

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, December 10, 2018

1:
CALL TO ORDER Reeve Dale Gervais called the meeting to order at 9:00 a.m.

PRESENT

Reeve	Dale Gervais
Deputy Reeve	Tom Burton
Councillors	Shawn Acton
	Winston Delorme
	Roxie Rutt
	Bill Smith
	Dale Smith
	Les Urness

ATTENDING

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Stacey Wabick
General Manager, Infrastructure & Planning	Grant Gyurkovits
Communications Officer	Bill Duncan
Recording Secretary	Lianne Kruger

ABSENT

#2:
AGENDA **MOTION: 18.12.687. Moved by: COUNCILLOR DALE SMITH**
That Council adopt the December 10th, 2018 Regular Council Meeting Agenda as amended:

- Agenda Item 8.4 Deferred to December 17, 2018 COW Meeting
- Agenda Item 8.18 Deferred to December 17, 2018 COW Meeting

CARRIED

#3.1
REGULAR COUNCIL
MEETING MINUTES **MOTION: 18.12.688. Moved by: COUNCILLOR SHAWN ACTON**
That Council adopt the minutes of the Regular Council Meeting held on Monday November 26th, 2018 as corrected.

CARRIED

#3.2
BUSINESS ARISING
FROM MINUTES **3.2 BUSINESS ARISING FROM MINUTES:**

#4.0
PUBLIC HEARING **4.0 PUBLIC HEARING**

There were no Public Hearings presented.

#5
DELEGATIONS

5.0 DELEGATIONS

There were no Delegation Presentations.

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW 18-805 MUNICIPAL LIBRARY BOARD

BYLAW 18-805
FIRST READING

MOTION: 18.12.689. Moved by: COUNCILLOR ROXIE RUTT
That Council give first reading to Bylaw 18-805 Municipal Library Board.
CARRIED

BYLAW 18-805
SECOND READING

MOTION: 18.12.690. Moved by: COUNCILLOR DALE SMITH
That Council give second reading to Bylaw 18-805 Municipal Library Board.
CARRIED

BYLAW 18-805
CONSENT FOR
THIRD READING

MOTION: 18.12.691. Moved by: COUNCILLOR LES URNESS
That Bylaw 18-805 for Municipal Library Board be given consent for third and final reading.
Reeve Dale Gervais requested a recorded vote.
FOR Reeve Dales Gervais, Councillor Dale Smith, Councillor Roxie Rutt, Councillor Les Urness
OPPOSED Deputy Reeve Tom Burton, Councillor Bill Smith, Councillor Winston Delorme, Councillor Shawn Acton
DEFEATED

MUNICIPAL
LIBRARY BOARD
MEMBERS AT
LARGE

MOTION: 18.12.692. Moved by: DEPUTY REEVE TOM BURTON
That Council direct Administration to advertise for Members at Large appointments to the Municipal Library Board.
CARRIED

6.2 BYLAW 18-803 RE-DESIGNATE FROM MUNICIPAL RESERVE TO HAMLET RESIDENTIAL DISTRICT

BYLAW 18-803
FIRST READING

MOTION: 18.12.693. Moved by: COUNCILLOR ROXIE RUTT
That Council give First Reading to Bylaw No. 18-803, to re-designate Lot 7MR Block 1 Plan 0625581 (0.31 ha / 0.76 acre ±) from Municipal Reserve (MR) to Hamlet Residential (HR) District within SE-22-71-26-W5.
CARRIED

**BYLAW 18-803
PUBLIC HEARING**

MOTION: 18.12.694. Moved by: COUNCILLOR WINSTON DELORME
That Council schedule a Public Hearing for Bylaw No. 18-803, to be held on January 28, 2019, at 10:00 a.m. for the re-designation of Lot 7MR Block 1 Plan 0625581 (0.31 ha / 0.76 acre ±) from Municipal Reserve (MR) to Hamlet Residential (HR) District within SE-22-71-26-W5.

CARRIED

6.3 BYLAW 18-804 RE-DESIGNATE FROM AGRICULTURE ONE DISTRICT TO MUNICIPAL RESERVE

**BYLAW 18-804
FIRST READING**

MOTION: 18.12.695. Moved by: COUNCILLOR ROXIE RUTT
That Council give First Reading to Bylaw No. 18-804, to re-designate a 0.49 ha ± (1.22 acre) area from Agriculture One (A-1) District to Municipal Reserve (MR) within SE-22-71-26-W5.

CARRIED

**BYLAW 18-804
PUBLIC HEARING**

MOTION: 18.12.696. Moved by: COUNCILLOR DALE SMITH
That Council schedule a Public Hearing for Bylaw No. 18-804, to be held on January 28, 2019, at 10:00 a.m. for the re-designation of a 0.49 ha ± (1.22 acre) area from Agriculture One (A-1) District to Municipal Reserve (MR) within SE-22-71-26-W5.

CARRIED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There was no Old Business presented.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 ROAD ALLOWANCE LICENSE – E1/2-21 & W1/2-22-71-22 W5M

**ROAD ALLOWANCE
LICENSE**

MOTION: 18.12.697. Moved by: COUNCILLOR SHAWN ACTON
That Council approve the Road Allowance License application for E1/2 21 & W1/2 22 -71-22 W5M.

CARRIED

8.2 REVISED POLICY 1027 “SIGNING AUTHORITY”

POLICY 1027

MOTION: 18.12.698. Moved by: COUNCILLOR WINSTON DELORME
That Council approve the revised Policy 1027 “Signing Authority” as presented.

CARRIED

8.3 IDP EXEMPTION COUNTY OF GRANDE PRAIRIE

IDP EXEMPTION

MOTION: 18.12.699. Moved by: COUNCILLOR BILL SMITH

That Council agrees to apply the Intermunicipal Development Plan exemption from Section 631 of the Municipal Government Act, as per Ministerial Order MSL:047/18, as both the County of Grande Prairie and Greenview have a common boundary comprised of provincial crown land.

CARRIED

8.5 COUNCIL AND BOARD REMUNERATION POLICY 1008

POLICY 1008

MOTION: 18.12.700. Moved by: COUNCILLOR SHAWN ACTON

That Council increase Council Honorariums by 15% per meeting, effective January 1st, 2019 so as to offset changes to federal tax legislation.

CARRIED

Reeve Gervais recessed the meeting at 10:25 a.m.

Reeve Gervais reconvened the meeting at 10:33 a.m.

8.6 2019 MARKET (COLA) ADJUSTMENTS

**2019 MARKET
ADJUSTMENTS**

MOTION: 18.12.701. Moved by: COUNCILLOR ROXIE RUTT

That Council approve a 2.0% Market (COLA) adjustment for Council and staff, effective January 1, 2019.

DEFEATED

**2019 MARKET
ADJUSTMENTS**

MOTION: 18.12.702. Moved by: DEPUTY REEVE TOM BURTON

That Council approve a 1.5% Market (COLA) adjustment for Council and staff, effective January 1, 2019.

CARRIED

8.7 2018 3RD QUARTER BUDGET TO ACTUAL REPORT

**2018 3RD QUARTER
BUDGET TO
ACTUAL**

MOTION: 18.12.703. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the 2018 3rd Quarter Budget to Actual Report as information.

CARRIED

8.8 2019 INTERIM OPERATIONAL BUDGET AND 2019 CAPITAL BUDGET

**2019
OPERATIONAL
INTERIM BUDGET**

MOTION: 18.12.704. Moved by: DEPUTY REEVE TOM BURTON
That Council approve the 2018 Operational Budget as the 2019 Interim Budget.
CARRIED

**2019 CAPITAL
BUDGET PLAN**

MOTION: 18.12.705. Moved by: DEPUTY REEVE TOM BURTON
That Council approve the 2019 Proposed Capital Budget Plan as presented, for
\$78,107,501.00.
DEFEATED

2018 CARRY OVER

MOTION: 18.12.706. Moved by: REEVE DALE GERVAIS
That Council approve the 2018 Carry Over Capital Projects Budget as the 2019
Interim Capital Budget Plan, \$42,156,233.00.
CARRIED

**2019 HIRING
REQUEST**

MOTION: 18.12.707. Moved by: DEPUTY REEVE TOM BURTON
That Council authorize Administration to proceed with 2019 approved hiring
requests: Information Systems Technician, Apprentice Heavy Equipment
Technician - Grovedale, Equipment Operator - DeBolt, Admin Support - EOI Book,
Heavy Equipment Technician - Valleyview, Economic Development Coordinator,
Admin Support - Economic Development, Recreation Inventory Assistant -
increase to full-time hours, Home Support Worker - increase to an equivalent of
full-time position and ALUS/Water Shed Coordinator.
CARRIED

**8.9 GREENVIEW – GRANDE CACHE OFFICE AND OPERATIONS (PUBLIC WORKS)
HOURS**

**GREENVIEW –
GRANDE CACHE
OFFICE HOURS**

MOTION: 18.12.708. Moved by: COUNCILLOR WINSTON DELORME
That Council direct Administration to align the office hours and hours of work at
the Grande Cache Offices and Operations to be the same as the Valleyview
Administration Office and Operations, effective January 1, 2019.
CARRIED

8.10 FORESTRY TRUNK ROAD LEGAL SURVEY CONSULTANT

FORESTRY TRUNK
ROAD LEGAL
SURVEY
CONSULTANT

MOTION: 18.12.709. Moved by: DEPUTY REEVE TOM BURTON

That Council award Beirsto & Associates Engineering the Forestry Trunk Road Legal Survey consulting services contract in the amount of \$424,827 with funds to come from the Construction & Engineering Roadways 2018 Operational Budget and that Administration update Council on any change of scope increasing the final bid.

DEFEATED

Reeve Dale Gervais recessed the meeting at 12:04 p.m.

Reeve Dale Gervais reconvened the meeting at 1:08 p.m.

FORESTRY TRUNK
ROAD LEGAL
SURVEY
CONSULTANT

MOTION: 18.12.710. Moved by: COUNCILLOR WINSTON DELORME

That Council reconsider motion 18.12.709., the Forestry Trunk Road Legal Survey consulting services contract in the amount of \$424,827.00 with funds to come from the Construction & Engineering Roadways 2018 Operational Budget and that Administration update Council on any change of scope increasing the final bid.

CARRIED

FORESTRY TRUNK
ROAD LEGAL
SURVEY
CONSULTANT

MOTION: 18.12.709. Moved by: DEPUTY REEVE TOM BURTON

That Council award Beirsto & Associates Engineering the Forestry Trunk Road Legal Survey consulting services contract in the amount of \$424,827.00 with funds to come from the Construction & Engineering Roadways 2018 Operational Budget and that Administration update Council on any change of scope increasing the final bid.

CARRIED

8.11 TWP. 681 AND RR 230 ENGINEERING CONSULTANT

TWP 681 & RR 230
ENGINEERING
CONSULTANT

MOTION: 18.12.711. Moved by: REEVE DALE GERVAIS

That Council award Beirsto Associates Township Road 681 and Range Road 230 reconstruction and grading projects for consulting services in the amount of \$298,921.65 with funds from the 2019/2020 Capital Budget for Roads, RD18006 & RD18011.

DEFEATED

8.12 RR260 AND RR201 ENGINEERING CONSULTANT

RR 260 & RR 201
ENGINEERING
CONSULTANT

MOTION: 18.12.712. Moved by: COUNCILLOR ROXIE RUTT

That Council award to WSP Range Road 260 and Range Road 201 construction projects for consulting services in the amount of \$261,009.57 with funds from the 2019/2020 Capital Budget and Connector Road Block Funding, RD18001A & RD18007.

CARRIED

8.13 TWP 670 ENGINEERING CONSULTANT

TWP 670
ENGINEERING
CONSULTANT

MOTION: 18.12.713. Moved by: COUNCILLOR DALE SMITH

That Council award to Beairsto & Associates Township Road 670 re-construction project for consulting services in the amount of \$341,697.44 with funds from the 2019/2020 Capital Budget for Roads, RD18012.

CARRIED

8.14 RR64 AND TWP 701 ENGINEERING CONSULTANT

RR 64 & TWP 701
ENGINEERING
CONSULTANT

MOTION: 18.12.714. Moved by: COUNCILLOR LES URNESS

That Council award to WSP Range Road 64 and Township Road 701 re-grade and a new construction project for consulting services in the amount of \$255,330.86 with funds from the 2019/2020 Capital Budget for Roads and Residential Road Block Funding, RD18008 & RD18005B.

CARRIED

8.15 RECREATION BOARD AGREEMENTS

RECREATION
BOARD
AGREEMENTS

MOTION: 18.12.715. Moved by: COUNCILLOR ROXIE RUTT

That Council accept the progress update on the establishment of funding agreements with the Grovedale South Wapiti Recreation Board, East Smoky Recreation Board and Crooked Creek Recreation Board for information, as presented.

CARRIED

8.16 VALLEYVIEW AND DISTRICT RECREATION AGREEMENT

VALLEYVIEW &
DISTRICT
RECREATION
BOARD
AGREEMENT

MOTION: 18.12.716. Moved by: COUNCILLOR SHAWN ACTON

That Council authorize Administration to enter into the Valleyview and District Recreation Agreement with the Town of Valleyview.

CARRIED

8.17 FOX CREEK HELIPAD UPDATE

FOX CREEK
HELIPAD UPDATE

MOTION: 18.12.717. Moved by: COUNCILLOR DALE SMITH
That Council accept the Town of Fox Creek Helipad development progress update for information, as presented.

CARRIED

8.19 ANNUAL COUNCIL SELF-APPRAISAL

ANNUAL COUNCIL
SELF-APPRAISAL

MOTION: 18.12.718. Moved by: REEVE DALE GERVAIS
That Council arrange the annual Council Self-Appraisal to occur in early 2019.

CARRIED

ANNUAL COUNCIL
SELF-APPRAISAL
THIRD PARTY

MOTION: 18.12.719. Moved by: REEVE DALE GERVAIS
That Council as a whole engage a third party to conduct the annual Council Self-Appraisal to occur in early 2019.

CARRIED

8.20 GRANDE CACHE DISSOLUTION UPDATE

GRANDE CACHE
DISSOLUTION
UPDATE

MOTION: 18.12.720. Moved by: COUNCILLOR WINSTON DELORME
That Council direct Administration to include an update on the transition status of Grande Cache as a stand-alone item presented by the CAO or designate and the Grande Cache Contractor at each Regular Council Meeting until the end of June, 2019.

CARRIED

8.21 MOUNTAIN PINE BEETLE – LETTER OF SUPPORT

MOUNTAIN PINE
BEETLE

MOTION: 18.12.721. Moved by: DEPUTY REEVE TOM BURTON
That Council direct Administration to write a Letter of Support to Honourable Amarjeet Sohi, Minister of Natural Resources Canada and Chris Warkentin, MP, Grande Prairie-Mackenzie, Arnold Veirson Peace River-Westlock and Jim Egliniski, MP Yellowhead to support federal funding to contain the Mountain Pine.

CARRIED

8.22 NORTH WEST REGIONAL SKILLS CANADA – SPONSORSHIP REQUEST

NORTH WEST
REGIONAL SKILLS
CANADA

MOTION: 18.12.722. Moved by: COUNCILLOR ROXIE RUTT

That Council approve Silver Sponsorship Opening in the amount of \$3,000.00 payable to the Grande Prairie Regional College Fairview Campus for the 2018 Northwest Regional Skills Canada Competition, with funds to come from the Community Service Miscellaneous Grant Budget.

CARRIED

8.23 SHELDON COATES SCHOOL SPECIAL EQUIPMENT GRANT REQUEST

SHELDON COATES
GRANT REQUEST

MOTION: 18.12.723. Moved by: COUNCILLOR WINSTON DELORME

That Council accept the special equipment grant request from Sheldon Coates Elementary for information, as presented.

CARRIED

8.24 WOMEN IN THE NORTH CONFERENCE

WOMEN IN THE
NORTH
CONFERENCE

MOTION: 18.12.724. Moved by: COUNCILLOR ROXIE RUTT

That Council provide a sponsorship in the amount of \$500.00 to Community Futures Peace Country for the 2019 Women in the North Conference held in Peace River, Alberta, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

8.25 CAO/MANAGERS' REPORT

CAO/MANAGERS'
REPORT

MOTION: 18.12.725. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the CAO and Managers' Reports for information, as presented.

