



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**OPERATIONS
SERVICES**

POLICY NUMBER: OP 26

POLICY TITLE: TOOL REPLACEMENT CONTROL

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Date Adopted by Council / Motion Number:

12.03.183

PURPOSE:

To provide tools for the necessary repairs and servicing of MD equipment.

POLICY:

The Municipal District of Greenview will provide basic tools to operators for Municipal operations and heavy equipment servicing.

1. All tools used by the shop mechanic and apprentice mechanic will be provided by the employee as a functional requirement of the positions. The only exceptions will be the large diameter power tools such as ¾ inch drive impact wrenches, specialty testing equipment and meters, tap and die set, and torque wrench.
2. All equipment and heavy truck operators will be provided one set of tools with a comprehensive breakage warranty.
3. Other staff, who require the use of tools, will make arrangements with their immediate supervisor and the shop mechanic to access the tool room

(Original signed copy on file)

REEVE

C.A.O.