



REGULAR BOARD MEETING AGENDA

June 20, 2018

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
		3.1 Regular Green View Family and Community Support Services Meeting minutes held April 18, 2018 – to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS		
		6.1 FCSS Manager Report	5
		6.2 FCSS Coordinator, Adult	28
		6.3 FCSS Coordinator, Community Resource Center	32
		6.4 FCSS Coordinator, Support	42
		6.5 FCSS Coordinator, Youth	46
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	IN CAMERA		
#10	ADJOURNMENT		

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, April 18, 2018

1: Chair Perron called the meeting to order at 9:30 am.
CALL TO ORDER

PRESENT	Chair, Member at Large, Greenview	Roxanne Perron
	Vice Chair, Member at Large, Town of Valleyview	Teresa Plontke
	Board Member, Member at Large, Greenview	Trina Parker-Carroll
	Board Member, Member at Large, Greenview	Tammy Day
	Board Member, Town of Valleyview Councillor	Tanya Boman
	Board Member, Greenview Councillor	Shawn Acton
	Board Member, Greenview Councillor	Roxie Rutt

ATTENDING	FCSS Manager	Lisa Hannaford
	Recording Secretary	Corinne D’Onofrio

ABSENT

#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 18.04.24 Moved by: BOARD MEMBER, TAMMY DAY
 That the April 18, 2018 agenda be adopted as presented.
CARRIED

#3.1 REGULAR MEETING MINUTES

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES
MOTION: 18.04.25 Moved by: VICE CHAIR, TERESA PLONTKE
 That the Minutes of the Regular Green View FCSS Meeting held on Wednesday, March 21, 2018 be adopted as presented.
CARRIED

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES:

#4 DELEGATES

4.0 DELEGATION

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 KIDZ FESTIVAL FUNDING REQUEST

MOTION: 18.04.26 Moved by: BOARD MEMBER, ROXIE RUTT

That Green View Family and Community Support Services Board authorize administration to provide \$500.00 to the Kidz Fest to fund one Friends Forever Puppet show, with funds to some from the 2018 operational budget, grants to external organizations.

CARRIED

Trina Parker – Carroll abstained from voting, due to conflict of interest.

6.2 FCSS MANAGER REPORT

MOTION: 18.04.27 Moved by: BOARD MEMBER , TANYA BOMAN

That the Green View FCSS Board accept the April 2018 Manager's report as presented for information.

CARRIED

Chair Perron called the meeting to recess at 10:23am.

Chair Perron reconvened the meeting at 10:38 am.

6.3 FCSS COORDINATOR, ADULT

MOTION: 18.04.28 Moved by: BOARD MEMBER, SHAWN ACTON

That the Green View FCSS Board accept the April 2018 Adult Coordinator's report as presented for information.

CARRIED

6.4 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 18.04.29 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board accept the April 2018 Community Resource Center Coordinator's report as presented for information.

CARRIED

MOTION: 18.04.30 Moved by: BOARD MEMBER, SHAWN ACTON

That the Green View FCSS Board direct administration to gather information on the supports available to rural families in the northwest for children with autism.

CARRIED

6.5 FCSS COORDINATOR, SUPPORT

MOTION: 18.04.31 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View FCSS Board accept the April 2018 Support Coordinator's report as presented for information.

CARRIED

6.7 FCSS COORDINATOR, YOUTH

MOTION: 18.04.32 Moved by: BOARD MEMBER, SHAWN ACTON

That the Green View FCSS Board accept the April 2018 Youth Coordinator's report as presented for information.

CARRIED

#7 MEMBER REPORTS

7.1 CHAIR/MEMBER REPORTS

VICE CHAIR PLONTKE

- No report at this time

BOARD MEMBER PARKER-CARROLL

- May 6th is an anxiety workshop at the Valleyview Municipal Library

BOARD MEMBER SHAWN ACTON

- No report at this time

BOARD MEMBER DAY

- June 3rd-9th is Alberta Senior Week

BOARD MEMBER RUTT

- No report at this time

BOARD MEMBER BOMAN

- May 6th Bank of Montreal is taking pledges and fundraising for the Kids Help phone.
- April 12th- attended the open house at Northern Lakes College

CHAIR PERRON

- No report at this time

#8 CORRESPONDENCE

8.0 CORRESPONDENCE

#9 IN CAMERA

9.0 IN CAMERA CONFIDENTIAL ITEM

-no in camera was presented

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, June 20, 2018 at 9:30am.

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 18.04.33 Moved by: BOARD MEMBER , TANYA BOMAN
That this meeting adjourn at 11:43 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

UNADOPTED

REQUEST FOR DECISION

SUBJECT: Managers' Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 20, 2018 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 20, 2018 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Managers report



Managers Board Report – Regular FCSS Board Meeting June 20, 2018

Dear Board Members,

Since the spring regional meeting in Manning in May, several developments have transpired.

The first piece of news is in regards to Sagesse, a partner organization based out of Calgary. Green View FCSS has been collaborating with Sagesse for approximately four years to provide domestic violence support programs including Growth Circle and Finding Our Voices. In October of 2016, administration travelled to Calgary where Sagesse hosted its first community collective meeting, which provided an opportunity for communities to come together and share experiences, build support and networks across the province. At this community collective meeting it became apparent that we could all benefit from a collective impact initiative across the province with the goal of addressing domestic violence through large-scale social change. Sagesse has recently received funding from the GOA to support the creation of a provincial collective impact initiative to address the systems and structures that support violence, and create sustainable change across the province. The provincial funding announcement is planned to take place in June, and Sagesse has chosen our community to make the announcement. The Executive Director of Sagesse, Andrea Silverstone, and Minister Irfan Sabir of Community and Social Services are tentatively scheduled to come to Green View FCSS on Friday June 22 to make the announcement.

Green View FCSS was successful in obtaining a \$5000.00 grant from Alberta Rural Development Network to conduct a homelessness estimation. We will be collaborating with the County of Grande Prairie to conduct the estimation, which will take place in September of 2018.

Summer Day Camp Coordinator Sarah MacLellan returned for another season on June 11, the dates and locations of the day camps are included in the Youth Coordinators report. Sue Suk is the successful candidate who will replace Bretley Dunn in the role of Youth Coordinator. Sue will begin her duties on June 18, allowing some overlap for training.

Green View FCSS will host a two-day foundational outcomes training workshop on June 26 & 27. We are also hosting an Alberta Emergency Management Agency (AEMA) ESS 72 hour preparation train the trainer, and a scribe training on September 5th. The Manager has also been in contact with Ruth Sault from Alberta Health Services to offer training space for psychosocial disaster preparedness and response training that was presented at the spring regional meeting, no dates have been confirmed at this time.

The HEART will be hosting its third domestic violence conference at the Memorial Hall on May 1&2, 2019. Topics and speakers confirmed thus far include: Jacquie Aitken Kish and

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

Heather King from Pace, who will be providing an overview of the Intergenerational Healing Parenting program; Tuval Dinner from Alberta Council of Women's Shelters who will facilitate a discussion on engaging men and boys in the prevention of domestic violence; Mel Siggelkow from Rising Above will speak on how addictions to drugs and alcohol impact domestic violence; Holly Crichton will deliver a survivors story; Farzad Zare-Bawani will speak on pornography addiction and its relation to domestic violence; Linda Chamberlain will be speaking on the neurobiology of stress; and finally Betty-Jo Barrett will be the emcee and facilitate a session on intimate partner violence.

Additional points of interest:

- The professional development training modules are now available on the FCSSAA website.
- An email was sent to Ken Dropko expressing Greenviews interest in "Garden Loft" seniors housing pilot.
- The Celebration of Cultures, in partnership with the Valleyview Agricultural Society, will not run this year due to lack of groups able to participate.
- The Ready to Rent course scheduled on June 14 will not proceed due to lack of registrants.
- Administration has visited Nose Creek to disseminate information about FCSS programs and services.
- Current financials, Pace outcome reports, and first quarter Grande Cache reports have been included as part of the managers' report.
- FCSSAA conference planning and speakers are 90% complete.
- Potential delegates from Bridge to Care have decided against presenting to the Green View FCSS Board as they are going through a 'revamp' and striving for a more focused vision.

GIVE ME A BREAK QUATERLY REPORT

REPORTING PERIOD	January 1, 2018 – March 31, 2018		
# OF CLIENTS	22		
# OF OPEN FILES	17		
# OF CLOSED FILES	5		
# OF REASSESSMENTS COMPLETED	5		
# OF REASSESSMENTS PENDING			
REASONS FOR PENDING REASSESSMENTS	Pending reassessments are newer clients that are now up for their 6-week reassessments. Those will be done within the next 2 weeks.		
CLIENT DEMOGRAPHICS			
Ages 18 – 29			3
Ages 30 – 49			4
Ages 50 – 65			1
Ages 66 - 75			9
Ages 75+			
Resident of Joachim			2
Resident of Kamisak Development Coop			1
Resident Muskeg			0
Resident of Susa Creek			1
Resident of Victor Lake			12
Resident of Wyandie Flats East			
Resident of Wyandie Flats West			2
CRITERIA FOR SERVICE			
Note: clients may qualify under one or more of the criteria			
Supplemental Care for Elders			9
Pre or post hospitalization			1
Pre or postnatal home care			1
Home Management Assistance			5
Emotional Stress			1
NATURE OF SERVICES PROVIDED			
Housecleaning	14	Meal Preparation	0
Transportation	0	Snow Shoveling	10
Basic Home Repairs		Basic Yard Maintenance	10

CHALLENGES

This program is running fantastically. There has been no challenges brought to my attention.

SUCSESSES

Our client numbers have risen since the last quarterly report. It was a great decision to hire the new Home Support Worker. With her being able to speak Cree, it has helped her bring more clients to the program.

One of our clients is battling depression. After much convincing from her Dad, she decided to give our program a try. After just 3 weeks of being with us, the home support worker said that she is doing much better. She now, helps out while the worker is there. She loves the fact that she can now help clean her child's room. And on a major note, the home support worker said that when she visits this clients home now, the curtains are always open and there's a smile on the clients face. Her Dad popped into the office recently to thank us for helping his daughter.

We are thankful for the approval to pilot an older person outreach worker. Pilot to run from April 2018 until the end of August 2018 at the time a report will be provided including the work (nature of assistance) and achievements. Recommendations will be put forward at that time.

CLIENT FEEDBACK

Speaking with the daughter of one of our Cree speaking only clients, she voiced how happy her Dad is to have someone come by to help him keep his house neat and tidy. His home support worker also told me that he gets so excited when she goes to his house and that he follows her around just to talk to her.

With the recent accidental death of the grandson of one of our clients, his house had to be redone. Our home supports workers were there to help in any way that they could. This client was so happy to have the extra help. He has since moved back into his home and is loving having the home support worker come by every week to help him out and visit.



Aboriginal Community Activity Fee Assistance Program

FIRST QUARTER REPORT

PERIOD OF TIME COVERED IN THIS REPORT: January 1, 2018 – March 31, 2018

NUMBER OF INDIVIDUALS ACCESSING PROGRAM: 81

NUMBER OF CLIENT FILES: 43

NUMBER OF OPEN CLIENT FILES: 42

NUMBER OF CLIENT FILE CLOSURES: 8

NUMBER OF RENEWALS: 11

NUMBER OF RE-OPENED FILES: 6

NUMBER OF APPLICATIONS DECLINE FOR NOT MEETING CRITERIA: 4

DEOMGRAPHIC DETAILS

Number of children (birth – 4)	12
Number of children (5 – 12)	20
Number of youth (13 – 17)	3
Number of adults (18+)	46
TOTAL NUMBER OF CLIENTS	81

ACTIVITY FEE ASSISTANCE PROVIDED TO THIS REPORTING PERIOD

Number of families	19
Number of youth	0
Number of individuals 18+	5

REFERRAL INFORMATION

AGENCY/ORGANIZATION	# OF REFERRALS	AGENCY/ORGANIZATION	# OF REFERRALS
Addictions (Alberta Health Services)	0	Homework Connection (Aseniwuche Winewak Nation)	0
Child and Family Services (Case Worker)		Mental Health (Alberta Health Services)	0
Child and Family Services Early Intervention (Aseniwuche Winewak Nation)	5	Parent Child Assistance Program (Aseniwuche Winewak Nation)	0
Doctor (Alberta Health Services)	0	Parent Link Centre (Aseniwuche Winewak Nation)	0
First Nations, Metis, Inuit Worker (Grande Yellowhead Public School Division)	0	Self-referral (inquired at the FCSS office)	1
TAWOW Centre (Aseniwuche Winewak Nation)	0	Native Counseling Services	0

REASONS FOR REFERRAL

PRESENTING ISSUE		PRESENTING ISSUE	
Addiction	X	Physical Disability	x
Divorce / Separation	X	Poverty	X
Family Violence	X	Transiency / Social Isolation	X
Job Loss	X	Other (please specify)	
Mental Health	X	Other (please specify)	
Parent / Teen Conflict	X	Other (please specify)	
Parenting Skills	X	Other (please specify)	

Billing information January 1, 2018 – March 31, 2018					
Youth (# of passes)	\$97.25/pass	Adult (# of passes)	\$140.25/pass	Family (# of passes)	\$304.25/pass
1	97.25	4	\$561.00	14	4259.00
TOTAL BILLING FOURTH QUARTER					\$4917.15

Program Promotion

We are still utilizing are usual channels for promotion which are as follows

- Alberta Health Services – addictions and mental health
- Medical Clinic – doctor referrals
- Child and Family Services office
- Native Counseling Service
- TAWOW Centre – operated by AWN and housing Child and Family Services Early Intervention, Homework Connection, Parent Child Assistance Program, FASD Worker, and Parent Link Centre
- Daily interactions with representatives from various agencies
- Information sharing at Interagency meetings

We continue to use our regular avenues for promotion.

Is the program achieving the desired results?

The goal of providing an access to activities in a healthy environment, strengthening family units, empowering individuals is being achieved. Indicators of success are:

- One adult male recently returned from an addictions treatment facility and has been using his access to the facility in the evenings to distance himself from the negative peer group, which still resides in his community

- Mothers of young children have reported they enjoy being able to get out of the house and connect with other moms at programs within the facility; improving their mood

Trends Being Noticed

- Several of the children 10+ are accessing the facility without their parent/s. 10 years old is when they can attend public swim etc., without parental supervision. Some may argue their parents are “dumping” their children at the facility, however whether they are or not the positive is these kids are in a positive controlled environment and not frequenting places where other kids are getting into trouble
- During the past few winter months we have noticed an increase in the number of middle school aboriginal students hanging out in the facility. They are greeted and welcomed by staff creating a feeling of inclusion. Many of these children are waiting inside the facility to escape the cold while they wait for their parents to finish work and pick them up to go home – please remember any child living in the cooperatives is not within walking distance of their home

Feedback

- During reassessment we continue to hear appreciation from the clients for this program.

Success Story

After reviewing the client files, I feel confident in saying this program truly has impacted the majority of its clients in meaningful ways. It reenergizes my commitment to our community to be apart of this program when I see how effective it is.

To end 2017 I would like to share with the story of one of the youth who spends much of her time in the facility. She rarely participates in facilitated programs, but does come every day before school and after school. I have seen this youth in the facility as late as 9 pm. She is quiet, withdrawn, and seems lonely. I always make a point of saying hello and asking how her day is. In early December I stopped to say good morning and she asked to talk with me. She confided to me the difficulties she is facing as a result of her home environment. From this point I was able to connect her with supports to help her during this difficult time and provide a listening ear. I will be checking with her to make sure she is doing ok and am so thankful that she reached out.

Respectfully reported by,

Amber Hennig

Grande Cache FCSS Director

Assistant Manager of Programs / Town of Grande Cache Department of Community Services

MD of Greenview - Community Social Development Family and Community Support Services ¹⁴ 2017 Funded Agency Annual Project Outcomes Report

Agency Name: Pace: Community Support, Sexual Assault & Trauma Centre

Project Name: Sexual Violence Awareness Program

Primary Target Population: *(select population served and account for # of unique clients/participants served)*

Population Served:	<input checked="" type="checkbox"/> Children/Youth	<input type="checkbox"/> Seniors	<input type="checkbox"/> Families	<input type="checkbox"/> Adults	<input type="checkbox"/> Community
Actual # of unique clients/participants:	#266	# _____	# _____	# _____	# _____

Provincial FCSS Strategic Direction Alignment:
Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the FCSS Regulation) and is related to this project.

SD1	<input checked="" type="checkbox"/> Help to develop independence, strengthen coping skills and become more resistant to crisis
SD2	<input type="checkbox"/> Help to develop an awareness of social needs.
SD3	<input type="checkbox"/> Help to develop interpersonal and group skills, which enhance constructive relationships among people.
SD4	<input type="checkbox"/> Help people and communities to assume responsibility for decisions and actions, which affect them.
SD5	<input type="checkbox"/> Help to sustain people as active participants in the community.

MD of Greenview - Community CSD Family and Community Support Services Priority Outcome

<p>Social Inclusion</p> <p><input type="checkbox"/> Adult Personal Capacity</p> <p><input type="checkbox"/> Family Cohesion</p> <p><input type="checkbox"/> Enhanced Diversity</p> <p><input checked="" type="checkbox"/> Positive Child and Youth Development</p>	<p>Building Community Potential</p> <p><input type="checkbox"/> Social Awareness and Engagement</p> <p><input type="checkbox"/> Community Partnership</p> <p><input type="checkbox"/> Agency Capacity Building</p>
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Completing Measurement Tool:
(please account for the number of unique clients/participants completing the data collection tool; this number may be different than the number served)

203

Project Outcome(s): <i>(local project outcome)</i>	Project Indicator(s) of Success: <i>(local project indicator supporting outcome based on what you know from measures used)</i>	Provincial Outcome & Provincial Indicator Alignment: <i>(see attachment)</i>	Measures Bank Measure Number:	Measure(s): <i>(Measure is the question used from the FCSS Measures Bank)</i>
1. Children/Youth’s knowledge has increased regarding sexual violence.	1. Gr.4-6 students indicate an increased understanding of sexual abuse.	Community Social Issues are identified and addressed. <i>Understanding of Community Social Issues</i>	PM1	As a result of the “Who Do You Tell?” Program I have a greater understanding of not ok touches to private parts.
			# completing measure: 54 # experiencing a positive change: 46	
	2. Gr.7-12 Students indicate an increased understanding of sexual violence.		PM1	As a result of the Sexual Violence Presentation I have a greater understanding of sexual violence.
			# completing measure: 121 # experiencing a positive change: 116	
	3. Teachers indicate that their Gr. K-6 students’ knowledge of sexual violence has increased.		PM1 (Modified to say “my students”)	As a result of the “Sexual Violence Awareness Program”, my students have a greater understanding of Sexual Violence.
			# completing measure: 5 Staff on behalf of their 97 students # experiencing a positive change: 5 Staff on behalf of their 97 students	
	4. Teachers indicate that their Gr.7-12 students’ knowledge of sexual violence has increased.		PM1 (Modified to say “my students”)	As a result of the “Sexual Violence Awareness Program”, my students have a greater understanding of Sexual Violence.
			# completing measure: 8 Staff on behalf of their 105 students # experiencing a positive change: 8 Staff on behalf of their 105 students	

Project Outcome(s):	Project Indicator(s) of Success:	Provincial Outcome & Provincial Indicator Alignment:	Measures Bank Measure Number:	Measure(s):
2. Children recognize that they have support systems.	1. Children report knowing more adults that they can go to for support with sexual violence.	Other Adult Relationships <i>Support</i>	PM1: 8-12 years old	1. <i>As a result of the Who Do You Tell Program I know more adults that I can go to when I need help.</i>
				# completing measure: 55 # experiencing a positive change: 54
3. Parents & Teachers, who are in supporting roles of Children & Youth, have an increased knowledge regarding sexual violence and skills to talk with their students/children.	1. Teachers Gr.K-6 report that they have greater a greater understanding of sexual violence.	Understanding of Community Social Issues	PM1	1. <i>As a result of the Sexual Violence Awareness Program I have a greater understanding of sexual violence.</i>
	2. Teachers Gr.7-12 report that they have greater a greater understanding of sexual violence.			# completing measure: 5 # experiencing a positive change: 5
	3. Teachers Gr. K-6 report they have the necessary skills to speak about sexual violence with their student(s).			1. <i>As a result of the Sexual Violence Awareness Program I have a greater understanding of sexual violence.</i>
	4. Teachers Gr. 7-12 report they have the necessary skills to speak about sexual violence with their student(s).			# completing measure: 9 # experiencing a positive change: 7
	3. Teachers Gr. K-6 report they have the necessary skills to speak about sexual violence with their student(s).	Positive Family Communication	PM3 (Modified to say "my student(s)" instead of "my child")	1. <i>As a result of the Sexual Violence Awareness Program I know more about how to talk with my student(s) about sensitive issues.</i>
	4. Teachers Gr. 7-12 report they have the necessary skills to speak about sexual violence with their student(s).			# completing measure: 5 # experiencing a positive change: 5
3. Teachers Gr. K-6 report they have the necessary skills to speak about sexual violence with their student(s).	As a result of the Sexual Violence Awareness Program I know more about how to talk with my student(s) about sensitive issues.			
4. Teachers Gr. 7-12 report they have the necessary skills to speak about sexual violence with their student(s).	# completing measure: 0 # experiencing a positive change: 0			

	5. Parents report they have greater understanding of sexual violence.	Understanding of Community Social Issues	PM1	As a result of the Sexual Violence Awareness Program I have a greater understanding of sexual violence. # completing measure: 13 # experiencing a positive change: 13
	6. Parents report having the necessary skills to speak about sexual violence with their children.	Positive Family Communication	PM3	As a result of the Sexual Violence Awareness Program I know more about how to talk with my child about sensitive issues. # completing measure: 12 # experiencing a positive change: 12

Additional Information			
Identify Measurement Tool(s) Used:			
<input checked="" type="checkbox"/> Survey	<input type="checkbox"/> Observation	<input type="checkbox"/> Interview	<input type="checkbox"/> Focus Groups
When Measurement Tool(s) Used:			
<input type="checkbox"/> Pre-test/post-test: both before and after your activities	<input checked="" type="checkbox"/> Post-Only : After Activities	<input type="checkbox"/> During your activities	
Other output information: (please report on outputs that only apply to this funded project)			
Volunteer involvement related to this project only: # of volunteers: _____ # of volunteer hours: _____		other (please describe and account)	

of sessions: _____

of Trainings: _____

of workshops: _____

of schools in Greenview that received presentations 2; 1¹⁸

Elementary/Jr High: St. Stephen's Catholic School (Gr. K-9), and 1
High School: Hillside High School (CALM Classes).

of parent information sessions: 1 (8 Adults attended total)

of staff information sessions : 1 (16 Adults attended total)

of classes that received 2 Who Do You Tell Presentation: 8

of staff sitting in on Who Do You Tell Presentations: 10

of classes that received 2 Sexual Violence Presentations: 3

of classes that received 1 Sexual Violence Presentation: 4

of staff sitting in on Sexual Violence Presentations: 10

of children/youth students interviewed: 48

Average time spent per child on individual time: 4.63 Minutes

of cases reported to Western Cree Tribal Council: 0

of cases reported to child & family services and RCMP: 3

Pace's Contact and or program delivery with schools is as follows:

- St. Stephan Catholic School – Delivered program to Gr. K-9 in 2016-17 school year.
- Penson School – Last delivered 2013-14 School year. Have been in contact with them 2016-17 school year, however the school wanted to wait until this coming school year. Therefore Pace plans on delivering the program in 2018-19 school year to Penson.
- Ridgevalley School – Just delivered the program 2017-18 school year (in March 2018).
- Oscar Adolphson Primary School – Delivered program in 2015-16 School year.

- | | |
|--|---|
| | <ul style="list-style-type: none">- Harry Gray Elementary School – Delivered program in 2015-16 school year.- Hillside High School – Deliver every year to the CALM Classes.- Homeland Colony School – Pace Reached out in fall of 2017 however the school declined the program. |
|--|---|

Stories - please share a story that describes the ***significant impact*** for the client/participants.

(a story that is related to a particular client/participant success/positive change and supports this project outcome(s))

- After having a Pace presentation in their school, a principal wrote: “The subject that PACE educates on is very sensitive and delicate. We appreciate how professional they were and what a great job they did presenting to all our stakeholders“. “PACE does a great job of making the information covered age appropriate and the presenters are very approachable and knowledgeable. This developed a feeling of trust so that both students and staff felt comfortable to speak to them individually.”
- A Gr. 7-12 Student wrote on an evaluation that the skill they learned from the presentation that they can apply in their life is: “that if I know someone dealing with sexual violence I will know how to help them”.
- A Gr. 7-12 Teacher wrote on an evaluation that the skill they learned from the presentation that they can apply in their life is: “I gained information on where I can direct students for help if they need it”.
- A Gr. K-6 Teacher wrote on an evaluation: “very well presented. My students were relaxed and attentive. Good review of key points”.

Continuous Quality Improvement

Please tell us about two significant findings/things that you have learned about this project after analyzing the data collected.

1. It would be beneficial to have more recent & up-to-date statistics.
2. Gr.7-12 Students really enjoyed the YouTube videos shown and would like more to be incorporated.
2. Gr. 7-12 Students and some teachers suggest more interactive activities.

Please tell us about any changes that will be made to this project as a result of the data analysis.

1. Continue to include more up-to date statistics
2. Look at adding another YouTube video
3. Look at how we can make the presentation more interactive without adding more time.

What improvements can be made to the outcome measurement process?

- Reduce questions on the evaluation forms that we don't need.
- Add a question to the evaluations that asks some thing along the lines of: “What was the most helpful?”
- Continue to find ways to help the Gr. 2-3 understand and fill out their evaluations.

Please tell us about any other successes/challenges your program has experienced:

(could be related to program, staffing, system, awareness etc)

Successes

- We adjusted the length of the Sexual Violence Presentation for a high school, so they could still fit us in for their CALM classes in their unique and tight schedule.

Challenges

- Parents are not receiving enough education on the topic. Parent information sessions are offered to parents however attendance is quite low.

- When explaining one-on-one time with students, we are now discussing the limits of confidentiality (in the classroom as well as in individual time). This aligns with ethics from the professions of social work and psychology.
- We now require principals to sign an agreement before coming into the school. This is beneficial as it clarifies expectations and roles and creates more transparency around our individual time.
- We added a short answer to the Gr. 7-12 short evaluation form.
- We added smiley faces to Gr. 2-3 evaluations to help them with the questions and simplified the code for Gr. 2-6 evaluations.
- We have been implementing CCASA's changes for the Who Do You Tell Program (Gr. K-6), which includes a puppet show or new video; which we created with the help of local actors/actresses and supports.
- Added two new videos as requested by students to The Sexual Violence Presentation (Gr. 7-12).

- Since school principals decide whether the program is offered, there are some principals who choose not to have the program or are so busy they struggle to respond. Therefore, sometimes it is challenging to bring the program into schools who haven't had the program and/or haven't received it in a few years.
- The use of a Consent Form to meet ethical standards sometimes results in children being less likely to attend presentations. It also requires more work on the teachers' part to collect the consent forms.
- Due to the unpredictable funding it can be challenging to keep staff. Therefore, sometimes a lot of time is spent training, and not as much in the schools because the high turnover and lost time.
- There are often more requests for the presentations than we can meet with the current amount of staff we are funded for.
- CCASA has added evaluations for Gr. 2-3, which proves to be challenging to help the students fill them out and takes time out of the presentation.

Completed by: Denay Bjornson

Date completed: March 27th 2018

Reported to: (eg. – Staff, Clients, Community, Board, Council, Municipality, Province)

Date reported:

MD Greenview - Community Social Development Family and Community Support Services
2017 Funded Agency Annual Project Outcomes Report

Agency Name:	Pace: Community Support, Sexual Assault & Trauma Centre				
Project Name:	Community Support Training				
Primary Target Population: <i>(select population served and account for # of <u>unique</u> clients/participants served)</i>					
Population Served:	<input type="checkbox"/> Children/Youth	<input type="checkbox"/> Seniors	<input type="checkbox"/> Families	<input checked="" type="checkbox"/> Adults	<input type="checkbox"/> Community
Actual # of unique clients/participants:	# _____	# _____	# _____	#5	# _____

Provincial FCSS Strategic Direction Alignment:
Please select the one Provincial FCSS Strategic Direction that comes from the five regulatory statements (referenced in section 2.1(1)(b) of the FCSS Regulation) and is related to this project.

SD1	<input type="checkbox"/> Help to develop independence, strengthen coping skills and become more resistant to crisis
SD2	<input type="checkbox"/> Help to develop an awareness of social needs.
SD3	<input checked="" type="checkbox"/> Help to develop interpersonal and group skills, which enhance constructive relationships among people.
SD4	Help people and communities to assume responsibility for decisions and actions, which affect them.
SD5	<input type="checkbox"/> Help to sustain people as active participants in the community.

MD of Greenview - Community CSD Family and Community Support Services Priority Outcome

<p>Social Inclusion</p> <ul style="list-style-type: none"> <input type="checkbox"/> Adult Personal Capacity <input type="checkbox"/> Family Cohesion <input type="checkbox"/> Enhanced Diversity <input type="checkbox"/> Positive Child and Youth Development 	<p>Building Community Potential</p> <ul style="list-style-type: none"> <input type="checkbox"/> Social Awareness and Engagement <input type="checkbox"/> Community Partnership <input checked="" type="checkbox"/> Agency Capacity Building
---	---

Completing Measurement Tool: <i>(please account for the number of unique clients/participants completing the data collection tool; this number may be different than the number served)</i>				#5	
Project Outcome(s): <i>(local project outcome)</i>	Project Indicator(s) of Success: <i>(local project indicator supporting outcome based on what you know from measures used)</i>	Provincial Outcome & Provincial Indicator Alignment: <i>(see attachment)</i>	Measures Bank Measure Number:	Measure(s): <i>(Measure is the question used from the FCSS Measures Bank)</i>	
1. Individuals are equipped to better support community members who are in crisis or have experienced trauma.	1. Individuals attending training report having a greater understanding of supporting & necessary knowledge to help address community members in crisis.	Community social issues are identified and addressed. <i>Understanding of Community social issues.</i>	PM1 (Intended as Post but used as a Pre-Post)	1. As a result of Community Support Training I have a greater understanding of supporting community members in crisis. # completing measure: 5 # experiencing a positive change: 5	
		Community social issues are identified and addressed. <i>Agencies/community members work together in partnership to address social issues in the community.</i>	PM3	2. As a result of Community Support Training Series I have the necessary knowledge to help address this community social issue. # completing measure: 5 # experiencing a positive change: 5	
		2. Individuals attending training have confidence in their abilities to help community members in crisis.	N/A	Other (Created for this program)	1. As a result of Community Support Training I have confidence in my ability to help community members in crisis. # completing measure: 5 # experiencing a positive change: 5

Additional Information

Identify Measurement Tool(s) Used:

Survey

Observation

Interview

Focus Groups

When Measurement Tool(s) Used:

Pre-test/post-test:
both before and after your activities

Post-Only :
After Activities
Participants would take post
test every time they came. The
average of all of their post-tests
was the measure of positive (or
not positive) change.

During your activities

Other output information: *(please report on outputs that only apply to this funded project)*

Volunteer involvement related to this project only:

of volunteers: _____

of volunteer hours: _____

of sessions: _____

of Trainings: _____

of workshops: 2

other *(please describe and account)*

of hours of time facilitating workshops: 17.5

of non-unique individual participants: 5

of Workshops done in Greenview: 0

of _____ : _____

of _____ : _____

Stories - please share a story that describes the *significant impact* for the client/participants.

(a story that is related to a particular client/participant success/positive change and supports this project outcome(s))

(Not distinguished between City, County, & Greenview)

- “The training I have received at Pace has made me even more certain that I want to work in a helping profession with children. Since I began my training at Pace, I have had several friends go into crisis, and thank to the training. I have been able to talk them down and provide them with information and resources for future support”. - Comments from Community Support Training Participant
- “ASIST and sexual abuse, both had such an impact on me and have gave me a better understanding of how to approach victims or potential victims and be empathetic as well”. - Comments from Community Support Training Participant
- Learned: “How to address children who may have experienced trauma as well as resources in the community” - Comments from Community Support Training Participant
- A Facilitator received a call from a new principal in a rural school. She had taken the Mental Health First aid for Adults who interact with youth. She thanked us for the course and said that she has used the material presented many times with her students. She said she especially appreciated the information on anxiety as she has seen as big increase in her students. She said she has also been able to educate the parents and other staff. She said that was probably the best course she has ever taken.
- In a Grief and Loss course a couple participants said they were not happy they had to give up their Sunday afternoon to travel in and listen to “Stuff on grief.” After the workshop they came and said this is how they initially felt, but they quickly changed their tune. The participants said they will use the grief model not only with their clients but for themselves as well. One participant said ‘I was determined not to walk away with any new information’ as she thought we all know how to be sad, but she said the information helped her understand her self and was excited to talk with her clients about the information as well. She thanked us so much for a great workshop. She sheepishly said I guess even I am not too old to learn amazing things

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Continuous Quality Improvement

Please tell us about two significant findings/things that you have learned about this project after analyzing the data collected.

1. Some repetition of information amongst workshops for those who take all of them.
2. Some workshops could include more hands on or role plays

Please tell us about any changes that will be made to this project as a result of the data analysis.

1. Have considered reducing some of the repetition, however at this time will not reduce it. We recognize that not everyone takes all of the workshops and that repetition can be helpful in the learning process.
2. Add more role plays to some workshops and continue to adapt to what each group needs.

What improvements can be made to the outcome measurement process?

- Looking at experimenting with inputting data onto Outcome Tracker online.
- Look at changing questions and/or way we gather data to gain a greater sense of how the workshops have impacted how the participants and their ability to help others.

Please tell us about any other successes/challenges your program has experienced:

(could be related to program, staffing, system, awareness etc)

Successes

- Have created and used a short form of survey for participants if they have to fill out multiple surveys for a workshop.
- Brought in and hosted Canada Red Cross RespectED to do shorter workshops that are more accessible to community members and a train the trainer.
- Training is very effective at delivering valuable information to individuals for professional and personal development and growth.
- Information is very detailed and well-rounded and taking all of the training provides participants with a comprehensive foundation of knowledge.
- Workshops are facilitated by professional, skilled, and enthusiastic instructors with decades of training and experience, that adapt and expand the workshop to the group of individuals and current events.
- Training now accounts for credits for College of Social Workers and for Alberta College of Paramedics.
- Helped host a Foundational Training for 16 new Leading Change Facilitators in the fall. There are now 26 Facilitators in the region.
- We have revised and updated Community Support Training information for new website and Trade Show/Office brochures.

Challenges

- Workshops being as long as they are makes it a challenge for community members and those who work outside of the helping profession to come.
- Training room size is limited and can be too small for the number of participants who attend. Current the maximum amount of participants it can hold is 24.
- The compacted training can make it challenging for the college students who attend all of the training.
- For the free Red Cross workshops it can be challenging to get commitment to attend from those who sign up.
- Sometimes advertising can be a challenge, will continue to work on finding more ways to advertise the workshops.

Completed by: Denay Bjornson

Date completed: March 27th 2018

Reported to: *(eg. – Staff, Clients, Community, Board, Council, Municipality, Province)*

Date reported:



**MD of Greenview
Actual to Budget
Family & Community Support Services
For the 5 Months Ending 5/31/2018**

	Actual Y-T-D 2018	Approved Budget 2018	% Used Budget	\$ Unused Budget
Revenues				
Sales of Goods & Services	\$9,428.50	\$42,000.00	22.45%	\$32,571.50
Other Services	17,000.00	43,000.00	39.53%	26,000.00
Shared Funding	0.00	93,000.00	0.00%	93,000.00
	<u>26,428.50</u>	<u>178,000.00</u>	<u>14.85%</u>	<u>151,571.50</u>
Expenses				
Salaries	220,154.53	615,921.00	35.74%	395,766.47
Honorariums	6,476.20	34,000.00	19.05%	27,523.80
Employer Contributions	58,980.66	160,404.00	36.77%	101,423.34
Accommodation & Subsistence	2,632.97	15,300.00	17.21%	12,667.03
Transportation Expenses	30,484.84	73,000.00	41.76%	42,515.16
Training & Education	950.00	6,000.00	15.83%	5,050.00
Memberships Seminars Conferences	795.00	8,000.00	9.94%	7,205.00
Advertising Services	1,347.50	1,000.00	134.75%	(347.50)
Telecommunication Services	2,668.25	6,500.00	41.05%	3,831.75
Mobile Communication Services	1,006.48	3,000.00	33.55%	1,993.52
Professional Services	0.00	15,600.00	0.00%	15,600.00
Auditing & Accounting Services	1,000.00	1,000.00	100.00%	0.00
Repair/Maintenance of Motor Ve	168.00	1,000.00	16.80%	832.00
Personal Protection Equipment &	89.90	600.00	14.98%	510.10
Petroleum & Antifreeze Products	310.74	2,500.00	12.43%	2,189.26
General & Operating Supplies	9,877.96	50,000.00	19.76%	40,122.04
Rental of Residential Building	750.00	38,700.00	1.94%	37,950.00
Grants to Organizations	85,170.89	154,100.00	55.27%	68,929.11
Grant Agreements	21,405.10	80,000.00	26.76%	58,594.90
Aboriginal Community Programs	5,686.43	30,000.00	18.95%	24,313.57
	<u>449,955.45</u>	<u>1,296,625.00</u>	<u>34.70%</u>	<u>846,669.55</u>

REQUEST FOR DECISION

SUBJECT: **Adult Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: June 20, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM: _____
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 2018 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: June Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or grocery shopping. At the end of April we had 64 clients, which has since dropped to 59 clients. 23 residing in Valleyview and 38 within the MD. Although the number has dropped I don't foresee a big drop in hours as we have some high needs clients waiting to get into appropriate housing that is just not readily available.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS provides delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. April and May had 208 meals delivered to an average of 5 people a day.

- **Older Adult Info Day**

Planning for the annual event has started. For the Valleyview session we are exploring a partnership with the Regional Multiplex to have a change in venue and an expanded scope of presenters available for the participants to enjoy.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. The basic guidelines are \$30,000 per single person, \$45,000 per couple and an additional \$5000.00 per child in the household.

Tax Clinics finished on April 26th. This year we noticed a considerable decline in participants. We completed 120 fewer returns during the 2 months. The numbers for seniors and the number of clients from the MD stayed consistent, there was a slight decrease in the number of Valleyview clients but the number from Sturgeon Lake had a significant reduction.

Stats for 2018 up to the end of April

VV	MD	SL	Senior	Low Inc	GST	CCTB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
174	69	134	159	218	\$154,503.00	\$ 709,336.00	115	\$49,997.00	\$ 366,318.00	\$891,483.00	\$106,104.00	\$ 2,277,741.00
			377								2018	

Clients have still be filtering in during the month of May

VV	MD	SL	Senior	Low Inc	GST	CCTB	#children	WITB	AB Benefit	GIS	REFUND	TOTAL
7	4	32	4	39	\$ 18,475.00	\$ 117,380.00	22	\$ 6,666.00	\$ 9,791.00	\$ 19,315.00	\$ 8,681.00	\$ 180,308.00

- **Balance**

The Balance program has completed in Valleyview and DeBolt until the fall sessions.

-Valleyview had 21 participants with an average of 13 attendees per session. All the participants that completed the evaluations said that the program has helped them believe they have the ability to improve their life. And 13/14 said that the program has contributed to their ability to remain in their home.

-DeBolt had 7 participants with an average of 4 attendees per session. All the participants that completed the evaluations said that the program has helped them believe they have the ability to improve their life and has contributed to their ability to remain in their home.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. In the month of April we assisted 32 people with 49 different needs, May was 32 people with 45 needs.

April 2018					May 2018					
Support Needs	Residence				Support Needs	Residence				Explanation/ Example
	MD	VV	SL	IR		MD	VV	SL	IR	
Admin Assist	3	1	1	Fax	Admin Assist	1	4		Faxing, Photocopying, Scanning or Typing fr	
Advanced Planning				Per	Advanced Planr				Personal Directives, Guardianship, Funeral	
Advocacy/ Mediation	1			Wi	Advocacy/ Med	1	1	1	With anyone, Family, Businesses, Governm	
Alberta Benefits	4	4		Alb	Alberta Benefit	1	4		Alberta Supports, Blue Cross, Alberta Health	
Caregiver Supports				Inf	Caregiver Suppo		2		Info on programs, strategies, referrals to oth	
Commissioner/ Notary	2	3	2		Commissioner/		3			
CRA Inquiry	5	4		any	CRA Inquiry	3		1	any Income Tax inquiries, not filing	
Elder Abuse				Qu	Elder Abuse				Queries and Advise	
Estate Planning/ Handling	1			Pov	Estate Planning				Power of Attorney, Wills, Paperwork after a	
Federal Benefits		3		GS	Federal Benefit	1	2	4	GST,Canada Child Tax Benefit, Guaranteed	
Federal Pensions	1	1	1	CP	Federal Pensior	1		1	CPP, CPP Disability, OAS	
Home Support/ Wheels for Meals	1	4		Qu	Home Support/	4	3		Queries, home visits	
Legal			1	Qu	Legal				Queries, Paperwork,	
Maintenance Enforcement Prog				Qu	Maintenance Er				Queries, form assistance	
Other FCSS Prog	1			Ref	Other FCSS Prog				Referral to another program or worker with	
Referral to other Agency		1			Referral to othe	3	1			
Supportive Listening	2	1			Supportive Liste	1	1			
Technology Assistance	1			cel	Technology Ass	1			cell phone, internet, CRA accounts, email- e	
Monthly Total	22	22	5	49	Monthly Total	17	21	7	45	

Michelle Hagen
Adult Coordinator

REQUEST FOR DECISION

SUBJECT: Community Resource Centre Coordinators Report
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 20, 2018 **GM:** **MANAGER:**LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES **PRESENTER:**LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 2018 Community Resource Centre Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Community Resource Centre Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Community Resource Centre Coordinators report



June 6, 2018

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator

SUBJECT: June Coordinator Report

Stats Report for May 2018:

Green View FCSS Community Resource Center assisted a total of 356 client visits in the month of May.

The breakdown can be seen below.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	58	50	35	41	48								
Employment Supports	141	111	56	62	84								
Other Clients	254	264	358	403	224								
Total Clients Visits	453	425	449	506	356								
Residence Break Down:													
MD	115	110	105	121	89								
Sturgeon Lake	105	107	103	117	71								
Town	233	208	241	268	196								
New	1	5	4	3	2								
Returning	452	420	445	503	354								
Total Clients Visits	453	425	449	506	356								

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Income Support clients	16	11	6	11	13							
Employment Supports	30	28	9	15	18							
Other Clients	69	71	90	95	58							
Total Clients Visits	115	110	105	121	89							
Residence Break Down:												
MD	115	110	105	121	89							
New	0	5	1	1	1							
Returning	115	105	104	120	88							
Total Clients	115	110	105	121	89							
YES	115	110	105	121	89							
NO	0	0	0	0								
Community Social Issues Identified												
CFS	0	1	1	0	5							
Food Bank	2	1	0	5	2							
Mental health	1	3	1	3	2							
Canadian Child Tax Benefits	0	0	0	0	0							
AISH	1	0	2	8	0							
Income Support	16	11	6	11	13							
Alberta Adult/Child Health Benefit	3	4	4	3	0							
Housing/ Heart River Housing	1	2	1	0	1							
Service Canada	9	6	12	4	4							
Seniors Information	3	3	9	3	6							
Canada Revenue Agency	3	7 (CVITP 6)	33 (32 CVITP)	28(22CVITP)	0							
Employment Supports	30	28	9	15	18							
WCB (Worker's Compensation Board)	1	0	0	1	0							
Computer Class Participants & Inquires	0	0	0	0	1							
Childcare subsidy program inquires	5	7	12	15	7							
Legal (faxes, forms, calls)	3	4	2	0	2							
Other questions/inquires	32	33	25	31	31							

The category "other" can represent clients coming in to the Resource Center or calling for information regarding or referrals to various agencies or organizations. These organizations can be WJS, Parent Link, Alberta Health Services- the Health Unit, registries, Victims Assistance, Enhanced Services for Women, Native Counselling Services, and Accredited Supportive Living Services (ASLS). In the month of April and May there was an increase in supports to individuals on or requiring AISH. 35 clients were assisted with AISH. New AISH applications can take an average of 1 ½- 2 hours to complete with a client, and calls and visits with the client to complete the application follow. Phone calls and faxes to AISH and other agencies are often part of this process as well. Ongoing assistance to these clients is required as AISH often requires other documents, such as proof of medical trips and other expenses, to be submitted.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	38	38	29	30	35								
Employment Supports	64	37	33	34	47								
Other Clients	131	133	179	204	114								
Total Clients Visits	233	208	241	268	196								
Residence Break Down:													
Town	233	208	241	268	196								
New	1	0	3	2	1								
Returning	232	208	238	266	195								
Total Clients Visits	233	208	241	268	196								
YES	233	208	241	268	196								
NO	0		0	0									
Community Social Issues Identified													
CFS	1	2	1	1	3								
Food Bank	4	6	4	8	5								
Mental Health	1	5	7	6	4								
Canadian Child Tax Benefits	6	7	6	2	4								
AISH	3	5	6	10	7								
Income Support	38	38	29	30	35								
Alberta Adult/Child Health Benefit	4	7	2	4	4								
Housing/ Heart River Housing	7	4	6	5	6								
Service Canada	8	12	6	7	6								
Seniors Information	9	14	15	5	8								
Canada Revenue Agency	8	21 (CVITP) 16	85 (78 CVITP)	74 (63 CVITP)	13								
Employment Supports	64	37	33	34	47								
WCB (Workers Compensation Board)	2	0	0	0	0								
Computer Class Participants & Inquires	1	0	0	0	3								
Childcare subsidy program inquires	0	0	0	0	3								
Legal (faxes, forms, calls)	7	11	18	13	7								
Legal (faxes, forms, calls)	3	7	3	0	6								
Other questions/inquires	69	43	59	60	53								

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided to Sturgeon Lake residents.

Year End Report 2017	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Income Support clients	4	1	0	0	0							
Employment Supports	47	46	14	13	19							
Other Clients	54	60	89	104	52							
Total Clients Visits	105	107	103	117	71							
Residence Break Down:												
Sturgeon Lake Cree Nation	105	107	103	117	71							
New	105	0	0	0	0							
Returning	0	107	103	117	71							
Total Clients	105	107	103	117	71							
YES	105	107	103	117	71							
NO	0	0	0	0	0							
Community Social Issues Identified												
CFS	0	0	0	0	1	0						
Food Bank	0	0	0	0	0	0						
Mental Health	1	0	0	0	0	0						
Canadian Child Tax Benefits	1	1	0	2	0							
AISH	0	4	1	4	6							
Income Support	4	1	0	0	0							
Alberta Adult/Child Health Benefit	3	1	0	1	0							
Housing/ Heart River Housing	0	0	0	1	1							
Service Canada	5	10	6	4	2							
Seniors Information	5	5	3	2	6							
Canada Revenue Agency	10	25 ^(cvitp-15)	53 ⁽⁴⁸⁾ CVITP	61	18							
Employment Supports	47	46	14	13	19							
WCB (Worker's Compensation Board)	0	0	1	0	0							
Computer Class Participants & Inquires	1	0	0	0	0							
Childcare subsidy program inquiries	0	0	0	0	0							
Legal (faxes, forms, calls)	3	4	0	2	4							
Other questions/inquires	25	19	39	33	17							

The Community Resource Center assisted 506 clients in April 2018 and 356 in May. Clients continue to access services at the Resource Center related to their employment needs, Income support, or other referrals. 146 clients accessed the Resource Center for employment related issues in April and May and a total of 89 clients accessed income supports. While number of client visits were down in the Community Resource Center in May, Income support related visits and employment related visits actually increased from March and April. These visits included clients receiving and completing new paperwork required by workers in High Prairie, faxing documents, accessing personal information to provide to workers, phone calls, and job search to complete requirements of Alberta Works. A Job Club workshop was scheduled by Alberta Works on April 3rd and was cancelled to lack of participants and a second workshop was held in May and had one client attend.

Mental Health services were accessed by 9 clients in the month of April and 6 in May. These visits are either in the form of information or one on one sessions with the Alberta Health mental health therapist. Clients can also access support from an outreach worker from Odyssey House twice a month at Green View FCSS. There are four appointments on each of these days that can be made by self-referral or through another agency such as Victims Services. These appointments have been well attended by clients.

Clients continue to access the Baby Boxes and complete the online education portion of the program either from the Community Resource Center or from their homes. As of the end of May 2018, we have had 41 families receive the Baby Boxes since beginning the program.

In April, the Community Resource Center booked and rescheduled numerous appointments and answered many questions regarding taxes and specifically the CVITP program. 163 inquiries during visits were regarding Canada Revenue Agency and 141 of those were specifically regarding the Community Volunteer Income Tax program. As the tax program ended, numbers significantly dropped to 31 in May. A few of these visits were regarding filing late Income Tax, however most were general Canada Revenue questions.

Many hours were spent researching resources and agencies that assist families and individuals with disabilities in the month of April and May. After numerous phone calls and website searches, a resource document was drawn up as part of a request from members of the Green View FCSS Board in regards to questions about the existing supports for families of or individuals with Autism. See document entitled "Resources and Services for Families and Individuals with Disabilities" attached with this report.

The Community Resource Center Coordinator also assisted Management with a grant application for the "Rural Homelessness Estimation Project" in the month of May.

Respectfully submitted,
Corinne D'Onofrio

Resources and Services for Families and Individuals with Disabilities

Federal Resources (examples)

- Autism Society Canada (Information)
- Canada Pension Plan Disability (financial)
- Canada Pension for children (for children under 25 who are in the custody/ in care of person or persons with disabilities- the rate in 2018 is 244.64 monthly)
- Canada Disability Savings Grants and Bonds (financial)
- Grants and equipment are available to students with disabilities.
- Canada Student loan repayment can be waived if permanent or severe disabilities prohibit entering the work force or continuing in post-secondary education.

Provincial Resources

- Autism Society of Alberta- a society formed to assist families and people with Autism thrive with supports and opportunities
- Autism Edmonton- resources, services, and referrals to anyone across Alberta by email, telephone or in person at the office in Edmonton
 - Information from Autism Edmonton states that Glenrose Diagnostic Clinic has a 1 year waiting list for diagnosing adults and children
 - Private psychologists, and psychiatrist with expertise in Autism can diagnose adults 18 years and older (usually the fees of psychologists are out of pocket, however psychiatrists are medical doctors therefore are covered by provincial health insurance) Pediatric psychiatrists with expertise in Autism Spectrum Disorder can also diagnose children age 0-18 yrs. and is covered by provincial health insurance
 - Public Health Agency of Canada and Autism Edmonton reported that 1/66 youth aged five to 17 has autism spectrum disorder, it is also mentioned that demographics may affect this rate.
- Persons with Developmental Disabilities (PDD) - gives money to agencies to provide staff to support people with disabilities, able to guide an individual through the diagnostic process and provide resources. Must be 18 years or older to qualify.
- Family Support for Children with Disabilities (FSCD)- providing a variety of supports and services to families with children 0-18 yrs. with a disability, closest offices to Valleyview are High Prairie, Grande Prairie and Peace River
- Accredited Supportive Living Services (ASLS) - providing supports and services to individuals in Northwest Alberta who require supportive living services- such as family supports, brain injury program, FASD support program, independent living services. Offices exist in many locations including Grande Prairie, Grimshaw, Peace River, Fairview, La Crete and High Prairie.

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- ASLS offers family support including assist to recruit, hire, train and maintain respite workers hired through funding provided by Child and Family Services.
- ASLS has a supportive living facility in Grimshaw Alberta called Stone Brook- within Stone Brook are also residences that provide direct support 24 hours a day called Mackenzie Cottage and Wilcox Cottage
- RAMP- Residential Access Modification Program- helping low income Albertans with disabilities /mobility issues modify their home to move around with ease
- Persons with Developmental Disabilities (PDD) – funds programs to assist Albertans with developmental disabilities to be part of their community. Offices exist across Alberta, with the closest offices to Valleyview being in High Prairie, Peace River and Grande Prairie.
- Family Education Society- offices located in Grande Prairie, Fairview, High Prairie, Valleyview and Beaverlodge. Healthy Families Program is a program through the Family Education Society that offers voluntary in home visits, at no cost, providing information on parenting and child development, referrals to local resources, and other support. Valleyview offers a Family Support Worker, Wendy Blakely, currently available one day a week, to work directly with families that want or need the support.
- Parent Link- provides information and support for parents and caregivers about assisting with a child’s learning, development and overall health. Parent Link centers may offer information regarding support groups for parents of children with disabilities. Access to Parent Link is available in Valleyview, Fox Creek, High Prairie, Grande Prairie, Peace River and other locations across Alberta.
- Alberta Health Services- Early Childhood Intervention Program- Infant and Child Development Coordinator- works with children 0-6 years old that are at risk or showing signs of developmental delays, home visitation is available however clinic visits are preferable (Necole Screpnek- High Prairie, AB covering early intervention in the Valleyview area for the next year)
- Inclusive Child Care Program- Peace River, Valleyview, High Prairie (currently Lauranne Marshall- Consultant)- working with licensed and registered childcare facilities to provide additional behavioral and development support to children ages 0-6
- R. Work Group- Grande Prairie- provides assistance to job seekers and career changers to choose, find and keep employment- works with individuals with physical and or work related injuries, chronic illness, traumatic brain injuries or psychiatric/ mental health related issues, Autism and FASD
 - Services can be provided to individuals from Valleyview, however they must book and attend appointments in Grande Prairie.
- Disability Related Employment Supports (DRES) - available through Alberta Works/ Alberta Supports. Individuals must qualify by completing an Employability Assessment and have a service plan through Alberta Works. Supports can include job search and workplace support (16 and older). Educational support for students who are moving on to post-secondary education, or upgrading is also available in the form of sign language interpreters, tutors, note takers, and assistive technology.
- Signature Support Services- located in Grande Prairie AB
 - a charity based non-profit organization that assists individuals with developmental disabilities with employment needs, day programs and residential services

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- has several community residences throughout Grande Prairies, staff provide assistance with life skills, accessing programs and gaining independence
 - support workers are available as well to provide assistance with individuals living independently
 - employment supports include resume writing, interview skills, rights and responsibilities, and helping to find employment that suits the clients skills and needs and pays competitively
 - other areas assisted with are healthy eating and meal preparation, computer training, and cooking classes
-
- Grande Prairie Residential Society- non-profit organization providing housing that is accessible and affordable to individuals with physical disabilities, works with Grande Spirit Foundation
 - Northern Lights Ranch- Hythe Alberta- a residential environment, on a farm setting, supporting individuals with developmental disabilities, problem behaviours or brain injuries
 - Marigold Enterprises Rehabilitation Service- located in High Prairie, non-profit organization that provides supports and services including independent living, residential and employment services to persons with disabilities

REQUEST FOR DECISION

SUBJECT: **Support Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: June 20, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 20, 2018 Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Support Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Support Coordinators report



June 4th, 2018

TO: Lisa Hannaford
FROM: Beverly Osborne, Support Coordinator
SUBJECT: Coordinator's Report

During the month of May the following tasks/outcomes were met:

1. The support coordinator assisted 163 of 356 clients during the month of May. There was an increase in the number of clients requiring financial assistance, OAS, AISH, and employment supports. There was also a number of individuals requiring commissioning of legal documents.
2. Mother – Daughter Circle (program that enhances communication between daughters and their mothers/primary female caregiver) began on April 25th and ended on May 16th. Four women and their daughters have been consistently attending the program. The participants completed the outcome measures of the program on May 16th. 100% of the participants agreed that the program increased their ability to communicate more openly; strengthened the bond between mother and daughter; and opened up topics of conversation that may not been spoken about before. Comments from the mothers and daughters include: "I really enjoyed learning new ways to communicate with each other and spending time together was great!" and "This program has shown me what my relationship with my daughter can look like. I'm grateful for the time spent with my daughter during the sessions."
3. Foundational outcomes training will commence on June 26th and 27th. The intention of the course is to increase reliability of reporting.
4. A minute taking workshop will be attended by the Support Coordinator on June 18th. The workshop is provided by Greenview Community and Business Support Programming. The facilitator will be delivering content regarding the benefit of better notetaking to improve communications within the organization.
5. Ratepayer BBQ's commence in June and July and are attended by MD of Greenview and Green View FCSS staff. The Support Coordinator will be present at the Grovedale BBQ held on July 16th.
6. Seniors week is taking place in June. The Support Coordinator will be assisting with BBQ preparations at Red Willow Lodge in Valleyview, on June 8th.

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7. As a member of the H.E.A.R.T Committee, the Support Coordinator is assisting in the organization of the next domestic violence prevention conference, which will take place on May 1-2, 2019. Many of the speakers have already confirmed their attendance at the event taking place next year, and funding has been received through an FCSP (Family and Community Services Program) grant.

Respectfully Submitted:

B. Osborne

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REQUEST FOR DECISION

SUBJECT: **Youth Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: June 20, 2018
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 2018 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Youth Coordinators Report



June 11, 2018

TO: Lisa Hannaford
 FROM: Bretley Dunn, Youth Coordinator
 SUBJECT: June Coordinator's Report

Programs completed in April and May, 2018:

Oscar Adolphson:

- Grief and Loss: *Small group to help children who have experienced loss through death, divorce, or other significant life changes process grief in a healthy way.* 100% of participants in this group felt that they better knew how to deal with feelings of grief, and could list at least two practical things to do when they were feeling sad.

Hillside:

- CALM Days: On April 24th the Youth Coordinator facilitated two sessions on stress and healthy coping to grade 10 students.
- Girls Group: *Small group focused on building girls' personal strengths and developing social skills which will help them to be more successful at school, at home, and with peers.*

Ridgevalley School:

- Girls Group: Grade 4.
- Boys Group: Two Grade 1-3 groups, one Grade 5. *Small group focused on building boys' personal strengths, fostering healthy relationships and teamwork, equipping boys with tools to relate positively with peers, parents, and teachers.*
- SKILLS: Grade 8. *This program provides students with factual information equipping them to maintain healthy relationships and resist pressure to become sexually involved before they are ready.* 92% of students feel that they better understand the potential consequences of becoming sexually involved with another person because of what they've learned in SKILLS.

Programs scheduled for June, 2018:

Harry Gray Elementary:

- Body Talk: Grade 5 and 6. This new program was developed to inform children about the physical and emotional changes that take place during puberty. Of completed post-tests, 76% of students agree with the statement "Because of Body Talk, I feel more comfortable talking about puberty to people close to me". Feedback from teachers indicates that their students are talking using appropriate terms for reproductive organs, and that the facilitator approached the subject in a way that put students at ease so they were able to talk without feeling embarrassed.
- Home Alone
 - This one and a half day program that provides information on how to make responsible and safe choices while home alone is being provided to 4th graders at HGE, St. S, Ridgevalley, and Penson school.

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- SKILLS/Cool Camp
 - On June 15th, 8th grade students from St. Stephen's will be arriving at the FCSS Building for an informative one-day session on sexual health. Topics include: contraception, STIs, effects of pornography, abstinence, and healthy relationships.

To Note

On May 3rd multiple community organizations came together to present Valleyview's first Kidz Festival. This event had participation from approximately 200 children from grade 3 and under. The focuses of the day were physical literacy, culture and arts, and entertainment. To date, 100% of participants that have completed the online survey report that they would attend the event again if it were to happen in the future.

With the schoolyear coming to a close the focus of the Youth Coordinator will be shifting towards Summer Day Camps and ensuring Summary Reports are completed for yearly programming. The Youth Coordinator's last day of employment with Green View FCSS will be August 23, 2018. These remaining weeks will be spent training the individual who will fill my position, ensuring documents/files are left orderly, and making myself available for any questions that arise.

Summer Day Camp 2018 Dates

July 10-12	Grovedale	Grovedale Hall	10:00 am — 4:00 pm
July 17-19	New Fish Creek	NFC Community Hall	9:30 am — 4:00 pm
July 24-26	DeBolt	DeBolt Centre	9:30 am — 4:00 pm
July 31-Aug 2	Little Smoky	LS Community Hall	9:30 am — 4:00 pm
August 7-9	Valleyview	Greenview Multiplex	9:30 am — 4:00 pm
August 14-16	Valleyview #2	Greenview Multiplex	9:30 am — 4:00 pm
August 21-23	Grovedale #2	Grovedale Hall	10:00 am — 4:00 pm

Respectfully Submitted,
Bretley Dunn