

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, May 13, 2019

1:
CALL TO ORDER Deputy Reeve Winston Delorme called the meeting to order at 9:00 a.m.

PRESENT

Ward 5	Reeve Dale Smith
Ward 1	Deputy Reeve Winston Delorme
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 2	Councillor Dale Gervais
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith
Division 9	Councillor Duane Didow
Division 9	Councillor Tyler Olsen

ATTENDING

Chief Administrative Officer	Denise Thompson
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Stacey Wabick
Acting General Manager, Infrastructure & Planning	Roger Autio
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

ABSENT Ward 6 Councillor Tom Burton

NOMINATION OF REEVE Chief Administrative Officer, Denise Thompson called for nominations for the election of Reeve.

Councillor Les Urness nominated Councillor Roxie Rutt for Reeve.

Chief Administrative Officer, Denise Thompson called a second time for nominations for Reeve.

Councillor Shawn Acton nominated Councillor Dale Smith for Reeve.

Chief Administrative Officer, Denise Thompson called a third and final time for nominations for Reeve.

None were heard.

As referenced to the Procedural Bylaw, the method of voting was determined for selecting of the Reeve by secret ballot.

**SELECTION OF
REEVE**

Chief Administrative Officer, Denise Thompson declared Councillor Dale Smith as the elected Reeve of the Municipal District of Greenview No. 16 Council until the next Organizational Meeting and Reeve Dale Smith assumed the chair. Chief Administrative Officer Denise Thompson passed the meeting to Reeve Dale Smith.

**#2:
AGENDA**

MOTION: 19.05.346. Moved by: COUNCILLOR SHAWN ACTON
That Council adopt the May 13, 2019 Regular Council Meeting Agenda as presented.

CARRIED

**#3.1
REGULAR COUNCIL
MEETING MINUTES**

MOTION: 19.05.347. Moved by: COUNCILLOR BILL SMITH
That Council adopt the minutes of the Regular Council Meeting held on Tuesday April 23, 2019 as amended.
Grazing Disposition

CARRIED

**#3.2
BUSINESS ARISING
FROM MINUTES**

3.2 BUSINESS ARISING FROM MINUTES:

**#4.0
PUBLIC HEARING**

4.0 PUBLIC HEARING

There were no Public Hearings presented.

**#5
DELEGATIONS**

5.0 DELEGATIONS

There were no Delegation Presentations.

**#6
BYLAWS**

6.0 BYLAWS

6.1 BYLAW 19-816 SCHEDULE OF FEES

**BYLAW 19-816
FIRST READING**

MOTION: 19.05.348. Moved by: COUNCILLOR DUANE DIDOW
That Council give First Reading to Bylaw 19-816 "Schedules of Fees Bylaw."

CARRIED

6.2 BYLAW 19-818 AMENDMENT TO BYLAW 16-771 LICENSE OF OCCUPATION

**BYLAW 19-818
FIRST READING**

MOTION: 19.05.349. Moved by: COUNCILLOR SHAWN ACTON
That Council give First Reading to Bylaw 19-818 Amendment to Bylaw 16-771 License of Occupation.

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 VALLEYVIEW RURAL WATERLINE WEST EXTENSION, 700 ROAD

**VALLEYVIEW
RURAL WATERLINE**

MOTION: 19.05.350. Moved by: COUNCILLOR LES URNESS
That Council approve Administration to hire Ron's Trenching to install 800m of 100mm DR 13.5 HDPE water line down the north ditch of the 700 road starting at Highway 43 going west, for the sum of \$39,088.54 with the money to come from water reserves.

CARRIED

**VALLEYVIEW
RURAL WATERLINE**

MOTION: 19.05.351. Moved by: COUNCILLOR LES URNESS
That Council approve Administration to transfer \$45,000.00 from water reserves to a new capital budget Job ID, WD19002, for Valleyview Rural Waterline Extension.

CARRIED

**7.2 CONTRACT AWARD LANDRY HEIGHTS WATER DISTRIBUTION SYSTEM –
CONTRACT 4**

**CONTRACT AWARD
LANDRY HEIGHTS**

MOTION: 19.05.352. Moved by: COUNCILLOR BILL SMITH
That Council approve Administration to award the Landry Heights Water Distribution System- Contract 4, less the waterline extension that was subject to deletion, to Thompson Infrastructure Ltd., in the amount of \$3,726,600.66 with money to come from Environmental Services 2019 Capital Budget.

CARRIED

**CONTRACT AWARD
LANDRY HEIGHTS**

MOTION: 19.05.353. Moved by: COUNCILLOR DALE GERVAIS
That Council approve Administration to transfer \$1,000,000.00 from WW17001, Grovedale Collection System Project, to WD16004, Landry Heights Water Distribution System project.

CARRIED

7.3 APPOINTMENT OF WEED INSPECTOR

WEED INSPECTOR

MOTION: 19.05.354. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Madeleine Clough as Weed Inspector for the Municipal District of Greenview No. 16 under Section 7 of the Weed Control Act W-5.1 for the term of her employment.

CARRIED

7.4 COMMUNITY PEACE OFFICER PROGRAM

COMMUNITY
PEACE OFFICER
PROGRAM

MOTION: 19.05.355. Moved by: DEPUTY REEVE WINSTON DELORME

That Council accept the Greenview Community Peace Officer Program report for information, as presented.

CARRIED

COMMUNITY
PEACE OFFICER
PROGRAM

MOTION: 19.05.356. Moved by: COUNCILLOR DALE GERVAIS

That Council direct Administration to bring back a report on what a Community Peace Officer Program would entail, including options.

CARRIED

7.5 MOODY'S CHRISTMAS MARKET

MOODY'S
CHRISTMAS
MARKET

MOTION: 19.05.357. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the Greenview Christmas Market with associated costs in the amount of \$65,000.00, with funds to come from the Recreation Services Budget.

DEFEATED

7.6 SHUTTLE FLATS PROVINCIAL RECREATION AREA

SHUTTLE FLATS
PROVINCIAL
RECREATION AREA

MOTION: 19.05.358. Moved by: COUNCILLOR BILL SMITH

That Council accept the presentation on Shuttle Flats Provincial Recreation Area for information, as presented.

CARRIED

SHUTTLE FLATS
PROVINCIAL
RECREATION AREA

MOTION: 19.05.359. Moved by: COUNCILLOR BILL SMITH

That Council direct Administration to acquire a lease at Shuttle Flats and to operate the site and work towards divestment of the site.

CARRIED

Reeve Dale Smith recessed the meeting at 12:05 p.m.

Reeve Dale Smith reconvened the meeting at 1:00 p.m.

**DESTRUCTION OF
BALLOTS**

MOTION: 19.05.360. Moved by: COUNCILLOR DUANE DIDOW
That Council direct administration to destroy the ballots from the vote of Reeve.
CARRIED

7.7 SIMONETTE BOAT LAUNCH

**SIMONETTE RIVER
BOAT LAUNCH**

MOTION: 19.05.361. Moved by: COUNCILLOR BILL SMITH
That Council approve a grant in the amount of \$5,600.00 to Alberta Environment and Parks for the development of an emergency access boat launch to the Simonette River located within the Simonette Provincial Recreation Area, with funds to come from Protective Services Budget.

CARRIED

**SIMONETTE RIVER
BOAT LAUNCH**

MOTION: 19.05.362. Moved by: COUNCILLOR BILL SMITH
That Council direct Administration to transfer \$5,600.00 from Contingency to Protective Services Budget.

CARRIED

7.8 SNIPE LAKE BOAT LAUNCH PARKING

**SNIPE LAKE BOAT
LAUNCH PARKING**

MOTION: 19.05.363. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the planning and budgetary proposal for the development of a parking lot at Snipe Lake for information, as presented.

CARRIED

7.9 2019 PLOW TRUCK (HAMLET OF GRANDE CACHE) TENDER AWARD

**2019 PLOW TRUCK
TENDER
GRANDE CACHE**

MOTION: 19.05.364. Moved by: COUNCILLOR DUANE DIDOW
That Council award Western Star and Freightliner Trucks of Grande Prairie, AB the 2019 Plow Truck (Hamlet of Grande Cache) Tender for the amount of \$294,829.30. Funds to come from the Equipment and Fleet Reserves.

