



## REGULAR BOARD MEETING AGENDA

Thursday March 24, 2016

9:30 AM

Meeting Room  
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held February 17 <sup>th</sup> , 2016 – to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.1 Grande Prairie Pride Society	6
#5	OLD BUSINESS		
#6	NEW BUSINESS	6.1 Caribou Center Conference	20
		6.2 Volunteer Appreciation Event Policy	29
		6.3 Casual Support Coordinator	32
		6.4 Building Strength Program	33
		6.5 FCSS Manager Report	34
		6.6 FCSS Coordinator, Adult/Senior	38
		6.7 FCSS Coordinator, Community Resource Center	41
		6.8 FCSS Coordinator, Support	47
		6.9 FCSS Coordinator, Youth	49
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE		
#9	IN CAMERA		
#10	ADJOURNMENT		

Minutes of a  
**REGULAR BOARD MEETING**  
**GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES**  
 Green View Family and Community Support Services Building  
 Valleyview, Alberta, on Wednesday, February 17, 2016

**# 1:** Vice Chair Trina Parker-Carroll called the meeting to order at 9:26 a.m.  
**CALL TO ORDER**

**PRESENT**  
 Vice Chair, Member at Large, Greenview Trina Parker-Carroll  
 Board Member, Member at Large, Town of Valleyview Teresa Plontke  
 Board Member, Town of Valleyview Councillor Jim Joelson  
 Board Member, Greenview Councillor Dale Smith

**ATTENDING**  
 FCSS Manager Lisa Hannaford  
 Recording Secretary Corinne D’Onofrio

**ABSENT**  
 Board Member, Greenview Councillor Roxie Rutt  
 Board Member, Member at Large, Greenview Robin McCullough  
 Chairperson, Member at Large, Greenview Roxanne Perron

**#2:** **2.0 GREEN VIEW FCSS AGENDA**  
**AGENDA**  
**MOTION: 16.02.14** Moved by: BOARD MEMBER , JIM JOELSON  
 That the February 17, 2016 agenda be adopted as presented.  
 CARRIED

**#3.1 REGULAR** **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**  
**MEETING MINUTES**  
**MOTION: 16.02.15** Moved by: BOARD MEMBER, DALE SMITH  
 That the Minutes of the Regular Green View FCSS Meeting held on Wednesday,  
 January 20, 2016 be adopted with the addition:  
 6.3 the addition of a list of grant organization names  
 CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM THE MINUTES:**  
**BUSINESS ARISING** N/A  
**FROM MINUTES**

**#5 OLD BUSINESS** **5.0 OLD BUSINESS**  
 There was no old business brought forward.

#6 NEW BUSINESS

**6.0 NEW BUSINESS**

**6.1 DEBOLT BALANCE PROGRAM**

**MOTION: 16.02.16** Moved by: BOARD MEMBER, TERESA PLONTKE

That Green View Family and Community Support Services Board approve to fund the Balance program in DeBolt, for the amount of \$1700.00 with funds to come from the 2016 operating budget.

CARRIED

**6.2 GRANTS TO EXTERNAL ORGANIZATIONS**

**MOTION: 16.02.17** Moved by: BOARD MEMBER, DALE SMITH

That Green View Family and Community Support Services Board award grant funding to the external organizations, as listed in the 2016 Grant listing.

CARRIED

**6.3 LEADERS OF TOMMORROW AWARD**

**MOTION: 16.02.18** Moved by: BOARD MEMBER, DALE SMITH

That Green View Family and Community Support Services Board approve to sponsor a Leaders of Tomorrow award of \$400.00 with funds to come from the 2016 operating budget.

CARRIED

**6.4 GREY MATTERS SPONSORSHIP**

**MOTION: 16.02.19** Moved by: BOARD MEMBER, JIM JOELSON

That Green View Family and Community Support Services Board direct administration to provide a coffee break sponsorship of \$500.00 to the 2016 Grey Matters conference in Grande Prairie, with funds to come from the Grants to Organizations 2016 operational budget.

CARRIED

**6.5 FCSS MANAGER REPORT**

**MOTION: 16.02.20** Moved by: BOARD MEMBER, TERESA PLONTKE

That the Green View FCSS Board accept the February 2016 Manager's report as presented for information.

CARRIED

#4 DELEGATES

**4.0 DELEGATION**

Delegates Erin Witty and Wendy Rieger entered the Board room at 10:02 am.  
Delegates Erin Witty and Wendy Rieger vacated the Board room at 10:51 am.

**4.1 PARENT LINK**

**MOTION 16.02.21** Moved by: BOARD MEMBER , JIM JOELSON

That Green View Family and Community Support Services Board accept the Parent Link Center presentation as information.

CARRIED

Vice Chair Trina Parker- Carroll called the meeting to recess at 10:51am.

Vice Chair Trina Parker-Carroll reconvened the meeting at 10:55am.

Executive Director for the John Howard Society, Penny Mickanuck entered the Board room at 10:56 am.

Executive Director for the John Howard Society, Penny Mickanuck vacated the Board room at 11:23 am.

**4.2 JOHN HOWARD SOCIETY**

**MOTION 16.02.22** Moved by: BOARD MEMBER, DALE SMITH

That Green View Family and Community Support Services Board accept the John Howard Society presentation as information.

CARRIED

Lois Roth, Director from the Caribou Child and Youth Center, entered the Board room at 11:29 am.

Lois Roth, Director from the Caribou Child and Youth Center, vacated the Board room at 11:58 am.

**4.3 CARIBOU CHILD AND YOUTH CENTER**

**MOTION 16.02.23** Moved by: BOARD MEMBER, DALE SMITH

That Green View Family and Community Support Services Board accept the Caribou Child & Youth Center presentation as information.

CARRIED

**MOTION 16.02.24** Moved by: BOARD MEMBER , JIM JOELSON

That Green View Family and Community Support Services Board agree to fund Caribou Child & Youth Center for the amount of \$15 000.00.

DEFEATED

**MOTION 16.02.25 Moved by:** VICE CHAIR, TRINA PARKER-CARROLL

That Green View Family and Community Support Services Board table the request for a decision on grant funding to the Caribou Child & Youth Center until the next Green View FCSS Board Meeting.

CARRIED

**#6 NEW BUSINESS**

**6.6 FCSS COORDINATOR, ADULT/SENIOR**

**MOTION: 16.02.26 Moved by:** BOARD MEMBER , JIM JOELSON

That the Green View FCSS Board accept the February 2016 Senior/Adult Coordinators report as presented for information.

CARRIED

**6.7 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER**

**MOTION: 16.02.27 Moved by:** BOARD MEMBER, DALE SMITH

That the Green View FCSS Board accept the February 2016 Community Resource Center Coordinators report as presented for information.

CARRIED

**6.8 FCSS COORDINATOR, SUPPORT**

**MOTION: 16.02.28 Moved by:** BOARD MEMBER , JIM JOELSON

That the Green View FCSS Board accept the February 2016 Support Coordinators report as presented for information.

CARRIED

**6.9 FCSS COORDINATOR, YOUTH**

**MOTION: 16.02.29 Moved by:** BOARD MEMBER, TERESA PLONTKE

That the Green View FCSS Board accept the February 2016 Youth Coordinators report as presented for information.

CARRIED

**#7  
MEMBER REPORTS**

**7.1 CHAIR/MEMBER REPORTS**

**BOARD MEMBER SMITH**

- Had no report at this time.

**BOARD MEMBER PLONTKE**

- Had no report at this time.

**BOARD MEMBER PARKER-CARROLL**

- Had no report at this time.

**BOARD MEMBER JOELSON**

- Had no report at this time.

**#8  
CORRESPONDENCE**

**8.0 CORRESPONDENCE**

**#9 IN CAMERA**

**9.0 IN CAMERA CONFIDENTIAL ITEMS**

There was no in camera presented at this time.

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, March 16, 2016

**MOTION: 16.02.30** Moved by: BOARD MEMBER , JIM JOELSON  
That the next Green View FCSS Board meeting will be scheduled for March 23, 2016 at 9:30am.

CARRIED

**#10  
ADJOURNMENT**

**10.0 ADJOURNMENT**

**MOTION: 16.02.31** Moved by: BOARD MEMBER, DALE SMITH  
That this meeting adjourn at 12:55pm.

CARRIED

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F.C.S.S. MANAGER

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F.C.S.S. CHAIR



# Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

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SUBJECT: **Delegation-Grande Prairie Pride Society**  
SUBMISSION TO: Green View Family & Community Support Services Board Meeting  
MEETING DATE: Thursday, March-24-2016  
DEPARTMENT: Green View Family & Community Support Services

REVIEWED AND APPROVED FOR SUBMISSION  
GM: INT  
MANAGER: LDH  
PREPARER: LDH

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RELEVANT LEGISLATION:

**Green View FCSS Policy-N/A**

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RECOMMENDED ACTION:

**MOTION: That Green View Family and Community Support Services Board accept the presentation from the Grande Prairie Pride Society as information.**

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BACKGROUND / PROPOSAL:

Delegates from the Grande Prairie Pride Society will provide information regarding the 2016 Pride Day. The purpose of the Society is to create awareness and provide a safe environment for the LGBT (lesbian, gay, bisexual, transsexual) community in the region.

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OPTIONS / BENEFITS / DISADVANTAGES:

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on the purpose and initiatives of the Grande Prairie Pride Society.

**Disadvantages** – There are no perceived disadvantages of accepting the presentation.

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COSTS / SOURCE OF FUNDING:

N/A

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ATTACHMENT(S):

N/A



# Request for Decision

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**SUBJECT: Grande Prairie Pride Society Grant Request**  
**SUBMISSION TO: Green View Family & Community Support Services Board Meeting** REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE: Thursday, March-24-2016** GM: INT MANAGER: LDH  
**DEPARTMENT: Green View Family & Community Support Services** PREPARER: LDH

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**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board provide a Red sponsorship package of \$2500.00 to the 2016 Pride Day event in Grande Prairie, with funds to come from the Grants to Organizations 2016 operational budget.**

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**BACKGROUND / PROPOSAL:**

The Grande Prairie Pride Society will be hosting the first ever Pride Day event in Grande Prairie on June 25, 2016. The event will have both awareness and educational components and will highlight the inclusiveness of the community, regardless of one's sexual or gender orientation.

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**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to approve, change the funding amount, or deny the request.

**Benefit** – The benefit of approving the request is to show support and acceptance of the regions LGBT (lesbian, gay, bisexual, transsexual) community. A further benefit of this sponsorship package includes recognition of Green View FCSS at the event.

**Disadvantages** – There are no perceived disadvantages in approving the request.

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**COSTS / SOURCE OF FUNDING:**

\$2500.00 to come from g/l 6-36-366-000-6202 grants to organizations.

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**ATTACHMENT(S):**

Grant Application  
Sponsorship information  
Budget and event details





## GREEN VIEW F.C.S.S. GRANT APPLICATION

### Organization Information:

Name of Organization: Grande Prairie Pride Society

Address of Organization: PO box 25055 cobblestone, Grande Prairie, AB. T8X 0E9

Contact Name and Phone Number: Todd Russell, 780-505-2333

Position of Contact Person: Treasurer

Purpose of organization:  
*Create awareness of, and a safe environment for the LGBT community in our region.  
 Support growth, tourism and the economy by creating meaningful events  
 Celebrate the diversity of our region  
 Foster and cultivate the relationships we build with organizations, governments and the business community in the area for support, growth and sustainability of our organization  
 Support and promote LGBT organizations and events within the province through engagement and participation  
 Partnering with local organizations in the region to become a hub for information and services for the LGBT community*

What act are you registered under? (If Applicable) Society's Act  
 Registration No. (If Applicable) 5019462547

### A. Grant Information:

Total Amount Requested \$2500.00  
When will you require the funds? June 1, 2016

**Please note: For all grant applications over \$2,500.00, the applicant must make a presentation to the F.C.S.S. Board.**

1. Proposed Project: *2016 Pride day, June 25th*
2. How will this project be preventative in nature?  
*There is still some stigmatism and bullying for people who identify as LGBT. We hope to show that this region is supportive and inclusive, that we value people regardless of their sexual or gender orientation.*
3. How will volunteers be incorporated into this program?  
*The board of the Grande Prairie Pride Society is all volunteer. We are handling the planning, marketing and presentation of this event. Volunteers will also be needed to help us on the day of the event to set-up and take down as well as other positions throughout the day to facilitate the event.*
3. a) To date how many volunteer hours can be attributed to this project?  
*The board of the Pride Society has met roughly 7 times for a few hours at a time. In addition to those meetings we had to draft and approve society bylaws. Each board member has also been tasked with work to build the event. Board members are currently working on marketing, sponsorship, day event planning, night event planning as well as some decoration and theme work. I would estimate about 150hrs.*
3. b) How many Volunteer hours do you expect will be attributed to this project by the time it is completed?  
*This is our first time holding this event and I'm pretty new to events of this size but I would estimate around 1500hrs at least.*
4. Who will be served by the project/program and how many people are you planning on attending this event (if relevant)?  
*Direct attendance for the three separate functions, we hope to have 500 on June 24<sup>th</sup> for our guest speaker, 500 for the day event on June 25 and 400 for the night event on June 25<sup>th</sup>.*

FOR QUESTIONS IN NUMBER 5 ATTACH SEPARATE SHEETS IF NECESSARY

5. a) How will this program benefit the community?  
*We will challenge remaining stereotypes and confront discrimination. We will showcase the openness and inclusiveness of the Grande Prairie Region. The LGBT community is growing in the region and it is*



Green View F.C.S.S.
Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7603 Fax: (780) 524-4130

important to show they are welcome and safe in our community. LGBT youth have many challenges and having a large scale event like this that is supported by the community at large will help them feel safer and more accepted. I think the slogan in our logo captures it simply with "Life Gets Better Together".

5. b) Goals- What is your direction?

Our goal is not only to demonstrate the open, inclusive nature of our region but to grow it.

5. c) Objective- What change will individuals experience through involvement with the service or program you are providing?

We want to inspire people who attend our event to stand up for LGBT rights, to go back to their neighbourhoods, workplaces, teams and social groups and promote equality for LGBT individuals. We hope they leave with an understanding of the challenges still faced by the LGBT community. We also hope that any stigma's or preconceived notions people may have about the LGBT community are eliminated by building relationships and networks between communities.

5. d) Strategies- What are the specific steps you will take to achieve your goals?

We have two tactics to achieve our goals. One is to celebrate together. Allow people to socialize and have fun in a group setting with people of all different sexualities and genders. This will help facilitate understanding and empathy.

The second tactic is education. We are bringing a very profound speaker who has led a very difficult fight for LGBT rights in her country of Uganda. She will be able to highlight the very real and difficult struggles facing LGBT people around the world and the importance of getting involved. We will also have information posted throughout the venue at our "night in white" event that will highlight the history of the LGBT rights movement in Canada and around the world.

5.e) How will you recognize the contribution from FCSS to your organization and in the community?

We have identified different levels of sponsorship and the accompanying recognition in our sponsorship package. For the amount we are requesting from MD Greenview, you would receive the following:

- Company/Organisation logo on banners at all events
Company/Organisation recognition at all events and in all media
Company/Organisation logo on all promotional materials
Company/Organisation logo posted in GP Pride Society social media accounts
invitation to provide logo'd giveaways for any or all events.
4 tickets to evening event

5. f) How will this program be measured for success?

We are currently working on a medium to capture people's thoughts and impressions during the event.

PLEASE ATTACH BUDGET.

Additional Information:

Have you previously applied for a grant from the Green View F.C.S.S grants program?

Yes [ ] No X

List the last two grants your organization has received from the Green View F.C.S.S. grants program.

1. Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose:

2. Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose:

How and when will you become Self- Sustaining?

This being our first event, it is hard to say how our financial future will unfold. There will always be a need/opportunity for sponsorship from corporate and government partners. I truly believe the strength of



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a Pride event comes from the diversity of support from businesses, community partners and governments that

demonstrates the region is open and accepting.

Have you provided Green View F.C.S.S with a final completion report for past grant funds received?

Yes [ ] No [ ]

If no, why has the report not been filed?

\_\_\_\_\_

Have you applied for grant funds from sources other than the Green View F.C.S.S grants program?

Yes X No [ ]

Have you received grant funds from sources other than the Green View F.C.S.S. grants program?

If yes please include; when, who, purpose and amount?

We have applied for a special event grant for \$2500 from the City of Grande Prairie as well as a sponsorship request for the same amount. We have applied for a \$2500 grant from the County of Grande Prairie through their recreation program as well. We are currently reviewing what grants may be available through the province.

To support your application, please attach additional pages and include detail or description of work, the source of other funds, timeline of the event or program, estimates, a detailed budget, expected results of the project, and the benefits to the Municipality in relation to this project.

The event will consist of a guest speaker at the Douglas J. Cardinal theatre on the evening of June 24th sponsored by the GPRC. On the afternoon of June 25th we will be hosting an event for families with bouncy castles, games, entertainment and giveaways in the north parking lot at GPRC. On the evening of June 25th we will be hosting the "night in white" party with professional entertainment, speakers and an evening of dancing. We have been reaching out to the business community in the region and have so far secured title sponsorship from TD bank, as well as red level sponsorship from Canfor. We have a orange level sponsorship from a Calgary based furniture retailer and also from a local law firm. We have several businesses who have agreed to gift in kind sponsorship to help us with different parts of the event. Please also review the attached sponsorship letter and budget documents for further information

By signing this application, I/we concur with the following statements:

- The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".
The grant shall be used for only those purposes for which the application was made;
If the original grant application or purposes for which the grant requested have been varied by the Green View F.C.S.S. Board, the grant will be used for those varied purposes only;
The organization will provide a written report to the Green View F.C.S.S. office within 30 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality. Failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
The organization agrees to submit to an evaluation of the project related to the grant, and;
The organization will return any unused portion of the grant funds to the Green View F.C.S.S program or to request approval from the F.C.S.S. Board to use the funds for an optional project.

Applicant Information:

Name Todd Russell

Signature \_\_\_\_\_ Position Treasurer

Address PO box 25055 cobblestone, Grande Prairie, Ab. T8X 0E9





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\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.





The Grande Prairie region is an inclusive community, one that promotes and welcomes individuals from all walks of life. On June 25, 2016, the Grande Prairie Pride Society will be hosting Pride, which will be a celebration of our community that particularly emphasizes the region's acceptance and support of the LGBT community. We cordially invite you to join us.

Pride will have a full day of events for all ages to participate and enjoy. There will be also information available throughout the day to share with the public about the history of the LGBT community in Canada, and the support groups currently active in Grande Prairie and surrounding area. The daytime events include a family-oriented carnival full of activities and games in the north parking lot of the Grande Prairie Regional College.

The evening brings the glamorous and thrilling Party in White, which begins with an informal Cocktail Hour, where special guest speakers will give talks about our organization and sponsors will be thanked. Following this will be exciting off-the-wall entertainment from the finest drag queens and entertainers in Canada. After cocktails will be a dance filled with a dazzling array of lights, lasers, and music.

The success of this exciting event requires sponsorship from the community. If you would like to associate your business with an event that showcases Grande Prairie's inclusive open community, we would love to hear from you. Attached is a sponsorship package with descriptions of the different sponsorship levels so you can choose a level that works best for your business.

Should you have any questions about Pride or the Grande Prairie Pride Society, please feel free to contact us directly. We are very open to discussion and ideas from the community. Thank you in advance for your attention and consideration.

Yours Truly,

**Grande Prairie Pride Society**

Per:

J. C. Rees, President

*Contact us:*

*grandeprairiepridesociety@gmail.com*

*Follow us on Facebook: Grande Prairie Pride Society*



## **Pride Event Sponsorship Packages 2016**

### **RAINBOW** - \$10000.00

- Company name included in event title, recognised at all events and in all media
- Company logo on all promotional material
- Company logo on GP Pride Society social media accounts
- Opportunity to speak at evening event
- 8 tickets to evening event
- Advertising shared on GP Pride Society social media (content created by your company)
- invitation to provide logo'd giveaways for any or all events

### **RED** - \$2500.00

- Company logo on banners at all events
- Company recognition at all events and in all media
- Company logo on all promotional materials
- Company logo posted in GP Pride Society social media accounts
- invitation to provide logo'd giveaways for any or all events.
- 4 tickets to evening event

### **ORANGE** - \$1500.00

- Company recognition at event of choice (daytime or evening or at guest speaker event)
- Company logo on all promotional materials
- Company logo posted in GP Pride Society social media accounts
- invitation to provide logo'd giveaways for any or all events.
- 2 tickets to evening event **YELLOW** - \$500.00
- Company logo on all promotional materials
- invitation to provide logo'd giveaways for any or all events.

### **GREEN** - \$200

- Sponsor an LGTB vignette to be posted at both the day and nighttime events (weather permitting)

### **BLUE** - \$100.00

- "in honour of" a friend or family member. A chance to honour someone who you feel has experienced difficulty because of the LGTB status or someone who has makes our community more inclusive and loving.

### **PURPLE**- Gift in kind

Contact us:

*grandeprairiepridesociety@gmail.com*

*Follow us on Facebook: Grande Prairie Pride Society*





- recognized during the event or on promotional material where appropriate



### **Kasha Jacqueline Nabagesera**

An avid activist for rights for LGBTI in Uganda, Kasha Nabagesera, has tentatively accepted an invitation to be the featured speaker at Grande Prairie's PRIDE celebration. Grande Prairie, the Grande Prairie PRIDE Society, and this entire region, will be graced by the keynote address of this remarkable individual.

Nabagesera is recognized internationally for her strong convictions about, and activism on human rights. She has joined or established rights organizations in Uganda. She is a member of the Civil Society Coalition on Human Rights and Constitutional Law, a group combining the efforts of more than 60 human rights organizations. The coalition confronts the severe Ugandan laws on same-sex sexuality and other judicial efforts to hamper various forms of sexual and gender expression.

Nabagesera has defied actions to intimidate her, challenging in court the Minister of Ethics, in 2012, who tried to shutter workshops offered by LGBTI organizations. The judicial system is one of the avenues Kasha Nabagesera has utilized for other initiatives. She was one of ten petitioners who challenged severe anti-gay legislation passed in 2014. Later that year the Constitutional Court annulled the law, although on a technicality. Arrest, public attacks, and general harassment, are part of her history in Uganda, and form part of the background to her assisting the development of a 'security group' that attempts to respond rapidly to human rights abuses.

Nabagesera's work for humanity and human rights is not limited to Uganda. She has an international presence. She has testified before the United Nations Human Rights Council in Geneva, as well as the African Commission on Human Rights and Peoples Rights in Gambia.

In 2011 she was given the Martin Ennals Award for Human Rights Defenders, in 2013 she received the Nuremberg International Human Rights Award, and completed a trio of acknowledgment in 2015, when she was featured on the cover of TIME magazine's European edition.

*Contact us:*

*grandeprairiepridesociety@gmail.com*

*Follow us on Facebook: Grande Prairie Pride Society*

## Event Budget for PARTY IN WHITE GP Pride

### > Expenses

Total Expenses				
Site	Estimated	Actual	Refreshments	
Room and hall fees	\$1,100.00		Food	
Site staff	\$500.00		Liquor	
Equipment man lift	\$500.00		Non alcoholic	
Tables and chairs	\$500.00		Staff and gratuities	
Total	\$2,600.00	\$0.00	Total	
Decorations	Estimated	Actual	Program	
Flowers	\$500.00		Performers	
Linens	\$200.00		Speakers	
History Boards	\$1,000.00		Travel	
Essels borrow from gprc	????		Hotel	
			DJ Services	
Total	\$1,700.00	\$0.00	Total	
Publicity	Estimated	Actual	Prizes	
Graphics work	\$2,000.00		Purchased door prize	
Photocopying/Printing	\$500.00		Gifts/Auction presentation	
Postage	\$100.00		Total	
Total	\$2,600.00	\$0.00		
Miscellaneous	Estimated	Actual	8 staff @ \$16.00 hr 7 hrs	
Insurance	\$1,500.00			
Cash Floats (door,bar)	\$500.00			
Enter bands	\$200.00			
Total	\$2,200.00	\$0.00		

Estimated	Actual
\$33,250.00	\$0.00

Estimated	Actual
\$6,000.00	
\$5,000.00	
\$1,000.00	
\$1,000.00	
\$13,000.00	\$0.00

Estimated	Actual
\$5,000.00	
\$1,200.00	
\$500.00	
\$3,000.00	
\$9,700.00	\$0.00

Estimated	Actual
\$450.00	
\$1,000.00	
\$1,450.00	\$0.00

**DAY PRIDE EVENT BUDGET SUMMARY**

Event Date: Saturday, June 25, 2016  
 Days Remaining: 101

Total Budget	\$0
Estimated Expenses	\$9,573
Actual Expenses To-Date	\$0
Available Budget	\$0

**Free Standing (INTHEZONE)**

Description	Estimated Cost	Actual Cost	Difference	Notes
Bouncy Castle (LARGE) X 2 + TA	\$2,400.00		▲ \$2,400.00	1200 each (obstacle courses)
Bouncy Castle (XSMALL) + TAX	\$375.00		▲ \$375.00	
Bouncy Castle (SMALL) X 3 + TA	\$750.00		▲ \$750.00	250 each (small castles)
Dunk tank	\$350.00		▲ \$350.00	
Delivery	\$50.00		▲ \$50.00	* Unsure if this amount is accurate or if more castles cost more \$
<b>Total</b>	<b>\$3,925.00</b>	<b>\$0.00</b>	<b>\$3,925.00</b>	

**Game booths**

Description	Estimated Cost	Actual Cost	Difference	Notes
Duck pond	\$100.00		▲ \$100.00	In the Zone rentals
Twister	\$200.00		▲ \$200.00	In the Zone rentals
Ring a bottle	\$100.00		▲ \$100.00	In the Zone rentals
Flip a chick	\$100.00		▲ \$100.00	In the Zone rentals
Ping pong toss	\$100.00		▲ \$100.00	In the Zone rentals
Down a clown	\$50.00		▲ \$50.00	In the Zone rentals
Earth worm round up	\$50.00		▲ \$50.00	In the Zone rentals
Zombie potty toss	\$50.00		▲ \$50.00	In the Zone rentals
Velcro Wall	\$599.00		▲ \$599.00	Teabreeze
Shooting gallery	\$249.00		▲ \$249.00	Teabreeze
Dance Dance Revolution	\$299.00		▲ \$299.00	Teabreeze
Games wheel	\$169.00		▲ \$169.00	Teabreeze
9 hole mini golf	\$599.00		▲ \$599.00	Teabreeze
<b>Total</b>	<b>\$2,665.00</b>	<b>\$0.00</b>	<b>\$2,665.00</b>	

**Entertainers**

Description	Estimated Cost	Actual Cost	Difference	Notes
Musician	\$399.00		▲ \$399.00	Teabreeze
Madam Zelda Fortune Teller	\$687.00		▲ \$687.00	Teabreeze
Walk around magic	\$1,197.00		▲ \$1,197.00	Teabreeze
Face painter	???		#VALUE!	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>	<b>\$2,283.00</b>	<b>\$0.00</b>	<b>#VALUE!</b>	

**Music**

Description	Estimated Cost	Actual Cost	Difference	Notes
Sound equipment rental	\$400.00		▲ \$400.00	
Generator	\$300.00		▲ \$300.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>	<b>\$700.00</b>	<b>\$0.00</b>	<b>\$700.00</b>	

**Volunteers**

Description	Estimated Cost	Actual Cost	Difference	Notes
Tshirts				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**Security**

Description	Estimated Cost	Actual Cost	Difference	Notes
Security	\$2,000.00		▲ \$2,000.00	
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	

**Advertisement**

Description	Estimated Cost	Actual Cost	Difference	Notes
Pamphlets	\$600.00		▲ \$600.00	
Other printing costs	\$1,500.00		▲ \$1,500.00	
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total</b>	<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	

**Decorations**

Description	Estimated Cost	Actual Cost	Difference	Notes
Balloons				\$0.00
Helium tank rental				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	



## Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

---

**SUBJECT:** Caribou Centre: Peace Country Child Abuse Conference Sponsorship  
**SUBMISSION TO:** Green View Family & Community Support Services Board Meeting  
**MEETING DATE:** Thursday, March-24-2016  
**DEPARTMENT:** Green View Family & Community Support Services

**REVIEWED AND APPROVED FOR SUBMISSION**

**GM:** INT      **MANAGER:** LDH  
**PREPARER:** LDH

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**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board provide a Silver sponsorship in the amount of \$2500.00 to the 2016 Peace Country Child Abuse conference in Grande Prairie, with funds to come from the Grants to Organizations 2016 operational budget.**

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**BACKGROUND / PROPOSAL:**

The Caribou Child and Youth Centre serves children and youth under 18 who have experienced sexual, physical, or psychological abuse, exploitation, and or neglect. The Centre presented to the Board on February 17, 2016 explaining the purpose of the grant request and how funds would be used to execute a 2 day training conference in Grande Prairie November 14 & 15 for front line service providers. The Board elected to defer the decision on grant funding to the March meeting.

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**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to approve, change the funding amount, or deny the request.

**Benefit** – The benefit of approving the request is to show support of having a child abuse conference in Northern Alberta, and receive recognition of Green View FCSS during the event.

**Disadvantages** – There are no perceived disadvantages in approving the request.

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**COSTS / SOURCE OF FUNDING:**

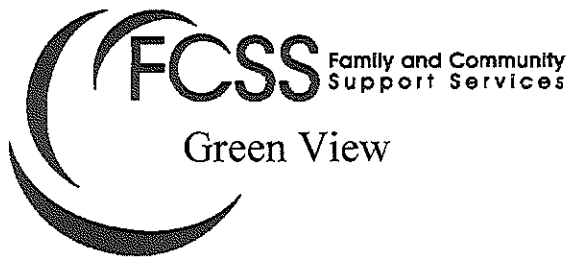
\$2500.00 to come from g/l 6-36-366-000-6202 grants to organizations.

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**ATTACHMENT(S):**

Grant application

Conference sponsorship information



## GREEN VIEW F.C.S.S. GRANT APPLICATION

### Organization Information:

Name of Organization:	<b>Pace – Operating the Caribou Child &amp; Youth Centre</b>
Address of Organization:	<b>10031 – 103 Avenue Grande Prairie T8V 1B9</b>
Contact Name and Phone Number:	<b>Lois Roth 780-814-7223</b>
Position of Contact Person:	<b>Director</b>
Purpose of organization: The Caribou Child & Youth Centre opened in 2012 as the second child advocacy centre in the province of Alberta. The Centre serves children and youth (under 18) who have experienced sexual, physical, or psychological abuse, exploitation, and/or neglect. We also work with those who have witnessed other types of trauma or violence. Providing court support, advocacy and therapy.	
What act are you registered under? (If Applicable)	Registered Society
Registration No. (If Applicable)	121387500RR0001

### A. Grant Information:

Total Amount Requested *\* see attached sponsorship options\**  
*\*\* Our total sponsorship need is \$18,000.00. We recognize that this is a significant amount for any one agency/corporation to consider, and we are prepared to pursue more than one source, in order to secure the needed funds.*

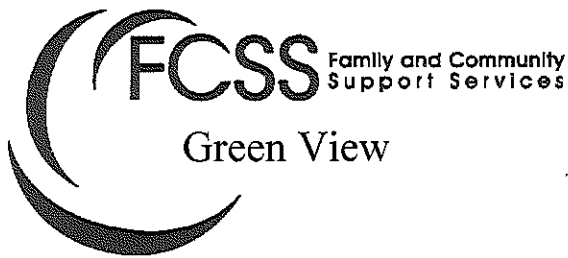
When will you require the funds? *ASAP – deposits will be required for some expenses*

**Please note: For all grant applications over \$2,500.00, the applicant must make a presentation to the F.C.S.S. Board.**

1. Proposed Project: *To organize and execute a two- day training /conference (Peace County Child Abuse Conference)*

2. How will this project be preventative in nature? *Increased knowledge (tools) for front line service providers will enhance services to clients. Participants will hear about current practices and latest research in a number of areas of child abuse.*

*As well, we are hosting an evening event open to the public (free of charge) that would seek to educate parents and caregivers around tech crimes, internet safety, new apps and tools, as well as accessibility of pornography to minors.*



3. How will volunteers be incorporated into this program?

Volunteers will be able to assist with organizing participant materials and welcome packages. Assisting with soliciting "door prizes" from businesses.

Volunteers will also be utilized on the days of the conference to help with registration, information, and hosting.

3. a) To date how many volunteer hours can be attributed to this project? We are still in the very early stages of planning - at present I have been able to make contact and gather information using work time.

3. b) How many Volunteer hours do you expect will be attributed to this project by the time it is completed? This is a difficult number to "guesstimate" - we are hoping to have 4 volunteers assist the 6 member committee. At 5- 10 hours per person this would equate to approx. 50 - 100 hours of volunteer service.

4. Who will be served by the project/program and how many people are you planning on attending this event (if relevant)?

Our primary focus will be service providers (Front line staff) from across the Peace Region. This may also include, police, social workers, teachers, medical professionals, daycare staff etc.

For the evening FREE public presentation- we are hoping to have at least 100 in attendance (with preregistration so that we have more accurate numbers) . Target audience of parents, community members and general public. This evening presentation may also draw professionals that may be unable to attend the daytime training ( ie: teachers )

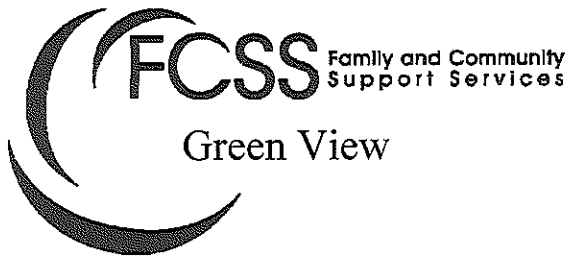
FOR QUESTIONS IN NUMBER 5 ATTACH SEPARATE SHEETS IF NECESSARY

5. a) How will this program benefit the community?

Four horizontal lines for writing the answer to question 5. a)

5. b) Goals- What is your direction?

Four horizontal lines for writing the answer to question 5. b)



5. c) Objective- What change will individuals experience through involvement with the service or program you are providing? Our goal is that this conference will NOT ONLY increase knowledge, but will also provide participants with useful "tools" that they can implement in their own practice. Providing participants with current research, and new learning coming out of that research will assist them in developing and/or improving their practice methods.

5. d) Strategies- What are the specific steps you will take to achieve your goals?

Five horizontal lines for writing strategies.

5.e) How will you recognize the contribution from FCSS to your organization and in the community?

\* See attached Sponsorship sheet. Sponsors will also have the opportunity to contribute to participant packages with promotional items – if they so choose.

5. f) How will this program be measured for success? Participant evaluation forms will be available at the event to evaluate individual sessions.

PLEASE ATTACH BUDGET.

Additional Information:

Have you previously applied for a grant from the Green View F.C.S.S grants program?

Yes [ ] No [X]

List the last two grants your organization has received from the Green View F.C.S.S. grants program.

1. Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose:

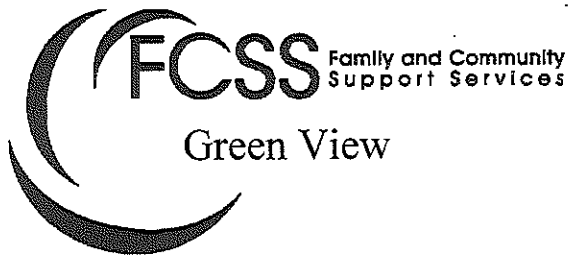
Horizontal line for purpose of grant 1.

2. Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose:

Horizontal line for purpose of grant 2.





Green View F.C.S.S.  
Municipal District of Greenview #16  
Box 1079 Valleyview, AB T0H 3N0  
Phone: (780) 524-7603 Fax: (780) 524-4130

How and when will you become Self- Sustaining?

Have you provided Green View F.C.S.S with a final completion report for past grant funds received?

Yes  No

If no, why has the report not been filed?

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Have you applied for grant funds from sources **other** than the Green View F.C.S.S grants program?

Yes  No

Have you received grant funds from sources **other** than the Green View F.C.S.S. grants program?

If yes please include; when, who, purpose and amount?

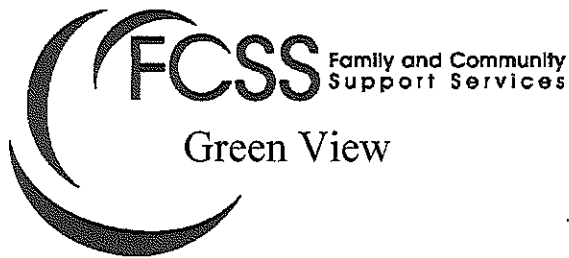
*We have received confirmation of a corporate sponsorship in the amount of \$5000.00 toward the conference.*

*Requests to other FCSS agencies have been made, – but have not yet received confirmation of any other sponsorship monies. City of GP requests do not go directly to CSD.*

*We have also had a positive enquiry (amount yet confirmed) from another significant corporate sponsor*

*We must acknowledge “gift in kind” sponsorships - many of our speakers are not charging (and/ or reducing) their speaker fees. Most are only requiring cost of travel and basic expenses.*

To support your application, please attach additional pages and include detail or description of work, the source of other funds, timeline of the event or program, estimates, a detailed budget, expected results of the project, and the benefits to the Municipality in relation to this project.

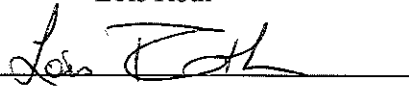


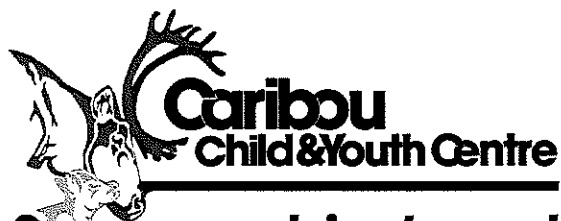
Green View F.C.S.S.  
Municipal District of Greenview #16  
Box 1079 Valleyview, AB T0H 3N0  
Phone: (780) 524-7603 Fax: (780) 524-4130

By signing this application, I/we concur with the following statements:

- **The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".**
- **The grant shall be used for only those purposes for which the application was made;**
- **If the original grant application or purposes for which the grant requested have been varied by the Green View F.C.S.S. Board, the grant will be used for those varied purposes only;**
- **The organization will provide a written report to the Green View F.C.S.S. office within 30 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality. Failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;**
- **The organization agrees to submit to an evaluation of the project related to the grant, and;**
- **The organization will return any unused portion of the grant funds to the Green View F.C.S.S program or to request approval from the F.C.S.S. Board to use the funds for an optional project.**

### **Applicant Information:**

Name Lois Roth  
Signature  Position : Director  
Address 10031 – 103 Avenue Grande Prairie, AB T8V 1B9  
Telephone Number W 780-814-7223 Mobile 780-832-7243  
E-Mail cariboucentre@pacegp.ca  
Date March 7, 2016



## **Sponsorship Levels**

### **Caribou Centre: Peace Country Child Abuse Conference**

The following levels of sponsorship can be met by financial donation, or with a combination of money and donated prizes/items of equal value to the dollar amount listed.

#### **Platinum**

**\$5000+**

- ❖ Name of business used with preconference advertising
- ❖ May bring some form of business advertising to the event (by approval from event committee)
- ❖ Logo of business on conference print material
- ❖ Logo on participant packages (cannot be added after August 1, 2016)
- ❖ 3 complimentary Conference Registrations (RSVP Required)
- ❖ Public recognition of contribution at the event.
- ❖ Thank you / Recognition published on Website
- ❖ A certificate from the Caribou Child & Youth Centre as recognition of sponsorship

#### **Gold**

**\$3000 - \$4999**

- ❖ Logo of business on conference print material
- ❖ Logo on participant packages (cannot be added after August 1, 2016)
- ❖ 2 complimentary Conference Registrations (RSVP Required)
- ❖ Public recognition of contribution at the event.
- ❖ Thank you / Recognition published on Website
- ❖ A certificate from the Caribou Child & Youth Centre as recognition of sponsorship

#### **Silver**

**\$1000 - \$2999**

- ❖ 1 complimentary Conference Registration (RSVP Required)
- ❖ Public recognition of contribution at the event.
- ❖ Thank you / Recognition published on Website
- ❖ A certificate from the Caribou Child & Youth Centre as recognition of sponsorship

#### **Below \$1000**

- ❖ Thank you / Recognition published on Website
- ❖ A certificate from the Caribou Child & Youth Centre as recognition of sponsorship

## Update – Peace Country Child Abuse Conference

Dates: November 14 & 15, 2016

The initial concept of bringing training to the north has evolved quite significantly since the original proposal. We've moved from one speaker/ one topic/ one day to several speakers and subject matter experts, over the course of two days.

We feel that this is the best use of these expert speakers and, will maximize learning opportunities for northern participants.

### **Why a Peace Country Conference?**

- ✓ Bring quality training to the North. There has not been a multi-day child abuse conference in this area (if ever?).
- ✓ "Cost" for small non-profits to travel to the city centres are BOTH direct financial (Registration, travel, hotels), as well as the overall impact on staffing levels for the organization to cover shifts and responsibilities.
- ✓ Accessible training for ALL communities within the Peace Region. Grande Prairie is 450 km from Edmonton – Communities farther north such as High Level, Peace River, La Crete etc. have even fewer opportunities for professional development.

### **Budget/ Sponsorship**

- ✓ Hoping to obtain sponsorship to allow for participant costs to be more affordable.
- ✓ Keep registration costs at a reasonable level
- ✓ Our goal is not to profit from this venture, however, we also can not afford to run the conference at a deficit. We want to be good stewards of any and all funds that we receive.
- ✓ The more affordable the conference – will reduce barriers for non-profits and smaller agencies to participate.
- ✓ Many of the speakers we have contacted are willing to waive or reduce their fees in order to assist us. The reality is – it is not uncommon to have a speaker charge \$3000-8000/event – so we are very fortunate to have this opportunity.
- ✓ I have made contact with ACSW (Alberta College of Social Work) regarding professional accreditation for social workers that attend. Category A credits.
- ✓ Major costs lie in catering and venue charges. We are looking into alternative options in this regard (possible church or auditorium space).
- ✓ Without significant sponsorship, we will have to increase registration costs.

**Peace Country Child Abuse****Conference****Budget**

Total Participants	175
Registration Fee	150

**Revenue**

Registrations	\$26,250
Donations	\$20,000

<b><u>Total</u></b>	<b><u>\$46,250</u></b>
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**Expenses**

Conference Room	\$1,500
Catering	\$13,800
AV Equipment	\$300
Speakers Expenses	\$25,100
Advertising	\$2,000
Registration	\$500
Stationary	\$500
Materials	\$1,000
Promotional Items	\$4,375
Printing	\$2,500

<b><u>Total</u></b>	<b><u>\$44,700</u></b>
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<b><u>Net</u></b>	<b><u>\$1,550</u></b>
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# Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

**SUBJECT:** Volunteer Appreciation Event Policy  
**SUBMISSION TO:** Green View Family & Community Support Services Board Meeting  
**MEETING DATE:** Thursday, March-24-2016  
**DEPARTMENT:** Green View Family & Community Support Services

**REVIEWED AND APPROVED FOR SUBMISSION**

**GM:** INT      **MANAGER:** LDH  
**PREPARER:** LDH

**RELEVANT LEGISLATION:**  
Green View FCSS Policy-N/A

**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board adopt the Volunteer Appreciation policy #5004.**

**BACKGROUND / PROPOSAL:**  
Green View FCSS hosts annual Volunteer Appreciation events in Valleyview and Grovedale. Developing a policy around Volunteer Appreciation events will allow a clear and concise direction for administration to best honour our volunteers.

**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Board may decide a policy around Volunteer Appreciation is unnecessary.

**Benefit** – The benefits of a policy and procedure will ensure a consistent, fair and timely award presentation.

**Disadvantages** – There are no perceived disadvantages in approving the request.

**COSTS / SOURCE OF FUNDING:**  
N/A

- ATTACHMENT(S)**
- Volunteer Recognition Program Policy and Procedure
  - 2016 Nomination Form

**Title: Family and Community Support Services (FCSS) Volunteer Recognition**

**Policy No: 5004**

**Effective Date:**

**Motion Number:**

**Supersedes Policy No: (None)**



## MUNICIPAL DISTRICT OF GREENVIEW NO. 16

*"A Great Place to Live, Work and Play"*

**Purpose:** To recognize the significant contribution of (individual or group) volunteers in FCSS programs.

### POLICY

1. Green View FCSS shall recognize and celebrate the significant contribution(s) (individual or group) volunteers made toward improving the quality of life in Greenview.

### PROCEDURE

1. The Green View FCSS Board shall, annually, establish a budget for the Volunteer Recognition Program.
2. The Green View FCSS Board shall recognize the contributions of its (individual or group) volunteers during the provincially recognized Volunteer Week via a recognition night event or articles in newsletters.
3. The FCSS Board Chair will emcee the recognition night event or, if unavailable, shall appoint an emcee.
4. Each nominee shall receive an invitation to attend the appreciation event.
5. Calls for (individual or group) nominations shall be limited to 250 word descriptions of the volunteer's contributions as they will be read at the recognition night event or summarized in newsletters.
6. The amount spent on volunteer appreciation gifts shall be determined annually and depend on the number of nominations as well as the annual budget.

### APPENDIX

1. FCSS Volunteer Recognition Nomination Form







## Request for Decision

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T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

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SUBJECT:	<b>Casual Support Coordinator</b>			
SUBMISSION TO:	Green View Family & Community Support Services Board Meeting	REVIEWED AND APPROVED FOR SUBMISSION		
MEETING DATE:	Thursday, March-24-2016	GM:	INT	MANAGER: LDH
DEPARTMENT:	Green View Family & Community Support Services			PREPARER: LDH

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### RELEVANT LEGISLATION:

**Green View FCSS Policy-N/A**

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### RECOMMENDED ACTION:

**MOTION: That Green View Family and Community Support Services Board authorize Administration to hire a casual Support Coordinator.**

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### BACKGROUND / PROPOSAL:

In the 2016 operating budget, there is \$10,000.00 in wages earmarked for Home Support workers to provide support in other FCSS events that may include summer day camps; front line community resource center support, volunteer appreciation events etc. Our current full time Support Coordinator is anticipating leaving the position within the next year. If administration hires a Support Coordinator on a casual basis, 2 to 3 days per week, the current Support Coordinator will have an opportunity to train the new employee prior to leaving the position, ensuring a succession plan is in place. Administration will have the option, once the current full time Support Coordinator gives official notice, to either hire the casual position on full time; or post the position. The Support Coordinator position requires a different skill set than that of the Home Support worker. Administration will ensure that the position remains within the allocated budget commitment.

---

### OPTIONS / BENEFITS / DISADVANTAGES:

**Option** – The Green View FCSS Board has the option to approve or deny the request.

**Benefit** – The benefit of approving the request is to ensure front line staff are supported and a succession plan is implemented.

**Disadvantages** – There are no perceived disadvantages in approving the request.

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### COSTS / SOURCE OF FUNDING:

Costs for this position will come from the existing 2016 operating budget. No additional funds are required.

---

ATTACHMENT(S): None

# Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

<b>SUBJECT:</b>	<b>Building Strength Program</b>			
<b>SUBMISSION TO:</b>	Green View Family & Community Support Services Board Meeting			REVIEWED AND APPROVED FOR SUBMISSION
<b>MEETING DATE:</b>	Thursday, March-24-2016	<b>GM:</b>	INT	<b>MANAGER:</b> LDH
<b>DEPARTMENT:</b>	Green View Family & Community Support Services			<b>PREPARER:</b> LDH

**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board authorize Administration to offer the Building Strength Program.**

**BACKGROUND / PROPOSAL:**

Building Strength, a group for men, will cover topics such as overcoming challenges, building healthy relationships, self-esteem, and dealing with difficult emotions. This program will be facilitated by a mental health therapist, and may be co-facilitated by FCSS staff. There are no support groups presently offered specifically for men, and this opportunity will provide an outlet for males to build coping strategies. This program will run for a four week session in the month of April, and depending on interest may be offered again throughout the year.

**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to approve or deny the request.

**Benefit** – The benefit of approving the request is to provide opportunities to men who may benefit from a support group.

**Disadvantages** – There are no perceived disadvantages in approving the request.

**COSTS / SOURCE OF FUNDING:**

There will be no cost for this program.

**ATTACHMENT(S):**

None

## Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7603 F 780.524.7603  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

---

SUBJECT:	<b>Managers' Report</b>			
SUBMISSION TO:	Green View Family & Community Support Services Board Meeting	REVIEWED AND APPROVED FOR SUBMISSION		
MEETING DATE:	Thursday, March-24-2016	GM:	INT	MANAGER: LDH
DEPARTMENT:	Green View Family & Community Support Services			PREPARER: LDH

---

RELEVANT LEGISLATION:

**Green View FCSS Policy-N/A**

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RECOMMENDED ACTION:

**MOTION: That Green View Family and Community Support Services Board accept the March 2016 Managers report as presented for information.**

---

BACKGROUND / PROPOSAL:

Monthly reports are provided to the Board for information.

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OPTIONS / BENEFITS / DISADVANTAGES:

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on services provided by the Manager.

**Disadvantages** – There are no perceived disadvantages.

---

COSTS / SOURCE OF FUNDING:

N/A

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ATTACHMENT(S):

March Managers report.



## Managers Board Report – Regular FCSS Board Meeting March 24, 2016

- Valleyview Victims Assistance hosted a lateral violence workshop in the Community Resource Center on February 19<sup>th</sup>. This workshop, open to the all members of the public, spoke to a form of violence that describes the way people in positions of perceived powerlessness covertly or overtly express their dissatisfaction toward those perceived to be less powerful.
- Alberta Works hosted a budgeting workshop for community members in the Community Resource centre on February 24. This was a timely information session as many of our residents are feeling the effects of the downturn in the economy.
- Green View FCSS was the successful proponent for the Albert Works Request for Proposal. This new contract consists of a maximum funding amount of \$46,200.00. The actual revenue received will be dependent on the number of employment related workshops that are provided throughout the year.
- The Community Volunteer Income Tax Program will be offered out of the Community Resource Centre in March and April. This program is for low income seniors, students and AISH recipients (assisted income for the severely handicapped). Green View FCSS has four volunteers who took the training on February 26, three of which will work out of the FCSS office, and one who will assist residents in DeBolt. Grovedale residents who meet the criteria typically go to the Seniors Outreach in Grande Prairie to access this free service. Green View FCSS has granted funds to Seniors Outreach on a yearly basis.
- The HEART initiative (health, education & action in relationships team) is comprised of representatives from Green View FCSS, Valleyview Victims Assistance, Child and Family Services, and the RCMP. The HEART mission is to address the high rates of domestic violence in the area. In 2014 HEART applied for the provincial Family and Community Safety Grant, with the intention of subsidizing the HEART conference in 2015. Unfortunately the grant was denied and the costs of the conference were absorbed by Green View FCSS and Valleyview Victims Assistance. HEART received news late February that additional grant monies were released and HEART will receive \$27,000.00, part of which will used to subsidize the 2016 conference planned for September 13 & 14<sup>th</sup>. Valleyview Victims Assistance is the banker for HEART.

- Green View FCSS has been working with the Valleyview Bylaw officer and the Food Bank Director to streamline applicants who are accessing the Food Bank. The agreement made by the Food Bank and Sturgeon lake Council approximately 20 years ago was that Sturgeon Lake residents were to access the Food bank in Grande Prairie, not Valleyview. Lately the number of people accessing the Valleyview Food bank has increased, and at times security has been compromised. With the assistance of the Bylaw officer having a presence at Food bank on pick-up days, safety is enhanced, resident address are confirmed, and double and triple dipping in Food Banks in High Prairie, Valleyview , and Grande Prairie is greatly reduced. Green View FCSS has Food bank applications at the office, which are filled out by residents and picked up by the Food Bank Director the Friday prior to food bank days which are the 2<sup>nd</sup> Wednesday of every month from 1:30-4:30.
- An up to date summary of grants provided to organizations has been included in the agenda package.

<b>Summary to date</b>					
<b>Total 2016 budget for grants to external agencies is \$65,000.00</b>		<b>Grant Total</b>		<b>Date requested</b>	<b>Date provided</b>
<b>organization</b>					
<b>Grande Prairie Volunteer Service Bureau - leaders of tomorrow</b>		\$400		January	February
<b>GP Victims Assistance</b>		\$2,500.00		January	February
<b>GP grief support assoc.</b>		\$5,000.00		January	February
<b>Royal Can. Legion Grande Cache</b>		\$1500.00		February	February
<b>John Howard Society: Eureka</b>		\$10,000.00		February	February
<b>Grey Matters Sponsorship</b>		\$500.00		February	February

There is currently \$45,100 remaining in this line item.



# Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
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**SUBJECT:** **Adult/Senior Coordinators Report**  
**SUBMISSION TO:** Green View Family & Community Support Services Board Meeting  
**MEETING DATE:** Thursday, March-24-2016  
**DEPARTMENT:** Green View Family & Community Support Services

**REVIEWED AND APPROVED FOR SUBMISSION**

**GM:** INT      **MANAGER:** LDH  
**PREPARER:** LDH

**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board accept the March 2016 Adult/Senior Coordinators report as presented for information.**

**BACKGROUND / PROPOSAL:**

Monthly Coordinators reports are provided to the Board for information.

**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on services provided by the Adult/Senior Coordinator.

**Disadvantages** – There are no perceived disadvantages.

**COSTS / SOURCE OF FUNDING:**

N/A

**ATTACHMENT(S):**

March Adult/Senior Coordinator report.

To: Lisa Hannaford, Manager  
From: Coordinator, Senior/Adult  
Subject: March Coordinators Report

- **Home Support 57 clients (MD 31- VV 26)**

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Home Support Clients	55.0	57.0								

- **Wheels 4 Meals**

20 clients in the Town of Valleyview, the Lodge informs me that this is about the limit that their staff can handle.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
W4M Deliveries	196	246	0	0	0	0	0	0	0	0

- **Senior/Adult Support and Referral**

February had 36 Support & Referral clients with 42 different needs

February 2016 Support Needs	Residence		
	MD	VV	SLIR
Other	3	7	0
Referral to Other	0	1	0
Ab Seniors Supports	0	2	0
Canada Pension Plan	2	3	1
Old Age Security/ GIS	0	4	0
Death/ Wills (all)	0	1	1
CRA Inquiry	0	2	3
Elder Abuse Situation	0	0	0
Home Support	2	0	0
Commissioner/ Notary	8	2	0
<b>Monthly Total</b>	<b>15</b>	<b>22</b>	<b>5</b>

January 2016 Support Needs	Residence		
	MD	VV	SLIR
Other	2	1	0
Referral to Other	3	1	1
Ab Seniors Supports	3	0	0
Canada Pension Plan	0	3	1
Old Age Security/ GIS	2	1	2
Death/ Wills (all)	1	3	0
CRA Inquiry	0	2	2
Elder Abuse Situation	0	0	0
Home Support	4	4	0
Commissioner/ Notary	6	5	1
<b>Monthly Total</b>	<b>21</b>	<b>20</b>	<b>7</b>

- **Stress Management for Caregivers**

DeBolt was held on March 4 at the DeBolt Centre, 6 people attended and the feedback from the participants was excellent, they would like more workshops of this type. Grovedale was scheduled for March 11 at the Senior Centre but only two people registered so the workshop was cancelled, both registrants asked to be kept on an interest list should we offer it again in their area.



- **Balance**

The 2016 sessions started on Jan. 27, and 10 sessions are scheduled to run until Mar. 14. Participation is excellent again with 14 people attending. They are already asking when the next session will start. Planning for running Balance in DeBolt is underway, at this time we are hoping to run 10 sessions in April and May.

- **Community Volunteer Income Tax Program (CVITP)**

Volunteer training took place on Feb 26<sup>th</sup> for the 4 volunteers. New this year, we have a volunteer in DeBolt that will be running some clinic days at the DeBolt library. Clinic days are scheduled in March and April, any returns completed in February are for previous years going back to 2003.

February	VV	MD	SL	Senior	AISH	Low Inc
	5	2	17	1	0	23

- **New Tax Rules**

When the Enhanced UCCB (Universal Child Care Benefit) was announced in 2015 the benefit was increased by \$720 per child, and the Child Tax Credit was eliminated. The Child Tax Credit gave families about \$330 in tax savings per child under 18. The loss of the tax credit does not affect the majority of our FCSS tax clients as they do not make enough to be able to utilize the credit, and for those that do lose the tax credit, the extra \$720 child benefit more than makes up for the loss.

Any proposed changes to the Canada Child Tax Benefit (CCTB) being floated by media will not affect the 2015 tax year. The Universal Child Care Benefit (UCCB) will be phased out in 2016 and the CCTB program will see changes. At this time we do not know what changes or how this will affect our clients.

The Family Tax Cut did survive for the 2015 tax year though it could be the last one. This was the national income splitting credit that allowed many families to claim an additional credit up to \$2,000. Households where one spouse earned most of the income benefit the most from this credit but as long as your household incomes are in different tax brackets, they do see some tax savings.

The Tax Free Saving Account (TFSA) limit will be adjusted back to \$5,500 for 2016. The new government did not change the \$10,000 contribution limit for 2015. Again this will not affect most of our clients as they are not in the position to be putting money into a TFSA.

*Michelle Hagen*  
*Senior/Adult Coordinator*

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**SUBJECT:** Community Resource Centre Coordinators Report  
**SUBMISSION TO:** Green View Family & Community Support Services Board Meeting  
**MEETING DATE:** Thursday, March-24-2016  
**DEPARTMENT:** Green View Family & Community Support Services

**REVIEWED AND APPROVED FOR SUBMISSION**

**GM:** INT      **MANAGER:** LDH  
**PREPARER:** LDH

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**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board accept the March 2016 Community Resource Centre Coordinators report as presented for information.**

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**BACKGROUND / PROPOSAL:**

Monthly Coordinators reports are provided to the Board for information.

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**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on services provided by the Community Resource Centre Coordinator.

**Disadvantages** – There are no perceived disadvantages.

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**COSTS / SOURCE OF FUNDING:**

N/A

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**ATTACHMENT(S):**

March Community Resource Centre Coordinator report.



March 3, 2016

TO: Lisa Hannaford, Manager  
 FROM: Corinne D'Onofrio, Community Resource Center Coordinator  
 SUBJECT: March Coordinator Report

### Stats Report for February 2016:

Green View FCSS Community Resource Center assisted a total of 388 client visits in the month of February.

The breakdown of 388 client visits can be seen below.

Year End Report 2016	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support	45	70											
Employment Supports	122	164											
Other Clients	106	154											
<b>Total Clients Visits</b>	<b>273</b>	<b>388</b>											
<b>Residence Break Down:</b>													
MD	83	123											
Sturgeon Lake	57	70											
Town	133	195											
New	21	26											
Returning	252	362											
Total Clients Visits	273	388											

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake IR.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2016	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Income Support clients	18	21										
Employment Supports	24	45										
Other Clients	41	57										
<b>Total Clients Visits</b>	<b>83</b>	<b>123</b>										
<b>Residence Break Down:</b>												
MD	83	123										
New	7	14										
Returning	76	109										
Total Clients	83	123										
	Information and Referral Indicators As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.											
YES	83	123										
NO	0	0										
<b>Community Social Issues Identified</b>												
CFS	0	0										
Food Bank	2	5										
Mental health	6	4										
Canadian Child Tax Benefits	0	0										
AISH	2	0										
Income Support	18	21										
Alberta Adult/Child Health Benefit	4	3										
Housing/ Heart River Housing	0	1										
Service Canada	6	17										
Seniors Information	6	3										
Canada Revenue Agency	2	7										
Employment Supports	24	45										
Computer Class Participants & Inquires	19	12										
Childcare subsidy program inquires	0	0										
Other questions/inquires	4	5										
	15	10										
<b>Gender</b>												
Male	39	46										
Female	44	77										

The category "other" can represent clients coming in or phoning for directions, phone numbers, assistance with use of the computer, or phone use for example.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2016	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Income Support clients	25	47										
Employment Supports	69	88										
Other Clients	39	60										
<b>Total Clients Visits</b>	<b>133</b>	<b>195</b>										
<b>Residence Break Down:</b>												
Town	133	195										
New	12	6										
Returning	121	189										
Total Clients Visits	133	195										
YES	133	195										
NO	0	0										
<b>Community Social Issues Identified</b>												
CFS	1	0										
Food Bank	4	8										
Mental Health	7	8										
Canadian Child Tax Benefits	1	1										
AISH	3	3										
Income Support	25	47										
Alberta Adult/Child Health Benefit	0	4										
Housing/ Heart River Housing	2	4										
Service Canada	5	9										
Seniors Information	3	1										
Canada Revenue Agency	4	8										
Employment Supports	69	88										
Computer Class Participants & Inquires	16	13										
Childcare subsidy	0	2										
program inquires	1	4										
Other questions/inquires	13	35										
<b>Gender</b>												
Male	59	80										
Female	74	115										

The table below shows the breakdown of services provided for Sturgeon Lake IR residents.

