

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday, March 25, 2019

# 1:  
CALL TO ORDER

Reeve Dale Gervais called the meeting to order at 9:00 a.m.

PRESENT

Reeve  
Deputy Reeve  
Councillors

Dale Gervais  
Winston Delorme  
Shawn Acton  
Tom Burton  
Duane Didow  
Tyler Olsen  
Roxie Rutt  
Bill Smith  
Dale Smith  
Les Urness

ATTENDING

Interim Chief Administrative Officer  
General Manager, Corporate Services  
General Manager, Community Services  
Acting General Manager, Infrastructure & Planning  
Communications Officer  
Recording Secretary

Denise Thompson  
Rosemary Offrey  
Stacey Wabick  
Roger Autio  
Diane Carter  
Lianne Kruger

ABSENT

#2:  
AGENDA

MOTION: 19.03.212. Moved by: COUNCILLOR DALE SMITH  
That Council adopt the March 25, 2019 Regular Council Meeting Agenda as amended:

- Move Agenda Item 6.3 to before Agenda Item 6.2
- Add Closed Session Agenda Item 11.5 Disclosure Harmful to Personal Privacy

CARRIED

#3.1  
REGULAR COUNCIL  
MEETING MINUTES

MOTION: 19.03.181. Moved by: COUNCILLOR SHAWN ACTON  
That Council adopt the minutes of the Regular Council Meeting held on Monday February 25, 2019 as presented.

CARRIED

ADOPTED

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March 25, 2019

MOTION: 19.03.213. Moved by: COUNCILLOR ROXIE RUTT  
That Council adopt the minutes of the Regular Council Meeting held on Monday  
March 11, 2019 as presented.

CARRIED

#3.2  
BUSINESS ARISING  
FROM MINUTES

**3.2 BUSINESS ARISING FROM MINUTES:**

#4.0  
PUBLIC HEARING

**4.0 PUBLIC HEARING**

There were no Public Hearings presented.

#5  
DELEGATIONS

**5.0 DELEGATIONS**

There were no Delegation Presentations.

#6  
BYLAWS

**6.0 BYLAWS**

**6.1 BYLAW 19-812 RESIDENTIAL ASSESSMENT SUB-CLASS**

BYLAW 19-812  
FIRST READING

MOTION: 19.03.214. Moved by: COUNCILLOR DALE SMITH  
That Council give First Reading to Bylaw 19-812 "Residential Assessment Sub-  
Class" as presented.

CARRIED

BYLAW 19-812  
SECOND READING

MOTION: 19.03.215. Moved by: COUNCILLOR LES URNESS  
That Council give Second Reading to Bylaw 19-812 "Residential Assessment Sub-  
Class" as presented.

CARRIED

**6.3 BYLAW 19-811 GRANDE CACHE SPECIAL TAX – BORROWING BYLAW**

BYLAW 19-811  
FIRST READING

MOTION: 19.03.216. Moved by: COUNCILLOR ROXIE RUTT  
That Council give First Reading to Bylaw 19-811 – 2019 Grande Cache Special Tax  
– Borrowing Bylaw.

CARRIED

BYLAW 19-811  
SECOND READING

MOTION: 19.03.217. Moved by: COUNCILLOR SHAWN ACTON  
That Council give Second Reading to Bylaw 19-811 – 2019 Grande Cache Special  
Tax – Borrowing Bylaw.

CARRIED

**6.2 BYLAW 19-810 2019 TAX RATE**

**BYLAW 19-810  
FIRST READING**

**MOTION: 19.03.218. Moved by: COUNCILLOR DALE SMITH**  
That Council give First Reading to the 2019 Tax Rate (Property Tax) Bylaw 19 – 810 with option 1, to include the Designated Industrial Property Assessment (DIP) calculation.

**CARRIED**

**BYLAW 19-810  
SECOND READING**

**MOTION: 19.03.219. Moved by: DEPUTY REEVE WINSTON DELORME**  
That Council give Second Reading to the 2019 Tax Rate (Property Tax) Bylaw 19 – 810 with option 1, to include the Designated Industrial Property Assessment (DIP) calculation.

**CARRIED**

**MOTION  
WITHDRAWN**

**MOTION: 19.03.220. Moved by: DEPUTY REEVE WINSTON DELORME**  
That Council withdraw motion 19.03.219., Second Reading to 2019 Tax Rate Bylaw 19-810.

**CARRIED**

**6.4 BYLAW 19-809 PROCEDURAL BYLAW**

**BYLAW 19-809  
THIRD READING**

**MOTION: 19.03.221. Moved by: COUNCILLOR ROXIE RUTT**  
That Council give Third Reading to Bylaw 19-809 “Procedural Bylaw” as amended.

**MOTION: 19.03.222. Moved by: COUNCILLOR DALE SMITH**  
That Council defer motion 19.03.221., Bylaw 19-809 to the April 8, 2019 Regular Council Meeting.

**CARRIED**

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

#8  
NEW BUSINESS

**8.0 NEW BUSINESS**

**8.1 TRANSFER OF GREENVIEW TOWER SITE**

TRANSFER OF  
GREENVIEW  
TOWER SITE

MOTION: 19.03.223. Moved by: COUNCILLOR TOM BURTON

That Council authorize Administration to enter into an agreement with Keyera Energy Limited to transfer a 3.75 acre leased parcel of land located at DML 750090, NW-5-63-25-5 for \$1.00, plus associated transfer and Greenview's legal cost.

CARRIED

**8.2 APPLICATION MINISTER'S AWARD FOR MUNICIPAL EXCELLENCE**

MUNICIPAL  
EXCELLENCE  
AWARD

MOTION: 19.03.224. Moved by: COUNCILLOR SHAWN ACTON

That Council direct Administration to submit an application for the Minister's Awards for Municipal Excellence for precedence set in the dissolution of Grande Cache to a Hamlet of Greenview.

CARRIED

**8.3 GRANDE CACHE CENSUS**

GRANDE CACHE  
CENSUS

MOTION: 19.03.225. Moved by: COUNCILLOR TYLER OLSEN

That Council direct Administration to conduct the Hamlet of Grande Cache Census in September 2019.

CARRIED

GRANDE CACHE  
CENSUS

MOTION: 19.03.226. Moved by: DEPUTY REEVE WINSTON DELORME

That the Grande Cache Census questions include: the number of usual residents in the dwelling, as well as the age and gender of each resident, consistent with the census conducted by the M.D of Greenview in 2018.

CARRIED

**8.4 GOODWIN ROAD PHASE II TENDER AWARD**

GOODWIN ROAD  
PHASE II

MOTION: 19.03.227. Moved by: COUNCILLOR TOM BURTON

That Council award Prairie North Construction Ltd. the Goodwin Road Phase II Tender in the amount of \$4,847,988.10 (excluding GST) with funds to come from the 2019 Road Construction Capital Budget.

CARRIED

**8.5 TOWNSHIP ROAD 701**

Councillor Bill Smith vacated the meeting due to pecuniary interest.

TOWNSHIP ROAD  
701

MOTION: 19.03.228. Moved by: COUNCILLOR ROXIE RUTT  
That Council direct Administration to proceed with negotiation on land acquisition for the construction of TWP Road 701.

CARRIED

Councillor Bill Smith re-entered the meeting.

**8.6 ROAD & BRIDGE CONSTRUCTION INSPECTOR POSITION**

ROAD & BRIDGE  
CONSTRUCTION  
INSPECTOR

MOTION: 19.03.229. Moved by: COUNCILLOR DALE SMITH  
That Council approve an additional fulltime position for a Road & Bridge Construction Inspector for the Construction & Engineering Department within Greenview.

MOTION: 19.03.230. Moved by: COUNCILLOR TOM BURTON  
That Council refer motion 19.03.229. Road and Bridge Construction Inspection Position to a future council meeting.

CARRIED

**8.7 GRANDE CACHE PUBLIC SERVICE BUILDING**

GRANDE CACHE  
PUBLIC SERVICE  
BUILDING

MOTION: 19.03.231. Moved by: COUNCILLOR TOM BURTON  
That Council approve the naming of the Grande Cache Fire Hall, currently under construction in Grande Cache, to be titled and hereafter referred to as the Grande Cache Public Service Building.

Councillor Tyler Olsen requested a recorded vote.

**For:** Councillor Tom Burton, Councillor Dale Smith, Councillor Roxie Rutt, Reeve Dale Gervais, Councillor Les Urness

**Against:** Councillor Duane Didow, Councillor Tyler Olsen, Deputy Reeve Winston Delorme, Councillor Bill Smith, Councillor Shawn Acton

DEFEATED

Reeve Gervais recessed the meeting at 12:03 p.m.

Reeve Gervais reconvened the meeting at 1:03 p.m.

MOTION: 19.03.232. Moved by: DEPUTY REEVE WINSTON DELORME  
That Council direct administration to bring back alternative names for the now called Public Service Buildings.

CARRIED

**8.8 EAGLE TOWER VICTIM SERVICES**

EAGLE TOWER  
VICTIM SERVICES

MOTION: 19.03.233. Moved by: COUNCILLOR DUANE DIDOW  
That no action be taken on the request from the Eagle Tower Victim Service Society for funding in the amount of \$39,456.00 to provide victim services in Fox Creek, Whitecourt and Woodlands County.

CARRIED

**8.9 5<sup>TH</sup> ANNUAL BIG LAKES COUNTY CHARITY GOLF TOURNAMENT**

BIG LAKES COUNTY  
GOLF  
TOURNAMENT

MOTION: 19.03.234. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve Bronze Sponsorship in the amount of \$1,000.00 to Big Lakes County for the 6th Annual Big Lakes County Charity Golf Tournament, with funds to come from the Community Services Miscellaneous Grants Budget.

CARRIED

**8.10 CANADIAN MOTORCYCLE TOURISM FUNDRAISER**

CANADIAN  
MOTORCYCLE  
TOURISM  
FUNDRAISER

MOTION: 19.03.235. Moved by: COUNCILLOR SHAWN ACTON  
That no action be taken on the request from the Canadian Motorcycle Tourism Association for funding of a Veterans Memorial Garden in Grande Prairie, Alberta.

CARRIED

**8.11 CORNWALL COMMUNITY CEMETERY**

CORNWALL  
COMMUNITY  
CEMETERY

MOTION: 19.03.236. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve an annual operating grant in the amount of \$1,500.00 made payable to the Cornwall Community Cemetery for upkeep and maintenance of the cemetery, with funds to come from Community Service Budget.

CARRIED

BYLAW 19-810  
2019 TAX RATE  
SECOND READING

MOTION: 19.03.237. Moved by: COUNCILLOR DALE SMITH  
That Council give Second Reading to Bylaw 19-810 2019 Tax Rate (Property Tax).

CARRIED

**8.12 GRANDE CACHE BALL DIAMOND REVITALIZATION**

GRANDE CACHE  
BALL DIAMOND

MOTION: 19.03.238. Moved by: DEPUTY REEVE WINSTON DELORME  
That Council approve funding in the amount of \$220,000.00 for the revitalization of the Grande Cache Ball Diamond and adjacent area, with funds to come from the Grande Cache Recreation Budget.

CARRIED

GRANDE CACHE  
BALL DIAMOND  
REVITALIZATION -  
CONTINGENCY

MOTION: 19.03.239. Moved by: COUNCILLOR DUANE DIDOW  
That Council direct Administration to transfer \$220,000.00 from Contingency Reserves to the Grande Cache Recreation Budget.

CARRIED

**8.13 GRANDE CACHE MUNICIPAL CAMPGROUND PROJECT MANAGEMENT**

GRANDE CACHE  
MUNICIPAL  
CAMPGROUND

MOTION: 19.03.240. Moved by: DEPUTY REEVE WINSTON DELORME  
That Council authorize Administration to enter into an agreement with EDS Group Inc. to provide project engineering, including underground services, structural engineering, and surface improvements, tendering and construction management of the Grande Cache Municipal Campground with an upset limit of \$18,362.00, with funds to come from the Grande Cache Recreation Budget.

CARRIED

**8.14 NORTHERN ANARCHY WOMEN'S TACKLE FOOTBALL**

NORTHERN  
ANARCHY  
WOMEN'S TACKLE  
FOOTBALL

MOTION: 19.03.241. Moved by: COUNCILLOR DALE SMITH  
That no action be taken on the grant and sponsorship request from the Northern Anarchy Women's Tackle Football team located in Grande Prairie, Alberta.

CARRIED

**8.15 GRANDE CACHE UPDATE**

GRANDE CACHE  
UPDATE

MOTION: 19.03.242. Moved by: COUNCILLOR TOM BURTON  
That Council accept the Grande Cache Update for information, as presented.

CARRIED

#9  
COUNCILLORS  
BUSINESS &  
REPORTS

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

**WARD 1**

**DEPUTY REEVE WINSTON DELORME** updated Council on his recent activities, which include;

March 11, 2019 Regular Council Meeting  
Evergreens Foundation Meeting  
Rural Municipalities of Alberta Spring Conference  
Standing Supper with Senior Leadership Team  
Met with Terrapin Geothermics

**WARD 2**

**REEVE DALE GERVAIS** submitted his update to Council on his recent activities, which include;

March 11, 2019 Regular Council Meeting  
Municipal Planning Commission Meeting  
Rural Municipalities of Alberta Spring Conference  
Met with Terrapin Geothermics  
Standing Supper with Senior Leadership Team

**WARD 3**

**COUNCILLOR LES URNESS** submitted his update to Council on his recent activities, which include;

March 11, 2019 Regular Council Meeting  
Municipal Planning Commission Meeting  
Greenview Regional Multiplex Meeting  
Rural Municipalities of Alberta Spring Conference  
Standing Dinner with Senior Leadership Team

**WARD 4**

**COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;

March 11, 2019 Regular Council Meeting  
Municipal Planning Commission Meeting  
Standing Dinner with Senior Leadership Team  
Valleyview & District Recreation Board Meeting  
South Peace Regional Archives Meeting  
Rural Municipalities of Alberta Spring Conference  
Met with Terrapin Geothermics



- WARD 5**            **COUNCILLOR DALE SMITH** updated Council on his recent activities, which Include;  
March 11, 2019 Regular Council Meeting  
Dinner with Senior Leadership Team  
Municipal Planning Commission Meeting  
Wetland Farming Seminar  
Provincial Agriculture Service Board Meeting
- WARD 6**            **COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;  
March 11, 2019 Regular Council Meeting  
Municipal Planning Commission Meeting  
MD of Greenview Library Board Meeting  
Rural Municipalities of Alberta Spring Conference
- WARD 7**            **COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;  
March 11, 2019 Regular Council Meeting  
Standing Dinner with Senior Leadership Team  
Peace Library Systems Board Meeting  
Rural Municipalities of Alberta Spring Conference  
Mighty Peace Watershed Alliance Meeting  
Grande Spirit Foundation Meeting  
Met with Terrapin Geothermics
- WARD 8**            **COUNCILLOR BILL SMITH** updated Council on his recent activities, which Include;  
March 11, 2019 Regular Council Meeting  
Alberta Beef Conference  
Rural Municipalities of Alberta Spring Conference  
South Wapiti Recreation Board Meeting
- DIVISION 9**        **COUNCILLOR DUANE DIDOW** updated Council on his recent activities, which Include;  
March 11, 2019 Regular Council Meeting  
Dinner Meeting with Greenview's Senior Leadership Team  
Municipal Planning Commission Meeting  
Meet and Greet for new Doctor to Grande Cache  
Rural Municipalities of Alberta Spring Conference  
Review of Cheque Schedule – Grande Cache Office  
Met with Terrapin Geothermics  
Meeting regarding Grande Cache 50<sup>th</sup> Anniversary

DIVISION 9

**COUNCILLOR TYLER OLSEN** updated Council on his recent activities, which include;

- March 11, 2019 Regular Council Meeting
- Municipal Planning Commission Meeting
- MD of Greenview Library Board Meeting
- Rural Municipalities of Alberta Spring Conference
- Met with Terrapin Geothermic
- Library Board Basics
- Meeting regarding Grande Cache 50<sup>th</sup> Anniversary

MEMBERS  
BUSINESS

MOTION: 19.03.243. Moved by: COUNCILLOR TOM BURTON  
That Council accept the Members Business for information.

CARRIED

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

COUNCIL  
CORRESPONDENCE

MOTION: 19.03.244. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the correspondence for information, as presented.

