



REGULAR BOARD MEETING AGENDA

September 18, 2019

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held June 19, 2019 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.1 Peace Wapiti School Division 4.2 Suicide Prevention Resource Center	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 Peace Wapiti School Division 6.2 Suicide Prevention Resource Center 6.3 FCSS Manager Report 6.4 FCSS Coordinator, Adult 6.5 FCSS Coordinator, Community Resource Center 6.6 FCSS Coordinator, Support 6.7 FCSS Coordinator, Youth	5 14 39 78 82 89 93
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	IN CAMERA	9.0	
#10	ADJOURNMENT	10.0	

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 FCSS MANAGER REPORT

MOTION: 19.06.37 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board accept the June 2019 Manager's report as presented for information.

CARRIED

MOTION: 19.06.38 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View FCSS Board authorize administration to investigate costs of poverty reduction simulation training.

CARRIED

Chair Perron called the meeting to recess at 11:12am.

Chair Perron called the meeting back to order at 11:24am.

MOTION: 19.06.39 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View FCSS Board authorize administration to submit a grant application for Alberta Rural Development Network funding for homelessness.

CARRIED

Member Rutt exited the meeting at 12:28pm.

6.2 FCSS COORDINATOR, ADULT

MOTION: 19.06.40 Moved by: BOARD MEMBER, DUANE DIDOW

That the Green View FCSS Board accept the June 2019 Adult Coordinator's report as presented for information.

CARRIED

6.3 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 19.06.41 Moved by: BOARD MEMBER, TANYA BOMAN

That the Green View FCSS Board accept the June 2019 Community Resource Center Coordinator's report as presented for information.

CARRIED

6.4 FCSS COORDINATOR, SUPPORT

MOTION: 19.06.42 Moved by: VICE CHAIR, TERESA PLONTKE

That the Green View FCSS Board accept the June 2019 Support Coordinator's report as presented for information.

CARRIED

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PLONTKE

- no report at this time

BOARD MEMBER DIDOW

- reported rate payers barbecues are going well this year and has noted Green View FCSS presence at the events

BOARD MEMBER BOMAN

- the Town of Valleyview is still looking for a new CAO, a new council member was selected for Town of Valleyview Council

BOARD MEMBER DAY

- provided updates on the senior housing project in Grovedale regarding the design and layout of the facility, zoning and costs

BOARD MEMBER PARKER-CARROLL

- no report at this time

CHAIR PERRON

- enjoyed the Spring Regional Conference this year
- attended the Rate Payers Barbeque in Valleyview
- in conversation with Mary at the La Crete FCSS regarding the needs of evacuees

8.0 CORRESPONDENCE

9.0 IN CAMERA CONFIDENTIAL ITEM

6.5 FCSS COORDINATOR, YOUTH

MOTION: 19.06.43 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That the Green View FCSS Board accept the June 2019 Youth Coordinator's report as presented for information.

CARRIED

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, September 18, 2019 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 19.06.44 Moved by: BOARD MEMBER , TANYA BOMAN
That this meeting adjourn at 1:25 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR



REQUEST FOR DECISION

SUBJECT: Delegation-Peace Wapiti School Division
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: September 18, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
 GM:
 MANAGER:LDH
 PRESENTER:LDH

RELEVANT LEGISLATION:
 Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from Peace Wapiti School Division as information as presented.

BACKGROUND/PROPOSAL:
 Green View FCSS provides Peace Wapiti School Division \$45,000.00 annually to subsidize costs of the School Liaison positions in Grovedale and Ridgevalley. Delegates from Peace Wapiti School Division will be presenting on the services provided by the School Liaison positions. On an annual basis the Board receives delegations from school divisions who identify what the needs are in the schools, successes and challenges, and to receive an overview of how the funding provided by Green View FCSS is being utilized.

BENEFITS OF THE RECOMMENDED ACTION:
 1. The benefit of accepting the delegation is to update the Board on services provided by the School Liaison workers in Grovedale and Ridgevalley.

DISADVANTAGES OF THE RECOMMENDED ACTION:
 There are no perceived disadvantages of accepting the presentation from Peace Wapiti School Division for information.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S):N/A

FCSS Program/Project Summary Report:				
Program/Project Name: Greenview Community & School Wellness			Date: 2018-2019	
This program/project was delivered: Indirectly by a community agency funded by the FCSS program				
Primary Target Population: Children/Youth X Adults Seniors Families Community				
# of Participants: <u> 56 </u>			# completing measurement tool: <u> 48 </u>	
Outcome(s):	Indicator(s) of Success:	Measure(s):	FCSS Measures Bank Number:	Alignment with The FCSS Outcome Model: Chart of Outcomes and Indicators:
1. Students develop social competencies.	1. Students/parents/staff report (they/ the student) make(s) decisions/ good decisions.	1. Parents/staff of children 5-9 years of age: My/this child makes good decisions. (Pre-test/post-test; F Sc)	PM2	Outcome: Individuals: Outcome 3: Children and youth develop positively
		# completing measure: <u> 12 </u> # experiencing a positive change: <u> 12 </u>		
	2. Students/parents/staff report (they/ the student) get along with others.	2. Students 8-12 and 12-18 years of age: I am good at solving problems. (Pre-test/post-test; Y F Sc / F Sc)	PM6/PM9	Indicator: DA #32 Planning and Decision Making
		# completing measure: <u> 36 </u> # experiencing a positive change: <u> 36 </u>		
		1. Parents/staff of children 5-9 years of age: My/this child gets along with others. (Pre-test/post-test; F Sc)	PM3	Outcome: Individuals: Outcome 3: Children and Youth Develop
		# completing measure: <u> 12 </u>		

Positively	PM5/PM1 0	Indicator: DA #33 Interpersonal skills	# experiencing a positive change: ___12__		
			3. Students 8-12 and 12-18 years of age: I get along with others. (Pre-test/post-test; Y F Sc / F Sc) # completing measure: ___36__	# experiencing a positive change: ___36__	

Outcome(s):	Indicator(s) of Success:	Measure(s):	FCSS Measures Bank Number:	Alignment with The FCSS Outcome Model: Chart of Outcomes and Indicators:
2. Students feel safe at school.	1. Students report they feel safe at school.	1. Students 8-12 and 12-18 years of age: I feel safe at school. (Pre-test/post-test; Y A Sc / F Sc)	12/23	Outcome: Individuals: Outcome 3: Children and youth develop positively. Indicator: DA #10 Safety
		# completing measure: <u> 36 </u>		
		# experiencing a positive change: <u> 36 </u>		
		2. # completing measure: <u> </u> # experiencing a positive change: <u> </u>		
	2.	1.		Outcome: Indicator:
		# completing measure: <u> </u> # experiencing a positive change: <u> </u>		
		2.		
		# completing measure: <u> </u> # experiencing a positive change: <u> </u>		
Additional Information:				
Identify Measurement Tool(s) Used: Survey <input checked="" type="checkbox"/> Interview <input type="checkbox"/> Checklist <input checked="" type="checkbox"/> Observation <input type="checkbox"/> Focus Group				
When Measurement Tool(s) Used: <input type="checkbox"/> Pre-test/post-test : Both before and after your activities. <input checked="" type="checkbox"/> Post-Only: After activities <input type="checkbox"/> During your activities.				
Other output information related to this program/project: Volunteer involvement related to this program/project only: (if applicable)				

of volunteers: 0 # of volunteer hours: n/a

Stories - please share a story that describes the significant impact for the participants.

(Note: Include this story in the annual report for your program and/or submit to the FCSS Storybook. The province will be using the FCSS Storybook to gather stories.)

Perspective from staff:

"Thank you, thank you, thank you. I cannot thank you enough for all the work you do with the students in the class"

"Thank you so much for meeting with the student, they were having a really rough few days and were not doing any school work. Now she is actually smiling and focusing on school work again"

"I am grateful for the suggestions you made to work the student, I do not know what I would do without you"

"Thank you for taking the time to give me some advice, I did what you said, and everything worked out perfectly"

"All the work you do with students now, directly impacts them in their adult lives. It helps them when they are young, so they are successful adults when they are older"

"The CSLC counsellors are in big demand at our school, and we always have more referrals for service than the counsellors can accommodate. As we are learning more and more about mental health, we know it is absolutely imperative that our students' mental health needs be met before they are able to learn."

"The CSCL program is not only important, I feel that it is a vital component, necessary for success in schools of today."

"I firmly believe that the sooner a child is given needed supports and learns relevant coping strategies, the more likelihood there is of success in school and in life."

"I can't imagine not having your support in our building."

Perspective from Parents:

"I am so thankful for you being able to work with my child, I have seen so many improvements in the time you have worked with him. Some of the biggest changes would be, he is able to calm himself down, and be able to focus on school, and that he is no longer getting in trouble"

"I am so grateful for everything you have done for my family, it truly takes a village to raise a child, and we make an excellent team"

"I am so appreciative of someone taking the time to talk with my child, having an outside voice from the family is truly helpful"

"Thank you so much for working with my child, every day they meet with you it is like a weight has been lifted off their shoulders"

"This program has been absolutely essential in helping maintain my daughter's mental health. She started in the program around grade 5 and has seen three counselors now (she is in grade 8). It has given her the reassurance and reduced anxiety knowing that there is a trained and caring adult who she can confide in, and go to when she needs to talk."

"Not only has her mood improved, her ability to focus and get work done in the classroom has also seemed to improve as well. We are positive that this was a direct impact of having someone to talk to about her feelings and getting the professional help she needed in a timely manner."

Perspective from Students:

"You are the only adult in my life that cares about me"

"You are the only adult that takes the time to talk to me, and helps me when I am feeling sad"

"If I did not see you, I would be sad, angry and would not know what to do, please come back next year"

"You have helped me so much over the last year, before you. I had no one to talk to and I would just have to be miserable and cry every day after school. Now, I feel happier and that is because of you"

Continuous Quality Improvement:

After analyzing the information, should we continue with this program/project? Why or why not?

After dedicating time to reviewing this service to our two schools, I will confirm that this service is extremely valuable for not only the students attending, but also the staff, support staff, parents, guardians, and community members. The positive programming and available support this puts on site has contributed to the school culture in a positive way. It is reported in the accountability pillars that our students continue to feel safe and supported in their school environment. There is evidence of an increased positive attitude to mental health and wellness in our schools.

Prevention and promotion of mental wellness is the priority of this position, as well as, supporting families to access additional supports they may need. Collaboration with our community partners supports our students and their families with everything from school, anxiety, social and emotional needs, to strategies to support mental wellness.

Additionally, this position has supported families to access more specialized services that they would not have access to – eg. ICAT from Grande Prairie and the Mental Health Therapists from Peace Collaborative Services. Resources regarding mental health information has been shared with teaching and support staff. In turn, we notice an increased awareness and understanding of mental health and wellness by all students and school staff. This is a great resource that is well utilized.

What improvements can we make to the program/project?

Due to teachers reporting an increased need for social/emotional learning, an increase in Liaison hours to provide additional in class presentations would be beneficial. Increased time would eliminate one time presentation and would encourage on-going support for embedded wellness programming.

What improvements can we make to the outcome measurement process?

We need increased communication from the Municipality. Please communicate with the school staff and the CSLC about what is expected from the administration of the municipality and their office. A suggestion to develop a survey from the outcome measures that would provide guidance for further development of this program and to provide the necessary authentic stats about the program.

Successes:

Increased awareness and understanding of mental health and wellness by students and staff.

Increased connection between families and school.

Increased feeling of safety and support by students.

Increased social/emotional wellbeing of staff and students.

Changes to be made (if any):

Completed by: Heather Putio Assistant Superintendent of Peace Wapiti Public School Division	Date completed: June 14, 2019
Reported to: Lisa Hannaford	Date reported: June 14, 2019
Staff	Emily Kostiuk & Amanda Howard
Clients	Students and staff of Penson and Ridgevalley School
Community	Hamlet of Grovedale & Ridevalley
Board	
Council	
Municipality	MD of Greenview No. 16
Provincial FCSS	Alberta

SUBJECT: **Delegation-Suicide Prevention Resource Centre**
SUBMISSION: Green View Family & Community REVIEWED AND APPROVED FOR SUBMISSION
TO: Support Services Board Meeting
MEETING DATE: Wednesday, September-18-2019 GM: INT MANAGER: LDH
DEPARTMENT: Green View Family & Community PREPARER: LDH
Support Services

RELEVANT LEGISLATION:

Green View FCSS Policy-N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the presentation from the Suicide Prevention Resource Centre as information.

BACKGROUND / PROPOSAL:

The Suicide Prevention Resource Centre's mission is to prevent/reduce suicidal behavior and its effects by promoting positive alternatives and providing support. Services are delivered in the areas of suicide prevention, intervention and bereavement.

OPTIONS / BENEFITS / DISADVANTAGES:

Option – The Green View FCSS Board has the option to accept or deny the report as presented.

Benefit – The benefit of accepting the report is to update the Board on services provided by the Suicide Prevention Resource centre.

Disadvantages – There are no perceived disadvantages in accepting the presentation for information.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

N/A

ANNUAL PROJECT OUTCOMES REPORT

Agency Name

Project Name

Primary Target Population

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)

Please select the **one** Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
- Help people and communities to assume responsibility for decisions and actions, which affect them.
- Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome Please select the **one** FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion
 Positive Child and Youth Development
 Building Community Potential
 Social Awareness and Engagement

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1	Number of participants
To develop independence, strengthen coping skills and become more resilient to crisis	completing measure: <input type="text" value="24"/>
	experiencing a positive change: <input type="text" value="24"/>

Question/Measure #2 (if more than one)	Number of participants
<input type="text"/>	completing measure: <input type="text"/>
	experiencing a positive change: <input type="text"/>

Indicator of Success #2

Question/Measure #1	Number of participants
Children and Youth Develop Positively	completing measure: <input type="text" value="24"/>
	experiencing a positive change: <input type="text" value="24"/>

Question/Measure #2 (if more than one)	Number of participants
<input type="text"/>	completing measure: <input type="text"/>
	experiencing a positive change: <input type="text"/>

ADDITIONAL INFORMATION

Identify measurement tool used **Survey**

If other, please describe

When was measurement tool used? **Post Only (after activities)**

Output information related to this program

Number of participants served?	Adults	
	Children/youth	24
	Families	
	Seniors	

Number of volunteer hours related to this project only? (if applicable)

Stories (please share a story that describes the significant impact for a participant or participants.)

74% of teens reported they feel more comfortable asking for help when they need it after attending a retreat weekend. 94% of preteen parents surveyed agreed that their youth advocates for themselves more effectively after attending the Breakfast Club. 100% of teen parents surveyed stated that their teen has improved their communication of emotions/feelings with me. 82% of teen parents identified that their relationship with their teen has improved since attending the Breakfast Club. 88% of preteens identified that they are more comfortable telling someone how they feel after attending the Breakfast Club. 97% of teens felt they had learned some ways to have safer and more positive relationships and friendships.

Through the collaboration with Family Education, the children’s workshop received a referral for an 8 year old female. The day after the workshop, the child disclosed to her mother that she had been having thoughts of suicide. The mother contacted Breakfast Club and stated that she felt her daughter disclosed these thoughts because of what she learned at The Breakfast Club. The daughter continues to use her “First Aid Toolkit” created at the workshop, to keep herself safe. The coordinator and the mother created a safety plan and the mother was verbally referred to ICAT. The mother contacted ICAT immediately and the daughter is currently receiving counselling.
 “My child came to me with thoughts of self harm due to hearing negative voices. This was one day after the workshop. She now has a “first aid” kit at school to help her there as well. Amazing program!!!”

A’s mom was very excited to have her attend a second teen retreat weekend about a year and a half after the last time she had participated in one. This only happens when the youth have experienced some significant concerns or changes in their life and want to learn/review a lot of coping skills and really work towards positive changes in their life. During the introductions, A was very open with the other (new) teens about the fact that she had done a weekend before and how helpful she had found it. She talked about how, during her first weekend, she had been able to disclose some past abuse that she had been struggling with that no one knew about and how she now knew that if she ever needed help, the breakfast club was a safe place to turn to for help. She told the other youth how we supported her in getting help from her mom and professional supports and that we were some of the main people in her life she would always turn to if she was scared to talk about something because we did not judge and were always kind.



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

Yes, we believe this project has a great impact on the youth that attend. Our surveys consistently reflect positive improvements from all who attend. Parents and youth report better coping skills, recognition of mental health, and improved relationships. We believe the skills and information provided at our workshops/retreats are invaluable.
Total referrals during this period: 314
Teen participation in weekend retreats:96
Pre-teen participation in one day workshops: 90
Child participation in one day workshops:10
Referrals not accepted:1
File closures:53
Previously closed files re-opened:8
Current open files:380
Potential clients on waiting list:18
Support & Friendship teen night attendance:156

What improvements could you make to the project?

This upcoming year we would like to coordinate more school presentations to encourage youth to participate in our programs.

What improvements could you make to the outcome measurement process?

We are currently working on improved tracking of where our participants reside and look to how we can improve services to those areas.

Successes:

- 5 weekend retreats in Grande Prairie area
- 2 repeat teen retreats weekend in Grande Prairie area
- 4 preteen workshops in Grande Prairie
- 1 repeat preteen workshop in Grande Prairie
- 1 preteen workshop in Fairview
- 1 preteen workshop in Fox Creek
- 2 children's workshop (pilot project)

Changes to be made:

Improved referral forms and information tracking on participants, including place of residency, and an increase in the number of presentations delivered to referrals sources such as other agencies or educators.

Completed by: *Ainsley Miller*

Signature: _____

Date: 07/10/2019

Name: Ainsley Miller

Important: After completing this report; save a copy with a different name for your files.

