

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday January 13, 2020

**# 1:** Reeve Dale Smith called the meeting to order at 9:02 a.m.  
**CALL TO ORDER**

**PRESENT**

Ward 5	Reeve Dale Smith
Division 9	Deputy Reeve Duane Didow
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith
<b>ATTENDING</b> Division 9	Councillor Tyler Olsen

Chief Administrative Officer	Denise Thompson
Assistant Chief Administrative Officer	Stacey Wabick
General Manager, Corporate Services	Rosemary Offrey
General Manager, Infrastructure & Planning	Roger Autio
Marketing & Communications Manager	Stacey Sevilla
Recording Secretary	Lianne Kruger

**ABSENT**

**#2:** MOTION: 20.01.01. Moved by: COUNCILLOR WINSTON DELORME  
**AGENDA** That Council adopt the January 13, 2020 Regular Council Meeting Agenda with the following additions;

- Addition Closed Session 10.2 FOIP; Section 16 Disclosure Harmful to a Third Party
- Addition Closed Session 10.3 FOIP; Section 19 Confidential Evaluations
- Addition 5.2 Honourable Minister Toews
- Move agenda item 10.1 up the agenda

CARRIED

**REGULAR COUNCIL MEETING MINUTES** MOTION: 20.01.02. Moved by: COUNCILLOR TOM BURTON  
That Council adopt the minutes of the Regular Council Meeting held on Monday December 9, 2019 as corrected;

- Motion 19.12.872 include Councillor Acton in the recorded vote
- Include Councillor Gervais as teleconference – Closed Session

CARRIED

ADOPTED

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January 13, 2020

MOTION: 20.01.03. Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the Special Council Meeting held on Thursday December 19, 2019 as amended;

- Change date January to December

CARRIED

#3.2  
BUSINESS ARISING  
FROM MINUTES

**3.2 BUSINESS ARISING FROM MINUTES:**

#4  
PUBLIC HEARING

**4.0 PUBLIC HEARING**

There were no Public Hearings presented.

CLOSED SESSION

MOTION: 20.01.04. Moved by: COUNCILLOR DALE GERVAIS

That the meeting go to Closed Session, at 9:33 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**10.1 INTERGOVERNMENTAL RELATIONS**

*(FOIPP; Section)*

OPEN SESSION

MOTION: 20.01.05. Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 10:04 a.m.

CARRIED

Reeve Dale Smith recessed the meeting at 10:05 a.m.

Reeve Dale Smith reconvened the meeting at 10:13 a.m.

#5.0  
DELEGATION

**5.0 DELEGATIONS**

**5.2 HONOURABLE MINISTER TOEWS**

HONOURABLE  
MINISTER TOEWS

MOTION: 20.01.06. Moved by: COUNCILLOR BILL SMITH

That Council accept the update from the Honourable Minister Toews and MLA Tracey Allard for information, as presented.

CARRIED

**5.1 APPEAL OF ORDER TO REMEDY CONTRAVENTIONS**

DEEP VALLEY  
POWER LTD

MOTION: 20.01.07. Moved by: COUNCILLOR TOM BURTON  
That Council accept the presentation from Deep Valley Power Ltd for information regarding the “order to remedy contraventions” in accordance with MGA Section 547.

CARRIED

#6.0  
BYLAWS

**6.0 BYLAWS**

**6.1 BYLAW 19-836 SCHEDULES OF FEES AMENDMENT**

BYLAW 19-836  
THIRD READING

MOTION: 20.01.08. Moved by: COUNCILLOR ROXIE RUTT  
That Council give third reading to Bylaw 19-836 “Schedules of Fees Amendment”.

MOTION TO DEFER

MOTION: 20.01.09. Moved by: COUNCILLOR SHAWN ACTON  
That Council defer motion 20.01.08., Bylaw 19-836 Schedules of Fees Amendment until another date.

DEFEATED

BYLAW 19-836  
THIRD READING

MOTION: 20.01.10. Moved by: COUNCILLOR ROXIE RUTT  
That Council give third reading to Bylaw 19-836 “Schedules of Fees Amendment” as amended;

- Industrial Development Permit capped at \$10,000.00

Councillor Burton requested a recorded vote.

**For:** Councillor Dale Gervais, Councillor Roxie Rutt, Councillor Tyler Olsen, Councillor Les Urness, Councillor Winston Delorme, Deputy Reeve Duane Didow

**Opposed:** Councillor Bill Smith, Councillor Tom Burton, Reeve Dale Smith, Councillor Shawn Acton.

CARRIED

**6.2 BYLAW 19-834 WOODLANDS COUNTY/MD OF GREENVIEW ICF**

BYLAW 19-834  
THIRD READING

MOTION: 20.01.11. Moved by: COUNCILLOR TOM BURTON  
That Council give third reading to Bylaw 19-834 “Woodlands County/M.D. of Greenview Intermunicipal Collaboration Framework”

- Change “In Camera” to “Closed Session”

CARRIED

#7  
BUSINESS

**7.0 BUSINESS**

APPEAL OF ORDER  
TO REMEDY  
CONTRAVENTIONS

**7.1 APPEAL OF ORDER TO REMEDY CONTRAVENTIONS**

MOTION: 20.01.12. Moved by: COUNCILLOR WINSTON DELORME  
That Council confirm the order to remedy contraventions and continue enforcement proceedings requiring Deep Valley Power Systems Ltd. to remove the fence from Range Road 223 service road right-of-way, on the west side of SW-22-68-22-W5.

DEFEATED

ROAD/LEASE  
LICENSE  
AGREEMENT

MOTION: 20.01.13. Moved by: COUNCILLOR DALE GERVAIS  
That Council direct Administration to enter into a Road Lease/License Agreement with Deep Valley Power Systems Ltd. on the west side of SW-22-68-22-W5.

CARRIED

**7.2 GRANDE CACHE RECREATION SERVICES – FITNESS CENTRE CONSTRUCTION TENDER AWARD**

FITNESS CENTRE  
CONSTRUCTION  
TENDER AWARD –  
GRANDE CACHE

MOTION: 20.01.14. Moved by: COUNCILLOR DALE GERVAIS  
That Council award the Construction Tender to RPC Group for the construction of the Grande Cache Recreation Services - Fitness Centre for the sum of \$698,000 plus GST as tendered, with funds to come from the 2019 Recreation Budget.

CARRIED

FITNESS CENTRE  
CONSTRUCTION -  
CONTINGENCY

MOTION: 20.01.15. Moved by: COUNCILLOR WINSTON DELORME  
That Council set a ten percent contingency for the Grande Cache Recreation Services - Fitness with notification to Council.

CARRIED

**7.3 2020 GRANT REQUESTS**

2020 GRANTS

MOTION: 20.01.16. Moved by: COUNCILLOR ROXIE RUTT  
That Council authorize funding to the grant recipients in the amounts indicated on the attached 2020 Approved Grant Listing, with funds to come from the Community Service Miscellaneous Grant Budget with amendment;

- Capital for VV AG Society removed

CARRIED

**7.4 GRANDE PRAIRIE PETROLEUM ASSOCIATION – SPONSORSHIP REQUEST**

GRANDE PRAIRIE  
PETROLEUM  
ASSOCIATION

MOTION: 20.01.17. Moved by: DEPUTY REEVE DUANE DIDOW  
That Council provide a sponsorship in the amount of \$2,700.00 to the Grande Prairie Petroleum Association for hosting the 10th Annual STARS Hangar Dance on February 1, 2020 at Evergreen Park, Grande Prairie, AB., with funds to come from the Community Services Miscellaneous Grants.

CARRIED

**7.5 NORTHWEST REGIONAL SKILLS CANADA COMPETITION 2020 – SPONSORSHIP REQUEST**

NORTHWEST  
REGIONAL SKILLS  
CANADA

MOTION: 20.01.18. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve a Silver Sponsorship in the amount of \$3,000.00 payable to the Grande Prairie Regional College Fairview Campus for the 2020 Northwest Regional Skills Canada Competition, with funds to come from the Community Services Miscellaneous Grant budget.

CARRIED

**7.6 COMMUNITY FUTURES – WOMEN IN THE NORTH CONFERENCE 2020**

WOMEN IN THE  
NORTH  
CONFERENCE

MOTION: 20.01.19. Moved by: COUNCILLOR BILL SMITH  
That Council provide sponsorship in the amount of \$500.00 to Community Futures Peace Country for the 2020 Women in the North Conference held in Peace River, Alberta on April 29 and 30, with funds to come from the Community Service Miscellaneous Grants.

CARRIED

**7.7 2020 CURLING ALBERTA OPTIMIST U18 PROVINCIAL CHAMPIONSHIPS – SPONSORSHIP REQUEST**

2020 Curling  
Alberta Optimist  
U18 Provincial  
Championships

MOTION: 20.01.20. Moved by: COUNCILLOR DALE GERVAIS  
That Council sponsor the Sexsmith Curling Club for hosting the 2020 Curling Alberta Optimist U18 Provincial Championships on February 26 – March 1, 2020 in Sexsmith, Alberta for \$1,000.00 with funds to come from the Community Services Miscellaneous Budget.

CARRIED

### 7.8 NAEL OPEN LETTER TO RESIDENTS OF QUEBEC

NAEL OPEN LETTER  
TO RESIDENTS OF  
QUEBEC

MOTION: 20.01.21. Moved by: COUNCILLOR DALE GERVAIS  
That Council support and approve the Open Letter to Residents of Quebec from Northern Alberta Elected Leaders (NAEL) as presented.

CARRIED

### 7.9 DIRECTOR OF EMERGENCY MANAGEMENT

DEM OF  
EMERGENCY  
MANAGEMENT

MOTION: 20.01.22. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint the Municipal District of Greenview Fire-Rescue Services - Regional Fire Chief Wayne Brown to the position of Director of Emergency Management as per the Province of Alberta Emergency Management Act, Section 11.2 (2).

CARRIED

### 7.10 FAMILY AND COMMUNITY SUPPORT SERVICES GRANDE CACHE OFFICE LOCATIONS

FCSS GRANDE  
CACHE

MOTION: 20.01.23. Moved by: COUNCILLOR TYLER OLSEN  
That M.D. of Greenview Council authorize administration to relocate the Grande Cache Family and Community Support Services office from the Provincial Building to the Eagles Nest Hall.  
Councillor Delorme requested a recorded vote  
**For:** Councillor Roxie Rutt, Councillor Tyler Olsen, Councillor Les Urness, Deputy Reeve Duane Didow, Councillor Dale Gervais  
**Opposed:** Councillor Tom Burton, Councillor Bill Smith, Reeve Dale Smith, Councillor Shawn Acton, Councillor Winston Delorme

DEFEATED

Reeve Dale Smith recessed the meeting at 12:02 p.m.  
Reeve Dale Smith reconvened the meeting at 1:02 p.m.

### 7.11 BOTTLE DEPOT LETTER OF SUPPORT

BOTTLE DEPOT  
LETTER OF  
SUPPORT –  
GRANDE CACHE

MOTION: 20.01.24. Moved by: DEPUTY REEVE DUANE DIDOW  
That Council directs Administration to draft a letter of support to Bhatt Brothers Ltd. c/o Mr. Riken Bhatt, supporting their application to the Beverage Container Management Board (BCMB) to open and operate a beverage container recycling facility in Grande Cache.

CARRIED

**7.12 ADMINISTRATION POLICIES**

**ADMINISTRATIVE  
POLICIES**

MOTION: 20.01.25. Moved by: COUNCILLOR DALE GERVAIS  
That Council direct the Chief Administrative Officer to approve the following safety policies as administrative policies:

- Policy 5006 "Safety Rules"
- Policy 5007 "Disability Management"
- Policy 5008 "Hazard Assessment"
- Policy 5009 "Working Alone"
- Remove Working Alone as a Last Resort
- Policy 5010 "Incident Investigations"
- Policy 5011 "Inspections"
- Policy 5012 "Occupational Responsibilities"
- Policy 5013 "Safety Training and Communication".

CARRIED

**POLICY 3003**

MOTION: 20.01.26. Moved by: COUNCILLOR WINSTON DELORME  
That Council repeal Policy 3003 "Working Alone".

CARRIED

**POLICY 3002**

MOTION: 20.01.27. Moved by: COUNCILLOR WINSTON DELORME  
That Council repeal Policy 3002 "Incident Investigations".

CARRIED

**7.13 POLICY 5005 CORPORATE HEALTH AND SAFETY**

**POLICY 5005**

MOTION: 20.01.28. Moved by: COUNCILLOR WINSTON DELORME  
That Council approve Policy 5005 "Corporate Health and Safety" as presented.

CARRIED

**7.14 POLICY 4004 EQUIPMENT CONTRACTOR REGISTRY POLICY REVISION**

**POLICY 4004**

MOTION: 20.01.29. Moved by: COUNCILLOR TYLER OLSEN  
That Council accept the revisions to Policy 4004 – Equipment Contractors Registry as amended.

- Change Town of Grande Cache to Hamlet of Grande Cache

CARRIED

**7.15 WARD BOUNDARY REVIEW**

WARD BOUNDARY  
REVIEW

MOTION: 20.01.30. Moved by: COUNCILLOR TOM BURTON  
That Council defer the Ward Boundary Review until the January 27, 2020 Regular Council meeting.

CARRIED

**7.16 AER DEADLINES AND MEETING WITH MINISTER OF ENERGY**

AER DEADLINES  
AND MEETING  
WITH MINISTER OF  
ENERGY

MOTION: 20.01.31. Moved by: COUNCILLOR TYLER OLSEN  
That Council direct Administration to set up a meeting with the Minister of Energy to discuss the Alberta Energy Regulator (AER's) failure to meet timelines for setback referrals for work camp development applications in Greenview.

CARRIED

**7.17 HWY 669 DAY USE NAME**

HWY 669 DAY USE  
NAME

MOTION: 20.01.32. Moved by: COUNCILLOR SHAWN ACTON  
That Council authorize the naming of the Greenview day use area located at SE – 28 – 70 – 21 – W5M to be named Smoky Sunset Landing.

CARRIED

**7.18 SUNSET HOUSE CEMETERY COMMITTEE APPOINTMENT**

SUNSET HOUSE  
CEMETERY  
COMMITTEE

MOTION: 20.01.33. Moved by: COUNCILLOR SHAWN ACTON  
That Council appoint O'niel Rieu and Rose Trottier to the Sunset House Cemetery Committee.

CARRIED

**CAO/MANAGERS' REPORT**

CAO/MANAGERS'  
REPORT

MOTION: 20.01.34. Moved by: COUNCILLOR LES URNESS  
That Council accept the CAO/Managers' Report for information, as presented.

CARRIED



**10.0 CLOSED SESSION**

CLOSED SESSION

MOTION: 20.01.35. Moved by: COUNCILLOR ROXIE RUTT  
That the meeting go to Closed Session, at 3:12 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**10.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**  
(FOIPP; Section 16)

**10.2 INTERGOVERNMENTAL RELATIONS (CONTINUED)**  
(FOIPP; Section 21)

OPEN SESSION

MOTION: 20.01.36. Moved by: COUNCILLOR TYLER OLSEN  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 4:38 p.m.

CARRIED

MOTION: 20.01.37. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to review options on twinning Highway 40 south of Grande Prairie city limits past Township 700 including an adequate intersection.

CARRIED

#8  
COUNCILLORS  
BUSINESS &  
REPORTS

**8.1 COUNCILLORS' BUSINESS & REPORTS**

**8.1 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

**COUNCILLOR WINSTON DELORME** submitted his update to Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Joint Council Meeting with Birch Hills County  
Greenview Christmas Party  
December 16, 2019 Committee of the Whole Meeting  
Golden Age Club Meeting

ADOPTED

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- December 19, 2019 Special Council Meeting  
Star Fest
- WARD 2** **COUNCILLOR DALE GERVAIS** updated Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting (Teleconference)  
December 19, 2019 Special Council Meeting  
Greenview Christmas Luncheon  
Greenview Christmas Event
- WARD 3** **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Greenview Christmas Event  
December 16, 2019 Committee of the Whole Meeting
- WARD 4** **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Joint Council Meeting with Birch Hills County  
December 16, 2019 Committee of the Whole Meeting  
Fox Creek Library Board Meeting  
December 19, 2019 Special Council Meeting
- WARD 5** **REEVE DALE SMITH** submitted his update to Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Smoky Applied Research & Demonstration Association Meeting  
Greenview Christmas Celebrations  
December 16, 2019 Committee of the Whole Meeting  
Christmas mixer in Grande Prairie for Minister Toews and MP Warkentin  
December 19, 2019 Special Council Meeting  
Christmas Luncheon with Greenview Staff in Valleyview  
Heart River Housing Foundation Meeting  
Red Will Lodge and Manor - Christmas Baskets donation by Heart River Housing  
Highway 40 Discussion with Minister Toews  
Teleconference with Mark Plamondon, Executive Director for Heartland Association  
Travel to Fox Creek with Heart River Housing Executive Director to meet with Alberta Seniors ADM to discuss Fox Creek Project  
Smoky Applied Research & Demonstration Association Meeting  
Tri Municipal Industrial Partnership Meeting

ADOPTED

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WARD 6

**COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;  
Joint Council Meeting with Birch Hills County  
December 16, 2019 Committee of the Whole Meeting  
East Smoky Recreation Board Meeting  
Policy Review Committee Meeting  
December 19, 2019 Special Council Meeting  
Tri Municipal Industrial Partnership Meeting  
MD of Greenview Library Board Meeting

WARD 7

**COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Joint Council Meeting with the Council of Birch Hills  
Northern Transportation Advocacy Bureau Meeting  
December 16, 2019 Committee of the Whole Meeting  
Crooked Creek Recreation Club Meeting  
Policy Review Committee Meeting  
Greenview Christmas Luncheon

WARD 8

**COUNCILLOR BILL SMITH** updated Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Western Soil Conference  
December 16, 2019 Committee of the Whole Meeting

DIVISION 9

**COUNCILLOR TYLER OLSEN** submitted his update to Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting  
Joint Council Meeting with County of Birch Hills  
Greenview Christmas Luncheon Grande Cache  
December 16, 2019 Committee of the Whole Meeting  
Nitehawk Recreation Ski Area Meeting  
December 19, 2019 Special Council Meeting  
The River of Death & Discovery Dinosaur Museum Society Meeting  
Greenview Christmas Lunch Valleyview  
Nitehawk Recreation Ski Area Meeting  
Tri Municipal Industrial Partnership Meeting  
MD of Greenview Regional Library Board Meeting

DIVISION 9

**DEPUTY REEVE DUANE DIDOW** submitted his update to Council on his recent activities, which include;  
December 9, 2019 Regular Council Meeting

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Christmas Luncheon with Greenview Staff Grande Cache  
Greenview Christmas Celebrations  
December 16, 2019 Committee of the Whole Meeting  
Policy Review Committee Meeting  
Community Futures West Yellowhead Meeting  
December 19, 2019 Special Council Meeting

**MEMBERS BUINESS** MOTION: 20.01.38. Moved by: COUNCILLOR SHAWN ACTON  
That Council receive Members Business for information.

CARRIED

**#9**  
**CORRESPONDENCE** **9.0 CORRESPONDENCE**

**COUNCIL**  
**CORRESPONDENCE** MOTION: 20.01.39. Moved by: COUNCILLOR TOM BURTON  
That Council accept the correspondence for information, as presented.

CARRIED

**11.0 ADJOURNMENT**

**#11**  
**ADJOURNMENT** MOTION: 20.01.40. Moved by: COUNCILLOR ROXIE RUTT  
That this Regular Council meeting adjourn at 4:41 p.m.

CARRIED

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE