



REGULAR BOARD MEETING AGENDA

June 19, 2019

9:30am

Meeting Room
Green View FCSS Building

| | | | |
|-----|--------------------|---|----|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | MINUTES | 3.1 Regular Green View Family and Community Support Services Meeting minutes held April 17, 2019 to be adopted. | 1 |
| | | 3.2 Business Arising from the Minutes | |
| #4 | DELEGATION | 4.0 | |
| #5 | OLD BUSINESS | 5.0 | |
| #6 | NEW BUSINESS | 6.1 FCSS Manager Report | 5 |
| | | 6.2 FCSS Coordinator, Adult | 21 |
| | | 6.3 FCSS Coordinator, Community Resource Center | 25 |
| | | 6.4 FCSS Coordinator, Support | 32 |
| | | 6.5 FCSS Coordinator, Youth | 36 |
| #7 | MEMBER REPORTS | 7.1 Chair/Member Reports | |
| #8 | CORRESPONDENCE | 8.0 | |
| #9 | IN CAMERA | 9.0 | |
| #10 | ADJOURNMENT | 10.0 | |

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, April 17, 2019

1: Chair Perron called the meeting to order at 9:30 am.
CALL TO ORDER

PRESENT

| | |
|---|----------------------|
| Chair, Member at Large, Greenview | Roxanne Perron |
| Board Member, Town of Valleyview Councillor | Tanya Boman |
| Vice Chair, Member at Large, Town of Valleyview | Teresa Plontke |
| Board Member, Member at Large, Greenview | Tammy Day |
| Board Member, Member at Large, Greenview | Trina Parker-Carroll |
| Board Member (Alternate), Greenview Councillor | Shawn Acton |
| Board Member, Greenview Councillor | Roxie Rutt |

ATTENDING

| | |
|---------------------|-------------------|
| FCSS Manager | Lisa Hannaford |
| Recording Secretary | Corinne D'Onofrio |

ABSENT

| | |
|------------------------------------|-------------|
| Board Member, Greenview Councillor | Duane Didow |
|------------------------------------|-------------|

#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA
MOTION: 19.04.23 Moved by: BOARD MEMBER, TAMMY DAY
 That the April 17, 2019 agenda be adopted as presented.

CARRIED

**#3.1 REGULAR
 MEETING
 MINUTES**

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES

MOTION: 19.04.24 Moved by: BOARD MEMBER , TANYA BOMAN
 That the Minutes of the Regular Green View FCSS Board Meeting held on Tuesday,
 February 26, 2019 be adopted as presented.

CARRIED

**#3.3
 BUSINESS
 ARISING FROM
 MINUTES**

3.2 BUSINESS ARISING FROM THE MINUTES:

#4 DELEGATION **4.0 DELEGATION**

#5 OLD BUSINESS **5.0 OLD BUSINESS**

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 HEAL YOUR LIFE

MOTION: 19.04.25 Moved by: BOARD MEMBER, ROXIE RUTT

That Green View Family and Community Support Board accept the Heal Your Life funding request, as presented for information.

CARRIED

6.2 GREEN VIEW FAMILY AND COMMUNITY SERVICES JOINT AGREEMENT

MOTION: 19.04.26 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View Family and Community Support Services Board approve, in principle, the revised Joint Agreement between the M.D of Greenview and the Town of Valleyview.

CARRIED

6.3 FCSS MANAGER REPORT

MOTION: 19.04.27 Moved by: VICE CHAIR, TERESA PLONTKE

That the Green View FCSS Board accept the April 2019 Manager's report as presented for information.

CARRIED

MOTION: 19.04.28 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board authorize administration to further engage the school divisions in their interest in the WiseGuyz program.

CARRIED

Chair Perron called the meeting to recess at 10:42am.

Chair Perron reconvened the meeting at 10:51am.

MOTION: 19.04.29 Moved by: BOARD MEMBER, TANYA BOMAN

That the Green View FCSS Board approve the Home Support policy in principle and authorize administration to present the policy to Council for adoption.

CARRIED

6.4 FCSS COORDINATOR, ADULT

MOTION: 19.04.30 Moved by: BOARD MEMBER, ROXIE RUTT

That the Green View FCSS Board accept the April 2019 Adult Coordinator's report as presented for information.

CARRIED

6.5 FCSS COORDINATOR, COMMUNITY RESOURCE CENTER

MOTION: 19.04.31 Moved by: BOARD MEMBER ALTERNATE, SHAWN ACTON

That the Green View FCSS Board accept the April 2019 Community Resource Center Coordinator's report as presented for information.

CARRIED

6.6 FCSS COORDINATOR, SUPPORT

MOTION: 19.04.32 Moved by: BOARD MEMBER , TANYA BOMAN

That the Green View FCSS Board accept the April 2019 Support Coordinator's report as presented for information.

CARRIED

6.7 FCSS COORDINATOR, YOUTH

MOTION: 19.04.33 Moved by: BOARD MEMBER ALTERNATE, SHAWN ACTON

That the Green View FCSS Board accept the April 2019 Youth Coordinator's report as presented for information.

CARRIED

#7 MEMBER REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PLONTKE

- No report at this time

BOARD MEMBER RUTT

- spoke about the 2019 Green View FCSS Volunteer Appreciation event in Valleyview and comments that were shared about the event

BOARD MEMBER ACTON

- No report at this time

BOARD MEMBER BOMAN

- Town Council bi-election to be held on June 12th
- Participating in "Walk So Kids can Talk" on May 5th in Edmonton

BOARD MEMBER DAY

- attended a Senior's Housing meeting on March 5th with over 60 people in attendance

BOARD MEMBER PARKER-CARROLL

- no report at this time

CHAIR PERRON

- working with the Museum Society- a survey will be provided in the community in the near future to gather the community's input
- heard positive comments about the 2019 Green View FCSS Volunteer Appreciation event this year at the Red Willow Players theatre presentation

Member Parker-Carroll exited the meeting room at 12:19pm.

#8
CORRESPONDENCE **8.0 CORRESPONDENCE**

#9 IN CAMERA **9.0 IN CAMERA CONFIDENTIAL ITEM**

The next Green View FCSS Board Meeting will be tentatively scheduled for Wednesday, June 19, 2019 at 9:30am.

#10
ADJOURNMENT **10.0 ADJOURNMENT**

MOTION: 19.04.34 Moved by: BOARD MEMBER , TANYA BOMAN
That this meeting adjourn at 12:26 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 19, 2019

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the June 2019 Managers report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Managers report



FCSS Managers Report June 2019

The third HEART Family Violence Conference held on May 1, 2 in Valleyview was a great success, with approximately 100 delegates in attendance. Surveys indicated that as a result of attending this professional development opportunity, 87.5% of respondents stated that they know more about how addictions play a role in family violence, and 91 % of respondents stated that they gained ideas to initiate change in their own community. Although each guest speaker shed light on various aspects of family violence, the Breakfast With the Guys panel discussion was a true indicator of how the program has influenced attitudes and has had a positive shift in the culture in Valleyview.

