

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, December 13, 2016

# 1:  
CALL TO ORDER

Reeve Dale Gervais called the meeting to order at 9:00 a.m.

PRESENT

Reeve  
Deputy Reeve  
Councillors

Dale Gervais  
Roxie Rutt  
Tom Burton  
Dave Hay  
Bill Smith  
Dale Smith  
Les Urness

ATTENDING

Chief Administrative Officer  
General Manager, Corporate Services  
General Manager, Community Services  
General Manager, Infrastructure & Planning  
Communications Officer  
Recording Secretary

Mike Haugen  
Rosemary Offrey  
Dennis Mueller  
Grant Gyurkovits  
Diane Carter  
Lianne Kruger

ABSENT

Councillor

George Delorme

#2:  
AGENDA

MOTION: 16.12.527. Moved by: DEPUTY REEVE ROXIE RUTT  
That the December 13, 2016 agenda be adopted as presented.

- 8.9 Gap Analysis Report moved to December 20<sup>th</sup> 2016 Committee of the Whole meeting

CARRIED

#3.1  
REGULAR COUNCIL  
MEETING MINUTES

MOTION: 16.12.528. Moved by: COUNCILLOR LES URNESS  
That the Minutes of the Regular Council Meeting held on Tuesday, November 22, 2016 be adopted as presented.

CARRIED

#3.2  
BUSINESS ARISING  
FROM MINUTES

**3.2 BUSINESS ARISING FROM MINUTES:**

#5  
DELEGATIONS

**5.0 DELEGATIONS**

**5.1 WILLMORE WILDERNESS FOUNDATION PRESENTATION**

WILLMORE  
WILDERNESS  
FOUNDATION

MOTION: 16.12.529. Moved by: COUNCILLOR DALE SMITH  
That Council accept the Willmore Wilderness Foundation Presentation for information, as presented.

CARRIED

**5.6 PHILIP J CURRIE PRESENTATION**

PHILIP J CURRIE

MOTION: 16.12.530. Moved by: COUNCILLOR TOM BURTON  
That Council accept the Philip J Currie presentation, for information, as presented.

CARRIED

Reeve Dale Gervais recessed the meeting at 10:03 a.m.  
Reeve Dale Gervais reconvened the meeting at 10:10 a.m.  
Councillor Les Urness vacated the meeting at 10:03 a.m.

#4  
PUBLIC HEARING

**4.0 PUBLIC HEARING**

BYLAW 16-773  
PUBLIC HEARING

**4.1 BYLAW 16-773 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO COUNTRY RESIDENTIAL (CR-1) DISTRICT**

Chair Dale Gervais opened the Public Hearing regarding Bylaw 16-773 at 10:10 a.m.

IN ATTENDANCE

Development Officer Leona Dixon

INTRODUCTIONS

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing.  
Each Members' reply was "No".

PURPOSE FOR THE HEARING

The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 16-773, being the bylaw of the MD of Greenview, is to re-designate a 7.12 hectare ± (17.6 acre) area from Agriculture (A) District to Country Residential One (CR-1) District within NE-21-69-22-W5.

REFERRAL AGENCY & ADJACENT LANDOWNER COMMENTS

Development Officer, Leona Dixon provided a summary of the responses from the referral agencies.

QUESTIONS FROM COUNCIL

The Chair called for any questions from Council.  
None were heard.

ADOPTED

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M.D. of Greenview No. 16  
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*December 13, 2016*

**THOSE IN FAVOUR** The Chair requested that anyone in favour of the application come forward.  
None came forward.

**THOSE AGAINST** The Chair requested that anyone against the application come forward.  
None came forward.

**QUESTIONS FROM COUNCIL** The Chair called for any questions from Council.  
None were heard.

**QUESTIONS FROM THE APPLICANT OR PRESENTER** The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments for Planning and Development, the referral agencies, or adjacent landowners.  
None were heard.

**FAIR & IMPARTIAL HEARING** The Chair asked the Applicant if they have had a fair and impartial hearing.  
Applicant was not available.

**BYLAW 16-773 PUBLIC HEARING OR ADJOURNED** Chair Dale Gervais adjourned the Public Hearing regarding Bylaw 16-773 at 10:15 a.m.

**5.7 DEVCO – SOCIO-ECONOMIC IMPACT STUDY PARTNERSHIP AGREEMENT**

**DEVCO PRESENTATION** MOTION: 16.12.531. Moved by: COUNCILLOR DALE SMITH  
That Council accept for information the CARES Program presentation from DevCo, for information, as presented.

CARRIED

**5.3 CURTIS WILLIAMSON PRESENTATION**

**CURTIS WILLIAMSON** MOTION: 16.12.532. Moved by: COUNCILLOR TOM BURTON  
That Council accept for information the presentation from Curtis Williamson.

CARRIED

MOTION: 16.12.533. Moved by: REEVE DALE GERVAIS  
That council direct administration to send a letter to Curtis Williamson stating that his development is not in compliance with current regulations and that the Sturgeon Lake Area Structure Plan is scheduled to be updated commencing in 2018.

CARRIED

**5.2 GRANDE CACHE COUNCIL PRESENTATION**

GRANDE CACHE  
COUNCIL

MOTION: 16.12.534. Moved by: COUNCILLOR TOM BURTON  
That Council accept the presentation from the Grande Cache Council for information, as presented and schedule a meeting with Grande Cache Council.  
CARRIED

#6  
BYLAWS

**6.0 BYLAWS**

**6.1 BYLAW 16-773 RE-DESIGNATION FROM AGRICULTURE (A) DISTRICT TO COUNTRY RESIDENTIAL (CR-1) DISTRICT**

BYLAW 16-773  
SECOND READING

MOTION: 16.12.535. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council give Second Reading to Bylaw No. 16-773, to re-designate a 7.12 hectare ± (17.6 acre) area within NE-21-69-22-W5 from Agriculture (A) District to Country Residential (CR-1) District, as per attached Schedule 'D'.  
CARRIED

BYLAW 16-773  
THIRD READING

MOTION: 16.12.536. Moved by: COUNCILLOR DALE SMITH  
That Council give Third Reading to Bylaw No. 16-773 to re-designate a 7.12 hectare ± (17.6 acre) area within NE-21-69-22-W5 from Agriculture (A) District to Country Residential (CR-1) District, as per attached Schedule 'D'.  
CARRIED

**6.2 BYLAW 16-774 ROAD BAN**

BYLAW 16-774  
FIRST READING

MOTION: 16.12.537. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council give First Reading to Bylaw 16-774 Road Ban Bylaw.  
CARRIED

BYLAW 16-774  
SECOND READING

MOTION: 16.12.538. Moved by: COUNCILLOR BILL SMITH  
That Council give Second Reading to Bylaw 16-774 Road Ban Bylaw.  
CARRIED

**6.3 BYLAW 16-775 ROAD ALLOWANCE LICENSE**

BYLAW 16-775  
FIRST READING

MOTION: 16.12.539. Moved by: DEPUTY REEVE ROXIE RUTT  
That council approve First reading of Bylaw No. 16-775 in relation to the Road Allowance License application received for SE 14 & SW 13-73-21 W5M.  
CARRIED

**ADOPTED**

**BYLAW 16-775  
PUBLIC HEARING**

**MOTION: 16.12.540.** Moved by: COUNCILLOR TOM BURTON  
That council schedule a Public Hearing for Bylaw No. 16-775 on January 10th, 2017 at 10:00 a.m.

**CARRIED**

Reeve Dale Gervais recessed the meeting at 11:59 a.m.  
Reeve Dale Gervais reconvened the meeting at 1:17 p.m.  
Councillor Less Urness returned to the meeting at 1:17 p.m.

**5.5 TOWN OF FOX CREEK MULTIPLEX PRESENTATION**

**TOWN OF FOX  
CREEK –  
MULTIPLEX**

**MOTION: 16.12.541.** Moved by: DEPUTY REEVE ROXIE RUTT  
That Council accept the Fox Creek Multiplex presentation, for information as presented.

**CARRIED**

**5.4 TOWN OF FOX CREEK FIRE HALL PRESENTATION**

**TOWN OF FOX  
CREEK – FIRE HALL**

**MOTION: 16.12.542.** Moved by: COUNCILLOR BILL SMITH  
That Council accept the Town of Fox Creek Fire Hall presentation, for information, as presented.

**CARRIED**

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.14 TOWN OF FOX CREEK FIRE HALL**

**TOWN OF FOX  
CREEK FIRE HALL**

**MOTION: 16.12.543.** Moved by: COUNCILLOR TOM BURTON  
That Council authorize Administration to provide Greenview's written consent to the Town of Fox Creek for the approval of the Town of Fox Creek Fire Hall construction design.

**CARRIED**

**8.15 TOWN OF FOX CREEK MULTIPLEX**

**TOWN OF FOX  
CREEK MULTIPLEX**

**MOTION: 16.12.544.** Moved by: DEPUTY REEVE ROXIE RUTT  
That Council authorize Administration to provide Greenview's written consent to the Town of Fox Creek for the approval of the Town of Fox Creek Multiplex construction design.

**CARRIED**

Reeve Gervais recessed the meeting at 3:04 p.m.  
Reeve Gervais reconvened the meeting at 3:18 p.m.

**8.4 TAX FORFEITURE PROPERTIES**

TAX FORFEITURE  
PROPERTIES

MOTION: 16.12.545. Moved by: COUNCILLOR DALE SMITH  
That Council directs Administration to sell three (3) Tax Forfeiture properties at fair market value, these lots are identified as NE-31-69-6-W6, Plan 8120453 Block 1 Lot 2 – Tax Roll 206853, NE-22-69-8-W6, Plan 9825734 Block 4 Lot 15 - Tax Roll 311141 and NE-34-66-11-W6, Plan 8821490 Block 10 - Tax Roll 292657.  
CARRIED

**8.10 ELECTRONIC RECORDS MANAGEMENT SYSTEM**

ELECTRONIC  
RECORDS  
MANAGEMENT  
SYSTEM

MOTION: 16.12.546. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council authorize Administration to award Project A: Electronic Records Management System (ERMS) to FileHold at a cost of \$48,716.80 with funds to come from the Information Systems 2016 Capital Budget.  
CARRIED

**8.11 DOCUMENT SCANNING SERVICES**

DOCUMENT  
SCANNING  
SERVICES

MOTION: 16.12.547. Moved by: COUNCILLOR TOM BURTON  
That Council authorize Administration to award Project B: Document Scanning Services to TAB Canada at a cost of \$150,374.00 with funds to come from the Information Systems 2016 Capital Budget.  
CARRIED

**8.12 MOODY'S CROSSING RECREATION DEVELOPMENT**

MOODY'S  
CROSSING  
RECREATION  
DEVELOPMENT

MOTION: 16.12.548. Moved by: COUNCILLOR TOM BURTON  
That Council authorize Administration to proceed with Option C for the development of a municipal park (Moody's Crossing) S ½ 17-72-2 W6M, with funds to come from the 2018 Recreation Capital Budget.  
CARRIED

MOODY'S  
CROSSING  
RECREATION  
DEVELOPMENT

MOTION: 16.12.549. Moved by: COUNCILLOR TOM BURTON  
That Council authorize Administration to apply for a Department Miscellaneous Lease from the Alberta Provincial Government on 106 acres of vacant crown land located on portions of SW17-72-2 W6M and SE17-72-2 W6M for the purpose of developing and operating a municipal park.  
CARRIED

MOODY'S  
CROSSING  
RECREATION  
DEVELOPMENT

MOTION: 16.12.550. Moved by: COUNCILLOR DAVE HAY  
That Council authorize Administration to apply for a Department Miscellaneous Lease on the bed and shore of the Smoky River located at SW17-72-2 W6M for the purpose of developing and operating a formal boat launch.

CARRIED

Reeve Dale Gervais recessed the meeting at 4:37 p.m.  
Reeve Dale Gervais reconvened the meeting at 4:45 p.m.

**8.1 2017 CONSOLIDATED BUDGET APPROVAL**

2017  
CONSOLIDATED  
BUDGET  
APPROVAL

MOTION: 16.12.551. Moved by: COUNCILLOR BILL SMITH  
That Council approve the 2017 Consolidated (Operational and Capital) Budget as presented with the following change:

- Contingency be reduced from \$1,731,684 to 0

CARRIED

2018-2019  
CONSOLIDATED  
BUDGET

MOTION: 16.12.552. Moved by: COUNCILLOR TOM BURTON  
That Council accept the 2018 and 2019 Consolidated (Operational and Capital) Budget as information.

CARRIED

MOTION: 16.12.553. Moved by: COUNCILLOR DALE SMITH  
That Council direct administration to provide a more detailed definition on codes, and breakdown codes over \$2,000,000 into smaller line items.

DEFEATED

**8.2 ROAD CLOSURE REQUEST**

UNDEVELOPED  
ROAD ALLOWANCE  
CLOSURES

MOTION: 16.12.554. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council endorse Administration's proposed process regarding undeveloped road allowance closures.

CARRIED

ROAD CLOSURE  
REQUEST

MOTION: 16.12.555. Moved by: COUNCILLOR LES URNESS  
That Council have no initial opposition to the closure of the undeveloped road allowance located on the east side of SE 23-69-22 W5M moving forward.

CARRIED

**8.3 DAYS OF OPERATION AT SOUTH WAPITI TRANSFER STATION**

**SOUTH WAPITI  
TRANSFER STATION**

MOTION: 16.12.556. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council approve the request to reduce the days of operation at the South Wapiti Transfer Station to two days, Friday and Sunday, per week.  
Councillor Bill Smith requested a recorded vote  
Opposed: All Councillors

DEFEATED

**8.5 2017 MINISTER'S AWARDS FOR MUNICIPAL EXCELLENCE**

**GREENVIEW'S  
REGIONAL  
COMMUNITY  
DEVELOPMENT  
FUNDING**

MOTION: 16.12.557. Moved by: COUNCILLOR TOM BURTON  
That Council direct Administration to submit an application to the Province of Alberta's 2017 Minister's Awards for Municipal Excellence for Greenview's Regional Community Development Funding.

CARRIED

**INFRASTRUCTURE  
AUDIT PROJECT**

MOTION: 16.12.558. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to submit an application to the Province of Alberta's 2017 Minister's Awards for Municipal Excellence for the Towns Infrastructure Audit Project.

DEFEATED

**8.6 POLICY 4012 MISCELLANEOUS REQUESTS**

**POLICY 4012**

MOTION: 16.12.559. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council approve Policy No. 4012 – Miscellaneous Requests: Cemeteries, Recreational and Community Facilities as presented.

CARRIED

**8.7 POLICY 4013 ROAD INSPECTIONS & MAINTENANCE**

**POLICY 4013**

MOTION: 16.12.560. Moved by: REEVE DALE GERVAIS  
That Council approve Policy No. 4013 – Road Inspections and Maintenance as presented.

CARRIED



**8.8 POLICY 4014 ANNUAL GRAVELLING PROGRAM**

POLICY 4014

MOTION: 16.12.561. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council approve Policy No. 4014 – Annual Graveling Program as presented.

CARRIED

**8.13 CANADA 150 COMMUNITY LEADERS NETWORK**

CANADA 150  
COMMUNITY  
LEADERS  
NETWORK

MOTION: 16.12.562. Moved by: COUNCILLOR TOM BURTON  
That Council direct administration to submit all members of Greenview Council to be part of the Canada 150 Community Leaders Network.

CARRIED

**8.16 COMMITTEE OF THE WHOLE/RATEPAYER BBQ'S**

COMMITTEE OF  
THE WHOLE

MOTION: 16.12.563. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council hold the Grande Cache Committee of the Whole meeting and Ratepayer BBQ on September 19<sup>th</sup>, 2017.

CARRIED

**8.17 CAO/MANAGERS' REPORT**

CAO/MANAGERS'  
REPORT

MOTION: 16.12.564. Moved by: COUNCILLOR DALE SMITH  
That Council accept for information the CAO/Managers' Reports.

CARRIED

Councillor Dave Hay vacated the meeting at 5:45 p.m.

#9  
COUNCILLORS  
BUSINESS &  
REPORTS

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events both attended and upcoming, including the following:

**COUNCILLOR DALE SMITH**

Attended the Agricultural Services Board Meeting  
Attended the Greenview Christmas Party

**COUNCILLOR BILL SMITH**

Attended the Agricultural Services Board Meeting  
Attended the Wapiti River Management Plan Meeting

Attended the Grovedale Community Club Meeting/Elections  
Attended the Grovedale Fire Hall Tour  
Attended the Community Futures Meeting

**COUNCILLOR TOM BURTON**

Attended the Grande Prairie Public Library Board Meeting  
Attended the Municipal Planning Commission Meeting  
Attended the Greenview Master Recreation Plan Meeting  
Attended the Grande Spirit Meeting  
Attended the Greenview Christmas Party  
Attended the Community Planning Association of Alberta Meeting  
Attended the DeBolt Library Meeting

**DEPUTY REEVE ROXIE RUTT**

Attended the FCSS Conference  
Attended the Peace Library Systems Meeting  
Attended the Crooked Creek Recreation Club Meeting  
Attended the Alberta Care Meeting  
Attended the Human Resources Grande Prairie Library Meeting  
Attended the Youth Squad Lunch  
Attended the FCSS Meeting

MOTION: 16.12.565. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council grant the Crooked Creek Recreation Club \$1,000 for their New  
Year's Eve Dance to be funded from the Community Miscellaneous Grants.

DEFEATED

**COUNCILLOR LES URNESS**

Attended the Christmas Party  
Attended the Alberta Energy Regulator Meeting

**COUNCILLOR DAVE HAY** (submitted a written report)

Attended the Heart River Housing Meeting  
Attended the Mighty Peace Watershed Alliance Meeting  
Attended the Heart River Housing Meeting

**COUNCILLOR GEORGE DELORME**

Was not in attendance.

**9.1 REEVE'S REPORT:**

**REEVE DALE GERVAIS**

Attended the Grovedale Youth Squad

Attended the Evergreen Foundation Organizational Meeting

**SOCIO-ECONOMIC  
IMPACT STUDY  
PARTNERSHIP  
AGREEMENT**

**MOTION: 16.12.566. Moved by: REEVE DALE GERVAIS**

That Council enter into a partnership agreement with DevCo, Grande Prairie, Alberta for a Socio-Economic Impact study for a total of \$10,000.00, regarding the proposed Big Mountain industrial development site located within Greenview, with funds to come from the 2016 Economic Development Budget.

**CARRIED**

**#10  
CORRESPONDENCE**

**10.0 CORRESPONDENCE**

**MOTION: 16.12.567. Moved by: COUNCILLOR TOM BURTON**

That Council accept the correspondence for information.

**CARRIED**

**#11 IN CAMERA**

**11.0 IN CAMERA**

Councillor Bill Smith vacated the meeting declaring pecuniary interest.

**IN CAMERA**

**MOTION: 16.12.568. Moved by: COUNCILLOR DALE SMITH**

That the meeting go to In-Camera, at 6:37 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

**CARRIED**

**11.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

**OUT OF CAMERA**

**MOTION: 16.11.569. Moved by: COUNCILLOR DALE SMITH**

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 6:54 p.m.

**CARRIED**

MOTION: 16.11.570. Moved by: COUNCILLOR DALE SMITH  
That Council approve the purchase of two Surface Material Leases from Wanham Trucking Ltd. located at (SML 980099) LSD 9 of NE 21 & LSD 12 NW 22-69-10-W6 and (SML 980119) LSD of SE 21 & LSD 5 of SW 22-69-10-W6 for a proposed purchase price of \$1,150,000.00 to be funded from the Road Infrastructure Reserve on condition that all outstanding legal and access issues are resolved to Greenview's satisfaction and volumes are confirmed.

CARRIED

Councillor Bill Smith re-entered the meeting.

IN CAMERA

MOTION: 16.12.571. Moved by: COUNCILLOR LES URNESS  
That the meeting go to In-Camera, at 6:59 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

**11.2 PERSONNEL**

OUT OF CAMERA

MOTION: 16.11.572. Moved by: COUNCILLOR DALE SMITH  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 7:00 p.m.


CARRIED

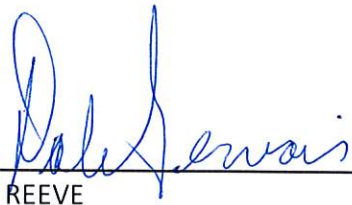
**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 16.121.573. Moved by: DEPUTY REEVE ROXIE RUTT  
That this meeting adjourn at 7:26 p.m.

CARRIED

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE