



APPLICATION FOR BUSINESS LICENSE

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview, AB T0H 3N0

www.mdgreenview.ab.ca

planning@mdgreenview.ab.ca - 780-524-7639

Applicant Information

Name: _____

Email: _____

Address: _____

Town: _____

Postal Code: _____

Primary Phone: _____

Other Phone: _____

Property Owner (if different than applicant)

Name: _____

Email: _____

Address: _____

Town: _____

Postal Code: _____

Primary Phone: _____

Other Phone: _____

Business Details

Legal Location

LSD/QTR: _____ SEC: _____ TWP: _____ RGE: _____ M: _____

Registered Plan _____ Block _____ Lot _____

Land Use District: _____

Street/Rural Address: _____ Hamlet: _____

Business Legal Name: _____

Operating as (if applicable): _____

Describe the Operation:

☐ Residential ☐ Commercial ☐ Industrial ☐ Temporary ☐ Hawker/Peddler ☐ Other

Business Owner(s)

Name: _____

Phone: _____

Name: _____

Phone: _____

Office Location: _____

Will this business have a sign? ☐ Yes (A separate development permit is required) ☐ No

Business Information

Small Business Tax Discount Information

Please indicate the applicable Annual Gross Income Class for your business below

Annual Gross Income

- ☐ UP TO \$500,000
- ☐ \$500,000-\$750,000
- ☐ \$750,000-\$1,000,000
- ☐ OVER \$1,000,000

Number of Employees

- ☐ 1-10
- ☐ 11-25
- ☐ 26-50
- ☐ 50+

Online Business Directory Information (Optional)

- ☐ We hereby grant Greenview permission to include this business in Greenview's online directory

Brief description of your business to include in the directory:

Website: _____ Phone Number: _____

Email: _____ Hours of Operation: _____

Date: _____ Business Owner: _____

What sector is your business in? (ie: tourism, construction, etc.) _____

Provincial/Federal License (if applicable, see list on Page 4)

Enviro. Public Health Permit #: _____

Real Estate Council of AB #: _____

Compulsory Trade Certificate # _____

AB Motor Vehicle Industry License #: _____

AGLC #: _____

Checklist

- ☐ Business License Application Form
- ☐ Complete and Signed **Application for Development Permit** *(if applicable)*
- ☐ Copy of **Certificate of Title, Lease**, or other proof of ownership authorization
- ☐ **Non-refundable application fee** as established by the Schedule of Fees

This Business License Application is only considered complete once noted information has been provided to our office. This checklist must be completed by the applicant prior to submission.

Note: The Development Authority shall advise you within 20 days of receipt if the application has been deemed complete. If the application is incomplete you will be notified in writing of the outstanding documents and/or information and provided with a timeline in which to submit the required information.

FOR ADMINISTRATIVE USE ONLY

☐ Development Permit Issued _____ ☐ Development Permit Not Required

Application Received: _____

☐ Permitted Use ☐ Discretionary Use ☐ Variance

Roll No.: _____

Business License No.: _____

Fees: _____

Date Paid: _____

Receipt No.: _____

Land Use District: _____

Comments: _____

Provincial and Federal License List

ALBERTA GAMING COMMISSION

- Alcohol Sales
- Gaming Establishments

ALBERTA ENVIRONMENTAL PUBLIC HEALTH SERVICES

- Bed & Breakfasts
- Food Processing: restaurant or food service
- Mobile Vending Unit or Canteen or Food Truck
- Personal Service
- Potable Water Hauling
- Push Cart Vending Unit
- Tattooist

ALBERTA MOTOR VEHICLE INDUSTRY LICENCE

- Automotive and Related

REAL ESTATE COUNCIL OF ALBERTA LICENCE

- Real Estate Agents
- Real Estate Appraisers
- Mortgage Brokers
- Property Managers

PROVINCIAL BUSINESS LICENSE

- Auctions
- Cemeteries
- Cemetery pre-need contract sales and salespersons
- Charitable organizations
- Collection and debt replacement agencies
- Collectors and debt repayment agents
- Cooperatives
- Direct (door-to-door) sellers
- Energy marketing companies and energy marketers
- Employment agencies
- Fund-raising businesses
- Home inspection businesses
- Home inspectors
- Monument sales and monument salespeople
- Payday lenders
- Prepaid contractors
- Retail home sales (mobile homes, modular homes, packaged homes)
- Time share and points-based time share contracts
- Travel clubs

Declaration

I/we hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct. I/we understand that by signing this declaration, I/we also give consent for an authorized person of the MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a business license application for the purposes of conducting a site inspection in order to evaluate the proposed development

Note: If the applicant is not the registered landowner, the signature of the landowner(s) is required.
ALL landowners must sign the application

Date: _____ **Applicant:** _____

Date: _____ **Registered Landowner(s) or Attach Lease:** _____

The personal information on this form is collected under the authority of s4(c), s12(1)(a)(b)(c) and s13(1)(a)(b)(c) of the Protection of Privacy Act (POPA). We collect only what is necessary to respond to your request and to share the information with internal departments that relate to your application. Your name and the nature of the application may be disclosed to the public upon request and at a Public Council meeting. If you have questions about the collection, use or disclosure of your personal information, please contact Greenview's ATI Coordinator at 780-524-6079 or atia@mdgreenview.ab.ca.