CARRIED

**7.10 2018 TOWN OF GRANDE CACHE AUDITED FINANCIAL STATEMENTS AND
INFORMATION RETURNS**

**2018 GRANDE
CACHE AUDITED
FINANCIAL
STATEMENTS**

MOTION: 19.05.365. Moved by: COUNCILLOR ROXIE RUTT
That Council approve the Town of Grande Cache 2018 Audited Financial Statements as presented by Fletcher Mudryk LLP Chartered Accountants for submission to the Minister of Alberta Municipal Affairs.

CARRIED

GRANDE CACHE
UNRESTRICTED NET
ASSETS

MOTION: 19.05.366. Moved by: COUNCILLOR BILL SMITH
That Council transfer \$671,187.00 from Grande Cache Unrestricted Net Assets to the Operating Contingency Reserve.

CARRIED

7.11 WRITE OFF OF A/R ACCOUNT #184806

A/R ACCOUNT
184806

MOTION: 19.05.367. Moved by: COUNCILLOR DALE GERVAIS
That Council authorize Administration to write off the outstanding balance of \$325.96 on account #184806.

CARRIED

7.12 2018 PLANNING AND DEVELOPMENT YEAR END REPORT

2018 PLANNING &
DEVELOPMENT
YEAR END REPORT

MOTION: 19.05.368. Moved by: DEPUTY REEVE WINSTON DELORME
That Council accept the 2018 Planning and Development Year End Report for information, as presented.

CARRIED

7.13 WITHDRAWAL FROM INTERMUNICIPAL SDAB AND ARB AGREEMENT WITH HINTON

SDAB & ARB
AGREEMENT WITH
HINTON

MOTION: 19.05.369. Moved by: COUNCILLOR TYLER OLSEN
That Council provide notice to the Town of Hinton of withdrawal from the Intermunicipal ARB and Intermunicipal SDAB and request that the Town of Hinton waive the notification requirement.

CARRIED

7.14 BF77756 TENDER RESULTS

BF77756 TENDER
RESULTS

MOTION: 19.05.370. Moved by: COUNCILLOR DALE GERVAIS
That Council approve Administration to award Tender 77756-19-2 (Bridge File 77756) to Boss Bridgeworks Inc. in the amount of \$283,100.00, with funds to come from Infrastructure and Planning Capital Budget.

CARRIED

BF77756

MOTION: 19.05.371. Moved by: DEPUTY REEVE WINSTON DELORME
That Council transfer funding in the amount of \$73,326.25 for BF77756 from Bridge replacement reserve, to the 2019 capital budget.

CARRIED

7.15 ROAD & BRIDGE CONSTRUCTION INSPECTOR POSITION

**ROAD & BRIDGE
CONSTRUCTION
INSPECTOR
POSITION**

MOTION: 19.05.372. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the job title change from Assistant General Manager of I & P to Roads & Bridges Construction Inspector for information.

CARRIED

7.16 POTENTIAL PURCHASE OF GRANDE CACHE PROVINCIAL BUILDING

**POTENTIAL
PURCHASE OF
GRANDE CACHE
PROVINCIAL
BUILDING**

MOTION: 19.05.373. Moved by: COUNCILLOR DUANE DIDOW
That Council accept for information, the report on the Grande Cache Provincial Building.

CARRIED

**GRANDE CACHE
OFFICE SPACE
OPTIONS**

MOTION: 19.05.374. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to bring back options on office space within Grande Cache.

CARRIED

7.17 COMMUNITY FUTURES WEST YELLOWHEAD SPONSORSHIP

**COMMUNITY
FUTURES WEST
YELLOWHEAD
SPONSORSHIP**

MOTION: 19.05.375. Moved by: COUNCILLOR DUANE DIDOW
That Council approve sponsorship in the amount of \$500.00 to Community Futures West Yellowhead for Northern Alberta Lemonade Day, with funds to come from Community Services Miscellaneous Grant.

CARRIED

7.18 MACKENZIE REGIONAL CHARITY GOLF TOURNAMENT

**MACKENZIE
REGIONAL CHARITY
GOLF
TOURNAMENT**

MOTION: 19.05.376. Moved by: COUNCILLOR ROXIE RUTT
That Council approve sponsorship in the amount of \$500.00 for the 2019 Mackenzie Regional Charity Golf Tournament, with funds to come from Community Services Miscellaneous Grant.

CARRIED

7.19 LILA'S ANGELS MEDIEVAL FAIRE

**LILA'S ANGELS
MEDIEVAL FAIRE**

MOTION: 19.05.377. Moved by: COUNCILLOR DALE GERVAIS
That Council approve sponsorship in the amount of \$500.00 to Lila's Angels Travel Foundation for the 2019 Lila's Angels Medieval Faire in Little Smoky, Alberta, with funds to come from Community Services Miscellaneous Grant.

CARRIED

7.20 2019 CANADIAN FASTBALL CHAMPIONSHIP

**2019 CANADIAN
FASTBALL
CHAMPIONSHIP**

MOTION: 19.05.378. Moved by: DEPUTY REEVE WINSTON DELORME
That Council approve sponsorship in the amount of \$20,000.00 for the 2019 Canadian Fastball Championship Event in Grande Prairie, Alberta, with funds to come from Community Service Miscellaneous Grant.

CARRIED

7.21 VALLEYVIEW AND DISTRICT RECREATION DEPARTMENT – FIREWORKS

**VALLEYVIEW &
DISTRICT
RECREATION
DEPARTMENT –
FIREWORKS**

MOTION: 19.05.379. Moved by: COUNCILLOR DALE GERVAIS
That Council approve a grant in the amount of \$1,000.00 to the Valleyview Recreation Department for the Valleyview 2019 Canada Day fireworks display, with funds to come from Community Service Miscellaneous Grant.

CARRIED

7.22 EVERGREENS FOUNDATION REQUISITIONS

**EVERGREENS
FOUNDATION
REQUISITIONS**

MOTION: 19.05.380. Moved by: COUNCILLOR LES URNESS
That Council authorize Administration to forward the 2019 Capital and Operating Requisitions to the Evergreens Foundation in the amounts of \$1,205,310.06 and \$739,829.38 respectively, with funds to come from the Community Services Budget.

CARRIED

**EVERGREEN
FOUNDATION
REQUISITIONS**

MOTION: 19.05.381. Moved by: DEPUTY REEVE WINSTON DELORME
That Council authorize Administration to transfer \$1,283,389.11 from Contingency Reserve to the Community Services Budget.

CARRIED

7.23 TRAVEL OPTIONS

TRAVEL OPTIONS

MOTION: 19.05.382. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the information regarding travel options for information.

CARRIED

7.24 GROVEDALE AND GRANDE CACHE RATEPAYER BBQ'S

GROVEDALE &
GRANDE CACHE
RATEPAYER BBQ

MOTION: 19.05.383. Moved by: COUNCILLOR BILL SMITH
That Council hold the June 17, 2019 Grovedale Ratepayer BBQ at the Grovedale Community Hall and the July 15, 2019 Grande Cache Ratepayer BBQ at the Recreation Centre.

CARRIED

Reeve Dale Smith recessed the meeting at 2:59 p.m.
Reeve Dale Smith reconvened the meeting at 3:19 p.m.

7.25 GRANDE CACHE UPDATE

GRANDE CACHE
UPDATE

MOTION: 19.05.384. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the update on the Grande Cache transition for information, as presented.

CARRIED

7.26 CAO/MANAGERS' REPORT

CAO/MANAGERS'
REPORT

MOTION: 19.05.385. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the CAO / Managers' Report for information, as presented.

CARRIED

#8
COUNCILLORS
BUSINESS &
REPORTS

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME updated Council on his recent activities, which include;
April 23, 2019 Regular Council Meeting
Community Planning Association of Alberta Conference
Geothermal Meeting Conference Call
Greenview All Staff Day

WARD 2

REEVE DALE GERVAIS submitted his update to Council on his recent activities, which include;
April 23, 2019 Regular Council Meeting (teleconference for Closed Session portion of meeting)
TMIP - Aboriginal Consultation

Community Planning Association of Alberta Conference
Big Lakes ICF/IDP Meeting
Geothermal Meeting
Greenview All Staff Day
Greenview Regional Multiplex Board Meeting
County of Grande Prairie CAO Retirement
Tri Municipal Industrial Partnership Meeting

WARD 3 **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;
April 23 2019 Regular Council Meeting
Little Smoky Ski Hill Meeting
Community Planning Association of Alberta Conference
Geothermal Meeting
Greenview All Staff Day
Greenview Regional Multiplex Meeting

WARD 4 **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;
April 23, 2019 Regular Council Meeting
Wetlands Strategic Planning Session
Community Planning Association of Alberta Conference
Big Lakes ICF/IDP Meeting
Geothermal Meeting
Greenview All Staff Day

WARD 5 **COUNCILLOR DALE SMITH** updated Council on his recent activities, which Include;
April 23, 2019 Regular Council Meeting
Agriculture Services Board Meeting
HANA Steering Committee Meeting – Conference Call
Little Smoky Ski Hill Meeting
Geothermal Conference Call
Heart Conference
Big Lakes ICF/IDP Meeting
Geothermal Meeting
Greenview All Staff Day
New Fish Creek Community Hall Board Meeting

WARD 6 **COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;
April 23, 2019 Regular Council Meeting

East Smoky Recreation Board Meeting
Policy Review Committee Meeting
EOIP Meeting
Alberta Library Conference
Community Planning Association of Alberta Conference
Grande Prairie Tourism Association
Geothermal Meeting
Greenview All Staff Day
Tri-Municipal Industrial Partnership Meeting
Grande Prairie Regional Partnership Meeting
Grande Prairie Regional Recreation Committee
MD of Greenview Library Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
April 23, 2019 Regular Council Meeting
Policy Review Committee Meeting
Canfor FMA Advisory Committee Meeting
Grande Spirit Foundation Meeting
Community Planning Association of Alberta Conference
HEART Conference
Geothermal Meeting
Grande Prairie Public Library Board Meeting
Greenview All Staff Day
Tri Municipal Industrial Partnership Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
Community Planning Association of Alberta Conference
Geothermal Meeting
Tri Municipal Industrial Partnership Meeting
Community Futures

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
April 23, 2019 Regular Council Meeting
Community Planning Association of Alberta Conference
FCSS Meeting
Geothermal Meeting
Greenview All Staff Day

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
April 8, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Road Tours
Community Futures Meeting
The River of Death & Discovery Dinosaur Museum Society Meeting
Supper with Grande Cache Staff
Meeting with Terrapin
Community Planning Association of Alberta Conference
Geothermal Meeting
Greenview All Staff Day

**MEMBERS
BUSINESS**

MOTION: 19.05.386. Moved by: **COUNCILLOR SHAWN ACTON**
That Council accept the Members Business for information.

CARRIED

**#9 CORRESPONDEN
CE**

9.0 CORRESPONDENCE

**COUNCIL
CORRESPONDENCE**

MOTION: 19.05.387. Moved by: **COUNCILLOR ROXIE RUTT**
That Council accept the correspondence for information, as presented.

CARRIED

**#10 CLOSED
MEETING**

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.05.388. Moved by: **Councillor Dale Gervais**
That the meeting go to Closed Session, at 3:47 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 PRIVILEGED INFORMATION

(FOIPP; Section 27)

**10.2 DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTRESTS OF A
PUBLIC BODY**

(FOIPP; Section 25)

ADOPTED

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May 13, 2019

OPEN SESSION

MOTION: 19.05.389. Moved by: COUNCILLOR DALE GERVAIS
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 4:37 p.m.

CARRIED

AGRICULTURE
SERVICES
EXPANSION

MOTION: 19.05.390. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to proceed with intent to purchase property for the Agriculture Services expansion.

CARRIED

STURGEON
HEIGHTS WATER
POINT UPGRADE
PROJECT

MOTION: 19.05.391. Moved by: COUNCILLOR BILL SMITH
That Council take no action on the Sturgeon Heights Water Point Upgrade project as the project budget is higher than Council's upset limit.

CARRIED

11.0 ADJOURNMENT

#11
ADJOURNMENT

MOTION: 19.05.392. Moved by: COUNCILLOR ROXIE RUTT
That this Regular Council meeting adjourn at 4:41 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



DEPUTY REEVE