



REGULAR BOARD MEETING AGENDA

September 19, 2018

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
		3.1 Regular Green View Family and Community Support Services Meeting minutes held June 20, 2018 – to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0 Grande Cache Family and Community Support Services	
#5	OLD BUSINESS	5.0	
	NEW BUSINESS		
#6		6.1 2019 Proposed Family and Community Support Services Operating Budget	5
		6.2 Valleyview Healthy Families	80
		6.3 Grande Cache Family and Community Support Services	87
		6.4 FCSS Manager Report	94
		6.5 FCSS Coordinator, Adult	114
		6.6 FCSS Coordinator, Community Resource Center	119
		6.7 FCSS Coordinator, Support	126
		6.8 FCSS Coordinator, Youth	130
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	IN CAMERA	9.0	
		10.0	
#10	ADJOURNMENT		

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, June 20, 2018

1: Chair Perron called the meeting to order at 9:33 am.
CALL TO ORDER

PRESENT

Chair, Member at Large, Greenview	Roxanne Perron
Vice Chair, Member at Large, Town of Valleyview	Teresa Plontke
Board Member, Member at Large, Greenview	Trina Parker-Carroll
Board Member, Member at Large, Greenview	Tammy Day
Board Member, Town of Valleyview Councillor	Tanya Boman
Board Member, Greenview Councillor	Roxie Rutt

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D’Onofrio

ABSENT

Board Member, Greenview Councillor	Shawn Acton
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#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 18.06.34 Moved by: BOARD MEMBER, TAMMY DAY
 That the June 20, 2018 agenda be adopted as presented.
 CARRIED

#3.1 REGULAR MEETING MINUTES

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES
MOTION: 18.06.35 Moved by: VICE CHAIR, TERESA PLONTKE
 That the Minutes of the Regular Green View FCSS Meeting held on Wednesday, April 18, 2018 be adopted as presented.
 CARRIED

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES:

#4 DELEGATES

4.0 DELEGATION

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 FCSS MANAGER REPORT

MOTION: 18.06.36 Moved by: VICE CHAIR, TERESA PLONTKE

That the Green View FCSS Board accept the June 2018 Manager's report as presented for information.

CARRIED

Board Member Tanya Boman entered the meeting room at 9:39 am.

Chair Perron called the meeting to recess at 10:54 am.

Chair Perron reconvened the meeting at 10:59 am.

6.2 FCSS COORDINATOR, ADULT

MOTION: 18.06.37 Moved by: BOARD MEMBER , TANYA BOMAN

That the Green View FCSS Board accept the June 2018 Adult Coordinator's report as presented for information.

CARRIED

6.3 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 18.06.38 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board accept the June 2018 Community Resource Center Coordinator's report as presented for information.

CARRIED

6.4 FCSS COORDINATOR, SUPPORT

MOTION: 18.06.39 Moved by: BOARD MEMBER , TANYA BOMAN

That the Green View FCSS Board accept the June 2018 Support Coordinator's report as presented for information.

CARRIED

6.5 FCSS COORDINATOR, YOUTH

MOTION: 18.06.40 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board accept the June 2018 Youth Coordinator's report as presented for information.

CARRIED

**#7
MEMBER
REPORTS**

7.1 CHAIR/MEMBER REPORTS

VICE CHAIR PLONTKE

- Attended the Spring Regional Conference in Manning
- Has heard from community members that they are very pleased that Green View FCSS is running the Summer Day Camps

BOARD MEMBER PARKER-CARROLL

- Attended the Spring Regional Conference in Manning

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER RUTT

- Attended Walking With Our Sisters

BOARD MEMBER BOMAN

- Reported that the Town of Valleyview is in the process of recruiting a new town manager
- Reported that the new Town of Valleyview office will be open and functioning in August 2018

Board Member Boman vacated the meeting at 12:01 pm.

CHAIR PERRON

- Attended the Spring Regional Conference in Manning and enjoyed the speakers that presented
- Has heard from community members that they are very pleased that Green View FCSS is running the Summer Day Camps

**#8
CORRESPONDENCE**

8.0 CORRESPONDENCE

#9 IN CAMERA

9.0 IN CAMERA CONFIDENTIAL ITEM

MOTION: 18.06.41 Moved by: BOARD MEMBER, TAMMY DAY

That the meeting go to In-Camera, at 12:12 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

-PERSONNEL

MOTION: 18.06.42 Moved by: BOARD MEMBER, ROXIE RUTT

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 12:18 pm.

CARRIED

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, September 19, 2018 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 18.06.43 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL

That this meeting adjourn at 12:19 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: 2019 Proposed Family and Community Support Services Operating Budget
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: SW MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board approve the proposed 2019 operating budget.

BACKGROUND/PROPOSAL:
In 2018, the Green View Family and Community Support Services (FCSS) had an approved operating budget of \$1,296,625.00. The 2019 proposed operating budget for FCSS is \$1,505,432.00, totalling an overall increase from 2018 of \$208,807.00.

The increase in expenses is due to a number of reasons including the following:

- An adjustment of Home Support hours from 3.0 FTE to 4.0 FTE.
- Increase in board travel and transportation expenses.
- Increase in Youth Coordinator training.
- Increase in Home Support travel and transportation expenses.
- Increase in the Grande Cache Home Support program.
- Increase in auditing fees.
- Increase in Administration’s travel and transportation expenses.
- Increase in program advertising.

In an effort to mitigate the impact of the aforementioned increases, Administration has identified a number of cost savings from the 2018 approved budget to the 2019 proposed budget. They include:

- Board honorariums.
- Professional services
- Seminar and conferences for Administration
- General operating supplies
- Repair and maintenance of motor vehicle

Another notable change in the proposed budget is the revenue decrease from 2018 to 2019. In 2018 Green View FCSS received \$400.00 per class from Alberta Works for the implementation of computer skills, which provide a basic overview of programs such as Outlook, excel, pdfs, file management, security, passwords and viruses. This training is offered by the Valleyview Community Learning Council and therefore in an effort to adhere to the non-duplication of services mandated by the province it will be discontinued by Green View FCSS. As a result, in the 2019 proposed budget, Green View FCSS will experience an overall decrease in revenue of \$340.00.

An attached summary sheet has been provided outlining further details to the proposed revenue and expense changes for the upcoming year.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of approving the proposed 2019 Family and Community Support Services operating budget will ensure the level of service approved by the Board will be fulfilled.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of approving the proposed 2019 budget is that it has increased from last year, mainly due to the increase in Home Support clients.

ALTERNATIVES CONSIDERED:

Alternative #1 The Green View Family and Community Support Services Board has the option to approve or alter the proposed 2019 budget.

FINANCIAL IMPLICATION:

Direct Costs: \$208,807.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

The staffing implication will be additional Home Support hours from 3.0 FTE to 4.0 FTE.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon a decision by the Green View Family and Community Support Services Board the 2019 operating budget will be reviewed with the General Manager of Community Services, Corporate Services, the Chief Administrative Officer, and Council.

ATTACHMENT(S):

- 2019 Proposed Summary sheet
- Proposed 2019 operating expense and revenue budget.
- 2019 Grant Request summary sheet.



Family and Community Support Services 2019 Proposed Budget Summary Report

2018 Approved Expense:	\$1,296,625.00
2019 Proposed Expense:	<u>\$1,505,432.00</u>
Overall increase in expenses :	\$208,807.00

Expense changes include:

1) Increase in Home Support hours from 3.0 FTE to 4.0 FTE	\$47,000
2) Increase in Board travel-transportation expenses	\$3,000.00
3) Increase in youth coordinator training (new employee)	\$1500.00
4) Increase in Home Support travel-transportation expenses	\$13,500.00
5) Increase in Grande Cache Home Support Program	\$165,000.00
6) Increase in auditing fees	\$500.00
7) Increase in travel and transportation admin	\$500.00
8) Increase in program advertising	<u>\$1000.00</u>
	\$231,500.00
9) Cost savings were identified in the following areas:	<u>(\$22,600)</u>
Board honorariums-\$10,000.00	\$208,900.00
Professional services -\$7,600.00	
Seminar and conferences for administration- \$1000.00	
General and Operating Supplies (programs)-\$3500.00	
Repair/maintenance of motor vehicle-\$500.00	

2018 Approved Revenue:	\$409,000.00
2019 Proposed Revenue:	<u>\$408,660.00</u>
Overall decrease in revenue :	\$340.00

Revenue changes include:

1) Increase in Town of Valleyview Contribution	(\$2,060.00)
2) Decrease in Alberta Works funding for computer classes	\$2,400.00

M.D. of Greenview Contribution

2018
 Expense: \$1,290,780.00
 Revenue: \$409,000.00
 \$881,780.00

2019
 Expense: \$1,505,432.00
 Revenue: \$408,660.00
 \$1,096,772.00

Funds from FCSS 2016 Reserve:

\$84,938.00

2018 Contribution **\$796,842.00**

Funds from 2017 Reserve:

\$106,107.00

2019 Contribution: \$990,665.00

In 2016, Motion 16.09.79 authorized Administration to cap the FCSS reserve at a \$100,000 with surplus to be applied to the following year's operational budget.

FCSS 2018 Approved and 2019 Proposed Budget

FCSS Admin 360

Object Type	Object	2018 Approved	2019 Proposed
Expenses	6001 - Salaries	\$ 615,921.00	\$ 658,876.00
Expenses	6001 - Salaries		FCSS 01 - Home Support (Published)
Expenses	6004 - Employer Contributions	\$ 157,404.00	\$ 161,556.00
Expenses	6011 - Accommodation & Subsistence	\$ 4,000.00	\$ 4,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 3,500.00	\$ 4,000.00
Expenses	6015 - Memberships Seminars Conferences	\$ 4,000.00	\$ 3,000.00
Expenses	6033 - Telecommunication Services	\$ 1,500.00	\$ 1,700.00
Expenses	6041 - Auditing & Accounting Services	\$ 1,000.00	\$ 1,500.00
		\$ 787,325.00	\$ 834,632.00

FCSS Board 361

Expenses	6003 - Honorariums	\$ 34,000.00	\$ 24,000.00
Expenses	6004 - Employer Contributions	\$ 3,000.00	\$ 2,500.00
Expenses	6011 - Accommodation & Subsistence	\$ 5,000.00	\$ 5,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 4,000.00	\$ 7,000.00
Expenses	6015 - Memberships Seminars Conferences	\$ 4,000.00	\$ 3,500.00
		\$ 50,000.00	\$ 42,000.00

FCSS Programs 362

Expenses	6011 - Accommodation & Subsistence	\$ 2,500.00	\$ 3,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 2,500.00	\$ 2,500.00
Expenses	6013 - Tuition & Other Training Costs	\$ 2,000.00	\$ 3,000.00
Expenses	6021 - Advertising Services	\$ 1,000.00	moved to General and Operating under CRC
Expenses	6040 - Professional Services	\$ 15,600.00	\$ 8,000.00
Expenses	6109 - General & Operating Supplies	\$ 32,000.00	\$ 28,500.00
Expenses	6143 - Building Rental	\$ 1,500.00	\$ 1,500.00
		\$ 57,100.00	\$ 46,500.00

FCSS Community Resource Centre 363

Expenses	6011 - Accommodation & Subsistence	\$ 800.00	\$ 1,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 300.00	\$ 300.00
Expenses	6013 - Tuition & Other Training Costs	\$ 1,000.00	\$ 1,000.00
Expenses	6033 - Telecommunication Services	\$ 5,000.00	\$ 5,000.00
Expenses	6076 - Repair/Maintenance of Motor Vehicles	\$ 1,000.00	\$ 500.00
Expenses	6105 - Petroleum & Antifreeze Products	\$ 2,500.00	\$ 2,500.00
Expenses	6109 - General & Operating Supplies	\$ 18,000.00	\$ 20,000.00
Expenses	6143 - Building Rental	\$ 37,200.00	\$ 37,200.00
		\$ 65,800.00	\$ 67,500.00

FCSS Home Support 364

Expenses	6011 - Accommodation & Subsistence	\$ 2,000.00	\$ 2,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 62,000.00	\$ 75,500.00
Expenses	6013 - Tuition & Other Training Costs	\$ 2,000.00	\$ 2,000.00
Expenses	6036 - Mobile Communication Services	\$ 3,000.00	\$ 3,000.00
Expenses	6104 - PPE & First Aid Supplies	\$ 600.00	\$ 500.00
		\$ 69,600.00	\$ 83,000.00

FCSS Liason Program 365

Expenses	6202 - Grants to Organizations	\$ 64,100.00	\$ 64,100.00
		\$ 64,100.00	\$ 64,100.00

FCSS Grants to Individual Organizations 366

Expenses	6202 - Grants to Organizations	\$ 90,000.00	\$ 90,000.00
		\$ 90,000.00	\$ 90,000.00

FCSS Grande Cache Programs 367

Expenses	6203 - Grant Agreements	\$ 80,000.00	\$ 245,000.00
Expenses	6225 - Aboriginal Community Activity Support	\$ 30,000.00	\$ 30,000.00
		\$ 110,000.00	\$ 275,000.00

FCSS Support Coordinator Program 369

Expenses	6011 - Accommodation & Subsistence	\$ 1,000.00	\$ 1,000.00
Expenses	6012 - Travel - Transportation Expenses	\$ 700.00	\$ 700.00
Expenses	6013 - Tuition & Other Training Costs	\$ 1,000.00	\$ 1,000.00
		\$ 2,700.00	\$ 2,700.00

FCSS Revenue 537

Revenues	5200 - Sales of Goods & Services	\$ 42,000.00	\$ 42,000.00
Revenues	5299 - Other Services	\$ 43,000.00	\$ 40,800.00
		\$ 85,000.00	\$ 82,800.00

FCSS FCSS Conditional Grants 552

Revenues	5706 - Grant from Provincial Government	\$ 231,000.00	\$ 231,000.00
		\$ 231,000.00	\$ 231,000.00

FCSS Shared Funding 554

Revenues	5709 - Shared Funding	\$ 93,000.00	\$ 94,860.00
		\$ 93,000.00	\$ 94,860.00

TOTAL Expenses 2018	\$ 1,296,625.00
TOTAL Revenue 2018	\$ 409,000.00

TOTAL Expenses 2019	\$ 1,505,432.00
TOTAL Revenue 2019	\$ 408,660.00

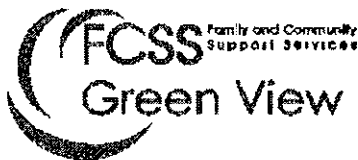


GREEN VIEW FCSS 2019 PROPOSED GRANT REQUESTS

	ORGANIZATION	2019 OPERATING request	PURPOSE	PREVIOUS (TWO) GRANTS	FINANCIAL REPORTING RECEIVED	ADMINISTRATIVE RECOMMENDATION
1	Seniors Outreach	\$25,000.00	operating	2017-\$25,000.00 2018-\$25,000.00	yes	Administration recommends that the request for funding be considered.
2	PACE (Providing Assistance, Counselling, and Education)	\$17,000.00	Community Support Training and Sexual Violence awareness program	2017-\$17,000.00 2018-\$17,000.00	yes	Administration recommends that the request for funding be considered.
3	The John Howard Society of Grande Prairie	\$7260.00	Eureka Program	2018-\$11,000.00 2017 \$0.00 2016-\$10,000.00	yes	Administration recommends that the request for funding be considered.
4	Grande Prairie & District Victim Services	\$3000.00	Operational funding to assist with costs of emergency call outs.	2017-\$3000.00 2018-\$3000.00	yes	Administration recommends that the request for funding be considered.
5	Suicide Prevention Resource Centre	\$14,000.00	Tough Enough to Talk About it and The Breakfast Club.	2017- \$13,000.00 2018- \$14,000.00	yes	Administration recommends that the request for funding be considered.
6	Mountain Metis Association	\$16,000.00	Hide-Away- Summer Camp	2017-\$16,000.00 2018-\$13,435.37	yes	Administration recommends that the request for funding be considered.

7	Bridge to Care	\$2,500.00	"expand and support existing and future care opportunities"		no	Replied to agency (July 19) that more information will be required in the application. (IE-financial information; proposed operating budget.ect Have not heard back.
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Total 2019 grant requests equal \$82,260.00. Additional requests are made throughout the year by various organizations (i.e. Red Willow Lodge BBQ (seniors week); other community presentations etc.)



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Grande Prairie And Area Council On Aging - Seniors Outreach

Address of Organization

#101, 10127 - 121 Avenue, Grande Prairie, AB T8V 0X7

Contact Name

Sherry Dennis, Executive Director

Phone Number

780-539-6255

Purpose of Organization

The purpose of the Seniors Outreach Program is to provide assistance for seniors with what ever need they may have. Seniors Outreach is a "One Stop Shop for Seniors". We offer up to date information and resources available for seniors, caregivers, professionals or anyone with an interest pertaining to seniors. We are here to support the communities in providing seniors with tools and information to meet their needs.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Sherry Dennis

Position Executive Director

Address #101, 10127 - 121 Avenue, Grande Prairie, AB T8V 7V3

Phone Number (H)

(W) 780-539-6255 (C)

E-mail address sherry@seniorsoutreachgp.com

Signature

Date August 9, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$25,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

To offer the Seniors Outreach program to Grande Prairie and Area. To give information and support to Valleyview and area. To collaborate with FCSS, Homecare, Clients, Senior's and their families and anyone who has an invested interest in assisting a senior to receive up to date information on pensions, grants, and all benefits available to them. To help keep them independent and accessing all the benefits and information available to them. When a client is in crisis we help to problem solve with them to alleviate the problem.

September 2017 moved to a new location. After 17 years we had outgrown our location. We now have a large waiting room that will be able to accommodate our senior clients when they have appointments. We have a large reception area. Staff will all now each have a professional office to be able to help our clients in a confidential manner. We have a board room on site. This is partly due to the increase that we received from Green View FCSS. We ask that you continue to support us as we now have an increase in our rent.



How will this project be preventative in nature?

We have found that by keeping seniors informed on all the benefits available to them, that they are able to stay independent and in their own homes longer. We have found that seniors are less stressed and relieved when there are benefits and agencies to help them with their questions and needs.

By being a resource for seniors, their families, caregivers and support agencies, we are able to help seniors navigate the available pensions, grants and programs available to assist them in remaining independent and their own homes longer. We have tried to help alleviate the stress of unfamiliar paperwork and apprehension of 'government paperwork' - people do not want to fill out their forms incorrectly.

The "Baby Boomers" are hungry for information on benefits available to them. We are able to guide them through the retirement process and inform them on what benefits they can expect.

We are the contact for Elder Abuse in North West Alberta. We give information and support to seniors on issues of Elder Abuse and Scams. Scams have been on the rise and we receive many calls from clients saying that they received a threatening call saying that they owe money (example Revenue Canada). This can be very stressful for the senior. Unfortunately scams are on the rise and our senior population can be very vulnerable. We have dealt with clients from the Green View area regarding Elder Abuse from family members and have also given information on scams. We presented along with the RCMP a presentation of scams and abuse at Sturgeon Lake. Those that attended were happy to get the information.

Prevention is important because if they are informed of the dangers of scams they can be prepared if they get the call.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The Seniors Outreach program is open to anyone that needs the information or services provided to help seniors. It may be seniors, family members, caregivers, support workers and the public.

In 2017 we had 511 new clients. That is an average of 42 new clients a month. The Baby Boomers are here! This number represents how many files were started when someone comes into the office and is helped by one of the outreach workers. We had 5688 phone calls and 5717 walk in clients. We support caregivers, family members, social workers in the area so that they are able to help their loved ones or clients.

Please click on attachment.

During March and April 2018 survey was done and we had 169 clients come into our office, that had lived in the MD of Greenview at sometime. Out of those 169 clients, 101 of them were female and 65 were male and 3 were unknown. 101 of those 169 clients drove themselves to see us. These clients ranged in age from 31 to 103.

How will this program benefit the community?

This program is very much a benefit to the community as it helps seniors to be informed and receiving all the benefits, grants, support and information that is available, this allows them to make decisions that assist them to remain as independent as possible. When a senior feels happy, heard and supported they tend to participate in creating a healthy vibrant community around them, and by doing so the circle is completed, both the Senior and the community prosper.

Please see attachment for Greenview - Income tax 2017.

It will show you that due to Seniors Outreach doing their taxes the benefits that they will be receiving and be able to put back into the community is over half a million dollars!

This is due to GST, AISH, Alberta Seniors Benefit, Guaranteed Income Supplement, and Income tax refunds. If these clients had not done their taxes all of these benefits would not have been continued as they are income based programs that rely on information on the previous years taxes.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We continue to note the contribution of FCSS funds at every opportunity. We have acknowledgment in our brochures and any printed publications that we make up. We have acknowledged Green View FCSS as a funder on our web page. And of course, word of mouth to our clients and at presentations to the community.

We are always available to assist the Valleyview FCSS program with any needs or questions they may have and very much enjoy the relationship we have of working together with the best interest of our clients.

How will this program be measured for success?

Feedback from seniors, clients, caregivers and people that have used this program indicates that it has made a difference in their lives to have information and assistance needed. Seniors were surveyed over and over again, and firstly they want good medical and hospital care, next was safe and affordable housing, and thirdly to have One Place to go to have their questions and needs met. We are able to help with that need.

In 2017:

<> we saw 2646 individual clients at least once. Most of the clients that come to apply for benefits at our office return as phone calls and follow up calls to government to check of the processing of applications. Government is sometime a year behind in processing applications.

We had 511 new clients to our office. That is an average of 42 clients per month.

<> we had over 5717 people recorded as walking through our door, and we also responded to over 5683 phone calls.

During March and April of 2018 we had 169 clients that do or had lived in the MD of Greenview use our service by coming into our office.

We do surveys, and counts.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View

FCSS Grants Program:

1. Grant Amount \$25,000.00

Year grant was received 2016

Did you provide an expense report?

yes no

Purpose of Grant

Seniors Outreach Program - to help with wages and increased office expenses now that we will have adequate office space. Thank you.

2. Grant Amount \$ 25,000.00

Year grant was received 2017

Did you provide an expense report?

yes no

Purpose of Grant

Seniors Outreach Program - staff wages and office expenses.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

Please see attached budget:

FCSS City of Grande Prairie

FCSS County of Grande Prairie No. 1

United Way Alberta Northwest (unfortunately we had a decrease in funding from the United Way as they did not meet their fundraising goals). Please see attached budget.

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



ANNUAL PROJECT OUTCOMES REPORT

Agency Name The Grande Prairie & Area Council on Aging

Project Name Seniors Outreach

Primary Target Population Seniors

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)

Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
- Help people and communities to assume responsibility for decisions and actions, which affect them.
- Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome

Please select the one FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion Adult Personal Capacity
Building Community Potential Agency Capacity Building

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1

As a result of Seniors Outreach I am able to access the resources I need

Number of participants
 completing measure: 1,116
 experiencing a positive change: 1,102

Question/Measure #2 (if more than one)

Does Seniors Outreach provide the supports to have your needs met?

Number of participants
 completing measure: 1,116
 experiencing a positive change: 1,102

Indicator of Success #2

Question/Measure #1

Number of participants
 completing measure:
 experiencing a positive change:

Question/Measure #2 (if more than one)

Number of participants
 completing measure:
 experiencing a positive change:





ADDITIONAL INFORMATION

Identify measurement tool used **Survey**

If other, please describe

When was measurement tool used? **Pre-test/Post-test (both before and after your activities)**

Output information related to this program

Number of participants served?	Adults	
	Children/youth	
	Families	
	Seniors	1116

Number of volunteer hours related to this project only? (if applicable)

Stories *(please share a story that describes the significant impact for a participant or participants.)*



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

Yes! This is such a valuable program for our seniors to help keep them independent and informed of the resources available to them.

What improvements could you make to the project?

We are hoping to be able to increase our staff to another Outreach Worker. We have not had an increase in staff in 9 years. The Baby boomers are here. Last year (2017) we had 511 new clients. that is an average of 42 clients each month. With only 2 Outreach workers we are in need of more help.

What improvements could you make to the outcome measurement process?

Successes:

We have been able to move to a new larger and more professional and confidential office space.

Our client numbers continue to increase.

Changes to be made:

Hire more staff to be able to handle the steady increase of clients. The Baby Boomers are here and we expect to just get busier.

Completed by: *Sherry Dennis*

Signature: _____

Date: 08/17/2018

Name: Sherry Dennis

Please print and complete for each outcome related to this project.

2018 -PROPOSED-Seniors Outreach	2017	2017	2017	2018	2018
	Proposed	Actual	casino/gaming	Proposed	casino/gaming
SO REVENUE:			actual		proposed
FCSS - City	\$ 148,838.00	\$ 148,838.00		\$ 156,279.00	
FCSS - Countyof GP #1	\$ 30,000.00	\$ 25,000.00		\$ 20,000.00	
MD of Greenvview	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	
Rotary Club	\$ 10,000.00	\$ 6,959.00		\$ 5,000.00	
Donations	\$ 30,000.00	\$ 35,901.00		\$ 38,031.00	
Army Navy & Airforce	\$ 1,000.00	\$ 911.65		\$ 700.00	
Service Club donations	\$ 2,000.00	\$ 3,000.00		\$ 3,000.00	
Community Foundation	\$ 3,000.00	\$ 2,000.00		\$ 2,000.00	
MOW Admin Support	\$ 15,000.00	\$ 12,000.00		\$ 3,000.00	
United Way	\$ 28,125.00	\$ 28,125.00		\$ 27,500.00	
GST Refund/Govt refund	\$ 600.00	\$ 1,192.03		\$ 1,000.00	
casino/gaming	\$ -		\$ 10,000.00		\$ 35,000.00
Interest	\$ 40.00	\$ 75.99	\$ 1.61	\$ 40.00	
other					
TOTAL SO REVENUE:	\$ 293,603.00	\$ 289,002.67	\$ 10,001.61	\$ 281,550.00	\$ 35,000.00
SO EXPENSES:					
Rent	\$ 36,000.00	\$ 15,000.41	\$ 12,000.00	\$ 21,000.00	\$ 21,000.00
Utilities - Telephone	\$ 6,000.00	\$ 5,449.57		\$ 5,000.00	\$ 5,000.00
Supplies / Office Expense	\$ 5,000.00	\$ 8,093.04	\$ 10,048.33	\$ 2,000.00	\$ 5,000.00
Bank Charges	\$ 150.00	\$ 158.72		\$ 150.00	
Wages	\$ 225,000.00	\$ 219,681.02		\$ 220,000.00	
UIC Expense	\$ 4,200.00	\$ 4,485.40		\$ 5,000.00	
CPP Expense	\$ 8,500.00	\$ 9,139.23		\$ 9,100.00	
Health Plan	\$ 4,100.00	\$ 2,840.81		\$ 3,500.00	
Seminar / Conference / Workshops	\$ 5,000.00	\$ 2,386.10		\$ 5,000.00	
Subscriptions / Publications / Memberships	\$ 200.00	\$ 390.00		\$ 200.00	
Advertising / Promotions / Volunteer Expense	\$ 3,000.00	\$ 7,707.50		\$ 3,000.00	
Annual Return (accounting & audit)	\$ 2,500.00	\$ 2,150.00		\$ 2,500.00	
Postage	\$ 250.00	\$ 884.38		\$ 200.00	
Janitorial Exp	\$ 3,600.00	\$ 3,600.00		\$ 3,600.00	
Insurance	\$ 1,300.00	\$ 1,019.05		\$ 1,300.00	
client subsidies	\$ 2,000.00	\$ -			
Misc.		\$ 5,000.00			
TOTAL SO EXPENSES:	\$ 306,800.00	\$ 287,985.23		\$ 281,550.00	
TOTAL CASINO EXPENSES:			\$ 22,048.33		\$ 31,000.00

*Note Casino 2016 - Every 3 years
next one is April 2018

United Way was adjusted - original proposed amount for 2017 was \$38,000.00
they never met fundraising goals so 2017 is a reduced amount.

2017 Misc. is moving Cars for Christmas to Gaming Account.



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Pace(Providing Assessment, Counseling and Education on Sexual Assault and Abuse)

Address of Organization

10031- 103 Ave, Grande Prairie, Alberta

Contact Name

Jacque Aitken

Phone Number

780 518 6593

Purpose of Organization

- Pace has been providing Counseling and Support services for victims of sexual assault, sexual abuse, and trauma in the Northwest Region for over 35 years. Programs include Child & Adult Sexual Abuse Treatment Program, Monitored Exchange Program, Safe Visitation Program, Caring Dads Program, Family Support Program, CISM Team
- Pace also provides leading edge Education and Training in best practice to front line workers, service providers, students, and community organizations, including the "Who Do You Tell" Program in Elementary Schools, Leading Change Training, Family Violence Prevention, Suicide Prevention, Healthy Youth Relationships, Mental Health First Aid, Children and Trauma, Eating Disorders, and more.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Jacque Aitken

Position Executive Director

Address 10031 -103 ave Grande Prairie, AB

Phone Number (H)

(W) 7805396692

(C) 7805186593

E-mail address jackie@pacegp.ca

Signature

Date 8/30/2018

Jaitken

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$17,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

Sexual Violence Awareness Program: To increase community members (children, youth, & adults) knowledge of Sexual Violence thus increasing the victim resiliency and the ability of the community to provide support, understanding and compassion. This programs works at all levels of child development, parenting and community membership to teach about sexual violence.

Community Support Training: This program provides opportunity for front line helpers a the community to be effectively and efficiently trained to respond to and support community members in crisis. Establishing the community's resiliency, support networks, and providing effective assistance to its members.

Training sessions include: Sexual Assault/Sexual Abuse, Applied Suicide Intervention Skills Training (ASIST), Grief and Loss, Children and Trauma, Crisis Intervention and Communication Skills, Mental Health First Aid (MHFA), Family Violence Prevention, Eating Disorders, Cross Cultural Awareness.



How will this project be preventative in nature?

Both the Community Support Training Program and the Sexual Violence Awareness Program are preventative in nature because they:

- Help people develop independence, strengthen coping skills and become more resistant to crisis
- Help people to develop an awareness of social needs

Community Support Training:

- Participants will develop practical skills to be used to support others in their work place or personal life.
- Community social issues are identified and addressed.
- Community members work together to address social issues in the community.

Sexual Violence Awareness Program:

- Children, youth and adults will have an increased understanding of their right not to be hurt by others (physically and sexually) and have an increased understanding of how to get help when needed.
- Community members work together to address sexual assault/sexual abuse



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

- Provide Sexual violence awareness presentations to:
 - o Children (gr. K – 6) Who Do You Tell?
 - o Youth (gr. 7 – 12) Sexual Violence Awareness Presentation
 - o Adults/Parents- Parent Information Night
 - o Teachers- Staff Presentation
 - o Community Members- Sexual Violence Addressing the Reality
- Deliver school presentations over a 1 – 3 week time frame in each location allowing for time to meet with children as a group and individually, work with staff and the community to increase awareness, provided education and resources and foster resiliency. 266 students teachers and parents attended in 2016.
- Deliver community presentations as scheduled &/or as requested for specialized audiences. Provide crisis training to front line caregivers from the Greenview region. 18 distinct individuals from Greenview participated in Community Support Training. A number attending more than one Training.

How will this program benefit the community?

Community Capacity Building & Community Development

- Professional development opportunities and resources for community agencies and volunteers have increased to build their capacity to address social issues.

The sexual assault awareness training will help children identify individuals who can bring resources to stop child physical or sexual abuse they may be experiencing. With the opportunity to intervene at an earlier time the trauma to the child may not be as extensive. This will then create resiliency in this child and may prevent further abuse within the community.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

The FCSS Green View will receive acknowledgment on Program Promotional Material and on the PACE website:

How will this program be measured for success?

Presentation evaluations will be completed for all completed programs. who do you tell programing will include student, parent, and teacher evaluation.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View

FCSS Grants Program:

1. Grant Amount \$17,000.00

Year grant was received 2017

Did you provide an expense report?

yes no

Purpose of Grant

Sexual Violence Awareness Program: To increase community members (children, youth, & adults) knowledge of Sexual Violence thus increasing the victim resiliency and the ability of the community to provide support, understanding and compassion.

Community Support Training: This program provides opportunity for front line helpers in a the community to be effectively and efficiently trained to respond to and support community members in crisis.

2. Grant Amount \$ 15,000.00

Year grant was received 2016

Did you provide an expense report?

yes no

Purpose of Grant

Sexual Violence Awareness Program: To increase community members (children, youth, & adults) knowledge of Sexual Violence thus increasing the victim resiliency and the ability of the community to provide support, understanding and compassion.

Community Support Training: This program provides opportunity for front line helpers in a the community to be effectively and efficiently trained to respond to and support community members in crisis.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

15,000 County of Grande Prairie

500 Town of Beaverlodge

\$47,586 City of Grande Prairie

Request for Greenview is \$15,000 Staffing and supplies and \$2000.00 travel.

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

John Howard Society of Grande Prairie

Address of Organization

#200-10135-101 Avenue Grande Prairie, AB T8V 0Y4

Contact Name

Penny Mickanuck

Phone Number

780-532-0373

Purpose of Organization

The John Howard Society of Grande Prairie has offered the EUREKA program since 1999. The Society has had an active presence in Alberta for over 60 years and was incorporated in Grande Prairie in 1986. We are a community-based non-profit organization that is concerned with the causes and consequences of crime. We believe that crime and its prevention is a community issue that requires community based solutions. The John Howard Society of Grande Prairie supports re-integration, restorative justice, education, crime prevention, social development and harm reduction.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Penny Mickanuck

Position Executive Director

Address #200-10135-101 Avenue Grande Prairie, AB T8V 0Y4

Phone Number (H) 780-766-3001 (W) 780-532-0373 (C) 780-897-9949 E-mail address penny@johnhowardgp.ca

Signature

Date August 23, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.

GREEN VIEW FCSS GRANTS PROGRAM

Guidelines and Eligibility Criteria

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- ➔ Enhance, strengthen and stabilize family and community life;
- ➔ Improve the ability of persons to identify and act on their own social needs;
- ➔ Help avert family or community social breakdown;
- ➔ If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- ➔ Promote, encourage and facilitate voluntarism and the use of volunteers.

Ineligibility

Projects are not eligible for support if they:

- ➔ Primarily provide for the recreation needs or leisure time pursuits of individuals;
- ➔ Are primarily rehabilitative in nature;
- ➔ Offer direct financial assistance to sustain individuals or families; or
- ➔ Duplicate existing services in the community.

Reporting Requirements

In addition to a final expense report; grant recipients are required to submit an outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved
- b) Number of volunteer hours
- c) Detailed accounting of grant funds
- d) Applicable statistics

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding. The Outcomes Report format can be found in the Green View FCSS page, next to this application package.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.



GRANT INFORMATION

Total Amount Requested

\$7,260.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

EUREKA stands for Exploring and Understanding Respect to Encourage Kindness and Acceptance.

EUREKA is an engaging, interactive, community based, two day workshop (and in-class follow up sessions), targeted at grade seven students.

The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships through participatory activities, games, role playing, stories and discussion.

The program focuses on developing critical thinking skills, building character by emphasizing respect for self and others, developing non-violent conflict resolution skills, and creating an increased sense of community among participants.

Program content centers around the following principles, which provide the foundation for learning:

- * Affirmation
- * Communication
- * Cooperation
- * Conflict Resolution
- * Community Building

Our work within the EUREKA Program consists of:

- Public Awareness: distributing EUREKA marketing packages to applicable school districts, schools and teachers in the region.
- Orientation: providing pre-workshop consultations with teachers to determine their specific needs or concerns, as well as provide orientation for the workshop.
- Workshop Delivery: offering 30 workshops annually (6 to schools in the FCSS Green View area). Workshops are held over 2 days (10 hours) and are aimed at grade 7 students. Each workshop provides:
 - Instruction on individuality, communication, cooperation, conflict resolution and community building
 - Direct skill instruction
 - Opportunities for development & practice
 - Group discussion
 - Role play experience
 - Participatory games & activities

Follow Up Sessions: Following completion of the workshops, schools are provided the opportunity to receive up to 8, in class follow up sessions as part of the EUREKA Superhero Program (ESP) component. This helps to ensure that program strategies are more deeply integrated into the school curriculum over the longer term. We have developed a selection of sessions, each focusing on the EUREKA principles and teachings, and we work with teachers to customize and deliver materials that meet their identified needs and goals.



How will this project be preventative in nature?

EUREKA is preventative, with a focus is on improving youths' ability to identify & act on their own social needs in a positive, pro-active manner, reflecting the crucial elements identified by research as necessary for effective conflict resolution training.

Solid evaluations of conflict resolution and anti-bullying education programs have been produced over the past twenty years. Published evidence suggests that the best programs are those that are taught to all students (not just those with disruptive behaviours), incorporate a set of problem-solving principles, involve a structured process of problem solving strategies and provide the set of foundational abilities that youth need to resolve conflicts effectively (Crawford, 2001). Programs must provide students with the life skills they need to integrate their perceptions of an unknown situation into a framework of known responses in order to produce socially acceptable behaviours.

The most effective programs are social-cognitive interventions that address the beliefs and attitudes that support aggressive behaviour (Thornton, 2002). Programs should involve teachers and principals from the beginning, should include role-playing and small group exercises to help youth practice pro-social, non-violent behaviour and develop automatic positive responses (Vera, 2004), and should provide youth with reinforcing “booster” activities to sustain the positive effects of the training (Thornton, 2002). Effective programs teach the following skills:

- negotiation, critical thinking, and decision making
- identifying, managing, and coping with feelings, including anger
- anticipating the consequences of one’s aggressive verbal and nonverbal behaviour
- finding non-violent alternatives to conflict
- moral reasoning. (Thornton, 2002)

A two-year study of the effects of conflict resolution training and cooperative learning on at-risk students at an alternative urban high school found a variety of positive effects (Coleman, N.D.). Trained students improved in their management of personal conflicts, experienced increased social support, and felt less victimized by others. Enhanced relationships with others led to increased self-esteem and more frequent positive feelings of well-being, as well as a decrease in anxiety and depression. Higher self-esteem, in turn, produced a greater sense of personal control, and students’ positive feelings of well-being led to higher academic performance and better work-readiness and performance.

Finally, research indicates that initiatives involving the broader community may enhance the effectiveness of school-based bullying intervention programs. A Canadian study of 46 school-based bullying prevention initiatives revealed that the top five successful programs addressed the attitudes, behaviours, and interpersonal and emotional skills of students; involved parents in the initiative; and involved the larger community (Public Safety Canada, 2008). The involvement of members outside the school community (such as criminal justice professionals, mental health workers) ensures that such individuals provide youth with consistent messages about how to respond to bullying. Canadian research demonstrates that lower levels of bullying are related to school connectedness (degree to which students believe that adults and peers in school care about them as individuals) and positive school climate (Public Safety Canada, 2018).



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The EUREKA program is targeted at grade 7 students, but may be offered to grades 5-8 if circumstances warrant.

Overall, our goal is to provide 30 workshops per school year in the program throughout the region (MD of Greenview, The County of Grande Prairie and the City of Grande Prairie). Based on our average data over the past few years, we would expect to reach 600 students during the delivery of the workshops, with some receiving additional attention through follow up sessions in class. We also hope to engage 30 volunteers (1 per workshop).

In 2017/18, we provided 31 workshops to 586 students in our delivery region.

Over the past 5 years, we have offered an average of 3.4 workshops/year in the FCSS Green View area. This past year, in spite of repeated and ongoing attempts to market the program to schools in the FCSS Green View area, we were not as successful as we had hoped. We delivered 1 workshop to 18 students in FCSS Green View area schools (at Penson School in Grovedale). While disappointing, we recognize that this is part of the natural ebb and flow of need in any given year, as is reflected in our five year data. The reality is that teachers make choices and, depending on the year and class make up, they deem some classes more "in need" of this type of education than others. While it is important that teachers have choices and can rely on this service being available when they feel they need it, ultimately we want schools to recognize how ALL youth can benefit from this kind of education and to understand that they shouldn't just be implementing it with a "difficult" class. This program is about prevention and "respect and caring" applies to everyone.

We've given thoughtful consideration as to what we might do differently to improve the uptake and have the program recognized as a "necessity", not merely an "option". We know from the student feedback that EUREKA is a powerful program that youth often refer to as "life changing", frequently expressing how they wish everyone got a chance to participate in it. Our approach, to this point, has been to market to individual teachers, letting them know we're here if they need us, but teachers change from year to year and it takes time to build relationships, understanding of the program and commitment to implementing it and momentum can be lost due to staffing changes. In the coming year, we plan to adjust our approach in 3 ways in an effort to increase our presence in Green View area schools:

- 1) We will continue to market directly to schools/teachers, but will focus our marketing more on the outcomes the program achieves in order to entice busy teachers to put it into their calendars.
- 2) We will engage with school principals and/or administration at the school board level to create broader awareness and support for the EUREKA program for all Grade 7 classes in the Green View catchment area, focusing on demonstrating how it fits within curriculum and can help address bullying and promote safe and caring schools.
- 3) We will expand our service delivery area to include Fox Creek.

In 2018/19, we have adjusted our targets to provide at least 3 workshops to schools in the MD of Green View to what we feel is more reasonable, based on the data of the past 5 years. While the potential exists to do more (2 Valleyview/Hillside; 1 Valleyview/St. Stephens, 1 Grovedale/Penson; 1 Sousa Creek and 1 Ridgevalley and 1 Fox Creek), we don't want to over promise and under deliver. We estimate that we will reach 65 youth through 3 workshops. Accordingly, we have adjusted our funding request for the coming year to reflect these targets.

How will this program benefit the community?

With your support, our goal is that all Grade 7 students in the MD of Greenview will be given an opportunity to participate in a program that teaches them about respect and empathy, greater consideration for others and increased knowledge and use of non-violent conflict resolution skills. We all want to raise youth who become citizens who are about others and respect their community. There is tangible benefit to our communities to raise citizens who think before reacting and who have the skills to problem solve without violence. Together we can make that happen. The cost per student is low and the impact is high. As outlined above, we are targeting 3 workshops for 2018-19 in the MD of Green View, which are estimated to reach 65 youth, at a cost of \$112 per Green View student.

Our outcome evidence (see next page) illustrates the benefits to the municipality and shows that the program has an impact on individual youth, such as increased respect for self, increased respect for others, and increased knowledge and use of non-violent conflict resolution techniques.

In addition, students who complete the Superhero Follow Up program engage in an Act of Kindness project that offer direct and tangible benefits to the community. Examples of projects have included regular social visits to a senior's home and a bake sale where the proceeds went to the SPCA.

Finally, the EUREKA program benefits the community through its promotion, encouragement and facilitation of volunteerism. The program relies on the use of volunteers in its delivery. We work hard to ensure that each workshop is attended by parent or community volunteers who directly assist with program delivery over the course of the two day workshop experience. Volunteers are involved as adult leaders in the delivery of the workshops; they actively participate in games and activities and assist wherever needed. The volunteer component of the EUREKA program is integral to the program's success; it would be very difficult to operate the program without our valued volunteers.

It should also be noted that, in addition to the EUREKA Program, the communities of FCSS Green View benefit significantly from the other work of our organization within your municipality. We offer domestic violence treatment services to individuals living in your communities. The constituents in your municipality benefit from these other services, with the associated costs covered by other sources.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

The contribution from Green View FCSS will be recognized with your name and/or logo on:

- * all promotional print materials
- * in our agency Annual Report
- * in other reports (including those to funders)
- * in our newsletter
- * in social media posts
- * on program materials, where deemed appropriate.

If the MD or FCSS has any promotional materials such as posters, pens, water bottle or other products that might be suitable for use or distribution at the workshops, we would be happy to further promote and recognize your contributions.

How will this program be measured for success?

The goal of the EUREKA program is that youth will experience more respectful, considerate and healthy peer relationships.

The program measures five outcomes:

- Participants report greater sense of self and respect for self.
- Participants report increased empathy and respect for others.
- Participants have increased knowledge of non-violent conflict resolution techniques.
- Participants have increased their use of non-violent conflict resolution techniques (Superhero sessions only).

Workshop evaluation forms are completed by students, measuring knowledge gain at the completion of each workshop, and by teachers on whether students gained knowledge. Follow up sessions include a written evaluation completed by teachers and students at the end of the session sequence, measuring knowledge again and behaviour change. Data is tallied and examined every three months.

In the 2017/18 program year in FCSS Green View schools, we had excellent results from our student workshop (n=17):

- Participants report greater sense of self and respect for self - 82% of students reported feeling that they feel that they have a number of good qualities and 71% of students reported that they take a positive attitude towards themselves.
- Participants report increased empathy and respect for others - 76% of students reported caring about the feelings of others and 76% of students reported showing respect for other kids.
- Participants have increased knowledge of non-violent conflict resolution techniques - 100% of students reported knowing what a non-violent solution could be.

A Green View student comment about EUREKA in 2017/18 was: "The EUREKA program was....AMAZING."

A Green View teacher comment about EUREKA in 2017/18 was: "I like how Tracey added in real life stories and new activities from last year."



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount \$10,000.00

Year grant was received 2016

Did you provide an expense report?

yes no

Purpose of Grant

This funding was received for The EUREKA Program. In 2016-17, we offered 4 workshops to Green View area schools.

2. Grant Amount \$ 11,000.00

Year grant was received 2018

Did you provide an expense report?

yes no

Purpose of Grant

The funding was received for the EUREKA Program. In 2017-18, we offered 1 workshop to Green View area schools.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

We have had 2 long term funders of the EUREKA Program. Their most recent grants are as follows:

- County of Grande Prairie (2018) - \$ 13,555
- Alberta Health Services (2018-19) - \$ 13,045

In 2017-18, the Community Foundation of Northwestern Alberta provided a grant of \$5,800 for the EUREKA Program and we are currently working on an application to them for 2018-19 funding. As well, we recently submitted an application to the Swan City Rotary Club for \$4,840.



IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



ANNUAL PROJECT OUTCOMES REPORT

Agency Name: John Howard Society of Grande Prairie
 Project Name: EUREKA
 Primary Target Population: Children/Youth

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)
 Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
- Help people and communities to assume responsibility for decisions and actions, which affect them.
- Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome Please select the one FCSS Priority Outcome your project outcome most contributes to:

Social Inclusion Positive Child and Youth Development Building Community Potential

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1	Number of participants
I feel that I have a number of good qualities.	completing measure: 17
	experiencing a positive change: 14

Question/Measure #2 (if more than one)	Number of participants
I show respect for other kids.	completing measure: 17
	experiencing a positive change: 13

Indicator of Success #2

Question/Measure #1	Number of participants
I care about the feelings of others.	completing measure: 17
	experiencing a positive change: 13

Question/Measure #2 (if more than one)	Number of participants
I know what a non-violent solution could be.	completing measure: 17
	experiencing a positive change: 17





ADDITIONAL INFORMATION

Identify measurement tool used Survey

If other, please describe

When was measurement tool used? Post Only (after activities)

Output information related to this program

Number of participants served?

Adults

1

Children/youth

18

Families

Seniors

Number of volunteer hours related to this project only? (if applicable)

Stories (please share a story that describes the significant impact for a participant or participants.)

Youth and teachers complete written evaluations at the end of each workshop. This year, students commented that "the EUREKA Program was AMAZING" and the teacher added : "I like how Tracey added in real life stories and new activities from last year."

This teacher also provided the following feedback about the extent to which the student learning outcomes were met:
 Strongly agreed that students learned about having respect for themselves.
 Strongly agreed that students learned about caring and respect for others.
 Strongly agreed that students learned about non-violent conflict resolution techniques.
 Agreed that students learned about looking for the positive.



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

We would continue with this project. It's clear from the evaluation results from the school above as well as our global evaluation results over many years that the program meets the intended outcomes. The challenge is in helping schools understand why they should select this program to fit within their demanding schedules. It is an exceptional program that we offer and we will re-double our efforts to demonstrate this to schools in our marketing.

We made a concerted effort to book more workshops in FCSS Green View area schools. We emailed and called repeatedly but were unsuccessful in booking sessions. While disappointing, this is part of the natural ebb and flow of the need that can change from year to year. Teachers make choices and, depending on the year and class make up, they deem some classes more "in need" of this type of education than others. While it is important that teachers have choices and can rely on this service being available when they feel they need it, ultimately we want schools to recognize how ALL youth can benefit from this kind of education and to understand that they shouldn't just be implementing it with a "difficult" class because prevention, respect and caring apply to everyone.

What improvements could you make to the project?

As part of continuous quality improvement, we have plans to have the program recognized as a "necessity", not merely an "option". Students tell us that EUREKA is a powerful program that youth often refer to as "life changing", frequently expressing how they wish everyone got a chance to participate in it. Our approach, to this point, has been to market to individual teachers, letting them know we're here if they need us, but teachers change from year to year and it takes time to build relationships, understanding of the program and commitment to implementing it and momentum can be lost due to staffing changes. In the coming year, we plan to adjust our approach in 3 ways in an effort to increase our presence in Green View area schools:

- 1) We will continue to market directly to schools/teachers, but will focus our marketing more on the outcomes the program achieves in order to entice busy teachers to put it into their calendars.
- 2) We will engage with school principals and/or administration at the school board level to create broader awareness and support for the EUREKA program for all Grade 7 classes in the Green View catchment area, focusing on demonstrating how it fits within curriculum and can help address bullying and promote safe and caring schools.
- 3) We will expand our service delivery area to include Fox Creek.

What improvements could you make to the outcome measurement process?

We made changes in the fall of 2017 to begin testing questions from the FCSS Measures Bank. We have analyzed our results from this testing and will make some further revisions for the 2018/19 program year, adding questions and dropping some that were not from the youth-related outcomes.

Successes:

We are very successful at achieving our outcomes when we deliver the EUREKA program to students. It makes a difference in how they feel about themselves, about others, and in their knowledge about non-violent conflict resolution.

Changes to be made:

We will change how we market the program, including both the level of approach (include school districts) as well as the content, promoting the positive outcomes the program achieves.

Completed by:

Signature: _____

Date: 08/24/2018

Name: Penny Mickanuck

Important: After completing this report; save a copy with a different name for your files.



EUREKA PROGRAM BUDGET

<u>Revenue:</u>	<u>2018-19</u>
County of Grande Prairie	13,555
Alberta Health Services	13,045
Greenview FCSS	7,260
Community Foundation (pending)	5,800
Swan City Rotary Club (pending)	4,840
John Howard Society	<u>16,335</u>
Total Revenue:	\$ 60,835

<u>Expenses:</u>	
Program Co-ordinator wages & benefits (.8 FTE)	36,960
Contract staff	2,500
Support staff	4,600
Bookkeeping	2,675
Administration	2,550
Premises	5,000
Insurance	550
Materials & Supplies	950
Travel	3,200
Staff Development	750
Professional Fees (audit & memberships)	<u>1,100</u>
Total Expenses:	\$ 60,835

Additional in kind support provided by:

School Districts	\$ 3,500
Odyssey House	\$ 1,800
Community Facilities/rental space	\$ 3,500

NOTES TO BUDGET:

Green View FCSS is part of a broader collective that comes together to provide support for EUREKA. This program is only possible with the support of many funders, without whom this service would not be available. Even at that, most of the funding we receive is allocated to staffing and travel, with our organization heavily subsidizing other operational costs through other sources of support/programs. We continue to pursue additional supports for the program.



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

John Howard Society of Grande Prairie

Address of Organization

#200-10135-101 Avenue Grande Prairie, AB T8V 0Y4

Contact Name

Penny Mickanuck

Phone Number

780-532-0373

Purpose of Organization

The John Howard Society of Grande Prairie has offered the EUREKA program since 1999. The Society has had an active presence in Alberta for over 60 years and was incorporated in Grande Prairie in 1986. We are a community-based non-profit organization that is concerned with the causes and consequences of crime. We believe that crime and its prevention is a community issue that requires community based solutions. The John Howard Society of Grande Prairie supports re-integration, restorative justice, education, crime prevention, social development and harm reduction.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name Penny Mickanuck

Position Executive Director

Address #200-10135-101 Avenue Grande Prairie, AB T8V 0Y4

Phone Number (H) 780-766-3001 (W) 780-532-0373 (C) 780-897-9949 E-mail address penny@johnhowardgp.ca

Signature

Date August 23, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

We would continue with this project. It's clear from the evaluation results from the school above as well as our global evaluation results over many years that the program meets the intended outcomes. The challenge is in helping schools understand why they should select this program to fit within their demanding schedules. It is an exceptional program that we offer and we will re-double our efforts to demonstrate this to schools in our marketing.

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What improvements could you make to the project?

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Completed by:

Signature: _____

Date: 08/24/2018

Name: Penny Mickanuck _____

Important: After completing this report; save a copy with a different name for your files.

EUREKA Program
Green View FCSS
January - December 2018

Revenue

	Jan - June	Sept - Dec
Green View FCSS	11,000.00	

Expenses

Program Co-ordinator	6,427.00	3,412.00
Travel	321.00	
Office Supplies	114.00	
Equipment Maintenance	62.00	
Rent	664.00	
Total	7,588.00	3,412.00

**THE JOHN HOWARD SOCIETY OF
GRANDE PRAIRIE**

Financial Statements
For the year ended
December 31, 2017

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Financial Statements
For the year ended December 31, 2017

Contents

Auditors' Report

Financial Statements

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Statement of Operations	3
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Tel: 780-539-7075
 Fax: 780-538-1890
 www.bdo.ca

BDO Canada LLP
 200 9805 97 Street
 Grande Prairie AB T8V 8B9 Canada

Independent Auditors' Report

To the Board of Directors of The John Howard Society of Grande Prairie

We have audited the accompanying financial statements of The John Howard Society of Grande Prairie, which comprise the balance sheet as at December 31, 2017 and the statement of changes in net assets, statement of operations, statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2017 and 2016, current assets and net assets as at December 31, 2017 and 2016, and net assets as at January 1 and December 31 for both the 2017 and 2016 years. Our audit opinion for the year ended December 31, 2016 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis of Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of The John Howard Society of Grande Prairie as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Chartered Professional Accountants

Grande Prairie, Alberta
 June 27, 2018

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Statement of Financial Position

December 31	2017	2016
Assets		
Current		
Cash	\$ 140,788	\$ 264,898
Short-term investments (Note 2)	150,000	45,275
Accounts receivable (Note 3)	21,577	13,291
Prepaid expenses	49,457	20,825
	<u>361,822</u>	<u>344,289</u>
Long-term investments (Note 2)	296,309	400,000
Equipment (Note 4)	22,688	31,721
	<u>\$ 680,819</u>	<u>\$ 776,010</u>
Liabilities		
Current		
Accounts payable (Note 5)	\$ 50,826	\$ 43,887
Deferred revenue (Note 6)	482,645	583,405
	<u>533,471</u>	<u>627,292</u>
Unamortized government grant (Note 6)	19,533	27,564
	<u>553,004</u>	<u>654,856</u>
Net Assets		
Unrestricted net assets	124,660	116,997
Net assets invested in capital assets	3,155	4,157
	<u>127,815</u>	<u>121,154</u>
	<u>\$ 680,819</u>	<u>\$ 776,010</u>

Approved by the board:

Director

Christine

Director

The accompanying notes are an integral part of these financial statements

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Statement of Changes in Net Assets

For the year ended December 31 **2017** **2016**

Unrestricted Net Assets

Balance, beginning of year	\$	116,997	\$	112,010
Excess of revenue over expenditures		6,661		3,643
Amortization, net		1,002		1,344
Capital asset additions		-		(8,353)
Government grant		-		8,353
Balance, end of year	\$	124,660	\$	116,997

Net Assets Invested in Capital Assets

Balance, beginning of year	\$	4,157	\$	5,501
Capital asset additions		-		8,353
Government grant		-		(8,353)
Amortization, net		(1,002)		(1,344)
Balance, end of year	\$	3,155	\$	4,157

The accompanying notes are an integral part of these financial statements

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Statement of Operations

For the year ended December 31	2017	2016
Revenue		
Alberta Health Services	\$ 737,024	\$ 724,666
Alberta Law Foundation	127,470	208,931
City of Grande Prairie	64,602	64,026
County of Grande Prairie	13,160	12,700
Donations	1,380	100
Government of Alberta	136,833	126,103
Interest	7,667	4,821
Law Foundation of Ontario	-	150
Memberships	-	105
Miscellaneous	13,621	16,787
United Way	31,275	36,000
	<u>1,133,032</u>	<u>1,194,389</u>
Expenditures		
Advertising	-	433
Amortization, net (Note 6)	1,002	1,344
Bank charges and interest	90	35
Cleaning	1,250	742
Contract - therapy	72,341	80,437
Contract - work	137,324	100,343
Equipment maintenance	16,509	15,789
Insurance	4,550	7,151
Materials and training resources	10,326	4,885
Memberships, dues and subscriptions	10,586	10,494
Miscellaneous	6,398	7,152
Office supplies	27,277	17,147
Professional fees	13,916	10,955
Program development	7,664	10,982
Rent	100,410	95,481
Staff training	13,885	10,698
Travel and meetings	15,797	30,384
Wages and salaries	687,046	786,294
	<u>1,126,371</u>	<u>1,190,746</u>
Excess of revenue over expenditures	<u>\$ 6,661</u>	<u>\$ 3,643</u>

The accompanying notes are an integral part of these financial statements

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Statement of Cash Flows

For the year ended December 31	2017	2016
Cash Provided (Used) By:		
Operating Activities		
Cash received from funding agencies and donations	\$ 1,016,319	\$ 1,246,665
Cash paid for program expenses	(1,146,972)	(1,201,410)
Interest received	7,667	4,821
Interest paid	(90)	(35)
	(123,076)	50,041
Investing Activities		
Purchase of equipment	-	(8,353)
Increase in investments	(1,034)	(445,275)
	(1,034)	(453,628)
Net change in cash position	(124,110)	(403,587)
Cash, beginning of year	264,898	668,485
Cash, end of year	\$ 140,788	\$ 264,898

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Notes to the Financial Statements

December 31

1. Summary of Significant Accounting Policies

(a) Purpose of the Society

The John Howard Society of Grande Prairie is a society that aims to aid in the prevention of crime through the provision of programs and services to, and education of, the general public, as well as those more directly affected by crime. The Society is exempt from income taxes under Section 149 (1) of the Income Tax Act.

(b) Management Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

(c) Financial Instruments

Financial Instruments are recorded at fair value when acquired or issued. In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each balance sheet date and charged to the financial instrument for those measured at amortized cost.

(d) Capital Assets

Property and equipment are stated at cost less accumulated amortization. Amortization based on the estimated useful life of the asset is calculated on the diminishing balance basis, except for leasehold improvements, as follows:

Furniture and equipment	20% declining balance
Computer equipment	30% declining balance
Leasehold improvements	5 years straight line

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Notes to the Financial Statements

(e) Contributed Services

Volunteers contribute a large number of hours annually to assist the Society in carrying out its daily fundraising and program activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

(f) Revenue Recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the purchase of capital assets that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

2. Investments

	Interest Rate	Maturity Date	2017	2016
Short term Investments				
Cash			\$ -	\$ 275
Cashable GIC	1.30%	April 2017	-	45,000
Non-Redeemable GIC	1.44%	April 2018	150,000	-
			<u>\$ 150,000</u>	<u>\$ 45,275</u>
Long-term Investments				
Non-Redeemable GIC	1.44%	April 2018	\$ -	\$ 150,000
Non-Redeemable GIC	1.60%	May 2019	46,309	-
Non-Redeemable GIC	1.75%	April 2021	250,000	250,000
			<u>\$ 296,309</u>	<u>\$ 400,000</u>

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Notes to the Financial Statements

3. Accounts Receivable

	2017	2016
Accrued interest receivable	\$ 11,449	\$ 4,818
GST recoverable	6,329	7,173
Payroll advance	-	1,300
Other receivables	3,799	-
	\$ 21,577	\$ 13,291

4. Equipment

	2017		2016	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and equipment	\$ 85,381	\$ 69,587	\$ 85,381	\$ 65,638
Computer equipment	40,934	34,040	40,934	31,086
Leasehold improvements	19,911	19,911	19,911	17,781
	\$ 146,226	\$ 123,538	\$ 146,226	\$ 114,505
Net book value		\$ 22,688		\$ 31,721

5. Accounts Payable

Included in accounts payable at the end of the current year are government remittances due in the amount of \$11,366 (2016 - \$17,981).

THE JOHN HOWARD SOCIETY OF GRANDE PRAIRIE
Notes to the Financial Statements

6. Deferred Revenue

	2017	2016
Programs		
Base program	\$ 15,437	\$ 15,867
Men's Treatment program	4,008	2,808
Focus on Communication	9,612	9,612
Tabono	54,742	188,214
Eureka program	5,672	20
Public Education program	734	-
Stop Lift	6,329	6,004
DV programs	386,111	360,880
	\$ 482,645	\$ 583,405
 Unamortized government grant	 \$ 19,533	 \$ 27,564

Deferred program amounts pertain to externally restricted funds received during the current or a prior year that have not yet been utilized.

A portion of the assets purchased in prior years was funded by a specific government grant. The grant is being amortized over the useful life of the assets at the same rate as the related assets. Amortization of these capital assets of \$9,033 (2016 - \$11,287) has been netted with amortization of the government grant of \$8,031 (2016 - \$9,943) for a net amortization expense of \$1,002 (2016 - \$1,344).

7. Economic Dependence

Funding from Alberta Health Services represents 65% of the Society's total funding for the year ended December 31, 2017 (2016 - 61%)

8. Comparative Figures

Certain comparative figures have been reclassified in order to conform with the current year's presentation.



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

MUNICIPAL DISTRICT OF GREENVIEW No. 16 RECEIVED AUG 31 2018 VALLEYVIEW SCANNED

ORGANIZATION INFORMATION

Name of Organization

Grande Prairie & District Victim Services Association

Address of Organization

10202-99 Street
Grande Prairie, AB

Contact Name

Joan suddaby

Phone Number

780-830-5757

Purpose of Organization

To provide support, information and referrals to victims of crime and tragedy. Supports are: Court Orientation, Court Support, court updates as the file moves through the Justice System. Domestic Violence Unit; assisting with Emergency Protection Orders; liaising with the RCMP; Crown and other pertinent community agencies.

We provide the forms and explanation of how to fill out the forms for:

- Restitution
Financial Benefits
Victim Impact Statements

Is your organization non-profit? yes [checked] no [] Does your organization have a charitable status? yes [checked] no []

Applicant's Information

Name Joan Suddaby

Position Executive Director

Address 10202-99 Street, Grande Prairie, AB. T8V 2H4

Phone Number (H) (W) 780-830-5757 (C) 780-933-3481 E-mail address gpvsu@telus.net

Signature

Date August 27, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
* The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
* The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
* The organization agrees to submit to an evaluation of the project related to the grant.
* The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$3000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

To train volunteer advocates to assist with providing services to Victims of Crime and Tragedy:

-24/7 emergency on call service which is done in conjunction with the RCMP

-To Provide Information, Support and Referrals

-Court Orientation

-Court Updates

-Court Support

Liaise with the RCMP and the Crown when doing Court Support

Provide applications for the following:

Financial Benefits

Restitution

Victim Impact Statements

Death Benefits

We receive referrals from communities that fall under the M.D of Greenview, to provide assistance with:

Emergency Protection orders; Sudden Death Notifications; sexual assault; Robbery; Physical assaults, etc.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

We will ensure all clients that are referred or walk through our doors receive the services they need from us or through referring to other agencies in the community. In 2016 we served 55 clients from the MD of Greenview
In 2017 we served 73. This includes Valleyview, Grovedale, Crooked Creek, Grande Cache, Sunset House and Teepee Creek.

How will this program benefit the community?

This program will benefit the community by providing supports to victims of crime and Tragedy at a very vulnerable time of their lives. Often when a crime happens suddenly, we panic and don't know where to reach out for help. that is when the RCMP or other agencies may do a referral to us -VSU- we step in to assist and provide the information that is needed and so the victims can move forward. Often moving forward includes going to trial, this is part of the service that we provide in the courtroom.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount \$3,000.00

Year grant was received 2017

Did you provide an expense report?

yes no

Purpose of Grant

The grant was used to offset the of training, recruiting costs for our volunteer advocates

2. Grant Amount \$2500.00

Year grant was received 2016

Did you provide an expense report?

yes no

Purpose of Grant

The grant was used to offset the of training, recruiting costs for our volunteer advocates

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

2018

\$150,000 -/solicitor General - Operational Costs

\$95,000.00/operational Costs

\$45,000/City of Grande Prairie Operational Costs

\$30,000/Saddle Hills County Training of Board/Staff

\$15,000.00/County of Grande Prairie No. 1 - Training

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

2018 FCSS Green View Budget

	REVENUE		
	\$3,000.00		
EXPENSES			
Client Supplies		\$500.00	Blankets snacks and water
Emergency Calls		\$2500.00	
Total		\$3,000.00	

This budget includes the cost of supplies given to clients, fuel and maintenance to vehicle.

This budget does not include other costs e.g. Court Related expenses to clients from Valleyview and area.



Green View FCSS
Municipal District of Greenview No. 16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Suicide Prevention Resource Centre

Address of Organization

#200, 10014 99 Street, Grande Prairie, AB T8V 3N4

Contact Name

Gladys Blackmore

Phone Number

780-539-6680

Purpose of Organization

Suicide Prevention Resource Centre (SPRC) was created in the late 1980's in response to an increase in the number of suicides in Grande Prairie. Since that time, the organization has grown to provide services to the region bound by the AB/BC border, Fairview, Fox Creek and Grande Cache. Services to the wider region of northwest Alberta are available through special arrangement. Our purpose is captured in our vision and mission statements. Our Vision is: To reduce suicide, suicidal behavior and their effects by promoting positive alternatives and healthy coping skills.

Our Mission is:

- To Listen to people's stories of their struggles with depression, anxiety and other mental health issues, and help them find hope and support through increased coping skills and healthy behaviours.
- To Raise Awareness and understanding of head health and to promote open dialogue in our community about mental health issues.
- To Support those who have suffered loss to suicide, to listen to their heartbreaking stories, and to help them find understanding and strength to move forward.
- To Teach that it is life-saving to ask about suicidal thoughts and to reach out to help friends and family members find the support and resources they need to live healthy, productive lives.
- To Keep Faith with our community, to best manage the financial resources entrusted to us, and to respect and value our dedicated and passionate employees.

Is your organization non-profit? yes no

Does your organization have a charitable status? yes no

Applicant's Information

Name Gladys Blackmore

Position Executive Director

Address 200, 10014 99 Street, Grande Prairie, AB T8V 3N4

Phone Number (H)

(W) 780-539-6680 (C) 780-518-1097

E-mail address manager@sp-rc.ca

Signature

Date September 10, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$14,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

Greenview FCSS has supported The Breakfast Club for several years, and Tough Enough to Talk About It for two years. Both of these programs provide services to communities in the MD of Green View.

We are asking for \$7,000 to support The Breakfast Club, and \$7,000 for Tough Enough to Talk About It.



How will this project be preventative in nature?

The Breakfast Club:

The Breakfast Club brings youth together in workshop and retreat settings. The program helps the youth identify their own internal strengths and weaknesses, addresses more successful coping strategies, and encourages socialization. The teen program has an extensive follow-up program of bi-weekly drop-in meetings which operate as a support group. The meetings incorporate recreation and socialization as key components to encourage community building. The pre-teen program incorporates a modified version of the same. All of these components work together to encourage youth to seek help for mental health issues, to gain understanding of their own mental health, build resiliency and healthy coping strategies, and provides extensive resources to connect youth to helping agencies. New this year, The Breakfast Club has received special projects funding to develop and pilot a workshop program for children 7 - 8 years of age. There is little, if any, mental health programming for this age group, and we are excited to move forward with this pilot. Funding for this was received at the end of August, and the project should be complete by December, 2019. Following completion, this workshop will be incorporated into regular programming at The Breakfast Club.

Tough Enough to Talk About It:

Tough Enough to Talk About It uses male volunteer facilitators, video presentations, and one-day workshops to increase discussion of mental health in workplaces, particularly industry, trades and agriculture. All presentations encourage open and frank discussion of mental health, reduces stigma associated with mental health concerns, and encourages participants to recognize potential mental health issues in themselves or co-workers. Seeking help is encouraged, and all participants learn of the helping resources available to them or their co-worker within the community. Presentations have frequently resulted in men coming forward to ask for help, either in the public forum of the meeting, or at a later time in private conversation with facilitators or management.

Additionally, Tough Enough provides one-day workshops for sector employees in a leadership role. The Safer Workplaces seminar provides hands-on skills to identify and safely respond to psychological health and safety hazards in the workplace. Participants learn to recognize and respond to employees impacted by mental health concerns. Safer Workplaces has been well received by participants, who state that when they leave, they feel they have a better understanding of mental health in the workplace, as well as concrete tools for dealing with arising issues. Tough Enough staff are currently seeking accreditation for the Safer Workplaces seminar, which will increase value to end-users, including Alberta Health Services.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The region served by SPRC is loosely defined as the AB/BC border to Fox Creek, and Grande Cache to Fairview.

The Breakfast Club:

The Breakfast Club served 172 teens (ages 13-17) and pre-teens (ages 9-12) in the 2017-18 fiscal year. In addition to that, another 58 distinct youth have attended Support and Friendship night in the previous fiscal year, for a total of 199 visits. In the past year, The Breakfast Club has welcomed youth from Valleyview, Ridgevalley, and Sturgeon Lake.

Tough Enough to Talk About It:

In the past fiscal year, Tough Enough to Talk About It has delivered workplace presentations and video presentations to approximately 1421 workers in industry and trades, more than doubling the number of participants from the previous year. The one-day workshop for managers and supervisors has been very successful, and 110 business leaders were trained in the most recent fiscal year. Workplace presentations are delivered free of charge in the area defined above. The one-day seminar is delivered for \$199/person, and workplace presentations outside our region are delivered on a cost recovery basis (usually travel and accommodations for a staff member and a volunteer, and an honourarium for the volunteer).

How will this program benefit the community?

The Breakfast Club:

The Breakfast Club has a proven track record for providing unique supports to teens and pre-teens who are struggling with depression, anxiety, suicidal ideation and poor coping skills. Our community benefits when our children can live productive and healthy lives, and The Breakfast Club promotes life-style choices and teaches more effective coping skills to encourage our children to make good choices. Many of the children who go through the program are mentally healthy but socially insecure. Other children do suffer mental health issues. The program helps all children achieve success.

Tough Enough to Talk About It:

Tough Enough to Talk About It also has a proven track record, operating for several years as Men at Risk. Open discussion and de-stigmatizing of mental health issues benefits the community. When workers are able to identify, reach out and help co-workers who are struggling, everyone benefits.

Both of these programs deliver effective helping tools and resources, and work hard to ensure participants understand how to use those tools and resources.

Additionally, both programs rely on community volunteers.

The Breakfast Club uses volunteers to help facilitate recreation nights and to provide some support for retreats and workshops. Generally, though, most facilitation is provided by trained contract employees. The Breakfast Club uses approximately 80 hours of volunteer time every year

Tough Enough to Talk About It relies extensively on volunteer male facilitators for workplace presentations. All such facilitators have lived with mental health issues, and understand the value of seeking help. The program is strong because of these volunteers.

Tough Enough uses approximately 150 – 200 hours of volunteer time annually.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We recognize funders on our website, on print material, and on all of our social media sites. Our annual report and annual financial statements, listing your contributions are published on our website, and you are recognized in most other grant applications we prepare under the revenue section.

How will this program be measured for success?

The Breakfast Club receives FCSS funding from both the City and County of Grande Prairie, and has developed survey outcomes based on provincial FCSS guidelines. The survey outcomes tracked for Tough Enough to Talk About It are compliant with Occupational Health and Safety requirements, and closely match those identified by provincial FCSS guidelines. All participants are surveyed and/or observed to ensure the programs are effective. In addition to outcomes, outputs are also tracked for both programs.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View

FCSS Grants Program:

1. Grant Amount \$14,000.00

Year grant was received ~~2017~~ 2018

Did you provide an expense report? yes no

Purpose of Grant

These funds were used to support The Breakfast Club (\$7000) and Tough Enough (\$7000), for the same purposes as itemized above. Our report will be filed once the 2018 year is complete.

2. Grant Amount \$ 13,000.00

Year grant was received ~~2016~~ 2017

Did you provide an expense report? yes no

Purpose of Grant

These funds were used to support The Breakfast Club (\$6000) and Tough Enough (\$7000), for the same purposes as itemized above.

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes no

Have you received grant funds from sources other than the Green View FCSS grants program?

yes no

If yes, please describe when, who, purpose and amount.

We receive money for both programs from several sources, including provincial and municipal governments, public and private foundations, corporate and individual donations, and community fundraising. Please refer to our attached budget, where revenue is itemized in detail.

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

Account #	SPRC 2017-18	Breakfast Club		Tough Enough to Talk About	
	Budget to Actuals	2018-19 Budgeted	2017-18 Actual	It 2018-19 Budgeted	2017-18 Actual

INCOME

4120 Alberta Health Services	\$	60,000	\$	60,354		
4140 CFSA	\$	39,000	\$	39,000		
4160 City of GP CDS	\$	42,000	\$	42,960		
4200 County of Grande Prairie FCSS	\$	6,500	\$	6,500	\$	4,500
4200 MD of Greenview FCSS	\$	7,000	\$	6,000	\$	7,000
4320 Donations	\$	12,000	\$	13,071	\$	10,000
4340 Fundraising	\$	14,368	\$	21,938	\$	21,000
4360 Workshop Fees/Registrations			\$	-	\$	15,000
Other Grants	\$	15,500	\$	10,991	\$	1,500
4290 Community Initiatives (CIP)					\$	37,500
4265 Special Projects					\$	-
TOTAL	\$	196,368	\$	200,814	\$	96,500
					\$	103,504

EXPENSES

A. Salaries, Wages & Benefits	\$	124,846	\$	129,302	\$	56,090	\$	58,144
B. Direct Program Costs	\$	16,500	\$	15,558	\$	2,000	\$	1,131
C. Facility Costs	\$	18,720	\$	16,488	\$	18,410	\$	16,139
D. Administrative & Other Costs	\$	36,302	\$	42,331	\$	20,000	\$	28,090
TOTAL EXPENDITURES	\$	196,368	\$	203,679	\$	96,500	\$	103,504
SURPLUS/DEFICIT	\$	-	-\$	2,865.00	\$	-	\$	-

2018 Mountain Metis Youth Camp





Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Mountain Metis Nation Association

Address of Organization

PO Box 1468, Grande Cache, AB T0E 0Y0

Contact Name

Alvin Findlay

Phone Number

780-827-2002

Purpose of Organization

To enhance the well being of our community through cultural , social and economic programing. Our mandate is to establish partnerships with other agencies and industry to fulfill our objectives.

Is your organization non-profit? yes no Does your organization have a charitable status? yes no

Applicant's Information

Name AL Findlay

Position President

Address PO BOX 1468, Grande Cache, ABT0E 0Y0

Phone Number (H)

(W) 780-827-2002 (C)

E-mail address mna1994@telus.net

Signature

Date Aug 7, 2018

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



GRANT INFORMATION

Total Amount Requested

\$16,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

The Mountain Metis Nation Association is submitting the application for funding to operate our annual one week free Youth Summer Camp for the upcoming year of 2019 for 5 days at Hide-A-Way Camp.

The camps purpose is to provide activities for youth that support healthy social engagement and development during their adolescent years, to strengthen their connection to the community, and with each other

The camp is inclusive of all youth , but our target group are indigenous youth from the Co-operatives and Enterprises surrounding the Town of Grande Cache in the MD of Greenview .

Since 2000, the Mountain Metis Nation Association has successfully raised funds to operate one to two free Youth Summer Camps (with the exception of 2013 due to renovation requirements to the camp facility). The Summer Youth Camps have been recognized by the community and Province as being exceptional youth programing services.

Currently, there are no funds to cover the operational cost of of the Youth Summer Camp for 2019. The total planned cost to operate one Youth Summer Camp are set within the attached " Operating Budget".

The Youth Summer Camp would operate at Hide-A -Way Camp which is located 34 Kilometers from Grande Cache town Center next to the Pierre Lakes Campground. The camp facilities include a large kitchen with a dining hall, public washrooms with showers , six heated cabins that sleep 6-8 per cabin and outside cooking and meeting areas. There are five lakes within hiking distance of the camp location for swimming, boating and fishing.



How will this project be preventative in nature?

The program delivers specific activities to the youth with the intention of encouraging positive behavior towards each other and themselves.

Traditional Plant/ Medicine teaching- This workshop will include the youth being taken out around the camp area and shown plants from the youths traditional area that are used for eating, medicines and other traditional uses.

Anti Bullying- This workshop will provide information about bullying and cyber- bullying with the emphasis on how it affects others, possible legal consequences and what to do in a situation where bullying is occurring.

Addiction Awareness and Prevention AADAC Workshop- This workshop is focused on the youth and their healthy choices for their wellbeing, and other methods to help them develop skills rather than seek unhealthy addiction choices. The program provides a engaging learning opportunity for understanding the uses and impact tobacco, drugs and alcohol has on an individual.

Suicide Prevention Workshop- (This workshop is dependent on facilitator arrangement) This workshop will provide youth with information about suicide in Indigenous communities and how/ who to seek help and support from.

Group/Team Activities- Youth will be challenged in different activities where they must interact with one another that will build their teamwork, communication, problem solving and conflict resolution skills. Activities that may be included are prey/predator where youth must duplicate the forest animal food chain and come together to find a way to get all symbolic food and water to win. They will have scavenger hunts where youth will need to work together to collect all their items and other team skill challenges.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

The camp will be offered inclusively to to 20 community youth who will be selected on a first come first serve basis for youth aged 10-18.

The program will be prompted within the local schools through our Youth Connections After School Program and Facebook Page. Due to the popularity of the program word of mouth and the interest of previous attendees allows for the camp to fill quickly.

How will this program benefit the community?

This program has proven to be beneficial for community youth , with the goal of providing a healthy summer option for low income families. Our camp provides youth with the opportunity to engage with other youth and mentors in a positive environment, with activities that allow them to challenge themselves and grow.

The camp provides youth with opportunities to learn about indigenous culture through expressions of music, dance, art, strengthening the youths self esteem that allows them to be open to new challenges and opportunities.

The program provides opportunity to strengthen their teamwork, communication, problem solving and conflict resolution skills in a peer group setting.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

Through promotion of the Youth Summer Camp, the funding authority is announced to program participants and noted on our registration form and Facebook Page. A thank you card along with a picture will be signed by all camp participants during the camp farewell and sent to the Greenview FCSS.

How will this program be measured for success?

During the last day of camp, youth will be required to complete a evaluation form to express whether there should be any changes for next year and how they liked all the activities that took place at camp.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program? yes no

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount ~~\$16,000.00~~ 13435.37 Year grant was received 2018

Did you provide an expense report? yes no

Purpose of Grant

To operate one free Youth Summer Camp in August 2019 for five days at Hide-A-Way Camp for 20 youth from the Co-ops and Enterprises around Grande Cache.

2. Grant Amount ~~\$16,000.00~~ 16,000.00 Year grant was received 2017

Did you provide an expense report? yes no

Purpose of Grant

Have you applied for grant funds from sources **other** than the Green View FCSS grants program? yes no

Have you received grant funds from sources other than the Green View FCSS grants program? yes no

If yes, please describe when, who, purpose and amount.

IMPORTANT: Save a copy of your application before you print or submit it. This form will reset after printing and/or submitting your application.

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION



APPLICATION FOR GRANT
 FORM A - OPERATING

REVENUE		Previous Year Actual 2017	Current Year Estimates 2018	Next Year Proposal 2019
1	Fees	0.00	0.00	0.00
2	Memberships	0.00	0.00	0.00
3	Other Income (please list)	0.00	0.00	0.00
4	Grants: Pending Approval (Salaries & over costs)	1,719.64	2,000.00	2,000.00
5	Donations: MNAA Local #1994 Fiddles & Guitars - <i>Non-monetary</i>	0.00	0.00	0.00
6	Interest Earned	0.00	0.00	0.00
7	Miscellaneous Income	0.00	0.00	0.00
	TOTAL REVENUE	1,719.64	2,000.00	2,000.00
EXPENSES				
8	Honorariums/Wages/Benefits			
8a	Coordinator: (160 hrs. x \$20.00 per. hr. = \$3,200.00) plan, hire, promote, register, organize activities, orient staff, parents and youth, get record checks, oversee camp, recruit presenters, do purchases, payroll & reporting.	3,620.00	3,200.00	3,200.00
8b	3 Youth Supervisors: (3 worker x 10 hrs. per day x 5 days x \$18.00 per hr. = \$2700.00)	3,132.00	2,700.00	2,700.00
8c	1 Camp Cook: (10 hrs. per day x 7 days x \$20.00 per hr. = \$1400.00), 5 days at camp plus 2 days preparation for menu and shopping.	1,000.00	1,400.00	1,400.00
8d	2 Kitchen Helpers: (2 workers x 10 hrs. per day x 5 days x \$15.00 per hr. = \$1500.00)	1,500.00	1,500.00	1,500.00
8e	Total Salaries:	9,252.00	8,800.00	8,800.00
8f	MERC (Vacation Pay, CPP, EI)	550.82	600.00	600.00
8g	Total MERC & Salaries	9,802.82	9,400.00	9,400.00
	Travel Expenses:	1,155.32	1,000.00	1,000.00
	Professional Development	0.00	0.00	0.00
	Conferences (2 x \$250.00 for 2 presenters)	1,100.00	500.00	500.00
	Cleaning & Maintenance	0.00	0.00	0.00
	Licensing Fees	0.00	0.00	0.00
	Office Supplies: letters & registration forms	25.00	0.00	0.00
	Utilities (phone, power, etc.)	0.00	0.00	0.00
	Rent (5 nights at \$600/night)	3,000.00	3,000.00	3,000.00
	Bank Accounting Charges	0.00	0.00	0.00
	Advertising	0.00	0.00	0.00
	Miscellaneous: Food	1,648.14	1,800.00	1,800.00
	Miscellaneous: Program supplies (first aid kit & camp meds, games, arts & crafts).	1,309.82	800.00	800.00

	Capital Purchases (please list)	0.00	0.00	0.00
				75
	TOTAL EXPENSES	18,041.10	16,500.00	16,500.00
	(add up lines 8g to 20)			
	NET BALANCE (subtract Total Expenses from Total Revenue)	16,321.46	16,500.00	16,500.00

Cash on Hand	\$ <u>0.00</u>	Operating Loans	\$ <u>0.00</u>
Current Account Balance	\$	Other Loans	\$ <u>0.00</u>
Savings Account Balance	\$ <u>0.00</u>	Accounts Payable	\$ <u>0.00</u>
Accounts Recievable:	\$ <u>0.00</u>		
Inventory to Dec. 31, 2016	\$ <u>0.00</u>		
Buildings	\$ <u>0.00</u>		
Furniture/Fixtures	\$ <u>0.00</u>		
Land	\$ <u>0.00</u>		
Equipment	\$ <u>0.00</u>		



ANNUAL PROJECT OUTCOMES REPORT

Agency Name Mountain Metis Nation Association

Project Name 2018 Youth Summer Camp

Primary Target Population Children/Youth

Provincial Strategic Direction Alignment (referenced in section 2.1(1)(b) of the FCSS Regulation)

Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the Provincial FCSS Regulation) which best fits with this project.

- Help to develop independence, strengthen coping skills and become more resistant to crisis
- Help to develop an awareness of social needs.
- Help to develop interpersonal and group skills, which enhance constructive relationships among people.
 - Help people and communities to assume responsibility for decisions and actions, which affect them.
 - Help to sustain people as active participants in the community.

Green View Family and Community Support Services Priority Outcome Please select the one FCSS Priority

Outcome your project outcome most contributes to:

Social Inclusion Positive Child and Youth Development Building Community Potential Social Awareness and Engagement

PROJECT OUTCOME STATEMENT

Indicator of Success #1

Question/Measure #1

Interpersonal: Learning about others with ice-breaker and outdoor group activities was a positive experience.

Number of participants

completing measure: 21
experiencing a positive change: 18

Question/Measure #2 (if more than one)

Interpersonal: Youth liked talking about their favorite part of their day, journaling, and made friends at camp.

Number of participants

completing measure: 21
experiencing a positive change: 19

Indicator of Success #2

Question/Measure #1

Healthy Living: Learning about Addictions Awareness, Healthy Living, and bullying have encouraged youth to live a healthy lifestyle and take action with bullying.

Number of participants

completing measure: 21
experiencing a positive change: 19

Question/Measure #2 (if more than one)

Healthy Living: Youth had a positive experience learning about and participating in Indigenous culture activities and teachings.

Number of participants

completing measure: 21
experiencing a positive change: 20



ADDITIONAL INFORMATION

Identify measurement tool used Survey

If other, please describe

When was measurement tool used? Post Only (after activities)

Output information related to this program

Number of participants served?	Adults	
	Children/youth	21
	Families	
	Seniors	
Number of volunteer hours related to this project only? (if applicable)		25

Stories *(please share a story that describes the significant impact for a participant or participants.)*

One youth was struggling to have a positive relationship with another youth from school. Camp supervisors worked with both of these youth to help support the development of a more positive relationship, where one of the youth decided from her own volition to apologize to the other youth for her behavior and promised to practice kindness with everyone moving forward. She then commented on her evaluation: "I like when ~camp supervisor~ helped me and ~other youth~ get over ourselves." - Female, age 12

This comment demonstrated that the steps taken by the camp supervisors positively impacted the youth.

During the Addictions Awareness, Healthy Living, and Medicine Wheel Teachings presentation youth were to identify positive goals for themselves in each section of the Medicine Wheel: mental, physical, emotional, and spiritual. Following this they were provided with a journal to write about how they are progressing with their goals and to use it as a healthy way for self-expression and emotional release. One youth used this journal multiple times in a day demonstrating that teaching her about and providing her with this self-care tool positively impacted her. -Female, age 12

Many of the youth enjoyed the opportunity to make friends and spend time together, which impacts the ability for our youth to have positive relationships with one another in our community. Here are some of the youths comments about this:

"I liked having time to play different games that I could play with anyone." -Female, age 12

"My favorite activities were making dream-catchers, making mini-tipi's, I also like making friends." - Female, age 10

"I liked the sharing circle." - Female, age 11



CONTINUOUS QUALITY IMPROVEMENT

After analyzing the data, would you like to continue with this project? Why or why not?

After observing our community's youth in participation and reviewing their evaluations, the Mountain Metis Nation Association would like to continue with this project. This project proves to be a success year after year and continually offers valuable and positive experiences to our community's youth. Youth look forward to the camp each year and have commented that they: "would like to have more days here, loved camp, and want next year to be two weeks."

What improvements could you make to the project?

The camp operates very well each year with the youth positively benefiting from it. One improvement could be to offer two camps, where the youth were split into two age groups (10-13 & 14-17) for each camp to better target each age group socially.

What improvements could you make to the outcome measurement process?

The outcome measurement process with surveys and observation have been working well. Peer interviews can be added to engage youth more in the process.

Successes:

The majority of the youth surveyed that they enjoyed almost all of the activities, had a positive experience at camp, learned about their culture which strengthens their identity, are encouraged to live a healthy lifestyle, learned about bullying and how to seek help if being bullied, felt that the camp staff were supportive and caring, and overall enjoyed the camp and would like to attend future camps.

Changes to be made:

Try to encourage more aged out camp participants to become camp leaders. Survey community youth beforehand to develop a new camp menu.

Completed by:

Signature: _____

Date: Aug. 27, 2018

Name: _____

Important: After completing this report; save a copy with a different name for your files.



**MD of Greenview FCSS 2018 Grant Budget
 OPERATING**

REVENUE		Current Year Estimates 2018	Current Year Actuals 2018
1	MD of Greenview FCSS 2017 Carryover	2,064.33	2,064.33
2	MD of Greenview FCSS 2018 Grant	13,435.67	13,435.67
3	Mountain Metis Organization Contributions	1,000.00	3,424.14
TOTAL REVENUE		16,500.00	18,924.14
EXPENSES			
8	Honorariums/Wages/Benefits		
8a	Coordinator: (160 hrs. x \$20.00 per. hr. = \$3,200.00) plan, hire, promote, register, organize activities, orient staff, parents and youth, get record checks, oversee camp, recruit presenters, do purchases, payroll & reporting.	3,200.00	3,350.00
8b	3 Youth Supervisors: (3 worker x 10 hrs. per day x 5 days x \$18.00 per hr.= \$2700.00)	2,700.00	2,700.00
8c	1 Camp Cook: (10 hrs. per day x 7 days x \$20.00 per hr. = \$1120). 5 days at camp plus 2 days preparation for menu and shopping.	1,400.00	1,000.00
8d	2 Kitchen Helpers: (2 workers x 10 hrs. per day x 5 days x \$15.00 per hr. = \$ 1500.00)	1,500.00	1,800.00
8c	MERC (Vacation Pay, CPP, EI)	600.00	0.00
	Travel Expenses	1,000.00	311.20
	Conferences (2 x \$250.00 for 2 presenters) Overage included camp music teacher and camp metis jigging teacher.	500.00	3,600.00
	Office Supplies: letters & registration forms	0.00	502.50
	Rent (5 nights at \$600/night)	3,000.00	3,000.00
	Food	1,800.00	1,695.77
	Program supplies (first aid kit & camp meds, games, arts & crafts).	800.00	964.67
TOTAL EXPENSES		16,500.00	18,924.14
NET BALANCE (subtract Total Expenses from Total Revenue)		0.00	0.00

REQUEST FOR DECISION

SUBJECT: Valleyview Healthy Families Donation Request
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: SW MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Board authorize administration to provide the Valleyview Branch of Healthy Families \$1200.00 to purchase the newest edition of the Active Parenting Program Kit, with funds to come from the 2018 operational budget, Grants to Organizations.

BACKGROUND/PROPOSAL:
The Healthy Families Program in Valleyview is a home visitation program providing services to families with children 0-12 years of age. This program works primarily with overburdened families who are at risk for adverse childhood experiences including child maltreatment.

The Healthy Families program facilitator has completed the Active Parenting facilitation course, and is seeking assistance to purchase the complete kit so that the program can be delivered to families in the Valleyview area. This Active Parenting program is currently not being offered by any other agency in Valleyview.

Administration recommends that the Green View Family and Community Support Services Board authorize the amount of \$1200.00 be provided to the Valleyview Healthy Families Branch to purchase this Active Parenting Kit. The total amount remaining in the 2018 operational budget for Grants to Organizations is \$4893.00.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of providing funding for the Active Parenting Program Kit is to enable the Healthy Families Program to facilitate parenting programs to families in the Valleyview and surrounding area.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages in providing funding to Valleyview Healthy Families for the Active Parenting Program Kit.

Alternative #1: The Green View Family and Community Support Services Board may choose not to fund Healthy Families to purchase the Active Parenting Kit. This alternative is not recommended as there may be families requiring in the Valleyview area who would benefit from this program.

FINANCIAL IMPLICATION:

Direct Costs: The cost of the Active Parenting Kit is \$1200.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision, Healthy Families will be notified.

ATTACHMENT(S):

Letter of Request



September 07, 2018

Overview for Request for Donation

The Valleyview Branch of Healthy Families is seeking a donation of **\$1200.00** to specifically purchase the newest edition of the **Active Parenting Program**.

I, Wendy Blakely have been trained as a facilitator for the program and would like to **facilitate parent groups and one on one instruction with families in the Valleyview and surrounding area**.

The cost of the kit also **includes parent manuals and certificates** for when parent(s) complete the program.

We are also looking for donations to further aide families in other areas which are outlined in the follow presentation notes along with my card and more information about our program.

Thank-you for your consideration,

A handwritten signature in cursive script, appearing to read "W. Blakely".

Wendy Blakely

Healthy Families Support Worker

Valleyview Branch



10122 102nd Avenue
Grande Prairie, Alberta
T8V 1C2
Telephone: 780-830-0920
Fax: 780-830-0921

July 23, 2018

To who it may concern,

The Grande Prairie Family Education Society is a not for profit community-based program that supports families in Grande Prairie, Fairview, Beaverlodge, Valleyview and High Prairie. The Healthy Families Program provides services to families with children 0-12 years of age, to help promote strong healthy development and relationships in supportive environments. Healthy Families Program works primarily with overburdened families who are at-risk for adverse childhood experiences including child maltreatment. These families may have histories of trauma, intimate partner violence, and mental health and/or substance use issues. Our services can begin prenatally or right after birth of the baby and are offered voluntarily, intensively and over the long-term as no cost to the families.

We also work with families and their children (ages 0-12 years) who have suspected or diagnosed Fetal Alcohol Spectrum Disorder. In our FASD Family Support Program, families receive support to help provide a safe, nurturing and stable home for children to develop to their full potential in order to increase positive outcomes and reduce secondary disabilities.

We are located in the Valleyview Provincial Building downstairs along with Public Health. This office serves the Valleyview area for families who made be at risk or overburdened by family issues. Currently we are seeking donations to purchase the Active Parenting Program (Program kit, parent workbooks and certificates) that would be used exclusively in the Valleyview area. This program focuses on providing parents with the skills they need to give themselves and their children a healthy, happy, safe environment. It is an evidence based program that offers the tools and guidance to all members of the family so that they may thrive together. I have completed the facilitation course but need to purchase the complete kit so I can deliver the program to Valleyview families. With donations we can also purchase baby supplies, food vouchers and fuel cards to accommodate medical appointments, dental, school and others if there is family need.

We would like to thank you for considering a donation to our organization and the families we serve. Without the support of our community, we would not be able to provide these services to our families.

If you would like a receipt for donations and or donated items we request that you include the receipt from the store so we know the value of the item that you are donating and then the tax receipt will reflect in kind donation of that dollar amount.



*10122 102nd Avenue
Grande Prairie, Alberta
T8V 1C2
Telephone: 780-830-0920
Fax: 780-830-0921*

Sincerely, Wendy Blakely Family support/home visitation worker Valleyview office, located in the Valleyview Provincial Building. I have attached business card and brochure for our program and feel free to call me at 780-524-1081 or leave a message at the Alberta Public Health Office 780-524-3338.

Brandy Pilon
Program Manager
Family Education Society



Healthy Families Program

WHAT WE DO:

Meet with families regularly in the parents home to bring information and support to parents with children from 0-12

SOME OF OUR SUPPORTS WE PROVIDE:

Activities that promote parent/child bonding

Positive parenting that supports parent child relationships

Understanding your child's growth and development

Healthy Relationships

Literacy (Singing, Rhyming, Reading through play)

Connecting with other community services

WE OFFER

A voluntary home visitation program
 Services provided at NO cost to families
 For more information please contact Wendy

780 524 3338

OR

wendyfes@telus.net

What is Healthy Families?

Healthy Families is a home visitation program offered to parent to be and parents with children 0-12 as a support in raising children to be healthy, safe and secure.

Visits focus on strengthening and supporting families by:

- Activities that promote parent/child bonding for increasing or decreasing frequency of home visits over the long term depending on the family's needs.
- Building healthy relationships (Circle Of Security)
- Teaching problem solving
- Encouraging positive parent -child relationship
- Supporting early child growth and development (AQS's, ASQSE's, ndds)
- Literacy through play (singing rhythm and reading)

Home visitation provides the opportunity to work in the family environment, to learn firsthand about the conditions of life for the parent and child and to tailor services to best meet their needs. We reach isolated families that are unable to participate in other services.

We provide:

Consistency: offer intensive services (at least once a week initially), with flexibility

Parental support: focus on enhancing parent's strengths, parent child interaction, fostering healthy childhood development and development goals.

Community resources: we provide referrals and connections to programs in the community that further enhance the opportunities for healthy growth and development of the baby and family as whole

Medical links: encourage families to connect to a medical provider to ensure optimal health and development for the family

Cultural consideration: acknowledge and respect cultural, linguistic, geographical, racial, and ethnic diversity of population served

Home visitation provides a consistent, ongoing anchor for families struggling to stay centered in the job of raising children.

REQUEST FOR DECISION

SUBJECT: Delegation- Grande Cache Family and Community Support Services
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: SW MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from Grande Cache Family and Community Support Services as information as presented.

BACKGROUND/PROPOSAL:
Green View Family and Community Support Services provided total funding of \$110,000.00 in 2018 to Grande Cache Family and Community Support Services to administer the Home Support Program as well as the Aboriginal Community Activity Fee Program. The presentation will include an overview of successes and challenges of the these programs, the growth in clients numbers, diverse community needs, as well as an update on the Outreach Pilot program that began in the summer of 2018. The delegate will also provide an overview of anticipated costs for Home Support services in 2019.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of accepting the presentation for information is to update the Board on programs and services provided to residents of Greenview living close to Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages of accepting the presentation for information.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of the current programs and needs of the community; our residents will be better served.

FINANCIAL IMPLICATION:
Direct Costs: N/A
Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S):

Indigenous Outreach Worker Pilot Summary

Home Support Budget Considerations



2019 Budget Considerations for Home Support

This report is not to replace the third quarter report, which will be provided to the Green View FCSS Board in October. It is a supplementary report with information for consideration when determining a budget amount for the Home Support Program in 2019.

Over the last few months the program has grown exponentially. After much hard work and perseverance, we have finally gained acceptance and trust within the community for the service being provided. With this positive reputation we believe our clientele base will continue to increase.

HOME SUPPORT BUDGET REQUESTED FOR 2019: \$205 000.00

This would provide:

- 1 Full-time Home Support Worker (40 hours/week)
- 1 Full-time Home Support Handyman (40 hours/week)
- 1 Part-time (up to 30 hours/week) dual role worker
- 1 Coordinator (current 10 hours/week increased to 15 hours/week)
- Mileage, insurance (transportation), and supplies

Why the increase?

- Since January 2018 our program has more than tripled clientele
- Currently clients receive 3 hours of service per week
 - Handyman client count: 19 clients X 3 hours/week = 57 hours per week
 - Home Support Worker client count: 15 clients X 3 hours/week = 45 hours per week
 - That is a total of 102 hours of work per week and currently budget covers 60 hours/week
- We have 5 clients waiting for approval of service, as we unable to at this point deliver service and remain in budget
- We now have clients in every Cooperative and Enterprise, this increases travel time and mileage costs
- The increase of clientele also increases the number of hours for coordinating the program, supplies, and wear and tear on equipment (i.e. chainsaw, vacuums)

Other factors to support our request:

- While it is stated the client is responsible for supplying cleaning materials in their homes, most of our clients do not have the money to purchase those items
- Potentially implementing a buddy system for service delivery in Muskeg and Wanyandie Flats for safety of the workers due to no cell phone service in those communities
- We require additional help to continue service delivery in the absence of one of the workers (i.e. sick day, vacation time etc.) with this large of a client base we can not longer “juggle” to accommodate time away
- It is very difficult to recruit staff for the program. By offering a benefitted full-time position to our current Home Support Worker and Home Support Handyman we gain staff retention; ensuring consistent service delivery and avoid disruption of service caused by staff vacancies

We are excited about the increase of clients and relationships we are building, but we do recognize we are requesting a substantial increase. We appreciate the Board taking time to consider the above facts prior to making decisions regarding dollar allotment for the Home Support Program.

INDIGENOUS OUTREACH WORKER PILOT PROJECT

SUMMARY REPORT – SEPTEMBER 2018

The end of the trial period is here. June to August were busy months for the Grande Cache FCSS office. We extended the parameters of one of the Home Support Workers job to include the following Indigenous Outreach Worker role responsibilities:

- Incorporation of youth in activities with the aging indigenous population to help connect them to their culture and history
- Determine the level of need for an outreach worker to assist clients with forms, preparation for transition to a care facility, and provide companionship to the aging
- Work with Evergreens Foundation (Whispering Pines Lodge) to increase indigenous content in their activities and environment

Activities during the pilot phase:

- 2 activities/events at Whispering Pines Lodge
 - Traditional story telling, bannock, and drummers
 - Buffalo berry ice cream making and sharing of cultural lifestyles
- Home visitations
- Whispering Pines Lodge indigenous resident visitations
- Coordinating youth to assist with the Whispering Pines Lodge activities/events

Whispering Pines Lodge activities/events





Findings from pilot:

- Identified 15 individuals that would benefit from the service provide by an Outreach Worker
- It was discovered other individuals reside in the community that would benefit from the services of an Outreach Worker. For example: individuals with severe medical conditions, addictions recovery, and mental health diagnosis
- A culture of mistrust exists within the communities. Especially as it relates to assistance offered through a government agency. It will take time for the Outreach Worker to build a relationship with clients before the worker is able to assist the client with alignment of financial affairs to transition into a care facility
- There are some residents in Whispering Pines Lodge who made racist comments or expressed dislike when our cultural activities took place, that said, the events were enjoyed by the majority
- The addition of youth at Whispering Pines events assisted in bridging the gap between the indigenous and non-indigenous participants

- Youth were empowered by sharing their knowledge of traditional foods and demonstrated pride in their culture

Conclusion:

We would like to extend our thanks to the Green View FCSS Board for granting permission to explore the possibility of establishing an Indigenous Outreach Worker. The past three months have been a pleasant learning experience for our office.

Our Outreach Worker has started to gain trust and build relationships with the aging indigenous community. She also succeeded in convincing residents of Greenview to come into Whispering Pines Lodge to participate in our activities, demonstrating to them they are welcome in that environment. We consulted Evergreens Foundation and worked closely with Whispering Pines Lodge staff in the delivery of our cultural activities. Evergreens Foundation supplied the funds for materials needed during our events and, if we are successful with establishment of an Indigenous Outreach Worker will continue to provide the materials we request.

While finding youth to participate in the summer months proved to be challenging we did have 4 youth assist us in activities at the Lodge. This was the most heart-warming piece. Even those residents that expressed bias toward the Indigenous participants were engaged and enjoyed sharing their knowledge with the youth. The youth component broke down cultural barriers between generations.

We have determined there is enough work to be done in this role that it should exist as a stand-alone role, not as a fusion role of Home Support/Indigenous Outreach Worker. Based off our assessment of work load we feel that a part-time worker at 30 hours per week would bring success.

Our request:

For 2019 we would like the Board to consider granting a budget of \$40 000.00 to cover the wages and mileage of an Indigenous Outreach Worker. Our office would cover the costs associated with coordination/supervision and materials required to ensure quality in service delivery.

Should you have any questions beyond the information provided in this summary please let me know.

Respectfully submitted by:

Amber Hennig

Town of Grande Cache FCSS Director

REQUEST FOR DECISION

SUBJECT: Managers' Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 20, 2018 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Managers report



Managers Board Report – Regular FCSS Board Meeting September 19, 2018

Dear Board Members,

The months of July and August have flown by, and although many of our regular programs take a break over the summer, the FCSS staff continue to serve the community in various ways. Specifics on numbers and needs of clients, details on summer day camps, and other Community Resource Centre activities are outlined in the Coordinators reports to follow.

The first topic of interest I would like to address is the potential dissolution of the Town of Grande Cache. Public information sessions concerning the possible dissolution will be hosted in Grande Cache September 18 and 19 at which Municipal Affairs staff, along with representatives from Grande Cache and Greenview will be present to answer any questions that the public might have. These information sessions will be followed by a vote held on September 24, 25. Further information will be provided to the public following the results of the vote. If Grande Cache dissolves and becomes a part of Greenview, respective councils may choose to revise the existing Green View FCSS agreement which expires at the end of 2018.

The Canadian Mental Health Association, in conjunction with the Family and Community support services of Alberta, (FCSSAA), have asked the FCSS offices throughout Alberta if they would like to take part in a rural mental health project. This project is in its early stages, and covers a three year timespan. Green View FCSS has forwarded an expression of interest, and are waiting to hear if we are successful. The expression of interest and more information on the project are included as part of this report.

Various agencies have agreed to join the task force to conduct the homelessness estimation we discussed at the last board meeting. Other agencies distributing the survey include the Valleyview Food Bank, Valleyview, Parent Link, AHS mental health, Valleyview Adult Literacy, Victims Assistance and the DeBolt Library. The actual dates of the estimation are September 10 to October 12. Once complete, results will be shared with the Board, Council and the public.

A variety of grant application were received from agencies that Green View FCSS typically funds, attached with this report is a list of agencies and their respective requests. Administration sees value in creating Memorandums of Understanding with agencies who

usually receive funding to aid in the 3-year budgeting cycle; however, board discussion will be required to clarify future direction.

In the theme of budget, administration has been occupied with the 2019 process, and you will see in the proposed budget that Home Support fees have increased both in Grande Cache and other parts of the municipality. The increase in Home Support clients as well as transportation to medical trips have made an impact on the 2019 budget, and administration would like direction from the Board as to what service levels we should commit to providing for transportation. IE should we restrict travel to medical appointments to specific areas and or frequency? Costs for trips have been outlined in the Adult Coordinators report.

The Valleyview Library Family Literacy and Valleyview Parent Link have collaborated with Green View FCSS to host guest speaker Judy Arnall on the evening of October 23 at the library. Ms. Arnall is the author of the international bestseller “Discipline Without Distress”: 135 Tools for raising caring, responsible children without time-out, spanking, or bribery”. The well-known guest speaker will deliver a presentation called, “ Building a Three Pound Computer: How Digital Technology Affects Childhood Brain Architecture”. Green View FCSS has coordinated the speaker, advertising, and covered speakers’ fees of \$625.00 plus GST.

The FCSSAA (Family and Community Support Services of Alberta) board meetings resumed September 7, at which date the Board appointed Colleen Burton –Ochocki as the new Executive Director for the association. The Directors Network Committee representatives who sit on the FCSSAA Board will converse with other DNC members at the yearly retreat on September 27 & 28 to determine future terms on the FCSSAA board.

The FCSS manager will be attending the Gray Matters conference September 24-27, as well as supporting Ken Dropko, executive director of the Family and Community Services branch, in delivering a FCSS 101 to the Town of Fox Creek Council on September 10.

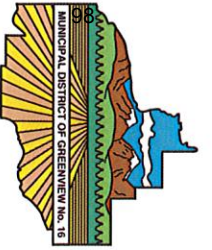
The HEART committee resumed meetings and are in the planning stages for the third annual Breakfast with the Guys, held at the Burnside Performing Arts Building on November 1 @ 7:00 a.m. The Breakfast will be followed by a morning session to delve further into issues, and then after lunch presentations will follow at Hillside High School. This year’s topic includes a discussion on healthy masculinity.

Additional attachments in this report are the current 2018 financials, Grande Cache interim reports, and the information on the Victims Assistance fundraiser on September 30.

I look forward to seeing you on Wednesday September 19 at 9:30.

Lisa

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0



MD of Greenview
Actual to Budget
Family & Community Support Services
For the 8 Months Ending 8/31/2018

	Actual Y-T-D 2018	Approved Budget 2018	% Used Budget	\$ Unused Budget
Revenues				
Sales of Goods & Services	5-5200 \$22,956.00	\$42,000.00	54.66%	\$19,044.00
Other Services	5-5299 23,800.00	43,000.00	55.35%	19,200.00
Shared Funding	5-5709 0.00	93,000.00	0.00%	93,000.00
	<u>46,756.00</u>	<u>178,000.00</u>	<u>26.27%</u>	<u>131,244.00</u>
Expenses				
Salaries	6-6001 435,592.57	615,921.00	70.72%	180,328.43
Honorariums	6-6003 13,600.20	34,000.00	40.00%	20,399.80
Employer Contributions	6-6004 110,543.18	160,404.00	68.92%	49,860.82
Accommodation & Subsistence	6-6011 6,003.82	15,300.00	39.24%	9,296.18
Transportation Expenses	6-6012 51,982.53	73,000.00	71.21%	21,017.47
Training & Education	6-6013 1,413.74	6,000.00	23.56%	4,586.26
Memberships & Seminars/Conferences	6-6015 1,315.00	8,000.00	16.44%	6,685.00
Advertising Services	6-6021 1,347.50	1,000.00	134.75%	(347.50)
Telecommunication Services	6-6033 4,314.55	6,500.00	66.38%	2,185.45
Mobile Communication Services	6-6036 1,651.82	3,000.00	55.06%	1,348.18
Professional Services	6-6040 491.36	15,600.00	3.15%	15,108.64
Auditing & Accounting Services	6-6041 1,000.00	1,000.00	100.00%	0.00
Repair/Maintenance of Motor Ve	6-6076 168.00	1,000.00	16.80%	832.00
Personal Protection Equipment &	6-6104 89.90	600.00	14.98%	510.10
Petroleum & Antifreeze Products	6-6105 1,402.24	2,500.00	56.09%	1,097.76
General & Operating Supplies	6-6109 16,303.83	50,000.00	32.61%	33,696.17
Rental - Hall / Building	6-6143 1,050.00	38,700.00	2.71%	37,650.00
Grants to Organizations	6-6202 85,170.89	154,100.00	55.27%	68,929.11
Grant Agreements	6-6203 43,713.75	80,000.00	54.64%	36,286.25
Aboriginal Community Programs	6-6225 9,621.43	30,000.00	32.07%	20,378.57
	<u>786,776.31</u>	<u>1,296,625.00</u>	<u>60.68%</u>	<u>509,848.69</u>

MD of Greenview
 Family & Community Support Services
 For the 8 Months Ending 8/31/2018

Family and Community Support Services (FCSS)

Name:	Phone Number:
Position, & Location:	
Email:	
<p>Interested in:</p> <p>Check all that apply</p> <ul style="list-style-type: none"> <input type="checkbox"/> Project Updates <input type="checkbox"/> Opportunities to give feedback to the project – provincially or locally <input type="checkbox"/> Share learnings with CMHA AB regarding current successful initiatives <input type="checkbox"/> Identify & support local Community Animator to receive training: <ul style="list-style-type: none"> <input type="checkbox"/> Year 1 – November 2018 to August 2019 – <i>Pilot Year</i> <small>*Note that this requires rapid innovation & learning with the CMHA AB team and selection will be based on multiple criteria</small> <input type="checkbox"/> Year 2 – September 2019 to August 2020 <input type="checkbox"/> Year 3 – September 2020 to August 2021 <input type="checkbox"/> Access the Rural Mental Health Network Toolkit: <ul style="list-style-type: none"> <input type="checkbox"/> To review and comment on early and mid-stage prototypes <input type="checkbox"/> Access to the final product <input type="checkbox"/> Share resources, expertise, training opportunities with the Network <input type="checkbox"/> <u>Other:</u> 	
How might this connect with current or historical situations, aspirations events – or plans & activities currently underway in your community?	
Please share any questions or comments you have regarding the Rural Mental Health project.	



Rural Mental Health Project

The Canadian Mental Health Association Alberta Division (CMHA AB) is undertaking a Rural Mental Health project in partnership with FCSSAA. We are aiming to enable and support rural and remote communities to improve mental health outcomes.

The project will support communities to develop or improve their long term capabilities for engaging community members, agencies and businesses in developing a long term community approach to continuously improving as a mentally healthy community with mentally healthy people and inter-community collaborations. It will do this by supporting development of Community Animators, and connecting them through a Rural Mental Health Network.

Specifically, the project will provide training and compensation to local Community Animators that can bring together diverse stakeholder from within his/her community to form Community Coalitions. Together, Coalitions will develop community mental health action plans (i.e., Roadmaps) created and owned by the community. The Rural Mental Health Network will support Community Animators through sharing experiences and learning collectively; exploring opportunities to collaborate and coordinate; and sustaining and reinvigorating Community Coalitions over time. For additional information please see the attached project overview.

Local FCSS offices are connected to communities across Alberta. As such, we hope to connect with FCSS offices and communities who are interested in getting involved with the project. FCSS offices will play an integral role in identifying and supporting a local Community Animator, who will be compensated via CMHA AB, as well as being an important link within the Community Coalition.

We know that amazing work is currently taking place around mental health in many communities. We would love to learn and explore opportunities to strengthen current communities' efforts, through offering connections to the Rural Mental Health project Animator training and Network.

There are multiple stages where rural and remote communities can get involved:

- Year 1 - November 2018 to August 2019:** In this pilot phase, we welcome 8-10 diverse communities to work closely with our team in learning through a rapid innovation cycle, while refining our training and network prototypes to ensure they are impactful for communities. This involve will involve ongoing milestone check-ins and discussions. (Note that selection of pilot communities will involve multiple criteria including interest)
- Year 2 – From September 2019 to August 2020:** We will work with approximately 32 communities' animators & communities to offer training and build connections through the Network.
- Year 3 – From September 2020 to August 2021:** We will work with approximately 110 communities' animators & communities to offer training and build connections through the Network.

We ask that you complete and return the *Expression of Interest* form. The form includes additional options beyond what was shared the Now We Are Stronger Community Conference in June. We are very excited to work with and learn from rural and remote communities in Alberta. Thank you in advance for your support.

For more information or to follow, contact jturowski@cmha.ab.ca

CMHA ALBERTA DIVISION

RURAL MENTAL HEALTH PROJECT

The Canadian Mental Health Association, Alberta Division (CMHA AB) has received confirmation from the Ministry of Health that its grant application for a Rural Mental Health Community Development Project has been approved. This grant of \$1.6 million dollars over three and a half years will provide funding to develop and maintain an Alberta Rural Mental Health Network, and support 150 rural Alberta communities in developing community mental health action plans.

Background

Over four million people live in Alberta, with 38% of those residing outside of the seven largest urban centres in the province. Alberta is home to 220,695 Indigenous people — over half of living outside of Calgary and Edmonton. With respect to mental health, the Government of Alberta's (2015, p.15) *Valuing Mental Health* report highlighted the need for attention in rural and remote areas due to the challenges – including barriers such as scarcity, cost, & effectiveness (e.g., no long-term follow up) of services.

The Government of Alberta, Alberta Health Services, municipal governments and non-governmental organizations are challenged to support communities due to the pace of growth in urban, rural and remote communities. We all are challenged to think differently about how we each can play a role in working together to support improved mentally healthy communities. In this environment, CMHA continues to strive towards its vision of “mentally healthy people in a healthy society.”

CMHA AB's grant proposal focused on building the capacity of rural communities through education, promotion and prevention activities related to mental health, mental disorders and addiction, and community mental wellness. Consistent with CMHA's history, this type of grassroots support has the potential to identify broad areas of strength, concerns and opportunities, and support communities to identify and work to build local projects and capacity.

Mental health challenges impact all Albertans directly or indirectly; necessitating thoughtful, population-based approaches to identify community strengths, gaps and opportunities on a local level.

Understanding the Project

The design, implementation and evaluation of Rural Mental Health project is being done collaboratively with strategic partnerships, to ground approaches in rural and indigenous worldviews. The approach is based on two key components:

❖ **Community Mental Health Action Plans**

Anchoring the project is Community Mental Health Action Plan, developed through a community engagement process. Local Community Animators in participating rural and remote communities will convene local stakeholders, including community members and elders, agencies, educators, and community associations, to collectively scan the



current mental health and addictions landscape. This will identify: existing services, community strengths and opportunities, promising practices, and a set of key strategic activities to consider over the next three years and beyond.

Community Animators will be recruited and trained through a local Family and Community Support Services (FCSS) or an indigenous community-based organization. Connecting Animators to a local backbone organization will ensure the community continues to be engaged in developing and growing its capacities. Animators will be connected to a Rural Mental Health Network to facilitate shared learning and experience.

❖ **Rural Mental Health Network**

A Rural Mental Health Network will connect local Community Animators across Alberta. Together, Animators can learn and share, while drawing on their collective experience to identify existing capacity, systemic issues, and common themes in the rural mental health and community wellness landscape. Working together, communities can create new or better pathways to access existing corridors of care.

There is a clear need for communities to collaborate across the province on existing solution-focused promising practices related to rural mental health and wellness, as well as identifying gaps and potential collective approaches. This includes coordinating and creating efficient pathways to access training opportunities such as Mental Health First Aid, Safe Talk, ASIST, Living Life to the Full etc.

Through the Network, community-based services and approaches can be better utilized to equip rural and remote communities to continue to meet mental health and addiction needs across the province.

For more information or to express your interest in participating, Contact: Jessica Turowski at jturowski@cmha.ab.ca

HOME SUPPORT QUATERLY REPORT

REPORTING PERIOD	April 1,2018 – June 30, 2018		
# OF CLIENTS	19		
# OF OPEN FILES	17		
# OF CLOSED FILES	10		
# OF REASSESSMENTS COMPLETED			
# OF REASSESSMENTS PENDING	3		
REASONS FOR PENDING REASSESSMENTS	Difficulties reaching clients – see notes in the challenges section		
CLIENT DEMOGRAPHICS			
Ages 18 – 29			4
Ages 30 – 49			4
Ages 50 – 65			2
Ages 66 - 75			8
Ages 75+			1
Resident of Joachim			1
Resident of Kamisak Development Coop			1
Resident Muskeg			2
Resident of Susa Creek			2
Resident of Victor Lake			11
Resident of Wyandie Flats East			0
Resident of Wyandie Flats West			2
CRITERIA FOR SERVICE			
Note: clients may qualify under one or more of the criteria			
Supplemental Care for Elders			12
Pre or post hospitalization			
Pre or postnatal home care			
Home Management Assistance			6
Emotional Stress			1
NATURE OF SERVICES PROVIDED			
Housecleaning	14	Meal Preparation	
Transportation	0	Snow Shoveling	
Basic Home Repairs		Basic Yard Maintenance	15

CHALLENGES

Connecting with clients to conduct reassessments has been difficult this quarter. A combination of factors led to the difficulty. Those factors are: client no longer has a phone, client's phone number changed, and we do not have new information, and busy client schedules. While we prefer to conduct reassessments face to face, we did conduct two over the phone. The clients have been with the program for a while and as such; we had no concerns about the quality of work or changes to their needs.

SUCSESSES

Monthly team meetings with Home Support Workers and the Handyman has improved communication and the workers report they feel a higher level of support in their roles.
 Thanks to the honest feedback provided by workers we made changes to the intake process for clients to remove the formality that had existed. We now, will allow our Home Support Worker to conduct the intake minus the Home Support Coordinator.
 To maintain accountability of workers and client level of service we now conduct a mandatory 6 weeks re-assessment. At 6 weeks the worker and Coordinator visit the clients home.

CLIENT FEEDBACK

Clients continue to appreciate the service being provided. One client stated they like that Danika is flexible on when she visits and tries to be available when the client is at home. This particular client has had several medical appointments and commitments during the week that have interfered with their regularly scheduled visit.

ELDERLY PERSONS OUTREACH WORKER – PILOT PROJECT UPDATE

We have had a slow start, unfortunately. Shortly after approval of the pilot our worker was offered a benefitted full-time job at a much higher rate of pay. Understandably, she went to work for the other employer.
 We immediately contacted the two identified back up individuals who had expressed interest in assisting with the project. Again, one was offered a higher paying job elsewhere with benefits and the other decided to remain in her current job, as it provides benefits. An ad was placed in the paper, on Facebook, and the Town of Grande Cache web-site. There was little response.
 We persevered and continued to actively recruit. The good news we have hired an individual. She is starting the first week in July (as she had to give notice at her current job). We feel she is an exceptional candidate and has home care experience. While not born and raised in the Grande Cache area she is well-respected within that community by those who do know her.
 Hilda Hallock, President of Victor Lake Cooperative, has offered to volunteer her time to take the new worker out to communities to introduce the worker to more people. This will also assist in recovering some of the time we have lost.
 I am aware only 8 weeks remain in the pilot, but I am confident that we will be able to gather information within that period to provide an informed report and evidence-based recommendations.



Aboriginal Community Activity Fee Assistance Program

QUARTERLY REPORT

PERIOD OF TIME COVERED IN THIS REPORT: April 1, 2018 – June 30, 2018

NUMBER OF INDIVIDUALS ACCESSING PROGRAM: 57

NUMBER OF OPEN CLIENT FILES: 50

NUMBER OF CLIENT FILE CLOSURES: 8

NUMBER OF RENEWALS: 14

NUMBER OF RE-OPENED FILES: 1

NUMBER OF APPLICATIONS DECLINE FOR NOT MEETING CRITERIA: 0

DEOMGRAPHIC DETAILS

Number of children (birth – 4)	8
Number of children (5 – 12)	14
Number of youth (13 – 17)	1
Number of adults (18+)	34
TOTAL NUMBER OF CLIENTS	57

ACTIVITY FEE ASSISTANCE PROVIDED TO THIS REPORTING PERIOD

Number of families	11
Number of youth	0
Number of individuals 18+	5

REFERRAL INFORMATION

AGENCY/ORGANIZATION	# OF REFERRALS	AGENCY/ORGANIZATION	# OF REFERRALS
Addictions (Alberta Health Services)	0	Homework Connection (Aseniwuche Winewak Nation)	0
Child and Family Services (Case Worker)		Mental Health (Alberta Health Services)	0
Child and Family Services Early Intervention (Aseniwuche Winewak Nation)	8	Parent Child Assistance Program (Aseniwuche Winewak Nation)	4
Doctor (Alberta Health Services)	0	Parent Link Centre (Aseniwuche Winewak Nation)	0
First Nations, Metis, Inuit Worker (Grande Yellowhead Public School Division)	0	Self-referral (inquired at the FCSS office)	2
TAWOW Centre (Aseniwuche Winewak Nation)	2	Native Counseling Services	0

REASONS FOR REFERRAL

PRESENTING ISSUE		PRESENTING ISSUE	
Addiction	X	Physical Disability	x
Divorce / Separation	X	Poverty	X
Family Violence	X	Transiency / Social Isolation	X
Job Loss	X	Other (please specify)	
Mental Health	X	Other (please specify)	
Parent / Teen Conflict	X	Other (please specify)	
Parenting Skills	X	Other (please specify)	

Billing information April 1, 2018 – June 30, 2018					
Youth (# of passes)	\$/pass 99.25	Adult (# of passes)	\$/pass \$143.25	Family (# of passes)	\$/pass \$310.50
0	0	5	\$716.25	11	3415.50
TOTAL BILLING SECOND QUARTER					\$4131.75

Program Promotion

We are still utilizing are usual channels for promotion which are as follows

- Alberta Health Services – addictions and mental health
- Medical Clinic – doctor referrals
- Child and Family Services office
- Native Counseling Service
- TAWOW Centre – operated by AWN and housing Child and Family Services Early Intervention, Homework Connection, Parent Child Assistance Program, FASD Worker, and Parent Link Centre
- Daily interactions with representatives from various agencies
- Information sharing at Interagency meetings

We continue to use our regular avenues for promotion.

Is the program achieving the desired results?

Yes, during reassessments clients continue to express ways access to the facility are have a positive impact on themselves or their families. Many of those reasons have been mentioned in previous quarterly reports, but to re-cap positive impacts are:

- Positive family experiences helping parents feel connected to their children and children benefitting from the attention received from their parents during activities.

- Children 10 years of age have a safe place to come and parents are less worried about where there are in the early evening hours.
- Adults in active recovery use access to distance themselves from their previous unhealthy lifestyle patterns

Trends Being Noticed

- No notable trends this reporting period

Feedback/Success Story

- One client stated thanks to the access to the fitness center she was able to train and run her first race. She is feeling stronger and healthier and is now finding it easier to say no parties in the evening. She is choosing to stay away because she is motivated to keep healthy.

Respectfully reported by,

Amber Hennig

Grande Cache FCSS Director

Assistant Manager of Programs / Town of Grande Cache Department of Community Services

Indigenous Transitional Report 2017-2018

Highlights for 2017-2018

- Cree classes for grades 1,2,3,4, 5, 6,7,8 (72 students enrolled)
- 4 Indigenous Graduates this year
- Attending Interagency meetings when available
- Partnering with Susa Creek
- Partnering with Susa Creek School to ensure the safe transition of students from a small Native School to our local High School. Also being a familiar face to students and parents of Susa Creek.
- Supporting and working more closely with the Family School Liaison. Currently, we meet weekly to make sure we are best supporting and ensuring success with our students.
- Aboriginal Day celebrations in all schools.
- Getting information on scholarships and bursaries out to grade 12 students.
- Partnering with AWN presenting of eagle feathers, and other endeavors.
- Classroom visits
- Orange shirt day project
- CDN Controls Field trip for high school, planning next year's trip-job offer for 3 students, one AWN community member
- 7 Generations, bringing toques and support for training (600)
- 2 grade 10 classes attend movie Indian Horse about residential schools
- Taking Indigenous high school students from grades 9 to 12 to skills nationals to expose them to potential possibilities
- Attended Banff Indigenous Women in Leadership, Seven Generations sponsored me.
- One Indigenous student applied for and was accepted for the MLA for day project (grade 11).
- Making a partnership with CDN Controls. Alex and I have planned a group field trip plus further opportunities for grade 12 students who are graduating. Potential employment.
- Planning helmet safety presentations- talking about safe operations of ATVS and bicycles. Many students on the co-ops have these machines and to promote safety.
- Helped a family struggling with food resources, partnered with the food bank and set something up at school until they could get on their feet.

Barriers / Struggles

- Time, always need more.
- Transportation and resources, limited by what is available in our area. Partnering is essential.
- Working with a few families and social services. Poverty is a real factor in many lives.
- Making sure students off the co-ops are able to participate in all opportunities.
- Substance abuse impacting families, and trickling down to student success.

SonRise School

*Grade 4 students learned about Métis culture and history. We made galette, learned how to broom dance and played the spoons. We also loom beaded simple bracelets together.

* Students will join Sheldon Coates for the fashion show.

Sheldon Coates School

Presentations:

- This year a six week program for all grades are being implemented. For example both the grades 2 classes have studied Inuit culture with the Indigenous Liaison.
- Grade 3 classes have learned about West Coast Indigenous cultures.
- The purpose of these units are to allow time for the Indigenous Liaison to build relationships with students and then to be a familiar face and support to them.
- Cree language/culture expose for grade 1 this year, something new.
- Cree started with grades 2 and 3. Including cultural hands on class and face to face visits with Cree teacher.

Summitview School

Cree classes for grades 4,5,6,7 and 8 by Sandra Davenport

Presentations:

- Visited grade 6 to talk about Haudenauenne, we made corn husk dolls and beaded.
- Grade 4's studied Métis history and culture.
- Made bannock with all the Cree classes before Christmas.
- Students in outdoor education class (6/7/8) went on an ice fishing trip.
- Grade 8 classes received a local history presentation highlighting the Aboriginal families who founded Grande Cache. This is really important to our students who have ancestors in the presentation, evokes a huge feeling of pride.
- Cree students visited Kelley's Bathtub to learn about the fur trade and its significance to the lives of Indigenous people. They made bannock over an open fire.
- Orange Shirt Day presentations to each class to educate about residential schools.

Grande Cache Community High School

- Phoning parents to discuss poor attendance issues.

- Partnering with the Homework Connection Program.
- Partnering with AYC to engage students in out of town opportunities. This is primarily for co-op students, ski trips, trip to Edmonton and Grande Prairie for youth conferences.
- Supporting students with their studies providing homework support.
- Field trip to the 'field' with CDN Controls, GPRC and family companies to offer elite students a sample of the work force. After this field trip another June visit is planned for the grade 12 graduates to hopefully connect them to further education/employment in this field.
- Supporting students emotionally, changes going to high school, bullying incidents, helping students graduate.
- 4 FNMI students graduated, 2 from the co-ops and 2 from town. Eagle feathers and Metis sashes have been offered.
- Supporting students from off-campus and high school in one on one time as needed.
- All grade 10 classes went to Grande Prairie for Indian Horse movie about residential schools.
-
- June 4 and 5 trip to Skills Nationals.

GYPSD

Business Services / Finance

FNMI EXPENDITURES FOR THE FISCAL YEAR 2017/2018
RE: MUNICIPAL DISTRICT OF GREENVIEW ANNUAL GRANT FUNDING
FOR FNMI IN GRANDE CACHE

Supplies

GL 4-300-414-0011-03-00

\$ 404.80

\$ 404.80 Various supplies for Grande Cache

Professional Services

GL 4-300-422-0011-00-00

\$ 357.20

\$ 357.20

Honorariums

Supplies & Resources/
FNMI Camp - Students

GL 4-300-491-0011-00-00

\$ 898.45

\$ 898.45

\$ 564.51 Bussing to Kelly's Bathtub for Student Camp

\$ 333.94 Other expenses

Supplies & Resources
(Grande Cache only)

GL 4-300-414-0011-00-00

\$ 223.09

\$ 223.09

\$ 40.59 Food Safety Course

\$ 182.50 Other Supplies & Resources

Travel & Subsistance

Renee Fehr

GL 4-300-405-0011-00-00

\$ 1,643.08

\$ 1,643.08 Various travel expenses for FNMI staff

Professional Development

GL 4-300-404-0011-00-00

\$ 420.00

\$ 420.00

FNMI Education Gathering 23018 (PD for FNMI staff)

Sub Total**\$ 3,946.62**

Salaries & Benefits, Renee Fehr

GL 4-300-251-0011-00-00

GL 4-300-351-0011-00-00

\$ 39,778.00**Grand Total****\$ 43,724.62**

Grande Yellowhead Public School Division No. 77

FNMI (Self-Identified) Enrolment

September 30, 2017

FNMI2	Y
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School Name	EC	Grade												Grand Total			
		1	2	3	4	5	6	7	8	9	10	11	12				
Crescent Valley School	8	7	9	13	10	8	5	3									63
Ecole Mountain View School	7	6	8	9	1	8	5	9									53
Ecole Pine Grove School							20	15	11								46
Evansview School	2			4	2	2	2										12
Fulham School	1	1	2	1	1	2	2										10
Grand Trunk High School								1	1	9	6	3					20
Grande Cache Comm. High School			2	2	1	2	2			12	16	13	5				55
Harry Collinge High School									10	16	14	12	12				64
Jasper Elementary School	1	1	1	1	1	1											5
Jasper Jr./Sr. High School									1				2				3
Mary Bergeron Elementary School	7	5	3	7	8	16											46
Niton Central School		1	1		1	2	2	4		2							13
Parkland Composite High School										13	21	15	17				66
Sheldon Coates Elementary School	7	7	5	8													27
Summitview School					7	7	15	7	17								53
The Learning Connection - Edson					1	1	1			1	1	1	11	16			16
The Learning Connection - Evansburg											1	1	7	9			9
The Learning Connection - Grande Cache											1	1	7	9			9
The Learning Connection - Hinton/Jasper											6	4	13	23			23
Westhaven Elementary School	1	2	1	1	1	5											11
Wildwood School		1	1	1	5	2	1	3									13
Grand Total	34	31	32	46	38	54	56	40	44	53	65	50	74	617			

VALLEYVIEW VICTIMS ASSISTANCE ASSOCIATION

PRESENTS



EXTRAVAGANZA

SEPTEMBER 29

FEATURING TWILITE MUSIC & PHOTO BOOTH
VALLEYVIEW MEMORIAL HALL

Cost: \$60/person

\$420 table of 8

Silent Auction, Door prizes

Celebrity Door Live Auction

Tickets available at the RCMP Detachment or by phone.

To be a sponsor in the live or silent auction, or for tickets, please call 780-524-3184



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REQUEST FOR DECISION

SUBJECT: Adult Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2018 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: Sept Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or grocery shopping. At the end of Aug we are back up to 67 clients. 28 residing in Valleyview and 39 within the MD.

Medical Transportation is being utilized more frequently by some clients, a client that accesses this assistance generally has little or no support here in the community and in the lower income range. In addition to our regular trips to GP, HP and FC we get about 3 requests a year for travel to appointments as far as Edmonton although we have been able to make other arrangements or the clients have cancelled their appointments due to the difficulty in attending. Transportation to Edmonton from Valleyview would likely cost us 14 hrs in wages, about 800kms, a hotel room and meals. In turn the client would be billed for the mileage or portion of, depending on where the client fits on our fee scale- full fee \$432.00 to low end- \$260.00.

Medical Trips Fee Chart	Avg Km @ .54	Full fee Hourly fee for HS \$15- \$20	20% off \$10- \$14	30% off \$6- \$9	40 % off up to \$5
Valleyview- Grande Prairie	235	\$ 130.00	\$ 104.00	\$ 91.00	\$ 78.00
Valleyview- Whitecourt	350	\$ 190.00	\$ 152.00	\$ 133.00	\$ 114.00
Valleyview- High Prairie	185	\$ 100.00	\$ 80.00	\$ 70.00	\$ 60.00
Valleyview- Fox Creek	185	\$ 100.00	\$ 80.00	\$ 70.00	\$ 60.00
DeBolt- Valleyview or Grande Prairie	115	\$ 62.00	\$ 50.00	\$ 44.00	\$ 38.00
Grovedale- Grande Prairie	60	\$ 32.00	\$ 26.00	\$ 23.00	\$ 20.00
Valleyview- Edmonton	800	\$ 432.00	\$ 345.00	\$ 302.00	\$ 260.00

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS provides delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. In the months of July and August we delivered 206 meals delivered to an average of 5 people a day.

- Older Adult Info Day**

Planning for the annual event has started. For the Valleyview session we have a partnership with the Regional Multiplex we have a change in venue and an expanded scope of presenters available for the participants to enjoy. This will happen on Oct 11th at the Multiplex. This will be a more conference style day with multiple sessions running in different rooms and the participants will be able to choose what they wish to attend. Sessions will include information about health, financial, stress management, nutrition, emergency preparedness, and multiplex tours, equipment orientations, aqua fit, and other physical education information. Lunch will be provided by Power Up, the cafe at the multiplex.

- Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. The basic guidelines are \$30,000 per single person, \$45,000 per couple and an additional \$5000.00 per child in the household.

As suspected, with the lower numbers this spring we had a rush of people needing taxes completed this summer.

July

VV	MD	SL	Senior	Low Inc	GST	CCTB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
3	0	19	2	20	\$ 11,023.00	\$ 104,590.00	18	\$ 3,566.00	\$ 2,400.00	\$ 10,793.00	-\$ 11.00	\$ 132,361.00

Aug

VV	MD	SL	Senior	Low Inc	GST	CCTB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
3	1	7	3	8	\$ 5,462.00	\$ 56,284.00	8	\$ 2,334.00	\$ 2,872.00	\$ 8,731.00	\$ 2,396.00	\$ 78,079.00

Year Totals

VV	MD	SL	Senior	Low Inc	GST	CCTB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
190	75	204	170	298	\$196,622.00	\$1,049,419.75	172	\$67,807.00	\$ 382,649.00	\$934,972.00	\$119,164.00	\$ 2,750,633.75
			468									2018

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. In the month of July and August we assisted 50 people with 70 different needs.

July and Aug 2018		Residence			50
Support Needs	MD	VV	SL IR	Explanation/ Example	
Admin Assist		5	2	Faxing, Photocopying, Scanning or Typing for someone	
Advanced Planning	1			Personal Directives, Guardianship, Funeral Planning	
Advocacy/ Mediation		2		With anyone, Family, Businesses, Government	
Alberta Benefits	2	5	3	Alberta Supports, Blue Cross, Alberta Health, AISH	
Caregiver Supports		2		Info on programs, strategies, referrals to other	
Commissioner/ Notary	5	2	5		
CRA Inquiry		2	4	any Income Tax inquiries, not filing	
Elder Abuse				Queries and Advise	
Estate Planning/ Handling	1	1	2	Power of Attorney, Wills, Paperwork after a funeral	
Federal Benefits	2	2	6	GST, Canada Child Tax Benefit, Guaranteed Income	
Federal Pensions		6		CPP, CPP Disability, OAS	
Home Support/ Wheels for Meals	1		2	Queries, home visits	
Legal		2		Queries, Paperwork,	
Maintenance Enforcement Prog	1	1		Queries, form assistance	
Other FCSS Prog			1	Referral to another program or worker within FCSS	
Referral to other Agency		1			
Supportive Listening	1				
Technology Assistance				cell phone, internet, CRA accounts, email- etc	
Monthly Total	14	31	25	70	

Michelle Hagen
Adult Coordinator

REQUEST FOR DECISION

SUBJECT: **Community Resource Centre Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: September 19, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION

GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2018 Community Resource Centre Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Community Resource Centre Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Community Resource Centre Coordinators report



September 5, 2018

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator

SUBJECT: September Coordinator Report

Stats Report for August 2018:

Green View FCSS Community Resource Center assisted a total of 432 client visits in the month of August.

The breakdown can be seen below.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	58	50	35	41	48	60	49	86					
Employment Supports	141	111	56	62	84	88	111	74					
Other Clients	254	264	358	403	224	154	167	208					
Total Clients Visits	453	425	449	506	356	375	400	432					
Residence Break Down:													
MD	115	110	105	121	89	96	101	97					
Sturgeon Lake	105	107	103	117	71	65	96	99					
Town	233	208	241	268	196	214	203	236					
New	1	5	4	3	2	11	4	1					
Returning	452	420	445	503	354	364	396	431					
Total Clients Visits	453	425	449	506	356	375	400	432					

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	16	11	6	11	13	11	12	26					
Employment Supports	30	28	9	15	18	12	16	7					
Other Clients	69	71	90	95	58	73	73	64					
Total Clients Visits	115	110	105	121	89	96	101	97					
Residence Break Down:													
MD	115	110	105	121	89	96	101	97					
New	0	5	1	1	1	4	2	0					
Returning	115	105	104	120	88	92	99	97					
Total Clients	115	110	105	121	89	96	101	97					
YES	115	110	105	121	89	96	101	97					
NO	0	0	0	0		0	0	0					
Community Social Issues Identified													
CFS	0	1	1	0	5	0	0	0					
Food Bank	2	1	0	5	2	1	2	4					
Mental health	1	3	1	3	2	0	3	3					
Canadian Child Tax Benefits	0	0	0	0	0	0	0	0					
AISH	1	0	2	8	0	7	4	2					
Income Support	16	11	6	11	13	11	12	26					
Alberta Adult/Child Health Benefit	3	4	4	3	0	1	1	3					
Housing/ Heart River Housing	1	2	1	0	1	0	1	1					
Service Canada	9	6	12	4	4	2	3	4					
Seniors Information	3	3	9	3	6	7	7	25					
Canada Revenue Agency	3	7 (CVITP 6)	33 (32 CVITP)	28(22CVITP)	0	1	2	4					
Employment Supports	30	28	9	15	18	12	16	7					
WCB (Worker's Compensation Board)	1	0	0	1	0	1	0	2					
Computer Class Participants & Inquires	0	0	0	0	1	0	0	0					
Childcare subsidy program inquires	0	0	0	0	0	0	0	0					
Legal (faxes, forms, calls)	5	7	12	15	7	16	27	22					
Legal (faxes, forms, calls)	3	4	2	0	2	2	7	8					
Other questions/inquires	32	33	25	31	31	31	28	26					

The category "other" can represent clients coming in to the Resource Center or calling for information regarding or referrals to various agencies or organizations. These organizations can be WJS, Parent Link, Alberta Health Services- the Health Unit, registries, Victims Assistance, Enhanced Services for Women, Native Counselling Services, and Accredited Supportive Living Services (ASLS). 18 clients were assisted with AISH in the month of June and 8 in July and 14 in August. Completing new applications, reviewing partially completed applications, phone calls, and photocopying supporting documents are all part of assisting clients with AISH. Ongoing assistance to these clients is required as AISH often requires other documents, such as proof of medical trips and other expenses, to be submitted. Assisting with the Appeal process can also be a way of supporting AISH clients when they have been denied on their application.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	38	38	29	30	35	48	30	55					
Employment Supports	64	37	33	34	47	56	63	45					
Other Clients	131	133	179	204	114	110	110	136					
Total Clients Visits	233	208	241	268	196	214	203	236					
Residence Break Down:													
Town	233	208	241	268	196	214	203	236					
New	1	0	3	2	1	6	2	1					
Returning	232	208	238	266	195	208	201	235					
Total Clients Visits	233	208	241	268	196	214	203	236					
YES	233	208	241	268	196	214	203	236					
NO	0		0	0		0	0						
Community Social Issues Identified													
CFS	1	2	1	1	3	2	0	3					
Food Bank	4	6	4	8	5	10	2	5					
Mental Health	1	5	7	6	4	3	11	11					
Canadian Child Tax Benefits	6	7	6	2	4	0	3	3					
AISH	3	5	6	10	7	11	4	5					
Income Support	38	38	29	30	35	48	30	55					
Alberta Adult/Child Health Benefit	4	7	2	4	4	5	1	4					
Housing/ Heart River Housing	7	4	6	5	6	3	12	15					
Service Canada	8	12	6	7	6	9	5	7					
Seniors Information	9	14	15	5	8	14	10	20					
Canada Revenue Agency	8	21 (CVITP) 16	85(78CVITP)	74(63CVITP)	13	8	15	16					
Employment Supports	64	37	33	34	47	56	63	45					
WCB(Workers Compensation Board)	2	0	0	0	0	1	0	0					
Computer Class Participants & Inquires	1	0	0	0	3	0	0	0					
Childcare subsidy program inquires	0	0	0	0	3	3	1	4					
Legal (faxes, forms, calls)	3	7	3	0	6	9	2	11					
Other questions/inquires	69	43	59	60	53	45	33	54					

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Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided to Sturgeon Lake residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	4	1	0	0	0	1	7	5					
Employment Supports	47	46	14	13	19	20	32	22					
Other Clients	54	60	89	104	52	44	57	72					
Total Clients Visits	105	107	103	117	71	65	96	99					
Residence Break Down:													
Sturgeon Lake Cree Nation	105	107	103	117	71	65	96	99					
New	0	0	0	0	0	1	0	0					
Returning	105	107	103	117	71	64	96	99					
Total Clients	105	107	103	117	71	65	96	99					
YES	105	107	103	117	71	65	96	99					
NO	0	0	0	0	0	0	0	0					
Community Social Issues Identified													
CFS	0	0	0	1	0	1	0	0					
Food Bank	0	0	0	0	0	0	0	1					
Mental Health	1	0	0	0	0	0	1	0					
Canadian Child Tax Benefits	1	1	0	2	0	1	3	1					
AISH	0	4	1	4	6	0	0	7					
Income Support	4	1	0	0	0	1	7	5					
Alberta Adult/Child Health Benefit	3	1	0	1	0	0	1	0					
Housing/ Heart River Housing	0	0	0	1	1	0	0	1					
Service Canada	5	10	6	4	2	3	7	3					
Seniors Information	5	5	3	2	6	3	7	6					
Canada Revenue Agency	10	25(cvitp-15)	53(48 CVITP)	61	18	18	26	19					
Employment Supports	47	46	14	13	19	20	32	22					
WCB (Worker's Compensation Board)	0	0	1	0	0	0	0	0					
Computer Class Participants & Inquires	1	0	0	0	0	0	0	0					
Childcare subsidy program inquiries	0	0	0	0	0	0	0	0					
Legal (faxes, forms, calls)	3	3	1	0	1	0	1	2					
Other questions/inquires	3	4	0	2	4	3	7	5					
	25	19	39	33	17	16	25	29					

The Community Resource Center assisted with 432 client visits in August. Clients continue to access services at the Resource Center related to their employment needs, Income support, or other referrals. 74 client visits were for employment related issues in July and a total of 86 visits were regarding income supports. While employment supports decreased in August, visits pertaining to Income support rose significantly from 49 in July to 86 in August. These visits included clients receiving and completing new paperwork required by workers in High Prairie, faxing documents, accessing personal information to provide to workers, phone calls, and job search to complete requirements of Alberta Works. Many of Alberta Works clients are requiring numerous services, such as the Food Bank, AISH applications, applications for various pieces of identification, and addictions and mental health services. In the month of July, 2 Emergency needs clients were assisted with the provision of a \$50.00 gas card in one situation and a bus ticket to Edmonton and supper for another client. A lack of retailers, for the provision of fuel, willing to set up an account with Alberta Works makes extra challenges when clients are in emergency situations requiring fuel. Funds to purchase the fuel can take up to 2 days to be deposited in the individuals bank accounts which then creates the need for accommodations and purchase of food, rather

than just the gas needed to continue on the way.

In July, approximately 7 clients attended a “mini” job fair at Green View FCSS where the company hiring was Premier Tech. Rita Wilcox, the Organizational Development Coordinator held a presentation about Premier Tech and reviewed resumes and spoke with potential candidates. One individual from this group was employed by Premier Tech soon after this event, and potentially a second for an opportunity this Fall.

Mental Health services were accessed by 3 clients in the month of June and increased to 15 in the month of July and 14 in August. These visits are either in the form of information or one on one sessions with the Alberta Health mental health therapist. Clients can also access support from an outreach worker from Odyssey House twice a month at Green View FCSS. There are four appointments on each of these days that can be made by self-referral or through another agency such as Victims Services. These appointments have been fairly well attended by clients.

Clients continue to access the Baby Boxes and complete the online education portion of the program either from the Community Resource Center or from their homes. As of the end of August 2018, we have had 48 families receive the Baby Boxes since beginning the program.

In early June, the Community Resource Center Coordinator attended the “Now We are Stronger” Mental Health Conference in Edmonton, and in mid-June attended the minute taking workshop by Grande Prairie Regional College. In July, the CRC Coordinator attended the first Task Force meeting for the Rural Homelessness Estimation Project that Green View FCSS will be participating in during the period of September 10- October 12, 2018. Surveys will be conducted, on a voluntary basis, by clients attending the Green View FCSS Community Resource Center and the Valleyview Food Bank during this time period. Other locations may be established to conduct surveys within the community also. Green View FCSS will also be attending the Community Registration and Information night at the Memorial Hall on September 5th and the Community Resource Center Coordinator will be in attendance to speak about the services we offer.

Housing costs and availability issues continue to be a concern for some residents. Numerous clients, over the last few months, have struggled to find homes for themselves or family members that were available or affordable. With Heart River Housing lacking funding for new subsidies, rent prices can be high for minimum wage employees. Over the summer, a family that utilizes the Resource Center often for various supports shared with us that they had become homeless. Many efforts were made to support them by providing referrals and supportive listening. The family did happily share with us that housing had become available, and they are now settled in their new home.

Respectfully submitted,
Corinne D’Onofrio

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

REQUEST FOR DECISION

SUBJECT: Support Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2018 Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Support Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Support Coordinators report



September 4th, 2018

TO: Lisa Hannaford
 FROM: Beverly Osborne, Support Coordinator
 SUBJECT: Coordinator's Report

During the months of June, July, and August the following tasks/outcomes were met:

1. The support coordinator assisted 653 of 1207 clients during the months of June, July, and August. There was an increase in the number of clients requiring OAS, AISH, and employment supports.
2. The Support Coordinator attended Foundational Outcomes training on June 26th and 27th at Green View FCSS. Karen Titanich, FCSS Outcome Measures Trainer for the NW and Yellowhead Regions, delivered the training over two days. The training consisted of: Understanding Inputs, Outputs, and Outcomes; Planning and Measuring Outcomes; as well as, the History of FCSS and Categories of Change.
3. The minute taking workshop was attended by the Support Coordinator on June 18th. The workshop was provided by Greenview Community and Business Support Programming. The content of the workshop helped to develop a clear understanding of both the benefits and process of better notetaking, to improve communications within organizations.
4. The Grovedale ratepayer BBQ was attended by the Support Coordinator on July 16th.
5. Seniors week took place in June. The Support Coordinator assisted with BBQ preparations at Red Willow Lodge in Valleyview, on June 8th. All of the residents and many seniors within the community attended the event. MLA Todd Loewen and Mayor Vern Lymburner attended the festivity and delivered speeches welcoming local seniors and sharing in the importance of seniors in all communities.
6. As a member of the H.E.A.R.T Committee, the Support Coordinator is assisting in the organization of the next domestic violence prevention conference, which will take place on May 1-2, 2019. Many of the speakers have already confirmed their attendance at the event taking place next year.
7. On July 4th the task force for the Rural Homelessness Estimation Project met to discuss the process of delivering the survey to individuals in Valleyview and area. Further training will take place on September 6th. Individuals will be asked to complete surveys at numerous participating locations in Valleyview including: Green View FCSS, Valleyview Food Bank, Victims Assistance and Parent Link. The Homelessness Estimation project will commence on September 10th until October 12th.

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8. The support coordinator was invited to attend the SLT meeting (Senior Leadership Team) on July 17th to present on STILE. The MD of Greenview regularly selects an employee to speak about their experience with STILE and how it is incorporated into the workplace.
9. The support coordinator attended the community services department meeting on July 31st and reported on the upcoming events at Green View FCSS.
10. The MD of Greenview has created a barbeque challenge where staff members are randomly placed on teams and voluntarily organize the events including food, decorations, and location. The barbeque preparations are an excellent team building exercise and allow individuals to get to know each other better. The support coordinator has attended 2 meetings regarding the barbeque challenge and has enjoyed interacting with other staff members employed by the MD of Greenview.
11. Sixty 'Baby Book Bags' were prepared and distributed to the Valleyview Health Unit on July 27th. The support coordinator was assisted by the summer coordinator in delivering the bags to the health unit.
12. On September 5th, the support coordinator will be attending Scribing for Emergency Management facilitated by AEMA (Alberta Emergency Management Agency). The workshop was held at Green View FCSS.
13. Success Story: Recently, two clients who have accessed programs through the community resource center spoke to me about how they have emotionally grown in part, as a result of attending Finding Our Voices and Growth Circle. The ladies informed me that their relationships with others have improved since attending the programs and thanked me for assisting them with ongoing changes that are occurring in their lives.
14. The H.E.A.R.T. Committee was granted funds through the Family and Community Safety Grant for 2018. The Support Coordinator will be completing the interim report to validate the need for programs in the community that support the H.E.A.R.T. Committee's initiative, to reduce domestic violence.

Respectfully Submitted:

B. Osborne

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

REQUEST FOR DECISION

SUBJECT: Youth Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 19, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the September 2018 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Youth Coordinators Report



September 13th, 2018

TO: Lisa Hannaford

FROM: Sue Suk, Youth Coordinator

SUBJECT: September Coordinator's Report

Programs Completed in June 2018:

The FCSS Support Staff, (former) Youth Coordinator, and Summer Program Coordinator were able to conclude Home Alone programs in grade 4 classrooms.

Programs in July and August 2018:

2018 Summer Day Camp Dates:

Community	Location	# Of Participants
Grovedale 1	Community Hall	21
New Fish Creek	Community Hall	8
DeBolt	DeBolt Centre	16
Little Smoky	Community Hall	5
Valleyview 1	Greenview Regional Multiplex	8
Valleyview 2	Greenview Regional Multiplex	19
Grovedale 2	Community Hall	17

Successes:

Post-test of Home Alone program indicated that grade 4 participants had increased level of confidence in their ability to make responsible choices when home alone. The addition of interactive activities such as group games and preparing a simple, healthy snack allowed participants to stay engaged throughout the day.

The Summer Day Camps were a great success. The campers had a great time bonding and practicing their creativity. 88% of participants responded that they felt easier making friends as a result of

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participating in Summer Day Camps. One of the participants shared on their post-test, "My favourite part of the summer camp was being with friends and the best teachers."

The Summer Program Coordinator was well equipped and facilitated various age-appropriate activities such as self-esteem crafts and group games that made everyone feel special.

Challenges:

A challenge during the Summer Day Camp was providing additional support to participants with special needs. The registration form for upcoming Summer Day Camps was modified to screen participants who require aid.

Other/Upcoming:

- Meetings with the school principals scheduled between September 13th and 21st. Once the current needs in each school are determined, I will plan fall programming that will run until December.
- Girls Circle Facilitator Training scheduled for two days on October 9 and 10th in Drayton Valley. This training will help me facilitate small focus groups in schools.
- Healthy Youth Relationships Workshop scheduled on October 26th at PACE in Grande Prairie. This training will guide me to develop programs for older youths.

Respectfully Submitted,

Sue Suk