The Summer Day Camp schedule is confirmed and registration is now open. The dates and locations are as follows:

July 9-11 Grovedale Hall
 July 16-18 New Fish Creek Hall
 July 23-25 DeBolt Centre
 July 30-Aug 1 Greenview Multiplex
 August 13-15 Johnson Park
 August 20-22 Grovedale Fish Pond

Sarah MacLellan, the seasonal summer day camp coordinator began duties on June 3, as did the new permanent part time Home Support worker, Breanne Major. Breanne will be assisting with home support billing and other administrative duties in addition to providing direct home support services. Our Northern Lakes College social work practicum student, Jared Mayer, will finish his placement on June 17. Mr. Mayer's time in the FCSS office has been a delight and he has provided extra supports to alleviate the vacancy of the Youth Coordinator role. Interviews for the Youth Coordinator are scheduled June 13, and the casual Home Support position in Grande Cache June 6.

A Mental Health First Aid course will be offered out of Green View Community Resource Centre on July 10, 11. The fee is \$150.00 person, and is done directly through the instructor.

Green View Family and Community Support Services has granted funds in the amount of \$700.00 to the Red Willow Lodge and will provide staff to assist at the annual BBQ scheduled June 7 as part of Seniors Week. The letter of request is attached to the report.

Administration will meet with the Principal of Susa Creek School June 12 to discuss needs and possible direct delivery of youth programs at Susa Creek beginning September of 2019.

Administration will travel to Nose Creek on June 17 to meet residents and create awareness of all FCSS services, namely Home Support.

June 1 is the date all outcomes reports are due from the funded school divisions for the Family School Liaison Workers. To date, no reports have been received, and correspondence has been sent reminding the school divisions of the conditions of the agreement.

FCSS staff will be present at all of the Ratepayer BBQ's during June and July to increase awareness of programs and services to ratepayers and answer any questions that may arise.

The Intergenerational Healing Trauma Informed Parenting Program offered by PACE- Peace Area Counselling and Education -will run in Valleyview once again, from September 11 to December 11. This is a free program for clients, and there will be no charges to Green View FCSS as PACE is covering fees through grants. Child mind will be provided by the Valleyview Parent Link Centre throughout the 15 weeks.

Green View FCSS in Grande Cache has spoken to three parents in the community expressing concern over the lack of childcare options for families. The parents are aware that childcare and daycare are not eligible FCSS expenses, but that FCSS can provide support in the form of information for the community to assist with reaching a potential solution. The parents who have conversed with FCSS administration feel that their concerns have been heard, but are disappointed with no immediate solution and frustrated with the childcare situation. They look forward to meeting with the Assistant Manager of Green View FCSS in the first week of June for more information to assist them in addressing this concern.

The revised Joint FCSS agreement between the Town of Valleyview and Greenview was approved by Greenview Council on June 10. Once the agreement has been signed by the CAO and Reeve the agreement will be forwarded to the Town for signing. In addition, Council approved the revised Home Support Policy.

Attached to this report are the most current financial actuals, a monthly report from the Grande Cache FCSS office, as well as an updated strategic plan complete with Grande Cache programs and services. This meeting will provide a good opportunity to evaluate all programs

and services within the strategic plan to provide administration direction in preparation for the 2020 budget process.

I look forward to seeing you all on June 19 @ 9:30

Lisa

Green View FCSS

Grande Cache

June 2019 Monthly Report

June will be a month of exploring and strengthening partnerships as our Youth Worker returns from maternity leave and our Outreach Worker continues to build upon the solid base established these previous months. The Youth Worker's primary focus will be indigenous youth and she will be reaching out to others in that field (i.e. Mountain Metis Association and Northlands School Division). The Outreach worker has made a connection with Alberta Health Services Home Care personnel and as a result we are seeing an increase in referrals for Outreach. The Outreach Worker has also been approached by AWN to add information regarding Outreach services for the AWN newsletter.

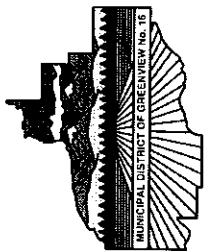
Home Support for the Cooperatives and Enterprises currently has 12 interior clients and 14 exterior clients. With one file closure in May, Workers are providing additional help to two other existing clients until the onboarding of new clients. In response to the nature of off-site work in areas with no cell coverage Workers will be provided with SPOT devices.

The Home Support Coordinator and Assistant Manager have been exploring the potential of compiling an information video related to the level of need seen by our Home Support Workers in the field. After consulting with a few members from the indigenous community we have decided not to proceed. The video has the potential of serious negative affects on the Home Support Program as concerns over maintaining the dignity of clients was brought forward by the individuals we spoke with.

The Early Childhood Coalition 2019/20 grant application has been successfully submitted and funds received. The local Coalition has diverse representation from branches of government, parents and caregivers. This new grant period will see an increased focus on expanding membership and regional connection. As part of regional connectivity, the Coalition intends to host a fall gathering for Northwest Region Coalitions. Planning is in its infancy and more details will be provided as planning progresses.

June will also see the closure of Creative Kids Preschool, after completion of their school year. Grande Yellowhead Public School Division will be opening a preschool in the fall and will have the ability to accommodate the preschool aged children in the community.

Attendance of sessions at the Directors Spring Conference in Fort Mac Murray, Northwest Regional Meeting, and HEART Conference provided valuable information. Sessions related to Emergency Social Services have refocused the Grande Cache team to recruiting and maintaining strong volunteer numbers in the ESS plan. Emergency Preparedness week BBQ at the Fire Hall was rescheduled due to firefighters aiding other communities, it will take place the end of May. During the BBQ, FCSS staff will be on hand to raise awareness of Emergency Social Services and recruit volunteers a meeting will all interested parties will take place mid-June.



**MD of Greenview
Actual to Budget
Family & Community Support Services
For the 5 Months Ending 5/31/2019**

| | Actual Y-T-D 2019 | Approved Budget 2019 | % Used Budget | \$ Unused Budget |
|------------------------------------|-------------------------|----------------------------|---------------------|------------------------|
| Revenues | | | | |
| Sales of Goods & Services | \$11,674.75 | \$42,000.00 | 27.80% | \$30,325.25 |
| Other Services | 17,700.00 | 40,800.00 | 43.38% | 23,100.00 |
| Shared Funding | 0.00 | 94,860.00 | 0.00% | 94,860.00 |
| | <u>29,374.75</u> | <u>177,660.00</u> | <u>16.53%</u> | <u>148,285.25</u> |
| Expenses | | | | |
| Salaries | 408,067.87 | 661,345.00 | 61.70% | 253,277.13 |
| Honorariums | 6,616.00 | 24,000.00 | 27.57% | 17,384.00 |
| Employer Contributions | 99,023.75 | 164,772.00 | 60.10% | 65,748.25 |
| Accommodation & Subsistence | 5,667.11 | 19,000.00 | 29.83% | 13,332.89 |
| Transportation Expenses | 33,990.44 | 90,000.00 | 37.77% | 56,009.56 |
| Training & Education | 2,528.70 | 7,000.00 | 36.12% | 4,471.30 |
| Memberships & Seminars/Conferences | 2,037.30 | 6,500.00 | 31.34% | 4,462.70 |
| Telecommunication Services | 2,746.58 | 6,700.00 | 40.99% | 3,953.42 |
| Mobile Communication Services | 1,043.20 | 3,000.00 | 34.77% | 1,956.80 |
| Professional Services | 1,942.22 | 8,000.00 | 24.28% | 6,057.78 |
| Auditing & Accounting Services | 1,000.00 | 1,500.00 | 66.67% | 500.00 |
| Repair/Maintenance of Motor Ve | 0.00 | 500.00 | 0.00% | 500.00 |
| Personal Protection Equipment & | 0.00 | 500.00 | 0.00% | 500.00 |
| Petroleum & Antifreeze Products | 900.85 | 2,500.00 | 36.03% | 1,599.15 |
| General & Operating Supplies | 9,505.16 | 48,500.00 | 19.60% | 38,994.84 |
| Rental - Hall / Building | 200.00 | 38,700.00 | 0.52% | 38,500.00 |
| Grants to Organizations | 82,660.00 | 154,100.00 | 53.64% | 71,440.00 |
| Grant Agreements | 0.00 | 245,000.00 | 0.00% | 245,000.00 |
| Aboriginal Community Programs | 0.00 | 30,000.00 | 0.00% | 30,000.00 |
| | <u>657,929.18</u> | <u>1,511,617.00</u> | <u>43.52%</u> | <u>853,687.82</u> |

Red Willow Lodge
Box 1110, 5403 48 Street
Valleyview, Alberta T0H 3N0
(780) 524 5554, (780) 524 5556(Fax)
rwlvv@telus.net
May 28, 2019

Lisa Hannaford
Director
F.C.S.S.
Box 1079, 4707 50th street
Valleyview, Alberta T0H 3N0
780 524 4130 (fax)

Re: Seniors Week 2017 June 2nd – 8th

Dear Lisa,

Each year, the first week of June is marked by the province of Alberta as "Seniors Week". This is an opportunity to show the seniors of our community and province some well-deserved appreciation for their contributions. The Red Willow Lodge as well as other community agencies are hosting a week of celebration in honor of the seniors in our community. It is their contributions which helped to build the country and community which we live in. Many seniors continue to contribute to the community by way of mentoring youth and volunteering in many different capacities. They have been and will continue to be a vital part of the community.

I have attached a poster with the activities scheduled for the week. Seniors from the local community as well as surrounding communities are encouraged to participate. Posters will be distributed to the following communities; Valleyview, Sunset House, Little Smoky, New Fish Creek, Ridgevalley and Debolt. Monday June 3rd will be the the kick off to Senior's week. This will be held at the Red Willow Lodge, with greetings from the Mayor of Valleyview, M.D. Reeve and dignitaries. After which all attendees will enjoy coffee and cake. And as in previous years on Friday June 7th the Red Willow Lodge will host a BBQ and Music arranged by Delmar McCoy . The menu for this event is hamburgers, hot Dogs, salads, baked beans, ice cream and watermelon. Attendance is expected to be approximately 250. In past years F.C.S.S. has shown their support of this event with a donation as well as a few volunteers to help serve Ice Cream and watermelon to the guests at the BBQ and we are once again hoping for your support. Red Willow Lodge would like to request a donation of \$700.00 along with the assistance three to four volunteers.

Thank you,



Heidi Rondeau
Activity Coordinator
Red Willow Lodge



SENIORS WEEK

June 3 – 7th, 2019



Monday



Come to the Red Willow Lodge and help us to kick off Seniors Week

Activities in the Community.

9:00 am – Coffee & Cake

with MD Greenview and

Town of Valleyview at

Red Willow Lodge

Everyone 55+ Welcome



Tuesday

Calling all Seniors 55+



Come out to Sturgeon

Heights Community Hall

for a Picnic. Bring a Salad

or Dessert and join in for

a fun filled afternoon of

food, friends and games

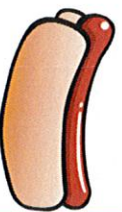
put on by Seniors

Outreach



10:30 am Picnic Sturgeon

Heights hall



Wednesday



Come to the Red Willow

Lodge for a free cash



Bingo sponsored by the

Royal Purple.

2:00 Royal Purple Bingo

At Red Willow Lodge

Everyone 55+ Welcome



Thursday

Sunvalley Pioneer Drop-In

Center in Valleyview

welcomes all seniors to

the drop in center for an

afternoon of cards and

refreshments.

Everyone Welcome 55+

1:00 Sunvalley Drop in

Center for fun and

fellowship



Friday



Let's wrap up the weeks activities with a BBQ at the Red Willow Lodge.

Good Food, Great People and Music

11:30 BBQ at Red Willow Lodge.

Music with Delmar McCoy & Friends
Everyone 55+ Welcome



Strategic Plan 2018-2020

A. Goal: To provide services that enhance the well-being of individuals, families and community through prevention.

1. Strategy: Develop programs and services to promote positive development for children and youth.

Programs may be implemented in the Valleyview, Ridgevalley, Grovedale and **Grande Cache** schools for the youth between six (6) to eighteen (18) years of age. All programs may be provided upon the request of the individual schools requirements in consultation with the principal. Summer Day Camps may be initiated in Valleyview, DeBolt, Grovedale, Little Smoky, Sunset House and New Fish Creek.

| Time Frame | Action | Status as of June 2019 |
|-------------------------------------|---|---|
| School Year | Deliver "Body Talk" | Completed in Harry Gray/St. Stephens in Spring of 2019 |
| School year 6 week program | Deliver the "I Can Handle Anger" program. | Completed in OAP and St. Stephen's School in 2019 |
| School year 10 week program | Deliver the "Why Try" program. | Completed spring 2019 in St. Stephen's School |
| School year 6 - 10 weeks program | Deliver the "Girls Circle" program. | Completed in spring at Hillside Jr/Sr High, St. Stephen's in 2018 and Ridgevalley School in spring 2019 |
| School Year 5 week program | Deliver the Stress Resilience Program | At school request |
| School year 10 week program | Deliver the "SKILLS" program. | Completed Hillside Jr/Sr High, St. Stephen's and in spring 2019 |
| School year 1 day program | Deliver the "Cool Camp" program. | completed Penson School for spring 2019 |
| School year 2 day program | Deliver the "Home Alone" program. | Completed June 2019 in Ridgevalley, Grovedale and all grade 4 classes in Valleyview |
| 2 times per year | Deliver "Home Alone" program | Completed May & Sep 2018 – next session scheduled Jul 2019 |
| School year 4 – 8 week program | Deliver the "KIDO" program. | Completed in Harry Gray and St. Stephen's School spring 2019 |
| July and August | Deliver the "Summer Day Camps" program. | Held in New Fish Creek, Little Smoky, DeBolt, 2 x in Grovedale and 2x in Valleyview in 2018- |
| Annually | Deliver the "Grief and Loss" program. | Completed in OAP in spring 2019 |
| School year | Fund guest speakers for presentations at all schools. | Funding available for 2019 |
| School Year | Pink Laces/Souls | Scheduled Spring 2019 |
| 2/3 times per year | Coordinate Babysitting Courses in Valleyview, DeBolt | Completed in and January and May 2019 request in Ridgevalley in Fall of 2019 |

| Time Frame | Action | Status as of June 2019 |
|------------------------------------|---|--|
| 2 times per year | Deliver "Babysitting Course" | Completed May & Sep 2018 – next session scheduled Jul 2019 |
| School year 6-8 week program | Deliver "Friendship Groups" | As requested by schools- completed in Ridgevalley spring 2019 |
| School year 4 week program | Deliver the "Hands are Not for Hitting" program | Completed in November 2018 at OAP and St. Stephen's School |
| School year 6 – 10 week program | Deliver the "Boys Council" program. | Completed in Ridgevalley spring 2019 |
| School Year 4-6 sessions | Deliver Mind-Up Program/Sparks Fly Bikes | completed in St. Stephen's School in spring of 2019 |
| School Year | Deliver FCSS programs at Susa Creek School | Meeting with Principal June 2019 |
| 2 ½ days during GYPSD Spring Break | Kids Conference | Complete March 2019 |
| Annually | Grande Cache youth engagement (primary focus – indigenous youth) – outside school hours | In development – youth coordinator just returned from maternity leave May 2019 |



2. Strategy: Develop programs and services to enhance the lives of individuals and families within the community.

Enhance the lives of adults and families to promote economic, mental and physical wellbeing. Programs may be available annually and are based upon the needs and requests of clients.

| Time Frame | Action | Status June 2019 |
|--------------------------------------|--|---|
| Annually | Coordinate the FCSS Baby Book Bags. | <i>ongoing</i> |
| Annually | Deliver the "Growth Circle" program. | <i>Delivered in Nov 2018</i> |
| Annually 6 week program | Deliver the "Mother Daughter Circle" program. | <i>Completed in May 2019</i> |
| Annually 6 week program | Deliver the "Finding Our Voices" program. | <i>Completed in Oct 2018</i> |
| Annually 4 week program | Deliver Building Strength | <i>Did not run in 2018</i> |
| Annually | Deliver Employment Supports. | <i>Daily & ongoing</i> |
| Annually | Coordinate access to Income Supports. | <i>Daily & ongoing</i> |
| Annually | Deliver the "Income Tax Program." | <i>Clinics available year round, Volunteers utilized in March and April. 540 returns completed in 2018, 102 volunteer hours Grande Cache – available by appointment year-round 43 returns in 2019</i> |
| Spring and Fall Sessions Annually | Coordinate the "Balance" program. | <i>20 sessions completed in DeBolt and 50 in Valleyview in 2018/2019</i> |
| Annually | Deliver Emergency Preparedness Workshop | <i>Complete in 2018</i> |
| Annually | Distribute Baby Boxes | <i>ongoing</i> |
| Annually | Coordinate Breakfast With the Guys | <i>Completed in November 2018</i> |
| Annually | Deliver Intergenerational Healing Parenting | <i>Completed in March 2018</i> |
| Annually | Deliver Ready to Rent | <i>Provided in Ridgevalley in March 2018, Offered on a one on one basis in office</i> |
| Annually One day per year | Deliver the "Older Adult information Day." | <i>Delivered at the GRM in 2018, over 50 participants-scheduled 2019 Fall</i> |
| Annually | Aboriginal Community Activity Fee Assistance Program | <i>Ongoing – 46 clients</i> |
| Annually | Eating for Your Well-being | <i>Available upon request – 10 clients in 2019</i> |



3. Strategy: Develop programs and services to enhance the lives of adults and seniors within the community.

Enhance the lives of adults and seniors to promote economic, mental and physical wellbeing. These programs may be delivered annually as part of the ongoing operations.

| Time Frame | Action | Status June 2019 |
|--------------|---|---|
| Annually | Deliver Caregiver Informational Workshops | One on one supports as required |
| Annually | Deliver the Home Support program. | currently 70 clients Currently 12 inside client and 14 outside clients in the Cooperatives/Enterprises |
| Annually | Deliver the “Wheels for Meals” program within the Town of Valleyview and Hamlet of Grande Cache | 12 clients currently receiving meals, 1400 meals delivered in 2018 – Valleyview 2 clients onboarded in 2019 – Grande Cache |
| Annually | Deliver individual support with forms and subsidy applications. | Ongoing |
| Annually | Deliver Finding Balance Workshop | Scheduled Fall 2019 |
| Annually | Deliver Just in Case File workshop | Scheduled Fall 2019 |
| Annually | Deliver the Aging in Place workshop | Scheduled to run in Fall 2019 |
| 4 times/year | Seniors Learn at Lunch | Feb & Apr 2018 2 remaining scheduled for fall and winter |
| Annually | Contracted Counselling Services (H.E.L.P.) | Available year-round by appointment – 2019 – 26 clients |
| Annually | Mindful Meditation | Available year-round by appointment 2019 – 2 clients |
| Annually | Resource Library | Ongoing – 28 clients |



B. Goal: Promote and provide services with various stakeholders for the benefit of residents within the community.

1. Strategy: Explore partnerships with various stakeholders so as to meet the residents' needs.

Partnerships are vital in the community so as the residents' needs may be addressed in cooperation with various stakeholders. The stakeholders may be consulted on an annual basis to review possible partnership opportunities.

| Time Frame: | Action: | Status: |
|--------------------|--|---|
| Reviewed annually | Alberta Health Services Partnership - "Mental Health Services" and "Better Choices and Better Health; Lunch and learns | <i>Completed in 2018 Scheduled for Sep 2019</i> |
| Reviewed annually | Victims Assistance | <i>Ongoing</i> |
| Reviewed Annually | Northern lakes College | <i>Ongoing</i> |
| Reviewed annually | Alberta Health Services-Mental Health Therapist | <i>Ongoing</i> |
| Reviewed annually | Red Willow Lodge- Wheels for Meals | <i>Ongoing</i> |
| Reviewed annually | Alberta Works Contract- Employment Services | <i>Ongoing</i> |
| Reviewed annually | Provide Preventative Community Grants to non-profit agencies or organizations. | <i>Ongoing</i> |
| Reviewed annually | Northern Gateway School Division | <i>Ongoing</i> |
| Reviewed annually | Holy Family Catholic School Division | <i>Ongoing</i> |
| Reviewed annually | Peace Wapiti School Division | <i>Ongoing</i> |
| Reviewed Annually | Northlands School Division | <i>Ongoing</i> |
| Reviewed annually | Grande Yellowhead School Division | <i>Ongoing</i> |
| Reviewed Annually | Odyssey House- Outreach worker services | <i>Ongoing</i> |
| Reviewed annually | PACE | <i>Ongoing</i> |
| Reviewed annually | Seniors Outreach | <i>Ongoing</i> |

| | | |
|-------------------|---|-----------------|
| Reviewed annually | ESSNA-Emergency Social Services Network of Alberta | Ongoing |
| Reviewed annually | Parent Link | Ongoing |
| Reviewed annually | Peer Support Services for Women-Sagesse | Ongoing |
| Reviewed annually | W.J. Stelmach and Associates (WJS) | Ongoing |
| Reviewed annually | Town of Valleyview Library | Ongoing |
| Reviewed annually | Royal Canadian Legion | Ongoing |
| Reviewed annually | Suicide Prevention Resource Center | Ongoing |
| Reviewed annually | Sturgeon Lake Cree Nation | Ongoing |
| Reviewed annually | Town of Valleyview | Ongoing |
| Reviewed annually | RCMP | Ongoing |
| Reviewed annually | Mountain Metis Association | Ongoing |
| Reviewed annually | Child and Family Services | Ongoing |
| Reviewed Annually | Service Canada Outreach | Started in 2018 |
| Reviewed Annually | Grande Cache Food Bank | Ongoing |
| Reviewed Annually | Community Outreach Program Enhancement (C.O.P.E) | Ongoing |
| Reviewed Annually | Evergreens Foundation (Whispering Pines Lodge) | Ongoing |
| Reviewed Annually | Early Childhood Coalition (Growing Grande Children) | Ongoing |

2. Strategy: Explore opportunities that may enhance resident access to services within the community.

Create a relationship with all relevant stakeholders so as programs and services may be coordinated to meet the community's needs.

| Time Frame: | Action: | Status: |
|--------------------------------------|--|--|
| Annually September to June | To participate in interagency meetings to share information and identify social service gaps within the community. | Ongoing-first Tuesday of every month |
| Annually 3 to 4 meetings per year | FCSS Manager be a member of the Directors Network Society as to represent the residents of the community. | Minimum 3 meetings per year, two meetings in 2019 complete |
| Annually Twice a month | Host an Odyssey House support worker | ongoing |
| Annually | Deliver the "Welcome Basket" program. | Ongoing-upon request |
| Annually | Host Service Canada Outreach Clinics in the CRC | Nov 2018 & May 2019 |
| Annually | Coordinate the Community Information Board. | Ongoing |
| Annually | Deliver Information and Referral services. | Ongoing |
| Annually | Host Community Training Sessions. | Ongoing |
| Annually/ weekly | Coordinate Mental Health Services out of the CRC. | Last Tuesday of every month |
| Annually September to June | Host Interagency meetings | Ongoing – last Tuesday of every month – 5 meetings hosted |
| Annually September to June | Host Youth Interagency meetings | Starting Sep 2019 |
| Annually | Newcomer Packages | Available upon request – 2019 – 42 given out |
| Annually | Community Connections Night | First Wednesday after September long weekend |

C. Goal: Provide opportunities whereby residents are actively engaged within the community.

1. Strategy: Promote resident participation and engagement within the community.

Community engagement and connection contributes to improved social wellbeing. Residents are encouraged to assist in various deliverable opportunities.

| Time Frame: | Action: | Status: |
|---------------------|---|---|
| Annually | Deliver the "Celebration of Cultures" program. | <i>Did not run in 2018</i> |
| Annually / November | Deliver the "Red Silhouette" program. | <i>Completed in November 2018</i> |
| Annually / April | Host Volunteer Appreciation events. | <i>Completed in April 2019</i> |
| Annually | Provide residents with volunteer opportunities to assist with various deliverable programs. | <i>7 volunteers assisting with programs</i> |
| Annually | Snow Angels | <i>October – April</i> |



D. Goal: Provide service excellence to residents within the community.

1. Strategy: Develop actions that enhance Green View FCSS service deliverable excellence.

| Time Frame: | Action: | Status: |
|-------------|--|------------------------------|
| Annually | Review the Green View FCSS Strategic Plan annually. | <i>Reviewed January 2018</i> |
| Annually | Provide measurable outcomes where applicable for programs and services. | <i>Ongoing</i> |
| Annually | Ensure that staff has access to effective training opportunities. | <i>Ongoing</i> |
| Annually | The Green View FCSS Board will draft and present the annual budget to the respective Councils. | <i>2018 update complete.</i> |
| Annually | Staff performance appraisals will be administered annually to all staff. | <i>Completed for 2018</i> |

REQUEST FOR DECISION

SUBJECT: **Adult Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 29, 2019

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the June 2019 Adult Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provided by the Adult Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Adult Coordinators report

To: Lisa Hannaford, Manager
From: Coordinator, Adult
Subject: May & June Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite and transportation to medical appointments or grocery shopping. At the end of May we had 71 clients. 28 residing in Valleyview and 43 within the MD. In April and May we provided 2 medical trips.

- **Wheels 4 Meals**

The Wheels 4 Meals program is a partnership between Red Willow Lodge and Green View FCSS. FCSS provides delivery of the meals prepared by the Lodge to residents within the Town of Valleyview. In April and May we delivered 239 meals.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with low income and simple tax situations. The basic guideline threshold as had a slight increase from previous years.

We ran 15 clinic days in the months of March and April in the Valleyview location, we also have a volunteer doing them in his home in the DeBolt area. We are utilizing 5 volunteers to assist the FCSS staff.

In April the CVIT program completed 348 tax returns.

| Program Income Threshold | |
|--------------------------|---|
| Family Size | Total family income |
| 1 person | \$ 35,000.00 |
| 2 persons | \$ 45,000.00 |
| 3 persons | \$ 47,500.00 |
| 4 persons | \$ 50,000.00 |
| 5 persons | \$ 52,500.00 |
| More than 5 persons | \$52,500 plus \$2500 for each additional person |

| Residence | | | Senior | Other Low Income |
|-----------|----|-----|--------|------------------|
| VV | MD | SL | | |
| 126 | 43 | 179 | 113 | 235 |

| GST | CCTB | #children | WITB | AB Benefit | GIS | REFUND | TOTAL |
|---------------|---------------|-----------|--------------|---------------|---------------|--------------|-----------------|
| \$ 137,812.00 | \$ 804,898.00 | 122 | \$ 32,392.00 | \$ 247,908.00 | \$ 640,755.00 | \$ 80,281.00 | \$ 1,944,046.00 |

- **Balance Yoga**

The Balance program is a restorative Yoga program to assist people with fall risk to regain mobility, flexibility and strength. The Valleyview group has requested some extra classes and with the high attendance and needs in the group we have decided that it is warranted. Our instructor has been able to schedule in an extra 5 classes starting May 15 and running for 5 Wednesdays in a row.

- **Adult Support and Referral**

The Support and Referral Program supports clientele in many ways. Commonly we help clients find appropriate programs and then assist with applications and or advocacy. In April and May we assisted 83 people with 112 different needs.

| April and May | Residence | | | 83 |
|--------------------------------|-----------|-----------|-----------|--|
| Support Needs | MD | VV | SL IR | Explanation/ Example |
| Admin Assist | 2 | 1 | 3 | Faxing, Photocopying, Scanning or Typing for someone |
| Advanced Planning | 3 | | | Personal Directives, Guardianship, Funeral Planning |
| Advocacy/ Mediation | | | | With anyone, Family, Businesses, Government |
| Alberta Benefits | 5 | 7 | 3 | Alberta Supports, Blue Cross, Alberta Health, AISH |
| Caregiver Supports | 1 | | 1 | Info on programs, strategies, referrals to other |
| Commissioner/ Notary | 2 | 2 | 4 | |
| CRA Inquiry | 6 | 8 | 5 | any Income Tax inquiries, not filing |
| Elder Abuse | | | | Queries and Advise |
| Estate Planning/ Handling | | 1 | 2 | Power of Attorney, Wills, Paperwork after a funeral |
| Federal Benefits | 7 | 5 | 1 | GST, Canada Child Tax Benefit, Guaranteed Income |
| Federal Pensions | 4 | | | CPP, CPP Disability, OAS |
| Home Support/ Wheels for Meals | | 3 | | Queries, home visits |
| Information | 4 | | 3 | |
| Legal | | 1 | 2 | Queries, Paperwork, |
| Maintenance Enforcement Prog | 1 | 3 | 1 | Queries, form assistance |
| Other FCSS Prog | | 1 | | Referral to another program or worker within FCSS |
| Referral to other Agency | 2 | 1 | | |
| Supportive Listening | 4 | 3 | 3 | |
| Technology Assistance | 5 | 2 | | cell phone, internet, CRA accounts, email- etc |
| Monthly Total | 46 | 38 | 28 | 112 |

Michelle Hagen
Adult Coordinator

REQUEST FOR DECISION

SUBJECT: **Community Resource Centre Coordinators Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: June 19, 2019
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM:
MANAGER:LDH
PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 19, 2019 Community Resource Centre Coordinators report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Community Resource Centre Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Community Resource Centre Coordinators report



June 07, 2019

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator

SUBJECT: June 2019 Coordinator report

Stats Report for May 2019:

Green View FCSS Community Resource Center assisted a total of 542 client visits in the month of May 2019.

The breakdown can be seen below.

| Year End Report 2019 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | Year TOTAL |
|------------------------------|------------|------------|------------|------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|-------------------|
| Income Support | 95 | 90 | 59 | 114 | 97 | | | | | | | | |
| Employment Supports | 111 | 101 | 110 | 123 | 143 | | | | | | | | |
| Other Clients | 302 | 252 | 436 | 355 | 300 | | | | | | | | |
| Total Clients Visits | 508 | 443 | 605 | 592 | 542 | | | | | | | | |
| Residence Break Down: | | | | | | | | | | | | | |
| MD | 95 | 71 | 139 | 161 | 128 | | | | | | | | |
| Sturgeon Lake | 99 | 83 | 155 | 133 | 111 | | | | | | | | |
| Town | 314 | 289 | 311 | 298 | 303 | | | | | | | | |
| New | 13 | 8 | 13 | 13 | 6 | | | | | | | | |
| Returning | 495 | 435 | 592 | 579 | 536 | | | | | | | | |
| Total Clients Visits | 508 | 443 | 605 | 592 | 542 | | | | | | | | |

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

| Year End Report 2019 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|---|-----------|--------------|---------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|------------|
| Income Support clients | 15 | 18 | 14 | 26 | 20 | | | | | | | | 93 |
| Employment Supports | 20 | 18 | 17 | 31 | 30 | | | | | | | | 116 |
| Other Clients | 60 | 35 | 108 | 104 | 78 | | | | | | | | 385 |
| Total Clients Visits | 95 | 71 | 139 | 161 | 128 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 594 |
| Residence Break Down: | | | | | | | | | | | | | |
| MD | 95 | 71 | 139 | 161 | 128 | | | | | | | | 594 |
| New | 2 | 3 | 2 | 4 | 3 | | | | | | | | 14 |
| Returning | 93 | 68 | 137 | 157 | 125 | | | | | | | | 580 |
| Total Clients | 95 | 71 | 139 | 161 | 128 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 594 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| YES | 95 | 71 | 139 | 161 | 128 | | | | | | | | 594 |
| NO | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Community Social Issues Identified | | | | | | | | | | | | | |
| CFS | 0 | 1 | 4 | 0 | 3 | | | | | | | | 8 |
| Food Bank | 3 | 3 | 6 | 6 | 0 | | | | | | | | 18 |
| Mental health | 4 | 1 | 4 | 0 | 0 | | | | | | | | 9 |
| Canadian Child Tax Benefits | 1 | 0 | 0 | 3 | 3 | | | | | | | | 7 |
| AISH | 5 | 9 | 2 | 8 | 5 | | | | | | | | 29 |
| Income Support | 15 | 18 | 14 | 26 | 20 | | | | | | | | 93 |
| Alberta Adult/Child Health Benefit | 1 | 2 | 2 | 0 | 1 | | | | | | | | 6 |
| Housing/ Heart River Housing | 1 | 0 | 1 | 1 | 3 | | | | | | | | 6 |
| Service Canada | 11 | 8 | 11 | 9 | 5 | | | | | | | | 44 |
| Seniors Information | 11 | 8 | 6 | 4 | 12 | | | | | | | | 41 |
| Canada Revenue Agency | 6 | 10 (9 CVITP) | 49 (42 CVITP) | 17 | 8 | | | | | | | | 31 |
| Employment Supports | 20 | 18 | 17 | 31 | 30 | | | | | | | | 116 |
| WCB (Worker's Compensation Board) | 3 | 0 | 0 | 1 | 3 | | | | | | | | 7 |
| Technology Assistance | 2 | 0 | 5 | 2 | 3 | | | | | | | | 12 |
| Childcare subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| program inquires | 7 | 1 | 7 | 6 | 9 | | | | | | | | 30 |
| Legal (faxes, forms, calls) | 8 | 3 | 7 | 3 | 6 | | | | | | | | 27 |
| Other questions/inquires | 11 | 12 | 14 | 18 | 21 | | | | | | | | 76 |
| | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | |
| Male | 40 | 41 | 69 | 65 | 47 | | | | | | | | 262 |
| Female | 56 | 30 | 70 | 96 | 81 | | | | | | | | 333 |

The category “other” can represent clients coming into the Resource Center, calling for information, or referrals to various agencies and organizations. Examples of these organizations can be Odyssey House, Valleyview Community Learning Council, Victim’s Assistance, and Alberta Health Services.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

| Year End Report 2019 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|---|------------|---------------|-----------------|---------------|------------|------|------|-----|------|-----|-----|-----|-------------|
| Income Support clients | 74 | 68 | 41 | 81 | 73 | | | | | | | | 337 |
| Employment Supports | 65 | 66 | 74 | 70 | 75 | | | | | | | | 350 |
| Other Clients | 175 | 155 | 196 | 147 | 155 | | | | | | | | 828 |
| Total Clients Visits | 314 | 289 | 311 | 298 | 303 | | | | | | | | 1515 |
| Residence Break Down: | | | | | | | | | | | | | |
| Town of Valleyview | 314 | 289 | 311 | 298 | 303 | | | | | | | | 1515 |
| New | 10 | 5 | 10 | 9 | 2 | | | | | | | | 36 |
| Returning | 304 | 284 | 301 | 289 | 301 | | | | | | | | 1479 |
| Total Clients Visits | 314 | 289 | 311 | 298 | 303 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1515 |
| | | | | | | | | | | | | | |
| YES | 314 | 289 | 311 | 298 | 303 | | | | | | | | 1515 |
| NO | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Community Social Issues Identified | | | | | | | | | | | | | |
| CFS | 3 | 4 | 0 | 3 | 6 | | | | | | | | 16 |
| Food Bank | 21 | 23 | 13 | 10 | 13 | | | | | | | | 80 |
| Mental Health | 7 | 9 | 4 | 4 | 4 | | | | | | | | 28 |
| Canadian Child Tax Benefits | 3 | 3 | 0 | | 1 | | | | | | | | 7 |
| AISH | 16 | 7 | 10 | 4 | 9 | | | | | | | | 46 |
| Income Support | 74 | 68 | 41 | 81 | 73 | | | | | | | | 337 |
| Alberta Adult/Child Health Benefit | 5 | 1 | 6 | 6 | 6 | | | | | | | | 24 |
| Housing/ Heart River Housing | 21 | 7 | 5 | 10 | 6 | | | | | | | | 49 |
| Service Canada | 18 | 18 | 31 | 17 | 10 | | | | | | | | 94 |
| Seniors Information | 22 | 11 | 14 | 11 | 21 | | | | | | | | 79 |
| Canada Revenue Agency | 11 | 47 (39 CVITP) | 104 (101 CVITP) | 55 (50 CVITP) | 14 | | | | | | | | 25 |
| Employment Supports | 65 | 66 | 74 | 70 | 75 | | | | | | | | 350 |
| WCB(Workers Compensation Board) | 3 | 0 | 0 | 1 | 0 | | | | | | | | 4 |
| Technology Assistance | 4 | 3 | 3 | 4 | 4 | | | | | | | | 18 |
| Childcare subsidy | 1 | 0 | 0 | 0 | 0 | | | | | | | | 1 |
| program inquiries | 5 | 7 | 9 | 11 | 21 | | | | | | | | 53 |
| Legal (faxes, forms, calls) | 17 | 17 | 13 | 16 | 13 | | | | | | | | 76 |
| Other questions/inquiries | 42 | 43 | 42 | 23 | 44 | | | | | | | | 194 |
| | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | |
| Male | 124 | 139 | 145 | 161 | 130 | | | | | | | | 699 |
| Female | 190 | 150 | 166 | 137 | 173 | | | | | | | | 816 |

Green View Family & Community Support Services
 4707 – 50 Street, Box 1079
 Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided to Sturgeon Lake residents.

| Year End Report 2019 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|---|-----------|---------------|---------------|---------------|------------|----------|----------|----------|----------|----------|----------|----------|------------|
| Income Support clients | 6 | 4 | 4 | 7 | 4 | | | | | | | | 25 |
| Employment Supports | 26 | 17 | 19 | 22 | 38 | | | | | | | | 122 |
| Other Clients | 67 | 62 | 132 | 104 | 67 | | | | | | | | 432 |
| Total Clients Visits | 99 | 83 | 155 | 133 | 111 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 581 |
| Residence Break Down: | | | | | | | | | | | | | |
| Sturgeon Lake Cree Nation | 99 | 83 | 155 | 133 | 111 | | | | | | | | 581 |
| New | 1 | 0 | 1 | 0 | 1 | | | | | | | | 3 |
| Returning | 98 | 83 | 154 | 133 | 110 | | | | | | | | 578 |
| Total Clients | 99 | 83 | 155 | 133 | 111 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 581 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| YES | 99 | 83 | 155 | 133 | 111 | | | | | | | | 581 |
| NO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Community Social Issues Identified | | | | | | | | | | | | | |
| CFS | 2 | 3 | 0 | 0 | 2 | | | | | | | | 7 |
| Food Bank | 0 | 3 | 0 | 0 | 0 | | | | | | | | 3 |
| Mental Health | 0 | 4 | 0 | 0 | 0 | | | | | | | | 4 |
| Canadian Child Tax Benefits | 2 | 3 | 0 | 0 | 7 | | | | | | | | 12 |
| AISH | 8 | 2 | 3 | 3 | 8 | | | | | | | | 24 |
| Income Support | 6 | 4 | 4 | 7 | 4 | | | | | | | | 25 |
| Alberta Adult/Child Health Benefit | 1 | 0 | 0 | 1 | 1 | | | | | | | | 3 |
| Housing/ Heart River Housing | 3 | 1 | 3 | 0 | 0 | | | | | | | | 7 |
| Service Canada | 8 | 5 | 14 | 3 | 8 | | | | | | | | 38 |
| Seniors Information | 5 | 9 | 6 | 0 | 5 | | | | | | | | 25 |
| Canada Revenue Agency | 15 | 31 (21 CVITP) | 85 (77 CVITP) | 77 (69 CVITP) | 25 | | | | | | | | 40 |
| Employment Supports | 26 | 17 | 19 | 22 | 38 | | | | | | | | 122 |
| WCB (Worker's Compensation Board) | 0 | 1 | 0 | 0 | 0 | | | | | | | | 1 |
| Technology Assistance | 1 | 0 | 1 | 0 | 0 | | | | | | | | 2 |
| Childcare subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| program inquiries | 5 | 2 | 2 | 2 | 0 | | | | | | | | 11 |
| Legal (faxes, forms, calls) | 4 | 5 | 17 | 11 | 12 | | | | | | | | 49 |
| Other questions/inquires | 20 | 13 | 18 | 19 | 15 | | | | | | | | 85 |
| | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | |
| Male | 44 | 36 | 58 | 64 | 51 | | | | | | | | 253 |
| Female | 55 | 47 | 97 | 69 | 60 | | | | | | | | 328 |

Income support visits decreased slightly with a total of 97 clients accessing the Community Resource Center for services. Visits to the Resource Center pertaining to Alberta Works Income Support can be phone calls and emails to the Grande Prairie office, photocopies of documentation and assistance filling out the initial paperwork required to begin the process. Clients also seek assistance to complete their online monthly reports to continue receiving benefits. Occasionally assistance is required with phone calls and faxes to the Emergency Assistance number in Edmonton or faxes and correspondence to Centrally Distributed services in Edmonton where clients are receiving assistance for longer term income support.

Clients created and updated resumes, sought financial support for safety tickets and completed online safety training required by employers. Clients faxed and emailed resumes and received assistance with online job applications.

Green View Family & Community Support Services
4707 – 50 Street, Box 1079
Valleyview, Alberta T0H 3N0

Clients continue to seek assistance with various applications such as Alberta Adult Health Benefit, Birth Certificate applications, Food Bank, and Alberta Health Care. Clients also regularly need assistance with new and ongoing applications such as AISH- Assured Income for the Severely Handicapped. Assistance was also given to numerous clients to receive Canada Pension Plan (9 applications) and Old Age Security applications (7) as well as Guaranteed Income Supplement (5) and Sr Financial Assistance (6 applications). Seniors were also assisted with submitting receipts to Alberta Senior Benefits for reimbursement for medical trips, and referrals to Aids to Daily Living.

Mental Health “Walk in Clinic”, provided by Alberta Health Services, at Green View FCSS is available to clients on the last Tuesday of each month between the hours of 8:30 am and noon. This month 1 client accessed the Mental Health walk in service.

Clients may also access support from an outreach worker from Odyssey House twice a month at Green View FCSS. Four appointments, on each of these days, are available and can be made by self-referral or through another agency such as Victims Services.

With the increased requirements of the new Alberta Works Contract that began in March 2019, it has been noted that the time required to accurately and completely report the information has increased. Approximately 10-14 more hours in a month are spent by the CRC Coordinator and Support Coordinator collecting stats and categorizing the information needed at the end of the month for the Alberta Works report. Currently, we are waiting on instructions regarding the use of Mobius and if Mobius entries will become a requirement for all clients utilizing the Community Resource Center for employment services. Should this happen, collecting information and inputting in Mobius could increase reporting time drastically, and potentially require a staff member to focus mainly on the Mobius entries therefore reducing the amount of clients that can be assisted.

