



REGULAR BOARD MEETING AGENDA

March 19, 2020

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Organizational Meeting Minutes of Green View Family and Community Support Services held January 22, 2020 to be adopted.	1
		3.2 Regular Green View Family and Community Support Services Meeting minutes held January 22, 2020 to be adopted.	4
		3.3 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 Life Skills Program	7
		6.2 Summer Day Camp	9
		6.3 FCSS General Programming	11
		6.4 FCSS Manager Report	14
		6.5 FCSS Coordinator, Adult	27
		6.6 FCSS Coordinator, Community Resource Center/Support	31
		6.7 FCSS Coordinator, Youth	38
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	IN CAMERA	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
ORANIZATIONAL MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, January 22, 2020

1: FCSS Manager Lisa Hannaford called the meeting to order at 9:32 a.m.
CALL TO ORDER

PRESENT

Board Member, Member at Large, Town of Valleyview	Teresa Plontke
Board Member, Greenview Councillor	Roxie Rutt
Board Member, Member at Large, Greenview	Tammy Day
Board Member, Town of Valleyview Councillor	Tanya Boman

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D'Onofrio

ABSENT

Board Member, Greenview Councillor	Duane Didow
Board Member, Member at Large, Greenview	Trina Parker- Carroll
Board Member, Member at Large, Greenview	Roxanne Perron

#2: **MOTION: 20.01.01** Moved by: BOARD MEMBER, TERESA PLONTKE
AGENDA That the January 15, 2020 Organizational Meeting agenda be adopted with the changes:
 -change of date to reflect rescheduling to January 22, 2020
 CARRIED

#3 Manager, Lisa Hannaford called for nominations for the election of Chair.
NOMINATION FOR CHAIR

BOARD MEMBER, ROXIE RUTT nominated BOARD MEMBER, ROXANNE PERRON

Manager, Lisa Hannaford called a second time for nominations for Chair.
 None were heard

Manager, Lisa Hannaford called a third time for nominations for Chair.
 None were heard

NOMINATIONS FOR CHAIR CEASE **MOTION: 20.01.02** Moved by: BOARD MEMBER, TAMMY DAY
 That the Green View Family and Community Support Services Board cease nominations for Chair.

CARRIED

**SELECTION OF
CHAIR**

Manager, Lisa Hannaford declared BOARD MEMBER, ROXANNE PERRON as the elected Chair of the Green View Family and Community Support Services Board until the next Organizational Meeting, Chair Perron assumed the Chair.

**#4
NOMINATIONS
FOR VICE CHAIR**

Manager Hannaford called for nominations for the election of Vice Chair.

BOARD MEMBER, TAMMY DAY nominated BOARD MEMBER, TERESA PLONTKE

Manager Hannaford called a second time for nominations for Vice Chair.
None were heard

**#4 NOMINATIONS
FOR VICE CHAIR
CEASE**

MOTION: 20.01.03 Moved by: BOARD MEMBER, ROXIE RUTT
That the Green View Family and Community Support Services Board cease nominations for Vice Chair.

CARRIED

Manager Hannaford declared BOARD MEMBER, TERESA PLONTKE as the Vice Chair of the Green View Family and Community Support Services Board until the next annual Organizational meeting.

#5 MEETING DATES

5.0 REGULAR MEETING DATES

**REGULAR GREEN
VIEW FCSS BOARD
MEETING DATES**

**5.1 REGULAR GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATES**

MOTION: 20.01.04 Moved by: BOARD MEMBER, TAMMY DAY
That the Green View Family and Community Support Services Board hold regular scheduled Board meetings on the 3rd Wednesday of the month, commencing at 9:30 a.m. in the Green View FCSS meeting room at 4707-50th street, Valleyview, Alberta.

CARRIED

#6
ADJOURNMENT

6.0 ADJOURNMENT

MOTION: 20.01.05 Moved by: BOARD MEMBER , TANYA BOMAN
That this meeting adjourn at 9:41 a.m.

CARRIED

FCSS MANAGER

FCSS CHAIR

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, January 22, 2020

1: Vice Chair Plontke called the meeting to order at 9:42 am.
CALL TO ORDER

PRESENT

Chair, Member at Large, Greenview	Roxanne Perron
Board Member, Town of Valleyview Councillor	Tanya Boman
Vice Chair, Member at Large, Town of Valleyview	Teresa Plontke
Board Member, Greenview Councillor	Roxie Rutt
Board Member, Member at Large, Greenview	Tammy Day

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D'Onofrio

ABSENT

Board Member, Greenview Councillor	Duane Didow
Board Member, Member at Large, Greenview	Trina Parker-Carroll

#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 20.01.06 Moved by: BOARD MEMBER, ROXIE RUTT
 That the January 15, 2020 agenda be adopted with the changes:
 -change the date to reflect rescheduling to January 22, 2020.
 CARRIED

**#3.1 REGULAR
 MEETING
 MINUTES**

.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES
MOTION: 20.01.07 Moved by: BOARD MEMBER, ROXIE RUTT
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,
 October 16, 2019 be adopted as presented.

CARRIED

**#3.2
 BUSINESS
 ARISING FROM
 MINUTES**

3.2 BUSINESS ARISING FROM THE MINUTES:
 -Senior's Outreach– Member Boman clarified the role of Senior's Outreach, in Grande
 Prairie, to the Town of Valleyview Council with information provided by Manager
 Hannaford.

#4 DELEGATION **4.0 DELEGATION**

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 CONNECTED MEN

MOTION: 20.01.08 Moved by: BOARD MEMBER, TAMMY DAY
That Green View Family and Community Support Services Board authorize
administration to deliver the Connected Men Program.

CARRIED

6.2 DISCONNECT BOX

MOTION: 20.01.09 Moved by: BOARD MEMBER, ROXIE RUTT
That Green View Family and Community Support Services Board authorize
administration to promote the Disconnect Boxes to residents.

CARRIED

6.3 FCSS MANAGER REPORT

MOTION: 20.01.10 Moved by: BOARD MEMBER, TAMMY DAY
That the Green View FCSS Board accept the January 2020 Manager's report as
presented for information.

CARRIED

Chair Perron entered the meeting at 10:41am.

6.4 FCSS COORDINATOR, ADULT

MOTION: 20.01.11 Moved by: BOARD MEMBER, ROXIE RUTT
That the Green View FCSS Board accept the January 2020 Adult Coordinator's report as
presented for information.

CARRIED

6.5 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 20.01.12 Moved by: VICE CHAIR, TERESA PLONTKE
That the Green View FCSS Board accept the January 2020 Community Resource Center
Coordinator's report as presented for information.

CARRIED

6.6 FCSS COORDINATOR, SUPPORT

MOTION: 20.01.13 Moved by: BOARD MEMBER, TAMMY DAY
That the Green View FCSS Board accept the January 2020 Support Coordinator's report
as presented for information.

CARRIED

6.7 FCSS COORDINATOR, YOUTH

MOTION: 20.01.14 Moved by: BOARD MEMBER , TANYA BOMAN

That the Green View FCSS Board accept the January 2020 Youth Coordinator's report as presented for information.

CARRIED

#7
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PLONTKE

- No report at this time

BOARD MEMBER DAY

- Reported that the Senior's Housing group in Grovedale presented to Council on November 18th, 2019

BOARD MEMBER BOMAN

- No report at this time

BOARD MEMBER RUTT

- Reported that DeBolt Senior's Housing is progressing
- Greenview Multiplex is now under the administration of the MD of Greenview

CHAIR PERRON

- No report at this time

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

#9 IN CAMERA

9.0 IN CAMERA CONFIDENTIAL ITEM

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, February 19, 2020 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 20.01.15 Moved by: BOARD MEMBER , TANYA BOMAN

That this meeting adjourn at 12:03 am.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Life Skills Program**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD

MEETING DATE: March 19, 2020

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION

GM: MANAGER:LDH

PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board authorize administration to provide the Life Skills Program.

BACKGROUND/PROPOSAL:

Through discussions with teachers, students and other community members, it has been identified that some youth are lacking the knowledge of fundamental life skills. Lack of knowledge may be in one or more of the following areas: financial literacy and budgeting; renting and maintaining a home; personal grooming and skills for the workforce; understanding healthy relationships; personal health care and how to get a doctor; voting procedures; cooking and healthy meal preparations are some examples.

With a Life Skills program aimed at adolescents aged 15-18, youth will develop the skills they need to move into adulthood. The program could be run at various times of the year, in various locations depending on need and interest.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of approving the Life Skills program is to ensure youth have the skills and knowledge to successfully live independently.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of approving a Life Skills Program.

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to approve a Life Skills Program. This alternative is not recommended for if opportunities are in place to access life skill teachings, youth will be more successful in living on their own.

FINANCIAL IMPLICATION:

Direct Costs: The cost of a Life Skill Program would not exceed \$500.00 per program. Funds would come from the 2020 operational budget Youth and Other FCSS Programs General & Operating Supplies.

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Green View Family and Community Support Services Board approves, the Life Skills Program will be available to youth.

ATTACHMENT(S):

N/A

REQUEST FOR DECISION

SUBJECT: **Summer Day Camps**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 19, 2020

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board authorize administration to discontinue direct programming of Summer Day Camps.

BACKGROUND/PROPOSAL:

Up until 2019, Green View Family and Community Support Services took the lead in offering summer day camps to youth in Greenview. With day camps now being offered by Greenview's Recreation Department (encompassing both indoor and outdoor recreation), there is a duplication of services. The Recreation Department is planning on hosting outdoor camps at Johnson Park, Swan Lake and Grovedale Fish pond in 2020. The Recreation department will also coordinate summer camps in Valleyview at the Multiplex. While Green View FCSS may provide a staff to support one or both of these summer camps, all budgeting, registration and overall operations of the day camps will be done by the Recreation Department.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of discontinuing the Green View FCSS Summer Day Camps is to ensure duplication of services does not occur.
2. A second benefit of discontinuing the Green View FCSS Summer Day Camps is to ensure all programs are preventative and not recreational in nature, adhering to the FCSS mandate.

DISADVANTAGES OF THE RECOMMENDED ACTION:

The disadvantage of discontinuing the Green View FCSS Summer Day Camps is that some residents may be unable to afford the fees at the Greenview Multiplex. The fees for Green View FCSS camps were \$40.00 (for three days). The fees are \$40.00 (for three days) for the outdoor camps facilitated by Recreation, and \$35.00 per day at the Multiplex. To alleviate potential financial barriers for families, the Board may decide to reserve some funds from the operational budget to subsidize summer day camp fees if requested by Recreation.

ALTERNATIVES CONSIDERED:

Alternative #1 The Green View Family and Community Services Board may choose to continue offering Summer Day Camps. This alternative is not recommended as day camps are offered by another department within Greenview, and is therefore a duplication of services.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

If the Green View Family and Community Services Board approves of the recommended action, the FCSS department would no longer hire a summer day camp coordinator, reducing overall staffing costs.

PUBLIC ENGAGEMENT LEVEL:**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

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FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision the Recreation Department and residents will be notified.

ATTACHMENT(S): N/A

Title: FCSS GENERAL PROGRAMMING

Policy No: 5000

Approval: Council

Effective Date: September 24, 2013

Supersedes Policy No: (FC 02)



Policy Statement: Green View Family and Community Support Services will provide programs that are preventative in nature, and will enhance the social well-being of individuals and families through awareness or intervention strategies provided in a timely manner.

Purpose: To provide guiding principles to the Green View FCSS Board in establishing programs.

Principles:

1. No program will be offered without prior Green View FCSS Board approval.
2. All programs must be consistent with the principles and intent of this policy.
3. The FCSS Manager is authorized to, and may at his or her discretion, utilize other agencies or individuals to facilitate programs.

Regulations:

1. NONE

Approved: 13.09.579



Procedure Title: FCSS GENERAL PROGRAMMING

Procedure No: 5000-01

Approval: CAO

Effective Date: September 24, 2014

Supersedes Procedure No: FC 02

1. Definitions

NONE

2. Responsibilities

2.1. FCSS Board:

2.1.1. Annually, the Board will establish a budget and programs in accordance with the FCSS Act and Regulations and community needs.

2.1.2. The Board may approve additional programming provided there is adequate funding in the current year's budget.

2.2. FCSS Staff:

2.2.1. The FCSS Manager and Program Coordinators will conduct a needs assessment periodically to determine FCSS program needs from schools, community groups, and other agencies.

2.2.2. Throughout the year, the FCSS Program Coordinators will deliver the various programs.

2.2.3. A program report is to be submitted to the Board by the Manager and Program Coordinators at each regular meeting which may include but is not limited to statistics, evaluations, costs, and recommendations.

2.2.4. The FCSS Manager will submit an annual report to the Board prior to submission of the budget to the funding bodies. The report will include the following

information:

- revenues;
- program evaluations;
- expenditures;
- recommendations;
- statistics.

3. End of Procedure

Approved: 13.09.580

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: January 15, 2020

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2020 Managers report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

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FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Managers report

Managers' Report –March 19, 2020 Regular Board Meeting

- Green View FCSS hosted a cyber-safety parent information night on February 26 in Valleyview. This workshop covered various on-line apps, age of consent, and on line safety information for parents. Eight people attended the workshop, with 100% stating that they are better equipped to manage their children's online safety.
- A Mental Health First Aid course was hosted at the Community Resource Centre in Valleyview March 5 and 6th. This course focused on the four most common mental health disorders including substance related, mood related, anxiety and trauma related, and psychotic disorders. 13 people attended this training. The facilitator would like to coordinate another Mental Health First Aid course this summer.
- A poverty simulation is set to take place March 19 @ Memorial Hall from 1-3 p.m. All Council is invited to participate in this community learning opportunity, which will increase awareness of the challenges faced by vulnerable populations.
- The 3rd annual Kids Conference is taking place March 23-25 in Grande Cache. Children aged 5-12 will be able to choose workshops from 3 streams of learning including: life skills, unique expressionism, and physical activity. The conference has sold-out at 50 kids the previous two years and this year the number of registrants has increased to 60.
- Northern Lakes College has once again asked Green View FCSS to take on a social work practicum student. This first year student will be mentored out of the Community Resource Centre in Valleyview from April 27- June 15.
- The Heart Committee (Health Education and Action in Relationships Team) is applying for a Family Violence Initiative Fund grant in collaboration with Victims Assistance and the RCMP. If successful, HEART will host the 4th annual Domestic Violence conference in Valleyview on October 6&7.
- The HEART team continues to coordinate bi-monthly services from the Outreach Worker from Odyssey House, there is limited funding available to continue this service, so visits may be suspended over the summer months.
- The Mental Health therapist is on medical leave, therefore the mental health counselling walk in sessions are unavailable until further notice.
- On Jan 24 the Just in Case Workshop was held at the DeBolt Centre. This workshop provides information on what paperwork residents should gather in case of an emergency (sudden death, hospitalization or evacuation) so family members can continue tasks such as banking, paying bills, accessing insurance etc. 10 Participants attended the 2 hour workshop in DeBolt and 100% of the respondents indicated that, "because of the workshop I feel better about my ability to

plan ahead". A second workshop is booked in DeBolt on Feb 27th, and in Grande Cache February 27. Planning is underway to host this workshop in Grovedale in May.

- The Community Volunteer Income Tax Program will be available March and April by appointment. Through this program low income residents are able to file their taxes at no charge. In 2019 over 700 residents utilized this service, bringing back over \$3,265,000.00 into the community through benefits such as GST, guaranteed income supplement, Alberta Senior benefits, working income tax benefit, and tax returns. In 2019, 5 volunteers contributed 142 hours of time towards this program.
- Finding Our Voices, a six week self-esteem group for women, began out of the Community Resource Centre in Valleyview March 20. A minimum of 4 participants is required for this group to run. The program is currently running in Grande Cache in partnership with the Transition House (women's shelter), there are six participants currently enrolled.
- Administration has been successful in engaging a volunteer to facilitate a Men's Group called Connected Men. This organization is committed to creating a supportive space for men to practice emotional mastery. The program will begin the evening of April 1st at the Community Resource Centre.
- The Home Support program, now offered to all residents in and around Grande Cache, has 22 people accessing services. There are currently 11 clients in the Co-ops and 11 in the hamlet.
- Green View FCSS is coordinating with Oliver's Funeral Home to deliver an estate and funeral planning workshop called Living Well Leaving Well. Workshops are scheduled in Grovedale February 24, Valleyview March 11, DeBolt March 16 and Grande Cache May 20.
- Emily Kostiuk, School Liaison worker in Grovedale provided the following updates:

This month the focus remains on building friendship skills and self-esteem.

The Indigenous Liaison and myself are working together to present to Grades 1-4 about building each other up vs. tearing each other down to build some empathy and to build on the presentations on emotions last month. This presentation includes an Indigenous story and a sharing circle for discussion.

~EUREKA was just at Penson and spent 2 days with the Gr. 7's. They focus on building relationships, self-esteem, fostering empathy, and talking about what healthy relationships are. The girls group in Grade 4 is continuing on through the month of March.

A parent session on online safety (From Amanda) will be scheduled this month.

My individual caseload of one-on-one students is currently sitting at 15 students.

- The Volunteer Appreciation Dinner will take place in Valleyview at the Memorial Hall April 21 from 5-7 P.M. Similar to last year, volunteers in Grovedale will be recognized with gift certificates and thank you cards. Group and individual nomination forms have been sent out to community groups and the nomination deadline is April 6th.
- The 2019 year end financials are included in this report, as well as the current actuals for 2020.
- The General Program Procedures Policy is attached for review.

- Included in this report is an update from Assistant Manager and Program Coordinators in Grande Cache.



March 9, 2020

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: March 2020 Grande Cache Office Monthly Report

Assistant Manager Overview

Total of all individuals assisted in February: 515

**This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

February saw the last Early Childhood Coalition event take place on National Family Literacy Day. 28 families attended the event delivered at the Municipal Library. As a goodbye and thank you to the community for supporting Coalition initiatives the past few years the Coalition will be sponsoring a public swim for families. Cessation of funding is well timed. Our Coalition has struggled the past year as we no longer receive EDI data and several agencies and organization representatives have stepped away due to reprioritization within their own agencies and organizations.

Other environmentally items of note in Grande Cache are as follows; Child Services no longer staffs a position in Grande Cache case workers will be assigned from Hinton for all current and new files, the Mental Health office is short staffed, and the reduction of in town visits from Alberta Supports/AISH. These items are mentioned strictly for Board awareness as it is not believed these factors will impact the FCSS office to any detrimental degree.

With the Volunteer Appreciation Dinner happening soon in Valleyview, the Manager and Assistant Manager discussed how volunteers are recognized in Grande Cache. At this point in time it was determined we would continue in the same fashion that has worked well in the past. We recognize those individuals that volunteer in relation to FCSS programs and services. This is achieved with handwritten thank you notes and tokens of appreciation (i.e. chocolates, flowers etc.). If interest is expressed by the community for a volunteer dinner, this will be discussed as a potential budget item for 2021.

I would like to end the overview by sharing notable positives we have seen in the last month.

- Program deliver has started in Sheldon Coates Elementary School
- Youth engagement sessions are scheduled in March at the high school (details are provided in the Youth Coordinator report)
- The 3rd Annual Kids Conference is currently 67% sold out with registration closing March 18, 2020 and has 5 confirmed volunteers to lead various sessions.
- Intakes and general inquiries about the Meadows to Mountains Homelessness Prevention Project has substantially increased. Out of the box thinking is providing clients with ways to

prevent their homelessness. For example: one client is exploring working as custodian in her apartment building in exchange for a rent decrease and another was connected with support to stymie the flow of cash to her adult children.

- Community members are taking note of offerings available from the Valleyview office and requesting the same or similar in Grande Cache (i.e. Just In Case Workshop).
- The 2020 Program Guides have aided in awareness of Grande Cache programs and services.

Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	87	77											164
AISH	-	24											24
Seniors Supports	17	17											34
Referrals	20	24											44
Other	224	233											457
Total Client Visits	348	375											723
Residence Break Down:													
Grande Cache	172	183											355
Cooperatives & Enterprises	54	61											115
Other	122	131											253
Total	348	375											723

*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	60	66										
Eating for Your Well-Being	0	1										
Wheels for Meals	4	3										
Adopt a driveway	12	12										
Welcome Packages	0	1										

- Disconnect boxes were launched in February. Promotion of the boxes was achieved through school newsletters, Interagency, and social media. Response has been slow, but positive. By

the end of February weeks 8 boxes have been picked up. A promotion plan is in place to ensure the availability of boxes and the importance of the boxes is not forgotten. Promotion will continue through the same avenues utilized to launch the Disconnect boxes.

- Baby Book Bags have been assembled and provided to the Health Unit for distribution by their staff. The Grande Cache office will utilize the same methods as the Valleyview office. The cost of the books was generously covered by the local Early Childhood Coalition.
- Alberta Supports and AISH informed our office they are reducing the number of visits to Grande Cache from twice per month to once per month due to recent changes to their budget. With this news we anticipate we will see an increase in the number of individuals entering our office for connection to Alberta Supports and AISH. The Assistant Manager will monitor the situation. If there is a substantial workload increase, she will consult with the Manager for direction on how to proceed. It is important to note the Alberta Supports Site Manager from Grande Prairie realizes this change could impact the number of people FCSS assists and she is available at anytime to have conversation about workload should it be required.

The Grande Cache office acts simply as a point of contact. This includes providing a private space for their clients to speak with workers via phone, verification of identification, emailing and faxing of paperwork.

Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Home Support (Cooperatives & Enterprises)	12	13										
Home Support (Hamlet of Grande Cache)	7	11										
Meadows to Mountains Homelessness Prevention Project	2	11										

- Collaborating with Transition House and the Hinton Friendship Centre Restorative Balance program the Home Support Coordinator launched Sage's Finding Our Voices support group. 4 individuals are attending the sessions and one community volunteer is assisting with facilitation.
- 6 out of 11 clients received financial assistance through Meadows to Mountains and all clients have received referrals to a variety of other income sources and/or support services. While the project started slow, we are happy to report that referrals are now coming to our office.
- A Just in Case Workshop was conducted at the Big Horn Golden Age Club, facilitated by the Home Support Coordinator and Outreach Coordinator. Nine participants were in attendance. The response from participants was positive and the Club is currently in the process of confirming another date for the workshop for those who were unable to attend the last one. There has also been interest expressed that some individuals would prefer to gain this information privately as opposed to a group environment. The Home Support Coordinator will accommodate these private sessions when requested.

Outreach Coordinator

Clients by location	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Cooperatives & Enterprises	6	6										
Hamlet of Grande Cache	3	6										
Whispering Pines	3	5										
TOTAL NUMBER OF CLIENTS	12	17										

- The needs of each client vary, but the one commonality for all clients is they are experiencing isolation. The Outreach Coordinator visits with clients in person but will also touch base through phone calls for those she observes who are particularly lonely.
- February saw three new clients sign on for assistance and the two other clients return for service provision.
- Whispering Pines Lodge has expressed they desire to increase their cultural component within the Lodge. As part of their plan they have designated an area for Indigenous historical items and artwork. The Outreach Coordinator reached out to the students at Susa Creek school for artwork that could be displayed in the Lodge.
- Through conversations with seniors in the community the Outreach Coordinator has noticed there is potentially elder abuse situations within the community. Primarily in the form of financial abuse by adult children. While she gently encourages clients to recognize the situation it is one that many are not willing to recognize. To raise awareness of Elder Abuse she has arranged for an Elder Abuse presentation to take place in Grande Cache May 13, 2020. The presentation will be facilitated by staff from the Grande Prairie Seniors Outreach Center.
- This month's Indigenous event at Whispering Pines Lodge saw Merlin Hallock share her singing talents. The songs were a combination of Cree and English. 12 people attended the session.

Youth Coordinator

January		
Name of Program	Location	# of children/youth
Home Alone <i>To be completed in February</i>	Susa Creek School	14
Home Alone	Recreation Centre	7
Babysitting Course	Recreation Centre	5
February		
Name of Program	School	# of children/youth
I Can Handle Anger <i>To be completed in March</i>	Sheldon Coates Elementary	5

- Completed Home Alone with students in grades 2 – 7 at Susa Creek School. Two items to note in relation to Susa Creek School: 1) the student body is 20 children and features split classes and 2) this course is typically not offered to children under the age of 10, but the school specifically

requested it for the younger students. The students in grades 2,3, and 4 often are home alone as they come dysfunctional home environments.

- Next for Susa Creek will be the Body Talk program – this program has been modified to address specific hygiene concerns noted by faculty and now incorporates Indigenous content (i.e. Indigenous Food Guide)
- Sheldon Coates Elementary School requested I Can Handle Anger for a small problematic group of grade 2 students. While the program is designed to delivered to a whole class, we accommodated the small group request to fit the specific needs of the school. Program completion will be in March. The school has also expressed interest in Friendship Groups and this program offering is being explored.
- To strengthen community collaboration in the healthy development of youth the Youth Coordinator has been hosting Youth Interagency meetings. FCSS and three other organizations will be conducting youth engagement sessions in the high school (early March) and Summitview Middle School (late March). The intent of the engagement sessions is gain insight to the gaps in support and/or interests of older youth.
- Planning of summer activities is underway. The Youth Coordinator will deliver a 3-day FCSS Life Skills camp, Friendship Group and be assisting other agencies in deliver of their camps. Full details have yet to be confirmed. Upon confirmation the specific assistance requested by external agencies will be reviewed by management to ensure alignment with FCSS mandate.
- The Youth Coordinator has taken on lead of organizing the Kids Conference. Meetings with staff, guest facilitators, and obtaining necessary supplies are examples of some of the work she has completed to run the event. At the time of this report there are 40 kids registered.



MD of Greenview
Actual to Budget
Family & Community Support Services
For the 12 Months Ending 2019-12-31

		Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Revenues				
Sales of Goods & Services	5-5200	\$47,594.31	\$42,000.00	
Other Services	5-5299	43,950.00	40,800.00	
Shared Funding- Town of Valleview	5-5709	193,239.63	94,860.00	
Early Childhood Coalition Grnt	5-5713	22,500.00	0.00	
Grant from Provincial Government	5-5706	\$387,161.00	\$231,000.00	
		694,444.94	408,660.00	169.93%
Expenses				
Salaries	6-6001	1,076,007.91	1,081,780.00	
Honorariums	6-6003	25,380.00	24,000.00	
Employer Contributions	6-6004	284,898.40	257,957.00	
Accommodation & Subsistence	6-6011	18,505.99	19,800.00	
Transportation Expenses	6-6012	94,450.22	109,000.00	
Training & Education	6-6013	12,013.55	17,900.00	
Membships & Seminars/Conferences	6-6015	4,867.30	7,300.00	
Advertising & promotion	6-6021	0.00	500.00	
Telecommunication Services	6-6033	6,795.77	6,700.00	
Mobile Communication Services	6-6036	9,857.16	13,500.00	
Project Coordination	6-6039	12,625.04	0.00	
Professional Services	6-6040	6,856.14	8,000.00	
Auditing & Accounting Services	6-6041	3,850.00	4,300.00	
Rent	6-6043	14,442.48	15,000.00	
Contracted services	6-6071	0.00	1,000.00	
Repair/Maintenance of Motor Ve	6-6076	628.28	500.00	
Office Supplies	6-6102	1,505.02	0.00	
Personal Protection Equipment &	6-6104	207.71	500.00	
Petroleum & Antifreeze Products	6-6105	2,333.97	2,500.00	
General & Operating Supplies	6-6109	31,326.96	53,500.00	
Rental - Hall / Building	6-6143	37,935.71	38,700.00	
Homelessness Prevention Program	6-6158	3,348.19	0.00	
Grants to Organizations	6-6202	128,360.00	154,100.00	
Grant Agreements	6-6203	0.00	245,000.00	
Aboriginal Community Programs	6-6225	0.00	30,000.00	
		1,776,195.80	2,091,537.00	84.92%



MD of Greenview **Actual to Budget** **Family & Community Support Services** **For the 2 Months Ending 2/29/2020**

Revenues

Sales of Goods & Services	5-5200	\$5,461.00	\$36,500.00	14.96%	\$31,039.00
Other Services	5-5299	7,500.00	45,000.00	16.67%	37,500.00
Shared Funding	5-5709	0.00	193,239.00	0.00%	193,239.00
Other Revenue	5-5809	0.00	22,500.00	0.00%	22,500.00
		12,961.00	297,239.00	4.36%	284,278.00

Expenses

Salaries	6-6001	162,097.30	1,249,349.00	12.97%	1,087,251.70
Honorariums	6-6003	1,430.50	24,000.00	5.96%	22,569.50
Employer Contributions	6-6004	40,736.61	294,462.00	13.83%	253,725.39
Accommodation & Substistence	6-6011	224.62	32,600.00	0.69%	32,375.38
Transportation Expenses	6-6012	10,470.76	112,300.00	9.32%	101,829.24
Training & Education	6-6013	30.00	12,500.00	0.24%	12,470.00
Memberships & Seminars/Conferences	6-6015	0.00	12,500.00	0.00%	12,500.00
Telecommunication Services	6-6033	1,155.12	13,400.00	8.62%	12,244.88
Mobile Communication Services	6-6036	1,102.88	2,700.00	40.85%	1,597.12
Expenses, Grant Expense	6-6039	4,340.98	0.00	0.00%	(4,340.98)
Professional Services	6-6040	0.00	18,000.00	0.00%	18,000.00
Auditing & Accounting Services	6-6041	0.00	1,500.00	0.00%	1,500.00
Repair/Maintenance of Motor Ve	6-6076	0.00	500.00	0.00%	500.00
Personal Protection Equipment &	6-6104	137.14	1,500.00	9.14%	1,362.86
Petroleum & Antifreeze Products	6-6105	43.55	2,500.00	1.74%	2,456.45
General & Operating Supplies	6-6109	5,182.89	64,000.00	8.10%	58,817.11
Rental - Hall / Building	6-6143	0.00	53,700.00	0.00%	53,700.00
Expenses, Homelessness Prevention Prog	6-6158	3,248.88	0.00	0.00%	(3,248.88)
Grants to Organizations	6-6202	89,320.00	140,000.00	63.80%	50,680.00
		319,521.23	2,035,511.00	15.70%	1,715,989.77

FCSS IMPACT

Community Volunteer Income Tax Program

26

2019

of Communities
Reporting



of Returns Filed



of Children
Impacted



of Seniors
Impacted



of Low Income
Individuals Impacted



**Total Amount
Coming Back Into
Alberta Communities**



\$46,229,937

Contributing To...



Poverty



*Economic
Self-Sufficiency*

powered by

REQUEST FOR DECISION

SUBJECT: **Adult Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 19, 2020

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2020 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: March 2020 Coordinators Report

- **Items of Interest**

- Coordinating with Oliver's Funeral Home to have them present the Living Well Leaving Well workshop in Valleyview, Grovedale and DeBolt. This is an Estate Planning workshop. Grovedale's presentation was held on Feb 24 with an excellent turnout of 18 people. Valleyview is scheduled for March 11 at the Valleyview Library and DeBolt is scheduled for March 16 at the DeBolt Centre.
- We are communicating with the Grovedale Seniors club to coordinate more workshops in their area and possibly an Older Adult Day.
- An evening, Just in Case workshop is being coordinated with the DeBolt Library.

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or other essential services. At the end of February we have 69 clients, 37 from the MD and 32 in Valleyview. We provided 4 medical trips and 184 home support visits during the month.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS home support staff provide delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. In January we delivered 109 meals to 7 clients.

- **Just in Case Workshop**

The Just in Case workshop teaches participants what types of documents and information to have prepared and on hand to assist their family in case of an emergency. An emergency may be many things, such as a sudden evacuation, or someone being hospitalized or even a death.

A Just in Case Workshop was held at the DeBolt Centre on Feb 27th. 7 participants attended the 2 hour workshop. 100% of the respondents said that because of the workshop they feel better about their ability to plan ahead.

- Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. In February we assisted 40 people with 70 different needs.

February 2020		Residence			40
Support Needs	MD	VV	SL IR	Explanation/ Example	
Admin Assist	1	1	1	Faxing, Photocopying, Scanning or Typing for someone	
Advanced Planning				Personal Directives, Guardianship, Funeral Planning	
Advocacy/ Mediation	1			With anyone, Family, Businesses, Government	
Alberta Benefits	3	5	2	Alberta Supports, Blue Cross, Alberta Health, AISH	
Caregiver Supports	1	2	1	Info on programs, strategies, referrals to other	
Commissioner/ Notary	4	6	3		
CRA Inquiry	2	2	4	any Income Tax inquiries, not filing	
Elder Abuse				Queries and Advise	
Estate Planning/ Handling	2	1	1	Power of Attorney, Wills, Paperwork after a funeral	
Federal Benefits	2	3	1	GST, Canada Child Tax Benefit, Guaranteed Income	
Federal Pensions	1	1	1	CPP, CPP Disability, OAS	
Home Support/ Wheels for Meals	3			Queries, home visits	
Information	3	2	1		
Legal	1	1	1	Queries, Paperwork,	
Maintenance Enforcement Prog				Queries, form assistance	
Other FCSS Prog	1			Referral to another program or worker within FCSS	
Referral to other Agency	2	2			
Supportive Listening		1			
Technology Assistance				cell phone, internet, CRA accounts, email- etc	
Monthly Total	27	27	16	70	

- Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare Income tax and benefit returns for people with low Income and simple tax situations. Tax clinics for 2019 returns are organized and accepting bookings. 18 clinics will run during the months of March and April. We continue to complete late returns throughout the year. In February we completed 6 overdue returns.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

MD	VV	SL									2020
4	6	15									
Senior	AISH	Low Inc	GST	CCB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL	
1	0	24	\$ 4,117.00	\$ 15,030.00	2	\$ 6,637.00	\$ 3,176.00	\$ 9,000.00	\$ 5,492.00	\$ 43,452.00	
25											

REQUEST FOR DECISION

SUBJECT: **Community Resource Centre/Support Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: January 15, 2020
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the March 2020 Community Resource Centre/Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Community Resource Centre/Support Coordinators.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Community Resource Centre/Support Coordinators report



March 5, 2020

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator & Breanne Major, Support Coordinator

SUBJECT: March 2020 Coordinator and Support Coordinator report

Stats Report for February 2020:

Green View FCSS Community Resource Center assisted a total of 468 client visits in the month of February.

The breakdown can be seen below.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	81	68											
Employment Supports	100	65											
Other Clients	191	335											
Total Clients Visits	405	468											
Residence Break Down:													
MD	65	83											
Sturgeon Lake	111	152											
Town	229	233											
New	13	14											
Returning	392	454											
Total Clients Visits	405	468											

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	15	12											27
Employment Supports	17	13											30
Other Clients	33	58											91
Total Clients Visits	65	83											148
Residence Break Down:													
MD	65	83											148
New	2	3											5
Returning	63	80											143
Total Clients	65	83											148
YES	65	83											148
NO	0	0											0
Community Social Issues Identified													
CFS	0	0											0
Food Bank	0	5											5
Mental health	2	2											4
Canadian Child Tax Benefits	0	0											0
AISH	6	1											7
Income Support	15	12											27
Alberta Adult/Child Health Benefit	0	4											4
Housing/ Heart River Housing	0	1											1
Service Canada	2	2											4
Seniors Information	4	3											7
Canada Revenue Agency	1	14 (14 CVITP)											102
Employment Supports	17	13											30
WCB (Worker's Compensation Board)	0	0											0
Technology Assistance	1	1											2
Childcare subsidy	1	0											1
program inquires	1	3											4
Legal (faxes, forms, calls)	2	8											10
Other questions/inquires	13	12											25

The category “other” can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	64	52											116
Employment Supports	56	33											89
Other Clients	109	148											257
Total Clients Visits	229	233											462
Residence Break Down:													
Town of Valleyview	229	233											462
New	10	9											19
Returning	219	224											443
Total Clients Visits	229	233											462
YES	229	233											462
NO	0	0											0
Community Social Issues Identified													
CFS	1	1											2
Food Bank	16	19											35
Mental Health	5	9											14
Canadian Child Tax Benefits	3	3											6
AISH	9	18											27
Income Support	64	52											116
Alberta Adult/Child Health Benefit	4	6											10
Housing/ Heart River Housing	8	6											14
Service Canada	11	27											38
Seniors Information	9	5											14
Canada Revenue Agency	2 (4 CVITP inquires)	45 (42 CVITP)											0
Employment Supports	56	33											89
WCB(Workers Compensation Board)	0	1											1
Technology Assistance	3	2											5
Childcare subsidy	0	0											0
program inquires	3	6											9
Legal (faxes, forms, calls)	9	12											21
Other questions/inquires	27	33											60

The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	4											6
Employment Supports	27	19											46
Other Clients	82	129											211
Total Clients Visits	111	152											263
Residence Break Down:													
Sturgeon Lake Cree Nation	111	152											263
New	1	2											3
Returning	110	150											260
Total Clients Visits	111	152											263
YES	111	152											263
NO	0	0											0
Community Social Issues Identified													
CFS	0	0											0
Food Bank	2	0											2
Mental Health	2	1											3
Canadian Child Tax Benefits	0	2											2
AISH	11	10											21
Income Support	2	4											6
Alberta Adult/Child Health Benefit	0	6											6
Housing/ Heart River Housing	0	1											1
Service Canada	15	9											24
Seniors Information	0	1											1
Canada Revenue Agency	12(2 CVITP Inquires)	63 (50 CVITP)											307
Employment Supports	27	19											46
WCB(Workers Compensation Board)	0	0											0
Technology Assistance	2	0											2
Childcare subsidy	0	0											0
program inquires	0	7											7
Legal (faxes, forms, calls)	9	15											24
Other questions/inquires	24	30											54

Employment support numbers decreased from 100 in January to 65 in February. This could possibly be explained by periods of extreme weather as well as an increase in pipelining activity in between Little Smoky and Fox Creek. The increase of pipeline work and labourers in the area has brought in business to the hospitality industry and supporting industries.

The Service Canada Mobile Outreach clinic was present at the Green View FCSS Community Resource Center on February 25th. During this clinic, clients were able apply for Social Insurance Numbers, create My Service Canada Accounts, make inquiries about pensions and benefits and about their Employment Insurance Benefits or their eligibility. On this visit, 5 clients utilized the services of Service Canada.

Recently, a brief survey asking clients how the programs and services received at the Green View FCSS Community Resource Center has impacted their life is being handed out to clients utilizing the Resource

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
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Center. Responses of these surveys will be shared in future monthly reports. The first survey response can be seen below:

“The service here is great. When we had trouble finding a new place to live, the staff went above and beyond to help us figure it out. Plus we do all, or most of our business here. The staff helped me get my resume in order and I was able to find a job and get my life in order. Thanks for your services.”

The Support Coordinator works together with the CRC Coordinator to help all the clients that come into the resource centre. One thing that the Support Coordinator does take the lead on is the Finding Our Voice program. Finding Our Voice, will be starting on March 10th with the support coordinator as a co-facilitator with a community volunteer. This program is a 5 week program that focuses on focuses on issues related to self-esteem and the importance of effective communication. To date there are 8 registered participants.

Respectfully submitted,

Corinne D’Onofrio
&
Breanne Major

REQUEST FOR DECISION

SUBJECT: **Youth Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 19, 2020

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the March 2020 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Youth Coordinators Report



March 6th, 2020

TO: Lisa Hannaford

FROM: Amanda Roy, Youth Coordinator

SUBJECT: March Youth Coordinator's Report

Programs Continuing in February 2020:

Ridgevalley School:

- Skills
- Mind Up
- I Can Handle Anger
- Girls Group

St. Stephens Catholic School

- Skills
- Kids Have Stress Too
- Why Try?

Programs Commencing February 2020

Hillside High School:

- Skills: Three Grade 8 class will participate in this 8-week program where they will learn about healthy relationships and how to resist the pressures to become sexually active.

Programs Commencing March 2020

Oscar Adolphson School:

- Friendship Group: Two mixed grade 2 & 3 groups with four children in each group. The students will focus on building personal strengths and developing social skills, which will help them to be more successful at school, at home and with peers. The program covers a variety of topics such as being a friend, cooperation and resolving conflicts. This program will also incorporate crafts, discussions and team building games.

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

Programs Completed in January & February 2020:

Program	# of Completed Surveys	Outcomes
Body Talk	39	97% of students know more about how bodies change during puberty.
Hands Are Not For Hitting	18	78% of students know how to stop, breath and think of a solution to their problems.
Skills	33	93% of students feel they are better prepared to make healthy decisions.
Cyber Safety Workshop Grade 5 & 6	25	96% of students feel better informed on how to safely navigate the web after taking Cyber Safety.
I Can Handle Anger	21	100% of students know ways in which they can cool down and control their anger after taking ICHA.
Mind Up	17	94% of students are better at making decisions after taking Mind Up.
Girls Group	5	60% of students feel they get along better with others.
KIDO	12	91% of students know where to find help and support after taking KIDO
Parent Cyber Safety Workshop	7	100% of parents have more strategies to help keep their children safe online.

“If you ever had any doubts if the things you teach the kids are effective...I can tell you that it does! It matters! And I thank you for taking on the hard task of keeping the kids informed, even though they don’t know they need to be.” –Grade 5 Parent

“Thank you! I feel so grateful for programs in our community to strengthen and protect families and look forward to more!” –Parent form Cyber Safety Workshop

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0

Other:

- Youth Coordinator facilitated a two day Cyber Safety Workshop with the grade 5's and 6's at Harry Gray Elementary.
- Youth Coordinator attended Mental Health First Aid Seniors on January 11 & 12
- Youth Coordinator participated in an online training for Beyond The Hurt: Preventing Bullying And Harassment on January 13th.
- Youth Coordinator attended Healthy Youth Relationships at the PACE Centre on February 9th.
- Youth Coordinator facilitated a Cyber Safety Parent Workshop on February 26th.
- March 3rd & 4th Youth Coordinator attended ICS 200 at FCSS Resource Centre.
- March 5th & 6th Youth Coordinator attended Mental Health First Aid Basic at the FCSS Resource Centre.
- Youth Coordinator will attend Awareness of Self Harming Behaviour, Children and Trauma and Greif and Loss at the PACE Centre on March 14th & 15th.
- Youth Coordinator will travel to Grande Cache to help with the Kids Conference on March 22nd – 25th.
- Youth Coordinator will attend Poverty Simulation on March 19th.

Respectfully Submitted,

Amanda Roy

Green View Family & Community Support Services
Box 1079
Valleyview, Alberta
T0H 3N0