Account #	SPRC 2019-2020	Breakfast Club		Tough Enough to Talk About	
	Budget to Actuals	2019-20	2018-19	2019-20	2018-19
		Budgeted	Actual	Budgeted	Actual

INCOME

4120 Alberta Health Services	\$	60,000	\$	63,210				
4140 CFSA	\$	39,000	\$	40,750				
4160 City of GP CDS	\$	40,000	\$	44,401				
4200 County of Grande Prairie FCSS	\$	6,000	\$	6,948	\$	4,000	\$	5,036
4200 MD of Greenview FCSS	\$	7,000	\$	8,625	\$	7,000	\$	8,625
4320 Donations	\$	28,802	\$	20,000	\$	17,980	\$	11,690
4340 Fundraising	\$	31,171	\$	18,895	\$	23,676	\$	21,779
4360 Workshop Fees/Registrations			\$	-	\$	6,000	\$	-
Other Grants	\$	5,000	\$	3,724	\$	5,000	\$	6,667
4290 Community Initiatives (CIP)					\$	37,500	\$	37,500
4265 Special Projects					\$	10,000	\$	8,909
TOTAL	\$	216,973	\$	206,553	\$	111,156	\$	100,206

EXPENSES

A. Salaries, Wages & Benefits	\$	146,469	\$	142,389	\$	66,926	\$	40,374
B. Direct Program Costs	\$	17,900	\$	17,809	\$	200	\$	206
C. Facility Costs	\$	18,745	\$	16,302	\$	18,406	\$	15,686
D. Administrative & Other Costs	\$	33,859	\$	40,053	\$	25,824	\$	29,368
TOTAL EXPENDITURES	\$	216,973	\$	216,553	\$	111,356	\$	85,634

SURPLUS/DEFICIT

	\$	-	-\$	10,000.00	-\$	200	\$	14,572.00
--	----	---	-----	-----------	-----	-----	----	-----------

SUICIDE PREVENTION RESOURCE CENTRE
Financial Statements
Year Ended March 31, 2019

SUICIDE PREVENTION RESOURCE CENTRE
Index to Financial Statements
Year Ended March 31, 2019

20

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flow	5
Notes to Financial Statements	6 - 9
General and administrative expenditures <i>(Schedule 1)</i>	10
Suicide Prevention Resource Centre CORE <i>(Schedule 2)</i>	11
The Breakfast Club <i>(Schedule 3)</i>	12
Tough Enough To Talk About It <i>(Schedule 4)</i>	13
Men's Support Group <i>(Schedule 5)</i>	14
Connect <i>(Schedule 6)</i>	15
Community Helpers <i>(Schedule 7)</i>	16
Suicide Prevention Resource Centre Society <i>(Schedule 8)</i>	17

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Suicide Prevention Resource Centre

We have reviewed the accompanying financial statements of Suicide Prevention Resource Centre which comprise the statement of financial position as at March 31, 2019 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility for the Financial Statements

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Suicide Prevention Resource Centre as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Grande Prairie, Alberta
June 12, 2019

Friesen Bain LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Financial Position
March 31, 2019

22

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 109,540	\$ 122,057
Accounts receivable	49,262	20,157
Prepaid expenses	901	6,278
	159,703	148,492
CAPITAL ASSETS (Note 4)	53,244	84,951
	\$ 212,947	\$ 233,443
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 25,958	\$ 22,870
Deferred contributions (Note 5)	81,340	133,802
	107,298	156,672
 LEASE COMMITMENTS (Note 6)		
NET ASSETS		
General fund	52,405	(8,180)
Invested in capital assets	53,244	84,951
	105,649	76,771
	\$ 212,947	\$ 233,443

ON BEHALF OF THE BOARD

_____ Director

_____ Director

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Revenues and Expenditures
Year Ended March 31, 2019

23

	2019	2018
REVENUES		
Alberta Health Services	\$ 271,257	\$ 259,539
FCSS - Community Social Development City of Grande Prairie	76,553	74,387
Child and Family Services Authority	40,750	39,000
FCSS - County of Grande Prairie	22,942	20,433
Community Initiatives Program (CIP) Capital Grant	15,000	15,000
Occupational Health & Safety Innovation & Engagement Grants Program	6,667	13,333
Community Initiatives Program (CIP) Operating Grant	37,500	12,500
FCSS - Green View	17,250	10,000
FCSS - Community Social Development City of Grande Prairie (Special Projects)	10,000	10,000
Employment & Social Development Grants	-	7,505
Community Foundation of Greater Grande Prairie	3,724	2,866
Other Grants	500	500
Fundraising	136,135	104,231
Donations	81,458	57,375
Workshops	47,655	56,935
Fee for services	20,024	25,100
Interest income	771	254
Other income	60	121
	<u>788,246</u>	<u>709,079</u>
DIRECT EXPENDITURES		
Payroll costs	457,290	447,227
Facilities costs	89,575	91,065
Direct program costs	23,907	20,594
	<u>570,772</u>	<u>558,886</u>
EXCESS OF REVENUES OVER DIRECT EXPENDITURES	217,474	150,193
GENERAL AND ADMINISTRATIVE EXPENDITURES <i>(Schedule 1)</i>	188,596	167,037
EXCESS (DEFICIENCY) OF REVENUES OVER GENERAL AND ADMINISTRATIVE EXPENDITURES	\$ 28,878	\$ (16,844)

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Changes in Net Assets
Year Ended March 31, 2019

	General Fund	Invested in Capital Assets	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ (8,180)	\$ 84,951	\$ 76,771	\$ 93,615
Excess (deficiency) of revenues over general and administrative expenditures	28,878	-	28,878	(16,844)
Purchase of capital assets	(1,384)	1,384	-	-
Deductions - amortization	33,091	(33,091)	-	-
NET ASSETS - END OF YEAR	\$ 52,405	\$ 53,244	\$ 105,649	\$ 76,771

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Statement of Cash Flow
Year Ended March 31, 2019

25

	2019	2018
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over general and administrative expenditures	\$ 28,878	\$ (16,844)
Item not affecting cash:		
Amortization of capital assets	33,091	35,094
	<u>61,969</u>	<u>18,250</u>
Changes in non-cash working capital:		
Accounts receivable	(29,105)	8,242
Accounts payable	3,088	(5,288)
Prepaid expenses	5,377	(1,194)
Deferred contributions	(52,462)	22,802
	<u>(73,102)</u>	<u>24,562</u>
Cash flow from (used by) operating activities	<u>(11,133)</u>	<u>42,812</u>
INVESTING ACTIVITY		
Purchase of capital assets	<u>(1,384)</u>	<u>(4,844)</u>
INCREASE (DECREASE) IN CASH FLOW	(12,517)	37,968
Cash - beginning of year	<u>122,057</u>	<u>84,089</u>
CASH - END OF YEAR	\$ 109,540	\$ 122,057

Notes to Financial Statements

Year Ended March 31, 2019

1. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

2. PURPOSE OF THE ORGANIZATION

Suicide Prevention Resource Centre (the "Society") was incorporated provincially under the Societies Act of Alberta on December 12, 2007.

The Society is a Registered Charity within the rules of the Federal Income Tax Act and is not subject to either federal or provincial income taxes. The Society files a Registered Charity Information return with the Canada Revenue Agency annually. The Information Return can be viewed at the web site address: <http://www.cra-arc-gc.ca/charities>.

The mission of the Society is to prevent or reduce suicide, suicidal behaviours, and their effects by promoting positive alternatives and providing support.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

All short-term investments with maturities of one year or less at date of purchase are classified as cash equivalents.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization. Capital assets are amortized over their estimated useful lives at the following rates and methods:

Leasehold improvements	10 years	straight-line method
Promotional video	5 years	straight-line method
Website development	55%	declining balance method
Computer equipment	55%	declining balance method

The company regularly reviews its capital assets to eliminate obsolete items.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

(continues)

SUICIDE PREVENTION RESOURCE CENTRE
Notes to Financial Statements
Year Ended March 31, 2019

27

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue Recognition

The Society follows the deferral method of accounting for contributions which includes government grants, donations, fundraising, workshops and special project funding.

The Society is funded primarily by the Province of Alberta and City of Grande Prairie in accordance with budget management plans and performance agreements established and approved by Ministry and/or Council. Approved operating contributions are recorded as revenue in the period which they relate and the related expenditures are incurred. Where a portion of a contribution relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the period which the related expenses are incurred.

Revenue from provision of goods and services are recorded in the periods the goods and services are provided.

Contributed services

Volunteers contribute many hours per year to assist the Society in its service delivery activities. Because of the difficulty in determining the fair market value of these contributions, they are not recognized in the financial statements of the Society.

Contributed materials, assets and services

Contributions of materials, assets, and services are recorded at fair market value when the amount can be reasonably estimated and when the materials, assets and services will be used in the Society's operations and would have been purchased otherwise.

Deferred contributions

Deferred contributions represents unspent resources and operation funding received in the current period that is related to the subsequent period.

Government assistance

Government assistance for acquiring fixed assets and related to expenses is recorded as deferred government assistance and is amortized on the same basis and according to the same rates as the related fixed assets or to income as eligible expenditures are incurred.

Income taxes

The Society is a charitable organization registered under the Income Tax Act (the "Act") and, as such is exempt from income and capital taxes under S.149 (1) (l) and is able to issue donation receipts.

(continues)

Notes to Financial Statements

Year Ended March 31, 2019

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Financial instruments policy

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

The assets subsequently measured at amortized cost include cash, term deposits, prepaid expenses, and accounts receivable. The financial liabilities measured at amortized cost include trade accounts payable and deferred contributions.

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Leasehold improvements	\$ 123,343	\$ 83,852	\$ 39,491	\$ 64,159
Promotional materials	18,347	9,174	9,173	12,843
Website development	18,404	14,669	3,735	6,071
Computer equipment	9,979	9,134	845	1,878
	<u>\$ 170,073</u>	<u>\$ 116,829</u>	<u>\$ 53,244</u>	<u>\$ 84,951</u>

During the year, capital assets were acquired in the total amount of \$1,384 (2018 - \$4,844), all of which were acquired by cash.

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent funding received in the current year for program expenditures to be incurred in subsequent years.

	2019	2018
Community Initiative Program (CIP) - Capital Grant	\$ 15,000	\$ 30,000
Community Initiative Program (CIP) - Operating Grant	25,000	62,500
Family and Community Support Services - County of Grande Prairie	16,800	17,341
Family and Community Support Services - Green View	10,500	13,750
Community Foundation of Greater Grande Prairie	3,540	2,544
Electronic Entrance System - City of Grande Prairie	500	1,000
Rotary Club of Grande Prairie	10,000	-
Occupational Health & Safety Innovation & Engagement Grants Program	-	6,667
	<u>\$ 81,340</u>	<u>\$ 133,802</u>

Some of the comparative figures have been reclassified to conform to the current year's presentation.

10. COMPARATIVE FIGURES

Administration fee income in Schedule 2, as well as the same amount of administration fee expense in each of the subsequent schedules, is an allocation of overhead from the main operating unit to each of the programs. It does not represent actual cash amounts received or paid by the Society, and is not reflected in the overall statement of revenue and expenditures.

9. ADMINISTRATIVE FEES

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

(b) Interest rate risk
 Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is exposed to interest rate risk primarily through its cash savings account.

(a) Liquidity risk
 Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of funds from its donors and other related sources, and accounts payable.

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2019.

8. FINANCIAL INSTRUMENTS

Fundraising expenditures were included in their entirety in the Suicide Prevention Resource Centre Society (schedule 8) due to the difficulty of allocating those expenditures to the individual programs.

7. FUNDRAISING

	2020	2021
\$	58,954	40,139
\$		99,093

The Society has a long term lease with respect to its premises. The lease contains renewal options and includes payment of utilities, property taxes and maintenance costs. Monthly lease expense includes the base rate plus the common costs. Future minimum lease payments, which are base amounts, as at year end are as follows:

6. LEASE COMMITMENTS

SUICIDE PREVENTION RESOURCE CENTRE
Notes to Financial Statements
Year Ended March 31, 2019

SUICIDE PREVENTION RESOURCE CENTRE

30

General and administrative expenditures

(Schedule 1)

Year Ended March 31, 2019

	2019	2018
Advertising and promotion	\$ 12,543	\$ 5,744
Amortization	33,091	35,094
Bank charges	2,451	2,069
Equipment maintenance and repairs	1,129	547
Education materials	293	325
Equipment purchases	1,765	2,021
Fundraising (Note 7)	41,433	31,276
Insurance	3,765	4,134
Office	10,076	6,652
Professional fees	10,626	5,384
Special projects	1,549	10,071
Staff development and recognition	4,895	7,253
Telecommunications	12,739	12,898
Travel costs	4,640	13,336
Volunteer recognition and training	1,810	2,871
Workshop	45,791	27,362
	\$ 188,596	\$ 167,037

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Suicide Prevention Resource Centre CORE
Year Ended March 31, 2019
(Unaudited)

31
(Schedule 2)

	2019	2018
REVENUE		
Alberta Health Services	\$ 100,739	\$ 96,185
Administrative fees <i>(Note 9)</i>	44,949	50,122
Community Initiatives Program (CIP) Capital Grant	15,000	15,000
FCSS - County of Grande Prairie	5,035	4,604
Community Foundation of Greater Grande Prairie	-	375
Employment & Social Development Grants	-	7,505
Other grants	500	500
Fundraising	44,995	12,619
Donations	1,814	14,080
Workshops	47,655	50,935
Fees for services	11,015	4,170
Interest income	771	254
Other income	60	121
	<u>272,533</u>	<u>256,470</u>
DIRECT EXPENDITURES		
Payroll costs	157,818	159,115
Facilities costs	24,824	24,775
	<u>182,642</u>	<u>183,890</u>
EXCESS OF REVENUE OVER DIRECT EXPENDITURES		
	<u>89,891</u>	<u>72,580</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotion	1,802	-
Amortization	33,091	35,094
Bank charges	2,451	2,069
Education materials	269	325
Equipment maintenance and repairs	419	148
Equipment purchases	653	1,060
Insurance	697	737
Office supplies	3,056	1,458
Professional fees	1,720	1,849
Staff development and recognition	1,947	2,827
Telecommunications	1,204	1,242
Travel costs	446	868
Volunteer recognition and training	1,560	2,732
Workshop	40,576	26,846
	<u>89,891</u>	<u>77,255</u>
DEFICIENCY OF REVENUE OVER EXPENDITURES		
	<u>\$ -</u>	<u>\$ (4,675)</u>

SUICIDE PREVENTION RESOURCE CENTRE

32

The Breakfast Club

(Schedule 3)

Year Ended March 31, 2019

(Unaudited)

	2019	2018
REVENUE		
Alberta Health Services	\$ 63,210	\$ 60,354
FCSS - Community Social Development City of Grande Prairie	44,401	42,960
Child and Family Services Authority	40,750	39,000
FCSS - Green View	8,625	4,755
FCSS - County of Grande Prairie	6,948	6,029
FCSS - Community Social Development City of Grande Prairie (Special Projects)	10,000	10,000
Communty Foundation of Greater Grande Prairie	3,724	991
Fundraising	18,895	21,938
Donations	20,000	13,071
	<u>216,553</u>	<u>199,098</u>
DIRECT EXPENDITURES		
Payroll costs	142,389	129,302
Facilities costs	16,302	16,488
Direct program costs	17,809	15,558
	<u>176,500</u>	<u>161,348</u>
EXCESS OF REVENUE OVER DIRECT EXPENDITURES	<u>40,053</u>	<u>37,750</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 9)	19,777	19,778
Advertising and promotions	2,840	1,128
Education materials	24	-
Equipment maintenance and repairs	246	117
Equipment purchases	291	313
Insurance	1,291	1,471
Office supplies	1,376	785
Professional fees	1,260	1,355
Special projects	1,549	10,071
Staff development and recognition	2,072	1,389
Telecommunications	6,767	5,185
Travel costs	900	739
Workshop expenses	1,660	-
	<u>40,053</u>	<u>42,331</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>\$ -</u>	<u>\$ (4,581)</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Tough Enough To Talk About It
Year Ended March 31, 2019

33
(Schedule 4)

	2019	2018
REVENUE		
FCSS - Green View	\$ 8,625	\$ 5,245
FCSS - County of Grande Prairie	5,036	4,604
Community Foundation of Greater Grande Prairie	-	1,500
Community Initiatives Program (CIP) Operating Grant	37,500	12,500
Occupational Health & Safety Innovation & Engagement Grants Program	6,667	13,333
Fundraising	21,779	17,344
Donations	11,690	20,303
Workshops	-	6,000
Fee for services	8,909	20,930
	<u>100,206</u>	<u>101,759</u>
DIRECT EXPENDITURES		
Payroll costs	40,374	58,144
Facilities costs	15,689	16,139
Direct program costs	206	-
	<u>56,269</u>	<u>74,283</u>
EXCESS (DEFICIENCY) OF REVENUE OVER DIRECT EXPENDITURES	<u>43,937</u>	<u>27,476</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees (Note 9)	11,687	11,687
Advertising and promotions	1,368	313
Equipment maintenance and repairs	-	193
Equipment purchases	602	479
Fundraising expense (Note 7)	-	61
Insurance	384	451
Office supplies	2,112	1,470
Professional fees	6,266	690
Staff development and recognition	417	1,381
Telecommunications	1,710	3,251
Travel costs	1,017	8,079
Volunteer recognition and training	250	35
Workshop expenses	3,555	-
	<u>29,368</u>	<u>28,090</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>\$ 14,569</u>	<u>\$ (614)</u>

SUICIDE PREVENTION RESOURCE CENTRE

34

Men's Support Group

(Schedule 5)

Year Ended March 31, 2019

(Unaudited)