Respectfully submitted,
Corinne D’Onofrio

REQUEST FOR DECISION

SUBJECT: **Support Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 19, 2019

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the June 2019 Support Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Support Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Support Coordinators report



June 4th, 2019

TO: Lisa Hannaford
 FROM: Beverly Osborne, Support Coordinator
 SUBJECT: Coordinator's Report

During the month of April and May the following tasks/outcomes were met:

1. The support coordinator assisted 550 of 1134 clients during the months of April and May. There has been a steady number of clients requiring employment as well as financial supports through our partnership with AB Works. There was an increase in clients using commissioning services through the Green View FCSS office in April and May. Phone calls from clients requesting appointments for income tax preparations through the CVITP program were steady until the end of April. Even in May, several calls have been made to the office requesting tax preparations.
2. The 2019 HEART Conference took place on May 1-2. As part of the HEART committee, the Support Coordinator assists in arranging some of the details of the conference. Tasks that were completed in April and May included: Managing details on Eventbrite.ca; printing conference agenda's and survey's for conference participants; contacting a number of speakers to confirm last minute details; purchasing tickets for invited guests; purchasing gifts for the speakers and the elder at the event, setting up the Memorial Hall for the event; checking in registrants the day of the conference; greeting and directing speakers on May 1st and 2nd and cleaning up the Hall after the event. The HEART Conference had 106 registrants for the event. Statistical results of the survey reveal that: 87.5% of participants have a better understanding of how addictions play a role in family violence. 2) 91.3 % of participants have gained ideas to initiate change in their communities. 3) 93.8 % of participants gained knowledge about resources available to assist them or others, impacted by family violence.
3. Volunteer Appreciation took place on April 11th. This year's event was held in conjunction with a Red Willow Players Production which took place at the Burnside Performing Arts Building. A total of 91 volunteers attended the performance and seventeen Grovedale volunteers received gift certificates in recognition of their service to others in that community. Roxanne Perron and Mayor Vern Lymburner addressed the volunteers in the audience, prior to the start of the theatre performance. Volunteers expressed their gratitude for receiving tickets for the event via Green View FCSS. There was much laughter from the audience during the event and the building was near capacity for seating. Overall, the event was perceived as successful.

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4. Mother/Daughter Circle began on April 30th and continued until May 21th. The group met from 4:30 to 6:30 pm. There were 5 mother/daughter pairs registered for the program however, only 2 mother daughter pairs were attending regularly. Mother/Daughter Circle was facilitated by both the support coordinator and youth coordinator throughout the 3 weeks.
5. All Staff Day took place on May 7th. The event was attended by 222 staff members employed with the MD of Greenview. The guest speaker, Darby Allen, spoke to staff about his challenges as fire chief during the Fort McMurray fire in 2016. His unique story spoke of connections with people in the town of Fort McMurray as well as, his own harrowing experiences managing the rapidly spreading fire. The remainder of the afternoon consisted of networking with other staff members from the MD followed by department meetings.
6. On May 29th and June 4th the support coordinator co-facilitated Body Talk with Jared Mayer at Harry Gray School. Body Talk is a 4 week program where students learn how to communicate within boundaries and sustain healthy relationships. The program also addresses anatomy, puberty, hygiene and menstruation. These were the last sessions of body talk for grade 5 and 6 students. Both puberty and menstruation were addressed. The surveys completed at the end of the session on menstruation revealed that students felt that this segment of the Body Talk program was meaningful for them.
7. Emergency Social Services preparedness came into sharp focus as fires persisted in Northern Alberta in the latter half of May. Eleven thousand people were evacuated from northern communities due to wild fires in the area. Valleyview was put on alert to receive potential evacuees from Manning should the town be threatened by surrounding fires. In preparation, roles and responsibilities for persons assisting with ESS were photocopied and reviewed. Wrist bands and registration sheets were located and readily available for immediate access should a registration center be required in Valleyview. As a result, Green View FCSS is more prepared to receive evacuees in the future.

Upcoming Community Events:

8. On June 7th, Valleyview Seniors Week wraps up with a BBQ at the Red Willow Lodge. A few Green View FCSS staff will be present to assist with serving food to community members who are 55+ years of age. The event honors seniors and places value on connections between those who have chosen to remain in our community through their retirement years, with stakeholders, family, and community.

Respectfully Submitted:

Beverly Osborne

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REQUEST FOR DECISION

SUBJECT: **Youth Coordinators Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 19, 2019

GM:

MANAGER:LDH

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER:LDH

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the June 2019 Youth Coordinators report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Coordinators reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Youth Coordinator.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Youth Coordinators Report



May 23rd, 2019

TO: Lisa Hannaford

FROM: Sue Suk, Coordinator, Youth

SUBJECT: May Coordinator's Report

Programs completed in April/May, 2019:

Ridgevalley School:

- Girls Circle: 2 groups of Grade 1 and all grade 5 (female) students. *Girls Circle is a strength-based model of structured support groups designed to foster self-esteem and valuable relationships.*
- Boys Council: 3 groups of Grade 2-4 students. *Boys Council challenges myths about how to be a "real boy" and promotes resiliency through individual/group activities in a safe environment.*

Hillside Jr/Sr. High School:

- SKILLS: Two Grade 8 classes. *This 8 week program provides factual information on relationships and sexual health to equip students to resist pressures to engage in sexual activities before they are ready.*

Penson School:

- Cool Camp: This one-day program will be delivered for all grade 8 students. *Cool camp is a sexual education program that will not only deliver information on contraceptive methods and STIs - sexually transmitted infections, but also addresses important elements of healthy and meaningful relationships, signs of dating violence, sexuality in social media, gender roles in our society, impact of pornography, and resiliency.*

Programs Continuing in May, 2019:

OAP:

- RAINBOWS: A group will consist of 4 to 5 students and meet for a period of 6-8 weeks. *The purpose of this program is to have them share experiences, to gain support from their peers and to learn coping skills.*

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Harry Gray:

- Body Talk: Three classes of grade 5 and two classes of grade 6 students. *In this 4 week program, students learn how to communicate within boundaries and sustain healthy relationships. The program also addresses anatomy, puberty, hygiene and menstruation.*
- KIDO: Three classes of grade 5 students. *This 4-week program is modified to focus on cyber education and will specifically cover topics on: Digital Citizenship, cyber-bullying/harassment, digital empathy and internet security.*

FCSS:

- Mother-Daughter Circle running from April 30th during evenings for two hours.
- 2nd Babysitting course occurred on May 16th and delivered by St. John Ambulance.

Programs Beginning in June, 2019:

Penson, Ridgevalley, Harry Gray and St. Stephen's Schools:

- Home Alone: All grade classes will be a part of a one full day of a condensed version of Home Alone program.

Other:

- The Youth Coordinator attended Parent-Teacher Council at St. Stephen's and shared youth programs offered in all schools.
- The Youth Coordinator participated in the Children's Curriculum training facilitated by ACWS in Grande Prairie and learned about the early childhood trauma.
- The Youth coordinator met with Counsellor at Hillside Jr/Sr. School and offered cyber-education and substance lessons for grade 9 students.

Upcoming

- The Summer Program Coordinator, Sarah MacLellan will begin her employment from early June and deliver 'Home Alone' program and summer day camps.
- 3rd Babysitting course requested by the Debolt Resource centre in fall of 2019.

Respectfully Submitted,
Sue Suk

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