CARRIED

Reeve Gervais recessed the meeting at 2:32 p.m.  
Reeve Gervais reconvened the meeting at 2:44 p.m.

#11 CLOSED  
MEETING

**11.0 CLOSED SESSION**

CLOSED SESSION

MOTION: 19.03.245. Moved by: DEPUTY REEVE WINSTON DELORME  
That the meeting go to Closed Session, at 2:45 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**11.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS**  
*(FOIPP; Section 21)*

**11.2 PRIVILEGED INFORMATION**  
*(FOIPP; Section 27)*

**11.3 DISCLOSURE HARMFUL TO PERSONAL PRIVACY**  
*(FOIPP; Section 17)*

**11.4 PRIVILEGED INFORMATION**

*(FOIPP; Section 27)*

**11.5 DISCLOSURE HARMFUL TO PERSONAL PRIVACY**

*(FOIPP; Section 17)*

**OPEN SESSION**

**MOTION: 19.03.246. Moved by: COUNCILLOR TYLER OLSEN**

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 4:17 p.m.

CARRIED

**GEOHERMAL  
PROJECT  
COMMITTEE -  
MEMBERS**

**MOTION: 19.03.247. Moved by: COUNCILLOR DALE SMITH**

That all members of Greenview Council form a Geothermal Project Committee.

CARRIED

**GEOHERMAL  
PROJECT  
COMMITTEE**

**MOTION: 19.03.248. Moved by: COUNCILLOR DUANE DIDOW**

Council to appoint Dale Smith chair of the Geothermal Project Committee from within Greenview Council and Dale Gervais as vice chair.

CARRIED

**GEOHERMAL  
PROJECT  
COORDINATOR**

**MOTION: 19.03.249. Moved by: DEPUTY REEVE WINSTON DELORME**

Council directs Administration to develop a job description for a geothermal project coordinator.

CARRIED

**GEOHERMAL  
PROJECT  
RECRUITER**

**MOTION: 19.03.250. Moved by: COUNCILLOR ROXIE RUTT**

Council directs Administration to engage an external human resources recruiter to identify individuals with the skills and experience to advance this geothermal project.

CARRIED

**MUNICIPALLY  
CONTROLLED  
DEVELOPMENT  
CORPORATIONS**

**MOTION: 19.03.251. Moved by: COUNCILLOR ROXIE RUTT**

Council directs the Interim Chief Administrative Officer to provide recommendations for legal counsel with experience in establishing municipally controlled development corporations.

CARRIED

**COMMUNITY  
SERVICES  
COORDINATOR**

**MOTION: 19.03.252. Moved by: COUNCILLOR TOM BURTON**

That Council authorize Administration to create a Community Services Coordinator, Community Services position.

CARRIED

ADOPTED

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**ENFORCEMENT**

**MOTION: 19.03.253. Moved by: COUNCILLOR TYLER OLSEN**

That Council direct Administration to notify property owners located on Plan 772 2953, Block 29, Lots 27 & 25 and Plan 772 2953, Block 26, Lot 124 of their existing encroachment onto adjacent municipal properties, and proceed with necessary enforcement actions in accordance with the Land Use Bylaw.

CARRIED

**REGIONAL FIRE  
CHIEF**

**MOTION: 19.03.254. Moved by: DEPUTY REEVE WINSTON DELORME**

That Council approve the job title change from Manager, Protective Services to Regional Fire Chief.

CARRIED

**DEPUTY FIRE  
CHIEFS**

**MOTION: 19.03.255. Moved by: COUNCILLOR BILL SMITH**

That Council approve three fulltime position for a Deputy Fire Chiefs for Grovedale, Grande Cache and DeBolt locations.

CARRIED

**12.0 ADJOURNMENT**

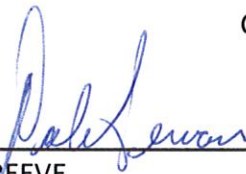
**#12  
ADJOURNMENT**

**MOTION: 19.03.256. Moved by: COUNCILLOR SHAWN ACTON**

That this meeting adjourn at 4:22 p.m.

CARRIED

  
\_\_\_\_\_  
INTERIM CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE