

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday, September 24, 2018

- # 1:**  
**CALL TO ORDER** Reeve Dale Gervais called the meeting to order at 9:00 a.m.
- PRESENT**
- |             |                            |
|-------------|----------------------------|
| Reeve       | Dale Gervais               |
| Councillors | Shawn Acton                |
|             | Winston Delorme            |
|             | Roxie Rutt(1:03 p.m.)      |
|             | Bill Smith(Teleconference) |
|             | Dale Smith                 |
- ATTENDING**
- |  |                  |
|--|------------------|
| Chief Administrative Officer               | Mike Haugen      |
| General Manager, Corporate Services        | Rosemary Offrey  |
| General Manager, Community Services        | Stacey Wabick    |
| General Manager, Infrastructure & Planning | Grant Gyurkovits |
| Recording Secretary                        | Lianne Kruger    |
- ABSENT**
- |              |            |
|--------------|------------|
| Councillor   | Les Urness |
| Deputy Reeve | Tom Burton |
- #2:**  
**AGENDA** MOTION: 18.09.515. Moved by: COUNCILLOR DALE SMITH  
That Council adopt the September 24<sup>th</sup>, 2018 Regular Council Meeting Agenda as presented.
- CARRIED
- #3.1**  
**REGULAR COUNCIL MEETING MINUTES** MOTION: 18.09.516. Moved by: COUNCILLOR DALE SMITH  
That Council adopt the minutes of the Regular Council Meeting held on Monday September 10<sup>th</sup>, 2018 as presented.  
Add RC to DS Report
- CARRIED
- #3.2**  
**BUSINESS ARISING FROM MINUTES** **3.2 BUSINESS ARISING FROM MINUTES:**
- #4**  
**PUBLIC HEARING** **4.0 PUBLIC HEARING**
- There was no Public Hearing presented.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

There were no Delegations presented.

**#6  
BYLAWS**

**6.0 BYLAWS**

There were no Bylaws presented.

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 CAO & CORPORATE SERVICES and COUNCIL DEPARTMENT'S  
CONSOLIDATED BUDGET REVIEW**

**CAO, CORPORATE  
SERVICES &  
COUNCIL  
DEPARTMENT  
CONSOLIDATED  
BUDGET REVIEW**

MOTION: 18.09.517. Moved by: COUNCILLOR WINSTON DELORME  
That Council direct Administration to bring a RFD to Council regarding the Council  
and Board Remuneration Policy.

CARRIED

Reeve Gervais recessed the meeting at 10:45 a.m.  
Reeve Gervais reconvened the meeting at 10:50 a.m.

MOTION: 18.09.518. Moved by: COUNCILLOR DALE SMITH  
That Council remove the requested HR Administration Assistant and  
Communications Coordinator Positions from the proposed 2019 budget.

CARRIED

Reeve Gervais recessed the meeting at 11:30 a.m.  
Reeve Gervais reconvened the meeting at 11:36 a.m.

**8.2 INFRASTRUCTURE & PLANNING ADMINISTRATION 2019-2021  
OPERATIONAL BUDGET REVIEW**

**INFRASTRUCTURE  
& PLANNING  
ADMINISTRATION  
OPERATIONAL  
BUDGET REVIEW**

MOTION: 18.09.519. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the proposed 2019-2021 I&P Op Budget for information as  
presented.

CARRIED

Reeve Gervais recessed the meeting at 12:01 p.m.  
Reeve Gervais reconvened the meeting at 1:03 p.m.

Councillor Roxie Rutt joined the meeting.

Councillor Bill Smith did not return to the meeting after the recess.

### **8.3 PLANNING & DEVELOPMENT CONSOLIDATED BUDGET**

**PLANNING &  
DEVELOPMENT  
CONSOLIDATED  
BUDGET**

**MOTION: 18.09.520. Moved by: COUNCILLOR SHAWN ACTON**  
That Council accept the proposed 2019 to 2021 Planning & Development Consolidated Budget for information, as presented.

**CARRIED**

### **8.4 TERRAPIN GEOTHERMICS INC PROPOSAL**

**TERRAPIN  
GEOTHERMICS INC**

**MOTION: 18.09.521. Moved by: COUNCILLOR ROXIE RUTT**  
That Council accept the Geothermal regulatory and funding options for the Greenview Geothermal Project Developments for information, as presented.

**CARRIED**

**MOTION: 18.09.522. Moved by: REEVE DALE GERVAIS**  
That Council authorize Administration to enter into negotiations with Terrapin Geothermics Inc based on option 2, as presented.

**CARRIED**

### **8.5 CONSEIL DE DEVELOPMENT ECONOMIQUE DE L'ALBERTA – FUNDING REQUEST**

**CONSEIL DE  
DEVELOPMENT  
ECONOMIQUE DE  
L'ALBERTA –  
MEMBERSHIP**

**MOTION: 18.09.523. Moved by: COUNCILLOR ROXIE RUTT**  
That Council approve the membership cost of \$10,000.00 to retain a seat on the Steering Committee for the Northern Alberta Hemp Processing Initiative for two years, with funds to come from Council's Membership Seminars Conferences Budget.

**CARRIED**

**CONSEIL DE  
DEVELOPMENT  
ECONOMIQUE DE  
L'ALBERTA –  
MEMBER**

**MOTION: 18.09.524. Moved by: COUNCILLOR ROXIE RUTT**  
That Council appoint Dale Smith to sit on the Steering Committee for the Northern Alberta Hemp Processing Initiative.

**CARRIED**

**8.6 RV DUMPING STATION**

RV DUMPING  
STATION

MOTION: 18.09.525. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept Administration's update on the DeBolt RV Dumping Station for information, as presented.

CARRIED

**8.7 STURGEON LAGOON EXPANSION ENGINEERING**

STURGEON  
LAGOON  
EXPANSION  
ENGINEERING

MOTION: 18.09.526. Moved by: COUNCILLOR DALE SMITH  
That Council accept the Sturgeon Lagoon Expansion Engineering report for information as presented.

CARRIED

**8.8 GROVEDALE PUBLIC SERVICE BUILDING DOOR LOCKS**

GROVEDALE  
PUBLIC SERVICE  
BUILDING DOOR  
LOCKS

MOTION: 18.09.527. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the Grovedale Public Service Building Installation of Additional Door Locks Report for information, as presented.

TABLED

MOTION: 18.09.528. Moved by: REEVE DALE GERVAIS  
That Council table motion 18.09.527. regarding the Grovedale Public Service Building Door Locks, until the October 9, 2018 Council Meeting.

CARRIED

Reeve Gervais recessed the meeting at 2:36 p.m.  
Reeve Gervais reconvened the meeting at 2:42 p.m.

**8.9 WATERPOINT USAGE REPORT**

WATERPOINT  
USAGE REPORT

MOTION: 18.09.529. Moved by: COUNCILLOR ROXIE RUTT  
That Council receive the Waterpoint Usage Report for information, as presented.

CARRIED

**8.10 CITIZEN PANEL APPOINTMENT – VALLEYVIEW INTERMUNICIPAL DEVELOPMENT PLAN (VVIDP)**

VVIDP CITIZEN  
PANEL  
APPOINTMENT

MOTION: 18.09.530. Moved by: COUNCILLOR DALE SMITH  
That Council appoint the Citizens' Panel Members for the Valleyview Intermunicipal Development Plan review process as listed in Table 1 of the attached Schedule 'A'.

CARRIED

**8.11 MUNICIPAL PLANNING COMMISSION MEETING**

MPC MEETING  
DATES

MOTION: 18.09.531. Moved by: COUNCILLOR SHAWN ACTON

That Council schedule the Municipal Planning Commission meetings on November 14, 2018 and December 11, 2018, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806 - 36th Avenue, Valleyview, AB.

CARRIED

**8.12 SNIPE LAKE BOAT LAUNCH DEVELOPMENTS**

SNIPE LAKE BOAT  
LAUNCH

MOTION: 18.09.532. Moved by: COUNCILLOR WINSTON DELORME

That Council authorize Administration to develop a plan for the purchase of land located at NW34 -70-19 W5M for the purpose of building a parking lot to accommodate parking for an adjacent boat launch located on Snipe Lake, subject to an approved development plan with Big Lakes County.

CARRIED

MOTION: 18.09.533. Moved by: COUNCILLOR SHAWN ACTON

That Council authorize Administration to develop a plan for a partnership with Big Lakes County to make improvements to a boat launch located on SW34-3-71-19 W5M.

CARRIED

**8.13 SIGNING AUTHORITY POLICY**

SAIGNING  
AUTHORITY POLICY

MOTION: 18.09.534. Moved by: REEVE DALE GERVAIS

That Council adopt proposed Signing Authority Policy which replaces Policy AD 22 with amendments; Section 18 Prior to accounts payable cheques and accounts payable electronic transfer fund being issued, accounts payable summaries require the review by the Reeve or Deputy Reeve in the Reeves absents, or a Member of Council.

CARRIED

**8.14 MANAGER REQUEST – DISASTER RELATED OVERTIME**

DESASTER RELATED  
OVERTIME

MOTION: 18.09.535. Moved by: COUNCILLOR SHAWN ACTON

That Council direct Administration to pay the manager's overtime related to the 2018 Spring Flood as per section 6.9.2 of the Greenview Staff Agreement.

CARRIED

**8.15 INTERMUNICIPAL COLLABORATION FRAMEWORK**

**INTERMUNICIPAL  
COLLABORATION  
FRAMEWORK**

**MOTION: 18.09.536.** Moved by: COUNCILLOR ROXIE RUTT

That Council direct Administration to complete the Intermunicipal Collaboration Frameworks with Yellowhead County, Woodlands County, and Birch Hills County Administratively.

CARRIED

**MOTION: 18.09.537.** Moved by: COUNCILLOR DALE SMITH

That Council authorize the Reeve and CAO to complete the Intermunicipal Collaboration Framework with the County of Grande Prairie.

CARRIED

**8.16 AUDIT SERVICES**

**AUDIT SERVICES**

**MOTION: 18.09.538.** Moved by: COUNCILLOR DALE SMITH

That Council award the external audit service contract for Greenview to Metrix Group LLP for a term of three years 2018 to 2020 inclusively at a cost of \$125,510.00.

CARRIED

**8.17 ADDITIONAL FUNDING REQUEST**

**FUNDING REQUEST**

**MOTION: 18.09.539.** Moved by: COUNCILLOR DALE SMITH

That Council approve the additional funding in the amount of \$1,250.00 to the Municipal District of Smoky River for extra surveying needed on the Old High Prairie Bridge 71633 with funding to come from the Operating Reserve.

CARRIED

**8.18 OFFICES AND MEETING ROOM IN GROVEDALE SHOP A**

**OFFICES AND  
MEETING ROOMS  
GROVEDALE SHOP**

**MOTION: 18.09.540.** Moved by: COUNCILLOR SHAWN ACTON

That Council approve Administration to construct two (2) new offices and one (1) meeting room on the mezzanine in Grovedale Shop A for \$48,000.00 with funding to come from the 2018 Facilities Maintenance Operational Budget.

CARRIED

**8.19 VICTOR LAKE ROAD CONDITION REPORT**

VICTOR LAKE ROAD  
REPORT

MOTION: 18.09.541. Moved by: COUNCILLOR WINSTON DELORME  
That Council direct Administration to complete the minor brushing and some ditch improvements to keep positive water drainage subject to authorization from the Town of Grande Cache if required and to complete a preliminary road and drainage elevation design in an effort to achieve standard road compliance.  
CARRIED

MOTION: 18.09.542. Moved by: COUNCILLOR WINSTON DELORME  
That Council direct Administration to transfer \$80,000.00 from Contingency Reserves to Local Roads Budget.  
CARRIED

**8.20 VALLEYVIEW PETROLEUM ASSOCIATION – SPONSORSHIP REQUEST**

VALLEYVIEW  
PETROLEUM  
ASSOCIATION

MOTION: 18.09.543. Moved by: COUNCILLOR SHAWN ACTON  
That Council approve sponsorship in the amount of \$500.00 to the Valleyview Petroleum Association for the 60th year Curling Bonspiel, with funds to come from the Community Service Miscellaneous Grant.  
CARRIED

**8.21 DEBOLT HARVESTER'S BALL – SPONSORSHIP REQUEST**

DEBOLT  
HARVESTER'S BALL

MOTION: 18.09.544. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve Gold Sponsorship in the amount of \$1,000.00 to the DeBolt & District Agricultural Society for the Annual Harvester's Ball in DeBolt on October 20, 2018, with funds to come from the Community Service Miscellaneous Grant.  
CARRIED

**8.22 DECEMBER COMMITTEE OF THE WHOLE MEETING DATE**

DECEMBER  
COMMITTEE OF  
THE WHOLE  
MEETING DATE

MOTION: 18.09.545. Moved by: COUNCILLOR WINSTON DELORME  
That Council hold the Committee of the Whole meeting for December 17, 2018, commencing at 9:00 a.m. at the Administration Building, Valleyview.  
CARRIED

**#9  
COUNCILLORS  
BUSINESS &  
REPORTS**

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on his recent activities, which include;  
September 10, 2018 Regular Council Meeting

**WARD 2**

**REEVE DALE GERVAIS** updated Council on his recent activities, which include;  
September 10, 2018 Regular Council Meeting  
Municipal Planning Commission Meeting  
Fox Creek Multiplex Grande Opening Planning Meeting  
Met with Jim Uhl and Bill Edgerton regarding Narrows Hamlet Status  
Tri Municipal Industrial Partnership Meeting  
Fox Creek Multiplex Soft Opening  
September 17, 2018 Committee of the Whole Meeting  
Teleconference Call with Terrapin  
Grande Cache Viability Review Presentation  
Greenview Regional Multiples Board Meeting  
Stakeholders Sporting Clay Shoot

**WARD 3**

**COUNCILLOR LES URNESS**

Unavailable to update Council on his recent activities.

**WARD 4**

**COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;  
Municipal Planning Commission Meeting  
Valleyview Recreation Board Meeting  
Whitecourt Airport Tour  
Committee of the Whole Meeting  
Nordic Trail Grande Opening  
Fox Creek Multiplex Soft Opening  
FCSS Board Meeting  
Stakeholders Sporting Clay Shoot

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on his recent activities, which include;  
September 10, 2018 Regular Council Meeting  
Municipal Planning Commission Meeting  
Committee of the Whole Meeting



Nordic Trails Grande Opening  
Fox Creek Multiplex Soft Opening  
Stakeholders Sporting Clay Shoot

WARD 6

**DEPUTY REEVE TOM BURTON**

Unavailable to update Council on his recent activities.

WARD 7

**COUNCILLOR ROXIE RUTT** updated Council on her recent activities, which include;

September 10, 2018 Regular Council Meeting  
Municipal Planning Commission Meeting  
Grande Prairie Public Library  
Peace Library System Board Meeting  
September 17, 2018 Committee of the Whole Meeting  
Nordic Trails Grande Opening  
Fox Creek Multiplex Soft Opening  
FCSS Board Meeting  
P.A.C.E. Board of Directors Meeting  
Stakeholders Sporting Clay Shoot  
Peace Region Economic Development Alliance Meeting

WARD 8

**COUNCILLOR BILL SMITH**

Unavailable to update Council on his recent activities.

MEMBERS  
BUSINESS

MOTION: 18.09.546. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the Members Business for information.

CARRIED

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

MOTION: 18.09.547. Moved by: COUNCILLOR DALE SMITH  
That Council accept the correspondence for information, as presented.

CARRIED

#11 CLOSED  
MEETING

**11.0 CLOSED MEETING DISCUSSIONS**

**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 18.09.548. Moved by: COUNCILLOR ROXIE RUTT  
That this meeting adjourn at 4:41 p.m.

CARRIED

ADOPTED

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*September 24, 2018*

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE