



REGULAR BOARD MEETING AGENDA

March 21, 2018

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Green View Family and Community Support Services Meeting minutes held January 17, 2018 – to be adopted.		1
	3.2 Business Arising from the Minutes		
#4	DELEGATION		
	4.1 Peace Wapiti School Division		4
	4.2 Grande Cache Family and Community Support Services		6
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS		
	6.1 Family and Community Support Services 2018-2020 Strategic Plan		9
	6.2 Body Talk Program		17
	6.3 FCSS Manager Report		19
	6.4 FCSS Coordinator, Adult		32
	6.5 FCSS Coordinator, Community Resource Center		36
	6.6 FCSS Coordinator, Support		43
	6.7 FCSS Coordinator, Youth		46
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	IN CAMERA		
#10	ADJOURNMENT		

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, January 17, 2018

1: Chair Perron called the meeting to order at 9:34 am.
CALL TO ORDER

PRESENT	Chair, Member at Large, Greenview	Roxanne Perron
	Vice Chair, Member at Large, Town of Valleyview	Teresa Plontke
	Board Member, Member at Large, Greenview	Trina Parker-Carroll
	Board Member, Town of Valleyview Councillor	Tanya Boman
	Board Member, Greenview Councillor	Shawn Acton
	Board Member, Greenview Councillor	Roxie Rutt

ATTENDING	FCSS Manager	Lisa Hannaford
	Recording Secretary	Corinne D'Onofrio

ABSENT	Board Member, Member at Large, Greenview	Tammy Day
---------------	--	-----------

#2: **2.0 GREEN VIEW FCSS AGENDA**
AGENDA **MOTION: 18.01.01** Moved by: BOARD MEMBER, ROXIE RUTT
 That the January 17, 2018 agenda be adopted as presented.
 CARRIED

#3.1 REGULAR MEETING MINUTES **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**
MOTION: 18.01.02 Moved by: VICE CHAIR, TERESA PLONTKE
 That the Minutes of the Regular Green View FCSS Meeting held on Wednesday, December 20, 2017 be adopted as presented.
 CARRIED

#3.2 BUSINESS ARISING FROM MINUTES **3.2 BUSINESS ARISING FROM THE MINUTES:**

#4 DELEGATES **4.0 DELEGATION**

#5 OLD BUSINESS **5.0 OLD BUSINESS**

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 STRESS RESILIENCE

MOTION: 18.01.03 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That Green View Family and Community Support Services Board authorize administration to deliver the Stress Resilience Program to students in grade 4-6 classrooms as requested by school principals.

CARRIED

6.2 PLAN NOW TO AGE IN PLACE PROGRAM

MOTION: 18.01.04 Moved by: BOARD MEMBER, ROXIE RUTT
That Green View Family and Community Support Services Board authorize administration to deliver the Plan Now to Age in Place Program to residents within the Town of Valleyview and MD of Greenview, with a total operational cost of \$150.00 to come from the 2018 operational budget.

CARRIED

6.3 FCSS MANAGER REPORT

MOTION: 18.01.05 Moved by: VICE CHAIR, TERESA PLONTKE
That the Green View FCSS Board accept the January 2018 Manager's report as presented for information.

CARRIED

Chair Perron called the meeting to recess at 10:54am.
Chair Perron reconvened the meeting at 11:05am.

6.2 FCSS COORDINATOR, ADULT

MOTION: 18.01.06 Moved by: BOARD MEMBER, SHAWN ACTON
That the Green View FCSS Board accept the January 2018 Adult Coordinator's report as presented for information.

CARRIED

6.4 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 18.01.07 Moved by: VICE CHAIR, TERESA PLONTKE
That the Green View FCSS Board accept the January 2018 Community Resource Center Coordinator's report as presented for information.

CARRIED

6.5 FCSS COORDINATOR, SUPPORT

MOTION: 18.01.08 Moved by: BOARD MEMBER, TANYA BOMAN
That the Green View FCSS Board accept the January 2018 Support Coordinator's report as presented for information.

CARRIED

6.6 FCSS COORDINATOR, YOUTH

MOTION: .18.01.09 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View FCSS Board accept the January 2018 Youth Coordinator's report as presented for information.

CARRIED

#7
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

VICE CHAIR PLONTKE

- No report at this time

BOARD MEMBER RUTT

- No report at this time

BOARD MEMBER ACTON

- No report at this time

BOARD MEMBER BOMAN

- No report at this time

BOARD MEMBER PARKER-CARROLL

- Parent Link will be having a lunch and learn
- Staff from Parent Link will be participating in Kid's Have Stress Too training

CHAIR PERRON

- No report at this time

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

#9 IN CAMERA

9.0 IN CAMERA CONFIDENTIAL ITEM

-no in camera was presented

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, February 21, 2018 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 18.01.10 Moved by: BOARD MEMBER , TANYA BOMAN

That this meeting adjourn at 11:28 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Delegation-Peace Wapiti School Division**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: March 21, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from Peace Wapiti School Division as information as presented.

BACKGROUND/PROPOSAL:

Green View FCSS provides Peace Wapiti School Division \$45,000.00 annually to subsidize costs of the School Liaison positions in Grovedale and Ridgevalley.

Delegates from Peace Wapiti School Division will be presenting on the services provided by the School Liaison positions. On an annual basis the Board receives delegations from school divisions who identify what the needs are in the schools, successes and challenges, and to receive an overview of how the funding provided by Green View FCSS is being utilized.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the delegation is to update the Board on services provided by the School Liaison workers in Grovedale and Ridgevalley.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of accepting the presentation from Peace Wapiti School Division for information.

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of what services are being delivered and how the funds are being utilized; the Board will be well informed and better able to make funding decisions in the future.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS: N/A

ATTACHMENT(S):N/A

REQUEST FOR DECISION

SUBJECT: **Delegation- Grande Cache Family and Community Support Services**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: March 21, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the presentation from Grande Cache Family and Community Support Services as information as presented.

BACKGROUND/PROPOSAL:

Green View Family and Community Support Services provides a total funding of \$110,000.00 to Grande Cache Family and Community Support Services to administer the Home Support Program as well as the Aboriginal Community Activity Fee Program. The presentation will include an overview of successes and challenges of the these programs, as well as information on a potential pilot program that is an extension of the Home Support Program that the Green View Family and Community Support Services Board may wish to implement.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation for information is to update the Board on programs and services provided to residents of Greenview living close to Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of accepting the presentation for information.

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to accept the presentation for information. This alternative is not recommended for if the Board is aware of the current programs and needs of the community; our residents will be better served.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: If the Green View Family and Community Support Services Board approves the Pilot Project, costs to the Home Support Program for Greenview residents living close to Grande Cache may increase in 2019.

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision on the proposed pilot project the communities affected will be informed.

ATTACHMENT(S):

- Letter from Grande Cache Family and Community Support Services



Green View FCSS
4707 50 Street
Valleyview, AB
T0H 3N0

March 11, 2018

Attention: Lisa Hannaford

Thank you for adding Grande Cache FCSS to the Green View FCSS Board meeting taking place on March 21, 2018. As requested, below is a description of what we will be proposing.

Working within the existing 2017 Home Support budget we would like to pilot an adaptation to the current services being provided. The service adaptation would utilize an existing Home Support Worker who would:

- Visit senior aboriginal residents residing in the cooperatives to help with forms, provide companionship, and for essential needs, provide transportation to and from the Town of Grande Cache.
- Work collaboratively with the Evergreens Foundation to increase an aboriginal cultural presence in Whispering Pines Lodge through activities and minor environmental additions.
- Engage a minimum of 4 aboriginal youth to assist with the work in the pilot.

The pilot program would run, with approval of the Board, from April 1, 2018 – August 31, 2018. At the end of the 5 month pilot a summary report would be provided to the Green View FCSS Board detailing the results. If successful we would like to explore the addition of an Outreach Worker for Aboriginal Seniors in the 2019 Home Support program.

At the Board meeting I will speak to the barriers identified and research done that led to the development of the pilot. I will also provide information regarding Evergreens Foundation support for this type of service.

Should you have any questions prior to the Board meeting please let me know. I would be happy to answer them.

Sincerely,

Amber Hennig

Town of Grande Cache FCSS Director

REQUEST FOR DECISION

SUBJECT: **Family and Community Support Services 2018-2020 Strategic Plan**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: March 21, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board approve the 2018-2020 Strategic Plan as presented.

BACKGROUND/PROPOSAL:
Green View Family and Community Support Services Board completed a Strategic Planning session in January 2018. In this session, the Board reviewed the programs and services, and made recommendations as to what programs and services will be offered for the next three years.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of approving the strategic plan is to ensure board members and administration have clear direction and milestones to achieve in the next three years.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages of approving the 2018-2020 strategic plan.

ALTERNATIVES CONSIDERED:
Alternative #1: The Green View Family and Community Support Services Board may choose not to approve the 2018-2020 strategic plan. This alternative is not recommended for a concise strategic plan is required by administration to proceed with providing programs and services to the residents.

FINANCIAL IMPLICATION:
Direct Costs: There are no direct costs associated with the approval of the 2018-2020 strategic plan.
Ongoing / Future Costs: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

2018-2020 Strategic Plan

Strategic Plan 2018-2020

A. Goal: To provide services that enhance the well-being of individuals, families and community through prevention.

1. Strategy: Develop programs and services to promote positive development for children and youth.

Programs may be implemented in the Valleyview, Ridgevalley and Grovedale schools for the youth between six (6) to eighteen (18) years of age. All programs may be provided upon the request of the individual schools requirements in consultation with the principal. Summer Day Camps may be initiated in Valleyview, DeBolt, Grovedale, Little Smoky, Sunset House and New Fish Creek.

Time Frame	Action	Status as of March 2018
School year 6 week program	Deliver the "I Can Handle Anger" program.	Completed in OAP, will be offered to other grade 2 classes in fall
School year 10 week program	Deliver the "Why Try" program.	Grade 5 St. Stephens in spring
School year 6 - 10 weeks program	Deliver the "Girls Circle" program.	Scheduled in spring for HH and Ridgevalley
School Year 5 week program	Deliver the Stress Resilience Program	At school request
School year 10 week program	Deliver the "SKILLS" program.	Scheduled for spring at St. Stephens and RV
School year 1 day program	Deliver the "Cool Camp" program.	Scheduled for fall of 2018
School year 2 day program	Deliver the "Home Alone" program.	Takes place in May in Ridgevalley, Grovedale and VV- all grade 4 classes
School year 4 – 8 week program	Deliver the "KIDO" program.	At school request
July and August	Deliver the "Summer Day Camps" program.	Will deliver summer 2018
Annually	Deliver the "Grief and Loss" program.	4 groups scheduled in spring 2018
School year	Coordinate/fund guest speakers for presentation at all schools.	Funding available for 2018
School Year	Pink Laces/Souls	Spring 2018
2/3 times per year	Coordinate Babysitting Courses in Valleyview and DeBolt.	Spring 2018
School year 6 – 8 week program	Deliver "Friendship Groups".	As requested by schools
School year 4 week program	Deliver the "Hands are Not for Hitting" program.	Completed OAP
School year 6 – 10 week program	Deliver the "Boys Council" program.	Scheduled in RV in March
School Year 4-6 sessions	Deliver Mind-Up Program/Sparks Fly Bikes	Offered in Fall 2018



2. Strategy: Develop programs and services to enhance the lives of individuals and families within the community.

Enhance the lives of adults and families to promote economic, mental and physical wellbeing. Programs may be available annually and are based upon the needs and requests of clients.

Time Frame	Action	Status
Annually	Coordinate the FCSS Baby Book Bags.	ongoing
Annually	Deliver the "Growth Circle" program.	Scheduled March 2018
Annually 6 week program	Deliver the "Mother Daughter Circle" program.	Offered in May 2018
Annually 6 week program	Deliver the "Finding Our Voices" program.	Currently In progress
Annually 4 week program	Deliver Building Strength	Scheduled to run in April
Annually	Deliver Employment Supports.	Daily & ongoing
Annually	Coordinate access to Income Supports.	Daily & ongoing
Annually 3 blocks of 6 sessions	Coordinate the "Computer Basic" program.	Will resume in spring of 2018
Annually	Deliver the "Income Tax Program."	Sessions planned for March/April 2018
Annually 20 sessions per year	Coordinate the "Balance" program.	spring session in VV running and DeBolt planned for end of March
Annually	Distribute Baby Boxes	ongoing
Annually	Coordinate Breakfast With the Guys	Scheduled for November 2018
Annually	Deliver Intergenerational Healing Parenting	In progress- ending March 2018
Annually	Deliver Ready to Rent	Provided in Ridgevalley in March 2018
Annually One day per year	Deliver the "Older Adult information Day."	Will be delivered in fall of 2018 in Grovedale and Valleyview



3. Strategy: Develop programs and services to enhance the lives of adults and seniors within the community.

Enhance the lives of adults and seniors to promote economic, mental and physical wellbeing. These programs may be delivered annually as part of the ongoing operations.

Time Frame	Action	Status
Annually One day per year	Deliver Caregiver Workshops	<i>No Workshops currently schedule one on one supports as required</i>
Annually	Deliver the Home Support program.	<i>currently 67 clients</i>
Annually	Deliver the “Wheels for Meals” program within the Town of Valleyview.	<i>6 clients currently receiving meals</i>
Annually	Deliver individual support with forms and subsidy applications.	<i>ongoing</i>
Annually	Deliver Just in Case File workshop	<i>Waiting list created</i>
Annually	Deliver the Aging in Place workshop	<i>No Workshops currently scheduled one on one supports as required</i>



B. Goal: Promote and provide services with various stakeholders for the benefit of residents within the community.

1. Strategy: Explore partnerships with various stakeholders so as to meet the residents' needs.

Partnerships are vital in the community so as the residents' needs may be addressed in cooperation with various stakeholders. The stakeholders may be consulted on an annual basis to review possible partnership opportunities.

Time Frame:	Action:	Status:
Reviewed annually	Alberta Health Services Partnership - "Mental Health Services" and "Better Choices and Better Health; Lunch and learns	Ongoing
Reviewed annually	Town of Grande Cache and AWN Nation to provide Home Support services within the co-ops.	Ongoing
Reviewed annually	Town of Grande Cache and AWN Nation to administer the Aboriginal Community Activity Fund program within the Co-ops.	Ongoing
Reviewed annually	Victims Assistance	Ongoing
Reviewed Annually	Northern lakes College	Ongoing
Reviewed annually	Alberta Health Services-Mental Health Therapist	Ongoing
Reviewed annually	Red Willow Lodge- Wheels for Meals	Ongoing
Reviewed annually	Alberta Works Contract- Employment Services	Ongoing
Reviewed annually	Provide Preventative Community Grants to non-profit agencies or organizations.	Ongoing
Reviewed annually	Northern Gateway School Division	Ongoing
Reviewed annually	Holy Family Catholic School Division	Ongoing
Reviewed annually	Peace Wapiti School Division	Ongoing
Reviewed Annually	Northlands School Division	Ongoing
Reviewed annually	Grande Yellowhead School Division	Ongoing
Reviewed Annually	Odyssey House- Outreach worker services	Ongoing
Reviewed annually	PACE	Ongoing
Reviewed annually	Seniors Outreach	Ongoing
Reviewed annually	ESSNA-Emergency Social Services Network of Alberta	Ongoing
Reviewed annually	Parent Link	Ongoing
Reviewed annually	Peer Support Services for Women-Sagesse	Ongoing
Reviewed annually	W.J. Stelmach and Associates (WJS)	Ongoing
Reviewed annually	Town of Valleyview Library	Ongoing
Reviewed annually	Royal Canadian Legion	Ongoing
Reviewed annually	Suicide Prevention Resource Center	Ongoing
Reviewed annually	Calgary Legal Guidance	Ongoing
Reviewed annually	Sturgeon Lake Cree Nation	Ongoing
Reviewed annually	Valleyview and Districts Agricultural Society	Ongoing
Reviewed annually	Town of Valleyview	Ongoing
Reviewed annually	RCMP	Ongoing
Reviewed annually	Mountain Metis Association	Ongoing
Reviewed annually	Child and Family Services	Ongoing

2. Strategy: Explore opportunities that may enhance resident access to services within the community.

Create a relationship with all relevant stakeholders so as programs and services may be coordinated to meet the community's needs.

Time Frame:	Action:	Status:
Annually September to June	To participate in interagency meetings to share information and identify social service gaps within the community.	<i>Ongoing-first Tuesday of every month</i>
Annually 3 to 4 meetings per year	FCSS Manager be a member of the Directors Network Society as to represent the residents of the community.	<i>Minimum 3 meetings per year, first meeting in 2018 complete</i>
Annually September to June	Coordinate Seniors Interagency meetings.	<i>On hold due to lack of interest</i>
Annually	Deliver the "Welcome Basket" program.	<i>Ongoing-upon request</i>
Annually	Coordinate the Community Information Board.	<i>Ongoing</i>
Annually	Deliver Information and Referral services.	<i>Ongoing</i>
Annually	Host Community Training Sessions.	<i>Ongoing</i>
Annually/ weekly	Coordinate Mental Health Services out of the CRC.	<i>Ongoing-every Tuesday</i>

C. Goal: Provide opportunities whereby residents are actively engaged within the community.

1. Strategy: Promote resident participation and engagement within the community.

Community engagement and connection contributes to improved social wellbeing. Residents are encouraged to assist in various deliverable opportunities.

Time Frame:	Action:	Status:
Annually	Deliver the “Celebration of Cultures” program.	<i>Scheduled August of 2018</i>
Annually / November	Deliver the “Red Silhouette” program.	<i>Yearly in November</i>
Annually / April	Host Volunteer Appreciation events.	<i>Scheduled for April 2018</i>
Annually	Provide residents with volunteer opportunities to assist with various deliverable programs.	<i>7 volunteers assisting with programs</i>



D. Goal: Provide service excellence to residents within the community.

1. Strategy: Develop actions that enhance Green View FCSS service deliverable excellence.

Time Frame:	Action:	Status:
Annually	Review the Green View FCSS Strategic Plan annually.	<i>Reviewed January 2018</i>
Annually	Provide measurable outcomes where applicable for programs and services.	<i>Ongoing</i>
Annually	Ensure that staff has access to effective training opportunities.	<i>Ongoing</i>
Annually	The Green View FCSS Board will draft and present the annual budget to the respective Councils.	<i>2018 update complete.</i>
Annually	Staff performance appraisals will be administered annually to all staff.	<i>Due in December 2018</i>

REQUEST FOR DECISION

SUBJECT: **Body Talk Program**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 21, 2018
GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board authorize administration to deliver the Body Talk Program to students in grade 5 classrooms as requested by school principals.

BACKGROUND/PROPOSAL:

Administration has received feedback from school leadership indicating that young students are requiring more information about sexual development, puberty and menstruation. The goal of this 4-week program is to equip children with accurate information about puberty so they can feel comfortable in their bodies, and confident in their knowledge. The outline covers anatomy and physiology; puberty and hygiene; healthy relationships; and menstruation.

This program will be offered to Harry Gray, St. Stephens, Ridgevalley, and possibly Grovedale schools pending needs. There is no charge for the curriculum which was developed by Alberta Health Services.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of approving the Body Talk program is to equip students with accurate and timely information about puberty and health.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of offering the Body Talk Program.
-

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to approve the Body Talk program. This alternative is not recommended for if children are provided accurate information about pubescent changes they are more likely to transition through puberty in a healthy way.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs associated with the Body Talk Program.

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

If the Green View FCSS Board decides to offer the program in Grovedale, costs for travel time and or accommodations for staff may be incurred.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision the school principals will be informed of the program.

ATTACHMENT(S):

N/A

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 21, 2018
GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the March 2018 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provided by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Managers report



Managers Board Report – Regular FCSS Board Meeting March 2018

Dear Board Members,

At the January meeting the Board reviewed the 2018-2020 draft strategic plan. This document is attached and ready for final approval.

Green View FCSS has received a letter from the Grande Prairie Volunteer Services Bureau requesting \$400.00 for the Leader of Tomorrow Awards, which take place on April 18 in Grande Prairie. These funds are requested on an annual basis and have been budgeted for in the 2018 operational budget. The FCSS manager will send a request to accounts payable and the Bureau will receive the funds in the near future. Nomination packages are available at the FCSS office and at various schools in the municipality, nominations are due March 28. The letter of request has been included as part of this report.

A second request for partnership was received from the Family Learning Coordinator of the Valleyview Community Learning Council. They have requested Green View FCSS to provide snacks for a Parenting of Anxious Children and Youth Workshop at the Valleyview Municipal Library on Wednesday May 9th from 6:00-8:00 p.m. The presentation provides an overview of anxiety, how it can be expressed, and both helpful and unhelpful ways of supporting children and youth who struggle with anxiety. If the Board is in agreement with this partnership, Green View FCSS will provide up to a maximum of \$300.00 to cover these costs, with funds to come from the 2018 operational budget.

The FCSS Manager has attended two FCSSAA Board meetings so far in 2018, one of which included a strategic planning session. Highlights from this session were effective communication with our membership, capitalizing on resources in the FCSSAA website as well as looking at the effectiveness of the resolution process. More work needs to be done by the Board to fine-tune the provincial strategic plan.

The 2017 annual financial report has been submitted to the auditors, and we are currently waiting for the review engagement report that is required before final submission to the province. The final 2017 actuals are attached to this report.

Volunteer Appreciation dinners are currently in the planning stages. The dinner in Valleyview will take place on April 25 at the Memorial Hall, and in Grovedale on April 26 at the Community Hall. Nomination forms can be found on our website, at the FCSS office, as well as the Grovedale sub office.

Attached in this report is a summary from Grande Prairie Victim Services, outlining the types of services that were provided to Greenview residents in 2017.

The final quarterly report from Grande Cache FCSS is also attached, complete with statistics and success from both the Home Support program and the Aboriginal Community Activity Fee Program. Amber Hennig, from Grande Cache FCSS, will be a delegate at the March Board meeting to answer any questions about these two programs and provide a summary of a new pilot project the Board may wish to consider.

Sheldon Rowe, Superintendent from Peace Wapiti school division, will also be in attendance to answer any questions the Board may have relating to the school liaison position currently being funded through Green View FCSS in Ridgevalley and Grovedale schools.

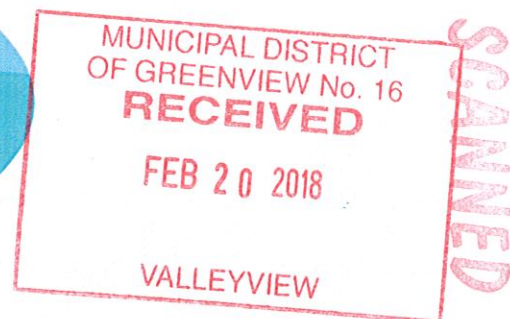
The FCSS Manager and Board Chair will be presenting an FCSS overview, complete with budget details, to the Town of Valleyview Council on March 12, 2018.

The Northwest Region is co-hosting the FCSSAA annual conference, which will take place at the Fantasyland hotel November 28-30. Two planning meetings have already occurred to identify themes and possible guest speakers; the manager is a part of this planning committee. The rooms have booked at the Fantasyland hotel.

In addition to the above activities, the manager has been engaged heavily in an organizational training called rapid team results or shared accountability. This process is rolling out through all the departments and staff, and is essentially a way to improve the organization and strive for quality improvement. This training began in January and will continue throughout April.

I look forward to seeing you on March 21, @ 9:30 a.m.

Lisa



February 12, 2018

Attention: Lisa Hannaford, Manager, Green View FCSS

Municipal District of Greenview No. 16
Box 1079
Valleyview, AB T0H 3N0

Dear Lisa

Re: Leaders of Tomorrow Awards – Wednesday April 18, 2018

The Grande Prairie Volunteer Services Bureau is once again proud to present the Leaders of Tomorrow Awards for 2018. We will be holding the awards at our National Volunteer Week Luncheon on Wednesday, April 18th, 2018. The Leaders of Tomorrow Awards, presented by ATCO, recognize youth who have made outstanding contributions to their community through volunteerism and demonstrating leadership. Individuals, community groups, educational institutes and voluntary organizations are invited to nominate youth who deserve recognition for their devotion to helping others and bettering their community.

We are asking for your sponsorship of one award at \$400. Out of these funds, \$100 is given to the award recipient, \$100 is donated to the recipient's charity of choice, and \$200 assists to cover the costs of providing this program. Your sponsorship of these awards entitles you to:

- Be listed as a sponsor of the program in the event program, nomination package, poster, print advertising, and in the slideshow played during the presentation; and verbal acknowledgement of your contribution at the event; as well as,
- Two complimentary event tickets and reserved seating with one of the award recipients.

To ensure you receive recognition in the Leaders of Tomorrow promotional materials, a response prior to March 30th, 2018 is needed.

We look forward to working with you again to recognize the youth in our community who are the Leaders of Tomorrow. If you have any feedback from last year please contact me. Your contribution is most appreciated.

Sincerely,

Barb Burroughs

Barb Burroughs
Programs Manager
programs@volunteergrandeprairie.com

**GRANDE
PRAIRIE
VOLUNTEER
SERVICES
BUREAU
ASSOCIATION**

Contact us:

Bldg C, 10116 - 102 Ave
Grande Prairie, AB
T8V 1A1

p. 780.538.2727
f. 780.539.5986

We are a proud partner:





MD of Greenview
Actual to Budget
Family & Community Support Serv
For the 12 Months Ending 12/31/2017

Revenues

Sales of Goods & Services
Other Services
Shared Funding
Other Revenue

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5200	\$42,699.75	\$42,000.00	101.67%	(\$699.75)
5-5299	50,150.00	43,000.00	116.63%	(7,150.00)
5-5709	91,411.40	91,000.00	100.45%	(411.40)
5-5809	1,114.00	1,500.00	74.27%	386.00
	<u>185,375.15</u>	<u>177,500.00</u>	<u>104.44%</u>	<u>(7,875.15)</u>

Expenses

Salaries
Honorariums
Employer Contributions
Accommodation & Subsistence
Transportation Expenses
Training & Education
Memberships Seminars Conferences
Advertising Services
Freight & Courier Services
Telecommunication Services
Mobile Communication Services
Professional Services
Auditing & Accounting Services
Repair/Maintenance of Motor Ve
Personal Protection Equipment &
Petroleum & Antifreeze Products
General & Operating Supplies
Rental of Residential Building
Grants to Organizations

6-6001	591,209.39	590,125.00	100.18%	(1,084.39)
6-6003	21,074.63	34,000.00	61.98%	12,925.37
6-6004	148,880.08	156,920.00	94.88%	8,039.92
6-6011	13,753.61	14,700.00	93.56%	946.39
6-6012	76,803.64	69,100.00	111.15%	(7,703.64)
6-6013	5,549.49	5,800.00	95.68%	250.51
6-6015	7,031.52	10,000.00	70.32%	2,968.48
6-6021	303.55	1,500.00	20.24%	1,196.45
6-6032	0.00	300.00	0.00%	300.00
6-6033	6,354.45	8,000.00	79.43%	1,645.55
6-6036	2,437.63	6,000.00	40.63%	3,562.37
6-6040	5,175.28	15,600.00	33.17%	10,424.72
6-6041	1,000.00	1,000.00	100.00%	0.00
6-6076	0.00	5,000.00	0.00%	5,000.00
6-6104	183.90	1,100.00	16.72%	916.10
6-6105	2,177.37	5,000.00	43.55%	2,822.63
6-6109	44,103.24	46,500.00	94.85%	2,396.76
6-6143	38,338.10	38,400.00	99.84%	61.90
6-6202	226,605.83	219,100.00	103.43%	(7,505.83)
	<u>1,190,981.71</u>	<u>1,228,145.00</u>	<u>96.97%</u>	<u>37,163.29</u>

Green View Family and Support Services Annual Report 2017

Victim Services provided services on 18 files. Some of the files had more than one victim, however are counted as one file. The types of files we assisted with are as follows:

- 3 assault files
- 1 robbery file
- 1 break and enter file
- 1 sexual assault file
- 1 homicide file
- 3 violent – careless use of a firearm
- 2 Next of kin notifications
- 6 domestic files

We were called to assist on 3 files between the hours of 6 a.m. and 6 p.m. (After hours emergency call out). Staff/Volunteer advocate provided: emotional support; information; blankets to victims to keep warm while outside as well as to one individual that was going into shock from the traumatic event. We always carry bottles of water to keep the victims hydrated.

All domestic violence related files required information, support and referrals. They also required court orientation and court support, on-going court updates as their files moved through the court system. A total of 2400 hours were spent on the domestic violence files.

Of the 18 files that we assisted with one file had four accused. Each accused was charged separately, that totaled 8 trials. There were 2 trials for each accused – Preliminary and then the actual Trial. Staff provided court orientation, court support for the Preliminary trials; the actual trials will be held in Provincial Court and are set for 2018. The total amount of time spent on this file has totaled 426 hours. More time will be spent with this file in 2018 as the file goes through the actual Trial in 2018.

On the assault, robbery and break & enter files, staff provided information – Financial Benefits, Restitution and Victim Impact Statement as well as court orientation, court support and court updates. A total of 620 hours.

The sexual assault file required support at the QE11 hospital; the victim required a change of clothing that was provided by VSU. The victim also required referrals, court orientation, court support and court updates a total of 33 hours.

Staff worked closely with the RCMP and Crown Prosecutors on all files that went through the court system. Some of these files will be carried to 2018, as they have not completed the court process.



Aboriginal Community Activity Fee Assistance Program

FOURTH QUARTER REPORT

PERIOD OF TIME COVERED IN THIS REPORT: October 1, 2017 – December 31, 2017

NUMBER OF INDIVIDUALS ACCESSING PROGRAM: 62

NUMBER OF CLIENT FILES: 43

NUMBER OF OPEN CLIENT FILES: 40

NUMBER OF CLIENT FILE CLOSURES: 8

NUMBER OF RENEWALS: 12

NUMBER OF RE-OPENED FILES: 2

NUMBER OF APPLICATIONS DECLINE FOR NOT MEETING CRITERIA: none this reporting period

DEOMGRAPHIC DETAILS

Number of children (birth – 4)	9
Number of children (5 – 12)	13
Number of youth (13 – 17)	1
Number of adults (18+)	39
TOTAL NUMBER OF CLIENTS	50

ACTIVITY FEE ASSISTANCE PROVIDED TO THIS REPORTING PERIOD

Number of families	14
Number of youth	1
Number of individuals 18+	4

REFERRAL INFORMATION

AGENCY/ORGANIZATION	# OF REFERRALS	AGENCY/ORGANIZATION	# OF REFERRALS
Addictions (Alberta Health Services)	0	Homework Connection (Aseniwuche Winewak Nation)	0
Child and Family Services (Case Worker)		Mental Health (Alberta Health Services)	0
Child and Family Services Early Intervention (Aseniwuche Winewak Nation)	5	Parent Child Assistance Program (Aseniwuche Winewak Nation)	0
Doctor (Alberta Health Services)	0	Parent Link Centre (Aseniwuche Winewak Nation)	0
First Nations, Metis, Inuit Worker (Grande Yellowhead Public School Division)	0	Self-referral (inquired at the FCSS office)	1
TAWOW Centre (Aseniwuche Winewak Nation)	0	Native Counseling Services	0

REASONS FOR REFERRAL

PRESENTING ISSUE		PRESENTING ISSUE	
Addiction	X	Physical Disability	x
Divorce / Separation	X	Poverty	X
Family Violence	X	Transiency / Social Isolation	X
Job Loss	X	Other (please specify)	
Mental Health	X	Other (please specify)	
Parent / Teen Conflict	X	Other (please specify)	
Parenting Skills	X	Other (please specify)	

Billing information October 1, 2017 – December 31, 2017					
Youth (# of passes)	\$97.25/pass	Adult (# of passes)	\$140.25/pass	Family (# of passes)	\$304.25/pass
1	97.25	4	\$561.00	14	4259.00
TOTAL BILLING FOURTH QUARTER					\$4917.15

Program Promotion

We are still utilizing are usual channels for promotion which are as follows

- Alberta Health Services – addictions and mental health
- Medical Clinic – doctor referrals
- Child and Family Services office
- Native Counseling Service
- TAWOW Centre – operated by AWN and housing Child and Family Services Early Intervention, Homework Connection, Parent Child Assistance Program, FASD Worker, and Parent Link Centre
- Daily interactions with representatives from various agencies
- Information sharing at Interagency meetings

We continue to use our regular avenues for promotion.

Is the program achieving the desired results?

The goal of providing an access to activities in a healthy environment, strengthening family units, empowering individuals is being achieved. Indicators of success are:

- One adult male recently returned from an addictions treatment facility and has been using his access to the facility in the evenings to distance himself from the negative peer group, which still resides in his community

- Mothers of young children have reported they enjoy being able to get out of the house and connect with other moms at programs within the facility; improving their mood

Trends Being Noticed

- Several of the children 10+ are accessing the facility without their parent/s. 10 years old is when they can attend public swim etc., without parental supervision. Some may argue their parents are “dumping” their children at the facility, however whether they are or not the positive is these kids are in a positive controlled environment and not frequenting places where other kids are getting into trouble
- During the past few winter months we have noticed an increase in the number of middle school aboriginal students hanging out in the facility. They are greeted and welcomed by staff creating a feeling of inclusion. Many of these children are waiting inside the facility to escape the cold while they wait for their parents to finish work and pick them up to go home – please remember any child living in the cooperatives is not within walking distance of their home

Feedback

- During reassessment we continue to hear appreciation from the clients for this program.

Success Story

After reviewing the client files, I feel confident in saying this program truly has impacted the majority of its clients in meaningful ways. It reenergizes my commitment to our community to be apart of this program when I see how effective it is.

To end 2017 I would like to share with the story of one of the youth who spends much of her time in the facility. She rarely participates in facilitated programs, but does come every day before school and after school. I have seen this youth in the facility as late as 9 pm. She is quiet, withdrawn, and seems lonely. I always make a point of saying hello and asking how her day is. In early December I stopped to say good morning and she asked to talk with me. She confided to me the difficulties she is facing as a result of her home environment. From this point I was able to connect her with supports to help her during this difficult time and provide a listening ear. I will be checking with her to make sure she is doing ok and am so thankful that she reached out.

Respectfully reported by,

Amber Hennig

Grande Cache FCSS Director

Assistant Manager of Programs / Town of Grande Cache Department of Community Services

GIVE ME A BREAK QUATERLY REPORT

REPORTING PERIOD	October 1, 2017 – December 31, 2017		
# OF CLIENTS	20		
# OF OPEN FILES	13		
# OF CLOSED FILES	7		
# OF REASSESSMENTS COMPLETED	4		
# OF REASSESSMENTS PENDING	7		
REASONS FOR PENDING REASSESSMENTS	With the holidays now over, and everyone getting back to a routine, appointments will be made and reassessments completed within the next couple of weeks.		
CLIENT DEMOGRAPHICS			
Ages 18 – 29	2		
Ages 30 – 49	3		
Ages 50 – 65	2		
Ages 66 - 75	5		
Ages 75+	1		
Resident of Joachim	2		
Resident of Kamisak Development Coop	1		
Resident Muskeg	0		
Resident of Susa Creek	1		
Resident of Victor Lake	10		
Resident of Wanyandie Flats East			
Resident of Wanyandie Flats West			
CRITERIA FOR SERVICE			
Note: clients may qualify under one or more of the criteria			
Supplemental Care for Elders	11		
Pre or post hospitalization			
Pre or postnatal home care			
Home Management Assistance	2		
Emotional Stress	1		
NATURE OF SERVICES PROVIDED			
Housecleaning	9	Meal Preparation	0
Transportation	1	Snow Shoveling	10
Basic Home Repairs	13	Basic Yard Maintenance	10

CHALLENGES

Other than the lack of new clients, which we seem to be overcoming (see successes), I don't see any major challenges. Everything is running well, and all clients are happy.

SUCCESSSES

We've been wanting this program to grow for quite a while now. And I think we've finally gotten to that point. We've recently hired a new home support worker. She has been hitting the pavement hard and getting the word out even more than before. She has just signed up 2 new clients and the possibility of signing up 3 more right away. We are so happy to have her with us. Her ability to speak the language of the members of the co-ops is an added bonus.

Our new Home Support worker told me just today that she sees an improvement in her client already, and she's only been to her home twice so far. The client now makes an effort to help while the worker is there as well as she seems to be more independent during the time between visits. This is a huge success for this particular client. She had asked for help with "teaching" her how to do the day to day chores in her home. She seems to be taking the workers help to heart and is trying her best.

CLIENT FEEDBACK

One of our clients just recently passed away. She was with the program from the very beginning. Her son stopped me for a visit in our mall the other day. He just wanted to thank us for all the help that we have given their Mom. How much they appreciated it and how much he knew that his Mom appreciated it. She will surely be missed.

With the cold snap that we recently had, several clients mentioned how glad they were that they had someone to come and fill their wood box for them. It was clearly too cold for them to go out but with the help of the handyman, they didn't have to.

REQUEST FOR DECISION

SUBJECT: **Adult Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 21, 2018

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2018 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provide to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

Alternative #1: N/A

.

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: March Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or grocery shopping. There are currently 67 clients, 25 reside in Valleyview and 42 within the MD.

The Home Support program runs with an allotted home support worker budget of 3.0 FTE or 5850 hours. Due to the changes in the staff agreement which effects the minimum hours a home support worker gets paid for a day, we forecast the home support to be over budget by 600 to 800 hours in 2018.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS provides delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. February had 99 meals delivered to an average of 5 people a day.

- **Balance**

The Balance program is a restorative Yoga program to assist people with fall risk to regain mobility, flexibility and strength.

A new Balance set has started in Valleyview on March 2 and will run twice a week for 15 sessions, ending on April 27th.

A set of 10 sessions will run in DeBolt starting as soon as dates and times can be settled between the instructor and the facility.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. The basic guidelines are \$30,000 per single person, \$45,000 per couple and an additional \$5000.00 per child in the household. Volunteers cannot complete income tax for business, self-employment, rental income, bankruptcy, deceased or interest income over \$1000.00. Tax Clinics will be running 2 days a week starting on March 7th until the end of April.

Valleyview has 4 volunteers, 3 are completing returns and 1 providing reception service. We have 1 volunteer in the DeBolt area and in the Grovedale area we encourage people to utilize the volunteer income tax program offered at Seniors Outreach in Grande Prairie.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. In the month of February we assisted 27 people with 46 different needs.

February 2018		Residence			27
Support Needs	MD	VV	SL IR	Explanation/ Example	
Admin Assist	3	2		Faxing, Photocopying, Scanning or Typing for someone	
Advanced Planning				Personal Directives, Guardianship, Funeral Planning	
Advocacy/ Mediation				With anyone, Family, Businesses, Government	
Alberta Benefits	5	3	2	Alberta Supports, Blue Cross, Alberta Health, AISH	
Caregiver Supports				Info on programs, strategies, referrals to other	
Commissioner/ Notary	3	1	3		
CRA Inquiry		3		any Income Tax inquiries, not filing	
Elder Abuse				Queries and Advise	
Estate Planning/ Handling		1		Power of Attorney, Wills, Paperwork after a funeral	
Federal Benefits	1	1	2	GST, Canada Child Tax Benefit, Guaranteed Income	
Federal Pensions	2	3	2	CPP, CPP Disability, OAS	
Home Support/ Wheels for Meals	2			Queries, home visits	
Legal			1	Queries, Paperwork,	
Maintenance Enforcement Prog	1			Queries, form assistance	
Other FCSS Prog		2		Referral to another program or worker within FCSS	
Referral to other Agency		1			
Supportive Listening					
Technology Assistance	2			cell phone, internet, CRA accounts, email- etc	
Monthly Total	19	17	10	46	

Michelle Hagen
Adult Coordinator

REQUEST FOR DECISION

SUBJECT: **Community Resource Centre Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: March 21, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the March 2018 Community Resource Centre Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provided by the Community Resource Centre Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Community Resource Centre Coordinators report



March 5, 2018

TO: Lisa Hannaford, Manager
 FROM: Corinne D'Onofrio, Community Resource Center Coordinator
 SUBJECT: March Coordinator Report

Stats Report for February 2018:

Green View FCSS Community Resource Center assisted a total of 425 client visits in the month of February.

The breakdown of February client visits can be seen below.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	58	50											
Employment Supports	141	111											
Other Clients	254	264											
Total Clients Visits	453	425											
Residence Break Down:													
MD	115	110											
Sturgeon Lake	105	107											
Town	233	208											
New	1	5											
Returning	452	420											
Total Clients Visits	453	425											

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	16	11											
Employment Supports	30	28											
Other Clients	69	71											
Total Clients Visits	115	110											
Residence Break Down:													
MD	115	110											
New	0	5											
Returning	115	105											
Total Clients	115	110											
YES	115	110											
NO	0	0											
Community Social Issues Identified													
CFS	0	1											
Food Bank	2	1											
Mental health	3	3											
Canadian Child Tax Benefits	0	0											
AISH	1	0											
Income Support	16	11											
Alberta Adult/Child Health Benefit	3	4											
Housing/ Heart River Housing	1	2											
Service Canada	9	6											
Seniors Information	3	3											
Canada Revenue Agency	3	7 (CVITP 6)											
Employment Supports	30	28											
WCB (Worker's Compensation Board)	1	0											
Computer Class Participants & Inquires	0	0											
Childcare subsidy	0	0											
program inquires	5	7											
Legal (faxes, forms, calls)	3	4											
Other questions/inquires	32	33											
Gender													
Male	36	33											
Female	79	77											

The category “other” can represent clients coming in to the Resource Center or calling for information regarding or referrals to various agencies or organizations such as WJS, Maintenance Enforcement, Residential Tenancy Dispute Resolution Service (RTDRS), Victims Assistance, and the registries office.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	38	38											
Employment Supports	64	37											
Other Clients	131	133											
Total Clients Visits	233	208											
Residence Break Down:													
Town	233	208											
New	1	0											
Returning	232	208											
Total Clients Visits	233	208											
YES	233	208											
NO	0												
Community Social Issues Identified													
CFS	1	2											
Food Bank	4	6											
Mental Health	1	5											
Canadian Child Tax Benefits	6	7											
AISH	3	5											
Income Support	38	38											
Alberta Adult/Child Health Benefit	4	7											
Housing/ Heart River Housing	7	4											
Service Canada	8	12											
Seniors Information	9	14											
Canada Revenue Agency	8	21 (CVITP 16)											
Employment Supports	64	37											
WCB(Workers Compensation Board)	2	0											
Computer Class Participants & Inquires	1	0											
Childcare subsidy	0	0											
program inquires	7	11											
Legal (faxes, forms, calls)	3	7											
Other questions/inquires	69	43											
Gender													
Male	94	99											
Female	139	109											

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided for Sturgeon Lake Cree Nation residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	4	1											
Employment Supports	47	46											
Other Clients	54	60											
Total Clients Visits	105	107											
Residence Break Down:													
Sturgeon Lake Cree Nation	105	107											
New	105	0											
Returning	0	107											
Total Clients	105	107											
YES	105	107											
NO	0	0											
Community Social Issues Identified													
CFS	0	0											
Food Bank	0	0											
Mental Health	1	0											
Canadian Child Tax Benefits	1	1											
AISH	0	4											
Income Support	4	1											
Alberta Adult/Child Health Benefit	3	1											
Housing/ Heart River Housing	0	0											
Service Canada	5	10											
Seniors Information	5	5											
Canada Revenue Agency	10	25(cvtp-15)											
Employment Supports	47	46											
WCB (Worker's Compensation Board)	0	0											
Computer Class Participants & Inquires	1	0											
Childcare subsidy	0	0											
program inquiries	3	3											
Legal (faxes, forms, calls)	3	4											
Other questions/inquires	25	19											
Gender													
Male	54	59											
Female	51	48											

The Community Resource Center assisted 425 clients in February 2018. Clients continue to access services at the Resource Center related to their employment needs, Income support, or other referrals. This can be in the form of assistance with creating and updating resumes, working on websites to submit applications, whether it be for work, funding, or medical reasons. 111 clients accessed the Resource Center for employment related issues. Clients also obtain assistance by sharing their situation and needs with coordinators at the Resource Center so that their needs can be assessed and the necessary referrals and applications can be made. This can be brief and can result in a single application or phonecall or can be a lengthier process that includes many organizations and individuals assisting and numerous applications being processed. At this point, organizations such as Enhanced Services for Women, Odyssey House, WJS, Alberta Works, Alberta Health, Mental Health, Victims Assistance and the Food Bank, to name a few, may be contacted to assist.

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

Income support related visits decreased slightly in the month of February to 50. These visits included clients receiving and completing new paperwork required by workers in High Prairie, faxing documents, accessing personal information to provide to workers, phone calls, and job search to complete requirements of Alberta Works. A “Job Club” workshop was scheduled by Alberta Works in February and 2 clients attended this event.

Mental Health services were accessed by 8 clients in the month of February. These visits are either in the form of information or one on one sessions with the Alberta Health mental health therapist. Clients can also access support from an outreach worker from Odyssey House twice a month at Green View FCSS. There are four appointments on each of these days that can be made by self-referral or through another agency such as Victims Services. These appointments have been well attended by clients.

Clients continue to access the Baby Boxes and complete the online education portion of the program either from the Community Resource Center or from their homes. As of the end of February 2018, we have had 35 families receive the Baby Boxes since beginning the program.

Community Volunteer Income Tax calls have been steady over the month of February. There have been 37 calls and visits regarding the program in the month of February, some of these calls are bookings for numerous tax appointments for friends and family.

Respectfully submitted,
Corinne D’Onofrio

REQUEST FOR DECISION

SUBJECT: **Support Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 21, 2018

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2018 Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provide to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Support Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Support Coordinators report



March 5th, 2018

TO: Lisa Hannaford

FROM: Beverly Osborne, Support Coordinator

SUBJECT: February Coordinator's Report

During the month of February the following tasks/outcomes were met:

1. The support coordinator assisted 206 of 425 clients during the month of February. There was a slight decrease in the number of clients requiring financial assistance and employment supports. However, legal supports and commissioning services increased somewhat in February. Scheduling CVITP appointments has had a dominant presence in the office during the latter part of February.
2. Intergenerational Healing began on October 19th and is ongoing. This program offers participants an opportunity to explore their past experiences and heal as they move forward. The program is made possible through a partnership between Pace and HEART (Health, Education, Action in Relationships Team). The program is taking place at Green View FCSS and will continue into March, 2018. The final session of the program is March 22, 2018.
3. Finding Our Voices will be offered from February 13th – March 20th. Two women are consistently attending the program.
4. The Volunteer Appreciation Dinner is in the planning stages. The event will take place on April 25th in Valleyview and April 26th in Grovedale. The event has been advertised around town, on the Municipal District of Greenview website, and on Facebook. Nomination forms are available at FCSS and on the website. A link to the nomination form on the MD website, has been included on the Facebook post as well.
5. The Family and Community Safety Grant final interim report has been submitted. The grant was received by the Heart Team in 2017 and has been a tremendous support in bringing awareness of domestic violence to Valleyview and area. Education that assists prevention is a primary focus of the Heart Team.

Respectfully Submitted:

B. Osborne

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

REQUEST FOR DECISION

SUBJECT: **Youth Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 21, 2018

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2018 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provide to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Youth Coordinators Report



March 8, 2018

TO: Lisa Hannaford

FROM: Bretley Dunn, Youth Coordinator

SUBJECT: March Coordinator's Report

Programs completed in January/February, 2018:

St. Stephen's:

- Grief and Loss: *A small group created to help participants learn healthy coping tools for dealing with loss. The loss experiences vary, but a common theme is the sudden death of a school staff member. Of the participants, 100% felt that they had more knowledge of how to cope with grief and now knew things they could do to feel better when feeling down.*

Hillside:

- SKILLS: Grade 8, 2 classes. *This program educates students about healthy relationships and provides them with factual information regarding relationships and sexuality. This information equips them to resist pressure to become sexually involved before they are ready. One student commented, "I learned what to do if you don't feel comfortable" while many others stated that they now knew the difference between a healthy and an unhealthy relationship. 91% of participants feel better prepared to make healthy decisions.*

Ridgevalley School:

- MindUp! : Grade 3. *This program uses awareness of how our brains work and mindfulness techniques to teach emotional self-regulation in students.*
- RentSmart Basic: Grade 10 CALM. *This program covers three key skills to maintain healthy housing—paying rent in full and on time, peaceful enjoyment, and taking care of your home.*

Oscar Adolphson:

- Hands are not for Hitting: Grade 1, 2 classes. *Program helps student gain restraint skills through the use of storybooks, crafts, and group discussions.*
- I Can Handle Anger: Grade 2, 3 classes. *Program teaches students how to recognize their anger and deal with it in healthy ways. A supervisor for this program commented that I Can Handle Anger helps them identify students who have difficulties decoding emotions and then they are better able to offer them further supports.*

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

Programs beginning in March, 2018:

Oscar Adolphson:

- Grief and Loss: Two groups. *Small groups to help children who have experienced loss through death, divorce, or other significant life changes process grief in a healthy way.*

Hillside:

- Girls Group: *Small group focused on building girls' personal strengths and developing social skills which will help them to be more successful at school, at home, and with peers.*

Ridgevalley School:

- Girls Group: Two groups-Elementary.
- Boys Group: Two groups, Grade 1-3 and Grade 4-6. *Small group focused on building boys' personal strengths and developing social skills which will help them to be more successful at school, at home, and with peers.*

To Note

In February the Youth Coordinator was able to attend Edu-Therapy Grief Resolution Certification. This training will provide further tools to promote healthy coping in those experiencing grief. The activities in this program are created to help sort through the conflicting emotions of grief and provide solution-oriented processes that allow individuals to rediscover the ability to be fully engaged in their lives.

Respectfully Submitted,
Bretley Dunn