Year End Report 2016	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Income Support clients	2	2										
Employment Supports	29	31										
Other Clients	26	37										
<b>Total Clients Visits</b>	<b>57</b>	<b>70</b>										
<b>Residence Break Down:</b>												
Sturgeon Lake	57	70										
New	2	6										
Returning	55	64										
Total Clients	57	70										
	Information and Referral Indicators As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.											
YES	57	70										
NO	0	0										
<b>Community Social Issues Identified</b>												
CFS	0	0										
Food Bank	0	0										
Mental Health	0	3										
Canadian Child Tax Benefits	0	1										
AISH	1	1										
Income Support	2	2										
Alberta Adult/Child Health Benefit	1	0										
Housing/ Heart River Housing	0	0										
Service Canada	11	3										
Seniors Information	0	0										
Canada Revenue Agency	5	14										
Employment Supports	29	31										
Computer Class Participants & Inquires	1	0										
Childcare subsidy program inquiries	0	0										
Other questions/inquires	3	2										
	13	15										
<b>Gender</b>												
Male	29	36										
Female	28	34										

A set of 6 Computer Basics classes, with volunteer instructor Taylor Perron, finished this month. One client commented that she found it very educational and learned a lot. A session in the spring will be offered as well with dates yet to be established.

7 participants attended the "Stretching your Dollar" workshop in February at the Resource Center facilitated by Deanna Basarab from Alberta Works.

As the economy continues to worsen, residents are continuing to face job losses, cuts in hours, and fear homelessness. As a result, referrals to Alberta Works for Income Support, the Food Bank, Mental Health services and supports such as the Alberta Adult Health Benefit have increased.

While some residents are leaving the area due to lack of employment, we are still preparing to welcome any new residents to Greenview or the Town of Valleyview with the Welcome Baskets. An advertisement was made through Green View FCSS Facebook page requesting ongoing support from existing businesses and informing new businesses about the advertising potential of the Welcome Baskets. We have received a couple of phonecalls since placing this advertisement with support for the Welcome Baskets and look forward to hearing from more businesses in the future.

Respectfully submitted,  
Corinne D'Onofrio



# Request for Decision

4707 – 50 Street, Box 1079, Valleyview AB T0H 3N0  
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[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

**SUBJECT:** Support Coordinators Report  
**SUBMISSION TO:** Green View Family & Community Support Services Board Meeting  
**MEETING DATE:** Thursday, March-24-2016  
**DEPARTMENT:** Green View Family & Community Support Services

**REVIEWED AND APPROVED FOR SUBMISSION**

**GM:** INT      **MANAGER:** LDH  
**PREPARER:** LDH

**RELEVANT LEGISLATION:**

**Green View FCSS Policy-N/A**

**RECOMMENDED ACTION:**

**MOTION: That Green View Family and Community Support Services Board accept the March 2016 Support Coordinators report as presented for information.**

**BACKGROUND / PROPOSAL:**

Monthly Coordinators reports are provided to the Board for information.

**OPTIONS / BENEFITS / DISADVANTAGES:**

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on services provided by the Support Coordinator.

**Disadvantages** – There are no perceived disadvantages.

**COSTS / SOURCE OF FUNDING:**

N/A

**ATTACHMENT(S):**

March Support Coordinators report.





March 1, 2016

TO: Lisa Hannaford

FROM: Caitlin M<sup>c</sup>Nickle, Support Coordinator

SUBJECT: March Coordinator's Report

During the month of February, the following tasks/outcomes were met:

- 2 Boys Councils were completed at Harry Gray Elementary, with 4 boys participating in each group; 2 separate groups were run due to the fact that the boys are in separate grades and facing separate challenges.
- Sessions on contraceptives were facilitated to 3 Grade 8 classes at Hillside High School; while similar sessions were facilitated by Alberta Health Services in previous years, Alberta Health Services no longer offers sexual health presentations. While in the past, Alberta Health Services was able to provide sexual health presentations as long as they were not held in a school, in late 2014 the public education position became empty and was eventually removed entirely in early 2015, resulting in Green View FCSS facilitating these sessions as a part of the SKILLS/Cool Camp curriculums.
- Finding Our Voices, self-esteem for women, completed 6/6 sessions with 7 women participating. Feedback from the program included comments such as "I love this group, it has helped me work on my flaws and focus on myself and kids. This group has brought my mom and kids and I a lot closer together" and "I feel that the course helped enrich my life more and think more about myself to help improve myself and my life style." 100% of participants reported feeling more positive about themselves, and more optimistic about the future as a result of the program.
- Assisted 124 of the total 388 Community Resource Centre clients due to high traffic and the need for two front-line staff.
- Growth Circle, a peer support group for women who have or are experiencing domestic violence, has completed 2/8 sessions, with 5 women participating. Feedback for the program has been very positive; one woman commented, "I look so forward to Thursdays, this is really helping me".
- Better Choices, Better Health, a program designed to assist in the management of chronic conditions, was set to begin February 16<sup>th</sup> but was cancelled due to low participant turn out. Alberta Health Services will begin registration in the near future for the program to be run in April 2016.

Respectfully Submitted:

Caitlin M<sup>c</sup>Nickle

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Box 1079  
Valleyview, Alberta  
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SUBJECT:	<b>Youth Coordinators Report</b>			
SUBMISSION TO:	Green View Family & Community Support Services Board Meeting	REVIEWED AND APPROVED FOR SUBMISSION		
MEETING DATE:	Thursday, March-24-2016	GM:	INT	MANAGER: LDH
DEPARTMENT:	Green View Family & Community Support Services			PREPARER: LDH

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RELEVANT LEGISLATION:

**Green View FCSS Policy-N/A**

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RECOMMENDED ACTION:

**MOTION: That Green View Family and Community Support Services Board accept the March 2016 Youth Coordinators report as presented for information.**

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BACKGROUND / PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

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OPTIONS / BENEFITS / DISADVANTAGES:

**Option** – The Green View FCSS Board has the option to accept or deny the report as presented.

**Benefit** – The benefit of accepting the report is to update the Board on services provided by the Youth Coordinator.

**Disadvantages** – There are no perceived disadvantages.

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COSTS / SOURCE OF FUNDING:

N/A

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ATTACHMENT(S):

March Youth Coordinators report.



March 3, 2016

TO: Lisa Hannaford

FROM: Bretley Dunn, Coordinator, Youth

SUBJECT: March Coordinator's Report

Programs completed in February, 2016:

- St. Stephen's Catholic School:
  - Girls groups (grades 6/7)
- Oscar Adolphson Primary School:
  - I Can Handle Anger (grade 2; 3 groups)
- Harry Gray Elementary:
  - Girls Groups (grade 4; 1 group)
- Hillside High School:
  - Girls Group (grade 7)

Programs continuing in March, 2016:

- St. Stephen's Catholic School:
  - SKILLS (grade 8): *This program provides students information on healthy relationships, domestic abuse, and mental health.*
  - WhyTry? (grade 5): *Program teaches that although making good choices can be difficult, doing so results in more opportunity, freedom, and self-respect.*
- Harry Gray Elementary:
  - Girls Groups (grade 4; 2 groups)
- Ridgevalley School
  - SKILLS (grade 8): *An evolution of Cool Camp, this program provides students with factual information equipping them to resist pressure to become sexually involved before they are ready.*
  - WhyTry? (grade 9)
- Hillside High School:
  - SKILLS (grade 8; 3 groups)

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 Valleyview, Alberta  
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Programs beginning in March, 2016:

- St. Stephen's Catholic School:
  - Girls Group (grade 2)
  - Hands are Not for Hitting (grade 1; 2 groups)
- Harry Gray Elementary:
  - WhyTry? (One-on-one with student)

Successes:

- On a post-test following the conclusion of a grade 6/7 Girls Group one participant commented "I loved this it helped me be nicer to other's and helped me to start fitting in with other's" [sic]. 80% of the participants in this group reported that since they took part in Girls Group they got along better with others.
- As a part of the SKILLS program at Hillside and Ridgevalley, we were privileged to have a guest presenter from HIV North speak to the grade 8 students about sexual health and the risks of STI's. The presentation was well received by students and teachers alike—one teacher even collected contact information from the presenter to pass along to other schools outside of Greenview.

Respectfully Submitted:

Bretley Dunn