	2019	2018
REVENUE		
FCSS - Community Social Development City of Grande Prairie	\$ 9,186	\$ 9,110
Fundraising	1,171	-
	<u>10,357</u>	<u>9,110</u>
DIRECT EXPENDITURES		
Payroll costs	7,564	7,864
Facilities costs	1,294	1,340
	<u>8,858</u>	<u>9,204</u>
EXCESS (DEFICIENCY) OF REVENUE OVER DIRECT EXPENDITURES	<u>1,499</u>	<u>(94)</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees <i>(Note 9)</i>	450	450
Advertising and promotions	551	512
Equipment maintenance and repairs	241	-
Office supplies	137	96
Professional fees	120	130
Staff development and recognition	-	100
	<u>1,499</u>	<u>1,288</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>\$ -</u>	<u>\$ (1,382)</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE

Connect

35
(Schedule 6)

Year Ended March 31, 2019

(Unaudited)

	2019	2018
REVENUE		
FCSS - Community Social Development City of Grande Prairie	\$ 22,966	\$ 22,317
FCSS - County of Grande Prairie	5,923	5,196
Fundraising	-	17,344
Donations	37,865	9,920
	<u>66,754</u>	<u>54,777</u>
DIRECT EXPENDITURES		
Payroll costs	47,015	44,633
Facilities costs	15,689	16,141
Direct program costs	83	603
	<u>62,787</u>	<u>61,377</u>
DEFICIENCY OF REVENUE OVER DIRECT EXPENDITURES	<u>3,967</u>	<u>(6,600)</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotions	64	-
Equipment maintenance and repairs	71	30
Equipment purchases	90	97
Insurance	452	451
Office supplies	503	487
Professional fees	410	441
Staff development and recognition	310	459
Telecommunications	1,204	1,404
Travel costs	863	1,334
	<u>3,967</u>	<u>4,703</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>\$ -</u>	<u>\$ (11,303)</u>

SUICIDE PREVENTION RESOURCE CENTRE

36

Community Helpers

(Schedule 7)

Year Ended March 31, 2019

(Unaudited)

	2019	2018
REVENUE		
Alberta Health Services	\$ 107,308	\$ 103,000
Fundraising	2,725	-
	<u>110,033</u>	<u>103,000</u>
DIRECT EXPENDITURES		
Payroll costs	61,493	47,164
Facilities cost	15,777	16,182
Direct program costs	5,809	4,433
	<u>83,079</u>	<u>67,779</u>
EXCESS OF REVENUE OVER DIRECT EXPENDITURES	<u>26,954</u>	<u>35,221</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Administrative fees <i>(Note 9)</i>	13,035	18,206
Advertising and promotions	5,303	1,548
Equipment maintenance and repairs	152	59
Equipment purchases	129	72
Fundraising	853	-
Insurance	941	1,024
Office supplies	2,527	2,065
Professional fees	850	919
Staff development and recognition	149	954
Telecommunications	1,854	1,816
Travel costs	1,161	2,316
Workshop expenses	-	516
Volunteer recognition and training	-	15
	<u>26,954</u>	<u>29,510</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>\$ -</u>	<u>\$ 5,711</u>

See notes to financial statements

SUICIDE PREVENTION RESOURCE CENTRE
Suicide Prevention Resource Centre Society
Year Ended March 31, 2019
(Unaudited)

37
(Schedule 8)

	2019	2018
REVENUE		
Fundraising	\$ 56,659	\$ 34,986
Fee for service	100	-
	<u>56,759</u>	<u>34,986</u>
DIRECT EXPENDITURES		
Payroll costs	637	1,005
	<u>637</u>	<u>1,005</u>
EXCESS OF REVENUE OVER DIRECT EXPENDITURES	<u>56,122</u>	<u>33,981</u>
GENERAL AND ADMINISTRATIVE EXPENDITURES		
Advertising and promotions	615	2,243
Fundraising <i>(Note 7)</i>	40,580	31,215
Office supplies	365	291
Staff development	-	143
Travel costs	253	-
Volunteer recognition and training	-	89
	<u>41,813</u>	<u>33,981</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 14,309</u>	<u>\$ -</u>

Account #	SPRC 2018-19		Breakfast Club		Tough Enough to Talk About	
	Budget to Actuals		2018-19	2018-19	2018-19	2018-19
			Budgeted	Actual	Budgeted	Actual

INCOME

4120 Alberta Health Services	\$	60,000	\$	63,210		
4140 CFSA	\$	39,000	\$	44,401		
4160 City of GP CDS	\$	42,000	\$	40,750		
4200 County of Grande Prairie FCSS	\$	6,500	\$	6,948	\$	4,500
4200 MD of Greenview FCSS	\$	7,000	\$	8,625	\$	7,000
4320 Donations	\$	12,000	\$	20,000	\$	10,000
4340 Fundraising	\$	14,368	\$	18,895	\$	21,000
4360 Workshop Fees/Registrations			\$	-	\$	15,000
Other Grants	\$	15,500	\$	13,724	\$	1,500
4290 Community Initiatives (CIP)					\$	37,500
4265 Special Projects					\$	-
TOTAL	\$	196,368	\$	216,553	\$	96,500
					\$	100,206

EXPENSES

A. Salaries, Wages & Benefits	\$	124,846	\$	142,389	\$	56,090	\$	40,374
B. Direct Program Costs	\$	16,500	\$	16,302	\$	2,000	\$	206
C. Facility Costs	\$	18,720	\$	17,809	\$	18,410	\$	15,689
D. Administrative & Other Costs	\$	36,302	\$	40,053	\$	20,000	\$	29,368
TOTAL EXPENDITURES	\$	196,368	\$	216,553	\$	96,500	\$	85,637
SURPLUS/DEFICIT	\$	-	\$	-	\$	-	\$	14,569.00



REQUEST FOR DECISION

SUBJECT: **Managers' Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 18, 2019 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2019 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Managers report



Managers Report-Regular Board Meeting September 18, 2019

Dear Board Members,

During the months of July and August 6 FCSS Summer Day Camps were held in various locations through the municipality. Although numbers of participants were small in some areas the addition of the Outdoor Survival camps, in partnership with the Recreating Department, were a huge success. The number of participants in the regular Day Camps were: Grovedale -21; New Fish Creek-9; DeBolt-11; Valleyview-18. Outdoor Survival Nature Camp at Johnson Park-14; Grovedale Fish Pond-9. Feedback and quotes from campers include:

"The most important thing I learned was how to light a fire easily"

"My favorite part of the Outdoor Survival Camp was building shelters"

"The most important thing I learned was the importance of safety"

"The most important thing I learned at camp was how to survive in the outdoors"

"The most important thing I learned at camp was to respect others and to not judge others"

"The most important thing I learned is that it's okay to lose"

In Valleyview, 85% of participants said they had never been to Johnson Park. 45% of participants in Grovedale had never been to the Grovedale Fish Pond before. After the Outdoor Survival Nature Camp, 100% of all participants said that they would return to the park where they attended camp.

A trauma informed parenting class will be offered out of the Community Resource Centre in Valleyview from September 4 – December 11. This class is free of charge and is delivered through a partnership with PACE- Peace Area Counselling and Education. Child mind will be offered by the Parent Link Centre.

The Community Information/registration night took place on September 4 at Memorial Hall from 5:00-8:00 P.M. Green View FCSS representatives were present to create awareness of programs and services.

The annual Older Adult Information Day is scheduled at the Greenview Multiplex on October 3. This day of learning will include a variety of presentations and information sessions geared towards older adults and seniors.

Administration coordinated a community engagement session in Nose Creek on August 29. This event was an opportunity to address concerns expressed by the Nose Creek residents. Several issues were brought forth and administration from a variety of departments, as well as 5 Council members, were on hand to address concerns, answer questions and develop an action plan.

Green View FCSS will host an outcomes measures training session September 25, 26. Various Green View FCSS staff will attend, as well as staff members from other FCSS programs in the Northwest region.

On September 27, Green View FCSS is the host for the NW Directors day. This is an opportunity for FCSS Directors from the NW to gather and share information on provincial updates, upcoming training, and program offerings in various locations.

Administration raised concerns with the Associate Ministry of Red Tape Reduction over the amount of reporting required by the Province in regards to the Alberta Works contract. The response letter is included as a part of this report.

The provincial association regular meetings resumed September 6, and the FCSSAA Board was introduced to the association's new executive director, Mellissa Kraft. Melissa has accepted an invitation to come to Green View FCSS for the NW Directors day September 27th. The Directors Network Committee will also meet in Edmonton September 12 and 13. The provincial report provided by Ken Dropko indicated that the initial meetings with the new Minister of Community and Social Services, Minister Sawhney, have been favorable and opportunities to highlight the work of FCSS on a provincial level has been well received.

Administration has been actively working on the 2020 budget, team development and filling the vacant role of the Home Support Coordinator in Grande Cache.

Attached to this report are the current finance actuals as well as updates from staff in the Grande Cache office. I hope to have an initial draft of the 2020 budget, which will be presented at the meeting. Also included is an advocacy toolkit, prepared by the inter-city forum on Social Policy, which can be used to advocate to MLA's about the impact of the FCSS program.

The Board will receive 2 delegations at the September meeting, one from Suicide Prevention Resource Centre, and one from Peace Wapiti school division. Grant applications have been received from various organizations and will be compiled for Board to make decisions on at the October 16 meeting.

I look forward to seeing you on September 18 at 9:30.

Lisa

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0



To: Lisa Hannaford, Manager
From: Amber Hennig, Assistant Manager
Re: September monthly report

OVERVIEW

During the summer months our office sees a decrease in the number clients accessing the services in person and fewer meetings as most organizations break during this time. Staff took advantage of this temporary lull to prepare for the fall and continue transforming the Grande Cache office to fall in line with Green View FCSS.

To ensure staff feel supported in this process the Manager and Assistant Manager have taken the following steps for staff located in Grande Cache.

- Assistant Manager set weekly one on one meetings with staff. These meetings will provide opportunity for mentorship, direction setting, and concise information sharing.
- The Manager of FCSS conducted her first monthly meeting in Grande Cache and will, weather permitting, continue to conduct in person monthly meetings. Not only does this provide support to the Assistant Manager it also increases information sharing and between the two offices.
- The Career Resource Coordinator and Outreach Coordinator travelled to Valleyview and spent time with their counter parts peer learning. They found the time spent valuable and returned with information to align processes and environment to match the Valleyview office. Due to the volume of information to be learned, both Grande Cache staff will be returning in September, and one more time in October.
- Arranged for Outcomes Measurement training at the end of September for staff, who require it, in both offices.

Our goal is to provide a consistent environment for clients, Board Members, and MD staff so whether they are in the Valleyview office or Grande Cache office they will receive the same high-quality experience.

The Early Childhood Coalition will be hosting a regional meeting September 18 and 19 in Grande Cache. The invitation to attend was extended to our neighbouring region, Region 3. The Assistant Manager continues to chair the Coalition and work with the Coalition Outcomes Working Group in the development of the Early Childhood Coalitions of Alberta (ECCA) Outcomes Framework. Policy Wise was contracted by ECCA to assist in the development the framework. An extensive grey literature review was completed, and recommendations put forth. Those recommendations will now be communicated to coalitions across Alberta for feedback. The Assistant Manager will assist in the facilitation of the Region 1 engagement session on September 27, 2019 in Grande Prairie.

Prior to providing the reports per staff position, we would like to highlight a recent grant application submitted at the beginning of summer. As a result of Rural Homelessness Estimations completed in Alberta with the support Alberta Rural Development Network (ARDN), the Reaching Home Grant was extended to rural communities. Reaching Home is a federally funded strategy to reduce homelessness and ARDN will be responsible for administration of funding in Alberta for rural communities. While part of the work under the Reaching Home project is intervention a large component is prevention. The preventative nature of the funding was the basis for the Green View FCSS application.

The 4.5-year project entitled, Meadows to Mountains Homelessness Prevention Project, was submitted and, at the time of this report, in the final stages for approval. Again, with a focus on prevention, the project was loosely based on Housing First strategies, specifically:

“The focus is on strengthening and building on the skills and abilities of the client, based on self-determined goals, which could include employment, education, social integration, improvements to health or other goals that will help to stabilize the client's situation and lead to self-sufficiency.”

The major points of the project are as follows:

- Standardized intake process
- Individualized plan for clients created by client and facilitated by FCSS staff
- In person support to connect individuals with the resources they require to change their current housing status (i.e. unstable to stable, homeless to homed)
- Coordinated Access philosophy; piercing agency silos to achieve collaborative inter-agency support for clients
- Grant dollars will be provided to a client only AFTER all other sources of funding or resources have been exhausted or explored for eligibility. Dollars will be used for the following: gas cards, transportation (i.e. bus or taxi fares), food, rental assistance, hotel (emergency shelter), PPE, utilities, and clothing. If an expenditure is identified during the project not previously listed, those expenditures will be approved on a case by case basis
- A small allotment of the budget is dedicated to pay for honorariums to elders who can assist with a wholistic approach for supporting indigenous clients

Meadow to Mountains, will give Green View FCSS the opportunity to “move the needle” on homelessness and provide measurable outcomes that will demonstrate the value of the work being done.



Family and Community
Support Services

STATISTICS

Year End Report 2019 (In Office Visits)	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	31	85	59	56	23	29	44	31					358
Seniors Supports	1	4	8	7	9	5	9	3					46
Referrals	12	19	9	14	10	17	16	9					106
Other	93	146	147	122	101	162	106	78					955
Total Client Visits	137	254	223	199	143	213	175	121	0	0	0	0	1465
Residence Break Down:													
Grande Cache							135	94					229
Cooperatives & Enterprises							40	27					67
New							41	19					60
Returning							134	102					236
Indigenous	44	91	77	62	31	46	57	40					448
Seniors	4	5	25	10	12	43	14	7					120

Community Social Issues Identified	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR TOTAL
Yes							175	175					350
No													0

Aboriginal Community Activity Fee Assistance Program	0	0	0	0	0	0	2	1					3
Adopt-A-Driveway	3	0	1	0	0	0	0	0					4
Ages and Stages Training	0	0	0	0	0	0	0	0					0
Alberta Supports/AISH	31	85	59	56	23	29	44	31					358
Baby Box Program	0	0	0	0	1	0	0	0					1
Baby Sitter's/ Home Alone	0	0	0	0	0	2	2	0					4
Community Collaboration	31	69	50	44	32	43	44	36					349
Community Volunteer Income Tax Program (CVITP)	0	6	25	15	12	0	4	1					63

Eating for your Wellbeing (cookbooks)	0	1	0	0	0	0	1	2							4
Forms Assistance (General)	1	5	1	2	1	2	1	1							14
General Information	21	15	17	20	14	42	12	23							164
Home Support	2	0	1	0	0	0	9	2							14
Hope Exists in Lots of Places (HELP)	9	8	6	12	9	3	5	0							52
Meals on Wheels	0	5	2	2	0	1	2	2							14
Other Questions/Inquiries	38	54	50	39	38	124	40	16							399
Parenting Supports	0	0	1	1	0	0	0	0							2
Resource Library	0	0	0	0	0	1	0	1							2
Seniors Supports	1	4	8	7	9	5	9	4							47
Volunteering	0	1	0	0	0	0	0	0							1
Welcome Packages	0	1	2	1	4	0	0	1							9
	137	254	223	199	143	213	175	121							1465

1465

Gender

Male							84	19							103
Female							91	102							193
							175	121							296

COMMUNITY RESOURCE COORDINATOR

With the Home Support Coordinator position vacant, the CRC has been aiding the Home Support Program over the summer months. Additionally, the following items were completed:

- Organizing display and engaging with community during the Rate Payers BBQ (124 individuals received information about FCSS programs and services)
- Coordinating agencies, organizations, and clubs for the annual Community Connections which took place on September 4, 2019. This event is designed to provide a venue for agencies etc. to showcase what they offer and for community members to learn more about what is available locally.
 - Approximately 350 community members attended event
 - 46 separate agencies, clubs, organizations were in attendance (50 were confirmed, 4 cancelled the day of due to lack of staff to attend)
 - Presenters were surveyed; 100% agreed they were able to connect a community member to something they needed, 95.5% agreed they now know more on who

to contact additional resources, and 100% agreed that are now more aware of what is available in the community

- Ordered additional resource materials for the clients that match with those available in Valleyview, contacted HIV North for contraceptives (now available to clients), and feminine hygiene products (now available to clients)
- Customized an Eating for Your Well-Being cookbook and provided several client support meetings with a disabled couple to increase their ability cook for themselves. Meetings included taking the clients grocery shopping to teach them how to interpret labels and to shop smartly
- Co-facilitation/training Youth Coordinator in delivery of the Babysitting Course and Home Alone. During the Youth Coordinator's maternity leave the CRC was teaching these courses.

HOME SUPPORT COORDINATOR

Currently this position is vacant, the previous Coordinator left the position to complete her Masters in Psychology. Interviews have been conducted and a new coordinator should be in place by the end of the month. Until a Coordinator is hired, Home Support Workers will report directly to the Assistant Manager.

Currently there are 16 clients and only one Cooperative, Muskeg, with no clients. The population in Muskeg is very small and our previous client has family now assisting him with his needs. Home Support Workers are now using SPOT devices and have expressed gratitude for considering their safety as they work in the communities.

OUTREACH COORDINATOR

No. of open files	11	No. of files closed	0
REASONS FOR FILE CLOSURES			
Family requested	N/A	Client requested	N/A
Client no longer requires service	N/A	Client passed away	N/A
ADDITIONAL NOTES REGARDING FILE CLOSURE/S			
n/a			
DEMOGRAPHICS			
No. of Indigenous Clients	6	No. of non-Indigenous Clients	5
Clients per Location			
Muskeg		Susa Creek	1
Victor Lake	1	Grande Cache Lake	
Wanyandie East/West		Joachim	2

Grande Cache (hamlet)	3	Whispering Pines Lodge	4
Ages			
18 -29	0	30 – 50	0
51 – 60	2	61 – 70	3
71 – 80	3	80+	3
REFERAL INFORMATION			
TO ACCESS Outreach Coordinator			
AHS Home Care	1	AWN (including TAWOW Centre)	N/A
Community member	N/A	Family member	N/A
Medical professional	N/A	Self-referral	N/A
Big Horn Golden Age Club	N/A	Other (please specify)	N/A
REASON for referral to Outreach Coordinator			
Client experiencing isolation	1	Transportation barriers	1
Pre/post hospitalization	N/A	Family concern	N/A
Forms assistance	N/A	Connection to additional resources	N/A
Physical disability	N/A	Indigenous cultural disconnect for residents in Whispering Pines Lodge	N/A
Services/agencies/organizations CLIENTS WERE REFERRED TO			
Whispering Pines Lodge Big horn Golden age Club			

As part of the Outreach Coordinator's role she coordinates indigenous activities or experiences for residents of Whispering Lodge. There has been moderate success, but during the summer there were two major successes. First, she arranged for Jingle Dancers to perform at the Lodge. This event saw 20 participants attend that are not currently residents. Of those 20 were adult children with their elderly parents and they welcomed a chance to be in the environment as those parents may need residency within the next couple of years. The second item, the Coordinator got an Indigenous Elder, residing in the Lodge to participate in an indigenous singing activity. This individual is non-verbal, non-participatory and according to staff at the Lodge, depressed. It was noted that following this activity a notable improvement was observed in his disposition; engaging with staff, sitting taller and smiling more.

The Outreach Coordinator did modify her visitation schedule for two clients in the lodge as those clients are now considered "sun downers". Basically, they are awake most of the night and sleep most of the day. Those visitations took place in the late afternoon when possible.

After participating in the peer learning with Valleyview staff, the Coordinator gained confidence in her ability to assist with Seniors Benefit forms. With this newly gained confidence she



conducted 3 in home sessions with seniors to complete forms. Additionally, she assisted with the Home Support program while the Home Support Worker was on holidays.

YOUTH COORDINATOR

Having returned in May, there was insufficient time to plan camps or meet with schools. Instead the summer was spent building a strong base of knowledge. With the dissolution of the Town, processes, expectations, and types of programs have changed. The changes had taken place while the Youth Coordinator was on maternity leave. In this reporting period the following items were completed:

- Spoke to agencies and organizations involved in the development of youth and arranged for an exploratory meeting to discuss set monthly meetings to collaborate on programs and services. Agencies attending the September exploratory meeting include: Grande Yellowhead Public School Division (BEST Worker, school councillor), Northlands School Division, Mountain Metis Association, AWN; opiate worker, early intervention, and FASD, Mental Health, Health Unit, RCMP, Municipal Library)
- Trained in delivery of the Babysitting Course and Home Alone Course, co-facilitating with the Community Resource Coordinator. A total of 14 youth were engaged
- Worked with a local First Aid trainer to deliver 2 Youth First Aid courses, each course filled to capacity with a total of 12 youth participating
- Reviewed existing Green View FCSS youth programs in preparation to speak with schools in the fall to see which programs will be relevant to the needs of students
- At the time of this report, a meeting with the principle at Susa Creek School (Northlands School Division) took place and confirmation of Hands Are Not for Hitting and the Home Alone course will be delivered before the end of 2019. Susa Creek School has seen a dramatic drop in student enrollment this year with under 45 children in kindergarten to grade 8. The entire student body has been exposed to one or more of the following; abuse, poverty, adults with addictions, and/or involvement with Child Services. With the extreme level of need in the student population Susa Creek school will be a priority for the Youth Coordinator.
- A meeting with Grande Yellowhead Public School Division is scheduled for the beginning of September. The meeting will involve all principles, the BEST Worker, school liaison, FMNI Worker, and Division staff. The intent of the meeting is to explore services and programs available for students related to supporting their mental health and well-being



TRENDS

- There has been a reduction in the number of Indigenous clients accessing the Aboriginal Community Activity Fee Assistance Program. It is believed the reduction is a result of misinformation provided by the front desk at the Recreation Centre. Prior to dissolution, the Assistant Manager had two offices, one at the Recreation Centre and the other at the FCSS office. With the Assistant Manager moving to the FCSS office full-time, some Recreation staff thought the program had ended and had expressed this to clients. To correct this misinformation, an email was sent to all Interagency members and later this month FCSS staff will touch base with other agencies in town in addition to checking in with clients of the program.

UPCOMING

- Peer learning – Community Resource Coordinator and Outreach Coordinator to travel to Valleyview
- Youth Coordinator attendance of Facilitator Training
- Outcomes Measurement training
- Regional Early Childhood Coalition meeting
- Policy Wise and ECCA engagement session with Region 1 Coalitions
- Interagency reconvenes at the end of September
- Community Outreach Program Enhancement board meeting
- Food Bank Board meeting
- Refinement of process for Meadows to Mountains Homelessness Prevention Grant
- Launch of the ECC National Child Day poster campaign
- Recruit/hiring of Home Support Coordinator

Respectfully submitted by,

Amber Hennig



**MD of Greenview
Actual to Budget
Family & Community Support Services
For the 8 Months Ending 8/31/2019**

		<u>Actual Y-T-D 2019</u>	<u>Approved Budget 2019</u>	<u>% Used Budget</u>	<u>\$ Unused Budget</u>
Revenues					
Sales of Goods & Services	5-5200	\$23,159.10	\$42,000.00	55.14%	\$18,840.90
Other Services	5-5299	28,950.00	40,800.00	70.96%	11,850.00
Shared Funding	5-5709	0.00	94,860.00	0.00%	94,860.00
		<u>52,109.10</u>	<u>177,660.00</u>	<u>29.33%</u>	<u>125,550.90</u>
Expenses					
Salaries	6-6001	695,741.56	661,345.00	105.20%	(34,396.56)
Honorariums	6-6003	11,596.00	24,000.00	48.32%	12,404.00
Employer Contributions	6-6004	163,419.30	164,772.00	99.18%	1,352.70
Accommodation & Subsistence	6-6011	7,923.05	19,000.00	41.70%	11,076.95
Transportation Expenses	6-6012	52,894.03	90,000.00	58.77%	37,105.97
Training & Education	6-6013	9,412.70	7,000.00	134.47%	(2,412.70)
Memberships & Seminars/Conferences	6-6015	2,037.30	6,500.00	31.34%	4,462.70
Telecommunication Services	6-6033	4,444.83	6,700.00	66.34%	2,255.17
Mobile Communication Services	6-6036	3,690.88	3,000.00	123.03%	(690.88)
Professional Services	6-6040	4,264.78	8,000.00	53.31%	3,735.22
Auditing & Accounting Services	6-6041	3,850.00	1,500.00	256.67%	(2,350.00)
Repair/Maintenance of Motor Ve	6-6076	0.00	500.00	0.00%	500.00
Office Supplies	6-6102	366.15	0.00	0.00%	(366.15)
Personal Protection Equipment &	6-6104	107.81	500.00	21.56%	392.19
Petroleum & Antifreeze Products	6-6105	1,153.51	2,500.00	46.14%	1,346.49
General & Operating Supplies	6-6109	17,448.01	48,500.00	35.98%	31,051.99
Rental - Hall / Building	6-6143	485.71	38,700.00	1.26%	38,214.29
Grants to Organizations	6-6202	83,394.60	154,100.00	54.12%	70,705.40
Grant Agreements	6-6203	70.00	245,000.00	0.03%	244,930.00
Aboriginal Community Programs	6-6225	0.00	30,000.00	0.00%	30,000.00
		<u>1,062,300.22</u>	<u>1,511,617.00</u>	<u>70.28%</u>	<u>449,316.78</u>

Indigenous Transitional Report

Nov. 26, 2018/June 2019

Nov. 26th – Nov. 30th

During the first week of this position, I took the time to familiarize myself with students and staff. Visiting the schools and chatting with everyone to see how I would proceed with my planning. I learned how to run the video conferencing equipment for Cree class and we had classes Tuesday and Friday of that week. The teacher is Sandra Davenport out of Edson, AB (GYPSD). I visited the hot lunch program at the Recreation Center(this program feeds our students from the coops and enterprises as well as Susa Creek School) ran by Northlands School Division and familiarized myself with the program and the ladies who run it. Team meetings at the High School are ran weekly (these meetings are held with Principal, Vice Principal, LST, HS Academic Counsellor, Family School Liaison, BEST Coach and Indigenous Liaison), I attended. Summitview Middle School and Sheldon Coates Elementary hold team meetings as well but on a need to basis. I attended the one for Summitview held this week. The meetings led to phone calls to parents for signatures on ISP's, looking into grief/addiction supports and counseling, anger management supports, and Glenrose appointment inquiries with a parent.

Dec. 2018 - Highlights and Happenings

- Cree classes every Tuesday and Friday at Summitview. Friday at Sheldon Coates as well.
- Indigenous Team Meeting in Edson – Dec. 4th
- High School Team Meetings – Dec. 11 & 18
- Sheldon Coates Team Meeting – Dec. 7
- Summitview Team Meetings – Dec. 3 & 10
- Summitview ski trip – Dec. 10 (Student relationship building)
- Traditional Teachings – Dec. 13 at the Tawow Centre
- Scheduling excel block History of Grande Cache Indigenous Peoples presentation at the High School by Robert Wuorinen scheduled for Jan. 18
- Excel Block Christmas Craft, shelf sitters at the High School.
- Continued to contact parents for registration completion, and ISP's getting signed off on.
- Summitview Cree class sang Jingle Bells in Cree for the Christmas Concert.

- Classroom help and individual help for Indigenous Students at Sheldon Coates.
- Individual help for Summitview Indigenous Students.
- Accompany students to the hot lunch program and eat with them.

Jan. 2019 Highlights and Happenings

- Team meetings at Summitview – Jan. 7 & 14th
- Team meetings at High School/Sonrise Jan. 8, 15
- Team meetings at Sheldon Coates – Jan. 17
- Talked with teachers at Sheldon Coates and Sonrise to set up some classroom visits.
- Smudging for students every Tuesday at 10:00 am in Summitview.
- Smudging for students in the mornings before exams at the High School.
- Iqaluit presentation and Inuksuk making with Gr: 2 at Sheldon Coates.
- Programming/Planning for classroom visits in February.
- Meeting with Aseniwuche Winewak Nation President regarding the presentation of Eagle Feathers at Grad. – Jan. 11
- Participated in Bell Talk Day
- Contacting local Indigenous businesses as well as colleges for the Career Fair.
- Meeting with Learning Connections. Jan. 11
- Cree classes every Tuesday and Friday at Summitview. Friday's at Sheldon Coates as well.
- Set up times for Indigenous parents to come and get help completing online registrations.
- Scheduling for Keepers of the Athabasca to visit our schools.
- Have lunch with the Indigenous Students at the hot lunch program (ongoing).
- Continue to work with students one on one when time allows.
- Richard Wuorinen presentation at the High School Jan. 18

- Help get hot lunch program set up for Sheldon Coates Indigenous Students.
- Classroom help for Indigenous Students in Sheldon Coates Gr: 1 afternoon room.
- Checking into bussing for a special needs Indigenous Student from Victor Lake coop.
- Conference in Edmonton, Learning through Story – Dec. 21
- Ongoing programming/planning work.
- Traditional Teachings Jan. 24 at the Tawow centre.
- Collaborating with parents, schools and community for letters and information needed for the Honouring Spirit: Indigenous Awards.

Feb. 2019 Highlights and Happenings

- Cree classes at Summitview and Sheldon Coates, Tuesday and Friday.
- Smudging every Tuesday at 10 am for Summitview students.
- Team meetings at the High School – Feb. 5, 12, 19, and 26.
- Team meetings at Summitview, Feb. 4.
- Team meeting at Sheldon Coates,
- Work with schools on a few Jordan’s principle applications.
- Continue with Career day planning
- Ongoing parent/student relationship building
- Bannock making at Sheldon Coates for the breakfast program.
- Beading presentation and teaching for Gr: 5 in Summitview.
- Inuksuk presentation and creating for Gr: 1,2 at Sunrise
- Lateral Violence Workshop- Feb. 11
- Traditional Teachings – Feb.28
- Attended a fur and trapping presentation by one of the local families for Gr: 4 at Summitview.

- Voyageur stories for Gr: 4 at Summitview
- Dream catcher presentation and craft for Gr:3 at Sheldon Coates and Gr: 4 at Summitview.
- Wampum belt presentation and teaching for Gr:6 at Summitview.
- Helped with the Unity challenge- Feb. 20.
- Pink shirt day participation/help.
- Partnering with the B.E.S.T. Coach to set up an ever active lunch time program for girls. This program ran from Feb. – April.
- Ongoing emails, texts and calls for attendance to parents/guardians of the middle school and high school.
- Ongoing Indigenous Student support for Gr: 1 afternoon class at Sheldon Coates.
- Parent/Student/Staff meetings.
- Palisades camp correspondence.

Mar. 2019 highlights and Happenings

- Career Day at High School – Lethbridge College Indigenous faculty representative in attendance as well as Rupertsland, Caribou Patrol and Aseniwuche Development Corporation.
- Cree classes Tuesday and Friday for Summitview. Friday for Sheldon Coates.
- Team meetings at the High School, Mar. 5, 12 & 18.
- Team meetings at Summitview, Mar. 4.
- Smudging at Summitview, every Tuesday at 10 am.
- Community Engagement Workshop at Summitview – Mar. 6
- Elders meeting at AWN-Mar.7
- Start corresponding with parents and students for the Junior Forest Rangers camp in the summer. Students can receive up to 10 credits for attending and completeing.
- Follow up with parents about the Palisades camps.

- Meet with Mountain Metis president about funding for two Metis students to attend the Palisades camp.
- Forms given out for work experience credits for students employed after school.
- Start students on the Atco Indigenous Awards applications.
- Ever Active Mondays at lunch- all month.
- Keepers of the Athabasca presentations, March 20, 21 and 22. Community Climate Action and Treaties presentations for Summitview (all classes), Sonrise(Grades 4,5,6) and High school(Grade 10).
- Traditional Teachings at the Tawow-Mar. 20th.
- Summitview ski trip – Mar. 14
- RCTv programming for Summitview Gr: 8. Kayak to Klemtu(Canadian Movie)
- Corresponding with Rupertsland about parking at the High School to assist students with scholarships, bursaries and summer camps offered.
- Bannock and tea for Gr: 6 Iroquois presentations (2 parent helpers assisted)
- Research Residential Schools for Project of Heart.

April Highlights and Happenings

- Cree as per previous months
- Team meetings at the high school – Apr. 1, 16, 30.
- Sheldon Coates – Apr. 5
- Smudging at Summitview every Tuesday at 10 am.
- Follow ups with Jordan's Principle as per denials.
- Kayak to Klemtu movie viewing and discussion with Gr:8.
- Party Program – Apr. 9
- Cass Conference – Apr. 10, 11 & 12th.
- Rupertsland Mobile at the High School to help with Scholarships, bursaries and camp applications.

- RCTv live web broadcast and pizza lunch with Gr: 8.
- Attend a funeral for an important Indigenous community member.
- Ski trip with Gr: 7 & 8 Summitview Students – Apr. 23.
- Bannock making for Sheldon Coates Breakfast Program.
- Traditional Teachings at the Tawow – April 25.
- Orange Shirt Day Logo Contest Excel Block at the High School.
- Meetings with Youth Connections about partnering projects, book excel blocks with teacher for them to bring in a community member to teach beading.
- Reading Indigenous stories and Indigenous presentation for Education Week for Sunrise School.

May Highlights and Happenings

- Cree class as per previous months.
- Team meetings at the High School, May 7 and 14.
- Staff meeting at Sheldon Coates- May 1
- Summitview Career Day during Education Week.
- Project of Heart with Gr: 5 at Summitview throughout the month.
- Sheldon Coates, Gr: 3 introduction to Project of Heart.
- Smudging at Summitview every Tuesday at 10 am.
- Gr:4 Summitview Indigenous plant presentation and walk.
- Bear Witness Day presentation and activities for Sunrise Gr: 1, 2, 3, 4.
- Excel blocks at the High School. Beading – May 3, 10, 24, and 31(Partnered project with Youth Connections)
- Anger management – May 13(student attend with me)
- Elders Council Meeting in Hinton – May 22
- Track and Field at Summitview.

- Rupertsland at the High School – May 14. Same as previous month.
- Sheldon Coates, Gr: 3 Tipi teaching and craft. May 29 and 30.
- applications for students for summer camps.
- Indigenous Day planning.
- Attended a Blanket exercise – May 28
- Follow ups with students regarding applications for camps and awards.
- Attended High School art classes for the Orange Shirt Day Logo contest.
- Look after getting tassels beaded for Indigenous grad students and deliver to school.
- Help on the day of Grad

June 2019 Highlights and Happenings

- Cree classes as per previous month until June 18.
- Team meetings at the High School, June 4, 11, and 18.
- Smudging at Summitview June 4, 11 and 18.
- Indigenous day planning. Contacting partners and presenters, scheduling, meetings.
- FASD clinics June 5, all day.
- schedule camp interviews.
- Prepare Residential School presentations with Grade 5 for Indigenous Day.
- Indigenous games, scavenger hunt and craft with Sheldon Coates Kindergarten classes at Pierre Greys Lake.
- Assist Indigenous students with assignments that needed completing.
- Reader for Indigenous Students exams.
- Smudge for students before exams.
- Attend and transported students to dance at Susa Creek School for Indigenous Day.

We enjoyed a fabulous Indigenous Day at our Schools here in Grande Cache.

Summitview- In the morning, Residential School presentations by the Grade 5M class, stories and eagle or medicine wheel spinner origami facilitated by the Grande Cache Municipal Library.

Sonrise – In the Morning, stories, Indigenous games and an Indigenous Craft facilitated by myself(Samantha McDonald) and a local Indigenous gentleman.

Sheldon Coates – In the morning, two Indigenous ladies from Parent Link read stories and did crafts with the students.

For the afternoon all the schools came together to enjoy a round dance in celebration of Indigenous Day. They enjoyed the local drummers and singers from the James Gang Drummers as well as local Jingle and Shawl dancers. Susa creek school dancers also attended.

Barriers/Struggles

-Time....there is never enough; things are completed or worked on during your personal time. An extra person in this position could help so much!

-Lack of support for academically low students and the importance of having this support in place at the beginning of the school year so they are successful and finish out the year; rather than continually having to call, email and text parents and students about attendance.

It is a vicious circle, they start the year, work gets hard or they don't understand and there is no extra help, they fall behind, start not attending, too overwhelmed to catch up, fail. Parents are often themselves at a lower academic level and unable to help these students.

-Lots of these students have no positive in their daily lives. They may come from substance or alcohol abusive homes or from broken and poverty stricken homes. They attend school as an escape and sadly we fail them here as well by not having the extra supports they need to succeed. They end up coming to school and just hanging out in the hallways and common areas to be in a safe space. I feel if we could offer the supports for them to succeed, we may help them break the cycle for future generations.

GYPSD

Business Services / Finance

**FNMI EXPENDITURES FOR THE FISCAL YEAR 2018/2019
RE: MUNICIPAL DISTRICT OF GREENVIEW ANNUAL GRANT FUNDING
FOR FNMI IN GRANDE CACHE**

Supplies GL 4-300-414-0011-03-00	\$ 950.00	\$ 950.00 Various supplies for Grande Cache
Professional Services GL 4-300-422-0011-00-00	\$ 645.14	\$ 645.14 Honorariums
Supplies & Resources/ FNMI Camp - Students GL 4-300-491-0011-00-00	\$ -	\$ - CANCELLED
Supplies & Resources (Grande Cache only) GL 4-300-414-0011-00-00	\$ 639.87	\$ 639.87 Other Supplies & Resources
Travel & Subsistance Renee Fehr/Samantha McDonald GL 4-300-405-0011-00-00	\$ 1,609.59	\$ 1,609.59 Various travel expenses for FNMI staff
Professional Development GL 4-300-404-0011-00-00	\$ 420.00	\$ 420.00 FNMI Education Gathering (PD for FNMI staff)
Sub Total	<u>\$ 4,264.60</u>	
Salaries & Benefits, Renee Fehr GL 4-300-251-0011-00-00 GL 4-300-351-0011-00-00	\$ 5,277.55	
Salaries & Benefits, Samantha McDonald GL 4-300-251-0011-00-00 GL 4-300-351-0011-00-00	\$ 21,155.24	
Grand Total	<u>\$ 30,697.39</u>	

Grande Yellowhead Public School Division No. 77
FNMI (Self-Identified Enrolment
9/30/2018

School Name	EC	1	2	3	4	5	6	7	8	9	10	11	12	Grand Total
Crescent Valley School	11	5	7	10	13	7	12	6						71
Ecole Mountain View School	5	9	7	9	7	3	8	7						55
Ecole Pine Grove School							26	21	18					65
Evansview School	4	2	1	3	4	4	2							20
Fulham School	1	1	1	2	1	1	2							9
Grand Trunk High School								3	2	3	1	7	7	23
Grande Cache Comm. High Sch.	2	1		3	1	2	3			20	13	12	12	69
Harry Collinge High School									17	11	11	13	12	64
Jasper Elementary School		2	1	1		1	1							6
Jasper Jr./Sr. High School									2	1	1			4
Learning Connection-Evansburg											1	2	6	9
Mary Bergeron Elementary School	8	7	5	4	7	10								41
Niton Central School	2		2	1		1	2	2	3					13
Parkland Composite High School										10	16	24	21	71
Sheldon Coates Elem. Sch.	2	6	8	4										20
Summitview School					9	6	7	14	8					44
The Learning Connection - Edso							1		1	1	1	1	7	12
The Learning Connection - Gran											2	2	3	7
The Learning Connection - Hint											2	5	19	26
Westhaven Elementary School	2	8	4	5	3	1								23
Wildwood School		1	2		1	5		2	1	3				15
Grand Total	37	42	38	42	46	41	64	55	52	49	48	66	87	667

Pink Laces Program

May 09, 2019 to June 13, 2019

The Pink Laces Program is a program designed for girls aged 9-12 years old to find their inner strength and give them the emotional equipment to deal with life's hurdles. The curriculum also includes training for a 5km fun run within the community. The program was run for 6 sessions.

Week 1: Sue Suk was the FCSS facilitator for this program. Unfortunately Sue was only able to attend this one session. In this session we introduced ourselves and talked about the things that we enjoy in our lives and about ourselves. The run training involved short distance sprints as well as plyometric exercises.
Week 2: Cassidy Slemp took the lead as facilitator this week and we talked about "And, Us, Or" where the girls drew themselves as being lots of different things in life. After that was completed we attempted to fit ourselves into "boxes". This exercise showed the girls how restricting stereotypes can be. Run training today involved longer distances and skipping rope.
Week 3: Cassidy led the girls through a self care discussion. We created self care folders and discussed what self care can look like. We discussed how its ok to say no in order to take care of ourselves and avoid burnout. The run training involved a game of dodgeball and double dutch skipping as the track was unavailable for use.
Week 4: In today's discussion we talked about our emotions and how they make us feel. We colored in an emotional wheel and discussed what we thought our emotions looked like. We spoke about the positive ways that we can deal with our emotions. Run training today involved a paced run after discussing what pace was and how important it is to find an appropriate pace for the distance of the run.
Week 5: Tyla Gaub, an RCMP investigator and Victim Services Liaison joined us in todays class. Cassidy and Tyla discussed social media and the images that are expected of us based on tv, advertisements and social media. Tyla discussed the importance of being safe on social media. We also discussed body image and how we shouldn't compare ourselves to each other or to the people that we see on social media, tv, advertisements, etc. Run training was another long paced run and Tyla joined the girls in their run.
Week 6: This was our final class and the run had taken place the previous weekend. This class was used for the girls to ask anonymous questions about any of the material that we had covered in the past weeks and also gave them a chance to let us know what they most enjoyed/didn't so much enjoy about the class. The girls were given the materials to make friendship bracelets or color while we discussed. There was no physical aspect to this weeks class as the discussion went long.

The program had a lot of positive feedback, not only from the girls but also from the parents. There were a couple of parents that suggested running the group year round as they had noticed positive changes in their daughters every day lives. The program is great for the age range as it is just when life starts to get confusing and hard for the children.

If something were to be run differently in the program it would be the length. A minimum of 8 weeks would be appreciated and the girls would benefit more. It should also be suggested that



the program be 1.5 hours in length per session. This would allow the girls a longer time to engage in the discussion/craft section of the program and not feel so rushed.



ALBERTA
COMMUNITY AND SOCIAL SERVICES

Office of the Minister

August 28, 2019

Ms. Lisa Hannaford
Manager FCSS
Municipal District of Greenview No. 16
lisa.hannaford@mdgreenview.ab.ca

Dear Ms. Hannaford:

Thank you for your email regarding red tape reduction in Alberta. As Minister of Community and Social Services, I appreciate the opportunity to respond.

Your interest in making Alberta's programs and processes run more smoothly is appreciated. I understand you spoke with Ms. Lori Ellis, Contracting and Procurement Manager, on August 7, 2019, regarding your recommendations for Career and Employment Centre contracts. I understand that you and Ms. Ellis discussed reporting requirements and the Mobius system, in addition to the ministry's obligation to solicit and award contracts to qualified service providers in a fair, transparent and consistent fashion in accordance with legislation and government policy.

I hope the information provided to you by Ms. Ellis was helpful. Should you have any further questions, please contact Ms. Ellis by telephone at 780-538-5132 or by email at lori.ellis@gov.ab.ca. She would be pleased to assist you.

Thank you again for taking the time to write and sharing your comments. Your ideas are appreciated and will be reviewed.

Sincerely,

Rajan Sawhney
Minister of Community and Social Services

cc: Honourable Grant Hunter
Associate Minister of Red Tape Reduction

Mark Brisson
Senior Assistant Deputy Minister Red Tape Reduction, Treasury Board and Finance



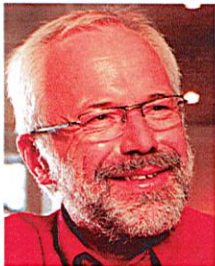
Resilient People Strong Communities

SAVE THE DATE

The East Central Region, this year's planning committee, is pleased to share with you some highlights of the "Resilient People-Strong Communities" FCSSAA Annual Conference.

FANTASYLAND HOTEL

NOVEMBER
27TH–29TH 2019



DR. ROGER EPP OPENING KEYNOTE SPEAKER

THE WORK OF NEIGHBOURS: A COMMUNITY ETHOS FOR DIFFICULT TIMES.

We live at a time when anger has become the dominant tone of public life- when communities divide so deeply over everything from climate change to addiction treatment to refugees to schools and sexual identity; when the work of resettling relations with Indigenous communities is met with such general indifference; and when much of rural Alberta continues to experience the loss of people, wealth, and core services. Who is one of us, and not? In his talk, Dr. Epp will explore how an old-fashioned ethical subject- the neighbour- might generate the kind of "ordinary virtue" that helps set another course, built around local practices of reciprocity, collaboration, care, and inclusion.

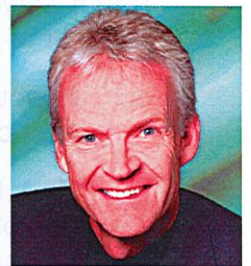
Roger Epp is professor of political science at the University of Alberta, where he has served in a number of senior leadership roles, most notably as the founding Dean of the Augustana Campus in Camrose, and subsequently as Deputy Provost. Most recently he served as Director of UALberta North, an office devoted to building research, educational, and community relationships with northern partners.

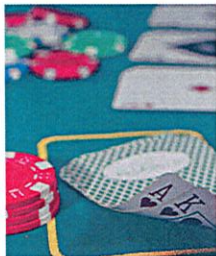
CLOSING KEYNOTE SPEAKER DAVID IRVINE

RESILIENT LEADERSHIP

Leave this thought-provoking and inspiring keynote presentation with practical insights and strategies for building your leadership capacity in your community by learning better ways to build accountability, foster trust, and embrace change. Resilient communities start with resilient leaders. As FCSS Directors, staff, and board members, you are the stewards of your organization and the community you serve. As such, you are entrusted with the well-being of your communities through advocacy, programs, services and resources.

David Irvine is sought after internationally as a speaker, author and trusted leadership advisor. His work has contributed to the building of accountable, dynamic and engaged organizations across North America. David has dedicated his life to creating workplaces, communities, and families that foster accountability, authenticity, and caring.





CASINO NIGHT

NOVEMBER 28th

We had so much fun at last year's Casino Night, we decided to do it again! You're in store for a lively evening of fun, laughs, and excitement! You'll be provided with \$500 of fun money when you arrive- don't worry if you don't know how to play- the dealers are there to teach you. And don't worry if you run out- they'll happily give you more, although they may make you sing a song or tell them a joke!

MASTER OF CEREMONIES **FRED KEATING**

BACK ONCE AGAIN AS OUR MASTER OF CEREMONIES, FOR THE TWELFTH TIME, IS MR. FRED KEATING.



SOME OTHER SESSIONS OF INTEREST

THE SEARCH INSTITUTE

The organization that created "Developmental Assets" will be providing three breakout sessions. While continuing to support the use of the Developmental Assets, the Search Institute is also introducing new frameworks, tools, and approaches, such as "developmental relationships", that can build on insights gleaned from assets.

ALBERTA FAMILY WELLNESS INITIATIVE- THE BRAIN STORY

The Brain Story is a story about how experiences shape our brains. As such, it is also a story about human relationships, because we depend on those around us for the experiences that build our brain architecture.

FCSS 101

CAMROSE MEN'S SHED PROGRAM

OUTCOME MEASURES

THE IAM PROJECT: KIDS, SHOPPING CARTS AND SMILES

TOUGH ENOUGH TO TALK ABOUT IT

SIMPLE CONNECTIONS STRONGER FAMILIES

HUMAN RIGHTS AND EMPLOYMENT STANDARDS

SOCIAL MEDIA IN THE WORKPLACE

PRE-CONFERENCE SESSION (NOVEMBER 26TH)

DEMONSTRATING THE DEEPER IMPACT: MEASURING OUTCOMES BEYOND KNOWLEDGE

This pre-conference session will introduce some more advanced concepts around Outcome Measurement and will guide participants in how to measure outcomes beyond knowledge to demonstrate a deeper impact.

Hotel Information

*Fantasyland Hotel,
West Edmonton Mall
780.444.3000*

All rooms at the Fantasyland Hotel reserved for the FCSSAA Conference have been booked, but you can add your name to the wait list by calling the hotel.

ALTERNATIVE SUGGESTIONS:

*West Edmonton Mall Inn
17504 90 Avenue
780.444.9378; 1.800.737.3783*

*Executive Royal Hotel
West Edmonton 10010 178 Street
780.484.6000; 1.888.388.3932*

Silent Auction

Please consider donating to the Silent Auction. Bidding will open Wednesday, November 27th and close following the evening's events on Thursday, November 28th.





106, 8944 - 182 Street NW
Edmonton, AB T5T 2E3
780-415-4791

Currently, 319 municipalities and Métis settlements participate in a program known as FCSS, Family and Community Support Services. You may not have heard of FCSS, as it's often quiet work. We're often unseen. Avoiding a crisis isn't news.

FCSS is an innovative, made in Alberta approach to delivering social programs. It's cost shared between local municipalities or Metis Settlements and the provincial government, which allows communities to create customized programs that meet a town's, region's, or settlement's specific needs. Rather than one size fits all, it's personalized and made to order. Neighbours can support neighbours. But what is it worth?

It's easy to guess what our emergency rooms are worth, or our drug treatment programs, or our prisons: many billions of dollars. And it's easy to care about stories of overcrowded hospitals, crime and modern illness because they're intense and dramatic. Our leaders and communities respond to crises every day.

But we don't hear about preventing disease, preventing drug and alcohol abuse, preventing crime, preventing loneliness and isolation, because when it works - and in Alberta it works like nowhere else - it's the opposite of intense and dramatic. Avoiding a crisis isn't news.

From November 27th-29th 2019, a group of staff and volunteers from FCSS programs across Alberta will gather in Edmonton for the FCSS Annual Conference. This event provides a chance for staff and volunteers to discuss issues that are important to them, both locally and on a provincial level, within the context of this year's conference theme: Resilient People Strong Communities.

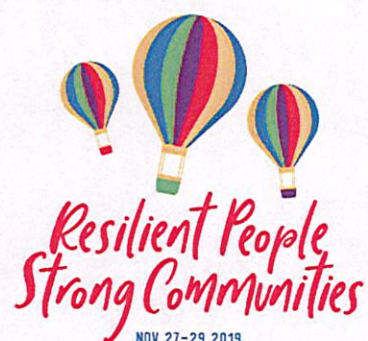
Many FCSS programs are small, often making it difficult for them to send even one representative. Therefore, a silent auction will be held during the conference with proceeds being used to help reduce some of their expenses. Any donation you may be able to make would be greatly appreciated, and will also provide a chance for you to advertise your business.

On behalf of all Albertans who are touched by FCSS preventive services and programs, we thank you in advance for your support. Should you have any questions about the FCSSAA Conference, please contact Colleen Burton Ochocki at coordinator@fcssaa.org.

Yours truly,

A handwritten signature in black ink, appearing to read 'Vicki Van Vliet Vaitkunas'.

Vicki Van Vliet Vaitkunas
President, FCSS Association of Alberta



2019 Family and Community Support Services (FCSS) Advocacy Toolkit

Prepared by
The Inter-City Forum on Social Policy





Dear FCSS Program Representative,

Attached is the 2019 FCSS Advocacy Toolkit prepared by the Inter-City Forum on Social Policy. This kit will assist FCSS-funded organizations, including staff, board members, and volunteers, to increase the profile of FCSS across the province.

In order to have the greatest impact possible, we are committed to the idea of a one-voice strategy, working to coordinate our key messages from FCSS-funded programs across Alberta.

A number of documents are attached to make it as easy as possible for you to engage with your elected officials:

1. FCSS Alberta fact sheet
2. FCSS Local Fact Sheet (Template for local statistics and stories)
3. Letter to MLAs template
4. Common questions from elected officials
5. FCSS key messages

Included in the Fact Sheets are common social media logos into which you can embed hyperlinks to any active social media accounts you have. Links to FCSSAA accounts have already been included in the Alberta Fact Sheet. We encourage you to post in your accounts, using the hashtag #FCSSworkshere. You can also tag @FCSSAA in your posts. We encourage you to share this information with board members, employees, partners, family, friends and volunteers and ask them to help promote the critical need for sustainable funding for preventive social services.

FCSS Alberta Fact Sheet

Background

For over 50 years, the Government of Alberta, together with participating municipalities and Métis Settlements, have jointly funded preventive social services for Albertans through the Family and Community Support Services (FCSS) program. The Province contributes 80 per cent of the cost of operating a local program and the participating municipality or Métis Settlement contributes a minimum of 20 per cent. This unique provincial partnership program leverages municipal funds to greatly magnify their impact. Designed to allow communities to create customized programs that meet the specific needs of the local community, FCSS's preventive programs and services promote well-being, resilience, and active participation in the community for people of all ages.

- 315 municipalities and Métis Settlements participate in FCSS, organized into 206 local programs, under the FCSS Act and Regulation.
- FCSS programs support the delivery of comprehensive community-based preventive social programs. Almost all 4.33 million Albertans can access an FCSS program; less than one percent of the population lives in communities without an FCSS program.
- FCSS funding allocation in 2018 was less than 0.18% of the total provincial budget.
- FCSSAA brings together FCSS programs from across the province to promote collaboration and learning. FCSSAA supports and strengthens FCSS programs through evidence-based research, common evaluation, professional development, current tools and resources, and communication and coordination.
- FCSS programs are vigilantly striving to respond to community needs despite tight times.
- Research¹ has shown that for every \$1 invested in preventive services, \$7 - \$12 dollars in future spending is saved. Long-term spending is reduced for justice, health care, and addiction treatment.

¹ Heckman, J. J., Moon, S. H., Pinto, R., Savelyev, P. A., & Yavitz, A. (2010). The Rate of Return to the High/Scope Perry Preschool Program. *Journal of Public Economics*, 94(1-2), 114–128.



Inter-City Forum on Social Policy

71

- Preventive social programs have demonstrated across sectors and countries a positive impact on health and well-being through reducing depression and isolation, improving community cohesion and participation.
- FCSS builds community; promoting volunteerism as a method for citizens to contribute directly to their community. Across Alberta, FCSS programs report over 50,727 volunteers contributing 2,362,194 volunteer hours annually, equivalent to \$35,432,910 at minimum wage.
- FCSS Programs contribute to Albertans' economic prosperity. For instance, many communities provide a free income tax filing service through FCSS. Of the 24 programs that were surveyed, there were 5,954 tax returns filed, impacting 259 children, 266 seniors, and 2,426 low income individuals. A total of \$26,999,593 from just these 24 programs was brought back into Alberta communities.

Follow us:



FCSS Local Fact Sheet

The [Town of/County of, etc] runs [number of programs] programs, which supports approximately [X] community members every year.

[Examples statistics - replace with most relevant facts from your local community]

- The [Town of/County of, etc] currently contributes X percent (\$XX,XXX) towards the overall FCSS [your community] budget of \$X
- In 2018, [number of unique participants] benefitted from participating in one of the [number of programs] programs funded by FCSS [your community]
- In 2018, X volunteers contributed X volunteer hours, valued at \$XX,XXX.00
- FCSS creates meaningful jobs for skilled professionals. In [your community], approximately x jobs are supported in part or in full by FCSS funding.
- The FCSS program in [your community] works with [X number] of partners, including [name key partners]
- Through a comprehensive evaluation system, FCSS [your community] has been able to determine its positive impact in the community in a number of areas. For example, of children participating in child & youth development programs, [X] percent more of them said they felt like they belonged at school as a result of the FCSS program

What is the impact?

Every FCSS program conducts evaluation, submitted annually to the Ministry of Community and Social Services. Through these evaluations, we learn about what works, what can be improved, and gather the stories of participants who have benefited from FCSS programs and services. Here is one of those stories:

[Include quotes from participants, or share a story that highlights innovation/collaboration, increased economic participation, increased self-reliance, volunteerism, etc. Example shown below]



Inter-City Forum on Social Policy

73

Joe had worked all his adult life but had a degenerative eye disease and now couldn't see well enough to earn a living. The only housing he could afford was a drug-den hotel. Medical treatment could restore his eyesight - but when you live outside a major centre and don't have money for travel, life-changing surgery is beyond reach. FCSS reached out to its volunteer network and found drivers who would transport Joe to and from surgery. It also linked him with the Job Resource Centre, which was there when he was ready to go back to work full time. Joe soon had the dollars to move out of the hotel into his own suite. Without FCSS, he couldn't have seen that future.

Follow us [Include links to any active social media accounts for your community]



Letter to MLAs Template

Dear (MLA Name):

On behalf of (Organization Name), we are writing to request an opportunity to speak with you about the Family and Community Support Services (FCSS) Program. FCSS is an innovative, made in Alberta approach to delivering preventive social programs. Although it has been around for 50 years, you may not have heard much about FCSS. We often don't hear about preventing drug and alcohol abuse, preventing crime, preventing isolation, because when prevention works - and in Alberta it works like nowhere else - it's not widely broadcast. Avoiding a crisis isn't news.

The FCSS program is a vital resource in the social and economic health and wellbeing of the province which supports the Alberta Government's vision of making life better for all Albertans. FCSS (community name) supports (X) unique individuals through \$X million in funding for preventive social services. These programs help isolated seniors access supports to keep them safely in their homes for longer; they help women and newcomers build the skills they need to participate more fully in the workforce; they help keep children and youth engaged in positive programs during crucial after school hours; and they help young families connect to resources and supports in their local community.

Participants in FCSS programs have felt the pinch in Alberta's economy. Although the FCSS program has not received an increase in funding for four years, FCSS programs have sought creative ways to meet increasing demands. FCSS programs consistently seek out innovative opportunities for collaboration in order to leverage existing funds for greater impact. Ensuring that future policies prioritize prevention as a best practice allows us to address social issues before they arise, reducing long-term costs in other areas such as the justice system, health care and addiction treatment.

As the (position name), I would like to arrange a meeting with you to discuss how we can best advance our shared vision of healthy Albertans supported by a province that encourages all to succeed, and is the very best place to work, start a business, and raise a family.

We look forward to your response. If you would like more information, please do not hesitate to contact me directly.

Sincerely,



Inter-City Forum on Social Policy

75

(Your Name)

(Contact information)

Common Questions from MLAs

Question: Why are there so many organizations? Isn't it true that there is a lot of duplication?

Answer: While many organizations have similar mandates, they have different service philosophy and approaches to address the varying needs of the people served. Sometimes similar programs will be offered by different organizations, in different parts of a city, to ensure equitable access to services. There are many examples of organizations sharing resources such as space, information, services and administrative supports.

Question: Couldn't we consolidate some organizations to save money? Can't services offered by smaller organizations be delivered as well, or better, by larger organizations or government directly?

Answer: Not necessarily. FCSS-funded organizations are constantly evolving into collaborations and new partnerships. However, bigger does not necessarily ensure better outcomes. The complexity of preventive service delivery, and the need for more accessible, community-based programs demand services that are closer to where people live, delivered in a culturally-appropriate manner. The notion that size automatically ensures best practices and outcomes is not defensible.

Question: How do you know you are making a difference?

Answer: All FCSS programs report back based on the FCSS Outcomes Model, meaning that we have an understanding of the impact of the program across the province using the same outcomes. At a high level the outcomes of FCSS are to improve the social well-being of individuals, families and communities. Improved social well-being is measured through indicators of success such as: personal well-being, connectedness with others, children & youth developing positively, healthy family functioning, connectedness to resources and supports, and community issues being addressed. In addition, many of the programs across the province collect or collaborate for local data strategies and evaluation above and beyond their reporting requirement. This additional work supports measurement and communication of additional impacts in the community, how the program is leveraging partnerships, and opportunities for continuous improvement.



Inter-City Forum on Social Policy

Question: A priority for the Alberta Government is building civil society. How does FCSS contribute to building civil society?

Answer: The requirement for volunteer involvement in FCSS programs has created an opportunity for tens of thousands of Albertans to get involved in every aspect of civil society, from governance to service delivery. Further, in many communities, civil society organizations (not-for-profit organizations) work with FCSS to provide programs and services. Many times these organizations embark upon partnerships and collaborations within the not-for-profit sector as a result of their relationship with FCSS, enhancing the communication and coordination of social services beyond those provided by FCSS. FCSS is a strong, and cost-effective vehicle to build and strengthen Alberta's civil society.

Question: How does FCSS respond to emerging social issues?

Answer: The principle of local autonomy allows FCSS programs to respond to the unique needs in the community. Through local needs assessments and local priority setting processes, FCSS responds to the unique needs of each community.

THE IMPORTANCE

FCSS FUNDING

Why is Secure & Stable Funding for
Family & Community Support Services
Critical to Albertans?

Communities Know What is Best for Themselves

FCSS leverages local knowledge and relationships, to ensure that investments are directed to the programs that will make the greatest impact for all Albertans.

- By using a coordinated approach, *FCSS* connects non-profit groups and the volunteer sector, with public and private sectors, to meet the unique needs of each community.

FCSS programs create local accountability to tax payers. Direct contact with the organizations means increased accountability for producing measurable outcomes, to better the communities.

1

Social Well-Being Creates Economic Prosperity

- Strong, stable and supported employees allow our business communities to thrive. *FCSS* programs support the health and wellbeing of individuals to give them the confidence and ability to get back to work.

- Businesses are more likely to locate in a community with a strong, healthy work force and positive social conditions. *FCSS* is creating healthy communities that attract new and diverse businesses.

- *FCSS* strategically invests in programming that helps to reduce crime, reduce health care dependency, reduce employment barriers for vulnerable Albertans and enhance our economy.

2

Together, Making Life Better For Albertans

FCSS responds to social issues by helping individuals and families before they reach a crisis point.

- Albertans feel a sense of belonging, meaning, security and control over their lives through *FCSS* programs and services.

- With overall support for those struggling with addictions, homelessness, social isolation, poverty and violence, *FCSS* can show measurable results for short term and long term goals.

REQUEST FOR DECISION

SUBJECT: **Adult Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: September 18, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION

GM: **MANAGER:LDH**
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2019 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: Sept Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or grocery shopping. Over the summer months we have seen quite a few clients transition into various supportive care living, and a few have passed away. 5 clients started with the program over the summer months. At the end of Aug we have 62 clients, 38 from the MD and 24 in Valleyview.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS provides delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. We do tend to see lower numbers in the summer month and in June, July and Aug we delivered 340 meals.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. The basic guideline threshold as had a slight increase from previous years. We run tax clinics through the months of March and April, during those 15 clinics we completed 566 returns. Since the end of tax season we have completed an additional 49 late returns. With to date 2019 numbers shown below.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

VV	MD	SL	Senior	AISH	Low Inc
242	87	286	195	32	388
					615

GST	CCB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
\$ 239,872.00	\$ 1,224,489.00	197	\$ 51,334.00	\$ 408,088.00	\$ 1,030,401.00	\$ 171,771.00	\$ 3,125,955.00

Michelle Hagen
Adult Coordinator

- **Balance Yoga**

The Balance program is a restorative Yoga program to assist people with fall risk to regain mobility, flexibility and strength.

The Balance Program in Valleyview is starting its fall sessions on Sept 20th, running Mondays and Fridays at 10:30 to 11:30 am in the Resource Centre boardroom.

The DeBolt dates are not yet set.

- **Older Adult Day**

Planning for the annual Older Adult Day is underway, the date is set for Oct 3 at the Greenview Regional Multiplex. There will be a choice of active sessions utilizing the multiplex facility and informational sessions about health and senior specific topics.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. The months of June, July and August we had 70 clients in for supports for 107 different needs.

June, July and Aug 2019				Residence	70
Support Needs	MD	VV	SL IR	Explanation/ Example	
Admin Assist	2	2	5	Faxing, Photocopying, Scanning or Typing for someone	
Advanced Planning				Personal Directives, Guardianship, Funeral Planning	
Advocacy/ Mediation				With anyone, Family, Businesses, Government	
Alberta Benefits	5	8	4	Alberta Supports, Blue Cross, Alberta Health, AISH	
Caregiver Supports			1	Info on programs, strategies, referrals to other	
Commissioner/ Notary	4	3	1		
CRA Inquiry	2	9	15	any Income Tax inquiries, not filing	
Elder Abuse				Queries and Advise	
Estate Planning/ Handling				Power of Attorney, Wills, Paperwork after a funeral	
Federal Benefits	2	10	4	GST, Canada Child Tax Benefit, Guaranteed Income	
Federal Pensions	1	3		CPP, CPP Disability, OAS	
Home Support/ Wheels for Meals	4	4		Queries, home visits	
Information	4	3	2		
Legal				Queries, Paperwork,	
Maintenance Enforcement Prog				Queries, form assistance	
Other FCSS Prog				Referral to another program or worker within FCSS	
Referral to other Agency	3				
Supportive Listening	5	1			
Technology Assistance				cell phone, internet, CRA accounts, email- etc	
Monthly Total	32	43	32	107	

REQUEST FOR DECISION

SUBJECT: **Community Resource Centre Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: September 18, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM: _____
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2019 Community Resource Centre Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Community Resource Centre Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Community Resource Centre Coordinators report



September 5, 2019

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator

SUBJECT: September 2019 Coordinator report

Stats Report for August 2019:

Green View FCSS Community Resource Center assisted a total of 439 client visits in the month of August 2019. A slight decrease of client numbers was seen over the summer however numbers stayed high as throughout the year.

The breakdown can be seen below.

Year End Report 2019	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	95	90	59	114	97	83	112	84					
Employment Supports	111	101	110	123	143	88	96	99					
Other Clients	302	252	436	355	300	259	274	256					
Total Clients Visits	508	443	605	592	542	430	482	439					
Residence Break Down:													
MD	95	71	139	161	128	72	92	88					
Sturgeon Lake	99	83	155	133	111	111	120	86					
Town	314	289	311	298	303	247	270	265					
New	13	8	13	13	6	4	6	15					
Returning	495	435	592	579	536	426	476	424					
Total Clients Visits	508	443	605	592	542	430	482	439					

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2019	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support	95	90	59	114	97	83	112	84	0	0	0	0	734
Employment Supports	111	101	110	123	143	88	96	99	0	0	0	0	871
Other Clients	302	252	436	355	300	259	274	256	0	0	0	0	2434
Total Clients Visits	508	443	605	592	542	430	482	439	0	0	0	0	4041
Residence Break Down:													
MD	95	71	139	161	128	72	92	88	0	0	0	0	846
Sturgeon Lake	99	83	155	133	111	111	120	86	0	0	0	0	898
Town	314	289	311	298	303	247	270	265	0	0	0	0	2297
New	13	8	13	13	6	4	6	15	0	0	0	0	78
Returning	495	435	592	579	536	426	476	424	0	0	0	0	3963
Total Clients	508	443	605	592	542	430	482	439	0	0	0	0	4041
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	508	443	605	592	542	430	482	439	0	0	0	0	4041
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	5	8	4	3	11	6	1	2	0	0	0	0	40
Food Bank	24	29	19	16	13	12	5	9	0	0	0	0	127
Mental Health	11	14	8	4	4	7	17	10	0	0	0	0	75
Canadian Child Tax Benefits	6	6	0	3	11	6	8	1	0	0	0	0	41
AISH	29	18	15	15	22	23	26	33	0	0	0	0	181
Income Support	95	90	59	114	97	83	112	84	0	0	0	0	734
Alberta Adult/Child Health Benefit	7	3	8	7	8	9	17	3	0	0	0	0	62
Housing/ Heart River Housing	25	8	9	11	9	6	16	8	0	0	0	0	92
Service Canada	37	31	56	29	23	19	36	25	0	0	0	0	256
Seniors Information	38	28	26	15	38	29	17	15	0	0	0	0	206
Canada Revenue Agency	32	0	0	0	47	33	26	15	0	0	0	0	
Employment Supports	111	101	110	123	143	88	96	99	0	0	0	0	871
WCB (Worker's Compensation Board)	6	1	0	2	3	2	0	0	0	0	0	0	14
Computer Class Participants & Inquires	7	3	9	6	7	4	2	2	0	0	0	0	40
childcare subsidy	1	0	0	0	0	1	0	0	0	0	0	0	2
program inquires	17	10	18	19	30	19	48	20	0	0	0	0	181
Legal (faxes, forms, calls)	29	25	37	30	31	27	33	25	0	0	0	0	237
Other questions/inquires	73	68	74	60	80	58	84	107	0	0	0	0	604

The category "other" can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations. Examples of these organizations can be Valleyview Community Learning Council, Employment Standards, Maintenance Enforcement, and Victim's Assistance. Clients occasionally come to the Resource Center to learn about potential volunteer opportunities in the community. These clients may be referred to the Valleyview Health Center, the Valleyview Municipal Library, Valleyview Recreation Department or the Red Willow Lodge as locations that would potentially require volunteers.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2019	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	74	68	41	81	73	59	82	64					542
Employment Supports	65	66	74	70	75	62	62	68					542
Other Clients	175	155	196	147	155	126	126	133					1213
Total Clients Visits	314	289	311	298	303	247	270	265					2297
Residence Break Down:													
Town of Valleyview	314	289	311	298	303	247	270	265					2297
New	10	5	10	9	2	2	5	8					51
Returning	304	284	301	289	301	245	265	257					2246
Total Clients Visits	314	289	311	298	303	247	270	265	0	0	0	0	2297
YES	314	289	311	298	303	247	270	265					2297
NO	0	0	0	0	0	0	0	0					0
Community Social Issues Identified													
CFS	3	4	0	3	6	6	0	2					24
Food Bank	21	23	13	10	13	7	3	5					95
Mental Health	7	9	4	4	4	5	8	7					48
Canadian Child Tax Benefits	3	3	0		1	3	4	1					15
AISH	16	7	10	4	9	10	15	17					88
Income Support	74	68	41	81	73	59	82	64					542
Alberta Adult/Child Health Benefit	5	1	6	6	6	5	12	3					44
Housing/ Heart River Housing	21	7	5	10	6	2	13	7					71
Service Canada	18	18	31	17	10	4	11	6					115
Seniors Information	22	11	14	11	21	17	10	9					115
Canada Revenue Agency	11	47 (39 CVITP)	104 (101 CVITP)	55(50 CVITP)	14	11	7	4					47
Employment Supports	65	66	74	70	75	62	62	68					542
WCB(Workers Compensation Board)	3	0	0	1	0	0	0	0					4
Technology Assistance	4	3	3	4	4	1	0	2					21
Childcare subsidy program inquires	1	0	0	0	0	1	0	0					2
Legal (faxes, forms, calls)	5	7	9	11	21	7	23	8					91
Legal (faxes, forms, calls)	17	17	13	16	13	13	17	12					118
Other questions/inquires	42	43	42	23	44	28	33	53					308

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided to Sturgeon Lake residents.

Year End Report 2019	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	6	4	4	7	4	7	13	6					51
Employment Supports	26	17	19	22	38	18	23	13					176
Other Clients	67	62	132	104	67	86	84	67					669
Total Clients Visits	99	83	155	133	111	111	120	86	0	0	0	0	898
Residence Break Down:													
Sturgeon Lake Cree Nation	99	83	155	133	111	111	120	86					898
New	1	0	1	0	1	1	1	0					5
Returning	98	83	154	133	110	110	119	86					893
Total Clients	99	83	155	133	111	111	120	86	0	0	0	0	898
YES	99	83	155	133	111	111	120	86					898
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	2	3	0	0	2	0	1	0					8
Food Bank	0	3	0	0	0	0	0	0					3
Mental Health	0	4	0	0	0	0	6	2					12
Canadian Child Tax Benefits	2	3	0	0	7	3	4	0					19
AISH	8	2	3	3	8	10	8	10					52
Income Support	6	4	4	7	4	7	13	6					51
Alberta Adult/Child Health Benefit	1	0	0	1	1	4	4	0					11
Housing/ Heart River Housing	3	1	3	0	0	4	1	0					12
Service Canada	8	5	14	3	8	10	21	16					85
Seniors Information	5	9	6	0	5	4	4	1					34
Canada Revenue Agency	15	31 (21 CV/TP)	85 (77 CV/TP)	77(69CV/TP)	25	20	17	8					85
Employment Supports	26	17	19	22	38	18	23	13					176
WCB (Worker's Compensation Board)	0	1	0	0	0	0	0	0					1
Technology Assistance	1	0	1	0	0	2	2	0					6
Childcare subsidy program inquiries	0	0	0	0	0	0	0	0					0
Legal (faxes, forms, calls)	5	2	2	2	0	1	2	3					17
Other questions/inquires	4	5	17	11	12	10	12	9					80
	20	13	18	19	15	17	27	35					164

Income support visit numbers to the Community Resource Center stayed high over the summer, with 112 client visits in July and 84 visits in August. Client visits to the Resource Center pertaining to Alberta Works Income Support included assistance with emails and phone calls to workers, and completing the application and gathering other necessary documents. When this information is gathered, it is then submitted by Green View FCSS staff to the Grande Prairie office by email and followed by a phone call to book the client's phone intake appointment. Numerous intake appointments over the phone occurred during the summer. On several occasions throughout the summer, as many as 5 intake appointments were booked with Alberta Works in one day. Clients receiving Income Support often need other supports while receiving assistance or as their benefits are nearing an end. Often Alberta Adult Health Benefit applications are needed, and occasionally AISH and CPP Disability may follow. Other forms may be required based on the client's individual circumstances. Clients also seek assistance to complete their online monthly reports to continue receiving benefits.

96 clients in July and 88 clients in August utilized the Resource Center to create, update, fax and email resumes and receive assistance with online job applications. Clients occasionally use the computers to complete online safety certifications or orientations for new employment.

Clients continue to seek assistance with various applications such as Alberta Adult Health Benefit, Birth Certificate applications, AISH, Food Bank, and Alberta Health Care. Regular assistance is given to clients to replace stolen or lost identification. During the summer, assistance was also given to numerous clients regarding Canada Pension Plan (11) and Old Age Security applications (10) as well as Guaranteed Income Supplement (2), Sr Financial Assistance (1) and Senior Special Needs program (11). Seniors were assisted with submitting receipts to Alberta Senior Benefits for reimbursement for medical trips, and referrals to Aids to Daily Living.

Mental Health "Walk in Clinic", provided by Alberta Health Services, at Green View FCSS is available to clients on the last Tuesday of each month between the hours of 8:30 am and noon. In July and August a total of 6 clients attended the Mental Health walk in clinic.

Clients also accessed support from the Odyssey House outreach worker twice a month at Green View FCSS. Four appointments are available on each of these days, and are available by self-referral or through another agency such as Victims Services.

In August, the Community Resource Center Coordinator attended a meeting with Manager Hannaford, and the Manager of Contracting and Procurement for Community and Social Services, as well as the Contract and Procurement Specialist. Other agencies that held the Alberta Works Contract for Career and Employment Resource Centres also attended. The purpose of the meeting was to discuss templates for reporting monthly, biannually and yearly, training, contract requirements and the potential of future meetings to provide support and discussion on the contract and expectations.

The Community Resource Center Coordinator also had the opportunity to meet and support the Community Resource Center Coordinator and the Outreach Worker from Green View FCSS in Grande Cache. The staff members travelled to Valleyview to observe the day to day functions of the Community Resource Center in Valleyview to align our services and access resources that they may not have been aware of or accessed in the past. Collaboration will continue between offices to support staff and provide information as needed.

Respectfully submitted,
Corinne D'Onofrio

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

REQUEST FOR DECISION

SUBJECT: Support Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: September 18, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION

GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2019 Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Support Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Support Coordinators report



September 9, 2019

TO: Lisa Hannaford

FROM: Breanne Major, Support Coordinator

SUBJECT: Coordinator's Report

During the month of August:

1. The FCSS Resource Centre has been busy during the month of August with a steady number of clients requiring employment supports and financial supports through our partnership with Alberta Works. There had been a noticeable increase in the number of clients who requested tax services for income and employment related services. There has been a great deal of income support and intake appointments scheduled for clients along with CPP disability and passport applications, AISH, AB Health Care cards and Birth Certificate applications, Food Bank, Alberta Health Care, and lost identification that required the assistance of the support coordinator. With the closure of the Knowledge Tree daycare, Schools out for summer vacation and client reported funding shortage for Western Cree there was an increase in the number of clients applying for E.I and assistance when applying. Commissioning services continue to be requested regularly through the FCSS office. The support coordinator had contacted the commissioning office of Alberta to request an application to become a commissioner and have received the application and booklet. A date will subsequently be scheduled in mid-September to take the test and become a commissioner of oaths.
 - August 1st the support coordinator helped the summer camp programmer and youth coordinator with the last day of the Valleyview summer day camp. It was very exciting to be a part of the summer day camp and how much the kids enjoyed camp. It is a wonderful program that the FCSS offers and the community greatly benefits.
 - In mid-August the support coordinator started contacting and scheduling participants for the Intergenerational Healing program in partnership between Green View FCSS and Pace (Providing Assistance, Counseling, and Education) due to the return to Valleyview this fall. Intergenerational Healing is a 15 week program that improves the lives of children through the provision of trauma informed resources to parents. The program will take place on Wednesday evenings from September 11th to December 11th at the Green View FCSS office. The program has been advertised throughout the community, posted on the FCSS Facebook page, and distributed to our interagency connections. Along with the intergenerational healing program the PLC in Valleyview has offered to do child programming for participant's children and communication is ongoing between the support coordinator and the PLC.
 - During the month of August the support coordinator continued to learn the processes of the Home Support program and was able to go out for a new client consultation. After completing the

Green View Family & Community Support Services
 Box 1079
 Valleyview, Alberta
 T0H 3N0

consultation the support coordinator was able to see how the new client is input in the home support system and assigned a home support worker. Also the support coordinator continued to input timesheets for the Home Support workers and getting home support client billing ready for the end of August.

- The month did have some days that were quieter than others and on those days the support coordinator spent that time stocking resources, update the job board and binder, working through the Learning Modules on FCSS Association website, www.fcssaa.org. Time was also spent going through and reading the previous support coordinators notes and reports on last year's Breakfast with the guys since the time for that program is fast approaching.
- August was a great month with lots of new client requests and learning opportunities for the support coordinator role that is hopefully duplicated in the fall.

Respectfully Submitted:

Breanne Major

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0



REQUEST FOR DECISION

SUBJECT: Youth Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: June 19, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION

GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2019 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Youth Coordinators Report



September 4th, 2019

TO: Lisa Hannaford

FROM: Amanda Roy, Youth Coordinator

SUBJECT: September Youth Coordinator's Report

Programs in July and August 2019:

Summer Day Camp Dates:

Community	Location	# Of Participants
Grovedale 1	Community Hall	21
New Fish Creek	Community Hall	9
DeBolt	DeBolt Centre	11
Valleyview 1	Greenview Regional Multiplex	18
Valleyview 2 Outdoor Survival Camp	Johnson Park	14
Grovedale 2 Outdoor Survival Camp	Grovedale Fish Pond	9

Successes:

The Summer Day Camps were a great success. The campers had a great time and enjoyed the games, activities and practicing their creativity with various crafts and projects. 96% of the campers stated they are more open to try new things. 94% of the campers felt more confident about themselves and 84% said they can make friends more easily after attending camp.

"The most important thing I learned at camp was to respect others and not judge others" "My favourite part of summer camp was the games and making new friends"

Outdoor Survival Camp was amazing! The campers all thoroughly enjoyed the experiences and hands on learning. "The most important thing I learned was the importance of safety." "My favourite part of camp was building shelters."

Green View Family & Community Support Services
 Box 1079
 Valleyview, Alberta
 T0H 3N0

Other/Upcoming:

- Meetings with the school principals will be scheduled between September 23rd- 27th. Once the current needs in each school are determined, the Youth Program Coordinator will plan fall programming that will run until December.
- Currently working on FCSSAA modules and ICS 100.
- Babysitting Course scheduled for October 11th
- Outcomes Training September 25th & 26th.
- Rainbows Training in Edmonton, September 28th. This training will work on understanding grief, facilitation skills and helping children to express their feelings, allowing the Youth Program Coordinator to facilitate the Rainbows program in our schools.
- Facilitator Training in Red Deer, October 2nd & 3rd. This program will provide the Youth Program Coordinator with the training to facilitate support and education groups.
- Why Try Training online October 22nd-24th. This training will allow the Youth Program Coordinator to help teach the children ways to deal with life's daily pressures and challenges through relationship, relevance, and resiliency.

Respectfully Submitted,

Amanda Roy

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

Revenue

Home Support and Registrations		Description	LOC	Current Year Projections	2020	2021	2022	2023
Revenues	5200 - Sales of Goods & Services	Sales of Good & Services Home support fees and other registrations	VV	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
Revenues	5200 - Sales of Goods & Services	Sales of Goods & Services-babysitting; kids conference; home alone; mow	GC	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Revenues	5299 - Other Services	Other Services - Alberta Works Contract	VV	40,800.00	45,000.00	45,000.00	45,000.00	45,000.00
Revenues	5809 - Other Revenue	Other Revenue - Miscellaneous Grants-early childhood coalition	GC	18,000.00	22,500.00	22,500.00	22,500.00	22,500.00
Home Support and Registrations				95,300.00	104,000.00	104,000.00	104,000.00	104,000.00

Provincial Contributions		Description	LOC	Current Year Projections	2020	2021	2022	2023
Revenues	5706 - Grant from Provincial Govt	Conditional Grants - FCSS		387,161.00	387,161.00	387,161.00	387,161.00	387,161.00
Provincial Contributions				387,161.00	387,161.00	387,161.00	387,161.00	387,161.00

Shared Funding- Valleyview		Description	LOC	Current Year Projections	2020	2021	2022	2023
Revenues	5709 - Shared Funding	Town of Valleyview Shared FCSS Funding		193,239.00	193,239.00	193,239.00	193,239.00	193,239.00
Shared Funding- Valleyview				193,239.00	193,239.00	193,239.00	193,239.00	193,239.00

Revenue Forecast Totals				675,700.00	684,400.00	684,400.00	684,400.00	684,400.00
--------------------------------	--	--	--	-------------------	-------------------	-------------------	-------------------	-------------------

Expenses

Administration		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6001 - Salaries	Salaries		1,231,842.00	1,431,680.00	1,445,512.00	1,459,788.00	1,469,438.00
Expenses	6004 - Employer Contributions	Employer Contributions		314,808.00	350,516.00	354,526.00	358,666.00	361,466.00
Expenses	6011 - Accommodation & Subsist	Monthly trips to Grande Cache Spring regional; annual conference, DNC, Dom Vio. Conference ESS trainings, leadership courses		9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
Expenses	6011 - Accommodation & Subsist	Accommodations & Subsistence		4,800.00	5,000.00	5,000.00	5,000.00	5,000.00
Expenses	6012 - Travel - Transportation Exp	More use of personal vehicle - only one FCSS vehicle which is often in use.		3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Expenses	6012 - Travel - Transportation Exp	Travel & Transportation Expenses		2,800.00	3,000.00	3,000.00	3,000.00	3,000.00
Expenses	6015 - Memberships Seminars Co	Registration for conferences/professional development		2,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Expenses	6015 - Memberships Seminars Co	Memberships Seminars Conferences		-	3,000.00	3,000.00	3,000.00	3,000.00
Expenses	6033 - Telecommunication Servic	Cell phones for 5 staff @ \$25.00 per month x 12 = \$1500.00 yearly.		1,400.00	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	6033 - Telecommunication Servic	Grande Cache Cell phone 3 X \$25.00=75.00 x 12 =\$900.00		-	900.00	900.00	900.00	900.00
Expenses	6041 - Auditing & Accounting Ser	Auditing fees		1,000.00	1,500.00	1,500.00	1,500.00	1,500.00
Administration				1,571,150.00	1,813,096.00	1,830,938.00	1,849,354.00	1,861,804.00

Expenses

Board		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6003 - Honorariums	Based on a 7 member board, 10 meetings per year; spring regional; FCSSAA conference		22,000.00	24,000.00	24,000.00	24,000.00	24,000.00
Expenses	6004 - Employer Contributions	Based on HR information Increased to ensure the budget meets the needs in this area.		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Expenses	6011 - Accommodation & Subsist	Includes regional meetings, annual conference and board meetings where full complement of board members and 12 board meetigns per year.		4,500.00	5,000.00	5,000.00	5,000.00	5,000.00
Expenses	6012 - Travel - Transportation Exp	Regional meetings, annual conference and board meetings where a full complement of board members were present and 10 meetings per year.		6,500.00	7,000.00	7,000.00	7,000.00	7,000.00
Expenses	6015 - Memberships Seminars Co	Annual and regional conferences; \$500.00 per person		3,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Board				38,500.00	42,500.00	42,500.00	42,500.00	42,500.00

Expenses

Community Resource Centre		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6011 - Accommodation & Subsist	Accommodation & Subsistence		700.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6011 - Accommodation & Subsist	Accommodations & Subsistence		500.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6012 - Travel - Transportation Exp	More use of personal vehicle		200.00	300.00	300.00	500.00	500.00
Expenses	6012 - Travel - Transportation Exp	Travel & Transportation Expenses		500.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6013 - Tuition & Other Training C	PACE training, other training and conferences.		800.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6013 - Tuition & Other Training C	Tuition & Other Training Costs		500.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6033 - Telecommunication Servic	Land line office phones		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Expenses	6033 - Telecommunication Servic	Telecommunications Services		3,800.00	5,500.00	5,500.00	5,500.00	5,500.00
Expenses	6076 - Repair/Maintenance of Mo	Estimated costs for new vehicle - 1 unit A112 Suburban		-	500.00	500.00	500.00	500.00
Expenses	6105 - Fuels & Oils	Estimated fuel explorer		1,900.00	2,500.00	2,500.00	2,500.00	2,500.00
Expenses	6109 - General & Operating Supp	Advertising, Resource update (books, videos) plus all office costs for all Community staff. More community service staff utilizing office supplies and photocopier monthly usage fees and all program advertising.		8,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Expenses	6109 - General & Operating Supp	General & Operating Supplies		6,700.00	10,000.00	10,000.00	10,000.00	10,000.00
Expenses	6143 - Building Rental	Annual building rental fee.		37,200.00	37,200.00	37,200.00	37,200.00	37,200.00
Expenses	6143 - Building Rental	Building Rental- Grande Cache Prov. bld		15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Community Resource Centre				80,800.00	93,000.00	93,000.00	93,200.00	93,200.00

Expenses

Youth and Programs		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6011 - Accommodation & Subsist	Youth coordinator; summer programmer; conference and trainings	VV	1,200	1,000	1,000	1,000	1,000
Expenses	6011 - Accommodation & Subsist	Accommodations & Subsistence	GC	900	1,000	1,000	1,000	1,000
Expenses	6012 - Travel - Transportation Exp	Youth coordinator; summer programmer conference and trainings. More use of personal vehicle.	VV	700	1,000	1,000	1,000	1,000
Expenses	6012 - Travel - Transportation Exp	Travel & Transportation	GC	4,000	4,000	4,000	4,000	4,000
Expenses	6013 - Tuition & Other Training C	Youth Coordinator and Summer Coordinator	VV	1,000	1,000	1,000	1,000	1,000
Expenses	6013 - Tuition & Other Training C	Tuition & Other Training Costs	GC	1,000	1,000	1,000	1,000	1,000
Expenses	6040 - Professional Services	Guest speaker for Heart Conference - typically runs every second year. School presentations guest speakers - \$1,000 per school.	VV	3,000	8,000	15,500	8,000	15,500
Expenses	6040 - Professional Services	Grande Cache Counseling contract	GC	10,000	10,000	10,000	10,000	10,000
Expenses	6109 - General & Operating Supp	General & Operating Supplies	VV	22,000	22,000	22,000	22,000	22,000
Expenses	6109 - General & Operating Supp	Grande Cache Youth Programs Misc	GC	4,000	6,000	6,000	6,000	6,000
Expenses	6109 - General & Operating Supp	Building Rental for programs - Caregiver workshops summer day camps and volunteer appreciation/balance DeBolt Use of memorial hall and other community halls	VV	1,200	1,500	1,500	1,500	1,500
Youth and Programs				49,000.00	58,520.00	66,021.00	58,522.00	66,023.00

Expenses

Home Support			LOC	Current Year Projections	2020	2021	2022	2023
Expenses	Description							
Expenses	011 - Accommodation & Subsisten	Accommodation & Subsistence - Grey matters conference/elder abuse/pace (Includes H/S workers and coordinator)		2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	011 - Accommodation & Subsisten	Accommodations & Subsistence		800.00	1,500.00	1,500.00	1,500.00	1,500.00
Expenses	12 - Travel - Transportation Expen	Mileage Home Support mileage averages 100,800 km yearly 100,000 x .67 cents = 67,000.00. Extra insurance coverage averages 230.00 per worker x 9 = \$2,070.00 Total Transportation Costs: \$70,000.00		70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
Expenses	12 - Travel - Transportation Expen	Travel & Transportation		10,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Expenses	013 - Tuition & Other Training Cos	Training and education for H/S workers and coordinator		1,400.00	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	013 - Tuition & Other Training Cos	Tuition & Other Training Costs		300.00	1,500.00	1,500.00	1,500.00	1,500.00
Expenses	36 - Mobile Communication Servi	Cell phones for H/S workers(9) at 25 per month x 12 months All H/S workers cell phones = 9x\$60.00		2,500.00	2,700.00	2,700.00	2,700.00	2,700.00
Expenses	6104 - PPE & First Aid Supplies	Personal Protection Equipment		450.00	500.00	500.00	500.00	500.00
Expenses	6104 - PPE & First Aid Supplies	PPE & First Aid Supplies		600.00	1,000.00	1,000.00	1,000.00	1,000.00
Home Support				88,050.00	96,200.00	96,200.00	96,200.00	96,200.00

Expenses

Support Coordinator		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6011 - Accommodation & Subsist	Accommodation and subsistence (trainings and conferences). 2019 additional FTE request		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6012 - Travel - Transportation Exp	Mileage use of personal vehicle.		700.00	700.00	700.00	700.00	700.00
Expenses	6013 - Tuition & Other Training C	Training and education-diverse voices; pace		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Support Coordinator				2,700.00	2,700.00	2,700.00	2,700.00	2,700.00

Expenses

Outreach Coordinator		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6011 - Accommodation & Subsist	Accommodations & Subsistence		300.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	6012 - Travel - Transportation Exp	Travel & Transportation Expenses		3,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Expenses	6013 - Tuition & Other Training C	Tuition & Other Training Costs		200.00	1,000.00	1,000.00	1,000.00	1,000.00
Outreach Coordinator				3,500.00	7,000.00	7,000.00	7,000.00	7,000.00

Expenses

Outreach Coordinator			Current Year				
	Description	LOC	Projections	2020	2021	2022	2023
Expenses	6202 - Grants to Organizations	Liaison Worker Program - Peace Wapiti School Division	64,100.00	54,000.00	54,000.00	54,000.00	54,000.00
Outreach Coordinator			64,100.00	54,000.00	54,000.00	54,000.00	54,000.00

Expenses

Grants to Indiv. Organizations		Description	LOC	Current Year Projections	2020	2021	2022	2023
Expenses	6202 - Grants to Organizations	Grants to Organizations - New/increased grant applications Grants to Organizations - ie. Mountain Metis summer camps, PACE, Suicide Prevention Center, Seniors outreach, additional grant requests		90,000.00	90,000.00	90,000.00	90,000.00	90,000.00
Grants to Indiv. Organizations				90,000.00	90,000.00	90,000.00	90,000.00	90,000.00

Expense Forecast Totals	1,987,800.00	2,257,016.00	2,282,359.00	2,293,476.00	2,313,427.00
--------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------

Red Tape Reduction Email

To whom it may concern,

Thank-you for the opportunity to reduce red tape in government processes. One area that has been identified is in regards to the Alberta Works contract in some northern communities. The contract itself is cumbersome, with an extremely time consuming application process, followed by increasing expectations in the monthly reporting process. Green View FCSS has an office located in Valleyview and we have partnered with the province to provide employment supports through the Alberta Works contract for over 10 years. In the last year, the arduous "competition process" to remain the provider of these important services has increased, as well as the hours required to track usage of clients services. This has resulted in an extra 15-17 hours per month for front line staff. The costs to our municipality to provide these services are approximately \$150,000.00 per year, however the monies received from the province to offer these employment supports is only \$45,000.00 and with the increased expectations in tracking our FCSS Board and Municipal Councils are questioning the disparity.

Our contract specialist has mentioned they may be moving to the Mobius system to track clients, which would add an additional 30 minutes for every single person who came into the office for employment supports. If Mobius entries do become an expectation, Albertans will be less likely to seek out employment supports which of course defeats the purpose. Not only is the process time consuming for the client, but may be viewed as an invasion of privacy on their part resulting in less people utilizing the resources available. Green View FCSS Community Resource Centre assists approximately 200 clients per month for employment supports alone, however this excellence in service may be jeopardized if the contract specialist proceeds in mandating the outdated Mobius system. So, while we are motivated to continue our partnership and provide services to put Albertans back to work, the red tape involved makes it exceedingly difficult.

Thank-you for creating the opportunity to highlight examples of red tape reduction. Please feel free to contact me if you wish to discuss this in further detail.

Respectfully,

Lisa Hannaford



2018 Family and Community Support Services (FCSS) Advocacy Toolkit

**Prepared by
The Inter-City Forum on Social Policy**



Dear FCSS Program Representative,

Attached is the 2019 FCSS Advocacy Toolkit prepared by the Inter-City Forum on Social Policy. This kit will assist FCSS-funded organizations, including staff, board members, and volunteers, to increase the profile of FCSS across the province.

In order to have the greatest impact possible, we are committed to the idea of a one-voice strategy, working to coordinate our key messages from FCSS-funded programs across Alberta.

A number of documents are attached to make it as easy as possible for you to engage with your elected officials:

1. FCSS Alberta fact sheet
2. FCSS Local Fact Sheet (Template for local statistics and stories)
3. Letter to MLAs template
4. Common questions from elected officials
5. FCSS key messages

Included in the Fact Sheets are common social media logos into which you can embed hyperlinks to any active social media accounts you have. Links to FCSSAA accounts have already been included in the Alberta Fact Sheet. We encourage you to post in your accounts, using the hashtag #FCSSworkshere. You can also tag @FCSSAA in your posts. We encourage you to share this information with board members, employees, partners, family, friends and volunteers and ask them to help promote the critical need for sustainable funding for preventive social services.



FCSS Alberta Fact Sheet

Background

For over 50 years, the Government of Alberta, together with participating municipalities and Métis Settlements, have jointly funded preventive social services for Albertans through the Family and Community Support Services (FCSS) program. The Province contributes 80 per cent of the cost of operating a local program and the participating municipality or Métis Settlement contributes a minimum of 20 per cent. This unique provincial partnership program leverages municipal funds to greatly magnify their impact. Designed to allow communities to create customized programs that meet the specific needs of the local community, FCSS's preventive programs and services promote well-being, resilience, and active participation in the community for people of all ages.

- 315 municipalities and Métis Settlements participate in FCSS, organized into 206 local programs, under the FCSS Act and Regulation.
- FCSS programs support the delivery of comprehensive community-based preventive social programs. Almost all 4.33 million Albertans can access an FCSS program; less than one percent of the population lives in communities without an FCSS program.
- FCSS funding allocation in 2018 was less than 0.18% of the total provincial budget.
- FCSSAA brings together FCSS programs from across the province to promote collaboration and learning. FCSSAA supports and strengthens FCSS programs through evidence-based research, common evaluation, professional development, current tools and resources, and communication and coordination.
- FCSS programs are vigilantly striving to respond to community needs despite tight times.
- Research¹ has shown that for every \$1 invested in preventive services, \$7 - \$12 dollars in future spending is saved. Long-term spending is reduced for justice, health care, and addiction treatment.

¹ Heckman, J. J., Moon, S. H., Pinto, R., Savelyev, P. A., & Yavitz, A. (2010). The Rate of Return to the High/Scope Perry Preschool Program. *Journal of Public Economics*, 94(1-2), 114–128.



- Preventive social programs have demonstrated across sectors and countries a positive impact on health and well-being through reducing depression and isolation, improving community cohesion and participation.
 - FCSS builds community; promoting volunteerism as a method for citizens to contribute directly to their community. Across Alberta, FCSS programs report over 50,727 volunteers contributing 2,362,194 volunteer hours annually, equivalent to \$35,432,910 at minimum wage.
 - FCSS Programs contribute to Albertans' economic prosperity. For instance, many communities provide a free income tax filing service through FCSS. Of the 24 programs that were surveyed, there were 5,954 tax returns filed, impacting 259 children, 266 seniors, and 2,426 low income individuals. A total of \$26,999,593 from just these 24 programs was brought back into Alberta communities.
-



2018 Green View FCSS Local Fact Sheet

The Green View FCSS runs 29 programs, which supports approximately 7455 community members every year.

- The joint collaboration between the M.D. of Greenview and the Town of Valleyview currently contributes \$1,347,672.00 towards the overall FCSS Green View budget of \$1,578,672.00
 - The Province of Alberta currently contributes \$231,00.00 towards the overall FCSS Green View budget of \$1,578,672.00.
 - In 2018, 549 clients benefitted from participating in the Community Volunteer Income Tax program, one of the 29 programs funded by FCSS Green View, bringing back \$2,886,144.75 dollars in revenue to the community and Municipality.
 - In 2018, 17 volunteers contributed 240 volunteer hours, valued at \$4,800.00
 - FCSS creates meaningful jobs for skilled professionals. In Green View, approximately 20 jobs are supported in part or in full by FCSS funding.
 - The FCSS program in Green View works with countless number of partners, including RCMP, Alberta Health Services, PACE, Parent Link Centre, Northern Gateway & Peace Wapiti School Divisions, Victims Assistance, Seniors Outreach, John Howard Society, Odyssey House, Service Canada and Suicide Prevention Resource Centre just to name a few.
 - Through Green View's Home Support program, FCSS Green View has been able to determine its positive impact in the community in a number of areas. For example, of the 173 Home Support clients 100% of the respondents reported that the Home Support Program has continued their ability to remain in their own home.
-



What is the impact?

Every FCSS program conducts evaluation, submitted annually to the Ministry of Community and Social Services. Through these evaluations, we learn about what works, what can be improved, and gather the stories of participants who have benefited from FCSS programs and services. Here is one of those stories:

Green View FCSS supports many clients on a year to year basis to reach personal, employment and financial goals. Some clients' needs are simple and are dealt with in one or two visits. While others require ongoing support over years. One client, a single mother of five children, has been visiting the Resource Center for over 4 years now. She often reports to staff that she doesn't know how she would cope without our support and assistance. Over the years, we have connected this individual to health benefits, Santa's Anonymous, Alberta Works support, subsidized housing, and addictions counselling. We have also assisted her with access to other services such as Victim's Assistance, and programs to build healthy self-esteem. This individual has been able to maintain her day to day activities through many struggles that she has faced, such as addictions and mental health concerns, knowing that the team is here to assist with faxing, filling out applications, phone calls advocating on her behalf, and many hours of supportive listening. Knowing that this support is available to her, is a large factor that continues to motivate her to live her best life for herself and children.

One of Home Support's clients had hip surgery and since to move into a smaller room in her place of residence. Home support was able to help this client stay in their town home post-surgery. "Since I had hip surgery I moved to a small main level bedroom. I really appreciate Colleen making up my bed with fresh bedding. Home Support is a great service to help keep seniors where they want to be, in their home."

"I really appreciate Nina, I depend on her"- Home Support Client

"I am extremely grateful to have Home Support, It makes all the difference in my life!" - Home Support client



September 17, 2019

Dear Todd Lowen:

On behalf of Green View, we are writing to request an opportunity to speak with you about the Family and Community Support Services (FCSS) Program. FCSS is an innovative, made in Alberta approach to delivering preventive social programs. Although it has been around for 50 years, you may not have heard much about FCSS. We often don't hear about preventing drug and alcohol abuse, preventing crime, preventing isolation, because when prevention works - and in Alberta it works like nowhere else - it's not widely broadcast. Avoiding a crisis isn't news.

Green View FCSS program is a vital resource in the social and economic health and wellbeing of the province which supports the Alberta Government's vision of making life better for all Albertans. FCSS Green View supported 7455 unique individuals in 2018 through preventive social services. These programs help isolated seniors access supports to keep them safely in their homes for longer; they help women and newcomers build the skills they need to participate more fully in the workforce; they help keep children and youth engaged in positive programs during crucial after school hours; and they help young families connect to resources and supports in their local community.

Participants in FCSS programs have felt the pinch in Alberta's economy. Although the FCSS program has not received an increase in funding for four years, FCSS programs have sought creative ways to meet increasing demands. FCSS programs consistently seek out innovative opportunities for collaboration in order to leverage existing funds for greater impact. Ensuring that future policies prioritize prevention as a best practice allows us to address social issues before they arise, reducing long-term costs in other areas such as the justice system, health care and addiction treatment.

As the Green View FCSS Board Chair, I would like to arrange a meeting with you to discuss how we can best advance our shared vision of healthy Albertans supported by a province that encourages all to succeed, and is the very best place to work, start a business, and raise a family.

We look forward to your response. If you would like more information, please do not hesitate to contact me directly.

Sincerely,
Roxanne Perron



Common Questions from MLAs

Question: Why are there so many organizations? Isn't it true that there is a lot of duplication?

Answer: While many organizations have similar mandates, they have different service philosophy and approaches to address the varying needs of the people served. Sometimes similar programs will be offered by different organizations, in different parts of a city, to ensure equitable access to services. There are many examples of organizations sharing resources such as space, information, services and administrative supports.

Question: Couldn't we consolidate some organizations to save money? Can't services offered by smaller organizations be delivered as well, or better, by larger organizations or government directly?

Answer: Not necessarily. FCSS-funded organizations are constantly evolving into collaborations and new partnerships. However, bigger does not necessarily ensure better outcomes. The complexity of preventive service delivery, and the need for more accessible, community-based programs demand services that are closer to where people live, delivered in a culturally-appropriate manner. The notion that size automatically ensures best practices and outcomes is not defensible.

Question: How do you know you are making a difference?

Answer: All FCSS programs report back based on the FCSS Outcomes Model, meaning that we have an understanding of the impact of the program across the province using the same outcomes. At a high level the outcomes of FCSS are to improve the social well-being of individuals, families and communities. Improved social well-being is measured through indicators of success such as: personal well-being, connectedness with others, children & youth developing positively, healthy family functioning, connectedness to resources and supports, and community issues being addressed. In addition, many of the programs across the province collect or collaborate for local data strategies and evaluation above and beyond their reporting requirement. This additional work supports measurement and communication of additional impacts in the community, how the program is leveraging partnerships, and opportunities for continuous improvement.



Question: A priority for the Alberta Government is building civil society. How does FCSS contribute to building civil society?

Answer: The requirement for volunteer involvement in FCSS programs has created an opportunity for tens of thousands of Albertans to get involved in every aspect of civil society, from governance to service delivery. Further, in many communities, civil society organizations (not-for-profit organizations) work with FCSS to provide programs and services. Many times these organizations embark upon partnerships and collaborations within the not-for-profit sector as a result of their relationship with FCSS, enhancing the communication and coordination of social services beyond those provided by FCSS. FCSS is a strong, and cost-effective vehicle to build and strengthen Alberta's civil society.

Question: How does FCSS respond to emerging social issues?

Answer: The principle of local autonomy allows FCSS programs to respond to the unique needs in the community. Through local needs assessments and local priority setting processes, FCSS responds to the unique needs of each community.

THE IMPORTANCE OF STABLE

FCSS FUNDING

Why is Secure & Stable Funding for
Family & Community Support Services
Critical to Albertans?



Together, Making Life Better For Albertans

- **FCSS** responds to social issues by helping individuals and families before they reach a crisis point.
- Albertans feel a sense of belonging, meaning, security and control over their lives through **FCSS** programs and services.
- With overall support for those struggling with addictions, homelessness, social isolation, poverty and violence, **FCSS** can show measurable results for short term and long term goals.



Social Well-Being Creates Economic Prosperity

- Strong, stable and supported employees allow our business communities to thrive. **FCSS** programs support the health and wellbeing of individuals to give them the confidence and ability to get back to work.
- Businesses are more likely to locate in a community with a strong, healthy work force and positive social conditions. **FCSS** is creating healthy communities that attract new and diverse businesses.
- **FCSS** strategically invests in programming that helps to reduce crime, reduce health care dependency, reduce employment barriers for vulnerable Albertans and enhance our economy.



Communities Know What is Best for Themselves

- **FCSS** leverages local knowledge and relationships, to ensure that investments are directed to the programs that will make the greatest impact for all Albertans.
- By using a coordinated approach, **FCSS** connects non-profit groups and the volunteer sector, with public and private sectors, to meet the unique needs of each community.
- **FCSS** programs create local accountability to tax payers. Direct contact with the organizations means increased accountability for producing measureable outcomes, to better the communities.

1

2

3

supported by
INTER-CITY FORUM
ON
**Social
Policy**