up to date on aquatic programs, schedules and events.
- Ability to work with all ages.
- Positive interpersonal skills.
- Knowledgeable in pool operations.
- Supervisory experience.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Evening, weekend, holiday, and split shift work will be required.
- Overtime is rare but may be required.
- Wage will be based on qualifications and experience of incumbent.
- Indoor pool environment, exposure to chemicals, humid, work near and in water.
- The incumbent must deal with a wide variety of people on various issues which could cause stress.
- Be wet for extended periods of time.
- Sitting, standing, walking, and/or swimming for prolonged periods of time.
- Occasional lifting and/or handling of average weight equipment.
- Possess the ability to continuously maintain physical fitness and perform emergency rescue and lifesaving procedures.
- The working environment involves some minimal exposure to hazards or physical risks which require basic safety procedures.
- Normal working day consists of 7.5 hours; however occasional overtime may be required.

HEALTH & SAFETY:

- All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.

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- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations.
- Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

HOW TO APPLY:

Applications are being accepted until a suitable candidate is found.

Interested candidates may submit cover letter (*stating the position you are applying to*) and resume, in one of the following ways:

By E-mail: careers@mdgreenview.ab.ca (*please quote the position in the subject line*)

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H 3N0

Website: <https://mdgreenview.ab.ca/programs-services/departments/human-resources/career-opportunities/>

Confidential Fax: 780-524-3981

While we truly appreciate all applications, only those selected for an interview will be contacted.

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