CARRIED

#9
COUNCILLORS
BUSINESS &
REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

COUNCILLOR WINSTON DELORME updated Council on his recent activities, which include;
November 26th, 2018 Regular Council Meeting
Rural Municipalities of Alberta Fall Conference

Source Water Protection Plan

WARD 2

REEVE DALE GERVAIS submitted his update to Council on his recent activities, which include;
November 26th, 2018 Regular Council Meeting
Nitehawk Ski Recreation Board Meeting
Met with Residents of the Narrows
Philip J Currie Dinosaur Museum Meeting
Tri-Municipal Industrial Partnership Meeting
ICF Meeting with Big Lakes
Met with Town of Valleyview Mayor
Golden Triangle Consortium Meeting
Fox Creek Multiplex Meeting
Fox Creek Fire Hall Soft Opening

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which Include;
November 26th, 2018 Regular Council Meeting
Greenview Multiplex Meeting
Little Smoky Ski Area Governance Board Meeting
Greenview Regional Waste Management Commission Meeting

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;
November 26th, 2018 Regular Council Meeting
FCSS Meeting
ICF Meeting with Big Lakes
Greenview Regional Waste Management Commission Meeting
Fox Creek Fire Hall Soft Opening

WARD 5

COUNCILLOR DALE SMITH updated Council on his recent activities, which Include;
Municipal Planning Commission Meeting
Water North Coalition Meeting
Heart River Housing Meeting
Rural Municipalities of Alberta Fall Conference
Greenview Staff Christmas Event
Heart River Housing Budget Meeting
Little Smoky Ski Area Governance Board Meeting
ICF Meeting with Big Lakes
SARDA Personnel Meeting
New Fish Creek Hall Association Meeting

WARD 6

DEPUTY REEVE TOM BURTON submitted his update to Council on his recent activities, which include;
November 26, 2018 Regular Council Meeting
Grande Prairie Regional Recreation Committee Meeting
DeBolt Library Board Meeting
Fox Creek Multi-Plex Meeting
Fox Creek Fire Hall Soft Opening

WARD 7

COUNCILLOR ROXIE RUTT

Nothing to report at this time.

MOTION: 18.12.726. Moved by: REEVE DALE GERVAIS

That Council direct Administration to apply to Alberta Transportation to install street illumination on the intersection of Highway 43 and Twp Rd 704.

CARRIED

WARD 8

COUNCILLOR BILL SMITH updated Council on his recent activities, which Include;
November 26th, 2018 Regular Council Meeting
Community Futures Meeting

MOTION: 18.12.727. Moved by: COUNCILLOR DALE SMITH

That Council direct Administration bring back live streaming in Council Meetings.

MOTION: 18.12.728. Moved by: COUNCILLOR DALE SMITH

That Council defer motion 18.12.727. to the January 14, 2019 Regular Council Meeting.

CARRIED

**MEMBERS
BUSINESS**

MOTION: 18.12.729. Moved by: COUNCILLOR SHAWN ACTON

That Council accept the Members Business for information.

CARRIED

**#10
CORRESPONDENCE**

10.0 CORRESPONDENCE

MOTION: 18.12.730. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the correspondence for information, as presented.

CARRIED

#11 CLOSED
MEETING

11.0 CLOSED SESSION

CLOSED SESSION

MOTION: 18.12.731. Moved by: COUNCILLOR SHAWN ACTON

That the meeting go to Closed Session, at 4:24 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

11.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY

(FOIPP; Section 17)

OPEN SESSION

MOTION: 18.12.732. Moved by: DEPUTY REEVE TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting return to Open Session at 5:40 p.m.

CARRIED

MOTION: 18.12.733. Moved by: COUNCILLOR DALE SMITH

That Council accept the CAO Performance Appraisal response for information as presented.

CARRIED

12.0 ADJOURNMENT

#12
ADJOURNMENT

MOTION: 18.12.734. Moved by: COUNCILLOR ROXIE RUTT

That this meeting adjourn at 5:40 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



REEVE