

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, January 22, 2013

#1:  
CALL TO ORDER

Reeve Simpkins called the meeting to order at 9:02 a.m.

PRESENT

Reeve  
Deputy Reeve  
Councillors

Janis Simpkins  
Lesley Vandemark  
George Delorme (9:09 a.m.)  
Dale Gervais  
Bill Harder  
Ed Tollefson  
Les Urness

Interim Chief Administrative Officer  
Director of Corporate Services  
Director of Communications & Legislative Services  
Director of Operations (Interim)  
Director of Eng., Plan. & Env. Services (Interim)

Doug Plamping  
John Dickens  
Lucien Cloutier  
Wayne Bullock  
Roy Lidgren

ABSENT

Councillor Burton  
Recording Secretary - Teresa Marin

#2:  
AGENDA

MOTION: 13.01.033. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That the Agenda be adopted with the following additions/changes:

- Addition, New Business 4.23, RFD – Little Smoky Road Engineering Cost Report;
- Addition, New Business 4.24, MLA McDonald Presentation (11:30 a.m.);
- Changes to AAMDC resolution – 4.11

CARRIED

#3.1  
REG. COUNCIL  
MINUTES

MOTION: 13.01.034. Moved by: HARDER. Seconded by: GERVAIS  
That the Minutes of the Regular Council Meeting held on January 8, 2013 be adopted as presented.

CARRIED

#3.2  
BUSINESS ARISING

*Business Arising from Minutes*

- N/A

#4  
NEW BUSINESS

**4.1 2013 TRACTOR TENDER**

2013 TRACTOR TENDER  
– MARTIN DEERLINE –  
FOUR NEW 2013 JOHN  
DEERE TRACTORS

MOTION: 13.01.035. Moved by: GERVAIS. Seconded by: HARDER  
That Council approves the tender from Martin Deerline for four new 2013 John Deere Model 6140R tractors for \$319,513.62, to come from the Capital Infrastructure Reserve.

CARRIED

The Chief Administrative Officer was requested to bring back further information on the disposal of assets later in the meeting.

Councillor Delorme entered the meeting at 9:09 a.m.

#### **4.2 ROTARY MOWERS TENDER:**

**ROTARY MOWER  
TENDER – FRANK  
FLAMAN SALES LTD**

MOTION: 13.01.036. Moved by: TOLLEFSON. Seconded by: VANDEMARK.  
That Council approves the bid from Frank Flaman Sales Ltd for three new 2013  
Schulte XH1500 Rotary Mowers for \$71,820.00 from Capital Reserves.

CARRIED

#### **4.3 EARLY APPROVAL OF PAVING TENDER:**

**EARLY APPROVAL OF  
PAVING TENDER –  
LITTLE SMOKY RD  
(NORTH SEC.)**

MOTION: 13.01.037. Moved by: HARDER. Seconded by: URNESS.  
That Council approves the early tender of the paving of phase III of the Little Smoky  
Road (north section) and Township Road 700 in advance of finalization of the  
complete Capital Budget.

CARRIED

#### **4.4 LITTLE SMOKY ROAD PHASE IV:**

**LITTLE SMOKY RD PH  
IV CHANGE OF SCOPE –  
STEWART WEIR**

MOTION: 13.01.038. Moved by: VANDEMARK. Seconded by: DELORME  
That Council approve a change of scope for the contract with Stewart Weir  
Engineering with the addition of \$105,478.00 to come from the Infrastructure Capital  
Reserve, for Supervision and Administration of the Little Smoky Road Phase IV  
project.

- Councillor Gervais requested a recorded vote.

CARRIED

OPPOSED: GERVAIS

#### **4.5 PAVING 39<sup>TH</sup> AVE., SERVICE ROAD TO RR 222:**

Reeve Simpkins declared a pecuniary interest as family member is an adjacent  
business owner along this road, and left the Council Chamber. Reeve Simpkins  
vacated the meeting at 10:12 a.m. Deputy Reeve Vandemark chaired the meeting in  
Reeve Simpkin's absence.

**PAVING 39<sup>TH</sup> AVE.  
SERVICE RD TO RR 222**

MOTION: 13.01.039. Moved by: DELORME Seconded by: GERVAIS  
That Council approves cost sharing with the Town of Valleyview in the paving of  
39<sup>th</sup> Avenue from Highway 43 Service Road to Range Road 222, with 50 percent cost  
shared funding to a maximum of \$1,000,000.00 coming from the Infrastructure  
Capital Reserve.

CARRIED

Deputy Reeve Vandemark adjourned the meeting at 10:21 a.m. for a break.

Reeve Simpkins returned to the Council Chamber, resumed the chair and reconvened  
the meeting at 10:37 a.m.

#### **4.1 2013 TRACTOR TENDER:**

**AMEND  
MOTION:13.01.035 RE  
MARTIN DEERLINE  
FOR FOUR NEW 2013  
JOHN DEERE  
TRACTORS**

MOTION: 13.01.040. Moved by: TOLLEFSON. Seconded by: HARDER.  
That Council amend resolution #13.01.035 to read: “That Council approves the tender from Martin Deerline for four new 2013 John Deere Model 6140R tractors for \$399,656.00, to come from the Capital Infrastructure Reserve.

CARRIED

**SURPLUS EXISTING  
UNITS TO MARTIN  
DEERLINE – HIGH  
PRAIRIE.**

MOTION: 13.01.041. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That Council agree to surplus (trade-in) existing units (T-9 and JT-10) to Martin-Deerline-High Prairie for \$80,142.38 as part of the purchase transaction.

CARRIED

#### **4.6 BYLAW NO. 12-687 / LUB AM / DIETZEN:**

**BYLAW 12-687 / LUB AM/  
DIETZEN/ NW 09-70-  
22W5M / 1<sup>ST</sup> READING**

MOTION: 13.01.042. Moved by: TOLLEFSON. Seconded by: GERVAIS.  
That Bylaw 12-687, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning NW 09-70-22W5M from Agriculture “A” District to Country Residential One “CR1” District, is hereby granted first reading and to schedule a public hearing date for February 12, 2013 at 1:15 p.m.

CARRIED

#### **4.7 BYLAW No. 12-688 / LUB AM / CAUCHIE:**

**BYLAW NO. 12-688 / LUB  
AM / CAUCHIE / NW 26-  
71-26 W5M / 1<sup>ST</sup> READING**

MOTION: 13.01.043. Moved by: VANDEMARK. Seconded by: URNESS.  
That Bylaw 12-688, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning NW 26-71-26 W5M from Agriculture “A” District to Rural Commercial District “RC” District, is hereby granted first reading and to schedule a public hearing for March 26, 2013 at 1:15 p.m.

CARRIED

**BYLAW 12-688 AREA  
STRUCTURE PLAN –  
PUBLIC HEARING**

MOTION: 13.01.044. Moved by: VANDEMARK. Seconded by: GERVAIS.  
That Council request that a draft area structure plan regarding Bylaw 12-688 be provided at the Public Hearing.

CARRIED

#### **4.8 BYLAW 12-689 / LUB AM / VANDEMARK:**

Councillor Vandemark declared a conflict and vacated the meeting at 10:49 a.m.

**BYLAW 12-689 / LUB AM  
/ VANDEMARK / SE 09-  
70-06 W6M / 1<sup>ST</sup>  
READING**

MOTION: 13.01.045. Moved by: HARDER. Seconded by: GERVAIS.  
That Bylaw 12-689, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning SE 09-70-06 W6M from Agriculture “A” District to Country Residential One “CR1” District, is hereby granted first reading and to schedule a public hearing on February 12, 2013 at 1:15 p.m..

CARRIED

Councillor Vandemark re-entered the meeting at 10:50 a.m.

#### **4.9 BYLAW 13-690 / LUB AM / MINNI / NW 35-069-22W5M:**

**BYLAW 13-690 / LUB AM  
/ MINNI / NW 35-069-22  
W5M / 1<sup>ST</sup> READING**

MOTION: 13.01.046. Moved by: GERVAIS. Seconded by: HARDER.  
That Bylaw 13-690, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning  
NW 35-69-22 W5M from Agriculture "A" District to Industrial "I" District, is hereby  
granted first reading and to schedule a public hearing February 12, 2013 at 1:15 p.m.  
CARRIED

**4.10 BYLAW 13-691 / LUB AM / BURNSIDE / NW 03-70-22 W5M:**

**BYLAW 13-691 / LUB AM  
/ BURNSIDE / NW 03-070-  
22 W5M / 1<sup>ST</sup> READING**

MOTION: 13.01.047. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That Bylaw 13-691, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning  
NW 03-70-22 W5M from Agriculture "A" District to Industrial "I" District, is hereby  
granted first reading and to schedule a public hearing on February 12, 2013 at 1:15  
p.m.  
CARRIED

**4.11 AAMDC RESOLUTION – LINEAR ASSESSMENT:**

Councillor Vandemark left the Council Chamber after seconding the motion at 10:56  
a.m.

**AAMDC RESOLUTION –  
LINEAR ASSESSMENT**

MOTION: 13.01.048. Moved by: GERVAIS. Seconded by: VANDEMARK.  
That Council approves the draft AAMD&C resolution and background, as presented,  
and that same is referred to the February 1, 2013 AAMD&C Zone 4 Meeting for  
consideration, with the change of adding in "be it resolved" after the first part of the  
resolution.  
CARRIED

Councillor Vandemark re-entered the Council Chamber at 10:57 a.m.

**4.12 APPOINT ASSESSMENT REVIEW BOARD CLERK:**

**APPOINT ASSESSMENT  
REVIEW BOARD CLERK**

MOTION: 13.01.049. Moved by: TOLLEFSON. Seconded by: GERVAIS.  
That Council appoints Mr. Lucien Cloutier as the Clerk of the Assessment Review  
Board for the Municipal District of Greenview No. 16, pursuant to Bylaw 11-661.  
CARRIED

**4.13 POLICY DEVELOPMENT:**

**POLICY  
DEVELOPMENT**

MOTION: 13.01.050. Moved by: TOLLEFSON. Seconded by: URNESS.  
That Council request the Chief Administrative Officer to direct policy development  
regarding policies and bylaws directly affecting Council to the Committee of the  
Whole, and all other policy development to the Policy Review Committee.  
CARRIED

**POLICY REVIEW  
COMMITTEE MEETING  
SCHEDULE**

MOTION: 13.01.051. Moved by: HARDER. Seconded by: GERVAIS.  
That the Policy Review Committee schedule meetings to prioritize and develop  
policies recommended by the Corporate Governance Review at 1:30 p.m. on Monday  
afternoons beginning February 4, 2013 in the Main Floor Meeting Room.  
CARRIED

**4.14 STRATEGIC PLANNING WORKSHOP:**

**STRATEGIC PLANNING  
WORKSHOP**

MOTION: 13.01.052. Moved by: VANDEMARK. Seconded by: URNESS.  
That Council receive the information on the Strategic Planning Workshop.  
CARRIED

**4.15 VALLEYVIEW HELI PAD CONSTRUCTION:**

**VV HELIPAD  
CONSTRUCTION**

MOTION: 13.01.053. Moved by: TOLLEFSON. Seconded by: HARDER.  
That Council approve a contribution in the maximum amount of \$75,000 to  
financially assist in the construction of the Heli-pad in the Town of Valleyview, with  
funding coming from the Operating Reserve.

CARRIED

**4.16 CORPORATE GOVERNANCE REVIEW:**

**CORPORATE  
GOVERNANCE REVIEW  
– COMPLETE FINAL  
REPORT ON  
MUNICIPAL WEBSITE**

MOTION: 13.01.054. Moved by: TOLLEFSON. Seconded by: DELORME.  
That Council authorizes the Chief Administrative Officer to place the complete Final  
Report of the Corporate Governance Review on the municipal website.

CARRIED

**COMPLETE FINAL  
CORPORATE  
GOVERNANCE REVIEW  
– N/C TO MEMBER(S) OF  
THE PUBLIC THAT  
REQUEST**

MOTION: 13.01.055. Moved by: TOLLEFSON. Seconded by: URNESS.  
That Council authorize the Chief Administrative Officer provide a copy of the  
complete Final Report of the Corporate Governance Review to any member of the  
public that requests, without charge.

CARRIED

**4.17 CORPORATE ACTION PLAN:**

**CORPORATE ACTION  
PLAN**

MOTION: 13.01.056. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That Council receive the Corporate Action Plan submitted by the Chief  
Administrative Officer.

CARRIED

**4.24 MLA EVERETT MCDONALD – DELEGATION PRESENTATION (11:30  
a.m.):**

MLA Everett McDonald presented information on current Alberta Government  
projects and concerns and responded to questions from Council.

Reeve Simpkins adjourned the meeting for lunch at 12:03 p.m. and reconvened the  
meeting at 1:12 p.m.

**MLA EVERETT  
MCDONALD –  
DELEGATION  
PRESENTATION**

MOTION: 13.01.057. Moved by: TOLLEFSON. Seconded by: URNESS.  
That Council accept the presentation from MLA Everett McDonald for information.

CARRIED

**4.18 RMRF ANNUAL MUNICIPAL LAW SEMINAR 2013**

**RMRF ANNUAL  
MUNICIPAL LAW  
SEMINAR 2013**

MOTION: 13.01.058. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That Council authorize any available member of Council to attend the RMRF LLP  
2013 Annual Municipal Law Seminar on Friday, March 8, 2013 in Grande Prairie.

CARRIED

**4.19 FCSS OFFICE UPGRADES:**

FCSS OFFICE  
UPGRADES – FCSS  
RESERVE

MOTION: 13.01.059. Moved by: GERVAIS. Seconded by: URNESS.  
That Council approve Green View FCSS to utilize funds from the FCSS Reserve to purchase items as approved by the Green View FCSS Board.

CARRIED

**4.20 PACE PEACE COUNTRY WILDERNESS PROGRAM GRANT REQUEST:**

PEACE COUNTRY  
WILDERNESS  
PROGRAM GRANT  
REQUEST – FCSS  
RESERVE

MOTION: 13.01.060. Moved by: VANDEMARK. Seconded by: GERVAIS.  
That Council agree to provide \$16,000.00 to the PACE Peace Country Wilderness Program to come from FCSS Reserve.

CARRIED

**4.21 SPORTSPLEX – FIELD LOGOS:**

SPORTSPLEX – FIELD  
LOGOS

MOTION: 13.01.061. Moved by: VANDEMARK. Seconded by: TOLLEFSON.  
That Council accept the field logo as presented for the Grande Prairie Sportsplex, with a total cost for design / production and installation of \$800.00 with funds to come from the 2013 Miscellaneous Grants.

CARRIED

**4.22 15<sup>th</sup> ANNUAL SWAN FESTIVAL FUNDING:**

15<sup>th</sup> ANNUAL SWAN  
FUNDING

MOTION: 13.01.062. Moved by: TOLLEFSON. Seconded by: HARDER.  
That Council grant funding sponsorship to Friends of Saskatoon Island in the amount of \$250.00 with funds to come from the 2013 Miscellaneous Grant Funding.

DEFEATED

**4.23 LITTLE SMOKY ROAD ENGINEERING COST REPORT:**

MOTION: 13.01.063. Moved by: GERVAIS. Seconded by: VANDEMARK. That Council request the Chief Administrative Officer to provide a report to review phases 1 through 4 of the Little Smoky Road engineering costs, approved and actual.

CARRIED

#5  
CORRESPONDENCE

**5.1 INFORMATION ITEMS:**

- MPC Minutes January 9, 2013
- Correspondence Listing

CORRESPONDENCE  
ITEMS – ACCEPTED  
FOR INFORMATION

MOTION: 13.01.064. Moved by: TOLLEFSON. Seconded by: GERVAIS.  
That the MPC Minutes dated January 9, 2013 and the Correspondence Listing be accepted for information.

CARRIED

#6  
COUNCILLORS  
BUSINESS & REPORTS

**6.1 REEVE'S REPORT:**

REEVE'S REPORT:

- Attended MPC meeting.
- Attended a meeting with the CAO, and the Fox Creek CAO and Mayor.
- Meeting scheduled with Fox Creek for January 28<sup>th</sup> needs to be confirmed.
- Attended the ASB Orientation Meeting.
- Attended a meeting with the CAO.
- New Reeve Office Hours – Commenced the afternoon of Monday, January 21<sup>st</sup> and will continue every Monday 1:00 p.m. – 4:30 p.m. going forward.
- ASB Conference upcoming.
- Committee of the Whole meeting upcoming;
- Enbridge Meeting upcoming;
- Fielded several phone calls regarding the Corporate Governance Review.

**6.2 MEMBER'S REPORT:** Council provided an update on activities and events both attended and upcoming, including the following:

URNESS:

- Attended a SARDA Meeting.
- Attended the ASB Orientation Meeting.
- Attended the Seed Cleaning Plant Meeting.

DELORME:

- No report.

HARDER:

- Attended the MPC Meeting.
- Attended supper with the City GP Officials in Valleyview during their retreat.
- Attended the ASB Orientation Meeting.
- Attended the East Smoky Recreation Board Meeting.

VANDEMARK:

- Attended the MPC Meeting.
- Attended the GP Tourism Meeting.
- Attended a meeting with delegates from the Peace Country Fish and Game Meeting.
- Attended the Community Futures Meeting.
- Attended the ASB Orientation Meeting.
- Attended the Wapiti Corridor Meeting.
- Attended the GP Library Board Meeting.

TOLLEFSON:

- Attended the MPC meeting.
- Attended the Nitehawk Meeting.
- Will be attending the Heart River Housing Meeting.
- Attended the Sunset House Community Hall Meeting.
- Will attend the Greenview Vet Clinic Open House.

GERVAIS

- Attended the MPC Meeting.
- Attended the Library Board Meeting.
- Will be attending the Little Smoky Annual Chili Cook-Off.

#8  
CALENDAR UPDATE

January  
22 Council Meeting  
22 ASB Convention  
23 ASB Convention  
24 ASB Convention  
29 Joint Meeting with Town of Valleyview  
30 Committee of the Whole Meeting

#8  
CALENDAR UPDATE

February  
12 Council Meeting  
19 Growing the North Conference  
20 Growing the North Conference  
21 Growing the North Conference  
25 Special Council Meeting – Complete Budget  
26 Council Meeting

Councillor Tollefson declared a pecuniary interest regarding the “In Camera (Legal Matter)” and left the Council Chamber at 2:05 p.m.

IN CAMERA (LEGAL)

MOTION: 13.01.065. Moved by: VANDEMARK. Seconded by: URNESS  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting go in camera at 2:15 p.m.

CARRIED

At the conclusion of the “In Camera” item for which Councillor Tollefson declared a pecuniary interest, Councillor Tollefson returned to the Council Chambers at 2:15 p.m.

OUT CAMERS (LEGAL)

MOTION: 13.01.066. Moved by: HARDER. Seconded by: URNESS  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come out of camera at 2:18 p.m.

CARRIED

#11  
ADJOURNMENT

MOTION: 13.01.067. Moved by: DELORME. Seconded by: GERVAIS.  
That this meeting adjourns at 2:19 p.m.

CARRIED

(Original signed copy on file.)

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INTERIM CHIEF ADMINISTRATIVE OFFICER

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REEVE