

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, September 10, 2013

1:
CALL TO ORDER

Reeve Simpkins called the meeting to order at 9:04 a.m.

PRESENT

Reeve
Deputy Reeve
Councillors

Janis Simpkins
Lesley Vandemark
Tom Burton
George Delorme
Dale Gervais
Bill Harder
Ed Tollefson
Les Urness

ATTENDING

Interim Chief Administrative Officer
Interim General Manager Infrastructure & Planning
Assistant General Manager Infrastructure & Planning
Communications Officer
Legislative Services Officer
Information Systems Technician
Recording Secretary

Doug Plamping
Roy Lidgren
Grant Gyurkovits
Denise Thompson
Lucien Cloutier
Shane Goalder
Mary Myers

ABSENT

#2:
AGENDA

MOTION: 13.09.520. Moved by: VANDEMARK
That the Agenda be adopted as circulated.

CARRIED

#3.1
REG. COUNCIL
MINUTES

MOTION: 13.09.521. Moved by: TOLLEFSON
That the Minutes of the Regular Council Meeting held on August 27, 2013 be adopted with the following changes.

- Change Agenda item 8.19 from Gordy Drainage Award to Gordy Drainage Project Tender.
- Page 2-4 – Items 6.2, 6.3, 6.4, 6.5, 6.8 remove names and add legal description.
- Page 3 – Item 6.6 add “Grande Cache Rural Addressing Bylaw” to the title.
- Page 3 – Item 6.7 add “Water Service Crooked Creek Store:” and legal description to the title.
- Page 5 – Item 8.4 add BF77211 to the title to incorporate both contracts.
- Page 8 - Change Item 8.19 in the Agenda to reflect the first amendment listed above.

CARRIED

#3.2
BUSINESS ARISING FROM
MINUTES

Business Arising From Minutes:
Nil

5.2 DELEGATION FROM PARADISE INN AND SUITES

SOUTH VALLEY BUSSINESS CENTER PROJECT

Vickram Minhas from the Minhas Group and Mike Balabuk, General Manager, of Paradise Inn and Suites presented a Power Point Presentation in regards to the South Valley Business Center Project.

SET UP DISCUSSION WITH TOWN OF VALLEYVIEW

MOTION: 13.09.522. Moved by: VANDEMARK
That Council request the CAO set up a meeting with the CAO of the Town of Valleyview regarding the South Valley Business Center Project.

CARRIED

#4 PUBLIC HEARING

#4 PUBLIC HEARING

#6 BYLAWS

#6 BYLAWS

6.1 MPC AMENDING BYLAW – FIRST READING

MOTION: 13.09.523. Moved by: TOLLEFSON
That Bylaw 13-708 be given first reading.

CARRIED

6.2 SDAB AMENDING BYLAW – FIRST READING

MOTION: 13.09.524. Moved by: TOLLEFSON
That Bylaw 13-710 be given first reading.

CARRIED

6.3 ASB AMENDING BYLAW – FIRST READING

MOTION: 13.09.525. Moved by: TOLLEFSON
That Bylaw 13-709 be given first reading.

CARRIED

#7 OLD BUSINESS

7.0 OLD BUSINESS

US BANK ACCOUNT

7.1 OPENING OF A US DOLLAR ACCOUNT

OPENING OF US BANK ACCOUNT

MOTION: 13.09.526. Moved by: URNESS
That Council authorize the opening of a US Dollar Bank Account at the Valleyview ATB Branch.

CARRIED

POLICY

MOTION: 13.09.527. Moved by: BURTON
That Council request the CAO bring back a policy regarding US Dollar Bank Account Administration.

CARRIED

**#5
DELEGATIONS**

Late Item

#5 DELEGATIONS

**5.1 DELEGATION COUNCIL REMUNERATION AND COMPENSATION REVIEW
COMMITTEE**

Dave Cook, Rennie Cauchie, and Rene Moulun from the Council Remuneration and Compensation Review Committee presented its recommendations.

Councillor Urness exited at 10:37 a.m.

Councillor Urness returned 10:39 a.m.

**ITEMS 1, 2, 4
REMUNERATION AND
COMPENSATION REVIEW**

MOTION: 13.09.528. Moved by: VANDEMARK

To accept, in principle, recommendation one, two, and four of the Council Remuneration and Compensation Review Committee as presented.

CARRIED

MOTION: 13.09.529. Moved by: BURTON

To receive recommendation three in principle of the Council Remuneration And Compensation Review Committee with a maximum of \$309.00 per day honorarium for conference attendance.

CARRIED

MOTION: 13.09.530. Moved by: BURTON

That Council request the CAO to review recommendations 5, 6, 7 and 8 of the Council Remuneration and Compensation Review Committee Recommendations for policy revision.

CARRIED

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 MANAGER'S REPORT

MANAGER'S REPORTS

MOTION: 13.09.531. Moved by: BURTON

That Council accept the Manager's Reports submitted for the period of Monday August 19 to Sunday September 1, 2013 as information.

CARRIED

**REPLACE MANAGERS
REPORT**

MOTION: 13.09.532. Moved by: TOLLEFSON

That Council request the CAO to replace the Manager's reports with a weekly CAO heads up report and an Engineering weekly status report.
Councillor Gervais requested a recorded vote.

In favor: Councillors Urness, Harder, Vandemark, Tollefson, Delorme and Reeve Simpkins.

Opposed: Councillors Burton and Gervais

CARRIED

Councillor Delorme Exited at 11:13 a.m.
Councillor Delorme Re-entered at 11:15 a.m.
Councillor Tollefson Exited at 11:15 a.m.
Councillor Tollefson Re-entered at 11:16 a.m.

8.2 RIDGEVALLEY WATER TREATMENT PLANT TENDER RESULTS

REJECTION OF BID

MOTION: 13.09.533. Moved by: VANDEMARK
That Council reject the tender bid submitted from MPECO Mechanical in the amount of \$1,869,890 for the Ridgevalley Water Treatment Plant.

CARRIED

THANK YOU LETTER

MOTION: 13.09.534. Moved by: TOLLEFSON
That Council request that the Chief Administrative Officer issue a letter thanking MPECO for their interest.

CARRIED

8.3 MULTI MANAGED PROJECT RIDGEVALLEY WATER TREATMENT UPGRADES.

WATER TREATMENT UPGRADES

MOTION: 13.09.535. Moved by: HARDER
That Council proceed with the Multi Managed Project process for Ridgevalley Water Treatment upgrades using Stantec as the Project Manager to complete the upgrades for an estimated cost of \$1,135,000.

CARRIED

APPROVE PRIME CONTRACTOR AT COST PLUS 10%

MOTION: 13.09.536. Moved by: VANDEMARK
That Council approve the use of Reward Oilfield Services as the Prime Contractor for the Ridgevalley Water Treatment Plant upgrades at cost plus 10%.

CARRIED

8.4 10 YEAR ROAD AND BRIDGE CAPITAL PLAN

10 YEAR PER CAPITAL PLAN

MOTION: 13.09.537. Moved by: TOLLEFSON
That Council adopt the Municipal District of Greenview No. 16, 10 Year Capital Plan as presented.

CARRIED

8.5 2012 ENGINEERING REPORT

ENGINEERING REPORT

MOTION: 13.09.538. Moved by: GERVAIS
That Council accept the 2012 Engineering Costs and Services Selection Process Report as information.

CARRIED

8.6 FIRE DEPARTMENT BUDGET REPORTING

FIRE DEPARTMENT BUDGET REPORTING

MOTION: 13.09.539. Moved by: TOLLEFSON
That Council receive the information on Fire Department Budget Reporting.
CARRIED

8.7 FIRESMART COMMUNITY SERVICES

FIRESMART ATTENDANCE

MOTION: 13.09.540. Moved by: URNESS
That Council authorize the attendance of any Council Member that desires to participate in the 2013 FireSmart Community Series in Slave Lake, Alberta from Sept. 30 – Oct.2, 2013

CARRIED

8.8 AERIAL PHOTOGRAPHY IMAGES

RELEASE OF DIGITAL IMAGERY

MOTION: 13.09.541. Moved by: VANDEMARK
That Council approve the release of digital imagery taken in 2012 of the Towns of Fox Creek, Grande Cache and Valleyview to each respective Town for their own use, at no charge.

CARRIED

8.9 Critical Illness

EMPLOYEE BENEFIT PROGRAM

MOTION: 13.09.542. Moved by: DELORME
That Council approve, in principal, an employee benefits program enhancement by adding Critical Illness Insurance for all employees in the coverage amount of \$50,000 to be funded from the 2013 Operating Budget, subject to negotiation with the Staff Liaison Committee.

CARRIED

8.10 ALBERTA ENERGY REGULATOR

AER

MOTION: 13.09.543. Moved by: BURTON
That Council authorize the Reeve and two members of Council, or staff if members of Council are not available, to attend the Lunch with the Chair of the Alberta Energy Regulator on Wednesday, September 18, 2013 at the Redwood Inn, Clairmont, Alberta.

CARRIED

8.11 LETTER TO THE MINISTER – SHADOW POPULATION

LETTER TO THE MINISTER

MOTION: 13.09.544. Moved by: HARDER
That Council forward a letter to the Minister of Municipal Affairs, as presented, thanking him for his assistance with the 2013 Census and suggesting amendments to the *Determination of Population Regulation*.

CARRIED

8.12 FOX CREEK REGIONAL COMMUNITY DEVELOPMENT AGREEMENT

TOWN OF FOX CREEK
REPORT

MOTION: 13.09.545. Moved by: BURTON
That Council receive the report on the Town of Fox Creek use of the 2012 Allocation under the Regional Community Development Agreement.
CARRIED

8.13 CENSUS GRAPHS

CENSUS GRAPHS
RECREATION

MOTION: 13.0.546. Moved by: GERVAIS
That Council receive the Census population graphs regarding recreation as information.
CARRIED

NEWSLETTER FOR CENSUS

MOTION: 13.0.547. Moved by: GERVAIS
That Council requests a separate newsletter be created to communicate the census information.
CARRIED

Late Item

8.14 BRIDGE FILE CONTRACT

BRIDGE FILE CONTRACT

MOTION: 13.0.548. Moved by: TOLLEFSON
That Council award In-Line Contracting Partnership the installation of a new bridge pipe for BF71665 for the sum of \$664,600.00.
CARRIED

ADDITIONAL BUDGET

MOTION: 13.09.549. Moved by: HARDER
That Council approves additional budget of \$380,000 from the Infrastructure Capital Reserve, making the total project budget \$880,000.
CARRIED

CONTINGENCY

MOTION: 13.09.550. Moved by: VANDEMARK
That Council approve a contingency amount of \$66,400 from the Infrastructure Capital Reserve for the BF 71665 replacement.
CARRIED

#9
COUNCILLORS BUSINESS &
REPORTS

9.0 COUNCILLORS BUSINESS & REPORTS

9.1 REEVE'S REPORT:

REEVE'S REPORT:

Attended Ag Service Board monthly meeting
Attended Committee of the Whole
Attended Investment Corporation Workshop

9.2 MEMBER'S REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

DELORME:

Attended Committee of the Whole
Attended Investment Corporation Workshop

TOLLEFSON:

Attended Committee of the Whole
Attended Investment Corporation Workshop
Attended Nitehawk Recreational Club.

DEFERRING PAYMENTS

MOTION: 13.09.551. Moved by: TOLLEFSON

That Council request the CAO to provide a policy on deferring payments for all additional insured entities.

CARRIED

SUNSET HOUSE WATER POINT

MOTION: 13.09.552. Moved by: TOLLEFSON

That Council request the CAO investigate the Sunset House Community Hall as the possible location for the Sunset House Water Point.

CARRIED

ANNUAL BARBEQUE RED WILLOW LODGE

MOTION: 13.09.553. Moved by: TOLLEFSON

That Council request the CAO bring back a policy on hosting an annual barbeque for the Red Willow Lodge.

CARRIED

VANDEMARK:

Attended Committee of the Whole
Attended Investment Corporation Workshop
Attended Grande Spirit Foundation
Attended the Grand Opening Grande Prairie Sports Plex

HARDER

Was away from the area and had nothing to report

GERVAIS:

Attended Committee of the Whole
Attended Investment Corporation Workshop

URNESS:

Attended Committee of the Whole
Attended Investment Corporation Workshop
Attended Alberta CARE Conference – Slave Lake

BURTON:

Attended Committee of the Whole
Attended Investment Corporation Workshop
Attended the Grand Opening Grande Prairie Sports Plex

**INTER-MUNICIPAL
MEETING ATTENDANCE
REQUEST**

MOTION: 13.09.554. Moved by: VANDEMARK
That all Council Members be authorized to attend the Inter-Municipal meeting
on Regional Collaboration in Grande Prairie on Sept 17, 2013.
CARRIED

GRADER SERVICE LEVELS

MOTION: 13.09.555. Moved by: SIMPKINS
That Council request the CAO to review the grader service levels in the MD.
CARRIED

Councillor Gervais exited the meeting at 12:46 and was absent for the
remainder of the meeting.

**COUNTY OF GRANDE
PRAIRIE SPORTS PLEX
GRANDE OPENING**

MOTION: 13.09.556. Moved by: TOLLEFSON
Councillor Vandemark is authorised for her attendance at the County of
Grande Prairie Sports Plex Grande opening.
CARRIED

**#10
CORRESPONDENCE**

10.0 CORRESPONDENCE:

**# 9
INCAMERA**

**9.0 INCAMERA
CONFIDENTIAL ITEMS**

**#12
ADJOURNMENT**

MOTION: 13.09.557. Moved by: HARDER
That this meeting adjourn at 12:46 p.m.

CARRIED

INTERIM CHIEF ADMINISTRATIVE OFFICER

REEVE