

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, January 8, 2013

#1:
CALL TO ORDER

Reeve Simpkins called the meeting to order at 9:04 a.m.

PRESENT

Reeve
Deputy Reeve
Councillors

Janis Simpkins
Lesley Vandemark
Tom Burton
George Delorme
Dale Gervais
Bill Harder
Ed Tollefson
Les Urness

Interim CAO
Director of Corporate Services
Director of Communications & Legislative Services
Director of Operations (Interim)
Director of Eng., Plan. & Env. Services (Interim)
Recording Secretary

Doug Plamping
John Dickens
Lucien Cloutier
Wayne Bullock
Roy Lidgren
Teresa Marin

ABSENT

N/A

#2:
AGENDA

MOTION: 13.01.001. Moved by: BURTON. Seconded by: TOLLEFSON.
That the Agenda be adopted with the following additions/changes:

- Calendar Pg. 22, change dates for the Growing the North Conference s/b Feb. 19 – 21st
- Add 6.3 - DeBolt Library A & I

CARRIED

#3.1
REG. COUNCIL
MINUTES

MOTION: 13.01.002. Moved by: VANDEMARK. Seconded by: GERVAIS.
That the Minutes of the Regular Council Meeting held on December 11, 2012 be adopted with the following changes:

- Pg. 4, Motion 12.12.745; remove the two lines that follow “To be reviewed annually.”
- Pg. 6, Member Business, Vandemark, remove “Attended supper at the lodge that Keyera hosts.”
- Pg. 5, Reeve’s Report, add, “Attended supper at the lodge that Keyera hosts.”
- Pg. 5, Reeve’s Report, remove, “Attended Stu Patterson’s retirement.”

CARRIED

#3.2
BUSINESS ARISING

Business Arising from Minutes

- N/A

#4
NEW BUSINESS

4.1 SUPPORTIVE LIVING UNITS IN VALLEYVIEW:

**SUPPORTIVE LIVING
UNITS IN V.V.**

MOTION: 13.01.003. Moved by: VANDEMARK. Seconded by: HARDER.
That Council state its support for the intended Shepherd's Village Ministries, Ltd.
supportive living project application for Affordable Supportive Living Initiative
funding from the Alberta Government.

CARRIED

**SUPPORT HEART
RIVER HOUSING
AUTHORITY
SUPPORTIVE LIVING
PROJECT APPLICATION**

MOTION: 13.01.004. Moved by: VANDEMARK. Seconded by: GERVAIS.
That Council state its support for a Heart River Housing Authority supportive living
project application for Affordable Supportive Living Initiative funding from the
Alberta Government.

CARRIED

**FUNDING
CONTRIBUTION –
AFFORDABLE
SUPPORTIVE LIVING
INITIATIVE FUNDING**

MOTION: 13.01.005. Moved by: VANDEMARK. Seconded by: HARDER
That Council authorize the Chief Administrative Officer to contribute one third of the
costs of the application, including costs incurred to-date, to a maximum of \$17,000,
with funds to be drawn from Operating Contingency Reserve, the Municipal District
of Greenview No. 16 recognized that its contribution will only be returned if the
application for Affordable Supportive Living Initiative Funding is successful and the
funding condition permit the transaction.

CARRIED

**SUPPORTS A PRIVATE
OR NOT-FOR-PROFIT
OWNERSHIP OF THE 23
SUPPORTIVE LIVING
SPACES IN V.V.**

MOTION: 13.01.006. Moved by: VANDEMARK. Seconded by: TOLLEFSON.
That Council supports a private or not-for-profit ownership of the 23 supportive
living spaces in Valleyview.

CARRIED

4.2 SOUTH WAPITI TRANSFER STATION FUNDING:

**AMEND SCHEDULE "A"
OF AGREEMENT #AG
06-11**

MOTION: 13.01.007. Moved by: TOLLEFSON. Seconded by: BURTON.
That the Municipal District of Greenview No. 16 Council amend Schedule "A" of
agreement #AG 06-11, being the 2012 Engineering Services agreement with Stewart
Weir, by increasing the amount in the Schedule from \$67,390.00 to \$126,390.00, for
an additional \$59,000.00, for engineering & site supervision for the South Wapiti
Transfer Station project with funding to be taken from the 2012 Environmental
Capital Reserve.

CARRIED

4.3 REQUEST FOR FUNDS – ALBERTA INVASIVE PLANT COUNCIL:

**FUNDING TO THE
LEVEL OF "PARTNER
IN PROTECTING AB" –
ALBERTA INVASIVE
PLANT COUNCIL**

MOTION: 13.01.008. Moved by: GERVAIS. Seconded by: URNESS.
That Council approves grant funding to the level of "Partner in Protecting Alberta" as
requested by the Alberta Invasive Plant Council. Funding Source: ASB Operating
Budget (GL: 2-63-60-00-735 Grants).

CARRIED

4.4 FUNDING OF 2013 CAPITAL PRELIMINARY ENGINEERING:

**2013 CAPITAL
PROGRAM FOR
PRELIMINARY
ENGINEERING**

MOTION: 13.01.009. Moved by: VANDEMARK. Seconded by: BURTON.
That the Municipal District of Greenview No. 16 Council approves the proposed
2013 Capital Program for preliminary engineering as presented in Schedule "A" to
allow for the continuing Design, Land Acquisition and Tendering of proposed 2013
projects so that critical tender dates are not missed. With the total funding amount of
\$9,557,800.00 to be taken out of the Capital Infrastructure Reserve.

CARRIED

**#5
CORRESPONDENCE**

A listing of correspondence that was copied to Council since the last meeting was accepted as presented.

5.1 INFORMATION ITEMS:

- CAO ACTION LIST FOR DECEMBER 2012
- MPC UNADOPTED MINUTES DECEMBER 6, 2012
- VALLEYVIEW & DISTRICT MEDICAL CLINIC COMMITTEE MEETING UNADOPTED MINUTES DECEMBER 12, 2012
- FCSS UNADOPTED MINUTES DECEMBER 19, 2012

**CORRESPONDENCE
ITEMS – ACCEPTED
FOR INFORMATION**

MOTION: 13.01.010. Moved by: BURTON. Seconded by: GERVAIS.
That the CAO Action List for December 2012, MPC Unadopted December 4, 2012 Minutes, Valleyview & District Medical Clinic Committee Meeting Unadopted Minutes December 12, 2012, and the FCSS Unadopted Minutes December 19, 2012 be accepted for information.

CARRIED

**#6
COUNCILLORS
BUSINESS & REPORTS**

6.2 MEMBER'S REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

VANDEMARK:

- Attended the Community Futures Meeting in Beaverlodge.
- Attended Grand Spirits Meeting.
- Attended Wapiti Corridor / Enforcement Meeting.

TOLLEFSON:

- Attended a Library Meeting.
- Attended a Nitehawk Meeting.
- Attended Basket Presentation at the Manor and the Lodge.

**LETTER TO THE
MINISTER – LACK OF
MAINTENANCE ON THE
PRIMARY &
SECONDARY
HIGHWAYS**

MOTION: 13.01.011. Moved by: VANDEMARK. Seconded by: TOLLEFSON
That a letter is sent to the Minister of Transportation indicating the concerns with the lack of maintenance on the primary and secondary highways.

CARRIED

**MD NEWSLETTER
ADDITION OF
CONTACT
INFORMATION -
COMPLAINTS ABOUT
MAINTENANCE OF
PRIMARY &
SECONDARY HWYS**

MOTION: 13.01.012. Moved by: TOLLEFSON. Seconded by: VANDEMARK
That information be placed in the MD newsletter that ratepayers should address complaints regarding the secondary and primary highways with Alberta Transportation.

CARRIED

TOLLEFSON:

- Received complaints about too much snow on the MD roads in his Ward and this issue has now been addressed.

URNESS:

- No report.

HARDER:

- Attended the Crooked Creek Hall Board Meeting.
- Received a complaint that the Wolf Bounty has resulted in an increase in Elk population and now something needs to be done about the Elk situation.

**ESRD LETTER RE:
INCREASE IN HARVEST
& EXTENSION OF THE
SEASON FOR ELK**

MOTION: 13.01.013. Moved by: HARDER. Seconded by: BURTON
That a letter is sent to the ESRD indicating concerns with the over population of elk in the agricultural lands within the MD of Greenview and request an increase in harvest and extension of the season.

CARRIED

Councillor Burton vacated the meeting at 10:15 a.m. and returned to the meeting at 10:16 a.m.

GERVAIS:

- Attended Recreation Board Meeting
- Attended Medical Clinic Meeting.
- Attended Little Smoky Community Meeting.
- Attended the FCSS Meeting.
- Will attend Recreation Board Meeting this evening.
- Call from a resident that the oil company has run a pipe for water from a water source. Informed the resident that the company must have applied for the proper applications/permits as required.

DELORME:

- Attended Evergreens Foundation Meeting.

BURTON:

- Attended DeBolt Library Board Meeting
- Attended the FCSS Meeting.
- Attended the Reeves & CAO Meeting.
- Sent an email inquiry about Council's availability to accommodate an AAMDC member visit on August 13th.

**COUNCIL /
COMMITTEE MEETING
CANCELLATIONS
BETWEEN JULY 24TH –
AUGUST 26TH**

MOTION: 13.01.014. Moved by: VANDEMARK. Seconded by TOLLEFSON:
That the Council Meeting is cancelled for August 13th and all MD of Greenview Committee meetings are cancelled between the following dates, July 24th – August 26th.

CARRIED

**NCDC MEMBERSHIP
INFORMATION**

MOTION: 13.01.015. Moved by VANDEMARK: Seconded by BURTON:
Administration to provide information regarding NCDC organization as well as the meeting dates, location and membership.

CARRIED

BURTON:

- There will be two meetings regarding the Well Drilling Equipment Tax, Jan. 22nd first prelim meeting in Edmonton 9 – noon, and the second meeting Feb 7th.

**WELL DRILLING
EQUIPMENT TAX
MEETING – MEETING
ATTENDANCE**

MOTION: 13.01.016. Moved by URNESS : Seconded by GERVAIS:
That Council authorizes the attendance of Councillor Burton at the January 22nd
meeting in Edmonton and that the Reeve attends the February 7th meeting regarding
the Well Drilling Equipment Tax.

CARRIED

REEVE'S REPORT:

- Attended the Valleyview Medical Clinic Meeting.
- Letter received from the Valleyview Elk's requesting attendance at the January 14th
meeting. The National Leader will be in attendance at this meeting. Will be
attending this meeting as requested.
- Letter received requesting attendance at an APEGA meeting. Unavailable to attend
this meeting.

**STRATEGIC PLANNING
SESSION**

MOTION: 13.01.017. Moved by TOLLEFSON: Seconded by HARDER:
That the Strategic Planning session be held February 5th and 6th, 2013 in Grande
Prairie.

CARRIED

REEVE'S REPORT:

- Budget Meeting on January 21st at 10:00 a.m. will be cancelled from Council's
calendar.
- Will be attending the January 28th meeting with the Town of Fox Creek at 1:00 p.m.

**MEETING IN GRANDE
CACHE**

MOTION: 13.01.018. Moved by BURTON: Seconded by VANDEMARK:
That Administration organizes a meeting with the Town of Grande Cache on March
5th in Grande Cache to be followed by the Committee of the Whole Meeting on
March 6th.

CARRIED

VANDEMARK:

- Attended an annual community meeting in Grovedale.

Councillor Tollefson vacated the meeting at 11:01 a.m.

**ADMINISTRATION
ADVICE RE: UTILITY
ACCOUNTS FOR
GROVEDALE ARENA
AND HALL FACILITIES**

MOTION: 13.01.019. Moved by VANDEMARK. Seconded by: BURTON
That Administration provides advice regarding the utility accounts for the Grovedale
arena and hall facilities.

CARRIED

Councillor Tollefson entered the meeting at 11:03 a.m.

6.3 DEBOLT LIBRARY ANI (ADDITIONALLY NAMED INSURED).

**ANI DEBOLT LIBRARY
BOARD**

MOTION: 13.01.020. Moved by BURTON. Seconded by TOLLEFSON.
That Council authorizes the DeBolt Library Board to be an Additional Named
Insured under the MDs insurance policies.

CARRIED

Reeve adjourned the meeting at 11:06 a.m. for a break and reconvened at 11:23 a.m.

**#9 & #10
IN CAMERA
(PERSONNEL)
(LEGAL)**

MOTION: 13.01.021. Moved by VANDEMARK. Seconded by TOLLEFSON. That, in compliance with Section 197(2) of the Municipal Government Act, this meeting go in camera at 11:23 a.m.

CARRIED

**#9 & #10
OUT CAMERA
(PERSONNEL)
(LEGAL)**

MOTION: 13.01.022. Moved by BURTON. Seconded by URNESS. That, in compliance with Section 197(1) of the Municipal Government Act, this meeting come out of camera at 11:59 a.m.

CARRIED

Reeve adjourned the meeting for lunch at 12:00 p.m. and reconvened the meeting at 1:15 p.m.

**#7
PUBLIC HEARING
BYLAW 12-686 MCINNIS**

Reeve Simpkins opened the public hearing regarding Bylaw #12-686.

The purpose of the Public Hearing is to provide Council with public input on the land use amendment application to rezone Plan 032 1878, Block 1, Lot E from Rural Commercial "RC" District to Country Residential One "CR - 1."

The Planning and Development concurs with Planning Legislation.

The Planning and Development Department advised that no objection comments were received from agencies.

The chairperson called for anyone to speak in favor of the proposal and no response was received as no public were in attendance.

The chairperson called for anyone to speak against the proposal and no response was received.

Letters were circulated to adjacent landowners. No responses were received.

There were no questions from Council.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

Hearing no further comments, Reeve Simpkins closed the Public Hearing.

**BYLAW #12-686
MCINNIS / LUB AM/ /
2ND READING**

MOTION: 13.01.023. Moved by HARDER. Seconded by TOLLEFSON. That Bylaw 12-686, being a bylaw to amend the Land Use Bylaw 03-396 by rezoning Plan 032 1878, Block 1, Lot E from Rural Commercial "RC" District to Country Residential One "CR1" District, is hereby given second reading.

CARRIED

**BYLAW #12-686
MCINNIS / LUB AM/ /
3RD READING**

MOTION: 13.01.024. Moved by BURTON. Seconded by DELORME. That Bylaw 12-686 is hereby given third and final reading.

CARRIED

IN CAMERA

MOTION: 13.01.025. Moved by: GERVAIS. Seconded by: TOLLEFSON.
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting go in camera at 1:21 p.m.

CARRIED

OUT CAMERA

MOTION: 13.01.026. Moved by: GERVAIS. Seconded by: VANDEMARK.
That, in compliance with Section 197(1) of the Municipal Government Act, this meeting come out of camera at 1:58 p.m.

CARRIED

Reeve announced a break at 1:58 p.m. and reconvened at 2:21 p.m. Councillor Burton was not present.

Corporate Governance Review of the Municipal District of Greenview No. 16

**CORPORATE
GOVERNANCE REVIEW
FINAL REPORT**

MOTION: 13.01.027. Moved by: VANDEMARK. Seconded by: DELORME.
That Council receive the Corporate Governance Review of the Municipal District of Greenview No. 16, Final Report, as submitted by J.R. McDonald & Associates Inc.

CARRIED

Councillor Burton entered the meeting at 2:25 p.m.

**ACTION PLAN ON
IMPLEMENTING THE
CORPORATE
GOVERNANCE REVIEW
RECOMMENDATIONS**

MOTION: 13.01.028. Moved by: HARDER. Seconded by: URNESS.
That Council requests that the Chief Administrative Officer provide to Council an Action Plan on Implementing the Corporate Governance Review Recommendations.

CARRIED

**EXECUTIVE SUMMARY
OF THE CORPORATE
GOVERNANCE REVIEW
ON MUNICIPAL
WEBSITE AND ISSUE
PRESS RELEASE**

MOTION: 13.01.029. Moved by: VANDEMARK. Seconded by: BURTON.
That Council requests that the Chief Administrative Officer to place the Executive Summary of the Corporate Governance Review on the municipal website, and to issue a Press Release.

CARRIED

**EXECUTIVE SUMMARY
OF THE CORPORATE
GOVERNANCE REVIEW
PROVIDED TO EACH
EMPLOYEE AND
ACCESS FOR ALL
EMPLOYEES AND ANY
MEMBER OF THE
PUBLIC**

MOTION: 13.01.030. Moved by: TOLLEFSON. Seconded by: BURTON.
That Council requests that the Chief Administrative Officer provide a copy of the Executive Summary of the Corporate Governance Review to each employee, and to provide for access to the Corporate Governance Review Final Report for all employees and any member of the public.

CARRIED

**AUTHORIZE RFPs –
RECRUITMENT OF
CONSULTING
COMPANIES FOR THE
RETENTION OF A CAO**

MOTION: 13.01.031. Moved by: BURTON. Seconded by: TOLLEFSON.
That Council authorize RFPs from recruitment consulting companies for the retention of a Chief Administrative Officer.

CARRIED

#8
CALENDAR UPDATE

January

- 01 Office Closed for New Year's Day
- 02 Committee of the Whole Meeting - CANCELLED
- 08 Council Meeting
- 08 Public Hearing
- 09 MPC Meeting
- 10 City of GP Retreat (Council Chambers)
- 11 City of GP Retreat (Council Chambers)
- 16 ASB Meeting & Orientation
- 21 Budget Meeting - Cancelled
- 22 Council Meeting
- 22 ASB Convention
- 23 ASB Convention
- 24 ASB Convention
- 30 Committee of the Whole Meeting

#8
CALENDAR UPDATE

February

- 12 Council Meeting
- 19 Growing the North Conference
- 20 Growing the North Conference
- 21 Growing the North Conference
- 26 Council Meeting

#11
ADJOURNMENT

MOTION: 13.01.032. Moved by: TOLLEFSON. Seconded by: BURTON.
That this meeting adjourns at 2:38 p.m.

CARRIED

(Original signed copy on file.)

INTERIM CHIEF ADMINISTRATIVE OFFICER

REEVE